Shire of Perenjori

Embrace Opportunity

MINUTES

of the

ORDINARY MEETING

PERENJORI SHIRE COUNCIL

held on

Thursday, 19 December 2019
Commencing at 5.30 pm

at the

Shire of Perenjori Council Chambers, 56 Fowler Street, Perenjori WA 6620

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Shire of Perenjori
Embrace Opportunity

NOTICE OF AN ORDINARY COUNCIL MEETING

Dear Council Member

The next Ordinary Meeting of the Shire of Perenjori will be held on Thursday 20 February 2020 in the Shire of Perenjori Council Chambers, 56 Fowler Street, PERENJORI WA 6620 - commencing at 5:30 pm.

MR MARIO ROMEO
Acting Chief Executive Officer

Date: 20 December 2019

Note: If interested persons would like to make comment on any items in this agenda, please email ea@perenjori.wa.gov.au or hand deliver written comment to the Shire of Perenjori – PO Box 22 / 56 Fowler Street PERENJORI WA 6620. To be included in the meeting, comments are to be delivered no later than 48 hours prior to the meeting.
The Chief Executive Officer will use his discretion as to whether the written comments are relevant and applicable to the meeting before approving their inclusion in the meeting.

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COUNCIL ROLE

Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government / body /agency.
Executive/Strategic	The substantial direction setting and oversight role of the Council e.g. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
Legislative	Includes adopting local laws, town planning schemes and policies.
Review	When Council reviews decisions made by Officers.
Quasi-Judicial	When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.

Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g.: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

DISCLAIMER

"Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

Shire of Perenjori

Minutes of the Shire of Perenjori Ordinary Meeting of Council held on Thursday 19 December 2019, at the Shire of Perenjori Council Chambers, 56 Fowler Street, Perenjori WA 6620.

1 DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

Commissioner Hon. Paul Omodei declared the Ordinary Meeting open at 5.30 pm and welcomed those in attendance.

Welcome to Country: -
As per the Shire of Perenjori Policy (№ 1021) we wish to acknowledge the traditional owners of the land upon which the Shire of Perenjori is situated and to demonstrate respect for the original custodians.

Therefore, I respectfully acknowledge the past and present custodians of the land on which we are meeting, the Badymia people.

I also acknowledge the pioneers who settled this country, developed the land and turned it into the productive country that we know today, allowing us to enjoy the lifestyle to which we have become accustomed.

2 OPENING PRAYER

The Commissioner Hon. Paul Omodei read the opening prayer.

3 DISCLAIMER READING

As printed.

4 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

4.1 ATTENDANCE:

MEMBERS:	Commissioner Hon. Paul Omodei
STAFF:	Mario Romeo – Deputy Chief Executive Officer (DCEO)
	Ken Markham – Manager Infrastructure Services (MIS)
	Karen Malloch – Executive Assistant (EA)
DISTINGUISHED VISITORS:	Brian Baxter – Freeman of the Shire
MEMBERS OF THE PUBLIC:	Three (3)
LEAVE OF ABSENCE:	Nil
APOLOGIES:	Nil

5 PUBLIC QUESTION TIME

5.1 RESPONSE TO QUESTIONS TAKEN ON NOTICE:

Nil

5.2 QUESTIONS WITHOUT NOTICE:

Nil

6 APPLICATIONS FOR LEAVE OF ABSENCE

6.1 APPLICATION/S FOR LEAVE OF ABSENCE:

Nil

7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

7.1 ORDINARY MEETING HELD ON 21 NOVEMBER 2019

COUNCIL DECISION:

THAT the Minutes of the Ordinary Meeting of Council held on 21 November 2019, be confirmed as true and correct subject to no corrections.

Moved: Commissioner P Omodei **Motion put and carried 1/0**

8 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

The Commissioner acknowledged the community members in the gallery and thanked Freeman Mr Brian Baxter for his attendance at the meeting. Thanks, were also extended to Mr Mario Romeo, who has assumed the role of Acting CEO, for his excellent work and contribution to the Shire.

The Commissioner gave a brief outline of the activities and meetings he has been involved in recently, and future projects that he and the Acting CEO will be working on.

The search for a Chief Executive Officer continues with recent discussions between the Commissioner, the Department of Local Government and WALGA having taken place.

The Commissioner and Mario Romeo (Acting CEO) have had further discussions with Western Power and are obtaining a firm quotation for infrastructure changes to the power poles and cables including pricing as an option underground installation along Fowler Street.

The Commissioner advised that discussions have been held with Dr Adebola Adeiye in order to negotiate a new medical services contract for Perenjori. The services of a medical professional are recognised as being extremely important to the community and Dr Adeiye is renowned as an excellent and dedicated GP.

The Commissioner and the Acting CEO outlined general business items including new guidelines being implemented for the culling of Corellas, the length of tenure of Mt Gibson Iron and the appointment of an Acting Co-ordinator for the Perenjori Early Childhood Centre (PECC).

The Commissioner welcomed the addition of a new business "Independent Rural" to Perenjori. Independent Rural is a locally owned and run business supplying a full range of farming inputs to the Midwest. The business opens on 28 January 2020 and will be located at 12 Fowler Street.

9 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

10 ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED

Nil

11 DECLARATION OF INTEREST

"Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences."

Nil

12 FINANCE REPORTS

12.1 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDED 30 NOVEMBER 2019.

Applicant:	Shire of Perenjori
File:	ADM 0081
Disclosure of Interest:	Nil
Author:	Deb Barndon – Accountant
Responsible Officer:	Mario Romeo - Acting Chief Executive Officer.
Attachments:	• Monthly Statement of Financial Activity for November 2019. • Information Schedule for November 2019.

Executive Summary:

This item recommends that Council receive the Financial Activity Statements for the period ending 30 November 2019.

Background:

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare a Monthly Statement of Financial Activity.

Details:

Nil

Legal Compliance:

Nil

Policy Implications:

Nil

Budget Implications: Shown in the attached data

Strategic Community Plan:

Area 5: Investing in Councils Leadership.
Goal: Strengthen the Shire's position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

Consultation:

Nil

Precedents:

Nil

Officer Comment:

Nil

CEO Comment:

Nil

Voting Requirements: Simple Majority

Change to Officer Recommendation

No Change. OR:
As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

12.1.1 THE FINANCIAL ACTIVITY STATEMENTS FOR THE PERIOD ENDING 30 NOVEMBER 2019.

COUNCIL DECISION:

THAT Council: -

1. **Receive the Financial Activity Statement Reports for the period ending 30 November 2019.**

Moved: Commissioner P Omodei **Motion put and carried 1/0**

12.2 SCHEDULE OF PAID ACCOUNTS AS AT 30 NOVEMBER 2019.

Applicant:	Shire of Perenjori
File:	ADM 0082
Disclosure of Interest:	Nil
Author:	Deb Barndon – Accountant
Responsible Officer:	Mario Romeo - Acting Chief Executive Officer.
Attachments:	Nil

Executive Summary:

Council is presented the list of payments made from the Municipal, Trust and Reserve Accounts under delegation since the last Ordinary Council Meeting.

Background:

Council delegates authority to the Chief Executive Officer annually:
To make payments from Trust, Reserve and Municipal Fund;
To purchase goods and services to a value of not more than $200,000;

Legal Compliance:

Local Government Act 1995

S6.5. Accounts and records

Local Government (Financial Management) Regulations 1996

R11. Payments, procedures for making etc.

R12. Payments from municipal fund or trust fund, restrictions on making

(1) A payment may only be made from the municipal fund or the trust fund —

(a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or

(b) otherwise, if the payment is authorised in advance by a resolution of the council.

(2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

S13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

(a) the payee's name; and

(b) the amount of the payment; and

(c) the date of the payment; and

(d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing —

(a) for each account which requires council authorisation in that month —

(i) the payee's name; and

(ii) the amount of the payment; and

(iii) sufficient information to identify the transaction; and

(b) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under sub-regulation (1) or (2) is to be —

(a) presented to the council at the next ordinary meeting of the council after the list is prepared; and

(b) recorded in the minutes of that meeting.

Policy Implications:

Nil

Council Role:

Nil

Council Policy Compliance:

Payments are checked to ensure compliance with Council's Purchasing Policy Number 4007 – Procurement Policy.

Budget Implications:

All payments are made in accordance with the adopted annual budget.

Strategic Community Plan:

Strategy 1.3.2 of the Strategic Community Plan – Monitor and produce statutory budgetary and financial reporting requirements applicable to local government operations.

Consultation:

Nil

Risk Assessment:

Nil

Precedents:

Council endorses the Schedule of Paid Accounts at each Ordinary Council Meeting.

Officer Comment:

This is a schedule of 'paid accounts' - the accounts have been paid in accordance with Council's delegation.

