



Shire of
Perenjori
Embrace Opportunity

Shire of Perenjori – Ordinary Council Meeting

MINUTES

Thursday 28 May 2026



NOTICE OF AN ORDINARY COUNCIL MEETING

Dear Council Member,

The next Ordinary Meeting of the Shire of Perenjori will be held on Thursday, 25 June 2026 in the Shire of Perenjori Council Chambers, Perenjori WA 6620, commencing at 3.00 pm.

A handwritten signature in black ink, appearing to read 'C. Strugnell', is positioned below the meeting details.

Clinton Strugnell

CHIEF EXECUTIVE OFFICER

Date: 28 May 2026

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Council Roles

Advocacy:

When Council advocates on its own behalf or on behalf of its community to another level of government / body / agency.

Executive/Strategic:

The substantial direction setting and oversight role of the Council e.g. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Legislative:

Includes adopting local laws, town planning schemes and policies.

Review:

When Council reviews decisions made by Officers.

Quasi-Judicial:

When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.

Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g.: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

Disclaimer

"Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

Shire of Perenjori

Minutes for the Shire of Perenjori Ordinary Meeting of Council to be held on Thursday, 28 May 2026 in the Shire of Perenjori Council Chambers, Perenjori WA 6620, commenced at 3.00 pm.

1. Declaration of Opening/**Acknowledgement of Traditional Custodians**/Audio Recording:

The Shire President declared the meeting open and welcomed those in attendance at 3.00pm.

In accordance with r.14I of the *Local Government (Administration) Regulations 1996*, this meeting will be recorded and made publicly available on the Shire's website, with publication of meeting minutes.

Acknowledgement of Traditional Custodians: -

As per the Shire of Perenjori Policy (N° 1021) we wish to acknowledge the traditional owners of the land upon which the Shire of Perenjori is situated and to demonstrate respect for the original custodians.

I respectfully acknowledge the past and present traditional owners of the land on which we are meeting, the Badimia people. It is a privilege to be standing on Badimia country.

2. Opening Prayer/Acknowledgement of Pioneers:

The Shire President to read the opening prayer.

Acknowledgement of Pioneers;

I acknowledge the pioneers who settled this country, developed the land and turned it into the productive country we know today.

3. Disclaimer Reading:

As printed.

4. Record of Attendance/Apologies/Leave of Absence:

4.1 ATTENDANCE:

Elected Members:	Cr Jude Sutherland (Shire President) Cr Daniel Bradford (Deputy Shire President) Cr Andrew Fraser Cr Brian Campbell Cr Leslie Hepworth Cr Roger Dring Cr Dakota Curtin
Staff:	Clinton Strugnell (Chief Executive Officer) Marty Noordhof (Manager Infrastructure Services) Bobbie van Rensburg (Executive Assistant)
Distinguished Visitors:	Nil
Members of the Public:	Nil
Leave of Absence:	Nil
Apologies:	Nola Comerford (Manager Corporate and Community Services) Ally Bryant (Finance Manager)

5. Public Question Time:

5.1 RESPONSE TO QUESTIONS TAKEN ON NOTICE:

Nil

5.2 QUESTIONS WITHOUT NOTICE:

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE:

Nil

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS:

7.1 ORDINARY COUNCIL MEETING HELD ON 23 APRIL 2026

COUNCIL DECISION

Council Resolution Number: 280526.1

Moved: Cr Hepworth

Seconded: Cr Campbell

That the Minutes of the Ordinary Meeting of Council held on 23 April 2026, be confirmed as true and correct subject to no / the following corrections.

Motion put and carried 7/0

For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Bradford, Cr Dring, Cr Campbell

Against: Nil

8. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION:

The Shire President extended condolences to Dr Adi's family at this sad time, he was a valued member of the community and provided an essential service to the Perenjori community. Thank you to Cr Bradford for official duties Anzac Day.

9. PETITIONS/DEPUTATIONS/PRESENTATIONS:

Nil

10. ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED:

Nil

11. DECLARATION OF INTEREST:

Item 13.1 is declared an "interest in common" in accordance with section 5.63 (1) (a) of the Local Government Act 1995.

12. Finance:

12.1 MONTHLY FINANCIAL REPORT – APRIL 2026

Applicant:	Shire of Perenjori
File:	ADM 0082
Date:	28 May 2026
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Ally Bryant – Finance Manager
Responsible Officer:	Clinton Strugnell - Chief Executive Officer
Attachments:	12.1.1 Monthly Statement of Financial Activity for April 2026

Summary

This item recommends that Council receives the Financial Activity Statements for the periods ending 30 April 2026.

Background

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare a Monthly Statement of Financial Activity.

Recent changes to the Regulations require a focus on reporting and variance analysis by nature and type rather than by program. The Shire's reports have historically been prepared by both nature and type and program with the variance analysis done by program. All reports for 2025-26 to date have been prepared by both nature and type and program, but with the variance analysis being done by nature and type in compliance with the revised Regulations.

Statutory Environment

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare a Monthly Statement of Financial Activity.

Policy Implications

Nil

Consultation

Nil

Financial Implications

Shown in the attached data.

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

Strategic Objectives

4.6. The organisation, assets and finances of the Shire are managed responsibly

Officer Comment

The audited opening surplus for the 2024-25 financial year is \$3,010,531. As previously advised, this surplus is notionally deceiving as the State Government transferred 50% of its 2025-26 financial assistance grants (totalling \$1.570m) to the Shire in June 2025.

Operating revenue YTD is \$7,113,117 over budget by \$289,821

Operating expenditure YTD is \$9,575,686 under budget by \$937,459

Key variances between the YTD budget and actuals are explained in the attached report on pages 2-3.

COUNCIL DECISION

Council Resolution Number: 280526.2

Moved: Cr Bradford

Seconded: Cr Campell

That the Monthly Financial Report to 30 April 2026 as attached be received.

Motion put and carried 7/0

For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Bradford, Cr Dring, Cr Campbell

Against: Nil

[Next Item](#)

12.2 SCHEDULE OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 APRIL 2026

Applicant:	Shire of Perenjori
File:	ADM 0082
Report Date:	07/05/2026
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Gypsie Douglas – Finance Officer
Responsible Officer:	Ally Bryant – Finance Manager
Attachments:	12.2 (a) - Accounts for Payment April 2026 12.2 (b) - Corporate Credit Card Breakdown and Statement

Summary

Council is presented the list of payments made from the Municipal, Trust and Reserve Accounts under delegation since the last Ordinary Council Meeting.

Background

Council delegates authority to the Chief Executive Officer annually:

- To make payments from Trust, Reserve and Municipal Fund;
- To purchase goods and services to a value of not more than \$250,000;

Legal Compliance

Local Government Act 1995

S6.5. Accounts and records

Local Government (Financial Management) Regulations 1996

R11. Payments, procedures for making etc.

R12. Payments from municipal fund or trust fund, restrictions on making

(1) A payment may only be made from the municipal fund or the trust fund —

- (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
- (b) otherwise, if the payment is authorised in advance by a resolution of the council.

(2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

S13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name; and
- (b) the amount of the payment; and
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing —

- (a) for each account which requires council authorisation in that month —
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
- (b) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under sub-regulation (1) or (2) is to be —

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and

(b) recorded in the minutes of that meeting.

Policy Implications

Nil

Council Policy Compliance

Payments are checked to ensure compliance with Council's Purchasing Policy Number 4007 – Procurement Policy.

Financial Implications

All payments are made in accordance with the adopted annual budget.

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

Consultation

Clinton Strugnell – Chief Executive Officer

Ally Bryant – Finance Manager

Officer Comment

Accounts paid for the month ending 30th April 2026

Municipal Account	
EFT 19867-19965	\$831,878.79
Direct Debits DD15757.1-DD15772.10	\$126,906.50
Corporate MasterCard	\$3,391.15
Bank Fees	\$354.54
Total	\$962,530.98

Totalling **\$962,530.98** from *Municipal* for the month ending **30th April 2026**.

COUNCIL DECISION

Council Resolution Number: 280526.3

Moved: Cr Dring Seconded: Cr Curtin

That the cheques and electronic payments as per the attached schedules of accounts for payment totaling \$962,530.98 (Nine hundred and sixty-two thousand, five hundred and thirty dollars and ninety-eight cents) be accepted.

Motion put and carried 7/0

For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Bradford, Cr Dring, Cr Campbell

Against: Nil

[Next Item](#)

12.3 FEES & CHARGES 2026-2027

Applicant:	Shire of Perenjori
File:	ADM 0700
Date:	28 May 2026
Disclosure of Interest:	
Voting Requirements:	Absolute Majority
Author:	Ally Bryant – Finance Manager
Responsible Officer:	Clinton Strugnell - Chief Executive Officer
Attachments:	12.3.1 Proposed Fees & Charges for 2026-2027

Summary

For Council to consider the proposed Fees & Charges for the 2026/2027 financial year.

