



## **NOTICE OF MEETING**

Dear Elected Member

The next Ordinary Council Meeting of the Shire of Perenjori will be held on Thursday 21st June 2018 in the Council Chambers, Fowler Street, Perenjori commencing at 3.00 pm.

Ali Mills  
Chief Executive Officer  
14th June 2018

## **Shire of Perenjori Ordinary Council Meeting 21st June 2018**

### **Agenda**

14th June 2018  
Copies forward to:

All Councillors

Cr LC Butler  
Cr JR Cunningham  
Cr JM Hirsch  
Cr KJ Pohl  
Cr GK Reid  
Cr LJ Smith  
Cr RL Spencer  
Cr PJ Waterhouse

## Shire of Perenjori

## AGENDA

## Ordinary Council Meeting

To be held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on the 21<sup>st</sup> June 2018, to commence at 3.00 pm.

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**18061 PRELIMINARIES**

**18061.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

**18061.2 OPENING PRAYER**

**18061.3 DISCLAIMER READING**

**18061.4 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE**

**18061.5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

**18061.6 PUBLIC QUESTION TIME**

**18061.7 NOTATIONS OF INTEREST**

**FINANCIAL INTEREST – LOCAL GOVERNMENT ACT S 5.60A**

**PROXIMITY INTEREST – LOCAL GOVERNMENT ACT S 5.60B**

**INTEREST AFFECTING IMPARTIALITY – LOCAL GOVERNMENT - CODE OF CONDUCT.**

**18061.8 APPLICATIONS FOR LEAVE OF ABSENCE**

**18061.9 CONFIRMATION OF MINUTES**

Minutes from the Ordinary Council Meeting held on the 17<sup>th</sup> May 2018 are attached.

<b>Officer Recommendation – Item 18061.9.1</b>
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<b>That Council accepts the Minutes from the Ordinary Meeting of the 17<sup>th</sup> May 2018 as a true and correct record of that Meeting.</b>
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**18061.10 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION****18061.11 PETITIONS / DEPUTATIONS / PRESENTATIONS****18062 CORPORATE AND DEVELOPMENT SERVICES****18062.1 FINANCIAL STATEMENTS – MAY 2018**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>ADM 0081</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>JIM DILLON - MWF</b>
<b>RESPONSIBLE OFFICER</b>	<b>JOELENE DENNIS - MCDS</b>
<b>REPORT DATE:</b>	<b>21<sup>ST</sup> JUNE 2018</b>
<b>ATTACHMENTS</b>	<b>MONTHLY FINANCIAL REPORT</b>

**Executive Summary**

This item recommends that Council accepts the Financial Activity Statement for the period ending 31<sup>st</sup> May 2018.

**Background**

Each month officers are required to prepare monthly financial reports, covering prescribed information, and present these to the Council.

**Details**

Presented is the Financial Activity Statement Report for the period ending 31<sup>st</sup> May 2018.

The following statements are presented to Council:

- Monthly Summary Information - Charts
- Statement of Financial Activity (Program and Nature& Type) - This provides the budget and actual income and expenditure for operating and non- recurrent as well and the closing surplus to date. (FM Reg 34(1))
- Statement of Capital Acquisitions and Capital Funding
- Net Current (Assets) Funding Position (Note 3). This provides the amount of assets over liabilities within the Balance Sheet. (FM Reg 34 (1)(e))
- Notes to the Financial Statements include:
  - Note 1.- Significant Accounting Policies
  - Note 2. - Explanation of Material Variances
  - Note 3. – Net Current Funding Position
  - Note 4. – Cash & Investments
  - Note 5. – Budget Amendments
  - Note 6. – Receivables
  - Note 7. – Cash Back Reserves
  - Note 8. – Capital Disposals
  - Note 9. – Rating Information
  - Note 10. – Information on Borrowings
  - Note 11. – Grant and Contributions

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- Note 12.- Trust Fund
- Note 13.- Details of Capital Acquisition

**Legal Compliance**

Regulation 34 (Financial activity statement report) of the Local Government (Financial Management) Regulations 1996 states –

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail –
  - (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
  - (b) budget estimates to the end of the month to which the statement relates;
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
  - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing –
  - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
  - (b) an explanation of each of the material variances referred to in subregulation (1) (d); and (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown –
  - (a) according to nature and type classification; or
  - (b) by program; or
  - (c) by business unit
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation 34 (2), are to be –
  - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
  - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Section 6.8 of the Local Government Act 1995 (Expenditure from municipal fund not included in annual budget) states –

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure –
  - a. is incurred in a financial year before the adoption of the annual budget by the local government; or
  - b. is authorised in advance by resolution; or
  - c. is authorised in advance by the mayor or president in an emergency.

**Policy Implications**

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Nil

**Financial Implications**

Nil

**Strategic Implications**

Area 5: Investing in Councils Leadership

Goal: Strengthen the Shire's position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

**Consultation**

Liaison with CEO, SFO, &amp; MIS.

**Voting Requirements - Simple Majority****Committee Recommendation – Item 18062.1**

**That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Financial Activity Statement Report for the period ending 31<sup>st</sup> May 2018.**

**18062.2 ACCOUNTS FOR PAYMENT – MAY 2018**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>1306P</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>LIZ MARKHAM - AO</b>
<b>RESPONSIBLE OFFICER:</b>	<b>JOELENE DENNIS - MCDS</b>
<b>REPORT DATE:</b>	<b>21<sup>ST</sup> JUNE 2018</b>
<b>ATTACHMENTS:</b>	<b>ACCOUNTS FOR PAYMENT</b>

**Executive Summary**

This item recommends that the schedule of accounts for payment for the month ending 31<sup>st</sup> May 2018 be confirmed.

**Background**

The Schedule of Accounts is presented pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996.

The report identifies payments made from the Municipal and Trust Fund.

Council has delegated to the Chief Executive Officer the authority to make payments from the Municipal and Trust funds in accordance with the Local Government (Financial Management) Regulations 1996.

Under Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the Municipal fund or the Trust fund, each payment from the Municipal fund or the Trust fund is to be noted on a list compiled for each month showing:

- a) The payee's name;

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- b) The amount of the payment
- c) The date of the payment; and
- d) Sufficient information to identify the transaction

That list should then be presented at the next Ordinary Meeting of the Council following the preparation of the list, and recorded in the minutes of the meeting at which it is presented.

**Legal Compliance**

Section 6.10 (d) of the Local Government Act 1995 refers, i.e.-

6.10. financial management regulations

Regulations may provide for —

(d) the general management of, and the authorisation of payments out of —

(i) the municipal fund; and

(ii) the trust fund,

of a local government.

Regulation 13(1), (3) & (4) of the Local Government (Financial Management) Regulations 1996 refers, i.e. -

13. Lists of Accounts

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

(a) the payee's name;

(b) the amount of the payment;

(c) the date of the payment; and

d) sufficient information to identify the transaction.

(3) A list prepared under subregulation (1) is to be —

(a) presented to the council at the next ordinary meeting of the council after the list is prepared; and

(b) recorded in the minutes of that meeting.

**Policy Implications**

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

**Financial Implications**

Ongoing management of Council funds by providing Council with sufficient information to monitor and review payments made.

**Strategic Implications**

Area 5: Investing in Councils Leadership

Goal: Strengthen the Shire's position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

**Consultation**

Nil

**Comment**

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

**Voting Requirements – Simple Majority**

**Committee Recommendation – Item 18062.2**

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 (as amended), confirms the accounts paid for the month ending 31<sup>st</sup> May 2018 as attached to and forming part of this report.

<b>Municipal Account</b>	
EFT	\$376,905.81
Direct Debits	\$74,317.51
Cheques	\$27,786.00
Corporate MasterCard	\$3,750.95
Bank Fees	\$
<b>Total</b>	<b>\$ 482,760.27</b>

<b>Trust Account - Shire</b>	
EFT	\$
Cheques	\$
Bank Fees	\$
<b>Total</b>	<b>\$</b>

<b>Trust Account – Mt Gibson Public Benefit Funds</b>	
EFT	\$
Cheques	\$
Bank Fees	\$
<b>Total</b>	<b>\$</b>

*Totalling \$482,760.27 from Municipal and Trust Accounts for the month ending 31<sup>st</sup> May 2018.*



**18062.3 REQUEST FOR THE WRITE OFF OF RATES DEBT**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>ADM</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>JOELENE DENNIS - MCDS</b>
<b>RESPONSIBLE OFFICER:</b>	<b>ALI MILLS - CEO</b>
<b>REPORT DATE:</b>	<b>21<sup>ST</sup> JUNE 2018</b>
<b>ATTACHMENTS</b>	<b>NIL</b>

**Executive Summary**

This item seeks Council's permission to write off an amount of rates which has been identified as incorrectly treated in our system. It is unlikely that council will be able to recover these amounts.

**Background**

Council was advised by Landgate, that with effect from 1/2/2017,

- An assessment was subdivided into two new assessments
- the new assessment was then amalgamated with three existing assessments to form a new assessment.

Resulting in four assessments being made history and two new assessments being created, with a net impact to rates and charges of \$148.12

Due to administrative issues, when the Landgate Schedule was processed, adjustment journals were performed across these six assessments. The result of these journals is that the original assessment and one of the new assessments now have the incorrect balance. In order to follow best practices and accountability of transaction to the auditors, these journals need to be reversed which will result in;

- the original assessment having an outstanding balance of \$3,354.98
- one of the new assessments having an outstanding balance of \$2,246.53

As these charges;

- relate to the 2016/2017 financial year,
- the original assessment is now a history assessment,
- change of ownership has occurred between the history assessment and its child properties
- rate notices showing that these charges were not due for payment have been sent to the ratepayers

It would be unlikely that council will be able to recover these amounts. Therefore, it is requested that a total of \$5,601.51 be written off due to past administrative errors when processing the subdivision and amalgamation of the assessment.

**Statutory Environment**

The Local Government Act 1995 states that council has the;

- 6.12. Power to defer, grant discounts, waive or write off debts

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(1) Subject to subsection (2) and any other written law, a local government may

—

(a) when adopting the annual budget, grant\* a discount or other incentive for the early payment of any amount of money; or

(b) waive or grant concessions in relation to any amount of money; or

(c) write off any amount of money, which is owed to the local government.

\* Absolute majority required.

(2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications****Area 5: Investing in Council's capacity – Our Leadership**

**Goal:** *Strengthen the Shire's position as an innovative and proactive Local Government providing excellence in all areas of governance, management and leadership.*

**Risk Management**

Risk Statement	Level of Risk	Risk Mitigation Strategy
Setting precedence where others can expect the same.	A low consequence and a low risk.	Assessing an application to write off debt utilising Council policy.
Council not agreeing to the write off.	A medium consequence and a medium risk.	Council endorses write off.

**Consultation**

Rates Officer, MCDS, CEO

**Comment**

As these charges;

- relate to the 2016/2017 financial year,
- the original assessment is now a history assessment,
- change of ownership has occurred between the history assessment and its child properties,
- rate notices showing that these charges were not due for payment has been sent to the ratepayers

It would be unlikely that council will be able to recover these amounts. Therefore, it is requested that a total of \$5,601.51 be written off due to past administrative errors when processing the subdivision and amalgamation of the assessment.

Voting Requirements – Simple Majority**Officers Recommendation – Item 18062.3**

That Council, pursuant to section 6.12 of the Local Government Act, write off the amount of \$5,601.51 due to past administrative errors when processing the assessment.

**18062.4 DRAFT FEES AND CHARGES 2018/19 FOR ADOPTION**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>ADM 0339</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>JOELENE DENNIS - MCDS</b>
<b>RESPONSIBLE OFFICER:</b>	<b>JOELENE DENNIS - MCDS</b>
<b>REPORT DATE:</b>	<b>21<sup>ST</sup> JUNE 2018</b>
<b>ATTACHMENTS</b>	<b>FEES &amp; CHARGES</b>

Executive Summary

Council is asked to consider the draft fees and charges for the 2018/19 financial year.

Background

The fees and charges have been developed by the administration to reflect decisions taken by Council, our strategic priorities and ensuring the efficient and effective management of our assets. The fees and charges also include those fees which are set by statutory and regulatory requirements.

**Fees and charges have been reviewed with the following areas requiring changes:****Administration**

The addition of a dishonoured cheque fee of \$10. This is equal to the fee charged by our financial institution.

PA System Hire – an increase to the refundable bond of \$25 and the portable screen hire of \$3. The change has been made to better reflect the market.

**Other Governance**

Sale of Electoral Rolls – Complete has been increased from \$22 to \$40 and Sale of Electoral Rolls – Ward has been increased from \$11 to \$20, this is in line with other Local Governments.

**Community amenities****Burial Fees**

A review of burial fees was conducted as the fees have not been increased for a number of years. The fees no longer cover the costs associated, to do it is suggested that the fees be increased at small increments until cost recovery is achieved.

<b>BURIAL FEES</b>	<b>Proposed Fees</b>	2017/2018
Burial	\$ 980.00	880
Re-opening of grave	\$ 690.00	660
Niche Wall plaque	\$ 145.00	143
Funeral Directors Licence GST OOS	\$ 25.00	20
Monumental Mason Licence	\$ 30.00	22
Burial Plot Reservation Fee	\$ 30.00	27.5

### Swimming Pool

A review was undertaken of the swimming pool fees as these have not been increased for a number of years and are not in line with market rates. This resulted in an average increase of 4% across all swimming pool fees. A price reduction of 50% for Season tickets after 31 January 2019 has been added.

<b>SWIMMING POOL</b>	<b>Proposed Fees</b>	2017/2018
Family Season Ticket ( 2 Adults & 2 Children)	\$ 160.00	140
- extra Child	\$ 13.00	12
Adult Season Ticket (Sixteen Years & Over)	\$ 92.00	90
Child/Senior/Concession Season Ticket	\$ 71.00	70
Family Monthly Ticket ( 2 Adults & 2 Children)	\$ 42.00	40
- extra Child	\$ 6.50	6
Adult Monthly Ticket	\$ 37.00	36
Child/ Senior/Concession Monthly Ticket	\$ 18.50	18
Adult Daily	\$ 4.00	4
Child/ Senior/Concession Daily	\$ 2.00	2
Spectator Daily	\$ 2.00	2
Children 2 years & under	<b>FREE</b>	

### Plant Hire Charges

Fees have been added for the new standpipe access cards \$25 and the water per kilolitre charge \$4/kltr.

### Health and Building

**Itinerant and Mobile vendor** – the addition of an Occasional permit (3 day/weekend) \$220 as per Council policy. Also the mobile vendor annual permit fee of \$550 and occasional permit (per day) as per Council policy.

### Planning

Planning fees have been reviewed and are as per statutory limits.

Other fees have been adjusted in line with the CPI increase or after review left as per 2017/2018 fees schedule. The fees which are set by statutory and regulations have been changed to the prescribed amounts.

### Statutory Environment

*Local Government Act 1995* S6.16 sets out the requirement for fees and charges as follows:

#### **6.16. Imposition of fees and charges**

- (1) A local government may impose\* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

\* *Absolute majority required.*

- (2) A fee or charge may be imposed for the following —
  - (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
  - (b) supplying a service or carrying out work at the request of a person;
  - (c) subject to section 5.94, providing information from local government records;
  - (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
  - (e) supplying goods;
  - (f) such other service as may be prescribed.

#### **6.17. Setting level of fees and charges**

- (1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —
  - (a) the cost to the local government of providing the service or goods; and
  - (b) the importance of the service or goods to the community; and
  - (c) the price at which the service or goods could be provided by an alternative provider.
- (2) A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.
- (3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —
  - (a) under section 5.96; or
  - (b) under section 6.16(2)(d); or
  - (c) prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.
- (4) Regulations may —
  - (a) prohibit the imposition of a fee or charge in prescribed circumstances; or
  - (b) limit the amount of a fee or charge in prescribed circumstances.

#### **6.18. Effect of other written laws**

- (1) If the amount of a fee or charge for a service or for goods is determined under another written law a local government may not —
  - (a) determine an amount that is inconsistent with the amount determined under the other written law; or

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- (b) charge a fee or charge in addition to the amount determined by or under the other written law.
- (2) A local government is not to impose a fee or charge for a service or goods under this Act if the imposition of a fee or charge for the service or goods is prohibited under another written law.

**Policy Implications**

Nil

**Financial Implications:**

Specific financial implications are as outlined in the detail section of this report and as itemised in the draft fees and charges 2018/2019 budget attached for adoption for the Future and Strategic planning documents adopted by Council.

**Strategic Implications****Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment**

**Goal:** *A community that develops and lives sustainably in a thriving natural and quality built environment, which meets and maintains current and future community needs.*

**Area 2: Industry and Business Development – Our economy**

**Goal:** *Fostering and maximising growth across the economy, seeking and embracing opportunities for diversifying and strengthening our economic base.*

**Area 3: People and Place – Our Community**

**Goal:** *Demonstrating a high quality of life for all, offering relevant activities, facilities and services, to enable people to meet their needs to achieve or exceed their potential.*

**Area 5: Investing in Council's Capacity – Our Leadership**

**Goal:** *Strengthen the Shire's position as an innovative and proactive Local government providing excellence in all areas of governance, management and leadership.*

**Risk Management**

Risk Statement	Level of Risk	Risk Mitigation Strategy
Council not adopting the proposed fees and charges and being non-compliant.	High consequence and high risk.	Council adopt fees and charges.
Members of the public being adversely affected by the proposed fees and charges.	Low consequence and low risk.	Council to place the proposed fees and charges on display.

**Consultation**

CEO, MCDS, MIS, Aquatic Centre Manager, PECC Coordinator, Caravan Park Manager, Head Cleaner, Accounts officer.

**Comment**

A careful review has been undertaken of the fees and charges. Many of the fees have not been increased for a number of years, whilst this keeps the cost low to the community it does not reflect the cost to council of providing the service.

Voting Requirements – Absolute Majority**Officer Recommendation – Item 18062.4**

Pursuant to section 6.16 of the *Local Government Act 1995*, Council adopts the Fees and Charges for 2018/19 included as Attachment 18062.4 of this agenda.

**18063 GRAPHIC DESIGN DEVELOPMENT OFFICER****18063.1 BLUES FOR THE BUSH CONCERT AND OPEN DAY PROGRESS MAY REPORT**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>ADM 0562</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>CDO – CHRISTINA LAUE</b>
<b>RESPONSIBLE OFFICER:</b>	<b>CEO – ALI MILLS</b>
<b>REPORT DATE:</b>	<b>21<sup>ST</sup> JUNE 2018</b>
<b>ATTACHMENTS</b>	<b>EXPENDITURE TO DATE</b>

Executive Summary

This item seeks Council's acceptance of the Blues for the Bush Concert and Open Day report for the month of May 2018.

**Event Status**

During the past month, the Project Team has prepared significant arts-based grants, developed the Open Day program and finalised the Marketing Plan and allocated the marketing budget. The concert line-up has also been all but confirmed. This will be announced shortly... Key event suppliers have been contracted and community engagement activities continue. During June, the Project Team will continue to finalise the Open Day Program, and develop a robust and workable ticketing system. June will also see the Project Team prioritizing engagement with local businesses with meetings and open sessions hosted by Emily Sutherland and Theaker von Ziarno with the aim to encourage businesses to buy into the event. Early June will also see Emily Sutherland and Christina Laue meeting with the new Community Engagement Officer for Bush Heritage who will be tasked with recruiting and managing the volunteers for the event (both lead up to and over the festival weekend). Volunteers form an important part in delivering a successful event and therefore this relationship and initial meeting will be very valuable.

The Steering Committee (Luke Bayley and Ali Mills) have met with the Project Manager and have not raised any red flag issues with the Project Team.

To date, all key Event Milestones have been met.

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**Expenditure**

Project expenditure to date totals just under \$20,000. The accompanying spreadsheet shows a breakdown of expenses. The expenditure has increased during May and will continue to do so over the coming months as we pay key supplier deposits and start to expend the marketing budget.

No overspend on the budget has been recorded.

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**Income**

As per Steering Committee Correspondence, the fundraising activities to date have resulted in the project being partly funded. A concerted effort by the Steering Committee in the near future is expected to assist in raising revenue considerably. A snapshot of the budget position is:

**Budget**

Revenue \$110,000

Costs \$402,030

Shortfall (\$292,030)

Confirmed funding of \$110,000 is from the following sources:

**Sponsor Revenue**

Bush Heritage \$33,000

Shire of Perenjori \$32,000

Mt Gibson \$25,000

TOTAL \$90,000

**Grant Income** (not including Arts/Community Based Grants)

LotteryWest \$25,000

TOTAL \$25,000

The \$287,030 shortfall is expected to be funded as follows:

**Expected/indicated income of \$108,000**

Ticket Sales \$97,000

Arts Funding (core budget implication) \$30,000

Sponsorship \$155,030

Other income (merchandise, fees etc) \$10,000

TOTAL \$287,030

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Supplementary to the core income raised, the Project Team has successfully secured:

- \$30,000 towards Open Day/Community Engagement Activities from Country Arts WA
- \$10,000 towards the Badimaya Beats Project from Gunduwa
- \$1,000 towards the Badimaya Beats Project from the Perenjori Primary School



**Regional Remote Touring Fund**

During May, the Project Team has been working towards lodging a significant grant with the Department of Culture and Arts. This grant was applied for in 2016 and we were successful in acquiring enough funds to supplement the core expenditure budget to bring a world class 'tour' to the event.

In 2018, we are packaging a tour which has been the vision of Theaker von Ziarno which will see high

profile and international performers headline the Blues for the Bush Open Day. These performers include:

- Grace Barbe <http://www.gracebarbe.com/> Seychelles islander Grace Barbé is the real deal, a genuinely exotic world music star for the 21st century, with the talent, looks and voice to match. Grace's soulful music reflects and celebrates the diverse cultural influences of her Indian Ocean heritage. Grace Barbe hails from the sunburnt Indian Ocean islands of the Seychelles, where a colourful history of slavery, pirates, coups d'etat and coconuts have produced a unique Kreol rhythm, language and culture. Drawing from the diverse cultural melange of the islands, Grace's trio fuses the tropical rhythms and dances of the slaves with psychedelic rock, afrobeat, reggae and pop. Grace has been enticing audiences to get up and shake their coconuts since the release of her debut album Kreol Daughter in 2009, with appearances all over India, East Africa (Sauti za Busara Festival, Zanzibar) and the Indian Ocean (Sakifo Festival, La Reunion) as well as at Australia's leading music festivals, including Womadelaide, WOMAD New Zealand, Byron Bay Bluesfest and Woodford Folk Festival. Her band has won the award for "Best World Act" seven times in her current home state of Western Australia. Passionately committed to showcasing and developing the Kreol culture with which she is so deeply connected, Grace is touring her new album Welele!
- Eloise Green the Hula Queen <http://www.eloisegreen.com.au/press.html> has performed at over ninety festivals in 20 countries around the world. She has produced and performed in her own productions that have secured seasons at the London National theatre, Melbourne Arts Centre and Brisbane Festival. She has also performed in 'The Funatorium' produced by The Sydney Opera House which still continues to tour. In 2003 Eloise completed a Bachelor of Circus Arts and for 2 years performed as M.C. and acrobat with 'Circus Oz'. Eloise has also been the recipient of state and Federal funding to create and present several productions and undertake professional development opportunities. She has been the Artistic Associate for the South Australian Circus Centre which included co-ordinated and directed numerous state funded outreach programs that utilise circus as a social tool within communities and schools. Eloise began performing and training at the age of six with Adelaide's youth circus, Cirkidz and since then has performed in over fifty different productions in theatres, big tops, train stations, forests, caravan parks, on the beach, the street and islands all over the Globe. 'Eloise has a proven track record as a performer... Her performances are funny, skilled and inclusive, and she has a rare combination raucous comedy and disciplined circus skill. Eli has an infectious and generous energy and enthusiasm, particularly in front of a crowd. She also has an extraordinary ability to play off the energy of a crowd, incorporate improvisation and heckles as well as interact with individuals from the audience.' Mike Finch, Artistic Director, Circus Oz 'Eli Green is a unique performer who has the ability to completely engage with & engage her audience in her performances and this is a rare talent indeed. I have

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watched Eli's work evolve and to my delight she is always original, comic, quirky and feisty when she performs her take on the world! Eli Green is an outstanding Australian performer.' Gail Kelly, Director of Australian Circus Arts and Physical Theatre Association

- James Abberley - <https://www.triplejuneartthed.com/artist/james-abberley> Since releasing his debut album (Some Kind Of Relief) in 2011, James has supported the likes of, Xavier Rudd, Ash Grunwald and the Boys from The Living End at the Governor Hindmarsh during their Gurgantua tour, Paul Dempsey (Something for Kate) at Follow The Sun Festival and the Timbers. Other highlights include the release of (Boy) James's latest Record, 2013 Fringe Festival, 2013 Lenswood harvest Festival, 2014 Blenheim music and camping Festival 2014 Follow The Sun Festival & a spot at this year's Table Lands Folk Festival QLD. James's live shows have been described as energetic and relaxing at the same time, with a perfect blend of upbeat folk tunes and entrancing falsetto break downs. Quote Rip it up mag "Alone on stage with only a chair, acoustic guitar and bass drum with a pedal, Abberley's vocal control and song composition is impressive. James is based in Exmouth and joins the GIM team for the entire 2018 tour.
- Abigail Rose - <https://www.abigailmarionrose.com/about> Abigail Rose has trained in multiple circus disciplines in New Zealand, discovering a passion for creativity and physical challenge. She was trained by Deborah Pope on Swinging Trapeze in New Zealand and then continued her training across Canada to New York USA. She has spent the past 10 years performing aerials across the Southern Hemisphere and running workshops in multiple schools and outreach programmes in Western Australia and South Africa. More recently performing at the Glastonbury Performing Arts Festival in the United Kingdom. She specialises in Aerial Rope and Double Trapeze and has been working for Zip Zap Circus in South Africa on multiple outreach projects for kids. Since 2017, Abigail has built a successful circus school in the South Island of New Zealand by creating the Arrowtown Kids Circus. Her acts will capture you through beauty and strength on the Aerial Rope and Trapeze. Taking many different forms they will amaze any audience.
- Zap Circus - <http://www.zapcircus.com/> Western Australia's only Internationally and Nationally award-winning Fire, SPFX and Circus Performance company. They pride themselves on delivering polished, professional and safe shows to make every event unique and memorable. They've performed to great success in over 30 countries around the world. This year alone we will be performing in Europe, The UK, Canada, Asia and on Australia's West and East Coasts.

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**Program**

The Project Team is committed to offering a high quality, dynamic Open Day program with something for everyone. We are excited with the prospect of bringing internationally regarded performers to our festival with the help of funding from the Department of Culture and Arts (DCA). The first draft of the Open Day program has been prepared on the premise that the (DCA) funding we have applied for will be forthcoming. The DCA arts grants have quick turnaround times so an outcome of these grants should be known in the near future. If unsuccessful, this will allow for plenty of time to rework the program and prioritise our existing Open Day budget.

The budget overview accompanies this report and within the next two weeks this will be populated into a tactile promotional flyer for e- distribution and use on social media.

**Sunday afternoon Program in Perenjori**

In order to capitalise on the visitors to Perenjori for the Blues for the Bush, the festival program has been extended into the Perenjori townsite on Sunday 23rd Afternoon and Evening (from noon). The festival program at Charles Darwin Reserve finishes at noon on Sunday and as it is a long weekend we are hoping people may continue to enjoy the Blues for the Bush in Perenjori.

Christina Laue is Project Managing this Sunday program with some assistance from Theaker von Ziarno and Emily Sutherland.

This program is being developed with three elements in mind:

1) Explore the Town and Village Green: - family, fun and free

We are encouraging local businesses to open and will engage local people who have 'the gift of the gab' to conduct walking tours of the town – maybe highlighting the people's pathway, heritage and cultural places. We are hoping to have an interactive map produced for self-walking tours that will also include a 'go- and-find' element where families are encouraged to answer questions or find items around the town. This map/activity will be launched at the Blues for the Bush with the hope that it can be used year round by visitors. The Village Green will feature some live music and a high quality arts and craft market where locals are encouraged to sell their produce etc. It will also hopefully feature a performance by the local school children of their Badimaya Beats piece. Shop windows will be 'dressed' using the banners created by the arts and craft group and installations helping beautify buildings and empty windows.

2) Relive the Festival Revelry at the Perenjori Pub

The Perenjori Pub will be the backdrop for some live music. We will aim to have the street closed and the license extended outside with the band set up in front of the pub on Hesford St. The pub will offer good hospitality and food options.

3) 'Circle the Wagons' : Food, Fire, Family Film night

The oval will be available for free camping for RV's etc. A low key set up for people wanting to enjoy good company and spend another night in Perenjori. We will encourage the Sports Club to offer meals and show a movie or two on the inflatable screen. Some fire drums will be monitored to offer some warmth and atmosphere. A good option for those who do not want another lively night. We will look for catering options for Monday morning from the pavilion. A meeting with local businesses and community groups in June will ensure the community is well consulted about this program and to ascertain if they feel this will be well supported. We do not want the community to feel obligated to be involved however if we do not have the support of the local business community then we cannot offer this program on Sunday.

This meeting will also be an opportunity to discuss opportunities for businesses to make the most of the Blues for the Bush weekend and seek feedback on how the community can further benefit from the festival.

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**Food & Beverages**

The quality of food available for purchase at the 2016 event was high. The feedback received from both vendors and attendees was excellent with vendors advising they would like to be involved with the 2018 event.

Our Catering Coordinator, Angela Dring, has begun negotiating with these food vendors:

- Pai Tumaca (Spanish Paella) - Confirmed
- Bono Pizza (Wood fired Pizza) - Confirmed

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- Taco Loco (Mexican) - Confirmed
- Rick and Rogers (Lamb Rolls) – Confirmed
- Coorow Netball Club (Gourmet Burgers and Breakfast Burgers) - Confirmed
- Joy Kitchen Raw Food (Juices, Smoothies, Salads etc) – Confirmed
- Wicked Waffles (Sweet Treats) - Confirmed
- Planet Coffee (coffee) x 2 vendors - confirmed
- Mango Ice Cream (new vendor)
- Asian Cuisine (new vendor)

An expression of interest was advertised calling for local groups and businesses to contact Angela regarding opportunities to cater at the event. Only two locals have taken up this opportunity – the Coorow Netball Club and Rick Sutherland and Roger Dring. Angela is still seeking commitment from local groups to offer the Afternoon Tea Catering. The Carnamah-Perenjori Football Club have again advised they would like to run the bar at the event. This year, the Football Club have been asked to contribute \$5,000 fee to operate the bar. This fee will help offset the high cost of security/crowd controllers that are required as stipulated in the liquor license. The Football Club offer an excellent service with their alcohol being purchased locally ensuring more business is generated for Perenjori locals. As with previous years, Angela will work closely with the Shires OHS Officer to ensure all food vendors meet their requirements and comply with the relevant statutory requirements (e.g. Health Act 2008).

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**Key Milestones**

Key milestones achieved for this project to date, as per the attached document, include:

- Project Managers appointed;
- Expenditure budget developed and adopted;
- Project Team structure and roles confirmed;
- First Site Meeting Held
- Meetings with local schools and development of Badimaya Beats project;
- Primary grant applications completed and lodged;
- Open Day theme and structure confirmed;
- Development of a MOU for the management of the bar;
- Marketing & Media Plan developed;
- Program development;
- Concert line up booked;
- Arts grant (secondary) applications completed and lodged

In the coming months, the Project Team will progress with:

- Meeting with local businesses and community groups;
- Meeting with the Site Manager to discuss site requirements;
- Site Plan developed;
- Implementing the Marketing Campaign;
- Tickets on sale;
- Confirming and Booking Key suppliers.

**Statutory Environment**

Nil

**Policy Implications**

Nil

**Financial Implications**

There will be financial implications for the 2018/2019 budget.

**Strategic Implications**

**Area 1: Infrastructure and Natural Assets - Our Natural and Built Environment**

*Goal: A community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.*

**Area 2: Industry and Business Development – Our Economy**

*Goal: Fostering and maximising growth across the economy, embracing opportunities for diversifying and strengthening our economic base.*

**Area 3: People and place – Our Community**

*Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve their potential.*

**Area 4: Investing in Community Capacity – Civic Leadership**

*Goal: Supporting community's strong volunteering culture and supporting community leaders to grow and develop.*

**Consultation**

Bush Heritage Australia, Left of Centre, Gunduwa, Theaker von Ziarno, Karen Marshall, Businesses in Perenjori, David Bowman-Bright

**Comment**

All aspects of the event are running smoothly, with marketing now being ramped up across the state. The Management team will now meet weekly to monitor any actions that need addressing.

**Voting Requirements – Simple Majority**

<b>Officers Recommendation – Item 16043.2</b>
<b>That Council receive the Blues for the Bush report for May 2018 as presented.</b>

<b>18064 INFRASTRUCTURE SERVICES</b>
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<b>18064.1 ROAD MAINTENANCE – MAY 2018</b>
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<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>R999</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>KEN MARKHAM- MANAGER INFRASTRUCTURE SERVICES</b>
<b>RESPONSIBLE OFFICER:</b>	<b>KEN MARKHAM- MANAGER INFRASTRUCTURE SERVICES</b>
<b>REPORT DATE:</b>	<b>21<sup>ST</sup> JUNE 2018</b>
<b>ATTACHMENTS</b>	<b>NIL</b>

**Executive Summary**

This item seeks Council's acceptance of the road maintenance report for May.

**Background**

Listed are the roads graded for the months of May.

Karara Road	Railway Road
Warriedar Coppermine Road	Syson Road
Hibble Road	Smith Road
Oversby North Road	Mason Road
Old Perth Road	Rabbit Proof Fence Road
Hirsch Road	Perenjori Rothsay Road
Reids Road	
Coorow Maya Road	

**Statutory Environment**

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

**Policy Implications****Financial Implications**

As per road maintenance budget

**Strategic Implications**

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

**Risk Management**

Risk Statement	Level of Risk	Risk Mitigation Strategy
Not maintaining roads will lead to deterioration of the asset and safety issues for users	High	To maintain roads to a standard and implementation of a Road Maintenance Plan.

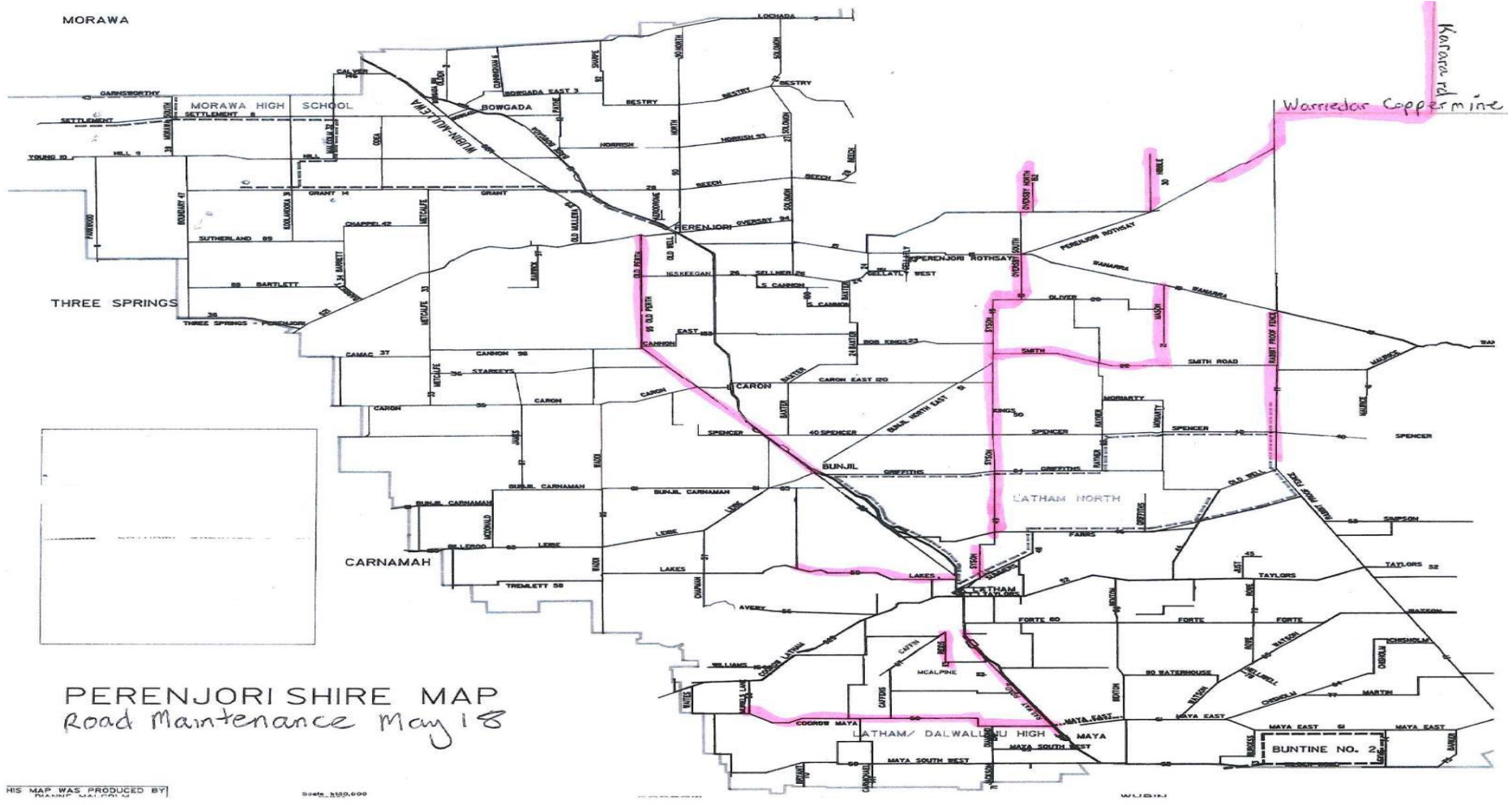
**Consultation**

NIL

**Comment**

Maintenance grading has been carried out from pickups and requests.

**Voting Requirements – Simple Majority****Committee Recommendation – Item 18064.1****That the road maintenance report for May 2018 be accepted as presented.**





**18065 GOVERNANCE****18065.1 PROPOSED SCHEDULE OF COUNCIL MEETING DATES FOR 2018/19**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>ADM 0211</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>BIANCA PLUG - EA</b>
<b>RESPONSIBLE OFFICER:</b>	<b>ALI MILLS - CEO</b>
<b>REPORT DATE:</b>	<b>21<sup>ST</sup> JUNE 2018</b>
<b>ATTACHMENTS</b>	<b>NIL</b>

**Executive Summary**

This item seeks Council's endorsement of the proposed meeting dates for the 2018/19 year.

**Background**

Local Governments are required to advertise their schedule of meetings at least once per year.

The proposed meeting dates and times for the next 12 months are set out below.

The Schedule on Council; meeting days has included Finance Committee Meeting, Council Forum and Ordinary Council Meeting.

**Statutory Environment**

*Local Government (Administration) Regulations* – Reg 12 sets out the need for Local Public Notice of the date time and venue of Ordinary Councils meetings.

Local Government Act 1995, Part 5, Administration, s 5.3 Ordinary and special council meetings,

- (1) A council is to hold ordinary meetings and may hold special meetings.
- (2) Ordinary meetings are to be held not more than 3 months apart.
- (3) If council fails to meet as required by subsection (2) the CEO is to notify the Minister of that failure.

**Policy Implications**

Ensures Compliance with Local Government Act 1995.

**Financial Implications**

Nil

**Strategic Implications**

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

**Risk Management**

Nil

**Consultation**

Councillors

**Comment**

It is proposed that the Finance and Plant Committee Meetings will be held on as per usual, being the second Wednesday of the month for the Plant and Works and the third Tuesday of the month for the Finance Committee.

The proposed schedule reflects this practice. The gazetted public holidays for 2018/19 are set out below. There is no impact on Council's meeting schedule.

Queen's Birthday	Monday 24 September 2017
Christmas Day	Tuesday 25 December 2017
Boxing Day	Wednesday 26 December 2017
New Year's Day	Tuesday 1 January 2019
Australia Day	Saturday 26 January 2019
Labour Day	Monday 4 March 2019
Good Friday	Friday 19 April 2019
Easter Monday	Monday 22 April 2019
Anzac Day	Thursday 25 April 2019
Western Australia Day	Monday 3 June 2019

Possible variations to the Third Thursday of each month at 1.00 pm are as follows:

- Council does not generally meet in January.

