



Shire of  
**Perenjori**  
Embrace Opportunity

Shire of Perenjori – Ordinary Council Meeting

# MINUTES

Thursday 27 November 2025



## NOTICE OF AN ORDINARY COUNCIL MEETING

Dear Council Member,

The next Ordinary Meeting of the Shire of Perenjori will be held on Thursday 27 November 2025 in the Shire of Perenjori Council Chambers, Perenjori WA 6620, commencing at 3.00 pm.



Clinton Strugnell

**CHIEF EXECUTIVE OFFICER**

Date: 21 November 2025

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## Council Roles

### **Advocacy:**

When Council advocates on its own behalf or on behalf of its community to another level of government / body / agency.

### **Executive/Strategic:**

The substantial direction setting and oversight role of the Council e.g. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

### **Legislative:**

Includes adopting local laws, town planning schemes and policies.

### **Review:**

When Council reviews decisions made by Officers.

### **Quasi-Judicial:**

When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.

Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g.: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

## Disclaimer

"Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

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# Shire of Perenjori

Minutes for the Shire of Perenjori Ordinary Meeting of Council held on Thursday 27 November 2025, at the Shire of Perenjori Council Chambers, Perenjori WA 6620.

## 1. Declaration of Opening/Acknowledgement of Traditional Custodians/Audio Recording:

The Shire President declared the meeting open at 3pm and welcomed those in attendance.

In accordance with r.14I of the *Local Government (Administration) Regulations 1996*, the meeting was recorded and made publicly available on the Shire's website, with publication of meeting minutes.

### Acknowledgement of Traditional Custodians: -

As per the Shire of Perenjori Policy (N° 1021) we wish to acknowledge the traditional owners of the land upon which the Shire of Perenjori is situated and to demonstrate respect for the original custodians.

***I respectfully acknowledge the past and present traditional owners of the land on which we are meeting, the Badimia people. It is a privilege to be standing on Badimia country.***

## 2. Opening Prayer/Acknowledgement of Pioneers:

The Shire President read the opening prayer.

### Acknowledgement of Pioneers;

***I acknowledge the pioneers who settled this country, developed the land and turned it into the productive country we know today.***

## 3. Disclaimer Reading:

As printed.

## 4. Record of Attendance/Apologies/Leave of Absence:

### 4.1 ATTENDANCE:

Elected Members:	Cr Jude Sutherland (Shire President) Cr Andrew Fraser Cr Brian Campbell Cr Dakota Curtin Cr Roger Dring Cr Les Hepworth
Staff:	Clinton Strugnell (Chief Executive Officer) Nola Comerford (Manager Corporate and Community Services) Marty Noordhof (Manager Infrastructure Services) Bobbie Van Rensburg (Executive Assistant)
Distinguished Visitors:	Nil
Members of The Public:	Paddy King
Leave of Absence:	Nil
Apologies:	Cr Daniel Bradford (Deputy Shire President)

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**5. Public Question Time:**

**5.1 RESPONSE TO QUESTIONS TAKEN ON NOTICE:**

Nil

**5.2 QUESTIONS WITHOUT NOTICE:**

Nil

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**6. Applications for Leave of Absence:**

**6.1 APPLICATION/S FOR LEAVE OF ABSENCE:**

**COUNCIL DECISION**

**Council Resolution Number: 271125.1**

**Moved: Cr Hepworth                      Seconded: Cr Campbell**

**That Cr Hepworth be granted leave of absence for the meeting of 18 December 2025.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell**

**Against: Nil**

**7. Confirmation of Minutes of Previous Meetings:**

**7.1 SPECIAL COUNCIL MEETING HELD ON 23 OCTOBER 2025**

**COUNCIL DECISION**

**Council Resolution Number: 271125.2**

**Moved: Cr Hepworth                      Seconded: Cr Curtin**

**That the Minutes of the Special Meeting of Council held on 23 October 2025, be confirmed as true and correct subject to no corrections.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell**

**Against: Nil**

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**7.2 ORDINARY COUNCIL MEETING HELD ON 23 OCTOBER 2025**

**COUNCIL DECISION**

**Council Resolution Number: 271125.3**

**Moved: Cr Fraser**

**Seconded: Cr Campbell**

**That the Minutes of the Ordinary Meeting of Council held on 23 October 2025, be confirmed as true and correct subject to no corrections.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell**

**Against: Nil**

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**8. Announcements by Presiding Member Without Discussion:**

Nil

**9. Petitions/Deputations/Presentations:**

Nil

**10. Announcements of Matters for Which Meeting May Be Closed:**

**11. Declaration of Interest:**

“Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.”

**11.1 INTEREST - CR SUTHERLAND, ITEM 16.2**

Cr Sutherland declared an Impartiality and Proximity interest in item 16.2 Community Citizen of the Year Awards, due to being related to the person for the award. Cr Sutherland left the room at 3.29pm and did not partake in the discussion or voting of the item. Cr Hepworth assumed chair of the meeting. Cr Sutherland returned to the room at 3.30pm.

## 12. Finance:

### 12.1 MONTHLY FINANCIAL REPORT – 31 OCTOBER 2025

Applicant:	Shire of Perenjori
File:	ADM 0082
Report Date:	27 November 2025
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Ally Bryant – Finance Manager
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	<a href="#">12.1.1 - Monthly Statement of Financial Activity for 31 October 2025</a>

#### Summary

This item recommends that Council receives the Financial Activity Statements for the periods ending 31 October 2025.

#### Background

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare a Monthly Statement of Financial Activity.

Recent changes to the Regulations require a focus on reporting and variance analysis by nature and type rather than by program. The Shire's reports have historically been prepared by both nature and type and program with the variance analysis done by program. All reports for 2025-26 to date have been prepared by both nature and type and program, but with the variance analysis being done by nature and type in compliance with the revised Regulations.

#### Statutory Environment

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare a Monthly Statement of Financial Activity.

#### Policy Implications

Nil

#### Consultation

Nil

#### Financial Implications

Shown in the attached data.

#### Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

Strategic Objectives

4.6. The organisation, assets and finances of the Shire are managed responsibly

#### Officer Comment

The opening surplus for the year prior to the finalisation of the 2024-25 financial statements is \$3,010,531. As previously advised, this surplus is notionally deceiving as the State Government transferred 50% of its 2025-26 financial assistance grants (totalling \$1.570m) to the Shire in June 2025.

Operating revenue YTD is \$5,081,932 over budget by \$14,649

Operating expenditure YTD is \$2,459,533, under budget by \$256,197

Key variances between the YTD budget and actuals are explained in the attached report on pages 2-3.

It is to be noted that the June financials are not yet completed as depreciation, allocations and accruals have not yet been finalised for the end of financial year. June financials remain open until the finalisation of the year end audit.

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## **COUNCIL DECISION**

**Council Resolution Number: 271125.4**

**Moved: Cr Dring**

**Seconded: Cr Fraser**

**That the Monthly Financial Report to 31 October 2025 as attached be received.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell**

**Against: Nil**

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## 12.2 SCHEDULE OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 OCTOBER 2025

Applicant:	Shire of Perenjori
File:	ADM 0082
Report Date:	27 November 2025
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Gypsie Douglas – Finance Officer
Responsible Officer:	Ally Bryant – Finance Manager
Attachments:	<a href="#">12.2.1 – Accounts for Payment October 2025</a> <a href="#">12.2.2 – Corporate Credit Card Statement and Breakdown</a>

### Summary

Council is presented the list of payments made from the Municipal, Trust and Reserve Accounts under delegation since the last Ordinary Council Meeting.

### Background

Council delegates authority to the Chief Executive Officer annually:

- To make payments from Trust, Reserve and Municipal Fund;
- To purchase goods and services to a value of not more than \$250,000;

### Legal Compliance

*Local Government Act 1995*

S6.5. Accounts and records

Local Government (Financial Management) Regulations 1996

R11. Payments, procedures for making etc.

R12. Payments from municipal fund or trust fund, restrictions on making

(1) A payment may only be made from the municipal fund or the trust fund —

(a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or

(b) otherwise, if the payment is authorised in advance by a resolution of the council.

(2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

S13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

(a) the payee's name; and

(b) the amount of the payment; and

(c) the date of the payment; and

(d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing —

(a) for each account which requires council authorisation in that month —

(i) the payee's name; and

(ii) the amount of the payment; and

(iii) sufficient information to identify the transaction; and

(b) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under sub-regulation (1) or (2) is to be —

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

**Policy Implications**

Nil

**Council Policy Compliance**

Payments are checked to ensure compliance with Council's Purchasing Policy Number 4007 – Procurement Policy.

**Financial Implications**

All payments are made in accordance with the adopted annual budget.