Background

The 2026/2027 Schedule of Fees & Charges have been reviewed and prepared by the Administration to include the following changes. Generally, fees and charges have been increased by 3%. Consideration was taken for the Federal CPI increase of 4.6% and WALGA's Local Government Cost Index increase of 3.1%.

Statutory Environment

Local Government Act 1995

Subdivision 2 — Fees and charges

6.16. Imposition of fees and charges

- (1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

** Absolute majority required.*

- (2) A fee or charge may be imposed for the following —
 - (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
 - (b) supplying a service or carrying out work at the request of a person;
 - (c) subject to section 5.94, providing information from local government records;
 - (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
 - (e) supplying goods;
 - (f) such other service as may be prescribed.
- (3) Fees and charges are to be imposed when adopting the annual budget but may be —
 - (a) imposed* during a financial year; and
 - (b) amended* from time to time during a financial year.

** Absolute majority required.*

6.17. Setting level of fees and charges

- (1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —
 - (a) the cost to the local government of providing the service or goods; and
 - (b) the importance of the service or goods to the community; and
 - (c) the price at which the service or goods could be provided by an alternative provider.
- (2) A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.

- (3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —
 - (a) under section 5.96; or
 - (b) under section 6.16(2)(d); or
 - (c) prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.
- (4) Regulations may —
 - (a) prohibit the imposition of a fee or charge in prescribed circumstances; or
 - (b) limit the amount of a fee or charge in prescribed circumstances.

6.18. Effect of other written laws

- (1) If the amount of a fee or charge for a service or for goods is determined under another written law a local government may not —
 - (a) determine an amount that is inconsistent with the amount determined under the other written law; or
 - (b) charge a fee or charge in addition to the amount determined by or under the other written law.
- (2) A local government is not to impose a fee or charge for a service or goods under this Act if the imposition of a fee or charge for the service or goods is prohibited under another written law.

Policy Implications

Nil

Consultation

Clinton Strugnell – Chief Executive Officer
Marty Noordhof – Manager Infrastructure Services
Nola Comerford – Manager Corporate & Community Services

Financial Implications

Levels of income from fees and charges will be increased for the 2026-2027 Annual Budget.

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.
4.6. The organisation, assets and finances of the Shire are managed responsibly.

Officer Comment

Each year Council is required to review the annual fees and charges which are incorporated into the Annual Budget.

Fees and charges were last reviewed for the 2025-2026 Annual Budget.

COUNCIL DECISION

Council Resolution Number: 280526.4

Moved: Cr Bradford

Seconded: Cr Fraser

Pursuant to Section 6.16 of the *Local Government Act 1995*, Council adopts the Fees and Charges Schedule as presented and incorporates these fees and charges within the 2026-2027 Annual Budget.

Motion put and carried 7/0

For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Bradford, Cr Dring, Cr Campbell

Against: Nil

[Next Item](#)

12.4 ELECTED MEMBER FEES, ALLOWANCES AND EXPENSES 2026-27

Applicant:	Shire of Perenjori
File:	ADM 0744
Report Date:	28 May 2026
Disclosure of Interest:	
Voting Requirements:	Absolute Majority
Author:	Bianca Plug – Governance Officer
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	Nil

Summary

This report seeks Council's consideration and approval for Elected Member fees, allowances and expenses for the upcoming 2026-27 financial year.

Background

Section 7B(2) of the *Salaries and Allowances Act 1975*, requires the Salaries and Allowances Tribunal to inquire into and determine, the amount of:

- fees, or the minimum and maximum amounts of fees, to be paid under the *Local Government Act 1995* ('the LG Act') to elected council members for attendance at meetings;
- expenses, or the minimum and maximum amounts of expenses, to be reimbursed under the LG Act to elected council members; and
- allowances, or the minimum and maximum amounts of allowances, to be paid under the LG Act to elected council members.

The SAT's current determination published on 2 April 2026, specifies the minimum and maximum payments and includes a 3.5% increase to Elected Member attendance fees and annual allowance ranges, effective from 1 July 2026.

The Shire of Perenjori is deemed a Band 4 Council.

COUNCIL MEETING ATTENDANCE FEES - PER MEETING	SAT Minimum	SAT Maximum	2025-26 Payment
Elected President (Council Meeting)	\$109	\$570	N/A
Elected Council Member (Council Meeting)	\$109	\$280	N/A
Elected Council Member Including President (Committee Meeting)	\$57	\$140	N/A
ANNUAL ATTENDANCE FEES - IN LIEU OF MONTHLY FEES	SAT Minimum	SAT Maximum	2025-26 Payment
Elected President (Council & Committee Meetings)	\$4,161	\$22,646	\$10,940
Elected Council Member (Council & Committee Meetings)	\$4,161	\$11,023	\$7,987.50
ANNUAL ALLOWANCES – PRESIDENT & DEPUTY PRESIDENT	SAT Minimum	SAT Maximum	2025-26 Payment
Elected President	\$596	\$23,257	\$22,470
Elected Deputy President (25% of the Presidents Annual Allowance as per s5.98A(1) of the Act)	\$149	\$5,814.25	\$5,617.50

INDEPENDENT AUDIT, RISK & IMPROVEMENT COMMITTEE MEMBER ATTENDANCE FEES – PER MEETING	SAT Minimum	SAT Maximum	2025-26 Payment
Independent ARIC Presiding Member	\$110	\$1,215	\$0*
Independent ARIC Deputy Presiding Member	\$110	\$1,215	\$0*
Independent ARIC Committee Member	\$110	\$1,215	\$0*

*At the Ordinary Council Meeting held on 27 November 2025, Council adopted an attendance fee of \$400 per ARIC meeting for independent ARIC members. An Independent ARIC Presiding Member was later appointed at the Ordinary Council Meeting held on 26 February 2026; however, no ARIC meetings have been held since that appointment. As a result, the fee was adopted but no payments have been made during the 2025-26 financial year. The 2026-27 independent ARIC member fees are proposed as a tiered structure to reflect the differing responsibilities of each role and to assist in attracting suitably qualified and experienced candidates.

Statutory Environment

Local Government Act 1995

5.98. Fees, reimbursements and allowances for council members

(1A) In this section — *determined means determined by the Salaries and Allowances Tribunal under the [Salaries and Allowances Act 1975](#) section 7B.*

(1) A council member who attends a council or committee meeting is entitled to be paid —

(a) the fee determined for attending a council or committee meeting; or

(b) where the local government has set a fee within the range determined for council or committee meeting attendance fees, that fee.

(2A) A council member who attends a meeting of a prescribed type at the request of the council is entitled to be paid —

(a) the fee determined for attending a meeting of that type; or

(b) where the local government has set a fee within the range determined for meetings of that type, that fee.

(2) A council member who incurs an expense of a kind prescribed as being an expense —

(a) to be reimbursed by all local governments; or

(b) which may be approved by any local government for reimbursement by the local government and which has been approved by the local government for reimbursement, is entitled to be reimbursed for the expense in accordance with subsection (3).

(3) A council member to whom subsection (2) applies is to be reimbursed for the expense —

(a) where the extent of reimbursement for the expense has been determined, to that extent; or

(b) where the local government has set the extent to which the expense can be reimbursed and that extent is within the range determined for reimbursement, to that extent.

(4) If an expense is of a kind that may be approved by a local government for reimbursement, then the local government may approve reimbursement of the expense either generally or in a particular case but nothing in this subsection limits the application of subsection (3) where the local government has approved reimbursement of the expense in a particular case.

(5) The mayor or president of a local government is entitled, in addition to any entitlement that the mayor or president has under subsection (1) or (2), to be paid —

(a) the annual local government allowance determined for mayors or presidents; or

(b) where the local government has set an annual local government allowance within the range determined for annual local government allowances for mayors or presidents, that allowance.

5.98A. Allowance for deputy mayor or deputy president

(1) A local government may decide* to pay the deputy mayor or deputy president of the local government an allowance of up to the percentage that is determined by the Salaries and Allowances Tribunal under the [Salaries and Allowances Act 1975](#) section 7B of the annual local government allowance to which the mayor or president is entitled under [section 5.98\(5\)](#).

* Absolute majority required.

(2) An allowance under subsection (1) is to be paid in addition to any amount to which the deputy mayor or deputy president is entitled under [section 5.98](#).

5.99. Annual fee for council members in lieu of fees for attending meetings

A local government may decide* that instead of paying council members a fee referred to in [section 5.98\(1\)](#), it will instead pay all council members who attend council or committee meetings —

- (a) the annual fee determined by the Salaries and Allowances Tribunal under the [Salaries and Allowances Act 1975](#) section 7B; or
- (b) where the local government has set a fee within the range for annual fees determined by that Tribunal under that section, that fee.

