
 Shire of Perenjori

AGENDA

Ordinary Council Meeting

 Held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on 21st August 2014,
 At 1.30pm.

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14081 PRELIMINARIES

14081.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

Cr C King declared the meeting open at 1.30 pm

14081.2 OPENING PRAYER

Cr C King led Council in the opening prayer

14081.3 DISCLAIMER READING

14081.4 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

Cr C King
Cr G Reid
Cr L Butler
Cr H Wass
Cr J Hirsch
Cr L Smith
Cr R Desmond
Ali Mills – CEO
Peter Money – MCDS
David Fong –SFO
Rob Green
Liz Markham

Apologies

Cr J Cunningham
Cr P Waterhouse

14081.5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

14081.6 PUBLIC QUESTION TIME

14081.7 NOTATIONS OF INTEREST

FINANCIAL INTEREST – LOCAL GOVERNMENT ACT S 5.60A

PROXIMITY INTEREST – LOCAL GOVERNMENT ACT S 5.60B

INTEREST AFFECTING IMPARTIALITY – LOCAL GOVERNMENT - CODE OF CONDUCT.

14081.8 APPLICATIONS FOR LEAVE OF ABSENCE

14081.9 CONFIRMATION OF MINUTES

Minutes of Ordinary Council Meeting held 17th July 2014 are attached.

COUNCIL RESOLUTION – ITEM 1408

Moved: Cr H Wass

Seconded: Cr L Butler

That the minutes from the Ordinary Council Meeting held on 17th July 2014 be accepted as a true and accurate record.

Carried: 7 /0

14081.10 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

14081.11 PETITIONS / DEPUTATIONS / PRESENTATIONS

14082	CORPORATE AND DEVELOPMENT SERVICES
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14082.1	FINANCIAL STATEMENTS – JULY 2014
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APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0081
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	DAVID FONG – SFO
RESPONSIBLE OFFICER:	PETER MONEY – MCDS
REPORT DATE:	13th AUGUST 2014
ATTACHMENTS:	MONTHLY FINANCIAL REPORT

Executive Summary

The Financial Activity Statement Report is presented for the month ending 31 March 2014. The report complies with the requirements of Regulation 34 (Financial activity statement report) of the Local Government (Financial Management) Regulations 1996.

Background

Each month officers are required to prepare monthly financial reports, covering prescribed information, and present these to Council for acceptance.

Details

Presented is the Financial Activity Statement Report for the period ending 31 July 2014.

The following statements are presented to Council:

- Monthly Summary Information - Charts
- Statement of Financial Activity (Program and Nature& Type) - This provides the budget and actual income and expenditure for operating and non- recurrent as well and the closing surplus to date. (FM Reg 34(1))
- Statement of Capital Acquisitions and Capital Funding
- Net Current (Assets) Funding Position (Note 3.)-This provides the amount of assets over liabilities within the Balance Sheet. (FM Reg 34 (1)(e))
- Notes to the Financial Statements include:
 - Note 1.- Significant Accounting Policies

- Note 2. - Explanation of Material Variances
- Note 3. – Net Current Funding Position
- Note 4. – Cash & Investments
- Note 5. – Budget Amendments
- Note 6. – Receivables
- Note 7. – Cash Back Reserves
- Note 8. – Capital Disposals
- Note 9. – Rating Information
- Note 10. – Information on Borrowings
- Note 11. – Grant and Contributions
- Note 12.- Trust Fund
- Note 13.- Details of Capital Acquisition

Legal Compliance

Regulation 34 (Financial activity statement report) of the Local Government (Financial Management) Regulations 1996 states –

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail –
 - (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
 - (b) budget estimates to the end of the month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing –
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) an explanation of each of the material variances referred to in subregulation (1) (d); and (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown –
 - (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be –

- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Section 6.8 of the Local Government Act 1995 (Expenditure from municipal fund not included in annual budget) states –

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure –
 - a. is incurred in a financial year before the adoption of the annual budget by the local government; or
 - b. is authorised in advance by resolution*; or
 - c. is authorised in advance by the mayor or president in an emergency.

Policy Implications :

Nil

Financial Implications:

Nil

Strategic Implications:

Area 5: Investing in Councils Leadership

Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Consultation:

Liaison with MCDS,FO, ECDC, and MIS.

Comment:

It is recommended that the Financial Activity Statement Report for the period ending 31 July 2014 be accepted.

There is a difference in the financial statement from that presented and recommended to the Council at the Finance Committee. The corrected statement forms part of this Agenda. Changing a financial statement from the Committee recommendation to the Council Meeting does not conflict with statutory regulations.

Voting Requirements - Simple majority

Officer Recommendation – Item 14082.1
That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Financial Activity Statement Report for the period ending 31 July 2014.

Moved: Cr L Smith

Seconded: Cr J Hirsch

Council Resolution – Item 14082.1

That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Financial Activity Statement Report for the period ending 31 July 2014. Carried: 7 / 0

14082.2 ACCOUNTS FOR PAYMENT – JULY 2014

APPLICANT: SHIRE OF PERENJORI
FILE: 1306P
DISCLOSURE OF INTEREST: NIL
AUTHOR: DAVID FONG – SFO
RESPONSIBLE OFFICER: PETER MONEY - MCDS
REPORT DATE: 13TH AUGUST 2014
ATTACHMENTS: ACCOUNTS FOR PAYMENT

Executive Summary

Recommendation - The Schedule of Accounts for 31 March 2014 be confirmed.

The Schedule of Accounts is presented pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996.

The report identifies payments made from the Municipal and Trust Fund.

Background

Council has delegated to the Chief Executive Officer the authority to make payments from the Municipal and Trust funds in accordance with the Local Government (Financial Management) Regulations 1996.

Under Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the Municipal fund or the Trust fund, each payment from the Municipal fund or the Trust fund is to be noted on a list compiled for each month showing:

- a) The payee's name;
- b) The amount of the payment
- c) The date of the payment; and
- d) Sufficient information to identify the transaction

That list should then be presented at the next Ordinary Meeting of the Council following the preparation of the list, and recorded in the minutes of the meeting at which it is presented.

Legal Compliance

Section 6.10 (d) of the Local Government Act 1995 refers, i.e.-

6.10. financial management regulations

Regulations may provide for —

(d) the general management of, and the authorisation of payments out of —

(i) the municipal fund; and

(ii) the trust fund,

of a local government.

Regulation 13(1), (3) & (4) of the Local Government (Financial Management) Regulations 1996 refers, i.e. -

13. Lists of Accounts

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

(3) A list prepared under subregulation (1) is to be —

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

Policy Implications

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

Financial Implications

Nil

Strategic Implications

Area 5: Investing in Councils Leadership

Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership

Consultation

MCDS

Comment

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures and it is therefore recommended that the payments, as contained within the Appendices, be confirmed.

Voting Requirements – Simple Majority

<p>Committees Recommendation – Item 14082.2</p> <p>That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 (as amended), confirms the accounts paid for 31 July 2014 as attached to and forming part of this report.</p>
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Municipal Account	
EFT	\$789,537.74
Direct Debits	\$20,295.52
Cheques	\$69,421.74
Corporate MasterCard	\$12,604.95
Bank Fees	\$183.98
Total	\$892,043.93
Trust Account – Shire	
EFT	\$730.00
Cheques	\$0
Bank Fees	\$0
Total	\$730.00
Trust Account – Mt Gibson Public Benefit Funds	
EFT	\$0
Cheques	\$0
Bank Fees	\$0
Total	\$0.00

Totalling \$892, 77.93 from Muni and Trust Accounts for the month ending 31 July 2014.

Council Resolution – Item 14082.2
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Moved: Cr G Reid

Seconded: Cr J Hirsch

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 (as amended), confirms the accounts paid for 31 July 2014 as attached to and forming part of this report.

Carried: 7 /0

14082.3 DELEGATION REGISTER REVIEW

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0474
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	PETER MONEY – MCDS
RESPONSIBLE OFFICER:	PETER MONEY - MCDS
REPORT DATE:	21ST AUGUST 2014
ATTACHMENTS:	NIL

Executive Summary

This item recommends the Council approves the review of the Delegations Register for July 2014.

Background

The Council has power under the Local Government Act, 1995 to delegate to the Chief Executive Officer the exercise of any of its powers, or discharge of any of its duties under the Act, in order to facilitate and manage the day to day operations of the Council.

The Act also allows the CEO to delegate any of his/her powers to another employee; such sub-delegations must be done in writing and can be sub-delegated with or without conditions.

The delegations remain subject to budgetary and Policy constraints.

The existing Delegations Register was updated in August 2013 and an annual review has been carried out.

The only change recommended is to Delegation 3021 with the addition of the Building Maintenance Officer being given authority to authorise purchases to the value of \$5,000.

This is a significant position within the Shire especially with the substantial number of buildings the Shire owns and must maintain.

Allowing this authority to a position in which the Officer has proven to be very diligent and reliable in how he functions, the authority to sign purchase orders, within budgets, will ensure he is able to operate more efficiently.

Statutory Environment

Local Government Act 1995,

S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

5.42. Delegation of some powers and duties to CEO

(1) A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under —

5.44. CEO may delegate powers and duties to other employees

5.46(2) delegations made under the Act must be reviewed at least annually by the Delegator (i.e. Council).

Policy Implications

Nil

Financial Implications

Any expenditure with this recommended delegation is within budget.

Strategic Implications

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Consultation

CEO

Building Maintenance Officer

Comment

Nil

Voting Requirements – Absolute Majority

Officers Recommendation – Item 14082.6

<p>That Council in accordance with Sections 5.42, 5.44 and 5.46(2) of the Local Government Act endorses the July 2014 review of the Delegations Register with the recommended addition. Building Maintenance Officer being given authority to authorise purchases to the value of \$5,000.</p>

Council Resolution – Item 14082.6
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Moved: Cr Smith

Seconded: Cr L Butler

That Council in accordance with Sections 5.42, 5.44 and 5.46(2) of the Local Government Act endorses the July 2014 review of the Delegations Register with the recommended addition.

