



Shire of
Perenjori
Embrace Opportunity

Shire of Perenjori – Special Meeting of Council

AGENDA

Thursday 23 October 2025



PUBLIC NOTICE

NOTICE OF A SPECIAL MEETING OF COUNCIL

Pursuant to *Section 5.25(1)(g) of the Local Government Act 1995* and *Regulation 12(3) of the Local Government (Administration) Regulations 1996*, Public Notice is hereby given that:

A Special Meeting of Council will be held on Thursday, 23 October 2025 at 2:00 pm in the Shire of Perenjori Council Chambers, 56 Fowler Street Perenjori.

The purpose of the Special Meeting is to:

1. Swear in the newly elected Councillors;
2. Elect a Shire President and Deputy Shire President;
3. Determine and appoint Committee members; and
4. Nominate members to the Development Assessment Panel, for appointment by the Minister for Planning, effective from 26 January 2026.

Members of the public are welcome to attend.

Clinton Strugnell

CHIEF EXECUTIVE OFFICER

Date: 8 October 2025

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Council Roles

Advocacy:

When Council advocates on its own behalf or on behalf of its community to another level of government /body /agency.

Executive/Strategic:

The substantial direction setting and oversight role of the Council e.g., Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Legislative:

Includes adopting local laws, town planning schemes and policies.

Review:

When Council reviews decisions made by Officers.

Quasi-Judicial:

When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.

Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g.: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

Disclaimer

"Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

Shire of Perenjori

Agenda for the Shire of Perenjori Special Meeting of Council to be held on Thursday 23 October 2025, at the Shire of Perenjori Council Chambers, 56 Fowler Street, Perenjori WA 6620, commencing at 2.00 pm.

1. Declaration of Opening/Acknowledgement of Traditional Custodians/Audio Recording:

The Chief Executive Officer to declare the meeting open and welcome those in attendance.

In accordance with r.14I of the *Local Government (Administration) Regulations 1996*, this meeting will be recorded and made publicly available on the Shire's website, with publication of meeting minutes.

Acknowledgement of Traditional Custodians: -

As per the Shire of Perenjori Policy (Nº 1021) we wish to acknowledge the traditional owners of the land upon which the Shire of Perenjori is situated and to demonstrate respect for the original custodians.

I respectfully acknowledge the past and present traditional owners of the land on which we are meeting, the Badimia people. It is a privilege to be standing on Badimia country.

2. Opening Prayer/Acknowledgement of Pioneers:

The Chief Executive Officer to read the opening prayer acknowledgement of Pioneers.

Acknowledgement of Pioneers;

I acknowledge the pioneers who settled this country, developed the land and turned it into the productive country we know today.

3. Disclaimer Reading:

As printed.

4. Record of Attendance/Apologies/Leave of Absence:

4.1 ATTENDANCE

Elected Members:

Staff:

Distinguished Visitors:

Members of The Public:

Leave of Absence:

Apologies:

5. Swearing in of Newly Elected Councillors

5.1 DECLARATIONS

In accordance with 2.29 of the *Local Government Act 1995* and Regulation 13 of the *Local Government (Constitution) Regulations 1998* newly elected Councillors are required to make a prescribed declaration before taking office.

The following Elected Council Members read aloud and signed the declaration of the Office of Councillor for the Shire of Perenjori as required under Section 2.29 of the *Local Government Act 1995*:

_____ declared into office as a Councillor for a four (4) year term expiring October 2029.

_____ declared into office as a Councillor for a four (4) year term expiring October 2029.

_____ declared into office as a Councillor for a four (4) year term expiring October 2029.

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Shire of
Perenjori
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SHIRE OF PERENJORI

FORM 7

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (CONSTITUTION) REGULATIONS 1998 Reg 13(1) (c)

DECLARATION BY ELECTED MEMBER

I, _____
Name

of _____
Address

having been elected to the office of **Councillor** of the **SHIRE OF PERENJORI**, declare that I take the office upon myself and will duly, faithfully, honestly and with integrity, fulfill the duties of the office for the people in the district according to the best of my judgement and ability, and will observe the Code of Conduct adopted by the Shire of Perenjori, under *section 5.104 of the Local Government Act 1995*.

Declared at **The Shire of Perenjori Council Chambers** on 23 October 2025.

by _____
Signature of Elected Member

Before _____
Signature of Authorised Person

6. Election of Shire President

A form for the nomination of a Councillor for the office of Shire President for a two (2) year term will be issued with this agenda. Nominations are to be lodged in writing, indicating consent of the nominee, prior to, or at the meeting.

The Local Government Act 1995 (Sections 2.11 to 2.15 and Schedules 2.3 and 4.1) outlines procedures for the election process for the Shire President and therefore, will be conducted by the CEO in accordance with the following procedure:

- The election for the Shire President is conducted by the Chief Executive Officer. The CEO will advise receipt of written nominations for the office of Shire President.
- The CEO will invite any further nominations then declare the nomination period closed.
- If a Councillor is nominated by another Councillor, the Chief Executive Officer is NOT to accept the nomination unless the nominee has advised the Chief Executive Officer orally or in writing that he or she is willing to be nominated for the office.
- Councillors will vote on the matter by secret ballot. Those who have been nominated are entitled to cast a vote.
- Votes will be counted and the successful candidate with the highest number of votes will be declared elected.
- If there is an equality of votes, the meeting is adjourned for a period of not more than 7 days. During the 7-day period up until the adjourned meeting resumes, existing candidates may withdraw their nominations or new nominations can be made. Upon resumption of the adjourned meeting, Councillors vote for a second time and the successful candidate with the highest number of votes will be declared elected. If upon the second count there is still an equality of votes, the Chief Executive Officer is to draw lots to ascertain the successful candidate.