One meeting has been allocated to take place in Latham again in March; this will provide opportunity for the community to attend another meeting and to submit any requests to be considered in the annual budgetary process.

**Voting Requirements – Simple Majority**

**Officers Recommendation – Item 18065.1**

That the Council agree to the following schedule of meetings for 2017/2018 to be held in the Shire of Perenjori Council Chambers and the Latham Community Centre and advertise through Local Public Notice.

<b>Finance Committee Meeting Date Tuesday</b>	<b>Finance Committee Meeting Time</b>	<b>Ordinary Council Meeting Date Thursday</b>	<b>Council Forum Time</b>	<b>Ordinary Council Meeting Time</b>
17 <sup>th</sup> July 2018	5.00 pm	19 <sup>th</sup> July 2017	1.00 pm	3.00 pm
14 <sup>th</sup> August 2018	5.00 pm	16 <sup>th</sup> August 2017	1.00 pm	3.00 pm
18 <sup>th</sup> September 2018	5.00 pm	20 <sup>th</sup> September 2017	1.00 pm	3.00 pm
16 <sup>th</sup> October 2018	5.00 pm	18 <sup>th</sup> October 2017	1.00 pm	3.00 pm
13 <sup>th</sup> November 2018	5.00 pm	15 <sup>th</sup> November 2017	X	7.00 pm
18 <sup>th</sup> December 2018	5.00 pm	20 <sup>th</sup> December 2017	1.00 pm	3.00 pm
January 2019	X	NO MEETING	X	X
19 <sup>th</sup> February 2019	5.00 pm	21 <sup>st</sup> February 2018	1.00 pm	3.00 pm
19 <sup>th</sup> March 2019	5.00 pm	21 <sup>st</sup> March 2018 – Latham	1.00 pm	3.00 pm
16 <sup>th</sup> April 2019	5.00 pm	18 <sup>th</sup> April 2018	1.00 pm	3.00 pm
14 <sup>th</sup> May 2019	5.00 pm	16 <sup>th</sup> May 2018	X	7.00 pm
18 <sup>th</sup> June 2019	5.00 pm	20 <sup>th</sup> June 2018	1.00 pm	3.00 pm

<b>18065.2 REQUEST TO WAIVE FEES FOR THE LATHAM COMMUNITY CENTRE - ANNUAL VDLGA CHAMPIONSHIPS</b>
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<b>APPLICANT:</b>	<b>LATHAM GOLF AND BOWLING CLUB</b>
<b>FILE:</b>	<b>NIL</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>BIANCA PLUG - EA</b>
<b>RESPONSIBLE OFFICER:</b>	<b>ALI MILLS - CEO</b>
<b>REPORT DATE:</b>	<b>21<sup>ST</sup> JUNE 2018</b>
<b>ATTACHMENTS</b>	<b>LETTER</b>

**Executive Summary**

This item recommends that Council endorses the waiving of fees for the Latham Community Centre for the purpose of accommodating visiting golfers for the 2018 Annual Victoria Districts Golf Association (VDLGA) Championships held by the Latham Golf and Bowling Club.

**Background**

The Latham Golf and Bowls Club has requested the use of the Latham Community Centre from Thursday 2<sup>nd</sup> til Monday 6<sup>th</sup> August 2018, for accommodating visiting golfers for the Annual 2018 Victoria Districts Golf Association (VDLGA) Championships on the condition that the centre is left in a clean and tidy manner.

The waiving of fee's will assist in reducing the up-front costs for the club. This event is managed entirely by the Latham Golf and Bowls Club whom is a not for profit, with many community members volunteering their time over the weekend.

This event will provide an opportunity for a social gathering as well as a great opportunity to attract visitors to Latham from across the district.

**Statutory Environment**

The setting of fees and charges is a Council function and only the Council can approve the reduction or waiving of fees once set in the budget.

**Policy Implications**

Donations Policy 1011

**Financial Implications**

If approved the Shire would not receive the \$120.00 day fee and/or the \$180.00 night fee for the hiring of the Latham Community Centre.

**Strategic Implications**

Area 3: People and place – Our Community

*Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve their potential.*

**Risk Management**

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There are no financial risks if this was to be approved. The loss of income to the Shire is minimal and having the Shire show its support for community events that benefit the local and wider community demonstrates that the Council is sympathetic to the efforts of the local community.

**Consultation**

Darren Tremlett

**Comment**

Nil

**Voting Requirements – Absolute Majority**

**Officers Recommendation – Item 18065.2**

**That Council endorses the waiving of fees for the Latham Golf and Bowls for the use of the Latham Community Centre from Thursday 2<sup>nd</sup> til Monday 6<sup>th</sup> August 2018.**

Latham Golf &  
Bowling Club  
Summers Rd  
Latham WA 6616  
11<sup>th</sup> June 2018

CEO Ali Mills  
Shire of Perenjori  
56 Fowler St  
Perenjori WA 6620

Dear Ms Mills,  
The Latham Golf & Bowling Club have made a tentative booking of the Latham Community Centre from Thu 2<sup>nd</sup> to Mon 6<sup>th</sup> August for the purpose of accommodating visiting golfers from Royal Perth Golf Club during the annual 2018 Victoria Districts Golf Association (VDLGA) Championships. Royal Perth Golf Club has a buddy agreement with all clubs in the VDLGA including Perenjori.  
Our club would like to request if the council would consider waving for us, the hire fees of the Latham Community Centre for the above dates. We understand that we would be expected to clean the facility and leave it as we find it.  
It is envisaged that players will use the facility from 3<sup>rd</sup>-5<sup>th</sup> August. If we can have access either side of these dates for set up/clean-up, we would be most appreciative. This event is managed entirely by our club which is not for profit with many community members also volunteering throughout the weekend.

Yours faithfully

Darren Tremlett  
PRESIDENT



**18065.3 RATES & DIFFERENTIAL RATES**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>ADM 0086</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>ALI MILLS - CEO</b>
<b>RESPONSIBLE OFFICER:</b>	<b>ALI MILLS - CEO</b>
<b>REPORT DATE:</b>	<b>21<sup>ST</sup> JUNE 2018</b>
<b>ATTACHMENTS</b>	<b>REASONS AND OBJECTIVES, MCMAHON OBJECTION LETTER</b>

**Executive Summary**

This Item seeks Council's consideration of establishing a new mining category for those properties in exploration.

**Background**

The following recommendation was adopted at the ordinary Council meeting on the 17<sup>th</sup> May 2018:

**Council Resolution – Item 17042.3****Moved: Cr G Reid****Seconded: Cr J Cunningham****That Council:****OPTION 1**

- 1. In accordance with s6.36(1) advertises its intentions to impose differential rates for UV Rural and UV Mining for the 2018/2019 financial year.**
- 2. Makes available for public information the document detailing the reasons for and the objectives of the differential rate.**
- 3. Advertises locally the proposed differential rate for a minimum period of 21 days.**
- 4. Reviews any objections to the proposed differential rates and makes a formal decision on any such objections.**
- 5. Following the consideration of any objections, seeks Ministerial approval under Section 6.33(3) of the Local Government Act to impose a differential rate on the unimproved value of mining tenements that is more than twice the lowest unimproved value rate on rural lands within the shire.**
- 6. Approves the annual rates with a 2% increase above 2018/2019 as follows:**

**UV Rural = 1.95 cents in the dollar**

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**UV Mining = 35.57 cents in the dollar**

**GRV Townsites = 8.11 cents in the dollar**

**GRV Mining = 8.11 cents in the dollar**

**Minimum rates**

**UV Rural = \$342**

**UV Mining = \$342**

**GRV Townsites = \$342**

**GRV Mining = \$342**

**Carried: 7/0**

The Council must advertise (by local public notice) if it intends to impose any differential rates and must allow a clear 21 day comment period for submissions. The period in which advertising may occur is 1st May to 30th June in any year. Advertising commenced on the 18<sup>th</sup> May 2018 and closed on the 8<sup>th</sup> June 2018.

Following advertising Council must record any objections and consider the basis of the objections to the differential rates prior to seeking Ministerial approval. One objection has been received which is requesting Council to consider a lower rate for mining companies exploring as opposed to mining. A similar objection was received in 2017/18 with the Minister suggesting Council needs to be considerate of the objection.

The submission from McMahon Mining Tenement Services requested that the Shire consider an additional category of UV rate for "exploration properties". McMahon Mining Tenement Services pointed out that while extractive industries can have a significant impact on local roads, the nature of exploration permits means they have little impact on road maintenance and renewal requirements.

The submission from McMahon Mining Tenement Services requested that the Shire consider a third category for exploration properties, with significantly lower cents in the dollar rate and lower minimum rate, reflective of the significantly lower use of Shire assets and facilities. No suggestion as to a rate in the dollar or minimum was made.

<b>RATE CATEGORY</b>	<b>BASIS</b>	<b>2018/19 RATE (cents in the dollar)</b>	<b>2018/19 MINIMUM</b>	<b>2018/19 Rates</b>	<b>2018/19 Minimum Rates</b>	<b>% Rates Total</b>
Agriculture	UV	1.9552	342	1,836,642	3,420	63%
Mining	UV	35.5711	342	680,923	5,130	24%

The following table provides the modelling with a new rate for exploration at two different rates:

Differential General Rates	Rate in \$ 2016/2017	Actual Income 2016/2017	Rate in \$ 2017/2018	Actual Income 2017/2018	0% Increase		2% Increase		Exploration R\$ = 25.0000		Exploration R\$ = 30.0000	
					Rate in \$	Projected Income	Rate in \$	Projected Income	Rate in \$	Projected Income	Rate in \$	Projected Income
UV Rural	2.0024	\$ 1,717,531	1.9169	\$ 1,796,084	1.9169	\$ 1,802,151	1.9552	\$ 1,838,158	1.9552	\$ 1,838,158	1.9552	\$ 1,838,158
UV Mining	34.3112	\$ 622,292	34.8736	\$ 643,708	34.8736	\$ 667,645	35.5711	\$ 680,998	35.5711	\$ 631,401	35.5711	\$ 631,401
GRV Townsites	7.9114	\$ 88,570	7.9500	\$ 99,538	7.9500	\$ 99,538	8.1090	\$ 101,529	8.1090	\$ 101,529	8.1090	\$ 101,529
GRV Mining	7.9114	\$ 342,091	7.9500	\$ 249,948	7.9500	\$ 249,948	8.1090	\$ 254,947	8.1090	\$ 254,947	8.1090	\$ 254,947
Exploration	NEW								25.0000	\$ 18,568	30.0000	\$ 23,058
<b>Minimum Rates</b>												
UV Rural	319	\$ 3,509	335	\$ 3,350	335	\$ 3,350	342	\$ 3,420	342	\$ 3,420	342	\$ 3,420
UV Mining	319	\$ 9,251	335	\$ 7,035	335	\$ 5,360	342	\$ 5,472	342	\$ 1,368	342	\$ 1,368
GRV Townsites	319	\$ 11,484	335	\$ 15,745	335	\$ 11,725	342	\$ 11,970	342	\$ 11,970	342	\$ 11,970
GRV Mining	319	\$ -	335	\$ 335	335	\$ 335	342	\$ 342	342	\$ 342	342	\$ 342
Exploration	NEW								342	\$ 5,472	342	\$ 4,788
<b>Income Before Discount</b>		<b>\$ 2,794,728</b>		<b>\$ 2,815,743</b>		<b>\$ 2,840,052</b>		<b>\$ 2,896,836</b>		<b>\$ 2,867,174</b>		<b>\$ 2,870,981</b>
Discounts are approximately \$200,000 - \$220,000 per annum												
<b>Estimated Income After Discount</b>		<b>\$ 2,574,728</b>		<b>\$ 2,595,743</b>		<b>\$ 2,620,052</b>		<b>\$ 2,676,836</b>		<b>\$ 2,647,174</b>		<b>\$ 2,650,981</b>
<b>Total Mining</b>						<b>\$ 673,005</b>		<b>\$ 686,470</b>		<b>\$ 656,808</b>		<b>\$ 660,615</b>



The table below shows that the UV mining income would decrease if a rate of 25.0 cents in the dollar increase was adopted and by adding in the new income from a proposed new exploration rate what the final decrease would be:

	2% increase without Exploration rate	2% Increase with Exploration rate	Difference	Income from Exploration rate	Income from minimums	Total income from Exploration rate & Minimums	Difference when adding in new income to decreased amounts
UV Mining	680,998	631,401	-49,597	18568	5472	24,040	-29,661
UV Minimums	5472	1368	-4104				



## AGENDA

21<sup>st</sup> June 2018

<p>differential rates.</p> <p>There is a risk that a rejection of an exploration rate may be considered unfavourably by the Minister.</p>	<p>Medium</p>	<p>Consideration by Council for a lower rate with reasons justifying a for or against.</p>
---	---------------	--

**Consultation**

Department Local Government

Rates consultant

MCDS

**Comment**

The calculation of the various rate increases in this document are based on the property valuations that are current (2018/19) and are calculated on a percentage increase on the current rate in the dollar and the current category of income. The actual income calculated in this document is indicative as the final actual income will change due to updated valuations, ongoing changes in UV valuations, disposal and creation of new mining leases, and from more specific calculations made by the Synergy rates system based on what the rating data will be at the 1<sup>st</sup> July.

**Voting Requirements – Simple Majority****Officer Recommendation – Item 18065.3****That Council:**

1. In accordance with s6.36(1) advertises its intentions to impose differential rates for UV Rural, UV Mining and Exploration for the 2018/2019 financial year.
2. Further to the consideration of any objections, seeks Ministerial approval under Section 6.33(3) of the Local Government Act to impose a differential rate on the unimproved value of mining tenements that is more than twice the lowest unimproved value rate on rural lands within the shire.
3. Approves the annual rates with a 2% increase above 2018/19 and the inclusion of a new rate for exploration properties
- 4.
- 5.
6. as follows:
  - UV Rural = 1.95 cents in the dollar
  - UV Mining = 35.57 cents in the dollar
  - GRV Townsites = 8.11 cents in the dollar
  - GRV Mining = 8.11 cents in the dollar
  - Exploration = 25.0 cents in the dollar

**Minimum rates**

UV Rural = \$342

UV Mining = \$342

GRV Townsites = \$342

GRV Mining = \$342

Exploration = \$342



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 Unit 28 / 168 Guildford Rd  
 Maylands WA 6051

PO Box 592  
 Maylands WA 6931  
 ABN 70 104 341 817

25 May 2018

Ali Mills  
 Chief Executive Officer  
 Shire of Perenjori  
 56 Fowler Street  
 PERENJORI WA 6620

via email to: [ceo@perenjori.wa.gov.au](mailto:ceo@perenjori.wa.gov.au)

Dear Ali

**SUBMISSION – DIFFERENTIAL RATING 2018/19**

We act for a number of exploration and prospecting companies in WA and thank you for the opportunity to make a general submission regarding the proposed rates for 2018-19.

We would like to take the opportunity to ask the Shire to consider again a separate UV category with a lower rate in dollar for Exploration/Prospecting Licences (a change that has been made in other Shires).

Mining operations cannot be conducted on Exploration and Prospecting Licences, only on Mining Leases. Mining Leases afford the holder greater rights of production or development and are therefore characterised by greater impact on road infrastructure and resources. They are also reasonably subject to proportionately higher fees such as higher rent, expenditure requirements and royalties and subject to more stringent governance and other regulatory processing and requirements.

In contrast, only exploration activities may be conducted on exploration and prospecting licences. Such activities are normally of low intensity and short duration and are not characterised by the same traffic volumes or weights or demands on Shire infrastructure and resources. Unlike mining companies, Exploration and Prospecting companies do not make profits extracting commercial quantities of resources for sale and are generally equity funded with limited cash flow.

We also note that valuations provided by the Valuer General are used to calculate rates each year, and that valuations are based on the rent rate imposed by the Department of Mines, Industry Regulation and Safety.

In 2018-2019, the Department will increase the rent rate by 1.5% for exploration licences and 6% for prospecting licences and all other mining tenements to fund the Exploration Incentive Scheme (EIS). This rent increase will result in an automatic increase in rates even before any further increase in the rate in the dollar or minimum is applied by the Shire. The EIS is aimed at generating exploration activity and the lower rent rate increase for exploration licences is intended to protect the junior sector in finding the deposits of the future. Further increase in rates on top of the automatic increase, may result in double-dipping and diminish these intended effects.

I would be happy to discuss this matter further on (08) 6467 7997.

Yours sincerely

A handwritten signature in black ink, appearing to be 'S' followed by a flourish, representing Shannon McMahon.

Shannon McMahon  
 Principal

**18065.4 DRAFT NEW CEO PERFORMANCE REVIEW POLICY - 8002**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>NIL</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>CEO – ALI MILLS</b>
<b>RESPONSIBLE OFFICER</b>	<b>CEO – ALI MILLS</b>
<b>REPORT DATE:</b>	<b>21<sup>ST</sup> JUNE 2018</b>
<b>ATTACHMENTS</b>	<b>DRAFT POLICY</b>

**Executive Summary**

This report seeks Council's approval of a more comprehensive Performance Review policy and process which has been established to ensure a consistent and transparent process is conducted.

**Background**

Council has the following existing policy:

**8002 – PERFORMANCE REVIEW – CHIEF EXECUTIVE OFFICER****Policy Statement:**

The Council or a selected Committee of the Council is responsible for ensuring the Chief Executive Officer performance review is conducted at least once each year. This review will be in accordance with the CEO Contract and key performance criteria as agreed between the Council and the CEO.

The Review will be conducted under the guidance of an external employee relations consultant selected by the Council.

The Council shall discuss their concerns in a civil and frank manner with the Chief Executive Officer with due regard to natural justice and fairness and record all matters raised and responses, in writing.

The performance management process should be seen as a positive process and any perceived or agreed deficiencies in performance should be addressed through the offer of additional training or support to ensure positive outcomes for the Shire.

It is essential that the Review enables the Council and the Chief Executive Officer operate as a team for the benefit of the local government.

(Refer s5.38 of the Local Government Act and 18D of *Local Government (Administration) Regulations 1996*)

Further to Councillor's recently participating in Training provided by WALGA on conducting CEO performance appraisal, it was identified that a review of the policy and process would be required.

**Statutory Environment**

Refer s5.38 of the Local Government Act and 18D of *Local Government (Administration) Regulations 1996*)

**Policy Implications**

**AGENDA****21<sup>st</sup> June 2018**

Existing Policy 8002 –Performance Review – Chief Executive Officer

**Financial Implications**

The process will require funds to contract an independent external employee relations consultant which will need to be budgeted for annually, estimated to be a maximum of \$2500).

**Strategic Implications**

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the shires position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

**Risk Management**

Risk Statement	Level of Risk	Risk Mitigation Strategy
Not accepting the new policy would leave the process open to being ineffective.	High	Council endorses the policy and process which provides details on all aspects of the CEO performance review.

**Consultation**

President  
WALGA – Governance  
Camerelli Associates

**Comment**

The policy and process developed is based on examples from other Councils and used by John Phillips consulting. The policy also includes the process for conducting the review and ensuring key result areas are confirmed between the CEO and the review members.

**Voting Requirements – Simple Majority****Officers Recommendation – Item 18058.1.1**

**That Council adopts the reviewed CEO Performance Review Policy and Process 8002, as presented.**

**18066 PROJECT STATUS REPORT**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>NIL</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>ALI MILLS - CEO</b>
<b>RESPONSIBLE OFFICER</b>	<b>ALI MILLS - CEO</b>
<b>REPORT DATE:</b>	<b>21<sup>ST</sup> JUNE 2018</b>
<b>ATTACHMENTS</b>	<b>PROJECT STATUS REPORT</b>

**Executive Summary**

The project status report is provided to Council in order that actionable items are recorded and results reported to council. Although this is information only, the status report is to be accepted by Council and recorded in the minutes to ensure councils are kept informed on the progress of the work undertaken by the Shire of Perenjori.

**Background**

Nil

**Statutory Environment**

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Area 5: Investing in Councils Capacity – Our Leadership

*Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.*

**Consultation**

Staff

**Comment**

Nil

**Officer Recommendation – Item 18056**

**Council accepts the Project Status Report as presented for the month of May 2018.**

**18067 STATUS REPORT**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>NIL</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>ALI MILLS - CEO</b>
<b>RESPONSIBLE OFFICER</b>	<b>ALI MILLS - CEO</b>
<b>REPORT DATE:</b>	<b>21<sup>ST</sup> JUNE 2018</b>
<b>ATTACHMENTS</b>	<b>STATUS REPORT</b>

**Executive Summary**

The status report is provided to Council in order that actionable items are recorded and results reported to council. Although this is information only, the status report is to be accepted by Council and recorded in the minutes to ensure councils are kept informed on the progress of the work undertaken by the Shire of Perenjori.

**Background**

Nil

**Statutory Environment**

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Area 5: Investing in Councils Capacity – Our Leadership

*Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.*

**Consultation**

Staff

**Comment**

Nil

**Officer Recommendation – Item 18057**

**Council accepts the Status Report as presented for the month of May 2018.**



**18068 OTHER BUSINESS**

**18068.1 MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN**

**18068.2 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

**18068.3 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

**18068.4 MATTERS BEHIND CLOSED DOORS**

**18068.4.1 CONFIDENTIAL ITEM - SALE OF SIDE TIPPER**

**APPLICANT:** SHIRE OF PERENJORI  
**FILE:** ADM 0030  
**DISCLOSURE OF INTEREST:** NIL  
**AUTHOR:** KEN MARKHAM- MANAGER INFRASTRUCTURE SERVICES  
**RESPONSIBLE OFFICER:** KEN MARKHAM- MANAGER INFRASTRUCTURE SERVICES  
**REPORT DATE:** 21<sup>ST</sup> JUNE 2018  
**ATTACHMENTS** NIL

**Voting Requirements – Simple Majority**

**Committee Recommendation – Item 18068.4.1**

**That Council accepts the tender received from Smith Broughton Auctioneers for the purchase of the 2006 SFM Howard Porter side tipper.**

**18068.5 DATE OF NEXT MEETING**

The date of the next Council meeting will be held on Thursday 19<sup>th</sup> July 2018 commencing at 3.00 pm.

**18068.6 CLOSURE**



**Perenjori**  
Embrace Opportunity

# *Attachments*

*Ordinary Council Meeting  
21st June 2018*



**Perenjori**  
Embrace Opportunity

*Attachment*  
*18062.1*

*Financial Statements*  
*May 2018*

*Ordinary Council Meeting*  
*21st June 2018*

**SHIRE OF PERENJORI**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ended 31 May 2018**

**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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# Shire of Perenjori

## Compilation Report

For the Period Ended 31 May 2018

### Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

### Overview

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.  
No matters of significance are noted.

### Statement of Financial Activity by reporting program

Is presented on page 7 and shows a surplus as at 31 May 2018 of \$277,234.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

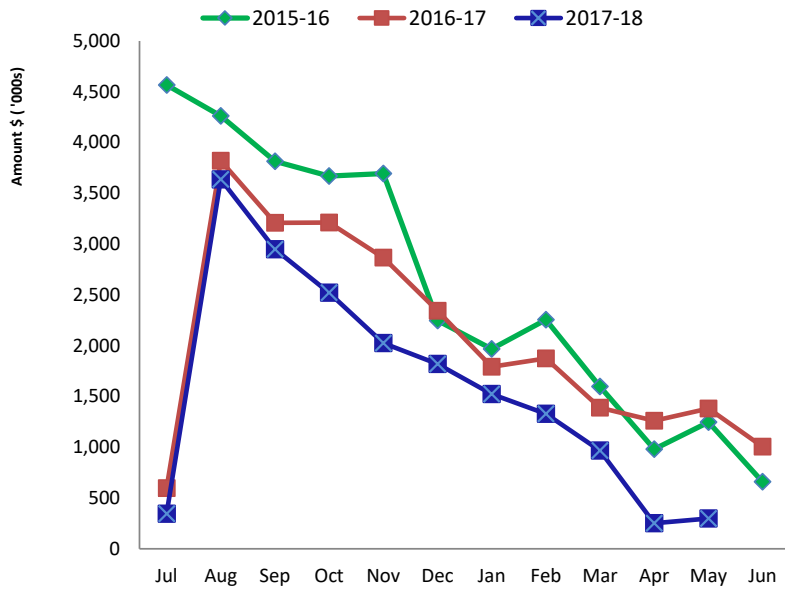
### Preparation

Prepared by: Jim Dillon  
Reviewed by: Alison Mills  
Date prepared: 15/06/2018

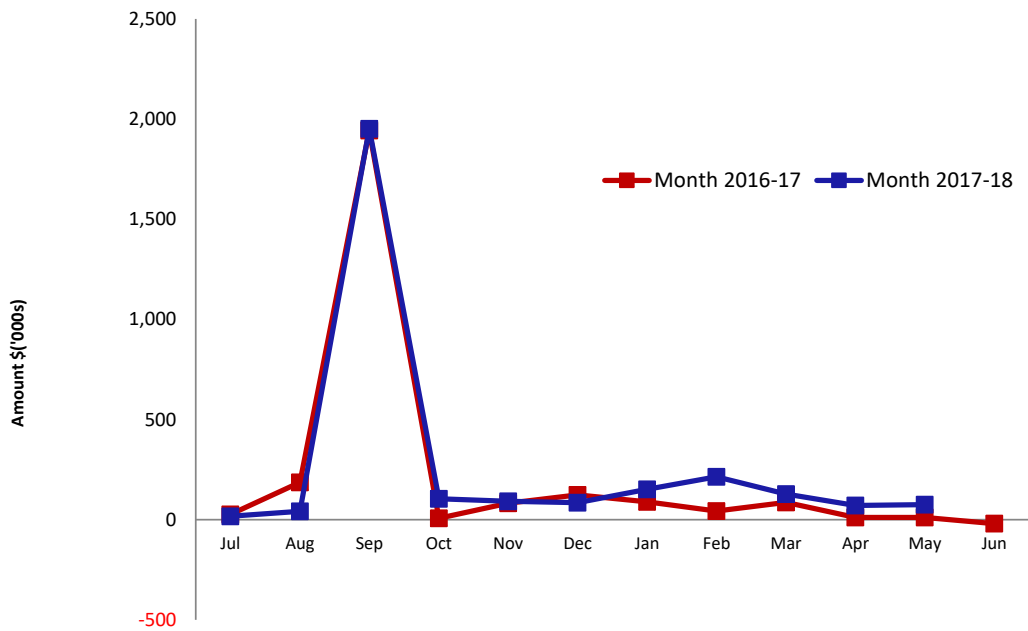
# Shire of Perenjori

Monthly Summary Information  
For the Period Ended 31 May 2018

**Liquidity Over the Year (Refer Note 3)**



**Rates Received (Refer Note 6)**



**Comments**

This information is to be read in conjunction with the accompanying Financial Statements and notes.

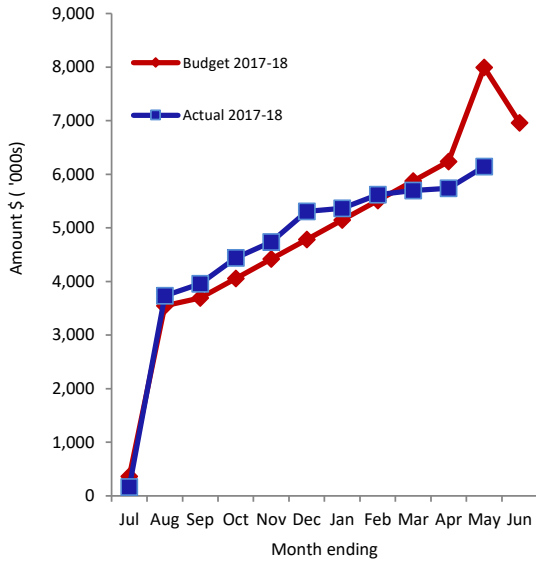
# Shire of Perenjori

## Monthly Summary Information

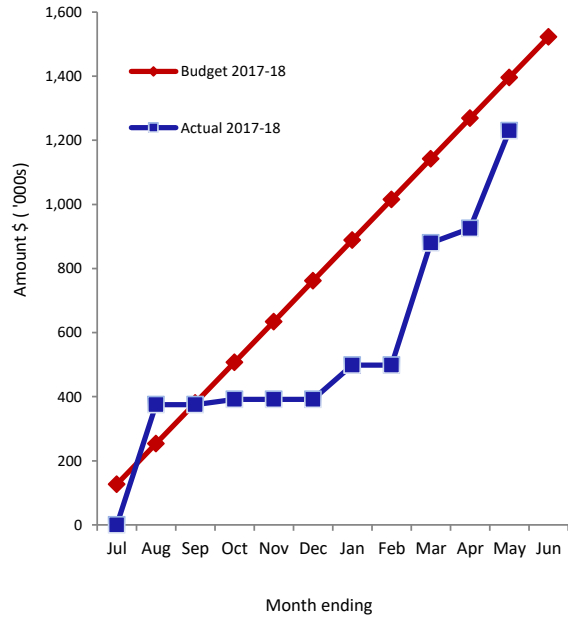
For the Period Ended 31 May 2018

### Revenues

**Budget Operating Revenues -v- Actual (Refer Note 2)**

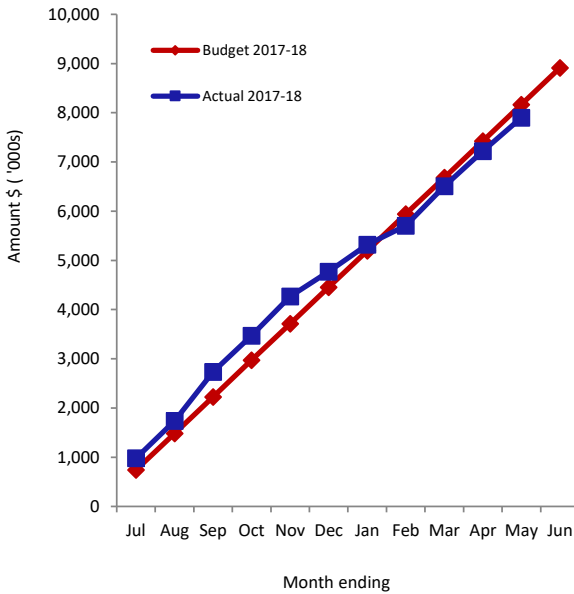


**Budget Capital Revenue -v- Actual (Refer Note 2)**

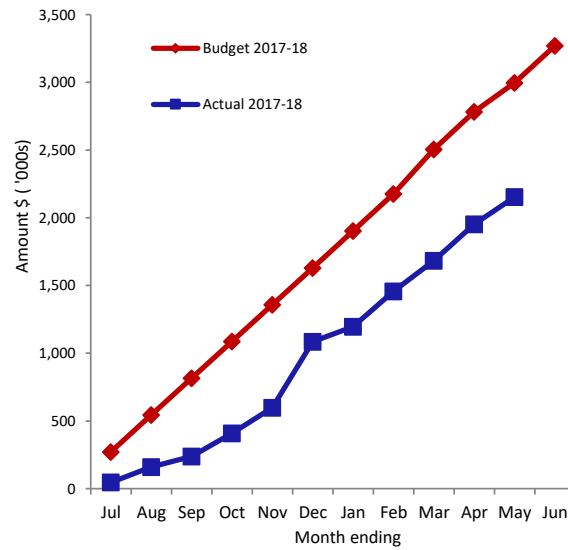


### Expenditure

**Budget Operating Expenses -v- YTD Actual (Refer Note 2)**



**Budget Capital Expenses -v- Actual (Refer Note 2)**



### Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**SHIRE OF PERENJORI**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 31 May 2018**

Note	Amneded Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Operating Revenues</b>						
	\$	\$	\$	\$	%	
	74,076	67,881	51,162	(16,719)	(24.63%)	▼
9	2,612,968	2,612,341	2,599,797	(12,544)	(0.48%)	
	882,637	809,050	686,791	(122,259)	(15.11%)	▼
	118,722	96,877	48,389	(48,488)	(50.05%)	▼
	2,600	2,376	2,600	224	9.43%	
	152,000	139,315	128,717	(10,598)	(7.61%)	
	183,000	167,728	183,067	15,339	9.14%	
	58,700	53,790	53,328	(462)	(0.86%)	
	285,700	261,844	369,873	108,029	41.26%	▲
	2,036,349	1,866,634	1,570,519	(296,115)	(15.86%)	▼
	297,500	272,679	272,113	(566)	(0.21%)	
	323,000	296,054	175,974	(120,080)	(40.56%)	▼
	<b>7,027,252</b>	<b>6,646,569</b>	<b>6,142,330</b>	<b>(504,239)</b>		
<b>Operating Expense</b>						
	(382,634)	(350,471)	(211,529)	138,942	39.64%	▼
	(135,074)	(123,750)	(126,066)	(2,316)	(1.87%)	
	(296,018)	(259,314)	(262,659)	(3,345)	(1.29%)	
	(87,457)	(80,047)	(78,998)	1,049	1.31%	
	(434,096)	(397,815)	(366,703)	31,112	7.82%	
	(219,837)	(201,025)	(205,724)	(4,699)	(2.34%)	
	(453,866)	(415,888)	(348,955)	66,933	16.09%	▼
	(1,298,154)	(1,189,485)	(1,154,584)	34,901	2.93%	
	(4,759,541)	(4,362,688)	(4,199,316)	163,372	3.74%	
	(731,450)	(670,208)	(721,333)	(51,125)	(7.63%)	
	(129,080)	(118,173)	(226,642)	(108,469)	(91.79%)	▲
	<b>(8,927,207)</b>	<b>(8,168,864)</b>	<b>(7,902,509)</b>	<b>266,355</b>		
<b>Funding Balance Adjustments</b>						
	2,561,632	2,348,060	2,424,758	76,698	3.27%	
8	24,653	22,594	0	(22,594)	(100.00%)	▼
	0	0	62	62		
	<b>686,330</b>	<b>848,359</b>	<b>664,642</b>	<b>(183,717)</b>		
<b>Capital Revenues</b>						
11	1,470,533	1,347,962	1,219,581	(128,381)	(9.52%)	
8	52,000	47,663	28,050	(19,613)	(41.15%)	▼
	<b>1,522,533</b>	<b>1,395,625</b>	<b>1,247,631</b>	<b>(147,994)</b>		
<b>Capital Expenses</b>						
	0	0	0	0		
13	(463,850)	(425,139)	(127,060)	298,079	70.11%	▼
13	(1,994,350)	(1,827,870)	(1,733,704)	94,166	5.15%	▼
13	(495,000)	(452,878)	(150,600)	302,278	66.75%	▼
13	(65,000)	(61,663)	(24,270)	37,393	60.64%	▼
13	0	0	0	0		
13	(312,268)	(286,242)	(141,158)	145,084	50.69%	▼
13	(5,000)	(4,576)	0	4,576	100.00%	
	<b>(3,335,468)</b>	<b>(3,058,368)</b>	<b>(2,176,792)</b>	<b>881,576</b>		
	<b>(1,812,935)</b>	<b>(1,662,743)</b>	<b>(929,161)</b>	<b>733,582</b>		
<b>Financing</b>						
10	200,000	183,326	0	(183,326)	(100.00%)	▲
7	427,735	392,073	9,625	(382,448)	(97.55%)	▼
10	(268,143)	(263,273)	(244,988)	18,285	6.95%	
7	(231,576)	(212,245)	(228,291)	(16,046)	(7.56%)	
	<b>128,016</b>	<b>99,881</b>	<b>(463,653)</b>	<b>(563,534)</b>		
<b>Net Operations, Capital and Financing</b>						
	<b>(998,589)</b>	<b>(714,503)</b>	<b>(728,173)</b>	<b>(13,670)</b>		
<b>Opening Funding Surplus(Deficit)</b>						
3	1,005,407	1,005,407	1,005,407	0	0.00%	
<b>Closing Funding Surplus(Deficit)</b>						
3	6,818	290,904	277,234	(13,670)		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.



