

Shire of Perenjori

MINUTES

Ordinary Council Meeting

Held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on the 21st June 2018, commenced at 3.00 pm.

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18061 PRELIMINARIES**18061.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

President Cr L Butler declared the meeting open at 2.58 pm.

President Cr L Butler welcomed everyone present to the chambers and advised that the proceedings would commence with the Councillor Swearing in Ceremony.

Mr Russell Lindsay White of 5 Livingstone Street, Perenjori WA 6620 read and signed the Declaration by Elected Member Form 7 before CEO Allison Mills.

President Cr L Butler and Council congratulated and welcomed Cr Russell White to his first Council meeting as Councillor for the Shire of Perenjori.

18061.2 OPENING PRAYER

President Cr L Butler led the opening prayer.

18061.3 DISCLAIMER READING**18061.4 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE**

Cr L Butler – President

Cr P Waterhouse – Deputy President

Cr R White

Cr L Smith

Cr R Spencer

Cr K Pohl

Cr G Reid

Ali Mills - CEO

Joelene Dennis – MCDS

Ken Markham – MIS

Bianca Plug – EA (Minute Taker)

Jim Dillon – MWF Via Phone

Leesa White – Community Member

Julie Renehan - Community Member

Paul Spencer – Community Member

Janice Spencer – Community Member

Silvia Pohl – Community Member

Randall Moulden - Community Member

Grace Moulden - Community Member

Janean Moulden - Community Member

Christopher Burrows – Community Member

Apologies;

Cr J Hirsch

Cr J Cunningham

18061.5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

18061.6 PUBLIC QUESTION TIME

P. Spencer - Why is Cannon East Road always being graded but only ever has 2 or 3 vehicles on it?

MIS Answer – I would need to check when this was last graded.

P. Spencer – Starky Road and Cannon Road have been graded with sand being pushed onto the sides. This floods our place when there is a storm and is a haven for rabbits.

MIS Answer – Information has been noted.

18061.7 NOTATIONS OF INTEREST

FINANCIAL INTEREST – LOCAL GOVERNMENT ACT S 5.60A

PROXIMITY INTEREST – LOCAL GOVERNMENT ACT S 5.60B

INTEREST AFFECTING IMPARTIALITY – LOCAL GOVERNMENT - CODE OF CONDUCT.

Cr P Waterhouse – Impartiality Interest Item 18065.2

Cr G Reid – Impartiality Interest Item 18065.2

18061.8 APPLICATIONS FOR LEAVE OF ABSENCE

18061.9 CONFIRMATION OF MINUTES

Minutes from the Ordinary Council Meeting held on the 17th May 2018 are attached.

Officer Recommendation – Item 18061.9.1

That Council accepts the Minutes from the Ordinary Meeting of the 17th May 2018 as a true and correct record of that Meeting.

Council Resolution – Item 18061.9.1**Moved: Cr R Spencer****Seconded: Cr L Smith****That Council accepts the Minutes from the Ordinary Meeting of the 17th May 2018 as a true and correct record of that Meeting.****Carried: 7/0****18061.10 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION****18061.11 PETITIONS / DEPUTATIONS / PRESENTATIONS**

Jim Dillon joined the meeting via phone at 3.18 pm.

Randall Moulden left the meeting at 3.18 pm.

18062 CORPORATE AND DEVELOPMENT SERVICES**18062.1 FINANCIAL STATEMENTS – MAY 2018**

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0081
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	JIM DILLON - MWF
RESPONSIBLE OFFICER	JOELENE DENNIS - MCDS
REPORT DATE:	21ST JUNE 2018
ATTACHMENTS	MONTHLY FINANCIAL REPORT

Executive Summary

This item recommends that Council accepts the Financial Activity Statement for the period ending 31st May 2018.

Background

Each month officers are required to prepare monthly financial reports, covering prescribed information, and present these to the Council.

Details

Presented is the Financial Activity Statement Report for the period ending 31st May 2018.

The following statements are presented to Council:

- Monthly Summary Information - Charts
- Statement of Financial Activity (Program and Nature& Type) - This provides the budget and actual income and expenditure for operating and non- recurrent as well and the closing surplus to date. (FM Reg 34(1))
- Statement of Capital Acquisitions and Capital Funding
- Net Current (Assets) Funding Position (Note 3). This provides the amount of assets over liabilities within the Balance Sheet. (FM Reg 34 (1)(e))
- Notes to the Financial Statements include:

- Note 1.- Significant Accounting Policies
- Note 2. - Explanation of Material Variances
- Note 3. – Net Current Funding Position
- Note 4. – Cash & Investments
- Note 5. – Budget Amendments
- Note 6. – Receivables
- Note 7. – Cash Back Reserves
- Note 8. – Capital Disposals
- Note 9. – Rating Information
- Note 10. – Information on Borrowings
- Note 11. – Grant and Contributions
- Note 12.- Trust Fund
- Note 13.- Details of Capital Acquisition

Legal Compliance

Regulation 34 (Financial activity statement report) of the Local Government (Financial Management) Regulations 1996 states –

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail –
 - (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
 - (b) budget estimates to the end of the month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing –
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) an explanation of each of the material variances referred to in subregulation (1) (d); and (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown –
 - (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation 34 (2), are to be –
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

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Section 6.8 of the Local Government Act 1995 (Expenditure from municipal fund not included in annual budget) states –

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure –
- a. is incurred in a financial year before the adoption of the annual budget by the local government; or
 - b. is authorised in advance by resolution; or
 - c. is authorised in advance by the mayor or president in an emergency.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Area 5: Investing in Councils Leadership

Goal: Strengthen the Shire's position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

Consultation

Liaison with CEO, SFO, & MIS.

Voting Requirements - Simple Majority**Committee Recommendation – Item 18062.1**

That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Financial Activity Statement Report for the period ending 31st May 2018.

Council Resolution – Item 18062.1**Moved: Cr L Smith****Seconded: Cr R Spencer**

That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Financial Activity Statement Report for the period ending 31st May 2018.

Carried: 7/0**18062.2 ACCOUNTS FOR PAYMENT – MAY 2018**

APPLICANT:	SHIRE OF PERENJORI
FILE:	1306P
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	LIZ MARKHAM - AO
RESPONSIBLE OFFICER:	JOELENE DENNIS - MCDS
REPORT DATE:	21ST JUNE 2018

ATTACHMENTS:

ACCOUNTS FOR PAYMENT

Executive Summary

This item recommends that the schedule of accounts for payment for the month ending 31st May 2018 be confirmed.

Background

The Schedule of Accounts is presented pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996.

The report identifies payments made from the Municipal and Trust Fund.

Council has delegated to the Chief Executive Officer the authority to make payments from the Municipal and Trust funds in accordance with the Local Government (Financial Management) Regulations 1996.

Under Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the Municipal fund or the Trust fund, each payment from the Municipal fund or the Trust fund is to be noted on a list compiled for each month showing:

- a) The payee's name;
- b) The amount of the payment
- c) The date of the payment; and
- d) Sufficient information to identify the transaction

That list should then be presented at the next Ordinary Meeting of the Council following the preparation of the list, and recorded in the minutes of the meeting at which it is presented.

Legal Compliance

Section 6.10 (d) of the Local Government Act 1995 refers, i.e.-

6.10. financial management regulations

Regulations may provide for —

(d) the general management of, and the authorisation of payments out of —

(i) the municipal fund; and

(ii) the trust fund,

of a local government.

Regulation 13(1), (3) & (4) of the Local Government (Financial Management) Regulations 1996 refers, i.e. -

13. Lists of Accounts

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment; and
- d) sufficient information to identify the transaction.

(3) A list prepared under subregulation (1) is to be —

(a) presented to the council at the next ordinary meeting of the council after the list is prepared; and

(b) recorded in the minutes of that meeting.

Policy Implications

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

Financial Implications

Ongoing management of Council funds by providing Council with sufficient information to monitor and review payments made.

Strategic Implications

Area 5: Investing in Councils Leadership

Goal: Strengthen the Shire's position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

Consultation

Nil

Comment

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

Voting Requirements – Simple Majority

Committee Recommendation – Item 18062.2	
That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 (as amended), confirms the accounts paid for the month ending 31st May 2018 as attached to and forming part of this report.	
Municipal Account	
EFT	\$376,905.81
Direct Debits	\$74,317.51
Cheques	\$27,786.00
Corporate MasterCard	\$3,750.95
Bank Fees	\$
Total	\$ 482,760.27
Trust Account - Shire	
EFT	\$
Cheques	\$

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Bank Fees	\$
Total	\$

Trust Account – Mt Gibson Public Benefit Funds	
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EFT	\$
Cheques	\$
Bank Fees	\$
Total	\$

Totalling \$482,760.27 from Municipal and Trust Accounts for the month ending 31st May 2018.

