



Shire of
Perenjori
Embrace Opportunity

Shire of Perenjori – Ordinary Council Meeting

AGENDA

Thursday 26 October 2023



NOTICE OF AN ORDINARY COUNCIL MEETING

Dear Council Member,

The next Ordinary Meeting of the Shire of Perenjori will be held on Thursday 26 October 2023 in the Shire of Perenjori Council Chamber, Perenjori WA 6620, commencing at 3:00 pm.

A handwritten signature in black ink, appearing to read 'Paul Anderson', is positioned above the printed name.

Paul Anderson

CHIEF EXECUTIVE OFFICER

Date: 20 October 2023

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Council Roles

Advocacy:

When Council advocates on its own behalf or on behalf of its community to another level of government /body /agency.

Executive/Strategic:

The substantial direction setting and oversight role of the Council e.g. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Legislative:

Includes adopting local laws, town planning schemes and policies.

Review:

When Council reviews decisions made by Officers.

Quasi-Judicial:

When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.

Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g.: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

Disclaimer

"Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

Shire of Perenjori

Agenda for the Shire of Perenjori Ordinary Meeting of Council to be held on Thursday 26 October 2023, at the Shire of Perenjori Council Chambers, Perenjori WA 6620, commencing at 3:00 pm.

1. Declaration of Opening/Announcement of Visitors:

The Shire President to declare the meeting open and welcome those in attendance.

Acknowledgement of Traditional Custodians: -

As per the Shire of Perenjori Policy (N° 1021) we wish to acknowledge the traditional owners of the land upon which the Shire of Perenjori is situated and to demonstrate respect for the original custodians.

I respectfully acknowledge the past and present traditional owners of the land on which we are meeting, the Badimia people. It is a privilege to be standing on Badimia country.

2. Opening Prayer:

The Shire President to read the opening prayer.

Acknowledgment of Pioneers;

I acknowledge the pioneers who settled this country, developed the land and turned it into the productive country we know today.

3. Disclaimer Reading:

As printed.

4. Record of Attendance/Apologies/Leave of Absence:

4.1 Attendance:

Members:

Staff:

Distinguished Visitors:

Members of The Public:

Leave of Absence:

Apologies:

5. Public Question Time:

5.1 Response to Questions Taken on Notice:

Insert Response

5.2 Questions Without Notice:

Insert Question

6. Applications for Leave of Absence:

6.1 APPLICATION/S FOR LEAVE OF ABSENCE:

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That _____ be granted leave of absence for the meeting of _____

Motion put and carried / lost

7. Confirmation of Minutes of Previous Meetings:

7.1 ORDINARY COUNCIL MEETING HELD ON 28 SEPTEMBER 2023

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That the Minutes of the Ordinary Meeting of Council held on 28 September 2023, be confirmed as true and correct subject to no / the following corrections.

Motion put and carried / lost

7.2 SPECIAL COUNCIL MEETING HELD ON 12 OCTOBER 2023

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That the Minutes of the Special Meeting of Council held on 12 October 2023, be confirmed as true and correct subject to no / the following corrections.

Motion put and carried / lost

8. Announcements by Presiding Member Without Discussion:
9. Petitions/Deputations/Presentations:
10. Announcements of Matters for Which Meeting May Be Closed:

Matters Behind Closed Doors

In accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item as the following sub-section applied:

A matter that if disclosed, would reveal –

Information that has a commercial value to a person; or

Information about the business, professional, commercial or financial affairs of a person.

11. Declaration of Interest:

“Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.”

12. Finance:

12.1 MONTHLY FINANCIAL REPORT – SEPTEMBER 2023

Applicant:	Shire of Perenjori
File:	ADM 0082
Report Date:	26 October 2023
Disclosure of Interest:	
Voting Requirements:	Simple Majority
Author:	Ally Bryant – Finance Manager
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	Monthly Statement of Financial Activity for September 2023

Summary

This item recommends that Council receives the Financial Activity Statements for the periods ending 30 September 2023.

Background

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare a Monthly Statement of Financial Activity.

Recent changes to the Regulations require a focus on reporting and variance analysis by nature and type rather than by program. The Shire's reports have historically been prepared by both nature and type and program with the variance analysis done by program. All reports for 2023-24 to date have been prepared by both nature and type and program, but with the variance analysis being done by nature and type in compliance with the revised Regulations.

Statutory Environment

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare a Monthly Statement of Financial Activity.

Policy Implications

Nil

Consultation

Nil

Financial Implications

Shown in the attached data.

Strategic Community Plan

Area 5: Investing in Council's Leadership.

Goal: Strengthen the Shire's position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

Officer Comment

The opening surplus for the year prior to the finalisation of the 2022-23 financial statements is \$3,635,326. As previously advised, this surplus is notionally deceiving as the State Government transferred 100% of its 2023-24 financial assistance grants (totalling \$2.810m) to the Shire in June 2023.

Operating revenue YTD is \$4,158,347, over budget by \$325,589. Key variances between the YTD budget and actuals are:

- Rates discounts are only applied as the rates Debtors are paid. October report will capture all discounts.
- Fees and Charges are up by \$97,737 mainly due to timing in budget estimates for the Caravan Park of \$76,000 and increase in plant hire by \$13,000.

Expenditure is \$1,734,249, better than budget by \$1,086,983. Variances are timing, and include:

- Depreciation being under budget by \$870,498 due to not being able to run depreciation until the Auditors have completed the audit on Asset Register and we are able to roll the Asset Register into the 23/24 year.
- Other accounts are under YTD budget due to timing in multiple accounts.

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That the Monthly Financial Report to 30 September 2023 as attached be received.

Motion put and carried / lost

SHIRE OF PERENJORI

MONTHLY FINANCIAL REPORT

**(Containing the required statement of financial activity and statement of financial position)
For The Period Ended 30 September 2023**

***LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996***

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SHIRE OF PERENJORI
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

	Supplemental Information	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.	Explanation of Variance
OPERATING ACTIVITIES								
Revenue from operating activities								
General rates	10	3,232,632	3,207,742	3,432,167	224,425	7.00%	▲	Will adjust as discount is applied
Grants, subsidies and contributions	13	422,886	310,718	314,651	3,933	1.27%		
Fees and charges		731,910	209,400	307,137	97,737	46.67%	▲	Caravan Park over budget due to season timing 76k plant hire over budget YTD by 13k
Interest revenue		120,500	21,249	24,542	3,293	15.50%	▲	Over budget due to timing of term investment interest
Other revenue		352,800	41,322	71,628	30,306	73.34%	▲	Housing Reimbursements and Workers Compensation reimbursements over YTD budget 8k Training reimbursements up by 7.5k
Profit on asset disposals	6	169,302	42,327	8,222	(34,105)	(80.58%)	▼	Under budget due to timing of disposals
		5,030,030	3,832,758	4,158,347	325,589	8.49%		
Expenditure from operating activities								
Employee costs		(3,418,008)	(941,005)	(863,304)	77,701	8.26%	▲	Under YTD Budget in multiple accounts
Materials and contracts		(2,710,039)	(662,745)	(631,579)	31,166	4.70%	▲	Under YTD Budget due to timing made up of variances in multiple accounts
Utility charges		(393,200)	(131,016)	(51,654)	79,362	60.57%	▲	Under YTD Budget timing due to schedule of payments for utilities
Depreciation		(3,482,000)	(870,498)	0	870,498	100.00%	▲	Depreciation not ran until asset register is finalised for the 22/23 year
Finance costs		(46,051)	(5,889)	(659)	5,230	88.81%	▲	Timing on interest Loan 98
Insurance		(185,800)	(94,829)	(103,169)	(8,340)	(8.79%)		
Other expenditure		(244,994)	(115,250)	(83,884)	31,366	27.22%	▲	Expenses below YTD Budget for Members sitting fees and election expenses
		(10,480,092)	(2,821,232)	(1,734,249)	1,086,983	38.53%		
Non-cash amounts excluded from operating activities	note 2(l)	3,312,698	828,171	(8,222)	(836,393)	(100.99%)	▼	Depreciation not ran until asset register is finalised for the 22/23 year
Amount attributable to operating activities		(2,137,364)	1,839,697	2,415,876	576,179	31.32%		
INVESTING ACTIVITIES								
Inflows from investing activities								
Proceeds from capital grants, subsidies and contributions	14	6,318,159	730,000	743,472	13,472	1.85%	▲	Small timing variance
Proceeds from disposal of assets	6	282,000	40,000	41,858	1,858	4.65%		
		6,600,159	770,000	785,330	15,330	1.99%		
Outflows from investing activities								
Payments for property, plant and equipment	5	(3,143,090)	(918,779)	(886,605)	32,174	3.50%	▲	Small timing variance
Payments for construction of infrastructure	5	(5,961,732)	(515,662)	(528,980)	(13,318)	(2.58%)	▼	Small timing variance
		(9,104,822)	(1,434,441)	(1,415,585)	18,856	1.31%		
Amount attributable to investing activities		(2,504,663)	(664,441)	(630,255)	34,186	5.15%		

SHIRE OF PERENJORI
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

	Supplemental Information	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.	Explanation of Variance
FINANCING ACTIVITIES								
Inflows from financing activities								
Proceeds from new debentures	11	1,000,000	0	0	0	0.00%		
Transfer from reserves	4	501,600	0	0	0	0.00%		
		1,501,600	0	0	0	0.00%		
Outflows from financing activities								
Repayment of borrowings	11	(55,089)	(21,529)	(21,529)	0	0.00%		
Transfer to reserves	4	(395,254)	0	(356)	(356)	0.00%		
		(450,343)	(21,529)	(21,885)	(356)	(1.65%)		
Amount attributable to financing activities		1,051,257	(21,529)	(21,885)	(356)	(1.65%)		
MOVEMENT IN SURPLUS OR DEFICIT								
Surplus or deficit at the start of the financial year		3,590,770	3,590,770	3,635,326	44,556	1.24%	▲	Adjustments being undertaken to the 22/23 Finances
Amount attributable to operating activities		(2,137,364)	1,839,697	2,415,876	576,179	31.32%	▲	
Amount attributable to investing activities		(2,504,663)	(664,441)	(630,255)	34,186	5.15%	▲	
Amount attributable to financing activities		1,051,257	(21,529)	(21,885)	(356)	(1.65%)		
Surplus or deficit after imposition of general rates		0	4,744,497	5,399,065	654,568	13.80%	▲	

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF PERENJORI
STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

	Ref Note	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b) \$	Variance* % ((c) - (b))/(b) %
OPERATING ACTIVITIES						
Income excluding grants, subsidies and contributions						
Governance	10	98,300	16,824	18,280	1,456	8.65%
General purpose funding - other		3,263,632	3,214,117	3,438,796	224,679	6.99%
Law, order and public safety	13	136,100	552	200	(352)	(63.77%)
Health		3,900	1,425	404	(1,021)	(71.65%)
Education and welfare		0	0	0	0	0.00%
Housing		149,000	37,248	48,241	10,993	29.51%
Community amenities		39,860	35,661	36,404	743	2.08%
Recreation and culture	6	4,200	1,050	14,526	13,476	1283.43%
Transport		225,952	43,611	10,209	(33,402)	(76.59%)
Economic services		511,200	127,800	203,611	75,811	59.32%
Other property and services		175,000	43,749	73,024	29,275	66.92%
		4,607,144	3,522,037	3,843,695	321,658	9.13%
Grants, subsidies and contributions						
Governance		0	0	0	0	0.00%
General purpose funding - other		1,382,226	31,140	33,428	2,288	7.35%
Law, order and public safety		87,754	6,250	10,184	3,934	62.94%
Health		0	0	0	0	0.00%
Education and welfare		0	0	0	0	0.00%
Housing		1,012,933	550,000	561,184	11,184	2.03%
Community amenities		500,000	0	0	0	0.00%
Recreation and culture		0	0	0	0	0.00%
Transport		3,758,132	453,328	453,328	0	0.00%
Economic services		0	0	0	0	0.00%
Other property and services		0	0	0	0	0.00%
		6,741,045	1,040,718	1,058,124	17,406	1.67%
Expenditure from operating activities (including depreciation)						
Governance		(390,235)	(204,822)	(81,940)	122,882	59.99%
General purpose funding		(225,556)	(56,199)	(50,726)	5,473	9.74%
Law, order and public safety		(550,451)	(133,000)	(94,420)	38,580	29.01%
Health		(212,147)	(53,699)	(33,051)	20,648	38.45%
Education and welfare		(122,140)	(30,657)	(8,990)	21,667	70.68%
Housing		(601,862)	(113,327)	(103,669)	9,658	8.52%
Community amenities		(688,004)	(178,593)	(124,589)	54,004	30.24%
Recreation and culture		(2,126,907)	(544,052)	(341,348)	202,704	37.26%
Transport		(4,077,546)	(1,022,524)	(490,095)	532,429	52.07%
Economic services	6	(1,201,198)	(319,004)	(270,515)	48,489	15.20%
Other property and services		(284,047)	(165,355)	(134,905)	30,450	18.41%
		(10,480,093)	(2,821,232)	(1,734,248)	1,086,984	38.53%
Net Operating Result		868,096	1,741,523	3,167,571		

SHIRE OF PERENJORI
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

	Supplementary Information	30 September 2023	30 June 2023
		\$	\$
CURRENT ASSETS			
Cash and cash equivalents	3	6,572,210	7,803,775
Trade and other receivables		3,216,782	1,112,150
Inventories	8	127,078	136,308
TOTAL CURRENT ASSETS		9,916,070	9,052,233
NON-CURRENT ASSETS			
Other financial assets		81,490	81,490
Inventories		104,000	104,000
Property, plant and equipment		22,642,633	21,756,029
Infrastructure		55,388,349	54,859,369
TOTAL NON-CURRENT ASSETS		78,216,472	76,800,888
TOTAL ASSETS		88,132,542	85,853,121
CURRENT LIABILITIES			
Trade and other payables	9	656,819	1,766,467
Other liabilities	12	376,152	166,762
Borrowings	11	22,262	43,791
Employee related provisions	12	267,966	267,966
TOTAL CURRENT LIABILITIES		1,323,199	2,244,986
NON-CURRENT LIABILITIES			
Borrowings	11	126,515	126,515
Employee related provisions		86,644	86,643
TOTAL NON-CURRENT LIABILITIES		213,159	213,158
TOTAL LIABILITIES		1,536,358	2,458,144
NET ASSETS		86,596,184	83,394,977
EQUITY			
Retained surplus		27,001,250	23,842,296
Reserve accounts	4	3,484,034	3,483,678
Revaluation surplus		56,069,040	56,069,040
TOTAL EQUITY		86,554,324	83,395,014

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 15 to these financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to N/A

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

		Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 30 September 2023
(a) Net current assets used in the Statement of Financial Activity				
Current assets		\$	\$	\$
Cash and cash equivalents	3	3,849,306	7,803,775	6,572,210
Trade and other receivables		1,098,631	1,112,150	3,216,782
Inventories	8	136,308	136,308	127,078
		5,084,245	9,052,233	9,916,070
Less: current liabilities				
Trade and other payables	9	(1,716,789)	(1,766,467)	(656,819)
Other liabilities	12	0	(166,762)	(376,152)
Borrowings	11	(988,702)	(43,791)	(22,262)
Employee related provisions	12	(267,966)	(267,966)	(267,966)
		(2,973,457)	(2,244,986)	(1,323,199)
Net current assets		2,110,788	6,807,247	8,592,871
Less: Total adjustments to net current assets	note 2(i)	(2,110,788)	(3,171,921)	(3,193,806)
Closing funding surplus / (deficit)		0	3,635,326	5,399,065

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

		Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash amounts excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	6	(169,302)	(42,327)	(8,222)
Add: Depreciation		3,482,000	870,498	0
Total non-cash amounts excluded from operating activities		3,312,698	828,171	(8,222)

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 30 September 2023
Adjustments to net current assets				
Less: Reserve accounts	4	(3,367,456)	(3,483,678)	(3,484,034)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of borrowings	11	988,702	43,791	22,262
- Current portion of employee benefit provisions	4	267,966	267,966	267,966
Total adjustments to net current assets	note 2(i)	(2,110,788)	(3,171,921)	(3,193,806)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF PERENJORI
SUPPLEMENTARY INFORMATION
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SHIRE OF PERENJORI
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

1 KEY INFORMATION

Funding Surplus or Deficit Components				
Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$3.59 M	\$3.59 M	\$3.64 M	\$0.04 M
Closing	\$0.00 M	\$4.74 M	\$5.40 M	\$0.65 M
Refer to Statement of Financial Activity				
Cash and cash equivalents		Payables		Receivables
	\$6.57 M	% of total	\$0.66 M	% Outstanding
Unrestricted Cash	\$3.09 M	47.0%	Trade Payables	\$0.57 M
Restricted Cash	\$3.48 M	53.0%	0 to 30 Days	48.3%
			Over 30 Days	51.6%
			Over 90 Days	(0.3%)
Refer to 3 - Cash and Financial Assets		Refer to 9 - Payables		Refer to 7 - Receivables
Key Operating Activities				
Amount attributable to operating activities				
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	
(\$2.14 M)	\$1.84 M	\$2.42 M	\$0.58 M	
Refer to Statement of Financial Activity				
Rates Revenue		Grants and Contributions		Fees and Charges
YTD Actual	\$3.43 M	% Variance	YTD Actual	\$0.31 M
YTD Budget	\$3.21 M	7.0%	YTD Budget	\$0.31 M
Refer to 10 - Rate Revenue		Refer to 13 - Grants and Contributions		Refer to Statement of Financial Activity
Key Investing Activities				
Amount attributable to investing activities				
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	
(\$2.50 M)	(\$0.66 M)	(\$0.63 M)	\$0.03 M	
Refer to Statement of Financial Activity				
Proceeds on sale		Asset Acquisition		Capital Grants
YTD Actual	\$0.04 M	%	YTD Actual	\$0.53 M
Adopted Budget	\$0.28 M	(85.2%)	Adopted Budget	\$5.96 M
Refer to 6 - Disposal of Assets		Refer to 5 - Capital Acquisitions		Refer to 5 - Capital Acquisitions
Key Financing Activities				
Amount attributable to financing activities				
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	
\$1.05 M	(\$0.02 M)	(\$0.02 M)	(\$0.00 M)	
Refer to Statement of Financial Activity				
Borrowings		Reserves		
Principal repayments	(\$0.02 M)	Reserves balance		
Interest expense	(\$0.00 M)	\$3.48 M		
Principal due	\$0.15 M	Interest earned		
		\$0.00 M		
Refer to 11 - Borrowings		Refer to 4 - Cash Reserves		