Carried: 7 / 0

14082.4 REVIEW OF WARDS AND REPRESENTATION

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0202
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	PETER MONEY – MCDS
RESPONSIBLE OFFICER:	PETER MONEY - MCDS
REPORT DATE:	21ST AUGUST 2014
ATTACHMENTS:	DISCUSSION PAPER

Executive Summary

This Item recommends the Council give local public notice of its intention to carry out a review of ward boundaries and representation.

Background

Schedule 2.2 of the Local Government Act 1995 (the Act) requires a local government that is divided into wards, to carry out a review of the ward boundaries and the number of offices of councillors for each ward. The review must be carried out at least every 8 years. The review is overdue and this was permitted by the Minister as the previous review that was commenced could have been resolved in time for the next ordinary election.

The Shire has again received advice from the Department of Local Government that a review must be carried prior to the next ordinary election in October 2015.

The first step in the process of reviewing wards and representation is for the Council to agree to give local public notice of its intention to carry out a review. This local public notice can be advertised in the Bush Telegraph giving at least 6 clear weeks of notice for submission to be made.

The Council should also have prepared a discussion paper with different options although not favouring any particular option. The discussion paper should be available at the time of the advertising of the proposed review so that residents interested in making submissions are fully informed of various options and factors that may affect the outcomes of the review.

The Council should also have maps available that clearly show the existing boundaries and which may be used to show potential or possible boundary changes.

The key points to consider in the review and the points on which submissions should be assessed are:

Community of interest

Physical and topographical features

Demographic trends

Economic factors

The ratio of councillors to electors in each ward.

It may be that the Council considers the first four of these factors as less important but the Local Government Advisory Board (to which the review is reported) considers equality in the ratio of electors to councillors as important.

The current ratio of councillors to electors in the Perenjori Shire in some wards exceeds the Board's preferred maximum of 10% but the local government may choose to make a case for this existing discrepancy if it considers the causes are valid and it may not be practical to attempt to correct the imbalance.

Statutory Environment

Clause 6(1) Schedule 2.2 Local Government Act 1995

Policy Implications

Nil

Financial Implications

There will be advertising costs and administrative time involved. If the Council wants to hold public meetings this will be a further cost.

Strategic Implications

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Consultation

Nil

Comment

Nil

Voting Requirements – Simple Majority

Officers Recommendation – Item 14082.4

That Council agrees to give local public notice of its intention to carry out a review of wards and representation and invites submissions as required by Clause 6(1) of Schedule 2.2 of the Local Government Act 1995.
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Council Resolution – Item 14082.4
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Moved: Cr J Hirsch

Seconded: Cr R Desmond

That Council agrees to give local public notice of its intention to carry out a review of wards and representation and invites submissions as required by Clause 6(1) of Schedule 2.2 of the Local Government Act 1995.

Carried: 7 /0



DISCUSSION PAPER

Review of wards and representation in the Shire of Perenjori 2014

Background

In February 2012 the Local Government Advisory Board resolved to request, in accordance with Clause 6(1) of Schedule 2.2 of The *Local Government Act 1995*, that the Shire of Perenjori reviews its wards and representation.

Local governments are required to review ward boundaries every 8 years, or on the request of the Board. The Shire of Perenjori last reviewed its Wards in 2002. The review was due in 2010, but was overshadowed at that time by the failed Billeranga amalgamation proposal.

Following the proposed review required in 2012, the Shire did not meet deadlines for the ordinary election of October 2013 and as a result the review was again shelved.

In June 2014 the Board again advised the Shire that it is required to carry out the review in time for the ordinary election of October 2015. Effectively this review is 4 years overdue.

Current Situation

The Shire of Perenjori currently has 4 wards from which 9 councillors are elected. The electoral roll provided for the October 2013 ordinary election shows the ward representation and electors as follows:

Ward	Number of Councillors	October 2013 Election		
		Number of Electors	Councillor to Elector Ratio	% Ration Deviation
Bowgada	1	38	38.0	5.26%
Caron/Latham	3	119	39.7	1.11%
Maya	1	28	28.0	30.19%
Perenjori	4	176	44.0	-9.70%
TOTAL	9	361	40.1	

This current position is provided against each option for ease of comparison of the existing compared to the option.

The councilors to electors ratio and the % ratio deviation gives a clear indication of the imbalance with Maya ward particularly over-represented; Bowgada Ward marginally over-represented and the Perenjori ward under-represented.

The representation for Perenjori ward is just within the acceptable deviation of 10% and Bowgada ward is well with the acceptable deviation. Due to its geographical location Maya ward can only enlarge its resident numbers by moving numbers from the Caron / Latham ward. This is geographically and theoretically possible (though not necessarily demographically possible) and is demonstrated in Option 5A.

Bowgada ward is currently in an acceptable position and does not need a compulsory change to comply with the preferred representation of residents to councilors.

With the anticipated population increase in Perenjori it is likely that within a short time (possibly even by the 2015 election) Perenjori could be under-represented by more than 10%. For this reason it is recommended that the Perenjori numbers be reviewed and as shown in Option 5a, consider if a small number of Perenjori residents can be moved into the Caron / Latham ward. If this can be done with this review it may avoid a greater than 10% deviation being created by the October 2015.

Review process

The review process involves a number of steps:

- The council resolves to undertake the review;
- Public submission period opens;
- Information provided to the community for discussion;
- The Council may choose to hold public forums;
- Public submission period closes;
- The Council considers all submissions and relevant factors and makes a decision;
- The Council submits a report to the Local Government Advisory Board (the Board) for its consideration; and
- (If a change is proposed) The Board submits a recommendation to the Minister for Local Government (the Minister).

Any changes approved by the Minister where possible will be in place for the next ordinary election.

Factors to be considered

When considering changes to wards and representation, Schedule 2.2 of the Act specifies factors that must be taken into account by a local government as part of the review process:

1. Community of interest;
2. Physical and topographic features;
3. Demographic trends;
4. Economic factors; and
5. Ratio of councillors to electors in the various wards.

The Board offers the following interpretation of these factors.

Community of Interest

The term community of interest has a number of elements. These include a sense of community identity and belonging, similarities in the characteristics of the residents of a community and similarities in the economic activities. It can also include dependence on the shared facilities in an area as reflected in catchment areas of local schools and sporting teams, or the circulation areas of local newspapers. Neighborhoods, suburbs and towns are important units in the physical, historical and social infrastructure and often generate a feeling of community and belonging.

Considering these elements it is clear the entire Shire has a shared community of interest for many things, but there are some variations.

There are two population centres in the Shire of Perenjori:

- Perenjori in the northern half of the Shire. This is the main business centre for the Shire and includes retail, fuels and farm supplies, part time medical and the Shire administration. It also has a range of sporting facilities; and
- Latham is located 40 km south of Perenjori. There are no retail businesses in Latham, and community life is focussed around sporting facilities.

Both communities have a Volunteer Fire Brigade. The Latham ambulance is part of the Perenjori sub-branch of St John's ambulance. The two communities are sporting rivals in golf and bowls. They are also separated for football, with Latham combining with Coorow, and Perenjori combining with Carnamah.

There are larger towns to the north and south of the Shire. People to the south of the Shire gravitate towards Dalwallinu and Perth. People in the north of the Shire gravitate towards Morawa and Geraldton.

There is little to separate the community of interest between Maya and Caron / Latham wards. Similarly there is little to separate Bowgada and Perenjori. The main difference is that Maya and Bowgada are entirely rural without a population centre, but primary producers are well represented in the Perenjori and Caron / Latham Wards.

Physical and topographic features

These may be natural or manufactured features that will vary from area to area. Water features such as rivers and catchment boundaries may be relevant considerations. Coastal plain and foothills regions, parks and reserves may be relevant as may other man made features such as railway lines and highways.

Physical and topographic features – Shire of Perenjori

The Shire of Perenjori has a single north-south main road (Mullewa Wubin Road) that runs through both Perenjori and Latham. CBH receival points are spaced along the main road at Maya, Latham, Bunjil, Perenjori and Bowgada. There are roads of regional significance running west from the main road from Latham, Bunjil and Perenjori, along the northern boundary of the Shire between Morawa and Carnamah and heading east from Perenjori to Great Northern Highway.

The western half of the shire is almost entirely agricultural, while the eastern half is pastoral country, much of which has been set aside for conservation. Iron ore mining is emerging as major industry in the north and east of the shire.

Most of the Shire is part of the Yarra Yarra catchment, with the south west corner being part of the Moore Catchment.

Demographic trends

Several measurements of the characteristics of human populations, such as population size, and its distribution by age, sex, occupation and location provide important demographic information. Current and projected population characteristics will be relevant as well as similarities and differences between areas within the local government.

Demographic trends – Shire of Perenjori

Most of the population is in the western half of the shire.

After an extended period of population decline similar to that experienced throughout the wheatbelt, population in the northern half of the shire has been growing quite quickly over the last 3 or 4 years as a result of mining activity and the involvement of local businesses in mining related activity. The population recorded in the October 2013 Electoral Roll shows a slight increase of 23 electors in the Shire. There is undoubtedly an increase in population working in the Shire depending on the numbers working in the mining and associated industries who record their location on census night as being in Perenjori shire.

However these are almost exclusively transient workers or workers who spend considerable time in the shire but do not consider themselves to be residents of the shire.

Projections by independent consultants and the ABS show that without the FIFO numbers included, the Shires population is expected to fluctuate between medium to high 500 and 600 over the next five years.

The southern half of the shire has yet to experience this growth, but some spinoff is expected as major projects move from construction to production and workers may choose to reside in the shire.

Economic factors

Economic factors can be broadly interpreted to include any factor that reflects the character of economic activities and resources in the area. This may include the industries that occur in a local government area (or the release of land for these) and the distribution of community assets and infrastructure such as road networks.