Chq/EFT	Date	Name	Description	Amount
PETTY CASH	21/11/2019	SHIRE OF PERENJORI - CHQ	Bunnings - Roller Concave Track, Plate Change - 1500PJ, Plate Change - 04PJ, Duplicate Copy Licence - 1GHQ442 (04PJ), Ice-cream Police Gardening Day, 2 x Office Keys, Plate Change - 1500PJ, Plate Change - 04PJ, Three Springs IGA - Groceries BBQ	291.15
414	01/11/2019	BANK FEES - BANK FEES NO GST	BANK FEES NO GST	10.00
414	01/11/2019	BANK FEES - BANK FEES NO GST	BANK FEES NO GST	7.00
414	01/11/2019	BANK FEES - BANK FEES NO GST	BANK FEES NO GST	20.00
414	04/11/2019	EFT GST - EFTPOS FEES WITH GST	EFTPOS FEES WITH GST	137.63
414	04/11/2019	EFT GST - EFTPOS FEES WITH GST	EFTPOS FEES WITH GST	2172.56
AS#20171378	01/11/2019	AQUATIC SERVICES WA PTY LTD	Acid dosing pump service kit	486.20
EFT12660	**19/11/2019**	**AQUATIC SERVICES WA PTY LTD**	**TOTAL PAYMENTS**	**-486.20**
1009034108	03/11/2019	AUSTRALIA POST	Postage for the month of October 2019	278.27
EFT12661dc	**19/11/2019**	**AUSTRALIA POST**	**TOTAL PAYMENTS**	**-278.27**
00003580	01/11/2019	AUSTRALIA'S GOLDEN OUTBACK	Tourism Area Promotion - Australian's Golden Outback	1675.00
EFT12663	**19/11/2019**	**AUSTRALIA'S GOLDEN OUTBACK**	**TOTAL PAYMENTS**	**-1675.00**
00036179	01/11/2019	AVON WASTE	134 Domestic General Waste x 5 weeks, 92 Commercial Waste x 5 weeks, 12 Street Bins Services x 5 weeks	2582.30
EFT12664	**19/11/2019**	**AVON WASTE**	**TOTAL PAYMENTS**	**-2582.30**
7094	01/11/2019	BLUEHILL COURIERS	1 x Satchel - Totally Workwear, Bunnings - 1 x ctn retic/fertilizer, 1 x pallet rapid set -	132.00
7095	01/11/2019	BLUEHILL COURIERS	5 x bags paper towel - Cleanpak, 1 x ctn sundries, 2 x ctns laundry detergent - Cleanpak, 1 x washing machine - Clarkes, 1 x ctn sundries - Cleanpak	154.00
7093	01/11/2019	BLUEHILL COURIERS	16/10 Parts – Ashdown’s, 16/10 Parts - Mcintosh & Sons, 25/10 200 lt Truck wash - Atom, 25/10 Parts - Truck line	110.00
EFT12665	**19/11/2019**	**BLUEHILL COURIERS**	**TOTAL PAYMENTS**	**-396.00**
2355/99809125	01/11/2019	BUNNINGS WAREHOUSE	West build 20 kg Kwikset concrete I/N0760207, pallet deposit I/N0760125	474.18
EFT12666	**19/11/2019**	**BUNNINGS WAREHOUSE**	**TOTAL PAYMENTS**	**-474.18**
6224	01/11/2019	BURGESS RAWSON (WA) PTY LTD	Library at Railway Reserve water usage 15/08/2019 - 16/10/2019	5.71
6227	01/11/2019	BURGESS RAWSON (WA) PTY LTD	Water usage - Loading St - 15/08/2019 - 16/10/2019	1225.52
EFT12667	**19/11/2019**	**BURGESS RAWSON (WA) PTY LTD**	**TOTAL PAYMENTS**	**-1231.23**
2389	01/11/2019	CANINE CONTROL	Ranger services for 15/10/2019	510.96
EFT12668	**19/11/2019**	**CANINE CONTROL**	**TOTAL PAYMENTS**	**-510.96**
I322249	01/11/2019	CLEANPAK SOLUTIONS	Cleaning products as required	589.67
EFT12669	**19/11/2019**	**CLEANPAK SOLUTIONS**	**TOTAL PAYMENTS**	**-589.67**
7125	02/11/2019	CURLAN HOLDINGS PTY LTD	Contract Financial Services - 21/10/2019 - 01/11/2019	2557.50
EFT12670	**19/11/2019**	**CURLAN HOLDINGS PTY LTD**	**TOTAL PAYMENTS**	**-2557.50**

Z1958	01/11/2019	ECOWATER SERVICES PTY LTD	Quarterly Maintenance on C 10 size Biomax System	697.51
EFT12671	**19/11/2019**	**ECOWATER SERVICES PTY LTD**	**TOTAL PAYMENTS**	**-697.51**
G1069875	01/11/2019	GERALDTON INDUSTRIAL SUPPLIES ATOM SUPPLY	Step Drill	65.45
G1069681	01/11/2019	GERALDTON INDUSTRIAL SUPPLIES ATOM SUPPLY	Extension Cord, Drill Set	222.20
EFT12672	**19/11/2019**	**GERALDTON INDUSTRIAL SUPPLIES ATOM SUPPLY**	**TOTAL PAYMENTS**	**-287.65**
115605	02/11/2019	HERRINGS COASTAL PLUMBING/GAS	59 Russell St - Sink Area: cut out sink T piece/replace with male connection on hot & cold water pipe so flexy hoses can be used.	343.95
115604	02/11/2019	HERRINGS COASTAL PLUMBING/GAS	Annual backflow prevention device testing	429.00
115606	02/11/2019	HERRINGS COASTAL PLUMBING/GAS	3 Livingstone St - Sink Area: cut out sink T piece and replace with a male connection on hot & cold water pipe so flexy hoses can be used.	138.67
115603	02/11/2019	HERRINGS COASTAL PLUMBING/GAS	Urgent call - blocked septic - Herrings coming on Saturday 05th October	910.40
115610	02/11/2019	HERRINGS COASTAL PLUMBING/GAS	Bath hot tap has snapped off	203.50
EFT12673	**19/11/2019**	**HERRINGS COASTAL PLUMBING & GAS**	**TOTAL PAYMENTS**	**-2025.52**
351668	05/11/2019	JAPANESE TRUCK & BUS SPARES	Turbo charger assy, O rings, stud turbo mount, gaskets	2011.80
EFT12674	**19/11/2019**	**JAPANESE TRUCK & BUS SPARES**	**TOTAL PAYMENTS**	**-2011.80**
105141P	01/11/2019	JCB CONSTRUCTION EQUIPMENT AUSTRALIA	PJ1575 -Windscreen	1064.15
EFT12675	**19/11/2019**	**JCB CONSTRUCTION EQUIPMENT AUSTRALIA**	**TOTAL PAYMENTS**	**-1064.15**
49544	04/11/2019	JMH MECHANICAL SERVICES	Red Three Bond Sealant	90.71
EFT12676	**19/11/2019**	**JMH MECHANICAL SERVICES**	**TOTAL PAYMENTS**	**-90.71**
9580	01/11/2019	MARKET CREATIONS	Records Management Solutions - Active Archive Cartons October 2019	530.75
9476	01/11/2019	MARKET CREATIONS	Office 365 Exchangeonline, Office 365 Enterprise E 3 licenses - October 2019	1070.30
9477	01/11/2019	MARKET CREATIONS	Technical Business hours - October 2019	1293.12
9478	01/11/2019	MARKET CREATIONS	VCPU, VRAM, Tier 2 cloud storage, Windows server cloud license, Windows remote desktop service, Mirco worry free security services	161.98
9577	01/11/2019	MARKET CREATIONS	Managed Service Agreement - October 2019	3346.20
EFT12677	**19/11/2019**	**MARKET CREATIONS**	**TOTAL PAYMENTS**	**-6402.35**
30402	01/11/2019	MARKETFORCE	Advert - RFT 03-19 Disposal of Loader	252.92
30400	01/11/2019	MARKETFORCE	Advert - Review of Wards and Representatives	1154.10
30401	01/11/2019	MARKETFORCE	Advert - Council Meeting Dates 2019-2020	558.17

EFT12678	**19/11/2019**	**MARKETFORCE**	**TOTAL PAYMENTS**	**-1965.19**
54610	05/11/2019	MEDICAL DIRECTOR	First user - Pracsoft subscription 01/12/2019 - 30/11/2019	957.00
EFT12679	**19/11/2019**	**MEDICAL DIRECTOR**	**TOTAL PAYMENTS**	**-957.00**
0011	01/11/2019	OHURA CONSULTING	Provision of employment relations advice in relation to the EBA	1449.25
EFT12680	**19/11/2019**	**OHURA CONSULTING**	**TOTAL PAYMENTS**	**-1449.25**
00002276	11/11/2019	PERENJORI COMMUNITY RESOURCE CENTRE	17/10 - Dymo Label Maker, 31/10 - 2 x Blutack	109.80
EFT12681	**19/11/2019**	**PERENJORI COMMUNITY RESOURCE CENTRE**	**TOTAL PAYMENTS**	**-109.80**
247	01/11/2019	PERENJORI ROADHOUSE	Purchases made from Perenjori Roadhouse - month October 2019	153.23
EFT12682	**19/11/2019**	**PERENJORI ROADHOUSE**	**TOTAL PAYMENTS**	**-153.23**
188092	12/11/2019	QK TECHNOLOGIES PTY LTD	Average Active Children for 07/10/2019 - 3/11/2019	22.53
EFT12683	**19/11/2019**	**QK TECHNOLOGIES PTY LTD**	**TOTAL PAYMENTS**	**-22.53**
6368	01/11/2019	RJ & LJ KING	Tyre	473.00
6389	02/11/2019	RJ & LJ KING	Textran TDH Premium 205 lt, Havoline Full Synthetic C3 5W30 20 lt	1419.00
EFT12684	**19/11/2019**	**RJ & LJ KING**	**TOTAL PAYMENTS**	**-1892.00**
6255	12/11/2019	SHIRE OF MORAWA	Doctor's reimbursements July 2019 - September 2019, RAV 4 Vehicle, Doctor's reimbursements 19/06/2019 - 13/08/2019, Water charges, Doctor's reimbursements 20/06/2019 - 16/08/2019, Electricity charges, Doctor's reimbursements July 2019 - September 2019, Maintenance costs	431.71
EFT12685	**19/11/2019**	**SHIRE OF MORAWA**	**TOTAL PAYMENTS**	**-431.71**
C6730	04/11/2019	THINK WATER GERALDTON	PGJ sprinklers	147.15
EFT12686	**19/11/2019**	**THINK WATER GERALDTON**	**TOTAL PAYMENTS**	**-147.15**
0422-S428100	01/11/2019	TOLL IPEC PTY LTD	21/10 Martins Bayswater - 1 x 3 kg, 24/10-Winc-1 x 7 kg, 24/10-Winc-6 x 60 kg	54.23
0423-S428100	03/11/2019	TOLL IPEC PTY LTD	29/10 - Winc - 1 x 47 kg, 30/10 - Winc - 1 x 1 kg, 30/10 - Winc - 1 x 4 kg, 31/10 - Construction - 1 x 80 kg	146.19
EFT12687	**19/11/2019**	**TOLL IPEC PTY LTD**	**TOTAL PAYMENTS**	**-200.42**
000100204631	01/11/2019	TOTALLY WORKWEAR	Uniforms for Caravan Park Manager	142.83
EFT12688	**19/11/2019**	**TOTALLY WORKWEAR**	**TOTAL PAYMENTS**	**-142.83**
6800443	01/11/2019	TRUCKLINE	Pin, Rock Box Bush	100.19
EFT12689	**19/11/2019**	**TRUCKLINE**	**TOTAL PAYMENTS**	**-100.19**
18697	04/11/2019	WALLIS COMPUTER SOLUTIONS	ADSL internet 25 G Internet Data allowance - Depot - Month November 2019	77.00
18729	05/11/2019	WALLIS COMPUTER SOLUTIONS	Service Agreement BKP Platinum - Medical Centre	3185.16
EFT12690	**19/11/2019**	**WALLIS COMPUTER SOLUTIONS**	**TOTAL PAYMENTS**	**-3262.16**

