



Shire of
Perenjori
Embrace Opportunity

Shire of Perenjori – Ordinary Council Meeting

MINUTES

Thursday 25 September 2025



NOTICE OF AN ORDINARY COUNCIL MEETING

Dear Council Member,

The next Ordinary Meeting of the Shire of Perenjori will be held on Thursday 25 September 2025 in the Shire of Perenjori Council Chambers, Perenjori WA 6620, commencing at 3.00 pm.

A handwritten signature in black ink, appearing to read 'C. Strugnell', is positioned below the meeting details.

Clinton Strugnell

CHIEF EXECUTIVE OFFICER

Date: 19 September 2025

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Council Roles

Advocacy:

When Council advocates on its own behalf or on behalf of its community to another level of government / body / agency.

Executive/Strategic:

The substantial direction setting and oversight role of the Council e.g. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Legislative:

Includes adopting local laws, town planning schemes and policies.

Review:

When Council reviews decisions made by Officers.

Quasi-Judicial:

When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.

Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g.: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

Disclaimer

"Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

Shire of Perenjori

Minutes for the Shire of Perenjori Ordinary Meeting of Council held on Thursday 25 September 2025, at the Shire of Perenjori Council Chambers, Perenjori WA 6620, commencing at 3.00 pm.

1. Declaration of Opening/Acknowledgement of Traditional Custodians/Audio Recording:

The Shire President declared the meeting open and welcomed those in attendance at 3.00pm.

In accordance with r.14I of the *Local Government (Administration) Regulations 1996*, this meeting will be recorded and made publicly available on the Shire's website, with publication of meeting minutes.

Acknowledgement of Traditional Custodians: -

As per the Shire of Perenjori Policy (N° 1021) we wish to acknowledge the traditional owners of the land upon which the Shire of Perenjori is situated and to demonstrate respect for the original custodians.

I respectfully acknowledge the past and present traditional owners of the land on which we are meeting, the Badimia people. It is a privilege to be standing on Badimia country.

2. Opening Prayer/Acknowledgement of Pioneers:

The Shire President read the opening prayer.

Acknowledgement of Pioneers;

I acknowledge the pioneers who settled this country, developed the land and turned it into the productive country we know today.

3. Disclaimer Reading:

As printed.

4. Record of Attendance/Apologies/Leave of Absence:

4.1 ATTENDANCE:

Elected Members:	Cr Jude Sutherland (President) Cr Daniel Bradford Cr Colin Bryant Cr Brian Campbell Cr Andrew Fraser Cr Dael Sparkman
Staff:	Clinton Strugnell (Chief Executive Officer) Nola Comerford (Manager Corporate and Community Services) Marty Noordhof (Manager Infrastructure Services)
Distinguished Visitors:	Nil
Members of The Public:	Nil
Leave of Absence:	Nil
Apologies:	Cr Les Hepworth (Deputy President) Ally Bryant (Finance Manager)

5. Public Question Time:

5.1 RESPONSE TO QUESTIONS TAKEN ON NOTICE:

Nil

5.2 QUESTIONS WITHOUT NOTICE:

Nil

6. Applications for Leave of Absence:

6.1 APPLICATION/S FOR LEAVE OF ABSENCE:

Nil

7. Confirmation of Minutes of Previous Meetings:

7.1 ORDINARY COUNCIL MEETING HELD ON 28 AUGUST 2025

COUNCIL DECISION

Council Resolution Number: 250925.1

Moved: Cr Sparkman Seconded: Cr Bryant

That the Minutes of the Ordinary Meeting of Council held on 28 August 2025, be confirmed as true and correct subject to no corrections.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

[Next Item](#)

8. Announcements by Presiding Member Without Discussion:

Nil

9. Petitions/Deputations/Presentations:

Nil

10. Announcements of Matters for Which Meeting May Be Closed:

CONFIDENTIAL ITEM 15.1 – DISPOSAL OF OLD DEPOT SHEDS (RUSSELL STREET) – PURCHASE OFFERS

CONFIDENTIAL ITEM 15.2 - CHIEF EXECUTIVE OFFICER PERFORMANCE CRITERIA

11. Declaration of Interest:

11.1 INTEREST – CR SUTHERLAND, ITEM 15.1

Cr Sutherland declared an Impartiality and Financial interest in item 15.1 – Disposal of Old Depot Sheds (Russell St) – Offers to Purchase due to Cr Sutherlands partner submitting an offer to purchase one of the depot sheds. Cr Sutherland left the room at 3.27pm and did not partake in the discussion or voting of the item. Cr Bradford assumed chair of the meeting. Cr Sutherland returned to the room at 3.32pm.

11.2 INTEREST – CLINTON STRUGNELL, CEO ITEM 15.2

Chief Executive Officer, Clinton Strugnell declared an Impartiality and Financial interest in Confidential Item 15.2 – Chief Executive Officer Performance Criteria due to the performance criteria being directly linked to the CEO employment contract. The CEO left the room at 3.32pm and returned to the room at 3.39pm.

12. Finance:

12.1 MONTHLY FINANCIAL REPORT – 31 AUGUST 2025

Applicant:	Shire of Perenjori
File:	ADM 0082
Report Date:	25 September 2025
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Ally Bryant – Finance Manager
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	12.1.1 Monthly Statement of Financial Activity for August 2025

Summary

This item recommends that Council receives the Financial Activity Statements for the periods ending 31 August 2025.

Background

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare a Monthly Statement of Financial Activity.

Recent changes to the Regulations require a focus on reporting and variance analysis by nature and type rather than by program. The Shire's reports have historically been prepared by both nature and type and program with the variance analysis done by program. All reports for 2025-26 to date have been prepared by both nature and type and program, but with the variance analysis being done by nature and type in compliance with the revised Regulations.

Statutory Environment

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare a Monthly Statement of Financial Activity.

Policy Implications

Nil

Consultation

Nil

Financial Implications

Shown in the attached data.

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

Strategic Objectives

4.6. The organisation, assets and finances of the Shire are managed responsibly

Officer Comment

The opening surplus for the year prior to the finalisation of the 2024-25 financial statements is \$3,020,677. As previously advised, this surplus is notionally deceiving as the State Government transferred 50% of its 2025-26 financial assistance grants (totalling \$1.570m) to the Shire in June 2025.

Operating revenue YTD is \$4,888,077 under budget by \$49,780

Operating expenditure YTD is \$1,155,021, under budget by \$256,731

Key variances between the YTD budget and actuals are explained in the attached report on pages 2-3.

