



Shire of  
**Perenjori**  
Embrace Opportunity

Shire of Perenjori – Ordinary Council Meeting

# AGENDA

Thursday 19 September 2024



## NOTICE OF AN ORDINARY COUNCIL MEETING

Dear Council Member,

The next Ordinary Meeting of the Shire of Perenjori will be held on Thursday 19 September 2024 in the Shire of Perenjori Council Chambers, Perenjori WA 6620, commencing at 3.00 pm.

A handwritten signature in black ink, appearing to read 'Paul Anderson', is positioned above the printed name.

Paul Anderson

**CHIEF EXECUTIVE OFFICER**

Date: 13 September 2024

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## Council Roles

### **Advocacy:**

When Council advocates on its own behalf or on behalf of its community to another level of government /body /agency.

### **Executive/Strategic:**

The substantial direction setting and oversight role of the Council e.g. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

### **Legislative:**

Includes adopting local laws, town planning schemes and policies.

### **Review:**

When Council reviews decisions made by Officers.

### **Quasi-Judicial:**

When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.

Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g.: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

## Disclaimer

"Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."



## Shire of Perenjori

Agenda for the Shire of Perenjori Ordinary Meeting of Council to be held on Thursday, 19 September 2024, at the Shire of Perenjori Council Chambers, Perenjori WA 6620, commencing at 3.00 pm.

### 1. Declaration of Opening/Announcement of Visitors:

The Shire President to declare the meeting open and welcome those in attendance.

### Acknowledgement of Traditional Custodians: -

As per the Shire of Perenjori Policy (N° 1021) we wish to acknowledge the traditional owners of the land upon which the Shire of Perenjori is situated and to demonstrate respect for the original custodians.

***I respectfully acknowledge the past and present traditional owners of the land on which we are meeting, the Badimia people. It is a privilege to be standing on Badimia country.***

### 2. Opening Prayer:

The Shire President to read the opening prayer.

Acknowledgment of Pioneers;

***I acknowledge the pioneers who settled this country, developed the land and turned it into the productive country we know today.***

### 3. Disclaimer Reading:

As printed.

### 4. Record of Attendance/Apologies/Leave of Absence:

#### 4.1 ATTENDANCE:

Members:

Staff:

Distinguished Visitors:

Members of The Public:

Leave of Absence:

Apologies:

### 5. Public Question Time:

#### 5.1 RESPONSE TO QUESTIONS TAKEN ON NOTICE:

Insert Response

#### 5.2 QUESTIONS WITHOUT NOTICE:

Insert Question

**6. Applications for Leave of Absence:**

**6.1 APPLICATION/S FOR LEAVE OF ABSENCE:**

**OFFICER RECOMMENDATION**

**Council Resolution Number:**

**Moved:**

**Seconded:**

**That \_\_\_\_\_ be granted leave of absence for the meeting of \_\_\_\_\_**

**Motion put and carried / lost**

**For:**

**Against:**

**7. Confirmation of Minutes of Previous Meetings:**

**7.1 ORDINARY COUNCIL MEETING HELD ON 29 AUGUST 2024**

**OFFICER RECOMMENDATION**

**Council Resolution Number:**

**Moved:**

**Seconded:**

**That the Minutes of the Ordinary Meeting of Council held on 29 August 2024, be confirmed as true and correct subject to no / the following corrections.**

**Motion put and carried / lost**

**For:**

**Against:**

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**7.2 SPECIAL MEETING OF COUNCIL HELD ON 5 SEPTEMBER 2024**

**OFFICER RECOMMENDATION**

**Council Resolution Number:**

**Moved:**

**Seconded:**

**That the Minutes of the Special Meeting of Council held on 5 September 2024, be confirmed as true and correct subject to no / the following corrections.**

**Motion put and carried / lost**

**For:**

**Against:**

[Next Item](#)



Shire of  
**Perenjori**  
Embrace Opportunity

Shire of Perenjori – Ordinary Council Meeting

# MINUTES

Thursday 29 August 2024



## NOTICE OF AN ORDINARY COUNCIL MEETING

Dear Council Member,

The next Ordinary Meeting of the Shire of Perenjori will be held on Thursday 29 August 2024 in the Shire of Perenjori Council Chambers, Perenjori WA 6620, commencing at 3.00 pm.

A handwritten signature in black ink, appearing to read 'Paul Anderson', is positioned above the printed name.

Paul Anderson

**CHIEF EXECUTIVE OFFICER**

Date: 21 August 2024

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## Council Roles

### **Advocacy:**

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### **Executive/Strategic:**

The substantial direction setting and oversight role of the Council e.g. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

### **Legislative:**

Includes adopting local laws, town planning schemes and policies.

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Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

## Shire of Perenjori

Minutes for the Shire of Perenjori Ordinary Meeting of Council held on Thursday, 29 August 2024, at the Shire of Perenjori Council Chambers, Perenjori WA 6620.

### 1. Declaration of Opening/Announcement of Visitors:

The Shire President declared the meeting open at 3.01 pm and welcomed those in attendance.

#### Acknowledgement of Traditional Custodians: -

As per the Shire of Perenjori Policy (N° 1021) we wish to acknowledge the traditional owners of the land upon which the Shire of Perenjori is situated and to demonstrate respect for the original custodians.

***I respectfully acknowledge the past and present traditional owners of the land on which we are meeting, the Badimia people. It is a privilege to be standing on Badimia country.***

### 2. Opening Prayer:

The Shire President read the opening prayer.

Acknowledgment of Pioneers;

***I acknowledge the pioneers who settled this country, developed the land and turned it into the productive country we know today.***

### 3. Disclaimer Reading:

As printed.

### 4. Record of Attendance/Apologies/Leave of Absence:

#### 4.1 ATTENDANCE:

Members:	Cr Jude Sutherland (President)
	Cr Les Hepworth (Deputy President)
	Cr Daniel Bradford
	Cr Brian Campbell
	Cr Andrew Fraser
	Cr Dael Sparkman
Staff:	Paul Anderson (Chief Executive Officer)
	Marty Noordhof (Manager Infrastructure Services)
	Nola Comerford (Manager Corporate Community Services)
Distinguished Visitors:	Nil
Members of The Public:	Nil
Leave of Absence:	Cr Colin Byrant
Apologies:	Nil

### 5. Public Question Time:

#### 5.1 RESPONSE TO QUESTIONS TAKEN ON NOTICE:

Nil

#### 5.2 QUESTIONS WITHOUT NOTICE:

Nil

**6. Applications for Leave of Absence:**

**6.1 APPLICATION/S FOR LEAVE OF ABSENCE:**

**COUNCIL DECISION**

**Council Resolution Number: 290824.1**

**Moved: Cr Fraser**

**Seconded: Cr Bradford**

**That Cr Hepworth be granted leave of absence for the meeting of October 2024.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Hepworth, Cr Sparkman, Cr Bradford, Cr Fraser, Cr Campbell**

**Against: Nil**

**7. Confirmation of Minutes of Previous Meetings:**

**7.1 ORDINARY COUNCIL MEETING HELD ON 25 JULY 2024**

**COUNCIL DECISION**

**Council Resolution Number: 290824.2**

**Moved: Cr Sparkman**

**Seconded: Cr Bradford**

**That the Minutes of the Ordinary Meeting of Council held on 25 July 2024, be confirmed as true and correct subject to no corrections.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Hepworth, Cr Sparkman, Cr Bradford, Cr Fraser, Cr Campbell**

**Against: Nil**

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**8. Announcements by Presiding Member Without Discussion:**

The Shire President and CEO attended the WALGA Local Government Award Evening at which previous Shire President Chris King received the 2024 Eminent Service Award.

The Shire President and CEO met with the Minister for Mines and Petroleum; Ports; Road Safety; Minister Assisting the Minister for Transport, Hon David Michaels MLA, regarding iron ore transport in the region.

**9. Petitions/Deputations/Presentations:**

Nil

**10. Announcements of Matters for Which Meeting May Be Closed:**

In accordance with Section 5.23(2) of the Local Government Act 1995, the meeting will be closed to the members of the public for two items as the following sub-section applies:

*A matter that if disclosed, would reveal –*

*Information that has a commercial value to a person; or*

*Information about the business, professional, commercial or financial affairs of a person.*

**Confidential Item 16.2 – RFT01-2024-2025 Design and Construct 2x GROH Houses**

**Confidential Item 16.3 – EOI-01-2024 Lease and Operation of a Supermarket**

**Confidential Item 16.4 – CEO Performance Review**

**11. Declaration of Interest:**

Item 16.4 Confidential Late Item – Paul Anderson (Financial Interest) due to having a contract of employment as Chief Executive Officer.

**12. Finance:**

**12.1 MONTHLY FINANCIAL REPORT – 31 JULY 2024**

Applicant:	Shire of Perenjori
File:	ADM 0082
Report Date:	29 August 2024
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Ally Bryant – Finance Manager
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	<a href="#">12.1.1 - Monthly Statement of Financial Activity for 31 July 2024</a>

**Summary**

This item recommends that Council receives the Financial Activity Statements for the periods ending 31 July 2024.

**Background**

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare a Monthly Statement of Financial Activity.

Recent changes to the Regulations require a focus on reporting and variance analysis by nature and type rather than by program. The Shire's reports have historically been prepared by both nature and type and program with the variance analysis done by program. All reports for 2023-24 to date have been prepared by both nature and type and program, but with the variance analysis being done by nature and type in compliance with the revised Regulations.

**Statutory Environment**

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare a Monthly Statement of Financial Activity.

**Policy Implications**

Nil

**Consultation**

Nil

**Financial Implications**

Shown in the attached data.

**Strategic Community Plan**

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

**Strategic Objectives**

4.6. The organisation, assets and finances of the Shire are managed responsibly

**Officer Comment**

The opening surplus for the year prior to the finalisation of the 2023-24 financial statements is \$3,357,709. As previously advised, this surplus is notionally deceiving as the State Government transferred 85% of its 2024-25 financial assistance grants (totalling \$2.496m) to the Shire in June 2024.

The 2024-25 general rates will be raised in August 2024 and the income recognised in August Reports

Operating revenue YTD is \$481,403 under budget by \$481,541

Operating expenditure YTD is \$840,000, under budget by \$1,189,799

Key variances between the YTD budget and actuals are explained in the attached report on pages 2-3.

It is to be noted that the June financials are not yet completed as depreciation, allocations and accruals have not yet been finalised for the end of financial year. June financials remain open until the finalisation of the year end audit.



**COUNCIL DECISION**

**Council Resolution Number: 290824.3**

**Moved: Cr Fraser**

**Seconded: Cr Hepworth**

**That the Monthly Financial Report to 31 July 2024 as attached be received.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Hepworth, Cr Sparkman, Cr Bradford, Cr Fraser, Cr Campbell**

**Against: Nil**

[Next Item](#)

## 12.2 SCHEDULE OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 July 2024

Applicant:	Shire of Perenjori
File:	ADM 0082
Report Date:	29 August 2024
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Domenica Curtin – Senior Finance Officer
Responsible Officer:	Ally Bryant – Finance Manager
Attachments:	<a href="#">12.2.1 - Accounts for Payment 31 July 2024</a> <a href="#">12.2.2 - Corporate Credit Card Statement &amp; Breakdown (Bankwest)</a> <a href="#">12.2.3 - Corporate Credit Card Statement &amp; Breakdown (NAB)</a>

### Summary

Council is presented the list of payments made from the Municipal, Trust and Reserve Accounts under delegation since the last Ordinary Council Meeting.

### Background

Council delegates authority to the Chief Executive Officer annually:

To make payments from Trust, Reserve and Municipal Fund;

To purchase goods and services to a value of not more than \$250,000;

### Legal Compliance

*Local Government Act 1995*

S6.5. Accounts and records

Local Government (Financial Management) Regulations 1996

R11. Payments, procedures for making etc.

R12. Payments from municipal fund or trust fund, restrictions on making

(1) A payment may only be made from the municipal fund or the trust fund —

(a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or

(b) otherwise, if the payment is authorised in advance by a resolution of the council.

(2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

S13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

(a) the payee's name; and

(b) the amount of the payment; and

(c) the date of the payment; and

(d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing —

(a) for each account which requires council authorisation in that month —

(i) the payee's name; and

(ii) the amount of the payment; and

(iii) sufficient information to identify the transaction; and

(b) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under sub-regulation (1) or (2) is to be —

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

### Policy Implications

Nil

### Council Policy Compliance

Payments are checked to ensure compliance with Council's Purchasing Policy Number 4007 – Procurement Policy.

### Financial Implications

All payments are made in accordance with the adopted annual budget.

### Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

### Consultation

Paul Anderson – Chief Executive Officer

Ally Bryant – Finance Manager

### Officer Comment

Accounts paid for the month ending 31 July 2024

Municipal Account	
EFT 17953 - 18073	\$1,060,033.76
Direct Debits	\$72,425.15
Cheques	\$0.00
Corporate MasterCard	\$3,778.51
Bank Fees	\$ 99.40
<b>Total</b>	<b>\$1,136,336.82</b>

Trust Account – Mt Gibson Public Benefit Funds	
EFT – Transfer to another account (Close Term Deposit)	\$0.00
Cheques	\$0.00
Bank Fees	\$0.00
<b>Total</b>	<b>\$0.00</b>

Totalling **\$1,136,336.82** from *Municipal* and *Trust Accounts* for the month ending **31 July 2024**.

### COUNCIL DECISION

#### Council Resolution Number: 290824.4

Moved: Cr Hepworth      Seconded: Cr Bradford

That the cheques and electronic payments as per the attached schedules of accounts for payment totaling \$1,136,336.82 (One million, one hundred and thirty six thousand, three hundred and thirty six dollars and eighty two cents) be accepted.

Motion put and carried 6/0

For: Cr Sutherland, Cr Hepworth, Cr Sparkman, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

### 13. Community Development and Services:

#### 13.1 LATHAM BOWLING CLUB – BOWLING GREEN RESURFACING

Applicant:	Latham Bowling Club
File:	ADM 0735
Date:	29 August 2024
Disclosure of Interest:	Nil
Voting Requirements:	Absolute Majority
Author:	Nola Comerford – Manager Corporate and Community Services
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	<a href="#">13.1.1 – Letter from Latham Bowling Club</a>

#### Summary

The Latham Bowling Club have submitted a request (attached) for additional financial support from Council to resurface their bowling green.

#### Background

The Latham bowling green is a significant community asset. The existing green was installed in 2013 and has reached the end of its expected 10-year life cycle. The surface is deteriorating, necessitating an upgrade to maintain the quality of play and to ensure the facility's continued use.

At the February 2024 Ordinary Council Meeting, Council resolved the following motion:

#### COUNCIL DECISION

Council Resolution Number: 220224.12

Moved: Cr Fraser

Seconded: Cr Bradford

That Council:

1. ENDORSE a CSRFF Small Grant Application seeking a one third contribution towards the upgrade of the Latham Bowling Green;
2. RANK the Latham Bowling Green Upgrade project as 'A – Well Planned and Needed by Municipality'; and
3. COMMIT expenditure in the 2024/25 financial year in the sum of \$72,805 towards the Latham Bowling Green Upgrade project.

Motion put and carried by absolute majority 5/0

For: Cr Sutherland, Cr Hepworth, Cr Fraser, Cr Sparkman, Cr Bradford

Against: Nil

As per Council decision, \$72,805 has been allocated in the 2024/25 Annual Budget for this project. A funding application of \$61,403 was submitted by the Latham Bowling Club to the Community Sport and Recreation Facility Fund (CSRFF) which was unsuccessful due to resurfacing of sports facilities not being a high priority for the funding body.

#### Statutory Environment

Local Government Act 1995

#### Policy Implications

4001 – Self-Supporting Loans

Requests for assistance for self-supporting loans will be considered according to the following criteria:

- All applications will be considered on their merits and the Council reserves the right to approve or decline any application;
- Applicants will provide current financial statements and any other supporting information requested by the CEO or the Council;

- Applicants may be required to supply some form of security which may include for example a charge over assets or a guarantor; and
- Previous decisions by the Council on any other similar application should not be viewed as a precedent.

### Consultation

Paul Anderson – Chief Executive Officer

Ally Bryant – Treasurer, Latham Golf and Bowling Club

### Financial Implications

A financial breakdown of the project is as follows:

- Shire of Perenjori (requested): \$116,928
- Mt Gibson PBT funding (approved): \$25,000
- CBH Grass Roots funding (pending approval): \$10,000
- Latham Golf & Bowling Club (in-kind contribution): \$2,500
- Latham Golf & Bowling Club (cash contribution): \$30,000

Total Project Cost: \$184,428

If approved by Council, additional Budget allocation of \$44,123 would be required for the project to proceed.

Potential sources of funding for the project are as follows:

- Approve a self-supporting loan to cover the shortfall; and/or
- Allocate a portion of the Mt Gibson Public Benefit Fund to the project; and/or
- Reduce transfers to Reserves as an alternative funding source.

### Strategic Community Plan

Goal 1: An inclusive community and a great place to live for all ages and stages of life.

1.1. The community is active and has access to a range of sport and recreation facilities.

1.2. Community life is enhanced and nurtured with well supported clubs, community groups, and essential volunteer-based services.

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

### Officer Comment

The Latham Bowling Club's request for additional financial support is worth consideration given the essential nature of the facility and its significant role in the community. By approving additional funding, Council will ensure the continued operation and success of this valuable community asset.

Given the community impact of the Latham Bowling Club and the need to maintain and upgrade essential local facilities, it is recommended that Council support the request for additional funds.

The following actions are proposed:

- 1. Approval of Additional Funding:** Allocate an additional \$44,123 from Council's available financial options to cover the shortfall in funding.
- 2. Potential Funding Sources:**
  - Approve a self-supporting loan to cover the shortfall:  
Council Policy 4001 – Self-Supporting Loans provides an opportunity for community organisations to apply for a loan. Whilst the Latham Bowling Club have not requested a self-supporting loan in their letter of request, this is an option Council may consider.
  - Allocate a portion of the Mt Gibson Public Benefit Fund to the project:  
As per Council Resolution Number 250724.11, Council resolved to utilise the remaining balance of the Mt Gibson Public Benefit Fund of \$226,889 on future Council and community projects chosen by Council. If this option is undertaken, a balance of \$182,766 would remain



in the Fund. \$25,000 of Mt Gibson Public Benefit Funds has already been allocated to the project from Round 22 which was approved in the 2023/24 financial year.

- Reduce transfers to Reserves:  
\$767,898 has been allocated to be transferred to Reserves in the 2024/25 Annual Budget, including \$180,362 for the Community Infrastructure Reserve.

#### **PROCEDURAL MOTION**

**Council Resolution Number: 290824.5**

**Moved: Cr Hepworth**

**Seconded: Cr Bradford**

**That Council suspend Standing Orders, Clause 9.5 Limitation on number of speeches, at 3.07 pm, to allow for open discussion of item 13.1.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Hepworth, Cr Sparkman, Cr Bradford, Cr Fraser, Cr Campbell**

**Against: Nil**

#### **PROCEDURAL MOTION**

**Council Resolution Number: 290824.6**

**Moved: Cr Fraser**

**Seconded: Cr Hepworth**

**That Council reinstate Standing Orders at 3.23 pm.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Hepworth, Cr Sparkman, Cr Bradford, Cr Fraser, Cr Campbell**

**Against: Nil**

#### **OFFICER RECOMMENDATION**

**That Council:**

1. **Resolve to support additional funding of \$44,123 (forty four thousand, one hundred and twenty three dollars) to the Latham Golf & Bowling Club for the purpose of resurfacing the Latham bowling green with provision of a self-supporting loan of \$44,123 (forty four thousand, one hundred and twenty three dollars) for a period of 10 (ten) years utilising Council own funds to supply the loan.**

**OR**

2. **Resolve to allocate another \$44,123 (forty four thousand, one hundred and twenty three dollars) from the Mt Gibson Public Benefit Fund for the Latham bowling green resurfacing project, leaving \$182,766 (one hundred and eighty two dollars, seven hundred and sixty six dollars) remaining in the Mt Gibson Public Benefit Fund.**

**OR**

3. **Resolve to reduce transfers to Reserves of \$44,123 (forty four thousand, one hundred and twenty three dollars) in the 2024/25 Annual Budget in order to fund the Latham bowling green resurfacing project. Total transfers to Reserves would reduce to \$723,775 (seven hundred and twenty three thousand, seven hundred and seventy five dollars).**

## **COUNCIL DECISION**

**Council Resolution Number: 290824.7**

**Moved: Cr Bradford      Seconded: Cr Campbell**

**That Council:**

2.      **Resolve to allocate another \$44,123 (forty four thousand, one hundred and twenty three dollars) from the Mt Gibson Public Benefit Fund for the Latham bowling green resurfacing project, leaving \$182,766 (one hundred and eighty two dollars, seven hundred and sixty six dollars) remaining in the Mt Gibson Public Benefit Fund.**

**Motion put and lost 2/4**

**For: Cr Bradford, Cr Campbell**

**Against: Cr Sutherland, Cr Hepworth, Cr Sparkman, Cr Fraser**

## **AMENDMENT TO OFFICER RECOMMENDATION**

**Council considered that Latham Bowling Club should be responsible for partial payment and that a 2% interest rate was manageable by a community group. Therefore, Council made the following amendment to the Officer Recommendation.**

## **COUNCIL DECISION**

**Council Resolution Number: 290824.8**

**Moved: Cr Hepworth      Seconded: Cr Fraser**

**That Council:**

**In recognition of an unsuccessful grant application to the Community Sporting and Recreation Facilities Fund (CSRFF), and in addition to \$72,805 (seventy two thousand, eight hundred and five dollars) already allocated in the 2024/25 Annual Budget, resolve to support additional funding to the Latham Golf & Bowling Club for the purpose of resurfacing the Latham bowling green by:**

1.      **Provision of \$14,123 (fourteen thousand, one hundred and twenty three dollars) from the 2024/25 Annual Budget.**
2.      **Provision of a self-supporting loan of \$30,000 for a period of 10 (ten) years at an interest rate of 2%, utilising Council own funds to supply the loan.**

**Motion put and tied 3/3**

**For: Cr Sutherland, Cr Hepworth, Cr Fraser**

**Against: Cr Sparkman, Cr Bradford, Cr Campbell**

**Casting Vote**

**For: Cr Sutherland**

**Against: Nil**

**Due to Absolute Majority vote required the motion was lost.**

#### **PROCEDURAL MOTION**

**Council Resolution Number: 290824.9**

**Moved: Cr Sparkman      Seconded: Cr Fraser**

**That Council suspend Standing Orders, Clause 9.5 Limitation on number of speeches at 3.42 pm, to allow for open discussion of item 13.1.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Hepworth, Cr Sparkman, Cr Bradford, Cr Fraser, Cr Campbell**

**Against: Nil**

#### **PROCEDURAL MOTION**

**Council Resolution Number: 290824.10**

**Moved: Cr Fraser                      Seconded: Cr Sparkman**

**That Council reinstate Standing Orders at 3.48 pm.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Hepworth, Cr Sparkman, Cr Bradford, Cr Fraser, Cr Campbell**

**Against: Nil**

#### **COUNCIL DECISION**

**Council Resolution Number: 290824.11**

**Moved: Cr Sparkman                      Seconded: Cr Bradford**

**That Council:**

- 3.        Resolve to reduce transfers to Reserves of \$44,123 (forty four thousand, one hundred and twenty three dollars) in the 2024/25 Annual Budget in order to fund the Latham bowling green resurfacing project. Total transfers to Reserves would reduce to \$723,775 (seven hundred and twenty three thousand, seven hundred and seventy five dollars) for the 2024/25 financial year.**

**Motion put and tied 3/3**

**For: Cr Sparkman, Cr Bradford, Cr Campbell**

**Against: Cr Sutherland, Cr Fraser, Cr Hepworth**

**Casting Vote**

**For: Nil**

**Against: Cr Sutherland**

**Due to Absolute Majority vote required, the motion was lost.**

#### **AMENDMENT TO OFFICER RECOMMENDATION**

**Council considered that the most efficient way of supporting the Latham Bowling Club and adhering to the Annual Budget was to split financial support over two funding sources. Therefore, Council made the following amendment to the Officer Recommendation.**

## **COUNCIL DECISION**

**Council Resolution Number: 290824.12**

**Moved: Cr Fraser**

**Seconded: Cr Bradford**

**That Council:**

**In recognition of an unsuccessful grant application to the Community Sporting and Recreation Facilities Fund (CSRFF), and in addition to \$72,805 (seventy two thousand, eight hundred and five dollars) already allocated in the 2024/25 Annual Budget, resolve to support additional funding to the Latham Golf & Bowling Club for the purpose of resurfacing the Latham bowling green by:**

- 1. Additional provision of \$22,000 (twenty two thousand dollars) from the 2024/25 Annual Budget.**
- 2. Provision of \$22,123 (twenty two thousand, one hundred and twenty three dollars) from the Mt Gibson Public Benefit Fund.**

**Motion put and carried 5/1 by Absolute Majority**

**For: Cr Sutherland, Cr Sparkman, Cr Bradford, Cr Fraser, Cr Campbell**

**Against: Cr Hepworth**

[Next Item](#)

## 13.2 TOWNSCAPE COMMITTEE MEETING MINUTES

Applicant:	Shire of Perenjori
File:	ADM 0993
Date:	29 August 2024
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Adim Hajat – Community Development Officer
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	<a href="#">13.2.1 – Townscape Committee Meeting Minutes 18 June 2024</a>

### Summary

For Council to consider endorsement of the Townscape Committee Meeting minutes from meeting held on 18 June 2024.

### Background

At the March 2023 Ordinary Council Meeting, Council resolved to endorse the Perenjori Townscape Plan which was developed using an external Landscape Architecture working with the Townscape Committee.

### COUNCIL DECISION

*Council Resolution Number: 230323.5*

*Moved: Cr Fraser                      Seconded: Cr Hepworth*

*That Council:*

- Endorse the Perenjori Townscape Plan.*
- Approve the commencement of tree planting based on the recommended sites in the attached draft plan.*

*Motion put and carried 7/0*

The Townscape Plan consists of nine projects:

- Project 1: Townsite street verge planting strategy
- Project 2: Fowler Street pedestrian pavement redevelopment
- Project 3: Aboriginal interpretive space
- Project 4: Commercial Hub connections
- Project 5: CBH Timeline
- Project 6: Railway Station redevelopment
- Project 7: Village Green extension
- Project 8: Nature trails
- Project 9: Town entries

Planting of native flora commenced in 2023 at the Shire Reserve Lot at 12 Livingstone St, which is a component of Project 1 to undertake planting of street verges.

### Statutory Environment

Nil

### Policy Implications

Nil

### Consultation

Paul Anderson – Chief Executive Officer  
Nola Comerford – Manager Corporate & Community Services  
Marty Noordhof – Manager Infrastructure Services



#### Townscape Committee Members

Robin Spencer – Townscape Committee member

Delys Fraser – Badimia elder

William Little - Badimia elder

Andrew Fraser – Badimia elder

#### Financial Implications

Council have made allocation of \$40,000 in the 2023/24 Annual Budget for the purpose of Townscape Project Expenses.

#### Strategic Community Plan

Goal 2: Eco-friendly, attractive and well-maintained towns, surrounded by outstanding natural beauty, landscapes, flora and fauna to be protected and enjoyed.

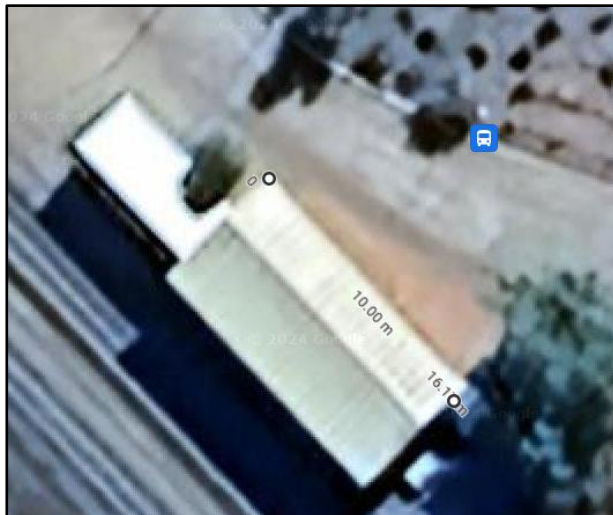
2.4. Local Aboriginal and non-Aboriginal stories, structures and places of interest are acknowledged, preserved and promoted as appropriate.

2.7 Parks, gardens, street trees and reserves are appropriately managed according to their need and use.

#### Officer Comment

Given the extensive planning that many of the projects entail, the Townscape Committee elected to commence Project 7 (Village Green Extension) as a priority whilst undertaking planning and scheduling for other projects.

The PTC has received an indicative costing for Project 7 - Railway Station Redevelopment. The cost is approximately \$60,000 for a curved 16m decking including steps and ramp. A veranda is also included as part of the design which will extend over the proposed decking. It was decided to defer this project and prioritise the other Projects that fall within budget at this stage. The Shire will be investigating other external funding to assist in undertaking Project 7.



Above: (ref: Google maps – Perenjori Railway Station)

*The proposed decking will curve parallel to the driveway to enhance the space*

Project 8: Nature Trails proposes natural trails walks which enhances and focuses on interpreting Perenjori's natural environment. The committee is considering an extensive walk trail which encompasses the perimeter of the townsite walking through a number of significant areas like the Lyal Kuhne Arboretum.

The Manager of Infrastructure, a representative from the Perenjori Townscape Committee (PTC) and the Community Development Officer explored through the entire proposed walk trail on 7 August. The trail highlighted several important aspects for future consideration of the PTC committee.

Consideration as to machinery accessibility, ownership of the reserve, health and safety hazards, ongoing maintenance and the ongoing commitment from the key stakeholders – Perenjori Townscape Committee, Perenjori Community Builders and Perenjori Tourism Committee will need to be confirmed.

It was considered that planning of a nature walking trail requires it to be developed in stages to be economically achievable. A smaller initial walking trail is deemed a better option. The area considered will be approximately 1km in distance and located in the Reserve adjacent to Loading Street and the railway line to the northwest of town. It is also in close proximity to the main townsite hub and the Perenjori Caravan Park. The site is well landscaped with mature trees, smaller shrubs and remnants of the former fence. The construction of the nature

walking trail will result in the removal of some ground cover, however, the remnant landscaping across the site will still achieve the outcome.

