

Shire of Perenjori

MINUTES

Plant and Works Committee Meeting

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Held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on

11<sup>th</sup> April 2018 commenced at 5.00 pm.

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**18041 PRELIMINARIES****18041.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

Cr G Reid declared the meeting open at 5.00 pm.

**18041.2 DISCLAIMER READING****18041.3 RECORDS OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE**

Cr G Reid – Presiding Member

Cr P Waterhouse

Cr L Smith

Ken Markham – MIS

Apologies;

Cr R Desmond

**18041.4 NOTATIONS OF INTEREST**

**Financial Interest – Local Government Act s 5.60A**

**Proximity Interest – Local Government Act s 5.60B**

**Interest Affecting Impartiality – Shire of Perenjori Code of Conduct.**

**18041.5 APPLICATIONS FOR LEAVE OF ABSENCE****18041.6 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

That the minutes of the Plant and Works Committee Meeting of the 13<sup>th</sup> December 2017 be confirmed as a true and correct record of the meeting.

**Committee Resolution 18041.6.1**

**Moved: Cr G Reid**

**Seconded: Cr P Waterhouse**

**That the minutes of the Plant and Works Committee Meeting of the 13<sup>th</sup> December 2017 be confirmed as a true and correct record of the meeting.**

**Carried: 5/0**

**18042 INFRASTRUCTURE SERVICES****18042.1 ROAD MAINTENANCE REPORT MARCH 2018**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>R999</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES</b>
<b>RESPONSIBLE OFFICER:</b>	<b>KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES</b>
<b>REPORT DATE:</b>	<b>11<sup>th</sup> April 2018</b>
<b>ATTACHMENTS:</b>	<b>MAP - MARCH</b>

**Executive Summary**

This item seeks Council's acceptance of the road maintenance report for March.

**Background**

Listed are the roads graded for the months of March.

Bestry Road	Boonerong Road
Norrish Road	Warriedar Coppermine Road
Solomon Road	Baxter Road
Syson Road	
Spencer Road	
Leibe Road	
Billeroo Road	
Mcdonald Road	

**Statutory Environment**

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

**Policy Implications****Financial Implications**

As per road maintenance budget

**Strategic Implications**

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

**Risk Management**

Risk Statement	Level of Risk	Risk Mitigation Strategy
Not maintaining roads will lead to deterioration of the asset and safety issues for users	High	To maintain roads to a standard and implementation of a Road Maintenance Plan.