Economic factors – Shire of Perenjori

For many years the main economic driver for the Shire has been agriculture and it continues to provide the Shire with much of its stable rate base and most of its population. Perenjori Shire is in the North East Agricultural Region which will, if predications are correct, progressively experience less winter rainfall. Local farmers are very adaptable, but it is likely that the trend to larger farms with less people directly employed will continue.

The most significant change in recent years has been the emergence of the iron ore industry. The Karara Iron Ore project is a magnetite project that is expected to produce up to 30 million tonnes of ore for at least 30 years and will continue to drive economic activity into the future. The Extension Hill haematite and magnetite projects are also expected to have an impact.

Further to this the Mt Gibson and Top Iron projects while not in the Shire, transport iron ore to rail sidings just south of the Perenjori townsite where the ore is loaded onto rail for transport to the Geraldton port. Perenjori townsite accommodates up to 72 truck drivers and plant operators for Mt Gibson and possibly a similar number when Top Iron has completed its rail siding later in 2014.

The iron ore developments and the ancillary industries generate significant rates for the Shire and they have been driving business activity and population growth, primarily in the Perenjori and Bowgada wards.

The impact has been less noticeable in the southern wards, but there have been a number of recent exploration leases granted for gold in the southern half of the shire.

Ratio of Councillors to Electors

There are expectations that each local government will have similar ratios of electors to councillors across the wards of its district.

Ratio of Councillors to Electors – Shire of Perenjori

The current ward structure does not provide balanced representation across the Shire, with the two rural only wards overrepresented compared to the wards that include a population centre. These overrepresentations are broadly percentage differences only as the numbers themselves are not great.

For example by shifting only 10 electors from Caron / Latham ward to Maya ward, the result is all wards being less than the maximum of 10% deviation.

Options to Consider

Council will consider the following options. **It will also consider any other options suggested by members of the public.**

- **OPTION 1 – NO CHANGE**

This option would retain the current Ward Structure. It is likely that if this option is selected the Board would exercise its power to overrule the Shire if it adopted this option. Ward representation under the current system is as follows:

Ward	Number of Councillors	Number of Electors	Councillor to Elector Ratio	% Ration Deviation
Bowgada	1	38	38	5.26%
Caron/Latham	3	119	39.7	1.11%
Maya	1	28	28	30.19%
Perenjori	4	176	44	-9.70%
TOTAL	9	361	40.1	

October 2013 Election				
Ward	Number of Councillors	Number of Electors	Councillor to Elector Ratio	% Ration Deviation
Bowgada	1	38	38.0	5.26%
Caron/Latham	3	119	39.7	1.11%
Maya	1	28	28.0	30.19%
Perenjori	4	176	44.0	-9.70%
TOTAL	9	361	40.1	

• **OPTION 2 – EXISTING WARDS WITH BOUNDARY ADJUSTMENTS**

Despite the current percentage differences very little change in numbers is required to bring existing wards into balance – but this is purely a conceptual change and may not be practical. For example shifting a boundary to shift elector numbers to achieve balance without considering the other factors mentioned above, may not be practical.

- Such boundary shifts give only theoretical changes as in reality the demographic and geographic factors affecting property boundaries and residents on the properties may make the changes impossible to achieve.
- It may not be possible to shift resident numbers from Perenjori to Bowgada for example if the electors actually live in Perenjori.

Ward	Number of Councillors	Number of Electors	Councillor to Elector Ratio	% Ration Deviation
Bowgada	1	40	40.0	0.28%
Caron/Latham	3	122	40.7	-1.39%
Maya	1	39	39.0	2.77%
Perenjori	4	160	40.0	0.28%
TOTAL	9	361	40.1	

October 2013 Election

Ward	Number of Councillors	Number of Electors	Councillor to Elector Ratio	% Ration Deviation
Bowgada	1	38	38.0	5.26%
Caron/Latham	3	119	39.7	1.11%
Maya	1	28	28.0	30.19%
Perenjori	4	176	44.0	-9.70%
TOTAL	9	361	40.1	

• **OPTION 3 – RENAME TWO WARDS AND CHANGE NUMBER OF ELECTED MEMBERS AND ELECTORS WITH BOUNDARY ADJUSTMENTS**

This option would achieve the objective of having Ward Boundaries that more accurately reflect the historical Railway Siding locations that generate a sense of community identity and belonging.

Ward	Number of Councilors	Number of Electors	Councilor to Elector Ratio	% Ration Deviation
Bowgada	1	40	40.0	-1.12%
Latham-Maya	2	80	40.0	7.30%
Caron-Bunjil	2	80	40.0	3.93%
Perenjori	4	161	40.0	-6.28%
TOTAL	9	361	39.6	

A change to the above option would require some additions and subtraction of elector numbers between the four Wards. Bowgada would need to add an additional 5 electors from the Perenjori Ward. The existing Caron/Latham Ward would need a net reduction of 39 electors (-51 to Caron/Bunjil and +12 from Perenjori Ward). These variations are shown in the table below:

Current Wards	Current Number of Councillors	Current Number of Electors	Variations Required in Elector Numbers	New Wards & Elector Numbers
Bowgada	1	35	+5	40
Caron/Latham	3	119	-51 +12	Latham/Maya 80
Maya	1	29	+51	Caron/Bunjil 80
Perenjori	4	178	-5 -12	156
TOTAL	9	361		356

This option would also require the re-alignment of terms of office.

For the new Latham/Maya Ward and Caron/Bunjil Ward, one member's term expires in 2013 and the remaining 3 expire in 2015. Ideally two members' terms would expire each election. Therefore a spill of positions would be required at the 2015 election.

October 2013 Election				
Ward	Number of Councillors	Number of Electors	Councillor to Elector Ratio	% Ration Deviation
Bowgada	1	38	38.0	5.26%
Caron/Latham	3	119	39.7	1.11%
Maya	1	28	28.0	30.19%
Perenjori	4	176	44.0	-9.70%
TOTAL	9	361	40.1	

• **OPTION 4 – MOVE TO TWO WARDS ENCOMPASSING THE SHIRE WITH MINIMAL BOUNDARY ADJUSTMENTS**

This option would achieve the required balance of offices of councillors to electors and would require minimal boundary shifts – it would require some boundaries being abolished. It would also require a spill of the whole Council for the October 2015 election with new wards created.

Ward	Number of Councillors	Number of Electors	Councillor to Elector Ratio	% Ration Deviation
Caron/Latham / Maya	(3) 4	157	39.3	2.15%
Perenjori / Bowgada	(4) 5	204	40.8	-1.72%
TOTAL	(7) 9	361	40.1	

This option theoretically creates balanced wards and presents an opportunity to quite easily reduce the number of elected members (figures in red) which is an outcome that the State Government is seeking in its local government reform agenda.

However the communities may be aggrieved with the loss of recognition of their historical identities and may feel a loss of representation with wards combined. This option would also shift the 'balance of power' from the rural area to the town area by one seat (currently 5 rural and 4 town) which the town people may favour but the rural people oppose.

October 2013 Election				
Ward	Number of Councillors	Number of Electors	Councillor to Elector Ratio	% Ration Deviation
Bowgada	1	38	38.0	5.26%
Caron/Latham	3	119	39.7	1.11%
Maya	1	28	28.0	30.19%
Perenjori	4	176	44.0	-9.70%
TOTAL	9	361	40.1	

• **OPTION 5 – MOVE MINIMAL NUMBERS FROM CARON / LATHAM WARD TO MAYA WARD WITH MINIMAL BOUNDARY ADJUSTMENT**

This outcome can be achieved by shifting as few as 10 residents from Caron / Latham ward to the adjoining Maya ward. This depends on the practicalities of how a boundary shift can occur and not disperse what could be logical placement of residents in the existing wards.

Ward	Number of Councillors	Number of Electors	Councillor to Elector Ratio	% Ration Deviation
Bowgada	1	38	38.0	5.26%
Caron/Latham	3	109	36.3	9.42%
Maya	1	38	38.0	5.26%
Perenjori	4	176	44.0	-9.70%
TOTAL	9	361	40.1	

The above option achieves the desired percentages of ratios being all under 10%. This option could be further improved if it was possible to move 6 residents from Perenjori ward to Caron / Latham ward. (See below)

Option 5a

Ward	Number of Councillors	Number of Electors	Councillor to Elector Ratio	% Ration Deviation
Bowgada	1	38	38.0	5.26%
Caron/Latham	3	115	38.3	4.43%
Maya	1	38	38.0	5.26%
Perenjori	4	170	42.5	-5.96%
TOTAL	9	361	40.1	

October 2013 Election

Ward	Number of Councillors	Number of Electors	Councillor to Elector Ratio	% Ration Deviation
Bowgada	1	38	38.0	5.26%
Caron/Latham	3	119	39.7	1.11%
Maya	1	28	28.0	30.19%
Perenjori	4	176	44.0	-9.70%
TOTAL	9	361	40.1	

- OPTION 6 – NO WARDS**

It would be possible for the Shire to operate without wards. There could be either 7 or 9 Councillors elected at large. By way of comparison neighbouring shires have the following representation:

Shire	Number of Councillors	Number of Wards
Carnamah	7	No Wards
Coorow	7	No Wards
Dalwallinu	9	No Wards
Morawa	7	No Wards
Three Springs	7	No Wards
Yalgoo	6	No Wards

The community can make its own judgement on whether the ward system contributes to good governance, and the appropriate number of elected members.

While this option is the simplest to administer there could be potential issues.

- There are different economic drivers in the north and south of the shire.
- Population is growing in the north of the shire while in the south the population is stable.
- It is easier to get state funding and support for projects in Perenjori than it is in Latham.
- The first past the post voting system would allow a well organised ticket from Perenjori to sweep the positions in any ordinary election.
- The Latham community would likely question what assurance there is of ongoing investment in community and sporting facilities in that town.

In light of the foregoing this is unlikely to be the preferred option.

Other matters

Also under consideration will be the number of councillors for each ward and the district. For example, it may be that fewer councillors will provide good representation and may result in a small financial saving and arguably more effective and efficient decision making.

