



Shire of
Perenjori
Embrace Opportunity

Shire of Perenjori – Ordinary Council Meeting

MINUTES

Thursday 19 June 2025



NOTICE OF AN ORDINARY COUNCIL MEETING

Dear Council Member,

The next Ordinary Meeting of the Shire of Perenjori will be held on Thursday 19 June 2025 in the Shire of Perenjori Council Chambers, Perenjori WA 6620, commencing at 3.00 pm.

A handwritten signature in black ink, appearing to read 'Paul Anderson', is positioned above the printed name.

Paul Anderson

CHIEF EXECUTIVE OFFICER

Date: 13 June 2025

Table of Contents

1.	Declaration of Opening/Acknowledgement of Traditional Custodians/Audio Recording:	5
2.	Opening Prayer/Acknowledgement of Pioneers:	5
3.	Disclaimer Reading:	5
4.	Record of Attendance/Apologies/Leave of Absence:	5
	4.1 ATTENDANCE:	5
5.	Public Question Time:.....	6
	5.1 RESPONSE TO QUESTIONS TAKEN ON NOTICE:	6
	5.2 QUESTIONS WITHOUT NOTICE:	6
6.	Applications for Leave of Absence:.....	6
	6.1 APPLICATION/S FOR LEAVE OF ABSENCE:	6
7.	Confirmation of Minutes of Previous Meetings:.....	6
	7.1 ORDINARY COUNCIL MEETING HELD ON 22 MAY 2025	6
	7.2 SPECIAL MEETING OF COUNCIL HELD ON 22 MAY 2025	6
8.	Announcements by Presiding Member Without Discussion:.....	7
9.	Petitions/Deputations/Presentations:	7
10.	Announcements of Matters for Which Meeting May Be Closed:.....	7
11.	Declaration of Interest:	7
	11.1 IMPARTIALITY INTEREST – CR SUTHERLAND, PERENJORI SPORTS CLUB HOUSE – RENOVATIONS (ITEM 12.4)	7
	11.2 IMPARTIALITY INTEREST – CR FRASER, PERENJORI SPORTS CLUB HOUSE – RENOVATIONS (ITEM 12.4)	7
	11.3 FINANCIAL INTEREST – LIZ BUSHBY, TOWN PLANNING INNOVATIONS (ITEM 14.1)	7
12.	Finance:	8
	12.1 MONTHLY FINANCIAL REPORT – 31 MAY 2025	8
	12.2 SCHEDULE OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 MAY 2025	10
	12.3 MT GIBSON PUBLIC BENEFIT TRUST	12
	12.4 PERENJORI SPORTS CLUB HOUSE - RENOVATIONS	16
	12.5 COUNCIL HOUSING RENTAL FEES	20
13.	Community Development and Services:.....	24
	13.1 STRATEGIC COMMUNITY PLAN	24
	13.2 TOWNSCAPE COMMITTEE MEETING MINUTES	26
14.	Governance:.....	31
	14.1 PROPOSED AMENDMENT NO 1 TO THE SHIRE OF PERENJORI LOCAL PLANNING SCHEME NO 3	31
	14.2 WA LOCAL GOVERNMENT ASSOCIATION (WALGA) CONVENTION 2025	35
15.	Confidential Reports:.....	38
16.	Ordering the Common Seal:	38
17.	Reports of Committees and Members:	38
18.	Motions of Which Previous Notice Has Been Given:.....	38
19.	Notice of Motions:.....	38
20.	New Business of an Urgent Nature Admitted by Council:	38
	20.1 LATE ITEM - DISABILITY ACCESS AND INCLUSION PLAN – PROGRESS REPORT 2024/25	38
	20.2 LATE ITEM – REVOCATION OF RESOLUTION 220525.21 AND NEW DETERMINATION (ELECTED MEMBER FEES, ALLOWANCES AND EXPENSES 2025-26)	41
21.	Closure of Meeting:.....	45
22.	Next Meeting:	45

Council Roles

Advocacy:

When Council advocates on its own behalf or on behalf of its community to another level of government / body / agency.

Executive/Strategic:

The substantial direction setting and oversight role of the Council e.g. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Legislative:

Includes adopting local laws, town planning schemes and policies.

Review:

When Council reviews decisions made by Officers.

Quasi-Judicial:

When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.

Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g.: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

Disclaimer

"Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

Shire of Perenjori

Minutes for the Shire of Perenjori Ordinary Meeting of Council held on Thursday 19 June 2025, at the Shire of Perenjori Council Chambers, Perenjori WA 6620.

1. Declaration of Opening/Acknowledgement of Traditional Custodians/Audio Recording:

The Shire President declared the meeting open and welcomed those in attendance at 3.01pm.

In accordance with r.14I of the *Local Government (Administration) Regulations 1996*, this meeting will be recorded and made publicly available on the Shire's website, with publication of meeting minutes.

Acknowledgement of Traditional Custodians: -

As per the Shire of Perenjori Policy (N° 1021) we wish to acknowledge the traditional owners of the land upon which the Shire of Perenjori is situated and to demonstrate respect for the original custodians.

I respectfully acknowledge the past and present traditional owners of the land on which we are meeting, the Badimia people. It is a privilege to be standing on Badimia country.

2. Opening Prayer/Acknowledgement of Pioneers:

The Shire President read the opening prayer.

Acknowledgement of Pioneers;

I acknowledge the pioneers who settled this country, developed the land and turned it into the productive country we know today.

3. Disclaimer Reading:

As printed.

4. Record of Attendance/Apologies/Leave of Absence:

4.1 ATTENDANCE:

Members:	Cr Jude Sutherland (President) Cr Daniel Bradford Cr Colin Bryant Cr Andrew Fraser Cr Brian Campbell Cr Dael Sparkman
Staff:	Paul Anderson (Chief Executive Officer) Nola Comerford (Manager Corporate Community Services) Marty Noordhof (Manager Infrastructure Services) Chloe Heard (Finance Officer)
Distinguished Visitors:	Nil
Members of The Public:	Nil
Leave of Absence:	Cr Les Hepworth (Deputy President)
Apologies:	Nil

5. Public Question Time:

5.1 RESPONSE TO QUESTIONS TAKEN ON NOTICE:

Nil

5.2 QUESTIONS WITHOUT NOTICE:

Nil

6. Applications for Leave of Absence:

6.1 APPLICATION/S FOR LEAVE OF ABSENCE:

Nil

7. Confirmation of Minutes of Previous Meetings:

7.1 ORDINARY COUNCIL MEETING HELD ON 22 MAY 2025

COUNCIL DECISION

Council Resolution Number: 190625.1

Moved: Cr Sparkman

Seconded: Cr Bryant

That the Minutes of the Ordinary Meeting of Council held on 22 May 2025, be confirmed as true and correct subject to no corrections.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

[Next Item](#)

7.2 SPECIAL MEETING OF COUNCIL HELD ON 22 MAY 2025

COUNCIL DECISION

Council Resolution Number: 190625.2

Moved: Cr Bradford

Seconded: Cr Fraser

That the Minutes of the Special Meeting of Council held on 22 May 2025, be confirmed as true and correct subject to no corrections.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

[Next Item](#)

8. Announcements by Presiding Member Without Discussion:

Nil

9. Petitions/Deputations/Presentations:

Nil

10. Announcements of Matters for Which Meeting May Be Closed:

Nil

11. Declaration of Interest:

11.1 IMPARTIALITY INTEREST – CR SUTHERLAND, PERENJORI SPORTS CLUB HOUSE – RENOVATIONS (ITEM 12.4)

Cr Sutherland declared an impartiality interest in item 12.4 – Perenjori Sports Club House Renovations – due to being related to the Perenjori Sports Club President. Cr Sutherland remained in the room and voted on the item.

11.2 IMPARTIALITY INTEREST – CR FRASER, PERENJORI SPORTS CLUB HOUSE – RENOVATIONS (ITEM 12.4)

Cr Fraser declared an impartiality interest in item 12.4 – Perenjori Sports Club House Renovations – due to being a Perenjori Sports Club committee member. Cr Fraser Cr left the meeting and did not partake in the discussion or voting of the item.

11.3 FINANCIAL INTEREST – LIZ BUSHBY, TOWN PLANNING INNOVATIONS (ITEM 14.1)

Liz Bushby, Town Planning Innovations (TPI) declares a financial interest in item 14.1 – Proposed Amendment No 1 to the Shire of Perenjori Local Planning Scheme No 3 – due to receiving planning fees for advice to the Shire.

12. Finance:

12.1 MONTHLY FINANCIAL REPORT – 31 MAY 2025

Applicant:	Shire of Perenjori
File:	ADM 0082
Report Date:	19 June 2025
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Ally Bryant – Finance Manager
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	12.1.1 - Monthly Statement of Financial Activity for 31 May 2025

Summary

This item recommends that Council receives the Financial Activity Statements for the periods ending 31 May 2025.

Background

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare a Monthly Statement of Financial Activity.

Recent changes to the Regulations require a focus on reporting and variance analysis by nature and type rather than by program. The Shire's reports have historically been prepared by both nature and type and program with the variance analysis done by program. All reports for 2024-25 to date have been prepared by both nature and type and program, but with the variance analysis being done by nature and type in compliance with the revised Regulations.

Statutory Environment

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare a Monthly Statement of Financial Activity.

Policy Implications

Nil

Consultation

Nil

Financial Implications

Shown in the attached data.

