

Shire of Perenjori

AGENDA

Ordinary Council Meeting

To be held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on the 19th April 2018, to commence at 3.00 pm.

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18041 PRELIMINARIES

18041.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

18041.2 OPENING PRAYER

18041.3 DISCLAIMER READING

18041.4 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

18041.5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

18041.6 PUBLIC QUESTION TIME

18041.7 NOTATIONS OF INTEREST

FINANCIAL INTEREST – LOCAL GOVERNMENT ACT S 5.60A

PROXIMITY INTEREST – LOCAL GOVERNMENT ACT S 5.60B

INTEREST AFFECTING IMPARTIALITY – LOCAL GOVERNMENT - CODE OF CONDUCT.

18041.8 APPLICATIONS FOR LEAVE OF ABSENCE

18041.9 CONFIRMATION OF MINUTES

Minutes from the Ordinary Council Meeting held on the 15th March 2018 are attached.

Officer Recommendation – Item 18041.9.1
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That Council accepts the Minutes from the Ordinary Meeting of the 15th March 2018 as a true and correct record of that Meeting.

18041.10 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION**18041.11 PETITIONS / DEPUTATIONS / PRESENTATIONS****18042 CORPORATE AND DEVELOPMENT SERVICES****18042.1 FINANCIAL STATEMENTS – MARCH 2018**

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0081
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	JIM DILLON - MWF
RESPONSIBLE OFFICER	ALI MILLS - CEO
REPORT DATE:	19TH APRIL 2018
ATTACHMENTS	MONTHLY FINANCIAL REPORT

Executive Summary

This item recommends that Council accepts the Financial Activity Statement for the period ending 31st March 2018.

Background

Each month officers are required to prepare monthly financial reports, covering prescribed information, and present these to the Council.

Details

Presented is the Financial Activity Statement Report for the period ending 31st March 2018.

The following statements are presented to Council:

- Monthly Summary Information - Charts
- Statement of Financial Activity (Program and Nature& Type) - This provides the budget and actual income and expenditure for operating and non- recurrent as well and the closing surplus to date. (FM Reg 34(1))
- Statement of Capital Acquisitions and Capital Funding
- Net Current (Assets) Funding Position (Note 3). This provides the amount of assets over liabilities within the Balance Sheet. (FM Reg 34 (1)(e))
- Notes to the Financial Statements include:
 - Note 1.- Significant Accounting Policies
 - Note 2. - Explanation of Material Variances
 - Note 3. – Net Current Funding Position
 - Note 4. – Cash & Investments
 - Note 5. – Budget Amendments
 - Note 6. – Receivables
 - Note 7. – Cash Back Reserves
 - Note 8. – Capital Disposals
 - Note 9. – Rating Information
 - Note 10. – Information on Borrowings
 - Note 11. – Grant and Contributions

- Note 12.- Trust Fund
- Note 13.- Details of Capital Acquisition

Legal Compliance

Regulation 34 (Financial activity statement report) of the Local Government (Financial Management) Regulations 1996 states –

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail –
 - (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
 - (b) budget estimates to the end of the month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing –
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) an explanation of each of the material variances referred to in subregulation (1) (d); and (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown –
 - (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation 34 (2), are to be –
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Section 6.8 of the Local Government Act 1995 (Expenditure from municipal fund not included in annual budget) states –

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure –
 - a. is incurred in a financial year before the adoption of the annual budget by the local government; or
 - b. is authorised in advance by resolution; or
 - c. is authorised in advance by the mayor or president in an emergency.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Area 5: Investing in Councils Leadership

Goal: Strengthen the Shire's position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

Consultation

Liaison with CEO, SFO, & MIS.

Voting Requirements - Simple Majority

Committee Recommendation – Item 18042.1

That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Financial Activity Statement Report for the period ending 31st March 2018.

18042.2 ACCOUNTS FOR PAYMENT – MARCH 2018

APPLICANT:	SHIRE OF PERENJORI
FILE:	1306P
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	LIZ MARKHAM - AO
RESPONSIBLE OFFICER:	ALI MILLS - CEO
REPORT DATE:	19TH APRIL 2018
ATTACHMENTS:	ACCOUNTS FOR PAYMENT

Executive Summary

This item recommends that the schedule of accounts for payment for the month ending 31st March 2018 be confirmed.

Background

The Schedule of Accounts is presented pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996.

The report identifies payments made from the Municipal and Trust Fund.

Council has delegated to the Chief Executive Officer the authority to make payments from the Municipal and Trust funds in accordance with the Local Government (Financial Management) Regulations 1996.

Under Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the Municipal fund or the Trust fund, each payment from the Municipal fund or the Trust fund is to be noted on a list compiled for each month showing:

- a) The payee's name;

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- b) The amount of the payment
- c) The date of the payment; and
- d) Sufficient information to identify the transaction

That list should then be presented at the next Ordinary Meeting of the Council following the preparation of the list, and recorded in the minutes of the meeting at which it is presented.

Legal Compliance

Section 6.10 (d) of the Local Government Act 1995 refers, i.e.-

6.10. financial management regulations

Regulations may provide for —

(d) the general management of, and the authorisation of payments out of —

(i) the municipal fund; and

(ii) the trust fund,

of a local government.

Regulation 13(1), (3) & (4) of the Local Government (Financial Management) Regulations 1996 refers, i.e. -

13. Lists of Accounts

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

(a) the payee's name;

(b) the amount of the payment;

(c) the date of the payment; and

d) sufficient information to identify the transaction.

(3) A list prepared under subregulation (1) is to be —

(a) presented to the council at the next ordinary meeting of the council after the list is prepared; and

(b) recorded in the minutes of that meeting.

Policy Implications

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

Financial Implications

Ongoing management of Council funds by providing Council with sufficient information to monitor and review payments made.

Strategic Implications

Area 5: Investing in Councils Leadership

Goal: Strengthen the Shire's position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

Consultation

Nil

Comment

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

Voting Requirements – Simple Majority

Committee Recommendation – Item 18042.2	
That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 (as amended), confirms the accounts paid for the month ending 31st March 2018 as attached to and forming part of this report.	
Municipal Account	
EFT	\$580,156.87
Direct Debits	\$217,281.33
Cheques	\$50,073.13
Corporate MasterCard	\$1,609.00
Bank Fees	\$
Total	\$ 849,120.33
Trust Account - Shire	
EFT	\$
Cheques	\$
Bank Fees	\$
Total	\$
Trust Account – Mt Gibson Public Benefit Funds	
EFT	\$
Cheques	\$
Bank Fees	\$
Total	\$
<i>Totalling \$849,120.33 from Municipal and Trust Accounts for the month ending 31st March 2018.</i>	

18042.3 NAME CHANGES FOR OLD PERTH/ CARSTAIRS ROAD

APPLICANT:	SHIRE OF PERENJORI
FILE:	A147
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	EMILY SUTHERLAND – A/MCDS
RESPONSIBLE OFFICER:	ALI MILLS - CEO
REPORT DATE:	19TH APRIL 2018
ATTACHMENTS:	EMAIL FROM P&J SPENCER TO LANDGATE, LETTER FROM P&J SPENCER, FEEDBACK FROM S&D SPARKMAN

Executive Summary

This Item seeks a Council decision on reverting the name for Carstairs Rd back to Old Perth Rd.

Background

On 12th July 2013 the Council applied to the Geographic Names Committee (GNC) to change the name of Old Perth Road to Carstairs Road. The GNC advised that significant changes should have occurred to the road structure or other significant reasons occur for them to support a change.

The GNC was then advised that Old Perth Road had recently had an intersection re-alignment at the junction with Caron Road and also a cul de sac had been constructed at its southern extremity and the junction with the Mullewa Wubin road was now closed.

The GNC subsequently advised the Shire that as the road was now two distinct roads it is appropriate to have two separate road names.

The Carstairs name would be suitable for the northern section of the road as this is in close proximity to the Carstairs property. Old Perth Road could be retained for the southern section of the road from Caron Road to the cul-de-sac.

On 20th February 2014, Council made the following resolution

COUNCIL RESOLUTION – ITEM 14022.8

Moved: Cr G Reid

Seconded: Cr P Waterhouse

That Council;

- 1. Reaffirms its decision to name the northern section of Old Perth Road from the intersection with Carnamah Perenjori Road to the intersection with Caron Road, as Carstairs Road; and**

Following this resolution, the GNC was advised of Councils intention and as such approved the name change of Old Perth Road between Carnamah-Perenjori Rd and Caron Rd to be named Carstairs Rd. On 29th July 2014 Landgate subsequently has changed the name of this section of Road to be Carstairs Rd.

Since this time, the Shire has not proceeded with its necessary process to implement the name change locally.

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On 26th February 2018, Landgate received an email from Paul and Janice Spencer (**Attachment 1**). This correspondence stated they had, some time ago by accident, heard that their road name had changed to Carstairs Rd. They also said they were never consulted about the possible name change to their Road (Old Perth Rd) and listed their concerns with the name change. In this email they also commented that they spoke to Council at the Shire and they indicated it would be sorted and remain Old Perth Road. There is no formal record of this conversation.

Following receipt of this email, Landgate has contacted the Shire with a copy of the email from Mr and Mrs P & J Spencer. They also advised that after Landgate implemented the name change the Shire had not contacted them updating the addresses along this portion of the Road. Landgate thus has asked the Shire if they wish to revert to Old Perth Road for this portion of the road or if they wish to maintain the road name Carstairs Road.

Since it would appear that there was not adequate or effective community consultation regarding this name change process, MCDS has written to all Landowners having land on, or adjoining, this affected section of road and invited them to express their opinion on the name change. Residents have been informed that the name change had been implemented by Landgate however the Shire has not completed their internal processes. A simple form accompanied this letter asking the Landowners if they would like the Road to be named Old Perth Road or Carstairs Road was provided.

Four of the Five Landowners have returned their feedback form and have all indicated they wish for the road to be named Old Perth Road. Accompanying these forms, Mr and Mrs P & J Spencer also submitted a letter addressed to the Shire again outlining their reasoning behind their opinion. **Attachment 2**.

From feedback received it would indicate that both Mr and Mrs P & J Spencer and also Mr and Mrs S & D Sparkman (**Attachment 3**) have previously contacted the shire and or/Council expressing their desire for the road to remain named Old Perth Road.

Landgate have indicated that a simple approval can be prepared if the Shire does indeed wish to change the name back.

It should be noted that if the Shire wishes to maintain the road name Carstairs Road new addresses will need to be provided to Landgate and advised to the residents along with evidence that *all* affected residence on this road have been consulted about the road name change and are in agreement with the change. As the majority of Landowners have now indicated they are not in agreeance with the naming of the road Carstairs Rd it would appear the Shire can not proceed with this.

Statutory Environment

Geographic Names Committee Guidelines

8.5 Road naming amendments

Road names are intended to be enduring. The renaming of any road is discouraged unless there are good reasons for a change of name. Reasons that may be considered in support of a name change are:

redesign of a road layout;

changed traffic flow;

mail delivery problems;

the misspelling of a name in the original application;

name duplication issues; and

property street addressing issues

Policy Implications

Nil

Financial Implications

There are no direct financial costs in reverting the name back to Old Perth Road

Strategic Implications***Area 5: Investing in Councils Capacity – Our Leadership***

Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

This strategy area will build the capacity of the Council to undertake ongoing planning, reviews and report on progress and develop leadership and management capacity within Council and staff. It will also ensure Council strategically targets fundraising strategies to achieve key projects

Consultation

Letters have been sent to all affected Landowners. These are people with addresses on, or land adjoining, the section of land in question.

Comment

In order for Landgate maintaining the Road name Carstairs Road the Shire would need to evidence that all affected residences on this road are in agreeance with the change. As this is not the case, the shire cannot proceed with implementing this change locally.

Voting Requirements – Simple Majority**Officers Recommendation – Item 18042.3****That Council;**

- 1. Revokes its decision to name the northern section of Old Perth Road from the intersection with Carnamah Perenjori Road to the intersection with Caron Road, as Carstairs Road; and**
- 2. Applies to Landgate Geographical Names Committee to revert the name of this section of Road back to Old Perth Road.**

**18042.4 PROPOSED MOBILE PHONE TOWER – LOT 4389 GREAT NORTHERN HWY
BUNJIL**

APPLICANT:	PLANNING SOLUTIONS (AUST) FOR TELSTRA
FILE:	ADM 0190
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	EMILY SUTHERLAND - A/MCDS
RESPONSIBLE OFFICER:	ALI MILLS - CEO
REPORT DATE:	12TH APRIL 2018
ATTACHMENTS	APPLICATION LETTER, APPLICATION FORM, CROWN TITLE CERTIFICATE, EME REPORT, SITE & ELEVATION PLANS

Executive Summary

This report recommends approval for the installation of a mobile phone tower upon Lot 4389 Great Northern Highway, Bunjil.

The proposed mobile phone base station is part of Telstra's deployment of its mobile phone network and under the Federal Governments Black Spot Programme.

The application is for a proposed development costing \$240,000 with an estimated completion date of June 2018.

Background

Lot 4389 is a 64.38ha Crown Land tenement that is part of the Great Northern Highway Road Reserve. The facility is located approximately 35m from the road on the Eastern side. The surrounding land is undeveloped rural land with eucalypt woodland. See **Attachment 1: photographs 1-3**.

The proposed telecommunications facility would be sited approximately 4.4 kilometres north-west of the Mount Gibson airstrip and approximately 7 kilometres north-west of the Mount Gibson project. The site is located approximately 82 kilometres south-east of Perenjori town centre.

The proposed telecommunications facility would consist of the following:

- 50m lattice tower;
- 4 x omnidirectional antennas mounted on a triangular headframe on the lattice tower (taking the total height of the facility to 55.4m);
- 2 x parabolic dishes and 2 parabolic antennas mounted on the tower;
- A GPS antenna mounted on the tower;
- A diesel generator at ground level;
- 6 x 12 solar panel arrays at ground level
- A equipment cabinet at ground level;
- Ancillary and cabling equipment which include 3 x radio remote units.

The proposed lattice tower, solar panel array and group equipment will be contained within a security fenced compound measuring 15m x 40m in size. The lattice tower will be of a galvanised finish which is considered the least obtrusive finish.

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The application details a proposed access from Great Northern Highway to the facility that is 4m in width.

The submitted development application, that elaborates upon this proposal and includes site and elevation plans, and an electromagnetic energy report has been provided as **Attachment 1**.

The proposed facility is located approximately 4.4km from Mount Gibson airstrip. This airstrip is classified as a Aeroplane Landing Area (ALA) which is neither registered or certified under Civil Aviation Authority (CASA). This means it is not required to be regulated under, or managed to the standards of CASA. However, the applicant will still lodge a Tall Structure Report Form with Airservices Australia which is in accordance with CASA Advisory Circular. The applicant has identified that the proposal complies with requirements of CASA.

The Environmental Report provided with the application indicates that the maximum electromagnetic energy ('EME') level would be achieved at 674.5m from the antennas on the mast and that this maximum level has been calculated at 0.00042% of the Australian Radiation Protection and Nuclear Safety Agency ('ARPANSA') public exposure limits (i.e. the total EME level from the facility when operating at maximum power, would be 0.16% of the limit set by the ARPANSA Standard for members of the public). The proposed site is not in the vicinity of any residential properties and therefore no areas of interest have been identified for calculation of EME levels.

The application for the mobile phone towerbase station at lot 4389 Greath Northern Highway, Bunjil is a component of the \$486 million Mobile Black Spot Programme that has been jointly funded by Telstra and Federal, State and Local Government. This Programme includes Telstra building 577 new 3G/4G base stations.

Statutory Environment

Lot 4389 Great Northern Highway Bunjil is zoned 'Rural' under the Shire of Perenjori Local Planning Scheme No.2 ('the Scheme').

The application would meet the definition of 'Telecommunications Infrastructure' which is defined under Schedule 1 Part 6 Clause 38 of the *Planning and Development (Local Planning Schemes) Regulations 2015* as follows:

"means premises used to accommodate the infrastructure used by or in connection with a telecommunications network including any line, equipment, apparatus, tower, antenna, tunnel, duct, hole, pit or other structure related to the network."

'Telecommunications Infrastructure' is listed as a 'D' use within the 'Rural' zone by the Scheme Zoning Table, which means that the use is not permitted unless the Local Government has exercised its discretion by granting planning approval.

The Commonwealth *Telecommunications Act 1997* exempts telecommunications equipment from environmental and planning legislation except where the facility does not meet the definition of a 'low impact' facility, in this case requiring the lodgement of a planning application and assessment by Council of this matter.

Policy Implications

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The Western Australian Planning Commission have prepared Statement of Planning Policy 5.2 'Telecommunications Infrastructure' (2015) for applications for above and below ground telecommunications infrastructure other than those facilities exempted under the *Telecommunications Act 1997*. The policy has the following objectives:

- facilitate the provision of telecommunications infrastructure in an efficient and environmentally responsible manner to meet community needs;
- manage the environmental, cultural heritage, visual and social impacts of telecommunications infrastructure;
- ensure that telecommunications infrastructure is included in relevant planning processes as essential infrastructure for business, personal and emergency reasons; and,
- promote a consistent approach in the preparation, assessment and determination of planning decisions for telecommunications infrastructure.

Section 5.1 of the policy recognises that in many instances the primary impact of a mobile phone tower is a visual one and provides the following guidance:

"For telecommunications infrastructure to be effective, structures are generally located prominently, at high points in the landscape or on top of buildings, where they are more likely to be visible to the public.

The planning authority may exercise discretion in addressing the visual impacts of telecommunications infrastructure. Visual impacts of an infrastructure development proposal should be assessed by applying the following set of policy measures to guide the location, siting and design of the structure.

5.1.1 The benefit of improved telecommunications services should be balanced with the visual impact on the surrounding area.

- i) Assessment of the visual impact of development proposals for telecommunications infrastructure should be made on a case by case basis;*
- ii) Telecommunications infrastructure should be sited and designed to minimise visual impact and whenever possible:*
 - a) be located where it will not be prominently visible from significant viewing locations such as scenic routes, lookouts and recreation sites;*
 - b) be located to avoid detracting from a significant view of a heritage item or place, a landmark, a streetscape, vista or a panorama, whether viewed from public or private land;*
 - c) not be located on sites where environmental, cultural heritage, social and visual landscape values maybe compromised and*
 - d) display design features, including scale, materials, external colours and finishes that are sympathetic to the surrounding landscape;*
- iii) In addition to the existing exemptions under the Telecommunication Act, local governments should consider exempting telecommunications infrastructure from the requirement for development approval where:*
 - a) The infrastructure has a maximum height of 30 metres from finished ground level;*

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- b) *The proposal complies with the policy measures outlined in this policy; and*
- c) *The proponent has undertaken notification of the proposal in a similar manner to ‘low impact facilities’ as defined and set out in the Mobile Phone Base Station Deployment Industry Code (C564:2011);*
- iv) *Telecommunications infrastructure should be located where it will facilitate continuous network coverage and/or improved telecommunications services to the community; and*
- v) *Telecommunications infrastructure should be collocated and whenever possible:*
 - a) *Cables and lines should be located within an existing underground conduit or duct; and*
 - b) *Overhead lines and towers should be co-located with existing infrastructure and/or within existing infrastructure corridors and/or mounted on existing or proposed buildings.”*

Financial Implications

The applicant has been charged the relevant \$768 planning application fee.

The application would not have a budgetary impact to Council.

Strategic Implications

The Shire of Perenjori Strategic Community Plan 2013-2023 identifies that telecommunications and advocacy for coverage across black spot areas as Council’s Priority 1 project and the approval of this application would assist in meeting the following:

Area 1: Infrastructure and Natural Assets - Our Natural and Built Environment

Goal: A community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

Strategic Theme 1: Infrastructure and Natural Assets

Telecommunications

Objectives	Measurement	Timing	Projects	Partners	Priority
<i>1.1.1 Continue to advocate for coverage across black spot areas</i>	<i>% shire covered by Mobile footprint</i>	<i>2018/19</i>	<i>Telecommunications Project</i>	<i>RfR Black Spot Program, CLGF regional (14/15), Telstra</i>	<i>High</i>

Risk Management

In addition to the requirements of the *Telecommunications Act 1997* and the *Planning and Development Act 2005* the applicant is also bound by the *Telecommunications Code of Practice 1997*, and the Australian Communications and Media Authority’s *Radiocommunications Licence Conditions (Apparatus Licence) Determination 2003*.

Consultation

Council is not required to undertake community consultation for this application. However Council also has the right to advertise the application for public comment under Schedule 2 Part 8 Clause 64 of the *Planning and Development (Local Planning Schemes) Regulations 2015* should it wish to seek comment on the proposal and return the matter to a future meeting of Council for consideration of any received submissions, prior to making its determination.

Comment

Council may consider that the application should be supported based on the following:

- The proposed location is an area of undeveloped rural land with native vegetation;
- The development will assist economic productivity, by enabling improved access to mobile phone networks and the internet to conduct business;
- The development will provide greater ability to reach assistance in an emergency situation;
- The proposed facility would not require clearing of remnant vegetation and is removed from environmental features such as watercourses.
- Whilst the mobile phone tower will have some limited visual impact on the surrounding area being a 55.4m structure sited in relatively flat terrain. However the rural nature of the location means it will not necessarily be permanently in view of public/residents. There is a practical need for the structure to be of this height to function effectively, and there are other examples of radio, phone and television masts sited in prominent locations in rural areas that serve a community need.

Voting Requirements – Simple Majority

Officers Recommendation – Item 18042.4

That Council grant formal planning approval for Telecommunications Infrastructure upon Lot 4389 Great Northern Highway, Bunjil subject to compliance with the following:

Conditions:

- 1 Development shall generally be in accordance with plans included within Attachment 1 to the Council Agenda report and subject to any modifications required as a consequence of any condition(s) of this approval. The endorsed plans shall not be modified or altered without the prior written approval of the local government.**
- 2 Any additions to or change of use of any part of the building or land (not the subject of this consent/approval) requires further application and planning approval for that use/addition.**
- 3 The use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason of the emission of smoke, dust, fumes, odour, noise, vibration, waste product or otherwise.**
- 4 The applicant must obtain any/all necessary consent of the landowner relevant to the site and the access to the site.**

Notes:

- (a) All operations must be carried out in accordance with the separate requirements of the Australian Communications and Media Authority, and Australian Radiation Protection and Nuclear Safety Agency pertaining (but not limited) to electromagnetic energy.**
- (b) The facility must be in compliance with any separate requirements of the Civil Aviation Safety Authority.**
- (c) Should the applicant be aggrieved by this determination there is a right (pursuant to the *Planning and Development Act 2005*) to have the decision reviewed by the State Administrative Tribunal. Such application must be lodged within 28 days from the date of determination.**

18043 INFRASTRUCTURE SERVICES**18043.1 ROAD MAINTENANCE – MARCH 2018**

APPLICANT:	SHIRE OF PERENJORI
FILE:	R999
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	KEN MARKHAM - MIS
RESPONSIBLE OFFICER:	KEN MARKHAM - MIS
REPORT DATE:	19TH APRIL 2018
ATTACHMENTS	MAP

Executive Summary

This item seeks Council's acceptance of the road maintenance report for March.

Background

Listed are the roads graded for the months of March.

Bestry Road	Boonerong Road
Norrish Road	Warriedar Coppermine Road
Solomon Road	Baxter Road
Syson Road	
Spencer Road	
Leibe Road	
Billeroo Road	
Mcdonald Road	

Statutory Environment

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications**Financial Implications**

As per road maintenance budget

Strategic Implications

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

Risk Management

Risk Statement	Level of Risk	Risk Mitigation Strategy
Not maintaining roads will lead to deterioration of the asset and safety issues for users	High	To maintain roads to a standard and implementation of a Road Maintenance Plan.

Consultation

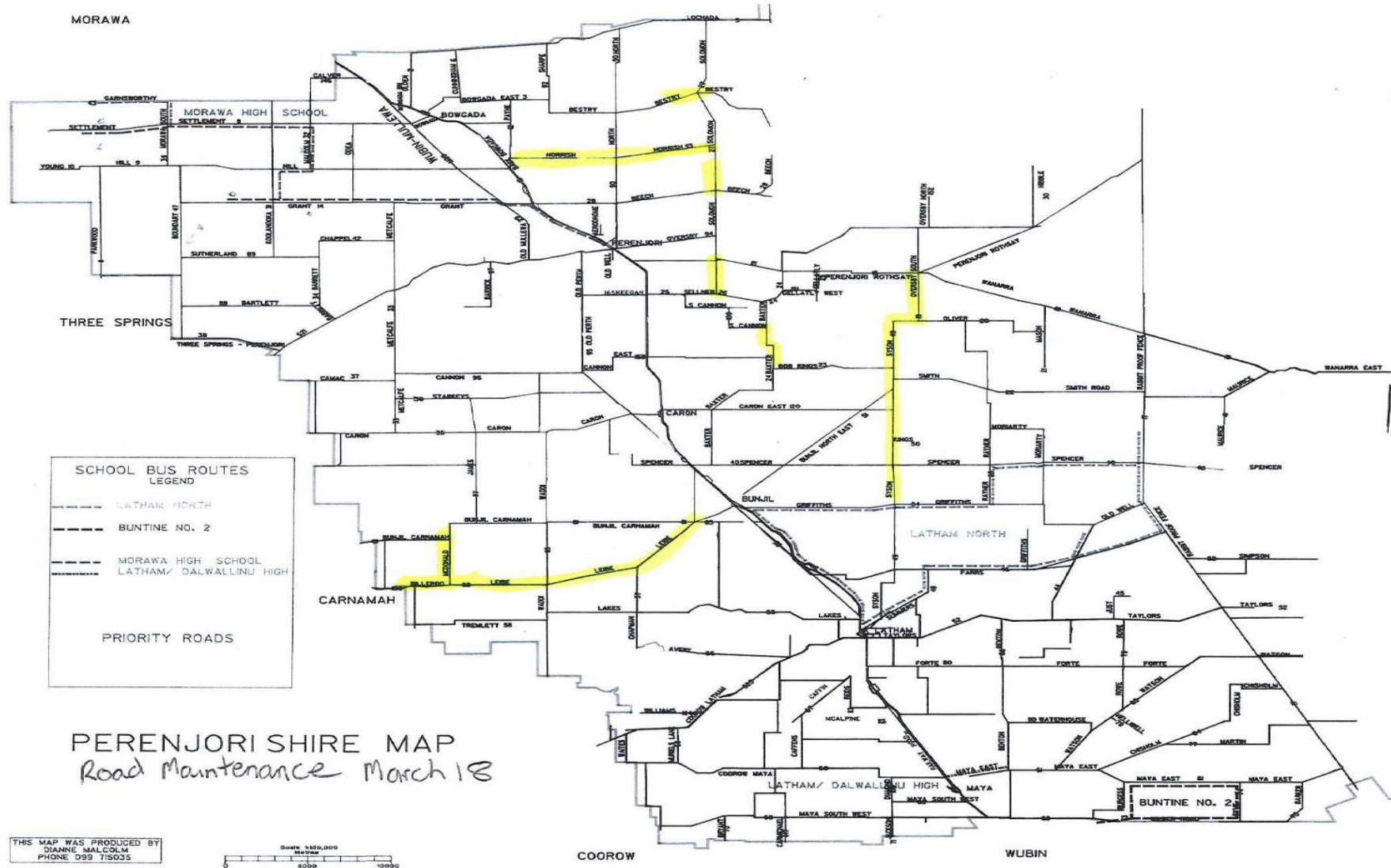
NIL

Comment

Maintenance grading has been carried out from pickups and requests.

Voting Requirements – Simple Majority

Officers Recommendation – Item 18043.1
That the road maintenance report for March 2018 be accepted as presented.



18045 GOVERNANCE**18045.1 FREEDOM OF INFORMATION POLICY**

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0228
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	EMILY SUTHERLAND – A/ MCDS
RESPONSIBLE OFFICER:	ALI MILLS - CEO
REPORT DATE:	19TH APRIL 2018
ATTACHMENTS	PROPOSED FREEDOM OF INFORMATION POLICY, INFORMATION STATEMENT & FREEDOM OF INFORMATION PROCEDURES

Executive Summary

This item recommends that Council adopts the proposed Freedom of Information Policy.

Background

The Shire of Perenjori does not have a current *Information Statement* or procedure for dealing with requests made under the Freedom of Information Act 1992.

The proposed Freedom of Information policy will see the Shire adopting a *Freedom of Information Procedures* document and also the accompanying *Information Statement*.

The policy directs that these documents are updated and published annually in line with the Freedom of Information Act 1992.

Statutory Environment

Freedom of Information Act 1992 , Section 96(1)

Local Government (Administration) Regulations 1996

Policy Implications

Draft Policy 1018

Financial Implications

Nil at this time

Strategic Implications

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Risk Management

Risk Statement	Level of Risk	Risk Mitigation Strategy
There is no existing policy to detail the way in which the Shire of Perenjori responds to requests for information under the Freedom of Information Act 1992. The Shire of Perenjori does not have a current Information Statement and therefore in breach of the Freedom of Information Act 1992.	High	The proposed policy will ensure the Shire of Perenjori is meeting its statutory requirements as per the Freedom of Information Act 1992, Section 96 (1). The policy will ensure that the Information Statement is updated and published annually as per the Act.

Consultation

Regulations

Comment**Voting Requirements – Simple Majority****Officers Recommendation – Item 18045.1**

That Council adopts the drafted Freedom of Information Policy and endorses the Shire of Perenjori Information Statement 2018 and Shire of Perenjori Freedom of Information Procedures 2018.

18046 PROJECT STATUS REPORT

APPLICANT:	SHIRE OF PERENJORI
FILE:	NIL
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	ALI MILLS - CEO
RESPONSIBLE OFFICER	ALI MILLS - CEO
REPORT DATE:	19TH APRIL 2018
ATTACHMENTS	PROJECT STATUS REPORT

Executive Summary

The project status report is provided to Council in order that actionable items are recorded and results reported to council. Although this is information only, the status report is to be accepted by Council and recorded in the minutes to ensure councils are kept informed on the progress of the work undertaken by the Shire of Perenjori.

Background

Nil

Statutory Environment

AGENDA**19th April 2018**

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Consultation

Staff

Comment

Nil

Officer Recommendation – Item 18046

Council accepts the Project Status Report as presented for the month of March 2018.

18047 STATUS REPORT

APPLICANT:	SHIRE OF PERENJORI
FILE:	NIL
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	ALI MILLS - CEO
RESPONSIBLE OFFICER	ALI MILLS - CEO
REPORT DATE:	19TH APRIL 2018
ATTACHMENTS	STATUS REPORT

Executive Summary

The status report is provided to Council in order that actionable items are recorded and results reported to council. Although this is information only, the status report is to be accepted by Council and recorded in the minutes to ensure councils are kept informed on the progress of the work undertaken by the Shire of Perenjori.

Background

Nil

Statutory Environment

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications

AGENDA19th April 2018

Nil

Financial Implications

Nil

Strategic Implications

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Consultation

Staff

Comment

Nil

Officer Recommendation – Item 18047

Council accepts the Status Report as presented for the month of March 2018.

18048 OTHER BUSINESS**18048.1 MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN****18048.2 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN****18048.3 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION****18048.4 MATTERS BEHIND CLOSED DOORS****18048.4.1 CONFIDENTIAL ITEM - DISPOSAL OF COLORADO 7 LTZ WAGON**

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0030
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	KEN MARKHAM- MANAGER INFRASTRUCTURE SERVICES
RESPONSIBLE OFFICER:	KEN MARKHAM- MANAGER INFRASTRUCTURE SERVICES
REPORT DATE:	19TH APRIL 2018
ATTACHMENTS	NIL

Voting Requirements – Simple Majority**Committee Recommendation – Item 18048.4.1**

That Council accepts the confidential schedule.

18048.4.2 CONFIDENTIAL ITEM CEO – ANNUAL PERFORMANCE REVIEW 2017

APPLICANT: SHIRE PRESIDENT – CR LAURIE BUTLER
FILE: PER 259
DISCLOSURE OF INTEREST: CEO – ALI MILLS
AUTHOR: SHIRE PRESIDENT – CR LAURIE BUTLER
RESPONSIBLE OFFICER CEO – ALI MILLS
REPORT DATE: 19TH APRIL 2018
ATTACHMENTS CAMERELLI REPORT

Voting Requirements – Absolute Majority

Officers Recommendation – Item 16038.4.1

That Council accepts the confidential schedule.

18048.5 DATE OF NEXT MEETING

The date of the next Council meeting will be held on Thursday 17th May 2018 commencing at 7.00 pm.

18048.6 CLOSURE



Perenjori
Embrace Opportunity

Attachments

*Ordinary Council Meeting
19th April 2018*



Perenjori
Embrace Opportunity

Attachment
18042.1

Financial Statements
March 2018

Ordinary Council Meeting
19th April 2018

SHIRE OF PERENJORI

MONTHLY FINANCIAL REPORT

For the Period Ended 31 March 2018

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Appendix A Detailed Schedules

Shire of Perenjori

Compilation Report

For the Period Ended 31 March 2018

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

Overview

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.
No matters of significance are noted.

Statement of Financial Activity by reporting program

Is presented on page 7 and shows a surplus as at 31 March 2018 of \$966,079.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

Preparation

Prepared by: Jim Dillon

Reviewed by: Alison Mills

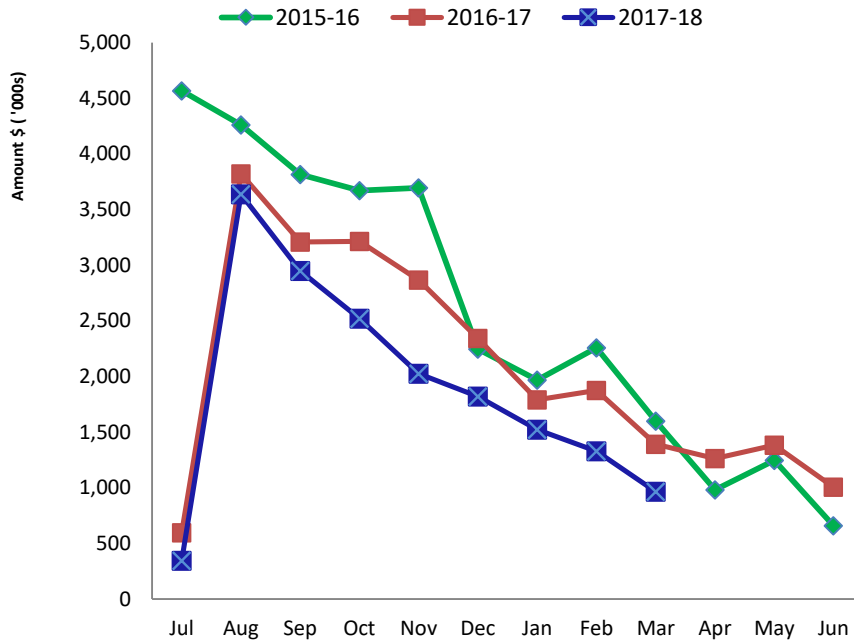
Date prepared: 13/04/2018

Shire of Perenjori

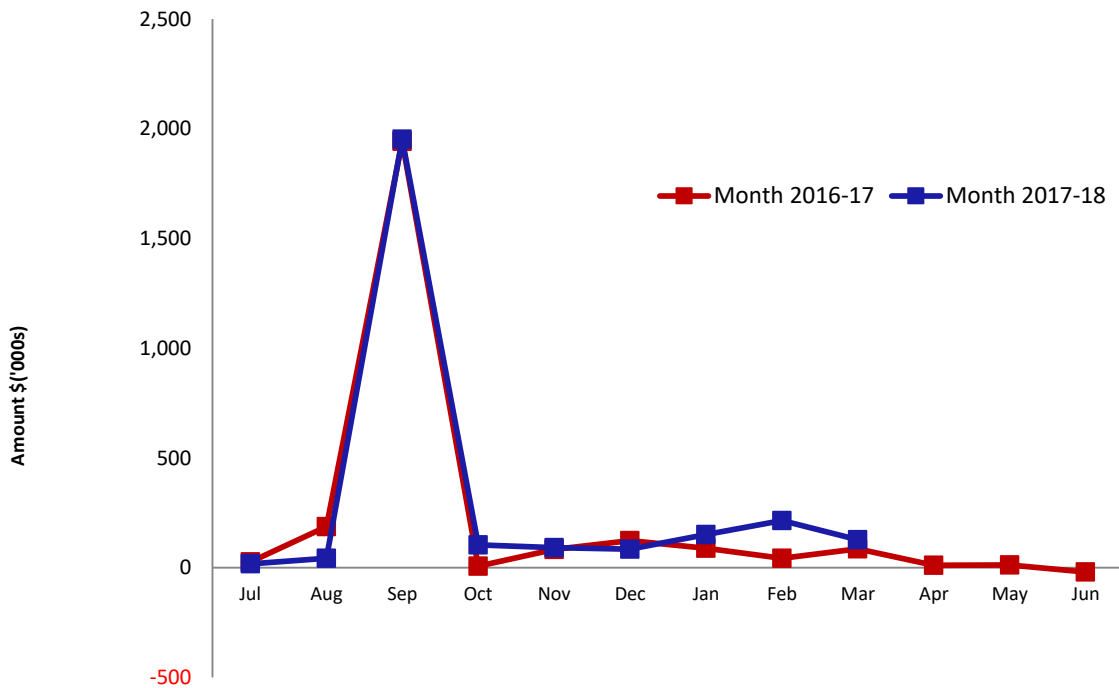
Monthly Summary Information

For the Period Ended 31 March 2018

Liquidity Over the Year (Refer Note 3)



Rates Received (Refer Note 6)



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

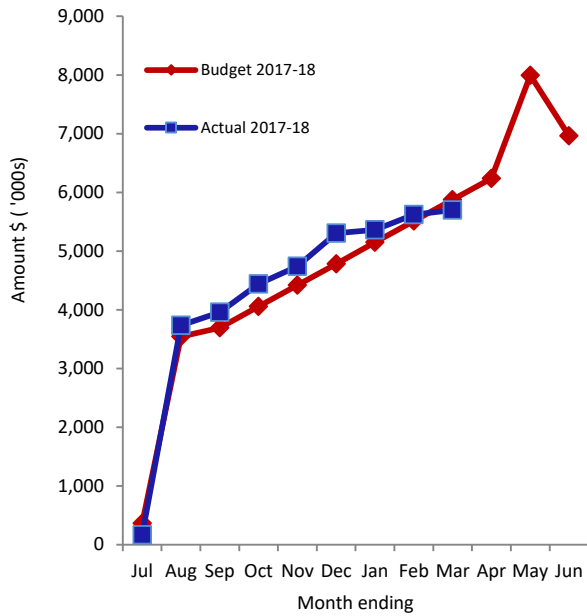
Shire of Perenjori

Monthly Summary Information

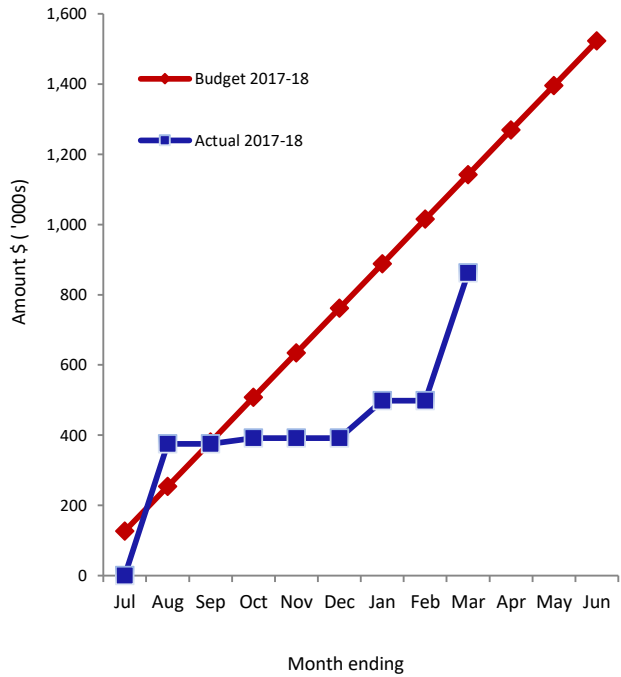
For the Period Ended 31 March 2018

Revenues

Budget Operating Revenues -v- Actual (Refer Note 2)

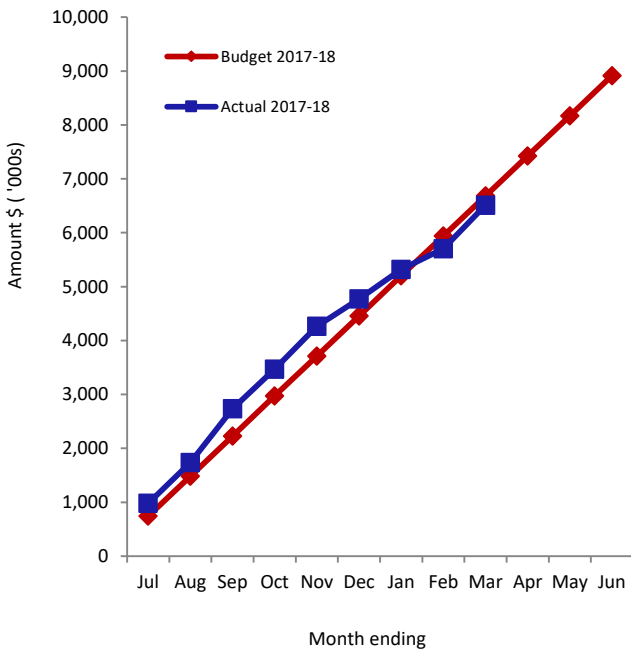


Budget Capital Revenue -v- Actual (Refer Note 2)