Alternatively having more elected members provides a wider set of opinions and shares the load of representational responsibility.

The State Government under its structural reform agenda has been seeking amalgamation of local governments and/or reduction in number of elected members. The Perenjori community voted down a proposed amalgamation. The ward review could be an opportunity to reduce the number of elected members.

The names of the wards will also be considered. It may be preferable to use geographic location, the names of localities, or the names of pioneering families in the district. For example;

- *The Latham Ward could be Caron Latham Maya Ward, South Ward or Liebe Ward or some other name; and*
- *Perenjori Ward could be Perenjori Bowgada Ward, North Ward or Forrest Ward or some other name.*

Public submissions

Members of the community are invited to make a written submission about any aspect of ward boundaries and representation and lodge it at:

By Mail	In Person
Shire of Perenjori PO Box 29	Shire of Perenjori 44 Fowler Street

Perenjori WA 6620	Perenjori WA 6620
By Facsimile (08) 9973 1002	By Email ceo@perenjori.wa.gov.au

All submissions must be received by 5 pm on January 3rd 2013.

Thank you for your interest and involvement in this review. The Council welcomes your comments on any matters that may assist it to make informed and responsible decisions for the benefit of the people of the Shire of Perenjori.

Cr Chris King

Ms Ali Mills

PRESIDENT

CHIEF EXECUTIVE OFFICER

14082.5 CARAVAN PARK REPORT

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0176
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	PETER MONEY – MCDS
RESPONSIBLE OFFICER:	PETER MONEY - MCDS
REPORT DATE:	21ST AUGUST 2014
ATTACHMENTS:	IMCOME AND EXPENDITURE STATEMENT

Executive Summary

This item recommends Council considers the report and provides feedback on the review and the financial management of the caravan park.

Background

Caravan Park

Left of Centre Concepts and Events Pty Ltd (LOC's) was contracted by the Shire to provide an initial review of the Perenjori Caravan Park and Accommodation Village operations. The report was intended as a reference for the Shire of Perenjori to assist when, and if deemed necessary, to develop management and operational plans for these businesses.

Council received the report at Council on the 20th May 2013, and recommended the following:

1. *Includes a sum of \$1,000 in the 2013/2014 Budget for the acquisition of software to manage the Caravan Park and Accommodation Village bookings.*

2. *Confirms that the management of the Caravan Park and Accommodation Village will remain under the direct control of the Shire of Perenjori.*
3. *Endorse the CEO to review the staffing structure, including cleaners and make adjustments where required to reduce costs, whilst maintaining good service and standards.
With the following amendment:
Endorse the CEO to review the staffing structure, including cleaners and make adjustments where required to reduce costs, whilst maintaining good service and standards by the end of August 2013.*
4. *Consider the option of returning to the owner some or all of the additional units it acquired in August 2011. If the Council decides it wants to explore this option then a further Report be provided to the Council on the benefits and costs.*
5. *Agree to the provision of an Asset Management Plan for the facilities and infrastructure of the Caravan Park and Accommodation Village covering a ten year period and includes a sum of \$5,000 in the 2013/2014 Budget for that purpose.*
6. *Support the concept of creating a laundry service in Perenjori that has the capacity to service the Shire's laundry requirements and those of local mines and other businesses.*

Actions taken

1. Management software has been installed and after a few teething issues, the Managers are finding the software is an extremely effective management tool. This software is very effective for managing the various sites in the park, the accommodation units and chalets and provides far better controls on the occupancy of the village and ultimately our payments to Midwest Transportables.
2. A number of changes have been made along with the implementation of new strategies to address inefficiencies whilst not compromising quality which included:
 - A reduction in staff numbers and costs, which has included the loss of the part-time gardener position, the loss of the Assistant Manager Position, and the combining of these roles into the equivalent of 1 full-time Park Manager position. These changes saved just over \$90,000.
 - Overall review of roles and functions of positions
 - A review of cleaning staff roles and numbers required.
 - Use of job costings in timesheets
 - Appointment of overseeing Manager for support and guidance.

The staffing issues are under constant review and this includes the cleaning staff and the functions of the park managers and we constantly seek to improve on what we are doing. For example the cleaning staff are aware that the hours they work depend entirely on the work available and for example, if the village unit occupancy falls then so will the hours worked. This also encourages the cleaning staff to present quality rooms to the occupants as they know this helps secure their future income.

3. There are some issues with the accommodation village and the Agreement with the owners. The Agreement has a number of anomalies and with the income stream now being correctly managed it is time to review the Shire's costs and the returns to MWT.

For example the Shire receives very little income per room under this arrangement; the Agreement allows for the handover of the units to the Shire to be negotiated after 10 years if MWT have received adequate income in that period. But what that income is and what value is placed on the buildings after 10 years is unknown.

However there are benefits such as the eventual ownership of the units by the Shire and the employment and commerce the village brings to the Shire – when it is occupied. These factors need to be considered with the purpose of improving the Shire's financial position.

4. The Asset Management Plan has not been directly actioned as yet. However the Shire has employed the services of an asset valuer who will be carrying out a valuation of all Shire land and buildings in October this year.

We have also employed a contractor to draft development plans for the expansion and improvement of the park. This will commence late September or early October and together with the asset valuer we will be able to provide a high quality management plan which will incorporate aspects of the future development proposal. These reports will of course be tools for the Council's decision making on future developments and the broad management of the Park.

5. The Council has asked for the financial position of the park and effectively to ensure it operate as a business unit. We have been treating the park as a business unit and monitoring the effectiveness of the new controls and practices we have put in place.

In answer to another question from the Council the following raw data shows the profit / loss position of the park:

- 2013/2014 a profit of \$123,081
- 2014/2015 budgeted profit is \$14,340.

However the past figure is not accurate and it is difficult to make comparisons at this time. The reasons for this are;

- Poor past accounting practices internally;
- Mismanagement of the income and payments to MWT over several years;
- Incorrect allocation of expenses to the various accounts;
- Incorrect allocation of superannuation to the Administration account;
- Over-staffing compared to the present situation.

These issues have been corrected and future accounts will be accurate and from there we have a far better base to compare the bottom line results of the park.

Other factors affecting this year's projected smaller budget are;

- Over estimating the maintenance expenses;
- The infrastructure is aging and it is expected there will be more maintenance required;

- The budgeted works are high estimates taking into consideration our lack of knowledge of the underground infrastructure;
- The past ad hoc approach to maintenance and poor standard of workmanship requires greater expense to maintain.

Other costs such as managers and two cleaner's wages are fixed by contract; casual cleaning staff costs will be based on the volume of work performed; currently the head cleaner supervises his staff as well as cleans, if the work decreases and casuals are not employed he will do more cleaning and less supervision; water and electricity costs will increase with the opening of the additional ablution building.

Occupancy Rates

With the agreement of the Council lower cost room rates have attracted greater occupancy, particularly in the village. This will continue to be monitored and as changing demand affect circumstances, the CEO may seek Council approval to change the rates again. Furthermore occupancy of the chalets has been very good due to the road works and their use by contractors. The number of caravans is increasing due to the wildflower season and at present the agricultural show. The Blues for the Bush is expected to also provide more demand for accommodation.

Summary

Regular meetings between the MCDS and employees working in the park and with the SFO ensure that best practices are being applied;

Cleaning requirements are being monitored and casuals employed as required;

Costs are constantly being monitored;

The Agreement with MWT will be reviewed with the purpose of resolving anomalies and improving the Shire's financial position;

Every effort is made by the staff to attract people into the park;

Work practices are being monitored with the purpose of increasing efficiencies;

The asset valuation and proposed park development plan along with the Caravan park review of 2012 will be used in sync to ensure the best possible efficiencies of the park and ensure its long term viability.

Statutory Environment

Local Government Act 1995,

S6.5 Financial reporting

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications**Area 5: Investing in Councils Capacity – Our Leadership**

Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Consultation

CEO

Senior Finance Office

Head Cleaner

Caravan Park Managers

Comment

Nil

Voting Requirements – Simple Majority

Officers Recommendation – Item 14082.5

That Council considers the information presented on the caravan park and provides feedback on the review and the financial management of the park.

Council Resolution – Item 14082.5

Moved: Cr G Reid

Seconded: Cr L Smith

That Council considers the information presented on the caravan park and provides feedback on the review and the financial management of the park. Carried: 7/0

14082.6 UNBUDGETED EXPENDITURE FOR CARAVAN PARK

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0176
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	PETER MONEY – MCDS
RESPONSIBLE OFFICER:	PETER MONEY - MCDS
REPORT DATE:	21ST AUGUST 2014
ATTACHMENTS:	NIL

Executive Summary

This item recommends Council approves the unbudgeted expenditure of \$2,600 for the purchase of a 4 wheel motor bike for the caravan park.

Background

Options have been considered for various options to improve the efficiencies of management of the caravan park, taking into account various factors of time management, the time taken to carry out various works and maintenance.

The aim is to make the many manual tasks a bit easier and one of the items that will improve this is the provision of a small 4 wheel bike to move work items such as tools, garden implements, the leaf raker, and cleaning materials from site to site within the park.

Many caravan parks utilise 4 wheel bikes for similar purposes.

The Shire can purchase a 150cc Loncin brand 4 wheel bike for \$2,400 or a 250cc for \$3,990.

I believe in regards to the time saving which can be better expended on maintenance rather than unproductive time this will pay for itself in a year or so.

It is recommended that if Council agrees to the purchase that the funds come from account 13102 Caravan Park Maintenance as it is maintenance that will benefit from the use of the vehicle.

Statutory Environment

Local Government Act 1995, s6.8 (b)

6.8. Expenditure from municipal fund not included in annual budget

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
- (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
 - (b) is authorised in advance by resolution.

Policy Implications

Nil

Financial Implications

This is unbudgeted funds which would be allocated from account 13172.

