



Shire of
Perenjori
Embrace Opportunity

Shire of Perenjori – Ordinary Council Meeting

AGENDA

Thursday 23 July 2026



NOTICE OF AN ORDINARY COUNCIL MEETING

Dear Council Member,

The next Ordinary Meeting of the Shire of Perenjori will be held on Thursday, 27 August 2026 in the Shire of Perenjori Council Chambers, Perenjori WA 6620, commencing at 3.00 pm.

A handwritten signature in black ink, appearing to read 'C. Strugnell', is positioned above the printed name.

Clinton Strugnell

CHIEF EXECUTIVE OFFICER

Date: 23 July 2026

Table of Contents

1.	Declaration of Opening/Acknowledgement of Traditional Custodians/Audio Recording:.....	5
2.	Opening Prayer/Acknowledgement of Pioneers:	5
3.	Disclaimer Reading:.....	5
4.	Record of Attendance/Apologies/Leave of Absence:	5
	4.1 ATTENDANCE:.....	5
5.	Public Question Time:	6
	5.1 RESPONSE TO QUESTIONS TAKEN ON NOTICE:	6
	5.2 QUESTIONS WITHOUT NOTICE:	6
6.	Applications for Leave of Absence:	6
	6.1 APPLICATION/S FOR LEAVE OF ABSENCE:.....	6
7.	Confirmation of Minutes of Previous Meetings:.....	6
	7.1 ORDINARY COUNCIL MEETING HELD ON 25 JUNE 2026	6
8.	Announcements by Presiding Member Without Discussion:.....	6
9.	Petitions/Deputations/Presentations:.....	6
10.	Announcements of Matters for Which Meeting May Be Closed:	6
11.	Declaration of Interest:	6
12.	Finance:.....	7
	12.1 MONTHLY FINANCIAL REPORT – JUNE 2026.....	7
	12.2 SCHEDULE OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2026	9
	12.3 ADOPTION OF 2026/2027 STATUTORY BUDGET	10
13.	Community Development and Services:	15
	13.1 WILDFLOWER COUNTRY INCORPORATED	15
	13.2 PUBLIC HEALTH PLAN	17
15.	Governance:	20
	15.1 TERRA MINING PTY LTD – ROAD USER AGREEMENT	20
	15.2 STATUS REPORT OF COUNCIL DECISIONS – JUNE 2026	22
	15.3 QUARTERLY REPORT – COUNCIL PLAN	24
	15.4 ANNUAL APPOINTMENT OF BUSH FIRE OFFICERS & FIREBREAK NOTICE 2026-27	26
	15.5 FREEDOM OF INFORMATION STATEMENT 2026/27	29
16.	Confidential Reports:	31
18.	Reports of Committees and Members:	31
19.	Motions of Which Previous Notice Has Been Given:	31
20.	Notice of Motions:	31
21.	New Business of an Urgent Nature Admitted by Council:.....	31
22.	Closure of Meeting:	31
23.	Next Meeting:.....	31

Council Roles

Advocacy:

When Council advocates on its own behalf or on behalf of its community to another level of government / body / agency.

Executive/Strategic:

The substantial direction setting and oversight role of the Council e.g. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Legislative:

Includes adopting local laws, town planning schemes and policies.

Review:

When Council reviews decisions made by Officers.

Quasi-Judicial:

When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.

Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g.: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

Disclaimer

"Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

Shire of Perenjori

Agenda for the Shire of Perenjori Ordinary Meeting of Council to be held on Thursday, 23 July 2026 in the Shire of Perenjori Council Chambers, Perenjori WA 6620, commencing at 3.00 pm.

1. Declaration of Opening/Acknowledgement of Traditional Custodians/Audio Recording:

The Shire President to declare the meeting open and welcome those in attendance.

In accordance with r.14I of the *Local Government (Administration) Regulations 1996*, this meeting will be recorded and made publicly available on the Shire's website, with publication of meeting minutes.

Acknowledgement of Traditional Custodians: -

As per the Shire of Perenjori Policy (Nº 1021) we wish to acknowledge the traditional owners of the land upon which the Shire of Perenjori is situated and to demonstrate respect for the original custodians.

I respectfully acknowledge the past and present traditional owners of the land on which we are meeting, the Badimia people. It is a privilege to be standing on Badimia country.

2. Opening Prayer/Acknowledgement of Pioneers:

The Shire President to read the opening prayer.

Acknowledgement of Pioneers;

I acknowledge the pioneers who settled this country, developed the land and turned it into the productive country we know today.

3. Disclaimer Reading:

As printed.

4. Record of Attendance/Apologies/Leave of Absence:

4.1 ATTENDANCE:

Elected Members:

Staff:

Distinguished Visitors:

Members of the Public:

Leave of Absence:

Apologies:

5. Public Question Time:

5.1 RESPONSE TO QUESTIONS TAKEN ON NOTICE:

Insert Response

5.2 QUESTIONS WITHOUT NOTICE:

Insert Question

6. Applications for Leave of Absence:

6.1 APPLICATION/S FOR LEAVE OF ABSENCE:

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That _____ be granted leave of absence for the meeting of _____

Motion put and carried / lost

For:

Against:

7. Confirmation of Minutes of Previous Meetings:

7.1 ORDINARY COUNCIL MEETING HELD ON 25 JUNE 2026

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That the Minutes of the Ordinary Meeting of Council held on 25 June 2026, be confirmed as true and correct subject to no / the following corrections.

Motion put and carried / lost

For:

Against:

[Next Item](#)

8. Announcements by Presiding Member Without Discussion:

9. Petitions/Deputations/Presentations:

10. Announcements of Matters for Which Meeting May Be Closed:

11. Declaration of Interest:

“Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.”

12. Finance:

12.1 MONTHLY FINANCIAL REPORT – JUNE 2026

Applicant:	Shire of Perenjori
File:	ADM 0082
Date:	23 July 2026
Disclosure of Interest:	
Voting Requirements:	Simple Majority
Author:	Ally Bryant – Finance Manager
Responsible Officer:	Clinton Strugnell - Chief Executive Officer
Attachments:	12.1.1 Monthly Statement of Financial Activity for June 2026

Summary

This item recommends that Council receives the Financial Activity Statements for the periods ending 30 June 2026.

Background

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare a Monthly Statement of Financial Activity.

Recent changes to the Regulations require a focus on reporting and variance analysis by nature and type rather than by program. The Shire's reports have historically been prepared by both nature and type and program with the variance analysis done by program. All reports for 2025-26 to date have been prepared by both nature and type and program, but with the variance analysis being done by nature and type in compliance with the revised Regulations.

Statutory Environment

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare a Monthly Statement of Financial Activity.

Policy Implications

Nil

Consultation

Nil

Financial Implications

Shown in the attached data.

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

Strategic Objectives

4.6. The organisation, assets and finances of the Shire are managed responsibly

Officer Comment

The audited opening surplus for the 2025-26 financial year was \$3,010,531. As previously advised, this surplus is notionally deceiving as the State Government transferred 50% of its 2025-26 financial assistance grants (totalling \$1.570m) to the Shire in June 2025.

Operating revenue YTD is \$10,784,568 over budget by \$3,323,370

Operating expenditure YTD is \$11,313,677 under budget by \$1,106,278

Key variances between the YTD budget and actuals are explained in the attached report on pages 2-3.

It is to be noted that the June financials are not yet completed as depreciation, allocations and accruals have not yet been finalised for the end of financial year. June financials remain open until the finalisation of the year end audit.

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That the Monthly Financial Report to 30 June 2026 as attached be received.

Motion put and carried / lost

For:

Against:

[Next Item](#)

SHIRE OF PERENJORI

MONTHLY FINANCIAL REPORT

**(Containing the required statement of financial activity and statement of financial position)
For The Period Ended 30 June 2026**

***LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996***

TABLE OF CONTENTS

Statements required by regulation

Statement of Financial Activity and Explanation of Material Variances	2
Statement of Comprehensive Income by Reporting Program	4
Statement of Financial Position	5
Note 1 Basis of Preparation	6
Note 2 Statement of Financial Activity Information	7

SHIRE OF PERENJORI
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2026

	Supplemental Information	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var. Explanation of Variance
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	10	3,691,537	3,691,537	3,712,791	21,254	0.58%	▲ Increase in annual revenue due to interim rates
Grants, subsidies and contributions	13	1,866,520	1,866,520	4,528,240	2,661,720	142.60%	▲ Increase in annual revenue due to FAGS early payment
Fees and charges		1,092,821	1,092,821	1,437,000	344,179	31.49%	▲ Caravan Park up by 183k, Standpipe Water up by 176k
Interest revenue		150,150	150,150	240,481	90,331	60.16%	▲ Increase in annual revenue due higher interest received
Other revenue		600,015	600,015	572,347	(27,668)	(4.61%)	▼ CESM reimbursements not claimed for last quarter at time of reports
Profit on asset disposals	6	70,155	70,155	303,709	233,554	332.91%	▲ Higher profit due to sale of houses
		7,471,198	7,471,198	10,794,568	3,323,370	44.48%	
Expenditure from operating activities							
Employee costs		(3,699,181)	(3,699,181)	(3,174,777)	524,404	14.18%	▲ Decrease in expenses
Materials and contracts		(2,793,206)	(2,793,206)	(2,397,195)	396,011	14.18%	▲ Decrease in expenses
Utility charges		(421,673)	(421,673)	(609,855)	(188,182)	(44.63%)	▼ Standpipe water and Supermarket Electricity higher than budgeted
Depreciation		(4,776,260)	(4,776,260)	(4,374,934)	401,326	8.40%	▲ Depreciation not ran for June at time of reports
Finance costs		(183,462)	(183,462)	(183,206)	256	0.14%	
Insurance		(224,640)	(224,640)	(226,492)	(1,852)	(0.82%)	
Other expenditure		(212,430)	(212,430)	(218,802)	(6,372)	(3.00%)	
Loss on asset disposals	6	(109,103)	(109,103)	(128,416)	(19,313)	(17.70%)	▼ Higher loss due to actual proceeds at auction on plant
		(12,419,955)	(12,419,955)	(11,313,677)	1,106,278	8.91%	
Non-cash amounts excluded from operating activities	ote 2(i)	4,815,208	4,815,208	4,199,641	(615,567)	(12.78%)	▼ Depreciation not ran for June at time of reports
Amount attributable to operating activities		(133,549)	(133,549)	3,680,532	3,814,081	2855.94%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	14	2,938,872	2,938,872	2,445,217	(493,655)	(16.80%)	▼ Grant not sourced for swimming pool 177k under funding in RRG 113k still to invoice 72k
Proceeds from disposal of assets	6	321,203	321,203	967,996	646,793	201.37%	▲ Sale of Houses increased proceeds
		3,260,075	3,260,075	3,413,213	153,138	4.70%	
Outflows from investing activities							
Payments for property, plant and equipment	5	(1,708,097)	(1,708,097)	(1,461,232)	246,865	14.45%	▲ Refer to note 5
Payments for construction of infrastructure	5	(4,279,231)	(4,279,231)	(3,318,849)	960,382	22.44%	▲ Refer to note 5
		(5,987,328)	(5,987,328)	(4,780,081)	1,207,247	20.16%	
Amount attributable to investing activities		(2,727,253)	(2,727,253)	(1,366,869)	1,360,384	49.88%	

SHIRE OF PERENJORI
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2026

	Supplemental Information	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.	Explanation of Variance
FINANCING ACTIVITIES								
Inflows from financing activities								
Transfer from reserves	4	884,223	884,223	448,898	(435,325)	(49.23%)	▼	See note 4
		884,223	884,223	448,898	(435,325)	(49.23%)		
Outflows from financing activities								
Repayment of borrowings	11	(130,693)	(130,693)	(130,693)	0	0.00%		
Transfer to reserves	4	(960,778)	(960,778)	(1,662,782)	(702,004)	(73.07%)	▼	See note 4
		(1,091,471)	(1,091,471)	(1,793,475)	(702,004)	(64.32%)		
Amount attributable to financing activities		(207,248)	(207,248)	(1,344,577)	(1,137,329)	(548.78%)		
MOVEMENT IN SURPLUS OR DEFICIT								
Surplus or deficit at the start of the financial year		3,010,531	3,010,531	3,010,531	0	0.00%		
Amount attributable to operating activities		(133,549)	(133,549)	3,680,532	3,814,081	2855.94%	▲	
Amount attributable to investing activities		(2,727,253)	(2,727,253)	(1,366,869)	1,360,384	49.88%	▲	
Amount attributable to financing activities		(207,248)	(207,248)	(1,344,577)	(1,137,329)	(548.78%)	▼	
Surplus or deficit after imposition of general rates		(57,519)	(57,519)	3,979,624	4,037,143		▲	

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF PERENJORI
STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM
FOR THE PERIOD ENDED 30 JUNE 2026

	Ref Note	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b) \$	Variance* % ((c) - (b))/(b) %
OPERATING ACTIVITIES						
Income excluding grants, subsidies and contributions						
Governance	10	7,200	7,200	218,010	210,810	2927.92%
General purpose funding - other		3,991,099	3,991,099	4,111,599	120,500	3.02%
Law, order and public safety	13	208,286	208,286	140,917	(67,369)	(32.34%)
Health		724	724	855	131	18.09%
Housing		347,813	347,813	318,182	(29,631)	(8.52%)
Community amenities		69,998	69,998	114,631	44,633	63.76%
Recreation and culture	6	73,650	207,346	58,552	(148,794)	(71.76%)
Transport		148,010	77,855	959,126	881,271	1131.94%
Economic services		667,520	667,520	1,142,295	474,775	71.13%
Other property and services		160,033	160,033	166,717	6,684	4.18%
		5,659,039	5,754,168	7,232,164	1,477,996	25.69%
Grants, subsidies and contributions						
Governance		0	0	5,524	5,524	0.00%
General purpose funding - other		1,473,870	1,473,870	4,164,817	2,690,947	182.58%
Law, order and public safety		88,294	88,294	87,904	(390)	(0.44%)
Health		0	0	0	0	0.00%
Education and welfare		15,794	0	15,794	15,794	0.00%
Housing		87,870	87,870	87,870	0	0.00%
Community amenities		17,759	17,759	19,759	2,000	11.26%
Recreation and culture		382,862	249,166	160,816	(88,350)	(35.46%)
Transport		2,738,943	2,738,943	2,430,972	(307,971)	(11.24%)
Economic services		0	0	0	0	0.00%
Other property and services		0	0	0	0	0.00%
		4,805,392	4,655,902	6,973,456	2,317,554	49.78%
Expenditure from operating activities (including depreciation)						
Governance		(639,762)	(639,762)	(462,116)	177,646	27.77%
General purpose funding		(196,670)	(196,670)	(178,801)	17,869	9.09%
Law, order and public safety		(511,534)	(511,534)	(472,325)	39,209	7.66%
Health		(263,067)	(263,067)	(233,647)	29,420	11.18%
Education and welfare		(151,363)	(151,363)	(142,519)	8,844	5.84%
Housing		(596,586)	(596,586)	(615,128)	(18,542)	(3.11%)
Community amenities		(966,721)	(966,721)	(890,668)	76,053	7.87%
Recreation and culture		(1,950,570)	(1,950,570)	(1,706,742)	243,828	12.50%
Transport		(5,444,254)	(5,444,254)	(4,821,661)	622,593	11.44%
Economic services	6	(1,433,721)	(1,433,721)	(1,505,930)	(72,209)	(5.04%)
Other property and services		(265,707)	(265,707)	(284,141)	(18,434)	(6.94%)
		(12,419,955)	(12,419,955)	(11,313,678)	1,106,277	8.91%

SHIRE OF PERENJORI
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 30 JUNE 2026

	Supplementary Information	30 June 2026	30 June 2025
		\$	\$
CURRENT ASSETS			
Cash and cash equivalents	3	7,884,736	6,029,770
Trade and other receivables		384,556	344,756
Inventories	8	17,715	62,116
TOTAL CURRENT ASSETS		8,287,007	6,436,642
NON-CURRENT ASSETS			
Other financial assets		79,620	79,620
Inventories		104,000	104,000
Property, plant and equipment		27,272,918	26,968,562
Infrastructure		147,122,661	147,297,641
TOTAL NON-CURRENT ASSETS		174,579,199	174,449,823
TOTAL ASSETS		182,866,206	180,886,465
CURRENT LIABILITIES			
Trade and other payables	9	473,504	801,100
Other liabilities	12	151,914	156,929
Borrowings	11	0	130,693
Employee related provisions	12	282,237	282,237
TOTAL CURRENT LIABILITIES		907,655	1,370,959
NON-CURRENT LIABILITIES			
Borrowings	11	3,037,901	3,037,901
Employee related provisions		90,350	90,350
TOTAL NON-CURRENT LIABILITIES		3,128,251	3,128,251
TOTAL LIABILITIES		4,035,906	4,499,210
NET ASSETS		178,830,300	176,387,255
EQUITY			
Retained surplus		27,171,376	25,942,216
Reserve accounts	4	3,681,967	2,468,082
Revaluation surplus		147,976,957	147,976,957
TOTAL EQUITY		178,830,300	176,387,255

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2026

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 15 to these financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2025-26 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 May 2026

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2026

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

		Adopted Budget Closing	Last Year Closing	Year to Date
	Information	30 June 2026	30 June 2025	30 June 2026
(a) Net current assets used in the Statement of Financial Activity				
Current assets		\$	\$	\$
Cash and cash equivalents	3	2,802,794	6,029,770	7,884,736
Trade and other receivables		338,633	344,756	384,556
Inventories	8	62,116	62,116	17,715
		3,203,543	6,436,642	8,287,007
Less: current liabilities				
Trade and other payables	9	(536,609)	(801,100)	(473,504)
Other liabilities	12	(168,780)	(156,929)	(151,914)
Borrowings	11	(130,693)	(130,693)	0
Employee related provisions	12	(282,237)	(282,237)	(282,237)
Other provisions	12	(11,036)	0	0
		(1,129,355)	(1,370,959)	(907,655)
Net current assets		2,074,188	5,065,683	7,379,352
Less: Total adjustments to net current assets	note 2(i)	(2,131,707)	(2,055,152)	(3,399,729)
Closing funding surplus / (deficit)		(57,519)	3,010,531	3,979,623

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

		Adopted Budget	YTD Budget (a)	YTD Actual (b)
		\$	\$	\$
Non-cash amounts excluded from operating activities				
Adjustments to operating activities				
Less: Profit on asset disposals	6	(70,155)	(70,155)	(303,709)
Add: Loss on asset disposals	6	109,103	109,103	128,416
Add: Depreciation		4,776,260	4,776,260	4,374,934
Total non-cash amounts excluded from operating activities		4,815,208	4,815,208	4,199,641

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Closing	Last Year Closing	Year to Date
		30-Jun-26	30 June 2025	30 June 2026
		\$	\$	\$
Adjustments to net current assets				
Less: Reserve accounts	4	(2,544,637)	(2,468,082)	(3,681,966)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of borrowings	11	130,693	130,693	0
- Current portion of employee benefit provisions	4	282,237	282,237	282,237
Total adjustments to net current assets	note 2(i)	(2,131,707)	(2,055,152)	(3,399,729)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF PERENJORI
SUPPLEMENTARY INFORMATION
TABLE OF CONTENTS

1	Key Information	9
2	Key Information - Graphical	10
3	Cash and Financial Assets	11
4	Reserve Accounts	12
5	Capital Acquisitions	13
6	Asset Disposals	15
7	Receivables	16
8	Other Current Assets	17
9	Payables	18
10	Rate Revenue	19
11	Borrowings	20
12	Other Current Liabilities	21
13	Grants & Contributions	22
14	Capital Grants	23
16	Budget Review	24

SHIRE OF PERENJORI
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2026

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$3.01 M	\$3.01 M	\$3.01 M	\$0.00 M
Closing	(\$0.06 M)	(\$0.06 M)	\$3.98 M	\$4.04 M
Refer to Statement of Financial Activity				

Cash and cash equivalents		
	\$7.88 M	% of total
Unrestricted Cash	\$4.20 M	53.3%
Restricted Cash	\$3.68 M	46.7%
Refer to 3 - Cash and Financial Assets		

Payables		
	\$0.47 M	% Outstanding
Trade Payables	\$0.31 M	
0 to 30 Days		96.5%
Over 30 Days		3.5%
Over 90 Days		0.1%
Refer to 9 - Payables		

Receivables		
	\$0.32 M	% Collected
Rates Receivable	\$0.07 M	98.3%
Trade Receivable	\$0.32 M	% Outstanding
Over 30 Days		29.6%
Over 90 Days		11.1%
Refer to 7 - Receivables		

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.13 M)	(\$0.13 M)	\$3.68 M	\$3.81 M
Refer to Statement of Financial Activity			

Rates Revenue		
YTD Actual	\$3.71 M	% Variance
YTD Budget	\$3.69 M	0.6%
Refer to 10 - Rate Revenue		

Grants and Contributions		
YTD Actual	\$4.55 M	% Variance
YTD Budget	\$1.84 M	147.0%
Refer to 13 - Grants and Contributions		

Fees and Charges		
YTD Actual	\$1.44 M	% Variance
YTD Budget	\$1.09 M	31.5%
Refer to Statement of Financial Activity		

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.73 M)	(\$2.73 M)	(\$1.37 M)	\$1.36 M
Refer to Statement of Financial Activity			

Proceeds on sale		
YTD Actual	\$0.97 M	%
Adopted Budget	\$0.32 M	201.4%
Refer to 6 - Disposal of Assets		

Asset Acquisition		
YTD Actual	\$3.32 M	% Spent
Adopted Budget	\$4.28 M	(22.4%)
Refer to 5 - Capital Acquisitions		

Capital Grants		
YTD Actual	\$2.45 M	% Received
Adopted Budget	\$2.94 M	(16.8%)
Refer to 5 - Capital Acquisitions		

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.21 M)	(\$0.21 M)	(\$1.34 M)	(\$1.14 M)
Refer to Statement of Financial Activity			

Borrowings	
Principal repayments	(\$0.13 M)
Interest expense	(\$0.18 M)
Principal due	\$3.04 M
Refer to 11 - Borrowings	

Reserves	
Reserves balance	\$3.68 M
Interest earned	\$0.10 M
Refer to 4 - Cash Reserves	

This information is to be read in conjunction with the accompanying Financial Statements and notes.

2 KEY INFORMATION - GRAPHICAL



SHIRE OF PERENJORI
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2026

3 CASH AND FINANCIAL ASSETS

Description	Classification	Total as per the Financial Statements			Actual Bank Balance	Institution	Interest Rate	Maturity Date
		Unrestricted	Restricted	Cash				
		\$	\$	\$	\$			
Cash on hand								
NAB Municipal Account	Cash and cash equivalents	2,860,988		2,860,988	3,087,149	Bank	0.00%	On Hand
Till Float	Cash and cash equivalents	150		150	150	Bank	0.00%	On Hand
NAB Municipal Telenet Saver Account	Cash and cash equivalents	1,341,631		1,341,631	1,347,610	Bank	1.35%	On Hand
Reserve Funds - Restricted Cash		0	3,681,967	3,681,967				
- Reserve Bank Account 4721	Cash and cash equivalents	0			3,201,095	Bank	3.50%	On Call
- Mt Gibson Mining Reserve Account 6682	Cash and cash equivalents	0			248,715	Bank	3.50%	On Call
Total		4,202,769	3,681,967	7,884,736	7,884,719			
Comprising								
Cash and cash equivalents		4,202,769	3,681,967	7,884,736	7,884,719			
		4,202,769	3,681,967	7,884,736	7,884,719			

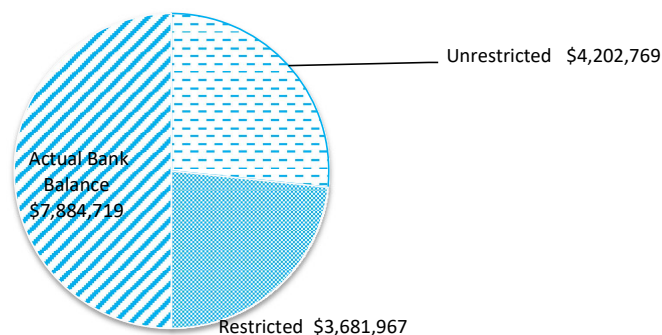
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



SHIRE OF PERENJORI
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2026

4 RESERVE ACCOUNTS

Reserve name	Budget Opening Balance	Budget Interest Earned	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance
	\$	\$	\$	\$	\$
Restricted by Council					
Leave reserve	56,117	1,007	0	(22,189)	34,935
Plant reserve	374,092	6,714	561,778	(130,000)	812,584
Refuse reserve	285,613	5,126	0	(50,000)	240,739
Swimming pool reserve	241,603	4,336	100,000	(323,334)	22,605
Road & rehabilitation reserve	37,437	672	0	0	38,109
Housing reserve	278,972	5,006	110,000	0	393,978
Mt Gibson infrastructure reserve	239,243	5,000	0	(175,275)	68,968
Tourism accommodation reserve	98,521	1,768	0	(40,000)	60,289
Water reserve	209,384	3,758	0	0	213,142
IT communication reserve	310,405	5,571	0	(113,425)	202,551
Community Infrastructure reserve	336,695	6,042	144,000	(30,000)	456,737
	2,468,082	45,000	915,778	(884,223)	2,544,637

Actual Opening Balance	Actual Interest Earned	Actual Transfers In (+)	Actual Transfers Out (-)	Actual YTD Closing Balance
\$	\$	\$	\$	\$
56,117	2,156	0	(22,189)	36,084
374,092	14,358	561,778	(130,000)	820,228
285,613	10,961	0	0	296,574
241,603	9,276	100,000	0	350,879
37,437	1,438	0	0	38,875
278,972	10,713	753,196	0	1,042,882
239,243	9,472	0	(153,284)	95,431
98,521	3,782	0	0	102,303
209,384	8,035	0	0	217,419
310,405	11,920	0	(113,425)	208,900
336,695	12,929	152,767	(30,000)	472,391
2,468,082	95,041	1,567,741	(448,898)	3,681,966

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land	20,000	20,000	10,000	(10,000)
Buildings	859,679	859,679	714,011	(145,668)
Furniture & equipment	53,425	53,425	53,425	0
Plant & equipment	774,993	774,993	683,796	(91,197)
Acquisition of property, plant and equipment	1,708,097	1,708,097	1,461,232	(246,865)
Roads	3,289,447	3,289,447	2,935,385	(354,062)
Footpaths	31,500	31,500	31,500	(0)
Other	958,284	958,284	351,965	(606,319)
Acquisition of infrastructure	4,279,231	4,279,231	3,318,849	(1,454,111)
Total capital acquisitions	5,987,328	5,987,328	4,780,081	(1,700,976)
Capital Acquisitions Funded By:				
Capital grants and contributions	2,938,872	2,938,872	2,445,217	(493,655)
Other (disposals & C/Fwd)	321,203	321,203	967,996	646,793
Reserve accounts				
Plant reserve	130,000	0	130,000	130,000
Refuse reserve	50,000	0	0	0
Swimming pool reserve	323,334	0	0	0
Mt Gibson infrastructure reserve	175,275	0	153,284	153,284
Tourism accommodation reserve	40,000	0	0	0
IT communication reserve	113,425	0	113,425	113,425
Community Infrastructure reserve	30,000	0	30,000	30,000
Contribution - operations	1,843,030	2,727,253	917,971	(1,809,282)
Capital funding total	5,987,328	5,987,328	4,780,081	(1,207,247)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

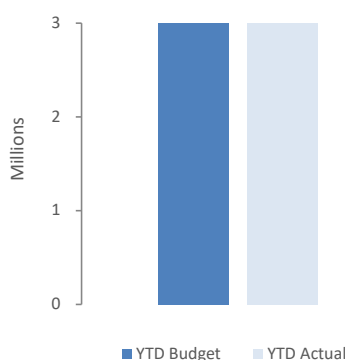
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



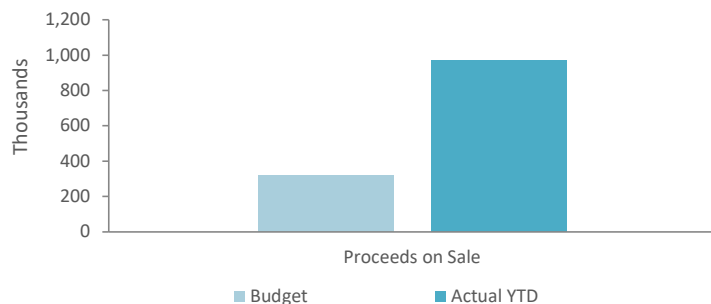
5 CAPITAL ACQUISITIONS - DETAILED

Job - Account	Job/Account Description	Asset Class	Type	Program	Original Budget	Amended Budget	YTD Budget	YTD Actual	YTD Actual Variance	Comments
BC30	Unit 2 and 3 137 Crossing St Flooring & Bathrooms	Buildings	Economic Services	Upgrade	40,000	40,000	40,000	6,107	33,893	
HC34	Units 11 A&B Livingstone Patios	Buildings	Housing	Upgrade	14,000	14,000	14,000	-	14,000	Carry Forward
HC35	4 John St Ensuite Renovation	Buildings	Housing	Upgrade	8,000	8,000	8,000	-	8,000	Cancelled
BC36	Depot Lean Too Shed and Dome Shelter	Buildings	Transport	New	33,000	33,000	33,000	34,166	(1,166)	Completed
BC31	Post Office mail room extension	Buildings	Community Amenities	Upgrade	15,000	15,000	15,000	13,800	1,200	Completed
BC32	Latham Community Centre Amenities upgrade	Buildings	Recreation and Culture	Upgrade	70,000	101,643	101,643	101,643	(0)	Completed
I015	Water Bore and Tank DFES CWSP Funded	Infrastructure - Other	Law, Order & Public Saf	New	57,990	67,054	67,054	67,054	(0)	Completed
BC33	Disabled Access Pavilion	Buildings	Recreation and Culture	Upgrade	8,000	8,000	8,000	-	8,000	Carry Forward
BC34	Sports Club House Renovations	Buildings	Recreation and Culture	Upgrade	60,000	60,000	60,000	60,412	(412)	Completed
BC35	Gym Access Control System	Buildings	Recreation and Culture	Upgrade	9,000	9,000	9,000	8,879	121	Completed
I014	Swimming Pool Liner and Bowl repairs	Infrastructure - Other	Recreation and Culture	Upgrade	500,000	500,000	500,000	-	500,000	Cancelled
FE10	New EPR/Finance System Implementation	Furniture and Equipment	Governance	New	53,425	53,425	53,425	53,425	-	Underway
I013	Oval Plumbing and Electrical	Infrastructure - Other	Recreation and Culture	Upgrade	35,000	47,500	47,500	45,757	1,743	Completed
I016	Pavilion Rainwater Harvesting Project	Infrastructure - Other	Recreation and Culture	New	-	95,604	95,604	31,865	63,739	Carry Forward
Unfinished Projects from 24/25 Budget										
HC32	House 3x2 Lot 358 3 Hirshauer Rd	Buildings	Housing	New	300,000	285,974	285,974	286,536	(562)	Completed
I009	Latham Bowls Green	Infrastructure - Other	Recreation and Culture	Upgrade	128,918	135,126	135,126	135,126	(0)	Completed
I008	Latham Refuse Site	Infrastructure - Other	Community Amenities	Upgrade	50,000	50,000	50,000	13,249	36,751	Cancelled
I012	Radio Broadcasting	Infrastructure - Other	Recreation and Culture	Upgrade	60,000	48,000	48,000	37,013	10,987	Completed
I011	Niche Wall Latham Cemetery	Infrastructure - Other	Community Amenities	New	15,000	15,000	15,000	21,900	(6,900)	Completed
BC29	Supermarket	Buildings	Community Amenities	New	175,275	139,519	139,519	44,144	95,375	Carry Forward retention
LA01	Purchase of Industrial Land	Land	Community Amenities	New	20,000	20,000	20,000	10,000	10,000	Carry Forward 1 block
BC01	Perenjori Pavilion Upgrade	Buildings	Recreation and Culture	Upgrade	72,500	72,500	72,500	85,281	(12,781)	Completed
CP34	EV Charging Station	Plant & Equipment	Transport	New	8,500	8,500	8,500	8,001	499	Completed
HC31	Unit 1&2 , 42 Russell St, Perenjori	Buildings	Housing	New	-	73,043	73,043	73,043	(0)	Completed
Road Program										
RRG166	Coorow Latham Rd SLK 5.1-16.31	Infrastructure - Roads	Transport	Renewal	450,000	450,000	450,000	402,842	47,158	Carry forward retention
RRG049	Syson Rd SLK0.00-6.00	Infrastructure - Roads	Transport	Renewal	458,753	458,753	458,753	413,191	45,562	Completed
RRG049A	Syson Rd SLK 2.84-4.00	Infrastructure - Roads	Transport	Renewal	427,000	427,000	427,000	279,620	147,380	Completed
RRG018	Wanarra Rd SLK 2.82-5.55	Infrastructure - Roads	Transport	Renewal	410,500	410,500	410,500	382,161	28,339	Carry forward retention
RRG081	Bunjil Carnamah Rd Capital	Infrastructure - Roads	Transport	Renewal	-	290,000	290,000	375,053	(85,053)	Completed
R2R051	Bunjil North East Rd SLK 4.55-9.5	Infrastructure - Roads	Transport	Renewal	275,903	275,903	275,903	233,059	42,844	Completed
R2R040	Spencer Rd SLK 33.75-36.28 17.32-21.21	Infrastructure - Roads	Transport	Renewal	375,822	375,822	375,822	299,063	76,759	Completed
R2R017	Rabbit Proof Fence Rd SLK 24.23-27.52	Infrastructure - Roads	Transport	Renewal	271,354	271,354	271,354	271,633	(279)	Completed
R2R124	Timmings St Reseal	Infrastructure - Roads	Transport	Upgrade	14,500	14,500	14,500	21,293	(6,793)	Completed
R2R085	Rayner Rd SLK .39-3.46	Infrastructure - Roads	Transport	Upgrade	57,809	57,809	57,809	64,913	(7,104)	Completed
R2R163	England Cres SLK 0.03-0.17	Infrastructure - Roads	Transport	Upgrade	14,700	14,700	14,700	19,556	(4,856)	Completed
MWF047	Boundary Road - Retention	Infrastructure - Roads	Transport	Upgrade	106,998	106,998	106,998	69,079	37,919	Carry forward retention
MWF009	Hill Rd - Retention	Infrastructure - Roads	Transport	Upgrade	7,397	7,397	7,397	-	7,397	Carry forward retention
MWF039	Morawa South Rd - Retention	Infrastructure - Roads	Transport	Upgrade	41,779	41,779	41,779	26,802	14,978	Carry forward retention
FP01	Fowler St Footpath Repairs	Infrastructure - Roads	Transport	Upgrade	31,000	31,500	31,500	31,500	0	Completed
R2R094	Syson/Oversby SLK 33.11-37.16	Infrastructure - Roads	Transport	Upgrade	86,932	86,932	86,932	77,120	9,812	Completed
Plant replacement program										
04259	CEO Vehicle	Plant & Equipment	Administration	Renewal	65,000	61,354	61,354	61,354	0	Completed
CP54	Generator Aged Units 24 Kva	Plant & Equipment	Housing	New	24,000	24,000	24,000	18,078	5,922	Completed
CP43	Mechanics Truck	Plant & Equipment	Transport	New	130,000	130,000	130,000	101,151	28,849	Completed
CP44	Triton ute single cab	Plant & Equipment	Transport	Renewal	35,860	36,399	36,399	36,399	(0)	Completed
CP45	Triton ute single cab with tipping body	Plant & Equipment	Transport	Renewal	42,000	36,399	36,399	36,399	(0)	Completed
CP46	Ride on Mower	Plant & Equipment	Transport	Renewal	22,000	22,000	22,000	21,205	795	Completed
CP47	New Construction Truck	Plant & Equipment	Transport	Renewal	130,000	130,000	130,000	100,464	29,536	Completed
CP48	Town mower tractor	Plant & Equipment	Transport	Renewal	100,000	100,000	100,000	73,787	26,213	Completed
CP49	Tri Axle Float Refurbish	Plant & Equipment	Transport	Upgrade	50,000	68,428	68,428	68,428	(0)	Completed
CP50	Tandem box Trailer	Plant & Equipment	Transport	New	5,000	13,000	13,000	12,867	133	Completed
CP51	New Latham community Bus	Plant & Equipment	Transport	New	60,000	-	-	-	-	Removed Budget review
CP52	22 Seater Bus	Plant & Equipment	Transport	New	147,000	129,913	129,913	129,913	0	Completed
CP53	Generator Depot 20Kva	Plant & Equipment	Transport	New	15,000	15,000	15,000	15,751	(751)	Completed

5,589,915	5,987,328	5,987,328	4,780,081	1,207,247
-----------	-----------	-----------	-----------	-----------

6 DISPOSAL OF ASSETS

		Budget				YTD Actual			
Asset Ref.	Asset description	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Buildings								
B1412	Old Depot Maintenance Shed		0	0	0	19,396	1,364	0	(18,033)
B1413	Old Depot Truck Shelter		0	0	0	11,462	909	0	(10,552)
B1414	Old Depot Main Shed		0	0	0	67,887	1,818	0	(66,069)
	50 Russell St		0	0	0	138,443	224,604	86,162	0
	59 Russell St		0	0	0	179,088	219,360	40,273	0
	19 Hesford st					167,299	209,237	41,938	0
	Plant and equipment								
PE324	Ford Everset		45,000	0	0	49,906	42,364	0	(7,542)
PE307	Toyota Corolla		23,000	0	0	19,729	18,388	0	(1,340)
PE017	Triton Ute 2020		9,000	0	0	5,000	9,282	4,282	0
PE026	Triton Ute 2020		9,000	0	0	20,161	15,486	0	(4,675)
PE024	Mechanics Truck		45,000	0	0	19,563	37,645	18,082	0
	John Deere Rideon Mower		800	0	0	0	0	0	0
PE177	New Holland Tractor 2011		15,000	0	0	5,000	26,566	21,566	0
PE219	Hino Construction Truck		35,000	0	0	7,544	31,441	23,897	0
PE12	Latham Bus Coaster		15,000	0	0	0	0	0	0
PE004	Perenjori Bus Rosa		20,000	0	0	35,000	20,361	0	(14,639)
PE145	UD Truck		30,000	0	0	0	23,907	23,907	0
	Box Trailer		50	0	0	0	0	0	0
PE214	Howard Porter Water Tanker		40,696	0	0	8,003	51,606	43,602	0
PE010	UD Truck		33,657	0	0	39,223	33,657	0	(5,566)
	TOTAL	251,048	321,203	70,155	(109,103)	0	0	0	0
		251,048	321,203	70,155	(109,103)	792,703	967,996	303,709	(128,416)



**SHIRE OF PERENJORI
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2026**

OPERATING ACTIVITIES

8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2025	Asset Increase	Asset Reduction	Closing Balance 30 June 2026
	\$	\$	\$	\$
Other current assets				
Inventory				
Stock inventories	62,116	0	(44,401)	17,715
Total other current assets	62,116	0	(44,401)	17,715

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

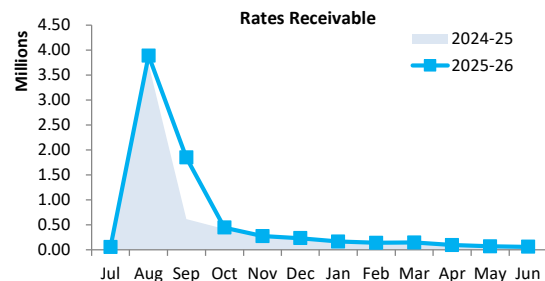
Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

7 RECEIVABLES

Rates receivable

	30 June 2025	30 Jun 2026
	\$	\$
Opening arrears previous years	60,386	60,386
Levied this year		3,712,790
Less - collections to date	(0)	(3,707,884)
Gross rates collectable	60,386	65,292
Net rates collectable	60,386	65,292
% Collected	0.0%	98.3%



Receivables - general

	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(73)	157,489	41,030	512	24,721	223,678
Percentage	0.0%	70.4%	18.3%	0.2%	11.1%	
Balance per trial balance						
Sundry debtors						223,678
GST receivable						95,586
Total receivables general outstanding						319,264

Amounts shown above include GST (where applicable)

KEY INFORMATION

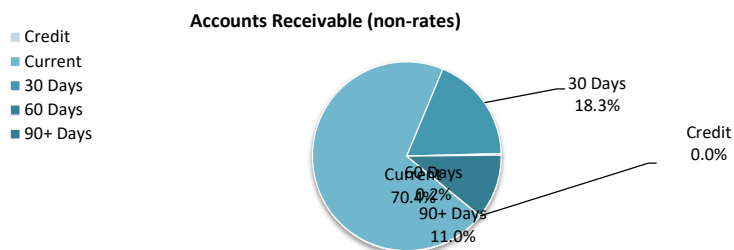
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



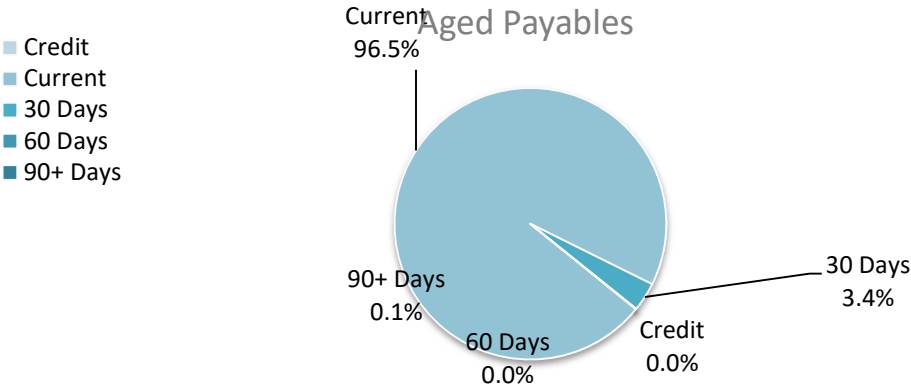
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	295,451	10,561	0	178	306,190
Percentage	0.0%	96.5%	3.4%	0.0%	0.1%	
Balance per trial balance						
Payables, current	0	314,232	0	0	0	314,232
ATO liabilities	0	44,570	0	0	0	44,570
Prepaid rates	0	55,136	0	0	0	55,136
Licencing	0	2,861	0	0	0	2,861
Accrued loan interest	0	56,705	0	0	0	56,705
Total payables general outstanding						473,504

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 RATE REVENUE

General rate revenue

RATE TYPE	Rate in	Number of	Rateable	Rate	Budget	Total	Rate	YTD Actual	Total
	\$ (cents)	Properties	Value	Revenue	Interim	Revenue	Revenue	Interim	Revenue
				\$	\$	\$	\$	\$	\$
Gross rental value									
Townsite	0.079231	106	1,468,481	116,349	0	116,349	116,349	(200)	116,148
Mining	0.111540	1	2,835,000	316,216	(12,000)	304,216	316,216	0	316,216
Unimproved value									
Rural	0.010646	260	228,922,684	2,437,111	0	2,437,111	2,435,656	(95)	2,435,561
Mining	0.280090	41	3,122,478	874,575	0	874,575	874,575	5,373	879,948
Exploration	0.211055	32	287,387	60,654	(1,835)	58,819	61,100	2,556	63,656
Sub-Total		440	236,636,030	3,804,905	(13,835)	3,791,070	3,803,896	7,634	3,811,529
Minimum payment									
Minimum Payment \$									
Gross rental value									
Townsite	442	33	36,039	14,586	0	14,586	14,586	0	14,586
Mining	442	1	20	442	0	442	442	0	442
Unimproved value									
Rural	442	12	139,940	5,304	0	5,304	7,072	0	7,072
Mining	442	5	2,899	2,210	0	2,210	2,210	0	2,210
Exploration	442	25	27,626	11,050	0	11,050	10,608	0	10,608
Sub-total		76	206,524	33,592	0	33,592	34,918	0	34,918
Discount						(160,668)			(160,927)
Amount from general rates						3,663,994			3,685,520
Ex-gratia rates						27,543	27,270		27,270
Total general rates						3,691,537			3,712,790

11 BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2025	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
John Street Subdivision	98	98,059	0	0	(30,474)	(30,474)	67,585	67,585	(7,106)	(6,554)
Council Housing	99	970,535	0	0	(31,010)	(31,010)	939,525	939,525	(56,684)	(56,578)
Supermarket	104	1,500,000	0	0	(21,079)	(21,079)	1,478,921	1,478,921	(88,809)	(89,693)
Council House 3x2	105	600,000	0	0	(48,130)	(48,130)	551,870	551,870	(30,607)	(30,637)
Total		3,168,594	0	0	(130,693)	(130,693)	3,037,901	3,037,901	(183,206)	(183,462)
Current borrowings		130,693					0			
Non-current borrowings		3,037,901					3,037,901			
		3,168,594					3,037,901			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

12 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2025 \$	Liability transferred from/(to) non current \$	Liability Increase \$	Liability Reduction \$	Closing Balance 30 June 2026 \$
Other current liabilities						
Other liabilities						
Contract liabilities		147,553	0	1,692,217	(1,748,654)	91,115
Capital grant/contributions liabilities		9,376	0	51,523	0	60,899
Total other liabilities		156,929	0	1,743,740	(1,748,654)	152,014
Employee Related Provisions						
Employee provisions		282,237	0	0	0	282,237
Total Provisions		282,237	0	0	0	282,237
Total other current liabilities		439,166	0	1,743,740	(1,748,654)	434,251

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13 and 14

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Program	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
		Liability	Increase in	Decrease in	Liability	Current	Adopted	YTD	YTD
		1 July 2025	Liability	Liability	30 Jun 2026	Liability	Budget	Budget	Revenue
		\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies									
DFES Operating Grant	Law, Order & Public Safety	0	0	0	0	0	30,304	30,304	30,304
Direct Grant	Transport	0	0	0	0	0	325,443	325,443	325,443
Grants Commission Grant	General purpose funding	0	0	0	0	0	891,863	868,863	2,430,725
Untied Road Grant	General purpose funding	0	0	0	0	0	582,007	582,007	1,697,164
Doantion Bush Telegraph Committee	General purpose funding	9,376	0	0	9,376	9,376	0	0	0
Volunteers & Seniors Grants	Community Services	0	0	0	0	0	12,750	12,750	14,750
Main Roads Street Lighting Subsidy	Transport	0	0	0	0	0	3,350	3,350	3,526
Youth Grant	Education	0	0	0	0	0	15,794	15,794	15,794
Western Power Contribution	Community Services	0	0	0	0	0	5,009	5,011	35,647
CBH Grant	Economic Sewrvices	0	20,000	0	20,000	20,000	0	0	0
Main Roads MWSGFR - Morawa	Transport	0	31,523	0	31,523	31,523			
		9,376	51,523	0	60,899	60,899	1,866,520	1,843,522	4,553,354

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Program	Capital grant/contribution liabilities				Capital grants, subsidies and contributions revenue		
		Liability	Increase in Liability	Decrease in Liability	Liability	Adopted Budget	YTD Budget	YTD Revenue
		1 July 2025		(As revenue)	30 Jun 2026	Revenue		Actual
		\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
LR&CIP Funding	General Purpose Funding	0	0	0	0	0	0	36,928
Department of Industry (Evacuation Centre Grant)	General Purpose Funding	0	0	0	0	0	0	0
Grant Income - DWER	Law, Order & Public Safety	0	0	0	0	57,990	57,990	57,600
Housing capital grant	Housing	0	0	0	0	87,870	87,870	87,870
Regional Road Group Funding	Transport	0	660,667	(660,667)	(0)	1,351,667	1,351,667	1,111,363
Roads To Recovery Funding	Transport	75,081	855,887	(888,669)	42,299	942,819	942,819	888,769
Mid West Secondary Grain Freight Network Grant	Transport	0	115,663	(94,981)	20,682	115,664	115,664	94,981
Lottery West Grant and DWER	Recreation and Culture	72,472	0	(72,472)	0	128,979	128,979	128,951
Deparment Sport and Rec	Recreation and Culture	0	0	0	0	176,666	176,666	0
Department of Water and Environment	Recreation and Culture	0	60,000	(31,865)	28,135	77,217	77,217	31,865
EV Charging Station	Transport	0	0	0	0	0	0	6,889
		147,553	1,692,217	(1,748,654)	91,115	2,938,872	2,938,872	2,445,217

SHIRE OF PERENJORI
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 30 JUNE 2026

16 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
			\$	\$	\$	\$
Budget adoption	240725.2	Surplus/(Deficit)				0
Audited Finances Deficit		Opening Surplus/Deficit			(10,146)	(10,146)
Operating Revenue		Operating revenue		13,920		3,774
Operating Expenditure		Operating expenses			(285,004)	(281,230)
Non Cash amounts		Non cash item		109,683		(171,547)
Capital Grants		Capital revenue		337,682		166,135
Proceeds from Asset Disposal		Capital revenue		74,353		240,488
Capital Works		Operating expenses			(301,809)	(61,321)
Transfer to Reserves		Capital expenses		0		(61,321)
Transfer from Reserves		Operating revenue		22,189		(39,132)
Repayment of Borrowings		Capital expenses		0		(39,132)
Capital Works		Capital expenses			(95,604)	(134,736)
Capital Grants		Capital revenue		77,217		(57,519)
				635,044	(692,563)	(57,519)

12.2 SCHEDULE OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2026

Applicant:	Shire of Perenjori
File:	ADM 0082
Report Date:	23 July 2026
Disclosure of Interest:	
Voting Requirements:	Simple Majority
Author:	Gypsie Douglas – Finance Officer
Responsible Officer:	Ally Bryant – Finance Manager
Attachments:	12.2 (a) - Accounts for Payment June 2026 12.2 (b) - Corporate Credit Card Breakdown and Statement

Summary

Council is presented the list of payments made from the Municipal, Trust and Reserve Accounts under delegation since the last Ordinary Council Meeting.