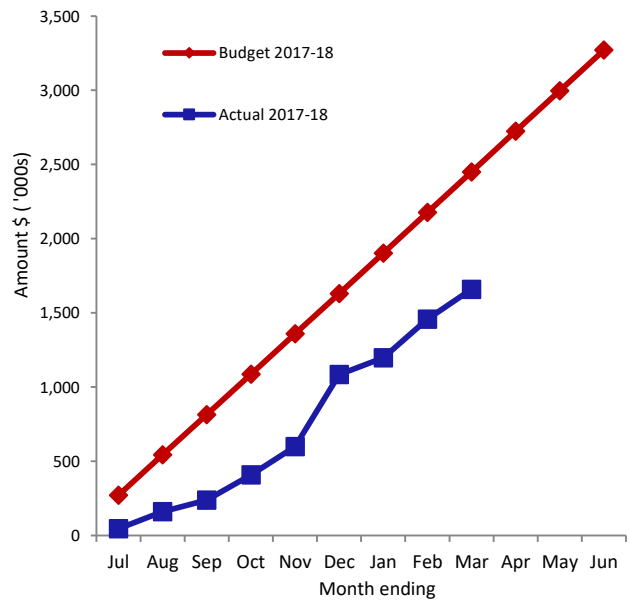


Expenditure

Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF PERENJORI
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 March 2018

Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues						
	\$	\$	\$	\$	%	
	74,076	55,539	49,318	(6,221)	(11.20%)	
9	2,612,968	2,611,115	2,598,111	(13,004)	(0.50%)	
	882,637	661,950	672,276	10,326	1.56%	
	118,722	79,263	42,582	(36,681)	(46.28%)	▼
	2,600	1,944	2,000	56	2.88%	
	152,000	113,985	99,671	(14,314)	(12.56%)	▼
	183,000	137,232	144,610	7,378	5.38%	
	58,700	44,010	50,814	6,804	15.46%	
	285,700	214,236	303,360	89,124	41.60%	▲
	2,036,349	1,527,246	1,333,751	(193,495)	(12.67%)	▼
	297,500	223,101	239,156	16,055	7.20%	
	323,000	242,226	162,854	(79,372)	(32.77%)	▼
	7,027,252	5,911,847	5,698,505	(213,342)		
Operating Expense						
	(382,634)	(286,749)	(172,283)	114,466	39.92%	▼
	(135,074)	(101,250)	(104,194)	(2,944)	(2.91%)	
	(296,018)	(212,166)	(219,206)	(7,040)	(3.32%)	
	(87,457)	(65,493)	(69,452)	(3,959)	(6.04%)	
	(434,096)	(325,485)	(294,365)	31,120	9.56%	
	(219,837)	(164,475)	(164,108)	367	0.22%	
	(453,866)	(340,272)	(276,477)	63,795	18.75%	▼
	(1,298,154)	(973,215)	(945,535)	27,680	2.84%	
	(4,759,541)	(3,569,472)	(3,373,980)	195,492	5.48%	
	(731,450)	(548,352)	(591,597)	(43,245)	(7.89%)	
	(129,080)	(96,687)	(301,618)	(204,931)	(211.95%)	▲
	(8,927,207)	(6,683,616)	(6,512,815)	170,801		
Funding Balance Adjustments						
	2,561,632	1,921,140	1,986,492	65,352	3.40%	
8	24,653	18,486	0	(18,486)	(100.00%)	▼
	0	0	62	62		
	686,330	1,167,857	1,172,245	4,388		
Capital Revenues						
11	1,470,533	1,102,878	879,552	(223,326)	(20.25%)	▼
8	52,000	38,997	0	(38,997)	(100.00%)	▼
	1,522,533	1,141,875	879,552	(262,323)		
Capital Expenses						
	0	0	0	0		
13	(463,850)	(347,841)	(68,580)	279,261	80.28%	▼
	(1,994,350)	(1,495,530)	(1,417,212)	78,318	5.24%	
13	(495,000)	(368,718)	(31,992)	336,726	91.32%	▼
13	(65,000)	(54,997)	(24,270)	30,727	55.87%	▼
13	0	0	0	0		
13	(312,268)	(234,198)	(141,158)	93,040	39.73%	▼
13	(5,000)	(3,744)	0	3,744	100.00%	
	(3,335,468)	(2,505,028)	(1,683,212)	821,816		
	(1,812,935)	(1,363,153)	(803,660)	559,493		
Financing						
	200,000	149,994	0	(149,994)	(100.00%)	▲
7	427,735	320,787	9,625	(311,162)	(97.00%)	▼
10	(267,943)	(189,775)	(189,248)	527	0.28%	
7	(231,576)	(173,655)	(228,291)	(54,636)	(31.46%)	▼
	128,216	107,351	(407,913)	(515,264)		
Net Operations, Capital and Financing						
	(998,389)	(87,945)	(39,328)	48,617		
3	1,005,407	1,005,407	1,005,407	0	0.00%	
3	7,018	917,462	966,079	48,617		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF PERENJORI
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 March 2018

	Note	Amended Annual Budget	Amended YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Rates	9	2,612,968	2,611,115	2,598,111	(13,004)	(0.50%)	
Operating Grants, Subsidies and Contributions	11	3,292,761	2,469,510	2,354,561	(114,949)	(4.65%)	
Fees and Charges		858,230	633,816	603,928	(29,888)	(4.72%)	
Service Charges		0	0	0	0		
Interest Earnings		55,726	41,787	27,278	(14,509)	(34.72%)	▼
Other Revenue		207,567	155,619	114,628	(40,991)	(26.34%)	▼
Profit on Disposal of Assets	8	0	0	0	0		
Total Operating Revenue		7,027,252	5,911,847	5,698,505	(213,342)		
Operating Expense							
Employee Costs		(2,359,927)	(1,769,166)	(1,687,848)	81,318	4.60%	
Materials and Contracts		(3,234,423)	(2,416,878)	(2,189,141)	227,737	9.42%	
Utility Charges		(213,782)	(160,110)	(194,754)	(34,644)	(21.64%)	▼
Depreciation on Non-Current Assets		(2,561,632)	(1,921,140)	(1,986,492)	(65,352)	(3.40%)	
Interest Expenses		(65,308)	(48,960)	(55,450)	(6,490)	(13.26%)	
Insurance Expenses		(126,082)	(94,437)	(123,224)	(28,787)	(30.48%)	▼
Other Expenditure		(341,400)	(254,439)	(275,905)	(21,466)	(8.44%)	
Loss on Disposal of Assets	8	(24,653)	(18,486)	0	18,486	100.00%	▼
Total Operating Expenditure		(8,927,207)	(6,683,616)	(6,512,815)	170,801		
Funding Balance Adjustments							
Add back Depreciation		2,561,632	1,921,140	1,986,492	65,352	3.40%	
Adjust (Profit)/Loss on Asset Disposal	8	24,653	18,486	0	(18,486)	(100.00%)	▼
Movement in Non Current Assets		0	0	62	62		
Net Cash from Operations		686,330	1,167,857	1,172,245	4,388		
Capital Revenues							
Grants, Subsidies and Contributions	11	1,470,533	1,102,878	879,552	(223,326)	(20.25%)	▼
Proceeds from Disposal of Assets	8	52,000	38,997	0	(38,997)	(100.00%)	▼
Total Capital Revenues		1,522,533	1,141,875	879,552	(262,323)		
Capital Expenses							
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(463,850)	(347,841)	(68,580)	279,261	80.28%	▼
Infrastructure - Roads	13	(1,994,350)	(1,495,530)	(1,417,212)	78,318	5.24%	
Infrastructure - Parks, Ovals, & Dam	13	(495,000)	(368,718)	(31,992)	336,726	91.32%	▼
Infrastructure - Others	13	(65,000)	(54,997)	(24,270)	30,727	55.87%	▼
Infrastructure - Footpaths	13	0	0	0	0		
Plant and Equipment	13	(312,268)	(234,198)	(141,158)	93,040	39.73%	▼
Furniture and Equipment	13	(5,000)	(3,744)	0	3,744	100.00%	
Total Capital Expenditure		(3,335,468)	(2,505,028)	(1,683,212)	821,816		
Net Cash from Capital Activities		(1,812,935)	(1,363,153)	(803,660)	559,493		
Financing							
Proceeds from New Debentures		200,000	149,994	0	(149,994)	(100.00%)	
Transfer from Reserves	7	427,735	320,787	9,625	(311,162)	(97.00%)	▼
Advances to Community Groups		0	0	0	0		
Repayment of Debentures	10	(267,943)	(189,775)	(189,248)	527	0.28%	
Transfer to Reserves	7	(231,576)	(173,655)	(228,291)	(54,636)	(31.46%)	▲
Net Cash from Financing Activities		128,216	107,351	(407,913)	(515,264)		
Net Operations, Capital and Financing		(998,389)	(87,945)	(39,328)	48,617		
Opening Funding Surplus(Deficit)	3	1,005,407	1,005,407	1,005,407	0	0.00%	
Closing Funding Surplus(Deficit)	3	7,018	917,462	966,079	48,617		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

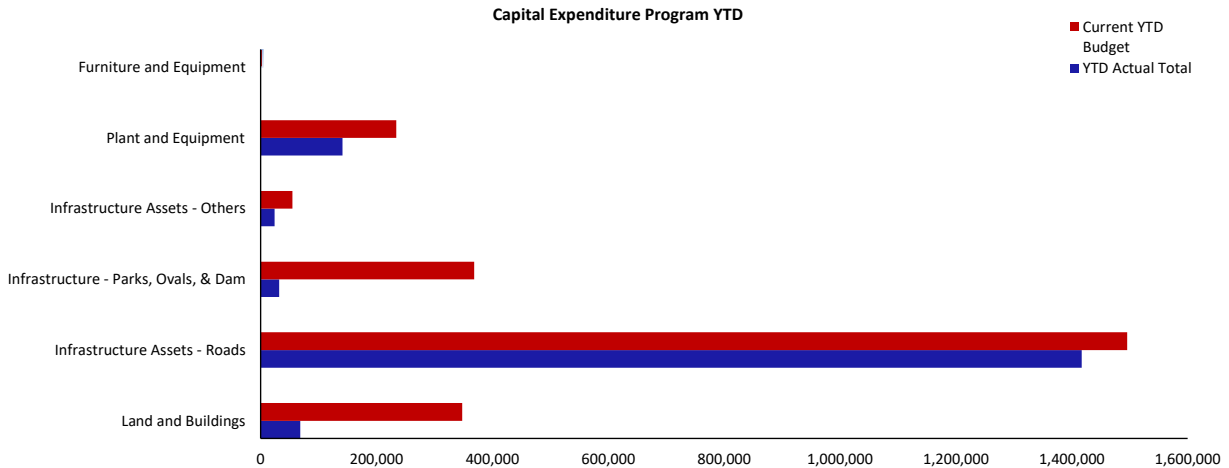
SHIRE OF PERENJORI
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 March 2018

Capital Acquisitions	Note	YTD 31 03 2018					
		YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	Current YTD Budget (d)	Current Annual Budget	Variance (d) - (c)
		\$	\$	\$	\$		\$
Land and Buildings	13	31,279	37,301	68,580	347,841	463,850	(279,261)
Infrastructure Assets - Roads	13	1,417,212	0	1,417,212	1,495,530	1,994,350	(78,318)
Infrastructure - Parks, Ovals, & Dam	13	31,992	0	31,992	368,718	495,000	(336,726)
Infrastructure Assets - Others	13	0	24,270	24,270	54,997	65,000	(30,727)
Plant and Equipment	13	141,158	0	141,158	234,198	312,268	(93,040)
Furniture and Equipment	13	(5,750)	5,750	0	3,744	5,000	(3,744)
Capital Expenditure Totals		1,615,891	67,321	1,683,212	2,505,028	3,335,468	(821,816)

Funded By:

Capital Grants and Contributions	Note 11	879,552	1,102,878	1,470,533	223,326
Borrowings	Note 10	0	149,994	200,000	(149,994)
Other (Disposals & C/Fwd)	Note 8	0	38,997	52,000	(38,997)
Own Source Funding - Cash Backed Reserves					
Plant Replacement Reserve		0	0	15,000	0
Water Harvesting Control Reserve		0	0	0	0
Community Bus & Maintenance Reserve		0	0	0	0
Total Own Source Funding - Cash Backed Reserves	Note 7	9,625	320,787	427,735	(311,162)
Own Source Funding - Operations		794,035	892,372	1,185,200	(98,337)
Capital Funding Total		1,683,212	2,505,028	3,335,468	(821,816)

Comments and graphs



SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) Rounding Off Figures

All figures shown in this statement are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	25 to 50 years
Construction other than Buildings (Public Facilities)	5 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Heritage Assets	25 to 50 years
Roads	25 years
Footpaths	50 years
Sewerage Piping	75 years
Water Supply Piping and Drainage Systems	75 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:
"A wonderful place to live, work, invest and visit with the community working together to achieve shared objectives"

The Strategic Community Plan defines the key objectives of the Shire as:
"Economic: A strong, resilient and balanced economy.
Environment: Our unique natural and built environment is protected and enhanced.
Social: Our community enjoys a high quality of life.
Civic Leadership: A collaborative and engaged community."

(s) Reporting Programs

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

GENERAL PURPOSE FUNDING

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

LAW, ORDER, PUBLIC SAFETY

Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

HEALTH

Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Reporting Programs (Continued)

HOUSING

Provision and maintenance of rented housing accommodation for pensioners and employees.

COMMUNITY AMENITIES

Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

RECREATION AND CULTURE

Parks, gardens and recreation reserves, library services, television and radio re-broadcasting, swimming facilities, walk trails, youth recreation, public halls.

TRANSPORT

Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase, marine facilities and cleaning of streets.

ECONOMIC SERVICES

Tourism, community development, pest control, building services, caravan parks and private works.

OTHER PROPERTY & SERVICES

Plant works, plant overheads and stock of materials.

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 2: EXPLANATION OF MATERIAL VARIANCES

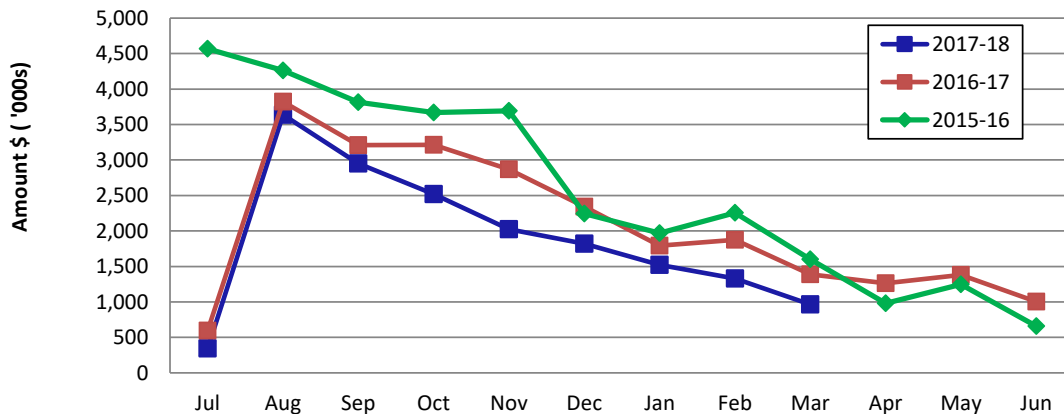
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues					
Governance	(6,221)	-11%		Timing	LGISWA Scheme member dividend not yet received
General Purpose Funding	(2,677)	0%			Under Reporting Threshold
Law Order & Public Safety	(36,681)	-46%	▼	Timing	Capital grant for Latham Fire Shed not yet received
Health	56	3%			Under Reporting Threshold
Education & Welfare	(14,314)	-13%	▼	Timing	Quarterly grant for Child Care Centre not yet received
Housing	7,378	5%			Under Reporting Threshold
Community Amenities	6,804	15%		Timing	Under Reporting Threshold
Recreation and Culture	89,124	42%	▲	Timing	Mount Gibson contribution received in November 2017
Transport	(193,495)	-13%	▼		Main Roads Flood Damage Funding to be recouped and balanced to expenditure
Economic Services	16,055	7%			Under Reporting Threshold
Other Property and Services	(79,372)	-33%	▼	Timing	Mining Works income lower than budget
Operating Expense					
Governance	114,466	39.92%	▼	Timing	Some expenditure allocated to consultants
General Purpose Funding	(2,944)	(2.91%)			Under Reporting Threshold
Law, Order and Public Safety	(7,040)	(3.32%)			Under Reporting Threshold
Health	(3,959)	(6.04%)			Under Reporting Threshold
Education and Welfare	31,120	9.56%			Under Reporting Threshold
Housing	367	0.22%		Timing	Under Reporting Threshold
Community Amenities	63,795	18.75%	▼	Timing	Cemetery work delayed due to other priorities
Recreation and Culture	27,680	2.84%			Under Reporting Threshold
Transport	195,492	5.48%			Main Roads Flood Damage Funding to be recouped and balanced to expenditure
Economic Services	(43,245)	(7.89%)			Under Reporting Threshold
Other Property and Services	(204,931)	(211.95%)	▲		Plant costs and depreciation are under recovered
Capital Expenses					
Land and Buildings	279,261	80%	▼	Timing	Pavilion works delayed in commencing
Infrastructure - Roads	78,318	5%			Under Reporting Threshold
Infrastructure - Parks, Ovals, & Dam	336,726	91%	▼	T / P	Caron Dam and Oval upgrade projects not yet started
Infrastructure - Other	30,727	1	▼	Timing	Remedial work at Swimming Pool to be paid for
Plant and Equipment	93,040	40%	▼	Timing	Plant Replacement project not complete
Furniture and Equipment	3,744	100%			Under Reporting Threshold
Surplus/(Deficit)					
Opening Funding Surplus(Deficit)	0	0%			ESL Shire Properties (previous years) transferred and audit adjustment for interest accrual

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 3: NET CURRENT FUNDING POSITION

Positive=Surplus (Negative=Deficit)				
	YTD 31 Mar 2018	Prior Year End 30th June 2017	YTD 31 Mar 2017	
Note	Actual YTD \$	\$	Previous YTD \$	
Current Assets				
Cash Unrestricted	4	782,477	535,346	490,595
Cash Restricted	4	2,097,240	1,878,575	1,970,588
Receivables - Rates & Rubbish	6	127,900	39,849	61,166
Receivables -Other	6	74,287	720,250	720,250
Interest / ATO Receivable/Trust/Others		47,912	8,206	(27)
Inventories		30,710	21,422	70,854
		3,160,526	3,203,649	3,313,427
Less: Current Liabilities				
Payables		(157,694)	(569,403)	(97,133)
Provisions		(232,390)	(232,390)	(219,375)
		(390,084)	(801,793)	(316,508)
Less: Adjustments				
Cash Reserves - Restricted	7	(2,097,240)	(1,878,575)	(1,970,588)
For Current Leave Provisions		232,390	232,390	219,375
For Current Borrowings		60,488	249,735	58,058
		(1,804,363)	(1,396,449)	(1,693,155)
Net Current Funding Position		966,079	1,005,407	1,303,764

Note 3 - Liquidity Over the Year



Comments - Net Current Funding Position

Receivables Other is comprised of Sundry Debtors, Pensioners Rebates Allowed
 Sundry Debtors Rubbish & ESL Interest

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 4: CASH AND INVESTMENTS

		Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Investments \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits									
Municipal Bank Account	5375008	0.05%	187,700				187,700	Bankwest	At Call
Telenet Saver Account	0542587	1.10%	583,946				583,946	Bankwest	At Call
Mt Gibson Infrastructure Account	0860049	1.00%		719,377			719,377	Bankwest	At Call
Trust Bank Account	5373006	0.00%			3,897		3,897	Bankwest	At Call
Community Dev Projects Account	0856328	1.10%	10,531				10,531	Bankwest	At Call
Mt Gibson Public Benefit Account	903351	1.10%			109,473		109,473	Bankwest	At Call
Reserve Funds - Operating	816902			177,864			177,864	Bankwest	At Call
Petty Cash			300				300	on hand	
Term Deposit 4		2.50%			100,000		100,000	Bankwest	
Term Deposit 2		2.65%		500,000			500,000	Bankwest	6/11/18
Term Deposit 3		2.50%		700,000			700,000	Bankwest	24/04/18
Total			782,477	2,097,240	213,370	0	3,093,087		

Note 4A: CASH INVESTMENTS

Comments/Notes - Investments

Shire of Perenjori
NOTES TO THE BUDGET REVIEW REPORT
31/03/2018

Note 5: BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

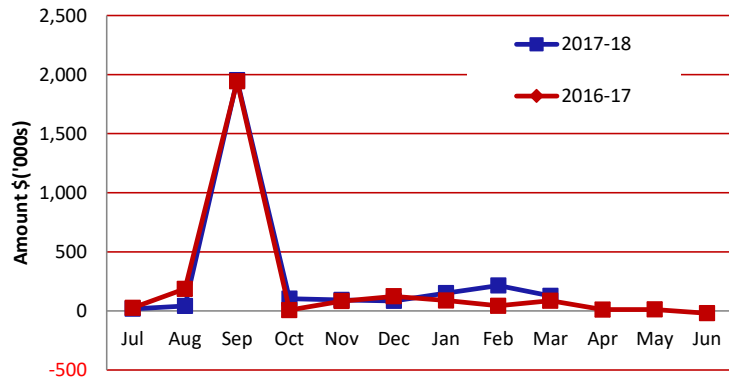
Program	GL Account Code	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
					\$	\$	\$	\$
		Budget Adoption	Res no 18025.1 15/02/2018	Opening Surplus/(Deficit)				11,238
		Change as per Audited Financial Report 30 June 2017	Res no 18025.1 15/02/2018	Opening Surplus/(Deficit)	10,086			21,324
		Discount Allowed	Res no 18025.1 15/02/2018	Operating Expenses			(7,832)	13,492
General Purpose Funding	3116	Penalty Interest	Res no 18025.1 15/02/2018	Operating Revenue		3,000		16,492
General Purpose Funding	3400	EFTPOS Fees Expense	Res no 18025.1 15/02/2018	Operating Expenses		3,600	(3,850)	16,242
General Purpose Funding	3403	Bank Fees GST	Res no 18025.1 15/02/2018	Operating Expenses				16,242
Governance	4004	Subscriptions Expense	Res no 18025.1 15/02/2018	Operating Expenses		3,000		19,242
Governance	4007	Council Ipad Expenses	Res no 18025.1 15/02/2018	Operating Expenses		3,000		22,242
Governance	4013	Council Functions Expenses.	Res no 18025.1 15/02/2018	Operating Expenses		8,000		30,242
Governance	4200	Administration Salaries.	Res no 18025.1 15/02/2018	Operating Expenses			(35,000)	(4,758)
Governance	4201	Superannuation Expense	Res no 18025.1 15/02/2018	Operating Expenses			(4,356)	(9,114)
Governance	4202	Insurances Public & Products Liability Expense	Res no 18025.1 15/02/2018	Operating Expenses			(7,000)	(16,114)
Governance	4210	Advertising Expense	Res no 18025.1 15/02/2018	Operating Expenses		5,000		(11,114)
Governance	4214	Computer Maintenance Expense.	Res no 18025.1 15/02/2018	Operating Expenses			(55,000)	(66,114)
Governance	4216	IT Vision Support Fees Expense	Res no 18025.1 15/02/2018	Operating Expenses			(5,000)	(71,114)
Governance	4218	Admin Vehicle Running Expenses	Res no 18025.1 15/02/2018	Operating Expenses			(2,500)	(73,614)
Governance	4226	Housing Allocation	Res no 18025.1 15/02/2018	Operating Expenses		82,275		8,661
Governance	4238	Consultant Fees.	Res no 18025.1 15/02/2018	Operating Expenses			(5,000)	3,661
Governance	4242	Insurances Accident, Fidelity & Salary Expenses	Res no 18025.1 15/02/2018	Operating Expenses			(1,100)	2,561
Governance	4244	Advertising - New Employee Expense	Res no 18025.1 15/02/2018	Operating Expenses			(2,600)	(39)
Governance	4258	Capital - Admin Building.	Res no 18025.1 15/02/2018	Capital Expenses		140,000		139,961
Governance	4265	Admin Building Cleaning Expenses	Res no 18025.1 15/02/2018	Operating Expenses			(2,500)	137,461
Governance	4266	CEO Professional Development.	Res no 18025.1 15/02/2018	Operating Expenses		3,000		140,461
Governance	4301	Sundry Income.	Res no 18025.1 15/02/2018	Operating Revenue			(17,000)	123,461
Governance	4307	Reimbursements.	Res no 18025.1 15/02/2018	Operating Revenue			(45,000)	78,461
Governance	4315	Grant Income	Res no 18025.1 15/02/2018	Operating Revenue		4,000		82,461
Law, Order & Public Safety	5004	Bush Fire Appliances Insurance.	Res no 18025.1 15/02/2018	Operating Expenses		4,500		86,961
Law, Order & Public Safety	5014	Community Fire Manager.	Res no 18025.1 15/02/2018	Operating Expenses		12,000		98,961
Law, Order & Public Safety	5106	Grant Income	Res no 18025.1 15/02/2018	Operating Revenue		13,000		111,961
Law, Order & Public Safety	5150	Latham Firestation & Ambulance Shed.	Res no 18025.1 15/02/2018	Capital Expenses			(5,000)	106,961
Law, Order & Public Safety	5201	Animal Control Expense.	Res no 18025.1 15/02/2018	Operating Expenses			(3,000)	103,961
Law, Order & Public Safety	5202	Wild Dog Control.	Res no 18025.1 15/02/2018	Operating Expenses		2,000		105,961
Law, Order & Public Safety	5250	Perenjori Fire Brigade - building.	Res no 18025.1 15/02/2018	Capital Expenses		20,000		125,961
Law, Order & Public Safety	5601	CCTV	Res no 18025.1 15/02/2018	Capital Expenses		2,500		128,461
Law, Order & Public Safety	5701	CESM Vehicle expenses	Res no 18025.1 15/02/2018	Operating Expenses			(15,000)	113,461
Law, Order & Public Safety	5702	CESM Employee Expense.	Res no 18025.1 15/02/2018	Operating Expenses			(85,500)	27,941
Law, Order & Public Safety	5703	CESM - IT, phone and other expense.	Res no 18025.1 15/02/2018	Operating Expenses			(1,350)	26,591
Law, Order & Public Safety	5704	CESM Conference and training expense	Res no 18025.1 15/02/2018	Operating Expenses			(1,875)	24,716
Law, Order & Public Safety	5801	Grant Income - CESM	Res no 18025.1 15/02/2018	Operating Revenue		65,255		89,971
Law, Order & Public Safety	5802	CESM Reimbursements - Other Councils	Res no 18025.1 15/02/2018	Operating Revenue		28,867		118,838
Health	7200	EHO Expenses	Res no 18025.1 15/02/2018	Operating Expenses		5,000		123,838
Health	7203	Medical Centre Building Mntce Expense.	Res no 18025.1 15/02/2018	Operating Expenses			(5,000)	118,838
Health	7600	Mosquito Control Expense	Res no 18025.1 15/02/2018	Operating Expenses		3,000		121,838
Education & Welfare	8427	Grant Income	Res no 18025.1 15/02/2018	Operating Revenue		16,000		137,838
Education & Welfare	8603	Housing Allocation	Res no 18025.1 15/02/2018	Operating Expenses		25,013		162,851
Education & Welfare	8605	Sundry Income	Res no 18025.1 15/02/2018	Operating Revenue		1,000		163,851
Housing	026TF	Transfer from CVP Village Reserve	Res no 18025.1 15/02/2018	Capital Revenue		9,625		173,476
Housing	9228	Housing Allocation	Res no 18025.1 15/02/2018	Operating Expenses			(216,071)	(42,595)
Housing	9292	Housing Maintenance Cost.	Res no 18025.1 15/02/2018	Operating Expenses		19,301		(23,294)
Housing	9306	Staff Housing Rent	Res no 18025.1 15/02/2018	Operating Revenue			(10,000)	(33,294)
Housing	9312	Housing Grant Funding	Res no 18025.1 15/02/2018	Operating Revenue		5,000		(28,294)
Housing	13109	Eco House Maintenance.	Res no 18025.1 15/02/2018	Operating Expenses			(5,000)	(33,294)
Housing	14950	Reimbursements Income.	Res no 18025.1 15/02/2018	Operating Revenue		5,000		(28,294)
Community Amenities	418	Capital Expenditure - Other Infrastructure	Res no 18025.1 15/02/2018	Capital Expenses			(25,000)	(53,294)
Community Amenities	10001	Refuse Site Mntce Expense.	Res no 18025.1 15/02/2018	Operating Expenses		21,000		(32,294)
Community Amenities	10006	Cardboard Recycling Expenses.	Res no 18025.1 15/02/2018	Operating Expenses			(6,000)	(38,294)
Community Amenities	10100	Refuse Collection Fees	Res no 18025.1 15/02/2018	Operating Revenue			(3,500)	(41,794)
Community Amenities	10412	CDO Project Expenses	Res no 18025.1 15/02/2018	Operating Expenses			(12,000)	(53,794)
Community Amenities	40509	Grant Income	Res no 18025.1 15/02/2018	Operating Revenue		16,500		(37,294)
Community Amenities	10511	CDO Project Income	Res no 18025.1 15/02/2018	Operating Revenue		12,500		(24,794)
Community Amenities	10510	Staff Housing Allocated	Res no 18025.1 15/02/2018	Operating Expenses		13,943		(10,851)
Community Amenities	10800	Public Conveniences Mntce Expense	Res no 18025.1 15/02/2018	Operating Expenses			(3,000)	(13,851)
Community Amenities	10810	Public Conveniences Cleaning Costs	Res no 18025.1 15/02/2018	Operating Expenses			(1,650)	(15,501)
Recreation & Culture	011TF	Transfer from Swimming Pool Reserve	Res no 18025.1 15/02/2018	Capital Revenue		50,000		34,499
Recreation & Culture	11005	PJ Hall Cleaning Costs	Res no 18025.1 15/02/2018	Operating Expenses			(2,004)	32,495
Recreation & Culture	11203	Pool Operating Expense	Res no 18025.1 15/02/2018	Operating Expenses			(40,000)	(7,505)
Recreation & Culture	11250	Capital - Swimming Pool	Res no 18025.1 15/02/2018	Capital Expenses			(5,000)	(12,505)
Recreation & Culture	11300	Govt Grant - Swimming Pool	Res no 18025.1 15/02/2018	Operating Revenue			(35,000)	(47,505)
Recreation & Culture	11405	Latham Community Centre Mntce Expense.	Res no 18025.1 15/02/2018	Operating Expenses			(13,025)	(60,530)
Recreation & Culture	11408	Golf & Bowls Expense	Res no 18025.1 15/02/2018	Operating Expenses			(13,000)	(73,530)
Recreation & Culture	11412	PJ Pavilion Cleaning	Res no 18025.1 15/02/2018	Operating Expenses			(5,200)	(78,730)
Recreation & Culture	11450	Capital - Perenjori Pavillion Building	Res no 18025.1 15/02/2018	Capital Expenses			(90,000)	(168,730)
Recreation & Culture	11459	PJ Sports Facility Capital Expenditure	Res no 18025.1 15/02/2018	Capital Expenses		10,000		(158,730)
Recreation & Culture	11805	Museum/Tourist Bureau Mntce Expense.	Res no 18025.1 15/02/2018	Operating Expenses		5,000		(153,730)
Recreation & Culture	11824	Blues For The Bush Event - CAWA Grant	Res no 18025.1 15/02/2018	Operating Revenue		15,000		(138,730)
Recreation & Culture	11897	Staff Housing Allocated	Res no 18025.1 15/02/2018	Operating Expenses		13,167		(125,563)
Recreation & Culture	11898	Staff Housing Allocated	Res no 18025.1 15/02/2018	Operating Expenses		14,444		(111,119)
Transport	12235	Road Maintenance Flood Damage	Res no 18025.1 15/02/2018	Operating Expenses			(219,810)	(330,929)
Transport	12308	Main Roads Flood Damage Funding	Res no 18025.1 15/02/2018	Operating Revenue		264,255		(66,674)
Transport	12400	Perenjori Air Strip Mntce Expense	Res no 18025.1 15/02/2018	Operating Expenses		4,875		(61,799)
Economic Services	13107	Backpackers/Barracks Cleaning Costs	Res no 18025.1 15/02/2018	Operating Expenses			(3,500)	(65,299)
Economic Services	13150	Caravan Park Fees.	Res no 18025.1 15/02/2018	Operating Revenue			(124,000)	(189,299)
Economic Services	13152	Caravan Park Chalets - Revenue	Res no 18025.1 15/02/2018	Operating Revenue		100,000		(89,299)
Economic Services	13172	Caravan Park Village Maintenance Expense.	Res no 18025.1 15/02/2018	Operating Expenses			(16,150)	(105,449)
Economic Services	13175	CVP Village Cleaning Costs.	Res no 18025.1 15/02/2018	Operating Expenses			(10,000)	(115,449)
Economic Services	13177	CP - Low Value Asset Pool	Res no 18025.1 15/02/2018	Operating Expenses		10,000		(105,449)
Economic Services	13185	Caravan Park Village Accommodation Fees.	Res no 18025.1 15/02/2018	Operating Revenue		8,000		(97,449)
Economic Services	13190	Caravan Park - Buildings - Ablution Block.	Res no 18025.1 15/02/2018	Capital Expenses			(10,000)	(107,449)
Economic Services	13192	Caravan Park - New Ablutions - Apron.	Res no 18025.1 15/02/2018	Capital Expenses		8,000		(99,449)
Economic Services	13200	Area Promotion Expense.	Res no 18025.1 15/02/2018	Operating Expenses			(4,000)	(103,449)
Economic Services	13203	Regional Tourism Officer	Res no 18025.1 15/02/2018	Operating Expenses		4,500		(98,949)
Economic Services	13400	Building Expense.	Res no 18025.1 15/02/2018	Operating Expenses		12,000		(86,949)
Economic Services	13602	Standpipe Controller Expense	Res no 18025.1 15/02/2018	Capital Expenses		10,000		(76,949)
Economic Services	13703	Grant Income - Standpipe Controller	Res no 18025.1 15/02/2018	Operating Revenue			(20,000)	(96,949)
Economic Services	14913	Northeast Farming Future - Dry Season	Res no 18025.1 15/02/2018	Operating Expenses		5,000		(91,949)
Other Propety & Services	14103	Plant Hire Income	Res no 18025.1 15/02/2018	Operating Revenue			(49,000)	(140,949)
Other Propety & Services	14209	Occupational Health & Safety Expenses	Res no 18025.1 15/02/2018	Operating Expenses			(4,500)	(145,449)
Other Propety & Services	14213	Workers Compensation Insurance	Res no 18025.1 15/02/2018	Operating Expenses		21,000		(124,449)
Other Propety & Services	14225	Staff Housing Allocated	Res no 18025.1 15/02/2018	Operating Expenses		96,217		(28,232)
Other Propety & Services	14404	Plant Repair Wages	Res no 18025.1 15/02/2018	Operating Expenses			(30,000)	(58,232)
Other Propety & Services	14405	Insurance	Res no 18025.1 15/02/2018	Operating Expenses		4,250		(53,982)
Other Propety & Services	14407	Licences & Stamp Duty	Res no 18025.1 15/02/2018	Operating Expenses		15,000		(38,982)
Other Propety & Services	14501	Reimbursements	Res no 18025.1 15/02/2018	Operating Revenue		43,000		4,018
Other Propety & Services	14504	Reimbursements - Good Insurance	Res no 18025.1 15/02/2018	Operating Revenue		3,000		7,018
Amended Budget Cash Position as per Council Resolution					10,086	1,272,587	(1,286,893)	7,018

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 6: RECEIVABLES

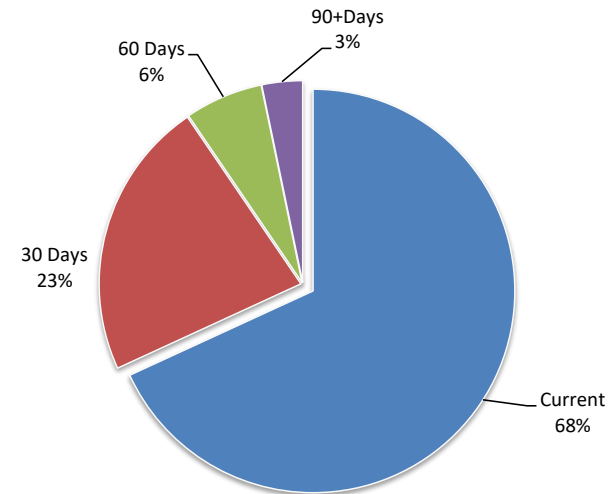
Receivables - Rates Receivable	YTD 31 Mar 2018	30 June 2017
	\$	\$
Opening Arrears Previous Years	43,271	51,595
Levied this year	2,619,635	2,591,052
<u>Less Collections to date</u>	<u>(2,535,007)</u>	<u>(2,599,376)</u>
Equals Current Outstanding	127,900	43,271
Net Rates Collectable	127,900	43,271
% Collected	95.20%	98.36%
 Non Current Assets:		
Rates Non-Current	0	0
 Total Rates Outstanding	127,900	43,271

Note 6 - Rates Collected



Receivables - General	Current	30 Days	60 Days	90+Days	Credit Payments
	\$	\$	\$	\$	\$
Receivables - General	50,619	16,600	4,650	2,418	\$ -
Total Receivables General Outstanding				74,287	

Note 6 - Accounts Receivable (non-rates)



Comments/Notes - Receivables Rates

Total Rates Outstanding does not include Rubbish & ESL Levy

Comments/Notes - Receivables General

Credit Payments are income and or reimbursements.