**Strategic Community Plan**

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

**Consultation**

Clinton Strugnell – Chief Executive Officer

Ally Bryant – Finance Manager

**Officer Comment**

Accounts paid for the month ending 31 October 2025

<b>Municipal Account</b>	
EFT 19383 – 19534	\$1,200,958.18
Direct Debits	\$95,851.83
Cheques	\$0.00
Corporate MasterCard	\$5,242.78
Bank Fees	\$2,068.29
<b>Total</b>	<b>\$1,304,121.08</b>

<b>Trust Account – Mt Gibson Public Benefit Funds</b>	
EFT – Transfer to another account (Close Term Deposit)	\$0.00
Cheques	\$0.00
Bank Fees	\$0.00
<b>Total</b>	<b>\$0.00</b>

Totalling **\$1,304,121.08** from *Municipal* and *Trust Accounts* for the month ending **31 October 2025**.

**COUNCIL DECISION**

**Council Resolution Number: 271125.10**

**Moved: Cr Hepworth                      Seconded: Cr Fraser**

**That the cheques and electronic payments as per the attached schedules of accounts for payment totaling \$1,304,121.08 (One million, three hundred and four thousand, one hundred and twenty-one dollars and eight cents) be accepted.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell**

**Against: Nil**

Item 12.2 was missed therefore the Council Resolution number is not consequential.

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## 12.3 AMENDMENT TO FEES & CHARGES SCHEDULE – GYM SWIPE CARD BOND

Applicant:	Shire of Perenjori
File:	ADM 0405
Date:	27 November 2025
Disclosure of Interest:	Nil
Voting Requirements:	Absolute Majority
Author:	Nola Comerford – Manager Corporate and Community Services
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	Nil

### Summary

That Council consider the addition of a swipe card bond to the 2025/26 Fees & Charges Schedule for the access control system recently implemented at the Perenjori Gym.

### Background

The Perenjori Gym was built in 2010 as part of the Aquatic Centre installation and was fitted with a keypad door lock which has presented several challenges, including unauthorised access by non-members and difficult in maintaining security. The existing membership form states that the access code must not be shared, however, the code is often distributed informally within the community and with visitors.

At the October 2022 Ordinary Council Meeting, Council resolved to waive Gym membership for all Shire of Perenjori residents, and this resolution has been sustained in subsequent annual budgets. Provision of free access for residents has increased membership from 21 in 2022 to 59 current (but not necessarily active) memberships.

### OFFICER RECOMMENDATION

*Council Resolution Number: 201022.4*

*Moved: Cr Bradford*

*Seconded: Cr Sparkman*

- 1. That Council waive all entry fees for the Perenjori Aquatic Centre for the 2022-23 pool season.*
- 2. That Council waive Perenjori Gym membership fees for all Shire of Perenjori residents.*

*Motion put and carried 7/0 by absolute majority*

Council's 2025/26 Annual Budget includes provision for installation of a swipe card access system at the Perenjori Gym which was completed in October 2025.

### Statutory Environment

Local Government Act 1995

Section 6.16 – Imposition of fees and charges

(3)(b) Fees and charges are to be imposed when adopting the annual budget but may be \*amended from time to time during a financial year. \*Absolute Majority required

Section 6.19 – Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of - (a) its intention to do so; and the date from which it is proposed the fees or charges will be imposed.

### Policy Implications

Nil

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## Consultation

Clinton Strugnell – Chief Executive Officer

## Financial Implications

The recommended fee is expected to be sufficient to cover officers' time and overheads in issuing, setting up, and monitoring the swipe cards.

## Strategic Community Plan

Goal 1: An inclusive community and a great place to live for all ages and stages of life.

1.1. The community is active and has access to a range of sport and recreation facilities.

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

## Officer Comment

Installation of a swipe card system is expected to strengthen security and improve operational efficiency.

- Each member is issued a numbered card which will make it easier to monitor who is accessing the gym.
- Lost cards or expired memberships can be deactivated instantly without changing the whole system.
- It will prevent non-members from gaining access using a shared code.
- The system records each member's entry time and enables administrators to use the information in the event of misuse of the equipment or facility.

## COUNCIL DECISION

**Council Resolution Number: 271125.5**

**Moved: Cr Dring**

**Seconded: Cr Hepworth**

**That Council:**

1. **Endorse a security bond of \$50 (fifty dollars) for individual swipe entry cards at the Perenjori Gym.**
2. **Requests the Chief Executive Officer to give local public notice of a new Fee and Charge for the 2025/26 financial year.**

**Motion put and carried by Absolute Majority 6/0**

**For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell**

**Against: Nil**

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## 12.4 AMENDMENT TO FEES AND CHARGES SCHEDULE – PORTABLE TOILET HIRE

Applicant:	Shire of Perenjori
File:	ADM0774
Date:	27 November 2025
Disclosure of Interest:	Nil
Voting Requirements:	Absolute majority
Author:	Clinton Strugnell – Chief Executive Officer
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	Nil

### Summary

To seek Council approval to add a weekly hire fee for portable toilet hire.

### Background

The Shire of Perenjori has in its Schedule of Fees and Charges a daily hire fee for portable toilet hire. Recently a hire application was received for an extended period, and it was recognized that the application of the daily fee over an extended period results in an unreasonable fee. A daily hire fee recognizes the cost of delivering the unit to site and the cost of emptying and cleaning the unit, however over a long-term hire delivery, emptying and cleaning costs are only incurred by the Shire once.

A weekly hire fee will acknowledge that the hirer incurs the cost of emptying and cleaning the unit during the hire period.

### Statutory Environment

Local Government Act 1995

*Section 6.16 – Imposition of fees and charges*

*(3)(b) Fees and charges are to be imposed when adopting the annual budget but may be \*amended from time to time during a financial year. \*Absolute Majority required*

*Section 6.19 – Local government to give notice of fees and charges*

*If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of - (a) its intention to do so; and the date from which it is proposed the fees or charges will be imposed.*

### Policy Implications

Nil

### Consultation

Nil

### Financial Implications

The proposed fee will reflect a recovery of staff time in administering the hire, delivering the unit and recovering the capital cost of the portable toilet. The fee is considered to be reasonable and fair.

### Strategic Community Plan

Nil

### Officer Comment

Nil

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**COUNCIL DECISION**

**Council Resolution Number: 271125.6**

**Moved: Cr Curtin          Seconded: Cr Fraser**

**That Council;**

- 1.        Amend its 2025/2026 Schedule of Fees and Charges to include “Portable Toilet/ weekly \$220 “**
- 2.        Requests the Chief Executive Officer to give local public notice of the change to its Schedule of Fees and Charges 2025/2026.**

**Motion put and carried 6/0 by Absolute Majority**

**For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell**

**Against: Nil**

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## 12.5 AUDIT, RISK AND IMPROVEMENT COMMITTEE

Applicant:	Shire of Perenjori
File:	ADM 0382
Date:	27 November 2025
Disclosure of Interest:	Nil
Voting Requirements:	Absolute Majority
Author:	Nola Comerford – Manager Corporate and Community Services
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	<a href="#">12.5.1 - Audit, Risk and Improvement Committee - Terms of Reference</a>

### Summary

This report details the requirements for a name change for the Audit Committee and the appointment of an Independent Presiding Member and Deputy to the Presiding Member to reflect legislative changes.

### Background

The *Local Government Act 1995* and the *Local Government Amendment Regulations 2024* have introduced changes to enhance governance, transparency and accountability in local government operations. Key changes include the mandatory establishment of an Audit, Risk and Improvement Committee (ARIC) and the requirement for independent leadership of the Committee.

Amendments to Section 5.12 of the *Local Government Act 1995* requires Councils to appoint new Audit, Risk and Improvement Committee Presiding Member and a Deputy to the Presiding Member. This is opposed to the previous arrangement where the Audit Committee itself appointed the Presiding Member and Deputy Presiding Member. These appointments must be made by an Absolute Majority decision of Council from this point forward.

The reasoning behind the 2024 amendments were to provide:

- Neutrality and impartiality – the reforms mandate that ARICs must be chaired by individuals who are not council members of the local government or any other local government. This is intended to instil greater objectivity in how committee meetings are conducted, and decisions made.
- Boosting community confidence – having independent chairs is designed to increase public trust in local governments' financial controls and risk management practices.
- Access to specialised expertise – independent members can bring specific financial, risk management, and/or audit expertise that might not exist within the elected council. This enables ARICs to function with higher technical proficiency and more robust scrutiny.

Key amendments include:

1. Renaming of the Audit Committee to an Audit, Risk and Improvement Committee (ARIC);
2. Expanding the scope of the Committee to include risk management and continuous improvement; and
3. Appointment of an independent Presiding Member and Deputy to the Presiding Member.

### Statutory Environment

Local Government Act 1995

Local Government Amendment Act 2024

Part 7 Division 1A replaced division 1A — Audit, risk and improvement committee

#### 7.1A. Establishment of audit, risk and improvement committee

- (1) A local government must establish a committee of its council under section 5.8 to be called the audit, risk and improvement committee.
- (2) The following provisions apply in respect of the membership of the audit, risk and improvement committee —
  - (a) an employee of the local government is not to be a member;
  - (b) no member is to be nominated by, or is to be appointed to represent, any employee of the local government;

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(c) section 5.10(1)(b) does not apply.

- (3) The presiding member of the audit, risk and improvement committee cannot be a council member of the local government or of any other local government.
- (4) Any deputy presiding member of the audit, risk and improvement committee cannot be a council member of the local government or of any other local government.