Background

Council delegates authority to the Chief Executive Officer annually:

- To make payments from Trust, Reserve and Municipal Fund;
- To purchase goods and services to a value of not more than \$250,000;

Legal Compliance

Local Government Act 1995

S6.5. Accounts and records

Local Government (Financial Management) Regulations 1996

R11. Payments, procedures for making etc.

R12. Payments from municipal fund or trust fund, restrictions on making

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

S13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub-regulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Policy Implications

Nil

Council Policy Compliance

Payments are checked to ensure compliance with Council's Purchasing Policy Number 4007 – Procurement Policy.

Financial Implications

All payments are made in accordance with the adopted annual budget.

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

Consultation

Clinton Strugnell – Chief Executive Officer

Ally Bryant – Finance Manager

Officer Comment

Accounts paid for the month ending 30th June 2026

Municipal Account	
EFT 20131 – 20263	\$1,846,504.86
Direct Debits DD15855 – DD15891	\$123,541.26
Corporate MasterCard	\$7,194.20
Bank Fees	\$1,110.24
Total	\$1,978,350.56

Totalling **\$1,978,350.56** from *Municipal* for the month ending **30th June 2026**.

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That the cheques and electronic payments as per the attached schedules of accounts for payment totaling \$1,978,350.56 (One million, nine hundred and seventy-eight thousand, three hundred and fifty dollars and fifty-six cents) be accepted.

Motion put and carried / lost

For:

Against:

[Next Item](#)

Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 30th June 2026

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
498	01/06/2026	FEE GST - BANK FEES WITH GST	NAB CONNECT FEE	M		24.29
498	30/06/2026	EFT GST - EFTPOS FEES WITH GST	EFTPOS FEES WITH GST	M		976.63
498	30/06/2026	EFT GST - EFTPOS FEES WITH GST	EFTPOS FEES WITH GST	M		52.20
498	30/06/2026	FEE GST - BANK FEES WITH GST	BPAY CHARGE	M		21.12
498	30/06/2026	BANK FEES - BANK FEES NO GST	BANK FEES NO GST	M		36.00
EFT20131	05/06/2026	ALL DECOR	Supply & install vinyl in bedroom due to water damage- 38B Russell St	M		1,870.00
EFT20132	05/06/2026	BLACKWOODS	Dirt remover 25L x 4, Degreasing solution - Depot	M		1,100.00
EFT20133	05/06/2026	BOB WADDELL & ASSOCIATES PTY LTD	Rates services W/E 31/05/26	M		176.00
EFT20134	05/06/2026	BRIAN OLIVER WILLIAM CAMPBELL	Travel for ordinary meeting 28/05/26	M		85.15
EFT20135	05/06/2026	CATWEST PTY LTD	Asphalt repairs, includes traffic control team - Perenjori Carnamah Rd	M		59,906.41
EFT20136	05/06/2026	CNW PTY LTD	Light bulbs plus freight- Oval. Test tag – Depot. Dishwasher - C/Park Village	M		2,163.56
EFT20137	05/06/2026	DANIEL KEVIN BRADFORD	Travel for ordinary meeting 28/05/26	M		83.17
EFT20138	05/06/2026	DEPARTMENT OF FIRE & EMERGENCY SERVICES PERTH	ESLB 4th Qtr Contribution 2025/26	M		4,741.20
EFT20139	05/06/2026	DEPARTMENT OF LOCAL GOVERNMENT, INDUSTRY REGULATION AND SAFETY	BSL Payable- April 26	M		1,208.21
EFT20140	05/06/2026	DRING & CO	Travel for ordinary meeting 28/05/26	M		83.17
EFT20141	05/06/2026	E & MJ ROSHER PTY LTD	Mower blades, springs, dust cover & bolts- Kubota Mowers	M		1,118.97
EFT20142	05/06/2026	F L COSTELLO & CO	Speed queen washing machine x2 & dryer x1- C/Park Village &	M		10,263.00

Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 30th June 2026

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
			Old Ablutions			
EFT20143	05/06/2026	FVS FIRE PTY LTD	Supply two dry powder fire extinguishers- Depot & PJ1599	M		237.50
EFT20144	05/06/2026	GH COUNTRY COURIER	Freight – CNW & M & B Sales	M		108.68
EFT20145	05/06/2026	GREAT SOUTHERN FUEL	Grease x41- Depot	M		707.88
EFT20146	05/06/2026	GREENFIELD TECHNICAL SERVICES	Principal Civil Engineer- Ongoing project management, review documentation, review hold points, funding changes & correspondence- Coorow Latham Rd, Bunjil Carnamah Rd & Syson Rd	M		4,114.00
EFT20147	05/06/2026	INDEPENDENT RURAL PTY LTD	Hardware, garden, cleaning & plant supplies – C/Park, Oval, Depot & Plant	M		2,456.86
EFT20148	05/06/2026	INTEGRATED ICT	Monthly Subscriptions - May 26	M		4,110.41
EFT20149	05/06/2026	IT VISION	EOFY & PAYDAY SynergySoft Version Upgrade	M		1,815.00
EFT20150	05/06/2026	LANDGATE - VALUATIONS	GRV Interim Valuation- G2026/2	M		132.50
EFT20151	05/06/2026	LEISURE INSTITUTE OF WESTERN AUSTRALIA AQUATICS (INC)	WA 2026 Aquatic & Recreation Conference- Lisa Campbell	M		836.00
EFT20152	05/06/2026	LGISWA	EAP for 39 employees & 37 Bushfire volunteers from 01/01/2026 - 30/06/2026	M		2,036.10
EFT20153	05/06/2026	M&B SALES PTY LTD	Chemsets, nuts, bolts, washers & screws- Townscape. Battens, Angle moulds, design pine – Sports Club House	M		856.70
EFT20154	05/06/2026	N&M INDUSTRIES	Annual Hoist Inspection & Service- Depot	M		1,250.00
EFT20155	05/06/2026	OMNICOM MEDIA GROUP AUSTRLIA PTY LTD (MARKETFORCE)	Advertising - Notice of Intention to Impose Differential Rates 2026-27 & Bowling Green Tender	M		1,095.52
EFT20156	05/06/2026	PEMJAY PTY LTD	Vegetation management on Syson R, Bunjil/Carnamah Rd & Coorow/Latham Rd – May 26	M		16,456.00
EFT20157	05/06/2026	PERENJORI AGRICULTURAL SOCIETY	Gold Partnership Donation for Perenjori Ag Show- 15/08/2026	M		10,000.00

Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 30th June 2026

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT20158	05/06/2026	PETES TRAILER DELIVERIES	Freight- Bunnings	M		80.00
EFT20159	05/06/2026	PJC SERVICES & CO PLUMBING & GAS	Upgrade drainage lines for bathroom & kitchen. Check existing sewer lines & grey water lines. Fit new entry pan & cistern to toilet. Check laundry trough pipes. Install vanity & sink. Fit new sink & mixer to kitchen- Sports Club House. Replace HWS – C/Park Village. Find leak from shower into bedroom & repair – 11A Livingstone	M		9,047.50
EFT20160	05/06/2026	RJ & LJ KING	Tyres & disposals – 2PJ & PJ1579	M		2,584.56
EFT20161	05/06/2026	SHIRE OF MORAWA	Doctors Reimbursements 50% IT Support, housing & vehicle Q1, Q2, Q3 25/26 F/Y (Period July 25- March 26)	M		23,024.31
EFT20162	05/06/2026	SINCH MESSAGEMEDIA	Monthly Messaging Service - May 26	M		209.79
EFT20163	05/06/2026	STEVEN ERIC JUST	Supply 40000m3 of gravel - Syson Rd & Stock	M		66,000.00
EFT20164	05/06/2026	TEAM GLOBAL EXPRESS PTY LTD	Freight- Winc	M		94.03
EFT20165	05/06/2026	WINC AUSTRALIA PTY LIMITED	Stationery order for Depot & Admin – May 26	M		797.79
EFT20166	05/06/2026	ZED ELECT	Disconnect lights for replacement of ceiling. Reinstall & test lights- Tourist Centre. Repair RCBO fault – Oval Toilets. Install power points for TV, install light & GPO in parcel room - CRC	M		4,010.69
EFT20167	12/06/2026	BRADFORD AIR	50% Deposit, Replacement of Air Conditioner Units x 28- C/Park	M		34,992.00
EFT20168	18/06/2026	CATWEST PTY LTD	Pavement Repairs & Surfacing Works - Preliminaries (RFT01-2025.26)	M		549,685.83
EFT20169	18/06/2026	WCP CIVIL PTY LTD	Progress Claim 1 - Perenjori Rural Road Upgrade (RFT03-2025.26)	M		702,292.49
EFT20170	18/06/2026	ACCWEST	Assistance in Preparation of 2026 Fringe Benefit Tax Return	M		990.00
EFT20171	18/06/2026	ALL DECOR	Supply & Replace Water Damaged Carpet in Bedroom- 11A	M		2,040.50

Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 30th June 2026

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
			Livingstone St			
EFT20172	18/06/2026	AMPAC DEBT RECOVERY	Commission for C/Park Invoice 1613- April & May 26	M		110.00
EFT20173	18/06/2026	APPLIED SATELLITE TECHNOLOGY AUSTRALIA PTY LTD	Monthly subscription & AST service fee - June 26	M		92.00
EFT20174	18/06/2026	BESTRY NOMINEES PTY LTD	26.5hrs Water Cart Hire on Bunjil N/East Rd- 05-09/05/26	M		5,611.37
EFT20175	18/06/2026	BLOOMIN HARDWARE & GIFTS	Garden & Hardware Supplies- May 26	M		4,455.40
EFT20176	18/06/2026	BOB WADDELL & ASSOCIATES PTY LTD	Rates Services W/E 07/06/26	M		616.00
EFT20177	18/06/2026	BOC LIMITED	Monthly Cylinder Fee- May 26	M		58.32
EFT20178	18/06/2026	CANINE CONTROL	Ranger services 22/05/26 & 04/06/26	M		1,870.80
EFT20179	18/06/2026	CNW PTY LTD	Light Bulb Plus Freight- Oval	M		436.12
EFT20180	18/06/2026	CORSIGN WA	Grader Ahead Banner- PJ1530	M		869.00
EFT20181	18/06/2026	DANIEL KEVIN BRADFORD	Deputy Presidents Allowance 01/01/2026 to 30/06/2026	M		2,808.75
EFT20182	18/06/2026	DONGARA MID WEST WASTE	Pump septic tank- C/Park	M		3,600.00
EFT20183	18/06/2026	GECKOSPORTS WEST COAST	Two Part Community Engagement & Youth Activation Program- 02 & 03/07/2026	M		7,700.00
EFT20184	18/06/2026	GERALDTON MOWER & REPAIR SPECIALIST	Brush Cutter, Brush Cutter Head, Two Stroke Oil 5L , Lube 5L	M		1,362.00
EFT20185	18/06/2026	GH COUNTRY COURIER	Freight- CNW, Geraldton Hydraulics, Geraldton Lock & Key, Geraldton Mower & Repairs, M&B Sales, Pest A Kill, Reece, TMS & TWW	M		1,012.71
EFT20186	18/06/2026	GREENFIELD TECHNICAL SERVICES	Principal Civil Engineer- Review & comment on contractor documentation, liaison with contractor for final progress claim- RFT01/2025.26 Sealed Pavement Repair Works	M		3,872.00
EFT20187	18/06/2026	Geraldton Ceramic Centre	Wet wall panels x9, trims x3, end caps x24, adhesive & silicone-	M		2,497.35

Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 30th June 2026

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
			Sports Club House			
EFT20188	18/06/2026	HERSEY'S SAFETY PTY LTD	Workshop tools, PPE & Consumables- Depot	M		2,274.77
EFT20189	18/06/2026	HUCKLEBERRY TANKS AND WATER SERVICE	Supply & Install Water Tank- Pavilion	M		20,360.90
EFT20190	18/06/2026	IKONYX MEDICAL SERVICES PTY LTD	Medical Support Retainer- June 26	M		2,500.00
EFT20191	18/06/2026	INDEPENDENT RURAL PTY LTD	Carmel Carrier 20Ltr & Thermal Fogger- Mosquito Control. Hardware, garden, plant, cleaning supplies – May & June 26	M		13,242.24
EFT20192	18/06/2026	INTEGRATED ICT	Monthly Subscriptions - May 26	M		5,281.36
EFT20193	18/06/2026	JUDE SUTHERLAND	Presidents Allowance 01/01/2026 to 30/06/2026	M		11,235.00
EFT20194	18/06/2026	KINGS WA PTY LTD	Grading, Gravel Carting & Installation of Culverts on Spencer Rd- May 26	M		34,224.59
EFT20195	18/06/2026	MCLEODS LAWYERS	Settlement- Sale 19 Hesford St, Perenjori to King & Dahlberg. Deed of Gift Agreement: Lot 16 Russell St. Advice for unpaid rates: Deregistered company owner (Taysil Pty Ltd). Settlement – Sale 59 Russell St, Perenjori to Pohl & Sale 50 Russell St, Perenjori to Mckenzie	M		3,530.96
EFT20196	18/06/2026	MDF SERVICES	Bolt Kit, U/J Kit- PJ1577	M		224.66
EFT20197	18/06/2026	MICHAEL LUPARDO T/A ALLGLO PAINTING CONTRACTORS	External painting of house including external walls, gutters, facias, posts & woodwork- Sports Club House. Apply epoxy to metal framework to front veranda, paint external including outside laundry floor, front door, back door, bathroom door, bathroom tiles including shower floor – Sports Club House	M		6,750.00
EFT20198	18/06/2026	MOODY L & K PTY LTD T/A GERALDTON LOCK & KEY	Door Saver Plates x 4- Pavilion & Oval Toilets	M		324.96
EFT20199	18/06/2026	OH MY G PHOTOGRAPHY	Professional Photographs of Elected Members & CEO	M		900.00
EFT20200	18/06/2026	ONLINE MEDIA	Monthly On Hold Messages - June 26	M		77.00

Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 30th June 2026

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT20201	18/06/2026	PEMCO DIESEL EARTHMOVING REPAIR SPECIALISTS	Road Worthy Inspection- PJ1515	M		494.32
EFT20202	18/06/2026	PERENJORI ROADHOUSE	Cleaning Supplies May 26- Pavilion, C/Park, Medical Centre, Gym, Fowler St Toilets. Milk, sandwich platter – Admin. Milk, Coffee, catering for First Aid Training – Depot (May 26)	M		606.71
EFT20203	18/06/2026	PERENJORI WA PTY LTD T/A IGA PERENJORI	Admin Consumables, Council Meeting Expenses, Staff Training, Pest Control Supplies- May 26	M		321.35
EFT20204	18/06/2026	PERTH COMMERCIAL KITCHENS	Pastry Oven Trays x 6 - Supermarket	M		97.02
EFT20205	18/06/2026	PETER EGAN CARPENTRY	Removal of evap air conditioners, droppers & ducting. flashings & metal sheets. Installation of new roofing sheets- Pavilion. Supply & replacement of fence including materials & freight – 50 Russell St & Medical Centre	M		8,305.00
EFT20206	18/06/2026	PJC SERVICES & CO PLUMBING & GAS	Supply & Install Vanity Basin in Chalet 2- C/Park. Repair HWS - 59 Russell St	M		2,431.40
EFT20207	18/06/2026	REECE PTY LTD	PVC downpipe, adaptor & stormwater pipe- Sports Club House Inlet valve – 34 Livingstone St	M		200.59
EFT20208	18/06/2026	RJ & LJ KING	O’ring x 2 - PJ1503. Tyre repair – PJ1512	M		264.00
EFT20209	18/06/2026	ST JOHN AMBULANCE - NORTH MIDLANDS SUB CENTRE	First Aid Course for 8 Staff 13/05/26. I x staff member shifted training day to 13/05/26. First Aid Course to cover minimum number of 10 people	M		2,140.00
EFT20210	18/06/2026	STRATUM CUTTING EDGES	Grader blades x 20, nuts & bolts	M		5,115.00
EFT20211	18/06/2026	TEAM GLOBAL EXPRESS PTY LTD	Freight- FL Costello, E & MJ Rosher, State Library & Winc	M		719.08
EFT20212	18/06/2026	TECHNICAL MAINTENANCE SUPPORT	Supply of 3 Sided Sleeves for Totem Poles x 2- Townscape	M		489.50
EFT20213	18/06/2026	TRUCKLINE	Brake Shoes x 12, Bearing Set x 12, Grease Seal x 6, Bolt - PJ1525	M		3,052.19
EFT20214	18/06/2026	WA MACHINERY BROKERS	Slasher Cutter Bar, Blades & Hardware- P1599	M		460.00

Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 30th June 2026

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT20215	18/06/2026	WINC AUSTRALIA PTY LIMITED	26/27 FY Diary- Depot & Admin	M		65.98
EFT20216	18/06/2026	ZED ELECT	Supply & Install Smoke Alarms In Change Rooms x 2- Pavilion	M		359.36
EFT20217	30/06/2026	ALL DECOR	Kitchen roller blind- 27 Timmings St	M		297.00
EFT20218	30/06/2026	BATAVIA FURNITURE & BEDDING	Visitor chair x2- Womans Well Clinic	M		716.00
EFT20219	30/06/2026	BOB WADDELL & ASSOCIATES PTY LTD	Rates Services W/E 14/06/26 & 21/06/26	M		528.00
EFT20220	30/06/2026	BRADFORD AIR	Remaining balance for replacing air conditioner units due to power fault x 28- C/Park	M		32,838.00
EFT20221	30/06/2026	BRIAN OLIVER WILLIAM CAMPBELL	Travel for ordinary meeting 25.06.26	M		85.15
EFT20222	30/06/2026	BURGESS RAWSON (WA) PTY LTD	L3206-3 Opp #32 Fowler St ,L6808 Opp Allan Britt St, Latham & OPP #32 Fowler St water usage 14/04/26-16/06/26	M		1,615.10
EFT20223	30/06/2026	CANINE CONTROL	Ranger Services - 23/06/26	M		935.40
EFT20224	30/06/2026	CNW PTY LTD	Washer/Dryer replacement from power fault- Blue Unit 3 C/Park. Isolator – C/Park Village. Double GPO – Pavilion. Switch & Double GPO – Sports Club House	M		1,681.55
EFT20225	30/06/2026	CORSIGN WA	Grader Ahead banner- PJ1503 & PJ1524	M		869.00
EFT20226	30/06/2026	CURLAN HOLDINGS PTY LTD	Senior Finance Officer Services from 20/5/26 to 30/6/26	M		12,342.00
EFT20227	30/06/2026	DANIEL KEVIN BRADFORD	Travel for ordinary meeting 25/06/26	M		83.17
EFT20228	30/06/2026	DGL WAREHOUSING & DISTRIBUTION PTY LTD	Freight charges for return of fridge to Perth Commercial Kitchens- Supermarket	M		209.00
EFT20229	30/06/2026	DRING & CO	Travel for ordinary meeting 25/06/26	M		83.17
EFT20230	30/06/2026	E & MJ ROSHER PTY LTD	Blower, fan, belt x2, pulley, bush- Kubota Mower	M		1,674.29
EFT20231	30/06/2026	G M MURPHY & M R MURPHY & W A	Supply 10,000m³ of gravel	M		16,500.00

Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 30th June 2026

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
		MURPHY				
EFT20232	30/06/2026	GERALDTON MOWER & REPAIR SPECIALIST	Various parts for repairing chainsaw plus labour – P&G	M		4,437.30
EFT20233	30/06/2026	GH COUNTRY COURIER	Freight- Truckline, TWW, Geraldton Lock & Key, CNW, Westrac, Geraldton Mower & Repairs	M		702.83
EFT20234	30/06/2026	GREAT SOUTHERN FUEL	Oil Drum Pump 205ltr x 2, Hand Cleaner 4L x 3- Depot	M		2,622.67
EFT20235	30/06/2026	INDEPENDENT RURAL PTY LTD	Cleaning & garden supplies – C/Park & P&G. Liquid Boom Spray Cleaner – P&G	M		1,503.03
EFT20236	30/06/2026	JASON SIGNMAKERS	Rural road number- Traffic Signs	M		82.05
EFT20237	30/06/2026	JLT RISK SOLUTIONS PTY LTD	Regional Risk Specialist Program- 2nd Instalment 2025/26	M		5,692.50
EFT20238	30/06/2026	JUDE SUTHERLAND	Travel for ordinary meeting 25/06/26	M		37.62
EFT20239	30/06/2026	LANDGATE - VALUATIONS	Rural UV General Valuation- 272 Values Shared 25/26. Mining Tenements 25/26	M		7,782.71
EFT20240	30/06/2026	LATHAM GOLF & BOWLING CLUB INC	Maintenance Fund 2025/26- Latham Golf & Bowls	M		12,500.00
EFT20241	30/06/2026	METROCOUNT	1 x 100m Road Tube, 2 x 10pk Centre Lane Flaps- Road Maintenance	M		1,160.50
EFT20242	30/06/2026	MICHAEL LUPARDO T/A ALLGLO PAINTING CONTRACTORS	Paint external – 29 Timmings St. Fill & paint main walls, doors, frames, skirtings – CRC. Retape gyprock joints, repaint walls of toilets & 2 x doors – Fowler St Toilets	M		26,600.00
EFT20243	30/06/2026	MITCHELL & BROWN COMMUNICATIONS PTY LTD	Supply audio cable for connection between TV & commbox sound bar- Pavilion	M		54.93
EFT20244	30/06/2026	MOODY L & K PTY LTD T/A GERALDTON LOCK & KEY	Supply padlocks x6- Railway Building	M		599.70
EFT20245	30/06/2026	NOVUS AUTOGLASS MIDWEST AND TINT-A-CAR GERALDTON - INGHAM WAY PTY LTD	Supply & Fit ADAS Windscreen & Recalibrate- PJ1568	M		1,395.00

Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 30th June 2026

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT20246	30/06/2026	PEMCO DIESEL EARTHMOVING REPAIR SPECIALISTS	Annual Roadworthy Inspection- 1516PJ	M		494.32
EFT20247	30/06/2026	PERENJORI COMMUNITY RESOURCE CENTRE	Annual Membership fee 25/26	M		50.00
EFT20248	30/06/2026	PERENJORI HOTEL	Brown Brothers Prosecco x 9 - Council	M		72.00
EFT20249	30/06/2026	PERTH COMMERCIAL KITCHENS	Freezer condenser fan plus labour- Supermarket	M		253.00
EFT20250	30/06/2026	PEST - A - KILL WA	8kg buckets rodent bait x 4, pre baited tamper proof rodent stations x 300	M		3,909.00
EFT20251	30/06/2026	SHIRE OF CHAPMAN VALLEY	Planning Services April to June 26	M		330.00
EFT20252	30/06/2026	SHIRE OF DALWALLINU	EHO Services- Inspection carried out 19/06/26	M		396.00
EFT20253	30/06/2026	SHIRE OF MINGENEW	Damstra Online Training Platform SAAS & Usage Quarterly Fee July 25- June 26	M		820.08
EFT20254	30/06/2026	ST JOHN AMBULANCE - NORTH MIDLANDS SUB CENTRE	First Aid Course for 10 staff, includes travel - 17/06/26 plus travel	M		2,340.00
EFT20255	30/06/2026	STEWART & HEATON CLOTHING CO. PTY LTD	Freight costs for uniform- Rick Ryan	M		31.82
EFT20256	30/06/2026	TEAM GLOBAL EXPRESS PTY LTD	Freight- Corsign, State Library, Herseys Safety, Pumps Australia, E & MJ Rosher, Metrocount	M		332.81
EFT20257	30/06/2026	TOTALLY WORKWEAR	Outside staff uniforms- Depot	M		2,758.00
EFT20258	30/06/2026	TRUCKLINE	Bearing set x 12, grease seal x 6- PJ1525	M		1,329.24
EFT20259	30/06/2026	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	Cr Dring & Cr Curtin – WALGA ELearning – June 26	M		3,190.00
EFT20260	30/06/2026	WESTRAC PTY LTD	Pressure Relief Valve- PJ1524	M		53.44
EFT20261	30/06/2026	WINC AUSTRALIA PTY LIMITED	Monthly metre charges- 18/05/26 to 22/06/26 (6004) & (6010)	M		824.69

Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 30th June 2026

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT20262	30/06/2026	WURTH AUSTRALIA PTY LTD	Degreaser 20L x 2, blowout gun, washers, hex nuts & freight-Depot	M		823.61
EFT20263	30/06/2026	ZED ELECT	Supply & install wiring & electrical connections for new split system- 23 Hesford St. Disconnection & reinstall lights for ceiling replacement – Museum. Install fan & light to new ceiling – 38B Russell St. Install exhaust fan in bathroom, 413 outlet & wiring from light – 34 Livingstone St. Relocate A/C power supply – 60 Crossing Rd. Compliance testing & checks – 19 Hesford St, 50 & 59 Russell St. Investigate ensuite bathroom light intermittent fault, changed switch mechanism – 2 John St	M		4,987.94
DD15855.1	02/06/2026	AWARE SUPER	Payroll deductions	M		9,083.59
DD15855.2	02/06/2026	UNISUPER	Superannuation contributions	M		319.32
DD15855.3	02/06/2026	REST INDUSTRY SUPERANNUATION	Superannuation contributions	M		796.35
DD15855.4	02/06/2026	THE RL & JMA RYAN SUPERANNUATION FUND	Superannuation contributions	M		1,213.08
DD15855.5	02/06/2026	AUSTRALIAN RETIREMENT TRUST (SUPER SAVINGS)	Superannuation contributions	M		780.64
DD15855.6	02/06/2026	EXPAND EXTRA SUPER	Superannuation contributions	M		571.07
DD15855.7	02/06/2026	AUSTRALIAN SUPER	Superannuation contributions	M		4,622.08
DD15855.8	02/06/2026	MERCER SUPER TRUST	Superannuation contributions	M		688.01
DD15855.9	02/06/2026	HOST PLUS SUPER	Superannuation contributions	M		422.53
DD15864.1	02/06/2026	SYNERGY	Electricity usage 25/02/26-08/05/26 - Latham P&G	M		137.04
DD15864.2	08/06/2026	TELSTRA CORPORATION LIMITED	Internet charges to 15/05/26 - Medical Centre	M		5,013.83
DD15864.3	01/06/2026	RMS (Aust) P/L	RMS Online Fees - May 26	M		66.00

Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 30th June 2026

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD15864.4	04/06/2026	RMS (Aust) P/L	RMS Cloud & Support - June 26	M		508.20
DD15864.5	01/06/2026	NODE ONE	N1 Business Fibre - June 26	M		1,100.00
DD15864.6	05/06/2026	Fleetcare Pty Ltd	CESM Ford Ranger - May 26	M		3,964.84
DD15864.7	05/06/2026	SYNERGY	Electricity usage 24/02/26-28/04/26 - C/Park & Managers House	M		1,412.84
DD15864.8	10/06/2026	SYNERGY	Electricity usage 21/04/26-18/05/26 - Supermarket	M		4,535.63
DD15870.1	16/06/2026	AWARE SUPER	Payroll deductions	M		9,079.76
DD15870.2	16/06/2026	UNISUPER	Superannuation contributions	M		313.55
DD15870.3	16/06/2026	REST INDUSTRY SUPERANNUATION	Superannuation contributions	M		417.06
DD15870.4	16/06/2026	THE RL & JMA RYAN SUPERANNUATION FUND	Superannuation contributions	M		1,400.85
DD15870.5	16/06/2026	AUSTRALIAN RETIREMENT TRUST (SUPER SAVINGS)	Superannuation contributions	M		793.20
DD15870.6	16/06/2026	EXPAND EXTRA SUPER	Superannuation contributions	M		571.07
DD15870.7	16/06/2026	AUSTRALIAN SUPER	Superannuation contributions	M		4,559.16
DD15870.8	16/06/2026	MERCER SUPER TRUST	Superannuation contributions	M		688.01
DD15870.9	16/06/2026	HOST PLUS SUPER	Superannuation contributions	M		430.80
DD15882.1	12/06/2026	SYNERGY	Electricity usage 16/04/26-20/05/26 - C/Park Village	M		4,365.71
DD15882.2	22/06/2026	NAB CREDIT CARD	Credit Card purchases 29/04/26-28/05/26	M		7,194.20
DD15882.3	15/06/2026	SYNERGY	Electricity usage 22/04/26-21/05/26 - Pool	M		2,018.94

Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 30th June 2026

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
DD15882.4	15/06/2026	REFUEL AUSTRALIA	Fuel card Purchases for May 26	M		42,660.69
DD15887.1	25/06/2026	SYNERGY	Electricity usage 25/04/26-24/05/26 - Street Lighting	M		1,801.79
DD15891.1	30/06/2026	AWARE SUPER	Payroll deductions	M		9,259.26
DD15891.2	30/06/2026	UNISUPER	Superannuation contributions	M		331.59
DD15891.3	30/06/2026	REST INDUSTRY SUPERANNUATION	Superannuation contributions	M		52.96
DD15891.4	30/06/2026	THE RL & JMA RYAN SUPERANNUATION FUND	Superannuation contributions	M		1,359.12
DD15891.5	30/06/2026	AUSTRALIAN RETIREMENT TRUST (SUPER SAVINGS)	Superannuation contributions	M		778.84
DD15891.6	30/06/2026	EXPAND EXTRA SUPER	Superannuation contributions	M		571.07
DD15891.7	30/06/2026	AUSTRALIAN SUPER	Superannuation contributions	M		4,693.25
DD15891.8	30/06/2026	MERCER SUPER TRUST	Superannuation contributions	M		688.01
DD15891.9	30/06/2026	HOST PLUS SUPER	Superannuation contributions	M		426.42
DD15855.10	02/06/2026	AMP SUPER FUND	Superannuation contributions	M		357.08
DD15870.10	16/06/2026	AMP SUPER FUND	Superannuation contributions	M		344.01
DD15891.10	30/06/2026	AMP SUPER FUND	Superannuation contributions	M		344.01
TOTAL						1,978,350.56



Statement for

NAB Low Rate Business Card

NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001

Tel 13 10 12 8am - 8pm AEST & AEDT Monday to Friday, 9am - 6pm AEST & AEDT Saturday and Sunday

Fax 1300 363 658

Lost & Stolen cards: 1800 033 103 (24 hours within Australia only)



/14036

SHIRE OF PERENJORI

PO BOX 22

PERENJORI WA 6620

Statement Period

29 May 2026 to 29 June 2026

Company Account No:

4336 8799 1062 5536

Facility Limit:

\$22,000

Your Account Summary

Balance from previous statement	\$7,194.20 DR
Payments and other credits	\$7,194.20 CR
Purchases, cash advances and other debits	\$5,245.09 DR
Interest and other charges	\$0.00
Closing Balance	\$5,245.09 DR

Monthly payment - due by 24 July 2026	\$131.13
--	----------

Total minimum payment	\$131.13
------------------------------	-----------------

**YOUR DIRECT DEBIT PAYMENT OF \$5,245.09 WILL BE
CHARGED TO ACCOUNT 000086643- 0000975069649 ON
24/07/2026 AS PER OUR AGREEMENT.**

see reverse for transaction details

Transaction record for: Billing account

Date	Amount A\$	Details	Reference
22 Jun 2026	\$7,194.20 CR	DIRECT DEBIT PAYMENT	74336876170
Total for this Period:	\$7,194.20 CR		



NAB Telephone Banking: transfer funds by phone from your nominated NAB accounts to your NAB Low Rate Business Card account. Phone 13 10 12, between 7am and 9pm AEST, Monday to Friday, 8am and 6pm AEST, Saturday and Sunday



NAB Internet Banking: transfer funds from your NAB cheque or savings account to your NAB Low Rate Business Card account using NAB Internet Banking at nab.com.au



NAB ATM: Transfer funds from your linked NAB accounts to your NAB Credit Card account. You must have a Personal Identification Number (PIN)



Bill Code: 1008. Ref: Select the card number you are making the payment to. Contact your participating bank, credit union or building society to make this payment from your cheque or savings account. BPAY payments may be delayed until the next banking business day, due to processing cut-off times. Maximum BPAY payment amount is AU \$100,000 per payment.

Cardholder summary

If you have recently switched to a new product or had a Lost/Stolen replacement of your card, your cardholder summary may not reconcile with the account balance. The closing balance in "Your Account Summary" section of this statement reflects your correct balance and amount payable. Please login to your Internet Banking or NAB Connect account to review your most up to date transaction listing.

Cardholder account	Cardholder name	Credit limit	Payments and other credits (A)	Purchases and cash advances (B)	Interest and other charges (C)	Net Totals (B + C - A)
4336-8757-3662-2061	MS NOLA LEANNE COMER	\$5,000	\$0.00	\$3,957.19	\$0.00	\$3,957.19
4336-8757-3670-8001	MR CLINTON PETER STR	\$15,000	\$0.00	\$1,287.90	\$0.00	\$1,287.90
4336-8799-1062-5536	BILLING ACCOUNT	\$0	\$7,194.20 CR	\$0.00	\$0.00	\$7,194.20 CR
			\$7,194.20 CR	\$5,245.09 DR	\$0.00	\$1,949.11 CR

Transaction type

Purchase

Annual percentage rate

13.250%

Daily percentage rate

0.03630%

THE INTEREST RATE ON YOUR CASH ADVANCES WILL INCREASE
BY 0.74% EFFECTIVE FROM THE OPENING DATE
OF YOUR NEXT STATEMENT.
THE INTEREST RATE ON YOUR PURCHASES WILL INCREASE
BY 0.74% EFFECTIVE FROM THE OPENING DATE
OF YOUR NEXT STATEMENT.



Statement for
NAB Low Rate Business Card
NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001
Tel 13 10 12 8am - 8pm AEST & AEDT Monday to Friday, 9am - 6pm AEST &
AEDT Saturday and Sunday
Fax 1300 363 658
Lost & Stolen Cards: 1800 033 103 (24 hours, 7 days a week)

Cardholder Details

Cardholder Name: MS NOLA LEANNE COMERFORD
Account No: 4336 8757 3662 2061
Statement Period: 29 May 2026 to 29 June 2026
Cardholder Limit: \$5,000

Transaction record for: MS NOLA LEANNE COMERFORD

Date	Amount A\$	Details	Explanation	Amount NOT subject to GST	Amount subject to GST	GST component (1/11th of the amount subject to GST)	Reference
1 Jun 2026	\$30.99	SUPER CHEAP AUTO BELMONT					74564456151
3 Jun 2026	\$90.00	Garmin Eastern Creek					74071916152
8 Jun 2026	\$1.49	APPLE.COM/BILL SYDNEY					74798066155
8 Jun 2026	\$19.00	STARLINK INTERNET Sydney					74773886155
8 Jun 2026	\$626.20	MELBOURNE BARBEQUE CEN MITCHAM					74940526155
10 Jun 2026	\$302.50	EZI*ECOWATER SERVICES Malaga					74155896159
11 Jun 2026	\$402.37	APRA LIMITED ULTIMO					74466026161
15 Jun 2026	\$49.90	eBay O*13-14755-36167 Sydney					24294286163
15 Jun 2026	\$43.48	SETON GREYSTANCES					74798066163
15 Jun 2026	\$69.81	SETON GREYSTANCES					74798066163
16 Jun 2026	\$647.77	SURGICAL HOUSE OSBORNE PARK					00091135325
17 Jun 2026	\$204.96	SP QUAD LOCK AUSTRALIA SOUTH YARRA					74201336167
17 Jun 2026	\$150.00	STARLINK INTERNET Sydney					74773886166
22 Jun 2026	\$96.77	SETON GREYSTANCES					74798066170

Continued next page

Transaction record for: MS NOLA LEANNE COMERFORD (continued)

Date	Amount A\$	Details	Explanation	Amount NOT subject to GST	Amount subject to GST	GST component (1/11th of the amount subject to GST)	Reference
22 Jun 2026	\$600.00	STARLINK INTERNET Sydney					74773886171
24 Jun 2026	\$110.00	STARLINK INTERNET Sydney					74773886174
24 Jun 2026	\$110.00	STARLINK INTERNET Sydney					74773886174
25 Jun 2026	\$401.95	OFFICEWORKS Bentleigh Eas					74039196175
Total for this period	\$3,957.19	Totals					

Employee declaration

I verify that the above charges are a true and correct record in accordance with company policy

Cardholder signature: _____

Date: _____



Statement for
NAB Low Rate Business Card
NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001
Tel 13 10 12 8am - 8pm AEST & AEDT Monday to Friday, 9am - 6pm AEST &
AEDT Saturday and Sunday
Fax 1300 363 658
Lost & Stolen Cards: 1800 033 103 (24 hours, 7 days a week)

Cardholder Details

Cardholder Name: MR CLINTON PETER STRUGNELL
Account No: 4336 8757 3670 8001
Statement Period: 29 May 2026 to 29 June 2026
Cardholder Limit: \$15,000

Transaction record for: MR CLINTON PETER STRUGNELL

Date	Amount A\$	Details	Explanation	Amount NOT subject to GST	Amount subject to GST	GST component (1/11th of the amount subject to GST)	Reference
1 Jun 2026	\$100.00	MAIN ROADS WESTERN AUS EAST PERTH					74940526148
15 Jun 2026	\$117.00	STARLINK INTERNET Sydney					74773886164
29 Jun 2026	\$592.90	SP TOYSRUS ANZ PTY LTD CLAYTON					74201336177
29 Jun 2026	\$478.00	CAPITAL BAY INVESTMENT WEST PERTH					74940526176
Total for this period	\$1,287.90	Totals					

Employee declaration

I verify that the above charges are a true and correct record in accordance with company policy Cardholder signature: _____ Date: _____

00707714 1800433687/9910625536 / E-5725 S-9136 I-18271

Shire of Perenjori
CREDIT CARD SUMMARY ONLY
NATIONAL AUSTRALIA BANK

Corporate Mastercard - 29 May 2026 to 29 June 2026 - Nola Comerford - MCCS

DATE	DESCRIPTION	ACCOUNT DESCRIPTION	PERSON CONTACTING SELLER	AMOUNT
1/06/2026	Super Cheap Auto	Windscreen wipers & fitting 2PJ - Vision	MCCS	\$ 30.99
3/06/2026	Garmin	Monthly GPS with SOS Capability for Graders - Lone Worker Safety	MCCS	\$ 90.00
8/06/2026	Apple	iCloud Storage - MCCS Mobile	MCCS	\$ 1.49
8/06/2026	Starlink	Shipping & handling - 7 Hirshauer Rd	MCCS	\$ 19.00
8/06/2026	Melbourne Barbeque	Stainless steel covers to suit BBQ's - C/Park	BMO	\$ 626.20
10/06/2026	Ecowater Services	Filter & valves for a sewerage treatment station - C/Park	BMO	\$ 302.50
11/06/2026	APRA Limited	One Music Renewal 01/07/26-30/06/27	CDO	\$ 402.37
15/06/2026	Ebay	GPS Tracker Warning Stickers for Vehicles	MCCS	\$ 49.90
15/06/2026	Seton	Security Notice Sign - Admin	MCCS	\$ 43.48
15/06/2026	Seton	Security Notice Sign - Depot	MCCS	\$ 69.81
16/06/2026	Surgical House	Waiting room chair - Well Women's Clinic	MCCS	\$ 647.77
17/06/2026	Quadlock Australia	iPhone case & mount - 1500PJ (MIS)	MCCS	\$ 204.96
17/06/2026	Starlink	internet connection - 7 Hirshauer Rd	MCCS	\$ 150.00
22/06/2026	Seton	Security sign - Depot	MCCS	\$ 96.77
22/06/2026	Starlink	Internet connection - C/Park, Village, 2 & 4 John St	MCCS	\$ 600.00
24/06/2026	Starlink	Pivot Mount for satellite dish - 7 Hirshauer Rd	MCCS	\$ 110.00
24/06/2026	Starlink	Pivot Mount for satellite dish - 60 Crossing Rd	MCCS	\$ 110.00
25/06/2026	Officeworks	Arts & crafts supplies - Kids Creative Activity for School Holiday Program	CDO	\$ 401.95
MCCS Corporate Credit Card Purchases for 29 May 2026 to 29 June 2026				\$ 3,957.19

Corporate Mastercard - 29 May 2026 to 29 June 2026 - Clinton Strugnell - CEO

DATE	DESCRIPTION	ACCOUNT DESCRIPTION	PERSON CONTACTING SELLER	AMOUNT
1/06/2026	Main Roads Western Australia	Class 1 RAV Oversize Permit - PJ1527 & PJ1578	MIS	\$ 100.00
15/06/2026	Starlink	Internet Connection - Medical Centre	MCCS	\$ 117.00
29/06/2026	Toys R Us	Prizes for Paper Plane Competition - School Holiday Program	CDO	\$ 592.90
29/06/2026	Capital Bay Investment	The Sebel West Perth - Accommodation for Governance Training - EA	EA	\$ 478.00
CEO Corporate Credit Card Purchases for 29 May 2026 to 29 June 2026				\$ 1,287.90

Total Payments of Corporate Credit Card				\$ 5,245.09
Interest & Other Charges				\$ -
Grand Total				\$ 5,245.09

12.3 ADOPTION OF 2026/2027 STATUTORY BUDGET

Applicant:	Shire of Perenjori
File:	ADM 0339
Date:	23 July 2026
Disclosure of Interest:	
Voting Requirements:	Absolute Majority
Author:	Ally Bryant – Finance Manager
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	12.3 Draft 2026/2027 Annual Budget including Fees and Charges

Summary

The 2026/2027 Draft Annual Budget for the year ending June 2027 is prepared with intention to deliver on strategies adopted by Council.

This document is submitted to Council for formal consideration and adoption.

Background

A final draft of the 2026/27 Annual Budget has been prepared for consideration based on the principles contained within the Community Strategic Plan and Corporate Business Plan.

