



Shire of
Perenjori
Embrace Opportunity

Shire of Perenjori – Ordinary Council Meeting

AGENDA

Thursday 24 July 2025



NOTICE OF AN ORDINARY COUNCIL MEETING

Dear Council Member,

The next Ordinary Meeting of the Shire of Perenjori will be held on Thursday 24 July 2025 in the Shire of Perenjori Council Chambers, Perenjori WA 6620, commencing at 3.00 pm.

A handwritten signature in black ink, appearing to read 'Paul Anderson', is positioned above the printed name.

Paul Anderson

CHIEF EXECUTIVE OFFICER

Date: 18 July 2025

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Council Roles

Advocacy:

When Council advocates on its own behalf or on behalf of its community to another level of government / body / agency.

Executive/Strategic:

The substantial direction setting and oversight role of the Council e.g. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Legislative:

Includes adopting local laws, town planning schemes and policies.

Review:

When Council reviews decisions made by Officers.

Quasi-Judicial:

When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.

Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g.: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

Disclaimer

"Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

Shire of Perenjori

Agenda for the Shire of Perenjori Ordinary Meeting of Council to be held on Thursday 24 July 2025, at the Shire of Perenjori Council Chambers, Perenjori WA 6620, commencing at 3.00 pm.

1. Declaration of Opening/Acknowledgement of Traditional Custodians/Audio Recording:

The Shire President to declare the meeting open and welcome those in attendance.

In accordance with r.14I of the *Local Government (Administration) Regulations 1996*, this meeting will be recorded and made publicly available on the Shire's website, with publication of meeting minutes.

Acknowledgement of Traditional Custodians: -

As per the Shire of Perenjori Policy (N° 1021) we wish to acknowledge the traditional owners of the land upon which the Shire of Perenjori is situated and to demonstrate respect for the original custodians.

I respectfully acknowledge the past and present traditional owners of the land on which we are meeting, the Badimia people. It is a privilege to be standing on Badimia country.

2. Opening Prayer/Acknowledgement of Pioneers:

The Shire President to read the opening prayer.

Acknowledgement of Pioneers;

I acknowledge the pioneers who settled this country, developed the land and turned it into the productive country we know today.

3. Disclaimer Reading:

As printed.

4. Record of Attendance/Apologies/Leave of Absence:

4.1 ATTENDANCE:

Elected Members:

Staff:

Distinguished Visitors:

Members of The Public:

Leave of Absence:

Apologies:

5. Public Question Time:

5.1 RESPONSE TO QUESTIONS TAKEN ON NOTICE:

Insert Response

5.2 QUESTIONS WITHOUT NOTICE:

Insert Question

6. Applications for Leave of Absence:

6.1 APPLICATION/S FOR LEAVE OF ABSENCE:

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That _____ be granted leave of absence for the meeting of _____

Motion put and carried / lost

For:

Against:

7. Confirmation of Minutes of Previous Meetings:

7.1 ORDINARY COUNCIL MEETING HELD ON 19 JUNE 2025

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That the Minutes of the Ordinary Meeting of Council held on 19 June 2025, be confirmed as true and correct subject to no / the following corrections.

Motion put and carried / lost

For:

Against:

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Shire of
Perenjori
Embrace Opportunity

Shire of Perenjori – Ordinary Council Meeting

MINUTES

Thursday 19 June 2025



NOTICE OF AN ORDINARY COUNCIL MEETING

Dear Council Member,

The next Ordinary Meeting of the Shire of Perenjori will be held on Thursday 19 June 2025 in the Shire of Perenjori Council Chambers, Perenjori WA 6620, commencing at 3.00 pm.

A handwritten signature in black ink, appearing to be 'Paul Anderson', is located below the meeting details.

Paul Anderson

CHIEF EXECUTIVE OFFICER

Date: 13 June 2025

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Council Roles

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The substantial direction setting and oversight role of the Council e.g. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Legislative:

Includes adopting local laws, town planning schemes and policies.

Review:

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Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

Shire of Perenjori

Minutes for the Shire of Perenjori Ordinary Meeting of Council held on Thursday 19 June 2025, at the Shire of Perenjori Council Chambers, Perenjori WA 6620.

1. Declaration of Opening/Acknowledgement of Traditional Custodians/Audio Recording:

The Shire President declared the meeting open and welcomed those in attendance at 3.01pm.

In accordance with r.14I of the *Local Government (Administration) Regulations 1996*, this meeting will be recorded and made publicly available on the Shire's website, with publication of meeting minutes.

Acknowledgement of Traditional Custodians: -

As per the Shire of Perenjori Policy (N° 1021) we wish to acknowledge the traditional owners of the land upon which the Shire of Perenjori is situated and to demonstrate respect for the original custodians.

I respectfully acknowledge the past and present traditional owners of the land on which we are meeting, the Badimia people. It is a privilege to be standing on Badimia country.

2. Opening Prayer/Acknowledgement of Pioneers:

The Shire President read the opening prayer.

Acknowledgement of Pioneers;

I acknowledge the pioneers who settled this country, developed the land and turned it into the productive country we know today.

3. Disclaimer Reading:

As printed.

4. Record of Attendance/Apologies/Leave of Absence:

4.1 ATTENDANCE:

Members:	Cr Jude Sutherland (President) Cr Daniel Bradford Cr Colin Bryant Cr Andrew Fraser Cr Brian Campbell Cr Dael Sparkman
Staff:	Paul Anderson (Chief Executive Officer) Nola Comerford (Manager Corporate Community Services) Marty Noordhof (Manager Infrastructure Services) Chloe Heard (Finance Officer)
Distinguished Visitors:	Nil
Members of The Public:	Nil
Leave of Absence:	Cr Les Hepworth (Deputy President)
Apologies:	Nil

5. Public Question Time:

5.1 RESPONSE TO QUESTIONS TAKEN ON NOTICE:

Nil

5.2 QUESTIONS WITHOUT NOTICE:

Nil

6. Applications for Leave of Absence:

6.1 APPLICATION/S FOR LEAVE OF ABSENCE:

Nil

7. Confirmation of Minutes of Previous Meetings:

7.1 ORDINARY COUNCIL MEETING HELD ON 22 MAY 2025

COUNCIL DECISION

Council Resolution Number: 190625.1

Moved: Cr Sparkman Seconded: Cr Bryant

That the Minutes of the Ordinary Meeting of Council held on 22 May 2025, be confirmed as true and correct subject to no corrections.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

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7.2 SPECIAL MEETING OF COUNCIL HELD ON 22 MAY 2025

COUNCIL DECISION

Council Resolution Number: 190625.2

Moved: Cr Bradford Seconded: Cr Fraser

That the Minutes of the Special Meeting of Council held on 22 May 2025, be confirmed as true and correct subject to no corrections.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

[Next Item](#)

8. Announcements by Presiding Member Without Discussion:

Nil

9. Petitions/Deputations/Presentations:

Nil

10. Announcements of Matters for Which Meeting May Be Closed:

Nil

11. Declaration of Interest:

11.1 IMPARTIALITY INTEREST – CR SUTHERLAND, PERENJORI SPORTS CLUB HOUSE – RENOVATIONS (ITEM 12.4)

Cr Sutherland declared an impartiality interest in item 12.4 – Perenjori Sports Club House Renovations – due to being related to the Perenjori Sports Club President. Cr Sutherland remained in the room and voted on the item.

11.2 IMPARTIALITY INTEREST – CR FRASER, PERENJORI SPORTS CLUB HOUSE – RENOVATIONS (ITEM 12.4)

Cr Fraser declared an impartiality interest in item 12.4 – Perenjori Sports Club House Renovations – due to being a Perenjori Sports Club committee member. Cr Fraser Cr left the meeting and did not partake in the discussion or voting of the item.

11.3 FINANCIAL INTEREST – LIZ BUSHBY, TOWN PLANNING INNOVATIONS (ITEM 14.1)

Liz Bushby, Town Planning Innovations (TPI) declares a financial interest in item 14.1 – Proposed Amendment No 1 to the Shire of Perenjori Local Planning Scheme No 3 – due to receiving planning fees for advice to the Shire.

12. Finance:

12.1 MONTHLY FINANCIAL REPORT – 31 MAY 2025

Applicant:	Shire of Perenjori
File:	ADM 0082
Report Date:	19 June 2025
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Ally Bryant – Finance Manager
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	12.1.1 - Monthly Statement of Financial Activity for 31 May 2025

Summary

This item recommends that Council receives the Financial Activity Statements for the periods ending 31 May 2025.

Background

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare a Monthly Statement of Financial Activity.

Recent changes to the Regulations require a focus on reporting and variance analysis by nature and type rather than by program. The Shire's reports have historically been prepared by both nature and type and program with the variance analysis done by program. All reports for 2024-25 to date have been prepared by both nature and type and program, but with the variance analysis being done by nature and type in compliance with the revised Regulations.

Statutory Environment

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare a Monthly Statement of Financial Activity.

Policy Implications

Nil

Consultation

Nil

Financial Implications

Shown in the attached data.

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

Strategic Objectives

4.6. The organisation, assets and finances of the Shire are managed responsibly

Officer Comment

The audited opening surplus for the 2024-25 financial year is \$3,170,411. As previously advised, this surplus is notionally deceiving as the State Government transferred 85% of its 2024-25 financial assistance grants (totalling \$2.496m) to the Shire in June 2024.

Operating revenue YTD is \$7,282,417 over YTD budget by \$288,245

Operating expenditure YTD is \$11,570,482 under YTD budget by \$966,675

Key variances between the YTD budget and actuals are explained in the attached report on pages 2-3.

COUNCIL DECISION

Council Resolution Number: 190625.3

Moved: Cr Bradford

Seconded: Cr Bryant

That the Monthly Financial Report to 31 May 2025 as attached be received.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

[Next Item](#)

12.2 SCHEDULE OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 MAY 2025

Applicant:	Shire of Perenjori
File:	ADM 0082
Report Date:	19 June 2025
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Gypsie Douglas – Finance Officer
Responsible Officer:	Ally Bryant – Finance Manager
Attachments:	12.2.1 - Accounts for Payment 31 May 2025 12.2.2 – Corporate Credit Card Statement & Breakdown (NAB)

Summary

Council is presented the list of payments made from the Municipal, Trust and Reserve Accounts under delegation since the last Ordinary Council Meeting.

Background

Council delegates authority to the Chief Executive Officer annually:

To make payments from Trust, Reserve and Municipal Fund;

To purchase goods and services to a value of not more than \$250,000;

Statutory Environment

Local Government Act 1995

S6.5. Accounts and records

Local Government (Financial Management) Regulations 1996

R11. Payments, procedures for making etc.

R12. Payments from municipal fund or trust fund, restrictions on making

(1) A payment may only be made from the municipal fund or the trust fund —

(a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or

(b) otherwise, if the payment is authorised in advance by a resolution of the council.

(2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

S13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

(a) the payee's name; and

(b) the amount of the payment; and

(c) the date of the payment; and

(d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing —

(a) for each account which requires council authorisation in that month —

(i) the payee's name; and

(ii) the amount of the payment; and

(iii) sufficient information to identify the transaction; and

(b) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under sub-regulation (1) or (2) is to be —

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

Policy Implications

Nil

Council Policy Compliance

Payments are checked to ensure compliance with Council's Purchasing Policy Number 4007 – Procurement Policy.

Financial Implications

All payments are made in accordance with the adopted annual budget.

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

Consultation

Paul Anderson – Chief Executive Officer

Ally Bryant – Finance Manager

Officer Comment

Accounts paid for the month ending 31 May 2025.

Municipal Account	
EFT 18910 - 19024	\$406,083.99
Direct Debits	\$118,763.44
Cheques	\$0.00
Corporate MasterCard	\$2,575.70
Bank Fees	\$ 417.05
Total	\$527,840.18

Trust Account – Mt Gibson Public Benefit Funds	
EFT – Transfer to another account (Close Term Deposit)	\$0.00
Cheques	\$0.00
Bank Fees	\$0.00
Total	\$0.00

Totalling **\$527,840.18** from *Municipal* and *Trust Accounts* for the month ending **31 May 2025**.

COUNCIL DECISION

Council Resolution Number: 190625.4

Moved: Cr Fraser Seconded: Cr Campbell

That the cheques and electronic payments as per the attached schedules of accounts for payment totaling \$527,840.18 (Five hundred and twenty seven thousand, eight hundred and forty dollars and eighteen cents) be accepted.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

[Next Item](#)

12.3 MT GIBSON PUBLIC BENEFIT TRUST

Applicant:	Shire of Perenjori
File:	ADM 0131
Date:	19 June 2025
Disclosure of Interest:	Nil
Voting Requirements:	Absolute Majority
Author:	Ally Bryant – Finance Manager
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	Nil

Summary

Present report to council of the internal audit of the Mt Gibson Public Benefit Trust and for council to determine which Reserve the balance of the Trust will be transferred to.

Background

At the July 2024 Council meeting an agenda item was presented for Councils consideration into how to utilise the remaining balance of the Mt Gibson Public Benefit Trust. The below resolution was moved.

Council Resolution Number: 250724.11	
Moved: Cr Bryant	Seconded: Cr Fraser
That Council:	
3. Resolve to utilise the remaining balance of the Mt Gibson Public Benefit Fund of \$251,889 (two hundred and fifty one thousand, eight hundred and eighty nine dollars) on future Council and community projects chosen by Council.	
Motion put and carried 5/2	
For: Cr Bradford, Cr Bryant, Cr Campbell, Cr Sparkman, Cr Fraser	
Against: Cr Hepworth, Cr Sutherland	

The Mt Gibson Public benefit Trust was as the name implies set up as a trust fund. Trust fund accounts are held by the council on behalf of other entities with specific requirements regarding expenditure.

Management contacted Mt Gibson Iron Limited on the 22nd May 2025 to request confirmation that the remaining funds could be moved out of Trust account and into a Reserve account for the purpose of Council using the remaining funds for the benefit of the community.

Mt Gibson Iron Limited responded in agreement with this request. There only request is for the Shire to provide them with a list of the projects that the remaining funds go to.

From: John Phaceas <John.Phaceas@mgx.com.au>
Sent: Thursday, May 22, 2025 11:54 AM
To: Nola Comerford <mccs@perenjori.wa.gov.au>
Cc: Exploration Admin <exploration.admin@mgx.com.au>; MGX Admin Perth <admin@mgx.com.au>
Subject: RE: Mt Gibson Public Benefit Trust

You don't often get email from john.phaceas@mgx.com.au. [Learn why this is important](#)
Hi Nola,

Apologies for the runaround - Amy whom you would have previously dealt with is no longer with Mount Gibson and our CoSec David Stokes is also away at the moment.

However, as discussed on the phone, Mount Gibson has no objections to the Shire's request to move the remaining PBF funds into a Reserve Account to deploy for the benefit of the community in Perenjori Shire.

We wish you all the best for a positive outcome/s.

My one and only request would be that at some point, please let us know what those outcomes are. I don't mean anything formal – I don't wish to add to your reporting burden – but it would be satisfying for us to hear how our long prior association with the Shire continues to have a positive impact.

Kind regards

John Phaceas | Manager Investor and External Relations
Mount Gibson Iron Limited
T: +61 8 9426 7512
F: +61 8 9485 2305
M: +61 411 449 621

Management has undertaken an audit review of the Mt Gibson Public Benefit Trust and it was found that the Shire provided a payment of \$24,298.70 to The Perenjori Agricultural Society on the 28th June 2023 for Round 21 of the Mt Gibson Public Benefit Grant. This payment was made from the Shire's Municipal Account without the refund being sought from the Trust fund.

At the time a transfer should have been made from the Mt Gibson Public Benefit Trust bank account to the Shire's Municipal bank account to replace the operating funds that had been used to make the payment.

During this time Finance Management changed from a Contractor to onsite Finance Manager and this transaction was not undertaken in the handover process.

Statutory Environment

Local Government Act 1995 6.15(1)(ii)

Policy Implications

Nil

Consultation

Paul Anderson – Chief Executive Officer

Nola Comerford – Manager Corporate & Community Services

Financial Implications

Potential reallocation of Council funds from Trust account to Reserve account

Strategic Community Plan

Goal 1: An inclusive community and a great place to live for all ages and stages of life.

1.2. Community life is enhanced and nurtured with well supported clubs, community groups, and essential volunteer-based services.

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

Officer Comment

The \$24,298.70 has now been transferred from the Mt Gibson Public Benefit Trust bank account to the Municipal bank account to finalise this transaction.

The funds that council resolved to provide from the Trust to the capital project of the Latham Bowls Green replacement have also been transferred from the Trust account to the Municipal account.

These totalled \$47,123 being from the below resolutions. \$22,123 from August 2024 Council Meeting Resolution 290824.12 and \$25,000 from April 2024 Council Meeting Resolution 180424.5

Council Resolution Number: 290824.12

Moved: Cr Fraser

Seconded: Cr Bradford

That Council:

In recognition of an unsuccessful grant application to the Community Sporting and Recreation Facilities Fund (CSRFF), and in addition to \$72,805 (seventy two thousand, eight hundred and five dollars) already allocated in the 2024/25 Annual Budget, resolve to support additional funding to the Latham Golf & Bowling Club for the purpose of resurfacing the Latham bowling green by:

- 1. Additional provision of \$22,000 (twenty two thousand dollars) from the 2024/25 Annual Budget.**
- 2. Provision of \$22,123 (twenty two thousand, one hundred and twenty three dollars) from the Mt Gibson Public Benefit Fund.**

Motion put and carried 5/1 by Absolute Majority

For: Cr Sutherland, Cr Sparkman, Cr Bradford, Cr Fraser, Cr Campbell

Against: Cr Hepworth

Council Resolution Number: 180424.5

Moved: Cr Fraser

Seconded: Cr Campbell

That Council endorse the following funding allocations from the Mt Gibson Public Benefit Trust:

- 1. An amount of \$25,000 to the Latham Golf and Bowling Club as contribution towards resurfacing of the Bowls Green.**
- 2. An amount of \$25,000 to the Perenjori Agricultural Society for the purposes of funding entertainment at the 2024 Perenjori Agricultural Show.**

Motion put and carried 4/0

For: Cr Hepworth, Cr Campbell, Cr Fraser, Cr Sparkman

Against: Nil

On competition of all transfers the Mt Gibson Public Benefit Trust has a balance of \$209,743.12 for Council to determine the Reserve in which this will be transferred to.

The Reserve accounts and their purpose are listed below.

The council could also establish a new reserve fund set up under the same parameters as the trust fund and continue to allocate funds as determined by council to specific community requests. This could be facilitated until the funds are fully utilised or the council could allocate through the budget process a top amount to ensure matching funding is available and ongoing.

(b) Reserve Accounts - Purposes

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Anticipated date of use	Purpose of the reserve
(a) Leave reserve	Ongoing	To be used to :- fund long service leave requirements.
(b) Plant reserve	Ongoing	To be used for :- purchase of major plant.
(c) Refuse reserve	Ongoing	To be used for :- future landfill sites.
(d) Swimming Pool reserve	Ongoing	To be used for :- refurbishment and upgrade swimming pool facilities.
(e) Road & Rehabilitation reserve	Ongoing	To be used for :- roads, gravel and airport infrastructure.
(f) Housing reserve	Ongoing	To be used for :- maintenance, upgrade and additional housing requirements.
(g) Mt Gibson Infrastructure reserve	30/06/2025	To be used for :- supporting the acquisition, restoration, extension or improvement of infrastructure assets limited to public buildings, recreational facilities, parks and gardens, power supply, water supply, land drainage or roads as per agreement.
(h) Tourism Accommodation reserve	Ongoing	To be used for :- costs associated with the caravan park.
(i) Water Reserve	Ongoing	To be used for :- increasing and maintaining all aspects of water capacity within the Shire.
(j) IT Communication reserve	Ongoing	To be used for :- IT costs associated with future requirements.
(k) Community Infrastructure Reserve	Ongoing	To be used for :- Purpose of acquisition, restoration, extension and improvement of community infrastructure owned by or located within the Shire.

PROCEDURAL MOTION

Council Resolution Number: 190625.5

Moved: Cr Bryant

Seconded: Cr Fraser

That Council suspend Standing Orders, *Clause 9.5 Limitation on number of speeches*, at 3.07pm to allow for open discussion of Item 12.3.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

PROCEDURAL MOTION

Council Resolution Number: 190625.6

Moved: Cr Fraser

Seconded: Cr Sparkman

That Council resume Standing Orders at 3.09pm.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

OFFICER RECOMMENDATION

That Council:

Resolve to transfer the remaining balance of the Mt Gibson Public Benefit Fund of \$209,743.12 (two hundred and nine thousand, seven hundred and forty three dollars and 12 cents) plus final interest earned to the _____ Reserve.

COUNCIL DECISION

Council Resolution Number: 190625.7

Moved: Cr Bradford Seconded: Cr Campbell

That Council:

Resolve to transfer the remaining balance of the Mt Gibson Public Benefit Fund of \$209,743.12 (two hundred and nine thousand, seven hundred and forty three dollars and 12 cents) plus final interest earned to the Community Infrastructure Reserve.

Motion put and carried 6/0 by Absolute Majority

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

[Next Item](#)

Cr Fraser left the meeting at 3.10 pm.

Cr Fraser returned to the meeting at 3.12 pm.

12.4 PERENJORI SPORTS CLUB HOUSE - RENOVATIONS

Applicant:	Perenjori Sports Club
File:	ADM 0735
Date:	19 June 2025
Disclosure of Interest:	Cr Sutherland – Impartiality Interest Cr Fraser – Impartiality Interest
Voting Requirements:	Absolute Majority
Author:	Ally Bryant – Finance Manager
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	12.4.1 - Letter from Perenjori Sports Club Committee 12.4.2 - Lease Agreement – Perenjori Sports Club

Summary

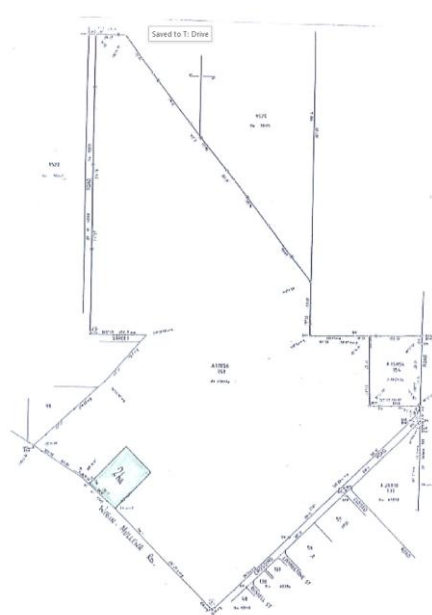
For Council to consider financial support towards upgrading the Perenjori Sports Club Manager's house and approving sub-leasing of the house on the private market.

Background

The Perenjori Sports Club has a current lease of the Sports Club building, surrounds and residence (part of Reserve 17056, Lot 516 on Deposited Plan 404662). The lease commenced on 1 January 2023 for a 21-year period.



Above: Location of residence on the Wubin-Mullewa Rd



Above: Reserve 17056, Lot 516 on Deposited Plan 404662

The residence has been vacant since April 2024 and requires renovations to meet tenancy standards.

As per the lease, it is designated for use by a Sports Club Manager; any alternative use requires Council approval via a sub-lease.

18.1 No Assignment or Subletting

- (a) The rights in this Lease are personal to the Lessee, and Lessee may not transfer, assign, sublet, mortgage, charge, assign or otherwise part with possession or any way dispose of any of its rights or obligations under this Lease.
- (b) The Lessee has the right to utilise the onsite residential property as accommodation for a Sports Club Manager. Any other use will require a Council approved sub-lease.

The Perenjori Sports Club committee have requested financial assistance to complete property renovations estimated at \$60,000, based on verbal quotes. The Perenjori Sports Club has the capacity to provide \$30,000 to the total project.

The Perenjori Sports Club has actively explored various grant options although have not been able to source any assistance as residential properties are ineligible under current funding criteria.

Proposed renovations include:

- Installation of new kitchen
- Bathroom vanity and splashback
- New flooring throughout
- Internal wall repairs and painting
- Three air-conditioning units
- Replacement of fly screens, window blinds and external doors
- General landscaping

The committee have advised that they will volunteer time and skills to minimise costs. Anticipated rental income is \$15,600 annually, with 20% allocated to ongoing maintenance and 80% reserved for future upgrades to the residence and Club facilities.

Statutory Environment

Local Government Act 1995

Policy Implications

Nil

Consultation

Paul Anderson – Chief Executive Officer

Reece Sutherland – President – Perenjori Sports Club Committee

Financial Implications

Dependent on Council decision, the 2025/26 Budget could have a \$60,000 capital expense impact and a reimbursement from the Perenjori Sports Club of \$30,000, resulting in a net cost to the Shire of \$30,000.

Strategic Community Plan

Goal 1: An inclusive community and a great place to live for all ages and stages of life.

1.1. The community is active and has access to a range of sport and recreation facilities.

1.2. Community life is enhanced and nurtured with well supported clubs, community groups, and essential volunteer-based services.

Officer Comment

The residence at the Perenjori Sports Club is a Shire-owned asset, insured and listed on the Shire's Asset Register. However, unlike other Shire housing, renovations and maintenance are the responsibility of the Lessee in accordance with the Lease Agreement.

An excerpt from the Perenjori Sports Club Lease Agreement:

8. Maintenance, repair and cleaning

8.1 Generally

- (1) Subject to **clauses 0 and 0**, the Lessee agrees during the Term and for so long as the Lessee remains in possession or occupation of the Premises to maintain, replace, repair, clean and keep the Premises (which for the avoidance of doubt includes the Lessor's Fixtures and Fittings) clean and in Good Repair having regard to the age of the Premises at the Commencement Date provided that this subclause shall not impose on the Lessee any obligation:
 - (a) to carry out repairs or replacement that are necessary as a result of Fair Wear and Tear, except when such repair or replacement is necessary because of any act or omission of or on the part of the Lessee or the Lessee's Agents, or the Lessor's insurances are invalidated by any act, neglect or default by the Lessee or the Lessee's Agents; and
 - (b) in respect of any structural repair except when such repair is necessary because of any act or omission of or on the part of the Lessee or the Lessee's Agents, or the Lessor's insurances are invalidated by any act, neglect or default by the Lessee or the Lessee's Agents.
- (2) For the avoidance of doubt, the Lessee is responsible for minor internal repairs to the Premises. For example, repair and replacement of door handles, door locks, light fittings, globe replacement, internal glass breakages and internal painting.
- (3) Notwithstanding any other provision of this Lease, the Lessee will be responsible for any repair or replacement which is necessary because of any act or omission of or on the part of the Lessee or the Lessee's Agents, or the Lessor's insurances are invalidated by any act, neglect or default by the Lessee or the Lessee's Agents.

8.2 Maintenance Schedule

- (4) Notwithstanding any other provision of this Lease, the Lessee covenants and agrees to comply with and be responsible for those items listed as the responsibility of the Lessee/occupant in the Maintenance Schedule.
- (5) The Lessee and the Lessor agree that the provisions of the Maintenance Schedule, and responsibilities listed in the Maintenance Schedule, will prevail over any contrary provision in this Lease.

8.3 Acknowledgement

The Lessee acknowledges and agrees that the Lessor may have limited, or no, funds set aside within its budget for structural maintenance of the Premises, and as a consequence the Lessor will not be able to rectify any major maintenance or structural defect or problem unless it has sufficient monies set aside in its budget for such purpose and/or the Lessor's Council has approved such expenditure.

Given the current lack of residential rental properties in Perenjori, refurbishing the property would provide much-needed housing within the community. The Perenjori Sports Club would also benefit from rental income, which could be reinvested into future upgrades.

If approved, both the Mt Gibson Reserve and the Housing Reserve have adequate funds to support the project. Council should consider this request as a funding submission, rather than operational maintenance.

Current balances:

- Mt Gibson Reserve: \$208,862.99 (two hundred and eight thousand, eight hundred and sixty-two dollars and ninety-nine cents).
- Housing Reserve: \$273,253 (two hundred and seventy-three thousand, two hundred and fifty-three dollars).

OFFICER RECOMMENDATION

That Council:

1. Resolve to include capital works budget allocation of \$60,000 (sixty thousand dollars) for renovation of the Perenjori Sports Club Manager's house with the condition of reimbursement of \$30,000 (thirty thousand dollars) being received from the Perenjori Sports Club within the 2025/26 financial year.
2. As required by Item 18.1 of the Lease Agreement signed 26 February 2024, grant approval to the Perenjori Sports Club committee to sub-lease the Sports Club Manager's house as a private rental with all Sub-Lease Agreement development costs to be met by the Perenjori Sports Club committee.
3. Resolve to resource the project costs from:
 - a) The Mt Gibson Reserve; or
 - b) Housing Reserve; or
 - c) General funds; or
 - d) Community Infrastructure Reserve.