Strategic Implications

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Consultation

CEO

Senior Finance Office

Caravan Park Managers

Comment

Nil

Voting Requirements – Absolute Majority

Officers Recommendation – Item 14082.6

That Council authorises the unbudgeted expenditure of \$2,600 for the purchase of a small quad bike for the Caravan Park with the funds coming from account 13102 Caravan Park Maintenance.

Council Resolution– Item 14082.6

Moved: Cr H Wass

Seconded: Cr J Hirsch

That Council authorises the unbudgeted expenditure of \$2,600 for the purchase of a small quad bike for the Caravan Park with the funds coming from account 13102 Caravan Park Maintenance.

Carried: 7 / 0

14083 COMMUNITY DEVELOPMENT**14083.1 BLUES FOR THE BUSH CONCERT AND OPEN DAY PROGRESS REPORT**

APPLICANT: SHIRE OF PERENJORI

FILE: ADM 0494

DISCLOSURE OF INTEREST: NIL

AUTHOR: JENNI GOULD – CDO

RESPONSIBLE OFFICER: JENNI GOULD – CDO

REPORT DATE: 21ST AUGUST 2014

ATTACHMENTS: OPEN DAY PROGRAM

Executive Summary

This item seeks Council's acceptance of the Blues for the Bush Concert and Open Day report for the month of July 2014.

Background

Council made a 3 year commitment to conduct of the Blues for the bush event, in partnership with Bush Heritage Australia at the ordinary Council meeting held on the 19th December 2013, endorsing the following recommendations:

1. Council endorse the conduct of the Blues for the Bush and Community Open Day to be run in October 2014 and furthermore in 2015 and 2016 in partnership with Bush Heritage Australia.
2. That the Shire of Perenjori CEO be authorised to sign the MOU between Bush Heritage Australia and Shire of Perenjori for 2014 -2016.

The following information provides a summary of actions to date:

Event Status

The Event Team is confident that the project management and event planning is progressing very well with all key milestones identified for July being met.

During July, the Event Team's focus has been on preparing a comprehensive site planning document. Our Site Manager has created an event space that will be both safe and accessible for guests while making the most of the vistas and natural landscapes of Charles Darwin Reserve. In its functioning state, the Site will create a welcoming and inspiring space for guests.

July has also seen the Open Day program expanded with new elements being confirmed. The program is in the final stages of refinement and the complete program (including timing and venue information) will be ready for publication by the end of August.

July's key project milestone is the opening of the ticket sales period on the 1st July. This has been in line with the roll out of the Marketing and Media plan with the comprehensive advertising campaign beginning in late July.

August will be month where we see our marketing campaign reach its potential with the expectation that ticket sales will increase as a result. This will include a comprehensive paid advertising campaign with additional marketing tools being implemented to assist to publicise the event – such as competitions and a second poster campaign.

August will also see the event program finalised and all key supply and operational requirements being met.

To date, all key Event Milestones (as per accompanying document) have been met.

Budget and Expenditure

The Shire of Perenjori, or steering Committee, has not communicated any concerns relating to the event financials or budget to the Event Team. Please refer to the accompanying financial statement for full expenditure to date.

Key Event Logistics

With the Site Plan completed, we have been able to lock in all of our major suppliers with confirmed, and accurate, quantities and requirements. We are now working through the detail with our key event suppliers to ensure all required goods and services are delivered on schedule to our site.

Bar and Catering

The Event Team has engaged the Carnamah Perenjori Football Club to manage the bar at the event. The Football Club has agreed to a list of our stipulated requirements and the Event Team has no doubt the Club will provide a professional and well run bar service.

The Football Club has applied for a liquor license and will adhere to all stipulations of their occasional liquor license. They have already appointed an Approved Bar Manager and all volunteer bar staff have undertaken their Responsible Service of Alcohol Training.

The Football Club has been asked to purchase the stock from a Perenjori outlet being the Perenjori Sports Club, Perenjori Hotel or Perenjori IGA Supermarket.

Our event Team will continue to engage with the Club to ensure that all logistical requirements required for running the bar are in place and correct.

Our Catering Coordinator has secured a range of quality food vendors for the event. She is now in the process of working with the vendors to ensure all required Food Licenses and OHS regulations are in place. These should be available for the Shire of Perenjori by the end of August.

Food vendors include:

- Mexican fare
- Gourmet Burgers & Cold drinks
- Vegetarian & Vegan food (salads, curries and pasta dishes) & Fresh Brewed Coffee
- Ice Cream & Banana Products

Site Development and Safety

A comprehensive site plan has been developed by the Site Manager. Please refer to the attached Site Plan – Overall Site Plan, which gives a broad picture of how the site will work for the event. Individual site plans and maps have been created to show:

- Generator Plot and power requirements;
- Site Electrics;
- Water points;
- Structures and venues;
- Evacuation and Emergency Access;
- Site Lighting;
- Licensed Area;
- Fire Extinguisher locations;
- Waste Removal/Bin locations and
- Concert Site

These plans can be downloaded from:

<https://spideroak.com/browse/share/AndrewDAVEchamberS/B4B2014>

These individual sites will allow the Site Manager and Event Team to complete the relevant OHS and compliance documentation as required by the Shire of Perenjori. These important documents will be completed and presented to the shire by the end of August.

The Event Team will work with the Main Roads department and Shire of Perenjori to ensure directional signage is in place for the event on all main access routes.

In late August or Early September the Event Team will arrange an on-site briefing for all emergency services to run through evacuation and emergency plans for the event.

During the coming months, the Site Manager will secure all necessary resources to build a safe and accessible event Site. As part of this process, the Site Manager will be on Site for a week at the end of August and again for over a fortnight in the lead up to the event. A number of Bush Heritage Australia volunteers will be on hand as well as paid staff to assist in the preparation of the site.

Ticket Sales

Ticket Sales opened on the 1st of July.

During the month of July, 25 tickets were sold. This small response is as expected as the full concert line –up will not be publicized until August. The Open Day program has also yet to be completed and published and therefore ticket sales are not expected to increase until this happens.

The Ticket Sales period is likely to peak in the three weeks leading up to the event, however we will see an increase in sales in the coming month in line with the implementation of the paid advertising campaign and strengthened media coverage.

Program

The second draft of the Open Day program is attached.

All key elements in the program have been confirmed with no-gaps having been identified in the activities and performances / presentations on offer.

The program is currently being fine-tuned with some timing and venue details needing some thought before we are ready to publicise the complete and confirmed program.

Marketing

The Marketing and Communications Plan is now being implemented with July marking the start of the print advertising and targeted social media campaign.

The www.bluesforthebush.org.au website has been redeveloped and will continue to be updated in the lead up to the event.

A well written article appeared in the Mid West Times on July 23rd with a full page advertisement appearing the following week. This marked the beginning of a 8 week paid advertising campaign in the Mid West Times and Geraldton Guardian.

In July, we announced the concert's headline act (via news print, social media, and the website). In August, the full line up will be announced with media interest expected to increase as a result. Perenjori locals will have also noticed the double sided over-the-road banner in place along the main street.

A comprehensive and targeted poster campaign will take place in the first half of August with 300 A3 posters and 3,000 A4 flyers being distributed in the metro area and another 100 A3 posters being distributed in regional WA.

The next six weeks will see out marketing campaign intensify with increased media presence expected. This will be helped with the roll-out of a competitions published in the regional newspapers as well as on social media.

VIP and Sponsors

VIP invites have been designed and will be distributed by SOP and BHA. Management of this process will be via each individual organisation.

At the concert, VIP guests will have access to an exclusive marquee and will be served complimentary canapés and premium beverages for a four hour period.

It is expected that the VIP's experience will be further developed with the SOP and BHA looking at options for accommodation, transport and additional hospitality.

Relationships with sponsors will be managed by the SOP with the Event Team being made aware of each organisations individual requirements (in terms of display, promotions and event tickets). This will ensure that each valued Sponsor is offered the best opportunity to benefit with their relationship with the Blues for the Bush.

Key Milestones

Key milestones achieved for this project to this past month, as per the attached document, include:

- Tickets on Sale from 1st July
- Registration system for the Reserve Tours

During August, the Event Team will progress with:

- Engaging with the caterers to ensure all necessary compliance documents are completed.
- Completing the necessary compliance and OHS documentation as required by the Shire of Perenjori;
- Completing the Open Day program and readying this for publication;
- Ongoing implementation of the Marketing Campaign;
- Updating the website to ensure all ticketing and registrations systems (for workshop bookings, CDR tours etc) are in place and operating efficiently;
- Preliminary site preparations;
- Developing a comprehensive 'bump in' and 'bump out' schedule for the site suppliers;

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

There will be financial implications for the 2014/15 budget, for \$40,000, and proposed equal commitments for 2015/16 and 2016/17 budgets.

Strategic Implications

Area 1: Infrastructure and Natural Assets - Our Natural and Built Environment

Goal: *A community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.*

Area 2: Industry and Business Development – Our Economy

Goal: Fostering and maximising growth across the economy, embracing opportunities for diversifying and strengthening our economic base.

Area 3: People and place – Our Community

Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve their potential.

Area 4: Investing in Community Capacity – Civic Leadership

Goal: Supporting community's strong volunteering culture and supporting community leaders to grow and develop.

Consultation

Bush Heritage Australia, Left of Centre, ECDC, CEO

Comment

Nil

2.39pm David Fong leaves council chamber

Voting Requirements – Simple Majority**Officers Recommendation – Item 14083.1**

That Council receive the Blues for the Bush report for July 2014 as presented.

Council Resolution – Item 14083.1

Moved: Cr R Desmond

Seconded: Cr L Butler

That Council receive the Blues for the Bush report for July 2014 as presented

Carried: 7 /0

14084 INFRASTRUCTURE SERVICES**14084.1 ROAD MAINTENANCE JULY 2014**

APPLICANT: SHIRE OF PERENJORI
FILE: NIL
DISCLOSURE OF INTEREST: NIL
AUTHOR: KEN MARKHAM – MIS
RESPONSIBLE OFFICER: KEN MARKHAM – MIS
REPORT DATE: 13TH AUGUST 2014
ATTACHMENTS: MAP

Executive Summary

Listed are the roads graded for the month of July.