It is to be noted that the June financials are not yet completed as depreciation, allocations and accruals have not yet been finalised for the end of financial year. June financials remain open until the finalisation of the year end audit.

COUNCIL DECISION

Council Resolution Number: 250925.2

Moved: Cr Fraser Seconded: Cr Bryant

That the Monthly Financial Report to 31 August 2025 as attached be received.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

[Next Item](#)

12.2 SCHEDULE OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 AUGUST 2025

Applicant:	Shire of Perenjori
File:	ADM 0082
Report Date:	25 September 2025
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Gypsie Douglas – Finance Officer
Responsible Officer:	Ally Bryant – Finance Manager
Attachments:	12.2.1 – Accounts for Payment August 2025 12.2.2 – Corporate Credit Card Breakdown and Statement

Summary

Council is presented the list of payments made from the Municipal, Trust and Reserve Accounts under delegation since the last Ordinary Council Meeting.

Background

Council delegates authority to the Chief Executive Officer annually:

- To make payments from Trust, Reserve and Municipal Fund;
- To purchase goods and services to a value of not more than \$250,000;

Legal Compliance

Local Government Act 1995

S6.5. Accounts and records

Local Government (Financial Management) Regulations 1996

R11. Payments, procedures for making etc.

R12. Payments from municipal fund or trust fund, restrictions on making

(1) A payment may only be made from the municipal fund or the trust fund —

- (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
- (b) otherwise, if the payment is authorised in advance by a resolution of the council.

(2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

S13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name; and
- (b) the amount of the payment; and
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing —

- (a) for each account which requires council authorisation in that month —
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
- (b) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under sub-regulation (1) or (2) is to be —

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and

(b) recorded in the minutes of that meeting.

Policy Implications

Nil

Council Policy Compliance

Payments are checked to ensure compliance with Council's Purchasing Policy Number 4007 – Procurement Policy.

Financial Implications

All payments are made in accordance with the adopted annual budget.

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

Consultation

Clinton Strugnell – Chief Executive Officer

Ally Bryant – Finance Manager

Officer Comment

Accounts paid for the month ending 31 August 2025.

Municipal Account	
EFT 19227 – 19297	\$300,598.88
Direct Debits	\$78,970.40
Cheques	\$0.00
Corporate MasterCard	\$4,449.82
Bank Fees	\$369.91
Total	\$384,389.01

Trust Account – Mt Gibson Public Benefit Funds	
EFT – Transfer to another account (Close Term Deposit)	\$0.00
Cheques	\$0.00
Bank Fees	\$0.00
Total	\$0.00

Totalling **\$384,389.01** from *Municipal* and *Trust Accounts* for the month ending **31 August 2025**.

COUNCIL DECISION

Council Resolution Number: 250925.3

Moved: Cr Bradford Seconded: Cr Fraser

That the cheques and electronic payments as per the attached schedules of accounts for payment totaling \$987,897.33 (Nine hundred and eighty seven thousand, eight hundred and ninety seven dollars and thirty three cents) be accepted.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

[Next Item](#)

12.3 AMENDMENT TO FEES & CHARGES – 29 TIMMINGS STREET, PERENJORI

Applicant:	Shire of Perenjori
File:	ADM 0506
Date:	25 September 2025
Disclosure of Interest:	Nil
Voting Requirements:	Absolute Majority
Author:	Nola Comerford – Manager Corporate and Community Services
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	Nil

Summary

For Council to consider inclusion of a new rental fee for 29 Timmings Street, Perenjori in the adopted 2025/26 Fees & Charges Schedule.

Background

The 2025/26 Fees & Charges Schedule was adopted at the May 2025 Ordinary Council Meeting. At this time, the Council residence situated at 29 Timming Street, Perenjori (Eco 1) was utilised as short-term accommodation for the Perenjori Caravan Park.

The residence has since been offered for lease by a Regional Education and Early Development (REED) employee who was previously residing in a Council-owned unit situated on the North Road.

Statutory Environment

Local Government Act 1995

2.7. Role of council

(1) The council governs the local government's affairs and, as the local government's governing body, is responsible for the performance of the local government's functions.

6.19. Local government to give notice of fees and charges

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

(a) its intention to do so; and

(b) the date from which it is proposed the fees or charges will be imposed.

Policy Implications

Nil

Consultation

Clinton Strugnell – Chief Executive Officer

Ally Bryant – Finance Manager

Pauline Harris – Caravan Park Manager

Financial Implications

At total of \$36,808 was generated in income from short-term accommodation at Eco 1 during the 2024/25 financial year which was largely offset by cleaning and servicing wages of \$24,054, including overheads.

Annual income of \$12,600 would be expected from the new lease agreement.

Strategic Community Plan

2.3. The Shire's buildings and leases are administered to an appropriate standard for the benefit of the community according to their need and use.

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

Officer Comment

Fees and Charges are endorsed by Council within the annual budget each financial year. However, subsequent to the fees and charges being adopted, a lease agreement has been established to provide accommodation to a local resident and employee of the childcare service (REED).

The weekly rental fee of \$225 for 29 Timmings St has been calculated based on profit margin between income and wages of \$12,754 for the 2024/25 financial year.

PROCEDURAL MOTION

Council Resolution Number: 250925.4

Moved: Cr Campbell Seconded: Cr Sparkman

That Council suspend Standing Orders, *Clause 9.5 Limitation on number of speeches*, at 3.06 pm to allow for open discussion of Item 12.3.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

PROCEDURAL MOTION

Council Resolution Number: 250925.5

Moved: Cr Fraser Seconded: Cr Sparkman

That Council resume Standing Orders, *Clause 9.5 Limitation on number of speeches*, at 3.09 pm.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

COUNCIL DECISION

Council Resolution Number: 250925.6

Moved: Cr Bryant Seconded: Cr Campbell

That Council:

- 1. Endorse a weekly rental fee of \$225.00 (two hundred and twenty five dollars) for 29 Timmings Street, Perenjori.**
- 2. Requests the Chief Executive Officer to give local public notice of a new Fee and Charge for the 2025/26 financial year.**

Motion put and carried 6/0 by Absolute Majority

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

[Next Item](#)

