



Shire of
Perenjori
Embrace Opportunity

Shire of Perenjori – Ordinary Council Meeting

MINUTES

Thursday 25 June 2026

Table of Contents

1.	Declaration of Opening/Acknowledgement of Traditional Custodians/Audio Recording:.....	5
2.	Opening Prayer/Acknowledgement of Pioneers:	5
3.	Disclaimer Reading:.....	5
4.	Record of Attendance/Apologies/Leave of Absence:	5
4.1	ATTENDANCE:	5
5.	Public Question Time:	6
5.1	RESPONSE TO QUESTIONS TAKEN ON NOTICE:	6
5.2	QUESTIONS WITHOUT NOTICE:.....	6
6.	Applications for Leave of Absence:.....	6
6.1	APPLICATION/S FOR LEAVE OF ABSENCE:	6
7.	Confirmation of Minutes of Previous Meetings:.....	6
7.1	ORDINARY COUNCIL MEETING HELD ON 28 MAY 2026.....	6
8.	Announcements by Presiding Member Without Discussion:.....	6
9.	Petitions/Deputations/Presentations:.....	6
10.	Announcements of Matters for Which Meeting May Be Closed:	6
11.	Declaration of Interest:.....	6
11.1	INTEREST –CR FRASER (ITEM 16.3)	6
11.2	INTEREST – CLINTON STRUGNELL, CEO (ITEM 16.3)	6
11.2	INTEREST – CR HEPWORTH (ITEM 16.3).....	6
12.	Finance:.....	7
12.1	MONTHLY FINANCIAL REPORT – MAY 2026	7
12.2	SCHEDULE OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 MAY 2026.....	9
13.	Community Development and Services:	11
13.1	CARNAMAH PERENJORI HOCKEY CLUB SHED / SHELTER – ADDITIONAL FUNDING	11
14.	Infrastructure Services:.....	14
14.1	2027 – 2028 PROPOSED RRG SUBMISSIONS.....	14
15.	Governance:	16
15.1	PROPOSED SCHEDULE OF COUNCIL MEETING DATES FOR 2026-27.....	16
15.2	STATUS REPORT OF COUNCIL DECISIONS – MAY 2026	20
15.3	2026 WA LOCAL GOVERNMENT ASSOCIATION (WALGA) CONVENTION	21
15.4	FRAUD AND CORRUPTION POLICY.....	24
15.5	LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC) MINUTES –19 MAY 2026.....	26
16.	Confidential Reports:	28
16.1	COUNCIL DECISION TO GO BEHIND CLOSED DOORS.....	28
16.2	CONFIDENTIAL ITEM – RFT05-2025.26 DISPOSAL OF 47 RUSSELL STREET – PERENJORI	28
16.3	CONFIDENTIAL ITEM RFT06-2025.26 PERENJORI BOWLING GREEN	29
16.4	CONFIDENTIAL ITEM TERRA MINING – REQUEST TO BULK HAUL ON KARARA ROAD	29
16.5	COUNCIL DECISION TO RETURN FROM BEHIND CLOSED DOORS.....	30
17.	Ordering the Common Seal:	30
18.	Reports of Committees and Members:	30
19.	Motions of Which Previous Notice Has Been Given:.....	30
20.	Notice of Motions:	30
21.	New Business of an Urgent Nature Admitted by Council:.....	30
22.	Closure of Meeting:	30
23.	Next Meeting:.....	30

Shire of Perenjori

Minutes for the Shire of Perenjori Ordinary Meeting of Council held on Thursday, 25 June 2026 in the Shire of Perenjori Council Chambers, Perenjori WA 6620, commenced at 3.01 pm.

1. Declaration of Opening/Acknowledgement of Traditional Custodians/Audio Recording:

The Shire President declared the meeting open and welcomed those in attendance at 3pm.

In accordance with r.14I of the *Local Government (Administration) Regulations 1996*, the meeting was recorded and made publicly available on the Shire's website, with publication of meeting minutes.

Acknowledgement of Traditional Custodians: -

As per the Shire of Perenjori Policy (N° 1021) we wish to acknowledge the traditional owners of the land upon which the Shire of Perenjori is situated and to demonstrate respect for the original custodians.

I respectfully acknowledge the past and present traditional owners of the land on which we are meeting, the Badimia people. It is a privilege to be standing on Badimia country.

2. Opening Prayer/Acknowledgement of Pioneers:

The Shire President read the opening prayer.