Hill road	Oversby South road
Parkwood road	Sharpe road
Bartlett road	Bestry road
Barrett road	Payne road
Norrish road	Oliver road
Koolanooka road	Grant road
Starkeys road	Hirsch road
Otte road	

Background

Nil

Statutory Environment

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications

Nil

Financial Implications

As per road maintenance budget

Strategic Implications

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs

Consultation

Nil

Comment

Maintenance grading carried out for the month of July was done by Council graders and a contractor.

Voting Requirements – Simple Majority**Officers Recommendation – Item 14083.1**

That the road maintenance report for July 2014 be accepted as presented.

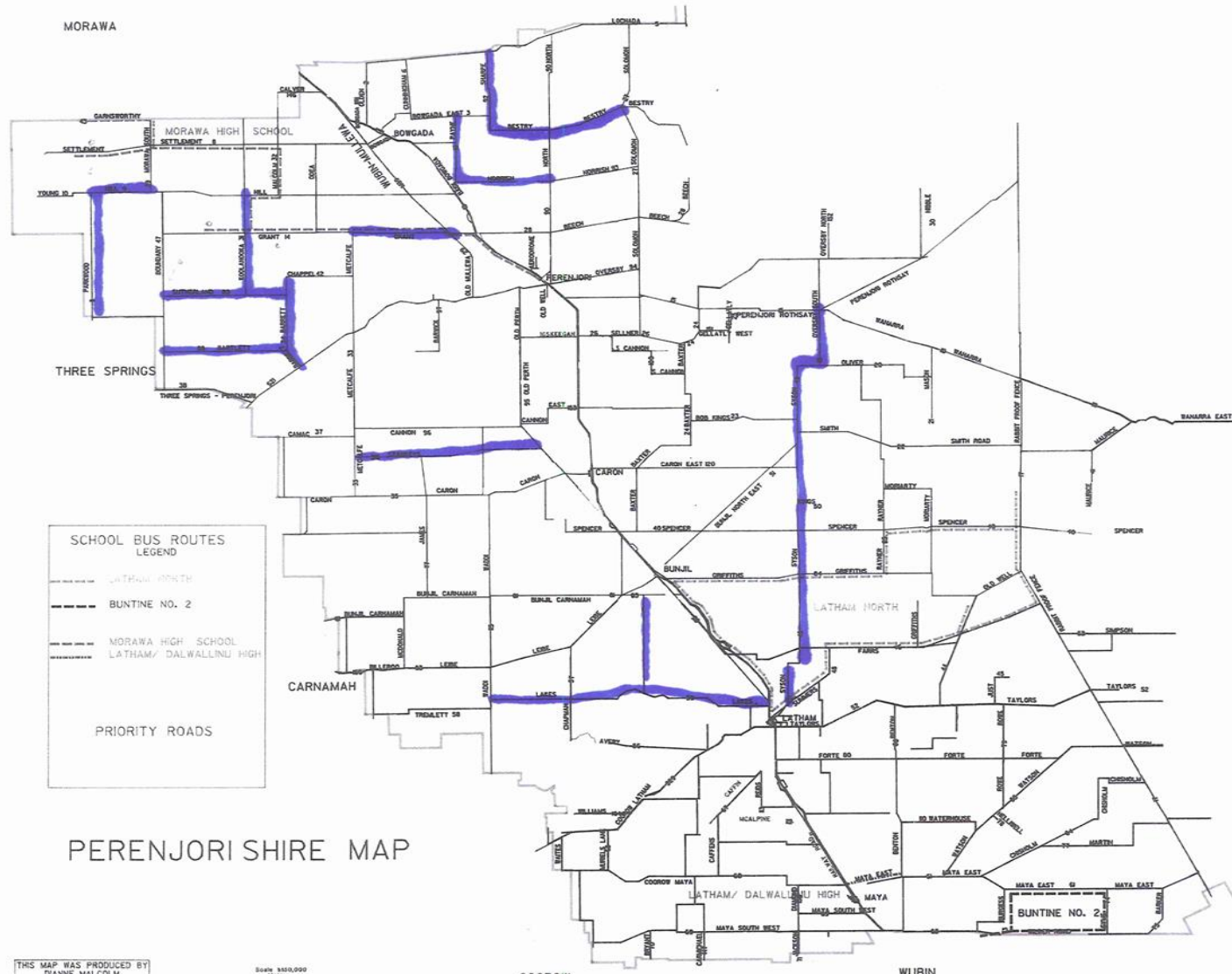
Council Resolution – Item 14083.1

Moved: Cr G Reid

Seconded: Cr: L Butler

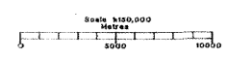
That the road maintenance report for July 2014 be accepted as presented

Carried: 7/0



ROAD MAINTENANCE JULY 2014

THIS MAP WAS PRODUCED BY
DIANNE MALCOLM
PHONE 099 715035



COOROW

WUBIN

Road Maintenance March 14

14084.2 MANAGEMENT OF CORELLAS**APPLICANT:** MANAGER OF INFRASTRUCTURE SERVICES**FILE:** ADM 0197**DISCLOSURE OF INTEREST:** NIL**AUTHOR:** KEN MARKHAM – MIS**RESPONSIBLE OFFICER:** KEN MARKHAM – MIS**REPORT DATE:** 13th AUGUST 2014**ATTACHMENTS:** NIL**Executive Summary**

This report outlines the action that will be taken to manage the Corella problem this upcoming season.

Background

Every year the Perenjori community is faced with the problem of corellas coming into town and causing significant damage to parks, gardens, ovals, trees and other infrastructure. The Shire of Perenjori applies for and obtains a Damage Licence to allow for action to be taken.

Last year the Shire engaged the services of a trapper where a feeding ground was set up and monitored to allow for the setting of a net system where the birds would be caught and then disposed of. This system failed to yield results. The following provides a detailed list of actions and the plan to ensure this year we are able and ready to attend to the corellas.

TASK	TIMEFRAME	WHO IS RESPONSIBLE
Expressions of Interest for shooters across Shire	End of August	Works Supervisor
Review applicants and licences	1 st week September	MIS & WS
Renewal of licence with DEPAW if required	2 nd week September	MIS
Roster prepared for shooters	2 nd week September	WS
Briefing meeting with shooters	End of September	MIS & WS
Local awareness campaign- notices on notice boards & newsletter	2 nd week of September	WS
Notify local police	Commencement of shooting	MIS/WS
Implement roster as soon as corella's sighted in town	When corellas sighted in town	WS
Opportunity for group shooting (6 persons max) to counteract movement of birds from one location to another	As shooting progresses	WS

Document progress & effectiveness	Daily once shooting commences	WS
TASK	TIMEFRAME	WHO IS RESPONSIBLE
Seek feedback from community	Weekly once shooting commences	WS
Report to Council progress, effectiveness and feedback	Monthly	MIS

Statutory Environment

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs

Consultation

Council

Chief Executive Officer

DPAW

Comment

The Community expectations in regards to the issue of Corellas and the damage they cause has been something that the Shire of Perenjori has had to deal with for years. Different methods of tackling the problem have been tried and have proven either unsuccessful or limited in their effectiveness.

This year it is hoped that with some forward planning a coordinated attempt will be made to bring the Corellas under control and limit the damage they cause to the infrastructure in the Perenjori town site.

Voting Requirements – Simple Majority**Officers Recommendation – Item 14083.2**

That the action plan for 2014 for the control of the Corellas be noted.

Council Resolution – Item 14083.2**Moved: Cr L Butler****Seconded: Cr R Desmond****That the action plan for 2014 for the control of the Corellas be noted.****Carried: 7 / 0**

3.01pm Rob Green leaves council chambers

3.02pm Cr L Butler leaves council chambers

14085 GOVERNANCE**14085.1 CORPORATE BUSINESS PLAN 2013-2017 – ANNUAL REVIEW**

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0138
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	ALI MILLS – CEO
RESPONSIBLE OFFICER:	ALI MILLS – CEO
REPORT DATE:	21st AUGUST 2014
ATTACHMENTS:	CORPORATE BUSINESS PLAN – HARD COPY

Executive Summary

The Shire of Perenjori Corporate Business Plan 2013 – 2017 was endorsed by Council on the 18th July 2013. An annual review has been conducted and is now presented for Council's endorsement.

Background

The *Local Government (Administration) Regulations 1996* has been amended to require each local government to adopt a Strategic Community Plan and a Corporate Business Plan.

Section 5.56(1) and (2) of the Act requires that each local government is 'to plan for the future of the district', by developing plans in accordance with the regulations.

The new regulations specify what a 'plan for the future' should involve. In particular, local governments will be formally required to develop and adopt two new planning instruments:

- A Strategic Community Plan, and
- A Corporate Business Plan.

The Corporate Business Plan operationalises the vision and goals for the future of the community, and creates a framework by which the goals in the Strategic Plan can be achieved. The Corporate Business Plan sets the strategic direction and identifies priority areas of delivery and investment. It also identifies the operational risks for the Shire to achieve the community's vision, and identified required improvements. It provides an assessment of the resource capability of the Shire and determines the resources required to

deliver on the priorities and projects. It also provides performance targets that will allow Council to provide a means of reporting to the community and project partners.

The Corporate Business Plan sets out the major activities that it intends to undertake in the next four years. The annual budget and plan for the Shire will be developed from the Corporate Business Plan each year. This is therefore a very useful document for community as it gives a complete picture of how the Shire is working on their behalf to achieve the vision articulated in the Strategic Community Plan 2012 – 2022.

Review and Re-prioritisation

The Department of Local Government requires each Local Government Authority to conduct an Annual Review in order to reprioritise projects and strategies to meet any changed needs or situations taking into consideration all key inputs and strategic influences. As a part of the budget process for 2014/15 Councilors participated in a workshop to review the plan, the projects, dollars and timing of each.

