



Shire of  
**Perenjori**  
Embrace Opportunity

Shire of Perenjori – Ordinary Council Meeting  
**MINUTES**

**Thursday 26 March 2026**



## NOTICE OF AN ORDINARY COUNCIL MEETING

Dear Council Member,

The next Ordinary Meeting of the Shire of Perenjori will be held on Thursday, 26 March 2026 in the Latham Community Centre, Latham WA 6616, commencing at 3.00 pm.

A handwritten signature in black ink, appearing to read "C. Strugnell", is positioned below the meeting details.

Clinton Strugnell

**CHIEF EXECUTIVE OFFICER**

Date: 20 March 2026

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## Council Roles

### **Advocacy:**

When Council advocates on its own behalf or on behalf of its community to another level of government / body /agency.

### **Executive/Strategic:**

The substantial direction setting and oversight role of the Council e.g. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

### **Legislative:**

Includes adopting local laws, town planning schemes and policies.

### **Review:**

When Council reviews decisions made by Officers.

### **Quasi-Judicial:**

When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.

Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g.: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

## Disclaimer

"Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

## Shire of Perenjori

Minutes for the Shire of Perenjori Ordinary Meeting of Council held on Thursday, 26 March 2026, at the Latham Community Centre, Latham WA 6616.

### 1. Declaration of Opening/Acknowledgement of Traditional Custodians/Audio Recording:

The Shire President declared the meeting open at 3:00pm and welcomed those in attendance.

In accordance with r.14I of the *Local Government (Administration) Regulations 1996*, this meeting was recorded and made publicly available on the Shire's website, with publication of meeting minutes.

#### Acknowledgement of Traditional Custodians: -

As per the Shire of Perenjori Policy (N° 1021) we wish to acknowledge the traditional owners of the land upon which the Shire of Perenjori is situated and to demonstrate respect for the original custodians.

***I respectfully acknowledge the past and present traditional owners of the land on which we are meeting, the Badimia people. It is a privilege to be standing on Badimia country.***

### 2. Opening Prayer/Acknowledgement of Pioneers:

The Shire President read the opening prayer.

#### Acknowledgement of Pioneers;

***I acknowledge the pioneers who settled this country, developed the land and turned it into the productive country we know today.***

### 3. Disclaimer Reading:

As printed.

### 4. Record of Attendance/Apologies/Leave of Absence:

#### 4.1 ATTENDANCE:

Elected Members:	Cr Jude Sutherland (Shire President) Cr Daniel Bradford (Deputy Shire President) Cr Andrew Fraser Cr Brian Campbell Cr Leslie Hepworth Cr Roger Dring
Staff:	Clinton Strugnell (Chief Executive Officer) Nola Comerford (Manager Corporate and Community Services) Marty Noordhof (Manager Infrastructure Services) Bobbie van Rensburg (Executive Assistant) Rick Ryan (Community Emergency Services Manager)
Distinguished Visitors:	Nil
Members of the Public:	Roslyn Campbell
Leave of Absence:	Cr Dakota Curtin
Apologies:	Nil

**5. Public Question Time:**

**5.1 RESPONSE TO QUESTIONS TAKEN ON NOTICE:**

Nil

**5.2 QUESTIONS WITHOUT NOTICE:**

Nil

**6. Applications for Leave of Absence:**

**6.1 APPLICATION/S FOR LEAVE OF ABSENCE:**

**COUNCIL DECISION**

**Council Resolution Number: 260326.1**

**Moved: Cr Fraser                      Seconded: Cr Campbell**

**That Cr Fraser be granted leave of absence for the meeting of 23 April 2026**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Bradford, Cr Campbell, Cr Fraser, Cr Hepworth, Cr Dring**

**Against: Nil**

**7. Confirmation of Minutes of Previous Meetings:**

**7.1 ORDINARY COUNCIL MEETING HELD ON 26 February 2026**

**COUNCIL DECISION**

**Council Resolution Number: 260326.2**

**Moved: Cr Campbell                      Seconded: Cr Bradford**

**That the Minutes of the Ordinary Meeting of Council held on 26 February 2026, be confirmed as true and correct subject to no corrections**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Bradford, Cr Campbell, Cr Fraser, Cr Hepworth, Cr Dring**

**Against: Nil**

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**8. Announcements by Presiding Member Without Discussion:**

The Shire President commented on the successful preparations for Cyclone Narelle and to remind the community to look after each other and to stay safe during the event.

**9. Petitions/Deputations/Presentations:**

Nil

**10. Announcements of Matters for Which Meeting May Be Closed:**

In accordance with section 5.23(2) of the *Local Government Act 1995*, the meeting was closed to members of the public at 3:16pm to consider confidential items:

- 16.2 DISPOSAL OF LATHAM HALL
- 16.3 CEO KEY PERFORMANCE INDICATORS FOR FEBRUARY 2026 – FEBRUARY 2027
- 16.4 CONTRACT OF EMPLOYMENT – MANAGER CORPORATE AND COMMUNITY SERVICES

As the matters contain confidential information relating to sections 5.23(2)(b), and 5.23 (4) (c) (i) of the *Local Government Act 1995*

**11. Declaration of Interest:**

**11.1 INTEREST – CR CAMPBELL (ITEM 16.2)**

Cr Campbell declared an Impartial Interest in Confidential Item 16.2 Disposal of Latham Hall as he is a member of the Latham Progress Association. Cr Campbell left the room at 3:11pm and returned at 3:15pm.