Nomination/s for Office of Shire President:

Name: Cr _____

Acceptance: YES/NO

Declaration of Result:

Cr _____ was elected to the role of Shire President for the Shire of Perenjori for a term of (2) two years, expiring at the October 2027 Ordinary Election.

Under Section 2.29 of the *Local Government Act 1995* and before the Chief Executive Officer, Cr _____ read aloud and signed the declaration of the office of Shire President.

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Shire of
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NOMINATION FOR THE POSITION OF:
SHIRE PRESIDENT

I _____
(FULL NAME)

(1) NOMINATE MYSELF

(2) NOMINATE _____
(NAME OF PERSON BEING NOMINATED)

(DELETE (1) OR (2) AS THE CASE MAY BE)

SIGNED

DATE

(3) ACCEPTANCE OF NOMINATION

SIGNED BY NOMINEE

DATE



Form 10. Ballot Paper

BALLOT PAPER

Election of President

Shire of Perenjori:
23 October 2025

How to vote

Put a tick (✓) in the box opposite the
candidate of your choice. Do not
make any other marks on the ballot
paper.

Candidates:

_____	<input type="checkbox"/>
_____	<input type="checkbox"/>
_____	<input type="checkbox"/>
_____	<input type="checkbox"/>



Shire of
Perenjori
Embrace Opportunity

SHIRE OF PERENJORI

FORM 7

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (CONSTITUTION) REGULATIONS 1998 Reg 13(1) (c)

DECLARATION BY SHIRE PRESIDENT

I, _____
Name

of _____
Address

having been elected to the office of **Shire President** of the **SHIRE OF PERENJORI**, declare that I take the office upon myself and will duly, faithfully, honestly and with integrity, fulfill the duties of the office for the people in the district according to the best of my judgement and ability, and will observe the Code of Conduct adopted by the Shire of Perenjori, under *section 5.104 of the Local Government Act 1995*.

Declared at **The Shire of Perenjori Council Chambers** on 23 October 2025.

by _____
Signature of Elected Member

Before _____
Signature of Authorised Person

7. Election of a Deputy Shire President

A form for the nomination of a Councillor for the office of Deputy Shire President for a two (2) year term will be issued with this agenda. Nominations are to be lodged in writing, indicating consent of the nominee, prior to, or at the meeting.

The Local Government Act 1995 (Sections 2.11 to 2.15 and Schedules 2.3 and 4.1) outlines procedures for the election process for the Deputy Shire President and therefore, will be conducted by the Shire President in accordance with the following procedure:

- The election for the Deputy Shire President is conducted by the Shire President. The Shire President will advise receipt of written nominations for the office of Deputy Shire President.
- The Shire President will invite any further nominations then declare the nomination period closed.
- If a Councillor is nominated by another Councillor, the Shire President is NOT to accept the nomination unless the nominee has advised the Shire President orally or in writing that he or she is willing to be nominated for the office.
- Councillors will vote on the matter by secret ballot. Those who have been nominated are entitled to cast a vote.
- Votes will be counted and the successful candidate with the highest number of votes will be declared elected.
- If there is an equality of votes, the meeting is adjourned for a period of not more than 7 days. During the 7-day period up until the adjourned meeting resumes, existing candidates may withdraw their nominations or new nominations can be made. Upon resumption of the adjourned meeting, Councillors vote for a second time and the successful candidate with the highest number of votes will be declared elected. If upon the second count there is still an equality of votes, the Shire President is to draw lots to ascertain the successful candidate.

Nomination/s for Office of Deputy Shire President:

Name: Cr _____

Acceptance: YES/NO

Declaration of Result:

Cr _____ was elected to the role of Deputy Shire President for the Shire of Perenjori for a term of (2) two years, expiring at the October 2027 Ordinary Election.

Under Section 2.29 of the *Local Government Act 1995* and before the Shire President, Cr _____ read aloud and signed the declaration of the office of Deputy Shire President.

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Shire of
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NOMINATION FOR THE POSITION OF:
DEPUTY PRESIDENT

I _____
(FULL NAME)

(1) NOMINATE MYSELF

(2) NOMINATE _____
(NAME OF PERSON BEING NOMINATED)

(DELETE (1) OR (2) AS THE CASE MAY BE)

SIGNED

DATE

(3) ACCEPTANCE OF NOMINATION

SIGNED BY NOMINEE

DATE



Form 10. Ballot Paper

BALLOT PAPER

Election of Deputy President

Shire of Perenjori:
23 October 2025

How to vote

Put a tick (✓) in the box opposite the
candidate of your choice. Do not
make any other marks on the ballot
paper.