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 6A - RECEIVABLES GENERAL

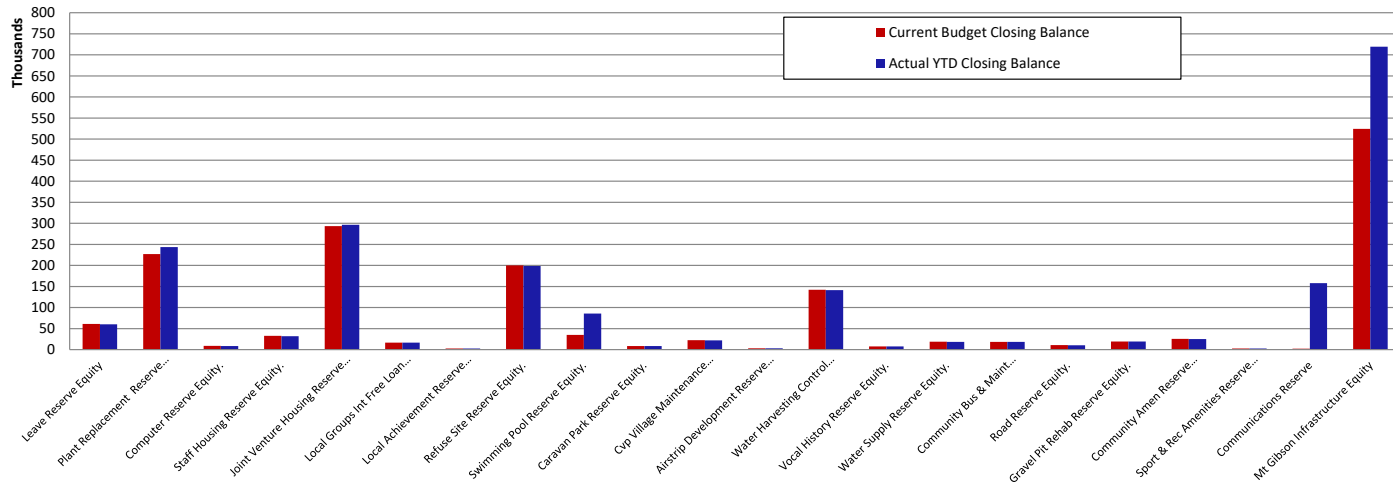
Debtors Trial Balance						
Debtors	GT 90 Days	Age	GT 60 Days	GT 30 Days	Current	Total
80009						\$ -
80017						\$ -
80044					\$ 2,747.63	\$ 2,747.63
80103					\$ 300.00	\$ 300.00
80123						\$ -
80149	\$ 229.20	310				\$ 229.20
80154						\$ -
80236					\$ 520.00	\$ 520.00
80282					\$ 21,862.88	\$ 21,862.88
80342					\$ 12,112.10	\$ 12,112.10
80337						\$ -
80445				\$ 100.00		\$ 100.00
80468					\$ 1,364.14	\$ 1,364.14
80555	\$ 559.77	701				\$ 559.77
80562	1249.1	334				\$ 1,249.10
80565				\$ 11,600.00	\$ 6,930.00	\$ 18,530.00
80573	\$ 380.00	108	\$ 400.00	\$ 400.00	\$ 500.00	\$ 1,680.00
80581						\$ -
80649				\$ 800.00	\$ 500.00	\$ 1,300.00
80666					\$ 287.64	\$ 287.64
80667						\$ -
80678					\$ 250.00	\$ 250.00
80681						\$ -
80682						\$ -
80691					\$ 161.06	\$ 161.06
80695				\$ 1,700.00		\$ 1,700.00
80696			\$ 3,050.00	\$ 200.00		\$ 3,250.00
80702						\$ -
80703					\$ 500.00	\$ 500.00
80708					\$ 8.11	\$ 8.11
80709			\$ 1,200.00	\$ 1,800.00	\$ 1,694.99	\$ 4,694.99
80711						\$ -
80716					\$ 660.00	\$ 660.00
81496					\$ 220.00	\$ 220.00
81549						\$ -
81564						\$ -
Totals	\$ 2,418.07		\$ 4,650.00	\$ 16,600.00	\$ 50,618.55	\$ 74,286.62

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 7: Cash Backed Reserve

2017-18	Budgeted Opening Balance	Current Budget Interest Earned	Actual Interest Earned	Current Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Council Resolution	Current Budget Closing Balance	Actual YTD Closing Balance
Name	\$	\$	\$	\$	\$	\$	\$		\$	\$
Leave Reserve Equity	59,800	1047	297	0	297	0	0		60,847	60,098
Plant Replacement Reserve Equity.	237,583	4252	6,019	0	6,019	(15,000)	0		226,835	243,603
Computer Reserve Equity.	8,621	130	43	0	43	0	0		8,751	8,664
Staff Housing Reserve Equity.	31,631	941	159	0	159	0	0		32,572	31,790
Joint Venture Housing Reserve Equity.	288,010	5162	8,558	0	8,558	0	0		293,172	296,568
Local Groups Int Free Loan Reserve Equity..	16,345	339	82	0	82	0	0		16,684	16,428
Local Achievement Reserve Equity..	2,677	40	13	0	13	0	0		2,717	2,690
Refuse Site Reserve Equity.	197,517	2690	969	0	969	0	0		200,207	198,486
Swimming Pool Reserve Equity.	83,311	1493	2,450	0	2,450	(50,000)	0		34,804	85,761
Caravan Park Reserve Equity.	8,263	147	42	0	42	0	0		8,410	8,305
Cvp Village Maintenance Reserve Equity.	31,287	557	141	0	141	(9,625)	(9,625)		22,219	21,803
Airstrip Development Reserve Equity.	3,015	54	15	0	15	0	0		3,069	3,030
Water Harvesting Control Reserve Equity.	140,373	1850	682	0	682	0	0		142,223	141,055
Vocal History Reserve Equity.	7,549	134	38	0	38	0	0		7,683	7,587
Water Supply Reserve Equity.	18,402	327	93	0	93	0	0		18,729	18,494
Community Bus & Maint Reserve Equity.	18,162	323	91	0	91	0	0		18,485	18,254
Road Reserve Equity.	10,422	185	52	0	52	0	0		10,607	10,474
Gravel Pit Rehab Reserve Equity.	18,998	338	96	0	96	0	0		19,336	19,093
Community Amen Reserve Equity.	25,113	447	126	0	126	0	0		25,560	25,240
Sport & Rec Amenities Reserve Equity.	2,739	40	14	0	14	0	0		2,779	2,753
Communications Reserve	153,110	2373	4,579	0	4,579	(153,110)	0		2,373	157,689
Mt Gibson Infrastructure Equity	515,647	8707	3,730	200,000	203,730	(200,000)	0		524,354	719,377
	\$ 1,878,575	\$ 31,576	\$ 28,291	\$ 200,000	\$ 228,291	-\$ 427,735	-\$ 9,625		\$ 1,682,416	\$ 2,097,240

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal				Current Budget				Comments
				YTD 31 03 2018				
Cost \$	Accum Depr \$	Proceeds \$	Profit (Loss) \$	Net Book Value \$	Sale Proceeds \$	Profit	Loss \$	
0	0	0	0	76,653	52,000	0	(24,653)	

Comments - Capital Disposal/Replacements

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 9: RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Current Budget Rate Revenue \$	Current Budget Interim Rate \$	Current Budget Back Rate \$	Amended Budget Total Revenue \$
Differential General Rate											
UV Rural/Pastoral	1.9169	268	93,698,300	1,792,679	(1,138)	6,830	1,798,371	1,796,103	0	0	1,796,103
UV Mining	34.8736	58	1,854,551	645,126		320	645,447	646,749	0	0	646,749
GRV Townsites	7.9500	105	1,263,496	99,538			99,538	100,448	0	0	100,448
GRV Mining	7.9500	1	3,144,000	250,283			250,283	249,948	0	0	249,948
Sub-Totals		432	99,960,347	2,787,627	(1,138)	7,150	2,793,639	2,793,248	0	0	2,793,248
Minimum Payment	Minimum \$										
GRV Townsites	335.00	31	28,041	10,385	0	0	10,385	10,385	0	0	10,385
GRV Mining	335.00	1	20	0	0	0	0	335	0	0	335
UV Rural/Pastoral	335.00	10	69,100	3,350	0	0	3,350	3,350	0	0	3,350
UV Mining	335.00	21	11,973	7,035	0	0	7,035	7,035	0	0	7,035
Sub-Totals		63	109,134	20,770	0	0	20,770	21,105	0	0	21,105
Discounts							2,814,409				2,814,353
Concession							(213,500)				(213,500)
Amount from General Rates							2,585,208				2,600,853
Ex-Gratia Rates							12,904				12,115
Totals							2,598,112				2,612,968

Comments - Rating Information

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Interest Rate	Principal 1-Jul-17	New Loans	Lending	Term	Principal Repayments		Principal Outstanding		Interest Repayments		Maturity Date
	%			Date		Actual \$	Current Budget \$	Actual \$	Current Budget \$	Actual \$	Current Budget \$	
Loan 94 Industrial Land	7.38%	9,492		9th June 2008	10 Years	4,666	9,341	4,826	151	392	517	9th June 2018
Loan 96 CHA Housing	6.44%	100,198		2nd February 2004	20 Years	11,704	11,704	88,494	88,494	6,604	6,365	2nd February 2024
Loan 97 Flat Pack Housing	4.68%	122,665		9th May 2012	10 Years	11,035	22,328	111,630	100,337	3,289	5,472	2nd May 2022
Loan 98 Subdivision John Street	6.97%	279,385		14th April 2008	20 Years	17,615	17,615	261,770	261,770	20,114	19,171	20th January 2028
Loan 99 Aquatic Centre	6.09%	192,946		15th September 2009	10 Years	73,725	73,725	119,221	119,221	11,345	10,645	15th September 2019
Loan 100 Aquatic Centre	4.81%	195,697		10th April 2012	10 Years	17,544	35,510	178,153	160,187	5,374	8,991	10th April 2022
Loan 101 2x Duplex Housing	4.68%	139,392		9th May 2012	10 Years	12,534	25,361	126,858	114,031	3,743	6,230	9th May 2022
Loan 102 Volvo Grader	2.65%	210,379		6th January 2016	5 Years	40,425	54,080	169,954	156,299	4,589	5,041	6th January 2021
Loan 103 Caron Dam (proposed)			200,000	TBA			18,279		181,721		2,876	TBA
Totals		1,250,154	200,000			189,248	267,943	1,060,906	1,182,211	55,450	65,308	

(b) New Debentures

All debenture repayments were financed by general purpose revenue.

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider		Approval	2017-18 Amended Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status			
								Received	Not Received		
				(Y/N)	\$	\$	\$	\$	\$		
GENERAL PURPOSE FUNDING											
03300	Grants Commission Grant	30	Dept Local Government	operating	Y	505,450	0	505,450	0	389,291	116,159
03301	Untied Road Grant	30	Dept Local Government	operating	Y	351,587	0	351,587	0	282,488	69,099
GOVERNANCE											
04315	Grant Income	30			Y	4,000	0	4,000	0	4,000	0
LAW, ORDER, PUBLIC SAFETY											
05100	Fesa Operating Grant	30	FESA	operating	Y	22,300	0	22,300	0	11,375	10,925
05106	Grant Income	32	FESA	non-operating	Y	43,000	0		43,000	0	43,000
05801	Grant Income - Cesm	30	FESA	non-operating	Y	65,255	0		65,255	19,841	45,414
EDUCATION											
08427	Grant Income	30			Y	56,000	0	56,000	0	28,015	27,985
08551	Youth Activities Grant	30			Y	0	0	0	0	0	0
HOUSING											
09287	Community Housing Project - Mt Gibson Funding	30			Y	0	0	0	0	0	0
09312	Housing Grant Funding	32			Y	5,000	0	0	5,000	5,000	0
COMMUNITY AMENITIES											
10509	Grant Income	32	Mt Gibson		Y	16,500	0	16,500	0	16,530	(30)
10511	Cdo Project Income	30			Y	2,000	0	2,000	0	2,000	0
11307	Lotterywest Stage Trailer Grant	32	Lotterywest	non-operating	Y	0	0	0	0	17,609	(17,609)
RECREATION AND CULTURE											
11300	Govt Grant - Swimming Pool	30	Dept of Sport & Rec	operating	N	0	0	0	0	0	0
11306	Grant - Dept Of Sport & Rec.	30	Dept of Sport & Rec	operating	Y	30,000	0	30,000	0	32,664	(2,664)
11521	Mt Gibson Funding Allocation	30	Mt Gibson	operating	Y	200,000	0	200,000	0	200,000	0
11823	Blues For The Bush Event Income.	30			Y	15,000	0	15,000	0	29,773	(14,773)
11824	Blues For The Bush Event - Cawa Grant	30			Y	15,000	0	15,000	0	27,150	(12,150)
11518	Grant Income Received	32			Y	10,000	0	10,000	0	0	10,000
TRANSPORT											
12300	Direct Grant	30	Main Roads	operating	Y	112,166	0	112,166	0	112,166	0
12301	Regional Road Group Funding.	32	Main Roads	non-operating	Y	446,000	0	0	446,000	284,933	161,067
12302	Mrd Street Lighting Subsidy	30	Dept of Inf and Transport	operating	Y	2,650	0	2,650	0	2,498	152
12303	Roads To Recovery Funding	32	Dept of Inf and Transport	non-operating	Y	776,700	0	0	776,700	526,147	250,553
12304	Black Spot Funding	32	Dept of Inf and Transport	non-operating	Y	73,333	0	73,333	0	29,333	44,000
12308	Main Roads Flood Damage Funding	30	Dept of Inf and Transport	operating	Y	1,213,300	0	1,213,300	0	1,213,300	0
12310	Flood Damage - Main Roads No. 3	30	Dept of Inf and Transport	operating	Y	698,053	0	698,053	0	0	698,053
ECONOMIC SERVICES											
13612	Grant Funding Income	32			Y	100,000	0	100,000	0	0	100,000
13703	Grant Income - Standpipe Controller	32	Mt Gibson	non-operating	Y	0	0	0	0	0	0
TOTALS						4,763,294	0	3,427,339	1,335,955	3,234,113	1,529,181
			Operating	30		3,292,761				2,354,560	
			Non-operating	32		1,470,533				879,552	
			Balance			<u>4,763,294</u>				<u>3,234,113</u>	<u>1,529,181</u>
											4,763,294

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 12: TRUST FUND

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 Jul 17	Amount Received	Amount Paid	Closing Balance 31-Mar-18
	\$	\$	\$	\$
Sundry Income	0	0	0	0
Bus Bonds	0	800	(687)	113
Hall Bonds	0	150	0	150
Housing Bonds	1,000	6,883	(2,820)	5,063
Other Bonds	800	810	(1,200)	410
	1,800	8,643	(4,707)	5,737

Comments - Trust

Description	Opening Balance 1 Jul 17	Amount Received	Amount Paid	Closing Balance 31-Mar-18
Perenjori Public Benefit Bank Account	189,605			
Income/Expenditure		52,137	(32,269)	
Closing Bank Balance	189,605	52,137	(32,269)	209,473

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 13: CAPITAL ACQUISITIONS


Level of Completion Indicators 0% ○ 40% ● 80% ●
 20% ○ 60% ● 100% ●

% of Completion	Level of Completion Indicator	Infrastructure Assets	Original Budget	Amended Annual Budget	Current YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Strategic Reference / Comment
Capital Acquisitions by Program									
Governance									
		Capital - Admin Building.	4258	160,000	20,000	14,994	2,625	(12,369)	2,625
		Governance Total		160,000	20,000	14,994	2,625	(12,369)	2,625
Law, Order And Public Safety									
94%	●	Latham Firestation & Ambulance Shed.	5150	0	5,000	3,744	4,687	943	4,687
115%	●	Perenjori Fire Brigade - Building.	5250	25,000	5,000	3,744	5,750	2,006	5,750
100%	●	Cctv	5601	11,000	8,500	6,372	8,496	2,124	8,496
		Law, Order And Public Safety Total		36,000	18,500	13,860	18,933	5,073	18,933
Housing									
41%	●	Capital - Housing Expenditure.	09286	49,850	49,850	37,368	20,637	(16,731)	20,637
		Housing Total		49,850	49,850	37,368	20,637	(16,731)	20,637
Community Amenities									
97%	●	Capital Expenditure - Other Infrastructure	418	0	25,000	25,000	24,270	(730)	24,270
0%	○	Capital -Public Conveniences.	10850	9,000	9,000	6,750	0	(6,750)	0
		Community Amenities Total		9,000	34,000	31,750	24,270	(7,480)	24,270
									Works not commenced to date
Recreation And Culture									
0%	○	Capital - Swimming Pool	11250	35,000	40,000	29,997	0	(29,997)	0
4%	○	Capital - Perenjori Pavillion Building	11450	250,000	340,000	254,997	14,040	(240,957)	14,040
3%	○	Capital - Parks & Ovals.	11455	127,000	127,000	95,238	3,600	(91,638)	3,600
#DIV/0!		Pj Sports Facility Capital Expenditure	11459	10,000	0	(2,496)	0	2,496	0
59%	●	Playground Upgrade.	11484	48,000	48,000	35,982	28,392	(7,590)	28,392
0%	○	Capital - Gym Equipment.	11815	5,000	5,000	3,744	0	(3,744)	0
		Recreation And Culture Total		475,000	560,000	417,462	46,032	(371,430)	17,640
Transport									
65%	●	Road Construction Expense Council	12001	360,332	360,332	270,171	232,993	(37,178)	0
89%	●	Road Construction Expense Rrg	12003	669,000	669,000	501,696	595,922	94,226	0

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 March 2018

Note 13: CAPITAL ACQUISITIONS

Level of Completion Indicators 0% ○ 40% ● 80% ●
 20% ○ 60% ◎ 100% ●

% of Completion	Level of Completion Indicator	Infrastructure Assets		Original Budget	Amended Annual Budget	Current YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Strategic Reference / Comment
5%	○	Road Construction Expense Black Spot - Job	12005	110,000	110,000	82,494	5,405	(77,089)	0	No Capital purchases YTD
68%	◎	Road Construction R2R	12006	855,018	855,018	641,169	582,891	(58,278)	0	
44%	●	Plant & Equipment Purchase	12283	303,768	303,768	227,826	132,662	(95,164)	0	
Transport Total				2,298,118	2,298,118	1,723,356	1,549,873	(173,483)	0	
Economic Services										
69%	●	Caravan Park - Buildings - Ablution Block.	13190	20,000	30,000	22,500	20,842	(1,658)	0	
#DIV/0!		Caravan Park - New Ablutions - Apron.	13192	8,000	0	0	0	0	0	
0%	○	Caravan Park - Capital.	13194	5,000	5,000	3,744	0	(3,744)	0	
0%	○	Standpipe Controller Expense	13602	30,000	20,000	14,994	0	(14,994)	0	
0%	○	Capital - Caron Dam Roof.	14980	300,000	300,000	225,000	0	(225,000)	0	
Economic Services Total				363,000	355,000	266,238	20,842	(245,396)	0	Project not commenced to date
Capital Expenditure Total				3,390,968	3,335,468	2,505,028	1,683,212	(821,816)	84,104	



Perenjori
Embrace Opportunity

Attachment
18042.2

Accounts for Payment
March 2018

Ordinary Council Meeting
19th April 2018

List of Accounts Due & Submitted to Committee DUMMY rdAccountList				
EFT/CHQ	Date	Name	Description	Amount
G033439	30/01/2018	C Y O'CONNOR INSTITUTE	Unit fee's for employee - Cert 4 Local Government Administration	802.80
EFT10597	07/03/2018	C Y O'CONNOR INSTITUTE	TOTAL PAYMENTS	-802.80
00030113	15/02/2018	ALL ABOUT CANVAS	Banner for Banner in the Terrace Competition 2018	118.80
EFT10598	09/03/2018	ALL ABOUT CANVAS	TOTAL PAYMENTS	-118.80
5839	19/02/2018	BLUEHILL COURIERS	Freight - 5/02 - 1 x satchel - Totally Workwear, Freight - 7/02 - 2 x ctns, 2 x 6mt pvc - Bunnings	58.85
EFT10599	09/03/2018	BLUEHILL COURIERS	TOTAL PAYMENTS	-58.85
486726	23/02/2018	BURGESS RAWSON (WA) PTY LTD	Water Usage W4140/L6808-1 Latham between 18/12/2017 - 19/02/2018	761.48
EFT10600	09/03/2018	BURGESS RAWSON (WA) PTY LTD	TOTAL PAYMENTS	-761.48
1384	23/02/2018	CAMERELLI ASSOCIATES	HR Training 3 Sessions	1380.00
1382	23/02/2018	CAMERELLI ASSOCIATES	Monthly HR support - March 2018	1500.00
1383	23/02/2018	CAMERELLI ASSOCIATES	HR Consultancy Services	385.00
1369	05/02/2018	CAMERELLI ASSOCIATES	Monthly HR Support - February 2018	1500.00
EFT10601	09/03/2018	CAMERELLI ASSOCIATES	TOTAL PAYMENTS	-4765.00
1602435	01/02/2018	CJD EQUIPMENT	Cap, Freight	43.47
EFT10602	09/03/2018	CJD EQUIPMENT	TOTAL PAYMENTS	-43.47
1680032774	02/02/2018	COVS PARTS PTY LTD	35159-96-1 Wheel & Clutch ASM, Freight	66.39
EFT10603	09/03/2018	COVS PARTS PTY LTD	TOTAL PAYMENTS	-66.39
12413	31/01/2018	DAIMLER TRUCKS PERTH	MHG11 MK667298 Pump assy, fuel injector, MHC24A MK667278 o-ring, injection pump, MHC24A MK667278 o-ring	2304.86
EFT10604	09/03/2018	DAIMLER TRUCKS PERTH	TOTAL PAYMENTS	-2304.86
105773	23/02/2018	HERRINGS COASTAL PLUMBING & GAS	Old Bankwest - taps leaking, hot water pressure release valve is squirting out water still	60.50
EFT10605	09/03/2018	HERRINGS COASTAL PLUMBING & GAS	TOTAL PAYMENTS	-60.50
44674	20/02/2018	JMH MECHANICAL SERVICES	Wheel bearings	100.24
44673	20/02/2018	JMH MECHANICAL SERVICES	Hydraulic hoses	395.85
44675	20/02/2018	JMH MECHANICAL SERVICES	Loader fuel problem	481.80
EFT10606	09/03/2018	JMH MECHANICAL SERVICES	TOTAL PAYMENTS	-977.89
2924	25/02/2018	JOHN MORRIS T/A CATUA LAKE	To install satellite set top box and supply cables to operate	300.00
EFT10607	09/03/2018	JOHN MORRIS T/A CATUA LAKE	TOTAL PAYMENTS	-300.00
2974	27/02/2018	MIM'S CATERING	Latham Fire Shed - catering 13/02/2018	330.00
EFT10608	09/03/2018	MIM'S CATERING	TOTAL PAYMENTS	-330.00
0102	01/02/2018	MR FIX IT SERVICES	4 John St - replace fly screen door closer, Fix shower screen door, reinstall cornice, patch hole in bathroom	240.35
0099	01/02/2018	MR FIX IT SERVICES	Labour @ \$55 x 2hrs, travel 80kms @ \$1.00 per km, privacy set - handle	266.20
EFT10609	09/03/2018	MR FIX IT SERVICES	TOTAL PAYMENTS	-506.55
1709586	21/02/2018	ODASA	To supplying 1 collector for 1 day on the 19/02/2018, instant site tests - urine 19/02/2018, mileage - 19/02/2018	1870.00
EFT10610	09/03/2018	ODASA	TOTAL PAYMENTS	-1870.00
00001915	26/02/2018	PERENJORI COMMUNITY RESOURCE CENTRE	15/02 - catering meeting slices, 23/02 - fruit platter for visitors, 23/02 - morning tea for visitors, 23/02 - coffee for visitors	150.50
EFT10611	09/03/2018	PERENJORI COMMUNITY RESOURCE CENTRE	TOTAL PAYMENTS	-150.50
C21388	20/02/2018	PUMPS AUSTRALIA	filters	81.14
EFT10612	09/03/2018	PUMPS AUSTRALIA	TOTAL PAYMENTS	-81.14
5193	14/02/2018	RJ & LJ KING	1x Multi V Flat Belt, New Grader tire, New Backhoe tire	2176.90
EFT10613	09/03/2018	RJ & LJ KING	TOTAL PAYMENTS	-2176.90
17	08/02/2018	STRATUM CUTTINGS EDGES	20 x 5D9561 Grader Blades	2738.56
EFT10614	09/03/2018	STRATUM CUTTINGS EDGES	TOTAL PAYMENTS	-2738.56
0342	23/02/2018	TOLL IPEC PTY LTD	14/02 - 1 x 1kg Dangerous goods, 19/02 - 1 x 6kg - Winc, 20/02 - 1 x 3kg, 21/02 - 1 x 4kg	52.03
0340	09/02/2018	TOLL IPEC PTY LTD	07/02 - 1 x 8kg - Winc, 07/02 - 1 x 2kg - Jason Signs	22.06
EFT10615	09/03/2018	TOLL IPEC PTY LTD	TOTAL PAYMENTS	-74.09
000100155289	21/02/2018	TOTALLY WORKWEAR	Safety boots: CLN997	179.00
EFT10616	09/03/2018	TOTALLY WORKWEAR	TOTAL PAYMENTS	-179.00
5845	28/02/2018	BLUEHILL COURIERS	Freight - 19/02 - 1 x banner - All About Canvas	33.00
EFT10618	15/03/2018	BLUEHILL COURIERS	TOTAL PAYMENTS	-33.00
AWWPS00215-002	22/02/2018	BORAL RESOURCES WA	Sealing services as per tender 10/2017, Sealing services as per tender 10/2017	116355.20
EFT10619	15/03/2018	BORAL RESOURCES WA	TOTAL PAYMENTS	-116355.20
2355/01609381	23/02/2018	BUNNINGS WAREHOUSE	Everhard easy drain 100mm x 1m black polymer channel and grate, IN/4770206	107.46
EFT10621	15/03/2018	BUNNINGS WAREHOUSE	TOTAL PAYMENTS	-107.46

Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 31st March 2018

EFT/CHQ	Date	Name	Description	Amount
486734	28/02/2018	BURGESS RAWSON (WA) PTY LTD	Shop at 47 Fowler St Lot Rly Lease opp #44 - water usage from 19/12/2017 - 21/02/2018, Shop at 47 Fowler St Lot Rly Lease opp #44 - water rates from 01/01/2018 - 28/02/2018	191.88
EFT10622	15/03/2018	BURGESS RAWSON (WA) PTY LTD	TOTAL PAYMENTS	-191.88
1578	22/02/2018	CANINE CONTROL	Ranger Services for the Shire of Perenjori	495.00
EFT10623	15/03/2018	CANINE CONTROL	TOTAL PAYMENTS	-495.00
29217	16/02/2018	IT VISION	Payroll Leave Essentials Training itVision Perth 08 - 09 February 2018	812.90
EFT10624	15/03/2018	IT VISION	TOTAL PAYMENTS	-812.90
900331782	28/02/2018	LANDMARK OPERATIONS LIMITED	Sino Roundup CT Broadacre 20L	109.68
EFT10625	15/03/2018	LANDMARK OPERATIONS LIMITED	TOTAL PAYMENTS	-109.68
3329	01/03/2018	MARKET CREATIONS	Office 365 Enterprise E3 Licenses - February	130.79
EFT10626	15/03/2018	MARKET CREATIONS	TOTAL PAYMENTS	-130.79
F034-4833	11/02/2018	SNAP OSBORNE PARK	Welcome Pack Brochure Re-print 200 copies	1938.00
EFT10627	15/03/2018	SNAP OSBORNE PARK	TOTAL PAYMENTS	-1938.00
0343	02/03/2018	TOLL IPEC PTY LTD	01/03 - 1 x 20kg - WINC, 01/03 - 1 x 110kg - WINC	57.24
EFT10628	15/03/2018	TOLL IPEC PTY LTD	TOTAL PAYMENTS	-57.24
000100148530	01/03/2018	TOTALLY WORKWEAR	Outside staff uniform order	236.39
EFT10629	15/03/2018	TOTALLY WORKWEAR	TOTAL PAYMENTS	-236.39
9023477841	13/02/2018	WINC AUSTRALIA PTY LIMITED	Omo Front And Top Active Clean Laundry Powder 5kg	53.00
9023476551	13/02/2018	WINC AUSTRALIA PTY LIMITED	Stationary items as required	311.26
M348703	19/02/2018	WINC AUSTRALIA PTY LIMITED	Colour meter reading -267009, Black and White meter reading -238266	669.35
EFT10630	15/03/2018	WINC AUSTRALIA PTY LIMITED	TOTAL PAYMENTS	-1033.61
60	16/02/2018	AGRI SERVICES PERENJORI	Surecan fly spray, Neta popup sprinkler, Thread tape	106.30
EFT10631	16/03/2018	AGRI SERVICES PERENJORI	TOTAL PAYMENTS	-106.30
1007248018	03/03/2018	AUSTRALIA POST	Australia Post - postage for the month of February 2018	414.74
EFT10632	16/03/2018	AUSTRALIA POST	TOTAL PAYMENTS	-414.74
BASFEB	21/03/2018	AUSTRALIAN TAXATION OFFICE	Bas for the month of February 2018	18444.00
EFT10633	16/03/2018	AUSTRALIAN TAXATION OFFICE	TOTAL PAYMENTS	-18444.00
02/2018	02/03/2018	BL & MJ THORNTON	Waste removal services for 1/02/2018 - 28/02/2018	2784.15
EFT10634	16/03/2018	BL & MJ THORNTON	TOTAL PAYMENTS	-2784.15
2355/00128813	08/03/2018	BUNNINGS WAREHOUSE	Pope 8mm x 15m Patio Garden Hose: I/N 3110563, Flexispray WELS 3 star 7.5l/min cayman single function Wall shower: I/N5001779	63.38
EFT10635	16/03/2018	BUNNINGS WAREHOUSE	TOTAL PAYMENTS	-63.38
486733	28/02/2018	BURGESS RAWSON (WA) PTY LTD	Memorial at Fowler St Lot Rly Res opp #32 - water usage from 19/12/2017 - 21/02/2018	1266.01
486735	28/02/2018	BURGESS RAWSON (WA) PTY LTD	Toilets at Loading St Lot Rly Res Opp School - water usage from 19/12/2017 - 21/02/2018	1659.61
EFT10636	16/03/2018	BURGESS RAWSON (WA) PTY LTD	TOTAL PAYMENTS	-2925.62
1395	12/03/2018	CAMERELLI ASSOCIATES	HR Consultancy Services - Recruiting for MCDS and Travel	2034.50
EFT10637	16/03/2018	CAMERELLI ASSOCIATES	TOTAL PAYMENTS	-2034.50
146882	21/02/2018	DEPARTMENT OF FIRE & EMERGENCY SERVICES PERTH	2017/18 ESL - 3rd quarterly contribution	10642.50
EFT10638	16/03/2018	DEPARTMENT OF FIRE & EMERGENCY SERVICES PERTH	TOTAL PAYMENTS	-10642.50
44873	14/03/2018	JMH MECHANICAL SERVICES	15 x 11 x 22mm Perforated micro clamps	36.30
EFT10639	16/03/2018	JMH MECHANICAL SERVICES	TOTAL PAYMENTS	-36.30
14	06/03/2018	Kelly's Catering	Dinner for visitors 20 x \$25.00	500.00
EFT10640	16/03/2018	Kelly's Catering	TOTAL PAYMENTS	-500.00
337487	23/02/2018	LANDGATE - VALUATIONS	Mining Tenements Chargable Schedule No. M2018/2 Dated 12/01/2018 - 05/02/2018	76.70
EFT10641	16/03/2018	LANDGATE - VALUATIONS	TOTAL PAYMENTS	-76.70
ES101	27/02/2018	LEFT OF CENTRE CONCEPTS & EVENTS PTY LTD	Executive Staff/Manager Workshop	2728.00
EFT10642	16/03/2018	LEFT OF CENTRE CONCEPTS & EVENTS PTY LTD	TOTAL PAYMENTS	-2728.00
3245	28/02/2018	MARKET CREATIONS	Managed Service Agreement - Premium Package for the month of February 2018	2187.90
3265	28/02/2018	MARKET CREATIONS	Office 365 Exchange Online Plan 2 Licenses - Office 365 Enterprise E3 Licenses - February	739.20
3244	28/02/2018	MARKET CREATIONS	Records Management Solutions - Active Archive Cartons - February	530.75
EFT10643	16/03/2018	MARKET CREATIONS	TOTAL PAYMENTS	-3457.85

EFT/CHQ	Date	Name	Description	Amount
SOPR91	07/03/2018	MIDWEST TRANSPORTABLES	Rental Return for MWT units for the month of February	22125.73
EFT10644	16/03/2018	MIDWEST TRANSPORTABLES	TOTAL PAYMENTS	-22125.73
00300660	01/03/2018	MOORE CATCHMENT COUNCIL INC	Annual contribution to Moore Catchment Council	1100.00
EFT10645	16/03/2018	MOORE CATCHMENT COUNCIL INC	TOTAL PAYMENTS	-1100.00
801259	28/02/2018	MORAWA IGA	Purchases made at IGA Morawa	112.15
EFT10646	16/03/2018	MORAWA IGA	TOTAL PAYMENTS	-112.15
ADM0047	15/02/2018	PERENJORI CRICKET CLUB	as per item no 18025.4 on the 15/02/2018 donation to the cricket club	500.00
EFT10647	16/03/2018	PERENJORI CRICKET CLUB	TOTAL PAYMENTS	-500.00
5700	01/03/2018	SHIRE OF MORAWA	Private Works No 1243 - Hire of road sweeper on the 23rd January 2018	525.00
EFT10648	16/03/2018	SHIRE OF MORAWA	TOTAL PAYMENTS	-525.00
523	25/02/2018	BPH (WA) PTY LTD	WANDRRA AGN#743 - Flood Damage Reinstatement Works - Contract 05/017- Claim 1, WANDRRA AGN#743 - Flood Damage Reinstatement Works - Contract 05/017- Claim 1	178407.03
EFT10649	20/03/2018	BPH (WA) PTY LTD	TOTAL PAYMENTS	-178407.03
28263	16/02/2018	AGRI SERVICES PERENJORI	Philmac nipple red 1 x 3/4	2.45
28248	05/02/2018	AGRI SERVICES PERENJORI	1 X Cable tie 370X4.8mm, 2 X Neta 19mm Tee Piece, 1 X PKT Neta 4mm Barb Joiner, 10 X Cut off Riser, 2 X PKT 19mm Ratchet Clip, 5 X Hose Clamp 10-16, 1 X Roll Poly Pipe 19mmX25mm, 1 X Boston Black Zinc, 1 X PKT Long Threads 50 X 20mm, 1 X TecBit PH 2 X 75	98.95
48	08/02/2018	AGRI SERVICES PERENJORI	UV Stabiliser Sprinkler, 6 X Barb Joiners, 1 X Ratchet Clips, 5 X Ready Set Cement, 5 X Ready Set Cement, 8 X Dyna Bolts, 6 X Rapid Set Cement, 4 X 1/2 X 1 Inch Bolts, 4 X 19mm Elbow Joiner, 1 X 19mm Ratchet Clips, 2 X Duct Tape, 1 X Stake Riser Jet, 1 X 19mm Elbow, 1 X Joiner 19mm, 1 X 10PKT Sprinkler Micro Spray, 4 X 19mm Joiner, 4 X 19mm Tee, 1 X Flexi Hose, 1 X Sprinkler Head, 1 X Dripper, 1 X 13mm X 3/4 Director and Threaded	238.85
EFT10650	29/03/2018	AGRI SERVICES PERENJORI	TOTAL PAYMENTS	-340.25
DEDUCTION	06/03/2018	AUSTRALIAN SERVICES UNION	Payroll Deduction for 06/03/2018	27.45
DEDUCTION	20/03/2018	AUSTRALIAN SERVICES UNION	Payroll Deduction for 20/03/2018	27.45
EFT10651	29/03/2018	AUSTRALIAN SERVICES UNION	TOTAL PAYMENTS	-54.90
5870	28/02/2018	BLUEHILL COURIERS	16/02 - 2 x laptops - Market Creations	27.50
5840	19/02/2018	BLUEHILL COURIERS	02/02 - 1 x pallet shade sails/bench - Dutchy's	82.50
5871	28/02/2018	BLUEHILL COURIERS	freight from thinkwater, freight fromtotally workwear	40.70
5838	19/02/2018	BLUEHILL COURIERS	1 x ctn parts - CJD, 1 x ctn - COVS, 1 x ctn parts - Gton Mower & Repairs	67.65
EFT10652	29/03/2018	BLUEHILL COURIERS	TOTAL PAYMENTS	-218.35
4018741675	26/02/2018	BOC LIMITED	GST - container service, GST Free - container service	49.47
EFT10653	29/03/2018	BOC LIMITED	TOTAL PAYMENTS	-49.47
529	04/03/2018	BPH (WA) PTY LTD	WANDRRA AGN#743 - Flood Damage Reinstatement Works - Contract 05/017, Retention	86081.96
EFT10654	29/03/2018	BPH (WA) PTY LTD	TOTAL PAYMENTS	-86081.96
2355	01/03/2018	BUNNINGS WAREHOUSE	1 x 18mm Standard MDF - 1200mm x 2400mm. I/N:0590060. \$34.05, 8 x TIC Brass Plated cup hooks - I/N:3930130 25 pack \$26.32	57.39
EFT10655	29/03/2018	BUNNINGS WAREHOUSE	TOTAL PAYMENTS	-57.39
1401	21/03/2018	CAMERELLI ASSOCIATES	Final Seminar Group 4, Exit interview - 16/3/18, Temp SFO document and enquiries, Employee relations guidance - 21/3/2018, Travel 14-16/3/18	918.00
EFT10656	29/03/2018	CAMERELLI ASSOCIATES	TOTAL PAYMENTS	-918.00
1616	16/03/2018	CANINE CONTROL	Ranger Services for the Shire of Perenjori	495.00
EFT10657	29/03/2018	CANINE CONTROL	TOTAL PAYMENTS	-495.00
25	22/03/2018	CANNON FARMING	supply of 10000m3 of gravel, supply of 10000m3	33000.00
EFT10658	29/03/2018	CANNON FARMING	TOTAL PAYMENTS	-33000.00
278128	15/03/2018	CLEANPAK SOLUTIONS	5L Safeguard Toilet Cleaner	116.64
278057	13/03/2018	CLEANPAK SOLUTIONS	20KG Bluewash Laundry Powder, 20KG Bluewash Laundry Powder	193.14
EFT10659	29/03/2018	CLEANPAK SOLUTIONS	TOTAL PAYMENTS	-309.78
1680056135	07/03/2018	COVS PARTS PTY LTD	HS006-20 CLAMP 11-22 MM (20 PACK)	37.18
1680055994	06/03/2018	COVS PARTS PTY LTD	R2696P Ryco Fuel Filter Cartridge, Z956 Ryco Oil Filter Spin On, A1444 Ryco Air Filter H/D	130.97

Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 31st March 2018

EFT/CHQ	Date	Name	Description	Amount
1680048360	21/03/2018	COVS PARTS PTY LTD	PP280 Spary bottle, P158324 Bowl FVPC 160D/0388+1221	131.53
1680051280	24/01/2018	COVS PARTS PTY LTD	A1638 Filter element -air, R2745P Filter-fuel, R2736P Filter-oil	116.54
1680055891	02/03/2018	COVS PARTS PTY LTD	CT14-20L Degreaser-C / Tech gutsy 20L, AS200/20 Brake Cleaner 20L	283.87
EFT10660	29/03/2018	COVS PARTS PTY LTD	TOTAL PAYMENTS	-700.09
2852	28/02/2018	CREEDENCE CONTRACTING PTY LTD	semi water cart hire to cart water from Caron to Perenjori oval	968.00
2850	28/02/2018	CREEDENCE CONTRACTING PTY LTD	semi watercart hire	3025.00
2854	16/03/2018	CREEDENCE CONTRACTING PTY LTD	grader maintenance of karara access roads	7078.50
2849	28/02/2018	CREEDENCE CONTRACTING PTY LTD	semi watercart hire	9680.00
EFT10661	29/03/2018	CREEDENCE CONTRACTING PTY LTD	TOTAL PAYMENTS	-20751.50
60025	21/03/2018	FRONTLINE FIRE & RESCUE	5 x ABE DCP Fire Extinguishers 4.5kg and 1 x ABE DCP Fire Extinguisher 1.0kg.	303.33
EFT10662	29/03/2018	FRONTLINE FIRE & RESCUE	TOTAL PAYMENTS	-303.33
65343#5	20/03/2018	GERALDTON MOWER & REPAIR SPECIALIST	Victa Mower Blades,	110.40
EFT10663	29/03/2018	GERALDTON MOWER & REPAIR SPECIALIST	TOTAL PAYMENTS	-110.40
87006	15/03/2018	GLASS CO CLEAR QUALITY	2 flywire screens (frame & flywire). 1 @ 1310 x 855 and 1@ 1315 x 745	84.83
EFT10664	29/03/2018	GLASS CO CLEAR QUALITY	TOTAL PAYMENTS	-84.83
5527	27/02/2018	GLENN SCHOFIELD PAINTING	Preparation and Painting of ceilings, walls, door frames, doors & skirting boards of 3/136 Livingstone St	8600.00
EFT10665	29/03/2018	GLENN SCHOFIELD PAINTING	TOTAL PAYMENTS	-8600.00
TRAV150318	15/03/2018	GRAEME KINGSLEY REID	Cr Travel Fees - Ordinary Council Meeting15/03/2018 100kms @ \$.9901	99.01
EFT10666	29/03/2018	GRAEME KINGSLEY REID	TOTAL PAYMENTS	-99.01
106132	15/03/2018	HERRINGS COASTAL PLUMBING & GAS	Urinal in mens toilet needs attention., Use drain cleaner and air gun to clear blockage to urinal	188.38
106133	15/03/2018	HERRINGS COASTAL PLUMBING & GAS	Hot water system at 50 Russell St (Lot 73) is leaking. Possible discharge of hot relief valve	60.50
106129	15/03/2018	HERRINGS COASTAL PLUMBING & GAS	Bathroom taps broken, room is flooded. Supply and install new flexi connectors to basin	142.45
106142	17/03/2018	HERRINGS COASTAL PLUMBING & GAS	There is a broken pipe behind the cleaners crib room and is leaking sewage. use sewer jetter to drain full of sand	288.75
105363	01/02/2018	HERRINGS COASTAL PLUMBING & GAS	Burst pipe at side of house, under ground. Cut out and repair section of leaking PVC	283.87
105364	01/02/2018	HERRINGS COASTAL PLUMBING & GAS	Caravan Park: Park home toilet needs looking at, may need new taps. Supply and install new inlet assembly, outlet washer, mini stop and flexi water connector to toilet cistern	169.43
105774	23/02/2018	HERRINGS COASTAL PLUMBING & GAS	Re seat and re washer tap seats and service spindles pillar tap.	123.33
106232	21/03/2018	HERRINGS COASTAL PLUMBING & GAS	Call out on Sat 24th Feb. All drains blocked. Excavate areas to locate septic's and drain. clear blockage in main drain and disconnect gully drain	2111.30
106287	27/03/2018	HERRINGS COASTAL PLUMBING & GAS	Tap in carport and near back shed leaking at 73 Russell St. cost to be determined once repairs have been finalised.	158.44
106286	27/03/2018	HERRINGS COASTAL PLUMBING & GAS	Urinal in men's toilet needs repairing.	569.80
EFT10667	29/03/2018	HERRINGS COASTAL PLUMBING & GAS	TOTAL PAYMENTS	-4096.25
IP500348894	11/01/2018	HITACHI	2055436 Gasket	23.57
EFT10668	29/03/2018	HITACHI	TOTAL PAYMENTS	-23.57
42559	15/03/2018	INCITE SECURITY	Export footage from CCTV onto USB	60.50
EFT10669	29/03/2018	INCITE SECURITY	TOTAL PAYMENTS	-60.50
86065P	01/03/2018	JCB CONSTRUCTION EQUIPMENT AUSTRALIA	service parts,	254.66
EFT10670	29/03/2018	JCB CONSTRUCTION EQUIPMENT AUSTRALIA	TOTAL PAYMENTS	-254.66
44905	16/03/2018	JMH MECHANICAL SERVICES	Air con repair	3721.53
44785	28/02/2018	JMH MECHANICAL SERVICES	Battery, Freight, 11-22mm perforated micro clamps	389.84
44784	28/02/2018	JMH MECHANICAL SERVICES	Fix Water Leak	278.32
EFT10671	29/03/2018	JMH MECHANICAL SERVICES	TOTAL PAYMENTS	-4389.69
42502	26/02/2018	JR & A HERSEY PTY LTD	24 Magic Trees (H524-13254), 2 Duct Tape (TAPE), 10 PVC Tape (60804), 12 S/Glasses (SNN3015), 24 Rigger Gloves L (CGC41NL), 12 Spray+Mark White (40013511), Delivery, 1 Can Heavy Duty WD-Lube (THDWD)	535.26
EFT10672	29/03/2018	JR & A HERSEY PTY LTD	TOTAL PAYMENTS	-535.26

Shire of Perenjori
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Accounts for Payment for Month Ended 31st March 2018