**11.2 INTEREST – CLINTON STRUGNELL, CEO (ITEM 16.3)**

Chief Executive Officer, Clinton Strugnell declared a financial interest in Confidential Items 16.3 – Chief Executive Officer Key Performance Indicators for February 2026 -2027. The CEO left the room at 3:16pm and returned to the room at 3:17pm

**11.3 INTEREST – NOLA COMERFORD, M CCS (ITEMS 16.4)**

Manager Corporate and Community Services declared a financial interest in Confidential Items 16.4 – Contract of Employment – Manager Corporate and Community Services. The M CCS Manager left the room at 3:17pm and returned to the room at 3:19pm

“Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.”

**12. Finance:**

**12.1 MONTHLY FINANCIAL REPORT – FEBRUARY 2026**

<b>Applicant:</b>	Shire of Perenjori
<b>File:</b>	ADM 0082
<b>Date:</b>	26 March 2026
<b>Disclosure of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Author:</b>	Ally Bryant – Finance Manager
<b>Responsible Officer:</b>	Clinton Strugnell - Chief Executive Officer
<b>Attachments:</b>	<a href="#">12.1.1 Monthly Statement of Financial Activity for February 2026</a>

**Summary**

This item recommends that Council receives the Financial Activity Statements for the periods ending 28 February 2026.

**Background**

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare a Monthly Statement of Financial Activity.

Recent changes to the Regulations require a focus on reporting and variance analysis by nature and type rather than by program. The Shire's reports have historically been prepared by both nature and type and program with the variance analysis done by program. All reports for 2025-26 to date have been prepared by both nature and type and program, but with the variance analysis being done by nature and type in compliance with the revised Regulations.

**Statutory Environment**

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare a Monthly Statement of Financial Activity.

**Policy Implications**

Nil

**Consultation**

Nil

**Financial Implications**

Shown in the attached data.

**Strategic Community Plan**

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

Strategic Objectives

4.6. The organisation, assets and finances of the Shire are managed responsibly

**Officer Comment**

The audited opening surplus for the 2024-25 financial year is \$3,010,531. As previously advised, this surplus is notionally deceiving as the State Government transferred 50% of its 2025-26 financial assistance grants (totalling \$1.570m) to the Shire in June 2025.

Operating revenue YTD is \$6,731,724 over budget by \$181,128

Operating expenditure YTD is \$7,677,146 under budget by \$920,329

Key variances between the YTD budget and actuals are explained in the attached report on pages 2-3.

**COUNCIL DECISION**

**Council Resolution Number: 260326.3**

**Moved: Cr Hepworth**

**Seconded: Cr Dring**

**That the Monthly Financial Report to 28 February 2026 as attached be received.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Bradford, Cr Campbell, Cr Fraser, Cr Hepworth, Cr Dring**

**Against: Nil**

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## 12.2 SCHEDULE OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 28 FEBRUARY 2026

<b>Applicant:</b>	Shire of Perenjori
<b>File:</b>	ADM 0082
<b>Report Date:</b>	17/03/2026
<b>Disclosure of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Author:</b>	Gypsie Douglas – Finance Officer
<b>Responsible Officer:</b>	Ally Bryant – Finance Manager
<b>Attachments:</b>	<a href="#">12.2 (a) - Accounts for Payment February 2026</a> <a href="#">12.2 (b &amp; c) - Corporate Credit Card Breakdown and Statement</a>

### Summary

Council is presented the list of payments made from the Municipal, Trust and Reserve Accounts under delegation since the last Ordinary Council Meeting.

### Background

Council delegates authority to the Chief Executive Officer annually:

- To make payments from Trust, Reserve and Municipal Fund;
- To purchase goods and services to a value of not more than \$250,000;

### Legal Compliance

*Local Government Act 1995*

S6.5. Accounts and records

Local Government (Financial Management) Regulations 1996

R11. Payments, procedures for making etc.

R12. Payments from municipal fund or trust fund, restrictions on making

(1) A payment may only be made from the municipal fund or the trust fund —

(a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or

(b) otherwise, if the payment is authorised in advance by a resolution of the council.

(2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

S13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

(a) the payee's name; and

(b) the amount of the payment; and

(c) the date of the payment; and

(d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing —

(a) for each account which requires council authorisation in that month —

(i) the payee's name; and

(ii) the amount of the payment; and

(iii) sufficient information to identify the transaction; and

(b) the date of the meeting of the council to which the list is to be presented.

- (3) A list prepared under sub-regulation (1) or (2) is to be —
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
  - (b) recorded in the minutes of that meeting.

**Policy Implications**

Nil

**Council Policy Compliance**

Payments are checked to ensure compliance with Council's Purchasing Policy Number 4007 – Procurement Policy.

**Financial Implications**

All payments are made in accordance with the adopted annual budget.

**Strategic Community Plan**

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

**Consultation**

Clinton Strugnell – Chief Executive Officer

Ally Bryant – Finance Manager

**Officer Comment**

Accounts paid for the month ending 28<sup>th</sup> February 2026

<b>Municipal Account</b>	
EFT 19792-19866	\$378,428.15
Direct Debits	\$138,125.66
Cheques	\$0.00
Corporate MasterCard	\$3,502.68
Bank Fees	\$215.24
<b>Total</b>	<b>\$520,271.73</b>

<b>Trust Account – Mt Gibson Public Benefit Funds</b>	
EFT – Transfer to another account (Close Term Deposit)	\$0.00
Cheques	\$0.00
Bank Fees	\$0.00
<b>Total</b>	<b>\$0.00</b>

Totalling **\$520,271.73** from *Municipal* and *Trust Accounts* for the month ending **28<sup>th</sup> February 2026**.