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

Strategic Objectives

4.6. The organisation, assets and finances of the Shire are managed responsibly

Officer Comment

The audited opening surplus for the 2024-25 financial year is \$3,170,411. As previously advised, this surplus is notionally deceiving as the State Government transferred 85% of its 2024-25 financial assistance grants (totalling \$2.496m) to the Shire in June 2024.

Operating revenue YTD is \$7,282,417 over YTD budget by \$288,245

Operating expenditure YTD is \$11,570,482 under YTD budget by \$966,675

Key variances between the YTD budget and actuals are explained in the attached report on pages 2-3.

COUNCIL DECISION

Council Resolution Number: 190625.3

Moved: Cr Bradford

Seconded: Cr Bryant

That the Monthly Financial Report to 31 May 2025 as attached be received.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

[Next Item](#)

12.2 SCHEDULE OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 MAY 2025

Applicant:	Shire of Perenjori
File:	ADM 0082
Report Date:	19 June 2025
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Gypsie Douglas – Finance Officer
Responsible Officer:	Ally Bryant – Finance Manager
Attachments:	12.2.1 - Accounts for Payment 31 May 2025 12.2.2 – Corporate Credit Card Statement & Breakdown (NAB)

Summary

Council is presented the list of payments made from the Municipal, Trust and Reserve Accounts under delegation since the last Ordinary Council Meeting.

Background

Council delegates authority to the Chief Executive Officer annually:

To make payments from Trust, Reserve and Municipal Fund;

To purchase goods and services to a value of not more than \$250,000;

Statutory Environment

Local Government Act 1995

S6.5. Accounts and records

Local Government (Financial Management) Regulations 1996

R11. Payments, procedures for making etc.

R12. Payments from municipal fund or trust fund, restrictions on making

(1) A payment may only be made from the municipal fund or the trust fund —

(a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or

(b) otherwise, if the payment is authorised in advance by a resolution of the council.

(2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

S13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

(a) the payee's name; and

(b) the amount of the payment; and

(c) the date of the payment; and

(d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing —

(a) for each account which requires council authorisation in that month —

(i) the payee's name; and

(ii) the amount of the payment; and

(iii) sufficient information to identify the transaction; and

(b) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under sub-regulation (1) or (2) is to be —

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

Policy Implications

Nil

Council Policy Compliance

Payments are checked to ensure compliance with Council's Purchasing Policy Number 4007 – Procurement Policy.

Financial Implications

All payments are made in accordance with the adopted annual budget.

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

Consultation

Paul Anderson – Chief Executive Officer

Ally Bryant – Finance Manager

Officer Comment

Accounts paid for the month ending 31 May 2025.

Municipal Account	
EFT 18910 - 19024	\$406,083.99
Direct Debits	\$118,763.44
Cheques	\$0.00
Corporate MasterCard	\$2,575.70
Bank Fees	\$ 417.05
Total	\$527,840.18

Trust Account – Mt Gibson Public Benefit Funds	
EFT – Transfer to another account (Close Term Deposit)	\$0.00
Cheques	\$0.00
Bank Fees	\$0.00
Total	\$0.00

Totalling **\$527,840.18** from *Municipal* and *Trust Accounts* for the month ending **31 May 2025**.

COUNCIL DECISION

Council Resolution Number: 190625.4

Moved: Cr Fraser Seconded: Cr Campbell

That the cheques and electronic payments as per the attached schedules of accounts for payment totaling \$527,840.18 (Five hundred and twenty seven thousand, eight hundred and forty dollars and eighteen cents) be accepted.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

[Next Item](#)

12.3 MT GIBSON PUBLIC BENEFIT TRUST

Applicant:	Shire of Perenjori
File:	ADM 0131
Date:	19 June 2025
Disclosure of Interest:	Nil
Voting Requirements:	Absolute Majority
Author:	Ally Bryant – Finance Manager
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	Nil

Summary

Present report to council of the internal audit of the Mt Gibson Public Benefit Trust and for council to determine which Reserve the balance of the Trust will be transferred to.

Background

At the July 2024 Council meeting an agenda item was presented for Councils consideration into how to utilise the remaining balance of the Mt Gibson Public Benefit Trust. The below resolution was moved.

Council Resolution Number: 250724.11	
Moved: Cr Bryant	Seconded: Cr Fraser
That Council:	
3. Resolve to utilise the remaining balance of the Mt Gibson Public Benefit Fund of \$251,889 (two hundred and fifty one thousand, eight hundred and eighty nine dollars) on future Council and community projects chosen by Council.	
Motion put and carried 5/2	
For: Cr Bradford, Cr Bryant, Cr Campbell, Cr Sparkman, Cr Fraser	
Against: Cr Hepworth, Cr Sutherland	

The Mt Gibson Public benefit Trust was as the name implies set up as a trust fund. Trust fund accounts are held by the council on behalf of other entities with specific requirements regarding expenditure.

Management contacted Mt Gibson Iron Limited on the 22nd May 2025 to request confirmation that the remaining funds could be moved out of Trust account and into a Reserve account for the purpose of Council using the remaining funds for the benefit of the community.

Mt Gibson Iron Limited responded in agreement with this request. There only request is for the Shire to provide them with a list of the projects that the remaining funds go to.

From: John Phaceas <John.Phaceas@mgx.com.au>
Sent: Thursday, May 22, 2025 11:54 AM
To: Nola Comerford <mccs@perenjori.wa.gov.au>
Cc: Exploration Admin <exploration.admin@mgx.com.au>; MGX Admin Perth <admin@mgx.com.au>
Subject: RE: Mt Gibson Public Benefit Trust

You don't often get email from john.phaceas@mgx.com.au. [Learn why this is important](#)
Hi Nola,

Apologies for the runaround - Amy whom you would have previously dealt with is no longer with Mount Gibson and our CoSec David Stokes is also away at the moment.

However, as discussed on the phone, Mount Gibson has no objections to the Shire's request to move the remaining PBF funds into a Reserve Account to deploy for the benefit of the community in Perenjori Shire.

We wish you all the best for a positive outcome/s.

My one and only request would be that at some point, please let us know what those outcomes are. I don't mean anything formal – I don't wish to add to your reporting burden – but it would be satisfying for us to hear how our long prior association with the Shire continues to have a positive impact.

Kind regards

John Phaceas | Manager Investor and External Relations
Mount Gibson Iron Limited
T: +61 8 9426 7512
F: +61 8 9485 2305
M: +61 411 449 621

Management has undertaken an audit review of the Mt Gibson Public Benefit Trust and it was found that the Shire provided a payment of \$24,298.70 to The Perenjori Agricultural Society on the 28th June 2023 for Round 21 of the Mt Gibson Public Benefit Grant. This payment was made from the Shire's Municipal Account without the refund being sought from the Trust fund.

At the time a transfer should have been made from the Mt Gibson Public Benefit Trust bank account to the Shire's Municipal bank account to replace the operating funds that had been used to make the payment.

During this time Finance Management changed from a Contractor to onsite Finance Manager and this transaction was not undertaken in the handover process.

Statutory Environment

Local Government Act 1995 6.15(1)(ii)

Policy Implications

Nil

Consultation

Paul Anderson – Chief Executive Officer

Nola Comerford – Manager Corporate & Community Services

Financial Implications

Potential reallocation of Council funds from Trust account to Reserve account

Strategic Community Plan

Goal 1: An inclusive community and a great place to live for all ages and stages of life.

1.2. Community life is enhanced and nurtured with well supported clubs, community groups, and essential volunteer-based services.

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

Officer Comment

The \$24,298.70 has now been transferred from the Mt Gibson Public Benefit Trust bank account to the Municipal bank account to finalise this transaction.

The funds that council resolved to provide from the Trust to the capital project of the Latham Bowls Green replacement have also been transferred from the Trust account to the Municipal account.

These totalled \$47,123 being from the below resolutions. \$22,123 from August 2024 Council Meeting Resolution 290824.12 and \$25,000 from April 2024 Council Meeting Resolution 180424.5

Council Resolution Number: 290824.12

Moved: Cr Fraser

Seconded: Cr Bradford

That Council:

In recognition of an unsuccessful grant application to the Community Sporting and Recreation Facilities Fund (CSRFF), and in addition to \$72,805 (seventy two thousand, eight hundred and five dollars) already allocated in the 2024/25 Annual Budget, resolve to support additional funding to the Latham Golf & Bowling Club for the purpose of resurfacing the Latham bowling green by:

- 1. Additional provision of \$22,000 (twenty two thousand dollars) from the 2024/25 Annual Budget.**
- 2. Provision of \$22,123 (twenty two thousand, one hundred and twenty three dollars) from the Mt Gibson Public Benefit Fund.**

Motion put and carried 5/1 by Absolute Majority

For: Cr Sutherland, Cr Sparkman, Cr Bradford, Cr Fraser, Cr Campbell

Against: Cr Hepworth

Council Resolution Number: 180424.5

Moved: Cr Fraser

Seconded: Cr Campbell

That Council endorse the following funding allocations from the Mt Gibson Public Benefit Trust:

- 1. An amount of \$25,000 to the Latham Golf and Bowling Club as contribution towards resurfacing of the Bowls Green.**
- 2. An amount of \$25,000 to the Perenjori Agricultural Society for the purposes of funding entertainment at the 2024 Perenjori Agricultural Show.**

Motion put and carried 4/0

For: Cr Hepworth, Cr Campbell, Cr Fraser, Cr Sparkman

Against: Nil

On competition of all transfers the Mt Gibson Public Benefit Trust has a balance of \$209,743.12 for Council to determine the Reserve in which this will be transferred to.