Council Resolution – Item 18062.2
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Moved: Cr P Waterhouse

Seconded: Cr L Smith

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 (as amended), confirms the accounts paid for the month ending 31st May 2018 as attached to and forming part of this report.

Carried: 7/0

Municipal Account	
--------------------------	--

EFT	\$376,905.81
Direct Debits	\$74,317.51
Cheques	\$27,786.00
Corporate MasterCard	\$3,750.95
Bank Fees	\$
Total	\$ 482,760.27

Trust Account - Shire	
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EFT	\$
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Cheques	\$
Bank Fees	\$
Total	\$

Trust Account – Mt Gibson Public Benefit Funds	
EFT	\$
Cheques	\$
Bank Fees	\$
Total	\$

Totalling \$482,760.27 from Municipal and Trust Accounts for the month ending 31st May 2018.

3.41 pm – Jim Dillon left the meeting

18062.3 REQUEST FOR THE WRITE OFF RATES DEBT

APPLICANT: SHIRE OF PERENJORI
FILE: ADM
DISCLOSURE OF INTEREST: NIL
AUTHOR: JOELENE DENNIS - MCDS
RESPONSIBLE OFFICER: ALI MILLS - CEO
REPORT DATE: 21ST JUNE 2018
ATTACHMENTS NIL

Executive Summary

This item seeks Council's permission to write off an amount of rates which has been identified as incorrectly treated in our system. It is unlikely that council will be able to recover these amounts.

Background

Council was advised by Landgate, that with effect from 1/2/2017,

- An assessment was subdivided into two new assessments
- the new assessment was then amalgamated with three existing assessments to form a new assessment.

Resulting in four assessments being made history and two new assessments being created, with a net impact to rates and charges of \$148.12

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Due to administrative issues, when the Landgate Schedule was processed, adjustment journals were performed across these six assessments. The result of these journals is that the original assessment and one of the new assessments now have the incorrect balance. In order to follow best practices and accountability of transaction to the auditors, these journals need to be reversed which will result in;

- the original assessment having an outstanding balance of \$3,354.98
- one of the new assessments having an outstanding balance of \$2,246.53

As these charges;

- relate to the 2016/2017 financial year,
- the original assessment is now a history assessment,
- change of ownership has occurred between the history assessment and its child properties
- rate notices showing that these charges were not due for payment have been sent to the ratepayers

It would be unlikely that council will be able to recover these amounts. Therefore, it is requested that a total of \$5,601.51 be written off due to past administrative errors when processing the subdivision and amalgamation of the assessment.

Statutory Environment

The Local Government Act 1995 states that council has the;

- 6.12. Power to defer, grant discounts, waive or write off debts
- (1) Subject to subsection (2) and any other written law, a local government may —
- (a) when adopting the annual budget, grant* a discount or other incentive for the early payment of any amount of money; or
 - (b) waive or grant concessions in relation to any amount of money; or
 - (c) write off any amount of money, which is owed to the local government.
- * Absolute majority required.
- (2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Area 5: Investing in Council’s capacity – Our Leadership

Goal: *Strengthen the Shire’s position as an innovative and proactive Local Government providing excellence in all areas of governance, management and leadership.*

Risk Management

Risk Statement	Level of Risk	Risk Mitigation Strategy
Setting precedence where others can expect the same.	A low consequence and a low risk.	Assessing an application to write off debt utilising

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		Council policy.
Council not agreeing to the write off.	A medium consequence and a medium risk.	Council endorses write off.

Consultation

Rates Officer, MCDS, CEO

Comment

As these charges;

- relate to the 2016/2017 financial year,
- the original assessment is now a history assessment,
- change of ownership has occurred between the history assessment and its child properties,
- rate notices showing that these charges were not due for payment has been sent to the ratepayers

It would be unlikely that council will be able to recover these amounts. Therefore, it is requested that a total of \$5,601.51 be written off due to past administrative errors when processing the subdivision and amalgamation of the assessment.

Voting Requirements – Simple Majority**Officers Recommendation – Item 18062.3**

That Council, pursuant to section 6.12 of the Local Government Act, write off the amount of \$5,601.51 due to past administrative errors when processing the assessment.

Council Resolution – Item 18062.3**Moved: Cr P Waterhouse****Seconded: Cr R Spencer**

That Council, pursuant to section 6.12 of the Local Government Act, write off the amount of \$5,601.51 due to past administrative errors when processing the assessment.

Carried: 7/0

Christopher Burrows and Silvia Pohl left the meeting at 3.53 pm

Bianca Plug left the meeting at 3.55 pm and returned at 3.55 pm

Randall Moulden and Silvia Pohl returned to the meeting at 3.56 pm

Randall Moulden and Janean Moulden left the meeting at 3.57 pm.

Randall Moulden and Janean Moulden returned to the meeting at 3.58 pm.

18062.4 DRAFT FEES AND CHARGES 2018/19 FOR ADOPTION**APPLICANT:****SHIRE OF PERENJORI****FILE:****ADM 0339**

DISCLOSURE OF INTEREST:	NIL
AUTHOR:	JOELENE DENNIS - MCDS
RESPONSIBLE OFFICER:	JOELENE DENNIS - MCDS
REPORT DATE:	21 ST JUNE 2018
ATTACHMENTS	FEES & CHARGES

Executive Summary

Council is asked to consider the draft fees and charges for the 2018/19 financial year.

Background

The fees and charges have been developed by the administration to reflect decisions taken by Council, our strategic priorities and ensuring the efficient and effective management of our assets. The fees and charges also include those fees which are set by statutory and regulatory requirements.

Fees and charges have been reviewed with the following areas requiring changes:

Administration

The addition of a dishonoured cheque fee of \$10. This is equal to the fee charged by our financial institution.

PA System Hire – an increase to the refundable bond of \$25 and the portable screen hire of \$3. The change has been made to better reflect the market.

Other Governance

Sale of Electoral Rolls – Complete has been increased from \$22 to \$40 and Sale of Electoral Rolls – Ward has been increased from \$11 to \$20, this is in line with other Local Governments.

Community amenities

Burial Fees

A review of burial fees was conducted as the fees have not been increased for a number of years. The fees no longer cover the costs associated, to do it is suggested that the fees be increased at small increments until cost recovery is achieved.

BURIAL FEES	Proposed Fees	2017/2018
Burial	\$ 980.00	880
Re-opening of grave	\$ 690.00	660
Niche Wall plaque	\$ 145.00	143
Funeral Directors Licence GST OOS	\$ 25.00	20
Monumental Mason Licence	\$ 30.00	22
Burial Plot Reservation Fee	\$ 30.00	27.5

Swimming Pool

A review was undertaken of the swimming pool fees as these have not been increased for a number of years and are not in line with market rates. This resulted in an average increase of

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4% across all swimming pool fees. A price reduction of 50% for Season tickets after 31 January 2019 has been added.

SWIMMING POOL	Proposed Fees	2017/2018
Family Season Ticket (2 Adults & 2 Children)	\$ 160.00	140
- extra Child	\$ 13.00	12
Adult Season Ticket (Sixteen Years & Over)	\$ 92.00	90
Child/Senior/Concession Season Ticket	\$ 71.00	70
Family Monthly Ticket (2 Adults & 2 Children)	\$ 42.00	40
- extra Child	\$ 6.50	6
Adult Monthly Ticket	\$ 37.00	36
Child/ Senior/Concession Monthly Ticket	\$ 18.50	18
Adult Daily	\$ 4.00	4
Child/ Senior/Concession Daily	\$ 2.00	2
Spectator Daily	\$ 2.00	2
Children 2 years & under	FREE	

Plant Hire Charges

Fees have been added for the new standpipe access cards \$25 and the water per kilolitre charge \$4/kltr.

Health and Building

Itinerant and Mobile vendor – the addition of an Occasional permit (3 day/weekend) \$220 as per Council policy. Also the mobile vendor annual permit fee of \$550 and occasional permit (per day) as per Council policy.

Planning

Planning fees have been reviewed and are as per statutory limits.

Other fees have been adjusted in line with the CPI increase or after review left as per 2017/2018 fees schedule. The fees which are set by statutory and regulations have been changed to the prescribed amounts.

Statutory Environment

Local Government Act 1995 S6.16 sets out the requirement for fees and charges as follows:

6.16. Imposition of fees and charges

- (1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

* *Absolute majority required.*

- (2) A fee or charge may be imposed for the following —
- (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
 - (b) supplying a service or carrying out work at the request of a person;
 - (c) subject to section 5.94, providing information from local government records;

- (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
- (e) supplying goods;
- (f) such other service as may be prescribed.

