

Shire of Perenjori

MINUTES

Ordinary Council Meeting

Held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on the 24th July 2018, commenced at 4.00 pm.

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18071 PRELIMINARIES

18071.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

Cr L Butler declared the meeting open at 4.06 pm.

18071.2 OPENING PRAYER

Cr L Butler led the opening prayer.

18071.3 DISCLAIMER READING

18071.4 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

Cr L Butler – Shire President

Cr P Waterhouse – Deputy President

Cr R White

Cr L Smith

Cr J Cunningham

Cr J Hirsch

Cr R Spencer

Cr G Reid

Cr K Pohl

Ali Mills – CEO

Joelene Dennis – MCDS

Ally Bryant – SFO

Bianca Plug – EA

Ken Markham – MIS

Phillip Moulden – Community Member

Janean Moulden – Community Member

Les Hepworth – Community Member

Janice Spencer – Community Member

Jayden Richardson – Community Member

18071.5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Ken Markham – MIS met with P. Spencer in person regarding Cannon East road and Starky Road.

18071.6 PUBLIC QUESTION TIME

P. Moulden – At the town meeting you assured the community that the matter involving Ivan Wells would be finalised sooner than we think. Do you have an update?

President Response – Ivan’s case is progressing and is up to Ivan to select his options.

J. Spencer – Has Council discussed notes from the public meeting on Friday 13th? Minutes were sent to all Councillors.

President Response – Council has not yet met to have a discussion on the meeting. This will be up to Council.

J. Spencer – Is it possible to resolve some of the issues discussed from the above meeting to settle the community down? Can we speed up the progress?

President Response – We had Tony Brown attend from WALGA last week to ensure everything is done procedurally and correctly. We have been working with our insurer LGIS and WALGA. Specifically, Tony Brown has been fully briefed by LGIS and employee relations in WALGA and Ivan Wells has been written to.

Cr R White – I would like noted in the minutes that I disagree with the whole progress and Tony Brown. WALGA is an advisor and not an overarching body. We did not need his advice.

L. Hepworth – Can the Council move a motion today to resolve Ivan Wells issue in the immediate future.

President Response – As stated the matter has been dealt with following process with options provided to Ivan Wells in writing. Council cannot influence the process as it is an employee matter.

L. Hepworth and J. Moulden left the meeting at 4.18 pm

P. Moulden left the meeting at 4.22 pm

P. Moulden and J. Moulden returned to the meeting at 4.23 pm.

18071.7 NOTATIONS OF INTEREST

FINANCIAL INTEREST – LOCAL GOVERNMENT ACT S 5.60A

PROXIMITY INTEREST – LOCAL GOVERNMENT ACT S 5.60B

INTEREST AFFECTING IMPARTIALITY – LOCAL GOVERNMENT - CODE OF CONDUCT.

Cr R Spencer, Cr L Smith, Cr P Waterhouse, Cr G Reid, Cr J Hirsch and Cr K Pohl declared impartiality interests in item 18073.1 Public Benefit Trust round 12

Cr K Pohl declared a financial interest in item 18073.1 Blues for the Bush June Report

Cr R Spencer and Cr L Butler declared impartiality interest in item 18073.2 Blues for the Bush June Report

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Cr R Spencer declared a financial interest in item 18078.4.1 RFT 08-2018 Occasional Plant Hire

Cr L Butler and Cr L Smith declared impartiality interests in item 18078.4.1 RFT 08-2018 Occasional Plant Hire

18071.8 APPLICATIONS FOR LEAVE OF ABSENCE

One leave of absence form was received for the August meeting by Cr L Smith due to attending a workshop in Geraldton.

Cr G Reid moved a motion that Cr R White attends the August meeting via phone from Carnarvon due to being on holidays at the time of the next meeting.

Moved: Cr G Reid

Seconded: Cr K Pohl

Carried: 9/0

18071.9 CONFIRMATION OF MINUTES

Minutes from the Ordinary Council Meeting held on the 21st June 2018 are attached.

Officer Recommendation – Item 18071.9.1

That Council accepts the Minutes from the Ordinary Meeting of the 21st June 2018 as a true and correct record of that Meeting.

Council Resolution – Item 18071.9.1

Moved: Cr P Waterhouse

Seconded: Cr R Spencer

That Council accepts the Minutes from the Ordinary Meeting of the 21st June 2018 as a true and correct record of that Meeting with amendment. Carried: 9/0

Minutes from the Ordinary Council Meeting held on the 9th July 2018 are attached.

Officer Recommendation – Item 18071.9.2

That Council accepts the Minutes from the Special Council Meeting of the 9th July 2018 as a true and correct record of that Meeting.

Council Resolution – Item 18071.9.2

Moved: Cr R Spencer

Seconded: Cr K Pohl

That Council accepts the Minutes from the Special Council Meeting of the 9th July 2018 as a true and correct record of that Meeting. Carried: 7/2

18071.10 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

President L Butler – In reference to the behaviour at Council's last Ordinary Council meeting and forum session, it is disappointing I need to make the following statement:

The code of conduct of both Council and the Department require Councillors to remain respectful during all communications, this includes –

- Treating others with respect and fairness

- Refraining from making inappropriate comments about employees

The behaviour displayed during the forum session of the last Council meeting day on the 19th July 2018 is unacceptable and will not be tolerated by Council. Any displays of such behaviour today or in the future will require an immediate adjournment of the meeting until such behaviour can become respectful and fair. It is unfortunate that the Department are alarmed by such behaviours and the inability for the Council to continue with the meeting and make the important decisions that were prepared in the agenda. The general principles to guide the behaviour of Council members include that a person in his or her capacity as a council member should avoid damage to the reputation of the local government. This has clearly been breached by Council members and once again will not be tolerated. The ultimate consequence will be the Department will step in and remove the current Council taking away all Councillors rights to represent the community.

I will be in contact with Ron Murphy (Manager, Industry Sector Regulation) immediately after this meeting, to report the conduct of Councillors at this meeting.

18071.11 PETITIONS / DEPUTATIONS / PRESENTATIONS

18072 CORPORATE AND DEVELOPMENT SERVICES

18072.1 FINANCIAL STATEMENTS – JUNE 2018

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0081
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	JIM DILLON - MWF
RESPONSIBLE OFFICER	JOELENE DENNIS - MCDS
REPORT DATE:	24TH JULY 2018
ATTACHMENTS	MONTHLY FINANCIAL REPORT

Executive Summary

This item recommends that Council accepts the Financial Activity Statement for the period ending 30th June 2018.

Background

Each month officers are required to prepare monthly financial reports, covering prescribed information, and present these to the Council.

Details

Presented is the Financial Activity Statement Report for the period ending 30th June 2018.

The following statements are presented to Council:

- Monthly Summary Information - Charts
- Statement of Financial Activity (Program and Nature& Type) - This provides the budget and actual income and expenditure for operating and non- recurrent as well and the closing surplus to date. (FM Reg 34(1))
- Statement of Capital Acquisitions and Capital Funding
- Net Current (Assets) Funding Position (Note 3). This provides the amount of assets over liabilities within the Balance Sheet. (FM Reg 34 (1)(e))

- Notes to the Financial Statements include:
 - Note 1.- Significant Accounting Policies
 - Note 2. - Explanation of Material Variances
 - Note 3. – Net Current Funding Position
 - Note 4. – Cash & Investments
 - Note 5. – Budget Amendments
 - Note 6. – Receivables
 - Note 7. – Cash Back Reserves
 - Note 8. – Capital Disposals
 - Note 9. – Rating Information
 - Note 10. – Information on Borrowings
 - Note 11. – Grant and Contributions
 - Note 12.- Trust Fund
 - Note 13.- Details of Capital Acquisition

Legal Compliance

Regulation 34 (Financial activity statement report) of the Local Government (Financial Management) Regulations 1996 states –

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail –
 - (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
 - (b) budget estimates to the end of the month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing –
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) an explanation of each of the material variances referred to in subregulation (1) (d); and (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown –
 - (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation 34 (2), are to be –
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity

for reporting material variances.

Section 6.8 of the Local Government Act 1995 (Expenditure from municipal fund not included in annual budget) states –

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure –
- a. is incurred in a financial year before the adoption of the annual budget by the local government; or
 - b. is authorised in advance by resolution; or
 - c. is authorised in advance by the mayor or president in an emergency.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Area 5: Investing in Councils Leadership

Goal: Strengthen the Shire’s position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

Consultation

Liaison with CEO, SFO, & MIS.

Voting Requirements - Simple Majority

Committee Recommendation – Item 18072.1

That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Financial Activity Statement Report for the period ending 30th June 2018.

Council Resolution – Item 18072.1

Moved: Cr J Hirsch

Seconded: Cr P Waterhouse

That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Financial Activity Statement Report for the period ending 30th June 2018.

Carried: 9/0

18072.2 ACCOUNTS FOR PAYMENT – JUNE 2018

APPLICANT:	SHIRE OF PERENJORI
FILE:	1306P
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	LIZ MARKHAM - AO
RESPONSIBLE OFFICER:	ALLY BRYANT - SFO
REPORT DATE:	24TH JULY 2018
ATTACHMENTS:	ACCOUNTS FOR PAYMENT

Executive Summary

This item recommends that the schedule of accounts for payment for the month ending 30th June 2018 be confirmed.

Background

The Schedule of Accounts is presented pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996.

The report identifies payments made from the Municipal and Trust Fund.

Council has delegated to the Chief Executive Officer the authority to make payments from the Municipal and Trust funds in accordance with the Local Government (Financial Management) Regulations 1996.

Under Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the Municipal fund or the Trust fund, each payment from the Municipal fund or the Trust fund is to be noted on a list compiled for each month showing:

- a) The payee's name;
- b) The amount of the payment
- c) The date of the payment; and
- d) Sufficient information to identify the transaction

That list should then be presented at the next Ordinary Meeting of the Council following the preparation of the list, and recorded in the minutes of the meeting at which it is presented.

Legal Compliance

Section 6.10 (d) of the Local Government Act 1995 refers, i.e.-

6.10. financial management regulations

Regulations may provide for —

(d) the general management of, and the authorisation of payments out of —

(i) the municipal fund; and

(ii) the trust fund,

of a local government.