Further information previously provided to Council and considered for the budget include:

Fees & Charges Schedule

Plant Replacement Program

Roads Program

Capital Expenditure

Councillor Payments

Major projects that have been included in the capital works program include:

Project	Amount \$	Strategic Plan Outcomes Addressed
<i>Strategy: An inclusive community and a great place to live for all ages and stages of life</i>		
Perenjori Bowls Club Green replacement	280,000	1.1
Swimming Pool Building and plant works	123,930	1.1
<i>Strategy: Eco-friendly, attractive and well-maintained towns, surrounded by outstanding natural beauty, landscapes, flora and fauna to be protected and enjoyed.</i>		
Implement road program in accordance with Council's adopted Plans and budget process	3,509,903	2.6
Perenjori Refuse Site. Swipe card system	70,000	2.2
Installation history interpretation - Bowgada	15,000	2.8
<i>Strategy: A diverse economy, with flourishing businesses offering a suite of trades, services and retail offerings</i>		
Museum, Tourist Centre Roof/ceiling	120,000	3.1
Housing renovations	38,000	3.2
<i>Strategy: A strong and diverse Council working closely with the proactive and involved community</i>		
Installation of EPR Finance software	70,000	4.6
Renewal of Shire Plant and Equipment	1,027,500	4.6

Statutory Environment

The Annual Budget has been prepared in accordance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*. It also complies with relevant Australian Accounting Standards.

Pursuant to Section 6.2 of the *Local Government Act 1995*, the Budget for the Municipal Fund must be prepared and adopted by an absolute majority of Council by 31 August each year.

Section 5.63 (1)(b) The Local Government Act 1995 specifically excludes the need for Elected Members to “Declare a Financial Interest” in imposing a rate, charge or fee. The Section reads as follows: “5.63(1) Sections 5.65, 5.70 and 5.71 do not apply to a relevant person who has any of the following interests in a matter – (b) an interest arising from the imposition of any rate, charge or fee by the local government”. Additionally, the declaration provisions of the Act do not apply to Council business reimbursements or to Members sitting fees. Any other interest, be it Financial, Proximity or Impartiality must be declared.

Divisions 5 and 6 Local Government Act 1995 refer to the setting of budgets and raising of rates and charges. The Local Government (Financial Management) Regulations 1996 details the form and content of the budget. The 2026/27 Draft Annual Budget as presented is considered to meet statutory requirements.

Regulation 34(5) Local Government (Financial Management) Regulations 1996 requires each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS (Australian Accounting Standards), to be used in statements of financial activity for reporting material variances.

Policy Implications

The following Council Policy applies:

Policy 4003 – Managing Council Budgets

Consultation

Elected Members

Clinton Strugnell, Chief Executive Officer

Marty Noordhof, Manager Infrastructure Services

Nola Comerford, Manager Corporate & Community Services

Finance team, Shire of Perenjori

Financial Implications

The Annual Budget determines how funds will be allocated for the forthcoming financial year.

A summary of key financial data is:

- Opening surplus of \$3.782 million
- Operating revenue of \$6.656 million
- Operating expenditure of \$12.468 million
- Non-operating grants of \$2.620 million
- Capital Expenditure program of \$5.842 million
- Net transfers from Reserves of \$86,545 thousand after transferring in \$0.065 million for interest received

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

Officer Comment

The budget includes rate revenue increase of 3% for the 2026/27 financial year. It should be noted that whilst the total rates raised will increase by 3% individual property results may vary as a result of changes to valuations. The Nett yield will also vary dependent upon the take-up of the discount offered by Council for early payment of rates.

There has been a change to the adopted draft Fees and Charges with the addition of fees for the purchase of sand, gravel and aggregate.

The budget includes the closure of two reserve accounts. The Water Reserve where all funds including any interest earned will be transferred to the Community Infrastructure Reserve and the Mt Gibson Reserve all funds remaining at the end of 26/27 year will be transferred to the Community Infrastructure Reserve.

The letter of approval from the Minister for Local Government for the approval of the Differential Rates 2026/27 has been received on 15 July 2026

The *Local Government Act 1995* requires that the Annual Budget is prepared and adopted no later than 31 August each financial year.

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That Council resolves to:

1. Pursuant to the provisions of Section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, Council adopts the attached Municipal Fund Budget for the Shire of Perenjori for the 2026/27 financial year, which includes the following:

- Statement of Comprehensive Income by Nature and Type
- Statement of Cash Flows
- Statement of Financial Activity
- Notes to and Forming Part of the Budget
- Transfers to and from Reserves Account

2. Adopt the following differential general and minimum rates in accordance with Sections 6.32, 6.33 and 6.35 of the Act:

Rates Category	Minimum Rate	Rate in the \$	Proposed Yield
UV Rural	455	0.9274	\$ 2,515,627
UV Mining	455	28.1318	\$ 901,230
GRV Townsites	455	8.1726	\$ 133,940
GRV Mining	455	11.4891	\$ 326,171
UV Exploration	455	17.0731	\$ 77,035
TOTAL YIELD			\$ 3,954,003

3. Pursuant to Section 6.45 of the *Local Government Act 1995* and Regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, adopt the following due dates for the payment in full by instalments:

Option 1 – Pay in Full and Obtain Discount

Due Date Friday 2 October 2026

Option 2 – Pay in Full

Due Date Friday 2 October 2026

Option 3 – Pay in Four Instalments

1 st Instalment Due	Friday 2 October 2026
2 nd Instalment Due	Wednesday 2 December 2026
3 rd Instalment Due	Tuesday 2 February 2027
4 th Instalment Due	Friday 2 April 2027

4. Pursuant to Section 6.51(1) of the *Local Government Act 1995*, adopt an interest rate of 7% for rates (and service charges) and costs of proceedings to recover such charges that remain unpaid after becoming due and payable.
5. Pursuant to section 6.46 of the *Local Government Act 1995*, Council offers a discount of 5% where the minimum levy does not apply. Ratepayers must pay their rates in full, including arrears, waste and service charges, on or before 2 October 2026 to be eligible for this discount.
6. Pursuant to section 6.16 of the *Local Government Act 1995*, Council adopts the Fees & Charges Schedule 26/27.

7. Pursuant to section 5.99 of the *Local Government Act 1995* and regulation 34 of the Local Government (Administration) Regulations 1996, Council endorses the individual annual fees for Elected Members adopted 28 May 2026.
8. In accordance with Regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, the level to be used in statements of financial activity in 2026-27 for reporting material variances shall be 10% or \$10,000, whichever is the greater.

Motion put and carried / lost by Absolute Majority

For:

Against:

[Next Item](#)

SHIRE OF PERENJORI
ANNUAL BUDGET
FOR THE YEAR ENDED 30 JUNE 2027

LOCAL GOVERNMENT ACT 1995

TABLE OF CONTENTS

Statement of Comprehensive Income	2
Statement of Cash Flows	3
Statement of Financial Activity	4
Index of Notes to the Budget	5
Schedule of Fees and Charges	26

The Shire of Perenjori a Class 4 local government conducts the operations of a local government with the following community vision:

The Shire of Perenjori will endeavour to provide community services and facilities to meet the needs of members of the community and enable them to enjoy a pleasant and healthy way of life.

SHIRE OF PERENJORI
STATEMENT OF COMPREHENSIVE INCOME
FOR THE YEAR ENDED 30 JUNE 2027

	Note	2026/27 Budget	2025/26 Actual	2025/26 Budget
Revenue		\$	\$	\$
Rates	2(a)	3,783,846	3,712,791	3,660,293
Grants, subsidies and contributions		1,086,296	4,531,240	1,945,949
Fees and charges	13	1,111,662	1,437,000	1,115,091
Interest revenue	9(a)	139,900	240,481	97,650
Other revenue		434,136	616,047	568,140
		6,555,840	10,537,559	7,387,123
Expenses				
Employee costs		(3,721,842)	(3,253,777)	(3,667,695)
Materials and contracts		(2,474,452)	(2,532,434)	(2,680,006)
Utility charges		(454,481)	(691,757)	(418,373)
Depreciation	6	(4,808,226)	(4,374,934)	(4,775,680)
Finance costs	9(c)	(176,901)	(183,206)	(183,462)
Insurance		(209,044)	(226,492)	(209,132)
Other expenditure		(303,047)	(218,802)	(200,603)
		(12,147,993)	(11,481,402)	(12,134,951)
		(5,592,153)	(943,843)	(4,747,828)
Capital grants, subsidies and contributions		2,619,999	2,497,057	2,523,973
Profit on asset disposals	5	100,635	303,709	70,155
Loss on asset disposals	5	(319,856)	(128,416)	0
		2,400,778	2,672,350	2,594,128
Net result for the period		(3,191,375)	1,728,507	(2,153,700)
Total other comprehensive income for the period		0	0	0
Total comprehensive income for the period		(3,191,375)	1,728,507	(2,153,700)

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF PERENJORI
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2027

CASH FLOWS FROM OPERATING ACTIVITIES

Receipts

	Note	2026/27 Budget	2025/26 Actual	2025/26 Budget
Rates		\$ 3,783,846	\$ 3,710,885	\$ 3,660,293
Grants, subsidies and contributions		1,086,296	4,481,017	1,945,949
Fees and charges		1,111,662	1,437,000	1,115,091
Interest revenue		139,900	240,481	97,650
Goods and services tax received		0	(95,586)	0
Other revenue		434,136	616,047	568,140
		6,555,840	10,389,844	7,387,123

Payments

Employee costs		(3,721,842)	(3,158,650)	(3,667,695)
Materials and contracts		(2,474,452)	(2,564,058)	(2,680,006)
Utility charges		(454,481)	(691,757)	(418,373)
Finance costs		(176,901)	(183,206)	(183,462)
Insurance paid		(209,044)	(226,492)	(209,132)
Other expenditure		(303,047)	(218,802)	(200,603)
		(7,339,767)	(7,042,965)	(7,359,271)

Net cash provided by (used in) operating activities	4	(783,927)	3,346,879	27,852
--	---	-----------	-----------	--------

CASH FLOWS FROM INVESTING ACTIVITIES

Payments for purchase of property, plant & equipment	5(a)	(1,670,255)	(1,461,232)	(1,712,560)
Payments for construction of infrastructure	5(b)	(4,171,948)	(3,318,850)	(3,877,355)
Capital grants, subsidies and contributions		2,619,999	2,450,860	2,523,973
Proceeds from sale of property, plant and equipment	5(a)	275,500	967,996	246,850
Net cash (used in) investing activities		(2,946,704)	(1,361,226)	(2,819,092)

CASH FLOWS FROM FINANCING ACTIVITIES

Repayment of borrowings	7(a)	(137,928)	(130,693)	(130,693)
Net cash (used in) financing activities		(137,928)	(130,693)	(130,693)

Net increase (decrease) in cash held

		(3,868,559)	1,854,960	(2,921,933)
--	--	-------------	-----------	-------------

Cash at beginning of year		8,865,301	6,029,770	6,029,766
---------------------------	--	-----------	-----------	-----------

Cash and cash equivalents at the end of the year	4	4,996,742	7,884,730	3,107,833
---	---	------------------	------------------	------------------

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF PERENJORI
STATEMENT OF FINANCIAL ACTIVITY
FOR THE YEAR ENDED 30 JUNE 2027

OPERATING ACTIVITIES

Revenue from operating activities

		2026/27 Budget	2025/26 Actual	2025/26 Budget
General rates	2(a)(i)	\$ 3,783,846	\$ 3,712,790	\$ 3,660,293
Grants, subsidies and contributions		1,086,296	4,531,240	1,945,949
Fees and charges	13	1,111,662	1,437,000	1,115,091
Interest revenue	9(a)	139,900	240,481	97,650
Other revenue		434,136	616,047	568,140
Profit on asset disposals	5	100,635	303,709	70,155
		6,656,475	10,841,267	7,457,278

Expenditure from operating activities

Employee costs		(3,721,842)	(3,253,777)	(3,667,695)
Materials and contracts		(2,474,452)	(2,532,434)	(2,680,006)
Utility charges		(454,481)	(691,757)	(418,373)
Depreciation	6	(4,808,226)	(4,374,934)	(4,775,680)
Finance costs	9(c)	(176,901)	(183,206)	(183,462)
Insurance		(209,044)	(226,492)	(209,132)
Other expenditure		(303,047)	(218,802)	(200,603)
Loss on asset disposals	5	(319,856)	(128,416)	0
		(12,467,849)	(11,609,818)	(12,134,951)

Non cash amounts excluded from operating activities

	3(c)	5,027,447	4,199,641	4,705,525
Amount attributable to operating activities		(783,927)	3,431,090	27,852

INVESTING ACTIVITIES

Inflows from investing activities

Capital grants, subsidies and contributions		2,619,999	2,497,057	2,523,973
Proceeds from disposal of assets	5	275,500	967,996	246,850
		2,895,499	3,465,053	2,770,823

Outflows from investing activities

Payments for property, plant and equipment	5(a)	(1,670,255)	(1,461,232)	(1,712,560)
Payments for construction of infrastructure	5(b)	(4,171,948)	(3,318,850)	(3,877,355)
		(5,842,203)	(4,780,082)	(5,589,915)
Amount attributable to investing activities		(2,946,704)	(1,315,029)	(2,819,092)

FINANCING ACTIVITIES

Inflows from financing activities

Transfers from reserve accounts	8(a)	1,005,414	448,898	862,034
		1,005,414	448,898	862,034

Outflows from financing activities

Repayment of borrowings	7(a)	(137,928)	(130,693)	(130,693)
Transfers to reserve accounts	8(a)	(918,869)	(1,662,783)	(960,778)
		(1,056,797)	(1,793,476)	(1,091,471)
Amount attributable to financing activities		(51,383)	(1,344,578)	(229,437)

MOVEMENT IN SURPLUS OR DEFICIT

Surplus at the start of the financial year

Amount attributable to operating activities	3	3,782,014	3,010,531	3,020,677
Amount attributable to investing activities		(783,927)	3,431,090	27,852
Amount attributable to financing activities		(2,946,704)	(1,315,029)	(2,819,092)
		(51,383)	(1,344,578)	(229,437)
Surplus/(deficit) remaining after the imposition of general rates	3	0	3,782,014	0

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF PERENJORI
FOR THE YEAR ENDED 30 JUNE 2027
INDEX OF NOTES TO THE BUDGET

Note 1	Basis of Preparation	6
Note 2	Rates and Service Charges	7
Note 3	Net Current Assets	11
Note 4	Reconciliation of cash	14
Note 5	Property, Plant and Equipment	15
Note 6	Depreciation	16
Note 7	Borrowings	17
Note 8	Reserve Accounts	19
Note 9	Other Information	20
Note 10	Elected Members Remuneration	21
Note 11	Revenue and Expenditure	22
Note 12	Program Information	24
Note 13	Fees and Charges	25

SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2027

1 BASIS OF PREPARATION

The annual budget is a forward looking document and has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996* prescribe that the annual budget be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this annual budget have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the annual budget has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

The local government reporting entity

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this annual budget.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 10 to the annual budget.

2025/26 actual balances

Balances shown in this budget as 2025/26 Actual are estimates as forecast at the time of preparation of the annual budget and are subject to final adjustments.

Budget comparative figures

Unless otherwise stated, the budget comparative figures shown in the budget relate to the original budget estimate for the relevant item of disclosure.

Comparative figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

Rounding off figures

All figures shown in this statement are rounded to the nearest dollar.

Statement of Cashflows

Investing and financing transactions that do not require the use of cash or cash equivalents shall be excluded from a statement of cash flows. Such transactions shall be disclosed elsewhere in the financial statements in a way that provides all the relevant information about these investing and financing activities.

Initial application of accounting standards

During the budget year, the below revised Australian Accounting Standards and Interpretations are expected to be compiled, become mandatory and be applicable to its operations.

- AASB 2020-1 Amendments to Australian Accounting Standards
 - Classification of Liabilities as Current or Non-current
 - AASB 2022-5 Amendments to Australian Accounting Standards
 - Lease Liability in a Sale and Leaseback
 - AASB 2022-6 Amendments to Australian Accounting Standards
 - Non-current Liabilities with Covenants
 - AASB 2023-1 Amendments to Australian Accounting Standards
 - Supplier Finance Arrangements
 - AASB 2023-3 Amendments to Australian Accounting Standards
 - Disclosure of Non-current Liabilities with Covenants: Tier 2
- It is not expected these standards will have an impact on the annual budget.

- AASB 2022-10 Amendments to Australian Accounting Standards
 - Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities, became mandatory during the budget year. Amendments to AASB 13 *Fair Value Measurement* impacts the future determination of fair value when revaluing assets using the cost approach. Timing of future revaluations is defined by regulation 17A of *Local Government (Financial Management) Regulations 1996*. Impacts of this pronouncement are yet to be quantified and are dependent on the timing of future revaluations of asset classes. No material impact is expected in relation to the 2024-25 statutory budget.

New accounting standards for application in future years

The following new accounting standards will have application to local government in future years:

- AASB 2014-10 Amendments to Australian Accounting Standards
 - Sale or Contribution of Assets between an Investor and its Associate or Joint Venture
- AASB 2021-7c Amendments to Australian Accounting Standards
 - Effective Date of Amendments to AASB 10 and AASB 128 and Editorial Corrections [deferred AASB 10 and AASB 128 amendments in AASB 2014-10 apply]
- AASB 2022-9 Amendments to Australian Accounting Standards
 - Insurance Contracts in the Public Sector
- AASB 2023-5 Amendments to Australian Accounting Standards
 - Lack of Exchangeability

It is not expected these standards will have an impact on the annual budget.

Judgements, estimates and assumptions

The preparation of the annual budget in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- estimation of fair values of land and buildings and investment property
- impairment of financial assets
- estimation uncertainties and judgements made in relation to lease accounting
- estimated useful life of assets
- estimation of provisions
- estimation of fair value of leases

SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2027

2. RATES AND SERVICE CHARGES

(a) Rating Information

Rate Description	Basis of valuation	Rate in	Number of properties	Rateable value	2026/27 Budgeted rate revenue	2026/27 Budgeted interim rates	2026/27 Budgeted total revenue	2025/26 Actual total revenue	2025/26 Budget total revenue
		\$		\$	\$	\$	\$	\$	\$
(i) General rates									
Townsite	Gross rental valuation	0.081726	107	1,466,301	119,835	0	119,835	116,148	116,349
Mining	Gross rental valuation	0.114891	1	2,835,000	325,716	0	325,716	316,216	304,216
Rural	Unimproved valuation	0.009274	257	270,520,000	2,508,802	0	2,508,802	2,435,561	2,437,111
Mining	Unimproved valuation	0.281318	32	3,201,982	900,775	0	900,775	879,948	874,575
Exploration	Unimproved valuation	0.170731	50	368,593	62,930	0	62,930	63,656	58,819
Total general rates			447	278,391,876	3,918,058	0	3,918,058	3,811,529	3,791,070
	Minimum								
(j) Minimum payment		\$							
Townsite	Gross rental valuation	455	31	35,242	14,105	0	14,105	14,586	14,586
Mining	Gross rental valuation	455	1	20	455	0	455	442	442
Rural	Unimproved valuation	455	15	253,655	6,825	0	6,825	7,072	5,304
Mining	Unimproved valuation	455	1	1	455	0	455	2,210	2,210
Exploration	Unimproved valuation	455	31	30,354	14,105	0	14,105	10,608	11,050
Total minimum payments			79	319,272	35,945	0	35,945	34,918	33,592
Total general rates and minimum payments			526	278,711,148	3,954,003	0	3,954,003	3,846,447	3,824,662
(k) Ex-gratia rates									
Ex Gratia - CBH					27,543	0	27,543	27,270	27,543
					3,981,546	0	3,981,546	3,873,717	3,852,205
Discounts (Refer note 2(f))							(197,700)	(160,927)	(191,912)
Total rates					3,981,546	0	3,783,846	3,712,790	3,660,293

The Shire did not raise specified area rates for the year ended 30th June 2027.

All rateable properties within the district used predominately for non-rural purposes are rated according to their Gross Rental Valuation (GRV), all other properties are rated according to their Unimproved Valuation (UV).

The general rates detailed for the 2026/27 financial year have been determined by Council on the basis of raising the revenue required to meet the estimated deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than general rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of local government services/facilities.

SHIRE OF PERENJORI
 NOTES TO AND FORMING PART OF THE BUDGET
 FOR THE YEAR ENDED 30 JUNE 2027

2. RATES AND SERVICE CHARGES (CONTINUED)

(b) Interest Charges and Instalments - Rates and Service Charges

The following instalment options are available to ratepayers for the payment of rates and service charges.

Instalment options	Date due	Instalment plan admin charge	Instalment plan interest rate	Unpaid rates interest rates
		\$	%	%
Option one				
Discount on General R	2/10/2026	0	0.0%	7.0%
Option two				
Single full payment	2/10/2026	0	0.0%	7.0%
Option three				
First instalment	2/10/2026	0	0.0%	7.0%
Second instalment	2/12/2026	12	5.5%	7.0%
Third instalment	2/02/2027	13	5.5%	7.0%
Fourth instalment	2/04/2027	13	5.5%	7.0%
		2026/27 Budget revenue	2025/26 Actual revenue	2025/26 Budget revenue
		\$	\$	\$
Instalment plan admin charge revenue		2,150	2,112	1,443
Instalment plan interest earned		3,500	3,479	1,250
Unpaid rates and service charge interest earned		6,000	6,709	6,000
		11,650	12,300	8,693

SHIRE OF PERENJORI
 NOTES TO AND FORMING PART OF THE BUDGET
 FOR THE YEAR ENDED 30 JUNE 2027

2. RATES AND SERVICE CHARGES (CONTINUED)
 (c) Objectives and Reasons for Differential Rating

To provide equity in the rating of properties across the Shire the following rate categories have been determined for the implementation of differential rating.

Differential general rate

Description	Characteristics	Objects	Reasons
UV Rural	Pastoral land with predominantly rural use of land	To obtain a fair contribution to the revenue requirements of the Shire	This allows for a fair contribution to the revenue requirements of the Shire at a sustainable level
UV Mining	Covers all: Mining Leases Prospecting Licences Retention Licences General Purpose Leases Other Licences and Permits	To ensure that mining contributes reasonably to the maintenance of the Shire's assets and	To attain equity amongst those who will bear the burden of the rates and obtain a reasonable contribution from the mining sector for the general level of infrastructure and services provided by Council
Exploration	Exploration Licences	To ensure the reasonable contribution to these	To attain equity amongst those who will bear the burden of the rates and obtain a reasonable contribution from the mining sector for the general level of infrastructure and services provided by Council

(d) Variation in Adopted Differential Rates to Local Public Notice

The following rates and minimum payments were previously set out in the local public notice giving notice of the intention to charge differential rates.

Differential general rate or general rate	Proposed Rate in \$	Adopted Rate in \$	Reasons for the difference
UV Mining	0.284309	0.28132	Update to valuations from Landgate to achieve advertised rate yeild
Exploration	0.223455	0.17073	Update to valuations from Landgate to achieve advertised rate yeild

SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2027

2. RATES AND SERVICE CHARGES (CONTINUED)

(e) Service Charges

The Shire did not raise service charges for the year ended 30th June 2027.

(f) Early payment discounts

Rate, fee or charge to which discount is granted	Type	Discount %	Discount (\$)	2026/27 Budget	2025/26 Actual	2025/26 Budget	Circumstances in which discount is granted
Discount for Prompt Payment	Rate	5.0%	0	\$ 197,700	\$ 160,927	\$ 191,912	When Full payment is made prior to due date
				197,700	160,927	191,912	

(g) Waivers or concessions

The Shire does not anticipate any waivers or concessions for the year ended 30th June 2027.

SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2027

3. NET CURRENT ASSETS

(a) Composition of estimated net current assets

Current assets

Cash and cash equivalents
Receivables
Inventories

Less: current liabilities

Trade and other payables
Capital grant/contribution liability
Long term borrowings
Employee provisions
Other provisions

Net current assets

Less: Total adjustments to net current assets

Net current assets used in the Statement of Financial Activity

(b) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets

Less: Cash - reserve accounts
Add: Current liabilities not expected to be cleared at end of year
- Current portion of borrowings
- Current portion of employee benefit provisions held in reserve

Total adjustments to net current assets

Note	2026/27 Budget 30 June 2027	2025/26 Actual 30 June 2026	2025/26 Budget 30 June 2026
	\$	\$	\$
4	4,016,170	8,865,301	3,107,833
	483,095	202,523	338,633
	17,715	17,715	62,116
	4,516,980	9,085,539	3,508,582
	(769,645)	(1,469,645)	(518,222)
	(151,914)	(151,914)	(168,780)
7	0	(137,928)	130,693
	(282,236)	(282,236)	(243,718)
	0	0	(11,036)
	(1,203,795)	(2,041,723)	(811,063)
	3,313,185	7,043,816	2,697,519
3(b)	(3,313,185)	(3,261,802)	(2,697,519)
	0	3,782,014	0
8	(3,595,422)	(3,681,967)	(2,566,826)
	0	137,928	(130,693)
	282,237	282,237	0
	(3,313,185)	(3,261,802)	(2,697,519)

SHIRE OF PERENJORI
 NOTES TO AND FORMING PART OF THE BUDGET
 FOR THE YEAR ENDED 30 JUNE 2027

3. NET CURRENT ASSETS

EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

Items excluded from calculation of budgeted deficiency
 When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the Local Government Act 1995 the following amounts have been excluded as provided by Local Government (Financial Management) Regulation 32 which will not fund the budgeted expenditure.

(c) Non-cash amounts excluded from operating activities

The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

Adjustments to operating activities

Less: Profit on asset disposals
 Add: Loss on asset disposals
 Add: Depreciation
 Non-cash movements in non-current assets and liabilities:
 - Employee provisions
 - Other provisions

Non cash amounts excluded from operating activities

Note	2026/27 Budget 30 June 2027	2025/26 Actual 30 June 2026	2025/26 Budget 30 June 2026
	\$	\$	\$
5	(100,635)	(303,709)	(70,155)
5	319,856	128,416	0
6	4,808,226	4,374,934	4,775,680
	0	12,260	0
	0	(12,260)	0
	5,027,447	4,199,641	4,705,525

SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2027

3. NET CURRENT ASSETS

(e) MATERIAL ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire's intentions to release for sale.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

PREPAID RATES

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire recognises revenue for the prepaid rates that have not been refunded.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Superannuation

The Shire contributes to a number of superannuation funds on behalf of employees. All funds to which the Shire contributes are defined contribution plans.

LAND HELD FOR RESALE

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Shire's intentions to release for sale.

GOODS AND SERVICES TAX (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CONTRACT LIABILITIES

Contract liabilities represent the Shire's obligation to transfer goods or services to a customer for which the Shire has received consideration from the customer.

Contract liabilities represent obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for grants, contributions, reimbursements, and goods sold and services performed in the ordinary course of business.

Trade and other receivables are recognised initially at the amount of consideration that is unconditional, unless they contain significant financing components, when they are recognised at fair value.

Trade receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The Shire applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the determination of the net current asset position.

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the determination of the net current asset position.

Other long-term employee benefits

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2027

4. RECONCILIATION OF CASH

For the purposes of the Statement of Cash Flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	Note	2026/27 Budget	2025/26 Actual	2025/26 Budget
Cash at bank and on hand		\$ 4,016,170	\$ 8,865,301	\$ 3,107,833
Total cash and cash equivalents		4,016,170	8,865,301	3,107,833
Held as				
- Unrestricted cash and cash equivalents		268,834	5,031,420	541,007
- Restricted cash and cash equivalents		3,747,336	3,833,881	2,566,826
	3(a)	4,016,170	8,865,301	3,107,833
Restrictions				
The following classes of assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:				
- Cash and cash equivalents		3,747,336	3,833,881	2,566,826
		3,747,336	3,833,881	2,566,826
The assets are restricted as a result of the specified purposes associated with the liabilities below:				
Financially backed reserves	8	3,595,422	3,681,967	2,566,826
Unspent capital grants, subsidies and contribution liabilities		151,914	151,914	0
		3,747,336	3,833,881	2,566,826
Reconciliation of net cash provided by operating activities to net result				
Net result		(3,191,375)	1,728,507	(2,153,700)
Depreciation	6	4,808,226	4,374,934	4,775,680
(Profit)/loss on sale of asset	5	219,221	(175,293)	(70,155)
(Increase)/decrease in receivables		0	(138,339)	0
(Increase)/decrease in inventories		0	44,401	0
Increase/(decrease) in payables		0	(31,455)	0
Increase/(decrease) in contract liabilities		0	(9,376)	0
Increase/(decrease) in unspent capital grants		0	4,361	0
Increase/(decrease) in other provision		0	(50,558)	0
Increase/(decrease) in employee provisions		0	50,557	0
Capital grants, subsidies and contributions		(2,619,999)	(2,450,860)	(2,523,973)
Net cash from operating activities		(783,927)	3,346,879	27,852

MATERIAL ACCOUNTING POLICES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 3 - Net Current Assets.

FINANCIAL ASSETS AT AMORTISED COST

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2027

5. PROPERTY, PLANT AND EQUIPMENT

The following assets are budgeted to be acquired and/or disposed of during the year.

	2026/27 Budget					2025/26 Actual					2025/26 Budget				
	Additions	Disposals -	Disposals -	Disposals -	Disposals -	Additions	Disposals -	Disposals -	Disposals -	Disposals -	Additions	Disposals -	Disposals -	Disposals -	Disposals -
		Net Book	Sale				Net Book	Sale				Net Book	Sale		
		Value	Proceeds	Profit	Loss		Value	Proceeds	Profit	Loss		Value	Proceeds	Profit	Loss
	\$	\$	\$	\$	\$		\$	\$	\$	\$		\$	\$	\$	\$
(a) Property, Plant and Equipment															
Land - freehold land	10,000	0	0	0	0	10,000	0	0	0	0	20,000	0	0	0	0
Buildings - non-specialised	562,755	331,733	36,500	11,500	(306,733)	714,011	583,574	657,293	168,373	(94,654)	804,775	0	0	0	0
Furniture and equipment	70,000	0	0	0	0	53,425	0	0	0	0	53,425	0	0	0	0
Plant and equipment	1,027,500	154,118	239,000	89,135	(13,123)	683,796	209,129	310,703	135,336	(33,762)	834,360	176,695	246,850	70,155	0
Total	1,670,255	485,851	275,500	100,635	(319,856)	1,461,232	792,703	967,996	303,709	(128,416)	1,712,560	176,695	246,850	70,155	0
(b) Infrastructure															
Infrastructure - roads	3,509,903	0	0	0	0	2,935,385	0	0	0	0	2,999,447	0	0	0	0
Infrastructure - footpaths	37,200	0	0	0	0	31,500	0	0	0	0	31,000	0	0	0	0
Other Infrastructure	624,845	0	0	0	0	351,965	0	0	0	0	846,908	0	0	0	0
Total	4,171,948	0	0	0	0	3,318,850	0	0	0	0	3,877,355	0	0	0	0
Total	5,842,203	485,851	275,500	100,635	(319,856)	4,780,082	792,703	967,996	303,709	(128,416)	5,589,915	176,695	246,850	70,155	0

MATERIAL ACCOUNTING POLICIES

RECOGNITION OF ASSETS

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

GAINS AND LOSSES ON DISPOSAL

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

SHIRE OF PERENJORI
CAPITAL BUDGET WORKINGS
2026-27 BUDGET

CAPITAL ACQUISITIONS - DETAILED

Job - Account	Job/Account Description	Asset Class	Type	Program	Proposed Budget	Reserve	Grants	Proceeds of Sale	Own Source	Comments
	Unfinished Projects from 25/26 Budget									
FE10	New EPR/Finance System Implementation	Furniture & Equipment	Governance	New	70,000	70,000				26/27 \$70,000 and 27/28 \$30,000
BC33	Disabled Access Pavillion	Buildings	Recreation and Culture	New	8,000				8,000	
HC34	Units 11 A&B Livingstone Patios	Buildings	Housing	Upgrade	14,000				14,000	
BC29	Supermarket Retention	Buildings	Community Amenities	New	95,275	95,275				Retention - Mt Gibson Reserve
LA01	Purchase of Industrial Land	Land	Community Amenities	New	10,000				10,000	
IO16	Pavilion Rainwater Harvesting Project	Infrastructure - Other	Recreation and Culture	New	63,915		45,528		18,387	
IO17	Waste Site Swipe Card System	Infrastructure - Other	Community Amenities	Upgrade	70,000	70,000			-	Waste Reserve
IO18	Supermarket/CRC Gazebo, Landscaping, Nature Play	Infrastructure - Other	Community Amenities	New	40,000		10,000		30,000	
IO19	CCTV Upgrades	Infrastructure - Other	Law, Order & Public Safety	New	100,000		100,000			Fully Grant Funded
IO20	Perenjori Bowling Green	Infrastructure - Other	Recreation and Culture	Upgrade	280,000				280,000	\$35k inc from Bowling Club
BC37	Latham Community Centre Modifications	Buildings	Recreation and Culture	Upgrade	15,000				15,000	
IO21	Bowgada History Interpretation	Infrastructure - Other	Recreation and Culture	New	10,000				10,000	
BC38	Museum, Tourist Centre Roof and Ceilings	Buildings	Recreation and Culture	Upgrade	120,000				120,000	
IO22	Latham Sports Club Outside Lighting	Infrastructure - Other	Recreation and Culture	Upgrade	14,000				14,000	
BC39	Perenjori Sports Club - Ceiling	Buildings	Recreation and Culture	Upgrade	28,000				28,000	
BC40	Swimming Pool Painting/repair Walls and flooring	Buildings	Recreation and Culture	Upgrade	77,000	77,000			-	Swimming Pool Reserve
BC41	Caravan Park Cleaners Laundry & Ablutions	Buildings	Economic Services	Upgrade	121,980	100,000			21,980	Tourism Reserve
BC42	Caravan Park Renovate camp kitchen and old ablutions	Buildings	Economic Services	Upgrade	23,500				23,500	
IO14	Swimming Pool Repairs from Report	Infrastructure - Other	Recreation and Culture	Upgrade	46,930	46,930				2 sand filters Swimming Pool Reserve
BC43	Caravan Park Managers House Stairs and Decking	Buildings	Housing	Upgrade	30,000				30,000	
BC44	32 Livingstone St Veranda structure repairs	Buildings	Housing	Upgrade	22,000				22,000	
BC45	23 Hesford St Patio Extension	Buildings	Housing	Upgrade	8,000				8,000	
FP01	Footpath Main St	Infrastructure - Footpaths	Transport	Renewal	37,200				37,200	
	Road Program									
RRG038	Perenjori Three Springs Rd	Infrastructure - Roads	Transport	Renewal	232,500		155,000		77,500	RRG Job
RRG018A	Wanarra Rd	Infrastructure - Roads	Transport	Renewal	450,000		300,000		150,000	RRG Job
RRG081	Bunjil Carnamah Rd	Infrastructure - Roads	Transport	Renewal	450,000		300,000		150,000	RRG Job
RRG015	Perenjori Rothsay Rd	Infrastructure - Roads	Transport	Renewal	517,500		345,000		172,500	RRG Job
RRG141	Warriedar Coppermine Rd	Infrastructure - Roads	Transport	Renewal	225,500		150,333		75,167	RRG Job
RRG047	Boundary Rd	Infrastructure - Roads	Transport	Renewal	330,000		220,000		110,000	RRG Job
R2R008	Settlement Rd	Infrastructure - Roads	Transport	Renewal	282,960		282,960		-	R2R
R2R051	Bunjil North East Rd	Infrastructure - Roads	Transport	Renewal	238,713		238,713		-	R2R
R2R052	Taylor Rd	Infrastructure - Roads	Transport	Renewal	232,449		192,670		39,779	R2R
R2R130	Loading St	Infrastructure - Roads	Transport	Renewal	220,000		220,000		-	R2R
RC031	Caron Rd	Infrastructure - Roads	Transport	Renewal	181,690		-		181,690	Shires Own Funding
MWF047	MWSGFN Retention	Infrastructure - Roads	Transport	Renewal	68,478		13,285		55,193	
RRG018	Wanarra Rd Retention CAT West	Infrastructure - Roads	Transport	Renewal	46,510		46,510		-	From 25/26 funding and year
RC032	Coroow Latham Rd WCP Retention	Infrastructure - Roads	Transport	Renewal	33,603		-		33,603	Shires Own Funding
	Plant replacement program									
04259	Kia Sportage - CDO	Plant & Equipment	Administration	Renewal	50,000			18,000	32,000	
CP55	Triton Ute	Plant & Equipment	Transport	Renewal	44,500			8,000	36,500	
CP56	Triton Ute Tipper	Plant & Equipment	Transport	Renewal	53,000			8,000	45,000	
CP57	IT Loader	Plant & Equipment	Transport	Renewal	310,000			80,000	230,000	
CP58	Isuzu Fuso 110	Plant & Equipment	Transport	Renewal	155,000	115,000		40,000	-	Plant Reserve
CP59	Skid Steer	Plant & Equipment	Transport	Renewal	145,000	95,000		50,000	-	Plant Reserve
CP60	Front Wheel assist Loader with attachment	Plant & Equipment	Transport	Renewal	120,000	110,000		10,000	-	Plant Reserve
CP51	New Latham community Bus	Plant & Equipment	Community Amenities	Renewal	150,000			10,000	140,000	

5,842,203	779,205	2,619,999	224,000	2,218,999
-----------	---------	-----------	---------	-----------

SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2027

6. DEPRECIATION

By Class

Buildings - non-specialised
 Furniture and equipment
 Plant and equipment
 Infrastructure - roads
 Infrastructure - footpaths
 Infrastructure - parks and ovals
 Other Infrastructure
 Other infrastructure [describe]

By Program

Governance
 Law, order, public safety
 Health
 Education and welfare
 Housing
 Community amenities
 Recreation and culture
 Transport
 Economic services
 Other property and services

2026/27 Budget	2025/26 Actual	2025/26 Budget
\$	\$	\$
512,774	479,040	429,497
5,072	7,767	5,072
476,154	389,072	534,235
3,522,900	3,239,826	3,520,400
21,815	20,022	21,815
155,849	143,040	159,026
89,968	74,422	81,941
23,694	21,746	23,694
4,808,226	4,374,935	4,775,680
90,719	79,529	75,903
76,605	70,309	100,116
16,292	14,952	18,580
38,000	34,877	38,000
115,976	114,856	107,546
98,207	94,107	14,242
306,049	278,806	317,222
3,610,506	3,314,590	3,611,391
104,072	95,221	105,764
351,800	277,688	386,916
4,808,226	4,374,935	4,775,680

MATERIAL ACCOUNTING POLICIES

DEPRECIATION

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Major depreciation periods used for each class of depreciable asset are:

Buildings - non-specialised	25 to 50 years
Furniture and equipment	4 to 30 years
Plant and equipment	5 to 15 years
Infrastructure - roads	50 to 65 years
Infrastructure - footpaths	50 years
Infrastructure - parks and ovals	10 to 50 Years
Other Infrastructure	10 to 50 Years
Other infrastructure [describe]	10 to 50 Years

AMORTISATION

The depreciable amount of all intangible assets with a finite useful life, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held for use.

The assets residual value of intangible assets is considered to be zero and useful live and amortisation method are reviewed at the end of each financial year.

Amortisation is included within Depreciation on non-current assets in the Statement of Comprehensive Income.

SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2027

7. BORROWINGS

(a) Borrowing repayments

Movement in borrowings and interest between the beginning and the end of the current financial year.

Purpose	Loan Number	Institution	Interest Rate	Budget Principal	2026/27 Budget New Loans	2026/27 Budget Principal Repayments	Budget Principal outstanding	2026/27 Budget Interest Repayments	Actual Principal	2025/26 Actual New Loans	2025/26 Actual Principal Repayments	Actual Principal outstanding	2025/26 Actual Interest Repayments	Budget Principal	2025/26 Budget New Loans	2025/26 Budget Principal Repayments	Budget Principal outstanding	2025/26 Budget Interest Repayments
				1 July 2026	\$	\$	30 June 2027	\$	1 July 2025	\$	\$	30 June 2026	\$	1 July 2025	\$	\$	30 June 2026	\$
John Street Subdivision	98	WATC	7.0%	67,585	0	(32,635)	34,950	(4,393)	98059	0	(30,474)	67,585	(7,106)	98059	0	(30,474)	67,585	(6,554)
Council Housing	99	WATC	5.2%	939,525	0	(32,637)	906,888	(54,840)	970535	0	(31,010)	939,525	(56,684)	970535	0	(31,010)	939,525	(56,578)
Shop Development	104	WATC	5.3%	1,478,921	0	(22,211)	1,456,710	(88,483)	1500000	0	(21,079)	1,478,921	(88,809)	1500000	0	(21,079)	1,478,921	(89,693)
House	105	WATC	4.8%	551,870	0	(50,445)	501,425	(29,185)	600000	0	(48,130)	551,870	(30,607)	600000	0	(48,130)	551,870	(30,637)
				3,037,901	0	(137,928)	2,899,973	(176,901)	3,168,594	0	(130,693)	3,037,901	(183,206)	3,168,594	0	(130,693)	3,037,901	(183,462)

All borrowing repayments, other than self supporting loans, will be financed by general purpose revenue.
The self supporting loan(s) repayment will be fully reimbursed.

SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2027

7. BORROWINGS

(b) New borrowings - 2026/27

The Shire does not intend to undertake any new borrowings for the year ended 30th June 2027

(c) Unspent borrowings

The Shire had no unspent borrowing funds as at 30th June 2026 nor is it expected to have unspent borrowing funds as at 30th June 2027.

(d) Credit Facilities

	2026/27 Budget	2025/26 Actual	2025/26 Budget
	\$	\$	\$
Undrawn borrowing facilities			
credit standby arrangements			
Credit card limit	22,000	22,000	22,000
Credit card balance at balance date	0	(5,245)	0
Total amount of credit unused	22,000	16,755	22,000
Loan facilities			
Loan facilities in use at balance date	2,899,973	3,037,901	3,037,901

MATERIAL ACCOUNTING POLICIES

BORROWING COSTS

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2027

8. RESERVE ACCOUNTS

(a) Reserve Accounts - Movement

	2026/27 Budget				2025/26 Actual				2025/26 Budget			
	Opening	Transfer	Transfer	Closing	Opening	Transfer	Transfer	Closing	Opening	Transfer	Transfer	Closing
	Balance	to	(from)	Balance	Balance	to	(from)	Balance	Balance	to	(from)	Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by council												
(a) Leave reserve	36,084	600	0	36,684	56,117	2156	(22,189)	36,084	56117	1007	0	57,124
(b) Plant reserve	820,229	491,417	(320,000)	991,646	374,092	576137	(130,000)	820,229	374092	568492	(130,000)	812,584
(c) Refuse reserve	296,575	4,956	(70,000)	231,531	285,613	10962	0	296,575	285613	5126	(50,000)	240,739
(d) Swimming pool reserve	350,879	55,875	(123,930)	282,824	241,603	109276	0	350,879	241603	104336	(323,334)	22,605
(e) Road & rehabilitation reserve	38,874	650	0	39,524	37,437	1437	0	38,874	37437	672	0	38,109
(f) Housing reserve	1,042,882	67,546	0	1,110,428	278,972	763910	0	1,042,882	278972	115006	0	393,978
(g) Mt Gibson infrastructure reserve	95,431	5,000	(100,431)	0	239,243	9472	(153,284)	95,431	239243	5000	(175,275)	68,968
(h) Tourism accommodation reserve	102,303	1,710	(100,000)	4,013	98,521	3782	0	102,303	98521	1768	(40,000)	60,289
(i) Water reserve	217,419	3,634	(221,053)	0	209,384	8035	0	217,419	209384	3758	0	213,142
(j) IT communication reserve	208,900	3,478	(70,000)	142,378	310,405	11920	(113,425)	208,900	310405	5571	(113,425)	202,551
(k) Community Infrastructure reserve	472,391	284,003	0	756,394	336,695	165696	(30,000)	472,391	336695	150042	(30,000)	456,737
	3,681,967	918,869	(1,005,414)	3,595,422	2,468,082	1,662,783	(448,898)	3,681,967	2,468,082	960,778	(862,034)	2,566,826

(b) Reserve Accounts - Purposes

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Anticipated date of use	Purpose of the reserve
(a) Leave reserve	Ongoing	To be used to: fund long service leave requirements
(b) Plant reserve	Ongoing	To be used for: purchase of major plant
(c) Refuse reserve	Ongoing	To be used for: future landfill sites
(d) Swimming pool reserve	Ongoing	To be used for: refurbishment and upgrade swimming pool facilities
(e) Road & rehabilitation reserve	Ongoing	To be used for: roads, gravel and airport infrastructure
(f) Housing reserve	Ongoing	To be used for: maintenance, upgrade and additional housing requirements
(g) Mt Gibson infrastructure reserve	30/06/2027	To be used to: supporting the acquisition, restoration, extension or improvement of infrastructure assets limited to public buildings, recreational facilities, parks and gardens, power supply, land drainage or roads as per agreement
(h) Tourism accommodation reserve	Ongoing	To be used for: costs associated with the caravan park
(i) Water reserve	30/06/2027	To be used for: increasing and maintaining all aspects of water capacity within the Shire
(j) IT communication reserve	Ongoing	To be used for: IT costs associated with future requirements
(k) Community Infrastructure reserve	Ongoing	To be used for: Purpose of acquisition, restoration, extension and improvement of community infrastructure owned by or located within the Shire

SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2027

9. OTHER INFORMATION

The net result includes as revenues

(a) Interest earnings

	2026/27 Budget	2025/26 Actual	2025/26 Budget
	\$	\$	\$
Investments	130,000	229,938	90,000
Late payment of fees and charges *	400	355	400
Other interest revenue	9,500	10,188	7,250
	139,900	240,481	97,650

* The Shire has resolved to charge interest under section 6.13 for the late payment of any amount of money at 7%.