6.17. Setting level of fees and charges

- (1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —
 - (a) the cost to the local government of providing the service or goods; and
 - (b) the importance of the service or goods to the community; and
 - (c) the price at which the service or goods could be provided by an alternative provider.
- (2) A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.
- (3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —
 - (a) under section 5.96; or
 - (b) under section 6.16(2)(d); or
 - (c) prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.
- (4) Regulations may —
 - (a) prohibit the imposition of a fee or charge in prescribed circumstances; or
 - (b) limit the amount of a fee or charge in prescribed circumstances.

6.18. Effect of other written laws

- (1) If the amount of a fee or charge for a service or for goods is determined under another written law a local government may not —
 - (a) determine an amount that is inconsistent with the amount determined under the other written law; or
 - (b) charge a fee or charge in addition to the amount determined by or under the other written law.
- (2) A local government is not to impose a fee or charge for a service or goods under this Act if the imposition of a fee or charge for the service or goods is prohibited under another written law.

Policy Implications

Nil

Financial Implications:

Specific financial implications are as outlined in the detail section of this report and as itemised in the draft fees and charges 2018/2019 budget attached for adoption for the Future and Strategic planning documents adopted by Council.

Strategic Implications**Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment**

Goal: *A community that develops and lives sustainably in a thriving natural and quality built environment, which meets and maintains current and future community needs.*

Area 2: Industry and Business Development – Our economy

Goal: *Fostering and maximising growth across the economy, seeking and embracing opportunities for diversifying and strengthening our economic base.*

Area 3: People and Place – Our Community

Goal: *Demonstrating a high quality of life for all, offering relevant activities, facilities and services, to enable people to meet their needs to achieve or exceed their potential.*

Area 5: Investing in Council's Capacity – Our Leadership

Goal: *Strengthen the Shire's position as an innovative and proactive Local government providing excellence in all areas of governance, management and leadership.*

Risk Management

Risk Statement	Level of Risk	Risk Mitigation Strategy
Council not adopting the proposed fees and charges and being non-compliant.	High consequence and high risk.	Council adopt fees and charges.
Members of the public being adversely affected by the proposed fees and charges.	Low consequence and low risk.	Council to place the proposed fees and charges on display.

Consultation

CEO, MCDS, MIS, Aquatic Centre Manager, PECC Coordinator, Caravan Park Manager, Head Cleaner, Accounts officer.

Comment

A careful review has been undertaken of the fees and charges. Many of the fees have not been increased for a number of years, whilst this keeps the cost low to the community it does not reflect the cost to council of providing the service.

Voting Requirements – Absolute Majority**Officer Recommendation – Item 18062.4**

Pursuant to section 6.16 of the *Local Government Act 1995*, Council adopts the Fees and Charges for 2018/19 included as Attachment 18062.4 of this agenda.

Council Resolution – Item 18062.4

Moved: Cr G Reid

Seconded: Cr L Smith

Pursuant to section 6.16 of the *Local Government Act 1995*, Council adopts the Fees and Charges for 2018/19 included as Attachment 18062.4 of this agenda.

Carried: 7/0

18063 GRAPHIC DESIGN DEVELOPMENT OFFICER
18063.1 BLUES FOR THE BUSH CONCERT AND OPEN DAY PROGRESS MAY REPORT

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0562
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	CDO – CHRISTINA LAUE
RESPONSIBLE OFFICER:	CEO – ALI MILLS
REPORT DATE:	21ST JUNE 2018
ATTACHMENTS	EXPENDITURE TO DATE

Executive Summary

This item seeks Council's acceptance of the Blues for the Bush Concert and Open Day report for the month of May 2018.

Event Status

During the past month, the Project Team has prepared significant arts-based grants, developed the Open Day program and finalised the Marketing Plan and allocated the marketing budget. The concert line-up has also been all but confirmed. This will be announced shortly... Key event suppliers have been contracted and community engagement activities continue. During June, the Project Team will continue to finalise the Open Day Program, and develop a robust and workable ticketing system. June will also see the Project Team prioritizing engagement with local businesses with meetings and open sessions hosted by Emily Sutherland and Theaker von Ziarno with the aim to encourage businesses to buy into the event. Early June will also see Emily Sutherland and Christina Laue meeting with the new Community Engagement Officer for Bush Heritage who will be tasked with recruiting and managing the volunteers for the event (both lead up to and over the festival weekend). Volunteers form an important part in delivering a successful event and therefore this relationship and initial meeting will be very valuable.

The Steering Committee (Luke Bayley and Ali Mills) have met with the Project Manager and have not raised any red flag issues with the Project Team.

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To date, all key Event Milestones have been met.

Expenditure

Project expenditure to date totals just under \$20,000. The accompanying spreadsheet shows a breakdown of expenses. The expenditure has increased during May and will continue to do so over the coming months as we pay key supplier deposits and start to expend the marketing budget.

No overspend on the budget has been recorded.

Income

As per Steering Committee Correspondence, the fundraising activities to date have resulted in the project being partly funded. A concerted effort by the Steering Committee in the near future is expected to assist in raising revenue considerably. A snapshot of the budget position is:

Budget

Revenue \$110,000

Costs \$402,030

Shortfall (\$292,030)

Confirmed funding of \$110,000 is from the following sources:

Sponsor Revenue

Bush Heritage \$33,000

Shire of Perenjori \$32,000

Mt Gibson \$25,000

TOTAL \$90,000

Grant Income (not including Arts/Community Based Grants)

LotteryWest \$25,000

TOTAL \$25,000

The \$287,030 shortfall is expected to be funded as follows:

Expected/indicated income of \$108,000

Ticket Sales \$97,000

Arts Funding (core budget implication) \$30,000

Sponsorship \$155,030

Other income (merchandise, fees etc) \$10,000

TOTAL \$287,030

2018 Blues for the Bush Monthly Project Report – May Page 3 of 7

Supplementary to the core income raised, the Project Team has successfully secured:

- \$30,000 towards Open Day/Community Engagement Activities from Country Arts WA
 - \$10,000 towards the Badimaya Beats Project from Gunduwa
 - \$1,000 towards the Badimaya Beats Project from the Perenjori Primary School
-

Regional Remote Touring Fund

During May, the Project Team has been working towards lodging a significant grant with the Department of Culture and Arts. This grant was applied for in 2016 and we were successful in acquiring enough funds to supplement the core expenditure budget to bring a world class 'tour' to the event.

In 2018, we are packaging a tour which has been the vision of Theaker von Ziarno which will see high

profile and international performers headline the Blues for the Bush Open Day. These performers include:

- Grace Barbe <http://www.gracebarbe.com/> Seychelles islander Grace Barbé is the real deal, a genuinely exotic world music star for the 21st century, with the talent, looks and voice to match. Grace's soulful music reflects and celebrates the diverse cultural influences of her Indian Ocean heritage Grace Barbe hails from the sunburnt Indian Ocean islands of the Seychelles, where a colourful history of slavery, pirates, coups d'etat and coconuts have produced a unique Kreol rhythm, language and culture. Drawing from the diverse cultural melange of the islands, Grace's trio fuses the tropical rhythms and dances of the slaves with psychedelic rock, afrobeat, reggae and pop. Grace has been enticing audiences to get up and shake their coconuts since the release of her debut album Kreol Daughter in 2009, with appearances all over India, East Africa (Sauti za Busara Festival, Zanzibar) and the Indian Ocean (Sakifo Festival, La Reunion) as well as at Australia's leading music festivals, including Womadelaide, WOMAD New Zealand, Byron Bay Bluesfest and Woodford Folk Festival. Her band has won the award for "Best World Act" seven times in her current home state of Western Australia. Passionately committed to showcasing and developing the Kreol culture with which she is so deeply connected, Grace is touring her new album Welele!
- Eloise Green the Hula Queen <http://www.eloisegreen.com.au/press.html> has performed at over ninety festivals in 20 countries around the world. She has produced and performed in her own productions that have secured seasons at the London National theatre, Melbourne Arts Centre and Brisbane Festival. She has also performed in 'The Funatorium' produced by The Sydney Opera House which still continues to tour. In 2003 Eloise completed a Bachelor of Circus Arts and for 2 years performed as M.C. and acrobat with 'Circus Oz'. Eloise has also been the recipient of state and Federal funding to create and present several productions and undertake professional development opportunities. She has been the Artistic Associate for the South Australian Circus Centre which included co-ordinated and directed numerous state funded outreach programs that utilise circus as a social tool within communities and schools. Eloise began performing and training at the age of six with Adelaide's youth circus, Cirkidz and since then has performed in over fifty different productions in theatres, big tops, train stations, forests, caravan parks, on the beach, the street and islands all over the Globe. 'Eloise has a proven track record as a performer... Her performances are funny, skilled and inclusive, and she has a rare combination raucous comedy and disciplined circus skill. Eli has an infectious and generous energy and enthusiasm, particularly in front of a crowd. She also has an extraordinary ability to play off the energy of a crowd, incorporate improvisation and heckles as well as interact with individuals from the audience.' Mike Finch, Artistic Director, Circus Oz 'Eli Green is a unique performer who has the ability to completely engage with & engage her audience in her performances and this is a rare talent indeed. I have watched Eli's work evolve and to my delight she is always original, comic, quirky and feisty when she performs her take on the world! Eli Green is an outstanding