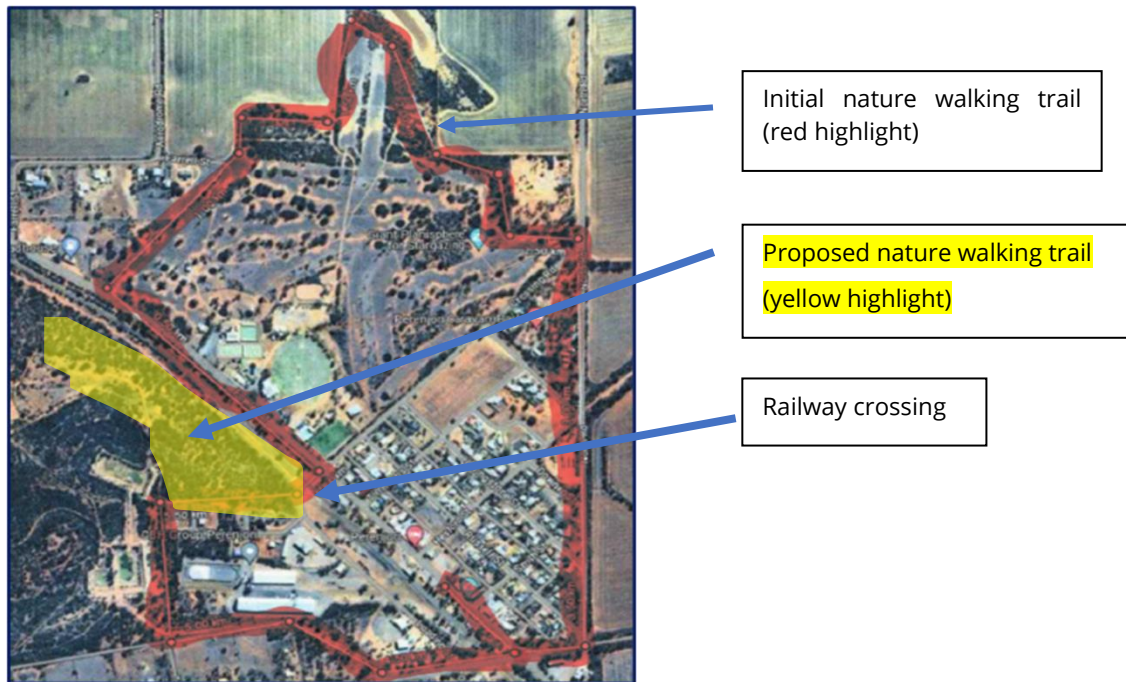
The officer investigated the ownership of the reserve and sought the appropriate approvals through consultation with external Key Stakeholders. The Officer had commenced the enquiries with Yamatji Marlpa Aboriginal Corporation and Yamatji Southern Aboriginal Corporation as to the ownership of the reserve. The officer received confirmation from YMAC date the 8 August indicating the following:

*“Our GIS officer determined that the area is within the Yamatji Nation determination boundary. The specific area highlighted in the map is in a location where the Native Title determination outcome was found to be “Native Title does not exist” but is still within the Yamatji Nation area.*

*Therefore, our Research team have suggest you contact Yamatji Southern Regional Corporation for guidance before proceeding, as there may be heritage implications (ie sites)”.*

The officer has not yet received a formal response from YSRC on the advice.

The relevant Shire officers provided valuable information on preliminary estimates of the amount of work to be undertaken. Minimal disturbance to the natural habitat, leveling the surface soil with small equipment. The ongoing maintenance costs for the trail's foundation suggested that it would be best utilising the existing ground which will be significantly lower in the long term cost of maintenance of the trail. However, if the trail is to be inclusive and accessible for people with disabilities enquiries will need investigating on how to make this trail suitable.



(ref Google maps) Highlighted in yellow is an aerial view of the proposed smaller walk trail located off Loading Street.



Above: (ref CDO) A section of the reserve which the proposed small nature walking trail will be developed. Minimal vegetation to be cleared so as not to disturb the flora and fauna.

Project 3: Aboriginal Interpretive Space – the Shire of Perenjori acknowledges the Badimia people as traditional owners of the Perenjori Shire area. The site identified for local Indigenous culture and heritage development is



the lot on the corner of Oversby Road and Fowler Street. The site offers good exposure as a southern key entry point for Fowler Street. The Shire Officer met with the Badimia elders and sought their views for the space. The Shire staff continue to work in partnerships with the Badimia people and the Perenjori Townscape Committee on this project. Elders of the Badimia people will be attending the next Perenjori Townscape Committee meeting to provide guidance on how to develop the space.



*Above: (ref: Google Maps) aerial view of the corner of Fowler Street and Oversby Road*



*Above: (ref: Google Maps) Current vegetation on the proposed Aboriginal Interpretive Space*

The recommended proposed projects contain minor additions and alterations to the approved Perenjori Townscape Plan. Ongoing consultation with key stakeholders (internal and external) will result in the success of the projects. The projects demonstrate the valuable work a local community group can undertake which fosters community spirit and enhances the quality of life for residents while operating on limited budgets and relying heavily on volunteers.

## **COUNCIL DECISION**

**Council Resolution Number: 290824.13**

**Moved: Cr Hepworth**

**Seconded: Cr Fraser**

**That Council:**

- 1. Endorse the Perenjori Townscape Committee Minutes for meeting held Tuesday 18 June 2024.**
- 2. Endorse the progression of Project 8 – a Nature Walking Trail situated off Loading Street, subject to confirmation of ownership of the Reserve, Health and Safety requirements, disability and inclusion and access requirements and additional external funding to be sourced.**
- 3. Endorse the Perenjori Townscape Committee to seek external funding for Project 7 – Railway Station Redevelopment for the proposed decking, ramp and steps, and veranda.**
- 4. Endorse progression of Project 3 – Aboriginal Interpretive Space on the corner of Oversby Road and Fowler Street for the purposes of interpreting and celebrating Aboriginal histories and culture in Perenjori.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Hepworth, Cr Sparkman, Cr Bradford, Cr Fraser, Cr Campbell**

**Against: Nil**

[Next Item](#)

### 13.3 SALE OF SURPLUS ITEMS – GYM EQUIPMENT

Applicant:	Shire of Perenjori
File:	ADM 0405
Date:	29 August 2024
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Nola Comerford – Manager Corporate and Community Services
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	Nil

#### Summary

For Council to consider the sale of surplus gym equipment located in the Latham Town Hall.

#### Background

Several pieces of old gym equipment are located in the Latham Town Hall, the building itself in a significant state of disrepair including a partially collapsed ceiling. The equipment has not been serviced or maintained for several years and the current useability is unknown aside from visual inspection by Shire officers which rates the equipment as dated and of litigation risk.

Condition of the equipment:

- Maintenance History: There is no record of regular servicing or safety audits for the gym equipment. This raises concerns about operational safety and overall reliability.
- Physical State: The equipment is very old and show signs of age-related wear and tear. The dust accumulation suggests infrequent use.
- Building Condition: The Latham Town Hall is structurally compromised, which further affects the safety and useability of the equipment.

#### Statutory Environment

*Local Government Act 1995, Section 3.58 (3) Disposing of Property*

(3)A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —

- (a) it gives local public notice of the proposed disposition —
  - (i) describing the property concerned; and
  - (ii) giving details of the proposed disposition; and
  - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;
- and
- (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

#### Policy Implications

Nil

#### Consultation

Paul Anderson – Chief Executive Officer

#### Financial Implications

Potential for unbudgeted income from sale of surplus items.

#### Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

### **Officer Comment**

The Latham gym equipment is outdated and has not been regularly serviced or safety audited for many years. A member of the Latham community has expressed interest in purchasing the equipment which provides an opportunity to dispose of the equipment in a way that could benefit a local resident while alleviating Council of the responsibility and costs associated with its disposal or storage.

The following actions are recommended to address the issue:

- Authorise the sale of the gym equipment as surplus to Council requirements, on an 'as is' basis.
- Advertise the equipment to the public, clearly stating that the sale is on an 'as is' basis and that the condition and safety of the equipment is unknown.
- Ensure that all potential buyers are fully informed of the equipment's condition and the risks associated with its use.

### **COUNCIL DECISION**

**Council Resolution Number: 290824.14**

**Moved: Cr Campbell**

**Seconded: Cr Sparkman**

**That Council:**

1. **Authorise the sale of the old gym equipment in Latham as surplus to requirements on an 'as is' basis.**
2. **Request the CEO to advertise the equipment for sale to the public with clear disclosures regarding the condition of the equipment.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Hepworth, Cr Sparkman, Cr Bradford, Cr Fraser, Cr Campbell**

**Against: Nil**

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## 14. Infrastructure Services

### 14.1 PURCHASE OF SEMI TRAILER WATERCART

Applicant:	Shire of Perenjori
File:	Nil
Date:	29 August 2024
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Marty Noordhof – Manager Infrastructure Services
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	<a href="#">14.1.1 – Quote Shermac Engineering</a> <a href="#">14.1.2 – Quote Howard Porter</a> <a href="#">14.1.3 – Quote GTE Trailers</a> <a href="#">14.1.4 – Comparison Table</a>

#### Summary

This report details the result of seeking quotations for the replacement of the Shire water cart in line with the 10-year plant replacement program which identifies the Shire watercart for disposal and replacement. Due to operational requirements, the current asset would not be disposed of until delivery and commissioning of the new unit.

#### Background

In line with the Shire Purchasing policy three (3) written quotations were sought for a new water cart of the following specifications sent individually to three trailer manufacturers as listed below.

#### Required

1. Min 28,000 ltr baffled
2. Spring suspension
3. Internally lined
4. Spring mounted Flexi Guards
5. Hyd Pump
6. Plumbed for ability to fill from mains water, or suck from dams/tanks.
7. LED Lights
8. LED beacon at rear of trailer
9. Left/Right/Center sprays and dribble bar
10. Spare tyre rack with spare
11. 30mm fire Hose reel (or similar)
12. 90 mm king pin
13. Lockable toolbox
14. Hose stowage tray
15. K Hitch axles with 10 stud drums and parallel bearings
16. Ability to fill from overhead or ground with 4-inch camlock fitting

#### Not Required

1. Work lights
2. Central greasing point
3. Lead trailer Kit

Quotations were sought from GTE Trailers, Shermac Engineering and Howard Porter Trailers.

#### Statutory Environment

Nil

#### Policy Implications

4007 Purchasing Policy  
Plant Replacement Program

### **Consultation**

Ashley Stephens – Mechanic  
Howard Porter Trailers  
Shermac Engineering  
GTE Trailers

### **Financial Implications**

The Budget allocation for this purchase is \$150,000 comprising of \$105,000 own source funding, and \$45,000 disposal price of the existing asset.

Unsighted valuation of the current asset is \$65,000.

The recommended supplier's price is \$150,664 ex GST.

### **Strategic Community Plan**

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

### **Officer Comment**

A review of pricing shows Howard Porter to be the lowest priced option, followed by Shermac Engineering and lastly GTE trailers being the highest priced. All quote prices are excluding GST.

GTE trailers quoted \$238,000 excluding on road costs for a 27,500-litre stainless-steel tank, 500litres below nominated 28,000litre minimum, whilst the smaller tank size would not necessarily preclude them from selection, quote exceeds the budget allocated. GTE offers a 12 month warranty on the structure, and no warranty on the fittings and parts.

Howard Porter quoted \$144,490 including on road costs for a 30,000-litre stainless-steel tank. This price falls within the allocated budget. Howard Porter offers a 12 month warranty on the structure, and 90 day warranty on fittings and parts.

Shermac Engineering quoted \$150,664 including on road costs for a mild steel epoxy lined tank of 30,000 litres which exceeds the nominated budget by \$664. Shermac offers a 36 month warranty on the structure and a 12 month warranty on fitting and parts.

Several factors were taken into consideration when reviewing the quotes including warranty, service availability, ability to repair in house, as well as pricing. A comparison of such factors can be seen in the attachment.

Recommendation is to proceed with the Shermac Engineering unit

Service/repairs/Warranty

- Warranty work, repairs and spare parts available from manufacturer in Dalwallinu.
- All pipework is external and easily repaired in house should any hydraulic or water leaks occur. Competitor trailers have internal hydraulic and water piping requiring entry a confined space. Stainless steel also requires specialised welder.
- Shermac offer the best warranty of the 3 suppliers being 3 years structural and 12 months on parts and accessories this far exceeds the other suppliers.
- Constructed from mild steel with a 2-part epoxy internal lining which provides more flex and resistant to cracking when turning on or traversing rough/undulating surfaces. Also negates the requirement for specialised welder for any repairs that may be required.



## **COUNCIL DECISION**

**Council Resolution Number: 290824.15**

**Moved: Cr Bradford**

**Seconded: Cr Fraser**

- 1. That Council accept request for quotations called for in accordance with Council Purchasing Policy for the provision of semi-trailer water cart be noted and approved.**
- 2. That administration be authorized to proceed with the outright purchase of semi-trailer water cart from Shermac Engineering based upon being the most advantageous option and carries the best warranty from the 3 available options.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Hepworth, Cr Sparkman, Cr Bradford, Cr Fraser, Cr Campbell**

**Against: Nil**

[Next Item](#)

## 15. Governance:

### 15.1 DISPOSAL OF OLD DEPOT SHEDS (RUSSELL STREET)

Applicant:	Shire of Perenjori
File:	A751
Date:	29 August 2024
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Paul Anderson – Chief Executive Officer
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	Nil

#### Summary

For Council to consider disposal or other option for sheds located in the old depot site on Russell Street.

#### Background

The Shire's depot was previously situated at the rear of the administration building fronting Russell Street with access from the rear laneway. There are 3 sheds and a freestanding shade shelter remaining on the site. The sheds indicated in the red circles below are presented for disposal.



This land is owned freehold by the Shire with the business incubators occupying the remainder of the area.

The sheds have been predominantly cleared of the old materials and the power to the meter has been disconnected due to issues with water infiltration.

The sheds are being utilised for vehicle storage but are deteriorating. All asbestos has been removed from the site. There is a waste oil container still on the site that will have to be drained and removed.

#### Statutory Environment

*Local Government Act 1995, Section 3.58 (3) Disposing of Property*

(3)A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property —

- (a) it gives local public notice of the proposed disposition —
  - (i) describing the property concerned; and
  - (ii) giving details of the proposed disposition; and
  - (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given;
- and
- (b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

### Policy Implications

Council has delegated the following authority in relation to the disposal of property:

<b>2006 DISPOSAL OF PROPERTY BY AUCTION</b>	
Function to be performed:	The CEO is delegated authority to dispose of property to the highest bidder at public auction or by the most suitable public tender.
Power or Duty Assigned:	Local Government
Power to Delegate:	Yes
Delegation Recommended:	Yes
Delegation to:	Chief Executive Officer
Reference:	Section 3.58 (2) Local Government Act 1995

<b>2007 DISPOSAL OF PROPERTY BY PRIVATE TREATY</b>	
Function to be performed:	The CEO is delegated authority to dispose of property by private treaty but must follow the process set out under section 3.58(3) Local Government Act 1995.
Power or Duty Assigned:	Local Government
Power to Delegate:	Yes
Delegation Recommended:	Yes
Delegation to:	Chief Executive Officer
Reference:	Section 3.58 (3) Local Government Act 1995

### Policy Implications

Nil

### Consultation

Elected members – Shire of Perenjori

### Financial Implications

The council may release some funds for the sale of the sheds and structure. There would be a cost for the council to demolish and dispose of the sheds and rehabilitate the site.

### **Strategic Community Plan**

Goal 2: Eco-friendly, attractive and well-maintained towns, surrounded by outstanding natural beauty, landscapes, flora and fauna to be protected and enjoyed.

2.3. The Shire's buildings and leases are administered to an appropriate standard for the benefit of the community according to their need and use.

#### **Officer Comment**

The sheds have been in place and utilised for other purposes since the relocation of the Shire depot to Loading Street.

In the last two years the sheds have been cleaned out of accumulated materials and the asbestos removed, the power has also been disconnected due to safety issues with the infiltration of water.

One of the sheds is still in good condition and could be continued to be utilised or relocated if required.

The remaining sheds are deteriorating and will need significant ongoing maintenance to bring them back to a safe standard if they remain in place.

The relocation and erection of the sheds at the new depot site would not be a cost-effective strategy.

The steel contained within the sheds also has a scrap value if no suitable bids are submitted.

The site will also need to be rehabilitated as there is an old oil storage facility and significant amounts of concrete on the site. The removal of the concrete can be undertaken at a later stage and the waste concrete may be able to be repurposed.

#### **PROCEDURAL MOTION**

**Council Resolution Number: 290824.16**

**Moved: Cr Sparkman      Seconded: Cr Bradford**

**That Council suspend Standing Orders, Clause 9.5 Limitation on number of speeches at 4.00 pm, to allow for open discussion of item 15.1.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Hepworth, Cr Sparkman, Cr Bradford, Cr Fraser, Cr Campbell**

**Against: Nil**

#### **PROCEDURAL MOTION**

**Council Resolution Number: 290824.17**

**Moved: Cr Fraser                      Seconded: Cr Bradford**

**That Council reinstate Standing Orders at 4.04 pm.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Hepworth, Cr Sparkman, Cr Bradford, Cr Fraser, Cr Campbell**

**Against: Nil**

#### **OFFICER RECOMMENDATION**

**That Council authorise the Chief Executive Officer:**

- 1. Subject to Section 3.58 (3) of the *Local Government Act 1995*, consider the disposal of property being the sheds situated on the old depot site located on Russell Street, Perenjori as indicated on the map contained within this report, for sale by public tender.**
- 2. Delegate authority to the Chief Executive Officer to consider and determine the disposal of the sheds to the most advantageous bids submitted.**

#### **AMENDMENT TO OFFICER RECOMMENDATION**

**Council made an amendment to the Officer Recommendation to ensure the sale of the sheds comes back to the Council for consideration and final decision.**

#### **COUNCIL DECISION**

**Council Resolution Number: 290824.18**

**Moved: Cr Hepworth**

**Seconded: Cr Sparkman**

**That Council:**

- 1. Subject to Section 3.58 (3) of the *Local Government Act 1995*, endorse the disposal of property being the sheds situated on the old depot site located on Russell Street, Perenjori as indicated on the map contained within this report, for sale by public tender.**
- 2. Request the CEO to present tenders to Council to determine the most advantageous offer.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Hepworth, Cr Sparkman, Cr Bradford, Cr Fraser, Cr Campbell**

**Against: Nil**

[Next Item](#)

## 16. Confidential Reports:

### 16.1 COUNCIL DECISION TO GO BEHIND CLOSED DOORS

#### PROCEDURAL MOTION

**Council Resolution: 290824.19**

**Moved: Cr Sparkman**

**Seconded: Cr Hepworth**

**That in accordance with section 5.23 of the *Local Government Act 1995*, Council accept that the meeting is to be closed to all members of the public to consider confidential items 16.2, 16.3 and 16.4.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Hepworth, Cr Sparkman, Cr Bradford, Cr Fraser, Cr Campbell**

**Against: Nil**

### 16.2 **CONFIDENTIAL ITEM** – RFT01-2024-2025 DESIGN AND CONSTRUCT 2 x GROH HOUSES

**Applicant:** Shire of Perenjori

**File:** RFT01-24/25

**Date:** 29 August 2024

**Disclosure of Interest:** Nil

**Voting Requirements:** Simple Majority

**Author:** Paul Owen – GFG Consulting

**Responsible Officer:** Paul Anderson – Chief Executive Officer

**Attachments:** 16.2.1 – Evaluation Report  
16.2.2 – Treasury Corporation Quote \$1.2m 20yrs & Guarantee Fees

#### COUNCIL DECISION

**Council Resolution Number: 290824.20**

**Moved: Cr Hepworth**

**Seconded: Cr Bradford**

**That Council:**

- 1. Subject to a commitment and agreed terms of a 10 year lease with GROH, Modular WA be appointed as the preferred contractor that presented the most advantageous and compliant option to design and construct up to two, 3 bedroom 2 bathroom dwellings in Perenjori.**
- 2. Authorise the CEO to execute the contract with Modular WA to construct up to two 3- bedroom 2-bathroom dwellings following the successful lease arrangements with GROH.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Hepworth, Cr Sparkman, Cr Bradford, Cr Fraser, Cr Campbell**

**Against: Nil**

[Next Item](#)

### **16.3 CONFIDENTIAL ITEM – EOI-01-2024 LEASE AND OPERATION OF A SUPERMARKET**

Applicant:	Shire of Perenjori
File:	EOI-01-2024
Date:	29 August 2024
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Paul Owen – GFG Consulting
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	<u>16.3.1 – Submission from Morawa WA Pty Ltd</u>

#### **PROCEDURAL MOTION**

**Council Resolution Number: 290824.21**

**Moved: Cr Campbell      Seconded: Cr Bradford**

**That Council suspend Standing Orders, Clause 9.5 Limitation on number of speeches at 4.20 pm, to allow for open discussion of item 16.3.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Hepworth, Cr Sparkman, Cr Bradford, Cr Fraser, Cr Campbell**

**Against: Nil**

#### **PROCEDURAL MOTION**

**Council Resolution Number: 290824.22**

**Moved: Cr Bradford      Seconded: Cr Fraser**

**That Council reinstate Standing Orders at 4.22 pm.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Hepworth, Cr Sparkman, Cr Bradford, Cr Fraser, Cr Campbell**

**Against: Nil**

#### **COUNCIL DECISION**

**Council Resolution Number: 290824.23**

**Moved: Cr Fraser      Seconded: Cr Bradford**

**That Council:**

- 1. Note the Expression of Interest from Morawa WA Pty Ltd for the lease and operation of a supermarket.**
- 2. Grant delegated authority to the CEO to negotiate the details of the draft lease terms with Morawa WA Pty Ltd and undertake the Public Notice process seeking submissions as required under section 3.58 of the *Local Government Act 1995*.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Hepworth, Cr Sparkman, Cr Bradford, Cr Fraser, Cr Campbell**

**Against: Nil**

#### PROCEDURAL MOTION

**Council Resolution Number: 290824.24**

**Moved: Cr Bradford**

**Seconded: Cr Fraser**

**That Council:**

1. **Accepts Confidential Late Item 21.1 – Chief Executive Officer Performance Review 2024 for consideration.**
2. **In accordance with section 5.23 of the *Local Government Act 1995*, accept that the meeting is to be closed to all members of the public to consider Confidential Late Item 21.1.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Hepworth, Cr Sparkman, Cr Bradford, Cr Fraser, Cr Campbell**

**Against: Nil**

The Chief Executive Officer having declared a Financial Interest in item 16.4 left the meeting, followed by the Manager Corporate and Community services and the Manager Infrastructure Services at 4.24 pm.

#### **16.4      CONFIDENTIAL LATE ITEM – CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW – 2024**

<b>Applicant:</b>	The Shire of Perenjori
<b>File:</b>	PER441
<b>Date:</b>	29 August 2024
<b>Disclosure of Interest:</b>	Paul Anderson (Financial Interest)
<b>Voting Requirements:</b>	Absolute Majority
<b>Author:</b>	Garry Hunt Consulting Group
<b>Responsible Officer:</b>	Paul Anderson - Chief Executive Officer
<b>Attachments:</b>	<u><a href="#">21.1.1 - Chief Executive Officer Performance Review - 2024</a></u>

#### PROCEDURAL MOTION

**Council Resolution Number: 290824.25**

**Moved: Cr Fraser**

**Seconded: Cr Hepworth**

**That Council suspend Standing Orders, Clause 9.5 Limitation on number of speeches at 4.25pm, to allow for open discussion on item 16.4 of these minutes.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Hepworth, Cr Sparkman, Cr Bradford, Cr Fraser, Cr Campbell**

**Against: Nil**

#### PROCEDURAL MOTION

**Council Resolution Number: 290824.26**

**Moved: Cr Campbell**

**Seconded: Cr Sparkman**

**That Council reinstate Standing Orders at 4.35pm.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Hepworth, Cr Sparkman, Cr Bradford, Cr Fraser, Cr Campbell**

**Against: Nil**



## COUNCIL DECISION

**Council Resolution Number: 290824.27**

**Moved: Cr Fraser**

**Seconded: Cr Sparkman**

**That Council:**

1. Receives the report from the independent facilitator, Garry Hunt Consulting Group, for the Chief Executive Officer performance review for the period ending 30 June 2024.
2. Notes the outcomes of the Councillor performance review survey. The Chief Executive Officer has been assessed as “meets expectations” for the performance review for the period ending 30 June 2024, as outlined in section 5.3 of this report.
3. Notes that in the results of the survey outlined in recommendation 2 above, the Chief Executive Officer has achieved for all KRAs, except four, a level of “meets expectations.” Or higher.
4. Considers adopting the proposed key result areas and key performance indicators for the 2024-2025 performance review period as outlined in section 5.4 of this report.
5. Schedule the 2024-2025 performance review of the Chief Executive Officer and total remuneration package for consideration by the Council by July 2025.
6. Schedule a mid-year Chief Executive Officer performance review to ensure alignment between the Council and the Chief Executive Officer on the performance expectations as outlined in the 2024-2025 proposed key performance indicators (section 5.4 of this report) adopted by the Council.
7. In compliance with Division 3, Schedule 2, Clause 7 of the *Local Government (Administration) Regulations 1996* (Attachment 3 refers), adopts by an absolute majority the 2024 Chief Executive Officer Performance Review.
8. In compliance with Division 3, Schedule 2, Clause 19 of the *Local Government (Administration) Regulations 1996* (Attachment 3 refers), notifies the Chief Executive Officer of the results of the 2024 Chief Executive Officer Performance Review.
9. Notes the Salaries and Allowances Tribunal determination of April 2024 that stipulates a Total Reward Package of between \$156,780 to \$240,396 (Attachment 7 refers) effective from 1 July 2024.
10. Notes that the current Total Reward Package paid to the Chief Executive Officer is at the top of Band 4 as outlined in the Salaries and Allowances Tribunal determination of April 2023 is \$213,256 (plus a location allowance of \$38,600) (*Determination of the Salaries and Allowances Tribunal on Local Government Chief Executive Officers and Elected Members* (accessed April 2023)).
11. Considers adopting a Total Reward Package of \$240,396 (plus a location allowance of \$38,600) effective from 1 July 2024, based on the Chief Executive Officer performance for the period to 30 June 2025 as stipulated in the Salaries and Allowances Tribunal determination of April 2024 (Attachment 7 refers). Chief Executive Officer Performance Review 2024 – Shire of Perenjori 29 August 2024.
12. Thank the Chief Executive Officer for his contribution and dedication to the Shire of Perenjori for the period to 30 June 2024.

**Motion put and carried 6/0 by Absolute Majority**

**For: Cr Sutherland, Cr Hepworth, Cr Sparkman, Cr Bradford, Cr Fraser, Cr Campbell**

**Against: Nil**

## **16.5 COUNCIL DECISION TO RETURN FROM BEHIND CLOSED DOORS**

### **PROCEDURAL MOTION**

**Council Resolution: 290824.28**

**Moved: Cr Sparkman**

**Seconded: Cr Hepworth**

**That Council re-open the meeting to the public at 4.36 pm.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Hepworth, Cr Sparkman, Cr Bradford, Cr Fraser, Cr Campbell**

**Against: Nil**

**The Chief Executive Officer, Manager Corporate Community Services and Manager Infrastructure Services returned to the meeting at 4.36 pm.**

**17. Ordering the Common Seal:**

Nil

**18. Reports of Committees and Members:**

Nil

**19. Motions of Which Previous Notice Has Been Given:**

Nil

**20. Notice of Motions:**

Nil

**21. New Business of an Urgent Nature Admitted by Council:**

**PROCEDURAL MOTION**

**Council Resolution Number: 290824.29**

**Moved: Cr Sparkman**

**Seconded: Cr Bradford**

**That Council accepts Late Item 21.1 Request to Vary Road Agreement for Trial Period for consideration.**

**Motion put and carried 5/1**

**For: Cr Sutherland, Cr Hepworth, Cr Sparkman, Cr Bradford, Cr Campbell**

**Against: Cr Fraser**

**21.1 REQUEST TO VARY ROAD AGREEMENT FOR TRIAL PERIOD \*REVOKED\***

<b>Applicant:</b>	Terra Mining
<b>File:</b>	ADM0705/ADM0901
<b>Date:</b>	29 August 2024
<b>Disclosure of Interest:</b>	Nil
<b>Voting Requirements:</b>	Simple Majority
<b>Author:</b>	Paul Anderson – Chief executive Officer
<b>Responsible Officer:</b>	Paul Anderson – Chief Executive Officer
<b>Attachments:</b>	<a href="#">21.1.1 - Correspondence from Terra Mining</a>

**Summary**

This report provides detail of a request from Terra Mining to utilise Additional Shire roads for a trial period transporting ore to the Karara minesite.

**Background**

On 16 of August 2024, the Shire received email correspondence (attached) requesting a trial period to supply 300,000 tonnes of iron ore to the Karara minesite from the Extension hill minesite. This equates to 75,000 tonne per month.

It is also indicated that if the trial is successful the trial may result in a long-term arrangement.

This request is endeavouring to resolve the rail transport of iron ore on the Wubin Mullewa Road by utilising the Karara Minesite rail siding. This will reduce the reliance on trucks hauling iron ore on the commercial license from the current haulage task where the ore is being hauled through Perenjori, Morawa and Mingenew to Geraldton Port.

At a special meeting held on 2 May 2024, Council resolved the following in regard to an application from Campbells transport regarding this proposed route.