The net result includes as expenses

(b) Auditors remuneration

Audit services	55,200	53,589	53,589
Other services	1,500	5,300	4,500
	56,700	58,889	58,089

(c) Interest expenses (finance costs)

Borrowings (refer Note 7(a))	176,901	183,206	183,462
	176,901	183,206	183,462

(d) Write offs

General rate	1,500	9,305	1,500
	1,500	9,305	1,500

SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2027

10. ELECTED MEMBERS REMUNERATION

	2026/27 Budget	2025/26 Actual	2025/26 Budget
	\$	\$	\$
President's			
President's allowance	23,257	22,470	22,470
Meeting attendance fees	11,323	10,940	10,940
ICT expenses	236	295	357
Travel and accommodation expenses	1,214	226	1,214
	36,030	33,931	34,981
Deputy President's			
Deputy President's allowance	5,814	5,618	5,618
Meeting attendance fees	8,267	7,988	7,988
ICT expenses	236	295	357
Travel and accommodation expenses	1,214	89	1,214
	15,531	13,990	15,177
Council member 1			
Meeting attendance fees	8,267	7,988	7,988
ICT expenses	236	295	357
Travel and accommodation expenses	1,214	590	1,214
	9,717	8,873	9,559
Council member 2			
Meeting attendance fees	8,267	7,988	7,988
ICT expenses	236	295	357
Travel and accommodation expenses	1,214	641	1,214
	9,717	8,924	9,559
Council member 3			
Meeting attendance fees	8,267	7,988	7,988
ICT expenses	236	295	357
Travel and accommodation expenses	1,214	28	1,214
	9,717	8,311	9,559
Council member 4			
Meeting attendance fees	8,267	7,988	7,988
ICT expenses	236	295	357
Travel and accommodation expenses	1,214	333	1,214
	9,717	8,616	9,559
Council member 5			
Meeting attendance fees	8,267	7,988	7,988
ICT expenses	236	295	357
Travel and accommodation expenses	1,214	109	1,214
	9,717	8,392	9,559
Total Elected Member Remuneration	100,146	91,037	97,953
President's allowance	23,257	22,470	22,470
Deputy President's allowance	5,814	5,618	5,618
Meeting attendance fees	60,925	58,868	58,868
ICT expenses	1,652	2,065	2,499
Travel and accommodation expenses	8,498	2,016	8,498
	100,146	91,037	97,953

REVENUES

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum payment, interim rates, back rates, ex-gratia rates, less discounts offered.

Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

GRANTS, SUBSIDIES AND CONTRIBUTIONS

All amounts received as grants, subsidies and contributions that are not capital grants.

CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees.

Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. Regulation 54 of the *Local Government (Financial Management) Regulations 1996* identifies the charges which can be raised. These are television and radio broadcasting, underground electricity and neighbourhood surveillance services and water. Exclude rubbish removal charges which should not be classified as a service charge. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST REVENUE

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which cannot be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Gain on the disposal of assets including gains on the disposal of long-term investments.

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Note *AASB 119 Employee Benefits* provides a definition of employee benefits which should be considered.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses (such as telephone and internet charges), advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc.

Local governments may wish to disclose more detail such as contract services, consultancy, information technology and rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water.

Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation and amortisation expenses raised on all classes of assets.

FINANCE COSTS

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or levies including DFES levy and State taxes. Donations and subsidies made to community groups.

SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2027

11. REVENUE AND EXPENDITURE

(b) Revenue Recognition

Recognition of revenue from contracts with customers is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

Revenue Category	Nature of goods and services	When obligations typically satisfied	Payment terms	Returns/Refunds/Warranties	Timing of Revenue recognition
Grant contracts with customers	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Output method based on project milestones and/or completion date matched to performance obligations as inputs are shared
Licences/ Registrations/ Approvals	Building, planning, development and animal management, having the same nature as a licence regardless of naming.	Single point in time	Full payment prior to issue	None	On payment and issue of the licence, registration or approval
Waste management entry fees	Waste treatment, recycling and disposal service at disposal sites	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	On entry to facility
Airport landing charges	Permission to use facilities and runway	Single point in time	Monthly in arrears	None	On landing/departure event
Fees and charges for other goods and services	Cemetery services, library fees, reinstatements and private works	Single point in time	Payment in full in advance	None	Output method based on provision of service or completion of works
Sale of stock	Aviation fuel, kiosk and visitor centre stock	Single point in time	In full in advance, on 15 day credit	Refund for faulty goods	Output method based on goods

SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2027

12. PROGRAM INFORMATION

Key Terms and Definitions - Reporting Programs

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

OBJECTIVE

ACTIVITIES

Governance

GOVERNANCE

Expenses associated with provision of services to members of Council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing

General purpose funding

GENERAL PURPOSE FUNDING

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commision on police licensing. The costs associated with raising the above mentioned revenues, eg valuation expenses, debt collection and overheads

Law, order, public safety

LAW, ORDER, PUBLIC SAFETY

Enforcement of Local Laws, fire prevention, animal control and provision of ranger services

Health

HEALTH

Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services

Education and welfare

EDUCATION AND WELFARE

Donations to local education facilities, Perenjori Early Childhood Centre

Housing

HOUSING

Provision of maintenance for staff and private housing

Community amenities

COMMUNITY AMENITIES

Rubbish collection services, operation and maintenance of refuse sites, cemetery maintenance and flood mitigation, public convenience maintenance

Recreation and culture

RECREATION AND CULTURE

Maintenance of halls, swimming pool, recreation centres, parks and gardens, ovals and various reserves, operation of library services

Transport

TRANSPORT

Maintenance of roads, drainage, footpaths, parking facilities, traffic control, street cleaning and maintenance of airstrip

Economic services

ECONOMIC SERVICES

Tourism, community development, pest control, building services, caravan parks and private works

Other property and services

OTHER PROPERTY AND SERVICES

Plant works, plant overheads and stock of materials

SHIRE OF PERENJORI
 NOTES TO AND FORMING PART OF THE BUDGET
 FOR THE YEAR ENDED 30 JUNE 2027

13. FEES AND CHARGES

	2026/27 Budget	2025/26 Actual	2025/26 Budget
	\$	\$	\$
By Program:			
Governance	200	104	200
General purpose funding	5,093	5,561	2,943
Law, order, public safety	4,850	4,623	4,850
Health	724	855	724
Education and welfare	500	835	500
Housing	267,310	296,759	328,254
Community amenities	45,550	58,364	45,550
Recreation and culture	1,600	1,599	1,700
Transport	7,700	8,479	7,700
Economic services	677,528	1,023,671	652,320
Other property and services	100,607	36,150	70,350
	1,111,662	1,437,000	1,115,091

The subsequent pages detail the fees and charges proposed to be imposed by the local government.

SCHEDULE OF FEES & CHARGES 2026/2027

STATUTORY or COUNCIL	FEES AND CHARGES	GST	26/27
GENERAL PURPOSE FUNDING			
	RATES		
C	Rates Property Enquiry	10%	\$ 57.00
C	Rates Orders and Requisitions	10%	\$ 85.00
C	Rates 4 Instalment Plan Admin Fee	Nil	\$ 38.00
GOVERNANCE			
	ADMINISTRATION GENERAL		
C	Photocopying - A4 per sheet	10%	\$ 0.70
C	Photocopying - A3 per sheet	10%	\$ 0.90
C	Dishonoured cheque fee (Cost plus 25%)	10%	Cost plus 25%
FREEDOM OF INFORMATION			
<i>Freedom of Information fees as per the Freedom of Information Regulations 1993 Schedule 1 (As per Freedom of information Act 1992)</i>			
S	Freedom of Information Act (FOI) Application Fee	Nil	as per Act
S	FOI - Labour in processing application / per hour	Nil	as per Act
S	FOI - Labour in supervising access / per hour	Nil	as per Act
S	FOI - Labour in photocopying / per hour	Nil	as per Act
S	FOI - Photocopying A4 per sheet	Nil	as per Act
LAW, ORDER & PUBLIC SAFETY			
	ANIMAL CONTROL		
	DOG REGISTRATIONS		
S	<i>These Fees are set by the Dog Act 1976 and Regulations</i>	Nil	as per Act
S	Kennel License (As per Dogs Local Law)	Nil	\$ 46.00
	CAT REGISTRATIONS		
S	<i>These Fees are set by the Cat Act 2011 and Regulations</i>	Nil	as per Act
C	Impounding of Animal (Cat or dog)	10%	\$ 130.00
C	Sustenance per day (Cat or dog)	10%	\$ 24.00
C	Destruction of Animal (Cat or dog)	10%	Cost plus 25%
C	Cat Traps - refundable hire bond no daily charge (1 week limit)	10%	\$ 63.00
C	Fox Traps - Refundable hire bond no daily charge (1 week limit)	10%	\$ 63.00

SCHEDULE OF FEES & CHARGES 2026/2027

STATUTORY or COUNCIL	FEES AND CHARGES	GST	26/27
HEALTH			
HEALTH (PUBLIC BUILDING) AMENDMENTS			
S	Fee equal to the cost of considering application up to maximum per act.	Nil	as per Act
TREATMENT OF SEWAGE AND DISPOSAL OF EFFLUENT AND LIQUID WASTE			
S	<i>These fees are as fixed by the Health (Treatment of Sewerage and Disposal of Effluent and Liquid Waste) Amendment Regulations 2004</i>	Nil	as per Act
Food Premises - all ex GST (Food Act 2008)			
	Registration		
	All premises including mobile and itinerant		
	Annual renewal fee:		
C	High Risk Premises	Nil	\$ 262.00
C	Medium Risk Premises	Nil	\$ 226.00
C	Low Risk Premises	Nil	\$ 131.00
LODGING HOUSE			
C	Lodging House Application Fee (As per Health Local Law)	10%	\$ 225.00
C	Lodging House Per Annum Fee (As per Health Local Law)	10%	\$ 199.00
Home Based Business: (Regulatory Fee)			
S	New application	Nil	\$ 222.00
S	Renewal	Nil	\$ 75.00
EDUCATION			
PECC Consulting Room			
C	Consulting Room - Rental full day or part thereof - own cleaning required	10%	\$ 28.00

SCHEDULE OF FEES & CHARGES 2026/2027

STATUTORY or COUNCIL	FEES AND CHARGES	GST	26/27
HOUSING			
STAFF HOUSING			
C	Housing Rental as per employee housing policy and agreement	Nil	per agreement

OTHER HOUSING			
	<i>Rent chargeable when houses are not occupied by employees of the Shire</i>		
	<i>Charges to take effect upon renewal of Lease Agreements</i>		
C	60 Crossing St (Caravan Park Manager)	Nil	per agreement
C	19 Hesford St	Nil	\$ 294.00
C	21 Hesford St	Nil	\$ 290.00
C	23 Hesford St	Nil	\$ 290.00
C	3 Hirshauer St	Nil	\$ 301.00
C	7 Hirshauer St	Nil	\$ 301.00
C	5 Hirshauer St	Nil	\$ 301.00
C	9 Hirshauer St (GROH Housing)	Nil	per agreement
C	2 John St	Nil	\$ 311.00
C	4 John St	Nil	\$ 311.00
C	8A John St	Nil	\$ 222.00
C	8B John St	Nil	\$ 222.00
C	3 Livingstone St	Nil	\$ 299.00
C	11A Livingstone St	Nil	\$ 115.00
C	11B Livingstone St	Nil	\$ 115.00
C	24 Livingstone St	Nil	\$ 299.00
C	32 Livingstone St	Nil	\$ 290.00
C	34 Livingstone St	Nil	\$ 290.00
C	36 Livingstone St	Nil	\$ 290.00
C	1/137 North Rd	Nil	\$ 235.00
C	2/137 North Rd	Nil	\$ 235.00
C	3/137 North Rd	Nil	\$ 235.00
C	38A Russell St (Income assessed up to maximum)	Nil	\$ 245.00
C	38B Russell St (Income assessed up to maximum)	Nil	\$ 245.00
C	40A Russell St	Nil	\$ 245.00
C	40B Russell St	Nil	\$ 245.00
C	42A Russell St (Income assessed up to maximum)	Nil	\$ 245.00
C	42B Russell St (Income assessed up to maximum)	Nil	\$ 245.00
C	50 Russell St	Nil	\$ 310.00
C	59 Russell St	Nil	\$ 304.00
C	25 Timmings St (GROH Housing)	Nil	per agreement
C	27 Timmings St (Eco House 2)	Nil	\$ 327.00
C	29 Timmings St (Eco House 1)	Nil	\$ 232.00

SCHEDULE OF FEES & CHARGES 2026/2027

STATUTORY or COUNCIL	FEES AND CHARGES	GST	26/27
COMMUNITY AMENITIES			
HOUSEHOLD REFUSE			
C	Collection x 1 240/t Sulo Bin (Domestic and Commercial)	Nil	\$ 386.00
C	Eligible pensioner - 50% discount	Nil	\$ 193.00
ASBESTOS WASTE DISPOSAL			
C	Asbestos (Wrapped) (minimum charge)	10%	\$ 130.00
C	Asbestos (Wrapped) (per/m3)	10%	\$ 200.00
Additional Building:			
C	Demolition / Builders Waste (per/m3)	10%	\$ 50.00
BURIAL FEES			
C	Burial	10%	\$ 1,179.00
C	Re-opening of grave	10%	\$ 833.00
C	Niche Wall plaque (Cost plus 25%)	10%	Cost plus 25%
C	Funeral Directors Licence	10%	\$ 30.00
C	Monumental Mason Licence	10%	\$ 36.00
C	Plot/Niche Wall Reservation Fee	10%	\$ 36.00
TOWN PLANNING FEES			
	<i>The fees for Town Planning are as set under the Planning and Development (Local Government Planning Scheme) Regulations 2000.</i>		as per Act
COMMUNITY BUS			
C	Bond	Nil	\$ 232.00
C	Community Groups/Clubs - up to 300km	10%	No Charge
C	Community Groups/Clubs - over 300km	10%	\$ 0.60
C	Community Bus Hire: Residents - Per Km	10%	\$ 0.60
C	Community Bus Hire: Non Residents - Per Km	10%	\$ 1.43
	<i>Bus to be cleaned and fuel tank full on return</i>		
	<i>If the Shire refills the fuel tank the cost is the bowser price plus \$0.15 cents per litre</i>		

SCHEDULE OF FEES & CHARGES 2026/2027

STATUTORY or COUNCIL	FEES AND CHARGES	GST	26/27
RECREATION & CULTURE			
PUBLIC HALLS			
<i>Waived hire fees of community facilities for Shire of Perenjori not-for-profit organisations</i>			
PERENJORI COMMUNITY HALL			
C	Refundable Bonds for Functions with Alcohol:	No	\$ 269.00
C	Refundable Bonds for Functions without Alcohol:	No	\$ 164.00
	Functions:		
C	Day	10%	\$ 132.00
C	Night	10%	\$ 196.00
C	Hourly Rate	10%	\$ 22.00
<i>The above hire is inclusive of kitchen facilities</i>			

PERENJORI PAVILION			
C	Refundable Bonds for Functions with Alcohol	10%	\$ 269.00
C	Refundable Bonds for Functions without Alcohol	10%	\$ 164.00
	Functions:		
C	Day	10%	\$ 134.00
C	Night	10%	\$ 199.00
C	Hourly Rate	10%	\$ 22.00
C	Shire of Perenjori NFP, Community and Sporting groups, Perenjori Primary School		FREE
C	Shire of Perenjori community organisations with external funding		75% of total cost
C	Hire for funerals		FREE
<i>The above hire is inclusive of kitchen facilities</i>			
C	Squash Courts - per hour	10%	\$ 5.80

SCHEDULE OF FEES & CHARGES 2026/2027

STATUTORY or COUNCIL	FEES AND CHARGES	GST	26/27
RECREATION & CULTURE			
LATHAM COMMUNITY CENTRE			
C	Refundable Bonds for Functions with Alcohol	Nil	\$ 269.00
C	Refundable Bonds for Functions without Alcohol	Nil	\$ 164.00
	Functions:		
C	Day	10%	\$ 134.00
C	Night	10%	\$ 199.00
C	Hourly Rate	10%	\$ 22.00
	Shire of Perenjori NFP, Community and Sporting groups, Perenjori Primary		
C	School		FREE
C	Shire of Perenjori community organisations with external funding		75% of total cost
C	Hire for funerals		FREE
	<i>The above hire is inclusive of kitchen facilities</i>		
CHAIR HIRE			
C	Refundable Bond on return	10%	\$ 111.00
C	Hire Fee (per chair) *	10%	\$ 2.50
C	Trestle Hire (per trestle) *	10%	\$ 13.00
	<i>*Charge only for outside hall hire</i>		
PA SYSTEM HIRE			
C	Refundable bond on return	10%	\$ 249.00
C	Per day	10%	\$ 66.00
C	Projector hire	10%	\$ 56.00
C	Portable screen hire	10%	\$ 29.00
C	Portable JBL Speaker	10%	\$ 56.00
GYM			
C	Shire of Perenjori residents		FREE
C	Bond - Access Swipe Card	Nil	\$ 50.00
C	Day Charge	10%	\$ 6.50
C	One-month	10%	\$ 23.00
C	Six-months	10%	\$ 103.00
C	Twelve-months	10%	\$ 183.00
SWIMMING POOL			
C	FREE as per Council Decision No. 201022.4		FREE
OTHER CULTURE			
C	Wellness Centre - Rental full day or part thereof - own cleaning required	10%	\$ 28.00

SCHEDULE OF FEES & CHARGES 2026/2027			
STATUTORY or COUNCIL	FEES AND CHARGES	GST	26/27
	COMMUNITY STAGE		
C	Bond (refundable)	Nil	\$ 528.00
C	Community stage hire – Perenjori Community groups		FREE
	Community stage hire – Regional Community groups - per event, max 4 days		
C		10%	\$ 543.00
C	Community stage hire – Regional Community groups – weekly	10%	\$ 867.00
C	Inflatable projector screen	10%	\$ 211.00
C	Bond (refundable)	Nil	\$ 317.00
TRANSPORT			
	TRAFFIC CONTROL		
C	Local Authority Plates (Shire fee only - Dept of Transport charge also)	10%	\$ 30.00

SCHEDULE OF FEES & CHARGES 2026/2027

STATUTORY or COUNCIL	FEES AND CHARGES	GST	26/27
ECONOMIC SERVICES			
	CARAVAN PARK FEES Fees are for a maximum of two persons unless otherwise stated. Additional fee - \$10 per person / night		
C	Powered site - 7 days	10%	\$ 146.00
C	Powered site - 3 nights	10%	\$ 72.00
C	Powered site - per night	10%	\$ 30.00
C	Unpowered site - per night	10%	\$ 18.00
C	Unpowered site - per week	10%	\$ 62.00
	<i>The following accommodation is to be booked in advance and paid by credit card. Less that 24 hours cancellation notice will incur a 10% administration fee. Failure to show will result in full payment.</i>		
	PARK HOME		
C	Per night (Minimum 2 night stay)	10%	\$ 196.00
C	Per 7-day week	10%	\$ 902.00
	CHALETS		
C	Per night (Minimum 2 night stay)	10%	\$ 147.00
C	Per 7-day week	10%	\$ 820.00
	ACCOMMODATION VILLAGE (Ensuite Units)		
C	Per night	10%	\$ 117.00
C	Per 7-day week	10%	\$ 645.00
C	Special Rate - Per 7-days if 5 or more units booked by one entity.	10%	\$ 529.00
C	North Road (Blue Units) per 7-day week	10%	\$ 710.00
C	LOST KEY	10%	\$ 61.00
	CARAVAN PARK FACILITIES - Non-Park Residents		
C	Ablution facilities / per person	10%	\$ 10.00

SCHEDULE OF FEES & CHARGES 2026/2027

STATUTORY or COUNCIL	FEES AND CHARGES	GST	26/27
ECONOMIC SERVICES CON'T			
OTHER SERVICES			
C	Hire of Incubator - per week	10%	\$ 57.00
C	Electric Vehicle Charger - per kWh	10%	\$ 0.60
C	Standpipe Access Card and Replacement Card	Nil	\$ 29.00
C	Water (from standpipe) per Kilolitre - Commercial at cost + 10%	Nil	At cost + 10%
BUILDING CONTROL			
	<i>Fees are set in Building Regulations 2012 - Schedule 2</i>		
S	Applications for Building Permits		as per Reg's
S	Demolition Permit		as per Reg's
S	Occupancy Permit		as per Reg's
S	Building Approval Certificates		as per Reg's
S	Certificate of Design Compliance		as per Reg's
S	Certificate of construction Compliance		as per Reg's
S	Certificate of Building Compliance		as per Reg's
S	Building Service Levy (BSL)		as per Reg's
S	Unauthorised Building Works		as per Reg's
S	Building Construction Industry Training Fund Levy		as per Reg's
Swimming Pools:			
S	Inspections of Pool Enclosures (Building reg. 2012 Reg 53) 4 yearly	Nil	\$ 58.00
OTHER PROPERTY & SERVICES			
Extractive Industries License:			
C	New license	10%	\$ 39.00
C	Renewal	10%	\$ 58.00
PRIVATE WORKS			
	Hire of Drivable Plant includes operator (No Dry Hire)		
C	Private Works based on Cost Plus Estimated Quotes Provided prior to works		cost plus admin charge up to 25%
C	Travel \$5.15 per km		

SCHEDULE OF FEES & CHARGES 2026/2027

STATUTORY or COUNCIL	FEES AND CHARGES	GST	26/27
	PLANT HIRE CHARGES		
C	Scaffolding / day	10%	\$ 72.00
C	Scaffolding per 7-day week	10%	\$ 352.00
C	Gyprock Lifter / day	10%	\$ 56.00
C	Gyprock Lifter per 7-day week	10%	\$ 281.00
C	Cement Mixer	10%	\$ 42.00
C	Portable Toilet/ day	10%	\$ 74.00
C	Portable Toilet/ weekly	10%	\$ 220.00
C	Portable Toilet Refundable Bond on return	NIL	\$ 232.00
C	Side Tipper / day	10%	\$ 246.00
C	<i>Plus travel per km</i>	10%	\$ 0.26
C	Low Loader - day rate Dry hire	10%	\$ 266.00
C	<i>Plus travel per km</i>	10%	\$ 0.26
C	Water Tanker / day:	10%	\$ 214.00
C	<i>Plus Travel per km</i>	10%	\$ 0.26
C	Sign Board Hire/ day	10%	\$ 136.00
C	Sign Board Hire/ per day for over 5 days or more hire	10%	\$ 102.00
	<i>Small plant - if hired for the weekend charged one day hire and the second day free.</i>		

	Sale of Sand, Gravel Aggregate		
C	Yellow Sand (per cube)	10%	\$ 15.00
C	White Sand (per cube)	10%	\$ 181.60
C	Gravel (per cube)	10%	\$ 9.93
C	Aggregate (per cube)	10%	\$ 70.00
C	The above items incur a loading fee per load.	10%	\$ 41.50

13. Community Development and Services:

13.1 WILDFLOWER COUNTRY INCORPORATED

Applicant:	Shire of Perenjori
File:	ADM0198
Date:	23 July 2026
Disclosure of Interest:	
Voting Requirements:	Simple majority
Author:	Clinton Strugnell – Chief Executive Officer
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	13.1.1 Wildflower Country – AGM Minutes 13.1.2 Wildflower Country – Draft Workplan 13.1.3 Wildflower Country - Constitution

Summary

The purpose of this item is for Council to endorse arrangements for Wildflower Country Incorporated to recommence operating.

Background

Wildflower Country is an incorporated body comprising membership of nine local governments, being Carnamah, Coorow, Dalwallinu, Mingenew, Moora, Morawa, Perenjori, Three Springs and Greater Geraldton. The objectives of the Association are ;

1. To collectively promote and develop tourism in the local government areas of Carnamah, Coorow, Dalwallinu, Mingenew, Moora, Morawa, Perenjori, Three Springs and Greater Geraldton.
2. To promote and develop Wildflower Country's iconic tourism experiences.
3. To make Wildflower Country a preferred tourism experience destination in Western Australia.
4. To develop and implement strategies to increase tourism for the overall benefit of Wildflower Country.

Wildflower Country has been inactive since around late 2021. An Annual General Meeting was held on July 3rd 2026 to determine if the incorporation should be wound up or if enough members wished to recommence the Associations operations. Indications from the AGM are that the City of Geraldton and the Shire of Moora intend to withdraw from the Association whilst the Shires of Carnamah, Coorow, Dalwallinu, Mingenew, Morawa, Three Springs and Perenjori have indicated a willingness to continue subject to their respective Councils endorsement and the structure of the Association being more reflective of the North Midlands.

Statutory Environment

Wildflower Country is an incorporated body with a constitution.

Policy Implications

Nil

Consultation

Shire President - Jude Sutherland
Wildflower Country member local governments

Financial Implications

At the Annual General Meeting of July 3rd, 2026, it was agreed that there would be no member fees for the first 12 months of Wildflower Country's operations. The Association currently holds approximately \$70,000 which is considered adequate to fund operations for the first year.

Strategic Community Plan

- 3.1. Opportunities are maximised to promote economic growth and local development
- 3.2. Visitors are welcomed and well-catered for

Officer Comment

Based on the discussions at the Wildflower Country Annual General Meeting it is likely that the original North Midlands local governments that formed the Association will remain as members and endeavour to focus the Association on its core objectives.

Consultants 150 Square have produced a Draft Workplan for the Association that establishes priorities for the first 12 months of operations. These priorities are consistent with the Associations objectives and support the Shire of Perenjori's desire to re-invigorate marketing and promotion of the Shire and region. The Association holds sufficient funds to implement the Draft Workplan and as such it is likely new member funds will not be required until 2027/2028.

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That Council

1. endorse the Shire of Perenjori to continue as a member of Wildflower Country Incorporated

2. appoints the following voting delegates to Wildflower Country Incorporated

- . Chief Executive Officer, Clinton Strugnell – voting delegate
- . Shire President, Jude Sutherland – proxy
- . Manager Corporate and Community Services, Nola Comerford – proxy

Motion put and carried / lost

For:

Against:

[Next Item](#)



WESTERN AUSTRALIA'S
WILDFLOWER COUNTRY

**MINUTES OF THE ANNUAL GENERAL MEETING
HELD ONLINE ON**

Friday, 3 July at 10:00 am



1. Welcome & Opening

Annual General Meeting opened by Chairperson, Mia Maxfield at 10:03 am.

2. Attendees & Apologies

Attendees (via Microsoft Teams)

Cr Merle Isbister (Shire of Carnamah)

Darren Simmons (City of Greater Geraldton)

Mia Maxfield (Shire of Coorow)

Hanna Jolly (Shire of Dalwallinu)

Cr Rick Starick, Cr Hellene McTaggart, Matt Fanning and Erin Greaves (Shire of Mingenew)

Marty Symmons (Shire of Morawa)

Clinton Strugnell and Cr Jude Sutherland (Shire of Perenjori)

Mark Dacombe, Cr Nadine Eva and Cr Jenny Mutter (Shire of Three Springs)

Rebekah Burgess (150 Square)

Apologies

Jean Knight (Shire of Dalwallinu)

3. Election of Office Bearers

Current Chairperson, Mia Maxfield declared all positions vacant and called for nominations.

3.1 Chairperson

A nomination was received and accepted for Mia Maxfield (Shire of Coorow) as Chairperson. No other nominations were received.

28. Chairperson

- (1) It is the duty of the chairperson to consult with the secretary regarding the business to be conducted at each committee meeting and general meeting.
- (2) The chairperson has the powers and duties relating to convening and presiding at committee meetings and presiding at general meetings provided for in these rules.
- (3) The chairperson will prepare a report to be provided to each member council annually outlining Wildflower Country Incorporated's achievements for the year. This report must be accompanied by the budget prepared/endorsed by the treasurer.

Motion: That Mia Maxfield be appointed Wildflower Country Inc Chairperson

**Moved by Jude Sutherland
CARRIED**

Seconded by Rick Starick

Chairperson, Mia Maxfield resumed the chair.

3.2 Vice Chairperson

A nomination was received for and accepted by Matt Fanning (Shire of Mingenew) as Vice Chairperson. No other nominations were received.

Motion: That Matt Fanning be appointed Wildflower Country Inc Vice Chairperson

Moved by Rick Starick
CARRIED

Seconded by Jenny Mutter

3.3 Treasurer

A nomination was received for Erin Greaves (Shire of Mingenew) as Treasurer but not accepted.

A nomination was received and accepted by Clinton Strugnell (Shire of Perenjori). No other nominations were received.

30. Treasurer

The treasurer has the following duties —

- (a) ensuring that any amounts payable to the Association are collected and issuing receipts for those amounts in the Association's name;
- (b) ensuring that any amounts paid to the Association are credited to the appropriate account of the Association, as directed by the committee;
- (c) ensuring that any payments to be made by the Association that have been authorised by the committee or at a general meeting are made on time;
- (d) ensuring that the Association complies with the relevant requirements of Part 5 of the Act;
- (e) ensuring the safe custody of the Association's financial records, financial statements and financial reports, as applicable to the Association;
- (f) ensuring that the financial reports/statements are audited prior to their submission at the Association's annual general meeting;
- (g) if the Association is a tier 1 association, coordinating the preparation of the Association's financial statements before their submission to the Association's annual general meeting;
- (h) if the Association is a tier 2 association or tier 3 association, coordinating the preparation of the Association's financial report before its submission to the Association's annual general meeting;
- (i) providing any assistance required by an auditor or reviewer conducting an audit or review of the Association's financial statements or financial report under Part 5 Division 5 of the Act;
- (j) carrying out any other duty given to the treasurer under these rules or by the committee.

Motion: That Clinton Strugnell be appointed Wildflower Country Inc Treasurer

Moved by Jude Sutherland ***Seconded by Rick Starick***
CARRIED

3.4 Secretary

A nomination was received for and accepted by Erin Greaves (Shire of Mingenew) as Secretary.

29. Secretary

The Secretary has the following duties —

- (a) dealing with the Association's correspondence;
- (b) consulting with the chairperson regarding the business to be conducted at each committee meeting and general meeting;
- (c) preparing the notices required for meetings and for the business to be conducted at meetings;
- (d) unless another member is authorised by the committee to do so, maintaining on behalf of the Association the register of members, and recording in the register any changes in the membership, as required under section 53(1) of the Act;
- (e) maintaining on behalf of the Association an up-to-date copy of these rules, as required under section 35(1) of the Act;
- (f) unless another member is authorised by the committee to do so, maintaining on behalf of the Association a record of committee members and other persons authorised to act on behalf of the Association, as required under section 58(2) of the Act;
- (g) ensuring the safe custody of the books of the Association, other than the financial records, financial statements and financial reports, as applicable to the Association;
- (h) maintaining full and accurate minutes of committee meetings and general meetings;
- (i) carrying out any other duty given to the secretary under these rules or by the committee.

Motion: That Erin Greaves be appointed Wildflower Country Inc Secretary

Moved by Mia Maxfield

Seconded by Jude Sutherland

CARRIED

4. Special Business/Special Resolution

Future of Wildflower Country Inc. to be discussed.

Potential options:

- Cancellation / winding up of Association
Requirements include:
 - Prepare Financial Statements
 - Disposal of assets (cash and any other)
NOTE: Funds cannot be distributed back to member councils
 - Special resolution to cancel/wind up
- Revitalisation of WFC
Requirements include:
 - Prepare Financial Statements
 - Determine priorities and resourcing
 - Establish membership fees

Each member Council was invited to provide a position or feedback on the above options:

Cr Merle Isbister (Carnamah)

Carnamah previously voted to not to participate in Wildflower Country so it's difficult to put forward a position. It would need to go back to Council. If there is a change to the structure, meetings are run appropriately and objectives are clearly set then there may be benefits to continuing.

Cr Jenny Mutter (Shire of Three Springs)

Would like to see the Committee reformed for another 12 months with clear objectives as there are some significant marketing benefits to continuing, although it may have become too big. Suggest no membership fee for the next 12 months and then reconsider.

Jude Sutherland (Shire of Perenjori)

Perenjori is still interested in being involved and agree with Jenny that Wildflower Country became way too big and would like to see it narrowed to just include North Midlands area due to commonalities.

Hanna Jolly (Shire of Dalwallinu)

Dalwallinu would like to potentially continue being involved but will need to take it back to Council. Greatest benefits have been the map and social media content.

Darren Simmons (City of Greater Geraldton)

The City's position is if the association wasn't to be wound up, the City would wish to withdraw its membership.

Marty Symmons (Shire of Morawa)

Council has previously been ready to pull out as they didn't see value for money. Agree that a regional strategy has a lot more benefit than small, local strategies and having one focused on North Midlands area may be worthwhile. Interested in understanding the Committee's financial position if can't claim any refunds on withdrawal - Mia advised roughly \$70,000 is currently held in the bank. If the Committee can reignite some good productive activities and have a focused tourism destination strategy it may fill an identified gap but need to be more informed on Wildflower Country as still learning.

Mia Maxfield (Shire of Coorow)

Agree with other comments, that if it is restructured, it may be beneficial to continue. 150 Square were originally engaged to assist in exploring options and have the experience to guide us through this process.

Cr Rick Starick (Shire of Mingenew)

Mingenew is definitely interested in continuing with Wildflower Country but acknowledge comments from others about it having lost its way over the past couple of years. Surprised that people have commented that it has got too big. If structure and objective can be reviewed, and all are on board with collective position and plan forward there are gains to be made for all.

Cr Hellene McTaggart further commented that the social media platform had a significant following and was great for pooling regional information. Mia Maxfield advised that the website domain has lapsed and website content is lost. Erin has been attempting to gain access to the Facebook page and may have more success now that a formal meeting has been held to ratify positions. External engagement for marketing would be needed for monitoring and responding.

Mia Maxfield advised that the Shire of Coorow as an in-house Media and Marketing Officer that could potentially support Wildflower Country.

4.1 Next Steps

Motion: The Committee:

- 1. Engages with 150Square to prepare a quote and scope of works to assist with the remodel of the Association; and**
- 2. Requests each Member Council to provide a point of contact to work through this process.**

Moved by Mia Maxfield
CARRIED

Seconded by Merle Isbister

150Square did prepare a draft Work Plan following the informal meeting held in May, which will be distributed with the Minutes of this meeting.

Secretary will also provide a copy of Wildflower Country Constitution to all members, with meeting minutes.

5. General AGM Business

5.1 Change of signatories

Motion: Signatories on Wildflower Country Incorporated Westpac cheque account 106-155507, Westpac interest bearing account 101-160614 and ME cash reserve account 944-600 001794397 to be amended to include only Mia Maxfield, Clinton Strugnell and Erin Greaves.

Moved by Mia Maxfield
CARRIED

Seconded by Jude Sutherland

5.2 Membership Fees 2026-27

Motion: Membership Fees are set at \$0 for 2026-27 and

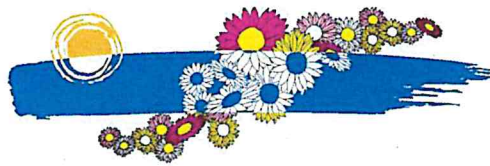
Moved by Mia Maxfield
CARRIED

Seconded by Jude Sutherland

6. Meeting closed at 10:36 am

Wildflower Country Work Plan

Priority 1: Governance & Operating Model			
Action(s)	Desired Outcome	By Whom	Time Frame
Investigate options for managing Wildflower Country operations, including: - Outsourcing management to an existing regional tourism organization or contractor; or - Employing a dedicated (part-time) resource similar to the Wheatbelt Way and Pathways to Wave Rock model.	Preferred operating model identified and costed.	Committee	0 - 3 months
Priority 2: Partnership Development			
Action(s)	Desired Outcome	By Whom	Time Frame
Meet with Australia's Coral Coast to explore opportunities for a co-operative marketing partnership to leverage regional marketing investment.	Partnership opportunities identified and potential collaborative activities agreed.	Chairperson / Committee	0 - 3 months
Priority 3: Digital Presence			
Action(s)	Desired Outcome	By Whom	Time Frame
1) Reinstate the Wildflower Country website, including updated branding, current member information, itineraries, maps, event information and visitor content.	Functional and contemporary website relaunched.	Committee / Contractor	0 – 6 months
2) Establish (or reactivate) Wildflower Country social media platforms and develop a simple content calendar and posting schedule.	Consistent online presence and increased visitor engagement.	Committee / Contractor	0 – 6 months
Priority 4: Content			
Action(s)	Desired Outcome	By Whom	Time Frame
1) Review and revise the Wildflower Country drive trail itinerary to reflect current member participation, visitor priorities and tourism assets.	Clear and marketable touring route aligned with current membership and tourism assets.	Committee	3–6 months
2) Invest in new photography and video content showcasing wildflowers, landscapes, trails, towns and visitor experiences across the region.	Library of high-quality tourism marketing assets established	Committee / Contractor	3 – 9 months
3) Develop updated marketing collateral (e.g., brochures, maps, pull-up banners, etc.). Ensure branding is consistent across all materials.	Contemporary marketing collateral available for promotion and events.	Committee / Contractor	3 – 9 months
Priority 4: Funding & Sustainability			
Action(s)	Desired Outcome	By Whom	Time Frame
Re-engage member Shires, visitor centres, tourism operators and local businesses to rebuild support for the Wildflower Country brand and collaborative regional promotion.	Stronger regional collaboration and renewed member commitment.	Committee	Ongoing



WILDFLOWER COUNTRY

Wildflower Country Incorporated

Constitution

Revised March 2017

MODEL RULES AND GUIDANCE NOTES

This document includes additional summaries of the obligations arising from the *Associations Incorporation Act 2015* and other explanatory material. These are presented in the form of 'Guidance Notes' and 'Act Requirements'. These summaries do not form part of the model rules. They have been included to assist associations adopting the model rules or modifying them to create a set of own rules to understand each of the various requirements.

Note for these rules:

If an association or incorporated association approves the adoption of these model rules as its own rules, section 7(4) or 29(5) of the Act, as appropriate, requires the association or incorporated association to notify the Commissioner of the following information —

- (a) the name of the association;
- (b) the objects or purposes of the association;
- (c) the quorum for a general meeting of members of the association;
- (d) the quorum for a meeting of the management committee of the association;
- (e) if relevant, the period of the first financial year of the association.

Guidance Note – Information provided to the Commissioner under section 29(5) – This information is part of the rules of your association and must be attached to the copy of the rules provided to members.

The information provided to the Commissioner should be inserted here:

- A. The name of the Association is: **Wildflower Country Incorporated.**
- B. The objects of the Association are:
 - 1. **To collectively promote and develop tourism in the local government areas of Carnamah, Coorow, Dalwallinu, Mingenew, Moora, Morawa, Perenjori, Three Springs and Greater Geraldton.**
 - 2. **To promote and develop Wildflower Country's iconic tourism experiences.**
 - 3. **To make Wildflower Country a preferred tourism experience destination in Western Australia.**
 - 4. **To develop and implement strategies to increase tourism for the overall benefit of Wildflower Country.**
- C. Any **five** members personally present (being members entitled to vote under these rules at a general meeting) will constitute a quorum for the conduct of business at a general meeting.
- D. Any **five** committee members constitute a quorum for the conduct of the business of a committee meeting.
- E. The association's financial year will be the period of 12 months commencing on **July 1** and ending on **June 30** of each year.

PART 1 — PRELIMINARY

1. Terms used

In these rules, unless the contrary intention appears —

Act means the *Associations Incorporation Act 2015*;

Association means the incorporated association to which these rules apply;

books, of the Association, includes the following —

- (a) a register;
- (b) financial records, financial statements or financial reports, however compiled, recorded or stored;
- (c) a document;
- (d) any other record of information;

by laws means by-laws made by the Association under rule 64;

chairperson means the Committee member holding office as the chairperson of the Association;

Commissioner means the person for the time being designated as the Commissioner under section 153 of the Act;

committee means the management committee of the Association;

committee meeting means a meeting of the committee;

committee member means a member of the committee;

financial records includes —

- (a) invoices, receipts, orders for the payment of money, bills of exchange, cheques, promissory notes and vouchers; and
- (b) documents of prime entry; and
- (c) working papers and other documents needed to explain —
 - (i) the methods by which financial statements are prepared; and
 - (ii) adjustments to be made in preparing financial statements;

financial report, of a tier 2 association or a tier 3 association, has the meaning given in section 63 of the Act;

financial statements means the financial statements in relation to the Association required under Part 5 Division 3 of the Act;

financial year, of the Association, has the meaning given in rule 2;

general meeting, of the Association, means a meeting of the Association that all members are entitled to receive notice of and to attend;

member means each local government and their nominated representatives;

ordinary committee member means a committee member who is not an office holder of the Association under rule 27(3);

ordinary member means a member with the rights referred to in rule 8(5);

register of members means the register of members referred to in section 53 of the Act;

rules means these rules of the Association, as in force for the time being;

secretary means the committee member holding office as the secretary of the Association;

special general meeting means a general meeting of the Association other than the annual general meeting;

special resolution means a resolution passed by the members at a general meeting in accordance with section 51 of the Act;

subcommittee means a subcommittee appointed by the committee under rule 48(1)(a);

tier 1 association means an incorporated association to which section 64(1) of the Act applies;

tier 2 association means an incorporated association to which section 64(2) of the Act applies;

tier 3 association means an incorporated association to which section 64(3) of the Act applies;

treasurer means the committee member holding office as the treasurer of the Association.

2. Financial year

- (1) The first financial year of the Association is to be the period notified to the Commissioner under section 7(4)(e) or, if relevant, section 29(5)(e) of the Act.
- (2) Each subsequent financial year of the Association is the period of 12 months commencing at the termination of the first financial year or the anniversary of that termination.

PART 2 — ASSOCIATION TO BE NOT FOR PROFIT BODY

3. Not-for-profit body

- (1) The property and income of the Association must be applied solely towards the promotion of the objects or purposes of the Association and no part of that property or income may be paid or otherwise distributed, directly or indirectly, to any member, except in good faith in the promotion of those objects or purposes.
- (2) A payment may be made to a member out of the funds of the Association only if it is authorised under subrule (3).
- (3) A payment to a member out of the funds of the Association is authorised if it is —
 - (a) the payment in good faith to the member as reasonable remuneration for any services provided to the Association, or for goods supplied to the Association, in the ordinary course of business; or
 - (b) the payment of interest, on money borrowed by the Association from the member, at a rate not greater than the cash rate published from time to time by the Reserve Bank of Australia; or
 - (c) the payment of reasonable rent to the member for premises leased by the member to the Association; or
 - (d) the reimbursement of reasonable expenses properly incurred by the member on behalf of the Association.

Note for this rule-

Section 5(1) of the Act provides that an association is not eligible to be incorporated under the Act if it is formed or carried on for the purpose of securing pecuniary profit for its members from its transactions, and section 5(3) of the Act provides details about when an association is not ineligible under section 5(1) of the Act.

Act Requirements – Powers of Incorporated Association - Under section 14 of the Act the Association may do all things necessary or convenient for carrying out its objects or purposes. Section 14(1)(a)-(g) provides particular examples.

PART 3 — MEMBERS

Act Requirements - Membership - Under sections 4 and 17 of the Act an association must always have at least 6 members with full voting rights.

Act Requirements – Liabilities of the association - Under section 19 of the Act a member of the management committee, trustee or a member of the association is not liable in respect of the liabilities of the association. This does not apply to liabilities incurred by or on behalf of the association prior to incorporation.

Guidance Note – Liability of Members - A member is only liable for their own outstanding membership fees (if any) payable under rule 12.

Division 1 — Membership

4. Eligibility for membership

- (1) Any local government who supports the objects or purposes of the Association is eligible to apply to become a member.
- (2) A local government may be invited to join the Association by the committee and upon their acceptance in writing they will become a member once rule 7 (b) & (c) are fulfilled.

Guidance Note – Eligibility for membership

- The by-laws may require members to hold specified educational, trade or professional qualifications.
- The association must comply with all legal and regulatory obligations that may apply to the association under any other law when assessing eligibility of an applicant for membership.

5. Applying for membership

- (1) A local government who wants to become a member must apply in writing to the Association.

6. Dealing with membership applications

- (1) The committee must consider each application for membership of the Association and decide whether to accept or reject the application.
- (2) Subject to subrule (3), the committee must consider applications in the order in which they are received by the Association.
- (3) The committee may delay its consideration of an application if the committee considers that any matter relating to the application needs to be clarified by the applicant or that the applicant needs to provide further information in support of the application.
- (4) The committee must not accept an application unless the applicant —
 - (a) is eligible under rule 4; and
 - (b) has applied under rule 5.
- (5) The committee may reject an application even if the applicant —
 - (a) is eligible under rule 4; and
 - (b) has applied under rule 5.
- (6) The committee must notify the applicant of the committee's decision to accept or reject the application as soon as practicable after making the decision.

- (7) If the committee rejects the application, the committee is not required to give the applicant its reasons for doing so.

7. Becoming a member

An applicant for membership of the Association becomes a member when —

- (a) the committee accepts the application; and
- (b) the applicant pays any membership fees payable to the Association under rule 12; and
- (c) the applicant submits to the Chairperson a letter on their letterhead stating the names of those members who are entitled to represent & vote at meetings on behalf of the local government. This letter must be signed and endorsed by the Chief Executive Officer or President of the representing local government.

Guidance Note – Becoming a member - The applicant immediately becomes a member, when rule 7 has been fulfilled, and is entitled to exercise all the rights and privileges of membership, including the right to vote (if applicable), and must comply with all of the obligations of membership under these rules.

Act requirement – Member to receive rules – section 36(1)(b) of the Act provides that the association must give each person who become a member of the association of copy of the rules in force at the time their membership commences.

Guidance note – Format of rules provided - It is acceptable for the association to provide a copy of the rules to new members by electronic transmission or providing the details for the website whether the rules may be downloaded. A hard copy must be provided if the member requests that the rules be provided in that manner.

8. Classes of membership

- (1) The Association consists of ordinary members only.
- (2) An ordinary member has full voting rights and any other rights conferred on members by these rules or approved by resolution at a general meeting or determined by the committee.
- (3) The number of members of any class is not limited unless otherwise approved by resolution at a general meeting.

Guidance Note - Voting rights of Members

- Each ordinary member of the Association has one vote at a general meeting of the Association.
- Each ordinary member of the Association that is a body corporate has one vote at a general meeting of the Association.

9. When membership ceases

- (1) A local government ceases to be a member when any of the following takes place —
 - (a) for a member who is a body corporate, the body corporate is wound up;
 - (b) the local government resigns from the Association under rule 10;
 - (c) the local government is expelled from the Association under rule 15;
 - (d) the local government ceases to be a member under rule 12(4).
- (2) The secretary must keep a record, for at least one year after a local government ceases to be a member, of —
 - (a) the date on which the local government ceased to be a member; and
 - (b) the reason why the local government ceased to be a member.
- (3) A person appointed under rule 7 (c) ceases to be considered a member when their appointment is revoked in writing by the local government they represented.