7.1B. Deputy of presiding member or of deputy presiding member

- (1) The local government must appoint a person under section 5.11A to be a deputy of the presiding member of the audit, risk and improvement committee.
- (2) In addition to the requirement of section 5.11A(2)(c), the deputy of the presiding member cannot be a council member of any other local government.
- (3) If section 5.14 applies to a meeting of the audit, risk and improvement committee, the committee members present at the meeting must choose the deputy of the presiding member, if present, to preside at the meeting.
- (4) If the local government appoints a person under section 5.11A to be a deputy of the deputy presiding member of the audit, risk and improvement committee, in addition to the requirement of section 5.11A(2)(c), the appointed deputy cannot be a council member of any other local government.

### **Policy Implications**

Nil

### **Consultation**

Clinton Strugnell – Chief Executive Officer  
Ally Bryant – Finance Manager  
WALGA

### **Financial Implications**

The Salaries and Allowances Tribunal (SAT) has issued a Determination allowing local governments to pay meeting attendance fees to independent committee members (those who are neither council members nor employees) under sections 5.100(2)(b) and (3)(b) of the Local Government Act 1995.

According to the Determination, the SAT consolidated all fee bands (Bands 1-4) into a single unified range for independent committee members:

Minimum – per meeting: \$0

Maximum – per meeting: \$450

### **Strategic Community Plan**

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.2. The Shire listens to and works closely with the community and its decision-making is transparent and accountable.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

### **Officer Comment**

The 2024 amendments to section 5.12 of the *Local Government Act 1995* require Councils to appoint, by absolute majority, independent Presiding and Deputy Presiding Members – no longer allowing these roles to be filled through internal election by committee members. This change is aimed at ensuring neutrality, bolstering public trust, leveraging expertise, aligning with modern governance practices and responding to recommendations for stronger accountability mechanisms.

Although not yet in operation, it is recommended by the Department of Local Government, Industry Regulation and Safety that local governments make preparations in anticipation of these changes coming into effect. It is important to note that, while the new legislation is not enacted, an Elected Member could be appointed to chair a meeting in the absence of the Independent Presiding Member. After enactment, no meeting can be held if the person chairing the meeting is not an independent member, making it imperative

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that Council appoint an independent Deputy to the Presiding Member to preside in the event of the Presiding Member's absence. The Deputy to the Presiding Member does not attend meetings when the Presiding Member is in attendance.

ARIC independent member sitting fees vary throughout local government within WA and it is recommended that the sitting fees be in line with other Band 4 shires at a per meeting rate of \$200 (two hundred dollars).

#### **PROCEDURAL MOTION**

**Council Resolution Number: 271125.7**

**Moved: Cr Hepworth                      Seconded: Cr Campbell**

**That Council suspend Standing Orders, *Clause 9.5 Limitation on number of speeches*, at 3.07 pm to allow for open discussion of Item 12.5.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell**

**Against: Nil**

#### **PROCEDURAL MOTION**

**Council Resolution Number: 271125.8**

**Moved: Cr Hepworth                      Seconded: Cr Campbell**

**That Council resume Standing Orders, *Clause 9.5 Limitation on number of speeches*, at 3.10 pm.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell**

**Against: Nil**

#### **OFFICER RECOMMENDATION**

**That Council, with regard to the Appointment of independent Presiding Member and Deputy to the Presiding Member to the Audit, Risk and Improvement Committee:**

- 1.        Adopt the Terms of Reference – Audit, Risk and Improvement Committee.**
- 2.        Authorise the Chief Executive Officer to seek expressions of interest through public advertising for the Independent Presiding Member and Deputy Presiding Member of the Shire of Perenjori Audit, Risk and Improvement Committee.**
- 3.        Adopts a meeting sitting fee of \$200.00 (two hundred dollars) for the Independent Presiding Member and the Deputy to the Presiding Member.**

#### **AMENDMENT TO OFFICER RECOMMENDATION**

**Council amended the officer recommendation to adopt a meeting sitting fee of \$400.00 (four hundred dollars) instead of \$200 for the Independent Presiding Member and the Deputy to the Presiding Member. Council felt the increase would attract better interest.**

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## **COUNCIL DECISION**

**Council Resolution Number: 271125.9**

**Moved: Cr Hepworth**

**Seconded: Cr Campbell**

**That Council, with regard to the Appointment of independent Presiding Member and Deputy to the Presiding Member to the Audit, Risk and Improvement Committee:**

- 1. Adopt the Terms of Reference – Audit, Risk and Improvement Committee.**
- 2. Authorise the Chief Executive Officer to seek expressions of interest through public advertising for the Independent Presiding Member and Deputy Presiding Member of the Shire of Perenjori Audit, Risk and Improvement Committee.**
- 3. Adopts a meeting sitting fee of \$400.00 (four hundred dollars) for the Independent Presiding Member and the Deputy to the Presiding Member.**

**Motion put and carried by Absolute Majority 6/0**

**For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell**

**Against: Nil**

[Next Item](#)

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**13. Community Development and Services**

Nil

**14. Infrastructure Services**

Nil

## 15. Governance:

### 15.1 PROPOSED RAIL LOADING FACILITY, CBH PERENJORI NORTH GRAIN RECEIVAL SITE

Applicant:	Cooperative Bulk Handling Ltd
File:	A15014
Date:	27 November 2025
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Simon Lancaster - Planning Advisor
Responsible Officer:	Clinton Strugnell - Chief Executive Officer
Attachments:	<a href="#">15.1 - CBH Rail Loading Facility Application</a>

#### Summary

Council is in receipt of an application from CBH seeking to construct a rail loading facility at its grain receival and storage facility upon 13336 (Lot 101) Mullewa-Wubin Road to the north of the Perenjori townsite. This report recommends that Council approve the application subject to conditions.

#### Background

13336 (Lot 101) Mullewa-Wubin Road, Perenjori is a flat, cleared 97.3607ha property with a 1.1682km frontage onto the rail line and Mullewa-Wubin Road. The property is located 2km north-west of the northern edge of the Perenjori townsite.

**Figure 15.1.1 - Location Map of 13336 (Lot 101) Mullewa-Wubin Road, Perenjori**



CBH's Perenjori North grain receival and storage facility dates back to 2004 and occupies the northern 38ha area of the property, and consists of 6 bulkheads, weighbridge, 2 drainage basins and heavy vehicle manoeuvring network.

To enable future rail outloading to occur upon Lot 101, Council approved at its 20 March 2025 meeting, a 1.3km rail siding and associated works including a 3<sup>rd</sup> drainage basin, maintenance access track alongside the railway siding, a new weighbridge, sampling hut, amenities building and car park for CBH staff working at the weighbridge. The approved works also included a building pad and footings for a future rail outloading facility.

CBH have now applied for the following:

- Out-loading elevator tower (25.8m height, 48m<sup>2</sup> footprint);
- 80t over-rail garner bin (13.5m height, 48.9m<sup>2</sup> footprint);
- Control room;
- Air compressor shelter; and
- Upgrade of Site Main Switchboard.

**Figure 15.1.2 – Aerial photo of proposed location for Rail Loading Facility at CBH Perenjori North**



The application has been provided as **separate Attachment 15.1**. The application includes the following:

- CBH cover letter;
- technical drawings;
- Dust Management Plan;
- Bushfire Management Plan;
- Noise Assessment Report;
- Public Transport Authority consent letter.

