



Shire of
Perenjori
Embrace Opportunity

Shire of Perenjori – Ordinary Council Meeting

MINUTES

Thursday 23 July 2026



NOTICE OF AN ORDINARY COUNCIL MEETING

Dear Council Member,

The next Ordinary Meeting of the Shire of Perenjori will be held on Thursday, 23 July 2026 in the Shire of Perenjori Council Chambers, Perenjori WA 6620, commencing at 3.00 pm.

A handwritten signature in black ink, appearing to read 'C. Strugnell', is positioned above the printed name.

Clinton Strugnell

CHIEF EXECUTIVE OFFICER

Date: 23 July 2026

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Council Roles

Advocacy:

When Council advocates on its own behalf or on behalf of its community to another level of government / body / agency.

Executive/Strategic:

The substantial direction setting and oversight role of the Council e.g. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Legislative:

Includes adopting local laws, town planning schemes and policies.

Review:

When Council reviews decisions made by Officers.

Quasi-Judicial:

When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.

Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g.: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

Disclaimer

"Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

Shire of Perenjori

Minutes for the Shire of Perenjori Ordinary Meeting of Council held on Thursday, 23 July 2026 in the Shire of Perenjori Council Chambers, Perenjori WA 6620.

1. Declaration of Opening/Acknowledgement of Traditional Custodians/Audio Recording:

The Shire President declared the meeting open and welcomed those in attendance at 3.12pm.

In accordance with r.14I of the *Local Government (Administration) Regulations 1996*, this meeting has been recorded and will be made publicly available on the Shire's website, with publication of meeting minutes.

Acknowledgement of Traditional Custodians: -

As per the Shire of Perenjori Policy (N° 1021) we wish to acknowledge the traditional owners of the land upon which the Shire of Perenjori is situated and to demonstrate respect for the original custodians.

I respectfully acknowledge the past and present traditional owners of the land on which we are meeting, the Badimia people. It is a privilege to be standing on Badimia country.

2. Opening Prayer/Acknowledgement of Pioneers:

The Shire President read the opening prayer.

Acknowledgement of Pioneers;

I acknowledge the pioneers who settled this country, developed the land and turned it into the productive country we know today.

3. Disclaimer Reading:

As printed.

4. Record of Attendance/Apologies/Leave of Absence:

4.1 ATTENDANCE:

Elected Members:	Cr Jude Sutherland (Shire President) Cr Daniel Bradford (Deputy Shire President) Cr Andrew Fraser Cr Brian Campbell Cr Dakota Curtin Cr Leslie Hepworth Cr Roger Dring
Staff:	Clinton Strugnell (Chief Executive Officer) Marty Noordhof (Manager Infrastructure Services) Bobbie Van Rensburg (Executive Assistant)
Distinguished Visitors:	Nil
Members of The Public:	Nil
Leave of Absence:	Nil
Apologies:	Nola Comerford (Manager Corporate and Community Services) Ally Bryant (Finance Manager)

5. Public Question Time:

5.1 RESPONSE TO QUESTIONS TAKEN ON NOTICE:

Insert Response/Nil

5.2 QUESTIONS WITHOUT NOTICE:

Insert Question/Nil

6. Applications for Leave of Absence:

6.1 APPLICATION/S FOR LEAVE OF ABSENCE:

Nil

7. Confirmation of Minutes of Previous Meetings:

7.1 ORDINARY COUNCIL MEETING HELD ON 25 JUNE 2026

COUNCIL DECISION

Council Resolution Number: 230726.1

Moved: Cr Bradford

Seconded: Cr Hepworth

That the Minutes of the Ordinary Meeting of Council held on 25 June 2026, be confirmed as true and correct subject to no corrections.

Motion put and carried 7/0

For: Cr Sutherland, Cr Bradford, Cr Campbell, Cr Curtin, Cr Fraser, Cr Hepworth, Cr Dring

Against: Nil

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8. Announcements by Presiding Member Without Discussion:

Nil

9. Petitions/Deputations/Presentations:

Nil

10. Announcements of Matters for Which Meeting May Be Closed:

Nil

11. Declaration of Interest:

Nil

“Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.”

12. Finance:

12.1 MONTHLY FINANCIAL REPORT – JUNE 2026

Applicant:	Shire of Perenjori
File:	ADM 0082
Date:	23 July 2026
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Ally Bryant – Finance Manager
Responsible Officer:	Clinton Strugnell - Chief Executive Officer
Attachments:	12.1.1 Monthly Statement of Financial Activity for June 2026

Summary

This item recommends that Council receives the Financial Activity Statements for the periods ending 30 June 2026.

Background

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare a Monthly Statement of Financial Activity.

Recent changes to the Regulations require a focus on reporting and variance analysis by nature and type rather than by program. The Shire's reports have historically been prepared by both nature and type and program with the variance analysis done by program. All reports for 2025-26 to date have been prepared by both nature and type and program, but with the variance analysis being done by nature and type in compliance with the revised Regulations.

Statutory Environment

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare a Monthly Statement of Financial Activity.

Policy Implications

Nil

Consultation

Nil

Financial Implications

Shown in the attached data.