**SHIRE OF PERENJORI**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(By Nature or Type)**  
**For the Period Ended 31 May 2018**

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
<b>Operating Revenues</b>							
Rates	9	\$ 2,612,968	\$ 2,612,341	\$ 2,599,797	\$ (12,544)	% (0.48%)	
Operating Grants, Subsidies and Contributions	11	3,292,761	3,018,290	2,595,848	(422,442)	(14.00%)	▼
Fees and Charges		858,230	774,664	721,776	(52,888)	(6.83%)	
Service Charges		0	0	0	0		
Interest Earnings		55,726	51,073	41,792	(9,281)	(18.17%)	
Other Revenue		207,567	190,201	183,116	(7,085)	(3.72%)	
Profit on Disposal of Assets	8	0	0	0	0		
<b>Total Operating Revenue</b>		<b>7,027,252</b>	<b>6,646,569</b>	<b>6,142,330</b>	<b>(504,239)</b>		
<b>Operating Expense</b>							
Employee Costs		(2,359,927)	(2,162,314)	(2,017,011)	145,303	6.72%	
Materials and Contracts		(3,234,423)	(2,953,962)	(2,714,229)	239,733	8.12%	
Utility Charges		(213,782)	(195,690)	(247,857)	(52,167)	(26.66%)	▼
Depreciation on Non-Current Assets		(2,561,632)	(2,348,060)	(2,424,758)	(76,698)	(3.27%)	
Interest Expenses		(65,308)	(59,840)	(66,436)	(6,596)	(11.02%)	
Insurance Expenses		(126,082)	(115,423)	(124,389)	(8,966)	(7.77%)	
Other Expenditure		(341,400)	(310,981)	(307,828)	3,153	1.01%	
Loss on Disposal of Assets	8	(24,653)	(22,594)	0	22,594	100.00%	▼
<b>Total Operating Expenditure</b>		<b>(8,927,207)</b>	<b>(8,168,864)</b>	<b>(7,902,509)</b>	<b>266,355</b>		
<b>Funding Balance Adjustments</b>							
Add back Depreciation		2,561,632	2,348,060	2,424,758	76,698	3.27%	
Adjust (Profit)/Loss on Asset Disposal	8	24,653	22,594	0	(22,594)	(100.00%)	▼
Movement in Non Current Assets		0	0	62	62		
<b>Net Cash from Operations</b>		<b>686,330</b>	<b>848,359</b>	<b>664,642</b>	<b>(183,717)</b>		
<b>Capital Revenues</b>							
Grants, Subsidies and Contributions	11	1,470,533	1,347,962	1,219,581	(128,381)	(9.52%)	
Proceeds from Disposal of Assets	8	52,000	47,663	28,050	(19,613)	(41.15%)	▼
<b>Total Capital Revenues</b>		<b>1,522,533</b>	<b>1,395,625</b>	<b>1,247,631</b>	<b>(147,994)</b>		
<b>Capital Expenses</b>							
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(463,850)	(425,139)	(127,060)	298,079	70.11%	▼
Infrastructure - Roads	13	(1,994,350)	(1,827,870)	(1,733,704)	94,166	5.15%	
Infrastructure - Parks, Ovals, & Dam	13	(495,000)	(452,878)	(150,600)	302,278	66.75%	▼
Infrastructure - Others	13	(65,000)	(61,663)	(24,270)	37,393	60.64%	▼
Infrastructure - Footpaths	13	0	0	0	0		
Plant and Equipment	13	(312,268)	(286,242)	(141,158)	145,084	50.69%	▼
Furniture and Equipment	13	(5,000)	(4,576)	0	4,576	100.00%	
<b>Total Capital Expenditure</b>		<b>(3,335,468)</b>	<b>(3,058,368)</b>	<b>(2,176,792)</b>	<b>881,576</b>		
<b>Net Cash from Capital Activities</b>		<b>(1,812,935)</b>	<b>(1,662,743)</b>	<b>(929,161)</b>	<b>733,582</b>		
<b>Financing</b>							
Proceeds from New Debentures	10	200,000	183,326	0	(183,326)	(100.00%)	
Transfer from Reserves	7	427,735	392,073	9,625	(382,448)	(97.55%)	▼
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(268,143)	(263,273)	(244,988)	18,285	6.95%	
Transfer to Reserves	7	(231,576)	(212,245)	(228,291)	(16,046)	(7.56%)	
<b>Net Cash from Financing Activities</b>		<b>128,016</b>	<b>99,881</b>	<b>(463,653)</b>	<b>(563,534)</b>		
<b>Net Operations, Capital and Financing</b>		<b>(998,589)</b>	<b>(714,503)</b>	<b>(728,173)</b>	<b>(13,670)</b>		
<b>Opening Funding Surplus(Deficit)</b>	3	<b>1,005,407</b>	<b>1,005,407</b>	<b>1,005,407</b>	<b>0</b>	<b>0.00%</b>	
<b>Closing Funding Surplus(Deficit)</b>	3	<b>6,818</b>	<b>290,904</b>	<b>277,234</b>	<b>(13,670)</b>		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

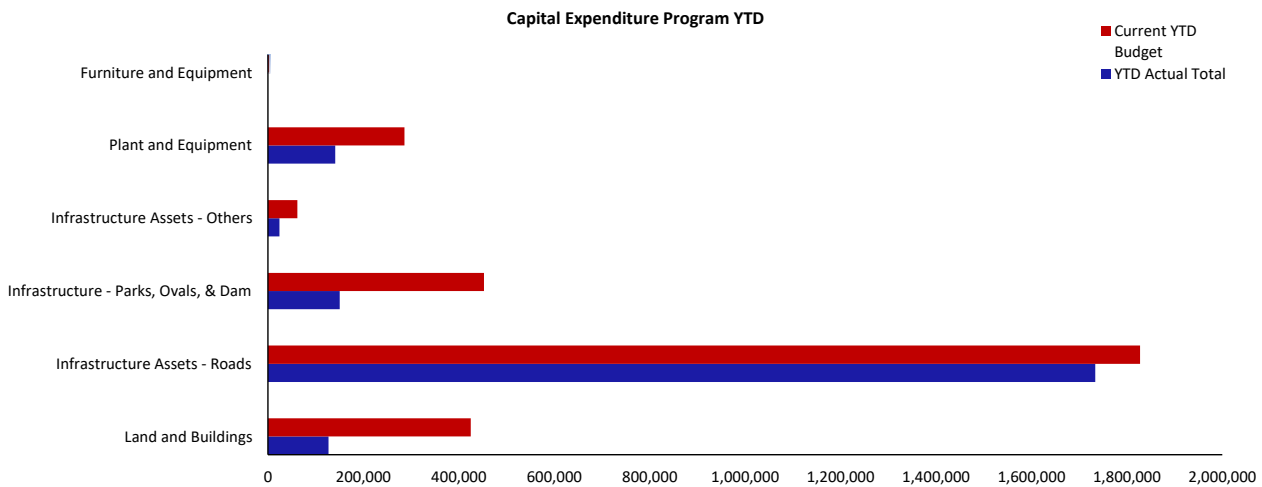
**SHIRE OF PERENJORI**  
**STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING**  
For the Period Ended 31 May 2018

Capital Acquisitions	Note	YTD 31 05 2018					
		YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	Current YTD Budget (d)	Current Annual Budget	Variance (d) - (c)
Land and Buildings	13	\$ 37,649	\$ 89,411	\$ 127,060	\$ 425,139	463,850	(298,079)
Infrastructure Assets - Roads	13	1,733,704	0	1,733,704	1,827,870	1,994,350	(94,166)
Infrastructure - Parks, Ovals, & Dam	13	150,600	0	150,600	452,878	495,000	(302,278)
Infrastructure Assets - Others	13	0	24,270	24,270	61,663	65,000	(37,393)
Plant and Equipment	13	141,158	0	141,158	286,242	312,268	(145,084)
Furniture and Equipment	13	(11,400)	11,400	0	4,576	5,000	(4,576)
<b>Capital Expenditure Totals</b>		<b>2,051,711</b>	<b>125,081</b>	<b>2,176,792</b>	<b>3,058,368</b>	<b>3,335,468</b>	<b>(881,576)</b>

**Funded By:**

Capital Grants and Contributions	Note 11	1,201,972	1,347,962	1,470,533	145,990
Borrowings	Note 10	0	183,326	200,000	(183,326)
Other (Disposals & C/Fwd)	Note 8	28,050	47,663	52,000	(19,613)
<b>Own Source Funding - Cash Backed Reserves</b>					
Plant Replacement Reserve		0	0	15,000	0
Water Harvesting Control Reserve		0	0	0	0
Community Bus & Maintenance Reserve		0	0	0	0
<b>Total Own Source Funding - Cash Backed Reserves</b>	Note 7	<b>9,625</b>	<b>392,073</b>	<b>427,735</b>	<b>(382,448)</b>
<b>Own Source Funding - Operations</b>		<b>937,145</b>	<b>1,087,344</b>	<b>1,185,200</b>	<b>(150,199)</b>
<b>Capital Funding Total</b>		<b>2,176,792</b>	<b>3,058,368</b>	<b>3,335,468</b>	<b>881,576</b>

Comments and graphs



**SHIRE OF PERENJORI**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES**

(a)

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**Critical Accounting Estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) **The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) **Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

(d) **Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) **Goods and Services Tax**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.

The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**SHIRE OF PERENJORI**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(f) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

**(g) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(h) Inventories**

***General***

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

***Land Held for Resale***

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**SHIRE OF PERENJORI**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	25 to 50 years
Construction other than Buildings (Public Facilities)	5 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Heritage Assets	25 to 50 years
Roads	25 years
Footpaths	50 years
Sewerage Piping	75 years
Water Supply Piping and Drainage Systems	75 years

**(k) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**SHIRE OF PERENJORI**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

***Borrowing Costs***

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(n) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**SHIRE OF PERENJORI**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(p) Nature or Type Classifications**

**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**SHIRE OF PERENJORI**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(q) Nature or Type Classifications (Continued)**

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

**(r) Statement of Objectives**

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:

*"A wonderful place to live, work, invest and visit with the community working together to achieve shared objectives"*

The Strategic Community Plan defines the key objectives of the Shire as:

*"Economic: A strong, resilient and balanced economy.*

*Environment: Our unique natural and built environment is protected and enhanced.*

*Social: Our community enjoys a high quality of life.*

*Civic Leadership: A collaborative and engaged community."*

**(s) Reporting Programs**

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

**GOVERNANCE**

Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

**GENERAL PURPOSE FUNDING**

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

**LAW, ORDER, PUBLIC SAFETY**

Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

**HEALTH**

Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.



**SHIRE OF PERENJORI**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(s) Reporting Programs (Continued)**

**HOUSING**

Provision and maintenance of rented housing accommodation for pensioners and employees.

**COMMUNITY AMENITIES**

Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

**RECREATION AND CULTURE**

Parks, gardens and recreation reserves, library services, television and radio re-broadcasting, swimming facilities, walk trails, youth recreation, public halls.

**TRANSPORT**

Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase, marine facilities and cleaning of streets.

**ECONOMIC SERVICES**

Tourism, community development, pest control, building services, caravan parks and private works.

**OTHER PROPERTY & SERVICES**

Plant works, plant overheads and stock of materials.

**SHIRE OF PERENJORI**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**Note 2: EXPLANATION OF MATERIAL VARIANCES**

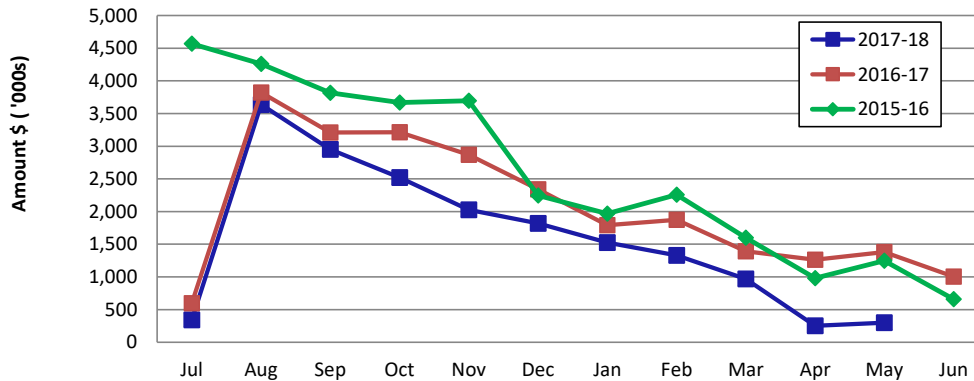
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
<b>Operating Revenues</b>					
Governance	(16,719)	-25%	▼	Timing	LGISWA Scheme member dividend not yet received
General Purpose Funding	(134,803)	0%	▼		Down \$13k in rates, \$130K in General Purposes grant fourth quarter still to come
Law Order & Public Safety	(48,488)	-50%	▼	Timing	Capital grant for Latham Fire Shed not yet received
Health	224	9%			Under Reporting Threshold
Education & Welfare	(10,598)	-8%		Timing	Quarterly grant for Child Care Centre not yet received
Housing	15,339	9%			Under Reporting Threshold
Community Amenities	(462)	-1%		Timing	Under Reporting Threshold
Recreation and Culture	108,029	41%	▲	Timing	Mount Gibson contribution received in November 2017 (pavilion project), B4TB Invoices being created
Transport	(296,115)	-16%	▼		Main Roads Flood Damage Funding still to be received
Economic Services	(566)	0%			Under Reporting Threshold
Other Property and Services	(120,080)	-41%	▼	Timing	Reduced mining works - offset with reduced expenditure, workers comp reimbursement over projected - offset with expenditure..
<b>Operating Expense</b>					
Governance	138,942	39.64%	▼	Timing	Under spend in compliance reporting - some expenses still to come, allocations to other services larger than budgeted
General Purpose Funding	(2,316)	(1.87%)			Under Reporting Threshold
Law, Order and Public Safety	(3,345)	(1.29%)			Under Reporting Threshold
Health	1,049	1.31%			Under Reporting Threshold
Education and Welfare	31,112	7.82%			Down on PECC wages - over projected
Housing	(4,699)	(2.34%)		Timing	Under Reporting Threshold
Community Amenities	66,933	16.09%	▼	Timing	Cemetery work delayed due to other priorities, Waste development current.
Recreation and Culture	34,901	2.93%			Under Reporting Threshold
Transport	163,372	3.74%			Flood Damage Repair expense below budget
Economic Services	(51,125)	(7.63%)			MWT Expense higher offset with income
Other Property and Services	(108,469)	(91.79%)	▲		Plant costs and depreciation are under recovered (Accountant and MIS sorting), private works less than projected
<b>Capital Expenses</b>					
Land and Buildings	298,079	70%	▼	Timing	Pavilion works on track, over projected in budget
Infrastructure - Roads	94,166	5%			Under Reporting Threshold
Infrastructure - Parks, Ovals, & Dam	302,278	67%	▼	T / P	Caron Dam and Oval upgrade projects not yet started
Infrastructure - Other	37,393	1	▼	Timing	Remedial work at Swimming Pool to be paid for
Plant and Equipment	145,084	51%	▼	Timing	Plant Replacement project not complete
Furniture and Equipment	4,576	100%			Under Reporting Threshold
<b>Surplus/(Deficit)</b>					
Opening Funding Surplus(Deficit)	0	0%			ESL Shire Properties (previous years) transferred and audit adjustment for interest accrual

**SHIRE OF PERENJORI**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**Note 3: NET CURRENT FUNDING POSITION**

Positive=Surplus (Negative=Deficit)				
Note	YTD 31 May 2018	Prior Year End 30th June 2017	YTD 31 May 2017	
	Actual YTD \$	\$	Previous YTD \$	
<b>Current Assets</b>				
Cash Unrestricted	4	128,310	535,346	653,679
Cash Restricted	4	2,097,240	1,878,575	1,477,839
Receivables - Rates & Rubbish	6	71,193	39,849	37,182
Receivables -Other	6	215,504	720,250	720,250
Interest / ATO Receivable/Trust/Others		131,458	8,206	(5,000)
Inventories		30,710	21,422	74,866
		2,674,415	3,203,649	2,958,817
<b>Less: Current Liabilities</b>				
Payables		(311,557)	(569,403)	(145,967)
Provisions		(232,390)	(232,390)	(219,375)
		(543,947)	(801,793)	(365,342)
<b>Less: Adjustments</b>				
Cash Reserves - Restricted	7	(2,097,240)	(1,878,575)	(1,477,839)
For Current Leave Provisions		232,390	232,390	219,375
For Current Borrowings		4,748	249,735	4,599
		(1,860,103)	(1,396,449)	(1,253,866)
<b>Net Current Funding Position</b>		<b>270,365</b>	<b>1,005,407</b>	<b>1,339,609</b>

**Note 3 - Liquidity Over the Year**



**Comments - Net Current Funding Position**

Receivables Other is comprised of Sundry Debtors, Pensioners Rebates Allowed  
 Sundry Debtors Rubbish & ESL Interest

**SHIRE OF PERENJORI**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**Note 4: CASH AND INVESTMENTS**

		Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Investments \$	Total Amount \$	Institution	Maturity Date
(a)	<b>Cash Deposits</b>								
	Municipal Bank Account	5375008	0.05%	32,637			32,637	Bankwest	At Call
	Telenet Saver Account	0542587	1.10%	84,842			84,842	Bankwest	At Call
	Mt Gibson Infrastructure Account	0860049	1.00%		720,828		720,828	Bankwest	At Call
	Trust Bank Account	5373006	0.00%			5,690	5,690	Bankwest	At Call
	Community Dev Projects Account	0856328	1.10%	10,531			10,531	Bankwest	At Call
	Mt Gibson Public Benefit Account	903351	1.10%			109,753	109,753	Bankwest	At Call
	Reserve Funds - Operating	816902	1.05%		878,317		878,317	Bankwest	At Call
	Petty Cash			300			300	On hand	
	Term Deposit 4		2.50%			100,000	100,000	Bankwest	
	Term Deposit 2		2.65%		500,000		500,000	Bankwest	6/11/18
	<b>Total</b>			128,310	2,099,145	215,443	0	2,442,898	

**Note 4A: CASH INVESTMENTS**

Comments/Notes - Investments

**Shire of Perenjori**  
**NOTES TO THE BUDGET REVIEW REPORT**  
**31/05/2018**

**Note 5: BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

Program	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption	Res no 18025.1 15/02/2018	Opening Surplus/(Deficit)				11,238
	Change as per Audited Financial Report 30 June 2017	Res no 18025.1 15/02/2018	Opening Surplus/(Deficit)	10,086			21,324
General Purpose Funding	3116 Discount Allowed	Res no 18025.1 15/02/2018	Operating Expenses			(7,832)	13,492
General Purpose Funding	3120 Penalty Interest	Res no 18025.1 15/02/2018	Operating Revenue		3,000		16,492
General Purpose Funding	3400 EFTPOS Fees Expense	Res no 18025.1 15/02/2018	Operating Expenses		3,600	(3,850)	16,242
General Purpose Funding	3403 Bank Fees GST	Res no 18025.1 15/02/2018	Operating Expenses				16,242
Governance	4004 Subscriptions Expense	Res no 18025.1 15/02/2018	Operating Expenses		3,000		19,242
Governance	4007 Council Ipad Expenses	Res no 18025.1 15/02/2018	Operating Expenses		3,000		22,242
Governance	4013 Council Functions Expenses.	Res no 18025.1 15/02/2018	Operating Expenses		8,000		30,242
Governance	4200 Administration Salaries.	Res no 18025.1 15/02/2018	Operating Expenses			(35,000)	(4,758)
Governance	4201 Superannuation Expense	Res no 18025.1 15/02/2018	Operating Expenses			(4,356)	(9,114)
Governance	4202 Insurances Public & Products Liability Expense	Res no 18025.1 15/02/2018	Operating Expenses			(7,000)	(16,114)
Governance	4210 Advertising Expense	Res no 18025.1 15/02/2018	Operating Expenses		5,000		(11,114)
Governance	4214 Computer Maintenance Expense.	Res no 18025.1 15/02/2018	Operating Expenses			(55,000)	(66,114)
Governance	4216 IT Vision Support Fees Expense	Res no 18025.1 15/02/2018	Operating Expenses			(5,000)	(71,114)
Governance	4218 Admin Vehicle Running Expenses	Res no 18025.1 15/02/2018	Operating Expenses			(2,500)	(73,614)
Governance	4226 Housing Allocation	Res no 18025.1 15/02/2018	Operating Expenses		82,275		8,661
Governance	4238 Consultant Fees.	Res no 18025.1 15/02/2018	Operating Expenses			(5,000)	3,661
Governance	4242 Insurances Accident, Fidelity & Salary Expenses	Res no 18025.1 15/02/2018	Operating Expenses			(1,100)	2,561
Governance	4244 Advertising - New Employee Expense	Res no 18025.1 15/02/2018	Operating Expenses			(2,600)	(39)
Governance	4258 Capital - Admin Building.	Res no 18025.1 15/02/2018	Capital Expenses		140,000		139,961
Governance	4265 Admin Building Cleaning Expenses	Res no 18025.1 15/02/2018	Operating Expenses			(2,500)	137,461
Governance	4266 CEO Professional Development.	Res no 18025.1 15/02/2018	Operating Expenses		3,000		140,461
Governance	4301 Sundry Income.	Res no 18025.1 15/02/2018	Operating Revenue			(17,000)	123,461
Governance	4307 Reimbursements.	Res no 18025.1 15/02/2018	Operating Revenue			(45,000)	78,461
Governance	4315 Grant Income	Res no 18025.1 15/02/2018	Operating Revenue		4,000		82,461
Law, Order & Public Safety	5004 Bush Fire Appliances Insurance.	Res no 18025.1 15/02/2018	Operating Expenses		4,500		86,961
Law, Order & Public Safety	5014 Community Fire Manager.	Res no 18025.1 15/02/2018	Operating Expenses		12,000		98,961
Law, Order & Public Safety	5106 Grant Income	Res no 18025.1 15/02/2018	Operating Revenue		13,000		111,961
Law, Order & Public Safety	5150 Latham Firestation & Ambulance Shed.	Res no 18025.1 15/02/2018	Capital Expenses			(5,000)	106,961
Law, Order & Public Safety	5201 Animal Control Expense.	Res no 18025.1 15/02/2018	Operating Expenses			(3,000)	103,961
Law, Order & Public Safety	5202 Wild Dog Control.	Res no 18025.1 15/02/2018	Operating Expenses		2,000		105,961
Law, Order & Public Safety	5250 Perenjori Fire Brigade - building.	Res no 18025.1 15/02/2018	Capital Expenses		20,000		125,961
Law, Order & Public Safety	5601 CCTV	Res no 18025.1 15/02/2018	Capital Expenses		2,500		128,461
Law, Order & Public Safety	5701 CEM Vehicle expenses	Res no 18025.1 15/02/2018	Operating Expenses			(15,000)	113,461
Law, Order & Public Safety	5702 CEM Employee Expense.	Res no 18025.1 15/02/2018	Operating Expenses			(85,520)	27,941
Law, Order & Public Safety	5703 CEM - IT, phone and other expense.	Res no 18025.1 15/02/2018	Operating Expenses			(1,350)	26,591
Law, Order & Public Safety	5704 CEM Conference and training expense	Res no 18025.1 15/02/2018	Operating Expenses			(1,875)	24,716
Law, Order & Public Safety	5801 Grant Income - CEM	Res no 18025.1 15/02/2018	Operating Revenue		65,255		89,971
Law, Order & Public Safety	5802 CEM Reimbursements - Other Councils	Res no 18025.1 15/02/2018	Operating Revenue		28,867		118,838
Health	7002 EHO Expenses	Res no 18025.1 15/02/2018	Operating Expenses		5,000		123,838
Health	7203 Medical Centre Building Mntce Expense.	Res no 18025.1 15/02/2018	Operating Expenses			(5,000)	118,838
Health	7600 Mosquito Control Expense	Res no 18025.1 15/02/2018	Operating Expenses		3,000		121,838
Education & Welfare	8427 Grant Income	Res no 18025.1 15/02/2018	Operating Revenue		16,000		137,838
Education & Welfare	8603 Housing Allocation	Res no 18025.1 15/02/2018	Operating Expenses		25,013		162,851
Education & Welfare	8605 Sundry Income	Res no 18025.1 15/02/2018	Operating Revenue		1,000		163,851
Housing	026TF Transfer from CVP Village Reserve	Res no 18025.1 15/02/2018	Capital Revenue		9,625		173,476
Housing	9228 Housing Allocation	Res no 18025.1 15/02/2018	Operating Expenses			(216,071)	(42,595)
Housing	9292 Housing Maintenance Cost.	Res no 18025.1 15/02/2018	Operating Expenses		19,301		(23,294)
Housing	9306 Staff Housing Rent	Res no 18025.1 15/02/2018	Operating Revenue			(10,000)	(33,294)
Housing	9312 Housing Grant Funding	Res no 18025.1 15/02/2018	Operating Revenue		5,000		(28,294)
Housing	13109 Eco House Maintenance.	Res no 18025.1 15/02/2018	Operating Expenses			(5,000)	(33,294)
Housing	14950 Reimbursements Income.	Res no 18025.1 15/02/2018	Operating Revenue		5,000		(28,294)
Community Amenities	418 Capital Expenditure - Other Infrastructure	Res no 18025.1 15/02/2018	Capital Expenses			(25,000)	(53,294)
Community Amenities	10001 Refuse Site Mntce Expense.	Res no 18025.1 15/02/2018	Operating Expenses		21,000		(32,294)
Community Amenities	10006 Cardboard Recycling Expenses.	Res no 18025.1 15/02/2018	Operating Expenses			(6,000)	(38,294)
Community Amenities	10100 Refuse Collection Fees	Res no 18025.1 15/02/2018	Operating Revenue			(3,500)	(41,794)
Community Amenities	10412 CDO Project Expenses	Res no 18025.1 15/02/2018	Operating Expenses			(12,000)	(53,794)
Community Amenities	40509 Grant Income	Res no 18025.1 15/02/2018	Operating Revenue		16,500		(37,294)
Community Amenities	10511 CDO Project Income	Res no 18025.1 15/02/2018	Operating Revenue		12,500		(24,794)
Community Amenities	10510 Staff Housing Allocated	Res no 18025.1 15/02/2018	Operating Expenses		13,943		(10,851)
Community Amenities	10800 Public Conveniences Mntce Expense	Res no 18025.1 15/02/2018	Operating Expenses			(3,000)	(13,851)
Community Amenities	10810 Public Conveniences Cleaning Costs	Res no 18025.1 15/02/2018	Operating Expenses			(1,650)	(15,501)
Recreation & Culture	011TF Transfer from Swimming Pool Reserve	Res no 18025.1 15/02/2018	Capital Revenue		50,000		34,499
Recreation & Culture	11005 PJ Hall Cleaning Costs	Res no 18025.1 15/02/2018	Operating Expenses			(2,004)	32,495
Recreation & Culture	11203 Pool Operating Expense	Res no 18025.1 15/02/2018	Operating Expenses			(40,000)	(7,505)
Recreation & Culture	11250 Capital - Swimming Pool	Res no 18025.1 15/02/2018	Capital Expenses			(5,000)	(12,505)
Recreation & Culture	11300 Govt Grant - Swimming Pool	Res no 18025.1 15/02/2018	Operating Revenue			(35,000)	(47,505)
Recreation & Culture	11405 Latham Community Centre Mntce Expense.	Res no 18025.1 15/02/2018	Operating Expenses			(13,025)	(60,530)
Recreation & Culture	11408 Golf & Bowls Expense	Res no 18025.1 15/02/2018	Operating Expenses			(13,000)	(73,530)
Recreation & Culture	11412 PJ Pavillion Cleaning	Res no 18025.1 15/02/2018	Operating Expenses			(5,200)	(78,730)
Recreation & Culture	11450 Capital - Perenjori Pavillion Building	Res no 18025.1 15/02/2018	Capital Expenses			(90,000)	(168,730)
Recreation & Culture	11459 PJ Sports Facility Capital Expenditure	Res no 18025.1 15/02/2018	Capital Expenses		10,000		(158,730)
Recreation & Culture	11805 Museum/Tourist Bureau Mntce Expense.	Res no 18025.1 15/02/2018	Operating Expenses		5,000		(153,730)
Recreation & Culture	11824 Blues For The Bush Event - CAWA Grant	Res no 18025.1 15/02/2018	Operating Revenue		15,000		(138,730)
Recreation & Culture	11897 Staff Housing Allocated	Res no 18025.1 15/02/2018	Operating Expenses		13,167		(125,563)
Recreation & Culture	11898 Staff Housing Allocated	Res no 18025.1 15/02/2018	Operating Expenses		14,444		(111,119)
Transport	12235 Road Maintenance Flood Damage	Res no 18025.1 15/02/2018	Operating Expenses			(219,810)	(330,929)
Transport	12308 Main Roads Flood Damage Funding	Res no 18025.1 15/02/2018	Operating Revenue		264,255		(66,674)
Transport	12400 Perenjori Air Strip Mntce Expense	Res no 18025.1 15/02/2018	Operating Expenses		4,875		(61,799)
Economic Services	13107 Backpackers/Barracks Cleaning Costs	Res no 18025.1 15/02/2018	Operating Expenses			(3,500)	(65,299)
Economic Services	13150 Caravan Park Fees.	Res no 18025.1 15/02/2018	Operating Revenue			(124,000)	(189,299)
Economic Services	13152 Caravan Park Chalets - Revenue	Res no 18025.1 15/02/2018	Operating Revenue		100,000		(89,299)
Economic Services	13172 Caravan Park Village Maintenance Expense.	Res no 18025.1 15/02/2018	Operating Expenses			(16,150)	(105,449)
Economic Services	13175 CVP Village Cleaning Costs.	Res no 18025.1 15/02/2018	Operating Expenses			(10,000)	(115,449)
Economic Services	13177 CP - Low Value Asset Pool.	Res no 18025.1 15/02/2018	Operating Expenses		10,000		(105,449)
Economic Services	13185 Caravan Park Village Accommodation Fees.	Res no 18025.1 15/02/2018	Operating Revenue		8,000		(97,449)
Economic Services	13190 Caravan Park - Buildings - Ablution Block.	Res no 18025.1 15/02/2018	Capital Expenses			(10,000)	(107,449)
Economic Services	13192 Caravan Park - New Ablutions - Apron.	Res no 18025.1 15/02/2018	Capital Expenses		8,000		(99,449)
Economic Services	13200 Area Promotion Expense.	Res no 18025.1 15/02/2018	Operating Expenses			(4,000)	(103,449)
Economic Services	13203 Regional Tourism Officer	Res no 18025.1 15/02/2018	Operating Expenses		4,500		(98,949)
Economic Services	13400 Building Expense.	Res no 18025.1 15/02/2018	Operating Expenses		12,000		(86,949)
Economic Services	13602 Standpipe Controller Expense	Res no 18025.1 15/02/2018	Capital Expenses		10,000		(76,949)
Economic Services	13703 Grant Income - Standpipe Controller	Res no 18025.1 15/02/2018	Operating Revenue			(20,000)	(96,949)
Economic Services	14913 Northeast Farming Future - Dry Season	Res no 18025.1 15/02/2018	Operating Expenses		5,000		(91,949)
Other Propety & Services	14103 Plant Hire Income	Res no 18025.1 15/02/2018	Operating Revenue			(49,000)	(140,949)
Other Propety & Services	14209 Occupational Health & Safety Expenses	Res no 18025.1 15/02/2018	Operating Expenses			(4,500)	(145,449)
Other Propety & Services	14213 Workers Compensation Insurance	Res no 18025.1 15/02/2018	Operating Expenses		21,000		(124,449)
Other Propety & Services	14225 Staff Housing Allocated	Res no 18025.1 15/02/2018	Operating Expenses		96,217		(28,232)
Other Propety & Services	14494 Plant Repair Wages	Res no 18025.1 15/02/2018	Operating Expenses			(30,000)	(58,232)
Other Propety & Services	14405 Insurance	Res no 18025.1 15/02/2018	Operating Expenses		4,250		(53,982)
Other Propety & Services	14407 Licences & Stamp Duty	Res no 18025.1 15/02/2018	Operating Expenses		15,000		(38,982)
Other Propety & Services	14501 Reimbursements	Res no 18025.1 15/02/2018	Operating Revenue		43,000		4,018
Other Propety & Services	14504 Reimbursements - Good Insurance	Res no 18025.1 15/02/2018	Operating Revenue		3,000		7,018
<b>Amended Budget Cash Position as per Council Resolution</b>				<b>10,086</b>	<b>1,272,587</b>	<b>(1,286,893)</b>	<b>7,018</b>

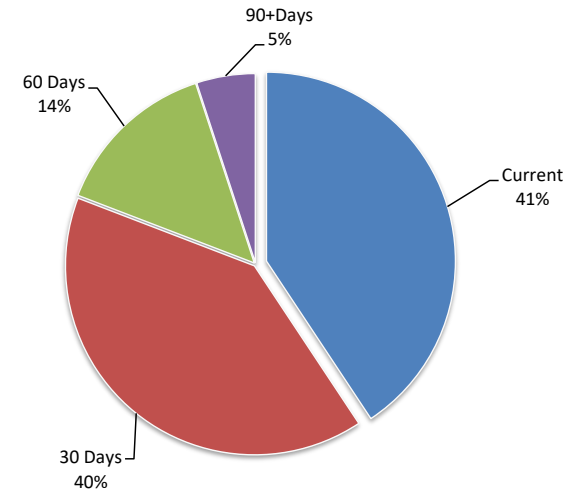
**SHIRE OF PERENJORI**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**Note 6: RECEIVABLES**

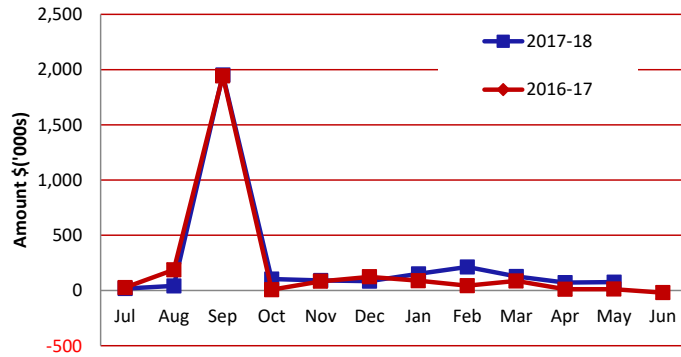
Receivables - Rates Receivable	YTD 31 May 2018	30 June 2017
	\$	\$
	43,271	51,595
Levied this year	2,626,154	2,591,052
Less Collections to date	(2,593,666)	(2,599,376)
Equals Current Outstanding	<b>75,759</b>	<b>43,271</b>
<b>Net Rates Collectable</b>	<b>75,759</b>	<b>43,271</b>
% Collected	97.16%	98.36%
<b>Non Current Assets:</b>		
Rates Non-Current	0	0
<b>Total Rates Outstanding</b>	<b>75,759</b>	<b>43,271</b>

Receivables - General	Current	30 Days	60 Days	90+Days	Credit Payments
	\$	\$	\$	\$	\$
Receivables - General	44,284	43,700	15,400	5,468	-\$ 116
<b>Total Receivables General Outstanding</b>				<b>108,737</b>	

**Note 6 - Accounts Receivable (non-rates)**



**Note 6 - Rates Collected**



**Comments/Notes - Receivables Rates**

*Total Rates Outstanding does not include Rubbish & ESL Levy*

**Comments/Notes - Receivables General**

Credit Payments are income and or reimbursements.

**SHIRE OF PERENJORI**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**Note 6A - RECEIVABLES GENERAL**

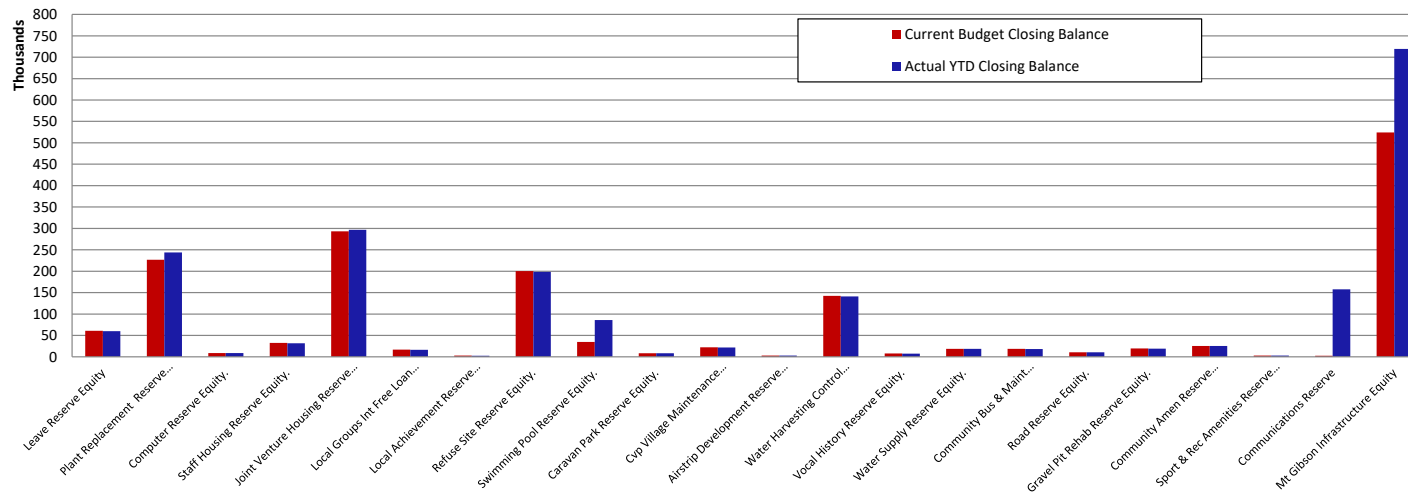
Debtors Trial Balance						
Debtors	GT 90 Days	Age	GT 60 Days	GT 30 Days	Current	Total
80149	\$ 229.20	340				\$ 229.20
80154					\$ 622.50	\$ 622.50
80282				21000		\$ 21,000.00
80236				\$ 520.00	\$ 817.12	\$ 1,337.12
80342				\$ 12,112.10		\$ 12,112.10
80394					\$ 2,000.00	\$ 2,000.00
80445			\$ 100.00		\$ 200.00	\$ 300.00
80468					\$ 2,600.00	\$ 2,600.00
80555	\$ 559.77	731				\$ 559.77
80562	\$ 1,249.10	364				\$ 1,249.10
80565			\$ 11,600.00	\$ 6,930.00	\$ 2,800.00	\$ 21,330.00
80573	\$ 380.00	138	\$ 400.00	\$ 300.00	\$ 800.00	\$ 1,880.00
80597						-\$ 35.71
80601					\$ 1,126.67	\$ 1,126.67
80649			\$ 800.00		\$ 1,200.00	\$ 2,000.00
80666				\$ 64.14		\$ 64.14
80678					\$ 250.00	\$ 250.00
80691				\$ 161.06		\$ 161.06
80695			\$ 1,700.00			\$ 1,700.00
80696	\$ 3,050.00	110	\$ 200.00			\$ 3,250.00
80703				\$ 250.00	\$ 250.00	\$ 500.00
80708				\$ 8.11		\$ 8.11
80709			\$ 600.00	\$ 1,694.99	\$ 1,200.00	\$ 3,494.99
80713						-\$ 80.00
80716				\$ 660.00		\$ 660.00
80717					\$ 400.00	\$ 400.00
80718					\$ 800.00	\$ 800.00
80719					\$ 200.00	\$ 200.00
80720					\$ 28,050.00	\$ 28,050.00
81496					\$ 440.00	\$ 440.00
81564					\$ 528.00	\$ 528.00
<b>Totals</b>	<b>\$ 5,468.07</b>		<b>\$ 15,400.00</b>	<b>\$ 43,700.40</b>	<b>\$ 44,284.29</b>	<b>\$ 108,737.05</b>

**SHIRE OF PERENJORI**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**Note 7: Cash Backed Reserve**

2017-18		Current Budget Interest Earned	Actual Interest Earned	Current Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Council Resolution	Current Budget Closing Balance	Actual YTD Closing Balance
Name	\$	\$	\$	\$	\$	\$	\$		\$	\$
Leave Reserve Equity	59,800	1047	297	0	297	0	0		60,847	60,098
Plant Replacement Reserve Equity.	237,583	4252	6,019	0	6,019	(15,000)	0		226,835	243,603
Computer Reserve Equity.	8,621	130	43	0	43	0	0		8,751	8,664
Staff Housing Reserve Equity.	31,631	941	159	0	159	0	0		32,572	31,790
Joint Venture Housing Reserve Equity.	288,010	5162	8,558	0	8,558	0	0		293,172	296,568
Local Groups Int Free Loan Reserve Equity..	16,345	339	82	0	82	0	0		16,684	16,428
Local Achievement Reserve Equity..	2,677	40	13	0	13	0	0		2,717	2,690
Refuse Site Reserve Equity.	197,517	2690	969	0	969	0	0		200,207	198,486
Swimming Pool Reserve Equity.	83,311	1493	2,450	0	2,450	(50,000)	0		34,804	85,761
Caravan Park Reserve Equity.	8,263	147	42	0	42	0	0		8,410	8,305
Cvp Village Maintenance Reserve Equity.	31,287	557	141	0	141	(9,625)	(9,625)		22,219	21,803
Airstrip Development Reserve Equity.	3,015	54	15	0	15	0	0		3,069	3,030
Water Harvesting Control Reserve Equity.	140,373	1850	682	0	682	0	0		142,223	141,055
Vocal History Reserve Equity.	7,549	134	38	0	38	0	0		7,683	7,587
Water Supply Reserve Equity.	18,402	327	93	0	93	0	0		18,729	18,494
Community Bus & Maint Reserve Equity.	18,162	323	91	0	91	0	0		18,485	18,254
Road Reserve Equity.	10,422	185	52	0	52	0	0		10,607	10,474
Gravel Pit Rehab Reserve Equity.	18,998	338	96	0	96	0	0		19,336	19,093
Community Amen Reserve Equity.	25,113	447	126	0	126	0	0		25,560	25,240
Sport & Rec Amenities Reserve Equity.	2,739	40	14	0	14	0	0		2,779	2,753
Communications Reserve	153,110	2373	4,579	0	4,579	(153,110)	0		2,373	157,689
Mt Gibson Infrastructure Equity	515,647	8707	3,730	200,000	203,730	(200,000)	0		524,354	719,377
	<b>\$ 1,878,575</b>	<b>\$ 31,576</b>	<b>\$ 28,291</b>	<b>\$ 200,000</b>	<b>\$ 228,291</b>	<b>-\$ 427,735</b>	<b>-\$ 9,625</b>		<b>\$ 1,682,416</b>	<b>\$ 2,097,240</b>

**Note 7 - Year To Date Reserve Balance to End of Year Estimate**





**SHIRE OF PERENJORI**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**Note 8 CAPITAL DISPOSALS**

Actual YTD Profit/(Loss) of Asset Disposal				Current Budget				Comments
				YTD 31 05 2018				
Cost		Proceeds	Profit (Loss)	Net Book Value	Sale Proceeds	Profit	Loss	
\$	\$	\$	\$	\$	\$		\$	
		28,050	(28,050)					
					31,235	27,000		(\$4,235)
					45,418	25,000		(20,418)
0	0	28,050	(28,050)	76,653	52,000	0	(24,653)	

Comments - Capital Disposal/Replacements

**Plant and Equipment**  
 CEO Vehicle - 1 PJ  
 0 Side Tipper - Howard Porter PE124

PE151

**SHIRE OF PERENJORI**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**Note 9: RATING INFORMATION**

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Current Budget Rate Revenue \$	Current Budget Interim Rate \$	Current Budget Back Rate \$	Amended Budget Total Revenue \$
<b>Differential General Rate</b>											
UV Rural/Pastoral	1.9169	268	93,698,300	1,792,679	(1,138)	6,830	1,798,371	1,796,103	0	0	1,796,103
UV Mining	34.8736	58	1,854,551	645,126		320	645,447	646,749	0	0	646,749
GRV Townsites	7.9500	105	1,263,496	99,538			99,538	100,448	0	0	100,448
GRV Mining	7.9500	1	3,144,000	250,283			250,283	249,948	0	0	249,948
<b>Sub-Totals</b>		432	99,960,347	2,787,627	(1,138)	7,150	2,793,639	2,793,248	0	0	2,793,248
<b>Minimum Payment</b>											
<b>Minimum \$</b>											
GRV Townsites	335.00	31	28,041	10,385	0	0	10,385	10,385	0	0	10,385
GRV Mining	335.00	1	20	0	0	0	0	335	0	0	335
UV Rural/Pastoral	335.00	10	69,100	3,350	0	0	3,350	3,350	0	0	3,350
UV Mining	335.00	21	11,973	7,035	0	0	7,035	7,035	0	0	7,035
<b>Sub-Totals</b>		63	109,134	20,770	0	0	20,770	21,105	0	0	21,105
Discounts							2,814,409				2,814,353
Concession							(213,530)				(213,500)
<b>Amount from General Rates</b>							(15,701)				0
Ex-Gratia Rates							<b>2,585,178</b>				<b>2,600,853</b>
<b>Totals</b>							12,904				12,115
							<b>2,598,081</b>				<b>2,612,968</b>

Comments - Rating Information

**SHIRE OF PERENJORI**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**10. INFORMATION ON BORROWINGS**

(a) Debenture Repayments

Particulars	Rate %	Principal 1-Jul-17	New Loans	Lending Date	Term	Principal Repayments		Principal Outstanding		Interest Repayments		Maturity Date
						Actual \$	Current Budget \$	Actual \$	Current Budget \$	Actual \$	Current Budget \$	
Loan 94 Industrial Land	7.38%	9,492		9th June 2008	10 Years	4,666	9,341	4,826	151	392	517	9th June 2018
Loan 96 CHA Housing	6.44%	100,198		2nd February 2004	20 Years	11,704	11,704	88,494	88,494	6,604	6,365	2nd February 2024
Loan 97 Flat Pack Housing	4.68%	122,665		9th May 2012	10 Years	11,035	22,328	111,630	100,337	5,896	5,472	2nd May 2022
Loan 98 Subdivision John Street	6.97%	279,385		14th April 2008	20 Years	17,615	17,615	261,770	261,770	20,114	19,171	20th January 2028
Loan 99 Aquatic Centre	6.09%	192,946		15th September 2009	10 Years	73,725	73,725	119,221	119,221	11,345	10,645	15th September 2019
Loan 100 Aquatic Centre	4.81%	195,697		10th April 2012	10 Years	35,510	35,710	160,187	159,987	9,659	8,991	10th April 2022
Loan 101 2x Duplex Housing	4.68%	139,392		9th May 2012	10 Years	25,361	25,361	114,031	114,031	6,712	6,230	9th May 2022
Loan 102 Volvo Grader	2.65%	210,379		6th January 2016	5 Years	54,080	54,080	156,299	156,299	5,715	5,041	6th January 2021
Loan 103 Caron Dam (proposed)			200,000	TBA			18,279		181,721		2,876	TBA
<b>Totals</b>		<b>1,250,154</b>	<b>200,000</b>			<b>233,694</b>	<b>268,143</b>	<b>1,016,460</b>	<b>1,182,011</b>	<b>66,436</b>	<b>65,308</b>	

(b) New Debentures

All debenture repayments were financed by general purpose revenue.