EFT/CHQ	Date	Name	Description	Amount
16	16/03/2018	Kelly's Catering	Supply 2 course lunch - 15/03/2018	275.00
EFT10673	29/03/2018	Kelly's Catering	TOTAL PAYMENTS	-275.00
TRAV150318	15/03/2018	LAURIE CHARLES BUTLER	Cr Travel Fees - Ordinary Council Meeting15/03/2018 - 16kms @ \$.7087	11.33
EFT10674	29/03/2018	LAURIE CHARLES BUTLER	TOTAL PAYMENTS	-11.33
631	25/03/2018	LEOPOLD CONTRACTING	supply and delivery of fill sand for oval	3960.00
EFT10675	29/03/2018	LEOPOLD CONTRACTING	TOTAL PAYMENTS	-3960.00
TRAV150318	15/03/2018	LISA JANE SMITH	Cr Travel Fees - Aduit Committee Meeting - 15/03/2018 - 21.58kms @ \$.9901	21.58
TRAV130318	13/03/2018	LISA JANE SMITH	Cr Travel Fees - Finance Committee Meeting 13/03/2018 - 21.8kms @ \$.9901	21.58
EFT10676	29/03/2018	LISA JANE SMITH	TOTAL PAYMENTS	-43.16
1740	25/02/2018	OAKSTAR ASSET PTY LTD	Concrete works as per quote for footpath in front of Community resource centre	5060.00
1741	27/02/2018	OAKSTAR ASSET PTY LTD	Concrete works as per quote for driveway	6325.00
EFT10678	29/03/2018	OAKSTAR ASSET PTY LTD	TOTAL PAYMENTS	-11385.00
00001939	20/03/2018	PERENJORI COMMUNITY RESOURCE CENTRE	catering for 14/03/2018	180.00
1932	12/03/2018	PERENJORI COMMUNITY RESOURCE CENTRE	06/03 - 4 x turkish toasties	32.00
1943	21/03/2018	PERENJORI COMMUNITY RESOURCE CENTRE	09/03 - medium satchel, 15/03 - card, 20/03 - card	20.40
EFT10679	29/03/2018	PERENJORI COMMUNITY RESOURCE CENTRE	TOTAL PAYMENTS	-232.40
99731002	01/03/2018	PERENJORI IGA X - PRESS	Purchases made from IGA Perenjori for the month of February	553.65
EFT10680	29/03/2018	PERENJORI IGA X - PRESS	TOTAL PAYMENTS	-553.65
TRAV150318	15/03/2018	PETER JOHN WATERHOUSE	Cr Travel Fees - Ordinary Council Meeting15/03/2018 - 128kms @ \$.9901	126.73
EFT10681	29/03/2018	PETER JOHN WATERHOUSE	TOTAL PAYMENTS	-126.73
1005153	28/02/2018	PROTECTOR FIRE SERVICES	Servicing of Fire extinguishers,	1604.24
EFT10682	29/03/2018	PROTECTOR FIRE SERVICES	TOTAL PAYMENTS	-1604.24
507983	08/03/2018	PURCHER INTERNATIONAL PTY LTD	Perenjori Community Bus - breakdown - price to be known when invoiced	582.93
EFT10683	29/03/2018	PURCHER INTERNATIONAL PTY LTD	TOTAL PAYMENTS	-582.93
00136030	13/03/2018	QK TECHNOLOGIES PTY LTD	Average Active Children for the Period 5/02/2018 - 4/03/2018	18.00
EFT10684	29/03/2018	QK TECHNOLOGIES PTY LTD	TOTAL PAYMENTS	-18.00
11923	15/03/2018	RACKMAN Australia	1 X Firespan Starter Bay without Mesh Backing, 5 X Firespan Extension Bay without Mesh Backing, 1 X Firespan Starter Bay without Mesh Backing, 3 X Firespan Extension Bay without Mesh Backing, Client Discount	1800.00
EFT10685	29/03/2018	RACKMAN Australia	TOTAL PAYMENTS	-1800.00
5254	17/03/2018	RJ & LJ KING	1x1100 20 Tube Fitted, Havoline Fully Synthetic C3, Delo Gear EP-5 SAE 80/90 20L, Delo 400 Multigrade 205L	1853.50
5205	25/02/2018	RJ & LJ KING	1xCtn Grease, 1x20Kg Tub Grease, 2x195 85 16 Bridgestone, 1x1100x20 Smooth Advance	2227.50
EFT10686	29/03/2018	RJ & LJ KING	TOTAL PAYMENTS	-4081.00
TRAV150318	15/03/2018	ROBIN LYN SPENCER	Cr Travel Fees - Ordinary Council Meeting15/03/2018 - 46kms @ \$.9901	45.54
TRAV130318	13/03/2018	ROBIN LYN SPENCER	Cr Travel Fees - Finance Committee Meeting13/03/2018 - 46kms @ \$.9901	45.54
EFT10687	29/03/2018	ROBIN LYN SPENCER	TOTAL PAYMENTS	-91.08
95606259	22/03/2018	SEEK LIMITED	Advertisement - Plant Operator/General Hand	302.50
5601930	20/03/2018	SEEK LIMITED	Advertisement - Senior Finance Office - Local Government	302.50
EFT10688	29/03/2018	SEEK LIMITED	TOTAL PAYMENTS	-605.00
5718	13/03/2018	SHIRE OF MORAWA	Doctors vehicle and maintenance costs from Oct - Dec 2017, Doctors Power and water costs from Oct - Dec 2017	1031.02
EFT10689	29/03/2018	SHIRE OF MORAWA	TOTAL PAYMENTS	-1031.02
0345	16/03/2018	TOLL IPEC PTY LTD	2 X Items weighing 18KGs	15.36
0346	23/03/2018	TOLL IPEC PTY LTD	19/03 - 1 x 1kg - Hallite Trans, 20/03 - 1 x 1kg - WINC, 20/03 - 1 x 12kg - WINC, 21/03 - 6 x 40kg - Frontline	77.86
EFT10690	29/03/2018	TOLL IPEC PTY LTD	TOTAL PAYMENTS	-93.22
000100156185	09/03/2018	TOTALLY WORKWEAR	Outside staff uniforms and logoing of shirts.	222.75
000100155555	14/03/2018	TOTALLY WORKWEAR	Logoing of 3 tops for Jo Page	27.29
EFT10691	29/03/2018	TOTALLY WORKWEAR	TOTAL PAYMENTS	-250.04
15633	01/03/2018	WALLIS COMPUTER SOLUTIONS	ADSL - Internet 25gm internet data allowance per month - Location Shire of Perenjori - Depot	77.00
EFT10692	29/03/2018	WALLIS COMPUTER SOLUTIONS	TOTAL PAYMENTS	-77.00

Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 31st March 2018

EFT/CHQ	Date	Name	Description	Amount
1804	05/02/2018	WILDFLOWER COUNTRY INC	Wildflower Country Incorporated - Annual membership contribution 2017/2018	4950.00
EFT10694	29/03/2018	WILDFLOWER COUNTRY INC	TOTAL PAYMENTS	-4950.00
ORD0218	15/02/2018	KIRK JINDRICH POHL	Cr Meeting Fees - Ordinary Council Meeting 15/02/2018 @ \$200.00	200.00
19595	09/03/2018	KIRK JINDRICH POHL	TOTAL PAYMENTS	-200.00
6036	15/02/2018	PERENJORI HOTEL	Council lunch x 7 people 15/02/2018, Cool Drinks 15/02/2018	193.00
19596	09/03/2018	PERENJORI HOTEL	TOTAL PAYMENTS	-193.00
DEDUCTION	20/02/2018	SHIRE OF PERENJORI - TRUST	Payroll Deduction for 20/02/2018	50.00
DEDUCTION	06/03/2018	SHIRE OF PERENJORI - TRUST	Payroll Deduction for 06/03/2018	50.00
19597	09/03/2018	SHIRE OF PERENJORI - TRUST	TOTAL PAYMENTS	-100.00
SYNERGY	13/02/2018	SYNERGY	electricity supply period from 06/12/2017 - 08/02/2018	16213.80
19598	09/03/2018	SYNERGY	TOTAL PAYMENTS	-16213.80
1058897700FEB	20/02/2018	TELSTRA CORPORATION	Telephone Charges Perenjori Volunteer Bush Fire to 15/02/2018	53.94
19599	09/03/2018	TELSTRA CORPORATION	TOTAL PAYMENTS	-53.94
WATER CORP	22/02/2018	WATER CORPORATION	water usage from 01/02/2018 - 28/02/2018- Shire of Perenjori and Houses	14215.84
19600	09/03/2018	WATER CORPORATION	TOTAL PAYMENTS	-14215.84
6045	23/02/2018	PERENJORI HOTEL	Lunch and bar	154.50
6044	22/03/2018	PERENJORI HOTEL	cool drink	67.00
19601	16/03/2018	PERENJORI HOTEL	TOTAL PAYMENTS	-221.50
092612910FEB	27/02/2018	SYNERGY	Aquatic Centre electricity usage from 28/12/2018 - 28/01/2018	3378.35
2148455235	06/03/2018	SYNERGY	Electricity Usage Street Lights X 17 Between 25/08/2017 - 24/02/2018	1652.80
19602	16/03/2018	SYNERGY	TOTAL PAYMENTS	-5031.15
TELSTRA	23/02/2018	TELSTRA CORPORATION	Telstra Accounts for March	3305.88
19603	16/03/2018	TELSTRA CORPORATION	TOTAL PAYMENTS	-3305.88
WATER CORP	22/02/2018	WATER CORPORATION	Sports Ground at Morawa Sth Rd - Lot 153 Res 1706 water usage from 19/12/2017 - 21/02/2018	10538.02
19604	16/03/2018	WATER CORPORATION	TOTAL PAYMENTS	-10538.02
01	01/03/2018	WESTNET	Internet and web hosting for the month of March 2018	253.85
DD11376.1	01/03/2018	WESTNET	TOTAL PAYMENTS	-253.85
SUPER	06/03/2018	CLICK SUPER - SUPERANNUATION	Superannuation contributions - 06/03/2018	8819.17
DD11379.1	06/03/2018	WA SUPER	TOTAL PAYMENTS	-8819.17
PERES	14/03/2018	REFUEL AUSTRALIA	Refuel Australia fuel account for the month of February 2018	18880.18
DD11385.1	14/03/2018	REFUEL AUSTRALIA	TOTAL PAYMENTS	-18880.18
AUSG00114602	06/03/2018	SG FLEET AUSTRALIA PTY LIMITED	Jetpatcher - purchase of vehicle out right 1DVN551	100000.00
DD11391.1	06/03/2018	SG FLEET AUSTRALIA PTY LIMITED	TOTAL PAYMENTS	-100000.00
CESMFEB	09/03/2018	WRIGHT EXPRESS FUEL	Fuel purchases for the month of February 2018	109.09
DD11399.1	09/03/2018	WRIGHT EXPRESS FUEL	TOTAL PAYMENTS	-109.09
MC130318	13/03/2018	BANKWEST MASTERCARD	02/02 - Child Australia - PECC, 08/02 - Tourism Council WA - CDO, 13/02 - Sciteq Pty Ltd - purchase of 4 new vast satellite receivers, 20/02 - The Gerald Accommodation - CDO	1609.00
DD11400.1	13/03/2018	BANKWEST MASTERCARD	TOTAL PAYMENTS	-1609.00
RANGER	15/03/2018	SG FLEET AUSTRALIA PTY LIMITED	Lease on FordRanger - 16/03/2018 - 15/04/2018	1649.46
DD11404.1	15/03/2018	SG FLEET AUSTRALIA PTY LIMITED	TOTAL PAYMENTS	-1649.46
PJ4578	15/03/2018	CAPITAL FINANCE AUSTRALIA	Lease - 2010 Volvo Grader - PJ4578	17148.88
DD11405.1	15/03/2018	CAPITAL FINANCE AUSTRALIA	TOTAL PAYMENTS	-17148.88
99	15/03/2018	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 99 Principal payment - PERENJORI AQUATIC CENTRE, Loan No. 99 Interest payment - PERENJORI AQUATIC CENTRE, Loan No. 99 Fixed Component - PERENJORI AQUATIC CENTRE	42184.79
DD11406.1	15/03/2018	WESTERN AUSTRALIAN TREASURY CORPORATION	TOTAL PAYMENTS	-42184.79
SUPER	20/03/2018	CLICK SUPER - SUPERANNUATION	Superannuation contributions - 20/03/2018	8951.05
DD11413.1	20/03/2018	CLICK SUPER - SUPERANNUATION	TOTAL PAYMENTS	-8951.05
P1678	26/03/2018	CAPITAL FINANCE AUSTRALIA	PJ1578 - Lease on 2014 UD Nissan Truck GW 26 470, PJ1527 - Lease on 2014 UD Nissan Truck GW 26 470	19284.86
DD11418.1	26/03/2018	CAPITAL FINANCE AUSTRALIA	TOTAL PAYMENTS	-19284.86
			TOTAL PAYMENTS FOR MARCH 2018	-849120.33



Perenjori
Embrace Opportunity

Attachment
18042.3

*Name Changes for Old
Perth / Carstairs Road
Feedback*

*Ordinary Council Meeting
19th April 2018*

Attachment 1:

-----Original Message-----

From: Paul & Janice Spencer [<mailto:broadbankspj@ipstarmail.com.au>]

Sent: Monday, 26 February 2018 11:44 AM

To: Customer Service <CustomerService@landgate.wa.gov.au>

Subject: cs18-2365 ADDRESS Change of road name.

To whom it may concern,
Re: Address 2511 Old Perth rd. Perenjori.

The above address is our farm address used on everything as normal and some time ago by accident we heard the road name had changed to Carstairs Rd. We spoke to council at shire and all blamed someone else in the past and that it would be sorted and remain Old Perth rd.

We were never consulted about possible name changes to our road.

Recently we heard that it just might still be called Carstairs rd but no one seems to be able to confirm this and we have had nothing in writing from the Perenjori Shire and nobody has even spoken to us about it. Why the secret?

A change of name can cause many complications when it comes to emergency services and some maps having different road names.

Also what about title deeds and changes to all our mailing details, wills, banking and business documents that request a road name. Also when giving a address for farm pick ups and delivery must make it very confusing for carriers when they use Navman to direct them to the correct address.

Who is responsible for our costs to changes on all of the above?

If the Perenjori Shire has just done this without consulting residents who use the Old Perth rd. as their residential address, they are in our eyes very inconsiderate to those concerned. Changing it to Carstairs rd who has only a very small section of his farm on this road seems to me that no time or thought was put into changing the name of this road. Mr Carstairs now lives in Perth and I was also under the understanding road names were after early settlers and people who made a considerable contribution to the local shire.

Changing road names without consulting the residents on such roads makes it very hard for residents to know what their address is. Probably the reason why some mail sent to us is never received by us.

Surely Langate would have to check the reasons for changing a road name which Old Perth Rd was probably one of the early roads gazetted in this shire.

Regards

Paul & Janice Spencer
2511 Old Perth Rd.
Perenjori
99731134 / 0428731134
broadbankspj@ipstarmail.com.au

Attachment 2:

A147-1CR1811362

Paul & Janice Spencer
PO Box 32
PERENJORI. 6620

28th March 2018

CEO
A Mills
Shire of Perenjori.

Dear Ali,

Thank you for the chance to once again express our opinion on the change of name to the Old Perth Rd.

We have not changed our mind at all since attending the shire meeting approx. 3 years ago when we had been told by Telstra about the changes and strongly believe that the Old Perth Rd should remain as the Old Perth Rd from the Carnamah Rd to the other end at the Mullewa Wubin Rd as it was named many years ago.

There are many roads in the Shire of Perenjori named historically similar to ours eg: Old Mullewa Rd, Rothsay Rd, and Bowgada Rd that should also keep their name.

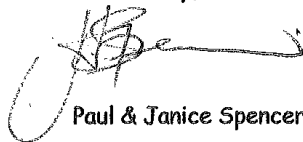
Why would you want to change history?

Since the excuse we were given to change the name because the road was altered on the Caron Rd intersection we have found many roads with the similar alterations being made to offset the cross road to make it safer and noted these roads have not changed their names.

We don't think there was much thought or consideration put into changing the name of this road and the fact that we weren't even asked or told about the changes has annoyed us considerably.

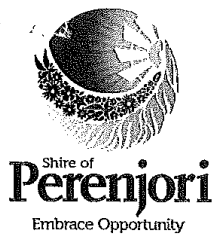
We do hope the Old Perth Rd. remains named as is.

Yours truly,



Paul & Janice Spencer

Attachment 3:



A147 - ICR1811370

I/We SHAUN & DAEL SPARKMAN (insert name/s) of
5142 CARNAMAH RD PERENJORI
..... (insert address) having property with an address on, or adjoining,
from, the Norther section of Old Perth Road believe:

- The Road should be named Old Perth Road
- The Road should be named Carstairs Rd
- I am happy for the shire to use their own discretion in this matter

Please return this form to the Shire of Perenjori no later than **30th April 2018**.

Thankyou

2014

AS WAS SUGGESTED BY US¹, WE WOULD LIKE TO SEE 'OLD PERTH'
LEFT SO NAMED AND WE SUGGESTED 'OLD MULLEWA RD' COULD
BE AN ALTERNATIVE TO BE USED OR RENAMED 'CARSTAIRS'
WHEN WE WENT TO THE SHIRE OFFICE ~~MY~~ TO SUGGEST THIS, IT
WA SO NOTED BY MISS TEAGAN HICKEY.



Perenjori
Embrace Opportunity

Attachment
18042.4

Proposed Mobile Phone Tower
Application Forms

Ordinary Council Meeting
19th April 2018



PSA ref: 5307

4 April 2018

The Chief Executive Officer
Shire of Perenjori
PO Box 22
PERENJORI WA 6620

Attention: Planning and Development Services

Dear Sir,

TELSTRA CORPORATION LIMITED – PROPOSAL TO INSTALL A MOBILE PHONE BASE STATION

SITE NO: WA09520.01

SITE NAME: MT GIBSON HIGHWAY

SITE ADDRESS: LOT 4389 GREAT NORTHERN HIGHWAY BUNJIL WA 6623

Planning Solutions acts on behalf of Service Stream Mobile Communications (**SSMC**) for its Client, Telstra Corporation Limited (**Telstra**) with respect to the deployment of its mobile phone network.

Under the Federal Government's Mobile Black Spot Programme, Telstra is contracted to deploy and manage the rollout of part of the programme, which has been established to deliver terrestrial mobile, voice and high-speed wireless data broadband to improve highway and town-to-town coverage in regional, and remote communities across Australia.

Telstra is building a total of 577 new mobile base stations under round 1 and 2 of the Mobile Black Spot Program, more than double all of our competitors combined. This includes an investment of more than \$229 million of our own capital, significantly contributing to the \$486 million worth of co-investment between Telstra, the Federal and State Governments as well as numerous local councils.

In addition to 577 new mobile base stations, Telstra is continuing to install up to 250 small cells to deliver high speed 4G data services in some small country towns where suitable Telstra infrastructure is available.

Telstra is committed to providing coverage to regional Australia. On average, over the past 10 years, approximately 15 per cent of Telstra's mobile network capital expenditure was made in remote and very remote parts of Australia, where approximately two per cent of the nation's population lives.



Level 1, 251 St Georges Tce, Perth WA
(08) 9227 7970
GPO Box 2709
Cloisters Square PO 6850

admin@planningsolutions.com.au
www.planningsolutions.com.au
ACN 143 573 184 ABN 23 143 573 184
Planning Solutions (Aust) Pty Ltd

We enclose an application for planning approval and supporting development application submission for the installation of a telecommunications facility at the above site. In order to assist this application, we enclose the requisite documentation as detailed below:

1. Shire of Perenjori Application for Planning Approval form signed by the applicant and owners.
2. A cheque for the prescribed Development Application Fee of \$768.00.
3. Three (3) sets of plans, to scale, including site locality and proposed layout, site plan with analysis of the site and site elevation.
4. The supporting documentation, including:
 - a copy of the relevant Certificate of Crown Land Title; and
 - an EME report demonstrating compliance with the Australian Standard.

The application has regard to the relevant Planning Scheme requirements, as outlined in the accompanying submission.

As a Licensed carrier under the Commonwealth *Telecommunications Act 1997* (as amended, Telstra is also obliged to comply with the industry Code on Mobile Phone Base Station Deployment (C564:2011) (**The Code**) in relation to this proposal. Sections 4.1 and 4.2 of the Code are relevant to the preparation of this Planning Application. We confirm that Telstra has applied the Precautionary Approach in selecting the proposed site in accordance with Section 4.1 of the Code. Further, the Precautionary Approach has also been applied to the design of this proposed installation in accordance with Section 4.2 of the Code.

The following submission discusses various matters pertaining to the proposal, including:

- Site details.
- Proposal.
- Town planning considerations.

SITE DETAILS

Legal description

Table 1 details the legal description of the subject site.

Table 1 – Lot details

Lot	Plan	Volume	Folio	Area (ha)
4389	218687	LR3121	962	64.38

Refer **Appendix 1**, Certificate of Crown Land Title.

Regional context

The subject site is located in the locality of Bunjil within the municipality of the Shire of Perenjori (**Shire**), in the Mid West Region of Western Australia. The subject site is located approximately 275 kilometres north east of the Perth CBD and approximately 82 kilometres south east of the Perenjori Town Centre.

Local context

The subject site is approximately 4.4 kilometres north west of the Mount Gibson airstrip and approximately 7 kilometres north west of the Mount Gibson Gold Project. The surrounding land comprises predominately undeveloped rural land with native vegetation. The area has a history of mineral exploration and pastoral land use

Land use and topography

The subject site is contained within the of Great Northern Highway road reserve. The surrounding land is undeveloped rural land with eucalypt woodlands.

The subject site is generally flat.

Photographs 1-3 depict the subject site and surrounds:



Photograph 1 – View of subject site looking east from Great Northern Highway.



Photograph 2 – View from subject site looking south.



Photograph 3 – View from subject site looking west towards Great Northern Highway.

PROPOSAL

The facility proposed by Telstra comprises a 50m lattice tower, four (4) omnidirectional antennas mounted on a triangular headframe on the proposed lattice tower, two (2) parabolic dishes and two (2) parabolic antennas mounted on the lattice tower, one equipment cabinet at ground level and one (1) GPS antenna mounted on the lattice tower, one (1) diesel generator and six (6) x twelve (12) solar panel arrays at ground level, together with cabling and ancillary equipment, including three (3) radio remote units.

The components of the proposal are summarised as follows:

Table 2 – Proposed development

Component	Quantity	Dimensions per unit	Maximum height (agl)
Lattice tower	1	N/A	50.0m
Omnidirectional antennas	4	3414mm (h) x 56mm (Ø)	52.0m
Parabolic dish	1	2400mm (Ø)	48.0m Ⓢ
Parabolic dish	1	2400mm (Ø)	43.0m Ⓢ
Parabolic dish	1	900mm (Ø)	48.0m Ⓢ
Parabolic dish	1	900mm (Ø)	43.0m Ⓢ
GPS Antenna	1	96mm (h) x 68mm (Ø)	3.3m
Solar panel arrays	6	N/A	AGL
Equipment Cabinet	1	N/A	AGL
Diesel generator	1	N/A	AGL
Total structure	1	N/A	55.4m overall

The proposed lattice tower, solar panel array and group equipment will be contained within a security fenced compound measuring 15m x 40m in size. The lattice tower will be of a galvanised finish, considered the least obtrusive finish.

In addition, a 6000mm high area at an overall height of 41.5 metres will be reserved on the lattice tower for future emergency services infrastructure.

Detailed plans and elevations depicting the proposal are attached (refer **Appendix 2**).

TOWN PLANNING CONSIDERATIONS

Shire of Perenjori Local Planning Scheme No.2

Zoning

The subject site is zoned 'Rural' pursuant to the provisions of the Shire of Perenjori Local Planning Scheme No. 2 (**LPS2**). The following objectives are provided for the Rural zone under Clause 4.2. Objectives of the Zones of LPS2:

- *To provide for a range of rural pursuits that are compatible with the capability of the land and retain the rural character and amenity of the locality.*

- To protect land from urban uses that may jeopardise the future use of that land for other planned purposes that are compatible with the zoning.
- To protect the land from closer development that would detract from the rural character and amenity of the area.
- To prevent any development that may affect the viability of a holding.
- To encourage small scale, low impact tourist accommodation in rural locations.
- To encourage a diversification of rural activities that will reduce the dependency of the rural sector on traditional crops.
- To support mining activities where an environmental management plan has been prepared and is acceptable to the Council and EPA.
- To preclude the disposal of material that may be detrimental to the quality of the land.

Telecommunications infrastructure is essential for modern day society and the proposed facility will provide mobile phone and wireless data coverage to the Bunjil / Mt Gibson locality and improve highway and town-to-town coverage. Mobile telecommunications are an integral part of rural activity in the modern day era and considered to be a considerable benefit to the community. Effective telecommunications are essential for social integration, tourism, emergency response and day-to-day operation of rural, mining and agricultural activities and demonstrated benefit, compatible with surrounding rural land uses.

The proposed telecommunications infrastructure is considered to be consistent with, and does not compromise, the ultimate purpose intended for the Rural zone.

Use class

The proposal seeks approval for the development of Telecommunications Infrastructure which is not defined within LPS2 but is a use class listed within Table 1 – Zoning Table of LPS2. Notwithstanding, the Model Scheme Text (**MST**) defines Telecommunications Infrastructure as follows:

“telecommunications infrastructure” means land used to accommodate any part of the infrastructure of a telecommunications network and includes any line, equipment, apparatus, tower, antenna, tunnel, duct, hole, pit or other structure used, or for use in or in connection with, a telecommunications network.

The proposed telecommunications infrastructure is consistent with and is considered to fall within the definition of ‘Telecommunications Infrastructure’ as defined by the MST.

‘Telecommunications infrastructure’ is listed as a ‘D’ discretionary use in the Rural zone under Table 1 – Zoning Table of LPS2. Under the provisions of clause 4.3.2, a ‘D’ use:

Means that the use is not permitted unless the local government has exercised its discretion by granting planning approval.

Accordingly, it is open to Council to exercise its discretion and grant approval for the proposed ‘Telecommunications Infrastructure’.

The proposed telecommunications infrastructure will facilitate the Federal Government’s Blackspot rollout, which has been established to deliver terrestrial mobile, voice and high-speed wireless data broadband to improve highway and town-to-town coverage in regional, rural and remote communities across the nation. for their communications infrastructure. Accordingly, the infrastructure will provide an essential service for which there is a demonstrated public demand.

The proposed facility is located within rural environment and is adequately separated from community sensitive sites and heritage places. The subject proposal is designed and located such that it achieves network coverage objectives for Telstra whilst minimising the visual impact on residential areas and community sensitive sites. The proposed development does not involve the removal of any significant vegetation and is appropriate to the context in which it is located.

Accordingly, the development is unlikely to impact on the amenity of the area, or impact adversely on the surrounding environment. It is submitted the proposed development adequately addresses the relevant matters to be considered by Council and is consistent with the objectives of the Scheme provisions.

Accordingly, the proposal warrants Council support and approval.

State Planning Policy No. 3.7–Planning in Bushfire Prone Areas

Department of Fire and Emergency Services mapping identifies the subject site partially within a Bush Fire Prone Area.

State Planning Policy No. 3.7 (**SPP3.7**) provides advice on how bushfire risk is to be addressed when planning, designing or assessing a planning proposal within a bushfire prone area. Where required, application.

Whilst the subject proposal will be located within a bushfire prone area, in accordance with Clause 5.8.4 of SPP3.7 Guidelines for Planning in Bushfire Prone Areas (**Guidelines**), a non-habitable building does not require a BAL assessment. Furthermore, Clause 5.7 of the Guidelines refers to telecommunications facilities as “unavoidable development,” *where full compliance with SPP3.7 would be unreasonable.*

A BAL assessment for the subject proposal is therefore not required.

State Planning Policy 5.2 – Telecommunications Infrastructure

State Planning Policy No. 5.2 (**SPP5.2**) seeks to facilitate the development of an effective state-wide telecommunications network in a manner consistent with the economic, environmental and social objectives and orderly and proper planning.

Clause 4 (c) Policy Objectives of SPP5.2 states:

The objectives of this policy are to:

- c) ensure that telecommunications infrastructure is included in relevant planning processes as essential infrastructure for business, personal and emergency reasons*

The following principles, as stated in SPP5.2 are relevant:

Clause 5.1.1

- ii) Telecommunications facilities should be sited and designed to minimise visual impact and wherever possible; and*
 - a) be located where it will not be prominently visible from significant viewing locations such as scenic routes, lookouts and recreation sites;*
 - b) be located to avoid detracting from a significant view of a heritage item or place, a landmark, a streetscape, vista or a panorama, whether viewed from public or private land;*

- c) *not be located on sites where environmental cultural heritage, social and visual landscape values maybe compromised and;*

The proposed infrastructure is removed from residential development, sensitive sites and scenic routes and is approximately 50 metres east of Great Northern Highway. There are no prominent landscape features or significant views in the locality. The facility will be located amongst surrounding vegetation which will assist in concealing the ground infrastructure and part of the lattice tower. Although the facility will be noticeable, the impact on general views is minimal.

- d) *display design features, including scale, materials, external colours and finishes that are sympathetic to the surrounding landscape.*

The lattice tower will be of a non-reflective galvanised finish, considered the least obtrusive finish to the rural landscape.

- iv) *Telecommunications infrastructure should be located where it will facilitate continuous network coverage and/or improve telecommunications services to the community;*

The proposed infrastructure will provide mobile phone and wireless data coverage to the Bunjil and Mt Gibson localities, the surrounding rural area and highway and town-to-town coverage in the locality and will also provide communications facilities for emergency services.

- v) *Telecommunications infrastructure should be co-located...*

Detailed investigations of the locality revealed no opportunities to co-locate telecommunications infrastructure, or utilise existing buildings, which would achieve the coverage objectives for the facility.

AEROPLANE LANDING AREAS

The Civil Aviation Safety Authority (**CASA**) is an independent statutory authority which has primary responsibility for the maintenance, enhancement and promotion of the safety regulation of civil aviation in Australia.

Mount Gibson airstrip, located approximately 4.4 kilometres south east of the subject site is classified as Aeroplane Landing Areas (ALA) which is neither registered or certified and as such is not required to be regulated under, or managed to the standards of, CASA Manual of Standards (MOS) Part 139 – Aerodromes.

The proposed facility is located outside the clearway and obstacle free areas of the ALA's and is clear of approach and take-off areas as recommended under Civil Aviation Authority Publication 92-1(1). However, in accordance with CASA Advisory Circular AC139-08(0) Reporting of Tall Structures, the carrier will prepare and lodge with Airservices Australia, a *Tall Structure Report Form*.

It is also noted that;

- *'CASA has no specific authority to require action for the obstacle lighting & marking of tall structures located away from aerodromes.'*

Accordingly, the proposal complies with the requirements of CASA.

TELECOMMUNICATIONS LEGISLATION

The installation and operation of telecommunications infrastructure is regulated by the *Telecommunications Act 1997* (Commonwealth), in addition to state planning legislation where applicable.

It is a condition of telecommunications carriers' licences that they must comply with the *Telecommunications Act 1997* and the *Telecommunications Code of Practice 1997*. The Code of Practice further requires carriers to comply with the Communications Alliance Industry Code C564:2011 – Mobile Phone Base Station Deployment (**DC Code**). The DC Code imposes site specific obligations on carriers, including the requirement to have regard to guidelines established within the DC Code to take a Precautionary Approach to site selection and infrastructure design. In accordance with the conditions of its licence, Telstra has, in selection of the subject site and design of the proposed infrastructure, applied the Precautionary Approach mandated by Sections 4.1 and 4.2 of the DC Code.

The proposed infrastructure will operate in compliance with the Australian Communication and Media Authority (**ACMA**) Electromagnetic Emissions (**EME**) regulatory arrangements. A summary report of the predicted Radiofrequency EME Levels for the proposed facility has been assessed. This assessment was undertaken in accordance with the ARPANSA prediction methodology and report format. The assessment confirms that the proposed installation operating at full power complies with the *Radiocommunications (Electromagnetic Radiation – Human Exposure) Standard 2003*.

A copy of the EME Report pertinent to the subject site is attached (refer **Appendix 3**).

The subject site, design and operation of the proposed infrastructure are appropriate and consistent with the relevant legislation and subsidiary codes, and warrant approval.

CONCLUSION

The proposal presented is permissible under the provisions of the Shire of Perenjori Local Planning Scheme No.2 and is consistent with the objectives and provisions of the applicable statutory planning instruments and is consistent with the principles of orderly and proper planning as outlined in preceding sections.

In summary, the proposal is justified for the following reasons:

1. The proposed development is consistent with the objectives and Scheme provisions of the Shire of Perenjori Local Planning Scheme No.2
2. The proposal is consistent with the Western Australian Planning Commission's State Planning Policy No. 5.2–Telecommunications Infrastructure.
3. The proposal is adequately separated from sensitive sites and residential development.
4. Works associated with the development are minor and are not anticipated to detrimentally affect the amenity of the area.

The proposal is consistent with planning principles derived from state and local levels, and given the minimal impact on the amenity of the area and the locality, the application warrants support from the Shire of Perenjori. In light of the proposal's demonstrated compliance with the applicable statutory planning instruments, the Shire is respectfully requested to approve the subject application.

We trust that the information contained is sufficient for you to favourably determine the application. However, should you require any additional information or wish to discuss this matter further then please do not hesitate to contact me via phone on 08 9227 7970 or via email at admin@planningsolutions.com.au.

Yours sincerely,



REECE HENDY
PLANNING CONSULTANT

Encl.

180404 5307 DA Submission

Environmental EME Report

Mt Gibson Highway, Great Northern Highway, PERENJORI WA 6620

This report provides a summary of Calculated RF EME Levels around the wireless base station

Date 20/7/2017

RFNSA Site No. 6620007

Introduction

The purpose of this report is to provide calculations of EME levels from the existing facilities at the site and any proposed additional facilities.

This report provides a summary of levels of radiofrequency (RF) electromagnetic energy (EME) around the wireless base station at Mt Gibson Highway, Great Northern Highway PERENJORI WA 6620. These levels have been calculated by Telstra using methodology developed by the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA).

The maximum EME level calculated for the proposed systems at this site is 0.0042% of the public exposure limit.

The ARPANSA Standard

ARPANSA, an Australian Government agency in the Health and Ageing portfolio, has established a Radiation Protection Standard specifying limits for general public exposure to RF transmissions at frequencies used by wireless base stations. The Australian Communications and Media Authority (ACMA) mandates the exposure limits of the ARPANSA Standard.

How the EME is calculated in this report

The procedure used for these calculations is documented in the ARPANSA Technical Report "Radio Frequency EME Exposure Levels - Prediction Methodologies" which is available at <http://www.arpansa.gov.au>.

RF EME values are calculated at 1.5m above ground at various distances from the base station, assuming level ground.

The estimate is based on worst-case scenario, including:

- wireless base station transmitters for mobile and broadband data operating at maximum power
- simultaneous telephone calls and data transmission
- an unobstructed line of sight view to the antennas.

In practice, exposures are usually lower because:

- the presence of buildings, trees and other features of the environment reduces signal strength
- the base station automatically adjusts transmit power to the minimum required.

Maximum EME levels are estimated in 360° circular bands out to 500m from the base station.

These levels are cumulative and take into account emissions from all wireless base station antennas at this site.

The EME levels are presented in three different units:

- volts per metre (V/m) – the electric field component of the RF wave
- milliwatts per square metre (mW/m²) – the power density (or rate of flow of RF energy per unit area)
- percentage (%) of the ARPANSA Standard public exposure limit (the public exposure limit = 100%).

Results

The maximum EME level calculated for the proposed systems at this site is 0.25 V/m; equivalent to 0.16 mW/m² or 0.0042% of the public exposure limit.

Radio Systems at the Site

There are currently no existing radio systems for this site.

It is proposed that this base station will have equipment for transmitting the following services:

Carrier	Radio Systems
Telstra	LTE700 (proposed), WCDMA850 (proposed)

Calculated EME Levels

This table provides calculations of RF EME at different distances from the base station for emissions from existing equipment alone and for emissions from existing equipment and proposed equipment combined.

Distance from the antennas at Mt Gibson Highway, Great Northern Highway in 360° circular bands	Maximum Cumulative EME Level at 1.5m above ground – all carriers at this site					
	Existing Equipment			Proposed Equipment		
	Electric Field V/m	Power Density mW/m ²	% ARPANSA exposure limits	Electric Field V/m	Power Density mW/m ²	% ARPANSA exposure limits
0m to 50m				0.23	0.14	0.0036%
50m to 100m				0.23	0.14	0.0036%
100m to 200m				0.18	0.089	0.0023%
200m to 300m				0.16	0.07	0.0018%
300m to 400m				0.17	0.075	0.002%
400m to 500m				0.22	0.13	0.0034%
Maximum EME level				0.25	0.16	0.0042
	674.5 m from the antennas at Mt Gibson Highway, Great Northern Highway					

Calculated EME levels at other areas of interest

This table contains calculations of the maximum EME levels at selected areas of interest that have been identified through the consultation requirements of the Communications Alliance Ltd Deployment Code C564:2011 or via any other means. The calculations are performed over the indicated height range and include all existing and any proposed radio systems for this site.

Additional Locations	Height / Scan relative to location ground level	Maximum Cumulative EME Level All Carriers at this site Existing and Proposed Equipment		
		Electric Field V/m	Power Density mW/m ²	% of ARPANSA exposure limits
1 No locations identified				

RF EME Exposure Standard

The calculated EME levels in this report have been expressed as percentages of the ARPANSA RF Standard and this table shows the actual RF EME limits used for the frequency bands available. At frequencies below 2000 MHz the limits vary across the band and the limit has been determined at the Assessment Frequency indicated. The four exposure limit figures quoted are equivalent values expressed in different units – volts per metre (V/m), watts per square metre (W/m²), microwatts per square centimetre (µW/cm²) and milliwatts per square metre (mW/m²). Note: 1 W/m² = 100 µW/cm² = 1000 mW/m².

Radio Systems	Frequency Band	Assessment Frequency	ARPANSA Exposure Limit (100% of Standard)
LTE 700	758 – 803 MHz	750 MHz	37.6 V/m = 3.75 W/m ² = 375 µW/cm ² = 3750 mW/m ²
WCDMA850	870 – 890 MHz	900 MHz	41.1 V/m = 4.50 W/m ² = 450 µW/cm ² = 4500 mW/m ²
GSM900, LTE900, WCDMA900	935 – 960 MHz	900 MHz	41.1 V/m = 4.50 W/m ² = 450 µW/cm ² = 4500 mW/m ²
GSM1800, LTE1800	1805 – 1880 MHz	1800 MHz	58.1 V/m = 9.00 W/m ² = 900 µW/cm ² = 9000 mW/m ²
LTE2100, WCDMA2100	2110 – 2170 MHz	2100 MHz	61.4 V/m = 10.00 W/m ² = 1000 µW/cm ² = 10000 mW/m ²
LTE2300	2302 – 2400 MHz	2300 MHz	61.4 V/m = 10.00 W/m ² = 1000 µW/cm ² = 10000 mW/m ²
LTE2600	2620 – 2690 MHz	2600 MHz	61.4 V/m = 10.00 W/m ² = 1000 µW/cm ² = 10000 mW/m ²
LTE3500	3425 – 3575 MHz	3500 MHz	61.4 V/m = 10.00 W/m ² = 1000 µW/cm ² = 10000 mW/m ²

Further Information

The Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) is a Federal Government agency incorporated under the Health and Ageing portfolio. ARPANSA is charged with responsibility for protecting the health and safety of people, and the environment, from the harmful effects of radiation (ionising and non-ionising).

Information about RF EME can be accessed at the ARPANSA website, <http://www.arpansa.gov.au>, including:

- Further explanation of this report in the document "Understanding the ARPANSA Environmental EME Report"
- The procedure used for the calculations in this report is documented in the ARPANSA Technical Report; "Radio Frequency EME Exposure Levels - Prediction Methodologies"
- the current RF EME exposure standard
Australian Radiation Protection and Nuclear Safety Agency (ARPANSA), 2002, 'Radiation Protection Standard: Maximum Exposure Levels to Radiofrequency Fields — 3 kHz to 300 GHz', Radiation Protection Series Publication No. 3, ARPANSA, Yallambie Australia.
[Printed version: ISBN 0-642-79400-6 ISSN 1445-9760] [Web version: ISBN 0-642-79402-2 ISSN 1445-9760]

The Australian Communications and Media Authority (ACMA) is responsible for the regulation of broadcasting, radiocommunications, telecommunications and online content. Information on EME is available at <http://emr.acma.gov.au>

The Communications Alliance Ltd Industry Code C564:2011 'Mobile Phone Base Station Deployment' is available from the Communications Alliance Ltd website, <http://commsalliance.com.au>.

Contact details for the Carriers (mobile phone companies) present at this site and the most recent version of this document are available online at the Radio Frequency National Site Archive, <http://www.rfnsa.com.au>.



REGISTER NUMBER 4389/DP218687	
DUPLICATE EDITION N/A	DATE DUPLICATE ISSUED N/A

VOLUME **LR3121** FOLIO **962**

**RECORD OF CERTIFICATE
OF
CROWN LAND TITLE**
UNDER THE TRANSFER OF LAND ACT 1893
AND THE LAND ADMINISTRATION ACT 1997
NO DUPLICATE CREATED

The undermentioned land is Crown land in the name of the STATE OF WESTERN AUSTRALIA, subject to the interests and Status Orders shown in the first schedule which are in turn subject to the limitations, interests, encumbrances and notifications shown in the second schedule.



REGISTRAR OF TITLES

LAND DESCRIPTION:

LOT 4389 ON DEPOSITED PLAN 218687

**STATUS ORDER AND PRIMARY INTEREST HOLDER:
(FIRST SCHEDULE)**

STATUS ORDER/INTEREST: ROAD

PRIMARY INTEREST HOLDER: STATE OF WESTERN AUSTRALIA

**LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:
(SECOND SCHEDULE)**

- J114935 TAKING ORDER. THE DESIGNATED PURPOSE OF ROAD (GREAT NORTHERN HIGHWAY - WUBIN TO MEEKATHARRA). REGISTERED 10/12/2004.
- J286404 DEDICATED ROAD REGISTERED 16/5/2005.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required. Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF CROWN LAND TITLE-----

STATEMENTS:

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: DP218687
 PREVIOUS TITLE: LR3084-811
 PROPERTY STREET ADDRESS: NO STREET ADDRESS INFORMATION AVAILABLE.
 LOCAL GOVERNMENT AUTHORITY: SHIRE OF PERENJORI
 RESPONSIBLE AGENCY: DEPARTMENT OF PLANNING, LANDS AND HERITAGE (ROAD)

NOTE 1: J285991 CORRESPONDENCE FILE 01851-1985



APPLICATION FOR PLANNING APPROVAL

SHIRE OF PERENJORI
LOCAL PLANNING SCHEME NO. 2
DISTRICT SCHEME

OFFICE USE

Application Number: _____
Date Received: _____
Notice of Application _____

Application for Planning Consent

I/We Planning Solutions (Aust) Pty Ltd
(Full Name of Applicant)
of GPO Box 2709 Cloisters Square PO P/Code 6850
(Address for Correspondence)

hereby apply for planning consent to:

1. Use the land/premises situated at and described as:
Lot 4389 on Plan 218687 Telecommunications infrastructure - mobile telephone base station
2. Erect, alter or carry out development on land described hereunder in accordance with the accompanying plans (3 copies).