**COUNCIL DECISION**

**Council Resolution Number: 260326.4**

**Moved: Cr Bradford**

**Seconded: Cr Fraser**

**That the cheques and electronic payments as per the attached schedules of accounts for payment totaling \$520,271.73 (Five hundred and twenty thousand, two hundred and seventy-one dollars and seventy-three cents) be accepted.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Bradford, Cr Campbell, Cr Fraser, Cr Hepworth, Cr Dring**

**Against: Nil**

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### 12.3 DISPOSAL OF PROPERTIES 50 AND 59 RUSSELL ST / 19 HESFORD STREET

Applicant:	Shire Of Perenjori
File:	A754, A721, A735
Date:	26 March 2026
Disclosure of Interest:	Nil
Voting Requirements:	Simple majority
Author:	Clinton Strugnell – Chief Executive Officer
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	Nil

#### Summary

The purpose of this item is to finalise the disposal of residential properties located at 50 Russell Street, 59 Russell Street and 19 Hesford Street.

#### Background

In October 2025 the Shire of Perenjori commissioned independent valuations for 19 Hesford Street, 50 Russell Street and 59 Russell Street. The valuations were commissioned with a view to disposing of the properties to the existing tenants.

The tenants were subsequently provided with valuations of the respective property they occupy and invited to provide an indicative offer for the properties purchase. At its meeting of December 2025 Council considered the indicative offers and resolved to provide each tenant with a final price at which it would be prepared to consider disposing of the properties.

The tenants at all three properties agreed in principle to the pricing and accordingly Council was able to commence the statutory property disposal process.

#### The indicative pricing is:

- . 19 Hesford Street \$210,000
- . 50 Russell Street \$225,000
- . 59 Russell Street \$220,000

At the February 2026 Ordinary Council Meeting the following resolution was made.

#### Council Resolution Number: 260226.26

Moved: Cr Fraser

Seconded: Cr Bradford

#### That Council:

1. Initiate the disposal of property provisions in accordance with Section 3.58 (3)(4) of the *Local Government Act 1995* for the sale of 50 Russell Street, 59 Russell Street and 19 Hesford Street and;
2. Consider any public submission relating to the disposal at the March Ordinary Council Meeting.

Motion put and carried 5/0 by Absolute Majority

For: Cr Sutherland, Cr Bradford, Cr Campbell, Cr Curtin, Cr Fraser

Against: Nil

#### Statutory Environment

Local Government Act 1995 Section 3.58

(3)A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —

- (a) it gives local public notice of the proposed disposition —
  - (i) describing the property concerned; and
  - (ii) giving details of the proposed disposition; and

*(iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;*

*and*

*(b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.*

*(4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —*

*(a) the names of all other parties concerned; and*

*(b) the consideration to be received by the local government for the disposition; and*

*(c) the market value of the disposition —*

*(i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or*

*(ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.*

### **Policy Implications**

Nil

### **Consultation**

Council

Property tenants

### **Financial Implications**

The sale of the three properties will generate \$655,000 in sale proceeds. It is recommended these funds be allocated direct to the Shire of Perenjori – Housing Reserve Fund.

In December 2025 the Shire of Perenjori in conjunction with the Shires of Carnamah, Three Springs and Mingenew lodged an application for funding under the Regional Housing Support Fund. The Shire of Perenjori's component of the application will require approximately \$313,000 in matching funding.

### **Strategic Community Plan**

4.6. The organisation, assets and finances of the Shire are managed responsibly

### **Officer Comment**

Nil

## COUNCIL DECISION

**Council Resolution Number: 260326.5**

**Moved: Cr Campbell**

**Seconded: Cr Fraser**

**That Council**

**1. Acknowledge that no public submissions were received in response to its advertisement for the disposal of 50 Russell Street, 59 Russell Street and 19 Hesford Street.**

**2. Resolve that having complied with the provisions of Section 3.58(3) of the Local Government Act 1995 the Shire of Perenjori will dispose of the following properties.**

. 19 Hesford Street	Andy King and Caroline Dahlberg	\$210,000
. 50 Russell Street	Tim and Emma McKenzie	\$225,000
. 59 Russell Street	Kirk and Silvia Pohl	\$220,000

**3. Instruct the Chief Executive Officer to arrange the property settlements.**

**4. Resolve that all funds from the sale of the properties be allocated to the Housing Reserve.**

**Motion put and carried 6/0**

**For: : Cr Sutherland, Cr Bradford, Cr Campbell, Cr Fraser, Cr Hepworth, Cr Dring**

**Against: Nil**

[Next Item](#)

### 13. Community Development and Services:

#### 13.1 REQUEST FOR FINANCIAL CONTRIBUTION – CARNAMAH PERENJORI HOCKEY CLUB PLAYER’S SHELTER CONSTRUCTION

<b>Applicant:</b>	Shire of Perenjori
<b>File:</b>	ADM 0051
<b>Date:</b>	26 March 2026
<b>Disclosure of Interest:</b>	Nil
<b>Voting Requirements:</b>	Absolute Majority
<b>Author:</b>	Adim Hajat – Community Development Officer
<b>Responsible Officer:</b>	Clinton Strugnell – Chief Executive Officer
<b>Attachments:</b>	<a href="#">13.1.1 Wide Span Sheds Quotation – 20 Feb 2026</a> <a href="#">13.1.2 Players Shelter Design</a> <a href="#">13.1.3 Purchase Agreements – Wide Span Sheds</a> <a href="#">13.1.4 Purchase Agreement incl Tax Invoice</a> <a href="#">13.1.5 New Players Shelter proposed location</a> <a href="#">13.1.6 Carnamah Perenjori Hockey Club – Infrastructure Budget</a>

#### Summary

To consider a request for funding to address a shortfall of \$6,000 cash component and \$2,200 In-kind contribution for the Carnamah Perenjori Hockey Club players’ shelter project.

#### Background

The Carnamah Perenjori Hockey Club is a key sporting organisation within the Shire, providing opportunities for youth, adults, and community members to participate in hockey. The club plays an important role in supporting active lifestyles, community engagement, and social connection across the district.