COUNCIL DECISION

Council Resolution Number: 190625.8

Moved: Cr Bradford

Seconded: Cr Bryant

That Council:

1. Resolve to include capital works budget allocation of \$60,000 (sixty thousand dollars) for renovation of the Perenjori Sports Club Manager's house with the condition of reimbursement of \$30,000 (thirty thousand dollars) being received from the Perenjori Sports Club within the 2025/26 financial year.
2. As required by Item 18.1 of the Lease Agreement signed 26 February 2024, grant approval to the Perenjori Sports Club committee to sub-lease the Sports Club Manager's house as a private rental with all Sub-Lease Agreement development costs to be met by the Perenjori Sports Club committee.
3. Resolve to resource the project costs from:
 - d) Community Infrastructure Reserve.

Motion put and carried 5/0 by Absolute Majority

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Campbell

Against: Nil

[Next Item](#)

12.5 COUNCIL HOUSING RENTAL FEES

Applicant:	Shire of Perenjori
File:	ADM 0700
Date:	19 June 2025
Disclosure of Interest:	Nil
Voting Requirements:	Absolute Majority
Author:	Nola Comerford – Manager Corporate and Community Services
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	Nil

Summary

This agenda item addresses the current rental fee for Council housing, whereby staff receive a 25% rental fee discount. Additionally, amendments to Council Policy No. 5005 – Staff Housing are presented to Council for consideration.

Background

Under the Shire of Perenjori Enterprise Bargaining Agreement 2019 (EBA), Council provides a \$4.86 per hour housing allowance to current employees.

A 50% staff discount for housing was previously offered to attract and retain employees but was reduced to 25% in May 2023 as part of the 2023/24 Annual Budget. The table below outlines the weekly rental fee, staff discounted rent, and the housing allowance provided to employees for the 2024/25 budget. The table also allows for hourly housing allowance allocated to any new employees joining the Shire under the 2025 EBA.

Council Resolution Number: 180523.10

Moved: Cr Fraser

Seconded: Cr Bradford

That Council:

1. Endorse an increase of 25% for all employee property rentals for the 2023/24 Annual Budget.
2. Endorse an increase of 5.25% for all private property rentals for the 2023/24 Annual Budget.
3. Endorse a nil increase to Aged Units located at 40A and 40B Russell Street and fees for remaining Aged Units be determined by annual Centrelink income assessments.

Motion put and carried 4/0 by absolute majority

Statutory Environment

Local Government Act 1995

Residential Tenancies Act 1987

Policy Implications**5005 – Staff Housing**

Adopted: 20 October 2022

Reviewed: 2 May 2024

Amended: 20 October 2022

Next Review: March 2027

Prev Policy Number/s: Nil

Policy Statement

To provide an incentive to attract, retain, and provide equity between Shire employees.

Policy

Employee housing shall be based on the following principals:

- The requirements of the *Residential Tenancies Act 1987* are met.
- The requirements of the Shire of Perenjori Enterprise Agreement 2019 are met.
- All housing allocations are approved by the CEO as determined by staff requirements in relation to housing availability at any given time.
- This policy does not apply to Managers or employees where housing is negotiated as part of their employment terms and conditions.
- That where a Manager relinquishes their negotiated housing as per the above point, then this policy will apply.
- Council staff housing, when available, will be allocated and prioritised for full time employees.
- Council shall set the market value of the rental properties annually throughout the budget process.
- A housing allowance in accordance with the 2019 Shire of Perenjori Enterprise Agreement will apply to **all** full time and part time employees (currently \$4.69 per ordinary hour, not applied to overtime) and be incorporated into Council's budget.
- A permanent part-time employee is classified as:
 - Working less than 38 ordinary hours per week.
 - Has reasonably predictable hours of work; and
 - Receives, on a pro rata basis, pay and conditions equivalent to those of full-time employees who do the same kind of work.
- Should the Council housing not be maintained to an acceptable standard (both inside and outside), the Chief Executive Officer reserves the right to discontinue the housing allowance.
- All employees shall sign a Residential Tenancy Agreement at the commencement of any rental arrangement.
- It is the responsibility of the tenant to regularly water and maintain gardens to an acceptable standard.

Housing Inspections

Annual inspections of Council housing, including yards, shall be conducted by a person authorised by the CEO. These inspections shall coincide with the annual inspection of all Council dwellings to determine the budget allocation for the housing maintenance program. The tenant will receive a minimum of 7 days written notice and a maximum of 14 days of such inspection.

Consultation

Paul Anderson – Chief Executive Officer
Ally Bryant – Finance Manager

Strategic Community Plan

Goal 2: Eco-friendly, attractive and well-maintained towns, surrounded by outstanding natural beauty, landscapes, flora and fauna to be protected and enjoyed.

2.3. The Shire's buildings and leases are administered to an appropriate standard for the benefit of the community according to their need and use.

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

Financial Implications

At the May 2025 Ordinary Council Meeting, Council endorsed the Fees & Charges Schedule for the 2025/26 financial year, including market rates for housing rentals. Depending on Council decision, additional income may be generated through increased rental fees.

Officer Comment

As shown in the table below, Council is essentially paying employees to reside in Council housing. Furthermore, employees who reside in private housing receive fewer financial benefits than those in Council-owned properties.

The table below shows weekly rental value and housing allowance for each Council property currently leased by Shire employees.

Address	Market Rental Value	Staff Discounted Rental Value	2019 EBA Housing Allowance paid to current employees	2025 EBA Housing Allowance for NEW Employees
23 Hesford St	\$275.00	\$166.00	\$193.19	\$124.64
8B John St	\$211.00	\$132.00	\$184.68	\$124.64
3 Livingstone St	\$283.00	\$184.00	\$184.68	\$124.64
11A Livingstone St	\$109.00	\$82.00	\$184.68	\$124.64
5 Hirshauer Rd	\$285.00	\$178.00	\$196.83	\$124.64
32 Livingstone St	\$275.00	\$181.00	\$87.48 (part-time)	\$124.64
36 Livingstone St	\$275.00	\$181.00	\$184.68	\$124.64
27 Timmings St	\$310.00	\$194.00	\$184.68	\$124.64

The current housing allowance of \$4.86 per hour is set by the 2019 Enterprise Bargaining Agreement and referenced in Policy No. 5005. The EBA does not require Council to offer discounted rental fees to employees.

The 2025 Enterprise Bargaining Agreement was recently endorsed and signed by the Secretary of the Australian Services Union Western Australian Branch which includes a reduced hourly housing allowance of \$3.28 to be applied to all new employees. The current hourly allowance of \$4.86 will be 'grandfathered' for existing employees.

Amendments to Policy No. 5005 – Staff Housing

The following amendments are proposed to be implemented in Policy No. 5005 – Staff Housing:

Employee housing shall be based on the following principles:

1. The requirements of the *Residential Tenancies Act 1987* are met.
2. The requirements of the Shire of Perenjori Enterprise Agreement 2019 are met.
3. All housing allocations are approved by the CEO as determined by staff requirements in relation to housing availability at any given time.
4. This policy does not apply to Managers or employees where housing is negotiated as part of their employment terms and conditions.
5. That where a Manager relinquishes their negotiated housing as per the above point, then this policy will apply.
6. Council staff housing, when available, will be allocated and prioritised for full time employees.
7. Council shall set the market value of the rental properties annually throughout the budget process.
8. ~~A housing allowance in accordance with the 2019 Shire of Perenjori Enterprise Agreement will apply to all full time and part time employees (currently \$4.69 per ordinary hour, not applied to overtime) and be incorporated into Council's budget.~~ Redundant – the EBA is already referred to in Item 2 and supersedes any Council policy.
9. ~~A permanent part-time employee is classified as:~~
 - ~~a. Working less than 38 ordinary hours per week.~~
 - ~~b. Has reasonably predictable hours of work; and~~
 - ~~c. Receives, on a pro rata basis, pay and conditions equivalent to those of full-time employees who do the same kind of work.~~ Redundant – permanent part-time employee classification is referred to in the EBA.
10. ~~Should the Council housing not be maintained to an acceptable standard (both inside and outside), the Chief Executive Officer reserves the right to discontinue the housing allowance.~~ This would be in breach of the EBA.
11. All employees shall sign a Residential Tenancy Agreement at the commencement of any rental arrangement.
12. It is the responsibility of the tenant to regularly water and maintain gardens to an acceptable standard.

Housing Inspections

Annual inspections of Council housing, including yards, shall be conducted by a person authorised by the CEO. These inspections shall coincide with the annual inspection of all Council dwellings to determine the budget allocation for the housing maintenance program. The tenant will receive a minimum of 7 days written notice and a maximum of 14 days of such inspection.

Amendments to Policy No. 5005 as indicated above are recommended to provide clarity and consistency.

OFFICER RECOMMENDATION

That Council:

- 1. Resolve to remove reduced rental fees for employees and apply the full market rental rates set in the 2025/26 Fees & Charges Schedule.**

OR

- 2. Resolve to maintain a 25% rental discount of market value for all Shire of Perenjori employees residing in Council housing.**

OR

- 3. Request the CEO to reduce the rental discount to 10% of market value for all Shire of Perenjori employees residing in Council housing.**

AND

- 4. Endorse amendments to Council Policy Number 5005 – Staff Housing.**

COUNCIL DECISION

Council Resolution Number: 190625.9

Moved: Cr Fraser

Seconded: Cr Bradford

That Council:

- 2. Resolve to maintain a 25% rental discount of market value for all Shire of Perenjori employees residing in Council housing.**

AND

- 4. Endorse amendments to Council Policy Number 5005 – Staff Housing.**

Motion put and carried 6/0 by Absolute Majority

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

[Next Item](#)

13. Community Development and Services:

13.1 STRATEGIC COMMUNITY PLAN

Applicant:	Shire of Perenjori
File:	ADM 0790
Date:	19 June 2025
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Nola Comerford – Manager Corporate and Community Services
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	13.1.1 - Strategic Community Plan and Corporate Business Plan (Council Plan)

Summary

The Shire of Perenjori's Strategic Community Plan (SCP) 2022 – 2032 (Council Plan) has undergone an annual review in line with the Department of Local Government's Integrated Planning and Reporting Framework.

Background

The *Local Government Act 1995* (the Act) requires local governments to plan for the future of the district. The Council Plan outlines the community's long-term (10+ years) vision, values, aspirations and priorities, with reference to other local government plans, information and resourcing capabilities. The Council Plan is not static, with a full review required by legislation every four years, and a desktop review recommended every two years.

Statutory Environment

Local Government Act 1995

5.56 – Planning for the future

- 1) A local government is to plan for the future of the district.
- 2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

Policy Implications

Nil

Consultation

Paul Anderson – Chief Executive Officer
Marty Noordhof – Manager Infrastructure Services
Ally Bryant – Finance Manager
Adim Hajat – Community Development Officer

Financial Implications

Nil

Strategic Community Plan

This is a key strategic document and the primary document in Council's Integrated Planning and Reporting Framework.

Officer Comment

This review constitutes an annual review for the current Council Plan to incorporate the upcoming budget and capital programs. As per the Department of Local Government's 2016 IPR Framework and guidelines:

"Every second year, the process enters the Strategic Review. The Strategic Review alternates between the minor and major versions. The minor version is generally a desktop review process and tends to focus on resetting the Corporate Business Plan. The major version involves re-engagement with the community on vision, outcomes and priorities, and a comprehensive review of the whole IPR suite."

A few notable changes to the document have been included to reflect the upcoming 2025/26 Annual Budget.

- An update on status of major capital projects.
- Inclusion of future capital projects, dependent on Council Budget and external funding.
- 2025/26 roads program.
- Update to projected income statement.
- Removal of financial ratios which were required in Local Government Financial Reports as per FM Reg 50(1). This section was removed from the Financial Management Regulations in 2022.

OFFICER RECOMMENDATION

That Council endorse the 2022-2032 Council Plan, incorporating the Strategic Community Plan and Corporate Business Plan, (Annual Review 2025).

AMENDMENT TO OFFICER RECOMMENDATION

Council amended the officer recommendation to include a five-year plan for resurfacing sporting surfaces to ensure proactive infrastructure maintenance of community recreational assets.

COUNCIL DECISION

Council Resolution Number: 190625.10

Moved: Cr Sutherland

Seconded: Cr Campbell

That Council endorse the 2022-2032 Council Plan, incorporating the Strategic Community Plan and Corporate Business Plan (Annual Review 2025), and include a five-year plan for the resurfacing of sporting surfaces.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

[Next Item](#)

13.2 TOWNSCAPE COMMITTEE MEETING MINUTES

Applicant:	Shire of Perenjori
File:	ADM 0883
Date:	19 June 2025
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Adim Hajat – Manager Corporate and Community Services
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	13.2.1 – Townscape Committee Meeting Unconfirmed Minutes 5 June 2025

Summary

For Council to consider endorsement of the Townscape Committee Unconfirmed Meeting Minutes from meeting held Thursday 5 June 2025.

Background

At the March 2025 Ordinary Council Meeting, Council resolved to endorse the Perenjori Townscape Committee Meeting and the following recommendations.

Council Resolution Number: 1600425.16

Moved: Cr Hepworth Seconded: Cr Campbell

That Council:

- *Endorse the Townscape Committee's Unconfirmed Minutes dated Thursday 5 June 2025.*
- *Endorse the progression of Townscape Plan Project 9 – Entry Statement in the form of a community mural at the Perenjori Pavilion and request that draft designs be presented to Council for selection and approval.*
- *Endorse progression of Townscape Plan Project 3 – Aboriginal Interpretive Space – in the form of a temporary banner with draft design to be presented to Council for selection and approval, once funding has been sourced.*
- *Approve the CEO to investigate funding avenues for Project 3 of the Townscape Plan.*
- *Approve the commencement of tree planting based on the recommended sites in the attached draft plan.*

Motion put and carried 6/0

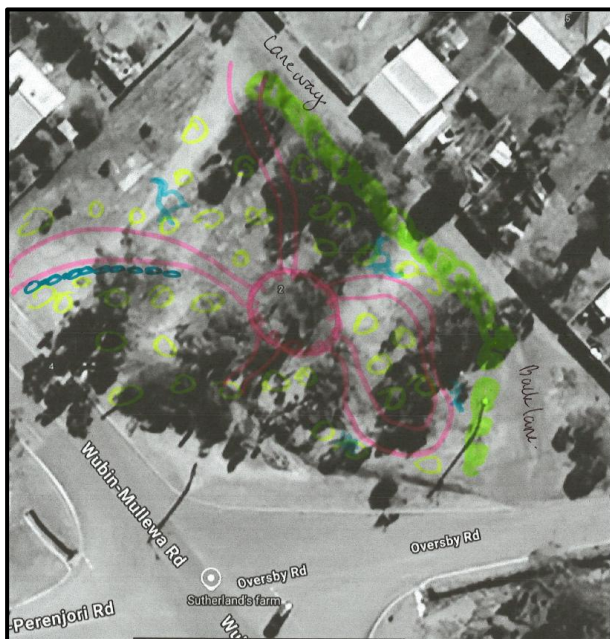
For: CR Sutherland, Cr Hepworth, Cr Bryant, Cr Sparkman, Cr Bradford, Cr Campbell

Against: Nil

A review of recent projects conducted by the Townscape Committee over the past month has focused on establishing priorities. During the latest Committee meeting, it was determined that the two key projects—Aboriginal Interpretive Space and the CBH Timeline—will be prioritised moving forward.

At the Committee meeting held on the 6 June it was endorsed that the following works be undertaken to the Aboriginal Interpretive Space:

- Planting of Emu bush hedges along the back laneway of the site.
- Yarning circle established with rocks or tree stumps. Approach the Shire or mines to deliver the rocks and volunteers to set them in place.
- Planting of bush tucker plants around the interior and edges of the site. Consult with Yarra Yarra and local Badimia elders.
- Pathways (as shown on the design map) - volunteers to mark out and rake area. Possible request cracker dust to define the pathway more.
- Metal sculptures of native animals to be opened up as a competition for the community.



Design 1

Aerial view of the Aboriginal Interpretive Space with Committee's layout design.

Yellow indicates	Native and medicinal plants
Green indicates	Emu bush hedges
Pink indicates	Pathways and Yarning Circle (central)
Blue indicates	Bush art animals and rock snake parallel to the pathway



Design 2

Aerial view of the Aboriginal Interpretive Space with Committee's layout design.

Blue indicates	Pathways
Red indicates	Yarning Circle
Green indicates	Native edible and medicinal plants

The committee's plan is to draw on the community and the school to assist with the plantings and pathways construction. The plan has had some minor changes and provides options mindful in practicality and cost effective to fit in with existing budget.



The pictures above show a concept design of a Yarning Circle. Consultation with the Manager of Infrastructure has determined that rocks sourced from the local area or farms would be more suitable and will endure weathering.

The second priority project is the CBH Timeline. In brief, the timeline concept proposes to create a landscape-scale graph of grain harvest quantities from 1937 to the present, with a view to adding to the installation each subsequent annual harvest. The most recent harvests represent significant increases in grain quantities so an engineered solution for higher totem poles is needed along with recommendation for appropriate materials.

The Committee has consulted with an Engineer with regards to in-ground works of timber totems, as instructed by Council. The Committee will develop a Scope of Work and table to Council for approval. The CBH Timeline Scope of Works developed by the Committee will define the following:

- Project Roles
 - roles and responsibilities of the Committee/Council and volunteers
 - equipment
 - project management
- Schedule and Milestones
 - Project Start and finish
 - Engineering approvals
 - Materials
- Budget
 - Interpretive signs
 - Materials and equipment costs
 - Treatment of the materials
 - Implement a contingency plan

It is anticipated that the Scope of Work will be tabled to Council at a future Ordinary Council Meeting.

Further discussions at the Committee meeting seeks the support from the Shire depot staff to assist the Committee with enhancing the “Welcome to Perenjori” sign (below inserted) which is situated on the Carnamah Perenjori Road. The improvement suggested the following works:

- That suitable trees be planted strategically around the base, side and behind the sign. E.g everlastings at the base, Eremophila, Kalbarri Carpet. Planting Acacias bearing the yellow flowers and green foliage behind the signs would create colour to enhance the sign.
- Acknowledge the farming community with windmill blades secured to the ground with various size rocks to the left of the sign.



Entry Statement Welcome Signage – Carnamah Perenjori Road. The Committee will discuss the planting details and schedules with the Manager of Infrastructure.

Statutory Environment

Nil

Policy Implications

Nil

Consultation

Paul Anderson – Chief Executive Officer
Nola Comerford – Manager Corporate & Community Services
Marty Noordhof – Manager Infrastructure Services
Townscape Committee Members
Yarra Yarra Catchment Management Group
William Little – Local Badimia Elder

Financial Implications

The proposed planting program at the Aboriginal Interpretive Space can be accommodated within the existing budget provision and is sustainable in the financial year.

The CBH Timeline Scope of Work budget is not yet known. The Committee will table an indicative costing including volunteer labour and in-kind contributions from the community and external sponsors to a future Ordinary Council Meeting.

Strategic Community Plan

Goal 2: Eco-friendly, attractive and well-maintained towns, surrounded by outstanding natural beauty, landscapes, flora and fauna to be protected and enjoyed.

2.4. Local Aboriginal and non-Aboriginal stories, structures and places of interest are acknowledged, preserved and promoted as appropriate.

2.7 Parks, gardens, street trees and reserves are appropriately managed according to their need and use.

Officer Comment

The Officer is working closely with the Townscape Committee to further progress on the two priority projects. It has taken considerable time for the works to commence as the appropriate approvals and consultation needs to be undertaken prior to the projects commencing.

The Committee has verbally consulted with an engineer to undertake an assessment for timber to be used for the CBH Timeline Project. Reclaimed railway sleepers is a material which displays character, however, will require a suitable coating system for the environment and its application in which it is situated. An engineer assessment will be submitted to Council for approval prior to commencement of the works.

Landscaping works on the Aboriginal Interpretive Space is scheduled to commence and will be assisted by community volunteers and the school. Support from the infrastructure staff by way of transporting materials to the site will be minimal. The Committee will discuss the schedule with the Manager of Infrastructure.

COUNCIL DECISION

Council Resolution Number: 190625.11

Moved: Cr Sparkman Seconded: Cr Fraser

That Council:

- 1. Endorse the Townscape Committee Unconfirmed Minutes held Tuesday 5 June 2025.**

AND

- 2. Endorse the Townscape Committee to commence the following landscaping works at the Aboriginal Interpretive Space:**

- (a) Planting of native edible and medicinal plants**
- (b) Establishment of pathways and Yarning Circle.**

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

[Next Item](#)

14. Governance:

14.1 PROPOSED AMENDMENT NO 1 TO THE SHIRE OF PERENJORI LOCAL PLANNING SCHEME NO 3

Applicant:	Shire of Perenjori
File:	ADM 0311
Date:	19 June 2025
Disclosure of Interest:	Liz Bushby, Town Planning Innovations (TPI) – Financial Interest
Voting Requirements:	Simple Majority
Author:	Liz Bushby (Planning Consultant)
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	14.1.1 – Table of Submissions

Summary

Council is to consider adopting Amendment No 1 to the existing Local Planning Scheme for final approval to introduce development controls for Tree Farms.

The scheme amendment will require final approval by the Minister for Planning.

Statutory Environment

Planning and Development (Local Planning Schemes) Regulations 2015 -

The *Planning and Development (Local Planning Schemes) Regulations 2015* were gazetted on 25 August 2015, and became effective on 19 October 2015.

The Regulations outline the process for any Scheme Amendment which is summarised below:

1. Amendment considered by Council for adoption (with or without modifications). Council can refuse to initiate a Scheme Amendment.
2. Any Amendment adopted by Council has to be referred to the Environmental Protection Authority (EPA) and the Western Australian Planning Commission (WAPC).
3. The EPA has to determine whether any environmental assessment is required. If the EPA advises that no environmental assessment is required then the amendment can be advertised.
4. The Western Australian Planning Commission has to grant consent for the Shire to advertise the amendment.
5. Advertising including a public notice on the Shire website, and letters to relevant government authorities and service authorities.
6. Any public submissions must be summarised in a table and each submission has to be considered by Council.
7. After advertising a second report is referred to Council to consider the public submissions, whether the amendment needs to be modified to address any issues raised in submissions, and whether to adopt the amendment for final approval (with or without modifications).
8. Once reconsidered by Council the amendment is lodged with the Western Australian Planning Commission for referral to the Minister for Planning who makes the final decision on the amendment. The Minister can refuse the amendment, or approve the amendment (with or without modifications).
9. If the amendment is approved by the Minister, the decision has to be published in the Government Gazette.

Policy Implications

Nil

Consultation

The Amendment was lodged to the WA Planning Commission and was required to be modified before being granted consent to advertise in January 2025. The amendment has been advertised for public comment, and submissions are summarised in [Attachment 14.1.1](#).

There were 7 submissions from government agencies and servicing authorities, with general comments.

No changes are recommended as a result of submissions.

Financial Implications

The Shire pays TPI consultancy fees.

Strategic Community Plan

Goal 2: Eco-friendly, attractive and well-maintained towns, surrounded by outstanding natural beauty, landscapes, flora and fauna to be protected and enjoyed

Strategic Objectives

2.7. Parks, gardens, street trees and reserves are appropriately managed according to their need and use

Goal 4: A strong and diverse Council working closely with the proactive and involved community

Strategic Objectives

4.1. The community is well-informed and engaged

4.2. The Shire listens to and works closely with the community and its decision-making is transparent and accountable

4.3. The Shire advocates and partners effectively on behalf of the community

Officer Comment

The Shire of Perenjori Local Planning Scheme No 3 has no specific development control provisions for Tree Farms. The original amendment proposed by the Shire was going to:

1. Change the land use classifications in 'Table 1: Zoning Table' which will ensure that any Tree Farm in a Rural zone has to be advertised for public comment before determination, and that the Tree Farm land use is prohibited in the Rural Residential zone;
2. Introduce specific provisions applicable to Tree Farms with a high emphasis on the protection of traditional agricultural activities;
3. Reference relevant documents that need to be addressed including the Code of Practice for Timber Plantations in Western Australia 1997, Guidelines for Plantation Fire Protection' 2011, State Planning Policy 3.7 for Planning in Bushfire Prone Areas and any relevant Local Planning Policy;
4. Identifies a need for a local manager, employee or contractor for ongoing tree farm management and maintenance.

State Planning required the amendment to be modified, so the new provisions have been somewhat 'watered down' to propose:

1. Change the land use classifications in 'Table 1: Zoning Table' which will ensure that any Tree Farm land use is prohibited in the Rural Residential zone;

WAPC has not agreed to make tree farm applications subject to compulsory advertising.

2. Reference relevant documents that need to be addressed including the Code of Practice for Timber Plantations in Western Australia 1997, Guidelines for Plantation Fire Protection' 2011, State Planning Policy 3.7 for Planning in Bushfire Prone Areas and any relevant Local Planning Policy.

WAPC has also not agreed to introducing specific provisions aimed at providing a higher level of protection to traditional agricultural activities.

As the Amendment requires support from the WA Planning Commission and final approval by the Minister for Planning, TPI recommends that the amendment be adopted as advertised, so it can be finalised.

PROCEDURAL MOTION

Council Resolution Number: 190625.12

Moved: Cr Campbell Seconded: Cr Bradford

That Council suspend Standing Orders, *Clause 9.5 Limitation on number of speeches*, at 3.16pm to allow for open discussion of Item 14.1.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

PROCEDURAL MOTION

Council Resolution Number: 190625.13

Moved: Cr Sparkman Seconded: Cr Fraser

That Council resume Standing Orders at 3.18pm.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

COUNCIL DECISION

Council Resolution Number: 190625.14

Moved: Cr Bradford Seconded: Cr Bryant

That Council:

- A. In pursuance of Section 75 of the Planning and Development Act 2005, adopt Amendment No 1 to the Shire of Perenjori Local Planning Scheme No 3 (for the purpose of advertising) by:**
- 1. In Table 1: Zoning Table - deleting the 'A' symbol for Tree Farm with an 'X' in the Rural Residential zone';**
 - 2. Inserting a new Clause 35 as follows:**
 - 35. Development of Tree Farms**
 - (1) In addition to the matters listed in clause 67 of the Scheme, the local government is to have due regard to the following in determining tree farm applications:**
 - (a) The Code of Practice for Timber Plantations in Western Australia 1997 as amended from time to time ('Code of Practice');**
 - (b) Information supplied at time of application, in keeping with the Code of Practice, demonstrating how the site is to be managed, including matters such as on-site management, emergency arrangements, fire safety, access, maintenance, water quality and native vegetation protection and weed, wilding spread and feral animal control;**
 - (c) Bushfire Management Plans that address the 'Guidelines for Plantation Fire Protection' 2011 (or as amended from time to time).**
 - 3. Re-formatting and re-numbering the Scheme Text as required, including existing Clause 35 to 38.**
- B. Note the Table of Submissions in Attachment 1, and not modify the amendment as a result of any submissions.**
- C. Authorise the Shire President and Chief Executive Officer to sign the Amendment No 1 document, and affix the Shire common seal.**

- D. Authorise the Shires Planning Consultant, Liz Bushby of Town Planning Innovations Pty Ltd to lodge the amendment to the Western Australian Planning Commission seeking final approval from the Minister for Planning.**

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

[Next Item](#)

14.2 WA LOCAL GOVERNMENT ASSOCIATION (WALGA) CONVENTION 2025

Applicant:	Shire of Perenjori
File:	ADM 0631
Date:	19 June 2025
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Bianca Plug – Governance Officer
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	Nil

Summary

This item seeks Councils consideration to nominate attendees for the 2025 WA Local Government Association (WALGA) Convention to be held at the Perth Convention and Exhibition Centre from Monday, 22 September to Wednesday, 24 September 2025.

Background

In previous years, Council have resolved to include an annual budget allowance for convention registration and associated costs for Councillors and the Chief Executive Officer (as per Employment Agreement). Informal discussions at previous meetings have determined a desire for Councillors to attend the 2025 WALGA Convention for the purposes of gaining further knowledge and experience in local government matters.

The theme for the 2025 Convention is “Lean Into Legacy”, featuring a combination of keynote presentations, panel discussions, collaborative sessions, and structured networking opportunities.

The full LGC25 program is expected to be released by the end of June.

The following selected events have been confirmed:

Monday, 22 September 2025

Event	Time
Welcome Drinks – Hosted in Exhibition Pavilion	6:00pm – 9:00pm

Tuesday, 23 September 2025

Cocktail Gala – Hosted in Art Gallery of WA	6:30pm – 10:30pm
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Wednesday, 24 September 2025

Icons Breakfast – Hosted in BelleVue Ballroom	6:30am – 8:45am
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Statutory Environment

Nil

Policy Implications

Policy 7001 – Elected Members Conferences and Seminars.

Policy Statement:

At the Shire's expense each Councillor may attend seminars or conferences of their choice provided the seminar or conference is relative to local government and the Council agrees by majority to fund the Councillor's attendance.

This is generally restricted to one conference or seminar per year but may be increased with the majority of Council support.

The Shire will pay the cost of seminar registration and will accept costs associated with the seminar on the receipt of a copy of documentation.

These costs may include meals to a specified value, accommodation and/or travel to and from the conference.