Australian performer.' Gail Kelly, Director of Australian Circus Arts and Physical Theatre Association

- James Abberley - <https://www.triplejuneartthed.com/artist/james-abberley> Since releasing his debut album (Some Kind Of Relief) in 2011, James has supported the likes of, Xavier Rudd, Ash Grunwald and the Boys from The Living End at the Governor Hindmarsh during their Gurgantua tour, Paul Dempsey (Something for Kate) at Follow The Sun Festival and the Timbers. Other highlights include the release of (Boy) James's latest Record, 2013 Fringe Festival, 2013 Lenswood harvest Festival, 2014 Blenheim music and camping Festival 2014 Follow The Sun Festival & a spot at this year's Table Lands Folk Festival QLD. James's live shows have been described as energetic and relaxing at the same time, with a perfect blend of upbeat folk tunes and entrancing falsetto break downs. Quote Rip it up mag "Alone on stage with only a chair, acoustic guitar and bass drum with a pedal, Abberley's vocal control and song composition is impressive. James is based in Exmouth and joins the GiM team for the entire 2018 tour.
- Abigail Rose - <https://www.abigailmarionrose.com/about> Abigail Rose has trained in multiple circus disciplines in New Zealand, discovering a passion for creativity and physical challenge. She was trained by Deborah Pope on Swinging Trapeze in New Zealand and then continued her training across Canada to New York USA. She has spent the past 10 years performing aerials across the Southern Hemisphere and running workshops in multiple schools and outreach programmes in Western Australia and South Africa. More recently performing at the Glastonbury Performing Arts Festival in the United Kingdom. She specialises in Aerial Rope and Double Trapeze and has been working for Zip Zap Circus in South Africa on multiple outreach projects for kids. Since 2017, Abigail has built a successful circus school in the South Island of New Zealand by creating the Arrowtown Kids Circus. Her acts will capture you through beauty and strength on the Aerial Rope and Trapeze. Taking many different forms they will amaze any audience.
- Zap Circus - <http://www.zapcircus.com/> Western Australia's only Internationally and Nationally award-winning Fire, SPFX and Circus Performance company. They pride themselves on delivering polished, professional and safe shows to make every event unique and memorable. They've performed to great success in over 30 countries around the world. This year alone we will be performing in Europe, The UK, Canada, Asia and on Australia's West and East Coasts.

Program

The Project Team is committed to offering a high quality, dynamic Open Day program with something for everyone. We are excited with the prospect of bringing internationally regarded performers to our festival with the help of funding from the Department of Culture and Arts (DCA). The first draft of the Open Day program has been prepared on the premise that the (DCA) funding we have applied for will be forthcoming. The DCA arts grants have quick turnaround times so an outcome of these grants should be known in the near future.

If unsuccessful, this will allow for plenty of time to rework the program and prioritise our existing Open Day budget.

The budget overview accompanies this report and within the next two weeks this will be populated into a tactile promotional flyer for e- distribution and use on social media.

Sunday afternoon Program in Perenjori

In order to capitalise on the visitors to Perenjori for the Blues for the Bush, the festival program has been extended into the Perenjori townsite on Sunday 23rd Afternoon and Evening (from noon). The festival program at Charles Darwin Reserve finishes at noon on Sunday and as it is a long weekend we are hoping people may continue to enjoy the Blues for the Bush in Perenjori.

Christina Laue is Project Managing this Sunday program with some assistance from Theaker von Ziarno and Emily Sutherland.

This program is being developed with three elements in mind:

1) Explore the Town and Village Green: - family, fun and free

We are encouraging local businesses to open and will engage local people who have 'the gift of the gab' to conduct walking tours of the town – maybe highlighting the people's pathway, heritage and cultural places. We are hoping to have an interactive map produced for self-walking tours that will also include a 'go- and-find' element where families are encouraged to answer questions or find items around the town. This map/activity will be launched at the Blues for the Bush with the hope that it can be used year round by visitors. The Village Green will feature some live music and a high quality arts and craft market where locals are encouraged to sell their produce etc. It will also hopefully feature a performance by the local school children of their Badimaya Beats piece. Shop windows will be 'dressed' using the banners created by the arts and craft group and installations helping beautify buildings and empty windows.

2) Relive the Festival Revelry at the Perenjori Pub

The Perenjori Pub will be the backdrop for some live music. We will aim to have the street closed and the license extended outside with the band set up in front of the pub on Hesford St. The pub will offer good hospitality and food options.

3) 'Circle the Wagons' : Food, Fire, Family Film night

The oval will be available for free camping for RV's etc. A low key set up for people wanting to enjoy good company and spend another night in Perenjori. We will encourage the Sports Club to offer meals and show a movie or two on the inflatable screen. Some fire drums will be monitored to offer some warmth and atmosphere. A good option for those who do not want another lively night. We will look for catering options for Monday morning from the pavilion. A meeting with local businesses and community groups in June will ensure the community is well consulted about this program and to ascertain if they feel this will be well supported. We do not want the community to feel obligated to be involved however if we do not have the support of the local business community then we cannot offer this program on Sunday.

This meeting will also be an opportunity to discuss opportunities for businesses to make the most of the Blues for the Bush weekend and seek feedback on how the community can further benefit from the festival.

Food & Beverages

The quality of food available for purchase at the 2016 event was high. The feedback received from both vendors and attendees was excellent with vendors advising they would like to be involved with the 2018 event.

Our Catering Coordinator, Angela Dring, has begun negotiating with these food vendors:

- Pai Tumaca (Spanish Paella) - Confirmed
- Bono Pizza (Wood fired Pizza) - Confirmed
- Taco Loco (Mexican) - Confirmed

- Rick and Rogers (Lamb Rolls) – Confirmed
- Coorow Netball Club (Gourmet Burgers and Breakfast Burgers) - Confirmed
- Joy Kitchen Raw Food (Juices, Smoothies, Salads etc) – Confirmed
- Wicked Waffles (Sweet Treats) - Confirmed
- Planet Coffee (coffee) x 2 vendors - confirmed
- Mango Ice Cream (new vendor)
- Asian Cuisine (new vendor)

An expression of interest was advertised calling for local groups and businesses to contact Angela regarding opportunities to cater at the event. Only two locals have taken up this opportunity – the Coorow Netball Club and Rick Sutherland and Roger Dring. Angela is still seeking commitment from local groups to offer the Afternoon Tea Catering. The Carnamah-Perenjori Football Club have again advised they would like to run the bar at the event. This year, the Football Club have been asked to contribute \$5,000 fee to operate the bar. This fee will help offset the high cost of security/crowd controllers that are required as stipulated in the liquor license. The Football Club offer an excellent service with their alcohol being purchased locally ensuring more business is generated for Perenjori locals. As with previous years, Angela will work closely with the Shires OHS Officer to ensure all food vendors meet their requirements and comply with the relevant statutory requirements (e.g. Health Act 2008).

Key Milestones

Key milestones achieved for this project to date, as per the attached document, include:

- Project Managers appointed;
- Expenditure budget developed and adopted;
- Project Team structure and roles confirmed;
- First Site Meeting Held
- Meetings with local schools and development of Badimaya Beats project;
- Primary grant applications completed and lodged;
- Open Day theme and structure confirmed;
- Development of a MOU for the management of the bar;
- Marketing & Media Plan developed;
- Program development;
- Concert line up booked;
- Arts grant (secondary) applications completed and lodged

In the coming months, the Project Team will progress with:

- Meeting with local businesses and community groups;
- Meeting with the Site Manager to discuss site requirements;
- Site Plan developed;
- Implementing the Marketing Campaign;
- Tickets on sale;
- Confirming and Booking Key suppliers.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

There will be financial implications for the 2018/2019 budget.