**SHIRE OF PERENJORI**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**Note 11: GRANTS AND CONTRIBUTIONS**

Program/Details GL	Grant Provider		Approval	2017-18 Amended Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status			
								Received	Not Received		
			(Y/N)	\$	\$	\$	\$	\$	\$		
<b>GENERAL PURPOSE FUNDING</b>											
03300	Grants Commission Grant	30	Dept Local Government	operating	Y	505,450	0	505,450	0	389,291	116,159
03301	Untied Road Grant	30	Dept Local Government	operating	Y	351,587	0	351,587	0	282,488	69,099
<b>GOVERNANCE</b>											
04315	Grant Income	30			Y	4,000	0	4,000	0	4,000	0
<b>LAW, ORDER, PUBLIC SAFETY</b>											
05100	Fesa Operating Grant	30	FESA	operating	Y	22,300	0	22,300	0	17,063	5,238
05106	Grant Income	32	FESA	non-operating	Y	43,000	0		43,000	0	43,000
05801	Grant Income - Cesm	30	FESA	non-operating	Y	65,255	0		65,255	19,841	45,414
<b>EDUCATION</b>											
08427	Grant Income	30			Y	56,000	0	56,000	0	28,015	27,985
08551	Youth Activities Grant	30			Y	0	0	0	0	0	0
<b>HOUSING</b>											
09287	Community Housing Project - Mt Gibson Funding	30			Y	0	0	0	0	0	0
09312	Housing Grant Funding	32			Y	5,000	0	0	5,000	5,000	0
<b>COMMUNITY AMENITIES</b>											
10509	Grant Income	32	Mt Gibson		Y	16,500	0	16,500	0	16,530	(30)
10511	Cdo Project Income	30			Y	2,000	0	2,000	0	2,000	0
11307	Lotterywest Stage Trailer Grant	32	Lotterywest	non-operating	Y	0	0	0	0	17,609	(17,609)
<b>RECREATION AND CULTURE</b>											
11300	Govt Grant - Swimming Pool	30	Dept of Sport & Rec	operating	N	0	0	0	0	0	0
11306	Grant - Dept Of Sport & Rec.	30	Dept of Sport & Rec	operating	Y	30,000	0	30,000	0	32,664	(2,664)
11521	Mt Gibson Funding Allocation	30	Mt Gibson	operating	Y	200,000	0	200,000	0	200,000	0
11823	Blues For The Bush Event Income.	30			Y	15,000	0	15,000	0	29,773	(14,773)
11824	Blues For The Bush Event - Cawa Grant	30			Y	15,000	0	15,000	0	27,150	(12,150)
11518	Grant Income Received	32			Y	10,000	0	10,000	0	0	10,000
<b>TRANSPORT</b>											
12300	Direct Grant	30	Main Roads	operating	Y	112,166	0	112,166	0	112,166	0
12301	Regional Road Group Funding.	32	Main Roads	non-operating	Y	446,000	0	0	446,000	356,800	89,200
12302	Mrd Street Lighting Subsidy	30	Dept of Inf and Transport	operating	Y	2,650	0	2,650	0	2,498	152
12303	Roads To Recovery Funding	32	Dept of Inf and Transport	non-operating	Y	776,700	0	0	776,700	776,700	0
12304	Black Spot Funding	32	Dept of Inf and Transport	non-operating	Y	73,333	0	73,333	0	29,333	44,000
12308	Main Roads Flood Damage Funding	30	Dept of Inf and Transport	operating	Y	1,213,300	0	1,213,300	0	1,393,633	(180,333)
12310	Flood Damage - Main Roads No. 3	30	Dept of Inf and Transport	operating	Y	698,053	0	698,053	0	55,267	642,786
<b>ECONOMIC SERVICES</b>											
13612	Grant Funding Income	32			Y	100,000	0	100,000	0	0	100,000
13703	Grant Income - Standpipe Controller	32	Mt Gibson	non-operating	Y	0	0	0	0	0	0
<b>TOTALS</b>						<b>4,763,294</b>	<b>0</b>	<b>3,427,339</b>	<b>1,335,955</b>	<b>3,797,820</b>	<b>965,474</b>

Operating	30	3,292,761	2,595,848
Non-operating	32	1,470,533	1,201,972
Balance		<u>4,763,294</u>	<u>3,797,820</u>
			<u>965,474</u>
			4,763,294

**SHIRE OF PERENJORI**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**Note 12: TRUST FUND**

not included in this statement are as follows:

Description	Opening Balance 1 Jul 17	Amount Received	Amount Paid	Closing Balance 31-May-18
	\$	\$	\$	\$
Sundry Income	0	0	0	0
Bus Bonds	0	800	(687)	113
Hall Bonds	0	640	0	640
Housing Bonds	1,000	7,549	(5,583)	2,966
Other Bonds	800	890	(1,200)	490
	1,800	9,879	(7,470)	4,209

**Comments - Trust**

Description	Opening Balance 1 Jul 17	Amount Received	Amount Paid	Closing Balance 31-May-18
Perenjori Public Benefit Bank Account	189,605	102,137	(32,269)	259,473
Closing Bank Balance	189,605	102,137	(32,269)	259,473

**SHIRE OF PERENJORI**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 31 May 2018**

**Note 13: CAPITAL ACQUISITIONS**

Level of Completion Indicators    0%                      ○                      40%                      ●                      80%                      ●  
 20%                      ○                      60%                      ●                      100%                      ●

% of Completion	Level of Completion Indicator	Infrastructure Assets	Original Budget	Amended Annual Budget	Current YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Strategic Reference / Comment
		<b>Capital Acquisitions by Program</b>							
		<b>Governance</b>							
		Capital - Admin Building.	4258	160,000	20,000	18,326	2,625	(15,701)	2,625
		<b>Governance Total</b>		<b>160,000</b>	<b>20,000</b>	<b>18,326</b>	<b>2,625</b>	<b>(15,701)</b>	<b>2,625</b>
		<b>Law, Order And Public Safety</b>							
94%	●	Latham Firestation & Ambulance Shed.	5150	0	5,000	4,576	4,687	111	4,687
228%	●	Perenjori Fire Brigade - Building.	5250	25,000	5,000	4,576	11,400	6,824	11,400
100%	●	Cctv	5601	11,000	8,500	7,788	8,496	708	8,496
		<b>Law, Order And Public Safety Total</b>		<b>36,000</b>	<b>18,500</b>	<b>16,940</b>	<b>24,583</b>	<b>7,643</b>	<b>24,583</b>
		<b>Housing</b>							
60%	●	Capital - Housing Expenditure.	09286	49,850	49,850	45,672	29,728	(15,944)	29,728
		<b>Housing Total</b>		<b>49,850</b>	<b>49,850</b>	<b>45,672</b>	<b>29,728</b>	<b>(15,944)</b>	<b>29,728</b>
		<b>Community Amenities</b>							
97%	●	Capital Expenditure - Other Infrastructure	418	0	25,000	25,000	24,270	(730)	24,270
0%	○	Capital -Public Conveniences.	10850	9,000	9,000	8,250	0	(8,250)	0 Works not commenced to date
		<b>Community Amenities Total</b>		<b>9,000</b>	<b>34,000</b>	<b>33,250</b>	<b>24,270</b>	<b>(8,980)</b>	<b>24,270</b>
		<b>Recreation And Culture</b>							
0%	○	Capital - Swimming Pool	11250	35,000	40,000	36,663	0	(36,663)	0
17%	○	Capital - Perenjori Pavillion Building	11450	250,000	340,000	311,663	57,059	(254,605)	57,059
78%	●	Capital - Parks & Ovals.	11455	127,000	127,000	116,402	99,028	(17,374)	99,028
#DIV/0!	●	Pj Sports Facility Capital Expenditure	11459	10,000	0	(828)	0	828	0
93%	●	Playground Upgrade.	11484	48,000	48,000	43,978	44,619	641	44,619
0%	○	Capital - Gym Equipment.	11815	5,000	5,000	4,576	0	(4,576)	0
		<b>Recreation And Culture Total</b>		<b>475,000</b>	<b>560,000</b>	<b>512,454</b>	<b>200,706</b>	<b>(311,748)</b>	<b>156,087</b>
		<b>Transport</b>							
83%	●	Road Construction Expense Council	12001	360,332	360,332	330,209	297,670	(32,539)	0
100%	●	Road Construction Expense Rrg	12003	669,000	669,000	613,184	670,749	57,565	0
5%	○	Road Construction Expense Black Spot - Job	12005	110,000	110,000	100,826	5,565	(95,261)	0
89%	●	Road Construction R2R	12006	855,018	855,018	783,651	759,720	(23,931)	0
44%	●	Plant & Equipment Purchase	12283	303,768	303,768	278,454	132,662	(145,792)	0
		<b>Transport Total</b>		<b>2,298,118</b>	<b>2,298,118</b>	<b>2,106,324</b>	<b>1,866,366</b>	<b>(239,958)</b>	<b>0</b>





**Perenjori**  
Embrace Opportunity

*Attachment*  
*18062.2*

*Accounts for Payment*  
*May 2018*

*Ordinary Council Meeting*  
*21st June 2018*



Shire of Perenjori  
Local Government Act 1995  
Accounts for Payment for Month Ended 31st May 2018

List of Accounts Due & Submitted to CommitteeDUMMY rdAccountList				
Chq/EFT	Date	Name	Description	Amount
PC230518	23/05/2018	SHIRE OF PERENJORI - CHQ	Petty Cash Reimbursements	273.25
<b>12</b>	<b>31/05/2018</b>	<b>SHIRE OF PERENJORI - CHQ</b>	<b>TOTAL PAYMENTS</b>	<b>-273.25</b>
7830093413	18/04/2018	ASHDOWN-INGRAM	1787 Halogen Beacon Amber 24V Permanent Mount	87.45
7830093386	17/04/2018	ASHDOWN-INGRAM	1787 Halogen Beacon Amber 24V Permanent Mount	199.10
<b>EFT10730</b>	<b>07/05/2018</b>	<b>ASHDOWN-INGRAM</b>	<b>TOTAL PAYMENTS</b>	<b>-286.55</b>
28609	31/03/2018	AVON WASTE	Waste removal services for the month of March	2201.60
<b>EFT10731</b>	<b>07/05/2018</b>	<b>AVON WASTE</b>	<b>TOTAL PAYMENTS</b>	<b>-2201.60</b>
9	18/04/2018	BR DESIGN	Pecc - marketing	360.00
<b>EFT10732</b>	<b>07/05/2018</b>	<b>BR DESIGN</b>	<b>TOTAL PAYMENTS</b>	<b>-360.00</b>
1413	17/04/2018	CAMERELLI ASSOCIATES	Monthly HR support - April 2018	1500.00
1412	17/04/2018	CAMERELLI ASSOCIATES	CEO Performance Review, Employee Relations, Staff Meeting	1534.00
<b>EFT10733</b>	<b>07/05/2018</b>	<b>CAMERELLI ASSOCIATES</b>	<b>TOTAL PAYMENTS</b>	<b>-3034.00</b>
G035024	06/04/2018	CENTRAL REGIONAL TAFE	Cert IV in Local Government Administration	578.30
<b>EFT10734</b>	<b>07/05/2018</b>	<b>CENTRAL REGIONAL TAFE</b>	<b>TOTAL PAYMENTS</b>	<b>-578.30</b>
1661400	17/03/2018	CJD EQUIPMENT	2 x V12745911 Switch	62.83
1663050	21/03/2018	CJD EQUIPMENT	VOE 935772 Nipples	123.97
661400	17/03/2018	CJD EQUIPMENT	V12745911 Switch, Freight	62.83
1670411	06/04/2018	CJD EQUIPMENT	Coolant 40% 20L	167.15
1670410	06/04/2018	CJD EQUIPMENT	Seal Kit	345.40
1665758	27/03/2018	CJD EQUIPMENT	V12743605 Coil	755.60
<b>EFT10735</b>	<b>07/05/2018</b>	<b>CJD EQUIPMENT</b>	<b>TOTAL PAYMENTS</b>	<b>-1517.78</b>
46107	21/03/2018	DALWALLINU COMMUNITY CENTRE	Advertising for the Blues for the Bush 2018	270.00
46724-1	28/03/2018	DALWALLINU COMMUNITY CENTRE	Advertising for the Blues for the Bush 2018	160.00
<b>EFT10736</b>	<b>07/05/2018</b>	<b>DALWALLINU COMMUNITY CENTRE</b>	<b>TOTAL PAYMENTS</b>	<b>-430.00</b>
2010	20/03/2018	DELTAZONE NOMINEES PTY LTD	Service of fire extinguishers	127.60
<b>EFT10737</b>	<b>07/05/2018</b>	<b>DELTAZONE NOMINEES PTY LTD</b>	<b>TOTAL PAYMENTS</b>	<b>-127.60</b>
28216	31/03/2018	DONGARA DENISON RAG	Advertising for the Blues for the Bush 2018	100.00
<b>EFT10738</b>	<b>07/05/2018</b>	<b>DONGARA DENISON RAG</b>	<b>TOTAL PAYMENTS</b>	<b>-100.00</b>
60088	29/03/2018	FRONTLINE FIRE & RESCUE	supply and repair fire extinguishers	174.19
<b>EFT10739</b>	<b>07/05/2018</b>	<b>FRONTLINE FIRE &amp; RESCUE</b>	<b>TOTAL PAYMENTS</b>	<b>-174.19</b>
5164	20/04/2018	Flash Flowers.	2x Wreaths for Anzac Day 2018	160.00
<b>EFT10740</b>	<b>07/05/2018</b>	<b>Flash Flowers.</b>	<b>TOTAL PAYMENTS</b>	<b>-160.00</b>
JM6427	03/04/2018	GERALDTON LOCK AND KEY SPECIALISTS	night latch	240.00
JM6425	03/04/2018	GERALDTON LOCK AND KEY SPECIALISTS	door locks	344.10
JM6426	03/04/2018	GERALDTON LOCK AND KEY SPECIALISTS	security locks	92.60
<b>EFT10741</b>	<b>07/05/2018</b>	<b>GERALDTON LOCK AND KEY SPECIALISTS</b>	<b>TOTAL PAYMENTS</b>	<b>-676.70</b>
185967	29/03/2018	JASON SIGNMAKERS	1800 x 200 x 40mm sign PERENJORI CEMETERY	323.40
<b>EFT10742</b>	<b>07/05/2018</b>	<b>JASON SIGNMAKERS</b>	<b>TOTAL PAYMENTS</b>	<b>-323.40</b>
00009234	28/03/2018	JURIEN BAY COMMUNITY RESOURCE CENTRE INC	Jurien Bay Community Resource Centre	202.50
<b>EFT10743</b>	<b>07/05/2018</b>	<b>JURIEN BAY COMMUNITY RESOURCE CENTRE INC</b>	<b>TOTAL PAYMENTS</b>	<b>-202.50</b>
161094	29/03/2018	KOTT GUNNING LAWYERS	village agreement with Midwest Transportables	1156.98
<b>EFT10744</b>	<b>07/05/2018</b>	<b>KOTT GUNNING LAWYERS</b>	<b>TOTAL PAYMENTS</b>	<b>-1156.98</b>
SOPR92	16/04/2018	MIDWEST TRANSPORTABLES	Rental return for the MWT for the month of March	7238.23
<b>EFT10745</b>	<b>07/05/2018</b>	<b>MIDWEST TRANSPORTABLES</b>	<b>TOTAL PAYMENTS</b>	<b>-7238.23</b>
60016317	26/03/2018	MITCHELL & BROWN	4 X Breville Compact Kettle	240.00
<b>EFT10746</b>	<b>07/05/2018</b>	<b>MITCHELL &amp; BROWN</b>	<b>TOTAL PAYMENTS</b>	<b>-240.00</b>
435416	27/04/2018	MORAWA DISTRICT HIGH SCHOOL	Anzac Day 2018 Band Donation Morawa DHS Band	250.00
<b>EFT10747</b>	<b>07/05/2018</b>	<b>MORAWA DISTRICT HIGH SCHOOL</b>	<b>TOTAL PAYMENTS</b>	<b>-250.00</b>
105025	14/04/2018	MORAWA IGA	Purchases made from IGA Morawa - April	133.82
<b>EFT10748</b>	<b>07/05/2018</b>	<b>MORAWA IGA</b>	<b>TOTAL PAYMENTS</b>	<b>-133.82</b>
0114	18/04/2018	MR FIX IT SERVICES	Replacemnt of locks on Shire Houses and Buildings	225.50
<b>EFT10749</b>	<b>07/05/2018</b>	<b>MR FIX IT SERVICES</b>	<b>TOTAL PAYMENTS</b>	<b>-225.50</b>
201871083	13/04/2018	OCLC	Amlib annual licences from 01/05/2018 - 30/04/2019	1641.70
<b>EFT10750</b>	<b>07/05/2018</b>	<b>OCLC</b>	<b>TOTAL PAYMENTS</b>	<b>-1641.70</b>
1951	16/04/2018	PERENJORI COMMUNITY RESOURCE CENTRE	4/04- EP medium satchel	16.40
<b>EFT10751</b>	<b>07/05/2018</b>	<b>PERENJORI COMMUNITY RESOURCE CENTRE</b>	<b>TOTAL PAYMENTS</b>	<b>-16.40</b>
151193343	19/04/2018	PERTH IKEA	Musken Wardrobe	698.00
<b>EFT10752</b>	<b>07/05/2018</b>	<b>PERTH IKEA</b>	<b>TOTAL PAYMENTS</b>	<b>-698.00</b>
9336878301	12/04/2018	SETON AUSTRALIA	Acrylic outdoor Dia safety mirror	296.12
<b>EFT10753</b>	<b>07/05/2018</b>	<b>SETON AUSTRALIA</b>	<b>TOTAL PAYMENTS</b>	<b>-296.12</b>
019016	28/03/2018	SKELETON GAMBLERS	Existing website/ design and development : Header graphic updates to website, B4B brand refresh	852.50
<b>EFT10754</b>	<b>07/05/2018</b>	<b>SKELETON GAMBLERS</b>	<b>TOTAL PAYMENTS</b>	<b>-852.50</b>
B7173	28/03/2018	THINK WATER GERALDTON	Reticulation parts and equipment,	326.60
B7259	04/04/2018	THINK WATER GERALDTON	125 sprinklers	765.53
<b>EFT10756</b>	<b>07/05/2018</b>	<b>THINK WATER GERALDTON</b>	<b>TOTAL PAYMENTS</b>	<b>-1092.13</b>
000100155507	01/04/2018	TOTALLY WORKWEAR	Outside staff uniforms	584.44
<b>EFT10757</b>	<b>07/05/2018</b>	<b>TOTALLY WORKWEAR</b>	<b>TOTAL PAYMENTS</b>	<b>-584.44</b>
15721	29/03/2018	WALLIS COMPUTER SOLUTIONS	Perenjori Medical Centre - Agreement BKP Platinum Service	2491.50
15801	03/04/2018	WALLIS COMPUTER SOLUTIONS	ADSL - 25GB internet data allowance for the month of April	77.00
<b>EFT10758</b>	<b>07/05/2018</b>	<b>WALLIS COMPUTER SOLUTIONS</b>	<b>TOTAL PAYMENTS</b>	<b>-2568.50</b>
MUSIC ANZAC	26/04/2018	WARWICK TRANT	Music - Anzac Day 2018	150.00
<b>EFT10759</b>	<b>07/05/2018</b>	<b>WARWICK TRANT</b>	<b>TOTAL PAYMENTS</b>	<b>-150.00</b>

Shire of Perenjori  
Local Government Act 1995  
Accounts for Payment for Month Ended 31st May 2018

Chq/EFT	Date	Name	Description	Amount
13069875	14/03/2018	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	CEO Performance Appraisals Course 1 Day	3950.00
13069681	08/03/2018	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	procurement services- RFQ asset disposal Holden Colorada 7 LTZ wagon	549.89
<b>EFT10760</b>	<b>07/05/2018</b>	<b>WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION</b>	<b>TOTAL PAYMENTS</b>	<b>-4499.89</b>
Q9046	28/02/2018	WINCHESTER INDUSTRIES	supply and delivery of 14mm , 10mm 7mm aggregates	55761.75
<b>EFT10761</b>	<b>07/05/2018</b>	<b>WINCHESTER INDUSTRIES</b>	<b>TOTAL PAYMENTS</b>	<b>-55761.75</b>
1007343593	03/04/2018	AUSTRALIA POST	Postage for the period of March	211.38
<b>EFT10810</b>	<b>17/05/2018</b>	<b>AUSTRALIA POST</b>	<b>TOTAL PAYMENTS</b>	<b>-211.38</b>
4019110681	19/04/2018	BOC LIMITED	container service	54.76
4018953175	22/03/2018	BOC LIMITED	Argonshield Iniversal G Size	92.44
<b>EFT10811</b>	<b>17/05/2018</b>	<b>BOC LIMITED</b>	<b>TOTAL PAYMENTS</b>	<b>-147.20</b>
23555/99740686	19/03/2018	BUNNINGS WAREHOUSE	1 x Flexispray Shower Head.	28.41
2355/99740761	21/03/2018	BUNNINGS WAREHOUSE	Latham Community Centre - white Curtain Rod , Eco House 2 - 1 Flexispray WELS Hi rise Shower head	36.41
2355/99741413	11/04/2018	BUNNINGS WAREHOUSE	4 x square mouth concrete shovel, Cyclone steel square mouth x 2 Trojan powerstep long timber handle square mouth post hole x 2	174.48
2355/01743181	18/04/2018	BUNNINGS WAREHOUSE	Aqua systems 12mm x 15m garden hose	12.16
<b>EFT10812</b>	<b>17/05/2018</b>	<b>BUNNINGS WAREHOUSE</b>	<b>TOTAL PAYMENTS</b>	<b>-251.46</b>
1641	28/03/2018	CANINE CONTROL	Ranger Services for the month of March	495.00
1685	20/04/2018	CANINE CONTROL	Ranger Services for the month of April 2018,	495.00
1663	17/04/2018	CANINE CONTROL	Ranger Services for April 9th	495.00
1701	03/05/2018	CANINE CONTROL	Ranger Services for the month of May	495.00
<b>EFT10813</b>	<b>17/05/2018</b>	<b>CANINE CONTROL</b>	<b>TOTAL PAYMENTS</b>	<b>-1980.00</b>
1295461	11/04/2018	CLEANPAK SOLUTIONS	Cleaning equipment	298.76
<b>EFT10814</b>	<b>17/05/2018</b>	<b>CLEANPAK SOLUTIONS</b>	<b>TOTAL PAYMENTS</b>	<b>-298.76</b>
5983	03/05/2018	COOROW COMMUNITY RESOURCE CENTRE	The Magpie Squawk Advertising for the Blues for the Bush 2018	45.00
<b>EFT10815</b>	<b>17/05/2018</b>	<b>COOROW COMMUNITY RESOURCE CENTRE</b>	<b>TOTAL PAYMENTS</b>	<b>-45.00</b>
1680061326	16/04/2018	COVS PARTS PTY LTD	Fuel filters, air filters	352.27
1680062512	24/04/2018	COVS PARTS PTY LTD	Amcap Brake Shoe	162.51
1680062523	24/04/2018	COVS PARTS PTY LTD	Outward freight	20.00
<b>EFT10816</b>	<b>17/05/2018</b>	<b>COVS PARTS PTY LTD</b>	<b>TOTAL PAYMENTS</b>	<b>-534.78</b>
2855	05/04/2018	CREEDENCE CONTRACTING PTY LTD	hire of semi watercart	8673.50
<b>EFT10817</b>	<b>17/05/2018</b>	<b>CREEDENCE CONTRACTING PTY LTD</b>	<b>TOTAL PAYMENTS</b>	<b>-8673.50</b>
81871	16/04/2018	EXELNETWORK PTY LTD	Wavecom Print Kit & 4 x Label Rolls	3855.50
<b>EFT10818</b>	<b>17/05/2018</b>	<b>EXELNETWORK PTY LTD</b>	<b>TOTAL PAYMENTS</b>	<b>-3855.50</b>
10843	01/04/2018	GG PUMPS AND ELECTRICAL	attend site to adjust light fitting	102.30
10516	01/04/2018	GG PUMPS AND ELECTRICAL	Carry out repairs to washing machines	336.39
10553	01/04/2018	GG PUMPS AND ELECTRICAL	Carry out repairs to washing machines	681.95
11042	03/04/2018	GG PUMPS AND ELECTRICAL	Welder Repair	102.30
<b>EFT10820</b>	<b>17/05/2018</b>	<b>GG PUMPS AND ELECTRICAL</b>	<b>TOTAL PAYMENTS</b>	<b>-1222.94</b>
610048278	24/04/2018	GHD PTY LTD	WANDRRA flood remediation works. Project management for AGRN743 - works undertaken end March to April	3476.55
<b>EFT10821</b>	<b>17/05/2018</b>	<b>GHD PTY LTD</b>	<b>TOTAL PAYMENTS</b>	<b>-3476.55</b>
87221	16/04/2018	GLASS CO CLEAR QUALITY	1 x Flyscreen	65.79
<b>EFT10822</b>	<b>17/05/2018</b>	<b>GLASS CO CLEAR QUALITY</b>	<b>TOTAL PAYMENTS</b>	<b>-65.79</b>
MEETING FEES	19/04/2018	GRAEME KINGSLEY REID	Cr Meeting Fees - Ordinary Council Meeting 19/04/2018, Cr Meeting Fees - Plant ans Works Committee Meeting 11/04/2018	318.00
TRAVEL FEES	11/04/2018	GRAEME KINGSLEY REID	Travel Fees - Plant and Works Committee Meeting 11/04/2018	99.01
TRAVEL FEES	19/04/2018	GRAEME KINGSLEY REID	Travel Fees - Ordinary Council Meeting 19/04/2018	99.01
<b>EFT10823</b>	<b>17/05/2018</b>	<b>GRAEME KINGSLEY REID</b>	<b>TOTAL PAYMENTS</b>	<b>-516.02</b>
106344	23/02/2018	HERRINGS COASTAL PLUMBING & GAS	Adjust Float Valve to Cistern	121.00
106352	31/03/2018	HERRINGS COASTAL PLUMBING & GAS	Advisal of Septic tank full and pump out required	121.00
106350	31/03/2018	HERRINGS COASTAL PLUMBING & GAS	Supply and install new inlet assembly and outlet washer to toilet cistern	159.65
106342	31/03/2018	HERRINGS COASTAL PLUMBING & GAS	Supply and install new mini stop and flexi water connector	146.42
<b>EFT10824</b>	<b>17/05/2018</b>	<b>HERRINGS COASTAL PLUMBING &amp; GAS</b>	<b>TOTAL PAYMENTS</b>	<b>-548.07</b>
MEETING FEES	19/04/2018	JOANNE MAUD HIRSCH	Cr Meeting Fees - Ordinary Council Meeting 19/04/2018, Cr Meeting Fees - Finance Committee Meeting 17/04/2018	318.00
TRAVEL FEES	17/04/2018	JOANNE MAUD HIRSCH	Travel Fees - Finance Committee Meeting 17/04/2018 74kms	73.26
TRAVEL FEES	19/04/2018	JOANNE MAUD HIRSCH	Travel Fees - Ordinary Council Meeting - 19/04/2018-	73.26
<b>EFT10825</b>	<b>17/05/2018</b>	<b>JOANNE MAUD HIRSCH</b>	<b>TOTAL PAYMENTS</b>	<b>-464.52</b>
MEETING FEES	19/04/2018	JOHN CUNNINGHAM	Cr Meeting Fees - Ordinary Council Meeting 19/04/2018	200.00
TRAVEL FEES	19/04/2018	JOHN CUNNINGHAM	Travel Fees - Ordinary Council Meeting 19/04/2018	49.50
<b>EFT10826</b>	<b>17/05/2018</b>	<b>JOHN CUNNINGHAM</b>	<b>TOTAL PAYMENTS</b>	<b>-249.50</b>
236216	30/04/2018	KOTT GUNNING LAWYERS	Perenjori Accommodation village agreement with MWT	642.73
<b>EFT10827</b>	<b>17/05/2018</b>	<b>KOTT GUNNING LAWYERS</b>	<b>TOTAL PAYMENTS</b>	<b>-642.73</b>
338326	23/03/2018	LANDGATE - VALUATIONS	Mining Tenements Chargeable no. M2018/3	38.35
338212	21/03/2018	LANDGATE - VALUATIONS	Rural UV's interem valuation shared	80.90
338941-10000983	20/04/2018	LANDGATE - VALUATIONS	Rural UV Gen vals first 500 shared	4867.96
<b>EFT10828</b>	<b>17/05/2018</b>	<b>LANDGATE - VALUATIONS</b>	<b>TOTAL PAYMENTS</b>	<b>-4987.21</b>
MEETING FEES	19/04/2018	LAURIE CHARLES BUTLER	Cr Meeting Fees - Finance Committee Meeting 17/04/2018, Cr Meeting Fees - Ordinary Council Meeting 19/04/2018	518.00
TRAVEL FEES	17/04/2018	LAURIE CHARLES BUTLER	TravelFees - Finance Committee Meeting 17/04/2018	11.33
TRAVEL FEES	19/04/2018	LAURIE CHARLES BUTLER	Travel Fees - Ordinary Council Meeting 19/04/2018	11.33
<b>EFT10829</b>	<b>17/05/2018</b>	<b>LAURIE CHARLES BUTLER</b>	<b>TOTAL PAYMENTS</b>	<b>-540.66</b>

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Chq/EFT	Date	Name	Description	Amount
639	20/04/2018	LEOPOLD CONTRACTING	dry hire of loader 1st - 15th January 2018	4950.00
644	26/04/2018	LEOPOLD CONTRACTING	supply and delivery of 51.27 ton sand for kerb backfill	676.76
643	26/04/2018	LEOPOLD CONTRACTING	single sidetipper hire	7843.00
<b>EFT10830</b>	<b>17/05/2018</b>	<b>LEOPOLD CONTRACTING</b>	<b>TOTAL PAYMENTS</b>	<b>-13469.76</b>
MEETING FEES	19/04/2018	LISA JANE SMITH	Cr Meeting Fees - Ordinary Council Meeting 19/04/2018, Cr Meeting Fees - Finance Committee Meeting 17/04/2018 , Cr Meeting Fees - Plant and Works Committee Meeting 11/04/2018	436.00
TRAVEL FEES	11/04/2018	LISA JANE SMITH	Cr Travel Fees Plant and Works Committee Meeting 11/04/2018	21.58
TRAVEL FEES	17/04/2018	LISA JANE SMITH	Travel Fees - Finance Committee Meeting 17/04/2018	39.21
TRAVEL FEES	19/04/2018	LISA JANE SMITH	Travel Fees - Ordinary Council Meeting 19/04/2018	39.21
<b>EFT10831</b>	<b>17/05/2018</b>	<b>LISA JANE SMITH</b>	<b>TOTAL PAYMENTS</b>	<b>-536.00</b>
3509	27/03/2018	MARKET CREATIONS	Managed Service Agreement - Premium Package	2187.90
3477	27/03/2018	MARKET CREATIONS	Office 365 Exchange Online Plan 2 Licenses, Office 365 Enterprises E3 Licenses	833.58
3513	27/03/2018	MARKET CREATIONS	Standard Archive Cartons	530.75
3525	28/03/2018	MARKET CREATIONS	February IT services	577.34
3524	28/03/2018	MARKET CREATIONS	March IT services	577.34
3862	30/04/2018	MARKET CREATIONS	Records Management Solutions - Active Archive Cartons - April	530.75
3865	30/04/2018	MARKET CREATIONS	Office 365 Exchange Online Plan 2 Licenses Office 365 Enterprise E3 Licenses	833.58
3816	30/04/2018	MARKET CREATIONS	Managed Service Agreement - Premium Package for the month of April 2018	2187.90
3878	30/04/2018	MARKET CREATIONS	April IT Services	699.90
<b>EFT10832</b>	<b>17/05/2018</b>	<b>MARKET CREATIONS</b>	<b>TOTAL PAYMENTS</b>	<b>-8959.04</b>
92891	05/05/2018	MARKETFORCE	Election Nominations Advertisement The West Australian	409.23
92876	05/05/2018	MARKETFORCE	Local Government Tenders Advertisement The West Australian	388.00
<b>EFT10833</b>	<b>17/05/2018</b>	<b>MARKETFORCE</b>	<b>TOTAL PAYMENTS</b>	<b>-797.23</b>
80754784	24/04/2018	NOVUS AUTOGLASS REPAIRS & REPLACEMENT	Back window replacement 1PJ	750.21
80754783	24/04/2018	NOVUS AUTOGLASS REPAIRS & REPLACEMENT	PJ1515 - repair stone chip	120.00
80754782	24/04/2018	NOVUS AUTOGLASS REPAIRS & REPLACEMENT	1500PJ - repair stone chip	120.00
<b>EFT10834</b>	<b>17/05/2018</b>	<b>NOVUS AUTOGLASS REPAIRS &amp; REPLACEMENT</b>	<b>TOTAL PAYMENTS</b>	<b>-990.21</b>
B4B2018	16/04/2018	Northampton Community News Inc	advert April Issue Blues for the Bush	50.00
<b>EFT10835</b>	<b>17/05/2018</b>	<b>Northampton Community News Inc</b>	<b>TOTAL PAYMENTS</b>	<b>-50.00</b>
00001745	28/03/2018	OAKSTAR ASSET PTY LTD	supply and lay concrete for new cricket pitch	4400.00
1747	16/04/2018	OAKSTAR ASSET PTY LTD	install ramp and concrete to area around seating opposite shire office, form pour and finish concrete footpath for bbq to stage area and ablutions, form pour and finish concrete for gazebo	6765.00
1748	22/04/2018	OAKSTAR ASSET PTY LTD	Form pour and finish concrete footpath into and around Anzac park	10560.00
<b>EFT10836</b>	<b>17/05/2018</b>	<b>OAKSTAR ASSET PTY LTD</b>	<b>TOTAL PAYMENTS</b>	<b>-21725.00</b>
MEETING FEES	19/04/2018	PETER JOHN WATERHOUSE	Cr Meeting Fees - Ordinary Council Meeting 19/04/2018, Cr Meeting Fees - Plant and Works Committee Meeting 11/04/2018	318.00
TRAVEL FEES	11/04/2018	PETER JOHN WATERHOUSE	Travel Fees - Plant and Works Committee Meeting 11/04/2018	126.73
TRAVEL FEES	19/04/2018	PETER JOHN WATERHOUSE	Travel Fees - Ordinary Council Meeting 19/04/2018	126.73
<b>EFT10837</b>	<b>17/05/2018</b>	<b>PETER JOHN WATERHOUSE</b>	<b>TOTAL PAYMENTS</b>	<b>-571.46</b>
5327	13/04/2018	RJ & LJ KING	New tire Grader	1362.90
5344	23/04/2018	RJ & LJ KING	Rando HD 68 205L	979.00
<b>EFT10838</b>	<b>17/05/2018</b>	<b>RJ &amp; LJ KING</b>	<b>TOTAL PAYMENTS</b>	<b>-2341.90</b>
MEETING FEES	19/04/2018	ROBIN LYN SPENCER	Cr Meetings Fees - Ordinary Council Meeting 19/04/2018	200.00
<b>EFT10839</b>	<b>17/05/2018</b>	<b>ROBIN LYN SPENCER</b>	<b>TOTAL PAYMENTS</b>	<b>-200.00</b>
2024	12/04/2018	RYLAN CONCRETE	supply and laying of kerbing	15290.00
<b>EFT10840</b>	<b>17/05/2018</b>	<b>RYLAN CONCRETE</b>	<b>TOTAL PAYMENTS</b>	<b>-15290.00</b>
11430	20/04/2018	SHIRE OF CARNAMAH	B4B advertising 21/03/2018	102.00
<b>EFT10841</b>	<b>17/05/2018</b>	<b>SHIRE OF CARNAMAH</b>	<b>TOTAL PAYMENTS</b>	<b>-102.00</b>
13817	16/04/2018	SHIRE OF THREE SPRINGS	Advertising in Yakabout 19/03/2018 Blues for the Bush	160.00
<b>EFT10842</b>	<b>17/05/2018</b>	<b>SHIRE OF THREE SPRINGS</b>	<b>TOTAL PAYMENTS</b>	<b>-160.00</b>
019016-2	17/04/2018	SKELETON GAMBLERS	Website Graphic Design Blues for the Bush	1650.00
<b>EFT10843</b>	<b>17/05/2018</b>	<b>SKELETON GAMBLERS</b>	<b>TOTAL PAYMENTS</b>	<b>-1650.00</b>
8472649	11/04/2018	STATEWIDE BEARINGS	Bearings	28.16
<b>EFT10844</b>	<b>17/05/2018</b>	<b>STATEWIDE BEARINGS</b>	<b>TOTAL PAYMENTS</b>	<b>-28.16</b>
1024985120180331	31/03/2018	THE SUNDAY TIMES	Advertising Shire of Perenjori Tourism	1251.14
<b>EFT10845</b>	<b>17/05/2018</b>	<b>THE SUNDAY TIMES</b>	<b>TOTAL PAYMENTS</b>	<b>-1251.14</b>
0348	06/04/2018	TOLL IPEC PTY LTD	Freight Charges	279.41
0347	30/03/2018	TOLL IPEC PTY LTD	Freight charges	41.90
349	13/04/2018	TOLL IPEC PTY LTD	Freight charges	56.46
350	20/04/2018	TOLL IPEC PTY LTD	Freight Charges	50.13
0352	04/05/2018	TOLL IPEC PTY LTD	Freight Charges	26.60
<b>EFT10846</b>	<b>17/05/2018</b>	<b>TOLL IPEC PTY LTD</b>	<b>TOTAL PAYMENTS</b>	<b>-454.50</b>
197520	26/03/2018	TRISLEY'S HYDRAULIC SERVICES PTY LTD	Supply and install new dosing systems to plantroom	52800.00
197521	25/03/2018	TRISLEY'S HYDRAULIC SERVICES PTY LTD	Pool Magic Granular Chlorine, Sodum bisulphate - 25kg, 2 No Fume, 2 15LTS Drums	1658.91
197522	23/03/2018	TRISLEY'S HYDRAULIC SERVICES PTY LTD	supply and install gauges to filter with tubing and puch lock fittings	706.20
197529	18/04/2018	TRISLEY'S HYDRAULIC SERVICES PTY LTD	Acid dosing pump Leisure pool	1164.68
<b>EFT10847</b>	<b>17/05/2018</b>	<b>TRISLEY'S HYDRAULIC SERVICES PTY LTD</b>	<b>TOTAL PAYMENTS</b>	<b>-56329.79</b>