Acknowledgement of Pioneers;

I acknowledge the pioneers who settled this country, developed the land and turned it into the productive country we know today.

3. Disclaimer Reading:

As printed.

4. Record of Attendance/Apologies/Leave of Absence:

4.1 ATTENDANCE:

Elected Members:

Cr Jude Sutherland (Shire President)
Cr Daniel Bradford (Deputy Shire President)
Cr Andrew Fraser
Cr Brian Campbell
Cr Dakota Curtin
Cr Leslie Hepworth
Cr Roger Dring

Staff:

Clinton Strugnell (Chief Executive Officer)
Nola Comerford (Manager Corporate and Community Services)
Marty Noordhof (Manager Infrastructure Services)
Bobbie Van Rensburg (Executive Assistant)

Distinguished Visitors:

Nil

Members of The Public:

Nil

Leave of Absence:

Nil

Apologies:

Nil

12. Finance:

12.1 MONTHLY FINANCIAL REPORT – MAY 2026

Applicant:	Shire of Perenjori
File:	ADM 0082
Date:	25 June 2026
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Ally Bryant – Finance Manager
Responsible Officer:	Clinton Strugnell - Chief Executive Officer
Attachments:	12.1.1 Monthly Statement of Financial Activity for May 2026

Summary

This item recommends that Council receives the Financial Activity Statements for the periods ending 31 May 2026.

Background

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare a Monthly Statement of Financial Activity.

Recent changes to the Regulations require a focus on reporting and variance analysis by nature and type rather than by program. The Shire's reports have historically been prepared by both nature and type and program with the variance analysis done by program. All reports for 2025-26 to date have been prepared by both nature and type and program, but with the variance analysis being done by nature and type in compliance with the revised Regulations.

Statutory Environment

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare a Monthly Statement of Financial Activity.

Policy Implications

Nil

Consultation

Nil

Financial Implications

Shown in the attached data.

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

Strategic Objectives

4.6. The organisation, assets and finances of the Shire are managed responsibly.

Officer Comment

The audited opening surplus for the 2024-25 financial year is \$3,010,531. As previously advised, this surplus is notionally deceiving as the State Government transferred 50% of its 2025-26 financial assistance grants (totalling \$1.570m) to the Shire in June 2025.

Operating revenue YTD is \$7,626,310 over budget by \$321,525

Operating expenditure YTD is \$10,557,411 under budget by \$977,031

Key variances between the YTD budget and actuals are explained in the attached report on pages 2-3.

12.2 SCHEDULE OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 MAY 2026

Applicant:	Shire of Perenjori
File:	ADM 0082
Report Date:	05/06/2026
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Gypsie Douglas – Finance Officer
Responsible Officer:	Ally Bryant – Finance Manager
Attachments:	12.2 (a) - Accounts for Payment May 2026 12.2 (b) - Corporate Credit Card Breakdown and Statement

Summary

Council is presented the list of payments made from the Municipal, Trust and Reserve Accounts under delegation since the last Ordinary Council Meeting.

Background

Council delegates authority to the Chief Executive Officer annually:

- To make payments from Trust, Reserve and Municipal Fund;
- To purchase goods and services to a value of not more than \$250,000;

Legal Compliance

Local Government Act 1995

S6.5. Accounts and records

Local Government (Financial Management) Regulations 1996

- R11. Payments, procedures for making etc.
- R12. Payments from municipal fund or trust fund, restrictions on making
- (1) A payment may only be made from the municipal fund or the trust fund —
- (a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or
- (b) otherwise, if the payment is authorised in advance by a resolution of the council.
- (2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.
- S13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.
- (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
- (a) the payee's name; and
- (b) the amount of the payment; and
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.
- (2) A list of accounts for approval to be paid is to be prepared each month showing —
- (a) for each account which requires council authorisation in that month —
- (i) the payee's name; and
- (ii) the amount of the payment; and
- (iii) sufficient information to identify the transaction; and
- (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub-regulation (1) or (2) is to be —
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and

13. Community Development and Services:

13.1 CARNAMAH PERENJORI HOCKEY CLUB SHED / SHELTER – ADDITIONAL FUNDING

Applicant:	Shire of Perenjori
File:	ADM0051
Date:	25 June 2026
Disclosure of Interest:	Nil
Voting Requirements:	Simple majority
Author:	Clinton Strugnell – Chief Executive Officer
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	

Summary

The purpose of this item is for Council to consider funding additional expenses relating to the Carnamah Perenjori Hockey Club Shed / Shelter project.