* Absolute majority required.

5.99A. Allowances for council members in lieu of reimbursement of expenses

(1) A local government may decide* that instead of reimbursing council members under [section 5.98\(2\)](#) for all of a particular type of expense it will instead pay all eligible council members —

- (a) the annual allowance determined by the Salaries and Allowances Tribunal under the [Salaries and Allowances Act 1975](#) section 7B for that type of expense; or
- (b) where the local government has set an allowance within the range determined by the Salaries and Allowances Tribunal under the [Salaries and Allowances Act 1975](#) section 7B for annual allowances for that type of expense, an allowance of that amount, and only reimburse the member for expenses of that type in excess of the amount of the allowance.

* Absolute majority required.

(2) For the purposes of subsection (1), a council member is eligible to be paid an annual allowance under subsection (1) for a type of expense only in the following cases —

- (a) in the case of an annual allowance that is paid in advance, if it is reasonably likely that the council member will incur expenses of that type during the period to which the allowance relates;
- (b) in the case of an annual allowance that is not paid in advance, if the council member has incurred expenses of that type during the period to which the allowance relates.

Local Government (Administration) Regulations 1996

30. Meeting attendance fees (Act s. 5.98(1) and (2A))

(3A) Each of the following meetings is a meeting of a prescribed type for the purposes of section 5.98(2A) —

- (a) meeting of a WALGA Zone, where the council member is representing a local government as a delegate elected or appointed by the local government;
- (b) meeting of a Regional Road Group established by Main Roads Western Australia, where the council member is representing a local government as a delegate elected or appointed by the local government;
- (c) council meeting of a regional local government where the council member is the deputy of a member of the regional local government and is attending in the place of the member of the regional local government;
- (d) meeting other than a council or committee meeting where the council member is attending at the request of a Minister of the Crown who is attending the meeting;
- (e) meeting other than a council meeting or committee meeting where the council member is representing a local government as a delegate elected or appointed by the local government.

(3C) A council member is not entitled to be paid a fee for attending a meeting of a type referred to in subregulation (3A) if —

- (a) the person who organises the meeting pays the council member a fee for attending the meeting; or
- (b) the council member is paid an annual fee in accordance with section 5.99; or
- (c) if the meeting is a meeting referred to in subregulation (3A)(c), the member of the regional local government is paid an annual fee in accordance with section 5.99.

31. Expenses to be reimbursed (Act s. 5.98(2)(a))

(1) For the purposes of section 5.98(2)(a), the kinds of expenses that are to be reimbursed by all local governments are —

- (a) rental charges incurred by a council member in relation to one telephone and one facsimile machine; and
- (b) child care and travel costs incurred by a council member because of the member's attendance at a council meeting or a meeting of a committee of which he or she is also a member; and
- (c) child care and travel costs incurred by a council member in completing the training required by section 5.126(1).

32. Expenses that may be approved for reimbursement (Act s. 5.98(2)(b))

(1) For the purposes of section 5.98(2)(b), the kinds of expenses that may be approved by any local government for reimbursement by the local government are —

(a) an expense incurred by a council member in performing a function under the express authority of the local government; and

(b) an expense incurred by a council member to whom paragraph (a) applies by reason of the council member being accompanied by not more than one other person while performing the function if, having regard to the nature of the function, the local government considers that it is appropriate for the council member to be accompanied by that other person; and

(c) an expense incurred by a council member in performing a function in his or her capacity as a council member.

Salaries and Allowances Act 1975

Policy Implications

7003 – Elected Member Use of Shire Vehicles

7009 – Elected Member Fees and Expenses

Consultation

Clinton Strugnell – Chief Executive Officer

Ally Bryant - Finance Manager

Financial Implications

Council member fees, allowances and expenses will be included in the 2026-27 draft budget considerations.

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community

4.6. The organisation, assets and finances of the Shire are managed responsibly.

Officer Comment

In 2025-26, Elected Member attendance fees were paid quarterly, and the President and Deputy President allowances were paid in two instalments.

COUNCIL DECISION

Council Resolution Number: 280526.5

Moved: Cr Dring

Seconded: Cr Fraser

That Council, by Absolute Majority:

- 1. Adopts the payment of annual attendance fees to Elected Members in lieu of per meeting attendance fees for the 2026-27 financial year, to be paid quarterly and in advance from 1 July 2026.**
- 2. Adopts for inclusion in the 2026-27 Annual Budget the following annual attendance fees, determined in accordance with the Salaries and Allowances Tribunal's 2026 Determination:**
 - (a) Shire President annual attendance fee of \$11,323.00, being 50% of the maximum fee payable as determined by the Salaries and Allowances Tribunal; and**
 - (b) Elected Member annual attendance fee of \$8,267.25, being 75% of the maximum fee payable as determined by the Salaries and Allowances Tribunal.**
- 3. Adopts the following President and Deputy President annual allowances for the 2026-27 financial year, to be paid in two instalments:**
 - (a) Shire President annual allowance of \$23,257.00, being the maximum annual allowance payable as determined by the Salaries and Allowances Tribunal.**
 - (b) Deputy Shire President annual allowance of \$5,814.25, being 25% of Shire President's annual allowance as determined by the Salaries and Allowances Tribunal.**
- 4. Approves the reimbursement of expenses incurred by Elected Members in accordance with section 5.98(2)(a), (b) and (3) of the *Local Government Act 1995*, regulations 31 and 32 of the *Local***

Government (Administration) Regulations 1996, and consistent with the SAT's 2026 determination.

- 5. Adopts the following meeting attendance fees for independent Audit, Risk and Improvement Committee members for the 2026-27 financial year, and determines that the fees represent value for money having regard to the skills, expertise, responsibilities and independence required for the roles:**
- (a) Independent Presiding Member attendance fee of \$607.50 per meeting, being 50% of the maximum fee payable as determined by the Salaries and Allowances Tribunal;**
 - (b) Independent Deputy Presiding Member attendance fee of \$607.50 per meeting, being 50% of the maximum fee payable as determined by the Salaries and Allowances Tribunal; and**
 - (c) Independent ARIC Committee Member attendance fee of \$303.75 per meeting, being 25% of the maximum fee payable as determined by the Salaries and Allowances Tribunal.**

Motion put and carried 7/0

For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Bradford, Cr Dring, Cr Campbell

Against: Nil

[Next Item](#)

12.5 BUDGET AMENDMENTS – WISER AA DAM PROGRAM

Applicant:	Shire of Perenjori
File:	ADM0082
Date:	28 th May 2026
Disclosure of Interest:	
Voting Requirements:	Absolute Majority
Author:	Ally Bryant – Finance Manager
Responsible Officer:	Clinton Strugnell - Chief Executive Officer
Attachments:	Nil

Summary

A Budget Amendment has been prepared for Council's consideration.

Background

The 25/26 Budget for the Shire of Perenjori was adopted by Council on the 25th July 2025.

The Council then adopted the Budget Review on the 26th February 2026 after which time the Council was successful in being approved for a grant from the Department of Water and Environmental Regulations for the Wisser AA Dam Program – Enhancing Non-Potable Water Supplies in Perenjori.

Statutory Environment

Local Government Act s5.41

Policy Implications

Nil

Consultation

CEO – Clinton Strugnell
MIS – Marty Noordhof

Financial Implications

Amendment to Adopted Budget with an additional impact on deficit of a further \$18,387 bring budgeted deficit to a total of \$57,519.

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

Strategic Objectives

4.6. The organisation, assets and finances of the Shire are managed responsibly.

Officer Comment

The funding from the Department of Water and Environmental Regulations for the Wisser AA Dam Program – Enhancing Non-Potable Water Supplies in Perenjori will enable the Shire to deliver several infrastructure upgrades to improve water capture, storage capacity, and long-term water reliability at the Perenjori Recreation centre.

The works will include;

- . installing approximately 60m of heavy-duty guttering on the Recreation Centre
- . directing harvested roof water into two 4500 litre tanks, which will then pump to main tanks
- . decommissioning an aging water storage tank and installing a new tank with increased capacity

The total cost of the project is set at \$95,604. With the funding for the grant of \$77,217 this leaves the Council with an additional expense of \$18,387.

COUNCIL DECISION

Council Resolution Number: 280526.6

Moved: Cr Bradford

Seconded: Cr Curtin

1. That Council adopt the following Budgeted Amendments to the 25/26 Budget

- Increase Budget Capital Grants Revenue by \$77,217.

- Increase Capital Expenditure by \$95,604.