Strategic Implications

Area 1: Infrastructure and Natural Assets - Our Natural and Built Environment

Goal: *A community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.*

Area 2: Industry and Business Development – Our Economy

Goal: *Fostering and maximising growth across the economy, embracing opportunities for diversifying and strengthening our economic base.*

Area 3: People and place – Our Community

Goal: *Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve their potential.*

Area 4: Investing in Community Capacity – Civic Leadership

Goal: *Supporting community’s strong volunteering culture and supporting community leaders to grow and develop.*

Consultation

Bush Heritage Australia, Left of Centre, Gunduwa, Theaker von Ziarno, Karen Marshall, Businesses in Perenjori, David Bowman-Bright

Comment

All aspects of the event are running smoothly, with marketing now being ramped up across the state. The Management team will now meet weekly to monitor any actions that need addressing.

Voting Requirements – Simple Majority

Officers Recommendation – Item 18043.2

That Council receive the Blues for the Bush report for May 2018 as presented.

Council Resolution – Item 18043.2

Moved: Cr L Smith

Seconded: Cr R Spencer

That Council receive the Blues for the Bush report for May 2018 as presented.

Carried: 7/0

18064 INFRASTRUCTURE SERVICES

18064.1 ROAD MAINTENANCE – MAY 2018
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APPLICANT:	SHIRE OF PERENJORI
FILE:	R999
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	KEN MARKHAM- MANAGER INFRASTRUCTURE SERVICES
RESPONSIBLE OFFICER:	KEN MARKHAM- MANAGER INFRASTRUCTURE SERVICES
REPORT DATE:	21ST JUNE 2018
ATTACHMENTS	NIL

Executive Summary

This item seeks Council's acceptance of the road maintenance report for May.

Background

Listed are the roads graded for the months of May.

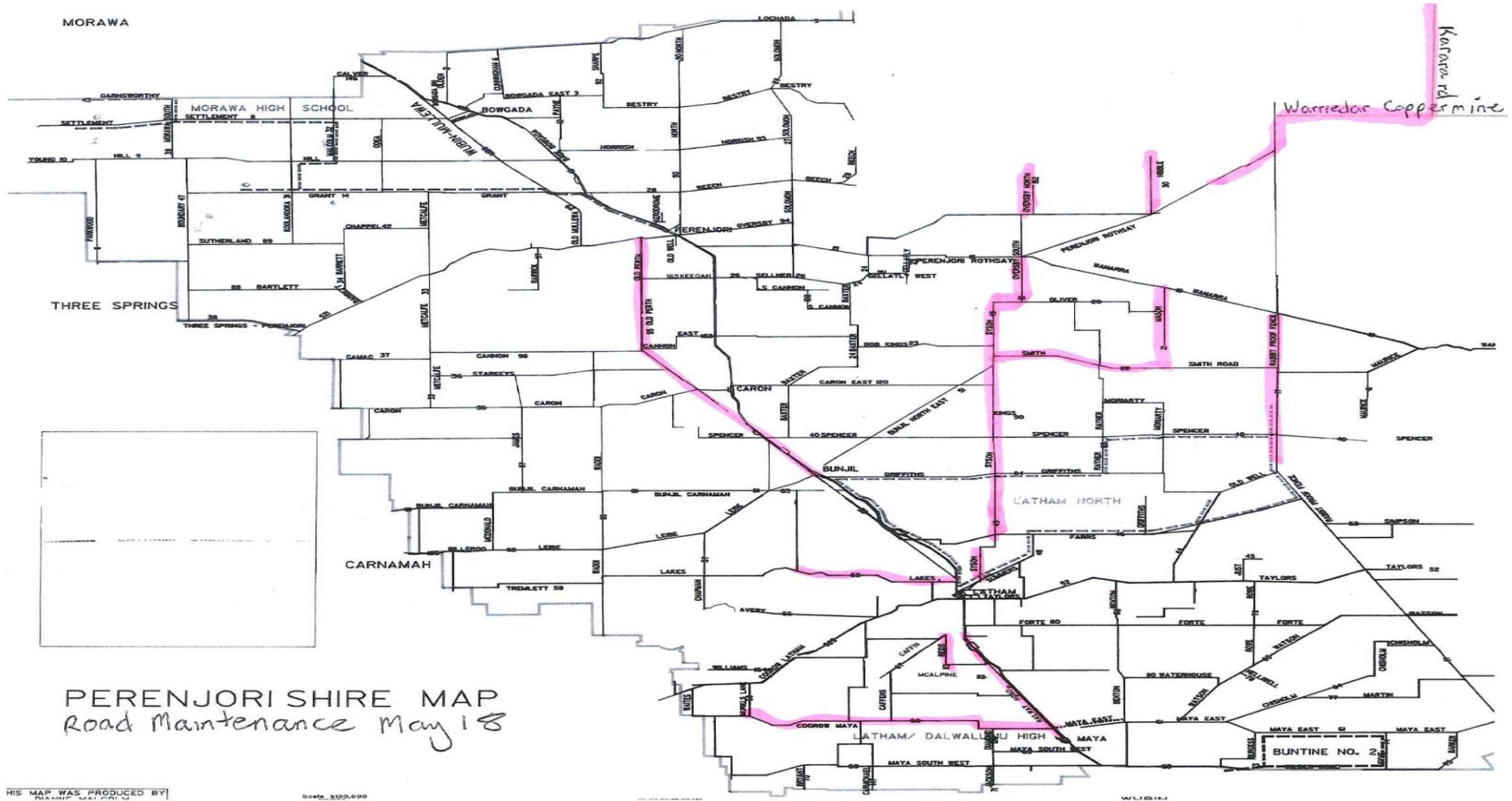
Karara Road	Railway Road
Warriedar Coppermine Road	Syson Road
Hibble Road	Smith Road
Oversby North Road	Mason Road
Old Perth Road	Rabbit Proof Fence Road
Hirsch Road	Perenjori Rothsay Road
Reids Road	
Coorow Maya Road	

Statutory Environment

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications**Financial Implications**

As per road maintenance budget



18065 GOVERNANCE**18065.1 PROPOSED SCHEDULE OF COUNCIL MEETING DATES FOR 2018/19**

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0211
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	BIANCA PLUG - EA
RESPONSIBLE OFFICER:	ALI MILLS - CEO
REPORT DATE:	21ST JUNE 2018
ATTACHMENTS	NIL

Executive Summary

This item seeks Council's endorsement of the proposed meeting dates for the 2018/19 year.

Background

Local Governments are required to advertise their schedule of meetings at least once per year.

The proposed meeting dates and times for the next 12 months are set out below.

The Schedule on Council; meeting days has included Finance Committee Meeting, Council Forum and Ordinary Council Meeting.

Statutory Environment

Local Government (Administration) Regulations – Reg 12 sets out the need for Local Public Notice of the date time and venue of Ordinary Councils meetings.

Local Government Act 1995, Part 5, Administration, s 5.3 Ordinary and special council meetings,

- (1) A council is to hold ordinary meetings and may hold special meetings.
- (2) Ordinary meetings are to be held not more than 3 months apart.
- (3) If council fails to meet as required by subsection (2) the CEO is to notify the Minister of that failure.

Policy Implications

Ensures Compliance with Local Government Act 1995.

Financial Implications

Nil

Strategic Implications

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Risk Management

Nil

Consultation

Councillors

Comment

It is proposed that the Finance and Plant Committee Meetings will be held on as per usual, being the second Wednesday of the month for the Plant and Works and the third Tuesday of the month for the Finance Committee.

The proposed schedule reflects this practice. The gazetted public holidays for 2018/19 are set out below. There is no impact on Council's meeting schedule.

Queen's Birthday	Monday 24 September 2018
Christmas Day	Tuesday 25 December 2018
Boxing Day	Wednesday 26 December 2018
New Year's Day	Tuesday 1 January 2019
Australia Day	Saturday 26 January 2019
Labour Day	Monday 4 March 2019
Good Friday	Friday 19 April 2019
Easter Monday	Monday 22 April 2019
Anzac Day	Thursday 25 April 2019
Western Australia Day	Monday 3 June 2019

Possible variations to the Third Thursday of each month at 1.00 pm are as follows:

- Council does not generally meet in January.

One meeting has been allocated to take place in Latham again in March; this will provide opportunity for the community to attend another meeting and to submit any requests to be considered in the annual budgetary process.

Voting Requirements – Simple Majority

Officers Recommendation – Item 18065.1

That the Council agree to the following schedule of meetings for 2018/2019 to be held in the Shire of Perenjori Council Chambers and the Latham Community Centre and advertise through Local Public Notice.

