



Shire of
Perenjori
Embrace Opportunity

Shire of Perenjori – Ordinary Council Meeting

AGENDA

Thursday 18 April 2024



NOTICE OF AN ORDINARY COUNCIL MEETING

Dear Council Member,

The next Ordinary Meeting of the Shire of Perenjori will be held on Thursday 18 April 2024 in the Shire of Perenjori Council Chambers, Perenjori WA 6620, commencing at 3.00 pm.

A handwritten signature in black ink, appearing to be 'Paul Anderson', is positioned above the printed name.

Paul Anderson

CHIEF EXECUTIVE OFFICER

Date: 12 April 2024

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Council Roles

Advocacy:

When Council advocates on its own behalf or on behalf of its community to another level of government /body /agency.

Executive/Strategic:

The substantial direction setting and oversight role of the Council e.g. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Legislative:

Includes adopting local laws, town planning schemes and policies.

Review:

When Council reviews decisions made by Officers.

Quasi-Judicial:

When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.

Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g.: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

Disclaimer

"Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

Shire of Perenjori

Agenda for the Shire of Perenjori Ordinary Meeting of Council to be held on 18 April 2024, at the Shire of Perenjori Council Chambers, Perenjori WA 6620, commencing at 3.00 pm.

1. Declaration of Opening/Announcement of Visitors:

The Shire President to declare the meeting open and welcome those in attendance.

Acknowledgement of Traditional Custodians: -

As per the Shire of Perenjori Policy (N^o 1021) we wish to acknowledge the traditional owners of the land upon which the Shire of Perenjori is situated and to demonstrate respect for the original custodians.

I respectfully acknowledge the past and present traditional owners of the land on which we are meeting, the Badimia people. It is a privilege to be standing on Badimia country.

2. Opening Prayer:

The Shire President to read the opening prayer.

Acknowledgment of Pioneers;

I acknowledge the pioneers who settled this country, developed the land and turned it into the productive country we know today.

3. Disclaimer Reading:

As printed.

4. Record of Attendance/Apologies/Leave of Absence:

4.1 Attendance:

Members:

Staff:

Distinguished Visitors:

Members of The Public:

Leave of Absence:

Apologies:

5. Public Question Time:

5.1 Response to Questions Taken on Notice:

Insert Response

5.2 Questions Without Notice:

Insert Question

6. Applications for Leave of Absence:

6.1 APPLICATION/S FOR LEAVE OF ABSENCE:

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That _____ be granted leave of absence for the meeting of _____

Motion put and carried / lost

7. Confirmation of Minutes of Previous Meetings:

7.1 ORDINARY COUNCIL MEETING HELD ON 21 MARCH 2024

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That the Minutes of the Ordinary Meeting of Council held on 21 March 2024, be confirmed as true and correct subject to no / the following corrections.

Motion put and carried / lost

[Next Item](#)

8. Announcements by Presiding Member Without Discussion:

9. Petitions/Deputations/Presentations:

10. Announcements of Matters for Which Meeting May Be Closed:

Matters Behind Closed Doors

In accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item as the following sub-section applied:

A matter that if disclosed, would reveal –

Information that has a commercial value to a person; or

Information about the business, professional, commercial or financial affairs of a person.

11. Declaration of Interest:

“Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.”



Shire of
Perenjori
Embrace Opportunity

Shire of Perenjori – Ordinary Council Meeting
MINUTES

Thursday 21 March 2024

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Council Roles

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Executive/Strategic:

The substantial direction setting and oversight role of the Council e.g. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Legislative:

Includes adopting local laws, town planning schemes and policies.

Review:

When Council reviews decisions made by Officers.

Quasi-Judicial:

When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.

Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g.: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

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Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

Shire of Perenjori

Minutes for the Shire of Perenjori Ordinary Meeting of Council held on 21 March 2024, at the Latham Community Centre, Latham WA 6616.

1. Declaration of Opening/Announcement of Visitors:

The Shire President declared the meeting open at 3.04 pm and welcomed those in attendance.

Acknowledgement of Traditional Custodians: -

As per the Shire of Perenjori Policy (N° 1021) we wish to acknowledge the traditional owners of the land upon which the Shire of Perenjori is situated and to demonstrate respect for the original custodians.

I respectfully acknowledge the past and present traditional owners of the land on which we are meeting, the Badimia people. It is a privilege to be standing on Badimia country.

2. Opening Prayer:

The Shire President read the opening prayer.

Acknowledgment of Pioneers;

I acknowledge the pioneers who settled this country, developed the land and turned it into the productive country we know today.

3. Disclaimer Reading:

As printed.

4. Record of Attendance/Apologies/Leave of Absence:

4.1 Attendance:

| | |
|-------------------------|---|
| Members: | Cr Jude Sutherland (Shire President) |
| | Cr Les Hepworth (Deputy President) |
| | Cr Andrew Fraser |
| | Cr Brian Campbell |
| | Cr Dael Sparkman |
| | Cr Daniel Bradford |
| Staff: | Paul Anderson (Chief Executive Officer) |
| | Nola Comerford (Manager Corporate Community Services) |
| | Marty Noordhof (Manager Infrastructure Services) |
| | Bianca Plug (Executive Assistant) |
| Distinguished Visitors: | Nil |
| Members of The Public: | Paddy King |
| Leave of Absence: | Cr Colin Bryant |
| Apologies: | Nil |

5. Public Question Time:

Nil

5.1 Response to Questions Taken on Notice:

Nil

5.2 Questions Without Notice:

Nil

6. Applications for Leave of Absence:

6.1 APPLICATION/S FOR LEAVE OF ABSENCE:

Nil

7. Confirmation of Minutes of Previous Meetings:

7.1 ORDINARY COUNCIL MEETING HELD ON 22 FEBRUARY 2024

COUNCIL DECISION

Council Resolution Number: 210324.1

Moved: Cr Campbell

Seconded: Cr Hepworth

That the Minutes of the Ordinary Meeting of Council held on 22 February 2024, be confirmed as true and correct subject to no corrections.

Motion put and carried 6/0

For: Cr Sutherland, Cr Hepworth, Cr Fraser, Cr Campbell, Cr Sparkman, Cr Bradford

Against: Nil

[Next Item](#)

8. Announcements by Presiding Member Without Discussion:

The Shire President met with Ken Seymour, member director from CBH Moora / Miling area to provide feedback on the situation at the North siding and the communication difficulties experienced with CBH. Ken Seymour acknowledged these concerns and provided information on a high speed out loading facility that may be implemented in future at Perenjori.

9. Petitions/Deputations/Presentations:

Nil

10. Announcements of Matters for Which Meeting May Be Closed:

Matters Behind Closed Doors

In accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item as the following sub-section applied:

A matter that if disclosed, would reveal –

Information that has a commercial value to a person; or

Information about the business, professional, commercial or financial affairs of a person.

11. Declaration of Interest:

“Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.”

Liz Bushby, Town Planning Innovations (TPI) declared a financial interest in item 13.2 due to receiving planning fees for advice to the Shire of Perenjori.

12. Finance:

12.1 MONTHLY FINANCIAL REPORT – FEBRUARY 2024

| | |
|-------------------------|--|
| Applicant: | Shire of Perenjori |
| File: | ADM 0082 |
| Report Date: | 21 March 2024 |
| Disclosure of Interest: | Nil |
| Voting Requirements: | Simple Majority |
| Author: | Ally Bryant – Finance Manager |
| Responsible Officer: | Paul Anderson – Chief Executive Officer |
| Attachments: | 12.1.1 - Monthly Statement of Financial Activity for February 2024 |

Summary

This item recommends that Council receives the Financial Activity Statements for the periods ending 29 February 2024.

Background

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare a Monthly Statement of Financial Activity.

Recent changes to the Regulations require a focus on reporting and variance analysis by nature and type rather than by program. The Shire's reports have historically been prepared by both nature and type and program with the variance analysis done by program. All reports for 2023-24 to date have been prepared by both nature and type and program, but with the variance analysis being done by nature and type in compliance with the revised Regulations.

Statutory Environment

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare a Monthly Statement of Financial Activity.

Policy Implications

Nil

Consultation

Nil

Financial Implications

Shown in the attached data.

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

Strategic Objectives

4.6. The organisation, assets and finances of the Shire are managed responsibly

Officer Comment

The audited opening surplus for the year is \$3,576,890. As previously advised, this surplus is notionally deceiving as the State Government transferred 100% of its 2023-24 financial assistance grants (totalling \$2.810m) to the Shire in June 2023.

Operating revenue YTD is \$4,688,219 over budget by \$119,775.

Operating expenditure YTD is \$8,224,761, under budget by \$18,449.

Key variances between the YTD budget and actuals are explained in the attached report on pages 2-3.

COUNCIL DECISION

Council Resolution Number: 210324.2

Moved: Cr Bradford

Seconded: Cr Fraser

That the Monthly Financial Report to 29 February 2024 as attached be received.

Motion put and carried 6/0

For: Cr Sutherland, Cr Hepworth, Cr Fraser, Cr Campbell, Cr Sparkman, Cr Bradford

Against: Nil

[Next Item](#)

12.2 SCHEDULE OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 29 FEBRUARY 2024

| | |
|--------------------------------|---|
| Applicant: | Shire of Perenjori |
| File: | ADM 0082 |
| Report Date: | 21 March 2024 |
| Disclosure of Interest: | Nil |
| Voting Requirements: | Simple Majority |
| Author: | Ally Bryant – Finance Manager |
| Responsible Officer: | Paul Anderson – Chief Executive Officer |
| Attachments: | 12.2.1 - Accounts for Payment February 2024 12.2.2 - Corporate Credit Card Statement February 2024 12.2.3 - Corporate Credit Card Breakdown February 2024 |

Summary

Council is presented the list of payments made from the Municipal, Trust and Reserve Accounts under delegation since the last Ordinary Council Meeting.

Background

Council delegates authority to the Chief Executive Officer annually:

To make payments from Trust, Reserve and Municipal Fund;

To purchase goods and services to a value of not more than \$200,000;

Legal Compliance

Local Government Act 1995

S6.5. Accounts and records

Local Government (Financial Management) Regulations 1996

R11. Payments, procedures for making etc.

R12. Payments from municipal fund or trust fund, restrictions on making

(1) A payment may only be made from the municipal fund or the trust fund —

(a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or

(b) otherwise, if the payment is authorised in advance by a resolution of the council.

(2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

S13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

(a) the payee's name; and

(b) the amount of the payment; and

(c) the date of the payment; and

(d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing —

(a) for each account which requires council authorisation in that month —

(i) the payee's name; and

(ii) the amount of the payment; and

(iii) sufficient information to identify the transaction; and

(b) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under sub-regulation (1) or (2) is to be —

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

Policy Implications

Nil

Council Policy Compliance

Payments are checked to ensure compliance with Council’s Purchasing Policy Number 4007 – Procurement Policy.

Financial Implications

All payments are made in accordance with the adopted annual budget.

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

Consultation

Paul Anderson – Chief Executive Officer

Ally Bryant – Finance Manager

Officer Comment

Accounts paid for the month ending 29 February 2024

| Municipal Account | |
|--------------------------|---------------------|
| EFT 17395 - 17499 | \$352,330.63 |
| Direct Debits | \$84,059.67 |
| Cheques | \$0.00 |
| Corporate MasterCard | \$5,193.10 |
| Bank Fees | \$195.73 |
| Total | \$441,779.13 |

| Trust Account – Mt Gibson Public Benefit Funds | |
|--|---------------|
| EFT – Transfer to another account (Close Term Deposit) | \$0.00 |
| Cheques | \$0.00 |
| Bank Fees | \$0.00 |
| Total | \$0.00 |

Totalling **\$441,779.13** from *Municipal* and *Trust Accounts* for the month ending **29 February 2024**.

COUNCIL DECISION

Council Resolution Number: 210324.3

Moved: Cr Hepworth Seconded: Cr Bradford

That the cheques and electronic payments as per the attached schedules of accounts for payment totaling \$441,779.13 (four hundred and forty one thousand, seven hundred and seventy nine dollars and thirteen cents) be accepted.

Motion put and carried 6/0
For: Cr Sutherland, Cr Hepworth, Cr Fraser, Cr Campbell, Cr Sparkman, Cr Bradford
Against: Nil

13. Community Development and Services:

13.1 REVIEW OF LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS AND RECOVERY PLAN

| | |
|-------------------------|--|
| Applicant: | Shire of Perenjori |
| File: | ADM 0624 |
| Date: | 21 March 2024 |
| Disclosure of Interest: | Nil |
| Voting Requirements: | Simple Majority |
| Author: | Rick Ryan - Community Emergency Services Manager |
| Responsible Officer: | Paul Anderson - Chief Executive Officer |
| Attachments: | 13.1.1 – Local Emergency Management Arrangements 2024-2029 13.1.2 – Local Recovery Plan 2024-2029 |

Summary

For Council to consider endorsement of the Local Emergency Management Arrangements (LEMA).

Background

Council is required to have a set Local Emergency Management Arrangements (LEMA) and Recovery Plan, it is a requirement for both plans to be fully reviewed, and rewritten if required, every 5 Years. The review is designed to pick up changes in the Emergency Management Act of 2005 and State Emergency Management Plans and any changes in terminologies that may impact on the Shire's current LEMA and Recovery Plan.

Both the LEMA and Recovery Plan have been rewritten to include current changes to State EM Plans and new terminologies. Both plans were endorsed by the Perenjori Local Emergency Management Committee (LEMC) at the meeting held on the 20 of February 2024. Following Council endorsement, the Arrangements will be forwarded to the District Emergency Management Committee (DEMC) for review and then forwarded onto the State Emergency Management Committee (SEMC) for final approval. The approval will ensure the Shire of Perenjori LEMA and Recovery Plan are current for a further 5 years.

Statutory Environment

Emergency Management Act 2005

Emergency Management Regulations 2006

Policy Implications

Nil

Consultation

DEMA - Ranelle Clarke

LEMC - Committee members

Financial Implications

Nil

Strategic Community Plan

Goal 1: An inclusive community and a great place to live for all ages and stages of life.

1.9. Emergency management and associated community liaison and education activities are undertaken to protect the community and minimise harm from disasters.

Officer Comment

Changes to the LEMA and Recovery Plan review include contact names and title details within the document to ensure that these critical aspects are relevant and accurate within both documents.

The LEMA and Recovery Plan is now presented to Council for adoption after which it will be forwarded to relevant local agencies and the District Emergency Management Committee.

COUNCIL DECISION

Council Resolution Number: 210324.4

Moved: Cr Sparkman

Seconded: Cr Fraser

That Council:

1. Adopts the Shire of Perenjori Local Emergency Management Arrangements (LEMA) 2024 - 2029 and the Shire of Perenjori Recovery Plan 2024-2029.

2. Requests the CEO to forward a copy of the Shire of Perenjori Local Emergency Management Arrangements and Recovery Plan to the District Emergency Management Committee, relevant local agencies, and State Emergency Management Committee.

3. Updates the Shire website with adopted documents.

Motion put and carried 6/0

For: Cr Sutherland, Cr Hepworth, Cr Fraser, Cr Campbell, Cr Sparkman, Cr Bradford

Against: Nil

[Next Item](#)

13.2 DRAFT LOCAL PLANNING POLICY NO 1 – TREE FARMS

| | |
|--------------------------------|--|
| Applicant: | Shire of Perenjori |
| File: | ADM 0311 |
| Date: | 21 March 2024 |
| Disclosure of Interest: | Liz Bushby, Town Planning Innovations (TPI) Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of <i>Local Government Act 1995</i> |
| Voting Requirements: | Simple Majority |
| Author: | Liz Bushby (Planning Consultant) |
| Responsible Officer: | Paul Anderson – Chief Executive Officer |
| Attachments: | 13.2.1 - Draft Local Planning Policy No 1 – Tree Farms 13.2.2 - WAPC Fact Sheet on Tree Farms 13.2.3 - DPLH submission on the Draft Policy |

Summary

Council is to consider whether to adopt a Draft Local Planning Policy on Tree Farms with (or without) modifications for final approval.

Background

The Shire of Perenjori Council has expressed concern over recent development applications that have proposed to plant significant areas with tree farms, and the potential for a cumulative loss of productive agricultural land for more traditional food production farming activities.

TPI is of the understanding that after dealing with some tree farm proposals through the State Administrative Tribunal mediation process, Council would like to strengthen its position both through implementation of a Local Planning Policy, and through a separate amendment to the existing Local Planning Scheme.

A Draft Local Planning Policy on Tree Farms was discussed with Councillors on the 19 October 2023. Subsequently, a Draft Policy was adopted by Council at the Ordinary Meeting held on the 23 November 2023, for the purpose of conducting public advertising.

A revised Policy is included as [Attachment 13.2.1](#). All changes are shown in red text.

Statutory Environment

Planning and Development (Local Planning Schemes) Regulations 2015 - Clause 3 and 4 under Part 2, Schedule 2 of the Deemed Provisions contained in the Regulations sets out the power for local governments to make a local planning policy and the procedure for making a local planning policy, including a requirement to advertise a Draft Policy for a period not less than 21 days.

The Deemed Provisions contained in the Regulations also outlines procedures for amending a Local Planning Policy, or revocation of any Local Planning Policy.

Shire of Perenjori Local Planning Scheme No 3 (the Scheme) - A planning application is required for any tree farm (involving planting in blocks more than one hectare).

Council has the discretion to consider 'tree farms' within the Rural zone under the Shire of Perenjori's Local Planning Scheme No. 3 ('the Scheme').

Clause 40(1)(a) of the Shire of Perenjori Local Planning Scheme No 3 states that a category of land use in the Scheme has the same meaning as it has in the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Under Schedule 1, Part 6 of the Regulations a tree farm is defined as '*means land used commercially for tree production where trees are planted in blocks of more than one hectare, including land in respect of which a carbon right is registered under the carbon Rights Act 2003 section 5*'.

Bush Fires Act 1954 – The Shire issues an annual Fire Hazard Reduction and Firebreak Notice which outlines fire mitigation requirements for Tree Plantations. The 2023/2024 Notice sets out fire break requirements and the need to comply with the Guidelines for Plantation Fire Protection by DFES and the Code of Practice for Timber Plantations in Western Australia.

In most cases, a Fire Management Plan would be approved as part of the planning process for a Tree Farm. The Shire may consider referencing approved Fire Management Plans for future Notices.

Policy Implications

- Local Policy Implications

If the Local Planning Policy No 1 on Tree Farms is adopted by Council for final approval, then it will be used for the assessment of all new Tree Farm applications. It will also be taken into account by any determining authority such as a Development Assessment Panel or the State Administrative Tribunal.

- State Planning Policy Implications

The Western Australian Planning Commission has a 'State Planning Policy 2.5 : Rural Planning' (SPP2.5) which contains a section on Tree Farming.

The WAPC policy approach to tree farming is:

- (a) tree farming is supported and encouraged on rural land as a means of diversifying rural economies and providing economic and environmental benefit;
- (b) tree farming should generally not occur on priority agricultural land;
- (c) tree farming should generally be a permitted use on rural land, except where development of a tree farm would create an extreme or unacceptable bushfire risk or when responding to specific local circumstances as identified in a strategy or scheme;
- (d) local governments should manage the location, extent and application requirements for tree farming in their communities through local planning strategies, schemes and/or local planning policies;
- (e) in planning for tree farming, local government considerations should include but are not limited to, potential bushfire risk, environmental and economic factors, water availability and recharge visual landscape impacts, transport impacts of tree farming (where harvesting is proposed), planting thresholds, appropriate buffers, and location relative to conservation estates and sensitive land uses;
- (f) where tree farm proposals are integrated with farm management for the purpose of natural resource management and occupy no more than 10 per cent of the farm, the proposal should not require local government development approval; and
- (g) the establishment of tree farms does not warrant the creation of new or smaller rural lots.

Whilst the WAPC Policy approach is supportive of tree farms, it clearly allows local governments to develop their own Local Planning Policies to guide the location, extent and application requirements for tree farms.

A complication is that since adoption of the Draft Policy, the WA Planning Commission has released a 'Fact Sheet' on Tree Farms in November 2023 which does not fully support the Shires Policy Position – [Attachment 13.2.2](#). The 'Fact Sheet' generally doesn't support limiting tree farms to occupy a percentage of a lot.

Although the information has been released as a 'Fact Sheet', TPI is of the view that it goes above and beyond the position contained within 'State Planning Policy 2.5 – Rural Planning' (SPP2.5), and appears to be an attempt at limiting what local governments are trying to achieve through Local Planning Policies.

There is a statutory requirement to consider State Planning Policies, however there is no clear mandate that local governments must follow the direction of any State 'Fact Sheet'.

TPI raised concerns over this matter with the Minister for Planning whose Chief of Staff advised that:

'In September 2021, the State Government announced the end of native forest logging in Western Australia and the increasing need for tree farms in rural areas.'

Subsequently, various tree farm matters were brought to the attention of the Department of Planning, Lands and Heritage (Department). The Tree Farm Fact Sheet was prepared to clarify the position on tree farms in State Planning Policy 2.5 Rural Planning (SPP 2.5), which states that tree farms are supported and encouraged on rural land.'

TPI has been advised that the Fact Sheet explains the position already established in SPP2.5, however SPP2.5 makes allowance for local governments to develop their own Local Planning Policies. By their own emission, the Chief of Staff confirmed that a Fact Sheet cannot establish a new policy position.

Given 'Fact Sheets' have no real status, TPI recommends that Council pursue a policy that suits their own local aspirations.

Consultation

The Draft Policy has been formally advertised for public comment to gain broader public feedback. A summary of submissions is included below.

| Table 1 – Submission Table | |
|--|---|
| Summary of Submissions | TPI recommendation and comment |
| <p>1. Department of Fire and Emergency Services</p> <p>It is acknowledged that an objective of the Draft Policy is to achieve high quality bushfire management plans which are independent and self-sufficient. It may be beneficial to clarify what is meant by this statement and also reference this need within the Policy Requirement section.</p> <p>Section 8.5.1 of the Draft Policy references the requirement for a BAL contour map. There may also be benefit in referencing the Bushfire Hazard Level assessment methodology for use when more strategic identification and assessment of risk is needed.</p> <p>The Draft Policy at section 8.5 discusses 'Strategic Fire Management', clarification of this reference would be beneficial.</p> <p>Section 8.5.2 refers to FMP's identifying bushfire risk associated with planting areas in 'their most mature state'. Bushfire risk associated with tree farms varies throughout the life cycle of the plantation. The Draft Policy may also refer to BMP's identifying the bushfire risk over the full farm lifecycle and with regard to the various lifecycle stages</p> <p>As per section 3.2.2 of the Guidelines, the Shire may wish to consider inclusion of commentary detailing the need for updates to be provided to the Office of Bushfire Risk Management of any development approval that increases the area of bushfire hazard for consideration in the next revision of the map of bushfire prone areas</p> | <p>Partially upheld</p> <p>TPI considers reference to high quality bushfire management plans to be self-explanatory.</p> <p>Noted. Recommend include reference to bushfire hazard level assessment under section 8.5 of the Policy.</p> <p>It simply means looking at the long term implications. No changes recommended.</p> <p>The Policy requires bushfire risk to be examined using the 'worst case' scenario of vegetation in their most mature state. TI considers it would be difficult to look at the life cycle of the plants.</p> <p>Usually consultation occurs with the local government so that opportunity is already in place.</p> |

| | |
|--|--|
| <p>In response to the Shire's enquiry, it is anticipated that the revised draft of the <i>Guidelines for Plantation Fire Protection</i> will be advertised for comments later this year.</p> | <p>Noted.</p> |
| <p>2. Department of Biodiversity, Conservation and Attractions</p> <p>DBCA support the use of native plant species of local provenance in rehabilitation and revegetation. It appears the word endemic is used where the term local provenance may be more suitable.</p> <p>It is recommended that under section 8.3 – Environmental benefits, point 2, where the draft policy states '<i>...endemic local species...</i>' and '<i>...species endemic to the area...</i>' the Shire of Perenjori consider changing this to native plant species of local provenance.</p> | <p>Upheld</p> <p>It is recommended that the terminology in the Policy be updated as suggested by DBCA for section 8.3.</p> |
| <p>3. Department of Water and Environmental Regulation</p> <p>Thank you for referring the draft local planning strategy No.1 – tree farms, to the Department of Water and Environmental Regulation for comment.</p> <p>The department has no objection to the policy and no comments to make.</p> | <p>Noted.</p> |
| <p>4. Forest Products Commission</p> <p>The Forest Products Commission suggests that the final Policy have regard to the Planning fact sheet – Tree Farms (www.wa.gov.au) which was developed recently by the Department of Planning, Lands and Heritage and the WA Planning Commission.</p> | <p>Noted.</p> <p>TPI recommends that Council pursue a Local Planning Policy that addresses their concerns for their local government area, and not be fettered by the WAPC Fact Sheet.</p> |
| <p>5. Department of Planning, Lands and Heritage</p> <p>Thank you for the opportunity to comment on the Shire's draft local planning policy for tree farms in which the Shire seeks to guide the type and scale of tree farm proposals in the Shire. The Department has recently published a Fact sheet to assist local government and industry in clarifying this element of State Planning Policy 2.5 - Rural Planning (SPP 2.5) https://www.wa.gov.au/government/publications/planning-fact-sheet-tree-farms.</p> <p>It is positive that Council is seeking to encourage integrated plantings and linkages to remnant vegetation. However, the objective of the policy that seeks to "actively oppose" the use of an entire lot for a tree farm is problematic, as it conflicts with the intent of State Policy, and because the use is capable of approval under the Shire's Scheme. It does not seem</p> | <p>Noted.</p> <p>TPI recommends that Council pursue a Local Planning Policy that addresses their concerns for their local government area, and not be fettered by the WAPC Fact Sheet.</p> <p>The Policy has been partially based on a Policy that has already successfully operated in the Shire of Jerramungup for some years.</p> |

| | |
|--|---|
| <p>reasonable to limit a person from utilising their property for maximum benefit for a use that is capable of approval. This notion of arbitrarily limiting land uses on property is not something that would be applied to land uses such as cropping or grazing, or for residential or commercial properties.</p> <p>While SPP 2.5 actively encourages tree farming, this does not mean local governments are prevented from managing tree farm location and extent at a local level. Suitable locations for tree farms could be directed to areas with the most favourable environmental, bushfire management and road conditions. Some local governments also establish exclusion areas around townsites. This is recommended as a more proactive approach than seeking to oppose large-scale tree farms across the whole Shire. Attachment 13.2.1 to this letter indicates areas where modification is recommended.</p> <p>The Department supports the Shire’s intent to introduce a local planning policy to guide Council’s exercise of discretion, however, given the Scheme’s permissibility for the land use, the Department does not believe it is open to the Shire to limit the land use in the manner proposed. The Department would be pleased to assist the Shire to explore options to map and identify areas where tree farms would be suitable, and therefore where they would not.</p> | <p>The view of the Department is acknowledged, however TPI does not agree that there is conflict with SPP2.5 which clearly states that <i>‘local governments should manage the location, extent and application requirements for tree farming in their communities through local planning strategies, schemes and/or <u>local planning policies</u>’</i>.</p> <p>Noted. A full copy of the DPLH submission is included as Attachment 13.2.3.</p> <p>State government have their own agenda when it comes to tree farms.</p> <p>Noted. The Shire may look at the issue strategically as part of a future Local Planning Strategy, however the Policy achieves the Council’s short term aims to maintain a level of control for development applications.</p> |
|--|---|

Only minor modifications are suggested as a result of submissions.

Financial Implications

The Shire pays TPI consultancy fees.

Strategic Community Plan

Area 5: Investing in Council’s Capacity – Our Leadership

Goal: Strengthen the Shire’s position as an innovative and proactive local government providing an excellence in all areas of governance, management and leadership.

Officer Comment

The Draft Local Planning Policy outlines the Policy Basis, Policy Objectives, Policy Aims, the need for planning controls and outlines the matters that will be considered in the planning assessment of Tree Farm applications (including carbon sequestration proposals).

In summary the Policy seeks to:

1. Outline Policy requirements for Tree Farms proposed in the Rural zone;
2. Ensure that traditional agricultural activities such as cropping, grazing and food production remain the predominant land use with Tree Farms as ancillary and complementary uses;
3. Where a Policy variation is sought to establish a Tree Farm on a whole lot, applicants are required to provide additional information and justification such as a Land Capability Study by a suitably qualified

- environmental consultant, a farm management plan, information on areas unsuitable for agricultural production, site photographs, and information on environmental benefits;
4. Outline requirements for Fire Management Plans and the need to comply with relevant provisions of the Code of Practice for Timber Plantations in Western Australia and DFES Guidelines.
 5. Places the onus on owners to lodge an annual checklist to the Shire to confirm they have complied with the Shires Annual Fire Break Notice and any other relevant documents such as a Fire Management Plan approved by Council.
 6. Ensure that a Tree Farm can be attended to by the owner, tree farm manager or contractor in the event there is fire, and require they live within a 60 kilometre distance of any new Tree Farm.

It should be noted that a Local Planning Policy is a guide and Council will still have discretion to vary the Policy if warranted and take into account any special circumstances.

PROCEDURAL MOTION

Council Resolution Number: 210324.5

Moved: Cr Hepworth

Seconded: Cr Bradford

That Council suspend Standing Orders, Clause 9.5 Limitation on number of speeches at 3.15 pm, to allow for open discussion on item 13.2 of these minutes.

Motion put and carried 6/0

For: Cr Sutherland, Cr Hepworth, Cr Fraser, Cr Campbell, Cr Sparkman, Cr Bradford

Against: Nil

PROCEDURAL MOTION

Council Resolution Number: 210324.6

Moved: Cr Bradford

Seconded: Cr Fraser

That Council reinstates Standing Orders at 3.19 pm.

Motion put and carried 6/0

For: Cr Sutherland, Cr Hepworth, Cr Fraser, Cr Campbell, Cr Sparkman, Cr Bradford

Against: Nil

COUNCIL DECISION

Council Resolution Number: 210324.7

Moved: Cr Hepworth

Seconded: Cr Bradford

That Council:

- 1. Note the matters raised during advertising as summarised in Table 1 – Submission Table, and accept the officer recommendations on minor modifications to the Draft Policy (shown in Attachment 13.2.1).**
- 2. Resolve to adopt Draft Local Planning Policy No 1 – Tree Farms (Attachment 13.2.1), with modifications, pursuant to Schedule 2, Part 2, Division 2, Clause 4 of the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*.**
- 3. Authorise the Chief Executive Officer to publish a Notice on the Shire website to advertise adoption of the Local Planning Policy to comply with Clause 87 of the of the Deemed**

Provisions under Part 2, Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

Motion put and carried 6/0

For: Cr Sutherland, Cr Hepworth, Cr Fraser, Cr Campbell, Cr Sparkman, Cr Bradford

Against: Nil

[Next Item](#)

14. Governance:

14.1 ADOPTION OF COMPLIANCE AUDIT RETURN 2023

| | |
|-------------------------|---|
| Applicant: | Shire of Perenjori |
| File: | ADM 0540 |
| Report Date: | 21 March 2024 |
| Disclosure of Interest: | Nil |
| Voting Requirements: | Absolute Majority |
| Author: | Bianca Plug – Executive Assistant |
| Responsible Officer: | Paul Anderson – Chief Executive Officer |
| Attachments: | 14.1.1 – Compliance Audit Return 2023 |

Summary

This report presents the 2023 Compliance Audit Return (CAR) for review and adoption, in preparation of submission to the Department of Local Government.

Background

In accordance with section 7.13(1) of the *Local Government Act 1995* and regulation 14 of the *Local Government (Audit) Regulations 1996*, the Shire is required to carry out a compliance audit for the period 1 January 2023 to 31 December 2023 and prepare a Compliance Audit Return (CAR) in a form approved by the Minister.

The 2023 CAR is provided to the Shire by the Department of Local Government, Sport and Cultural Industries (the Department) and the areas of compliance are restricted to those considered high risk.

The CAR is required to be reviewed by the Audit Committee and presented to Council for adoption. The CAR must be adopted, signed and provided to the Department by the 31 March of each year.

Statutory Environment

Section 7.13(1) of the *Local Government Act 1995*

Local Government (Audit) Regulations 1996 r. 14

Financial Implications

Nil

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community
4.6. The organisation, assets and finances of the Shire are managed responsibly.

Consultation

Paul Anderson – Chief Executive Officer

Nola Comerford – Manager of Corporate and Community Services

Ally Bryant – Finance Manager

Nexia Australia

Officer Comment

In the internal review of the 2023 Compliance Audit Return, there were no non-compliance areas identified.

COUNCIL DECISION

Audit Committee Resolution Number: 210324.8

Moved: Cr Fraser

Seconded: Cr Bradford

The Audit Committee recommends that Council:

- 1. Adopts the Compliance Audit Return for the period 1 January 2023 to 31 December 2023, as attached.**
- 2. Authorise the President and Chief Executive Officer to sign and submit the Compliance Audit Return to the Department of Local Government, Sport and Cultural Industries by 31 March 2024.**

Motion put and carried 6/0

For: Cr Sutherland, Cr Hepworth, Cr Fraser, Cr Campbell, Cr Sparkman, Cr Bradford

Against: Nil

[Next Item](#)

14.2 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION: NATIONAL GENERAL ASSEMBLY REGISTRATION

| | |
|--------------------------------|---|
| Applicant: | Shire of Perenjori |
| File: | ADM 1653 |
| Date: | 21 March 2024 |
| Disclosure of Interest: | Nil |
| Voting Requirements: | Absolute Majority |
| Author: | Nola Comerford – Manager Corporate and Community Services |
| Responsible Officer: | Paul Anderson – Chief Executive Officer |
| Attachments: | Nil |

Summary

For Council to consider the attendance of Elected Members and the Chief Executive Officer at the 2024 Australian Council of Local Government (ACLG) and the 2024 National General Assembly of Local Government (NGA), to be held from 2 – 4 July in Canberra.

Background

The ALGA annual National General Assembly is a professional development and networking opportunity involving the largest gathering of local government elected members throughout Australia, to learn about the work of local governments across Australia, to develop community leadership skills and to engage in advocacy on behalf of the Shire of Perenjori. Included in the NGA is the annual Regional Forum which includes relevant content for regional local governments.

This year's theme is "Building Community Trust". The 2024 Australian Council of Local Government will also be held in Canberra on Friday 5 July, immediately following the NGA. This is an opportunity to meet with Federal Government Ministers.

Early payment discounts on registrations require payment by 7 June 2024.

Statutory Environment

Nil

Policy Implications

9001 – ELECTED MEMBERS CONFERENCES AND SEMINARS

POLICY STATEMENT:

At the Shire's expense each Councillor may attend seminars or conferences of their choice provided the seminar or conference is relative to local government and the Council agrees by majority to fund the Councillor's attendance. This is generally restricted to one conference or seminar per year but may be increased with the majority of Council support.

The Shire will pay the cost of seminar registration and will accept costs associated with the seminar on the receipt of a copy of documentation.

These costs may include meals to a specified value, accommodation and/or travel to and from the conference. Councillors should seek to acquire modest accommodation if they cannot be accommodated in a conference package with the conference accommodation provider.

On one occasion per year the Shire will pay for the Councillors partners' accommodation and meal costs at an approved conference or seminar.

If the chosen conference is the annual Local Government Convention the Shire will also pay reasonable activity costs for the Councillors partner.

Consultation

Elected Members – Shire of Perenjori

Paul Anderson – Chief Executive Officer

Financial Implications

An allocation will be made in the 2023/24 Annual Budget for Elected Member training, travel and conference attendance. Funds of approximately \$20,000 (twenty thousand dollars) will be available for allocation to travel and attendance at the National General Assembly.