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

Strategic Objectives

4.6. The organisation, assets and finances of the Shire are managed responsibly

Officer Comment

The audited opening surplus for the 2025-26 financial year was \$3,010,531. As previously advised, this surplus is notionally deceiving as the State Government transferred 50% of its 2025-26 financial assistance grants (totalling \$1.570m) to the Shire in June 2025.

Operating revenue YTD is \$10,784,568 over budget by \$3,323,370

Operating expenditure YTD is \$11,313,677 under budget by \$1,106,278

Key variances between the YTD budget and actuals are explained in the attached report on pages 2-3.

It is to be noted that the June financials are not yet completed as depreciation, allocations and accruals have not yet been finalised for the end of financial year. June financials remain open until the finalisation of the year end audit.

COUNCIL DECISION

Council Resolution Number: 230726.2

Moved: Cr Dring

Seconded: Cr Bradford

That the Monthly Financial Report to 30 June 2026 as attached be received.

Motion put and carried 7/0

For: Cr Sutherland, Cr Bradford, Cr Campbell, Cr Curtin, Cr Fraser, Cr Hepworth, Cr Dring

Against: Nil

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12.2 SCHEDULE OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 JUNE 2026

Applicant:	Shire of Perenjori
File:	ADM 0082
Report Date:	23 July 2026
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Gypsie Douglas – Finance Officer
Responsible Officer:	Ally Bryant – Finance Manager
Attachments:	12.2 (a) - Accounts for Payment June 2026 12.2 (b) - Corporate Credit Card Breakdown and Statement

Summary

Council is presented the list of payments made from the Municipal, Trust and Reserve Accounts under delegation since the last Ordinary Council Meeting.

Background

Council delegates authority to the Chief Executive Officer annually:

- To make payments from Trust, Reserve and Municipal Fund;
- To purchase goods and services to a value of not more than \$250,000;

Legal Compliance

Local Government Act 1995

S6.5. Accounts and records

Local Government (Financial Management) Regulations 1996

R11. Payments, procedures for making etc.

R12. Payments from municipal fund or trust fund, restrictions on making

- (1) A payment may only be made from the municipal fund or the trust fund —
 - (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
 - (b) otherwise, if the payment is authorised in advance by a resolution of the council.
 - (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.
- S13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.
- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
 - (a) the payee's name; and
 - (b) the amount of the payment; and
 - (c) the date of the payment; and
 - (d) sufficient information to identify the transaction.
 - (2) A list of accounts for approval to be paid is to be prepared each month showing —
 - (a) for each account which requires council authorisation in that month —
 - (i) the payee's name; and
 - (ii) the amount of the payment; and
 - (iii) sufficient information to identify the transaction; and
 - (b) the date of the meeting of the council to which the list is to be presented.
 - (3) A list prepared under sub-regulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Policy Implications

Nil

Council Policy Compliance

Payments are checked to ensure compliance with Council's Purchasing Policy Number 4007 – Procurement Policy.

Financial Implications

All payments are made in accordance with the adopted annual budget.

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

Consultation

Clinton Strugnell – Chief Executive Officer

Ally Bryant – Finance Manager

Officer Comment

Accounts paid for the month ending 30th June 2026

Municipal Account	
EFT 20131 – 20263	\$1,846,504.86
Direct Debits DD15855 – DD15891	\$123,541.26
Corporate MasterCard	\$7,194.20
Bank Fees	\$1,110.24
Total	\$1,978,350.56

Totalling **\$1,978,350.56** from *Municipal* for the month ending **30th June 2026**.

COUNCIL DECISION

Council Resolution Number: 230726.3

Moved: Cr Fraser

Seconded: Cr Curtin

That the cheques and electronic payments as per the attached schedules of accounts for payment totaling \$1,978,350.56 (One million, nine hundred and seventy-eight thousand, three hundred and fifty dollars and fifty-six cents) be accepted.

Motion put and carried 7/0

For: Cr Sutherland, Cr Bradford, Cr Campbell, Cr Curtin, Cr Fraser, Cr Hepworth, Cr Dring

Against: Nil

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12.3 ADOPTION OF 2026/2027 STATUTORY BUDGET

Applicant:	Shire of Perenjori
File:	ADM 0339
Date:	23 July 2026
Disclosure of Interest:	Nil
Voting Requirements:	Absolute Majority
Author:	Ally Bryant – Finance Manager
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	12.3 Draft 2026/2027 Annual Budget including Fees and Charges

Summary

The 2026/2027 Draft Annual Budget for the year ending June 2027 is prepared with intention to deliver on strategies adopted by Council.

This document is submitted to Council for formal consideration and adoption.

Background

A final draft of the 2026/27 Annual Budget has been prepared for consideration based on the principles contained within the Community Strategic Plan and Corporate Business Plan.