Motion put and carried 7/0

For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Bradford, Cr Dring, Cr Campbell

Against: Nil

[Next Item](#)

12.6 TEMPORARY AMENDMENT TO FEES & CHARGES – ACCOMMODATION VILLAGE

Applicant:	Shire of Perenjori
File:	ADM 0912
Date:	26 May 2026
Disclosure of Interest:	
Voting Requirements:	Absolute Majority
Author:	Nola Comerford – Manager Corporate and Community Services
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	Nil

Summary

Council is requested to consider adopting temporary amendments to the 2025/26 Fees & Charges Schedule for accommodation units at the Perenjori Caravan Park.

Background

DT Infrastructure (DTI) are a construction and engineering company who are delivering a major upgrade project at the Cooperative Bulk Handling North Site. From 30 March to 15 June, DTI have reserved a total of 14 x Accommodation Village (AV) Units at the Caravan Park with the potential to remain until end June 2026. This regular occupancy brings economic advantages to the shire and business community, with occupants utilising in particular the Perenjori Hotel, Roadhouse, Daphne's, Supermarket, and District Club.

Prior to making this bulk reservation, DTI were seeking accommodation in Morawa but contacted the Perenjori Caravan Park to negotiate a nightly rate which would see the fourteen units with steady occupancy for the duration of the CBH project.

Statutory Environment

Local Government Act 1995

2.7. Role of council

(1) The council governs the local government's affairs and, as the local government's governing body, is responsible for the performance of the local government's functions.

6.19. Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

(a) its intention to do so; and

(b) the date from which it is proposed the fees or charges will be imposed.

Policy Implications

Nil

Consultation

Clinton Strugnell – Chief Executive Officer

Ally Bryant – Finance Manager

Gage Adams – Caravan Park Manager

Financial Implications

Fees and Charges are endorsed by Council within the annual budget each financial year.

The Accommodation Units have had an occupancy rate of 94.85% over the past month since DTI commenced. The month prior to DTI arriving had an occupancy rate of 76.44%.

Strategic Community Plan

Goal 3: A diverse economy, with flourishing businesses offering a suite of trades, services and retail offerings.

3.1. Opportunities are maximised to promote economic growth and local development.

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.6. The organisation, assets and finances of the Shire are managed responsibly

Officer Comment

A discounted nightly accommodation rate was provided to DT Infrastructure to encourage their work team to stay within the Perenjori townsite, thereby supporting local businesses and contributing to the local economy.

While this discounted rate is lower than the standard nightly rate of \$114, it remains higher than the Special Rate outlined in the Annual Fees & Charges Schedule, which is \$514 per week (equivalent to \$73.42 per night) for bookings of five or more units by a single entity. This rate was not offered to DTI due to unpredictable booking activity which requires more frequent cleaning.

All Chalet bookings have been charged at the standard applicable rate of \$143 per night.

COUNCIL DECISION

Council Resolution Number: 280526.7

Moved: Cr Fraser

Seconded: Cr Campbell

That Council:

- 1. Endorse a fee of \$80 (eighty dollars) per night for Perenjori Caravan Park Accommodation Village Units rented to DT Infrastructure until completion of the Cooperative Bulk Handling Perenjori North Site project.**
- 2. Requests the Chief Executive Officer to give local public notice of a new temporary Fee and Charge for the 2025/26 financial year.**

Motion put and carried 7/0

For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Bradford, Cr Dring, Cr Campbell

Against: Nil

[Next Item](#)

12.7 REVIEW AND ADOPTION OF AMENDED POLICY 7009 – ELECTED MEMBER FEES, ALLOWANCES AND REIMBURSEMENT OF EXPENSES

Applicant:	Shire of Perenjori
File:	ADM 0311
Date:	28 May 2026
Disclosure of Interest:	
Voting Requirements:	Simple Majority
Author:	Bianca Plug – Governance Officer
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	12.7.1 – Current Policy 7009 – Elected Member Fees and Expenses 12.7.2 – Amended Policy 7009 – Elected Member Fees, Allowances and Reimbursement of Expenses

Summary

This item seeks Council's adoption of amended Policy 7009 – Elected Member Fees, Allowances and Reimbursement of Expenses.

Background

Policy 7009, formerly titled Elected Member Fees and Expenses, was adopted by Council on 20 November 2014 and last reviewed on 2 May 2024.

Each year, Council considers the Elected Member fees, allowances and expenses payable for the upcoming financial year, in accordance with the annual Salaries and Allowances Tribunal Determination. Through the recent review and preparation of the Elected Member fees, allowances and expenses item for the 2026–27 financial year, it was identified that Policy 7009 required amendment to ensure it remained consistent with Council's current approach and the relevant legislative framework.

The current policy refers to Elected Member attendance fees being paid on a per-meeting basis and includes outdated regulation references. The policy also does not clearly distinguish between fees, allowances, reimbursements, independent committee member payments and annual attendance fees in lieu of per-meeting fees.

The amended policy provides a clearer framework for:

- annual attendance fees in lieu of per-meeting attendance fees;
- the option for Council to determine per-meeting attendance fees in future, where annual attendance fees are not adopted;
- Shire President and Deputy Shire President annual allowances;
- reimbursement of expenses;
- travel expenses;
- annual allowances in lieu of reimbursement;
- independent committee member and independent Audit, Risk and Improvement Committee member payments; and
- repayment of advance payments where an Elected Member ceases to be entitled to all or part of an annual fee or allowance.

The amended policy does not set the actual annual payment amounts. These will continue to be determined separately by Council each financial year, having regard to the applicable Salaries and Allowances Tribunal Determination and the annual budget process.

The amended policy is presented to Council for consideration.

Statutory Environment

Local Government Act 1995 – sections 5.98, 5.98A, 5.99, 5.99A, 5.100, 5.101, 5.101A, 5.102, 5.102AA and 5.102AB.

Local Government (Administration) Regulations 1996 – regulations 30, 31, 32, 34ACA and 34AE.

Salaries and Allowances Act 1975 – sections 7B and 7BAA.

Salaries and Allowances Tribunal Determination

Policy Implications

Policy 7009 – Elected Member Fees and Expenses will be amended and retitled Policy 7009 – Elected Member Fees, Allowances and Reimbursement of Expenses.

Following adoption, the amended policy will be incorporated into the Shire’s Policy Manual and made available on the Shire’s website.

Consultation

Clinton Strugnell – Chief Executive Officer
Elected Members

Financial Implications

Nil. Adoption of the amended policy does not approve any additional expenditure. Elected Member fees, allowances and reimbursements will continue to be determined separately by Council each financial year and considered through the annual budget process.

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.6: The organisation, assets and finances of the Shire are managed responsibly.

Officer Comment

Following Council’s consideration of Elected Member fees, allowances and expenses for the upcoming financial year, Policy 7009 has been reviewed to ensure it reflects Council’s current payment approach and the relevant legislative requirements.

COUNCIL DECISION

Council Resolution Number: 280526.8

Moved: Cr Hepworth

Seconded: Cr Curtin

That Council:

- 1. Adopts amended Policy 7009 – Elected Member Fees, Allowances and Reimbursement of Expenses, as presented in attachment 12.8.2.**
- 2. Requests the Chief Executive Officer to update the Shire’s Policy Manual to include amended Policy 7009 and publish the updated Policy Manual on the Shire’s website.**

Motion put and carried 7/0

For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Bradford, Cr Dring, Cr Campbell

Against: Nil

[Next Item](#)

Financial Implications

Dependent on Council decision, allocation of \$25,000 would be made in the Draft 2026/27 Annual Budget for the following purposes:

- \$12,500 – Latham Golf & Bowling Club
- \$6,250 – Perenjori Bowls Club
- \$6,250 – Perenjori Golf Club

Strategic Community Plan

Goal 1: An inclusive community and a great place to live for all ages and stages of life

1.2. Community life is enhanced and nurtured with well supported clubs, community groups, and essential volunteer-based services

Goal 4: A strong and diverse Council working closely with the proactive and involved community

4.6. The organisation, assets and finances of the Shire are managed responsibly

Officer Comment

Council has allocated funds in annual budgets to financially support the Latham Golf & Bowls Club, Perenjori Bowls Club and Perenjori Golf Club since 2006 which accounts for a considerable investment in these clubs.

In 2022, a three-year Memorandum of Understanding was created for each club which requires a more transparent transaction between the entities including provision of information of office bearers and financial statements following the clubs' Annual General Meetings. The clubs are also required to provide a scope of works for the financial year for which they require Council funds.

COUNCIL DECISION

Council Resolution Number: 280526.9

Moved: Cr Fraser

Seconded: Cr Campbell

That Council requests the CEO to liaise with the Latham Golf & Bowling Club, Perenjori Bowls Club and Perenjori Golf Club for implementation of the Memorandums of Understanding as attached including requirements of disclosure prior to funding being approved.