13. Community Development and Services:

13.1 DISPOSAL OF COUNCIL RESIDENTIAL PROPERTIES

Applicant:	Shire of Perenjori
File:	ADM 0082
Date:	25 September 2025
Disclosure of Interest:	Nil
Voting Requirements:	Absolute Majority
Author:	Adim Hajat – Community Development Officer
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	13.1.1 - Letters of Intent to Purchase from Mr Tim McKenzie, Mr Kirk Pohl & Mr Andy King

Summary

The purpose of the report is for Council to consider the sale of three Shire houses as listed:

- 50 Russell Street - Lot 73 Certificate of Title 1160/334 Deposited plan 148047, Perenjori
- 59 Russell Street - Lot 48 Certificate of Title 976/150 Deposited plan 142140, Perenjori
- 19 Hesford Street - Lot 60 Certificate of Title 1648/98 Diagram 57548, Perenjori

Background

The sale of three residential properties owned by the Shire will provide essential funding for the development of new staff housing, thereby enhancing the overall quality of the Shire's housing stock. Investing in high-quality staff accommodation will not only attract new employees but also offer housing solutions for other key agencies.

In 2022, the Shire of Perenjori conducted a valuation of the properties in question, yielding the following results:

59 Russell St – \$204,500
 19 Hesford St - \$191,000
 50 Russell St - \$156,943

The availability of housing is a critical factor in the Shire's growth, necessitating a structured approach to the renewal and upgrading of the existing housing stock. The Council has made significant progress in this area and has adopted a strategic plan.

In pursuing this initiative, the Council is committed to maintaining the long-term economic viability of the town while ensuring that it maximizes the value of any property transactions. The current private owners of the listed properties have been engaged in discussions, and letters of intent to purchase from the three private lessees are attached for your review.

In compliance with Section 3.58 of the Local Government Act, the officer has obtained four quotations for a current valuation of the three properties. The following valuers have submitted their proposals:

Preston Rowe Paterson (Geraldton & Midwest) Pty Ltd	\$2,500 + GST
Accumentis Pty Ltd (Subiaco)	\$2999 including GST
Asset Valuation Advisory (Nedlands)	\$4,350 excluding GST
Asset Valuations	\$4,495 + GST

This valuation information and will be a handed to the current lessee for transparency.

Statutory Environment

Local Government Act 1995 Section 3.58

3.58. Disposing of property

(1) In this section —

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not. *Property* includes the whole or any part of the interest of a local government in property but does not include money.

(2) Except as stated in this section, a local government can only dispose of property to —

(a) the highest bidder at public auction; or

(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender.

- (3)A local government can dispose of property other than under Subsection (2) if, before agreeing to dispose of the property —
- (a) it gives local public notice of the proposed disposition —
 - (i) describing the property concerned; and
 - (ii) giving details of the proposed disposition; and
 - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given. And
 - (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision, and the reasons for it are recorded in the minutes of the meeting at which the decision was made.
- (4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —
- (a) the names of all other parties concerned; and
 - (b) the consideration to be received by the local government for the disposition; and
 - (c) the market value of the disposition —
 - (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or
 - (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.
- (5) This section does not apply to —
- (a) a disposition of an interest in land under the Land Administration Act 1997 section 189 or 190; or
 - (b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or
 - (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
 - (d) any other disposition that is excluded by regulations from the application of this section.

Policy Implications

Nil

Consultation

Clinton Strugnell – Chief Executive Officer
 Nola Comerford – Manager Corporate & Community Services
 Ally Bryant – Manager of Finance

Financial Implications

The anticipated budget revenue from the sale of this property is contingent upon the market value of the three Shire properties. This revenue will contribute to reducing the financial liability associated with the construction of future Shire properties.

Strategic Community Plan

The priorities outlined in the plan are as follows.

Ten Year Priority	Four Year Priority
Increase Population	Dispose of older housing stock and increase quality housing
Expand the local provision of goods and services	Promote business opportunities in the Shire of Perenjori

Goal 3: A diverse economy, with flourishing businesses offering a suite of trades, services and retail offerings.
 Strategic Objectives

3.1. Opportunities are maximised to promote economic growth and local development.

Goal 4: A strong and diverse Council working closely with a proactive and involved community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

Officer Comment

The three properties owned by the Shire, currently occupied by non-staff individuals, are integral to the operations of the primary businesses in Perenjori.

According to the Shire of Perenjori's Strategic Community Plan and Corporate Business Plan for 2022/23 – 2032/33, the local economy is experiencing growth, with a diverse range of thriving businesses providing various trades, services, and retail options.

This presents a valuable opportunity for the Council to sell the properties to local business operators at market value. The proceeds from this sale could facilitate the development of new, high-quality housing for Shire staff and other agencies. Should the current occupants choose not to purchase the properties, they will continue to be available under a lease agreement.

The valuation of the three properties, conducted by Preston Rowe Paterson, has come in significantly lower than anticipated, aligning well with the budget.

PROCEDURAL MOTION

Council Resolution Number: 250925.7

Moved: Cr Campbell Seconded: Cr Sparkman

That Council suspend Standing Orders, *Clause 9.5 Limitation on number of speeches*, at 3.10 pm to allow for open discussion of Item 13.1.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

PROCEDURAL MOTION

Council Resolution Number: 250925.8

Moved: Cr Sparkman Seconded: Cr Bradford

That Council resume Standing Orders, *Clause 9.5 Limitation on number of speeches*, at 3.14 pm.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

COUNCIL DECISION

Council Resolution Number: 250925.9

Moved: Cr Bradford Seconded: Cr Fraser

That Council:

1. As per Section 3.58(3) of the Local Government Act 1995, authorises the Chief Executive Officer to progress with in the sale of the following Shire properties:
 - (a) 50 Russell Street Lot 73 Certificate of Title 1160/334 Deposited plan 148047 Perenjori WA
 - (b) 59 Russell Street Lot 48 Certificate of Title 976/150 Deposited plan 142140 Perenjori WA
 - (c) 19 Hesford Street Lot 60 Certificate of Title 1648/98 Diagram 57548 Perenjori WA
2. Approve Preston Rowe Paterson (Geraldton & Midwest) PTY Ltd submission of the valuation quote for \$2,500 + GST to undertake the valuation of the three properties.
3. Acknowledge the letters of intent to purchase from Mr Tim McKenzie, Mr Kirk Pohl and Mr Andy King who are the three occupiers of the properties.
4. Provide the Valuation of the properties to the three current occupiers.
5. Should the lessee choose not to acquire the property, it will continue to be retained under the existing lease agreement.