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Chq/EFT	Date	Name	Description	Amount
1135	20/03/2018	WCC Electrical & Air Conditioning.	replace bore pump and control box	2872.65
1151	16/03/2018	WCC Electrical & Air Conditioning.	installation of new switchboard for oval power outlets	2772.88
1149	23/03/2018	WCC Electrical & Air Conditioning.	Replacement of Fluoro tubes and starters	228.80
1148	23/03/2018	WCC Electrical & Air Conditioning.	Infrascan 2 wire motion sensor	292.60
1132	16/03/2018	WCC Electrical & Air Conditioning.	Replacement of all fluoro diffusers in middle office	228.80
1096	13/03/2018	WCC Electrical & Air Conditioning.	Inspection and unblock/drain AC Unit in Shire office	132.00
1136	20/03/2018	WCC Electrical & Air Conditioning.	1 X Fasco 38 Pump, 1 X Bonaire AC Pads, 1 X Bonaire Aquimiser Valve kit, Labour	1328.80
1123	22/02/2018	WCC Electrical & Air Conditioning.	conduit, Sundries	563.75
1095	13/03/2018	WCC Electrical & Air Conditioning.	Inspection of leaking AC unit	110.00
1150	28/02/2018	WCC Electrical & Air Conditioning.	Replacement of 3 X day/night sensors	688.77
1153	01/04/2018	WCC Electrical & Air Conditioning.	The sensor lights at the Latham Post Office both inside and outside	291.50
1177	06/04/2018	WCC Electrical & Air Conditioning.	Inspection of evap AC unit leak	302.50
1178	12/04/2018	WCC Electrical & Air Conditioning.	inspection of bore pump	722.92
1203	23/04/2018	WCC Electrical & Air Conditioning.	1 X HWS Thermostat and labour	131.95
<b>EFT10848</b>	<b>17/05/2018</b>	<b>WCC Electrical &amp; Air Conditioning.</b>	<b>TOTAL PAYMENTS</b>	<b>-10667.92</b>
8867461618	12/03/2018	WINC AUSTRALIA PTY LIMITED	Stationery items	457.13
9023718875	12/03/2018	WINC AUSTRALIA PTY LIMITED	Marbig Lever Arch A4 Purple file	6.61
9023813801	22/03/2018	WINC AUSTRALIA PTY LIMITED	Chamois PVA Cloth	28.02
9023814512	22/03/2018	WINC AUSTRALIA PTY LIMITED	Cleaning equipment	434.23
8867575024	29/03/2018	WINC AUSTRALIA PTY LIMITED	Stationary items	277.76
M363548	27/03/2018	WINC AUSTRALIA PTY LIMITED	Black and white meter reading, colour meter reading	795.36
9024011105	17/04/2018	WINC AUSTRALIA PTY LIMITED	Toner cartridges x3	803.98
9023978678	12/04/2018	WINC AUSTRALIA PTY LIMITED	Stationery items	1085.22
9023980921	12/04/2018	WINC AUSTRALIA PTY LIMITED	Stationery items	27.03
9024053721	23/04/2018	WINC AUSTRALIA PTY LIMITED	Ricoh cyan toner cartridge	278.38
9024091484	27/04/2018	WINC AUSTRALIA PTY LIMITED	Ricoh cyan toner cartridge	237.19
M369172	23/04/2018	WINC AUSTRALIA PTY LIMITED	meter reading colour,, meter reading black and white,	679.82
<b>EFT10849</b>	<b>17/05/2018</b>	<b>WINC AUSTRALIA PTY LIMITED</b>	<b>TOTAL PAYMENTS</b>	<b>-5110.73</b>
541	22/04/2018	BPH (WA) PTY LTD	WANDRRA AGN#743 - Flood Damage Reinstatement Works - Contract 05/017, 09/04/2018 - 22/04/2018, Retention 09/04/2018 - 22/04/2018	155975.65
554	30/04/2018	BPH (WA) PTY LTD	watercart hire- Caron to oval tanks 5th April 2018	616.00
547	17/05/2018	BPH (WA) PTY LTD	dry hire side tipper 15/03- 27/03/18	1485.00
<b>EFT10850</b>	<b>28/05/2018</b>	<b>BPH (WA) PTY LTD</b>	<b>TOTAL PAYMENTS</b>	<b>-158076.65</b>
487460	01/05/2018	BURGESS RAWSON (WA) PTY LTD	Water Usage - Shop at 47 Fowler St - 1/03/2018 - 30/04/2018	124.05
487459	01/05/2018	BURGESS RAWSON (WA) PTY LTD	Water Usage for Memorial at Fowler st - 1/03/2018 - 30/04/2018	1146.94
487462	01/05/2018	BURGESS RAWSON (WA) PTY LTD	Water Usage - Standpipe Allan Britt St Latham - 1/03/2018 - 30/04/2018	155.18
487461	01/05/2018	BURGESS RAWSON (WA) PTY LTD	Water Usage - Toilets at Loading St Perenjori LOT RLY OPP School - 1/03/2018 - 30/04/2018	1437.13
<b>EFT10851</b>	<b>28/05/2018</b>	<b>BURGESS RAWSON (WA) PTY LTD</b>	<b>TOTAL PAYMENTS</b>	<b>-2863.30</b>
1423	10/05/2018	CAMERELLI ASSOCIATES	Hr Support	1078.00
<b>EFT10852</b>	<b>28/05/2018</b>	<b>CAMERELLI ASSOCIATES</b>	<b>TOTAL PAYMENTS</b>	<b>-1078.00</b>
18038	30/04/2018	COASTAL MACHINERY PTY LTD T/A COASTMAC TRAILERS	race sport trailer	23990.00
<b>EFT10853</b>	<b>28/05/2018</b>	<b>COASTAL MACHINERY PTY LTD T/A COASTMAC TRAILERS</b>	<b>TOTAL PAYMENTS</b>	<b>-23990.00</b>
60892B	02/05/2018	GERALDTON BUILDING SERVICES & CABINETS	Perenjori Sports Pavillion Alterations and Additions Progress Claim 1	26719.55
60892A	29/03/2018	GERALDTON BUILDING SERVICES & CABINETS	Perenjori Sports Pavillion Alterations and Additions Progress Claim 1	20601.24
<b>EFT10854</b>	<b>28/05/2018</b>	<b>GERALDTON BUILDING SERVICES &amp; CABINETS</b>	<b>TOTAL PAYMENTS</b>	<b>-47320.79</b>
ES104	15/05/2018	LEFT OF CENTRE CONCEPTS & EVENTS PTY LTD	Manager of Corporate Development cover	2288.00
ES105	15/05/2018	LEFT OF CENTRE CONCEPTS & EVENTS PTY LTD	Manager of Corporate Development cover	2288.00
<b>EFT10855</b>	<b>28/05/2018</b>	<b>LEFT OF CENTRE CONCEPTS &amp; EVENTS PTY LTD</b>	<b>TOTAL PAYMENTS</b>	<b>-4576.00</b>
3231	30/04/2018	MIDWEST FINANCIAL	Services as Senior Finance Officer 28/03/2018 - 28/04/2018	7333.34
<b>EFT10856</b>	<b>28/05/2018</b>	<b>MIDWEST FINANCIAL</b>	<b>TOTAL PAYMENTS</b>	<b>-7333.34</b>
4249	14/05/2018	SHIRE OF DUNDAS	Long service leave entitlement	6869.22
<b>EFT10857</b>	<b>28/05/2018</b>	<b>SHIRE OF DUNDAS</b>	<b>TOTAL PAYMENTS</b>	<b>-6869.22</b>
1603	20/04/2018	Warren Taylor Homes	Retention held 12 months	10000.00
<b>EFT10858</b>	<b>28/05/2018</b>	<b>Warren Taylor Homes</b>	<b>TOTAL PAYMENTS</b>	<b>-10000.00</b>
0034	17/04/2018	AGRI SERVICES PERENJORI	Popup Sprinkler	6.50
28314	20/04/2018	AGRI SERVICES PERENJORI	Reticulation parts and equipment,	633.95
00000004	04/04/2018	AGRI SERVICES PERENJORI	Reticulation parts and equipment,	754.75
<b>EFT10859</b>	<b>31/05/2018</b>	<b>AGRI SERVICES PERENJORI</b>	<b>TOTAL PAYMENTS</b>	<b>-1395.20</b>
29865	09/05/2018	ALL DECOR	Laying of new lino	4350.00
<b>EFT10860</b>	<b>31/05/2018</b>	<b>ALL DECOR</b>	<b>TOTAL PAYMENTS</b>	<b>-4350.00</b>
1007431231	03/05/2018	AUSTRALIA POST	Postage for the month of April	333.05
<b>EFT10861</b>	<b>31/05/2018</b>	<b>AUSTRALIA POST</b>	<b>TOTAL PAYMENTS</b>	<b>-333.05</b>
DEDUCTION	01/05/2018	AUSTRALIAN SERVICES UNION	Payroll Deduction 01/05/2018	27.45
DEDUCTION	15/05/2018	AUSTRALIAN SERVICES UNION	Payroll Deduction 15/05/2018	27.45
DEDUCTION	29/05/2018	AUSTRALIAN SERVICES UNION	Payroll Deduction 29/05/2018	27.45
<b>EFT10862</b>	<b>31/05/2018</b>	<b>AUSTRALIAN SERVICES UNION</b>	<b>TOTAL PAYMENTS</b>	<b>-82.35</b>
3275	06/12/2017	BESTRY BROS TRANSPORT & HAULAGE	supply of gravel	2475.00
<b>EFT10863</b>	<b>31/05/2018</b>	<b>BESTRY BROS TRANSPORT &amp; HAULAGE</b>	<b>TOTAL PAYMENTS</b>	<b>-2475.00</b>
6005	14/05/2018	BLUEHILL COURIERS	freight charges	181.50
<b>EFT10864</b>	<b>31/05/2018</b>	<b>BLUEHILL COURIERS</b>	<b>TOTAL PAYMENTS</b>	<b>-181.50</b>
10	02/05/2018	BR DESIGN	A5 flyers, A3 newsletter	180.00
<b>EFT10865</b>	<b>31/05/2018</b>	<b>BR DESIGN</b>	<b>TOTAL PAYMENTS</b>	<b>-180.00</b>
4166	07/05/2018	CENTRAL REGIONAL TAFF	Cert IV Local Government Administration	406.50
<b>EFT10866</b>	<b>31/05/2018</b>	<b>CENTRAL REGIONAL TAFF</b>	<b>TOTAL PAYMENTS</b>	<b>-406.50</b>
1680061360	16/04/2018	COVS PARTS PTY LTD	Fuel filters, air filters	262.01
<b>EFT10867</b>	<b>31/05/2018</b>	<b>COVS PARTS PTY LTD</b>	<b>TOTAL PAYMENTS</b>	<b>-262.01</b>

Shire of Perenjori  
Local Government Act 1995  
Accounts for Payment for Month Ended 31st May 2018

Chq/EFT	Date	Name	Description	Amount
2857	14/05/2018	CREEDENCE CONTRACTING PTY LTD	grader hire to clean up storm damage	357.50
2859	14/05/2018	CREEDENCE CONTRACTING PTY LTD	watercart hire, watercart hire	10345.50
2858	14/05/2018	CREEDENCE CONTRACTING PTY LTD	semi watercart hire	1144.00
<b>EFT10868</b>	<b>31/05/2018</b>	<b>CREEDENCE CONTRACTING PTY LTD</b>	<b>TOTAL PAYMENTS</b>	<b>-11847.00</b>
52563	08/05/2018	DANIELS PRINTING CRAFTSMEN PTY LTD	Promotional Material PECC flyer 500 copies	412.50
<b>EFT10869</b>	<b>31/05/2018</b>	<b>DANIELS PRINTING CRAFTSMEN PTY LTD</b>	<b>TOTAL PAYMENTS</b>	<b>-412.50</b>
6618	26/03/2018	GERALDTON HYDRAULICS	Seal Kit	444.44
<b>EFT10870</b>	<b>31/05/2018</b>	<b>GERALDTON HYDRAULICS</b>	<b>TOTAL PAYMENTS</b>	<b>-444.44</b>
65862	09/05/2018	GERALDTON MOWER & REPAIR SPECIALIST	Connector - Stihl	92.80
<b>EFT10871</b>	<b>31/05/2018</b>	<b>GERALDTON MOWER &amp; REPAIR SPECIALIST</b>	<b>TOTAL PAYMENTS</b>	<b>-92.80</b>
87220	16/04/2018	GLASS CO CLEAR QUALITY	1 x H/Duty Barrier door/727 Grille	485.10
<b>EFT10872</b>	<b>31/05/2018</b>	<b>GLASS CO CLEAR QUALITY</b>	<b>TOTAL PAYMENTS</b>	<b>-485.10</b>
106970	07/05/2018	HERRINGS COASTAL PLUMBING & GAS	Re seat and re washer tap seats and service spindles to basin taps	169.66
106969	07/05/2018	HERRINGS COASTAL PLUMBING & GAS	supply and install new kitchen sink mixer	258.60
106968	07/05/2018	HERRINGS COASTAL PLUMBING & GAS	Replace section of leaking blue poly pipework	154.31
106964	07/05/2018	HERRINGS COASTAL PLUMBING & GAS	Re seat and re washer tap seats and service spindles to basin taps	381.65
106965	07/05/2018	HERRINGS COASTAL PLUMBING & GAS	Measure and order grates return to site	141.64
106975	07/05/2018	HERRINGS COASTAL PLUMBING & GAS	Locate electrical fault to hot water system advise electrician is needed cut out and replace section of leaking copper pipe and fittings.	122.67
106973	07/05/2018	HERRINGS COASTAL PLUMBING & GAS	Check foundations in wet area to make sure tiles are not lifting due to water damage	60.50
<b>EFT10873</b>	<b>31/05/2018</b>	<b>HERRINGS COASTAL PLUMBING &amp; GAS</b>	<b>TOTAL PAYMENTS</b>	<b>-1289.03</b>
187081	14/05/2018	JASON SIGNMAKERS	Old Perth rd sign, nuts, bolts and washers	381.70
<b>EFT10874</b>	<b>31/05/2018</b>	<b>JASON SIGNMAKERS</b>	<b>TOTAL PAYMENTS</b>	<b>-381.70</b>
45321	08/05/2018	JMH MECHANICAL SERVICES	Hydraulic hose, Air Fitting, Electrical conduit 1M	348.60
<b>EFT10875</b>	<b>31/05/2018</b>	<b>JMH MECHANICAL SERVICES</b>	<b>TOTAL PAYMENTS</b>	<b>-348.60</b>
0017	13/05/2018	JOHN MORRIS T/A CATUA LAKE	Installation of WIFI hotspot at caravan park	550.00
0014	13/05/2018	JOHN MORRIS T/A CATUA LAKE	Supply 1.5m RF TV leads for caravan park	55.00
<b>EFT10876</b>	<b>31/05/2018</b>	<b>JOHN MORRIS T/A CATUA LAKE</b>	<b>TOTAL PAYMENTS</b>	<b>-605.00</b>
42606	18/04/2018	JR & A HERSEY PTY LTD	mark white paint, rigger gloves, , 9 volt batteries, danger tape, magic trees, delivery,	399.69
<b>EFT10877</b>	<b>31/05/2018</b>	<b>JR &amp; A HERSEY PTY LTD</b>	<b>TOTAL PAYMENTS</b>	<b>-399.69</b>
929	01/05/2018	KATS RURAL	Cap PVC 25	2.90
<b>EFT10878</b>	<b>31/05/2018</b>	<b>KATS RURAL</b>	<b>TOTAL PAYMENTS</b>	<b>-2.90</b>
MWT	30/05/2018	KOTT GUNNING LAWYERS	Midwest Transportables - final terms of agreement	6731.45
<b>EFT10879</b>	<b>31/05/2018</b>	<b>KOTT GUNNING LAWYERS</b>	<b>Midwest Transportables - final terms of agreement</b>	<b>-6731.45</b>
339238	27/04/2018	LANDGATE - VALUATIONS	Valuation Rolls and Mining Tenements	730.35
<b>EFT10880</b>	<b>31/05/2018</b>	<b>LANDGATE - VALUATIONS</b>	<b>TOTAL PAYMENTS</b>	<b>-730.35</b>
150518MAY	15/05/2018	LAURIE CHARLES BUTLER	Cr Travel Fees Finance Meeting	11.33
010518	01/05/2018	LAURIE CHARLES BUTLER	Cr Travel Fees - 720kms	510.26
<b>EFT10881</b>	<b>31/05/2018</b>	<b>LAURIE CHARLES BUTLER</b>	<b>TOTAL PAYMENTS</b>	<b>-521.59</b>
645	30/04/2018	LEOPOLD CONTRACTING	grader hire to grade section of Griffith road	594.00
<b>EFT10882</b>	<b>31/05/2018</b>	<b>LEOPOLD CONTRACTING</b>	<b>TOTAL PAYMENTS</b>	<b>-594.00</b>
26149	03/05/2018	METROCOUNT	KTUBE30, KFLAP, KSPIKE	569.80
<b>EFT10883</b>	<b>31/05/2018</b>	<b>METROCOUNT</b>	<b>TOTAL PAYMENTS</b>	<b>-569.80</b>
1749	11/05/2018	OAKSTAR ASSET PTY LTD	concrete driveway at Perenjori Fire Shed	6215.00
<b>EFT10884</b>	<b>31/05/2018</b>	<b>OAKSTAR ASSET PTY LTD</b>	<b>TOTAL PAYMENTS</b>	<b>-6215.00</b>
58983	11/05/2018	PAINT INDUSTRIES PTY LTD	additional paint for Banners in the Terrace Competition 2018	217.36
<b>EFT10885</b>	<b>31/05/2018</b>	<b>PAINT INDUSTRIES PTY LTD</b>	<b>TOTAL PAYMENTS</b>	<b>-217.36</b>
1847	01/05/2018	PERENJORI COMMUNITY RESOURCE CENTRE	food from Wheat Bean	25.00
<b>EFT10886</b>	<b>31/05/2018</b>	<b>PERENJORI COMMUNITY RESOURCE CENTRE</b>	<b>TOTAL PAYMENTS</b>	<b>-25.00</b>
3230	30/04/2018	PERENJORI IGA X - PRESS	Purchase from IGA Perenjori for the month of April	578.05
<b>EFT10887</b>	<b>31/05/2018</b>	<b>PERENJORI IGA X - PRESS</b>	<b>TOTAL PAYMENTS</b>	<b>-578.05</b>
127915	10/11/2017	QK TECHNOLOGIES PTY LTD	Average Active Children for the period of 2/10/2017 - 5/11/2017	24.93
132106	10/01/2018	QK TECHNOLOGIES PTY LTD	Average Active Children for the period of 4/12/2017 - 24/12/2017	10.62
138551	16/04/2018	QK TECHNOLOGIES PTY LTD	Average Active Children for the period of 5/03/2018 - 1/04/2018	20.31
<b>EFT10888</b>	<b>31/05/2018</b>	<b>QK TECHNOLOGIES PTY LTD</b>	<b>TOTAL PAYMENTS</b>	<b>-55.86</b>
144701	29/03/2018	QUALITY PRESS	Bush Fire Permit books	99.00
<b>EFT10889</b>	<b>31/05/2018</b>	<b>QUALITY PRESS</b>	<b>TOTAL PAYMENTS</b>	<b>-99.00</b>
5382	05/05/2018	RJ & LJ KING	Steer tires, Havoline Fully Synthetic , 5L	2776.40
<b>EFT10890</b>	<b>31/05/2018</b>	<b>RJ &amp; LJ KING</b>	<b>TOTAL PAYMENTS</b>	<b>-2776.40</b>
72768	07/05/2018	RSA SIGNS	MR- flexible guide posts (Australian Standard), rubber speed hump - middle section (yellow), rubber speed hump - middle section (black), rubber speed hump - end cap (black), rubber speed hump - end cap (yellow)	3544.90
<b>EFT10891</b>	<b>31/05/2018</b>	<b>RSA SIGNS</b>	<b>TOTAL PAYMENTS</b>	<b>-3544.90</b>
11450	07/05/2018	SHIRE OF CARNAMAH	Advertising for Blues for the Bush 2018	55.00
<b>EFT10892</b>	<b>31/05/2018</b>	<b>SHIRE OF CARNAMAH</b>	<b>TOTAL PAYMENTS</b>	<b>-55.00</b>
0351	27/04/2018	TOLL IPEC PTY LTD	Freight charges	32.17
<b>EFT10893</b>	<b>31/05/2018</b>	<b>TOLL IPEC PTY LTD</b>	<b>TOTAL PAYMENTS</b>	<b>-32.17</b>
1216	16/05/2018	WCC Electrical & Air Conditioning.	Supply and install directional signs/notices of fire exits	694.38
1193	01/05/2018	WCC Electrical & Air Conditioning.	Replacement of damaged data point in back office.	128.04
1207	23/04/2018	WCC Electrical & Air Conditioning.	Remove all light fittings and fans for ceilings to be replaced, refit all light fittings and AC outlets, replace 1 x batten holder and 1 x exhaust fan, inspect cooktop & oven - both require replacing..	1177.66
<b>EFT10894</b>	<b>31/05/2018</b>	<b>WCC Electrical &amp; Air Conditioning.</b>	<b>TOTAL PAYMENTS</b>	<b>-2000.08</b>



Shire of Perenjori  
Local Government Act 1995  
Accounts for Payment for Month Ended 31st May 2018

Chq/EFT	Date	Name	Description	Amount
EFT10895	31/05/2018	WESFARMERS KLEENHEAT GAS PTY LTD	45KG VAP CYL - Facility Fee/Cylinder Service Charge on Shire of Perenjori Buildings	455.40
<b>EFT10895</b>	<b>31/05/2018</b>	<b>WESFARMERS KLEENHEAT GAS PTY LTD</b>	<b>TOTAL PAYMENTS</b>	<b>-455.40</b>
8867773789	03/05/2018	WINC AUSTRALIA PTY LIMITED	Stationary items	183.37
<b>EFT10896</b>	<b>31/05/2018</b>	<b>WINC AUSTRALIA PTY LIMITED</b>	<b>TOTAL PAYMENTS</b>	<b>-183.37</b>
T565	09/04/2018	ROSEMARY JONES	Refund on housing bond	1100.00
<b>EFT10897</b>	<b>31/05/2018</b>	<b>ROSEMARY JONES</b>	<b>TOTAL PAYMENTS</b>	<b>-1100.00</b>
6152	09/05/2018	PERENJORI HOTEL	Re stock of council fridge	78.00
6153	15/05/2018	PERENJORI HOTEL	Lunch	136.00
<b>19615</b>	<b>28/05/2018</b>	<b>PERENJORI HOTEL</b>	<b>TOTAL PAYMENTS</b>	<b>-214.00</b>
17	25/04/2018	PERENJORI VOLUNTEER BUSH FIRE BRIGADE	Catering Donation for Anzac Day 2018	250.00
<b>19616</b>	<b>28/05/2018</b>	<b>PERENJORI VOLUNTEER BUSH FIRE BRIGADE</b>	<b>TOTAL PAYMENTS</b>	<b>-250.00</b>
DEDUCTION	17/04/2018	SHIRE OF PERENJORI - TRUST	Payroll Deduction 17/04/2018	50.00
DEDUCTION	01/05/2018	SHIRE OF PERENJORI - TRUST	Payroll Deduction 01/05/2018	50.00
DEDUCTION	15/05/2018	SHIRE OF PERENJORI - TRUST	Payroll Deduction 15/05/2018	50.00
<b>19617</b>	<b>28/05/2018</b>	<b>SHIRE OF PERENJORI - TRUST</b>	<b>TOTAL PAYMENTS</b>	<b>-150.00</b>
19618	28/05/2018	SYNERGY	Electricity Usage - Shire of Perenjori Electricity Usage -for the Period of 28/02/2018 - 28/03/2018	9693.60
<b>19618</b>	<b>28/05/2018</b>	<b>SYNERGY</b>	<b>TOTAL PAYMENTS</b>	<b>-9693.60</b>
19619	28/05/2018	TELSTRA CORPORATION	Telstra main account for the month of April, plus others	3330.43
<b>19619</b>	<b>28/05/2018</b>	<b>TELSTRA CORPORATION</b>	<b>TOTAL PAYMENTS</b>	<b>-3330.43</b>
47	09/05/2018	WAGIN WINDOW AND CARPET CLEANING	4 bedrooms steam cleaned plus deoderized, ink removal in 2 rooms.	242.00
<b>19620</b>	<b>28/05/2018</b>	<b>WAGIN WINDOW AND CARPET CLEANING</b>	<b>TOTAL PAYMENTS</b>	<b>-242.00</b>
19621	28/05/2018	WATER CORPORATION	Shire of Perenjori water usage from 01/03/2018 - 30/04/2018	21855.88
<b>19621</b>	<b>28/05/2018</b>	<b>WATER CORPORATION</b>	<b>TOTAL PAYMENTS</b>	<b>-21855.88</b>
DD11458.1	01/05/2018	ClickSuper 01/05/2018	Payroll deductions	7513.99
<b>DD11458.1</b>	<b>01/05/2018</b>	<b>ClickSuper</b>	<b>TOTAL PAYMENTS</b>	<b>-7513.99</b>
01	01/05/2018	WESTNET	Westnet charges for the month of May 2018	253.85
<b>DD11460.1</b>	<b>01/05/2018</b>	<b>WESTNET</b>	<b>TOTAL PAYMENTS</b>	<b>-253.85</b>
CESMAPR	07/05/2018	WRIGHT EXPRESS FUEL	Wright Fuel - Cesm for the month of April	89.49
<b>DD11466.1</b>	<b>07/05/2018</b>	<b>WRIGHT EXPRESS FUEL</b>	<b>TOTAL PAYMENTS</b>	<b>-89.49</b>
DD11472.1	15/05/2018	Clicksuper 15/05/2018	Payroll deductions	7911.19
<b>DD11472.1</b>	<b>15/05/2018</b>	<b>Clicksuper</b>	<b>TOTAL PAYMENTS</b>	<b>-7911.19</b>
PERES	14/05/2018	REFUEL AUSTRALIA	Fuel Purchases for the month of April	16730.30
<b>DD11481.1</b>	<b>14/05/2018</b>	<b>REFUEL AUSTRALIA</b>	<b>TOTAL PAYMENTS</b>	<b>-16730.30</b>
MC140518	14/05/2018	BANKWEST MASTERCARD	23/03 - Wotif, 23/03 - QK Technologies Pty, 27/03 - Spot Light, 27/03 - Spot Light, 28/03 - Across Australia Removals deposit, 03/04 - Moora IGA, 03/04 - Bindoon IGA, 11/04 - Splash Alley Staff Uniforms, 11/04 - Hillarys Harbour Resort, 16/04 - Growing Greater Geraldton, 17/04 - Perth Ambassador	3011.43
<b>DD11482.1</b>	<b>14/05/2018</b>	<b>BANKWEST MASTERCARD</b>	<b>TOTAL PAYMENTS</b>	<b>-3011.43</b>
97	09/05/2018	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 97 Principal payment - FLAT PACK HOUSING	13899.96
101	09/05/2018	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 101 Principal payment - DUPLEX CONSTRUCTION	15795.41
<b>DD11483.1</b>	<b>09/05/2018</b>	<b>WESTERN AUSTRALIAN TREASURY CORPORATION</b>	<b>TOTAL PAYMENTS</b>	<b>-29695.37</b>
RANGER	15/05/2018	SG FLEET AUSTRALIA PTY LIMITED	Lease rental from 16/04/2018 - 15/05/2018 Ford Ranger	1649.46
<b>DD11486.1</b>	<b>15/05/2018</b>	<b>SG FLEET AUSTRALIA PTY LIMITED</b>	<b>TOTAL PAYMENTS</b>	<b>-1649.46</b>
DD11495.1	29/05/2018	ClickSuper 29/05/2018	Payroll deductions	9546.00
<b>DD11495.1</b>	<b>29/05/2018</b>	<b>ClickSuper</b>	<b>TOTAL PAYMENTS</b>	<b>-9546.00</b>
			<b>total payments for MAY 2018</b>	<b>-683099.18</b>



**Perenjori**  
Embrace Opportunity

*Attachment*  
*18062.4*

*Draft Fees and Charges*  
*2018/19*

*Ordinary Council Meeting*  
*21st June 2018*

**SCHEDULE OF FEES AND CHARGES**  
2018/2019

<b>SCHEDULE OF FEES &amp; CHARGES</b>		<b>Proposed Fees 2018/2019</b>
<b>CARAVAN PARK FEES</b>		
Fees are for <b>two persons</b> unless otherwise stated		
Additional fee - \$10 per person/night or \$5 person/night for weekly fees		
Vans - inclusive of power per van - per week	\$	<b>121.00</b>
- inclusive of power 3 nights	\$	<b>60.00</b>
- Inclusive of power per van - per night	\$	<b>25.00</b>
Tents - Unpowered per night	\$	<b>12.00</b>
- Powered per night	\$	<b>15.00</b>
Caravan parking - non powered site - per week	\$	<b>50.00</b>
<b>The following accommodation is to be booked in advance and paid for by credit card or purchase order to guarantee a reservation</b>		
<b>Late cancellations will incur a 10% administration fee (less than 24 hours notice)</b>		
<b>Failure to show will result in the full fee being charged</b>		
<b>Eco Home</b> - per night (29 Timmings Street)	\$	<b>200.00</b>
- per week	\$	<b>1,000.00</b>
Special - Weekend Rate - minimum 2 nights	\$	<b>300.00</b>
<b>Park Home</b> - Per night	\$	<b>165.00</b>
- Per week	\$	<b>750.00</b>
Special - Weekend Rate - minimum 2 nights	\$	<b>200.00</b>
<b>Chalets</b> - Per night	\$	<b>121.00</b>
- Per week	\$	<b>700.00</b>
Special - Weekend Rate - minimum 2 nights	\$	<b>160.00</b>
<b>Ensuite Units (Village)</b> - Per night/Per unit	\$	<b>100.00</b>
- Per week/Per unit	\$	<b>550.00</b>
Special Rate - Per unit/Per seven days if 10 or more units booked by one entity and paid in advance	\$	<b>440.00</b>
Special - Weekend Rate - 2 nights - if booked and paid in advance	\$	<b>120.00</b>
Lost Key	\$	<b>50.00</b>
Laundry Facilities. (non Park residents) per use	\$	<b>10.00</b>
Ablution Facilities (non Park residents) Per person	\$	<b>10.00</b>
Ablution Facilities (non Park residents) Per week/person	\$	<b>40.00</b>
Ablution Facilities (non Park residents) Per month/person	\$	<b>60.00</b>



**SCHEDULE OF FEES AND CHARGES  
2018/2019**

<b>SCHEDULE OF FEES &amp; CHARGES</b>	
	<b>Proposed Fees 2018/2019</b>
<b><u>ADMINISTRATION GENERAL</u></b>	
Photocopying - A4 per sheet	\$ 0.55
Photocopying - A3 per sheet	\$ 0.75
Facsimile per page - Incoming	\$ 1.00
Facsimile per page - Outgoing first page	\$ 3.00
Facsimile per page - second & consecutive pages	\$ 1.00
Freedom of Information (FOI) Application Fee	\$ 30.00
FOI - Labour in Processing Application per hour	\$ 30.00
FOI - Labour in Supervising Access per hour	\$ 30.00
FOI - Labour in Photocopying per hour	\$ 30.00
FOI - Photocopying A4 per sheet	\$ 0.20
<i>* Advance deposit 25% of est. charge</i>	
Rates Property Inquiry	\$ 25.00
Orders and Requisitions	\$ 35.00
Dishonoured Cheque Fee	\$ 10.00
<b><u>PA System Hire</u></b>	
Refundable Bond on return	\$ 225.00
Per day (minimum fee)	\$ 55.00
Projector Hire	\$ 44.00
Portable Screen hire	\$ 25.00
Whiteboard hire	\$ 11.50
<b><u>OTHER GOVERNANCE</u></b>	
Sale of Electoral Rolls - Complete	\$ 40.00
Sale of Electoral Rolls - Ward	\$ 20.00
<b><u>LAW ORDER &amp; PUBLIC SAFETY</u></b>	
<b><u>ANIMAL CONTROL</u></b>	
<b>DOGS (Reg 17 - Dog Regulations 2013)</b>	
Registration - Dog/Bitch 1 year	\$ 50.00
Registration - Dog/Bitch 3 years	\$ 120.00
Registration - Dog/Bitch Sterilised 1 year	\$ 20.00
Registration - Dog/Bitch Sterilised 3 years	\$ 42.50
Registration - Dog/Bitch Unsterilised Lifetime	\$ 250.00
Registration - Dog/Bitch Sterilised Lifetime	\$ 100.00
Dogs kept in an approved kennel establishment - per establishment	\$ 200.00
Registration - (After 31st May) Dog/Bitch Unsterilised	\$ 25.00
Registration - (After 31st May) Dog/Bitch Sterilised	\$ 10.00
<i>*Working Dog registrations 25% of fee</i>	

**SCHEDULE OF FEES AND CHARGES  
2018/2019**

<b>CATS (Cat Act Regulations 2012)</b>	
Registration Fee (made after 31 May)- Sterilised	\$ 10.00
Registration Fee (full year)- Sterilised	\$ 20.00
New or renewal of license - 3 years - Sterilised	\$ 42.50
New or renewal for life - Sterilised	\$ 100.00
Annual fee for breeding cats - per cat	\$ 100.00
<i>*Pensioners/Seniors are entitled to a 50% discount on animal licensing fees</i>	
Impounding of Animal (Cat or dog)	\$ 110.00
Sustenance per day (Cat or dog)	\$ 15.00
Destruction of Animal (Cat or dog)	\$ 55.00
Cat Traps - refundable hire bond no daily charge	\$ 55.00
Fox Traps - Refundable hire bond no daily charge	\$ 110.00
<b>MEDICAL SERVICES</b>	
Rental Doctors Surgery per week (HACC)	\$ 55.00
<b>PECC</b>	
Child Care Full Day Care Fee	\$ 75.00
Child Care Half Day Fee (4 Hours max)	\$ 45.00
Child Care - Casual Rate (Per hour)	\$ 12.00
Child Care - Late Fee (Per notice)	\$ 1.00
Child Care - Before School Care	\$ 12.00
Child Care - After School Care (Mon, Tues, Thu & Fri)	\$ 15.00
Child Care - After School Care (Wed- school early close)	\$ 20.00
Family Centre Activity Room Hire – Full Day	\$ 120.00
Family Centre Activity Room Hire – Half Day	\$ 60.00
Family Centre Meeting Room Hire – Full Day	\$ 80.00
Family Centre Meeting Room Hire – Half Day	\$ 40.00
Family Centre Consulting Room Hire - Hourly Rate	\$ 10.00
<b>COMMUNITY AMENITIES</b>	
<b>HOUSEHOLD REFUSE</b>	
Collection 1 x 240lt Sulo Bin (Domestic & Commercial)	\$ 330.00
Eligible pensioner 50% discount	\$ 165.00
<b>BURIAL FEES</b>	
Burial	\$ 980.00
Re-opening of grave	\$ 690.00
Niche Wall plaque	\$ 145.00
Funeral Directors Licence GST OOS	\$ 25.00
Monumental Mason Licence	\$ 30.00
Burial Plot Reservation Fee	\$ 30.00

**SCHEDULE OF FEES AND CHARGES  
2018/2019**

<b>RECREATION &amp; CULTURE</b>	
<b>PUBLIC HALLS</b>	
<b>PERENJORI COMMUNITY HALL</b>	
Refundable Bonds for Functions with Alcohol	\$ 250.00
Refundable Bonds for Functions without Alcohol	\$ 150.00
Functions - Day	\$ 120.00
- Night	\$ 180.00
Hourly Rate	\$ 20.00
The above hire is inclusive of kitchen facilities	
<b>PERENJORI LESSER HALL</b>	
Lesser Hall -Yarra Yarra/Nacc	
Weekly Rental	\$ 176.00
<b>PERENJORI PAVILLION</b>	
Refundable Bonds for Functions with Alcohol	\$ 250.00
Refundable Bonds for Functions without Alcohol	\$ 150.00
Functions - Day	\$ 120.00
- Night	\$ 180.00
Hourly Rate	\$ 20.00
The above hire is inclusive of kitchen facilities	
Squash Courts - per hour	\$ 5.50
<b>LATHAM HALL</b>	
Refundable Bonds for Functions with Alcohol	
Refundable Bonds for Functions without Alcohol	\$ 150.00
Functions - Day	\$ 35.00
- Night	\$ 70.00
<b>LATHAM COMMUNITY CENTRE</b>	
Refundable Bonds for Functions with Alcohol	
Refundable Bonds for Functions without Alcohol	\$ 150.00
Functions - Day	\$ 120.00
- Night	\$ 180.00
Hourly Rate	\$ 20.00
The above hire is inclusive of kitchen facilities	
<b>CHAIR HIRE (Beige Plastic)</b>	
Refundable Bond on return	\$ 100.00
Hire Fee (per chair) *	\$ 2.20
*Charge only for outside hall hire	
Trestle Hire (per trestle) *	\$ 11.00

**SCHEDULE OF FEES AND CHARGES  
2018/2019**

<b>GYM</b>	
Day Charge	
Weekend	\$ 10.20
One month	\$ 20.00
Three months	\$ 50.00
Six months	\$ 90.00
Twelve months	\$ 160.00
A corporate rate can be negotiated	
<b>SWIMMING POOL</b>	
Family Season Ticket ( 2 Adults & 2 Children)	\$ 160.00
- extra Child	\$ 13.00
Adult Season Ticket (Sixteen Years & Over)	\$ 92.00
Child/Senior/Concession Season Ticket	\$ 71.00
Family Monthly Ticket ( 2 Adults & 2 Children)	\$ 42.00
- extra Child	\$ 6.50
Adult Monthly Ticket	\$ 37.00
Child/ Senior/Concession Monthly Ticket	\$ 18.50
Adult Daily	\$ 4.00
Child/ Senior/Concession Daily	\$ 2.00
Spectator Daily	\$ 2.00
Children 2 years & under	<b>FREE</b>
<i>* Price reduction of 50% for Season Tickets applies after 31 January 2019</i>	
<b>OTHER CULTURE</b>	
Old Bankwest Building (wellness Centre)- Rental full day or part thereof - own cleaning required	\$ 10.00
<b>TRANSPORT</b>	
<b>TRAFFIC CONTROL</b>	
Local Authority Plates (Shire fee only - Dept. Transport charge also)	\$ 25.00
<b>COMMUNITY BUS</b>	
Bond	\$ 200.00
Community Bus Hire - Residents - Per Km	\$ 0.55
Community Bus Hire - Non Residents - Per Km	\$ 1.32
<i>Bus to be cleaned and fuel tank full on return</i>	
If the Shire refills the fuel tank the cost is the bowser price plus \$0.15 cents per litre	