The Reserve accounts and their purpose are listed below.

The council could also establish a new reserve fund set up under the same parameters as the trust fund and continue to allocate funds as determined by council to specific community requests. This could be facilitated until the funds are fully utilised or the council could allocate through the budget process a top amount to ensure matching funding is available and ongoing.

(b) Reserve Accounts - Purposes

In accordance with Council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Reserve name	Anticipated date of use	Purpose of the reserve
(a) Leave reserve	Ongoing	To be used to - fund long service leave requirements.
(b) Plant reserve	Ongoing	To be used for - purchase of major plant.
(c) Refuse reserve	Ongoing	To be used for - future landfill sites.
(d) Swimming Pool reserve	Ongoing	To be used for - refurbishment and upgrade swimming pool facilities.
(e) Road & Rehabilitation reserve	Ongoing	To be used for - roads, gravel and airport infrastructure.
(f) Housing reserve	Ongoing	To be used for - maintenance, upgrade and additional housing requirements.
(g) Mt Gibson Infrastructure reserve	30/06/2025	To be used for - supporting the acquisition, restoration, extension or improvement of infrastructure assets limited to public buildings, recreational facilities, parks and gardens, power supply, water supply, land drainage or roads as per agreement.
(h) Tourism Accommodation reserve	Ongoing	To be used for - costs associated with the caravan park.
(i) Water Reserve	Ongoing	To be used for - increasing and maintaining all aspects of water capacity within the Shire.
(j) IT Communication reserve	Ongoing	To be used for - IT costs associated with future requirements.
(k) Community Infrastructure Reserve	Ongoing	To be used for - Purpose of acquisition, restoration, extension and improvement of community infrastructure owned by or located within the Shire.

PROCEDURAL MOTION

Council Resolution Number: 190625.5

Moved: Cr Bryant

Seconded: Cr Fraser

That Council suspend Standing Orders, *Clause 9.5 Limitation on number of speeches*, at 3.07pm to allow for open discussion of Item 12.3.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

PROCEDURAL MOTION

Council Resolution Number: 190625.6

Moved: Cr Fraser

Seconded: Cr Sparkman

That Council resume Standing Orders at 3.09pm.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

OFFICER RECOMMENDATION

That Council:

Resolve to transfer the remaining balance of the Mt Gibson Public Benefit Fund of \$209,743.12 (two hundred and nine thousand, seven hundred and forty three dollars and 12 cents) plus final interest earned to the _____ Reserve.

COUNCIL DECISION

Council Resolution Number: 190625.7

Moved: Cr Bradford Seconded: Cr Campbell

That Council:

Resolve to transfer the remaining balance of the Mt Gibson Public Benefit Fund of \$209,743.12 (two hundred and nine thousand, seven hundred and forty three dollars and 12 cents) plus final interest earned to the Community Infrastructure Reserve.

Motion put and carried 6/0 by Absolute Majority

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

[Next Item](#)

Cr Fraser left the meeting at 3.10 pm.

Cr Fraser returned to the meeting at 3.12 pm.

12.4 PERENJORI SPORTS CLUB HOUSE - RENOVATIONS

Applicant:	Perenjori Sports Club
File:	ADM 0735
Date:	19 June 2025
Disclosure of Interest:	Cr Sutherland – Impartiality Interest Cr Fraser – Impartiality Interest
Voting Requirements:	Absolute Majority
Author:	Ally Bryant – Finance Manager
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	12.4.1 - Letter from Perenjori Sports Club Committee 12.4.2 - Lease Agreement – Perenjori Sports Club

Summary

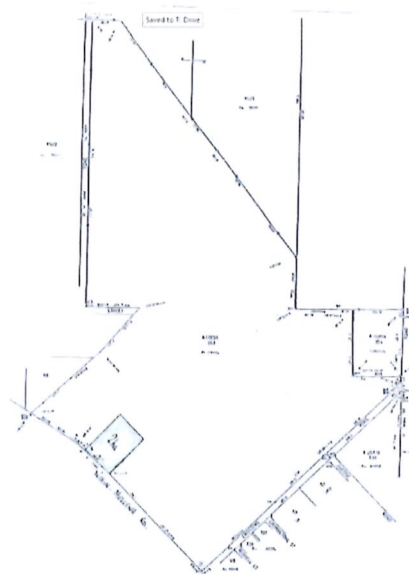
For Council to consider financial support towards upgrading the Perenjori Sports Club Manager's house and approving sub-leasing of the house on the private market.

Background

The Perenjori Sports Club has a current lease of the Sports Club building, surrounds and residence (part of Reserve 17056, Lot 516 on Deposited Plan 404662). The lease commenced on 1 January 2023 for a 21-year period.



Above: Location of residence on the Wubin-Mullewa Rd



Above: Reserve 17056, Lot 516 on Deposited Plan 404662

The residence has been vacant since April 2024 and requires renovations to meet tenancy standards.

As per the lease, it is designated for use by a Sports Club Manager; any alternative use requires Council approval via a sub-lease.

18.1 No Assignment or Subletting

- (a) The rights in this Lease are personal to the Lessee, and Lessee may not transfer, assign, sublet, mortgage, charge, assign or otherwise part with possession or any way dispose of any of its rights or obligations under this Lease.
- (b) The Lessee has the right to utilise the onsite residential property as accommodation for a Sports Club Manager. Any other use will require a Council approved sub-lease.

The Perenjori Sports Club committee have requested financial assistance to complete property renovations estimated at \$60,000, based on verbal quotes. The Perenjori Sports Club has the capacity to provide \$30,000 to the total project.

The Perenjori Sports Club has actively explored various grant options although have not been able to source any assistance as residential properties are ineligible under current funding criteria.

Proposed renovations include:

- Installation of new kitchen
- Bathroom vanity and splashback
- New flooring throughout
- Internal wall repairs and painting
- Three air-conditioning units
- Replacement of fly screens, window blinds and external doors
- General landscaping

The committee have advised that they will volunteer time and skills to minimise costs. Anticipated rental income is \$15,600 annually, with 20% allocated to ongoing maintenance and 80% reserved for future upgrades to the residence and Club facilities.

Statutory Environment

Local Government Act 1995

Policy Implications

Nil

Consultation

Paul Anderson – Chief Executive Officer

Reece Sutherland – President – Perenjori Sports Club Committee

Financial Implications

Dependent on Council decision, the 2025/26 Budget could have a \$60,000 capital expense impact and a reimbursement from the Perenjori Sports Club of \$30,000, resulting in a net cost to the Shire of \$30,000.

Strategic Community Plan

Goal 1: An inclusive community and a great place to live for all ages and stages of life.

1.1. The community is active and has access to a range of sport and recreation facilities.

1.2. Community life is enhanced and nurtured with well supported clubs, community groups, and essential volunteer-based services.

Officer Comment

The residence at the Perenjori Sports Club is a Shire-owned asset, insured and listed on the Shire's Asset Register. However, unlike other Shire housing, renovations and maintenance are the responsibility of the Lessee in accordance with the Lease Agreement.

An excerpt from the Perenjori Sports Club Lease Agreement:

8. Maintenance, repair and cleaning

8.1 Generally

- (1) Subject to **clauses 0 and 0**, the Lessee agrees during the Term and for so long as the Lessee remains in possession or occupation of the Premises to maintain, replace, repair, clean and keep the Premises (which for the avoidance of doubt includes the Lessor's Fixtures and Fittings) clean and in Good Repair having regard to the age of the Premises at the Commencement Date provided that this subclause shall not impose on the Lessee any obligation:
 - (a) to carry out repairs or replacement that are necessary as a result of Fair Wear and Tear, except when such repair or replacement is necessary because of any act or omission of or on the part of the Lessee or the Lessee's Agents, or the Lessor's insurances are invalidated by any act, neglect or default by the Lessee or the Lessee's Agents; and
 - (b) in respect of any structural repair except when such repair is necessary because of any act or omission of or on the part of the Lessee or the Lessee's Agents, or the Lessor's insurances are invalidated by any act, neglect or default by the Lessee or the Lessee's Agents.
- (2) For the avoidance of doubt, the Lessee is responsible for minor internal repairs to the Premises. For example, repair and replacement of door handles, door locks, light fittings, globe replacement, internal glass breakages and internal painting.
- (3) Notwithstanding any other provision of this Lease, the Lessee will be responsible for any repair or replacement which is necessary because of any act or omission of or on the part of the Lessee or the Lessee's Agents, or the Lessor's insurances are invalidated by any act, neglect or default by the Lessee or the Lessee's Agents.

8.2 Maintenance Schedule

- (4) Notwithstanding any other provision of this Lease, the Lessee covenants and agrees to comply with and be responsible for those items listed as the responsibility of the Lessee/occupant in the Maintenance Schedule.
- (5) The Lessee and the Lessor agree that the provisions of the Maintenance Schedule, and responsibilities listed in the Maintenance Schedule, will prevail over any contrary provision in this Lease.

8.3 Acknowledgement

The Lessee acknowledges and agrees that the Lessor may have limited, or no, funds set aside within its budget for structural maintenance of the Premises, and as a consequence the Lessor will not be able to rectify any major maintenance or structural defect or problem unless it has sufficient monies set aside in its budget for such purpose and/or the Lessor's Council has approved such expenditure.