Further information previously provided to Council and considered for the budget include:

Fees & Charges Schedule

Plant Replacement Program

Roads Program

Capital Expenditure

Councillor Payments

Major projects that have been included in the capital works program include:

Project	Amount \$	Strategic Plan Outcomes Addressed
<i>Strategy: An inclusive community and a great place to live for all ages and stages of life</i>		
Perenjori Bowls Club Green replacement	280,000	1.1
Swimming Pool Building and plant works	123,930	1.1
<i>Strategy: Eco-friendly, attractive and well-maintained towns, surrounded by outstanding natural beauty, landscapes, flora and fauna to be protected and enjoyed.</i>		
Implement road program in accordance with Council's adopted Plans and budget process	3,509,903	2.6
Perenjori Refuse Site. Swipe card system	70,000	2.2
Installation history interpretation - Bowgada	15,000	2.8
<i>Strategy: A diverse economy, with flourishing businesses offering a suite of trades, services and retail offerings</i>		
Museum, Tourist Centre Roof/ceiling	120,000	3.1
Housing renovations	38,000	3.2
<i>Strategy: A strong and diverse Council working closely with the proactive and involved community</i>		
Installation of EPR Finance software	70,000	4.6
Renewal of Shire Plant and Equipment	1,027,500	4.6

Statutory Environment

The Annual Budget has been prepared in accordance with the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*. It also complies with relevant Australian Accounting Standards.

Pursuant to Section 6.2 of the *Local Government Act 1995*, the Budget for the Municipal Fund must be prepared and adopted by an absolute majority of Council by 31 August each year.

Section 5.63 (1)(b) The *Local Government Act 1995* specifically excludes the need for Elected Members to "Declare a Financial Interest" in imposing a rate, charge or fee. The Section reads as follows: "5.63(1) Sections 5.65, 5.70 and 5.71 do not apply to a relevant person who has any of the following interests in a matter – (b) an interest arising from the imposition of any rate, charge or fee by the local government". Additionally, the declaration provisions of the Act do not apply to Council business reimbursements or to Members sitting fees. Any other interest, be it Financial, Proximity or Impartiality must be declared.

Divisions 5 and 6 *Local Government Act 1995* refer to the setting of budgets and raising of rates and charges. The *Local Government (Financial Management) Regulations 1996* details the form and content of the budget. The 2026/27 Draft Annual Budget as presented is considered to meet statutory requirements.

Regulation 34(5) *Local Government (Financial Management) Regulations 1996* requires each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS (Australian Accounting Standards), to be used in statements of financial activity for reporting material variances.

Policy Implications

The following Council Policy applies:

Policy 4003 – Managing Council Budgets

Consultation

Elected Members

Clinton Strugnell, Chief Executive Officer

Marty Noordhof, Manager Infrastructure Services

Nola Comerford, Manager Corporate & Community Services

Finance team, Shire of Perenjori

Financial Implications

The Annual Budget determines how funds will be allocated for the forthcoming financial year.

A summary of key financial data is:

- Opening surplus of \$3.782 million
- Operating revenue of \$6.656 million
- Operating expenditure of \$12.468 million
- Non-operating grants of \$2.620 million
- Capital Expenditure program of \$5.842 million
- Net transfers from Reserves of \$86,545 thousand after transferring in \$0.065 million for interest received

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

Officer Comment

The budget includes rate revenue increase of 3% for the 2026/27 financial year. It should be noted that whilst the total rates raised will increase by 3% individual property results may vary as a result of changes to valuations. The Nett yield will also vary dependent upon the take-up of the discount offered by Council for early payment of rates.

There has been a change to the adopted draft Fees and Charges with the addition of fees for the purchase of sand, gravel and aggregate.

The budget includes the closure of two reserve accounts. The Water Reserve where all funds including any interest earned will be transferred to the Community Infrastructure Reserve and the Mt Gibson Reserve all funds remaining at the end of 26/27 year will be transferred to the Community Infrastructure Reserve.

The letter of approval from the Minister for Local Government for the approval of the Differential Rates 2026/27 has been received on 15 July 2026

The *Local Government Act 1995* requires that the Annual Budget is prepared and adopted no later than 31 August each financial year.

COUNCIL DECISION

Council Resolution Number: 230726.4

Moved: Cr Curtin

Seconded: Cr Hepworth

That Council resolves to:

1. Pursuant to the provisions of Section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, Council adopts the attached Municipal Fund Budget for the Shire of Perenjori for the 2026/27 financial year, which includes the following:

- Statement of Comprehensive Income by Nature and Type
- Statement of Cash Flows
- Statement of Financial Activity
- Notes to and Forming Part of the Budget
- Transfers to and from Reserves Account

2. Adopt the following differential general and minimum rates in accordance with Sections 6.32, 6.33 and 6.35 of the Act:

Rates Category	Minimum Rate	Rate in the \$	Proposed Yield
UV Rural	455	0.9274	\$ 2,515,627
UV Mining	455	28.1318	\$ 901,230
GRV Townsites	455	8.1726	\$ 133,940
GRV Mining	455	11.4891	\$ 326,171
UV Exploration	455	17.0731	\$ 77,035
TOTAL YIELD			\$ 3,954,003

3. Pursuant to Section 6.45 of the *Local Government Act 1995* and Regulation 64(2) of the *Local Government (Financial Management) Regulations 1996*, adopt the following due dates for the payment in full by instalments:

Option 1 – Pay in Full and Obtain Discount

Due Date Friday 2 October 2026

Option 2 – Pay in Full

Due Date Friday 2 October 2026

Option 3 – Pay in Four Instalments

1st Instalment Due Friday 2 October 2026
2nd Instalment Due Wednesday 2 December 2026
3rd Instalment Due Tuesday 2 February 2027
4th Instalment Due Friday 2 April 2027

4. Pursuant to Section 6.51(1) of the *Local Government Act 1995*, adopt an interest rate of 7% for rates (and service charges) and costs of proceedings to recover such charges that remain unpaid after becoming due and payable.
5. Pursuant to section 6.46 of the *Local Government Act 1995*, Council offers a discount of 5% where the minimum levy does not apply. Ratepayers must pay their rates in full, including arrears, waste and service charges, on or before 2 October 2026 to be eligible for this discount.
6. Pursuant to section 6.16 of the *Local Government Act 1995*, Council adopts the Fees & Charges Schedule 26/27.