Hockey is played during the annual winter season, which runs from April through to July. During this period, the club fields teams across a range of age groups and regularly participates in the regional competition with other surrounding towns. The club also supports the development of junior players, encouraging participation and skill development while fostering a strong sense of teamwork and community involvement.

Currently, the club does not have a dedicated players shelter in Perenjori, leaving participants exposed to weather conditions and limiting the usability of the field during extreme heat or rainfall. A player’s shelter would provide the following benefits:

- Provide shaded and weather-protected space for players and officials
- Encourage greater participation, particularly among youth and juniors
- Improve the overall spectator and visitor experience
- Support the longevity and sustainability of the club as a community organisation

Council has commenced the development of a strategy to guide the provision of financial support for local sporting groups in Perenjori and Latham through the 10-Year Infrastructure Plan. As part of this process, a survey was distributed to all local sporting groups in late 2025 to gather information on current facilities, infrastructure requirements, and future priorities. The survey aimed to identify both short-term and long-term infrastructure needs to assist Council in planning and prioritising potential upgrades, maintenance, and new developments over the next decade.

All sporting groups responded to the survey, providing valuable feedback on the condition of existing facilities and outlining their anticipated infrastructure requirements. The information collected will be used to inform Council's long-term planning and investment decisions, ensuring that available funding is directed towards projects that support community participation in sport and recreation, maintain safe and functional facilities, and meet the evolving needs of local clubs and users.

The outcomes of the survey will contribute to the development of a structured funding approach that supports sustainable facility management and helps sporting organisations plan for future growth. Council will continue to work collaboratively with local sporting groups as the strategy is developed to ensure priorities are aligned with community needs and available resources.

The proposed players' shelter will be constructed in accordance with the design attached. The structure will incorporate two separate sheltered areas for players, providing designated spaces for both the home and visiting teams. These two sections will be separated by a central storage area, which will allow for the secure storage of sporting equipment and related items.

The storage area will be fitted with roller doors to enhance security and provide convenient access for authorised users. This design ensures that equipment can be safely stored on site while also maintaining functional and weather-protected spaces for players during training sessions and match days. The layout has been developed to support practical use by local sporting groups while improving the overall functionality of the sporting facility.

- Player's shelter 16m(l) x 5m(w) x 3m(h) proposed location towards the northern end of the hockey oval. See attached map for location. Preferably position halfway as per the WA Hockey Sporting Rules and Constitutions.

The Carnamah Perenjori Hockey Club (CPHC) has formally requested financial assistance from the Shire in support of the shortfall for the cost of the player's shelter.

This upgrade is intended to enhance the comfort, safety, and overall experience for players, officials, and visiting teams, while also providing a functional and long-lasting addition to the club's infrastructure.

The proposed shelter has been carefully designed to meet the needs of the club and the broader community, with key features including:

- Covered seating for players and officials: Providing protection from sun, wind, and rain, the shelter will ensure that all participants can prepare, rest, and strategise comfortably during training and competition.
- Secure storage for equipment: The inclusion of storage facilities will allow the club to safely house hockey sticks, balls, uniforms, and other essential items, reducing wear and tear and ensuring equipment is readily accessible.
- Durable and low-maintenance construction: Materials have been selected to withstand local weather conditions and minimise ongoing maintenance costs, ensuring the shelter remains functional and visually appealing for many years.

The financial support requested from the Shire will primarily contribute towards addressing the shortfall associated with the purchase of materials, equipment, and construction costs required for the project. The Carnamah Perenjori Hockey Club will also provide support through its own contributions and involvement in the project where possible.

This partnership between the Shire and the club demonstrates a collaborative approach to the development and improvement of community sporting infrastructure. By working together, both parties can help ensure that facilities continue to meet the needs of local users while supporting participation in sport and recreation. The project will deliver benefits to the wider community by enhancing local sporting facilities, encouraging active lifestyles, and strengthening social connections within the Shire.

Council has received a formal request from the Carnamah Perenjori Hockey Club seeking financial support of \$6,000 and \$2,200 In-kind contribution to address assist with the foundation works. The shelter is an essential infrastructure project for the club, providing protection and amenities for players, officials, and visiting teams, while also enhancing the overall usability of the hockey grounds.

The club has already demonstrated strong fundraising capability and actively pursued external funding for the project and have successfully secured \$13,000 through the CBH Grassroots Community Fund in 2025. This funding, combined with volunteer labour and in-kind contributions from club members, will significantly reduce the overall project cost and demonstrate the club's commitment to delivering the facility in a cost-effective and sustainable manner.

**The CPHC total cost of the Player's Shelter Project:**

Income Cash Only	
CPHC contribution (Financial & In-Kind)	\$9,500
CBH Grassroots Community Funding	\$13,000
Shire of Perenjori Contribution	\$6,000
<b>Total Income</b>	<b>\$28,500</b>
Expenditure	
Concrete estimate	\$12,100
Wide Span Shed Kit	\$16,460
<b>Total Expenditure</b>	<b>\$28,560</b>

By contributing the requested \$6,000 financial shortfall, the Shire would enable the completion of the shelter, ensuring that the facility meets community needs, encourages participation across all age groups, and supports the ongoing growth and sustainability of hockey within the region.

The Carnamah Perenjori Hockey Club is a central sporting combined community organisation of the two townsites, promoting active participation in hockey and offering recreational opportunities to residents across all age groups in the surrounding shires.

This partnership approach demonstrates how Council investment can be leveraged to create tangible benefits for players, officials, volunteers, and the wider community. The shelter will provide essential weather protection, improve the usability of the hockey oval, and encourage increased participation across all age groups, particularly youth.