Conference costs:

- Full conference registration \$945.00
Includes all National General Assembly sessions, access to the Exhibition Hall, catering, Welcome Reception & Exhibition Opening, satchel and materials.
- Virtual Delegate \$739.00
Watch the NGA live from the purpose built platform from your home.
- Regional Forum \$275.00

Optional costs:

- NGA Dinner Ticket \$175.00
- Partner registration \$330.00

Accommodation Options:

- A by Adina \$255.00 per night
- Nesuto Apartments \$275.00 per night
- Qt Canberra \$239.00 per night
- Sebel Canberra Civic \$235.00 per night

Flights: \$850.00 return (estimated)

TOTAL: \$3,070.00 per person (plus optional costs)

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.3. The Shire advocates and partners effectively on behalf of the community.

Officer Comment

The National General Assembly is a unique opportunity for Elected Members to engage directly with the Federal Government and other local governments from around Australia.

As per Policy No. 9001 – Elected Members Conferences and Seminars, authorisation for the Shire to fund a chosen conference or seminar is dependent upon a majority vote of Council.

As recommended by previous attendees, flights would be reserved for a day following the Assembly to allow a more leisurely departure.

PROCEDURAL MOTION

Council Resolution Number: 210324.9

Moved: Cr Fraser

Seconded: Cr Sparkman

That Council suspend Standing Orders, Clause 9.5 Limitation on number of speeches at 3.21 pm, to allow for open discussion on item 14.2 of these minutes.

Motion put and carried 6/0

For: Cr Sutherland, Cr Hepworth, Cr Fraser, Cr Campbell, Cr Sparkman, Cr Bradford

Against: Nil

PROCEDURAL MOTION

Council Resolution Number: 210324.10

Moved: Cr Hepworth

Seconded: Cr Bradford

That Council reinstates Standing Orders at 3.25 pm.

Motion put and carried 6/0

For: Cr Sutherland, Cr Hepworth, Cr Fraser, Cr Campbell, Cr Sparkman, Cr Bradford

Against: Nil

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That Council authorise the attendance of the Chief Executive Officer and the following Elected Members to attend the 2024 National General Assembly from 2 – 4 July and the Australian Council of Local Government Forum on 5 July 2024.

- _____
- _____
- _____

Motion put and carried / lost by absolute majority

PROCEDURAL MOTION

Council Resolution Number: 210324.11

Moved: Cr Sparkman

Seconded: Cr Hepworth

That the matter presented to Council in item 14.2 be deferred to the April 2024 Ordinary Meeting of Council to allow for further consideration.

Motion put and carried 6/0

For: Cr Sutherland, Cr Hepworth, Cr Fraser, Cr Campbell, Cr Sparkman, Cr Bradford

Against: Nil

[Next Item](#)

15. Confidential Reports:

15.1 COUNCIL DECISION TO GO BEHIND CLOSED DOORS

PROCEDURAL MOTION

Council Resolution: 210324.12

Moved: Cr Fraser

Seconded: Hepworth

That in accordance with section 5.23 of the Local Government Act 1995, Council accept that the meeting is to be closed at 3.30 pm to all members of the public to consider confidential item 15.2 which may contain information about the business, professional, commercial or financial affairs of a person.

Motion put and carried 6/0

For: Cr Sutherland, Cr Hepworth, Cr Fraser, Cr Campbell, Cr Sparkman, Cr Bradford

Against: Nil

15.2 CONFIDENTIAL ITEM – RFT02-2023-2024 DESIGN AND CONSTRUCTION OF A SUPERMARKET

| | |
|-------------------------|---|
| Applicant: | Shire of Perenjori |
| File: | RFT02-2023/24A |
| Date: | 21 March 2024 |
| Disclosure of Interest: | Nil |
| Voting Requirements: | Simple Majority |
| Author: | Paul Owen – GFG Consulting |
| Responsible Officer: | Paul Anderson – Chief Executive Officer |
| Attachments: | 15.2.1 – Revised Submission |

COUNCIL DECISION

Council Resolution: 210324.13

Moved: Cr Campbell

Seconded: Cr Hepworth

That Council consider the officer recommendation as contained within the confidential report 15.2, Request for Tender 02-2023-2024 Design and Construction of a Supermarket.

Motion put and carried 6/0

For: Cr Sutherland, Cr Hepworth, Cr Fraser, Cr Campbell, Cr Sparkman, Cr Bradford

Against: Nil

COUNCIL DECISION

Council Resolution: 210324.14

Moved: Cr Sparkman

Seconded: Cr Bradford

Option 1 - Appoint the Beffni Group as the preferred contractor for the design and construction of a supermarket with revised designs and costing to be presented back to Council for adoption before final contracts are executed.

Motion put and carried 6/0

For: Cr Sutherland, Cr Hepworth, Cr Fraser, Cr Campbell, Cr Sparkman, Cr Bradford

Against: Nil

15.3 COUNCIL DECISION TO RETURN FROM BEHIND CLOSED DOORS

PROCEDURAL MOTION

Council Resolution: 210324.15

Moved: Cr Sparkman

Seconded: Cr Bradford

That Council return to standing orders and re-open the meeting to the public at 3.32 pm.

Motion put and carried 6/0

For: Cr Sutherland, Cr Hepworth, Cr Fraser, Cr Campbell, Cr Sparkman, Cr Bradford

Against: Nil

16. Ordering the Common Seal:

Nil

17. Reports of Committees and Members:

Cr Hepworth attended the Regional Road Group North Midlands Subgroup Meeting in Coorow on Thursday 14 March 2024 and provided a brief report.

18. Motions of Which Previous Notice Has Been Given:

Nil

19. Notice of Motions:

Nil

20. New Business of an Urgent Nature Admitted by Council:

Nil

21. Closure of Meeting:

The Shire President declared the meeting closed at 3.36 pm.

22. Next Meeting:

The Shire President advised that the next Ordinary Meeting of Council will be held on Thursday 18 April 2024 at Council Chambers, 56 Fowler St, Perenjori WA 6620, commencing at 3.00 pm.

I certify that this copy of the Minutes is a true and correct record of the meeting held on 21 March 2024.

Signed: _____

Shire President

Date: _____

12. Finance:

12.1 MONTHLY FINANCIAL REPORT – 31 MARCH 2024

| | |
|--------------------------------|--|
| Applicant: | Shire of Perenjori |
| File: | ADM 0082 |
| Report Date: | 18 April 2024 |
| Disclosure of Interest: | |
| Voting Requirements: | Simple Majority |
| Author: | Ally Bryant – Finance Manager |
| Responsible Officer: | Paul Anderson – Chief Executive Officer |
| Attachments: | 12.1.1 - Monthly Statement of Financial Activity for 31 March 2024 |

Summary

This item recommends that Council receives the Financial Activity Statements for the periods ending 31 March 2024.

Background

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare a Monthly Statement of Financial Activity.

Recent changes to the Regulations require a focus on reporting and variance analysis by nature and type rather than by program. The Shire's reports have historically been prepared by both nature and type and program with the variance analysis done by program. All reports for 2023-24 to date have been prepared by both nature and type and program, but with the variance analysis being done by nature and type in compliance with the revised Regulations.

Statutory Environment

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare a Monthly Statement of Financial Activity.

Policy Implications

Nil

Consultation

Nil

Financial Implications

Shown in the attached data.

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

Strategic Objectives

4.6. The organisation, assets and finances of the Shire are managed responsibly

Officer Comment

The audited opening surplus for the year is \$3,576,890. As previously advised, this surplus is notionally deceiving as the State Government transferred 100% of its 2023-24 financial assistance grants (totalling \$2.810m) to the Shire in June 2023.

Operating revenue YTD is \$4,787,747 over budget by \$81,837

Operating expenditure YTD is \$9,213,564, under budget by \$257,392

Key variances between the YTD budget and actuals are explained in the attached report on pages 2-3.

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That the Monthly Financial Report to 31 March 2024 as attached be received.

Motion put and carried / lost

[Next Item](#)

SHIRE OF PERENJORI

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)
For The Period Ended 31 March 2024

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Statements required by regulation

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SHIRE OF PERENJORI
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024

| | Supplemental Information | Adopted Budget Estimates (a) | YTD Budget Estimates (b) | YTD Actual (c) | Variance* \$ (c) - (b) | Variance* % ((c) - (b))/(b) | Var. | Explanation of Variance |
|---|--------------------------|------------------------------|--------------------------|--------------------|------------------------|-----------------------------|------|--|
| OPERATING ACTIVITIES | | | | | | | | |
| Revenue from operating activities | | | | | | | | |
| General rates | 10 | 3,226,869 | 3,226,869 | 3,239,388 | 12,519 | 0.39% | ▲ | Increase in Revenue for Interim Rates |
| Grants, subsidies and contributions | 13 | 456,986 | 409,998 | 407,889 | (2,109) | (0.51%) | | |
| Fees and charges | | 853,810 | 651,725 | 703,062 | 51,337 | 7.88% | ▲ | Caravan Park Revenue over Year to Date Budget by 46k |
| Interest revenue | | 120,700 | 90,700 | 140,532 | 49,832 | 54.94% | ▲ | Interest rates increases |
| Other revenue | | 347,680 | 270,182 | 276,207 | 6,025 | 2.23% | | |
| Profit on asset disposals | 6 | 71,083 | 56,436 | 20,669 | (35,767) | (63.38%) | ▼ | Under budget due to timing of disposals |
| | | 5,077,128 | 4,705,910 | 4,787,747 | 81,837 | 1.74% | | |
| Expenditure from operating activities | | | | | | | | |
| Employee costs | | (3,425,094) | (2,645,199) | (2,604,927) | 40,272 | 1.52% | ▲ | Several unders and overs in accounts |
| Materials and contracts | | (2,628,150) | (1,961,135) | (1,941,030) | 20,105 | 1.03% | ▲ | Several unders and overs in accounts |
| Utility charges | | (372,240) | (296,675) | (259,342) | 37,333 | 12.58% | ▲ | Under YTD Budget timing due to schedule of payments for utilities |
| Depreciation | | (5,259,050) | (3,944,277) | (3,970,132) | (25,855) | (0.66%) | ▼ | Plant depreciation slightly over budget. |
| Finance costs | | (11,051) | (5,716) | (5,820) | (104) | (1.82%) | | |
| Insurance | | (201,499) | (201,496) | (200,640) | 856 | 0.42% | | |
| Other expenditure | | (444,398) | (378,463) | (186,286) | 192,177 | 50.78% | ▲ | Timing awaiting invoice from DFES to repay caravans |
| Loss on asset disposals | 6 | (37,995) | (37,995) | (45,387) | (7,392) | (19.46%) | ▼ | Over budget due to disposal truck |
| | | (12,379,477) | (9,470,956) | (9,213,564) | 257,392 | 2.72% | | |
| Non-cash amounts excluded from operating activities | ote 2(l) | 5,225,962 | 3,925,836 | 3,994,856 | 69,020 | 1.76% | ▲ | Due to profit being under YTD budget |
| Amount attributable to operating activities | | (2,076,387) | (839,210) | (430,961) | 408,249 | 48.65% | | |
| INVESTING ACTIVITIES | | | | | | | | |
| Inflows from investing activities | | | | | | | | |
| Proceeds from capital grants, subsidies and contributions | 14 | 6,129,185 | 1,728,937 | 1,684,196 | (44,741) | (2.59%) | ▼ | |
| Proceeds from disposal of assets | 6 | 344,617 | 284,617 | 339,000 | 54,383 | 19.11% | ▲ | Truck Disposal not in Budget |
| | | 6,473,802 | 2,013,554 | 2,023,196 | 9,642 | 0.48% | | |
| Outflows from investing activities | | | | | | | | |
| Payments for property, plant and equipment | 5 | (3,109,455) | (3,038,455) | (2,593,250) | 445,205 | 14.65% | ▲ | Slight variance timing |
| Payments for construction of infrastructure | 5 | (6,327,956) | (1,092,611) | (1,014,689) | 77,922 | 7.13% | ▲ | Timing variance due to capital works being budgeted for earlier than have been completed |
| | | (9,437,411) | (4,131,066) | (3,607,939) | 523,127 | 12.66% | | |
| Amount attributable to investing activities | | (2,963,609) | (2,117,512) | (1,584,743) | 532,768 | 25.16% | | |

SHIRE OF PERENJORI
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024

| | Supplemental Information | Adopted Budget Estimates (a) \$ | YTD Budget Estimates (b) \$ | YTD Actual (c) \$ | Variance* \$ (c) - (b) | Variance* % ((c) - (b))/(b) | Var. | Explanation of Variance |
|--|--------------------------|---------------------------------------|-----------------------------------|-------------------------|------------------------------|-----------------------------------|------|------------------------------------|
| FINANCING ACTIVITIES | | | | | | | | |
| Inflows from financing activities | | | | | | | | |
| | 11 | 1,000,000 | 0 | 0 | 0 | 0.00% | | |
| | 4 | 780,986 | 0 | 0 | 0 | 0.00% | | |
| | | 1,780,986 | 0 | 0 | 0 | 0.00% | | |
| Outflows from financing activities | | | | | | | | |
| | 11 | (43,791) | (43,791) | (43,791) | 0 | 0.00% | | |
| | 4 | (274,089) | 0 | (97,603) | (97,603) | 0.00% | ▼ | Interest transferred when received |
| | | (317,880) | (43,791) | (141,394) | (97,603) | (222.88%) | | |
| Amount attributable to financing activities | | 1,463,106 | (43,791) | (141,394) | (97,603) | (222.88%) | | |
| MOVEMENT IN SURPLUS OR DEFICIT | | | | | | | | |
| Surplus or deficit at the start of the financial year | | 3,576,890 | 3,576,890 | 3,576,890 | 0 | 0.00% | | |
| Amount attributable to operating activities | | (2,076,387) | (839,210) | (430,961) | 408,249 | 48.65% | ▲ | |
| Amount attributable to investing activities | | (2,963,609) | (2,117,512) | (1,584,743) | 532,768 | 25.16% | ▲ | |
| Amount attributable to financing activities | | 1,463,106 | (43,791) | (141,394) | (97,603) | (222.88%) | ▼ | |
| Surplus or deficit after imposition of general rates | | 0 | 576,377 | 1,419,791 | 843,413 | 146.33% | ▲ | |

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF PERENJORI
STATEMENT OF BUDGET AMENDMENTS
FOR THE PERIOD ENDED 31 MARCH 2024

| | | Adopted Budget Estimates (a) | Ammended Annual Budget | Adopted Budget Amendments |
|--|-----------------------------|---------------------------------------|------------------------------|---------------------------------|
| | Supplemental Information | | | |
| | | \$ | | |
| OPERATING ACTIVITIES | | | | |
| Revenue from operating activities | | | | |
| General rates | 10 | 3,232,632 | (5,763) | 3,226,869 |
| Grants, subsidies and contributions | 13 | 422,886 | 34,100 | 456,986 |
| Fees and charges | | 731,910 | 121,900 | 853,810 |
| Interest revenue | | 120,500 | 200 | 120,700 |
| Other revenue | | 352,800 | (5,120) | 347,680 |
| Profit on asset disposals | 6 | 169,302 | (98,219) | 71,083 |
| | | 5,030,030 | 47,098 | 5,077,128 |
| Expenditure from operating activities | | | | |
| Employee costs | | (3,418,008) | (7,086) | (3,425,094) |
| Materials and contracts | | (2,710,039) | 81,889 | (2,628,150) |
| Utility charges | | (393,200) | 20,960 | (372,240) |
| Depreciation | | (3,482,000) | (1,777,050) | (5,259,050) |
| Finance costs | | (46,051) | 35,000 | (11,051) |
| Insurance | | (185,800) | (15,699) | (201,499) |
| Other expenditure | | (244,994) | (199,404) | (444,398) |
| Loss on asset disposals | 6 | 0 | (37,995) | (37,995) |
| | | (10,480,092) | (1,899,385) | (12,379,477) |
| Non-cash amounts excluded from operating activities | note 2(i) | 3,312,698 | 1,913,264 | 5,225,962 |
| Amount attributable to operating activities | | (2,137,364) | 60,977 | (2,076,387) |
| INVESTING ACTIVITIES | | | | |
| Inflows from investing activities | | | | |
| Proceeds from capital grants, subsidies and contributions | 14 | 6,318,159 | (188,974) | 6,129,185 |
| Proceeds from disposal of assets | 6 | 282,000 | 62,617 | 344,617 |
| | | 6,600,159 | (126,357) | 6,473,802 |
| Outflows from investing activities | | | | |
| Payments for property, plant and equipment | 5 | (3,143,090) | (2,750) | (3,109,455) |
| Payments for construction of infrastructure | 5 | (5,961,732) | (329,839) | (6,327,956) |
| | | (9,104,822) | (332,589) | (9,437,411) |
| Amount attributable to investing activities | | (2,504,663) | (458,946) | (2,963,609) |
| FINANCING ACTIVITIES | | | | |
| Inflows from financing activities | | | | |
| Proceeds from new debentures | 11 | 1,000,000 | 0 | 1,000,000 |
| Transfer from reserves | 4 | 501,600 | 279,386 | 780,986 |
| | | 1,501,600 | 279,386 | 1,780,986 |
| Outflows from financing activities | | | | |
| Repayment of borrowings | 11 | (55,089) | 11,298 | (43,791) |
| Transfer to reserves | 4 | (395,254) | 121,165 | (274,089) |
| | | (450,343) | 132,463 | (317,880) |
| Amount attributable to financing activities | | 1,051,257 | 411,849 | 1,463,106 |
| MOVEMENT IN SURPLUS OR DEFICIT | | | | |
| Surplus or deficit at the start of the financial year | | 3,590,770 | (13,880) | 3,576,890 |
| Amount attributable to operating activities | | (2,137,364) | 0 | (2,076,387) |
| Amount attributable to investing activities | | (2,504,663) | 0 | (2,963,609) |
| Amount attributable to financing activities | | 1,051,257 | 0 | 1,463,106 |
| Surplus or deficit after imposition of general rates | | 0 | 0 | 0 |

SHIRE OF PERENJORI
STATEMENT OF COMPREHENSIVE INCOME BY PROGRAM
FOR THE PERIOD ENDED 31 MARCH 2024

| | Adopted Budget Estimates | YTD Budget Estimates | YTD Actual | Variance* | Variance* |
|---|--------------------------------|----------------------------|--------------------|-----------------|----------------------|
| Ref Note | (a) | (b) | (c) | \$ (c) - (b) | % ((c) - (b))/(b) |
| | \$ | \$ | \$ | \$ | % |
| OPERATING ACTIVITIES | | | | | |
| Income excluding grants, subsidies and contributions | | | | | |
| Governance | 94,350 | 66,472 | 99,723 | 33,251 | 50.02% |
| General purpose funding - other | 3,259,089 | 3,262,842 | 3,284,320 | 21,478 | 0.66% |
| Law, order and public safety | 140,100 | 102,354 | 94,828 | (7,526) | (7.35%) |
| Health | 1,900 | 3,075 | 404 | (2,671) | (86.86%) |
| Education and welfare | 0 | 0 | 0 | 0 | 0.00% |
| Housing | 200,960 | 111,744 | 182,742 | 70,998 | 63.54% |
| Community amenities | 41,710 | 38,463 | 39,503 | 1,040 | 2.70% |
| Recreation and culture | 5,250 | 3,150 | 3,920 | 770 | 24.44% |
| Transport | 138,850 | 60,288 | 26,070 | (34,218) | (56.76%) |
| Economic services | 590,980 | 383,400 | 485,634 | 102,234 | 26.67% |
| Other property and services | 209,570 | 131,247 | 162,711 | 31,464 | 23.97% |
| | 4,682,759 | 4,163,035 | 4,379,855 | 216,820 | 5.21% |
| Grants, subsidies and contributions | | | | | |
| Governance | 0 | 0 | 0 | 0 | 0.00% |
| General purpose funding - other | 1,384,514 | 449,531 | 95,707 | (353,824) | (78.71%) |
| Law, order and public safety | 100,754 | 18,750 | 27,929 | 9,179 | 48.95% |
| Health | 0 | 0 | 0 | 0 | 0.00% |
| Education and welfare | 0 | 0 | 0 | 0 | 0.00% |
| Housing | 1,012,933 | 868,651 | 934,317 | 65,666 | 7.56% |
| Community amenities | 508,000 | 8,000 | 10,000 | 2,000 | 25.00% |
| Recreation and culture | 10,000 | 0 | 0 | 0 | 0.00% |
| Transport | 3,467,832 | 988,268 | 953,342 | (34,926) | (3.53%) |
| Economic services | 102,138 | 7,054 | 70,792 | 63,738 | 903.57% |
| Other property and services | 0 | 0 | 0 | 0 | 0.00% |
| | 6,586,171 | 2,340,254 | 2,092,087 | (248,167) | (10.60%) |
| Expenditure from operating activities (including depreciation) | | | | | |
| Governance | (261,375) | (282,944) | (252,665) | 30,279 | 10.70% |
| General purpose funding | (226,356) | (160,594) | (156,021) | 4,573 | 2.85% |
| Law, order and public safety | (523,703) | (426,969) | (383,765) | 43,204 | 10.12% |
| Health | (215,539) | (153,068) | (148,847) | 4,221 | 2.76% |
| Education and welfare | (144,720) | (92,490) | (100,882) | (8,392) | (9.07%) |
| Housing | (799,213) | (633,047) | (492,794) | 140,253 | 22.16% |
| Community amenities | (614,332) | (474,487) | (425,071) | 49,416 | 10.41% |
| Recreation and culture | (2,041,335) | (1,607,370) | (1,539,783) | 67,587 | 4.20% |
| Transport | (5,813,936) | (2,974,419) | (4,363,091) | (1,388,672) | (46.69%) |
| Economic services | (1,298,632) | (915,423) | (1,022,065) | (106,642) | (11.65%) |
| Other property and services | (440,337) | (223,164) | (328,579) | (105,415) | (47.24%) |
| | (12,379,478) | (7,943,975) | (9,213,563) | (1,269,588) | (15.98%) |
| Net Operating Result | (1,110,548) | (1,440,686) | (2,741,621) | | |

SHIRE OF PERENJORI
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 MARCH 2024

| | | Supplementary Information | 31 March 2024 | 30 June 2023 |
|--------------------------------------|----|------------------------------|--------------------|--------------------|
| | | | \$ | \$ |
| CURRENT ASSETS | | | | |
| Cash and cash equivalents | 3 | | 5,771,480 | 7,803,775 |
| Trade and other receivables | | | 360,903 | 1,053,716 |
| Inventories | 8 | | 126,705 | 136,308 |
| TOTAL CURRENT ASSETS | | | 6,259,088 | 8,993,799 |
| NON-CURRENT ASSETS | | | | |
| Other financial assets | | | 81,490 | 81,490 |
| Inventories | | | 104,000 | 104,000 |
| Property, plant and equipment | | | 23,061,211 | 21,829,572 |
| Infrastructure | | | 144,738,898 | 146,696,449 |
| TOTAL NON-CURRENT ASSETS | | | 167,985,599 | 168,711,511 |
| TOTAL ASSETS | | | 174,244,687 | 177,705,310 |
| CURRENT LIABILITIES | | | | |
| Trade and other payables | 9 | | 90,399 | 1,766,467 |
| Other liabilities | 12 | | 1,167,617 | 166,762 |
| Borrowings | 11 | | 0 | 43,791 |
| Employee related provisions | 12 | | 233,540 | 233,540 |
| TOTAL CURRENT LIABILITIES | | | 1,491,556 | 2,210,560 |
| NON-CURRENT LIABILITIES | | | | |
| Borrowings | 11 | | 126,515 | 126,515 |
| Employee related provisions | | | 86,647 | 86,643 |
| TOTAL NON-CURRENT LIABILITIES | | | 213,162 | 213,158 |
| TOTAL LIABILITIES | | | 1,704,718 | 2,423,718 |
| NET ASSETS | | | 172,539,969 | 175,281,592 |
| EQUITY | | | | |
| Retained surplus | | | 20,981,731 | 23,820,957 |
| Reserve accounts | 4 | | 3,581,281 | 3,483,678 |
| Revaluation surplus | | | 147,976,957 | 147,976,957 |
| TOTAL EQUITY | | | 172,539,969 | 175,281,592 |

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 MARCH 2024

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 15 to these financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICIES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 March 2024

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

| | | Adopted Budget Closing | Last Year Closing | Year to Date |
|--|-------------|------------------------------|-------------------------|--------------------|
| (a) Net current assets used in the Statement of Financial Activity | Information | 30 June 2024 | 30 June 2023 | 31 March 2024 |
| | | \$ | \$ | \$ |
| Current assets | | | | |
| Cash and cash equivalents | 3 | 3,849,306 | 7,803,775 | 5,771,480 |
| Trade and other receivables | | 1,098,631 | 1,053,716 | 360,903 |
| Inventories | 8 | 136,308 | 136,308 | 126,705 |
| | | 5,084,245 | 8,993,799 | 6,259,088 |
| Less: current liabilities | | | | |
| Trade and other payables | 9 | (1,716,789) | (1,766,467) | (90,399) |
| Other liabilities | 12 | 0 | (166,762) | (1,167,617) |
| Borrowings | 11 | (988,702) | (43,791) | 0 |
| Employee related provisions | 12 | (267,966) | (233,540) | (233,540) |
| | | (2,973,457) | (2,210,560) | (1,491,556) |
| Net current assets | | 2,110,788 | 6,783,239 | 4,767,532 |
| Less: Total adjustments to net current assets | note 2(i) | (1,775,237) | (3,206,349) | (3,347,741) |
| Closing funding surplus / (deficit) | | 335,551 | 3,576,890 | 1,419,791 |

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

| | | Adopted Budget | YTD Budget (a) | YTD Actual (b) |
|--|---|-------------------|----------------------|----------------------|
| Non-cash amounts excluded from operating activities | | \$ | \$ | \$ |
| Adjustments to operating activities | | | | |
| Less: Profit on asset disposals | 6 | (71,083) | (56,436) | (20,669) |
| Add: Loss on asset disposals | 6 | 37,995 | 37,995 | 45,387 |
| Add: Depreciation | | 5,259,050 | 3,944,277 | 3,970,138 |
| Total non-cash amounts excluded from operating activities | | 5,225,962 | 3,925,836 | 3,994,856 |

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

| | | Adopted Budget Closing | Last Year Closing | Year to Date |
|---|-----------|------------------------------|-------------------------|--------------------|
| | | 30-Jun-24 | 30 June 2023 | 31 March 2024 |
| | | \$ | \$ | \$ |
| Adjustments to net current assets | | | | |
| Less: Reserve accounts | 4 | (3,031,905) | (3,483,678) | (3,581,281) |
| Add: Current liabilities not expected to be cleared at the end of the year: | | | | |
| - Current portion of borrowings | 11 | 988,702 | 43,791 | 0 |
| - Current portion of employee benefit provisions | 4 | 267,966 | 233,538 | 233,540 |
| Total adjustments to net current assets | note 2(i) | (1,775,237) | (3,206,349) | (3,347,741) |

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF PERENJORI
SUPPLEMENTARY INFORMATION
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SHIRE OF PERENJORI
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2024

1 KEY INFORMATION

Funding Surplus or Deficit Components

| Funding surplus / (deficit) | | | | |
|-----------------------------|----------------|----------------|----------------|-----------------|
| | Adopted Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| Opening | \$3.58 M | \$3.58 M | \$3.58 M | \$0.00 M |
| Closing | \$0.00 M | \$0.58 M | \$1.42 M | \$0.84 M |

Refer to Statement of Financial Activity

| Cash and cash equivalents | | |
|---------------------------|----------|------------|
| | \$ | % of total |
| Unrestricted Cash | \$2.19 M | 37.9% |
| Restricted Cash | \$3.58 M | 62.1% |

Refer to 3 - Cash and Financial Assets

| Payables | | |
|----------------|----------|---------------|
| | \$ | % Outstanding |
| Trade Payables | \$0.03 M | |
| 0 to 30 Days | | 117.1% |
| Over 30 Days | | (17.2%) |
| Over 90 Days | | (20.6%) |

Refer to 9 - Payables

| Receivables | | |
|------------------|----------|---------------|
| | \$ | % Collected |
| Rates Receivable | \$0.14 M | 95.8% |
| Trade Receivable | \$0.22 M | % Outstanding |
| Over 30 Days | | 81.7% |
| Over 90 Days | | 59.7% |

Refer to 7 - Receivables

Key Operating Activities

| Amount attributable to operating activities | | | |
|---|----------------|----------------|-----------------|
| Adopted Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| (\$2.08 M) | (\$0.84 M) | (\$0.43 M) | \$0.41 M |

Refer to Statement of Financial Activity

| Rates Revenue | | |
|---------------|----------|------------|
| | \$ | % Variance |
| YTD Actual | \$3.24 M | |
| YTD Budget | \$3.23 M | 0.4% |

Refer to 10 - Rate Revenue

| Grants and Contributions | | |
|--------------------------|----------|------------|
| | \$ | % Variance |
| YTD Actual | \$0.41 M | |
| YTD Budget | \$0.40 M | 2.0% |

Refer to 13 - Grants and Contributions

| Fees and Charges | | |
|------------------|----------|------------|
| | \$ | % Variance |
| YTD Actual | \$0.70 M | |
| YTD Budget | \$0.65 M | 7.9% |

Refer to Statement of Financial Activity

Key Investing Activities

| Amount attributable to investing activities | | | |
|---|----------------|----------------|-----------------|
| Adopted Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| (\$2.96 M) | (\$2.12 M) | (\$1.58 M) | \$0.53 M |

Refer to Statement of Financial Activity

| Proceeds on sale | | |
|------------------|----------|--------|
| | \$ | % |
| YTD Actual | \$0.34 M | |
| Adopted Budget | \$0.34 M | (1.6%) |

Refer to 6 - Disposal of Assets

| Asset Acquisition | | |
|-------------------|----------|---------|
| | \$ | % Spent |
| YTD Actual | \$1.01 M | |
| Adopted Budget | \$6.33 M | (84.0%) |

Refer to 5 - Capital Acquisitions

| Capital Grants | | |
|----------------|----------|------------|
| | \$ | % Received |
| YTD Actual | \$1.68 M | |
| Adopted Budget | \$6.13 M | (72.5%) |

Refer to 5 - Capital Acquisitions

Key Financing Activities

| Amount attributable to financing activities | | | |
|---|----------------|----------------|-----------------|
| Adopted Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| \$1.46 M | (\$0.04 M) | (\$0.14 M) | (\$0.10 M) |

Refer to Statement of Financial Activity

| Borrowings | |
|----------------------|------------|
| Principal repayments | (\$0.04 M) |
| Interest expense | (\$0.01 M) |
| Principal due | \$0.13 M |

Refer to 11 - Borrowings

| Reserves | |
|------------------|----------|
| Reserves balance | \$3.58 M |
| Interest earned | \$0.10 M |

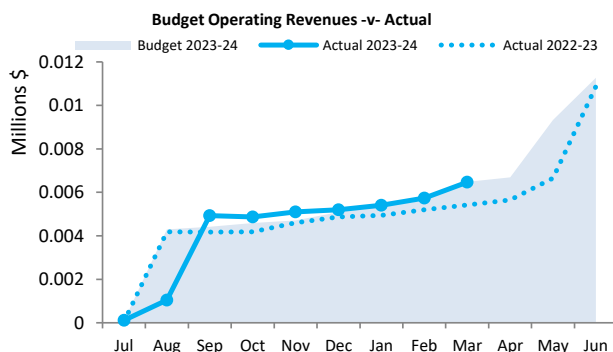
Refer to 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

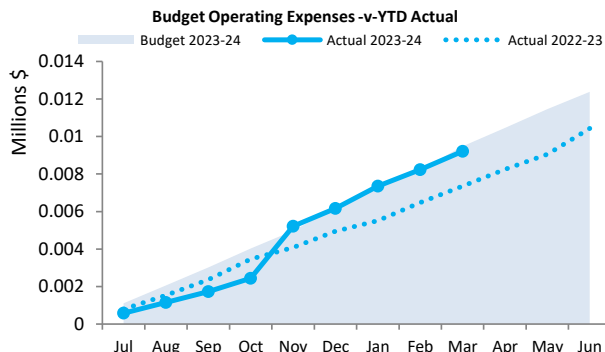
2 KEY INFORMATION - GRAPHICAL

OPERATING ACTIVITIES

OPERATING REVENUE

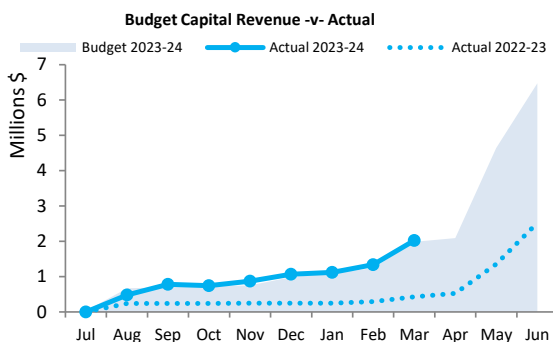


OPERATING EXPENSES

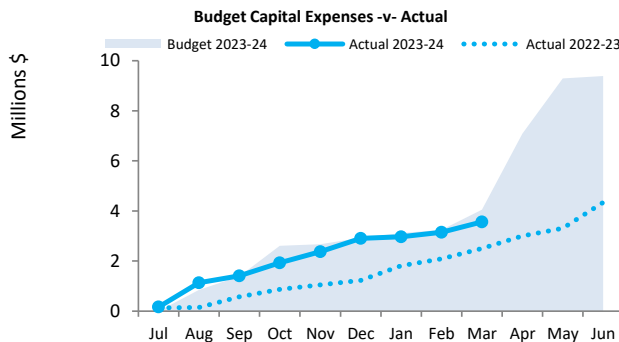


INVESTING ACTIVITIES

CAPITAL REVENUE



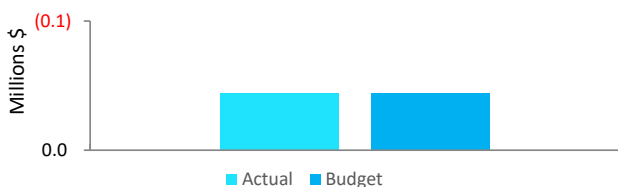
CAPITAL EXPENSES



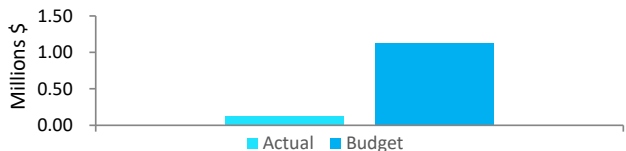
FINANCING ACTIVITIES

BORROWINGS

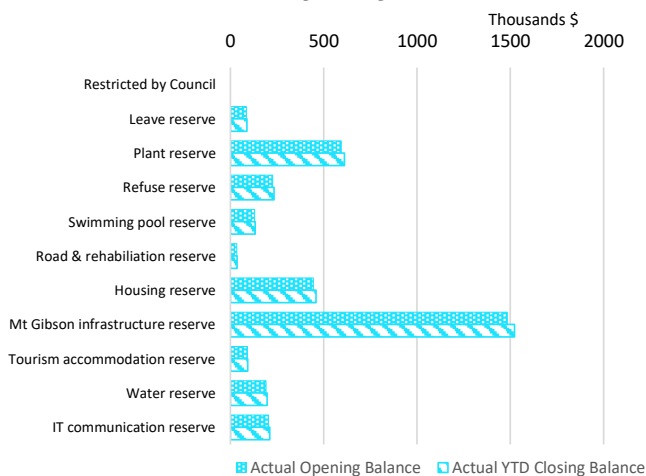
Principal Repayments



Principal Outstanding



RESERVES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF PERENJORI
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2024**