7. Pursuant to section 5.99 of the *Local Government Act 1995* and regulation 34 of the Local Government (Administration) Regulations 1996, Council endorses the individual annual fees for Elected Members adopted 28 May 2026.
8. In accordance with Regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, the level to be used in statements of financial activity in 2026-27 for reporting material variances shall be 10% or \$10,000, whichever is the greater.

Motion put and carried by Absolute Majority 7/0

For: Cr Sutherland, Cr Bradford, Cr Campbell, Cr Curtin, Cr Fraser, Cr Hepworth, Cr Dring

Against: Nil

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13. Community Development and Services:

13.1 WILDFLOWER COUNTRY INCORPORATED

Applicant:	Shire of Perenjori
File:	ADM0198
Date:	23 July 2026
Disclosure of Interest:	Nil
Voting Requirements:	Simple majority
Author:	Clinton Strugnell – Chief Executive Officer
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	13.1.1 Wildflower Country – AGM Minutes 13.1.2 Wildflower Country – Draft Workplan 13.1.3 Wildflower Country – Constitution

Summary

The purpose of this item is for Council to endorse arrangements for Wildflower Country Incorporated to recommence operating.

Background

Wildflower Country is an incorporated body comprising membership of nine local governments, being Carnamah, Coorow, Dalwallinu, Mingenew, Moora, Morawa, Perenjori, Three Springs and Greater Geraldton. The objectives of the Association are ;

1. To collectively promote and develop tourism in the local government areas of Carnamah, Coorow, Dalwallinu, Mingenew, Moora, Morawa, Perenjori, Three Springs and Greater Geraldton.
2. To promote and develop Wildflower Country's iconic tourism experiences.
3. To make Wildflower Country a preferred tourism experience destination in Western Australia.
4. To develop and implement strategies to increase tourism for the overall benefit of Wildflower Country.

Wildflower Country has been inactive since around late 2021. An Annual General Meeting was held on July 3rd 2026 to determine if the incorporation should be wound up or if enough members wished to recommence the Associations operations. Indications from the AGM are that the City of Geraldton and the Shire of Moora intend to withdraw from the Association whilst the Shires of Carnamah, Coorow, Dalwallinu, Mingenew, Morawa, Three Springs and Perenjori have indicated a willingness to continue subject to their respective Councils endorsement and the structure of the Association being more reflective of the North Midlands.

Statutory Environment

Wildflower Country is an incorporated body with a constitution.

Policy Implications

Nil

Consultation

Shire President - Jude Sutherland

Wildflower Country member local governments

Financial Implications

At the Annual General Meeting of July 3rd, 2026, it was agreed that there would be no member fees for the first 12 months of Wildflower Country's operations. The Association currently holds approximately \$70,000 which is considered adequate to fund operations for the first year.

Strategic Community Plan

3.1. Opportunities are maximised to promote economic growth and local development

3.2. Visitors are welcomed and well-catered for

Officer Comment

Based on the discussions at the Wildflower Country Annual General Meeting it is likely that the original North Midlands local governments that formed the Association will remain as members and endeavour to focus the Association on its core objectives.

Consultants 150 Square have produced a Draft Workplan for the Association that establishes priorities for the first 12 months of operations. These priorities are consistent with the Associations objectives and support the Shire of Perenjori's desire to re-invigorate marketing and promotion of the Shire and region. The Association holds sufficient funds to implement the Draft Workplan and as such it is likely new member funds will not be required until 2027/2028.

COUNCIL DECISION

Council Resolution Number: 230726.5

Moved: Cr Dring

Seconded: Cr Curtin

That Council

- 1. endorse the Shire of Perenjori to continue as a member of Wildflower Country Incorporated**
- 2. appoints the following voting delegates to Wildflower Country Incorporated**
 - . Chief Executive Officer, Clinton Strugnell – voting delegate**
 - . Shire President, Jude Sutherland – proxy**
 - . Manager Corporate and Community Services, Nola Comerford – proxy**

Motion put and carried 7/0

For: Cr Sutherland, Cr Bradford, Cr Campbell, Cr Curtin, Cr Fraser, Cr Hepworth, Cr Dring

Against: Nil

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13.2 PUBLIC HEALTH PLAN

Applicant:	Shire of Perenjori
File:	ADM000
Date:	23 July 2026
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Nola Comerford – Manager Corporate and Community Services
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	13.2 Draft Shire of Perenjori Public Health Plan 2026-2031

Summary

This report provides Council with a draft Public Health Plan for endorsement in accordance with statutory requirements in Section 45 of the Public Health Act 2016 (WA).