10. Resignation

- (1) A member may resign from membership of the Association by giving written notice of the resignation to the secretary.
- (2) The resignation takes effect —
 - (a) when the secretary receives the notice; or
 - (b) if a later time is stated in the notice, at that later time.
- (3) A local government who has resigned from membership of the Association remains liable for any fees that are owed to the Association (the **owed amount**) at the time of resignation.
- (4) The owed amount may be recovered by the Association in a court of competent jurisdiction as a debt due to the Association.

11. Rights not transferable

The rights of a member are not transferable and end when membership ceases.

Division 2 — Membership fees

12. Membership fees

- (1) The committee must determine the entrance fee (if any) and the annual membership fee (if any) to be paid by each local government for membership of the Association.
- (2) A member must pay the annual membership fee to the treasurer, or another person authorised by the committee to accept payments, by the date (the **due date**) determined by the committee.
- (3) If a member has not paid the annual membership fee within the period of 3 months after the due date, the member ceases to be a member on the expiry of that period.
- (4) If a local government who has ceased to be a member under subrule (4) offers to pay the annual membership fee after the period referred to in that subrule has expired —
 - (a) the committee may, at its discretion, accept that payment; and
 - (b) if the payment is accepted, the local government's membership is reinstated from the date the payment is accepted.

Division 3 — Register of members

13. Register of members

Act Requirements – Register of members

Section 53 of the Act requires an incorporated association to maintain a register of its members and record in the register any change in the membership of the association. Any change to the register must be recorded within 28 days after the change occurs.

Under section 53(2) of the Act the register of members must include each member's name and a residential, postal or email address.

Under section 54 of the Act a member is entitled to inspect the register free of charge. The member may make a copy of, or take an extract from, the register but has no right to remove the register for that purpose.

Under section 56 of the Act the management committee is authorised by to determine a reasonable charge for providing a copy of the register.

- (1) The secretary, or another person authorised by the committee, is responsible for the requirements imposed on the Association under section 53 of the Act to maintain the register of members and record in that register any change in the membership of the Association.
- (2) In addition to the matters referred to in section 53(2) of the Act, the register of members must include the class of membership (if applicable) to which each member belongs and the date on which each member becomes a member.
- (3) The register of members must be kept at the secretary's place of residence, or at another place determined by the committee.
- (4) A member who wishes to inspect the register of members must contact the secretary to make the necessary arrangements.
- (5) If —
 - (a) a member inspecting the register of members wishes to make a copy of, or take an extract from, the register under section 54(2) of the Act; or
 - (b) a member makes a written request under section 56(1) of the Act to be provided with a copy of the register of members,

the committee may require the member to provide a statutory declaration setting out the purpose for which the copy or extract is required and declaring that the purpose is connected with the affairs of the Association.

PART 4 — DISCIPLINARY ACTION, DISPUTES AND MEDIATION

Division 1 — Term used

14. Term used: member

In this Part —

member, in relation to a member who is expelled from the Association, includes former member.

Division 2 — Disciplinary action

15. Suspension or expulsion

- (1) The committee may decide to suspend a member's membership or to expel a member from the Association if —
 - (a) the member contravenes any of these rules; or
 - (b) the member acts detrimentally to the interests of the Association.
- (2) The secretary must give the member written notice of the proposed suspension or expulsion at least 28 days before the committee meeting at which the proposal is to be considered by the committee.
- (3) The notice given to the member must state —
 - (a) when and where the committee meeting is to be held; and
 - (b) the grounds on which the proposed suspension or expulsion is based; and
 - (c) that the member, or the member's representative, may attend the meeting and will be given a reasonable opportunity to make written or oral (or both written and oral) submissions to the committee about the proposed suspension or expulsion;
- (4) At the committee meeting, the committee must —
 - (a) give the member, or the member's representative, a reasonable opportunity to make written or oral (or both written and oral) submissions to the committee about the proposed suspension or expulsion; and
 - (b) give due consideration to any submissions so made; and
 - (c) decide —
 - (i) whether or not to suspend the member's membership and, if the decision is to suspend the membership, the period of suspension; or
 - (ii) whether or not to expel the member from the Association.
- (5) A decision of the committee to suspend the member's membership or to expel the member from the Association takes immediate effect.
- (6) The committee must give the member written notice of the committee's decision, and the reasons for the decision, within 7 days after the committee meeting at which the decision is made.
- (7) A member whose membership is suspended or who is expelled from the Association may, within 14 days after receiving notice of the Committee's decision under subrule (6), give written notice to the secretary requesting the appointment of a mediator under rule 23.
- (8) If notice is given under subrule (7), the member who gives the notice and the committee are the parties to the mediation.

Guidance Note – Suspension or expulsion of a Member - Once the committee has decided to suspend or expel a member under rule 15(5) the member is immediately suspended or expelled.

16. Consequences of suspension

- (1) During the period a member's membership is suspended, the member —
 - (a) loses any rights (including voting rights) arising as a result of membership; and
 - (b) is not entitled to a refund, rebate, relief or credit for membership fees paid, or payable, to the Association.
- (2) When a member's membership is suspended, the secretary must record in the register of members —
 - (a) that the member's membership is suspended; and
 - (b) the date on which the suspension takes effect; and
 - (c) the period of the suspension.
- (3) When the period of the suspension ends, the secretary must record in the register of members that the member's membership is no longer suspended.

Division 3 — Resolving disputes

17. Terms used

In this Division —

grievance procedure means the procedures set out in this Division;

party to a dispute includes a person —

- (a) who is a party to the dispute; and
- (b) who ceases to be a member within 6 months before the dispute has come to the attention of each party to the dispute.

Guidance Note - Resolving disputes

- For the purposes of rules 17 and 18, the term **this Division** relates to rules 19 – 21.

18. Application of Division

The procedure set out in this Division (the grievance procedure) applies to disputes —

- (a) between members; or
- (b) between one or more members and the Association.

19. Parties to attempt to resolve dispute

The parties to a dispute must attempt to resolve the dispute between themselves within 14 days after the dispute has come to the attention of each party.

20. How grievance procedure is started

- (1) If the parties to a dispute are unable to resolve the dispute between themselves within the time required by rule 19, any party to the dispute may start the grievance procedure by giving written notice to the secretary of —
 - (a) the parties to the dispute; and
 - (b) the matters that are the subject of the dispute.
- (2) Within 28 days after the secretary is given the notice, a committee meeting must be convened to consider and determine the dispute.
- (3) The secretary must give each party to the dispute written notice of the committee meeting at which the dispute is to be considered and determined at least 7 days before the meeting is held.
- (4) The notice given to each party to the dispute must state —
 - (a) when and where the committee meeting is to be held; and
 - (b) that the party, or the party's representative, may attend the meeting and will be given a reasonable opportunity to make written or oral (or both written and oral) submissions to the committee about the dispute.
- (5) If —
 - (a) the dispute is between one or more members and the Association; and
 - (b) any party to the dispute gives written notice to the secretary stating that the party —
 - (i) does not agree to the dispute being determined by the committee; and
 - (ii) requests the appointment of a mediator under rule 23,

the committee must not determine the dispute.

21. Determination of dispute by committee

- (1) At the committee meeting at which a dispute is to be considered and determined, the committee must —
 - (a) give each party to the dispute, or the party's representative, a reasonable opportunity to make written or oral (or both written and oral) submissions to the committee about the dispute; and
 - (b) give due consideration to any submissions so made; and
 - (c) determine the dispute.
- (2) The committee must give each party to the dispute written notice of the committee's determination, and the reasons for the determination, within 7 days after the committee meeting at which the determination is made.
- (3) A party to the dispute may, within 14 days after receiving notice of the committee's determination under subrule (1)(c), give written notice to the secretary requesting the appointment of a mediator under rule 23.
- (4) If notice is given under subrule (3), each party to the dispute is a party to the mediation.

Division 4 — Mediation

Guidance Note - Mediation

- For the purposes of rule 22, the term **this Division** relates to rules 22-25.

22. Application of Division

- (1) This Division applies if written notice has been given to the secretary requesting the appointment of a mediator —
 - (a) by a member under rule 15(7); or
 - (b) by a party to a dispute under rule 20(5)(b)(ii) or 21(3).
- (2) If this Division applies, a mediator must be chosen or appointed under rule 23.

23. Appointment of mediator

- (1) The mediator must be a person chosen —
 - (a) if the appointment of a mediator was requested by a member under rule 15(7) — by agreement between the Member and the committee; or
 - (b) if the appointment of a mediator was requested by a party to a dispute under rule 20(5)(b)(ii) or 21(3) — by agreement between the parties to the dispute.
- (2) If there is no agreement for the purposes of subrule (1)(a) or (b), then, subject to subrules (3) and (4), the committee must appoint the mediator.
- (3) The person appointed as mediator by the committee must be a person who acts as a mediator for another not-for-profit body, such as a community legal centre, if the appointment of a mediator was requested by —
 - (a) a member under rule 15(7); or
 - (b) a party to a dispute under rule 20(5)(b)(ii); or
 - (c) a party to a dispute under rule 21(3) and the dispute is between one or more members and the Association.
- (4) The person appointed as mediator by the committee may be a member or former member of the Association but must not —
 - (a) have a personal interest in the matter that is the subject of the mediation; or
 - (b) be biased in favour of or against any party to the mediation.

24. Mediation process

- (1) The parties to the mediation must attempt in good faith to settle the matter that is the subject of the mediation.
- (2) Each party to the mediation must give the mediator a written statement of the issues that need to be considered at the mediation at least 5 days before the mediation takes place.
- (3) In conducting the mediation, the mediator must —
 - (a) give each party to the mediation every opportunity to be heard; and
 - (b) allow each party to the mediation to give due consideration to any written statement given by another party; and
 - (c) ensure that natural justice is given to the parties to the mediation throughout the mediation process.

- (4) The mediator cannot determine the matter that is the subject of the mediation.
- (5) The mediation must be confidential, and any information given at the mediation cannot be used in any other proceedings that take place in relation to the matter that is the subject of the mediation.
- (6) The costs of the mediation are to be paid by the party or parties to the mediation that requested the appointment of the mediator.

Note for this rule:

Section 182(1) of the Act provides that an application may be made to the State Administrative Tribunal to have a dispute determined if the dispute has not been resolved under the procedure provided for in the incorporated association's rules.

25. If mediation results in decision to suspend or expel being revoked

If —

- (a) mediation takes place because a member whose membership is suspended or who is expelled from the Association gives notice under rule 15(7); and
- (b) as the result of the mediation, the decision to suspend the member's membership or expel the member is revoked,

that revocation does not affect the validity of any decision made at a committee meeting or general meeting during the period of suspension or expulsion.

PART 5 — COMMITTEE

Division 1 — Powers of Committee

26. Committee

- (1) The committee members are the persons who, as the management committee of the Association, have the power to manage the affairs of the Association.
- (2) Subject to the Act, these rules, the by-laws (if any) and any resolution passed at a general meeting, the committee has power to do all things necessary or convenient to be done for the proper management of the affairs of the Association.
- (3) The committee must take all reasonable steps to ensure that the Association complies with the Act, these rules and the by-laws (if any).

Division 2 — Composition of Committee and duties of members

27. Committee members

- (1) The committee members consist of —
 - (a) the office holders of the Association; and
 - (b) at least one ordinary committee member.
- (2) The committee must determine the maximum number of members who may be ordinary committee members.
- (3) The following are the office holders of the Association —
 - (a) the chairperson;
 - (b) the deputy chairperson;
 - (c) the secretary;
 - (d) the treasurer.
- (4) A person may be a committee member if the person is —
 - (a) an individual who has reached 18 years of age; and
 - (b) has been appointed in writing as a voting delegate/representative of their relevant Local Government.
- (5) A person must not hold 2 or more of the offices mentioned in subrule (3) at the same time.

Act Requirements – Persons who are not to be members of Committee

- Under section 39 of the Act the following persons must not, without leave of the Commissioner, accept an appointment or act as a member of a management committee of an association:
 - a person who is, according to the Interpretation Act 1984 section 13D, a bankrupt or person whose affairs are under insolvency laws;
 - a person who has been convicted, within or outside the State, of-
 - an indictable offence in relation to the promotion, formation or management of a body corporate; or
 - an offence involving fraud or dishonesty punishable by imprisonment for a period of not less than three months; or
 - an offence under Part 4 Division 3 or section 127 of the Act

Section 39 only applies to a person who has been convicted of the above offences only for a period of 5 years from the time of the person's conviction, or if the conviction results in a term of imprisonment, from the time of the person's release from custody.

Act Requirements - Duties of Committee Members and Officers

Section 3 of the Act provides a definition of "officer". The duties provisions will apply to committee members and to those persons who have the ability to influence the management committee but who do not hold a formal committee position

- *Under section 44 of the Act an officer of an association must exercise his or her powers and discharge his or her duties with a degree of care and diligence that a reasonable person would exercise if that person-*
 - (a) were an officer of the association in the association's circumstances; and*
 - (b) occupied the office held by, and had the same responsibilities within the association as, the officer.*
- *Under section 45 of the Act an officer of an association must exercise his or her powers and discharge his or her duties-*
 - (a) in good faith in the best interests of the Association; and*
 - (b) for a proper purpose.*
- *Under section 46 an officer of an association must not improperly use his or her position to-*
 - (a) gain an advantage for the officer or another person; or*
 - (b) cause detriment to the Association.*
- *Under section 47 a person who obtains information because the person is, or has been, an officer of an association must not improperly use the information to-*
 - (a) gain an advantage for the person or another person; or*
 - (b) cause detriment to the Association.*

28. Chairperson

- (1) It is the duty of the chairperson to consult with the secretary regarding the business to be conducted at each committee meeting and general meeting.
- (2) The chairperson has the powers and duties relating to convening and presiding at committee meetings and presiding at general meetings provided for in these rules.
- (3) The chairperson will prepare a report to be provided to each member council annually outlining Wildflower Country Incorporated's achievements for the year. This report must be accompanied by the budget prepared/endorsed by the treasurer.

29. Secretary

The Secretary has the following duties —

- (a) dealing with the Association's correspondence;
- (b) consulting with the chairperson regarding the business to be conducted at each committee meeting and general meeting;
- (c) preparing the notices required for meetings and for the business to be conducted at meetings;

- (d) unless another member is authorised by the committee to do so, maintaining on behalf of the Association the register of members, and recording in the register any changes in the membership, as required under section 53(1) of the Act;
- (e) maintaining on behalf of the Association an up-to-date copy of these rules, as required under section 35(1) of the Act;
- (f) unless another member is authorised by the committee to do so, maintaining on behalf of the Association a record of committee members and other persons authorised to act on behalf of the Association, as required under section 58(2) of the Act;
- (g) ensuring the safe custody of the books of the Association, other than the financial records, financial statements and financial reports, as applicable to the Association;
- (h) maintaining full and accurate minutes of committee meetings and general meetings;
- (i) carrying out any other duty given to the secretary under these rules or by the committee.

Guidance note – Record of Office Holders - detailed information about what must be included in the record of office holders is included under rule 68.

30. Treasurer

The treasurer has the following duties —

- (a) ensuring that any amounts payable to the Association are collected and issuing receipts for those amounts in the Association's name;
- (b) ensuring that any amounts paid to the Association are credited to the appropriate account of the Association, as directed by the committee;
- (c) ensuring that any payments to be made by the Association that have been authorised by the committee or at a general meeting are made on time;
- (d) ensuring that the Association complies with the relevant requirements of Part 5 of the Act;
- (e) ensuring the safe custody of the Association's financial records, financial statements and financial reports, as applicable to the Association;
- (f) ensuring that the financial reports/statements are audited prior to their submission at the Association's annual general meeting;
- (g) if the Association is a tier 1 association, coordinating the preparation of the Association's financial statements before their submission to the Association's annual general meeting;
- (h) if the Association is a tier 2 association or tier 3 association, coordinating the preparation of the Association's financial report before its submission to the Association's annual general meeting;
- (i) providing any assistance required by an auditor or reviewer conducting an audit or review of the Association's financial statements or financial report under Part 5 Division 5 of the Act;
- (j) carrying out any other duty given to the treasurer under these rules or by the committee.

Division 3 — Election of committee members and tenure of office

31. How members become Committee members

A member becomes a committee member if the member —

- (a) is nominated as the chosen representative of a member local government; or
- (b) is appointed to the committee by the committee to fill a casual vacancy under rule 38.

32. Nomination of office holder committee members

- (1) At least 42 days before an annual general meeting, the secretary must send written notice to all the members —
 - (a) calling for nominations for election as office holders of the committee; and
 - (b) stating the date by which nominations must be received by the secretary to comply with subrule (2).
- (2) A member who wishes to be considered for election as an office holder of the committee at the annual general meeting must nominate for election by sending written notice of the nomination to the secretary at least 28 days before the annual general meeting.
- (3) The written notice must include a statement by another member in support of the nomination.
- (4) A member may nominate for one specified position of office holder of the Association.
- (5) A member whose nomination does not comply with this rule is not eligible for election to the committee unless the member is nominated under rule 33(2) or 34(2)(b).

33. Election of office holders

- (1) At the annual general meeting, a separate election must be held for each position of office holder of the Association.
- (2) If there is no nomination for a position, the chairperson of the meeting may call for nominations from the ordinary members at the meeting.
- (3) If only one member has nominated for a position, the chairperson of the meeting must declare the member elected to the position.
- (4) If more than one member has nominated for a position, the ordinary members at the meeting must vote in accordance with procedures that have been determined by the committee to decide who is to be elected to the position.
- (5) Each ordinary member present at the meeting may vote for one member who has nominated for the position.
- (6) A member who has nominated for the position may vote for himself or herself.
- (7) On the member's election, the new chairperson of the Association may take over as the chairperson of the meeting.

34. Appointment of ordinary committee members

- (1) At the annual general meeting, the Association must decide by resolution the number of ordinary committee members (if any) to hold office for the next year.
- (2) Each member local government will have one chosen representative on the committee therefore ordinary committee positions will be filled by the remaining delegates who are not elected as office holders at the annual general meeting.

35. Term of office

- (1) The term of office of a committee member begins when the member —
 - (a) is elected at an annual general meeting or under subrule 36(3)(b); or
 - (b) is appointed to fill a casual vacancy under rule 38.
- (2) Subject to rule 37, a committee member holds office until the positions on the committee are declared vacant at the next annual general meeting.
- (3) A committee member may be re-elected.

Guidance Note – Committee members upon incorporation - The committee members appointed on incorporation of the association will hold office until the conclusion of the first annual general meeting of the association and will be eligible for re-election.

36. Resignation and removal from office

- (1) A committee member may resign from the committee by written notice given to the secretary or, if the resigning member is the secretary, given to the chairperson.
- (2) The resignation takes effect —
 - (a) when the notice is received by the secretary or chairperson; or
 - (b) if a later time is stated in the notice, at the later time.
- (3) At a general meeting, the Association may by resolution —
 - (a) remove a committee member from office; and
 - (b) elect a member who is eligible under rule 27(4) to fill the vacant position.
- (4) A committee member who is the subject of a proposed resolution under subrule (3)(a) may make written representations (of a reasonable length) to the secretary or chairperson and may ask that the representations be provided to the members.
- (5) The secretary or chairperson may give a copy of the representations to each member or, if they are not so given, the committee member may require them to be read out at the general meeting at which the resolution is to be considered.

37. When membership of committee ceases

A person ceases to be a committee member if the person —

- (a) dies or otherwise ceases to be a member; or
- (b) resigns from the committee or is removed from office under rule 36; or
- (c) becomes ineligible to accept an appointment or act as a committee member under section 39 of the Act;
- (d) becomes permanently unable to act as a committee member because of a mental or physical disability; or

- (e) fails to attend 3 consecutive Committee meetings, of which the person has been given notice, without having notified the Committee that the person will be unable to attend.

Note for this rule:

Section 41 of the Act imposes requirements, arising when a person ceases to be a member of the management committee of an incorporated association, that relate to returning documents and records.

Act requirements – handing over documents and records – where a person ceases to be a member of the association's committee section 41 of the Act requires that person to, as soon as practicable after their membership ceases, deliver to a member of the committee all of the relevant documents and records they hold pertaining to the management of the association's affairs.

38. Filling casual vacancies

- (1) The committee may appoint a member who is eligible under rule 27(4) to fill a position on the committee that —
 - (a) has become vacant under rule 37; or
 - (b) was not filled by election at the most recent annual general meeting or under rule 36(3)(b).
- (2) If the position of secretary becomes vacant, the committee must appoint a member who is eligible under rule 27(4) to fill the position within 14 days after the vacancy arises.
- (3) Subject to the requirement for a quorum under rule 45, the committee may continue to act despite any vacancy in its membership.
- (4) If there are fewer committee members than required for a quorum under rule 45, the committee may act only for the purpose of —
 - (a) appointing committee members under this rule; or
 - (b) convening a general meeting.

39. Validity of acts

The acts of a committee or subcommittee, or of a committee member or member of a subcommittee, are valid despite any defect that may afterwards be discovered in the election, appointment or qualification of a committee member or member of a subcommittee.

40. Payments to committee members

- (1) In this rule —
committee member includes a member of a subcommittee;
committee meeting includes a meeting of a subcommittee.
- (2) Provided payment is authorised by a resolution of the Association, a committee member is entitled to be paid out of the funds of the Association for any out-of-pocket expenses for travel and accommodation properly incurred —
 - (a) in attending a committee meeting or
 - (b) in attending a general meeting; or
 - (c) otherwise in connection with the Association's business.

Division 4 — Committee meetings

41. Committee meetings

- (1) The committee must meet at least 3 times in each year on the dates and at the times and places determined by the committee.
- (2) The date, time and place of the first committee meeting must be determined by the committee members as soon as practicable after the annual general meeting at which the committee members are elected.
- (3) Special committee meetings may be convened by the chairperson or any 2 committee members.

42. Notice of committee meetings

- (1) Notice of each committee meeting must be given to each committee member at least 48 hours before the time of the meeting.
- (2) The notice must state the date, time and place of the meeting and must describe the general nature of the business to be conducted at the meeting.
- (3) Unless subrule (4) applies, the only business that may be conducted at the meeting is the business described in the notice.
- (4) Urgent business that has not been described in the notice may be conducted at the meeting if the committee members at the meeting unanimously agree to treat that business as urgent.

43. Procedure and order of business

- (1) The chairperson or, in the chairperson's absence, the deputy-chairperson must preside as chairperson of each committee meeting.
- (2) If the chairperson and deputy chairperson are absent or are unwilling to act as chairperson of a meeting, the committee members at the meeting must choose one of them to act as chairperson of the meeting.
- (3) The procedure to be followed at a committee meeting must be determined from time to time by the committee.

- (4) The order of business at a committee meeting may be determined by the committee members at the meeting.
- (5) A member or other person who is not a committee member may attend a committee meeting if invited to do so by the committee.
- (6) A person invited under subrule (5) to attend a committee meeting —
 - (a) has no right to any agenda, minutes or other document circulated at the meeting; and
 - (b) must not comment about any matter discussed at the meeting unless invited by the committee to do so; and
 - (c) cannot vote on any matter that is to be decided at the meeting.

Act Requirements -Material Personal Interests of Committee Members

- *Under section 42 of the Act a member of the committee who has a material personal interest in a matter being considered at a committee meeting must:*
 - *as soon as he or she becomes aware of that interest, disclose the nature and extent of his or her interest to the Committee;*
 - *disclose the nature and extent of the interest at the next general meeting of the association*
- *Under section 42(3) of the Act this rule does not apply in respect of a material personal interest*
 - (a) *that exists only because the member-*
 - *is an employee of the incorporated association; or*
 - *is a member of a class of persons for whose benefit the association is established; or*
 - (b) *that the member has in common with all, or a substantial proportion of, the members of the Association.*
- *Under section 43 of the Act a member of the management committee who has a material personal interest in a matter being considered at a meeting of the management committee must not be present while the matter is being considered at the meeting or vote on the matter.*

Under section 42(6) of the Act the association must record every disclosure made by a committee member of a material personal interest in the minutes of the committee meeting at which the disclosure is made.

44. Use of technology to be present at committee meetings

- (1) The presence of a committee member at a committee meeting need not be by attendance in person but may be by that committee member and each other committee member at the meeting being simultaneously in contact by telephone or other means of instantaneous communication.
- (2) A member who participates in a committee meeting as allowed under subrule (1) is taken to be present at the meeting and, if the member votes at the meeting, the member is taken to have voted in person.

45. Quorum for committee meetings

- (1) Subject to rule 38(4), no business is to be conducted at a committee meeting unless a quorum is present.
- (2) If a quorum is not present within 30 minutes after the notified commencement time of a committee meeting —
 - (a) in the case of a special meeting — the meeting lapses; or
 - (b) otherwise, the meeting is adjourned to the same time, day and place in the following week.
- (3) If —
 - (a) a quorum is not present within 30 minutes after the commencement time of a committee meeting held under subrule (2)(b); and
 - (b) at least 2 committee members are present at the meeting,those members present are taken to constitute a quorum.

Note for this rule:

If these model rules are adopted, the quorum for a committee meeting is as notified to the Commissioner under section 7(4)(d) or 29(5)(d) of the Act.

46. Voting at committee meetings

- (1) One member per local government, present in person or by proxy at a committee meeting is entitled to a deliberative vote. This equates to one vote per represented local government.
- (2) A motion is carried if a majority of the committee members present at the committee meeting vote in favour of the motion.
- (3) If the votes are divided equally on a question, the chairperson of the meeting has a second or casting vote.
- (4) A vote may take place by the committee members present indicating their agreement or disagreement or by a show of hands, unless the committee decides that a secret ballot is needed to determine a particular question.
- (5) If a secret ballot is needed, the chairperson of the meeting must decide how the ballot is to be conducted.

47. Minutes of committee meetings

- (1) The committee must ensure that minutes are taken and kept of each committee meeting.
- (2) The minutes must record the following —
 - (a) the names of the committee members present at the meeting;
 - (b) the name of any person attending the meeting under rule 43(5);
 - (c) the business considered at the meeting;
 - (d) any motion on which a vote is taken at the meeting and the result of the vote.
- (3) The minutes of a committee meeting must be entered in the Association's minute book within 30 days after the meeting is held.
- (4) The chairperson must ensure that the minutes of a committee meeting are reviewed and signed as correct by —
 - (a) the chairperson of the meeting; or
 - (b) the chairperson of the next committee meeting.

- (5) When the minutes of a committee meeting have been signed as correct they are, until the contrary is proved, evidence that —
- (a) the meeting to which the minutes relate was duly convened and held; and
 - (b) the matters recorded as having taken place at the meeting took place as recorded; and
 - (c) any appointment purportedly made at the meeting was validly made.

Note for this rule:

Section 42(6) of the Act requires details relating to the disclosure of a committee member's material personal interest in a matter being considered at a committee meeting to be recorded in the minutes of the meeting.

Division 5 — Subcommittees and subsidiary offices

48. Subcommittees and subsidiary offices

- (1) To help the committee in the conduct of the Association's business, the committee may, in writing, do either or both of the following —
- (a) appoint one or more subcommittees;
 - (b) create one or more subsidiary offices and appoint people to those offices.
- (2) A subcommittee may consist of the number of people, whether or not members, that the committee considers appropriate.
- (3) A person may be appointed to a subsidiary office whether or not the person is a member.
- (4) Subject to any directions given by the committee —
- (a) a subcommittee may meet and conduct business as it considers appropriate; and
 - (b) the holder of a subsidiary office may carry out the functions given to the holder as the holder considers appropriate.

49. Delegation to subcommittees and holders of subsidiary offices

- (1) In this rule —

non-delegable duty means a duty imposed on the committee by the Act or another written law.

- (2) The committee may, in writing, delegate to a subcommittee or the holder of a subsidiary office the exercise of any power or the performance of any duty of the committee other than —
- (a) the power to delegate; and
 - (b) a non-delegable duty.
- (3) A power or duty, the exercise or performance of which has been delegated to a subcommittee or the holder of a subsidiary office under this rule, may be exercised or performed by the subcommittee or holder in accordance with the terms of the delegation.
- (4) The delegation may be made subject to any conditions, qualifications, limitations or exceptions that the committee specifies in the document by which the delegation is made.
- (5) The delegation does not prevent the committee from exercising or performing at any time the power or duty delegated.
- (6) Any act or thing done by a subcommittee or by the holder of a subsidiary office, under the delegation has the same force and effect as if it had been done by the committee.

- (7) The committee may, in writing, amend or revoke the delegation.

PART 6 — GENERAL MEETINGS OF ASSOCIATION

50. Annual general meeting

- (1) The committee must determine the date, time and place of the annual general meeting.
- (2) If it is proposed to hold the annual general meeting more than 6 months after the end of the Association's financial year, the secretary must apply to the Commissioner for permission under section 50(3)(b) of the Act within 4 months after the end of the financial year.
- (3) The ordinary business of the annual general meeting is as follows —
 - (a) to confirm the minutes of the previous annual general meeting and of any special general meeting held since then if the minutes of that meeting have not yet been confirmed;
 - (b) to receive and consider —
 - (i) the committee's annual report on the Association's activities during the preceding financial year; and
 - (ii) if the Association is a tier 1 association, the financial statements of the Association for the preceding financial year presented under Part 5 of the Act; and
 - (iii) if the Association is a tier 2 association or a tier 3 association, the financial report of the Association for the preceding financial year presented under Part 5 of the Act;
 - (iv) if required to be presented for consideration under Part 5 of the Act, a copy of the report of the review or auditor's report on the financial statements or financial report;
 - (c) to elect the office holders of the Association and other committee members;
 - (d) if applicable, to appoint or remove a reviewer or auditor of the Association in accordance with the Act;
 - (e) to confirm or vary the entrance fees, subscriptions and other amounts (if any) to be paid by members.
- (4) Any other business of which notice has been given in accordance with these rules may be conducted at the annual general meeting.

Note for this rule:

Unless the Commissioner allows otherwise, under section 50(3) of the Act the annual general meeting must be held within 6 months after the end of the Association's financial year. If it is the first annual general meeting, section 50(2) of the Act provides that it may be held at any time within 18 months after incorporation.

51. Special general meetings

- (1) The committee may convene a special general meeting.
- (2) The committee must convene a special general meeting if at least 20% of the members require a special general meeting to be convened.
- (3) The members requiring a special general meeting to be convened must —
 - (a) make the requirement by written notice given to the secretary; and
 - (b) state in the notice the business to be considered at the meeting; and
 - (c) each sign the notice.

- (4) The special general meeting must be convened within 28 days after notice is given under subrule (3)(a).
- (5) If the committee does not convene a special general meeting within that 28 day period, the members making the requirement (or any of them) may convene the special general meeting.
- (6) A special general meeting convened by members under subrule (5) —
 - (a) must be held within 3 months after the date the original requirement was made; and
 - (b) may only consider the business stated in the notice by which the requirement was made.
- (7) The Association must reimburse any reasonable expenses incurred by the members convening a special general meeting under subrule (5).

52. Notice of general meetings

- (1) The secretary or, in the case of a special general meeting convened under rule 51(5), the members convening the meeting, must give to each member —
 - (a) at least 21 days' notice of a general meeting if a special resolution is to be proposed at the meeting; or
 - (b) at least 14 days' notice of a general meeting in any other case.
- (2) The notice must —
 - (a) specify the date, time and place of the meeting; and
 - (b) indicate the general nature of each item of business to be considered at the meeting; and
 - (c) if the meeting is the annual general meeting, include the names of the members who have nominated for election to the committee under rule 32(2); and
 - (d) if a special resolution is proposed —
 - (i) set out the wording of the proposed resolution as required by section 51(4) of the Act; and
 - (ii) state that the resolution is intended to be proposed as a special resolution; and
 - (iii) comply with rule 53(7).

Note for this paragraph:

Section 51(1) of the Act states that a resolution is a special resolution if it is passed —

- (a) at a general meeting of an incorporated association; and
- (b) by the votes of not less than three-fourths of the members of the association who cast a vote at the meeting.

Act requirements – Notice to be given to reviewer or auditor – For Tier 2 and 3 associations – under section 86 of the Act a reviewer or auditor of an incorporated association is entitled to receive all notices of and other communications relating to any general meetings of the association that a member is entitled to receive.

53. Proxies

- (1) Subject to subrule (2), an ordinary member may appoint an individual who is an ordinary member as his or her proxy to vote and speak on his or her behalf at a general meeting.
- (2) An ordinary member may be appointed the proxy for not more than 5 other members.
- (3) The appointment of a proxy must be in writing and signed by the member making the appointment.

- (4) The member appointing the proxy may give specific directions as to how the proxy is to vote on his or her behalf.
- (5) If no instructions are given to the proxy, the proxy may vote on behalf of the member in any matter as the proxy sees fit.
- (6) If the committee has approved a form for the appointment of a proxy, the member may use that form or any other form —
 - (a) that clearly identifies the person appointed as the member's proxy; and
 - (b) that has been signed by the member.
- (7) Notice of a general meeting given to an ordinary member under rule 52 must —
 - (a) state that the member may appoint an individual who is an ordinary member as a proxy for the meeting; and
 - (b) include a copy of any form that the committee has approved for the appointment of a proxy.
- (8) A form appointing a proxy must be given to the secretary before the commencement of the general meeting for which the proxy is appointed.
- (9) A form appointing a proxy sent by post or electronically is of no effect unless it is received by the Association not later than 24 hours before the commencement of the meeting.

54. Use of technology to be present at general meetings

- (1) The presence of a member at a general meeting need not be by attendance in person but may be by that member and each other member at the meeting being simultaneously in contact by telephone or other means of instantaneous communication.
- (2) A member who participates in a general meeting as allowed under subrule (1) is taken to be present at the meeting and, if the member votes at the meeting, the member is taken to have voted in person.

55. Presiding member and quorum for general meetings

- (1) The chairperson or, in the chairperson's absence, the deputy chairperson must preside as chairperson of each general meeting.
- (2) If the chairperson and deputy chairperson are absent or are unwilling to act as chairperson of a general meeting, the committee members at the meeting must choose one of them to act as chairperson of the meeting.
- (3) No business is to be conducted at a general meeting unless a quorum is present.
- (4) If a quorum is not present within 30 minutes after the notified commencement time of a general meeting —
 - (a) in the case of a special general meeting — the meeting lapses; or
 - (b) in the case of the annual general meeting — the meeting is adjourned to —
 - (i) the same time and day in the following week; and
 - (ii) the same place, unless the chairperson specifies another place at the time of the adjournment or written notice of another place is given to the members before the day to which the meeting is adjourned.
- (5) If —
 - (a) a quorum is not present within 30 minutes after the commencement time of an annual general meeting held under subrule (4)(b); and

- (b) at least 2 ordinary members are present at the meeting, those members present are taken to constitute a quorum.

Note for this rule:

If these model rules are adopted, the quorum for a general meeting is as notified to the Commissioner under section 7(4)(c) or 29(5)(c) of the Act.

56. Adjournment of general meeting

- (1) The chairperson of a general meeting at which a quorum is present may, with the consent of a majority of the ordinary members present at the meeting, adjourn the meeting to another time at the same place or at another place.
- (2) Without limiting subrule (1), a meeting may be adjourned —
 - (a) if there is insufficient time to deal with the business at hand; or
 - (b) to give the members more time to consider an item of business.
- (3) No business may be conducted on the resumption of an adjourned meeting other than the business that remained unfinished when the meeting was adjourned.
- (4) Notice of the adjournment of a meeting under this rule is not required unless the meeting is adjourned for 14 days or more, in which case notice of the meeting must be given in accordance with rule 52.

57. Voting at general meeting

- (1) On any question arising at a general meeting —
 - (a) subject to subrule (3), each Local Government ordinary member is entitled to one deliberative vote. If multiple voting delegates from one council are in attendance then one person shall be nominated and minuted as having the deliberative vote at the commencement of the meeting; and
 - (b) ordinary members may vote personally or by proxy.
- (2) Except in the case of a special resolution, a motion is carried if a majority of the ordinary members present at a general meeting vote in favour of the motion.
- (3) If votes are divided equally on a question, the chairperson of the meeting has a second or casting vote.
- (4) If the question is whether or not to confirm the minutes of a previous general meeting, only members who were present at that meeting may vote.
- (5) For a person to be eligible to vote at a general meeting as an ordinary member, they—
 - (a) must have been an ordinary member at the time notice of the meeting was given under rule 52; and
 - (b) the local government member they represent must have paid any fee or other money payable to the Association.

58. When special resolutions are required

- (1) A special resolution is required if it is proposed at a general meeting —
 - (a) to affiliate the Association with another body; or
 - (b) to request the Commissioner to apply to the State Administrative Tribunal under section 109 of the Act for the appointment of a statutory manager.
- (2) Subrule (1) does not limit the matters in relation to which a special resolution may be proposed.

Note for this rule:

Under the Act, a special resolution is required if an incorporated association proposes to do any of the following—

- (a) to adopt these model rules (section 29(1));
- (b) to alter its rules, including changing the name of the association (section 30(1));
- (c) to decide to apply for registration or incorporation as a prescribed body corporate (section 93(1));
- (d) to approve the terms of an amalgamation with one or more other incorporated associations (section 102(4));
- (e) to be wound up voluntarily (section 121(2)) or by the Supreme Court (section 124(a) and Schedule 4 item 9);
- (f) to cancel its incorporation (section 129).

59. Determining whether resolution carried

- (1) In this rule —

poll means the process of voting in relation to a matter that is conducted in writing.

- (2) Subject to subrule (4), the chairperson of a general meeting may, on the basis of general agreement or disagreement or by a show of hands, declare that a resolution has been —
 - (a) carried; or
 - (b) carried unanimously; or
 - (c) carried by a particular majority; or
 - (d) lost.
- (3) If the resolution is a special resolution, the declaration under subrule (2) must identify the resolution as a special resolution.
- (4) If a poll is demanded on any question by the chairperson of the meeting or by at least 3 other ordinary members present in person or by proxy —
 - (a) the poll must be taken at the meeting in the manner determined by the chairperson;
 - (b) the chairperson must declare the determination of the resolution on the basis of the poll.
- (5) If a poll is demanded on the election of the chairperson or on a question of an adjournment, the poll must be taken immediately.
- (6) If a poll is demanded on any other question, the poll must be taken before the close of the meeting at a time determined by the chairperson.
- (7) A declaration under subrule (2) or (4) must be entered in the minutes of the meeting, and the entry is, without proof of the voting in relation to the resolution, evidence of how the resolution was determined.

60. Minutes of general meeting

- (1) The secretary, or a person authorised by the committee from time to time, must take and keep minutes of each general meeting.
- (2) The minutes must record the business considered at the meeting, any resolution on which a vote is taken and the result of the vote.
- (3) In addition, the minutes of each annual general meeting must record —
 - (a) the names of the ordinary members attending the meeting; and
 - (b) any proxy forms given to the chairperson of the meeting under rule 53(8); and
 - (c) the financial statements or financial report presented at the meeting, as referred to in rule 50(3)(b)(ii) or (iii); and
 - (d) any report of the review or auditor's report on the financial statements or financial report presented at the meeting, as referred to in rule 50(3)(b)(iv).
- (4) The minutes of a general meeting must be entered in the Association's minute book within 30 days after the meeting is held.
- (5) The chairperson must ensure that the minutes of a general meeting are reviewed and signed as correct by —
 - (a) the chairperson of the meeting; or
 - (b) the chairperson of the next general meeting.
- (6) When the minutes of a general meeting have been signed as correct they are, in the absence of evidence to the contrary, taken to be proof that —
 - (a) the meeting to which the minutes relate was duly convened and held; and
 - (b) the matters recorded as having taken place at the meeting took place as recorded; and
 - (c) any election or appointment purportedly made at the meeting was validly made.

PART 7 — FINANCIAL MATTERS

61. Source of funds

The funds of the Association may be derived from entrance fees, annual subscriptions, donations, fund-raising activities, grants, interest and any other sources approved by the committee.

62. Control of funds

- (1) The Association must open an account in the name of the Association with a financial institution from which all expenditure of the Association is made and into which all funds received by the Association are deposited.
- (2) Subject to any restrictions imposed at a general meeting, the committee may approve expenditure on behalf of the Association.
- (3) The committee may authorise the treasurer to expend funds on behalf of the Association up to a specified limit without requiring approval from the committee for each item on which the funds are expended.
- (4) All cheques, drafts, bills of exchange, promissory notes and other negotiable instruments of the Association must be signed by —
 - (a) 2 committee members; or
 - (b) one committee member and a person authorised by the committee.
- (5) All funds of the Association must be deposited into the Association's account within 5 working days after their receipt.

63. Financial statements and financial reports

- (1) For each financial year, the committee must ensure that the requirements imposed on the Association under Part 5 of the Act relating to the financial statements or financial report of the Association are met.
- (2) Without limiting subrule (1), those requirements include —
 - (a) if the Association is a tier 1 association, the preparation of the financial statements; and
 - (b) if the Association is a tier 2 association or tier 3 association, the preparation of the financial report; and
 - (c) if required, the review or auditing of the financial statements or financial report, as applicable; and
 - (d) the presentation to the annual general meeting of the financial statements or financial report, as applicable; and
 - (e) if required, the presentation to the annual general meeting of the copy of the report of the review or auditor's report, as applicable, on the financial statements or financial report.

Notes for this rule:

1. Under section 66 of the Act, an incorporated association must keep financial records that: -
 - (a) correctly record and explain its transactions and financial position and performance; and
 - (b) enable true and fair financial statements to be prepared in accordance with Part 5 Division 3 of the Act.
2. Under section 67 of the Act, an incorporated association must retain its financial records for at least 7 years after the transactions covered by the records are completed.

PART 8 — GENERAL MATTERS

64. By-laws

Guidance Note – Status of By-laws - A by-law must be consistent with the Act, the regulations and these rules. The rules of an association bind the association and the members as an enforceable contract between them. By-laws may not have that status. Therefore, the use of by-laws should be reserved for more procedural or administrative matters.

- (1) The Association may, by resolution at a general meeting, make, amend or revoke by-laws.
- (2) By-laws may —
 - (a) provide for the rights and obligations that apply to any classes of associate membership approved under rule 8(2); and
 - (b) impose restrictions on the committee's powers, including the power to dispose of the association's assets; and
 - (c) impose requirements relating to the financial reporting and financial accountability of the association and the auditing of the association's accounts; and
 - (d) provide for any other matter the association considers necessary or convenient to be dealt with in the by-laws.
- (3) A by-law is of no effect to the extent that it is inconsistent with the Act, the regulations or these rules.
- (4) Without limiting subrule (3), a by-law made for the purposes of subrule (2)(c) may only impose requirements on the Association that are additional to, and do not restrict, a requirement imposed on the Association under Part 5 of the Act.
- (5) At the request of a member, the Association must make a copy of the by-laws available for inspection by the member.

65. Executing documents and common seal

- (1) The Association may execute a document without using a common seal if the document is signed by —
 - (a) 2 committee members; or
 - (b) one committee member and a person authorised by the committee.
- (2) If the Association has a common seal —
 - (a) the name of the Association must appear in legible characters on the common seal; and
 - (b) a document may only be sealed with the common seal by the authority of the committee and in the presence of —
 - (i) 2 committee members; or
 - (ii) one committee member and a person authorised by the committee,and each of them is to sign the document to attest that the document was sealed in their presence.
- (3) The secretary must make a written record of each use of the common seal.
- (4) The common seal must be kept in the custody of the secretary or another committee member authorised by the committee.

66. Giving notices to members

(1) In this rule —

recorded means recorded in the register of members.

- (2) A notice or other document that is to be given to a member under these rules is taken not to have been given to the member unless it is in writing and —
- (a) delivered by hand to the recorded address of the member; or
 - (b) sent by prepaid post to the recorded postal address of the member; or
 - (c) sent by facsimile or electronic transmission to an appropriate recorded number or recorded electronic address of the member.

67. Custody of books and securities

- (1) Subject to subrule (2), the books and any securities of the Association must be kept in the secretary's custody or under the secretary's control.
- (2) The financial records and, as applicable, the financial statements or financial reports of the Association must be kept in the treasurer's custody or under the treasurer's control.
- (3) Subrules (1) and (2) have effect except as otherwise decided by the committee.
- (4) The books of the Association must be retained for at least 7 years.

68. Record of office holders

Act Requirements – Record of office holders

Under section 58 of the Act an association must maintain a record of —

- *the names and addresses of the persons who are members of its management committee; or hold other offices of the association provided for by its rules;*
- *the name and address of any person who is authorised to use the common seal of the association (if it has a common seal); and*
- *the name and address of any person who is appointed or acts as trustee on behalf of the association.*

Under section 58 of the Act the association must, upon the request of a member of the association, make available the record for the inspection of the member. The member may make a copy of or take an extract from the record but does not have a right to remove the record for that purpose.

The record of committee members and other persons authorised to act on behalf of the Association that is required to be maintained under section 58(2) of the Act must be kept in the secretary's custody or under the secretary's control.

Note for this rule

Section 58 of the Act —

- (a) sets out the details of the record that an incorporated association must maintain of the committee members and certain others; and
- (b) provides for members to inspect, make a copy of or take an extract from the record; and
- (c) prohibits a person from disclosing information in the record except for authorised purposes.

69. Inspection of records and documents

- (1) Subrule (2) applies to a member who wants to inspect —
 - (a) the register of members under section 54(1) of the Act; or
 - (b) the record of the names and addresses of committee members, and other persons authorised to act on behalf of the Association, under section 58(3) of the Act; or
 - (c) any other record or document of the association.
- (2) The member must contact the secretary to make the necessary arrangements for the inspection.
- (3) The inspection must be free of charge.
- (4) If the member wants to inspect a document that records the minutes of a committee meeting, the right to inspect that document is subject to any decision the committee has made about minutes of committee meetings generally, or the minutes of a specific committee meeting, being available for inspection by members.
- (5) The member may make a copy of or take an extract from a record or document referred to in subrule (1)(c) but does not have a right to remove the record or document for that purpose.

Note for this subrule:

Sections 54(2) and 58(4) of the Act provide for the making of copies of, or the taking of extracts from, the register referred to in subrule (1)(a) and the record referred to in subrule (1)(b).

- (6) The member must not use or disclose information in a record or document referred to in subrule (1)(c) except for a purpose —
 - (a) that is directly connected with the affairs of the Association; or
 - (b) that is related to complying with a requirement of the Act.