Finance Committee Meeting Date Tuesday	Finance Committee Meeting Time	Ordinary Council Meeting Date Thursday	Council Forum Time	Ordinary Council Meeting Time
17 th July 2018	5.00 pm	19 th July 2018	1.00 pm	3.00 pm
14 th August 2018	5.00 pm	16 th August 2018	1.00 pm	3.00 pm
18 th September 2018	5.00 pm	20 th September 2018	1.00 pm	3.00 pm
16 th October 2018	5.00 pm	18 th October 2018	1.00 pm	3.00 pm
13 th November 2018	5.00 pm	15 th November 2018	X	7.00 pm
18 th December 2018	5.00 pm	20 th December 2018	1.00 pm	3.00 pm
January 2019	X	NO MEETING	X	X
19 th February 2019	5.00 pm	21 st February 2019	1.00 pm	3.00 pm
19 th March 2019	5.00 pm	21 st March 2019 – Latham	1.00 pm	3.00 pm
16 th April 2019	5.00 pm	18 th April 2019	1.00 pm	3.00 pm
14 th May 2019	5.00 pm	16 th May 2019	X	7.00 pm
18 th June 2019	5.00 pm	20 th June 2019	1.00 pm	3.00 pm

Council Resolution – Item 18065.1

Moved: Cr R Spencer

Seconded: Cr K Pohl

That the Council agree to the following schedule of meetings for 2018/2019 to be held in the Shire of Perenjori Council Chambers and the Latham Community Centre and advertise through Local Public Notice.

Carried: 7/0

Finance Committee Meeting Date Tuesday	Finance Committee Meeting Time	Ordinary Council Meeting Date Thursday	Council Forum Time	Ordinary Council Meeting Time
17 th July 2018	5.00 pm	19 th July 2018	1.00 pm	3.00 pm
14 th August 2018	5.00 pm	16 th August 2018	1.00 pm	3.00 pm
18 th September 2018	5.00 pm	20 th September 2018	1.00 pm	3.00 pm
16 th October 2018	5.00 pm	18 th October 2018	1.00 pm	3.00 pm
13 th November 2018	5.00 pm	15 th November 2018	X	7.00 pm
18 th December 2018	5.00 pm	20 th December 2018	1.00 pm	3.00 pm
January 2019	X	NO MEETING	X	X
19 th February 2019	5.00 pm	21 st February 2019	1.00 pm	3.00 pm
19 th March 2019	5.00 pm	21 st March 2019 – Latham	1.00 pm	3.00 pm
16 th April 2019	5.00 pm	18 th April 2019	1.00 pm	3.00 pm
14 th May 2019	5.00 pm	16 th May 2019	X	7.00 pm
18 th June 2019	5.00 pm	20 th June 2019	1.00 pm	3.00 pm

Cr P Waterhouse and Cr G Reid declared a impartiality interest in item 18065.2 Request to Waive Fees for the Latham Community Centre – Annual VDC Championships due to both being members of the Latham Golf and Bowling Club. Cr P Waterhouse and Cr G Reid remained in the room and participated in the voting of the item.

<p>18065.2 REQUEST TO WAIVE FEES FOR THE LATHAM COMMUNITY CENTRE - ANNUAL VDLGA CHAMPIONSHIPS</p>
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APPLICANT:	LATHAM GOLF AND BOWLING CLUB
FILE:	NIL
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	BIANCA PLUG - EA
RESPONSIBLE OFFICER:	ALI MILLS - CEO
REPORT DATE:	21ST JUNE 2018
ATTACHMENTS	LETTER

Executive Summary

This item recommends that Council endorses the waiving of fees for the Latham Community Centre for the purpose of accommodating visiting golfers for the 2018 Annual Victoria Districts Golf Association (VDLGA) Championships held by the Latham Golf and Bowling Club.

Background

The Latham Golf and Bowls Club has requested the use of the Latham Community Centre from Thursday 2nd til Monday 6th August 2018, for accommodating visiting golfers for the Annual 2018 Victoria Districts Golf Association (VDLGA) Championships on the condition that the centre is left in a clean and tidy manner.

The waiving of fee's will assist in reducing the up-front costs for the club. This event is managed entirely by the Latham Golf and Bowls Club whom is a not for profit, with many community members volunteering their time over the weekend.

This event will provide an opportunity for a social gathering as well as a great opportunity to attract visitors to Latham from across the district.

Statutory Environment

The setting of fees and charges is a Council function and only the Council can approve the reduction or waiving of fees once set in the budget.

Policy Implications

Donations Policy 1011

Financial Implications

If approved the Shire would not receive the \$120.00 day fee and/or the \$180.00 night fee for the hiring of the Latham Community Centre.

Strategic Implications

Area 3: People and place – Our Community

Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve their potential.

MINUTES**21st June 2018**

Risk Management

There are no financial risks if this was to be approved. The loss of income to the Shire is minimal and having the Shire show its support for community events that benefit the local and wider community demonstrates that the Council is sympathetic to the efforts of the local community.

Consultation

Darren Tremlett

Comment

Nil

Voting Requirements – Absolute Majority**Officers Recommendation – Item 18065.2**

That Council endorses the waiving of fees for the Latham Golf and Bowls for the use of the Latham Community Centre from Thursday 2nd til Monday 6th August 2018.

Council Resolution – Item 18065.2

Moved: Cr L Smith

Seconded: Cr R Spencer

That Council endorses the waiving of fees for the Latham Golf and Bowls for the use of the Latham Community Centre from Thursday 2nd til Monday 6th August 2018.

Carried: 7/0

Latham Golf &
Bowling Club
Summers Rd
Latham WA 6616
11th June 2018

CEO Ali Mills
Shire of Perenjori
56 Fowler St
Perenjori WA 6620

Dear Ms Mills,

The Latham Golf & Bowling Club have made a tentative booking of the Latham Community Centre from Thu 2nd to Mon 6th August for the purpose of accommodating visiting golfers from Royal Perth Golf Club during the annual 2018 Victoria Districts Golf Association (VDLGA) Championships. Royal Perth Golf Club has a buddy agreement with all clubs in the VDLGA including Perenjori.

Our club would like to request if the council would consider waving for us, the hire fees of the Latham Community Centre for the above dates. We understand that we would be expected to clean the facility and leave it as we find it.

It is envisaged that players will use the facility from 3rd-5th August. If we can have access either side of these dates for set up/clean-up, we would be most appreciative. This event is managed entirely by our club which is not for profit with many community members also volunteering throughout the weekend.

Yours faithfully

Darren Tremlett
PRESIDENT



18065.3 RATES & DIFFERENTIAL RATES

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0086
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	ALI MILLS - CEO
RESPONSIBLE OFFICER:	ALI MILLS - CEO
REPORT DATE:	21ST JUNE 2018
ATTACHMENTS	REASONS AND OBJECTIVES, MCMAHON OBJECTION LETTER

Executive Summary

This Item seeks Council's consideration of establishing a new mining category for those properties in exploration.

Background

The following recommendation was adopted at the ordinary Council meeting on the 17th May 2018:

Council Resolution – Item 17042.3**Moved: Cr G Reid****Seconded: Cr J Cunningham****That Council:****OPTION 1**

- 1. In accordance with s6.36(1) advertises its intentions to impose differential rates for UV Rural and UV Mining for the 2018/2019 financial year.**
- 2. Makes available for public information the document detailing the reasons for and the objectives of the differential rate.**
- 3. Advertises locally the proposed differential rate for a minimum period of 21 days.**
- 4. Reviews any objections to the proposed differential rates and makes a formal decision on any such objections.**
- 5. Following the consideration of any objections, seeks Ministerial approval under Section 6.33(3) of the Local Government Act to impose a differential rate on the unimproved value of mining tenements that is more than twice the lowest unimproved value rate on rural lands within the shire.**
- 6. Approves the annual rates with a 2% increase above 2018/2019 as follows:**

UV Rural = 1.95 cents in the dollar

UV Mining = 35.57 cents in the dollar

GRV Townsites = 8.11 cents in the dollar

GRV Mining = 8.11 cents in the dollar

Minimum rates

UV Rural = \$342

UV Mining = \$342

GRV Townsites = \$342

GRV Mining = \$342

Carried: 7/0

The Council must advertise (by local public notice) if it intends to impose any differential rates and must allow a clear 21 day comment period for submissions. The period in which advertising may occur is 1st May to 30th June in any year. Advertising commenced on the 18th May 2018 and closed on the 8th June 2018.

Following advertising Council must record any objections and consider the basis of the objections to the differential rates prior to seeking Ministerial approval. One objection has been received which is requesting Council to consider a lower rate for mining companies exploring as opposed to mining. A similar objection was received in 2017/18 with the Minister suggesting Council needs to be considerate of the objection.