Candidates:

_____	<input type="checkbox"/>
_____	<input type="checkbox"/>
_____	<input type="checkbox"/>
_____	<input type="checkbox"/>



Shire of
Perenjori
Embrace Opportunity

SHIRE OF PERENJORI

FORM 7

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (CONSTITUTION) REGULATIONS 1998 Reg 13(1) (c)

DECLARATION BY DEPUTY PRESIDENT

I, _____
Name

of _____
Address

having been elected to the office of **Deputy President** of the **SHIRE OF PERENJORI**, declare that I take the office upon myself and will duly, faithfully, honestly and with integrity, fulfill the duties of the office for the people in the district according to the best of my judgement and ability, and will observe the Code of Conduct adopted by the Shire of Perenjori, under *section 5.104 of the Local Government Act 1995*.

Declared at **The Shire of Perenjori Council Chambers** on 23 October 2025.

by _____
Signature of Elected Member

Before _____
Signature of Authorised Person

8. Elected Member Seating Allocation

In accordance with the Shire of Perenjori Standing Orders 2015, at the first meeting of Council following an ordinary election, the Chief Executive Officer is to draw lots for the seating arrangement of Elected Members with seats allocated from east to west in the Council Chambers.

As per the Shire of Perenjori Standing Orders 2015, Council seating arrangements were determined by a ballot conducted by the Chief Executive Officer, resulting in the allocation of seats from east to west in the following order:

Cr _____
Cr _____
Cr _____
Cr _____
Cr _____
Cr _____
Cr _____

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9. Public Question Time:

9.1 RESPONSE TO QUESTIONS TAKEN ON NOTICE:

Insert Response

9.2 Questions Without Notice:

Insert Question

10. Declaration of Interest:

“Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.”

11. Governance

11.1 APPOINTMENT OF DELEGATES AND DEPUTY DELEGATES TO COMMITTEES

Applicant:	Shire of Perenjori
File:	Nil
Date:	23 October 2025
Disclosure of Interest:	
Voting Requirements:	Absolute Majority
Author:	Bianca Plug – Governance Officer
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	11.1.1 – Elected Member Prospectus – Guide to becoming a Zone Delegate or WALGA State Councillor – 2025

Summary

This item seeks Council's consideration for the appointment of Councillor delegates to Committees of Council, and Councillor representatives to external groups and organisations for a two (2) year term.

Background

In accordance with Section 5.11 of the *Local Government Act 1995* (the Act), committee tenure expires every two years at the ordinary election. Therefore, it is timely for Council to consider the re-establishment, representatives and terms of reference of its committees at the first meeting following the elections.

At the Ordinary Council meeting held on 26 October 2023, Council appointed the following representatives:

Council Resolution Number: 261023.1

Moved: Cr Bryant Seconded: Cr Fraser

That, by Absolute Majority in accordance with Sections 5.10, 5.11A and 7.1A of the *Local Government Act 1995*, Council appoints the following Councillors as representatives to the following Council committees and external organisations:

Standing Committee

Audit Committee	All Councillors
-----------------	-----------------

Advisory Committees

Bush Fire Advisory Committee	Chief Executive Officer (or Delegate) Cr Brian Campbell (Delegate) Cr Daniel Bradford (Deputy Delegate) Cr Colin Bryant (Deputy Delegate)
------------------------------	--

Perenjori Public Benefit Trust Panel	Cr Jude Sutherland (Delegate) Cr Dael Sparkman (Deputy Delegate)
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External/Occasional Committees/Organisation

Local Emergency Management Committee	Cr Jude Sutherland (Delegate) Cr Les Hepworth (Deputy Delegate)
Northern Country Zone	Chief Executive Officer (or Delegate) Cr Jude Sutherland (Delegate) Cr Les Hepworth (Deputy Delegate)
North Midland Sub-Regional Road Group	Cr Jude Sutherland (Delegate) Cr Andrew Fraser (Deputy Delegate)

Cr Les Hepworth (Deputy Delegate)

Community Committees

Perenjori Tourism Townscape Committee

Chief Executive Officer (or Delegate)

Cr Andrew Fraser (Delegate)

Cr Dael Sparkman (Delegate)

Cr Les Hepworth (Delegate)

That the Finance and Plant and works committee structure be disbanded.

Motion put and carried 7/0 by absolute majority

For: Cr Sutherland, Cr Hepworth, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

At the Ordinary Council Meeting held on 25 July 2025, Council resolved the following in relation to the Perenjori Public Benefit Trust Panel, negating the need for Delegate representation:

Council Resolution Number: 250724.11

Moved: Cr Bryant

Seconded: Cr Fraser

That Council:

3. Resolve to utilise the remaining balance of the Mt Gibson Public Benefit Fund of \$251,889 (two hundred and fifty one thousand, eight hundred and eighty nine dollars) on future Council and community projects chosen by Council.

Motion put and carried 5/2

For: Cr Bradford, Cr Bryant, Cr Campbell, Cr Sparkman, Cr Fraser

Against: Cr Hepworth, Cr Sutherland

Statutory Environment

Local Government Act 1995, Sections 5.8 – 5.11 sets out the provisions for forming committees and appointing members.