Note for this subrule:

Sections 57(1) and 58(5) of the Act impose restrictions on the use or disclosure of information in the register referred to in subrule (1)(a) and the record referred to in subrule (1)(b).

70. Publication by committee members of statements about Association business prohibited

A committee member must not publish, or cause to be published, any statement about the business conducted by the Association at a general meeting or committee meeting unless —

- (a) the committee member has been authorised to do so at a committee meeting; and
- (b) the authority given to the committee member has been recorded in the minutes of the committee meeting at which it was given.

71. Distribution of surplus property on cancellation of incorporation or winding up

Act Requirements – Distribution of surplus property

Under section 24(1) of the Act surplus property can only be distributed to one or more of the following —

- *an incorporated association;*
- *a company limited by guarantee that is registered as mentioned in the Corporations Act section 150;*
- *a company holding a licence that continues in force under the Corporations Act section 151;*

- a body corporate that at the time of the distribution is the holder of a licence under the Charitable Collections Act 1946;
- a body corporate that —
 - is a member or former member of the incorporated association; and
 - at the time of the distribution of surplus property, has rules that prevent the distribution of property to its members;
- a trustee for a body corporate referred to in paragraph (e);
- a co-operative registered under the Co-operatives Act 2009 that, at the time of the distribution of surplus property, is a non-distributing co-operative as defined in that Act.

(1) In this rule —

surplus property, in relation to the Association, means property remaining after satisfaction of —

- (a) the debts and liabilities of the Association; and
- (b) the costs, charges and expenses of winding up or cancelling the incorporation of the Association,

but does not include books relating to the management of the Association.

(2) On the cancellation of the incorporation or the winding up of the Association, its surplus property must be distributed as determined by special resolution by reference to the persons mentioned in section 24(1) of the Act.

Note for this rule:

Section 24(1) of the Act sets out a provision that is implied in these rules describing the entities to which the surplus property of an incorporated association may be distributed on the cancellation of the incorporation or the winding up of the association. Part 9 of the Act deals with the winding up of incorporated associations, and Part 10 of the Act deals with the cancellation of the incorporation of incorporated associations.

72. Alteration of rules

If the Association wants to alter or rescind any of these rules, or to make additional rules, the Association may do so only by special resolution and by otherwise complying with Part 3 Division 2 of the Act.

Note for this rule:

Section 31 of the Act requires an incorporated association to obtain the Commissioner's approval if the alteration of its rules has effect to change the name of the association.

Section 33 of the Act requires an incorporated association to obtain the Commissioner's approval if the alteration of its rules has effect to alter the objects or purposes of the association or the manner in which surplus property of the association must be distributed or dealt with if the association is wound up or its incorporation is cancelled.

Guidance Note – Alteration of Rules. Amendments to the rules do not take effect until required documents are lodged with the Commissioner, even if the amendments do not require the approval of the Commissioner under section 31 or section 33. The required documents must be lodged within one month after the special resolution is passed.

13.2 PUBLIC HEALTH PLAN

Applicant:	Shire of Perenjori
File:	ADM000
Date:	23 July 2026
Disclosure of Interest:	
Voting Requirements:	Simple Majority
Author:	Nola Comerford – Manager Corporate and Community Services
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	13.2 Draft Shire of Perenjori Public Health Plan 2026-2031

Summary

This report provides Council with a draft Public Health Plan for endorsement in accordance with statutory requirements in Section 45 of the Public Health Act 2016 (WA).

Background

In accordance with section 45 of the Public Health Act 2016 (WA), local government entities must publish a local public health plan in line with the State Public Health Plan 2025-2030 and legislative requirements.

The Local Public Health Plan must be reviewed annually and replaced every five years. Whilst there is no legislative requirement to report on implementation of the Plan, local governments are encouraged to share progress updates with the community through public notification.

The Plan outlines local public health priorities, population health profiles, and target outcomes to support community health and wellbeing over the next five years.

Statutory Environment

Public Health Act 2016 (WA)

Policy Implications

Nil

Consultation

Clinton Strugnell – Chief Executive Officer

Online Community Survey

Financial Implications

Nil

Strategic Community Plan

Goal 1: An inclusive community and a great place to live for all ages and stages of life.

1.7. Gaps in medical, allied health services, and other community services are filled where possible to meet the needs of the local population.

Goal 2: Eco-friendly, attractive and well-maintained towns, surrounded by outstanding natural beauty, landscapes, flora and fauna to be protected and enjoyed.

2.1. Public health, safety and amenity standards are upheld.

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.1. The community is well-informed and engaged.

Officer Comment

The Shire of Perenjori Public Health Plan outlines the actions the Shire will take to improve the health and wellbeing of the community. The plan includes data collected by the Department of Health regarding Shire of Perenjori-specific health status profiles.

The Public Health Act 2016 (WA) does not require a draft Local Public Health Plan to be publicly advertised prior to adoption. Community consultation has been undertaken during development of the Plan, and the adopted Plan will be made publicly available in accordance with the Act.

The draft Public Health Plan, as attached to this report, is now complete and ready for Council's consideration and adoption.

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That Council adopts the Shire of Perenjori Draft Public Health Plan 2026 – 2031, as attached.

Motion put and carried / lost

For:

Against:

[Next Item](#)

PERENJORI LOCAL HEALTH PLAN



Perenjori
Embrace Opportunity

2026-2030



Contents

Acknowledgement of Country 1

Introduction2

Current Health Role3

Community Survey Results4

Strategic Alignment6

Objectives and Policy Priorities7

Action Plan9

Partnerships & Strategic Public Health Risk Framework11

Review Reporting and Replacement12

Acknowledgement of Country

We acknowledge the Badimia people as the Traditional Owners and Custodians of the lands on which we live and work.

We also pay our respects to Elders past, present and future.



Introduction

Local governments play a vital role in protecting and promoting the health and wellbeing of their residents, and can help to reduce disease, illness and injury within their communities. In recognition of this important function, Part 5 of the Public Health Act 2016 requires local governments in Western Australia to prepare a local public health plan.

This Public Health and Wellbeing Plan sets out the actions the Shire of Perenjori will take between 2026 and 2031 to improve the health and wellbeing of our community. It has been informed by a community health and wellbeing survey, current health status data, and the services and facilities the Shire already provides.

This Plan must be consistent with the State Public Health Plan for Western Australia 2025–2030. In accordance with section 45 of the Public Health Act 2016, local public health plans must align with the current State Public Health Plan by 4 June 2026.

The State Plan identifies two overarching objectives that underpin every priority area within it, and which this Plan actively considers throughout:

- Aboriginal health and wellbeing
- Equity and inclusion

This Plan also has regard to the objects of the Public Health Act 2016, which include promoting and improving public health and wellbeing, preventing disease and premature death, reducing inequalities in health among disadvantaged groups, and supporting collaboration between State and local government to protect community health.

Purpose of this Plan

This Plan is intended to:

- Identify the public health needs of the Shire of Perenjori;
- Examine the health status and health determinants of our local community;
- Establish objectives and policy priorities for the promotion, improvement and protection of public health, and for the development and delivery of public health services; and
- Set out an action plan describing how these objectives and priorities will be achieved, by whom, and within what timeframe.

Our Current Health Role

The Shire of Perenjori provides a range of funding to support the health and wellbeing of our community through the following services and facilities.

- Community services that include the provision of a Medical Centre, operating Tuesday and Thursday mornings.
- A Well Women's Clinic attending the community quarterly, funded through Rural Health WA.
- Provision of a purpose-built facility for visiting allied services.
- Free membership of the Perenjori Gym for residents.
- Free entry to the Aquatic Centre during pool season.
- Support of local sporting and recreational clubs with provision of facilities.



Community Survey Results

To inform this Plan, the Shire of Perenjori commissioned a Community Health & Wellbeing Survey. The survey results provide valuable insight into the health status, behaviours, priorities and aspirations of our community.

Who responded

- All respondents (100%) confirmed they live in Perenjori.
- Most respondents were aged 51–65 (approximately 42%) and 31–50 (approximately 29%), with smaller proportions aged 65+ (approximately 23%) and 18–30 (approximately 6%). No respondents were under 18.
- Approximately 78% of respondents were female and 22% male.
- Approximately 3% of respondents identified as Aboriginal or Torres Strait Islander.
- Approximately 78% of respondents are currently a member of a local community group, voluntary organisation or sporting club.

Overall health and wellbeing

- Residents rated their overall health and wellbeing at an average of 3.90 out of 5.
- Approximately 57% of respondents said they are able to access the health services they need; 43% said they are not.
- Approximately 62% of respondents believe there are gaps in health services within the Shire.
- Approximately 80% of respondents would support the provision of a Community Nurse service if it were funded or partially funded through the Shire's annual budget.

What matters most to residents

When asked how important a range of factors were to living a healthy and happy life in Perenjori, residents rated the following as most important:

- Having a safe community
- Access to mental and general health services
- Being physically active and participating in community activities
- Access to healthy food options and community vaccinations/health screening

Public health priorities

Residents were asked to rank a list of public health issues in order of importance. Based on average ranking, the issues residents most consistently identified as priorities were:

- Tobacco and smoking
- Illicit drug use
- Alcohol harm to self and community
- Young children and teenagers not having enough to do
- Mental health and the ageing population were also raised as priorities, though ranked comparatively lower on average across all responses. Given the emphasis placed on access to mental health services elsewhere in the survey this plan treats mental health as a standing priority alongside these ranked issues.

Community Survey Results

Lifestyle and behaviour

- Approximately 90% of respondents are non-smokers.
- Alcohol consumption is polarised: approximately 29% of respondents drink no alcohol, while approximately 26% consume more than four standard drinks per week.
- Approximately 48% of respondents exercise daily, with most exercising at home, on bush tracks, or at the local gym.
- In describing their weight, approximately 42% of respondents identified as slightly overweight and 6% as very overweight, compared with 35% who felt their weight was about right.



Strategic Alignment

This Public Health and Wellbeing Plan is intended to align with the Shire of Perenjori's Strategic Community Plan, ensuring public health priorities are reflected in the Shire's broader long-term planning.



Objectives and Policy Priorities

Based on the health data and community survey findings above, and having regard to the State Public Health Plan 2025–2030, the Shire of Perenjori will focus on the following objectives.

Priority 1 — Access to Health and Allied Health Services

Reflecting that 43% of residents cannot currently access the health services they need, and strong support (80%) for a funded Community Nurse service.

Priority 2 — Mental Health and Wellbeing

Reflecting that access to mental and general health services was rated among the most important factors for a healthy, happy life in Perenjori.

Priority 3 — Reducing Harm from Tobacco, Alcohol and Illicit Drug Use

Reflecting that these issues were ranked most consistently as public health priorities by the community.

Priority 4 — Physical Activity and Active Recreation Infrastructure

Reflecting low satisfaction with walking/cycling infrastructure (39%) and strong demand for walking/cycling trails, exercise programs and walking groups.

Priority 5 — Healthy, Safe and Connected Community

Reflecting that a safe community was rated the top factor for healthy living, alongside high rates of community group participation (78%) that should be supported and sustained.

Action Plan

The following actions have been identified to achieve the objectives and policy priorities above. Actions, responsibilities and timeframes marked require confirmation by the Shire before this Plan is finalised.

Priority 1 - Access to Health Services

Actions	Responsibility	Timeframe
Advocate for continued or alternative funding for the Well Women's Clinic beyond the current grant period.	MCCS	26/27
Investigate feasibility of a Shire-funded or partially funded Community Nurse service.	CEO	27/28
Work with WA Country Health Service and the local Health Service Provider to identify additional allied health outreach opportunities.	CEO	Ongoing

Priority 2 — Mental Health and Wellbeing

Actions	Responsibility	Timeframe
Advocate to State Government and the Mental Health Commission for accessible mental health programs and services for the community.	CEO	Ongoing
Support community events and activities that promote social connection and reduce isolation.	CEO	Ongoing

Priority 4 — Physical Activity and Active Recreation Infrastructure

Actions	Responsibility	Timeframe
Investigate the development of walking and cycling trails within the townsite.	MCCS / MIS	26/27
Investigate installation of free/affordable outdoor exercise equipment.	MCCS / MIS	27/28
Support establishment of a community walking group.	MCCS	26/27
Investigate opportunities for implementing for exercise programs and local gym upgrades.	CEO	Ongoing

Action Plan

Priority 5 — Healthy, Safe and Connected Community

Actions	Responsibility	Timeframe
Continue to support local community groups, sporting clubs and volunteer organisations.	CEO	Ongoing
Maintain and promote safe community infrastructure (roads, footpaths, lighting).	MIS	Ongoing
Continue environmental health monitoring, including food and water surveillance.	EHO	Ongoing



Partnerships

Delivering this Plan is not the sole responsibility of the Shire of Perenjori. The Shire will work with the following bodies, among others, to achieve the objectives and policy priorities in this Plan:

- The Chief Health Officer and Department of Health WA
- WA Country Health Service and the local Population Health Unit
- Mental Health Commission of WA
- Cancer Council WA
- Local community groups, sporting clubs and volunteer organisations

Strategic Public Health Risk Framework

The Shire of Perenjori will identify, evaluate and manage public health risks in the district on an ongoing basis, informed by community consultation, health status data, and guidance from the Chief Health Officer. Public health risks considered as part of this Plan include risks arising from health status (e.g. chronic disease, mental health, substance use), environmental conditions, and social and economic factors affecting the local community.



2024 Senior Hockey Premiers

Review, Reporting and Replacement

In accordance with section 45(5) of the Public Health Act 2016, the Shire of Perenjori will review this Plan annually to:

- Check that implementation of actions is on track;
- Check that results to date are as expected;
- Consider whether the local health status, risks or priorities have changed;
- Identify any new funding or partnership opportunities; and
- Decide whether any amendments are required.

This Plan will be published and made publicly available in accordance with the Public Health Act 2016. There is no requirement to submit this Plan to the Department of Health for review, however the Shire will report on the publication of this Plan as part of its annual performance reporting obligations.

Unless replaced sooner, this Plan will be replaced within five years of endorsement, in accordance with section 45(6) of the Public Health Act 2016.



14. Infrastructure Services:

Nil

15. Governance:

15.1 TERRA MINING PTY LTD – ROAD USER AGREEMENT

Applicant:	Shire Of Perenjori
File:	ADM0198
Date:	23 July 2026
Disclosure of Interest:	
Voting Requirements:	Simple majority
Author:	Clinton Strugnell – Chief Executive Officer
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	15.1 Draft Terra Mining Pty Ltd – Road User Agreement

Summary

The purpose of this item is to seek Council support for the extension of the Terra Mining Road User Agreement for a period of 12 months.

Background

In December 2023 the Shire of Perenjori entered into a 12-month Road User Agreement with Terra Mining to allow the carting of bulk magnetite iron ore from the Extension Hill mine site to the Perenjori townsite. The agreement provided for Terra Mining to use Wanarra East Road, Wanarra Road and Perenjori – Rothsay Road whilst meeting the associated maintenance costs of those roads.

At the time of entering into the initial agreement Terra Mining advised of their intent to secure access to the Perenjori rail siding and transport product via train from Perenjori to the Geraldton port. To date Terra Mining have not been able to secure access to the rail siding and have been transporting magnetite via truck to the Geraldton port under a Community Goods Vehicle License (CVGL) issued by the Minister for Transport.

The Road User Agreement has been subject to four extensions since its inception. The Agreement was allowed to expire on June 30th, 2026, as Terra Mining had ceased haulage to Geraldton Port due to their storage shed being unavailable. In addition, Council considered a request in April 2026 to refund the bank guarantee required under clause 5.1 of the Agreement. In relation to that request Council resolved as follows ;

COUNCIL DECISION

Council Resolution Number: 230426.17	
Moved: Cr Bradford	Seconded: Cr Campbell
That Council:	
1.	Agree to the lifting of the bank guarantee requirements under the Terra Mining Pty Ltd Road User Agreement for the duration of the suspension of ore haulage.
2.	Advise Terra Mining Pty Ltd the bank guarantee must be reinstated prior to ore haulage occurring.
3.	Advise Terra Mining Pty Ltd that all costs associated with the lifting and reinstatement of the bank guarantee must be met by Terra Mining Pty Ltd.
Motion put and carried: 6/0	
For: Cr Sutherland, Cr Bradford, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell	
Against: Nil	

Statutory Environment

Main Roads Act 1930

Local Government Act 1995 – s3.57

Policy Implications

Nil

Consultation

Damian Lesque – Terra Mining Pty Ltd

Financial Implications

The current road agreement places the costs associated with maintaining the road to an acceptable standard with Terra Mining while they are operating and utilising the affected roads.

The current agreement also includes the provision for a community infrastructure fund contribution per tonne of product from the mining operations.

Strategic Community Plan

Goal 2: Eco-friendly, attractive and well-maintained towns, surrounded by outstanding natural beauty, landscapes, flora and fauna to be protected and enjoyed.

2.6. Roads, footpaths and drainage are appropriately managed according to their need and use.

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.3. The Shire advocates and partners effectively on behalf of the community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

Officer Comment

Terra Mining have advised that their shed at the Geraldton Port is likely to be available for use from August 2026. Terra expects to be able to recommence haulage to the port at this time and have requested that the Road User Agreement be reinstated.

In order to have the Road User Agreement reinstated Terra will need to provide the bank guarantee as stipulated in clause 5.1 of the Agreement.

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That Council

- 1. approve the Terra Mining Pty Ltd – Road User, Contribution and Upgrade Agreement for the period August 1st, 2026, to July 31st, 2027**
- 2. require Terra Mining Pty Ltd to meet the requirements of clause 5.1 Bank Guarantee, prior to the commencement of hauling.**

Motion put and carried / lost

For:

Against:

[Next Item](#)

Road User, Contribution and Upgrade Agreement – Terra Mining Pty Ltd

Shire of Perenjori

Terra Mining Pty Ltd



Shire of Perenjori

56 Fowler Str | Perenjori WA 6620 Tel: (08) 9973 0100
Email: ceo@perenjori.wa.gov.au

Table of Contents

Copyright notice	1
Details	4
Agreed terms	4
1. Defined Terms and Interpretation	4
1.1 Definitions	4
1.2 Interpretation	6
2. Use of Affected Roads	6
2.1 Use of Affected Roads	6
2.2 Acknowledgements	6
2.3 Suspension of use	7
2.4 Road Closure	7
2.5 Inspection of Affected Roads	7
2.6 Obligations in respect of Affected Roads	8
3. Road Upgrade/Maintenance Works	8
4. Maintenance obligations	9
5. Security for Performance	9
5.1 Bank Guarantee	9
5.2 Requirements of Bank Guarantees	9
5.3 Shire may retain and draw down on security	9
5.4 Return of security	10
5.5 Acknowledgement	10
6. Insurance	10
6.2 Insurance of employees	10
6.3 Insurance of vehicles	11
6.4 Interest	11
6.5 Excess	11
7. Community Infrastructure Fund Contribution	11
8. Use of Fund Contributions	11
9. Report	12
10. Indemnity	12
10.1 Terra Mining's responsibilities	12
10.2 Indemnity	12
10.3 Obligations Continuing	13
11. Costs	13
12. No Fetter	13
13. Notices	13
14. Dispute	14
14.1 Referral of Dispute: Phase 1	14
14.2 Referral of Dispute: Phase 2	14
14.3 Appointment of Independent Mediator: Phase 3	14
14.4 Appointment of Arbitrator: Phase 4	14

14.5	Payment of Amounts by Terra Mining	14
15.	Force Majeure	14
16.	Goods and Services Tax	15
16.1	Definitions	15
16.2	Terra Mining to Pay GST	15
16.3	Statement of GST paid is Conclusive	16
16.4	Tax Invoices	16
16.5	Reciprocity	16
17.	Assignment	16
18.	Severability	16
19.	Amendments	16
20.	Waiver	16
21.	Further Assurance	16
22.	Laws of Western Australia apply	17
23.	Further Term	17
24.	Perenjori Rothsay Road 2.59	17
	Schedule	18
	Signing page	22
	Annexure 1 - Haulage Route 1	23
	Annexure 2 - Haulage Route 2	24

Details

Parties

Shire of Perenjori

of 56 Fowler Street, Perenjori, Western Australia 6620
(Shire)

Terra Mining Pty Ltd (ACN 605 732 518)

of Unit 1, Level 2, 7 Rheola Street, West Perth, Western Australia 6005
(Terra Mining)

Background

- A Subject to the *Main Roads Act 1930* and the *Public Works Act 1902*, the Shire is vested with care, control and management of roads within its district pursuant to section 55(2) of the *Land Administration Act 1997*.
- B Pursuant to section 132 of the *Road Traffic (Administration) Act 2008* the Shire is entitled to recover extraordinary expenses incurred in repairing road infrastructure because of damage caused by heavy traffic and may enter into an agreement with a person against whom such expenses may be recoverable in respect of heavy traffic.
- C Terra Mining wishes to supply iron ore to the Karara mine site from the recommenced Extension Hill (Mount Gibson) mine site, which is located adjacent to the district of the Shire and proposes to undertake the Road Use and additionally, to continue to use the haulage route from Wanarra East Road to Perenjori-Rothsay Road for the Road Use, both proposed haulage routes will entail high volume heavy vehicle usage on the Affected Roads (**Affected Roads**).
- D In consideration for the Shire's agreement to the use of the Affected Roads for the Road Use, Terra Mining has also agreed to pay the Community Infrastructure Fund Contribution in addition to Terra Mining's agreement to carry out any upgrade works to the Affected Roads as and when required by the Shire.
- E The parties enter into this Agreement to record the terms of their agreement with respect to the Shire's agreement to permit Terra Mining to use the Affect Roads for the Road Use.

Agreed terms

1. Defined Terms and Interpretation

1.1 Definitions

Unless otherwise required by the context or subject matter the following words have these meanings in this Agreement:

Affected Roads means the roads affected by the Road Use as specified in **Item 3** and **Item 4** of the Schedule;

Agreement means this document as supplemented, amended or varied from time to time;

Amounts Payable means any money payable by Terra Mining under this Agreement;

Authorised Person includes:

- (a) the employees, agents, contractors and invitees of Terra Mining; and
- (b) any person on or using the Affected Road for the Road Use with the express authority of a person specified in paragraph (a);

Bank Guarantee is defined in **clause 5.1** of this Agreement;

Baseline Condition means the baseline condition at the commencement of this Agreement, as assessed in accordance with **clause 2.5(1)(a)** of this Agreement;

Business Day means a day that is not a Saturday, Sunday, bank holiday or public holiday in Western Australia;

CEO means the Chief Executive Officer for the time being of the Shire or any person appointed by the Chief Executive Officer to perform any of her or his functions under this Agreement;

Contamination has the same meaning it has under the *Contaminated Sites Act 2003*;

Commencement Date means the date of execution of this Agreement;

Community Infrastructure Fund Contribution means the cost contribution specified in **6** of the Schedule;

CPI means the Consumer Price Index (All Groups) for Perth, Western Australia as first published each quarter by the Australian Bureau of Statistics (disregarding any subsequent adjustments to the index figure set or published);

Environmental Harm has the same meaning it has under the *Environmental Protection Act 1986*;

Invoice means a tax invoice which has the meaning which it bears in section 195-1 of the *A New Tax System (Goods and Services Tax) Act 1999* (Cth);

Notice means each notice, demand, consent or authority given or made to any person under this Agreement;

Party means the Shire or Terra Mining according to the context;

Pollution has the same meaning it has under the *Environmental Protection Act 1986*;

Product means iron ore and/or iron ore derivatives;

Road Upgrade and Maintenance Works means the maintenance works to the Affected Roads as specified in **5** of the Schedule;

Road Use means the road use specified in **Item 2** of the Schedule;

School Hours means the hours between 7.30am – 9am and between 3pm – 4pm;

Term means the Term of this Agreement specified in **Item 1** of the Schedule, and where applicable includes any extension of the Term;

Terra Mining's Obligations means the agreements and obligations set out or implied in this Agreement or imposed by law to be performed by Terra Mining or any person on behalf of Terra Mining;

Shire's Obligations means the agreements and obligations set out or implied in this Agreement, or imposed by law to be performed by the Shire; and

Schedule means the Schedule to this Agreement.

1.2 Interpretation

In this Agreement, unless the context otherwise requires:

- (a) headings, underlining and numbering do not affect the interpretation or construction of this Agreement;
- (b) words importing the singular include the plural and vice versa;
- (c) words importing a gender include any gender;
- (d) an expression importing a natural person includes any company, partnership, joint venture, association, corporation or other body corporate;
- (e) references to parts, clauses, parties, annexures, exhibits and schedules are references to parts and clauses of, and parties, annexures, exhibits and schedules to, this Agreement;
- (f) a reference to any statute, regulation, proclamation, ordinance or local law includes all statutes, regulations, proclamations, ordinances or local law varying, consolidating or replacing them, and a reference to a statute includes all regulations, proclamations, ordinances and local laws issued under that statute;
- (g) no rule of construction will apply to the disadvantage of a party on the basis that that party was responsible for the preparation of this Agreement or any part of it;
- (h) a reference to anything (including any real property) or any amount is a reference to the whole and each part of it;
- (i) reference to the parties includes their personal representatives, successors and lawful assigns;
- (j) where a reference to a party includes more than one person the rights and obligations of those persons will be joint and several; and
- (k) the Schedule and Annexures (if any) form part of this Agreement.

2. Use of Affected Roads

2.1 Use of Affected Roads

- (1) Subject to the satisfaction of Terra Mining's Obligations and all applicable consents and approvals being obtained, the Shire permits Terra Mining and its authorised haulage contractors to use the Affected Roads on the haulage routes (Haulage Route 1 and Haulage Route 2) shown on the maps annexed hereto as **Annexures 1 and 2** during the Term for the Road Use (**Haulage Routes**) and more particularly detailed in **Item 3** of the Schedule with respect to Haulage Route 1 and as more particularly detailed in **Item 4** with respect to Haulage Route 2 for the purpose of hauling iron ore using RAV Category 7 Vehicles (including concessionally loaded RAV Category 7 Vehicles).

2.2 Acknowledgements

- (1) Terra Mining agrees and acknowledges:
 - (a) this Agreement does not create or confer on Terra Mining any tenancy or any other estate or interest in the Affected Roads;

- (b) this Agreement does not confer any exclusive rights of Terra Mining to the Affected Roads;
- (c) Terra Mining may not, at any time, exclude any person from using the Affected Roads; and
- (d) the Shire retains possession and control of the Affected Roads.

2.3 Suspension of use

- (1) If at any time Terra Mining breaches any of Terra Mining's Obligations or if the Shire (acting reasonably) deems necessary, the Shire may on written notice to Terra Mining restrict and/or suspend its use of the Affected Roads under **clause 2.1**, for any period that the Shire deems reasonable (**Suspension Notice**).
- (2) A restriction or suspension under **clause 2.3(1)** will:
 - (a) be at the cost of Terra Mining and without recourse or penalty against the Shire; and
 - (b) continue until the breach is remedied by Terra Mining.

2.4 Road Closure

- (1) Terra Mining acknowledges that the right to use the Affected Roads under **clause 2.1**, is subject to the Shire's right to close or restrict traffic on the Affected Roads in accordance with applicable law.
- (2) In the event of rapid deterioration of the condition of the Affected Roads, adverse weather conditions, an emergency, or if the Shire (acting reasonably) deems the Affected Roads to be unsafe for use, the Shire reserves its right to close (or restrict access to) the Affected Roads or take any other action as the Shire deems appropriate to protect the health and safety of road users.
- (3) The Shire will use all reasonable endeavours to consult with Terra Mining and except in the event of an emergency, will provide Terra Mining with advance notice in writing prior to exercising its rights to close or restrict use of the Affected Roads under **clause 2**.
- (4) Terra Mining must comply with the requirements of any notice issued under **clause 2.3(1)** and in the case of an emergency must immediately suspend its use of the Affected Roads as directed by the Shire.
- (5) During any period of temporary closure of the Affected Roads, the Shire will undertake regular inspections of the Affected Roads and will use all reasonable endeavours to keep the period of closure to a minimum.
- (6) The Shire will not be liable to pay any compensation to Terra Mining for exercising its rights pursuant to this **clause 2.3** or any written law.

2.5 Inspection of Affected Roads

- (1) The Parties agree that the Shire or a contractor engaged by the Shire (and in the case of a contractor, a contractor nominated and agreed by both the Shire and Terra Mining) will carry out:
 - (a) a baseline inspection at the commencement of the Term;
 - (b) monthly visual inspections during the Term; and
 - (c) an end of agreement inspection at the End of the Term,
 - (d) of the Affected Roads, to obtain comprehensive visual data to monitor deterioration of the Affected Roads.

- (2) Terra Mining will be liable for the costs of the inspections made under **clause 2.5(1)**. Terra Mining agrees and acknowledges that payment is required to be made by Terra Mining to the Shire within 14 days of receipt of an invoice for such inspections from the Shire.
- (3) The Shire will share the inspection data obtained under **clause 2.5(1)** with Terra Mining.

2.6 Obligations in respect of Affected Roads

- (1) Terra Mining covenants and agrees with the Shire that it must:
 - (a) take all reasonable measures necessary to prevent refuse, rubbish, debris and all other materials from falling from its vehicles or being deposited on the Affected Roads and must at its cost, remove any material left or deposited by it on the Affected Roads;
 - (b) comply with all reasonable conditions that may be imposed by the Shire and/or any Service Authority from time to time in relation to the Terra Mining's use of the Affected Roads;
 - (c) comply promptly with all laws, rules and procedures in relation to its use of the Affected Roads;
 - (d) apply for, obtain and maintain in force all consents, approvals, authorities, licences and permits required under any statute for the use of the Affected Roads for the Road Use; and
 - (e) comply promptly with all orders, notices, requisitions or directions of any competent authority relating to the Terra Mining's use of the Affected Roads.

3. Road Upgrade/Maintenance Works

Terra Mining covenants and agrees with the Shire that:

- (a) in the event the Shire issues Terra Mining with a written notice requiring the upgrade and/or repair of any portion of the Affected Roads (**Notice**) Terra Mining shall carry out any works required to either upgrade and/or repair the Affected Roads as specified in the Notice in accordance with the specifications of and to the satisfaction of the Shire and in accordance with the applicable standards for road construction to enable the Affected Roads to be used for the purpose of hauling iron ore using RAV category 7 vehicles (including concessionally loaded RAV Category 7 vehicles);
- (b) prior to the commencement of any works as specified in **clause 3(a)**, Terra Mining shall ensure that it has obtained all relevant permits, approvals or other authorisations as are necessary to carry out those works;
- (c) it shall use its best endeavours to ensure that any works carried out pursuant to **clause 3(a)** of this Agreement are completed within any timeframes specified in the Notice or within a reasonable time as determined by the Shire acting reasonably;
- (d) the scope of any Road Upgrade/Maintenance Works shall include but not be limited to the list of items referred to in **Item 4** of the Schedule;
- (e) it shall carry out the works as specified under the Item titled "Road Upgrade and Maintenance Tasks Response Times" and shall complete any of the items listed under that heading and more specifically in accordance with the timeframes specified next to the specified tasks; and
- (f) if Terra Mining fails to carry out the works specified in any Notice within the time specified in the Notice or within any other timeframe nominated by the Shire, the Shire may provide Terra Mining with a notice requiring Terra Mining to complete such works and if Terra

Mining fails to comply with the requirements of the Shire's notice within 10 days after receipt of the notice, the Shire may, in its discretion, undertake the necessary works and the costs of such works may be deducted from the Bank Guarantee in accordance with **clause 5** of this Agreement and such cost shall in any event be a liquidated debt recoverable from Terra Mining in a court of competent jurisdiction.

4. Maintenance obligations

Until the expiration of the Term or such longer period of time in the event of the Shire agrees to the extension of the Term, Terra Mining is fully responsible, at its cost, to maintain the Affected Roads in good repair and to an appropriate trafficable standard, to the satisfaction of the Shire and to the extent set out in this Agreement.

5. Security for Performance

5.1 Bank Guarantee

On the execution of this Agreement, and prior to Terra Mining commencing use of the Affected Roads for the Road Use, Terra Mining covenants and agrees to provide to the Shire a bank guarantee in the sum of \$100,000.00 (excluding GST) (**Bank Guarantee**) to be held by the Shire in accordance with this **clause 5**.

5.2 Requirements of Bank Guarantees

Any bank guarantee provided under this **clause 5** must:

- (a) be an unconditional and irrevocable undertaking from a bank or financial institution authorised to carry on banking in Australia under the *Banking Act 1959*;
- (b) authorise the Shire to draw on the guarantee, whether or not a demand or notice has been given to Terra Mining;
- (c) be in favour of the Shire and in a form satisfactory to the Shire (acting reasonably) and otherwise be in a form acceptable to the Shire; and
- (d) not specify an expiry date, unless otherwise agreed by the Shire in writing.

5.3 Shire may retain and draw down on security

Terra Mining acknowledges and agrees with the Shire that:

- (a) the Shire may retain any security provided under this **clause 5** to ensure that any works required to be completed by Terra Mining are completed in accordance with the terms of this Agreement;
- (b) the Shire may without further notice deduct from the Bank Guarantee (as the case may be) the following amounts:
 - (a) in the event Terra Mining fails to complete any part of the Road Upgrade/Maintenance Works as required by **clause 3** of this Agreement or to rectify any defects in accordance with the terms of this Agreement and has failed to comply with a notice issued by the Shire under **clause 3**, the reasonable costs and expenses incurred by the Shire to complete such works; and
 - (b) in the event Terra Mining fails to comply with any of its covenants or obligations under this Agreement and has failed to comply with a notice issued by the Shire under **clause 3**, the reasonable costs and expenses incurred by the Shire arising as a result of

non-compliance with any of Terra Mining's covenants or obligations under this Agreement.

5.4 Return of security

The Shire and Terra Mining covenant and agree that, subject always to there being no unremedied default or breach under this Agreement and, in the event a bank guarantee is provided under this **clause 5**, any financial institution which provided a guarantee under this Agreement having made payable to the Shire pursuant to all requests by the Shire to draw down on a guarantee, Terra Mining will be entitled to the return of any unused portion of the security held by the Shire pursuant to this Agreement on the expiration of the Term as extended by the Shire:

5.5 Acknowledgement

- (1) Terra Mining covenants and agrees with the Shire, that any security provided under this Agreement will be without prejudice to the right of the Shire to recover from Terra Mining any further amount owing pursuant to this Agreement which exceeds the security, and to any other remedy the Shire may have against Terra Mining.
- (2) Without limiting **clause 5.5(1)**, Terra Mining covenants and agrees with the Shire that if any amount for which it is liable to the Shire exceeds the amount of any security held by the Shire under this Agreement that amount will be a liquidated debt recoverable by the Shire from Terra Mining in a Court of competent jurisdiction.

6. Insurance

- (1) Terra Mining must:
 - (a) effect and maintain with reputable insurers (noting the Shire as an additional insured) an adequate public liability insurance (**Policy**);
 - (b) ensure such public liability insurance Policy is written on an occurrence basis with a limit of indemnity of not less than TWENTY MILLION DOLLARS (\$20,000,000.00) (**Insured Sum**);
 - (c) ensure the Policy shall cover the Shire for the Insured Sum for any one event in respect of bodily injury or loss of property in connection with the Terra Mining's performance under this Agreement;
 - (d) ensure the Policy shall cover the Shire for all claims (but without limiting the generality of the foregoing) for loss or damage to property not owned by Terra Mining and also for any loss or damage to property not under the physical or legal control of Terra Mining but only to the extent that such loss or damage is caused by Terra Mining;
 - (e) advise the Shire of any changes to the Policy or any cancellation of the Policy; and
 - (f) ensure the Policy contains a cross liability clause as if there was a separate policy of insurance covering all parties included as additional insureds (subject to always to the overall sum insured not being increased thereby).
- (2) Terra Mining agrees that the Shire shall not be liable for any payments whatsoever (including any excess on claims) in respect of such insurance under this **clause 6**.

6.2 Insurance of employees

Terra Mining must ensure that it and any of its contractors and sub-contractors effect and maintain employers' indemnity insurance, the Shire's, any relevant Authority and Terra Mining's respective

rights and interests in the Roads) including workers' compensation insurance in respect of all Authorised Persons. Such cover must:

- (a) be in respect of liability for death of or injury to persons employed including liability by statute and at common law; and
- (b) be maintained while any work under this Agreement remains to be done; and
- (c) include a principal's indemnity extension for *Workers' Compensation and Injury Management Act 1981* (WA) benefits and common law liability of at least \$20,000,000 (or such other agreed amount).

6.3 Insurance of vehicles

Terra Mining must ensure that any vehicle used by Terra Mining and/or Terra Mining's Authorised Persons accessing the Affected Roads is licensed and has third party motor insurance cover for at least \$20,000,000 in respect of any one occurrence.

6.4 Interest

Without affecting the rights, power and remedies of the Shire under this Agreement, Terra Mining covenants and agrees to pay to the Shire interest on demand on any Amounts Payable which are unpaid for 30 days computed from the due date for payment until payment is made.

6.5 Excess

Terra Mining agrees that the Shire shall not be liable for any excess payments with respect to any of the insurance policies under this **clause 6**.

7. Community Infrastructure Fund Contribution

- (1) For the duration of the Term, Terra Mining covenants and agrees with the Shire to pay to the Shire the Community Infrastructure Fund Contribution to support the acquisition, restoration, extension and improvement of community infrastructure within the Shire as specified in **Item 6** of the Schedule (**Community Infrastructure Fund Contribution**), and the Community Infrastructure Fund Contribution shall be indexed at CPI annually.
- (2) Terra Mining agrees and acknowledges that payment of the Community Infrastructure Fund Contribution is required to be made by Terra Mining within 14 days of receipt of an invoice for such cost contribution from the Shire and more specifically in accordance with **clause 7(4)** of this Agreement.
- (3) Terra Mining agrees to provide to the Shire on a monthly basis the tonnage of product (including any by-product) transported from the operations at Extension Hill to facilitate the calculation of the Community Infrastructure Fund Contribution.
- (4) Terra Mining will pay to the Shire the amount in accordance with **Item 6** of the Schedule invoiced monthly, by direct debit into an account nominated in writing by the Shire within fourteen (14) days of receipt of a valid tax invoice from the Shire. For the avoidance of doubt unless agreed otherwise or as set out in this Agreement, failure to pay a correctly rendered tax invoice will be in a breach of this Agreement by Terra Mining.

8. Use of Fund Contributions

- (1) The Community Infrastructure Fund Contribution must be held in a reserve account by the Shire in accordance with section 6.9 of the *Local Government Act 1995*.

- (2) The Community Infrastructure Fund Contribution must be applied by the Shire for the purposes of acquisition, restoration, extension and improvement of community infrastructure owned by, or located within, the Shire (which shall include but not limited to housing for employees of the Shire) as deemed necessary by the Shire from time to time.
- (3) The Shire will record details of all expenditure of funds from the account into which the Community Infrastructure Fund Contribution are deposited. Terra Mining may inspect the expenditure records held by the Shire by notice of 14 days being given to the Shire.

9. Report

Terra Mining must promptly report to the Shire -

- (a) any material damage to the Affected Roads of which it is aware;
- (b) any circumstance (of which it is aware) which is likely to be a danger or cause any damage or any danger to the Affected Roads or to any person in or on the Affected Roads;
- (c) any occurrence or circumstances in or near the Affected Roads (of which it is aware) which might reasonably be expected to cause Pollution or Contamination of the environment in or on the Affected Roads; and
- (d) all notices, orders and summonses received by it, which affect the Affected Roads and immediately give them to the Shire.

10. Indemnity

10.1 Terra Mining's responsibilities

Terra Mining is responsible and liable for all acts or omissions of any Authorised Person on the Affected Road for the purpose of the Road Use and for any breach by them of any covenants or terms in this Agreement required to be performed or complied with by Terra Mining.

10.2 Indemnity

- (1) Terra Mining indemnifies, and must keep indemnified, the Shire and the Minister for Lands from and against all actions, claims, costs, proceedings, suits and demands whatsoever which may at any time be incurred or suffered by the Shire or the Minister for Lands, or brought, maintained or made against the Shire or the Minister for Lands, in respect of:
 - (a) any loss whatsoever (including loss of use);
 - (b) injury or damage of, or to, any kind of property or thing; and
 - (c) the death of, or injury suffered by, any person,to the extent caused by or contributed to, whether directly or indirectly:
 - (i) the closure of the Affected Roads caused by an act or omission of the Terra Mining;
 - (ii) the use of the Affected Roads by Terra Mining or any Authorised Person for the purpose of the Road Use;
 - (iii) any work carried out by or on behalf of Terra Mining on the Affected Roads;
 - (iv) Terra Mining's activities, operations or business on, or other use of any kind on the Affected Roads;

- (v) the presence of any Contamination, Pollution or Environmental Harm in, on or under the Affected Roads or adjoining land caused or contributed to by the act, neglect or omission of Terra Mining or any Authorised Person;
- (vi) any default by Terra Mining in the due and punctual performance, observance and compliance with any of Terra Mining's covenants or obligations under this Agreement; or
- (vi) an act or omission of Terra Mining,

except to the extent caused or contributed to by the Shire's negligent act or omission.

10.3 Obligations Continuing

The obligations of Terra Mining under this **clause 10**, continue after the expiration or earlier determination of this Agreement in respect of any act, agreement, matter or thing occurring or arising as a result of an event which occurs before the expiration or earlier determination of this Agreement.

11. Costs

Terra Mining will pay the Shire's legal costs of and incidental to the preparation, negotiation, execution and stamping of this Agreement and all duty payable hereon.

12. No Fetter

Despite any other provision of this Agreement, the Parties acknowledge that the Shire is a local government established by the *Local Government Act 1995*, and in that capacity, the Shire may be obliged to determine applications for consents, approvals, authorities, licences and permits having regard to any Written Law governing such applications including matters required to be taken into consideration and formal processes to be undertaken, and the Shire will not be taken to be in default under this Agreement by performing its statutory obligations or exercising its statutory discretions, and a provision of this Agreement will not fetter the Shire in performing its statutory obligations or exercising any discretion.

13. Notices

Any communication under or in connection with this Agreement:

- (a) must be in writing;
- (b) must be addressed in the manner specified in **Item 7** of the Schedule;
- (c) must be signed by the party making the communication or on its behalf by the solicitor for, or by any attorney, director, secretary, or authorised agent or officer of, any party;
- (d) must be delivered or posted by prepaid post to the address, or sent by email to the email address of the addressee, in accordance with **clause 13(b)** of this Agreement;
- (e) will be deemed to be given or made:
 - (i) if by personal delivery, when delivered;
 - (ii) if by leaving the Notice at an address specified in **clause 13(b)** of this Agreement, when left at that address unless the time of leaving the Notice is not on a Business Day or after 5pm on a Business Day, in which case it will be deemed to be given or made on the next following Business Day;

- (iii) if by post to an address specified in **clause 13(b)** of this Agreement, on the seventh Business Day following the date of posting of the Notice if posted in Australia and on the fourteenth Business Day following the date of posting of the Notice if posted outside of Australia; and
- (iv) if sent by email, when despatched by email to an email address specified in **clause 13(b)** unless the time of dispatch is not on a Business Day or after 5 pm on a Business Day, in which case it will be deemed to be given or made on the next following Business Day.

14. Dispute

14.1 Referral of Dispute: Phase 1

Except as otherwise provided, any dispute arising out of this Agreement is to be referred in the first instance in writing to the Shire's Representative as nominated in writing by the Shire from time to time (**Shire's Representative**) who will convene a meeting within 7 days of receipt of such notice from Terra Mining or such other period of time as is agreed to by the parties between the Shire's Representative and an employee of Terra Mining for the purpose of resolving the dispute (**Original Meeting**).

14.2 Referral of Dispute: Phase 2

In the event the dispute is not resolved in accordance with **clause 14.1** of this Agreement, then the dispute will be referred in writing to the CEO of the Shire who will convene a meeting within 7 days of the Original Meeting or such other date as is agreed to by the parties between the CEO of the Shire and CEO or other authorised senior employee of Terra Mining for the purpose of resolving the dispute.

14.3 Appointment of Independent Mediator: Phase 3

In the event the dispute is not resolved in accordance with **clause 14.2** of this Agreement, then the dispute will be referred to mediation conducted by a mediator appointed by the President of the Law Society of Western Australia, the Shire and Terra Mining may each be represented by a legal practitioner and the mediator will determine the guidelines for mediation.

14.4 Appointment of Arbitrator: Phase 4

In the event the dispute is not resolved in accordance with **clause 14.3** of this Agreement then the dispute will be determined by a single arbitrator under the provisions of the *Commercial Arbitration Act 2012* (as amended from time to time) and the Parties may each be represented by a legal practitioner.

14.5 Payment of Amounts by Terra Mining

Terra Mining must pay the Amounts Payable without deduction to the date of the award of the Arbitrator or the date of an agreement between the Parties whichever event is the earlier, and if any money paid by Terra Mining is not required to be paid within the terms of the award of the Arbitrator or by agreement between the Parties then the Shire will refund to Terra Mining the monies paid.

15. Force Majeure

- (1) Should a Party be delayed in the performance of this Agreement by an event which that Party concerned considers is a Force Majeure occurrence, then the Party delayed must –
 - (a) give written notice to the other Party immediately giving the full particulars of the event and why it is considered a Force Majeure occurrence; and

- (b) use its best efforts to remedy the situation.
- (2) On giving a notification under **clause 15(1)**, the performance or compliance by a Party of or with any of the responsibilities or obligations under this Agreement affected by the Force Majeure occurrence are to be suspended. The suspension is to continue for as long as the performance or compliance with that responsibility or obligation under this Agreement is so prevented or hindered. During the suspension, the Parties must consult with each other without delay as to the measures to be taken regarding the continuation of the use, repair, rectification and payment and the implementation of this Agreement. The Parties must agree on a solution equitable to all Parties.
- (3) On cessation of any Force Majeure occurrence, the Parties must take all reasonable measures necessary to minimise the effects of the delay.
- (4) Should the Force Majeure continue for more than 60 consecutive days either Party may terminate this Agreement with immediate effect by giving the other Party written notice of termination.
- (5) A Party is not liable for any delay or failure of performance of the terms and conditions of this Agreement to the extent such delay or failure is attributable to events of Force Majeure which has been notified in accordance with this clause.
- (6) Force Majeure may not be invoked by a Party if, and to the extent that, any prior default under this Agreement of the Party concerned caused or contributed to the prevention or impediment of the due performance of the obligations under this Agreement.