Given the current lack of residential rental properties in Perenjori, refurbishing the property would provide much-needed housing within the community. The Perenjori Sports Club would also benefit from rental income, which could be reinvested into future upgrades.

If approved, both the Mt Gibson Reserve and the Housing Reserve have adequate funds to support the project. Council should consider this request as a funding submission, rather than operational maintenance.

Current balances:

- Mt Gibson Reserve: \$208,862.99 (two hundred and eight thousand, eight hundred and sixty-two dollars and ninety-nine cents).
- Housing Reserve: \$273,253 (two hundred and seventy-three thousand, two hundred and fifty-three dollars).

OFFICER RECOMMENDATION

That Council:

1. Resolve to include capital works budget allocation of \$60,000 (sixty thousand dollars) for renovation of the Perenjori Sports Club Manager's house with the condition of reimbursement of \$30,000 (thirty thousand dollars) being received from the Perenjori Sports Club within the 2025/26 financial year.
2. As required by Item 18.1 of the Lease Agreement signed 26 February 2024, grant approval to the Perenjori Sports Club committee to sub-lease the Sports Club Manager's house as a private rental with all Sub-Lease Agreement development costs to be met by the Perenjori Sports Club committee.
3. Resolve to resource the project costs from:
 - a) The Mt Gibson Reserve; or
 - b) Housing Reserve; or
 - c) General funds; or
 - d) Community Infrastructure Reserve.

COUNCIL DECISION

Council Resolution Number: 190625.8

Moved: Cr Bradford

Seconded: Cr Bryant

That Council:

1. Resolve to include capital works budget allocation of \$60,000 (sixty thousand dollars) for renovation of the Perenjori Sports Club Manager's house with the condition of reimbursement of \$30,000 (thirty thousand dollars) being received from the Perenjori Sports Club within the 2025/26 financial year.
2. As required by Item 18.1 of the Lease Agreement signed 26 February 2024, grant approval to the Perenjori Sports Club committee to sub-lease the Sports Club Manager's house as a private rental with all Sub-Lease Agreement development costs to be met by the Perenjori Sports Club committee.
3. Resolve to resource the project costs from:
 - d) Community Infrastructure Reserve.

Motion put and carried 5/0 by Absolute Majority

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Campbell

Against: Nil

[Next Item](#)

12.5 COUNCIL HOUSING RENTAL FEES

Applicant:	Shire of Perenjori
File:	ADM 0700
Date:	19 June 2025
Disclosure of Interest:	Nil
Voting Requirements:	Absolute Majority
Author:	Nola Comerford – Manager Corporate and Community Services
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	Nil

Summary

This agenda item addresses the current rental fee for Council housing, whereby staff receive a 25% rental fee discount. Additionally, amendments to Council Policy No. 5005 – Staff Housing are presented to Council for consideration.

Background

Under the Shire of Perenjori Enterprise Bargaining Agreement 2019 (EBA), Council provides a \$4.86 per hour housing allowance to current employees.

A 50% staff discount for housing was previously offered to attract and retain employees but was reduced to 25% in May 2023 as part of the 2023/24 Annual Budget. The table below outlines the weekly rental fee, staff discounted rent, and the housing allowance provided to employees for the 2024/25 budget. The table also allows for hourly housing allowance allocated to any new employees joining the Shire under the 2025 EBA.

Council Resolution Number: 180523.10

Moved: Cr Fraser

Seconded: Cr Bradford

That Council:

1. Endorse an increase of 25% for all employee property rentals for the 2023/24 Annual Budget.
2. Endorse an increase of 5.25% for all private property rentals for the 2023/24 Annual Budget.
3. Endorse a nil increase to Aged Units located at 40A and 40B Russell Street and fees for remaining Aged Units be determined by annual Centrelink income assessments.

Motion put and carried 4/0 by absolute majority

Statutory Environment

Local Government Act 1995

Residential Tenancies Act 1987

Policy Implications

5005 – Staff Housing

Adopted: 20 October 2022

Reviewed: 2 May 2024

Amended: 20 October 2022

Next Review: March 2027

Prev Policy Number/s: Nil

Policy Statement

To provide an incentive to attract, retain, and provide equity between Shire employees.

Policy

Employee housing shall be based on the following principals:

- The requirements of the *Residential Tenancies Act 1987* are met.
- The requirements of the Shire of Perenjori Enterprise Agreement 2019 are met.
- All housing allocations are approved by the CEO as determined by staff requirements in relation to housing availability at any given time.
- This policy does not apply to Managers or employees where housing is negotiated as part of their employment terms and conditions.
- That where a Manager relinquishes their negotiated housing as per the above point, then this policy will apply.
- Council staff housing, when available, will be allocated and prioritised for full time employees.
- Council shall set the market value of the rental properties annually throughout the budget process.
- A housing allowance in accordance with the 2019 Shire of Perenjori Enterprise Agreement will apply to **all** full time and part time employees (currently \$4.69 per ordinary hour, not applied to overtime) and be incorporated into Council's budget.
- A permanent part-time employee is classified as:
 - Working less than 38 ordinary hours per week.
 - Has reasonably predictable hours of work; and
 - Receives, on a pro rata basis, pay and conditions equivalent to those of full-time employees who do the same kind of work.
- Should the Council housing not be maintained to an acceptable standard (both inside and outside), the Chief Executive Officer reserves the right to discontinue the housing allowance.
- All employees shall sign a Residential Tenancy Agreement at the commencement of any rental arrangement.
- It is the responsibility of the tenant to regularly water and maintain gardens to an acceptable standard.

Housing Inspections

Annual inspections of Council housing, including yards, shall be conducted by a person authorised by the CEO. These inspections shall coincide with the annual inspection of all Council dwellings to determine the budget allocation for the housing maintenance program. The tenant will receive a minimum of 7 days written notice and a maximum of 14 days of such inspection.

Consultation

Paul Anderson – Chief Executive Officer
Ally Bryant – Finance Manager

Strategic Community Plan

Goal 2: Eco-friendly, attractive and well-maintained towns, surrounded by outstanding natural beauty, landscapes, flora and fauna to be protected and enjoyed.

2.3. The Shire's buildings and leases are administered to an appropriate standard for the benefit of the community according to their need and use.

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

Financial Implications

At the May 2025 Ordinary Council Meeting, Council endorsed the Fees & Charges Schedule for the 2025/26 financial year, including market rates for housing rentals. Depending on Council decision, additional income may be generated through increased rental fees.

Officer Comment

As shown in the table below, Council is essentially paying employees to reside in Council housing. Furthermore, employees who reside in private housing receive fewer financial benefits than those in Council-owned properties.

The table below shows weekly rental value and housing allowance for each Council property currently leased by Shire employees.

Address	Market Rental Value	Staff Discounted Rental Value	2019 EBA Housing Allowance paid to current employees	2025 EBA Housing Allowance for NEW Employees
23 Hesford St	\$275.00	\$166.00	\$193.19	\$124.64
8B John St	\$211.00	\$132.00	\$184.68	\$124.64
3 Livingstone St	\$283.00	\$184.00	\$184.68	\$124.64
11A Livingstone St	\$109.00	\$82.00	\$184.68	\$124.64
5 Hirshauer Rd	\$285.00	\$178.00	\$196.83	\$124.64
32 Livingstone St	\$275.00	\$181.00	\$87.48 (part-time)	\$124.64
36 Livingstone St	\$275.00	\$181.00	\$184.68	\$124.64
27 Timmings St	\$310.00	\$194.00	\$184.68	\$124.64

The current housing allowance of \$4.86 per hour is set by the 2019 Enterprise Bargaining Agreement and referenced in Policy No. 5005. The EBA does not require Council to offer discounted rental fees to employees.

The 2025 Enterprise Bargaining Agreement was recently endorsed and signed by the Secretary of the Australian Services Union Western Australian Branch which includes a reduced hourly housing allowance of \$3.28 to be applied to all new employees. The current hourly allowance of \$4.86 will be 'grandfathered' for existing employees.

Amendments to Policy No. 5005 – Staff Housing

The following amendments are proposed to be implemented in Policy No. 5005 – Staff Housing:

Employee housing shall be based on the following principles:

1. The requirements of the *Residential Tenancies Act 1987* are met.
2. The requirements of the Shire of Perenjori Enterprise Agreement 2019 are met.
3. All housing allocations are approved by the CEO as determined by staff requirements in relation to housing availability at any given time.
4. This policy does not apply to Managers or employees where housing is negotiated as part of their employment terms and conditions.
5. That where a Manager relinquishes their negotiated housing as per the above point, then this policy will apply.
6. Council staff housing, when available, will be allocated and prioritised for full time employees.
7. Council shall set the market value of the rental properties annually throughout the budget process.
8. ~~A housing allowance in accordance with the 2019 Shire of Perenjori Enterprise Agreement will apply to all full time and part time employees (currently \$4.69 per ordinary hour, not applied to overtime) and be incorporated into Council's budget.~~ Redundant – the EBA is already referred to in Item 2 and supersedes any Council policy.
9. ~~A permanent part-time employee is classified as:~~
 - a. ~~Working less than 38 ordinary hours per week.~~
 - b. ~~Has reasonably predictable hours of work; and~~
 - c. ~~Receives, on a pro rata basis, pay and conditions equivalent to those of full-time employees who do the same kind of work.~~ Redundant – permanent part-time employee classification is referred to in the EBA.
10. ~~Should the Council housing not be maintained to an acceptable standard (both inside and outside), the Chief Executive Officer reserves the right to discontinue the housing allowance.~~ This would be in breach of the EBA.
11. All employees shall sign a Residential Tenancy Agreement at the commencement of any rental arrangement.
12. It is the responsibility of the tenant to regularly water and maintain gardens to an acceptable standard.