**Council Resolution Number: 020524.5**

**Moved: Cr Bryant**

**Seconded: Cr Fraser**

**That Council:**

- Advise Main Roads Heavy Vehicle Services (HVS) Route Assessments that Council supports the application to utilise PBS Tri Drive Quad axle road trains on the following roads:**

Dimension Requirements					
Road No.	Road Name	From Location (SLK)	To Location (SLK)	Current Network	Requested Network
5140143	Wanarra East Rd	Wanarra Rd (0.00)	LGA Boundary (38.75)	Tandem Drive Network 10 & PBS Tri Drive Quad Axle 2B	PBS Tri Drive Quad Axle 4B
5140018	Wanarra Rd	Perenjori-Rothsay Rd (0.00)	Wanarra East Rd (24.11)	Tandem Drive Network 10 & PBS Tri Drive Quad Axle 2B	PBS Tri Drive Quad Axle 4B
5140015	Perenjori-Rothsay Rd	Wanarra Rd (17.81)	Rabbit Proof Fence Rd (34.69)	Tandem Drive Network 10 & PBS Tri Drive Quad Axle 2B	PBS Tri Drive Quad Axle 4B
5140141	Warriedar Copper Mine Rd	Perenjori - Rothsay Rd (0.00)	Karara Rd (7.24)	Tandem Drive Network 10 & PBS Tri Drive Quad Axle 2B	PBS Tri Drive Quad Axle 4B
5140016	Karara Rd	Warriedar Copper Mine Rd (0.00)	Karara Rd - End Road (11.75)	Tri Drive Network & PBS Tri Drive Network 3B	PBS Tri Drive Quad Axle 4B

- Advise HVS Route Assessments that any approval to utilise the following Shire roads being Perenjori-Rothsay Road, Warriedar-Copper Mine Road and Karara Road will only be considered on the condition of a binding Road User Agreement including but not limited to the proponent being fully responsible for commissioning an updated engineering report(s) prior to utilising the roads that details the roads suitability, upgrades required and maintenance schedule to the satisfaction of the Shire with the proponents of the Extension Hill Mining project.**
- Authorise the CEO to prepare a Draft Road User Agreement for endorsement by the Council for the use of Perenjori-Rothsay Road, Warriedar Copper-Mine Road and Karara Road between the Shire of Perenjori and the proponents of the Extension Hill Mining project.**
- Advise the Main Roads and relevant Government Ministers that it does not support the long-term transportation of material from the Extension Hill Minesite to the Geraldton Port via the Wubin-Mullewa Highway.**

**Motion put and carried 4/1**

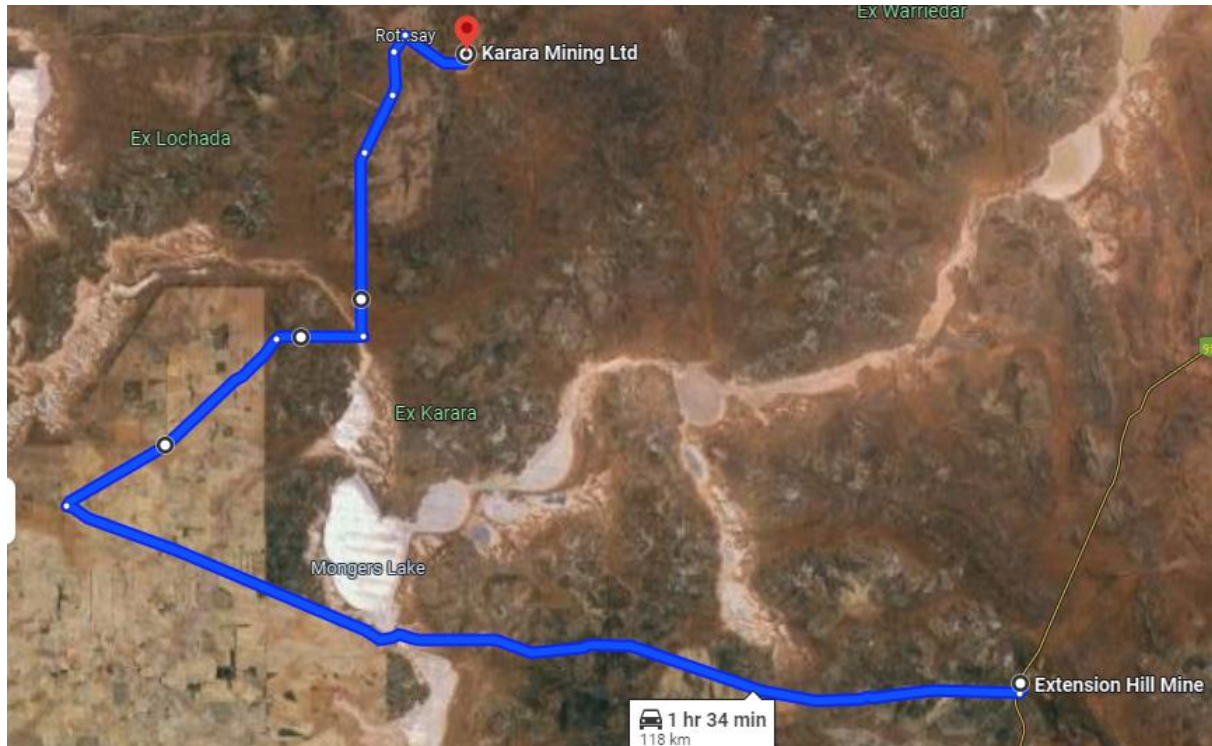
**For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Fraser**

**Against: Cr Hepworth**

The request is to utilise the following roads:

- Wanarra East Road SLK 0.00 – 38.75 Shire Boundary
- Wanarra road SLK 0.00 – 24.11 Wanarra East Road
- Perenjori – Rothsay road SLK 17.81 – 34.69 Rabbit Proof Fence Road

- Warriedar – Coppermine Road 0.00 – 7.24 Karara Road
- Karara road 0.00 – 11.75 End of Road



The upgrade in the RAV rating on Karara Road is quite significant when you consider its current rating and the condition of the road. This road would require substantial work for it to withstand the increased traffic volume and increased loads.

### **Statutory Environment**

*Local Government Act 1995*

### **Policy Implications**

Council Policy 3007- Application to Operate Restricted Access Vehicles (RAV) on Shire of Perenjori Roads.

### **Consultation**

Paul Anderson – Chief Executive Officer

Maarten Noordhof – Manager Infrastructure Services

Josh Kirk – Principal Greenfields

### **Financial Implications**

The cost to upgrade the road to the requested standard would be significant and beyond Council's financial capabilities.

### **Strategic Community Plan**

Goal 2: Eco-friendly, attractive and well-maintained towns, surrounded by outstanding natural beauty, landscapes, flora and fauna to be protected and enjoyed.

2.6. Roads, footpaths and drainage are appropriately managed according to their need and use.

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.3. The Shire advocates and partners effectively on behalf of the community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

### **Officer Comment:**

A response was sent to Terra Mining advising of the conditions to utilise the proposed route on 16 August 2024 and the condition resolved by Council at the meeting of 29 August 2024 in regard to the bank guarantee payments commencing in August 2024 in the current road user agreement and the immediate acceptance of the baseline road report provided by Greenfield technical services.

As yet no response has been received or payments made in accordance with the council's resolution.

The report of 2 May 2024 and the assessment from Greenfields technical services noted that there are a number of concerns in regard to the utilisation of the proposed route by the proposed vehicles.

The correspondence received from Terra Mining indicates that a preliminary assessment was undertaken on Karara Road on the 5 August 2024, a copy is attached that has costing to upgrade this road only to a suitable condition for the proposed usage.

This report only deals with Karara Road but does not address the other concerns that the council has raised with the Perenjori/Rothsay Road and Warriedar Coppermine Road, including the intersection of Wanarra Road and the Perenjori/Rothsay Road.

The officers report from 2 May 2024 contained the following:

*Based on a previous assessment carried out by Greenfields in November 2023 a similar configuration in which the requested vehicle was a RAV 7.3 (see attachments) identified a number of concerns.*

*It would be advisable to request that the proponent have an assessment of the route carried out by a third party such as Greenfields or GHD at their own cost to assess the suitability of the route for the vehicles proposed, with particular consideration given to the width of the road, the road surface condition and ability to withstand the increased heavy vehicle volume at AMMS 3 concessional loading weights for the requested RAV class, and the intersection at Wanarra rd. and Perenjori – Rothsay road for suitability of the vehicles requested.*

*In the attached Greenfield report in section 5.3 this intersection is noted as requiring upgrade for RAV 7 vehicles which are ~ 23 metres shorter and 97 tonnes lighter than the proposed vehicles in this application.*

*Once this assessment was carried out, all aspects of the report must be satisfied, and any upgrades carried out at the proponent's expense and a robust road user agreement be put in place prior to use.*

#### **PROCEDURAL MOTION**

**Council Resolution Number: 290824.30**

**Moved: Cr Sparkman      Seconded: Cr Hepworth**

**That Council suspend Standing Orders, Clause 9.5 Limitation on number of speeches at 4.44 pm, to allow for open discussion of late item 21.1.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Hepworth, Cr Sparkman, Cr Bradford, Cr Fraser, Cr Campbell**

**Against: Nil**

#### **PROCEDURAL MOTION**

**Council Resolution Number: 290824.31**

**Moved: Cr Sparkman      Seconded: Cr Bradford**

**That Council reinstate Standing Orders at 4.50 pm.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Hepworth, Cr Sparkman, Cr Bradford, Cr Fraser, Cr Campbell**

**Against: Nil**

## **OFFICER RECOMMENDATION**

**That Council:**

**Advise Terra Mining that the request for a trial period (September 2024 to December 2024) to utilise Perenjori-Rothsay Road, Warriedar Copper Mine Road and Karara Road to supply 300,000 tonne of iron ore to the Karara Minesite be approved/not approved on the following conditions:**

- a) That Karara Mining Limited and Terra Mining accept all responsibility to maintain and keep Karara road in an acceptable condition to ensure road user safety.**
- b) That the existing Road agreement with Terra Mining be amended to include the following Shire roads Perenjori-Rothsay Road, Warriedar Copper Mine Road and Karara Road, including but not limited to the proponent being fully responsible for commissioning an updated engineering report(s) prior to utilising the roads that details the roads suitability, upgrades required and maintenance schedule to the satisfaction of the Shire with the proponents of the Extension Hill Mining project.**
- c) Advise the Main Roads and Relevant Government Ministers that it does not support the long-term transportation of material from the Extension Hill Minesite to the Geraldton Port via the Wubin Mullewa Highway.**

## **AMENDMENT TO OFFICER RECOMMENDATION**

**Council made the following amendment to the Officer Recommendation after considering that clause 5.1 of the Road User, Contribution and Upgrade Agreement had not been sufficiently addressed by Terra Mining as per Council Decision (250724.29) from the Ordinary Meeting of Council held on 25 July 2024.**

## **COUNCIL DECISION \*REVOKED\***

**Council Resolution Number: 290824.32**

**Moved: Cr Fraser**

**Seconded: Cr Hepworth**

**That Council:**

**Advise Terra Mining that the request for a trial period (September 2024 to December 2024) to utilise Perenjori-Rothsay Road, Warriedar Copper-Mine Road and Karara Road to supply 300,000 tonnes of iron ore to the Karara Minesite is not approved.**

**Motion put and carried 6/0**

**For: Cr Sutherland, Cr Hepworth, Cr Sparkman, Cr Bradford, Cr Fraser, Cr Campbell**

**Against: Nil**

## **REVOCATION OF COUNCIL DECISION**

**Council Decision (Resolution Number: 290824.32) was revoked by Absolute Majority at the Special Meeting of Council held 5 September 2024. Council resolved to revoke the Council Decision to reconsider the request from Terra Mining following positive progress in addressing issues that were required in accordance with the Road User, Contribution and Upgrade Agreement.**

**22. Closure of Meeting:**

The Shire President declared the meeting closed at 5.00 pm.

**23. Next Meeting:**

The Shire President advised that the next Ordinary Meeting of Council will be held on Thursday 19 September 2024 at Council Chambers, 56 Fowler St, Perenjori WA 6620, commencing at 3.00 pm.

**I certify that this copy of the Minutes is a true and correct record of the meeting held on 29 August 2024.**

**Signed:** \_\_\_\_\_

**Shire President**

**Date:** \_\_\_\_\_





Shire of  
**Perenjori**  
Embrace Opportunity

Shire of Perenjori – Special Meeting of Council

# MINUTES

**Thursday 5 September 2024**

Shire of Perenjori Council Chambers,  
56 Fowler Street, Perenjori WA, 6620



## NOTICE OF A SPECIAL MEETING OF COUNCIL

Dear Council Member

Pursuant to *Section 5.25(1)(g) of the Local Government Act 1995* and *Regulation 12(3) of the Local Government (Administration) Regulations 1996*, Public Notice is hereby given that:

**A Special Meeting of Council will be held on Thursday 5 September 2024 at 10.00 am in the Shire of Perenjori Council Chambers, 56 Fowler Street Perenjori.**

The purpose of the meeting is to:

1. Consider costings and possible budget amendment for the fit out of the supermarket to enable an operator to commence trading
2. Progress with the Terra Mining Road Agreement and trial request
3. Consider recent tender submissions for RFT02-2024/25 One Prime Mover – Road Train

A handwritten signature in black ink, appearing to be 'Paul Anderson'.

**Paul Anderson**  
**CHIEF EXECUTIVE OFFICER**

2 September 2024

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## Council Roles

### **Advocacy:**

When Council advocates on its own behalf or on behalf of its community to another level of government /body /agency.

### **Executive/Strategic:**

The substantial direction setting and oversight role of the Council e.g. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

### **Legislative:**

Includes adopting local laws, town planning schemes and policies.

### **Review:**

When Council reviews decisions made by Officers.

### **Quasi-Judicial:**

When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.

Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g.: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

## Disclaimer

"Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

## Shire of Perenjori

Minutes for the Shire of Perenjori Special Meeting of Council held on Thursday 5 September 2024, at the Shire of Perenjori Council Chambers, 56 Fowler Street, Perenjori WA 6620.

### 1. Declaration of Opening/Announcement of Visitors:

The Shire President declared the meeting open and welcome those in attendance at 10.23 am.

### Acknowledgement of Traditional Custodians: -

As per the Shire of Perenjori Policy (Nº 1021) we wish to acknowledge the traditional owners of the land upon which the Shire of Perenjori is situated and to demonstrate respect for the original custodians.

*The Shire of Perenjori would like to respectfully acknowledge the past and present custodians of the land on which we are meeting, the Badimia people. It is a privilege to be standing on Badimia country.*

### 2. Opening Prayer:

The Shire President to read.

### Acknowledgement of Pioneers: -

*The Shire of Perenjori acknowledges the pioneers who settled this country, developed the land and turned it into the productive country that we know today.*

### 3. Disclaimer Reading:

As printed.

### 4. Record of Attendance/Apologies/Leave of Absence:

#### 4.1 Attendance:

Members:	Cr Jude Sutherland (President)
	Cr Les Hepworth (Deputy President)
	Cr Daniel Bradford
	Cr Colin Byrant
	Cr Brian Campbell
Staff:	Paul Anderson (Chief Executive Officer)
	Marty Noordhof (Manager Infrastructure Services)
	Nola Comerford (Manager Corporate Community Services)
Distinguished Visitors:	Nil
Members of The Public:	Paul Owen – GFG Consulting
	Damian Lesque – Terra Mining
Leave of Absence:	Nil
Apologies:	Cr Dael Sparkman
	Cr Andrew Fraser

**5. Public Question Time:**

**5.1 Response to Questions Taken on Notice:**

Nil

**5.2 Questions Without Notice:**

Nil

**6. Declaration of Interest:**

Nil

## 7. Reports:

### 7.1 REQUEST TO VARY ROAD AGREEMENT FOR TRIAL PERIOD

Applicant:	Terra Mining
File:	ADM 0705 / ADM 0901
Date:	5 September 2024
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority & Absolute Majority
Author:	Paul Anderson – Chief Executive Officer
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	<a href="#">7.1.1 – Correspondence from Terra Mining</a>

#### Summary

This report provides additional detail in support of a request from Terra Mining to utilise additional Shire roads for a trial period transporting ore to the Karara Minesite.

#### Background

On 16 August 2024 the Shire received email correspondence (Attachment [7.1.1](#)) requesting a trial period to supply 300,000 tonnes of iron ore to the Karara Minesite from the Extension Hill Minesite. This equates to 75,000 tonne per month.

It is also indicated if the trial is successful the trial may result in a long-term arrangement.

The Council considered the request at the Ordinary Council Meeting held on 29 August 2024 and considered that previous resolutions of Council from the Special Meeting held 2 May 2024 and Ordinary Council Meeting held 25 July 2024 had not been sufficiently addressed and resolved the following;

#### Council Resolution Number: 290824.32

**Moved: Cr Fraser**

**Seconded: Cr Hepworth**

#### That Council:

**Advise Terra Mining that the request for a trial period (September 2024 to December 2024) to utilise Perenjori-Rothsay Road, Warriardar Copper-Mine Road and Karara Road to supply 300,000 tonnes of iron ore to the Karara Minesite is not approved.**

#### Motion put and carried 6/0

**For: Cr Sutherland, Cr Hepworth, Cr Sparkman, Cr Bradford, Cr Fraser, Cr Campbell**

**Against: Nil**

Terra Mining were advised of Council's decision on Friday 30 August and have further advised the following:

- *We had commissioned the road assessment on the 12 July with Greenfields and received the final version on the 8 August.*
  - *We had started to engage with the road works contractor Safe Roads WA on the 7 August to get quotes for the road repairs along the Perenjori/Rothsay Rd and Wanarra East Rd. They have provided a quote for the potholes and will commence work on the 9 Sept. We had also asked on the 7 August for a quote for work on the side of the roads that require repairs along with the section of road near the Telstra Tower (Perenjori/Rothsay Rd, Syson Rd and Wanarra Rd) which we hadn't received as yet as the contractor needed to measure the area needing work.*
- For the record we are also repairing sections of the road that were not caused by our activities (this was captured in the Greenfields report dated 8 November 2023) for the safety of all road users. As Marty and Andy King will attest was due to poor design when the road was built, where the crown of the road was not overlayed correctly.*



- *We had started to work on the SLK2.59 back on the 29 May and sent out requests for quotes on the 7 June with Catwest and Downer. Unfortunately we had not provided enough information to the contractor on the actual road requirements which both Council and Terra Mining worked together with Greenfields to provide. There was a delay in getting the soil results due to what we believe was the lab being backed up which hindered getting the work quoted. We received the results on the 14 Aug and the road design requirements. We have gone out to Catwest, Downer and Safe Roads WA for a RFQ and have a return date of 12 September with a potential start date of 30 Sept so we can hopefully have the road completed before the grain hauling but that will depend on the availability of the contractor and the cropping activities.*
- *As of yesterday we had paid all of monies up to date which totals \$64,729 as per our agreement. The only money I am aware of we owe is the previous months invoice of \$15,000.*
- *We have maintained our presence at the Perenjori Agricultural Show including the ceasing of operations on the day which was a considerable expense to Terra Mining and Campbells as we did not have sufficient stock in the shed to meet our shipping schedule.*
- *The bank guarantee and the Councils offer will be responded to today and I apologise for the delay in our response but Tim will send through by Monday.*
- *We continue to work to get the road onto rail with Karara and other potential opportunities.*

The first payment of \$100,000 for the bank guarantee (\$500,000) in accordance with the Road User Agreement has now been deposited into Council's bank account.

The May and June community fund contributions have also been paid, with only July outstanding. August will be raised when the figures are provided.

This is endeavouring to resolve the rail transport of iron ore on the Wubin Mullewa Road by utilising the Karara Minesite rail siding. This will reduce the reliance on trucks hauling iron ore on the commercial licence from the current haulage task where the ore is being hauled through Perenjori, Morawa and Mingenew to Geraldton Port.

### **Statutory Environment**

*Local government Act 1995*

10(1)(a) Revoking or changing decisions (Act s. 5.25(1)(e))

If a decision has been made at a Council or a committee meeting then any motion to revoke or change the decision must be supported, in the case where an attempt to revoke or change the decision had been made within the previous 3 months but had failed, by an absolute majority.

### **Policy Implications**

Council Policy 3007 - Application to Operate Restricted Access Vehicles (RAV) on Shire of Perenjori Roads.

### **Consultation**

Paul Anderson – Chief Executive Officer

Maarten Noordhof – Manager Infrastructure Services

Josh Kirk – Principal Greenfields

### **Financial Implications**

The cost to upgrade the road to the requested standard would be significant and beyond the Councils financial capabilities.

### **Strategic Community Plan**

Goal 2: Eco-friendly, attractive and well-maintained towns, surrounded by outstanding natural beauty, landscapes, flora and fauna to be protected and enjoyed.

2.6. Roads, footpaths and drainage are appropriately managed according to their need and use.

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.3. The Shire advocates and partners effectively on behalf of the community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

### **Officer Comment**

The email response outlines the progress that Terra have made in addressing the issues that are required in accordance with the Road User Agreement and would appear to be making positive progress in addressing the issues that Council has raised.



The report of 2 May 2024 and the assessment from Greenfields technical services noted that there are a number of concerns in regard to the utilisation of the proposed route by the proposed vehicles.

The officers report from 2 May 2024 contained the following:

*Based on a previous assessment carried out by Greenfields in November 2023 a similar configuration in which the requested vehicle was a RAV 7.3 (see attachments) identified a number of concerns.*

*It would be advisable to request that the proponent have an assessment of the route carried out by a third party such as Greenfields or GHD at their own cost to assess the suitability of the route for the vehicles proposed, with particular consideration given to the width of the road, the road surface condition and ability to withstand the increased heavy vehicle volume at AMMS 3 concessional loading weights for the requested RAV class, and the intersection at Wannara rd. and Perenjori – Rothsay road for suitability of the vehicles requested.*

*In the attached Greenfield report in section 5.3 this intersection is noted as requiring upgrade for RAV 7 vehicles which are ~ 23 metres shorter and 97 tonnes lighter than the proposed vehicles in this application.*

*Once this assessment was carried out, all aspects of the report must be satisfied, and any upgrades carried out at the proponent's expense and a robust road user agreement be put in place prior to use.*

This assessment was assuming the road would be utilised on a full-time basis and not just for the proposed 3 month trial period.

The current Road User Agreement with Terra Mining expires on 26 December 2024.

The correspondence received from Terra Mining indicates that a preliminary assessment was undertaken on Karara Road on the 5 August 2024 that has costings to upgrade this road only to a suitable condition for the proposed usage.

This report only deals with Karara Road and does not address the other concerns that the Council has raised with the Perenjori/Rothsay Road and Warriedar Coppermine Road, including the intersection of Wannara Road and the Perenjori/Rothsay Road.

Further correspondence has been received on Wednesday 4 September 2024 as follows:

*In relation to our discussion on the using the Karara Rd via the Perenjori/Rothsay Rd, in order for us to expediate the process for getting the trucks away from Perenjori and other towns on the way to Geraldton Port, we are working with Karara Mining to find a solution to achieve the goal we have always worked towards, hence why the trials are important to ensuring all risks and issues are identified.*

*To be able to have this a solution we require an urgent trial before making a large capital investment by Karara Mining modifications requirement to the plant and equipment for processing the material.*

*Karara Mining need to ensure the ore is manageable and suitable to the requirements of their product and to ensure that if the trial is successful the requirements for upgrading the Karara Rd. As upgrading the Karara Rd is going to be an expensive project ( I think we saw potential figures of \$11m in the Greenfields report) Karara Mining need to be confident of the product and method we are providing the ore. To do this Karara Mining have requested we complete a 55,000t haulage trial from Extension Hill to Karara mine along the said roads. The process should be about 10-12 days depending on the weather and any delays to production on-site.*

*As we are aware the road is rated RAV 10.3 for the section to Karara Rd (including the T intersection) and then RAV 7.3 from the T intersection to the site. To minimise the time we are hauling on this road we are proposing using C Trains for the trial, although we would prefer quads to finish the trial as quickly as possible to reduce any potential wear and tear on the road, minimise any chance of weather events affecting the timing and any disruption that could occur. We do realise the Karara Road is not rated accordingly and Terra Mining and Karara Mining will manage these requirements for a successful operation.*

*How best can we seek approval for the requested work above to expedite this approval and allow the short-term trial so we can improve the opportunity to getting the haulage to rail as soon as possible? Noting your email dated 16 August 2024 to me, our email to you dated 30 August 2024 and the special council meeting 5 September 2024, this is for a significantly reduced period and volume.*

This most recent request is now for only a trial of 55,000 tonnes over a period of 10-12 days, utilising vehicles that meet the RAV guidelines for the roads proposed to be utilised. These vehicles are currently in line with other road users utilising the roads for ore transportation.

The is currently no indication of the timeframes for increased ore transportation if the trial is successful.

The officer recommendation put to Council on 29 August 2024 at the Ordinary Council Meeting was as follows;

That Council:

Advise Terra Mining that the request for a trial period (September 2024 to December 2024) to utilise Perenjori Rothsay Road, Warriedar Copper Mine Road and Karara Road to supply 300,000 tonne of iron ore to the Karara Minesite be approved/not approved on the following conditions:

- 1) That Karara Mining Limited and Terra Mining accept all responsibility to maintain and keep Karara Road in an acceptable condition to ensure road user safety.
- 2) That the existing Road agreement with Terra Mining be amended to include the following Shire roads Perenjori-Rothsay Road, Warriedar Copper Mine Road and Karara Road, including but not limited to the proponent being fully responsible for commissioning an updated engineering report(s) prior to utilising the roads that details the roads suitability, upgrades required and maintenance schedule to the satisfaction of the Shire with the proponents of the Extension Hill Mining project.
- 3) Advise the Main Roads and Relevant Government Ministers that it does not support the long-term transportation of material from the Extension Hill Minesite to the Geraldton Port via the Wubin Mullewa Highway.

If Council considers the proposed trial to be acceptable it may consider the following recommendation:

That Council:

Advise Terra Mining that the request for a trial period of 10-12 days to utilise Perenjori-Rothsay Road, Warriedar Copper Mine Road and Karara Road to supply 55,000 tonne of iron ore to the Karara Minesite utilised vehicles that meet the current RAV guidelines be approved/not approved on the following conditions:

- 1) That Karara Mining Limited and Terra Mining accept all responsibility to maintain and keep Karara Road in an acceptable condition to ensure road user safety during the trial.
- 2) That Karara Mining Limited and Terra Mining be advised that any further transportation of ore at the conclusion of the proposed 55,000 tonne trial will only be considered on the following conditions, the existing Road User Agreement and conditions contained within with Terra Mining being amended to include the following Shire roads, Perenjori-Rothsay Road, Warriedar Copper Mine Road and Karara Road, including but not limited to the proponents being fully responsible for commissioning of an updated engineering report(s) prior to further utilising the roads that details the roads suitability, upgrades required by the proponents, commitment to undertaking the upgrades and maintenance schedule by the proponents to the satisfaction of the Shire.

The Council can consider the following options:

1. Reaffirming the decision to not approve the request
2. Considerer revoking the decision to approve
3. Revoke the previous decision to not approve
4. Reconsider the request and put forward another motion for discussion.

#### **PROCEDURAL MOTION**

**Council Resolution Number: 050924.1**

**Moved: Cr Hepworth**

**Seconded: Cr Bradford**

**That Council suspend Standing Orders, Clause 9.5 Limitation on number of speeches at 10.26 am, to allow for open discussion of Item 7.1.**

**Motion put and carried 5/0**

**For: Cr Sutherland, Cr Hepworth, Cr Bradford, Cr Bryant, Cr Campbell**

**Against: Nil**

#### **PROCEDURAL MOTION**

**Council Resolution Number: 050924.2**

**Moved: Cr Bradford**

**Seconded: Cr Bryant**

**That Council reinstates Standing Orders at 10.50 am.**

**Motion put and carried 5/0**

**For: Cr Sutherland, Cr Hepworth, Cr Bradford, Cr Bryant, Cr Campbell**

**Against: Nil**

#### **OFFICER RECOMMENDATION**

**That Council advise Terra Mining that Council Decision (Resolution Number: 290824.32) from the Ordinary Council Meeting held 29 August 2024 is reaffirmed as follows:**

**The request for a trial period (September 2024 to December 2024) to utilise Perenjori-Rothsay Road, Warriedar Copper-Mine Road and Karara Road to supply 300,000 tonnes of iron ore to the Karara Minesite is not approved.**

**OR**

**Council considers revoking Council Decision (Resolution Number: 290824.32) of the Ordinary Council Meeting held 29 August 2024, which reads:**

**“That Council advise Terra Mining that the request for a trial period (September 2024 to December 2024) to utilise Perenjori-Rothsay Road, Warriedar Copper-Mine Road and Karara Road to supply 300,000 tonnes of iron ore to the Karara Minesite is not approved.”**

**\*By Absolute Majority**

**AND**

**Council revokes Council Decision (Council Resolution Number: 290824.32) of the Ordinary Council Meeting held 29 August 2024, which reads:**

**“That Council Advise Terra Mining that the request for a trial period (September 2024 to December 2024) to utilise Perenjori-Rothsay Road, Warriedar Copper-Mine Road and Karara Road to supply 300,000 tonnes of iron ore to the Karara Minesite is not approved”.**

**\*The Council Decision was revoked to allow Council to reconsider the request from Terra Mining and consider a new motion for discussion.**

**\*By Absolute Majority**

**AND**

That Council advise Terra Mining that the request for a trial period of 10-12 days to utilise Perenjori-Rothsay Road, Warriedar Copper Mine Road and Karara Road to supply 55,000 tonne of iron ore to the Karara Minesite utilised vehicles that meet the current RAV guidelines be approved/not approved on the following conditions:

1. That Karara Mining Limited and Terra Mining accept all responsibility to maintain and keep Karara Road in an acceptable condition to ensure road user safety during the trial.
2. That Karara Mining Limited and Terra Mining be advised that any further transportation of ore at the conclusion of the proposed 55,000 tonne trial will only be considered on the following conditions, the existing Road User Agreement and conditions contained within with Terra Mining being amended to include the following Shire roads, Perenjori-Rothsay Road, Warriedar Copper Mine Road and Karara Road, including but not limited to the proponents being fully responsible for commissioning of an updated engineering report(s) prior to further utilising the roads that details the roads suitability, upgrades required by the proponents, commitment to undertaking the upgrades and maintenance schedule by the proponents to the satisfaction of the Shire.

**AMENDMENT TO OFFICER RECOMMENDATION**

Council amended the Officer Recommendation to include the addition of (3.) a requirement for Terra Mining to accept the baseline report from Greenfield Technical Services within 10 working days of receiving the report from the Shire of Perenjori to provide Council with a legal commitment from Terra Mining to maintain roads.

**COUNCIL DECISION**

**Council Resolution Number: 050924.3**

**Moved: Cr Bradford**

**Seconded: Cr Bryant**

Council considers revoking Council Decision (Resolution Number: 290824.32) of the Ordinary Council Meeting held 29 August 2024, which reads:

“That Council advise Terra Mining that the request for a trial period (September 2024 to December 2024) to utilise Perenjori-Rothsay Road, Warriedar Copper-Mine Road and Karara Road to supply 300,000 tonnes of iron ore to the Karara Minesite is not approved.”