Regulation 13(1), (3) & (4) of the Local Government (Financial Management) Regulations 1996 refers, i.e. -

13. Lists of Accounts

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be

prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment; and
- d) sufficient information to identify the transaction.

(3) A list prepared under subregulation (1) is to be —

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

Policy Implications

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

Financial Implications

Ongoing management of Council funds by providing Council with sufficient information to monitor and review payments made.

Strategic Implications

Area 5: Investing in Councils Leadership

Goal: Strengthen the Shire's position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

Consultation

Nil

Comment

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

Voting Requirements – Simple Majority

Committee Recommendation – Item 18072.2	
That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 (as amended), confirms the accounts paid for the month ending 30 th June 2018 as attached to and forming part of this report.	
Municipal Account	
EFT	\$531,134.84
Direct Debits	\$73,531.84
Cheques	\$17,315.07
Corporate MasterCard	\$2,745.06
Bank Fees	\$

Total	\$625,296.77
Trust Account - Shire	
EFT	\$570.00
Cheques	\$
Bank Fees	\$
Total	\$ 570.00
Trust Account – Mt Gibson Public Benefit Funds	
EFT	\$
Cheques	\$
Bank Fees	\$
Total	\$
<i>Totalling \$625,296.77 from Municipal and Trust Accounts for the month ending 30th June 2018.</i>	

Council Resolution – Item 18072.2**Moved: Cr J Hirsch****Seconded: Cr J Cunningham**

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 (as amended), confirms the accounts paid for the month ending 30th June 2018 as attached to and forming part of this report.

Carried: 9/0

Municipal Account	
EFT	\$531,134.84
Direct Debits	\$73,531.84
Cheques	\$17,315.07
Corporate MasterCard	\$2,745.06

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Bank Fees	\$
Total	\$625,296.77
Trust Account - Shire	
EFT	\$570.00
Cheques	\$
Bank Fees	\$
Total	\$ 570.00
Trust Account – Mt Gibson Public Benefit Funds	
EFT	\$
Cheques	\$
Bank Fees	\$
Total	\$
<i>Totaling \$625,296.77 from Municipal and Trust Accounts for the month ending 30th June 2018.</i>	

18072.3 FUNDRAISER - REQUEST FOR DONATION

APPLICANT: SHIRE OF PERENJORI
FILE: ADM 0047
DISCLOSURE OF INTEREST: NIL
AUTHOR: JOELENE DENNIS - MCDS
RESPONSIBLE OFFICER: JOELENE DENNIS - MCDS
REPORT DATE: 24TH JULY 2018
ATTACHMENTS PLANS AND MAP

Executive Summary

The item seeks that Council covers the cost of an engineering certificate and building permit fees to allow for the erection of a gazebo at Latham Community garden.

Background

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In September 2016 a fundraising event 'Campfire Country' was held in Latham. The funds raised have been used to purchase the materials to erect a gazebo in the Latham park. Terina Campbell has organised volunteers with the necessary trade experience to erect the gazebo and approached council for permission to complete the project as it is on council land. The structure requires building approval and the engineering certification of the plans. As the fundraising money has been used to purchase the materials it is proposed that Council cover these additional costs.

The gazebo will benefit the community by enhancing the facilities located in the Latham Community garden. Latham is RV friendly and this will offer a sheltered spot where its visitors can sit and appreciate the memorial wall, and the garden and its designs. A Wildflower walk is also conducted by volunteers. Visitors frequently comment on the garden and the facilities provided in Latham. It is hoped that this will encourage more visitors to the area and attract more events and make it more enjoyable for people attending the existing events.

Council has been quoted a rate of \$500 (excl GST) for the engineering certification. The building permit fees total \$159.35

Statutory Environment

Local Government Act 1995 S6.16 sets out the requirement for fees and charges as follows:

6.16. Imposition of fees and charges

- (1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

** Absolute majority required.*

- (2) A fee or charge may be imposed for the following —
- (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
 - (b) supplying a service or carrying out work at the request of a person;
 - (c) subject to section 5.94, providing information from local government records;
 - (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
 - (e) supplying goods;
 - (f) such other service as may be prescribed.

Policy Implications

Donations Policy

Financial Implications:

An amount of \$500 (excl GST) is estimated for the Certification of the plans.

An amount of \$159.35 is estimated for the building permit and building services levy.

Strategic Implications

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

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Goal: *A community that develops and lives sustainably in a thriving natural and quality built environment, which meets and maintains current and future community needs.*

Area 2: Industry and Business Development – Our economy

Goal: *Fostering and maximising growth across the economy, seeking and embracing opportunities for diversifying and strengthening our economic base.*

Area 3: People and Place – Our Community

Goal: *Demonstrating a high quality of life for all, offering relevant activities, facilities and services, to enable people to meet their needs to achieve or exceed their potential.*

Risk Management

Risk Statement	Level of Risk	Risk Mitigation Strategy
By adopting Council sets a precedent where others expect the same.	Low consequence and low risk.	Council follows adopted Donations policy when evaluating such request.
By not adopting the community may be upset over the lack of support.	Medium consequence and medium risk.	Council resolves to grant the donation.

Consultation

CEO, MCDS, CDO, Terina Campbell, Geraldton Shire Council, Blacktop Engineering.

Comment

A volunteer raised monies in September 2016 for a gazebo at the Latham Community Garden. Upon building approval this project will be finalised and the gazebo ready for use by the community as planned.

Voting Requirements – Simple Majority**Officer Recommendation – Item 17072.3****That Council:****Option 1.**

Supports the request to donate an amount equal to the plan certification fees \$500 (incl GST) and building permit fees \$159.35, for the Latham Gazebo project.

Option 2.

Does not support the request to donate the plan certification fees \$500 (incl GST) and building permit fees \$159.35, for the Latham Gazebo project.

Council Resolution – Item 17072.3**Moved: Cr J Hirsch****Seconded: Cr R White****That Council:****Option 1.**

Supports the request to donate an amount equal to the plan certification fees \$500 (incl GST) and building permit fees \$159.35, for the Latham Gazebo project.

Carried: 9/0

Plan of _____

Proposed to be erected on } Lot No. _____ Road _____ Locality _____

House No. _____

Owner _____

Address _____

Builder _____

Address _____

Signature of Ap _____

Date Lodged _____

SPECIFICATIONS	No. or Size	Sp
Sole plates		
Stumps		
Beams		
Floor joists		
Bottom plate		
Studs		
Corner studs		
Top plates		
Ribbing		
Ceiling joists		
Hangers		
Beams or lintels		
Ribbers		
Ridge		
Hips and valleys		
Valley boards		
Under purlins		
Purlins		
Shims		
Wind braces		
Collar ties		
Fascia		
Barges		
Guttering		
Downpipe		
Ventilators		
Windows		
Doors		
Foundation		
Floor		
Walls, exterior		
Walls, interior		
Ceiling		
Roof		
Cost-Labour		
Materials		
TOTAL COST		

B. Plug left the meeting at 4.57 pm and returned at 4.58 pm.

18072.4 PROPOSED NEW FEES & CHARGES 2018/19

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0339
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	JOELENE DENNIS - MCDS
RESPONSIBLE OFFICER:	JOELENE DENNIS - MCDS
REPORT DATE:	24TH JULY 2018
ATTACHMENTS	NIL

Executive Summary

The item seeks that Council adopt a new fee to allow for the hire of the portable stage by community groups and Local Government bodies of the North Midlands region. Also included is an increase to the proposed Niche Wall plaque fee due to receiving notice from our supplier of an increase in the fee charged to council.

Background

Recent requests from community groups has involved developing additional fee rates for use of the portable stage and trailer for community groups outside of Perenjori. The purchase of the stage was grant funded and the approved purpose was to purchase a portable stage for the Perenjori community to use. The use by Perenjori community groups is free from charge however council has now been approached by groups inquiring if the stage can be hired out to other community groups within the region. The stage is the only one of its kind in the region and the hire to other community groups will strengthen the relationships in the region and make the region more attractive to groups wishing to hold events.

The purchase of the trailer was grant funded for the purpose of transporting the portable stage.

**The following table provides details of the new proposed rates:
Community Stage and Trailer**

Bond (refundable)	\$500
Community stage hire – Perenjori Community groups	FREE
Community stage hire – Regional Community groups -per event, max 4 days	\$500
Community stage hire – Regional Community groups – weekly	\$800

These rates will encourage more community groups to make use of the stage and provide a wider range of events to our community. This will foster regional partnerships and allow the region to attract a variety of events to the area. With events such as Blues for the Bush the artists also visit Perenjori to perform.

Bookings will be required through the existing processes at the Shire administration building. The Local Government Act requires all fees and charges to be pre-determined in the Annual Budget before being imposed.

	2017/2018 Fee	Proposed 2018/2019	Amended 2018/2019
Niche Wall plaque	\$143	\$145	\$147

This has been increased to the fee charged by the supplier to allow for cost recovery.

Statutory Environment

Local Government Act 1995 S6.16 sets out the requirement for fees and charges as follows:

6.16. Imposition of fees and charges

- (1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

** Absolute majority required.*

- (2) A fee or charge may be imposed for the following —
- (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
 - (b) supplying a service or carrying out work at the request of a person;
 - (c) subject to section 5.94, providing information from local government records;
 - (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
 - (e) supplying goods;
 - (f) such other service as may be prescribed.

6.17. Setting level of fees and charges

- (1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —
- (a) the cost to the local government of providing the service or goods; and
 - (b) the importance of the service or goods to the community; and
 - (c) the price at which the service or goods could be provided by an alternative provider.
- (2) A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.
- (3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —
- (a) under section 5.96; or
 - (b) under section 6.16(2)(d); or
 - (c) prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.

- (4) Regulations may –
- (a) prohibit the imposition of a fee or charge in prescribed circumstances; or
 - (b) limit the amount of a fee or charge in prescribed circumstances.

Policy Implications

Nil

Financial Implications:

Potentially an increase in income from increased use of equipment.