Housing Inspections

Annual inspections of Council housing, including yards, shall be conducted by a person authorised by the CEO. These inspections shall coincide with the annual inspection of all Council dwellings to determine the budget allocation for the housing maintenance program. The tenant will receive a minimum of 7 days written notice and a maximum of 14 days of such inspection.

Amendments to Policy No. 5005 as indicated above are recommended to provide clarity and consistency.

OFFICER RECOMMENDATION

That Council:

1. **Resolve to remove reduced rental fees for employees and apply the full market rental rates set in the 2025/26 Fees & Charges Schedule.**

OR

2. **Resolve to maintain a 25% rental discount of market value for all Shire of Perenjori employees residing in Council housing.**

OR

3. **Request the CEO to reduce the rental discount to 10% of market value for all Shire of Perenjori employees residing in Council housing.**

AND

4. **Endorse amendments to Council Policy Number 5005 – Staff Housing.**

COUNCIL DECISION

Council Resolution Number: 190625.9

Moved: Cr Fraser

Seconded: Cr Bradford

That Council:

2. **Resolve to maintain a 25% rental discount of market value for all Shire of Perenjori employees residing in Council housing.**

AND

4. **Endorse amendments to Council Policy Number 5005 – Staff Housing.**

Motion put and carried 6/0 by Absolute Majority

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

[Next Item](#)

13. Community Development and Services:

13.1 STRATEGIC COMMUNITY PLAN

Applicant:	Shire of Perenjori
File:	ADM 0790
Date:	19 June 2025
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Nola Comerford – Manager Corporate and Community Services
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	13.1.1 - Strategic Community Plan and Corporate Business Plan (Council Plan)

Summary

The Shire of Perenjori's Strategic Community Plan (SCP) 2022 – 2032 (Council Plan) has undergone an annual review in line with the Department of Local Government's Integrated Planning and Reporting Framework.

Background

The *Local Government Act 1995* (the Act) requires local governments to plan for the future of the district. The Council Plan outlines the community's long-term (10+ years) vision, values, aspirations and priorities, with reference to other local government plans, information and resourcing capabilities. The Council Plan is not static, with a full review required by legislation every four years, and a desktop review recommended every two years.

Statutory Environment

Local Government Act 1995

5.56 – Planning for the future

- 1) A local government is to plan for the future of the district.
- 2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

Policy Implications

Nil

Consultation

Paul Anderson – Chief Executive Officer
Marty Noordhof – Manager Infrastructure Services
Ally Bryant – Finance Manager
Adim Hajat – Community Development Officer

Financial Implications

Nil

Strategic Community Plan

This is a key strategic document and the primary document in Council's Integrated Planning and Reporting Framework.

Officer Comment

This review constitutes an annual review for the current Council Plan to incorporate the upcoming budget and capital programs. As per the Department of Local Government's 2016 IPR Framework and guidelines:

"Every second year, the process enters the Strategic Review. The Strategic Review alternates between the minor and major versions. The minor version is generally a desktop review process and tends to focus on resetting the Corporate Business Plan. The major version involves re-engagement with the community on vision, outcomes and priorities, and a comprehensive review of the whole IPR suite."

A few notable changes to the document have been included to reflect the upcoming 2025/26 Annual Budget.

- An update on status of major capital projects.
- Inclusion of future capital projects, dependent on Council Budget and external funding.
- 2025/26 roads program.
- Update to projected income statement.
- Removal of financial ratios which were required in Local Government Financial Reports as per FM Reg 50(1). This section was removed from the Financial Management Regulations in 2022.

OFFICER RECOMMENDATION

That Council endorse the 2022-2032 Council Plan, incorporating the Strategic Community Plan and Corporate Business Plan, (Annual Review 2025).

AMENDMENT TO OFFICER RECOMMENDATION

Council amended the officer recommendation to include a five-year plan for resurfacing sporting surfaces to ensure proactive infrastructure maintenance of community recreational assets.

COUNCIL DECISION

Council Resolution Number: 190625.10

Moved: Cr Sutherland

Seconded: Cr Campbell

That Council endorse the 2022-2032 Council Plan, incorporating the Strategic Community Plan and Corporate Business Plan (Annual Review 2025), and include a five-year plan for the resurfacing of sporting surfaces.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

[Next Item](#)

13.2 TOWNSCAPE COMMITTEE MEETING MINUTES

Applicant:	Shire of Perenjori
File:	ADM 0883
Date:	19 June 2025
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Adim Hajat – Manager Corporate and Community Services
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	13.2.1 – Townscape Committee Meeting Unconfirmed Minutes 5 June 2025

Summary

For Council to consider endorsement of the Townscape Committee Unconfirmed Meeting Minutes from meeting held Thursday 5 June 2025.

Background

At the March 2025 Ordinary Council Meeting, Council resolved to endorse the Perenjori Townscape Committee Meeting and the following recommendations.

Council Resolution Number: 1600425.16

Moved: Cr Hepworth Seconded: Cr Campbell

That Council:

- *Endorse the Townscape Committee's Unconfirmed Minutes dated Thursday 5 June 2025.*
- *Endorse the progression of Townscape Plan Project 9 – Entry Statement in the form of a community mural at the Perenjori Pavilion and request that draft designs be presented to Council for selection and approval.*
- *Endorse progression of Townscape Plan Project 3 – Aboriginal Interpretive Space – in the form of a temporary banner with draft design to be presented to Council for selection and approval, once funding has been sourced.*
- *Approve the CEO to investigate funding avenues for Project 3 of the Townscape Plan.*
- *Approve the commencement of tree planting based on the recommended sites in the attached draft plan.*

Motion put and carried 6/0

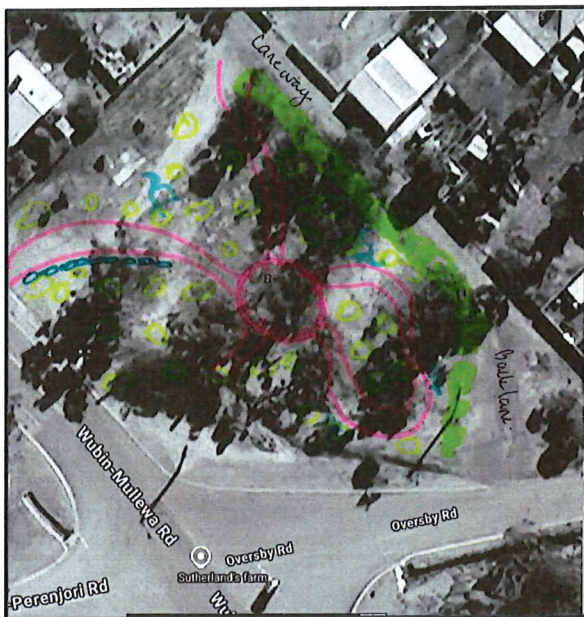
For: CR Sutherland, Cr Hepworth, Cr Bryant, Cr Sparkman, Cr Bradford, Cr Campbell

Against: Nil

A review of recent projects conducted by the Townscape Committee over the past month has focused on establishing priorities. During the latest Committee meeting, it was determined that the two key projects—Aboriginal Interpretive Space and the CBH Timeline—will be prioritised moving forward.

At the Committee meeting held on the 6 June it was endorsed that the following works be undertaken to the Aboriginal Interpretive Space:

- Planting of Emu bush hedges along the back laneway of the site.
- Yarning circle established with rocks or tree stumps. Approach the Shire or mines to deliver the rocks and volunteers to set them in place.
- Planting of bush tucker plants around the interior and edges of the site. Consult with Yarra Yarra and local Badimia elders.
- Pathways (as shown on the design map) - volunteers to mark out and rake area. Possible request cracker dust to define the pathway more.
- Metal sculptures of native animals to be opened up as a competition for the community.



Design 1

Aerial view of the Aboriginal Interpretive Space with Committee's layout design.

Yellow indicates	Native and medicinal plants
Green indicates	Emu bush hedges
Pink indicates	Pathways and Yarning Circle (central)
Blue indicates	Bush art animals and rock snake parallel to the pathway



Design 2

Aerial view of the Aboriginal Interpretive Space with Committee's layout design.

Blue indicates	Pathways
Red indicates	Yarning Circle
Green indicates	Native edible and medicinal plants

The committee's plan is to draw on the community and the school to assist with the plantings and pathways construction. The plan has had some minor changes and provides options mindful in practicality and cost effective to fit in with existing budget.



The pictures above show a concept design of a Yarning Circle. Consultation with the Manager of Infrastructure has determined that rocks sourced from the local area or farms would be more suitable and will endure weathering.

The second priority project is the CBH Timeline. In brief, the timeline concept proposes to create a landscape-scale graph of grain harvest quantities from 1937 to the present, with a view to adding to the installation each subsequent annual harvest. The most recent harvests represent significant increases in grain quantities so an engineered solution for higher totem poles is needed along with recommendation for appropriate materials.