Councillors should seek to acquire modest accommodation if they cannot be accommodated in a conference package with the conference accommodation provider.

On one occasion per year the Shire will pay for the Councillors partners' accommodation and meal costs at an approved conference or seminar.

If the chosen conference is the annual Local Government Convention the Shire will also pay reasonable activity costs for the Councillors partner.

Consultation

Paul Anderson – Chief Executive Officer

Financial Implications

An allocation for convention fees and accommodation will be made in the 2025/26 Annual Budget.

Indicative costs for the 2025 WALGA convention (excluding GST) and accommodation fees are as follows:

Registration Fees

Full Delegate Registration (22-24 September)	\$1,250.00
Single Day Delegate (23 or 24 September)	\$625.00
Corporate Delegate (22-24 September)	\$1,550.00

Accommodation (per night) TBC

Additional (Optional)

Welcome Drinks (Monday, 22 September)	\$125.00
Cocktail Gala (Tuesday, 23 September)	\$190.00
Icons Breakfast (Wednesday, 24 September)	\$110.00

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community
Strategic Objectives

4.3. The Shire advocates and partners effectively on behalf of the community

Officer Comment

The 2025 WALGA Convention presents a valuable opportunity for elected members to engage with sector developments, policy discussions, and collaborative initiatives across Western Australia. The event supports professional development, peer networking, and broader exposure to contemporary challenges in local government.

While a number of key functions have been announced, the complete convention program is expected to be released by WALGA at the end of June 2025. Administration will proceed with registrations and accommodation bookings following Council's endorsement of attendees.

PROCEDURAL MOTION

Council Resolution Number: 190625.15

Moved: Cr Sparkman Seconded: Cr Bradford

That Council suspend Standing Orders, *Clause 9.5 Limitation on number of speeches*, at 3.19pm to allow for open discussion of Item 14.2.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

PROCEDURAL MOTION

Council Resolution Number: 190625.16

Moved: Cr Bryant Seconded: Cr Sparkman

That Council resume Standing Orders at 3.21pm.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

OFFICER RECOMMENDATION

That Council approve the following Elected Members to attend the 2025 WA Local Government Association (WALGA) Convention from 22 to 24 September 2025:

Cr _____

Cr _____

Cr _____

Cr _____

Cr _____

Cr _____

Cr _____

AMENDMENT TO OFFICER RECOMMENDATION

Council amended the officer recommendation to include the Chief Executive Officer as an attendee at the 2025 WA Local Government Association (WALGA) Convention.

COUNCIL DECISION

Council Resolution Number: 190625.17

Moved: Cr Sutherland Seconded: Cr Fraser

That Council approve the Chief Executive Officer and the following Elected Members to attend the 2025 WA Local Government Association (WALGA) Convention from 22 to 24 September 2025:

Cr Sutherland

Cr Campbell

Cr Hepworth

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

15. Confidential Reports:

Nil

16. Ordering the Common Seal:

Nil

17. Reports of Committees and Members:

Nil

18. Motions of Which Previous Notice Has Been Given:

Nil

19. Notice of Motions:

Nil

20. New Business of an Urgent Nature Admitted by Council:

PROCEDURAL MOTION

Council Resolution Number: 190625.18

Moved: Cr Fraser Seconded: Cr Bradford

That Council accepts late Item 20.1 Disability Access and Inclusion Plan - Progress Report 2024/25 and late item 20.2 Revocation of Resolution 220525.21 and New Determination (Elected Member Fees, Allowances and Expenses 2025-26) for consideration.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

20.1 LATE ITEM - DISABILITY ACCESS AND INCLUSION PLAN – PROGRESS REPORT 2024/25

Applicant:	Shire of Perenjori
File:	ADM 0211
Date:	19 June 2025
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Bianca Plug – Governance Officer
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	20.1.1 – Disability Access and Inclusion Plan 2022-2027 20.1.2 – Disability Access and Inclusion Progress Report 2024/25

Summary

This item recommends that Council considers and endorses the Disability Access and Inclusion Plan (DAIP) Progress Report for 2024/25, as required under the *Disability Services Act 1993*.

Background

On 21 September 2022, Council endorsed the Shire of Perenjori Disability Access and Inclusion Plan 2022-2027. The *Disability Services Act 1993* requires all West Australian public authorities, including local governments, to implement a DAIP and report annually on the progress made toward achieving access and inclusion outcomes.

The 2024/25 DAIP Progress Report demonstrates the Shire's ongoing commitment to improving access and inclusion within the community. It highlights specific actions undertaken during the reporting period under each of the seven DAIP outcome areas.

The annual progress report is submitted to the Department of Communities and contributes to the Minister's Statewide DAIP Progress Report, tabled in the WA Parliament.

Statutory Environment

Disability Discrimination Act 1992

Disability Services Act 1993

Disability Services Regulations 2004

Policy Implications

Policy No. 6001 – Disability Policy

Consultation

Nola Comerford – Manager Corporate and Community Services

Adim Hajat – Community Development Officer

Department of Communities – Office of Disability Access and Inclusion

Financial Implications

Nil

Strategic Community Plan

Goal 1: An inclusive community and a great place to live for all ages and stages of life

Strategic Objectives.

1.4. The community is accessible for and inclusive of people with disability

Officer Comment

In April 2025, the Department of Communities provided a revised reporting template for DAIP Progress Reports to promote consistency across public authorities. The 2024/25 Progress Report was prepared in accordance with this template and reflects the progress made in implementing the Shire's current DAIP strategies.

Achievements this year include the installation of an ACROD parking bay at the new supermarket, improvements to aged care unit access, and the delivery of the LIFE program in partnership with the CRC.

Several key DAIP-related projects are currently in progress. These include:

- The development and distribution of an annual disability and inclusion awareness survey to all staff
- a review of staff onboarding processes to embed disability and access considerations
- proposed installation of accessible parking signage at the Pavilion and Sports Club
- the development of an audit checklist to assess Shire buildings for accessibility
- review of alternative formats for public documents
- community event to mark the International Day of People with Disabilities on 3 December 2025.

These initiatives support the ongoing implementation of the DAIP and demonstrate the Shire's proactive approach to inclusive service delivery.

The report is presented for Council endorsement prior to submission to the Department of Communities by the deadline of 16 July 2025.

COUNCIL DECISION

Council Resolution Number: 190625.19

Moved: Cr Sparkman Seconded: Cr Bryant

That Council:

- 1. Endorses the 2024/25 Disability Access and Inclusion Progress Report as presented; and**
- 2. Authorises submission of the endorsed report to the Department of Communities by 16 July 2025.**

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

[Next Item](#)

20.2 LATE ITEM – REVOCATION OF RESOLUTION 220525.21 AND NEW DETERMINATION (ELECTED MEMBER FEES, ALLOWANCES AND EXPENSES 2025-26)

Applicant:	Shire of Perenjori
File:	ADM 0102
Date:	19 June 2025
Disclosure of Interest:	Nil
Voting Requirements:	Absolute Majority
Author:	Paul Anderson – Chief Executive Officer
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	Nil

Summary

This item presents a notice of motion from Shire President Cr Sutherland seeking Council's consideration to revoke part of Council Resolution 220525.21, which was carried by Absolute Majority at the Ordinary Council Meeting held on 22 May 2025 and proposes a revised recommendation to adopt a new annual attendance fee for the Shire President.

Background

At the Ordinary Council Meeting held on 22 May 2025 Council resolved the level of Elected Member Fees, Allowances and Expenses for the upcoming 2025-26 as follows:

Council Resolution Number: 220525.21	
Moved: Cr Hepworth	Seconded: Cr Fraser
That Council:	
1.	Adopts <i>(in accordance with section 5.98, 5.99 and 5.99A of the Local Government Act 1995)</i> annual attendance fees to be paid to all Councillors in lieu of individual meeting fees and annual allowances, in lieu of reimbursement of expenses.
2.	Approve for inclusion in the 2025/26 budget, the following meeting attendances fees for the financial year payable quarterly in advance from 1 July 2025:
a)	An annual meeting attendance fee for the Shire President of 75% of the maximum fee set by SAT in April 2025, and in accordance with <i>section 5.99 of the Local Government Act 1995</i> .
b)	An annual attendance fee for council members of 75% of the maximum fee set by the SAT in April 2025, and in accordance with <i>section 5.99 of the Local Government Act 1995</i>
3.	Approve for inclusion in the 2025/26 budget, the following Annual allowances for the Shire President and Deputy Shire President for the financial year 2025/26 payable in two payments in accordance with council policy no.9009:
a)	An annual allowance for the Shire President the maximum allowance of \$22,470 set by SAT in April 2025, and in accordance with section 5.99 of the Local Government Act 1995.
b)	An annual allowance fee for the Deputy President of 25% (\$5,617.50) of the maximum fee set by SAT in April 2025 and in accordance with section 5.99 of the Local Government act 1995.
4.	Approve in accordance with <i>section 6.4 of the SAT determination</i> , Council remunerate independent committee members the maximum amount determined by SAT on 4 April 2025 <i>5.98(2)(b) and (3) of the Act and regulation 31(1)(b), and 32(1) of the Local Government (Administration) Regulations 1996</i> , and in accordance with the Salaries and Allowances Tribunal's current determination for 2025/26.
5.	Approve the reimbursement of expenses incurred by a Council member in accordance with <i>section 5.98(2)(b) and (3) of the Act and regulation 31(1)(b), and 32(1) of the Local Government (Administration) Regulations 1996</i> , and in accordance with the Salaries and Allowances Tribunal's current determination for 2025/26.
Motion put and carried 7/0 by Absolute Majority	

For: Cr Sutherland, Cr Hepworth, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell
Against: Nil

Statutory Environment

Local government Act 1995

10(1)(a) Revoking or changing decisions (Act s. 5.25(1)(e))

If a decision has been made at a Council or a committee meeting then any motion to revoke or change the decision must be supported, in the case where an attempt to revoke or change the decision had been made within the previous 3 months but had failed, by an absolute majority.

Policy Implications

7009 – Elected Member Fees and Expenses

7003- Elected Members use of Shire Vehicles

Consultation

Shire President

Paul Anderson – Chief Executive Officer

Ally Bryant - Finance Manager

Financial Implications

Council member fees, allowances and expenses will be included in the 2025-26 draft budget considerations.

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community

4.6. The organisation, assets and finances of the Shire are managed responsibly.

Officer Comment

The Shire President has requested that the section relating to the Presidents annual attendance fee be reconsidered by Council to an amount of 50% of the maximum fee set by SAT in April 2025.

- | | |
|----|--|
| 2. | Approve for inclusion in the 2025/26 budget, the following meeting attendances fees for the financial year payable quarterly in advance from 1 July 2025: |
| a) | An annual meeting attendance fee for the Shire President of 75% of the maximum fee set by SAT in April 2025, and in accordance with <i>section 5.99 of the Local Government Act 1995</i> . |

The comparison that was presented to council at the May meeting was as follows:

Council Meeting Fees – Annual Payment						
Council President	\$21,138	\$5,284.50	\$21,880	75% increase	\$16,410	\$11,125.50
			\$21,880	50% increase	\$10,940	\$5,655.50
			\$21,880	25% increase	\$5,470	\$185.50

The Presidents allowance has previously been set at 25% of the SAT maximum

The Council can consider the following options:

1. Reaffirm the decision as resolved
2. Consider revoking the decision to amend
3. Revoke the previous decision
4. Reconsider the request and put forward another motion for discussion.

OFFICER RECOMMENDATION

That Council:

1. Re-affirms part 2a of Councils decision (Resolution No. 220525.21) resolved by Absolute Majority at the Ordinary Council Meeting held on 22 May 2025 as follows:
 2. *Approve for inclusion in the 2025/26 budget, the following meeting attendances fees for the financial year payable quarterly in advance from 1 July 2025:*
 - a) *An annual meeting attendance fee for the Shire President of 75% of the maximum fee set by SAT in April 2025, and in accordance with section 5.99 of the Local Government Act 1995.*

OR

2. Considers revoking part of Councils decision (Resolution No. 220525.21) resolved by Absolute Majority at the Ordinary Council Meeting held on 22 May 2025 as follows:
 2. *Approve for inclusion in the 2025/26 budget, the following meeting attendances fees for the financial year payable quarterly in advance from 1 July 2025:*
 - a) *An annual meeting attendance fee for the Shire President of 75% of the maximum fee set by SAT in April 2025, and in accordance with section 5.99 of the Local Government Act 1995.*

COUNCIL DECISION

Council Resolution Number: 190625.20

Moved: Cr Bradford Seconded: Cr Bryant

That Council:

2. Considers revoking part of Councils decision (Resolution No. 220525.21) resolved by Absolute Majority at the Ordinary Council Meeting held on 22 May 2025 as follows:
 2. *Approve for inclusion in the 2025/26 budget, the following meeting attendances fees for the financial year payable quarterly in advance from 1 July 2025:*
 - a) *An annual meeting attendance fee for the Shire President of 75% of the maximum fee set by SAT in April 2025, and in accordance with section 5.99 of the Local Government Act 1995.*

Motion put and carried 6/0 by Absolute Majority

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

COUNCIL DECISION

Council Resolution Number: 190625.21

Moved: Cr Sparkman Seconded: Cr Fraser

That Council:

Revokes part 2a of Councils decision (Resolution No. 220525.21) resolved by Absolute Majority at the Ordinary Council Meeting held on 22 May 2025 as follows:

2. *Approve for inclusion in the 2025/26 budget, the following meeting attendances fees for the financial year payable quarterly in advance from 1 July 2025:*
 - a) *An annual meeting attendance fee for the Shire President of 75% of the maximum fee set by SAT in April 2025, and in accordance with section 5.99 of the Local Government Act 1995.*

Motion put and carried 6/0 by Absolute Majority

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

OFFICER RECOMMENDATION

That Council:

Approve for inclusion in the 2025/26 budget, the following meeting attendance fees for the financial year payable quarterly in advance from 1 July 2025:

- a) **An annual meeting attendance fee for the Shire President of 50% of the maximum fee set by SAT in April 2025, and in accordance with section 5.99 of the *Local Government Act 1995*.**

OR

- b) **An annual meeting attendance fee for the Shire President of XX% of the maximum fee set by SAT in April 2025, and in accordance with section 5.99 of the *Local Government Act 1995*.**

COUNCIL DECISION

Council Resolution Number: 190625.22

Moved: Cr Sutherland Seconded: Cr Campbell

That Council:

Approve for inclusion in the 2025/26 budget, the following meeting attendance fees for the financial year payable quarterly in advance from 1 July 2025:

- a) **An annual meeting attendance fee for the Shire President of 50% of the maximum fee set by SAT in April 2025, and in accordance with section 5.99 of the *Local Government Act 1995*.**

Motion put and carried 6/0 by Absolute Majority

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

21. Closure of Meeting:

The Shire President declared the meeting closed at 3.26pm.

22. Next Meeting:

The Shire President advised that the next Ordinary Meeting of Council will be held on Thursday, 24 July 2025 in the Shire of Perenjori Council Chambers, 56 Fowler St, Perenjori WA 6620, commencing at 3.00pm.

I certify that this copy of the Minutes is a true and correct record of the meeting held on 19 June 2025.

Signed: _____

Shire President

Date: _____

8. Announcements by Presiding Member Without Discussion:

9. Petitions/Deputations/Presentations:

10. Announcements of Matters for Which Meeting May Be Closed:

11. Declaration of Interest:

“Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.”

12. Finance:

12.1 MONTHLY FINANCIAL REPORT – 30 JUNE 2025

Applicant:	Shire of Perenjori
File:	ADM 0082
Report Date:	24 July 2025
Disclosure of Interest:	
Voting Requirements:	Simple Majority
Author:	Ally Bryant – Finance Manager
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	12.1.1 - Monthly Statement of Financial Activity for 30 June 2025

Summary

This item recommends that Council receives the Financial Activity Statements for the periods ending 30 June 2025.

Background

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare a Monthly Statement of Financial Activity.

Recent changes to the Regulations require a focus on reporting and variance analysis by nature and type rather than by program. The Shire's reports have historically been prepared by both nature and type and program with the variance analysis done by program. All reports for 2024-25 to date have been prepared by both nature and type and program, but with the variance analysis being done by nature and type in compliance with the revised Regulations.

Statutory Environment

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare a Monthly Statement of Financial Activity.

Policy Implications

Nil

Consultation

Nil

Financial Implications

Shown in the attached data.

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

Strategic Objectives

4.6. The organisation, assets and finances of the Shire are managed responsibly

Officer Comment

The audited opening surplus for the 2024-25 financial year is \$3,170,411. As previously advised, this surplus is notionally deceiving as the State Government transferred 85% of its 2024-25 financial assistance grants (totalling \$2.496m) to the Shire in June 2024.

Operating revenue YTD is \$9,116,231 over YTD budget by \$1,783,157.

Operating expenditure YTD is \$12,220,845 under YTD budget by \$1,516,815.

Key variances between the YTD budget and actuals are explained in the attached report on pages 2-3.

It is to be noted that the June financials are not yet completed as depreciation, allocations and accruals have not yet been finalised for the end of financial year. June financials remain open until the finalisation of the year end audit.

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That the Monthly Financial Report to 30 June 2025 as attached be received.

Motion put and carried / lost

For:

Against:

[Next Item](#)

SHIRE OF PERENJORI

MONTHLY FINANCIAL REPORT

**(Containing the required statement of financial activity and statement of financial position)
For The Period Ended 30 June 2025**

***LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996***

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SHIRE OF PERENJORI
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025

	Supplemental Information	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var. Explanation of Variance
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	10	3,467,290	3,467,290	3,471,009	3,719	0.11%	
Grants, subsidies and contributions	13	726,593	726,593	2,321,312	1,594,719	219.48%	▲ FAGS Grant early \$1,570,154, Education Grant \$16,985
Fees and charges		1,007,267	1,007,267	1,300,280	293,013	29.09%	▲ Caravan park over budget by 141k, Private working over budget 49k Standpipe water fees over by 77k
Interest revenue		162,500	162,500	238,919	76,419	47.03%	▲ Planning fees over by 19k
Other revenue		1,926,224	1,926,224	1,744,011	(182,213)	(9.46%)	▲ Interest rate above budget
Profit on asset disposals	6	43,200	43,200	40,700	(2,500)	(5.79%)	▼ MWSF Morawa under \$222k CESM Reimbursements over 24k
		7,333,074	7,333,074	9,116,231	1,783,157	24.32%	
Expenditure from operating activities							
Employee costs		(3,574,760)	(3,574,760)	(3,287,770)	286,990	8.03%	▲ Over and under in various accounts
Materials and contracts		(3,873,581)	(3,873,581)	(3,256,386)	617,195	15.93%	▲ Over and under in various accounts
Utility charges		(392,725)	(392,725)	(454,101)	(61,376)	(15.63%)	▼ Timing of accounts
Depreciation		(5,391,127)	(5,391,127)	(4,724,422)	666,705	12.37%	▲ Depreciation not yet ran for June as not all assets added to register for year
Finance costs		(66,784)	(66,784)	(65,231)	1,553	2.33%	
Insurance		(193,475)	(193,475)	(193,345)	130	0.07%	
Other expenditure		(224,258)	(224,258)	(195,654)	28,604	12.75%	▲ Under budget in various accounts
Loss on asset disposals	6	(20,950)	(20,950)	(43,936)	(22,986)	(109.72%)	▼ Over due to writing off of various low pool assets
		(13,737,660)	(13,737,660)	(12,220,845)	1,516,815	11.04%	
Non-cash amounts excluded from operating activities	note 2(i)	5,368,877	5,368,877	4,727,658	(641,219)	(11.94%)	▼ Depreciation not yet ran for June as not all assets added to register for year
Amount attributable to operating activities		(1,035,709)	(1,035,709)	1,623,044	2,658,753	256.71%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	14	6,852,449	6,852,449	6,663,809	(188,640)	(2.75%)	▼ \$159,000 in Contract Liabilities until 25/26
Proceeds from disposal of assets	6	151,300	56,300	72,700	16,400	29.13%	▲ Water Tanker and Truck disposal transferred to 25/26
		7,003,749	6,908,749	6,736,509	(172,240)	(2.49%)	
Outflows from investing activities							
Payments for property, plant and equipment	5	(5,745,999)	(5,745,999)	(5,348,717)	397,282	6.91%	▲ Refer to Capital Works Note
Payments for construction of infrastructure	5	(6,363,777)	(6,363,777)	(5,876,751)	487,026	7.65%	▲ Refer to Capital Works Note
		(12,109,776)	(12,109,776)	(11,225,468)	884,308	7.30%	
Amount attributable to investing activities		(5,106,027)	(5,201,027)	(4,488,959)	712,068	13.69%	

SHIRE OF PERENJORI
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025

	Supplemental Information	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b) \$	Variance* % ((c) - (b))/(b) %	Var.	Explanation of Variance
FINANCING ACTIVITIES								
Inflows from financing activities								
Proceeds from new debentures	11	2,100,000	2,100,000	2,100,000	0	0.00%		
Transfer from reserves	4	1,692,144	1,357,930	1,640,644	282,714	20.82%	▲	Refer Reserves Note
		3,792,144	3,457,930	3,740,644	282,714	8.18%		
Outflows from financing activities								
Repayment of borrowings	11	(57,921)	(57,921)	(57,921)	0	0.00%		
Transfer to reserves	4	(762,898)	(187,724)	(762,045)	(574,321)	(305.94%)	▼	Refer Reserves Note
		(820,819)	(245,645)	(819,966)	(574,321)	(233.80%)		
Amount attributable to financing activities		2,971,325	3,212,285	2,920,678	(291,607)	(9.08%)		
MOVEMENT IN SURPLUS OR DEFICIT								
Surplus or deficit at the start of the financial year		3,170,411	3,170,411	3,170,411	0	0.00%		
Amount attributable to operating activities		(1,035,709)	(1,035,709)	1,623,044	2,658,753	256.71%	▲	
Amount attributable to investing activities		(5,106,027)	(5,201,027)	(4,488,959)	712,068	13.69%	▲	
Amount attributable to financing activities		2,971,325	3,212,285	2,920,678	(291,607)	(9.08%)	▼	
Surplus or deficit after imposition of general rates		0	145,960	3,225,175	3,079,215		▲	

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF PERENJORI
STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM
FOR THE PERIOD ENDED 30 JUNE 2025

	Ref Note	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b) \$	Variance* % ((c) - (b))/(b) %
OPERATING ACTIVITIES						
Income excluding grants, subsidies and contributions						
Governance	10	93,200	93,200	1,540,779	1,447,579	1553.20%
General purpose funding - other		3,720,735	3,720,735	3,747,990	27,255	0.73%
Law, order and public safety	13	191,430	191,430	215,675	24,245	12.67%
Health		726	726	248	(478)	(65.84%)
Housing		278,149	278,149	289,042	10,893	3.92%
Community amenities		45,840	45,840	63,109	17,269	37.67%
Recreation and culture	6	92,773	31,150	55,792	24,642	79.11%
Transport		50,850	50,850	298,965	248,115	487.94%
Economic services		619,838	619,838	847,724	227,886	36.77%
Other property and services		1,512,940	1,512,940	1,375,252	(137,688)	(9.10%)
		6,606,481	6,544,858	8,435,563	1,890,705	28.89%
Grants, subsidies and contributions						
Governance		0	0	4,135	4,135	0.00%
General purpose funding - other		1,235,315	1,235,315	2,827,260	1,591,945	128.87%
Law, order and public safety		30,732	30,732	30,686	(46)	(0.15%)
Health		0	0	0	0	0.00%
Education and welfare		0	0	16,985	16,985	0.00%
Housing		0	0	0	0	0.00%
Community amenities		525,650	525,650	529,150	3,500	0.67%
Recreation and culture		215,458	277,081	42,986	(234,095)	(84.49%)
Transport		5,571,887	5,571,887	5,533,919	(37,968)	(0.68%)
Economic services		0	0	0	0	0.00%
Other property and services		0	0	0	0	0.00%
		7,579,042	7,640,665	8,985,121	1,344,456	17.60%
Expenditure from operating activities (including depreciation)						
Governance		(634,328)	(634,328)	(603,188)	31,140	4.91%
General purpose funding		(188,338)	(188,338)	(147,293)	41,045	21.79%
Law, order and public safety		(504,742)	(504,742)	(484,824)	19,918	3.95%
Health		(238,246)	(238,246)	(226,358)	11,888	4.99%
Education and welfare		(165,690)	(165,690)	(142,427)	23,263	14.04%
Housing		(669,657)	(669,657)	(594,247)	75,410	11.26%
Community amenities		(721,070)	(721,070)	(595,891)	125,179	17.36%
Recreation and culture		(2,084,020)	(2,084,020)	(1,823,303)	260,717	12.51%
Transport		(5,607,119)	(5,607,119)	(4,772,696)	834,423	14.88%
Economic services	6	(1,412,585)	(1,412,585)	(1,286,807)	125,778	8.90%
Other property and services		(1,511,865)	(1,511,865)	(1,543,811)	(31,946)	(2.11%)
		(13,737,660)	(13,737,660)	(12,220,845)	1,516,815	11.04%

SHIRE OF PERENJORI
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 JUNE 2025

	Supplementary Information	30 June 2025 \$	30 June 2024 \$
CURRENT ASSETS			
Cash and cash equivalents	3	6,029,766	7,297,147
Trade and other receivables		338,633	618,994
Inventories	8	62,116	84,036
TOTAL CURRENT ASSETS		6,430,515	8,000,177
NON-CURRENT ASSETS			
Other financial assets		83,171	83,171
Inventories		104,000	104,000
Property, plant and equipment		27,046,867	22,863,429
Infrastructure		147,592,302	145,350,631
TOTAL NON-CURRENT ASSETS		174,826,340	168,401,231
TOTAL ASSETS		181,256,855	176,401,408
CURRENT LIABILITIES			
Trade and other payables	9	568,478	638,382
Other liabilities	12	168,780	1,054,446
Borrowings	11	0	57,921
Employee related provisions	12	254,753	254,753
TOTAL CURRENT LIABILITIES		992,011	2,005,502
NON-CURRENT LIABILITIES			
Borrowings	11	3,168,594	1,068,594
Employee related provisions		63,930	63,929
TOTAL NON-CURRENT LIABILITIES		3,232,524	1,132,523
TOTAL LIABILITIES		4,224,535	3,138,025
NET ASSETS		177,032,320	173,263,383
EQUITY			
Retained surplus		26,587,280	22,149,489
Reserve accounts	4	2,468,082	3,136,938
Revaluation surplus		147,976,957	147,976,956
TOTAL EQUITY		177,032,320	173,263,383

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 15 to these financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICIES

Significant accounting policies utilised in the preparation of these statements are as described within the 2024-25 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 30 June 2025

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

		Adopted Budget Closing	Last Year Closing	Year to Date
(a) Net current assets used in the Statement of Financial Activity	Information	30 June 2025	30 June 2024	30 June 2025
Current assets		\$	\$	\$
Cash and cash equivalents	3	1,928,426	7,297,147	6,029,766
Trade and other receivables		583,686	618,994	338,633
Inventories	8	127,103	84,036	62,116
		2,639,215	8,000,177	6,430,515
Less: current liabilities				
Trade and other payables	9	(688,593)	(638,382)	(568,478)
Other liabilities	12	0	(1,054,446)	(168,780)
Borrowings	11	(2,000,000)	(57,921)	0
Employee related provisions	12	(233,540)	(254,753)	(254,753)
		(2,922,133)	(2,005,502)	(992,011)
Net current assets		(282,918)	5,994,675	5,438,504
Less: Total adjustments to net current assets	note 2(i)	25,848	(2,824,264)	(2,213,329)
Closing funding surplus / (deficit)		(257,070)	3,170,411	3,225,175

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

		Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash amounts excluded from operating activities		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	6	(43,200)	(43,200)	(40,700)
Add: Loss on asset disposals	6	20,950	20,950	43,936
Add: Depreciation		5,391,127	5,391,127	4,724,422
Total non-cash amounts excluded from operating activities		5,368,877	5,368,877	4,727,658

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Closing	Last Year Closing	Year to Date
		30-Jun-25	30 June 2024	30 June 2025
Adjustments to net current assets		\$	\$	\$
Less: Reserve accounts	4	(2,207,692)	(3,136,938)	(2,468,082)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of borrowings	11	2,000,000	57,921	0
- Current portion of employee benefit provisions	4	233,540	254,753	254,753
Total adjustments to net current assets	note 2(i)	25,848	(2,824,264)	(2,213,329)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF PERENJORI
SUPPLEMENTARY INFORMATION
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SHIRE OF PERENJORI
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$3.17 M	\$3.17 M	\$3.17 M	\$0.00 M
Closing	\$0.00 M	\$0.15 M	\$3.23 M	\$3.08 M

