



Shire of
Perenjori
Embrace Opportunity

Shire of Perenjori – Special Meeting of Council

MINUTES

Thursday 18 December 2025



PUBLIC NOTICE

NOTICE OF A SPECIAL MEETING OF COUNCIL

Pursuant to *Section 5.25(1)(g) of the Local Government Act 1995* and *Regulation 12(3) of the Local Government (Administration) Regulations 1996*, Public Notice is hereby given that:

A Special Meeting of Council will be held on Thursday, 18 December 2025 at 2:00 pm in the Shire of Perenjori Council Chambers, 56 Fowler Street Perenjori.

The purpose of the Special Meeting is to:

1. Appoint a Presiding Member and Deputy Presiding Member of the Audit, Risk and Improvement Committee (ARIC) in accordance with amendments to Section 5.2 of the *Local Government Act 1995*.

Members of the public are welcome to attend.

A handwritten signature in black ink, appearing to read 'C. Strugnell', is positioned above the printed name of the Chief Executive Officer.

Clinton Strugnell

CHIEF EXECUTIVE OFFICER

Date: 11 December 2025

Table of Contents

1. Declaration of Opening/Acknowledgement of Traditional Custodians/Audio Recording:	5
2. Opening Prayer/Acknowledgement of Pioneers:.....	5
3. Disclaimer Reading:	5
4. Record of Attendance/Apologies/Leave of Absence:.....	5
4.1 ATTENDANCE	5
5. Public Question Time:.....	6
5.1 RESPONSE TO QUESTIONS TAKEN ON NOTICE:	6
5.2 QUESTIONS WITHOUT NOTICE:	6
6. Declaration of Interest:.....	6
7. Reports:.....	7
7.1 AUDIT, RISK AND IMPROVEMENT COMMITTEE – APPOINTMENT OF PRESIDING MEMBER	7
8. Closure of Meeting:.....	9

Council Roles

Advocacy:

When Council advocates on its own behalf or on behalf of its community to another level of government /body /agency.

Executive/Strategic:

The substantial direction setting and oversight role of the Council e.g., Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Legislative:

Includes adopting local laws, town planning schemes and policies.

Review:

When Council reviews decisions made by Officers.

Quasi-Judicial:

When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.

Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g.: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

Disclaimer

"Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

Shire of Perenjori

Minutes for the Shire of Perenjori Special Meeting of Council held on Thursday, 18 December 2025 at the Shire of Perenjori Council Chambers, 56 Fowler Street, Perenjori WA 6620.

1. Declaration of Opening/Acknowledgement of Traditional Custodians/Audio Recording:

The Shire President declared the meeting open at 2.00pm and welcomed those in attendance.

In accordance with r.141 of the *Local Government (Administration) Regulations 1996*, this meeting was recorded and made publicly available on the Shire's website, with publication of meeting minutes.

Acknowledgement of Traditional Custodians: -

As per the Shire of Perenjori Policy (N° 1021) we wish to acknowledge the traditional owners of the land upon which the Shire of Perenjori is situated and to demonstrate respect for the original custodians.

I respectfully acknowledge the past and present traditional owners of the land on which we are meeting, the Badimia People. It is a privilege to be standing on Badimia Country.

2. Opening Prayer/Acknowledgement of Pioneers:

The Shire President read the opening prayer and acknowledgement of Pioneers.

Acknowledgement of Pioneers;

I acknowledge the pioneers who settled this country, developed the land and turned it into the productive country we know today.

3. Disclaimer Reading:

As printed.

4. Record of Attendance/Apologies/Leave of Absence:

4.1 ATTENDANCE

Elected Members:	Cr Jude Sutherland (Shire President) Cr Andrew Fraser Cr Brian Campbell Cr Dakota Curtin Cr Roger Dring
Staff:	Clinton Strugnell (Chief Executive Officer) Nola Comerford (Manager Corporate and Community Services) Bobbie Van Rensburg (Executive Assistant)
Distinguished Visitors:	Nil
Members of The Public:	Nil
Leave of Absence:	Cr Les Hepworth
Apologies:	Ally Bryant (Finance Manager) Cr Daniel Bradford (Deputy Shire President)

5. Public Question Time:

5.1 RESPONSE TO QUESTIONS TAKEN ON NOTICE:

Nil

5.2 QUESTIONS WITHOUT NOTICE:

Nil

6. Declaration of Interest:

Nil

7. Reports:

7.1 AUDIT, RISK AND IMPROVEMENT COMMITTEE – APPOINTMENT OF PRESIDING MEMBER

Applicant:	Shire of Perenjori
File:	ADM 0382
Date:	18 December 2025
Disclosure of Interest:	Nil
Voting Requirements:	Absolute Majority
Author:	Nola Comerford – Manager Corporate and Community Services
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	Nil

Summary

This item requests Council to appoint a Presiding Member and Deputy Presiding Member of the Audit, Risk and Improvement Committee (ARIC) in accordance with amendments to Section 5.2 of the *Local Government Act 1995*.

Background

At the October 2025 Special Council Meeting, Council appointed all Elected Members as members of the Audit Committee. Amendments to Section 5.12 of the *Local Government Act 1995* requires Councils to appoint new Audit, Risk and Improvement Committee Presiding Member and a Deputy to the Presiding Member. This is opposed to the previous arrangement where the Audit Committee itself appointed the Presiding Member and Deputy Presiding Member. These appointments must be made by an Absolute Majority decision of Council from this point forward.

Therefore, Council must formally appoint the Presiding Member and Deputy Presiding Member, by absolute majority, prior to the December 2025 Audit, Risk and Improvement Committee.

Statutory Environment

Local Government Act 1995

5.12. Presiding members and deputies

(1) The local government must appoint* a member of a committee to be the presiding member of the committee.

* Absolute majority required.

(2) The local government may appoint* a member of a committee to be the deputy presiding member of the committee.

* Absolute majority required.

Policy Implications

Nil

Consultation

Clinton Strugnell – Chief Executive Officer

Governance Specialist - WALGA

Financial Implications

Nil

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

Officer Comment

At the October 2025 Ordinary Council Meeting, Cr Jude Sutherland was elected as President of the Council, and Cr Daniel Bradford was elected Deputy President.

Given Cr Sutherland and Cr Bradford's ongoing service and familiarity with the Committee's operations, it is recommended that Council appoint both members to the roles of Presiding Member and Deputy Presiding Member respectively.

Officers are in the process of advertising for the appointment of independent members and until Council endorse the successful candidates for the roles, it is necessary to appoint members of the committee to the presiding roles.

COUNCIL DECISION

Council Resolution Number: 181225.1

Moved: Cr Fraser Seconded: Cr Curtin

That Council:

- 1. Appoints Cr Jude Sutherland as Presiding Member of the Audit, Risk and Improvement Committee.**
- 2. Appoints Cr Daniel Bradford as Deputy Presiding Member of the Audit, Risk and Improvement Committee.**

Motion put and carried 5/0

For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Campbell, Cr Dring

Against: Nil

8. Closure of Meeting:

The Shire President thanked those in attendance and declared the meeting closed at 2.03pm.

I certify that this copy of the Minutes is a true and correct record of the meeting held on 18 December 2025.

Signed: 

Shire President

Date: 26/02/2026