3 CASH AND FINANCIAL ASSETS

| Description | Classification | Total as per the Financial Statements | | | Actual Bank Balance | Institution | Interest Rate | Maturity Date |
|--|---------------------------|---------------------------------------|------------------|------------------|---------------------|-------------|---------------|---------------|
| | | Unrestricted | Restricted | Cash | | | | |
| | | \$ | \$ | \$ | \$ | | | |
| Cash on hand | | | | | | | | |
| Bankwest Municipal Account | Cash and cash equivalents | 61,158 | | 61,158 | 59,536 | Bank | 0.00% | On Call |
| Petty Cash & Till Float | Cash and cash equivalents | 450 | | 450 | 450 | Bank | 0.00% | On Hand |
| Bankwest Municipal Telenet Saver Account | Cash and cash equivalents | 2,128,593 | | 2,128,593 | 2,128,592 | Bank | 1.35% | On Hand |
| Reserve Funds - Restricted Cash | | 0 | 3,581,279 | 3,581,279 | | | | |
| - Operating Bank Account 816902 | Cash and cash equivalents | 0 | | | 177,375 | Bank | 1.35% | On Call |
| - Mt Gibson Mining Reserve Account 1665372 | Cash and cash equivalents | 0 | | | 56,898 | Bank | 3.50% | On Hand |
| - Mt Gibson Mining Telenet Saver 0860049 | Cash and cash equivalents | 0 | | | 110,000 | Bank | 0.00% | On Hand |
| - Mt Gibson Mining Term Deposit 0023019 | Cash and cash equivalents | 0 | | | 1,356,000 | Bank | 4.20% | 19/05/2024 |
| - Special Term Deposit 951395 | Cash and cash equivalents | 0 | | | 0 | | | |
| - Special Term Deposit 0023001 | Cash and cash equivalents | 0 | | | 1,881,006 | Bank | 4.20% | 19/05/2024 |
| Total | | 2,190,201 | 3,581,279 | 5,771,480 | 5,769,858 | | | |
| Comprising | | | | | | | | |
| Cash and cash equivalents | | 2,190,201 | 3,581,279 | 5,771,480 | 5,769,858 | | | |
| | | 2,190,201 | 3,581,279 | 5,771,480 | 5,769,858 | | | |

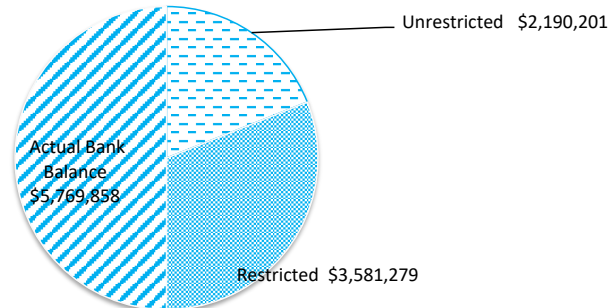
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



SHIRE OF PERENJORI
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2024

4 RESERVE ACCOUNTS

| Reserve name | Budget | Budget | Budget | Budget | Budget | Actual | Actual | Actual | Actual | Actual YTD |
|----------------------------------|------------------|---------------|----------------|------------------|------------------|------------------|---------------|-----------|-----------|------------------|
| | Opening | Interest | Transfer | Transfers | Closing | Opening | Interest | Transfers | Transfer | Closing |
| | Balance | Earned | s In (+) | Out (-) | Balance | Balance | Earned | In (+) | s Out (-) | Balance |
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Restricted by Council | | | | | | | | | | |
| Leave reserve | 85,545 | 2,360 | 0 | (14,386) | 73,519 | 85,545 | 2,616 | 0 | 0 | 88,161 |
| Plant reserve | 593,196 | 15,970 | 184,089 | (400,000) | 393,255 | 593,196 | 17,697 | 0 | 0 | 610,893 |
| Refuse reserve | 227,137 | 5,716 | 0 | (80,000) | 152,853 | 227,137 | 6,335 | 0 | 0 | 233,472 |
| Swimming pool reserve | 129,693 | 3,027 | 0 | 0 | 132,720 | 129,693 | 3,355 | 0 | 0 | 133,048 |
| Road & rehabilitation reserve | 34,018 | 939 | 0 | 0 | 34,957 | 34,018 | 1,040 | 0 | 0 | 35,058 |
| Housing reserve | 444,485 | 12,266 | 0 | (200,000) | 256,751 | 444,485 | 13,593 | 0 | 0 | 458,078 |
| Mt Gibson infrastructure reserve | 1,473,399 | 37,681 | 0 | 0 | 1,511,080 | 1,483,275 | 39,623 | 0 | 0 | 1,522,898 |
| Tourism accommodation reserve | 90,678 | 1,812 | 0 | 0 | 92,490 | 90,678 | 2,009 | 0 | 0 | 92,687 |
| Water reserve | 191,503 | 4,595 | 0 | 0 | 196,098 | 191,503 | 5,092 | 0 | 0 | 196,595 |
| IT communication reserve | 204,148 | 5,634 | 0 | (86,600) | 123,182 | 204,148 | 6,243 | 0 | 0 | 210,391 |
| | 3,473,802 | 90,000 | 184,089 | (780,986) | 2,966,905 | 3,483,678 | 97,603 | 0 | 0 | 3,581,281 |

5 CAPITAL ACQUISITIONS

| Capital acquisitions | Adopted | | YTD Actual | YTD Actual Variance |
|---|------------------|------------------|------------------|------------------------|
| | Budget | YTD Budget | | |
| | \$ | \$ | \$ | \$ |
| Land | 20,000 | 0 | 0 | 0 |
| Buildings | 2,107,949 | 2,112,949 | 1,748,780 | (364,169) |
| Furniture & equipment | 144,100 | 88,100 | 38,111 | (49,989) |
| Plant & equipment | 837,406 | 837,406 | 806,359 | (31,047) |
| Acquisition of property, plant and equipment | 3,109,455 | 3,038,455 | 2,593,250 | (445,205) |
| Roads | 4,735,529 | 684,529 | 660,777 | (23,752) |
| Footpaths | 216,424 | 108,835 | 103,266 | (5,569) |
| Parks, ovals & dams | 0 | 0 | 0 | 0 |
| Other | 1,376,003 | 299,247 | 250,646 | (48,601) |
| Acquisition of infrastructure | 6,327,956 | 1,092,611 | 1,014,689 | (968,332) |
| Total capital acquisitions | 9,437,411 | 4,131,066 | 3,607,939 | (1,413,537) |
| Capital Acquisitions Funded By: | | | | |
| Capital grants and contributions | 6,129,185 | 1,728,937 | 1,684,196 | (44,741) |
| Borrowings | 1,000,000 | 0 | 0 | 0 |
| Other (disposals & C/Fwd) | 344,617 | 284,617 | 339,000 | 54,383 |
| Reserve accounts | | | | |
| Plant reserve | 400,000 | | 0 | 0 |
| Refuse reserve | 80,000 | | 0 | 0 |
| IT communication reserve | 86,600 | | 0 | 0 |
| Contribution - operations | 1,182,623 | 2,117,512 | 1,584,743 | (532,769) |
| Capital funding total | 9,437,411 | 4,131,066 | 3,607,939 | (523,127) |

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

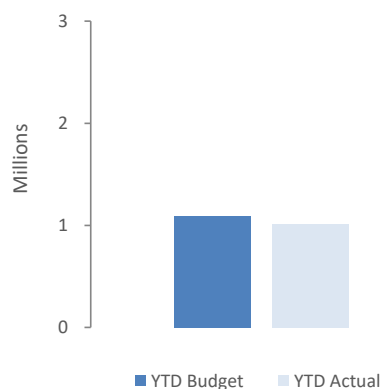
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions

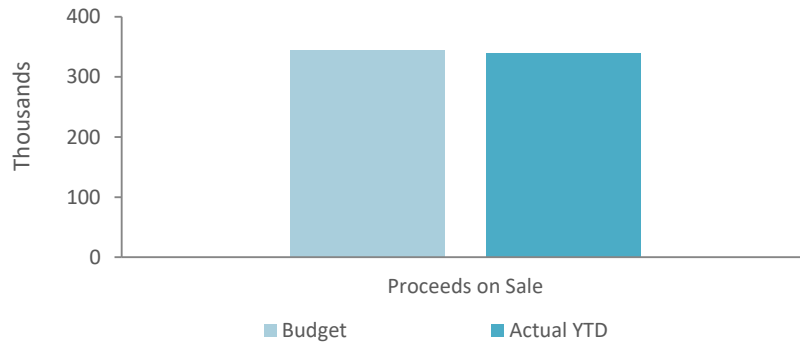


5 CAPITAL ACQUISITIONS - DETAILED

| Job - Account | Job/Account Description | Asset Class | Type | Program | Original Budget | Amended Budget | YTD Budget | YTD Actual | YTD Actual Variance | Comments |
|--|--|---------------------------|----------------------------|---------|-----------------|----------------|------------|------------|---------------------|-----------|
| FE03 | Altus Payroll | Furniture & Equipment | Governance | New | 70,000 | 70,000 | 10,000 | - | 10,000 | |
| FE04 | Library Software | Furniture & Equipment | Recreation and Culture | New | 10,600 | 10,600 | 10,600 | - | 10,600 | |
| FE05 | Printer Depot Admin | Furniture & Equipment | Administration | New | 6,000 | 6,000 | 6,000 | 5,407 | 593 | Completed |
| FE06 | Archive Room Fit-Out | Furniture & Equipment | Administration | New | 25,000 | 25,000 | 25,000 | 12,177 | 12,823 | |
| FE07 | Mex Program Plant Maintenance | Furniture & Equipment | Administration | New | - | 20,000 | 20,000 | 20,527 | (527) | Completed |
| BC27 | Master Key System Review | Buildings | Administration | New | 25,000 | 25,000 | 25,000 | - | 25,000 | |
| HC28 | New housing, Timmings & Hirsch | Buildings | Housing | New | 1,200,000 | 1,200,000 | 1,200,000 | 844,454 | 355,546 | |
| HC31 | Aged Units x 2 42 Russell St | Buildings | Housing | New | 812,933 | 812,933 | 812,933 | 833,612 | (20,679) | |
| BC28 | Caravan Park Village Key System | Buildings | Economic Services | Upgrade | 6,500 | 6,500 | 6,500 | 6,775 | (275) | Completed |
| I005 | Fencing of Perenjori Tip | Infrastructure - Other | Community Amenities | Upgrade | 15,000 | 80,000 | 80,000 | 54,318 | 25,682 | Completed |
| I002 | Community Hub Project | Infrastructure - Other | Economic Services | New | 1,071,756 | 1,071,756 | - | 12,652 | (12,652) | |
| BC09 | Dump Point Surrounds | Infrastructure - Other | Recreation and Culture | New | 5,000 | 5,000 | 5,000 | - | 5,000 | |
| LA01 | Purchase of Industrial Land | Land | Economic Services | New | 20,000 | 20,000 | - | - | - | |
| CP11 | Caravan Park Furniture & Equip | Furniture & Equipment | Economic Services | New | 12,500 | 12,500 | - | 423 | (423) | |
| Unfinished Projects from 22/23 Budget | | | | | | | | | | |
| BC11 | Perenjori Hall Roof Retention E | Buildings | Governance | Renewal | 8,083 | 8,083 | 8,083 | 8,083 | (0) | Completed |
| I001 | Perenjori Oval Water | Infrastructure - Other | Recreation and Culture | New | 92,703 | 73,918 | 73,918 | 73,918 | (0) | Completed |
| BC03 | Refurbishment of Perenjori Oval | Buildings | Recreation and Culture | Renewal | 51,208 | 51,208 | 51,208 | 51,208 | (0) | Completed |
| RC11 | Fowler Street Landscaping | Infrastructure - Footpath | Recreation and Culture | Upgrade | 216,424 | 216,424 | 108,835 | 103,266 | 5,569 | |
| BC12 | Construction of Shelter at Cemetery | Infrastructure - Other | Community Amenities | New | 2,500 | 2,500 | 2,500 | - | 2,500 | |
| BC15 | Solar Lights at Latham Community | Infrastructure - Other | Recreation and Culture | New | 12,566 | 12,566 | 12,566 | 10,481 | 2,085 | Completed |
| BC16 | Solar Lights at Cemetery | Infrastructure - Other | Community Amenities | New | 16,319 | 16,319 | 16,319 | - | 16,319 | |
| BC17 | Solar Lights North Rd (Townsite) | Infrastructure - Other | Recreation and Culture | New | 15,565 | 15,565 | 15,565 | 2,387 | 13,178 | |
| BC23 | Perenjori Evacuation Centre Upgrade | Buildings | Recreation and Culture | Upgrade | 4,225 | 4,225 | 4,225 | 4,225 | (0) | Completed |
| I004 | Perenjori Town Water Project | Infrastructure - Other | Law, Order & Public Safety | New | 35,394 | 42,694 | 42,694 | 45,729 | (3,035) | Completed |
| I003 | Static Water Supply (DFES) | Infrastructure - Other | Law, Order & Public Safety | New | 10,000 | 7,685 | 7,685 | 7,685 | 0 | Completed |
| Road Program | | | | | | | | | | |
| RRG141 | Warriedar Coppermine Rd SLK | Infrastructure - Roads | Transport | Renewal | 150,000 | 150,000 | - | - | - | |
| RRG049 | Syson Rd SLK 30.00-33.05 | Infrastructure - Roads | Transport | Renewal | 300,000 | 300,000 | - | 113,132 | (113,132) | |
| CC90 | Camamah Perenjori Rd SLK 0.00-5.20 | Infrastructure - Roads | Transport | Renewal | 80,222 | 80,222 | 80,222 | 44,262 | 35,960 | |
| RG24 | Warriedar Coppermine Rd SLK 3.00-5.2 Final Seal | Infrastructure - Roads | Transport | Renewal | 85,924 | 85,924 | 85,924 | - | 85,924 | |
| RRG141A | Warriedar Coppermine Rd SLK 6.5-7.30 / Subject to Council Discretion | Infrastructure - Roads | Transport | Renewal | 950,000 | - | - | - | - | |
| R2R052 | Taylor Rd SLK 5.6-22.35 | Infrastructure - Roads | Transport | Renewal | 300,000 | 453,288 | 453,288 | 453,288 | 0 | Completed |
| CF25 | Loading St 0.00-0.66 Stage 1 | Infrastructure - Roads | Transport | Renewal | 330,000 | 191,000 | - | - | - | |
| I2008 | Midwest Secondary Grain Freight | Infrastructure - Roads | Transport | Upgrade | 2,206,000 | 2,206,000 | - | - | - | |
| RC22 | Road Tender Part A | Infrastructure - Roads | Transport | Upgrade | 53,193 | 53,193 | - | - | - | |
| RC23 | Old Perth Rd | Infrastructure - Roads | Transport | Upgrade | - | 22,819 | - | - | - | |
| RC24 | Timmings St | Infrastructure - Roads | Transport | Upgrade | - | 43,859 | - | - | - | |
| RC25 | Bunjil-Camamah Rd SLK 21.17 | Infrastructure - Roads | Transport | Upgrade | - | 546,486 | - | - | - | |
| RC26 | Oversby Rd SLK 0.05-0.16 | Infrastructure - Roads | Transport | Upgrade | - | 112,066 | - | - | - | |
| RC27 | Britt St SLK 0.00-0.20 | Infrastructure - Roads | Transport | Upgrade | - | 137,003 | - | - | - | |
| RC28 | Camamah Rd Culverts | Infrastructure - Roads | Transport | Upgrade | - | 236,432 | - | - | - | |
| RC29 | Hirshauer St SLK 0.00-0.3 | Infrastructure - Roads | Transport | Upgrade | - | 37,736 | - | - | - | |
| RC30 | John St SLK 0.00-0.213 | Infrastructure - Roads | Transport | Upgrade | - | 26,406 | - | - | - | |
| CF27 | Sealing of Cemetery Carpark / | Infrastructure - Roads | Community Amenities | Upgrade | 53,095 | 53,095 | 50,095 | 50,095 | (0) | |
| Plant replacement program | | | | | | | | | | |
| 04252 | Toyota Prado CEO Vehicle | Plant & Equipment | Administration | Renewal | 75,000 | 61,500 | 61,500 | 61,479 | 21 | Completed |
| 04259 | Small/Med Hybrid Finance Manager | Plant & Equipment | Administration | New | 35,000 | - | - | - | - | Removed |
| CP24 | New Backhoe Loader | Plant & Equipment | Transport | Renewal | 260,585 | 260,585 | 260,585 | 260,585 | - | Completed |
| CP25 | Prime Mover Hino Motors C/F PO 8959 | Plant & Equipment | Transport | Renewal | 221,830 | 221,830 | 221,830 | 222,353 | (523) | Completed |
| CP26 | Mitsubishi Triton 4 door C/F PO 9034 | Plant & Equipment | Transport | Renewal | 44,933 | 44,933 | 44,933 | 44,194 | 739 | Completed |
| CP27 | Mitsubishi Triton GLX MR6W20 C/F PO 9035 | Plant & Equipment | Transport | Renewal | 32,644 | 32,644 | 32,644 | 32,893 | (249) | Completed |
| CP28 | Mitsubishi Triton GLX MR6W20 C/F PO 9036 | Plant & Equipment | Transport | Renewal | 32,644 | 32,644 | 32,644 | 32,144 | 500 | Completed |
| CP29 | Mitsubishi Triton GLX MR6W20 C/F PO 9037 | Plant & Equipment | Transport | Renewal | 32,644 | 32,644 | 32,644 | 32,893 | (249) | Completed |
| CP30 | Isuzu D-Max MY23 4x4 | Plant & Equipment | Transport | Renewal | 47,668 | 47,668 | 47,668 | 48,096 | (428) | Completed |
| CP31 | Isuzu D-Max MY23 4x2 | Plant & Equipment | Transport | Renewal | 33,708 | 33,708 | 33,708 | 34,136 | (428) | Completed |
| CP34 | EV Charging Station | Plant & Equipment | Transport | New | - | 13,260 | 13,260 | 6,595 | 6,665 | Completed |
| CP33 | Slasher Latham Golf club | Plant & Equipment | Transport | Renewal | 38,000 | 30,990 | 30,990 | 30,990 | - | Completed |
| CP35 | Sign Trailer SAM | Plant & Equipment | Transport | New | 25,000 | 25,000 | 25,000 | - | 25,000 | |
| I006 | Caron Dam Tank | Infrastructure - Other | Economic Services | New | 48,000 | 48,000 | 48,000 | 43,477 | 4,523 | |
| | | | | | 9,206,366 | 9,437,411 | 4,099,566 | 3,607,939 | 491,627 | |

6 DISPOSAL OF ASSETS

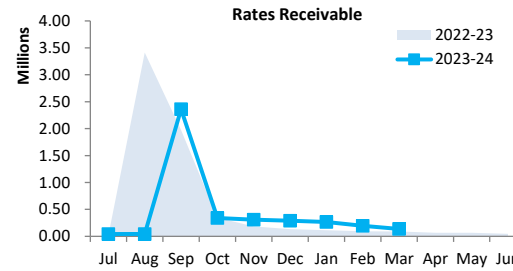
| Asset Ref. | Asset description | Budget | | | | YTD Actual | | | |
|----------------------------|---------------------------|----------------|----------------|---------------|-----------------|----------------|----------------|---------------|-----------------|
| | | Net Book | | Profit | (Loss) | Net Book | | Profit | (Loss) |
| | | Value | Proceeds | | | Value | Proceeds | | |
| \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | | |
| Plant and equipment | | | | | | | | | |
| PE221 | 1PJ Toyota Prado 2022 | 48,021 | 56,815 | 8,794 | 0 | 48,738 | 56,818 | 8,080 | 0 |
| PE05 | JCB Backhoe 2017 | 29,269 | 41,858 | 12,589 | 0 | 29,269 | 41,858 | 12,589 | 0 |
| PE04 | 1AID284 Mits Triton 2017 | 0 | 15,000 | 15,000 | 0 | 0 | 0 | 0 | 0 |
| PE06 | 1HXV307 Mits Triton 2016 | 0 | 15,000 | 15,000 | 0 | 0 | 0 | 0 | 0 |
| PE016 | 1IAD331 Mits Triton 2020 | 9,800 | 15,000 | 5,200 | 0 | 0 | 0 | 0 | 0 |
| PE03 | 1IAD337 Mits Triton 2017 | 500 | 15,000 | 14,500 | 0 | 0 | 0 | 0 | 0 |
| PE009 | Nissan UD Truck GW26470 | 0 | 0 | 0 | 0 | 61,775 | 54,380 | 0 | (7,395) |
| PE302 | Caravan Jayco 1TMS454 | 29,993 | 29,639 | 0 | (354) | 29,993 | 29,639 | 0 | (354) |
| PE301 | Caravan Coromal 1TMV806 | 34,313 | 29,639 | 0 | (4,674) | 34,313 | 29,639 | 0 | (4,674) |
| PE304 | Caravan Dreamline 1TMZ686 | 35,130 | 33,539 | 0 | (1,591) | 35,130 | 33,539 | 0 | (1,591) |
| PE303 | Caravan Kingdom 1TQK181 | 39,624 | 27,866 | 0 | (11,758) | 39,624 | 27,866 | 0 | (11,758) |
| PE313 | Caravan New Age 1TRR160 | 46,018 | 33,628 | 0 | (12,390) | 46,018 | 33,628 | 0 | (12,390) |
| PE312 | Caravan Jurgens 1TSQ648 | 38,860 | 31,633 | 0 | (7,227) | 38,858 | 31,633 | 0 | (7,225) |
| | | 311,529 | 344,617 | 71,083 | (37,995) | 363,719 | 339,000 | 20,669 | (45,387) |



7 RECEIVABLES

Rates receivable

| | 30 June 2023 | 31 Mar 2024 |
|--------------------------------|---------------|----------------|
| Opening arrears previous years | \$ 45,134 | \$ 45,134 |
| Levied this year | | 3,239,388 |
| Less - collections to date | 0 | (3,147,744) |
| Gross rates collectable | <u>45,134</u> | <u>136,778</u> |
| Net rates collectable | 45,134 | 136,778 |
| % Collected | 0.0% | 95.8% |



Receivables - general

| | Credit | Current | 30 Days | 60 Days | 90+ Days | Total |
|--|---------|---------|---------|---------|----------|----------------|
| | \$ | \$ | \$ | \$ | \$ | \$ |
| Receivables - general | (3,259) | 44,824 | 10,513 | 38,919 | 134,582 | 225,579 |
| Percentage | (1.4%) | 19.9% | 4.7% | 17.3% | 59.7% | |
| Balance per trial balance | | | | | | |
| Sundry debtors | | | | | | 225,579 |
| GST receivable | | | | | | (1,459) |
| Total receivables general outstanding | | | | | | 224,125 |

Amounts shown above include GST (where applicable)

KEY INFORMATION

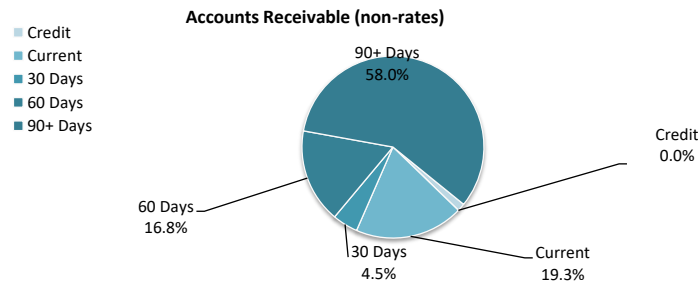
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



**SHIRE OF PERENJORI
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2024**

OPERATING ACTIVITIES

8 OTHER CURRENT ASSETS

| | Opening Balance 1 July 2023 | Asset Increase | Asset Reduction | Closing Balance 31 March 2024 |
|-----------------------------------|--|---------------------------|----------------------------|--|
| | \$ | \$ | \$ | \$ |
| Other current assets | | | | |
| Inventory | | | | |
| Stock inventories | 136,308 | 0 | (9,603) | 126,705 |
| Total other current assets | 136,308 | 0 | (9,603) | 126,705 |

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

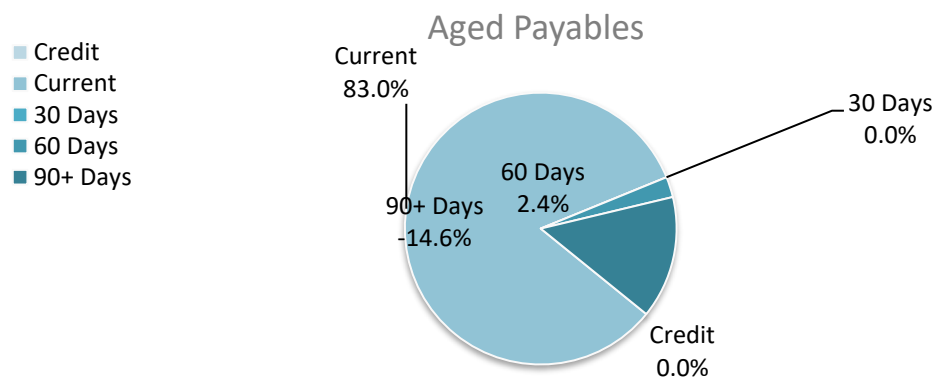
9 PAYABLES

| Payables - general | Credit | Current | 30 Days | 60 Days | 90+ Days | Total |
|---|--------|---------|---------|---------|----------|---------------|
| | \$ | \$ | \$ | \$ | \$ | \$ |
| Payables - general | 0 | 8,317 | 0 | 244 | (1,460) | 7,101 |
| Percentage | 0.0% | 117.1% | 0.0% | 3.4% | -20.6% | |
| Balance per trial balance | | | | | | |
| Payables, current | 0 | 32,912 | 0 | 0 | 0 | 32,912 |
| ATO liabilities | 0 | 36,218 | 0 | 0 | 0 | 36,218 |
| Prepaid rates | 0 | 28,891 | 0 | 0 | 0 | 28,891 |
| Licencing | 0 | 5,864 | 0 | 0 | 0 | 5,864 |
| Total payables general outstanding | | | | | | 90,399 |

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



SHIRE OF PERENJORI
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 31 MARCH 2024

OPERATING ACTIVITIES

10 RATE REVENUE

General rate revenue

| RATE TYPE | Rate in | Number of | Rateable | Rate | Budget | Total | Rate | YTD Actual | Total |
|----------------------------------|------------|------------|--------------------|------------------|----------|------------------|------------------|---------------|------------------|
| | \$ (cents) | Properties | Value | Revenue | Interim | Revenue | Revenue | Interim | Revenue |
| | | | | \$ | \$ | \$ | \$ | \$ | \$ |
| Gross rental value | | | | | | | | | |
| Townsite | 0.092127 | 106 | 1,159,333 | 107,973 | 0 | 107,973 | 107,973 | 0 | 107,973 |
| Mining | 0.092127 | 1 | 3,144,000 | 289,648 | 0 | 289,648 | 289,647 | (452) | 289,195 |
| Unimproved value | | | | | | | | | |
| Rural | 0.014395 | 258 | 155,050,000 | 2,231,945 | 0 | 2,231,945 | 2,231,945 | 0 | 2,231,945 |
| Mining | 0.307900 | 39 | 2,600,348 | 800,647 | 0 | 800,647 | 800,647 | 15,280 | 815,927 |
| Exploration | 0.209410 | 35 | 268,702 | 56,269 | 0 | 56,269 | 56,269 | 0 | 56,269 |
| Sub-Total | | 439 | 162,222,383 | 3,486,482 | 0 | 3,486,482 | 3,486,482 | 14,827 | 3,501,309 |
| Minimum payment | | | | | | | | | |
| Gross rental value | | | | | | | | | |
| Townsite | 389 | 32 | 27,601 | 11,281 | 0 | 11,281 | 11,281 | 0 | 11,281 |
| Mining | 389 | 2 | 20 | 389 | 0 | 389 | 389 | 0 | 389 |
| Unimproved value | | | | | | | | | |
| Rural | 0 | 11 | 102,300 | 4,279 | 0 | 4,279 | 4,279 | 0 | 4,279 |
| Mining | 0 | 7 | 2,801 | 2,723 | 0 | 2,723 | 2,723 | 0 | 2,723 |
| Exploration | 0 | 24 | 23,162 | 9,725 | 0 | 9,725 | 9,725 | 0 | 9,725 |
| Sub-total | | 76 | 155,884 | 28,397 | 0 | 28,397 | 28,397 | 0 | 28,397 |
| Discount | | | | | | (320,553) | | | (317,861) |
| Amount from general rates | | | | | | 3,194,326 | | | 3,211,845 |
| Ex-gratia rates | | | | | | 27,543 | 27,543 | | 27,543 |
| Total general rates | | | | | | 3,221,869 | | | 3,239,388 |

11 BORROWINGS

Repayments - borrowings

| Information on borrowings Particulars | Loan No. | New Loans | | | Principal Repayments | | Principal Outstanding | | Interest Repayments | |
|--|----------|----------------|----------|------------------|----------------------|-----------------|-----------------------|------------------|---------------------|-----------------|
| | | 1 July 2023 | Actual | Budget | Actual | Budget | Actual | Budget | Actual | Budget |
| | | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| CHA Housing | 96 | 17,219 | 0 | 0 | (17,219) | (17,219) | -0 | 0 | 836 | (836) |
| John Street Subdivision | 98 | 153,087 | 0 | 0 | (26,572) | (26,572) | 126,515 | 126,515 | (10,215) | (10,215) |
| New Loan Housing | 100 | 0 | 0 | 1,000,000 | 0 | 0 | 0 | 1,000,000 | 0 | 0 |
| Total | | 170,306 | 0 | 1,000,000 | (43,791) | (43,791) | 126,515 | 1,126,515 | (9,379) | (11,051) |
| Current borrowings | | 43,791 | | | | | 0 | | | |
| Non-current borrowings | | 126,515 | | | | | 126,515 | | | |
| | | 170,306 | | | | | 126,515 | | | |

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

12 OTHER CURRENT LIABILITIES

| | Note | Opening Balance 1 July 2023 | Liability transferred from/(to) non current | Liability Increase | Liability Reduction | Closing Balance 31 March 2024 |
|---|------|-----------------------------------|--|-----------------------|------------------------|-------------------------------------|
| | | \$ | \$ | \$ | \$ | \$ |
| Other current liabilities | | | | | | |
| Other liabilities | | | | | | |
| Contract liabilities | | 166,762 | 0 | 2,022,426 | (1,035,081) | 1,154,106 |
| Capital grant/contributions liabilities | | 0 | 0 | 21,511 | (8,000) | 13,511 |
| Total other liabilities | | 166,762 | 0 | 2,043,937 | (1,043,081) | 1,167,617 |
| Employee Related Provisions | | | | | | |
| Employee provisions | | 233,540 | 0 | 0 | 0 | 233,540 |
| Total Provisions | | 233,540 | 0 | 0 | 0 | 233,540 |
| Total other current liabilities | | 400,302 | 0 | 2,043,937 | (1,043,081) | 1,401,157 |

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13 and 14

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

SHIRE OF PERENJORI
 SUPPLEMENTARY INFORMATION
 FOR THE PERIOD ENDED 31 MARCH 2024

OPERATING ACTIVITIES

13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

| Provider | Program | Unspent grant, subsidies and contributions liability | | | | | Grants, subsidies and contributions revenue | | | |
|------------------------------------|----------------------------|--|-------------|---------------|----------------|---------------|---|----------------|----------------|----------------|
| | | Liability | Increase in | Decrease in | Liability | Current | Adopted | YTD | YTD | |
| | | 1 July 2023 | Liability | Liability | Liability | Liability | Budget | Budget | Revenue | |
| | | (As revenue) | 31 Mar 2024 | 31 Mar 2024 | | | | Actual | | |
| | | | \$ | \$ | \$ | \$ | \$ | \$ | | |
| Grants and subsidies | | | | | | | | | | |
| DFES Operating Grant | Law, Order & Public Safety | | 0 | 0 | 0 | 0 | 0 | 38,000 | 25,250 | 27,929 |
| Direct Grant | Transport | | 0 | 0 | 0 | 0 | 0 | 273,328 | 273,328 | 273,328 |
| Grants Commission Grant | General purpose funding | | 0 | 0 | 0 | 0 | 0 | 71,635 | 53,727 | 53,726 |
| Untied Road Grant | General purpose funding | | 0 | 0 | 0 | 0 | 0 | 52,923 | 39,693 | 39,692 |
| Doantion Bush Telegraph Committee | General purpose funding | | 0 | 13,511 | 0 | 13,511 | 13,511 | 0 | 0 | 0 |
| Volunteers & Seniors Grants | Community Services | | 0 | 0 | 0 | 0 | 0 | 8,000 | 8,000 | 10,000 |
| National Australia Day Council | Community Services | | | 8,000 | (8,000) | 0 | 0 | 0 | 0 | 0 |
| Main Roads Street Lighting Subsidy | Transport | | 0 | 0 | 0 | 0 | 0 | 3,100 | 0 | 3,214 |
| | | | 0 | 21,511 | (8,000) | 13,511 | 13,511 | 446,986 | 399,998 | 407,889 |

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

| Provider | Program | Capital grant/contribution liabilities | | | | | Capital grants, subsidies and contributions revenue | | |
|--|----------------------------|--|-----------------------|-----------------------|------------------|-------------------|---|------------------|------------------|
| | | Liability | Increase in Liability | Decrease in Liability | Liability | Current Liability | Adopted Budget | YTD | YTD Revenue |
| | | 1 July 2023 | | (As revenue) | 31 Mar 2024 | 31 Mar 2024 | Revenue | Budget | Actual |
| | | | | | | | | | |
| | | \$ | \$ | \$ | \$ | \$ | \$ | \$ | |
| Capital grants and subsidies | | | | | | | | | |
| LR&CIP Funding | General Purpose Funding | 0 | 540,935 | 0 | 540,935 | 0 | 1,257,668 | 2,288 | 2,288 |
| Department of Industry (Evacuation Centre Grant) | General Purpose Funding | 2,288 | 0 | (2,288) | (0) | 0 | 0 | 0 | 0 |
| Grant Income - DWER | Law, Order & Public Safety | 0 | 0 | 0 | 0 | 0 | 62,754 | 0 | 0 |
| Capital Grant - DFES | Housing | 0 | 200,000 | (200,000) | 0 | 0 | 0 | 0 | 0 |
| Housing capital grant | Housing | 119,226 | 439,351 | (558,577) | 0 | 0 | 1,012,933 | 934,317 | 934,317 |
| Grant Income | Community Amenities | 0 | 500,000 | 0 | 500,000 | 0 | 508,000 | 0 | 0 |
| Regional Road Group Funding | Transport | 45,248 | 120,000 | (83,422) | 81,826 | 0 | 443,864 | 180,000 | 83,423 |
| Roads To Recovery Funding | Transport | 0 | 0 | 0 | 0 | 0 | 534,940 | 534,940 | 593,377 |
| Mid West Secondary Grain Freight Network Grant | Transport | 0 | 0 | 0 | 0 | 0 | 2,206,000 | 0 | 0 |
| Grant Community Water Caron Dam | Other Economic Services | 0 | 0 | 0 | 0 | 0 | 0 | 63,738 | 63,738 |
| DWER RWP AA Dams Grant | Economic Svices | 0 | 38,400 | (7,054) | 31,346 | 0 | 0 | 0 | 7,054 |
| | | 166,762 | 1,838,686 | (851,341) | 1,154,106 | 0 | 6,026,159 | 1,715,283 | 1,684,196 |

**SHIRE OF PERENJORI
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2024**

15 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

| Description | Opening | Amount | Amount | Closing |
|----------------------------------|----------------|--------------|-----------------|----------------|
| | Balance | | | Received |
| | 1 July 2023 | | | 31 Mar 2024 |
| | \$ | \$ | \$ | \$ |
| Mount Gibson Public Benefit Fund | 312,937 | 1,585 | (13,486) | 301,036 |
| | 312,937 | 1,585 | (13,486) | 301,036 |

**SHIRE OF PERENJORI
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MARCH 2024**

16 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

| Description | Council Resolution | Classification | Non Cash | Increase in | Decrease in | Amended Budget |
|------------------------------|--------------------|-------------------------|------------|------------------|--------------------|-----------------|
| | | | Adjustment | Cash | Available Cash | Running Balance |
| | | | \$ | \$ | \$ | \$ |
| Budget adoption | 240824.18 | Surplus/(Deficit) | | | | 0 |
| Audited Finances Deficit | | Opening Surplus/Deficit | | | (13,880) | (13,880) |
| Operating Revenue | | Operating revenue | | 47,098 | | 33,218 |
| Operating Expenditure | | Operating expenses | | | (1,899,385) | (1,866,167) |
| Non Cash amounts | | Non cash item | | 1,913,264 | | 47,097 |
| Capital Grants | | Capital revenue | | | (188,974) | (141,877) |
| Proceeds from Asset Disposal | | Capital revenue | | 62,617 | | (79,260) |
| Capital Works | | Operating expenses | | | (332,589) | (411,849) |
| Transfer to Reserves | | Capital expenses | | 279,386 | | (132,463) |
| Transfer from Reserves | | Operating revenue | | 121,165 | | (11,298) |
| Repayment of Borrowings | | Capital expenses | | 11,298 | | 0 |
| | | | | 2,434,828 | (2,434,828) | 0 |

12.2 SCHEDULE OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 MARCH 2024

| | |
|-------------------------|---|
| Applicant: | Shire of Perenjori |
| File: | ADM 0082 |
| Report Date: | 18 April 2024 |
| Disclosure of Interest: | |
| Voting Requirements: | Simple Majority |
| Author: | Ally Bryant – Finance Manager |
| Responsible Officer: | Paul Anderson – Chief Executive Officer |
| Attachments: | 12.2.1 - Accounts for Payment 31 March 2024 12.2.2 - Corporate Credit Card Statement 31 March 2024 12.2.3 - Corporate Credit Card Breakdown 31 March 2024 |

Summary

Council is presented the list of payments made from the Municipal, Trust and Reserve Accounts under delegation since the last Ordinary Council Meeting.