Figure 15.1.3 – Proposed Rail Loading Facility site plan

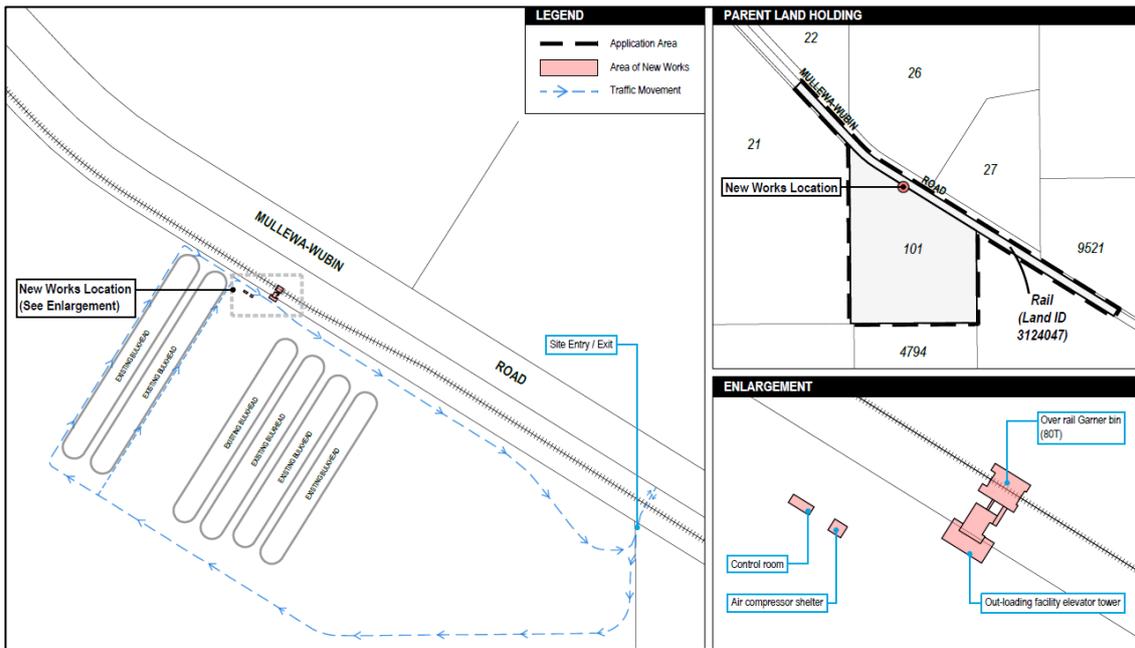
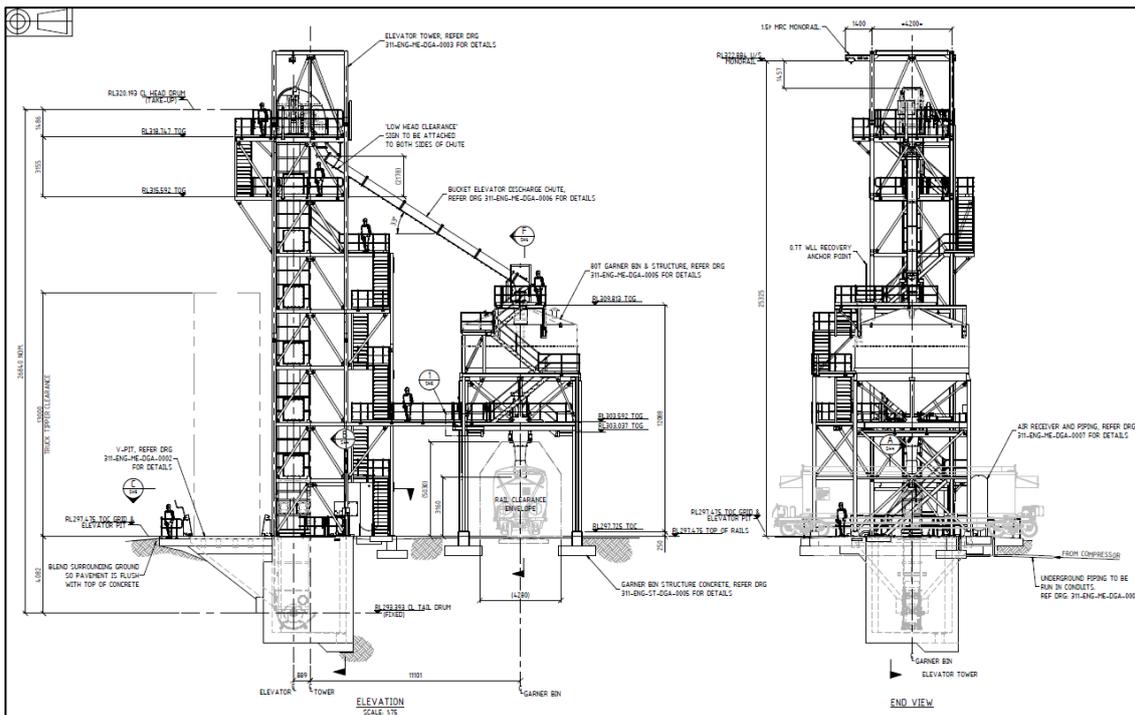


Figure 15.1.4 – Proposed Rail Loading Facility elevation plans



**Statutory Environment**

The aspects of the rail loading facility development that are located within the rail reserve such as the over-rail garner bin and portion of the out-loading elevator tower are considered as public works pursuant to the *Public Works Act 1902* and *Rail Freight Systems Act 2000* and therefore exempted from the requirement to make planning application.

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The rail reserve area is zoned 'Railways' under the Shire of Perenjori Local Planning Scheme No.3 ('the Scheme') and Clause 14(3) of the Scheme assigns the following purpose to this reserve:

*"To set aside land required for passenger rail and rail freight services."*

Clause 61(2) of the Scheme further exempts the aspect of the development contained in the railway reserve:

*"Development approval of the local government is not required for the following uses —*

- (i) the use of land in a reserve, where such land is owned or vested in the local government or a public authority, and the use is –*
  - (a) for the purpose for which the land is reserved under this Scheme; or*
  - (b) for any purpose for which such land may be lawfully used by the local government or the public authority."*

The aspects of the development that are located within Lot 101, which includes portion of the out-loading facility elevator tower, control room and air compressor shelter, can be considered as requiring planning application under the *Planning and Development Act 2005*.

Lot 101 Mullewa-Wubin Road, Perenjori is zoned 'Rural' under the Scheme No.3 which lists the objectives for this zone as being:

- To provide for the maintenance or enhancement of specific local rural character.*
- To protect broad acre agricultural activities such as cropping and grazing and intensive uses such as horticulture as primary uses, with other rural pursuits and rural industries as secondary uses in circumstances where they demonstrate compatibility with the primary use.*
- To maintain and enhance the environmental qualities of the landscape, vegetation, soils and water bodies, to protect sensitive areas especially the natural valley and watercourse systems from damage.*
- To provide for the operation and development of existing, future and potential rural land uses by limiting the introduction of sensitive land uses in the Rural zone.*
- To provide for a range of non-rural land uses where they have demonstrated benefit and are compatible with surrounding rural uses."*

The rail loading facility addition to the existing grain receipt and storage facility is considered to meet the definition of 'Industry-Rural' which is defined in the Scheme as follows:

*"industry - rural means premises used for industry that –*

- (a) supports and/or is associated with primary production; or*
- (b) services plant or equipment used in primary production"*

'Industry-Rural' is listed as a 'P' use within the 'Rural' zone under the Scheme, that is a use that is permitted if it complies with all relevant development standards and requirements of Council.

Schedule 2 Part 9 Clause 67 of the *Planning and Development (Local Planning Schemes) Regulations 2015* lists the following relevant matters to be considered by local government in considering a development application:

- ...(a) the aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area;...*
- ...(b) any approved State planning policy...*
- ...(fa) any local planning strategy for this Scheme endorsed by the Commission;...*
- ...(j) in the case of land reserved under this Scheme, the objectives for the reserve and the additional and permitted uses identified in this Scheme for the reserve;...*
- ...(m) the compatibility of the development with its setting, including –*
  - (i) the compatibility of the development with the desired future character of its setting; and*
  - (ii) the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;*

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- (n) *the amenity of the locality including the following —*
    - (i) *environmental impacts of the development;*
    - (ii) *the character of the locality;*
    - (iii) *social impacts of the development;*
  - (o) *the likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or the water resource;*
  - (p) *whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved;*
  - (q) *the suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk;*
  - (r) *the suitability of the land for the development taking into account the possible risk to human health or safety;*
  - (s) *the adequacy of –*
    - (i) *the proposed means of access to and egress from the site; and*
    - (ii) *arrangements for the loading, unloading, manoeuvring and parking of vehicles;*
  - (t) *the amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety;...*
  - ... (w) *the history of the site where the development is to be located;*
  - (x) *the impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals;...*
  - ...(zb) *any other planning consideration the local government considers appropriate."*

### **Policy Implications**

Nil

### **Strategic Implications**

The CBH Perenjori Central Facility dates back to 1937 and has current capacity for 206,530 tonnes and is the site for rail outloading operations. CBH purchased Lot 101 in 2004 and the gradual expansion of the Perenjori North facility is part of CBH's strategic objective of reprioritising its operations away from the Perenjori Central site.

### **Consultation**

Council has the ability, should it wish to do so, to advertise the application to other authorities under Schedule 2 Part 8 Clause 66 of the *Planning and Development (Local Planning Schemes) Regulations 2015* and then return the matter to a future meeting of Council for consideration of any responses, prior to making its determination.

The Public Transport Authority, being the managing authority for the rail reserve, have provided confirmation of its receipt of the application and its consent (subject to CBH being responsible for the costs).

### **Financial Implications**

Nil

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## Strategic Community Plan

The reduction in heavy vehicle trips would assist with the Shire of Perenjori Strategic Community Plan 2022/2023-2032/2033 priority of delivering and maintaining a high standard of roads.