**Consultation**

NIL

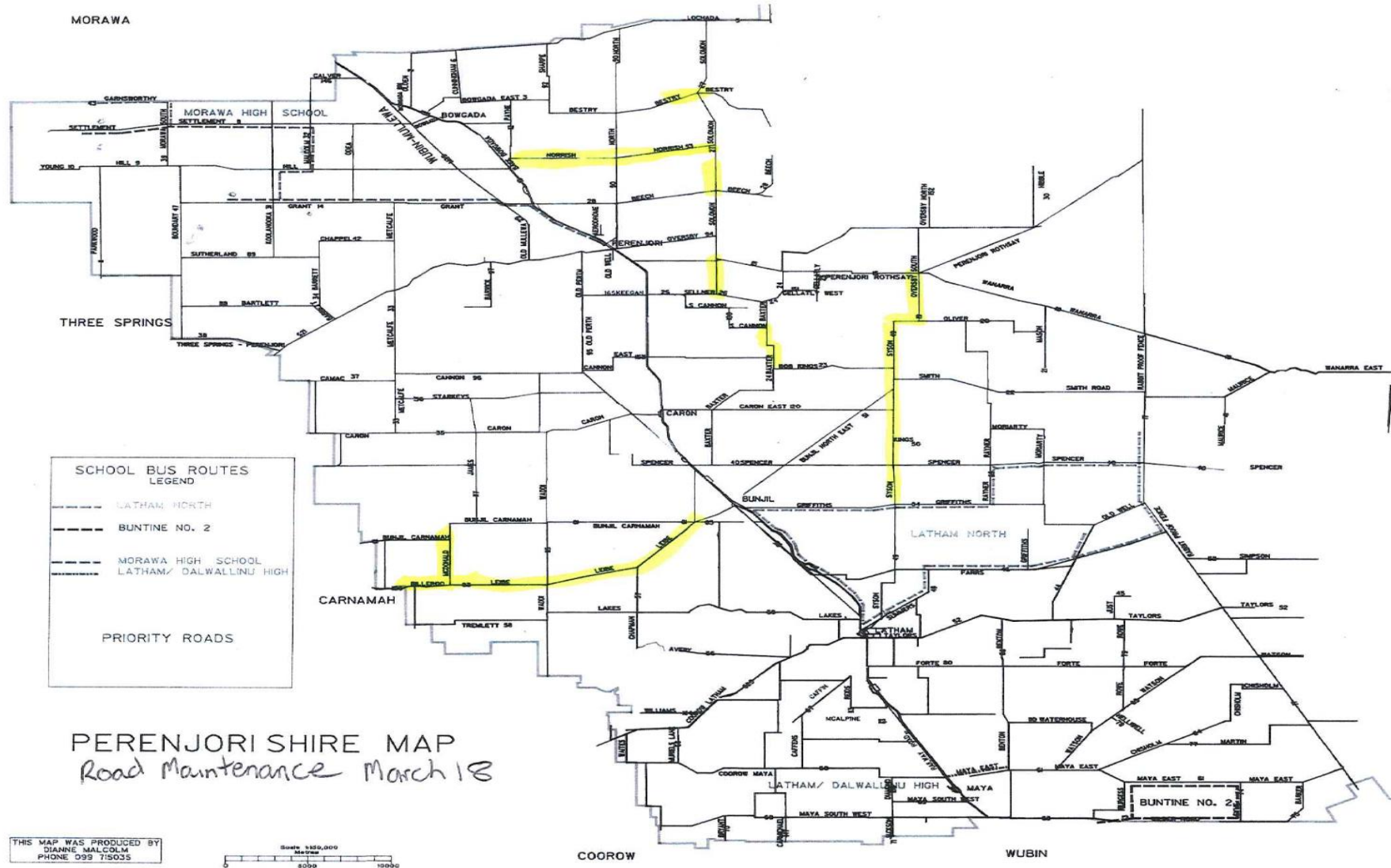
**Comment**

Maintenance grading has been carried out from pickups and requests.

**Voting Requirements – Simple Majority**

<b>Officers Recommendation – Item 18042.1</b>
That the road maintenance report for March 2018 be accepted as presented.

<b>Committee Resolution – Item 18042.1</b>
<p>Moved: Cr L Smith <span style="float: right;">Carried: Cr P Waterhouse</span></p> <p>That the road maintenance report for March 2018 be accepted as presented.</p> <p style="text-align: center;">Carried: 5/0</p>



**18043 GENERAL BUSINESS**

Cr G Reid – Coorow Maya and Caffin Road will require grading.

**18043.1 CONFIDENTIAL****18043.1.1 CONFIDENTIAL ITEM – DISPOSAL OF COLORADO 7 LTZ WAGON**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>ADM0030</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>KEN MARKHAM- MANAGER INFRASTRUCTURE SERVICES</b>
<b>RESPONSIBLE OFFICER:</b>	<b>KEN MARKHAM- MANAGER INFRASTRUCTURE SERVICES</b>
<b>REPORT DATE:</b>	<b>11<sup>TH</sup> APRIL 2018</b>
<b>ATTACHMENTS</b>	<b>NIL</b>

**Voting Requirements – Simple Majority****Officer Recommendation – Item 18043.1.1**

That the Plant and Works Committee accepts the confidential schedule.

**Committee Resolution – Item 18043.1.1**

**Moved: Cr G Reid**

**Seconded: Cr L Smith**

**That the Plant and Works Committee accepts the confidential schedule.**

**Carried: 5/0**

**18043.2 DATE OF NEXT MEETING**

The next Plant and Works Committee Meeting will be held on the 9<sup>th</sup> May 2018.

**18043.3 CLOSURE**

Cr G Reid declared the meeting closed at 5.50 pm.



**Perenjori**  
Embrace Opportunity

# *Previous Minutes*

*Plant and Works Committee Meeting  
13th December 2017*

Shire of Perenjori

MINUTES

Plant and Works Committee Meeting

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Held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on

13<sup>th</sup> December 2017 commenced at 5.00 pm.

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**17121 PRELIMINARIES**

Election of Chairperson

Nominations:

Cr R Desmond nominated Cr G Reid

Seconded: Cr L Smith

Cr G Reid accepted the nomination as Chairperson.

**17121.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

Cr G Reid declared the meeting open at 5.02 pm.

**17121.2 DISCLAIMER READING**

**17121.3 RECORDS OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE**

Cr L Smith

Cr G Reid

Cr P Waterhouse

Cr R Desmond

Ken Markham – MIS

Apologies;

Ali Mills - CEO

**17121.4 NOTATIONS OF INTEREST**

**Financial Interest – Local Government Act s 5.60A**

**Proximity Interest – Local Government Act s 5.60B**

**Interest Affecting Impartiality – Shire of Perenjori Code of Conduct.**

**17121.5 APPLICATIONS FOR LEAVE OF ABSENCE**

**17121.6 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

That the minutes of the Plant and Works Committee Meeting of the 11<sup>th</sup> October 2017 be confirmed as a true and correct record of the meeting.