Motion put and carried 7/0

For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Bradford, Cr Dring, Cr Campbell

Against: Nil

[Next Item](#)

14. Infrastructure Services:

Nil

15. Governance:

15.1 KARARA IRON ORE – MINE LIFE EXTENSION AND SITE EXPANSION

Applicant:	Shire of Perenjori
File:	ADM0133
Date:	28 May 2026
Disclosure of Interest:	
Voting Requirements:	Simple majority
Author:	Clinton Strugnell – Chief Executive Officer
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	Nil

Summary

The purpose of this item is for Council to consider the Department of Water and Environmental Regulations public review for the Karara Iron Ore Project – Mine Life Extension.

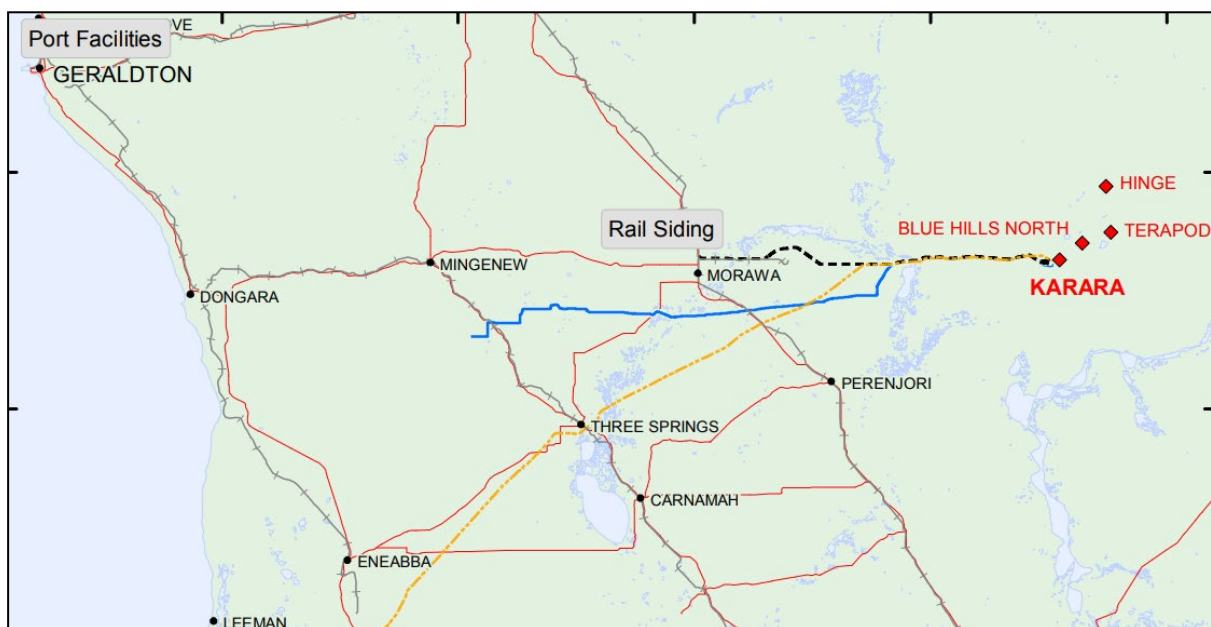
Background

The Karara Iron Ore Project is seeking approval to expand its existing development envelope and to extend its tailings storage facility and waste rock dump site. The approval will require expanding the total ground disturbance area by 1407 hectares and extend processing operations from 25 to 40 years. Assuming the mine extension is approved the mine life would extend to 2048.

Karara Mining Limited was established in 2007 through a joint venture between China’s Ansteel Group – the Anshan Iron and Steel Group Corporation (52.16%) and Gindalbie Metals Limited (47.84%) to develop and operate the Karara mine.

The Karara Iron Ore Project is located 220 kilometres south-east of Geraldton in the Shire of Perenjori. The project comprises a large, complex and fully integrated mining, processing and transport logistics operation designed to produce 8 Mtpa of premium, high-grade magnetite concentrate for export to China.

Since project inception, Karara has made a total capital commitment of some AUD\$4 billion. This includes >AUD\$1 billion in new common-use infrastructure in the Mid-West, comprising an 85 km rail line, a dedicated 16 Mtpa export facility in Geraldton Port, a 330 kV power transmission line and a 140 km water pipeline.



The Environmental Review Document and Appendices can be viewed at the EPA website at the following link:

<https://www.epa.wa.gov.au/proposals/karara-iron-ore-project-%E2%80%93-mine-life-extension>

Statutory Environment

The environmental review is conducted under the Environmental Protection Act 1986.

Policy Implications

Nil

Consultation

Nil

Financial Implications

Nil

Strategic Community Plan

4.3. The Shire advocates and partners effectively on behalf of the community

Officer Comment

The proposal to extend the Karara mine life and expand the sites footprint is consistent with the current operations of the mine. The mines current operations coexist with the Perenjori community, and the mine life extension is considered a positive outcome.

It is noted that when Karara Mine commenced operations one of the most significant benefits to the Perenjori community was the establishment of the Karara Dental Van. This service ceased in 2022 due to the condition of the dental van. Given that Karara has now signified its intention to operate for another 20 years it would seem to be an opportune time to encourage the re-establishment of the dental van service.

PROCEDURAL MOTION

Council Resolution Number: 280526.10

Moved: Cr Bradford

Seconded: Cr Hepworth

That Council suspend Standing Orders, *Clause 9.5 Limitation on number of speeches*, at 3.09pm to allow for open discussion of Item.

Motion put and carried 7/0

For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Bradford, Cr Dring, Cr Campbell

Against: Nil

PROCEDURAL MOTION

Council Resolution Number: 280526.11

Moved: Cr Bradford

Seconded: Cr Hepworth

That Council resume Standing Orders, *Clause 9.5 Limitation on number of speeches*, at 3.12pm.

Motion put and carried 7/0

For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Bradford, Cr Dring, Cr Campbell

Against: Nil

COUNCIL DECISION

Council Resolution Number: 280526.12

Moved: Cr Dring

Seconded: Cr Curtin

That Council

- 1. supports the Karara Iron Ore Project - Mine life Extension as per Environmental Protection Authority assessment 2369**
- 2. makes submission to Karara Mining requesting they consider the re-establishment of the Karara Dental Van service. or**
- 3. request Karara Mining to consider an annual contribution towards community health initiatives in the event re-establishing the dental van is not viable.**

Motion put and carried 7/0

For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Bradford, Cr Dring, Cr Campbell

Against: Nil

[Next Item](#)

15.2 STATUS REPORT OF COUNCIL DECISIONS – APRIL 2026

Applicant:	Shire of Perenjori
File:	Nil
Date:	28 May 2026
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Bianca Plug – Governance Officer
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	15.2.1 (a) 2025 Status Report 15.2.2 (b) 2026 Status Report

Summary

For Council to note the Status Report of Council Decisions for the month of April 2026.

Background

The Status Report functions as an internal administrative tool used by Executive Staff to monitor the implementation and progress of Council's resolutions following each meeting.

To strengthen transparency and communication between Council, staff, and the community, the Status Report has been reinstated as a standing agenda item. Presenting the report formally to Council aligns with good governance principles and allows elected members to monitor the status of all outstanding actions.

Statutory Environment

Nil

Policy Implications

Nil

Consultation

Clinton Strugnell – Chief Executive Officer
Nola Comerford – Manager Corporate Community Services
Ally Bryant – Finance Officer
Maarten Noordhof – Manager Infrastructure Services

Financial Implications

Nil

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community
Strategic Objectives

4.1. The community is well-informed and engaged

4.2. The Shire listens to and works closely with the community and its decision-making is transparent and accountable

Officer Comment

The attached Status Report includes all outstanding Council resolutions for 2025/26 to date. Moving forward, completed items will remain on the report for one additional month before being removed.

COUNCIL DECISION

Council Resolution Number: 280526.13

Moved: Cr Hepworth

Seconded: Cr Campbell

That Council note the Status Report of Council Decisions for the month of April 2026.

Motion put and carried 7/0

For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Bradford, Cr Dring, Cr Campbell

Against: Nil

[Next Item](#)

15.3 LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC) MINUTES – 24 MARCH 2026

Applicant:	Shire of Perenjori
File:	Nil
Date:	28 May 2026
Disclosure of Interest:	
Voting Requirements:	Simple Majority
Author:	Bobbie Van Rensburg – Executive Assistant
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	15.3.1 LEMC Minutes 24 March 2026

Summary

This item presents the minutes of the Local Emergency Management Committee meeting held on 24 March 2026 for Council to receive.

Background

The Local Emergency Management Committee meets quarterly in accordance with the *Emergency Management Act 2005* to support local emergency planning, preparedness, response and recovery arrangements. The LEMC is comprised of representatives from DFES, WAPOL, Department of Communities, DBCA, WA Health, St John Ambulance, MRWA and relevant Shire officers.

The minutes from the meeting held on 24 March 2026 have been provided for Council's information.