Motion put and carried 6/0 by Absolute Majority

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

13.2 LOT 160 ENGLAND CRESCENT, PERENJORI

Applicant:	Shire of Perenjori
File:	ADM 0033
Date:	25 September 2025
Disclosure of Interest:	Nil
Voting Requirements:	Absolute Majority
Author:	Nola Comerford – Manager Corporate and Community Services
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	13.2.1 - Valuation Lot 160 England Crescent

Summary

For Council to consider a buy-back of property located at Lot 160 England Crescent, Perenjori.

Background

Lot 160 England Crescent, Perenjori was sold to Michael Raymond John Taylor and his company TAYSIL PTY LTD on 13 August 2010 by the Shire of Perenjori pursuant to a contract of sale.

Pursuant to clause 10 of the Special Conditions of Sale under Annexure A of the Contract, the Shire is entitled to an option to buy back the Lot if Mr Taylor or TAYSIL breaches the provisions of the Contract. Pursuant to clause 10.2 of the Special Conditions of Sale under Annexure A of the Contract, the Shire is also entitled to the right to buy back the Lot if Mr Taylor or TAYSIL wish to sell (Special Conditions).

Lot 160 England Crescent has outstanding rates and charges of \$9,056.64. Previously owned by TAYSIL PTY LTD, the company was deregistered on 11 June 2017 and ownership taken over by the Australian Securities and Investments Commission (ASIC). ASIC, as the current owner of the property, has explicitly stated that it does not intend to pay any outstanding rates on the property. This position is in accordance with its discretionary authority under s601AE(2) of the Act. ASIC's decision not to fulfill this obligation should be considered when considering the buy-back.

Council has previously considered the subject and at the October 2023 Ordinary Council Meeting, resolved as follows:

COUNCIL DECISION

Council Resolution Number: 261023.8

Moved: Cr Hepworth

Seconded: Cr Bradford

That Council:

- Write-off General Rates levied on Assessment 15005, Lot 160 England Crescent, Perenjori of \$7,172.58.
- Instruct the Chief Executive Officer to proceed with the buy-back offer for Lot 160 England Crescent, Perenjori of \$2,827.42, being the accepted offer of \$10,000 less outstanding rates and charges of \$7,172.58.

Motion put and carried 7/0 by absolute majority

For: Cr Sutherland, Cr Hepworth, Cr Fraser, Cr Bryant, Cr Bradford, Cr Sparkman, Cr Campbell

Against: Nil

The following correspondence was received from McLeods Lawyers who have been liaising with ASIC on behalf of the Shire:

Good morning Nola

I hope all is well.

I am writing to provide some updates in relation to the above land.

The trustee is willing to sell Lot 160 for \$10,000 on the basis that the \$10,000 is net proceeds which are available for the Bankrupt Estate. Could you please provide the Shire's position on this offer. I understand the Shire resolved to offer \$2,827.42 for the purchase of Lot 160 previously.

Lot 161 remains unclear as we haven't heard back from ASIC. I am hoping they will respond by next week, if not, I will follow this up.

Happy to discuss further over the phone if required.

Kind regards,

David Chen

Paralegal

Please note my working days are Monday, Thursday and Friday



McLEODS
LAWYERS

E. dchen@mcleods.com.au

T. (08) 9383 3133 **F.** (08) 9383 4935

A. 220 Stirling Highway CLAREMONT WA 6010

Statutory Environment

Local Government Act 1995

Local Government (Administration) Regulations 1996 – Reg 10

10. Revoking or changing decisions (Act s. 5.25(1)(E))

(1) If a decision has been made at a council or a committee meeting then any motion to revoke or change the decision must be supported –

(a) in the case where an attempt to revoke or change the decision had been made within the previous 3 months but had failed, by an absolute majority, or

(b) in any other case, by at least 1/3 of the number of offices (whether vacant or not) or members of the council or committee, inclusive of the mover.

(1a) Notice of a motion to revoke or change a decision referred to in subregulation (1) is to be signed by members of the council or committee numbering at least 1/3 of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.

(2) If a decision is made at council or committee meeting, any decision to revoke or change the decision must be made by an absolute majority.

(3) This regulation does not apply to the change of a decision unless the effect of the change would be that the decision would be revoked or would become substantially different.

Policy Implications

Nil

Consultation

Clinton Strugnell – Chief Executive Officer
McLeods Lawyers

Financial Implications

Inclusion of \$20,000 has been made in the 2025/26 Annual Budget for the purposes of purchase of industrial land.

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

Officer Comment

McLeods Lawyers have advised that the bankruptcy company (ASIC) wish to recoup \$10,000 which is net proceeds remaining after all relevant deductions have been made from the total funds received from the sale or liquidation of assets. These deductions typically include transaction costs, any outstanding liabilities, legal costs and applicable taxes.

Based on the information provided by ASIC, it is recommended that Council proceed with a buy-back offer of \$10,000. In consideration of ASIC's position not to settle the outstanding rates, it is recommended that the outstanding amount of \$9,056.64 be written off.

In order to proceed with the recommended buy-back offer of \$10,000, it will be necessary to revoke the following decision in Council Resolution No. 261023.8 containing an offer which was not accepted by ASIC.

"That Council:

- Write-off General Rates levied on Assessment 15005, Lot 160 England Crescent, Perenjori of \$7,172.58.
- Instruct the Chief Executive Officer to proceed with the buy-back offer for Lot 160 England Crescent, Perenjori of \$2,827.42, being the accepted offer of \$10,000 less outstanding rates and charges of \$7,172.58."