### Officer Comment

The application for the rail loading facility is supported based upon the following:

- the lot's heavy vehicle access point onto Mullewa-Wubin Road is along a flat, straight section that was previously assessed by a traffic engineer report;
- the development is ancillary to the existing CBH grain receival and storage facility onsite;
- the development has direct access onto the existing rail network and the RAV7 Mullewa-Wubin Road.
- the rail loading facility would be 2km from the edge of the Perenjori townsite;
- the rail loading facility would be 2.3km from the closest townsite residence (at 170 Fowler Street) and there would be limited ability for further encroachment of townsite residences towards the rail loading facility as there is only 1 remaining vacant townsite lot (Lot 94) immediately north-west of 170 Fowler Street;
- the provided Environmental Noise Assessment (included within **separate Attachment 15.1**) models that the CBH facility, inclusive of rail and road operations, can meet with the requirements of the *Environmental Protection (Noise) Regulations 1997*. It is also noted that in the event that CBH are not compliant with these statutory requirements they can be required to undertake further measures to ensure compliance;
- the provided Dust Management Plan (included within **separate Attachment 15.1**) has been prepared by CBH to outline its commitments to minimising dust emissions from the proposed rail loading facility in accordance with the *Environmental Protection (Unauthorised Discharges) Regulations 2004*;
- the provided Bushfire Management Plan (included within **separate Attachment 15.1**) makes recommendation on the asset protection measures required to be undertaken by CBH;
- the applicant will be required to obtain separate approvals of Main Roads WA, the Public Transport Authority and the Department of Water & Environmental Regulation as required and undertake the works and ongoing operations to their requirements;
- enabling rail outloading to occur upon the CBH Perenjori North facility upon Lot 101, rather than at the CBH Perenjori Central facility, would result in an overall reduction of approximately 780 truck movements annually as 59kt of grain would no longer be required to be transported by road from the Perenjori North CBH site to the centre of the Perenjori townsite where rail outloading currently occurs;
- enabling rail outloading to occur upon the CBH Perenjori North facility upon Lot 101, rather than at the CBH Perenjori Central facility, would result in reduced noise impacts within the Perenjori townsite.

## COUNCIL DECISION

**Council Resolution Number: 271125.11**

**Moved: Cr Curtin                      Seconded: Cr Fraser**

**That Council grant formal planning approval for a rail loading facility and associated works (including control room and air compressor shelter) at the existing grain handling and storage facility upon 13336 (Lot 101) Mullewa-Wubin Road, Perenjori subject to the following:**

### **Conditions**

- 1. Development shall be in accordance with the plans included as Attachment 15.1 to the 27 November 2025 Council Agenda and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government.**
- 2. Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) considered by the Chief Executive Officer to represent significant variation from the approved development plan requires further application and planning approval for that use/addition.**
- 3. The works to, and about, the rail network and use thereof, and about, associated with the development shall be to the requirements of the Public Transport Authority.**
- 4. The applicant shall implement and thereafter maintain for the lifetime of the development the recommendations of the Bushfire Management Plan and ensure that the development meets with the Asset Protection Zone requirements and relevant requirements of the Department of Fire & Emergency Services.**
- 5. The applicant shall implement and thereafter maintain for the lifetime of the development the recommendations of the approved Dust Management Plan and ensure that the development complies with the Environmental Protection (Unauthorised Discharges) Regulations 2004 and relevant requirements of the Department of Water & Environmental Regulation and Department of Health.**
- 6. The applicant shall implement and thereafter maintain for the lifetime of the development measures to ensure that the development complies with the Environmental Protection (Noise) Regulations 1997 and relevant requirements of the Department of Water & Environmental Regulation.**
- 7. All stormwater is to be disposed of onsite to the satisfaction of the local government.**
- 8. Any soils disturbed or deposited onsite shall be stabilised to the satisfaction of the local government.**
- 9. The use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of dust, noise, light, odour, vibration, waste product or otherwise.**
- 10. The applicant is to implement and maintain reporting mechanisms for complaints concerning the operation of the development. In the event of a substantiated complaint being received the applicant is required to demonstrate mitigation response(s) to the approval of the local government.**

### **Advice Notes:**

- (a) The applicant is advised that this planning approval does not negate the requirement for any additional approvals, and adherence to due diligence, which may be required under separate legislation. This including, but not limited to, the obtaining of any required approvals from the Department of Health, the Department of Local Government, Industry Regulation & Safety, the Department of Water & Environment Regulation, the Department of Fire & Emergency Services, Main Roads WA, Public Transport Authority and consulting of Before You Dig Australia. It is the applicant's responsibility to obtain any additional approvals, and undertaking of due diligence, required before the development/use lawfully commences.**
- (b) The applicant is advised that the proposed works should occur in a safe manner at all times and in accordance with all applicable legal and safety requirements including the 'duty of care' under the laws of negligence, WorkSafe requirements and guidelines, Australian Standards and Western Power policies and procedures.**

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- (c) Prior to any ground disturbance of the site, all contractors and operators should be made aware of the obligations under the Aboriginal Heritage Act 1972 relating to site discovery and reporting protocols. This includes stopping work and seeking the advice of both the Registrar of Aboriginal Sites and Yamatji South Regional Corporation in the event that materials of Aboriginal heritage value are discovered during construction activities.
  - (d) The applicant is responsible to ensure that biosecurity protocols are maintained for the site to minimise biosecurity risks for the landowner, adjoining farms and along the transport route and should further information be required on appropriate practices the applicant should contact the Department of Primary Industries & Regional Development in this regard.
  - (e) Should the applicant be aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be lodged within 28 days from the date of determination.

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell**

**Against: Nil**

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## 15.2 PHARMACY SERVICES - PERENJORI

Applicant:	Shire of Perenjori
File:	ADM0318
Date:	27 November 2025
Disclosure of Interest:	Nil
Voting Requirements:	Absolute majority
Author:	Clinton Strugnell – Chief Executive Officer
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	Nil

### Summary

The purpose of this item is to;

- advise Council of negotiations undertaken to attract pharmacy services to Perenjori
- seek Council support for the operations of a pharmacy from the Wellness Centre – Fowler Street Perenjori
- seek Council support to amend the Schedule of Fees and Charges as they relate to the Wellness Centre
- seek Council support for unbudgeted expenditure on the Wellness Centre

### Background

Negotiations have commenced with the Morawa Pharmacist – Ms Tania Ncube to provide pharmacy services in Perenjori. At present anybody attending the Perenjori Medical Centre that is issued with a script is required to travel outside the Shire to have that script filled. Additionally, there are many non – script medications that are not available to purchase in Perenjori.

The provision of pharmacy services in Perenjori will be complimentary to the towns Doctors services and will also add to the towns retail offer.

Ms Ncube has registered a strong interest in operating in Perenjori subject to the availability of a suitable premises. Initially it is intended to offer services on Tuesdays and Thursdays to coincide with Doctor services thus allowing residents to fill scripts as soon as issued. Further services may be offered subject to demand.

Services are anticipated to commence in February 2026 to coincide with the re-opening of the Perenjori Medical Centre following Christmas break.

An initial assessment of the Perenjori Medical Centre was undertaken to determine its suitability for pharmacy operations. Unfortunately, it is a Western Australian Health Department licensing requirement that where a pharmacy shares a building with a doctor the two must have independent and separate building entrances. The assessment indicated this requirement would be challenging and expensive to comply with given the Medical Centre design. Subsequently Ms Ncube inspected the Wellness Centre and has indicated a strong preference for this site based on building layout and retail profile. Staff are also of the view that the use of this site for pharmacy services helps to activate and drive traffic into the main street complimenting the hotel, café and supermarket.

Discussions with Ms Ncube in relation to the Shire making the Wellness Centre available have been based around the following terms;

- Ms Ncube would be responsible for meeting the cost of all fit out, furnishings, equipment, interior and exterior signage, telecommunications and internet. The Shire would be responsible for any building costs including any modifications or additions required for the pharmacy to operate. The only significant cost for the Shire in this regard is the installation of a monitored alarm system.
- The Shire would offer the building to Ms Ncube free of all charges for a period of 24 months. At the completion of the 24 month period the arrangement will be reviewed by Council.

### Statutory Environment

*Local Government act 1995* Section 3.59 (10) – Exempt Land Transaction

### Policy Implications

Nil

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## **Consultation**

Ms Ncube

## **Financial Implications**

Unbudgeted expenditure of \$3507.88 for the installation of a monitored alarm system.

## **Strategic Community Plan**

1.7. Gaps in medical, allied health services, and other community services are filled where possible to meet the needs of the local population.

Goal 3: A diverse economy, with flourishing businesses offering a suite of trades, services and retail offerings.

3.1. Opportunities are maximised to promote economic growth and local development

## **Officer Comment**

The delivery of pharmacy services in Perenjori would be a positive outcome for the community. In addition to complimenting the doctor services a pharmacy will contribute to strengthening the town's business hub and further reduce the need for community members to shop outside of the town.

The Wellness Centre has previously accommodated businesses and is ideally located on the main street. The building is in good condition and minimal works are required to accommodate the pharmacy. In 2024 the leach drains servicing the building were replaced and the building has been subject to standard annual maintenance such as air conditioning servicing and pest control.