The existing use of the land/building is Road reserve - Great Northern Highway

The approximate cost of the proposed development is \$ 240,000.00

The estimated time of completion is June 2018

The approximate number of persons to be housed/employed when the development is completed is
Nil

DESCRIPTION OF LAND

LOCALITY PLAN

House No. N/A Street Great Northern Hwy (indicate distance to nearest intersecting street)
6.5 kms to Goodland Road

Lot No. 4389 Plan or Diagram Plan 218687 Location _____

Certificate of Title: Volume LR3121 Folio 962

Dimensions: Site Area 1500 sq. metres Frontage 50.00m metres Depth 30.00 m north

Signature of Applicant [Signature]

Date: 04/04/18

Where the applicant is not the owner the owner's signature is required.

Signature of Owner: [Signature]

Jenella Voitkevich
PROJECT MANAGER FACILITIES & BUILDING
Main Roads Western Australia

Date: 29/3/18

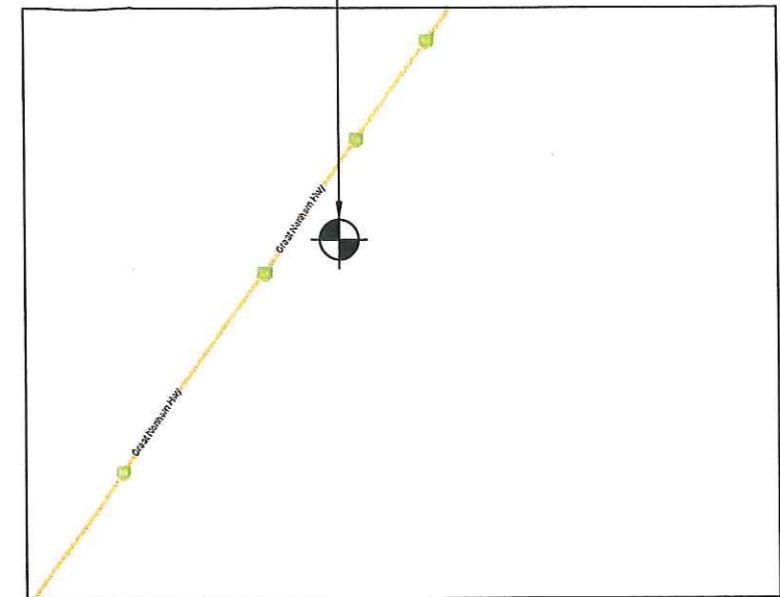
THIS FORM IS TO BE SUBMITTED IN DUPLICATE, TOGETHER WITH THREE COPIES OF PLANS, COMPRISING THE INFORMATION SPECIFIED IN THE PARTICULARS REQUIRED WITH APPLICATION ON PAGE 2 HEREOF.

Note: This is not an application for a building licence.

PARTICULARS REQUIRED WITH APPLICATIONS

Where an application involves the erection or alteration of a building or a change in levels of a site, the plans accompanying an application for planning consent must, unless otherwise required by the Council.

1. indicate the position and describe the existing buildings and improvements on the site and indicate those which are to be removed;
2. indicate the position and describe the buildings and improvements proposed to be constructed, their appearance, height and proposed used in relation to existing and proposed contours;
3. indicate the position, type and height of all existing trees on the site and indicate those to be retained and those to be removed;
4. indicate the areas to be landscaped and the location and type of shrubs, trees and other treatment proposed
5. indicate site contours and details of any proposed alteration to the natural contour of the area;
6. indicate car parking areas, their layout and access ways, dimensions and the position of existing and proposed crossovers;
7. indicate site dimensions and be to metric scale.



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LOCALITY PLAN

NOT TO SCALE

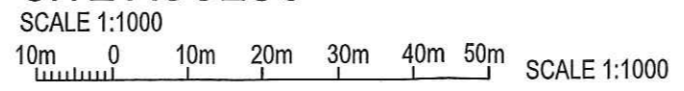
SERVICES LEGEND

- E — E — ABOVE GROUND ELECTRICAL SUPPLY
- FE — FE — ABOVE GROUND FEEDER CABLES
- - - E - - - E - - - BELOW GROUND ELECTRICAL SUPPLY
- - - FE - - - FE - - - BELOW GROUND FEEDER CABLES
- - - T - - - T - - - OPTIC FIBRE BELOW GROUND

NOTES:

1. ALL EXTERNAL FEEDERS AND TAILS MUST BE BIRD PROOFED AS PER EXTERNAL PLANT POLICY 003615.
 2. ALL DIMENSIONS ARE IN MILLIMETRES UNLESS SPECIFIED OTHERWISE.
 3. THIS DRAWING SET IS A PRELIMINARY DRAWING ONLY AND IS ISSUED FOR COMMENT. IT IS NOT A DETAILED SURVEY / STRUCTURAL DRAWING AND THEREFORE COULD BE SUBJECT TO CHANGE.
 4. FOR EME SIGNS NOTED THUS [X] REFER TO 005486 FOR DETAILS.
- PROPOSED TELSTRA LEASE AREA

SITE ACCESS



NOTE: THIS DRAWING TO BE READ IN CONJUNCTION WITH SHEETS S1-1 & S1-2

PRELIMINARY

DO NOT SCALE

PROPERTY DESCRIPTION

PART OF LOT 4389 ON DP 218687
VOL LR3121 FOLIO 962
SHIRE OF PERENJORI

SITE STRUCTURE CO-ORDINATES (GDA94) GPS READING ACCURACY: ± 10m CENTRE OF TOWER	
LATITUDE	GDA 94 -29.71711
LONGITUDE	GDA 94 117.07728

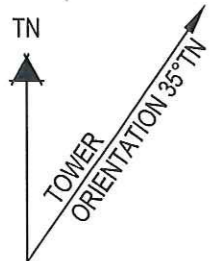
servicestream
MOBILE COMMUNICATIONS
Level 3, 7-9 Tanunda Drive, Rivervale WA 6103
T +61 8 9355 7500 | F +61 8 9355 5100 | www.servicestream.com.au

ORDER	DRAWN	CHKD	AMENDMENT	EXAM	APPD	DATE	ISS
WA09520.01	MA	BL	PRELIMINARY - 300646191W0220SSMC - WCDMA850 / LTE700	TG	GW	17.10.17	1

MOBILE NETWORK SITE 314580
MT GIBSON HIGHWAY
SITE ACCESS AND LOCALITY PLAN
GREAT NORTHERN HIGHWAY, PAYNES FIND, WA 6612

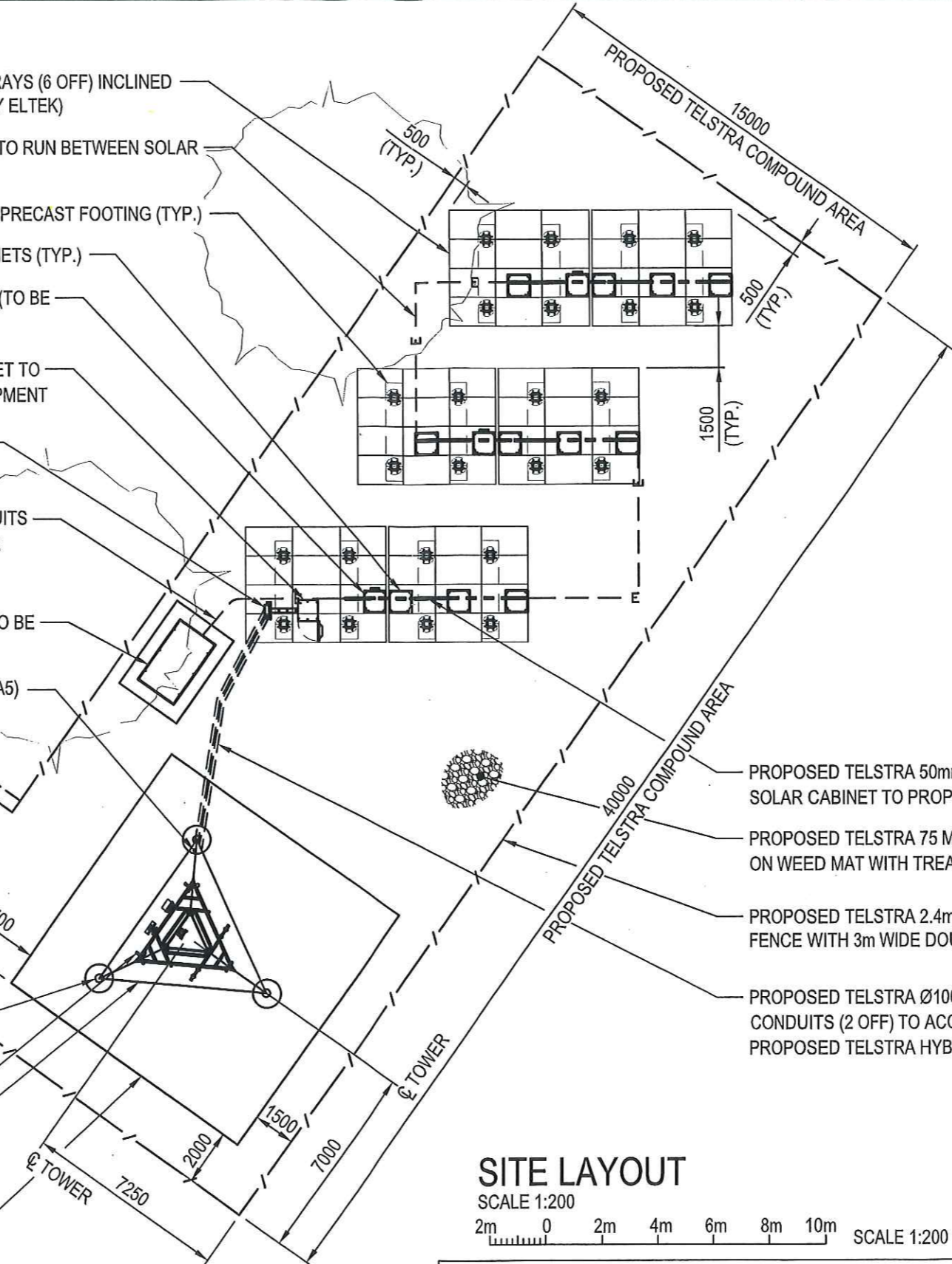
DWG NO. **W108502** SHT NO. S1

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- PROPOSED TELSTRA 12 x SOLAR PANEL ARRAYS (6 OFF) INCLINED AT 40° WITH GROUND (TO BE CONFIRMED BY ELTEK)
- PROPOSED Ø100mm uPVC CONDUIT (1 OFF) TO RUN BETWEEN SOLAR ARRAYS (TYP.)
- PROPOSED SOLAR PANEL SUPPORT FRAME PRECAST FOOTING (TYP.)
- PROPOSED TELSTRA ELTEK BATTERY CABINETS (TYP.)
- PROPOSED ELTEK HYBRID POWER SYSTEM (TO BE DESIGNED AND SUPPLIED BY OTHERS)
- PROPOSED TELSTRA ELTEK SYSTEM CABINET TO ACCOMMODATE PROPOSED TELSTRA EQUIPMENT
- PROPOSED FREE STANDING SPD BOX IN WEATHERPROOF ICS ENCLOSURE
- PROPOSED U/G HEAVY DUTY Ø63mm CONDUITS (2 OFF) TO RUN FROM ELTEK SOLAR POWER CABINET TO GENERATOR
- PROPOSED TELSTRA DIESEL GENERATOR TO BE INSTALLED BY OTHERS
- PROPOSED TELSTRA GPS ANTENNA (1 OFF A5) MOUNTED ON TOWER LEG

- PROPOSED ACCESS ROAD
- PROPOSED SIGN SECURED TO TELSTRA COMPOUND GATE #13
- 1.5m AGL #6
- REFER TO SHEET S1-2 FOR ANTENNA LAYOUT
- PROPOSED TELSTRA 50m HIGH STEEL LATTICE TOWER
- PROPOSED TELSTRA LATTICE TOWER FOOTING. (SHOWN INDICATIVELY)



- PROPOSED TELSTRA 50mm uPVC CONDUITS (2 OFF) FROM ELTEK SOLAR CABINET TO PROPOSED TELSTRA EQUIPMENTS ODU
- PROPOSED TELSTRA 75 MIN. THICK GRAVEL TOPPING ON WEED MAT WITH TREATED PINE TIMBER EDGING
- PROPOSED TELSTRA 2.4m HIGH COMPOUND SECURITY FENCE WITH 3m WIDE DOUBLE ACCESS GATES
- PROPOSED TELSTRA Ø100 uPVC HEAVY DUTY CONDUITS (2 OFF) TO ACCOMMODATE PROPOSED TELSTRA HYBRID CABLE (1 OFF)

SITE LAYOUT
SCALE 1:200
2m 0 2m 4m 6m 8m 10m SCALE 1:200

NOTE: THIS DRAWING TO BE READ IN CONJUNCTION WITH SHEETS S1 & S1-2

PRELIMINARY

DO NOT SCALE
F

- NOTES:**
1. ALL EXTERNAL FEEDERS AND TAILS MUST BE BIRD PROOFED AS PER EXTERNAL PLANT POLICY 003615.
 2. ALL DIMENSIONS ARE IN MILLIMETRES UNLESS SPECIFIED OTHERWISE.
 3. THIS DRAWING SET IS A PRELIMINARY DRAWING ONLY AND IS ISSUED FOR COMMENT. IT IS NOT A DETAILED SURVEY / STRUCTURAL DRAWING AND THEREFORE COULD BE SUBJECT TO CHANGE.
 4. FOR EME SIGNS NOTED THUS #X REFER TO 005486 FOR DETAILS.

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MOBILE COMMUNICATIONS
Level 3, 7-9 Tanunda Drive, Rivervale WA 6103
T +61 8 9355 7500 | F +61 8 9355 5100 | www.servicestream.com.au

ORDER	DRAWN	CHKD	AMENDMENT	EXAM	APPD	DATE	ISS
WA09520.01	MA	BL	PRELIMINARY - 300646191W0220SSMC - WCDMA850 / LTE700	TG	GW	17.10.17	1

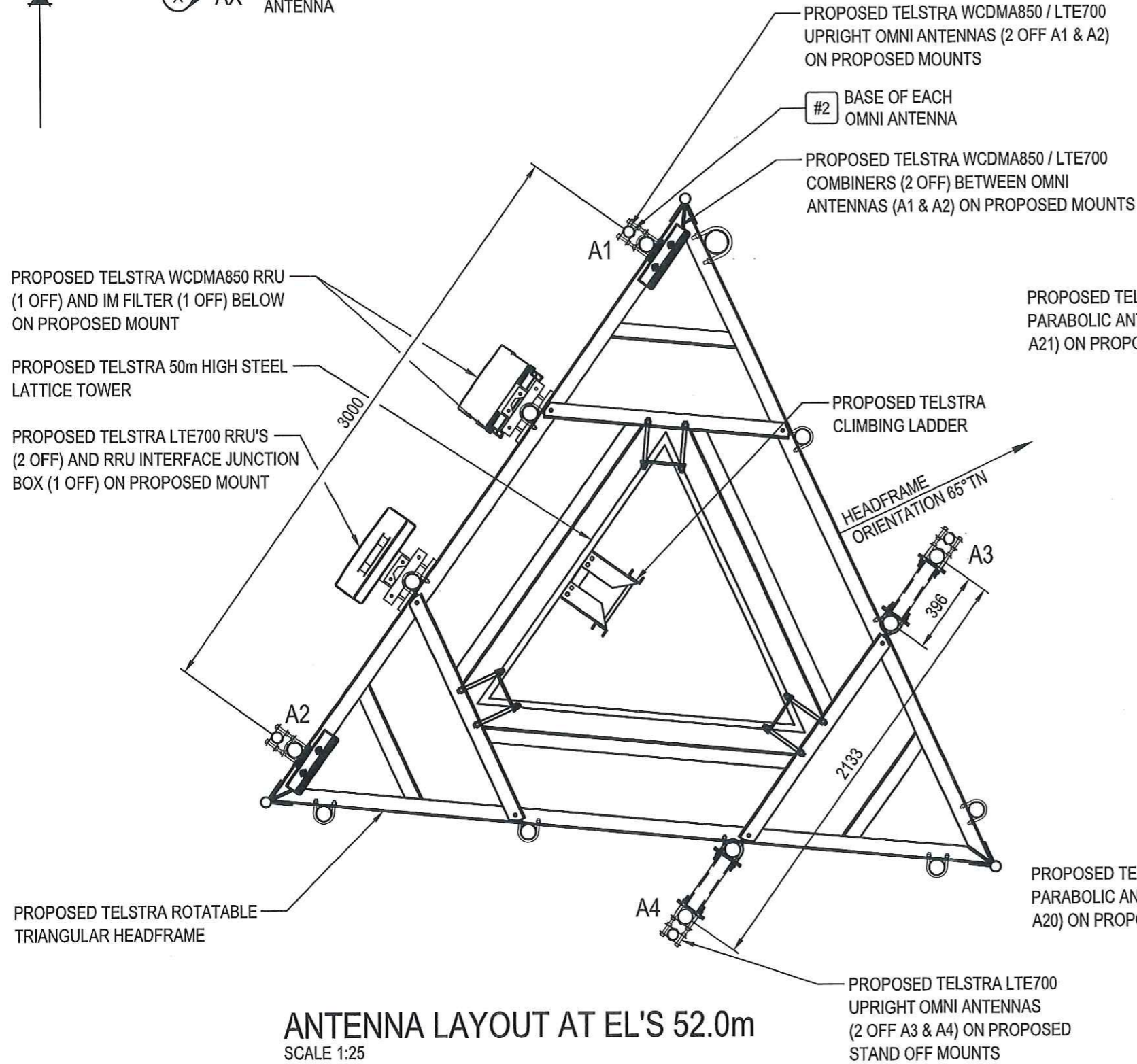
MOBILE NETWORK SITE 314580
MT GIBSON HIGHWAY
SITE LAYOUT
GREAT NORTHERN HIGHWAY, PAYNES FIND, WA 6612

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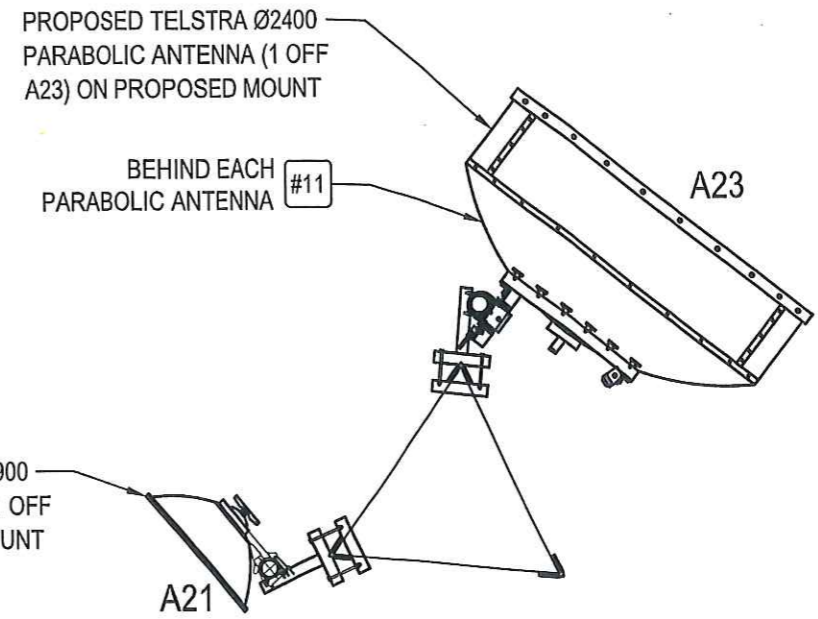
DWG NO. **W108502** SHT NO. S1-1

Cad file: W108502.dwg 6 A3

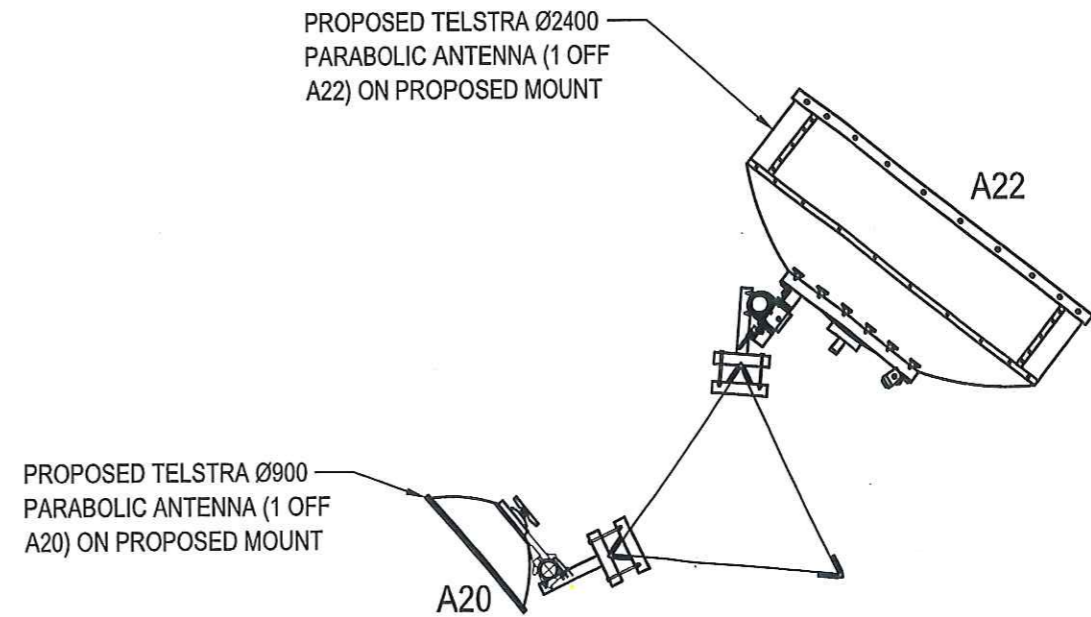
ANTENNA LEGEND



ANTENNA LAYOUT AT EL'S 52.0m
SCALE 1:25



PARABOLIC ANTENNA LAYOUT AT EL 43.0m
SCALE 1:50



PARABOLIC ANTENNA LAYOUT AT EL 48.0m
SCALE 1:50

NOTE: THIS DRAWING TO BE READ IN CONJUNCTION WITH SHEETS S1 & S1-1

PRELIMINARY

DO NOT SCALE

NOTES:

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4. FOR EME SIGNS NOTED THUS [X] REFER TO 005486 FOR DETAILS.



ORDER	DRAWN	CHKD	AMENDMENT	EXAM	APPD	DATE	ISS
WA09S20.01	MA	BL	PRELIMINARY - 300646191W0220SSMC - WCDMA850 / LTE700	TG	GW	17.10.17	1

MOBILE NETWORK SITE 314580 MT GIBSON HIGHWAY ANTENNA LAYOUT GREAT NORTHERN HIGHWAY, PAYNES FIND, WA 6612	
DWG NO.	SHT NO.
W108502	S1-2

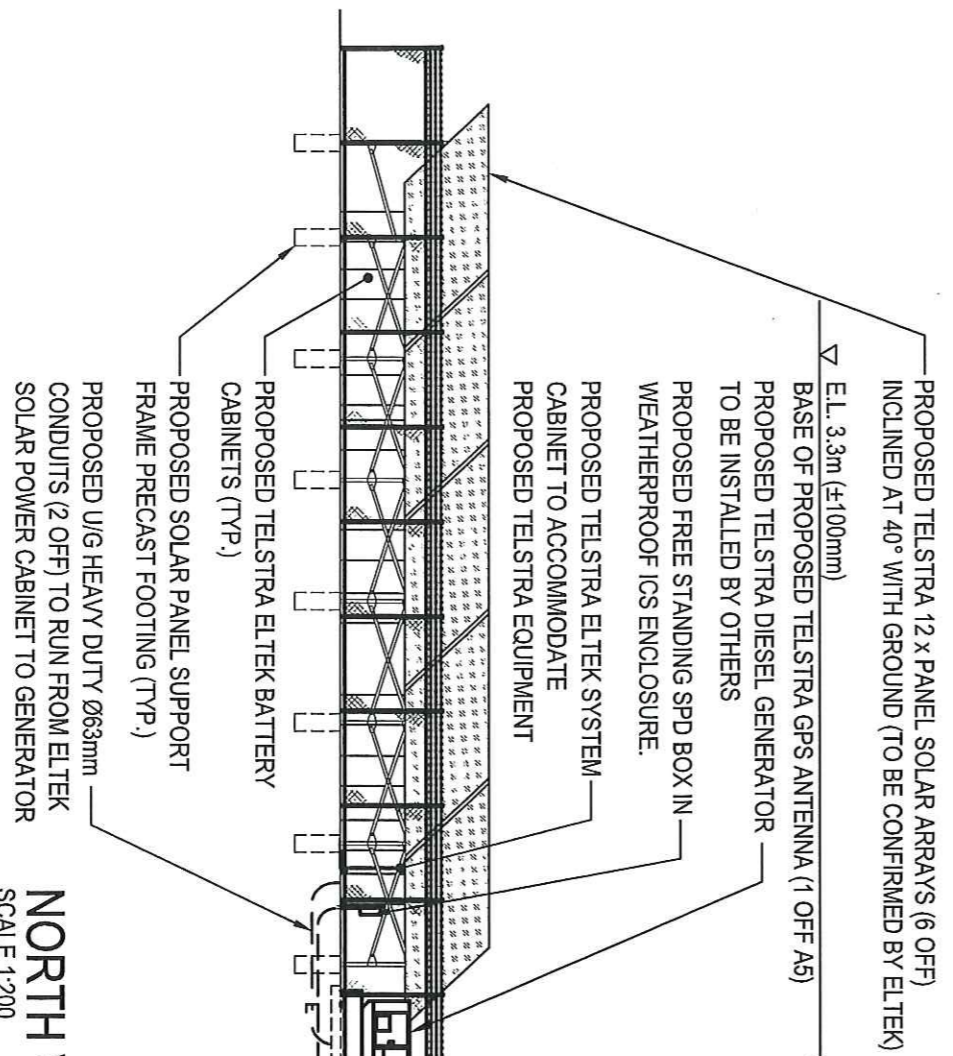
- ▽ E.L. 55.4m (±100mm)
OVERALL HEIGHT
- ▽ E.L. 52.0m (±100mm)
BASE OF PROPOSED TELSTRA WCDMA850 / LTE700 UPRIGHT OMNI ANTENNAS (2 OFF A1 & A2)
BASE OF PROPOSED TELSTRA LTE700 UPRIGHT OMNI ANTENNAS (2 OFF A3 & A4)
C/L PROPOSED TELSTRA LTE700 RRU (1 OFF)
C/L PROPOSED TELSTRA WCDMA850 RRU (1 OFF)
- ▽ E.L. 51.0m (±100mm)
C/L PROPOSED TELSTRA LTE700 RRU (1 OFF) AND RRU INTERFACE JUNCTION BOX (1 OFF)
- ▽ E.L. 50.0m (±100mm)
TOP OF PROPOSED TELSTRA LATTICE TOWER
- ▽ E.L. 48.0m (±100mm)
C/L PROPOSED TELSTRA Ø900 PARABOLIC ANTENNA (1 OFF A20)
C/L PROPOSED TELSTRA Ø2400 PARABOLIC ANTENNA (1 OFF A22)
- ▽ E.L. 41.5m (±100mm)
ESO RESERVATIONS

NOTES:

1. ALL EXTERNAL FEEDERS AND TAILS MUST BE BIRD PROOFED AS PER EXTERNAL PLANT POLICY 003615.
2. THIS DRAWING SET IS A PRELIMINARY DRAWING ONLY AND IS ISSUED FOR COMMENT. IT IS NOT A DETAILED SURVEY / STRUCTURAL DRAWING AND THEREFORE COULD BE SUBJECT TO CHANGE.
3. FOR EME SIGNS NOTED THUS [X] REFER TO 005486 FOR DETAILS.
4. FOUNDATIONS ARE SHOWN INDICATIVE ONLY. FINAL DESIGN IS SUBJECT TO RESULTS OF GEOTECHNICAL INVESTIGATION.

SITE EME SIGNAGE

- #2 EME TELSTRA #2 SIGN
SIGNS TO BE UV STABLE STICKERS AND FIXED TO BASE OF EACH OMNI ANTENNAS (4 OFF)
- #6 EME TELSTRA #6 SIGN
PROPOSED SIGN SECURED 1.5m AGL TO TOWER LEG USING STAINLESS STEEL STRAPS
- #13 EME TELSTRA #13 SIGN
PROPOSED SIGN SECURED TO TELSTRA COMPOUND GATE USING STAINLESS STEEL STRAPS



NORTH WEST ELEVATION
SCALE 1:200

NOTE: THIS DRAWING TO BE READ IN CONJUNCTION WITH SHEET S3-1

PRELIMINARY

DO NOT SCALE



MOBILE NETWORK SITE 314580
MT GIBSON HIGHWAY
NORTH WEST ELEVATION
GREAT NORTHERN HIGHWAY, PAYNES FIND, WA 6612

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ORDER	DRAWN	CHKD	AMENDMENT	EXAM	APPD	DATE	ISS
W108502.01	MA	BL	PRELIMINARY - 300646191W02203SMC - WCDMA850 / LTE700	TG	GW	17.10.17	1

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DWG NO. **W108502** SH1 NO. S3

TELSTRA MOBILES ANTENNA CONFIGURATION TABLE

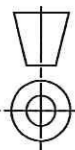
ANTENNA No	ANTENNA TYPE & SIZE H x W x D	ANTENNA ACTION REQUIRED	ANTENNA HEIGHT C/L A.G.L.	PHYSICAL ANTENNA BEARING (°T)	SECTOR NO. & TECHNOLOGY
A1	ARGUS UNA010F-0 OMNI Ø56 x 3414	INSTALL	BASE OF OMNI 52.0m	0°	S0: LTE700 / WCDMA850
A2	ARGUS UNA010F-0 OMNI Ø56 x 3414	INSTALL	BASE OF OMNI 52.0m	0°	S0: LTE700 / WCDMA850
A3	ARGUS UNA010F-0 OMNI Ø56 x 3414	INSTALL	BASE OF OMNI 52.0m	0°	S0: LTE700
A4	ARGUS UNA010F-0 OMNI Ø56 x 3414	INSTALL	BASE OF OMNI 52.0m	0°	S0: LTE700
A5	ERICSSON GPS KRE 101 2082/1 OMNI Ø68 x 96	INSTALL	BASE OF GPS 3.3m	0°	-
A20	RFS Ø900 SCX3-W71ASIA1 PARABOLIC DISH	INSTALL	48.0m	230°	TX (TOWARD GIBSON HWY)
A21	RFS Ø900 SCX3-W71ASIA1 PARABOLIC DISH	INSTALL	43.0m	230°	TX (TOWARD GIBSON HWY)
A22	ANDREW Ø2400 HSX8-59-D3A SOLID PARABOLIC	INSTALL	48.0m	38°	TX (TOWARD MT SINGLETON)
A23	ANDREW Ø2400 HSX8-59-D3A SOLID PARABOLIC	INSTALL	43.0m	38°	TX (TOWARD MT SINGLETON)

NOTE: THIS DRAWING TO BE READ IN CONJUNCTION WITH SHEET S3

PRELIMINARY

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F



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ORDER	DRAWN	CHKD	AMENDMENT	EXAM	APPD	DATE	ISS
WA09520.01	MA	BL	PRELIMINARY - 300646191W0220SSMC - WCDMA850 / LTE700	TG	GW	17.10.17	1

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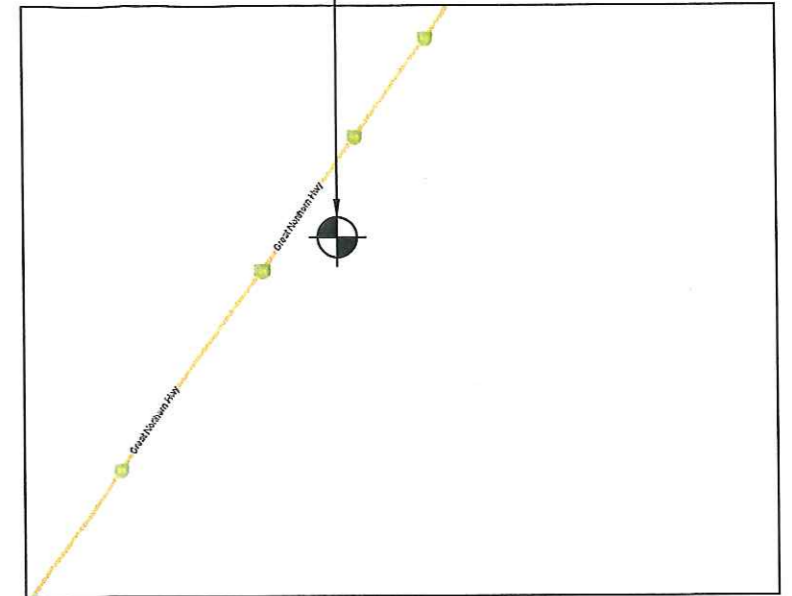
MOBILE NETWORK SITE 314580
MT GIBSON HIGHWAY
ANTENNA CONFIGURATION TABLE
GREAT NORTHERN HIGHWAY, PAYNES FIND, WA 6612

DWG NO. **W108502** SHT NO. S3-1

Cad file: W108502.dwg



RFNSA SITE No. 6620007



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LOCALITY PLAN

NOT TO SCALE

SERVICES LEGEND

— E —	— E —	ABOVE GROUND ELECTRICAL SUPPLY
— FE —	— FE —	ABOVE GROUND FEEDER CABLES
- - - E - - -	- - - E - - -	BELOW GROUND ELECTRICAL SUPPLY
- - - FE - - -	- - - FE - - -	BELOW GROUND FEEDER CABLES
- - - T - - -	- - - T - - -	OPTIC FIBRE BELOW GROUND



PROPOSED 4m WIDE ACCESS

GREAT NORTHERN HIGHWAY

50000
PROPOSED TELSTRA LEASE AREA

35000
PROPOSED TELSTRA LEASE AREA

30000
PROPOSED TELSTRA LEASE AREA

PROPOSED SOLAR HYBRID SYSTEM

PROPOSED TELSTRA SITE. REFER TO SHEET S1-1 FOR SITE LAYOUT

EXISTING TREES (TYP.)

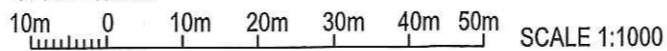
EXISTING FENCE

NOTES:

1. ALL EXTERNAL FEEDERS AND TAILS MUST BE BIRD PROOFED AS PER EXTERNAL PLANT POLICY 003615.
 2. ALL DIMENSIONS ARE IN MILLIMETRES UNLESS SPECIFIED OTHERWISE.
 3. THIS DRAWING SET IS A PRELIMINARY DRAWING ONLY AND IS ISSUED FOR COMMENT. IT IS NOT A DETAILED SURVEY / STRUCTURAL DRAWING AND THEREFORE COULD BE SUBJECT TO CHANGE.
 4. FOR EME SIGNS NOTED THUS [X] REFER TO 005486 FOR DETAILS.
- PROPOSED TELSTRA LEASE AREA

SITE ACCESS

SCALE 1:1000



NOTE: THIS DRAWING TO BE READ IN CONJUNCTION WITH SHEETS S1-1 & S1-2

PRELIMINARY

DO NOT SCALE

PROPERTY DESCRIPTION

PART OF LOT 4389 ON DP 218687
VOL LR3121 FOLIO 962
SHIRE OF PERENJORI

SITE STRUCTURE CO-ORDINATES (GDA94) GPS READING ACCURACY: ± 10m CENTRE OF TOWER	
LATITUDE	GDA 94 -29.71711
LONGITUDE	GDA 94 117.07728

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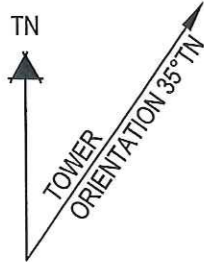


MOBILE NETWORK SITE 314580
MT GIBSON HIGHWAY
SITE ACCESS AND LOCALITY PLAN
GREAT NORTHERN HIGHWAY, PAYNES FIND, WA 6612

DWG NO. **W108502** SHT NO. **S1**

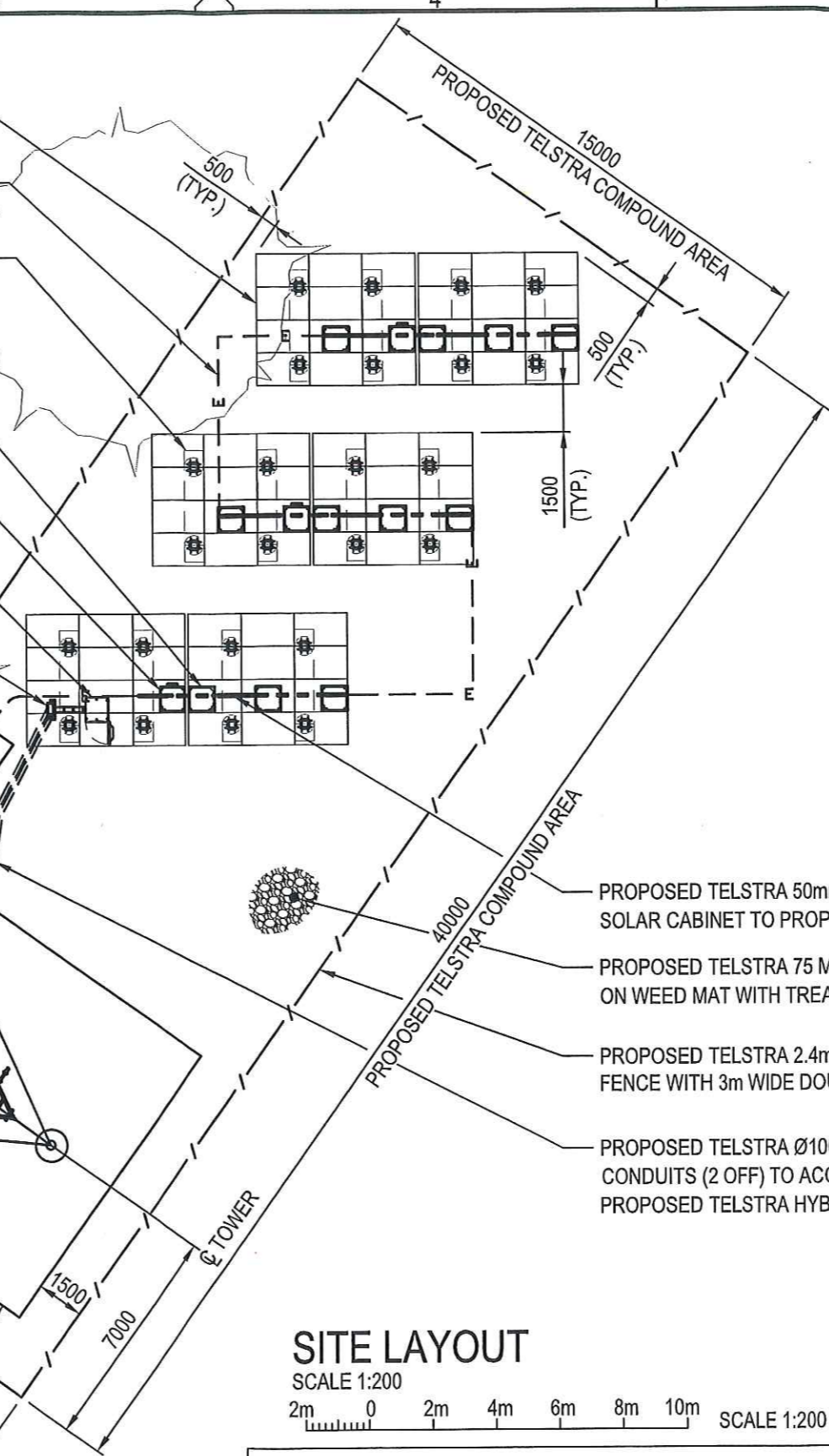
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Cad file: W108502.dwg



- PROPOSED TELSTRA 12 x SOLAR PANEL ARRAYS (6 OFF) INCLINED AT 40° WITH GROUND (TO BE CONFIRMED BY ELTEK)
- PROPOSED Ø100mm uPVC CONDUIT (1 OFF) TO RUN BETWEEN SOLAR ARRAYS (TYP.)
- PROPOSED SOLAR PANEL SUPPORT FRAME PRECAST FOOTING (TYP.)
- PROPOSED TELSTRA ELTEK BATTERY CABINETS (TYP.)
- PROPOSED ELTEK HYBRID POWER SYSTEM (TO BE DESIGNED AND SUPPLIED BY OTHERS)
- PROPOSED TELSTRA ELTEK SYSTEM CABINET TO ACCOMMODATE PROPOSED TELSTRA EQUIPMENT
- PROPOSED FREE STANDING SPD BOX IN WEATHERPROOF ICS ENCLOSURE
- PROPOSED U/G HEAVY DUTY Ø63mm CONDUITS (2 OFF) TO RUN FROM ELTEK SOLAR POWER CABINET TO GENERATOR
- PROPOSED TELSTRA DIESEL GENERATOR TO BE INSTALLED BY OTHERS
- PROPOSED TELSTRA GPS ANTENNA (1 OFF A5) MOUNTED ON TOWER LEG

- PROPOSED ACCESS ROAD
- PROPOSED SIGN SECURED TO TELSTRA COMPOUND GATE #13
- 1.5m AGL #6
- REFER TO SHEET S1-2 FOR ANTENNA LAYOUT
- PROPOSED TELSTRA 50m HIGH STEEL LATTICE TOWER
- PROPOSED TELSTRA LATTICE TOWER FOOTING. (SHOWN INDICATIVELY)



- PROPOSED TELSTRA 50mm uPVC CONDUITS (2 OFF) FROM ELTEK SOLAR CABINET TO PROPOSED TELSTRA EQUIPMENTS ODU
- PROPOSED TELSTRA 75 MIN. THICK GRAVEL TOPPING ON WEED MAT WITH TREATED PINE TIMBER EDGING
- PROPOSED TELSTRA 2.4m HIGH COMPOUND SECURITY FENCE WITH 3m WIDE DOUBLE ACCESS GATES
- PROPOSED TELSTRA Ø100 uPVC HEAVY DUTY CONDUITS (2 OFF) TO ACCOMMODATE PROPOSED TELSTRA HYBRID CABLE (1 OFF)

SITE LAYOUT
SCALE 1:200

NOTE: THIS DRAWING TO BE READ IN CONJUNCTION WITH SHEETS S1 & S1-2

PRELIMINARY

Telstra Networks Wireless program Delivery Template - 017866P02 Issue 11.4 XX.XXX 2015

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F

- NOTES:**
- ALL EXTERNAL FEEDERS AND TAILS MUST BE BIRD PROOFED AS PER EXTERNAL PLANT POLICY 003615.
 - ALL DIMENSIONS ARE IN MILLIMETRES UNLESS SPECIFIED OTHERWISE.
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 - FOR EME SIGNS NOTED THUS #X REFER TO 005486 FOR DETAILS.