<b>Committee Resolution – Item 17121.6</b>	
<b>Moved: Cr R Desmond</b>	<b>Seconded: Cr P Waterhouse</b>
<b>That the minutes of the Plant and Works Committee Meeting of the 11<sup>th</sup> October 2017 be confirmed as a true and correct record of the meeting.</b>	
<b>Carried: 5/0</b>	

<b>17122</b>	<b>INFRASTRUCTURE SERVICES</b>
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<b>17122.1</b>	<b>ROAD MAINTENANCE REPORT NOVEMBER 2017</b>
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**APPLICANT:** SHIRE OF PERENJORI  
**FILE:** R999  
**DISCLOSURE OF INTEREST:** NIL  
**AUTHOR:** KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES  
**RESPONSIBLE OFFICER:** KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES  
**REPORT DATE:** 13<sup>TH</sup> DECEMBER 2017  
**ATTACHMENTS:** MAP - NOVEMBER

**Executive Summary**

This item seeks Council's acceptance of the road maintenance report for November.

**Background**

Listed are the roads graded for the month of November.

Settlement Road	Mcdonald Road
Young Road	Leibe Road
Hill Road	Hirsch Road
Parkwood Road	Waites Road
Olden Road	Summers Road
Cunningham Road	Farrs Road
Payne Road	
Bestry Road	

**Statutory Environment**

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

**Policy Implications****Financial Implications**

As per road maintenance budget

**Strategic Implications**

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

Risk Management

Risk Statement	Level of Risk	Risk Mitigation Strategy
Not maintaining roads will lead to deterioration of the asset and safety issues for users	High	To maintain roads to a standard and implementation of a Road Maintenance Plan.