Strategic Implications**Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment**

Goal: *A community that develops and lives sustainably in a thriving natural and quality built environment, which meets and maintains current and future community needs.*

Area 2: Industry and Business Development – Our economy

Goal: *Fostering and maximising growth across the economy, seeking and embracing opportunities for diversifying and strengthening our economic base.*

Area 3: People and Place – Our Community

Goal: *Demonstrating a high quality of life for all, offering relevant activities, facilities and services, to enable people to meet their needs to achieve or exceed their potential.*

Risk Management

Risk Statement	Level of Risk	Risk Mitigation Strategy
Council not adopting the proposed additional fees and charges could limit new opportunities.	Low consequence and low risk.	Council adopt the fees and charges to support new services.

Consultation

CEO, MCDS, MIS, CDO, NMP

Comment

Careful consideration and consultation has been taken when setting the fee for Stage and trailer hire.

Voting Requirements – Simple Majority**Officer Recommendation – Item 18072.4**

That Council endorse the adoption of the proposed new fees for the 2018/19 financial year:

Community Stage and Trailer

Bond (refundable)	\$500
Community stage hire – Perenjori Community groups	FREE
Community stage hire – Regional Community groups -per event, max 4 days	\$500
Community stage hire – Regional Community groups – weekly	\$800

That Council endorse the adoption of the amended Niche wall plaque fee for the 2018/19 financial year:

Niche Wall plaque	\$147
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Council Resolution – Item 18072.4**Moved: Cr R Spencer****Seconded: Cr L Smith****That Council endorse the adoption of the proposed new fees for the 2018/19 financial year:****Community Stage and Trailer**

Bond (refundable)	\$500
Community stage hire – Perenjori Community groups	FREE
Community stage hire – Regional Community groups -per event, max 4 days	\$500
Community stage hire – Regional Community groups – weekly	\$800

That Council endorse the adoption of the amended Niche wall plaque fee for the 2018/19 financial year:

Niche Wall plaque	\$147
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Carried: 9/0**18073 GRAPHIC DESIGN DEVELOPMENT OFFICER**

Cr R Spencer, Cr L Smith, Cr P Waterhouse, Cr G Reid, Cr J Hirsch and Cr K Pohl declared impartiality interests in item 18073.1 Public Benefit Trust round 12 due to the following reasons -

Cr R Spencer – President of the Tourist Bureau, President applied for the funding

Cr L Smith – CRC Committee Member

Cr P Waterhouse, Cr G Reid and Cr J Hirsch – Members of the Latham Golf and Bowling Club

Cr K Pohl – Member of the Cricket Club

All Councillors remained In the room and participated in the voting of the item.

18073.1 PERENJORI PUBLIC BENEFIT TRUST - ROUND 12

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0430
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	CDO – CHRISTINA LAUE
RESPONSIBLE OFFICER:	CEO – ALI MILLS
REPORT DATE:	24TH JULY 2018
ATTACHMENTS	NIL

Executive Summary

This item provides information and minutes of the Public Benefit Trust panel meeting held on Monday 18th June 2018.

Background

Round 12 of the Perenjori Public Benefit Trust was promoted as being open in May / June 2018 via the Bush Telegraph and the Shire of Perenjori website and Facebook page. Round 12 closed on Friday 1st June at 4pm. There were a total of five applications submitted by the following groups: The Perenjori

MINUTES

24th JULY 2018

Tourist Information, Latham Golf & Bowling Club, Community Resource Centre, the Perenjori Cricket Club and the Perenjori Agricultural Society. Councils Community Development Officer spoke with each about their applications to confirm or amend information, before meeting with MCDS Joelene Dennis to assess and rate the applications. The table below outlines each application, their rating and comments. (Note: Applications are rated on a scale of 1- 5, with 1 complying to criteria most and 5 complying with criteria least.)

Applicant	Project	Amount Requested	Amount recommended	Amount rewarded	Rating	Comments
Latham Golf & Bowling Club	New seating and tables	\$13,900.90	\$13,900.90	\$13,900.90	2	This project is assisting the Club to purchase new chairs, stools and trestle tables for the Club environment. The old furniture is now over 30 years old and the Latham Club is hosting the Golf Championships in 2018.
Community Resource Centre	Bouncy Castle & Water Slide + Trailer	\$11,720.00	\$11,720.00	\$11,720.00	1	Items will be available for all Community Groups such as the Primary School, PECC, Blues for the Bush, the Ag Show etc. This will limit the cost when hiring equipment for events.
Cricket Club	Cricket Nets and Mats	\$29,618.32	\$29,618.32	\$29,618.32	3	New bowling nets and the installation of concrete pitch are necessary to ensure a safe training and game area.
Agricultural society	78 th Ag Show 2018	\$12,136.00	\$12,136.00	\$12,136.00	5	The show sought support to provide a wide range of entertainment such as Pony rides and Laser tag in addition to their usual entertainment for all age groups.
Tourist Info & Museum	Free Wifi and Ipad	\$3,919.00	\$4,419.00	\$4,419.00	4	Installing WIFI within the visitor centre and the main street will attract tourists to stop and catch up on social media and get easy access to visitperenjori.com.au as well as Wildflower Country journeys.
Total		\$71,294.22	\$71,794.22	\$71,794.22		

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

An amount of \$71,794.22 from the trust to be allocated to successful applicants.

Strategic Implications

Area 3: People and place – Our Community

Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve their potential.

Area 2: Industry & Business Development – Our Economy

Goal: Fostering and maximising growth across the economy, embracing opportunities for diversifying and strengthening our economic base.

Risk Management

Not applicable.

Consultation

Marc Bennet, Cricket Club

Robin Spencer, Tourist Information

Joanne Hirsch, Latham Golf & Bowling Club

Julie Bain, Agricultural Society

Tiffany Just, Community Resource Centre

Comment

All groups have put forward strong and worthy cases for funding and therefore the requested amounts have been fully awarded. An extra \$500 has been awarded to the Tourist Centre to promote the free Wifi with a sign outside the centre.

Voting Requirements – Simple Majority**Officers Recommendation – Item 18073.1**

It is requested that Council receive the Public Benefit Trust panel meeting minutes of the meeting held on 18th June 2018.

Council Resolution – Item 18073.1

Moved: Cr L Smith

Seconded: Cr J Hirsch

It is requested that Council receive the Public Benefit Trust panel meeting minutes of the meeting held on 18th June 2018.

Carried: 9/0

18073.2 PUBLIC ART POLICY - 8008

APPLICANT:	SHIRE OF PERENJORI
FILE:	NIL
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	CHRISTINA LAUE - CDO
RESPONSIBLE OFFICER:	ALI MILLS - CEO
REPORT DATE:	24TH JULY 2018
ATTACHMENTS	NIL

Executive Summary

This item seeks council's endorsement and adoption of the Public Art Policy - 8008.

Background

The Shire of Perenjori has always communicated with the community and has implemented many projects which involved community consultation. However, it has been identified that the processes around Public Art could be managed more effectively. In the past, Art in Public spaces have been developed without sourcing community input or Council approval.

The Policy had been drafted and presented as information to the last Council meeting. It will serve to ensure that community engagement is conducted before any implementation of public art.

The proposed Policy is a formal expression of Council's commitment to engaging the Perenjori community.

INTENT:

The Shire of Perenjori is home to a vibrant arts and cultural community who contribute to the enrichment of the Shire of Perenjori in many ways including the design and production of significant art works designed for public spaces. This policy seeks to ensure all proposed additions to public art contribute in a manner that ensures our public spaces are inviting, well thought out and do not detract from the Shire's natural assets.

Evidence of community consultation and support for the work, is respectful and not derisive of any community group, reflective of local community values, and that it stands in consideration and harmony with surrounding environment that does not deter from the Shire's natural assets.

DEFINITIONS:

Public Art means art work located either on private property or public land that contributes to the public realm and is situated in a position clearly visible to, or accessible by, the general public. Public Art may include but is not limited to building features and enhancements to gates, benches, playground structures, landscapes or enhancements to other infrastructure sought by independent artists or community projects.

Owner means the owner of land upon which the relevant development is proposed to be built.

GENERAL PROVISIONS:

This policy applies to all and any public art projects located, or proposed in the public domain within the Shire of Perenjori area. This policy does not include commemorative works such as memorials or plaques.

Public Art Projects will:

- Enhance the location in which the artwork is to be sited, adding interest and enriching context;
- Be specific to its site or context, drawing from and adding to the history, heritage and environment of its location; tells a local story;
- Be appropriate and suitable to its site and impact on the amenity and community;
- Be high quality in design, fresh, creative and original ideas;
- Encourage engagement within the local Perenjori Community by inspiring, enriching and stimulating curiosity;
- Reflect and respect cultural diversities

APPROVAL PROCESS FOR OWNER PROVIDED PUBLIC ART:

Where an owner or artist chooses to present Public Art the following procedure's must apply:

- a. The owner and/or artist are to review the requirements of this policy and consult with the Shire regarding the application process;
- b. The Owner and/or artist must provide a Public Art proposal for consideration by the Shire of Perenjori's Council, Perenjori Tourism Committee or Perenjori Townscape Committee.
- c. The artist must first obtain written permission from the property owner.
- d. Should the artist not be deemed to be a professional artist, proof of prior work should be obtained and given to the Shire.
- e. Consideration of public safety, environment and climatic conditions
- f. Community consultation shall be obtained through public comment or feedback. Potential Public Art is to be displayed for a sufficient time period to allow for public comment prior to approval, this should include the proposed design, meaning and/or need for the Public Art and clearly instruct where the Public Art is proposing to be displayed.
- g. Should the artist be rejected by the Shire, the owner is provided a right of reconsideration to Council.

MAINTENANCE PLAN:

The ongoing maintenance of the Public Art will be the responsibility of the owner of the land or building. A maintenance report should be developed by the artist prior to the installation of each public art work. The plan shall include the following:

- a. A description of the artwork (including digital images and the date of expected completion)
- b. Artist / team contact details
- c. A maintenance schedule and an agreement on who is responsible for the ongoing maintenance
- d. The expected lifespan of the work e.g. fading
- e. A re-coating/re-painting schedule

-
- f. The method of construction, the types of materials used and the details of the fabrication company (if relevant) in case of the need for colour matching in the future and re painting.
 - g. Any specific instructions or products to be used when cleaning and maintaining the artwork.
 - h. Any instructions to respond to urgent maintenance issues such as vandalism.
 - i. The Shire will only be responsible for the maintenance of public art it has installed in the public domain. Public art displayed on private domain will be the responsibility of the artist and property owner.