PROCEDURAL MOTION

Council Resolution Number: 250925.10

Moved: Cr Sutherland Seconded: Cr Fraser

That Council suspend Standing Orders, *Clause 9.5 Limitation on number of speeches*, at 3.17 pm to allow for open discussion of Item 13.2.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

PROCEDURAL MOTION

Council Resolution Number: 250925.11

Moved: Cr Campbell Seconded: Cr Sparkman

That Council resume Standing Orders, *Clause 9.5 Limitation on number of speeches*, at 3.20 pm.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

COUNCIL DECISION

Council Resolution Number: 250925.12

Moved: Cr Sparkman Seconded: Cr Bryant

That Council considers revoking Council Decision (Council Resolution Number 261023.8) of the Ordinary Council Meeting held 26 October 2023 which reads:

That Council:

- *Write-off General Rates levied on Assessment 15005, Lot 160 England Crescent, Perenjori of \$7,172.58.*
- *Instruct the Chief Executive Officer to proceed with the buy-back offer for Lot 160 England Crescent, Perenjori of \$2,827.42, being the accepted offer of \$10,000 less outstanding rates and charges of \$7,172.58.*

Motion put and carried 6/0 by Absolute Majority

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

COUNCIL DECISION

Council Resolution Number: 250925.13

Moved: Cr Bradford Seconded: Cr Fraser

That Council revokes Council Decision (Council Resolution Number 261023.8) of the Ordinary Council Meeting held 26 October 2023 which reads:

That Council:

- *Write-off General Rates levied on Assessment 15005, Lot 160 England Crescent, Perenjori of \$7,172.58.*
- *Instruct the Chief Executive Officer to proceed with the buy-back offer for Lot 160 England Crescent, Perenjori of \$2,827.42, being the accepted offer of \$10,000 less outstanding rates and charges of \$7,172.58.*

Motion put and carried 6/0 by Absolute Majority

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

COUNCIL DECISION

Council Resolution Number: 250925.14

Moved: Cr Fraser Seconded: Cr Bryant

That Council:

1. Write-off General Rates levied for Lot 160 England Crescent (Assessment A15005) of \$9,056.64 (nine thousand and fifty six dollars and sixty four cents).
2. Instruct the Chief Executive Officer to proceed with a buy-back offer to Australian Securities and Investment Commission for Lot 160 England Crescent, Perenjori of \$10,000 (ten thousand dollars).

Motion put and carried 6/0 by Absolute Majority

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

14. Governance:

14.1 CERTIFICATION OF CHIEF EXECUTIVE OFFICER RECRUITMENT PROCESS

Applicant:	Shire of Perenjori
File:	ADM 0082
Date:	25 September 2025
Disclosure of Interest:	Nil
Voting Requirements:	Absolute Majority
Author:	Clinton Strugnell – Chief Executive Officer
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	14.1.1 - SOPJ Model Standards for CEO Recruitment, Performance & Termination

Summary

The Local Government (Administration) Regulations 1996 provide that a local government at the completion of a Chief Executive Officer recruitment process must certify by absolute majority that the process conducted was in accordance with the local governments adopted Standards for CEO Recruitment Performance and Termination. Additionally, the regulations require that a copy of the certification must be forwarded to the Department of Local Government with 14 days of it being made.

Background

The table below sets out the requirements of the Shire of Perenjori Standards for CEO Recruitment Performance and Termination and the date and Council resolution number where Council met the requirements of each clause.

Model Standards for CEO Recruitment, Performance and Termination

Preliminary Provisions		Resolution Date	Resolution No.
Determination of Selection Criteria and Approval of Job Description Form	5.2 The local government must, by resolution of an absolute majority of the council, approve a job description form for the position of CEO which sets out – the duties and responsibilities of the position. -the selection criteria for the position determined in accordance with subclause (1).	20/02/2025	200225.37
Advertising Requirements	6.1 If the position of CEO is vacant, the local government must ensure it complies with section 5.36(4)(4) of the Act and the <i>Local Government (Administration) Regulations 1996</i> regulation 18A.	Advertised in The West Australian Newspaper & SEEK	29/03/2025 & 29/05/2025 to 27/06/2025

<p>Establishment of Selection Panel for Employment of CEO</p>	<p>8.2</p> <p>The local government must establish a selection panel to conduct the recruitment and selection process for the employment of a person in the position of CEO.</p> <p>8.3</p> <p>The selection panel must compromise:</p> <ul style="list-style-type: none"> - Council members (the number of which must be determined by the local government) - at least one independent person 	<p>20/02/2025</p>	<p>200225.35</p>
<p>Recommendation by Selection Panel</p>	<p>9.2</p> <p>Following the assessment referred to in subclause (1), the selection panel must provide to the local government.</p> <ul style="list-style-type: none"> - A summary of the selection panel's assessment of each applicant - Unless subclause (3) applies, the selection panel's recommendation as to which applicant or applicants are suitable to be employed in the position of CEO. 	<p>15/05/2025</p>	<p>150525.2</p>
<p>Offer of Employment In Position of CEO</p>	<p>11</p> <p>Before making an applicant an offer of employment in the</p>	<p>15/05/2025</p>	<p>150525.2</p>

	<p>position of CEO, the local government must, by resolution of an absolute majority of the council approve –</p> <ul style="list-style-type: none"> - The making of the offer of employment to the applicant <p>The proposed terms of the contract of employment to be entered into by the local government and the applicant.</p>		
--	--	--	--

<p>Variations to Proposed Terms of Contract of Employment</p>	<p>12.2</p> <p>Before entering into negotiated contract with the applicant, the local government must, by resolution of an absolute majority of the council, approve the terms of the negotiated contract.</p>	<p>15/05/2025</p>	<p>150525.3</p>
<p>Confidentiality of Information</p>	<p>14</p> <p>The local government must ensure that information provided to, or obtained by, the local government in the course of a recruitment and selection process for the position of CEO is not disclosed, or made use of, except for the purpose of, or in connection with, that recruitment and selection process.</p> <p>Elected members & independent member – Chris King signed the confidentiality agreement.</p>	<p>20/02/2025</p>	<p>200225.36</p>

Statutory Environment

Local Government (Administration) Regulations 1996

(3)As soon as practicable after the person is employed in the position of CEO, the local government must, by resolution*, certify that the person was employed in accordance with the local government's adopted standards in relation to the recruitment of CEOs.

*** Absolute majority required**

(4)The local government must give a copy of the resolution to the Departmental CEO within 14 days after the resolution is passed by the local government.

Policy Implications

Nil

Consultation

Nil required for compliance certification.

Financial Implications

Nil for certifying compliance with Standards for CEO Recruitment Performance and Termination.

Strategic Community Plan

4.2. The Shire listens to and works closely with the community, and its decision-making is transparent and Accountable.

Officer Comment

An assessment of the recruitment process against the Shire of Perenjori Standards for CEO Recruitment Performance and Termination demonstrates that the process was fully compliant.