**Motion put and carried by Absolute Majority 5/0**

**For: Cr Sutherland, Cr Hepworth, Cr Bradford, Cr Bryant, Cr Campbell**

**Against: Nil**

**AND**

**Council Resolution Number: 050924.4**

**Moved: Cr Bradford**

**Seconded: Cr Campbell**

Council revokes Council Decision (Council Resolution Number: 290824.32) of the Ordinary Council Meeting held 29 August 2024, which reads:

“That Council Advise Terra Mining that the request for a trial period (September 2024 to December 2024) to utilise Perenjori-Rothsay Road, Warriedar Copper-Mine Road and Karara Road to supply 300,000 tonnes of iron ore to the Karara Minesite is not approved”.

**\*The Council Decision was revoked to allow Council to reconsider the request from Terra Mining and consider a new motion for discussion following positive progress in addressing issues that were required in accordance with the Road User, Contribution and Upgrade Agreement.**

**Motion put and carried by Absolute Majority 5/0**

**For: Cr Sutherland, Cr Hepworth, Cr Bradford, Cr Bryant, Cr Campbell**

**Against: Nil**

**AND**

**AMENDMENT TO OFFICER RECOMMENDATION**

**Council Resolution Number: 050924.5**

**Moved: Cr Bryant**

**Seconded: Cr Campbell**

**That Council advise Terra Mining that the request for a trial period of 10-12 days to utilise Perenjori-Rothsay Road, Warriedar Copper Mine Road and Karara Road to supply 55,000 tonne of iron ore to the Karara Minesite utilised vehicles that meet the current RAV guidelines be approved on the following conditions:**

- 1. That Karara Mining Limited and Terra Mining accept all responsibility to maintain and keep Karara Road in an acceptable condition to ensure road user safety during the trial.**
- 2. That Karara Mining Limited and Terra Mining be advised that any further transportation of ore at the conclusion of the proposed 55,000 tonne trial will only be considered on the following conditions, the existing Road User Agreement and conditions contained within with Terra Mining being amended to include the following Shire roads: Perenjori-Rothsay Road, Warriedar Copper Mine Road and Karara Road, including but not limited to the proponents being fully responsible for commissioning of an updated engineering report(s) prior to further utilising the roads that details the roads suitability, upgrades required by the proponents, commitment to undertaking the upgrades and maintenance schedule by the proponents to the satisfaction of the Shire.**
- 3. A requirement for Terra Mining to accept the baseline report from Greenfields Technical Services within 10 working days of receiving the report from the Shire of Perenjori.**

**Motion put and carried 5/0**

**For: Cr Sutherland, Cr Hepworth, Cr Bradford, Cr Bryant, Cr Campbell**

**Against: Nil**

[Next Item](#)

**8. New Business of an Urgent Nature Admitted by Council:**

Nil

**9. Confidential Reports:**

**9.1 COUNCIL DECISION TO GO BEHIND CLOSED DOORS**

**PROCEDURAL MOTION**

**Council Resolution: 050924.6**

**Moved: Cr Hepworth**

**Seconded: Cr Campbell**

**That, in accordance with section 5.23 of the *Local Government Act 1995*, Council accept that the meeting is to be closed to all members of the public to consider confidential items 9.2 and 9.3.**

**Motion put and carried 5/0**

**For: Cr Sutherland, Cr Hepworth, Cr Bradford, Cr Bryant, Cr Campbell**

**Against: Nil**

**9.2 CONFIDENTIAL ITEM – FIT OUT COSTS FOR A SUPERMARKET**

Applicant:	Shire of Perenjori
File:	RFT02-23/24
Date:	5 September 2024
Disclosure of Interest:	Nil
Voting Requirements:	Absolute Majority
Author:	Paul Owen – GFG Consulting
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	Nil

**PROCEDURAL MOTION**

**Council Resolution Number: 050924.7**

**Moved: Cr Hepworth**

**Seconded: Cr Bryant**

**That Council suspend Standing Orders, Clause 9.5 Limitation on number of speeches at 10.59 am, to allow for open discussion of Item 9.2.**

**Motion put and carried 5/0**

**For: Cr Sutherland, Cr Hepworth, Cr Bradford, Cr Bryant, Cr Campbell**

**Against: Nil**

**PROCEDURAL MOTION**

**Council Resolution Number: 050924.8**

**Moved: Cr Hepworth**

**Seconded: Cr Bryant**

**That Council reinstates Standing Orders at 12.01 pm.**

**Motion put and carried 5/0**

**For: Cr Sutherland, Cr Hepworth, Cr Bradford, Cr Bryant, Cr Campbell**

**Against: Nil**

**COUNCIL DECISION**

**Council Resolution: 050924.9**

**Moved: Cr Hepworth**

**Seconded: Cr Bryant**

**That Council:**

- 1. Endorse the budget allocation for the supermarket to be increased to \$4,011,000 with the additional allocation to be sourced from additional borrowing and own source funding as required.**
- 2. Approve the fixed fit out items in schedule 2, totalling \$643,786.95 as a variation to the contract.**
- 3. Approve the loose fit out items in schedule 3, be put to public tender.**

**Motion put and carried 5/0 by Absolute Majority**

**For: Cr Sutherland, Cr Hepworth, Cr Bradford, Cr Bryant, Cr Campbell**

**Against: Nil**



### 9.3 **CONFIDENTIAL ITEM** – RFT02-2024/25 ONE PRIME MOVER – ROAD TRAIN

Applicant:	Shire of Perenjori
File:	RFT02-24/25
Date:	5 September 2024
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Paul Owen – GFG Consulting
Responsible Officer:	Paul Anderson – Chief Executive Officer Marty Noordhof – Manager Infrastructure Services
Attachments:	<u>9.3.1 – Evaluation Summary</u>

#### PROCEDURAL MOTION

**Council Resolution Number: 050924.10**

**Moved: Cr Campbell                      Seconded: Cr Bradford**

**That Council suspend Standing Orders, Clause 9.5 Limitation on number of speeches at 12.02 pm, to allow for open discussion of Item 9.3.**

**Motion put and carried 5/0**

**For: Cr Sutherland, Cr Hepworth, Cr Bradford, Cr Bryant, Cr Campbell**

**Against: Nil**

#### PROCEDURAL MOTION

**Council Resolution Number: 050924.11**

**Moved: Cr Hepworth                      Seconded: Cr Bradford**

**That Council reinstates Standing Orders at 12.05 pm.**

**Motion put and carried 5/0**

**For: Cr Sutherland, Cr Hepworth, Cr Bradford, Cr Bryant, Cr Campbell**

**Against: Nil**

#### COUNCIL DECISION

**Council Resolution: 050924.12**

**Moved: Cr Bradford                      Seconded: Cr Bryant**

**That Council:**

- 1. That Council appoint Daimler Trucks Perth for the supply of one Freightliner Cascadia 126 Prime Mover based upon the assessment of the compliance, qualitative and pricing structures tendered under RFT02-2024-2025 Supply of one Prime Mover – Road Train and representing the best value for money.**
- 2. That plant item P1678 – 2014 UD Prime Mover be offered for sale by public auction through Smith Broughton Auctioneers with a reserve price of \$50,000.**

**Motion put and carried 5/0**

**For: Cr Sutherland, Cr Hepworth, Cr Bradford, Cr Bryant, Cr Campbell**

**Against: Nil**

#### **9.4 COUNCIL DECISION TO RETURN FROM BEHIND CLOSED DOORS**

##### **PROCEDURAL MOTION**

**Council Resolution: 050924.13**

**Moved: Cr Hepworth**

**Seconded: Cr Bryant**

**That Council return to standing orders and re-open the meeting to the public.**

**Motion put and carried 5/0**

**For: Cr Sutherland, Cr Hepworth, Cr Bradford, Cr Bryant, Cr Campbell**

**Against: Nil**

#### **10. Closure of Meeting:**

The Shire President declared the meeting closed at 12.06 pm and thanked those in attendance.

**I certify that this copy of the Minutes is a true and correct record of the meeting held on 5 September 2024.**

**Signed: \_\_\_\_\_**

**Shire President**

**Date: \_\_\_\_\_**

**8. Announcements by Presiding Member Without Discussion:**

**9. Petitions/Deputations/Presentations:**

**10. Announcements of Matters for Which Meeting May Be Closed:**

**11. Declaration of Interest:**

“Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.”

**12. Finance:**

**12.1 MONTHLY FINANCIAL REPORT – 31 AUGUST 2024**

Applicant:	Shire of Perenjori
File:	ADM 0082
Report Date:	19 September 2024
Disclosure of Interest:	
Voting Requirements:	Simple Majority
Author:	Ally Bryant – Finance Manager
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	<a href="#">12.1.1 - Monthly Statement of Financial Activity for 31 August 2024</a>

**Summary**

This item recommends that Council receives the Financial Activity Statements for the periods ending 31 August 2024.

**Background**

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare a Monthly Statement of Financial Activity.

Recent changes to the Regulations require a focus on reporting and variance analysis by nature and type rather than by program. The Shire's reports have historically been prepared by both nature and type and program with the variance analysis done by program. All reports for 2023-24 to date have been prepared by both nature and type and program, but with the variance analysis being done by nature and type in compliance with the revised Regulations.

**Statutory Environment**

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare a Monthly Statement of Financial Activity.

**Policy Implications**

Nil

**Consultation**

Nil

**Financial Implications**

Shown in the attached data.

**Strategic Community Plan**

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

Strategic Objectives

4.6. The organisation, assets and finances of the Shire are managed responsibly

**Officer Comment**

The opening surplus for the year prior to the finalisation of the 2023-24 financial statements is \$3,357,709. As previously advised, this surplus is notionally deceiving as the State Government transferred 85% of its 2024-25 financial assistance grants (totalling \$2.496m) to the Shire in June 2024.

Operating revenue YTD is \$4,465,159 over budget by \$69,502

Operating expenditure YTD is \$1,233,465, under budget by \$980,540

Key variances between the YTD budget and actuals are explained in the attached report on pages 2-3.

It is to be noted that the June financials are not yet completed as depreciation, allocations and accruals have not yet been finalised for the end of financial year. June financials remain open until the finalisation of the year end audit.

**OFFICER RECOMMENDATION**

**Council Resolution Number:**

**Moved:**

**Seconded:**

**That the Monthly Financial Report to 31 August 2024 as attached be received.**

**Motion put and carried / lost**

**For:**

**Against:**

[Next Item](#)

# **SHIRE OF PERENJORI**

## **MONTHLY FINANCIAL REPORT**

**(Containing the required statement of financial activity and statement of financial position)  
For The Period Ended 31 August 2024**

***LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996***

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**SHIRE OF PERENJORI**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 AUGUST 2024**

	Supplemental Information	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.	Explanation of Variance
<b>OPERATING ACTIVITIES</b>								
<b>Revenue from operating activities</b>								
General rates	10	3,441,290	3,718,080	3,710,979	(7,101)	(0.19%)		
Grants, subsidies and contributions	13	761,033	436,248	420,701	(15,547)	(3.56%)	▼	Receiving less for FAGS than budgeted
Fees and charges		969,267	190,894	281,125	90,231	47.27%	▲	Caravan park over budget by 72k, Private working mining over budget 20k
Interest revenue		141,800	30,716	24,269	(6,447)	(20.99%)	▼	Timing
Other revenue		2,807,579	19,303	28,085	8,782	45.50%	▲	Insurance reimbursements over budget
Profit on asset disposals	6	2,500	416	0	(416)	(100.00%)	▼	Timing
		<b>8,123,469</b>	<b>4,395,657</b>	<b>4,465,159</b>	<b>69,502</b>	<b>1.58%</b>		
<b>Expenditure from operating activities</b>								
Employee costs		(3,574,760)	(655,461)	(680,680)	(25,219)	(3.85%)	▼	Allocations budget and actual timing variance
Materials and contracts		(4,699,209)	(405,426)	(352,733)	52,693	13.00%	▲	Under in variace accounts
Utility charges		(392,725)	(65,420)	(5,534)	59,886	91.54%	▲	Timing of accounts
Depreciation		(5,391,127)	(898,480)	0	898,480	100.00%	▲	Depreciation not ran yet
Finance costs		(66,784)	(1,408)	(5,915)	(4,507)	(320.10%)	▼	Timing
Insurance		(193,475)	(95,294)	(95,813)	(519)	(0.54%)		
Other expenditure		(222,158)	(86,538)	(92,790)	(6,252)	(7.22%)		
Loss on asset disposals	6	(35,875)	(5,978)	0	5,978	100.00%	▲	Timing
		<b>(14,576,113)</b>	<b>(2,214,005)</b>	<b>(1,233,465)</b>	<b>980,540</b>	<b>44.29%</b>		
Non-cash amounts excluded from operating activities	ote 2(l	5,424,502	904,042	0	(904,042)	(100.00%)	▼	Depreciation not yet ran
<b>Amount attributable to operating activities</b>		<b>(1,028,142)</b>	<b>3,085,694</b>	<b>3,231,694</b>	<b>146,000</b>	<b>4.73%</b>		
<b>INVESTING ACTIVITIES</b>								
<b>Inflows from investing activities</b>								
Proceeds from capital grants, subsidies and contributions	14	5,660,979	292,459	292,459	0	0.00%		
Proceeds from disposal of assets	6	151,300	0	0	0	0.00%		
		<b>5,812,279</b>	<b>292,459</b>	<b>292,459</b>	<b>0</b>	<b>0.00%</b>		
<b>Outflows from investing activities</b>								
Payments for property, plant and equipment	5	(5,780,769)	(337,749)	(352,081)	(14,332)	(4.24%)	▼	Timing see Capital Works Note
Payments for construction of infrastructure	5	(5,259,721)	0	(40,019)	(40,019)	0.00%	▼	Timing see Capital Works Note
		<b>(11,040,490)</b>	<b>(337,749)</b>	<b>(392,099)</b>	<b>(54,350)</b>	<b>(16.09%)</b>		
<b>Amount attributable to investing activities</b>		<b>(5,228,211)</b>	<b>(45,290)</b>	<b>(99,640)</b>	<b>(54,350)</b>	<b>(120.01%)</b>		



**SHIRE OF PERENJORI**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 AUGUST 2024**

	Supplemental Information	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b) \$	Variance* % ((c) - (b))/(b) %	Var.	Explanation of Variance
<b>FINANCING ACTIVITIES</b>								
<b>Inflows from financing activities</b>								
Proceeds from new debentures	11	2,000,000	0	0	0	0.00%		
Transfer from reserves	4	1,954,214	0	0	0	0.00%		
		<b>3,954,214</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>		
<b>Outflows from financing activities</b>								
Repayment of borrowings	11	(57,921)	(13,984)	(13,984)	0	0.00%		
Transfer to reserves	4	(767,898)	0	(11,384)	(11,384)	0.00%	▼	Interest Transferred
		<b>(825,819)</b>	<b>(13,984)</b>	<b>(25,368)</b>	<b>(11,384)</b>	<b>(81.41%)</b>		
<b>Amount attributable to financing activities</b>		<b>3,128,395</b>	<b>(13,984)</b>	<b>(25,368)</b>	<b>(11,384)</b>	<b>(81.41%)</b>		
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>								
Surplus or deficit at the start of the financial year		3,127,958	3,127,958	3,289,455	161,497	5.16%	▲	
Amount attributable to operating activities		(1,028,142)	3,085,694	3,231,694	146,000	4.73%	▲	
Amount attributable to investing activities		(5,228,211)	(45,290)	(99,640)	(54,350)	(120.01%)	▼	
Amount attributable to financing activities		3,128,395	(13,984)	(25,368)	(11,384)	(81.41%)	▼	
Surplus or deficit after imposition of general rates		<b>0</b>	<b>6,154,378</b>	<b>6,396,147</b>	<b>241,769</b>		▲	

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

\* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF PERENJORI**  
**STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM**  
**FOR THE PERIOD ENDED 31 AUGUST 2024**

	Ref Note	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b) \$	Variance* % ((c) - (b))/(b) %
<b>OPERATING ACTIVITIES</b>						
<b>Income excluding grants, subsidies and contributions</b>						
Governance	10	92,500	22,914	12,057	(10,857)	(47.38%)
General purpose funding - other		3,674,035	3,726,428	3,724,169	(2,259)	(0.06%)
Law, order and public safety	13	191,430	182	200	18	9.89%
Health		476	0	0	0	0.00%
Housing		278,149	46,356	40,483	(5,873)	(12.67%)
Community amenities		45,840	37,963	37,336	(627)	(1.65%)
Recreation and culture	6	54,950	9,156	6,341	(2,815)	(30.74%)
Transport		10,150	1,690	1,129	(561)	(33.20%)
Economic services		587,838	97,970	172,436	74,466	76.01%
Other property and services		2,427,068	16,750	50,307	33,557	200.34%
		<b>7,362,436</b>	<b>3,959,409</b>	<b>4,044,458</b>	<b>85,049</b>	<b>2.15%</b>
<b>Grants, subsidies and contributions</b>						
Governance		0	0	0	0	0.00%
General purpose funding - other		1,273,405	92,962	83,439	(9,523)	(10.24%)
Law, order and public safety		40,732	10,183	4,159	(6,024)	(59.16%)
Health		0	0	0	0	0.00%
Education and welfare		0	0	0	0	0.00%
Housing		0	0	0	0	0.00%
Community amenities		512,000	292,459	292,459	0	0.00%
Recreation and culture		161,623	0	0	0	0.00%
Transport		4,434,252	333,103	333,103	0	0.00%
Economic services		0	0	0	0	0.00%
Other property and services		0	0	0	0	0.00%
		<b>6,422,012</b>	<b>728,707</b>	<b>713,160</b>	<b>(15,547)</b>	<b>(2.13%)</b>
<b>Expenditure from operating activities (including depreciation)</b>						
Governance		(601,878)	(180,067)	(80,801)	99,266	55.13%
General purpose funding		(188,838)	(30,168)	(34,384)	(4,216)	(13.98%)
Law, order and public safety		(497,742)	(89,793)	(64,220)	25,573	28.48%
Health		(234,746)	(39,963)	(22,000)	17,963	44.95%
Education and welfare		(165,690)	(28,492)	(17,334)	11,158	39.16%
Housing		(682,857)	(111,589)	(89,854)	21,735	19.48%
Community amenities		(696,420)	(110,234)	(106,509)	3,725	3.38%
Recreation and culture		(2,062,320)	(359,613)	(267,612)	92,001	25.58%
Transport		(5,624,544)	(949,663)	(305,105)	644,558	67.87%
Economic services	6	(1,396,085)	(231,006)	(199,112)	31,894	13.81%
Other property and services		(2,424,993)	(83,417)	(46,533)	36,884	44.22%
		<b>(14,576,113)</b>	<b>(2,214,005)</b>	<b>(1,233,464)</b>	<b>980,541</b>	<b>44.29%</b>
Net Operating Result		(791,665)	2,474,111	3,524,154		

**SHIRE OF PERENJORI**  
**STATEMENT OF FINANCIAL POSITION**  
**FOR THE PERIOD ENDED 31 AUGUST 2024**

	Supplementary Information	31 August 2024 \$	30 June 2024 \$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	3	6,750,164	7,297,147
Trade and other receivables		3,923,311	458,854
Inventories	8	84,714	84,036
<b>TOTAL CURRENT ASSETS</b>		<b>10,758,189</b>	<b>7,840,037</b>
<b>NON-CURRENT ASSETS</b>			
Other financial assets		81,490	81,490
Inventories		104,000	104,000
Property, plant and equipment		23,329,127	22,977,047
Infrastructure		145,754,301	145,714,283
<b>TOTAL NON-CURRENT ASSETS</b>		<b>169,268,918</b>	<b>168,876,820</b>
<b>TOTAL ASSETS</b>		<b>180,027,107</b>	<b>176,716,857</b>
<b>CURRENT LIABILITIES</b>			
Trade and other payables	9	351,600	359,196
Other liabilities	12	862,120	1,054,446
Borrowings	11	(13,984)	0
Employee related provisions	12	233,540	233,540
<b>TOTAL CURRENT LIABILITIES</b>		<b>1,433,276</b>	<b>1,647,182</b>
<b>NON-CURRENT LIABILITIES</b>			
Borrowings	11	1,126,515	1,126,515
Employee related provisions		86,649	86,643
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>1,213,164</b>	<b>1,213,158</b>
<b>TOTAL LIABILITIES</b>		<b>2,646,440</b>	<b>2,860,340</b>
<b>NET ASSETS</b>		<b>177,380,667</b>	<b>173,856,517</b>
<b>EQUITY</b>			
Retained surplus		26,255,388	22,742,622
Reserve accounts	4	3,148,322	3,136,938
Revaluation surplus		147,976,957	147,976,957
<b>TOTAL EQUITY</b>		<b>177,380,667</b>	<b>173,856,517</b>

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 AUGUST 2024

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

**Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

*Local Government (Financial Management) Regulations 1996*, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 15 to these financial statements.

**Judgements and estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

**SIGNIFICANT ACCOUNTING POLICIES**

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 31 August 2024

**SHIRE OF PERENJORI**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 AUGUST 2024**

**2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

		Adopted Budget Closing	Last Year Closing	Year to Date
(a) Net current assets used in the Statement of Financial Activity	Information	30 June 2025	30 June 2024	31 August 2024
<b>Current assets</b>		<b>\$</b>	<b>\$</b>	<b>\$</b>
Cash and cash equivalents	3	1,928,426	7,297,147	6,750,164
Trade and other receivables		583,686	458,854	3,923,311
Inventories	8	127,103	84,036	84,714
		2,639,215	7,840,037	10,758,189
<b>Less: current liabilities</b>				
Trade and other payables	9	(688,593)	(359,196)	(351,600)
Other liabilities	12	0	(1,054,446)	(862,120)
Borrowings	11	(2,000,000)	0	13,984
Employee related provisions	12	(233,540)	(233,540)	(233,540)
		(2,922,133)	(1,647,182)	(1,433,276)
<b>Net current assets</b>		<b>(282,918)</b>	<b>6,192,855</b>	<b>9,324,913</b>
<b>Less: Total adjustments to net current assets</b>	note 2(i)	282,918	(2,903,400)	(2,928,766)
<b>Closing funding surplus / (deficit)</b>		<b>0</b>	<b>3,289,455</b>	<b>6,396,147</b>

**(b) Non-cash amounts excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

		Adopted Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash amounts excluded from operating activities</b>		<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	6	(2,500)	(416)	0
Add: Loss on asset disposals	6	35,875	5,978	0
Add: Depreciation		5,391,127	898,480	0
<b>Total non-cash amounts excluded from operating activities</b>		<b>5,424,502</b>	<b>904,042</b>	<b>0</b>

**(c) Current assets and liabilities excluded from budgeted deficiency**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Closing	Last Year Closing	Year to Date
		30-Jun-25	30 June 2024	31 August 2024
<b>Adjustments to net current assets</b>		<b>\$</b>	<b>\$</b>	<b>\$</b>
Less: Reserve accounts	4	(1,950,622)	(3,136,938)	(3,148,322)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of borrowings	11	2,000,000	0	(13,984)
- Current portion of employee benefit provisions	4	233,540	233,538	233,540
<b>Total adjustments to net current assets</b>	note 2(i)	<b>282,918</b>	<b>(2,903,400)</b>	<b>(2,928,766)</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**SHIRE OF PERENJORI**  
**SUPPLEMENTARY INFORMATION**  
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SHIRE OF PERENJORI  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 AUGUST 2024

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$3.13 M	\$3.13 M	\$3.29 M	\$0.16 M
Closing	\$0.00 M	\$6.15 M	\$6.40 M	\$0.24 M

Refer to Statement of Financial Activity

Cash and cash equivalents			Payables			Receivables		
	\$6.75 M	% of total		\$0.35 M	% Outstanding		\$0.20 M	% Collected
Unrestricted Cash	\$3.60 M	53.4%	Trade Payables	\$0.22 M		Rates Receivable	\$3.72 M	1.6%
Restricted Cash	\$3.15 M	46.6%	0 to 30 Days		106.0%	Trade Receivable	\$0.20 M	% Outstanding
			Over 30 Days		(6.0%)	Over 30 Days		53.2%
			Over 90 Days		(6.2%)	Over 90 Days		47.4%

Refer to 3 - Cash and Financial Assets

Refer to 9 - Payables

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.03 M)	\$3.09 M	\$3.23 M	\$0.15 M

Refer to Statement of Financial Activity

Rates Revenue			Grants and Contributions			Fees and Charges		
YTD Actual	\$3.71 M	% Variance	YTD Actual	\$0.42 M	% Variance	YTD Actual	\$0.28 M	% Variance
YTD Budget	\$3.72 M	(0.2%)	YTD Budget	\$0.44 M	(3.6%)	YTD Budget	\$0.19 M	47.3%

Refer to 10 - Rate Revenue

Refer to 13 - Grants and Contributions

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$5.23 M)	(\$0.05 M)	(\$0.10 M)	(\$0.05 M)

Refer to Statement of Financial Activity

Proceeds on sale			Asset Acquisition			Capital Grants		
YTD Actual	\$0.00 M	%	YTD Actual	\$0.04 M	% Spent	YTD Actual	\$0.29 M	% Received
Adopted Budget	\$0.15 M	(100.0%)	Adopted Budget	\$5.26 M	(99.2%)	Adopted Budget	\$5.66 M	(94.8%)

Refer to 6 - Disposal of Assets

Refer to 5 - Capital Acquisitions

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$3.13 M	(\$0.01 M)	(\$0.03 M)	(\$0.01 M)

Refer to Statement of Financial Activity

Borrowings		Reserves	
Principal repayments	(\$0.01 M)	Reserves balance	\$3.15 M
Interest expense	(\$0.01 M)	Interest earned	\$0.01 M
Principal due	\$1.11 M		

Refer to 11 - Borrowings

Refer to 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

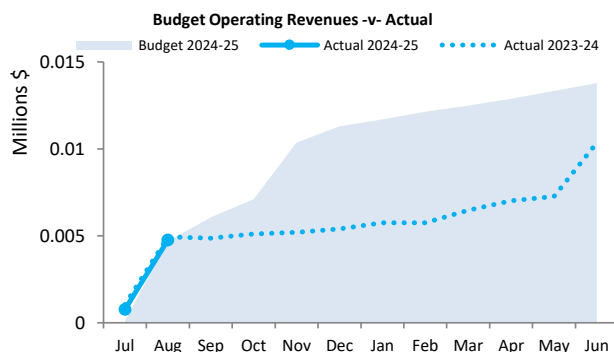


SHIRE OF PERENJORI  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 AUGUST 2024

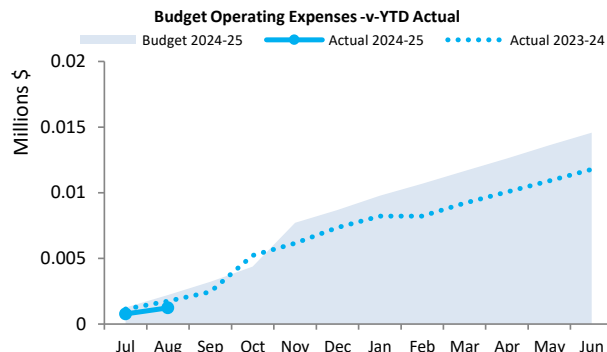
2 KEY INFORMATION - GRAPHICAL

OPERATING ACTIVITIES

OPERATING REVENUE

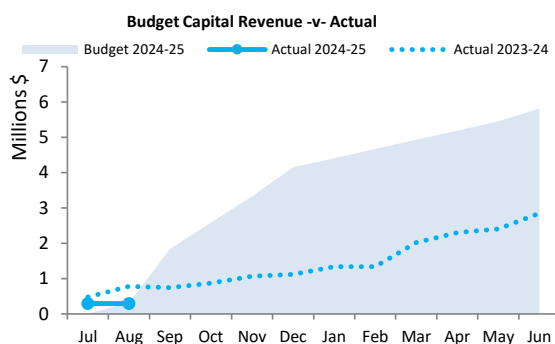


OPERATING EXPENSES

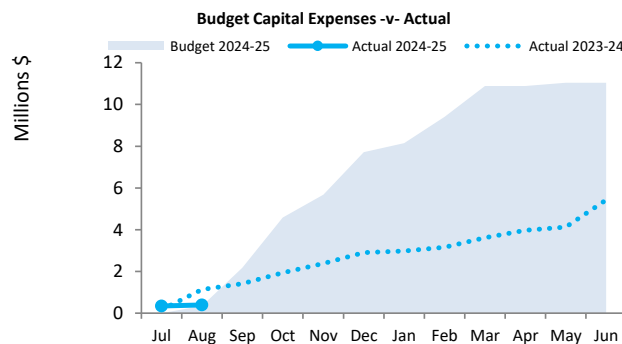


INVESTING ACTIVITIES

CAPITAL REVENUE



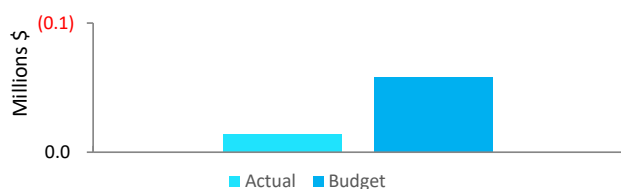
CAPITAL EXPENSES



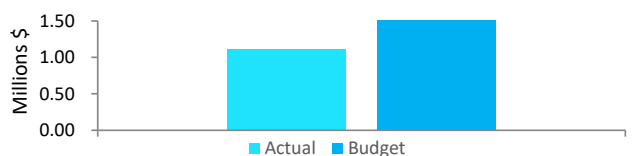
FINANCING ACTIVITIES

BORROWINGS

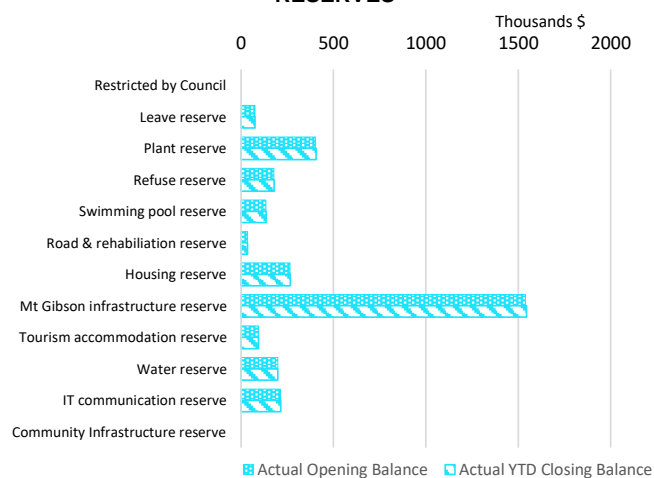
Principal Repayments



Principal Outstanding



RESERVES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF PERENJORI**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 31 AUGUST 2024**