Statutory Environment

Although the LEMC is not a committee established under the *Local Government Act 1995*, its functions are outlined under the *Emergency Management Act 2005*, which requires local governments to maintain Local Emergency Management Arrangements (LEMA) and support committee operations (sections 38–40).

Policy Implications

Nil

Consultation

Richard Ryan – Community Emergency Services Manager DFES

Financial Implications

Nil

Strategic Community Plan

1.9. Emergency management and associated community liaison and education activities are undertaken to protect the community and minimise harm from disasters

Officer Comment

The minutes from the meeting held on 24 March 2026 summarise current agency readiness, updates to emergency contacts, upcoming exercise schedules, and key operational issues relevant to the Shire's risk profile. Receiving the minutes allows Council to remain informed of matters relating to community safety and supports the ongoing implementation of the Shire's Local Emergency Management Arrangements (LEMA).

COUNCIL DECISION

Council Resolution Number: 280526.14

Moved: Cr Bradford

Seconded: Cr Campbell

That Council receives the minutes of the Local Emergency Management Committee meeting held on 24 March 2026.

Motion put and carried 7/0

For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Bradford, Cr Dring, Cr Campbell

Against: Nil

[Next Item](#)

15.4 PERENJORI TOWNSCAPE COMMITTEE MEETING MINUTES

Applicant:	Shire of Perenjori
File:	ADM 0833
Date:	28 May 2026
Disclosure of Interest:	
Voting Requirements:	Simple Majority
Author:	Nola Comerford – Manager Corporate and Community Services
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	15.4.1 Unconfirmed Townscape Committee Meeting Minutes 7 May 2026 15.4.2 Draft Landscaping Plan – Supermarket/CRC Garden

Summary

That Council receives and notes the Perenjori Townscape Committee Meeting Minutes held on Tuesday 5 May 2026 and to review a draft landscaping plan for vacant space between the Perenjori Supermarket and CRC.

Background

The Perenjori Townscape Committee met on Tuesday 7 May 2026 to review the progress of current townscape initiatives.

- The Aboriginal Interpretive Space was a project identified as Project 3 in the 2023 Townscape Plan. The plan identified a potential site at the corner of Fowler Street and Oversby Road for interpreting Aboriginal histories and cultures with traditional plantings and landscaping. However, difficulties have arisen in preparation for the project, and the committee have resolved to rethink the premise at a later date and to focus on other aspects of the Plan.
- Project 4 of the 2023 Townscape Plan is an opportunity to develop a landscaped space created during construction of the Supermarket in 2025. This space is situated alongside the CRC and offers ample space for hard landscaping and shade tree planting. This project also includes landscaping of the Telstra building grounds at 32 Fowler Street.
- The CBH Timeline project has been developing as a concept for many years and is identified as Project 5 in the 2023 Townscape Plan. The concept includes railway sleepers as upright indicators of harvest quantities delivered to Perenjori CBH from 1937 to the present (and future). The timeline will be situated north of the War Memorial in the vacant space leading up to the Wellness Centre.



Above: CBH Timeline concept

Statutory Environment

Nil

Policy Implications

Nil

Consultation

Clinton Strugnell – Chief Executive Officer
Marty Noordhof – Manager Infrastructure Services
Townscape Committee
Peter Egan Carpentery

Financial Implications

Allocation of \$40,000 has been made in the 2025/26 Annual Budget for the purpose of townscape projects. Funding of \$20,000 has been approved by Cooperative Bulk Handling for the CBH Timeline project.

Strategic Community Plan

Goal 2: Eco-friendly, attractive and well-maintained towns, surrounded by outstanding natural beauty, landscapes, flora and fauna to be protected and enjoyed.

2.7 Parks, gardens, street trees and reserves are appropriately managed according to their need and use.

Officer Comment

Aboriginal Interpretive Space

The previous committee meeting minutes referred to a funding application to the Gunduwa Regional Conservation Association for an Aboriginal Interpretive Space at the corner of Fowler Street and Oversby Road. This application requested further consultation with indigenous groups. However, correspondence received through these groups has indicated financial compensation which is outside the scope of available budget. The project has been postponed and will be reconsidered at a later date, with the scope of works and intended outcomes to be reviewed.

Commercial Hub Connections

Four 200L trees have recently been planted in the vacant space between the CRC and Supermarket at 26 Fowler Street. Additional plantings will take place as per attached draft plan. Given that Telstra are reluctant to remove the fence surrounding the Telstra building, Hardenbergia climbers will be planted along the north and west fence.

The Perenjori CRC are applying for funding for the installation of a gazebo and pathways on the 26 Fowler Street site, including construction of a ramp from the footpath to the Café entrance to enable accessible access to the Café when the CRC/Post Office is closed and the existing ramp unavailable.

CBH Timeline

Funding of \$20,000 has been received from Cooperative Bulk Handling to proceed with the CBH Timeline project. A trial of three varying heights will be conducted to ascertain suitability of sleepers and brackets. Consideration will be given to utilising black steel for lengths over the height of a typical railway sleeper to provide a more secure engineered product.

COUNCIL DECISION

Council Resolution Number: 280526.15

Moved: Cr Curtin

Seconded: Cr Fraser

- 1. Council receives the Unconfirmed Perenjori Townscape Committee Minutes held Tuesday 7 May 2025.**
- 2. That Council endorse the draft landscaping plans for open space at 26 Fowler Street, Perenjori.**

Motion put and carried 7/0

For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Bradford, Cr Dring, Cr Campbell

Against: Nil

[Next Item](#)

16. Confidential Reports:

Nil

17. Ordering the Common Seal:

1.04.2026	Variation to Grant Agreement - Shire of Perenjori & Department of Creative Industries, Tourism and Sport – Perenjori School Holiday Program 2025 & 2026	Nil
1.04.2026	Medical Services Agreement – Shire of Perenjori & Ikonix Pty Ltd	260226.10
5.05.2026	Contract of Sale – 50 Russell Street Perenjori	260326.05
7.05.2026	Contract of Sale – 19 Hesford Street Perenjori	260326.05
13.05.2026	Contract of Sale – 59 Russell Street Perenjori	260326.05

18. Reports of Committees and Members:

Nil

19. Motions of Which Previous Notice Has Been Given:

Nil

20. Notice of Motions:

Nil

21. New Business of an Urgent Nature Admitted by Council:

PROCEDURAL MOTION

Council Resolution Number: 280526.16

Moved: Cr Bradford

Seconded: Cr Hepworth

That Council accepts late Item 21.1 Differential Rates – Consideration Of Submissions and late item 21.2 Differential Rates – Ministerial Submission for consideration.

Motion put and carried 7/0

For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Bradford, Cr Dring, Cr Campbell

Against: Nil

21.1 DIFFERENTIAL RATES – CONSIDERATION OF SUBMISSIONS

Applicant:	Shire of Perenjori
File:	ADM0793
Date:	28 May 2026
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Ally Bryant – Finance Manager
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	2.1.1 Submission – Fenix Resources

Summary

The purpose of this report is to allow council to consider the submissions received in response to the public notice given on 1 May 2026 inviting comment on council's intent to impose differential rates and minimum payments, as part of the annual budget process.

Background

At the Ordinary Council Meeting held in April 2026, council resolved to advertise an increase of 3% in the yield from rates while maintaining the strategy of differential rating as in past years. This approach has seen a 3% yield from all rates category's whilst taking into consideration the significant increase in rural valuations.

Statutory Environment

Local Government Act (1995) and associated regulations.

6.33. Differential General Rates

- (1) A local government may impose differential general rates according to any, or a combination, of the following characteristics:
 - (a) the purpose for which the land is zoned, whether or not under a local planning scheme or improvement scheme in force under the *Planning and Development Act 2005*; or
 - (b) a purpose for which the land is held or used as determined by the local government; or
 - (c) whether or not the land is vacant land; or
 - (d) any other characteristic or combination of characteristics prescribed.

- (2) Regulations may:
 - (a) specify the characteristics under subsection (1) which a local government is to use; or
 - (b) limit the characteristics under subsection (1) which a local government is permitted to use.

- (3) In imposing a differential general rate, a local government is not to, without the approval of the Minister, impose a differential general rate which is more than twice the lowest differential general rate imposed by it.