00002015	01/11/2019	WCC Electrical & Air Conditioning.	Replace septic tank at Park home, replace power point for pump and disconnect additional control gear due to water damage.	938.96
EFT12691	**19/11/2019**	**WCC Electrical & Air Conditioning.**	**TOTAL PAYMENTS**	**-938.96**
9029020956	01/11/2019	WINC AUSTRALIA PTY LIMITED	White pocket envelopes	37.82
9028961139	01/11/2019	WINC AUSTRALIA PTY LIMITED	Black toner	122.62
9029066418	01/11/2019	WINC AUSTRALIA PTY LIMITED	Gecko - iPhone case	34.31
9029063488	01/11/2019	WINC AUSTRALIA PTY LIMITED	Winc laminated pouches	34.10
9029014142	01/11/2019	WINC AUSTRALIA PTY LIMITED	AAA batteries, yellow highlighters	33.57
9029132601	01/11/2019	WINC AUSTRALIA PTY LIMITED	CSR sugar	6.71
9029088212	01/11/2019	WINC AUSTRALIA PTY LIMITED	Black toner	287.93
9028956081	01/11/2019	WINC AUSTRALIA PTY LIMITED	Sabco radical dish brush, Scotchbrite scrub sponge, scissors, Dymo D1 tape, Crystal file, Laminated pouches, AA batteries, Allens Party Mix, Allens Snakes Mix, Toner black, Reflex paper	736.25
M567570	01/11/2019	WINC AUSTRALIA PTY LIMITED	Colour meter reading Lanier, Black and white meter reading Lanier	520.64
M567569	01/11/2019	WINC AUSTRALIA PTY LIMITED	Colour meter reading Lanier, Black and white meter reading Lanier	58.23
9029158598	04/11/2019	WINC AUSTRALIA PTY LIMITED	Cyan toner, Cyan toner, Magenta toner, Magenta toner, 2020 Diary	1267.35
EFT12692	**19/11/2019**	**WINC AUSTRALIA PTY LIMITED**	**TOTAL PAYMENTS**	**-3139.53**
BAS SEPT PT 2	23/09/2019	AUSTRALIAN TAXATION OFFICE	Goods and services tax - September 2019	8337.00
EFT12693	**21/11/2019**	**AUSTRALIAN TAXATION OFFICE**	**TOTAL PAYMENTS**	**-8337.00**
REFUND	27/11/2019	ANDRIJANA HADJIEVSKA - DROBOV	Resources for PECC Christmas Party	32.00
EFT12694	**28/11/2019**	**ANDRIJANA HADJIEVSKA - DROBOV**	**TOTAL PAYMENTS**	**-32.00**
DEDUCTION	12/11/2019	AUSTRALIAN SERVICES UNION	Payroll Deduction for 12/11/2019	25.90
DEDUCTION	26/11/2019	AUSTRALIAN SERVICES UNION	Payroll Deduction for 26/11/2019	25.90
EFT12695	**28/11/2019**	**AUSTRALIAN SERVICES UNION**	**TOTAL PAYMENTS**	**-51.80**
7142	25/11/2019	BLUEHILL COURIERS	PECC Woolworths Pickup	48.00
EFT12696	**28/11/2019**	**BLUEHILL COURIERS**	**TOTAL PAYMENTS**	**-48.00**
4024042645	01/11/2019	BOC LIMITED	Container service for period 28/09/2019 - 28/10/2019	80.15
EFT12697	**28/11/2019**	**BOC LIMITED**	**TOTAL PAYMENTS**	**-80.15**
REFUND	27/11/2019	BREE AGLAND-GOLBY	Resources for PECC	74.40
EFT12698	**28/11/2019**	**BREE AGLAND-GOLBY**	**TOTAL PAYMENTS**	**-74.40**
2355/99809228	01/11/2019	BUNNINGS WAREHOUSE	8 G x 20 mm - IN 2408414, 8 G x 30 mm - IN2408414, 8 G x 40 mm - IN2408430, 6 G x 16 mm - IN 2433764, 8 -10 x 50 mm - IN 2420877, 109 x 65 mm - IN 142420883, 10 G x 100 mm - IN 142420881, 4 x 6 mm x 160 mm Long - 6353916, 2 x 10 mm x 160 long - IN6351702, Jigsaw blades - IN 6370202, PH2 impact pro 57 mm – 1 Rwiw - IN 0055419, PH2 impact Pro 89 mm - IN 0055471	200.08

2355/99809427	01/11/2019	BUNNINGS WAREHOUSE	Taps - I/N 5003222, Estilo 1080 x 480 x 180 Bowl sink - Left hand - I/N 5090403, Estilo 1080 x 480 x 180 Bowl sink - Right hand - I/N 5090404	661.16
2355/99809566	05/11/2019	BUNNINGS WAREHOUSE	Turf synthetic acc tuff turf 20 L adhesive trade tub I/N 3300307	510.15
1	07/11/2019	BUNNINGS WAREHOUSE	Drill bit masonry Irwin 10 x 160 mm sds plus MF 10503042, Drill bit masonry Irwin 6 x 160 mm sds plus MF 10503030	53.02
2355/99809743	08/11/2019	BUNNINGS WAREHOUSE	Garden rain 0.5 poly irrigation nipple I/N 3100149	193.04
2355/00225707	10/11/2019	BUNNINGS WAREHOUSE	White tile trim 8 mm 2.5 w, 2 mm tile spacers, Maxisil 300 ml grey, Maxisil 300 ml white, , tile sponge, wedge tile	60.73
2355/00141559	13/11/2019	BUNNINGS WAREHOUSE	DWV PVC Floor flange Holman 100 mm	28.48
2355/99809955	13/11/2019	BUNNINGS WAREHOUSE	Kinetic 100 mm waste tray floor flange - IN: 4770454	11.76
EFT12699	**28/11/2019**	**BUNNINGS WAREHOUSE**	**TOTAL PAYMENTS**	**-1718.42**
1943737	01/11/2019	CJD EQUIPMENT	Hyd Filter, Hyd breather, Transmission Filter, , Water Separator, Fuel Filter, Oil Filter	504.63
1948888	08/11/2019	CJD EQUIPMENT	PJ1503 - Alternator	769.23
EFT12700	**28/11/2019**	**CJD EQUIPMENT**	**TOTAL PAYMENTS**	**-1273.86**
I325497	08/11/2019	CLEANPAK SOLUTIONS	Cleaning supplies	417.92
EFT12701	**28/11/2019**	**CLEANPAK SOLUTIONS**	**TOTAL PAYMENTS**	**-417.92**
18811238	01/11/2019	COATES HIRE OPERATIONS PTY LTD	Hire of large plate compactor, Approx. 2 days from Monday 28th Oct	237.85
EFT12702	**28/11/2019**	**COATES HIRE OPERATIONS PTY LTD**	**TOTAL PAYMENTS**	**-237.85**
7137	15/11/2019	CURLAN HOLDINGS PTY LTD	Contract Financial Services from 04/11/2019 - 15/11/2019	3726.25
EFT12703	**28/11/2019**	**CURLAN HOLDINGS PTY LTD**	**TOTAL PAYMENTS**	**-3726.25**
5001	08/11/2019	DONGARA MID WEST WASTE	Septic pump-out of Main street toilets	1350.00
EFT12704	**28/11/2019**	**DONGARA MID WEST WASTE**	**TOTAL PAYMENTS**	**-1350.00**
34249	14/11/2019	GERALDTON PARTY HIRE	Computerised Juke Box	560.00
EFT12705	**28/11/2019**	**GERALDTON PARTY HIRE**	**TOTAL PAYMENTS**	**-560.00**
246267	01/11/2019	GH COUNTRY COURIER	Freight 2/10 Ashdown Ingram, Freight 3/10 Covs	58.68
EFT12706	**28/11/2019**	**GH COUNTRY COURIER**	**TOTAL PAYMENTS**	**-58.68**
5976	21/11/2019	GLENN SCHOFIELD PAINTING	Complete interior paint	8800.00
5975	21/11/2019	GLENN SCHOFIELD PAINTING	Complete Interior & exterior Painting	15730.00
EFT12707	**28/11/2019**	**GLENN SCHOFIELD PAINTING**	**TOTAL PAYMENTS**	**-24530.00**
409474268	26/11/2019	GREAT NORTHERN RURAL SERVICES	200 metre roll of 7 line ring lock, 50 metre roll 1.8 metre netting wire, bundles of 117 cm fence droppers, bundles of 2.4 metre star pickets	1519.53
EFT12708	**28/11/2019**	**GREAT NORTHERN RURAL SERVICES**	**TOTAL PAYMENTS**	**-1519.53**
115852	18/11/2019	HERRINGS COASTAL PLUMBING/GAS	Drains blocked	60.50
115850	18/11/2019	HERRINGS COASTAL PLUMBING/GAS	19 Hesford St: re-connect the waste water for the new sink.	246.29
115851	18/11/2019	HERRINGS COASTAL PLUMBING/GAS	36 Livingstone St: Looking at the hot water system not getting hot may be element.	60.50