Refer to Statement of Financial Activity

Cash and cash equivalents			Payables			Receivables		
	\$6.03 M	% of total		\$0.57 M	% Outstanding		\$0.28 M	% Collected
Unrestricted Cash	\$3.56 M	59.1%	Trade Payables	\$0.43 M		Rates Receivable	\$0.06 M	98.3%
Restricted Cash	\$2.47 M	40.9%	0 to 30 Days		98.7%	Trade Receivable	\$0.28 M	% Outstanding
			Over 30 Days		1.3%	Over 30 Days		11.2%
			Over 90 Days		1.2%	Over 90 Days		1.0%

Refer to 3 - Cash and Financial Assets

Refer to 9 - Payables

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.04 M)	(\$1.04 M)	\$1.62 M	\$2.66 M

Refer to Statement of Financial Activity

Rates Revenue			Grants and Contributions			Fees and Charges		
YTD Actual	\$3.47 M	% Variance	YTD Actual	\$2.32 M	% Variance	YTD Actual	\$1.30 M	% Variance
YTD Budget	\$3.47 M	0.1%	YTD Budget	\$0.73 M	219.5%	YTD Budget	\$1.01 M	29.1%

Refer to 10 - Rate Revenue

Refer to 13 - Grants and Contributions

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$5.11 M)	(\$5.20 M)	(\$4.49 M)	\$0.71 M

Refer to Statement of Financial Activity

Proceeds on sale			Asset Acquisition			Capital Grants		
YTD Actual	\$0.07 M	%	YTD Actual	\$5.88 M	% Spent	YTD Actual	\$6.66 M	% Received
Adopted Budget	\$0.15 M	(51.9%)	Adopted Budget	\$6.36 M	(7.7%)	Adopted Budget	\$6.85 M	(2.8%)

Refer to 6 - Disposal of Assets

Refer to 5 - Capital Acquisitions

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$2.97 M	\$3.21 M	\$2.92 M	(\$0.29 M)

Refer to Statement of Financial Activity

Borrowings		Reserves	
Principal repayments	(\$0.06 M)	Reserves balance	\$2.47 M
Interest expense	(\$0.07 M)	Interest earned	\$0.14 M
Principal due	\$3.17 M		

Refer to 11 - Borrowings

Refer to 4 - Cash Reserves

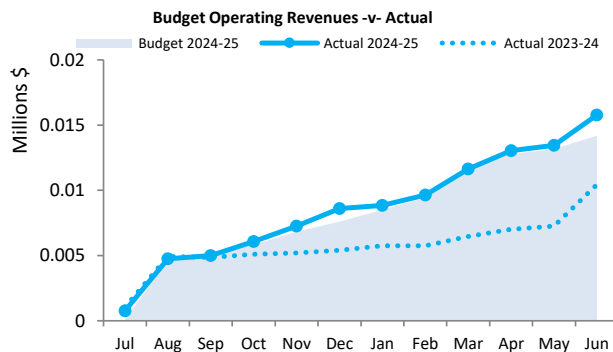
This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF PERENJORI
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

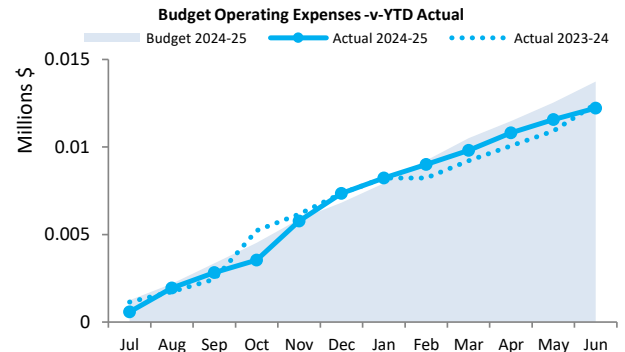
2 KEY INFORMATION - GRAPHICAL

OPERATING ACTIVITIES

OPERATING REVENUE

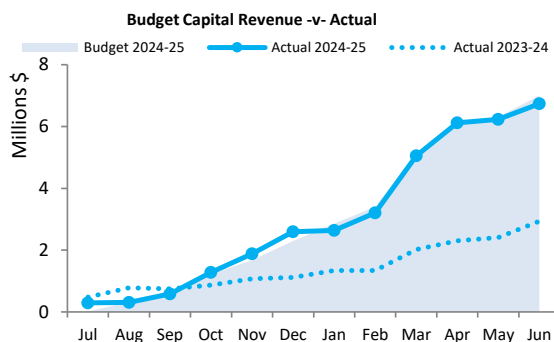


OPERATING EXPENSES

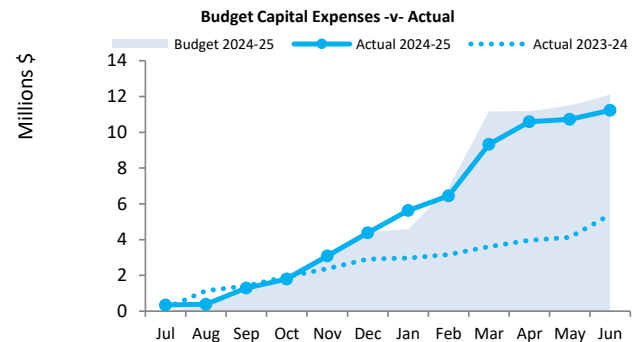


INVESTING ACTIVITIES

CAPITAL REVENUE



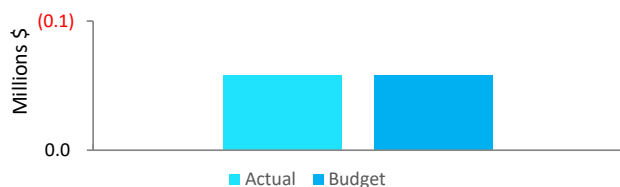
CAPITAL EXPENSES



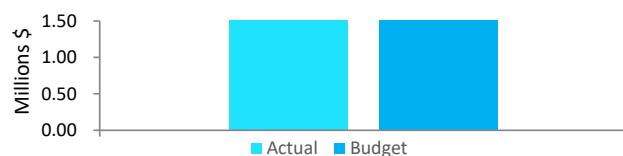
FINANCING ACTIVITIES

BORROWINGS

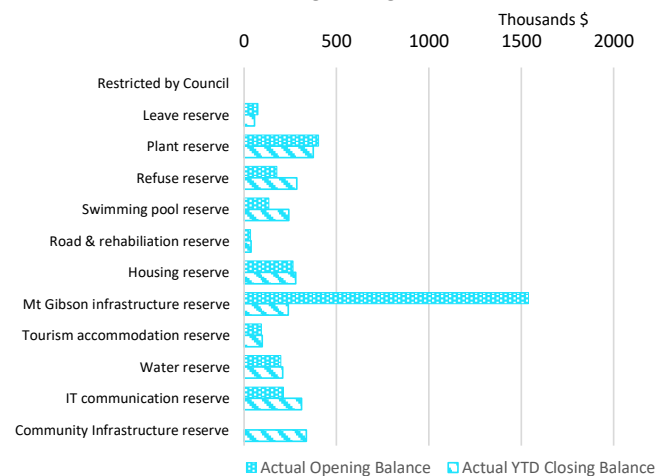
Principal Repayments



Principal Outstanding



RESERVES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF PERENJORI
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

3 CASH AND FINANCIAL ASSETS

Description	Classification	Total as per the Financial Statements			Actual Bank Balance	Institution	Interest Rate	Maturity Date
		Unrestricted	Restricted	Cash				
		\$	\$	\$	\$			
Cash on hand								
NAB Municipal Account	Cash and cash equivalents	1,333,800		1,333,800	1,333,720	Bank	0.00%	On Hand
Till Float	Cash and cash equivalents	150		150	150	Bank	0.00%	On Hand
NAB Municipal Telenet Saver Account	Cash and cash equivalents	2,227,734		2,227,734	2,227,734	Bank	3.50%	On Hand
Reserve Funds - Restricted Cash		0	2,468,083	2,468,083				
- Reserve Bank Account 4721	Cash and cash equivalents	0			2,228,840	Bank	3.50%	On Call
- Mt Gibson Mining Reserve Account 6682	Cash and cash equivalents	0			239,243	Bank	3.50%	On Call
- Reserve Term Deposit 0289	Cash and cash equivalents	0			0	Bank	5.10%	24/06/2025
Total		3,561,683	2,468,083	6,029,766	6,029,687			
Comprising								
Cash and cash equivalents		3,561,683	2,468,083	6,029,766	6,029,687			
		3,561,683	2,468,083	6,029,766	6,029,687			

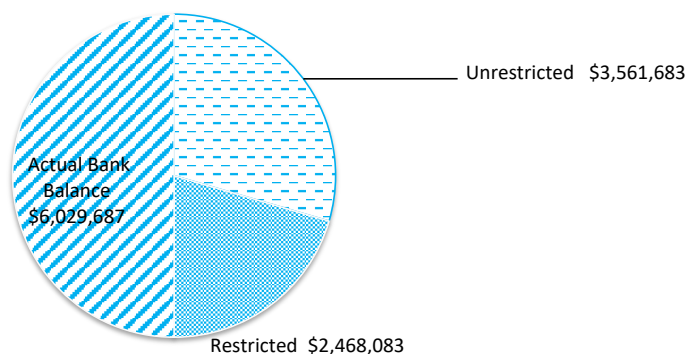
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



SHIRE OF PERENJORI
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

4 RESERVE ACCOUNTS

Reserve name	Budget Opening Balance	Budget Interest Earned	Budget Transfer s In (+)	Budget Transfers Out (-)	Budget Closing Balance
	\$	\$	\$	\$	\$
Restricted by Council					
Leave reserve	75,054	2,255	0	(23,614)	53,695
Plant reserve	403,638	10,004	199,053	(250,000)	362,695
Refuse reserve	177,740	3,690	100,000	0	281,430
Swimming pool reserve	134,688	3,362	100,000	0	238,050
Road & rehabilitation reserve	35,567	902	0	0	36,469
Housing reserve	264,726	6,560	0	0	271,286
Mt Gibson infrastructure reserve	1,539,326	49,000	0	(1,357,930)	230,396
Tourism accommodation reserve	93,669	2,378	0	0	96,047
Water reserve	199,086	5,002	0	0	204,088
IT communication reserve	213,444	5,330	95,000	(60,600)	253,174
Community Infrastructure reserve	0	1,517	178,845	0	180,362
	3,136,938	90,000	672,898	(1,692,144)	2,207,692

Actual Opening Balance	Actual Interest Earned	Actual Transfers In (+)	Actual Transfers Out (-)	Actual YTD Closing Balance
\$	\$	\$	\$	\$
75,054	4,677	0	(23,614)	56,117
403,638	21,401	199,053	(250,000)	374,092
177,740	7,873	100,000	0	285,613
134,688	6,915	100,000	0	241,603
35,567	1,870	0	0	37,437
264,726	14,246	0	0	278,972
1,539,326	57,847	0	(1,357,930)	239,243
93,669	4,852	0	0	98,521
199,086	10,298	0	0	209,384
213,444	11,061	95,000	(9,100)	310,405
0	2,958	333,737	0	336,695
3,136,938	143,998	827,790	(1,640,644)	2,468,082

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land	20,000	20,000	0	(20,000)
Buildings	4,909,289	4,909,289	4,570,657	(338,632)
Furniture & equipment	70,099	70,099	39,435	(30,664)
Plant & equipment	746,611	746,611	738,626	(7,985)
Acquisition of property, plant and equipment	5,745,999	5,745,999	5,348,717	(397,282)
Roads	5,871,849	5,871,849	5,823,740	(48,109)
Other	491,928	491,928	53,011	(438,917)
Acquisition of infrastructure	6,363,777	6,363,777	5,876,751	(1,281,589)
Total capital acquisitions	12,109,776	12,109,776	11,225,468	(1,678,871)
Capital Acquisitions Funded By:				
Capital grants and contributions	6,852,449	6,852,449	6,663,809	(188,640)
Borrowings	2,100,000	2,100,000	2,100,000	0
Other (disposals & C/Fwd)	151,300	56,300	72,700	16,400
Reserve accounts				
Leave reserve	23,614	0	23,614	23,614
Plant reserve	250,000		250,000	250,000
Mt Gibson infrastructure reserve	1,357,930	0	1,357,930	1,357,930
IT communication reserve	60,600		9,100	9,100
Contribution - operations	1,313,883	3,101,027	748,315	(2,352,712)
Capital funding total	12,109,776	12,109,776	11,225,468	(884,308)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

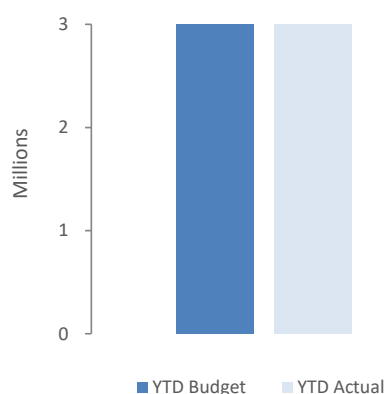
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions

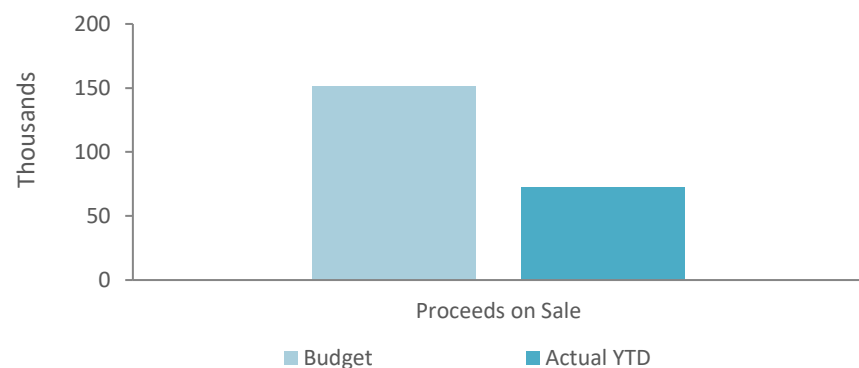


5 CAPITAL ACQUISITIONS - DETAILED

Job -					Original	Amended	YTD			
Account	Job/Account Description	Asset Class	Type	Program	Budget	Budget	Budget	YTD Actual	YTD Actual Variance	Comments
FE03	Altus Payroll	Furniture & Equipment	Governance	New	70,000	-	-	-	-	Removed at Budget Review
FE04	Library Software	Furniture & Equipment	Recreation and Culture	New	10,600	10,600	10,600	9,100	1,500	Complete
FE08	Printer Admin	Furniture & Equipment	Administration	New	9,499	9,499	9,499	9,462	37	Complete
FE09	Server - Inhouse	Furniture & Equipment	Administration	New	50,000	50,000	50,000	20,873	29,127	Complete
BC27	Master Key System	Buildings	Administration	New	5,000	5,000	5,000	4,376	624	Complete
HC28	Additional Housing Timmings & Hirshauer	Buildings	Housing	New	36,000	58,647	58,647	58,627	20	Complete
HC32	GROH Housing 2 x 3x2	Buildings	Housing	New	600,000	600,000	600,000	359,914	240,086	Underway
I002	Community Hub Project	Buildings	Community Amenities	New	4,107,684	4,107,684	4,107,684	4,083,158	24,526	C/F to 25/26
BC19	Chalet 3 & 4 Caravan Park	Buildings	Economic Services	Upgrade	30,000	22,500	22,500	21,597	903	Complete
HC33	Demolition of gifted property	Infrastructure - Other	Housing	New	40,000	40,000	40,000	-	40,000	Not going ahead in 24/25
I009	Latham Bowls Green	Infrastructure - Other	Recreation and Culture	Upgrade	181,928	181,928	181,928	53,011	128,917	C/F to 25/26
I008	Latham Refuse Site	Infrastructure - Other	Recreation and Culture	New	50,000	50,000	50,000	-	50,000	C/F to 25/26
LA01	Purchase of Industrial Land	Land	Economic Services	New	20,000	20,000	20,000	-	20,000	Not going ahead in 24/25
I010	Pump Track	Infrastructure - Other	Recreation and Culture	New	150,000	150,000	150,000	-	150,000	Not going ahead in 24/25
I011	Niche Wall Latham Cemetery	Infrastructure - Other	Community Amenities	New	10,000	10,000	10,000	-	10,000	C/F to 25/26
I012	Radio Broadcasting	Infrastructure - Other	Recreation and Culture	New	60,000	60,000	60,000	-	60,000	Not going ahead in 24/25
BC01	Perenjori Pavilion Upgrade	Buildings	Recreation and Culture	Upgrade	-	115,458	115,458	42,986	72,472	C/F to 25/26
Road Program										
RRG049A	Syson Rd SLK 6.00 - 9.00	Infrastructure - Roads	Transport	Renewal	228,799	228,799	228,799	230,280	(1,481)	Complete
RRG165	Carnamah Perenjori Rd SLK 21.39-23.42	Infrastructure - Roads	Transport	Renewal	230,468	230,468	230,468	248,756	(18,288)	Complete
RRG015	Perenjori Rothsay Rd	Infrastructure - Roads	Transport	Renewal	259,155	259,155	259,155	265,199	(6,044)	Complete
RRG141A	Warriedar Coppermine Rd SLK 6.5-7.30	Infrastructure - Roads	Transport	Renewal	189,191	189,191	189,191	195,235	(6,044)	Complete
R2R094	Syson/Oversby Rd	Infrastructure - Roads	Transport	Renewal	207,146	207,146	207,146	120,582	86,565	C/F to 25/26
R2R014	Grant Rd	Infrastructure - Roads	Transport	Renewal	152,789	152,789	152,789	152,759	30	Complete
R2R009	Hill Rd	Infrastructure - Roads	Transport	Upgrade	261,255	261,255	261,255	269,482	(8,227)	Complete
R2R123	Crossing Rd Reconstruction/Seal	Infrastructure - Roads	Transport	Upgrade	382,758	382,758	382,758	329,504	53,254	Complete
RC196	Iona Rd Seal	Infrastructure - Roads	Transport	Upgrade	18,810	9,696	9,696	10,181	(485)	Complete
RC005	Lochada Rd	Infrastructure - Roads	Transport	Upgrade	148,860	148,860	148,860	148,504	356	Complete
RC001	Bowgada Rd	Infrastructure - Roads	Transport	Upgrade	62,373	62,373	62,373	55,849	6,524	Complete
MWF039	Morawa South Rd	Infrastructure - Roads	Transport	Upgrade	-	1,054,395	1,054,395	1,537,383	(482,988)	Retention C/F to 25/26
MWF009	Hill Rd	Infrastructure - Roads	Transport	Upgrade	155,425	155,425	155,425	140,205	15,220	Retention C/F to 25/26
MWF047	Boundary Rd	Infrastructure - Roads	Transport	Upgrade	2,529,539	2,529,539	2,529,539	2,119,822	409,717	Retention C/F to 25/26
Plant replacement program										
04259	Small SUV	Plant & Equipment	Administration	Renewal	40,000	44,531	44,531	44,531	0	Complete
CP36	Utility - Works Crew	Plant & Equipment	Transport	Renewal	65,000	61,505	61,505	61,505	0	Complete
CP37	Works Supervisors Utility	Plant & Equipment	Transport	Renewal	65,000	46,025	46,025	46,025	(0)	Complete
CP39	New Truck	Plant & Equipment	Transport	Renewal	360,000	366,000	366,000	365,091	909	Complete
CP40	Tri Axle Water Tank	Plant & Equipment	Transport	Renewal	150,000	150,000	150,000	143,850	6,150	Complete
CP41	Multi Tyre Roller Attachemnt	Plant & Equipment	Transport	New	70,000	71,950	71,950	72,450	(500)	Complete
CP42	Multi Tyre Roller Attachemnt	Plant & Equipment	Transport	New	70,000	-	-	-	-	Removed at Budget Review
CP38	Bobcat Trailer	Plant & Equipment	Transport	New	20,000	-	-	-	-	Removed at Budget Review
CP34	EV Charging Station	Plant & Equipment	Transport	New	6,600	6,600	6,600	5,174	1,426	Underway
					11,103,879	12,109,776	12,109,776	11,225,468	884,308	

6 DISPOSAL OF ASSETS

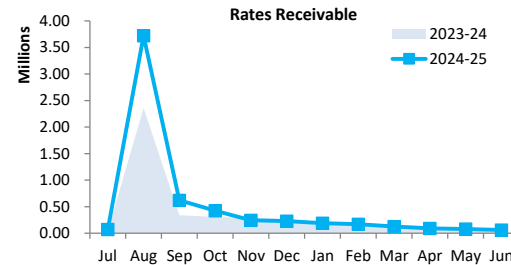
Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)
		Value				Value			
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
PE019	Nissan Xtrail	24,000	15,000	19,700	0	0	19,700	19,700	0
PE322	2023 Mitsubishi Triton	32,750	25,000	0	(5,000)	36,999	32,000	0	(4,999)
PE214	Howard Porter Water Tanker	60,950	45,000	0	(15,950)	0	0	0	0
PE145	UD Truck	47,500	50,000	2,500	0	0	0	0	0
PE209	Mitsubishi Triton	19,475	16,300	21,000	0	0	21,000	21,000	0
	Various Low pool assets			0	0	38,937	0	0	(38,937)
		184,675	151,300	43,200	(20,950)	75,936	72,700	40,700	(43,936)



7 RECEIVABLES

Rates receivable

	30 June 2024	30 Jun 2025
Opening arrears previous years	\$ 71,227	\$ 71,228
Levied this year		3,471,008
Less - collections to date	1	(3,481,850)
Gross rates collectable	71,228	60,386
Net rates collectable	71,228	60,386
% Collected	0.0%	98.3%



Receivables - general

	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(65)	237,147	27,202	0	2,618	266,901
Percentage	0.0%	88.9%	10.2%	0.0%	1.0%	
Balance per trial balance						
Sundry debtors						266,901
Other receivables					3,951	3,951
GST receivable						7,400
Total receivables general outstanding						278,247

Amounts shown above include GST (where applicable)

KEY INFORMATION

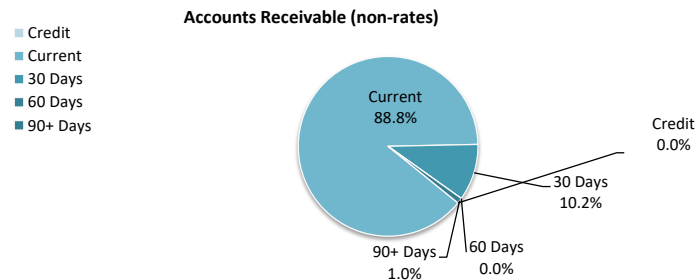
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



**SHIRE OF PERENJORI
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025**

OPERATING ACTIVITIES

8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2024	Asset Increase	Asset Reduction	Closing Balance 30 June 2025
Other current assets	\$	\$	\$	\$
Inventory				
Stock inventories	84,036	0	(21,920)	62,116
Total other current assets	84,036	0	(21,920)	62,116

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

10 RATE REVENUE

General rate revenue

RATE TYPE	Rate in	Number of	Rateable	Rate	Budget	Total	Rate	YTD Actual	Total
	\$ (cents)	Properties	Value	Revenue	Interim	Revenue	Revenue	Interim	Revenue
				\$	\$	\$	\$	\$	\$
Gross rental value									
Townsite	0.076182	106	1,159,333	113,377	0	113,377	111,872	287	112,159
Mining	0.107240	1	3,144,000	304,025	0	304,025	304,025	0	304,025
Unimproved value									
Rural	0.012152	258	155,050,000	2,343,702	0	2,343,702	2,342,918	0	2,342,918
Mining	0.295015	39	2,600,348	840,603	0	840,603	840,603	0	840,603
Exploration	0.179321	35	268,702	59,046	0	59,046	58,324	(10,651)	47,673
Sub-Total		439	162,222,383	3,660,753	0	3,660,753	3,657,743	(10,364)	3,647,378
Minimum payment									
Minimum Payment \$									
Gross rental value									
Townsite	389	32	27,601	11,424	0	11,424	13,056	0	13,056
Mining	389	2	20	408	0	408	408	0	408
Unimproved value									
Rural	0	11	102,300	4,488	0	4,488	5,304	0	5,304
Mining	0	7	2,801	2,040	0	2,040	2,040	0	2,040
Exploration	0	24	23,162	11,424	0	11,424	12,240	0	12,240
Sub-total		76	155,884	29,784	0	29,784	33,048	0	33,048
Discount						(237,790)			(236,915)
Amount from general rates						3,452,747			3,443,511
Ex-gratia rates						27,543	27,496		27,496
Total general rates						3,480,290			3,471,008

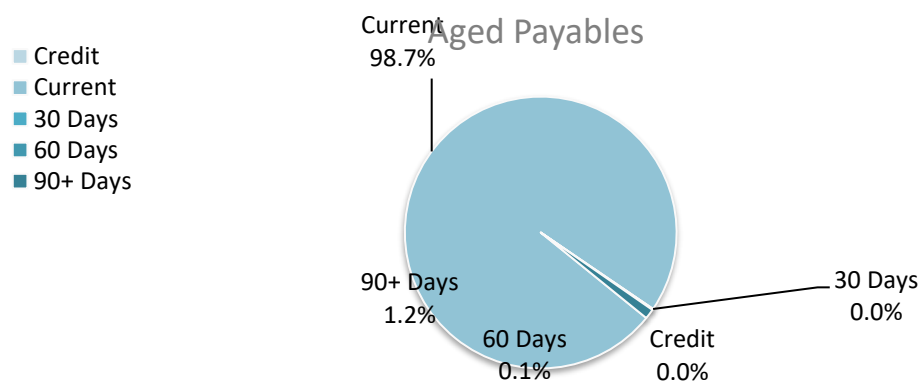
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	310,158	0	418	3,737	314,314
Percentage	0.0%	98.7%	0.0%	0.1%	1.2%	
Balance per trial balance						
Payables, current	0	426,669	0	0	0	426,669
Accrued payroll liabilities		64,337				64,337
ATO liabilities	0	41,960	0	0	0	41,960
Prepaid rates	0	23,856	0	0	0	23,856
Licencing	0	389	0	0	0	389
Accrued loan interest		11,267				11,267
Total payables general outstanding						568,478

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



11 BORROWINGS

Repayments - borrowings

Information on borrowings		New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	1 July 2024	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
CHA Housing	96	0	0	0	0	0	0	0	5	0
John Street Subdivision	98	126,515	0	0	(28,456)	(28,456)	98,059	98,059	(9,300)	(8,450)
Council Housing	99	1,000,000	0	0	(29,465)	(29,465)	970,535	970,535	(55,925)	(58,334)
Shop Development	100	0	1,500,000	1,500,000	0	0	1,500,000	1,500,000	0	0
GROH Housing	101	0	600,000	600,000	0	0	600,000	600,000	0	0
Total		1,126,515	2,100,000	2,100,000	(57,921)	(57,921)	3,168,594	3,168,594	(65,220)	(66,784)
Current borrowings		57,921					0			
Non-current borrowings		1,068,594					3,168,594			
		1,126,515					3,168,594			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

12 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2024	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 30 June 2025
		\$	\$	\$	\$	\$
Other current liabilities						
Other liabilities						
Contract liabilities		1,040,935	0	1,276,133	(2,157,664)	159,404
Capital grant/contributions liabilities		13,511	0	16,985	(21,120)	9,376
Total other liabilities		1,054,446	0	1,293,118	(2,178,784)	168,780
Employee Related Provisions						
Employee provisions		254,753	0	0	0	254,753
Total Provisions		254,753	0	0	0	254,753
Total other current liabilities		1,309,199	0	1,293,118	(2,178,784)	423,533
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13 and 14

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF PERENJORI
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

OPERATING ACTIVITIES

13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Program	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
		Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget	YTD	YTD
		1 July 2024		(As revenue)	30 Jun 2025	30 Jun 2025	Revenue	Budget	Revenue Actual
		\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies									
DFES Operating Grant	Law, Order & Public Safety	0	0	0	0	0	30,732	30,732	30,686
Direct Grant	Transport	0	0	0	0	0	333,103	333,103	333,103
Grants Commission Grant	General purpose funding	0	0	0	0	0	228,150	228,150	1,147,400
Untied Road Grant	General purpose funding	0	0	0	0	0	105,608	105,608	756,512
Doantion Bush Telegraph Committee	General purpose funding	13,511	0	(4,135)	9,376	9,376	0	0	4,135
Volunteers & Seniors Grants	Community Services	0	0	0	0	0	25,650	25,650	27,150
Vault Minerals Sponsorship Festival of Halls	Community Services	0	0	0	0	0	0	2	2,000
Main Roads Street Lighting Subsidy	Transport	0	0	0	0	0	3,350	3,350	3,341
Regional Childcare (Reed Perenjori Project)	Education	0	16,985	(16,985)	0	0	0	0	16,985
		13,511	16,985	(21,120)	9,376	9,376	726,593	726,595	2,321,312

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Program	Capital grant/contribution liabilities				Capital grants, subsidies and contributions revenue		
		Liability 1 July 2024	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Jun 2025	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
		\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
LR&CIP Funding	General Purpose Funding	540,935	0	(540,935)	0	901,557	901,557	923,348
Department of Industry (Evacuation Centre Grant)	General Purpose Funding	0	0	0	0	0	0	0
DFES Resilience Grant	Community Amenities	500,000	0	(500,000)	(0)	500,000	500,000	500,000
Regional Road Group Funding	Transport	0	280,533	(280,533)	0	548,000	548,000	548,000
Roads To Recovery Funding	Transport	0	941,475	(854,543)	86,932	941,475	941,475	854,543
Mid West Secondary Grain Freight Network Grant	Transport	0	0	0	0	3,739,359	3,739,359	3,794,932
EV Charging Ststion	Transport	0	0	0	0	6,600	6,600	0
Deparment Sport and Rec	Recreation and Culture	0	0	0	0	100,000	100,000	0
Lottery West	Recreation and Culture	0	115,458	(42,986)	72,472	115,458	115,458	42,986
		1,040,935	1,337,466	(2,218,997)	159,404	6,852,449	6,852,449	6,663,809

SHIRE OF PERENJORI
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

15 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2024	Amount Received	Amount Paid	Closing Balance 30 Jun 2025
	\$	\$	\$	\$
Mount Gibson Public Benefit Fund	276,889	4,836	(281,165)	560
	276,889	4,836	(281,165)	560

SHIRE OF PERENJORI
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2025

16 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			\$	\$	\$	\$
Budget adoption		Surplus/(Deficit)		42,453		42,453
Budget Review Operating Revenue		Operating revenue			(790,395)	(747,942)
Budget Review Operating Expenditure		Operating expenses		838,453		90,511
Budget Review Capital Grants and Subsidies		Operating revenue		1,191,470		1,281,981
Budget Review Capital Works		Capital expenses			(1,069,286)	212,695
Budget Review Proceeds from New Borrowings		Operating revenue		100,000		312,695
Budget Review Transfers from Reserves		Operating revenue			(262,070)	50,625
Budget Review Non Cash Depreciation, Profit, Loss		Operating revenue		5,000		55,625
Budget Review Transfers to Reserves		Non cash item			(55,625)	0
				2,177,376	(2,177,376)	0

12.2 SCHEDULE OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2025

Applicant:	Shire of Perenjori
File:	ADM 0082
Report Date:	24 July 2025
Disclosure of Interest:	
Voting Requirements:	Simple Majority
Author:	Gypsie Douglas – Finance Officer
Responsible Officer:	Ally Bryant – Finance Manager
Attachments:	12.2.1 - Accounts for Payment 30 June 2025 12.2.2 – Corporate Credit Card Statement & Breakdown (NAB)

Summary

Council is presented the list of payments made from the Municipal, Trust and Reserve Accounts under delegation since the last Ordinary Council Meeting.