Background

In accordance with section 45 of the Public Health Act 2016 (WA), local government entities must publish a local public health plan in line with the State Public Health Plan 2025-2030 and legislative requirements.

The Local Public Health Plan must be reviewed annually and replaced every five years. Whilst there is no legislative requirement to report on implementation of the Plan, local governments are encouraged to share progress updates with the community through public notification.

The Plan outlines local public health priorities, population health profiles, and target outcomes to support community health and wellbeing over the next five years.

Statutory Environment

Public Health Act 2016 (WA)

Policy Implications

Nil

Consultation

Clinton Strugnell – Chief Executive Officer

Online Community Survey

Financial Implications

Nil

Strategic Community Plan

Goal 1: An inclusive community and a great place to live for all ages and stages of life.

1.7. Gaps in medical, allied health services, and other community services are filled where possible to meet the needs of the local population.

Goal 2: Eco-friendly, attractive and well-maintained towns, surrounded by outstanding natural beauty, landscapes, flora and fauna to be protected and enjoyed.

2.1. Public health, safety and amenity standards are upheld.

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.1. The community is well-informed and engaged.

Officer Comment

The Shire of Perenjori Public Health Plan outlines the actions the Shire will take to improve the health and wellbeing of the community. The plan includes data collected by the Department of Health regarding Shire of Perenjori-specific health status profiles.

The Public Health Act 2016 (WA) does not require a draft Local Public Health Plan to be publicly advertised prior to adoption. Community consultation has been undertaken during development of the Plan, and the adopted Plan will be made publicly available in accordance with the Act.

The draft Public Health Plan, as attached to this report, is now complete and ready for Council's consideration and adoption.

COUNCIL DECISION

Council Resolution Number: 230726.6

Moved: Cr Hepworth

Seconded: Cr Fraser

That Council adopts the Shire of Perenjori Draft Public Health Plan 2026 – 2031, as attached.

Motion put and carried 7/0

For: Cr Sutherland, Cr Bradford, Cr Campbell, Cr Curtin, Cr Fraser, Cr Hepworth, Cr Dring

Against: Nil

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14. Infrastructure Services:

Nil

15. Governance:

15.1 TERRA MINING PTY LTD – ROAD USER AGREEMENT

Applicant:	Shire Of Perenjori
File:	ADM0198
Date:	23 July 2026
Disclosure of Interest:	Nil
Voting Requirements:	Simple majority
Author:	Clinton Strugnell – Chief Executive Officer
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	15.1 Draft Terra Mining Pty Ltd – Road User Agreement

Summary

The purpose of this item is to seek Council support for the extension of the Terra Mining Road User Agreement for a period of 12 months.

Background

In December 2023 the Shire of Perenjori entered into a 12-month Road User Agreement with Terra Mining to allow the carting of bulk magnetite iron ore from the Extension Hill mine site to the Perenjori townsite. The agreement provided for Terra Mining to use Wanarra East Road, Wanarra Road and Perenjori – Rothsay Road whilst meeting the associated maintenance costs of those roads.

At the time of entering into the initial agreement Terra Mining advised of their intent to secure access to the Perenjori rail siding and transport product via train from Perenjori to the Geraldton port. To date Terra Mining have not been able to secure access to the rail siding and have been transporting magnetite via truck to the Geraldton port under a Community Goods Vehicle License (CVGL) issued by the Minister for Transport.

The Road User Agreement has been subject to four extensions since its inception. The Agreement was allowed to expire on June 30th, 2026, as Terra Mining had ceased haulage to Geraldton Port due to their storage shed being unavailable. In addition, Council considered a request in April 2026 to refund the bank guarantee required under clause 5.1 of the Agreement. In relation to that request Council resolved as follows ;

COUNCIL DECISION

Council Resolution Number: 230426.17

Moved: Cr Bradford

Seconded: Cr Campbell

That Council:

- 1. Agree to the lifting of the bank guarantee requirements under the Terra Mining Pty Ltd Road User Agreement for the duration of the suspension of ore haulage.**
- 2. Advise Terra Mining Pty Ltd the bank guarantee must be reinstated prior to ore haulage occurring.**
- 3. Advise Terra Mining Pty Ltd that all costs associated with the lifting and reinstatement of the bank guarantee must be met by Terra Mining Pty Ltd.**

Motion put and carried: 6/0

For: Cr Sutherland, Cr Bradford, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell

Against: Nil

Statutory Environment

Main Roads Act 1930

Local Government Act 1995 – s3.57

Policy Implications

Nil

Consultation

Damian Lesque – Terra Mining Pty Ltd

Financial Implications

The current road agreement places the costs associated with maintaining the road to an acceptable standard with Terra Mining while they are operating and utilising the affected roads.

The current agreement also includes the provision for a community infrastructure fund contribution per tonne of product from the mining operations.

Strategic Community Plan

Goal 2: Eco-friendly, attractive and well-maintained towns, surrounded by outstanding natural beauty, landscapes, flora and fauna to be protected and enjoyed.