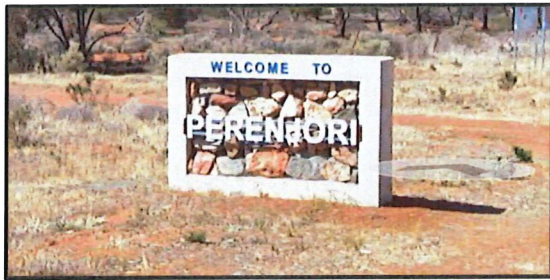
The Committee has consulted with an Engineer with regards to in-ground works of timber totems, as instructed by Council. The Committee will develop a Scope of Work and table to Council for approval. The CBH Timeline Scope of Works developed by the Committee will define the following:

- Project Roles
 - roles and responsibilities of the Committee/Council and volunteers
 - equipment
 - project management
- Schedule and Milestones
 - Project Start and finish
 - Engineering approvals
 - Materials
- Budget
 - Interpretive signs
 - Materials and equipment costs
 - Treatment of the materials
 - Implement a contingency plan

It is anticipated that the Scope of Work will be tabled to Council at a future Ordinary Council Meeting.

Further discussions at the Committee meeting seeks the support from the Shire depot staff to assist the Committee with enhancing the "Welcome to Perenjori" sign (below inserted) which is situated on the Carnamah Perenjori Road. The improvement suggested the following works:

- That suitable trees be planted strategically around the base, side and behind the sign. E.g everlastings at the base, Eremophila, Kalbarri Carpet. Planting Acacias bearing the yellow flowers and green foliage behind the signs would create colour to enhance the sign.
- Acknowledge the farming community with windmill blades secured to the ground with various size rocks to the left of the sign.



Entry Statement Welcome Signage – Carnamah Perenjori Road. The Committee will discuss the planting details and schedules with the Manager of Infrastructure.

Statutory Environment

Nil

Policy Implications

Nil

Consultation

Paul Anderson – Chief Executive Officer
Nola Comerford – Manager Corporate & Community Services
Marty Noordhof – Manager Infrastructure Services
Townscape Committee Members
Yarra Yarra Catchment Management Group
William Little – Local Badimia Elder

Financial Implications

The proposed planting program at the Aboriginal Interpretive Space can be accommodated within the existing budget provision and is sustainable in the financial year.

The CBH Timeline Scope of Work budget is not yet known. The Committee will table an indicative costing including volunteer labour and in-kind contributions from the community and external sponsors to a future Ordinary Council Meeting.

Strategic Community Plan

Goal 2: Eco-friendly, attractive and well-maintained towns, surrounded by outstanding natural beauty, landscapes, flora and fauna to be protected and enjoyed.

2.4. Local Aboriginal and non-Aboriginal stories, structures and places of interest are acknowledged, preserved and promoted as appropriate.

2.7 Parks, gardens, street trees and reserves are appropriately managed according to their need and use.

Officer Comment

The Officer is working closely with the Townscape Committee to further progress on the two priority projects. It has taken considerable time for the works to commence as the appropriate approvals and consultation needs to be undertaken prior to the projects commencing.

The Committee has verbally consulted with an engineer to undertake an assessment for timber to be used for the CBH Timeline Project. Reclaimed railway sleepers is a material which displays character, however, will require a suitable coating system for the environment and its application in which it is situated. An engineer assessment will be submitted to Council for approval prior to commencement of the works.

Landscaping works on the Aboriginal Interpretive Space is scheduled to commence and will be assisted by community volunteers and the school. Support from the infrastructure staff by way of transporting materials to the site will be minimal. The Committee will discuss the schedule with the Manager of Infrastructure.

COUNCIL DECISION

Council Resolution Number: 190625.11

Moved: Cr Sparkman Seconded: Cr Fraser

That Council:

- 1. Endorse the Townscape Committee Unconfirmed Minutes held Tuesday 5 June 2025.**

AND

- 2. Endorse the Townscape Committee to commence the following landscaping works at the Aboriginal Interpretive Space:**

- (a) Planting of native edible and medicinal plants**
- (b) Establishment of pathways and Yarning Circle.**

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

[Next Item](#)

14. Governance:

14.1 PROPOSED AMENDMENT NO 1 TO THE SHIRE OF PERENJORI LOCAL PLANNING SCHEME NO 3

Applicant:	Shire of Perenjori
File:	ADM 0311
Date:	19 June 2025
Disclosure of Interest:	Liz Bushby, Town Planning Innovations (TPI) – Financial Interest
Voting Requirements:	Simple Majority
Author:	Liz Bushby (Planning Consultant)
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	14.1.1 – Table of Submissions

Summary

Council is to consider adopting Amendment No 1 to the existing Local Planning Scheme for final approval to introduce development controls for Tree Farms.

The scheme amendment will require final approval by the Minister for Planning.

Statutory Environment

Planning and Development (Local Planning Schemes) Regulations 2015 -

The *Planning and Development (Local Planning Schemes) Regulations 2015* were gazetted on 25 August 2015, and became effective on 19 October 2015.

The Regulations outline the process for any Scheme Amendment which is summarised below:

1. Amendment considered by Council for adoption (with or without modifications). Council can refuse to initiate a Scheme Amendment.
2. Any Amendment adopted by Council has to be referred to the Environmental Protection Authority (EPA) and the Western Australian Planning Commission (WAPC).
3. The EPA has to determine whether any environmental assessment is required. If the EPA advises that no environmental assessment is required then the amendment can be advertised.
4. The Western Australian Planning Commission has to grant consent for the Shire to advertise the amendment.
5. Advertising including a public notice on the Shire website, and letters to relevant government authorities and service authorities.
6. Any public submissions must be summarised in a table and each submission has to be considered by Council.
7. After advertising a second report is referred to Council to consider the public submissions, whether the amendment needs to be modified to address any issues raised in submissions, and whether to adopt the amendment for final approval (with or without modifications).
8. Once reconsidered by Council the amendment is lodged with the Western Australian Planning Commission for referral to the Minister for Planning who makes the final decision on the amendment. The Minister can refuse the amendment, or approve the amendment (with or without modifications).
9. If the amendment is approved by the Minister, the decision has to be published in the Government Gazette.

Policy Implications

Nil

Consultation

The Amendment was lodged to the WA Planning Commission and was required to be modified before being granted consent to advertise in January 2025. The amendment has been advertised for public comment, and submissions are summarised in [Attachment 14.1.1](#).

There were 7 submissions from government agencies and servicing authorities, with general comments.

No changes are recommended as a result of submissions.

Financial Implications

The Shire pays TPI consultancy fees.

Strategic Community Plan

Goal 2: Eco-friendly, attractive and well-maintained towns, surrounded by outstanding natural beauty, landscapes, flora and fauna to be protected and enjoyed

Strategic Objectives

2.7. Parks, gardens, street trees and reserves are appropriately managed according to their need and use

Goal 4: A strong and diverse Council working closely with the proactive and involved community

Strategic Objectives

4.1. The community is well-informed and engaged

4.2. The Shire listens to and works closely with the community and its decision-making is transparent and accountable

4.3. The Shire advocates and partners effectively on behalf of the community

Officer Comment

The Shire of Perenjori Local Planning Scheme No 3 has no specific development control provisions for Tree Farms. The original amendment proposed by the Shire was going to:

1. Change the land use classifications in 'Table 1: Zoning Table' which will ensure that any Tree Farm in a Rural zone has to be advertised for public comment before determination, and that the Tree Farm land use is prohibited in the Rural Residential zone;
2. Introduce specific provisions applicable to Tree Farms with a high emphasis on the protection of traditional agricultural activities;
3. Reference relevant documents that need to be addressed including the Code of Practice for Timber Plantations in Western Australia 1997, Guidelines for Plantation Fire Protection' 2011, State Planning Policy 3.7 for Planning in Bushfire Prone Areas and any relevant Local Planning Policy;
4. Identifies a need for a local manager, employee or contractor for ongoing tree farm management and maintenance.

State Planning required the amendment to be modified, so the new provisions have been somewhat 'watered down' to propose:

1. Change the land use classifications in 'Table 1: Zoning Table' which will ensure that any Tree Farm land use is prohibited in the Rural Residential zone;

WAPC has not agreed to make tree farm applications subject to compulsory advertising.

2. Reference relevant documents that need to be addressed including the Code of Practice for Timber Plantations in Western Australia 1997, Guidelines for Plantation Fire Protection' 2011, State Planning Policy 3.7 for Planning in Bushfire Prone Areas and any relevant Local Planning Policy.

WAPC has also not agreed to introducing specific provisions aimed at providing a higher level of protection to traditional agricultural activities.

As the Amendment requires support from the WA Planning Commission and final approval by the Minister for Planning, TPI recommends that the amendment be adopted as advertised, so it can be finalised.