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MOBILE NETWORK SITE 314580
MT GIBSON HIGHWAY
SITE LAYOUT
GREAT NORTHERN HIGHWAY, PAYNES FIND, WA 6612

DWG NO. **W108502** SHT NO. S1-1

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ANTENNA LEGEND



PROPOSED TELSTRA WCDMA850 RRU (1 OFF) AND IM FILTER (1 OFF) BELOW ON PROPOSED MOUNT

PROPOSED TELSTRA 50m HIGH STEEL LATTICE TOWER

PROPOSED TELSTRA LTE700 RRU'S (2 OFF) AND RRU INTERFACE JUNCTION BOX (1 OFF) ON PROPOSED MOUNT

PROPOSED TELSTRA ROTATABLE TRIANGULAR HEADFRAME

PROPOSED TELSTRA WCDMA850 / LTE700 UPRIGHT OMNI ANTENNAS (2 OFF A1 & A2) ON PROPOSED MOUNTS

#2 BASE OF EACH OMNI ANTENNA

PROPOSED TELSTRA WCDMA850 / LTE700 COMBINERS (2 OFF) BETWEEN OMNI ANTENNAS (A1 & A2) ON PROPOSED MOUNTS

PROPOSED TELSTRA CLIMBING LADDER

HEADFRAME ORIENTATION 65° TN

PROPOSED TELSTRA LTE700 UPRIGHT OMNI ANTENNAS (2 OFF A3 & A4) ON PROPOSED STAND OFF MOUNTS

PROPOSED TELSTRA Ø2400 PARABOLIC ANTENNA (1 OFF A23) ON PROPOSED MOUNT

BEHIND EACH PARABOLIC ANTENNA #11

PROPOSED TELSTRA Ø900 PARABOLIC ANTENNA (1 OFF A21) ON PROPOSED MOUNT

PARABOLIC ANTENNA LAYOUT AT EL 43.0m

SCALE 1:50
500 0 2500 SCALE 1:50

PROPOSED TELSTRA Ø2400 PARABOLIC ANTENNA (1 OFF A22) ON PROPOSED MOUNT

PROPOSED TELSTRA Ø900 PARABOLIC ANTENNA (1 OFF A20) ON PROPOSED MOUNT

PARABOLIC ANTENNA LAYOUT AT EL 48.0m

SCALE 1:50
500 0 2500 SCALE 1:50

ANTENNA LAYOUT AT EL'S 52.0m

SCALE 1:25
500 0 500 1000 SCALE 1:25

NOTE: THIS DRAWING TO BE READ IN CONJUNCTION WITH SHEETS S1 & S1-1

PRELIMINARY

DO NOT SCALE

NOTES:

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4. FOR EME SIGNS NOTED THUS [X] REFER TO 005486 FOR DETAILS.



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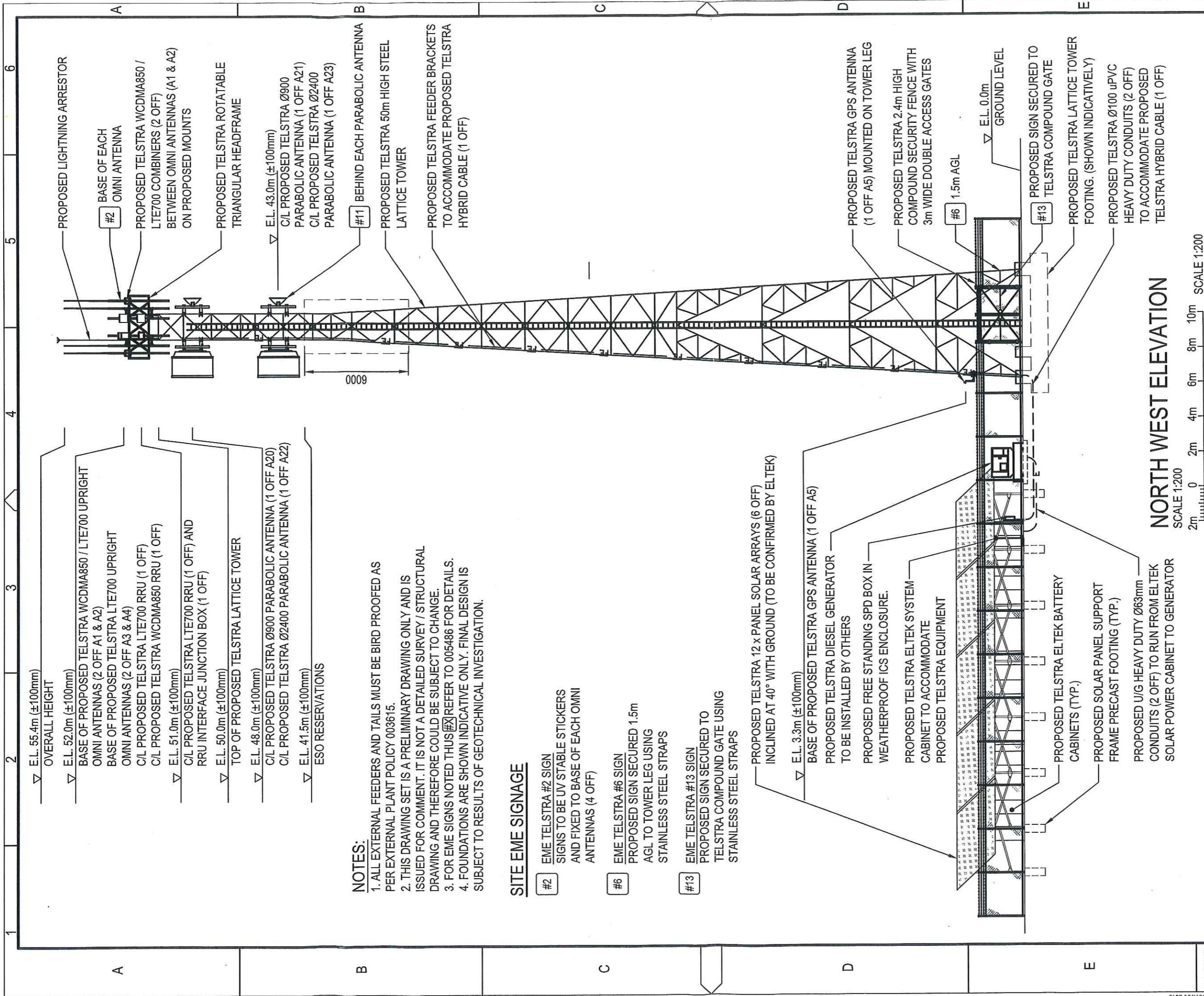


MOBILE NETWORK SITE 314580
MT GIBSON HIGHWAY
ANTENNA LAYOUT
GREAT NORTHERN HIGHWAY, PAYNES FIND, WA 6612

DWG NO. **W108502** SHT NO. S1-2

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NORTH WEST ELEVATION
SCALE 1:200

2m 0 2m 4m 6m 8m 10m SCALE 1:200

PRELIMINARY

NOTE: THIS DRAWING TO BE READ IN CONJUNCTION WITH SHEET S3-1

NOTES:

1. ALL EXTERNAL FEEDERS AND TAILS MUST BE BIRD PROOFED AS PER EXTERNAL PLANT POLICY 003615.
2. THIS DRAWING SET IS A PRELIMINARY DRAWING ONLY AND IS ISSUED FOR COMMENT. IT IS NOT A DETAILED SURVEY / STRUCTURAL DRAWING AND THEREFORE COULD BE SUBJECT TO CHANGE.
3. FOR EME SIGNS NOTED THIS (##) REFER TO 005486 FOR DETAILS.
4. FOUNDATIONS ARE SHOWN INDICATIVE ONLY. FINAL DESIGN IS SUBJECT TO RESULTS OF GEOTECHNICAL INVESTIGATION.

SITE EME SIGNAGE

- #2 EME TELSTRA #2 SIGN
SIGNS TO BE UV STABLE STICKERS AND FIXED TO BASE OF EACH OMNI ANTENNAS (4 OFF)
- #6 EME TELSTRA #6 SIGN
PROPOSED SIGN SECURED 1.5m AGL TO TOWER LEG USING STAINLESS STEEL STRAPS
- #13 EME TELSTRA #13 SIGN
PROPOSED SIGN SECURED TO TELSTRA COMPOUND GATE USING STAINLESS STEEL STRAPS

- PROPOSED TELSTRA 12 x PANEL SOLAR ARRAYS (6 OFF) INCLINED AT 40° WITH GROUND (TO BE CONFIRMED BY ELTEK)
- E.L. 3.3m (±100mm)
BASE OF PROPOSED TELSTRA GPS ANTENNA (1 OFF A5)
PROPOSED TELSTRA DIESEL GENERATOR TO BE INSTALLED BY OTHERS
PROPOSED FREE STANDING SPD BOX IN WEATHERPROOF ICS ENCLOSURE.
PROPOSED TELSTRA ELTEK SYSTEM CABINET TO ACCOMMODATE PROPOSED TELSTRA EQUIPMENT
- PROPOSED TELSTRA ELTEK BATTERY CABINETS (TYP.)
- PROPOSED SOLAR PANEL SUPPORT FRAME PRECAST FOOTING (TYP.)
- PROPOSED U/G HEAVY DUTY Ø63mm CONDUITS (2 OFF) TO RUN FROM ELTEK SOLAR POWER CABINET TO GENERATOR

- ▽ E.L. 55.4m (±100mm)
OVERALL HEIGHT
- ▽ E.L. 52.0m (±100mm)
BASE OF PROPOSED TELSTRA WCDMA850 / LTE700 UPRIGHT OMNI ANTENNAS (2 OFF A1 & A2)
BASE OF PROPOSED TELSTRA LTE700 UPRIGHT OMNI ANTENNAS (2 OFF A3 & A4)
C/L PROPOSED TELSTRA LTE700 RRU (1 OFF)
C/L PROPOSED TELSTRA WCDMA850 RRU (1 OFF)
- ▽ E.L. 51.0m (±100mm)
C/L PROPOSED TELSTRA LTE700 RRU (1 OFF) AND RRU INTERFACE JUNCTION BOX (1 OFF)
- ▽ E.L. 50.0m (±100mm)
TOP OF PROPOSED TELSTRA LATTICE TOWER
- ▽ E.L. 48.0m (±100mm)
C/L PROPOSED TELSTRA Ø900 PARABOLIC ANTENNA (1 OFF A20)
C/L PROPOSED TELSTRA Ø2400 PARABOLIC ANTENNA (1 OFF A22)
- ▽ E.L. 41.5m (±100mm)
ESO RESERVATIONS

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MOBILE NETWORK SITE 314580
MT GIBSON HIGHWAY
NORTH WEST ELEVATION
GREAT NORTHERN HIGHWAY, PAYNES FIND, WA 6612

DWG NO. **W108502** SHT NO. **S3**



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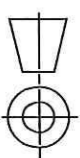
TELSTRA MOBILES ANTENNA CONFIGURATION TABLE					
ANTENNA No	ANTENNA TYPE & SIZE H x W x D	ANTENNA ACTION REQUIRED	ANTENNA HEIGHT C/L A.G.L.	PHYSICAL ANTENNA BEARING (°T)	SECTOR NO. & TECHNOLOGY
A1	ARGUS UNA010F-0 OMNI Ø56 x 3414	INSTALL	BASE OF OMNI 52.0m	0°	S0: LTE700 / WCDMA850
A2	ARGUS UNA010F-0 OMNI Ø56 x 3414	INSTALL	BASE OF OMNI 52.0m	0°	S0: LTE700 / WCDMA850
A3	ARGUS UNA010F-0 OMNI Ø56 x 3414	INSTALL	BASE OF OMNI 52.0m	0°	S0: LTE700
A4	ARGUS UNA010F-0 OMNI Ø56 x 3414	INSTALL	BASE OF OMNI 52.0m	0°	S0: LTE700
A5	ERICSSON GPS KRE 101 2082/1 OMNI Ø68 x 96	INSTALL	BASE OF GPS 3.3m	0°	-
A20	RFS Ø900 SCX3-W71ASIA1 PARABOLIC DISH	INSTALL	48.0m	230°	TX (TOWARD GIBSON HWY)
A21	RFS Ø900 SCX3-W71ASIA1 PARABOLIC DISH	INSTALL	43.0m	230°	TX (TOWARD GIBSON HWY)
A22	ANDREW Ø2400 HSX8-59-D3A SOLID PARABOLIC	INSTALL	48.0m	38°	TX (TOWARD MT SINGLETON)
A23	ANDREW Ø2400 HSX8-59-D3A SOLID PARABOLIC	INSTALL	43.0m	38°	TX (TOWARD MT SINGLETON)

NOTE: THIS DRAWING TO BE READ IN CONJUNCTION WITH SHEET S3

PRELIMINARY

DO NOT SCALE

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ORDER	DRAWN	CHKD	AMENDMENT	EXAM	APPD	DATE	ISS
WA09520.01	MA	BL	PRELIMINARY - 300646191W0220SSMC - WCDMA850 / LTE700	TG	GW	17.10.17	1

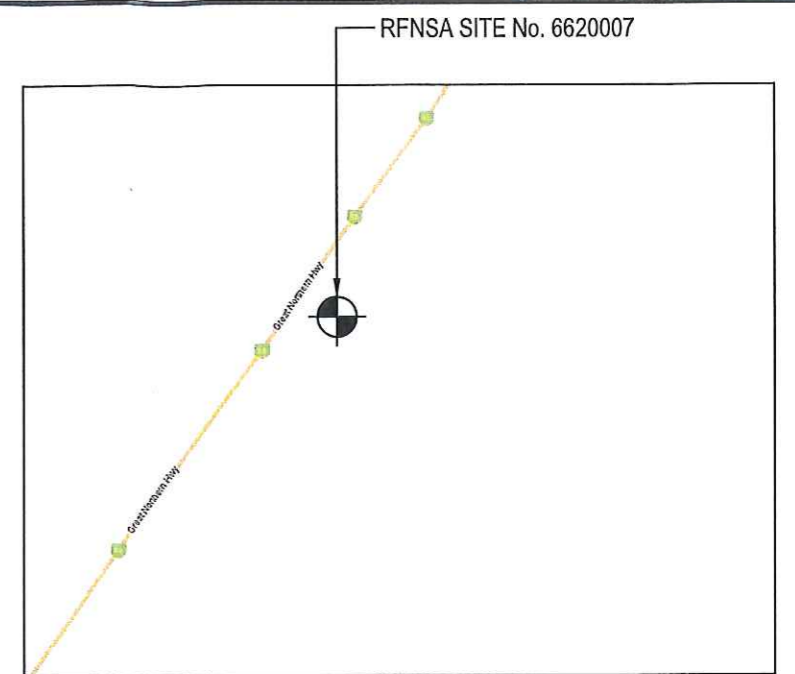
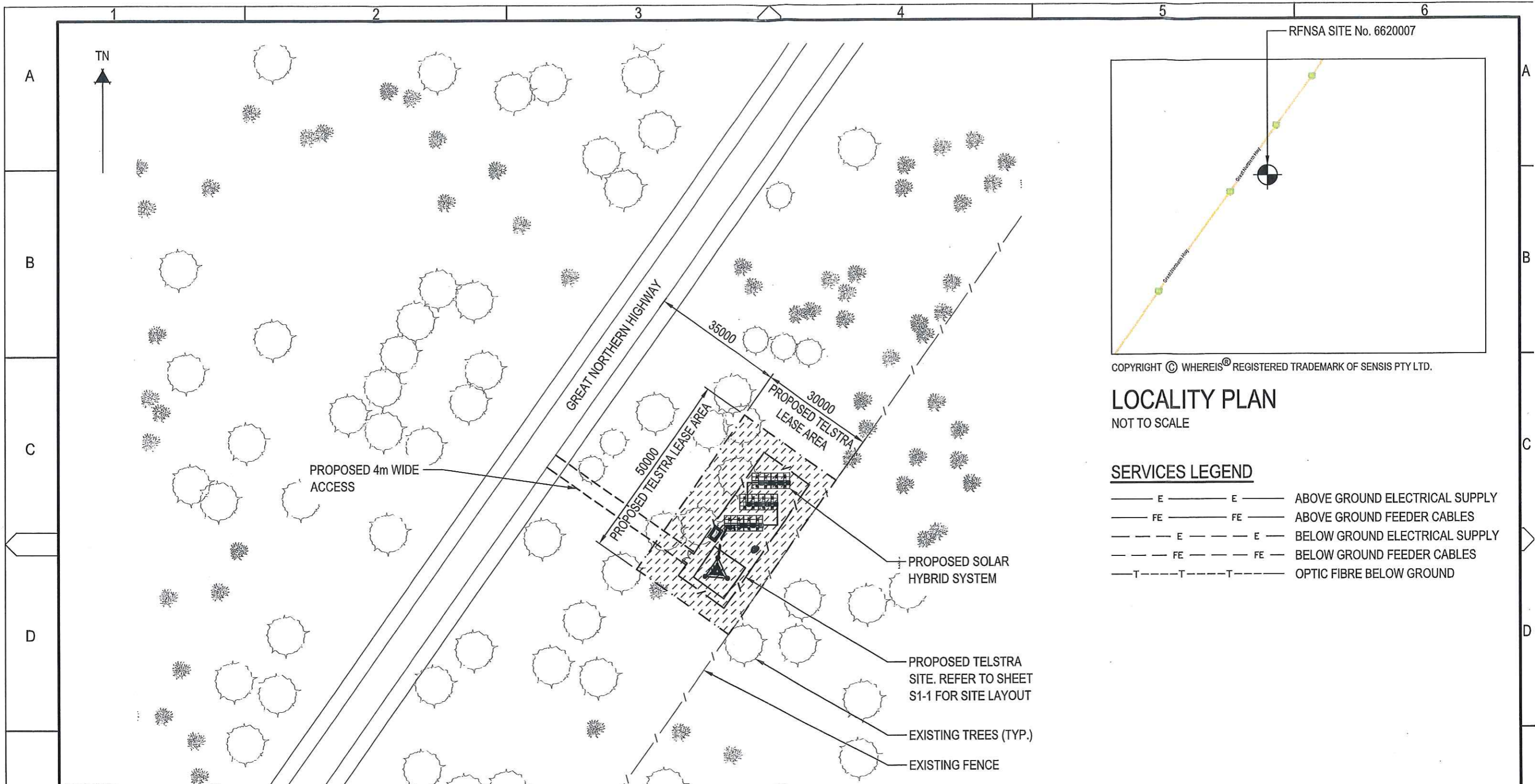
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MOBILE NETWORK SITE 314580
 MT GIBSON HIGHWAY
 ANTENNA CONFIGURATION TABLE
 GREAT NORTHERN HIGHWAY, PAYNES FIND, WA 6612

DWG NO. **W108502** SHT NO. S3-1

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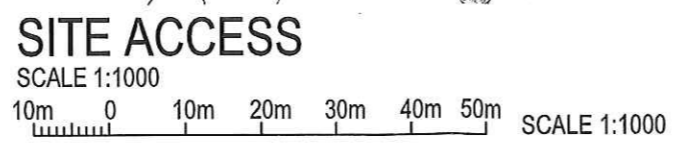
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LOCALITY PLAN
NOT TO SCALE

SERVICES LEGEND

- E — ABOVE GROUND ELECTRICAL SUPPLY
- FE — ABOVE GROUND FEEDER CABLES
- - - E - - - BELOW GROUND ELECTRICAL SUPPLY
- - - FE - - - BELOW GROUND FEEDER CABLES
- - - T - - - OPTIC FIBRE BELOW GROUND

- NOTES:**
1. ALL EXTERNAL FEEDERS AND TAILS MUST BE BIRD PROOFED AS PER EXTERNAL PLANT POLICY 003615.
 2. ALL DIMENSIONS ARE IN MILLIMETRES UNLESS SPECIFIED OTHERWISE.
 3. THIS DRAWING SET IS A PRELIMINARY DRAWING ONLY AND IS ISSUED FOR COMMENT. IT IS NOT A DETAILED SURVEY / STRUCTURAL DRAWING AND THEREFORE COULD BE SUBJECT TO CHANGE.
 4. FOR EME SIGNS NOTED THUS $\#X$ REFER TO 005486 FOR DETAILS.
- PROPOSED TELSTRA LEASE AREA



NOTE: THIS DRAWING TO BE READ IN CONJUNCTION WITH SHEETS S1-1 & S1-2

PRELIMINARY

DO NOT SCALE
F

PROPERTY DESCRIPTION
PART OF LOT 4389 ON DP 218687
VOL LR3121 FOLIO 962
SHIRE OF PERENJORI

SITE STRUCTURE CO-ORDINATES (GDA94) GPS READING ACCURACY: ± 10m CENTRE OF TOWER	
LATITUDE	GDA 94 -29.71711
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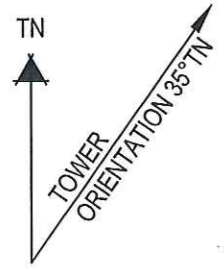
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MOBILE NETWORK SITE 314580
MT GIBSON HIGHWAY
SITE ACCESS AND LOCALITY PLAN
GREAT NORTHERN HIGHWAY, PAYNES FIND, WA 6612

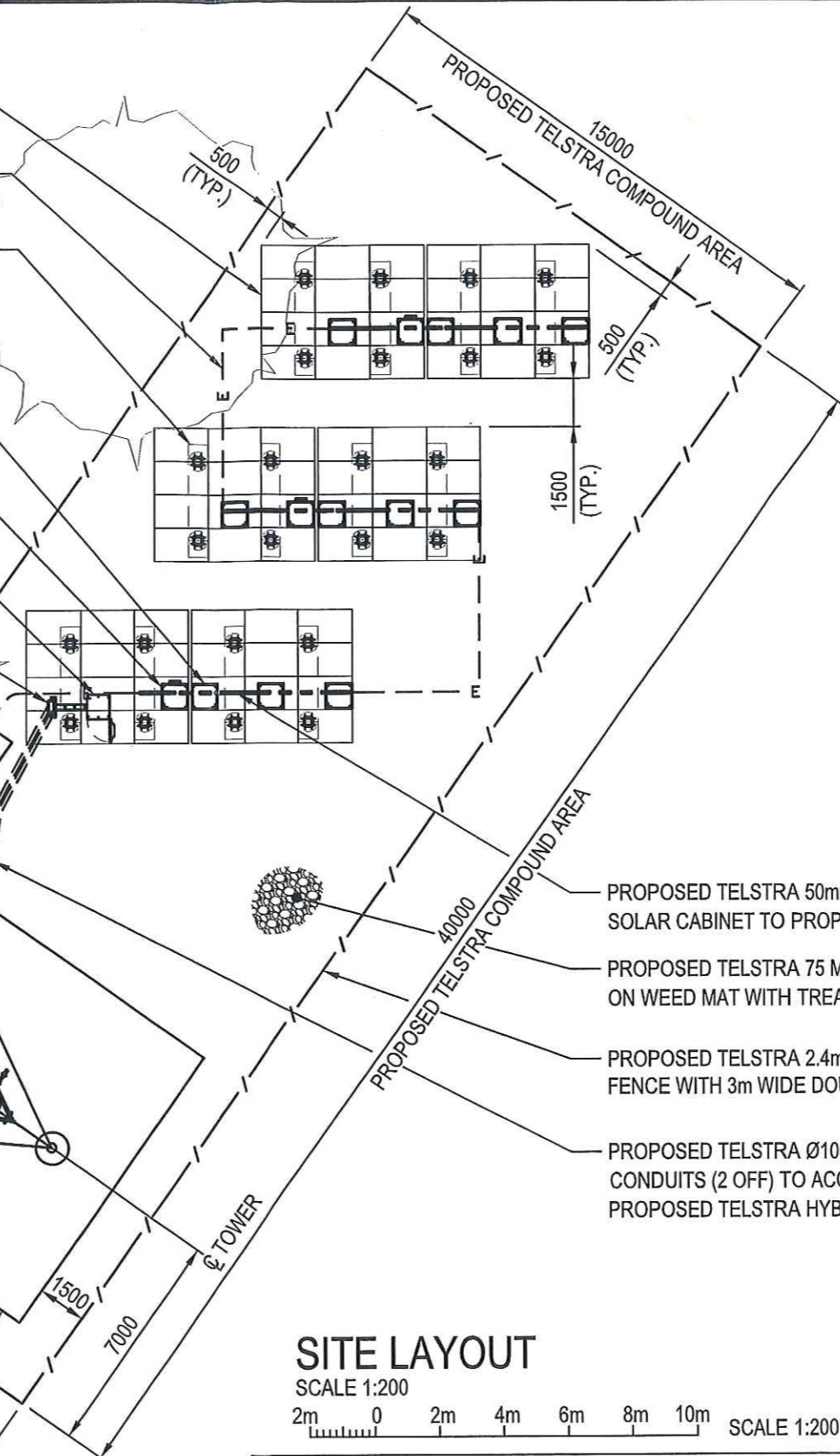
DWG NO. **W108502** SHT NO. S1

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- PROPOSED TELSTRA 12 x SOLAR PANEL ARRAYS (6 OFF) INCLINED AT 40° WITH GROUND (TO BE CONFIRMED BY ELTEK)
- PROPOSED Ø100mm uPVC CONDUIT (1 OFF) TO RUN BETWEEN SOLAR ARRAYS (TYP.)
- PROPOSED SOLAR PANEL SUPPORT FRAME PRECAST FOOTING (TYP.)
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- PROPOSED TELSTRA DIESEL GENERATOR TO BE INSTALLED BY OTHERS
- PROPOSED TELSTRA GPS ANTENNA (1 OFF A5) MOUNTED ON TOWER LEG

- PROPOSED ACCESS ROAD
- PROPOSED SIGN SECURED TO TELSTRA COMPOUND GATE #13
- 1.5m AGL #6
- REFER TO SHEET S1-2 FOR ANTENNA LAYOUT
- PROPOSED TELSTRA 50m HIGH STEEL LATTICE TOWER
- PROPOSED TELSTRA LATTICE TOWER FOOTING. (SHOWN INDICATIVELY)



- PROPOSED TELSTRA 50mm uPVC CONDUITS (2 OFF) FROM ELTEK SOLAR CABINET TO PROPOSED TELSTRA EQUIPMENTS ODU
- PROPOSED TELSTRA 75 MIN. THICK GRAVEL TOPPING ON WEED MAT WITH TREATED PINE TIMBER EDGING
- PROPOSED TELSTRA 2.4m HIGH COMPOUND SECURITY FENCE WITH 3m WIDE DOUBLE ACCESS GATES
- PROPOSED TELSTRA Ø100 uPVC HEAVY DUTY CONDUITS (2 OFF) TO ACCOMMODATE PROPOSED TELSTRA HYBRID CABLE (1 OFF)

SITE LAYOUT
SCALE 1:200
2m 0 2m 4m 6m 8m 10m SCALE 1:200

NOTE: THIS DRAWING TO BE READ IN CONJUNCTION WITH SHEETS S1 & S1-2

PRELIMINARY

DO NOT SCALE
F

- NOTES:**
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 3. THIS DRAWING SET IS A PRELIMINARY DRAWING ONLY AND IS ISSUED FOR COMMENT. IT IS NOT A DETAILED SURVEY / STRUCTURAL DRAWING AND THEREFORE COULD BE SUBJECT TO CHANGE.
 4. FOR EME SIGNS NOTED THUS #X REFER TO 005486 FOR DETAILS.



ORDER	DRAWN	CHKD	AMENDMENT	EXAM	APPD	DATE	ISS
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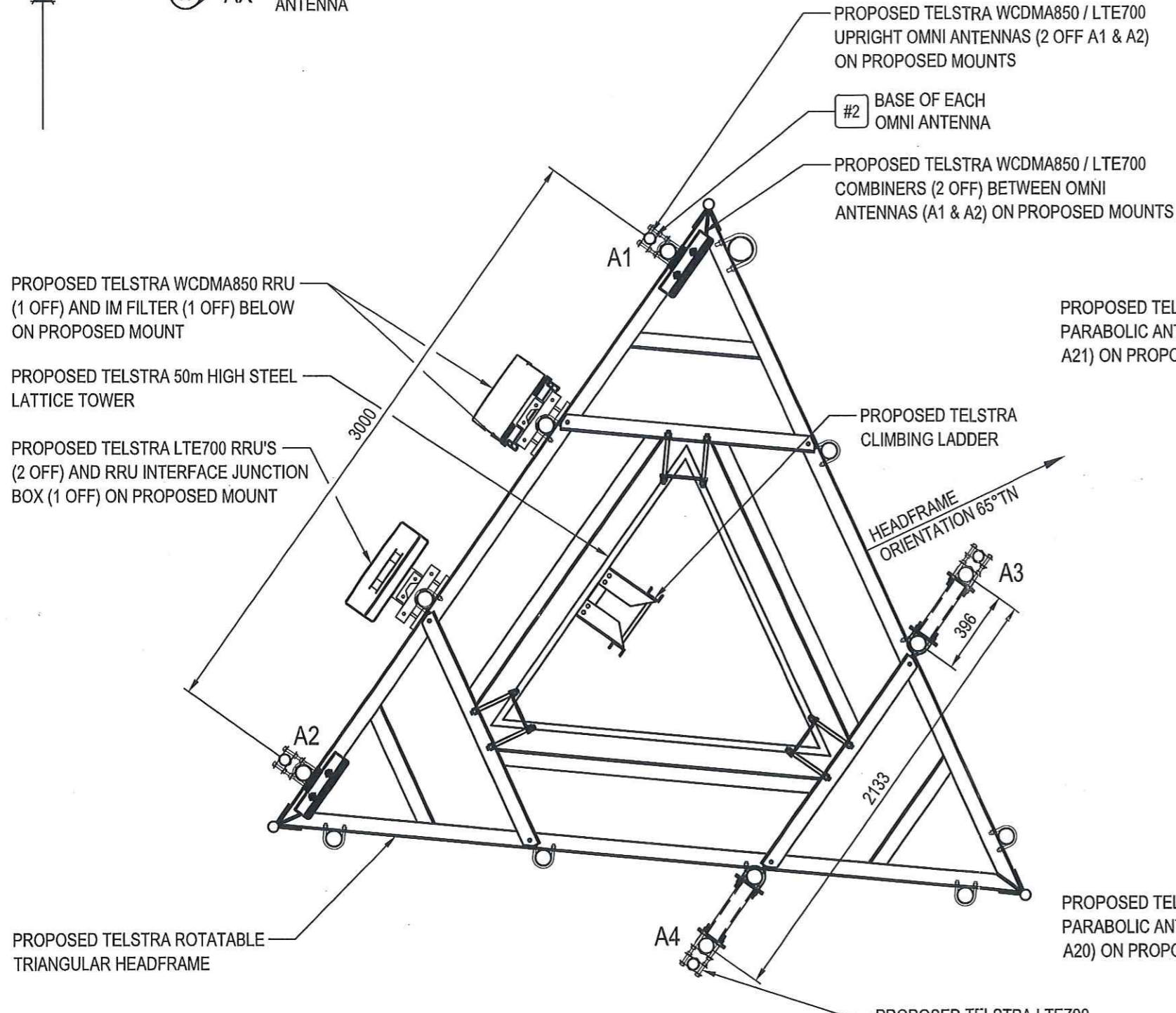
Telstra

MOBILE NETWORK SITE 314580
MT GIBSON HIGHWAY
SITE LAYOUT
GREAT NORTHERN HIGHWAY, PAYNES FIND, WA 6612

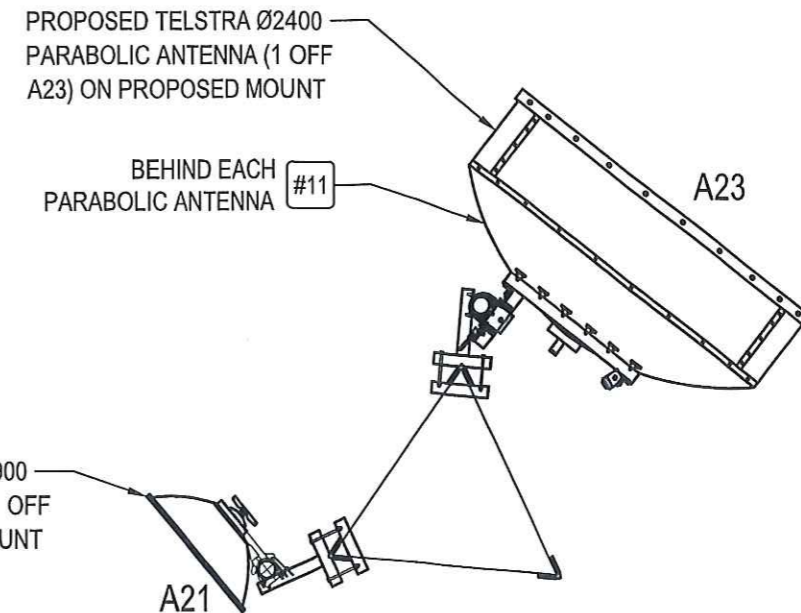
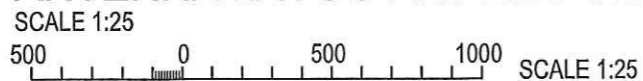
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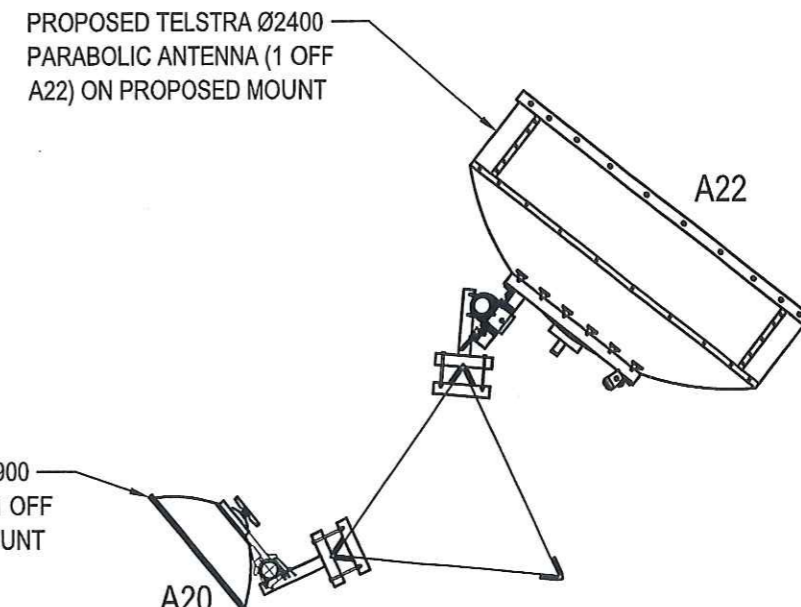
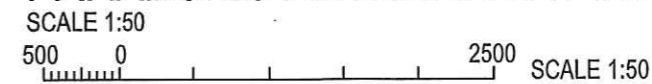
ANTENNA LEGEND



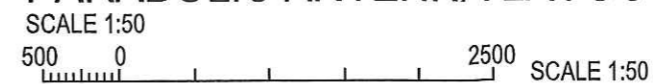
ANTENNA LAYOUT AT EL'S 52.0m



PARABOLIC ANTENNA LAYOUT AT EL 43.0m



PARABOLIC ANTENNA LAYOUT AT EL 48.0m



NOTE: THIS DRAWING TO BE READ IN CONJUNCTION WITH SHEETS S1 & S1-1

PRELIMINARY

DO NOT SCALE

NOTES:

1. ALL EXTERNAL FEEDERS AND TAILS MUST BE BIRD PROOFED AS PER EXTERNAL PLANT POLICY 003615.
2. ALL DIMENSIONS ARE IN MILLIMETRES UNLESS SPECIFIED OTHERWISE.
3. THIS DRAWING SET IS A PRELIMINARY DRAWING ONLY AND IS ISSUED FOR COMMENT. IT IS NOT A DETAILED SURVEY / STRUCTURAL DRAWING AND THEREFORE COULD BE SUBJECT TO CHANGE.
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ORDER	DRAWN	CHKD	AMENDMENT	EXAM	APPD	DATE	ISS
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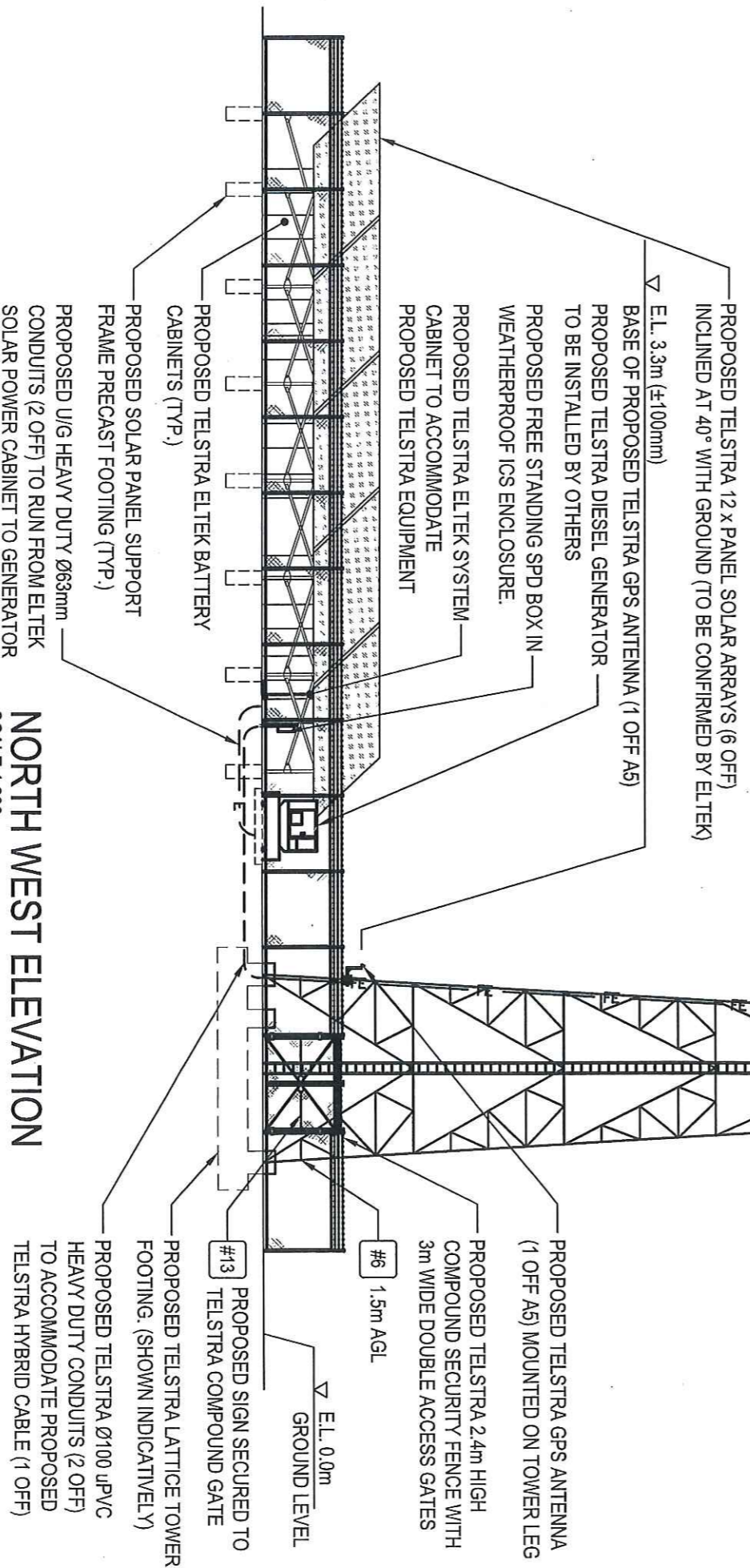
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- ▽ E.L. 55.4m (±100mm)
OVERALL HEIGHT
- ▽ E.L. 52.0m (±100mm)
BASE OF PROPOSED TELSTRA WCDMA850 / LTE700 UPRIGHT OMNI ANTENNAS (2 OFF A1 & A2)
- BASE OF PROPOSED TELSTRA LTE700 UPRIGHT OMNI ANTENNAS (2 OFF A3 & A4)
- C/L PROPOSED TELSTRA LTE700 RRU (1 OFF)
- C/L PROPOSED TELSTRA WCDMA850 RRU (1 OFF)
- ▽ E.L. 51.0m (±100mm)
C/L PROPOSED TELSTRA LTE700 RRU (1 OFF) AND RRU INTERFACE JUNCTION BOX (1 OFF)
- ▽ E.L. 50.0m (±100mm)
TOP OF PROPOSED TELSTRA LATTICE TOWER
- ▽ E.L. 48.0m (±100mm)
C/L PROPOSED TELSTRA Ø900 PARABOLIC ANTENNA (1 OFF A20)
- C/L PROPOSED TELSTRA Ø2400 PARABOLIC ANTENNA (1 OFF A22)
- ▽ E.L. 41.5m (±100mm)
ESO RESERVATIONS

- NOTES:**
1. ALL EXTERNAL FEEDERS AND TAILS MUST BE BIRD PROOFED AS PER EXTERNAL PLANT POLICY 003615.
 2. THIS DRAWING SET IS A PRELIMINARY DRAWING ONLY AND IS ISSUED FOR COMMENT. IT IS NOT A DETAILED SURVEY / STRUCTURAL DRAWING AND THEREFORE COULD BE SUBJECT TO CHANGE.
 3. FOR EME SIGNS NOTED THIS ~~REF~~ REFER TO 005486 FOR DETAILS.
 4. FOUNDATIONS ARE SHOWN INDICATIVE ONLY. FINAL DESIGN IS SUBJECT TO RESULTS OF GEOTECHNICAL INVESTIGATION.