Background

Council delegates authority to the Chief Executive Officer annually:

To make payments from Trust, Reserve and Municipal Fund;

To purchase goods and services to a value of not more than \$200,000;

Legal Compliance

Local Government Act 1995

S6.5. Accounts and records

Local Government (Financial Management) Regulations 1996

R11. Payments, procedures for making etc.

R12. Payments from municipal fund or trust fund, restrictions on making

(1) A payment may only be made from the municipal fund or the trust fund —

(a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or

(b) otherwise, if the payment is authorised in advance by a resolution of the council.

(2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

S13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

(a) the payee's name; and

(b) the amount of the payment; and

(c) the date of the payment; and

(d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing —

(a) for each account which requires council authorisation in that month —

(i) the payee's name; and

(ii) the amount of the payment; and

(iii) sufficient information to identify the transaction; and

(b) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under sub-regulation (1) or (2) is to be —

**Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 31st March 2024**

| Cheque /EFT No | Date | Name | Invoice Description | Bank Code | INV Amount | Amount |
|---------------------------|-------------|---|--|----------------------|-----------------------|---------------|
| 471 | 04/03/2024 | EFT GST - EFTPOS FEES WITH GST | EFTPOS FEES WITH GST | M | | 249.12 |
| 471 | 28/03/2024 | BANK FEES - BANK FEES NO GST | BANK FEES NO GST | M | | 62.99 |
| 471 | 28/03/2024 | BANK FEES - BANK FEES NO GST | BANK FEES NO GST | M | | 9.04 |
| 471 | 15/03/2024 | BANK FEES - BANK FEES NO GST | BANK FEES NO GST | M | | 10.00 |
| EFT17500 | 07/03/2024 | APPLIED SATELLITE TECHNOLOGY AUSTRALIA PTY LTD | Monthly subscription & AST service fee- February 24 | M | | 78.43 |
| EFT17501 | 07/03/2024 | AUSTRALIA POST | Postage incl rates- February 24 | M | | 347.44 |
| EFT17502 | 07/03/2024 | BLUEHILL COURIERS | Freight Charges- for month of February 2024 (Includes collection of Archive boxes) - Market Creations | M | | 656.70 |
| EFT17503 | 07/03/2024 | BOB WADDELL & ASSOCIATES PTY LTD | Rates assistance weeks ending 25/02/24 & 04/03/24 including payment arrangements & updating addresses | M | | 1,155.00 |
| EFT17504 | 07/03/2024 | BOC LIMITED | Gas bottles- Depot & Medical Centre- February 24 | M | | 96.21 |
| EFT17505 | 07/03/2024 | BURGESS RAWSON (WA) PTY LTD | Fowler Street memorial Water rates 01/01/24 - 29/02/24 Water charges 12/12/23 - 20/02/24 | M | | 4,323.16 |
| EFT17506 | 07/03/2024 | CANINE CONTROL | Ranger services 19/02/24 & 26/02/24 – Includes additional Visit for Corella culling | M | | 1,760.00 |
| EFT17507 | 07/03/2024 | CHILD SUPPORT AGENCY | Payroll deductions | M | | 265.55 |
| EFT17508 | 07/03/2024 | CNW PTY LTD | LED light panel- CRC Building | M | | 73.50 |
| EFT17509 | 07/03/2024 | COLIN MURRICE BRYANT | Travel for ordinary council meeting 22/02/24 | M | | 108.91 |
| EFT17510 | 07/03/2024 | DANIEL KEVIN BRADFORD | Travel for ordinary council meeting 22/02/24 | M | | 83.17 |
| EFT17511 | 07/03/2024 | DEPARTMENT OF FIRE & EMERGENCY | ESL B- 3rd Qtr Contribution 23/24 | M | | 12,818.40 |

**Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 31st March 2024**

| Cheque /EFT No | Date | Name | Invoice Description | Bank Code | INV Amount | Amount |
|---------------------------|-------------|---|---|----------------------|-----------------------|---------------|
| | | SERVICES PERTH | | | | |
| EFT17512 | 07/03/2024 | DONGARA MID WEST WASTE | Pumping of septic tanks -Caravan Park old ablution block. | M | | 2,800.00 |
| EFT17513 | 07/03/2024 | GERALDTON LOCK AND KEY SPECIALISTS | Key cutting- Admin building sliding door & back door | M | | 46.20 |
| EFT17514 | 07/03/2024 | GFG TEMP ASSIST | Project support- Supermarket design & construction | M | | 4,930.86 |
| EFT17515 | 07/03/2024 | GNC QUALITY PRECAST | Septic tank, lids & storm water pipes- 25 Timmings & 5 Hirshauer | M | | 7,637.30 |
| EFT17516 | 07/03/2024 | HERRINGS COASTAL PLUMBING & GAS | Diagnose water leak caused by shower grouting 01/06/23- 11A Livingstone Street | M | | 205.15 |
| EFT17517 | 07/03/2024 | IKONYX MEDICAL SERVICES PTY LTD | Annual retainer medical services provided at the Shire of Perenjori March 24 | M | | 2,291.66 |
| EFT17518 | 07/03/2024 | INDEPENDENT RURAL PTY LTD | Water tank 197KL, solar pump system & installation- Caron Dam, Various Building, Gardening, Cleaning Supplies – February 2024 | M | | 39,629.36 |
| EFT17519 | 07/03/2024 | J'S HARDWARE & GIFTS | Hardware & garden supplies- February 24 | M | | 3,114.85 |
| EFT17520 | 07/03/2024 | JMH MECHANICAL SERVICES | Repair oil leak- PJ1585 CAT Skidsteer, Service – 1HXV308 Triton Ute | M | | 2,301.43 |
| EFT17521 | 07/03/2024 | JUDE Sutherland | Travel for ordinary council meeting 22/02/24 | M | | 37.62 |
| EFT17522 | 07/03/2024 | K S GOLD PTY LTD | Rates refund for assessment A15178 | M | | 304.71 |
| EFT17523 | 07/03/2024 | KIDSAFE WESTERN AUSTRALIA INC | Kidsafe "Playground Maintenance Workshop" 29/02/23 - Zepplin Curtin | M | | 400.00 |
| EFT17524 | 07/03/2024 | KINGS WA PTY LTD | Culvert Extension on Bunjil-Carnamah Rd | M | | 21,949.86 |
| EFT17525 | 07/03/2024 | LESLIE DEREK HEPWORTH | Travel for ordinary council meeting 22/02/24 | M | | 29.70 |
| EFT17526 | 07/03/2024 | LIL BOYTEETH PTY LTD | Rates refund for assessment A15290 | M | | 1,595.47 |
| EFT17527 | 07/03/2024 | LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA | WA Finance Professionals Conference 20-21 March- Ally Bryant | M | | 1,410.00 |

Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 31st March 2024

| Cheque /EFT No | Date | Name | Invoice Description | Bank Code | INV Amount | Amount |
|-----------------------|-------------|---|--|------------------|-------------------|---------------|
| EFT17528 | 07/03/2024 | MIDWEST AUTO GROUP | On road costs- 1PJ 2024 Ford Everest | M | | 490.55 |
| EFT17529 | 07/03/2024 | MORAWA REFRIGERATION | Service and repair Breezair Evap- 34 Livingstone St. | M | | 718.40 |
| EFT17530 | 07/03/2024 | ON HOLD ON LINE | Monthly on hold messages- February 24 | M | | 77.00 |
| EFT17531 | 07/03/2024 | PERENJORI HOTEL | 6pk Hahn 3.5- Council refreshments | M | | 23.00 |
| EFT17532 | 07/03/2024 | PETER EGAN CARPENTRY | Kitchen cabinet modifications for installation of new dishwasher- 59 Russell Street | M | | 3,979.25 |
| EFT17533 | 07/03/2024 | PINNACLE MINERALS LIMITED | Rates refund for assessment A15307 | M | | 4,480.78 |
| EFT17534 | 07/03/2024 | PJC SERVICES & CO PLUMBING & GAS | Installation of new septic tank pumps- Caravan Park, Install dishwasher & fix leaking toilet – 59 Russell, Replace taps – 38B Russell St, Replace trap – PECC, Install new washing machine – 32 Living, Repair water leak - Chalet 2 | M | | 16,272.03 |
| EFT17535 | 07/03/2024 | PUMPS AUSTRALIA | High pressure pump & brass elbow- P1599 sundry items | M | | 1,441.55 |
| EFT17536 | 07/03/2024 | RAMSAY CONSTRUCTIONS PTY LTD | Enviromental Health Services- February 24 | M | | 2,046.00 |
| EFT17537 | 07/03/2024 | REECE PTY LTD | Solder- brown, flux, orange. Thread sealing tape- Depot | M | | 278.34 |
| EFT17538 | 07/03/2024 | REED REGIONAL EARLY EDUCATION AND DEVELOPMENT INC | Rates refund for assessment A15317 | M | | 98.21 |
| EFT17539 | 07/03/2024 | REGINALD JOHN CURTIN | Rates refund for assessment A800 | M | | 385.63 |
| EFT17540 | 07/03/2024 | RICK RYAN | CESM Reimbursements- Meals | M | | 48.84 |
| EFT17541 | 07/03/2024 | RJ & LJ KING | Supply & fit new tyre- PJ1569 Mitsubishi Fuso Repair tyre puncture- PJ1527 Nissan UD, Supply new battery - Nissan Forklift, Tyre puncture repair – PJ1562 | M | | 929.29 |
| EFT17542 | 07/03/2024 | RYLAN CONCRETE | Kerbing on Fowler Street - 551mtrs of concrete | M | | 18,183.00 |
| EFT17543 | 07/03/2024 | SEEK LIMITED | Seek Advertisement - Gardener | M | | 379.50 |

**Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 31st March 2024**

| Cheque /EFT No | Date | Name | Invoice Description | Bank Code | INV Amount | Amount |
|---------------------------|-------------|-----------------------------------|--|----------------------|-----------------------|---------------|
| EFT17544 | 07/03/2024 | SPARTAN RESOURCES LIMITED | Rates refund for assessment A15177 | M | | 908.34 |
| EFT17545 | 07/03/2024 | TELSTRA DCR&M | Telstra damage cost recovery- Fowler St | M | | 798.42 |
| EFT17546 | 07/03/2024 | TOTALLY WORKWEAR | Outside staff uniforms - Various | M | | 2,259.09 |
| EFT17547 | 07/03/2024 | TOWN PLANNING INNOVATIONS PTY LTD | Review of town planning scheme & introduction of tree farm policy | M | | 27.50 |
| EFT17548 | 07/03/2024 | WESTRAC PTY LTD | Belt x 2,engine oil & filter, oversize sign- PJ1524 CAT Grader | M | | 795.09 |
| EFT17549 | 07/03/2024 | WIKA AUSTRALIA | Calibration of test and tag machine- Depot | M | | 124.93 |
| EFT17550 | 07/03/2024 | WINC AUSTRALIA PTY LIMITED | Monthly Photocopier meter charges- 22/01/24 - 19/02/24 | M | | 1,000.85 |
| EFT17551 | 07/03/2024 | WINCHESTER INDUSTRIES | 54 tonne of 20mm stone- 25 Timmings & 5 Hirshauer St. | M | | 3,861.00 |
| EFT17552 | 07/03/2024 | TELSTRA CORPORATION LIMITED | Telephone expense to 15th Feb 24- PJ Fire Station | M | | 52.20 |
| EFT17553 | 18/03/2024 | AUSTRALIAN TAXATION OFFICE | BAS payable - February 24 | M | | 52,938.00 |
| EFT17554 | 18/03/2024 | HARVEY NORMAN | Buffet table- Council lounge | M | | 1,999.00 |
| EFT17555 | 21/03/2024 | ACCWEST | Accounting assistance- Re-reconciliation of monthly financial report | M | | 297.00 |
| EFT17556 | 21/03/2024 | AVON WASTE | Waste collection services- February 24 | M | | 3,796.05 |
| EFT17557 | 21/03/2024 | BOB WADDELL & ASSOCIATES PTY LTD | Rates assistance weeks ending 10/03/24 & 17/03/24 | M | | 577.50 |
| EFT17558 | 21/03/2024 | BUNNINGS WAREHOUSE | Vinca coloured plants- Caravan Park / Parks & Gardens | M | | 234.00 |
| EFT17559 | 21/03/2024 | CHILD SUPPORT AGENCY | Payroll deductions | M | | 265.55 |
| EFT17560 | 21/03/2024 | CNW PTY LTD | RJ45 plugs & crimper- Pavilion | M | | 278.61 |
| EFT17561 | 21/03/2024 | CORSIGN WA | 300 delineation posts- Roads | M | | 4,785.00 |

Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 31st March 2024

| Cheque /EFT No | Date | Name | Invoice Description | Bank Code | INV Amount | Amount |
|-----------------------|-------------|-----------------------------------|--|------------------|-------------------|---------------|
| EFT17562 | 21/03/2024 | ECOWATER SERVICES PTY LTD | Biomax C20 septic routine maintenance- PECC | M | | 868.41 |
| EFT17563 | 21/03/2024 | FINITERRE FARM PTY LTD | Rates refund for assessment A15042 | M | | 4,511.51 |
| EFT17564 | 21/03/2024 | FULTON HOGAN | 60x Ezstreet pot hole mix- Road maintenance | M | | 1,881.00 |
| EFT17565 | 21/03/2024 | GNC QUALITY PRECAST | Septic tank lids & Storm water liner - 25 Timmings & 9 Hirshauer, Storm water liner & 2 x septic lid – 21 Hesford, | M | | 4,409.90 |
| EFT17566 | 21/03/2024 | Greenfield Technical Services. | Pavement Repairs Program & Loading Street resurfacing + attend council forum & present tender | M | | 5,280.00 |
| EFT17567 | 21/03/2024 | HERSEY'S SAFETY PTY LTD | Stackable 2000L spill container- Perenjori Tip | M | | 5,443.90 |
| EFT17568 | 21/03/2024 | INDEPENDENT RURAL PTY LTD | Cleaning supplies Caravan Park & Pavilion, Various supplies – Parks & Gardens for February 24 | M | | 2,209.19 |
| EFT17569 | 21/03/2024 | INTEGRATED ICT | Managed service agreement- February 24 | M | | 13,314.95 |
| EFT17570 | 21/03/2024 | INTELIFE GROUP LTD | Road verge clearing February 24- Syson Road | M | | 5,170.00 |
| EFT17571 | 21/03/2024 | KINGS WA PTY LTD | Culvert repair/replacement- Hirsch Rd, Syson Rd, Koolanooka Rd, Carstairs Rd, Norrish Rd , Haulage of concrete products, Culvert Extension – Bunjil-Carnamah Rd, Removal of kerbing – Fowler St, Cartage of Excess sand – Caron rd to PJ Tip, Labour Hire 108.5hrs – Jan/Feb 24, Deliver potable water – Caron Dam | M | | 47,946.71 |
| EFT17572 | 21/03/2024 | LANDGATE - VALUATIONS | SLIP Annual Subscription 23-24 | M | | 2,534.30 |
| EFT17573 | 21/03/2024 | MCLEODS BARRISTERS AND SOLICITORS | Road User Agreement: Extension Hill Mine Site (Mount Gibson) to Rothsay: Terra Mining, Property Buy Back advice – 160/161 England Cr, Deed of Gift of Land – Lot 88 Living | M | | 1,374.37 |
| EFT17574 | 21/03/2024 | MITCHELL & BROWN | LG stainless steel fridge- Eco 1 | M | | 798.00 |
| EFT17575 | 21/03/2024 | MODULAR WA (MODULARIS PTY LTD) | Progress payment for units 1/ 42 & 2/42 Russell Street- Practical completion stage | M | | 164,960.95 |

**Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 31st March 2024**

| Cheque /EFT No | Date | Name | Invoice Description | Bank Code | INV Amount | Amount |
|-----------------------|-------------|---|--|------------------|-------------------|---------------|
| EFT17576 | 21/03/2024 | MOOREVIEW PLANTS & TREES | Hibiscus cottonwood shrubs- Parks & Gardens | M | | 1,003.20 |
| EFT17577 | 21/03/2024 | MORAWA REFRIGERATION | Supply & installation of 7.0kw split air conditioning system- 59 Russell St. | M | | 2,175.32 |
| EFT17578 | 21/03/2024 | OAKS CIVIL CONSTRUCTION PTY LTD | Traffic management & equipment hire- Fowler St landscaping | M | | 20,949.50 |
| EFT17579 | 21/03/2024 | PERENJORI ROADHOUSE | Admin, Depot & Cleaning supplies February 24 | M | | 380.60 |
| EFT17580 | 21/03/2024 | PETER EGAN CARPENTRY | Repair and replacement of water damaged flooring and floorboards- Eco2, Install deadbolt – Gym door | M | | 21,439.00 |
| EFT17581 | 21/03/2024 | PJC SERVICES & CO PLUMBING & GAS | Septic tanks and leech drains. Includes licensing and application fees- 25 Timmings & 5 Hirshauer, Repair water leak - Club | M | | 34,735.68 |
| EFT17582 | 21/03/2024 | REED REGIONAL EARLY EDUCATION AND DEVELOPMENT INC | Rates reapportioned to 50:50- PECC Building | M | | 1,268.40 |
| EFT17583 | 21/03/2024 | Rangeland Services Pty Ltd | Materials and labour- Perenjori Tip Fencing | M | | 45,881.00 |
| EFT17584 | 21/03/2024 | SALTBUSH CONTRACTING | Day hire of loader for the Perenjori Tip. | M | | 850.00 |
| EFT17585 | 21/03/2024 | SHIRE OF MORAWA | Hire of Street Sweeper- 8 hours | M | | 1,968.00 |
| EFT17586 | 21/03/2024 | SOLUTION 4 BUILDING PTY LTD | Claim two 50% of total retention- Town Hall roof | M | | 8,891.54 |
| EFT17587 | 21/03/2024 | TEAM GLOBAL EXPRESS PTY LTD | Freight charges- Pumps Australia 26/02, Winc 27/02, Howard Porter 29/02 | M | | 202.32 |
| EFT17588 | 21/03/2024 | TOTALLY WORKWEAR | Outside staff protective uniforms | M | | 640.28 |
| EFT17589 | 21/03/2024 | WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION | Local Govt Act & Policy and Procedure Writing course- Bianca Plug, Local Govt Act – Advanced – Bianca Plug, Cr Campbell – Serving on Council | M | | 1,771.00 |
| EFT17590 | 21/03/2024 | WESTRAC PTY LTD | Glass door & seal, fuel cap & filter- PJ 1524 CAT Grader | M | | 1,920.74 |
| EFT17591 | 21/03/2024 | WINC AUSTRALIA PTY LIMITED | Various stationery items- Admin, depot, record keeping | M | | 923.19 |

**Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 31st March 2024**

| Cheque /EFT No | Date | Name | Invoice Description | Bank Code | INV Amount | Amount |
|---------------------------|-------------|---|---|----------------------|-----------------------|---------------|
| EFT17592 | 28/03/2024 | AMPAC DEBT RECOVERY | Debt recovery expense- Debtor number 80939 | M | | 402.05 |
| EFT17593 | 28/03/2024 | ANDREW FRASER | Welcome to the country- Australia Day | M | | 606.69 |
| EFT17594 | 28/03/2024 | ATOM SUPPLY | Harness equipment for EWP | M | | 503.31 |
| EFT17595 | 28/03/2024 | BOB WADDELL & ASSOCIATES PTY LTD | Rates assistance wk ending 24/03/24 | M | | 701.25 |
| EFT17596 | 28/03/2024 | BUNNINGS WAREHOUSE | Vinca plants- Parks & gardens | M | | 234.00 |
| EFT17597 | 28/03/2024 | CANINE CONTROL | Ranger services 11/03/24 | M | | 880.00 |
| EFT17598 | 28/03/2024 | CHILD SUPPORT AGENCY | Payroll deductions | M | | 265.55 |
| EFT17599 | 28/03/2024 | CNW PTY LTD | Drinking fountain & filters- Swimming Pool | M | | 1,540.00 |
| EFT17600 | 28/03/2024 | CREEDENCE CONTRACTING (PERENJORI AG AGENCY) | 20000m3 Gravel for Syson Rd roadworks | M | | 33,000.00 |
| EFT17601 | 28/03/2024 | DAEL MICHELE SPARKMAN | Travel for forum & ordinary council meeting in Latham | M | | 89.11 |
| EFT17602 | 28/03/2024 | DANIEL KEVIN BRADFORD | Travel for forum & ordinary council meeting in Latham | M | | 59.40 |
| EFT17603 | 28/03/2024 | GRANTS EMPIRE | Grant writing for CSRFF Bowls green resurface- Payment 2 | M | | 858.00 |
| EFT17604 | 28/03/2024 | INDEPENDENT RURAL PTY LTD | Outside staff uniforms | M | | 853.94 |
| EFT17605 | 28/03/2024 | JMH MECHANICAL SERVICES | Wheel alignment- PJ1526 Mitsubishi Triton | M | | 302.50 |
| EFT17606 | 28/03/2024 | JUDE Sutherland | Travel for forum & ordinary council meeting in Latham | M | | 37.62 |
| EFT17607 | 28/03/2024 | KATS RURAL | Painting supplies- 32 Livingstone, 27 Timmings (Eco2) | M | | 369.54 |
| EFT17608 | 28/03/2024 | LESLIE DEREK HEPWORTH | Travel for Regional Road Group & Forum | M | | 108.91 |
| EFT17609 | 28/03/2024 | MOORA GLASS SERVICE | Supply of lock barrell & sliding door locks- C/Park Chalet 4, Depot | M | | 231.00 |

Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 31st March 2024

| Cheque /EFT No | Date | Name | Invoice Description | Bank Code | INV Amount | Amount |
|-----------------------|-------------|----------------------------------|---|------------------|-------------------|---------------|
| EFT17610 | 28/03/2024 | MOOREVIEW PLANTS & TREES | Rosemary plants- Parks & Gardens | M | | 79.20 |
| EFT17611 | 28/03/2024 | MORAWA REFRIGERATION | Repairs to evaporative cooler- 21 Hesford Street | M | | 1,251.57 |
| EFT17612 | 28/03/2024 | PJC SERVICES & CO PLUMBING & GAS | Installation of pump pits- 25 Timmings & 5 Hirshauer, Retic cut in for Timmings/Hirshauer, Toilet repairs – C/Park House | M | | 5,262.40 |
| EFT17613 | 28/03/2024 | REPCO AUTO PARTS | Filter kit x2- 1500PJ Isuzu D-Max, PJ1567 Isuzu D-Max | M | | 231.00 |
| EFT17614 | 28/03/2024 | RJ & LJ KING | 2x batteries- Latham Community Bus, New tyre – PJ1526, Puncture repair – C/Park Ride on Mower, 20lts gear oil – 1500PJ/PJ1567 | M | | 1,281.80 |
| EFT17615 | 28/03/2024 | SETON AUSTRALIA | "Non potable water" sign- Tourist sites | M | | 177.94 |
| EFT17616 | 28/03/2024 | TOTALLY WORKWEAR | Freight charges- Caravan Park manager clothing | M | | 19.00 |
| EFT17617 | 28/03/2024 | TYRECYCLE PTY LTD | Collection of waste tyres from Perenjori Tip | M | | 6,918.67 |
| EFT17618 | 28/03/2024 | WALLIS COMPUTER SOLUTIONS | Managed backup agreement, Sophos agreement, Managed Service agreement - final billing- 01/09/23 to 31/03/24- Medical Centre | M | | 6,136.90 |
| EFT17619 | 28/03/2024 | WOODLANDS | Compostable dog waste bags- Parks & gardens | M | | 443.52 |
| EFT17620 | 20/03/2024 | TELSTRA CORPORATION LIMITED | Telephone expense to 15th March 24- PJ Fire Station | M | | 52.20 |
| DD14696.1 | 01/03/2024 | WESTNET | Monthly Internet Charge for March 2024 | M | | 199.72 |
| DD14696.2 | 04/03/2024 | RMS (Aust) P/L | RMS Online Fees - February 2024 (13 bookings) | M | | 66.00 |
| DD14696.3 | 06/03/2024 | RMS (Aust) P/L | RMS Cloud, Support & RMS Pay - March 2024 | M | | 445.50 |
| DD14696.4 | 01/03/2024 | NODE ONE | N1 Business Fibre - March 24 | M | | 1,100.00 |
| DD14700.1 | 12/03/2024 | AWARE SUPER | Payroll deductions | M | | 10,098.38 |

**Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 31st March 2024**

| Cheque /EFT No | Date | Name | Invoice Description | Bank Code | INV Amount | Amount |
|---------------------------|-------------|---|---|----------------------|-----------------------|---------------|
| DD14700.2 | 12/03/2024 | ANZ SMART CHOICE SUPER | Payroll deductions | M | | 880.00 |
| DD14700.3 | 12/03/2024 | THE RL & JMA RYAN SUPERANNUATION FUND | Superannuation contributions | M | | 860.89 |
| DD14700.4 | 12/03/2024 | AUSTRALIAN SUPER | Superannuation contributions | M | | 2,397.92 |
| DD14700.5 | 12/03/2024 | REST INDUSTRY SUPERANNUATION | Superannuation contributions | M | | 133.67 |
| DD14700.6 | 12/03/2024 | HOST PLUS SUPER | Superannuation contributions | M | | 364.75 |
| DD14700.7 | 12/03/2024 | AUSTRALIAN RETIREMENT TRUST (SUPER SAVINGS) | Superannuation contributions | M | | 336.16 |
| DD14700.8 | 12/03/2024 | PRIME SUPER PTY LTD | Superannuation contributions | M | | 236.99 |
| DD14700.9 | 12/03/2024 | MERCER SUPER TRUST | Superannuation contributions | M | | 296.95 |
| DD14701.1 | 13/03/2024 | BANKWEST MASTERCARD | Mastercard Purchases for month ended 22nd February 2024 | M | | 4,452.58 |
| DD14703.1 | 07/03/2024 | SYNERGY | 53 Fowler St (Pool) Electricity usage 16/01/24 - 14/02/24 | M | | 3,568.85 |
| DD14714.1 | 08/03/2024 | WATER CORPORATION | Water usage - Various Council Housing 12/12/23-20/02/24 | M | | 8,597.34 |
| DD14716.1 | 11/03/2024 | TELSTRA CORPORATION LIMITED | Phone & Internet charges to 15th February 2024 | M | | 3,265.17 |
| DD14718.1 | 14/03/2024 | SYNERGY | Electricity usage - Various properties 20/12/23 to 21/02/24 | M | | 3,289.01 |
| DD14720.1 | 15/03/2024 | SG FLEET AUSTRALIA PTY LIMITED | CESM - Vehicle lease charges 10/03/24 to 09/04/24 | M | | 3,147.91 |
| DD14720.2 | 15/03/2024 | BOQ FINANCE (AUST) LTD | Ricoh MPC6004exSP - Lease charges for February 2024 | M | | 156.83 |
| DD14722.1 | 22/03/2024 | SYNERGY | Street Lights Electricity Usage 25/12/23 to 24/01/24 | M | | 2,950.04 |
| DD14724.1 | 13/03/2024 | SYNERGY | Electricity usage Various - 19/12/23 to 20/02/24 | M | | 11,508.42 |
| DD14728.1 | 13/03/2024 | WATER CORPORATION | Water usage - Various Council Sites 12/12/23 to 29/02/24 | M | | 48,963.59 |

**Shire of Perenjori
Local Government Act 1995
Accounts for Payment for Month Ended 31st March 2024**

| Cheque /EFT No | Date | Name | Invoice Description | Bank Code | INV Amount | Amount |
|---------------------------|-------------|--|--|----------------------|-----------------------|-------------------|
| DD14731.1 | 26/03/2024 | AWARE SUPER | Payroll deductions | M | | 10,109.10 |
| DD14731.2 | 26/03/2024 | AMP SUPER FUND | Superannuation contributions | M | | 278.22 |
| DD14731.3 | 26/03/2024 | THE RL & JMA RYAN SUPERANNUATION FUND | Superannuation contributions | M | | 688.70 |
| DD14731.4 | 26/03/2024 | AUSTRALIAN RETIREMENT TRUST (SUPER SAVINGS) | Superannuation contributions | M | | 441.99 |
| DD14731.5 | 26/03/2024 | AUSTRALIAN SUPER | Superannuation contributions | M | | 2,411.59 |
| DD14731.6 | 26/03/2024 | ANZ SMART CHOICE SUPER | Superannuation contributions | M | | 59.36 |
| DD14731.7 | 26/03/2024 | REST INDUSTRY SUPERANNUATION | Superannuation contributions | M | | 180.44 |
| DD14731.8 | 26/03/2024 | HOST PLUS SUPER | Superannuation contributions | M | | 371.47 |
| DD14731.9 | 26/03/2024 | PRIME SUPER PTY LTD | Superannuation contributions | M | | 211.99 |
| DD14737.1 | 26/03/2024 | BOND ADMINISTRATOR | Housing Bond - 9 Hirshauer (GROH) | M | | 2,060.00 |
| DD14737.2 | 26/03/2024 | SYNERGY | Street Lights - Electricity Usage 25/01/24 to 24/02/24 | M | | 1,650.52 |
| DD14739.1 | 28/03/2024 | SYNERGY | 42A Russell St - Electricity usage 24/01/24 - 20/02/24 | M | | 125.66 |
| DD14744.1 | 14/03/2024 | REFUEL AUSTRALIA | Fuel Card Purchases for month of February 2024 | M | | 33,141.26 |
| DD14700.10 | 12/03/2024 | AMP SUPER FUND | Superannuation contributions | M | | 278.22 |
| DD14731.10 | 26/03/2024 | MERCER SUPER TRUST | Superannuation contributions | M | | 296.95 |
| TOTAL | | | | | | 863,833.46 |



RECEIVED 27 MAR 2024



081BC3F 000033 (053N)

CARD ADMINISTRATOR
SHIRE OF PERENJORI
PO BOX 22
PERENJORI WA 6620

Account Name **SHIRE OF PERENJORI**

Period **23 Feb 24 - 21 Mar 24**

Facility Limit **\$20,000**

To pay by cheque, simply detach this cut off slip and refer to the instructions overleaf on how to return to Bankwest.