Background

Council delegates authority to the Chief Executive Officer annually:

To make payments from Trust, Reserve and Municipal Fund;

To purchase goods and services to a value of not more than \$250,000;

Statutory Environment

Local Government Act 1995

S6.5. Accounts and records

Local Government (Financial Management) Regulations 1996

R11. Payments, procedures for making etc.

R12. Payments from municipal fund or trust fund, restrictions on making

(1) A payment may only be made from the municipal fund or the trust fund —

(a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or

(b) otherwise, if the payment is authorised in advance by a resolution of the council.

(2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

S13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

(a) the payee's name; and

(b) the amount of the payment; and

(c) the date of the payment; and

(d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing —

(a) for each account which requires council authorisation in that month —

(i) the payee's name; and

(ii) the amount of the payment; and

(iii) sufficient information to identify the transaction; and

(b) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under sub-regulation (1) or (2) is to be —

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

Policy Implications

Nil

Council Policy Compliance

Payments are checked to ensure compliance with Council's Purchasing Policy Number 4007 – Procurement Policy.

Financial Implications

All payments are made in accordance with the adopted annual budget.

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

Consultation

Paul Anderson – Chief Executive Officer

Ally Bryant – Finance Manager

Officer Comment

Accounts paid for the month ending 30 June 2025

Municipal Account	
EFT 19025 - 19124	\$518,691.53
Direct Debits	\$79,842.05
Cheques	\$0.00
Corporate MasterCard	\$2,367.80
Bank Fees	\$ 100.29
Total	\$601,001.67

Trust Account – Mt Gibson Public Benefit Funds	
EFT – Transfer to another account (Close Term Deposit)	\$0.00
Cheques	\$0.00
Bank Fees	\$0.00
Total	\$0.00

Totalling **\$601,001.67** from *Municipal* and *Trust Accounts* for the month ending **30 June 2025**.

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That the cheques and electronic payments as per the attached schedules of accounts for payment totaling \$601,001.67 (Six hundred and one thousand, and one dollar and sixty seven cents) be accepted.

Motion put and carried / lost

For:

Against:

[Next Item](#)

Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 30th June 2025

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
486	30/06/2025	FEE GST - BANK FEES WITH GST	NAB ACCESS FEE	M		29.09
486	30/06/2025	FEE GST - BANK FEES WITH GST	BANK FEES WITH GST	M		35.20
486	30/06/2025	BANK FEES - BANK FEES NO GST	ACCOUNT FEE	M		36.00
EFT19025	12/06/2025	ALCOLIZER TECHNOLOGY	Calibration service for Alcohol Tester	M		137.50
EFT19026	12/06/2025	ALONGSIDE BUILDING SOLUTIONS	50% Deposit for ceiling works - Museum side of Tourist Centre	M		23,430.00
EFT19027	12/06/2025	AUSTRALIA POST	Monthly Postage Fees including Rates - May 25	M		75.97
EFT19028	12/06/2025	BOB WADDELL & ASSOCIATES PTY LTD	Rates services - W/E 31/05/2025	M		1,144.00
EFT19029	12/06/2025	BOC LIMITED	Monthly Gas Bottle Rental - 28/04/2025 to 28/05/2025	M		69.81
EFT19030	12/06/2025	CHRISTOPHER HIRST	Refund of overpayment on Debtor Account 80986	M		14.00
EFT19031	12/06/2025	CITY OF GREATER GERALDTON	MARATE Training (Library) - Michelle Desmond	M		30.00
EFT19032	12/06/2025	CLINTON STRUGNELL	Reimbursement for Pre-employment medical - 19/05/2025	M		297.00
EFT19033	12/06/2025	CNW PTY LTD	Smoke alarms x 5 - C/Park Village & Fasteners - Depot	M		315.49
EFT19034	12/06/2025	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BSL Fees collected for May 25	M		874.85
EFT19035	12/06/2025	IKONYX MEDICAL SERVICES PTY LTD	Medical Practice Support Retainer - June 2025	M		2,291.70
EFT19036	12/06/2025	INDEPENDENT RURAL PTY LTD	Thermal fogging & Carmel carrier - Mosquito control. Disinfectant, laundry powder, urinal blocks – C/Park. Outside staff uniform. Fertiliser – Oval	M		10,351.51
EFT19037	12/06/2025	INTEGRATED ICT	Monthly Subscriptions - May 25	M		5,648.50
EFT19038	12/06/2025	J'S HARDWARE & GIFTS	Hardware & Garden Supplies - May 25	M		1,317.78

Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 30th June 2025

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT19039	12/06/2025	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	Microsoft Excel training (Intermediate) for Chloe Heard - 25/11/2025	M		765.00
EFT19040	12/06/2025	MICHAEL LUPARDO T/A ALLGLO PAINTING CONTRACTORS	Seal & paint all eaves - 3 Livingstone St. Prime & paint doors - Museum. Prep & repaint ensuite – 2 John St. Strip & revarnish Table & chairs – Unit 1, North Rd	M		3,300.00
EFT19041	12/06/2025	MIDWEST DIESEL	Mechanical maintenance - PJ1577, PJ1503, PJ1527 & Admin Generator	M		1,289.20
EFT19042	12/06/2025	MIDWEST EMPLOYMENT & ECONOMIC DEVELOPMENT ABORIGINAL CORPORATION (MEEDAC)	Refund of overpayment on Debtor Account 80548	M		44.00
EFT19043	12/06/2025	MITCHELL & BROWN	Ideapad slim 3 14inch - Youth Activities	M		1,198.00
EFT19044	12/06/2025	MORAWA REFRIGERATION	Supply & install 3.5kw Haier Split System - 19 Hesford St	M		1,783.50
EFT19045	12/06/2025	N&M INDUSTRIES	Annual Workshop Hoist Service - 08/05/2025	M		1,175.00
EFT19046	12/06/2025	OMNICOM MEDIA GROUP AUSTRLIA PTY LTD (MARKETFORCE)	Advert for Differential Rates 25/26 in West Australian	M		662.30
EFT19047	12/06/2025	ON HOLD ON LINE	Monthly On Hold Messages - May 25	M		77.00
EFT19048	12/06/2025	PERENJORI COMMUNITY RESOURCE CENTRE	Advertising & Promotion of LIFE Program - CDO	M		200.00
EFT19049	12/06/2025	PERENJORI ROADHOUSE	Cleaning supplies - Admin, C/Park, Depot, Gym, PJ Pavillion & Latham Comm Centre. Milk, tea, sugar & coffee – Depot	M		514.15
EFT19050	12/06/2025	PETER EGAN CARPENTRY	Ceiling demolition including materials – Museum. Re-sheet carport - 3 Livingstone St	M		9,537.00
EFT19051	12/06/2025	PETES TRAILER DELIVERIES	Freight - Abrolhos steel	M		50.00
EFT19052	12/06/2025	REECE PTY LTD	Split system & flexi drain line - Depot	M		726.25
EFT19053	12/06/2025	RJ & LJ KING	Tyres - PJ1526, PJ1567, PJ1524, PJ1559, PJ1525 & PJ1562	M		10,912.20

Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 30th June 2025

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
			Batteries – PJ1566 & PJ1599			
EFT19054	12/06/2025	RUMBOLD FORD PTY LTD (MOORA NISSAN)	Repair power to right front & rear park lights - PJ1526	M		1,400.00
EFT19055	12/06/2025	SINCH MESSAGEMEDIA	Monthly Messaging Service - June 25	M		151.80
EFT19056	12/06/2025	TEAM GLOBAL EXPRESS PTY LTD	Freight - State Library	M		40.69
EFT19057	12/06/2025	TOTALLY WORKWEAR	Outside staff uniform - Depot	M		554.44
EFT19058	12/06/2025	TRUCKLINE	Coupling, adaptor & hose - PJ6034	M		99.73
EFT19059	12/06/2025	WRIGHT SERVICES WA	Replace shared fence - 24 Livingstone St & 19 Hesford St. Supply & install galvanised chainmesh & gate - Pool	M		3,555.20
EFT19060	12/06/2025	ZED ELECT	Investigate fault, replace faulty cable & conduit - Old Ablution Block C/Park. Investigate septic high-level alarm & replace conduits On septic system – 2 John St. Replace element for solar HWS fault - 3 Livingstone St. Install GPO for pump – Pool. Install conduit & run, terminate existing cables – 25 Timings St. Investigate generator fail to auto start up - Admin	M		6,103.10
EFT19061	27/06/2025	AFGRI EQUIPMENT PTY LTD	Parts & freight - PJ1503	M		519.12
EFT19062	27/06/2025	APPLIED SATELLITE TECHNOLOGY AUSTRALIA PTY LTD	Monthly Subscription & AST Service Fee - June 25	M		92.00
EFT19063	27/06/2025	ATPI AUSTRALIA PTY LTD	Refund on overpayment RMS inv 1593	M		444.00
EFT19064	27/06/2025	AUSTRALIAN TAXATION OFFICE	BAS May 25	M		27,064.00
EFT19065	27/06/2025	AVON WASTE	Waste removal - May 25	M		3,807.00
EFT19066	27/06/2025	BATAVIA COAST TRIMMERS	Manufacture, supply & install fixed blinds - Pavilion	M		16,279.00
EFT19067	27/06/2025	BLACKWOODS	Hose Assy - Depot	M		208.22
EFT19068	27/06/2025	BLUEHILL COURIERS	Freight - Sigma Chemicals, WA Machinery Brokers	M		555.00

Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 30th June 2025

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT19069	27/06/2025	BOB WADDELL & ASSOCIATES PTY LTD	Rates services - w/e 08/06/2025, 15/06/25 & 22/06/25	M		1,672.00
EFT19070	27/06/2025	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND	BCTIF Fees collected 2021-2025	M		4,831.86
EFT19071	27/06/2025	BURGESS RAWSON (WA) PTY LTD	L3206-3, L6808 – water usage 08/04/2025 to 10/06/2025	M		3,228.45
EFT19072	27/06/2025	CANINE CONTROL	Ranger Services - 04/06/2025 & 16/06/25	M		1,819.84
EFT19073	27/06/2025	CATWEST PTY LTD	Emulsion x 200ltrs	M		568.00
EFT19074	27/06/2025	CNW PTY LTD	Westinghouse gas cooker - 34 Livingstone St	M		2,165.12
EFT19075	27/06/2025	COLIN MURRICE BRYANT	Travel for Council Meeting - 19/06/25	M		108.91
EFT19076	27/06/2025	COLLEGE FOR ADULT LEARNING PTY LTD	Double Diploma of Project Management & Leadership & Management – Marty Noordhof	M		3,055.75
EFT19077	27/06/2025	CURLAN HOLDINGS PTY LTD	Senior Finance Officer Services 204hrs - 20/05/25 to 30/06/25	M		11,220.00
EFT19078	27/06/2025	DANIEL KEVIN BRADFORD	Travel for Council Meeting - 19/06/25	M		83.17
EFT19079	27/06/2025	ECOWATER WA	Supply Fuji Mac diaphragm set x 2 - 42A & B Russell St	M		189.00
EFT19080	27/06/2025	GH COUNTRY COURIER	Freight – CNW Reece & TWW	M		370.92
EFT19081	27/06/2025	GREAT SOUTHERN FUEL	Oil drainer x 2, Oil & Grease - Depot	M		2,999.28
EFT19082	27/06/2025	GREENFIELD TECHNICAL SERVICES	Qtrly inspections of Rothsay Rd, Wanarra Rd & Wanarra East Rd	M		6,050.00
EFT19083	27/06/2025	HERSEY'S SAFETY PTY LTD	Safety hats x 2, battery tester, external clip - Depot	M		727.10
EFT19084	27/06/2025	HILLE THOMPSON & DELFOS	Subdivision Concept Plan - Lot 200 Perenjori-Rothsay Rd	M		1,815.00
EFT19085	27/06/2025	INCITE SECURITY PTY LTD	Installation of a Commercial Display - Shire of Perenjori & Pavilion M			21,021.52

Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 30th June 2025

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT19086	27/06/2025	INDEPENDENT RURAL PTY LTD	Hardware & Garden Supplies - P & G, Oval, PJ1578, Depot. Laundry powder – C/Park	M		1,237.19
EFT19087	27/06/2025	INTEGRATED ICT	Monthly Starlink Data Plan - June 25	M		176.00
EFT19088	27/06/2025	JLT RISK SOLUTIONS PTY LTD	LGIS Regional Risk Coordinator fees - June 25	M		6,600.00
EFT19089	27/06/2025	JOHN MORRIS T/A CATUA LAKE	Drilled bores - Barrett & Chappel Rd	M		20,185.00
EFT19090	27/06/2025	JUDE SUTHERLAND	Travel for Council Meeting - 19/06/25	M		37.62
EFT19091	27/06/2025	KATS RURAL	Cabinet door hinges - 23 Hesford St. Shower curtains, rods & ends -Unit 1, North Rd	M		628.00
EFT19092	27/06/2025	KINGS WA PTY LTD	Gravel Carting - Grant Rd. Install culvert headwalls – Hill Rd & Grant Rd	M		35,810.50
EFT19093	27/06/2025	LEISURE INSTITUTE OF WESTERN AUSTRALIA AQUATICS (INC)	LIWA Conference & ARI Awards Dinner - Lisa Campbell 7-8/08/25	M		876.15
EFT19094	27/06/2025	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	Microsoft Intermediate Excel training for Adim Hajat - 25/11/25	M		765.00
EFT19095	27/06/2025	LYDIA HIGHFIELD	Chief Executive Officer recruitment & selection services fee	M		8,089.00
EFT19096	27/06/2025	MANISAH MACRAE	Meals for PJ seniors - Life Program 24/25	M		500.00
EFT19097	27/06/2025	MCDONALDS WHOLESALERS	Lollies - Council + Admin & Cutlery - C/Park Village	M		315.20
EFT19098	27/06/2025	MCLEODS LAWYERS	Supermarket Lease - Fowler St	M		1,739.44
EFT19099	27/06/2025	MIDWEST PHYSIO PTY LTD	Workshops & pilates - LIFE Program	M		6,300.00
EFT19100	27/06/2025	MODULAR WA (MODULARIS PTY LTD)	Completion of wall & roof framing - Lot 358 (#3) Hirshauer Rd, Perenjori	M		160,556.00
EFT19101	27/06/2025	MOODY L & K PTY LTD T/A GERALDTON LOCK & KEY	Keys cut - U1 North Rd & 21 Hesford St	M		99.00
EFT19102	27/06/2025	MULTITECH ELECTRICAL GROUP PTY LTD	Supply & install underground electrical & boring services for	M		26,082.80

Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 30th June 2025

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
			Western Power Substation			
EFT19103	27/06/2025	PERENJORI COMMUNITY RESOURCE CENTRE	Advertising, marketing, promotion, admin support & evaluation - LIFE Program & Townscape	M		1,300.00
EFT19104	27/06/2025	PERENJORI PRIMARY SCHOOL	Donation - School Banner September 2024 'Show Case in Pixel'	M		500.00
EFT19105	27/06/2025	PERENJORI ROADHOUSE	Cleaning supplies & milk - C/Park, Latham Comm Centre, Depot, C/Park Village & U3 North Rd. Milk, sugar & newspapers – Admin	M		242.58
EFT19106	27/06/2025	PJC SERVICES & CO PLUMBING & GAS	Install new meter to bore & run pipes from tanks - North Rd Bore Field Install valve on meters – Memorial Park. Install new gas cooker includes removal of old one – 34 Livingstone St. Unblock sewer – 23 Hesford St. Repair water leak on mains – Pool. Replace inlet valve & flushing mechanism on cistern – 40B Russell St	M		9,179.59
EFT19107	27/06/2025	REDFISH TECHNOLOGIES PTY LTD	Provide additional microphones to recording system - Council Chambers	M		658.98
EFT19108	27/06/2025	REECE PTY LTD	Angle bib, bib extension & diecast - Depot	M		298.18
EFT19109	27/06/2025	RJ & LJ KING	Tyres - PJ1565 & PJ1549. Battery – Kubota lawn mower	M		1,969.22
EFT19110	27/06/2025	SIGMA TELFORD GROUP (SIGMA CHEMICALS)	Algae winteriser 20L & pallet - Pool	M		311.65
EFT19111	27/06/2025	SUPAGAS	45kg Gas Bottle - 60 Crossing Rd	M		157.05
EFT19112	27/06/2025	TEAM GLOBAL EXPRESS PTY LTD	Freight - WINC	M		73.55
EFT19113	27/06/2025	PEMJAY PTY LTD	Vegetation management on Grant Rd 21-23/05/25 & 10-13/06/25	M		16,896.00
EFT19114	27/06/2025	TOTALLY WORKWEAR	Outside staff uniform including Boots	M		1,599.08
EFT19115	27/06/2025	WALLACE PLUMBING AND GAS PTY LTD	Call out - Installed isolation valves under vanity - C/Park Village Room 22	M		614.64
EFT19116	27/06/2025	WESTERN AUSTRALIAN LOCAL	Local Government Award Ticket General Registration - Cr	M		900.00

Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 30th June 2025

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
		GOVERNMENT ASSOCIATION	Sparkman, Cr Bryant, M Noordhof			
EFT19117	27/06/2025	WESTRAC PTY LTD	Fit Fleet Essentials CVA Vision Link Renewal 26/06/25-26/06/26	M		501.60
EFT19118	27/06/2025	WINC AUSTRALIA PTY LIMITED	Meter charges 19/05/25-23/06/25 (6010 & 6004). Cleaning supplies -C/Park	M		1,057.61
EFT19119	27/06/2025	WINCHESTER INDUSTRIES	Supply 50.1Tonne scalps - P&G & Supermarket	M		2,214.58
EFT19120	27/06/2025	WORK HEALTH PROFESSIONALS PTY LTD	Onsite hearing test & drug & alcohol - All Staff	M		6,523.00
EFT19121	27/06/2025	YOUNG MOTORS	60,000km service - 04PJ	M		794.00
EFT19122	27/06/2025	TELSTRA CORPORATION LIMITED	Telephone charges to 15/06/2025 - PJ Fire Station	M		52.49
EFT19123	30/06/2025	D AND D FARMING PTY LTD	Rates refund for assessment A64 2891 PERENJORI-ROTHSAY ROAD PERENJORI 6620	M		319.90
EFT19124	30/06/2025	DAPHNE'S TIMELESS TREATS	Provide morning tea & lunch for Life Program Expo - 06/06/2025	M		1,500.00
DD15423.1	03/06/2025	AWARE SUPER	Payroll deductions	M		10,552.90
DD15423.2	03/06/2025	REST INDUSTRY SUPERANNUATION	Superannuation contributions	M		329.19
DD15423.3	03/06/2025	AUSTRALIAN RETIREMENT TRUST (SUPER SAVINGS)	Superannuation contributions	M		744.05
DD15423.4	03/06/2025	EXPAND EXTRA SUPER	Superannuation contributions	M		545.62
DD15423.5	03/06/2025	AUSTRALIAN SUPER	Superannuation contributions	M		1,960.87
DD15423.6	03/06/2025	MERCER SUPER TRUST	Superannuation contributions	M		657.25
DD15423.7	03/06/2025	HOST PLUS SUPER	Superannuation contributions	M		389.85
DD15423.8	03/06/2025	AMP SUPER FUND	Superannuation contributions	M		321.63
DD15423.9	03/06/2025	UNISUPER	Superannuation contributions	M		293.23

Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 30th June 2025

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD15432.1	17/06/2025	AWARE SUPER	Payroll deductions	M		8,635.98
DD15432.2	17/06/2025	UNISUPER	Superannuation contributions	M		293.23
DD15432.3	17/06/2025	REST INDUSTRY SUPERANNUATION	Superannuation contributions	M		480.73
DD15432.4	17/06/2025	AUSTRALIAN RETIREMENT TRUST (SUPER SAVINGS)	Superannuation contributions	M		744.05
DD15432.5	17/06/2025	EXPAND EXTRA SUPER	Superannuation contributions	M		551.55
DD15432.6	17/06/2025	AUSTRALIAN SUPER	Superannuation contributions	M		2,005.65
DD15432.7	17/06/2025	MERCER SUPER TRUST	Superannuation contributions	M		657.25
DD15432.8	17/06/2025	THE RL & JMA RYAN SUPERANNUATION FUND	Superannuation contributions	M		678.56
DD15432.9	17/06/2025	HOST PLUS SUPER	Superannuation contributions	M		395.05
DD15433.1	09/06/2025	TELSTRA CORPORATION LIMITED	Main Account to 15/05/25	M		767.99
DD15433.2	02/06/2025	WESTNET	Monthly Internet Charge for Depot, Museum, Library - May & June 25	M		123.90
DD15433.3	03/06/2025	RMS (Aust) P/L	RMS Online Fees - May 25	M		66.00
DD15433.4	05/06/2025	RMS (Aust) P/L	RMS Cloud & Support - June 25	M		484.00
DD15433.5	02/06/2025	NODE ONE	N1 Business Fibre - June 25	M		1,100.00
DD15433.6	06/06/2025	Fleetcare Pty Ltd	CESM Ford Ranger - May 25	M		3,916.78
DD15433.7	05/06/2025	SYNERGY	Electricity usage 21/02/25 - 05/03/25	M		2,412.16
DD15433.8	06/06/2025	SYNERGY	Electricity usage 17/04/25 to 14/05/25 - Village	M		1,776.86

Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 30th June 2025

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD15433.9	11/06/2025	SYNERGY	Electricity usage 17/04/25- 20/05/25 - Pool	M		1,268.49
DD15435.1	16/06/2025	REFUEL AUSTRALIA	Fuel Card Purchases for May 2025	M		26,959.30
DD15435.2	16/06/2025	SYNERGY	Electricity usage 25/03/25-24/04/25 - Street Lighting	M		1,726.14
DD15440.1	24/06/2025	SYNERGY	Electricity usage 25/04/25 to 03/06/25 - 25 Timmings St	M		1,747.99
DD15440.2	23/06/2025	NAB CREDIT CARD	Credit Card purchases 30/04/25 to 28/05/25	M		2,367.80
DD15450.1	27/06/2025	WATER CORPORATION	Water usage 08/04/25-10/06/25 - Housing	M		6,934.17
DD15432.10	17/06/2025	AMP SUPER FUND	Superannuation contributions	M		321.63
			TOTAL			601,001.67



Statement for

NAB Low Rate Business Card

NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001

Tel 13 10 12 8am - 8pm AEST & AEDT Monday to Friday, 9am - 6pm AEST & AEDT Saturday and Sunday

Fax 1300 363 658

Lost & Stolen cards: 1800 033 103 (24 hours within Australia only)



/15747

SHIRE OF PERENJORI

PO BOX 22

PERENJORI WA 6620

Statement Period

29 May 2025 to 27 June 2025

Company Account No:

4336 8799 1062 5536

Facility Limit:

\$22,000

Your Account Summary

Balance from previous statement	\$2,367.80 DR
Payments and other credits	\$2,367.80 CR
Purchases, cash advances and other debits	\$3,549.28 DR
Interest and other charges	\$0.00
Closing Balance	\$3,549.28 DR

Monthly payment - due by **22 July 2025** \$88.73

Total minimum payment \$88.73

**YOUR DIRECT DEBIT PAYMENT OF \$3,549.28 WILL BE
CHARGED TO ACCOUNT 000086643- 0000975069649 ON
22/07/2025 AS PER OUR AGREEMENT.**

see reverse for transaction details



0079926 1784336879910625536 / E-15747 S-26579 I-53157

4336879910625536 / E-15747 S-266579 I-53158

Transaction record for: **Billing account**

Date	Amount A\$	Details	Reference
23 Jun 2025	\$2,367.80 CR	DIRECT DEBIT PAYMENT	74336875171
Total for this Period:	\$2,367.80 CR		



NAB Telephone Banking: transfer funds by phone from your nominated NAB accounts to your NAB Low Rate Business Card account. Phone 13 10 12, between 7am and 9pm AEST, Monday to Friday, 8am and 6pm AEST, Saturday and Sunday



NAB Internet Banking: transfer funds from your NAB cheque or savings account to your NAB Low Rate Business Card account using NAB Internet Banking at nab.com.au



NAB ATM: Transfer funds from your linked NAB accounts to your NAB Credit Card account. You must have a Personal Identification Number (PIN)



Billers Code: 1008. Ref: Select the card number you are making the payment to. Contact your participating bank, credit union or building society to make this payment from your cheque or savings account. BPAY payments may be delayed until the next banking business day, due to processing cut-off times. Maximum BPAY payment amount is AU \$100,000 per payment.

Cardholder summary

If you have recently switched to a new product or had a Lost/Stolen replacement of your card, your cardholder summary may not reconcile with the account balance. The closing balance in “Your Account Summary” section of this statement reflects your correct balance and amount payable. Please login to your Internet Banking or NAB Connect account to review your most up to date transaction listing.