By supporting the club in this way, the Shire not only contributes to high-quality sporting infrastructure but also strengthens community engagement, volunteerism, and social cohesion within the region.

**Statutory Environment**

Local Government Act 1995

Local Government (Functions and General) Regulations 1996

**Policy Implications**

Nil

**Consultation**

Clinton Strugnell – Chief Executive Officer

Nola Comerford – Manager Corporate & Community Services

Ally Bryant – Manager of Finance

Martyn Noordhof – Manager Infrastructure Services

Jess Cole – Chairperson Carnamah Perenjori Hockey Club

### **Financial Implications**

The Shire's contribution would be allocated from the 2025/26 Donation Expenses budget, in accordance with Council's discretion to provide financial support for initiatives that benefit the community, in which is provision of \$9,650. This contribution reflects the Shire's commitment to supporting local projects that enhance community infrastructure and wellbeing.

Funding the project represents a relatively small investment by the Shire that will yield long-term community benefits, including improved participation, enhanced spectator experience, and increased volunteer engagement.

### **Strategic Community Plan**

Goal 3: A diverse economy, with flourishing businesses offering a suite of trades, services and retail offerings.

3.1. Opportunities are maximised to promote economic growth and local development.

Goal 4: A strong and diverse Council working closely with a proactive and involved community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

### **Officer Comment**

The Carnamah Perenjori Hockey Club's request for financial assistance is fully aligned with the Shire's strategic objectives of supporting local sport, recreation, and community infrastructure. The proposed players shelter will provide significant benefits, including weather protection for players and officials, improved usability of the hockey oval, and a more comfortable environment for visiting teams and spectators.

The club has demonstrated strong community capacity and engagement through volunteer labour and the successful acquisition of external funding, including the CBH Grassroots Grant. This indicates that Shire support will be leveraged effectively, ensuring the project is delivered efficiently and sustainably.

Through its activities, the Carnamah Perenjori Hockey Club continues to make a valuable contribution to the local sporting landscape and helps maintain the Shire's strong culture of community sport.

Supporting the shelter project also reinforces the Shire's role in fostering collaboration with community organisations, encouraging volunteerism, and promoting social cohesion. It aligns with Council policies and frameworks for equitable funding allocation, community partnerships, and local infrastructure development.

Officer comment supports the recommendation that the Shire provide financial assistance, recognising that the project will deliver tangible social, recreational, and cultural benefits to the Perenjori community, and contribute to the long-term sustainability of sporting infrastructure in the region.

### **COUNCIL DECISION**

**Council Resolution Number: 260326.6**

**Moved: Cr Fraser**

**Seconded: Cr Hepworth**

- 1. That Council approve financial support of \$6,000 cash and \$2,200 In-kind contribution to the Carnamah Perenjori Hockey Club to assist with the construction of a player's shelter at the Perenjori Hockey Oval.**
- 2. That the approved funds be allocated from the Donation Account (1040120.307).**
- 3. Authorise the Chief Executive Officer to liaise with the Carnamah Perenjori Hockey Club to finalise a funding agreement, establish a project timeline, and determine any reporting requirements associated with the financial support.**

**Motion put and carried 6/0 by absolute majority**

**For: Cr Sutherland, Cr Bradford, Cr Campbell, Cr Fraser, Cr Hepworth, Cr Dring**

**Against: Nil**

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**14. Infrastructure Services:**

Nil

**15. Governance:**

**15.1 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION: NATIONAL GENERAL ASSEMBLY REGISTRATION 2026**

Applicant:	Shire of Perenjori
File:	ADM 0653
Date:	26 March 2026
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Bianca Plug – Governance Officer
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	<a href="#">15.1.1 – NGA 2026 Information Flyer</a>

**Summary**

For Council to consider the attendance of Elected Members and the Chief Executive Officer at the 2026 National General Assembly of Local Government (NGA), held in conjunction with the Regional Cooperation and Development Forum, to be held from 23–25 June 2026 at the National Convention Centre, Canberra.

**Background**

The 32<sup>nd</sup> Australian Local Government Association’s annual NGA is a professional development and networking opportunity involving the largest gathering of local government elected members throughout Australia. The NGA provides an opportunity to learn about the work of local governments across Australia, to develop community leadership skills and to engage in advocacy on behalf of the Shire of Perenjori.

The National General Assembly will be held from 23–25 June 2026 at the National Convention Centre, Canberra.

The Regional Cooperation and Development Forum will run in conjunction with the NGA on Tuesday 23 June 2026, 9.00am – 5.30pm, at the National Convention Centre Canberra. It is an additional fee to attend.

The theme of this year’s event will be “National Priorities Need Local Solutions”, focusing on the key role that we all play delivering local-place based initiatives that help address our nation’s big challenges.

Registrations are open with Early Bird rates available until Thursday, 30 April 2026.

**Statutory Environment**

Nil

**Policy Implications**

Policy No. 7019 – Council Member Continuing Professional Development & Travel

As per Council Policy No. 7019 – Council Member Continuing Professional Development & Travel, authorisation for Shire representatives and Council members to attend a conference held outside of WA, is dependent upon approval granted by Council resolution.

**Consultation**

Elected Members – Shire of Perenjori  
Clinton Strugnell – Chief Executive Officer

**Financial Implications**

There is approximately \$18,000 remaining in the 2025/26 Annual Budget for Elected Member training, travel and conference attendance. Should more than three Councillors wish to attend the 2026 National General Assembly, a budget amendment will need to be undertaken.