## **COUNCIL DECISION**

**Council Resolution Number: 271125.12**

**Moved: Cr Fraser**

**Seconded: Cr Campbell**

### **That Council:**

- 1. Support the disposal of the Wellness Centre, Fowler Street Perenjori, by way of leasing to T&T Pharmacy Investments Pty Ltd free of all charges for a period of 24 months**
- 2. Undertake a review of rent and charges at the completion of 24 months**
- 3. Remove the Wellness Centre, Fowler Street Perenjori from its Schedule of Fees & Charges**
- 4. Agree to unbudgeted expenditure of \$3507.88 ex gst for the installation of a monitored alarm system to the Wellness Centre.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell**

**Against: Nil**

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### 15.3 REGISTER OF DELEGATIONS REVIEW 2025-26

Applicant:	The Shire of Perenjori
File:	ADM 0645
Date:	27 November 2025
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Bianca Plug – Governance Officer
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	<a href="#">15.3.1 – Reviewed Register of Delegations 2025-26</a>

#### Summary

This item recommends that Council considers adoption of the reviewed Register of Delegations for 2025-26 financial year.

#### Background

Council has power under the *Local Government Act 1995* to delegate to the Chief Executive Officer the exercise of any of the powers of the local government, or discharge of any of its duties permitted under the Act, in order to facilitate, and manage, the day to day operations of the Shire.

The Act also allows the CEO to delegate any of his powers to another employee, such as sub-delegations which must be done in writing and can be sub-delegated with or without conditions.

The proposed delegations are based on the WALGA template`.

The delegations remain subject to budgetary and policy constraints.

#### Statutory Environment

*Local Government Act 1995,*

S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

5.42. Delegation of some powers and duties to CEO

- (1) A local government may delegate\* to the CEO the exercise of any of its powers or the discharge of any of its duties under —

5.44. CEO may delegate powers and duties to other employees

5.46(2) delegations made under the Act must be reviewed at least annually by the Delegator (i.e. Council).

#### Policy Implications

Nil

#### Consultation

Clinton Strugnell – Chief Executive Officer

Bianca Plug – Governance Officer

#### Financial Implications

Nil

#### Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community

4.2. The Shire listens to and works closely with the community and its decision-making is transparent and accountable

#### Officer Comment

In accordance with section 5.46(2) of the *Local Government Act 1995*, the Shire's Register of Delegations has been reviewed. The current Register was last adopted by Council on 21 November 2024 (Resolution 211124.9), following a comprehensive major review undertaken by the Shire in consultation with Steven Tweedie. The

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Register continues to be based on the Western Australian Local Government Association (WALGA) delegation register template.

As part of this review, the delegations were checked against the *Local Government Act 1995* and associated regulations, as well as other relevant legislation including the Cat Act 2011 and Dog Act 1976. No anomalies or inconsistencies were identified, and the delegations remain appropriate to support the efficient day-to-day operations of the Shire.

There are no new delegations being recommended for adoption.

#### **PROCEDURAL MOTION**

**Council Resolution Number: 271125.13**

**Moved: Cr Campbell**

**Seconded: Cr Fraser**

**That Council suspend Standing Orders, *Clause 9.5 Limitation on number of speeches*, at 3.16pm to allow for open discussion of Item 15.3.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell**

**Against: Nil**

#### **PROCEDURAL MOTION**

**Council Resolution Number: 271125.14**

**Moved: Cr Campbell**

**Seconded: Cr Hepworth**

**That Council resume Standing Orders, *Clause 9.5 Limitation on number of speeches*, at 3.18 pm.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell**

**Against: Nil**

#### **COUNCIL DECISION**

**Council Resolution Number: 271125.15**

**Moved: Cr Dring**

**Seconded: Cr Campbell**

**That Council, in accordance with sections 5.42, and 5.46(2) of the *Local Government Act 1995*, s47(2) of the Cat Act 2011, s10AB (2) of the Dog Act 1976:**

- 1. Notes that an annual review of the Shire of Perenjori Register of Delegations has been completed and;**
- 2. Adopts the reviewed Shire of Perenjori Register of Delegations 2025-26, with no amendments.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell**

**Against: Nil**

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## 15.4 FUTURE OF LATHAM HALL

Applicant:	Shire of Perenjori
File:	ADM0183
Date:	27 November 2025
Disclosure of Interest:	Nil
Voting Requirements:	Simple majority
Author:	Clinton Strugnell – Chief Executive Officer
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	<a href="#">15.4.1 - Flow Consulting – Structural Integrity Report</a> <a href="#">15.4.2 - RW Quantity Surveyors Report</a> <a href="#">15.4.3 - Latham Hall Public Meeting – Minutes</a> <a href="#">15.4.4 - Shire of Perenjori Minute October 2024 – Latham Hall Survey Results</a>

### Summary

The purpose of this item is for Council to finalise its decision in relation to the future of the Latham Hall.

### Background

The Latham Hall is located on Reserve 24146 on the corner of Britt and Richards Street in the Latham townsite. The Shire of Perenjori holds a management order over Reserve 24146 for the purpose of “Hall Site”.

In September 2023 the Shire of Perenjori commenced a process to determine the future of the Latham Hall. The attached timeline details each of the events relating to this process which include;

- commissioning of structural engineer’s report
- commissioning of quantity surveyors repair estimate
- conducting of community survey on the future of the hall
- sourcing of valuation for the freehold of the reserve site
- conducting of community meeting regarding the hall’s future

### Statutory Environment

The Latham Hall is a public building in accordance with the Health (Public Buildings) Regulations 1992

### Policy Implications

Nil

### Consultation

Council  
Latham Community  
Department of Planning, Lands and Heritage  
FLOW Consulting Engineers  
RW Quantity Surveyors

### Financial Implications

The RW Quantity Surveyors report dated January 2024 provided an indicative repair cost estimate of \$554,000 ex gst. The annual operating cost of the Shire’s halls is approximately \$8000 each excluding building maintenance.

### Strategic Community Plan

2.3. The Shire’s buildings and leases are administered to an appropriate standard for the benefit of the community according to their need and use

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## Officer Comment

In September 2023 the Shire commenced an extensive process aimed at determining the future of the Latham Hall. The process included a building structural integrity, and quantity surveyors report to assist in understanding the condition of the building and indicative repair costs. In addition, the Shire conducted a community survey and held a community meeting to assist in understanding what options existed for the hall and the level of community support for each of those options.

Both the Structural Engineers Report and the Quantity Surveyors Report have been made available to Council and the public and the results of the community survey and public meeting were reported to Council in October 2024 and March 2025.

The process that has been undertaken in relation to the future of the Latham Hall has been designed to provide clarity on three key issues:

what is the indicative cost of repairing and maintaining the hall

is there a demonstrated and sustainable use of the hall that supports the required expenditure

what level of community support is there for each of the options relating to the hall

### *What is the indicative cost of repairing and maintaining the hall*

The Quantity Surveyors Report provided an indicative repair cost of \$554,000 in January 2024. The operating cost of the Shire halls averages approximately \$8000 per annum excluding building maintenance. Operating costs include insurance, water, electricity, pest control, sanitary disposal.

The cost of building maintenance is difficult to estimate as it has not always been consistently undertaken. In recent years it has varied between \$12000 and \$18000 per year.

When considering the RW Quantity Surveyors indicative repair cost for the hall there are several factors to take into account. Firstly, the estimate was provided almost two years ago and is likely to have changed. Secondly the report provides an indicative cost only and precludes those works identified in items 11 – 30 as set out on pages 2-3 of the report. The only means to securing a more accurate cost would be to take the project to tender. Thirdly it should be acknowledged that there may be the possibility of attracting external grant funds to offset part of the repair cost. Most grant funds of significance require a business plan demonstrating a need for the funds via demand, use or participation and it should be acknowledged that will be challenging in this instance.

During the public consultation period it is noted that several members of the community have disputed the repair cost and, in some instances, forwarded quotes for components of the repairs. Whilst not disputing that there may be components of the indicative cost that can be delivered at lesser cost, it should be recognized that the standards to which a local government must repair/maintain a public building differ from what a private individual may choose to do. Based on staff experience and regular engagement of building trades it is considered unlikely the repair cost would be substantially less than the indicative cost.

### *Is there a demonstrated and sustainable use of the hall that supports the required expenditure*

During the public consultation period a key focus was to attempt to determine what use the hall would have in the event it was to be repaired. Feedback from the public meeting indicated the historic use has been low and in recent years it had comprised a wake, a community music event and some birthday parties.

It is noted that Latham is also serviced by the Sportsman's Club and the Latham Community Centre, and the availability of these facilities impacts the use of the hall.

The Community Centre has a low level of use with only five bookings in the past 24 months. The facility does however service a significant short stay caravan market and is well suited to meeting events with a modern kitchen. The Community Centre is currently undergoing a renovation of its toilet/shower facilities at an approximate cost of \$98,000.

The Sportsman's Club has the most significant level of use in the Latham community and is largely the social meeting point for the community. It is estimated the club is used between 35 and 40 times per year.

It is evident from the historic use and public consultation that the hall does not have a consistent or regular use and there is no demonstrated evidence that there is a demand in the community for the facility. Of the 8-community members that supported repairing the hall all did so based on its historical value. The public consultation did not identify any regular of consistent use for the building.

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*What level of community support is there for each of the options relating to the hall*

The Shire conducted both a community survey and a public meeting to gather information about the Latham communities' views on the future of the hall. The participation rate in the survey and the attendance at the public meeting were low with only 20 surveys completed and 16 people attending.