6.36. Local Government To Give Notice Of Certain Rates

- (1) Before imposing any differential general rates or a minimum payment applying to a differential rate category under section 6.35(6)(c) a local government is to give local public notice of its intention to do so.
- (2) A local government is required to ensure that a notice referred to in subsection (1) is published in sufficient time to allow compliance with the requirements specified in this section and section 6.2(1). (*Budget adoption by 31st August*)
- (3) A notice referred to in subsection (1) —
- (a) may be published within the period of 2 months preceding the commencement of the financial year to which the proposed rates are to apply on the basis of the local government's estimate of the budget deficiency; and
- (b) is to contain —
- (i) details of each rate or minimum payment the local government intends to impose; and
- (ii) an invitation for submissions to be made by an elector or a ratepayer in respect of the proposed rate or minimum payment and any related matters within 21 days (or such longer period as is specified in the notice) of the notice; and
- (iii) any further information in relation to the matters specified in subparagraphs (i) and (ii) which may be prescribed;
- and
- (c) is to advise electors and ratepayers that the document referred to in subsection (3A) —
- (i) may be inspected at a time and place specified in the notice; and
- (ii) is published on the local government's official website.
- (3A) The local government is required to prepare a document describing the objects of, and reasons for, each proposed rate and minimum payment and to publish the document on the local government's official website.
- (4) The local government is required to consider any submissions received before imposing the proposed rate or minimum payment with or without modification.

Policy Implications

Nil

Consultation

Local public notice in accordance with the *Local Government Act 1995*.

Financial Implications

No immediate implications exist, however, the rate in the dollar applied to any differential rate will impact the revenue raised by that aspect of the budget.

Strategic Community Plan

Area 5: Investing in Council's Capacity – Our Leadership

Goal: Strengthen the Shire's position as an innovative and proactive local Government providing excellence in all areas of governance, management, and leadership.

Officer Comment

Before imposing any differential general rates, or a minimum payment applying to a differential rate category, a local government is to give 21 days' local public notice of its intention to do so alongside a document detailing the proposals and rationale for the public to inspect and respond to.

The Shire of Perenjori has an existing “Objects and Reasons” document that has successfully underpinned previous differential rating requests, which was updated and utilised for this current year. A copy has previously been distributed for council’s information.

The notices were published on the Shire’s website, Facebook page and on public noticeboards within Perenjori and Latham on 1 May 2026. A notice was also published in the West Australian newspaper on 1 May 2026 with a closing date for submissions of 4pm 25 May 2026.

Prior to seeking approval from the Minister, council must consider the submissions made in response to the public notice.

One public submission was received prior to the closing date of 25 May 2026. The submission received was from McMahon Mining Title Services on behalf of Fenix Resources and relates to the mining tenement assessment over the Perenjori Rail Siding. The Mining Act 1978 requires that land that is used for the transport or storage of mining produce is subject to a mining tenement and accordingly Fenix Resources maintains a mining tenement over the rail siding land.

The basis of Fenix’s objection is that the Perenjori Rail siding is inactive and as such it should have its rating classification reviewed and should not be rated as an active mining tenement.

The determination of whether land is subject to a mining tenement and whether that tenement is active is made by the Department of Mines in accordance with the Mining Act 1978. The Department of Mines has confirmed that the land the objection relates to is an active mining tenement.

The basis of Fenix’s objection is acknowledged in that they are seeking rate relief whilst the rail siding is inactive, however local government rating is designed as a function of land valuation and use, not on the basis of whether the land is actually in use. The rating system is not designed to adjust rates based on whether or not a house is vacant or occupied, or a farm enterprise crops or doesn’t crop and similarly the rating structure does not differentiate between the rail siding being active or inactive.

With regard to the two tenements subject to the Fenix objection it is noted they will increase by 2.72% and 1.89% from the 2025/2026 approved differential rate. This increase is below the intended 3% increase in total rate yield.

COUNCIL DECISION

Council Resolution Number: 280526.17

Moved: Cr Hepworth

Seconded: Cr Fraser

That Council –

- 1. Note the submission from McMahon Mining Title Services on behalf of Fenix Resources to the Shires proposal to impose differential rates for the 2026/27 financial year.**
- 2. Note the report and endorse the following objects and reasons for the differential rating in the UV Category,**

UV Rural

The object of the UV Rural rate is to obtain a fair contribution to the revenue requirements of the Shire, while not risking additional financial pressure on ratepayers in those areas and impact their long-term viability.

The reasons for the level of rates set for UV Rural is that this allows for a fair contribution to the revenue requirements of the Shire at a sustainable level. Whilst Council cannot control the rural sector’s vulnerability to external forces, it attempts to ensure that the industry is not adversely affected by excessive rates.

The minimum payment proposed for the UV Rural category reflects the present financial vulnerability of ratepayers in the category due to factors such as adverse weather, cyclones, bushfires, drought, world demand for product and fluctuations in export prices.

UV Mining

The object of the UV Mining rate is to ensure that mining contributes reasonably to the maintenance of the Shire's assets and services. Every effort is made to establish rates and minimum payments at the fairest possible levels, acknowledging that the industry does not need to be specifically nurtured, nor is it affected by the same vulnerabilities as broad acre farming. In reaching its rating decisions, Council has considered that there are external forces, such as fluctuating commodity prices, which impact on resource projects and is sensitive to these issues.

The reasons for the level of rates set for the UV Mining rate by the Council is to attain equity amongst those who will bear the burden of the rates and obtain a reasonable contribution from the mining sector for the general level of infrastructure and services provided by the Council. Striking a reasonable balance between all ratepayers in the production of the rate revenue is important in achieving equity, whilst at the same time the fairness of the expenditures by the Shire on the mining sector is also considered.

The maintenance of Shire assets and services for the benefit of all users, long term, and short term, is a burden which to a significant extent fall upon the long-term ratepayers, justifying a differential contribution from the mining sector. The minimum payment proposed for the UV Mining category reflects a reasonable cost for a base level of service.

UV Exploration

The object of the UV Exploration rate is to ensure the reasonable contribution of these ratepayers to Council's expenditure profile.

The reasons for the level of rates set for the UV Exploration rate by the Council is to attain equity amongst those who will bear the burden of the rates and obtain a reasonable contribution from the Exploration sector for the general level of infrastructure, services and tenement administration provided by the Council.

Exploration and prospecting ratepayers require a higher level of governance for licensing, clearance permits, etc, and impose greater environmental damage to the environment through activities such as clearing, drilling and associated undertakings.

Striking a reasonable balance between all in the production of the rate income is important in achieving balance and equity between ratepayers, whilst at the same time the fairness of the expenditures by the Shire on the Exploration sector is also considered.

The minimum payment proposed for the UV Exploration category reflects a reasonable cost for a base level of service.

Motion put and carried 6/0

For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Bradford, Cr Dring, Cr Campbell

Against: Nil

[Next Item](#)

Cr Hepworth left the meeting at 3.15pm and did not vote on the item.

The minimum payment proposed for the UV Rural category reflects the present financial vulnerability of ratepayers in the category due to factors such as adverse weather, cyclones, bushfires, drought, world demand for product and fluctuations in export prices.

UV Mining

The object of the UV Mining rate is to ensure that mining contributes reasonably to the maintenance of the Shire's assets and services. Every effort is made to establish rates and minimum payments at the fairest possible levels, acknowledging that the industry does not need to be specifically nurtured, nor is it affected by the same vulnerabilities as broad acre farming. In reaching its rating decisions, Council has considered that there are external forces, such as fluctuating commodity prices, which impact on resource projects and is sensitive to these issues.

The reasons for the level of rates set for the UV Mining rate by the Council is to attain equity amongst those who will bear the burden of the rates and obtain a reasonable contribution from the mining sector for the general level of infrastructure and services provided by the Council. Striking a reasonable balance between all ratepayers in the production of the rate revenue is important in achieving equity, whilst at the same time the fairness of the expenditures by the Shire on the mining sector is also considered.

The maintenance of Shire assets and services for the benefit of all users, long term, and short term, is a burden which to a significant extent fall upon the long-term ratepayers, justifying a differential contribution from the mining sector. The minimum payment proposed for the UV Mining category reflects a reasonable cost for a base level of service.

UV Exploration

The object of the UV Exploration rate is to ensure the reasonable contribution of these ratepayers to Council's expenditure profile.

The reasons for the level of rates set for the UV Exploration rate by the Council is to attain equity amongst those who will bear the burden of the rates and obtain a reasonable contribution from the Exploration sector for the general level of infrastructure, services and tenement administration provided by the Council.

Exploration and prospecting ratepayers require a higher level of governance for licensing, clearance permits, etc, and impose greater environmental damage to the environment through activities such as clearing, drilling and associated undertakings.

Striking a reasonable balance between all in the production of the rate income is important in achieving balance and equity between ratepayers, whilst at the same time the fairness of the expenditures by the Shire on the Exploration sector is also considered.

The minimum payment proposed for the UV Exploration category reflects a reasonable cost for a base level of service.

4. **Adopts a discount of 5% when payment of the full amount of rates due and payable is made prior to the due date as set by Council in the Annual Budget.**

Motion put and carried 6/0 by absolute majority

For: Cr Sutherland, Cr Bradford, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell

Against: Nil

All advertisements stated that after the Valuations had been updated from the Valuer General the rate-in-the-dollar will be updated to achieve the advertised rate yield.