EFT12709	**28/11/2019**	**HERRINGS COASTAL PLUMBING GAS**	**TOTAL PAYMENTS**	**-367.29**
203046	17/11/2019	JASON SIGNMAKERS	GP-PK-PL-FLEX-DEL (Park post plastic flexible guide post delineated)	2838.00
203034	17/11/2019	JASON SIGNMAKERS	Signs for refuse site as per quote 123391	1321.10
EFT12710	**28/11/2019**	**JASON SIGNMAKERS**	**TOTAL PAYMENTS**	**-4159.10**
1000011	12/11/2019	JMH MECHANICAL SERVICES	Antenna	13.68
EFT12711	**28/11/2019**	**JMH MECHANICAL SERVICES**	**TOTAL PAYMENTS**	**-13.68**
0145	01/11/2019	KINGS CIVIL AND EARTHMOVING	Koolanooka Road - semi water cart hire, 12 T excavator hire for culvert installation	23353.00
EFT12712	**28/11/2019**	**KINGS CIVIL AND EARTHMOVING**	**TOTAL PAYMENTS**	**-23353.00**
902230276	01/11/2019	LANDMARK OPERATIONS LIMITED	Blue Line pipe 25 ml	75.00
EFT12713	**28/11/2019**	**LANDMARK OPERATIONS LIMITED**	**TOTAL PAYMENTS**	**-75.00**
444	11/11/2019	LANDSCAPING/R WILLIAMSON	Police Garden Day Part 1	484.00
EFT12714	**28/11/2019**	**LANDSCAPING BY R WILLIAMSON**	**TOTAL PAYMENTS**	**-484.00**
57226	15/11/2019	MAIN STREET HARDWARE COOROW	Foam Tape	105.00
57427	22/11/2019	MAIN STREET HARDWARE COOROW	Tube Bender	29.00
EFT12715	**28/11/2019**	**MAIN STREET HARDWARE COOROW**	**TOTAL PAYMENTS**	**-134.00**
71841	01/11/2019	MEDELECT BIOMEDICAL SERVICES	Programmed preventative maintenance of medical equipment (Shire Defibrillator)	1455.30
EFT12716	**28/11/2019**	**MEDELECT BIOMEDICAL SERVICES**	**TOTAL PAYMENTS**	**-1455.30**
SOPR112	19/11/2019	MIDWEST TRANSPORTABLES	Rental Return - Midwest Transportables - October 2019	10906.75
EFT12718	**28/11/2019**	**MIDWEST TRANSPORTABLES**	**TOTAL PAYMENTS**	**-10906.75**
76516	25/11/2019	MIDWEST WINDSCREENS	Fit new windscreen, travel and consumables	1749.00
EFT12719	**28/11/2019**	**MIDWEST WINDSCREENS**	**TOTAL PAYMENTS**	**-1749.00**
60100773	08/11/2019	MITCHELL & BROWN	Electric oven 5 function knob, 2 x 60 cm slide-out rangehood	900.00
EFT12720	**28/11/2019**	**MITCHELL & BROWN**	**TOTAL PAYMENTS**	**-900.00**
43807987	01/11/2019	MODERN TEACHING AIDS	Cleangelen Hand Sanitiser gel	73.65
43768865	01/11/2019	MODERN TEACHING AIDS	Cotton Christmas Decorations Pk 60	18.65
EFT12721	**28/11/2019**	**MODERN TEACHING AIDS**	**TOTAL PAYMENTS**	**-92.30**
105025	01/11/2019	MORAWA IGA	Purchases made from Morawa IGA	302.29
EFT12722	**28/11/2019**	**MORAWA IGA**	**TOTAL PAYMENTS**	**-302.29**
AUG- SEPT	28/11/2019	PAUL OMODEI AND ASSOCIATES	Travel - Sept, Accommodation/Meals - Sept, Wage/Consultant Fees - Aug & Sept	25662.53
OCT	28/11/2019	PAUL OMODEI AND ASSOCIATES	Travel - Oct, accommodation and meals - Oct, wage/consultant fees - Oct	14120.47
EFT12723	**28/11/2019**	**PAUL OMODEI AND ASSOCIATES**	**TOTAL PAYMENTS**	**-39783.00**
00025109	01/11/2019	PEMCO DIESEL EARTHMOVING REPAIR SPECIALISTS	5000 Km Service, Radio not working,	304.10
EFT12724	**28/11/2019**	**PEMCO DIESEL EARTHMOVING REPAIR SPECIALISTS**	**TOTAL PAYMENTS**	**-304.10**

6646	21/11/2019	PERENJORI HOTEL	Re- stock of Council fridge	159.00
EFT12725	**28/11/2019**	**PERENJORI HOTEL**	**TOTAL PAYMENTS**	**-159.00**
PISTOL	12/11/2019	PERENJORI PISTOL CLUB	Control of corellas 10/3, 30/6 and 10/11 including ammunition used	250.00
REFUND	27/11/2019	PERENJORI PISTOL CLUB	Refund on hire of Pavilion	120.00
EFT12726	**28/11/2019**	**PERENJORI PISTOL CLUB**	**TOTAL PAYMENTS**	**-370.00**
1144	27/11/2019	PERENJORI PRIMARY SCHOOL P & C ASS INC	Senior Citizen Dinner 90 meals @ $36.36	3272.40
EFT12727	**28/11/2019**	**PERENJORI PRIMARY SCHOOL P & C ASS INC**	**TOTAL PAYMENTS**	**-3272.40**
139	24/11/2019	PERENJORI SPORTS CLUB	Senior Citizen Function - Bar Tab	1035.50
EFT12728	**28/11/2019**	**PERENJORI SPORTS CLUB**	**TOTAL PAYMENTS**	**-1035.50**
6408	09/11/2019	RJ & LJ KING	Transmission oil, Rear Tyre, Puncture	3481.50
6427	19/11/2019	RJ & LJ KING	15 w 40 MGX Engine Oil 205 lt, Transmission Oil 20 lt, Rando 68 205 lt, 15 w 40 MGX engine oil 205 lt, 15 w 40 MGX engine oil 205 lt	2772.00
6428	19/11/2019	RJ & LJ KING	Tyre	627.00
EFT12729	**28/11/2019**	**RJ & LJ KING**	**TOTAL PAYMENTS**	**-6880.50**
6253	12/11/2019	SHIRE OF MORAWA	Sweeping streets in Perenjori and Latham Townsites	2012.50
EFT12730	**28/11/2019**	**SHIRE OF MORAWA**	**TOTAL PAYMENTS**	**-2012.50**
CYINV00057056	22/11/2019	ST JOHN AMBULANCE WA	Service of first aid kits	1050.66
EFT12731	**28/11/2019**	**ST JOHN AMBULANCE WA**	**TOTAL PAYMENTS**	**-1050.66**
C6773	07/11/2019	THINK WATER GERALDTON	SD-DC signal data coil red wire standard 2 way model	287.10
C6973	13/11/2019	THINK WATER GERALDTON	Reticulation Parts	479.70
EFT12732	**28/11/2019**	**THINK WATER GERALDTON**	**TOTAL PAYMENTS**	**-766.80**
0424-S428100	10/11/2019	TOLL IPEC PTY LTD	04/11 - Winc - 1 x 2 kg, 06/11 - JTB Spares - 1 x 11 kg, 07/11 - Winc - 4 x 10 kg, 07/11 - Winc - 1 x 3 kg	47.25
0425-S428100	24/11/2019	TOLL IPEC PTY LTD	18/11 - Jason Sign - 1 x 200 kg, 19/11 - Winc - 1 x 3 kg, 19/11 - CJD - 4 x 8 kg, 20/11 - Jason Signs - 1 x 122 kg	164.34
EFT12733	**28/11/2019**	**TOLL IPEC PTY LTD**	**TOTAL PAYMENTS**	**-211.59**
000100204634	05/11/2019	TOTALLY WORKWEAR	Outside staff uniforms	1124.93
000100206382	23/11/2019	TOTALLY WORKWEAR	Staff Uniforms - Administration	690.95
EFT12734	**28/11/2019**	**TOTALLY WORKWEAR**	**TOTAL PAYMENTS**	**-1815.88**
18731	05/11/2019	WALLIS COMPUTER SOLUTIONS	Managed services agreement for IT support - Gold - Medical Centre	3013.36
EFT12735	**28/11/2019**	**WALLIS COMPUTER SOLUTIONS**	**TOTAL PAYMENTS**	**-3013.36**
9029585769	01/11/2019	WINC AUSTRALIA PTY LIMITED	Stationary and cleaning supplies as requested	962.79
9029647091	22/11/2019	WINC AUSTRALIA PTY LIMITED	Marbig Heavy Duty Box File 75 mm Black	30.62

EFT12736	**28/11/2019**	**WINC AUSTRALIA PTY LTD**	**TOTAL PAYMENTS**	**-993.41**
RI11301677	13/11/2019	YOUNG MOTORS	2019 Mitsubishi MR Triton 4 x 4 GLX Ads DID Auto dual cab as per quote 30507 less trade of 2015 Mitsubishi Triton dual cab 1500 PJ	20000.10
RI11102911	13/11/2019	YOUNG MOTORS	2019 Holden RGL Trailblazer 4 x 4 LT auto 2.8 L DT4 as per quote 30508 less trade of 2016 Holden Captiva 04PJ	30415.10
.5	**28/11/2019**	**YOUNG MOTORS**	**TOTAL PAYMENTS**	**-50415.20**
0243	13/11/2019	ZED ELECT	Carry out RCD and Sole alarm testing on Shire buildings and properties	4950.00
0246	19/11/2019	ZED ELECT	Connect rangehood, decommission evap air con, disconnect and re connect stove.	434.79
0249	20/11/2019	ZED ELECT	Call out for plant room fault., Call out for damaged light fitting, Travel for call outs	430.54
EFT12738	**28/11/2019**	**ZED ELECT**	**TOTAL PAYMENTS**	**-5815.33**
1143	19/11/2019	PERENJORI PRIMARY SCHOOL P & C ASS INC	Mt Gibson Public Benefit Round 14	7757.57
EFT12739	**29/11/2019**	**PERENJORI PRIMARY SCHOOL P & C ASS INC**	**TOTAL PAYMENTS**	**-7757.57**
A15182	04/11/2019	AUST FARM INVEST MANAGEMENT PTY LTD	Rates refund for assessment A15182 LOT 32 PERENJORI/THREE SPRINGS ROAD PERENJORI 6620	1725.20
19761	**13/11/2019**	**AUST FARM INVEST MANAGEMENT PTY LTD**	**TOTAL PAYMENTS**	**-1725.20**
A15202	04/11/2019	BACOME PTY LTD	Rates refund for assessment A15202 E59/02291 MINING TENEMENT PERENJORI WA 6620	349.00
19762	**13/11/2019**	**BACOME PTY LTD**	**TOTAL PAYMENTS**	**-349.00**
MALLOCH	08/11/2019	BOND ADMINISTRATOR	Housing Bond and Pet Bond on 11 A Livingstone St	231.00
19763	**13/11/2019**	**BOND ADMINISTRATOR**	**TOTAL PAYMENTS**	**-231.00**
A501	04/11/2019	DENNIS MANUEL	Rates refund for assessment A501 HARLE ROAD BUNTINE 6613	103.55
19764	**13/11/2019**	**DENNIS MANUEL**	**TOTAL PAYMENTS**	**-103.55**
A313	04/11/2019	G & L BRYANT PROPERTY PTY LTD	Rates refund for assessment A313 CARON EAST ROAD PERENJORI 6620	454.10
19765	**13/11/2019**	**G & L BRYANT PROPERTY PTY LTD**	**TOTAL PAYMENTS**	**-454.10**
A309	31/10/2019	JULIE LEE KING	Rates refund for assessment A309 222 SMITH ROAD PERENJORI 6620	822.70
19766	**13/11/2019**	**JULIE LEE KING**	**TOTAL PAYMENTS**	**-822.70**
A14833	04/11/2019	MINJAR GOLD PTY LTD	Rates refund assessment A14833 E59/01210 MINING TENEMENT PERENJORI WA	337.74
A15131	04/11/2019	MINJAR GOLD PTY LTD	Rates refund assessment A15131 P59/02056 MINING TENEMENT PERENJORI WA	48.04
19767	**13/11/2019**	**MINJAR GOLD PTY LTD**	**TOTAL PAYMENTS**	**-385.78**
SIN-3122907	01/11/2019	STEWART & HEATON CLOTHING CO PTY LTD	Volunteer Protective clothing	2889.06
19768	**13/11/2019**	**STEWART/HEATON CLOTHING CO**	**TOTAL PAYMENTS**	**-2889.06**