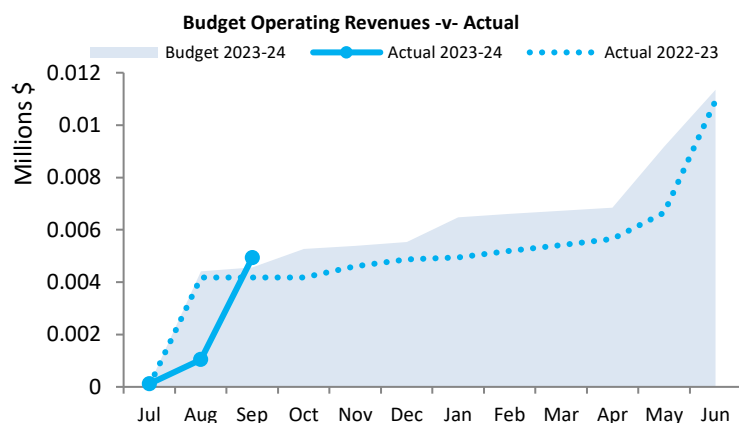
This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF PERENJORI
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

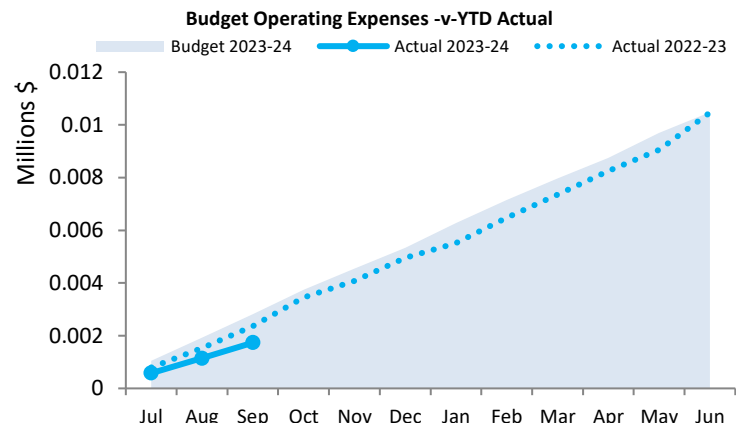
2 KEY INFORMATION - GRAPHICAL

OPERATING ACTIVITIES

OPERATING REVENUE

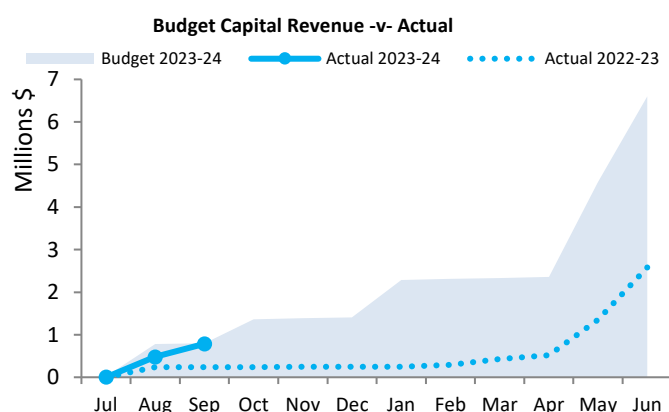


OPERATING EXPENSES

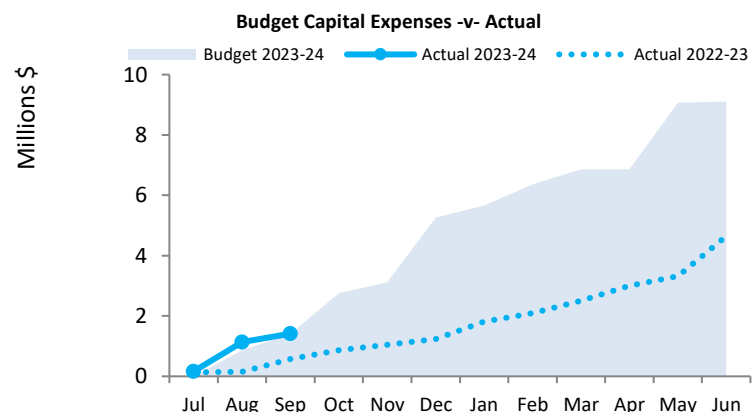


INVESTING ACTIVITIES

CAPITAL REVENUE



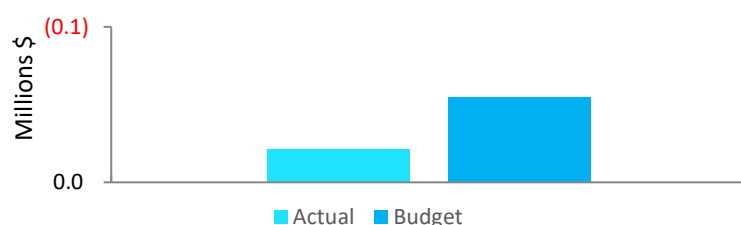
CAPITAL EXPENSES



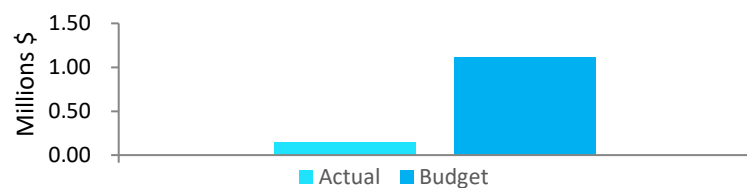
FINANCING ACTIVITIES

BORROWINGS

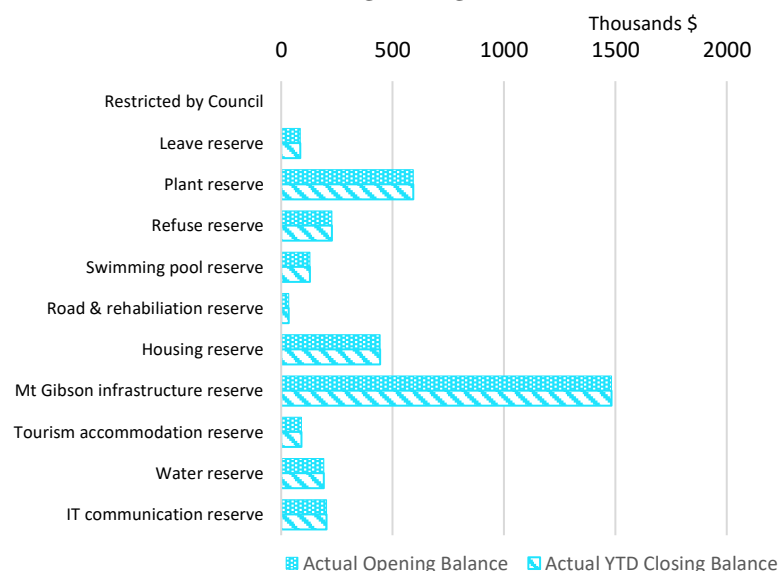
Principal Repayments



Principal Outstanding



RESERVES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF PERENJORI
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

3 CASH AND FINANCIAL ASSETS

Description	Classification	Total as per the Financial Statements			Actual Bank Balance	Institution	Interest Rate	Maturity Date
		Unrestricted	Restricted	Cash				
		\$	\$	\$	\$			
Cash on hand								
Bankwest Municipal Account	Cash and cash equivalents	2,819,506		2,819,506	2,817,734	Bank	0.00%	On Call
Petty Cash & Till Float	Cash and cash equivalents	450		450	450	Bank	0.00%	On Hand
Bankwest Municipal Telenet Saver Account	Cash and cash equivalents	268,221		268,221	268,221	Bank	0.05%	On Hand
Reserve Funds - Restricted Cash		0	3,484,034	3,484,034				
- Operating Bank Account 816902	Cash and cash equivalents	0			119,701	Bank	0.00%	On Call
- Mt Gibson Mining Reserve Account 1665372	Cash and cash equivalents	0			17,334	Bank	0.05%	On Hand
- Mt Gibson Mining Telenet Saver 0860049	Cash and cash equivalents	0			110,000	Bank	0.05%	On Hand
- Mt Gibson Mining Term Deposit 0023019	Cash and cash equivalents	0			1,356,000	Bank	4.00%	17/10/2023
- Special Term Deposit 951395	Cash and cash equivalents	0			700,000	Bank	4.10%	23/11/2023
- Special Term Deposit 0023001	Cash and cash equivalents	0			1,181,000	Bank	4.00%	17/10/2023
Total		3,088,176	3,484,034	6,572,210	6,570,439			
Comprising								
Cash and cash equivalents		3,088,176	3,484,034	6,572,210	6,570,439			
		3,088,176	3,484,034	6,572,210	6,570,439			

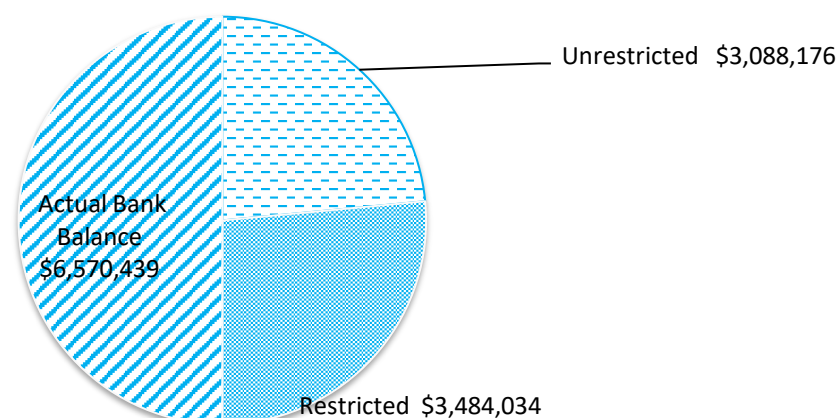
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



SHIRE OF PERENJORI
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

4 RESERVE ACCOUNTS

Reserve name	Budget Opening Balance	Budget Interest Earned	Budget Transfer s In (+)	Budget Transfers Out (-)	Budget Closing Balance
	\$	\$	\$	\$	\$
Restricted by Council					
Leave reserve	85,545	2,360	0	0	87,905
Plant reserve	593,196	15,970	305,254	(400,000)	514,420
Refuse reserve	227,137	5,716	0	(15,000)	217,853
Swimming pool reserve	129,693	3,027	0	0	132,720
Road & rehabilitation reserve	34,018	939	0	0	34,957
Housing reserve	444,485	12,266	0	0	456,751
Mt Gibson infrastructure reserve	1,473,399	37,681	0	0	1,511,080
Tourism accommodation reserve	90,678	1,812	0	0	92,490
Water reserve	191,503	4,595	0	0	196,098
IT communication reserve	204,148	5,634	0	(86,600)	123,182
	3,473,802	90,000	305,254	(501,600)	3,367,456

Actual Opening Balance	Actual Interest Earned	Actual Transfers In (+)	Actual Transfer s Out (-)	Actual YTD Closing Balance
\$	\$	\$	\$	\$
85,545	13	0	0	85,558
593,196	90	0	0	593,286
227,137	33	0	0	227,170
129,693	17	0	0	129,710
34,018	5	0	0	34,023
444,485	70	0	0	444,555
1,483,275	59	0	0	1,483,334
90,678	11	0	0	90,689
191,503	26	0	0	191,529
204,148	32	0	0	204,180
3,483,678	356	0	0	3,484,034

5 CAPITAL ACQUISITIONS

	Adopted Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$
Capital acquisitions				
Land	20,000	0	0	0
Buildings	2,156,834	576,818	540,287	(36,531)
Furniture & equipment	111,600	0	3,500	3,500
Plant & equipment	854,656	341,961	342,817	856
Acquisition of property, plant and equipment	3,143,090	918,779	886,605	(32,174)
Roads	4,467,360	330,565	416,938	86,373
Footpaths	108,835	32,000	0	(32,000)
Parks, ovals & dams	128,097	128,097	61,949	(66,148)
Other	1,257,440	25,000	50,093	25,093
Acquisition of infrastructure	5,961,732	515,662	528,980	(51,030)
Total capital acquisitions	9,104,822	1,434,441	1,415,585	(83,205)
Capital Acquisitions Funded By:				
Capital grants and contributions	6,318,159	730,000	743,472	13,472
Borrowings	1,000,000	0	0	0
Other (disposals & C/Fwd)	282,000	40,000	41,858	1,858
Reserve accounts				
Plant reserve	400,000		0	0
Refuse reserve	15,000		0	0
IT communication reserve	86,600		0	0
Contribution - operations	1,003,063	664,441	630,255	(34,186)
Capital funding total	9,104,822	1,434,441	1,415,585	(18,856)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

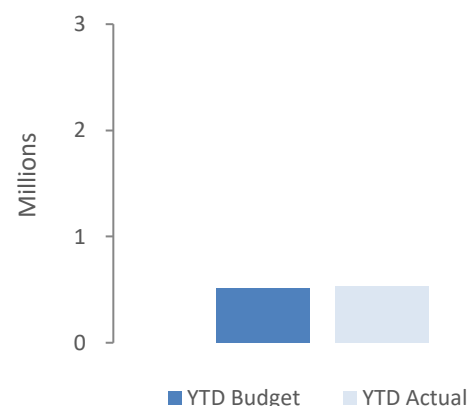
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



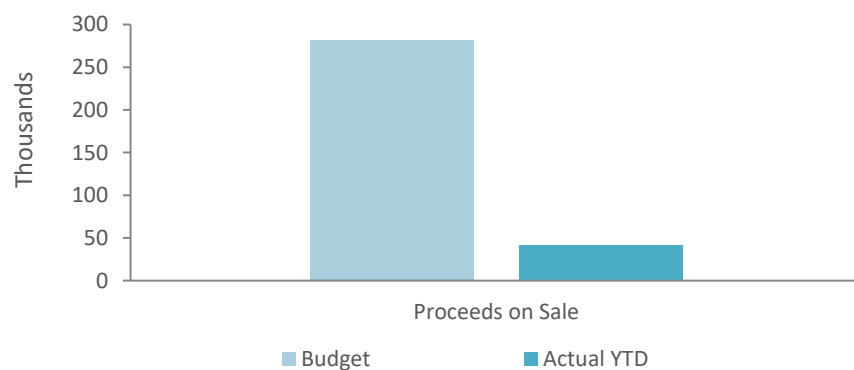
5 CAPITAL ACQUISITIONS - DETAILED

Job -					Original	Amended	YTD			
Account	Job/Account Description	Asset Class	Type	Program	Budget	Budget	Budget	YTD Actual	YTD Actual Variance	Comments
FE03	Altus Payroll	Furniture & Equipment	Governance	New	70,000	70,000	-	-	-	
FE04	Library Software	Furniture & Equipment	Recreation and Culture	New	10,600	10,600	-	-	-	
FE05	Printer Depot Admin	Furniture & Equipment	Administration	New	6,000	6,000	-	-	-	
FE06	Archive Room Fit-Out	Furniture & Equipment	Administration	New	25,000	25,000	-	3,500	(3,500)	
BC27	Master Key System Review	Buildings	Administration	New	25,000	25,000	-	-	-	
HC28	New housing, Timmings & Hirsh	Buildings	Housing	New	1,200,000	1,200,000	50,000	45,540	4,460	
HC31	Aged Units x 2 42 Russell St	Buildings	Housing	New	812,933	812,933	440,000	439,314	686	
BC28	Caravan Park Village Key System	Buildings	Economic Services	Upgrade	6,500	6,500	-	-	-	
IO05	Fencing of Perenjori Tip	Infrastructure - Other	Community Amenities	Upgrade	15,000	15,000	-	-	-	
IO02	Community Hub Project	Buildings	Economic Services	New	1,071,756	1,071,756	-	11,500	(11,500)	
BC09	Dump Point Surrounds	Infrastructure - Other	Recreation and Culture	New	5,000	5,000	-	-	-	
LA01	Purchase of Industrial Land	Land	Economic Services	New	20,000	20,000	-	-	-	
CP11	Caravan Park Furniture & Equipment	Furniture & Equipment	Economic Services	New	12,500	12,500	-	-	-	
	Unfinished Projects from 22/23 Budget									
BC11	Perenjori Hall Roof Retention Ex	Buildings	Governance	Renewal	8,083	8,083	-	-	-	
IO01	Perenjori Oval Water	Infrastructure - Other	Recreation and Culture	New	92,703	92,703	92,703	39,418	53,285	
BC03	Refurbishment of Perenjori Oval	Buildings	Recreation and Culture	Renewal	51,208	51,208	51,208	51,208	(0)	
RC11	Fowler Street Landscaping	Infrastructure - Other	Recreation and Culture	Upgrade	108,835	108,835	32,000	-	32,000	
BC12	Construction of Shelter at Ceme	Infrastructure - Other	Community Amenities	New	2,500	2,500	2,500	-	2,500	
BC15	Solar Lights at Latham Commu	Infrastructure - Other	Recreation and Culture	New	12,566	12,566	12,566	-	12,566	
BC16	Solar Lights at Cemetery	Infrastructure - Other	Community Amenities	New	16,319	16,319	16,319	-	16,319	
BC17	Solar Lights North Rd (Townsite)	Infrastructure - Other	Recreation and Culture	New	15,565	15,565	15,565	-	15,565	
BC23	Perenjori Evacuation Centre Upd	Buildings	Recreation and Culture	Upgrade	4,225	4,225	4,225	4,225	(0)	
IO04	Perenjori Town Water Project	Infrastructure - Other	Law, Order & Public Safety	New	35,394	35,394	35,394	22,531	12,863	
IO03	Static Water Supply (DFES)	Infrastructure - Other	Law, Order & Public Safety	New	10,000	10,000	10,000	5,036	4,964	
Road Program										
RRG141	Warriedar Coppermine Rd SLK	Infrastructure - Roads	Transport	Renewal	150,000	150,000	-	-	-	
RRG049	Syson Rd SLK 30.00-33.05	Infrastructure - Roads	Transport	Renewal	300,000	300,000	-	-	-	
CC90	Carnamah Perenjori Rd SLK 0.00-5.20	Infrastructure - Roads	Transport	Renewal	129,871	129,871	-	-	-	
RG24	Warriedar Coppermine Rd SLK 3.00-5.2 Final Seal	Infrastructure - Roads	Transport	Renewal	85,924	85,924	-	-	-	
RRG141A	Warriedar Coppermine Rd SLK 6.5-7.30 / Subject to Council Discretion	Infrastructure - Roads	Transport	Renewal	950,000	950,000	-	-	-	
R2R052	Taylor Rd SLK 5.6-22.35	Infrastructure - Roads	Transport	Renewal	300,000	300,000	300,000	416,938	(116,938)	
CF25	Loading St 0.00-0.66 Stage 1	Infrastructure - Roads	Transport	Renewal	330,000	330,000	-	-	-	
12008	Midwest Secondary Grain Freight	Infrastructure - Roads	Transport	Upgrade	2,206,000	2,206,000	-	-	-	
CF27	Sealing of Cemetery Carpark / T	Infrastructure - Roads	Community Amenities	Upgrade	160,684	160,684	30,000	33,557	(3,557)	
Plant replacement program										
04252	Toyota Prado CEO Vehilce	Plant & Equipment	Administration	Renewal	75,000	75,000	-	-	-	
04259	Small/Med Hybrid Finance Mana	Plant & Equipment	Administration	New	35,000	35,000	-	-	-	
CP24	New Backhoe Loader	Plant & Equipment	Transport	Renewal	260,585	260,585	260,585	260,585	-	
CP25	Prime Mover Hino Motors C/F PO 8959	Plant & Equipment	Transport	Renewal	221,830	221,830	-	-	-	
CP26	Mitsubishi Triton 4 door C/F PO 9034	Plant & Equipment	Transport	Renewal	44,933	44,933	-	-	-	
CP27	Mitsubishi Triton GLX MR6W20 C/F PO 9035	Plant & Equipment	Transport	Renewal	32,644	32,644	-	-	-	
CP28	Mitsubishi Triton GLX MR6W20 C/F PO 9036	Plant & Equipment	Transport	Renewal	32,644	32,644	-	-	-	
CP29	Mitsubishi Triton GLX MR6W20 C/F PO 9037	Plant & Equipment	Transport	Renewal	32,644	32,644	-	-	-	
CP30	Isuzu D-Max MY23 4x4	Plant & Equipment	Transport	Renewal	47,668	47,668	47,668	48,096	(428)	
CP31	Isuzu D-Max MY23 4x2	Plant & Equipment	Transport	Renewal	33,708	33,708	33,708	34,136	(428)	
CP33	Multi Tyre Roller Attachment	Plant & Equipment	Transport	New	38,000	38,000	-	-	-	
CP34	New Holland Tractor (Gardneners)	Plant & Equipment	Transport	Renewal	-	-	-	-	-	
CP35	Slasher Latham Golf club	Plant & Equipment	Transport	Renewal	-	-	-	-	-	