As a result there were no major changes, with all projects remaining. The timing was the key area that needed adjusting to ensure projects planned were on track.

Statutory Environment

Local Government Act 1995 S 5.56 states:

5.56. Planning for the future

(1) A local government is to plan for the future of the district.

(2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

The new regulations specify what a 'plan for the future' should involve. In particular, local governments will be formally required to develop and adopt two new planning instruments:

- A Strategic Community Plan, and
- A Corporate Business Plan.

Policy Implications

Nil

Financial Implications

The review process has been conducted by the CEO and other staff, which has not required any additional funding.

Strategic Implications

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the shires position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

Consultation

Community
 Department of Local Government
 Business
 Government
 Council

Comment

The plan has been adjusted to reflect the current situation within the Shire, taking into account the Shire's resources, capacity as well as regional opportunities.

Voting Requirements – Absolute Majority**Officers Recommendation – Item 14084.1**

That Council endorses the reviewed Shire of Perenjori Corporate Business Plan 2013-2017, as presented on the 18th July 2014.

Council Resolution– Item 14084.1

Moved: Cr L Smith

Seconded: Cr J Hirsch

That Council endorses the reviewed Shire of Perenjori Corporate Business Plan 2013-2017, as presented on the 18th July 2014

Carried: 6 /0 Absolute Majority

3.03pm Cr L Butler re-enters council chambers

14085.2 MID WEST TOURISM DEVELOPMENT STRATEGY – July 2014

APPLICANT:	MID WEST DEVELOPMENT COMMISSION
FILE:	ADM 0340
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	ALI MILLS – CEO
RESPONSIBLE OFFICER:	ALI MILLS – CEO
REPORT DATE:	21st AUGUST 2014
ATTACHMENTS:	DRAFT – MID WEST TOURISM DEVELOPMENT STRATEGY TOURISM ALLIANCE – TERMS OF REFERENCE

Executive Summary

That Council receive the Draft Mid West Tourism Report to consider any comments to feedback to the Mid West Tourism Alliance group.

Background

The Mid West Development Commission and Regional Development Australia in collaboration with the Department of Planning and the Mid West Tourism Alliance commissioned this project to establish a regional tourism development strategy. The ultimate objective of this project was to identify tourism opportunities, game changers, priorities and gaps for the Mid West region to inform future development and investment.

Extensive consultation and analysis concluded that the Mid West is underperforming as a tourist destination in that its potential is not being realised. The recommended strategy to grow Mid West tourism during 2015-2025 focuses on five key areas:

1. Increasing accommodation capacity from camping through to resorts;
2. Opening up day use sites-places previously overlooked or underdeveloped to enhance the Mid Wests appeal as a destination;
3. Improving the quality and distribution of information for pre-trip planning and way finding;
4. Attracting more high yield visitors and the growing self-drive and RV market; and
5. Increasing the range of Aboriginal and eco culture based tourism activities, attractions and experiences.

Success of the strategy is reliant upon the collaboration of government, tourism operators, industry stakeholders and community in resourcing and supporting a regional approach to tourism development.

The report covers the following subregions; Batavia Coast, Murchison and the North Midlands. The Shire of Perenjori participated in consultations, where the consultants made a site visit to Perenjori exploring the town as well as the outer tourism areas. The strategy is aimed at a regional level whilst providing some specific information to each of the communities to work on.

The following summary was provided for Perenjori:

SHIRE OF PERENJORI

- Continue supporting and growing the 'Blues for The Bush' event; explore additional partnerships and event features that build awareness and patronage.
- Investigate trialling movie nights with hired / loaned equipment, either during peak visitor periods or to coincide with local events.
- Investigate the development of local tours, on foot or guided self-drive, visiting places steeped in local history, folklore and nature, and / or including farms to view relics / machinery / landforms / local produce / cuisines.
- Commence working towards gaining accreditation as an RV Friendly Town; identify potential overnight stay and overflow areas and long vehicle parking.
- Encourage shops, stores and outlets in town to become as information nodes, displaying tourism brochures, planners and maps and offering assistance to visitors.
- Audit potential and existing campsites and identify the priorities to upgrade / formalise / promote for short stay visitors; subject to funding install directional signage, communal fire rings, benches and amenities.
- Audit potential and existing day use sites and attractions and identify priorities to upgrade with directional signage, amenities, walk / bike trail, picnic area, amenities, lookouts, bird hides where appropriate.



The points made are very relevant and ones which have been identified by the Tourist Bureau and Shire previously. Each of these points are covered within Council's Corporate Business Plan to be addressed over the coming 4 to 5 years. The following table and summary of the North Midlands sub region provides some perspective on the timing and potential resource allocation to ensure that actions are implemented.

Opportunities exist for the North Midlands to work together in planning and implementing strategies to ensure we maximise any funding opportunities as well as coordinate to ensure gaps are addressed and duplication doesn't occur. Current resources with each of the small Shires will struggle alone to implement these actions requiring the need for cross communication, resource sharing and collaboration to ensure progress in these areas is made.

There are significant references made to the Department of Parks and Wildlife (DPAW), blocks which are in their control. The Karara Block is identified which contains six properties totalling 559,042 ha. There is potential for opportunities to work with DPAW, Mining Companies and tourist operators to offer a variety of tourist experience's within this large area.

A Tourism Alliance group has been established to assist with driving the plan and ensuring progress is being made. Council's CEO has indicated to the MWDC an interest in being a part of this group to ensure the North Midlands is represented.

NORTH MIDLANDS SUBREGION

The recommended priorities for the North Midlands subregion include:

- Extend and enhance the Wildflower Way;
- Develop interactive components of the Artbelt Project, creating a drive 'loop' with year-round appeal;
- Develop half/full day self drive routes with rest and overnight areas;
- Upgrade a selection of trails to multi use (walk, bike, horse, 4WD) and/or create new trails at popular sites; and
- Audit potential campsites and develop 4-5 eco campgrounds.

WILDFLOWER WAY

The Wildflower Way currently extends along the Mullewa-Wubin Road and is supported by an impressive array of signage, interpretive panels, brochure / map and online promotion. However the Wildflower Way is essentially one-way and the return trip offers travellers no themed experience. Extending the trail infrastructure along the Midlands Road and promoting the Wildflower Way as a 'loop' would be expected to disperse travellers more broadly across the North Midlands. Further, it would increase the scope to promote other activities and experiences in each of the towns and at sites / places of interest.

TIMING	NORTH MIDLAND DEVELOPMENT PRIORITIES	CONSTRUCTION PHASE		OPERATING PHASE		NET BENEFIT \$M	BENEFIT COST RATIO
		OUTPUT \$M	JOBS	OUTPUT \$M	JOBS		
2015-2020	Develop DPAW's Karara Block into a tourism-conservation-recreation destination (i.e. 5 ex-pastoral properties, farm stay, camping, trails, recreation, etc). Investment \$5.0M-\$6.0M. Estimated number of additional visitors p.a.: 45,000 daytrip, 60,000 overnight domestic, 10,000 overnight international. Average 3 nights stay.	\$6.082	15	\$45.520	204	\$46.102	8.38
2018-2023	Develop half & full day self drive routes with rest and overnight areas (e.g. 3-4 routes with signage/markers, interpretive panels, eco-amenities, lookouts). Investment \$2.0M-\$3.0M. Estimated number of additional visitors p.a.: 25,000 daytrip, 10,000 overnight domestic, 6,000 international. Average 2 nights stay.	\$2.765	7	\$9.524	43	\$9.789	3.92
2015-2018	Audit potential campsites and develop 4-5 eco-campgrounds (e.g. with eco-amenities, fire rings, benches, designated bays, parking areas). Investment \$2.5M-\$3.0M. Estimated number of additional visitors p.a.: 1600 daytrip, 15,000 overnight domestic, 2,400 international. Average 3 nights stay.	\$2.488	6	\$9.264	42	\$9.002	3.27
2019-2024	Upgrade four trails to multi-use (e.g. walk, bike & horse) or create new trails at popular sites. Investment: \$1.2M-\$1.4M. Estimated number of additional visitors p.a.: 3,000 daytrip, 6,000 overnight domestic, 800 international. Average 2 nights stay.	\$1.216	3	\$2.995	13	\$3.011	2.51
2020-2025	Extend the wildflower self-drive trail along the Wildflower Way & Midlands rd (i.e. creating a loop with signs, markers, information panels, rest areas, etc). Investment \$0.75M-\$1.0M. Estimated number of additional visitors p.a.: 2,400 daytrip, 4,400 overnight domestic, 2,000 overnight international. Average 1 nights stay.	\$0.968	2	\$1.472	7	\$1.565	1.79

*refer to Appendix E for assumptions behind REPLAN analysis.

Statutory Environment

Nil

Policy Implications

The report is in line with Council's Strategic and Corporate Business Plans

Financial Implications

As per the projects identified within the plans, Council will need to consider allocations towards implementing actions.

Strategic Implications

Area 1: Infrastructure and Natural Assets - Our Natural and Built Environment

Goal: A community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

Area 2: Industry and Business Development – Our Economy

Goal: Fostering and maximising growth across the economy, embracing opportunities for diversifying and strengthening our economic base.

Consultation

Perenjori Tourist Bureau
MWDC

Comment

The document provides some very good information on the current status of tourism across the whole region. The strategies are very realistic, achievable and measureable and particularly for Perenjori can be delivered with limited funds. The success of the plan will be the collaboration between Government, operators and the community and the ability to work together across all areas. Funding however, will be the key to ensure strategies can be implemented in a quality and timely manner.