COUNCIL DECISION

Council Resolution Number: 250925.15

Moved: Cr Bradford Seconded: Cr Fraser

That Council:

- 1. Certifies that the Chief Executive Officer recruitment process commenced February 2025 complies with the Shire of Perenjori Standards for CEO Recruitment Performance and Termination.**
- 2. Instructs the Chief Executive Officer to forward a copy of this certification to the Department of Local Government, Industry Regulation and Safety within 14 days of resolution.**

Motion put and carried 6/0 by Absolute Majority

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

[Next Item](#)

14.2 SHORT TERM RENTAL ACCOMMODATION SCHEME AMENDMENT

Applicant:	Shire of Perenjori
File:	ADM 0082
Date:	9 September 2025
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Simon Lancaster, Planning Advisor
Responsible Officer:	Clinton Strugnell, Chief Executive Officer
Attachments:	14.2.1 – Short Stay Scheme Amendment September 2025

Summary

The Shire is required to update its Local Planning Scheme to reflect the regulatory changes brought about by the State Government's Short-Term Rental Accommodation (STRA) reforms. This report recommends that Council initiate the Scheme Amendment process.

Background

The *Planning and Development (Local Planning Schemes) Regulations 2015* (Regulations) have been amended to facilitate the State Government's STRA planning reforms. The reforms seek to ensure consistency across local government areas, manage tourism impacts, and align STRA regulation with broader housing and planning policies. They also require mandatory registration by operators on the state-wide registration scheme ([Short-Term Rental Accommodation Register](#)) by 2026.

The changes to the LPS Regulations have come about in response to the following:

- the recommendations of the 2019 Parliamentary Inquiry, *"Levelling the Playing Field: Managing the impact of the rapid increase of short-term rentals in Western Australia"*;
- the Western Australian Planning Commission (WAPC) releasing in 2023 its Position Statement: Planning for Tourism and Short-Term Rental Accommodation;
- the WAPC releasing Planning Bulletin 115/202 'Short-Term Rental Accommodation–Guidance for local government' which outlines the steps and timeframes for implementing recent changes to the LPS Regulations for STRA.

The amendments to the Regulations included the following:

- new definitions to ensure STRA is considered a dedicated land use class in local planning schemes;
- new definitions for traditional STRA;
- state-wide exemption for hosted STRA properties (where the host resides on-site) from requiring to make application for development approval;
- 90-night (cumulative in a 12-month period) exemption for unhosted short-term rental accommodation in the Perth metropolitan area (Note: this does not apply for regional local government areas including the Shire of Perenjori).

Further information relating to the STRA process and the reforms to the Regulations can be viewed at the following link: [Short-Term Rental Accommodation Planning Regulations](#)

All local governments are required to update their Local Planning Schemes to incorporate the new STRA provisions ensuring compliance with the Regulations by the end of 2025.

Statutory Environment

Part 5 of the *Planning & Development Act 2005* provides for the amendment of a Scheme.

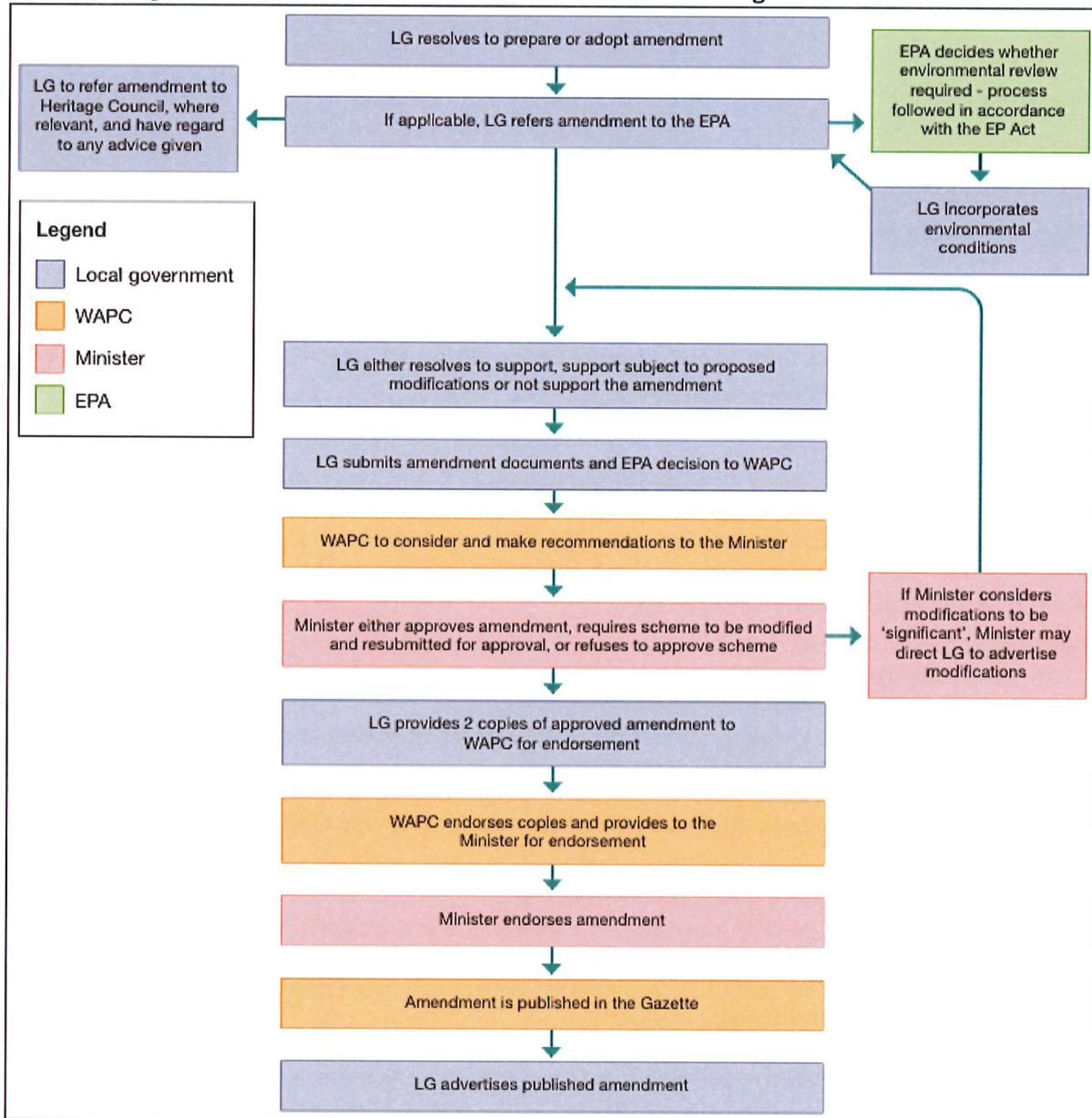
Regulation 35 requires a resolution of a local government to adopt or refuse to adopt an application to amend a Local Planning Scheme, as well as justification for the type of amendment proposed (basic, standard, or complex).