2.6. Roads, footpaths and drainage are appropriately managed according to their need and use.

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.3. The Shire advocates and partners effectively on behalf of the community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

Officer Comment

Terra Mining have advised that their shed at the Geraldton Port is likely to be available for use from August 2026. Terra expects to be able to recommence haulage to the port at this time and have requested that the Road User Agreement be reinstated.

In order to have the Road User Agreement reinstated Terra will need to provide the bank guarantee as stipulated in clause 5.1 of the Agreement.

PROCEDURAL MOTION

Council Resolution Number: 230726.7

Moved: Cr Campbell

Seconded: Cr Hepworth

That Council suspend Standing Orders, Clause 9.5 Limitation on number of speeches, at 3.19pm to allow for open discussion of Item 15.1

Motion put and carried: 7/0

For: Cr Sutherland, Cr Bradford, Cr Campbell, Cr Curtin, Cr Fraser, Cr Hepworth, Cr Dring

Against: Nil

PROCEDURAL MOTION

Council Resolution Number: 230726.8

Moved: Cr Campbell

Seconded: Cr Hepworth

That Council resume Standing Orders, Clause 9.5 Limitation on number of speeches, at 3.27pm.

Motion put and carried: 7/0

For: Cr Sutherland, Cr Bradford, Cr Campbell, Cr Curtin, Cr Fraser, Cr Hepworth, Cr Dring

Against: Nil

COUNCIL DECISION

Council Resolution Number: 230726.9

Moved: Cr Curtin

Seconded: Cr Hepworth

That Council

- 1. approve the Terra Mining Pty Ltd – Road User, Contribution and Upgrade Agreement for the period August 1st, 2026, to July 31st, 2027**
- 2. require Terra Mining Pty Ltd to meet the requirements of clause 5.1 Bank Guarantee, prior to the commencement of hauling.**

Motion put and carried 7/0

For: Cr Sutherland, Cr Bradford, Cr Campbell, Cr Curtin, Cr Fraser, Cr Hepworth, Cr Dring

Against: Nil

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15.2 STATUS REPORT OF COUNCIL DECISIONS – JUNE 2026

Applicant:	Shire of Perenjori
File:	Nil
Date:	23 July 2026
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Bobbie Van Rensburg – Executive Assistant
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	15.2.1 (a) 2025 Status Report 15.2.2 (b) 2026 Status Report

Summary

For Council to note the Status Report of Council Decisions for the month of June 2026.

Background

The Status Report functions as an internal administrative tool used by Executive Staff to monitor the implementation and progress of Council's resolutions following each meeting.

To strengthen transparency and communication between Council, staff, and the community, the Status Report has been reinstated as a standing agenda item. Presenting the report formally to Council aligns with good governance principles and allows elected members to monitor the status of all outstanding actions.

Statutory Environment

Nil

Policy Implications

Nil

Consultation

Clinton Strugnell – Chief Executive Officer
Nola Comerford – Manager Corporate Community Services
Ally Bryant – Finance Officer
Maarten Noordhof – Manager Infrastructure Services

Financial Implications

Nil

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community

Strategic Objectives

4.1. The community is well-informed and engaged

4.2. The Shire listens to and works closely with the community and its decision-making is transparent and accountable

Officer Comment

The attached Status Report includes all outstanding Council resolutions for 2025/26 to date. Moving forward, completed items will remain on the report for one additional month before being removed.

PROCEDURAL MOTION

Council Resolution Number: 230726.10

Moved: Cr Campbell Seconded: Cr Fraser

That Council suspend Standing Orders, Clause 9.5 Limitation on number of speeches, at 3.28pm to allow for open discussion of Item 15.2

Motion put and carried: 7/0

For: Cr Sutherland, Cr Bradford, Cr Campbell, Cr Curtin, Cr Fraser, Cr Hepworth, Cr Dring

Against: Nil

PROCEDURAL MOTION

Council Resolution Number: 230726.11

Moved: Cr Campbell Seconded: Cr Hepworth

That Council resume Standing Orders, Clause 9.5 Limitation on number of speeches, at 3.29pm.

Motion put and carried: 7/0

For: Cr Sutherland, Cr Bradford, Cr Campbell, Cr Curtin, Cr Fraser, Cr Hepworth, Cr Dring

Against: Nil

COUNCIL DECISION

Council Resolution Number: 230726.12

Moved: Cr Dring Seconded: Cr Bradford

That Council note the Status Report of Council Decisions for the month of June 2026.

Motion put and carried 7/0

For: Cr Sutherland, Cr Bradford, Cr Campbell, Cr Curtin, Cr Fraser, Cr Hepworth, Cr Dring

Against: Ni

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15.3 QUARTERLY REPORT – COUNCIL PLAN

Applicant:	Shire of Perenjori
File:	ADM 0618
Date:	23 July 2026
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Nola Comerford – Manager Corporate and Community Services
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	15.3 Quarterly Report – Council Plan

Summary

For Council to consider endorsement of the 2022-2032 Strategic Community Plan/Corporate Business Plan (Council Plan) quarterly report.

Background

Council adopted the Strategic Community Plan and Corporate Business Plan (Council Plan) at the August 2022 Ordinary Council Meeting.