549101830	01/11/2019	SYNERGY	FM tower - electricity usage from 24/08/2019 - 18/10/2019	538.08
812444950	01/11/2019	SYNERGY	Lot 202 Mullewa Wubin Rd - electricity usage from 22/08/2019 - 21/10/2019	112.64
092612910	01/11/2019	SYNERGY	Aquatic Centre - electricity usage from 31/10/2019 - 30/09/2019	3655.93
19769	**13/11/2019**	**SYNERGY**	**TOTAL PAYMENTS**	**-4306.65**
5803592100	11/11/2019	TELSTRA CORPORATION LIMITED	Telephone charges - Perenjori Medical Centre	100.00
5795333000	11/11/2019	TELSTRA CORPORATION LIMITED	Telstra main account	3485.49
19770		**TELSTRA CORPORATION LIMITED**	**TOTAL PAYMENTS**	**-3585.49**
A523	04/11/2019	AUST WESTERN RAILROAD PTY LTD	Rates refund for assessment A523 22 RUSSELL STREET PERENJORI WA 6620	103.12
19771		**AUST WESTERN RAILROAD PTY LTD**	**TOTAL PAYMENTS**	**-103.12**
4440361415	20/11/2019	REPCO AUTO PARTS	Harmonic Balancer, Brake Cleaner	346.48
19772		**REPCO AUTO PARTS**	**TOTAL PAYMENTS**	**-346.48**
665877470	01/11/2019	SYNERGY	117 Street Lights - electricity usage from 25/09/2019 - 24/10/2019	1932.58
283847550	06/11/2019	SYNERGY	Loc 9524 - Mullewa - Wubin Rd electricity usage 29/08/2019 - 14/10/2019	148.37
978506990	06/11/2019	SYNERGY	Lot 51 Britt St - electricity usage 27/08/2019 - 14/10/2019	118.70
232260590	06/11/2019	SYNERGY	Loc 21977 Mullewa - Wubin Rd - electricity usage 29/08/2019 - 14/10/2019	93.83
576896110	06/11/2019	SYNERGY	Loc 9521 Mullewa - Wubin Rd - electricity usage 29/08/2019 - 14/10/2019	127.33
333999530	06/11/2019	SYNERGY	11 Britt St - electricity usage 24/09/2019 - 14/10/2019	78.63
092612910	12/11/2019	SYNERGY	Electricity usage - Aquatic Centre 01/10/2019 - 29/10/2019	3974.65
800197790	19/11/2019	SYNERGY	Caravan park - electricity usage 14/08/2019 - 15/10/2019, Managers House - electricity usage 14/08/2019 - 15/10/2019	2966.42
368679540	21/11/2019	SYNERGY	Village & Park electricity usage 17/10/2019 - 20/11/2019, Electricity usage 17/10/2019 - 20/11/2019	1564.48
19773		**SYNERGY**	**TOTAL PAYMENTS**	**-11004.99**
1058897700	20/11/2019	TELSTRA CORPORATION LIMITED	Volunteer Bush Fire - telephone account to 15/11/2019	54.47
19774	**27/11/2019**	**TELSTRA CORPORATION LIMITED**	**TOTAL PAYMENTS**	**-54.47**
DONATION	29/11/2019	PERENJORI PRIMARY SCHOOL	Achievement Awards - PJ School 2019	500.00
19775	**29/11/2019**	**PERENJORI PRIMARY SCHOOL**	**TOTAL PAYMENTS**	**-500.00**
01	01/11/2019	WESTNET	Internet and web hosting- 01/11/2019 - 01/12/2019	285.85
DD12316.1	**01/11/2019**	**WESTNET**	**TOTAL PAYMENTS**	**-285.85**
SUPER	12/11/2019	WA SUPER	SUPER CHOICE SUPERANNUATION	10128.58
DD12330.1	**12/11/2019**	**WA SUPER**	**TOTAL PAYMENTS**	**-10128.58**
97	09/11/2019	WESTERN AUSTRALIAN TREASURY CORPORATION	FLAT PACK HOUSING Loan No. 97 Principal payment/Loan No. 97 Interest payment/Loan No. 97 Fixed Component	13899.96
101	09/11/2019	WESTERN AUSTRALIAN TREASURY CORPORATION	DUPLEX CONSTRUCTION Loan No. 101 Principal payment/Loan No. 101 Interest payment/Loan No. 101 Fixed Component	15795.41

DD12333.1	**09/11/2019**	**WESTERN AUSTRALIAN TREASURY CORPORATION**	**TOTAL PAYMENTS**	**-29695.37**
CESM	06/11/2019	WRIGHT EXPRESS FUEL	Card management fee - CESM month of November 2019	11.96
DD12334.1	**06/11/2019**	**WRIGHT EXPRESS FUEL**	**TOTAL PAYMENTS**	**-11.96**
MC	13/11/2019	BANKWEST MASTERCARD	04/10 - Slimline Warehouse - Notice Board Aquatic Centre	501.29
DD12338.1	**13/11/2019**	**BANKWEST MASTERCARD**	**TOTAL PAYMENTS**	**-501.29**
RICHO	15/11/2019	BOQ FINANCE (AUST) LTD	Lease -Ricoh MPC6004exSP - 012-0673495-000,	156.83
DD12338.2	**15/11/2019**	**BOQ FINANCE (AUST) LTD**	**TOTAL PAYMENTS**	**-156.83**
CESM	15/11/2019	SG FLEET AUSTRALIA PTY LIMITED	CESM - lease Ford Ranger & Bull Module, Fuel Charges 14/11/2019 - 13/12/2019	3369.57
DD12338.3	**15/11/2019**	**SG FLEET AUSTRALIA PTY LIMITED**	**TOTAL PAYMENTS**	**-3369.57**
PRES	14/11/2019	REFUEL AUSTRALIA	Fuel account month of October 2019	18997.31
DD12338.4	**14/11/2019**	**REFUEL AUSTRALIA**	**TOTAL PAYMENTS**	**-18997.31**
BAS OCT	20/11/2019	AUSTRALIAN TAXATION OFFICE	BAS month of October 2019	26492.00
DD12344.1	**20/11/2019**	**AUSTRALIAN TAXATION OFFICE**	**TOTAL PAYMENTS**	**-26492.00**
SUPER	26/11/2019	WA SUPER	SUPER CHOICE SUPERANNUATION	13813.66
DD12355.1	**26/11/2019**	**WA SUPER**	**TOTAL PAYMENTS**	**-13813.66**
			TOTAL PAYMENTS FOR THE MONTH OF NOVEMBER 2019	**384889.67**

Accounts Paid for the Month Ending 30 November 2019.

Municipal Account	
EFT	$251,937.32
Direct Debits	$102,951.13
Cheques	$27,152.74
Corporate MasterCard	$501.29
Bank Fees	$2,347.19
Total	**$384,889.67**
Trust Account – Mt Gibson Public Benefit Funds	
EFT	
Cheques	
Bank Fees	
Total	

Totalling **$384,889.67** from *Municipal* and *Trust Accounts* for the month ending **30 November 2019.**

Voting Requirements: Simple Majority

Change to Officer Recommendation:
No Change/OR:
As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

12.2.1 SCHEDULE OF PAID ACCOUNTS AS AT 30 NOVEMBER 2019.

COUNCIL DECISION:

THAT Council: - receives the November Schedule of Paid Accounts Report.

Moved: Commissioner P. Omodei **Motion put and carried 1/0**

13 COMMUNITY DEVELOPMENT

13.1 COMMUNITY DONATIONS

Applicant:	Shire of Perenjori
File:	ADM 0051
Disclosure of Interest:	Nil
Author:	Emily Eakins - Community Development Officer
Responsible Officer:	Mario Romeo - Acting Chief Executive Officer
Attachments:	Letters Received from Community Resource Centre and the Perenjori Primary School.

Executive Summary:

This item seeks the support of Council for approval of financial support ($500 each) for the Perenjori Christmas Party held by the Community Resource Centre and for the Perenjori Primary School end of year Assembly.

Background:

Request for financial donation from:

- Perenjori CRC, for the annual Community Christmas Party; and
- Perenjori Primary school, the annual end of year assembly.

Policy Implications:

1011 – Donations and Grants

Policy Statement:

Donation – provision of financial or in-kind support by Council to an individual or group.
Fees and charges - those imposed by the Shire on an organisation or group for the use of a Shire owned facility or the staging of an event or activity.
Shire facilities - all Shire owned and operated facilities and reserves across the Shire that are included as available for hire or use in the Shire's annual *Schedule of Fees and Charges*.

Donations within Perenjori:

Donations will generally only be provided for individuals who reside in the Perenjori local government area, or to community organisations that operate within the Perenjori local government area and/or for the benefit of Perenjori residents.

Eligibility:

a) Any Not for Profit, Community service, groups or welfare or charitable organizations or groups providing programs or services to residents of Perenjori;
b) Any activity, event or program that is supported by the Council's existing Strategic Plan and policies;
c) Young people who are aged 10 to 20 years who have their primary residence in Perenjori;
d) All schools in the Shire of Perenjori;
e) Contractors who are conducting work on behalf of the Shire of Perenjori (applicable to waiving or reducing of fees only and in relation to accommodation); and

f) Agree to complete an acquittal and evaluation report where requested. Failure to do so may render the applicant ineligible for future funding.

Assessment criterion will include:

- The status of the applicant organisation (e.g. charity, not for profit);
- The numbers of people benefiting;
- The availability of the event, service to the community;
- The alignment of the event, service or activity with the Council's philosophies and strategic direction;
- The perceived benefit of the event or activity to the Perenjori community;
- Alternative funding sources that may be applicable;
- Contribution to the event or activity made by the applicant organisation or individual/s; and
- Commitment to acknowledgement of the Shire of Perenjori.

General Community Donations:

The Council will consider donations to the community, subject to the adoption of a budget for that purpose on an as need basis. Applicants for a Council donation must be able to demonstrate that they can:

- Meet an identified social need of the Perenjori community in accordance with the Council's community strategy or other relevant social planning documents;
- Effectively deliver the project; and
- Provide value for money.

Strategic Community Plan:

Area 3: People and place – Our Community Goal:

Demonstrating a high quality of life for all, offering relevant activities, facilities and services to enable people to meet their needs and achieve or exceed their potential.