Of the 20 surveys completed 9 supported demolishing the hall, 8 supported restoring the hall and 3 supported relinquishing the reserve and hall to a third party. Of the 8 surveys that supported restoring the hall 4 did not support the Shire funding the indicative repair cost.

The information gathered from the community consultation does not provide a clear community preference regarding the hall's future. It is noted however that of the 20 surveys received 16 do not support the Shire funding the indicative repair cost. Furthermore, the low level of participation in the consultation process would indicate that the hall is not considered a priority by the majority of the community.

While it is acknowledged that the Latham Hall is of historic significance to the community it is also clear that the hall has no regular and sustainable use. The investment of significant capital to repair the hall and the ongoing maintenance cost in the absence of demand for the building is difficult to justify. The Latham community would be best served by the Shire applying funds to facilities that have a clearly demonstrated use.

#### **PROCEDURAL MOTION**

**Council Resolution Number: 271125.16**

**Moved: Cr Campbell**

**Seconded: Cr Hepworth**

**That Council suspend Standing Orders, *Clause 9.5 Limitation on number of speeches*, at 3.19pm to allow for open discussion of Item 15.4.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell**

**Against: Nil**

#### **PROCEDURAL MOTION**

**Council Resolution Number: 271125.17**

**Moved: Cr Campbell**

**Seconded: Cr Fraser**

**That Council resume Standing Orders, *Clause 9.5 Limitation on number of speeches*, at 3.21pm.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell**

**Against: Nil**

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## COUNCIL DECISION

**Council Resolution Number: 271125.18**

**Moved: Cr Campbell      Seconded: Cr Hepworth**

**That Council:**

- 1.        Resolve that it will not commit Shire funds to the repair / refurbishment of the Latham Hall**
- 2.        Confirm that it will relinquish the management order on Reserve 24146 either by its cancelation with the Department of Planning, Lands and Heritage or the freehold purchase of the land and subsequent sale to a community group or private purchaser.**
- 3.        Initiate an expression of interest process, offering the Latham Hall for freehold purchase to community groups and private purchasers on an "as is "basis.**
- 4.        Require the outcome of the expression of interest process to be reported at the February 26th, 2026 Ordinary Council Meeting.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell**

**Against: Nil**

[Next Item](#)

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## 15.5 APPLICATION TO REGIONAL HOUSING SUPPORT FUND

<b>Applicant:</b>	Shire of Perenjori
<b>File:</b>	ADM0316
<b>Date:</b>	27 November 2025
<b>Disclosure of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple majority
<b>Author:</b>	Clinton Strugnell – Chief Executive Officer
<b>Responsible Officer:</b>	Clinton Strugnell – Chief Executive Officer
<b>Attachments:</b>	<a href="#">15.5.1 - Regional Housing Support Fund - Guidelines</a>

### Summary

The purpose of the item is to seek Council endorsement of an application to the Regional Housing Support Fund.

### Background

In late October 2025 the Department of Planning Lands and Heritage announced the opening of the Regional Housing Support Fund.

The Regional Housing Support Fund is a \$25 million commitment from the Western Australian Government to provide grants to support new housing and residential lot supply projects across regional Western Australia.

Delivering new housing in regional Western Australia can be challenging due to additional costs often associated in bringing land and housing to market. These costs include site preparation, provision of enabling infrastructure, construction and civil works – all of which impact the feasibility and affordability of projects. The extent of feasibility gaps vary across regions, depending on factors such as location, availability of local expertise, materials and labour. The Fund is open to local governments, community housing providers and landowners/developers to support key worker, community housing and residential subdivision projects in regional Western Australia.

Grants from this Fund are to assist with addressing identified and quantified feasibility gaps, subject to eligibility requirements and bring projects sooner to fruition. A competitive assessment process applies to applications.

The Fund is administered by the Department of Planning, Lands and Heritage (the Department).

Applications to the fund close on 19th December 2025.

The fund requires applications for a minimum of three homes which is unfortunately beyond the capacity of most small to medium local governments. To overcome this issue the Shires of Perenjori, Carnamah, Three Springs and Mingenew are working collaboratively to submit a single regional application.

### Statutory Environment

Nil

### Policy Implications

Nil

### Consultation

Midwest Development Commission  
Krys East – Acting Chief Executive officer Shire of Three Springs  
Stuart Taylor – Chief Executive Officer Shire of Carnamah  
Matt Fanning – Chief Executive Office Shire of Mingenew

### Financial Implications

The grant application is being prepared by a consultant at a cost of \$7260. The Shire of Perenjori will contribute \$1815 of this cost.

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## Strategic Community Plan

3.1. Opportunities are maximised to promote economic growth and local development

### Officer Comment

The Regional Housing Support Fund provides an opportunity for the Shire to continue its commitment providing additional community housing.

The Shire of Perenjori's component of the funding application is proposed to be for two 2x1 houses to be located on either Lot 7 John Street or Lot 12 John Street. The application will be for 50% of the project cost and it is intended that the balance will be funded via the sale of privately occupied houses.

A formal decision in regard to project funding will be required by Council once the grant has been determined and full project costing is available.

### PROCEDURAL MOTION

**Council Resolution Number: 271125.19**

**Moved: Cr Campbell**

**Seconded: Cr Fraser**

**That Council suspend Standing Orders, *Clause 9.5 Limitation on number of speeches*, at 3.22pm to allow for open discussion of Item 15.5.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell**

**Against: Nil**

### PROCEDURAL MOTION

**Council Resolution Number: 271125.20**

**Moved: Cr Campbell**

**Seconded: Cr Dring**

**That Council resume Standing Orders, *Clause 9.5 Limitation on number of speeches*, at 3.25pm.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell**

**Against: Nil**

### COUNCIL DECISION

**Council Resolution Number: 271125.21**

**Moved: Cr Curtin**

**Seconded: Cr Hepworth**

**That Council:**

- 1. Endorse a joint application with the Shires of Carnamah, Mingenew and Three Springs to the Regional Housing Support Fund.**
- 2. Support the application based on a 50/50 cost split, with the Shire of Perenjori component comprising two 2x1 houses.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell**

**Against: Nil**

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## 15.6 LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC) MINUTES – 28 OCTOBER 2025

Applicant:	Shire of Perenjori
File:	Nil
Date:	27 November 2025
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Bobbie Van Rensburg – Executive Assistant
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	<a href="#">15.6.1 LEMC Minutes 28 October 2025</a>

### Summary

This item presents the minutes of the Local Emergency Management Committee meeting held on 28 October 2025 for Council to receive.

### Background

The Local Emergency Management Committee meets quarterly in accordance with the *Emergency Management Act 2005* to support local emergency planning, preparedness, response and recovery arrangements. The LEMC is comprised of representatives from DFES, WAPOL, Department of Communities, DBCA, WA Health, St John Ambulance, MRWA and relevant Shire officers.

The minutes from the meeting held on 28 October 2025 have been provided for Council's information.

### Statutory Environment

Although the LEMC is not a committee established under the *Local Government Act 1995*, its functions are outlined under the *Emergency Management Act 2005*, which requires local governments to maintain Local Emergency Management Arrangements (LEMA) and support committee operations (sections 38–40).

### Policy Implications

Nil

### Consultation

Richard Ryan – Community Emergency Services Manager DFES

### Financial Implications

Nil

### Strategic Community Plan

1.9. Emergency management and associated community liaison and education activities are undertaken to protect the community and minimise harm from disasters

### Officer Comment

The minutes from the meeting held on 28 October 2025 summarise current agency readiness, updates to emergency contacts, upcoming exercise schedules, and key operational issues relevant to the Shire's risk profile. Receiving the minutes allows Council to remain informed of matters relating to community safety and supports the ongoing implementation of the Shire's Local Emergency Management Arrangements (LEMA).

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## **COUNCIL DECISION**

**Council Resolution Number: 271125.22**

**Moved: Cr Campbell**

**Seconded: Cr Fraser**

**That Council receives the minutes of the Local Emergency Management Committee meeting held on 28 October 2025.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell**

**Against: Nil**

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## 15.7 STATUS REPORT OF COUNCIL DECISIONS – November 2025

Applicant:	Shire of Perenjori
File:	Nil
Date:	27 November 2025
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Bianca Plug – Governance Officer
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	<a href="#">15.7.1 Status Report</a>

### Summary

For Council to note the Status Report of Council Decisions for the month of November 2025.

### Background

The Status Report functions as an internal administrative tool used by Executive Staff to monitor the implementation and progress of Council's resolutions following each meeting.

To strengthen transparency and communication between Council, staff, and the community, the Status Report will be reinstated as a standing agenda item. Presenting the report formally to Council aligns with good governance principles and allows elected members to monitor the status of all outstanding actions.

### Statutory Environment

Nil

### Policy Implications

Nil

### Consultation

Clinton Strugnell – Chief Executive Officer  
Nola Comerford – Manager Corporate Community Services  
Ally Bryant – Finance Officer  
Maarten Noordhof – Manager Infrastructure Services

### Financial Implications

Nil

### Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community  
Strategic Objectives

4.1. The community is well-informed and engaged

4.2. The Shire listens to and works closely with the community and its decision-making is transparent and accountable

### Officer Comment

The attached Status Report includes all outstanding Council resolutions for 2025 to date. Moving forward, completed items will remain on the report for one additional month before being removed.