16. Goods and Services Tax

16.1 Definitions

The following definitions apply for the purpose of this clause:

- (a) **Act** means the Commonwealth's *A New Tax System (Goods and Services Tax) Act 1999* and associated Acts and subsidiary legislation;
- (b) **Consideration** means any money payable to the Shire under this Agreement, but does not include the amount of the GST which may apply to such money payable under the Act;
- (c) **GST** means a tax under the Act levied on a Supply including but not limited to the Amounts Payable or other money payable to the Shire for goods or services or property or any other thing under this Agreement; and
- (d) **Supply** means a good or service or any other thing supplied by the Shire under this Agreement, if any.

16.2 Terra Mining to Pay GST

- (1) The Consideration will be increased by the amount of the GST, if any, which the Shire is required under the Act to pay on any Supply made under this Agreement.
- (2) Terra Mining must pay any increase referred to in **clause 16.2(1)** whether it is Terra Mining or any other person who takes the benefit of any Supply.
- (2) Terra Mining must pay the amount of the GST to the Shire at the same time and in the same manner as Terra Mining is required to pay the Consideration under this Agreement.

16.3 Statement of GST paid is Conclusive

A written statement given to Terra Mining by the Shire of the amount of the GST that the Shire pays or is liable to pay or account for is conclusive as between the Parties except in the case of an obvious error.

16.4 Tax Invoices

For each payment by Terra Mining under this clause the Shire agrees to promptly deliver to Terra Mining, as required under the Act, tax invoices and adjustment notes in a form which complies with the Act, to enable Terra Mining to claim input tax credits or decreasing adjustments for Supplies.

16.5 Reciprocity

If Terra Mining furnishes any Supplies to the Shire under this Agreement, then the requirements set out in this clause with respect to Terra Mining will apply to the Shire with the necessary changes.

17. Assignment

Terra Mining covenants and agrees with the Shire that in the event that it transfers or otherwise disposes of its interest in the development/mining rights associated with the Road Use, it will remain liable to carry out those obligations unless the assignee or transferee of such rights enters into an Agreement of covenant with the Shire at the cost of Terra Mining whereby the transferee or assignee covenants to observe and perform such of the covenants conditions and stipulations herein contained (including this covenant) as the Shire will require, as if that person had been a party to this Agreement.

18. Severability

If any provision of this Agreement is void or unenforceable, that provision is void and unenforceable only to the extent of that voidness or unenforceability, without invalidating the remaining provisions which will remain in full force and effect.

19. Amendments

This Agreement can be modified, amended or varied only by a document in writing signed by each of the parties.

20. Waiver

The parties mutually covenant and agree that:

- (a) no right under this Agreement is waived or deemed to be waived except by notice in writing signed by the party waiving the right;
- (b) a waiver by one party under paragraph (a) of this clause does not prejudice its rights in respect of any subsequent breach of this Agreement by the other party; and
- (c) a party does not waive its rights under this Agreement because it grants an extension or forbearance to the other party.

21. Further Assurance

Each party must do everything reasonably necessary to give effect to this Agreement and the transactions provided for by it and use all reasonable endeavours to cause relevant third parties to do likewise.

22. Laws of Western Australia apply

This Agreement is to be construed and interpreted in accordance with the laws of the State of Western Australia and the parties agree to submit to the jurisdiction of the courts of that State and of courts competent to hear appeals from those courts.

23. Further Term

The Shire and Terra Mining agree that prior to the expiration of the Term:

- (a) the Shire and Terra Mining shall negotiate in good faith further to renew this Agreement, noting that the entry of the Shire into any renewed agreement will be subject to the approval of the Council of the Shire;
- (b) if the Agreement is renewed, it will be a term of any renewed agreement that the Road Use shall only be permitted outside of School Hours, the Community Infrastructure Fund Contribution will be renegotiated and speed limits through the Perenjori townsite will be imposed as part of the conditions on any Road Use.

24. Perenjori Rothsay Road 2.59

Terra Mining acknowledges and agrees with the Shire as follows:

- (a) Terra Mining is aware that sections of the Perenjori Rothsay Road from SLK 0.00 to SLK 2.59 may not be suitable for the long term intended Road Use;
- (b) Terra Mining has commissioned a certified engineering consultant to carry out road inspections and a report of the sections of Perenjori Rothsay Road referred in (a) above (**Report**);
- (c) Terra Mining shall carry out all works and upgrades as identified by the Report within 12 months of the date of the commencement date of the Term or earlier in the event that the Shire forms the opinion that the road conditions have deteriorated to the extent that road safety is compromised; and
- (d) Terra Mining shall carry out any upgrades and works in accordance with the agreed road specifications and to the satisfaction of the Shire.

Schedule

Item 1 Term

Term

Twelve (12) months commencing on 1 August 2026 and expiring on 31 July 2026.

Item 2 Road Use

Heavy haulage associated with mining operations/extractive industry situated at Extension Hill Mine Site, located on the eastern side of Great Northern Highway in the Shire of Yalgoo.

The Road Use permits Daily Equivalent Standard Axle (ESA) up to 123.5 tonnes and monthly tonnage of up to 110,000 tonnes.

In the event, the Daily Equivalent Standard Axle (ESA) is ≥ 123.5 tonnes or the proposed monthly tonnage is proposed to be over 110,000 tonnes, the terms and conditions of Road Use must be renegotiated by the Parties with any required terms and conditions formally agreed by variation to this Agreement or a new agreement entered into between the Parties.

Item 3 Affected Roads (Haulage Route 1)

Road No.	Road	From Location (SLK)	To Location (SLK)	Current Network	Requested Network
5140143	Wanarra East Road	Wanarra Road (0.00)	LG Boundary (38.75) ¹	Tandem Drive Network 10 & PBS Tri Drive Quad Axle 2B	PBS Tri Drive Quad Axle 4B
5140018	Wanarra Road	Perenjori-Rothsay Road (0.00)	Wanarra East Road (24.11)	Tandem Drive Network 10 & PBS Tri Drive Quad Axle 2B	PBS Tri Drive Quad Axle 4B
5140015	Perenjori Rothsay Road	Wanarra Road (17.81)	Rabbit Proof Fence Road (34.69) ¹¹	Tandem Drive Network 10 & PBS Tri Drive Quad Axle 2B	PBS Tri Drive Quad Axle 4B
5140141	Warriedar Copper Mine Road	Perenjori-Rothsay Road (0.00)	Karara Road (7.24)	Tandem Drive Network 10 & PBS Tri Drive Quad Axle 2B	PBS Tri Drive Quad Axle 4B

514006	Karara Road	Warriedar Copper Mine Road (0.00)	Karara Road - End Road (11.75)	Tri Drive Network & PBS Tri Drive Network 3B	PBS Tri Drive Quad Axle 4B
*Defines that conditions apply for the use of these vehicles on the road					

Item 4 Affected Roads (Haulage Route 2)

Road	Local government	Length	Start	End	RAV Classification
Wanarra East Road	Yalgoo	5.1	Extension Hill Mine Site	Perenjori/Yalgoo boundary	N7 Level* 3AMMS*
Wanarra East Road	Perenjori	38.75	Wanarra Road	Perenjori/Yalgoo boundary	
Wanarra Road	Perenjori	24.11	Perenjori Rothsay Road	Wanarra East Road	
Perenjori Rothsay Road	Perenjori	15.21	Rail Head Access Rd (Slk 2.59)	Wanarra Road	
Perenjori Rothsay Road	Perenjori	2.59	Wubin Mullewa Road	Rail Head Access Road	

*Defines that conditions apply for the use of these vehicles on the road

Item 5 Road Upgrade and Maintenance Works

Road Upgrade and Maintenance Works mean any works deemed necessary by the Shire (acting reasonably) for maintenance of the Affected Roads, considering the nature and extent of the Road Use and condition of the Affected Roads, including but not limited to the following -

- (a) maintenance resealing;
- (b) verge vegetation maintenance works including vegetation pruning and vegetation clearing;
- (c) verge slashing and spraying to maintain weeds on road verge;
- (d) drainage maintenance works including repair and replacement of drainage infrastructure and cleaning of debris and silt from culverts;
- (e) removal of road kill, debris, litter and any other material or thing;

- (f) repair of roadside furniture;
- (g) pothole repair;
- (h) pavement repairs;
- (i) edge break repairs;
- (j) any works undertaken within the road reserve or deemed reasonably necessary by the Shire to maintain and improve the road surface and road verge; and
- (k) upgrades required to facilitate RAV Main Road standards.

Road and Maintenance Tasks and Response Times

1. Terra Mining shall institute documented inspection processes for routine patrol and inspection of the Affected Roads, to ensure that they are maintained in a safe condition at all times.
2. Routine tasks to be undertaken during road maintenance patrol and the response times required under this Agreement are set out below:

Task	Max. Response Time
Remove any road kill hazardous to light vehicle traffic within 5.5m of the road centreline	12 hours
Clear blocked culverts	12 hours
Replace damaged signs and guide posts	1 week
Cordon off hazards, place/replace hazard signs	4 hours
Replace damaged line marking (sealed Sections only)	4 weeks
Remove litter hazardous to light vehicle traffic within 5.5m of the road centreline, including abandoned vehicles (subject to prior authorisation of Shire)	1 week

3. Structural defects in the sealed portion of the Affected Roads shall be rectified by Terra Mining within the response times set out below:

Defect	Intervention Level	Max. Response Time
Potholes	Potholes > 50mm deep, or > 1.0 m ² in area	1 week
Stripping seal	Areas > 5 m ²	2 weeks
Bleeding seal	Pick-up on tyres	1 week

Rutting and shoving	Depressions > 40mm, and > 5 m ² in area	1 month
Any pavement failure	If hazardous to traffic	12 hours
	Otherwise	1 month
Cracking	> 100 linear metres over 100m long section of road	1 month
Edge break	> 100mm wide and/or > 50mm deep	1 month
Edge drop-off	> 50mm deep	1 month
Shoulder erosion	Width of shoulder reduced to < 1.0m	1 month
Off road drainage	Ponding extends into pavement layer	1 week
Silted Culverts	Depth of silt > 20% of culvert	1 month

Item 6 Community Infrastructure Fund Contribution

The Shire and Terra Mining agree that Terra Mining shall pay 0.12 cents per tonne of product (including any byproduct) mined from the mining operations at Extension Hill per annum which amount shall comprise the Community Infrastructure Fund Contribution.

Item 7 Notices

Terra Mining:

Address: Unit 1, Level 2
7 Rheola Street
WEST PERTH, WA 6005

Email: Ree.Dai@terramining.com.au

Attention: _____

Shire:

Address: Shire of Perenjori
PO Box 22
PERENJORI WA 6620

Email: CEO@perenjori.wa.gov.au

Attention: Chief Executive Officer

Signing page

Executed on the

day of

The COMMON SEAL of the SHIRE OF
PERENJORI was affixed in the presence
of:

SHIRE PRESIDENT

(Print Full Name)

CHIEF EXECUTIVE OFFICER

(Print Full Name)

EXECUTED by TERRA MINING PTY LTD
(ACN 605 732 518) pursuant to Section 127
of the Corporations Act:

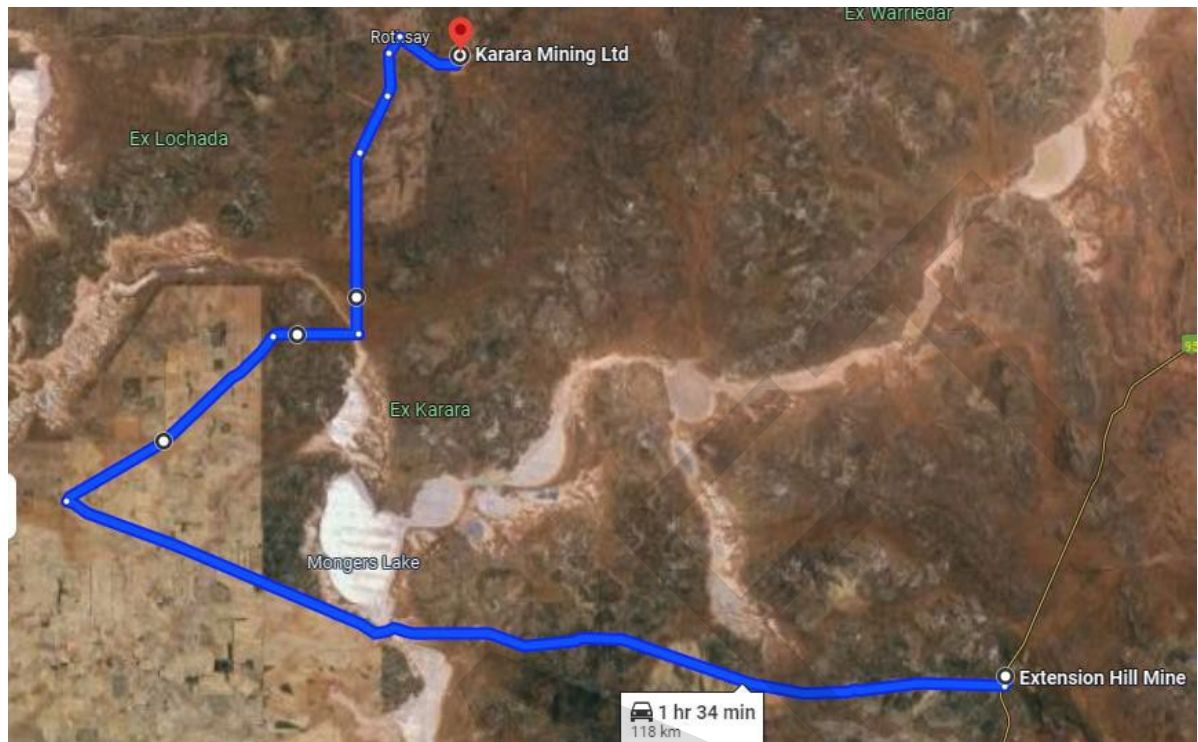
Full Name of Director

Signature of Director

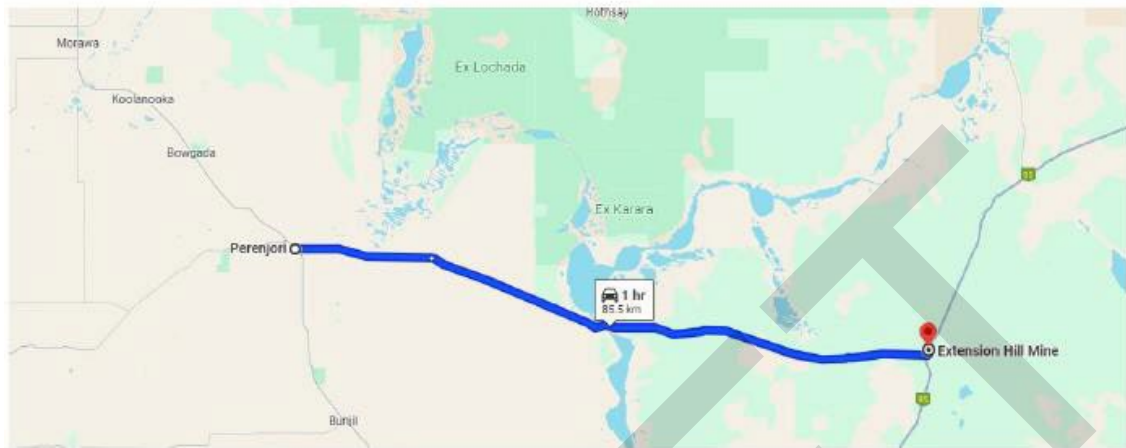
Full Name of Director/Secretary*
(*Delete whichever designation is incorrect)

Signature of Director/Secretary

Annexure 1 - Haulage Route 1



Annexure 2 - Haulage Route 2



Haulage Route via:

- Wanarra East Rd
- Wanarra Rd
- Perenjori – Rothsay Rd

Road Maintenance Contribution Agreement - Terra Mining Pty Ltd (13 June 2025)

Final Audit Report

2025-06-20

Created:	2025-06-13
By:	Bianca Plug (governance@perenjori.wa.gov.au)
Status:	Signed
Transaction ID:	CBJCHBCAABAAsrN-coZjztspuzQOpnB-qLcjc0nGmGqu

"Road Maintenance Contribution Agreement - Terra Mining Pty Ltd (13 June 2025)" History

-  Document created by Bianca Plug (governance@perenjori.wa.gov.au)
2025-06-13 - 5:05:20 AM GMT
-  Document emailed to Paul Anderson (ceo@perenjori.wa.gov.au) for signature
2025-06-13 - 5:05:27 AM GMT
-  Document emailed to Jude Sutherland (crsutherland@perenjori.wa.gov.au) for signature
2025-06-13 - 5:05:28 AM GMT
-  Document emailed to Barry Cook (barry.cook@terramining.com.au) for signature
2025-06-13 - 5:05:28 AM GMT
-  Document emailed to Ree Dai (ree.dai@terramining.com.au) for signature
2025-06-13 - 5:05:28 AM GMT
-  Email viewed by Paul Anderson (ceo@perenjori.wa.gov.au)
2025-06-13 - 5:05:44 AM GMT
-  Email viewed by Ree Dai (ree.dai@terramining.com.au)
2025-06-13 - 5:05:51 AM GMT
-  Document e-signed by Ree Dai (ree.dai@terramining.com.au)
Signature Date: 2025-06-13 - 5:23:03 AM GMT - Time Source: server
-  Document e-signed by Paul Anderson (ceo@perenjori.wa.gov.au)
Signature Date: 2025-06-13 - 6:48:01 AM GMT - Time Source: server
-  Email viewed by Jude Sutherland (crsutherland@perenjori.wa.gov.au)
2025-06-13 - 7:40:37 AM GMT



Document e-signed by Jude Sutherland (crsutherland@perenjori.wa.gov.au)

Signature Date: 2025-06-13 - 7:47:30 AM GMT - Time Source: server



Email viewed by Barry Cook (barry.cook@terramining.com.au)

2025-06-20 - 4:54:34 AM GMT



New document URL requested by Barry Cook (barry.cook@terramining.com.au)

2025-06-20 - 6:25:55 AM GMT



New document URL requested by Barry Cook (barry.cook@terramining.com.au)

2025-06-20 - 8:02:16 AM GMT



Document e-signed by Barry Cook (barry.cook@terramining.com.au)

Signature Date: 2025-06-20 - 8:28:25 AM GMT - Time Source: server



Agreement completed.

2025-06-20 - 8:28:25 AM GMT



15.2 STATUS REPORT OF COUNCIL DECISIONS – JUNE 2026

Applicant:	Shire of Perenjori
File:	Nil
Date:	23 July 2026
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Bobbie Van Rensburg – Executive Assistant
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	15.2.1 (a) 2025 Status Report 15.2.2 (b) 2026 Status Report

Summary

For Council to note the Status Report of Council Decisions for the month of June 2026.

Background

The Status Report functions as an internal administrative tool used by Executive Staff to monitor the implementation and progress of Council's resolutions following each meeting.

To strengthen transparency and communication between Council, staff, and the community, the Status Report has been reinstated as a standing agenda item. Presenting the report formally to Council aligns with good governance principles and allows elected members to monitor the status of all outstanding actions.

Statutory Environment

Nil

Policy Implications

Nil

Consultation

Clinton Strugnell – Chief Executive Officer
Nola Comerford – Manager Corporate Community Services
Ally Bryant – Finance Officer
Maarten Noordhof – Manager Infrastructure Services

Financial Implications

Nil

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community

Strategic Objectives

4.1. The community is well-informed and engaged

4.2. The Shire listens to and works closely with the community and its decision-making is transparent and accountable

Officer Comment

The attached Status Report includes all outstanding Council resolutions for 2025/26 to date. Moving forward, completed items will remain on the report for one additional month before being removed.

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That Council note the Status Report of Council Decisions for the month of June 2026.

Motion put and carried / lost

For:

Against:

[Next Item](#)

2025 Status Report							
MEETING DATE	MEETING TYPE	REFERENCE	ISSUE	ACTION PLAN	OFFICER	STATUS	COMMENT
20/02/2025	OCM	200225.26	Lease Renewal (Lease L6808) - License to Occupy Rail Corridor, Britt Street, Latham	Submit a renewal request to the Public Transport Authority to renew Lease (L6808) with Arc Infrastructure for a term of 10 years.	Governance	In Progress	Lease renewal request sent to the PTA 26/02/2025 Second attempt to contact PTA 11/06/2025 Third attempt to contact PTA 15/10/2025 Fourth attempt to contact PTA 17/12/2025 Response received from PTA on 13/01/2026 - request is still being finalised due to a substantial number of renewals.
19/06/2025	OCM	190625.14	Proposed Amendment to No 1 to the Shire of Perenjori Local Planning Scheme No 3	Update Liz Bushby, Planning Consultant of Councils decision and arrange the Shire President and CEO to sign the amendment No 1 document and affix the Common Seal.	Governance		Emailed Liz Bushby 20/06/2025
27/11/2025	OCM	271125.12	Pharmacy Services - Perenjori	1. A review of rent and charges to be undertaken at the completion of 24 months 2. Remove the Wellness Centre , Fowler Street Perenjori from its Schedule of Fees & Charges 3. Unbudgeted expenditure of \$3507.88 ex gst for the installation of a monitored alarm system to the Wellness Centre.	CEO		Lease has been prepared and sent to Ms Ncube
27/11/2025	OCM	271125.21	Application to Regional Housing Support Fund	A joint application to be executed with the Shires of Carnamah, Mingenew and Three Springs to the Regional Housing Support Fund.	CEO	In Progress	Application submitted, waiting on decision.
27/11/2025	OCM	271125.35	RFT02-2025/26 - Rural Roads Reconstruction 2025/26	That Council: 1. R reject both tenders received for RFT02-2025/26 – Rural Roads Reconstruction 2025/26, noting: T ender 1 was non-conforming. T ender 2 was significantly above the allocated budget. 2. A pprove procurement under tender exempt conditions in accordance with Regulation 11(2) of the Local Government (Functions and General) Regulations 1996 and WA Procurement Rules. 3. A uthorise the CEO to negotiate and award contracts to suitable contractors ensuring value for money and compliance with procurement requirements. 4. R ecord exemption in the Tender Register.	CEO/MIS	Completed	Agenda item to be considered at the February 2026 Ordinary Council Meeting. All tenders rejected back to market under tender exempt conditions as RFT 03-2025.26
-	ACM	-	Minutes from 18 December 2025 Audit, Risk & Improvement Committee	Shire President to sign minutes and confirmed copy to be uploaded to the Shire website and placed in the safe for binding.	EA	Pending	To be signed and confirmed at the next Audit, Risk & Improvement Committee Meeting.
18/12/2025	OCM	181225.9	AMENDMENT TO FEES & CHARGES – NORTH ROAD UNITS	1. A weekly rental fee of \$689 (six hundred and eighty-nine dollars) for accommodation units located at 71 North Road, Perenjori, where rented as a component of the Perenjori Caravan Park. 2, A weekly private rental fee of \$228 (two hundred and twenty-eight dollars) for accommodation units located at 71 North Road, Perenjori, where rented to private individuals and administered through the Shire’s Administration Office. 3. The Chief Executive Officer to give local public notice of a new Fee and Charge for the 2025/26 financial year.	FM	Pending	
18/12/2025	OCM	181225.20	TERRA MINING ROAD USER & CONTRIBUTION AGREEMENT	Terra Mining is required to commission an engineer’s report to the Councils satisfaction on the roads suitability, capability and improvements to be undertaken, with any improvements and modifications being undertaken at Terra Mining’s cost. New Agreement to be executed.	CEO / GO	In Progress	New Agreement has been drawn up and willl be presented to Council July 2026

2026 Status Report								
MEETING DATE	MEETING TYPE	REFERENCE	ISSUE	ACTION PLAN	RESPONSIBLE OFFICER	SUB ASSIGNEE	STATUS	COMMENT
26/02/2026	OCM	260226.14	Appointment of Independent Presiding Member - Audit, Risk and Improvement Committee	Advise Mr Laurie Butler of Council's decision, finalise arrangements to enact the appointment and submit an agenda item to the March OCM to allow Council to appoint a Deputy to the ARIC.	CEO	MCCS	Completed	
26/02/2026	OCM	260226.24	Confidential Item - RFT03-2025.26 Rural Roads Reconstruction 2025-26	Advise Finance Manager of the budget amendment, execute a contract between the Shire of Perenjori and WCP Civil, complete the tender register, and advise Greenfield Pty Ltd of their appointment as Superintendent for the contract.	CEO	MIS		Completed
26/02/2026	OCM	260226.30	Confidential Item - Strategic Community Plan / Corporate Business Plan Proposals	Advise 150Square of the acceptance of their proposal for the major review and development of the combined Strategic Community Plan and Strategic Business Plan.	CEO	MCCS	In Progress	Community Engagement process agreed to - awaiting dates for Community Café's
26/03/2026	OCM	260326.5	Disposal of Properties 50 and 59 Russell Str / 19 Hesford Street	Acknowledge that no public submissions were received in response to its advertisement for the disposal of 50 Russell Street, 59 Russell Street and 19 Hesford Street. 2. Resolve that having complied with the provisions of Section 3.58(3) of the Local Government Act 1995 the Shire of Perenjori will dispose of the following properties. . 19 Hesford Street Andy King and Caroline Dahlberg \$210,000 . 50 Russell Street Tim and Emma McKenzie \$225,000 . 59 Russell Street Kirk and Silvia Pohl \$220,000 3. Instruct the Chief Executive Officer to arrange the property settlements. 4. Resolve that all funds from the sale of the properties be allocated to the Housing Reserve.	CEO	CEO/EA	Completed	Awaiting draft contract from McClouds for review, buyers to supply their settlement agent details for further progression. Contracts have been signed and returned to McClouds. Awaiting on Settlement. Settlement dates are set for late June 2026
26/03/2026	OCM	230626.6	REQUEST FOR FINANCIAL CONTRIBUTION – CARNAMAH PERENJORI HOCKEY CLUB PLAYER’S SHELTER CONSTRUCTION	That Council approve financial support of \$6,000 cash and \$2,200 In-kind contribution to the Carnamah Perenjori Hockey Club to assist with the construction of a player’s shelter at the Perenjori Hockey Oval. 2. That the approved funds be allocated from the Donation Account (1040120.307). 3. Authorise the Chief Executive Officer to liaise with the Carnamah Perenjori Hockey Club to finalise a funding agreement, establish a project timeline, and determine any reporting requirements associated with the financial support.	CEO	CEO/MCCS		Completed
26/03/2026	OCM	260326.14	DISPOSAL OF LATHAM HALL	That Council accepts the Officer’s recommendation as contained in the confidential report	CEO	CEO	In Progress	Letter sent to successful bidder - awaiting DPLH process completion
23/04/2026	OCM	230426.4	DIFFERENTIAL RATES 2026/27	That Council: Having regard to the budget deficiency in the context of the Strategic Community Plan and Corporate Business Plan. 1. Advvertise in accordance with the Local Government Act 1995 the Shire of Perenjori’s intention to levy the rates. 2. Adopts the 2026/27 Budget Draft Rate Setting Statement 3. Adopts the objects and reasons for each differential rate and minimum paymet. 4. Adopts a discount of 5% when payment of the full amount of rates due and payable is made prior to the due date as set by Council in the Annual Budget.	CEO	FM		In Progress
23/04/2026	OCM	230426.5	CHANGE IN PURPOSE OF RESERVE FUNDS	That in accordance with the Local Government Act 1995 S6.11(2), Council give public notice of its intent to change the following reserve fund purposes; Refuse Reserve – to be used to fund expenses for current and future landfill and recycling sites Community Infrastructure Reserve – to be used for acquisition, restoration, extension and improvement of community infrastructure owned by or located within the Shire, inclusive of the operational, maintenance and capital expenses of the Perenjori Supermarket.	CEO	FM	Completed	

MEETING DATE	MEETING TYPE	REFERENCE	ISSUE	ACTION PLAN	RESPONSIBLE OFFICER	SUB ASSIGNEE	STATUS	COMMENT
23/04/2026	OCM	230426.6	RECONSTRUCTION OF PERENJORI BOWLING GREEN	That Council 1. Invite tenders for the reconstruction of the Perenjori bowling green inclusive of • replacement of sub-base, plinths and surrounds; and • replacement of playing surface with a synthetic surface inclusive of watering infrastructure. 2. Advise the Perenjori Bowling Club that a minimum contribution of \$35,000 is required toward • the project and the Club is encouraged to source corporate sponsorship and small grants in excess of the required contribution. 3. Advise the Perenjori Bowling Club the tendering and construction process may impact the • Greens availability and they should consider alternate playing arrangements for the 2026/27 season.	CEO	CEO	Completed	Tender Proposal submitted to Council June 2026 - Tender has been awarded.
23/04/2026	OCM	230426.10	DISPOSAL OF PROPERTY – LOT 47 RUSSELL STREET, PERENJORI	That Council invites public tender for the disposal of Lot 47 Russell Street, Perenjori.	CEO	CEO/EA	In Progress	Awaiting Update from Mcleods
23/04/2026	OCM	230426.14	Confidential Item: REQUEST TO WAIVER ELECTRICITY EXPENSES – PERENJORI	That Council accepts the Officer’s recommendation as contained in the confidential report.	CEO	CEO	In Progress	Recommendation from Supermarket Working Group due to council August 2026
28/05/2026	OCM	280526.50	ELECTED MEMBER FEES, ALLOWANCES AND EXPENSES 2026-27	That Council, by Absolute Majority: 1. Adopts the payment of annual attendance fees to Elected Members in lieu of per meeting attendance fees for the 2026-27 financial year, to be paid quarterly and in advance from 1 July 2026. 2. Adopts for inclusion in the 2026-27 Annual Budget the following annual attendance fees, determined in accordance with the Salaries and Allowances Tribunal’s 2026 Determination: (a) Shire President annual attendance fee of \$11,323.00, being 50% of the maximum fee payable as determined by the Salaries and Allowances Tribunal; and (b) Elected Member annual attendance fee of \$8,267.25, being 75% of the maximum fee payable as determined by the Salaries and Allowances Tribunal. 3. Adopts the following President and Deputy President annual allowances for the 2026-27 financial year, to be paid in two instalments: (a) Shire President annual allowance of \$23,257.00, being the maximum annual allowance payable as determined by the Salaries and Allowances Tribunal. (b) Deputy Shire President annual allowance of \$5,814.25, being 25% of Shire President’s annual allowance as determined by the Salaries and Allowances Tribunal. 4. Approves the reimbursement of expenses incurred by Elected Members in accordance with section 5.98(2)(a), (b) and (3) of the Local Government Act 1995, regulations 31 and 32 of the Local Government (Administration) Regulations 1996, and consistent with the SAT’s 2026 determination. 5. Adopts the following meeting attendance fees for independent Audit, Risk and Improvement Committee members for the 2026-27 financial year, and determines that the fees represent value for money having regard to the	CEO	CEO/FM	Completed	
28/05/2026	OCM	280526.60	BUDGET AMENDMENTS – WISER AA DAM PROGRAM	That Council adopt the following Budgeted Amendments to the 25/26 Budget - Increase Budget Capital Grants Revenue by \$77,217. - Increase Capital Expenditure by \$95,604.	CEO	CEO/FM	Completed	
28/05/2026	OCM	280526.70	TEMPORARY AMENDMENT TO FEES & CHARGES – ACCOMMODATION VILLAGE	Endorse a fee of \$80 (eighty dollars) per night for Perenjori Caravan Park Accommodation Village Units rented to DT Infrastructure until completion of the Cooperative Bulk Handling Perenjori North Site project. 2. Requests the Chief Executive Officer to give local public notice of a new temporary Fee and Charge for the 2025/26 financial year.	CEO	CEO/FM	In Progress	
28/05/2026		280526.80	REVIEW AND ADOPTION OF AMENDED POLICY 7009 – ELECTED MEMBER FEES, ALLOWANCES AND REIMBURSEMENT OF EXPENSES	Adopts amended Policy 7009 – Elected Member Fees, Allowances and Reimbursement of Expenses, as presented in attachment 12.8.2. 2. Requests the Chief Executive Officer to update the Shire’s Policy Manual to include amended Policy 7009 and publish the updated Policy Manual on the Shire’s website.	CEO	CEO/HR/EA	In Progress	

MEETING DATE	MEETING TYPE	REFERENCE	ISSUE	ACTION PLAN	RESPONSIBLE OFFICER	SUB ASSIGNEE	STATUS	COMMENT
28/05/2026	OCM	280526.90	MEMORANDUM OF UNDERSTANDING – PERENJORI BOWLS CLUB, PERENJORI GOLF CLUB, LATHAM GOLF & BOWLING CLUB	That Council requests the CEO to liaise with the Latham Golf & Bowling Club, Perenjori Bowls Club and Perenjori Golf Club for implementation of the Memorandums of Understanding as attached including requirements of disclosure prior to funding being approved.	CEO	CEO/CDO	In Progress	
28/05/2026	OCM	280526.12	KARARA IRON ORE – MINE LIFE EXTENSION AND SITE EXPANSION	That Council 1. supports the Karara Iron Ore Project – Mine life Extension as per Environmental Protection Authority assessment 2369 2. makes submission to Karara Mining requesting they consider the re-establishment of the Karara Dental Van service. or 3. request Karara Mining to consider an annual contribution towards community health initiatives in the event re-establishing the dental van is not viable.	CEO	CEO/CDO	In Progress	
28/05/2026	OCM	280526.17	DIFFERENTIAL RATES – CONSIDERATION OF SUBMISSIONS	That Council – 1. Note the submission from McMahon Mining Title Services on behalf of Fenix Resources to the Shires proposal to impose differential rates for the 2026/27 financial year. 2. Note the report and endorse the following objects and reasons for the differential rating in the UV Category,	CEO	CEO/FM	In Progress	
28/05/2026	OCM	280526.18	DIFFERENTIAL RATES – MINISTERIAL SUBMISSION	1. Adopt in accordance with the Local Government Act 1995 the Shire of Perenjori’s intention to levy the following updated differential rates to achieve the advertised rate yield. Rates categoryMinimum rateRate in the \$ UV rural\$550.9274 UV Mining\$5508.1318 GRV Townsites\$5508.1726 GRV Mining\$5501.4891 UV Exploration\$5507.0731 2. That Council note the report and an application be lodged with the Minister for Local Government seeking approval to levy differential rates for the 2026/27 financial year.	CEO	CEO/FM	In Progress	
25/06/2026	OCM	250626.04	CARNAMAH PERENJORI HOCKEY CLUB SHED / SHELTER – ADDITIONAL FUNDING	That Council 1. Agree to provide additional funding of \$10,878 towards the Carnamah Perenjori Hockey Club shed/shelter project 2. Instruct the Chief Executive Officer to allocate the funding in the Shires 2026/2027 Budget	CEO	CEO/FM	Completed	
25/06/2026	OCM	250626.7	2027 – 2028 PROPOSED RRG SUBMISSIONS	That Council: 1. Endorses the proposed Regional Road Group works program for the 2027–28 financial year: - Boundary Road (SLK 3.80–9.30) – \$540,000 - Bunjil Carnamah Road (SLK 3.96–9.46) – \$540,000 - Perenjori Rothsay Road (SLK 2.05–2.59) – \$540,000 - Perenjori–Three Springs Road (SLK 3.00–6.15) – \$305,000 - Wanarra Road (SLK 0.00–2.68) – \$260,000 - Warriedar Coppermine Road (SLK 5.00–6.50) – \$200,000 2. Authorises the staff to make administrative amendments as required.	CEO	CEO/MIS	In Progress	

MEETING DATE	MEETING TYPE	REFERENCE	ISSUE	ACTION PLAN	RESPONSIBLE OFFICER	SUB ASSIGNEE	STATUS	COMMENT
25/06/2026	OCM	250626.10	PROPOSED SCHEDULE OF COUNCIL MEETING DATES FOR 2026-27	That Council: 1. In accordance with Section 5.25(1)(a) of the Local Government Act 1995 and Regulation 12 of the Local Government (Administration) Regulations, approves the proposed schedule for the 2026–27 Ordinary Council Meetings; ORDINARY COUNCIL MEETINGS 2026-27 DATE TIME LOCATION Thursday, 23 July 2026 3.00 pm Perenjori Council Chambers Thursday, 27 August 2026 3.00 pm Perenjori Council Chambers Thursday, 24 September 2026 3.00 pm Perenjori Council Chambers Thursday, 22 October 2026 3.00 pm Perenjori Council Chambers Thursday, 26 November 2026 3.00 pm Perenjori Council Chambers Thursday, 17 December 2026 3.00 pm Perenjori Council Chambers January 2026 NO MEETING Thursday, 25 February 2027 3.00 pm Perenjori Council Chambers Wednesday, 24 March 2027 3.00 pm Latham Community Centre Thursday, 22 April 2027 3.00 pm Perenjori Council Chambers Thursday, 27 May 2027 3.00 pm Perenjori Council Chambers Thursday, 24 June 2026 3.00 pm Perenjori Council Chambers 2. Move the meeting for March 2027 in Latham to Wednesday 24 March 2027 due to Friday 26 March 2027 being Good Friday and a Public Holiday. And 3. Directs the Chief Executive Officer to publicly advertise the approved meeting dates and venues for the Ordinary Council Meetings for the 2026-27 financial year.	CEO	CEO/EA	Completed	
25/06/2026	OCM	250626.14	2026 WA LOCAL GOVERNMENT ASSOCIATION (WALGA) CONVENTION	That Council approve the following Elected Members to attend the 2026 WA Local Government Association (WALGA) Convention: Cr Bradford Cr Campbell Cr Curtin Cr Fraser Cr Sutherland Mr C Strugnell CEO	CEO	CEO/EA	Completed	Delegates Registered and accommodation booked.
25/06/2026	OCM	250626.20	CONFIDENTIAL ITEM – RFT05-2025.26 DISPOSAL OF 47 RUSSELL STREET – PERENJORI	That Council accepts the Officer’s recommendation as contained in the confidential report.	CEO	CEO/EA	In Progress	
25/06/2026	OCM	250626.21	CONFIDENTIAL ITEM RFT06-2025.26 PERENJORI BOWLING GREEN	That Council accepts the Officer’s recommendation as contained in the confidential report.	CEO	CEO	In Progress	
25/06/2026	OCM	250626.22	CONFIDENTIAL ITEM TERRA MINING – REQUEST TO BULK HAUL ON KARARA ROAD	That Council accepts the Officer’s recommendation as contained in the confidential report.	CEO	CEO	Completed	

15.3 QUARTERLY REPORT – COUNCIL PLAN

Applicant:	Shire of Perenjori
File:	ADM 0618
Date:	23 July 2026
Disclosure of Interest:	
Voting Requirements:	Simple Majority
Author:	Nola Comerford – Manager Corporate and Community Services
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	15.3 Quarterly Report – Council Plan

Summary

For Council to consider endorsement of the 2022-2032 Strategic Community Plan/Corporate Business Plan (Council Plan) quarterly report.

Background

Council adopted the Strategic Community Plan and Corporate Business Plan (Council Plan) at the August 2022 Ordinary Council Meeting.

Section 5.56(1) of the *Local Government Act 1995* requires all local governments to have a plan for the future of the district, and under the Local Government (Administration) Regulations 1996, all local governments are required to have adopted two key documents – a Strategic Community Plan and a Corporate Business Plan. Together these documents drive the development of the local government's budget.

The Integrated Planning and Reporting Framework and Operational Guidelines (2016) issued the Department of Local Government, Sport and Cultural Industries (DLGSC), which guide the Strategic Community Plan and Corporate Business Plan process, require that regular monitoring and reporting of these plans are undertaken. Quarterly updates form part of this key reporting process.

Statutory Environment

Local Government Act 1995 s5.56:

5.56 Planning for the future

(1) A local government is to plan for the future of the district.

(2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

Local Government (Administration) Regulations 1996

(3) A local government is to review the current strategic community plan for its district at least once every 4 years.

Policy Implications

Nil

Consultation

Clinton Strugnell – Chief Executive Officer

Marty Noordhof – Manager Infrastructure Services

Ally Bryant – Finance Manager

Financial Implications

The cost of projects and actions contained within the Quarterly Report are as per the Annual Budget 2025/26.

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

Officer Comment

The Quarterly Report is designed to provide information on the progress and milestones of key goals in the Council Plan 2022-2032.

As per legislation requiring that local governments conduct a major review of the Council Plan every four years, Council have endorsed acceptance of a proposal from 150Square to undertake the review in the 2026/27 financial year, and budget allocation will be made accordingly.

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That Council receives the achievements against the actions in the Quarterly Council Plan for the period ending 30 June 2026.

Motion put and carried / lost

For:

Against:

[Next Item](#)



Perenjori
Embrace Opportunity

QUARTERLY REPORT

APRIL-JUNE 2026



Our Highlights

A School holiday program was developed through funding received through the Department of Local Government, Sport and Cultural Industries' Community Place Based Grants program.



A big hit with the kids, a second Skate Clinic was held in April, teaching tricks, tips and safety on the skateboard.

Gecko Sports conducted two days of interactive sports-specific skills, focusing on improving gross motor skills and confidence, and most importantly, fun!



Adim and Manisah assisted the kids in cooking up a feast, learning how to measure, stir, and follow a recipe, culminating in a shared meal.



Performance against the 2023-2033 Council Plan

STRATEGIC DIRECTION for the Shire of Perenjori

The strategic direction for the plan is driven by the community. It covers the things that the Shire is directly responsible for, as well as things that others are responsible for (such as Federal or State Government, industry, or other stakeholders).



VISION

Our community is strong and growing.

We create our own future with imagination and energy.

We are proud of this place we call home and welcome visitors to share in its outstanding natural beauty.



Other Progress



Goal 1 - Social

An inclusive community and a great place to live for all ages and stages of life.

Strategic Objectives

The community is active and has access to a range of sport and recreation facilities.

- Free use of Gym for community members.
- Completion of upgrades to the Perenjori Pavilion.
- A Skate Clinic and Basketball Clinic were held as a component of the Department of Local Government, Sport and Cultural Industries' Community Place Based Grants Program.
- A survey was distributed for community feedback on health and wellness for development of a Local Health Plan.
- Tender awarded to contractor for replacement of the Perenjori Bowling Green.

Community life is enhanced and nurtured with well supported clubs, community groups, and essential volunteer-based services.

- Employee support for St John Ambulance volunteer response.
- Budget support for Perenjori Sports Club house renovations.
- Council endorsed the Townscape Committee's landscaping plan for 26 Fowler Street (adjacent to CRC).
- The Shire hosted the annual ANZAC Day memorial service and morning tea at the Perenjori RSL.
- Shire support for a Women's Health Day held at the Perenjori Pavilion.
- A community soup exchange held at the Perenjori Hall.
- New Memorandums of Understanding entered with Latham Golf & Bowling Club, Perenjori Bowls Club, and Perenjori

The community is accessible for and inclusive of people with disability.

- Inclusion in the 2025/26 Budget for improved disabled access at the Perenjori Pavilion.
- Quotes sourced for disabled access to Shire-owned building, the Perenjori Community Resource Centre/Daphne's Café.

Early childhood services are provided in support of workforce participation and educational outcomes.

- Two furnished houses provided for REED staff members.
- Ongoing building and grounds maintenance for early learning centre.
- Building repairs undertaken at early learning centre.

Young people are engaged in pro-social activity and civic life.

- Perenjori Primary School students were provided with 600 fabric poppies to place at War Memorial prior to the 2026 ANZAC Day service.
- The Morawa District High School Brass Band performed at the 2026 ANZAC Day service.
- Funding received from the Department of Local Government, Sport and Cultural Industries for a School Holiday program which included a Cooking class, Basketball clinic, Pizza making class, Movie night, Kids' Creative session and a Skate clinic.

Gaps in medical, allied health services, and other community services are filled where possible to meet the needs of the local population.

- Visiting Physiotherapist located in Council building.
- Ongoing assistance to Perenjori Medical Centre.
- Upgrade of furniture for Well Women's Clinic.
- Upgrade of waiting room chairs for Perenjori Medical Centre.
- Renewal of contract between Shire of Perenjori and Morawa Perenjori Medical Practice.

Goal 1...continued

Strategic Objectives

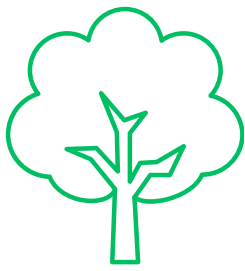
Seniors are valued and supported to age in place.

- Ongoing support for weekly seniors' morning tea at the Lodge.
- Ongoing advocacy for senior community care services.
- Generator installed at Aged Housing precinct to mitigate downtime during power outages.

Emergency management and associated community liaison and education activities are undertaken to protect the community and minimise harm from disasters.

- Ongoing Volunteer Bushfire Brigade inductions undertaken to comply with new WHS Act.
- Updates to burning season periods are provided to the public.
- Quarterly Local Emergency Management Committee meetings attended by staff and chaired by Shire President.





Goal 2 - Natural & Built Environment

Eco-friendly, attractive and well-maintained towns, surrounded by outstanding natural beauty, landscapes, flora and fauna to be protected and enjoyed.

Strategic Objectives

Public health, safety and amenity standards are upheld.

- Provision of housing for two Police officers.
- GPS systems installed in graders to provide lone worker safety.
- Ongoing corella culling undertaken by contract Ranger.
- Financial support received to supply local households with free mouse traps and bait to assist with combating the district's mouse plague.
- Coordination of a Well Women's Clinic, funded through Rural Health West.

Land use and building regulations are designed and administered to meet the current and future needs of the community.

- Ownership of 160 England Crescent has been completed as per Council Resolution and Annual Budget.
- Monthly EHO visits to the Shire to assist the community in environmental health compliance.
- A funding application has been submitted for the construction of two 2x1 residences.

The Shire's buildings and leases are administered to an appropriate standard for the benefit of the community according to their need and use.