9,104,822	9,104,822	1,434,441	1,415,585	18,856
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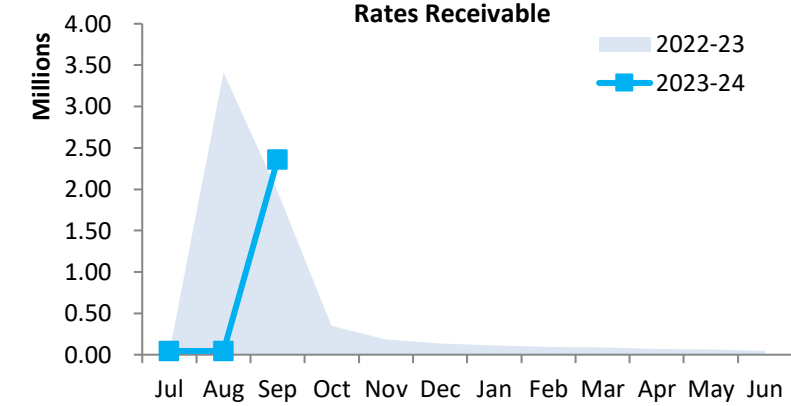
6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)
		Value				Value			
		\$	\$	\$	\$	\$	\$	\$	\$
Plant and equipment									
	Toyota Prado CEO Vehilce	48,146	60,000	11,854	0	0	0	0	0
	New Backhoe Loader	29,812	40,000	10,188	0	33,636	41,858	8,222	0
	Prime Mover Hino Motors C/F PO 895	0	60,000	60,000	0	0	0	0	0
	Mitsubishi Triton 4 door C/F PO 9034	0	35,000	35,000	0	0	0	0	0
	Mitsubishi Triton GLX MR6W20 C/F P	18,758	20,000	1,242	0	0	0	0	0
	Mitsubishi Triton GLX MR6W20 C/F P	7,991	15,000	7,009	0	0	0	0	0
	Mitsubishi Triton GLX MR6W20 C/F P	7,991	15,000	7,009	0	0	0	0	0
	Isuzu D-Max MY23 4x4	0	15,000	15,000	0	0	0	0	0
	Isuzu D-Max MY23 4x2	0	17,000	17,000	0	0	0	0	0
	Slasher Latham Golf club	0	5,000	5,000	0	0	0	0	0
		112,698	282,000	169,302	0	33,636	41,858	8,222	0



7 RECEIVABLES

Rates receivable	30 Jun 2023	30 Sep 2023
	\$	\$
Opening arrears previous years	45,134	45,134
Levied this year		3,432,166
Less - collections to date	0	(1,117,201)
Gross rates collectable	45,134	2,360,099
Net rates collectable	45,134	2,360,099
% Collected	0.0%	32.1%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(1,020)	97,297	19,689	10,529	698,875	825,370
Percentage	(0.1%)	11.8%	2.4%	1.3%	84.7%	
Balance per trial balance						
Sundry debtors						825,370
GST receivable						31,308
Total receivables general outstanding						856,683

Amounts shown above include GST (where applicable)

KEY INFORMATION

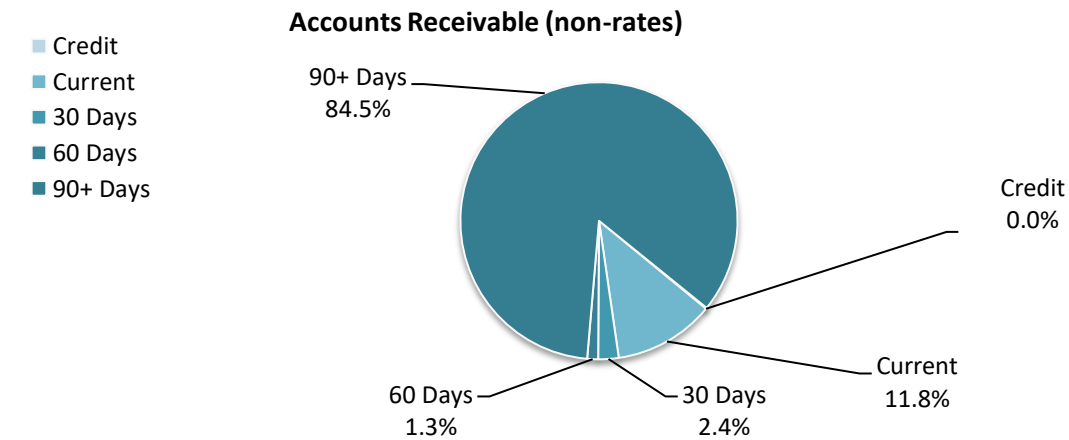
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 30 September 20
	\$	\$	\$	\$
Other current assets				
Inventory				
Stock inventories	136,308	0	(9,230)	127,078
Total other current assets	136,308	0	(9,230)	127,078

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

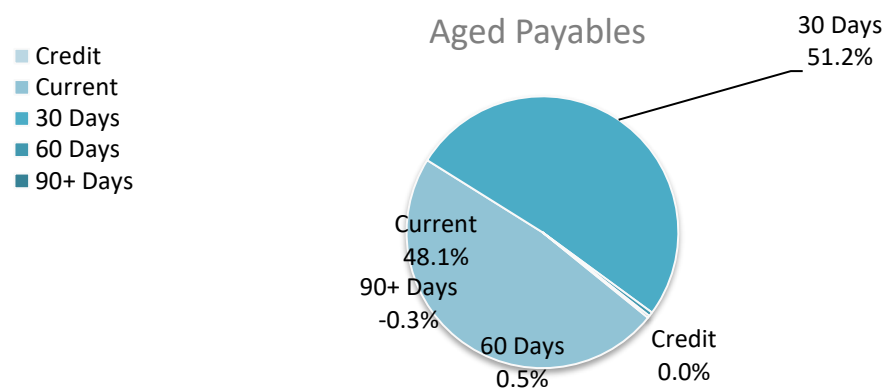
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	269,220	286,644	2,845	(1,460)	557,249
Percentage	0.0%	48.3%	51.4%	0.5%	-0.3%	
Balance per trial balance						
Payables, current	0	566,484	0	0	0	566,484
ATO liabilities	0	51,689	0	0	0	51,689
Prepaid rates	0	12,695	0	0	0	12,695
Licencing	0	30,437	0	0	0	30,437
Total payables general outstanding						656,819

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



SHIRE OF PERENJORI
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

OPERATING ACTIVITIES

10 RATE REVENUE

General rate revenue

RATE TYPE	Rate in	Number of	Rateable	Rate	Budget	Total	Rate	YTD Actual	Total
	\$ (cents)	Properties	Value	Revenue	Interim	Revenue	Revenue	Interim	Revenue
				\$	\$	\$	\$	\$	\$
Gross rental value									
Townsite	0.092127	106	1,159,333	106,806	0	106,806	107,973	0	107,973
Mining	0.092127	1	3,144,000	289,648	0	289,648	289,647	(646)	289,001
Unimproved value									
Rural	0.014395	258	155,050,000	2,231,945	0	2,231,945	2,231,945	0	2,231,945
Mining	0.307900	39	2,600,348	800,647	0	800,647	800,647	7,600	808,247
Exploration	0.209410	35	268,702	56,269	0	56,269	56,269	0	56,269
Sub-Total		439	162,222,383	3,485,315	0	3,485,315	3,486,482	6,955	3,493,435
Minimum payment	Minimum Payment \$								
Gross rental value									
Townsite	389	32	27,601	12,448	0	12,448	11,281	0	11,281
Mining	389	2	20	389	0	389	389	0	389
Unimproved value									
Rural	0	11	102,300	4,279	0	4,279	4,279	0	4,279
Mining	0	7	2,801	2,723	0	2,723	2,723	0	2,723
Exploration	0	24	23,162	9,725	0	9,725	9,725	0	9,725
Sub-total		76	155,884	29,564	0	29,564	28,397	0	28,397
Discount						(307,137)			(117,209)
Amount from general rates						3,207,742			3,404,623
Ex-gratia rates						24,890	27,543		27,543
Total general rates						3,232,632			3,432,166

11 BORROWINGS

Repayments - borrowings

Information on borrowings		New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	1 July 2023	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
CHA Housing	96	17,219	0	0	(8,471)	(17,219)	8,748	0	554	(836)
John Street Subdivision	98	153,087	0	0	(13,058)	(26,572)	140,029	126,515	(5,335)	(10,215)
New Loan Housing	100	0	0	1,000,000	0	(11,298)	0	988,702	0	(35,000)
Total		170,306	0	1,000,000	(21,529)	(55,089)	148,777	1,115,217	(4,781)	(46,051)
Current borrowings		55,089					22,262			
Non-current borrowings		115,217					126,515			
		170,306					148,777			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

12 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2023 \$	Liability transferred from/(to) non current \$	Liability Increase \$	Liability Reduction \$	Closing Balance 30 September 2023 \$
Other current liabilities						
Other liabilities						
Contract liabilities		166,762	0	759,351	(563,482)	362,631
Capital grant/contributions liabilities		0	0	13,511	0	13,511
Total other liabilities		166,762	0	772,862	(563,482)	376,142
Employee Related Provisions						
Employee provisions		267,966	0	0	0	267,966
Total Provisions		267,966	0	0	0	267,966
Total other current liabilities		434,728	0	772,862	(563,482)	644,108

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13 and 14

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Program	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
		Liability	Increase in	Decrease in	Liability	Current	Adopted	YTD	YTD
		1 July 2023	Liability	Liability	30 Sep 2023	Liability	Budget	Budget	Revenue
		\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies									
DFES Operating Grant	Law, Order & Public Safety	0	0	0	0	0	25,000	6,250	10,184
Direct Grant	Transport	0	0	0	0	0	273,328	273,328	273,328
Grants Commission Grant	General purpose funding	0	0	0	0	0	71,635	17,909	17,909
Untied Road Grant	General purpose funding	0	0	0	0	0	52,923	13,231	13,231
Doantion Bush Telegraph Committee	General purpose funding	0	13,511	0	13,511	13,511	0	0	0
		0	13,511	0	13,511	13,511	422,886	310,718	314,651

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Program	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
		Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget	YTD	YTD Revenue
1 July 2023		(As revenue)	30 Sep 2023	30 Sep 2023	Revenue	Budget	Actual		
\$	\$	\$	\$	\$	\$	\$	\$		
Capital grants and subsidies									
LR&CIP Funding	General Purpose Funding	0	0	0	0	0	1,257,668	0	2,288
Department of Industry (Evacuation Centre Grant)	General Purpose Funding	2,288	0	(2,288)	(0)	1	0	0	0
Grant Income - DWER	Law, Order & Public Safety	0	0	0	0	0	62,754	0	0
Capital Grant - DFES	Housing	0	200,000	(121,783)	78,217	0	0	0	0
Housing capital grant	Housing	119,226	439,351	(439,411)	119,166	0	1,012,933	550,000	561,184
Grant Income	Community Amenities	0	0	0	0	0	500,000	0	0
Regional Road Group Funding	Transport	45,248	120,000	0	165,248	0	743,864	180,000	180,000
Roads To Recovery Funding	Transport	0	0	0	0	0	534,940	0	0
Mid West Secondary Grain Freight Network Grant	Transport	0	0	0	0	0	2,206,000	0	0
		166,762	759,351	(563,482)	362,631	1	6,318,159	730,000	743,472

SHIRE OF PERENJORI
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 SEPTEMBER 2023

15 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance	Amount	Amount	Closing Balance
	1 July 2023	Received	Paid	30 Sep 2023
	\$	\$	\$	\$
Mount Gibson Public Benefit Fund	312,937	374	(4,486)	308,825
	312,937	374	(4,486)	308,825

12.2 SCHEDULE OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 SEPTEMBER 2023

Applicant:	Shire of Perenjori
File:	ADM 0082
Report Date:	2 October 2023
Disclosure of Interest:	
Voting Requirements:	Simple Majority
Author:	Gypsie Douglas – Finance Officer
Responsible Officer:	Nola Comerford – Manager Corporate Community Services
Attachments:	12.2 (a) - Accounts for Payment September 2023 12.2 (b) - Corporate Credit Card Breakdown and Statement

Summary

Council is presented the list of payments made from the Municipal, Trust and Reserve Accounts under delegation since the last Ordinary Council Meeting.

Background

Council delegates authority to the Chief Executive Officer annually:

To make payments from Trust, Reserve and Municipal Fund;

To purchase goods and services to a value of not more than \$200,000;

Legal Compliance

Local Government Act 1995

S6.5. Accounts and records

Local Government (Financial Management) Regulations 1996

R11. Payments, procedures for making etc.

R12. Payments from municipal fund or trust fund, restrictions on making

(1) A payment may only be made from the municipal fund or the trust fund —

(a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or

(b) otherwise, if the payment is authorised in advance by a resolution of the council.

(2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

S13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

(a) the payee's name; and

(b) the amount of the payment; and

(c) the date of the payment; and

(d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing —

(a) for each account which requires council authorisation in that month —

(i) the payee's name; and

(ii) the amount of the payment; and

(iii) sufficient information to identify the transaction; and

(b) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under sub-regulation (1) or (2) is to be —

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

Policy Implications

Nil

Council Policy Compliance

Payments are checked to ensure compliance with Council's Purchasing Policy Number 4007 – Procurement Policy.

Financial Implications

All payments are made in accordance with the adopted annual budget.

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

Consultation

Paul Anderson – Chief Executive Officer

Gypsie Douglas – Finance Officer

Officer Comment

Accounts paid for the month ending 30 September 2023

Municipal Account	
EFT	\$661,514.12
Direct Debits	\$123,752.57
Cheques	\$0.00
Corporate MasterCard	\$2,797.63
Bank Fees	\$338.96
Total	\$788,403.28

Trust Account – Mt Gibson Public Benefit Funds	
EFT – Transfer to another account (Close Term Deposit)	\$0.00
Cheques	\$0.00
Bank Fees	\$0.00
Total	\$0.00

Totalling **\$788,403.28** from *Municipal* and *Trust Accounts* for the month ending **30 September 2023**.

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That the cheques and electronic payments as per the attached schedules of accounts for payment totaling \$788,403.28 (seven hundred and eighty eight thousand, four hundred and three dollars and twenty eight cents) be accepted.