DEACCESSIONING ARTWORK:

Should an artwork reach its intended lifespan, has been damaged or destroyed, or is no longer safe there may be a need to remove or relocate the artwork. This may also happen if the site on which the artwork is located has been sold or is to be redeveloped.

Public artwork should not be removed, relocated, sold or destroyed without first notifying the artist. The Shire of Perenjori may in cases of emergency remove an artwork where there are safety issues to the general public or where there has been a significant change in contemporary values.

VANDALISM / GRAFFITI

Measures should be taken, wherever appropriate to the site, to reduce the accessibility of artworks to vandals. Implementations such as using graffiti resistant materials, increasing informal community surveillance and lighting the area at night are encouraged.

Graffiti shall be removed by the owner of the Public Art immediately, this should be followed as per their maintenance plan.

Community involvement. A sense of pride and ownership amongst the community can help reduce vandalism.

OWNERSHIP, COPYRIGHT AND MORAL RIGHTS:

Ownership of the Public Art commissioned under this policy will generally depend upon the location of the Public Art:

- a) Where the Public Art is situated on private property, the Public Art is owned and maintained by the owner of that property.
- b) Where situated on public property the Public Art is owned and maintained by the Shire.

The Shire of Perenjori will have the right to reproduce extracts from the design documentation of the Public Art and photographic images of the Public Art for non-commercial purposes, such as Annual Reports, information brochures (tourism) and information for the Shires website.

Artists producing the Public Art have moral rights under the copyright legislation, these regulations must be followed and outlined in the Public Art proposal provided to the Shire.

Statutory Environment

- Local Government Act 1995

Policy Implications

Draft policy 8008

Financial Implications

Nil

Strategic Implications

Area 4: Investing in Community Capacity – Civic Leadership

Goal: Supporting community's strong volunteering culture and supporting community leaders to grow and develop.

Area 5: Investing in Council's Capacity – Our Leadership

Goal: Strengthen the Shire's position as an innovative and proactive Local Government providing excellence in all areas of governance, management and leadership

Risk Management

Risk Statement	Level of Risk	Risk Mitigation Strategy
There is no existing policy to detail the way in which the Shire of Perenjori responds to requests for Public Art Installations, which could expose the Shire to criticism when public art is installed	Medium	The proposed policy will ensure the Shire of Perenjori, the artist and the Building owner are seeking Public Feedback before implementing art.

Consultation

Council

Comment

Nil

Voting Requirements – Simple Majority**Officers Recommendation – Item 18073.2**

That Council;

1. That Council adopts and endorses the Public Art Policy – 8008.

Council Resolution – Item 18073.2

Cr L Butler put the motion forward 18073.2. Due to no mover and seconder the motion was dismissed.

Cr K Pohl declared a financial interest in item 18073.2 due to the possibility of supplying alcohol at the Blues for the Bush event. Cr K Pohl left the room at 5.15 pm and returned at 5.26 pm he did not partake in the discussion or voting of the item.

Cr L Butler and Cr R Spencer declared impartiality interests in item 18073.2 due to Cr L Butler's daughter working at the event and Cr R Spencer being the president of the Tourist

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Bureau for the Sunday event. Both Councillors remained in the room and participated in the voting of the item.

18073.2 BLUES FOR THE BUSH CONCERT AND OPEN DAY PROGRESS JUNE REPORT

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0562
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	CDO – CHRISTINA LAUE
RESPONSIBLE OFFICER:	CEO – ALI MILLS
REPORT DATE:	24TH JULY 2018
ATTACHMENTS	NIL

Executive Summary

This item seeks Council's acceptance of the Blues for the Bush Concert and Open Day report for the month of June 2018.

Event Status

June has been a very busy month for the Project Team with many key event preparations having been performed. This has included the further development of the Open Day program, confirmation of the concert line up and the development of a robust and workable ticketing system - ready for the tickets going on sale on July 1st. The marketing campaign has kicked off utilising the strong social media presence that Blues for the Bush now has. The marketing campaign will kick up a notch over the coming weeks and include print advertising in local publications, a poster campaign (metro and locally), advertorial in the regional newspapers, Radio Interviews and more. The Creative Director/Site Manager visited Perenjori for a Project Team Meeting and also attended and helped facilitate a meeting in Perenjori of local business owners and organisations where the Sunday program in Perenjori was discussed. Emily and Christina also met with William Hansen and Sarah Luxton of Bush Heritage Australia to discuss the inclusion of volunteers at the event.

The Steering Committee have not raised any red flag issues with the Project Team.

Budget and Expenditure

Project expenditure to date totals just under \$34,500 The accompanying spreadsheet shows a breakdown of expenses. The expenditure has increased during September due to considerable deposits paid out to concert performers. During the coming months, advertising activity will peak and expenditure can be expected to rise sharply. No overspend on the budget has been recorded.

Income

As per Steering Committee Correspondence, the fundraising activities to date have resulted in the project being partly funded. A concerted effort by the Steering Committee in the near future is expected to assist in raising revenue considerably. A snapshot of the budget position is:

	Budget
Revenue	\$155,000
Costs	\$402,030
Shortfall	(\$247,030)

Confirmed funding of \$115,000 is from the following sources:

Sponsor Revenue

Sponsor	Amount
Bush Heritage	\$33,000
Shire of Perenjori	\$32,000
Mt Gibson	\$25,000
Gunduwa	\$35,000
NACC	\$5,000
TOTAL	\$130,000

Grant Income (not including Arts/Community Based Grants)

Grant	Amount
LotteryWest	\$25,000
TOTAL	\$25,000

The \$287,030 shortfall is expected to be funded as follows:

Expected/indicated income of \$108,000

Source	Amount
Ticket Sales	\$97,000
Arts Funding (core budget implication)	\$30,000
Sponsorship	\$110,030
Other income (merchandise, fees etc)	\$10,000

TOTAL	\$247,030
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Supplementary to the core income raised, the Project Team has successfully secured:

- \$30,000 towards Open Day/Community Engagement Activities from Country Arts WA
- \$10,000 towards the Badimaya Beats Project from Gunduwa
- \$1,000 towards the Badimaya Beats Project from the Perenjori Primary School

We have however had some road-blocks in funding the Badimaya Beats Project. With the grant application of \$54,000 lodged to Festivals Australia to help fund this Project being unsuccessful. This is a considerable disappointment and feedback indicates that this round of funding was hugely oversubscribed with only 16 of the 71 eligible applications funded. A similar story with our Country Arts WA Application for \$34,000 towards this project being knocked back also due to a record number of applications being received for this round with only 6 of the 44 applications being successful. This particular grant had over \$797,000 requested and only \$95,000 funded.

These disappointing arts grants outcomes will not deter the Project Team in their commitment to the Badimaya Beats project with other grant applications and funding options being explored.



Local Engagement – Business Owner Buy In

In 2016, Just under 1,500 people attended the Blues for the Bush. Demographic statistics collected indicate that around 60% of these people were visitors from outside the North Midlands Region. In 2018, we hope that we can encourage a large percentage of these 900 visitors (plus locals) to enjoy the business offerings in Perenjori. To assist this process Emily Sutherland and Theaker von Ziarno met with a number of local business owners and representatives from organisations to discuss opportunities for them to capitalize on the Blues for the Bush. Those who met with Emily and Theaker included

rep's from: Perenjori Pub, Perenjori Roadhouse, Landmark, Perenjori CRC, Perenjori Visitor Centre and others.

All who attended were supportive and excited about the event and the possibilities it brings to the community. They were all keen to engage with the Sunday program in Perenjori and have been offered some assistance with marketing and promotion their businesses via the Blues for the Bush networks.

Concert Line-up

In a considerably coup for our small festival, we have secured two-time ARIA Best Blues and Roots Album Winner **C.W. Stoneking** www.cwstoneking.com as our headline Act. C.W. Stoneking is a major feature in the international blues scene and has played some of the most high-profile venues and festivals across Australia and the world. C.W. has a unique (and undoubtably blues) style and is a larger-than-life performer with a high profile and strong following. We have no doubt he will help us sell our concert tickets and also attract a new

sect of attendees to our event. In addition to C.W. Stoneking we have a great and diverse line up featuring :

- Three Kings www.threekingsaustralia.com
- Caiti Baker www.caitibaker.com
- William Crighton www.williamcrightonmusic.com.au
- James Abberley
www.triplejuneearthed.com/artist/james-abberley
- Darcy Hay (local artist)

We have invested a considerable amount of money into our concert this year. This is a direct strategy as contained in the Business Plan which council has endorsed. By doing so, we hope to achieve maximum exposure and a good return on investment in terms of ticket sales. To view full profiles of these artists, visit their websites.

Ticket Sales

Tickets are now on sale via Eventbrite. We aim to sell 1,500 tickets. Shire staff have been briefed and taken through the manual ticketing system and are now in a position to process ticket bookings over the phone or via walk-in's.

Marketing

With the intention of selling 1,500 tickets, a well thought out and extensive approach to marketing has been developed by the Project Team.

Social Media is performing a pivotal role in our marketing activities. In the week leading up to the tickets going on sale an advertising campaign on Facebook was implemented where a competition to guess the headline act was run. This has had a great take up.

Over the past three weeks, we have spent \$150 on Facebook advertising resulting in 8,520 people being reached, 2,764 video views over 1115 people actively engaging in the Facebook posts (liking, sharing or commenting on the posts). For 0.13c per active connection/lead this is a very cost effective and measurable success. There is no other marketing method available to us which would offer us the same tangible and live results.