**3 CASH AND FINANCIAL ASSETS**

Description	Classification	Total as per the Financial Statements			Actual Bank Balance	Institution	Interest Rate	Maturity Date
		Unrestricted	Restricted	Cash				
		\$	\$	\$	\$			
<b>Cash on hand</b>								
Bankwest & NAB Municipal Account	Cash and cash equivalents	1,093,862		1,093,862	1,093,333	Bank	0.00%	On Hand
Till Float	Cash and cash equivalents	150		150	150	Bank	0.00%	On Hand
NAB Municipal Telenet Saver Account	Cash and cash equivalents	2,507,830		2,507,830	2,507,830	Bank	1.35%	On Hand
Reserve Funds - Restricted Cash		0	3,148,322	3,148,322				
- Reserve Bank Account 4721	Cash and cash equivalents	0			3,728	Bank	3.50%	On Call
- Mt Gibson Mining Reserve Account 6682	Cash and cash equivalents	0			4,378	Bank	3.50%	On Call
- Mt Gibson Mining Term Deposit 6962	Cash and cash equivalents	0			1,540,000	Bank	5.00%	22/10/2024
- Reserve Term Deposit 0289	Cash and cash equivalents	0			1,600,000	Bank	5.10%	24/01/2025
<b>Total</b>		<b>3,601,842</b>	<b>3,148,322</b>	<b>6,750,164</b>	<b>6,749,419</b>			
<b>Comprising</b>								
Cash and cash equivalents		3,601,842	3,148,322	6,750,164	6,749,419			
		<b>3,601,842</b>	<b>3,148,322</b>	<b>6,750,164</b>	<b>6,749,419</b>			

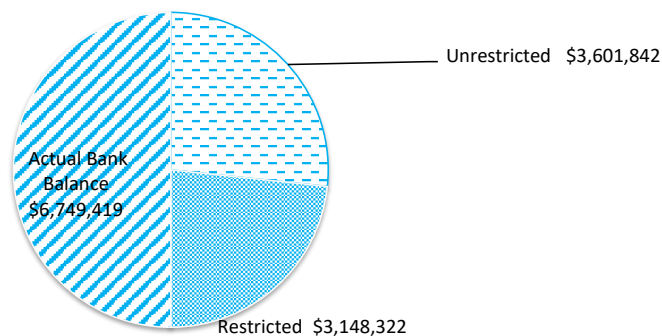
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



**SHIRE OF PERENJORI**  
**SUPPLEMENTARY INFORMATION**  
**FOR THE PERIOD ENDED 31 AUGUST 2024**

**4 RESERVE ACCOUNTS**

Reserve name	Budget Opening Balance	Budget Interest Earned	Budget Transfer s In (+)	Budget Transfers Out (-)	Budget Closing Balance
	\$	\$	\$	\$	\$
<b>Restricted by Council</b>					
Leave reserve	75,054	2,255	0	(23,614)	53,695
Plant reserve	403,638	10,004	199,053	(250,000)	362,695
Refuse reserve	177,740	3,690	100,000	0	281,430
Swimming pool reserve	134,688	3,362	100,000	0	238,050
Road & rehabilitation reserve	35,567	902	0	0	36,469
Housing reserve	264,726	6,560	0	0	271,286
Mt Gibson infrastructure reserve	1,539,326	49,000	0	(1,550,000)	38,326
Tourism accommodation reserve	93,669	2,378	0	0	96,047
Water reserve	199,086	5,002	0	0	204,088
IT communication reserve	213,444	5,330	100,000	(130,600)	188,174
Community Infrastructure reserve	0	1,517	178,845		180,362
	<b>3,136,938</b>	<b>90,000</b>	<b>677,898</b>	<b>(1,954,214)</b>	<b>1,950,622</b>

Actual Opening Balance	Actual Interest Earned	Actual Transfers In (+)	Actual Transfer s Out (-)	Actual YTD Closing Balance
\$	\$	\$	\$	\$
75,054	280	0	0	75,334
403,638	1,895	0	0	405,533
177,740	679	0	0	178,419
134,688	360	0	0	135,048
35,567	111	0	0	35,678
264,726	1,456	0	0	266,182
1,539,326	5,174	0	0	1,544,500
93,669	215	0	0	93,884
199,086	545	0	0	199,631
213,444	669	0	0	214,113
0	0	0	0	0
<b>3,136,938</b>	<b>11,384</b>	<b>0</b>	<b>0</b>	<b>3,148,322</b>

## 5 CAPITAL ACQUISITIONS

	Adopted Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$
<b>Capital acquisitions</b>				
Land	20,000	0	0	0
Buildings	4,774,070	337,749	352,081	14,332
Furniture & equipment	140,099	0	0	0
Plant & equipment	846,600	0	0	0
<b>Acquisition of property, plant and equipment</b>	<b>5,780,769</b>	<b>337,749</b>	<b>352,081</b>	<b>14,332</b>
Roads	4,765,293	0	40,019	40,019
Other	494,428	0	0	0
<b>Acquisition of infrastructure</b>	<b>5,259,721</b>	<b>0</b>	<b>40,019</b>	<b>68,682</b>
<b>Total capital acquisitions</b>	<b>11,040,490</b>	<b>337,749</b>	<b>392,099</b>	<b>83,013</b>
<b>Capital Acquisitions Funded By:</b>				
Capital grants and contributions	5,660,979	292,459	292,459	0
Borrowings	2,000,000	0	0	0
Other (disposals & C/Fwd)	151,300	0	0	0
Reserve accounts				
Leave reserve	23,614	0	0	0
Plant reserve	250,000		0	0
Mt Gibson infrastructure reserve	1,550,000	0	0	0
IT communication reserve	130,600		0	0
Contribution - operations	1,273,997	45,290	99,640	54,350
<b>Capital funding total</b>	<b>11,040,490</b>	<b>337,749</b>	<b>392,099</b>	<b>54,350</b>

### SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

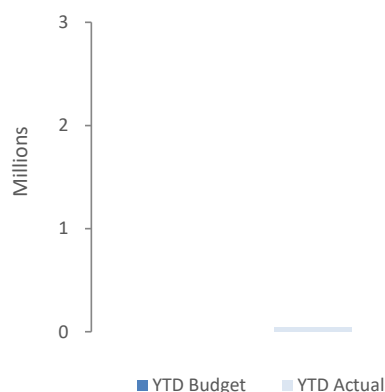
#### Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

#### Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions



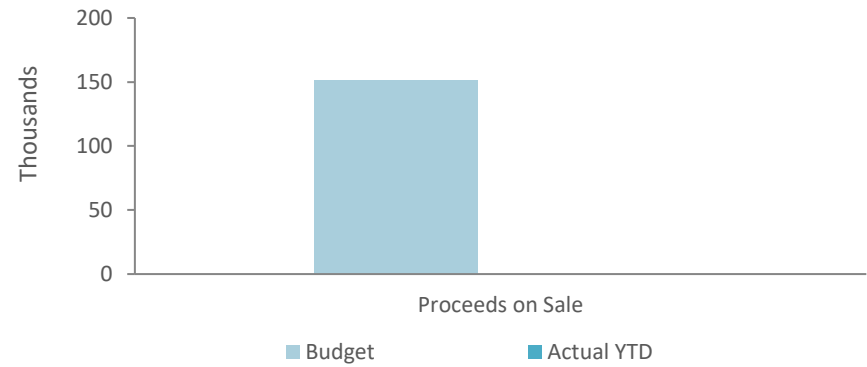
5 CAPITAL ACQUISITIONS - DETAILED

Job -					Original	Amended	YTD			
Account	Job/Account Description	Asset Class	Type	Program	Budget	Budget	Budget	YTD Actual	YTD Actual Variance	Comments
FE03	Altus Payroll	Furniture & Equipment	Governance	New	70,000	70,000	-	-	-	C/F 23/24
FE04	Library Software	Furniture & Equipment	Recreation and Culture	New	10,600	10,600	-	-	-	C/F 23/24
FE08	Printer Admin	Furniture & Equipment	Administration	New	9,499	9,499	-	-	-	
FE09	Server - Inhouse	Furniture & Equipment	Administration	New	50,000	50,000	-	-	-	
BC27	Master Key System	Buildings	Administration	New	5,000	5,000	5,000	4,376	624	C/F 23/24
HC28	Additional Housing Timmings & Hirshauer	Buildings	Housing	New	36,000	36,000	36,000	50,956	(14,956)	Complete Landscaping C/F23/24
HC32	GROH Housing 2 x 3x2	Buildings	Housing	New	1,200,000	1,200,000	-	-	-	
I002	Community Hub Project	Buildings	Community Amenities	New	3,503,070	3,503,070	296,749	296,749	0	
BC19	Chalet 3 & 4 Caravan Park	Buildings	Economic Services	Upgrade	30,000	30,000	-	-	-	
HC33	Demolition of gifted property	Infrastructure - Other	Housing	New	40,000	40,000	-	-	-	
I009	Latham Bowls Green	Infrastructure - Other	Recreation and Culture	Upgrade	184,428	184,428	-	-	-	
I008	Latham Refuse Site	Infrastructure - Other	Recreation and Culture	New	50,000	50,000	-	-	-	
LA01	Purchase of Industrial Land	Land	Economic Services	New	20,000	20,000	-	-	-	
I010	Pump Track	Infrastructure - Other	Recreation and Culture	New	150,000	150,000	-	-	-	
I011	Niche Wall Latham Cemetery	Infrastructure - Other	Community Amenities	New	10,000	10,000	-	-	-	
I012	Radio Broadcasting	Infrastructure - Other	Recreation and Culture	New	60,000	60,000	-	-	-	
<b>Road Program</b>										
RRG049A	Syson Rd SLK 6.00 - 9.00	Infrastructure - Roads	Transport	Renewal	228,799	228,799	-	25,154	(25,154)	
RRG165	Carnamah Perenjori Rd SLK 21.39-23.42	Infrastructure - Roads	Transport	Renewal	219,817	219,817	-	-	-	
RRG141A	Warriedar Coppermine Rd SLK 6.5-7.30	Infrastructure - Roads	Transport	Renewal	446,500	446,500	-	-	-	
R2R094	Oversby Rd	Infrastructure - Roads	Transport	Renewal	207,146	207,146	-	-	-	
R2R014	Grant Rd	Infrastructure - Roads	Transport	Renewal	152,789	152,789	-	-	-	
R2R009	Hill Rd	Infrastructure - Roads	Transport	Upgrade	261,255	261,255	-	-	-	
R2R123	Crossing Rd Reconstruction/Seal	Infrastructure - Roads	Transport	Upgrade	417,220	417,220	-	-	-	
RC196	Iona Rd Seal	Infrastructure - Roads	Transport	Upgrade	18,810	18,810	-	-	-	
RC005	Lochada Rd	Infrastructure - Roads	Transport	Upgrade	148,860	148,860	-	-	-	
RC001	Bowgada Rd	Infrastructure - Roads	Transport	Upgrade	62,373	62,373	-	-	-	
MWF009	Hill Rd	Infrastructure - Roads	Transport	Upgrade	168,233	168,233	-	-	-	
MWF047	Boundary Rd	Infrastructure - Roads	Transport	Upgrade	2,433,491	2,433,491	-	14,865	(14,865)	
<b>Plant replacement program</b>										
04259	Small SUV	Plant & Equipment	Administration	Renewal	40,000	40,000	-	-	-	
CP36	Utility - Works Crew	Plant & Equipment	Transport	Renewal	65,000	65,000	-	-	-	
CP37	Works Supervisors Utility	Plant & Equipment	Transport	Renewal	65,000	65,000	-	-	-	
CP39	New Truck	Plant & Equipment	Transport	Renewal	360,000	360,000	-	-	-	
CP40	Tri Axle Water Tank	Plant & Equipment	Transport	Renewal	150,000	150,000	-	-	-	
CP41	Multi Tyre Roller Attachemnt	Plant & Equipment	Transport	New	70,000	70,000	-	-	-	
CP42	Multi Tyre Roller Attachemnt	Plant & Equipment	Transport	New	70,000	70,000	-	-	-	
CP38	Bobcat Trailer	Plant & Equipment	Transport	New	20,000	20,000	-	-	-	
CP34	EV Charging Station	Plant & Equipment	Transport	New	6,600	6,600	-	-	-	

11,040,490	11,040,490	337,749	392,099	(54,350)
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6 DISPOSAL OF ASSETS

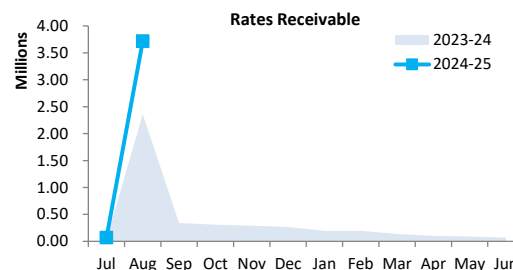
Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)
		Value				Value			
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and equipment</b>								
PE019	Nissan Xtrail	24,000	15,000	0	(9,000)	0	0	0	0
PE322	2023 Mitsubishi Triton	32,750	25,000	0	(7,750)	0	0	0	0
PE214	Howard Porter Water Tanker	60,950	45,000	0	(15,950)	0	0	0	0
PE145	UD Truck	47,500	50,000	2,500	0	0	0	0	0
PE023	Mitsubishi Triton	19,475	16,300	0	(3,175)	0	0	0	0
		<b>184,675</b>	<b>151,300</b>	<b>2,500</b>	<b>(35,875)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



## 7 RECEIVABLES

### Rates receivable

	30 Jun 2024	31 Aug 2024
Opening arrears previous years	\$ 71,227	\$ 71,227
Levied this year		3,710,978
Less - collections to date	(0)	(61,706)
Gross rates collectable	71,227	3,720,499
<b>Net rates collectable</b>	<b>71,227</b>	<b>3,720,499</b>
% Collected	0.0%	1.6%



### Receivables - general

	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(2,252)	95,203	10,820	561	94,114	198,446
Percentage	(1.1%)	48.0%	5.5%	0.3%	47.4%	
<b>Balance per trial balance</b>						
Sundry debtors						198,446
GST receivable						4,361
<b>Total receivables general outstanding</b>						<b>202,812</b>

Amounts shown above include GST (where applicable)

### KEY INFORMATION

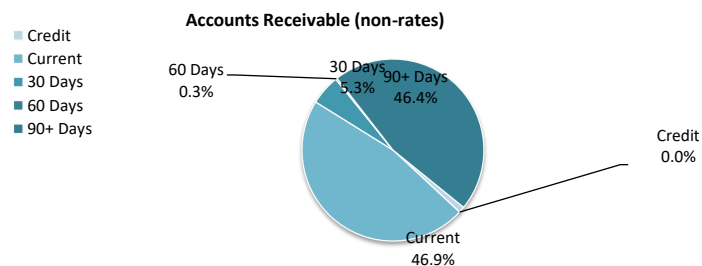
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

### Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.





8 OTHER CURRENT ASSETS

	Opening Balance 1 July 2024	Asset Increase	Asset Reduction	Closing Balance 31 August 2024
Other current assets	\$	\$	\$	\$
Inventory				
Stock inventories	84,036	678	0	84,714
<b>Total other current assets</b>	<b>84,036</b>	<b>678</b>	<b>0</b>	<b>84,714</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.  
Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

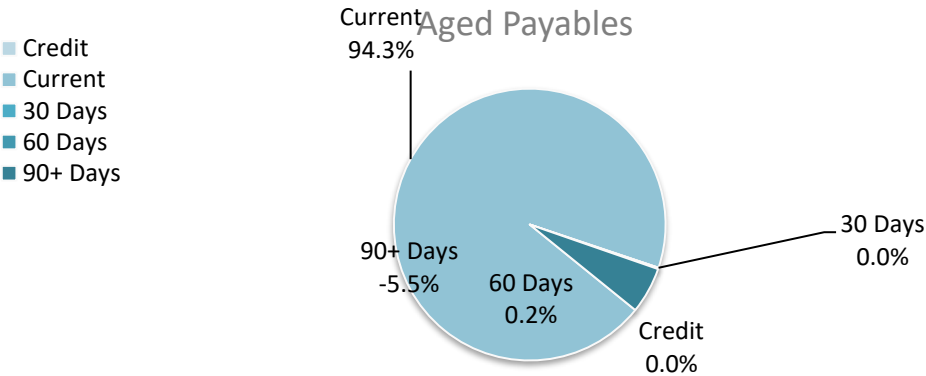
9 PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	20,771	0	36	(1,216)	19,591
Percentage	0.0%	106.0%	0.0%	0.2%	-6.2%	
<b>Balance per trial balance</b>						
Payables, current	0	219,070	0	0	0	219,070
ATO liabilities	0	74,794	0	0	0	74,794
Prepaid rates	0	8,035	0	0	0	8,035
Licencing	0	49,701	0	0	0	49,701
<b>Total payables general outstanding</b>						<b>351,600</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



10 RATE REVENUE

General rate revenue

RATE TYPE	Rate in	Number of	Rateable	Rate	Budget	Total	Rate	YTD Actual	Total
	\$ (cents)	Properties	Value	Revenue	Interim	Revenue	Revenue	Interim	Revenue
				\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>									
Townsite	0.076182	106	1,159,333	113,377	0	113,377	111,872	0	111,872
Mining	0.107240	1	3,144,000	304,025	0	304,025	304,025	0	304,025
<b>Unimproved value</b>									
Rural	0.012152	258	155,050,000	2,343,702	0	2,343,702	2,342,918	0	2,342,918
Mining	0.295015	39	2,600,348	840,603	0	840,603	840,603	0	840,603
Exploration	0.179321	35	268,702	59,046	0	59,046	58,324	(541)	57,783
<b>Sub-Total</b>		<b>439</b>	<b>162,222,383</b>	<b>3,660,753</b>	<b>0</b>	<b>3,660,753</b>	<b>3,657,743</b>	<b>(541)</b>	<b>3,657,201</b>
<b>Minimum payment</b>	<b>Minimum Payment \$</b>								
<b>Gross rental value</b>									
Townsite	389	32	27,601	11,424	0	11,424	13,056	0	13,056
Mining	389	2	20	408	0	408	408	0	408
<b>Unimproved value</b>									
Rural	0	11	102,300	4,488	0	4,488	5,304	0	5,304
Mining	0	7	2,801	2,040	0	2,040	2,040	0	2,040
Exploration	0	24	23,162	11,424	0	11,424	12,240	0	12,240
<b>Sub-total</b>		<b>76</b>	<b>155,884</b>	<b>29,784</b>	<b>0</b>	<b>29,784</b>	<b>33,048</b>	<b>0</b>	<b>33,048</b>
Discount						(276,790)			(5,684)
<b>Amount from general rates</b>						<b>3,413,747</b>			<b>3,684,565</b>
Ex-gratia rates						27,543	26,413		26,413
<b>Total general rates</b>						<b>3,441,290</b>			<b>3,710,978</b>

## 11 BORROWINGS

### Repayments - borrowings

Information on borrowings Particulars		Loan No.	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			1 July 2024	Actual	Budget	Actual	Budget	Actual	Budget	Actual
			\$	\$	\$	\$	\$	\$	\$	\$
John Street Subdivision	98	126,515	0	0	(13,984)	(28,456)	112,531	98,059	(4,912)	(8,450)
Council Housing	99	1,000,000	0	0	0	(29,465)	1,000,000	970,535	(997)	(58,334)
Shop Development	100	0	0	800,000	0	0	0	800,000	0	0
GROH Housing	101	0	0	1,200,000	0	0	0	1,200,000	0	0
Total		1,126,515	0	2,000,000	(13,984)	(57,921)	1,112,531	3,068,594	(5,904)	(66,784)
Current borrowings		57,921					-13,984			
Non-current borrowings		1,068,594					1,126,515			
		1,126,515					1,112,531			

All debenture repayments were financed by general purpose revenue.

### KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

## 12 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2024	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 August 2024
		\$	\$	\$	\$	\$
<b>Other current liabilities</b>						
<b>Other liabilities</b>						
Contract liabilities		1,054,446	0	100,133	(292,459)	848,609
Capital grant/contributions liabilities		13,511	0	0	0	13,511
<b>Total other liabilities</b>		<b>1,067,957</b>	<b>0</b>	<b>100,133</b>	<b>(292,459)</b>	<b>862,120</b>
<b>Employee Related Provisions</b>						
Employee provisions		233,540	0	0	0	233,540
<b>Total Provisions</b>		<b>233,540</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>233,540</b>
<b>Total other current liabilities</b>		<b>1,301,497</b>	<b>0</b>	<b>100,133</b>	<b>(292,459)</b>	<b>1,095,660</b>
<b>Amounts shown above include GST (where applicable)</b>						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13 and 14

### KEY INFORMATION

#### Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

#### Employee Related Provisions

##### Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

##### Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

#### Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

#### Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF PERENJORI  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 AUGUST 2024

OPERATING ACTIVITIES

13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Program	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
		Liability	Increase in	Decrease in	Liability	Current	Adopted	YTD	YTD
		1 July 2024	Liability	Liability	31 Aug 2024	Liability	Budget	Budget	Revenue
		\$	\$	(As revenue)	\$	\$	Revenue		Actual
							\$	\$	\$
<b>Grants and subsidies</b>									
DFES Operating Grant	Law, Order & Public Safety	0	0	0	0	0	40,732	10,183	4,159
Direct Grant	Transport	0	0	0	0	0	333,103	333,103	333,103
Grants Commission Grant	General purpose funding	0	0	0	0	0	255,553	63,888	57,037
Untied Road Grant	General purpose funding	0	0	0	0	0	116,295	29,074	26,402
Doantion Bush Telegraph Committee	General purpose funding	13,511	0	0	13,511	13,511	0	0	0
Volunteers & Seniors Grants	Community Services	0	0	0	0	0	12,000	0	0
Main Roads Street Lighting Subsidy	Transport	0	0	0	0	0	3,350	0	0
		<b>13,511</b>	<b>0</b>	<b>0</b>	<b>13,511</b>	<b>13,511</b>	<b>761,033</b>	<b>436,248</b>	<b>420,701</b>

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Program	Capital grant/contribution liabilities				Capital grants, subsidies and contributions revenue		
		Liability	Increase in Liability	Decrease in Liability	Liability	Adopted Budget	YTD	YTD Revenue
		1 July 2024		(As revenue)	31 Aug 2024	Revenue	Budget	Actual
		\$	\$	\$	\$	\$	\$	\$
<b>Capital grants and subsidies</b>								
LR&CIP Funding	General Purpose Funding	540,935	0	0	540,935	901,557	0	0
Department of Industry (Evacuation Centre Grant)	General Purpose Funding	0	0	0	0	0	0	0
DFES Resilience Grant	Community Amenities	500,000	0	(292,459)	207,541	500,000	292,459	292,459
Regional Road Group Funding	Transport	0	100,133	0	100,133	548,000	0	0
Roads To Recovery Funding	Transport	0	0	0	0	941,475	0	0
Mid West Secondary Grain Freight Network Grant	Transport	0	0	0	0	2,601,724	0	0
EV Charging Ststion	Transport	0	0	0	0	6,600	0	0
Deparment Sport and Rec	Recreation and Culture	0	0	0	0	161,623	0	0
		<b>1,040,935</b>	<b>100,133</b>	<b>(292,459)</b>	<b>848,609</b>	<b>5,660,979</b>	<b>292,459</b>	<b>292,459</b>

SHIRE OF PERENJORI  
SUPPLEMENTARY INFORMATION  
FOR THE PERIOD ENDED 31 AUGUST 2024

15 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2024	Amount Received	Amount Paid	Closing Balance 31 Aug 2024
	\$	\$	\$	\$
Mount Gibson Public Benefit Fund	276,889	975	0	277,863
	276,889	975	0	277,863



## 12.2 SCHEDULE OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 July 2024

Applicant:	Shire of Perenjori
File:	ADM 0082
Report Date:	19 September 2024
Disclosure of Interest:	
Voting Requirements:	Simple Majority
Author:	Gypsie Douglas – Finance Officer
Responsible Officer:	Ally Bryant – Finance Manager
Attachments:	<a href="#">12.2.1 - Accounts for Payment 31 August 2024</a> <a href="#">12.2.2 - Corporate Credit Card Statement &amp; Breakdown (Bankwest)</a> <a href="#">12.2.3 - Corporate Credit Card Statement &amp; Breakdown (NAB)</a>

### Summary

Council is presented the list of payments made from the Municipal, Trust and Reserve Accounts under delegation since the last Ordinary Council Meeting.

### Background

Council delegates authority to the Chief Executive Officer annually:

To make payments from Trust, Reserve and Municipal Fund;

To purchase goods and services to a value of not more than \$250,000;

### Legal Compliance

*Local Government Act 1995*

S6.5. Accounts and records

Local Government (Financial Management) Regulations 1996

R11. Payments, procedures for making etc.

R12. Payments from municipal fund or trust fund, restrictions on making

(1) A payment may only be made from the municipal fund or the trust fund —

(a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or

(b) otherwise, if the payment is authorised in advance by a resolution of the council.

(2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

S13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

(a) the payee's name; and

(b) the amount of the payment; and

(c) the date of the payment; and

(d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing —

(a) for each account which requires council authorisation in that month —

(i) the payee's name; and

(ii) the amount of the payment; and

(iii) sufficient information to identify the transaction; and

(b) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under sub-regulation (1) or (2) is to be —

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

### Policy Implications

Nil

### Council Policy Compliance

Payments are checked to ensure compliance with Council's Purchasing Policy Number 4007 – Procurement Policy.

### Financial Implications

All payments are made in accordance with the adopted annual budget.

### Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

### Consultation

Paul Anderson – Chief Executive Officer

Ally Bryant – Finance Manager

### Officer Comment

Accounts paid for the month ending 31 August 2024

Municipal Account	
EFT 17953 - 18073	\$216,722.80
Direct Debits	\$67,619.33
Cheques	\$0.00
Corporate MasterCard	\$540.83
Bank Fees	\$ 0.00
<b>Total</b>	<b>\$284,882.96</b>

Trust Account – Mt Gibson Public Benefit Funds	
EFT – Transfer to another account (Close Term Deposit)	\$0.00
Cheques	\$0.00
Bank Fees	\$0.00
<b>Total</b>	<b>\$0.00</b>

Totalling **\$284,882.96** from *Municipal* and *Trust Accounts* for the month ending **31 August 2024**.

### OFFICER RECOMMENDATION

#### Council Resolution Number:

Moved:

Seconded:

That the cheques and electronic payments as per the attached schedules of accounts for payment totaling \$284,882.96 (Two hundred and eighty four thousand, eight hundred and eighty two dollars and ninety six cents) be accepted.