The submission from McMahon Mining Tenement Services requested that the Shire consider an additional category of UV rate for "exploration properties". McMahon Mining Tenement Services pointed out that while extractive industries can have a significant impact on local roads, the nature of exploration permits means they have little impact on road maintenance and renewal requirements.

The submission from McMahon Mining Tenement Services requested that the Shire consider a third category for exploration properties, with significantly lower cents in the dollar rate and lower minimum rate, reflective of the significantly lower use of Shire assets and facilities. No suggestion as to a rate in the dollar or minimum was made.

RATE CATEGORY	BASIS	2018/19 RATE (cents in the dollar)	2018/19 MINIMUM	2018/19 Rates	2018/19 Minimum Rates	% Rates Total
Agriculture	UV	1.9552	342	1,836,642	3,420	63%
Mining	UV	35.5711	342	680,923	5,130	24%

The following table provides the modelling with a new rate for exploration at two different rates:

Differential General Rates	Rate in \$ 2016/2017	Actual Income 2016/2017	Rate in \$ 2017/2018	Actual Income 2017/2018	0% Increase		2% Increase		Exploration R\$ = 25.0000		Exploration R\$ = 30.0000	
					Rate in \$	Projected Income	Rate in \$	Projected Income	Rate in \$	Projected Income	Rate in \$	Projected Income
UV Rural	2.0024	\$ 1,717,531	1.9169	\$ 1,796,084	1.9169	\$ 1,802,151	1.9552	\$ 1,838,158	1.9552	\$ 1,838,158	1.9552	\$ 1,838,158
UV Mining	34.3112	\$ 622,292	34.8736	\$ 643,708	34.8736	\$ 667,645	35.5711	\$ 680,998	35.5711	\$ 631,401	35.5711	\$ 631,401
GRV Townsites	7.9114	\$ 88,570	7.9500	\$ 99,538	7.9500	\$ 99,538	8.1090	\$ 101,529	8.1090	\$ 101,529	8.1090	\$ 101,529
GRV Mining	7.9114	\$ 342,091	7.9500	\$ 249,948	7.9500	\$ 249,948	8.1090	\$ 254,947	8.1090	\$ 254,947	8.1090	\$ 254,947
Exploration	NEW								25.0000	\$ 18,568	30.0000	\$ 23,058
Minimum Rates												
UV Rural	319	\$ 3,509	335	\$ 3,350	335	\$ 3,350	342	\$ 3,420	342	\$ 3,420	342	\$ 3,420
UV Mining	319	\$ 9,251	335	\$ 7,035	335	\$ 5,360	342	\$ 5,472	342	\$ 1,368	342	\$ 1,368
GRV Townsites	319	\$ 11,484	335	\$ 15,745	335	\$ 11,725	342	\$ 11,970	342	\$ 11,970	342	\$ 11,970
GRV Mining	319	\$ -	335	\$ 335	335	\$ 335	342	\$ 342	342	\$ 342	342	\$ 342
Exploration	NEW								342	\$ 5,472	342	\$ 4,788
Income Before Discount		\$ 2,794,728		\$ 2,815,743		\$ 2,840,052		\$ 2,896,836		\$ 2,867,174		\$ 2,870,981
Discounts are approximately \$200,000 - \$220,000 per annum												
Estimated Income After Discount		\$ 2,574,728		\$ 2,595,743		\$ 2,620,052		\$ 2,676,836		\$ 2,647,174		\$ 2,650,981
Total Mining						\$ 673,005		\$ 686,470		\$ 656,808		\$ 660,615

The table below shows that the UV mining income would decrease if a rate of 25.0 cents in the dollar increase was adopted and by adding in the new income from a proposed new exploration rate what the final decrease would be:

	2% increase without Exploration rate	2% Increase with Exploration rate	Difference	Income from Exploration rate	Income from minimums	Total income from Exploration rate & Minimums	Difference when adding in new income to decreased amounts
UV Mining	680,998	631,401	-49,597	18568	5472	24,040	-29,661
UV Minimums	5472	1368	-4104				

Statutory Environment

Part 6 — Financial management, Division 2 — Annual budget, Subdivision 2 — Categories of rates and service charges

Policy Implications

Nil

Financial Implications

The method and level of rating adopted by Council will have a significant impact on the draft 2018/19 budget. The recommended rates in the dollar are based on an overall rate increase of 2%. Should Council wish to introduce a lower rate for exploration and still require the same amount of income then an increase in one or more of the other rates and/or minimums will be required.

RATE CATEGORY	BASIS	2017/2018 RATE (cents in the dollar)	2017/2018 MINIMUM	2017/2018 Average Rates (ex minimum)	2016/2017 Average Rates (ex minimum)
Agriculture	UV	1.8037	\$815	\$9,851	\$9,325
Mining	UV	16.6563	\$525	\$6,573	\$5,381
Exploration	UV	14.1128	\$300	\$955	\$1,898

Strategic Implications

Area 2: Industry and Business Development – Our Economy

Goal: Fostering and maximising growth across the economy, embracing opportunities for diversifying and strengthening our economic base.

Risk Management

Risk Statement	Level of Risk	Risk Mitigation Strategy
The preparation for applying differential rates and acquiring Ministerial approval is a time limited process. Council needs to determine its differential rates to enable advertising to commence as soon as possible and to assist with getting rate notices out early. There is a risk that a higher than usual rate increase will be rejected by the Minister for	Low Medium	Depending on the level of rate increase in the differential rate, the Minister may or may not approve a proposed increase. Careful consideration of the increase, ensuring a sound argument for an increase and a sound budget process will contribute to approval.

<p>differential rates.</p> <p>There is a risk that a rejection of an exploration rate may be considered unfavourably by the Minister.</p>	<p>Medium</p>	<p>Consideration by Council for a lower rate with reasons justifying a for or against.</p>
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Consultation

Department Local Government
Rates consultant
MCDS

Comment

The calculation of the various rate increases in this document are based on the property valuations that are current (2018/19) and are calculated on a percentage increase on the current rate in the dollar and the current category of income. The actual income calculated in this document is indicative as the final actual income will change due to updated valuations, ongoing changes in UV valuations, disposal and creation of new mining leases, and from more specific calculations made by the Synergy rates system based on what the rating data will be at the 1st July.

Voting Requirements – Simple Majority**Officer Recommendation – Item 18065.3**

That Council:

1. In accordance with s6.36(1) advertises its intentions to impose differential rates for UV Rural, UV Mining and Exploration for the 2018/2019 financial year.
2. Further to the consideration of any objections, seeks Ministerial approval under Section 6.33(3) of the Local Government Act to impose a differential rate on the unimproved value of mining tenements that is more than twice the lowest unimproved value rate on rural lands within the shire.
3. Approves the annual rates with a 2% increase above 2018/19 and the inclusion of a new rate for exploration properties

4. as follows:

UV Rural = 1.95 cents in the dollar
 UV Mining = 35.57 cents in the dollar
 GRV Townsites = 8.11 cents in the dollar
 GRV Mining = 8.11 cents in the dollar
 Exploration = 25.0 cents in the dollar

Minimum rates

UV Rural = \$342
 UV Mining = \$342

GRV Townsites = \$342
GRV Mining = \$342
Exploration = \$342

Council Resolution – Item 18065.3**Moved: Cr G Reid****Seconded: Cr L Smith****That Council:**

1. In accordance with s6.36(1) advertises its intentions to impose differential rates for UV Rural, UV Mining and Exploration for the 2018/2019 financial year.
2. Further to the consideration of any objections, seeks Ministerial approval under Section 6.33(3) of the Local Government Act to impose a differential rate on the unimproved value of mining tenements that is more than twice the lowest unimproved value rate on rural lands within the shire.
3. Approves the annual rates with a 2% increase above 2018/19 and the inclusion of a new rate for exploration properties
4. as follows:

UV Rural	=	1.95 cents in the dollar
UV Mining	=	35.57 cents in the dollar
GRV Townsites	=	8.11 cents in the dollar
GRV Mining	=	8.11 cents in the dollar
Exploration	=	25.0 cents in the dollar

Minimum rates

UV Rural	=	\$342
UV Mining	=	\$342
GRV Townsites	=	\$342
GRV Mining	=	\$342
Exploration	=	\$342

Carried: 7/0



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25 May 2018

Ali Mills
Chief Executive Officer
Shire of Perenjori
56 Fowler Street
PERENJORI WA 6620

via email to: ceo@perenjori.wa.gov.au

Dear Ali

SUBMISSION – DIFFERENTIAL RATING 2018/19

We act for a number of exploration and prospecting companies in WA and thank you for the opportunity to make a general submission regarding the proposed rates for 2018-19.