As well as Social Media, more traditional methods of advertising have and will be implemented to assist in selling tickets. These include:

- Print advertising and editorial in the Mid West Times and Geraldton Guardian;
- Print advertising in 10-12 local publications;
- A full poster campaign in the Perth Metro area where posters and flyers are distributed in rotation during the months of July-August in targeted areas and hot spots (bars, café's, universities, backpackers, tourist attractions, public spaces, art galleries etc);
- E- circulars distributed to our Blues for the Bush Database of 600 plus followers;
- Mail out of brochures;
- Posters distributed in neighboring towns and throughout the region;

- Radio Interviews on ABC radio;
- Advertising and editorial in Rhythms Magazine;
- Website advertising on Australia's Golden Outback and Tourism WA sites.

Specific advertising and editorial (media releases) will be developed for individual areas of the program and to meet certain target audiences.

Key Milestones

Key milestones achieved for this project to date, include:

- Project Managers appointed;
- Expenditure budget developed and adopted;
- Project Team structure and roles confirmed;
- First Site Meeting Held
- Meetings with local schools and development of Badimaya Beats project;
- Primary grant applications completed and lodged;
- Open Day theme and structure confirmed;
- Development of a MOU for the management of the bar;
- Marketing & Media Plan developed;
- Program development;
- Concert line up booked;
- Implementing the Marketing Campaign;
- Tickets on sale;

In the following month, the team will concentrate on:

- Arts grant (secondary) applications completed and lodged
- Implementing the Marketing Campaign (contd.)
- Draft Site Plan Developed
- Confirming and Booking Key suppliers.
- Compliance documentation completed
- Open Day Program finalised

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

There will be financial implications for the 2018/2019 budget.

Strategic Implications

Area 1: Infrastructure and Natural Assets - Our Natural and Built Environment

Goal: A community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

Area 2: Industry and Business Development – Our Economy

Goal: Fostering and maximising growth across the economy, embracing opportunities for diversifying and strengthening our economic base.

Area 3: People and place – Our Community

Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve their potential.

Area 4: Investing in Community Capacity – Civic Leadership

Goal: Supporting community's strong volunteering culture and supporting community leaders to grow and develop.

Consultation

Bush Heritage Australia, Left of Centre, Theaker von Ziarno. Angela Dring

Comment

All aspects of the event are running smoothly, with marketing now being ramped up across the state. The Management team will now meet weekly to monitor any actions that need addressing.

Voting Requirements – Simple Majority**Officers Recommendation – Item 16043.2**

That Council receive the Blues for the Bush report for June 2018 as presented.

Council Resolution – Item 16043.2

Moved: Cr L Smith

Seconded: Cr R Spencer

That Council receive the Blues for the Bush report for June 2018 as presented.

Carried: 8/0

A. Mills and J. Moulden left the meeting at 5.27 pm

A. Bryant and J. Dennis left the meeting and J. Moulden returned to the meeting at 5.29 pm.

A. Bryant and J. Dennis did not return to the meeting.

Cr G Reid left the meeting at 5.31 pm and Returned at 5.33 pm.

A. Mills returned to the meeting at 5.34 pm.

18074 INFRASTRUCTURE SERVICES**18074.1 ROAD MAINTENANCE – JUNE 2018**

APPLICANT:	SHIRE OF PERENJORI
FILE:	R999
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	KEN MARKHAM- MANAGER INFRASTRUCTURE SERVICES
RESPONSIBLE OFFICER:	KEN MARKHAM- MANAGER INFRASTRUCTURE SERVICES
REPORT DATE:	24TH JULY 2018
ATTACHMENTS	NIL

Executive Summary

This item seeks Council's acceptance of the road maintenance report for June.

Background

Listed are the roads graded for the months of June.

Karara Road	Sutherland Road
Warriedar Coppermine Road	Koolanooka Road
Sellner Road	Hill Road
Cannon East Road	Settlement Road
Barwick Road	Olden Road
Solomon Road	Payne Road
Keogh Road	Back Bowgada Road
Old Mullewa Road	
Grant Road	

Statutory Environment

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications**Financial Implications**

As per road maintenance budget

Strategic Implications

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

Risk Management

Risk Statement	Level of Risk	Risk Mitigation Strategy
Not maintaining roads will lead to deterioration of the asset and safety issues for users	High	To maintain roads to a standard and implementation of a Road Maintenance Plan.

Consultation

NIL

Comment

Maintenance grading has been carried out from pickups and requests.

Voting Requirements – Simple Majority**Officers Recommendation – Item 18075.1**

That the road maintenance report for June 2018 be accepted as presented.

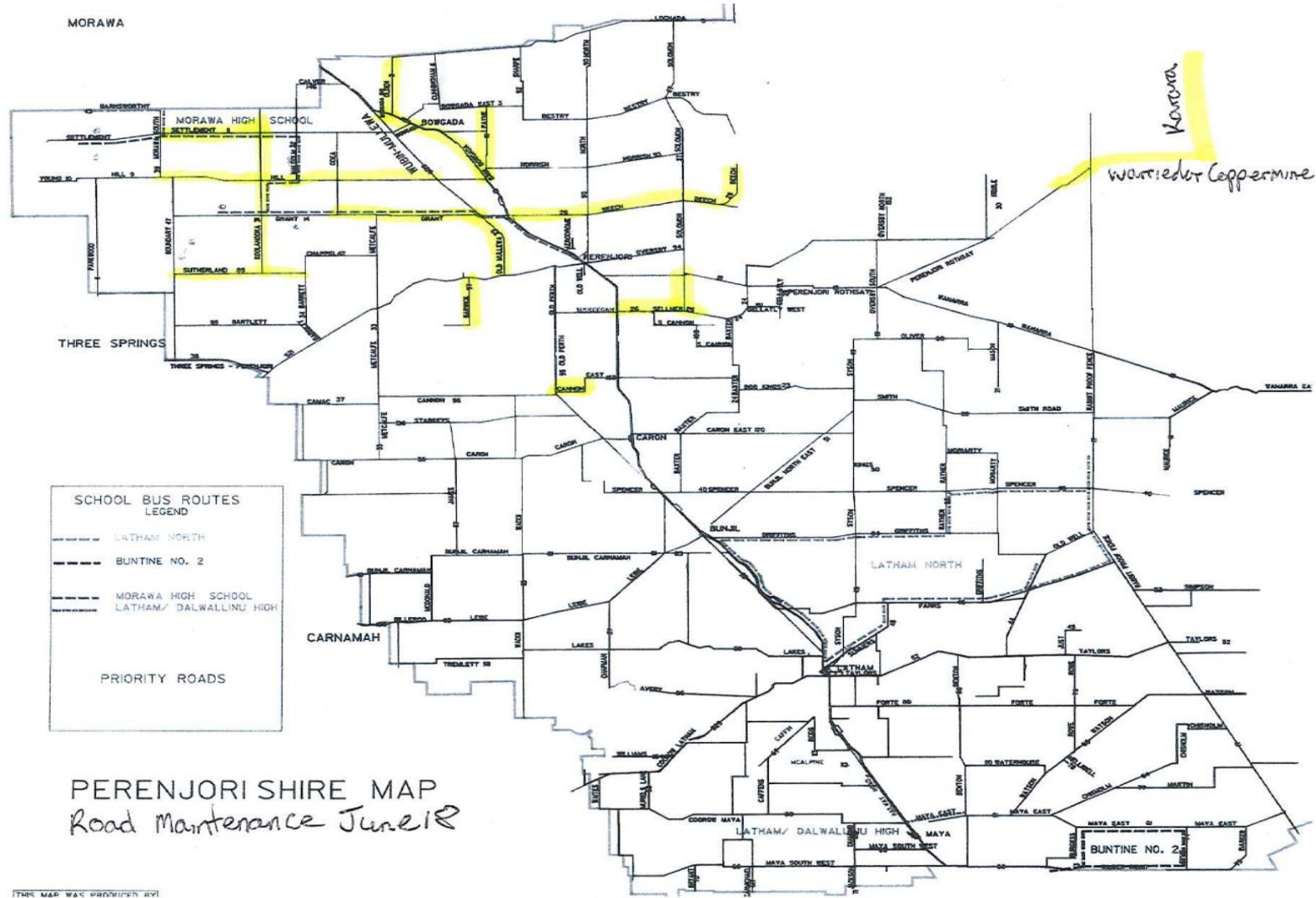
Council Resolution – Item 18075.1

Moved: Cr R Spencer

Seconded: Cr P Waterhouse

That the road maintenance report for June 2018 be accepted as presented.

Carried: 9/0



PERENJORI SHIRE MAP
Road Maintenance June 18

THIS MAP WAS PROVIDED BY

18075 GOVERNANCE

J. Richardson left the meeting at 3.41 pm and did not return.

18075.1 INTERIM AUDIT – JUNE 2018

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0081
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	ALI MILLS - CEO
RESPONSIBLE OFFICER:	ALI MILLS - CEO
REPORT DATE:	24TH JULY 2018
ATTACHMENTS	LETTER AND REPORT

This item seeks council to receive the interim audit results for the year ending 30 June 2018.

Background

The interim audit has been completed in accordance with the audit plan. The focus of the interim audit was to evaluate the overall control environment and to obtain an understanding of the key business processes, risks and internal controls relevant to the audit of the annual financial report.

Management Control issues

Four areas of deficiency have been raised with one significant rating and three moderate ratings.

Preparation and Review of Bank Reconciliations

It had been found there were inconsistencies in the use of bank reconciliation procedures which can increase the risk of fraud, errors and omissions remaining undetected, along with the risk of non-compliance with the Local Government Regulations.

It will be important for Management to ensure staff are equipped to complete the reconciliations on a monthly basis and to ensure a review of these occurs by an independent staff member.

Review of Payroll reconciliations and payroll variance reports

It has been raised for the need to have reports independently reviewed and signed off by a senior management person. This practice is now in place.

Notice of Change of Fees and charges

New fees adopted in September 2017 were not publicly advertised as required by the Local Government Act. This has been noted and assigned to an employee to ensure this does not slip by again.

Statutory Environment

- Local Government Act 1995, section 7.12A
- Local Government (Audit) Regulations 1996
- Australian Auditing Standards.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Risk Management

Risk Statement	Level of Risk	Risk Mitigation Strategy
Turnover of staff creating inconsistencies in practices and use of procedures.	A significant consequence which is possible resulting in significant level of risk.	Ensure procedures are well documented and new staff are aware of them. Multi-skilling to ensure back-ups occur if staff are on leave.
Lack of due diligence from Finance staff and Manager.	A significant consequence which is possible resulting in significant level of risk.	Manager to check that practices are in place and include as part of PR.