This strategy area is designed to invest in key areas that will ensure a high quality of life for the community and ensuring key services are in place to meet community needs. This includes housing to create community and private investment, key education developments and projects supporting a healthy community. It also includes a range of initiatives in the cultural, heritage and recreational fields, and ensures the safety and security of the community through key projects. Along with investment in the CBD of Perenjori to ensure the retail environment can be revitalised overtime and over-all population growth strategies be implemented to see an increase in families coming to the shire.

Budget Implications:

The funds for these donations have been budgeted under Donation Expense in the 2019/2020 budget.

Risk Management:

Risk Statement	Level of Risk	Risk Mitigation Strategy
May set a precedence where other members of the community will expect the same	Low	

Consultation:

Commissioner Hon. Paul Omodei
Previous Acting Chief Executive Officer, Mr Mark Chester

Precedents:

The Shire of Perenjori provides donations for a range of community events.

Legal Compliance:

Nil

Officer Comment:

Both events that are requesting funding from the Shire of Perenjori are in line with the *Community Strategic Plan* and encourage the coming-together of the community.

Voting Requirements: Simple Majority

Change to Officer Recommendation

No Change. OR:
As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

13.1.1 COMMUNITY DONATIONS

COUNCIL DECISION:

THAT Council:-

1. **Support the request of financial donation for the Perenjori Town Christmas Party for the Community Resource Centre for the sum of $500.**
2. **The Council Support the request of financial donation for the Perenjori Primary School annual end of year Assembly for the sum of $500.**

Moved: Commissioner P. Omodei **Motion put and carried 1/0**

14 HEALTH, BUILDING AND PLANNING

Nil

15 PLANT AND WORKS

Nil

16 GOVERNANCE

16.1 OVERDUE RATES AND CHARGES.

Applicant:	Shire of Perenjori
File:	ADM 0033
Disclosure of Interest:	Nil
Author:	Louise Sequerah – Rates Officer
Responsible Officer:	Mario Romeo - Acting Chief Executive Officer
Attachments:	Nil

Executive Summary:

This month's rates debtors report details:

- Non-pensioner assessments.
- Properties with a balance of than $100.
- Properties that have arrears more than 1 year old.
- Properties not paying by instalments or under an arrangement.
- Total overdue assessments – 12.
- Total of rates outstanding - $41,789.11.

The Rates Officer under the guidance of the Acting CEO has commenced debt recovery on assessments where the ratepayer has made no attempt to pay off rates and charges.

Background:

It is best practice for Council to have less than 4% of the rates levied outstanding at the end of the financial year.

Legal Compliance:

Nil

Policy Implications:

4002 – Rates Collection, Payment & Discount

Budget Implications:

Nil

Strategic Community Plan:

Area: Investing in Councils Capacity – Our Leadership
Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Risk Management:

Nil

Financial Risk:

Nil

Reputational Risk:

Nil

Consultation:

Louise Sequerah, Acting Rates Officer

Mark Chester, Previous Acting CEO

Lauren Marsh, Senior Account Manager - AMPAC Debt Recovery

The above Officers have had ongoing consultation as to the process and Council's policy in relation to the recovery of outstanding rates and charges.

Precedents:

Council has undertaken procedures for debt recovery on a number of occasions to recover outstanding debts.

Officer Comment:

To minimise the cost of legal action to recovery outstanding rates and charges the Rates Officer, under the guidance of the Acting CEO, will commence in-house recovery of overdue rates and charges. This will involve personal contact via the phone, email or mail.

Voting Requirements: Simple Majority

Change to Officer Recommendation

No Change. OR:
As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

16.1.1 OVERDUE RATES AND CHARGES

COUNCIL DECISION:

THAT Council:- receives the report of Overdue Rates Debtors, as presented in accordance with Council Policy.

Moved: Commissioner P. Omodei **Motion put and carried 1/0**

16.2 WARD BOUNDARY AND ELECTED MEMBER NUMBER REVIEW.

Applicant: Shire of Perenjori

File: ADM 0670

Disclosure of Interest: Nil

Author: Mario Romeo - Acting Chief Executive Officer

Responsible Officer: Mario Romeo - Acting Chief Executive Officer

Attachments: Nil

Executive Summary:

This report recommends: -

THAT COUNCIL in accordance with Schedule 2.2 (d) of the Local Government Act 1995, recommends to the Local Government Advisory Board that:

1. An order be made under s 2.2 (1) (d) to abolish the existing ward boundaries in the Shire of Perenjori.
2. An order be made under s 2.18 (2) (3) to designate that the number of offices of councillor for the entire District of the Shire of Perenjori be reduced from nine (9) to seven (7).
3. The Shire of Perenjori undertake another review of wards and representation in eight-years.
4. The changes be supported in recognition of the low number of electors within the District and that the electors within the District showed support for the changes as a result of a 6-week consultation process and the outcome of a survey associated with that consultation.

Background:

At the ordinary meeting of Council held on the 17 October 2019 the Council resolved to commence the process of reviewing the ward boundaries and councillor representation. The resolution required a discussion paper outlining options to be advertised for a 6-week period, calling for public submissions.
The discussion paper offered three options for the community to consider, being: -

OPTION	WARDS	COUNCILLORS	RATIO
1	Four	9	32
2	None	7	42
3	None	9	32

At the conclusion of the submission period the following results have been compiled.

Survey Results:

OPTION	NUMBER OF SUBMISSIONS IN FAVOUR
1	Fifteen (15)
2	Twenty-seven (27)
3	Three (3)

The following is a schedule of comments that were received through the invitation for submissions, the comments are a summary of the main points only: -

SUBMITTER NAME	COMMENT	OFFICER RESPONSE
Brian Baxter	Support 7 councillors. I believe having people from the bottom half of the Shire represented by people from there actually helps greatly to keep our shire alive and well. Support representation from north and south of the Shire.	The submission advocates that the Shire will be well served with 2 wards, a north and a south ward. Should Council support this submission new ward boundaries will need to be defined by Landgate to maintain plus or minus 10% of 148 people. There are 295 electors, one ward would have 147 the other 148, (+/- 10%). The current electors per ward are detailed in the table below.
Graeme K & Janet Reid	Leave the numbers at 9 with no wards. As the Shire is a large area there is a need for 9 councillors that have specified local area knowledge, including roads. The $10,000 savings is minor when compared to the Shire budget and is a poor reason for change. Seven councillors doesn't mean that there is better decision making than nine.	The comments are noted.
Laurie Butler	I feel the ward system has out-lived its usefulness, with modern communications and social media, distances have been overcome. The Ward system had merit in years gone by and Perenjori being a large Shire, representatives from North to South and East to West served a good purpose, but we must move on. Many Shires in our area have done away with wards a long time ago and continue to have good functioning Councils. I favour reducing the number of Councillors from 9 to 7, 7 is very much adequate for size of the Shire and should perform well with a more focused executive team.	The comments are noted.
Roslyn & Brian Campbell	I want the Shire of Perenjori to remain with four wards and nine councillors. I think we, the people of the Shire of Perenjori should be making this decision, rather than a caretaker council.	The Ward Review procedure requires that the people affected be given the opportunity to make submissions on the proposal. The survey results in this report clearly show that the people support no wards and seven councillors. The Council, in compliance with the role of Council includes consultation with the community in decision making. This requirement has been complied with per the Local Government Act.
Janet & Graeme Reid	As stated in the review, this Shire is one of the largest agricultural shires in the State and is	The comments are noted.

	very elongated; as such, we believe it does require 9 elected members who have specific knowledge of things such as roads etc.	The Council has a strategic role that is driven by the Local Government Act and the integrated planning procedures that includes the development of the Strategic Community Plan as the foundation for the decision of the Council on behalf of the community. All members of the community have the opportunity to participate in setting the future aspirations for the whole district. The Council, in considering the community's aspirations, prioritises the projects, services and facilities so that the aspirations are planned in a cost effective and efficient way. Once the Strategic Community Plan is adopted, the Council under the guidance of the CEO develops the four (4) year Corporate Business Plan, and a 10-Year Long Term Financial Plan. Feeding into the Corporate Business Plan and the Long-Term Financial Plan are other informing strategies that are adopted by Council, including the Asset Management Plans and the Workforce Plan. As an example; the Road Asset Management Plan sets service levels for the maintenance of roads, identifies which roads need to be upgraded and how these works are to be funded. The Council decides these performance parameters and the CEO implements them. The CEO with the Council also has a system in place to deal with complaints about services, road works and a system for works requests. The ongoing maintenance of roads is an operational function, by the Chief Executive Officer, with reference to the service levels set by the Community and the Council.
Elaine King	I fear with no Wards, the southern end of the Shire will lose its identity and the interest of councillors will focus on the Perenjori town-end leaving a void in the Maya district. I also see the number of councillors could be reduced. A compromise maybe?!	Each elected member is required by the Local Government Act to represent the entire district of the Shire. Each signs a declaration of office that confirms that they will represent the whole district. The Shire has in place procedures for receiving works request and complaints that are dealt with, and the Community have the opportunity through the development of the Strategic Community Plan to inform the Council what they would like their area to be like, with the Council making the decision on priorities and funding.

Current Representation per the discussion paper.

https://www.elections.wa.gov.au/enrol/enrolment-statistics/local-government-reports : -

Ward	Number of Councillors	Number of Electors	Councillor to Elector Ratio	% Ratio Deviation
Bowgada	1	29	29	-10%
Perenjori	4	149	37	16%
Caron / Latham	3	88	29	-10%
Maya	1	29	29	-10%
TOTAL	**9**	**295**	**32**	**Not Applicable**

Since the 2015 review there has been a reduction in elector numbers in the Shire, from a population of 617 persons (ABS 2016 data) there are now 295 electors, represented by nine (9) elected members.

The needs of the community have been very well catered for by the Shire over many years with 9 councillors. This report following the close of submissions recommends that the Shire have 7 (seven) councillors.

If the Local Government Advisory Board endorse the Council recommendation the new local government election for the Shire to be held in June 2020 will see three candidates elected for less than the usual 2-year term, with their term ending October 2021 (when the next Ordinary Election will be held) and four candidates being elected with the terms expiring in October 2023. The number expiring in 2021 and 2023 may be alternated by the Advisory Board, the terms will be announced when the decision is made.

There are no compelling reasons provided within the submissions to retain the ward system and the number of councillors at nine. The most referred concern is that the more distant people are from Perenjori and where an elected member is located the less representation, support and services will be provided.