Motion put and carried / lost

For:

Against:

**Shire of Perenjori**  
**Local Government Act 1995**  
**Accounts for Payment for Month Ended 31<sup>st</sup> August 2024**

<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Bank Code</b>	<b>INV Amount</b>	<b>Amount</b>
EFT18074	08/08/2024	ANDREW FRASER	Meeting Attendance Fees - 1st Quarter	M		1,928.63
EFT18075	08/08/2024	ATPI AUSTRALIA PTY LTD	Refund for overpayment of Village Unit - Caravan Park	M		1,958.00
EFT18076	08/08/2024	AUSTRALIA POST	Monthly Postage Fees- July 24	M		127.07
EFT18077	08/08/2024	AVON WASTE	Waste collection services- July 24	M		2,935.80
EFT18078	08/08/2024	BLACKTOP MATERIALS ENGINEERING	Lab testing of basecourse material - Perenjori Rothsay Rd	M		3,085.50
EFT18079	08/08/2024	BRIAN OLIVER WILLIAM CAMPBELL	Meeting Attendance Fees - 1st Quarter	M		1,928.63
EFT18080	08/08/2024	CHILD SUPPORT AGENCY	Payroll deductions	M		265.55
EFT18081	08/08/2024	CLEANPAK SOLUTIONS	Various cleaning supplies – Medical Centre, Chambers, Admin, Latham Community Centre, CP Ablutions	M		983.95
EFT18082	08/08/2024	CNW PTY LTD	Batten Holder BC & Wall Anchor x 2, Mounting Screw cover caps - 19 Hesford/Depot	M		32.33
EFT18083	08/08/2024	COLIN MURRICE BRYANT	Meeting Attendance Fees - 1st Quarter & Travel	M		2,037.54
EFT18084	08/08/2024	CORSIGN WA	250x PVC delineation posts	M		3,987.50
EFT18085	08/08/2024	DAEL MICHELE SPARKMAN	Meeting Attendance Fees - 1st Quarter	M		1,928.63
EFT18086	08/08/2024	DANIEL KEVIN BRADFORD	Meeting Attendance Fees - 1st Quarter & Travel	M		2,021.69
EFT18087	08/08/2024	DONGARA MID WEST WASTE	Pumping of septic tanks- Oval & Pavilion	M		4,200.00
EFT18088	08/08/2024	GFG TEMP ASSIST	Supermarket design & construction- Support July 24	M		1,844.70
EFT18089	08/08/2024	GRAEME GIBBONS PHOTOS	Frame and Print of Perenjori Hotel Image for Nathan Good's Farewell Event	M		225.00
EFT18090	08/08/2024	GREAT SOUTHERN FUEL	RX Super 15w-40 oil 205L- Various plant	M		1,212.83

**Shire of Perenjori**  
**Local Government Act 1995**  
**Accounts for Payment for Month Ended 31<sup>st</sup> August 2024**

<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Bank Code</b>	<b>INV Amount</b>	<b>Amount</b>
EFT18091	08/08/2024	INDEPENDENT RURAL PTY LTD	3.8 KVA Generator - 7 Hirshauer St, Cleaning supplies – CP, Herbicide – P&G	M		3,109.22
EFT18092	08/08/2024	INTEGRATED ICT	Monthly subscriptions - July 24	M		7,802.08
EFT18093	08/08/2024	J'S HARDWARE & GIFTS	Various supplies- Parks & Gardens, Caravan Park, Pavilion, Housing, Depot, Latham Hall	M		2,290.55
EFT18094	08/08/2024	JMH MECHANICAL SERVICES	Install supplied air con compressor & receiver drier. Regas system- PJ1577 Hitachi Loader	M		1,436.78
EFT18095	08/08/2024	JUDE SUTHERLAND	Meeting Attendance Fees - 1st Quarter & Travel	M		1,358.75
EFT18096	08/08/2024	KATS RURAL	BondCrete cement additive 4ltr - Parks & Gardens	M		58.00
EFT18097	08/08/2024	LEISURE INSTITUTE OF WESTERN AUSTRALIA AQUATICS	2024 WA Aquatic Recreation Conference - Lisa Campbell	M		800.00
EFT18098	08/08/2024	LESLIE DEREK HEPWORTH	Meeting Attendance Fees - 1st Quarter	M		1,958.33
EFT18099	08/08/2024	MCINTOSH & SONS	LH Glass Window- PJ4775 Case Backhoe	M		119.17
EFT18100	08/08/2024	MCLEODS BARRISTERS AND SOLICITORS	Deed of Gift Agreement- 47 Russell Street, Stubbs-Mills	M		1,309.28
EFT18101	08/08/2024	MINTERELLISON	Supplementary advice for EBA matters	M		1,874.07
EFT18102	08/08/2024	NOVUS AUTOGLASS REPAIRS & REPLACEMENT	Tinting of left-hand side window- PJ4775 Case Backhoe	M		220.00
EFT18103	08/08/2024	ON HOLD ON LINE	Monthly on hold messages- July 24	M		77.00
EFT18104	08/08/2024	PACIFIC ENERGY RENEWABLES WA PTY LTD	Refund for overpayment of Caravan Park Village Unit	M		214.00
EFT18105	08/08/2024	PETER EGAN CARPENTRY	Reinstate existing fence- 19 Hesford Street. Clean gutter box, fix door handle & remove trip hazard in cool room entrance - Pavilion	M		4,334.00
EFT18106	08/08/2024	PJC SERVICES & CO PLUMBING & GAS	Supply & install new hot water unit & tap- Shire Administration	M		3,962.33

**Shire of Perenjori**  
**Local Government Act 1995**  
**Accounts for Payment for Month Ended 31<sup>st</sup> August 2024**

<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Bank Code</b>	<b>INV Amount</b>	<b>Amount</b>
			Office. Repair cistern in ensuite – 2 John. Pressure test water circuit – 59 Russell. Supply & install 125Lt HWS – 19 Hesford. Install S & P Trap – 27 Timmings			
EFT18107	08/08/2024	PROTECTOR FIRE SERVICES	Service of fire equipment in various buildings & plant	M		4,827.13
EFT18108	08/08/2024	R n R Auto Electrics	Inspect bus for DPF fault- PJ1515 Mitsubishi Rosa	M		1,064.80
EFT18109	08/08/2024	REECE PTY LTD	Water filter cartridges- Depot	M		331.86
EFT18110	08/08/2024	RJ & LJ KING	Puncture repair- PJ1564 Kubota Tractor 8x bearings- P1602 Parkland Mower	M		433.40
EFT18111	08/08/2024	SINCH MESSAGEMEDIA	Monthly outgoing SMS messages & Annual Fee - July 24	M		2,092.52
EFT18112	08/08/2024	TEAM GLOBAL EXPRESS PTY LTD	Freight charges, 11/07, 19/07, 23/07, 25/07	M		691.48
EFT18113	08/08/2024	TREE TECH AUSTRALIA	Removal of trees as requested by Western Power- Various sites	M		1,650.00
EFT18114	08/08/2024	WALLACE PLUMBING AND GAS PTY LTD	Locate leaks & run new mains pipes- Caravan Park Village. Repair Toilet – 38B Russell. Replace leaking RPZD & alter pipework - standpipe	M		16,933.24
EFT18115	08/08/2024	WINC AUSTRALIA PTY LIMITED	Monthly meter charges- July 24. Fabric softener – CP. Cleaning Supplies – CP, Medical Centre, Toilets, Ag Show, Gym	M		1,964.95
EFT18116	08/08/2024	ZED ELECT	Replacement of outside light fittings & sensors- 27 Timmings. Install smoke alarms – Incubator Units	M		3,958.34
EFT18117	14/08/2024	NAB CREDIT CARD	Credit Cards - 29/06/24 to 29/07/24	M		7,675.35
EFT18118	22/08/2024	ABROLHOS STEEL	Flat Bar- PJ6034 Dolly	M		36.89
EFT18119	22/08/2024	ALL DECOR	Supply and installation of sliding blinds- PECC	M		1,892.00
EFT18120	22/08/2024	APPLIED SATELLITE TECHNOLOGY AUSTRALIA PTY LTD	Monthly subscription & AST service fee - July 24	M		78.43
EFT18121	22/08/2024	BATAVIA FURNITURE & BEDDING	Bed base & mattress- Unit 2 North Road	M		1,349.00

**Shire of Perenjori**  
**Local Government Act 1995**  
**Accounts for Payment for Month Ended 31<sup>st</sup> August 2024**

<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Bank Code</b>	<b>INV Amount</b>	<b>Amount</b>
EFT18122	22/08/2024	BLUEHILL COURIERS	Freight Charges – 5, 17, 19,26 July 24	M		493.90
EFT18123	22/08/2024	BOB WADDELL & ASSOCIATES PTY LTD	Rates assistance - Week ending 11 & 18/08/24	M		3,432.00
EFT18124	22/08/2024	CANINE CONTROL	Ranger services- 01/08/24	M		909.92
EFT18125	22/08/2024	CATWEST PTY LTD	CRS60 Emulsion- Wanara Road	M		497.20
EFT18126	22/08/2024	CHILD SUPPORT AGENCY	Payroll deductions	M		265.55
EFT18127	22/08/2024	CLEANPAK SOLUTIONS	Medical grade disinfectant- Medical Centre	M		192.90
EFT18128	22/08/2024	CNW PTY LTD	Under bench dishwasher- Admin, Eco 2	M		2,310.00
EFT18129	22/08/2024	GERALDTON MOWER & REPAIR SPECIALIST	Stihl battery & brush cutter- Caravan Park	M		1,503.40
EFT18130	22/08/2024	GREENFIELD TECHNICAL SERVICES	Superintendent Representative services for MWSFN work program- July 24. RRG Submissions for 25/26FY	M		23,666.50
EFT18131	22/08/2024	HERSEY'S SAFETY PTY LTD	Safety glasses & earmuffs - Depot	M		484.38
EFT18132	22/08/2024	HITACHI	Loader bucket tooth & lock component- Hitachi loader	M		2,321.63
EFT18133	22/08/2024	INDEPENDENT RURAL PTY LTD	Acetylene cylinder- Depot. Garden supplies, 9kg Gas bottle – P&G	M		777.38
EFT18134	22/08/2024	INTEGRATED ICT	Cloud Hosted Services & Single Touch Payroll Subscription July 24	M		2,865.92
EFT18135	22/08/2024	JOHN MORRIS T/A CATUA LAKE	Repair of satellite TV with new LNB - 38B Russell	M		330.00
EFT18136	22/08/2024	KATS RURAL	Key cutting for new lock- Wellness Centre	M		23.10
EFT18137	22/08/2024	KINGS WA PTY LTD	Culvert Replacement - Settlement Rd. Culvert repairs – Hill Rd	M		7,076.03
EFT18138	22/08/2024	MARKET CREATIONS AGENCY	Bulk road report updates - Website	M		2,673.00

**Shire of Perenjori**  
**Local Government Act 1995**  
**Accounts for Payment for Month Ended 31<sup>st</sup> August 2024**

<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Bank Code</b>	<b>INV Amount</b>	<b>Amount</b>
EFT18139	22/08/2024	MCLEODS BARRISTERS AND SOLICITORS	Agreement: Extension Hill Mine Site to Karara Mine Site Rail Siding: Terra Mining	M		121.99
EFT18140	22/08/2024	MEDICAL DIRECTOR	Clinical standard annual subscription 24/25- Medical Centre	M		1,374.45
EFT18141	22/08/2024	MICHAEL LUPARDO T/A ALLGLO PAINTING CONTRACTORS	Painting – 19 & 21 Hesford	M		9,783.00
EFT18142	22/08/2024	MORAWA REFRIGERATION	Servicing of air conditioning units, various buildings- Payment 1	M		4,666.50
EFT18143	22/08/2024	PATIENCE SANDLAND PTY LTD	Supply & delivery of 26 tonnes of white sand- Parks & Gardens	M		2,740.83
EFT18144	22/08/2024	PERENJORI COMMUNITY RESOURCE CENTRE	Envelope, farewell card- Admin	M		14.50
EFT18145	22/08/2024	PERENJORI HOTEL	Meal voucher- Town survey prize	M		50.00
EFT18146	22/08/2024	PERENJORI ROADHOUSE	Depot consumables- July 24	M		432.00
EFT18147	22/08/2024	PETER EGAN CARPENTRY	Replace dektites- 2 & 4 John Street	M		1,082.40
EFT18148	22/08/2024	PJC SERVICES & CO PLUMBING & GAS	Supply and install 2x leach drains to septic system - Oval toilets Replace cistern – CP, Extend waterline to dishwasher – Admin, Replace shower taps – Gym, 80LT HWS – 38B Russell	M		6,025.01
EFT18149	22/08/2024	REECE PTY LTD	Map/Pro gas cylinder 400g- Depot	M		53.04
EFT18150	22/08/2024	RJ & LJ KING	Puncture Repair- PJ1564 Kubota Tractor	M		166.00
EFT18151	22/08/2024	SALTBUSH CONTRACTING	Grader hire Karara Road- July 24	M		10,037.50
EFT18152	22/08/2024	WALLACE PLUMBING AND GAS PTY LTD	Install vent to septic tank & seal lid to wet wall- CP, Supply & Install tempering valve – 40A Russell	M		1,526.00
EFT18153	22/08/2024	WALLIS COMPUTER SOLUTIONS	Telephone support & management 24/25 FY	M		10,296.00
EFT18154	22/08/2024	WESTRAC PTY LTD	Service kit- PJ1585 CAT Skid Steer	M		517.87

**Shire of Perenjori**  
**Local Government Act 1995**  
**Accounts for Payment for Month Ended 31<sup>st</sup> August 2024**

<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Bank Code</b>	<b>INV Amount</b>	<b>Amount</b>
EFT18155	22/08/2024	WILSON MACHINERY	Wheel bearings x 4- Perenjori Mower	M		280.00
EFT18156	22/08/2024	WINC AUSTRALIA PTY LIMITED	Various stationery supplies - Depot & Admin	M		2,642.93
EFT18157	22/08/2024	WOODFORDIA INC	Festival of Small Halls event 08/08/24	M		3,332.00
EFT18158	22/08/2024	WURTH AUSTRALIA PTY LTD	Various workshop consumables	M		722.79
EFT18159	22/08/2024	ZED ELECT	Supply & install new lights in various locations- Pavilion, HWS repairs – 19 Hesford, HWS faults – Units 9-12 CP Village, Install 20amp GPO - Pavilion	M		4,428.88
DD14990.1	02/08/2024	SYNERGY	Electricity usage April to June 24 - Caravan Park & CVP House	M		1,688.56
DD14990.2	05/08/2024	SYNERGY	Electricity usage May to June 24 - Loc 9521 Mullewa-Wubin Rd	M		106.49
DD14990.3	01/08/2024	WESTNET	Monthly Internet Charge Museum, Depot, Library - July to September 24	M		123.90
DD14990.4	05/08/2024	RMS (Aust) P/L	RMS Cloud & Support (2 User Licenses) - RMS Pay for period 01 - 31 August 2024	M		515.35
DD14990.5	01/08/2024	NODE ONE	N1 Business Fibre - August 24	M		1,100.00
DD15003.1	13/08/2024	BANKWEST MASTERCARD	Mastercard Purchases 22/06/24-24/07/24	M		540.83
DD15003.2	07/08/2024	TELSTRA CORPORATION LIMITED	Main Account to 15/07/24	M		3,028.40
DD15003.3	08/08/2024	SYNERGY	Electricity usage 19/06/24-17/07/24 - Pool	M		427.11
DD15003.4	09/08/2024	SYNERGY	Electricity usage 20/06/24-17/07/24 – CP Village	M		1,503.90
DD15004.1	13/08/2024	AWARE SUPER	Payroll deductions	M		10,532.10
DD15004.2	13/08/2024	UNISUPER	Superannuation contributions	M		285.62



**Shire of Perenjori**  
**Local Government Act 1995**  
**Accounts for Payment for Month Ended 31<sup>st</sup> August 2024**

<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Bank Code</b>	<b>INV Amount</b>	<b>Amount</b>
DD15004.3	13/08/2024	THE RL & JMA RYAN SUPERANNUATION FUND	Superannuation contributions	M		911.21
DD15004.4	13/08/2024	AUSTRALIAN SUPER	Superannuation contributions	M		2,581.45
DD15004.5	13/08/2024	MERCER SUPER TRUST	Superannuation contributions	M		657.25
DD15004.6	13/08/2024	REST INDUSTRY SUPERANNUATION	Superannuation contributions	M		202.37
DD15004.7	13/08/2024	HOST PLUS SUPER	Superannuation contributions	M		395.05
DD15004.8	13/08/2024	AUSTRALIAN RETIREMENT TRUST (SUPER SAVINGS)	Superannuation contributions	M		364.11
DD15004.9	13/08/2024	PRIME SUPER PTY LTD	Superannuation contributions	M		199.27
DD15010.1	15/08/2024	SYNERGY	42A Russell St - Electricity usage 25/06/2024 - FINAL	M		4.19
DD15010.2	15/08/2024	SG FLEET AUSTRALIA PTY LIMITED	CESM FORD RANGER - 10/08/24 to 09/09/24	M		3,015.94
DD15010.3	19/08/2024	SYNERGY	9 Hirshauer Rd - Electricity usage 25/06/24-29/07/24	M		68.05
DD15010.4	21/08/2024	SYNERGY	42B Russell St - Electricity 23/04/24-25/06/24 - FINAL	M		81.53
DD15013.1	14/08/2024	REFUEL AUSTRALIA	Fuel Card Purchases for July 2024	M		22,511.14
DD15017.1	27/08/2024	AWARE SUPER	Payroll deductions	M		9,932.78
DD15017.2	27/08/2024	UNISUPER	Superannuation contributions	M		285.62
DD15017.3	27/08/2024	THE RL & JMA RYAN SUPERANNUATION FUND	Superannuation contributions	M		911.21
DD15017.4	27/08/2024	AUSTRALIAN SUPER	Superannuation contributions	M		2,151.35
DD15017.5	27/08/2024	MERCER SUPER TRUST	Superannuation contributions	M		657.25

**Shire of Perenjori**  
**Local Government Act 1995**  
**Accounts for Payment for Month Ended 31<sup>st</sup> August 2024**

<b>Cheque /EFT No</b>	<b>Date</b>	<b>Name</b>	<b>Invoice Description</b>	<b>Bank Code</b>	<b>INV Amount</b>	<b>Amount</b>
DD15017.6	27/08/2024	REST INDUSTRY SUPERANNUATION	Superannuation contributions	M		202.62
DD15017.7	27/08/2024	HOST PLUS SUPER	Superannuation contributions	M		402.78
DD15017.8	27/08/2024	AUSTRALIAN RETIREMENT TRUST (SUPER SAVINGS)	Superannuation contributions	M		364.11
DD15017.9	27/08/2024	PRIME SUPER PTY LTD	Superannuation contributions	M		130.51
DD15019.1	22/08/2024	SYNERGY	Street Lights - 25/06/24-24/07/24	M		1,655.83
DD15004.10	13/08/2024	AMP SUPER FUND	Superannuation contributions	M		311.14
DD15017.10	27/08/2024	AMP SUPER FUND	Superannuation contributions	M		311.14
<b>TOTAL</b>						<b>284,882.96</b>



RECEIVED 29 AUG 2024

CARD ADMINISTRATOR  
SHIRE OF PERENJORI  
PO BOX 22  
PERENJORI WA 6620

236BC3F 000025 (053N)

Account Name SHIRE OF PERENJORI

Period 25 Jul 24 - 23 Aug 24

Facility Limit \$20,000

To pay by cheque, simply detach this cut off slip and refer to the instructions overleaf on how to return to Bankwest.

Creditor: 90011

All documentation completed

Goods/Services received in  
good condition & according to  
order

Purchase Order Number:

Prices according to Invoice /  
contract / Policy

Approved for Payment

GL/JOB: Various

## YOUR ACCOUNT SUMMARY

Opening Balance	\$540.83
Purchases	\$536.21
Withdrawals	\$0.00
(Cash Advances & Balance Transfers)	
Interest & Other Charges	\$13.17
Payments & Other Credits	\$540.83 CR
Closing Balance	\$549.38

## PAYMENT REQUIRED

Account Name	SHIRE OF PERENJORI
Account Number	5586 0290 5107 7410
Payment Due Date	12 Sep 24
Minimum Payment	\$20.00
For details on how to make payments please see over	

## YOUR CARDHOLDER ACTIVITY SUMMARY

Name	Account	Spending Limit	Purchases & Withdrawals	Interest & Other Charges	Payments & Other Credits
BILLING ACCOUNT	5586029051077410		\$0.00	\$13.17	\$540.83 CR
ANDERSON, PAUL G	5586022001171920	\$15,000.00	\$90.00	\$0.00	\$0.00
COMERFORD, NOLA L	5586025801166792	\$5,000.00	\$446.21	\$0.00	\$0.00
TOTAL		\$20,000.00	\$536.21	\$13.17	\$540.83 CR

## YOUR INTEREST RATES

Purchases	17.99% p.a.	Balance Transfers	17.99% p.a.	Cash Advances	17.99% p.a.
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## YOUR TRANSACTION SUMMARY

Date	Description	Debit	Credit
28 JUL 24	FOREIGN TRANSACTION FEE	\$1.84	
04 AUG 24	FOREIGN TRANSACTION FEE	\$11.33	
13 AUG 24	PERIODICAL PAYMENTS 06		\$540.83
Total		\$13.17	\$540.83 CR

ENTERED

## PAYMENT METHODS



**By Internet** – Using Online Banking at [www.bankwest.com.au](http://www.bankwest.com.au), you can transfer funds from your nominated Bankwest account.



**By Direct Debit** – A regular automatic payment can be set up from your Nominated Account.



**By BPAY®** – Call your participating financial institution to make a payment from your account.



Billers Code: 9100  
Ref: 5586 0290 5107 7410

® Registered to BPAY Pty Ltd ABN 69 079 137 518



**By Telephone** – Using Bankwest Phone Banking to transfer payments directly from another Bankwest transactional account.



**Bankwest ATMs** – Transfer funds through selected ATMs from another Bankwest account to your Card Account.



**Mail** – Simply complete the front of this tear off payment slip and mail your crossed cheque\* (no notes or coins) to: Bankwest Card Services, PO Box 8411 PERTH BC WA 6849.



**In Person** – Call into any branch to make payment in person.

\*Proceeds of cheques are not available until cleared



**At Australia Post** – Payments can be made by cash or cheque at your local participating Post Office<sup>1</sup>. Find your nearest Post Office with Bank@Post services at [auspost.com.au/banking](http://auspost.com.au/banking).

<sup>1</sup>Bank@Post is an agency service provided by Australia Post on behalf of Bankwest. Transaction limits apply.





Bankwest Corporate MasterCard  
Statement

RECEIVED 29 AUG 2024

Account Number 5586 0220 0117 1920

Period 25 Jul 24 - 23 Aug 24

Monthly Spend Limit \$15,000

SUMMARY OF YOUR SPEND	
Purchases	\$90.00
Cash Advances & Balance Transfers	\$0.00

236BC3F 000025 (053N)  
MR PAUL GREGORY ANDERSON  
SHIRE OF PERENJORI  
PO BOX 22  
PERENJORI WA 6620

YOUR TRANSACTION SUMMARY				
Date	Description		Debit	Credit
01 AUG 24	GARMIN	EASTERN CREEK AUS	\$90.00	
Total			\$90.00	\$0.00

## IMPORTANT INFORMATION ABOUT YOUR BANKWEST CORPORATE MASTERCARD

### **Misused, Lost or Stolen Card or Disclosed PIN**

Misused, Lost or Stolen Card or Disclosed PIN – If your (or your additional cardholder's) card has been misused, lost or stolen, or the PIN has become known to someone else, report it immediately by calling us on 13 7000 from anywhere in Australia, 24 hours a day, 7 days a week or by notifying a Bankwest store. If you're outside Australia, call us on +61 8 9486 4130. To use this reverse charges number, contact the international operator in the country you are in and request to be put through to +61 8 9486 4130. Bankwest have no control over any charges applied by the local or international telephone company for contacting the operator.

### **Unauthorised or Unknown Transactions**

To report an unauthorised or unknown transaction, please call 13 7000. It is in your interest to report any unauthorised or unknown transactions immediately, as a delay in notification may limit Bankwest's ability to investigate the transaction.

### **Other Information**

Please refer to the Bankwest Corporate MasterCard Terms and Conditions and the Commercial Cards Account Access Conditions of Use for full details on terms covering the use of your card. Copies are available at [www.bankwest.com.au](http://www.bankwest.com.au). If you would prefer not to receive promotional information from Bankwest, please let us know by calling 13 7000.

bankwest



Bankwest Corporate MasterCard  
Statement

RECEIVED 29 AUG 2024

236BC3F 000025 (053N)

MS NOLA LEANNE COMERFORD  
SHIRE OF PERENJORI  
PO BOX 22  
PERENJORI WA 6620

Account Number 5586 0258 0116 6792

Period 25 Jul 24 - 23 Aug 24

Monthly Spend Limit \$5,000

SUMMARY OF YOUR SPEND

Purchases	\$446.21
Cash Advances & Balance Transfers	\$0.00

YOUR TRANSACTION SUMMARY

Date	Description			Debit	Credit
28 JUL 24	FACEBK *3Q29894362	FB.ME/ADS	IRL	\$62.21	
04 AUG 24	SURVEYMONKEYCORE	0035315920752	IRL	\$384.00	
Total				\$446.21	\$0.00

\*

## IMPORTANT INFORMATION ABOUT YOUR BANKWEST CORPORATE MASTERCARD

### **Misused, Lost or Stolen Card or Disclosed PIN**

Misused, Lost or Stolen Card or Disclosed PIN – If your (or your additional cardholder's) card has been misused, lost or stolen, or the PIN has become known to someone else, report it immediately by calling us on 13 7000 from anywhere in Australia, 24 hours a day, 7 days a week or by notifying a Bankwest store. If you're outside Australia, call us on +61 8 9486 4130. To use this reverse charges number, contact the international operator in the country you are in and request to be put through to +61 8 9486 4130. Bankwest have no control over any charges applied by the local or international telephone company for contacting the operator.

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**Shire of Perenjori**  
**CREDIT CARD SUMMARY ONLY**

**Corporate Mastercard - 25 July 2024 to 23 August 2024 - Paul Anderson - CEO**

DATE	DESCRIPTION	ACCOUNT DESCRIPTION	PERSON CONTACTING SELLER	AMOUNT
1/08/2024	Garmin	Monthly GPS with SOS Capability for Graders - Lone worker Safety	MIS	\$ 90.00
CEO Corporate Credit Card Purchases for 25 July 2024 to 23 August 2024				\$ 90.00

**Corporate Mastercard - 25 July 2024 to 23 August 2024- Nola Comerford - MCCA**

DATE	DESCRIPTION	ACCOUNT DESCRIPTION	PERSON CONTACTING SELLER	AMOUNT
28/07/2024	Facebook	Boost of Facebook post for Festival of Small Halls	MCCA	\$ 62.21
4/08/2024	Survey Monkey Core	Annual fee for subscription to survey development platform	CDO	\$ 384.00
MCCA Corporate Credit Card Purchases for 25 July 2024 to 23 August 2024				\$ 446.21
Total Payments of Corporate Credit Card				\$ 536.21

Interest & Other Charges				\$ 13.17
Grand Total				\$ 549.38



Statement for

**NAB Low Rate Business Card**

NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001

Tel 13 10 12 8am - 8pm AEST & AEDT Monday to Friday, 9am - 6pm AEST &

AEDT Saturday and Sunday

Fax 1300 363 658

Lost & Stolen cards: 1800 033 103 (24 hours within Australia only)



053/3023

SHIRE OF PERENJORI

PO BOX 22

PERENJORI WA 6620

RECEIVED 04 SEP 2024

Statement Period

30 July 2024 to 28 August 2024

Company Account No:

4336 8799 1062 5536

Facility Limit:

\$22,000

**Your Account Summary**

Balance from previous statement	\$7,675.35 DR
Payments and other credits	\$8,103.06 CR
Purchases, cash advances and other debits	\$15,122.79 DR
Interest and other charges	\$13.50 DR
<b>Closing Balance</b>	<b>\$14,708.58 DR</b>

Monthly payment - due by **23 September 2024** \$367.72

**Total minimum payment** \$367.72

**YOUR DIRECT DEBIT PAYMENT OF \$14,708.58 WILL BE  
CHARGED TO ACCOUNT 000086643- 0000975069649 ON  
23/09/2024 AS PER OUR AGREEMENT.**

<b>Creditor:</b>	92473
<b>All documentation completed</b>	abs
<b>Goods/Services received in good condition &amp; according to order</b>	abs
<b>Purchase Order Number:</b>	N/A
<b>Prices according to invoice / contract / Policy</b>	
<b>Approved for Payment</b>	
<b>GL/JOB:</b>	Various

see reverse for transaction details

Transaction record for: Billing account

Date	Amount A\$	Details	Reference
2 Aug 2024	\$13.50	NAB INTNL TRAN FEE - (SC)	74336874215
14 Aug 2024	\$7,675.35 CR	CASH/TRANSFER PAYMENT - THANK YOU	37142704378
Total for this Period:	\$7,661.85 CR		



NAB Telephone Banking: transfer funds by phone from your nominated NAB accounts to your NAB Low Rate Business Card account. Phone 13 10 12, between 7am and 9pm AEST, Monday to Friday, 8am and 6pm AEST, Saturday and Sunday



NAB Internet Banking: transfer funds from your NAB cheque or savings account to your NAB Low Rate Business Card account using NAB Internet Banking at nab.com.au



NAB ATM: Transfer funds from your linked NAB accounts to your NAB Credit Card account. You must have a Personal Identification Number (PIN)



Billers Code: 1008. Ref: Select the card number you are making the payment to. Contact your participating bank, credit union or building society to make this payment from your cheque or savings account. BPAY payments may be delayed until the next banking business day, due to processing cut-off times. Maximum BPAY payment amount is AU \$100,000 per payment.

Cardholder summary

If you have recently switched to a new product or had a Lost/Stolen replacement of your card, your cardholder summary may not reconcile with the account balance. The closing balance in “Your Account Summary” section of this statement reflects your correct balance and amount payable. Please login to your Internet Banking or NAB Connect account to review your most up to date transaction listing.