Section 5.56(1) of the *Local Government Act 1995* requires all local governments to have a plan for the future of the district, and under the Local Government (Administration) Regulations 1996, all local governments are required to have adopted two key documents – a Strategic Community Plan and a Corporate Business Plan. Together these documents drive the development of the local government's budget.

The Integrated Planning and Reporting Framework and Operational Guidelines (2016) issued the Department of Local Government, Sport and Cultural Industries (DLGSC), which guide the Strategic Community Plan and Corporate Business Plan process, require that regular monitoring and reporting of these plans are undertaken. Quarterly updates form part of this key reporting process.

Statutory Environment

Local Government Act 1995 s5.56:

5.56 Planning for the future

(1) A local government is to plan for the future of the district.

(2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

Local Government (Administration) Regulations 1996

(3) A local government is to review the current strategic community plan for its district at least once every 4 years.

Policy Implications

Nil

Consultation

Clinton Strugnell – Chief Executive Officer

Marty Noordhof – Manager Infrastructure Services

Ally Bryant – Finance Manager

Financial Implications

The cost of projects and actions contained within the Quarterly Report are as per the Annual Budget 2025/26.

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

Officer Comment

The Quarterly Report is designed to provide information on the progress and milestones of key goals in the Council Plan 2022-2032.

As per legislation requiring that local governments conduct a major review of the Council Plan every four years, Council have endorsed acceptance of a proposal from 150Square to undertake the review in the 2026/27 financial year, and budget allocation will be made accordingly.

COUNCIL DECISION

Council Resolution Number: 230726.13

Moved: Cr Fraser

Seconded: Cr Hepworth

That Council receives the achievements against the actions in the Quarterly Council Plan for the period ending 30 June 2026.

Motion put and carried 7/0

For: Cr Sutherland, Cr Bradford, Cr Campbell, Cr Curtin, Cr Fraser, Cr Hepworth, Cr Dring

Against: Ni

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15.4 ANNUAL APPOINTMENT OF BUSH FIRE OFFICERS & FIREBREAK NOTICE 2026-27

Applicant:	Shire of Perenjori
File:	ADM 0070
Date:	23 July 2026
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Nola Comerford – Manager Corporate and Community Services
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	15.4 – Shire of Perenjori Fire Break Notice 2026-27

Summary

The purpose of this report is for Council to appoint the Shire of Perenjori Bush Fire Control Officers and endorse the Shire of Perenjori Fire Break Notice for 2026-27.

Background

The Shire of Perenjori appoints Bush Fire Control Officers on an annual basis to ensure adequate and accountable human resources are available throughout the year.

The 2026-27 Fire Break Notice will be issued to all landholders within the Shire of Perenjori advising of the fire break requirements including burning periods, and contact details of Fire Control Officers.

This item recommends that the following individuals be endorsed:

POSITION	NAME
Chief Bush Fire Control Officer	Jason King
Deputy Chief Bush Fire Control Officer	Phil Page
Fire Control Officers & Permit Issuing Officers	Phil Page Jason King Brian Campbell Clinton Strugnell (CEO) Maarten Noordhof (MIS) Rick Ryan (CESM)

Statutory Environment

Section 38 (1) of the *Bush Fires Act 1954* states as follows

A local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of this Act, and of those officers shall subject to section 38A(2) appoint 2 as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.

(c) An approved local government may appoint to the office of fire weather officer such number of senior bush fire control officers as it thinks necessary.

(h) A fire weather officer of an approved local government, or a deputy of that fire weather officer while acting in the place of that officer, may authorise a person who has received a permit under section 18(6)(a), to burn the bush in the district of the local government notwithstanding that for any day, or any period of a day, specified in the notice the fire danger forecast issued by the Bureau of Meteorology in Perth, in respect to the locality where the bush proposed to be burnt is situated, is "extreme" or "very high", and upon the authority being given the person, if he has

otherwise complied with the conditions prescribed for the purposes of section 18, may burn the bush. (i) This subsection does not authorise the burning of bush during the prohibited burning times or within the defined area during a bush fire emergency period.

Local government may require occupier of land to plough or clear fire-break

- (1) Subject to subsection (2) a local government at any time, and from time to time, may, and if so required by the Minister shall, as a measure for preventing the outbreak of a bush fire, or for preventing the spread or extension of a bush fire which may occur, give notice in writing to an owner or occupier of land situate within the district of the local government or shall give notice to all owners or occupiers of land in its district by publishing a notice in the *Government Gazette* and in a newspaper circulating in the area requiring him or them as the case may be within a time specified in the notice to do or to commence to do at a time so specified all or any of the following things —
 - (a) to plough, cultivate, scarify, burn or otherwise clear upon the land fire-breaks in such manner, at such places, of such dimensions, and to such number, and whether in parallel or otherwise, as the local government may and is hereby empowered to determine and as are specified in the notice, and thereafter to maintain the fire-breaks clear of inflammable matter;
 - (b) to act as and when specified in the notice with respect to anything which is upon the land, and which in the opinion of the local government or its duly authorised officer, is or is likely to be conducive to the outbreak of a bush fire or the spread or extension of a bush fire,

and the notice may require the owner or occupier to do so —
 - (c) as a separate operation, or in co-ordination with any other person, carrying out a similar operation on adjoining or neighbouring land; and
 - (d) in any event, to the satisfaction of either the local government or its duly authorised officer, according to which of them is specified in the notice.