Pursuant to Regulation 35, this Scheme Amendment is considered to be a 'basic amendment' for the following reasons:

- a. it is consistent with the Model Provisions of the Regulations; and
- b. deletes provisions that have been superseded by the Deemed Provisions of the Regulations.

The WAPC’s Planning Bulletin 115/2024 ‘Short-Term Rental Accommodation – Guidance for Local Government’ notes that “scheme amendments that propose to replace superseded land use classes with the new STRA land uses, without changes to permissibility in the zoning table, can generally be processed as a ‘basic’ amendment.”

Figure 14.2 – Basic Scheme Amendments to Local Planning Schemes Flowchart



Policy Implications

The WAPC’s Planning Bulletin 115/2024 ‘Short-Term Rental Accommodation – Guidance for Local Government’ provides guidance for local government in implementing the STRA changes through the planning framework. This Scheme Amendment has been prepared in accordance with the Planning Bulletin a copy of which can be viewed at the following link: https://www.wa.gov.au/system/files/2024-09/planning_bulletin_115_2024_0.pdf

Strategic Implications

The WAPC’s Position Statement: Planning for Tourism and Short-term Rental Accommodation provides guidance on the appropriate location and management of tourism and STRA land uses. This Scheme Amendment has been prepared in accordance with the Position Statement a copy of which can be viewed at the following link: <position-statement-planning-for-tourism-active-nov-2024.pdf>

Consultation

Ordinarily Council, upon initiating a Scheme Amendment would be required to forward a copy of the documentation to the Environmental Protection Authority (EPA) for its assessment as per Section 81 of the *Planning & Development Act 2005*.

However, pursuant to Section 81(2) of the *Planning and Development Act 2005* and Section 48AAA of the *Environmental Protection Act 1986* and Regulation 33C of the *Environmental Protection Regulations 1987*, Scheme Amendment No.2 is not required to be referred to the EPA. This Amendment is seeking only to replace superseded land use definitions with the gazetted Regulations STRA Reforms land use definitions and would not alter the substantive nature or operation of the Shire of Perenjori Local Planning Scheme.

Ordinarily were Council to initiate a Scheme Amendment it would be required to forward the documentation to the WAPC seeking consent to advertise the Scheme Amendment.

However, it is considered that this matter should be deemed a Basic Scheme Amendment as it is merely ensuring that the Local Planning Scheme gives regard for the already legislated changes of overriding State Government legislation. Further all local governments are required to undertake these changes by the end of 2025.

On this basis it is recommended that Council advise the WAPC that it considers that Scheme Amendment No.2 is a Basic Scheme Amendment and should be approved by the Minister for Planning without prior advertising pursuant to Regulation 57.

Financial Implications

Nil

Strategic Community Plan

The Shire of Perenjori Strategic Community Plan 2022/23-2032/33 identifies the following goals of relevance in Council's consideration of this matter:

"Goal 1: An inclusive community and a great place to live for all ages and stages of life

2.2 Land use and building regulations are designed and administered to meet the current and future needs of the community"

"Goal 3: A diverse economy, with flourishing businesses offering a suite of trades, services and retail offerings

Strategic Objectives

3.1 Opportunities are maximised to promote economic growth and local development

3.2 Visitors are welcomed and well-catered for."

Officer Comment

Proposed Scheme Amendment No.2 **provided as separate Attachment 14.2.1** incorporates the updates to align with the STRA planning reforms.

In summary the Amendment undertakes the following:

- Introduce a new 'hosted short-term rental accommodation' use class to replace 'bed and breakfast'. This will be assigned as a 'P' (permitted) use in all zones where any type of dwelling can be approved and a Not Permitted ('X') use in all other zones (i.e. Industry) as is required by the Deemed Provisions of the Regulations.
- Introduce a new 'unhosted short-term rental accommodation' use class and definition to replace the superseded 'holiday house' and 'holiday accommodation' use classes, with matching permissibility levels to the replaced land use in the Scheme Zoning Table.
- Introduce a new 'tourist and visitor accommodation' use class and definition to replace the superseded 'motel' and 'tourist development' use classes and definitions, this will have the same permissibility levels as the replaced 'tourist development' uses in the Scheme Zoning Table.
- Update the Scheme Text wherever references to the superseded land use terms are made.

These updates will ensure that the Shire's local planning scheme is consistent with the state's regulatory framework.

PROCEDURAL MOTION

Council Resolution Number: 250925.16

Moved: Cr Campbell Seconded: Cr Fraser

That Council suspend Standing Orders, *Clause 9.5 Limitation on number of speeches*, at 3.24 pm to allow for open discussion of Item 14.2.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

PROCEDURAL MOTION

Council Resolution Number: 250925.17

Moved: Cr Sparkman Seconded: Cr Bradford

That Council resume Standing Orders, *Clause 9.5 Limitation on number of speeches*, at 3.25 pm.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

COUNCIL DECISION

Council Resolution Number: 250925.18

Moved: Cr Fraser Seconded: Cr Bryant

That Council:

1. Pursuant to Part 5 of the *Planning and Development Act 2005* amend the Shire of Perenjori Local Planning Scheme No. 3 by:
 - (i) In Clause 17, Table 1 “Zoning Table, delete all references to:
 - (a) bed and breakfast;
 - (b) holiday accommodation;
 - (c) holiday house;
 - (d) motel; and
 - (e) tourist development
 - (ii) In Clause 17, Table ‘Zoning Table’ insert in alphabetical order the following land uses and permissibility:

Use and development Class	Residential	Rural Townsite	Rural Residential	Rural	Commercial	Tourism	Light Industry	General Industry
Hosted Short-Stay Rental Accommodation	P	P	P	P	P	P	X	X
Unhosted Short-Stay Rental Accommodation	A	A	A	A	A	P	X	X
Tourist and Visitor Accommodation	X	A	X	A	D	P	X	X

- (iii) In Clause 32, Table 4 deleting reference to “Motel”.