Cardholder account	Cardholder name	Credit limit	Payments and other credits (A)	Purchases and cash advances (B)	Interest and other charges (C)	Net Totals (B + C - A)
4336-8757-3662-2053	MR PAUL GREGORY ANDE	\$15,000	\$0.00	\$1,574.35	\$0.00	\$1,574.35
4336-8757-3662-2061	MS NOLA LEANNE COMER	\$5,000	\$0.00	\$1,974.93	\$0.00	\$1,974.93
4336-8799-1062-5536	BILLING ACCOUNT	\$0	\$2,367.80 CR	\$0.00	\$0.00	\$2,367.80 CR
			\$2,367.80 CR	\$3,549.28 DR	\$0.00	\$1,181.48 DR

Transaction type

Purchase

Annual percentage rate

13.250%

Daily percentage rate

0.03630%



Statement for

NAB Low Rate Business Card

NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001

Tel 13 10 12 8am - 8pm AEST & AEDT Monday to Friday, 9am - 6pm AEST & AEDT Saturday and Sunday

Fax 1300 363 658

Lost & Stolen Cards: 1800 033 103 (24 hours, 7 days a week)

Cardholder Details

Cardholder Name: MR PAUL GREGORY ANDERSON

Account No: 4336 8757 3662 2053

Statement Period: 29 May 2025 to 27 June 2025

Cardholder Limit: \$15,000

Transaction record for: MR PAUL GREGORY ANDERSON

Date	Amount A\$	Details	Explanation	Amount NOT subject to GST	Amount subject to GST	GST component (1/11th of the amount subject to GST)	Reference
3 Jun 2025	\$90.00	Garmin Eastern Creek					74071915152
5 Jun 2025	\$90.00	EB *State Budget Brief 801-413-7200					01330070643
5 Jun 2025	\$616.00	AU* SEEK AU OML7011412 MELBOURNE					74201335155
9 Jun 2025	\$31.10	SHIRE OF PERENJORI PERENJORI					00827158618
12 Jun 2025	\$40.22	SWAN TAXIS PTY LTD VICTORIA PARK					74229855162
13 Jun 2025	\$32.66	GM TAXIPAY MASCOOT					74564505163
13 Jun 2025	\$14.00	SFS PCEC 6189 PERTH					74564455163
13 Jun 2025	\$288.93	ADINA PERTH PERTH					01747237908
13 Jun 2025	\$261.60	ADINA PERTH PERTH					01743488059
16 Jun 2025	\$3.04	ADINA PERTH PERTH					00908171993
16 Jun 2025	\$106.80	METRO BAR AND BISTRO PERTH					74940525163
Total for this period	\$1,574.35		Totals				

Employee declaration

I verify that the above charges are a true and correct record in accordance with company policy

Cardholder signature: _____ Date: _____



Statement for
NAB Low Rate Business Card
NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001
Tel 13 10 12 8am - 8pm AEST & AEDT Monday to Friday, 9am - 6pm AEST & AEDT Saturday and Sunday
Fax 1300 363 658
Lost & Stolen Cards: 1800 033 103 (24 hours, 7 days a week)

Cardholder Details

Cardholder Name: MS NOLA LEANNE COMERFORD
Account No: 4336 8757 3662 2061
Statement Period: 29 May 2025 to 27 June 2025
Cardholder Limit: \$5,000

Transaction record for: MS NOLA LEANNE COMERFORD

Date	Amount A\$	Details	Explanation	Amount NOT subject to GST	Amount subject to GST	GST component (1/11th of the amount subject to GST)	Reference
30 May 2025	\$318.00	KMART Mulgrave	-----	-----	-----	-----	74039195149
2 Jun 2025	\$498.00	SP FAT SHACK VINTAGE MOORABBIN	-----	-----	-----	-----	74201335150
5 Jun 2025	\$90.00	SQ *DAPHNE'S TIMELESS TREPerenjori	-----	-----	-----	-----	74064145155
5 Jun 2025	\$58.00	MOODY L&K PTY LTD WEBBERTON	-----	-----	-----	-----	74564725155
5 Jun 2025	\$150.00	SQ *DAPHNE'S TIMELESS TREPerenjori	-----	-----	-----	-----	74064145155
9 Jun 2025	\$39.89	AMAZON MARKETPLACE AU SYDNEY SOUTH	-----	-----	-----	-----	74201335157
9 Jun 2025	\$38.44	AMAZON MARKETPLACE AU SYDNEY SOUTH	-----	-----	-----	-----	74201335157
9 Jun 2025	\$74.99	AMAZON MARKETPLACE AU SYDNEY SOUTH	-----	-----	-----	-----	74201335157
11 Jun 2025	\$19.99	JP & TC INVESTMENTS PT GREEN HEAD	-----	-----	-----	-----	74940525160
12 Jun 2025	\$211.75	PREMIER AWARDS PTY L MILPERRA	-----	-----	-----	-----	74940525161

Continued next page

0079926 1794336879910625636 /E-29852 S-52198 I-104395

Transaction record for: MS NOLA LEANNE COMERFORD (continued)

Date	Amount A\$	Details	Explanation	Amount NOT subject to GST	Amount subject to GST	GST component (1/11th of the amount subject to GST)	Reference
23 Jun 2025	\$139.00	STARLINK INTERNET Sydney					74773885171
23 Jun 2025	\$138.44	STARLINK INTERNET Sydney					74773885171
23 Jun 2025	\$138.43	STARLINK INTERNET Sydney					74773885171
27 Jun 2025	\$60.00	ACMA BELOCONNEN					01013342851
Total for this period	\$1,974.93	Totals					

Employee declaration

I verify that the above charges are a true and correct record in accordance with company policy Cardholder signature: _____ Date: _____

Shire of Perenjori
CREDIT CARD SUMMARY ONLY
NATIONAL AUSTRALIA BANK

Corporate Mastercard - 29 May 2025 to 27 June 2025 - Paul Anderson - CEO

DATE	DESCRIPTION	ACCOUNT DESCRIPTION	PERSON CONTACTING SELLER	AMOUNT
3/06/2025	Garmin	Monthly GPS with SOS Capability for Graders - Lone worker Safety	MIS	\$ 90.00
5/06/2025	EB State Budget Brief	Event brite tickets for Cr Sutherland & CEO P Anderson	EA	\$ 90.00
5/06/2025	Seek	Recruitment of CEO	EA	\$ 616.00
9/06/2025	Shire of Perenjori	Department of Transport - Change Plates 03PJ to 1HZJ298	CSO	\$ 31.10
12/06/2025	Swan Taxis	Transportation to Adina Hotel Perth	CEO	\$ 40.22
13/06/2025	Taxipay	Transportation from Adina Hotel Perth	CEO	\$ 32.66
13/06/2025	SFS PCEC	Coffee - CR Sutherland & CEO P Anderson	CEO	\$ 14.00
13/06/2025	Adina Perth	Accommodation for CEO P Anderson	EA	\$ 288.93
13/06/2025	Adina Perth	Accommodation for Cr Sutherland	EA	\$ 261.60
16/06/2025	Adina Perth	Credit Card Charge	EA	\$ 3.04
16/06/2025	Metro Bar & Bistro	Meal & Drinks - Cr Sutherland & CEO P Anderson	CEO	\$ 106.80
CEO Corporate Credit Card Purchases for 29 May 2025 to 27 June 2025				\$ 1,574.35

Corporate Mastercard - 29 May 2025 to 27 June 2025 - Nola Comerford - MCCA

DATE	DESCRIPTION	ACCOUNT DESCRIPTION	PERSON CONTACTING SELLER	AMOUNT
30/05/2025	Kmart	Coverlets - C/Park Village	Team Leader - Cleaners	\$ 318.00
2/06/2025	Fat Shack Vintage	Festoon Lights - Events	MCCA	\$ 498.00
5/06/2025	Daphne's Timeless Treats	Lunch for Museum Busy Bee	MCCA	\$ 90.00
5/06/2025	Moody L&K Pty Ltd	Master Keys cut - Admin & NACC Office	CDO	\$ 58.00
5/06/2025	Daphne's Timeless Treats	Lunch for Shire Forum - new CEO interviews	MCCA	\$ 150.00
9/06/2025	Amazon	Red ribbon bows for Opening of Perenjori Supermarket	MCCA	\$ 39.89
9/06/2025	Amazon	Red ribbon & scissors for Opening of Perenjori Supermarket	MCCA	\$ 38.44
9/06/2025	Amazon	Red ribbon for Opening of Perenjori Supermarket	MCCA	\$ 74.99
11/06/2025	JP & TC Investments	Green Head General Store - Rubbish bin for Eco 1	MCCA	\$ 19.99
12/06/2025	Premier Awards Pty Ltd	Red ribbon & scissors for Opening of Perenjori Supermarket	MCCA	\$ 211.75
23/06/2025	Starlink Internet	Internet connection - C/Park, 2 & 4 John St	FO	\$ 139.00
23/06/2025	Starlink Internet	Internet connection - C/Park, 2 & 4 John St	FO	\$ 138.44
23/06/2025	Starlink Internet	Internet connection - C/Park, 2 & 4 John St	FO	\$ 138.43
27/06/2025	ACMA	FM Tower licence renewal to 17/06/26	FO	\$ 60.00
MCCA Corporate Credit Card Purchases for 29 May 2025 to 27 June 2025				\$ 1,974.93

Total Payments of Corporate Credit Card	\$ 3,549.28
--	--------------------

Interest & Other Charges	\$ -
Grand Total	\$ 3,549.28

12.3 ENTERPRISE RESOURCES PLANNING (ERP) SOFTWARE PROPOSAL

Applicant:	Shire of Perenjori
File:	ADM 0380
Date:	24 July 2025
Disclosure of Interest:	
Voting Requirements:	Absolute Majority
Author:	Nola Comerford – Manager Corporate and Community Services
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	Nil

Summary

For Council to consider proposals for an Enterprise Resources Planning (ERP) suite and ongoing annual licence fees.

Background

The Shire of Perenjori currently utilises corporate software, Synergy Soft, previously supplied by IT Vision and recently taken up by ReadyTech. The purpose of the change in software is that the current system has severe limitations in functionality and is scheduled for expiry by 2030, utilising the existing with nil upgrades.

The MCCS and Finance Manager have attended presentations of three separate ERP providers to ascertain the best ERP system in terms of value for money, functionality, customer support, and implementation plans.

Presentations and quotes were provided from the following providers:

- Council First
- Magiq Software
- ReadyTech

All three providers are included in the WALGA Preferred Supplier Directory and, as such, are exempt from the \$250,000 tender threshold as per Council Policy No. 4007 (*Clause 1.4.2*).

Statutory Environment

Local Government Act 1995

Policy Implications

Policy No. 4007 – Purchasing Policy

1.4.2 Table of Purchasing Thresholds and Practices

(1) Supplier Order of Priority

The Shire will consider and apply, where applicable, the following Supplier Order of Priority:

Priority 1:	Existing Prequalified Supplier Panel or other Contract Current contracts, including a Panel of Prequalified Suppliers or contracted supplier, must be used where the Shire's supply requirements can be met through the existing contract. If the Shire does not have a current contract relevant to the required supply, then a relevant WALGA PSA is to be used.
Priority 2:	Local Suppliers Where the Purchasing Value does not exceed the tender threshold and a relevant local supplier is capable of providing the required supply, the Shire will ensure that wherever possible quotations are obtained from local suppliers permanently located within the District as a priority, and those permanently located within surrounding Districts as the second priority. If no relevant local supplier is available, then a relevant WALGA PSA may be used.
Priority 3:	Tender Exempt - WALGA Preferred Supplier Arrangement (PSA) Use a relevant WALGA PSA regardless of whether or not the Purchasing Value will exceed the tender threshold.

	<p>However, if a relevant PSA exists but an alternative supplier is considered to provide best value, then the CEO, or an officer authorised by the CEO, must approve the alternative supplier. Reasons for not using a PSA may include:</p> <ul style="list-style-type: none"> i. Local supplier availability (that are not within the PSA); or, ii. Social procurement – preference to use Aboriginal business or Disability Enterprise. <p>If no relevant WALGA PSA is available, then a relevant State Government CUA may be used.</p>
Priority 4:	<p>Tender Exempt - WA State Government Common Use Arrangement (CUA)</p> <p>Use a relevant CUA regardless of whether or not the Purchasing Value will exceed the tender threshold.</p> <p>However, if a relevant CUA exists, but an alternative supplier is considered to provide best value for money, then the proposed alternative supplier must be approved by the CEO, or an officer authorised by the CEO.</p> <p>If no relevant CUA is available, then a Tender Exempt <i>[F&G Reg. 11(2)]</i> arrangement may be used.</p>
Priority 5:	<p>Other Tender Exempt arrangement <i>[F&G Reg. 11(2)]</i></p> <p>Regardless of whether or not the Purchasing Value will exceed the tender threshold, the Shire will investigate and seek quotations from tender exempt suppliers, and will specifically ensure that wherever possible quotations are obtained from a WA Disability Enterprise and / or an Aboriginal Owned Business that is capable of providing the required supply.</p>
Priority 6:	<p><u>Other Suppliers</u></p> <p>Where there is no relevant existing contract or tender exempt arrangement available, purchasing activity from any other supplier is to be in accordance with relevant Purchasing Value Threshold and Purchasing Practice specified in the table below.</p>

Consultation

Paul Anderson – Chief Executive Officer

Ally Bryant – Finance Manager

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

Financial Implications

Council have budgeted \$75,000 over the past two financial years for implementation of payroll software through SynergySoft-adjacent program, Altus. However, due to supplier changeover from IT Vision to ReadyTech and the uncertainty of the future of SynergySoft and the software supply, purchase of this software was put on hold. Altus has since been discontinued. Council currently pays annual SynergySoft charges of \$47,000.

Of the total implementation budget of \$153,425, \$53,425 is required for the 2025/26 annual budget, with remaining payments scheduled for 2026/27 (\$70,000) and 2027/28 (\$30,000).

Following is the implementation pricing summary and proposed payment schedule:

- Annual Licence Fee
 - \$53,425 payable on commencement of migration
- Implementation fees
 - \$53,425 payable on commencement of migration
 - \$70,000 payable 1 July 2026
 - \$30,000 payable 1 July 2027

Council has anticipated 2024/25 closing IT reserves of \$310,405.

Officer Comment

The MCCS and Finance Manager undertook an assessment process to ascertain the best ERP provider to provide the best services for the Shire.

Presentations of software systems were delivered by the following suppliers, with the table below showing a comparison of inclusions in the software. It should be noted that Magiq Software are the only supplier with a full range of services. Council First and ReadyTech have modules or part modules that require delivery from other suppliers.

ERP REPLACEMENT COMPARISON						
	Council First	Comments	ReadyTech	Comments	Magiq	Comments
Annual Licence Fee	\$60,407.00	CPI annual increase	\$66,012.00	CPI + 1% annual increase	\$55,000.00	CPI annual increase
Records annual Licence Fee	\$15,120.00		\$18,000.00	Not avail via ReadyTech estimate via	\$0.00	Included in annual licence
Monthly Licence - approx calculated per user	\$27,960.00		\$0.00	Included in annual licence	\$0.00	Included in annual licence
Rates GIS Mapping licence	\$2,400.00		not included	Not avail via ReadyTech require another supplier	\$0.00	Included in annual licence
Step2 Payroll submissions	Not included	Step2 Payroll Reporting require another provider	\$0.00	Included in annual licence	\$0.00	Included in annual licence
Implementation Charges	\$154,160.00		\$0.00		\$153,425.00	
Records Implementation	\$47,000.00		\$40,000.00	Not avail via ReadyTech estimate via another supplier	\$0.00	Included in above implementation charges
Rates Mapping implementation	\$0.00		not included	Not avail via ReadyTech require another supplier	\$0.00	Included in above implementation charges
Total Year 1	<u>\$307,047.00</u>		<u>\$124,012.00</u>		<u>\$208,425.00</u>	
Costs over 5 year period assuming 3% CPI						
1st Year	\$307,047.00		\$124,012.00		\$208,425.00	
2nd Year	\$109,063.00		\$87,372.00		\$56,650.00	
3rd Year	\$112,335.00		\$90,867.00		\$58,349.00	
4th Year	\$115,705.00		\$93,593.00		\$60,100.00	
5th Year	\$119,176.00		\$97,337.00		\$61,903.00	
	<u>\$763,326.00</u>		<u>\$493,181.00</u>		<u>\$445,427.00</u>	
*Council First and Magic increase annually by CPI. Ready Tech CPI plus 1%						

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That Council:

1. Endorse the proposal from Magiq Software Limited for \$153,425 (one hundred and fifty three thousand, four hundred and twenty five dollars) ex GST, for the implementation of Magiq Software Enterprise Resources Planning (ERP) solution and ongoing annual licence fee of \$55,000 (fifty five thousand dollars) ex GST, subject to annual CPI adjustment.

AND

2. Authorise the Chief Executive Officer to sign an agreement with Magiq Software for Enterprise Resources Planning software implementation and subscription service.

Motion put and carried / lost by Absolute Majority

For:

Against:

[Next Item](#)

12.4 REQUEST FOR FINANCIAL SUPPORT – CARNAMAH/PERENJORI FOOTBALL CLUB JUNIOR GOALS

Applicant:	Carnamah/Perenjori Football Club
File:	ADM 0638
Date:	24 July 2025
Disclosure of Interest:	
Voting Requirements:	Absolute Majority
Author:	Marty Noordhof – Manager Infrastructure Services
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	12.4.1 – Quote for Goal Posts 12.4.2 – Design Drawing of Goal Posts and Footings

Summary

This item seeks Council's consideration of a funding request from the Carnamah/Perenjori Football Club to replace the junior goal posts at Perenjori Oval following a recent safety incident.

Background

The Carnamah/Perenjori Football Club, on behalf of the Nippers Coach Daniel Bradford, has submitted a request for financial assistance to replace the existing nipper goal posts at the Perenjori Oval. The request follows a recent incident on 28 June 2025, during which a young nipper player was struck on the head by a falling goal post. While the injury was minor, the event has raised safety concerns regarding the stability and suitability of the current equipment.

Statutory Environment

Local Government Act 1995 (WA)

- Section 2.7 – *Role of the Council*: Includes responsibility for determining local government policies, including the allocation of financial resources to community initiatives and infrastructure.
- Section 3.1 – *General Function*: Empowers the local government to provide for the good governance of the district, which includes supporting community groups and ensuring the safety of public infrastructure.
- Section 6.8 – *Expenditure from Municipal Fund*: Requires that any expenditure not included in the adopted annual budget be authorised by absolute majority or be included in a budget amendment.

Occupational Safety and Health Act 1984 (WA) / Work Health and Safety Act 2020 (WA)

- Although the Football Club is the immediate operator, the Shire may share some responsibility in ensuring safe use of public spaces and facilities, including sportsgrounds. The incident involving the falling goal post raises considerations under duty of care principles.

Civil Liability Act 2002 (WA)

- Addresses the duty of care owed by occupiers of public land (including the Shire) and could be relevant in cases of injury resulting from unsafe or poorly maintained facilities.

Australian Standards (AS 4866.1 and AS 4866.2) – Playing Field Equipment – Football Goal Posts

- While not legislation, compliance with relevant Australian Standards for the design, installation, and maintenance of sporting equipment would be expected as part of a responsible risk management approach.

Policy Implications

Policy 1011 – Donations and Grants

Consultation

Adim Hajat - Community Development Officer

Ally Bryant- Finance Manager

Daniel Bradford – Nippers Coach

Tim McKenzie – Secretary Carnamah/Perenjori football Club

Financial Implications

This request represents unbudgeted expenditure for the 2025–2026 financial year. Should Council resolve to support the purchase of the new goal posts, either in full or in part, it is recommended that funds be sourced from the Youth Activities Account, given the direct benefit to junior sport and community youth engagement.

The cost of the Goal posts from Bardfield Engineering is \$4300 + GST, with installation NOT included. (See attached quote)

Strategic Community Plan

Goal 1: An inclusive community and a great place to live for all ages and stages of life

1.2. Community life is enhanced and nurtured with well supported clubs, community groups, and essential volunteer-based services

Officer Comment

The club proposes to upgrade to a new set of removable nipper goal posts, consistent with those used by other clubs in the North Midlands Football League (NMFL). These posts are designed to be safely inserted and removed on game days, reducing the risk of future incidents.

The club is seeking financial support from the Shire to assist with the purchase and installation of the new goal posts.

Considerations:

- Enhances player safety, particularly for young children
- Minimises risk of injury and potential liability
- Supports community sport and youth participation

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That Council:

1. **Fully fund the request from the Carnamah/Perenjori Football Club for the purchase and assist with installation of goal posts as per the provided quote.**

OR

2. **Partially Fund the Request from the Carnamah/Perenjori Football Club with a % contribution and assist with installation as per the attached quote.**

Motion put and carried / lost by Absolute Majority

For:

Against:

[Next Item](#)



2nd July 2025

Attention: Daniel Bradford
Private Residence
Email: Braddy5757@hotmail.com

Dear Daniel

Re: AFL GOAL POSTS – JUNIOR – (Fixed Permanently or Removable)

To supply only 1 set (4 Goal Posts and 4 Point Posts) 100mm diameter aluminium AFL Junior Goal Posts as per our certified drawing 2737-AFL-02 including powder coating will cost \$3,500.00 + GST, ex-factory.

- **Galvanised Steel Lockable In-ground sleeves and caps to allow removal will cost an extra \$800.00 + GST**

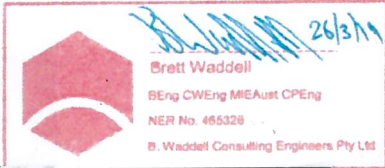
Note: Goal Posts - approximately 6m above ground level.
Point Posts - approximately 4.5m above ground level.

- Installation will need to be carried out by others.
- Lead time will be approximately 6 weeks from receiving the order.

Thank you for giving us the opportunity to quote on this project.

Yours sincerely

Jeff Marshall
MANAGER

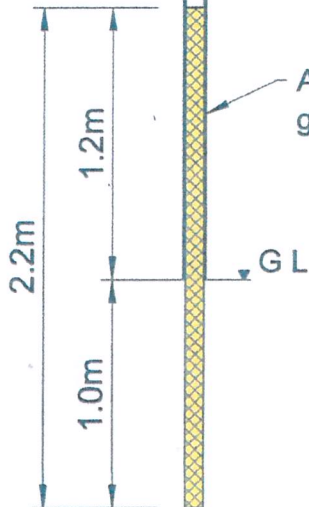


We accept this construction drawing for our project

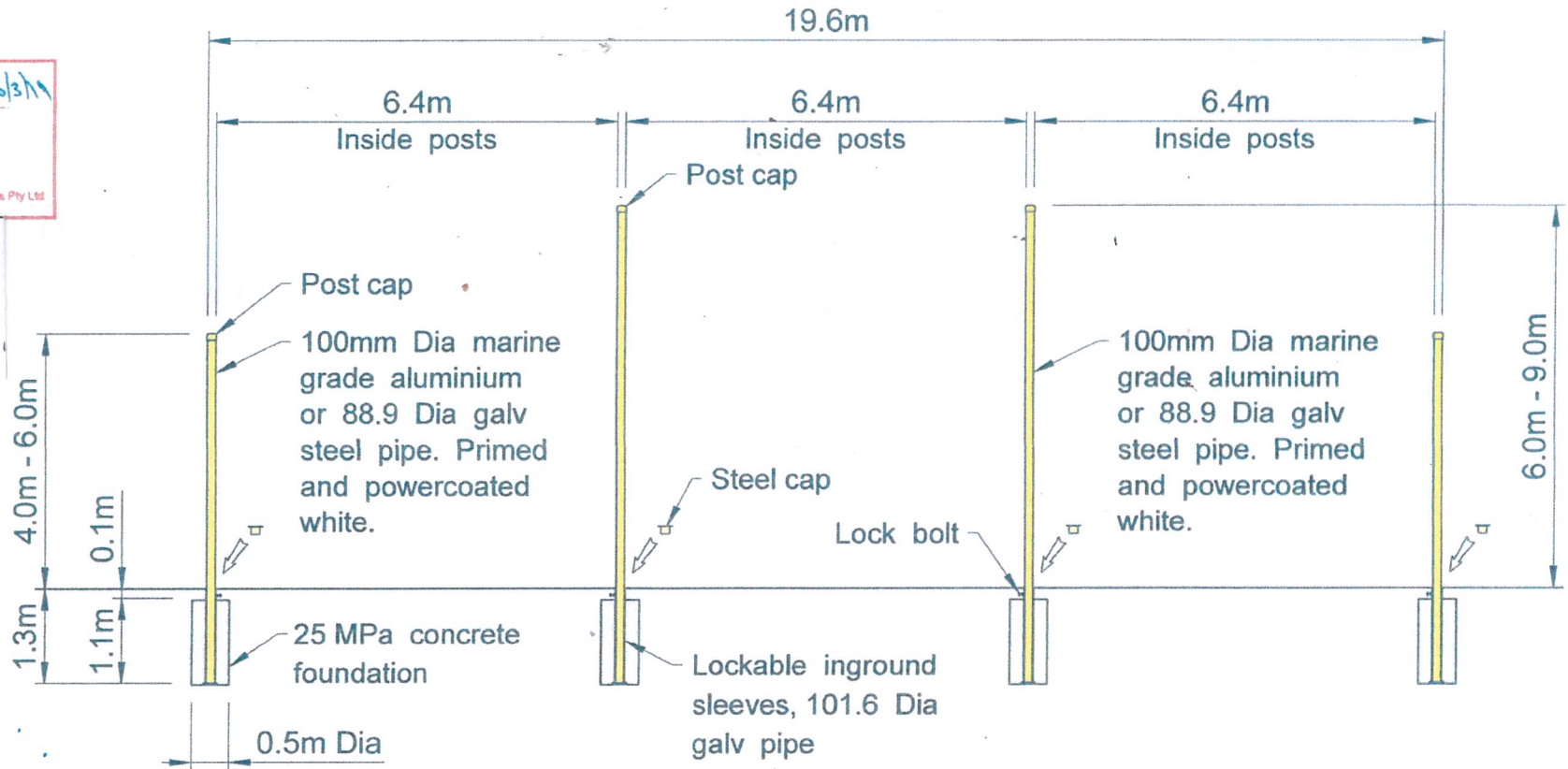
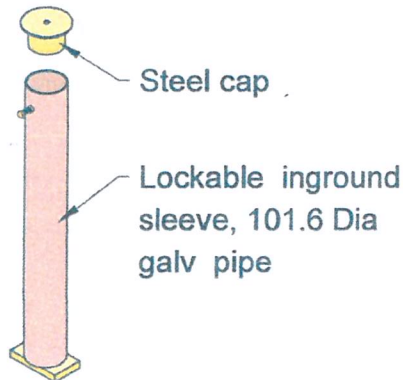
Signed : _____ Date : _____

Company : _____

100mm Dia aluminium goal post



Aluminium goal post reinforcement, 90mm Dia galv steel internal spigot with PVC sleeve



AFL Goalposts

Removable

Suitable for:

Region D, Terrian Category 2 in accordance with AS1170.2 Wind Actions.



Unit 1, 87 Holder Way Phone : 9249 4444
Malaga WA 6090 Facsimile : 9249 3111

2737 - AFL - 02

13. Community Development and Services:

13.1 ACCEPTANCE OF THE COMMUNITY LETTER ON OPTIONS FOR LATHAM HALL

Applicant:	Shire of Perenjori
File:	ADM 0183
Date:	24 July 2025
Disclosure of Interest:	
Voting Requirements:	Simple Majority
Author:	Adim Hajat – Community Development Officer
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	13.1.1 – Quote Alternative Ceilings Latham Hall

Summary

For Council to receive the letter concerning the options to retain Latham Hall from community members.

Background

A Latham Hall Community Survey was distributed, and the results were received at the Ordinary Meeting of Council on the 2 October 2024. The Council recommended that they invite community members to discuss Latham Hall which was held at the Latham Community Centre on the 13 February 2025. The responses at the community meeting were received and recorded.

Council advised that it postpone its decision to allow more members in the community to submit ideas and recommendations concerning Latham Hall.

A combined letter was recently received from Elaine King, Maureen MacManus and Kerry Foote on the 2 July 2025. A quote for the ceiling works from Alternative Ceilings from Wongan Hills was also received with the letter.

*Elaine King
P o Box 77,
Perenjori WA 6620*

*Shire of Perenjori
Post Office Box 22
Perenjori WA 6620.*

Dear Paul (CEO), Jude, and Councillors.

Re the Latham Hall.

I am against the Latham Hall being Demolished and would like some answers to why the hall has not been maintained so it is usable. Clearly

with the lack of maintenance, it will deteriorate. What have the building inspection committee been doing?

From the meeting in February, the report of \$75,000 was listed for maintenance to the hall, this was reported as transferred to another project. Was there an allowance made in the following years Budget to replace these funds so some funding is available (budgeted for) to carry out maintenance.

With the added cost of the maintenance required at present--

I/we would like to apply for the funds from The Mount Gibson Benefit Fund, held in the Shire for Community Projects be directed to Restore the Latham Hall to a usable condition, so when the need arises the Latham people can have a venue of size to use. Latham after all is part of the Perenjori Shire and deserve the same degree of services as other parts of the shire.

Thank you for considering this and thank you for your time.

Regards

*Elaine King
Maureen MacManus
Kerry Foote (Past Resident)*

Statutory Environment

Local Government Act 1995

Section 2.7(2) Provides that Council is to oversee the allocation of

local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Policy Implications

Nil

Consultation

Paul Anderson – Chief Executive Officer

Nola Comerford – Manager Corporate and Community Services

Financial Implications

The Mount Gibson Benefit Fund is no longer available.

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community

4.1. The community is well-informed and engaged

4.2. The Shire listens to and works closely with the community and its decision-making is transparent and accountable

4.3. The Shire advocates and partners effectively on behalf of the community

4.5. People receive a high standard of customer service in their dealings with the Shire

4.6. The organisation, assets and finances of the Shire are managed responsibly

Officer Comment

The sustained community consultation process demonstrates Council's approach to ensure that effective management and responsibility is achieved in an accountable manner that impacts on the future of Latham Hall.