- Building maintenance schedule is ongoing.
- Financial support for Perenjori Sports Club house renovation.
- Council resolved unanimously to sell Latham Hall.
- Progression of sale of three Council tenanted residences.

Local Aboriginal and non-Aboriginal stories, structures and places of interest are acknowledged, preserved and promoted as appropriate.

- Townscape planning underway for Indigenous Interpretive site.
- Consultation with Indigenous leaders and groups in cultural appropriate plantings for above.

Waste management services are provided efficiently and sustainably.

- Weekly disposal service with licensed waste provider.
- Regular maintenance at waste disposal sites.
- Budget allocation included in 25/26 Budget for upgrades to the Latham Tip.
- A new cell has been installed and is in use at the Perenjori Tip.
- Kerbside general waste collection tender accepted by Council.
- Kerbside waste being transported to Geraldton Tip, creating greater longevity for the Perenjori Tip.
- An external contractor undertaking cardboard removal for local businesses.

Roads, footpaths and drainage are appropriately managed according to their need and use.

- Maintenance carried out in line with the sealed roads program.
- Unsealed roads maintained regularly by fleet of graders.
- Regular street sweeping undertaken.
- Scope of works for sealed roads program developed tender awarded.

Parks, gardens, street trees and reserves are appropriately managed according to their need and use.

- Ongoing weed spraying program throughout townsites.
- New plantings undertaken in supermarket garden and Telstra compound.

The provision of cemeteries reflects community needs, heritage values, and a peaceful natural environment.

- Work commenced on construction of a Niche Wall in the Latham Cemetery.



Goal 3 - Economic

A diverse economy, with flourishing businesses offering a suite of trades, services and retail offerings.

Strategic Objectives

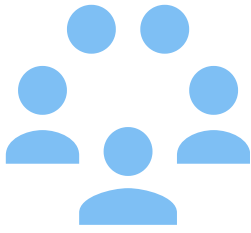
Opportunities are maximised to promote economic growth and local development.

- Ongoing support for new supermarket including establishment of a committee to assist in efficient management.
- Partnered with LG Professionals in a local government career campaign initiative.
- Working with Pharmacist to provide a Council-owned facility to open a Chemist two days per week.
- Three Council houses sold to local business owners/managers holding lease agreements for the residences.
- Budget support for renovation of Perenjori Sports Club house.
- Facilitation of tenant management for Perenjori Sports Club house.
- Discounted accommodation fee endorsed by Council for temporary workers staying at the Caravan Park.

Visitors are welcomed and well-catered for.

- Promotion of Astrotourism through social media updates.
- Subscription to annual Astrotourism Towns membership.
- Upgrades to the Caravan Park Accommodation Village include a new washing machine and dryer for guests and installation of smart TVs in each unit.





Goal 4 - Governance & Leadership

A strong and diverse Council working closely with the proactive and involved community.

Strategic Objectives

The community is well-informed and engaged.

- Regular social media and website posts of roadworks, events and projects.
- Flyers installed on notice boards throughout town advising of Council happenings, events, projects and general information.
- The Bush Telegraph utilised as an online/hardcopy tool to inform the community.
- Members of the public are able to ask questions on any matter affecting the Shire in time set aside for this purpose at meetings of the Council.

The Shire listens to and works closely with the community and its decision-making is transparent and accountable.

- Council Meeting Agendas and Minutes published on Shire website.
- Council Meetings are audio recorded and available to the public on the Shire website.

The Shire advocates and partners effectively on behalf of the community.

- Relationship building with mining corporations utilising Council roads.
- Western Power attended June Council Forum to discuss status of power upgrades.

The Shire works proactively with the Traditional Owners regarding sites and other matters of significance to the Badimia people.

- Ongoing consultation and cooperative facilitation of Aboriginal Interpretive site with local Badimia elders and indigenous groups.
- Welcome to Country delivered by Badimia staff member at ANZAC Day ceremony.

People receive a high standard of customer service in their dealings with the Shire.

- Staff training schedule implemented to provide best practice delivery to the community.
- Job Descriptions updated as required.
- Annual Performance Reviews undertaken for all staff.
- The Town Crew completed a Chainsaw Operations course.

The organisation, assets and finances of the Shire are managed responsibly.

- Capital works program undertaken in accordance with Council Budget.
- A notice of proposal to impose differential rates was publicised in accordance with the Local Government Act 1995.
- Council's 2026/27 Fees & Charges Schedule adopted at the May Ordinary Council Meeting.

Capital Expenditure - 2025/26

Job	Description	Budget	Status
HC32	3x2 House - 3 Hirshauer Rd	\$300,000	Completed
I009	Latham Bowls Green	\$128,918	Completed
I008	Latham Refuse Site	\$50,000	Pending
I012	Radio Broadcasting	\$60,000	Completed
I011	Niche Wall Latham Cemetery	\$15,000	In progress
BC29	Supermarket	\$75,275	Completed
LA01	Purchase of Industrial Land	\$20,000	Completed
BC01	Pavilion Upgrade	\$72,500	Completed
CP34	EV Charging Station	\$8,500	In progress
BC30	Units 2 & 3 North Rd Renovations	\$40,000	Completed
HC34	11A & 11B Livingstone St Patios	\$14,000	2026/27 Budget
BC36	Depot Lean-To Shed and Dome Shelter	\$33,000	Completed
BC31	Post Office Mail Room Extension	\$15,000	Completed
BC32	Latham Community Centre Amenities Upgrade	\$70,000	Completed

Capital Expenditure - 2025/26 Cont.

Job	Description	Budget	Status
I015	Water Bore and Tank	\$57,990	In progress
BC33	Disabled Access Pavilion	\$8,000	2026/27 Budget
BC34	Sports Club House Renovations	\$60,000	In progress
BC35	Gym Access Control System	\$9,000	Completed
I014	Swimming Pool Liner Repaint	\$500,000	Postponed
FE10	EPR/Finance System Implementation	\$53,425	In progress
I013	Oval Plumbing and Electrical Upgrades	\$35,000	Completed

Capital Expenditure - 2025/26 Cont.

Road Program

Job	Description	Budget	Status
RRG166	Coorow Latham Rd SLK 5.1-16.31	\$450,000	Completed
RRG049	Syson Rd SLK 0.00-6.00	\$458,752	Completed
RRG049A	Syson Rd SLK 2.84-4.00	\$427,000	Completed
RRG018	Wanarra Rd SLK 2.82-5.55	\$410,500	Completed
R2R051	Bunjil North East Rd SLK 4.55-9.5	\$275,903	Completed
R2R040	Spencer Rd SLK 33.75-46.28 17.32-21.21	\$375,822	Completed
R2R017	Rabbit Proof Fence Rd SLK 24.23-27.52	\$271,354	Completed
R2R124	Timmings St Reseal	\$14,500	Completed
R2R085	Rayner Rd SLK .39-3.46	\$57,810	Completed
R2R163	England Cres SLK 0.03-0.17	\$14,700	Completed
MWF047	Boundary Rd - Retention	\$7,397	Scheduled for April retention
MWF039	Morawa South Rd - Retention	\$41,779	Scheduled for April retention
FP01	Fowler St Footpath Repairs	\$31,000	Completed
R2R094	Syson/Oversby SLK 33.11-37.16	\$86,932	In progress

Capital Expenditure - 2025/26 Cont.

Plant Replacement Program

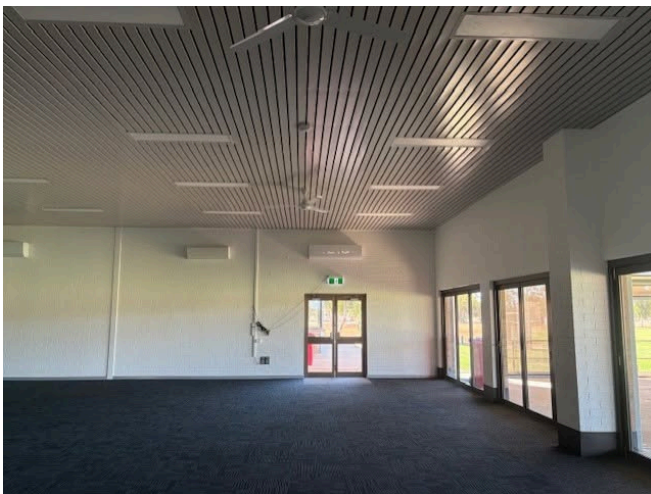
Job	Description	Budget	Status
04259	CEO Vehicle	\$65,000	Completed
CP43	Mechanics Truck	\$130,000	Completed
CP44	Triton Ute single cab	\$35,860	Completed
CP45	Triton ute single cab tipping	\$42,000	Completed
CP46	Ride-on mower	\$22,000	Completed
CP47	Construction truck	\$130,000	Completed
CP48	Town tractor mower	\$100,000	Completed
CP49	Tri-axle float refurbish	\$50,000	Completed
CP50	Tandem box trailer	\$5,000	Completed
CP51	Latham Community Bus	\$60,000	2026/27 Budget
CP52	22-seater bus	\$147,000	Completed
CP53	Depot generator 20Kva	\$15,000	Completed
CP54	Aged Units generator 24Kva	\$24,000	Completed

Major Projects and Capital Works Highlights

COMPLETED

Perenjori Pavilion Renovations

Contractors have finalised upgrades to the Perenjori Pavilion, including fresh internal paint, new lighting, an improved acoustic ceiling in the main hall, an outdoor PA system, outdoor roller blinds and a new audio/visual setup. Funded by Lotterywest, this project provides the community with a more comfortable and versatile space.



15.4 ANNUAL APPOINTMENT OF BUSH FIRE OFFICERS & FIREBREAK NOTICE 2026-27

Applicant:	Shire of Perenjori
File:	ADM 0070
Date:	23 July 2026
Disclosure of Interest:	
Voting Requirements:	Simple Majority
Author:	Nola Comerford – Manager Corporate and Community Services
Responsible Officer:	Clinton Strugnell - Chief Executive Officer
Attachments:	15.4 – Shire of Perenjori Fire Break Notice 2026-27

Summary

The purpose of this report is for Council to appoint the Shire of Perenjori Bush Fire Control Officers and endorse the Shire of Perenjori Fire Break Notice for 2026-27.

Background

The Shire of Perenjori appoints Bush Fire Control Officers on an annual basis to ensure adequate and accountable human resources are available throughout the year.

The 2026-27 Fire Break Notice will be issued to all landholders within the Shire of Perenjori advising of the fire break requirements including burning periods, and contact details of Fire Control Officers.

This item recommends that the following individuals be endorsed:

POSITION	NAME
Chief Bush Fire Control Officer	Jason King
Deputy Chief Bush Fire Control Officer	Phil Page
Fire Control Officers & Permit Issuing Officers	Phil Page Jason King Brian Campbell Clinton Strugnell (CEO) Maarten Noordhof (MIS) Rick Ryan (CESM)

Statutory Environment

Section 38 (1) of the *Bush Fires Act 1954* states as follows

A local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of this Act, and of those officers shall subject to section 38A(2) appoint 2 as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.

(c) An approved local government may appoint to the office of fire weather officer such number of senior bush fire control officers as it thinks necessary.

(h) A fire weather officer of an approved local government, or a deputy of that fire weather officer while acting in the place of that officer, may authorise a person who has received a permit under section 18(6)(a), to burn the bush in the district of the local government notwithstanding that for any day, or any period of a day, specified in the notice the fire danger forecast issued by the Bureau of Meteorology in Perth, in respect to the locality where the bush proposed to be burnt is situated, is "extreme" or "very high", and upon the authority being given the person, if he has

otherwise complied with the conditions prescribed for the purposes of section 18, may burn the bush. (i) This subsection does not authorise the burning of bush during the prohibited burning times or within the defined area during a bush fire emergency period.

Local government may require occupier of land to plough or clear fire-break

- (1) Subject to subsection (2) a local government at any time, and from time to time, may, and if so required by the Minister shall, as a measure for preventing the outbreak of a bush fire, or for preventing the spread or extension of a bush fire which may occur, give notice in writing to an owner or occupier of land situate within the district of the local government or shall give notice to all owners or occupiers of land in its district by publishing a notice in the *Government Gazette* and in a newspaper circulating in the area requiring him or them as the case may be within a time specified in the notice to do or to commence to do at a time so specified all or any of the following things —
 - (a) to plough, cultivate, scarify, burn or otherwise clear upon the land fire-breaks in such manner, at such places, of such dimensions, and to such number, and whether in parallel or otherwise, as the local government may and is hereby empowered to determine and as are specified in the notice, and thereafter to maintain the fire-breaks clear of inflammable matter;
 - (b) to act as and when specified in the notice with respect to anything which is upon the land, and which in the opinion of the local government or its duly authorised officer, is or is likely to be conducive to the outbreak of a bush fire or the spread or extension of a bush fire,

and the notice may require the owner or occupier to do so —
 - (c) as a separate operation, or in co-ordination with any other person, carrying out a similar operation on adjoining or neighbouring land; and
 - (d) in any event, to the satisfaction of either the local government or its duly authorised officer, according to which of them is specified in the notice.

Policy Implications

Policy 3017 – Prohibited and Restricted Burning Times

Delegation 4001 – Firebreak Order, Variation To

Delegation 4002 – Burning of Roadsides

Consultation

Clinton Strugnell – Chief Executive Officer

Rick Ryan – Community Emergency Services Officer

Jason King – Chief Bush Fire Control Officer

Financial Implications

Nil

Strategic Community Plan

Goal 1: An inclusive community and a great place to live for all ages and stages of life

1.9. Emergency management and associated community liaison and education activities are undertaken to protect the community and minimise harm from disasters

Officer Comment

Perenjori does not have a fire weather officer as this is a Government Gazetted position. The purpose of a Fire Weather Officer is to validate fire permits if the weather/FDI is lower than what has been predicted by BOM. The CBFCO, CESM or the CEO has the role of instigating a Harvest & Vehicle Movement Ban; the CBFCO & CESM will monitor the weather and review with the other FCOs. If there is a need to impose a Heavy Vehicle Movement Ban, the Shire will be advised to send out an SMS notice to the community.

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That Council:

1. Pursuant to Section 38 of the *Bush Fires Act 1954* appoint the following persons as Bush Fire Control Officers for the 2026-27 season:
 - Chief Bush Fire Control Officer: Jason King
 - Deputy Chief Bush Fire Control Officer: Phil Page
 - Fire Control Officers & Permit Issuing Officers:
 - Phil Page
 - Jason King
 - Brian Campbell
 - Clinton Strugnell (CEO)
 - Maarten Noordhof (MIS)
 - Rick Ryan (CESM)
2. Endorse the Shire of Perenjori Section 33 Fire Break Notice 2026-27 as attached.

Motion put and carried / lost

For:

Against:

[Next Item](#)

BUSH FIRE BRIGADE FIRE CONTROL OFFICERS

*PERMIT ISSUING OFFICERS

PERENJORI & LATHAM (UHF 11)



CHIEF BUSH FIRE CONTROL OFFICER

Jason King*
0458 734 005



DEPUTY CHIEF BUSH FIRE CONTROL OFFICER

Phil Page*
0458 731 111



PERENJORI BUSH FIRE BRIGADE

Wayne Brooks
0459 802 221



LATHAM BUSH FIRE BRIGADE

Brian Campbell*
0428 736 008



CESM

Rick Ryan*
0438 277 582

VOLUNTEERS ATTENDING A FIRE IN THEIR OWN VEHICLE - please report to the FCO in charge for safety and insurance purposes.

SHIRE OF PERENJORI CONTACT INFORMATION



For more information, please contact the Shire of Perenjori on (08) 9973 0100, visit the Administration Office at 56 Fowler Street (open Monday to Friday, 8.00am to 4.00pm), or email reception@perenjori.wa.gov.au.

Further emergency services information can be found on the Shire of Perenjori Website.



PERMITS & PENALTIES

*PERMIT ISSUING OFFICERS

CHIEF BUSH FIRE CONTROL OFFICER

Jason King* 0458 734 005

DEPUTY CHIEF BUSH FIRE CONTROL OFFICER

Phil Page* 0458 731 111

LATHAM FIRE BRIGADE

Brian Campbell* 0428 736 008

MANAGER INFRASTRUCTURE SERVICES

Marty Noordhof* 0427 731 002

CHIEF EXECUTIVE OFFICER

Clinton Strugnell* 0428 352 036

COMMUNITY EMERGENCY SERVICES MANAGER

Rick Ryan* 0438 277 582

PERMITS

Fire Control Officers are not obligated to issue permits and permits cannot be issued over the phone. Should a Fire Control Officer refuse to issue a permit, it is a breach of the *Bush Fires Act 1954* to seek a permit from another officer after one has refused.

PENALTIES

Failure to maintain a firebreak as per firebreak order	\$250
Offence relating to lighting a fire in the open air	\$250
Setting fire to bush during prohibited burning period	\$250
Failure of occupier to extinguish a bushfire	\$250
Refusal to state name and abode, or stating a false name and abode	\$100
Failure to produce a permit to burn	\$100



Shire of
Perenjori
Embrace Opportunity

FIRST AND FINAL NOTICE IS HEREBY SERVED TO ALL RESIDENTS AND RATEPAYERS

Failure to install and maintain firebreaks in accordance with this notice may result in a \$5,000 fine

Fire Break & Hazard Reduction Notice 2026-27



Prohibited Burning Period

1 November to 28 February

STRICTLY NO BURNING



Restricted Burning Period

17 September to 31 October

1 March to 15 March

PERMITS ARE REQUIRED



**DIAL 000
TO REPORT ANY FIRE**

HARVESTING OPERATIONS

- ▶ No harvesting operations are permitted on **Christmas Day, Boxing Day** and **New Years Day**.
- ▶ A separate firefighting fire appliance is required to be present in any paddock being harvested or while chaining, raking stubble, straw baling and associated allied activities during restricted and prohibited periods.
- ▶ The firefighting unit must be in a state of readiness and have a minimum capacity of 400 litres of water, a powered pump and hose. The unit should be parked on bare ground in or near the harvesting or working area.

HARVEST & VEHICLE MOVEMENT BANS

- ▶ A Harvest and Vehicle Movement Ban (HVMB) includes the use of internal combustion engines (except for the watering and movement of stock).
- ▶ A Harvest and Movement Ban will be imposed when the actual weather conditions reach a Fire Behaviour Index (FBI) of forty above or when weather readings from two Bush Fire Control Officers indicate such conditions.
- ▶ All such bans are at the discretion of the Chief Bush Fire Control Officer or a duly appointed person.

HVMB TEXT MESSAGING SYSTEM

If a ban has been imposed, all persons registered with the Shire will receive a text message advising of details.



To be added to the Shire's text messaging system or to update your details, please contact the **Shire of Perenjori** on **9973 0100**.

TREE PLANTATIONS

- ▶ Tree plantations of more than 3 hectares but less than 10 hectares must construct a 10m wide mineral earth firebreak with a vertical clearance of 4m high, clear of all inflammable material immediately surrounding the plantation.
- ▶ Plantations larger than 10 hectares must comply with the Code of Practice for Timber Plantations in the WA Guideline for Plantation Fire Protection.

TOWNSITES

On or before **1st October**, all town lots within the town sites of Perenjori, Bowgada, Caron, Maya and Latham are required to be treated as follows:

- ▶ Where the area of land is less than 3,000m² the property must be cleared, mowed, slashed to a **maximum** height of 4.5cm of all flammable material.
- ▶ Where the area of land is 3,000m² or more, a firebreak must be provided not less than 3 metres in width inside and along the whole of the external boundaries of the properties owned or occupied.
- ▶ All flammable material must be cleared 3m distance from all buildings and/or haystacks situated on the land and maintained free of such material until 15 March.

BARBEQUES & INCINERATORS

- ▶ Gas and electric barbeques are permitted any time.
- ▶ Solid barbeques and incinerators are **prohibited** on days of **high fire danger** or above.

FUEL PUMPS (FUEL STORAGE SITES)

- ▶ On or before the **1st October** all grass and similar material is to be cleared from such places where fuel is stored/located and where drums, empty or full are stored.
- ▶ Such areas are to be maintained and cleared of grass or similar flammable material until **15th March**.

**PROPERTIES WILL BE
INSPECTED TO ENSURE THEY
COMPLY WITH COUNCILS
REQUIREMENTS**



**Weather and fire danger information is
available at www.emergency.wa.gov.au**



RURAL LAND

- ▶ Firebreaks must be provided not less than 3 metres in width inside and along the whole external boundaries of the properties owned or occupied. Where this is not practicable the firebreaks must be provided as near as possible to, and within, such boundaries.

FARM BUILDINGS & HAY STACKS

- ▶ Firebreaks at least 3 metres in width completely surrounding and not more than 20 metres from the perimeter of any building, group of buildings or haystacks.
- ▶ All flammable material must be removed from an area 3 metres in width immediately surrounding a building.

UNATTENDED ELECTRIC & FUEL MOTORS

- ▶ All flammable material must be removed from an area 3 metres in width immediately surrounding an unattended electric or fuel operated motor whether the motor is intended to be used or not.

15.5 FREEDOM OF INFORMATION STATEMENT 2026/27

Applicant:	The Shire of Perenjori
File:	ADM 0228
Date:	23 July 2026
Disclosure of Interest:	
Voting Requirements:	Simple Majority
Author:	Nola Comerford – Manager Corporate and Community Services
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	15.5 Freedom of Information Statement 2026/27

Summary

This item seeks Council's endorsement of the proposed Freedom of Information Statement for the 2026/27 financial year as required under the *Freedom of Information Act 1992*.

Background

Under Section 96(1) of the *Freedom of Information Act 1992*, the Shire of Perenjori is required to annually update and publish a current Freedom of Information (FOI) Statement.

The Information Statement is required to contain:

- The Agency's Mission Statement
- Details of legislation administered
- Details of the agency structure
- Details of decision-making functions
- Opportunities for public participation in the formulation of policy and performance of agency functions
- Documents held by the agency
- The operation of FOI in the agency

A copy of the FOI Statement must be published on the Shire's website and made available in hard copy at the Shire administration building. A copy must also be forwarded to the Office of the Information Commissioner as soon as practicable.

Statutory Environment

Freedom of Information Act 1992, Section 96 (1)

Policy Implications

Policy 1018 – Freedom of Information

Consultation

Clinton Strugnell – Chief Executive Officer

Financial Implications

Nil

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community

4.2. The Shire listens to and works closely with the community and its decision-making is transparent and accountable

Officer Comment

The 2026/27 Freedom of Information Statement has been prepared in accordance with the *Freedom of Information Act 1992* and reflects current organisational and legislative details.

During the 2025/26 reporting period, the Shire of Perenjori did not receive any Freedom of Information applications.

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That Council:

- 1. Accepts and endorses the Freedom of Information Statement 2026/27; and**
- 2. Authorises the Chief Executive Officer to submit the FOI statement to the Office of the Information Commissioner.**

Motion put and carried / lost

For:

Against:

[Next Item](#)

SHIRE OF PERENJORI



FREEDOM OF INFORMATION STATEMENT 2026/27

In accordance with the *Freedom of Information Act 1992*

ADOPTED BY COUNCIL
23 JULY 2026

NEXT REVIEW
JULY 2027

www.perenjori.wa.gov.au



CONTENTS

INTRODUCTION	1
HISTORY & LOCAL INFORMATION	2
FUNCTION & SERVICE AREAS	4
SHIRE OF PERENJORI ORGANISATION STRUCTURE 2025	5
OUR COUNCIL	6
ADMINISTRATION	7
COUNCIL MEETINGS	8
COUNCIL COMMITTEES	9
LEGISLATION ADMINISTERED	10
LOCAL LAW	11
PUBLIC PARTICIPATION	12
COUNCIL DOCUMENTS	13
FOI – ACCESS TO INFORMATION	15



INTRODUCTION

The Shire of Perenjori is required under the *Freedom of Information Act 1992* Section 96(1) to publish annually a current Information Statement.

Section 96(1) of the *Freedom of Information Act 1992* requires each government agency, including local governments, to prepare and publish annually an Information Statement.

The Information Statement must set out:

- The Agency's Mission Statement.
- Details of legislation administered.
- Details of the agency structure.
- Details of decision-making functions.
- Opportunities for public participation in the formulation of policy and performance of agency functions.
- Documents held by the agency.
- The operation of FOI in the agency.

Copies of the Shire of Perenjori's Information Statement can be obtained from:

- The Shire of Perenjori Administration Office, 56 Fowler Street, Perenjori, or on
- The Shire of Perenjori website at www.perenjori.wa.gov.au

Enquiries may be made directly to the Shire of Perenjori on 08 9973 0100 during office hours, Monday to Friday, 8:00 am to 4:00 pm or alternatively via email: reception@perenjori.wa.gov.au



HISTORY & LOCAL INFORMATION



The Shire of Perenjori is a local government area in the Mid West region of Western Australia. The Shire covers an area of 8,313 square kilometres.

The name Perenjori, is derived from the Aboriginal word "Perangary", meaning water hole, it is situated 350 km north of Perth and 39 km south-east of Morawa in the northern agricultural region. Perenjori is one of nine government areas that make up WA's Wildflower Country and is part of the "Wildflower Way Tourist Drive" that runs from Dalwallinu to Geraldton.

The original inhabitants of the area are the Badimia people. These are the First Nations people that Sir John Forrest would have encountered when he first conducted exploration in the region and ultimately surveyed the area in 1896. Gold was discovered in 1894.

Dan Woodall was the first permanent white settler to the region and managed Perangery Station in 1905. In

1906 Matt Farrell first came to Perangery carting goods from Rothsay to Yalgoo and Mount Magnet. He marked trees where he wished to take up land in the area. The four Farrell brothers, Thomas, William, Matthew, George, then took up the land. The Lands Department approved agricultural lots of 1,000 acres, instead of huge pastoral leases granted previously.

The first crops from 1911 to 1913 were sown by hand and used largely for horse feed, home food, hay and seed wheat. When the railway line was officially opened in 1915, the town's estimated population was 100. Perenjori was officially announced as a town on February 16th, 1916.

Over time the spelling of the town and shire changed to Perenjori. Today it is one of the largest agricultural Shires in WA, with a combination of farming, pastoral and mining leases.

Social

- Friendly, welcoming, inclusive, connected
- More people
- Great place to live for all ages and stages of life - things to do, sports, social, facilities
- Peaceful, quiet and free

Built and Natural Environment

- Eco-friendly - buildings, energy, recycling
- Beautify and maintain an inviting main street
- New shop/hub
- Conservation and environment hub - research, education, environment centre
- Natural beauty, landscapes, flora and fauna to be enjoyed and shared

Economic

- Diversify industry
- Fill gaps in economy (trades, services, shops)
- Affordable housing

Governance and Leadership

- Strong and diverse Council
- Proactive, open minded, involved community
- Council and community working together



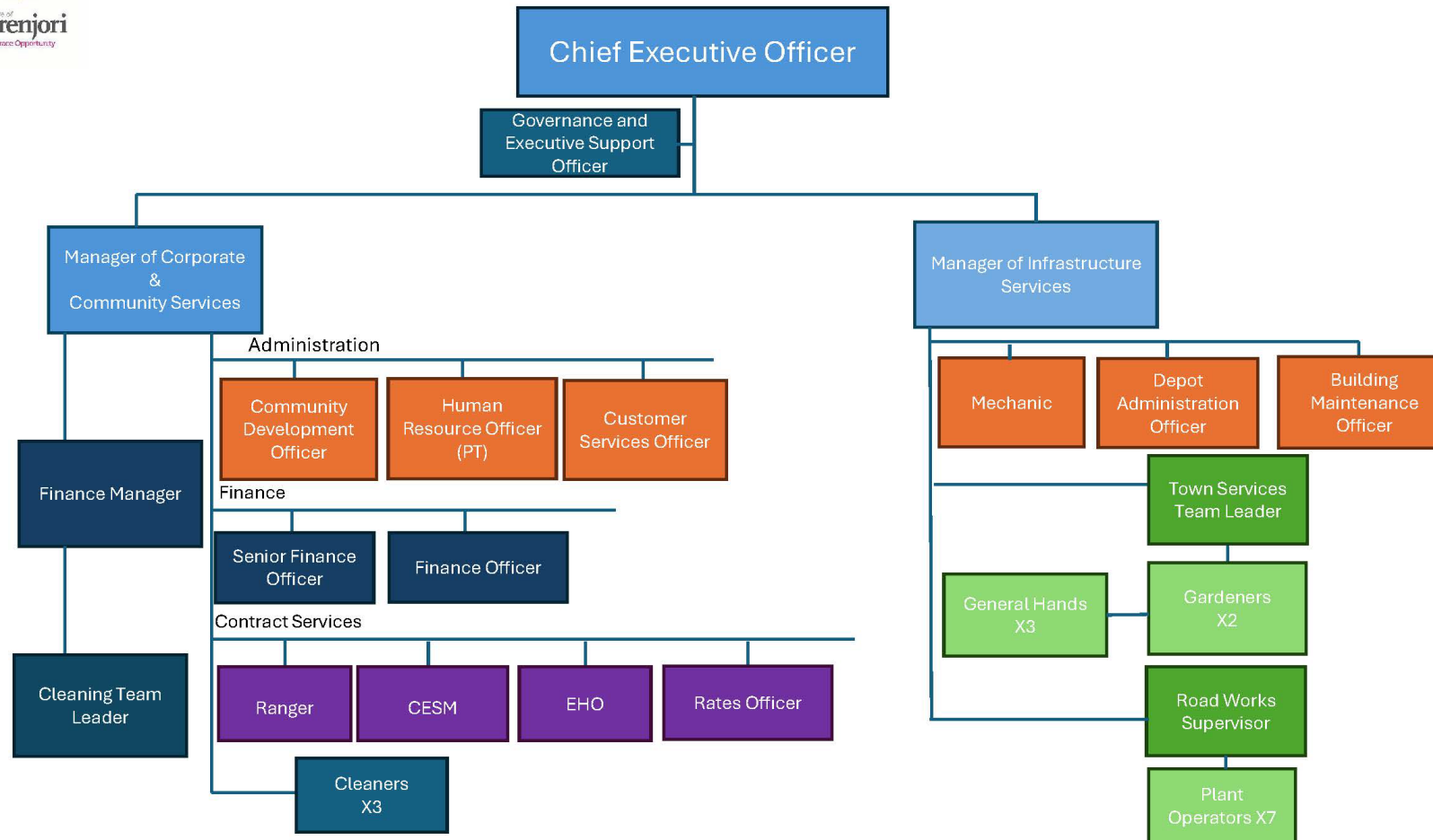


FUNCTION & SERVICE AREAS

For the purposes of financial and general reporting local government functions (activities) have been classified into Service Areas. The Shire of Perenjori is dedicated to providing high quality services to the community through the various services and facilities which it has established. Each function/service is divided into programs which in turn are made up of line items for revenue and expenditure.

- **General Purpose Funding** - Rates, interest revenue, bank fees and general finance.
 - **Governance** – Council Members Expenses, General Administrative, grant funding and interest from reserves.
 - **Law, Order & Public Safety** - Supervision of various local laws, fire prevention and animal/vermin control.
 - **Education** - provide care of families and children including the Perenjori Early Childhood Centre, Provide Youth Activities, provide support to School & Playgroup.
 - **Health** - Environmental Health services (food control), Support the Perenjori Medical Centre Service to provide ongoing Medical Services, support towards the St John Ambulance building maintenance, Preventative Pest Control (mosquito control).
 - **Housing** – maintenance of staff and rental housing.
 - **Community Amenities** - Rubbish collection services, maintenance of various refuse sites, control and co-ordination waste management, cemeteries and public conveniences. The administration of the Town Planning Scheme. Community Development Services including functions and projects, community bus/transport, support to local groups, Community Resource Centre building maintenance and support.
 - **Recreation & Culture** – Maintenance of halls and sporting facilities. Operation and maintenance of the Perenjori Aquatic Centre. Operation of the Perenjori Library. Operation and maintenance of the Perenjori Gym. Support and staging of cultural events and assets including Perenjori Tourist Centre and Perenjori Agricultural Show.
 - **Transport** - Construction and maintenance of streets, roads, footpaths, parking facilities, cleaning and lighting of streets, traffic control/signage and depot maintenance. Maintenance of Perenjori Air Strip.
 - **Economic Services** – Tourism and area promotion services, building control, Operation and maintenance of the Perenjori Caravan Park, support towards Rural Services and other Economic services including Standpipe/Dam maintenance.
 - **Other Property Services** - Private works operations, plant repairs, operations costs and the allocation of overheads.
- 

SHIRE OF PERENJORI ORGANISATION STRUCTURE 2025





OUR COUNCIL

The Shire's Roles

The Shire of Perenjori consists of seven (7) Councillors including the Shire President. Ordinarily, Councillors are elected for a four-year term with four members retiring in one election and remaining Councillors retiring at the next.

Elections are usually held in October of every second year, the next Council Election will be held on Saturday, 16 October 2027. The President of the Council is elected by the Councillors at the first meeting following the ordinary election. Extraordinary elections are held to fill any vacancies which may have occurred during the year.

The Council is the elected governing body of the local government, consisting of a President and Councillors, and is responsible for setting strategic direction and determining policies.

The Role of Council

The Council governs the local government's affairs and, as its governing body, is responsible for performance of its functions. This includes overseeing the allocation of financial and other resources; determining policies; strategic planning; deciding services/facilities; selecting and reviewing the CEO; and providing strategic direction.

The Role of the President

The President provides leadership and guidance to the Council and Councillors, acts as principal spokesperson, presides over Council meetings, promotes constructive working relationships, and liaises with the CEO in relation to the local government's affairs.

The Role of Councillors

A Councillor represents the interests of electors, ratepayers and residents; participates in deliberation and decision-making; facilitates community communication; works collaboratively with other Councillors, the Mayor, and the CEO; and acts in accordance with governance principles set out in section 2.7.

The Council is responsible for setting the strategic direction and determining policies of the local government, while the administration, led by the Chief Executive Officer (CEO), is responsible for implementing Council's decisions and managing day-to-day operations.





ADMINISTRATION

Each Local Government has an administration that is responsible for implementing Council decisions and managing Local Government operations.

The Chief Executive Officer (CEO) is appointed by the Council to lead the administration, oversee day-to-day operations, and ensure that Council decisions are implemented in accordance with legislation and policy.

The functions of the Chief Executive Officer include:

- Implementing the strategic goals and objectives of the organisation.
- Leading and managing the people, infrastructure, and assets of the Shire.
- Meeting corporate objectives and ensuring organisational accountability.
- Ensuring delegations are exercised within statutory requirements, Council policies, and strategic direction.
- Leading the organisation to provide a high standard of service to the community and elected members.
- Administering the legal and statutory obligations of the Shire's operations, and acting as the principal adviser to Council on these matters.
- Fostering a corporate approach to ensure effective financial controls operate across all functional areas.
- Ensuring that records and documents of the local government are properly kept in accordance with the Local Government Act 1995 and any other relevant written law.
- Performing any other functions specified by the local government or imposed under the Local Government Act 1995 or any other legislation.

Under sections 5.42 and 5.45 of the *Local Government Act 1995*, Council may delegate certain powers and duties to the CEO. The CEO may in turn delegate those powers and duties to other employees.





COUNCIL MEETINGS

Ordinary Council Meetings are generally held on the third or fourth Thursday of every month unless otherwise endorsed by Council. Generally, there is no meeting in January and meetings commence at 3.00 pm. Members of the public are welcome to attend Council Meetings, and Public Question Time is available at the commencement of each meeting.

A forum session is usually held on the Thursday the week before the Ordinary Council Meeting from 3:00 pm and is open to members of the public.

Schedule of Ordinary Council Meeting Dates

ORDINARY COUNCIL MEETINGS 2026-27		
DATE	TIME	LOCATION
Thursday, 23 July 2026	3.00 pm	Perenjori Council Chambers
Thursday, 27 August 2026	3.00 pm	Perenjori Council Chambers
Thursday, 24 September 2026	3.00 pm	Perenjori Council Chambers
Thursday, 22 October 2026	3.00 pm	Perenjori Council Chambers
Thursday, 26 November 2026	3.00 pm	Perenjori Council Chambers
Thursday, 17 December 2026	3.00 pm	Perenjori Council Chambers
January 2026	<i>NO MEETING</i>	<i>NO MEETING</i>
Thursday, 25 February 2027	3.00 pm	Perenjori Council Chambers
Wednesday, 24 March 2027	3.00 pm	Latham Community Centre
Thursday, 22 April 2027	3.00 pm	Perenjori Council Chambers
Thursday, 27 May 2027	3.00 pm	Perenjori Council Chambers
Thursday, 24 June 2027	3.00 pm	Perenjori Council Chambers

The main business of the meeting is to consider and make resolutions including recommendations on matters which have first been dealt with by the appropriate Standing Committee.

The Council has established a register of delegations of authority to the Chief Executive Officer who, in turn, has delegated certain functions to staff.





COUNCIL COMMITTEES

Statutory Committees

Audit Committee	Bush Fire Advisory Committee
Council appoints seven Elected Members to the Audit Committee.	Council appoints the CEO (<i>or delegate</i>) and one elected member to the Bush Fire Advisory Committee

Council Delegates to External Committees

Northern Country Zone	North Midlands Sub-Regional Road Group
Wildflower Country Tourism Group	Local Emergency Management Committee

Council Delegates to Community Committees

Perenjori Townscape Committee

Appointments under the *Bush Fires Act 1954*

Chief Bush Fire Control Officer (CBFCO)	Deputy Chief Bush Fire Control Officer
Fire Weather Officer	Fire Control Officers inclusive of Permit Issuing





LEGISLATION ADMINISTERED

The Shire of Perenjori was established under and operates in accordance with the *Local Government Act 1995*. Other legislation and regulations affecting the functions and operations of the Shire of Perenjori include:

• <i>Building Act 2011</i> • <i>Building Regulations 2012</i> • <i>Bush Fires Act 1954</i> • <i>Bush Fire (Infringements) Regulations 1978</i> • <i>Bush Fire Regulations 1954</i> • <i>Caravan Parks & Camping Grounds Act 1995</i> • <i>Caravan Parks & Camping Grounds Regulations 1997</i> • <i>Cat Act 2011</i> • <i>Cemeteries Act 1986</i> • <i>Disability Services Regulations 2004</i> • <i>Dividing Fences Act 1961</i> • <i>Dog Act 1976</i> • <i>Dog Regulations 2013</i> • <i>Emergency Management Act 2005</i> • <i>Environmental Protection Act 1986</i> • <i>Environmental Protection Act Regulations 1987</i> • <i>Equal Opportunity Act 1984</i> • <i>Fire and Emergency Services Authority of Western Australia Act 1998</i> • <i>Freedom of Information Act 1992</i> • <i>Freedom of Information Regulations 1972</i> • <i>Industrial Relations Act 1979</i> • <i>Land Administration Act 1997</i> • <i>Library Board of Western Australia Act 1951</i> • <i>Liquor Licensing Act 1988</i>	• <i>Local Government Act 1995</i> • <i>Local Government (Administration) Regulations 1996</i> • <i>Local Government (Audit) Regulations 1996</i> • <i>Local Government (Constitution) Regulations 1998</i> • <i>Local Government (Elections) Regulations 1997</i> • <i>Local Government (Financial Management) Regulations 1996</i> • <i>Local Government (Functions and General) Regulations 1996</i> • <i>Local Government (Miscellaneous Provisions) Act 1960</i> • <i>Local Government Grants Act 1978</i> • <i>Local Government Standards Panel Rules 2021</i> • <i>Occupational Safety & Health Act 1984</i> • <i>Occupational Safety & Health Regulations 1996</i> • <i>Planning & Development Act 2005</i> • <i>Planning & Development (Local Government Planning Fees) Regulations 2009</i> • <i>Public Health Act 2016</i> • <i>Public Interest Disclosure Act 2003</i> • <i>Rates and Charges (Rebates and Deferments) Act 1992</i> • <i>Road Traffic Act 1974</i> • <i>State Records Act 2000</i> • <i>State Records Principles & Standards 2002</i> • <i>Strata Titles Act 1985</i> • <i>Strata Titles General Regulations 1996</i> • <i>Town Planning Regulations 1967</i> • <i>Transfer of Land Act 1893</i> • <i>Western Australia Disability Services Act 1993</i> • <i>Workers' Compensation and Injury Management Act 1981</i> • <i>Workers' Compensation and Injury Management Regulations 1982</i>



LOCAL LAW

Additionally, the Shire administers the following Shire of Perenjori Local Laws:

1. Standing Orders Local Law 2015
 2. Local Government Property Local Law 2000
 3. Dogs Local Law 2005
 4. Health Local Law 2001
 5. Fencing Local Law 2000
 6. Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law 2000
 7. Cemeteries Local Law 2000
 8. Extractive Industries Local Law 2013
- 



PUBLIC PARTICIPATION

Members of the public are invited to put forward their views to Council in several ways:

Attendance at Council Meetings

Ordinary Council meetings are open for the public to attend. The agenda for the meeting is available before the meeting date and can be obtained from the Shire of Perenjori administration building on Fowler St or on the Shire of Perenjori's website. Each Council agenda includes Public Question Time and Petitions / Deputations / Presentations / Submissions as standard items.

- **Public Question Time** - Members of the public are able to ask questions (preferably in writing) on any matter affecting the Shire in the time set aside for this purpose at meetings of the Council and Committees open to the public, prior to the commencement of the meeting.
- **Petitions** - Written petitions presented to the Council must be addressed to the Shire President and comply with Council's requirements detailed within its Meeting Procedures Local Law.
- **Deputations** - Where a member of the Community has an interest in an item listed for discussion at a Council or Committee meeting, upon prior written application to the Chief Executive Officer they are entitled to give a deputation.

Written Requests

Members of the public can write to the Council on any policy, activity or service of the Council.

Community Consultation

The Shire of Perenjori has a Community Engagement Strategy which outlines opportunities for community members to have their say on a range of Shire activities and initiatives.

Strategy Objective

To ensure that all members of the community have the opportunity to engage with Council on issues and decisions that affect them.

Elected Members

Elected members contact details are made available to the public on the Shire of Perenjori website should anyone wish to discuss issues relevant to the Council.

Membership of Council Advisory Committees

The Bush Fire Advisory Committee and Perenjori Tourism Townscape Committee consist of Councillors and interested members of the public.





COUNCIL DOCUMENTS

The following documents are available for inspection by electors, residents and other stakeholders of the Shire of Perenjori, at the Council's Administration Centre:

- Annual Financial Statement – at least seven days prior to the Annual General Meeting;
 - Annual Budget;
 - FOI Information Statement;
 - Register of Delegated Authority;
 - Shire of Perenjori Local Planning Scheme;
 - Policy Manual;
 - Tender Register (*Local Government Act 1995 Local Government (Functions and General) Regulations 1996 No.17*);
 - Code of Conduct;
 - Register of Financial Interests;
 - Register of Complaints;
 - Electoral Gift Register;
 - Register of Annual and Primary Returns;
 - Register of Councillor Training and Professional Development;
 - Register of Fees, Expenses and Allowances Paid to Elected Members;
 - Register of Gifts and Travel Disclosures;
 - Annual Report;
 - Schedule of Annual Fees and Charges;
 - Proposed local law of which the local government has given State-wide public notice under Section 3.12 (3) of the *Local Government Act 1995*;
 - Local laws made by the local government in accordance with Section 3.12 of the *Local Government Act 1995*;
 - Regulations made by the Governor under Section 9.6 of the *Local Government Act 1995* that operates as if they were local laws of the local government.
 - Any written law having a provision in respect of which the local government has a power or duty to enforce;
 - Rates Records;
 - Confirmed Signed Minutes of Council or Committee Meetings;
 - Minutes of Annual Electors Meetings;
 - Notice papers and Agendas relating to any Council and/or Committee meetings and reports and other documents that have been:
 - Tabled at a Council or Committee meeting; or
 - Produced by the Local Government or a Committee for presentation at a Council or Committee meeting and which have been presented at the meeting;
 - Report of a review of a local law prepared under Section 3.16 (3) of the *Local Government Act 1995*;
 - Strategic Community Plan & Corporate Business Plan prepared under Section 3.59 of the *Local Government Act 1995*;
 - Strategic Resource Plan;
 - Council Plan Quarterly Updates;
 - Disability Access and Inclusion Plan;
 - Bush Fire Risk Management Plan;
 - Local Emergency Management Plan;
 - Contract under *Section 5.39 of the Local Government Act 1995* and variation of such contract; such other information relating to the Local Government:
 - Requires by a provision of this Act to be available for public inspection; or
- 

- 
- As may be prescribed.
 - In the form or medium in which it may for the time being be held by the Local Government.

Retention of Council Documents

All Council records are retained in accordance with the State Records Advisory Council approved Local Government Retention and Disposal Schedule. This schedule stipulates how long a record must be kept and is available for inspection.





FOI – ACCESS TO INFORMATION

While the Council endeavours to respond to information requests informally, Freedom of Information Legislation may be used to request access to information not available by any other means.

Allows access to documents to be obtained promptly and at the lowest reasonable costs; and

Assists the public to ensure that personal information contained in documents is accurate, complete, up to date and is not misleading.

While the Act provides for general right of access to documents it also recognizes that some documents require protection – these exemptions are listed in Schedule 1 of the Act and include:

- Personal information;
- Information concerning trade secrets;
- Other commercially valuable information; or
- Any other information concerning the business, professional, commercial or financial affairs of a third party who is not the applicant.

Access to the Shire of Perenjori records (Personal or Non-Personal), can be made by application to the Chief Executive Officer at the Council's administration Office (Refer to 'Freedom of Information Procedures' for full application details).



16. Confidential Reports:

Nil

17. Ordering the Common Seal:

Nil

18. Reports of Committees and Members:

Nil

19. Motions of Which Previous Notice Has Been Given:

Nil

20. Notice of Motions:

Nil

21. New Business of an Urgent Nature Admitted by Council:

22. Closure of Meeting:

The Shire President to declare the meeting closed.

23. Next Meeting:

The Shire President to advise that the next Ordinary Meeting of Council will be held on Thursday, 27 August 2026 in the Shire of Perenjori Council Chambers, 56 Fowler St, Perenjori WA 6620, commencing at 3.00 pm.