Background

At its 26th March 2026 meeting, Council considered a request from the Carnamah Perenjori Hockey Club to provide funding towards a project to construct a shed / shelter facility adjacent to the Perenjori hockey oval. Council resolved the following in relation to the request.

Council Resolution Number: 260326.6

Moved: Cr Fraser

Seconded: Cr Hepworth

1. That Council approve financial support of \$6,000 cash and \$2,200 In-kind contribution to the Carnamah Perenjori Hockey Club to assist with the construction of a player's shelter at the Perenjori Hockey Oval.
2. That the approved funds be allocated from the Donation Account (1040120.307).
3. Authorise the Chief Executive Officer to liaise with the Carnamah Perenjori Hockey Club to finalise a funding agreement, establish a project timeline, and determine any reporting requirements associated with the financial support.

Motion put and carried 6/0 by absolute majority

For: Cr Sutherland, Cr Bradford, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell

Against: Nil

Subsequent to Council's resolution it was established that the proposed location for the shed/shelter could not be used as it restricted access to the emergency entry to the swimming pool. An assessment of the site and shed / shelter design has demonstrated that based on the proposed design of the facility it would not be possible to locate it adjacent to the hockey field in a central location that allows it to be a functional shelter / viewing area. Staff have consulted with the Hockey Club to find a suitable solution and have agreed that the splitting of the building as per the attached diagram would provide the best outcome.

The additional cost to split the building and remove three trees to locate the building is estimated at \$10,878

COUNCIL DECISION

Council Resolution Number: 250626.04

Moved: Cr Fraser

Seconded: Cr Hepworth

That Council

1. Agree to provide additional funding of \$10,878 towards the Carnamah Perenjori Hockey Club shed/shelter project
2. Instruct the Chief Executive Officer to allocate the funding in the Shires 2026/2027 Budget

Motion put and carried 7/0

For: Cr Sutherland, Cr Bradford, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell

Against: Nil

[Next Item](#)

PROCEDURAL MOTION

Council Resolution Number: 250626.5

Moved: Cr Hepworth

Seconded: Cr Curtin

That Council suspend Standing Orders, Clause 9.5 Limitation on number of speeches, at 3.07pm to allow for open discussion of Item 15.1.

Motion put and carried: 7/0

For: Cr Sutherland, Cr Bradford, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell

Against: Nil

PROCEDURAL MOTION

Council Resolution Number: 250626.6

Moved: Cr Hepworth

Seconded: Cr Bradford

That Council resume Standing Orders, Clause 9.5 Limitation on number of speeches, at 3.10pm.

Motion put and carried: 7/0

For: Cr Sutherland, Cr Bradford, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell

Against: Nil

COUNCIL DECISION

Council Resolution Number: 250626.7

Moved: Cr Bradford

Seconded: Cr Dring

That Council:

1. Endorses the proposed Regional Road Group works program for the 2027–28 financial year:

- Boundary Road (SLK 3.80–9.30) – \$540,000
- Bunjil Carnamah Road (SLK 3.96–9.46) – \$540,000
- Perenjori Rothsay Road (SLK 2.05–2.59) – \$540,000
- Perenjori–Three Springs Road (SLK 3.00–6.15) – \$305,000
- Wanarra Road (SLK 0.00–2.68) – \$260,000
- Warriedar Coppermine Road (SLK 5.00–6.50) – \$200,000

2. Authorises the staff to make administrative amendments as required.

Motion put and carried 7/0:

For: Cr Sutherland, Cr Bradford, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell

Against: Nil

[Next Item](#)

The proposed schedule of Council meetings is below:

ORDINARY COUNCIL MEETINGS 2026-27		
DATE	TIME	LOCATION
Thursday, 23 July 2026	3.00 pm	Perenjori Council Chambers
Thursday, 27 August 2026	3.00 pm	Perenjori Council Chambers
Thursday, 24 September 2026	3.00 pm	Perenjori Council Chambers
Thursday, 22 October 2026	3.00 pm	Perenjori Council Chambers
Thursday, 26 November 2026	3.00 pm	Perenjori Council Chambers
Thursday, 17 December 2026	3.00 pm	Perenjori Council Chambers
January 2026	NO MEETING	NO MEETING
Thursday, 25 February 2027	3.00 pm	Perenjori Council Chambers
Thursday, 25 March 2027	3.00 pm	Latham Community Centre
Thursday, 22 April 2027	3.00 pm	Perenjori Council Chambers
Thursday, 27 May 2027	3.00 pm	Perenjori Council Chambers
Thursday, 24 June 2026	3.00 pm	Perenjori Council Chambers

Statutory Environment

Local Government (Administration) Regulations – Reg 12 sets out the need for local public notice of the date time and venue of Ordinary Council Meetings.