**SCHEDULE OF FEES AND CHARGES  
2018/2019**

<b>PRIVATE WORKS</b>	
Grader per hour	\$ 185.00
Loader per hour	\$ 180.00
Backhoe per hour	\$ 155.00
6 Wheel Truck per hour	\$ 135.00
Prime Mover/Trailer per hour	\$ 170.00
Low loader	\$ 140.00
Skid Steer (Bobcat) per hour	\$ 125.00
Vibrating Steel Roller per hour	\$ 120.00
Multi Tyred Roller per hour	\$ 115.00
Plate Compactor per day	\$ 60.00
Labour per hour - Single Time	\$ 70.00
Labour per hour - Time and a half	\$ 90.00
Labour per hour - Double Time	\$ 110.00
Tanker load of water	\$ 300.00
- Travel \$5.00 per km one way only	\$ 5.00
<b>PLANT HIRE CHARGES</b>	
Scaffolding per day	\$ 60.00
Scaffolding per 7 day week	\$ 290.00
Gyprock Lifter per day	\$ 46.00
Gyprock Lifter per 7 day week	\$ 230.00
Lawn Mower/day	\$ 35.00
Verti Mower/day	\$ 46.00
Cement Mixer	\$ 35.00
Side Tipper/day	\$ 200.00
- Plus travel per km	\$ 0.15
Low loader - Day rate Dry hire	\$ 220.00
- Plus travel per km	\$ 0.15
Dolly/day	\$ 80.00
- Plus travel per km	\$ 0.20
Water Tanker/Day	\$ 180.00
- Plus Travel per km	\$ 0.15
Jet Patcher Per Hour (plus payment for material used)	\$ 195.00
Small plant - mowers etc if hired for the weekend charged one day hire and the second day free.	
Standpipe Access Card and Replacement Card	\$ 25.00
Water (from standpipe) per Kilolitre	\$ 4.00

**SCHEDULE OF FEES AND CHARGES  
2018/2019**

<b>HEALTH (PUBLIC BUILDING) AMENDMENT REGULATIONS 2007 (Schedule 1)</b>	
Fee equal to the cost of considering application up to	<b>\$ 832.00</b>
<b>HEALTH (TREATMENT OF SEWAGE AND DISPOSAL OF EFFLUENT AND LIQUID WASTE) AMENDMENT REGULATIONS 2007 (Schedule 1)</b>	
Application for the approval of an apparatus by relevant local governments	<b>\$ 118.00</b>
Application for the approval of an apparatus by the Executive Director-	
a) with a local government report	<b>\$ 56.00</b>
b) without a local government report	<b>\$ 118.00</b>
Issuing of a 'Permit to Use an Apparatus'	<b>\$ 118.00</b>
<b>12. BUILDING CONTROL</b>	minimum fee
Certified application for a building permit (s. 16(l)) — (a) for building work for a Class 1 or Class 10 building or incidental structure (b) for building work for a Class 2 to Class 9 building or incidental structure Sch. 2 Div. 1 it. 1(a) and (b)	<b>\$ 97.70</b>
* (a) Class 1 or Class 10 fee is 0.19% of the estimated value of building work	
* (b) Class 2 or Class 9 fee is 0.09% of the estimated value of building work	
Uncertified application for a building permit (s. 16(l)) Sch. 2 Div. 1 it. 2	<b>\$ 97.70</b>
* Fee is 0.32% of the estimated value of building work	
Application for a demolition permit (s. 16(l)) — (a) for demolition work in respect of a Class 1 or Class 10 building or incidental structure Sch. 2 Div. 1 it. 3(a) and (b)	<b>\$ 97.70</b>
* Class 2 or Class 9 fee is for each storey of the building	
Application to extend the time during which a building or demolition permit has effect (s. 32(3)(f)) Sch. 2 Div. 1 it. 4	<b>\$ 97.70</b>
Application for an occupancy permit for a completed building (s. 46) Sch. 2 Div. 2 it. 1	<b>\$ 97.70</b>
Application for a temporary occupancy permit for an incomplete building (s. 47) Sch. 2 Div. 2 it. 2	<b>\$ 97.70</b>
Application for modification of an occupancy permit for additional use of a building on a temporary basis (s. 48) Sch. 2 Div. 2 it. 3	<b>\$ 97.70</b>
Application for a replacement occupancy permit for permanent change of the building's use, classification (s. 49) Sch. 2 Div. 2 it. 4	<b>\$ 97.70</b>
Application for an occupancy permit or building approval certificate for registration of strata scheme, plan of re-subdivision (s. 50(1) and (2)) Sch. 2 Div. 2 it. 5	<b>\$10.80</b> <b>\$107.70</b>

**SCHEDULE OF FEES AND CHARGES  
2018/2019**

Application for an occupancy permit for a building in respect of which unauthorised work has been done (s. 51(2)) Sch. 2 Div. 2 it. 6	\$ 97.70
* Fee is 0.18% of the estimated value of the unauthorised work	
Application for a building approval certificate for a building in respect of which unauthorised work has been done (s. 51(3)) Sch. 2 Div. 2 it. 7	\$ 97.70
* Fee is 0.38% of the estimated value of the unauthorised work	
Application to replace an occupancy permit for an existing building (s. 52(1)) Sch. 2 Div. 2 it. 8	\$ 97.70
Application for a building approval certificate for an existing building where unauthorised work has not been done (s. 52(2)) Sch. 2 Div. 2 it. 9	\$ 97.70
Application to extend the time during which an occupancy permit or building approval certificate has effect (s. 65(3)(a)) Sch. 2 Div. 2 it. 10	\$ 97.70
Application as defined in regulation 31 (for each building standard in respect of which a declaration is sought) Sch. 2 Div. 3 it. 1	\$ 2,160.15
Inspections of pool enclosures (r. 53) Regulation 53	\$ 57.45
<b>Building Services Levy</b>	
Application for building permit	
- value of work \$45,000 or less	\$ 61.65
- Value of work over \$45,000	<b>0.137% of the value of the work</b>
Application for Demolition work	
- value of work \$45,000 or less	\$ 61.65
- Value of work over \$45,000	<b>0.137% of the value of the work</b>
Occupancy Permit or Building Approval Certificate under ss47, 49, 50 or 52 of the Building Act 2011	
- value of work \$45,000 or less	\$ 61.65
- Value of work over \$45,000	\$ 61.65
Occupancy Permit or Building Approval Certificate for Unauthorised Work under s. 51 of the Building Act 2011	
- value of work \$45,000 or less	\$ 123.30
- Value of work over \$45,000	<b>0.274% of the value of the work</b>

**SCHEDULE OF FEES AND CHARGES  
2018/2019**

<b>BCITF Levy</b>	<b>0.20% on construction over \$20,001</b>
<b>MISCELLANEOUS CHARGES AND LICENSES</b>	
Lodging House	\$ 180.00
Kennel License	\$ 30.00
<b>Food Premises - all ex GST (Food Act 2008)</b>	
Registration - All premises including mobile and itinerant	
Annual renewal fee	
- High Risk Premises	\$ 220.00
- Medium Risk Premises	\$ 110.00
- Low Risk Premises	\$ 55.00
Swimming Pool Inspection per annum (Building reg. 2012 Reg53)	\$ 35.00
<b>Home based business (Regulatory Fee)</b>	
New application	\$ 222.00
Renewal	\$ 73.00
<b>Itinerant vendor</b>	
Annual permit fee	\$ 550.00
Occasional permit (Per day)	\$ 110.00
Occasional permit (3 day/weekend)	\$ 220.00
<b>Mobile (inc Food) Vendor</b>	
Annual permit fee	\$ 550.00
Occasional permit (Per day)	\$ 110.00
Occasional permit (3 day/weekend)	\$ 220.00
<b>Extractive industries license</b>	
New license GST OOS	\$ 30.00
Renewal GST OOS	\$ 50.00



ITEM	PLANNING SCHEDULE OF FEES & CHARGES	
		<b>Proposed Fees 2018/2019</b>
	<b>PLANNING FEES</b>	
<b>1</b>	Determining a development application (other than for an extractive industry) where the development has not commenced or been carried out and the estimated cost of the development is-	
	(a) not more than \$50 000	<b>\$ 147.00</b>
	(b) more than \$50 000 but not more than \$500 000 development	0.32% of the estimated cost of development
	Late application fee after development commenced = 2 x chargeable maximum fee - plus the normal fee	
	(c) more than \$500 000 but not more than \$2.5 million	\$1700 + 0.257% for every \$1 in excess of \$500 001
	(d) more than \$2.5 million but not more than \$5 million	\$7,161 + 0.206% for every \$1 in excess of \$2.5 million
	(e) more than \$5 million but not more than \$21.5 million	\$12,633 + 0.123% for every \$1 in excess of \$5 million
	(f) more than \$21.5 million	<b>\$ 34,196.00</b>
<b>2</b>	Determining a development application (other than for an extractive industry) where the development has commenced or been carried out	The fee in item 1 plus, by way of penalty, twice that fee.
<b>3</b>	Determining a development application for an extractive industry where the development has not commenced or been carried out	<b>\$ 739.00</b>
<b>4</b>	Determining a development application for an extractive industry where the development has commenced or been carried out	The fee in item 3 plus, by way of penalty, twice that fee
<b>5</b>	Assessing amended plans (this applies where a determination has already been given by the Shire or where amended plans are submitted and not requested by the Shire)	66% of the original application fee with a minimum of \$73, Max \$295
<b>6</b>	Single House – Residential Design Codes performance criteria or Town Planning Scheme variation assessment	\$73 per performance criteria / Town Planning Scheme variation assessed with a minimum of \$147 and a maximum of \$730
<b>7</b>	Demolition where Planning Approval required	<b>\$ 147.00</b>
<b>8</b>	Determining an initial application for approval of a home occupation where the home occupation has not commenced	<b>\$ 222.00</b>

<b>9</b>	Determining an initial application for approval of a home occupation where the home occupation has commenced	The fee in item 8 plus, by way of penalty, twice that fee
<b>10</b>	Determining an application for the renewal of an approval of a home occupation where the application is made before the approval expires	<b>\$ 73.00</b>
<b>11</b>	Determining an application for change of use or for alteration or extension or change of a non-conforming use which item 1 does not apply and where the change of use has not commenced	<b>\$ 295.00</b>
<b>12</b>	Determining an application for change of use or for alteration or extension or change of a non-conforming use which item 1 does not apply and where the change of use has commenced	The fee in item 11 plus, by way of penalty, twice that fee
<b>13</b>	Extension of current Planning Approval	<b>\$ 145.00</b>
<b>14</b>	Relocation of a building envelope	<b>\$ 147.00</b>
<b>15</b>	Providing a subdivision clearance for: a) Not more than 5 lots b) More than 5 lots but not more than 195 lots c) More than 195 lots	\$73 per lot \$73 per lot for the first 5 lots and \$35 per lot thereafter \$7,393
<b>16</b>	* Minor Scheme Amendment (i.e. an amendment that involves only textural changes or rectifies a zoning anomaly)	<b>\$4,410 (50% refundable if not advertised)</b>
<b>17</b>	* Major Scheme Amendment (i.e. an amendment that involves a zoning change)	<b>\$8,820 (50% refundable if not advertised)</b>
<b>18</b>	* Minor Structure Plans, Outline Development Plans, Subdivision Guide Plans or similar  Modifications to Plans once approval given	<b>\$3,348 (50% refundable if not advertised)  \$1,080</b>

<b>19</b>	* Major Structure Plans, Outline Development Plans Subdivision Guide Plans or similar  Modifications to Plans once approval given	<b>\$6,930</b> <b>(50% refundable if not advertised)</b>  <b>\$2,310</b>
<b>20</b>	* Detailed Area Plan, Design Guidelines or similar	<b>\$ 1,496.50</b>
<b>21</b>	Issue of zoning certificate	<b>\$ 73.00</b>
<b>22</b>	Issue of Section 40 certificate	<b>\$ 90.00</b>
<b>23</b>	Issue of written planning advice	<b>\$ 73.00</b>
<b>24</b>	* Road / R.O.W / P.A.W. request for closure	<b>\$ 760.00</b>
<b>25</b>	Advertising a) On site signage b) Newspaper advertising	<b>\$375 per sign</b> <b>\$375 per advertisement</b>
<b>26</b>	CD digital copy of planning document	<b>\$30 GST Incl</b>
<b>27</b>	Pre-strata inspection	<b>\$380 GST Incl</b>
	<i>* All fees are exempt from GST unless otherwise indicated.</i>	



**Perenjori**  
Embrace Opportunity

*Attachment*  
*18063.1*

*Blues for The Bush*  
*Expenditure to Date*

*Ordinary Council Meeting*  
*21st June 2018*

**Blues for the Bush - Expenditure to 31/05/2018**

<b>Date</b>	<b>Description</b>	<b>Amount</b>
31/07/2017	REDGUM REPORTS INC Advert of cancellation, B4tb 2017 postponed to 2017 Advert of cancellation, B4tb 2017 postponed to 2017	\$ 134.00
21/12/2017	THEAKER VON ZIARNO Theaker von Ziarno 30% deposit B4tB 2018 Creative Director Theaker von Ziarno 30% deposit B4tB 2018 Creative Director	\$ 11,333.00
08/03/2018	TOTAL TOILETS GERALDTON Blues for the Bush - portable ablutions, supplementary equipment and hygiene monitoring - 21/09/2018 - 23/09/2018 Progress payment of 25% as per quote Blues for the Bush - portable ablutions, supplementary equipment and hygiene monitoring - 21/09/2018 - 23/09/2018 Progress payment of 25% as per quote	\$ 5,098.77
21/03/2018	DALWALLINU COMMUNITY CENTRE Dalwallinu Community Resource Centre - Advertising for the Blues for the Bush 2018 Dalwallinu Community Resource Centre - Advertising for the Blues for the Bush 2018	\$ 245.45
28/03/2018	JURIEN BAY COMMUNITY RESOURCE CENTRE INC Jurien Bay Community Resource Centre- Craytales Advertising for the Blues for the Bush 2018 Jurien Bay Community Resource Centre- Craytales Advertising for the Blues for the Bush 2018	\$ 184.09
28/03/2018	SKELETON GAMBLERS Existing website/ design and development : Header graphic updates to website Existing website/ design and development : Header graphic updates to website, B4B brand refresh/ graphic design : 5 x Brandmark updates Festival, Save the date flyer/ graphic design: 1 x A4 flyer/ print, 1 x A4 flyer/ electronic	\$ 350.00
	B4B brand refresh/ graphic design : 5 x Brandmark updates Festival Existing website/ design and development : Header graphic updates to website, B4B brand refresh/ graphic design : 5 x Brandmark updates Festival, Save the date flyer/ graphic design: 1 x A4 flyer/ print, 1 x A4 flyer/ electronic	\$ 125.00
	Save the date flyer/ graphic design: 1 x A4 flyer/ print, 1 x A4 flyer/ electronic Existing website/ design and development : Header graphic updates to website, B4B brand refresh/ graphic design : 5 x Brandmark updates Festival, Save the date flyer/ graphic design: 1 x A4 flyer/ print, 1 x A4 flyer/ electronic	\$ 300.00
28/03/2018	DALWALLINU COMMUNITY CENTRE Dalwallinu Community Resource Centre - Advertising for the Blues for the Bush 2018 Dalwallinu Community Resource Centre - Advertising for the Blues for the Bush 2018	\$ 145.45
31/03/2018	DONGARA DENISON RAG Dongara Denison Rag - Dongara Rag Advertising for the Blues for the Bush 2018 Dongara Denison Rag - Dongara Rag Advertising for the Blues for the Bush 2018	\$ 90.91
16/04/2018	SHIRE OF THREE SPRINGS Advertising in Yakabout 19/03/2018 Blues for the Bush Advertising in Yakabout 19/03/2018 Blues for the Bush	\$ 145.45
17/04/2018	SKELETON GAMBLERS Website Graphic Design Blues for the Bush Website Graphic Design Blues for the Bush	\$ 1,500.00
20/04/2018	SHIRE OF CARNAMAH Carnamah Mat and Eneabba News - B4B advertising 21/03/2018 Carnamah Mat and Eneabba News - B4B advertising 21/03/2018	\$ 92.73
03/05/2018	COOROW COMMUNITY RESOURCE CENTRE Coorow Community Resource Centre - The Magpie Squawk Advertising for the Blues for the Bush 2018 Coorow Community Resource Centre - The Magpie Squawk Advertising for the Blues for the Bush 2018	\$ 40.91
06/05/2018	KALBARRI TOWN TALK Kalbarri Town Talk B4tB advertising 2018 Kalbarri Town Talk B4tB advertising 2018	\$ 54.55
07/05/2018	SHIRE OF CARNAMAH Advertising for Blues for the Bush 2018 - Carnamah Mat and Eneabba News Advertising for Blues for the Bush 2018 - Carnamah Mat and Eneabba News	\$ 50.00
22/05/2018	MT GIBSON MINING LIMITED Blues in the Bush Contribution 2018 Blues in the Bush Contribution 2018	
	<b>TOTAL EXPENDITURE TO 31st MAY 2018</b>	<b>\$ 19,890.31</b>



**Perenjori**  
Embrace Opportunity

*Attachment  
18065.3*

*Reasons and Objectives*

*Ordinary Council Meeting  
21st June 2018*



## SHIRE OF PERENJORI

### OBJECTIVES AND REASONS FOR PROPOSED DIFFERENTIAL RATES FOR THE YEAR ENDING 30 JUNE 2019

In accordance with Section 6.36 of the Local Government Act 1995, the Shire of Perenjori is required to publish its Objects and Reasons for implementing Differential Rates.

#### OVERALL OBJECTIVE

The purpose of the levying of rates is to meet Council's budget requirements in each financial year in order to deliver services and community infrastructure. Property valuations provided by the Valuer General are used as the basis for the calculation of rates each year. Section 6.33 of the Local Government Act 1995 provides the ability to differentially rate properties based on zoning and/or land use as determined by the Shire of Perenjori. The application of differential rating maintains equity in the rating of properties across the Shire. Council has considered the Key Values contained within the Rating Policy Differential Rates (s.6.33) March 2016 released by the Department of Local Government and Communities, being:

- Objectivity
- Fairness and Equity
- Consistency
- Transparency and administrative efficiency

A copy of the policy can be obtained from <https://www.dlgc.wa.gov.au/Publications/Pages/RatingPolicy-Differential-Rates.aspx>.

Council has determined its required rates yield after reviewing all revenue sources, expenditure and efficiency measures as part of its budget deliberations. The Rate in the Dollar applied to the valuations to determine property rates has been increased by 2.0% to reflect Council's objective of raising a total of \$2.87 million in rates. This will ensure an equitable distribution of the required rates yield from one year to the next consistent with Council's approach in previous years. The rate yield of \$2.87 million is below the revenue requirements of Council's Long Term Financial Plan (LTFP) of \$3.35 million for the 2018/19 financial year due to a reduction in overall expenditure and provides for Capital Works and Programs which includes:

- Stage two of the Perenjori pavilion
- Caron Dam – roofing repairs

- Plant Replacement
- Road reseal/Gravel re-sheeting program
- Waste Management – transfer station
- Town revitalisation - continuation

Council has reviewed its expenditure and considered efficiency measures as part of its budget deliberations. In particular, the following actions have been undertaken:

**Efficiency Measures: -**

- reviewed the need for and remuneration of each position as vacancies arise;
- Reduced overall wage costs and employee numbers;
- disposed of surplus staff housing stock;
- tendered for waste services with an overall reduction in costs;
- reduced planned plant replacement to essentials
- conducted several internal audits of governance and legislative compliance;
- Insourcing mining road maintenance works
- Establishment of a transfer station for Latham
- progress of Asset management
- Commencement of service review process

**Service Improvements:**

- improved local road and footpath network and associated infrastructure
- completion of Trotty park
- RSL memorial improved
- wifi at the Caravan Park
- extended activities and hours at the Aquatic centre
- supported paid employee for visitor centre
- continue townscape works and beautification
- responsibility for maintenance of new roads
- HR support for all staff

**Discounts**

The Shire of Perenjori chooses to continue to offer discounts to all rate payers who pay their rates in a lump sum by the first instalment date. Council reduced this discount for the 2016/17 financial year disposing of a further 5% discount which was in place to further assist rate payers.



The discount rate applied is only a few points more than the prevailing bank interest rates for personal deposits. The discount rate is sufficient to encourage the early payment of rates by ratepayers rather than them banking surplus funds for the interest to be gained.

As a more remote area of the Eastern and Northern Wheatbelt the annual return on farming is highly variable reliant as it is on highly variable rainfall from year to year. Council understands rural landholders have to plan as best they can for years of very little rain and very little income (setting aside other natural calamities such as frost, floods, fire, plant disease, and late or early rains). The relationships of rural landholders with the banks are so critical that the banks are often actively involved in farm management issues - particularly where bank overdrafts are required in order to get a farm household through from one year to the next.

Currently bank overdraft rates for agricultural business range from 7.5% to 10% and can be significantly higher when personal banking interest rates are higher.

It is against this backdrop that the Shire continues to offer rates discount sufficiently large enough to draw farm income away from the service of a bank overdraft of between 7.5% and 10% for many of our rural landholders. The 10% discount rate does just that with two thirds of our rural landholders regularly paying their rates by the due date.

Council therefore believes that far from the discount rate of 10% having an unpredictable effect on the Shire's projected income, it does just the opposite.

### **Gross Rental Value Properties (GRV)**

The local government Act 1995 determines that properties of a non-rural purpose be rated using the Gross Rental Valuation (GRV) as the basis for the calculation of annual rates.

The Valuer General determines the GRV for all properties within the Shire of Perenjori every 5 years and assigns a GRV. The most recent general revaluation was effective from 1 July 2017.

Interim valuations are provided monthly to Council by the Valuer General for properties where changes have occurred (i.e Subdivisions or strata title of property, amalgamations, building constructions, demolitions and or property rezoning). In such instances Council calculates the rates for the affected properties and issues interim rates notices.

The shire applies the GRV rate equitably in both townsites and mining and does not seek a differential rate in this category.

### **Unimproved Value Properties (UV)**

The Shire seeks to impose a differential rate on Unimproved Value properties in the Rural and Mining categories with UV Mining being more than twice that proposed for UV Rural.

UV Rural properties are the most significant contributors to the Shire's rate income and this has been the case throughout the history of the Shire. Hence the UV Rural sector has made a significant contribution to the infrastructure and services provided by the Shire.

By comparison the UV Mining sector is relatively new and has paid a lesser contribution though they use the Shire's infrastructure extensively and in particular the road network. The proposed rate for UV Mining is consistent with the rate imposed in previous years except 2015/2016 when UV Mining rates were frozen.

### **UV Rural**

The object of the UV Rural rate is to require a fair contribution to the revenue requirements of the Shire, while not risking additional financial pressure on the uses in those areas that affect their long-term viability.

The reasons for the level of rates set for UV Rural is that this allows for a fair contribution to the revenue requirements of the Shire at the highest sustainable level. The minimum payment proposed for the UV Rural category reflects the present financial vulnerability of ratepayers in the category.

The UV rural rate applies generally to broad acre farming which is vulnerable to factors such as adverse weather, bushfires, drought, world demand for the product and fluctuations in export prices.

Importantly the rural areas cover vast tracts of land that is often marginal and input costs are far more extensive to gain a smaller return than mining.

The UV rural areas of the broad acre farming industry also contribute more through local employment and economic benefits and through purchasing locally than the mining sector. Council cannot control the vulnerabilities to external forces on the rural sector and they try to ensure that the industry is not adversely affected by excessive rates.

The ***Applicable valuations*** chart below shows that there is an increase in UV Rural valuations and this will continue to provide equitable income from this rating category.

### **UV Mining**

The object of the UV Mining rate is to permit the imposition of rates on mining land to the extent that it is reasonably proportional to the financial resources available to the industry which do not have to be nurtured nor are they affected by the same vulnerabilities as broad

acre farming. Whilst mining is not affected by the same vulnerabilities as the rural industries, there are external forces such as decreasing commodity prices. Council being aware of this chose to freeze UV Mining rates in the 2015/2016 budget.

However, the Council seeks to attain equity among those who will bear the burden of the rates, and striking a reasonable balance between the capacity to pay, the inputs into production of the rate income and the fairness of the expenditures by the Shire on this particular industry.

The objective of the differential rate on UV Mining properties is to ensure that mining contributes to the maintenance of the Shire's assets and services to the extent that the mining operators and their connections use them. While every effort is made to establish rates and minimum payments at the fairest possible levels, it is considered that the mining sector has the capacity to pay the proposed rates at the levels estimated. Importantly it consumes the income from rates at a level comparable to the income raised.

In dealing with the object of the rate, it should be remembered that operators in the mining industry when they come to the district have the advantage of utilising established Shire services and facilities which often have been provided by the rates contributed in the long term by ratepayers in other sectors, who will continue in the long-term future to contribute in the same way. The maintenance of Shire assets and services for the benefit of all users, long term and short term, is a burden which to a significant extent falls upon the long-term ratepayers.

Such assets are the many sporting and recreation facilities provided by the community, tourist facilities, relatively inexpensive accommodation, the extensive and high-quality road network and the general services provided by the Shire and private organisations in the town that provide such services at low or no cost.

This Shire has also contributed significant sums of its own funds to the upgrading of roads used predominantly by the mining industry and though the industry contributes to the maintenance of the roads, the initial upgrades were funded significantly by the Shire.

It is not uncommon for operators in the mining sector to be present in the district for a short period with a prospect of withdrawing very substantial profits in that time exploiting the mineral resources of the district. That statement simply recognises the often-transitory nature of mining enterprises.

However, the mining sector stands to be a beneficiary of the existence and maintenance of the Shire's assets and services to the extent that the mining operators and their connections use them.

The reason for the differential UV Mining Rate is to assist the Shire to make up the deficiency in its revenue at a level which is fair in all of the circumstances.

## **UV Exploration**

The different methods required to calculate the UV for agricultural, mining and exploration properties means that mining and exploration assessments have a much lower value than agricultural ones.

Agricultural property values are based on what the land could be sold for, whereas mining and exploration assessments are based on their annual rental value, multiplied by a factor which is determined by their size. Properties with an exploration use therefore have a much lower unimproved value than agricultural uses.

Exploration activities rarely generate a significant volume of heavy vehicle traffic on local roads, much less than a property used for mining purposes, therefore costing the Shire very little in road maintenance and renewal.

There is still a cost in administering these types of assessments however, so a minimum rate of \$342 is proposed to cover administration costs. The lowest possible rate in the dollar has been proposed for this category which would result in less than 50% of properties being on this minimum rate.

Differential rating allows Council to maintain a degree of parity between rates levied on all unimproved value (UV) assessments within the Shire of Perenjori rate base whilst providing income annually to allow for the service requirements of all property owners.

The new exploration rate allows the Shire to compensate for the much lower unimproved value of exploration assessments compared to agricultural assessments and low impact on road maintenance requirements

## **Differential Rating Category**

The Shire proposes a differential rate that affects only two categories which are as follows:

### **UV Mining**

This category will include any property with use of mining land use. A maximum rate in the dollar of 35.5711 cents on Unimproved Values with a minimum of \$342 is proposed.

### **UV Rural**

This category will include any property used for primary industries other than mining, such as broad acre farming. A maximum rate in the dollar of 1.9552 cents on Unimproved Values with a minimum of \$342 is proposed.

### **UV Exploration**

This category will include any property used for exploration purposes. A maximum rate in the dollar of 25.0 cents on Unimproved Values with a minimum of \$342 is proposed.

**Applicable valuations:**

Category	2017/2018			2018/2019			% Difference
	Non-Minimum Valuations	Minimum Valuations	Total Valuations	Non-Minimum Valuations	Minimum Valuations	Total Valuations	
UV Rural	93,698,300	69,100	93,767,400	94,013,800	70,600	94,084,400	0.34
UV Mining	1,854,551	11,973	1,866,524	1,775,038	1,302	1,776,340	-4.83
GRV Townsite	1,256,216	23,881	1,280,097	1,252,056	28,041	1,280,097	0.00
GRV Mining	3,144,000	20	3,144,020	3,144,000	20	3,144,020	0.00
Exploration				76,860	9,315	86,175	100
Non-Rateable	107,034	0	107,034	106,884	0	106,884	-0.14
<b>Total</b>	<b>100,060,101</b>	<b>104,974</b>	<b>100,165,075</b>	<b>100,430,999</b>	<b>107,619</b>	<b>100,538,618</b>	

**Proposed rate and differential rate for 2018/2019:**

Rate category	2017/2018 rate in \$	Number of properties	Proposed 2018/2019 rate in \$	Number of properties
UV Country	1.9169	267	1.9552	268
GRV General	7.9500	88	8.1090	88
GRV Mining	7.9500	1	8.1090	1
UV Mining	34.8736	57	35.5711	39
UV Mining Minimum	335	34	342	4
GRV Mining Minimum	335	1	342	1
UV Minimum	335	10	342	10
GRV Minimum	335	31	342	31
Exploration			25.00	16
Exploration Minimum			342	17

**END OF DOCUMENT**



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*Attachment*  
*18065.4*

*Draft CEO Performance*  
*Review Policy – 8002*

*Ordinary Council Meeting*  
*21st June 2018*



## **CEO PERFORMANCE REVIEW PROCESS POLICY**

### **1. Aim**

A consistent, transparent and accountable performance review process.

### **2. Policy Statements**

#### **2.1 Rationale**

This process is documented and adopted by Council to ensure a consistent approach to the Shire of Perenjori CEO review. The review process must be a collaborative, constructive process that is designed to enhance performance and provide guidance for the ensuing twelve months, using the Shire's agreed Strategic Plan and/or Business Plan. Councillors must be prepared to take a corporate view of this process. The performance review process should be regarded as an opportunity to build relationships and to increase the effectiveness of individuals, systems and processes which will improve the performance and the profile of the Shire of Perenjori.

#### **2.2 Councillors participating in the review process must:**

- 2.2.1** Show an ability to be fair and objective
- 2.2.2** Use good communication skills
- 2.2.3** Possess preparation and evaluation skills
- 2.2.4** Avoid Bias
- 2.2.5** Be able to concentrate on outcomes
- 2.2.6** Provide negotiation skills

### **3. Objectives**

The Performance Review Committee is established to fulfil the following functions:

- 3.1** Undertake an annual assessment of the CEO's performance in accordance with the provisions of the CEO's contract of employment as well as relevant statutory requirements;
- 3.2** In conjunction with the CEO, develop key result areas to deliver Council's key strategic priorities based on those reflected in the Shire's Corporate Business Plan;
- 3.3** Review the CEO's Total Reward Package annually and make recommendations to Council in relation to remuneration in accordance with the relevant terms of the contract of

employment, taking into consideration the CEO's performance, the existing level of remuneration, and the applicable Salaries and Allowances Tribunal Determination.

**3.4** Provide positive communication opportunities between Council and the CEO; and

**3.5** Provide guidance to Council in assessing the CEO's performance.

#### **4. Committee Structure**

**4.1** The Committee shall consist of the Shire President, Deputy President and two elected members.

**4.2** An independent facilitator, who is not a member of the Committee, shall be appointed under delegation to the Committee by Council to assist with the performance review process; and a quorum will be three members.

**4.3** The Committee is supported by the Shire's Executive Assistant.

All Councillors seeking appointment to the CEO review panel are encouraged to undertake the relevant CEO performance review training course provided by WALGA within six months of appointment to the panel; it is important for those actually involved in the appraisal interview to feel comfortable with their skill level and role.

#### **5. Terms of Appointment**

**5.1** Appointment to the Committee shall be determined by the Council following ordinary local government elections, for a term to expire on the date of the subsequent ordinary local government elections.

**5.2** If a member of the Committee resigns prior to an ordinary local government election, the Council will appoint a replacement.

#### **6. Review periods**

**6.1** It is a statutory requirement that the CEO's performance is reviewed annually.

**6.2** For planning purposes the appraisal is to be undertaken in the month of March.

**6.3** The President must write to the CEO if Council has requested an interim performance review, outlining the areas of concern to allow the CEO the opportunity to prepare.

**6.4** The President must allow the CEO a minimum of two week's notice prior to the commencement of an interim performance review.

#### **7. CEO Key Result Area's (KRA's)**

**7.1** Must contain a balance of both tactical and strategic KRAs.

**7.2** Must refer to the Corporate Business Plan and or Community Strategic Plan.

**7.3** The annual review of the Corporate Business Plan must be included as part of the KRAs that defines realistic milestones and reporting requirements.

**7.4** Must mirror the expectations of Council and Community.

**7.5** Must acknowledge leadership.



**7.6** Be reviewed annually and then agreed between the CEO and the Shire of Perenjori Council after each review period.

**7.7** Once agreed upon, the KRAs shall not be changed.

## **8. Presiding Member**

**8.1** The Committee is to determine the Presiding Member of the Committee at the first meeting of the Committee immediately following the establishment of the Committee or following each biennial local government election, whichever is applicable;

**8.2** Following the appointment of the Presiding Member, the Committee is to determine a Deputy Presiding Member of the Committee at the first meeting of the Committee immediately following the establishment of the Committee or following each biennial local government election, whichever is applicable;

**8.3** If the Presiding Member is absent from a meeting, the Deputy Presiding Member is to preside at that meeting.

**8.4** The role of the Presiding Member includes:

**8.4.1** overseeing and facilitating the conduct of meetings in accordance with the Act and the Shire's Meeting Procedures Local Law (2016);

**8.4.2** ensuring all Committee members have an opportunity to participate in discussions in an open and encouraging manner; and

**8.4.3** where a matter has been debated significantly and no new information is being discussed, to call the meeting to order and ask for the debate to be finalised and the matter resolved.

## **9. Meetings of the Committee**

**9.1** The Committee will meet as required to facilitate an annual assessment of the CEO's performance

**9.2** A meeting of the Committee is to be held:

**9.2.1** if called for by either the Presiding Member or at least two Committee members in a notice to the CEO setting out the date and purpose of the proposed meeting; or

**9.2.2** if so decided by the Committee; or

**9.2.3** if called for by Council.

**9.3** The Committee shall also meet with the CEO at least six monthly on such dates and at such times as the Committee determines to receive and discuss an update on the progress of KRAs or other matters.

**9.4** The Committee may invite Shire employees, appointed facilitator or others to attend meetings and provide pertinent information, where necessary.

## **10. Powers of the Committee**

- 10.1** The Committee is a formally appointed committee of Council and is responsible to that body.
- 10.2** The Committee does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility.
- 10.3** The Committee does not have any delegated authority.
- 10.4** The Committee recommendations are to be referred to Council for consideration and decision before implementation.

## **11. Voting**

- 11.1** Each member of the Committee at a meeting will have one vote.
- 11.2** The Presiding Member, in the event of an equality of votes, will have a casting vote.

## **12. Review Process**

- 12.1** The review process comprises the following steps:
  - Council appoints an independent facilitator to assist the Committee with the performance review process. The facilitator is to be acceptable to both parties, ie. CEO and Council.
- 12.2** Committee meets to confirm process with independent facilitator;
- 12.3** CEO provides a written report and self-rating to the Committee against the Key Result Areas (KRAs);
- 12.4** All elected members will have opportunity to participate in the performance review process;
- 12.5** All elected members shall individually and independently rate and comment on the performance of the CEO against each of the KRAs and provide such assessment directly and confidentially to the independent facilitator;
- 12.6** The independent facilitator will consolidate all scores and comments so as to present a 'reviewer report' to the Committee to discuss and validate overall ratings;
- 12.7** The CEO meets with the Committee and independent facilitator for feedback and discussion;
- 12.8** The Committee determines final ratings;
- 12.10** The Committee and CEO determine KRAs for the forthcoming review period;
- 12.11** The independent facilitator completes the final report, with final ratings and specific comments against each KRA;
- 12.12** The CEO meets with the Committee and independent facilitator for discussion of the remuneration package in accordance with the contract of employment; and

**12.13** The final report, new KRAs and any remuneration packages recommendations are provided to Council for consideration each year in accordance with the CEO contract of employment.

**13. Dispute**

**13.1** Where the CEO disagrees with the feedback he/she is entitled to request Council to re-consider rating.

**14. Completion of process**

**14.1** The performance review panel must deliver a report to Council that outlines:

**14.1.1** What worked in the process

**14.1.2** The new KRAs for the next 12 months

**14.1.3** Recommended changes to this process over the next 12 months.

**15. Record Keeping**

**15.1** The President is to hold the record of the Performance review. All documents relating to the review process must be registered on the Shire of Perenjori's records management system.

**16. Scope**

This policy position applies to the conduct of CEO performance reviews.

**17. Legislative and Strategic Context**

Local Government Act 1995, s5.38 - The performance of each employee who is employed for a term of more than one year, including the CEO and each senior employee, is to be reviewed at least once in relation to every year of the employment.

**18. Review Position and Date**

To be reviewed annually by Council.

**19. Associated Documents**

**19.1** Employment Contract



**Perenjori**  
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*Attachment*  
*18066*

*Project Status Report*  
*May 2018*

*Ordinary Council Meeting*  
*21st June 2018*

<b>REFERENCE</b>	<b>ISSUE</b>	<b>STATUS</b>	<b>OFFICER</b>	<b>ACTION REQUIRED</b>
File No.	Revitalisation Project	Amphitheatre completed, additional shade installed.	CEO	Actions and budget to be established for 2018/19. Working group to meet.
File No.	Pavilion Upgrade	Project progressing on time and on budget	CEO	Work has commenced progress payment 3 made after inspection of works.



**Perenjori**  
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*Attachment  
18067*

*Status Report  
May 2018*

*Ordinary Council Meeting  
21st June 2018*

REFERENCE	ISSUE	ACTION PLAN	OFFICER	STATUS
16085.2	Regional Development Application - Industrial & Residential Land Proposal	That Council supports the progress of industrial land lots as presented by LandCorp and the concept for alternative effluent sewerage system for residential lots at 56 (40) Livingstone Street Perenjori.	CEO	progress for sub-division is underway. Awaiting communications from Landcorp. We will not hear until June/July 2018 of whether business case is accepted.
17075.1	Waste Action Plan 2018-2023	That Council receives the report, Waste Action Plan 2018-2023, Regional Waste Management Project, Shires of Morawa and Perenjori and proceeds to work with the Shire of Morawa to progress towards a regional waste facility.	CEO	Progress towards Latham moving to a transfer station to include a scope of works. Plan being developed. Revised costings provided for Perenjori alone.
18025.5	Proposed Prohibited Burning Times	That Council: 1. Supports the Bush Fire Advisory Committee changes to the prohibitive burning period to be from the 1st November to the 28th February, 2. Endorses the CEO to ensure adequate promotion of this change occurs across the Shire.	CEO	In progress - letter and minutes provided to DFES. Waiting on Gazettal
18052.3	Accommodation for University Ecology Students	1. Agrees to accommodate up to six students from the University of Queensland in the accommodation Village at a rate of \$400 per week for the six rooms. If there are bookings made by other organisations/individuals at the standard Shire room rate, and occupancy exceeds units available, then alternative arrangements will be sourced to accommodate the students outside the Village. The period of the accommodation will be from Mid-July to Late October 2018 (dates to be confirmed). and Advises Mid-West Transportable of this arrangement and seeks their endorsement on the understanding we would only use rooms that are vacant.	MCDS	In progress - letter has been sent confirming the condition of the bookings. University has replied with final student numbers and rate.
18052.4	Draft Community Engagement Policy - 1019	1. That Council adopts the draft Community Engagement Policy - 1019 and endorses the Shire of Perenjori Community Engagement Framework and Toolkit.	MCDS	Completed
18052.5	Draft Mobile and Itinerant Vendor Policy - 7011	1) Adopts the draft Mobile and Itinerant Vendor Policy -7011 with the understanding that the recommended fees and charges will be reviewed and adopted as part of the 2018/19 Annual Budget. 2) That Council endorses the CEO will to write to the existing mobile traders to advise them of the newly adopted policy and invites them to apply for the relevant permit.	MCDS	In progress - Fees and charges have been updated and will go to the June meeting for adoption.
18052.6	Permit to Trade in Public - Food Van	2. Under the Shire of Perenjori's Activities on thoroughfares and Trading in Thoroughfares and Public Places Local Law 2001 5.25 (2) chooses to refuse to approve an application for a permit under this Division and specifies grounds of refusal.	MCDS	Completed
18053.2	Donation of Two Defibrillators by CBH	That Council accepts the Defibrillators and the conditions to be placed at the Perenjori Sports Club and Caron Dam (locations).	CDO	Completed

18055.1	Rates and Differential Rates	<p>OPTION 1</p> <ol style="list-style-type: none"> <li>1. In accordance with s6.36(1) advertises its intentions to impose differential rates for UV Rural and UV Mining for the 2018/2019 financial year.</li> <li>2. Makes available for public information the document detailing the reasons for and the objectives of the differential rate.</li> <li>3. Advertises locally the proposed differential rate for a minimum period of 21 days.</li> <li>4. Reviews any objections to the proposed differential rates and makes a formal decision on any such objections.</li> <li>5. Following the consideration of any objections, seeks Ministerial approval under Section 6.33(3) of the Local Government Act to impose a differential rate on the unimproved value of mining tenements that is more than twice the lowest unimproved value rate on rural lands within the shire.</li> <li>6. Approves the annual rates with a 2% increase above 2018/2019 as follows:  UV Rural = 1.95 cents in the dollar  UV Mining = 35.57 cents in the dollar  GRV Townsites = 8.11 cents in the dollar  GRV Mining = 8.11 cents in the dollar</li> </ol> <p>Minimum rates  UV Rural = \$342  UV Mining = \$342  GRV Townsites = \$342  GRV Mining = \$342</p>	CEO	Objection received - item presented to Council for consideration.
18055.2	Draft Corporate Business Plan 2017-2021	That Council adopts the Shire of Perenjori Corporate Business Plan 2017-2021	CEO	Completed - on website
18058.1.1	Late Item - Audit Memorandum 2017/18 Financial Year	That Council accepts the audit memorandum for the financial year 2017/18 as presented by RSM Australia Pty Ltd	CEO	Completed
18058.1.1	Late Item - Bank Signatories	That Council approves the removal of the previous Manager Corporate Development Services – Peter Money and previous Senior Finance Officer – Rose Jones as a Bankwest signatory and adds the current Manager Corporate Development Services – Joelene Dennis and current Senior Finance Officer – Alice Bryant.	CEO	Completed
18058.4.1	Acting CEO - CEO Leave June 2018	That Council accepts the confidential schedule	CEO	MIS notified





**Perenjori**  
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# *Previous Minutes*

*Ordinary Council Meeting  
17th May 2018*

## Shire of Perenjori

## MINUTES

## Ordinary Council Meeting

To be held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on the 19<sup>th</sup> April 2018, to commence at 3.00 pm.