YOUR ACCOUNT SUMMARY

| | |
|-------------------------------------|--------------------|
| Opening Balance | \$4,452.58 |
| Purchases | \$14,051.53 |
| Withdrawals | \$0.00 |
| (Cash Advances & Balance Transfers) | |
| Interest & Other Charges | \$0.00 |
| Payments & Other Credits | \$4,619.02 CR |
| Closing Balance | \$13,885.09 |

PAYMENT REQUIRED

| | |
|------------------|----------------------------|
| Account Name | SHIRE OF PERENJORI |
| Account Number | 5586 0290 5107 7410 |
| Payment Due Date | 10 Apr 24 |
| Minimum Payment | \$277.70 |

For details on how to make payments please see over

YOUR CARDHOLDER ACTIVITY SUMMARY

| Name | Account | Spending Limit | Purchases & Withdrawals | Interest & Other Charges | Payments & Other Credits |
|------------------|------------------|--------------------|-------------------------|--------------------------|--------------------------|
| BILLING ACCOUNT | 5586029051077410 | | \$0.00 | \$0.00 | \$4,452.58 CR |
| ANDERSON,PAUL G | 5586022001171920 | \$15,000.00 | \$9,697.96 | \$0.00 | \$0.00 |
| COMERFORD,NOLA L | 5586025801166792 | \$5,000.00 | \$4,353.57 | \$0.00 | \$166.44 CR |
| TOTAL | | \$20,000.00 | \$14,051.53 | \$0.00 | \$4,619.02 CR |

YOUR INTEREST RATES

| | | | | | |
|-----------|-------------|-------------------|-------------|---------------|-------------|
| Purchases | 17.99% p.a. | Balance Transfers | 17.99% p.a. | Cash Advances | 17.99% p.a. |
|-----------|-------------|-------------------|-------------|---------------|-------------|

YOUR TRANSACTION SUMMARY

| Date | Description | Debit | Credit |
|--------------|------------------------|---------------|----------------------|
| 13 MAR 24 | PERIODICAL PAYMENTS 06 | | \$4,452.58 |
| Total | | \$0.00 | \$4,452.58 CR |

081BC3F 000033 000245

Account Number **5586 0220 0117 1920**

Period **23 Feb 24 - 21 Mar 24**

Monthly Spend Limit **\$15,000**

| SUMMARY OF YOUR SPEND | |
|-----------------------------------|-------------------|
| Purchases | \$9,697.96 |
| Cash Advances & Balance Transfers | \$0.00 |

081BC3F 000033 (053N)

MR PAUL GREGORY ANDERSON
SHIRE OF PERENJORI
PO BOX 22
PERENJORI WA 6620

YOUR TRANSACTION SUMMARY

| Date | Description | | | Debit | Credit |
|--------------|------------------------|---------------|-----|-------------------|---------------|
| ✓ 27 FEB 24 | NLS WA PTY LTD | BUNBURY | WA | \$4,054.61 | |
| ✓ 03 MAR 24 | GARMIN | EASTERN CREEK | AUS | \$133.50 | |
| ✓ 05 MAR 24 | SQ *DAPHNE'S TIMELESS | PERENJORI | WA | \$47.00 | |
| ✓ 07 MAR 24 | PERENJORI SHIRE | PERENJORI | | \$137.40 | |
| ✓ 14 MAR 24 | ADTECH COMPUTERS | ROCKINGHAM | WA | \$69.00 | |
| ✓ 16 MAR 24 | REPCO | ROCKINGHAM | WA | \$22.80 | |
| ✓ 18 MAR 24 | FLEX FITNESS EQUIPMENT | PERTH | WA | \$2,461.75 | |
| ✓ 18 MAR 24 | OFFICEWORKS | BENTLEIGH EAS | | \$2,771.90 | |
| Total | | | | \$9,697.96 | \$0.00 |

081BC3F 000033 000247

Account Number **5586 0258 0116 6792**

Period **23 Feb 24 - 21 Mar 24**

Monthly Spend Limit **\$5,000**

081BC3F 000033 (053N)

MS NOLA LEANNE COMERFORD
SHIRE OF PERENJORI
PO BOX 22
PERENJORI WA 6620

SUMMARY OF YOUR SPEND

| | |
|-----------------------------------|-------------------|
| Purchases | \$4,187.13 |
| Cash Advances & Balance Transfers | \$0.00 |

YOUR TRANSACTION SUMMARY

| Date | Description | | | Debit | Credit |
|--------------|------------------------|---------------|-----|-------------------|--------------------|
| ✓ 22 FEB 24 | SQ *DAPHNE'S TIMELESS | PERENJORI | WA | \$330.00 | |
| ✓ 27 FEB 24 | DEPT OF JUSTICE-CTG PA | PERTH | | \$74.50 | |
| ✓ 27 FEB 24 | TRIANGLE FILT/TION | MORDIALLOC | VIC | \$90.64 | |
| ✓ 29 FEB 24 | PERENJORI SHIRE | PERENJORI | | \$31.10 | |
| ✓ 01 MAR 24 | DT PERTH NORTHBRIDGE | PERTH | AUS | \$530.00 | |
| ✓ 01 MAR 24 | DT PERTH NORTHBRIDGE | PERTH | AUS | \$111.10 | |
| ✓ 05 MAR 24 | KMART | MULGRAVE | | \$180.11 | |
| ✓ 11 MAR 24 | OFFICEWORKS | BENTLEIGH EAS | | | \$166.44 |
| ✓ 12 MAR 24 | THINGZ GIFTS | BENTLEY | | \$2,304.95 | |
| ✓ 14 MAR 24 | MESSAGEMEDIA | MELBOURNE | AUS | \$484.17 | |
| ✓ 19 MAR 24 | SQ *DAPHNE'S TIMELESS | PERENJORI | WA | \$50.00 | |
| ✓ 19 MAR 24 | KMART | MULGRAVE | | \$74.00 | |
| ✓ 19 MAR 24 | TARGET AUSTRALIA PTY L | WILLIAMS LAND | | \$93.00 | |
| Total | | | | \$4,353.57 | \$166.44 CR |



081BC3F 000033 000249

**Shire of Perenjori
CREDIT CARD SUMMARY ONLY**

Corporate Mastercard - 23 February 2024 to 21 March 2024 - Paul Anderson - CEO

| DATE | DESCRIPTION | ACCOUNT DESCRIPTION | PERSON CONTACTING SELLER | AMOUNT |
|--|--------------------------|---|--------------------------|--------------------|
| 27/02/2024 | NLS Fluid Solutions | Auto Lube Assembly (Replace damaged unit) - PJ1524 CAT Grader | MIS | \$ 4,054.61 |
| 3/03/2024 | Garmin | Monthly GPS with SOS capability for Graders - 22/02/24 to 21/03/24 | MIS | \$ 133.50 |
| 5/03/2024 | Daphne's Timeless Treats | Lunch & Drinks - Sandra Carr meeting | CSO | \$ 47.00 |
| 7/03/2024 | DOT | Plate remake & Duplicate copy of Licence paper - 1PJ | CSO | \$ 137.40 |
| 14/03/2024 | Adtech Computer Systems | High gain wireless adapter - 4 John Street | CEO | \$ 69.00 |
| 16/03/2024 | Repco | Trailer plug adapter - 1PJ | CEO | \$ 22.80 |
| 18/03/2024 | Flex Fitness | Gym Equipment - Flooring, weights & storage - Perenjori Gym | FO | \$ 2,461.75 |
| 18/03/2024 | Officeworks | Office & waiting room chairs, Printer & printer cartridges - Perenjori Medical Centre | CSO | \$ 2,771.90 |
| CEO Corporate Credit Card Purchases for 23 February 2024 to 21 March 2024 | | | | \$ 9,697.96 |

Corporate Mastercard - 23 February 2024 to 21 March 2024 - Nola Comerford - M CCS

| DATE | DESCRIPTION | ACCOUNT DESCRIPTION | PERSON CONTACTING SELLER | AMOUNT |
|--|--------------------------|---|--------------------------|---------------------|
| 22/02/2024 | Daphne's Timeless Treats | Catering -Council meetings 15/02/24 and 22/02/24 | CSO | \$ 330.00 |
| 27/02/2024 | Department of Justice | Lodgement of Court Order - Vacation of Premises | M CCS | \$ 74.50 |
| 27/02/2024 | Triangle Waterquip | Replacement parts for Pump - Perenjori Oval | DEPOT ADMIN | \$ 90.64 |
| 29/02/2024 | DOT | Change of Plates 1PJ to 1HGD358 | M CCS | \$ 31.10 |
| 1/03/2024 | Double Tree Hilton | Training Accommodation - CSO | FO | \$ 530.00 |
| 1/03/2024 | Double Tree Hilton | Meals - Training CSO | CSO | \$ 111.10 |
| 5/03/2024 | Kmart | Baby changetable & mat - Perenjori Medical Centre | M CCS | \$ 180.11 |
| 11/03/2024 | Officeworks | 12 x A3 mthly desk planners - Credit | FO | -\$ 166.44 |
| 12/03/2024 | Living Emporium | Items to refurbish - ECO1 | M CCS | \$ 2,304.95 |
| 14/03/2024 | Message Media | SMS Messaging Service | M CCS | \$ 484.17 |
| 19/03/2024 | Daphne's Timeless Treats | Platter of slices & cakes - Refreshments | FO | \$ 50.00 |
| 19/03/2024 | Kmart | Sheets & bath mats - ECO1 | TEAM LEADER - CLEANING | \$ 74.00 |
| 19/03/2024 | Target | Bath mats & dinner set - ECO1 | TEAM LEADER - CLEANING | \$ 93.00 |
| M CCS Corporate Credit Card Purchases for 23 February 2024 to 21 March 2024 | | | | \$ 4,187.13 |
| Total Payments of Corporate Credit Card | | | | \$ 13,885.09 |

| | | |
|-------------------------------------|----|------------------|
| Interest & Other Charges | \$ | - |
| Grand Total | \$ | 13,885.09 |

12.3 COUNCIL MEMBER FEES, ALLOWANCES AND EXPENSES 2024/25

| | |
|--------------------------------|---|
| Applicant: | Shire of Perenjori |
| File: | ADM 0744 |
| Date: | 18 April 2024 |
| Disclosure of Interest: | |
| Voting Requirements: | Absolute Majority |
| Author: | Bianca Plug – Executive Assistant |
| Responsible Officer: | Paul Anderson – Chief Executive Officer |
| Attachments: | Nil |

Summary

This report is for Council to consider and approve the Council member fees, allowances and expenses for the financial year 2024/25.

Background

Under Section 7B(2) of the Salaries and Allowances Act 1975, the Tribunal must inquire into and determine the amount of:

- fees, or the minimum and maximum amounts of fees, to be paid under the *Local Government Act 1995* (‘the LG Act’) to elected council members for attendance at meetings;
- expenses, or the minimum and maximum amounts of expenses, to be reimbursed under the LG Act to elected council members; and
- allowances, or the minimum and maximum amounts of allowances, to be paid under the LG Act to elected council members.

The Shire of Perenjori is deemed a Band 4 Council.

The SAT’s current determination (published 5 April 2024) specifies the minimum and maximum payments and includes a 4% increase to Elected Member attendance feed and annual allowance.

In 2023/24, the allowance fees were paid in two payments and meeting fees were paid quarterly in advance.

| | SAT Minimum | SAT Maximum | 2023/24 Payments |
|--|----------------|----------------|---------------------|
| COUNCIL MEETING ATTENDANCE FEES – PER MEETING | | | |
| Council member who holds the office of President (Ordinary Meeting) | \$99 pm | \$530 pm | N/A |
| Council member other than the President (Ordinary Meeting) | \$99 pm | \$260 pm | N/A |
| Councillors including President (Committee Meeting) | \$52 pm | \$130 pm | N/A |
| COUNCIL MEETING ANNUAL ATTENDANCE FEES – IN LIEU OF MONTHLY FEES | | | |
| Council member who holds the office of President | \$3,884 pa | \$21,138 pa | \$5,081.25 pa |
| Council member other than the President | \$3,884 pa | \$10,286 pa | \$7,417.50 pa |
| ANNUAL ALLOWANCES | | | |
| Council member who holds the office of President | \$556 pa | \$21,710 pa | \$20,875 pa |
| Council member who holds the office of Deputy President (25% of President) | \$139 pa | \$5,427.50 pa | \$5,218.75 pa |

Policy Implications

9009 – Elected Member Fees and Expenses

Consultation

Paul Anderson – Chief Executive Officer

Ally Bryant - Finance Manager

Financial Implications

Council member fees, allowances and expenses will be included in the 2024/25 draft budget considerations.

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community

4.6. The organisation, assets and finances of the Shire are managed responsibly.

Officer Comment

The Salaries and Allowances Tribunal Determination sets a range of fees and allowances for the Shire as a Band 4 Local Government and this allows the Council the flexibility to amend the fees and allowances annually, in order to maintain some contingency with the costs of being a Council member.

Council is required to approve the reimbursement of expenses incurred by a Council member, in accordance with the regulations and determinations set by the Salaries and Allowance Tribunal.

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That Council:

1. **Adopts (*in accordance with section 5.98, 5.99 and 5.99A of the Local Government Act 1995*) annual attendance fees to be paid to all Councillors in lieu of individual meeting fees, and annual allowances, in lieu of reimbursement of expenses.**
2. **Approve for inclusion in the 2024/25 budget, the following entitlements for the financial year payable quarterly in advance from 1 July 2024:**
 - a. **An annual attendance fee for the Shire President of 25% of the maximum fee set by the SAT in April 2024, and in accordance with *section 5.99 of the Local Government Act 1995*.**
 - b. **An annual attendance fee for council members of 75% of the maximum fee set by the SAT in April 2024, and in accordance with *section 5.99 of the Local Government Act 1995*.**
 - c. **An annual allowance for the Shire President of \$21,710 in accordance with *section 5.98(5) of the Local Government Act 1995*.**
 - d. **An annual allowance for the Deputy Shire President of \$5,427.50 in accordance with *section 5.98A of the Local Government Act 1995*.**
 - e. **Allowances for the President and Deputy President are to be paid in two payments.**
3. **Approve the reimbursement of expenses incurred by a Council member in accordance with *section 5.98(2)(b) and (3) of the Act and regulation 31(1)(b), and 32(1) of the Local Government (Administration) Regulations 1996*, and in accordance with the Salaries and Allowances Tribunal's current determination for 2024/25.**
4. **Include the proposed expenses in the 2024/25 draft budget.**

Motion put and carried / lost by absolute majority

[Next Item](#)

13. Community Development and Services:

13.1 ROUND 22 MT GIBSON PERENJORI PUBLIC BENEFIT TRUST FUND

| | |
|-------------------------|---|
| Applicant: | Shire of Perenjori |
| File: | ADM 0725 |
| Date: | 18 April 2024 |
| Disclosure of Interest: | |
| Voting Requirements: | Simple Majority |
| Author: | Nola Comerford – Manager Corporate and Community Services |
| Responsible Officer: | Paul Anderson – Chief Executive Officer |
| | 13.1.1 – Mt Gibson Public Benefit Trust Minutes |
| Attachments: | 13.1.2 – Round 22 Applications |
| | 13.1.3 – Summary of Applications |

Summary

The Agenda Item seeks Council endorsement of Mt Gibson Public Benefit Trust fund allocations.

Background

Round 22 of the Mt Gibson Public Benefit Trust (PBT) closed on 15 March 2024. Applications were received from the Latham Golf & Bowling Club and the Perenjori Agricultural Society. The Mt Gibson PBT Panel held a meeting on Tuesday 9 April 2024 to assess the applications received.

The table below summarises the applications received:

| Applicant | Project | Amount Requested | Amount Rewarded | Comment |
|--------------------------------|--|------------------|-----------------|---|
| Latham Golf and Bowling Club | Support for resurfacing of bowling green | \$25,000 | \$25,000 | Acceptance of funding by applicant dependent on successful CSRFF grant application. |
| Perenjori Agricultural Society | Support for 2024 Agricultural Show | \$30,010 | \$25,000 | Panel discussed potential for Agricultural Society to access external funding for Ag Show, e.g. Lotterywest and/or Healthway. |

Statutory Environment

Nil

Policy Implications

As per the Mount Gibson Public Benefit Trust Agreement

Consultation

Cr Dael Sparkman – Elected Member

Dean Solomon – Panel Member

Financial Implications

Proposed allocation of \$50,000 (fifty thousand dollars) to successful grant applicants from the Mt Gibson PBT reserve.

Strategic Community Plan

Area 3: People and place – Our Community

Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve their potential.

Officer Comment

Both Round 22 applications adhered to the grant guidelines and illustrated a benefit for the community in Perenjori and Latham.

The Latham Golf and Bowling Club has submitted a funding application to the State Government’s Community Sports and Recreation Facilities Fund (CSRFF) for the purposes of resurfacing their bowling green which has significantly deteriorated since being installed in 2013. The Mt Gibson funding would be required only if the CSRFF funding was successful. Council have endorsed expenditure of \$72,805 in the 2024/25 Annual Budget as contribution to the CSRFF funding application.

The Perenjori Agricultural Society recently held a meeting to decide frequency of the Perenjori Agricultural Show – either annual or biennial. With a majority of members voting for an annual event, the committee were not left with ample time to apply for external funding.

It is recommended that Council endorse both applications as recommended by the Mt Gibson PBT panel.

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That Council endorse the following funding allocations from the Mt Gibson Public Benefit Trust:

- 1. An amount of \$25,000 to the Latham Golf and Bowling Club as contribution towards resurfacing of the Bowls Green.**
- 2. An amount of \$25,000 to the Perenjori Agricultural Society for the purposes of funding entertainment at the 2024 Perenjori Agricultural Show.**

Motion put and carried / lost

[Next Item](#)



**Mt Gibson Perenjori Public Benefit Trust Meeting
Round 22
Tuesday 10 April 2024**

Meeting opened: 10am

Attendance- Cr. Dael Sparkman (Council Representative), Dene Solomon (Community Representative), Nola Comerford (Shire Representative)

Applications received:

1) Latham Golf & Bowling Club - \$25,000

Application approved - 100% of funds.

2) Perenjori Agricultural Society - \$30,010

Application approved - \$25,000.

The panel approved a lesser amount of funding than application due to belief that the Agricultural Society have the potential to apply for external funding for the annual Agricultural Show. In future rounds, the panel would like to see evidence of external funding applications.

| Round 22 | Application Status | Amount |
|--------------------------------|---------------------------|---------------|
| Latham Golf & Bowling Club | Approved | \$25,000 |
| Perenjori Agricultural Society | Approved | \$25,000 |

Total Awarded: \$50,000

Remaining funds: \$250,774

General discussion

- Consider having one funding round per annum.
- Report to be submitted to Council on expenditure of remaining funds – either one significant project, or retain current system of smaller projects.
- Panel’s decisions to be added to Council’s agenda to be endorsed.

Meeting Closed: 10.45am

Perenjori Public Benefit Trust Grant Application

- Please provide as much information as possible in the spaces allocated
- Responses must be provided to all questions
- Please add attachments if further detail or space is required.
- This Application and attachments will become the property of the Perenjori Public Benefit Trust and will not be returned.

Section 1: Contact Details

| | |
|---|----------------------------------|
| Name of organisation / group: | Latham Golf and Bowling Club Inc |
| Postal Address: | PO Box 41 Latham WA 6616 |
| Street Address: | Summers Rd Latham, WA 6616 |
| Contact Person: | Ally Bryant |
| Position of contact person in the organisation / group: | Treasurer |
| Business hours telephone: | 0428 111 141 |
| Mobile: | 0428 111 141 |
| Email: | lathambowlingclub@gmail.com |

Section 2: Organisation / Group Information

| | |
|---|--|
| Does your organisation / group have an ABN? YES / NO | If Yes, supply your ABN below ABN No. <u>22 893 285 609</u> |
| Is your organisation / group registered for GST? | NO |
| Is your organisation / group incorporated? | YES If Yes, please attach a copy of the certificate of incorporation to this application. |

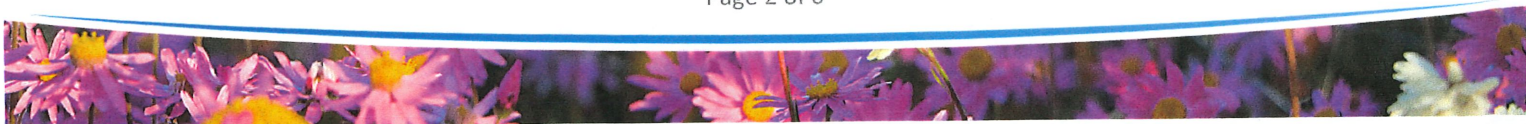
| | |
|--|---|
| Aims and Objectives of the organisation / group: | To promote and foster the sports of Bowls and Golf and to provide safe and up to date facilities. |
|--|---|

Please provide details of any funding previously received from the Perenjori Public Benefit Trust:

| Year | Amount | Purpose |
|------|------------|--|
| 2012 | \$2992.00 | Bowls shirts, outdoor furniture |
| 2013 | \$14000.00 | Shades bowling green |
| 2014 | \$8569.00 | Bench seats bowling green |
| 2015 | \$8895.00 | Guttering, bowling green vacuum cleaner. |
| 2015 | \$1149.85 | Celli-Booster & Yagi Aerial. |
| 2016 | \$9850.00 | Cool room upgrade |
| 2018 | 13900.90 | New Furniture for Club Premises |
| 2020 | \$29694.50 | Golf Tees synthetic mates, Ball Washers, Flags |
| 2022 | \$7,835.50 | Kitchen/bar appliance upgrade and maintenance equipment batteries. |

Section 3: Project Details

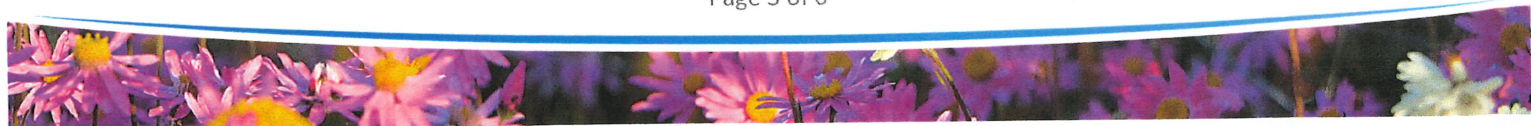
| | |
|--|--|
| Project Title: | Reconstruction and replacement of Bowls Green. |
| <p>Summary of project:</p> <p><i>Please clearly state the objective and target audience for the project using a maximum of 40 words.</i></p> | <ul style="list-style-type: none"> - Removing of existing green - Fixing damaged wood work - Hand screeding of base fill. - Installing new underlay and woven carpet and the long pile grass gutters. <p>The objective of the project is to keep the Bowls Green in a playable condition for future years as Latham have a growing number of Bowls members which great for a country club with many others seeing declines in numbers rather than increased members.</p> |



| | |
|--|--|
| <p>Community need that project is addressing:</p> <p><i>Where possible please provide evidence of this need – i.e. statistics, letters of request, media stories demonstrating the need etc.</i></p> | <p>Provide a good venue for members and surrounding clubs to be able to continue to play the game of Bowls for many years to come.</p> <p>Latham Bowls Club in 2024 had a ladies team join the League which is amazing after some 30years of no women's side. Pennants are played at the club by men and women and without the new green this would not be able to continue.</p> |
|--|--|

| | |
|--|---|
| <p>Target Group – who benefits?</p> <p><i>Please provide details regarding groups within the community to whom the project is targeted out – e.g. youth, elderly people, people with disability – and why they are a priority.</i></p> | <p>Members, visitors, visiting players, supporters, the Shire of Perenjori, and other stakeholders in our community.</p> <p>We have also been very fortunate to see a rising number of Bowlers join our club in the age bracket of 21 to 30 years of age.</p> |
|--|---|

| | |
|---|---|
| <p>Why should the project be a funding priority for the Perenjori Public Benefit Trust:</p> | <p>The Latham Golf & Bowling Club is located approx. 40 Km south of Perenjori in the southern region of the shire. We have 28 Bowls members from SOPJ localities of Bunjil, Caron, Latham, and Maya. It is the central hub for sport and socialising in the southern part of a large shire and totally managed voluntarily by the members. To have this upgrade will keep our club going strong into the future. Without bowls in our community many would suffer as the club enables them to engage in exercise and helps with social wellbeing.</p> |
|---|---|



Amount of funding requested
from the Perenjori Public
Benefit Trust:

\$ 25,000.00

This amount is **exclusive** of GST.



Section 5: Acknowledgement of Perenjori Public Benefit Trust

Receipt of Perenjori Public Benefit Trust funding represents an opportunity for your organisation and Perenjori Public Benefit Trust, to obtain positive publicity.

1. Do you agree to recognise MGM as a project sponsor? YES
2. Do you agree that MGM will be formally recognised and promoted in all publications, promotional materials, media releases and newsletters, as well as at program launches and / or the event itself (i.e. via speeches and placards)? YES
3. Do you agree to provide the Shire of Perenjori with a Project Completion Report within two months of the completion of the funded Project? YES

Section 6: Supporting Documents

Please ensure that the required **supporting documentation is attached** to your application, including:

1. Certificate of Incorporation (if available)
2. Letters of endorsement for organisation or project
3. Documentation demonstrating community need
4. Quotations in support of funding sought
5. Latest Financial Statements of your organisation

Section 7: Application Declaration

Please have two members of your organisation complete the details below – one member must be the President (or equivalent) of the organisation.

We declare that we have been authorised by the applicant organisation to prepare and submit this application to Perenjori Public Benefit Trust for the Community Grants Program. We declare that the information included in this application is true and correct and that we will abide by the conditions set out in the Perenjori Public Benefit Trust Community Grant Guidelines which we have read and understood.

Name: Colin Bryant

Position in Organisation: President

Contact No. 0427 736 065

Signature: [Signature] Date: 14/3/24

Name: Gravin Braun

Position in Organisation: Secretary

Contact No. 0429 374 371

Signature: [Signature] Date: 14/3/24



**Perenjori Public Benefit Trust
Grant Application**

- Please provide as much information as possible in the spaces allocated
- Responses must be provided to all questions
- Please add attachments if further detail or space is required.
- This Application and attachments will become the property of the Perenjori Public Benefit Trust and will not be returned.

Section 1: Contact Details

| | |
|---|---|
| Name of organisation / group: | Perenjori Agricultural Society Inc |
| Postal Address: | PO Box 46, Perenjori WA 6620 |
| Street Address: | Cnr Mullewa-Wubin Road & Crossing Road, Perenjori |
| Contact Person: | Gaylea Dawson |
| Position of contact person in the organisation / group: | Treasurer |
| Business hours telephone: | |
| Mobile: | 0427 271947 |
| Email: | pjag@hotmail.com.au |

Section 2: Organisation / Group Information

| | |
|--|---|
| Does your organisation / group have an ABN? YES | If Yes, supply your ABN below ABN No. <u>31 163 849 680</u> |
| Is your organisation / group registered for GST? | YES |
| Is your organisation / group incorporated? | YES - IARN # A100 54 84R If Yes, please attach a copy of the certificate of incorporation to this application. |

| | |
|---|--|
| <p>Aims and Objectives of the organisation / group:</p> | <ul style="list-style-type: none"> • The Perenjori Agricultural Society Inc exists to present the Perenjori Agricultural Show. • We host a unique event in which the districts residents, local organisations and particularly the youth of our communities, have the opportunity to showcase their talents and enjoy a fun day of various entertainment, amusement rides and community involvement. Our show provides participation in such a way as to promote agriculture and a celebration our unique and diverse community. We provide a huge range of entertainment free of charge, with a minimal gate entry fee. • Through our volunteers organising & public attending our show, this event provides a means of education, exhibition, and competition for the various projects/hobbies that people are involved in and rewards both agricultural and non-agricultural based excellence. • The Society uses the Agricultural Show to highlight and preserve the heritage of the community; its ties to agriculture, mining and businesses that are the foundation of the community. We give our local businesses the opportunity to present themselves to the public and be a part of the Show Day. • The Perenjori Agricultural Show is organised and run by volunteer members, for the community, which fosters a great sense of regional pride. All revenue generated is reinvested into our show day entertainment programs, facilities and supporting those community groups which participate in the day's events. |
|---|--|

Please provide details of any funding previously received from the Perenjori Public Benefit Trust:

| Year | Amount | Purpose |
|------|---------------------------|---|
| 2016 | \$13,966.00 including GST | Agricultural Show 2016 Entertainment & Associated Costs |
| 2017 | \$13,190.00 including GST | Agricultural Show 2017 Entertainment & Associated Costs |
| 2018 | \$12,136.00 including GST | Agricultural Show 2018 Entertainment & Associated Costs |
| 2019 | \$5,000.00 including GST | Agricultural Show 2019 Poultry Cages & Entertainment |
| 2021 | \$31,557.00 including GST | Agricultural Show 2021 Marquees, Heaters, Maintenance & Entertainment |
| 2023 | \$24,298.70 including GST | Agricultural Show 2023 Marquees, Hire gear & Entertainment |

Section 3: Project Details

| | |
|--|--|
| <p>Project Title:</p> | <p>82nd Perenjori Agricultural Show</p> |
| <p>Summary of project:</p> <p><i>Please clearly state the objective and target audience for the project using a maximum of 40 words.</i></p> | <p>The Perenjori Agricultural Show has grown to encompass a huge range of interests and entertainment levels. This year we are hoping to increase our interactive activities so that children and adults alike are physically taking part.</p> |



| | |
|--|--|
| <p>Community need that project is addressing:</p> <p><i>Where possible please provide evidence of this need – i.e. statistics, letters of request, media stories demonstrating the need etc.</i></p> | <p>We bring together our community and the surrounding districts in a day of celebrating our unique and diverse way of life. The social interaction provides an opportunity for inclusion and participation. Fostering healthy relationships for our community and to those visitors to our town.</p> <p>With fewer people available, we have to work smarter and streamline our set up processes so that we can maintain our current standard of preparedness for our Show Day.</p> |
|--|--|

| | |
|--|---|
| <p>Target Group – who benefits?</p> <p><i>Please provide details regarding groups within the community to whom the project is targeted out – e.g. youth, elderly people, people with disability – and why they are a priority.</i></p> | <p>Our show caters for all ages. We provide entertainment and activities for young & old. We aim to provide an affordable family day of entertainment and enjoyment for the community and our surrounding districts. With the generous donations made and careful planning by our volunteer committee, we have been able to continue to have free rides and entertainment for all ages, whilst maintaining a minimal gate entry free.</p> <p>This is the main reason that the Perenjori Show has continued to be a success.</p> |
|--|---|

| | |
|---|--|
| <p>Why should the project be a funding priority for the Perenjori Public Benefit Trust:</p> | <p>We will be endeavouring to maintain our high level of entertainment & activities and have been presented with ever increasing quotes from our regular and new suppliers. Without support from all sectors, our show would not be able to provide the free rides and activities.</p> <p>Through our dedicated volunteer group, and many loyal donors, we have been able to continue to provide an affordable and enjoyable day out for all ages.</p> <p>Our community, with an ever-decreasing population, has a strong sense of pride and determination to be able to deliver an outstanding regional event.</p> <p>This event brings our community together in a manner like no other.</p> |
|---|--|



Amount of funding requested
from the Perenjori Public
Benefit Trust:

\$ 30,010.00

This amount is **inclusive** of GST



Section 4: Financial Details

Please provide details regarding the cost of the project, attaching supporting evidence such as copies of quotes obtained for goods and services (NB: please note that at least 2 quotes are required for project proposals for values in excess of \$10,000). These documents should be applicable to the current application.

| <u>Details</u> <i>e.g. consultancy fees, printing, catering, equipment hire, insurance.</i> | <u>Estimated \$</u> (Including GST) | <u>Quotes / Supporting evidence attached</u> |
|--|--|--|
| Hardwired BMX Bike Activation | \$2750.00 | YES |
| Hardwired Freestyle MotoX | \$7150.00 | YES |
| Instruckta Truck | \$2200.00 | YES |
| Radrock- Bungee Bounce & Climbing Wall | \$6820.00 | YES |
| Laser Corps - Laser Tag | \$3390.00 | YES |
| Old MacDonalds Travelling Farm Animals | \$2200.00 | YES |
| West Coast Fireworks | \$5,500.00 | YES |
| TOTAL OF FUNDING REQUEST | \$30,010.00 | |
| OTHER ESTIMATED EXPENSES | | |
| Band & other music | \$6,000.00 | NO |
| Sizzler & Cup & Saucer Rides | \$9,300.00 | NO |
| Hey Presto – Roving Magician | \$1,300.00 | NO |
| Circus Challenge | \$5,000.00 | NO |
| Midwest Bounce & Fun | \$5,000.00 | NO |
| Monster Trucks Show & Big Red Rides | \$10,000.00 | NO |
| Vintage Tractor Pull | \$2,000.00 | NO |
| Reds Native Animal Zoo | \$2,000.00 | NO |
| Shearing Competition | \$1,000.00 | NO |
| Advertising & Printing | \$4,000.00 | NO |
| Ambulance Medics | \$4,000.00 | NO |
| Insurance | \$3,000.00 | NO |
| Prizes & Trophies | \$1,500.00 | NO |
| Ticketing & Gate Keeping Fees | \$3,000.00 | NO |
| Tables & Chairs Purchases | \$4,000.00 | NO |
| Equipment & Fencing Hire | \$2,000.00 | NO |
| Total of Other Estimated Expenses | \$63,100.00 | |



Please provide details of all confirmed and anticipated sources of funds for the project.

| Source | Confirmed \$ | Anticipated \$ | Total \$ |
|---|--|----------------|-------------|
| Community organisation / group | \$47,000.00 | + \$47,000.00 | \$94,000.00 |
| Value of voluntary labour <i>Please specify in terms of no. hours x no. volunteers</i> | 3.5 days busy bees – 20-30 people (25) x 28 hrs = 700 hrs 1 day show – 20 people x 16 hours = 320 hrs Preparation by Committee – Unmeasurable amount of time by 8 core committee members plus others. | | |
| Shire of Perenjori Donation | | \$ 10,000.00 | \$10,000.00 |
| Estimated Donations | | \$ 50,000.00 | \$50,000.00 |
| Estimated Gate Takings | | \$ 25,000.00 | \$25,000.00 |
| Estimated Site Fees | | \$ 2500.00 | \$ 2,500.00 |
| Total Income: | | \$ | \$87,500.00 |

Please attach additional pages if required.

Section 5: Acknowledgement of Perenjori Public Benefit Trust

Receipt of Perenjori Public Benefit Trust funding represents an opportunity for your organisation and Perenjori Public Benefit Trust, to obtain positive publicity.

1. Do you agree to recognise MGM as a project sponsor? YES
2. Do you agree that MGM will be formally recognised and promoted in all publications, promotional materials, media releases and newsletters, as well as at program launches and / or the event itself (i.e. via speeches and placards)? YES
3. Do you agree to provide the Shire of Perenjori with a Project Completion Report within two months of the completion of the funded Project? YES

Section 6: Supporting Documents

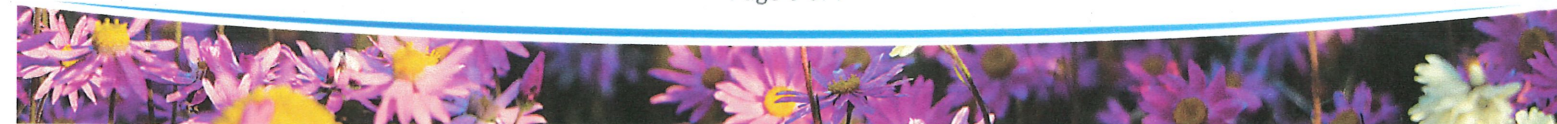
Please ensure that the required **supporting documentation is attached** to your application, including:

1. Certificate of Incorporation (if available)
2. Letters of endorsement for organisation or project
3. Documentation demonstrating community need
4. Quotations in support of funding sought
5. Latest Financial Statements of your organisation

Section 7: Application Declaration

Please have two members of your organisation complete the details below – one member must be the President (or equivalent) of the organisation.

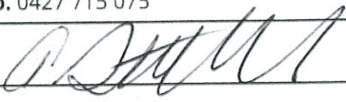
We declare that we have been authorised by the applicant organisation to prepare and submit this application to Perenjori Public Benefit Trust for the Community Grants Program. We declare that the information included in this application is true and correct and that we will abide by the conditions set out in the Perenjori Public Benefit Trust Community Grant Guidelines which we have read and understood.



Name: Ashley Sutherland

Position in Organisation: President

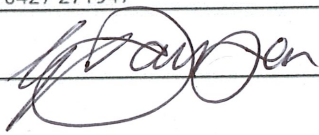
Contact No. 0427 715 075

Signature:  Date: 20/3/24

Name: Gaylea Dawson

Position in Organisation: Treasurer

Contact No. 0427 271947

Signature:  Date: 20/3/24





CONFIDENTIAL

PANEL'S SELECTION SUMMARY

| SCORING | | | |
|--------------------------|--|-----------------------------|--|
| 5 – Exceeds requirements | <ul style="list-style-type: none"> Excellent information, responded well to addressing criteria | 2 – Some capability | <ul style="list-style-type: none"> basic level of information or meeting criteria |
| 4 – Very Capable | <ul style="list-style-type: none"> High level of information, demonstration of ability to meet criteria | 1 - MAJOR LIMITATIONS | <ul style="list-style-type: none"> insufficient information |
| 3 – Meets requirements | <ul style="list-style-type: none"> Good information, relevance to criteria | 0 – Failed to meet CRITERIA | <ul style="list-style-type: none"> failed to address criteria |



Mount Gibson Iron



| ESSENTIAL CRITERIA | 1. APPLICANT NAME: Latham Golf & Bowling Club | 2. APPLICANT NAME: Perenjori Agricultural Society |
|---|--|---|
| Brief information on project | Reconstruction and replacement of bowling green. | Provision of interactive activities for the 82 nd Perenjori Agricultural Show. |
| Comments | <p>The Latham Golf & Bowling Club have requested funds to replace their bowling green. They have also submitted an application through the Community Sport & Recreation Facilities Fund (CSRFF), and Council have committed \$72,805 in the 2024/25 Annual Budget dependent on funding success through CSRFF.</p> <p>The estimated total cost of project is \$186,628.</p> | <p>The Perenjori Agricultural Society have requested funding for entertainment for the 2024 Ag Show, including fireworks, petting zoo, laser tag and climbing wall.</p> <p>The Ag Society recently resolved to hold an Ag Show in 2024, leaving little time to access external funding.</p> |
| Amount Requested | \$ 25,000 | \$ 30,010 |
| Amount funding suggestion | \$ 25,000 | \$ 30,010 |
| Outstanding funding acquittals? | No | No |
| To assist the efficiency of operations of community groups by improving organisational development, marketing and management. | 3 | 3 |



| | | |
|--|---|---|
| Encourage partnerships fostering cooperative planning between groups to maximise effective use of resources | 4 | 4 |
| Increase the range and access to quality events, activities, services and groups within the Shire of Perenjori. | 5 | 5 |
| Support community development initiatives and socially responsible community approaches. | 4 | 4 |
| Encourage the community to actively promote Perenjori's positive attributes. | 3 | 4 |
| Encourage the development of excellence and leadership in recreational, sporting, economic, tourist and cultural pursuits. | 4 | 4 |
| Responsive to current community issues | 4 | 4 |

| | | | |
|----------------------|-----------|-----------|-----------|
| *TOTAL SCORE: | 27 | 28 | 00 |
|----------------------|-----------|-----------|-----------|

13.2 PERENJORI AGRICULTURAL SHOW 2024

| | |
|--------------------------------|---|
| Applicant: | Shire of Perenjori |
| File: | ADM 0408 |
| Date: | 18 April 2024 |
| Disclosure of Interest: | |
| Voting Requirements: | Absolute Majority |
| Author: | Nola Comerford – Manager Corporate and Community Services |
| Responsible Officer: | Paul Anderson – Chief Executive Officer |
| Attachments: | 13.2.1 – Letter Request for Financial and In-Kind Support |

Summary

For Council to consider sponsorship of the 82nd Perenjori Agricultural Show, to be held Saturday 10 August 2024, in the form of financial and in-kind assistance.