We would like to take the opportunity to ask the Shire to consider again a separate UV category with a lower rate in dollar for Exploration/Prospecting Licences (a change that has been made in other Shires).

Mining operations cannot be conducted on Exploration and Prospecting Licences, only on Mining Leases. Mining Leases afford the holder greater rights of production or development and are therefore characterised by greater impact on road infrastructure and resources. They are also reasonably subject to proportionately higher fees such as higher rent, expenditure requirements and royalties and subject to more stringent governance and other regulatory processing and requirements.

In contrast, only exploration activities may be conducted on exploration and prospecting licences. Such activities are normally of low intensity and short duration and are not characterised by the same traffic volumes or weights or demands on Shire infrastructure and resources. Unlike mining companies, Exploration and Prospecting companies do not make profits extracting commercial quantities of resources for sale and are generally equity funded with limited cash flow.

We also note that valuations provided by the Valuer General are used to calculate rates each year, and that valuations are based on the rent rate imposed by the Department of Mines, Industry Regulation and Safety.

In 2018-2019, the Department will increase the rent rate by 1.5% for exploration licences and 6% for prospecting licences and all other mining tenements to fund the Exploration Incentive Scheme (EIS). This rent increase will result in an automatic increase in rates even before any further increase in the rate in the dollar or minimum is applied by the Shire. The EIS is aimed at generating exploration activity and the lower rent rate increase for exploration licences is intended to protect the junior sector in finding the deposits of the future. Further increase in rates on top of the automatic increase, may result in double-dipping and diminish these intended effects.

I would be happy to discuss this matter further on (08) 6467 7997.

Yours sincerely

A handwritten signature in black ink, appearing to be 'S' followed by a flourish.

Shannon McMahon
Principal

18065.4 DRAFT NEW CEO PERFORMANCE REVIEW POLICY - 8002

APPLICANT:	SHIRE OF PERENJORI
FILE:	NIL
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	CEO – ALI MILLS
RESPONSIBLE OFFICER	CEO – ALI MILLS
REPORT DATE:	21ST JUNE 2018
ATTACHMENTS	DRAFT POLICY

Executive Summary

This report seeks Council's approval of a more comprehensive Performance Review policy and process which has been established to ensure a consistent and transparent process is conducted.

Background

Council has the following existing policy:

8002 – PERFORMANCE REVIEW – CHIEF EXECUTIVE OFFICER**Policy Statement:**

The Council or a selected Committee of the Council is responsible for ensuring the Chief Executive Officer performance review is conducted at least once each year. This review will be in accordance with the CEO Contract and key performance criteria as agreed between the Council and the CEO.

The Review will be conducted under the guidance of an external employee relations consultant selected by the Council.

The Council shall discuss their concerns in a civil and frank manner with the Chief Executive Officer with due regard to natural justice and fairness and record all matters raised and responses, in writing.

The performance management process should be seen as a positive process and any perceived or agreed deficiencies in performance should be addressed through the offer of additional training or support to ensure positive outcomes for the Shire.

It is essential that the Review enables the Council and the Chief Executive Officer operate as a team for the benefit of the local government.

(Refer s5.38 of the Local Government Act and 18D of *Local Government (Administration) Regulations 1996*)

Further to Councillor's recently participating in Training provided by WALGA on conducting CEO performance appraisal, it was identified that a review of the policy and process would be required.

Statutory Environment

Refer s5.38 of the Local Government Act and 18D of *Local Government (Administration) Regulations 1996*)

Policy Implications

Existing Policy 8002 –Performance Review – Chief Executive Officer

Financial Implications

The process will require funds to contract an independent external employee relations consultant which will need to be budgeted for annually, estimated to be a maximum of \$2500).

Strategic Implications

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the shires position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

Risk Management

Risk Statement	Level of Risk	Risk Mitigation Strategy
Not accepting the new policy would leave the process open to being ineffective.	High	Council endorses the policy and process which provides details on all aspects of the CEO performance review.

Consultation

President
WALGA – Governance
Camerelli Associates

Comment

The policy and process developed is based on examples from other Councils and used by John Phillips consulting. The policy also includes the process for conducting the review and ensuring key result areas are confirmed between the CEO and the review members.

Voting Requirements – Simple Majority

Officers Recommendation – Item 18058.1.1

That Council adopts the reviewed CEO Performance Review Policy and Process 8002, as presented.

Council Resolution – Item 18058.1.1

Moved: Cr P Waterhouse

Seconded: Cr R Spencer

That Council adopts the reviewed CEO Performance Review Policy and Process 8002, as presented.

Carried: 7/0

Paul Spencer and Janice Spencer left the room at 4.23 pm and did not return to the Meeting.

18066 PROJECT STATUS REPORT

APPLICANT:	SHIRE OF PERENJORI
FILE:	NIL
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	ALI MILLS - CEO
RESPONSIBLE OFFICER	ALI MILLS - CEO
REPORT DATE:	21ST JUNE 2018
ATTACHMENTS	PROJECT STATUS REPORT

Executive Summary

The project status report is provided to Council in order that actionable items are recorded and results reported to council. Although this is information only, the status report is to be accepted by Council and recorded in the minutes to ensure councils are kept informed on the progress of the work undertaken by the Shire of Perenjori.

Background

Nil

Statutory Environment

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Consultation

Staff

Comment

Nil

Officer Recommendation – Item 18056
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Council accepts the Project Status Report as presented for the month of May 2018.

Council Resolution – Item 18056**Moved: Cr R Spencer****Seconded: Cr K Pohl****Council accepts the Project Status Report as presented for the month of May 2018.****Carried: 7/0****18067 STATUS REPORT****APPLICANT: SHIRE OF PERENJORI****FILE: NIL****DISCLOSURE OF INTEREST: NIL****AUTHOR: ALI MILLS - CEO****RESPONSIBLE OFFICER ALI MILLS - CEO****REPORT DATE: 21ST JUNE 2018****ATTACHMENTS STATUS REPORT****Executive Summary**

The status report is provided to Council in order that actionable items are recorded and results reported to council. Although this is information only, the status report is to be accepted by Council and recorded in the minutes to ensure councils are kept informed on the progress of the work undertaken by the Shire of Perenjori.

Background

Nil

Statutory Environment

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Consultation

Staff

Comment

Nil

Officer Recommendation – Item 18057

Council accepts the Status Report as presented for the month of May 2018.

Officer Recommendation – Item 18057

Moved: Cr L Smith

Seconded: Cr K Pohl

Council accepts the Status Report as presented for the month of May 2018.

Carried: 7/0

18068 OTHER BUSINESS**18068.1 MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN****18068.2 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN****18068.3 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION****18068.4 MATTERS BEHIND CLOSED DOORS**

Cr L Butler asked community members to leave the meeting due to going behind closed doors. Janean Moulden, Randall Moulden, Grace Moulden, Jim Pohl, Leesa White and Julie Renehan left the meeting and did not return.

Council Motion – Item 18068.4

Moved: Cr L Smith

Seconded: Cr R Spencer

Council accepts to move behind closed to doors to discuss confidential Item 18068.4.1

Carried: 7/0

18068.4.1 CONFIDENTIAL ITEM - SALE OF SIDE TIPPER

APPLICANT: SHIRE OF PERENJORI

FILE: ADM 0030

DISCLOSURE OF INTEREST: NIL

AUTHOR: KEN MARKHAM- MANAGER INFRASTRUCTURE SERVICES

RESPONSIBLE OFFICER: KEN MARKHAM- MANAGER INFRASTRUCTURE SERVICES

REPORT DATE: 21ST JUNE 2018

ATTACHMENTS NIL

Voting Requirements – Simple Majority

Committee Recommendation – Item 18068.4.1

That Council accepts the tender received from Smith Broughton Auctioneers for the purchase of the 2006 SFM Howard Porter side tipper.

Council Resolution – Item 18068.4.1

Moved: Cr G Reid

Seconded: Cr P Waterhouse

That Council accepts the tender received from Smith Broughton Auctioneers for the purchase of the 2006 SFM Howard Porter side tipper.

Carried: 7/0

Council Motion – Item 18068.4.1

Moved: Cr R Spencer

Seconded: Cr K Pohl

Council accepts to return to open Council to move and second confidential Item 18068.4.1

Carried: 7/0

18068.5 DATE OF NEXT MEETING

The date of the next Council meeting will be held on Thursday 19th July 2018 commencing at 3.00 pm.

18068.6 CLOSURE

Cr L Butler declared the meeting closed at 4.42 pm.

I certify that this copy of the Minutes is a true and correct record of the meeting held on 21st June 2018.

Signed: _____

Presiding Elected Member

Date: _____