Cardholder account	Cardholder name	Credit limit	Payments and other credits (A)	Purchases and cash advances (B)	Interest and other charges (C)	Net Totals (B + C - A)
4336-8757-3662-2053	MR PAUL GREGORY ANDE	\$15,000	\$427.71	\$10,565.46	\$0.00	\$10,137.75
4336-8757-3662-2061	MS NOLA LEANNE COMER	\$5,000	\$0.00	\$4,152.61	\$0.00	\$4,152.61
4336-8757-3662-3853	RICHARD LAWRENCE RYA	\$2,000	\$0.00	\$404.72	\$0.00	\$404.72
4336-8799-1062-5536	BILLING ACCOUNT	\$0	\$7,675.35 CR	\$0.00	\$13.50 DR	\$7,661.85 CR
			\$8,103.06 CR	\$15,122.79 DR	\$13.50 DR	\$7,033.23 DR

Transaction type

Promotional Offer  
Purchase

Annual percentage rate

0.0000%  
13.250%

Daily percentage rate

0.000000%  
0.03630%



Statement for  
**NAB Low Rate Business Card**  
NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001  
Tel 13 10 12 8am - 8pm AEST & AEDT Monday to Friday, 9am - 6pm AEST & AEDT Saturday and Sunday  
Fax 1300 363 658  
Lost & Stolen Cards: 1800 033 103 (24 hours, 7 days a week)

Cardholder Details

Cardholder Name: MR PAUL GREGORY ANDERSON  
Account No: 4336 8757 3662 2053  
Statement Period: 30 July 2024 to 28 August 2024  
Cardholder Limit: \$15,000

RECEIVED 04 SEP 2024

Transaction record for: MR PAUL GREGORY ANDERSON

Date	Amount A\$	Details	Explanation	Amount NOT subject to GST	Amount subject to GST	GST component (1/11th of the amount subject to GST)	Reference
1 Aug 2024	\$55.50	GEOGRAPHE BAY HEADQU BROADWATER					74564454213
5 Aug 2024	\$90.99 ✓	Wonil Hotel Perth SA Crawley					74619704216
5 Aug 2024	\$80.88 ✓	Wonil Hotel Perth SA Crawley					74619704216
5 Aug 2024	\$315.53 ✓	Wonil Hotel Perth SA Crawley					74619704215
5 Aug 2024	\$315.53 ✓	Wonil Hotel Perth SA Crawley					74619704215
7 Aug 2024	\$400.00 ✓	DWER - WATER PERTH					74940524218
7 Aug 2024	\$400.00 ✓	DWER - WATER PERTH					74940524218
14 Aug 2024	\$2,859.00 ✓	SHAKESPEARE SOLUTIONS HIGHETT					74201334226
14 Aug 2024	\$475.20 ✓	REUTLINGER AUSTRALIA P BROOKVALE					74229854226
15 Aug 2024	\$0.01 ✓	SHIRE OF PERENJORI PERENJORI					01023236417
15 Aug 2024	\$0.01 ✓ CR	SHIRE OF PERENJORI PERENJORI					01020085093

Continued next page

Transaction record for: MR PAUL GREGORY ANDERSON (continued)

Date	Amount A\$	Details	Explanation	Amount NOT subject to GST	Amount subject to GST	GST component (1/11th of the amount subject to GST)	Reference
19 Aug 2024	\$427.70 CR	REUTLINGER AUSTRALIA P BROOKVALE					74229854229
23 Aug 2024	\$9.90 ✓	CITY OF SOUTH PERTH SOUTH PERTH					74211984235
23 Aug 2024	\$5,223.23 ✓	DESKY 0312 EAST BRISBANE					74201334235
28 Aug 2024	\$339.69 ✓	SMP*Ultra Tune Rocking 27Rockingham					74126914239
Total for this period	\$10,137.75		Totals				

Employee declaration

I verify that the above charges are a true and correct record in accordance with company policy

Cardholder signature: \_\_\_\_\_

Date: \_\_\_\_\_



Statement for  
**NAB Low Rate Business Card**  
NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001  
Tel 13 10 12 8am - 8pm AEST & AEDT Monday to Friday, 9am - 6pm AEST & AEDT Saturday and Sunday  
Fax 1300 363 658  
Lost & Stolen Cards: 1800 033 103 (24 hours, 7 days a week)

Cardholder Details

Cardholder Name: MS NOLA LEANNE COMERFORD  
Account No: 4336 8757 3662 2061  
Statement Period: 30 July 2024 to 28 August 2024  
Cardholder Limit: \$5,000

RECEIVED 04 SEP 2024

Transaction record for: MS NOLA LEANNE COMERFORD

Date	Amount A\$	Details	Explanation	Amount NOT subject to GST	Amount subject to GST	GST component (1/11th of the amount subject to GST)	Reference
31 Jul 2024	\$315.00 ✓	RLSSWA MOUNT CLAREMO	-----	-----	-----	-----	11510165270
2 Aug 2024	\$1,544.40 ✓	QUAY PERTH PERTH	-----	-----	-----	-----	74940524213
2 Aug 2024	\$450.11 ✓	CRAZYDOMAIN 61290372826	-----	-----	-----	-----	74423434214
9 Aug 2024	\$140.00 ✓	SQ *DAPHNE'S TIMELESS TREPerenjori	-----	-----	-----	-----	74064144221
12 Aug 2024	\$539.00 ✓	ADH GOLF & UTILITY V WANGARA	-----	-----	-----	-----	74564504222
13 Aug 2024	\$644.60 ✓	SHAKESPEARE SOLUTIONS HIGHETT	-----	-----	-----	-----	74201334225
13 Aug 2024	\$489.50 ✓	SPIRIT GRAPHICS CARDUP	-----	-----	-----	-----	74201334225
28 Aug 2024	\$30.00 ✓	GERALDTON TROPHY CEN GERALDTON	-----	-----	-----	-----	01140140529
Total for this period	\$4,152.61		Totals				

Employee declaration

I verify that the above charges are a true and correct record in accordance with company policy  
Cardholder signature: \_\_\_\_\_ Date: \_\_\_\_\_



Statement for  
**NAB Low Rate Business Card**  
NAB Commercial Cards Centre - GPO Box 9992 Melbourne Victoria 3001  
Tel 13 10 12 8am - 8pm AEST & AEDT Monday to Friday, 9am - 6pm AEST & AEDT Saturday and Sunday  
Fax 1300 363 658  
Lost & Stolen Cards: 1800 033 103 (24 hours, 7 days a week)

RECEIVED 04 SEP 2024

Cardholder Details

Cardholder Name: RICHARD LAWRENCE RYAN  
Account No: 4336 8757 3662 3853  
Statement Period: 30 July 2024 to 28 August 2024  
Cardholder Limit: \$2,000

RECEIVED 04 SEP 2024

Transaction record for: RICHARD LAWRENCE RYAN

Date	Amount A\$	Details	Explanation	Amount NOT subject to GST	Amount subject to GST	GST component (1/11th of the amount subject to GST)	Reference
6 Aug 2024	\$92.90 ✓	J'S HARDWARE & GIFTS Perenjori					74249234218
7 Aug 2024	\$25.75 ✓	PERENJORI HOTEL PERENJORI					74564724219
9 Aug 2024	\$118.61 ✓	BUNNINGS 308000 GERALDTON					74940524220
12 Aug 2024	\$83.23 ✓	LS Truckers Cervantes					74773884223
13 Aug 2024	\$35.53 ✓	LS Truckers Cervantes					74773884224
13 Aug 2024	\$21.00 ✓	SQ *DAPHNE'S TIMELESS TREPerenjori					74064144225
13 Aug 2024	\$15.80 ✓	BP ROADHOUSE DONGARA DONGARA					01259535780
15 Aug 2024	\$11.90 ✓	MINGENEW BAKERY MINGENEW					01219208662
Total for this period	\$404.72		Totals				

Employee declaration

I verify that the above charges are a true and correct record in accordance with company policy

Cardholder signature: \_\_\_\_\_

Date: \_\_\_\_\_

0102717 241/4336879910625536 / E-3023 S-9782 I-19563

**Shire of Perenjori**  
**CREDIT CARD SUMMARY ONLY**  
**NATIONAL AUSTRALIA BANK**

**Corporate Mastercard - 30 July 2024 to 28 August 2024 - Paul Anderson - CEO**

DATE	DESCRIPTION	ACCOUNT DESCRIPTION	PERSON CONTACTING SELLER	AMOUNT
1/08/2024	Geographe Bay Headquarters - Broadwater	Dinner for Paul Anderson	CEO	\$ 55.50
5/08/2024	Wanil Hotel Perth	Meals for WALGA LG Award Night for Freeman Chris King (Eminent Service Award) Paul Anderson	CEO	\$ 90.99
5/08/2024	Wanil Hotel Perth	Meals for WALGA LG Award Night for Freeman Chris King (Eminent Service Award) Jude Sutherland	CEO	\$ 80.88
5/08/2024	Wanil Hotel Perth	Accommodation for WALGA LG Award Night for Freeman Chris King (Eminent Service Award) Paul Anderson	CEO	\$ 315.53
5/08/2024	Wanil Hotel Perth	Accommodation for WALGA LG Award Night for Freeman Chris King (Eminent Service Award) Jude Sutherland	CEO	\$ 315.53
7/08/2024	DWER - Water	Clearing Permit Application - Boundary & Hill Rd	SFO	\$ 400.00
7/08/2024	DWER - Water	Clearing Permit Application - Morawa South Rd	SFO	\$ 400.00
14/08/2024	Shakespeare Solutions	Gallery lighting systems, wands, globes - Exhibition in Perenjori Town Hall	CDO	\$ 2,859.00
14/08/2024	Reutlinger Australia	Slimline Art Track - Perenjori Town Hall	CDO	\$ 475.20
15/08/2024	Shire of Perenjori	Testing New Credit Card	CSO	\$ 0.01
15/08/2024	Shire of Perenjori	Testing New Credit Card	CSO	-\$ 0.01
19/08/2024	Reutlinger Australia	Refund for Slimline Art Track - Perenjori Town Hall	CDO	-\$ 427.70
23/08/2024	City of South Perth	Parking for meeting with GFG & Breffni regarding Supermarket	CEO	\$ 9.90
23/08/2024	Desky	Sit Stand Desk x 2 for MIS & Depot Admin	Depot Admin	\$ 5,223.23
28/08/2024	Ultra Tune Rocking	Service for 1PJ	CEO	\$ 339.69
<b>CEO Corporate Credit Card Purchases for 30 July 2024 to 28 August 2024</b>				<b>\$10,137.75</b>

**Corporate Mastercard - 30 July 2024 to 28 August 2024 - Nola Comerford - MCCS**

DATE	DESCRIPTION	ACCOUNT DESCRIPTION	PERSON CONTACTING SELLER	AMOUNT
31/07/2024	Royal Life Saving	Pool Training for Lisa Campbell	MCCS	\$ 315.00
2/08/2024	Quay Perth	Accommodation for Lisa Campbell - Pool Training	MCCS	\$ 1,544.40
2/08/2024	Crazy Domain	Web Hosting - Visit Perenjori	MCCS	\$ 450.11
9/08/2024	Daphne's Timeless Treats	Platters x 3 - Nathan Good's Farewell	CDO	\$ 140.00
12/08/2024	ADH Golf & Utility	EMC Steering Rack Complete & Freight - Cleaners Buggy	CSO	\$ 539.00
13/08/2024	Shakespeare Solutions	Picture rail hangers & hooks - Council Chambers	MCCS	\$ 644.60
13/08/2024	Spirit Graphics	Rates Booklets x 50	MCCS	\$ 489.50
28/08/2024	Geraldton Trophy	Acrylic Name Badge - Pauline Harris CP Manager	CSO	\$ 30.00
<b>MCCS Corporate Credit Card Purchases for 30 July 2024 to 28 August 2024</b>				<b>\$ 4,152.61</b>

**Corporate Mastercard - 30 July 2024 to 28 August 2024 - Richard Ryan - CESM**

DATE	DESCRIPTION	ACCOUNT DESCRIPTION	PERSON CONTACTING SELLER	AMOUNT
6/08/2024	Js Hardware	Mop & bucket	CESM	\$ 92.90
7/08/2024	Perenjori Hotel	Dinner for BFB Meeting	CESM	\$ 25.75
9/08/2024	Bunnings	Key pad door lock & supporting metal plate - Main Fire Shed	CESM	\$ 118.61
12/08/2024	LS Truckers	Dinner for Volunteer & Rick'	CESM	\$ 83.23
13/08/2024	LS Truckers	Dinner	CESM	\$ 35.53
13/08/2024	Daphne's Timeless Treats	Lunch	CESM	\$ 21.00
13/08/2024	BP Roadhouse Dongara	Lunch	CESM	\$ 15.80
15/08/2024	Mingenew Bakery	Lunch	CESM	\$ 11.90
<b>CESM Corporate Credit Card Purchases for 30 July 2024 to 28 August 2024</b>				<b>\$ 404.72</b>
<b>Total Payments of Corporate Credit Card</b>				<b>\$14,695.08</b>

<b>Interest &amp; Other Charges</b>	<b>\$ 13.50</b>
<b>Grand Total</b>	<b>\$14,708.58</b>



### 13. Community Development and Services:

#### 13.1 PERENJORI TOWNSCAPE PLAN – PROJECT 3 ABORIGINAL INTERPRETIVE SPACE

Applicant:	Shire of Perenjori
File:	ADM 0833
Date:	19 September 2024
Disclosure of Interest:	
Voting Requirements:	Simple Majority
Author:	Adim Hajat - Community Development Officer
Responsible Officer:	Nola Comerford – Manager Corporate Community Services
Attachments:	<a href="#">13.1.1 – Streets Alive 2024 Street 2 Grant Funding Options</a> <a href="#">13.1.2 – Perenjori Townscape Plan 2023</a>

#### Summary

The Agenda Item seeks Council's endorsement to submit a funding application under the Streets Alive 2024 Stream 2 Funding for Perenjori's Townscape Plan 2023 Project 3 - the Aboriginal Interpretive Space.

#### Background

Streets Alive is community-led funding program delivered by Town Team Movement in partnership with Main Roads WA and the Western Australian Local Government Association (WALGA).

The program consists of \$5 million over 5 years and supports collaborative projects that improve the safety of WA local roads by making them more vibrant and people friendly.

Streets Alive funding offers grants of \$30,000 to \$100,000 for eligible community groups and local governments in all towns and neighbourhoods across WA. The funding invites eligible community groups and local governments to reimagine their local roads and trial temporary, or install permanent, street interventions that slow speeds and make their neighbourhoods safer places to walk, wheel, ride, play and drive.

The funding program objectives are:

1. Build local capability and capacity
2. Change attitude and behaviours through citizen led actions
3. Enhance the street environment
4. Trial a collaborative model

The funding project must demonstrate the benefits of safer and inclusive streets through community engagement activities and street calming interventions. As stated in the guidelines:

*The project should incorporate a transformative element that changes the street environment and user experience for pedestrians, cyclists and/or drivers, making it more appealing to walk, ride, wheel, play, or drive.*

*The project must gather and record insights into local behaviours, attitudes, aspirations and values before, during, and after the street intervention has been implemented.*

*The application must describe the long-term vision for the local street or streets. The long-term vision may evolve from the time of application to the final report, based on the insights gathered.*

*A long term vision may include aspirations such as increased number of similar interventions, permanent speed reduction, increased walkability, reduced car-dependency, citizen-led actions, maintenance of any installations, etc.*

*The project application should align with other relevant long-term Shire frameworks or strategies. The project must be evaluated to determine how it has achieved the 'Streets Alive Objectives', with qualitative and quantitative evidence submitted as part of the project acquittal report.*

The Perenjori Townscape Plan was endorsed by Council at the March 2023 Ordinary Council Meeting. The Plan involved input from the Perenjori Townscape Committee, Administration Staff, local indigenous members and community groups.

Project 3 in the plan is the Aboriginal Interpretive Space located on the corner of Fowler Street and Oversby Road in the Perenjori townsite. A potential site has been identified for interpreting and celebrating Aboriginal histories and cultures within the townscape and an initial concept has been designed for how that site could be developed.

The intention of the space is:

- To introduce storytelling to the Perenjori Primary School students and community members.
- Learn about our ancient country and the rich and diverse cultures of First Nations people.
- Introduce cultural learning in the early years.
- Assist in imparting Indigenous knowledge.
- Support Aboriginal and non-Aboriginal children's sense of identity and belonging.
- Promote a culture of understanding and respect towards cultural diversity.

Badymia elders would teach wisdom through nature, encouraging people to be eco-explorers and guide visitors through the discovery of native plants growing on country and share knowledge of how they were used by the locals.

The Interpretative space will introduce local native plants found here in the Perenjori region, offering the opportunity to learn more about the importance of many Australian flora which the majority of people would be completely unaware of.

The space supports the four funding objectives through design, building local capacity, enhancing the street and supports a collaborative approach by all key stakeholders.

Traffic data from January to April 2024 accounts for 34,847 vehicles travelling through the main street of Fowler Street. Smaller vehicles make up 63% of the traffic and 11% vehicles towing caravans or campers. The data shows out of the total 21,987 small vehicles, 18,741 travelled at slower speeds between 30km to 60km through Fowler Street which indicates the following: scoping out the townscape for areas to rest, eat and seek information about the area.

### **Statutory Environment**

Nil

### **Policy Implications**

Nil

### **Consultation**

Paul Anderson – Chief Executive Officer  
Nola Comerford – Manager Corporate & Community Services  
Perenjori Townscape Committee Members  
William Little – Perenjori Badymia Elder  
Delys Fraser – Perenjori Badymia Elder  
Perenjori Primary School

### **Financial Implications**

The total Budget for the Aboriginal Interpretive Space is estimated at \$186,175 as stated in the Perenjori Townscape Plan 2023. Council has allocated \$40,000 in the 2024-25 Annual Budget for all projects listed in the Perenjori Townscape Plan.

### **Strategic Objectives**

Goal 1: An inclusive community and a great place to live for all ages and stages of life.

1.3. Arts, culture, libraries and events create memorable experiences and enrich and strengthen the community.

Goal 4: A strong and diverse Council working closely with the proactive and involved community

4.4. The Shire works proactively with the Traditional Owners regarding sites and other matters of significance to the Badymia people.

### **Officer Comment**

The process of actively seeking external funding requires careful planning, preparation and involves a compelling plan. The proposed project showcases potential returns and growth opportunities for the community through economic benefits, social developments and active mentoring from the local Badymia elders.

The officer has actively engaged with the Perenjori Primary school, the Perenjori Arts & Crafts group and the Badima elders, Delys Fraser and William Little providing their expertise in developing the foundations of the Aboriginal Interpretive Space and long term future plans.

The site identified for development offers good exposure as a key southern entry point to the Fowler Streetscape. It is undeveloped whilst including a number of significant mature trees. It offers good pedestrian connection and forms a potential terminus/destination to the proposed Fowler St pavement redevelopment which is Project 2 in the Perenjori Townscape Plan.

If Council approves the Streets Alive 2024 Stream 2 funding application of \$100,000 it would considerably cover a large portion of the estimated \$186,175 Project Budget of the Aboriginal Interpretive Space.

Project activities will include minor clearing, collecting and propagating of specific native trees for planting. The officer will continue to work closely and engage the local Badymia elders and prioritise maximise potential cost sharing/resource leveraging opportunities into the future.

To meet the grant funding condition the project will need to commence in January 2025. A detailed Scope of Works would be developed in collaboration with the key stakeholders.

The officer continues to actively source other federal and state government funding and seeks support from the local private business sector in Perenjori to assist with the delivery of the projects adopted in the Perenjori Townscape Plan.

As previously mentioned, the works will commence in the current financial year, likely after January 2025, and will be required to be completed in the 2026/27 financial year. By applying for the Streets Alive Grant Stream 2 category the Shire has the opportunity to complete a large portion of Project 3 of the Townscape Plan.

#### **OFFICER RECOMMENDATION**

**Council Resolution Number:**

**Moved:**

**Seconded:**

**That Council endorse the Shire of Perenjori's Streets Alive Stream 2 Grant Application of \$100,000 (one hundred thousand dollars) for Project 3 of the Perenjori Townscape Plan, being development of an Aboriginal Interpretive Space located on Shire's Reserve Lot 91 on the corner of Fowler Street and Oversby Road within the Perenjori townsite.**

**Motion put and carried / lost**

**For:**

**Against:**

[Next Item](#)



**Please choose which Category of funding you are applying for:**

- ☐ Category A: 30-50k
- ☐ Category B: 50k+ up to 100k

**Total funding amount requested:**

\$ \_\_\_\_\_

## **PART 1 ORGANISATION INFORMATION AND EXPERIENCE**

- Organisation name
- Organisation type
  - ☐ Town Team
  - ☐ Community Group
  - ☐ School P&C or P&F
  - ☐ Community Resource Centres (CRC)
  - ☐ Local Government
  - ☐ Other, please specify
- ABN or IARN
- Registered Organisation Address
- Representative name
- Representative phone number
- Representative email
- Website or online profile pages
- Please provide an example of a project(s) that your organization, team, or team members have delivered in the past that demonstrates your group's experience?

## **PART 2: PROJECT SUMMARY**

- Project name
- Project town/suburb
- Region
- Using 150 words or less, please write a high level summary that describes your project
- Estimated project start date (must commence on or after 6 Jan 2025)
- Estimated project end date (must be completed no later than 30 Jun 2026)

## **PART 3: PROJECT RATIONALE**

### **QUESTIONS:**

**Q1: What problem does this project seek to address, and what motivated your organisation to deliver it?**

**Q2: Describe your long-term vision for this local street or streets:**

**Q3: Please outline how you will deliver your project through the research, design, implementation, and evaluation phases; and how the approach meets the funding objectives. Please ensure you identify the stakeholders you will collaborate with, describing how community will or has been involved.**

**a) Research Phase:** How will you gather insights into user behaviours, attitudes, aspirations, and values? If the research phase has already been delivered, please describe your process, community involvement and insights gathered.

**b) Design Phase:** Describe how your design will be developed with community? If the design phase has already been delivered, please describe your process and design rationale.

**c) Implementation Phase:** Describe the types of temporary or permanent interventions you intend to implement or explore with the local community, and what strategies you may use to change perceptions of streets and how they are used?

**d) Evaluation Phase:** How will you gather insights into changes in user behaviours, attitudes, aspirations, and values; and how will this information be used for future projects or initiatives?

**Q4: Does your project align with other relevant frameworks or strategies?**

## **PART 4: SUPPORTING DOCUMENTATION**

Please upload a copy of your:

- Project budget
- Project timeline
- Project roles and responsibilities
- Supporting imagery (maps, designs, illustrations, photos etc)
- Supporting documentation (max of 6 pages – studies, plans, letters of support etc)

**APPLICATION END.**

## Perenjori Townscape Plan 2023



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Project 1:

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Fowler Street pedestrian pavement  
redevelopment

Project 3: Aboriginal interpretive space

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Project 8: Nature trails

Project 9: Town entries

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2. Townscape Concept Plan – Overview
3. Townscape Concept Plan – Fowler Street
4. Townscape Concept Plan – Fowler  
Street/Commercial hub
5. Townscape Concept Plan – Aboriginal  
interpretive space

## **Introduction**

The 'Perenjori Townscape Enhancement' plan (PTEP) was prepared for the Shire of Perenjori (SoP) by Chris Antill Planning and Urban Design and Sally Malone Design in 2014. The plan set out multiple townscape enhancement initiatives structured around six themed project areas.

In 2022, SoP engaged Vigilante Landscape Architecture (VLA) to work with the Perenjori Townscape Committee (PTC) to prepare a revised townscape plan. Many aspects of the 2014 plan had been completed and several significant changes to the Perenjori townscape had occurred in the intervening years. With a renewed focus on townscape projects, and changes to the townscape committee membership, the SoP wanted to prepare a revised plan to reflect aspirations for the following years.

The 2014 PTEP continues to have relevance in setting out broader townscape design and development themes and can be referred to alongside the 2023 plan.

The 2014 PTEP initiated the formation of the Perenjori Townscape Committee and they continue to be the group representing shire and community ideas towards local townscape planning. VLA worked with the SoP/PTC during 2022/23 to prepare the 2023 Perenjori Townscape Plan. This plan has taken a more targeted approach to documenting site specific townscape project concepts.

The 2022/23 planning process was broken into three stages, with each stage including time spent by VLA on-site in Perenjori and a meeting with the PTC.

Stage one included a review of the 2014 plan and initial nomination of projects to be included in the 2023 plan.

Stage two entailed further discussion and refinement of townscape projects, enabling a draft plan to be distributed to the SoP/PTC at the end of 2022.

Stage three included review of the draft 2023 plan and final discussions and resolution of townscape projects to enable preparation of probable project costs and submission of the final plan.



**Project 1****Townsite street verge planting strategy**

The 'highway oasis' project in the 2014 PTEP, focused on the planting of trees and shrubs within the Fowler Streetscape. As part of this plan SoP/PTC wanted to develop a strategy for expansion of street verge planting into the broader townscape.

Aspects of town street verges have been mapped including overhead powerlines, footpaths and a planting palette provided for each verge type. The planting palette builds on endemic species lists provided by the 2014 PTEP.

Proposed Fowler Street northern verge plantings (see project 2) have the opportunity for reticulation to be installed as part of the proposed pavement redevelopment. Selection of tree species for the Fowler Street northern verges looks beyond endemic and Australian native species to include a species palette more suited to hardened pedestrian areas and providing better habit for pedestrian and vehicle shade whilst limiting deep root systems.

All other verge plantings are composed of endemic and Australian native species and are intended to be waterless (excluding establishment).

Installation of bark type mulch to verge surfaces will aid establishment and management of all verge plantings.

**Verge type A - no-powerlines, no-footpaths (tall trees, deep root systems)**

Eucalyptus accedens (Powder-bark Wandoo)  
Eucalyptus arachnaea (Black-stemmed Mallee)  
Eucalyptus kochii (Oil Mallee) endemic  
Eucalyptus loxophleba (York Gum)  
Eucalyptus salmonophloia (Salmon Gum)  
Eucalyptus salubris (Gimlet)  
Eucalyptus wandoo (White Gum)

**Verge type B – under powerlines (lower height/spreading small trees/large shrubs)**

Acacia anthocaera  
Acacia accuminata (Jam) endemic  
Acacia neurophylla (Wodjil)  
Banksia menziesii (Firewood Banksia)  
Banksia prionotes (Acorn Banksia)  
Brachychito gregorii (Desert Kurrajong)  
Callitris columellaris (White Cypress Pine)  
Eucalyptus albida (White-leaved Mallee)  
Eucalyptus eremophila (Sand Mallee)  
Eucalyptus erythrocorys (Illyarrie)

Eucalyptus forrestiana (Fuschia Mallee)  
Eucalyptus obtusiflora (Dongara Mallee)  
Eucalyptus pyriformis (Dowerin Rose)  
Hakea francisiana (Emu Tree)  
Santalum acuminatum (Quandong) endemic  
Xylomelum angustifolium (Sandplain Woody pear)

**Verge type C – narrow verges alongside footpaths (shallow rooted small trees/large shrubs)**

Alyogyne hakeifolia (Native Hibiscus)  
Calothamnus quadrifidus (One-sided bottlebrush)  
Chamelaucium uncinatum (Geraldton Wax)  
Grevillea juncifolia (Honeysuckle Grevillea)  
Grevillea pinaster  
Hakea francisiana (Emu Tree)  
Hakea invaginate  
Pittosporum angustifolium (Gumbi Gumbi)

**Verge understorey (small shrubs/groundcovers)**

Banksia fraseri  
Beaufortia bracteosa (Brush Myrtle)  
Darwinia purpurea (Rose Darwinia)  
Eremophila miniate (Kopi Poverty Bush)  
Eremophila olfieldii (Pixie Bush)  
Hakea bucculenta (Red Pokers)  
Isopogon divergens (Spreading Coneflower)  
Isopogon linearis  
Lechenaultia biloba (Blue Lechenaultia)  
Melaleuca fulgens (Scarlet Honeymyrtle)  
Melaleuca nematophylla (Wiry Honeymyrtle)  
Pileanthus peduncularis (Coppercups)  
Verticordia plumosa (Plumed Featherflower)

**Fowler Street North (irrigated, shallow rooted)****Street Trees**

Albizia julibrissin (Silk Tree)  
Cassia fistula (Gloden Shower)  
Delonix regia (Poinciana)  
Erythrina indica (Indian Coral Tree)  
Gleditsia triacanthos (Honey Locust)  
Jacaranda mimosifolia (Jacaranda)  
Tipuana tipu (Pride of Bolivia) non-native

**Shade Structure climbers**

Hibbertia scandens (Snake Vine)  
Hardenbergia comptoniana (Native Lilac)  
Callerya megasperma (Native Wisteria)

**Project 2****Fowler Street pedestrian pavement redevelopment**

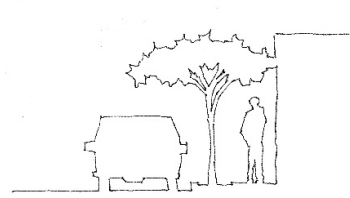
The north side of Fowler St comprises most of the town centre's commercial and civic buildings. The street verge is narrow and comprised predominantly of the pedestrian pavement. Overhead powerlines and poles were also located within this street verge. Several projects from the 2014 PTEP enhanced aspects of the northern street verge including consistent paving, bin surrounds, planter boxes, seating, etc. Due to the narrowness of the street verge and presence of overhead powerlines, street tree plantings were not proposed to be established within this verge. Instead, the 2014 PTEP proposed tree planting on private lots where buildings are set back from the verge. These proposed plantings have not been established. The PTEP proposed the addition of verandah structures over the verge to some buildings located on the verge edge. The verandah structures have not been constructed. In 2022, the powerlines on the north side of Fowler St were sunk underground and overhead lines/poles removed. These works have partly disrupted the pavement surface. The powerline removal provides the opportunity to redevelop the pedestrian pavement and take a renewed approach to increasing shade on the street verge.

**Pavement**

The design of a renewed pavement surface and adjacent kerbing can provide a consistent and accessible surface with provision for planting openings, structures, furniture, etc. Where appropriate public pedestrian spaces can be extended into adjacent lot areas where buildings are set back from the verge edge. This can be done particularly at SoP owned lots (such as the proposed commercial hub) as well as where private property owners are amenable. The pavement surface provides the opportunity for an iconic, customised design potentially incorporating localised or indigenous design or interpretive elements within the surface.

**Furniture**

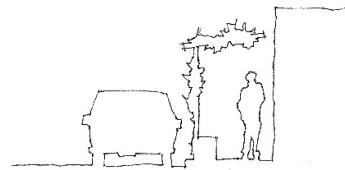
Street furniture and built structures can be incorporated into the streetscape design with any required footings for fixed structures more easily installed alongside pavement removal.



***Section A - street tree incorporated into renewed pavement.***

**Planting**

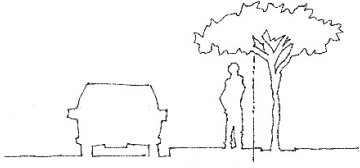
There is the opportunity to incorporate openings for planting within a redeveloped street verge. Planting could be placed within openings in the pedestrian pavement whilst maintaining a pedestrian access (min. 1m width) alongside. There is also the opportunity to create planting islands within the streetside parking lane of the roadway. Planting within adjacent town lots are also appropriate where buildings are set back from the verge and there is support from the property owner. Street trees in these settings are best shallow rooted and with a natural or trained 'umbrella type' spreading habit to provide maximum shade whilst not impinging on the narrow pedestrian access. Root cages can also be used to encourage root growth lower than road/footpath surfaces.



***Section B - planting structure/seating incorporated into renewed pavement.***

**Planting structures**

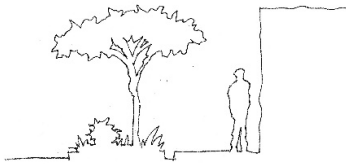
At points where adjacent buildings abut the street verge, verandah-type trellis structures could be installed to support vines/creepers to provide shade and vegetation whilst limiting planting bed size.



***Section C - street tree incorporated within adjacent town lot.***

**Reticulation**

The verge redevelopment offers the opportunity to install irrigation to planting areas whilst existing paved surfaces are removed.



***Section D - verge extended into streetside parking lane and incorporating storm garden and street tree.***

**Storm gardens**

There is no grated/piped stormwater system within the Perenjori streetscapes. A storm garden system can be considered as a way of capturing and dispersing stormwater and directing into planted areas.

Main street parking bays lost to the creation of storm gardens would be replaced by proposed parking created as part of the Commercial hub project.

### **Project 3**

#### **Aboriginal interpretive space**

The 2014 PTEP introduced the desire for Aboriginal people to be better involved in townscape planning. The plan outlined a process for skills identification and capacity building of local Aboriginal people to then be able to identify and implement Aboriginal-specific townscape projects. These steps don't appear to have been specifically progressed, however there are two local Aboriginal community representatives on the current PTC and there has been some discussions around identification of an appropriate site to interpret and celebrate local Aboriginal history/culture within the townsite. There is currently minimal representation or interpretation of Aboriginal culture within the Perenjori townscape. This is a clear gap that has been identified by SoP/PTC.

SoP currently acknowledges the 'Badimia people' as traditional owners of the Perenjori shire area. The western portion of the Perenjori shire and the Perenjori townsite sit within the 'Southern Yamatji' native title claim area. The central portion of the shire sits within the 'Widi' claim area and an eastern portion of the shire sits within the 'Badimia' claim area. This creates a complex picture in terms of acknowledgement of and engagement with traditional owners within both the townsite and broader shire area.

SoP need to engage with each of the three traditional owner groups with native title interests in the shire area to determine how best to acknowledge and represent the groups and their histories and cultures within any proposed townscape project.

For the purpose of this plan, we have identified a potential site for interpreting and celebrating Aboriginal histories and cultures within the townscape and have developed an initial concept for how that site could be developed. This has been done with the support of the Aboriginal community representatives on the PTC, however it is recognised that some degree of engagement and endorsement with all traditional owner groups within the shire area will be required in order to lay out a meaningful collaborative design process.

The site identified for development of an Aboriginal interpretive space is the lot at the corner of Fowler St/Oversby Rd. The site offers good exposure as a key southern entry point to the Fowler Streetscape. It is undeveloped whilst including a number of significant mature trees. It offers good pedestrian connection and forms a potential terminus/destination to the proposed Fowler St pavement redevelopment project.