Background

The Perenjori Agricultural Society is in the process of organising the 82nd Perenjori Agricultural Show. The show is a popular district event and the past two shows drew record crowds and were considered a great success.

Correspondence was received from the Agricultural Society President, Ashley Sutherland, requesting support as follows:

- ‘Gold Donor Partnership’ of \$10,000 (ten thousand dollars).
- Waived fees for Perenjori Pavilion, Oval, and associated facilities.
- Assistance with cleaning the Pavilion and ablutions during the Show.
- Providing free camping at the Caravan Park for attendees, including overflow area on adjacent vacant block.
- Providing free accommodation at the Caravan Park for approximately fourteen entertainers.
- Providing use of various Council resources and in-kind assistance to set up and pack up.

Statutory Environment

Nil

Policy Implications

Council Policy No. 1011 – Donations and Grants

Consultation

Paul Anderson – Chief Executive Officer

Ally Bryant – Finance Manager

Gaylea Dawson – Treasurer, Perenjori Agricultural Society

Financial Implications

Allocation of \$10,000 was included in the 2023/24 Annual Budget for the Agricultural Show. Additionally, budget allocation of \$12,000 was included for Youth Activities.

Offering free camping for attendees at the Perenjori Caravan Park will result in a loss of approximately \$2,560, along with associated cleaning fees.

An estimation of Council contribution based on previous Agricultural Shows and current requests is provided in the table below:

| ITEM | COUNCIL CONTRIBUTION | CASH/IN-KIND |
|------------------|----------------------|--------------|
| Gold Sponsorship | \$10,000 | Cash |
| Pavilion Hire | \$540 | In-kind |
| Staff | \$3,773 | In-kind |
| Equipment Hire | \$1,320 | In-kind |

| | | |
|--------------------------|-----------------|---------|
| Accommodation | \$3,286 | In-kind |
| Cleaning (accommodation) | \$2,160 | In-kind |
| TOTAL | \$21,079 | |

Strategic Community Plan

Goal 1: An inclusive community and a great place to live for all ages and stages of life.

1.2. Community life is enhanced and nurtured with well supported clubs, community groups, and essential volunteer-based services.

Officer Comment

The Perenjori Agricultural Show is a major event for the region, organised by volunteers from the Perenjori Agricultural Society. The Show attracts visitors from the region, bringing economic advantage to local retailers. Financial assistance from the Shire in previous years has included ‘Gold Donor’ sponsorship of \$10,000 and an additional \$5,000 in 2023 as contribution towards entertainment costs.

Availability of Shire Cleaners on Show Day is doubtful at this stage due to uncertainty of cleaning requirements at the Caravan Park. It is recommended that the Agricultural Society employs cleaners to attend to any cleaning duties required on the day.

Whilst provision of waived fees for Entertainers staying at the Caravan Park may be an incentive in attracting the entertainment and assists the Agricultural Society financially, there is no real economic benefit to Council or the community in providing free caravan and camping sites to attendees of the show.

As per Council decision 201022.5 at the October 2022 Ordinary Council Meeting, hire fees of community facilities are waived for Shire of Perenjori not-for-profit organisations (excluding bonds).

It is recommended that the Agricultural Society apply for funding from outside sources for future Shows. Budget allocation for assistance in applying for grants by community groups will be presented to Council for consideration in the 2024/25 Annual Budget.

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That Council:

1. **Endorse ‘Gold Donor Partnership’ donation of \$10,000 (ten thousand dollars) to the Perenjori Agricultural Society for the 82nd Perenjori Agricultural Show to be held Saturday 10 August 2024.**
2. **Waive charges for up to fourteen (14) Accommodation Village single units for entertainers for 9 and 10 August 2024.**
3. **Offer in-kind support of Shire Staff members to assist with setting up during the week commencing 5 August 2024, and packing up the week following the event.**
4. **Endorse a free overflow camping area to be situated on vacant lot on corner of Hirshauer Rd and Crossing St.**

Motion put and carried / lost by absolute majority

[Next Item](#)



Perenjori Agricultural Society Inc.

A: PO Box 46, Perenjori WA 6620
E: pjag@hotmail.com.au
ABN: 31 163 849 680

RECEIVED 28 MAR 2024

Paul Anderson - Chief Executive Officer
Shire of Perenjori
56 Fowler Street, Perenjori
E: ceo@perenjori.wa.gov.au

28 March 2024

Dear Paul & Councillors,

The Perenjori Agricultural Show is an event that takes pride of place on many local community members' calendars. It is the only country show of its scale in our district and people from within the Mid-West region and beyond, come to enjoy the day.

This year we will be holding our 82nd show on Saturday the 10th August. We, the Agricultural Society volunteers, are only able to run this community event because of the contributions made by our generous donors.

In the past, The Shire of Perenjori has contributed significantly towards the running of the show, and we would like to ask you to consider supporting our event again in 2024.

As with previous years, The Shire of Perenjori has kindly assisted our show through:

- Contributing towards the running costs of the show in return for 'Gold Donor Partnership' which will acknowledge the Shire of Perenjori in all our promotional materials & advertising formats, for which we would like to ask for \$10,000.
- Allowing us the use, without charge nor bond of the Stan Cannon Sports Complex and associated facilities.
- Providing cleaners to support the Agricultural Society on show day with cleaning the Ablutions throughout the event.
- Providing free camping at the Caravan Park for the show weekend.
- Allowing the use of vacant block on the far west side of the park as an overflow camping area, once the caravan park is fully booked.
- Providing free accommodation at the caravan park for approximately 14 of our entertainers & medics.
- Allowing the use and providing delivery of tables, chairs, benches, PA System, signage and a few other items that the Shire owns, which can then be utilised for the event. Please see attached request list.

We thank you for your ongoing support, and with your partnership, look forward to hosting another very successful show in 2024.

Best regards,

FOR -

Ashley Sutherland
President - Perenjori Agricultural Society Inc.
M: 0427 715 075





Perenjori Agricultural Society Inc.

A: PO Box 46, Perenjori WA 6620
E: pjag@hotmail.com.au
ABN: 31 163 849 680

1. Borrow a set of master keys for the pavilion & pool (to access power) – we require access from approx. Wednesday before the show to the following Wednesday. We will ensure their safe return, as always.
2. Borrow the 65kva genset from the pool.
3. Borrow the two PA Systems
4. Borrow the Pavilion TV Remote
5. Event ahead signs, Reduce Speed, 40kms/hr (or lower if have) – Can these be put out by a Shire representative around 9am on Saturday morning at each end of town?
6. As many wheelie bins as available - ideally at least 20 recycling & 40 others.
7. 4 x Small & 4 x Large Bench seating from pool.
8. 30 brown cushioned vinyl chairs
9. 13 brown plastic (school type) chairs (Village Green)
10. 45 cream plastic (school type) chairs (Village Green)
11. 7 pink plastic (school type) chairs (Village Green)
12. Small round table & chair sets - black
13. 109 black cushioned chairs (Pavilion)
14. 9 round heavy brown tables (Pavilion)
15. 12 rectangle 'cherry oak' folding rectangle tables (Pavilion)
16. 8 cream small rectangle steel legged tables (Pavilion)
17. 6 Round plastic tables (Village Green)
18. 10 Green, 11 Red & 9 Blue Coloured plastic chairs (Town Hall)
19. Basically any movable tables, chairs and benches are required for Show day – If there are more than what's on this list please bring them along too
20. 2 x vacuum cleaners made available for Pavilion.
21. Sanitary waste bins in all ladies toilets please
22. Toilets/Septics (Pavilion & Netball) to be pumped out/checked prior to the show.
23. Provide extra toilet roll, hand towels & soap so that we can replace when required also.
24. Bin liner replacements for the Pavilion bins
25. Reticulation lines to be marked out on oval and around pavilion area prior to Busy Bee – Tuesday before the show.
26. Oval & general area to be mown Monday before the show at the latest as the lines of retic require marking out on Tuesday & Wednesday is our first set up day please.
27. Oval sprinklers to be turned off from Tues before to Tues after the show please.
28. Can the bitumen carpark area at the front of the gymnasium be swept clear of rocks etc for our 'animal riders' to zoom around on?
29. Can the bougainvillea please be well trimmed alongside the wall to the toilets?
30. The lighting for the walkway to the toilets is poor – can this be rectified?
31. Toilet location and identification signage



13.3 QUARTERLY REPORT – COUNCIL PLAN

| | |
|-------------------------|---|
| Applicant: | Shire of Perenjori |
| File: | ADM 0618 |
| Date: | 18 April 2024 |
| Disclosure of Interest: | |
| Voting Requirements: | Simple Majority |
| Author: | Nola Comerford – Manager Corporate and Community Services |
| Responsible Officer: | Paul Anderson – Chief Executive Officer |
| Attachments: | 13.3.1 – Quarterly Report – Council Plan |

Summary

For Council to consider endorsement of the Strategic Community Plan/Corporate Business Plan (Council Plan) quarterly report.

Background

Council adopted the Strategic Community Plan and Corporate Business Plan (Council Plan) at the August 2022 Ordinary Council Meeting.

Section 5.56(1) of the *Local Government Act 1995* requires all local governments to have a plan for the future of the district, and under the Local Government (Administration) Regulations 1996, all local governments are required to have adopted two key documents – a Strategic Community Plan and a Corporate Business Plan. Together these documents drive the development of the local government’s budget.

The Integrated Planning and Reporting Framework and Operational Guidelines (2016) issued by the Department of Local Government, Sport and Cultural Industries (DLGSC), which guide the Strategic Community Plan and Corporate Business Plan process, require that regular monitoring and reporting of these plans are undertaken. Quarterly updates form part of this key reporting process.

Statutory Environment

Local Government Act 1995 s5.56:

5.56 Planning for the future

(1) A local government is to plan for the future of the district.

(2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

Local Government (Administration) Regulations 1996

(3) A local government is to review the current strategic community plan for its district at least once every 4 years.

Policy Implications

Nil

Consultation

Paul Anderson – Chief Executive Officer

Marty Noordhof – Manager Infrastructure Services

Financial Implications

The cost of projects and actions contained within the Quarterly Report are as per the Annual Budget 2023/24.

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

Officer Comment

The Quarterly Report is designed to provide information on the progress and milestones of key goals in the Council Plan 2022-2032.

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That Council receives the achievements against the actions in the Quarterly Council Plan for the period ending 31 March 2024.

Motion put and carried / lost

[Next Item](#)

COUNCIL PLAN

QUARTERLY
REPORT

JANUARY - MARCH 2024



Perenjori

Embrace Opportunity



Our Highlights this Quarter

AUSTRALIA DAY EVENT

Funded through Council and Auspire, the Australia Day BBQ and Citizen of the Year celebrations took place at the Aquatic Centre on Friday 26 January.



OFF-ROAD RACING

The Caravan Park was booked to full capacity for the 2024 Perenjori 300 off-road racing event held 1-3 March.

COMMUNITY HUB

Tender received for construction and fit-out of the proposed Community Hub to be located at 26-30 Fowler St.

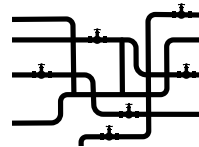


CARON DAM TANK

A new tank and solar pump installed to provide safe access to water for fire fighting trucks and roadworks crew.

MINING

Terra Mining given Main Roads approval for heavy haulage from Extension Hill to Geraldton Port until 31 March 2025.



WATER CORPORATION

New water pipes installed along laneway and Timmings St as essential upgrades to Perenjori water infrastructure system.

Caravan Park

The Shire welcomed a new Caravan Park Manager, Pauline Harris and partner Allan.





Performance against the 2023-2033 Council Plan

STRATEGIC DIRECTION

The strategic direction for the plan is driven by the community. It covers the things that the Shire is directly responsible for, as well as things that others are responsible for (such as Federal or State Government, industry, or other stakeholders).



VISION

Our community is strong and growing.

We create our own future with imagination and energy.

We are proud of this place we call home and welcome visitors to share in its outstanding natural beauty.



Other Progress



Goal 1 - Social

An inclusive community and a great place to live for all ages and stages of life.

Strategic Objectives

The community is active and has access to a range of sport and recreation facilities.

- An estimate of 200,000 litres of water per week pumped from North Rd bore tanks to maintain improved conditions of town oval and hockey field .
- The Aquatic Centre had an average of 36 visitors per day.
- Free use of Gym being utilised by community members.
- Free entry to Aquatic Centre has encouraged greater use of the facility.
- Installation of new matting and equipment at Perenjori Gym.
- The Aquatic Centre hosted Perenjori Primary School faction carnival and interschool carnival.

Community life is enhanced and nurtured with well supported clubs, community groups, and essential volunteer-based services.

- Employee support for St John Ambulance training.
- Council commitment of 2024/25 Budget funds to support Community Sport and Recreation Facilities Fund application from Latham Golf & Bowling Club for the purposes of installation of a new bowling green.
- Citizen of the Year awards presented at the Australia Day celebrations in January 2024.

The community is accessible for and inclusive of people with disability.

- Accessible housing units built in Russell Street, Perenjori.
- Accessibility options available on Shire of Perenjori and Visit Perenjori websites.

Early childhood services are provided in support of workforce participation and educational outcomes.

- Assisted with promotion of advertising for early educators for Regional Early Education & Development (REED).
- Provision of council house for REED staff.

Young people are engaged in pro-social activity and civic life.

- Provision of extended Aquatic Centre hours.
- Ongoing support for Blue Light activities in provision of venue.
- Commencement of 'No Pool No School' initiative to encourage school attendance.'

Gaps in medical, allied health services, and other community services are filled where possible to meet the needs of the local population.

- Facilitated a Well Women's Clinic.
- Visiting Physiotherapist located in Council building.
- Ongoing assistance to Perenjori Medical Centre.

Goal 1 ...continued

Strategic Objectives

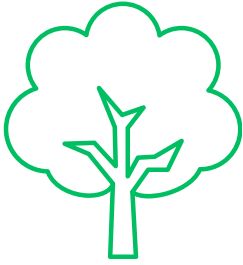
Seniors are valued and supported to age in place.

- Support for weekly seniors' morning tea at the Lodge.
- Ongoing advocacy for Home and Community Care services.

Emergency management and associated community liaison and education activities are undertaken to protect the community and minimise harm from disasters.

- A Local Emergency Management Committee (LEMC) meeting was held to review the Local Emergency Management Arrangements, which were then endorsed by Council.





Goal 2 - Natural & Built Environment

Eco-friendly, attractive and well-maintained towns, surrounded by outstanding natural beauty, landscapes, flora and fauna to be protected and enjoyed.

Strategic Objectives

Public health, safety and amenity standards are upheld.

- Adoption by Council of the Local Emergency Management Arrangements and Recovery Plan.

Land use and building regulations are designed and administered to meet the current and future needs of the community.

- A buy-back offer has been extended to Lot 160 England Crescent as per Council Budget and Council resolution.
- Monthly EHO visits to the Shire to assist the community in environmental health compliance.
- Adoption by Council of a Local Planning Policy on Tree Farms.

The Shire's buildings and leases are administered to an appropriate standard for the benefit of the community according to their need and use.

- Lease Agreement undertaken between the Shire of Perenjori and Perenjori Sports Club.
- Cancellation of a residential lease agreement to protect Council assets.
- Council endorse construction of housing and a 10-year lease for Government Regional Officer Housing.

Local Aboriginal and non-Aboriginal stories, structures and places of interest are acknowledged, preserved and promoted as appropriate.

- Inclusion of an Aboriginal Interpretive site in the Perenjori Townscape Plan.

Waste management services are provided efficiently and sustainably.

- Weekly disposal service with licensed waste provider.
- Regular maintenance at waste disposal sites.
- Fencing at Perenjori tip completed.
- Tyre recycling undertaken at Perenjori Tip.

Roads, footpaths and drainage are appropriately managed according to their need and use.

- Maintenance carried out in line with the sealed roads program.
- Unsealed roads maintained regularly by fleet of graders.
- Line marking undertaken on the Perenjori-Carnamah Rd.
- A request for tender released to market for the Mid West Secondary Grain Freight Route.
- Sealed pavement repair contract awarded to tenderer.

Parks, gardens, street trees and reserves are appropriately managed according to their need and use.

- Advertised for staff to join the Parks & Gardens team.
- Kerbing installed on Fowler Street, along with backfill and mulching.
- Planting throughout townsite to beautify and provide green space.

The provision of cemeteries reflects community needs, heritage values, and a peaceful natural environment.

- Ongoing grounds work undertaken.



Goal 3 - Economic

A diverse economy, with flourishing businesses offering a suite of trades, services and retail offerings.

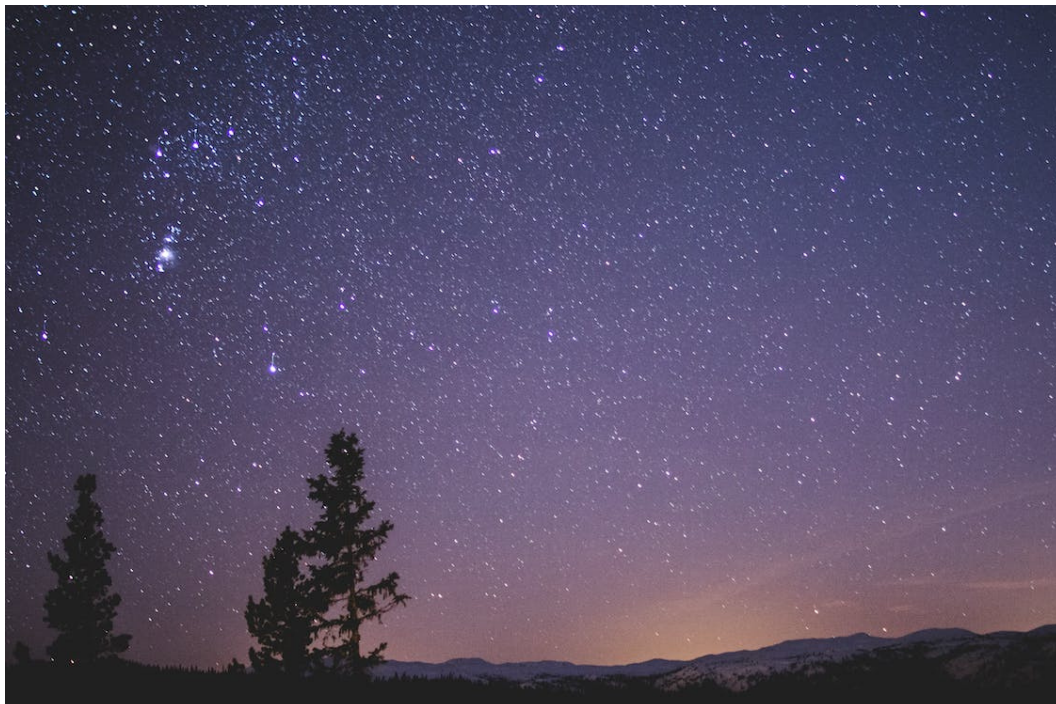
Strategic Objectives

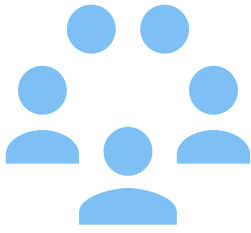
Opportunities are maximised to promote economic growth and local development.

- Provision of housing for Regional Early Education and Development (REED) to accommodate a team leader for the early learning centre.
- Negotiations following a request for tender submission for construction and fit-out of a purpose built supermarket.

Visitors are welcomed and well-catered for.

- Employment of a new Caravan Park Manager.
- Installation of master key system for Accommodation Village.
- Reinstallation of Eco 1 house as Caravan Park accommodation.
- Upgrades to septic system for whole of Caravan Park.
- New hot water systems installed at Caravan Park.





Goal 4 - Governance & Leadership

A strong and diverse Council working closely with the proactive and involved community.

Strategic Objectives

The community is well-informed and engaged.

- Regular social media and website posts of roadworks, events and projects.
- Annual Electors Meeting held in accordance with the *Local Government Act 1995*.

The Shire listens to and works closely with the community and its decision making is transparent and accountable.

- Council Meeting Agendas and Minutes published on Shire website.
- Public submissions invited for Council consideration for inclusion in Annual Budget.

The Shire advocates and partners effectively on behalf of the community.

- Telstra representative met with Elected Members and staff to advise on future upgrades and fault management.

The Shire works proactively with the Traditional Owners regarding sites and other matters of significance to the Badimia people.

- Badimia representative undertook Welcome to Country at Australia Day celebrations.

People receive a high standard of customer service in their dealings with the Shire.

- Staff training ongoing as per requirements.
- Annual staff performance reviews undertaken.
- Workplace assessments undertaken for outside staff.

The organisation, assets and finances of the Shire are managed responsibly.

- Implementation of MEX software to streamline the Shire's maintenance and asset management practices.
- Capital works program undertaken in accordance with Council Budget.
- Budget Review undertaken in accordance with Section 33A of the *Local Government (Financial Management) Regulations 1996*.
- Archive Room installed with shelving and records transferred from external storage.
- Compliance Audit Return adopted by Council and submitted to the Department of Local Government, Sport and Cultural Industries.
- Transition of banking services following Bankwest closure.

Capital Expenditure - 2023/24

| 2023/24 CAPITAL WORKS PROGRAM | |
|--|--|
| Governance | Road Program |
| Altus Payroll | Warriedar Copper Mine Rd SLK 5.2-7.3 final seal |
| Altus Bank Red Application | Syson Rd SLK 30.00-33.05 |
| Library Software | Carnamah Perenjori Rd SLK 0.00-5.20 |
| Printer Depot Admin | Warriedar Copper Mine Rd SLK 3.00-5.2 final seal |
| Archive Room fit-out | Warriedar Copper Mine Rd SLK 6.5-7.30 |
| Master Key System | Taylor Rd SLK 5.6-22.35 |
| Aged Units x 2 – 42 Russell St | Loading St SLK 0.00-0.66 Stage 1 |
| Caravan Park Village key system | Midwest Secondary Grain Freight Network |
| Fencing of Perenjori Tip | Sealing of Cemetery carpark |
| Community Hub project | |
| Dump Point surrounds | Plant Replacement Program |
| Purchase of industrial land | Toyota Prado CEO vehicle |
| Caravan Park furniture and equipment | Small/med hybrid Finance Manager |
| | New Backhoe Loader |
| Unfinished Projects from 22/23 Budget | Prime Mover Hino Motors C/F PO 8959 |
| Perenjori Hall roof retention expense | Mitsubishi Triton 4 door C/F 9034 |
| Perenjori Oval water project | Mitsubishi Triton GLX MR6W20 C/F PO 9035 |
| Refurbishment of Perenjori oval toilets | Mitsubishi Triton GLX MR6W20 C/F PO 9036 |
| Fowler St landscaping | Mitsubishi Triton GLX MR6W20 C/F PO 9037 |
| Construction of shelter at Cemetery | Isuzu D-Max MT23 4x4 |
| Solar lights at Latham Community Centre | Isuzu D-Max MT23 4x2 |
| Solar lights at Cemetery | New 2WD utility |
| Solar lights North Rd (townsite) | Multi-tyre roller attachment |
| Perenjori Evacuation Centre upgrade | New Holland Tractor (Gardeners) |
| Perenjori Town Water project | Slasher – Latham Golf Club |
| Static Water Supply (DFES) | |

Capital Works Highlights - 3rd Quarter

COMPLETED

Caron Dam

Funded through the Department of Water and Environmental Regulation, installation of a water tank and solar pump at Caron Dam will provide safe access to water for fire fighting trucks and roadworks crew. The dam has limited accessibility and, dependent on the level of the water, can also create safety issues which has led to the installation of the tank.

This project enhances the recent repairs to the Caron Dam roof which provides a safer and water-saving resource.



COMPLETED

Aged Units

Funded through the State Government's Social Housing and Economic Recovery Program (SHERP), this \$812,933 project will deliver additional housing options to local senior community members to enable them to remain living in the community for longer. Construction including landscaping and fencing was completed in March. Council will consider tenant applications at the May 2024 Ordinary Council Meeting.



IN PROGRESS

Council Housing

Allocation of \$1,200,000 was made in the 2023/24 Annual Budget for two 3 x 2 houses, which includes funding of \$200,000 received through the DFES Cyclone Serorja Community Resilience Fund. The modular houses were delivered in December and are located at 5 Hirshauer Rd and 25 Timmings St within the Perenjori townsite. Shire staff are project managing finishing construction including fencing, plumbing, concrete surfaces and landscaping.



IN PROGRESS

Archive Room

In accordance with the 2023/24 Annual Budget, internal fit-out of the Archive Room has commenced with construction of shelving and transfer of archive boxes from external storage. Installation of Compactus units and additional shelving will complete the construction program.



14. Infrastructure Services

14.1 DISPOSAL OF ASSET: JETPATCHER

| | |
|--------------------------------|--|
| Applicant: | Shire of Perenjori |
| File: | P1690 |
| Date: | 18 April 2024 |
| Disclosure of Interest: | |
| Voting Requirements: | Simple Majority |
| Author: | Marty Noordhof - Manager Infrastructure Services |
| Responsible Officer: | Paul Anderson – Chief Executive Officer |
| Attachments: | Nil |

Summary

This report provides detail of the Shire’s Jetpatcher and seeks Councils consideration for repair or disposal.

Background

The Shire 2011 Isuzu Jetpatcher FVZ1400 was acquired by the Shire of Perenjori in 2012. In 2021 the asset became inoperable due to lack of maintenance and not being properly setup to handle and store emulsion correctly.

Previously the emulsion was stored in IBCs and let sit, and as a result, the emulsion settles and separates, causing a claggy substance in the bottom of the pod, requiring emulsion to be poured out and disposed of as waste until ‘good’ emulsion is coming through, then it can be used in the machine. Even so, the separation of the emulsion would cause blockages in the hosing and jets. To avoid this an emulsion tank with a circulation pump is required, this tank also has a heater element to keep the emulsion at a temperature of around 40 degrees during colder periods.

To successfully run the machine, it would require a person dedicated to the machine with the drive and motivation to spend at least an hour at the end of each day to thoroughly clean the machine to a standard where it remains in good working condition without issues.

The cost to repair and set up correctly to a first fill stage are detailed below.

Quotes were received from Austroads (Parts), JMH(Labour), MCL Group (Cleaning) and Austank (Emulsion Tank) with the following estimates provided:

| Jetpatcher Repair Costings | |
|-----------------------------------|----------------------------|
| Labour Estimate | \$9,483.87 |
| Parts Estimate | \$21,315.00 |
| Cleaning Estimate | \$7,396.18 Exc GST |
| Total | \$42,014.56 Inc GST |
| Ancillary Equipment | |
| Emulsion Tank | \$55,811.00 |
| Overflow Tank | Not Required |
| Bunded Concrete Pad | \$2,000 |
| First Fill of Emulsion | \$2,970.00 |
| Generator* | \$8,500 |
| Total | \$69,281.00 |

| | |
|--------------------|-----------------------------|
| Grand Total | \$107,476.05 Exl GST |
| | \$118,223.66 Inc GST |

***Generator as alternative option to installing fixed power at around \$20,000.**

Statutory Environment

Disposing of property is detailed in section 3.58 of the Local Government Act 1995.

Policy Implications

Nil

Consultation

Paul Anderson – Chief Executive Officer

Maarten Noordhof – Manager Infrastructure Services

Ashely Stephens – Mechanic

Paul Owen – GFG Consulting

Financial Implications

There is currently no allocation in the 2023/24 Annual Budget for the Jetmaster.

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.6. The organisation, assets and finances of the Shire are managed responsibly.

Officer Comment:

The Jetpatcher is in a poor state with a considerable amount of work required to return it to an operational state.

The figures quoted are estimates only, they are not fixed priced quoting, as repairs of this nature can present emerging work as the job progresses, making the repair difficult to quote.

Regardless of the decision to dispose of or repair, the cleaning portion of the estimates should be carried out prior to disposal to give best chance of maximum disposal price.

Three options are listed below for Council to consider.

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

- Option 1. Clean and dispose of Jetpatcher in an "as is" condition.**
- Option 2. Clean, repair and dispose of Jetpatcher in attempt to recover maximum value.**
- Option 3. Clean and repair Jetpatcher and invest in ancillary equipment with the vision of keeping and operating machine.**

Motion put and carried / lost

[Next Item](#)

15. Governance:

15.1 PROPOSED TREE FARM – LOT 7814 NORTH OVERSBY ROAD, BOWGADA

| | |
|-------------------------|---|
| Applicant: | Carbon Neutral Pty Ltd |
| File: | A1469 |
| Date: | 18 April 2024 |
| Disclosure of Interest: | |
| Voting Requirements: | Simple Majority |
| Author: | Simon Lancaster - Planning Advisor |
| Responsible Officer: | Paul Anderson - Chief Executive Officer |
| Attachments: | 15.1.1 – Application |

Summary

Council is in receipt of an application to revegetate Lot 7814 North Oversby Road, Bowgada for the purpose of carbon farming. This report recommends conditional approval of the application. 2 alternative recommendation wordings are also provided at the end of the Officer Comment section of the report in the event that Council alternatively considers the application should either be; refused; or; delegated authority be issued to the CEO to determine the application upon receipt of further information demonstrating further compliance with the Tree Farm Local Planning Policy.

Background

Lot 7814 is a 533.3858ha property on the eastern side of North Oversby Road that is located 20km east of the Perenjori townsite.

Figure 15.1.2 – Location map of Lot 7814 North Oversby Road, Bowgada



The property is known as 'Norm's Block' and is rectangular in shape, measuring approximately 4.5km east-west and 1.1km north-south, sloping upwards from the 270m contour at the western end to the 300m contour at the eastern end.

The lowest lying 86ha western portion of Lot 7814 contains remnant vegetation, with the remaining 447ha area cleared. Aerial photography indicates that the property was used for cropping purposes up to a decade ago but this has been discontinued in more recent times.

The cleared portion of the property has been identified as having moderate-very high capability for grazing and low-very low capability for cropping. The western portion of the property, that is closest to the salt lake system has been identified as having significant salinity risk.

The applicant proposes to revegetate the cleared portion of Lot 7814 using a combination of direct seeding and seedling establishment with (amongst others) York Gum, Acacia, and Allocasuarina-dominated vegetation types, with revegetation of the more saline country at the western end of the property to include salt tolerant perennials such as salt bush (*Atriplex*), blue bush (*Maeriana*), *Melaleucas* and salt tolerant eucalypts.

It is anticipated by the 3rd year of revegetation that managed grazing would commence on the property.
A copy of the application is provided as **separate Attachment 15.1.1**.

Figure 15.1.3 – Aerial Photo of Lot 7814 North Oversby Road, Bowgada

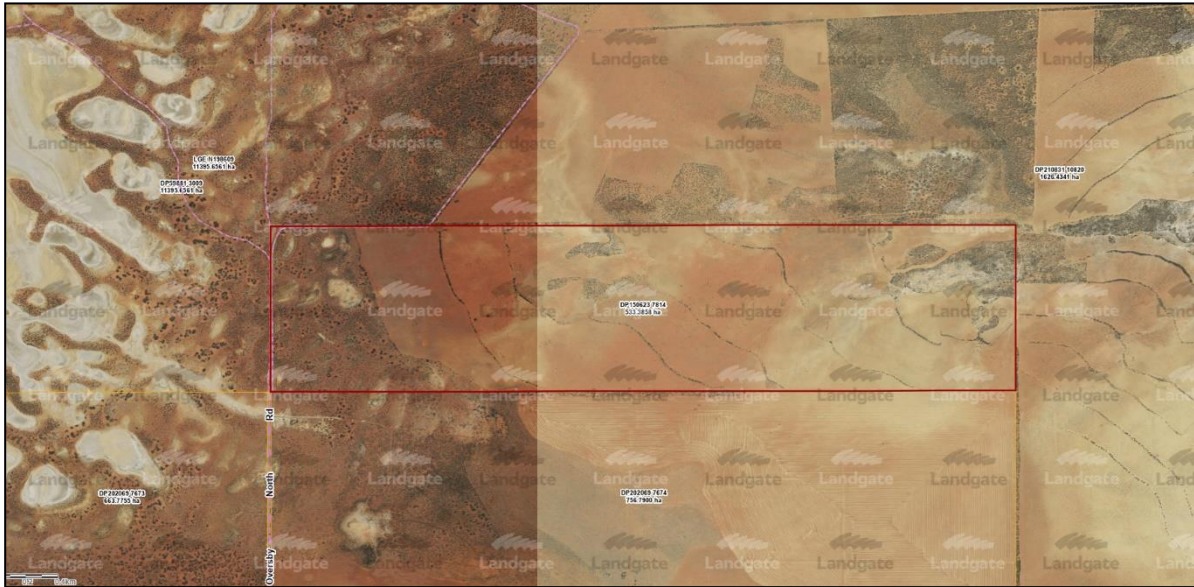
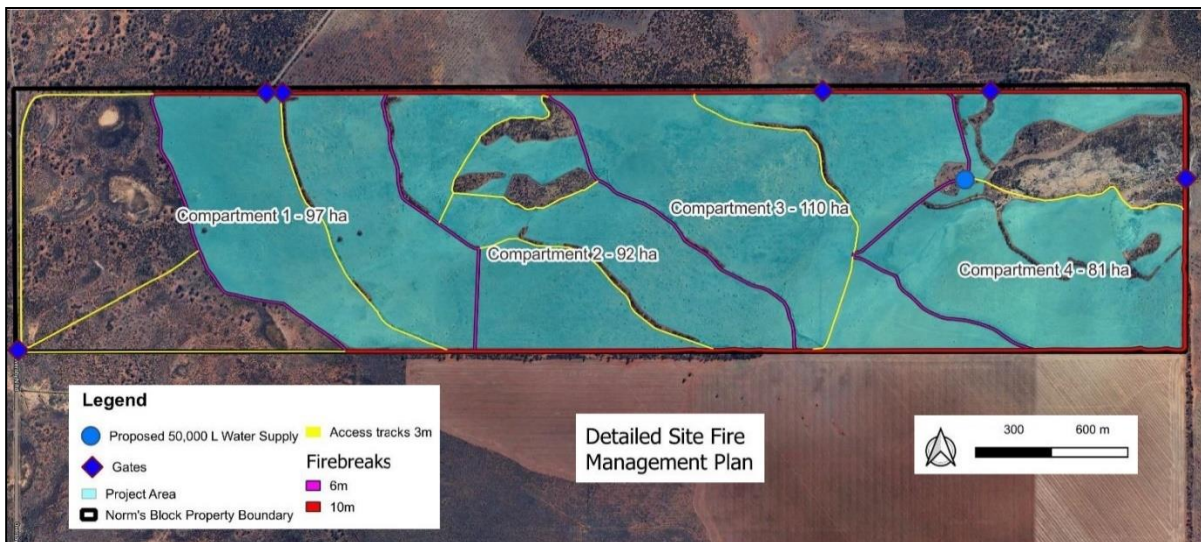


Figure 15.1.4 – Proposed Planting Plan for Lot 7814 North Oversby Road, Bowgada



Statutory Environment

Lot 7814 North Oversby Road, Bowgada is zoned 'Rural' under the Shire of Perenjori Local Planning Scheme No.3 ('the Scheme') which lists the objectives for this zone as being:

- *To provide for the maintenance or enhancement of specific local rural character.*
- *To protect broad acre agricultural activities such as cropping and grazing and intensive uses such as horticulture as primary uses, with other rural pursuits and rural industries as secondary uses in circumstances where they demonstrate compatibility with the primary use.*
- *To maintain and enhance the environmental qualities of the landscape, vegetation, soils and water bodies, to protect sensitive areas especially the natural valley and watercourse systems from damage.*
- *To provide for the operation and development of existing, future and potential rural land uses by limiting the introduction of sensitive land uses in the Rural zone.*
- *To provide for a range of non-rural land uses where they have demonstrated benefit and are compatible with surrounding rural uses."*

This proposal would meet the definition of a 'Tree Farm' which is defined in the *Planning and Development (Local Planning Schemes) Regulations 2015* as being: "means land used commercially for tree production where trees are planted in blocks of more than one hectare, including land in respect of which a carbon right is registered under the Carbon Rights Act 2003 section 5"

'Tree Farm' is listed as a 'D' use in the Scheme Zoning Table for the 'Rural' zone which "means that the use is not permitted unless the local government has exercised its discretion by granting development approval".