**National General Assembly Registration**

- Full Registration (Early Bird) \$999.00\*  
*Includes all National General Assembly sessions, access to the Exhibition Hall, catering, Welcome Reception & Exhibition Opening, General Assembly satchel and materials.*

**Regional Forum Registration**

- Regional Forum for NGA Delegate Discount \$350.00

**Partner Registration (Optional)**

- Partner Registration \$335.00  
*Includes a ticket to the Welcome Reception & Exhibition Opening and attendance to 2x day partner tours on Wednesday and Thursday during the NGA. Tours are yet to be announced.*

#### Social Function (Optional)

- NGA Gala Dinner Ticket \$245.00

#### Canberra Accommodation Options

- Crowne Plaza Canberra (adjacent) \$375.00 per night
- Avenue Hotel (15-20 min) \$330.00 per night
- Nesuto Canberra Apartment Hotel (5 min) \$289.00 per night
- A by Adina (5 min) \$249.00 per night
- QT Hotel (10 min) \$249.00 per night
- The Sebel Canberra Civic (7 min) \$235.00 per night
- Mantra on Northbourne (15-20 min) \$219.00 per night
- Adina Serviced Apartments (20 min) \$219.00 per night

#### Perth Accommodation Friday, 26 June 2026

*Due to the late return flight from CBR-PER, a hotel is recommended*

- Perth Ascot Central Apartment Hotel \$221.00 per night
- Airport Apartments by Vetroblu \$231.00 per night

#### Flights:

\$2,119.00 Return (subject to change)

#### TOTAL:

\$4,930 per person\*\*

\* Early bird registration fee must be secured by 30 April 2026. Registrations beyond this date will be \$1,125.00.

\*\* The total amount per person includes:

- Return flights
- Early bird registration (excluding the Partner Registration)
- Regional Forum registration
- Gala dinner ticket
- 4 nights at the A by Adina Canberra which is located only 5 minutes from the National Convention Centre, and;
- 1 night's accommodation in Perth on Friday, 26 June 2026 at Perth Ascot Central Apartment Hotel.

The total amount does not include other incidentals such as meals, uber/taxi fees or airport parking.

#### Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.3. The Shire advocates and partners effectively on behalf of the community.

#### Officer Comment

The last time the Council attended the NGA in Canberra was in 2023, with two Council members, Cr Sutherland and Cr Fraser, along with the Chief Executive Officer. The 2024 and 2025 NGA was not attended.

As recommended by previous attendees, flights would be reserved for a day either side of the Assembly to allow a more leisurely arrival and departure.

Qantas is the only airline operating direct flights from Perth to Canberra. These flights are scheduled daily, with an average flight duration of approximately 3 hours 50 minutes (PER-CBR) and 4 hours 40 minutes (CBR-PER). Due to Qantas being the sole airline, flight times are limited.

Monday, 22 June 2026 (PER-CBR)

- Depart Perth 1.30 pm
- Arrive Canberra 7.20 pm

Friday, 26 June 2026 (CBR-PER)

- Depart Canberra 8.10pm
- Arrive Perth 10.45pm

**PROCEDURAL MOTION**

**Council Resolution Number: 260326. 7**

**Moved: Cr Campbell      Seconded: Cr Bradford**

**That Council suspend Standing Orders, *Clause 9.5 Limitation on number of speeches*, at 3:08pm to allow for open discussion of Item .**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Bradford, Cr Campbell, Cr Fraser, Cr Hepworth, Cr Dring**

**Against: Nil**

**PROCEDURAL MOTION**

**Council Resolution Number: 260326. 8**

**Moved: Cr Campbell                      Seconded: Cr Bradford**

**That Council resume Standing Orders, *Clause 9.5 Limitation on number of speeches*, at 3:09pm.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Bradford, Cr Campbell, Cr Fraser, Cr Hepworth, Cr Dring**

**Against: Nil**

**OFFICER RECOMMENDATION**

**That Council:**

**1. Decline the invitation for the Chief Executive Officer and Elected Members to attend the 2026 National General Assembly of Local Government to be held from 23-25 June 2026 at the National Convention Centre, Canberra**

**OR**

**2. Authorise the attendance of the Chief Executive Officer and the following Elected Members to attend the 2026 National General Assembly of Local Government, held in conjunction with the Regional Cooperation and Development Forum, from 23-25 June 2026 at the National Convention Centre, Canberra:**

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_
- 5. \_\_\_\_\_
- 6. \_\_\_\_\_
- 7. \_\_\_\_\_

**COUNCIL DECISION**

**Council Resolution Number: 260326. 9**

**Moved: Cr Campbell                      Seconded: Cr Hepworth**

**That Council:**

**1. Decline the invitation for the Chief Executive Officer and Elected Members to attend the 2026 National General Assembly of Local Government to be held from 23-25 June 2026 at the National Convention Centre, Canberra**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Bradford, Cr Campbell, Cr Fraser, Cr Hepworth, Cr Dring**

**Against: Nil**

## 15.2 STATUS REPORT OF COUNCIL DECISIONS – MARCH 2026

<b>Applicant:</b>	Shire of Perenjori
<b>File:</b>	Nil
<b>Date:</b>	26 March 2026
<b>Disclosure of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Author:</b>	Bianca Plug – Governance Officer
<b>Responsible Officer:</b>	Clinton Strugnell – Chief Executive Officer
<b>Attachments:</b>	<a href="#">15.2.1 Status Report</a>

### Summary

For Council to note the Status Report of Council Decisions for the month of March 2026.

### Background

The Status Report functions as an internal administrative tool used by Executive Staff to monitor the implementation and progress of Council's resolutions following each meeting.

To strengthen transparency and communication between Council, staff, and the community, the Status Report will be reinstated as a standing agenda item. Presenting the report formally to Council aligns with good governance principles and allows elected members to monitor the status of all outstanding actions.