Consultation

MCDS

Auditor - RSM

Comment

Nil

Voting Requirements – Simple Majority

Committee Recommendation – Item 18075.1
<p>That Council</p> <ol style="list-style-type: none"> 1. That the Audit Committee recommends to Council that it receives the interim audit management letter and management comments provided by office of the Auditor General for the financial year ending 30 June 2018, attached no. 18072. 2. The Committee acknowledges the error in the report by the Office of the Auditor General that 5.2c is incorrect and should be 5.1c 3. All future Finance Committee Meetings receive a monthly action list

Council Resolution – Item 18075.1

Moved: Cr K Pohl

Seconded: Cr J Hirsch

That Council

1. That the Audit Committee recommends to Council that it receives the interim audit management letter and management comments provided by office of the Auditor General for the financial year ending 30 June 2018, attached no. 18072.
2. The Committee acknowledges the error in the report by the Office of the Auditor General that 5.2c is incorrect and should be 5.1c
3. Council receives a monthly report advising that bank reconciliation has occurred
4. All future Finance Committee Meetings receive a monthly action list

Carried: 9/0

Cr L Smith left the meeting at 5.47 pm and returned at 5.49 pm.

18075.2 LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC)

APPLICANT: SHIRE OF PERENJORI

FILE: NIL

DISCLOSURE OF INTEREST: NIL

AUTHOR: ALI MILLS - CEO

RESPONSIBLE OFFICER: ALI MILLS - CEO

REPORT DATE: 24TH JULY 2018

ATTACHMENTS NIL

Executive Summary

This item seeks Council's consideration for the formal separation of the current combined local governments for the purpose of emergency management.

Background

Council considered the LEMC situation back in December 2017 and resolved the following:

Council Resolution – Item 17125.2

Moved: Cr P Waterhouse

Seconded: Cr R Spencer

That Council:

1. Resolves to have as their preferred option to proceed with a separation process from the current LEMC, being the Shire's of Mingenew, Three Springs and Morawa, and develops a new LEMC with the Shire of Morawa commencing in February 2018, and
2. Seeks to meet at least annually with other shires across the north midlands with the intention of sharing experiences and resources.
3. Resolves in the instance that the Shire of Morawa does not support this approach, to opt for five Shire option and support the amalgamation of Carnamah Shire with the Shire's of Mingenew, Three Springs, Morawa and Perenjori as the new LEMC.

Carried: 8/0

Recent advice has revealed formal processes must be completed before DFES can accept any application for separation or amalgamation of a LEMC.

Emergency Management Act

Local governments are key players in the State's emergency management arrangements and provide expert knowledge about their communities and environments. It is their role to ensure that local emergency management arrangements are prepared and maintained, as well as to manage recovery after an emergency.

Under section 38 of the *Emergency Management Act 2005*, a local government is required to establish one or more Local Emergency Management Committees (LEMCs) for the local government's district. However, local governments may unite for the purposes of emergency management and establish one or more LEMC for their combined districts. The LEMC is to be managed and chaired by the local government, with representation from organisations and agencies that play a key role in emergency management within their district. The current LEMC involves the Shires of Mingenew, Three Springs, Morawa and Perenjori.

Local Emergency Management Arrangements (LEMAs)

The functions of a LEMC, in relation to its district or the area for which it is established, are:

- to advise and assist the local government in ensuring that Local Emergency Management Arrangements (LEMAs) are established for its district;
- to liaise with public authorities and other persons in the development, review and testing of the LEMA; and
- to carry out other emergency management activities as directed by the SEMC or prescribed by the regulations.

Under Section 41 of the *Emergency Management Act 2005*, a local government is to ensure that emergency management arrangements are in place for that local government district.

LEMAs are developed to provide a community focused, coordinated approach to the management of all potential emergencies within a local government area. It is a requirement for each local government in Western Australia to provide access to their LEMA and to publish their Local Emergency Management Arrangements (LEMAs) on their website.

Communications and Options

DFES has communicated to the CEO the benefits of having a local focus and providing opportunity for better engagement and participation with the local groups and individuals. This is opposed to larger group which tends not to involve the needed representations from local groups.

DFES has recently advised that a formal process of separation needs to take place, being procedure 15. Of the State Emergency Management Procedures:

Following the decision to separate from a combined arrangement, the local government concerned should establish a working group to establish administration arrangements including:

- *membership of the LEMC,*
- *appointment of a committee Chair,*

- *provision of secretariat support,*
- *Emergency Management Arrangements,*
- *Recovery Arrangements, and*
- *a community communication and marketing strategy.*

The local government wishing to manage its emergency management responsibilities as a single local government must forward written advice of its intention to establish a Local Emergency Management Committee (LEMC) for its local government district to the Executive Officer, State Emergency Management Committee (SEMC). A copy must also be forwarded to the Chair of the relevant District Emergency Management Committee (DEMC).

It would be proposed that the Perenjori LEMC consist of the following:

- St John’s Ambulance;
- Perenjori Bush Fire Brigade;
- Country Womens Association;
- Shire of Perenjori;
- Senior Sergeant WA Police – Perenjori
- CESM – secretariat support

It would be the responsibility of the group to develop a community communication and marketing strategy as their first task to achieve.

Statutory Environment

Section 38 of the *Emergency Management Act 2005*, a local government is required to establish one or more Local Emergency Management Committees (LEMCs) for the local government’s district.

Under Section 41 of the *Emergency Management Act 2005*, a local government is to ensure that emergency management arrangements are in place for that local government district.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Area 3: People and place – Our Community

Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve or exceed their potential.

Risk Management

Risk Statement	Level of Risk	Risk Mitigation Strategy
A lack of interest or availability from local groups and individuals to be involved in a LEMC.	A moderate consequence which is possible resulting in medium level of risk.	Widespread awareness and advertising. Minimise meetings to be purposeful and effective.
Lack of local capability to fill roles in emergency management arrangements	A moderate consequence which is possible resulting in medium level of risk.	The provision of training and support to interested community members.

MINUTES

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and recovery. Lack of support from neighbouring Shire's if and when needed.	A moderate consequence which is possible resulting in medium level of risk.	Continued networking and at least annual meetings with neighbouring Shire's.
------------------------------------------------------------------------------------	-----------------------------------------------------------------------------	------------------------------------------------------------------------------

Consultation

DFES

CESM – Community Emergency Services Manager

Comment

The opportunity exists to localise the emergency management committee and engage the local volunteer groups. This will ensure we are incident ready if an incident did occur and could attend to needs until the larger hazard managers arrive. There would also be opportunity to meet with all other shires once a year to have an exercise, share resources and experiences. Our CESM is very connected with DFES which ensures we would be kept up with the latest information.

Voting Requirements – Simple Majority**Committee Recommendation – Item 18075.2**

That Council:

1. Proceeds to forward written advice of its intention to establish the Perenjori LEMC for the Local Government of Perenjori to the Executive Officer, State Emergency Management Committee.
2. Proceeds through the separation process from the current LEMC, being the Shire's of Mingenew, Three Springs and Morawa, and develops a new localised LEMC as the Perenjori LEMC; and
3. Seeks to meet at least annually with other shires across the north midlands with the intention of sharing experiences and resources.

Council Resolution – Item 18075.2**Moved: Cr P Waterhouse****Seconded: Cr L Smith****That Council:**

- 1. Proceeds to forward written advice of its intention to establish the Perenjori LEMC for the Local Government of Perenjori to the Executive Officer, State Emergency Management Committee.**
- 2. Proceeds through the separation process from the current LEMC, being the Shire's of Mingenew, Three Springs and Morawa, and develops a new localised LEMC as the Perenjori LEMC; and**
- 3. Seeks to meet at least annually with other shires across the north midlands with the intention of sharing experiences and resources.**

Carried: 9/0

18076 PROJECT STATUS REPORT

APPLICANT:	SHIRE OF PERENJORI
FILE:	NIL
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	ALI MILLS - CEO
RESPONSIBLE OFFICER	ALI MILLS - CEO
REPORT DATE:	24TH JULY 2018
ATTACHMENTS	PROJECT STATUS REPORT

Executive Summary

The project status report is provided to Council in order that actionable items are recorded and results reported to council. Although this is information only, the status report is to be accepted by Council and recorded in the minutes to ensure councils are kept informed on the progress of the work undertaken by the Shire of Perenjori.

Background

Nil

Statutory Environment

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Consultation

Staff

Comment

Nil

Officer Recommendation – Item 18076

Council accepts the Project Status Report as presented for the month of June 2018.

Council Resolution – Item 18076**Moved: Cr L Smith****Seconded: Cr J Hirsch****Council accepts the Project Status Report as presented for the month of June 2018.****Carried: 9/0****18077 STATUS REPORT**

APPLICANT:	SHIRE OF PERENJORI
FILE:	NIL
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	ALI MILLS - CEO
RESPONSIBLE OFFICER	ALI MILLS - CEO
REPORT DATE:	24TH JULY 2018
ATTACHMENTS	STATUS REPORT

Executive Summary

The status report is provided to Council in order that actionable items are recorded and results reported to council. Although this is information only, the status report is to be accepted by Council and recorded in the minutes to ensure councils are kept informed on the progress of the work undertaken by the Shire of Perenjori.

Background

Nil

Statutory Environment

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Consultation

Staff

Comment

Nil

Officer Recommendation – Item 18077

Council accepts the Status Report as presented for the month of June 2018.

Council Resolution – Item 18077

Moved: Cr G Reid

Seconded: Cr R Spencer

Council accepts the Status Report as presented for the month of June 2018.

Carried: 9/0

18078 OTHER BUSINESS**18078.1 MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN****Council Motion – Item 18078.1**

Moved: Cr R Spencer

Seconded: Cr P Waterhouse

That Council accepts to discuss late item 18078.3.2

Carried: 9/0

Cr P Waterhouse left the meeting at 6.05 pm and returned at 6.07 pm.