Schedule 2 Part 9 Clause 67 of the *Planning and Development (Local Planning Schemes) Regulations 2015* lists the following relevant matters to be considered by local government in considering a development application:

- “(a) the aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area;...*
- ...(e) any approved State Planning Policy;*
- (f) any policy of the Commission;*
- (fa) any local planning strategy for this Scheme endorsed by the Commission;*
- (g) any local planning policy for the Scheme area;...*
- ...(m) the compatibility of the development with its setting, including –*
 - (i) the compatibility of the development with the desired future character of its setting; and*
 - (ii) the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;*
- (n) the amenity of the locality including the following —*
 - (i) environmental impacts of the development;*
 - (ii) the character of the locality;*
 - (iii) social impacts of the development;*
- (o) the likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or the water resource;...*
- ...(q) the suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk;*
- (r) the suitability of the land for the development taking into account the possible risk to human health or safety;...*
- ... (w) the history of the site where the development is to be located;*
- (x) the impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals;...*
- ...(zb) any other planning consideration the local government considers appropriate.”*

Policy Implications

The Shire adopted its Tree Farm Local Planning Policy at its 21 March 2024 meeting to assist applicants by providing general guidelines and a clear outline of the Shire's position and to assist Council in determining applications for tree farms by setting out matters to have regard for when assessing applications.

A copy of the Tree Farm Local Planning Policy can be viewed at the following link:

[shire-of-perenjori-local-planning-policy-no-1-tree-farms](#)

The policy has the following objectives:

- *To actively encourage the integration of tree farms with existing agricultural uses as a complementary but integrated use. Traditional agricultural activities such as cropping, grazing, and food production should generally remain the predominant use.*
- *To actively oppose the use of an entire lot area for tree farms (particularly where it contains a dwelling) unless the applicant has clearly demonstrated extenuating circumstances or provided significant justification warranting support for a variation to any aspect of this Policy.*
- *To support applications that actively integrate tree farms with existing agricultural activities on lots in recognition of the economic, environmental and social benefits.*
- *To encourage planting areas with linkages to existing remnant vegetation on the same lot or adjacent lots. Where appropriate encourage linkages with vegetation on adjacent reserves however consult with the relevant reserve authority or manager.*
- *To protect and enhance native vegetation, wetlands and water courses and assist in the reduction of salinity, waterlogging and erosion.*

- *To support continuing broad acre agriculture and production as the primary and priority land use in the Rural zone, consistent with the planning framework's underlying theme to protect productive agricultural land.*
- *To minimise the potential for any loss of population or agricultural land through the use of the entire lot area for tree farms, and encourage tree farms that provide a supplementary income to farmers.*
- *To achieve tree farm layouts which do not compromise the fire safety of the local community or the biodiversity conservation and management of reserves.*
- *To achieve high quality bushfire management plans which are independent and self-sufficient.*
- *To encourage the selection of tree species that are complementary to native remnant vegetation and will assist in maintaining landscape function."*

The policy outlines the need for planning controls with regards to tree farms noting that:

"With new emerging tree farms for carbon sequestration, Council is concerned over the potential for these to be developed on whole lots. Council is particular concerned over the accumulative impact of tree farms on entire lots over time, and the potential for population loss and a reduction of food production.

Some applicants may propose long term harvesting whilst other may not nominate to harvest at all (means the land may never revert back to traditional agricultural uses.)

Whilst some of the issues are difficult to quantify, this policy aims to encourage an integrated approach of plantings with more traditional farming or agricultural uses.

The Policy recognises that the development of whole lots for tree farms discourages the continuation of broad hectare farming in a way the development of a tree farm at a smaller scale would not."

As the application proposes to revegetate the entirety of Lot 7814, rather than 30-35% of the property, which is considered by the policy to be 'ancillary' the matter requires assessment with regard for Clause 8.1.1 of the policy.

"Council will not generally support the planting of whole lots for tree farms due to the potential for the displacement of agricultural pursuits and loss of agricultural land.

There is a general presumption against 'whole of lot' tree farms in the Rural zone, unless a proponent can demonstrate to the Council's satisfaction that there are exceptional circumstances that warrant a variation in accordance with Clause 8.1.1.

Council considers that the development of whole lots with tree farms is inconsistent with the Scheme's objective to protect broad acre agricultural activities in the Rural zone as:

- (a) Tree farms may not be harvested except in the long term, or in the case of carbon sequestration plantings, not at all;*
- (b) The concept of broad hectare farming primarily contemplates the continuation of traditional productive agricultural activities;*
- (c) The use of an entire lot for a tree farm to the exclusion of traditional productive agricultural activities does not involve an appropriate integration of rural land uses, but instead runs the risk that the entire lot will never be returned to productive use, and at the very least involves a diminution of the productive capacity of the land;*
- (d) Any proposed whole lot tree farm discourages the continuation of broad hectare farming in a way the development of a tree farm at a smaller scale would not. Integrated ancillary plantings consistent with this Policy serve to encourage the retention of productive agricultural activities whereas whole lot plantings have the opposite effect;*
- (e) Tree farms that are not well managed or have no on site manager (with absentee ownership) or are abandoned, can cause significant long term land use conflict with surrounding broad acre farming or intensive agricultural activities due to increased bushfire risk, lack of fire break maintenance, lack of general property maintenance, uncontrolled weeds, and uncontrolled vermin or feral animals, including wild pigs.*

8.1.1 Variations

In dealing with this matter, Council will have regard for any specific circumstances where a variation to this criteria 8.1.1 may be warranted, however in those cases the onus will be on the applicant to demonstrate the particular merits of a proposal or justification for an assessment on a 'whole lot' basis.

If an applicant seeks any variation or support for a tree farm on a 'whole lot' basis then the application should be accompanied by justification such as;

- *Comprehensive Land Capability Studies specific to the lot by a suitably qualified environmental consultant;*
- *Farm Management Plan;*

- *Site specific soil or water test results demonstrating areas not suitable for agricultural food production;*
- *Photographs clearly showing shallow soils or rocky areas which visually demonstrate that areas on a lot are not suitable for traditional agriculture. A site plan should be provided that numbers each photograph, and shows the direction that the photograph was taken.*
- *Demonstration that planting areas will have specific local environmental benefits for the lot(s) subject of the application (refer 8.3). For example, larger planting areas may be warranted as native vegetation block planting adjacent to a creek line, or for salinity prone areas.*

Information and justification for a variation to this Policy needs to rely on site specific studies and information. General broad land capability mapping is not by itself considered to be sufficient as justification for a variation of this Policy.”

The Western Australian Planning Commission’s State Planning Policy 2.5 - Rural Planning notes the following in relation to applications of this nature:

“Tree farming is an umbrella term used to describe the planting of trees to generate economic return and/or environmental benefits. It has been a rapidly emerging industry in a number of rural locations across the State. Usually this has involved the planting of trees for harvest. However, more recently the planting of trees for carbon sequestration has emerged as a new rural land use. Tree farming which involves harvesting is a primary production activity that also sequesters carbon. The different types of tree farms i.e. integrated, chip logs or saw logs, require varied planning approaches.

WAPC policy in regard to tree farming is:

- (a) *tree farming is supported and encouraged on rural land as a means of diversifying rural economies and providing economic and environmental benefit;*
- (b) *tree farming should generally not occur on priority agricultural land;*
- (c) *tree farming should generally be a permitted use on rural land, except where development of a treefarm would create an extreme or unacceptable bushfire risk or when responding to specific local circumstances as identified in a strategy or scheme;*
- (d) *local govts should manage the location, extent and application requirements for tree farming in their communities through local planning strategies, schemes and/or local planning policies;*
- (e) *in planning for tree farming, local government considerations should include but are not limited to, potential bushfire risk, environmental and economic factors, water availability and recharge, visual landscape impacts, transport impacts of tree farming (where harvesting is proposed), planting thresholds, appropriate buffers, and location relative to conservation estates and sensitive land uses;*
- (f) *where tree farm proposals are integrated with farm management for the purpose of natural resource management and occupy no more than 10 per cent of the farm, the proposal should not require local government development approval; and*
- (g) *the establishment of tree farms does not warrant the creation of new or smaller rural lots.”*

A copy of the WAPC’s SPP2.5 can be viewed at the following link:

[State Planning Policy 2.5 - Rural Planning - December 2016 \(www.wa.gov.au\)](http://www.wa.gov.au)

The ‘Code of Practice for Timber Plantations in Western Australia’ was first prepared by the Forest Industries Federation (WA) in partnership with the State Government in 2006 and updated in 2014 and a copy of the document can be viewed at the following link:

[Code of Practice for Timber Plantations in Western Australia \(www.wa.gov.au\)](http://www.wa.gov.au)

The Code of Practice notes that:

“The purpose of this Code is to provide goals and guidelines to plantation managers so that operations in plantations in Western Australia are economically competitive and sustainable and are consistent with other resource management objectives.

The Code also facilitates assessment of State timber plantation practices by the Australian Government. This was a prerequisite to ensure that controls on the export of unprocessed wood from public and private plantations are removed.

The Western Australian Planning Commission and local town planning schemes can rely upon the adoption of, and adherence to, this Code by plantation managers as an integral part of the planning and land-use process, whether or not formal planning approval is required.

Local governments can rely on adherence to this Code where planning approval for the establishment of a plantation is not required under a town planning scheme (i.e. is a permitted land use).

Compliance with this Code will provide:

- the plantation industry with confidence to secure export opportunities for plantation products without additional licences or approvals;*
- plantation managers with a single reference document encompassing all relevant rules and regulations relating to plantations in Western Australia; however, plantation managers should be aware that this Code might not reflect the current status of regulations as they may change over time;*
- increased confidence for investors dealing with plantation managers;*
- a professional, credible and sustainable industry by establishing the framework within which growers can apply best practice; and*
- an environmentally conscious market with sustainably produced wood or wood derived products.”*

The Department of Fire & Emergency Services also have the ‘Guidelines for Plantation Fire Protection’ that can be viewed at the following link:

[Publications \(dfes.wa.gov.au\)](https://www.dfes.wa.gov.au/Publications)

Consultation

Council is not obliged to undertake consultation, however, it can refer the application to surrounding landowners and the Department of Primary Industries & Regional Development, the Department of Fire & Emergency Services, the Department of Water & Environmental Regulation, and the Department of Biodiversity, Conservation & Attractions inviting comment should it wish to do so.

Financial Implications

Nil

Strategic Community Plan

The Shire of Perenjori Strategic Community Plan 2017-2027 identifies the following goal of relevance in Council’s consideration of this matter:

“Area 1: Infrastructure and Natural Assets Our Natural and Built Environment

Goal: A community that develops and lives sustainably in a thriving natural and quality built environment, which meets and maintains current and future community needs.”

Officer Comment

The introduction of carbon planting to Mid West Shires in the last decade has become increasingly common and an issue that Councils have generally accepted but with some cautionary principles to ensure that they are located and managed appropriately.

Councils have occasionally raised concern that traditional agricultural activities such as cropping, grazing and food production should generally remain the predominant land use in its productive rural areas and that agroforestry or carbon plantations should remain as ancillary and complementary uses rather than displacing ones. Whilst there are other factors contributing towards reductions in rural populations, Councils have typically wished to ensure that new land uses do not exacerbate an existing ongoing issue.

Council have often sought to encourage tree farms in areas subject to land degradation, including areas of high salinity, water logging, and high levels of chemical contamination where there are clear natural resource management benefits, and discourage them upon land that is considered to be of high agricultural value or contain strategic surface gravel deposits required for the maintenance and construction of road networks.

Concerns have also been raised in the past where tree farms are managed remotely with only occasional visitation from employees who are attending to a series of plantations across a wide region, and how this can differ from the ability to control invasive species and manage fire risk more typically available when owners/operators are residing on-site.

In the event that Council consider that the application should be **refused** it may find the following wording useful as a starting point for its resolution:

“That Council refuse the application for a tree farm upon Lot 7814 North Oversby Road, Bowgada as it is not satisfied that the application meets with the requirements of the following:

- (a) Shire of Perenjori Tree Farm Local Planning Policy;*
- (b) Section 9(e)-Aims of the Scheme, and Section 16-Rural Zone Objectives, of the Shire of Perenjori Local Planning Scheme No.3;*

- (c) *Schedule 2 Part 9 Clause 67 of the Planning and Development (Local Planning Schemes) Regulations 2015*
- (d) *Western Australian Planning Commission State Planning Policy 2.5 - Rural Planning, particularly but not limited to Section 5.6."*

In the event that Council consider that the applicant should be required to **submit further justification** it may find the following wording useful as a starting point for its resolution:

"That Council issue delegate authority to the Shire CEO to determine the application for a tree farm upon Lot 7814 North Oversby Road, Bowgada in the event that an independent suitably qualified environmental consultant's assessment of the site is submitted by the applicant confirming that the planting area has low cropping capability (noting that the planting area would ultimately be open to managed grazing)."

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That Council grant formal planning approval for a Tree Farm upon Lot 7814 North Oversby Road, Bowgada as contained in the application provided as Attachment 15.1.1 subject to the following:

Conditions:

- 1. The approved development shall be undertaken in accordance with the approved plans unless expressly altered by a condition attached to the approval.**
- 2. Within 30 days following the date of this approval the applicant is to submit a Management Plan to the Shire of Perenjori for approval. The development must thereafter be carried out in accordance with the approved Management Plan to the satisfaction of the Shire of Perenjori.**
- 3. Within 30 days following the date of this approval the applicant is to submit a Fire Management Plan to the Shire of Perenjori for approval. The development must thereafter be carried out in accordance with the approved Management Plan to the satisfaction of the Shire of Perenjori.**
- 4. Following the expiry of 3 years after the date trees are first planted, the tree farm must thereafter be subject to managed grazing in accordance with a Grazing Management Plan approved by the Shire of Perenjori.. The Grazing Management Plan must provide for grazing in a sustainable manner, and may have regard to livestock density, seasonal outlook, available feed and other relevant matters**
- 5. The fencing around the tree farm must at all times be maintained to a standard adequate to effectively contain livestock.**
- 6. The water infrastructure on the tree farm (both existing and any additional infrastructure that may be required for fire management purposes) must at all times be maintained to a standard satisfactory to the Shire of Perenjori.**
- 7. Water adequate for both the managed grazing of the tree farm and fire management must be provided at all times.**

Advice Note:

- (a) In relation to condition 2 the management plan must display regard for the 'Code of Practice for Timber Plantations in Western Australia' (Forest Industries Federation WA, 2014) and the 'Code of Practice for the use of agricultural and veterinary chemicals in WA' (Department of Primary Industries & Regional Development, 2005).**
- (b) In relation to condition 3, the fire management plan must display due regard for the 'Guidelines for Plantation Fire Protection' (Department of Fire & Emergency Services, 2011) and the fire management plan must include (without limitation) details of proposed access and**

egress, fire breaks, water supplies and contact details for the local farm manager and company.

- (c) Any additions to or change of use of any part of the land or building(s) (not the subject of this consent/approval) considered by the Shire Chief Executive Officer to represent significant variation from the approved development plan requires further application and planning approval for that use/addition.**
- (d) If an applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be lodged within 28 days from the date of determination.**

Motion put and carried / lost

[Next Item](#)

8 April 2024

Paul Anderson
Chief Executive Officer
Shire of Perenjori
56 Fowler Street
PERENJORI WA 6620

Via email: ceo@perenjori.wa.gov.au / depotea@perenjori.wa.gov.au

RESUBMITTED APPLICATION FOR PLANNING APPROVAL – NORM'S BLOCK TREE FARM, PERENJORI

Please find attached the completed Planning Application for approval of environmental woodland and mallee plantings on Norm's Block, North Oversby Rd, Perenjori.

This application has been updated to address requirements of the Shire of Perenjori's new planning policy for Tree Farms and is seeking approval under Clause 8.1.1 ("Variations") of that policy. Carbon Neutral is in the process of purchasing this property and this application has been co-signed by the current owners.

Carbon Neutral Pty Ltd have been carrying out permanent revegetation works in the northern wheatbelt for many years and has developed successful techniques for revegetation of land on lower productivity sites in lower rainfall areas.

This property has primarily been used as a very poor standard private residence with limited to no agricultural activities being undertaken. Land capability as assessed by the Department of Primary Industries and Regional Development indicates the site has poor capability for cropping and grazing (50-70% of land has low to very low capability). We have engaged an external consultant to verify this assessment, but have not yet been able to have this completed. We are therefore seeking approval conditional on the assessment being submitted to the Shire and the Shire being satisfied with the independent assessment.

Discussions with the previous owner have identified the optimal arrangement of uses on the property, specifically revegetation with a mix of biodiverse native and mallee plantings that can be grazed once sufficiently mature (~3 years)

The proposed revegetation is planned to be undertaken during winter 2024.

Income and economic activity will be produced from the ongoing agricultural activities as well as existing markets for carbon credits generated by the plantings. In this manner, Carbon Neutral will maintain a viable, operating property that continues to support the local community. Up to June 2020, Carbon Neutral's projects in the northern and eastern wheatbelt of Western Australia have contributed significantly to their local communities (and continues to increase our contribution), including:

- Engaging over 80 businesses for services,
- Excluding land purchases, having spent \$12.8M in local economies,
- Over the life of the current projects, will contribute up to \$30M in regional economic impact,
- Supporting community events wherever possible, and
- Since 2015, and in addition to contractors, employing 43 FTE's across our projects.

Carbon Neutral is a responsible landowner, engaging with local activities and groups for feral animal control and properly maintaining firebreaks and infrastructure to support local fire prevention efforts.

A Management Plan for the property is included with this Planning Application. The Management Plan details establishment and management arrangements, maps of the proposed plantings, and a fire management regime. The Plan is consistent with the requirements of the DFES Guidelines for Fire Protection and the Code of Practice for Timber Plantations (bearing in mind the proposed plantings are not intended for harvesting).

We would appreciate your reply at your earliest convenience.

Please don't hesitate to contact me if there are any issues or queries with the application.

Yours sincerely,



Nevin Wittber
Chief Operating Officer
0407 773 584 / nevin.wittber@carbonneutral.com.au



Planning Application
and Management Plan

for

Norm's Block Environmental Reforestation Project

Shire of Perenjori

April 2024

Prepared by:

carbonneutral ®

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1. Summary of Proposal

Carbon Neutral are proposing to undertake a tree farm project at ‘Norm’s Block’ located at North Oversby Rd, Bowgada WA 6623.

Location



A full map of the property location is shown in Figure 1.

Table 1: Title details

| Deposited Plan | Lot No | Area of Lot (ha) | Total Area (ha) |
|----------------|--------|------------------|-----------------|
| DP150623 | 7814 | 533 | 533 |

Table 2: Landowner contact details

| Current Landowner | New Landowner (pending settlement of purchase) |
|--|---|
| Estate of Norman Everett 4 Pelham Close, Meadow Springs, 6210 & 38 Garfield Dr, AUSTRALIND, 6233 Contact: Rebecca Inwood rebeccaminwood@gmail.com M: 0408 678 775 | Carbon Neutral Pty Ltd 197 St Georges Terrace PERTH WA 6000 Contact: Nevin Wittber Chief Operating Officer nevin.wittber@carbonneutral.com.au M: 0407 773 584 |

Approval

The proposal for Norms Block incorporates ongoing agricultural production, but is essentially a ‘whole of Lot’ application for a tree farm. Carbon Neutral is seeking approval of this proposal under Clause 8.1.1 (“Variations”) of the Shire of Perenjori – Local Planning Policy No 1 – Tree Farms and has engaged an independent consultant to provide a land capability assessment for the Shire’s consideration.

This independent assessment was not complete at the time of submission of this proposal, so Carbon Neutral is requesting the Shire grant conditional approval subject to the independent assessment being received, considered and approved by the Shire.

There are no other planning constraints on the proposal.

Continuing Agriculture

The Department of Primary Industries and Regional Development (DPIRD) assesses the agricultural capability as **Low to Very Low** for dryland cropping and **Moderate to Very High** for grazing.

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This proposal commits to the ongoing use of the property for grazing, and all fence and water infrastructure will be maintained for this purpose.

Adjacent Land Uses

There are no adjacent land uses the proposal will impact.

Site Management

Carbon Neutral employs a Farm Manager based in Perenjori who will keep in contact with neighbours, maintain infrastructure, monitor firebreak condition, monitor for fire outbreaks, and assist with fire suppression as a part of normal brigade, community, and neighbour activity.

The Farm Manager is contactable outside normal working hours and can assist with any query or activities on Carbon Neutral's properties.

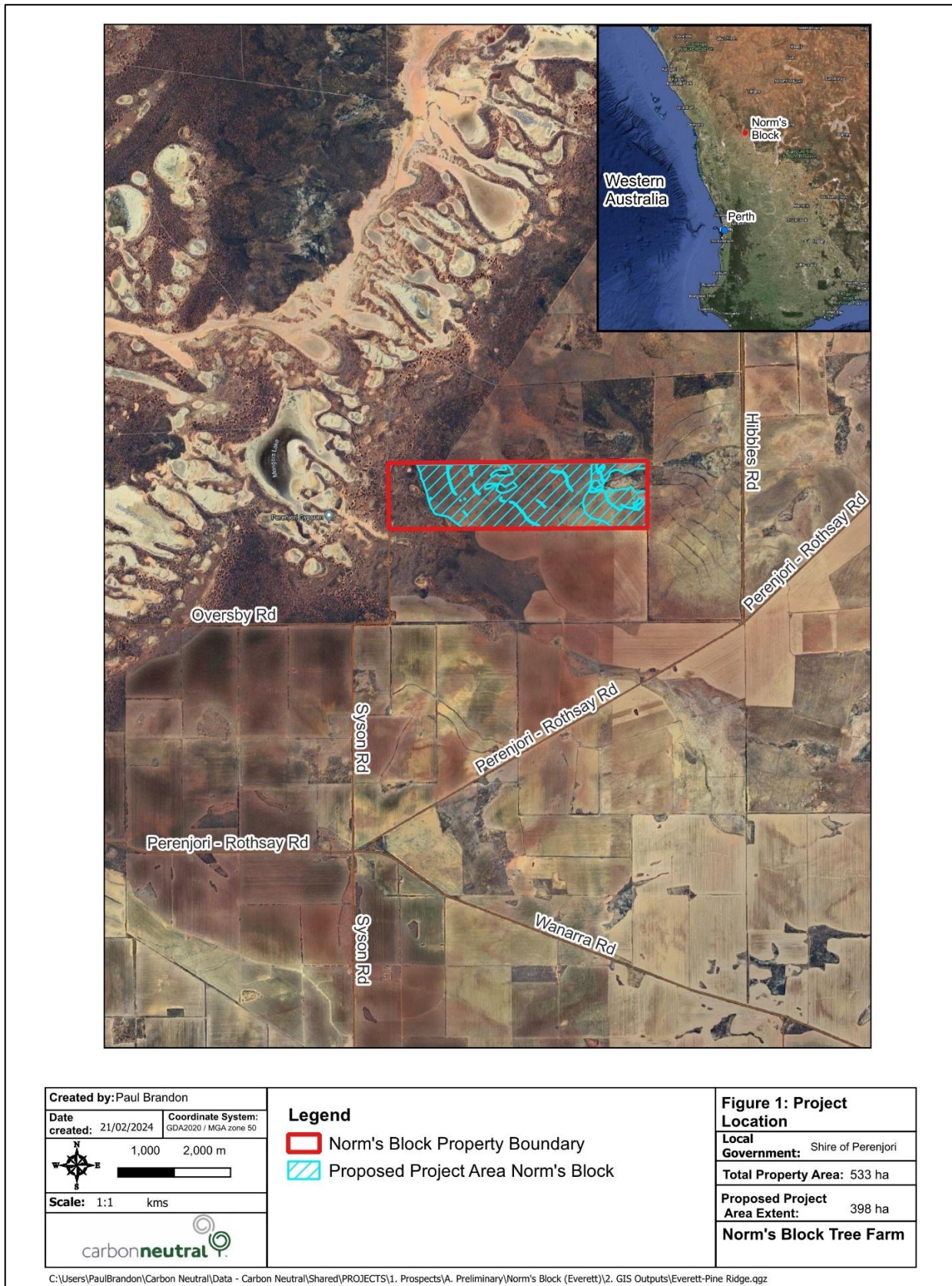
Fire Management

External firebreaks will be maintained at 10m around the external boundaries of the property, with a setback of 15m for tree plantings. Internally, 6m wide firebreaks will maintain individual planting areas to approximately no greater than 100 ha. A readily available water reserve of 50,000 litres will be maintained on the property to facilitate firefighting efforts on the property and surrounding area.

Pest Management

Vermin on the property will be actively managed via culling and 1080 baiting when required. The property will be included in broader community campaigns for vermin control.

Figure 1: Cadastral boundaries



2. Intent of this Document

This document addresses the requirements of the Shire of Perenjori, Local Planning Policy No 1 – Tree Farms.

A small amount of background information is provided, but headings and information generally follow the order and requirements of the Shire’s Policy.

The information within, meets the requirements of a ‘Management Plan’ for the ongoing management of the tree farm project.

3. Project and Objectives

Background

Carbon Neutral specialises in reforestation of biodiverse woodlands targeting less productive farming landscapes of the northern wheatbelt, but integrating this with agricultural outcomes on a property-by-property basis wherever this is appropriate and sensible.

Carbon Neutral have recently placed an offer to purchase “Norm’s Block”, conditional on Shire approval for the establishment of a “tree farm”.

Norm’s Block was historically an agricultural property, that has predominantly laid fallow and been utilised as a hermit style residence in recent years. Despite the land not being considered highly desirable for cropping activity, it can be suitable for ongoing grazing. As a result, the proposed development proposes:

- Retention of full grazing on a portion of the property, and
- Revegetation with biodiverse plantings that joins pockets of remnant vegetation on the property with native vegetation adjacent to the property in the *Mongers Lake Nature Reserve* while still facilitating a managed grazing operation throughout the planting.
-

Timeline of reforestation activities

Proposed establishment year: 2024 and 2025

Timing is of critical importance to successful outcomes in establishment activities. Carbon Neutral is accustomed to working with the critical timelines of reforestation projects each year.

| | |
|----------------|--|
| April 2024 | Settlement of property |
| April/May 2024 | Final restoration planning, final silvicultural design. Organisation of resources and personnel. Site mark out, scalping, and deep ripping if required. Direct seeding. Stock removed. |
| Jun/Jul 2024 | Site cultivation (light scalping and light ripping for seedlings) Seedling planting following significant rain. |
| Aug/Sep 2024 | Pest monitoring and treatment as required |
| Oct/Nov 2024 | Monitoring for insect impact, follow up spraying |
| 2025 | Repeat of above for infill and remaining unplanted areas. |

The management of Norm's Block by Carbon Neutral has the following objectives:

Commercial Objective

To establish mallee plantings that allow for ongoing grazing, once sufficiently matured (~3 years) and to establish and maintain a mixed-species woodland based on the original pre-European vegetation at the site, for the purposes of long-term carbon sequestration and permanent biodiversity restoration. While the woodland is to be retained in perpetuity and will not be cleared or harvested, there is scope for harvest of forest products such as honey, and inclusion as part of a managed grazing regime.

Natural Resource Management Objective

To establish woodland vegetation that is self-sustaining, self-regenerating and adaptable through time. The revegetation will improve biodiversity values on the site and in the local area. It will provide habitat for flora and fauna, sequester and store carbon dioxide from the atmosphere, rejuvenate soil structure, increase soil organic matter, reduce soil erosion, reduce water recharge to saline groundwater aquifers, and help attract rainfall.

Community Objective

To enhance the natural aesthetics of the Bowgada landscape and to maintain land for ongoing agricultural activity. To adhere to good neighbourly practices, carry out responsible fire risk mitigation, and operations in accordance with all the respective legal, environmental, and social obligations of the State of Western Australia.

4. Planning Approvals

Carbon Neutral understands the general concern Shires have over declining population bases and loss of agricultural production from a range of causes. It is Carbon Neutrals philosophy to contribute positively to addressing these issues by facilitating ongoing agricultural production wherever appropriate and sensible on its tree farms, and offering alternative income streams to contribute to local communities.

The proposal for Norms Block incorporates ongoing agricultural production, but is essentially a 'whole of Lot' application for a tree farm. Carbon Neutral is seeking approval of this proposal under Clause 8.1.1 ("Variations") of the Policy and has engaged an independent consultant to provide a land capability assessment for the Shire's consideration.

This independent assessment was not complete at the time of submission of this proposal, so Carbon Neutral is requesting the Shire grant conditional approval subject to the independent assessment being received, considered and approved by the Shire.

Culture and Heritage

No known European heritage places are identified on the property.

The publicly available extent of the Monger Lakes Waterway Aboriginal Heritage Place overlaps the far western portion of the property (see

Figure 2). Carbon Neutral submitted a request to the Department of Planning, Land and Heritage (DPLH) to determine if the higher resolution extent of the heritage place, held by the department, intersects the far western portion of the proposed project area, and whether a section 18 application is required.

DPLH has responded advising the proposed *“works are not within the actual boundary administered by DPLH”* and that *“no approvals under the Aboriginal Heritage Act 1972 are required in this instance.”*

A copy of the advice is provided at Appendix 1.

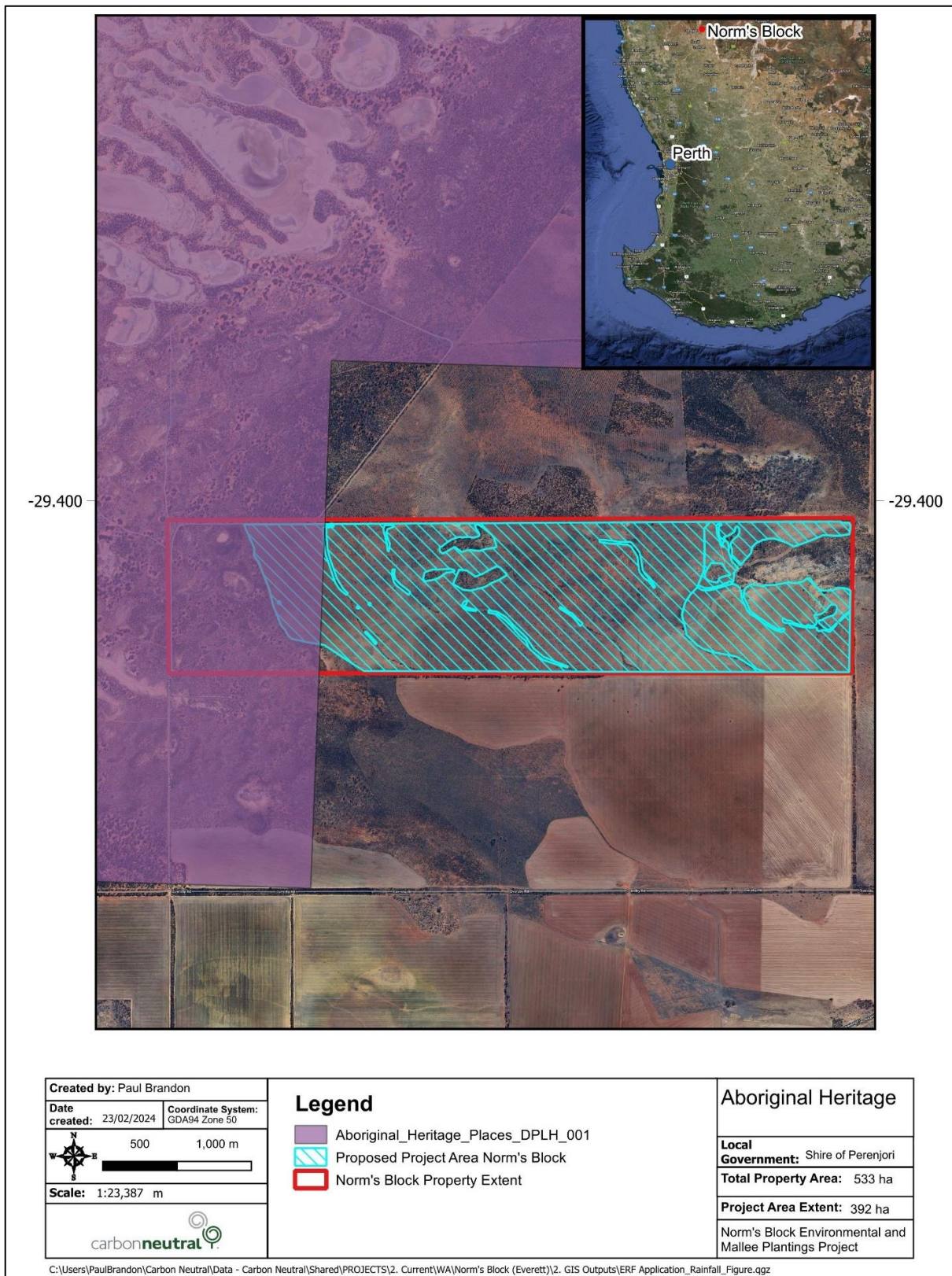
Threatened Ecological Communities

No threatened ecological communities occur on the property.

Remnant Vegetation

Significant areas of remnant vegetation exist adjacent to the property. This vegetation is predominantly comprised of samphire with thickets and scattered trees consisting of tea trees, York gum, Casuarina, and Melaleuca species.

Figure 2: Aboriginal Heritage Places in the proximity of the property



5. Continuing Agricultural Activities

Carbon Neutral recognises the importance of ongoing food production across Western Australia's agricultural regions and is committed to supporting agricultural activities wherever appropriate across its tree farm estate.

Soil Systems

The soils consist of red-brown hardpan shallow loam on the western side of property corresponding with the salt lake system vegetation, transitioning into a roughly north-south orientated band of red loamy earths, with the higher central and eastern portions of the property comprising yellow deep sands – see Figure 3 further below.

Grazing

Land capability as assessed by DPIRD indicates the highest quality areas of the site has moderate to very high capability for grazing (>70% of land has low to very low capability). Figure 4 outlines the grazing capability of the property. The eastern portion of the property where mallee plantings are proposed will be available for ongoing grazing once the vegetation has sufficiently matured (generally after 3 years). The remainder of the property will be available for grazing as part of a managed regime, also after approximately 3 years from establishment.