Elected Members should note that:

- Council may appoint Deputy Members to act when a committee member is absent. Council is to determine the order of seniority of Deputies if more than one is appointed. (Shire of Perenjori Local Law Standing Orders 2015)
- When staff members or non-elected members are appointed to committees they are entitled (and required) to exercise a vote. They are also included in any determination of whether a quorum exists.
- A Council Committee consists of a minimum of 3 members
- Tenure of all committee membership ceases at an Ordinary Election

The President and CEO have particular rights under S5.10 in relation to Council committees:

- (4) *If at a meeting of the council a local government is to make an appointment to a committee that has or could have a council member as a member and the mayor or president informs the local government of his or her wish to be a member of the committee, the local government is to appoint the mayor or president to be a member of the committee.*

- (5) *If at a meeting of the council a local government is to make an appointment to a committee that has or will have an employee as a member and the CEO informs the local government of his or her wish —*

(a) to be a member of the committee; or

(b) that a representative of the CEO be a member of the committee,

the local government is to appoint the CEO or the CEO's representative, as the case may be, to be a member of the committee.

The proposed process for the election for these positions is that Council and individual members agree by consensus, and that all appointments are moved as a single resolution at the end of discussion of this item.

Emergency Management Act 2005 Section 38 – requirement to establish a local emergency management committee.

Bush Fires Act 1954 Section 67 – “(1) A local government may at any time appoint such persons as it thinks fit as a bush fire advisory committee for the purpose of advising the local government regarding all matters relating to the preventing, controlling and extinguishing of bush fires, the planning of the layout of fire-breaks in the district, prosecutions for breaches of this Act, the formation of bush fire brigades and the grouping thereof under group brigade officers, the ensuring of co-operation and coordination of bush fire brigades in their efforts and activities, and any other matter relating to bush fire control whether of the same kind as, or a different kind from, those specified in this subsection”.

Policy Implications

Shire of Perenjori Standing Orders (Local Law) 2015

Consultation

Chief Executive Officer

Financial Implications

Nil

Strategic Community Plan

Area 5: Investing in Council's Capacity – Our Leadership

Goal: Strengthen the Shire's position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

Officer Comment

All Council Committees have expired in accordance with Section 5.11 of the Local Government Act 1995, following the October 2025 Local Government Election. Council Committees must now be re-established, and members appointed in accordance with Sections 5.8, 5.9, 5.10 and 5.11 of the Act.

Councillors are advised of their entitlement to be a member of at least one Committee (Section 5.10(2)).

In the event that there are more nominations than positions on committees, an election to the committee will be undertaken by the Chief Executive Officer.

Committee Structure:

Standing Committees

To comply with Section 7.1A of the *Local Government Act 1995*, Council has one standing committee being the Audit Committee. The Audit Committee is a standing committee that the Council is required by legislation to have in place. Previously all Councillors have been elected to the Audit Committee.

The Council has the option to appoint all Council members or reduce the numbers. The Council also has the option to appoint external persons to the committee if it considers this will assist the committee in its deliberations.

Advisory Committees

Advisory committees are set up by Council and recommendations from these committees must be referred to the Council for endorsement.

The designated responsible officers have been named to clarify the current representation; however, Councillor appointments have been left blank for Council to consider at this meeting.

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That Council, in accordance with Sections 5.10, 5.11A and 7.1A of the *Local Government Act 1995*, appoints by absolute majority the following Elected Members as representatives to the following committees and external organisations:

Standing Committee

Audit Committee

All Elected Members

Advisory Committees

Bush Fire Advisory Committee

Chief Executive Officer (or Delegate)

_____ (Delegate)

_____ (Deputy Delegate)

_____ (Deputy Delegate)

External/Occasional Committees/Organisation

Local Emergency Management Committee

_____ (Delegate)

_____ (Deputy Delegate)

Northern Country Zone

Chief Executive Officer (or Delegate)

_____ (Delegate)

_____ (Deputy Delegate)

North Midland Sub-Regional Road Group

_____ (Delegate)

_____ (Deputy Delegate)

Wildflower Country

_____ (Delegate)

_____ (Deputy Delegate)

Community Committees

Perenjori Tourism Townscape Committee

Chief Executive Officer (or Delegate)

_____ (Delegate)

_____ (Delegate)

_____ (Delegate)

Motion put and carried / lost by Absolute Majority

For:

Against:

[Next Item](#)

ELECTED MEMBER PROSPECTUS



**Guide to becoming a Zone Delegate
or WALGA State Councillor – 2025**



THE VOICE OF WA LOCAL GOVERNMENT

The Western Australian Local Government Association (WALGA) is an independent, member-based, not-for-profit organisation representing and supporting the WA Local Government sector. Our membership includes all 139 Local Governments in the State.

Consider nominating for a position on the Zone or State Council and play a role in shaping policy and advocacy on behalf of Local Government in Western Australia.

OUR FOCUS AREAS



Climate resilience



Disaster readiness



Low carbon



High quality
Infrastructure



Diversity, equity
and inclusion



Appropriately resourced and
flexible Local Government

WHAT DOES WALGA DO?

Influence

- **Advocacy:** Lead advocacy and engagement on issues important to Local Government.
- WALGA acts as a single point of contact for the Local Government sector.
- WALGA facilitates connections with Local Government leaders and stakeholders from all regions across WA.
- WALGA represents every Local Government across WA to ensure local communities are heard and considered in policy-making processes.
- **Events:** WALGA events provide a platform to engage with Local Government representatives, industry stakeholders, and experts to discuss key issues, share knowledge, and foster collaboration.