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That Council:

- 1. Notes the combined letter and quote from Elaine King, Maureen MacManus and Kerry Foote received via email on the 2 July 2025 regarding options for Latham Hall; and**
- 2. Advises that the information will be taken into consideration in Council's deliberation regarding the future of Latham Hall.**

Motion put and carried / lost

For:

Against:

[Next Item](#)



QUOTE

Kerry Foote

Date
23 May 2025

Expiry
22 Jul 2025

Quote Number
QU-0032

Reference
Latham Hall

ABN
77 467 564 652

ALTERNATIVE CEILINGS
PO BOX 211
WONGAN HILLS
WA 6603
M: 0417 972 059
E:
alternativeceilings@bigpond.com

Description	Quantity	Unit Price	Amount AUD
This quote is for the supply and installation of the following items			
* supply and install new 10mm plasterboard ceilings and 90mm standard cove cornice fixed directly to existing timber joists to kitchen area only.	1.00	43,850.00	43,850.00
* Supply and instal new 10mm plasterboard ceilings and 90mm standard cove cornice fixed directly to existing timber joists to the front foyer/ entrance area only.			
* Supply and instal new Masonite sheets x2 that are missing from the wall in main hall.			
* Supply and install new plasterboards sheets approx. 1.6x1.6to main hall wall were missing .			
* Supply and install new plasterboard ceilings to Front bulkhead only of the stage area.			
* To prop up and re screw ceiling sheets to stage area.			
*To prop up re screw and make good sagging ceiling to main hall area only approx. 6m2			
* To Pull down old damaged ceiling to kitchen/front foyer area if required	1.00	3,000.00	3,000.00
* To paint new kitchen ceiling area with 1 coat of sealer primer and 2 coats of ceiling white and to patch paint all other patched areas if required .	1.00	7,800.00	7,800.00
Note: This quote includes all scaffold hire, all Delivery costs for materials all travel and accommodation costs, and this job will take approximately two weeks to complete .			
Subtotal			54,650.00
TOTAL GST 10%			5,465.00
TOTAL AUD			60,115.00

Terms

On acceptance of this quote, an invoice for the full amount will be emailed and a 30% deposit is required upfront, so materials can be ordered and paid for. Progress payments maybe required. There will be a 4 to 6 week lead time from the date deposit is received. Final payment will be due 7 days from completion.

13.2 QUARTERLY REPORT – COUNCIL PLAN

Applicant:	Shire of Perenjori
File:	ADM 0618
Date:	24 July 2025
Disclosure of Interest:	
Voting Requirements:	Simple Majority
Author:	Nola Comerford – Manager Corporate and Community Services
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	13.2.1 – Quarterly Report – Council Plan

Summary

For Council to consider endorsement of the Strategic Community Plan/Corporate Business Plan (Council Plan) quarterly report.

Background

Council adopted the Strategic Community Plan and Corporate Business Plan (Council Plan) at the August 2022 Ordinary Council Meeting.

Section 5.56(1) of the *Local Government Act 1995* requires all local governments to have a plan for the future of the district, and under the Local Government (Administration) Regulations 1996, all local governments are required to have adopted two key documents – a Strategic Community Plan and a Corporate Business Plan. Together these documents drive the development of the local government's budget.

The Integrated Planning and Reporting Framework and Operational Guidelines (2016) issued the Department of Local Government, Sport and Cultural Industries (DLGSC), which guide the Strategic Community Plan and Corporate Business Plan process, require that regular monitoring and reporting of these plans are undertaken. Quarterly updates form part of this key reporting process.

Statutory Environment

Local Government Act 1995 s5.56:

5.56 Planning for the future

(1) A local government is to plan for the future of the district.

(2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

Local Government (Administration) Regulations 1996

(3) A local government is to review the current strategic community plan for its district at least once every 4 years.

Policy Implications

Nil

Consultation

Paul Anderson – Chief Executive Officer
Marty Noordhof – Manager Infrastructure Services
Ally Bryant – Finance Manager
Adim Hajat – Community Development Officer

Financial Implications

The cost of projects and actions contained within the Quarterly Report are as per the Annual Budget 2024/25.

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.
4.6. The organisation, assets and finances of the Shire are managed responsibly.

Officer Comment

The Quarterly Report is designed to provide information on the progress and milestones of key goals in the Council Plan 2022-2032.

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That Council receives the achievements against the actions in the Quarterly Council Plan for the period ending 30 June 2025.

Motion put and carried / lost

For:

Against:

[Next Item](#)

COUNCIL PLAN

QUARTERLY REPORT

APRIL - JUNE 2025



Perenjori

Embrace Opportunity



Our Highlights this Quarter

Office of Auditor General

The Shire's financial reporting practices were rated in the top 20 achievers for the second year in a row. The rating is based on timeliness and quality of financial reporting, quality of support, availability of staff during the audit, management resolution of accounting matters, and no audit report modifications. This is a great result which reflects the efficiencies of the finance team.

EASTER FUN DAY

In partnership with the Perenjori Community Resource Centre, the Shire's Community Development Officer donned a rabbit suit and visited the Seniors' Morning Tea, Perenjori Primary School, and finished with an Easter Egg Hunt at the Perenjori Pavilion.



LIFE PROGRAM

The Seniors' health and wellness program was finalised with a celebratory Wellness Expo. The program introduced exercise and health eating programs to senior community members.



ANZAC DAY

The annual ANZAC Day ceremony and breakfast was well attended and included the story of local veteran, Private George Fowler.





Performance against the 2023-2033 Council Plan

STRATEGIC DIRECTION for the Shire of Perenjori

The strategic direction for the plan is driven by the community. It covers the things that the Shire is directly responsible for, as well as things that others are responsible for (such as Federal or State Government, industry, or other stakeholders).



VISION

Our community is strong and growing.

We create our own future with imagination and energy.

We are proud of this place we call home and welcome visitors to share in its outstanding natural beauty.



Other Progress



Goal 1 - Social

An inclusive community and a great place to live for all ages and stages of life.

Strategic Objectives

The community is active and has access to a range of sport and recreation facilities.

- Free use of Gym for community members.
- Access to the Perenjori Aquatic Centre is free for all users.
- The Aquatic Centre hosted the Perenjori Primary School Swimming Faction Carnival.
- Ongoing maintenance of sports oval and hockey field for upcoming winter sports season.
- Successful funding application for upgrades to the Perenjori Pavilion.
- Coordination of Fervor event.

Community life is enhanced and nurtured with well supported clubs, community groups, and essential volunteer-based services.

- Employee support for St John Ambulance volunteer response.
- Upgrade to equipment in Perenjori Bushfire Brigade Shed.
- Council endorsed financial support as a Gold Member for the 2025 Agricultural Show.

The community is accessible for and inclusive of people with disability.

- Disability access audit scheduled.
- Disability Access & Inclusion Plan report submitted to Council for endorsement.

Early childhood services are provided in support of workforce participation and educational outcomes.

- Two furnished houses provided for REED staff members.
- Sourced funding for attraction and retainment of regional childcare workers through the Department of Communities.

Young people are engaged in pro-social activity and civic life.

- Perenjori Primary School student leaders invited to attend a Council Meeting.
- Shire support for school holiday event held by Blue Light.
- Coordinated an Easter Bunny visit to the Perenjori Primary School and an Easter egg hunt for local young people at the Perenjori Pavilion.
- Sponsored a young community member with resources required for leadership program.

Gaps in medical, allied health services, and other community services are filled where possible to meet the needs of the local population.

- Visiting Physiotherapist located in Council building.
- Ongoing assistance to Perenjori Medical Centre including annual subscription to Medical Director software.

Goal 1...continued

Strategic Objectives

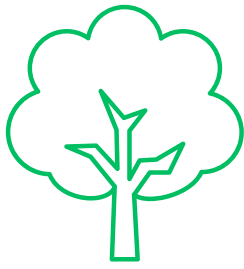
Seniors are valued and supported to age in place.

- Ongoing support for weekly seniors' morning tea at the Lodge.
- Ongoing advocacy for Home and Community Care services.
- Funding sourced to provide a 6-month social and strength-building program for seniors.
- Personal Trainer conducted fitness activities at the Seniors' morning tea and an introduction to strength building at the Perenjori Gym.
- Physiotherapist provided sessions on aging and exercise.
- Seniors' outing to Dongara.
- Easter Bunny visit to Seniors' morning tea.
- Wellness Expo to celebrate end of seniors' fitness and health program.

Emergency management and associated community liaison and education activities are undertaken to protect the community and minimise harm from disasters.

- Local Emergency Management Committee meetings held quarterly.
- Ongoing Volunteer Bushfire Brigade inductions undertaken to comply with new WHS Act.
- Updates to burning season periods are provided to the public.
- Support and participation in emergency services drill.





Goal 2 - Natural & Built Environment

Eco-friendly, attractive and well-maintained towns, surrounded by outstanding natural beauty, landscapes, flora and fauna to be protected and enjoyed.

Strategic Objectives

Public health, safety and amenity standards are upheld.

- Provision of housing for two Police officers.

Land use and building regulations are designed and administered to meet the current and future needs of the community.

- A buy-back offer has been extended to Lot 160 England Crescent as per Council Budget and Council resolution.
- Monthly EHO visits to the Shire to assist the community in environmental health compliance.

The Shire's buildings and leases are administered to an appropriate standard for the benefit of the community according to their need and use.

- Annual housing inspections undertaken by external provider.
- Building maintenance schedule is ongoing.
- Draft Lease Agreement prepared for the Latham Golf & Bowling Club.
- Quotes obtained for relining of Aquatic Centre pool bowl.

Local Aboriginal and non-Aboriginal stories, structures and places of interest are acknowledged, preserved and promoted as appropriate.

- Meeting held with indigenous representatives and Aboriginal Corporation to determine support for indigenous tourism proposal.
- Townscape planning underway for Indigenous Interpretive site.
- Renovation of Museum ceilings including Shire assistance in relocating contents of the building prior to work commencing.

Waste management services are provided efficiently and sustainably.

- Weekly disposal service with licensed waste provider.
- Regular maintenance at waste disposal sites.
- Budget allocation included in 24/25 Budget for upgrades to the Latham Tip.
- New cell in use at Perenjori Tip.

Roads, footpaths and drainage are appropriately managed according to their need and use.

- Maintenance carried out in line with the sealed roads program.
- Unsealed roads maintained regularly by fleet of graders.
- 2024-25 sealed pavement repair works completed in accordance with Budget.
- Completion of Mid West Secondary Grain Freight Network program.

Parks, gardens, street trees and reserves are appropriately managed according to their need and use.

- Ongoing weed spraying program throughout townsites.

The provision of cemeteries reflects community needs, heritage values, and a peaceful natural environment.

- Budget provision made for installation of Niche Wall at the Latham Cemetery, and design/planning underway.



Goal 3 - Economic

A diverse economy, with flourishing businesses offering a suite of trades, services and retail offerings.

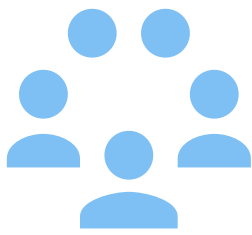
Strategic Objectives

Opportunities are maximised to promote economic growth and local development.

- Construction of a new supermarket is completed, pending power installation.
- Partnered with LG Professionals in a local government career campaign initiative.
- Extension to road use agreement for mining corporation.
- Lease agreement entered into with local mechanic using an industrial incubator.

Visitors are welcomed and well-catered for.

- Promotion of Astrotourism through public events and social media updates.
- Upgrades to Caravan Park Chalets including new flooring, internal painting, and upgrades to showers.



Goal 4 - Governance & Leadership

A strong and diverse Council working closely with the proactive and involved community.

Strategic Objectives

The community is well-informed and engaged.

- Regular social media and website posts of roadworks, events and projects.
- Flyers installed on notice boards throughout town advising of Council happenings, events, projects and general information.
- The Bush Telegraph utilised as an online/hardcopy tool to inform the community.
- Members of the public are able to ask questions on any matter affecting the Shire in time set aside for this purpose at meetings of the Council.

The Shire listens to and works closely with the community and its decision-making is transparent and accountable.

- Council Meeting Agendas and Minutes published on Shire website.

The Shire advocates and partners effectively on behalf of the community.

- Consultation with Cooperative Bulk Handling in regards to upgrades to the Perenjori North Receiving Point.
- Relationship building with mining corporations.

The Shire works proactively with the Traditional Owners regarding sites and other matters of significance to the Badimia people.

- Ongoing consultation and cooperative facilitation of Aboriginal Interpretive site with local Badimia elders.

People receive a high standard of customer service in their dealings with the Shire.

- Staff training schedule implemented to provide best practice delivery to the community.
- Job Descriptions updated as required.
- Annual Performance Reviews undertaken.

The organisation, assets and finances of the Shire are managed responsibly.

- Capital works program undertaken in accordance with Council Budget.
- Budget Review conducted in February 2025.
- Compliance Audit Return adopted by Council and submitted to the Department of Local Government, Sport and Culture Industries.

Capital Expenditure - 2024/25

Job	Description	Budget	Status
FE02	Altus Payroll	\$70,000	Research into alternative programs
BC27	Master Key System - Depot	\$5,000	C/F 23/24 Completed - \$4,375.84 (\$624.16▼)
FE04	Library Software	\$10,600	Completed - \$13,800 (\$3,200▲)
FE09	Server - In-house	\$50,000	Completed - \$20,873 (\$29,127▼)
FE08	Admin Printer	\$9,499	Completed - \$9,499
HC28	New housing landscaping	\$36,000	Completed - \$57,626.98 (\$21,626.98▲)
IO09	Latham Bowls Green	\$184,428	In progress
IO02	Community Hub	\$4,107,604	Construction complete
LA01	Purchase of industrial land	\$20,000	Lawyers proceeding
BC19	Chalets 3 & 4 reno	\$30,000	Completed - \$21,597 (\$8,403▼)
IO08	Latham Refuse Site	\$50,000	Pending
IO12	Radio Broadcasting	\$60,000	Waiting on contractor
HC33	Demolition of gifted property	\$40,000	Pending
IO11	Latham Cemetery Niche Wall	\$10,000	Pending - estimates of costs received (\$20,000)
HC32	GROH housing x 2	\$1,200,000	Only one house required - \$600k
IO10	Pump Track	\$150,000	Pending external funding

Capital Expenditure - 2024/25 Cont.

Road Program

Job	Description	Budget	Status
RRG141A	Warriedar Copper-Mine Rd SLK 6.5-7.3	\$446,500	Completed
RRG049A	Syson Rd SLK 6.00-9.00	\$228,798	Completed
RRG165	Carnamah Perenjori Rd SLK 21.39-23.42	\$219,817	Completed
R2R094	Oversby Rd	\$207,146	Completed
R2R014	Grant Rd	\$152,789	Progressing
R2R009	Hill Rd	\$261,255	Completed
R2R123	Crossing St reseal	\$417,220	Completed
RC196	Iona Rd reseal	\$18,810	Completed
RC005	Lochada Rd	\$148,860	Completed
RC001	Bowgada Rd	\$62,373	Completed
12008	MSGFN - Boundary Rd	\$2,433,491	Completed
12008	MSGFN - Hill Rd	\$168,233	Completed

Capital Expenditure - 2024/25 Cont.

Plant Replacement Program

Job	Description	Budget	Status
04259	Small SUV	\$40,000	Completed
CP36	Utility - Works Crew	\$65,000	Completed - \$61,504.55 \$3,495.45 ▼
CP37	Manager of Infrastructure Utility	\$65,000	Completed - \$46,025.45 \$18,974.55 ▼
CP39	New truck	\$366,000	Completed - \$36,090.91 \$5090.91 ▼
CP40	Tri-axle water tank	\$150,000	Completed
CP41	Multi-tyre roller attachment	\$70,000	Completed
CP42	Multi-tyre roller attachment	\$70,000	Cancelled
CP38	Bobcat trailer	\$20,000	Cancelled
CP34	EV Charging station	\$6,600	PO issued for installation



Major Projects and Capital Works Highlights

COMPLETE

Capital and Maintenance Roadworks Program

Capital roadworks completed:

- Syson Rd resheeting

Road Maintenance

- Culvert installed on Hill Rd
- Roadside vegetation cleared on Hill Rd, Grant Rd and Bowgada Rd



IN PROGRESS

Supermarket Construction

Building construction has been completed on the supermarket project. Power installation to be finalised in June.



14. Governance:

14.1 HEAVY VEHICLE RAV APPLICATION – SALTBUSH CONTRACTING MULLEWA-WUBIN RD

Applicant:	Main Roads WA on behalf of Saltbush Contracting
File:	ADM
Date:	24 July 2025
Disclosure of Interest:	
Voting Requirements:	Simple Majority
Author:	Marty Noordhof – Manager Infrastructure Services
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	Nil

Summary

This item seeks Councils' recommendation and provide input to Main Roads WA on an application received on behalf Saltbush Contracting wanting to operate Tri Drive AB triple and Tri Drive PBS A triple road trains on the section of Mullewa-Wubin Rd Between Perenjori-Rothsay Road and the Shire boundary to the North.

Background

Main Roads WA has received an application from Saltbush Contracting requesting to operate Tri Drive AB Triples (TD4.3) and PBS A Triple combinations (TD3B.3) on Mullewa-Wubin Road, from Perenjori-Rothsay Road to the northern Shire boundary.

As the proposed vehicles exceed the current mass and length of approved combinations, Main Roads has requested input from the Shire regarding potential impacts on road condition, safety, and community amenity before making a determination.

Statutory Environment

Main Roads Act 1930 (WA)

Road Traffic (Vehicles) Act 2012

Policy Implications

3007 – Policy for Assessing Applications to Operate Restricted Access Vehicles (RAV) on Shire of Perenjori Roads

Consultation

Paul Anderson – Chief Executive Officer
Heavy Vehicle Services – Main Roads WA

Financial Implications

Nil

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community

4.3 The shire advocates and partners effectively on behalf of the community.

Officer Comment

An application has been submitted by Saltbush Contracting seeking approval to operate both Tri Drive AB Triples (C-Trains) and Short A Triple combinations through the Perenjori townsite on the Mullewa-Wubin Road.

The TD4.3 combination (below) is functionally similar to existing configurations currently in operation, with the primary variation being the use of a Tri Drive prime mover in place of the existing Tandem Drive. These combinations have an overall length of 36.5 metres and a gross vehicle mass of approximately 124 tonnes in a single steer configuration—an increase of approximately 6 tonnes over current combinations.



The PBS TD3B.3 combination (below) is significantly larger, with an overall length of 42 metres and a gross mass of 147.5 tonnes in a single steer configuration, representing an increase of 29.5 tonnes compared to current approved configurations.



These combinations are proposed to operate along routes that include the Perenjori townsite, and while the relevant Shire roads are already approved for both vehicle classes, the proposed increase in mass and length introduces several key considerations:

Considerations:

- Increased length and mass of vehicles travelling through the Perenjori townsite.
- Potential for a reduction in overall vehicle movements due to increased payload capacity.
- Likely increase in transverse forces at intersections Particularly the Mullewa-Wubin Road and Perenjori-Rothsay Road, during turning movements, which may accelerate pavement wear.

It is important to note that while this feedback forms part of the assessment process, the final decision to approve or decline the application rests with Main Roads Western Australia (MRWA) and may not necessarily align with the recommendation provided.

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That Council:

1. **Support the application to operate BOTH combinations on the Mullewa-Wubin Rd through the Perenjori Townsite; and**
In addition, recommend a 40km/h speed limit through townsite as a condition on the RAV mapping tool for PBS vehicles.

OR

2. **Support ONLY the application to operate Tri Drive AB Triples and NOT the PBS Short A Triple combinations through the Perenjori Townsite; and**
In addition, recommend a 40km/h speed limit through townsite as a condition on the RAV mapping tool for PBS vehicles

OR

3. **Support and provide feedback on a preference of NEITHER option through the Perenjori Townsite. In addition, recommend a 40km/h speed limit through townsite as a condition on the RAV mapping tool for PBS vehicles.**

Motion put and carried / lost

For:

Against:

[Next Item](#)

14.2 FREEDOM OF INFORMATION STATEMENT 2025/26

Applicant:	Shire of Perenjori
File:	ADM 0228
Date:	24 July 2025
Disclosure of Interest:	
Voting Requirements:	Simple Majority
Author:	Bianca Plug – Governance Officer
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	14.2.1 – Freedom of Information Statement 2025/26

Summary

This item seeks Council's endorsement of the proposed Freedom of Information Statement for the 2025/26 financial year as required under the *Freedom of Information Act 1992*.

Background

Under Section 96(1) of the *Freedom of Information Act 1992*, the Shire of Perenjori is required to annually update and publish a current Freedom of Information (FOI) Statement.

The Information Statement is required to contain:

- The Agency's Mission Statement
- Details of legislation administered
- Details of the agency structure
- Details of decision-making functions
- Opportunities for public participation in the formulation of policy and performance of agency functions
- Documents held by the agency
- The operation of FOI in the agency

A copy of the FOI Statement must be published on the Shire's website and made available in hard copy at the Shire administration building. A copy must also be forwarded to the Office of the Information Commissioner as soon as practicable.

Statutory Environment

Freedom of Information Act 1992, Section 96 (1)

Policy Implications

Policy 1018 – Freedom of Information

Consultation

Paul Anderson – Chief Executive Officer

Financial Implications

Nil

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community

4.2. The Shire listens to and works closely with the community and its decision-making is transparent and accountable

Officer Comment

The 2025/26 Freedom of Information Statement has been prepared in accordance with the *Freedom of Information Act 1992* and reflects current organisational and legislative details.

During the 2024/25 reporting period, the Shire of Perenjori received one valid Freedom of Information application. The application was processed in accordance with the *Freedom of Information Act 1992*.

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That Council:

- 1. Endorses the 2025/26 Freedom of Information Statement; and**
- 2. Authorises the Chief Executive Officer to submit the FOI statement to the Office of the Information Commissioner.**

Motion put and carried / lost

For:

Against:

[Next Item](#)

SHIRE OF PERENJORI

FREEDOM OF INFORMATION STATEMENT



2025/26



As required under the Freedom of Information Act 1992

ADOPTED ON

25 JULY 2025
Council Resolution:


NEXT REVIEW

JULY 2026



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INTRODUCTION

The Shire of Perenjori is required under the *Freedom of Information Act 1992* Section 96(1) to publish annually a current Information Statement.

Section 96(1) of the *Freedom of Information Act 1992* requires each government agency, including local governments, to prepare and publish annually an Information Statement.


The Information Statement must set out:

- The Agency's Mission Statement.
- Details of legislation administered.
- Details of the agency structure.
- Details of decision-making functions.
- Opportunities for public participation in the formulation of policy and performance of agency functions.
- Documents held by the agency.
- The operation of FOI in the agency.

Copies of the Shire of Perenjori's Information Statement can be obtained from:

- The Shire of Perenjori Administration Office, 56 Fowler Street, Perenjori, or on
- The Shire of Perenjori website at www.perenjori.wa.gov.au

Enquiries may be made directly to the Shire of Perenjori on 08 9973 0100 during office hours, Monday to Friday, 8:00 am to 4:30 pm or alternatively via email: governance@perenjori.wa.gov.au



HISTORY & LOCAL INFORMATION



The Shire of Perenjori is a local government area in the Mid West region of Western Australia. The Shire covers an area of 8,313 square kilometres.

The name Perenjori, is derived from the Aboriginal word "Perangary", meaning water hole, it is situated 350 km north of Perth and 39 km south-east of Morawa in the northern agricultural region. Perenjori is one of nine government areas that make up WA's Wildflower Country and is part of the "Wildflower Way Tourist Drive" that runs from Dalwallinu to Geraldton.

The original inhabitants of the area are the Badimia people. These are the First Nations people that Sir John Forrest would have encountered when he first conducted exploration in the region and ultimately surveyed the area in 1896. Gold was discovered in 1894.

Dan Woodall was the first permanent white settler to the region and managed Perangery Station in 1905. In

1906 Matt Farrell first came to Perangery carting goods from Rothsay to Yalgoo and Mount Magnet. He marked trees where he wished to take up land in the area. The four Farrell brothers, Thomas, William, Matthew, George, then took up the land. The Lands Department approved agricultural lots of 1,000 acres, instead of huge pastoral leases granted previously.

The first crops from 1911 to 1913 were sown by hand and used largely for horse feed, home food, hay and seed wheat. When the railway line was officially opened in 1915, the town's estimated population was 100. Perenjori was officially announced as a town on February 16th, 1916.

Over time the spelling of the town and shire changed to Perenjori. Today it is one of the largest agricultural Shires in WA, with a combination of farming, pastoral and mining leases. In 2012 the town hosted a centenary celebration of its history.



OUR VISION, MISSION & CORE VALUES

VISION FOR THE COMMUNITY

Perenjori will be dynamic and innovative and build on its key industries – mining, agriculture, energy and build on its key industries – mining, agriculture, energy and the environment to deliver sustained growth for its communities. The community and Council will build on its resilient, adaptive and strong community spirit to create a place that people want to live, work and invest in. In every regard, Perenjori will **EMBRACE OPPORTUNITY**.

MISSION FOR THE SHIRE

The Shire of Perenjori will lead and partner the community to achieve its aspirational targets for the future. The Shire will work collaboratively with the community and partners and provide open deliberative decision making that empowers the community to participate. The Shire is the community's servant as well as its leader.

CORE VALUES

Entrepreneurial and Resourceful

The key value that describes Perenjori is encapsulated in this question 'how can we help?' Perenjori is entrepreneurial and resourceful, and they like to add value and solve problems for people. They are keenly interested in making things happen without necessarily counting the benefit or how it's distributed. They have an appetite for risk, and they say yes to opportunities and then make them happen.

Resilient and Adaptive

Perenjori has been a community that has faced very tough times. As a community it has a key value of learning how to respond to challenges and bouncing back from the most difficult of circumstances. It believes strongly in adapting and changing to get the best result.

Spirit and Independence

Perenjori is a community that values its independence and has a strong sense of identity. Its culture of resourcefulness and valuing hard work undoubtedly has its roots in its pioneering history and derives from the isolation and challenge to survive in a farming area that is on the edge of the pastoral zone. It also has generated the spirit of generosity and giving that creates the high levels of community spirit and volunteering.

Strength through Partnerships and Diversity


Whilst valuing its independence, Perenjori is a community that also values interdependence. It actively works to partner with other Shires, Regional organisations, business and industry and all parts of Government to achieve mutual goals. The Shire recognises that it alone cannot achieve the outcomes needed for the future prosperity of the community. Working together in a united fashion creates more strength for the future.

Ethical and Upfront

The Shires commitment is to honesty, integrity and accountability. It believes it should be held to account for its performance and results that it generates. It also believes that the way in which it undertakes its leadership role is important and is committed to being accountable for its commitments and honest in all its dealings. Trust is a key ingredient in relationships and Perenjori believes people will want to do business with them if they hold true to their values.

Financial Sustainability


The Shire has a core value that it must have the capacity to manage its finances in the long-term to enable the community's expectations to be met and growth to be delivered on. It will manage its resources to create the greatest net gain and invest strategically in projects and programs that bring the greatest long term good.



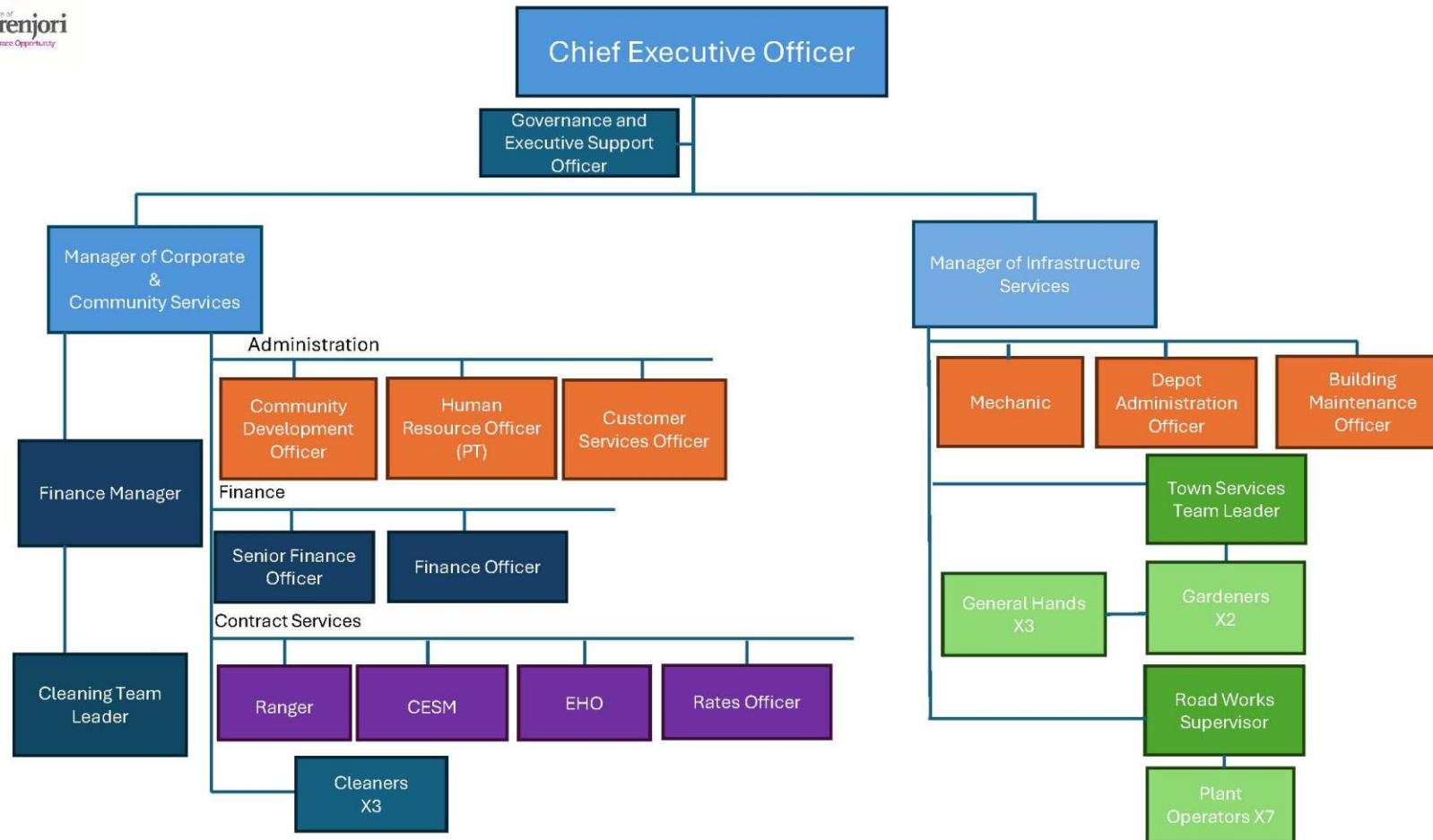


FUNCTION & SERVICE AREAS

For the purposes of financial and general reporting local government functions (activities) have been classified into Service Areas. The Shire of Perenjori is dedicated to providing high quality services to the community through the various services and facilities which it has established. Each function/service is divided into programs which in turn are made up of line items for revenue and expenditure.