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**COUNCIL DECISION**

**Council Resolution Number: 271125.23**

**Moved: Cr Hepworth    Seconded: Cr Curtin**

**That Council note the Status Report of Council Decisions for the month of November 2025.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell**

**Against: Nil**

**16. Confidential Reports:**

**16.1 COUNCIL DECISION TO GO BEHIND CLOSED DOORS**

**PROCEDURAL MOTION**

**Council Resolution: 271125.24**

**Moved: Cr Fraser**

**Seconded: Cr Campbell**

**That Council, in accordance with section 5.23(2) of the *Local Government Act 1995*, accepts that the meeting be closed to members of the public at 3.29 pm to consider confidential item 16.2 Community Citizen of the Year Awards, as these matters contain confidential information relating to section 5.23(2)(a) and (c) of the *Local Government Act 1995*.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell**

**Against: Nil**

**Cr Sutherland and Paddy King left the room at 3.29pm.**

**PROCEDURAL MOTION**

**Council Resolution Number: 271125.25**

**Moved: Cr Campbell**

**Seconded: Cr Fraser**

**That Cr Hepworth be appointed as Presiding Member for confidential Item 16.2 Community Citizen of the Year Awards.**

**Motion put and carried 5/0**

**For: Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell**

**Against: Nil**

**16.2 CONFIDENTIAL ITEM - COMMUNITY CITIZEN OF THE YEAR AWARDS**

<b>Applicant:</b>	Shire of Perenjori
<b>File:</b>	ADM 0206
<b>Date:</b>	27 November 2025
<b>Disclosure of Interest:</b>	Cr Sutherland Proximity and Impartiality
<b>Voting Requirements:</b>	Simple Majority
<b>Author:</b>	Adim Hajat - Community Development Officer
<b>Responsible Officer:</b>	Clinton Strugnell - Chief Executive Officer
<b>Attachments:</b>	16.2.1 - Community Citizen of the Year 2026 Nominations

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## **COUNCIL DECISION**

**Council Resolution Number: 271125.26**

**Moved: Cr Fraser          Seconded: Dring**

**That Council vote on the following nominations and present the Community Citizen of the Year Awards and Active Citizenship Awards (Group or Event) for 2026 to the following recipients:**

**Community Citizen of the Year (Youth) is awarded to Justice Golby-Brittain  
Community Citizen of the Year Award is awarded to Reece Sutherland  
Active Citizenship (Group or Event) is awarded to Perenjori Sports Club Inc**

**Motion put and carried 5/0**

**For: Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell**

**Against: Nil**

### **16.3 COUNCIL DECISION TO RETURN FROM BEHIND CLOSED DOORS**

#### **PROCEDURAL MOTION**

**Council Resolution: 271125.27**

**Moved: Cr Curtin          Seconded: Cr Fraser**

**That Council return to standing orders and re-open the meeting to the public.**

**Motion put and carried 5/0**

**For: Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell**

**Against: Nil**

**Cr Sutherland returned to the meeting at 3.30pm and resumed as Presiding Member.**

#### **17. Ordering the Common Seal:**

Nil

#### **18. Reports of Committees and Members:**

Nil

#### **19. Motions of Which Previous Notice Has Been Given:**

Nil

#### **20. Notice of Motions:**

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**20.1. NORTH MIDLANDS SUB REGIONAL ROAD GROUP REPRESENTATIVE:**

**Council Resolution Number: 271125.28**

**Moved: Cr Dring**

**Seconded: Cr Curtin**

**That Council in accordance with section 5.10, 5.11a and 7.1.a of the *Local Government Act 1995*, appoints by absolute majority the following Elected Member as representative to the North Midlands Sub Regional Road Group:**

**Cr Hepworth, 2<sup>nd</sup> deputy delegate.**

**Motion put and carried 6/0 by Absolute Majority**

**For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell**

**Against: Nil**

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**21. New Business of an Urgent Nature Admitted by Council:**

**PROCEDURAL MOTION**

**Council Resolution Number: 271125.29**

**Moved: Cr Fraser**

**Seconded: Cr Campbell**

**That Council:**

- 1. Accepts Late Confidential Items 21.1 RFT01-2025/26 – Pavement Repairs and Surfacing Works and 21.2 RFT02-2025/26 – Rural Roads Reconstruction 2025/26 for consideration and;**
- 2. In accordance with section 5.23 of the *Local Government Act 1995*, accepts that the meeting is to be closed to all members of the public to consider the above Late Confidential Items as these matters contain confidential information relating to section 5.23(2)(c) and (e) of the *Local Government Act 1995*.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell**

**Against: Nil**

**21.1 CONFIDENTIAL LATE ITEM - RFT01-2025/26 - PAVEMENT REPAIRS AND SURFACING WORKS**

Applicant:	Shire of Perenjori
File:	ADM0082
Date:	27 November 2025
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Marty Noordhof – Manager Infrastructure Services
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	<a href="#">21.1 RFT01-2025.26 Tender Evaluation</a>

**PROCEDURAL MOTION**

**Council Resolution Number: 271125.30**

**Moved: Cr Hepworth                      Seconded: Cr Dring**

**That Council suspend Standing Orders, *Clause 9.5 Limitation on number of speeches*, at 3.36 pm to allow for open discussion of Confidential Late Item 21.1.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell**

**Against: Nil**

**PROCEDURAL MOTION**

**Council Resolution Number: 271125.31**

**Moved: Cr Hepworth                      Seconded: Cr Campbell**

**That Council resume Standing Orders, *Clause 9.5 Limitation on number of speeches*, at 3.41pm.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell**

**Against: Nil**

**COUNCIL DECISION**

**Council Resolution Number: 271125.32**

**Moved: Fraser                              Seconded: Hepworth**

**That Council:**

- 1. Award RFT01-2025/26 – Pavement Repairs and Surfacing Works to Catwest Pty Ltd for the estimated total cost of \$584,767.11 (ex GST), including the PMB spray seal option for Coorow Latham Rd / Britt St intersection.**
- 2. Note the intention to negotiate with the contractor and the Regional Road Group for a variation to include additional works on Wanarra Road with awarded funding.**
- 3. Acknowledge that any underspend on Syson Road will likely need to be relinquished back to the RRG in accordance with funding conditions.**
- 4. Authorise the CEO to execute the contract and manage negotiations and variations in line with procurement requirements.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell**

**Against: Nil**

**21.2 CONFIDENTIAL LATE ITEM - RFT02-2025/26 – RURAL ROADS RECONSTRUCTION 2025/26**

Applicant:	Shire of Perenjori
File:	ADM0082
Date:	27 November 2025
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Marty Noordhof – Manager Infrastructure Services
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	<a href="#">21.2 RFT02-2025.26 Tender Evaluation</a>

**PROCEDURAL MOTION**

**Council Resolution Number: 271125.33**

**Moved: Cr Campbell                      Seconded: Cr Hepworth**

**That Council suspend Standing Orders, *Clause 9.5 Limitation on number of speeches*, at 3.42 pm to allow for open discussion of Confidential Late Item 21.2.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell**

**Against: Nil**

**PROCEDURAL MOTION**

**Council Resolution Number: 271125.34**

**Moved: Cr Campbell                      Seconded: Cr Dring**

**That Council resume Standing Orders, *Clause 9.5 Limitation on number of speeches*, at 3.50pm.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell**

**Against: Nil**

## COUNCIL DECISION

Council Resolution Number: 271125.35

Moved: Cr Fraser

Seconded: Cr Hepworth

That Council:

1. Reject both tenders received for RFT02-2025/26 – Rural Roads Reconstruction 2025/26, noting:
  - Tender 1 was non-conforming.
  - Tender 2 was significantly above the allocated budget.
2. Approve procurement under tender exempt conditions in accordance with Regulation 11(2) of the *Local Government (Functions and General) Regulations 1996* and WA Procurement Rules.
3. Authorise the CEO to negotiate and award contracts to suitable contractors ensuring value for money and compliance with procurement requirements.
4. Record exemption in the Tender Register.

Motion put and carried 6/0

For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell

Against: Nil

## PROCEDURAL MOTION

Council Resolution: 271125.36

Moved: Cr Campbell

Seconded: Cr Curtin

That Council return to standing orders and re-open the meeting to the public.

Motion put and carried 6/0

For: Cr Sutherland, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell

Against: Nil

## 22. Closure of Meeting:

The Shire President declared the meeting closed at 3.52pm.

## 23. Next Meeting:

The Shire President advised that the next Ordinary Meeting of Council will be held on Thursday, 18 December 2025 in the Shire of Perenjori Council Chambers, 56 Fowler St, Perenjori WA 6620, commencing at 3.00 pm.

I certify that this copy of the Minutes is a true and correct record of the meeting held on 27 November 2025.

Signed: 

Shire President

Date: 18/12/2025