Support

- **Specialist Support Services:** Providing vital support to Local Government in areas such as governance, employee relations and procurement.
- **Training:** WALGA is a Registered Training Organisation (RTO) offering a range of professional development courses that provide the essential knowledge and skills the Local Government sector requires.
- **Collaboration:** Facilitating partnerships and knowledge-sharing among Local Governments to promote best practice and innovative solutions.
- **Preferred Supplier Program:** Offering access to prequalified suppliers, simplifying procurement for Local Government.

Expertise

- **Policy development:** WALGA has one of the largest policy teams outside of Government, with expertise across planning, environment and waste, economics, community and social policy, emergency management, and governance.
- Our collaborative, evidence-based policy positions aim to deliver positive outcomes that meet community needs.
- **Data and insights:** WALGA collects data covering various aspects of Local Government operations, which can provide valuable insights and analysis to inform policy development and program planning.
- **Program support:** WALGA has a long history in the delivery and administration of grant programs on behalf of Government to ensure the smooth delivery of priority programs and initiatives at a community level.

HOW IS WALGA FUNDED?

A number of components contribute to the WALGA operational budget.

As with most member-based organisations, WALGA has an annual membership fee paid by all Member Local Governments.

WALGA secures additional funding through charges to State and Federal departments and agencies for the administration of grants, fee-for-services selected for use by Members, and returns from supplier contracts as part of group buying arrangement that guarantees lowest market rates for Members.

ZONES

The relationship between State Council and Zones is critical as it underpins WALGA's advocacy on behalf of Local Government at the State and Federal Government levels. Zones have an integral role in shaping the political and strategic direction of WALGA.

Not only are Zones responsible for bringing relevant local and regional issues to the State Council table, but they are also a key player in developing policy and legislative initiatives for Local Government in WA.

ROLE OF ZONES

The key functions of Zones are to:

- elect one or more State Councillor;
- consider the State Council Agenda; and
- provide direction and feedback to their State Councillor.

Additional activities undertaken by Zones may include:

- developing and advocating positions on regional issues affecting Local Government;
- progressing regional Local Government initiatives;
- initiating regional projects relating to the Zone;
- identifying relevant issues for action by WALGA;
- networking and information sharing; and
- contributing to policy development through policy forums and other channels.

Zones provide input into State Council's policy and advocacy efforts in two critical ways:

1. passing resolutions on items contained in the State Council Agenda; and
2. passing resolutions requesting that WALGA act on a particular state-wide issue.

ROLE OF A ZONE DELEGATE

Zone Delegates are appointed to represent their Local Government on the Zone and make decisions at the regional level. Each Zone is an autonomous body with the functions set out in WALGA's Constitution. Zones are responsible for deciding how many Delegates will represent each member Local Government, and for electing a Zone Chair and Deputy Chair.

As their Local Government's representative, a Zone Delegate should give regard to their Council's positions on policy issues. There is also an expectation that Zone Delegates will report decisions made by the Zone back to their Local Government.

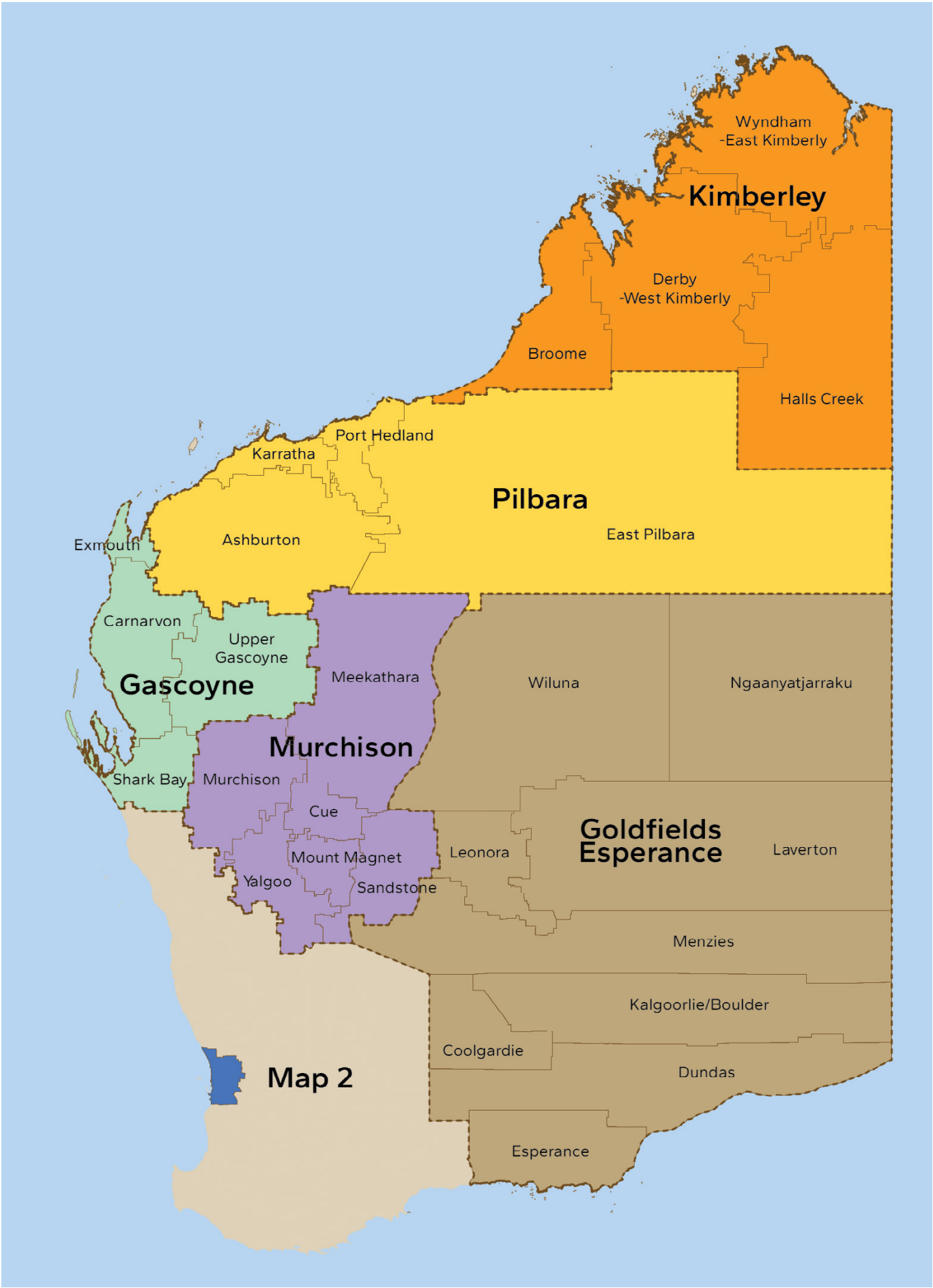
Zones generally meet five times per year in February, April, June, August and November. The day and time of meetings are determined by the Zone. The length of meetings differs between Zones but generally take two to four hours.