Policy Implications

Policy 3017 – Prohibited and Restricted Burning Times

Delegation 4001 – Firebreak Order, Variation To

Delegation 4002 – Burning of Roadsides

Consultation

Clinton Strugnell – Chief Executive Officer

Rick Ryan – Community Emergency Services Officer

Jason King – Chief Bush Fire Control Officer

Financial Implications

Nil

Strategic Community Plan

Goal 1: An inclusive community and a great place to live for all ages and stages of life

1.9. Emergency management and associated community liaison and education activities are undertaken to protect the community and minimise harm from disasters

Officer Comment

Perenjori does not have a fire weather officer as this is a Government Gazetted position. The purpose of a Fire Weather Officer is to validate fire permits if the weather/FDI is lower than what has been predicted by BOM. The CBFCO, CESM or the CEO has the role of instigating a Harvest & Vehicle Movement Ban; the CBFCO & CESM will monitor the weather and review with the other FCOs. If there is a need to impose a Heavy Vehicle Movement Ban, the Shire will be advised to send out an SMS notice to the community.

COUNCIL DECISION

Council Resolution Number: 230726.14

Moved: Cr Fraser

Seconded: Cr Campbell

That Council:

1. Pursuant to Section 38 of the *Bush Fires Act 1954* appoint the following persons as Bush Fire Control Officers for the 2026-27 season:
 - Chief Bush Fire Control Officer: Jason King
 - Deputy Chief Bush Fire Control Officer: Phil Page
 - Fire Control Officers & Permit Issuing Officers:
 - Phil Page
 - Jason King
 - Brian Campbell
 - Clinton Strugnell (CEO)
 - Maarten Noordhof (MIS)
 - Rick Ryan (CESM)
2. Endorse the Shire of Perenjori Section 33 Fire Break Notice 2026-27 as attached.

Motion put and carried 7/0

For: Cr Sutherland, Cr Bradford, Cr Campbell, Cr Curtin, Cr Fraser, Cr Hepworth, Cr Dring

Against: Nil

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15.5 FREEDOM OF INFORMATION STATEMENT 2026/27

Applicant:	The Shire of Perenjori
File:	ADM 0228
Date:	23 July 2026
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Nola Comerford – Manager Corporate and Community Services
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	15.5 Freedom of Information Statement 2026/27

Summary

This item seeks Council's endorsement of the proposed Freedom of Information Statement for the 2026/27 financial year as required under the *Freedom of Information Act 1992*.

Background

Under Section 96(1) of the *Freedom of Information Act 1992*, the Shire of Perenjori is required to annually update and publish a current Freedom of Information (FOI) Statement.

The Information Statement is required to contain:

- The Agency's Mission Statement
- Details of legislation administered
- Details of the agency structure
- Details of decision-making functions
- Opportunities for public participation in the formulation of policy and performance of agency functions
- Documents held by the agency
- The operation of FOI in the agency

A copy of the FOI Statement must be published on the Shire's website and made available in hard copy at the Shire administration building. A copy must also be forwarded to the Office of the Information Commissioner as soon as practicable.

Statutory Environment

Freedom of Information Act 1992, Section 96 (1)

Policy Implications

Policy 1018 – Freedom of Information

Consultation

Clinton Strugnell – Chief Executive Officer

Financial Implications

Nil

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community

4.2. The Shire listens to and works closely with the community and its decision-making is transparent and accountable

Officer Comment

The 2026/27 Freedom of Information Statement has been prepared in accordance with the *Freedom of Information Act 1992* and reflects current organisational and legislative details.

During the 2025/26 reporting period, the Shire of Perenjori did not receive any Freedom of Information applications.

COUNCIL DECISION

Council Resolution Number: 230726.15

Moved: Cr Bradford

Seconded: Cr Curtin

That Council:

- 1. Accepts and endorses the Freedom of Information Statement 2026/27; and**
- 2. Authorises the Chief Executive Officer to submit the FOI statement to the Office of the Information Commissioner.**

Motion put and carried 7/0

For: Cr Sutherland, Cr Bradford, Cr Campbell, Cr Curtin, Cr Fraser, Cr Hepworth, Cr Dring

Against: Nil

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16. Confidential Reports:

Nil

17. Ordering the Common Seal:

Nil

18. Reports of Committees and Members:

Nil

19. Motions of Which Previous Notice Has Been Given:

Nil

20. Notice of Motions:

Nil

21. New Business of an Urgent Nature Admitted by Council:

22. Closure of Meeting:

The Shire President declared the meeting closed at 3.32pm

23. Next Meeting:

The Shire President advised that the next Ordinary Meeting of Council will be held on Thursday, 27 August 2026 in the Shire of Perenjori Council Chambers, 56 Fowler St, Perenjori WA 6620, commencing at 3.00 pm.

I certify that this copy of the Minutes is a true and correct record of the meeting held on 23 July 2026.

Signed: 
Shire President

Date: 27/08/2026