### Statutory Environment

Nil

### Policy Implications

Nil

### Consultation

Clinton Strugnell – Chief Executive Officer  
Nola Comerford – Manager Corporate Community Services  
Ally Bryant – Finance Officer  
Maarten Noordhof – Manager Infrastructure Services

### Financial Implications

Nil

### Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community  
Strategic Objectives

4.1. The community is well-informed and engaged

4.2. The Shire listens to and works closely with the community and its decision-making is transparent and accountable

### Officer Comment

The attached Status Report includes all outstanding Council resolutions for 2025/26 to date. Moving forward, completed items will remain on the report for one additional month before being removed.

**COUNCIL DECISION**

**Council Resolution Number: 260326.10**

**Moved: Cr Bradford**

**Seconded: Cr Dring**

**That Council note the Status Report of Council Decisions for the month of March 2026.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Bradford, Cr Campbell, Cr Fraser, Cr Hepworth, Cr Dring**

**Against: Nil**

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## 16. Confidential Reports:

### 16.1 COUNCIL DECISION TO GO BEHIND CLOSED DOORS

#### PROCEDURAL MOTION

Council Resolution: 260326.11

Moved: Cr Fraser

Seconded: Cr Hepworth

That Council, in accordance with section 5.23(2) of the *Local Government Act 1995*, accept that the meeting be closed to members of the public at 3:16pm to consider confidential items:

As the matters contain confidential information relating to sections 5.23(2)(a), (c) and (e) of the *Local Government Act 1995*.

Motion put and carried 6/0

For: Cr Sutherland, Cr Bradford, Cr Campbell, Cr Fraser, Cr Hepworth, Cr Dring

Against: Nil

Cr Campbell left the room at 3:11pm

#### PROCEDURAL MOTION

Council Resolution Number: 260326. 12

Moved: Cr Fraser

Seconded: Cr Bradford

That Council suspend Standing Orders, *Clause 9.5 Limitation on number of speeches*, at 3:12pm to allow for open discussion of Item .

Motion put and carried 5/0

For: Cr Sutherland, Cr Bradford, Cr Fraser, Cr Hepworth, Cr Dring

Against: Nil

#### PROCEDURAL MOTION

Council Resolution Number: 260326.13

Moved: Cr Bradford

Seconded: Cr Fraser

That Council resume Standing Orders, *Clause 9.5 Limitation on number of speeches*, at 3:15pm.

Motion put and carried 5/0

For: Cr Sutherland, Cr Bradford, Cr Fraser, Cr Hepworth, Cr Dring

Against: Nil

### 16.2 **CONFIDENTIAL ITEM** – DISPOSAL OF LATHAM HALL

Applicant:	Shire Of Perenjori
File:	ADM0183
Date:	26 March 2026
Disclosure of Interest:	Cr Campbell
Voting Requirements:	Simple majority
Author:	Clinton Strugnell – Chief Executive Officer
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	<a href="#">16.2.1 EOI Bubagundy Pty Ltd</a> <a href="#">16.2.2 EOI Friends of Latham Hall</a> <a href="#">16.2.3 EOI Kevin Smith &amp; Bronte Hewton</a> <a href="#">16.2.4 EOI Paul Burbridge</a> <a href="#">16.2.5 EOI Latham Progress Association</a>

**COUNCIL DECISION**

**Council Resolution Number: 260326.14**

**Moved: Cr Dring                      Seconded: Cr Bradford**

**That Council accepts the Officer’s recommendation as contained in the confidential report.**

**Motion put and carried 5/0**

**For: Cr Sutherland, Cr Bradford, Cr Fraser, Cr Hepworth, Cr Dring**

**Against: Nil**

Cr Campbell returned to the room at 3:15pm

CEO Clinton Strugnell left the room at 3:16pm

**16.3 CONFIDENTIAL ITEM - CEO KEY PERFORMANCE INDICATORS FOR FEBRUARY 2026 – FEBRUARY 2027**

Applicant:	Shire of Perenjori
File:	PER500
Date:	19/03/2026
Disclosure of Interest:	Clinton Strugnell – Chief Executive Officer
Voting Requirements:	Absolute Majority
Author:	Stacey Spencer – Human Resources Officer
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	Key Performance Indicators 2026 / 2027

**COUNCIL DECISION**

**Council Resolution Number: 260326.15**

**Moved: Cr Fraser                      Seconded: Cr Bradford**

**That Council accepts the Officer’s recommendation as contained in the confidential report.**

**Motion put and carried 6/0 by Absolute Majority**

**For: Cr Sutherland, Cr Bradford, Cr Campbell, Cr Fraser, Cr Hepworth, Cr Dring**

**Against: Nil**

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CEO Clinton Strugnell returned to the room at 3:17pm

MCCS Nola Comerford left the room at 3:17pm

**16.4 CONFIDENTIAL ITEM - CONTRACT OF EMPLOYMENT – MANAGER CORPORATE AND COMMUNITY SERVICES**

Applicant:	Shire of Perenjori
File:	PER419
Date:	26 March 2026
Disclosure of Interest:	Nola Comerford - Manager Corporate and Community Services
Voting Requirements:	Simple Majority
Author:	Clinton Strugnell – Chief Executive Officer
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	Nil

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**COUNCIL DECISION**

**Council Resolution Number: 260326.16**

**Moved: Cr Hepworth    Seconded: Cr Dring**

**That Council accepts the Officer's recommendation as contained in the confidential report.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Bradford, Cr Campbell, Cr Fraser, Cr Hepworth, Cr Dring**

**Against: Nil**

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MCCS Nola Comerford returned the room at 3:19pm

**16.5    COUNCIL DECISION TO RETURN FROM BEHIND CLOSED DOORS**

**PROCEDURAL MOTION**

**Council Resolution: 260326.17**

**Moved: Cr Fraser    Seconded: Cr Bradford**

**That Council return to standing orders and re-open the meeting to the public.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Bradford, Cr Campbell, Cr Fraser, Cr Hepworth, Cr Dring**

**Against: Nil**

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## 17. Ordering the Common Seal

Nil

## 18. Reports of Committees and Members:

### 18.1 PERENJORI TOWNSCAPE COMMITTEE MEETING MINUTES

Applicant:	Shire of Perenjori
File:	ADM 0883
Date:	26 March 2026
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Adim Hajat – Community Development Officer
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	<a href="#">18.1.1 Unconfirmed Townscape Committee Meeting Minutes 12 March 2026</a> <a href="#">18.1.2 Gunduwa Conservation Regional Funding Application</a> <a href="#">18.1.3 CBH Grassroots Funding Application</a>

#### Summary

That Council receives and notes the Perenjori Townscape Committee Meeting Minutes held on Thursday, 12 March 2026.