Approximate time commitment per year (excluding travel time):

MEETINGS	10 - 20 hours
PREPARATION	Five hours

ZONE MAP 1

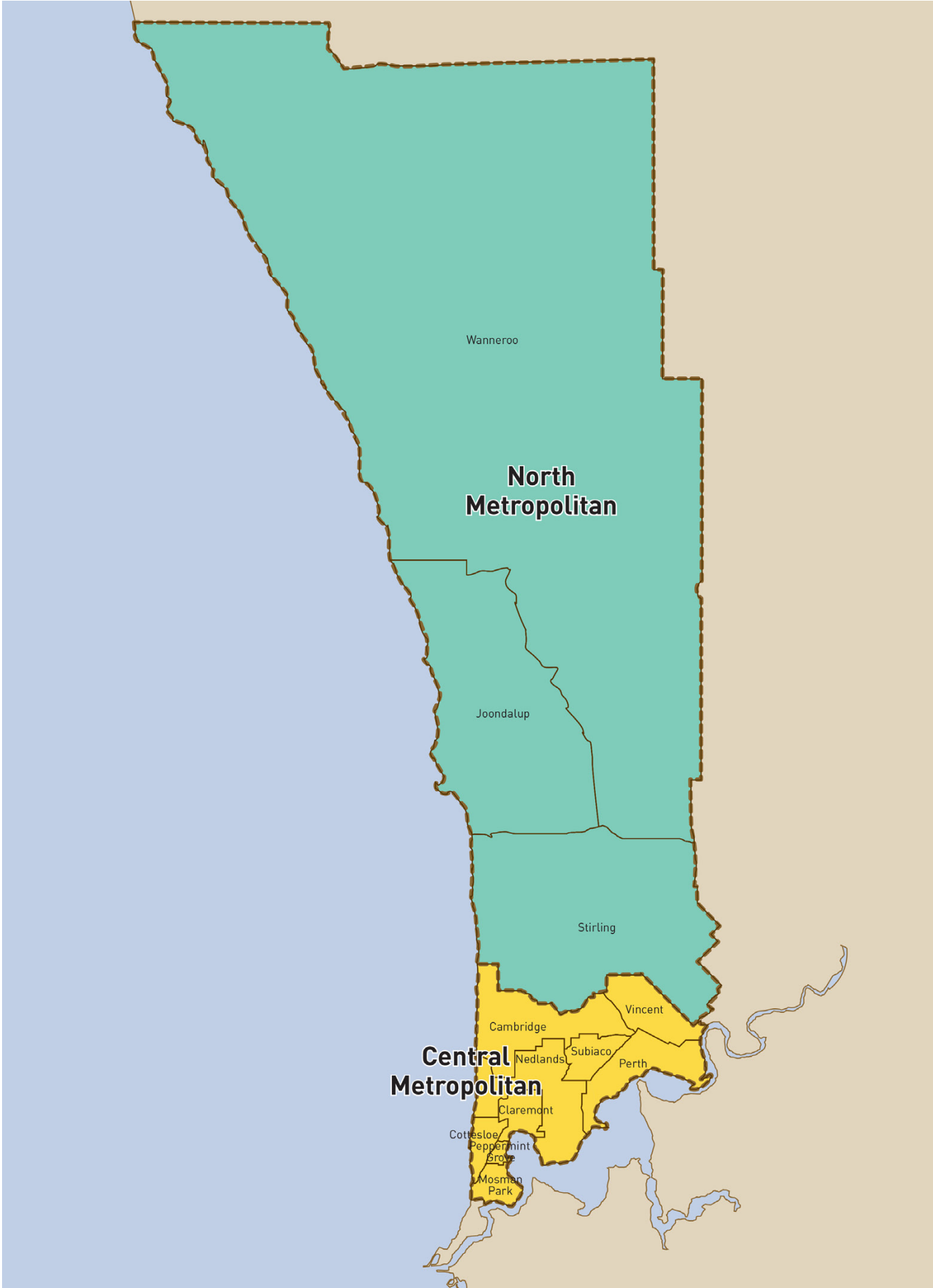
Zone maps are available on walga.asn.au/who-we-are/corporate-governance/zones