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**MINUTES**

**17<sup>th</sup> May 2018**

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**18051 PRELIMINARIES**

**18051.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

Cr L Butler declared the meeting open at 3.19 pm.

**18051.2 OPENING PRAYER**

Cr L Butler led the opening prayer.

**18051.3 DISCLAIMER READING**

**18051.4 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE**

Cr L Butler – Presiding Member

Cr L Smith

Cr J Cunningham

Cr J Hirsch

Cr R Spencer

Cr G Reid

Cr K Pohl

Ali Mills – CEO

Jim Dillon – MWF – Via Phone

Emily Sutherland – A/MCDS

Bianca Plug – Minute Taker

Ken Markham – MIS

Christina Laue – CDO

John Bensdorp – Resident

Russell White – Resident

Apologies;

Cr P Waterhouse

**18051.5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

**18051.6 PUBLIC QUESTION TIME**



**18051.10 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION**

Cr L Butler read the standing orders regarding disturbance at Council meetings.

**18051.11 PETITIONS / DEPUTATIONS / PRESENTATIONS**

Jim Dillon MWF – Joined the meeting via phone at - 4.18 pm.

Bianca Plug left the meeting at 4.19 pm.

Bianca Plug returned to the meeting at 4.23 pm.

Ali Mills left the meeting at 4.36 pm.

Ali Mills and Christina Laue returned to the meeting at 4.36 pm.

**18052 CORPORATE AND DEVELOPMENT SERVICES****18052.1 FINANCIAL STATEMENTS – APRIL 2018**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>ADM 0081</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>JIM DILLON - MWF</b>
<b>RESPONSIBLE OFFICER</b>	<b>ALI MILLS - CEO</b>
<b>REPORT DATE:</b>	<b>17<sup>TH</sup> MAY 2018</b>
<b>ATTACHMENTS</b>	<b>MONTHLY FINANCIAL REPORT</b>

**Executive Summary**

This item recommends that Council accepts the Financial Activity Statement for the period ending 30<sup>th</sup> April 2018.

**Background**

Each month officers are required to prepare monthly financial reports, covering prescribed information, and present these to the Council.

**Details**

Presented is the Financial Activity Statement Report for the period ending 30<sup>th</sup> April 2018

The following statements are presented to Council:

- Monthly Summary Information - Charts
- Statement of Financial Activity (Program and Nature& Type) - This provides the budget and actual income and expenditure for operating and non- recurrent as well and the closing surplus to date. (FM Reg 34(1))
- Statement of Capital Acquisitions and Capital Funding
- Net Current (Assets) Funding Position (Note 3). This provides the amount of assets over liabilities within the Balance Sheet. (FM Reg 34 (1)(e))
- Notes to the Financial Statements include:
  - Note 1.- Significant Accounting Policies
  - Note 2. - Explanation of Material Variances
  - Note 3. – Net Current Funding Position
  - Note 4. – Cash & Investments

- Note 5. – Budget Amendments
- Note 6. – Receivables
- Note 7. – Cash Back Reserves
- Note 8. – Capital Disposals
- Note 9. – Rating Information
- Note 10. – Information on Borrowings
- Note 11. – Grant and Contributions
- Note 12.- Trust Fund
- Note 13.- Details of Capital Acquisition

**Legal Compliance**

Regulation 34 (Financial activity statement report) of the Local Government (Financial Management) Regulations 1996 states –

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail –
  - (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
  - (b) budget estimates to the end of the month to which the statement relates;
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
  - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing –
  - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
  - (b) an explanation of each of the material variances referred to in subregulation (1) (d); and (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown –
  - (a) according to nature and type classification; or
  - (b) by program; or
  - (c) by business unit
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation 34 (2), are to be –
  - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
  - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Section 6.8 of the Local Government Act 1995 (Expenditure from municipal fund not included in annual budget) states –

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
- a. is incurred in a financial year before the adoption of the annual budget by the local government; or
  - b. is authorised in advance by resolution; or
  - c. is authorised in advance by the mayor or president in an emergency.

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Area 5: Investing in Councils Leadership

Goal: Strengthen the Shire's position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

**Consultation**

Liaison with CEO, SFO, & MIS.

**Voting Requirements - Simple Majority****Committee Recommendation – Item 18052.1**

That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Financial Activity Statement Report for the period ending 30<sup>th</sup> April 2018.

**Council Resolution – Item 18052.1**

**Moved: Cr K Pohl**

**Seconded: Cr L Smith**

**That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Financial Activity Statement Report for the period ending 30<sup>th</sup> April 2018.**

**Carried: 7/0**

**18052.2 ACCOUNTS FOR PAYMENT – APRIL 2018**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>1306P</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>LIZ MARKHAM - AO</b>
<b>RESPONSIBLE OFFICER:</b>	<b>ALI MILLS - CEO</b>
<b>REPORT DATE:</b>	<b>17<sup>TH</sup> MAY 2018</b>
<b>ATTACHMENTS:</b>	<b>ACCOUNTS FOR PAYMENT</b>

**Executive Summary**

This item recommends that the schedule of accounts for payment for the month ending 30<sup>th</sup> April 2018 be confirmed.

**Background**

The Schedule of Accounts is presented pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996.

The report identifies payments made from the Municipal and Trust Fund.

Council has delegated to the Chief Executive Officer the authority to make payments from the Municipal and Trust funds in accordance with the Local Government (Financial Management) Regulations 1996.

Under Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the Municipal fund or the Trust fund, each payment from the Municipal fund or the Trust fund is to be noted on a list compiled for each month showing:

- a) The payee's name;
- b) The amount of the payment
- c) The date of the payment; and
- d) Sufficient information to identify the transaction

That list should then be presented at the next Ordinary Meeting of the Council following the preparation of the list, and recorded in the minutes of the meeting at which it is presented.

**Legal Compliance**

Section 6.10 (d) of the Local Government Act 1995 refers, i.e.-

6.10. financial management regulations

Regulations may provide for —

(d) the general management of, and the authorisation of payments out of —

(i) the municipal fund; and

(ii) the trust fund,

of a local government.

Regulation 13(1), (3) & (4) of the Local Government (Financial Management) Regulations 1996 refers, i.e. -

13. Lists of Accounts

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be



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prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment; and
- d) sufficient information to identify the transaction.

(3) A list prepared under subregulation (1) is to be —

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

**Policy Implications**

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

**Financial Implications**

Ongoing management of Council funds by providing Council with sufficient information to monitor and review payments made.

**Strategic Implications**

Area 5: Investing in Councils Leadership

Goal: Strengthen the Shire's position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

**Consultation**

Nil

**Comment**

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

**Voting Requirements – Simple Majority****Officers Recommendation – Item 18052.2**

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 (as amended), confirms the accounts paid for the month ending 30<sup>th</sup> April 2018 as attached to and forming part of this report.

<b>Municipal Account</b>	
EFT	\$376,905.81
Direct Debits	\$74,317.51
Cheques	\$27,786.00
Corporate MasterCard	\$3,750.95
Bank Fees	\$

<b>Total</b>	<b>\$ 482,760.27</b>
<b>Trust Account - Shire</b>	
EFT	\$
Cheques	\$
Bank Fees	\$
<b>Total</b>	<b>\$</b>
<b>Trust Account – Mt Gibson Public Benefit Funds</b>	
EFT	\$
Cheques	\$
Bank Fees	\$
<b>Total</b>	<b>\$</b>
<i>Totaling \$482,760.27 from Municipal and Trust Accounts for the month ending 30<sup>th</sup> April 2018.</i>	

**Council Resolution – Item 18052.2****Moved: Cr J Hirsch****Seconded: Cr G Reid**

**That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 (as amended), confirms the accounts paid for the month ending 30<sup>th</sup> April 2018 as attached to and forming part of this report.**

**Carried: 7/0**

<b>Municipal Account</b>	
EFT	\$376,905.81
Direct Debits	\$74,317.51
Cheques	\$27,786.00
Corporate MasterCard	\$3,750.95

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Bank Fees	\$
<b>Total</b>	<b>\$ 482,760.27</b>
<b>Trust Account - Shire</b>	
EFT	\$
Cheques	\$
Bank Fees	\$
<b>Total</b>	<b>\$</b>
<b>Trust Account – Mt Gibson Public Benefit Funds</b>	
EFT	\$
Cheques	\$
Bank Fees	\$
<b>Total</b>	<b>\$</b>
<i>Totaling \$482,760.27 from Municipal and Trust Accounts for the month ending 30<sup>th</sup> April 2018.</i>	

Jim Dillon – MWF left the meeting via phone at 4.52 pm.

<b>18052.3 ACCOMMODATION FOR UNIVERSITY ECOLOGY STUDENTS</b>
--

**APPLICANT:** SHIRE OF PERENJORI  
**FILE:** ADM 0047  
**DISCLOSURE OF INTEREST:** NIL  
**AUTHOR:** EMILY SUTHERLAND A/MCDS  
**RESPONSIBLE OFFICER:** ALI MILLS CEO  
**REPORT DATE:** 17<sup>th</sup> MAY 2018  
**ATTACHMENTS** NIL

**Executive Summary**

This item recommends that Council considers a proposal to accommodate four to six students from the University of Queensland in single rooms from the period from approximately July 17<sup>th</sup> to October 20<sup>th</sup> 2018 at a reduced rate of a total of \$400 per week (approx. \$66 per room per week).

**Background**

In 2016 the Mayfield Community Ecology Lab from University of Queensland had students spend about three months working in Perenjori doing research work. In that time the students lived in basic tent accommodation throughout the winter months which they found to be quite difficult especially over a long period of time.

In 2017, the University of Queensland again acquired research funds to carry out similar research work in Perenjori. They approached the shire and asked if there was some way the Shire could help to acquire some accommodation for four and at times six students from the period from July 17<sup>th</sup> to about October 20<sup>th</sup> 2017.

Administratively the Shire considered various options including providing Shire housing and using Shire Park accommodation. The best option was deemed to be accommodating the students at the Caravan Park Village in single rooms. The student's budget for the accommodation was up to \$400 per week and the Shire's weekly fee for one room was \$480 per week.

A council resolution passed at the Council meeting of 15<sup>th</sup> June 2017 saw the Council adopting the recommendation made to accommodate the students as such:

**Council Resolution – Item 17069.3.1****Moved: Cr R Desmond****Seconded: Cr R Spencer****That Council;**

**Agrees to accommodate up to six students from the University of Queensland in the accommodation Village at a rate of \$400 per week for the six rooms. If there are long term bookings made by other organisations at the standard Shire room rate, then alternative arrangements will be made to accommodate the students outside the Village. The period of the accommodation is from 17<sup>th</sup> July 2017 to 20<sup>th</sup> October 2017.**

**Advises Mid West Transportable of this arrangement and seeks their endorsement on the understanding we would only use rooms that are vacant.**

**Carried: 7/0**

On the 19<sup>th</sup> April 2018, the University had again contacted the Shire requesting a similar arrangement to accommodate six students at the Caravan Park Village from mid July to late October 2018. Again, the University has advised their budget for accommodation for the entire six students is \$400 per week.

In consideration of this proposal;

- If the Village rooms are not fully occupied then there is no real loss of income;
- The Village ordinarily charges \$440 per week per room;
- The Shire will not provide room servicing but expect the students to clean their own rooms;

- If there is an unexpected demand for accommodation that would include the rooms already let to the students, the Shire may require the students to move (at least temporarily) to the Pavilion for example;
- There is an expectation that during the week of the Blues for the Bush (Monday 17<sup>th</sup> – Monday 24<sup>th</sup> September) there will be a demand (by paying customers) for these six rooms to accommodate suppliers and performers. During this time the Shire would assist the students to be accommodated in an alternative location;
- Having the students in Perenjori from the Queensland University puts Perenjori on the map as being worthy of ecological studies;
- The University has indicated they intend to participate at the Agricultural Show, conduct a bee-workshop in partnership with NACC and host a session at the CRC;
- This activity could encourage further ecological or similar studies in Perenjori in the future.

**Statutory Environment**

Nil

**Policy Implications**

Nil

**Financial Implications**

If the rooms remain without being booked there is no financial loss to the Shire through this proposal. If weekly bookings are made and these rooms are required the loss per room would be about \$375 per room per week.

**Strategic Implications**

Area 1: Infrastructure and Natural Assets - Our Natural and Built Environment

*Goal: A community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.*

Area 5: Investing in Councils Capacity – Our Leadership

*Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.*

**Risk Management**

Risk Statement	Level of Risk	Risk Mitigation Strategy
The accommodation village is not always booked out and often we will have rooms to accommodate these students.	Medium	If there is a sudden demand for the Village rooms, we may have to move the students to the another location temporarily.
Being unable to accommodate the students in Perenjori results in the loss of opportunity to put Perenjori on the map for ecological and possibly other studies which could have long term benefits for the Shire.	Low	Being able to accommodate the students will likely ensure future studies if this can be done at low cost.

**Consultation**

A Mills - CEO

Abigail Parstore – University of Queensland, School of Biological Sciences

**Comment****Voting Requirements – Absolute Majority****Officers Recommendation – Item 18052.3**

That Council;

- 1) Agrees to accommodate up to six students from the University of Queensland in the accommodation Village at a rate of \$400 per week for the six rooms. If there are bookings made by other organisations/individuals at the standard Shire room rate, and occupancy exceeds units available, then alternative arrangements will be sourced to accommodate the students outside the Village. The period of the accommodation will be from Mid July to Late October 2018 (dates to be confirmed).

and

Advises Mid West Transportable of this arrangement and seeks their endorsement on the understanding we would only use rooms that are vacant.

OR

- 2) Declines to provide accommodation in the Village at the proposed \$400 per week for the six rooms and requires the University to make other arrangements to accommodate the students with the help of the Shire administration.

**Council Resolution – Item 18052.3****Moved: Cr L Smith****Seconded: Cr R Spencer****That Council;**

1. **Agrees to accommodate up to six students from the University of Queensland in the accommodation Village at a rate of \$400 per week for the six rooms. If there are bookings made by other organisations/individuals at the standard Shire room rate, and occupancy exceeds units available, then alternative arrangements will be sourced to accommodate the students outside the Village. The period of the accommodation will be from Mid July to Late October 2018 (dates to be confirmed).**

**and**

**Advises Mid West Transportable of this arrangement and seeks their endorsement on the understanding we would only use rooms that are vacant.**

**Carried: 7/0****18052.4 DRAFT COMMUNITY ENGAGEMENT POLICY - 1019****APPLICANT:****SHIRE OF PERENJORI****FILE:****ADM 0159****DISCLOSURE OF INTEREST:****NIL****AUTHOR:****EMILY SUTHERLAND – A/ MCDS****RESPONSIBLE OFFICER:****ALI MILLS - CEO****REPORT DATE:****17<sup>th</sup> MAY 2018****ATTACHMENTS****COMMUNITY ENGAGEMENT FRAMEWORK & TOOLKIT****Executive Summary**

This item seeks council's endorsement and adoption of the drafted Community Engagement Policy and related Community Engagement Framework and Toolkit.

**Background**

The Shire of Perenjori has always communicated with the community and has implemented many projects which involved community consultation. However, it has been identified that the processes around actively engaging with the community could be managed more effectively. In the past, there may have been a public perception that the Perenjori Council provides information rather than actively seeking community collaboration and input.

A Community Engagement Framework and Toolkit (Attached) has been drafted as a tool for those at Council who have an interest in and responsibility for coordinating, planning, designing, implementing and evaluating community engagement activities. It will serve to ensure that community engagement is conducted in a way to enhance the process and ensure it is meeting the needs of both the Shire and the community.

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The proposed Community Engagement Policy is a formal expression of Council’s commitment to engaging the Perenjori community through the use of appropriate, effective and inclusive practices

The Community Engagement Policy will ensure that staff are using the Community Engagement Framework to ensure effective communication with the community and the policy also mandates that:

- the appropriate Shire of Perenjori staff member/s will develop and present to council for endorsement a Community Engagement Plan for all proposed projects, initiatives and issues that are deemed to be of having a MODERATE-HIGH or HIGH level of impact on the Perenjori Community.
- A time frame for community consultation is set for formal consultation/community feedback

**Statutory Environment**

- Local Government Act 1995

**Policy Implications**

Draft policy 1019

**Financial Implications**

Nil

**Strategic Implications**

Area 4: Investing in Community Capacity – Civic Leadership

*Goal: Supporting community’s strong volunteering culture and supporting community leaders to grow and develop.*

Area 5: Investing in Council’s Capacity – Our Leadership

*Goal: Strengthen the Shire’s position as an innovative and proactive Local Government providing excellence in all areas of governance, management and leadership*

**Consultation**

CEO – A Mills

CDO – C Laue

**Comment**

Nil

**Voting Requirements – Simple Majority**

**Officers Recommendation – Item 18052.4**

That Council;

1. That Council adopts the draft Community Engagement Policy - 1019 and endorses the Shire of Perenjori Community Engagement Framework and Toolkit.



**Council Resolution – Item 18052.4****Moved: Cr R Spencer****Seconded: Cr J Cunningham****That Council;**

- 1. That Council adopts the draft Community Engagement Policy - 1019 and endorses the Shire of Perenjori Community Engagement Framework and Toolkit.**

**Carried: 7/0**

John Bendsdorp left the meeting at 3.56 pm and did not return.

Bianca Plug left the meeting at 4.01 pm.

Bianca Plug and Ken Markham entered the meeting at 4.04 pm.

**18052.5 DRAFT MOBILE AND ITINERANT VENDOR POLICY - 7011**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>ADM 0159</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>EMILY SUTHERLAND – A/ MCDS</b>
<b>RESPONSIBLE OFFICER:</b>	<b>ALI MILLS - CEO</b>
<b>REPORT DATE:</b>	<b>17<sup>th</sup> May 2018</b>
<b>ATTACHMENTS</b>	<b>PROPOSED MOBILE AND ITINERANT VENDOR POLICY, AND MOBILE AND ITINERANT VENDOR PERMIT APPLICATION FORM</b>

**Executive Summary**

This item recommends that Council adopts the proposed Mobile & Itinerant Vendor Policy.

The proposed Mobile and Itinerant Vendor Policy applies to any person conducting business as a mobile or itinerant vendor on public land within the Shire of Perenjori area.

**Background**

The Shire of Perenjori does not have a current policy in place that informs the issuing of permits for mobile (including mobile food) and itinerant vendors.

The last permit issued to a mobile vendor appears to be back in 2010 which was for a Traders Permit issued to a vendor selling fruit and vegetables.

It is understood that since this time, the Shire had received complaints made by locals regarding mobile vendors visiting Perenjori and trading from public places. At least two vendors are known to visit Perenjori regularly without a council issued permit.

During 2015, the then Manager of Corporate and Development Services sought information relating to itinerant and mobile vending from the Department of Local Government and Communities and the Department of Commerce. This contact sought to clarify the definition

of a mobile, mobile food and itinerant vendor and the rules and regulations in which these traders must operate if trading within the Shire of Perenjori.

General advice was received; however, no procedures or policies were developed.

Recently, the Shire received an application from a mobile food vendor wishing to trade under an occasional license in Perenjori. This contact prompted further research into the correct procedure for this type of trader. As such good governance principles would indicate that a council adopted policy for issuing these types of permits would be beneficial.

The policy will ensure that permits are issued to accommodate vendor activities in order to provide services that will enhance the community and visitor experience while protecting the local retail sector and maintaining public health and safety.

In relation to fee's that can be charged by the Shire of Perenjori, it is worth noting that a mobile food vendor that is a Registered Food Business under the Food Act 2008 pays an annual fee to the locality/local government authority in which their business is registered. This fee covers trade in the whole of Western Australia. Therefore if the Shire of Perenjori wishes to obtain a payment from mobile food vendors they will need to impose a fee under the Local Government Act 1995 such as: application fee or a fee for the use/hire of a public space (see below for suggested fee).

The proposed policy does not cover mobile and itinerant traders who trade on privately owned land/premises.

### **Statutory Environment**

Local Government Act 1995

Food Act 2008 and FSANZ Food Safety Standards

Activities on Thoroughfares and Trading in Thoroughfares and Public Places  
Local Law 2000

Health Local Laws 2001

Local Planning Scheme No 2. 2005

Planning and Development (Local Planning Schemes) Regulation 2015

Environmental Protection (Noise) Regulations 1997

Environmental Protection (Unauthorised Discharge) Regulations 2004

### **Policy Implications**

Draft Policy 7011

### **Financial Implications**

Fee's for mobile and itinerant vendor permits are to be endorsed in the 2018/2019 budget however they are recommended as follows:

Itinerant/mobile vendor annual permit fee	\$550.00
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Itinerant/mobile vendor occasional permit fee (daily)	\$110.00
Itinerant/mobile vendor occasional permit fee (3 day/weekend)	\$220.00
Mobile Food Vendor permit application fee (Food Businesses Registered under Food act 2008)	\$110.00

**Strategic Implications**

Area 5: Investing in Councils Capacity – Our Leadership

*Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.*

Area 3: People and Place – Our Community

*Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities and services, to enable people to meet their needs and achieve or exceed their potential*

**Risk Management**

Risk Statement	Level of Risk	Risk Mitigation Strategy
There is no existing policy to detail the way in which the Shire of Perenjori issues permits.	High	The proposed policy will ensure the Shire of Perenjori has a consistent approach for dealing with requests for permits of this nature.
There is a risk that permits will be issued to vendors that offer direct competition to existing local businesses.	Low	The policy dictates that council have the discretionary power, as under the Shire of Perenjori's Activities on thoroughfares and Trading in Thoroughfares and Public Places Local Law 2001 5.25 (2) (d) (e) to refuse to approve an application for a permit.
Permits will be issued to businesses offering unsafe foods	Low	The policy outlines the application process which will ensure mobile food businesses who are granted permits meet the Food act 2008 and Food Safety Regulations.
The policy will encourage mobile and itinerant traders to trade on private property rather than apply for a permit to trade in public places.	Medium/High	The policy does not cover vendors who sell goods on private property. Vendors may choose not to apply for a permit through the Shire and instead trade from privately owned land. This policy therefore does not give the

		Shire of Perenjori any discretionary powers over these traders and as such has no say about what they sell, who they sell to and when they sell.
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**Consultation**

Gordon Houston – Environmental Health Officer  
 Simon Lancaster – Shire of Chapman Valley (planning)  
 Ali Mills – CEO  
 Regulations

**Comment**

Nil

**Voting Requirements – Simple Majority**

<b>Officers Recommendation – Item 18052.5</b>
<p>That Council;</p> <ol style="list-style-type: none"> <li>1) Adopts the draft Mobile and Itinerant Vendor Policy -7011 with the understanding that the recommended fees and charges will be reviewed and adopted as part of the 2018/19 Annual Budget.</li> <li>2) That Council endorses the CEO will to write to the existing mobile traders to advise them of the newly adopted policy and invites them to apply for the relevant permit.</li> </ol>

<b>Council Resolution – Item 18052.5</b>
<p><b>Moved: Cr G Reid</b> <span style="float: right;"><b>Seconded: Cr R Spencer</b></span></p> <p><b>That Council;</b></p> <ol style="list-style-type: none"> <li>1) <b>Adopts the draft Mobile and Itinerant Vendor Policy -7011 with the understanding that the recommended fees and charges will be reviewed and adopted as part of the 2018/19 Annual Budget.</b></li> <li>2) <b>That Council endorses the CEO will to write to the existing mobile traders to advise them of the newly adopted policy and invites them to apply for the relevant permit.</b></li> </ol> <p style="text-align: right;"><b>Carried: 6/1 – Cr J Hirsch voted against</b></p>

Bianca Plug left the meeting at 4.08 pm.

Bianca Plug returned to the meeting 4.09 pm.

Bianca Plug left the meeting at 4.11 pm.

Bianca Plug returned to the meeting at 4.12 pm.

**18052.6 PERMIT TO TRADE IN PUBLIC – FOOD VAN**

<b>APPLICANT:</b>	<b>TREVOR BOURNE T/AS ROB'S BAKED POTATOES</b>
<b>FILE:</b>	<b>ADM 0317</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>EMILY SUTHERLAND – A/ MCDS</b>
<b>RESPONSIBLE OFFICER:</b>	<b>ALI MILLS - CEO</b>
<b>REPORT DATE:</b>	<b>17<sup>th</sup> MAY 2018</b>
<b>ATTACHMENTS</b>	<b>COVER LETTER, CERT. OF REGISTRATION OF FOOD BUSINESS, EHA FOOD SAFETY TRAINING ACKNOWLEDGMENT, CERT. OF INSURANCE, MENU</b>

**Executive Summary**

This item seeks councils feedback on whether a permit should be issued to the applicant allowing trading in a public place on a weekend in May (date TBA).

**Background**

A letter has been received by the Shire by the applicant Mr T Bourne, expressing his desire to street trade in a public place in Perenjori over a weekend in May (dates not advised).

Mr Bourne has provided supporting documentation to demonstrate his compliance with the Food Act 2008 (WA).

Mr Bourne has traded previously at the Perenjori Agricultural Show and other field days.

Mr Bourne has not yet filled in an application form.

I have discussed this matter with the Environmental Health Officer, Mr Gordon Houston, who has advised he is aware that the applicant is also applying for trading permits in neighbouring Shires.

Under the Shire of Perenjori's Activities on thoroughfares and Trading in Thoroughfares and Public Places Local Law 2001 5.25 (2) (d) (e) the Local government has the right to refuse to approve an application for a permit under this Division on the following grounds:

- that the needs of the district, or the part for which the permit is sought, are adequately catered for by established shops or by persons who have valid permits to carry on trading or to conduct a stall; or
- such other grounds as the local government may consider to be relevant in the circumstances of the case.

The Shire of Perenjori does not yet have a formal policy for dealing with requests for permits of this nature and therefore seeks Council's feedback on this application.

A Mobile & Itinerant Vendor Policy has been developed and provided to council for endorsement which will offer a formal permit application process for all future similar requests.

**Statutory Environment**

- Activities on thoroughfares and Trading in Thoroughfares and Public Places Local Law 2001
- Local Government Act 1995
- Local Laws Health 2001 (Health Act 1911)
- Food Act 2008 & Food Regulations 2009
- Australian Food Standards Code
- Local Planning Scheme 2. 2005
- Planning and Development (Local Planning Scheme) Regulation 2015
- Environmental Protection (Noise) Regulations 1997
- Environmental Protection (Unauthorised Discharge) Regulations 2004

**Policy Implications**

Draft policy 7011

**Financial Implications**

Nil - As Mr Bourne will be trading from a public place however is not considered an itinerant vendor but rather a mobile food vendors (Health Act), strictly speaking the itinerant vendor's fee doesn't apply. He is already registered as a Food Business with the City of Armadale and as such pays an annual permit fee to his Local Government Authority to enable him to trade in the whole of Western Australia.

For future Mobile Food Vendor permits, an *application* fee is recommended.

**Strategic Implications**

Area 3: People and Place – Our Community

*Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities and services, to enable people to meet their needs and achieve or exceed their potential.*

**Consultation**

Regulations

G Houston – Environmental Health Officer

S Lancaster – Shire of Chapman Valley (Planning)

**Comment**

Nil

**Voting Requirements – Simple Majority****Officers Recommendation – Item 18052.6**

That Council;

1. Processes the application for a permit and, once satisfied all appropriate requirements under the relevant legislation are met, issues the applicant with a permit to trade as detailed.

Or

2. Under the Shire of Perenjori's Activities on thoroughfares and Trading in

Thoroughfares and Public Places Local Law 2001 5.25 (2) chooses to refuse to approve an application for a permit under this Division and specifies grounds of refusal.

**Council Resolution – Item 18052.6**

**Moved: Cr J Hirsch**

**Seconded: Cr J Cunningham**

**That Council;**

- 2. Under the Shire of Perenjori’s Activities on thoroughfares and Trading in Thoroughfares and Public Places Local Law 2001 5.25 (2) chooses to refuse to approve an application for a permit under this Division and specifies grounds of refusal.**

**Carried: 7/0**

Emily Sutherland and Russell White left the meeting at 4.18 pm and did not return.

**18053 GRAPHIC DESIGN DEVELOPMENT OFFICER**

**18053.1 BLUES FOR THE BUSH CONCERT AND OPEN DAY PROGRESS REPORT**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>ADM 0562</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>CDO – CHRISTINA LAUE</b>
<b>RESPONSIBLE OFFICER:</b>	<b>CEO – ALI MILLS</b>
<b>REPORT DATE:</b>	<b>17<sup>th</sup> MAY 2018</b>
<b>ATTACHMENTS</b>	<b>CREATIVE DIRECTOR REPORT &amp; PROJECT MANAGEMENT PLAN</b>

**Executive Summary**

This item seeks Council’s acceptance of the Blues for the Bush Concert and Open Day report for the month of April 2018.

**Event Status**

In planning the 2018 Blues for the Bush, the Project Team has made solid progress towards developing a festival that will meet the desired outcomes as set by the event owners - Bush Heritage Australia and the Shire of Perenjori. The majority of the work undertaken to date has involved setting plans in place to ensure a successful event is delivered come late September. Also, time has been spent on brokering important relationships with the local community and indigenous leaders to ensure the Blues for the Bush Community Engagement Program is relevant and inclusive. In the coming months, the Project Team will move focus from developing the plans into the implementation of a Marketing and Promotional Plan for the event as well as ensuring the logistic and site supply requirements of the event are in place. Programming will also be a priority area for the Project Team and we look forward to

developing an attractive and relevant program for the Open Day and a strong line- up for the concert. To date, all key Event Milestones (as per accompanying document) have been met.

**Project Team**

The Project Team consists of the following individuals who will be responsible for the delivery of the 2018 Blues for the Bush:

- Emily Sutherland, Left of Centre Concepts and Events (Project Manager/Team Leader)
- Theaker von Ziarno (Creative Director/Site Manager)
- Christina Laue (Shire of Perenjori Representative)
- Angela Dring (Left of Centre Team Member/ Catering Coordinator)

The Project Team reports to the following people who are responsible for major fundraising for the event:

- Ali Mills (CEO, Shire of Perenjori)
- Luke Bayley (Executive Manager West Region, Bush Heritage Australia)

In addition, the Project Team will work closely with Wil Hansen (Reserve Manager -Charles Darwin Reserve, Bush Heritage Australia) to ensure the integrity of Charles Darwin Reserve is maintained and all site works are undertaken in accordance to BHA's requirements. We also envisage a part-time/casual administrative assistant/marketing assistant will join the team in the lead up to the event to offer support to the team and free up some of the Project Manager and Site Managers resources and time so they may concentrate on management tasks needed to deliver a quality and safe festival. The accompanying Project Management Plan includes a 'Project Team Structure' which details each individual team member's role in delivering the event. The Project Team has met on numerous occasions during March and April. In May, the Project Team has met once and will meet again towards the end of the month.

**Budget and Expenditure**

The event expenditure budget was set (and subsequently adopted) as part of the Blues for the Bush Business Plan. This was set by external consultants without input from the Project Team. However this expenditure budget of \$402,030 is seen by the Project Manager as being sufficiently resourced in order for the Project Team to deliver a project that meets the objectives of the event partners. In addition to this \$402,030 Theaker, Emily and Christina are seeking funding from arts funding bodies that, if successful, would supplement the main expenditure budget and allow for the development and delivery of a comprehensive community engagement program. So far, expenditure has been minimal with invoices being received and paid for local advertising, website updates, promotional design, ablution hire deposit and also Creative Director fees. In the coming months, expenditure is set to increase as payment of further deposits will be necessary as will an investment in marketing.

**Income**

A model for raising revenue for the event has been developed in the Business Plan. This includes money raised though:

- Sponsorship
- Government Grant Funding
- Ticketing Income
- Merchandise/ Other income streams



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The Project Manager (Emily Sutherland, Left of Centre concepts and Events) has not been contracted to participate in securing sponsorship or grant funding (apart from arts grants) for the event. However, as Project Manager will monitor the revenue raising activities of those tasked with this. It is understood that sponsorship approaches have been, and are continuing to be, made by Ali Mills and Luke Bayley. Grant applications take on two avenues: one for core event activities and one for arts and community projects. The grants that fund core event activities and infrastructure are being written and lodged by Ali Mills and Christina Laue while the arts based grant funding is being secured by Theaker von Ziarno, Emily Sutherland and Christina Laue. To date, the following grant applications have been lodged:

- Tourism WA Regional Events Grant Scheme - \$50,000 Unsuccessful
- Lotterywest - \$25,000 Successful
- Country Arts WA\* - \$27,000 Successful
- Festivals Australia - \$23,000 Unsuccessful
- Dept. Communities\* - \$10,000 Pending
- FRRR - \$10,000 Unsuccessful

These opportunities are also being explored to help offset the current expenditure budget:

- CBH - \$5,000
- Gunduwa\* - \$10,000
- Gunduwa - \$30,000

With the following arts based grants being applied for in the near future:

- DCA Regional and Remote Touring Fund - \$30,000 (TBC)
- DCA Creative Development – \$10,000 (TBC)
- DCA Community Engagement - \$15,000 (TBC)

\*Denotes Arts Based grant that will not necessarily offset any of the core expenditure items but will assist to deliver the Community Arts Projects.

Ticketing Income has been set at a realistic amount. Ticket prices have increased slightly (to \$80/ adult). To elevate the ticket buyers experience to justify this increase, we have programmed activities for Friday night and Sunday morning and also Sunday afternoon in Perenjori . See programming for more detail.

**Key Event Logistics**

Key suppliers have been contacted and quotes sought on important 'big ticket' event items. The Project Team has developed a list of preferred suppliers and will endeavour to support local business wherever possible. Together with the Site Manager, the Project Manager will confirm supply contracts over the coming months.

**Bar & Catering**

The quality of food available for purchase at the 2016 event was high. The feedback received from both vendors and attendee's was excellent with vendors advising they would like to be involved with the 2018 event. Our Catering Coordinator has begun negotiating with these food vendors:

- Pai Tumaca (Spanish Paella) - Confirmed
- Bono Pizza (Wood fired Pizza)- Confirmed
- Taco Loco (Mexican) - Confirmed
- Passanger Platform (menu tbc)

- Coffee - Confirmed
- Soup/Hot Drinks – Confirmed
- Waffles – TBC
- Raw Food/Smoothies/Fruit Salad – TBC
- Hamburgers - TBC

An invitation to submit an expression of interest to local groups and businesses was advertised in Perenjori and our neighbouring towns. The Coorow Hockey Club have been the only interest received from local groups (apart from the Carnamah Perenjori Football Club as below). The Coorow Hockey Club are interested in providing hamburgers at the event. A new Site Form for the food outlets has been developed covering all OHS requirements. This year a site fee of \$110/vendor will apply. Vendors are being encouraged to attend from Friday through Sunday as there will be trading opportunities all weekend. The bar has again been offered to the Carnamah-Perenjori Football Club for management and operation. Emily Sutherland has begun liaising with the club regarding requirements. Unlike previous years, the Football Club has been asked to consider making a financial contribution to the event in the vicinity of \$5,000. This seems like an achievable amount considering the profits made by the Club for the past two events exceeded \$20,000.

### **Program**

The Project Team's is being led in developing the project by our Creative Director, Theaker von Ziarno. Theaker is an experienced artist and festival director who is well-connected within both the national and international festival scene. Her wealth of knowledge is being used to develop a high quality and unique Open Day program. This year, programming will occur on Friday evening as well as Sunday morning (and Sunday afternoon in Perenjori) therefore extending the festival from the previous format of a day-night event. This will increase visitor experience and assist to continue to build the Blues for the Bush brand. The Open Day program will include some 'traditions' as well as 'new' elements so as attendee experience expectations are exceeded. Elements that will continue as traditions for 2018 include: musician workshops, children's entertainment/activities, stargazing, home and hearth workshops, bush afternoon tea and reserve tours. A significant grant application is currently being written. This is for the Remote and Regional Touring Fund. If successful, this will enable funding allocation towards bringing some amazing, world class performers to the festival. The Project Team is working on confirming program elements and as per the Key Project Milestones, the 1<sup>st</sup> Draft for the Open Day Program will be available with the next Project Report.

### **Community Arts Project**

It was widely agreed that the 2018 Blues for the Bush should again include some form of community arts project in the lead up to the event. In addition to this, one element that was highlighted for development in the festival program was engagement with the local indigenous (Badimaya) culture. Theaker Von Ziarno has been building relationships with Badimaya elders and linguists as well as local schools in the hope to deliver the 'Badimaya AiR and Badimaya Beats' projects as part of the Blues for the Bush. This concept came about after

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consultation with local schools, indigenous groups and key artists and is gaining support from many. The attached project brief explains the project in more detail. Funding is being sourced to deliver this \$110,000 community project. Funding will be mostly external to the Blues for the Bush core budget. Funding partners who are/will be approached for contribution are:

- Gunduwa
- Local Schools
- Festivals Australia
- Department of Culture and Arts

The Project Team is committed to this project and if all of the \$110,000 funding is not secured then the project will be scaled back to be delivered in Perenjori and Mount Magnet rather than across five localities. The Project Team is particularly excited about this community arts project as it offers school children the opportunity to engage and celebrate local badimaya language and culture through a number of artforms. It will also assist in recording and preserving this language.

### **Business Engagement**

A key improvement that the Project Team hopes to deliver this year is the engagement with local businesses. We see the festival as an excellent opportunity for local businesses to take advantage of a ready-made market to promote their goods and services. We would hope that economic development would be achieved as a result of the festival.

The Project Team (led by Christina Laue) will invite local businesses to attend a session where opportunities to capitalize on the Blues for the Bush will be discussed. This will include:

- How businesses may capitalize on the event;
- What promotional opportunities exist through the Blues for the Bush marketing avenues;
- How businesses may consider packaging goods and services.

As mentioned, the Project Team (again led by Christina) is working on programming a Sunday afternoon session in Perenjori townsite following the event at Charles Darwin Reserve. It is hoped local businesses will support this initiative and offer quality goods and services to those who attend. A more detailed description of this Sunday offering will be available with next month's Project Report.

### **Concert**

The concert line up is currently being developed. The budget allocation for the concert is a little more 'healthy' than in previous years. This has allowed us to explore the option of bring in a headline act from overseas. We have received an overwhelming amount of interest from performers who would like to be part of our festival and as such we are looking at all options before we have our preferred line up selected.