Council currently levies rates in the following categories -

- UV Rural
- UV Mining
- UV Exploration
- GRV Townsites (Perenjori, Latham, Other)

- GRV Mining

These categories have been in place for several years and are required to be approved annually by the Minister where any differential exceeds twice the lowest rate, within their respective GRV or UV classification.

The GRV categories are proposed at a rate-in-the-dollar of less than twice the lowest rate and therefore no differential approval is necessary.

The UV Mining and UV Exploration categories are proposed at more than twice the UV Rural rate, therefore ministerial approval is required before the adoption of the budget, and the issuing of rate notices.

Council has resolved to increase the rates yield by 3% and subsequently adjusted the rate-in-the-dollar, applicable across all rate categories, to achieve this objective. The Shire gave public notice to invite submissions on the differentials on this basis and one submission was received.

Statutory Environment

Local Government Act (1995) and associated regulations.

Policy Implications

Nil

Consultation

Rates Officer

Elected Members

Department of Local Government

Neighbouring Local Governments

Financial Implications

In order to enable the maintenance of an equitable and consistent rating regime, and the achievement of council's expenditure requirements within the budget, permission from the Minister to continue levying differential rates on the existing basis of relativity between rating categories is needed.

Risk Management

Risk Statement	Level of Risk	Risk Mitigation Strategy
Differential rates that exceed twice the lowest rate require Ministerial approval. The government may resist increases outside of this metric.	Medium	Develop budget settings that meet the requirements of the legislation and expectations of government.

Strategic Community Plan

Area 5: Investing in Council's Capacity – Our Leadership

Goal: Strengthen the Shire's position as an innovative and proactive local Government providing excellence in all areas of governance, management, and leadership.

Officer Comment

The revaluation of all categories has now been received and the rate-in-the-dollar has been updated to achieve our advertised rate yield.

Council's adopted rate setting statement from April 2026 meeting advertised a rates yield of \$3,783,575 this is made up of General Rates \$3,954,004, discount for early payment of -\$197,700 and Ex Gratia rates of \$27,271.

SHIRE OF PERENJORI
STATEMENT OF FINANCIAL ACTIVITY
FOR THE YEAR ENDED 30 JUNE 2027

3%

OPERATING ACTIVITIES

	Note	2026/27 Budget	2025/26 Actual Estim	2025/26 Orig Budget
Revenue from operating activities		\$	\$	\$
General rates	2(a)(i)	3,783,575	3,710,616	3,660,293
Grants, subsidies and contributions		3,292,737	1,866,519	1,945,949
Fees and charges	8	1,140,485	1,080,916	1,115,091
Interest revenue	5(a)	117,300	191,481	97,850
Other revenue		365,587	604,524	568,140
Profit on asset disposals	4	0	70,155	70,155
		8,699,684	7,524,211	7,457,278

Updated rate-in-the-dollars have been adjusted to achieve Council's advertised rates.

Rates category	minimum rate	rate in the \$
UV rural	455	0.9274
UV Mining	455	28.1318
GRV Townsites	455	8.1726
GRV Mining	455	11.4891
UV Exploration	455	17.0731

In considering council's request for a differential rate in excess of the legislated parameters (ie. greater than twice the level of the lowest rate), the Minister will have regard to:

Objectivity

Essentially, assessing whether the application is within the scope of the legislation.

- The Local Government Act and Regulations have been complied with in preparing the proposals for differential rates.

The Draft Budget in the form of a Rate Setting Statement, Long term Financial Plan and Councils forward expenditure estimates the budget has been prepared and identifies the required rate revenue.

Fairness and Equity

- That the council of the local government has reviewed its expenditure and considered efficiency measures as part of its budget deliberations. This is to be reflected in the council minutes when it adopts the budget strategy and endorses objects and reasons for each differential rating category and each minimum payment.
- The objects of imposing differential rates and reasons for each proposed differential general rate are set out by the local government in a publicly available document.
- These objects and reasons clearly explain why each differential general rate is proposed to be imposed.
- The objects and reasons clearly explain why it is proposed to set the differential general rate at that particular rate.
- If a category of ratepayer is significantly contributing to the local government's revenue through fees, charges and other payments, the local government has not used these same costs as the justification for the difference in differential general rate.
- If there are fewer than thirty ratepayers who will be subject to the differential general rate, each affected ratepayer has been informed in writing by the local government of:
 - the terms of the government's policy (through the provision of a copy of the policy document)
 - the local government's objects of and reasons for proposing to impose the differential general rates
 - the differential general rate that will apply to the ratepayer's property; and
 - the differential general rate that applied in the previous year for comparison, and
 - was given at least 21 days to make submissions to the local government on the proposal.
- The ratepayers' submissions, if any, and the local government's response to each ratepayer's submission (as recorded in the minutes of the council meeting at which the response was adopted) have been provided to the Minister.
- The objects and reasons for differential rates have been reviewed, published on the council's website and listed for endorsement separately.

- The objects and reasons have been available for inspection at the Shire Office since public notice was given.
- The objects and reasons are refined and based on those used in past successful differential rating submissions to the Minister.
- The draft budget is to be reviewed for efficiency in a separate agenda item.

Consistency

- The local government has rated similar properties that are used for the same purpose in the same way.
- The proposed differential rates align with the rating strategy in the corporate business plan and long-term financial plan or the council of the local government has detailed its reasons for deviating from that rating strategy.
- The local government has reviewed and considered rates proposed in neighbouring or similar local government districts in the rating strategy.

The differential rates proposed are consistent with those, applied for and approved by, the Minister in the past. The categories applied for have not been varied and treat all properties consistently with council's historic rating practices.

The proposed 3% increase in rate yield treats all properties equally, fairly and consistently.

The proposed level of rate increase is in line with council's Long Term Financial Plan, in so far as the Long-Term Financial Plan proposed rate increases of 4% until 2037/38. The dissolution of the Council in 2019 and the subsequent appointment of a Commissioner saw the imposition of financial restraint and the minimization of rating pressure on the community.

This was followed by COVID19 restrictions in the 2020/21 financial year which resulted in a "zero increase" rating strategy at the State Government's request. The Council will revisit its key strategic and business planning documents in the second half of this year to reconsider its rating strategy and other business plan objectives. The Shire of Perenjori's proposed increase in rate revenue is 3%.

The council also provides a 5% discount offered on early payments of rates in full on or before the due date.

Indicative neighbouring council's comparison -

Coorow	2% proposed increase on rate revenue from Long Term Financial Plan
Carnamah	6% proposed increase on rate revenue from Long Term Financial Plan
Morawa	4.5% proposed increase on rate revenue from Long Term Financial Plan

Transparency & Administrative Efficiency

- The local government has:
 - prepared and made publicly available a document clearly describing the objectives and reasons for each differential general rate;
 - given public notice after 1 May in the relevant year.
 - The notices were published on the Council Website, Council Facebook page and the Public Notice Boards at Perenjori and Latham on 1 May 2025 and in the West Australian newspaper on 1 May 2025 with a closing date of 22 May 2025.
- The public notice published by the local government contained:
 - details of each differential general rate that the local government intends to impose
 - an invitation for submissions to be made by an elector or ratepayer
 - a closing date for submissions which is at least twenty-one days after the day on which the notice is published
 - advice on the time and place where a document containing the objectives and reasons for the differential general rates can be inspected.
 - advice that after valuations are updated the Rate in the Dollar would be updated to achieve advertised yield.

- The council of the local government has:
 - considered ratepayer and public submissions
 - resolved to make the application to the Minister with the minutes and agenda papers relevant

COUNCIL DECISION

Council Resolution Number: 280526.18

Moved: Cr Dring

Seconded: Cr Fraser

1. Adopt in accordance with the Local Government Act 1995 the Shire of Perenjori's intention to levy the following updated differential rates to achieve the advertised rate yield.

Rates category	minimum rate	rate in the \$
UV rural	455	0.9274
UV Mining	455	28.1318
GRV Townsites	455	8.1726
GRV Mining	455	11.4891
UV Exploration	455	17.0731

2. That Council note the report and an application be lodged with the Minister for Local Government seeking approval to levy differential rates for the 2026/27 financial year.

Motion put and carried 6/0

For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Bradford, Cr Dring, Cr Campbell

Against: Nil

[Next Item](#)

22. Closure of Meeting:

The Shire President thanked members for attending and declared the meeting closed at 3.16pm.

23. Next Meeting:

The Shire President to advise that the next Ordinary Meeting of Council will be held on Thursday, 25 June 2026 in the Shire of Perenjori Council Chambers, 56 Fowler St, Perenjori WA 6620, commencing at 3.00 pm.

Cr Hepworth did not return before the meeting closed at 3.16pm