Motion put and carried / lost

Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 30th September 2023

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
465	04/09/2023	BANK FEES - BANK FEES NO GST	CBA MERCHANT FEE 5353109693574753	M		134.78
465	04/09/2023	BANK FEES - BANK FEES NO GST	CBA MERCHANT FEE 5353109691668425	M		204.18
EFT16851	07/09/2023	ACCWEST	Preparation of 23/24 Budget, 22/23 Annual Financials, Prep of July Bas & monthly report, travel for site visit - July & August 23	M		17,823.96
EFT16852	07/09/2023	ANDREW FRASER	Travel for Ordinary Council Meeting - 24/08/2023	M		28.35
EFT16853	07/09/2023	APPLIED SATELLITE TECHNOLOGY AUSTRALIA PTY LTD	Monthly subscription & AST Service Fee - September 2023	M		78.43
EFT16854	07/09/2023	ASTROTOURISM WA PTY LTD	Astrotourism Town Membership 23/24 FY	M		3,740.00
EFT16855	07/09/2023	AUSTRALIA POST	Postage - August 23	M		110.34
EFT16856	07/09/2023	BLACKWOODS	Nabber trigger nifty pro 93cm x 10 – Depot. Wavecom Instruments WCM-TT Black tag test – OHS. Prosafe glove clip yellow - Depot	M		1,493.91
EFT16857	07/09/2023	BLUEHILL COURIERS	Freight Charges - Dongara Concrete 02/08/23, M&B Sales 04/08/23, Geraldton Lock & Key 11 & 18/08/23, Dongara Concrete 16/08/23, Bathroom Warehouse 14/08/23, Flowers Tarts & Co 16/08/23, TWW 08/08/23, Blackwoods & St John Ambulance 25/08/23, Tuff Coat & Clean Pak 4 & 11/08/23	M		895.40
EFT16858	07/09/2023	BOB WADDELL & ASSOCIATES PTY LTD	Rates services including pensioner data match results report, emails/queries, Landgate values reconciled and posted, EOM, model final & billing preparation - week ending 03/09/23.	M		1,278.75
EFT16859	07/09/2023	BOC LIMITED	Oxygen industrial E2 & G, dissolved acetylene E & G, argoshield universal G, oxygen medical C & E, oxygen inhale - August 23	M		102.19
EFT16860	07/09/2023	BROOKS HIRE SERVICE PTY LTD	Hire of Komatsu Backhoe Loader for PJ Tip - August 23	M		8,389.92
EFT16861	07/09/2023	CANINE CONTROL	Ranger Services -15/08/23	M		719.11
EFT16862	07/09/2023	CHILD SUPPORT AGENCY	Payroll deductions	M		384.67
EFT16863	07/09/2023	CHRISTOPHER ROBERT KING	Travel for Ordinary Council Meeting - 24/08/2023	M		77.23

Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 30th September 2023

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT16864	07/09/2023	CLEANPAK SOLUTIONS	5ltr Rapid extreme L/Liquid - Caravan Park	M		150.00
EFT16865	07/09/2023	CNW PTY LTD	RCBO x 2, excel e-ded switch, ceiling exhaust fan x 4, batten holder, smoke alarm x 3 - Latham Community Centre. Self laminate test – OHS. Heneco generation II Puro LED 15w oyster x 3 - Depot	M		865.62
EFT16866	07/09/2023	COLIN MURRICE BRYANT	Travel for Ordinary Council Meeting - 24/08/2023	M		108.91
EFT16867	07/09/2023	CORE BUSINESS AUSTRALIA PTY LTD	Manager of Infrastructure Services Professional Placement - Kim Edmeades. Fortnight ending 14/07/23	M		11,342.10
EFT16868	07/09/2023	CSSTECH	Freight - Telstra sims delivery	M		22.00
EFT16869	07/09/2023	CURLAN HOLDINGS PTY LTD	Contract Financial/Admin Services 146.50hrs - August 23	M		10,474.75
EFT16870	07/09/2023	DANIEL KEVIN BRADFORD	Travel for Ordinary Council Meeting - 24/08/2023	M		41.58
EFT16871	07/09/2023	DEPARTMENT OF FIRE & EMERGENCY SERVICES PERTH	2023/24 FY ESL Quarter 1	M		12,730.20
EFT16872	07/09/2023	DONGARA CONCRETE SERVICES	1200 x 100mm Thick Split Septic Lid - Depot Stores	M		308.00
EFT16873	07/09/2023	DONGARA MID WEST WASTE	Service commercial oversize septic tank including travel for disposal in Geraldton - Pavilion	M		3,300.00
EFT16874	07/09/2023	FRANK GILMOUR PEST CONTROL	Treated small ants around buildings & park areas. Termidor spray & granules - Caravan Park	M		440.00
EFT16875	07/09/2023	Greenfield Technical Services.	Project managing work to be done on Perenjori-Carnamah Rd by King's WA Pty Ltd. Liaise with Shire on culvert works, site inspections with contractor & Shire, consideration of options to complete work scope includes travel - August 23	M		1,650.55
EFT16876	07/09/2023	IKONYX MEDICAL SERVICES PTY LTD	Collect 240L clinical waste bin, waste tracking admin fee, fuel levy & LogTag software reader kit - Perenjori Medical Centre	M		450.77

Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 30th September 2023

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT16877	07/09/2023	INDEPENDENT RURAL PTY LTD	Ball valve x 2, nipple x 2, metric elbow x 6, metric tee x 3, metric tapping saddle x 2, metric male end x 7, male end connector x 2, elbow x 2 - North Rd Bore. Thermal fogging 20Lt, gloves – Oval. Carmel Carrier 20Lt – Mosquito control. Cleaning products – Caravan Park. Nipples, sprinklers, sockets, camlock, hose clamp – Parks & Gardens	M		8,734.22
EFT16878	07/09/2023	INTEGRATED ICT	Managed Service Agreement, Exclaimer signature cloud (emails), M365 Licensing, Records Management, Starlink Caravan Park – August 23	M		4,344.99
EFT16879	07/09/2023	JMH MECHANICAL SERVICES	Replace tracker with upgraded unit - 1501PJ & PJ1561	M		2,532.98
EFT16880	07/09/2023	JUDE Sutherland	Travel for Ordinary Council Meeting - 24/08/2023	M		37.62
EFT16881	07/09/2023	LANDGATE - VALUATIONS	Mining Tenements chargeable schedule no M2023/07 - 07/07/23 to 03/08/23	M		43.50
EFT16882	07/09/2023	LESLIE DEREK HEPWORTH	Travel for Ordinary Council Meeting - 24/08/2023	M		29.70
EFT16883	07/09/2023	LGISWA	Revaluation of Property Insurance 2023	M		5,709.64
EFT16884	07/09/2023	LIVING TURF	Tirem 200 SC Insecticide 10Lt - Oval	M		286.00
EFT16885	07/09/2023	MCLEODS BARRISTERS AND SOLICTORS	SAT review by Carbon Neutral Pty Ltd - Proposed Tree Farm on Lots 8 & 11 Baxter Rd, Lot 4 (No 24) Fowler St, Perenjori Sports Club & Lot 160-161 England Cr – Legal Fees	M		3,851.57
EFT16886	07/09/2023	MODULAR WA (MODULARIS PTY LTD)	Completion of Internal linings and roof cover - Unit 1 & 2, 42 Russell St	M		217,361.00
EFT16887	07/09/2023	MOOREVIEW PLANTS & TREES	Various plants for 12 Livingstone Recreational Lot - Parks & Gardens	M		836.16
EFT16888	07/09/2023	ON HOLD ON LINE	Monthly on hold message - September 23	M		77.00
EFT16889	07/09/2023	PERENJORI AGRICULTURAL SOCIETY	Payment for insurance monies received by Council after the destruction of the Perenjori Ag Society shed by Cyclone Seroja on 11/04/2021. Council Resolution Number 240823.7	M		28,600.00

Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 30th September 2023

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT16890	07/09/2023	PERENJORI COMMUNITY RESOURCE CENTRE	128GD USB - John Building Maintenance Officer	M		29.99
EFT16891	07/09/2023	PETER EGAN CONSTRUCTION	Remove asbestos (138m2), deconstruct 3 x internal office/store rooms includes 4 days of labour - Old Depot	M		3,740.00
EFT16892	07/09/2023	PJC SERVICES & CO PLUMBING & GAS	Unblocked drains - 2 John St. Repair water leak on water meter - Oval. Inspected oven – 23 Hesford St. Repair leak in male & female Toilets – Depot	M		2,183.50
EFT16893	07/09/2023	RAMSAY CONSTRUCTIONS PTY LTD	EHO Services - August 23	M		660.00
EFT16894	07/09/2023	REECE PTY LTD	Base sink mixer - 29 Timmings	M		129.52
EFT16895	07/09/2023	RJ & LJ KING	AGM Deep cycle 12v 85AH/20HR Battery Standpipe on the Wubin - Mullewa Road	M		353.10
EFT16896	07/09/2023	RSM AUSTRALIA PTY LTD	Professional services in relation to lodgement of 2023 FBT Return & May 23 BAS	M		1,282.60
EFT16897	07/09/2023	SEMINARS AUSTRALIA PTY LTD	Understanding Employer Superannuation 2023-24 for G Douglas - 20/09/2023	M		412.50
EFT16898	07/09/2023	ST JOHN AMBULANCE MORAWA	Workplace Vehicle First Aid Kits x 5 - OHS	M		349.75
EFT16899	07/09/2023	TOLL GLOBAL EXPRESS (IPEC PTY LTD)	Freight charges - Winc 04/08/23	M		176.11
EFT16900	07/09/2023	TOTALLY WORKWEAR	Pants x 5, Jeans x 15 - Outside Staff Uniforms	M		1,202.40
EFT16901	07/09/2023	WALLIS COMPUTER SOLUTIONS	Teltonika Router - Managed Solution, WCS Managed Telstra 4GX Service, Teltonika RMS Management for Medical Centre - 23/24FY	M		1,306.80
EFT16902	07/09/2023	WESFARMERS KLEENHEAT GAS PTY LTD	Kleenheat Gas Bottle Service Fee x 2 (1 Kleenheat, 1 Supagas - Credit Note 4533387 to be applied) – Pavilion & 50 Russell St	M		93.50
EFT16903	07/09/2023	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	WALGA Local Government Convention 2023 - Councillors & CEO	M		8,296.53
EFT16904	07/09/2023	WINC AUSTRALIA PTY LIMITED	Meter charges 24/07/23-21/08/23	M		836.32

Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 30th September 2023

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT16905	07/09/2023	WOODHAMM PTY LTD T/A HAMMOND WOODHOUSE ADVISORY	Policy review high priority actions - Consulting Services	M		4,620.00
EFT16906	07/09/2023	ZED ELECT	Install light above EA's desk - Depot	M		338.32
EFT16907	21/09/2023	APV VALUERS & ASSET MANAGEMENT	10% Start Up payable upon commencement of APV Proposal of Inspection, Validation & Valuation of Road Infrastructure, Drainage Infrastructure & Stormwater Drainage Infrastructure Assets	M		2,420.00
EFT16908	21/09/2023	AVON WASTE	Waste Collection - August 23	M		3,441.90
EFT16909	21/09/2023	BLUEHILL COURIERS	Freight charges - Geraldton Mower & Repair 02/08/23, Purcher 18/08/23, Komatsu 18/08/23	M		79.20
EFT16910	21/09/2023	BOB WADDELL & ASSOCIATES PTY LTD	Assistance with rates services including Rates billing, Post rates billing processing Interim Schedule M2023-6, R2023-1, G2023-1, Property settlement statements, discount adjustments & notices checks - week ending 10/09/23	M		2,021.25
EFT16911	21/09/2023	CANINE CONTROL	Ranger Services - 29/08/23	M		719.11
EFT16912	21/09/2023	CARNAMAH WOMENS HOCKEY CLUB	Refund Bus Bond - Carnamah Hockey Club 03/09/23	M		232.00
EFT16913	21/09/2023	CHILD SUPPORT AGENCY	Payroll deductions	M		384.67
EFT16914	21/09/2023	CHOICES FLOORING GERALDTON (GERALDTON CARPET CHOICE)	Supply & install Duo Roller Blinds - Caravan Park Managers House	M		3,550.00
EFT16915	21/09/2023	CNW PTY LTD	Supply of air-conditioners and related hardware 2 x Daikin 3.5kw split system & 1 x 9kw split system - 3 Livingstone St. Single 15A W/P GPO, box of screws – Depot. Fibreglass sidestep ladder – Depot. Multifunction Oven – Unit 1, 137 North Rd. Freestanding Electric Cooker – 23 Hesford St. LED indoor light – 24 Hesford St. 25Lt 3.6kw Rheem HWS – Wellness Centre.	M		11,668.56
EFT16916	21/09/2023	CORE BUSINESS AUSTRALIA PTY LTD	Manager of Infrastructure & Services Kim Edmeades - fortnight	M		9,563.40

Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 30th September 2023

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
			ending 28/07/2023 (invoice received via email on 06/09/23)			
EFT16917	21/09/2023	CURLAN HOLDINGS PTY LTD	Contract Financial/Admin Services 63hrs - 01/09/23-14/09/23	M		4,504.50
EFT16918	21/09/2023	DANIEL KEVIN BRADFORD	Travel for Forum Meeting - 14/09/2023	M		41.58
EFT16919	21/09/2023	DAPHNE'S TIMELESS TREATS	Catering lunch & afternoon tea for 9 people over 2 days for Effective Supervision WALGA Training - 11-12/09/2023	M		450.00
EFT16920	21/09/2023	DAVE WATSON CONTRACTING PTY LTD	Tree pruning in Perenjori & Latham Townsites - September 23	M		36,932.50
EFT16921	21/09/2023	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	Building Services Levy - Remittances for 2022/23	M		4,520.61
EFT16922	21/09/2023	FARMSTRONG PASTORAL PTY LTD	Tractor implements, excavator, quad bike & labour - for pipe work North Yard Bore	M		20,279.60
EFT16923	21/09/2023	GERALDTON MOWER & REPAIR SPECIALIST	C spanner suits brush cutter head - Depot	M		20.00
EFT16924	21/09/2023	GNC QUALITY PRECAST	Heavy traffic two-piece septic tank lids - Caravan Park x 1, Depot x 2, 50 Russell x 1	M		4,686.00
EFT16925	21/09/2023	GRIMES CONTRACTING PTY LTD	Comprehensive inspection of 6 playgrounds, not including impact testing of the soft fall - Parks & Gardens	M		4,608.00
EFT16926	21/09/2023	HERSEY'S SAFETY PTY LTD	Bag of rags, spray paint, safety glasses, masks, banister brush, caution tape, protech dry graphite lub, grease flex & couplers, cable ties, clamps, hammer, spray bottle, gloves - Depot/OHS	M		1,424.72
EFT16927	21/09/2023	HITACHI	2000Hr Filter Service Kit - PJ1577	M		2,011.31
EFT16928	21/09/2023	INDEPENDENT RURAL PTY LTD	Jacket x 2, Fleece Jumper x 4, Shirts x 13, Polo x 5 - Outside Staff Uniforms. Float valves, float foam, thread tape, hose clamps – Parks & Gardens	M		1,506.30
EFT16929	21/09/2023	INTEGRATED ICT	Security as a Service: Managed Endpoint Protection - August 23	M		1,743.50
EFT16930	21/09/2023	J'S HARDWARE & GIFTS	Hardware & Garden Supplies - August 23	M		2,589.75

Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 30th September 2023

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT16931	21/09/2023	JASON SIGNMAKERS	Traffic cone 700mm x 50	M		990.00
EFT16932	21/09/2023	JMH MECHANICAL SERVICES	Toggle switch & toggle switch boot - PJ1599	M		44.33
EFT16933	21/09/2023	JUDE Sutherland	Travel for Forum Meeting - 14/09/2023	M		37.62
EFT16934	21/09/2023	KINGS WA PTY LTD	Hire of Side Tippers, Water Cart & Excavator to cart gravel & water on Taylor Rd, Wet hire of grader for maintenance grading – August 23. Delivery of gravel from Taylor Rd gravel pit to Malcolm Just property – 02 & 07/08/23	M		126,626.50
EFT16935	21/09/2023	KOMATSU	Engine Oil Filter - PJ1530	M		39.64
EFT16936	21/09/2023	LESLIE DEREK HEPWORTH	Travel for Forum Meeting - 14/09/2023	M		29.70
EFT16937	21/09/2023	LIVE LIFE ALARMS	Personal Mobile Alarm Annual Renewal Donna Spencer - 40A Russell	M		300.00
EFT16938	21/09/2023	MEDELECT BIOMEDICAL SERVICES	Programmed preventative maintenance of Medical Equipment (including Defib) - 23/24FY	M		1,765.50
EFT16939	21/09/2023	MIDWEST WINDSCREENS PTY LTD	Excess Payment to supply & fit new windscreen - PJ1574, PJ1567, 03PJ, PJ1569. Repair stone chip – PJ1579	M		1,332.00
EFT16940	21/09/2023	MITCHELL & BROWN	420L Bottom Mount Fridge - Latham Fire Station	M		1,298.00
EFT16941	21/09/2023	MOORA GLASS SERVICE	Supply & fit Invisi Gard 316 stainless steel door with subframe plus travel - 27 Timmings St. Aluminium flywire & foam spline spline rolls - Depot	M		1,511.40
EFT16942	21/09/2023	OAKSTAR ASSET PTY LTD	8hrs Wet hire of CAT D8 Dozer to push new pit plus mob/demob - Perenjori Tip	M		7,150.00
EFT16943	21/09/2023	P S CHESTER & SON	Supply benchtops - 9 Hirshauer	M		2,222.00
EFT16944	21/09/2023	PERENJORI ROADHOUSE	Salami, lollies, newspapers & milk for Council & Admin - August 23	M		159.94
EFT16945	21/09/2023	PJC SERVICES & CO PLUMBING & GAS	Repaired sewer pipe to septic tank - 38A Russell St	M		2,316.60

Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 30th September 2023

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT16946	21/09/2023	REECE PTY LTD	BTW 20" Jumbo twin house system w/cart kit, BTW 30MIC AVANTI MAN B/WASH FILTER 25mm kit - Depot	M		1,225.09
EFT16947	21/09/2023	REPCO AUTO PARTS	Trap medium - PJ1577	M		111.10
EFT16948	21/09/2023	RICK RYAN	Reimbursements - Lunch x 2, globe for vehicle - August & September 23	M		155.70
EFT16949	21/09/2023	RJ & LJ KING	208Lts Mobil Delvac 15W4 Oil, 208Lts Nuto H46 Oil & 20Lts Mobilube LS85W90 Oil x 2 - PJ1577. Trailer tyres – PJ1559 & PJ1512. Mobil grease – Depot. New tyre – PJ1572. Oil – PJ1577. Battery – PJ1526. Puncture repair – PJ1582	M		9,031.75
EFT16950	21/09/2023	SECURITY CO WA	Supply & Install Cyclone Safe Roller Shutter with wall switch - Pavilion Evac Upgrade	M		4,648.00
EFT16951	21/09/2023	SEEK LIMITED	Building Maintenance Officer Advert - 20/07/23 (received invoice 4/9/23)	M		74.89
EFT16952	21/09/2023	SHIRE OF CHAPMAN VALLEY	Grader Operator Training by Ken Barndon - 01 to 03/11/2022	M		2,772.00
EFT16953	21/09/2023	SUPAGAS	Gas bottles for Caravan Park - Camp Kitchen x 2 - 11/08/23 & Park Home x 1 - 31/08/23	M		497.99
EFT16954	21/09/2023	TAJ MECHANICAL	Wheel Alignment - PJ1565	M		302.50
EFT16955	21/09/2023	TOLL GLOBAL EXPRESS (IPEC PTY LTD)	Freight charges - Westrac 28/08/23, Jason Signmakers 29/08/23, Westrac 29/08/23, Winc 31/08/23	M		333.13
EFT16956	21/09/2023	WALLIS COMPUTER SOLUTIONS	Technician, administrator & engineer services - Over agreement hrs 22/23FY	M		667.48
EFT16957	21/09/2023	WESTRAC PTY LTD	Air Bag - PJ1585	M		272.17
EFT16958	21/09/2023	ZED ELECT	Issues to be resolved for PJ Show Day including sliding door at entrance to pavilion, all power boxes around oval working, Ag Society shed power inside and out working, power points outside umpires' box, mushroom power box by old shed - 04/08/23	M		727.11

Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 30th September 2023

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT16959	21/09/2023	WATER CORPORATION	Water usage 14/06/23-15/08/23 - 34 Russell St	M		11.46
DD14446.1	12/09/2023	AWARE SUPER	Payroll deductions	M		11,141.01
DD14446.2	12/09/2023	AUSTRALIAN RETIREMENT TRUST (SUPER SAVINGS)	Superannuation contributions	M		608.67
DD14446.3	12/09/2023	REST INDUSTRY SUPERANNUATION	Superannuation contributions	M		148.81
DD14446.4	12/09/2023	THE RL & JMA RYAN SUPERANNUATION FUND	Payroll deductions	M		860.89
DD14446.5	12/09/2023	HOST PLUS SUPER	Superannuation contributions	M		829.60
DD14446.6	12/09/2023	AUSTRALIAN SUPER	Superannuation contributions	M		2,227.83
DD14446.7	12/09/2023	PRIME SUPER PTY LTD	Superannuation contributions	M		198.68
DD14446.8	12/09/2023	ANZ SMART CHOICE SUPER	Payroll deductions	M		880.00
DD14450.1	01/09/2023	WATER CORPORATION	Water usage for Housing - 14/06/23-15/08/23	M		3,156.96
DD14450.2	06/09/2023	Synergy.	Electricity usage 20/07/23-16/08/23 - Caravan Park Village	M		2,007.94
DD14450.3	07/09/2023	TELSTRA CORPORATION LIMITED	Internet charges to 15/08/23 - Medical Centre	M		3,373.60
DD14450.4	01/09/2023	WESTNET	Monthly Internet Charge for August & September 23	M		269.85
DD14450.5	06/09/2023	RMS (Aust) P/L	RMS User License x 2 - September 23 & Online Fees - August 23	M		534.60
DD14450.6	06/09/2023	WATER CORPORATION	Water usage 14/06/23-15/08/23 - All Buildings including Caravan Park & Standpipe	M		26,378.45
DD14450.7	01/09/2023	NODE ONE	N1 Business Fibre - September 23	M		1,100.00
DD14450.8	07/09/2023	WATER CORPORATION	Water usage 14/06/23-16/08/23 - Latham Hall & Community	M		288.09

Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 30th September 2023

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
			Centre			
DD14450.9	05/09/2023	Synergy.	Electricity usage 18/07/23-15/08/23 - Pool	M		1,461.55
DD14453.1	11/09/2023	WATER CORPORATION	Water usage 14/06/23-15/08/23 - 30 Fowler St	M		50.87
DD14453.2	11/09/2023	Synergy.	Electricity usage 23/06/23-21/08/23 - Housing, Fowler St Toilets, PJ Hall	M		6,444.12
DD14453.3	12/09/2023	Synergy.	Electricity usage 23/06/23-22/08/23 - Airstrip, Oval, FM Tower, Parks & Gardens, Tourist Bureau, Depot, Latham Community Centre & Hall	M		3,273.75
DD14459.1	13/09/2023	BANKWEST MASTERCARD	Mastercard Purchases for 25/07/23-24/08/23	M		2,797.63
DD14459.2	14/09/2023	REFUEL AUSTRALIA	Fuel Card Purchases for August 23	M		36,943.37
DD14459.3	15/09/2023	SG FLEET AUSTRALIA PTY LIMITED	CESM FORD RANGER - 10/09/23 to 09/10/23	M		3,918.30
DD14459.4	15/09/2023	BOQ FINANCE (AUST) LTD	Ricoh MPC6004exSP - September 23	M		156.83
DD14461.1	26/09/2023	AWARE SUPER	Payroll deductions	M		9,858.60
DD14461.2	26/09/2023	AUSTRALIAN RETIREMENT TRUST (SUPER SAVINGS)	Superannuation contributions	M		698.16
DD14461.3	26/09/2023	REST INDUSTRY SUPERANNUATION	Superannuation contributions	M		137.06
DD14461.4	26/09/2023	THE RL & JMA RYAN SUPERANNUATION FUND	Payroll deductions	M		860.89
DD14461.5	26/09/2023	HOST PLUS SUPER	Superannuation contributions	M		849.64
DD14461.6	26/09/2023	AUSTRALIAN SUPER	Superannuation contributions	M		1,841.13
DD14461.7	26/09/2023	PRIME SUPER PTY LTD	Superannuation contributions	M		208.71
DD14461.8	26/09/2023	ANZ SMART CHOICE SUPER	Payroll deductions	M		880.00

Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 30th September 2023

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD14463.1	22/09/2023	Synergy.	Electricity usage 25/07/23-24/08/23 - Streetlights	M		2,164.61
TOTAL						788,403.28

Shire of Perenjori
CREDIT CARD SUMMARY ONLY

Corporate Mastercard - 25 August 2023 to 22 September 2023 - Paul Anderson - CEO

DATE	DESCRIPTION	ACCOUNT DESCRIPTION	PERSON CONTACTING SELLER	AMOUNT
25-Aug	Daphne's Timeless Treats	Catering for Council lunch - 24/08/2023	CSO	\$ 180.00
29-Aug	The Sebel Mandurah Accor	Accommodation for Pool Life Guard Annual Licence Renewal - L Campbell	CSO	\$ 443.83
1-Sep	DOT	Registration Renewal - Transfer to Fleet PJ1502	CSO	\$ 70.90
1-Sep	O'Brien Smash Repairs	Excess for Panel Beating Door - PJ1565	CSO	\$ 300.00
6-Sep	Perenjori Hotel	Refreshments - Garry Hunt	CEO	\$ 24.50
6-Sep	Perenjori Hotel	Refreshments - Garry Hunt	CEO	\$ 24.50
18-Sep	Perenjori Hotel	Council Refreshments	CSO	\$ 84.00
18-Sep	Retravisio	iPad Case x 2 - FM & Cr Campbell	CSO	\$ 155.70
20-Sep	Swan Taxis	Transport - CEO	CEO	\$ 22.58
20-Sep	Crown Perth	Refreshments for Councillors & CEO at Conference	CSO	\$ 98.00
21-Sep	Swan Taxis	Transport - CEO	CEO	\$ 29.40
22-Sep	Crown Towers	Room Hire for CEO Performance Review	EA	\$ 90.77
22-Sep	Daphne's Timeless Treats	Morning Tea x 2 - Admin Staff	CSO	\$ 80.00
CEO Corporate Credit Card Purchases for 25 August 2023 to 22 September 2023				\$ 1,604.18

Corporate Mastercard -25 August 2023 to 22 September 2023 - Nola Comerford - MCCS

DATE	DESCRIPTION	ACCOUNT DESCRIPTION	PERSON CONTACTING SELLER	AMOUNT
6-Sep	Spirit Graphics	Rates Information Booklet	MCCS	\$ 760.10
14-Sep	Message Media	SMS Messaging Service	FO	\$ 318.21
14-Sep	Crown Towers	Accommodation & meals for Community Development Conference - Nola Comerford	MCCS	\$ 1,046.82
18-Sep	Melville Newspower	A4 Card - Seniors & Volunteers Dinner Invitations	CDO	\$ 22.00
18-Sep	Crown Towers	Parking for Community Development Conference - Nola Comerford	MCCS	\$ 270.28
20-Sep	Seminars Australia	Employer Superannuation 23/24 Webinar - Gypsie Douglas	FO	\$ 437.58
21-Sep	North Midlands Ag & Trade	Hunter X Core Retic	CSO	\$ 455.00
MCCS Corporate Credit Card Purchases for 25 August 2023 to 22 September 2023				\$ 3,309.99
Total Payments of Corporate Credit Card				\$ 4,914.17
Interest & Other Charges				\$ -
Grand Total				\$ 4,914.17



265BC3F 000035 (053N)

CARD ADMINISTRATOR
SHIRE OF PERENJORI
PO BOX 22
PERENJORI WA 6620

Account Name SHIRE OF PERENJORI

Period 25 Aug 23 - 22 Sep 23

Facility Limit \$20,000

To pay by cheque, simply detach this cut off slip and refer to the instructions overleaf on how to return to Bankwest.

YOUR ACCOUNT SUMMARY

Opening Balance	\$2,797.63
Purchases	\$4,914.17
Withdrawals	\$0.00
(Cash Advances & Balance Transfers)	
Interest & Other Charges	\$0.00
Payments & Other Credits	\$2,797.63 CR
Closing Balance	\$4,914.17

PAYMENT REQUIRED

Account Name	SHIRE OF PERENJORI
Account Number	5586 0290 5107 7410
Payment Due Date	12 Oct 23
Minimum Payment	\$98.28
For details on how to make payments please see over	

YOUR CARDHOLDER ACTIVITY SUMMARY

Name	Account	Spending Limit	Purchases & Withdrawals	Interest & Other Charges	Payments & Other Credits
BILLING ACCOUNT	5586029051077410		\$0.00	\$0.00	\$2,797.63 CR
ANDERSON, PAUL G	5586022001171920	\$15,000.00	\$1,604.18	\$0.00	\$0.00
COMERFORD, NOLA L	5586025801166792	\$5,000.00	\$3,309.99	\$0.00	\$0.00
TOTAL		\$20,000.00	\$4,914.17	\$0.00	\$2,797.63 CR

YOUR INTEREST RATES

Purchases	17.99% p.a.	Balance Transfers	17.99% p.a.	Cash Advances	17.99% p.a.
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YOUR TRANSACTION SUMMARY

Date	Description		Debit	Credit
13 SEP 23	PERIODICAL PAYMENTS	06		\$2,797.63
Total			\$0.00	\$2,797.63 CR

Account Number

5586 0220 0117 1920

Period

25 Aug 23 - 22 Sep 23

Monthly Spend Limit

\$15,000

SUMMARY OF YOUR SPEND

Purchases

\$1,604.18

Cash Advances & Balance Transfers

\$0.00

YOUR TRANSACTION SUMMARY

Date	Description			Debit	Credit
24 AUG 23	SQ *DAPHNE'S TIMELESS	PERENJORI	WA	\$180.00	
27 AUG 23	THE SEBEL MANDURAH OPI	MANDURAH	WA	\$443.83	
31 AUG 23	PERENJORI SHIRE	PERENJORI		\$70.90	
31 AUG 23	OBRIENS SMASH REPAIR	GERALDTON	WA	\$300.00	
04 SEP 23	PERENJORI HOTEL	PERENJORI	WA	\$24.50	
04 SEP 23	PERENJORI HOTEL	PERENJORI	WA	\$24.50	
14 SEP 23	PERENJORI HOTEL	PERENJORI	WA	\$84.00	
15 SEP 23	RETRAVISION	SOUTH BUNBURY	AUS	\$155.70	
19 SEP 23	SWAN TAXIS PTY LTD	VICTORIA PARK	AUS	\$22.58	
19 SEP 23	CROWN THE WAITING ROOM	BURSWOOD	AUS	\$98.00	
19 SEP 23	SWAN TAXIS PTY LTD	VICTORIA PARK	AUS	\$29.40	
21 SEP 23	CROWN TOWERS PERTH	BURSWOOD	AUS	\$90.77	
21 SEP 23	SQ *DAPHNE'S TIMELESS	PERENJORI	WA	\$80.00	
Total				\$1,604.18	\$0.00

Account Number	5586 0258 0116 6792
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Period	25 Aug 23 - 22 Sep 23
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Monthly Spend Limit	\$5,000
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SUMMARY OF YOUR SPEND	
Purchases	\$3,309.99
Cash Advances & Balance Transfers	\$0.00

265BC3F 000035 (053N)

MS NOLA LEANNE COMERFORD
SHIRE OF PERENJORI
PO BOX 22
PERENJORI WA 6620

YOUR TRANSACTION SUMMARY				
Date	Description			
				Debit Credit
05 SEP 23	SPIRIT GRAPHICS	CARDUP	WA	\$760.10
13 SEP 23	CROWN TOWERS PERTH	BURSWOOD	AUS	\$1,046.82
14 SEP 23	MESSAGEMEDIA	MELBOURNE	AUS	\$318.21
16 SEP 23	MELVILLE NEWSPAPER	BICTON	WA	\$22.00
16 SEP 23	CROWN TOWERS PERTH	BURSWOOD	AUS	\$270.28
19 SEP 23	SEMINARS AUS PL	BUNGENDORE		\$437.58
20 SEP 23	SQ *NORTH MIDLANDS AG	CARNAMAH	WA	\$455.00
Total				\$3,309.99 \$0.00

12.3 BUDGET AMENDMENTS – SEPTEMBER 2023

Applicant:	Shire of Perenjori
File:	ADM 0082
Report Date:	16 October 2023
Disclosure of Interest:	
Voting Requirements:	Absolute Majority
Author:	Ally Bryant – Finance Manager
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	Nil

Summary

A Budget Amendment within Capital has been prepared for Councils consideration.

Background

The 23/24 Budget for the Shire of Perenjori was adopted by council on the 24th August 2023. At that time Senior Management had applied for additional funding from RRG to complete Warriedar Coppermine Rd SLK 6.5-7.30. The project involved the upgrade from gravel to a 7.4m wide seal including reconstruction of an existing large culvert structure across the Mongers Lake system to provide an increased drainage capacity and extending the culvert end treatments outside the clear zone. Work also was to include an appropriate treatment at the intersection of Warriedar Coppermine Rd and Karara Rd to cater for RAV 7 vehicles. This project was originally scheduled in the 22/23 year however the tendered price for the entire 22/23 project exceeded the budget and the Shire was only able to complete SLK 5.2-6.5.

The project had a total expenditure of \$950,000 as per our 10-year Road Program. The expenditure was budgeted to be funded by the following,

\$300,000 RRG,

\$320,199 own source funds and,

\$329,801 LRCIP Phase 4B.

Since adoption of the Budget we have been advised that Council was unsuccessful in obtaining the grant funding from Regional Road Group at this time and the project has been listed as a first reserve.

Statutory Environment

Local Government Act s5.41

Policy Implications

Nil

Financial Implications

Amendment to Adopted Budget with no impact on \$0 surplus/deficit

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

Consultation

CEO – Paul Anderson

MCCS – Nola Comerford

MIS – Marty Noordhof

Officer Comment

Due to the result of the Region Road Group Funding being declined for the Warriedar Coppermine SLK 6.5-7.3 project the Council is required to amend the 23/24 Budget to reflect the position.

Management recommends that council reallocate the remaining funds from the project as follows.

Taylor Road Job R2R052

The Taylor Rd Construction is now completed and has come in over budget by \$153,288. The additional expenditure can be funded by our own source funding that is no longer required for the Warriedar Coppermine SLK 6.5-7.3 project.

EV Charging Station

Management applied and has been successful for a Grant of 50% of the costs incurred for an EV Charging Station for the Shire of Perenjori. The total cost for the EV Charging Station and installation is \$13,260 with the grant income being \$6,630.

MEX Maintenance Software

Mex is a Maintenance Software package which will enable staff to maintain valuable data on the Shire Assets and maintenance that has been undertaken. This will be a valuable program for maintaining records of the Shire assets and ensuring maintenance is kept to a high standard. The value of the implementation of the Mex system is \$14,825.

LRCIP Phase 4B Funded Road Project (To be confirmed)

Management will assess road program and communicate back to Council with proposed project for Council's consideration. The available funds are \$329,801

Council Capital Road Project (To be confirmed)

The excess of the own source funding of the Shire that remain after amendments is \$138,826. Management will assess road program and communicate back to Council with proposed project for Council's consideration.

ORIGINAL EXPENDITURE AND INCOME SOURCE			
ACC/JOB	Description	CR	DB
RRG141A	Warriedar Coppermine Rd SLK 6.5-7.3		\$ 950,000.00
12301	RRG Grant Funding	\$ 300,000.00	
03302	LRCIP Phase 4b Grant Funding	\$ 329,801.00	
	Own Source Funding	\$ 320,199.00	
		\$ 950,000.00	\$ 950,000.00

EXPENDITURE AMENDMENT SUMMARY			
ACC/JOB	Description	CR	DB
RRG141A	Warriedar Coppermine Rd SLK 6.5-7.3	\$ 950,000	
R2R052	Taylor Road		\$ 153,288.00
NEW	Mex Implementation		\$ 14,825.00
NEW	EV Charging Station		\$ 13,260.00
NEW	LRCIP Capital Road Project (to be decided by Council)		\$ 329,801.00
NEW	Council Capital Road Project (To be decided by Council)		\$ 138,826.00
		\$ 950,000	\$ 650,000

INCOME AMENDMENT SUMMARY			
ACC/JOB	Description	CR	DB
12301	RRG Grant Funding		\$ 300,000.00
03302	LRCIP Phase 4b Grant Funding	\$ 329,801.00	
11518	EV Charger Grant Funding	\$ 6,630.00	
	Own Source Funding	\$ 313,569.00	
		\$ 650,000.00	\$ 300,000.00

SURPLUS/DEFICIT RESULT TO BUDGET	\$0.00
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OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That Council approve the following amendments to the 23/24 Budget which result in a nil variation to the Budget Surplus/Deficit:

- Remove Capital Job RRG141A Warriedar Coppermine Rd SLK 6.5-7.3 \$950,000
- Remove RRG Funding of \$300,000
- Increase budget for Capital Job R2R052 Taylor Rd by \$153,288
- Add Capital Mex Implementation \$14,825
- Add Capital EV Charging Station \$13,260
- Add LRCIP Capital Road Project (to be decided by Council) \$329,801
- Add Council Capital Road Project (to be decided by Council) \$138,826

Motion put and carried / lost by absolute majority

13. Community Development and Services:

13.1 LOT 160, ENGLAND CRESCENT, PERENJORI

Applicant:	Shire of Perenjori
File:	A15005
Date:	9 October 2023
Disclosure of Interest:	
Voting Requirements:	Absolute Majority
Author:	Nola Comerford – Manager Corporate and Community Services
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	13.1a – Australian Securities and Investments Commission Letter 13.1b – Valuation

Summary

For Council to consider a buy-back of property located at Lot 160 England Crescent, Perenjori.

Background

Lot 160 England Crescent, Perenjori were sold to Michael Raymond John Taylor and his company TAYSIL PTY LTD on 13 August 2010 by the Shire of Perenjori pursuant to the attached contract of sale.

Pursuant to clause 10 of the Special Conditions of Sale under Annexure A of the Contract, the Shire is entitled to an option to buy back the Lot if Mr Taylor or TAYSIL breaches the provisions of the Contract. Pursuant to clause 10.2 of the Special Conditions of Sale under Annexure A of the Contract, the Shire is also entitled to the right to buy back the Lot if Mr Taylor or TAYSIL wish to sell (**Special Conditions**).

Lot 160 England Crescent, Perenjori has outstanding rates and charges of \$7,172.58. Previously owned by TAYSIL PTY LTD, the company was deregistered on 11 June 2017 and ownership taken over by the Australian Securities and Investments Commission (ASIC). ASIC, as the current owner of the property, has explicitly stated that it does not intend to pay any outstanding rates on the property. This position is in accordance with its discretionary authority under s601AE(2) of the Act. ASIC's decision not to fulfill this obligation should be considered when considering the buy-back.