### **Marketing and Promotions**

**MINUTES****17<sup>th</sup> May 2018**

The Project Team is currently working on the Marketing Plan for the event. This will include proposed schedules for paid advertising (local and regional), social media, web updates, e-circulars, media (radio) interviews and media releases. Initial promotions have included updates to the social media pages, website and an initial A4 flyer for publication in local newspapers/magazines and e-circular. The 'Save the date' flyer has appeared in over 19 local publications and had been circulated in numerous editions. The targeted marketing campaign will begin in June with the promotional activity peaking from July to coincide with the ticket selling period. Marketing efforts in the past have been very successful in meeting their key objectives to raise the profile of the festival and to sell tickets. The budget set for marketing is similar to previous years and therefore it is unlikely that activities will change substantially to 2016.

**Key Milestones**

Key milestones achieved for this project to date, include:

- Project Managers appointed;
- Expenditure budget developed and adopted;
- Project Team structure and roles confirmed;
- Primary grant applications completed and lodged;
- Open Day theme and structure confirmed;

In the coming months, the Project Team will progress with:

- Marketing & Media Plan developed and adopted.
- Implementing the Marketing Campaign;
- Developing a MOU for the management of the bar;
- Program development;
- Meeting with the Site Manager to discuss site requirements;
- Confirming and Booking Key suppliers.

**Statutory Environment**

Nil

**Policy Implications**

Nil

**Financial Implications**

There will be financial implications for the 2018/2019 budget.

**Strategic Implications****Area 1: Infrastructure and Natural Assets - Our Natural and Built Environment**

*Goal: A community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.*

**Area 2: Industry and Business Development – Our Economy**

*Goal: Fostering and maximising growth across the economy, embracing opportunities for diversifying and strengthening our economic base.*

**Area 3: People and place – Our Community**

**MINUTES****17<sup>th</sup> May 2018**

*Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve their potential.*

**Area 4: Investing in Community Capacity – Civic Leadership**

*Goal: Supporting community's strong volunteering culture and supporting community leaders to grow and develop.*

**Consultation**

Bush Heritage Australia, Left of Centre, Gunduwa, Theaker von Ziarno, Karen Marshall, Businesses in Perenjori, David Bowman-Bright

**Comment**

All aspects of the event are running smoothly, with marketing now being ramped up across the state. The Management team will now meet weekly to monitor any actions that need addressing.

**Voting Requirements – Simple Majority****Officers Recommendation – Item 18053.1**

That Council receive the Blues for the Bush report for April 2018 as presented.

**Council Resolution – Item 18053.1**

**Moved: Cr L Smith**

**Seconded: Cr R Spencer**

**That Council receive the Blues for the Bush report for April 2018 as presented.**

**Carried: 7/0**

**18053.2 Donation of two Defibrillators by CBH**

<b>APPLICANT:</b>	<b>ST JOHN AMBULANCE WESTERN AUSTRALIA LTD</b>
<b>FILE:</b>	<b>ADM 0409</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>CHRISTINA LAUE - CDO</b>
<b>RESPONSIBLE OFFICER:</b>	<b>ALI MILLS - CEO</b>
<b>REPORT DATE:</b>	<b>17<sup>TH</sup> MAY 2018</b>
<b>ATTACHMENTS:</b>	<b>EMAIL &amp; REGISTRATION FORM</b>

**Executive Summary**

This item seeks the approval of Council to the conditions of two donated Defibrillators for the Shire of Perenjori and to decide where to locate them.

**Background**

CBH have donated two x AED's with lockable cabinets to the Shire of Perenjori/Latham free of charge. The condition in the acceptance of these are that the Shire would agree;

- To take ownership of the defibrillator & cabinets
- Be responsible for any ongoing costs & consumables

- Place the defibrillator & cabinet on an external wall

Currently there are AED's placed at the following locations:

- Perenjori Hotel
- Perenjori Aquatic Centre
- Latham Golf Club

Possible placement locations	Pro's	Con's
Camel Soak	Other part of Shire	Risk of theft / Difficult to monitor
Shire Depot	Largest workforce	Limited access to public
Perenjori Sports Club	Public venue, sporting activities, placed externally	-
Shire of Perenjori Office	Central location, placed externally	Other locations nearby
Latham Recreation Centre	Increasing camping numbers	Risk of theft / Difficult to monitor

### **Statutory Environment**

Local Government (Role of Council) 1995, Part 2.7.

### **Policy Implications**

Nil

### **Financial Implications**

Replacement of Batteries and Pads: Biannual \$250

Placing of the Defibrillator and Cabinet: Depending on location (Travel and installation)

### **Strategic Implications**

Area 3: People and Place – Our Community

Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve their potential.

### **Risk Management**

Risk Statement	Level of Risk	Risk Mitigation Strategy
Theft and/or abuse of equipment.	A low consequence and a low risk.	Council's endorsement of location placement.

### **Consultation**

De Page, Cr Hirsch, Ali Mills, Ken Markham

### **Comment**

Safety and Security – Having AED's placed carefully in the Perenjori/Latham will improve community awareness of safety risks.

Voting Requirements – Simple Majority**Officers Recommendation – Item 18053.2**

That Council accepts the Defibrillators and the conditions to be placed at \_\_\_\_\_ and \_\_\_\_\_ (locations).

**Council Resolution – Item 18053.2****Moved: Cr L Smith****Seconded: Cr G Reid**

**That Council accepts the Defibrillators and the conditions to be placed at the Perenjori Sports Club and Caron Dam (locations).**

**Carried: 7/0**

Bianca Plug & Christina Laue left the meeting at 5.03 pm.

Bianca Plug returned to the meeting at 5.13 pm.

**18054 INFRASTRUCTURE SERVICES****18054.1 ROAD MAINTENANCE – APRIL 2018**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>R999</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>KEN MARKHAM- MANAGER INFRASTRUCTURE SERVICES</b>
<b>RESPONSIBLE OFFICER:</b>	<b>KEN MARKHAM- MANAGER INFRASTRUCTURE SERVICES</b>
<b>REPORT DATE:</b>	<b>9<sup>TH</sup> MAY 2018</b>
<b>ATTACHMENTS</b>	<b>NIL</b>

**Executive Summary**

This item seeks Council's acceptance of the road maintenance report for April.

**Background**

Listed are the roads graded for the months of April.

Metcalfe Road	Pharnam Road
Hirsch Road	Rabbit Proof Fence Road
Chapman Road	Maya East Road
Iona Road	Wilder Road
Otte Road	Barker Road
Syson Road	Burgess Road
Summers Road	Syme Road
Farrs Road	Maya South West Road
Carmichael Road	Jackson Road
Bryant Road	Diamond Road
Chisholm Road	Old Perth Road
Simpson Road	Watson Road

**Statutory Environment**

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

**Policy Implications****Financial Implications**

As per road maintenance budget

**Strategic Implications**

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

**Risk Management**

Risk Statement	Level of Risk	Risk Mitigation Strategy
Not maintaining roads will lead to deterioration of the asset and safety issues for users	High	To maintain roads to a standard and implementation of a Road Maintenance Plan.

**Consultation**

NIL

**Comment**

Maintenance grading has been carried out from pickups and requests.

**Voting Requirements – Simple Majority****Officers Recommendation – Item 18052.1**

**That the road maintenance report for April 2018 be accepted as presented.**

Ali Mills left the meeting at 5.15 pm

Ali Mills returned to the meeting at 5.17 pm

Cr G Reid left the meeting at 5.19 pm and was absent for the voting of item 18052.1.

**Council Resolution – Item 18052.1**

**Moved: Cr J Cunningham**

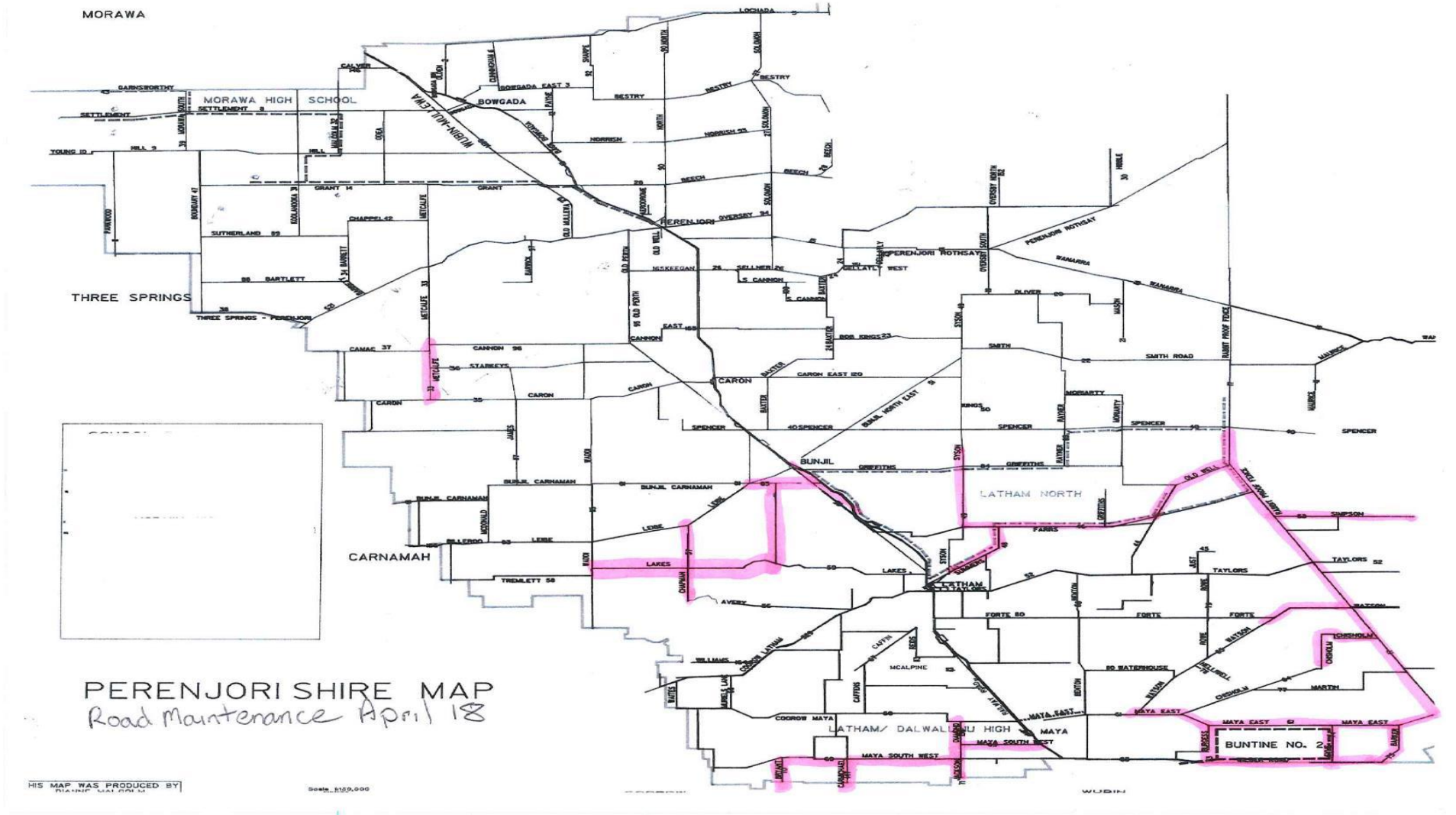
**Seconded: Cr K Pohl**

**That the road maintenance report for April 2018 be accepted as presented.**

**Carried: 6/0**

Cr G Reid returned to the meeting at 5.21 pm.





**18055 GOVERNANCE**

**18055.1 RATES & DIFFERENTIAL RATES**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>ADM 0086</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>ALI MILLS - CEO</b>
<b>RESPONSIBLE OFFICER:</b>	<b>ALI MILLS - CEO</b>
<b>REPORT DATE:</b>	<b>17<sup>TH</sup> MAY 2018</b>
<b>ATTACHMENTS</b>	<b>REASONS AND OBJECTIVES</b>

**Executive Summary**

This Item outlines scenarios for proposed differential rates and ordinary rates for 2018/2019; and recommends:

- local advertising as required under s6.36(1) of the Local Government Act;
- that Council seeks Ministerial approval for the imposition of differential rates for UV Rural and UV Mining in accordance with s6.33(s) of the Local Government Act and following consideration of any objections to the differential rates.

**Background**

The Council must advertise (by local public notice) if it intends to impose any differential rates and must allow a clear 21 day comment period for submissions. The period in which advertising may occur is 1st May to 30th June in any year.

Following advertising Council must record any objections and consider the basis of the objections to the differential rates prior to seeking Ministerial approval.

It is preferable Council adopts and advertises the rates as soon as possible in order to issue rates as soon as possible assisting with liquidity. The process following advertising can be delayed by the consideration of objections and also waiting for Ministerial approval for the differential rates.

Because differential rates are integral to Council’s current financial structure it would be extremely difficult for Council to acquire sufficient income to operate effectively without imposing differential rates.

If Council continues with differential rates Section 6.36(1) of the Act requires that these be advertised and if a rate in a category is more than twice that of another in the category then Ministerial approval is required before the rate can be imposed. Because of the vast difference between the UV rural rate and the UV mining rate Ministerial approval is required to levy these rates.

In consideration, Council needs to be aware of the prospective income required to meet the operational and capital expenditure requirements for 2018/19, and accordingly apply rates which consider any deficit or surplus.

Council can adopt and advertise the differential rate but it does not have to apply that rate equally across all categories. For example Council may adopt a 5% increase on the two differential rates (Unimproved Value (UV) Mining & UV Rural) or it could apply 4% to UV Rural and 5% to UV Mining.

The Council could also adopt a lesser rate for the GRV category for example 4% and adopt a 5% for UV categories. However the more significant increases in rate income will come from the UV sectors, particularly UV Rural and to a lesser extent UV Mining.

The Financial Management Regulations (23) specify the requirements of imposing differential rates and to satisfy this regulation a justification document is provided at the end of this item.

**Valuations**

The Gross Rental Valuation (GRV) rate valuations are the same for 2018/19 as they were for the 2017/2018 financial year and are conducted by Landgate. GRV Valuations are only conducted every 5 years.

UVs are determined each year for all land within the state and come into effect on 1 August the previous year, so in 2018, the Date of Valuation is 1 August 2017. UV property revaluations occur annually with Country UV valuations increased by 0.25% and UV mining 3.36%.

This will provide an estimated increase in rate income of approximately \$27,000 overall based on the 2017/18 projected income amounts and exclusive of any other factors.

**Considerations:**

The CPI is a measure of the change in the cost of goods and services determined using a typical household 'basket of goods' that includes among other things: food, tobacco, clothing and footwear, household appliances, medical services, holiday travel and education - many of these have no relevance to local government. There are many factors that influence a potential increase in rate revenue. CPI alone may not be an appropriate basis on which to determine rates increases as it potentially may not make up the shortfall required to be made up from general rates.

The weighted median CPI for the 12 months from March 2017 to March 2018 is 1.9% (source: Australian Bureau of Statistics, and though this is a metropolitan based index it can be used as a guide when considering any proposed rates levied.

**Local Government Cost Index (LGCI)**

The LGCI forecast is that while both the LGCI & CPI are trending downwards, State debt and the State's poor financial position remains the biggest concern in the WA economy. The report advises local governments to be prepared for the possibility of changes to State funding, or cost shifting as programmes and services are cut or reduced.

The latest forecast of changes to cost components within the LGCI, produced by WALGA (November 2017), shows a forecast increase of 2.1% for 2018/2019. Whilst CPI will have an impact on local governments cost base, there are other elements effecting the direction of price change that are captured within the LGCI. Local government is not immune to State Government cost shifting. Unavoidable costs are passed onto local governments which are often confirmed in the late stages of the budget planning process. The LGCI index grew by 0.4% in December 2017, to stand 1.5% higher over the year. In annual terms, this is the largest increase in the index since September 2014. The primary driver of growth in the index in December was electricity, which increased by 7.1% in annual terms as new regulated tariffs came into effect for the 2017/18 financial year. Street lighting costs were also up by 2.8% over the year. Road and bridge construction costs also increased during December, rising by 1.2% compared to a year earlier – the largest increase in four years. Machinery

and equipment (2.9%), and wages (1.3%) also added to growth in the index over the year to December 2017. The fuel cost impact is much broader than just fleet & machinery running costs as it impacts on the cost of roadworks (which rely on bituminous products).

### Long Term Financial Plan

The long term Financial Plan applied a rate increase of 6% per annum for the first 5 years (2013/4 – 2018/9) and 3.5% per annum for the remaining 5 years (2019/20 – 2024/5).

Below are the projections from the Shire's Long Term Financial Plan comparing projected rate income against the budgeted incomes:

	Plan	Actual
2015/2016	\$2.88M	\$2.82M
2016/2017	\$3.049M	\$2.59M
2017/2018	\$3.232M	\$2.62M
2018/2019	\$3.346	

Whilst acknowledging the projected incomes are just that, projected and based on a variety of other factors, they do demonstrate that other than 2013/14 there has been less income received than that projected to meet the Shire's future projects and maintenance programmes. The LTFP will be reviewed in the coming weeks, which will consider the projects in the Corporate Business Plan.

### Rate Comparisons

For further information, rate comparisons are provided below of neighbouring Shires and some similar Shire with mining interests;

	Perenjori 2017/18	Morawa 2017/18	Mt Magnet 2017/18	Three Springs 2017/18	Mingenew 2017/18	Cue 2017/18
UV Rural	1.9169	2.3043	6.8969	1.5	1.3	8.4
UV Mining	34.8736	28.96	32.2245	11.9	1.3	31.60
GRV Townsites	7.9500	7.57	10.4177	11.7	14.5	10.62
GRV Mining	7.9500	7.57	0	23.4	N/A	No Rate Category
Minimum Rates	\$	\$	\$	\$	\$	\$
UV Rural	335	290	425	450	1025	451
UV Mining	335	656	482	450	1025	451
GRV Townsites	335	290	425	450	682	451
GRV Mining	335	0	486	450	N/A	No Rate Category

### Budget 2018/19

The preliminary discussions with Council have indicated our overall operating costs will not increase and the capital projects are kept to a minimum with Waste, the Admin building, Pavilion refurbishment, Townscape development, Road maintenance and construction and plant costs the key focus for the budget. Council may be required to delay one or more projects in order to achieve a balanced budget.

Shire of Perenjori

Ordinary Council Meeting

MINUTES

17<sup>th</sup> May 2018

Differential General Rates	Rate in \$ 2016/2017	Actual Income 2016/2017	Rate in \$ 2017/2018	Actual Income 2017/2018	0% Increase		1% Increase		2% Increase		3% Increase	
					Rate in \$	Projected Income	Rate in \$	Projected Income	Rate in \$	Projected Income	Rate in \$	Projected Income
UV Rural	2.0024	\$ 1,717,531	1.9169	\$1,796,084	1.9169	\$1,800,665	1.9361	\$ 1,818,701	1.9552	\$ 1,836,642	1.9744	\$ 1,854,678
UV Mining	34.3112	\$ 622,292	34.8736	\$ 643,708	34.8736	\$ 667,571	35.2223	\$ 674,246	35.5711	\$ 680,923	35.9198	\$ 687,598
GRV Townsites	7.9114	\$ 88,570	7.9500	\$ 99,538	7.9500	\$ 99,538	8.0295	\$ 100,534	8.1090	\$ 101,529	8.1885	\$ 102,525
GRV Mining	7.9114	\$ 342,091	7.9500	\$ 249,948	7.9500	\$ 249,948	8.0295	\$ 252,447	8.1090	\$ 254,947	8.1885	\$ 257,446
<b>Minimum Rates</b>												
UV Rural	319	\$ 3,509	335	\$ 3,350	335	\$ 3,350	338	\$ 3,380	342	\$ 3,420	345	\$ 3,450
UV Mining	319	\$ 9,251	335	\$ 7,035	335	\$ 5,025	338	\$ 5,070	342	\$ 5,130	345	\$ 5,175
GRV Townsites	319	\$ 11,484	335	\$ 10,385	335	\$ 10,385	338	\$ 10,478	342	\$ 10,602	345	\$ 10,695
GRV Mining	319	\$ -	335	\$ 335	335	\$ 335	338	\$ 338	342	\$ 342	345	\$ 345
<b>Income Before Discount</b>		<b>\$ 2,794,728</b>		<b>\$2,810,383</b>		<b>\$2,836,817</b>		<b>\$ 2,865,194</b>		<b>\$ 2,893,535</b>		<b>\$ 2,921,912</b>
Discounts are approximately \$200,000 - \$220,000 per annum												
<b>Estimated Income After Discount</b>		<b>\$ 2,574,728</b>		<b>\$2,590,383</b>		<b>\$2,616,817</b>		<b>\$ 2,645,194</b>		<b>\$ 2,673,535</b>		<b>\$ 2,701,912</b>

**Statutory Environment**

Section 6.33 *Local Government Act 1995*.

Section 6.35 (6) *Local Government Act 1995*.

Section 6.36 *Local Government Act 1995*. Subsection (1)

Financial Management Regulations (23)

**Policy Implications**

Nil

**Financial Implications**

A zero increase will require a reduction in Capital projects.

**Strategic Implications**

Area 2: Industry and Business Development – Our Economy

*Goal: Fostering and maximising growth across the economy, embracing opportunities for diversifying and strengthening our economic base.*

**Risk Management**

Risk Statement	Level of Risk	Risk Mitigation Strategy
<p>The preparation for applying differential rates and acquiring Ministerial approval is a time limited process.</p> <p>Council needs to determine its differential rates to enable advertising to commence as soon as possible and to assist with getting rate notices out early.</p> <p>There is a risk that a higher than usual rate increase will be rejected by the Minister for differential rates.</p>	Low	<p>Depending on the level of rate increase in the differential rate, the Minister may or may not approve a proposed increase.</p> <p>Careful consideration of the increase, ensuring a sound argument for an increase and a sound budget process will contribute to approval.</p>

**Consultation**

Department of Treasury Website

WALGA Local Government Economic Briefing

Other local governments in the area

**Comment**

The calculation of the various rate increases in this document are based on the property valuations that are current (2017/2018) and are calculated on a percentage increase on the current rate in the

dollar and the current category of income. The actual income calculated in this document is indicative as the final actual income will change due to updated valuations, ongoing changes in UV valuations, disposal and creation of new mining leases, and from more specific calculations made by the Synergy rates system based on what the rating data will be at the 1<sup>st</sup> July.

There are a number of variables that Council consider in adopting its rates and below are just two of the options available.

### Voting Requirements – Simple Majority

#### **Officer Recommendation – Item 17042.3**

That Council:

#### OPTION 1

1. In accordance with s6.36(1) advertises its intentions to impose differential rates for UV Rural and UV Mining for the 2018/2019 financial year.
2. Makes available for public information the document detailing the reasons for and the objectives of the differential rate.
3. Advertises locally the proposed differential rate for a minimum period of 21 days.
4. Reviews any objections to the proposed differential rates and makes a formal decision on any such objections.
5. Following the consideration of any objections, seeks Ministerial approval under Section 6.33(3) of the Local Government Act to impose a differential rate on the unimproved value of mining tenements that is more than twice the lowest unimproved value rate on rural lands within the shire.
6. Approves the annual rates with a 2% increase above 2017/2018 as follows:

UV Rural	=	1.95 cents in the dollar
UV Mining	=	35.57 cents in the dollar
GRV Townsites	=	8.11 cents in the dollar
GRV Mining	=	8.11 cents in the dollar

#### Minimum rates

UV Rural	=	\$342
UV Mining	=	\$342
GRV Townsites	=	\$342
GRV Mining	=	\$342

#### OPTION 2

1. In accordance with s6.36(1) advertises its intentions to impose differential rates for UV

Rural and UV Mining and for GRV Townsites and GRV Mining for the 2018/2019 financial year.

2. Makes available for public information the document detailing the reasons for and the objectives of the differential rate.
3. Advertises locally the proposed differential rate for a minimum period of 21 days.
4. Reviews any objections to the proposed differential rates and makes a formal decision on any such objections.
5. Following the consideration of any objections, seeks Ministerial approval under Section 6.33(3) of the Local Government Act to impose a differential rate on the unimproved value of mining tenements that is more than twice the lowest unimproved value rate on rural lands within the shire.
6. Approves the annual rates with a 1% increase for all categories above 2017/2018 as follows:

UV Rural = 1.94 cents in the dollar  
 UV Mining = 35.22 cents in the dollar  
 GRV Townsites = 8.03 cents in the dollar  
 GRV Mining = 8.03 cents in the dollar

Minimum rates

UV Rural = \$338  
 UV Mining = \$338  
 GRV Townsites = \$338  
 GRV Mining = \$338

**Council Resolution – Item 17042.3**

**Moved: Cr G Reid**

**Seconded: Cr J Cunningham**

**That Council:**

**OPTION 1**

1. **In accordance with s6.36(1) advertises its intentions to impose differential rates for UV Rural and UV Mining for the 2018/2019 financial year.**
2. **Makes available for public information the document detailing the reasons for and the objectives of the differential rate.**
3. **Advertises locally the proposed differential rate for a minimum period of 21 days.**
4. **Reviews any objections to the proposed differential rates and makes a formal decision**



on any such objections.

5. Following the consideration of any objections, seeks Ministerial approval under Section 6.33(3) of the Local Government Act to impose a differential rate on the unimproved value of mining tenements that is more than twice the lowest unimproved value rate on rural lands within the shire.
6. Approves the annual rates with a 2% increase above 2018/2019 as follows:

UV Rural = 1.95 cents in the dollar  
 UV Mining = 35.57 cents in the dollar  
 GRV Townsites = 8.11 cents in the dollar  
 GRV Mining = 8.11 cents in the dollar

**Minimum rates**

UV Rural = \$342  
 UV Mining = \$342  
 GRV Townsites = \$342  
 GRV Mining = \$342

Carried: 7/0

**18055.2 DRAFT CORPORATE BUSINESS PLAN 2017-2021**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>NIL</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>CEO – ALI MILLS</b>
<b>RESPONSIBLE OFFICER</b>	<b>CEO – ALI MILLS</b>
<b>REPORT DATE:</b>	<b>17<sup>th</sup> MAY 2018</b>
<b>ATTACHMENTS</b>	<b>CORPORATE BUSINESS PLAN</b>

**Executive Summary**

The Shire of Perenjori Draft Corporate Business Plan 2017 – 2021 has been completed based on the community engagement, Council workshop and Community Strategic Plan 2017-2027 and is now presented for Council approval.

**Background**

The *Local Government (Administration) Regulations 1996* has been amended to require each local government to adopt a Strategic Community Plan and a Corporate Business Plan.

Section 5.56(1) and (2) of the Act requires that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations.

The new regulations specify what a 'plan for the future' should involve. In particular, local governments will be formally required to develop and adopt two new planning instruments:

- A Strategic Community Plan, and
- A Corporate Business Plan.

In December 2016 Council supported the contracting of Left of Centre – Emily Sutherland to:

- Develop a clear vision of the current economic base and future economic base for the industries and communities within the Shire. It will propose a growth plan for the Shire.
- Detail a response to the unique opportunities and challenges facing the Shire.
- Be a basis for future detailed planning by Council and regional planning with MWDC, RDL, WAPC, DOP and infrastructure agencies/bodies.
- Link to land use plans and processes of the Shire (however it won't be a statutory planning process).
- Detail the social infrastructure (health, education, social service provision, childcare, aged care, police, recreation etc) and services required to ensure the liveability and competitiveness of the Shire.
- Detail the physical infrastructure asset condition and needs for the future.
- Detail environmental issues and needs for the future to ensure the sustainability of the community's future.

Consultations took place over the months from January to March 2018 along with utilising the feedback from the Community Strategic Planning engagement processes which were conducted in 2017. There were no comments submitted on the final draft of the plan.

This plan operationalises the Vision and Goals for the future of the community, and creates a framework by which the goals in the Strategic Plan can be achieved. The Corporate Business Plan sets the Strategic Direction and identifies priority areas of delivery and investment. It also identifies the operational risks for the Shire to achieve the communities vision, and identified required improvements. It provides an assessment of the resource capability of the Shire and determines the resources required to deliver on the priorities and projects. It also provides performance targets that will allow Council to provide a means of reporting to the community and our project partners.

The Corporate Business Plan sets out the major activities that it intends to undertake in the next four years. The annual budget and plan for the Shire will be developed from the Corporate Business Plan each year. This is therefore a very useful document for community as it gives a complete picture of how the Shire is working on their behalf to achieve the vision articulated in the Strategic Community Plan 2017 – 2027.

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In this Corporate Business Plan, the Shire is affirming its support for delivering on core services, as well as funding a proactive growth and development strategy. This is in direct response to the community needs expressed in the Strategic Community.

**Statutory Environment**

Local Government Act 1995 S 5.56 states:

5.56. Planning for the future

(1) A local government is to plan for the future of the district.

(2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

The new regulations specify what a 'plan for the future' should involve. In particular, local governments will be formally required to develop and adopt two new planning instruments:

- A Strategic Community Plan, and
- A Corporate Business Plan.

**Policy Implications**

Nil

**Financial Implications**

The cost of this process has been included in the existing budget

**Strategic Implications**

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the shires position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

**Risk Management**

Risk Statement	Level of Risk	Risk Mitigation Strategy
Developing a Corporate Business Plan is a requirement in the Local Government Act.	High	Council to consider the plan, and the agenda item which explains the consultation processes conducted, accepting the plan has been developed with a sound approach.

**Consultation**

Community  
Department of Local Government  
Business  
Government  
Council

**Comment**

The process for developing the plan has been very extensive with the benefit of having a very experienced and competent facilitator in Emily Sutherland on board to drive this. As a result the plan is very reflective of the community and Council and the aspirations they have to see the

community grow and continue to develop. The important process from here is to ensure the plan remains reflective of the needs and interests across the community with regular reviewing of the plan.

**Voting Requirements – Absolute Majority**

**Officers Recommendation – Item 18055.2**

That Council adopts the Shire of Perenjori Corporate Business Plan 2017-2021.

**Council Resolution – Item 18055.2**

Moved: Cr J Hirsch

Seconded: Cr R Spencer

That Council adopts the Shire of Perenjori Corporate Business Plan 2017-2021.

Carried: 7/0

**8056 PROJECT STATUS REPORT**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>NIL</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>ALI MILLS - CEO</b>
<b>RESPONSIBLE OFFICER</b>	<b>ALI MILLS - CEO</b>
<b>REPORT DATE:</b>	<b>17<sup>TH</sup> MAY 2018</b>
<b>ATTACHMENTS</b>	<b>PROJECT STATUS REPORT</b>

**Executive Summary**

The project status report is provided to Council in order that actionable items are recorded and results reported to council. Although this is information only, the status report is to be accepted by Council and recorded in the minutes to ensure councils are kept informed on the progress of the work undertaken by the Shire of Perenjori.

**Background**

Nil

**Statutory Environment**

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Area 5: Investing in Councils Capacity – Our Leadership

*Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.*

**Consultation**

Staff

**Comment**

Nil

**Officer Recommendation – Item 18056**

Council accepts the Project Status Report as presented for the month of April 2018.

**Council Resolution – Item 18056**

**Moved: Cr L Smith**

**Seconded: Cr J Cunningham**

**Council accepts the Project Status Report as presented for the month of April 2018.**

**Carried: 7/0**

**18057 STATUS REPORT**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>NIL</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>ALI MILLS - CEO</b>
<b>RESPONSIBLE OFFICER</b>	<b>ALI MILLS - CEO</b>
<b>REPORT DATE:</b>	<b>17<sup>TH</sup> MAY 2018</b>
<b>ATTACHMENTS</b>	<b>STATUS REPORT</b>

**Executive Summary**

The status report is provided to Council in order that actionable items are recorded and results reported to council. Although this is information only, the status report is to be accepted by Council and recorded in the minutes to ensure councils are kept informed on the progress of the work undertaken by the Shire of Perenjori.

**Background**

Nil

**Statutory Environment**

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Area 5: Investing in Councils Capacity – Our Leadership

*Goal: Strengthen the Shire’s position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.*

**Consultation**

Staff

**Comment**

Nil

<b>Officer Recommendation – Item 18057</b>
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Council accepts the Status Report as presented for the month of April 2018.
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<b>Council Resolution – Item 18057</b>
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<b>Moved: Cr J Hirsch</b>
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<b>Seconded: Cr J Cunningham</b>
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<b>Council accepts the Status Report as presented for the month of April 2018.</b>
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<b>Carried: 7/0</b>
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Bianca Plug left the meeting at 5.47 pm.

## 18058 OTHER BUSINESS

## 18058.1 MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

## Council Motion – Item 18058.4

Moved: Cr J Cunningham

Seconded: Cr L Smith

That Council accepts late items 18058.1 and 18058.2.

Carried: 7/0

## 18058.1.1 LATE ITEM - AUDIT MEMORANDUM 2017/18 FINANCIAL YEAR

APPLICANT:	OFFICE AUDITOR GENERAL
FILE:	ADM 0081
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	CEO – ALI MILLS
RESPONSIBLE OFFICER	CEO – ALI MILLS
REPORT DATE:	17 <sup>th</sup> MAY 2018
ATTACHMENTS	RSM AUDIT MEMORANDUM

**Executive Summary**

RSM are contracted by the Office Auditor General to conduct the 2017/18 audit for Perenjori. An audit memorandum has been prepared for Council consideration and approval.

**Background**

The [Local Government Amendment \(Auditing\) Act 2017](#) makes legislative changes to the [Local Government Act 1995](#) to provide for the auditing of local governments by the Auditor General.

The Act allows the Auditor General (AG) to contract out some or all of the financial audits, but all audits will be the responsibility of the Auditor General and Office of AG. It also allows for performance audits, which will examine the economy, efficiency and effectiveness of any aspect of local government operations.

The Act also places an obligation on local governments to publish their annual report, including their annual financial report and auditor's report, on their website.

RSM Australia Pty Ltd are being contracted by the OAG to conduct the audit for the Shire of Perenjori for the year ending 2017/18. RSM have prepared an audit memorandum outlining the process for the audit and areas to be covered. The annual statutory financial report will be general purpose financial statements for the financial year ended 30 June 2018, prepared in accordance with the Australian Accounting Standards (as they apply to local governments and not for-profit entities), other authoritative pronouncements of the Australian Accounting Standards Board and the financial reporting provisions of the Local Government Act 1995 (the Act) and the Local Government (Financial Management) Regulations 1996 (the Regulations).

The Auditor General's audit report will be prepared in accordance with the Local Government Act 1995, Local Government (Audit) Regulations 1996 and Australian Auditing Standards and include the

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audit opinion on the annual financial report. The auditor's report will be sent to the President and CEO of the Shire and the Minister for Local Government in accordance with the Local Government Act 1995. The Shire is required to publish the auditor's report with the annual financial report on its website. If the Auditor General has reported other significant matters, then the Shire is required to report the action it has taken about the matters to the Minister and to publish a copy of that report on its website.

**Statutory Environment**

Local Government Act 1995

Local Government Amendment (Auditing) Act 2017

**Policy Implications**

Nil

**Financial Implications**

The cost of this process has been included in the existing budget

**Strategic Implications**

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the shires position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

**Risk Management**

Risk Statement	Level of Risk	Risk Mitigation Strategy
Not accepting the memorandum could delay the audit process.	High	Council to consider the plan, and the agenda item which explains the processes to be conducted, accepting the plan will ensure the audit process proceeds.

**Consultation**

President  
Ron Back  
WALGA - Governance

**Comment**

Nil

**Voting Requirements – Simple Majority****Officers Recommendation – Item 18058.1.1**

That Council accepts the audit memorandum for the financial year 2017/18 as presented by RSM Australia Pty Ltd.



**Council Resolution – Item 18058.1.1**

Moved: Cr J Hirsch

Seconded: Cr R Spencer

That Council accepts the audit memorandum for the financial year 2017/18 as presented by RSM Australia Pty Ltd.

Carried: 7/0

**18058.1.2 LATE ITEM – BANK SIGNATORIES**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>NIL</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>ALI MILLS - CEO</b>
<b>RESPONSIBLE OFFICER:</b>	<b>ALI MILLS - CEO</b>
<b>REPORT DATE:</b>	<b>17<sup>TH</sup> MAY 2018</b>
<b>ATTACHMENTS</b>	<b>NIL</b>

**Executive Summary**

This item asks Council endorsement to add the new Manager Corporate Development Services (MCDS) and new Senior Finance Officer (SFO) as signatories whilst removing the previous incumbent.

**Background**

It is a requirement for Council to endorse any alterations to the Bank signatories, with the minutes provided to Bankwest verifying such approvals. Two signatures are required on all bank transactions to ensure adequate securities are in place. The current signatures are:

- CEO – Ali Mills
- MCDS – Peter Money
- SFO – Rose Jones
- President – Laurie Butler

The following changes are proposed to reflect the current employee situation:

- CEO – Ali Mills
- MCDS – Joelene Kirkman
- SFO – Ally Bryant
- President – Laurie Butler

**Statutory Environment**

Local Government (Financial) Regulations 1996

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Area 5: Investing in Councils Capacity – Our Leadership

*Goal: Strengthen the Shire's position as an innovative and proactive local Government providing excellence in all areas of governance, management and leadership.*

**Risk Management**

Risk Statement	Level of Risk	Risk Mitigation Strategy
Don't have sufficient choices in signatories to accommodate people being away.	Medium(Likelihood: likely, Consequence: Moderate)	Ensure signatories are changed asap to accommodate changes in staffing.

**Consultation**

BankWest

**Comment**

Nil

**Voting Requirements – Simple Majority****Officers Recommendation – Item 18058.1.2**

That Council approves the removal of the previous Manager Corporate Development Services – Peter Money and previous Senior Finance Officer – Rose Jones as a Bankwest signatory and adds the current Manager Corporate Development Services – Joelene Kirkman and current Senior Finance Officer – Ally Bryant.

**Council Resolution – Item 18058.1.2**

**Moved: Cr R Spencer**

**Seconded: Cr L Smith**

**That Council approves the removal of the previous Manager Corporate Development Services – Peter Money and previous Senior Finance Officer – Rose Jones as a Bankwest signatory and adds the current Manager Corporate Development Services – Joelene Dennis and current Senior Finance Officer – Alice Bryant.**

**Carried: 7/0**

**18058.2 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

**18058.3 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

**18058.4 MATTERS BEHIND CLOSED DOORS**

Ken Markham left the meeting at 6.10 pm.

<b>Council Motion – Item 18058.4</b>
<p><b>Moved: Cr L Smith</b> <span style="float: right;"><b>Seconded: Cr R Spencer</b></span></p> <p><b>Council accepts to move behind closed to doors to discuss confidential Item 18058.4.1.</b></p> <p style="text-align: center;"><b>Carried: 7/0</b></p>

<b>18058.4.1 CONFIDENTIAL ITEM - ACTING CEO – CEO LEAVE JUNE 2018</b>
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**APPLICANT:** SHIRE OF PERENJORI

**FILE:** PER 259

**DISCLOSURE OF INTEREST:** NIL

**AUTHOR:** ALI MILLS – CEO

**RESPONSIBLE OFFICER:** ALI MILLS – CEO

**REPORT DATE:** 17<sup>th</sup> MAY 2018

**ATTACHMENTS** NIL

**Voting Requirements – Simple Majority**

<b>Officers Recommendation – Item 18058.4.1</b>
That Council accepts the confidential schedule.

<b>Council Resolution – Item 18058.4.1</b>
<p><b>Moved: Cr G Reid</b> <span style="float: right;"><b>Seconded: Cr L Smith</b></span></p> <p><b>That Council accepts the confidential schedule.</b></p> <p style="text-align: center;"><b>Carried: 7/0</b></p>

<b>Council Motion – Item 18058.4</b>
<p><b>Moved: Cr L Smith</b> <span style="float: right;"><b>Seconded: Cr R Spencer</b></span></p> <p><b>Council accepts to return to open Council to move and second confidential Item 18058.4.1.</b></p> <p style="text-align: center;"><b>Carried: 7/0</b></p>

**18058.5 DATE OF NEXT MEETING**

The date of the next Council meeting will be held on Thursday 21<sup>st</sup> June 2018 commencing at 3.00 pm.

**18058.6 CLOSURE**

Cr L Butler declared the meeting open at 6.22 pm.