Local Government Act 1995, Part 5, Administration, s 5.3 Ordinary and Special Council Meetings,

1. A Council is to hold ordinary meetings and may hold special meetings.
2. Ordinary meetings are to be held not more than 3 months apart.
3. If council fails to meet as required by subsection (2) the CEO is to notify the Minister of that failure.

Policy Implications

Ensures compliance with the *Local Government Act 1995*.

Consultation

Clinton Strugnell – Chief Executive Officer

Financial Implications

Nil

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.1. The community is well-informed and engaged.

Officer Comment

Where possible, Council meetings have been scheduled on the last Thursday of each month to allow staff sufficient time to prepare financial and Council reports. However, in July, October, and April—months with five Thursdays, meetings have been scheduled for the fourth Thursday instead. Additionally, to accommodate Christmas, the December meeting has also been set for the fourth Thursday.

Traditionally, Council meets at the Latham Community Centre in March, this has been scheduled to be held on Thursday, 26 March 2026.

COUNCIL DECISION

Council Resolution Number: 250626.10

Moved: Cr Bradford

Seconded: Cr Curtin

That Council:

1. In accordance with Section 5.25(1)(a) of the Local Government Act 1995 and Regulation 12 of the Local Government (Administration) Regulations, approves the proposed schedule for the 2026–27 Ordinary Council Meetings;

ORDINARY COUNCIL MEETINGS 2026-27

DATE	TIME	LOCATION
Thursday, 23 July 2026	3.00 pm	Perenjori Council Chambers
Thursday, 27 August 2026	3.00 pm	Perenjori Council Chambers
Thursday, 24 September 2026	3.00 pm	Perenjori Council Chambers
Thursday, 22 October 2026	3.00 pm	Perenjori Council Chambers
Thursday, 26 November 2026	3.00 pm	Perenjori Council Chambers
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January 2026	NO MEETING	
Thursday, 25 February 2027	3.00 pm	Perenjori Council Chambers
Wednesday, 24 March 2027	3.00 pm	Latham Community Centre
Thursday, 22 April 2027	3.00 pm	Perenjori Council Chambers
Thursday, 27 May 2027	3.00 pm	Perenjori Council Chambers
Thursday, 24 June 2026	3.00 pm	Perenjori Council Chambers

2. Move the meeting for March 2027 in Latham to Wednesday 24 March 2027 due to Friday 26 March 2027 being Good Friday and a Public Holiday.
And
3. Directs the Chief Executive Officer to publicly advertise the approved meeting dates and venues for the Ordinary Council Meetings for the 2026-27 financial year.

Motion put and carried 7/0:

For: Cr Sutherland, Cr Bradford, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell

Against: Nil

[Next Item](#)

15.3 2026 WA LOCAL GOVERNMENT ASSOCIATION (WALGA) CONVENTION

Applicant:	Shire of Perenjori
File:	ADM 0631
Date:	25 June 2026
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Bobbie Van Rensburg - Executive Support Officer
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	Nil

Summary

This item seeks Councils consideration to nominate attendees for the 2026 WA Local Government Association (WALGA) Convention to be held at the Perth Convention and Exhibition Centre from Wednesday 16 September to Thursday 18 September 2026.

Background

In previous years, Council have resolved to include an annual budget allowance for convention registration and associated costs for Councillors and the Chief Executive Officer (as per Employment Agreement). Informal discussions at previous meetings have determined a desire for Councillors to attend the 2026 WALGA Convention for the purposes of gaining further knowledge and experience in local government matters.

The theme for the 2026 Convention is 'Tomorrow's World' and will take place at the Perth Convention and Exhibition Centre, 21 Mounts Bay Rd, Perth, WA 6000. It will bring together Elected Members, Suppliers, Council Officers and key stakeholders as part of a unique program of professional development, networking and business opportunities.