The case for this view is based on past experience or a perceived lack of representation in the past. The case against this position is that Local government, including the Shire of Perenjori have access to contemporary communication systems, there is no obstacle to people wishing to convey requests, applications, opinions, feedback and comments to and from the Shire; and the elected members are required to consider the public interest of all of the community (district) as a whole when making decisions.

In support of the no wards system, reference is made to the Local Government Act 1995 (as amended). The Act requires all local governments to consult with their communities in a comprehensive way to develop the Strategic Community Plan (LGAs 5.56, LG Administration Regulations 19C). Development of this plan requires the local government to consult widely and thoroughly with the community every four years. There is no impediment to the consultation process as public meetings, public workshops, on-line surveys and email are all adequately catered for. Each member of the community has the opportunity to provide the council with their aspirations of what they would like the Shire Council to do over the next four (4) years. The Strategic Community Plan is subjected to councils' assessment and priorities including

budget impacts. Once the Plan is endorsed by the council it is then the primary point of reference in their future decision making.

The council will be required to deal with issues that are not covered within the Strategic Community Plan, for example: planning and development applications, new events, appointment of designated senior staff, new and amended policies, new local laws and the review of existing local laws, endeavours to attract state and federal funding for projects that are in the Strategic Community Plan and developing strategies for economic development and employment initiatives.

The Local Government Act 1995 requires all elected members to make the following declaration: -

Form 7. Declaration by elected member of council [r. 13(1)(c)]

Local Government Act 1995

Local Government (Constitution) Regulations 1998

Declaration by elected member

I, ...

of [1] .....

having been elected to the office of [2]mayor/deputy mayor/president/deputy president/councillor of the[3] .....

declare that I take the office upon myself and will duly, faithfully, honestly, and with integrity, fulfil the duties of the office ***<u>for the people in the district</u>*** according to the best of my judgment and ability, and will observe the *Local Government (Rules of Conduct) Regulations 2007*. *(emphasis added)*

Declared at ..... on .....

by .....

Before me: .....

_____..

[1] Insert your residential address.

[2] Delete those that do not apply.

[3] Insert the name of the local government.

[Form 7 inserted: Gazette 21 Aug 2007 p. 4187.]

It is very clear in this declaration that all councillors are to fulfil their responsibilities and duties **<u>for the people of the district</u>**.

There are no plans known to the Shire at this time that will generate an increase in population, create the need for significant changes in policy, or that will create separations of communities due to new infrastructure, roads, railway corridors for example. The Shire is aware that several mining companies are developing operations within and near the Shire; at this stage there is no indication these projects will contribute to population growth.

Should the population grow for any reason, the wards and councillor representation can be amended at minimum every eight years, less if circumstances require an earlier review.

The future council will without doubt consider opportunities to create employment within the Shire. Development of economic development plans and business plans are able to be progressed with the resources that the Shire has in terms of the budget, human resource capacity, and the knowledge and wisdom that the elected members will bring to the table.

Legislation Compliance:

Ward boundary and offices of council reviews are required to follow the procedures set down in the Local Government Act 1995 section 2.1 to 2.2 and Schedule 2.2.

2.1. State divided into districts

(1) The Governor, on the recommendation of the Minister, may make an order —
- (a) declaring an area of the State to be a district; or
- (b) changing the boundaries of a district; or
- (c) abolishing a district; or
- (d) as to a combination of any of those matters.

(2) Schedule 2.1 (which deals with creating, changing the boundaries of, and abolishing districts) has effect.

(3) The Minister can only make a recommendation under subsection (1) if the Advisory Board has recommended under Schedule 2.1 that the order in question should be made.

2.2. Districts may be divided into wards

(1) The Governor, on the recommendation of the Minister, may make an order —
- (a) dividing a district into wards; or
- (b) creating new wards in a district that is already divided into wards; or
- (c) changing the boundaries of a ward; or
- (d) abolishing any or all of the wards into which a district is divided; or
- (e) as to a combination of any of those matters.

(2) For the purposes of this Act -
- (a) an order that divides a district into wards is to be regarded as establishing a ward system for the district; and
- (b) an order that abolishes all of the wards into which a district is divided and does not create new wards, is to be regarded as discontinuing the ward system for the district.

(3) Schedule 2.2 (which deals with wards and representation) has effect.

(4) The Minister can only make a recommendation under subsection (1) if the Advisory Board has recommended under Schedule 2.2 that the order in question should be made.

Schedule 2.2 — Provisions about names, wards and representation
[Section 2.2(3)] [Heading amended: No. 64 of 1998 s. 53.]

1. Terms used:
In this Schedule, unless the contrary intention appears —
affected electors, in relation to a submission, means electors whose eligibility as electors comes from residence, or ownership or occupation of property, in the area directly affected by the submission;
review means a review required by clause 4(4) or 6 or authorised by clause 5(a);
submission means a submission under clause 3 that an order be made to do any or all of the things referred to in section 2.2(1), 2.3(3) or 2.18(3).

2. Advisory Board to make recommendations relating to new district:

(1) When a local government is newly established, the Advisory Board —
- (a) at the direction of the Minister; or
- (b) after receiving a report made by a commissioner appointed under section 2.6(4) after carrying out a review, is, in a written report to the Minister, to recommend the making of an order to do all or any of the things referred to in section 2.2(1)(a), 2.3(2) or 2.18(1).

(2) In making its recommendations under subclause (1) the Advisory Board is to take into account the matters referred to in clause 8(c) to (g) so far as they are applicable.

3. Who may make submissions about ward changes etc.
(1) A submission may be made to a local government by affected electors who —
(a) are at least 250 in number; or
(b) are at least 10% of the total number of affected electors.
(2) A submission is to comply with any regulations about the making of submissions.

4. Dealing with submissions
(1) The local government is to consider any submission made under clause 3.
(2) If, in the council's opinion, a submission is —
(a) one of a minor nature; and
(b) not one about which public submissions need be invited,
the local government may either propose* to the Advisory Board that the submission be rejected or deal with it under clause 5(b).

** Absolute majority required.*

(3) If, in the council's opinion —
(a) a submission is substantially similar in effect to a submission about which the local government has made a decision (whether an approval or otherwise) within the period of 2-years immediately before the submission is made; or
(b) the majority of effected electors who made the submission no longer support the submission, the local government may reject the submission.
(4) Unless, under subclause (2) or (3), the local government rejects, or proposes to reject, the submission or decides to deal with it under clause 5(b), the local government is to carry out a review of whether or not the order sought should, in the council's opinion, be made.

[Clause 4 amended: No. 49 of 2004 s. 68(2)-(4).]

5. Local government may propose ward changes or make minor proposals.
A local government may, whether or not it has received a submission —
(a) carry out a review of whether or not an order under section 2.2, 2.3(3) or 2.18 should, in the council's opinion, be made; or
(b) propose* to the Advisory Board the making of an order under section 2.2(1), 2.3(3) or 2.18(3) if, in the opinion of the council, the proposal is —
(i) one of a minor nature; and
(ii) not one about which public submissions need be invited;
or
(c) propose* to the Minister the making of an order changing the name of the district or a ward.

** Absolute majority required.*

6. Local government with wards to review periodically:
(1) A local government the district of which is divided into wards is to carry out reviews of —
(a) its ward boundaries; and
(b) the number of offices of councillor for each ward,
from time to time so that not more than 8-years elapse between successive reviews.
(2) A local government the district of which is not divided into wards may carry out reviews as to —
(a) whether or not the district should be divided into wards; and
(b) if so —
(i) what the ward boundaries should be; and
(ii) the number of offices of councillor there should be for each ward,
from time to time so that not more than 8-years elapse between successive reviews.

(3) A local government is to carry out a review described in subclause (1) or (2) at any time if the Advisory Board requires the local government in writing to do so.

[Clause 6 amended: No. 49 of 2004 s. 68(5) and (6).]

7. Reviews

(1) Before carrying out a review a local government has to give local public notice advising:

(a) that the review is to be carried out; and

(b) that submissions may be made to the local government before a day fixed by the notice, being a day that is not less than 6-weeks after the notice is first given.

(2) In carrying out the review the local government is to consider submissions made to it before the day fixed by the notice.

8. Matters to be considered in respect of wards:

Before a local government proposes that an order be made —

(a) to do any of the matters in section 2.2(1), other than discontinuing a ward system; or

(b) to specify or change the number of offices of councillor for a ward,

or proposes under clause 4(2) that a submission be rejected, its council is to have regard, where applicable, to —

(c) community of interests; and

(d) physical and topographic features; and

(e) demographic trends; and

(f) economic factors; and

(g) the ratio of councillors to electors in the various wards.

[Clause 8 amended: No. 49 of 2004 s. 68(7).]

9. Proposal by local government:

On completing a review, the local government is to make a report in writing to the Advisory Board and may propose* to the Board the making of any order under section 2.2(1), 2.3(3) or 2.18(3) it thinks fit.

Local Government Advisory Board Process:

After the Board makes a recommendation to the Minister for the making of an order to amend a local government's ward and representation structure, a number of administrative processes must occur prior to the gazettal of the changes.

These processes are as follows:

Ministerial approval of the Board's recommendation is sought.
Should the Minister accept the Boards' recommendation, a letter is sent to the local government advising of the Ministers' approval.

Officers of the Department request Landgate to prepare deposited plans based on the cadastral maps supplied by the local governments (not applicable when abolishing wards or reducing/increasing offices of councillors).

Officers of the Department request Parliamentary Counsel's Office prepare Orders.

When the Orders are received, officers of the Department prepare Executive Council Papers to be signed by the Governor in Executive Council.

The signed Executive Council Orders are sent to State Law Publisher to be published in the *Government Gazette*.

A notification letter is sent to the local government with a copy of the *Government Gazette* extract.
Officers of the Department notify Landgate and the Western Australian Electoral Commission of the changes.

The local government implements the changes at the next election; or for reductions in representation created by a vacancy, on the day after the day it is published in the *Government Gazette*.

Policy Implications:

Nil

Budget Implications:

The ward boundary and representation has no material impact on the budget as advertising and administration costs are adequately catered for within the budget.

Strategic Community Plan:

Area: Investing in Councils Capacity – Our Leadership
Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Consultation:

Local Government Advisory Board.
The Office of the Minister for Local Government.
The Commissioner.
The Perenjori Shire community (letter to every household).

Precedents:

Ward boundaries and councillor representation is reviewed at least every eight years. The last review was in 2015.

Officer Comment:

It is recommended that council support the abolition of all wards and reduce the number of elected members from 9 to 7.

This position has been supported by the majority of the community that responded to the survey that was posted to all landowners within the Shire, as outlined in the table above, headed Survey Results.