PROCEDURAL MOTION

Council Resolution Number: 190625.12

Moved: Cr Campbell Seconded: Cr Bradford

That Council suspend Standing Orders, *Clause 9.5 Limitation on number of speeches*, at 3.16pm to allow for open discussion of Item 14.1.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

PROCEDURAL MOTION

Council Resolution Number: 190625.13

Moved: Cr Sparkman Seconded: Cr Fraser

That Council resume Standing Orders at 3.18pm.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

COUNCIL DECISION

Council Resolution Number: 190625.14

Moved: Cr Bradford Seconded: Cr Bryant

That Council:

- A. In pursuance of Section 75 of the Planning and Development Act 2005, adopt Amendment No 1 to the Shire of Perenjori Local Planning Scheme No 3 (for the purpose of advertising) by:
 1. In Table 1: Zoning Table - deleting the 'A' symbol for Tree Farm with an 'X' in the Rural Residential zone';
 2. Inserting a new Clause 35 as follows:
 35. Development of Tree Farms
 - (1) In addition to the matters listed in clause 67 of the Scheme, the local government is to have due regard to the following in determining tree farm applications:
 - (a) The Code of Practice for Timber Plantations in Western Australia 1997 as amended from time to time ('Code of Practice');
 - (b) Information supplied at time of application, in keeping with the Code of Practice, demonstrating how the site is to be managed, including matters such as on-site management, emergency arrangements, fire safety, access, maintenance, water quality and native vegetation protection and weed, wilding spread and feral animal control;
 - (c) Bushfire Management Plans that address the 'Guidelines for Plantation Fire Protection' 2011 (or as amended from time to time).
 3. Re-formatting and re-numbering the Scheme Text as required, including existing Clause 35 to 38.
- B. Note the Table of Submissions in Attachment 1, and not modify the amendment as a result of any submissions.
- C. Authorise the Shire President and Chief Executive Officer to sign the Amendment No 1 document, and affix the Shire common seal.

- D. Authorise the Shires Planning Consultant, Liz Bushby of Town Planning Innovations Pty Ltd to lodge the amendment to the Western Australian Planning Commission seeking final approval from the Minister for Planning.**

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

[Next Item](#)

14.2 WA LOCAL GOVERNMENT ASSOCIATION (WALGA) CONVENTION 2025

Applicant:	Shire of Perenjori
File:	ADM 0631
Date:	19 June 2025
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Bianca Plug – Governance Officer
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	Nil

Summary

This item seeks Council's consideration to nominate attendees for the 2025 WA Local Government Association (WALGA) Convention to be held at the Perth Convention and Exhibition Centre from Monday, 22 September to Wednesday, 24 September 2025.

Background

In previous years, Council have resolved to include an annual budget allowance for convention registration and associated costs for Councillors and the Chief Executive Officer (as per Employment Agreement). Informal discussions at previous meetings have determined a desire for Councillors to attend the 2025 WALGA Convention for the purposes of gaining further knowledge and experience in local government matters.

The theme for the 2025 Convention is "Lean Into Legacy", featuring a combination of keynote presentations, panel discussions, collaborative sessions, and structured networking opportunities.

The full LGC25 program is expected to be released by the end of June.

The following selected events have been confirmed:

Monday, 22 September 2025

Event	Time
Welcome Drinks – Hosted in Exhibition Pavilion	6:00pm – 9:00pm

Tuesday, 23 September 2025

Cocktail Gala – Hosted in Art Gallery of WA	6:30pm – 10:30pm
---	------------------

Wednesday, 24 September 2025

Icons Breakfast – Hosted in BelleVue Ballroom	6:30am – 8:45am
---	-----------------

Statutory Environment

Nil

Policy Implications

Policy 7001 – Elected Members Conferences and Seminars.

Policy Statement:

At the Shire's expense each Councillor may attend seminars or conferences of their choice provided the seminar or conference is relative to local government and the Council agrees by majority to fund the Councillor's attendance.

This is generally restricted to one conference or seminar per year but may be increased with the majority of Council support.

The Shire will pay the cost of seminar registration and will accept costs associated with the seminar on the receipt of a copy of documentation.

These costs may include meals to a specified value, accommodation and/or travel to and from the conference.

Councillors should seek to acquire modest accommodation if they cannot be accommodated in a conference package with the conference accommodation provider.

On one occasion per year the Shire will pay for the Councillors partners' accommodation and meal costs at an approved conference or seminar.

If the chosen conference is the annual Local Government Convention the Shire will also pay reasonable activity costs for the Councillors partner.

Consultation

Paul Anderson – Chief Executive Officer

Financial Implications

An allocation for convention fees and accommodation will be made in the 2025/26 Annual Budget.

Indicative costs for the 2025 WALGA convention (excluding GST) and accommodation fees are as follows:

Registration Fees

Full Delegate Registration (22-24 September)	\$1,250.00
Single Day Delegate (23 or 24 September)	\$625.00
Corporate Delegate (22-24 September)	\$1,550.00

Accommodation (per night)	TBC
----------------------------------	-----

Additional (Optional)

Welcome Drinks (Monday, 22 September)	\$125.00
Cocktail Gala (Tuesday, 23 September)	\$190.00
Icons Breakfast (Wednesday, 24 September)	\$110.00

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community
Strategic Objectives

4.3. The Shire advocates and partners effectively on behalf of the community

Officer Comment

The 2025 WALGA Convention presents a valuable opportunity for elected members to engage with sector developments, policy discussions, and collaborative initiatives across Western Australia. The event supports professional development, peer networking, and broader exposure to contemporary challenges in local government.

While a number of key functions have been announced, the complete convention program is expected to be released by WALGA at the end of June 2025. Administration will proceed with registrations and accommodation bookings following Council's endorsement of attendees.

PROCEDURAL MOTION

Council Resolution Number: 190625.15

Moved: Cr Sparkman Seconded: Cr Bradford

That Council suspend Standing Orders, *Clause 9.5 Limitation on number of speeches*, at 3.19pm to allow for open discussion of Item 14.2.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

PROCEDURAL MOTION

Council Resolution Number: 190625.16

Moved: Cr Bryant Seconded: Cr Sparkman

That Council resume Standing Orders at 3.21pm.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

OFFICER RECOMMENDATION

That Council approve the following Elected Members to attend the 2025 WA Local Government Association (WALGA) Convention from 22 to 24 September 2025:

Cr _____

Cr _____

Cr _____

Cr _____

Cr _____

Cr _____

Cr _____

AMENDMENT TO OFFICER RECOMMENDATION

Council amended the officer recommendation to include the Chief Executive Officer as an attendee at the 2025 WA Local Government Association (WALGA) Convention.

COUNCIL DECISION

Council Resolution Number: 190625.17

Moved: Cr Sutherland Seconded: Cr Fraser

That Council approve the Chief Executive Officer and the following Elected Members to attend the 2025 WA Local Government Association (WALGA) Convention from 22 to 24 September 2025:

Cr Sutherland

Cr Campbell

Cr Hepworth

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

15. Confidential Reports:

Nil

16. Ordering the Common Seal:

Nil

17. Reports of Committees and Members:

Nil

18. Motions of Which Previous Notice Has Been Given:

Nil

19. Notice of Motions:

Nil

20. New Business of an Urgent Nature Admitted by Council:

PROCEDURAL MOTION

Council Resolution Number: 190625.18

Moved: Cr Fraser Seconded: Cr Bradford

That Council accepts late Item 20.1 Disability Access and Inclusion Plan - Progress Report 2024/25 and late item 20.2 Revocation of Resolution 220525.21 and New Determination (Elected Member Fees, Allowances and Expenses 2025-26) for consideration.

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

20.1 LATE ITEM - DISABILITY ACCESS AND INCLUSION PLAN – PROGRESS REPORT 2024/25

Applicant:	Shire of Perenjori
File:	ADM 0211
Date:	19 June 2025
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Bianca Plug – Governance Officer
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	20.1.1 – Disability Access and Inclusion Plan 2022-2027 20.1.2 – Disability Access and Inclusion Progress Report 2024/25

Summary

This item recommends that Council considers and endorses the Disability Access and Inclusion Plan (DAIP) Progress Report for 2024/25, as required under the *Disability Services Act 1993*.

Background

On 21 September 2022, Council endorsed the Shire of Perenjori Disability Access and Inclusion Plan 2022-2027. The *Disability Services Act 1993* requires all West Australian public authorities, including local governments, to implement a DAIP and report annually on the progress made toward achieving access and inclusion outcomes.

The 2024/25 DAIP Progress Report demonstrates the Shire's ongoing commitment to improving access and inclusion within the community. It highlights specific actions undertaken during the reporting period under each of the seven DAIP outcome areas.

The annual progress report is submitted to the Department of Communities and contributes to the Minister's Statewide DAIP Progress Report, tabled in the WA Parliament.

Statutory Environment

Disability Discrimination Act 1992

Disability Services Act 1993

Disability Services Regulations 2004

Policy Implications

Policy No. 6001 – Disability Policy

Consultation

Nola Comerford – Manager Corporate and Community Services

Adim Hajat – Community Development Officer

Department of Communities – Office of Disability Access and Inclusion

Financial Implications

Nil

Strategic Community Plan

Goal 1: An inclusive community and a great place to live for all ages and stages of life

Strategic Objectives.

1.4. The community is accessible for and inclusive of people with disability

Officer Comment

In April 2025, the Department of Communities provided a revised reporting template for DAIP Progress Reports to promote consistency across public authorities. The 2024/25 Progress Report was prepared in accordance with this template and reflects the progress made in implementing the Shire's current DAIP strategies.

Achievements this year include the installation of an ACROD parking bay at the new supermarket, improvements to aged care unit access, and the delivery of the LIFE program in partnership with the CRC.

Several key DAIP-related projects are currently in progress. These include:

- The development and distribution of an annual disability and inclusion awareness survey to all staff
- a review of staff onboarding processes to embed disability and access considerations
- proposed installation of accessible parking signage at the Pavilion and Sports Club
- the development of an audit checklist to assess Shire buildings for accessibility
- review of alternative formats for public documents
- community event to mark the International Day of People with Disabilities on 3 December 2025.

These initiatives support the ongoing implementation of the DAIP and demonstrate the Shire's proactive approach to inclusive service delivery.

The report is presented for Council endorsement prior to submission to the Department of Communities by the deadline of 16 July 2025.