At the March 2021 Ordinary Council meeting, Council resolved the following motion:

COUNCIL DECISION

THAT:

1. The report be noted.
2. That the CEO be authorised to engage appropriate legal advice as necessary to clarify Council's capacity to repurchase lots 160 & 161 England Crescent Perenjori and any legal and financial liability implications in doing so.
3. Subject to the receipt of satisfactory advice in relation to point 2 above, correspondence be issued to the property owners of lots 160 & 161 England Crescent Perenjori stating they have 10 days to comply with Special Condition 9 of the Contract of Sale to commence building on the land.
4. If the owners fail to comply with this request, further correspondence be issued advising that Council will commence the process to repurchase land after 20 days, in accordance with condition 10 of the Contract of Sale.

Moved: Cr L Hepworth Seconded: Cr C Bryant Motion put and carried: 7/0

Statutory Environment

Local Government Act 1995

Policy Implications

Nil

Consultation

Paul Anderson – Chief Executive Officer

McLeods Lawyers

Louise Sequerah – previous Rates Officer

Financial Implications

Inclusion of \$20,000 has been made in the 2023/24 Annual Budget for purchase of industrial land.

No budget exists for Rates Written-Off Expenses in the 2023/24 Annual Budget. However, as the amount is immaterial the expense will be able to be absorbed when the Budget is reviewed.

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

Officer Comment

Based on the information provided by ASIC, it is recommended that Council proceed with a buy-back offer at the accepted price of \$10,000. However, this amount should be adjusted to account for the outstanding rates which amount to \$7,172.58. Therefore, the adjusted offer for the buy-back will be \$2,827.42 (\$10,000 - \$7,172.58). This recommendation takes into consideration ASIC's position of not paying the outstanding rates and Council's decision to buy-back the property.

By proceeding with the buy-back at the recommended price and deducting outstanding rates and charges, Council can minimise further costs and unrecoverable rates associated with the property.

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That Council:

- **Write-off General Rates levied on Assessment 15005, Lot 160 England Crescent, Perenjori of \$7,172.58.**
- **Instruct the Chief Executive Officer to proceed with the buy-back offer for Lot 160 England Crescent, Perenjori of \$2,827.42, being the accepted offer of \$10,000 less outstanding rates and charges of \$7,172.58.**

Motion put and carried / lost



ASIC
Australian Securities &
Investments Commission

**Australian Securities
and Investments Commission**

Level 20, 240 Queen Street,
Brisbane QLD 4000
GPO Box 9827,
Brisbane QLD 4001
DX 322 Brisbane

Tel: +61 1300 935 075

Fax: +61 1300 729 000

www.asic.gov.au

Our Reference: 26296/20

7 January 2021

ATTN: Louise Sequerah
Rates Department
Shire of Perenjori
BY EMAIL ONLY: ro@perenjori.wa.gov.au

Dear Ms Sequerah

TAYSIL PTY LTD ACN 129 252 302 (Deregistered) (the company)
England Crescent Perenjori (the property)

I refer to your rates notice dated 16 September 2020.

Effect of deregistration

I confirm the company was deregistered on 11 June 2017. Ordinarily as a result of deregistration:

- a) all property the company held on trust at deregistration belongs to the Commonwealth
- b) all non-trust property the company owned at deregistration belongs to ASIC
- c) ASIC is the only party legally able to deal with the company's property.¹

What will ASIC do about the property and outstanding rates

While ASIC is vested with the company's interest in the property it is not obliged to fulfil all obligations imposed on, or attached to, the property. The obligation to pay outstanding rates will arise only if ASIC decides to dispose of the property. ASIC can – but is not obliged to – do so at its absolute discretion under s601AE(2) of the Act.

ASIC does not intend paying any outstanding rates on the property or selling the property for the purpose of satisfying outstanding rates (or any other liability).

Future rates notices

Please advise the last name and address to which Council sent the rates notices. While the company remains deregistered and the property remains registered in the company's name, all future rates notices must be sent to:

¹ There are exceptions e.g. secured parties are entitled (under their security) and Land Titles Registrars have some powers (under their State legislation), to deal with the company's property despite deregistration.

TAYSIL PTY LTD ACN 129 252 302 (Deregistered)
C/- ASIC Property Law Group
Email: property.law@asic.gov.au

As the owner of the property ASIC does not consent to a copy of the rates notices being provided to any other party (other than a mortgagee in possession).

Powers under the Local Government Act

ASIC notes the High Court decision in *Brisbane City Council v Amos* [2019] HCA 27 (the Amos case) where the Brisbane City Council's action to recover overdue rates and charges was subject to the shorter limitation period of 6 years (rather than 12 years). The High Court held that where the limitation periods under ss10(1) and 26(1) of the *Limitation of Actions Act 1974* (Qld) overlap, the landholder is entitled to plead the shorter limitation period under s10(1).

In light of the Amos case, ASIC strongly urges all local councils to seek their own legal advice to ensure they exercise any or all of their rights and remedies – including their power of sale – within the relevant limitation period.

Any Notices that must be served on the company prior to exercising power of sale can be served on the company c/- ASIC's Property Law Group (as per addresses above). If Council needs a Court order for possession of the property to sell, then ASIC can assist Council by consenting to being substituted as a defendant and signing consent orders for possession. Attached is a copy of ASIC's terms which Council and its solicitor would need to agree to before ASIC would consent.

We refer Council to the *Local Government Act 1995* (LGA), specifically,

- s6.68 LGA empowers local council to sell if overdue > 3yrs
- s6.71 LGA empowers local council to transfer the property to itself or the Crown in right of the State if property offered for sale but after 12mths still unsold
- s6.74 LGA empowers local council to apply to Minister for vacant land with unpaid rates or charges > 3yrs to be re-vested in the Crown in right of the State
- s6.75 LGA property transferred to local council if >12yrs after taking possession property remains unsold and rates or charges remain unpaid

Payment of rates

ASIC appreciates that councils are often unable to refuse acceptance of payment of rates. However, ASIC does not consent to any third party other than secured creditors e.g. a mortgagee in possession, dealing with its property in any manner whatsoever. This includes making payment of rates.

What should be done

ASIC does not wish to remain vested with the property any longer than necessary and will encourage the former officeholders to reinstate the company urgently. Council should please direct any party attempting to pay the rates or deal with the property to the writer.

In the meantime:

- a) Council should set up a company alert² (which is a free service) to monitor the company's status. In the event the company is reinstated, if its status changes to "strike off" Council should immediately contact ASIC's Registry Services (via

² Visit asic.gov.au and type "company alert" in the search bar.

dereg.deferrals@asic.gov.au) to request deferral of deregistration until Council's matter is completed.

- b) Please advise if Council is aware of any compliance issues or hazards with the property, and if so, what action Council itself is taking to remedy the non-compliance or remove the hazard, or to ensure that the appropriate party (e.g. the occupant, new trustee, mortgagee in possession) does so. For completeness, ASIC has no objection to Council carrying out any necessary works and placing a charge over the property to secure recovery of their costs and expenses, in accordance with the relevant State/Territory and local government legislation. Any notices that must be served on the property owner can be served in the company's name and ACN, on ASIC via property.law@asic.gov.au.

I encourage you to visit asic.gov.au and type "outstanding rates" in the search bar for information to assist councils.

What may happen if council does not utilise its remedies

ASIC does not wish to remain vested with the property and urges the appropriate parties including council, to take responsibility for remedying the matter and/or enforcing their rights and interests.

Please be aware that if the property remains vested in ASIC and council fails to utilise existing remedies available to recover the outstanding rates, then ASIC may take steps to dispose of the property as we see fit. If ASIC sells the property, our obligation for outstanding rates is limited to the extent that there are sufficient proceeds available, after we recover our costs and expenses first.³

ASIC therefore strongly encourages council to utilise existing remedies available to it to recover the outstanding rates – and notify me accordingly – to minimise for council, further inconvenience, costs and/or unrecoverable rates.

Yours sincerely



Laila Al-Zaid

Lawyer

Property Law Group

Tel: 07 3867 4889 / Email: Laila.AlZaid@asic.gov.au / property.law@asic.gov.au (for all new enquiries)

³ See section 601AE of the Corporations Act.

A15005
1CR2120392

1HM101113 -
ADM015B

1FOR USE BY
NON-MEMBERS OF REIWA

CONTRACT FOR SALE OF LAND OR STRATA TITLE
BY OFFER AND ACCEPTANCE

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TO:

As Agent for the Seller

THE BUYER (FULL NAME AND ADDRESS)

Michael Raymond John Taylor AS

Trustee for Taylor Family Investments Trust

OFFERS TO PURCHASE (as joint tenants/tenants in common specifying the undivided shares) the Land and Property Chattels set out in the Schedule ("the Property") with vacant possession unless stated otherwise in the Special Conditions at the Purchase Price on the terms set out in the Schedule, the Conditions and the Special Conditions.

SCHEDULE

The Property at:

Lot 160 Survey / Strata / Plan / Diagram / Deposited Plan ... 188748 ... Whole / Part Vol ... 2692 ... Folio ... 290

A deposit of \$1,100.00 ... of which \$1,100.00 ... is paid now and \$1,990.00 to be paid within ... days of acceptance

to be held by: ...

("the Deposit Holder"). The balance of the Purchase Price shall be paid on the Settlement Date.

Purchase Price: \$11,000.00

Settlement Date: See clause 4 in the Special Conditions

Property Chattels including - N/A

FINANCE CLAUSE IS APPLICABLE

LENDER

LATEST TIME: 4pm on:

AMOUNT OF LOAN:

SIGNATURE OF BUYER:

FINANCE CLAUSE IS NOT APPLICABLE

Signature of the Buyer if Finance Clause IS NOT applicable

SPECIAL CONDITIONS

1. Annexure "A" (Special Conditions) forms part of this Contract of Sale.

ADDRESS - PO Box 419, Kelmscott WA 6991

CONTRACT FOR SALE OF LAND OR STRATA TITLE BY OFFER AND ACCEPTANCE CONDITIONS

1. SUBJECT TO FINANCE

If the Buyer signs the "Finance Clause is not Applicable" box in the Schedule then this clause 1 does not apply to the Contract.
If any information is completed in or the Buyer signs the "Finance Clause is Applicable" box in the Schedule then this clause 1 applies to the Contract.

1.1 Buyer's Obligation to Apply for Finance and Give Notice to the Seller

- (a) The Buyer must:
- (1) immediately after the Contract Date make an application for Finance Approval to the Lender using, if required by the Lender, the Property as security; and
 - (2) use all best endeavours in good faith to obtain Finance Approval.
- (b) If the Buyer does not comply with clause 1.1(a) or 1.1(c)(1) then the Contract will not come to an end under clause 1.2 and the Buyer may not terminate the Contract under clause 1.3. The rights of the Seller under this Clause 1.1 will not be affected if the Buyer does not comply with Clause 1.1.
- (c) The Buyer must immediately give to the Seller or Seller Agent:
- (1) an Approval Notice if the Buyer obtains Finance Approval; or
 - (2) a Non Approval Notice if Finance Approval is rejected at any time while the Contract is in force and effect.

1.2 No Finance Approval by the Latest Time: Non Approval Notice Given

This Contract will come to an end without further action by either Party if on or before the Latest Time:

- (a) written Finance Approval has not been obtained; and
- (b) the Buyer gives a Non Approval Notice to the Seller or Seller Agent.

1.3 No Finance Approval by the Latest Time: No Notice Given

If by the Latest Time:

- (a) the Buyer has not given an Approval Notice to the Seller or Seller Agent; and
 - (b) the Buyer has not given a Non Approval Notice to the Seller or Seller Agent;
- then this Contract will be in full force and effect unless and until either the Seller gives written Notice of termination to the Buyer or the Buyer terminates this Contract by giving a Non-Approval Notice to the Seller or Seller Agent.

1.4 Finance Approval: Approval Notice Given

If by the Latest Time, or if clause 1.5 applies, before the Contract is terminated:

- (a) written Finance Approval has been obtained; and
 - (b) the Buyer has given an Approval Notice to the Seller or Seller Agent;
- then this Clause 1 is satisfied and this Contract is in full force and effect.

1.5 Notice Not Given by Latest Time: Seller's Right to Terminate

If by the Latest Time the Buyer has not given an Approval Notice or a Non Approval Notice to the Seller or Seller Agent then at any time until an Approval Notice is given, the Seller may terminate this Contract by written Notice to the Buyer.

1.6 Buyer Must Keep Seller Informed: Evidence

- (a) If requested in writing by the Seller or Seller Agent the Buyer must advise the Seller or Seller Agent of:
- (1) the progress of the Finance Application; and
 - (2) provide evidence in writing of the making of a Finance Application, in accordance with clause 1.1(a) and of any loan offer made, or any rejection; and
 - (3) if applicable the reasons for the Buyer not accepting any loan offer.
- (b) If the Buyer does not comply with the request within 2 Business Days then the Buyer authorises the Seller or Seller Agent to obtain from the Lender the information referred to in 1.6(a).

1.7 Right to Terminate

If a Party has the right to terminate under this Clause 1, then:

- (a) termination must be effected by written Notice to the other Party;
- (b) Clauses 23 and 24 of the 2002 General Conditions do not apply to the right to terminate;
- (c) upon termination the Deposit and any other monies paid by the Buyer must be repaid to the Buyer;
- (d) upon termination neither Party will have any action or claim against the other for breach of this Contract, except for a breach of clause 1.1 by the Buyer.

1.8 Waiver

The Buyer may waive this Clause 1 by giving written Notice to the Seller or Seller Agent at any time before the Latest Time, or if clause 1.5 applies, before the Contract is terminated. If waived this clause is deemed satisfied.

1.9 Definitions

In this Clause:

Amount of Loan means either the amount referred to in the Schedule or any lesser amount of finance referred to in the Finance Application. If the amount referred to in the Schedule is blank, then the amount will be an amount equivalent to the Purchase Price.

Approval Notice means a Notice in writing given by the Buyer or the Lender to the Seller, or Seller Agent to the effect that Finance Approval has been obtained.

Finance Application means an application made by or on behalf of the Buyer to the Lender to lend any monies payable under the Contract.

Finance Approval means:

- (a) a written approval by the Lender of the Finance Application or a written offer to lend or a written notification of an intention to offer to lend made by the Lender; and
- (b) for the Amount of Loan; and
- (c) which is unconditional or subject to terms and conditions:

(1) which are the Lender's usual terms and conditions for finance of a nature similar to that applied for by the Buyer; or

(2) which the Buyer has accepted by written communication to the Lender, but a condition which is in the sole control of the Buyer to satisfy will be treated as having been accepted for the purposes of this definition; or

(3) which, if the condition is other than as referred to in paragraphs (1) and (2) above includes:

- (i) an acceptable valuation of any property;
 - (ii) attaining a particular loan to value ratio;
 - (iii) the sale of another property; or
 - (iv) the obtaining of mortgage insurance;
- and has in fact been satisfied.

Latest Time means:

- (a) the time and date referred to in the Schedule; or
- (b) if no date is nominated in the Schedule, then 15 Business Days after the Contract Date.

Lender means:

- (a) the lender or mortgage broker nominated in the Schedule; or
- (b) if the Buyer makes a finance application to, or if no lender is nominated in the Schedule then, any bank, building society, credit union or other institution which makes loans and in each case is carrying on business in Western Australia or a mortgage broker carrying on business in Western Australia.

Non Approval Notice means a Notice in writing given by the Buyer or the Lender to the Seller, or Seller Agent to the effect that Finance Approval has been rejected or has not been obtained.

2. Acceptance of this offer will be sufficiently communicated to the Buyer if verbal or written notification is given by the Seller or Seller's Agent to the Buyer that the acceptance has been signed by the Seller.

3. The 2002 General Conditions are incorporated into this Contract so far as they are not varied by or inconsistent with the Conditions or Special Conditions of this Contract.

4. If GST is applicable to this transaction then the relevant GST provision should be outlined in the Special Conditions or in an attached GST Annexure, which forms part of this Contract.

BUYER [if a corporation, then the Buyer executes this Contract pursuant to its Constitution]

Witness

Date

12/8/2010
1/1

THE SELLER (FULL NAME AND ADDRESS) ACCEPTS the Buyer's offer

The Shire of Perenjori of Post Office Box 22, Perenjori, Western Australia

[if a corporation, then the Seller executes this Contract pursuant to its Constitution]

Witness

Date

13/8/2010
1/1

JOINT FORM A true copy of this document has been received by each of the Parties - together with a copy of the 2002 General Conditions.

STRATA DISCLOSURES

If the Property is a Strata Lot, then the Buyer acknowledges having received the Form 28 Disclosure Statement before signing this Contract

CONVEYANCER The Parties nominate their Representative below to act on their behalf and consent to Notices being served to that Representative's facsimile number.

Name

Signature

Peter Groom Settlements

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Annexure A

Special Conditions of Sale

1. Interpretation

Unless separately defined in the Special Conditions words and expressions defined in the 2002 General Conditions have the same meaning when used in these Special Conditions.

"approved development" means a development approved for the Property by the Shire of Perenjori.

2. Modification of 2002 General Conditions

A provision of the 2002 General Conditions does not apply if that provision is inconsistent with the express terms of these Special Conditions and in addition to modifications effected by terms of the Special Conditions the 2002 General Conditions are varied by the following Clauses.

- 2.1 For the purpose of General Condition 3.2(b) of the 2002 General Conditions, the "reasonable time before the Settlement Date" for delivery of the transfer to the Seller shall be seven (7) clear Business Days (not including either the day on which the transfer is received by the Seller or the day of Settlement).
- 2.2 General Condition 4.2 of the 2002 General Conditions shall be deleted and the Seller shall not in any circumstance be liable to allow for, or to pay, any compensation to the Buyer for any delay in Settlement for any reason.
- 2.3 General Condition 8.2 to 8.7 in the 2002 General Conditions inclusive do not apply and are excluded from this Contract.
- 2.4 General Condition 9 in the 2002 General Conditions do not apply and are excluded from this Contract;
- 2.5 The Purchase Price includes GST.
- 2.6 General Condition 24.17 of the 2002 General Conditions shall be deleted.
- 2.7 General Condition 26.3 of the 2002 General Conditions is amended by deleting the word "Act" wherever it appears and replacing it with the word "Law".
- 2.8 All references to "DOLA" in the 2002 General Conditions shall be interpreted as references to "Landgate".
- 2.9 Delete the definition of "DOLA" and include a new definition:

"Landgate" means the Western Australian Land Information Authority.

3. Purchase Price Includes GST

The Purchase Price includes GST.

4. Settlement Date

Settlement shall be: *on or before 9 December 2010*
WJG \$

5. Specified Encumbrances

The Buyer acknowledges and accepts that the Seller will at Settlement transfer the Property to the Buyer subject to the following Specified Encumbrances:

- (a) any reservation or condition contained in the Crown Grant
- (b) all easements and restrictive covenants registered on the Certificate of Title; and
- (c) any encroachments affecting the Land.