The origin of the name for Perenjori is said to derive from 'Peranj-jiddee' the name for a species of wattle tree growing at Perengary Spring. This plant could be identified, propagated and become an interpretive feature of the site.

## **Project 4**

### **Commercial hub connections**

The 'Commercial hub' project has developed partly in response to the loss of the local supermarket and need to develop a site for a new supermarket building. Three town lots on the east side of Fowler St between the Telstra building to the north and the café to the south, made vacant by the removal of the former supermarket building and a residence, form the site for the proposed commercial hub.

Key features of the commercial hub concept include: supermarket space; multiple leasehold commercial spaces; rear service vehicle access and patron/staff parking area; southern connection to café; and landscaped foyer space to Fowler St.

#### **Landscaped foyer space**

The project offers the opportunity to develop a broad landscaped foyer space including shade tree plantings alongside redevelopment of the Fowler St pedestrian pavement.

#### **Café**

Since the 2014 PTEP, the café space and front verandah/alfresco area has been developed adjoining the post office. As part of the commercial hub development there is potential to open the café building up to north side and create a connection to the proposed commercial hub pedestrian foyer space, to act as an extended alfresco area. There is an existing mature Eucalypt tree in this area that will provide deep shade to the site.

#### **Telstra building**

The 2014 PTEP proposed townscape improvements to the Telstra site including: enhanced front gardens to Fowler/Hesford St frontages; street tree planting; enhanced front fenceline. None of these works have been implemented, so there is a renewed opportunity to improve aspects of this alongside the commercial hub development.

The Telstra building is set back from both the Fowler and Hesford St verges and both those facades of the 1960's building offer some character to the streetscape. There remains good potential for planting to these edges of the lot with support from the property owner. The Fowler St side of the site could potentially have an extended public pedestrian area with good connection to the commercial hub landscaped foyer space. There is potential to sculpt the existing mature Eucalypt tree at the Fowler/Hesford St corner to open up views north to the iconic Pub building. The cyclone mesh fencing to the Hesford St/rear/south boundaries of the site could be replaced with less-industrial looking solid colourbond-type fencing to screen the rear/south sides of the Telstra lot.

## **Project 5**

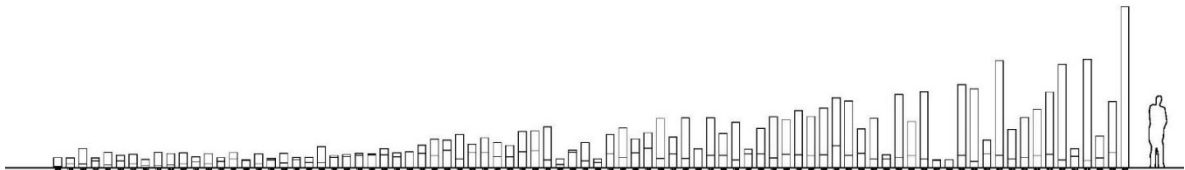
### **CBH timeline**

The CBH timeline project has been developing as a concept for some time. Within this plan it is proposed to be located to the north of the train station and ANZAC memorial offering opportunities for completing connections between those spaces and the Fowler St/railway reserve lands to the north.

The timeline concept proposes to create a landscape-scale graph of grain harvest quantities from 1937 to the present, with a view to adding to the installation each subsequent annual harvest. The grain harvest quantities are proposed to be represented by timber railway sleeper totem poles. The most recent harvests represent significant increases in grain quantities so that an engineered solution for higher totem poles is needed.

Initial funding towards the project has been provided by a CBH grassroots community grant. Arc Infrastructure has committed to supply of timber sleepers and support for future site construction.

It is anticipated that the timeline concept can be further developed whilst maintaining multiple options for a final location for the project. Key site features will include: connections to vehicle parking; formalised pedestrian access; a foyer space with general orientation and interpretation; timeline totems and adjacent pedestrian pathway; and relocated historic railway crane.



***CBH timeline – concept elevation***

## **Project 6**

### **Railway station redevelopment**

The railway station building was decommissioned some time ago and has remained unutilised. Although oriented towards the railway line, the building is a prominent feature of the Fowler St railway reserve and streetscape. It offers opportunities for use, activation, interpretation, and landscape/pedestrian connections to the ANZAC memorial and proposed CBH timeline space. The site includes the TRANSWA bus station.

A redeveloped railway station building and surrounds can serve as a good site for future interpretation of the rich railway history of the Perenjori region.

Based on discussions with PTC, it is proposed to build a covered deck space to the Fowler St side of the building, that can be used as shelter/gathering space for the bus station. Openings could also be constructed to the building to connect the interior to the deck space. Ideas for the buildings use include as an Aboriginal art space or alternate community function.

Surrounding landscapes can be improved by defining vehicle and pedestrian access, retaining/terracing levels from street to railway platform, and establishing garden bed areas.

## **Project 7**

### **Village green extension**

The 'village green' precinct has been well developed over the term of the 2014 PTEP. The northern end of the village green has been identified by the PTC as needing some definition of parking, pedestrian areas and garden beds in order to complete development of the precinct. This will also allow for future connections to the proposed railway station redevelopment and CBH timeline sites.

## **Project 8**

### **Nature trails**

The 2014 PTEP identified several opportunities for interpretive trails around the Fowler St/railway reserve precinct. A number of these trails have been developed with a focus on interpreting Perenjori cultural history. Opportunities for interpretation of the shire's natural values were identified within the plan, however those aspects have largely not been completed.

The PTC considered opportunities for longer-range walking and mountain biking trails within more natural landscapes in the broader townsite environs that also offer a better setting for interpreting environmental values.

The main remnant vegetation areas within the townsite are located in a block to the east side of town that are identified in the 'SoP Town Planning Scheme No.2' as local reserves zoned for Public Use (Water Supply), Conservation, and Rural.

#### **Long-range nature trails**

Trail connection from Fowler St via: proposed dual use path along Loading St (with proposed railway pedestrian crossing); dual use path and proposed gravel vehicle access through ROW north of England Crescent to future vehicle parking area/trail head/picnic area. Multiple trails could then be developed from this node through adjacent bushland areas including connections to Quandong St, Tank St, the Carnamah-Perenjori Rd dual use pathway, and Lyal Kuhne Arboretum (NACC is currently undertaking revegetation in this area through Yarra-yarra funding).

#### **Caravan park trail**

Proposed pedestrian pathway within small triangle of remnant vegetation in south-east corner of the caravan park site.

#### **Cemetery trail**

Trail connection from caravan park entry and Crossing Rd footpath, through pedestrian gate north side of Crossing Rd, through golf course to astro-viewing site, through golf course to remnant vegetation area surrounding cemetery and culminating in a proposed cemetery interpretive trail.

The astro-viewing site and cemetery would benefit from site-specific design to further enhance their amenity by including: landscaping; shade shelters; seating; interpretation; etc.



## **Project 9**

### **Town entries**

There are three main road entries into Perenjori. The northern and southern entries to Fowler St from the Mullewa-Wubin Rd, and the western entry from the Carnamah-Perenjori Rd. The southern and western entry signs were in place prior to the the 2014 PTEP. The southern sign is an effective and high standard composition that sets a good precedent in terms of material/design/typology for other entry signage to follow.

Dual naming using the Aboriginal name for Perenjori ('Peranj-jiddee') could be considered for incorporation into any new lettering to entry signage (as described in relation to the proposed Aboriginal interpretive space).



*Existing southern entry sign.*



*Existing northern/western sign type.*

The northern/western signs are of a lesser standard/cost, but they are worth enhancing to better fit with the standard of the southern sign. Based on discussions with the PTC, this could be done by painting limestone surrounds to a more 'earthy' colour, painting or replacing lettering to match metallic finish of southern sign, and adding metal themed graphic cut-outs similar to the windmill graphic on the southern sign. All entry signs would benefit from some flowering planting/landscaping to enhance 'wildflower country' theme including low level plantings to foreground of signs and higher level plantings behind/beside signs.

**Timeframes**

<b>Project</b>	<b>Short-term 1-3yrs</b>	<b>Medium-term 2-5yrs</b>	<b>Long-term 5-10yrs</b>
Project 1: Townsite street verge planting strategy	<ul style="list-style-type: none"> <li>• staged implementation (i.e. 1 street verge per year)</li> <li>• excluding fowler street planting to be done alongside Project 2</li> <li>• source seeds/seedlings/advanced trees</li> <li>• propagate/grow-on</li> <li>• plant-out (winter)/establishment/summer watering</li> </ul>		
Project 2: Fowler Street pedestrian pavement redevelopment	<ul style="list-style-type: none"> <li>• design</li> </ul>	<ul style="list-style-type: none"> <li>• construction</li> </ul>	
Project 3: Aboriginal interpretive space	<ul style="list-style-type: none"> <li>• community consultation</li> <li>• interpretation research</li> <li>• collaborative design</li> </ul>	<ul style="list-style-type: none"> <li>• construction – landscape, interpretation, structures</li> </ul>	
Project 4: Commercial hub connections	<ul style="list-style-type: none"> <li>• Telstra building fencing &amp; beautification</li> </ul>		
Project 5: CBH timeline	<ul style="list-style-type: none"> <li>• design</li> </ul>	<ul style="list-style-type: none"> <li>• construction</li> </ul>	
Project 6: Railway station redevelopment	<ul style="list-style-type: none"> <li>• design – deck &amp; landscaping</li> </ul>	<ul style="list-style-type: none"> <li>• construction – deck &amp; landscaping</li> </ul>	
		<ul style="list-style-type: none"> <li>• design – station building refurb,</li> <li>• design - interpretation</li> </ul>	<ul style="list-style-type: none"> <li>• construction – station building refurb</li> </ul>
	<ul style="list-style-type: none"> <li>• interpretation research</li> </ul>	<ul style="list-style-type: none"> <li>• design - interpretation</li> </ul>	<ul style="list-style-type: none"> <li>• construction - interpretation</li> </ul>
Project 7: Village green extension	<ul style="list-style-type: none"> <li>• construction – roadway, parking, pedestrian connections, landscaping</li> </ul>		
Project 8: Nature trails	<ul style="list-style-type: none"> <li>• community consultation – initial ideas</li> </ul>	<ul style="list-style-type: none"> <li>• trails planning &amp; design</li> </ul>	<ul style="list-style-type: none"> <li>• trail infrastructure construction</li> </ul>
Project 9: Town entries	<ul style="list-style-type: none"> <li>• existing entry sign enhancement</li> </ul>		

## Quantities/Probable Costs

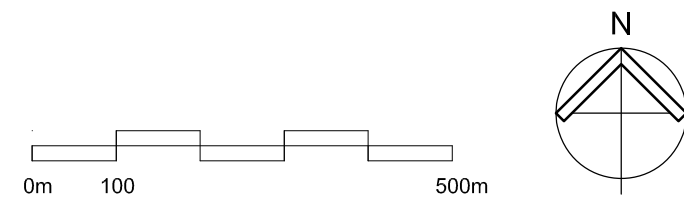
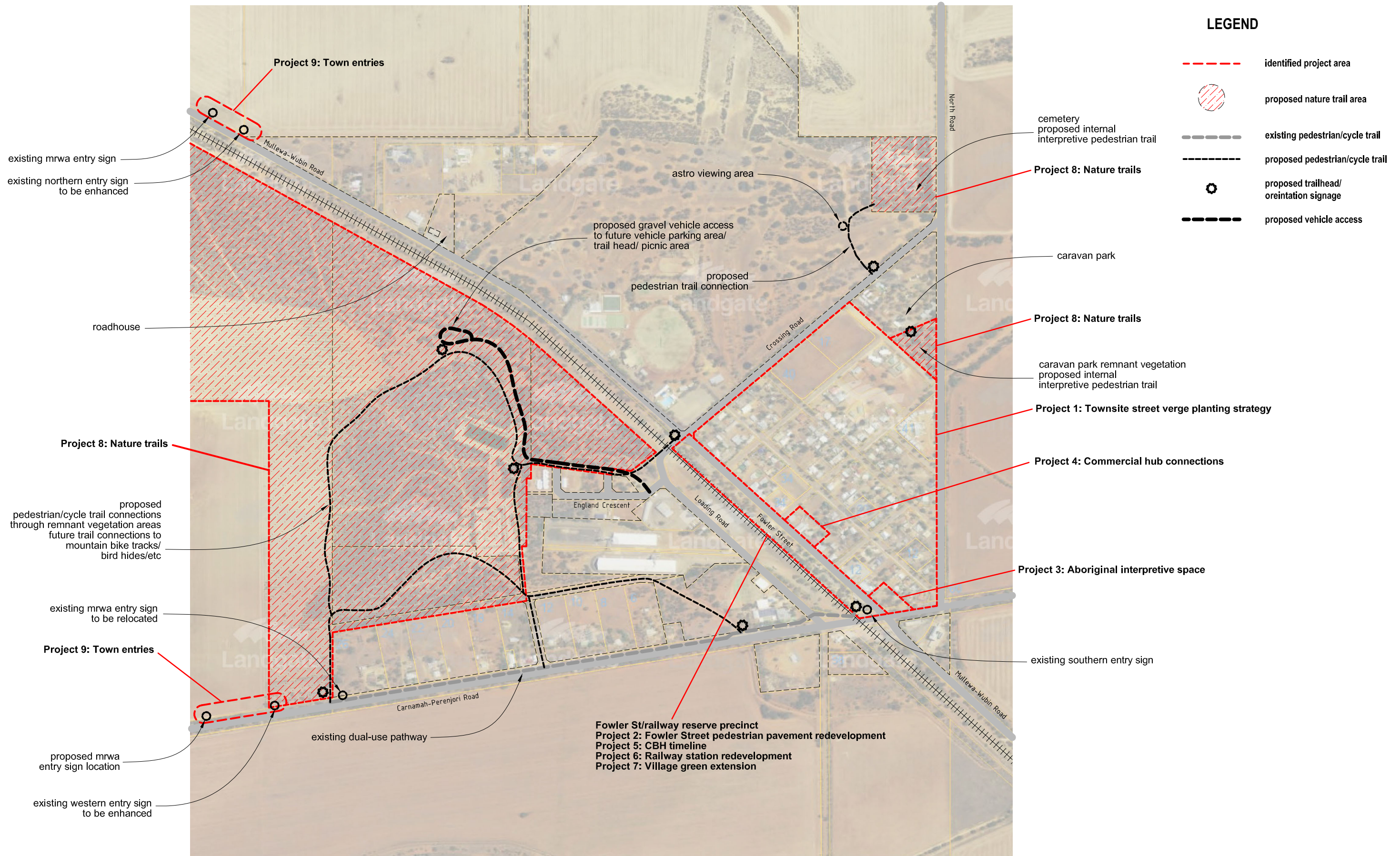
Project 1: Townsite street verge planting strategy					
Item	Description	Quantity	Unit	Rate	Total
1.0	verge type A	1740	Lm		
1.1	verge type A planting - Livingstone street recreation reserve	1420	m2		
1.2	verge type B	2485	Lm		
1.3	verge type C	1375	Lm		
1.4	proposed footpath connection	635	Lm		
	<b>sub-total</b>				
Project 2: Fowler Street pedestrian pavement redevelopment					
Item	Description	Quantity	Unit	Rate	Total
	<b>stage one – detailed design</b>				
2.0	landscape architect/structural engineer/irrigation design	5%	%		\$29990
	<b>sub-total</b>				<b>\$29990</b>
	<b>stage two - construction</b>				
2.1	pedestrian pavement redevelopment kerbing/earth	830	Lm	\$200	\$166000
2.2	in-pavement - shade structures/seating	8		\$15000	\$120000
2.3	in-pavement – seating/bins	24		\$1500	\$36000
2.4	storm gardens – earthworks/imported soil/mulch/reticulation	295	Lm	\$150	\$44250
2.5	advanced street trees in pavement/storm gardens @15m c/c	40		\$300	\$12000
2.6	advanced street trees set back @15mc/c	25		\$300	\$7500
2.7	irrigation	830	Lm	\$50	\$41500
	<b>sub-total</b>				<b>\$427250</b>
Project 3: Aboriginal interpretive space					
Item	Description	Quantity	Unit	Rate	Total
	<b>stage one – detailed design</b>				
3.0	landscape architect/structural engineer	5%	%		\$9308
3.1	Aboriginal community collaboration				\$10000
3.2	Aboriginal interpretation research				\$15000
3.3	interpretation design				\$10000
	<b>sub-total</b>				<b>\$44308</b>
	<b>stage two - construction</b>				
3.3	driveway/laneway/parking areas - gravel	790	m2	\$25	\$19750
3.4	pedestrian connector pathways – stabilised gravel/limestone	585	m2	\$40	\$23400
3.5	special pedestrian surfaces – foyer space/event space/picnic space	625	m2	\$50	\$31250
3.6	large shade shelter	1		\$16000	\$16000
3.7	small shade shelter	2		\$8000	\$16000
3.8	Aboriginal landscape art commission				15000
3.9	interpretation printing/fabrication/structures				20000
3.10	landscape furniture – bins/picnic settings/seating/bollards/lighting				25000
3.11	soft landscaping – mulches/planting	2385	m2	\$15	35775
	<b>sub-total</b>				<b>\$186175</b>

Project 4: Commercial hub connections					
Item	Description	Quantity	Unit	Rate	Total
	<b>stage one – Telstra building</b>				
4.0	replace boundary fencing	100	Lm	\$150	\$15000
4.1	soft landscaping	230	m2	\$15	\$3450
	<b>sub-total</b>				<b>\$18450</b>
Project 5: CBH timeline					
Item	Description	Quantity	Unit	Rate	Total
	<b>stage one – detailed design</b>				
5.0	landscape architect/structural engineer	5%	%		\$4605
5.1	interpretation design				\$4500
	<b>sub-total</b>				<b>\$9105</b>
	<b>stage two - construction</b>				
5.2	long vehicle/truck parking bay – bitumen	260	m2	\$60	\$15600
5.3	universally accessible pedestrian pathways & gathering spaces – coloured concrete	300	m2	\$100	\$30000
5.4	totem area surface treatment – gravel/river sand	900	m2	\$15	\$13500
5.5	interpretation printing/fabrication/structures				\$8000
5.6	landscape furniture – bins/picnic settings/seating/bollards/lighting				\$10000
5.7	soft landscaping	1000	m2	\$15	\$15000
	<b>sub-total</b>				<b>\$92100</b>
Project 6: Railway station redevelopment					
Item	Description	Quantity	Unit	Rate	Total
	<b>stage one – detailed design deck &amp; landscaping</b>				
6.0	landscape architect/architect/structural engineer	10%	%		\$6950
	<b>sub-total</b>				<b>\$70100</b>
	<b>stage two – construction deck &amp; landscaping</b>				
6.1	universally accessible pedestrian pathways & gathering spaces – coloured concrete	230	m2	\$100	\$23000
6.2	terraced landscaping beds/soft landscaping	300	m2	\$35	\$10500
6.3	covered deck space addition	60		\$600	\$36000
	<b>sub-total</b>				<b>\$69500</b>
	<b>stage three – detailed design station building refurbishment</b>				
6.4	architect/structural engineer	10%	%		\$13550
6.5	interpretation design				\$6000
	<b>sub-total</b>				<b>\$19550</b>
	<b>stage four – construction station building refurbishment</b>				
6.6	station/toilet building refurbishment	115	m2	\$800	\$92000
6.7	platform refurbishment	285	m2	\$100	\$28500
6.8	interpretation printing/fabrication/digital/structures				\$15000
	<b>sub-total</b>				<b>\$135500</b>

<b>Project 7: Village green extension</b>					
<b>Item</b>	<b>Description</b>	<b>Quantity</b>	<b>Unit</b>	<b>Rate</b>	<b>Total</b>
7.0	parking area surface enhancement/ delineation	580	m2	\$30	\$17400
7.1	kerbing	150	Lm	\$35	\$5250
	soft landscaping – gravel removal/imported soil/mulches/planting	400	m2	\$25	\$10000
	<b>sub-total</b>				<b>\$32650</b>
<b>Project 8: Nature trails</b>					
<b>Item</b>	<b>Description</b>	<b>Quantity</b>	<b>Unit</b>	<b>Rate</b>	<b>Total</b>
	<b>stage one – trail planning</b>				
8.0	landscape architect/trails consultant				\$8000
	<b>sub-total</b>				<b>\$8000</b>
<b>Project 9: Town entries</b>					
<b>Item</b>	<b>Description</b>	<b>Quantity</b>	<b>Unit</b>	<b>Rate</b>	<b>Total</b>
9.0	enhance north & west entry signs – paint surround/ renew lettering/ add graphic metal cut-out/landscaping	2		\$1000	\$2000
	<b>sub-total</b>				<b>\$2000</b>



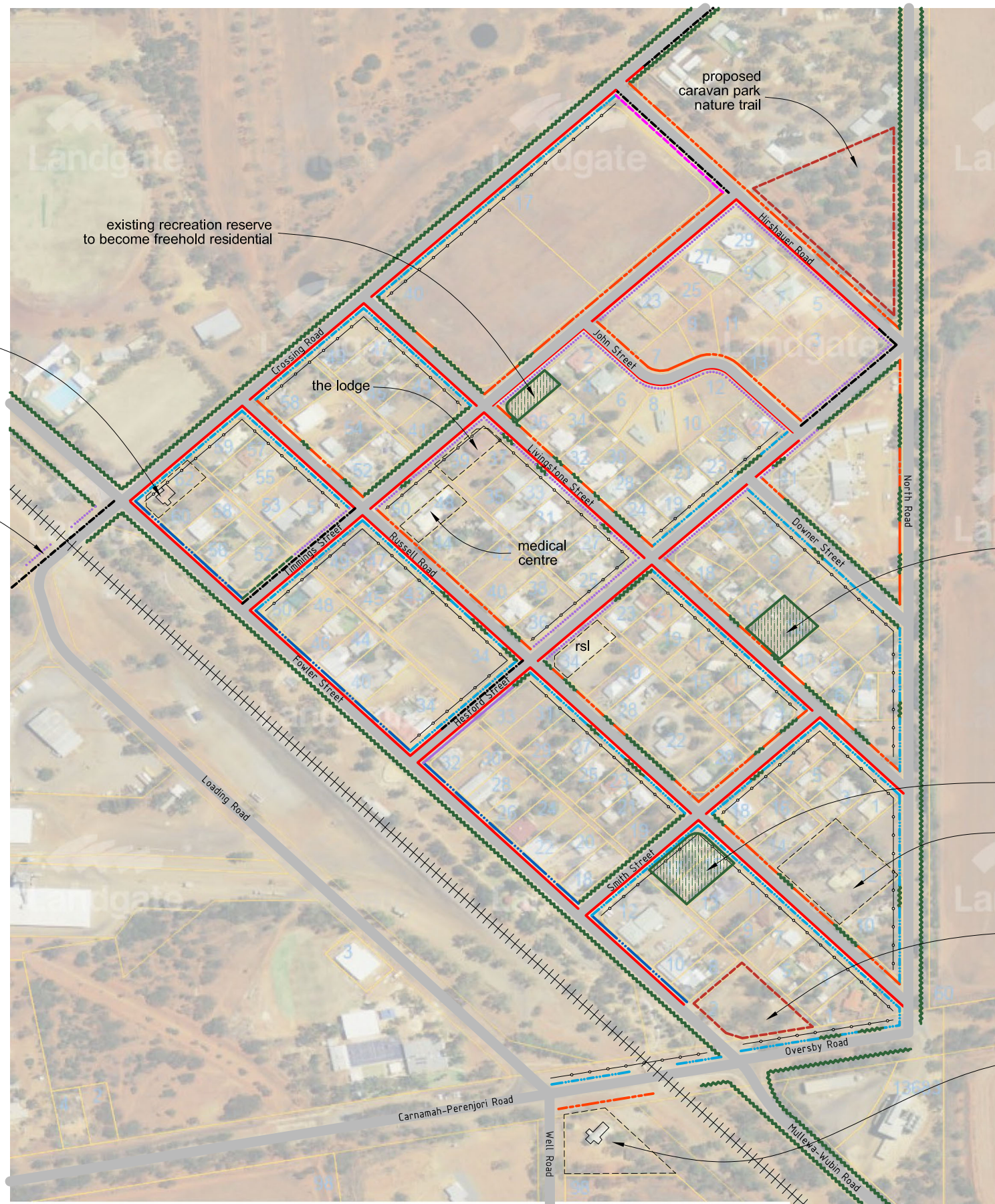
# Perenjori Townscape Concept Plan Context (FINAL\_28/03/2023)














St Andrews church

proposed dual-use pathway  
connection to nature trails



# LEGEND

-  parks & recreation reserve
-  overhead powerline
-  existing footpath
-  proposed footpath connection
-  existing street trees
-  Verge type A (no-powerlines/no-footpaths)
-  Verge type B (under powerlines)
-  Verge type C (narrow verges alongside footpaths)
-  Fowler St North

undeveloped  
recreation reserve

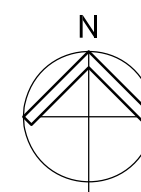
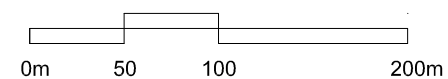
existing park/  
skate park

police station

proposed Aboriginal  
interpretive space

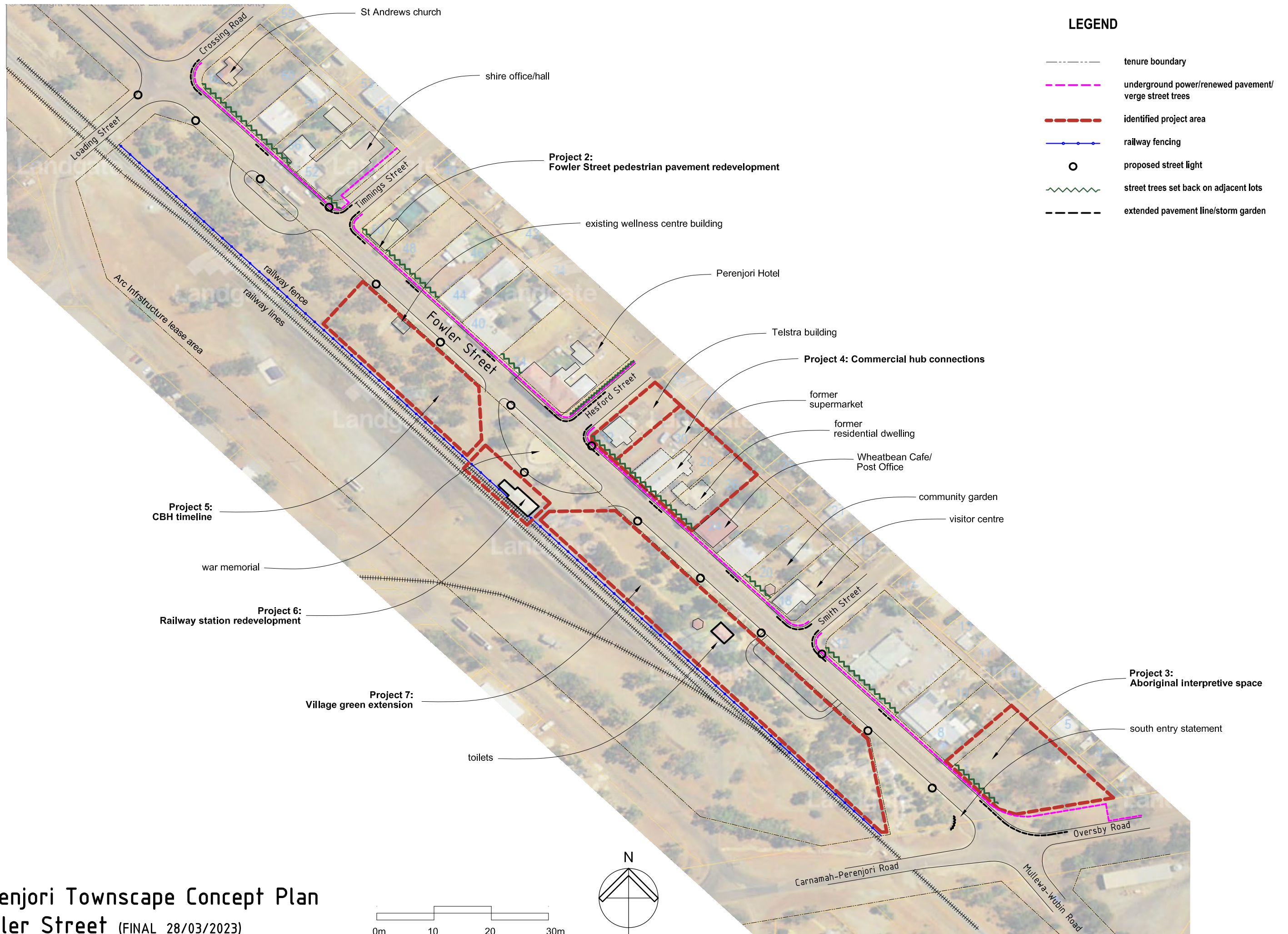
Church of St Joseph

## Perenjori Townscape Concept Plan Overview (FINAL\_28/03/2023)





# Perenjori Townscape Concept Plan Fowler Street (FINAL\_28/03/2023)









## LEGEND

### Existing

- a residence
- b shed/outbuilding
- c laneway
- d drain/storm garden

### Proposed

- e parking
- f fowler street pedestrian pavement redevelopment
- g pedestrain pathway
- h foyer/welcome/interpretation space
- j interactive map of country/ gathering/event space
- k picnic/cooking space
- m large shade shelter
- n small shade shelter
- p welcome sign



**Perenjori Townscape Concept Plan**  
**Aboriginal Interpretive Space** (FINAL\_28/03/2023)



**14. Governance:**

**15. Confidential Reports:**

**16. Ordering the Common Seal:**

Document	Organisation	Purpose	Date
Contract for the Provision of Building Surveying Services	Shire of Perenjori & City of Greater Geraldton	Supply of Building Surveying Services to the Shire	9 September 2024

**17. Reports of Committees and Members:**

**18. Motions of Which Previous Notice Has Been Given:**

**19. Notice of Motions:**

**20. New Business of an Urgent Nature Admitted by Council:**

**21. Closure of Meeting:**

The Shire President to declare the meeting closed.

**22. Next Meeting:**

The Shire President to advise that the next Ordinary Meeting of Council will be held on Thursday 24 October 2024 at Council Chambers, 56 Fowler St, Perenjori WA 6620, commencing at 3.00 pm.