The election to elect the new council is on Saturday 6th June 2020. Once the decision of the council is made, the Local Government Advisory Board (LGAB) assess the decision and the feedback from the electors/community. If the LGAB endorse the council decision the changes are referred to the Minister for Local Government for approval. Once that approval is in place the Western Australian Electoral Commission is advised. See under the heading Legislation for details of the process.

Leading into the period for the June 2020 election the Shires' electoral roll is to be updated; this requires public advertising of the need for people to check that they are on the roll. People that have re-located to the Shire since the last state election will need to update their registration and apply to the Shire to be enrolled, unless they have already registered their change of address with the Electoral Commission.

Council, at the ordinary meeting of the 21 November 2019 appointed the WA Electoral Commission to conduct the June 2020 election by postal vote.

Discussion Point:

The proposed change of the election date from 30 May to 6 June 2020 is currently being actioned by the Industry and Sector division of the Department of Local Government.

Voting Requirements: Absolute Majority

Change to Officer Recommendation

No Change. OR:
As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

16.2.1 ABOLITION OF WARDS AND REDUCTION IN THE OFFICES OF COUNCIL

COUNCIL DECISION:

THAT COUNCIL: - in accordance with Schedule 2.2 (d) of the Local Government Act 1995, recommends to the Local Government Advisory Board that:

1. **An order be made under s 2.2 (1) (d) to abolish the existing ward boundaries in the Shire of Perenjori.**
2. **An order be made under s 2.18 (2) (3) to designate that the number of offices of councillor for the entire District of the Shire of Perenjori be reduced from nine (9) to seven (7).**
3. **The Shire of Perenjori undertake another review of wards and representation in eight-years.**
4. **The changes be supported in recognition of the number of electors within the District and that the electors within the District showed support for the changes as a result of a 6-week consultation process and the outcome of a survey associated with that consultation.**

Moved: Commissioner P. Omodei **Motion put and carried 1/0**

16.3 DELEGATIONS OVER END OF YEAR VACATION PERIOD FROM 19 DECEMBER 2019 TO 20 FEBRUARY 2020.

Applicant:	Shire of Perenjori
File:	ADM 0645
Disclosure of Interest:	Nil
Author:	Mario Romeo - Acting Chief Executive Officer
Responsible Officer:	Mario Romeo - Acting Chief Executive Officer
Attachments:	Nil

Executive Summary:

At the Council Meeting on 18 July 2019 (Item 15.3), Council proposed that after the Ordinary Council Meeting on 19 December 2019, council will not meet again until 20 February 2020.

The agenda for the 19 December 2019 meeting closed Friday 13 December 2019. This results in a period of 61 days elapsing before some matters will be considered by council at the 20 February 2020 meeting, the cut off for which is 14 February 2020.

The purpose of this report is to delegate decision making authority over this extended end of year vacation period to the Acting Chief Executive Officer.

Background:

At the council meeting on 21 November 2019 (Item 17.3), council appointed the Deputy Chief Executive Officer, Mr Mario Romeo, as Acting Chief Executive Officer for a period of 3-months commencing 29 November 2019.

Policy Implications:

The strategic implication for assigning such authority is to allow development and other matters to proceed in a timely manner when council is not sitting.

Strategic Community Plan:

Area 5 Investing in Councils Capacity – Our Leadership.

Goal: Strengthen the Shire's position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

Budget Implications:

Nil

Risk Management:

By allowing the delegation of powers normally reserved for council to the Acting Chief Executive Officer, a measure of business continuity will largely be maintained throughout this period.

Should council elect not to approve the delegation, the timely actioning of councils' statutory deadlines may be put at risk over this time.

Consultation:

Commissioner Hon. Paul Omodei.
Previous Acting Chief Executive Officer, Mr Mark Chester.

Precedents:

Nil

Legislation Compliance:

LOCAL GOVERNMENT ACT 1995 - SECT 5.42

5.42 Delegation of some powers and duties to CEO

(1) A local government may delegate* to the CEO the exercise of any of its powers or the discharge of any of its duties under —

(a) this Act other than those referred to in section 5.43; or

(b) the Planning and Development Act 2005 section 214(2), (3) or (5).

** Absolute majority required.*

(2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

[Section 5.42 amended by No. 1 of 1998 s. 13; No. 28 of 2010 s. 70.]

Officer Comment:

While the Acting Chief Executive Officer has been delegated wide authority, which is partially delegated to other relevant officers, certain matters arise that require determination by Council only.

It is proposed that delegated authority be granted to the Acting Chief Executive Officer for all Council functions (other than those requiring an absolute majority or specifically precluded by the *Local Government Act 1995*) to decide on matters that cannot be held over to the 20 February 2020 meeting.

Voting Requirements: Absolute/Simple Majority

Change to Officer Recommendation

No Change. OR:
As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

16.3.1 DELEGATIONS OVER END OF YEAR VACATION PERIOD FROM 19 DECEMBER 2019 TO 20 FEBRUARY 2020.

COUNCIL DECISION:

THAT Council: -
Delegate to the Acting Chief Executive Officer Mr Mario Romeo, for the period 19 December 2019 to 20 February 2020, power to determine matters which cannot be held over until the 20 February 2020 Ordinary Council meeting subject to this delegation being limited to:

1. **Subject to restrictions below, any matter that arises during the delegated period;**
2. **Any matter advertised for public comment to which a valid objection has been received;**
3. **Preclusion of those matters with delegation prohibition under the Local Government Act 1995; and**
4. **A report being presented to the 20 February 2020 council meeting detailing any such delegations exercised.**

Moved: Commissioner P. Omodei **Motion put and carried 1/0**

16.4 DEFER ACCEPTANCE AND ADOPTION OF ANNUAL REPORT – 2018 / 2019

Applicant:	Shire of Perenjori
File:	ADM 0339
Disclosure of Interest:	Nil
Author:	Mario Romeo - Acting Chief Executive Officer
Responsible Officer:	Mario Romeo - Acting Chief Executive Officer
Attachments:	Emails from Office of the Auditor General and Auditor acknowledging un-availability of Auditor Annual Report and Auditor's Report

Executive Summary:

The 2018/2019 Annual Report, containing the 2018/2019 Annual Financial Statements and the Auditor General Audit Report is required to be presented for council for acceptance by 31 December 2019.

The Office of the Auditor General has advised that the Audit Report will not be available prior to the 31 December 2019 and therefore seek to defer the tabling and acceptance of the 2019 Annual Report until the February 2020 Council Meeting in accordance with the Local Government Legislation.

Background:

An Annual Report is required to be produced every year after the audit has been completed and upon receipt of the Audit Report

The Annual Report is prepared in accordance with Section 5.53 of the Local Government Act, 1995 and includes;

a) Report from the Shire President;
b) Report from the CEO;
c) An overview of the plan for the future of the district made in accordance with section 5.56, including major initiatives that are proposed to commence or continue in the next financial year;
d) The Annual Financial Report;
e) Prescribed information relating to payments made to employees;
f) Auditors Report;
g) Report required under the Disabilities Services Act;
h) Details regarding complaints made against Councillors during the year; and
i) Other prescribed information.

Advice has been received from the Financial Auditors advising the Auditors Report will not be finalised prior to December 31 2019.

Legal Compliance:

Local Government Act, 1995.

Section 5.27(1) states:
A general meeting of electors of a district is to be held once every financial year.

Section 5.27 (2)
A General meeting is to be held on a day selected by the Local Government but not more than 56 days after the Local Government accepts the Annual Report for the previous financial year.

Section 5.29(1)
The CEO is to convene an electors' meeting by giving –
(a) at least 14-days local public notice; and

(b) each council member at least 14-days' notice of the date, time, place and purpose of the meeting.

Acceptance of annual reports 5.54.

(1) Subject to subsection (2), the annual report for a financial year is to be accepted by the local government no later than 31 December after that financial year.

(2) If the auditor's report is not available in time for the annual report for a financial year to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the auditor's report becomes available.

Notice of annual reports 5.55.

The CEO is to give local public notice of the availability of the annual report as soon as practicable after the report has been accepted by the local government.

Policy Implications:

Nil

Strategic Community Plan:

Area 5 Investing in Councils Capacity – Our Leadership.

Goal: Strengthen the Shire's position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

Budget Implications:

Nil

Risk Management:

Risk Statement	Level of Risk	Risk Mitigation Strategy
Risk of non-compliance with legislation.	Low The Regulations provide for the situation whereby an Annual Report cannot be completed due to an incomplete Audit. The Shire is in preparation of other aspects of the Annual Report and on receival of the Audit report will be able to table the Annual Report within the two (2) month time period	Formal notification has been received from the Auditor and the Auditors Generals' Office advising the audit process will not be completed until the new year. A letter to the Director General notifying them of the delay in tabling and acceptance of the 2018/19 Annual Report has been sent.

Consultation:

Commissioner Hon. Paul Omodei
Previous Acting Chief Executive Officer, Mr Mark Chester
Accountant – Deb Barndon

Precedents:

Nil

Officer Comment:

The Annual Report will be listed as an Agenda item within two (2) months of the release of the 2018/2019 Auditors Report from the Office of the Auditor General.

Voting Requirements: Absolute Majority

Change to Officer Recommendation

No Change. OR:
As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

16.4.1 ADOPTION OF ANNUAL REPORT – 2018 / 2019

COUNCIL DECISION:

THAT Council: -

1. **Defer the adoption of the 2018/2019 Annual Report, containing the Annual Financial Report and the Auditors Report, for the financial year ending 30 June 2019;**
2. **Accept that the 2018/2019 Annual Report containing the Annual Financial Report and Auditors Report will be presented at an Ordinary Meeting of Council within two months of the 2018/19 Auditors report becoming available.**

Moved: Commissioner P. Omodei **Motion put and carried 1/0**

17 CONFIDENTIAL REPORTS

Nil

18 ORDERING THE COMMON SEAL

Nil

Document	Organisation	Purpose	Date

19 REPORTS OF COMMITTEES AND MEMBERS

Nil

20 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

21 NOTICE OF MOTIONS
(for consideration at the following meeting, if given during the meeting).

Nil

22 NEW BUSINESS OF AN URGENT NATURE ADMITTED BY COUNCIL

Nil

23 CLOSURE OF MEETING

There being no further business the Commissioner closed the meeting at 6.12 pm.

24. NEXT MEETING

The Presiding Officer advises that the date of the next Ordinary Meeting of Council will be Thursday 20 February 2020, commencing at 5:30 pm at the Shire of Perenjori Council Chambers – 56 Fowler Street, Perenjori WA 6620.