Consultation

NIL

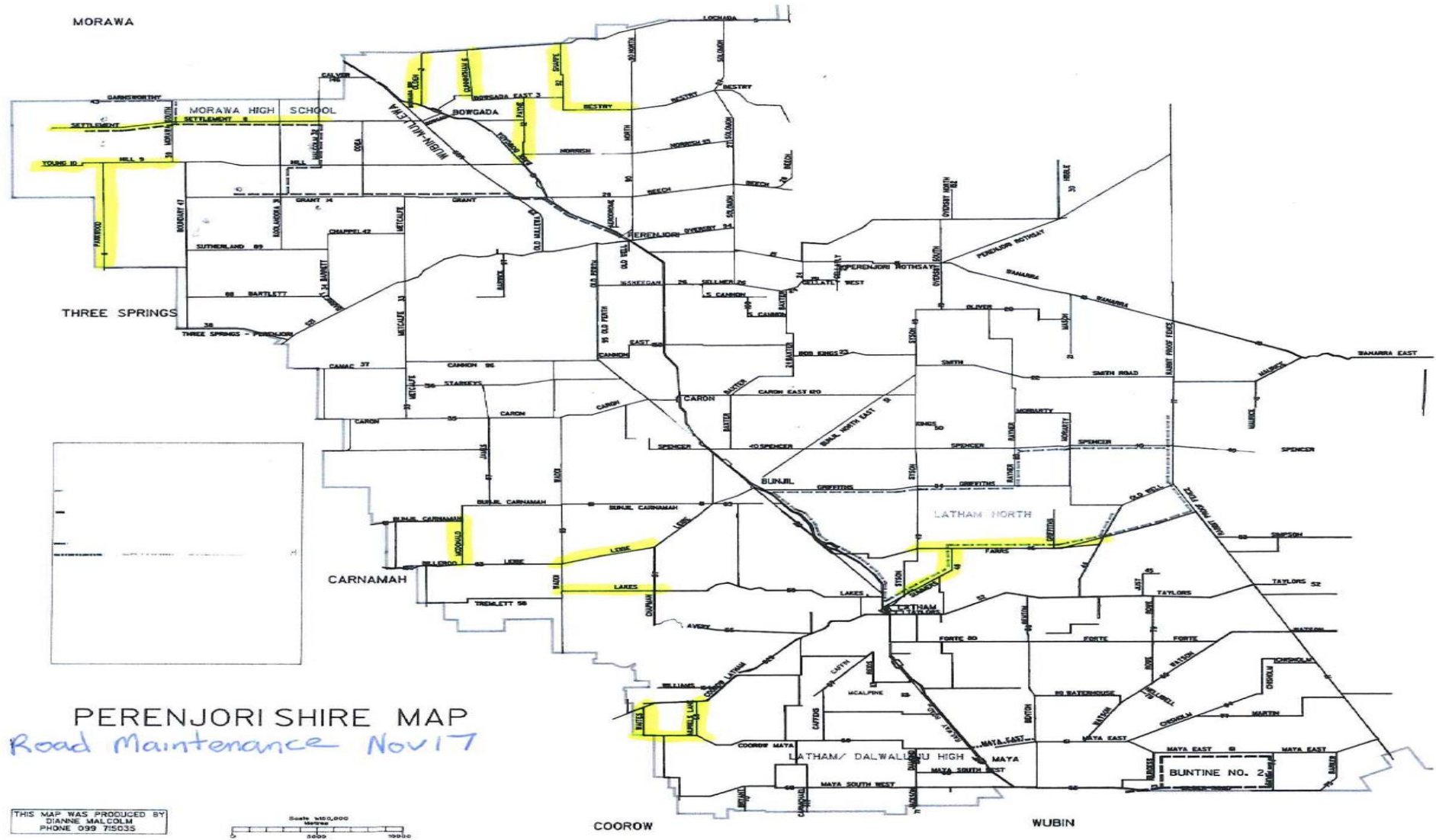
Comment

Maintenance grading has been carried out from pickups and requests.

Voting Requirements – Simple Majority**Officers Recommendation – Item 17122.1**

That the road maintenance report for November 2017 be accepted as presented.

**Committee Resolution – Item 17122.1****Moved: Cr L Smith****Seconded: Cr R Desmond****That the road maintenance report for November 2017 be accepted as presented.****Carried: 5/0**



**17122.2 PROPOSED ROAD WIDENING AND EXCISION FROM PORTION OF RESERVE 24180**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>ADM0330</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES</b>
<b>RESPONSIBLE OFFICER:</b>	<b>KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES</b>
<b>REPORT DATE:</b>	<b>13<sup>TH</sup> DECEMBER 2017</b>
<b>ATTACHMENTS:</b>	<b>NIL</b>

**Executive Summary**

This item seeks Council's consent to the excision and dedication of the road widening ex reserve 24180.

**Background**

Main Roads Western Australia have written to the Shire of Perenjori regarding a proposal for road widening and excision from portion of Reserve 24180, Wubin Mullewa Road.

The parcel of land that will be affected by the widening is Lot 78 on deposited plan 240209, being a portion of Reserve 24180. The reserve is vested for the purpose of Golf Recreation, with a management order in favour of the Shire of Perenjori, including the power to lease.

The reserve affected is on the corner of Wubin Mullewa and Summers Road Latham. The portion of land required is shown on the attached map. This portion of land is currently cleared for the purpose of sight visibility. There would be no effect to the current usage of the land being the Latham Golf Course as this is outside the area used.

If the Shire of Perenjori provides consent to the proposal, then they would be required to forward a statutory declaration in regards to any interests over the reserve that have been granted by the Shire that may be effected by the dedication.

A search of Landgate has found no interests being granted by the Shire of Perenjori.

**Policy Implications**

NIL

**Financial Implications**

NIL

**Strategic Implications**

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

**Risk Management**

Risk Statement	Level of Risk	Risk Mitigation Strategy
Not consenting	Low/Mid	Support the proposal as presented

**Consultation**

CEO

Main Roads W.A.

Landgate

**Comment**

The portion of Reserve 24180 required by Main Roads W.A. would have no effect over the current usage of the reserve.

**Voting Requirements – Simple Majority**

<b>Officer Recommendation – Item 17122.2</b>
That the Shire of Perenjori consents to the excision and dedication of the road widening ex Reserve 24180 as shown on Main Roads plan 1760-272.

<b>Committee Resolution – Item 17122.2</b>
<b>Moved: Cr P Waterhouse</b>
<b>Seconded: Cr G Reid</b>
<b>That the Shire of Perenjori consents to the excision and dedication of the road widening ex Reserve 24180 as shown on Main Roads plan 1760-272.</b>
<b>Carried: 5/0</b>

**17123 GENERAL BUSINESS**

Cr G Reid – Culvert Caffin Road narrow extend or replace guide posts.

**17123.1 CONFIDENTIAL****17123.2 DATE OF NEXT MEETING**

The next Plant and Works Committee Meeting will be held on the 7<sup>th</sup> February 2018.

**17123.3 CLOSURE**

Cr G Reid declared the meeting closed at 5.35 pm.