COUNCIL DECISION

Council Resolution Number: 190625.19

Moved: Cr Sparkman Seconded: Cr Bryant

That Council:

- 1. Endorses the 2024/25 Disability Access and Inclusion Progress Report as presented; and**
- 2. Authorises submission of the endorsed report to the Department of Communities by 16 July 2025.**

Motion put and carried 6/0

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

[Next Item](#)

20.2 LATE ITEM – REVOCATION OF RESOLUTION 220525.21 AND NEW DETERMINATION (ELECTED MEMBER FEES, ALLOWANCES AND EXPENSES 2025-26)

Applicant:	Shire of Perenjori
File:	ADM 0102
Date:	19 June 2025
Disclosure of Interest:	Nil
Voting Requirements:	Absolute Majority
Author:	Paul Anderson – Chief Executive Officer
Responsible Officer:	Paul Anderson – Chief Executive Officer
Attachments:	Nil

Summary

This item presents a notice of motion from Shire President Cr Sutherland seeking Council's consideration to revoke part of Council Resolution 220525.21, which was carried by Absolute Majority at the Ordinary Council Meeting held on 22 May 2025 and proposes a revised recommendation to adopt a new annual attendance fee for the Shire President.

Background

At the Ordinary Council Meeting held on 22 May 2025 Council resolved the level of Elected Member Fees, Allowances and Expenses for the upcoming 2025-26 as follows:

Council Resolution Number: 220525.21	
Moved: Cr Hepworth	Seconded: Cr Fraser
That Council:	
1.	Adopts <i>(in accordance with section 5.98, 5.99 and 5.99A of the Local Government Act 1995)</i> annual attendance fees to be paid to all Councillors in lieu of individual meeting fees and annual allowances, in lieu of reimbursement of expenses.
2.	Approve for inclusion in the 2025/26 budget, the following meeting attendances fees for the financial year payable quarterly in advance from 1 July 2025:
a)	An annual meeting attendance fee for the Shire President of 75% of the maximum fee set by SAT in April 2025, and in accordance with <i>section 5.99 of the Local Government Act 1995</i> .
b)	An annual attendance fee for council members of 75% of the maximum fee set by the SAT in April 2025, and in accordance with <i>section 5.99 of the Local Government Act 1995</i>
3.	Approve for inclusion in the 2025/26 budget, the following Annual allowances for the Shire President and Deputy Shire President for the financial year 2025/26 payable in two payments in accordance with council policy no.9009:
a)	An annual allowance for the Shire President the maximum allowance of \$22,470 set by SAT in April 2025, and in accordance with section 5.99 of the Local Government Act 1995.
b)	An annual allowance fee for the Deputy President of 25% (\$5,617.50) of the maximum fee set by SAT in April 2025 and in accordance with section 5.99 of the Local Government act 1995.
4.	Approve in accordance with <i>section 6.4 of the SAT determination</i> , Council remunerate independent committee members the maximum amount determined by SAT on 4 April 2025 <i>5.98(2)(b) and (3) of the Act and regulation 31(1)(b), and 32(1) of the Local Government (Administration) Regulations 1996</i> , and in accordance with the Salaries and Allowances Tribunal's current determination for 2025/26.
5.	Approve the reimbursement of expenses incurred by a Council member in accordance with <i>section 5.98(2)(b) and (3) of the Act and regulation 31(1)(b), and 32(1) of the Local Government (Administration) Regulations 1996</i> , and in accordance with the Salaries and Allowances Tribunal's current determination for 2025/26.
Motion put and carried 7/0 by Absolute Majority	

For: Cr Sutherland, Cr Hepworth, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell
Against: Nil

Statutory Environment

Local government Act 1995

10(1)(a) Revoking or changing decisions (Act s. 5.25(1)(e))

If a decision has been made at a Council or a committee meeting then any motion to revoke or change the decision must be supported, in the case where an attempt to revoke or change the decision had been made within the previous 3 months but had failed, by an absolute majority.

Policy Implications

7009 – Elected Member Fees and Expenses

7003- Elected Members use of Shire Vehicles

Consultation

Shire President

Paul Anderson – Chief Executive Officer

Ally Bryant - Finance Manager

Financial Implications

Council member fees, allowances and expenses will be included in the 2025-26 draft budget considerations.

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community

4.6. The organisation, assets and finances of the Shire are managed responsibly.

Officer Comment

The Shire President has requested that the section relating to the Presidents annual attendance fee be reconsidered by Council to an amount of 50% of the maximum fee set by SAT in April 2025.

- | | |
|----|--|
| 2. | Approve for inclusion in the 2025/26 budget, the following meeting attendances fees for the financial year payable quarterly in advance from 1 July 2025: |
| a) | An annual meeting attendance fee for the Shire President of 75% of the maximum fee set by SAT in April 2025, and in accordance with <i>section 5.99 of the Local Government Act 1995</i> . |

The comparison that was presented to council at the May meeting was as follows:

Council Meeting Fees – Annual Payment						
Council President	\$21,138	\$5,284.50	\$21,880	75% increase	\$16,410	\$11,125.50
			\$21,880	50% increase	\$10,940	\$5,655.50
			\$21,880	25% increase	\$5,470	\$185.50

The Presidents allowance has previously been set at 25% of the SAT maximum

The Council can consider the following options:

1. Reaffirm the decision as resolved
2. Consider revoking the decision to amend
3. Revoke the previous decision
4. Reconsider the request and put forward another motion for discussion.

OFFICER RECOMMENDATION

That Council:

1. Re-affirms part 2a of Councils decision (Resolution No. 220525.21) resolved by Absolute Majority at the Ordinary Council Meeting held on 22 May 2025 as follows:
 2. *Approve for inclusion in the 2025/26 budget, the following meeting attendances fees for the financial year payable quarterly in advance from 1 July 2025:*
 - a) *An annual meeting attendance fee for the Shire President of 75% of the maximum fee set by SAT in April 2025, and in accordance with section 5.99 of the Local Government Act 1995.*

OR

2. Considers revoking part of Councils decision (Resolution No. 220525.21) resolved by Absolute Majority at the Ordinary Council Meeting held on 22 May 2025 as follows:
 2. *Approve for inclusion in the 2025/26 budget, the following meeting attendances fees for the financial year payable quarterly in advance from 1 July 2025:*
 - a) *An annual meeting attendance fee for the Shire President of 75% of the maximum fee set by SAT in April 2025, and in accordance with section 5.99 of the Local Government Act 1995.*

COUNCIL DECISION

Council Resolution Number: 190625.20

Moved: Cr Bradford Seconded: Cr Bryant

That Council:

2. Considers revoking part of Councils decision (Resolution No. 220525.21) resolved by Absolute Majority at the Ordinary Council Meeting held on 22 May 2025 as follows:
 2. *Approve for inclusion in the 2025/26 budget, the following meeting attendances fees for the financial year payable quarterly in advance from 1 July 2025:*
 - a) *An annual meeting attendance fee for the Shire President of 75% of the maximum fee set by SAT in April 2025, and in accordance with section 5.99 of the Local Government Act 1995.*

Motion put and carried 6/0 by Absolute Majority

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

COUNCIL DECISION

Council Resolution Number: 190625.21

Moved: Cr Sparkman Seconded: Cr Fraser

That Council:

Revokes part 2a of Councils decision (Resolution No. 220525.21) resolved by Absolute Majority at the Ordinary Council Meeting held on 22 May 2025 as follows:

2. *Approve for inclusion in the 2025/26 budget, the following meeting attendances fees for the financial year payable quarterly in advance from 1 July 2025:*
 - a) *An annual meeting attendance fee for the Shire President of 75% of the maximum fee set by SAT in April 2025, and in accordance with section 5.99 of the Local Government Act 1995.*

Motion put and carried 6/0 by Absolute Majority

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

OFFICER RECOMMENDATION

That Council:

Approve for inclusion in the 2025/26 budget, the following meeting attendance fees for the financial year payable quarterly in advance from 1 July 2025:

- a) An annual meeting attendance fee for the Shire President of 50% of the maximum fee set by SAT in April 2025, and in accordance with section 5.99 of the *Local Government Act 1995*.

OR

- b) An annual meeting attendance fee for the Shire President of XX% of the maximum fee set by SAT in April 2025, and in accordance with section 5.99 of the *Local Government Act 1995*.

COUNCIL DECISION

Council Resolution Number: 190625.22

Moved: Cr Sutherland Seconded: Cr Campbell

That Council:

Approve for inclusion in the 2025/26 budget, the following meeting attendance fees for the financial year payable quarterly in advance from 1 July 2025:

- a) An annual meeting attendance fee for the Shire President of 50% of the maximum fee set by SAT in April 2025, and in accordance with section 5.99 of the *Local Government Act 1995*.

Motion put and carried 6/0 by Absolute Majority

For: Cr Sutherland, Cr Sparkman, Cr Bryant, Cr Bradford, Cr Fraser, Cr Campbell

Against: Nil

21. Closure of Meeting:

The Shire President declared the meeting closed at 3.26pm.

22. Next Meeting:

The Shire President advised that the next Ordinary Meeting of Council will be held on Thursday, 24 July 2025 in the Shire of Perenjori Council Chambers, 56 Fowler St, Perenjori WA 6620, commencing at 3.00pm.

I certify that this copy of the Minutes is a true and correct record of the meeting held on 19 June 2025.

Signed: _____



Shire President

Date: _____