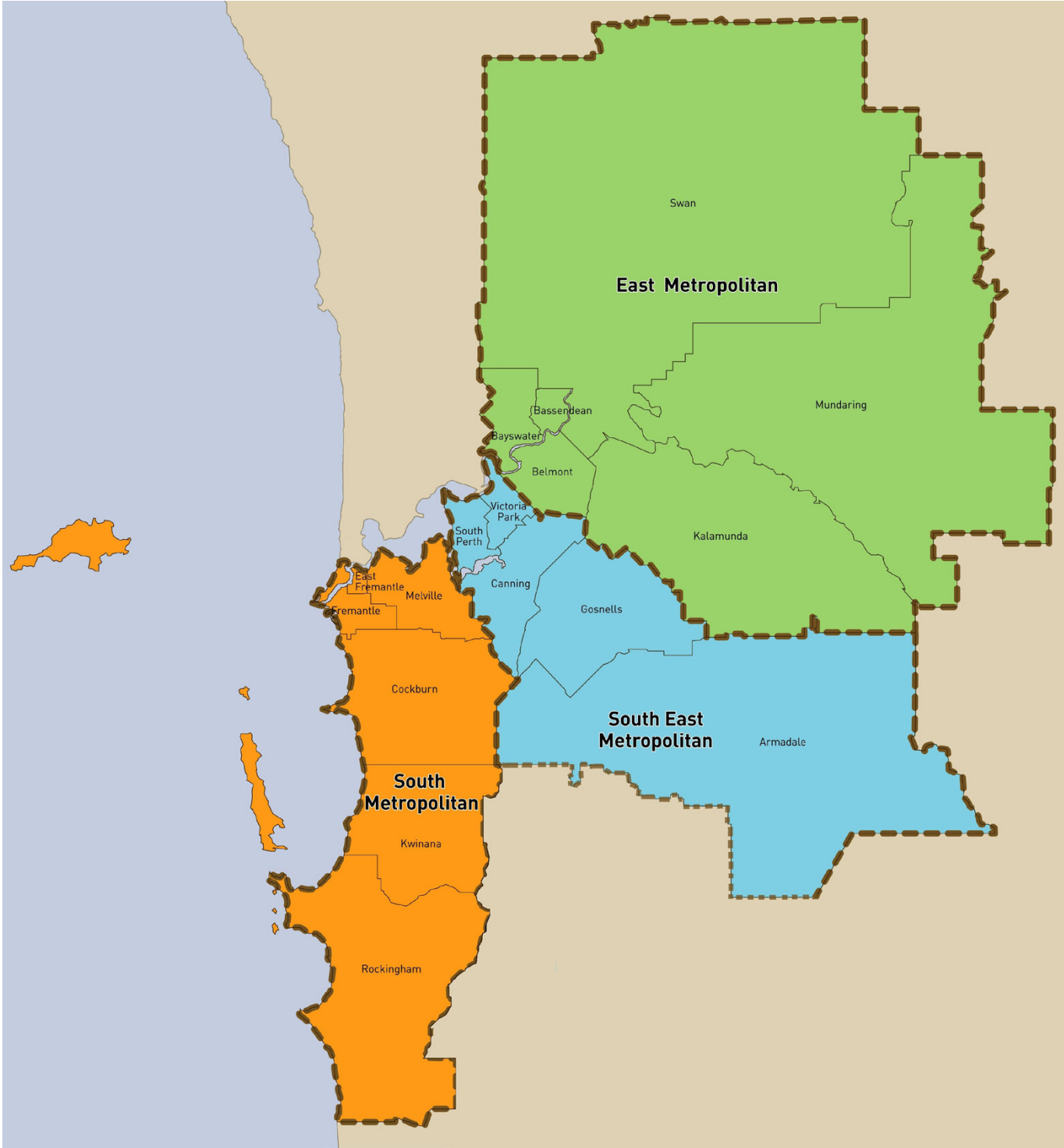
ZONE MAP 2



ZONE MAP 3



ZONE MAP 4



STATE COUNCIL

WALGA's State Council is the decision-making representative body of all 139 Member Local Governments and is responsible for sector-wide policy making and strategic planning.

WALGA is governed by a President and State Council, consisting of 24 State Councillors – 12 from Country constituencies and 12 from Metropolitan constituencies.

Each State Councillor is elected by and from a Zone.



ROLE OF STATE COUNCIL

State Council's primary role is to govern the successful operation of WALGA and broadly includes:

- strategy formulation and policy-making;
- development, evaluation and succession of the CEO;
- monitoring financial management and performance, including the annual budget;
- monitoring and controlling compliance and organisational performance;
- ensuring effective identification, assessment and management of risk;
- promoting ethical and responsible decision-making;
- ensuring effective communication and liaison with Members and stakeholders; and
- ensuring an effective governance framework.

ROLE OF A STATE COUNCILLOR

State Councillors have ultimate responsibility for the overall successful operations of WALGA.

The principal roles of State Councillors relate to:

- policy positions and issues;
- the strategic direction of WALGA; and
- financial operations and solvency.