2. Advise the Western Australian Planning Commission that it considers this application to be a Basic Scheme Amendment pursuant to Regulation 35 of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reasons:
 - (a) the amendment is consistent with the model provisions in Schedule 1 of the *Planning and Development (Local Planning Schemes) Regulations 2015*;
 - (b) the amendment deletes provisions that have been superseded by the deemed provisions in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*; and

- (c) the amendment does not change the land use class in the Scheme Zoning Table for the superseding land uses from those of the superseded land uses excepting where required by the deemed provisions.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

15. Confidential Reports:

PROCEDURAL MOTION

Council Resolution Number: 250925.19

Moved: Cr Sparkman

Seconded: Cr Bryant

That Council, in accordance with section 5.23(2) of the *Local Government Act 1995*, accepts that the meeting be closed to members of the public at 3.26pm to consider confidential items:

15.1 Disposal of Old Depot Sheds (Russell Street) – Purchase Offers; and

15.2 Chief Executive Officer – Performance Criteria

as these matters contain confidential information relating to section 5.23(2)(a) and (c) of the *Local Government Act 1995*.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

Cr Sutherland left the meeting at 3.27pm due to declaring a Financial and Impartiality Interest in Item 15.1.

PROCEDURAL MOTION

Council Resolution Number: 250925.20

Moved: Cr Campbell

Seconded: Cr Fraser

That Cr Bradford be appointed as Presiding Member for Item 15.1 – Disposal of Old Depot Sheds (Russell Street) – Purchase Offers.

Motion put and carried 6/0

For: Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

15.1 CONFIDENTIAL ITEM – DISPOSAL OF OLD DEPOT SHEDS (RUSSELL STREET) – PURCHASE OFFERS

Applicant:	Shire of Perenjori
File:	A751
Date:	25 September 2025
Disclosure of Interest:	Cr Sutherland – Impartiality & Financial Interest
Voting Requirements:	Simple Majority
Author:	Bianca Plug – Governance Officer
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	15.1.1 – Advertisement Sale of Old Depot Sheds (Russell Street) 15.1.2 – Purchase Offer Form (Items A & B) 15.1.3 – Purchase Offer Form (Item C) 15.1.4 – Purchase Offer Form (Item D)

PROCEDURAL MOTION

Council Resolution Number: 250925.21

Moved: Cr Campbell Seconded: Cr Fraser

That Council suspend Standing Orders, *Clause 9.5 Limitation on number of speeches*, at 3.28 pm to allow for open discussion of Item 15.1.

Motion put and carried 5/0

For: Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

PROCEDURAL MOTION

Council Resolution Number: 250925.22

Moved: Cr Sparkman Seconded: Cr Fraser

That Council resume Standing Orders, *Clause 9.5 Limitation on number of speeches*, at 3.31 pm.

Motion put and carried 5/0

For: Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

COUNCIL DECISION

Council Resolution Number: 250925.23

Moved: Cr Campbell Seconded: Cr Fraser

That Council accepts the purchase offers received for the disposal of the old depot sheds and freestanding shelter located on Russell Street, Perenjori, as follows:

Item A – Patrick Lane, \$1,000

Item B – Patrick Lane, \$1,000

Item C – David Spencer, \$1,500

Item D – Ashley Sutherland, \$1,000

Motion put and carried 5/0

For: Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

Cr Sutherland returned to the meeting at 3.32pm and resumed as Presiding Member.

Chief Executive Officer, Clinton Strugnell, having declared an Impartiality and Financial Interest in Item 15.2, left the meeting at 3.32pm.

15.2 CONFIDENTIAL ITEM – CHIEF EXECUTIVE OFFICER PERFORMANCE CRITERIA

Applicant:	Shire of Perenjori
File:	PER500
Date:	25 September 2025
Disclosure of Interest:	Clinton Strugnell - Impartiality & Financial Interest
Voting Requirements:	Absolute Majority
Author:	Clinton Strugnell – Chief Executive Officer
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	15.2.1 – Chief Executive Officer – Performance Criteria

PROCEDURAL MOTION

Council Resolution Number: 250925.24

Moved: Cr Sutherland Seconded: Cr Bradford

That Council suspend Standing Orders, *Clause 9.5 Limitation on number of speeches*, at 3.33 pm to allow for open discussion of Item 15.2.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

PROCEDURAL MOTION

Council Resolution Number: 250925.25

Moved: Cr Campbell Seconded: Cr Sparkman

That Council resume Standing Orders, *Clause 9.5 Limitation on number of speeches*, at 3.36 pm.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

OFFICER RECOMMENDATION

That Council:

1. Endorse the attached Chief Executive Officer – Performance Criteria.
2. Agree that a review of the performance criteria will be undertaken in February 2026 to coincide with the determination of the Chief Executive Officers probation.
3. Enlist the services of Mr Gary Hunt to manage the review process and establish performance criteria for 2026/2027.

AMENDMENT TO OFFICER RECOMMENDATION

The Council considered that Item KRA 2.8, Effective CEO Transition Process and Program has already been satisfactorily developed.

COUNCIL DECISION

Council Resolution Number: 250925.26

Moved: Cr Sutherland Seconded: Cr Campbell

That Council:

- 1. Endorse the attached Chief Executive Officer – Performance Criteria subject to the removal of Item KRA 2.8 – Effective CEO Transition Process and Program Developed.**
- 2. Agree that a review of the performance criteria will be undertaken in February 2026 to coincide with the determination of the Chief Executive Officers probation.**
- 3. Enlist the services of Mr Gary Hunt to manage the review process and establish performance criteria for 2026/2027.**

Motion put and carried 6/0 by Absolute Majority

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

Clinton Strugnell returned to the meeting at 3.39 pm.

PROCEDURAL MOTION

Council Resolution Number: 250925.27

Moved: Cr Sparkman Seconded: Cr Bryant

That Council return to standing orders and re-open the meeting to the public at 3.39 pm.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

16. Ordering the Common Seal:

Nil

17. Reports of Committees and Members:

Nil

18. Motions of Which Previous Notice Has Been Given:

Nil

19. Notice of Motions:

Nil

20. New Business of an Urgent Nature Admitted by Council:

Nil

21. Closure of Meeting:

The Shire President declared the meeting closed at 3.40 pm.

22. Next Meeting:

The Shire President advised that the next Ordinary Meeting of Council will be held on Thursday, 23 October 2025 in the Shire of Perenjori Council Chambers, 56 Fowler St, Perenjori WA 6620, commencing at 3.00 pm.

I certify that this copy of the Minutes is a true and correct record of the meeting held on 25 September 2025.

Signed: 
Shire President

Date: 23/10/25