18078.3.2 LATE ITEM - RATES & DIFFERENTIAL RATES 2018/19

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0086
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	ALI MILLS - CEO
RESPONSIBLE OFFICER:	ALI MILLS - CEO
REPORT DATE:	24TH JULY 2018
ATTACHMENTS	REASONS AND OBJECTIVES, APPLICATION FORM DIFFERENTIAL RATES

Executive Summary

This Item seeks Council's adoption of the proposed differential general rate in the dollar for each rate category, to also amend the Objects and Reasons and to resolve to make application to the Minister for Local Government for approval under section 6.33(3) of the Act.

Background

The following recommendation was adopted at the ordinary Council meeting on the 21ST June 2018:

Council Resolution – Item 18065.3

Moved: Cr G Reid

Seconded: Cr L Smith

That Council:

1. In accordance with s6.36(1) advertises its intentions to impose differential rates for UV Rural, UV Mining and Exploration for the 2018/2019 financial year.
2. Further to the consideration of any objections, seeks Ministerial approval under Section 6.33(3) of the Local Government Act to impose a differential rate on the unimproved value of mining tenements that is more than twice the lowest unimproved value rate on rural lands within the shire.
3. Approves the annual rates with a 2% increase above 2018/19 and the inclusion of a new rate for exploration properties
4. as follows:

UV Rural	=	1.95 cents in the dollar
UV Mining	=	35.57 cents in the dollar
GRV Townsites	=	8.11 cents in the dollar
GRV Mining	=	8.11 cents in the dollar
Exploration	=	25.0 cents in the dollar

Minimum rates

UV Rural	=	\$342
UV Mining	=	\$342
GRV Townsites	=	\$342
GRV Mining	=	\$342
Exploration	=	\$342

Carried: 7/0

The Council must advertise (by local public notice) if it intends to impose any differential rates and must allow a clear 21 day comment period for submissions. The period in which advertising may occur is 1st May to 30th June in any year. Initial advertising commenced on the 18th May 2018 and closed on the 8th June 2018, with a further requirement to write to those rate payers in categories where there are less than 30 ratepayers and allow them 21 days to respond. One rate payer was written to on the 3rd of July providing notice of the intention to impose differential rates.

Following advertising Council must record any objections and consider the basis of the objections to the differential rates prior to seeking Ministerial approval. One objection had been received in the initial advertising period which requested Council to consider a lower rate for mining companies exploring as opposed to mining. A similar objection was received in 2017/18 with the Minister suggesting Council needs to be considerate of the objection. Council resolved to introduce a new rate, "UV Exploration" as per the recommendation above.

In consideration, Council needs to be aware of the prospective income required to meet the operational and capital expenditure requirements for 2018/19, and accordingly apply rates which consider any deficit or surplus.

The Financial Management Regulations (23) specify the requirements of imposing differential rates and to satisfy this regulation a justification document is provided at the end of this item.

Valuations

The Gross Rental Valuation (GRV) rate valuations are the same for 2018/19 as they were for the 2017/2018 financial year and are conducted by Landgate. GRV Valuations are only conducted every 5 years.

UVs are determined each year for all land within the state and come into effect on 1 August the previous year, so in 2018, the Date of Valuation is 1 August 2017. UV property revaluations occur annually with Country UV valuations increased by 0.25% and UV mining 3.36%.

This will provide an estimated increase in rate income of approximately \$27,000 overall based on the 2017/18 projected income amounts and exclusive of any other factors.

CPI & LGCI Considerations:

The CPI is a measure of the change in the cost of goods and services determined using a typical household 'basket of goods' that includes among other things: food, tobacco, clothing and footwear, household appliances, medical services, holiday travel and education - many of these have no relevance to local government. There are many factors that influence a potential increase in rate revenue. CPI alone may not be an appropriate basis on which to determine rates increases as it potentially may not make up the shortfall required to be made up from general rates.

The weighted median CPI for the 12 months from March 2017 to March 2018 is 1.9% (source: Australian Bureau of Statistics, and though this is a metropolitan based index it can be used as a guide when considering any proposed rates levied.

Local Government Cost Index (LGCI)

The LGCI forecast is that while both the LGCI & CPI are trending downwards, State debt and the State's poor financial position remains the biggest concern in the WA economy. The report advises local governments to be prepared for the possibility of changes to State funding, or cost shifting as programmes and services are cut or reduced.

The latest forecast of changes to cost components within the LGCI, produced by WALGA (November 2017), shows a forecast increase of 2.1% for 2018/2019. Whilst CPI will have an impact on local governments cost base, there are other elements effecting the direction of price change that are captured within the LGCI. Local government is not immune to State Government cost shifting. Unavoidable costs are passed onto local governments which are often confirmed in the late stages of the budget planning process. The LGCI index grew by 0.4% in December 2017, to stand 1.5% higher over the year. In annual terms, this is the largest increase in the index since September 2014. The primary driver of growth in the index in December was electricity, which increased by 7.1% in annual terms as new regulated tariffs came into effect for the 2017/18 financial year. Street lighting costs were also up by 2.8% over the year. Road and bridge construction costs also increased during December, rising by 1.2% compared to a year earlier – the largest increase in four years. Machinery and equipment (2.9%), and wages (1.3%) also added to growth in the index over the year to December 2017. The fuel cost impact is much broader than just fleet & machinery running costs as it impacts on the cost of roadworks (which rely on bituminous products).

Long Term Financial Plan and Deviations

The long term Financial Plan applied a rate increase of 6% per annum for the first 5 years (2013/4 – 2018/9) and 3.5% per annum for the remaining 5 years (2019/20 – 2024/5).

Below are the projections from the Shire's Long Term Financial Plan comparing projected rate income against the budgeted incomes:

	Plan	Actual
2015/2016	\$2.88M	\$2.82M
2016/2017	\$3.049M	\$2.59M
2017/2018	\$3.232M	\$2.62M
2018/2019	\$3.346	

Whilst acknowledging the projected incomes are just that, projected and based on a variety of other factors, they do demonstrate that other than 2013/14 there has been less income received than that projected to meet the Shire's future projects and maintenance programmes. The LTFP will be reviewed in the coming weeks, which will take into consideration Council's intentions to reduce operational costs where possible and minimise capital costs to those that are essential, keeping rates to a reasonable level. Council has deviated from the projected incomes in consideration of challenging times in both the agriculture and mining industries.

Budget considerations

Council has determined its required rates yield after reviewing all revenue sources, expenditure and efficiency measures as part of its budget deliberations. The Rate in the Dollar applied to the valuations to determine property rates has been increased by 2.0% to reflect Council's objective of raising a total of \$2.87 million in rates. This will ensure an equitable distribution of the required rates yield from one year to the next consistent with Council's approach in previous years. The rate yield of \$2.87 million is below the revenue requirements of Council's Long Term Financial Plan (LTFP) of \$3.35 million for the 2018/19 financial year due to a reduction in overall expenditure and provides for Capital Works and Programs which includes:

- Stage two of the Perenjori pavilion
- Caron Dam – roofing repairs
- Plant Replacement
- Road reseal/Gravel re-sheeting program
- Waste Management – transfer station
- Town revitalisation - continuation

Council has reviewed its expenditure and considered efficiency measures as part of its budget deliberations. The following actions have been undertaken:

Efficiency Measures: -

- reviewed the need for and remuneration of each position as vacancies arise;
- Reduced overall wage costs and employee numbers;
- disposed of surplus staff housing stock;

- tendered for waste services with an overall reduction in costs;
- reduced planned plant replacement to essentials
- conducted several internal audits of governance and legislative compliance;
- Insourcing mining road maintenance works
- Establishment of a transfer station for Latham
- progress of Asset management
- Commencement of service review process

Service Improvements:

- improved local road and footpath network and associated infrastructure
- completion of Trotty park
- RSL memorial improved
- wifi at the Caravan Park
- extended activities and hours at the Aquatic centre
- supported paid employee for visitor centre
- continue townscape works and beautification
- responsibility for maintenance of new roads
- HR support for all staff

Discounts

The Shire of Perenjori chooses to continue to offer discounts to all rate payers who pay their rates in a lump sum by the first instalment date. Council reduced this discount for the 2016/17 financial year disposing of a further 5% discount which was in place to further assist rate payers.

The discount rate applied is only a few points more than the prevailing bank interest rates for personal deposits. The discount rate is sufficient to encourage the early payment of rates by ratepayers rather than them banking surplus funds for the interest to be gained.

As a more remote area of the Eastern and Northern Wheatbelt the annual return on farming is highly variable reliant as it is on highly variable rainfall from year to year. Council understands rural landholders have to plan as best they can for years of very little rain and very little income (setting aside other natural calamities such as frost, floods, fire, plant disease, and late or early rains). The relationships of rural landholders with the banks are so critical that the banks are often actively involved in farm management issues - particularly where bank overdrafts are required in order to get a farm household through from one year to the next.

Currently bank overdraft rates for agricultural business range from 7.5% to 10% and can be significantly higher when personal banking interest rates are higher.

It is against this backdrop that the Shire continues to offer rate discounts sufficiently large enough to draw farm income away from the service of a bank overdraft of between 7.5% and 10% for many of our rural landholders. The 10% discount rate does just that with two thirds of our rural landholders regularly paying their rates by the due date.

Council therefore believes that far from the discount rate of 10% having an unpredictable effect on the Shire's projected income, it does just the opposite.