SITE EME SIGNAGE

- #2 EME TELSTRA #2 SIGN
SIGNS TO BE UV STABLE STICKERS AND FIXED TO BASE OF EACH OMNI ANTENNAS (4 OFF)
- #6 EME TELSTRA #6 SIGN
PROPOSED SIGN SECURED 1.5m AGL TO TOWER LEG USING STAINLESS STEEL STRAPS
- #13 EME TELSTRA #13 SIGN
PROPOSED SIGN SECURED TO TELSTRA COMPOUND GATE USING STAINLESS STEEL STRAPS



NORTH WEST ELEVATION
SCALE 1:200

SCALE 1:200

NOTE: THIS DRAWING TO BE READ IN CONJUNCTION WITH SHEET S3-1

PRELIMINARY



MOBILE NETWORK SITE 314580

MT GIBSON HIGHWAY

NORTH WEST ELEVATION
GREAT NORTHERN HIGHWAY, PAVNES FIND, WA 6612

ORDER	DRAWN	CHKD	AMENDMENT	EXAM	APPD	DATE	ISS
WA090201	MA	BL	PRELIMINARY - 300646191W10220SSM/C - WCDMA850 / LTE700	TG	GW	17.10.17	1

servicestream
MOBILE COMMUNICATIONS
Level 3, 7-9 Tarunda Drive, Rivervale WA 6103
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DWG NO. **W108502** SHEET NO. **S3**

TELSTRA MOBILES ANTENNA CONFIGURATION TABLE

ANTENNA No	ANTENNA TYPE & SIZE H x W x D	ANTENNA ACTION REQUIRED	ANTENNA HEIGHT C/L A.G.L.	PHYSICAL ANTENNA BEARING (°T)	SECTOR NO. & TECHNOLOGY
A1	ARGUS UNA010F-0 OMNI Ø56 x 3414	INSTALL	BASE OF OMNI 52.0m	0°	S0: LTE700 / WCDMA850
A2	ARGUS UNA010F-0 OMNI Ø56 x 3414	INSTALL	BASE OF OMNI 52.0m	0°	S0: LTE700 / WCDMA850
A3	ARGUS UNA010F-0 OMNI Ø56 x 3414	INSTALL	BASE OF OMNI 52.0m	0°	S0: LTE700
A4	ARGUS UNA010F-0 OMNI Ø56 x 3414	INSTALL	BASE OF OMNI 52.0m	0°	S0: LTE700
A5	ERICSSON GPS KRE 101 2082/1 OMNI Ø68 x 96	INSTALL	BASE OF GPS 3.3m	0°	-
A20	RFS Ø900 SCX3-W71ASIA1 PARABOLIC DISH	INSTALL	48.0m	230°	TX (TOWARD GIBSON HWY)
A21	RFS Ø900 SCX3-W71ASIA1 PARABOLIC DISH	INSTALL	43.0m	230°	TX (TOWARD GIBSON HWY)
A22	ANDREW Ø2400 HSX8-59-D3A SOLID PARABOLIC	INSTALL	48.0m	38°	TX (TOWARD MT SINGLETON)
A23	ANDREW Ø2400 HSX8-59-D3A SOLID PARABOLIC	INSTALL	43.0m	38°	TX (TOWARD MT SINGLETON)

NOTE: THIS DRAWING TO BE READ IN CONJUNCTION WITH SHEET S3

PRELIMINARY

DO NOT SCALE
F



ORDER	DRAWN	CHKD	AMENDMENT	EXAM	APPD	DATE	ISS
WA09520.01	MA	BL	PRELIMINARY - 300646191W0220SSMC - WCDMA850 / LTE700	TG	GW	17.10.17	1

Telstra

MOBILE NETWORK SITE 314580
MT GIBSON HIGHWAY
ANTENNA CONFIGURATION TABLE
GREAT NORTHERN HIGHWAY, PAYNES FIND, WA 6612

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Cad file: W108502.dwg



Perenjori
Embrace Opportunity

Attachment
18045.1

Freedom of Information
Policy, Statement &
Procedures

Ordinary Council Meeting
19th April 2018

1018 –FREEDOM OF INFORMATION

Policy Objective:

The policy is designed to meet the following objectives:

- To ensure the Shire of Perenjori has a current Information Statement in accordance with the statutory requirements of the Freedom of Information Act 1992
- To ensure the Shire of Perenjori has a procedure in place that allows the public to apply for access to documents as stipulated under the Freedom of Information Act 1992

Policy Statement:

The Shire of Perenjori will adopt the *Freedom of Information Procedures* when dealing with a request for documentation that is not routinely available. This procedure will ensure that staff responds to requests for information in accordance with the Freedom of Information Act 1992.

This procedure will outline:

- What type of information is, and is not, available for access by the public.
- Include an application form and outline the process for applying for documentation.
- Include the associated costs of applying for documents.
- Detail processes for the review of decisions made by the Shire in response to requests lodged under the Freedom of Information Act 1992.

The Shire will comply with Section 96(1) of the Freedom of Information Act 1992 which requires each government agency, including local governments, to prepare and publish annually an Information Statement. The Information Statement must set out:

- The Agency's Mission Statement.
- Details of legislation administered.
- Details of the agency structure.
- Details of decision-making functions.
- Opportunities for public participation in the formulation of policy and performance of agency functions.
- Documents held by the agency.
- The operation of FOI in the agency.

Policy Administration

Date Adopted:

Reviews/Amendments:



Perenjori

Embrace Opportunity

Information Statement 2018

As required under the Freedom of Information Act 1992



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Introduction

The Shire of Perenjori is required under the Freedom of Information Act 1992, Section 96(1) to publish annually a current Information Statement.

Section 96(1) of the Freedom of Information Act 1992 requires each government agency, including local governments, to prepare and publish annually an Information Statement. The Information Statement must set out:

- The Agency's Mission Statement.
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- Documents held by the agency.
- The operation of FOI in the agency.

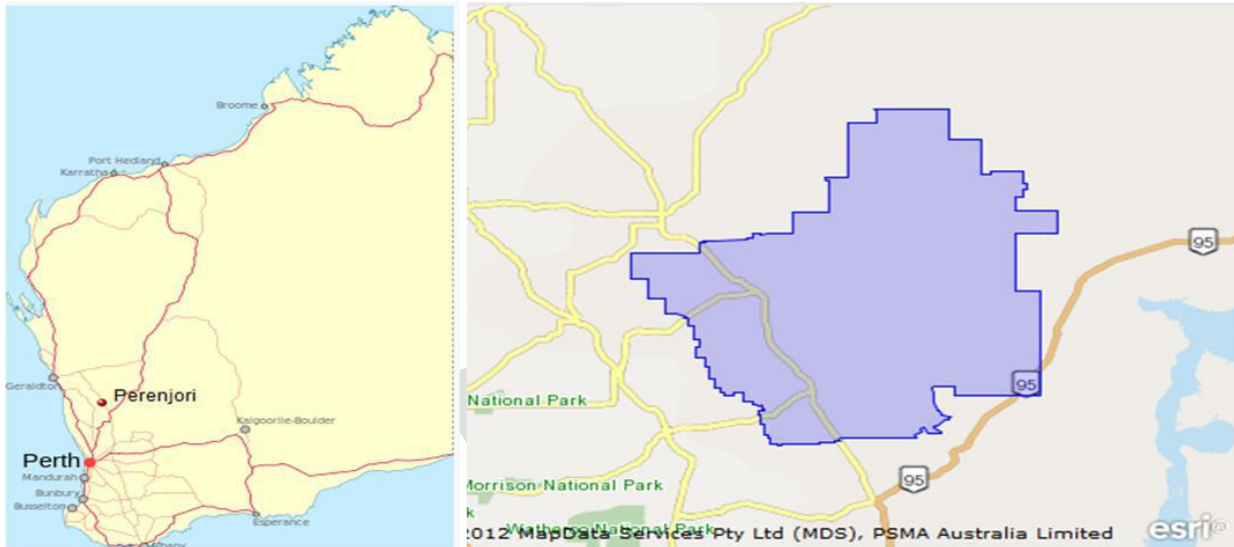
Copies of the Shire of Perenjori's Information Statement can be obtained from:

The Shire of Perenjori Administration Office, 56 Fowler st, Perenjori, or on the Shire of Perenjori website at www.Perenjori.wa.gov.au

Enquiries may be made directly to the Shire of Perenjori on 08 9973 0100 from Monday to Friday from 8:30am to 4:00pm or alternatively via email at admin@perenjori.wa.gov.au

History and Local Information

The Shire of Perenjori is a local government area in the Mid West region of Western Australia, about 360 kilometres north of the state capital, Perth. The Shire covers an area of 8,313 square kilometres, and its seat of government is the town of Perenjori. It has an area of 8,313 km² and has a population of 617 people.



The name Perenjori is derived from the Aboriginal word “Perangery”, meaning water hole. Sir John Forrest conducted exploration 1869, and surveyed the area in 1896. Gold was discovered in 1894.

Dan Woodall was the first permanent white settler to the region and managed Perangery Station in 1905. In 1906 Matt Farrell first came to Perangery carting goods from Rothsay to Yalgoo and Mount Magnet. He marked trees where he wished to take up land in the area. The four Farrell brothers, Thomas, William, Matthew, George, then took up the land. The Lands Department approved agricultural lots of 1,000 acres, instead of huge pastoral leases granted previously.

The first crops from 1911 to 1913 were sown by hand and used largely for horse feed, home food, hay and seed wheat. When the railway line was officially opened in 1915, the town’s estimated population was 100. Perenjori was officially announced as a town on February 16th 1916.

Over time the spelling of the town and shire changed to Perenjori. Today it is one of the largest agricultural Shires in WA, with a combination of farming, pastoral and mining leases. In 2012 the town hosted a centenary celebration of its history.

Statistical trends for Perenjori show significant growth related to mining initiatives in the region. There has been significant positive impact on incomes, housing, education, employment and other socio-economic conditions. These improvements along with ongoing housing affordability have flowed on positively to other factors.

Perenjori has a much higher community strength indicator than WA and Australian averages. There are also a smaller proportion of vulnerable people within the Perenjori community compared with WA. This demonstrates the positive impact of the Mining industry on the community of Perenjori, and the capacity of the community to capture on going benefits of nearby developments.

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Our Vision, Mission & Core Values

VISION FOR THE COMMUNITY

Perenjori will be dynamic and innovative and build on its key industries – mining, agriculture, energy and the environment to deliver sustained growth for its communities.

The community and Council will build on its resilient, adaptive and strong community spirit to create a place that people want to live, work and invest in. In every regard,

Perenjori will EMBRACE OPPORTUNITY

Mission for the Shire

The Shire of Perenjori will lead and partner the community to achieve its aspirational targets for the future. The Shire will work collaboratively with the community and partners and provide open deliberative decision making that empowers the community to participate. The Shire is the community's servant as well as its leader.

Values

Entrepreneurial and Resourceful

The key value that describes Perenjori is encapsulated in this question 'how can we help?' Perenjori is entrepreneurial and resourceful and they like to add value and solve problems for people. They are keenly interested in making things happen without necessarily counting the benefit or how it's distributed. They have an appetite for risk and they say yes to opportunities and then make them happen.

Resilient and adaptive

Perenjori has been a community that has faced very tough times. As a community it has a key value of learning how to respond to challenges and bouncing back from the most difficult of circumstances. It believes strongly in adapting and changing to get the best result.

Spirit and Independence

Perenjori is a community that values its independence and has a strong sense of identity. Its culture of resourcefulness and valuing hard work undoubtedly has its roots in its pioneering history and derives from the isolation and challenge to survive in a farming area that is on the edge of the pastoral zone. It also has generated the spirit of generosity and giving that creates the high levels of community spirit and volunteering.

Strength through Partnerships and Diversity

Whilst valuing its independence, Perenjori is a community that also values interdependence. It actively works to partner with other Shires, Regional organisations, business and industry and all parts of Government to achieve mutual goals. The Shire recognises that it alone cannot achieve the outcomes needed for the future prosperity of the community. Working together in a united fashion creates more strength for the future.

Ethical and upfront

The Shires commitment is to honesty, integrity and accountability. It believes it should be held to account for its performance and results that it generates. It also believes that the way in which it undertakes its leadership role is important and is committed to being accountable for its commitments and honest in all its dealings. Trust is a key ingredient in relationships and Perenjori believes people will want to do business with them if they hold true to their values.

Financial Sustainability

The Shire has a core value that it must have the capacity to manage its finances in the long-term to enable the community's expectations to be met and growth to be delivered on. It will manage its resources to create the greatest net gain and invest strategically in projects and programs that bring the greatest long term good.

Function & Service Areas

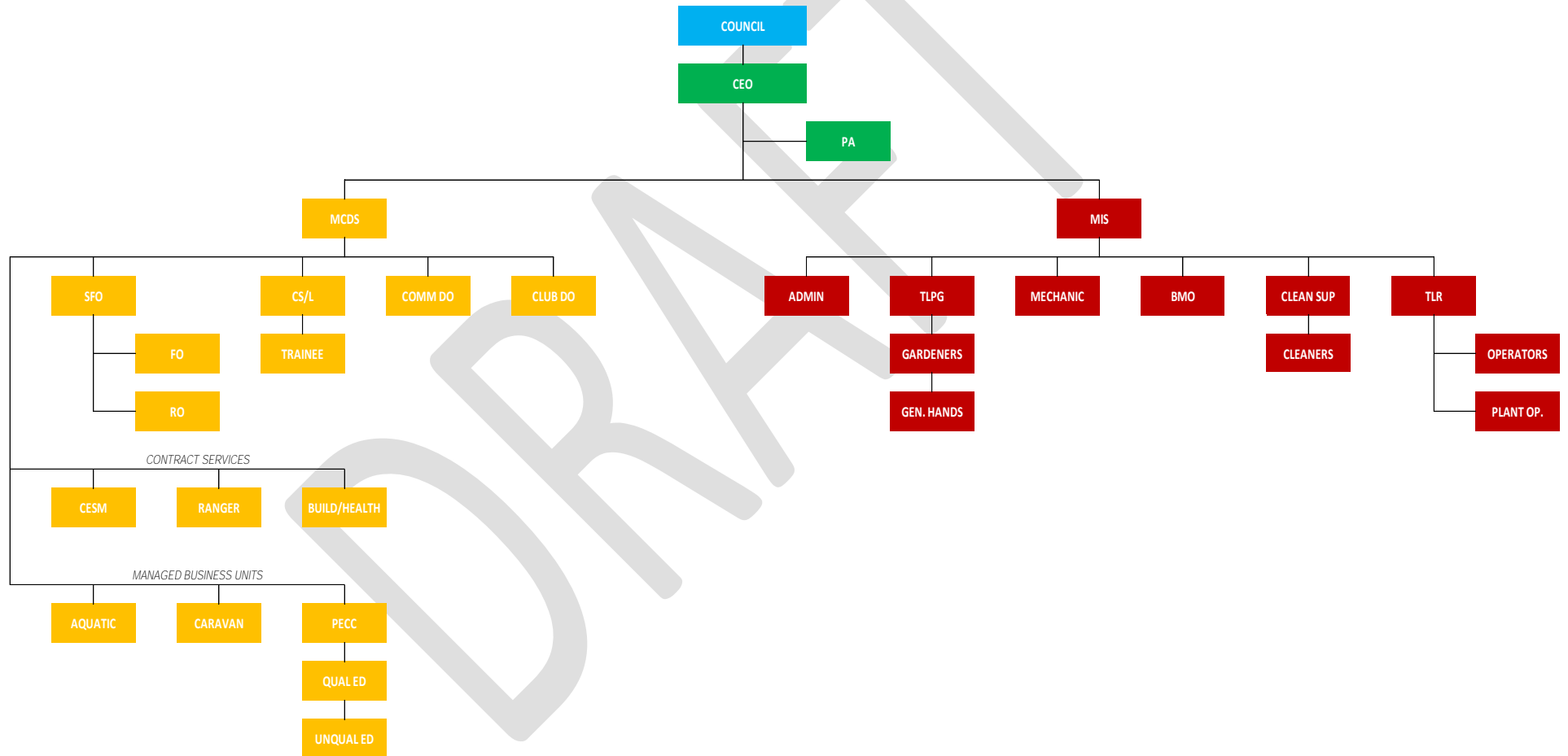
For the purposes of financial and general reporting local government functions (activities) have been classified into Service Areas. The Shire of Perenjori is dedicated to providing high quality services to the community through the various services and facilities which it has established. Each function/service is divided into programs which in turn are made up of line items for revenue and expenditure.

- **General Purpose Funding** -Rates, interest revenue, bank fees and general finance.
- **Governance** – Council Members Expenses, General Administrative, grant funding and interest from reserves.
- **Law, Order & Public Safety** -Supervision of various local laws, fire prevention and animal/vermin control.
- **Education** - provide care of families and children including the Perenjori Early Childhood Centre, Provide Youth Activities, Provide support to School & Playgroup.
- **Health** - Environmental Health services (food control), Support the Perenjori Medical Centre Services to provide ongoing Medical Services, Support towards the St John Ambulance building maintenance, Preventative Pest Control (mosquito control).
- **Housing** – maintenance of staff and rental housing.
- **Community Amenities** - Rubbish collection services, maintenance of various refuse sites, control and co-ordination waste management, cemeteries and public conveniences. The administration of the Town Planning Scheme. Community Development Services including functions and projects, community bus/transport, support to local groups, Community Resource Centre building maintenance and support.
- **Recreation & Culture** – Maintenance of halls and sporting facilities. Operation and maintenance of the Perenjori Aquatic Centre. Operation of the Perenjori Library. Club Development Officer services. Operation and maintenance of the Perenjori Gym. Support and staging of Cultural events and assets including Blues for the Bush, Perenjori Tourist Centre, Perenjori Agricultural Show.
- **Transport** - Construction and maintenance of streets, roads, footpaths, parking facilities, cleaning and lighting of streets, traffic control/signage and depot maintenance. Maintenance of Perenjori Air Strip.
- **Economic Services** – Tourism and area promotion services, building control, Operation and maintenance of the Perenjori Caravan Park, support towards Rural Services and other Economic services including Standpipe/Dam maintenance. Economic Development Projects including the Business Incubator and regional business support services.

- **Other Property Services** - Private works operations, plant repairs, operations costs and the allocation of overheads.

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Shire of Perenjori – Organisation Structure



Our Council

The Shire of Perenjori consists of nine (9) Councillors including the Shire President. Councillors are elected for a four year term with four members retiring in one election and remaining Councillors retiring at the next.

Elections are held in October of every second year. The President of the Council is elected by the Councillors at the first meeting following the ordinary election. Extraordinary elections are held to fill any vacancies which may have occurred during the year.

Council is the decision making body of all policy matters.

Ordinary meetings of full Council are generally held on the third Thursday of every month (except the month of January when Council is in recess), and generally commence at 1.30pm. Members of the public are welcome to attend and Public Question Time is available at the commencement of each meeting.

The main business of the meeting is to consider and make resolutions including recommendations on matters which have first been dealt with by the appropriate Standing Committee.

The Council is the elected governing body that sets the direction and policies of the Local Government and consists of a President and Councillors.

The role of the Council is to:

- govern the local government's affairs;
- be responsible for the performance of the local government's functions;
- oversee the allocation of the local government's finances and resources; and
- determine the local government's policies.

The role of the President is to:

- preside at meetings in accordance with the Local Government Act 1995;
- provide leadership and guidance to the community in the district;
- carry out civic and ceremonial duties on behalf of the local government;
- speak on behalf of the local government;
- perform such other functions as are given to the president by the Local Government Act 1995 or any other written law; and

- liaise with the Chief Executive Officer on the local government's affairs and the performance of its functions.

The role of Councillors is to:

- represent the interests of electors, ratepayers and residents of the district;
- provide leadership and guidance to the community in the district;
- facilitate communication between the community and the Council;
- participate in the local government's decision-making processes at Council and committee meetings; and
- perform such other functions as are given to a councillor by the Local Government Act 1995 or any other written law.

The Council sets the direction and policies of the Local Government whereas the administration, managed by the Chief Executive Officer, must ensure Council decisions and policies are implemented.

The Shire of Perenjori Councillors are:

NAME	WARD	END OF TERM
Cr Laurie Butler (President)	Perenjori	2017
Cr Lisa Smith	Perenjori	2017
Cr Peter Waterhouse (Vice President)	Maya	2017
Cr Rodney Desmond	Perenjori	2017
Cr Graeme Reid	Caron/Latham	2017
Cr John Cunningham	Bowgada	2019
Cr Robin Spencer	Caron/Latham	2019
Cr Kirk Pohl	Perenjori	2019
Cr Joanne Hirsch	Caron/Latham	2019

Administration

Each Local Government has an administration that is responsible for implementing Council decisions and managing Local Government operations.

The Chief Executive Officer is employed by the Council to head the administration, manage day to day operations and ensure that Council decisions are implemented.

The functions of the Chief Executive Officer are to:

- To implement the strategic goals and objectives of the organisation.
- To lead and manage the people, infrastructure and assets of the Shire.
- Meet corporate objectives.
- Ensure that delegations are exercised within statutory requirements, Council Policies and strategic objectives.
- Lead the organisation in providing a high level of service to the Community and Elected Members.
- Administer the Legal and Statutory obligations of the Council's operation and be the chief adviser to Council on these matters.
- Foster a Corporate approach to ensure effective financial controls operate within and across each functional area.
- Ensure that records and documents of the local government are properly kept for the purposes of the Local Government Act 1995 and any other written law; and perform any other function specified or delegated by the local government or imposed under the Local Government Act 1995 or any other written law as a function to be performed by the Chief Executive Officer.
- Council may delegate to the Chief Executive Officer certain of its powers and duties. The Chief Executive Officer may delegate powers and duties of his/her office to other employees (Local Government Act 1995 s 5.42 and 5.45).

Council Decision Making & Committees

The Council has established a register of delegations of authority to the Chief Executive Officer who, in turn, has delegated certain functions to Directors and Managers. The Council currently meets every third Thursday of every month (except the month of January when Council is in recess), and generally commence at 1.30pm.

A number of Statutory Committees have been established and are also detailed hereunder, these committees were adopted at the Special Council Meeting held on the 23rd October 2017:

STATUTORY COMMITTEES

<p>Finance Committee</p> <p>That Council appoint the CEO, MCDS, Senior Finance Officer and the following four elected member to the Finance Committee:</p> <p>Cr L Butler Cr L Smith Cr K Pohl Cr J Hirsch</p> <p>The following are appointed as Deputy Members in order of seniority.</p> <p>Cr J Cunningham Cr R Spencer</p>	<p>Plant and Works Committee</p> <p>That Council appoint the CEO, Works Supervisor, Plant Mechanic and the following four elected member to the Plant & Works Committee:</p> <p>Cr L Smith Cr P Waterhouse Cr R Desmond Cr G Reid</p> <p>The following are appointed as Deputy Members in order of seniority.</p> <p>Cr J Cunningham Cr J Hirsch</p>
<p>Audit Committee</p> <p>That Council appoint the following four elected member to the Audit Committee:</p> <p>Cr L Butler Cr L Smith Cr K Pohl Cr J Hirsch</p> <p>The following are appointed as Deputy Members in order of seniority.</p> <p>Cr R Spencer Cr P Waterhouse</p>	<p>Bush Fire Advisory Committee</p> <p>That Council appoint the CEO (or delegate) and following one elected member to the Bush Fire Advisory Committee:</p> <p>Cr P Waterhouse</p> <p>The following are appointed as Deputy Members in order of seniority.</p> <p>Cr R Desmond Cr L Smith</p>

COUNCIL DELEGATES TO EXTERNAL COMMITTEES

Northern Zone Cr L Butler (Delegate) Cr P Waterhouse (Delegate) Cr L Smith (Deputy Delegate)	North Midland Sub-Regional Road Group Cr G Reid (Delegate -Chairperson)
Moore Catchment Council Cr P Waterhouse (Delegate)	Wildflower Country Tourism Group Cr R Spencer (Delegate) Cr P Waterhouse (Deputy Delegate)
Local Emergency Management Committee Cr P Waterhouse (Delegate) Cr R Desmond (Deputy Delegate)	Perenjori Public Community Benefit Fund Cr L Butler (Delegate) Cr J Cunningham (Deputy Delegate)
North Midlands Leadership Project Board	North Midlands Education Industry Training Alliance Cr L Butler (Delegate) Cr R Spencer (Deputy Delegate)

COUNCIL DELEGATES TO COMMUNITY COMMITTEES

Tourism Committee Cr R Spencer (Delegate) CEO (Delegate) Economic Community Development Coordinator	Perenjori Townscape Committee CEO (Delegate) Cr K Pohl (Delegate) Cr J Cunningham (Deputy Delegate)
Perenjori Early Childhood Centre Advisory Committee Cr J Hirsch (Delegate – Chairperson)	Perenjori Public Benefit Trust Cr Laurie Butler (Delegate)

APPOINTMENTS UNDER THE BUSH FIRES ACT 1954

<p>Chief Bush Fire Control Officer (CBFCO) and Deputy CBFCO</p> <p>Mr Phil Page - Chief Bush Fire Control Officer (CBFCO)</p> <p>Ms Ali Mills – CEO – Deputy Chief Bush Fire Control Officer (Deputy CBFCO)</p>	<p>Fire Control Officers inclusive of Permit Issuing;</p> <p>Ms Ali Mills</p> <p>Mr Ken Markham</p> <p>Mr Rick Ryan</p> <p>Mr Phil Page</p> <p>Cr Peter Waterhouse</p> <p>Brian Campbell</p> <p>Mr John Bendsorp</p>
<p>Fire Weather Officer</p> <p>Mr John Bendsorp - Perenjori Fire Weather Control Officer</p> <p>Cr P Waterhouse – Latham Fire Weather Control Officer</p>	

Legislation Administered

The Shire of Perenjori was established under and operates in accordance with the Local Government Act 1995. Other legislation and regulations affecting the functions and operations of the Shire of Perenjori include:

<ul style="list-style-type: none"> • Building Act 2011 • Building Regulations 2012 • Bush Fires Act 1954 • Bush Fire (Infringements) Regulations 1978 • Bush Fire Regulations 1954 • Caravan Parks & Camping Grounds Act 1995 • Caravan Parks & Camping Grounds Regulations 1997 • Cat Act 2011 • Cemeteries Act 1986 • Disability Services Regulations 2004 • Dividing Fences Act 1961 • Dog Act 1976 • Dog Regulations 1976 • Dog (Restricted Breeds) Regulations (No 2) 2002 • Emergency Management Act 2005 • Environmental Protection Act 1986 • Environmental Protection Act Regulations 1987 • Equal Opportunity Act 1984 • Fire and Emergency Services Authority of Western Australia Act 1998 • Freedom of Information Act 1992 • Freedom of Information Regulations 1972 • Health Act 1911 • Industrial Relations Act 1979 • Land Administration Act 1997 • Library Board of Western Australia Act 1951 • Liquor Licensing Act 1988 	<ul style="list-style-type: none"> • Local Government Act 1995 • Local Government (Administration) Regulations 1996 • Local Government (Audit) Regulations 1996 • Local Government (Constitution) Regulations 1998 • Local Government (Elections) Regulations 1997 • Local Government (Financial Management) Regulations 1996 • Local Government (Functions and General) Regulations 1996 • Local Government (Miscellaneous Provisions) Act 1960 • Local Government Grants Act 1978 • Occupational Safety & Health Act 1984 • Occupational Safety & Health Regulations 1996 • Planning & Development Act 2005 • Planning & Development (Local Government Planning Fees) Regulations 2000 • Public Interest Disclosure Act 2003 • Rates and Charges (Rebates and Deferments) Act 1992 • Road Traffic Act 1974 • State Records Act 2000 • State Records Principles & Standards 2002 • Strata Titles Act 1985 • Strata Titles General Regulations 1996 • Town Planning Regulations 1967 • Town Planning and Development (Subdivisions) Regulations 2000
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	<ul style="list-style-type: none"> • Transfer of Land Act 1893 • Western Australia Disability Services Act 1993 • Workers' Compensation and Injury Management Act 1981 • Workers' Compensation and Injury Management Regulations 1982
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Additionally, the Shire administers the following Shire of Perenjori Local Laws:

- Standing Orders Local Law 2000
- Local Government Property Local Law 2001
- Dog Local Laws 2005
- Health Local Laws 2001
- Noxious Weeds Local Law 1968
- Caravan Parks and Camping Grounds Model By-Law No. 2 – 1971
- Fencing Local Law 2001
- Activities on and trading in thoroughfares and public places Local Law 2001
- Perenjori and Latham Cemeteries Local Law 2001 (Cemeteries Act 1986)
- Extractive Industries Local Law 2013

Public Participation

Members of the public are invited to put forward their views to council in a number of ways.

These include:

Attendance at Council Meetings

Ordinary Council meetings are open for the public to attend. The agenda for the meeting is available before the meeting date and can be obtained from the Shire of Perenjori Administration building on Fowler St. Each Council agenda includes Public Question Time and Petitions / Deputations / Presentations / Submissions as standard items.

- *Public Question Time* - Members of the public are able to ask questions (preferably in writing) on any matter affecting the Shire in the time set aside for this purpose at meetings of the Council and Committees open to the public, prior to the commencement of the meeting.
- *Petitions* - Written petitions to be presented to the Council must be addressed to the Shire President and comply with Council's requirements detailed within its Meeting Procedures Local Law.
- *Deputations* - Where a member of the Community has an interest in an item listed for discussion at a Council or Committee meeting, upon prior written application to the Chief Executive Officer they are entitled to give a deputation.

Written Requests

Members of the public are able to write to the Council on any policy, activity or service of the Council.

Community Consultation

The Shire of Perenjori has a Community Engagement Strategy which outlines opportunities for community members to have their say on a range of Shire activities and initiatives.

Strategy Objective

To ensure that all members of the community have the opportunity to engage with Council on issues and decisions that affect them.

Elected Members

Elected members contact details are made available to the public should anyone wish to discuss issues relevant to the Council.

Membership of Council Advisory Committees

The following committees consist of Councillors and interested members of the public:

- Bush Fire Advisory Committee
- Perenjori Early Childhood Centre Advisory Committee
- Perenjori Townscape Committee
- Perenjori Tourism Committee

DRAFT

Council Documents

The following documents are available for inspection by electors, residents and other stakeholders of the Shire of Perenjori, at the Council's Administration Centre:

- Annual financial statement – at least seven days prior to the Annual General Meeting;
- Annual budget;
- FOI Information Statement;
- Register of Delegated Authority;
- Shire of Perenjori Local Planning Scheme;
- Policy Manual;
- Tender Register (*Local Government Act 1995 Local Government (Functions and General) Regulations 1996 No.17*);
- Code of Conduct;
- Register of financial interests;
- Register of gifts and travel disclosures;
- Annual Report;
- Annual Budget;
- Schedule of fees and charges;
- Proposed local law of which the local government has given State-wide public notice under Section 3.12 (3) of the Local Government Act 1995;
- Local laws made by the local government in accordance with Section 3.12 of the Local Government Act 1995;
 - Health
 - Cemeteries
 - Fencing
 - Dogs
 - Bushfires
 - Meeting Procedures
 - Trading in Thoroughfares & Public Places
- Regulations made by the Governor under Section 9.6 of the Local Government Act 1995 that operates as if they were local laws of the local government.
- Any written law having a provision in respect of which the local government has a power or duty to enforce;
- Rates records;
- Confirmed Minutes of Council or Committee meetings;

- Minutes of Electors' meetings;
- Notice papers and Agenda relating to any Council and Committee meeting and reports and other documents that have been:
 - Tabled at a Council or Committee meeting; or
 - Produced by the Local Government or a Committee for presentation at a Council or
 - Committee meeting and which have been presented at the meeting;
- Report of a review of a local law prepared under Section 3.16 (3) of the Local Government Act 1995;
- Corporate Business Plan prepared under Section 3.59 of the Local Government Act 1995;
- Strategic Community Plan;
- Register of owners and occupiers under Section 4.32 (6) of the Local Government Act 1995 and electoral rolls;
- Contract under *Section 5.39 of the Local Government Act 1995* and variation of such contract;
- Such other information relating to the Local Government:
 - Requires by a provision of this Act to be available for public inspection; or
 - As may be prescribed.
 - In the form or medium in which it may for the time being be held by the Local Government.

Retention of Council Documents

All of the Council's records are retained in accordance with the State Records Advisory Council approved Local Government Retention and Disposal Schedule. This schedule stipulates how long a record must be kept and is available for inspection.

Freedom of Information – Access to Information

While the Council endeavors to respond to information requests informally, Freedom of Information Legislation may be used to request access to information not available by any other means.

The Council is to administer the Act in a way that: Assists the public to obtain access to documents; Allows access to documents to be obtained promptly and at the lowest reasonable costs; and Assists the public to ensure that personal information contained in documents is accurate, complete, up to date and is not misleading.

While the Act provides for general right of access to documents it also recognizes that some documents require protection – these exemptions are listed in Schedule 1 of the Act and include:

- Personal information;
- Information concerning trade secrets;
- Other commercially valuable information; or
- Any other information concerning the business, professional, commercial or financial affairs of a third party who is not the applicant.

Access to the Shire of Perenjori records (Personal or Non Personal), can be made by application to the Chief Executive Officer at the Council's Administration Centre (Refer to 'Freedom of Information Procedures' for full application details).

Request for Documents

FREEDOM OF INFORMATION

Application Form



Applicant Details

Surname:	Click or tap here to enter text.	First Name:	Click or tap here to enter text.
Address:	Click or tap here to enter text.		
Contact No:	(H)Click or tap here to enter text.	(W)Click or tap here to enter text.	(M)Click or tap here to enter text.

If application is on behalf of an Organisation:

Organisation Name:	Click or tap here to enter text.
Organisation Representative/Agent:	Click or tap here to enter text.

Details of Request

<input type="checkbox"/>	Request for Documents containing Personal Information (This is information about an identifiable individual and includes certain information within their personnel file, job applications, financial records, academic and medical records etc. Proof of Identity May be Required.)
<input type="checkbox"/>	Non-Personal Documents that contains information relating to third-parties

I request Access to the following documents (please be specific as possible):

Please indicate date/s ranges for the requested document/s (if possible):

Start Date:	Click or tap to enter a date.	End Date:	Click or tap to enter a date.
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Reason for access to these documents? (This may assist in accurate identification of documents):

Personal Information of Third Parties and Prescribed Details of Government Officers

<input type="checkbox"/>	I consent to all "Personal Information" of third parties being deleted from the requested documents.
<input type="checkbox"/>	I consent to all "Prescribed details" of agency/government officers being deleted from requested document/s

Please Note: deleting all personal information and/or prescribed details (such as names, positions, titles, addresses, phone numbers, email addresses and signatures) means that the Shire of Perenjori may not need to consult with those third-parties which will mean your application will most likely be dealt with quicker. However, consultation with third parties may still be necessary in relation to any commercial/business information contained in the requested documents.

How do you wish to access these documents?:

I wish to view these document/s in person (at the Shire Administrative building)	<input type="checkbox"/>
I require a copy of the document/s	<input type="checkbox"/>

Fees and Charges

No fees or charges apply for access to personal information or the amendment of personal information. Applications for other documents (i.e. non personal documents) require a \$33 application fee to be paid when the application is lodged

Please ensure you include your \$33 application fee and you understand that before you obtain access to documents you may be required to pay processing charges in respect of your application. An estimate of charges will be provided in advance should these charges exceed \$25.

- FOI Photocopies are charged at \$0.22 (22 cents) per A4 copy.
- FOI Labour in Processing an Application is charged at \$44.00 per hour.
- FOI Labour for Supervising Access to documents is charged at \$66.00 per hour.
- FOI Labour in photocopying documents is charged at \$44.00 per hour.
- Information approved for release can be made available in an electronic form (PDF) to reduce costs.
- Fees do not apply for personal information, only or for internal and external reviews.
- Additional charges will be waived or reduced if the applicant can prove impecunious status.

Additional Information

- Please provide sufficient information to enable the correct document/s to be identified.
- You may be required to prove your identity.
- If you are seeking access to a document/s on behalf of another person, Council will require a written, signed and dated statement of authority from that other person.
- Your application will be dealt with as soon as practicable (and, in any case, within 45 days) after it is received subject to confirmation that the applicant wishes to proceed with the estimated charges.
- The Freedom of Information Act is available to download for free from the State Law Publisher at www.slp.wa.gov.au
- Further information can be obtained from Council's Chief Executive Officer.

Please note: if you are lodging an application on behalf of another person, you must provide authorisation in the form of a letter signed by that person.

Authorisation:

I have read the shire of Perenjori's Freedom of Information Procedures and understand that some requested information may not be available (as stipulated under the Freedom Of Information Act 1992).

Signed:		Date:	
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Form Lodgement:

<i>In Person to:</i> CEO Shire of Perenjori 44 Fowler st Perenjori WA 6620	<i>By mail to:</i> CEO Shire of Perenjori PO Box 22 Perenjori WA 6620	<i>By email to:</i> ceo@perenjori.wa.gov.au
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Perenjori
Embrace Opportunity

*Attachment
18046*

Project Status Report

*Ordinary Council Meeting
19th April 2018*

REFERENCE	ISSUE	STATUS	OFFICER	ACTION REQUIRED
File No.	Revitalisation Project	Amphitheatre base work completed, additional shade ordered.	CEO	Actions and budget to be established for 2018/19. Working group to meet.
File No.	Pavilion Upgrade	Tender awarded to GBSC - negotiations completed.	CEO	Work has commenced progress payment 1 made after inspection of works.
File No.	Caravan Park Disabled Ablutions	Construction completed.	CEO	Completed



Perenjori
Embrace Opportunity

*Attachment
18047*

Status Report

*Ordinary Council Meeting
19th April 2018*

REFERENCE	ISSUE	ACTION PLAN	OFFICER	STATUS
16085.2	Regional Development Application - Industrial & Residential Land Proposal	That Council supports the progress of industrial land lots as presented by LandCorp and the concept for alternative effluent sewerage system for residential lots at 56 (40) Livingstone Street Perenjori.	CEO	progress for sub-division is underway. Awaiting communications from Landcorp. We will not hear until June/July 2018 of whether business case is accepted.
17048.4.4	Confidential Item - Midwest Transportables Agreement	That Council authorise the President and the CEO to negotiate with Mid West Transportables with the assistance of Kott Gunning Lawyers as required, with the intent to reach agreement and to establish a draft new agreement, based on Council preferences.	CEO	Waiting on feedback from solicitors
17075.1	Waste Action Plan 2018-2023	That Council receives the report, Waste Action Plan 2018-2023, Regional Waste Management Project, Shires of Morawa and Perenjori and proceeds to work with the Shire of Morawa to progress towards a regional waste facility.	CEO	Progress towards latham moving to a transfer station to include a scope of works. Plan being developed. Revised costings provided for Perenjori alone.
17095.2	Tourism Marketing Strategy	That Council supports the contracting of Kirkgate consulting for \$10,980 to develop a tourism marketing strategy for the Shire of Perenjori.	CEO	Reported in information Bulletin
18025.1	Budget Review	That in accordance with Regulation 33A of the Local Government (Financial Management) Regulations 1996 Council: 1. Adopts the statutory budget review for the financial year of 2017/2018. 2. That a copy of the budget review be provided to the Department of Local Government within 30 days of Council adoption.	CEO	Completed Review submitted to DLG
18025.5	Proposed Prohibited Burning Times	That Council: 1. Supports the Bush Fire Advisory Committee changes to the prohibitive burning period to be from the 1st November to the 28th February, 2. Endorses the CEO to ensure adequate promotion of this change occurs across the Shire.	CEO	In progress - letter and minutes provided to DFES
18035.1	Risk Management Review	That Council: 1. Receives the Chief Executive Officer's Report, Risk Management Report as presented in attachment 1.	CEO	Progress continuing, completed
18035.2	Financial Management Review	That Council receives the progress report and acknowledges improvements as has been noted.	CEO	Progress continuing, completed
18035.3	Annual Electors Meeting Minutes	That Council receives the unconfirmed minutes of the Annual Electors meeting held on the 13th February 2018	CEO	Completed
18035.4	Human Resources Progress Report	That the Council receives the Human Resources progress report and acknowledges improvements as has been noted.	CEO	Progress continuing, completed

18035.5	Local Emergency Management Arrangements 2018 - Review	That Council: <ol style="list-style-type: none"> 1. Endorses the review of the Shire of Perenjori's Local Emergency Management Arrangements 2018, and 2. Supports the forwarding of the document to be tabled with the Midwest Gascoyne District Emergency Management Committee. 	CEO	Forwarded to DFES – No response received to date
18035.5	Late Item - Adoption of Compliance Audit Return	That Council accepts the Compliance Audit Return 2018 as attached with amendments by the Audit Committee Meeting.	CEO	Submitted, Completed
18035.5	Confidential Item - Plumbing Services and Maintenance Tender 08/2017	That Council accepts the confidential schedule	CEO	Tenderers advised, completed
18035.5	Confidential Item - Appointment of MCDS	That Council accepts the confidential schedule	CEO	Applicant Advised, start date 28th May 2018.



Perenjori
Embrace Opportunity

Previous Minutes

*Ordinary Council Meeting
15th March 2018*

Shire of Perenjori

MINUTES

Ordinary Council Meeting

Held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on the 15th March 2018, commenced at 3.00 pm.

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MINUTES

15th March 2018

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18031 PRELIMINARIES

18031.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

Cr L Butler declared the meeting open at 3.22 pm.

18031.2 OPENING PRAYER

Cr L Butler led the opening prayer.