6. Assignment

A party may not assign its rights under the Contract without first obtaining the written consent of the other party.

7. Buyer's acknowledgments

7.1 Warranty

The Buyer represents and warrants to the Seller that the Buyer was entitled prior to the Contract Date to inspect the Property and had the opportunity to conduct a Due Diligence and has satisfied itself in relation to matters arising from any inspection and Due Diligence. Because of the Buyer's Due Diligence and own inspection and enquiries, the Buyer:

- (a) has satisfied itself with respect to the physical characteristics of the Property, including (but not limited to) soil types, levels, slopes and vegetation and any impacts including (but not limited to) building restrictions or costs which may result;
- (b) is satisfied as to the nature, quality, condition and state of repair of the Property;
- (c) accepts the Property as it is and subject to all encroachments, defects (latent or patent) and all dilapidation and infestation (if any);
- (d) is satisfied about the purposes for which the Property may be used and about all restrictions and prohibitions on its development.

7.2 No claim

The Buyer may not make a claim or requisition, delay completion, rescind or terminate because of anything in connection with:

- (a) loss, damage, dilapidation, infestation (if any), defect (latent or patent) or mechanical breakdown which may affect the Property between the Date of Contract and the Settlement Date or after the Settlement Date;
- (b) the presence in or on the Property of asbestos or other contamination or hazardous substances;
- (c) the condition or existence or non-existence of services;
- (d) any encroachment; or
- (e) the physical characteristics of the Property, including (but not limited to) soil types, levels, slopes and vegetation and any impacts including (but not limited to) building restrictions or costs which may result.

8. No representations or warranties except in Contract

The Buyer represents and warrants that in entering into this Contract the Buyer has not relied on any statement, representation or warranty or other conduct which may have been made by the Seller or the Seller's Agent about its subject matter except those expressly included in this Contract.

9. Approved Development

- 9.1 The Buyer shall within 30 months of the date of settlement of the purchase of the Property achieve Practical Completion of the construction of an approved development on the Property ("Development").
- 9.2 The Shire reserves its discretion to amend or otherwise deal with the Development planning application and conditions of approval in accordance with the applicable Shire Planning Scheme.
- 9.3 The Buyer must cause Practical Completion of the Development to be effected strictly in accordance with the approved plans and the building licence.
- 9.4 "Practical Completion" means that stage in the carrying out and completion of the construction of the building when:
 - (a) the building is complete except for minor omissions, incomplete works and defects;
 - (i) which do not prevent the building being reasonably capable of being used for its intended purpose;

- (ii) the existence and rectification of which will not prejudice the convent use of the Property; and
 - (iii) which do not cause any legal restrictions on the use or the occupation of the Property by the Buyer.
- (b) The Buyer has:
 - (i) obtained all statutory certifications required from all approval bodies and under all laws required to occupy the Property;
 - (ii) obtained an occupancy permit for the Property; and
 - (iii) all major items of plant and equipment, services and installations perform to their design specifications under normal operating conditions.

10. Option to Re-Purchase

- 10.1 If at any time after settlement the Buyer breaches any of the Buyers Covenants including but not limited to the covenant contained in condition 9, and such breach is not remedied within ten (10) Business Days after written notice to the Buyer specifying the breach, the Shire shall have the option upon giving to the buyer twenty (20) Business Days notice in written to re-purchase the Property for an estate in unencumbered fee simple in possession from the buyer for the re-purchase price (as determined pursuant to condition 10.3).
- 10.2 In the event that the Buyer wishes to sell the Property prior to the completion of the Development in accordance with condition 9, then the Shire shall have the option upon giving to the Buyer twenty (20) Business Days notice in written to re-purchase the Property for an estate in unencumbered fee simple in possession from the buyer for the re-purchase price (as determined pursuant to condition 10.3).
- 10.3 The re-purchase price to be paid by the Shire will be the lower of the following amounts:
 - (a) 90% the of the purchase price of the Property as shown in this Contract plus the value or the cost (whichever shall be the lesser) of any buildings or other authorised improvements constructed on or effected to or on the Property by the Buyer or for and on behalf of the Buyer; or
 - (b) the current market value of the Property together with any buildings or other improvements constructed on or effected to or on the Property by the Buyer or for and on behalf of the Buyer.
- 10.4 (a) Any dispute as to the cost of any fixed improvements constructed or effected by the Buyer on the Property will be referred to a single arbitrator to be appointed in accordance with the provisions of the *Commercial*

Arbitration Act 1985. The arbitrator's decision will be final and binding on the Seller and the Buyer.

- (b) Any dispute as to the current market value of the Property together with any fixed improvement constructed or effected by the Buyer on the Property will be determined by the Valuer General of Western Australia who will act as an expert and whose decision will be final and binding on the Seller and Buyer.

10.5 Any delay in exercising the option to re-purchase shall not prejudice or limit the right of the Shire to exercise the option to re-purchase.

10.6 The Buyer acknowledges and agrees that the Shire may lodge an absolute caveat over the title to the Property pursuant to the option to re-purchase granted under this clause.

11. Further assurance

The parties agree that they will sign, execute and complete all such further assurances and documents and do all such things as may be reasonably required to complete the matters set out in or contemplated by this Contract.

12. Variation

This Contract may not be varied except in writing signed by all of the parties.

13. Proper Law

This Contract is governed by the law in force in Western Australia, or where applicable, the Commonwealth of Australia.

13.2 DONATION FROM THE BUSH TELEGRAPH COMMITTEE

Applicant:	Shire of Perenjori
File:	ADM 0679
Date:	10 October 2023
Disclosure of Interest:	
Voting Requirements:	Simple Majority
Author:	Rachel Thompson – Community Development Officer
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	13.2 – Letter received from Perenjori & District Bush Telegraph

Summary

For Council to consider options for allocation of unbudgeted funds received from the discontinued Perenjori & Districts Bush Telegraph committee.

Background

The Perenjori & Districts Bush Telegraph Committee previously managed Perenjori's Bush Telegraph publication until the Community Resource Centre assumed responsibility for content and printing. Funds were raised by the volunteer committee through sales of the then-fortnightly newspaper which were used to purchase items for the benefit of the community including tables at the cemetery and bench seats which were situated at business shop fronts on the main street.

A decision was made by the disbanding committee to transfer the remaining group funds of \$13,510.87 (thirteen thousand, five hundred and ten dollars and 87 cents) to the Shire of Perenjori for the purposes of community benefit.

The following correspondence was received from Paddy King on behalf of the Perenjori & Districts Bush Telegraph Committee:

*Perenjori & Districts Bush Telegraph Committee
Perenjori WA 6620*

22nd August 2023

*CEO Paul Anderson
Shire of Perenjori
Perenjori WA 6620*

Dear Paul,

Further to our conversation re money left in the account of the Perenjori & Districts Bush Telegraph Committee, we would like the Shire of Perenjori to make use of these funds to enhance the community of Perenjori.

As discussed, the committee donated various items to the community over the many years that we managed the Bush Telegraph.

Please find enclosed a cheque for \$13,510.87.

*Kind regards
Perenjori & Districts Bush Telegraph Committee*

At the September 2023 Ordinary Council Meeting, Council resolved to lay the agenda item on the table to allow for further consideration of potential projects.

COUNCIL DECISION

Council Resolution Number: 280923.10

Moved: Cr Sparkman

Seconded: Cr Fraser

That Council resolved to lay item 13.2 on the table until the Ordinary Meeting of Council to be held on the 26 October 2023.

Motion put and carried 7/0

For: Cr King, Cr Hepworth, Cr Fraser, Cr Bryant, Cr Sparkman, Cr Sutherland, Cr Bradford

Amendment:

The reason that Council resolved to lay item 13.2 on the table was to enable further discussion at the October Council Forum, prior to being presented to Council at the Ordinary Meeting in October.

Statutory Environment

Nil

Policy Implications

Nil

Consultation

Paddy King – Perenjori & Districts Bush Telegraph Committee

Paul Anderson – Chief Executive Officer

Nola Comerford – Manager Corporate and Community Services

Financial Implications

Unbudgeted income of \$13,510.87.

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.2. The Shire listens to and works closely with the community and its decision-making is transparent and accountable.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

Officer Comment

The disbanded committee have not requested that the donated amount be utilised on any specific community improvements or assets. However, it is recommended that a tangible project be considered to enable physical recognition of the donation by the Bush Telegraph Committee in the form of a plaque.

The Bush Telegraph Committee was an unincorporated organisation and therefore able to dispense of financial assets without statutory processes required by incorporated organisations.

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That Council allocate a donation of \$13,510.87 (thirteen thousand, five hundred and ten dollars and 87 cents) from the Perenjori & Districts Bush Telegraph Committee for the purposes of

Motion put and carried / lost

Perenjori & Districts Bush Telegraph Committee
Perenjori WA 6620

22nd August 2023

CEO Paul Anderson
Shire of Perenjori
Perenjori WA 6620

Dear Paul,

Further to our conversation re money left in the account of the Perenjori & Districts Bush Telegraph Committee, we would like the Shire of Perenjori to make use of these funds to enhance the community of Perenjori. As discussed, the committee donated various items to the community over the many years that we managed the Bush Telegraph.

Please find enclosed a cheque for \$13,510.87.

Kind regards

Perenjori & Districts Bush Telegraph Committee

13.3 PERENJORI AGRICULTURAL SHOW SUMMARY

Applicant:	Shire of Perenjori
File:	ADM 0408
Date:	11 October 2023
Disclosure of Interest:	
Voting Requirements:	Simple Majority
Author:	Nola Comerford – Manager Corporate and Community Services
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	13.3 – Letter from Perenjori Agricultural Society

Summary

For Council to receive a summary of financial expenditure for the 2023 Perenjori Agricultural Show.

Background

At the April 2023 Ordinary Council Meeting, Council endorsed financial support for the Perenjori Agricultural Show as follows:

Council Resolution Number: 270423.8

Moved: Cr Bryant

Seconded: Cr Sparkman

That Council:

- *Endorse 'Gold Donor Partnership' donation of \$10,000 (ten thousand dollars) to the Perenjori Agricultural Society for the 81st Perenjori Agricultural Show to be held Saturday 12th August 2023.*
- *Waive charges for up to twelve (12) Accommodation Village single units for entertainers for 11th and 12th August.*
- *Offer in-kind support of Shire Staff members to assist with setting up during week commencing 7th August, and packing up on Sunday 13th August.*
- *Financial support of \$5,000 (five thousand dollars) for the purposes of entertainment.*

Motion put and carried 4/0 by absolute majority

Statutory Environment

Nil

Policy Implications

Council Policy No. 1011 – Donations and Grants

Consultation

Paul Anderson – Chief Executive Officer

Gaylea Dawson – Treasurer, Perenjori Agricultural Society

Financial Implications

Council donated \$15,000 to the Perenjori Agricultural Society and in-kind assistance is estimated at \$10,000, including cleaning, setting up, oval and pavilion preparation, accommodation.

Strategic Community Plan

Goal 1: An inclusive community and a great place to live for all ages and stages of life.

1.2. Community life is enhanced and nurtured with well supported clubs, community groups, and essential volunteer-based services.

Officer Comment

The Perenjori Agricultural Society received sponsorship from various sources, valued at \$66,140, and funding of \$24,298.70 through the Mt Gibson Public Benefit Trust. The Mt Gibson funding has been fully acquitted with a comprehensive report on the expenditure.

As noted in the attached correspondence, the event attracted 2,200 attendees – a fantastic result and worthy of all the volunteer effort that was dedicated to making the day a success.

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That Council:

- **Acknowledge receipt of letter of thanks from the Perenjori Agricultural Society.**
- **Request the CEO to formally thank the Perenjori Agricultural Society on a successful Agricultural Show.**
- **Allocate funding of \$10,000 in future Annual Budgets for 'Gold Sponsorship' of the event.**

Motion put and carried / lost



Perenjori Agricultural Society Inc.

A: PO Box 46, Perenjori WA 6620
E: pjag@hotmail.com.au
ABN: 31 163 849 680
IARN: A100 5484R

The Shire of Perenjori
Mr Paul Anderson
PO Box 22
Perenjori WA 6620

18th September 2023

Dear Paul

Re: Gold Sponsor - Perenjori Agricultural Society Show – 12th August 2023

I am writing on behalf of the Perenjori Agricultural Society, to thank you for your generous contribution financially (Gold Sponsor) and in staff time towards the setting up of the Perenjori Show.

The lead up to the show is always a busy time and to have the support of the Shire of Perenjori was a huge help and we thank you again for your assistance.

We value our sponsors highly and showcase our sponsors on all social media, advertising, brochures, E-ticketing, Shire website, letterheads and media in the lead up to, on the day and following the event to ensure that our sponsors receive as much advertising as possible.

Overall we made a profit of around \$12,000, we had 2,200 patrons attend the show which included 400 under 5 year olds, Sponsors (Gold, Silver and Bronze) and VIP guests. We received a record sponsorship of \$66,140.00 and grants of \$23,089.73. The Shearing Competition donated \$1,710.00 to the PCYC (Perenjori Police) at the opening ceremony and at our next meeting we will pledge a donation to other local Not for Profit organisations as we have done in past years.

The show for 2023 was again an outstanding event with many past residents returning to enjoy the day and catch up with friends and family, we look forward to providing more events in the future for the whole community.

Yours Sincerely

Jude Sutherland
Secretary
For and on behalf of the Perenjori Agricultural Society Inc.

Our 2023 Major Donors:



13.4 WILDFLOWER COUNTRY

Applicant:	Shire of Perenjori
File:	ADM 0198
Date:	12 October 2023
Disclosure of Interest:	
Voting Requirements:	Simple Majority
Author:	Nola Comerford – Manager Corporate and Community Services
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	13.4 – Letter from Shire of Mingenew

Summary

For Council to determine response to correspondence received regarding the Wildflower Country Committee.

Background

At the April 2023 Ordinary Council Meeting, Council was presented with correspondence from Mia Maxfield, Chairperson of the Wildflower Country Committee, requesting Council consideration on disbanding the Wildflower Country organisation, with Council endorsing as follows:

Council Resolution Number: 270423.11

Moved: Cr Sparkman

Seconded: Cr Hepworth

That Council endorse the following actions:

- 1. The Wildflower Country Committee should be disbanded, and the funds associated with it should be redirected back to the local governments in a manner to be determined.*
- 2. The contract with Flash Marketing should be terminated immediately, and the Facebook and the Wildflower website should be cancelled.*

Motion put and carried 5/0

Further correspondence has been received from the Shire of Mingenew (attached) requesting a special general meeting of the Wildflower Country Committee be held on Tuesday 21 November for the purposes of open discussion between member councils.

Statutory Environment

Nil

Policy Implications

Nil

Consultation

Elected Members

Paul Anderson – Chief Executive Officer

Margaret Rowe – CDO, Shire of Mingenew

Financial Implications

\$4,500 annual membership contribution

Strategic Community Plan

Goal 3: A diverse economy, with flourishing businesses offering a suite of trades, services and retail offerings.

Strategic Objectives

3.1. Opportunities are maximised to promote economic growth and local development.

3.2. Visitors are welcomed and well-catered for.

Officer Comment

The Shire of Mingenew are keen to consider a new model which would see the WFC being largely operated by shire officers reporting back to individual Councils. This model could potentially increase attendance with officers attending meetings during work hours.

It is recommended that Council nominate a representative to attend the meeting, as requested by the Shire of Mingenew, to gain further insight into other local governments' position and whether it would be in the best interests of the Shire of Perenjori to continue with membership of the Wildflower Country committee.

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That Council nominate a representative to attend a meeting to discuss the future of Wildflower Country Inc.

Motion put and carried / lost

ADM 0198



Shire Office
21 Victoria Street
(PO Box 120)
Mingenew WA 6522

28 September 2023

Ref: ED.PR.G.1 / OCR236641

Att: Paul Anderson
Shire of Perenjori
P O Box 22
Perenjori WA 6620

Dear Councillors and CEO's,

RE EXPRESSIONS OF INTEREST – FUTURE OPTIONS FOR WILDFLOWER COUNTRY INC

As a long-standing supporter of Wildflower Country Inc. (Shire of Mingenew, and individually as a previous Committee member), I am writing to you with a sense of determination to protect its future. Wildflower Country Inc. is a remarkable regional initiative and source of pride for our local communities, fostering a deep connection to our region's tourism assets, natural beauty and cultural heritage, resulting in a shared interest and collaborative approach to tourism, and the establishment of a renowned brand that is Wildflower Country.

As you may be aware, the sustainability of Wildflower Country Inc. is currently at risk due to various challenges, including difficulty in gaining sufficient quorums at meetings to comply with its Constitution and leadership to drive achievement in its objectives. Wildflower Country's Acting Chairperson, Mia Maxfield advises that a majority of member local governments have expressed support to disband Wildflower Country Inc. and next steps will be to hold a Special Meeting of the Committee to enact this decision (copy of correspondence attached).

Disbanding would likely result in the loss of Wildflower Country as a brand and tourism asset which could have far-reaching consequences, impacting the region's economy, culture, environment, and community well-being, including loss of tourism and business revenue, loss of regional awareness of tourism products and events, reduced collaboration, limitations in leveraging through economies of scale, and the reputational loss from reduced exposure and reach of established markets. To safeguard the legacy and potential of this initiative, I propose that we come together to explore new avenues for its continuation. I firmly believe that by collaborating with local governments and potential new partners, we can collectively preserve and revitalise Wildflower Country Inc. for generations to come.

The current purpose of Wildflower Country Inc. is *"to promote this beautiful region as a unique and captivating tourism destination, for the collective mutual benefit of the entire Wildflower Country region. Wildflower Country assists with collaborative destination marketing and in producing memorable and positive visitor experiences, as well as assisting to develop the tourism industry within the area"*.

Expanding the purpose of Wildflower Country Inc. beyond the traditional tourism model, to promote economic development and livability in our region presents exciting opportunities for diversification. Exploring alternative governance models for the operation and expansion of Wildflower Country Inc. is another strategic approach that can facilitate adaptability to regional needs, growth and renewed investment.

From its inception, the Wildflower Country has established a number of installations linking drive trails and features throughout the region, recognizable signage, developed and maintained an interactive website and social media accounts and has a well-established, internationally renowned brand. The benefit of the Wildflower Country to local government is a consistent and coordinated approach to tourism, that is enhanced by leveraging power and capacity to attract grants and build networks, meaning there is less onus on individual local governments to carry tourism objectives and activities. Member local governments currently contribute \$4,500 annually to Wildflower Country which covers the cost to engage a marketing expert to manage the website, social media site, advertising, managing enquiries, coordinating development of the brochure, maps



Shire Office
21 Victoria Street
(PO Box 120)
Mingenew WA 6522

28 September 2023

Ref: ED.PRG.1 / OCR236641

information and content, and liaising with stakeholders and partners. The Committee has approximately \$75,000 in funds available in the bank, which has been set aside for future projects.