State Councillors, as Directors of a Board, are required to act consistently in the best interests of the organisation as a whole.

State Councillors are expected to be champions for WALGA and for the Local Government sector.

There are five ordinary meetings of State Council per year, generally held in March, May, July, September and December.

State Councillors are required to serve on a Policy Team or Committee which meets every one or two months, and are encouraged to attend

WALGA events and functions, to play an active and engaging role in representing WALGA and the Local Government sector.

As State Councillors are elected by their Zone, they are also expected to attend and play a prominent role in Zone meetings, including reporting back to Zone Delegates about State Council decisions and WALGA's recent activities, events and advocacy efforts.

State Councillors are paid an annual sitting fee and all expenses incurred to attend State Council meetings are reimbursable.

Approximate time commitment per year (excluding optional events and travel time):

MEETINGS	30 - 40 hours plus one full day and one overnight regional visit
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PREPARATION	15 hours
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GET INVOLVED

Involvement with WALGA through representing your Local Government on the Zone or representing your Zone on State Council is an enriching and rewarding experience.

To learn more about nominating for a position on the Zone or State Council and play a role in shaping policy and advocacy on behalf of Local Government in WA, visit the WALGA website.

Contacts

Chantelle O'Brien, Zones Governance Officer
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Habiba Farrag, State Council Governance Officer
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Kathy Robertson, Manager Association and Corporate Governance
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Tony Brown, Executive Director Member Services
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RESOURCES



The Western Australian Local Government Directory 2025

Each year, WALGA produces a directory containing contact information and statistics on every WA Local Government. This is a useful resource for our Members, fostering collaboration and efficiency across the sector.



WALGA Annual Report 2023-24

For more details on how WALGA uses its influence, support and expertise to deliver better outcomes for WA Local Governments and their communities, read our 2023-24 Annual Report.



WALGA's 2025 State Election Priorities

This resource showcases initiatives and solutions WALGA presented to the incoming State Government, and continues to advocate for, to keep the state running at its best.



WALGA

Influence. Support. Expertise.

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11.2 DEVELOPMENT ASSESSMENT PANELS – LOCAL GOVERNMENT MEMBER

Applicant:	Shire of Perenjori
File:	ADM 0474
Date:	23 October 2025
Disclosure of Interest:	
Voting Requirements:	Absolute Majority
Author:	Bianca Plug – Governance Officer
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	Nil

Summary

Following the local election and the change in Shire of Perenjori Elected Members, the Development Assessment Panel (DAP) delegates are required to be nominated by Council.

Background

As a key component of planning reform in Western Australia, Development Assessment Panels (DAPs) are intended to enhance planning expertise in decision-making by improving the balance between technical advice and local knowledge.

Council is to nominate two members and two alternative members to the Development Assessment Panel, for appointment by the Minister for Planning, for a term of two years, effective from 26 January 2026.

Representation of local interests is a core feature of the DAP system, and all local governments are required to provide nominations for DAP members to the DAP Secretariat following the October 2025 elections. This ensures that appointments are finalised in time for the next term commencing 26 January 2026, and that local interests remain adequately represented in future DAP determinations.

At the Ordinary Council meeting held on 26 October 2023, Council appointed the following DAP representatives:

Council Resolution Number: 261023.2

Moved: Cr Sparkman

Seconded: Cr Bryant

That the following Councillors be appointed as representatives for the Development Assessment Panel, and the relevant nomination form be completed and submitted to the Development Assessment Panel's Secretariat.

Local Government Member 1:	Cr Les Hepworth
Local Government Member 2:	Cr Daniel Bradford
Local Government Alternate Member 1:	Cr Andrew Fraser
Local Government Alternate Member 2:	Cr Dael Sparkman

Motion put and carried 7/0

For: Cr Sutherland, Cr Hepworth, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

Statutory Environment

Planning and Development (Development Assessment Panels) Regulations 2011 (Reg. 24)

Policy Implications

Nil

Consultation

Clinton Strugnell - Chief Executive Officer

Financial Implications

Nil

Strategic Community Plan

Area 5: Investing in Council's Capacity – Our Leadership

Goal: Strengthen the Shire's position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

Officer Comment

Under the current Development Assessment Panel (DAP) framework, applications for development with an estimated value of \$10 million or more are required to be determined by a DAP. Applicants for developments valued between \$2 million and \$10 million may also opt to have their application determined by a DAP rather than the local government.

While it is uncommon for the Shire of Perenjori to receive development applications of a value that would trigger assessment by a Development Assessment Panel (DAP), the Planning and Development (Development Assessment Panels) Regulations 2011 require all local governments to nominate two local members and two alternate members for appointment by the Minister for Planning. These members may be called upon to participate in DAP determinations for developments within the district if required.

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That Council:

- 1. Endorse the following Elected Members to be appointed as representatives for the Development Assessment Panel, for a two year term, effective from 26 January 2026**

Local Government Member 1: _____

Local Government Member 2: _____

Local Government Alternate Member 1: _____

Local Government Alternate Member 2: _____

AND

- 2. Authorise the administration to arrange relevant nomination forms to be completed and submitted to the Development Assessment Panel's Secretariat.**

Motion put and carried / lost by Absolute Majority

For:

Against:

12. Closure of Meeting:

The Shire President to declare the meeting closed and thank those in attendance.