Rates proposed

The differential general rates for UV and their associated minimums budgeted for 2018/19 were:

RATE CATEGORY	BASIS	2018/19 RATE (cents in the dollar)	2018/19 MINIMUM	2018/19 Rates	2018/19 Minimum Rates	% Rates Total
Agriculture	UV	1.9552	342	1,836,642	3,420	63%
Mining	UV	35.5711	342	680,923	5,130	24%

The following table provides the modelling with a new rate for exploration at two different rates:

Differential General Rates	Rate in \$ 2016/2017	Actual Income 2016/2017	Rate in \$ 2017/2018	Actual Income 2017/2018	0% Increase		2% Increase		Exploration R\$ = 25.0000		Exploration R\$ = 30.0000	
					Rate in \$	Projected Income	Rate in \$	Projected Income	Rate in \$	Projected Income	Rate in \$	Projected Income
UV Rural	2.0024	\$ 1,717,531	1.9169	\$ 1,796,084	1.9169	\$ 1,802,151	1.9552	\$ 1,838,158	1.9552	\$ 1,838,158	1.9552	\$ 1,838,158
UV Mining	34.3112	\$ 622,292	34.8736	\$ 643,708	34.8736	\$ 667,645	35.5711	\$ 680,998	35.5711	\$ 631,401	35.5711	\$ 631,401
GRV Townsites	7.9114	\$ 88,570	7.9500	\$ 99,538	7.9500	\$ 99,538	8.1090	\$ 101,529	8.1090	\$ 101,529	8.1090	\$ 101,529
GRV Mining	7.9114	\$ 342,091	7.9500	\$ 249,948	7.9500	\$ 249,948	8.1090	\$ 254,947	8.1090	\$ 254,947	8.1090	\$ 254,947
Exploration	NEW								25.0000	\$ 18,568	30.0000	\$ 23,058
Minimum Rates												
UV Rural	319	\$ 3,509	335	\$ 3,350	335	\$ 3,350	342	\$ 3,420	342	\$ 3,420	342	\$ 3,420
UV Mining	319	\$ 9,251	335	\$ 7,035	335	\$ 5,360	342	\$ 5,472	342	\$ 1,368	342	\$ 1,368
GRV Townsites	319	\$ 11,484	335	\$ 15,745	335	\$ 11,725	342	\$ 11,970	342	\$ 11,970	342	\$ 11,970
GRV Mining	319	\$ -	335	\$ 335	335	\$ 335	342	\$ 342	342	\$ 342	342	\$ 342
Exploration	NEW								342	\$ 5,472	342	\$ 4,788
Income Before Discount		\$ 2,794,728		\$ 2,815,743		\$ 2,840,052		\$ 2,896,836		\$ 2,867,174		\$ 2,870,981
Discounts are approximately \$200,000 - \$220,000 per annum												
Estimated Income After Discount		\$ 2,574,728		\$ 2,595,743		\$ 2,620,052		\$ 2,676,836		\$ 2,647,174		\$ 2,650,981
Total Mining						\$ 673,005		\$ 686,470		\$ 656,808		\$ 660,615

The table below shows that the UV mining income would decrease if a rate of 25.0 cents in the dollar increase was adopted and by adding in the new income from a proposed new exploration rate what the final decrease would be:

	2% increase without Exploration rate	2% Increase with Exploration rate	Difference	Income from Exploration rate	Income from minimums	Total income from Exploration rate & Minimums	Difference when adding in new income to decreased amounts
UV Mining	680,998	631,401	-49,597	18568	5472	24,040	-29,661
UV Minimums	5472	1368	-4104				

Statutory Environment

Part 6 — Financial management, Division 2 — Annual budget, Subdivision 2 — Categories of rates and service charges

Policy Implications

Nil

Financial Implications

The method and level of rating adopted by Council will have a significant impact on the draft 2018/19 budget. The recommended rates in the dollar are based on an overall rate increase of 2%. Should Council wish to introduce a lower rate for UV exploration and still require the same amount of income then an increase in one or more of the other rates and/or minimums will be required.

Strategic Implications

Area 2: Industry and Business Development – Our Economy

Goal: Fostering and maximising growth across the economy, embracing opportunities for diversifying and strengthening our economic base.

Risk Management

Risk Statement	Level of Risk	Risk Mitigation Strategy
The preparation for applying differential rates and acquiring Ministerial approval is a time limited process.	Low	Depending on the level of rate increase in the differential rate, the Minister may or may not approve a proposed increase.
Council needs to determine its differential rates to enable advertising to commence as soon as possible and to assist with getting rate notices out early.		Careful consideration of the increase, ensuring a sound argument for an increase and a sound budget process will contribute to approval.
There is a risk that a higher than usual rate increase will be rejected by the Minister for differential rates.	Medium	
There is a risk that a rejection of an exploration rate may be considered unfavourably by the Minister.	Medium	Consideration by Council for a lower rate with reasons justifying a for or against.

Consultation

Department Local Government
Rates consultant
MCDS

Comment

The calculation of the various rate increases in this document are based on the property valuations that are current (2018/19) and are calculated on a percentage increase on the current rate in the dollar and the current category of income. The actual income calculated in this document is indicative as the final actual income will change due to updated valuations, ongoing changes in UV valuations, disposal and creation of new mining leases, and from more specific calculations made by the Synergy rates system based on what the rating data was at the 1st July 2018.

Voting Requirements – Simple Majority

Officer Recommendation – Item 18078.3.2

That Council:

1. Amends the Objects and Reasons 2018/19 as presented,
2. Further to the consideration of any objections, seeks Ministerial approval under Section 6.33(3) of the Local Government Act to impose a differential rate on the unimproved value of mining tenements that is more than twice the lowest unimproved value rate on rural lands within the shire.
3. Approves the annual rates with a 2% increase above 2018/19 and the inclusion of a new rate for UV exploration properties as follows:

UV Rural	=	1.9552 cents in the dollar
UV Mining	=	35.5711 cents in the dollar
GRV Townsites	=	8.1090 cents in the dollar
GRV Mining	=	8.1090 cents in the dollar
UV Exploration	=	25.0000 cents in the dollar

Minimum rates

UV Rural	=	\$342
UV Mining	=	\$342
GRV Townsites	=	\$342
GRV Mining	=	\$342
UV Exploration	=	\$342

Council Resolution – Item 18078.3.2

Moved: Cr J Cunningham

Seconded: Cr J Hirsch

That Council:

1. Amends the Objects and Reasons 2018/19 as presented,
2. Further to the consideration of any objections, seeks Ministerial approval under Section 6.33(3) of the Local Government Act to impose a differential rate on the unimproved value of mining tenements that is more than twice the lowest unimproved value rate on rural lands within the shire.
3. Approves the annual rates with a 2% increase above 2018/19 and the inclusion of a new rate for UV exploration properties as follows:

UV Rural	=	1.9552 cents in the dollar
UV Mining	=	35.5711 cents in the dollar
GRV Townsites	=	8.1090 cents in the dollar
GRV Mining	=	8.1090 cents in the dollar
UV Exploration	=	25.0000 cents in the dollar

Minimum rates

UV Rural	=	\$342
UV Mining	=	\$342
GRV Townsites	=	\$342
GRV Mining	=	\$342
UV Exploration	=	\$342

Carried: 9/0

18078.2 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**18078.3 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION****18078.4 MATTERS BEHIND CLOSED DOORS**

Cr L Butler asked the public to leave the chambers due to going behind closed doors to discuss confidential matters. J. Moulden, P. Moulden and J. Spencer left the meeting at 6.11 pm and did not return.

Council Motion – Item 18068.4

Moved: Cr L Smith

Seconded: Cr R Spencer

That Council accepts to move behind closed to doors to discuss confidential Items 18078.4.1, 18078.4.2 and Confidential Late Item 18078.3.1.

Carried: 9/0

K. Markham left the meeting at 6.45 pm and did not return.

18078.3.1 CONFIDENTIAL LATE ITEM – ACTING CEO

APPLICANT:	SHIRE OF PERENJORI
FILE:	PER 24
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	ALI MILLS – CEO
RESPONSIBLE OFFICER:	ALI MILLS – CEO
REPORT DATE:	24TH JULY 2018
ATTACHMENTS	NIL

Voting Requirements – Simple Majority

Officers Recommendation – Item 18078.3.1

That Council accepts the confidential action of schedule.

Council Resolution – Item 18078.3.1

Moved: Cr L Smith **Seconded: Cr R Spencer**
That Council accepts the confidential action of schedule.
Carried: 9/0

Cr L Spencer declared a financial interest in Confidential item 18078.4.1 due to a relative applying for the tender and her son working for them occasionally. Cr R Spencer left the room and did not partake in the discussion or voting of item 18078.4.1

Cr L Butler declared a impartiality interest in Confidential item 18078.4.1 due to a contractor being his neighbour. Cr L Butler remained in the room and participated in the discussion and voting of them item.

18078.4.1 CONFIDENTIAL ITEM - RFT 18-08 PANEL OF PER- QUALIFIED SUPPLIERS FOR THE PROVISION OF PLANT & EQUIPMENT FOR OCCASIONAL HIRE

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0595
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	KEN MARKHAM- MANAGER INFRASTRUCTURE SERVICES
RESPONSIBLE OFFICER:	ALI MILLS – CHIEF EXECUTIVE OFFICER
REPORT DATE:	24TH JULY 2018
ATTACHMENTS	RECOMMENDATION REPORT

Voting Requirements – Simple Majority

Officer Recommendation – Item 18078.4.1

That Council accepts the confidential schedule of action.

Council Resolution – Item 18078.4.1

Moved: Cr P Waterhouse

Seconded: Cr L Smith

That Council accepts the confidential schedule of action.

Carried: 8/0

18078.4.2 CONFIDENTIAL ITEM - RECRUITMENT – CEO

APPLICANT: SHIRE OF PERENJORI

FILE: NIL

DISCLOSURE OF INTEREST: NIL

AUTHOR: ALI MILLS - CEO

RESPONSIBLE OFFICER: ALI MILLS - CEO

REPORT DATE: 24TH JULY 2018

ATTACHMENTS: QUOTES

Voting Requirements – Simple Majority**Officer Recommendation – Item 18078.4.2**

That Council accepts the confidential schedule of action.

Council Resolution – Item 18078.4.2

Moved: Cr R Spencer

Seconded: Cr L Smith

That Council accepts the confidential schedule of action option 1 of the recommendation.

Carried: 4/5 the motion was lost

Council Resolution – Item 18078.4.2

Moved: Cr G Reid

Seconded: Cr L Smith

That Council accepts the confidential schedule of action option 2 of the recommendation.

Carried: 8/1

18078.5 DATE OF NEXT MEETING

The date of the next Council meeting will be held on Thursday 16th August 2018 commencing at 3.00 pm.

18078.6 CLOSUREAL

Cr L Butler declared the meeting closed at 6.47 pm.