- **General Purpose Funding** - Rates, interest revenue, bank fees and general finance.
 - **Governance** – Council Members Expenses, General Administrative, grant funding and interest from reserves.
 - **Law, Order & Public Safety** - Supervision of various local laws, fire prevention and animal/vermin control.
 - **Education** - provide care of families and children including the Perenjori Early Childhood Centre, Provide Youth Activities, provide support to School & Playgroup.
 - **Health** - Environmental Health services (food control), Support the Perenjori Medical Centre Service to provide ongoing Medical Services, support towards the St John Ambulance building maintenance, Preventative Pest Control (mosquito control).
 - **Housing** – maintenance of staff and rental housing.
 - **Community Amenities** - Rubbish collection services, maintenance of various refuse sites, control and co-ordination waste management, cemeteries and public conveniences. The administration of the Town Planning Scheme. Community Development Services including functions and projects, community bus/transport, support to local groups, Community Resource Centre building maintenance and support.
 - **Recreation & Culture** – Maintenance of halls and sporting facilities. Operation and maintenance of the Perenjori Aquatic Centre. Operation of the Perenjori Library. Operation and maintenance of the Perenjori Gym. Support and staging of cultural events and assets including Perenjori Tourist Centre and Perenjori Agricultural Show.
 - **Transport** - Construction and maintenance of streets, roads, footpaths, parking facilities, cleaning and lighting of streets, traffic control/signage and depot maintenance. Maintenance of Perenjori Air Strip.
 - **Economic Services** – Tourism and area promotion services, building control, Operation and maintenance of the Perenjori Caravan Park, support towards Rural Services and other Economic services including Standpipe/Dam maintenance.
 - **Other Property Services** - Private works operations, plant repairs, operations costs and the allocation of overheads.
- 

SHIRE OF PERENJORI ORGANISATION STRUCTURE 2025





OUR COUNCIL

The Shire's Roles

The Shire of Perenjori consists of seven (7) Councillors including the Shire President. Ordinarily, Councillors are elected for a four-year term with four members retiring in one election and remaining Councillors retiring at the next.

Elections are usually held in October of every second year, the next Council Election will be held on Saturday, 18 October 2025. The President of the Council is elected by the Councillors at the first meeting following the ordinary election. Extraordinary elections are held to fill any vacancies which may have occurred during the year.

The Council is the elected governing body of the local government, consisting of a President and Councillors, and is responsible for setting strategic direction and determining policies.

The Role of Council

The Council governs the local government's affairs and, as its governing body, is responsible for performance of its functions. This includes overseeing the allocation of financial and other resources; determining policies; strategic planning; deciding services/facilities; selecting and reviewing the CEO; and providing strategic direction.


The Role of the President

The President provides leadership and guidance to the Council and Councillors, acts as principal spokesperson, presides over Council meetings, promotes constructive working relationships, and liaises with the CEO in relation to the local government's affairs.

The Role of Councillors

A Councillor represents the interests of electors, ratepayers and residents; participates in deliberation and decision-making; facilitates community communication; works collaboratively with other Councillors, the Mayor, and the CEO; and acts in accordance with governance principles set out in section 2.7.

The Council is responsible for setting the strategic direction and determining policies of the local government, while the administration, led by the Chief Executive Officer (CEO), is responsible for implementing Council's decisions and managing day-to-day operations.





ADMINISTRATION


Each Local Government has an administration that is responsible for implementing Council decisions and managing Local Government operations.

The Chief Executive Officer (CEO) is appointed by the Council to lead the administration, oversee day-to-day operations, and ensure that Council decisions are implemented in accordance with legislation and policy.

The functions of the Chief Executive Officer include:

- Implementing the strategic goals and objectives of the organisation.
- Leading and managing the people, infrastructure, and assets of the Shire.
- Meeting corporate objectives and ensuring organisational accountability.
- Ensuring delegations are exercised within statutory requirements, Council policies, and strategic direction.
- Leading the organisation to provide a high standard of service to the community and elected members.
- Administering the legal and statutory obligations of the Shire's operations, and acting as the principal adviser to Council on these matters.
- Fostering a corporate approach to ensure effective financial controls operate across all functional areas.
- Ensuring that records and documents of the local government are properly kept in accordance with the Local Government Act 1995 and any other relevant written law.
- Performing any other functions specified by the local government or imposed under the Local Government Act 1995 or any other legislation.

Under sections 5.42 and 5.45 of the *Local Government Act 1995*, Council may delegate certain powers and duties to the CEO. The CEO may in turn delegate those powers and duties to other employees.



COUNCIL MEETINGS

Ordinary Council Meetings are generally held on the third or fourth Thursday of every month unless otherwise endorsed by Council. Generally, there is no meeting in January and meetings commence at 3.00 pm. Members of the public are welcome to attend Council Meetings, and Public Question Time is available at the commencement of each meeting.

A forum session is usually held on the Thursday the week before the Ordinary Council Meeting from 3:00 pm and is open to members of the public.

Schedule of Ordinary Council Meeting Dates

ORDINARY COUNCIL MEETINGS 2025-26		
DATE	TIME	LOCATION
Thursday, 24 July 2025	3.00 pm	Perenjori Council Chambers
Thursday, 28 August 2025	3.00 pm	Perenjori Council Chambers
Thursday, 25 September 2025	3.00 pm	Perenjori Council Chambers
Thursday, 23 October 2025	3.00 pm	Perenjori Council Chambers
Thursday, 27 November 2025	3.00 pm	Perenjori Council Chambers
Thursday, 18 December 2025	3.00 pm	Perenjori Council Chambers
January 2026	NO MEETING SCHEDULED	
Thursday, 26 February 2026	3.00 pm	Perenjori Council Chambers
Thursday, 26 March 2026	3.00 pm	Latham Community Centre
Thursday, 23 April 2026	3.00 pm	Perenjori Council Chambers
Thursday, 28 May 2026	3.00 pm	Perenjori Council Chambers
Thursday, 25 June 2026	3.00 pm	Perenjori Council Chambers

The main business of the meeting is to consider and make resolutions including recommendations on matters which have first been dealt with by the appropriate Standing Committee.

The Council has established a register of delegations of authority to the Chief Executive Officer who, in turn, has delegated certain functions to staff.



COUNCIL COMMITTEES

Statutory Committees

Audit Committee	Bush Fire Advisory Committee
Council appoints seven Elected Members to the Audit Committee.	Council appoints the CEO (<i>or delegate</i>) and one elected member to the Bush Fire Advisory Committee

Council Delegates to External Committees

Northern Country Zone	North Midlands Sub-Regional Road Group
Wildflower Country Tourism Group	Local Emergency Management Committee

Council Delegates to Community Committees

Perenjori Tourism Townscape Committee

Appointments under the *Bush Fires Act 1954*

Chief Bush Fire Control Officer (CBFCO)	Deputy Chief Bush Fire Control Officer
Fire Weather Officer	Fire Control Officers inclusive of Permit Issuing



LEGISLATION ADMINISTERED


The Shire of Perenjori was established under and operates in accordance with the *Local Government Act 1995*. Other legislation and regulations affecting the functions and operations of the Shire of Perenjori include:

<ul style="list-style-type: none">• <i>Building Act 2011</i>• <i>Building Regulations 2012</i>• <i>Bush Fires Act 1954</i>• <i>Bush Fire (Infringements) Regulations 1978</i>• <i>Bush Fire Regulations 1954</i>• <i>Caravan Parks & Camping Grounds Act 1995</i>• <i>Caravan Parks & Camping Grounds Regulations 1997</i>• <i>Cat Act 2011</i>• <i>Cemeteries Act 1986</i>• <i>Disability Services Regulations 2004</i>• <i>Dividing Fences Act 1961</i>• <i>Dog Act 1976</i>• <i>Dog Regulations 2013</i>• <i>Emergency Management Act 2005</i>• <i>Environmental Protection Act 1986</i>• <i>Environmental Protection Act Regulations 1987</i>• <i>Equal Opportunity Act 1984</i>• <i>Fire and Emergency Services Authority of Western Australia Act 1998</i>• <i>Freedom of Information Act 1992</i>• <i>Freedom of Information Regulations 1972</i>• <i>Industrial Relations Act 1979</i>• <i>Land Administration Act 1997</i>• <i>Library Board of Western Australia Act 1951</i>• <i>Liquor Licensing Act 1988</i>	<ul style="list-style-type: none">• <i>Local Government Act 1995</i>• <i>Local Government (Administration) Regulations 1996</i>• <i>Local Government (Audit) Regulations 1996</i>• <i>Local Government (Constitution) Regulations 1998</i>• <i>Local Government (Elections) Regulations 1997</i>• <i>Local Government (Financial Management) Regulations 1996</i>• <i>Local Government (Functions and General) Regulations 1996</i>• <i>Local Government (Miscellaneous Provisions) Act 1960</i>• <i>Local Government Grants Act 1978</i>• <i>Local Government Standards Panel Rules 2021</i>• <i>Occupational Safety & Health Act 1984</i>• <i>Occupational Safety & Health Regulations 1996</i>• <i>Planning & Development Act 2005</i>• <i>Planning & Development (Local Government Planning Fees) Regulations 2009</i>• <i>Public Health Act 2016</i>• <i>Public Interest Disclosure Act 2003</i>• <i>Rates and Charges (Rebates and Deferments) Act 1992</i>• <i>Road Traffic Act 1974</i>• <i>State Records Act 2000</i>• <i>State Records Principles & Standards 2002</i>• <i>Strata Titles Act 1985</i>• <i>Strata Titles General Regulations 1996</i>• <i>Town Planning Regulations 1967</i>• <i>Transfer of Land Act 1893</i>• <i>Western Australia Disability Services Act 1993</i>• <i>Workers' Compensation and Injury Management Act 1981</i>• <i>Workers' Compensation and Injury Management Regulations 1982</i>
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LOCAL LAW

Additionally, the Shire administers the following Shire of Perenjori Local Laws:

1. Standing Orders Local Law 2015
 2. Local Government Property Local Law 2000
 3. Dogs Local Law 2005
 4. Health Local Law 2001
 5. Fencing Local Law 2000
 6. Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2000
 7. Cemeteries Local Law 2000
 8. Extractive Industries Local Law 2013
- 



PUBLIC PARTICIPATION

Members of the public are invited to put forward their views to Council in several ways:

Attendance at Council Meetings

Ordinary Council meetings are open for the public to attend. The agenda for the meeting is available before the meeting date and can be obtained from the Shire of Perenjori administration building on Fowler St or on the Shire of Perenjori's website. Each Council agenda includes Public Question Time and Petitions / Deputations / Presentations / Submissions as standard items.

- **Public Question Time** - Members of the public are able to ask questions (preferably in writing) on any matter affecting the Shire in the time set aside for this purpose at meetings of the Council and Committees open to the public, prior to the commencement of the meeting.
- **Petitions** - Written petitions presented to the Council must be addressed to the Shire President and comply with Council's requirements detailed within its Meeting Procedures Local Law.
- **Deputations** - Where a member of the Community has an interest in an item listed for discussion at a Council or Committee meeting, upon prior written application to the Chief Executive Officer they are entitled to give a deputation.

Written Requests

Members of the public can write to the Council on any policy, activity or service of the Council.

Community Consultation

The Shire of Perenjori has a Community Engagement Strategy which outlines opportunities for community members to have their say on a range of Shire activities and initiatives.

Strategy Objective


To ensure that all members of the community have the opportunity to engage with Council on issues and decisions that affect them.

Elected Members

Elected members contact details are made available to the public on the Shire of Perenjori website should anyone wish to discuss issues relevant to the Council.

Membership of Council Advisory Committees


The Bush Fire Advisory Committee and Perenjori Tourism Townscape Committee consist of Councillors and interested members of the public.






COUNCIL DOCUMENTS

The following documents are available for inspection by electors, residents and other stakeholders of the Shire of Perenjori, at the Council's Administration Centre:

- Annual Financial Statement – at least seven days prior to the Annual General Meeting;
 - Annual Budget;
 - FOI Information Statement;
 - Register of Delegated Authority;
 - Shire of Perenjori Local Planning Scheme;
 - Policy Manual;
 - Tender Register (*Local Government Act 1995 Local Government (Functions and General) Regulations 1996 No.17*);
 - Code of Conduct;
 - Register of Financial Interests;
 - Register of Complaints;
 - Electoral Gift Register;
 - Register of Annual and Primary Returns;
 - Register of Councillor Training and Professional Development;
 - Register of Fees, Expenses and Allowances Paid to Elected Members;
 - Register of Gifts and Travel Disclosures;
 - Annual Report;
 - Schedule of Annual Fees and Charges;
 - Proposed local law of which the local government has given State-wide public notice under Section 3.12 (3) of the *Local Government Act 1995*;
 - Local laws made by the local government in accordance with Section 3.12 of the *Local Government Act 1995*;
 - Regulations made by the Governor under Section 9.6 of the *Local Government Act 1995* that operates as if they were local laws of the local government.
 - Any written law having a provision in respect of which the local government has a power or duty to enforce;
 - Rates Records;
 - Confirmed Signed Minutes of Council or Committee Meetings;
 - Minutes of Annual Electors Meetings;
 - Notice papers and Agendas relating to any Council and/or Committee meetings and reports and other documents that have been:
 - Tabled at a Council or Committee meeting; or
 - Produced by the Local Government or a Committee for presentation at a Council or Committee meeting and which have been presented at the meeting;
 - Report of a review of a local law prepared under Section 3.16 (3) of the *Local Government Act 1995*;
 - Strategic Community Plan & Corporate Business Plan prepared under Section 3.59 of the *Local Government Act 1995*;
 - Strategic Resource Plan;
 - Council Plan Quarterly Updates;
 - Disability Access and Inclusion Plan;
 - Bush Fire Risk Management Plan;
 - Local Emergency Management Plan;
 - Contract under *Section 5.39 of the Local Government Act 1995* and variation of such contract; such other information relating to the Local Government:
 - Requires by a provision of this Act to be available for public inspection; or
- 

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- As may be prescribed.
 - In the form or medium in which it may for the time being be held by the Local Government.

Retention of Council Documents

All Council records are retained in accordance with the State Records Advisory Council approved Local Government Retention and Disposal Schedule. This schedule stipulates how long a record must be kept and is available for inspection.





FOI – ACCESS TO INFORMATION

While the Council endeavours to respond to information requests informally, Freedom of Information Legislation may be used to request access to information not available by any other means.


Allows access to documents to be obtained promptly and at the lowest reasonable costs; and

Assists the public to ensure that personal information contained in documents is accurate, complete, up to date and is not misleading.

While the Act provides for general right of access to documents it also recognizes that some documents require protection – these exemptions are listed in Schedule 1 of the Act and include:

- Personal information;
- Information concerning trade secrets;
- Other commercially valuable information; or
- Any other information concerning the business, professional, commercial or financial affairs of a third party who is not the applicant.

Access to the Shire of Perenjori records (Personal or Non-Personal), can be made by application to the Chief Executive Officer at the Council's administration Office (Refer to 'Freedom of Information Procedures' for full application details).



14.3 ANNUAL APPOINTMENT OF BUSH FIRE OFFICERS & FIREBREAK NOTICE 2025-26

Applicant:	Shire of Perenjori
File:	ADM 0070
Date:	24 July 2025
Disclosure of Interest:	
Voting Requirements:	Simple Majority
Author:	Bianca Plug – Governance Officer
Responsible Officer:	Paul Anderson - Chief Executive Officer
Attachments:	14.3.1 – Shire of Perenjori Fire Break Notice 2025-26

Summary

The purpose of this report is for Council to appoint the Shire of Perenjori Bush Fire Control Officers and endorse the Shire of Perenjori Section 33 Fire Break Notice for 2025-26.

Background

The Shire of Perenjori appoints Bush Fire Control Officers on an annual basis to ensure adequate resources are available throughout the year.

The 2025-26 Fire Break Notice is sent out to all landholders within the Shire of Perenjori, advising of the fire break requirements including burning periods, and contact details of Fire Control Officers.

This item recommends that the following individuals be endorsed:

POSITION	NAME
Chief Bush Fire Control Officer	Jason King
Deputy Chief Bush Fire Control Officer	Phil Page
Fire Control Officers & Permit Issuing Officers	Phil Page Jason King Brian Campbell Chief Executive Officer Maarten Noordhof (MIS) Rick Ryan (CESM)

Statutory Environment

Section 38 (1) of the *Bush Fires Act 1954* states as follows

A local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of this Act, and of those officers shall subject to section 38A(2) appoint 2 as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.

(c) An approved local government may appoint to the office of fire weather officer such number of senior bush fire control officers as it thinks necessary.

(h) A fire weather officer of an approved local government, or a deputy of that fire weather officer while acting in the place of that officer, may authorise a person who has received a permit under section 18(6)(a), to burn the bush in the district of the local government notwithstanding that for any day, or any period of a day, specified in the notice the fire danger forecast issued by the Bureau of Meteorology in Perth, in respect to the locality where the bush proposed to be burnt is situated, is “extreme” or “very high”, and upon the authority being given the person, if he has otherwise complied with the conditions prescribed for the purposes of section 18, may burn the bush. (i) This subsection does not authorise the burning of bush during the prohibited burning times or within the defined area during a bush fire emergency period.

Local government may require occupier of land to plough or clear fire-break

- (1) Subject to subsection (2) a local government at any time, and from time to time, may, and if so required by the Minister shall, as a measure for preventing the outbreak of a bush fire, or for preventing the spread or extension of a bush fire which may occur, give notice in writing to an owner or occupier of land situate within the district of the local government or shall give notice to all owners or occupiers of land in its district by publishing a notice in the *Government Gazette* and in a newspaper circulating in the area requiring him or them as the case may be within a time specified in the notice to do or to commence to do at a time so specified all or any of the following things —
 - (a) to plough, cultivate, scarify, burn or otherwise clear upon the land fire-breaks in such manner, at such places, of such dimensions, and to such number, and whether in parallel or otherwise, as the local government may and is hereby empowered to determine and as are specified in the notice, and thereafter to maintain the fire-breaks clear of inflammable matter;
 - (b) to act as and when specified in the notice with respect to anything which is upon the land, and which in the opinion of the local government or its duly authorised officer, is or is likely to be conducive to the outbreak of a bush fire or the spread or extension of a bush fire, and the notice may require the owner or occupier to do so —
 - (c) as a separate operation, or in co-ordination with any other person, carrying out a similar operation on adjoining or neighbouring land; and
 - (d) in any event, to the satisfaction of either the local government or its duly authorised officer, according to which of them is specified in the notice.

Policy Implications

Delegation 4001 – Firebreak Order, Variation To

Delegation 4002 – Burning of Roadsides

Consultation

Rick Ryan - CESM

Jason King – CBFCO

Paul Anderson - CEO

Financial Implications

Nil

Strategic Community Plan

Goal 1: An inclusive community and a great place to live for all ages and stages of life

1.9. Emergency management and associated community liaison and education activities are undertaken to protect the community and minimise harm from disasters

Officer Comment

Perenjori does not have a fire weather officer as this is a Government Gazetted position. The purpose of a Fire Weather Officer is to validate fire permits if the weather/FDI is lower than what has been predicted by BOM.

The CBFCO, CESM or the CEO has the role of instigating a Harvest & Vehicle Movement Ban; the CBFCO & CESM will monitor the weather and review with the other FCOs. If there is a need to impose a HVMB the Shire will be advised to send out a notice to impose a HVMB.

Paul Anderson will serve as Chief Executive Officer until 31 July 2025. From 4 August 2025, Clinton Strugnell will commence as CEO. As this role includes functions as a Fire Control Officer and Permit Issuing Officer, these responsibilities will continue with the incoming CEO. Appropriate induction will be provided, coordinated by the CESM.

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That Council:

1. Pursuant to Section 38 of the *Bush Fires Act 1954* appoint the following persons as Bush Fire Control Officers for the 2025-26 season:
 - Chief Bush Fire Control Officer: Jason King
 - Deputy Chief Bush Fire Control Officer: Phil Page
 - Fire Control Officers & Permit Issuing Officers:
 - Phil Page
 - Jason King
 - Brian Campbell
 - Chief Executive Officer
 - Maarten Noordhof (MIS)
 - Rick Ryan (CESM)
2. Endorse the Shire of Perenjori Section 33 Fire Break Notice 2025-26 as attached.

Motion put and carried / lost

For:

Against:

BUSH FIRE BRIGADE FIRE CONTROL OFFICERS

*PERMIT ISSUING OFFICERS

PERENJORI & LATHAM (UHF 11)



CHIEF BUSH FIRE CONTROL OFFICER

Jason King*
0458 734 005



DEPUTY CHIEF BUSH FIRE CONTROL OFFICER

Phil Page*
0458 731 111



PERENJORI BUSH FIRE BRIGADE

Wayne Brooks
0459 802 221



LATHAM BUSH FIRE BRIGADE

Brian Campbell*
0428 736 008

SHIRE OF PERENJORI CONTACT INFORMATION



For more information, please contact the Shire of Perenjori on (08) 9973 0100, visit the Administration Office at 56 Fowler Street (open Monday to Friday, 8.00am to 4.00pm), or email reception@perenjori.wa.gov.au.

Further emergency services information can be found on the Shire of Perenjori Website.



PERMITS & PENALTIES

*PERMIT ISSUING OFFICERS

CHIEF BUSH FIRE CONTROL OFFICER

Jason King* 0458 734 005

DEPUTY CHIEF BUSH FIRE CONTROL OFFICER

Phil Page* 0458 731 111

LATHAM FIRE BRIGADE

Brian Campbell* 0428 736 008

MANAGER INFRASTRUCTURE SERVICES

Maarten Noordhof* 0427 731 002

CHIEF EXECUTIVE OFFICER* 0428 352 036

COMMUNITY EMERGENCY SERVICES MANAGER

Rick Ryan* 9956 6018
0438 277 582

PERMITS

Fire Control Officers are not obligated to issue permits and permits cannot be issued over the phone. Should a Fire Control Officer refuse to issue a permit, it is a breach of the *Bush Fires Act 1954* to seek a permit from another officer after one has refused.

PENALTIES

Failure to maintain a firebreak as per firebreak order	\$250
Offence relating to lighting a fire in the open air	\$250
Setting fire to bush during prohibited burning period	\$250
Failure of occupier to extinguish a bushfire	\$250
Refusal to state name and abode, or stating a false name and abode	\$100
Failure to produce a permit to burn	\$100



Shire of
Perenjori
Embrace Opportunity

**FIRST AND FINAL NOTICE IS HEREBY SERVED TO
ALL RESIDENTS AND RATEPAYERS**

*Failure to install and maintain firebreaks in
accordance with this notice may result in a \$5,000 fine*

Fire Break & Hazard Reduction Notice 2025-26



Prohibited Burning Period

1st November to 28th February

STRICTLY NO BURNING



Restricted Burning Period

17th September to 31st October

1st March to 15th March

PERMITS ARE REQUIRED



**DIAL 000
TO REPORT ANY FIRE**

HARVESTING OPERATIONS

- ▶ No harvesting operations are permitted on **Christmas Day, Boxing Day** and **New Years Day**.
- ▶ A separate firefighting fire appliance is required to be present in any paddock being harvested or while chaining, raking stubble, straw baling and associated allied activities during restricted and prohibited periods.
- ▶ The firefighting unit must be in a state of readiness and have a minimum capacity of 400 litres of water, a powered pump and hose. The unit should be parked on bare ground in or near the harvesting or working area.

HARVEST & VEHICLE MOVEMENT BANS

- ▶ A Harvest and Vehicle Movement Bans (HVMB) include the use of internal combustion engines (except for the watering and movement of stock).
- ▶ A Harvest and Movement Ban will be imposed when the actual weather conditions reach a Fire Behaviour Index (FBI) of forty above or when weather readings from two Bush Fire Control Officers indicate such conditions.
- ▶ All such bans are at the discretion of the Chief Bush Fire Control Officer or a duly appointed person.

HVMB TEXT MESSAGING SYSTEM

If a ban has been imposed, all persons registered with the Shire will receive a text message advising of details.



To be added to the Shire's text messaging system or to update your details, please contact the **Shire of Perenjori** on **9973 0100**.

TREE PLANTATIONS

- ▶ Tree plantations of more than 3 hectares but less than 10 hectares must construct a 10m wide mineral earth firebreak with a vertical clearance of 4m high, clear of all inflammable material immediately surrounding the plantation.
- ▶ Plantations larger than 10 hectares must comply with the Code of Practice for Timber Plantations in the WA Guideline for Plantation Fire Protection.

TOWNSITES

On or before **1st October**, all town lots within the town sites of Perenjori, Bowgada, Caron, Maya and Latham are required to be treated as follows:

- ▶ Where the area of land is less than 3,000m² the property must be cleared, mowed, slashed to a **maximum** height of 4.5cm of all flammable material.
- ▶ Where the area of land is 3,000m² or more, a firebreak must be provided not less than 3 metres in width inside and along the whole of the external boundaries of the properties owned or occupied.
- ▶ All flammable material must be cleared 3m distance from all buildings and/or haystacks situated on the land and maintained free of such material until 15 March.

BARBEQUES & INCINERATORS

- ▶ Gas and electric barbeques are permitted any time.
- ▶ Solid barbeques and incinerators are **prohibited** on days of **high fire danger** or above.

FUEL PUMPS (FUEL STORAGE SITES)

- ▶ On or before the **1st October** all grass and similar material is to be cleared from such places where fuel is stored/located and where drums, empty or full are stored.
- ▶ Such areas are to be maintained and cleared of grass or similar flammable material until **15th March**.

**PROPERTIES WILL BE
INSPECTED TO ENSURE THEY
COMPLY WITH COUNCILS
REQUIREMENTS**



**Weather and fire danger information is
available at www.emergency.wa.gov.au**



RURAL LAND

- ▶ Firebreaks must be provided not less than 3 metres in width inside and along the whole external boundaries of the properties owned or occupied. Where this is not practicable the firebreaks must be provided as near as possible to, and within, such boundaries.

FARM BUILDINGS & HAY STACKS

- ▶ Firebreaks at least 3 metres in width completely surrounding and not more than 20 metres from the perimeter of any building, group of buildings or haystacks.
- ▶ All flammable material must be removed from an area 3 metres in width immediately surrounding a building.

UNATTENDED ELECTRIC & FUEL MOTORS

- ▶ All flammable material must be removed from an area 3 metres in width immediately surrounding an unattended electric or fuel operated motor whether the motor is intended to be used or not.

15. Confidential Reports:

16. Ordering the Common Seal:

Document	Organisation	Purpose	Date
Road User, Contribution and Upgrade Agreement – Terra Mining Pty Ltd	Shire of Perenjori & Terra Mining Pty Ltd	Road User, Contribution and Upgrade Agreement	13 June 2025
Amendment 1 Shire of Perenjori Local Planning Scheme No 3	Shire of Perenjori & TPI Planning	Local Planning Policy No 1 – Tree Farms	27 June 2025

17. Reports of Committees and Members:

18. Motions of Which Previous Notice Has Been Given:

19. Notice of Motions:

20. New Business of an Urgent Nature Admitted by Council:

21. Closure of Meeting:

The Shire President to declare the meeting closed.

22. Next Meeting:

The Shire President to advise that the next Ordinary Meeting of Council will be held on Thursday, 28 August 2025 in the Shire of Perenjori Council Chambers, 56 Fowler St, Perenjori WA 6620, commencing at 3.00 pm.