Voting Requirements – Simple Majority**Officers Recommendation – Item 14084.2****That Council:**

1. **Receives the Draft Mid West Tourism Strategy, July 2014.**
2. **Acknowledges the efforts of all involved and the benefits of the plan to the region with a letter to the MWDC.**
3. **Endorses the CEO to provide feedback to the Tourism Alliance group, referring to the need for funding opportunities to enable implementation of strategies.**
4. **Endorses the CEO to be a member of the MWDC Tourism Alliance Group.**

Council Resolution – Item 14084.2

Moved: Cr L Smith

Seconded: Cr H Wass

That Council:

1. **Receives the Draft Mid West Tourism Strategy, July 2014.**
2. **Acknowledges the efforts of all involved and the benefits of the plan to the region with a letter to the MWDC.**
3. **Endorses the CEO to provide feedback to the Tourism Alliance group, referring to the need for funding opportunities to enable implementation of strategies.**
4. **Endorses the CEO to be a member of the MWDC Tourism Alliance Group.**

Carried: 7 /0

14085.3 PERENJORI ALGAE FARMING – TRIAL PROJECT**APPLICANT: SHIRE OF PERENJORI****FILE: ADM 0355****DISCLOSURE OF INTEREST: NIL****AUTHOR: ALI MILLS – CEO****RESPONSIBLE OFFICER: ALI MILLS – CEO****REPORT DATE: 21st AUGUST 2014****ATTACHMENTS: NIL****Executive Summary**

This item is seeking Council support for the Perenjori Algae Farming Trail Project in the way of continued staff resources and financial assistance.

Background

The Shire of Perenjori conducted an Algae Farming presentation in Perenjori on the 19th February 2014. Associate Professor Kirsten Heimann PhD, BScHons was invited to present information on her approach to algae farming which had a focus on developing microalgae for carbon dioxide, nitric oxide and waste water remediation whilst generating valuable co-products. A range of representatives from Government, industry and community attended the presentation with a core few selected to assist with continuing progress of a potential trial in Perenjori. The notes from the first meeting are:

ACTIONS

1. *David Bowran to send through the template for the revised proposal to be developed by Kirsten Heinmann.*
2. *Mount Gibson (MGM) to send water data/reports from Rockwater to DAFWA*
3. *Brian Baxter to obtain further water samples if required*
4. *Ali Mills to send notes out of today's discussions to all*

POTENTIAL RESOURCES

1. *DAFWA, Economist, David Bowran*
2. *MWDC, small grant – timing unknown*
3. *MGM, internal resources, land, and other*
4. *JCU, inkind expertise*
5. *SOPJ, inkind expertise*

A follow-up phone communication with the small working group indicated a more substantial business case needed to be developed in order to have an opportunity to seek funding. This

would require the attention from the Associate Professor and Council's CEO.

A recent meeting with Professor Kirsten Heimann and Brian Baxter, revealed it has been difficult to progress a submission for funding as there is no or minimum literature with real data to support what is being proposed. This is new ground and will need a different approach. The thought was to explore opportunities for implementing some practical local steps before seeking support and funding from State Government, Corporate and Local Government bodies. The current proposal involves:

- Two families have indicated they are willing to support the trial and volunteer labour and land.
- The conduct of trials on two local properties in differing locations with different water sources;
- Professor Kirsten Heimann to develop a brief detailing the proposal
- Professor Kirsten Heimann will identify written material to support the trials
- The trials will focus on suspension culture platforms
- The aim is to develop a fertiliser which can be applied directly to the soil to improve soil structure and water retention

The two families, being the Cunningham's and Morris' attended the presentation and have shown keen interest since the concept of algae farming has been discussed. These two families are long term residents of Perenjori with all family members showing ability and commitment to this project and it's success. Two phone meetings have now occurred with the small Trial working group consisting of the two families, Brian Baxter, the CEO, Kirsten Heimann and Cr Wass. Durack has been contacted and are now assisting with linking the work and training to a Biology course providing the participants opportunities for having their work and learning's accredited.

In order for the project to be successful there are considerable contributions required from the families in terms of labour and equipment. Technical advice will be provided by Kirsten Heimann to guide the development and implementation of the project. An MOU is being developed to ensure arrangements are transparent and clear to all.

Training

The original proposal involved a team of undergraduates guided by Kirsten Heimann to run the trials which would require the team coming to Perenjori a number of times over the year. The logistics and cost of this approach proved to be unachievable. An alternative option has been recommended by Kirsten Heimann for the participants to make a visit to James Cook University to commence their training and learnings as a basis for the commencement of the trial project in Perenjori. The participants will include three young people from the families who Kirsten has deemed as having good capacity to complete all aspects of the trial project.

Timing is of high importance with the project needing to be aligned with Kirsten's University and travelling guest speaker schedules. Thus the need to progress, taking the opportunity of the volunteer families being on board and having capacity now with the aim of a training week to commence in Queensland in September.

Shire of Perenjori Role

Council's CEO has continued to support the progress of this project and aims to continue this support throughout its life. The coordination and administration of the project will be supported and managed by the CEO and staff.

Strategic Alignment

This project has links with each of the five areas of the Community Strategic Plan, and ticks many strategies and expected outcomes within the Corporate Business Plan. The investment of time and financial support will assist in the following being achieved:

- Training and skill development of local young people and families
- Algae growing trials to be conducted in two different locations using different water sources
- Data to be collected and documented to be used to ascertain potential and for further funding
- Supporting and encouraging innovation within our community
- The aim is to develop a fertiliser which can be applied directly to the soil to improve soil structure and water retention

Funding Support

Funds are being sought to assist with the costs for this trip to occur. A budget has been provided which gives an indication of the scale of the project and the costs involved and how these are proposed to be funded.

A total of \$5000 is being sought from the Shire of Perenjori whilst a further \$5000 will be sought from the Community Benefit Fund. With Council's support \$5000 can be allocated from an existing account, 10412 CDO Project Expenses which has an allocation of \$20,000 in the 2014/15 budget.

Statutory Environment

Local Government (Financial Management) Regulations 1996.

Policy Implications

This activity is in line with Council's Corporate Business Plan.

Financial Implications

No additional funds are required from Council.

Strategic Implications

Area 1: Infrastructure and Natural Assets - Our Natural and Built Environment

Goal: A community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

Area 2: Industry and Business Development – Our Economy

Goal: Fostering and maximising growth across the economy, embracing opportunities for diversifying and strengthening our economic base.

Area 4: Investing in Community Capacity – Civic Leadership

Goal: Supporting community's strong volunteering culture and supporting community leaders to grow and develop.

Consultation

Community
Kirsten Heimann
Durack
Brian Baxter

Comment

The project has many positives and the potential for some very beneficial outcomes for our community and the participants involved.

Voting Requirements – Simple Majority

Officers Recommendation – Item 14085.3

That Council:

- | |
|--|
| <ol style="list-style-type: none">1. Endorses the allocation of \$5000 from account 10412, CDO Project Expenses to support the Perenjori Algae Farming Trial Project.2. Supports the CEO to continue guiding and administering the project as required. |
|--|

Council Resolution – Item 14085.3
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Moved: Cr J Hirsch

Seconded: Cr L Smith

That Council resolved to lay item 14085.3 it on the table

Carried: 7 /0

PERENJORI ALGAE FARMING TRAIL - PROJECT BUDGET**INKIND**

Meeting attendances	\$1,875
Travel	\$1,500
Equipment	\$2,000
Water tanks	\$1980
Pumps	\$300
Hanging Frame	\$400
Power	\$300
Solar panel	\$500

Labour

Participants	
4 x people x 10 hrs p/w	\$41,600
x52 wk x \$20=	
Durack Fees	\$2,000
Kirsten Heimann time (2 hrs)	\$35,695
Brian Baxter time (2 hrs wk)	\$3,120
CEO time (1 hr wk)	\$3,800
Meals (QLD)	\$1,680
TOTAL	\$96,750

Queensland Trip:

Travel to and from Perth	\$500
3 x air fares to Townsville	\$2,600
1 x hire vehicle	\$200
1 x air fare Kirsten Heimann	\$1,500
Accommodation	\$2 500
Water testing kits	\$50
Water testing (Prof)	\$2,000
Incidentals	\$ 650
TOTAL	\$10,000

14086 PROJECT STATUS REPORT

APPLICANT:	SHIRE OF PERENJORI
FILE:	NIL
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	ALI MILLS – CEO
RESPONSIBLE OFFICER	ALI MILLS – CEO
REPORT DATE:	21st AUGUST 2014
ATTACHMENTS	PROJECT STATUS REPORT

SUMMARY

The project status report is provided to Council in order that actionable items are recorded and results reported to council. Although this is information only, the project status report is to be accepted by Council and recorded in the minutes to ensure councils are kept informed on the progress of the work undertaken by the Shire of Perenjori.

Officers Recommendation – Item 14085

Council accepts the Project Status Report as presented.

Council Resolution – Item 14085

Moved: Cr R Desmond

Seconded: Cr L Butler

Council accepts the Project Status Report as presented.

Carried: 7 / 0

14087 STATUS REPORT

APPLICANT:	SHIRE OF PERENJORI
FILE:	NIL
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	ALI MILLS – CEO
RESPONSIBLE OFFICER	ALI MILLS – CEO
REPORT DATE:	21st AUGUST 2014
ATTACHMENTS	STATUS REPORT

SUMMARY

The status report is provided to Council in order that actionable items are recorded and results reported to council. Although this is information only, the status report is to be accepted by Council and recorded in the minutes to ensure councils are kept informed on the progress of the work undertaken by the Shire of Perenjori.

Officers Recommendation – Item 14086

Council accepts the Status Report as presented.

Moved: Cr H Wass

Seconded: Cr L Butler

Council Resolution – Item 14086

Council accepts the Status Report as presented.

Carried: 7 / 0

14088 OTHER BUSINESS

14088.1 MOTIONS OF WHICH DUE NOTICE HAVE BEEN GIVEN

14088.2 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

14088.3 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

14088.4 MATTERS BEHIND CLOSED DOORS

14088.5 DATE OF NEXT MEETING / MEETINGS

The next Ordinary Council meeting will be held on the 18TH September 2014 at 1.30pm.

14088.6 CLOSURE

Cr C King declared the meeting closed at 4.21 pm

I certify that this copy of the Minutes is a true and correct record of the meeting held on 21st August 2014.

Signed: _____

Presiding Elected Member

Date: _____