For Council's information, the Committee has been proactive in seeking additional external funding opportunities to support the progression of Project 3 – Aboriginal Interpretive Space and Project 5 – CBH Timeline.

Funding applications have been submitted to the following organisations:

- Gunduwa Regional Conservation Association expect announcement date – 30 March 2026.
- CBH Grassroots Community Fund expected announcement date – 10 April 2026.

These applications aim to secure financial support to assist with the implementation and delivery of the proposed townscape projects.

#### Background

Perenjori Townscape Committee meeting update. The Perenjori Townscape Committee met on Thursday, 12 March 2026 to review the progress of current townscape initiatives and discuss future projects aimed at enhancing the visual appeal and cultural identity of the town.

A key focus of the meeting was the progress of Project 3 – Aboriginal Interpretive Space. The next phase will involve an onsite inspection with the Manager of Infrastructure to confirm the next stage of implementation, including site preparation, pathway construction, creek bed works, installation of a yarning circle, and native plantings.

The Committee discussed Project 5 – CBH Timeline, noting that a funding application has been submitted to the CBH Grassroots Community Fund (Small-Scale Infrastructure). The application includes project objectives, community benefits, and supporting documentation. Next steps, including the purchase of items for the totems and landscaping, will proceed once funding is approved.

In addition to these projects, the Committee discussed several town beautification initiatives including additional plantings between the Perenjori Supermarket and the CRC, the preservation of the tree located in front of the café, and potential public art opportunities such as a mural on the Perenjori Pavilion and footpath murals along Fowler Street.

The Committee also identified potential future funding opportunities through organisations such as the Rabobank Community Fund, WesCEF Community Grants – CSBP, and the Department of Communities Community Garden Funding Program to support ongoing townscape improvements.

#### Statutory Environment

Nil

**Policy Implications**

Nil

**Consultation**

Clinton Strugnell – Chief Executive Officer  
Nola Comerford – Manager Corporate & Community Services  
Marty Noordhof – Manager Infrastructure Services  
Townscape Committee  
Badimia Bandi Barna Aboriginal Corporation – Dalwallinu  
Elisabeth McLellan - Gunduwa Regional Conservation Association  
Delys Fraser – Badimia Elder

**Financial Implications**

To supplement the Townscape budget and support project completion within the financial year, the responsible officer has submitted the following funding applications:

- Gunduwa Regional Conservation Association, and
- CBH Grassroots Community Funding Program

**Strategic Community Plan**

Goal 2: Eco-friendly, attractive and well-maintained towns, surrounded by outstanding natural beauty, landscapes, flora and fauna to be protected and enjoyed.

2.4. Local Aboriginal and non-Aboriginal stories, structures and places of interest are acknowledged, preserved and promoted as appropriate.

2.7 Parks, gardens, street trees and reserves are appropriately managed according to their need and use.

**Officer Comment**

The Perenjori Townscape Committee continues to demonstrate proactive engagement in progressing key townscape projects that enhance the cultural, environmental, and aesthetic values of the town. The Committee's efforts in seeking external funding are commendable and reflect a strategic approach to leveraging resources beyond Shire budgets.

The Committee has also identified a range of complementary initiatives, including additional plantings, public art installations, and streetscape improvements, which align with the Shire's broader objectives for community development, heritage preservation, and town beautification. Officer support will continue to be provided to assist with project planning, funding applications, and implementation oversight to ensure that these initiatives are delivered efficiently and in accordance with Shire standards.

Council's endorsement of the Committee's funding applications and ongoing projects will enable the continuation of these initiatives, supporting the Shire's commitment to vibrant, engaging, and culturally inclusive public spaces for the Perenjori community.

**COUNCIL DECISION**

**Council Resolution Number: 260326.18**

**Moved: Cr Fraser**

**Seconded: Cr Campbell**

- 1. That Council receives the Unconfirmed Perenjori Townscape Committee Minutes held Thursday 12 March 2025.**
- 2. That Council endorses the Perenjori Townscape Committee's funding applications to Gunduwa Conservation Regional Association Project Funding and CBH Grassroots Community Funding.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Bradford, Cr Campbell, Cr Fraser, Cr Hepworth, Cr Dring**

**Against: Nil**

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**19. Motions of Which Previous Notice Has Been Given:**

Nil

**20. Notice of Motions:**

Nil

**21. New Business of an Urgent Nature Admitted by Council:**

Nil

**22. Closure of Meeting:**

The Shire President thanked members for attending and declared the meeting closed at 3.20pm.

**23. Next Meeting:**

The Shire President to advise that the next Ordinary Meeting of Council will be held on Thursday, 23 April 2026 in the Shire of Perenjori Council Chambers, 56 Fowler St, Perenjori WA 6620, commencing at 3.00 pm.

I certify that this copy of the Minutes is a true and correct record of the meeting held on 26 March 2026.

Signed:   
Shire President

Date: 23/4/2026.