The LGC26 program is the ultimate combination of incredible keynote speakers, engaging collaborative sessions, opportunities to discuss topical issues with key stakeholders and plenty of opportunities to network with your Local Government colleagues. Further program details will be released in the coming months.

Wednesday, September 16 2026

Event	Time
Mayors and Presidents Forum	TBC
Welcome Drinks – Pavilion Centre 1	5:00pm – 8:00pm

Thursday, September 17 2026 Program to be confirmed.

WALGA Annual General Meeting	2:30pm
The Kingsman Soiree - The Kingsman Riverside Drive, Perth CBD	6:30pm – 10:30pm

Friday, September 18 2026 Program to be confirmed.

Statutory Environment

Nil

PROCEDURAL MOTION

Council Resolution Number: 250626.12

Moved: Cr Campbell

Seconded: Cr Fraser

That Council suspend Standing Orders, Clause 9.5 Limitation on number of speeches, at 3.13pm to allow for open discussion of Item 15.3.

Motion put and carried: 7/0

For: Cr Sutherland, Cr Bradford, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell

Against: Nil

PROCEDURAL MOTION

Council Resolution Number: 250626.13

Moved: Cr Dring

Seconded: Cr Campbell

That Council resume Standing Orders, Clause 9.5 Limitation on number of speeches, at 3.17pm.

Motion put and carried: 7/0

For: Cr Sutherland, Cr Bradford, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell

Against: Nil

COUNCIL DECISION

Council Resolution Number: 250626.14

Moved: Cr Curtin

Seconded: Cr Campbell

That Council approve the following Elected Members to attend the 2026 WA Local Government Association (WALGA) Convention:

Cr Bradford

Cr Campbell

Cr Curtin

Cr Fraser

Cr Sutherland

Mr C Strugnell CEO

Motion put and carried 7/0

For: Cr Sutherland, Cr Bradford, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell

Against: Nil

[Next Item](#)

COUNCIL DECISION

Council Resolution Number: 250626.15

Moved: Cr Campbell

Seconded: Cr Bradford

That Council adopt Policy 1030 – Fraud and Corruption Policy as attached to this report.

Motion put and carried: 7/0

For: Cr Sutherland, Cr Bradford, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell

Against: Nil

[Next Item](#)

COUNCIL DECISION

Council Resolution Number: 250626.16

Moved: Cr Dring

Seconded: Cr Fraser

That Council receives the minutes of the Local Emergency Management Committee meeting held on 19 May 2026.

Motion put and carried: 7/0

For: Cr Sutherland, Cr Bradford, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell

Against: Nil

[Next Item](#)

COUNCIL DECISION

Council Resolution Number: 250626.20

Moved: Cr Fraser

Seconded: Cr Bradford

That Council accepts the Officer's recommendation as contained in the confidential report.

Motion put and carried: 7/0

For: Cr Sutherland, Cr Bradford, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell

Against: Nil

[Next Item](#)

16.3 **CONFIDENTIAL ITEM** RFT06-2025.26 PERENJORI BOWLING GREEN

Applicant:	Shire of Perenjori
File:	ADM0636
Date:	25 June 2026
Disclosure of Interest:	Clinton Strugnell – Chief Executive Officer Cr Fraser Cr Hepworth
Voting Requirements:	Simple majority
Author:	Clinton Strugnell – Chief Executive Officer
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	Tender Submissions

COUNCIL DECISION

Council Resolution Number: 250626.21

Moved: Cr Campbell

Seconded: Cr Dring

That Council accepts the Officer's recommendation as contained in the confidential report.

Motion put and carried: 7/0

For: Cr Sutherland, Cr Bradford, Cr Fraser, Cr Curtin, Cr Hepworth, Cr Dring, Cr Campbell

Against: Nil

[Next Item](#)

16.4 **CONFIDENTIAL ITEM** TERRA MINING – REQUEST TO BULK HAUL ON KARARA ROAD

Applicant:	Shire of Perenjori
File:	ADM0901
Date:	25 June 2026
Disclosure of Interest:	Nil
Voting Requirements:	Simple majority
Author:	Clinton Strugnell – Chief Executive Officer
Responsible Officer:	Clinton Strugnell – Chief Executive Officer
Attachments:	Nil

I certify that this copy of the Minutes is a true and correct record of the meeting held on 25 June 2026.

Signed: 
Shire President

Date: 23/07/2026