I invite you to join us for a meeting to discuss potential options and strategies for securing the future of Wildflower Country Inc. During this meeting, we aim to:

1. Share ideas for restructuring the operational model for Wildflower Country Inc.
2. Assess the current challenges and opportunities that lie ahead.
3. Explore potential collaborative efforts to secure the funding and resourcing needed for ongoing operations.
4. Discuss how we can collectively leverage our existing assets, including our brand recognition, website, social media presence, and established partnerships.

The meeting will provide an open forum for all interested parties to express their views, propose ideas, and collaborate to shape the future of Wildflower Country Inc. I genuinely believe that through such a collaborative effort, we can not only protect the legacy we've built but also expand upon it, enriching the lives of our communities.

I kindly request Council's to express interest in participating in this critical discussion by nominating at least one representative to attend a future meeting and would appreciate a response by 9am Monday, 6 November 2023. I propose a meeting date of Tuesday, 21 November 2023 (save the date) which can be attended either in-person or online and will be confirmed once expressions of interest are received.

Please contact Margaret Rowe, Community Development Officer at cdo@mingenew.wa.gov.au or call (08)9928 1102 to confirm your availability and express your interest. Together, we can ensure that the Wildflower Country Inc. brand continues to flourish, benefiting individual local governments, our local communities, and the broader region.

Thank you for your time and consideration. I look forward to the opportunity to work together to secure the future of Wildflower Country Inc.

Kind regard,

A handwritten signature in blue ink, appearing to read "Erin Greaves".

Erin Greaves
Governance and Community Manager

14. Governance:

14.1 TRANSPORTABLE BUILDING – LOT 350 CORNER JOHN & TIMMINGS STREETS, PERENJORI

Applicant:	D Kluth & S Lim
File:	ADM
Date:	13 October 2023
Disclosure of Interest:	
Voting Requirements:	Simple Majority
Author:	Simon Lancaster – Planning Advisor
Responsible Officer:	Paul Anderson - Chief Executive Officer
Attachments:	14.1 – Received Application

Summary

Council is in receipt of an application seeking approval for a transportable building upon Lot 350 on the corner of Timmings and John Streets in the Perenjori townsite. The staff recommendation to this report has been structured in parts A, B or C to provide 3 alternative paths for Council in the event that it considers the application should either be, approved, advertised or refused.

Background

Lot 350 is a 1,021m² property located on the north-eastern corner side of the Timmings Street and John Street intersection in the Perenjori townsite.

Figure 14.1(a) – Location map of Lot 350 on the corner of Timmings & John Streets, Perenjori



The applicant is seeking approval for the permanent siting of a transportable building upon Lot 350 to serve as a residence.

Figure 14.1(b) – Aerial Photo of Lot 350 on the corner of Timmings & John Streets, Perenjori



The applicant made enquiry with the Shire on 25/8/23 regarding the siting of a transportable building upon their property at Lot 350 and was advised by email that they would be required to make application for a planning approval, building permit and septic approval and were provided with the necessary background information to be able to make application.

The applicant subsequently sited the transportable building upon Lot 350 on Saturday 26 August 2023 without obtaining approval.

The Shire advised in writing on the 8 September 2023 that the applicant was required to, within 60 days, either remove the transportable building from Lot 350 or lodge application seeking approval for the transportable building for Shire consideration.

The Shire correspondence also advised that the application would need to include details on the proposed additional building works the applicant was intending to undertake, for example this may include details of the following items, that may be being considered, upon the (to be prepared) site, elevation and floor plans:

- infill of the area between the ground level and the finished floor level;
- skirting/decking area around the building;
- additional roof works such as verandah/carport/patio;
- painting/cladding of the exterior;
- details regarding effluent/wastewater disposal;
- fencing;
- vehicle access/manoeuvring areas;
- landscaping; &
- information relating to the timeframe for the completion of the project;
- other matters.

The applicant subsequently submitted site, floor and elevations plans of the transportable building and these have been provided as **separate Attachment 14.1** to this report.

The site plan on page 1 of Attachment 14.1 illustrates the transportable building in its unextended 2.44m x 5.55m (13.542m²) form which is how it presents in the site photos provided as **Figure 14.1(c)**.

Figure 14.1(c) – Transportable building in unextended form upon Lot 350



The site, floor and elevation plans on page 2-5 of Attachment 14.1 illustrates the building were both sides to be extended outwards to its 6.511m x 5.55m (36.136m²) full extent as generally illustrated in **Figure 14.1(d)**. The extended form creates a 2 bedroom, 1 bathroom floor plan.

Figure 14.1(d) – Example photos of transportable building in extended form



When the building is fully extended it would be setback 8.22m from the Timming Street property frontage and 10.4m from the John Street frontage, and 11m from the side/north-eastern boundary and 23.94m from the rear/south-eastern boundary.

The applicant has undertaken fencing of Lot 350 but the application does not provide detail on any further improvements to either the land, or the building, to enhance the appearance and amenity of the development.

There are works that can be undertaken to buildings of this type to provide them with a more permanent appearance that Council may consider is more in keeping with the surrounding residential area, and some examples are provided in **Figure 14.1(e)**.

Figure 14.1(e) – Examples of works undertaken to similar buildings to provide appearance of more permanent structure



Statutory Environment

Lot 350 corner Timmings & John Streets is zoned 'Residential R10/R30' under the Shire of Perenjori Local Planning Scheme No.3 ('the Scheme').

The Scheme lists the objectives for the 'Residential' zone as being:

- *To provide for a range of housing and a choice of residential densities to meet the needs of the community.*
- *To facilitate and encourage high quality design, built form and streetscapes throughout residential areas.*
- *To provide for a range of non-residential uses, which are compatible with and complementary to residential development."*

The application could be considered under two of the Scheme's land use definitions as follows:

'Repurposed dwelling' which is defined in the Scheme as *"means a building or structure not previously used as a single house which has been repurposed for use as a dwelling."*

'Repurposed dwelling' is listed as an 'A' use in the 'Residential' zone i.e. a land use that is to be advertised for comment prior to determination.

or

'Single House' which is defined in the Residential Design Codes as *"A dwelling standing wholly on its own green title or survey strata lot, together with any easement over adjoining land for support of a wall or for access or services and excludes dwellings on titles with areas held in common property"*

'Single House' is listed as a 'P' use in the 'Residential' zone i.e. a land use that is permitted.

The proposed development should be considered against the following Aims of the Scheme (Section 9):

- *"(b) to ensure there is a sufficient supply of serviced and suitable land for housing, employment, commercial activities, community facilities, recreation and open space"*
- *"(g) to safeguard and enhance the character and amenity of the built and natural environment, including places of heritage value."*

Schedule 2 Part 9 Clause 67 of the *Planning and Development (Local Planning Schemes) Regulations 2015* also lists the following relevant matters to be considered by local government when considering this development application:

- “(a) the aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area;...*
- ...(c) any approved State planning policy;...*
- ...(fa) any local planning strategy for this Scheme endorsed by the Commission;...*
- ...(m) the compatibility of the development with its setting, including –*
 - (i) the compatibility of the development with the desired future character of its setting; and*
 - (ii) the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;*
- (n) the amenity of the locality including the following –*
 - (i) environmental impacts of the development;*
 - (ii) the character of the locality;*
 - (iii) social impacts of the development;...*
- ...(p) whether adequate provision has been made for the landscaping of the land to which the application relates and whether any trees or other vegetation on the land should be preserved;...*
- (s) the adequacy of –*
 - (i) the proposed means of access to and egress from the site; and*
 - (ii) arrangements for the loading, unloading, manoeuvring and parking of vehicles;*
- (t) the amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect on traffic flow and safety;...*
- ...(w) the history of the site where the development is to be located;*
- (x) the impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals;*
- (y) any submissions received on the application;...*
- ...(zb) any other planning consideration the local government considers appropriate.”*

Policy Implications

State Planning Policy 7.3 – Residential Design Codes (the ‘R-Codes’) establish criteria by which the Shire should assess applications.

The proposed development could be considered to meet with the design principles of the R-Codes relating to boundary setback, height, overshadowing, privacy, and have capacity through applied approval conditions to meet with those relating to off-street car parking, vehicular access, landscaping and stormwater management.

Consultation

In the event that Council wishes to consider the application under the definition of a ‘Repurposed Dwelling’ then it can advertise the application by writing directly to surrounding landowners inviting comment, prior to returning this matter to a future meeting of Council for determination.

In the event that Council wishes to consider the application under the definition of a ‘Single House’ it is not obliged to undertake public consultation.

Financial Implications

Nil

Strategic Community Plan

The Shire of Perenjori Strategic Community Plan 2017-2027 identifies the following of relevance in Council’s consideration of this matter:

“Goal 2: Eco-friendly, attractive and well-maintained towns, surrounded by outstanding natural beauty, landscapes, flora and fauna to be protected and enjoyed

2.1 Public health, safety and amenity standards are upheld.

2.2 *Land use and building regulations are designed and administered to meet the current and future needs of the community.”*

“Goal 4: A strong and diverse Council working closely with the proactive and involved community

4.1 *The community is well-informed and engaged.*

4.2 *The Shire listens to and works closely with the community and its decision-making is transparent and accountable.”*

Officer Comment

The officer recommendation has been structured to provide 3 separate alternative paths for Council to consider.

Option A – Approve the application (subject to additional external works being undertaken within a 12 month period to improve the appearance of the development)

In the event that Council considers that the application has some merit then Option A provides suggested wording.

Option A has been structured that the approval is only for a period of 12 months, in which time the applicant must make application for further external works that would provide the appearance of a more permanent residence. In the event that such an application is not received (and the associated works commenced) then the approval would lapse and the matter be returned to Council for determination (with one potential outcome being that Council require removal of the transportable building).

Option B – Advertise the application

In the event that Council considers that the surrounding landowners should be consulted and invited to make comment then Option B suggests that a 21 day advertising period be undertaken at the conclusion of which the matter would be returned to a future meeting of Council for consideration of any submissions received prior to making its determination.

Option C – Refuse the application

In the event that Council considers that the application should be refused then Option C provides a suggested wording for Councillor’s consideration as a starting point for the formulation of its resolution.

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

OFFICER RECOMMENDATION A

(in the event that Council considers that the development is a Single House and should be approved, noting the below recommendation would be for a period of 12 months only in which time the applicant is required to submit further application for additional works)

That Council grant formal planning approval for the siting of a transportable building upon Lot 350 corner of Timmings and John Streets, Perenjori for a period of 12 months subject to the following:

Conditions

- 1 The applicant is required to have lodged application with the Shire for external works to the transportable building that give it the appearance of a permanent residence to the satisfaction of the local government within 6 months of the date of this Council resolution (i.e. 26 April 2024).**
- 2 The applicant is required to have obtained Shire approval for works outlined in condition 1 and commenced those works on-site to the satisfaction of the local government within 12 months of the date of this Council resolution (i.e. 26 October 2024).**

- 3** The transportable building shall not be occupied until compliant with the requirements of the Building Code of Australia, the *Health Act 1911* and the *Health (Treatment Of Sewage And Disposal Of Effluent And Liquid Waste) Regulations 1974*.
- 4** The installation and maintenance of landscaping about the development site for the purposes of providing screening to the approval of the local government.
- 5** All parking of vehicles (and trailers) associated with the development shall be provided for within the property boundary.
- 6** The vehicle access onto Timmings Street (or John Street) shall be appropriately located, designed, constructed and maintained to the approval of the local government.

Notes

- (a) The applicant is advised that this planning approval does not negate the requirement for any additional approvals which may be required under separate legislation. It is the applicant's responsibility to obtain any additional approvals required before the development/use lawfully commences.
- (b) Should the applicant be aggrieved by this determination there is a right (pursuant to the *Planning and Development Act 2005*) to have the decision reviewed by the State Administrative Tribunal. Such application must be lodged within 28 days from the date of determination.

OFFICER RECOMMENDATION B

(in the event that Council considers that the development is a Repurposed Dwelling and must be advertised for comment)

That Council advertise the application seeking approval to site a transportable building upon Lot 350 corner of Timmings and John Streets, Perenjori for a period of 21 days and return the matter to a future meeting of Council for consideration of any received submissions and determination.

OFFICER RECOMMENDATION C

(in the event that Council considers that the development should be refused)

That Council:

- 1** Refuse the application to site a transportable building upon Lot 350 corner of Timmings and John Streets, Perenjori:
 - (a) The development is not considered to be consistent with the objectives of the 'Residential' zoning provided in Section 16 of the Shire of Perenjori Local Planning Scheme which encourages high quality design, built form and streetscapes throughout residential areas.
 - (b) The development is not considered to be consistent with the aims of the Scheme provided in Section 9 of the Shire of Perenjori Local Planning Scheme which is to safeguard and enhance the character and amenity of the built natural environment.
 - (c) The development is not considered to satisfy Clause 67 of the deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.
 - (d) Council is not satisfied that sufficient justification has been provided to warrant approval.

- (e) Approval of this application may well set an undesirable precedent for future variation to the Shire’s requirements, which in time could prove to be detrimental to the character of the Perenjori townsite and the amenity of its residents.**
- 2 That Council issue direction for the transportable building to be removed by the applicant from Lot 350 within 60 days.**
- 3 Advise the applicant if aggrieved by this determination there is a right pursuant to the *Planning and Development Act 2005* to have the decision reviewed by the State Administrative Tribunal. Such application must be lodged within 28 days from the date of determination.**

Motion put and carried / lost

14.2 CHRISTMAS CLOSURE, COUNCIL AND STAFF FUNCTION 2023

Applicant:	Shire of Perenjori
File:	ADM
Date:	3 October 2023
Disclosure of Interest:	
Voting Requirements:	Simple Majority
Author:	Elinor Pitts – Executive Assistant
Responsible Officer:	Paul Anderson - Chief Executive Officer
Attachments:	Nil

Summary

This item seeks endorsement of the closure of the administration building between Christmas and New Year and the annual Christmas Party for all Councillors, Shire Employees and their immediate families.

Background

In previous years, the administration staff underwent a Christmas/New Year stand-down in which the main administration building was closed during the period between Christmas and New Year. It is proposed that a similar Christmas stand-down be endorsed over the period between Christmas and New Year 2023/24.

The Christmas stand-down is to be advertised to the general public and alternative contact numbers be provided in the event that urgent action needs to be undertaken by resident staff.

Where a Christmas stand-down is invoked, all staff will be expected to take that time off either using rostered days off or annual leave, otherwise those staff in positions able to continue to work can do so with their supervisor's permission.

The proposed closure will be from 12.00 pm Friday 22 December and re-opening at 8.00 am Thursday 4 January.

The Shire has traditionally hosted a single end of year Employee and Council Christmas function in order to recognise the efforts of all throughout the calendar year. It is proposed that the event be held at the Perenjori Pavilion on Friday 15 December 2023 commencing at 6.00 pm.

Statutory Environment

Nil

Policy Implications

Nil

Consultation

Paul Anderson – Chief Executive Officer

Financial Implications

Funds for the Christmas function are included in the existing budget allocations for Council functions.

Strategic Community Plan

Area 5: Investing in Council's Capacity – Our Leadership

Goal: Strengthen the Shire's position as an innovative and proactive local government providing an excellence in all areas of governance, management and leadership.

Officer Comment

The annual administration Christmas/New Year stand-down is an appropriate response where there is not a high volume of counter or telephone enquiries, and where there is no particular need to have the administration building open at what is considered a quiet time of the year.

The end of year function is an event that provides an opportunity for all employees and Councillors to enjoy a Christmas meal and drinks together. The function signifies the end of the calendar year and acknowledges the efforts achieved by all over the year.

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That Council:

1) endorse the closure of the administration building for Christmas from 12.00 pm Friday 22 December 2023 and re-opened at 8.00 am Thursday 4 January 2024.

2) endorse a Christmas function for employees and Councillors, to be held at the Perenjori Pavilion on Friday 15 December at 6.00 pm.

Motion put and carried / lost

14.3 STRATEGIC RESOURCE PLAN 2023 - 2028

Applicant:	Shire of Perenjori
File:	ADM 0477
Date:	9 October 2023
Disclosure of Interest:	
Voting Requirements:	Simple Majority
Author:	Nola Comerford – Manager Corporate and Community Services
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	Strategic Resource Plan 2023 - 2028

Summary

For Council to consider endorsement of the Strategic Resource Plan which includes long-term and asset management planning.

Background

The Strategic Resource Plan forms a component of the Plan for the Future as required by section 5.56 of the Local Government Act 1995. The document includes long term financial management, asset management and workforce circumstances.

Statutory Environment

Local Government Act 1995

Planning for the future

(1) A local government is to plan for the future of the district.

(2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

Local Government (Financial Management) Regulations

Policy Implications

Nil

Consultation

Paul Anderson – Chief Executive Officer

Ally Bryant – Finance Manager

Moore Australia - Consultants

Financial Implications

Guidance for Council's annual budgets.

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

Officer Comment

The purpose of the plan is to reflect and provide guidance after considering the currently known requirements, such as asset acquisitions, renewals and disposals. The Capital programs are based off the current 5-10 year programs already in place within the budget, and forecasts anticipated operating income, expenditure and grants.

This plan is a living document and can be changed as circumstances require. It provides a starting point for development of future annual budgets and is an important element in calculating the Shire's statutory ratios under the integrated planning and reporting framework.

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That Council adopt the Strategic Resource Plan 2023-2028, as presented.

Motion put and carried / lost

15. Confidential Reports:

15.1 COUNCIL DECISION TO GO BEHIND CLOSED DOORS

PROCEDURAL MOTION

Council Resolution:

Moved: Seconded:

Motion put and carried / lost

15.2 COUNCIL DECISION TO RETURN FROM BEHIND CLOSED DOORS

PROCEDURAL MOTION

Council Resolution:

Moved: Seconded:

Motion put and carried / lost

16. Ordering the Common Seal:

Document	Organisation	Purpose	Date

17. Reports of Committees and Members:

18. Motions of Which Previous Notice Has Been Given:

19. Notice of Motions:

20. New Business of an Urgent Nature Admitted by Council:

21. Closure of Meeting:

The Shire President to declare the meeting closed.

22. Next Meeting:

The Shire President advised that the date of the next Ordinary Meeting of Council will be held on Thursday 23 November 2023 commencing at 3:00 pm in the Shire of Perenjori Council Chambers, 56 Fowler Street, Perenjori WA 6620.