18031.3 DISCLAIMER READING

18031.4 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

Cr L Butler – Presiding Member

Cr K Pohl

Cr R Spencer

Cr P Waterhouse

Cr G Reid

Ali Mills - CEO

Rose Jones – SFO

Bianca Plug – Minute Taker

Marc Bennet – Team Leader Town

Don Francis – Team Leader Roads

R. White – Resident

Apologies;

Cr Hirsch

Cr Smith

Cr Desmond

Cr Cunningham

18031.5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

18031.6 PUBLIC QUESTION TIME

R. White – Why does Western Power have no record of the Shire of Perenjori ringing regarding the street lighting.

Answer: We will take this question on notice and check with the Infrastructure team as communications are made to Western Power by them.

R. White – As per the Electors meeting minutes it states that an asbestos contractor was due in two weeks, why has this not happened?

Answer: We have an interim MCDS who has this as a first priority. The existing Environmental Health Officer seems to be over committed.

R. White – What is the fall back for the BESS, can we send a letter to Western Power? Put a remedial structure in place? How will we resolve this?

Answer: We understand your frustrations with BESS however it is a world first and the new technology is causing challenges. We are continuing to work with Western Power and MP's and the State Government to improve the power for Perenjori.

18031.7 NOTATIONS OF INTEREST

FINANCIAL INTEREST – LOCAL GOVERNMENT ACT S 5.60A

PROXIMITY INTEREST – LOCAL GOVERNMENT ACT S 5.60B

INTEREST AFFECTING IMPARTIALITY – LOCAL GOVERNMENT - CODE OF CONDUCT.

18031.8 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

18031.9 CONFIRMATION OF MINUTES

Minutes from the Ordinary Council Meeting held on the 15th February 2018 are attached.

Officer Recommendation – Item 18031.9.1

That Council accepts the Minutes from the Ordinary Meeting of the 15th February 2018 as a true and correct record of that Meeting.

Council Resolution – Item 18031.9.1

Moved: Cr R Spencer

Seconded: Cr P Waterhouse

That Council accepts the Minutes from the Ordinary Meeting of the 15th February 2018 as a true and correct record of that Meeting.

Carried: 5/0

18031.10 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION**18031.11 PETITIONS / DEPUTATIONS / PRESENTATIONS****18032 CORPORATE AND DEVELOPMENT SERVICES****18032.1 FINANCIAL STATEMENTS – FEBRUARY 2018**

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0081
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	ROSE JONES - SFO
RESPONSIBLE OFFICER	ALI MILLS - CEO
REPORT DATE:	15TH MARCH 2018
ATTACHMENTS	MONTHLY FINANCIAL REPORT

Executive Summary

This item recommends that Council accepts the Financial Activity Statement for the period ending 28th February 2018.

Background

Each month officers are required to prepare monthly financial reports, covering prescribed information, and present these to the Council.

Details

Presented is the Financial Activity Statement Report for the period ending 28th February 2018.

The following statements are presented to Council:

- Monthly Summary Information - Charts
- Statement of Financial Activity (Program and Nature& Type) - This provides the budget and actual income and expenditure for operating and non- recurrent as well and the closing surplus to date. (FM Reg 34(1))
- Statement of Capital Acquisitions and Capital Funding
- Net Current (Assets) Funding Position (Note 3). This provides the amount of assets over liabilities within the Balance Sheet. (FM Reg 34 (1)(e))
- Notes to the Financial Statements include:
 - Note 1.- Significant Accounting Policies
 - Note 2. - Explanation of Material Variances
 - Note 3. – Net Current Funding Position
 - Note 4. – Cash & Investments
 - Note 5. – Budget Amendments
 - Note 6. – Receivables
 - Note 7. – Cash Back Reserves
 - Note 8. – Capital Disposals
 - Note 9. – Rating Information
 - Note 10. – Information on Borrowings

- Note 11. – Grant and Contributions
- Note 12.- Trust Fund
- Note 13.- Details of Capital Acquisition

Legal Compliance

Regulation 34 (Financial activity statement report) of the Local Government (Financial Management) Regulations 1996 states –

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail –
 - (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
 - (b) budget estimates to the end of the month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing –
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) an explanation of each of the material variances referred to in subregulation (1) (d); and (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown –
 - (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation 34 (2), are to be –
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Section 6.8 of the Local Government Act 1995 (Expenditure from municipal fund not included in annual budget) states –

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure –
 - a. is incurred in a financial year before the adoption of the annual budget by the local government; or
 - b. is authorised in advance by resolution; or
 - c. is authorised in advance by the mayor or president in an emergency.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Area 5: Investing in Councils Leadership

Goal: Strengthen the Shire's position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

Consultation

Liaison with CEO, SFO, & MIS.

Voting Requirements - Simple Majority

Committee Recommendation – Item 18032.1

That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Financial Activity Statement Report for the period ending 28th February 2018.

Council Resolution – Item 18032.1

Moved: Cr G Reid

Seconded: Cr R Spencer

That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Financial Activity Statement Report for the period ending 28th February 2018.

Carried: 5/0

18032.2 ACCOUNTS FOR PAYMENT – FEBRUARY 2018

APPLICANT:	SHIRE OF PERENJORI
FILE:	1306P
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	LIZ MARKHAM - AO
RESPONSIBLE OFFICER:	ALI MILLS - CEO
REPORT DATE:	15TH MARCH 2018
ATTACHMENTS:	ACCOUNTS FOR PAYMENT

Executive Summary

This item recommends that the schedule of accounts for payment for the month ending 28th February 2018 be confirmed.

Background

The Schedule of Accounts is presented pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996.

The report identifies payments made from the Municipal and Trust Fund.

Council has delegated to the Chief Executive Officer the authority to make payments from the Municipal and Trust funds in accordance with the Local Government (Financial Management) Regulations 1996.

Under Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the Municipal fund or the Trust fund, each payment from the Municipal fund or the Trust fund is to be noted on a list compiled for each month showing:

- a) The payee's name;
- b) The amount of the payment
- c) The date of the payment; and
- d) Sufficient information to identify the transaction

That list should then be presented at the next Ordinary Meeting of the Council following the preparation of the list, and recorded in the minutes of the meeting at which it is presented.

Legal Compliance

Section 6.10 (d) of the Local Government Act 1995 refers, i.e.-

6.10. financial management regulations

Regulations may provide for —

(d) the general management of, and the authorisation of payments out of —

(i) the municipal fund; and

(ii) the trust fund,

of a local government.

Regulation 13(1), (3) & (4) of the Local Government (Financial Management) Regulations 1996 refers, i.e. -

13. Lists of Accounts

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment; and
- d) sufficient information to identify the transaction.

(3) A list prepared under subregulation (1) is to be —

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

Policy Implications

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

Financial Implications

Ongoing management of Council funds by providing Council with sufficient information to monitor and review payments made.

Strategic Implications

MINUTES**15th March 2018**

Area 5: Investing in Councils Leadership

Goal: Strengthen the Shire's position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

Consultation

Nil

Comment

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

Voting Requirements – Simple Majority

Committee Recommendation – Item 18032.2	
That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 (as amended), confirms the accounts paid for the month ending 28 th February 2018 as attached to and forming part of this report.	
Municipal Account	
EFT	\$321,525.67
Direct Debits	\$20,432.85
Cheques	\$10,725.25
Corporate MasterCard	\$413.79
Bank Fees	\$
Total	\$353,097.56
Trust Account - Shire	
EFT	\$
Cheques	\$86.70
Bank Fees	\$
Total	\$ 86.70
Trust Account – Mt Gibson Public Benefit Funds	
EFT	\$
Cheques	\$

Bank Fees	\$
Total	\$

Totalling \$353,184.26 from Municipal and Trust Accounts for the month ending 28th February 2018.

Council Resolution – Item 18032.2

Moved: Cr P Waterhouse

Seconded: Cr R Spencer

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 (as amended), confirms the accounts paid for the month ending 28th February 2018 as attached to and forming part of this report.

Carried: 5/0

Municipal Account	
EFT	\$321,525.67
Direct Debits	\$20,432.85
Cheques	\$10,725.25
Corporate MasterCard	\$413.79
Bank Fees	\$
Total	\$353,097.56

Trust Account - Shire	
EFT	\$
Cheques	\$86.70
Bank Fees	\$
Total	\$ 86.70

Trust Account – Mt Gibson Public Benefit Funds	
EFT	\$

MINUTES

15th March 2018

Cheques	\$
Bank Fees	\$
Total	\$

Totalling \$353,184.26 from Municipal and Trust Accounts for the month ending 28th February 2018.

18033 INFRASTRUCTURE SERVICES

R. White – The Shire intersections are too square, there is over growth on the sides of the roads and windrows in front of farm gates.

Answer: A post will be made in the Bush Telegraph to encourage the public to communicate to Councillors or the Shire regarding roads that need attention.

18033.1 ROAD MAINTENANCE – FEBRUARY 2018

APPLICANT: SHIRE OF PERENJORI
FILE: R999
DISCLOSURE OF INTEREST: NIL
AUTHOR: MARC BENNETT – TEAM LEADER
RESPONSIBLE OFFICER: MARC BENNETT – TEAM LEADER
REPORT DATE: 15TH MARCH 2018
ATTACHMENTS MAP

Executive Summary

This item seeks Council's acceptance of the road maintenance report for February.

Background

Listed are the roads graded for the month of February.

Bestry Road	Tremlett Road
Solomon Road	Griffith Road
Keough Road	Moriarty Road
Starkeys Road	
Waddi Road	
Mcdonald Road	
Leibe Road	

Statutory Environment

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications**Financial Implications**

As per road maintenance budget

Strategic Implications

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

Risk Management

Risk Statement	Level of Risk	Risk Mitigation Strategy
Not maintaining roads will lead to deterioration of the asset and safety issues for users	High	To maintain roads to a standard and implementation of a Road Maintenance Plan.

Consultation

NIL

Comment

Maintenance grading has been carried out from pickups and requests.

Voting Requirements – Simple Majority

Officers Recommendation – Item 18033.1

That the road maintenance report for February 2018 be accepted as presented.

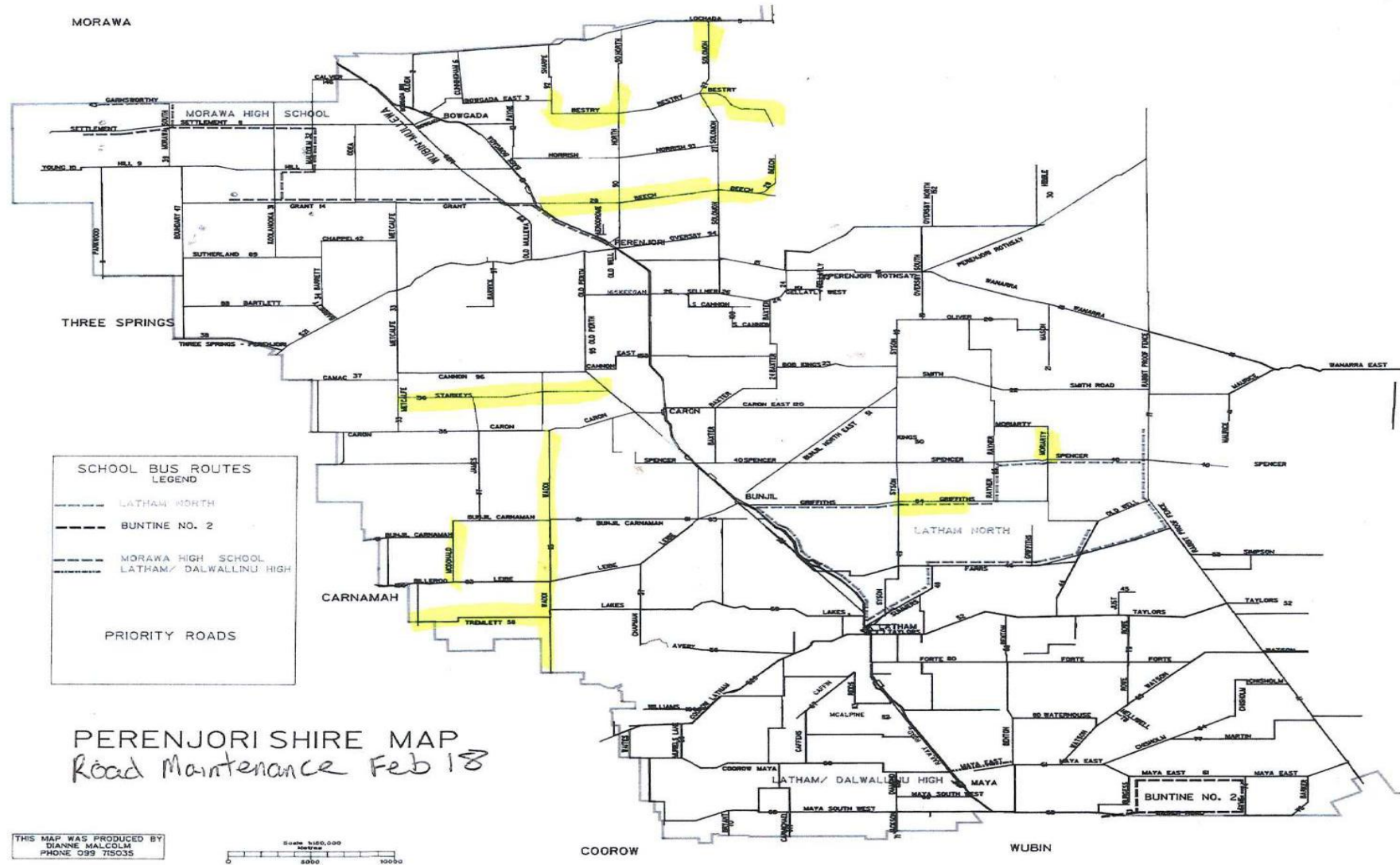
Council Resolution – Item 18033.1

Moved: Cr K Pohl

Seconded: Cr R Spencer

That the road maintenance report for February 2018 be accepted as presented.

Carried: 5/0



18035 GOVERNANCE**18035.1 RISK MANAGEMENT REVIEW**

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0067
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	CEO – ALI MILLS
RESPONSIBLE OFFICER:	CEO – ALI MILLS
REPORT DATE:	15th MARCH 2018
ATTACHMENTS	RISK REPORT

Executive Summary

The purpose of this report is to provide Council with an updated report reviewing risk management across the organisation.

Background

On 8 February 2013, the Department of Local Government and Communities (Department) advised all local governments via their Circular No 5 regarding the amendments made to the *Local Government (Audit) Regulations 1996*. The amendments to the *Local Government (Audit) Regulations 1996* extend the functions of local government Audit Committees to include reviewing the effectiveness of local government's systems with regard to risk management, internal control, and legislative compliance.

Specifically, the amendments require a local government's CEO to review, at least once every two years, the appropriateness and effectiveness of the local government's systems and procedures with regard to risk management, internal control and legislative compliance. A report must also be provided to the local government's Audit Committee of that review for their consideration. The Audit Committee is to review the CEO's report and submit the results to the Council with a copy of the CEO's report.

The Chief Executive Officer has conducted a first review of the Shire's existing systems and procedures and presented this to Council March 2016. The findings of the recent review are presented to the Audit Committee in compliance with the requirements.

The review has noted improvements with the progress of:

- actions from the Financial Management Review,
- changes in IT,
- improvements in procedure documentation in all administration areas,
- improvements in safety across the organisation;
- reviews of policies and procedures and staff training across these.

Below is an extract from the Department's revised Operational Guidelines No 9 re Audit in Local Government (issued in December 2013) giving guidance as to what items to deal with in the three areas of risk management, internal control and legislative compliance:

"Issues that should be considered for inclusion in the CEO's Review of Risk Management, Internal Control and Legislative Compliance are:

Risk Management

Internal control and risk management systems and programs are a key expression of a local government's attitude to effective controls. Good audit committee practices in monitoring internal control and risk management programs typically include:

- *Reviewing whether the local government has an effective risk management system and that material operating risks to the local government are appropriately considered.*
 - *Reviewing whether the local government has a current and effective business continuity plan (including disaster recovery) which is tested from time to time.*
 - *Assessing the internal processes for determining and managing material operating risks in accordance with the local government's identified tolerance for risk, particularly in the following areas:*
 - *potential non-compliance with legislation, regulations and standards and local government's policies*
 - *important accounting judgments or estimates that prove to be wrong*
 - *litigation and claims*
 - *misconduct, fraud and theft*
 - *significant business risks, recognizing responsibility for general or specific risk areas, for example, environmental risk, occupational health and safety, and how they are managed by the local government.*
 - *Obtaining regular risk reports, which identify key risks, the status and the effectiveness of the risk management systems, to ensure that identified risks are monitored and new risks are identified, mitigated and reported.*
- Assessing the adequacy of local government processes to manage insurable risks and ensure the adequacy of insurance cover, and if applicable, the level of self-insurance.*
- *Reviewing the effectiveness of the local government's internal control system with management and the internal and external auditors.*
 - *Assessing whether management has controls in place for unusual types of transactions and/or any potential transactions that might carry more than an acceptable degree of risk.*
 - *Assessing the local government's procurement framework with a focus on the probity and transparency of policies and procedures/processes and whether these are being applied.*
 - *Should the need arise, meeting periodically with key management, internal and external auditors, and compliance staff, to understand and discuss any changes in the local government's control environment.*
 - *Ascertaining whether fraud and misconduct risks have been identified, analysed, evaluated, have an appropriate treatment plan which has been implemented, communicated, monitored and there is regular reporting and ongoing management of fraud and misconduct risks.*

Internal Control

Internal control is a key component of a sound governance framework, in addition to leadership, long-term planning, compliance, resource allocation, accountability and transparency. Strategies to maintain sound internal controls are based on risk analysis of the internal operations of a local government.

An effective and transparent internal control environment is built on the following key areas:

- *integrity and ethics.*
- *policies and delegated authority.*
- *levels of responsibilities and authorities.*
- *audit practices.*
- *information system access and security.*
- *management operating style.*
- *human resource management and practices.*

Internal control systems involve policies and procedures that safeguard assets, ensure accurate and reliable financial reporting, promote compliance with legislation and achieve effective and efficient operations and may vary depending on the size and nature of the local government.

Aspects of an effective control framework will include:

- *delegation of authority.*
- *documented policies and procedures.*
- *trained and qualified employees.*
- *system controls.*
- *effective policy and process review.*
- *regular internal audits.*
- *documentation of risk identification and assessment.*
- *regular liaison with auditor and legal advisors.*

The following are examples of controls that are typically reviewed:

- *separation of roles and functions, processing and authorization;*
- *control of approval of documents, letters and financial records;*
- *comparison of internal data with other or external sources of information;*
- *limit of direct physical access to assets and records;*
- *control of computer applications and information system standards;*
- *limit access to make changes in data files and systems;*
- *regular maintenance and review of financial control accounts and trial balances;*
- *comparison and analysis of financial results with budgeted amounts;*
- *the arithmetical accuracy and content of records;*
- *report, review and approval of financial payments and reconciliations;*
- *comparison of the result of physical cash and inventory counts with accounting records.*

Legislative Compliance

The compliance programs of a local government are a strong indication of attitude towards meeting legislative requirements. Audit committee practices in regard to monitoring compliance programs typically include:

Monitoring compliance with legislation and regulations.

- *Reviewing the annual Compliance Audit Return and reporting to Council the results of that review.*
- *Staying informed about how management is monitoring the effectiveness of its compliance and making recommendations for change as necessary.*
- *Reviewing whether the local government has procedures for it to receive, retain and treat complaints, including confidential and anonymous employee complaints.*
- *Obtaining assurance that adverse trends are identified and review*

management's plans to deal with these.

- *Reviewing management disclosures in financial reports of the effect of significant compliance issues.*

Statutory Environment:

Regulation 16 (C) of the *Local Government (Audit) Regulations 1996* requires an audit committee to “review a report given to it by the CEO under Regulation 17(3) and is to (i) report to the Council the result of that review, and (ii) give a copy of that report to the Council.”

Regulation 17 (1) of the *Local Government (Audit) Regulations 1996* requires the CEO to “review the appropriateness and effectiveness of a local government’s systems and procedures in relation to —

(a) risk management; and

(b) internal control; and

(c) legislative compliance.”

Regulation 17(2) of the *Local Government (Audit) Regulations 1996* states “the review may relate to any or all of the matters referred to in sub-regulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review at least once every two calendar years.”

Regulation 17(3) requires “the CEO is to report to the audit committee the results of that review.”

The CEO has reviewed the Shires practices and policies relating to risk management, internal control, and legislative compliance. The results of the findings are that the Shire has sufficient systems and procedures in place to deal with all requirements in the Operational Guideline No 9, and that they are regularly reviewed for continuous improvement.

There is one area of noted concern relating to the Caron Dam, and the need to address safety and asset management concerns with this infrastructure.

Policy Implications

No policy relates to this requirement.

Financial Implications

There are no financial implications for this process.

Strategic Implications

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the Shire’s position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Risk Management

Risk Statement	Level of Risk	Risk Mitigation Strategy
Risk of non-compliance with legislation.	A moderate consequence which is possible resulting in medium level of risk.	Ongoing development of officers knowledge of legislative requirements and ongoing updating of the Audit committee awareness of its responsibilities mitigates the potential for a non-compliant event occurring.

Consultation

Senior Staff

Comment

Nil

Voting Requirements – Simple Majority**Committee Recommendation – Item 18035.1**

That Council:

1. Receives the Chief Executive Officer's Report, Risk Management Report as presented in attachment 1.

Council Resolution – Item 18035.1**Moved: Cr P Waterhouse****Seconded: Cr R Spencer****That Council:**

1. Receives the Chief Executive Officer's Report, Risk Management Report as presented in attachment 1.

Carried: 5/0**18035.2 FINANCIAL MANAGEMENT REVIEW REPORT**

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0087
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	ALI MILLS - CEO
RESPONSIBLE OFFICER:	ALI MILLS - CEO
REPORT DATE:	15th MARCH 2018
ATTACHMENTS	REPORT

Executive Summary

This item requires Council to receive the progress report on the Financial Management Review actions as identified in March 2016.

Background

Chief Executive Officers (CEO's) are required by legislation to undertake reviews of the appropriateness and effectiveness of the financial management systems and procedures of the local government regularly, and not less than once in every four financial years, and to report the results of the review to Council.

The CEO contracted Megan Shirt, to conduct the review as an external consultant. The review was conducted at the Administration office on the 25th and 26th May 2016. The review identified thirty two areas for improvement. The risk weighting for the improvements are summarized in the tables below from high to low. Many of the items related to the development of procedures which

ensure work practices are sustained in a consistent way. Rather than re-inventing the wheel, these will be sourced from other Council's. Some items can be attended to with little effort required whilst some actions will take some time and resources.

Council's Finance team will ensure the actions are being addressed in order of priority, whilst the CEO will monitor progress on a fortnightly basis with the MCDS.

Shire of Perenjori		Priority
REVIEW OF FINANCIAL SYSTEMS Financial Year March 2015 - March 2016		H M L
Local Government (Financial Management) Regulations 5(2)(c)		
ACTION/COMMENT		
1	Current Financial System - Finalise Business Continuity Plan with LGIS	H
2	Current Financial System - Review Roman II position in conjunction with Asset Management Review	M
3	POLICIES AND PROCEDURES - Review and update Policy Manual - Review current policies to remove procedures, and include these in procedures manual	H
4	POLICIES AND PROCEDURES - Review Delegation Register and develop policies for those required.	H
5	POLICIES AND PROCEDURES - Develop Policies for required items	H
6	POLICIES AND PROCEDURES - Review DLD&C List and include policies as determined required	H
7	Disbursement of funds - Written procedures are often included in the Policy, but should form part of a procedures manual.	M
8	Disbursement of funds - Review and update Purchasing Policy (include WALGA equote) and recent tendering amendments	H
9	Disbursement of funds - Written procedures for BAS processing should form part of a procedures manual.	L
10	Assets/Liabilities - Develop written procedures for the recognition and capitalisation of the Shires Assets	M
11	Other accounting processes - Review current procedures for correctness	M
12	Other accounting processes - Accounting processes are evident but need to be documented	M
13	External audit and process reviews - Purchasing Procedures and processes require written documentation	M
14	External audit and process reviews - Written administrative procedures in relation to tendering are needed	M
15	Appropriateness of Systems - It is evident that Records management is sufficient but staff responsibilities and training in use of systems is required.	M
16	Procedures - Payments - Procedures are in place for these activities however they are not documented in many instances in a formal way. Staff are fully aware of their obligations and appropriate checks and counter checks are in place.	M
17	Procedures - Payments reporting - List of payments to Council to include sequence/reconciliation check	M
18	Procedures - Payments reporting - Missing payments reason to be identified	M
19	Monthly Financial reports - Monthly Financial Statements to be included in the minutes	H
20	Monthly Financial reports - Monthly Payments listing to be included in the minutes	H
21	Annual Financial reports - Ensure legislative requirements and timeframes are met when carrying out Statutory Reviews.	H
22	Annual Financial reports - Correspondence to the DLG to be recorded in Records Management system (including attachments)	H
23	Annual Financial reports - Correspondence to the DLG to be signed by CEO	H
24	Internal Controls - Overall Annual Leave and Long Service Leave liability is increasing and appropriate action is required to reduce it.	M
25	Appropriateness - Cash Receiving System - Internal Controls should be reviewed in relation to daily receiving & banking procedures, including Senior Officer review.	M
26	Appropriateness - Payroll System - Changes to payroll records should be signed off by a senior officer (consider audit trail)	M

Shire of Perenjori		Priority
REVIEW OF FINANCIAL SYSTEMS Financial Year March 2015 - March 2016		H M L
Local Government (Financial Management) Regulations 5(2)(c)		
ACTION/COMMENT continued		
27	Appropriateness - Asset Register - Revaluations impact on Depreciation rates, these require review annually	M
28	Appropriateness - Reserve Accounts - Review of Reserve balances, amount of, investment of, and purpose is recommended	L
29	Appropriateness - Management Financial Reporting - Monthly Reports could be improved by including a reconciliation check - to ensure accuracy.	L
30	Audit Committee - Review procedures between Committee and Council adoption- to ensure matters requiring Council adoption are prompt.	H
31	Audit Committee - Ensure Auditor sends a copy of Audit Reports to President in accordance with S.7.9	H

Statutory Environment

Regulation 5(2)(c) of the Local Government (Financial Management) Regulations 1996.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the Shire’s position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Risk Management

Risk Statement	Level of Risk	Risk Mitigation Strategy
Financial and compliance objectives may not be achieved if core financial systems are not regularly reviewed to ensure they remain relevant and effective.	A moderate consequence which is possible resulting in medium level of risk.	Appoint qualified professionals to critically evaluate the City’s core financial systems once every four years.

Consultation

Nil

Comment

The report confirms that the Shire of Perenjori’s financial systems are adequate but further refinements can be made by implementing the recommendations.

Voting Requirements – Simple Majority**Committee Recommendation – Item 18035.2**

That Council receives the progress report and acknowledges improvements as has been noted.

Council Resolution – Item 18035.2

Moved: Cr R Spencer

Seconded: Cr K Pohl

That Council receives the progress report and acknowledges improvements as has been noted.

Carried: 5/0

18035.3 ANNUAL ELECTORS MEETING 2018

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0381
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	ALI MILLS - CEO
RESPONSIBLE OFFICER:	ALI MILLS - CEO
REPORT DATE:	15TH MARCH 2018
ATTACHMENTS	UNCONFIRMED MINUTES

Executive Summary

This item recommends the Council receives the unconfirmed minutes of the Annual Electors meeting dated the 13th February 2018.

Background

At the December ordinary council meeting Council resolved the following:

Moved: Cr L Smith

Seconded: Cr R Spencer

That Council by absolute majority and by virtue of section 5.54 of the Local Government Act 1995 resolves to:

- 1. Adopt the 2016/2017 Annual Report for the financial period ending 30 June 2017 for the Shire of Perenjori as presented and attached;***
- 2. Confirm the date for the Annual Electors Meeting for Tuesday 13th February 2017 in Latham and authorise the statutory advertising.***

Carried: 8/0

Council held its Annual Electors Meeting on the 13th February 2018 and a copy of the unconfirmed minutes from the meeting have been included as Attachment 1.

The unconfirmed minutes are required to be presented to the next ordinary council meeting following an Electors meeting to enable consideration of the issues raised. There being no decisions or resolutions from the Annual Electors meeting requiring Councils consideration Council only needs to receive the minutes.

Statutory Environment

Local Government Act s5.33

Section 5.33 of the *Local Government Act 1995* requires that:

“(1) All decisions made at an electors meeting are to be considered at the next ordinary council meeting or, if that is not practicable –

(a) At the first ordinary council meeting after that meeting; or

(b) At a special meeting called for that purpose.

which ever happens first.

(2) If at a meeting of the Council a local government makes a decision in response to a decision made at an electors meeting, the reasons for the decision are to be recorded in the minutes of the council meeting.”

18035.4 HUMAN RESOURCES PROGRESS REPORT

APPLICANT:	SHIRE OF PERENJORI
FILE:	NIL
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	ALI MILLS - CEO
RESPONSIBLE OFFICER:	ALI MILLS - CEO
REPORT DATE:	15th MARCH 2018
ATTACHMENTS	NIL

Executive Summary

This item requires Council to receive the progress report on the Human Resource actions as identified in December 2017.

Background

A report was presented to Council on the 21st December 2017, based on the gathering of information and documentation on the structure and operations of the organization. As a result, a number of recommendations were made to assist in the realization of improvements across the organization. The following table provides the recommended improvements as a list and the current status to implementing these:

RECOMMENDATION	CURRENT STATUS
Immediate Review and redefine organisation structure to move the CEO into a more strategic role and shift that workload away from day to day management tasks.	In progress – this will be able to be implemented once the new MCDS is settled and a complete handover of all areas occurs.
Clarify the organisational structure before recruitment begins for a MCDS. Employing a person for this role, and then making significant changes after employment, may lead to issues when expectations change too drastically from the initial intent of the role.	Completed – in progress.
Establish a new MCDS with a sound grasp on finance. Offer further training on governance and compliance if the candidate has reduced Government experience	In progress
Provide external HR support to immediately address Employee Relations issues and offer support to staff, particularly in Grievance reporting processes.	In place – Camerelli Associates providing this service once a month.
Begin awareness training to cover issues of bullying, confidentiality, workplace culture.	Three sessions conducted with a further session to take place. This will capture 99% of staff.

<p>7.2 Short Term</p> <p>Ensure all necessary services are being provided to an adequate level for the community.</p> <p>Source assistance for any missing services.</p> <p>Review and revise current employment documentation and conditions to ensure compliance, achieve accuracy and establish fair treatment for all employees.</p> <p>Adjust geographic placement of office employees.</p> <p>Implement soft skills training to improve areas such as; communication channels, meeting effectiveness, sharing of appreciation, grievance handling.</p> <p>Review and retrain on policies and procedures affected by organisational structure changes</p> <p>7.3 Long Term</p> <p>Create a solid Communications Plan based on the new organisational structure and implement across the Shire.</p> <p>Instigate an appreciation recognition program.</p> <p>Conduct a Training Needs Analysis to build on 'hard skills' in a more stable workforce and assess the merits of using an external traineeship provider.</p> <p>Reassess workplace culture and measure results against the current status.</p> <p>Re-establish internal handling of grievance procedures.</p>	<p>There are no identified gaps in services. Environmental Health services are being contacted to attend to outstanding matters.</p> <p>In progress, Camerelli are reviewing PD's and packages.</p> <p>Completed</p> <p>To be planned and conducted</p> <p>To be planned and conducted</p> <p>To be developed</p> <p>Exists – Employee recognition awards.</p> <p>To be planned and conducted.</p> <p>Currently being managed by Camerelli where required.</p>
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Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the Shire’s position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Risk Management

Risk Statement	Level of Risk	Risk Mitigation Strategy
Human Resource Management is a critical part of the organisation and needs regular reviews.	A moderate consequence which is possible resulting in medium level of risk.	Appoint qualified professionals to critically evaluate the Shire’s Human Resource requirements and systems every 5 years.

Consultation

Nil

Comment

Nil

Voting Requirements – Simple Majority

Officers Recommendation – Item 18035.4

That the Council receives the Human Resources progress report and acknowledges improvements as has been noted.

Council Resolution – Item 18035.4

Moved: Cr R Spencer

Seconded: Cr P Waterhouse

That the Council receives the Human Resources progress report and acknowledges improvements as has been noted.

Carried: 5/0

18035.5 LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS 2018 - REVIEW
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APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0093
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	ALI MILLS - CEO
RESPONSIBLE OFFICER:	ALI MILLS - CEO
REPORT DATE:	15TH MARCH 2018
ATTACHMENTS	DRAFT ARRANGEMENTS 2018

Executive Summary

This item recommends that Council considers the review conducted on the Local Emergency Management Arrangements 2018 and endorse the changes as presented.

Background

The Emergency Management Act 2005 requires Local Governments to fulfil the following:

36. *Functions of local government*

It is a function of a local government —

- (a) subject to this Act, to ensure that effective local emergency management arrangements are prepared and maintained for its district; and
- (b) to manage recovery following an emergency affecting the community in its district; and
- (c) to perform other functions given to the local government under this Act.

Council's Community Emergency Services Manager – Rick Ryan has prepared the review of our existing arrangements. The existing arrangements do include the Shire's of Three Springs, Mingenew and Morawa. The reviewed arrangements refer to the Shire of Perenjori only. These arrangements are to serve as a guide to be used at the local level. Incidents may arise that require action or assistance from district, state or federal level.

The aim of the document is to define the management of identified risks and provide detail on proposed planning, response and recovery activities for the Shire of Perenjori.

The purpose of these arrangements is to set out:

- The Shire of Perenjori's policies for emergency management;
- The roles and responsibilities of public authorities and other agencies involved in emergency management in the Shire of Perenjori;
- Provisions about the coordination of emergency operations and activities relating to emergency management;
- A description of emergencies that are likely to occur;
- Strategies and priorities for emergency management;
- Other matters about emergency management in the Shire of Perenjori prescribed by the regulations; and

- Other matters about emergency management in the Shire of Perenjori that the Council considers appropriate.

These arrangements are to ensure there are suitable plans in place to deal with the identified emergencies should they arise. It is not the intent of this document to detail the procedures for HMA’s in dealing with an emergency. These should be detailed in the HMA’s individual plan.

- This document applies to the LGA of the Shire of Perenjori;
- This document covers areas where the Shire of Perenjori provides support to HMA’s in the event of an incident;
- This document details the Shire of Perenjori’s capacity to provide resources in support of an emergency, while still maintaining business continuity; and
- The Shire of Perenjori’s responsibility for recovery management.

Statutory Environment

Emergency Management Act 2005, Section 36.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Area 3: People and place – Our Community

Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve their potential.

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the Shire’s position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Risk Management

Risk Statement	Level of Risk	Risk Mitigation Strategy
In order to comply with the Emergency Management Act 2005 the Local Emergency Management Arrangements need to be reviewed and current.	High	The review process has been completed and now requires Council endorsement.

Consultation

Police, CESM, Water Corporations, MIS

Comment

Nil

Voting Requirements – Simple Majority

Officers Recommendation – Item 18035.5

That Council:

1. Endorses the review of the Shire of Perenjori's Local Emergency Management Arrangements 2018, and
2. Supports the forwarding of the document to be tabled with the Midwest Gascoyne District Emergency Management Committee.

Council Resolution – Item 18035.5

Moved: Cr G Reid

Seconded: Cr K Pohl

That Council:

1. **Endorses the review of the Shire of Perenjori's Local Emergency Management Arrangements 2018, and**
2. **Supports the forwarding of the document to be tabled with the Midwest Gascoyne District Emergency Management Committee.**

Carried: 5/0

18036 PROJECT STATUS REPORT

APPLICANT:	SHIRE OF PERENJORI
FILE:	NIL
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	ALI MILLS - CEO
RESPONSIBLE OFFICER	ALI MILLS - CEO
REPORT DATE:	15TH MARCH 2018
ATTACHMENTS	PROJECT STATUS REPORT

Executive Summary

The project status report is provided to Council in order that actionable items are recorded and results reported to council. Although this is information only, the status report is to be accepted by Council and recorded in the minutes to ensure councils are kept informed on the progress of the work undertaken by the Shire of Perenjori.

Background

Nil

Statutory Environment

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Consultation

Staff

Comment

Nil

Officer Recommendation – Item 18026

Council accepts the Project Status Report as presented for the month of February 2018.

Council Resolution – Item 18026

Moved: Cr R Spencer

Seconded: Cr P Waterhouse

Council accepts the Project Status Report as presented for the month of February 2018.

Carried: 5/0

18037 STATUS REPORT

APPLICANT:	SHIRE OF PERENJORI
FILE:	NIL
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	ALI MILLS - CEO
RESPONSIBLE OFFICER	ALI MILLS - CEO
REPORT DATE:	15TH MARCH 2018
ATTACHMENTS	STATUS REPORT

Executive Summary

The status report is provided to Council in order that actionable items are recorded and results reported to council. Although this is information only, the status report is to be accepted by Council and recorded in the minutes to ensure councils are kept informed on the progress of the work undertaken by the Shire of Perenjori.

Background

Nil

Statutory Environment

MINUTES**15th March 2018**

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Consultation

Staff

Comment

Nil

Officer Recommendation – Item 18037

Council accepts the Status Report as presented for the month of February 2018.

Council Resolution – Item 18037**Moved Cr K Pohl****Seconded: Cr R Spencer**

Council accepts the Status Report as presented for the month of February 2018.

Carried: 5/0**18038 OTHER BUSINESS****18038.1 MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN****Council Resolution – Item 18038.1****Moved: Cr R Spencer****Seconded: Cr P Waterhouse**

That Council accepts the late item 18038.1.1

Carried: 5/0

18038.1.1 ADOPTION OF COMPLIANCE AUDIT RETURN

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0081
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	ALI MILLS - CEO
RESPONSIBLE OFFICER	ALI MILLS - CEO
REPORT DATE:	15TH MARCH 2018
ATTACHMENTS	COMPLIANCE AUDIT RETURN 2018

Executive Summary

This Item recommends that Council accepts the attached Compliance Audit Return.

Background

Local Governments are required to carry out a compliance audit in relation to the period 1 January to 31 December each year relative to the requirements set out in the attached document.

The return is completed online via the Department of Local Government (DLG) website and provided to the Audit Committee prior to being referred to the Council for adoption.

The return addresses various compliance matters with which local government CEO'S must advise the Department they have complied with or explain why a matter was not compliant.

The return must be provided to the Department by 31st March each year after it has been adopted by the Council and signed by the President and CEO.

Issues have been raised in the past by auditors regarding tendering and procurement in general. The following tenders were called for in 2017, with each complying to the tender regulations:

- 01/2017 – England Crescent Lots
- 02/2017 – Lot 157 England Crescent
- 03/2017 – Supply & Delivery of 1 Backhoe Front End Loader (E Quotes)
- 04/2017 – Asphaltting works on town street intersections (E Quotes)
- 05/2017 – Supply of Hired Road Construction Plant with Operators for Road Repairs
- 06/2017 – Perenjori Pavilion Redevelopment
- 07/2017 – Electrical Services and Maintenance
- 08/2017 – Plumbing Services and Maintenance
- 09/2017 – Aggregate

Statutory Environment

Local Government (Audit) Regulations 1996 clause 14 requires adoption of the Return prior to providing it to the Department of Local Government.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the shires position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

Risk Management

Risk Statement	Level of Risk	Risk Mitigation Strategy
Risk ensuring compliance with Acts and Regulations ensuring accountability to the Council and community.	The level of risk is dependent on the implications of compliance or non-compliance.	Each relevant employee reports on matters of compliance for their area of responsibility.

Consultation

CEO

SFO

MIS

Comment

Nil

Voting Requirements – Absolute Majority**Committee Recommendation – Item 18032.4**

That Council accepts the Compliance Audit Return 2018 as attached.

Council Resolution – Item 18032.4

Moved: Cr P Waterhouse

Seconded: Cr K Pohl

That Council accepts the Compliance Audit Return 2018 as attached with amendments by the Audit Committee Meeting.

Carried: 5/0

18038.2 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

18038.3 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

18038.4 MATTERS BEHIND CLOSED DOORS

Council Resolution – Item 18028.4

Moved: Cr R Spencer

Seconded: Cr P Waterhouse

That Council moves behind closed doors to discuss confidential item 18038.4.1 and Late confidential item 18038.4.2.

Carried: 5/0

18038.4.1 CONFIDENTIAL ITEM - PLUMBING SERVICES AND MAINTENANCE TENDER 08/2017

APPLICANT: SHIRE OF PERENJORI

FILE: ADM 0366

DISCLOSURE OF INTEREST: NIL

AUTHOR: ALI MILLS - CEO

RESPONSIBLE OFFICER: ALI MILLS - CEO

REPORT DATE: 15TH MARCH 2018

ATTACHMENTS NIL

Voting Requirements – Simple Majority**Officers Recommendation – Item 18028.4.1**

That Council accepts the confidential schedule.

Council Resolution – Item 18028.4.1

Moved: Cr R Spencer

Seconded: Cr P Waterhouse

That Council accepts the confidential schedule.

Carried: 5/0

18038.4.1 CONFIDENTIAL LATE ITEM – APPOINTMENT OF MCDS

APPLICANT: SHIRE OF PERENJORI

FILE: ADM 0180

DISCLOSURE OF INTEREST: NIL

AUTHOR: ALI MILLS - CEO

RESPONSIBLE OFFICER: ALI MILLS - CEO

REPORT DATE: 15TH MARCH 2018

ATTACHMENTS RESUME AND APPLICATION

Voting Requirements – Absolute Majority**Officers Recommendation – Item 18038.4.1**

That Council accepts the confidential schedule.

Council Resolution – Item 18038.4.2

Moved: Cr R Spencer

Seconded: Cr P Waterhouse

That Council accepts the confidential schedule.

Carried: 5/0

Council Resolution – Item 18038.4.2

Moved: Cr P Waterhouse

Seconded: Cr R Spencer

That Council returns to open Council to move and seconded confidential item 18038.4.1 and late confidential item 18038.4.2.

Carried: 5/0

18038.5 DATE OF NEXT MEETING

The date of the next Council meeting will be held on Thursday 19th April 2018 commencing at 3.00 pm.

18038.6 CLOSURE

Cr L Butler declared the meeting closed at 5.05 pm.