As “Norm’s Block” is within an area where grazing has historically occurred, Carbon Neutral commits to:

- Retain existing fencing infrastructure (where this is still functional or repairable)
- Retain existing water infrastructure, and
- Re-introduce managed grazing to the property from Yr3 onwards with interest from neighbouring or other interested parties in the local area.

Managed grazing means grazing in a sustainable manner by controlling livestock density and timing of grazing considering the seasonal outlook, available feed, and stock numbers.

Cropping

Land capability as assessed by DPIRD indicates the highest quality areas of the site has poor capability for cropping (50-70% of land has low to very low capability). Figure 5 shows the cropping capability. Along with the existence of contour banks and areas of stony surfaces, the continued trend of decreasing rainfall amounts and reliability in the region is likely to make the site more marginal for dryland cropping.

It is not intended to facilitate cropping activities on the property.

Salinity

The far western portion of Norm’s Block associated with the salt lake soils and vegetation complex experiences significant salinity – see Figure 6 further below. The remainder of the property is currently unaffected by surface salinity. Revegetation of the property will alleviate salinity risk on and beyond the property boundaries.

Land Capability Assessments

An independent assessment of the land capability has been arranged and will be provided to the Shire as soon as it is available. Comments below are based on the DPIRD land capability assessments and it is understood the Shire may only grant conditional approval until independent confirmation of the DPIRD assessments is received.

Figure 3: WA Soil Groups (DPIRD Soil Landscape Mapping)

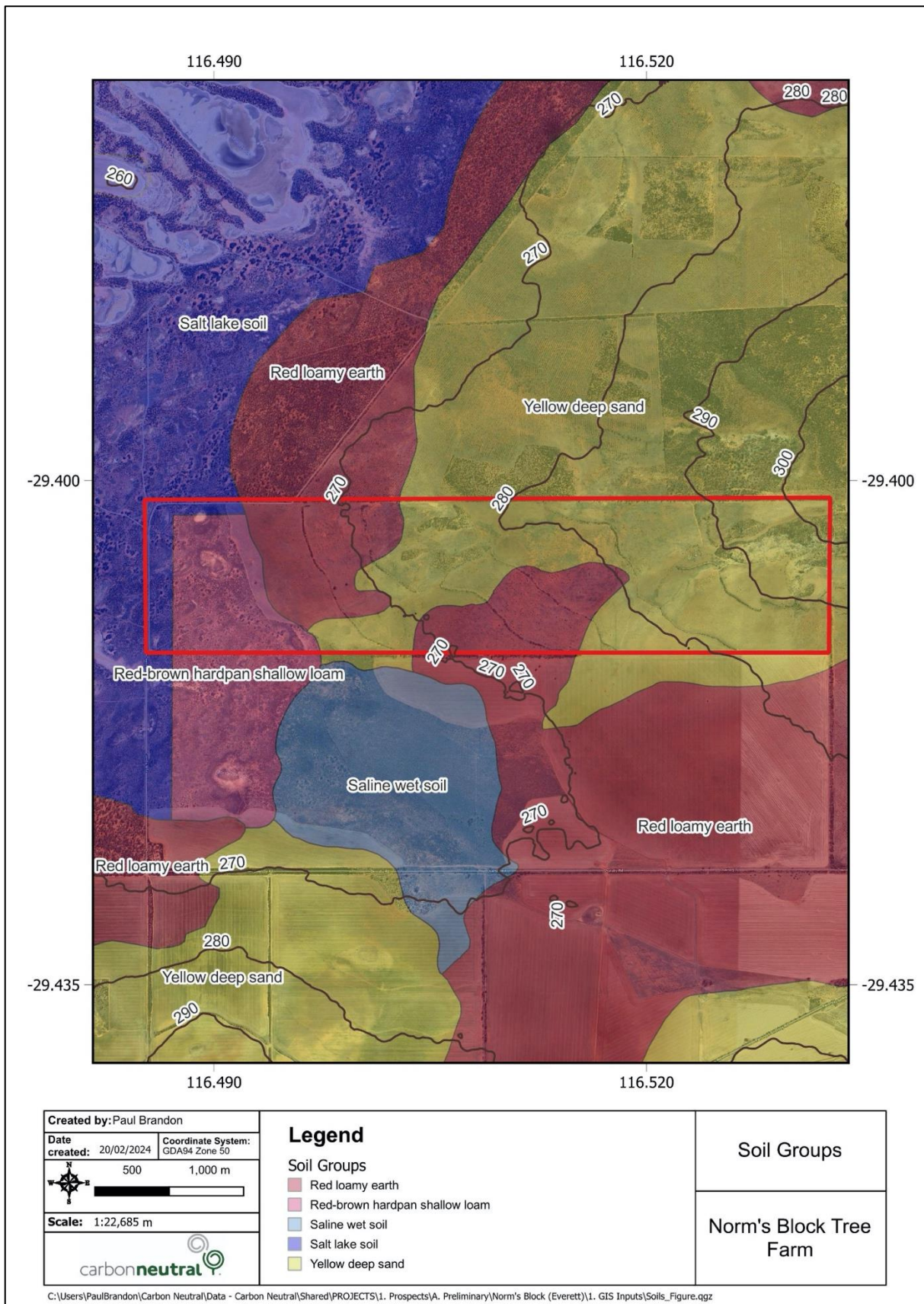


Figure 4: Land grazing capability

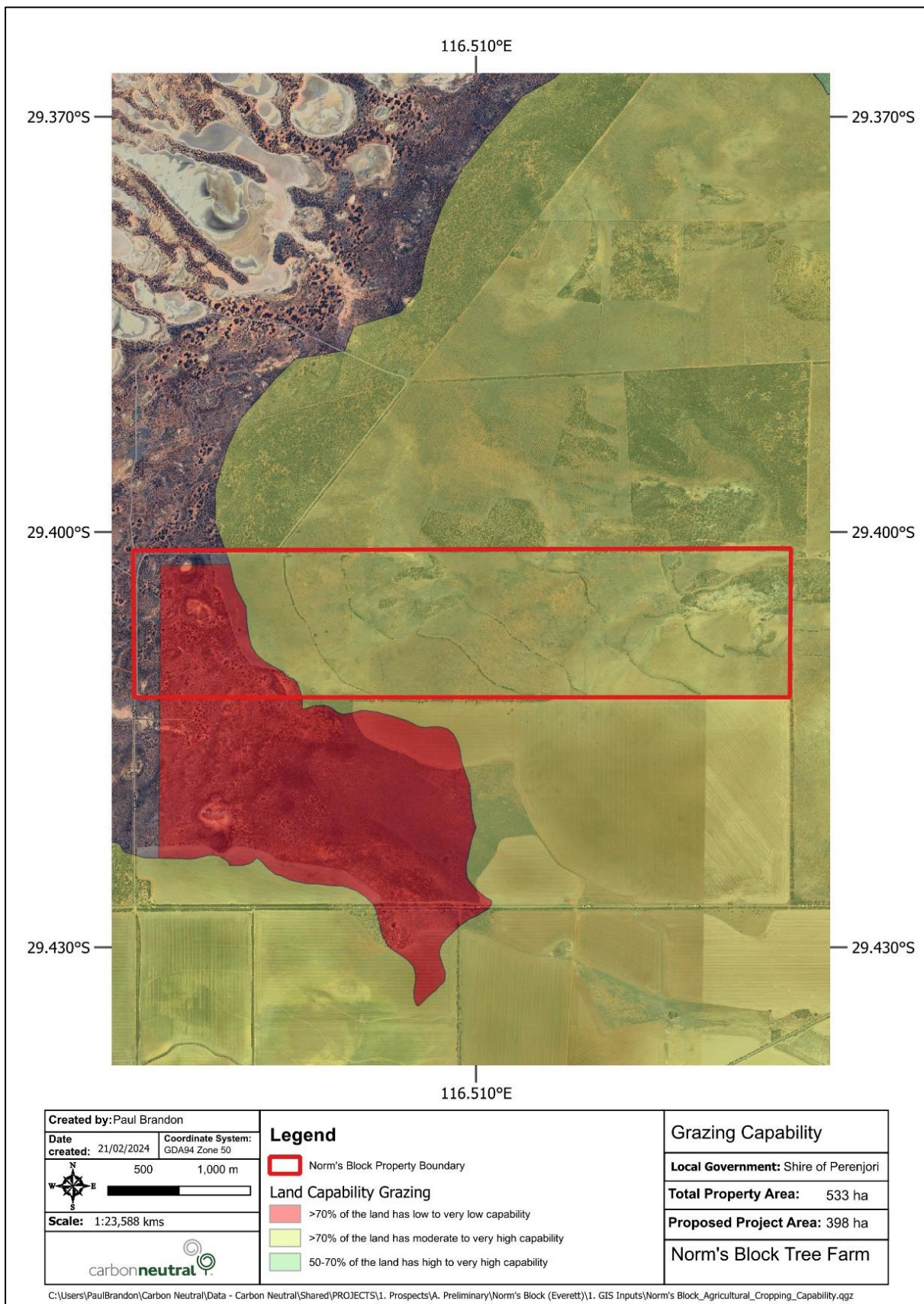


Figure 5: Dryland cropping capability

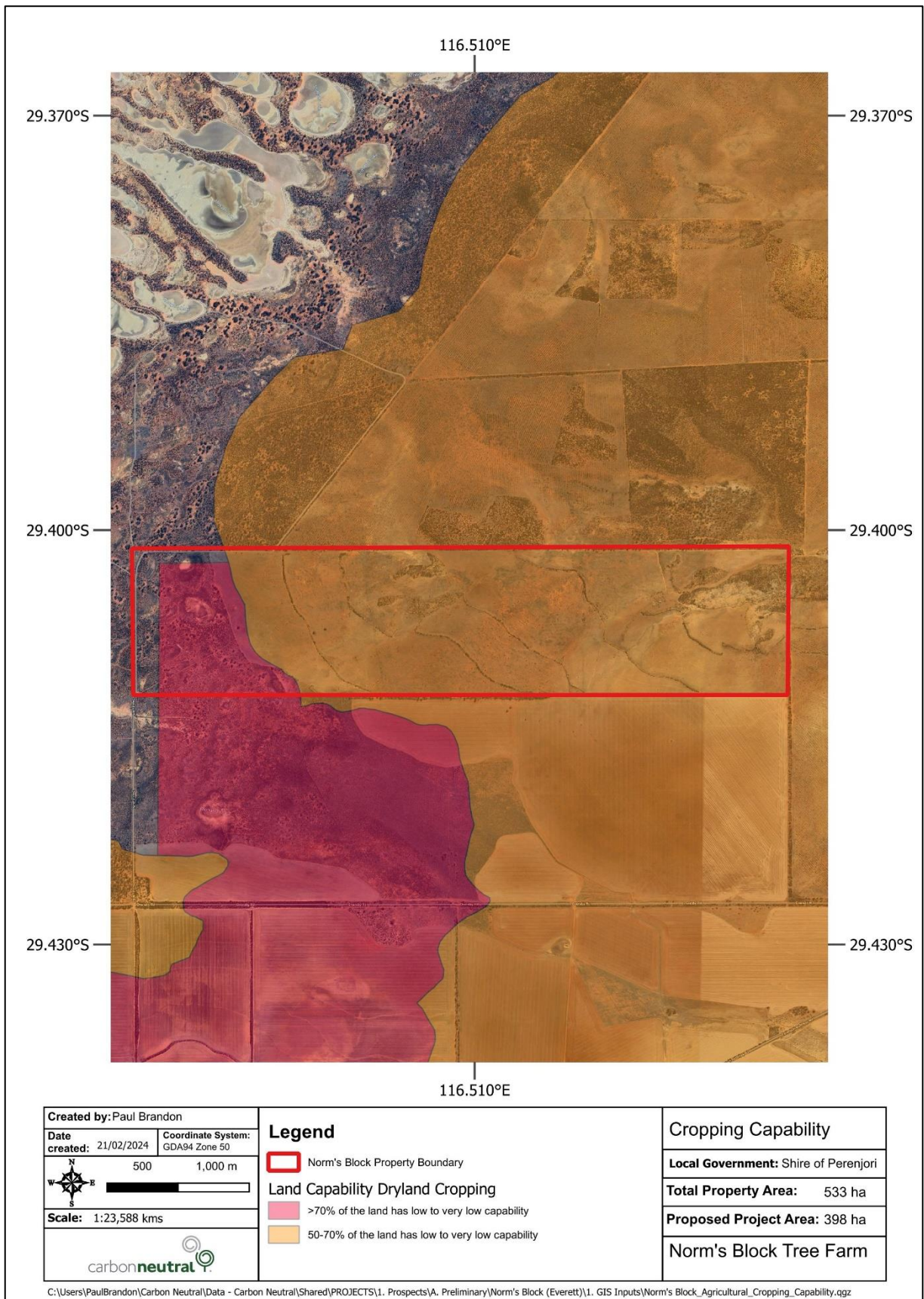
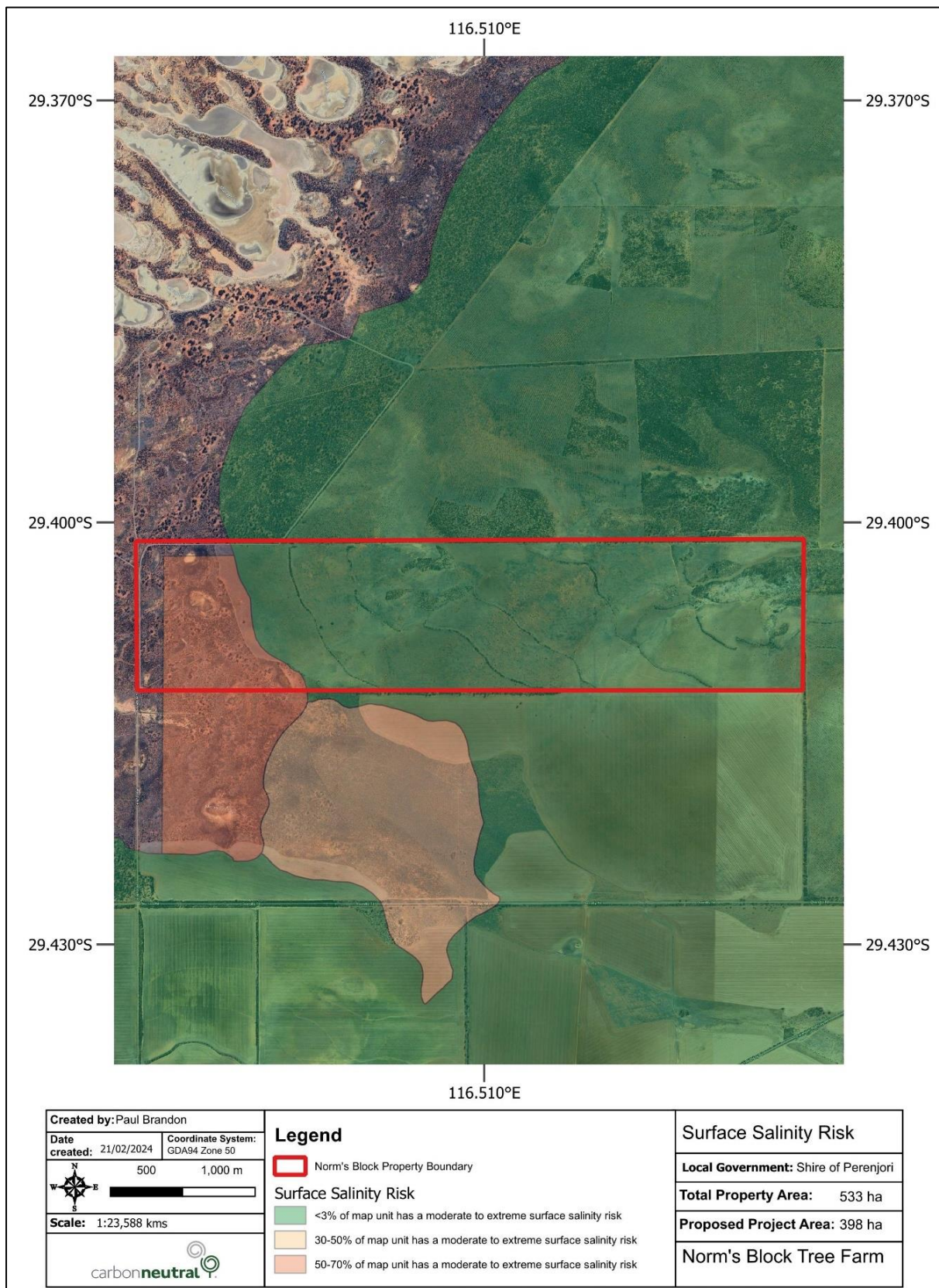


Figure 4: Surface salinity risk



6. Compatibility with Adjacent Land Uses

Norm's Block is at the north-eastern end of the WA wheatbelt in the locality of Bowgada. Freehold land surrounds the property to the north, east and south. A Carbon Neutral 'tree farm' has already been established on the property immediately to the north. The Mongers Lake Nature Reserve neighbours the property to the west. To the east is a grazing operation and to the south a mixed cropping/grazing operation with a large portion of remnant vegetation in a saline valley.

Consistent with the Shire's Local Planning Policy (Clause 8.2), it is confirmed the proposal:

1. Is not in proximity to any land zoned or earmarked for residential development, rural residential development or smaller lots with potential for dwelling development.
2. Is not in proximity to any commercial properties, or other areas such as public recreation reserves, which may be sensitive to the exposure of pesticides (mainly if any aerial spraying is proposed).
3. Has no tree harvesting activity proposed and therefore no impact on road network capabilities.
4. Does not conflict with any objectives of the local strategic plan.
5. Does not impact any tourist and recreation uses.
6. Is not in proximity to any airstrips.
7. Is not in proximity to conservation areas and reserves.
8. Does not provide any elevated bushfire risk to buildings or infrastructure on the property or on adjacent lots.

7. Environmental Benefits

This proposal is consistent with many aspects of the Shire's Local Planning Policy (Clause 8.3).

Mitigating Salinity

The reforestation plan includes York Gum, Acacia, and Allocasuarina-dominated vegetation types. It will also include revegetation of the saline country at the western end of the property. Salty areas assessed as being high risk for biodiverse reforestation with endemic species will be established with salt tolerant perennials such as salt bush (*Atriplex*), blue bush (*Maeriana*), Melaleucas and salt tolerant eucalypts.

Using Local Provenance Species

For mixed species reforestation, direct seeding is often used for the establishment of species which have a life cycle which is geared towards regeneration by seed (seed usually abundant and germinates reliably). Conversely, many long-lived species do not regenerate by seed easily, or would require larger amounts of seed than is readily available, and these are grown in nurseries and planted as seedlings. This usually includes larger overstorey eucalypt and melaleucas in southern Western Australia. For this reason, both direct seeding and seedling establishment are used by Carbon Neutral.

Carbon Neutral collects its own seed for reforestation projects and ensures local provenance for both hand planted seedlings and any direct seeded species. The following list of species is indicative of what



is collected each year for such projects, being based on a similar sites established previously in the region. The exact mix of species is determined by seasonal seed availability and includes:

Generally planted as seedlings:

Eucalyptus eudesmioides
Eucalyptus ewartiana
Eucalyptus horistes
Eucalyptus kochii subsp. borealis
Eucalyptus kochii subsp. plenissima
Eucalyptus leptopoda
Eucalyptus loxophleba subsp. supralaevis
Eucalyptus subangusta
Eucalyptus atroviridis
Eucalyptus eleuterostachya
Eucalyptus hamata
Eucalyptus adnata
Eucalyptus radula
Eucalyptus stereophloia

Generally as direct seeding:

| | |
|--|--|
| <i>Acacia acuaria</i> | <i>Acacia victoriae</i> |
| <i>Acacia acuminata narrow phyllode</i> | <i>Acacia yorkkrakinensis subsp acrita</i> |
| <i>Acacia andrewsii</i> | <i>Allocasuarina acutivalvis</i> |
| <i>Acacia anthocharea</i> | <i>Allocasuarina campestris</i> |
| <i>Acacia assimilis</i> | <i>Allocasuarina corniculata</i> |
| <i>Acacia brumalis</i> | <i>Allocasuarina dielsiana</i> |
| <i>Acacia colletioides</i> | <i>Atriplex amnicola</i> |
| <i>Acacia coolgardiensis</i> | <i>Atriplex isatadea</i> |
| <i>Acacia daphnifolia</i> | <i>Atriplex nummularia</i> |
| <i>Acacia exocarpoides</i> | <i>Codonocarpus continifoliosus</i> |
| <i>Acacia hemeteles</i> | <i>Eucalyptus ebbanoensis</i> |
| <i>Acacia jibberdingensis</i> | <i>Eucalyptus ewartiana</i> |
| <i>Acacia longiphylloidea</i> | <i>Eucalyptus kochii</i> |
| <i>Acacia microbotrya</i> | <i>Eucalyptus oldfieldii</i> |
| <i>Acacia murrayana</i> | <i>Grevillea obliquistigma</i> |
| <i>Acacia neurophylla ssp erugata</i> | <i>Grevillea paniculata</i> |
| <i>Acacia nyssophylla</i> | <i>Hakea recurva</i> |
| <i>Acacia ramulosa</i> | <i>Melaleuca uncinata</i> |
| <i>Acacia sclerosperma</i> | <i>Pittosporum angustifolium</i> |
| <i>Acacia stereophylla var. stereophylla</i> | <i>Senna artemisioiedes subsp helmsii</i> |
| <i>Acacia tetragonophylla</i> | <i>Senna artemisoides subsp petiolaris</i> |
| <i>Acacia umbraculiformis</i> | <i>Senna charlesiana</i> |
| | <i>Senna pleurocarpa</i> |

Enhancing Existing Uses

The design will provide connections between existing remnant vegetation across the property and to adjacent remnant vegetation.

Water Quality

Operations will be sensitive to existing erosion channels and aim to capture water higher in the landscape with the aim of allowing these channels to slowly revegetate.

Site preparation considers the likelihood of erosion from wind or water. Contour site workings will be used to minimise water erosion, and the presence of continuously curving lines prevent very large areas being exposed in the event of a damaging wind.

8. Relevant Codes of Practice

In addition to the laws of Western Australia, the following are relevant:

- Code of Practice for Timber Plantations in Western Australia (Forest Industries Federation (WA) Inc., 2014)
- Guidelines for Plantation Fire Protection (FESA, 2011)
- Code of Practice for the use of Agricultural Chemicals in Western Australia (2005, Agriculture Western Australia).

Plantation operations will be conducted with the requirement to abide by relevant safety standards, and only experienced and professional contractors will be engaged.

The requirements of these Codes is largely addressed in the section on Fire Management.

9. Management of Tree Farms

Carbon Neutral employs a Farm Manager based in Perenjori who will keep in contact with neighbours, maintain infrastructure, monitor firebreak condition, monitor for fire outbreaks, and assist with fire suppression as a part of normal brigade, community, and neighbour activity. Fire infrastructure and fire breaks will be formally inspected and maintained at least annually, as outlined in **Table 3**.

The Farm Manager is contactable outside normal working hours and can assist with any query or activities on Carbon Neutral's properties. A greater list of contacts is provided as part of the Fire Management Plan (see next section).

Site Inspections and Maintenance Activities

Prescriptive formal site inspections will not be undertaken during the first three years of project implementation due to the frequent visitation of personnel to the property for establishment activities. During this period, the tree farm will be monitored in an informal manner through on the ground observation, equivalent to the methods implemented by traditional agricultural land managers.

After the plantings have been established for three years, formal inspections will be conducted every six months. The inspections will occur in July/August to facilitate the timely maintenance of firebreaks prior to higher fire risk conditions later in the year, and December/January. The formal inspections are planned to be conducted by the local Carbon Neutral farm manager. It is anticipated that informal inspections will also be undertaken on a relatively regular basis as the property is visited for various purposes by the Farm Manager.

The formal inspections will cover the following aspects:

- Fencing condition
- Water infrastructure integrity checks

- Firebreak integrity
- Evidence of feral animal grazing pressure
- feral animal activity
- The presence, density and extent of weeds (particularly during the winter inspection)
- Plant disease and insect outbreaks.

A detailed summary of the inspection and maintenance regime that will be implemented is provided in **Table 3**. Note that Carbon Neutral will inform neighbours in writing of any activities that involve the placement of poison baits or the broadscale application of herbicides or pesticides as stipulated in the inspection and maintenance regime register (**Table 3**). A sufficient time allowance between the provision of written notice to neighbours and the implementation of the spraying will be enacted to ensure that any specific requests by neighbours can be accommodated prior to the commencement of spraying. All feedback from adjacent landholders will be handled in accordance with the complaints handling procedure.

Inspections and maintenance activities undertaken, will be recorded and made available on request.

Application of Insecticides, Herbicides and Fungicides, and Notification of Neighbours

The identification of destructive biological outbreaks (diseases and insects) during the formal site inspections or informally during site visits associated with other land management activities such as feral animal baiting, will trigger the organisation of a registered pest insect sprayer to the site to suppress the outbreak. The trigger will simultaneously trigger notification of neighbouring landowners in writing of the date and purpose of the insecticide spraying.

Vermin Control

Carbon Neutral will implement prescribed control measures to control declared pests on the land including foxes, rabbits, wild dogs, and pigs as required under the Biodiversity and Agriculture Management Act 2007 (WA). Carbon Neutral will maintain its membership to the Central Wheatbelt Biosecurity Association (and RBG's in other localities where properties are owned) and continue to support community wide control measures through that group.

Carbon Neutral engages professional shooters across its properties to assist it with controlling pests and vermin and maintaining other vertebrate numbers to acceptable levels. Carbon Neutral also plan to establish 1080 baiting for foxes and, if possible, feral cats at Norm's Block.

Carbon Neutral's local Farm Manager will monitor the property for pest, vermin and other vertebrate numbers and provide recommendations and advice about the appropriate control measures needed to be undertaken.

Complaint Handling Procedure

Written notification of neighbours of biological control measures (herbicide, insecticide, pesticides, feral animal management) will include a link/web address to the contact page on Carbon Neutral's website where the complaint can be registered. The complaint will be submitted to the email address contactus@carbonneutral.com.au and the office phone number: 1300 851 211 that are actively monitored. Additionally, an item action will be generated in Carbon Neutral's enquiry system that will record the stages of the investigation/resolution process. The complaint will be directed to the appropriate member of the operations team and the resolution and outcomes of the complaints process will be documented.

Table 3: The inspection and maintenance regime proposed for the project.

| Inspection Aspect | Frequency of Formal Inspection | Timing of Inspections | | Triggers for Management/Maintenance Action | Maintenance Actions | Desired Outcome(s) | Contingent Management Action(s) (if required) |
|--|--------------------------------|-----------------------|------------------|---|--|--|---|
| | | Winter | Summer | | | | |
| Grazing pressure by 'vermin' kangaroos | 6 monthly | July/August | December/January | <ul style="list-style-type: none"> Evidence of excessive grazing of vegetation count transect along firebreak identifies high numbers of kangaroos Estimated kangaroo population density is greater than 0.47 animals per hectare (goal density for area outlined in the 2024-2028 Commercial harvest of kangaroos). Evidence based complaints by neighbouring landowners | <ul style="list-style-type: none"> Implement kangaroo cull(s) Inform neighbours prior to the commencement of culling, providing the expected timing of the cull and areas where the cull will be undertaken | kangaroos are maintained at a sustainable density where grazing pressure does not significantly impact the plantings or pastoral land of the project area and surrounding freehold properties. | If initial management actions are insufficient and grazing pressure/kangaroo density remains unacceptably high then additional culls will be undertaken to ensure that a sustainable population size is maintained. |
| Feral animal activity | 6 monthly | July/August | December/January | <ul style="list-style-type: none"> Evidence of high amounts of feral animal activity generally, or in specific areas. Evidence will vary on the feral species involved but will broadly include: <ul style="list-style-type: none"> tracks diggings/burrows evidence of grazing scats attacks on livestock and/or native animals | <ul style="list-style-type: none"> identify, fumigate and rip rabbit warrens Notify neighbours prior to the commencement of culling, providing the expected timing of the cull and areas where the cull will be undertaken implement shooting culls of ferals increase 1080 baiting density in areas of identified activity. | suppression and minimisation of feral animal occurrence across the property such that the plantings, pasture, livestock and surrounding cropping is minimised as much as practicable. | Increased intensity of feral management actions until feral animal numbers are brought under control |
| Pest insect presence | 6 monthly | July/August | December/January | <ul style="list-style-type: none"> Observed outbreaks of pest insects causing appreciable detrimental impacts to the plantings. | <ul style="list-style-type: none"> Notify neighbours in writing of the areas where insecticide spraying will be undertaken and when the spraying is planned to occur. Implement targeted spraying of insecticides in areas of outbreak, monitor efficacy of the control method and reapply where necessary | Elimination of outbreaks of pest insects without impacting sensitive receptors such as neighbours or nature reserves, waterbodies and extant native vegetation. | Repetition of the maintenance action until the pests are effectively suppressed/eliminated |

| | | | | | | | |
|--|-----------|-------------|------------------|--|--|---|--|
| Plant disease presence, magnitude and extent | 6 monthly | July/August | December/January | <ul style="list-style-type: none"> Observed disease outbreaks causing appreciable detrimental impacts to the plantings. | <ul style="list-style-type: none"> Notify neighbours in writing of the areas where fungicide spraying will be undertaken and when the spraying is planned to occur. Implement targeted spraying of fungicides in areas of outbreak, monitor efficacy of the control method and reapply where necessary | Elimination of outbreaks of diseases without impacting sensitive receptors such as neighbours or nature reserves, waterbodies and extant native vegetation. | Repetition of the maintenance action until the pests are effectively suppressed/eliminated |
| Presence, density and extent of weeds | 6 monthly | July/August | December/January | <ul style="list-style-type: none"> Expansion of density and/or extent of known managed weed populations Identification of new weed species on property | <ul style="list-style-type: none"> Ensure vehicles are clean on entry and exit from site Undertake, wherever possible targeted spraying of weeds on foot Notify neighbours in writing of the areas where and when the weeding is planned to occur. | reduction in weed density and extent such that tree farm and agricultural activities are not adversely affected by the weed presence | ongoing mapping and spraying program to contain and reduce the weed population(s) |
| Water infrastructure integrity and functionality | 6 monthly | July/August | December/January | <ul style="list-style-type: none"> Loss of water pressure Leaking water infrastructure damage to outlets, couplings etc. water tank levels or integrity compromised | <ul style="list-style-type: none"> Repair any identified damage or malfunctions | Ensure that a ready supply of at least 50,000 L of water is available and easily accessible for any required fire fighting activities | Not Applicable |
| Firebreak integrity | 6 monthly | July/August | December/January | <p>Growth of vegetation on the firebreaks or overhanging from adjacent vegetation such that the following firebreak widths are compromised:</p> <ul style="list-style-type: none"> 7 m wide of internal firebreaks 15 m wide external boundary | <ul style="list-style-type: none"> herbicide application along the firebreaks under appropriate conditions (dry, low wind) pruning or clearing of vegetation encroaching on the firebreak via earth working equipment or chainsaw etc. | Firebreaks maintained in good condition at required widths with maintenance occurring in accordance with DFES and Shire requirements. | spot pruning and spraying in areas that are encroached on. |
| Fencing condition | 6 monthly | July/August | December/January | <ul style="list-style-type: none"> Damage to fencing such as dislodged posts, loss of wire tension, broken wire etc. | Undertake appropriate repairs to reinstate fence integrity | Fencing maintained in good condition | Not Applicable |

10. Fire Management Plan

Aim of the Fire Management Plan

The aim of this fire management plan is to create a documented reference point for fire management at Norm's Block.

Reference documents are:

- Shire of Perenjori Firebreak Notice 2023/24,
- Guidelines for Plantation Fire Protection (2011), and
- Code of Practice for Timber Plantations in Western Australia (2014).

Carbon Neutral will comply with the relevant minimum fire break standards outlined in the Shire of Perenjori's Fire Break Notice and annually self report on firebreak compliance.

Location and Context

Norm's block is surrounded to the west by the Mongers Lake salt lake system and remnant native vegetation comprised of low scrubland. The property boundaries to the north and the east are surrounded by a pre-existing tree farm comprised of established (~15 years) trees. An agricultural property abuts the southern boundary of the lot.

The adjacent tree farm is operated by Carbon Neutral and adheres to the same standards outlined in this fire management plan. No significant surrounding industries that could pose an elevated fire risk, either as increased risk of ignition sources or as elevated fuel load risk are known to occur in the vicinity of Norm's Block. There are no residences or townsites within a kilometre of the property. **Figure 5** provides a detailed context of the land uses surrounding the property.

Significant infrastructure

On the property: No built infrastructure will remain on the property. Existing derelict sheds and half-built structures will be removed.

Within a km of the property: No significant infrastructure.

Fire Response

The proposed project is located approximately a 23 minute drive from the Perenjori town centre via Perenjori-Rothsay Road and Oversby Road. The access road to the property is Oversby Rd North. Several gates are located in proximity to the corners of the property, particularly the north western and north eastern corners (**Figure 6**).

In the event of a fire, the Farm Manager will attend as part of the local Brigade/neighbour efforts to suppress the fire.

Responsibilities

Carbon Neutral acknowledge their responsibility for maintenance of firebreaks in accordance with the requirements of the Shire of Perenjori Firebreak Notice 2023/24, Guidelines for Plantation Fire Protection (2011) and the Code of Practice for Timber Plantations in Western Australia (2014).

The 50,000 L water supply and suitable firefighting couplings will be maintained on an ongoing basis on the property by Carbon Neutral. The Carbon Neutral farm manager will be available to assist with firefighting activities on the property and to assist on neighbouring properties when requested. Carbon Neutral expect neighbours to also comply with the fire management guidelines and to

communicate any concerns or suggestions they may have regarding firebreak management of the property.

Contact details

| Landowner | Company Contact | Local Contact |
|---|--|---|
| Carbon Neutral Pty Ltd L9, 197 St Georges Terrace PERTH WA 6000 | Nevin Wittber Chief Operating Officer 0407 773 584 nevin.wittber@carbonneutral.com.au | Rob Cooling Farm Manager 0417 178 680 farmmanager@carbonneutral.com.au |

Fire contact details (current as of 2023/2024 fire season)

| Title | Name | Phone | Mobile |
|---------------------------------|--------------|--------------|--------------|
| CBFCO | Phil Page | 08 9973 1137 | 0458 731 111 |
| Deputy CBFCO | Jason King | | 0427 734 005 |
| Community ESM | Rick Ryan | 08 9956 6018 | 0438 277 582 |
| Neighbour | Rob Cooling | | 0417 178 680 |
| Neighbour | Peter Bestry | | 0427 714 036 |
| DFES Fire Emergency | | 000 | |
| DFES Emergency Information Line | | 133 337 | |

Earth moving machinery nearby

Adam Leopold 0429 051 969: Loader, Grader, Excavator

Barry McGlew 0428 731 097: Dozer, Grader

Inspections

Table 3 in the previous section provides the proposed inspection and maintenance framework. The formal inspections will be recorded and the annual self report on firebreak compliance will be completed and provided to the shire.

Water Supply

A water tank of at least 50,000L is proposed to be situated in the vicinity of the former area of occupancy in the northeastern section of the property. The volume will be maintained via the existing solar submersible pump. Standard fire-fighting couplings will be fitted, positioned facing the nearest external property boundary to facilitate ready access to water for firefighting on the property and surrounding area.

Fire Site Plan

Figure 6 outlines the layout of key firefighting infrastructure on Norm's Block. Relevant maps will be placed in a brightly painted cylinder ('map tube') at the main access point into the tree farm.

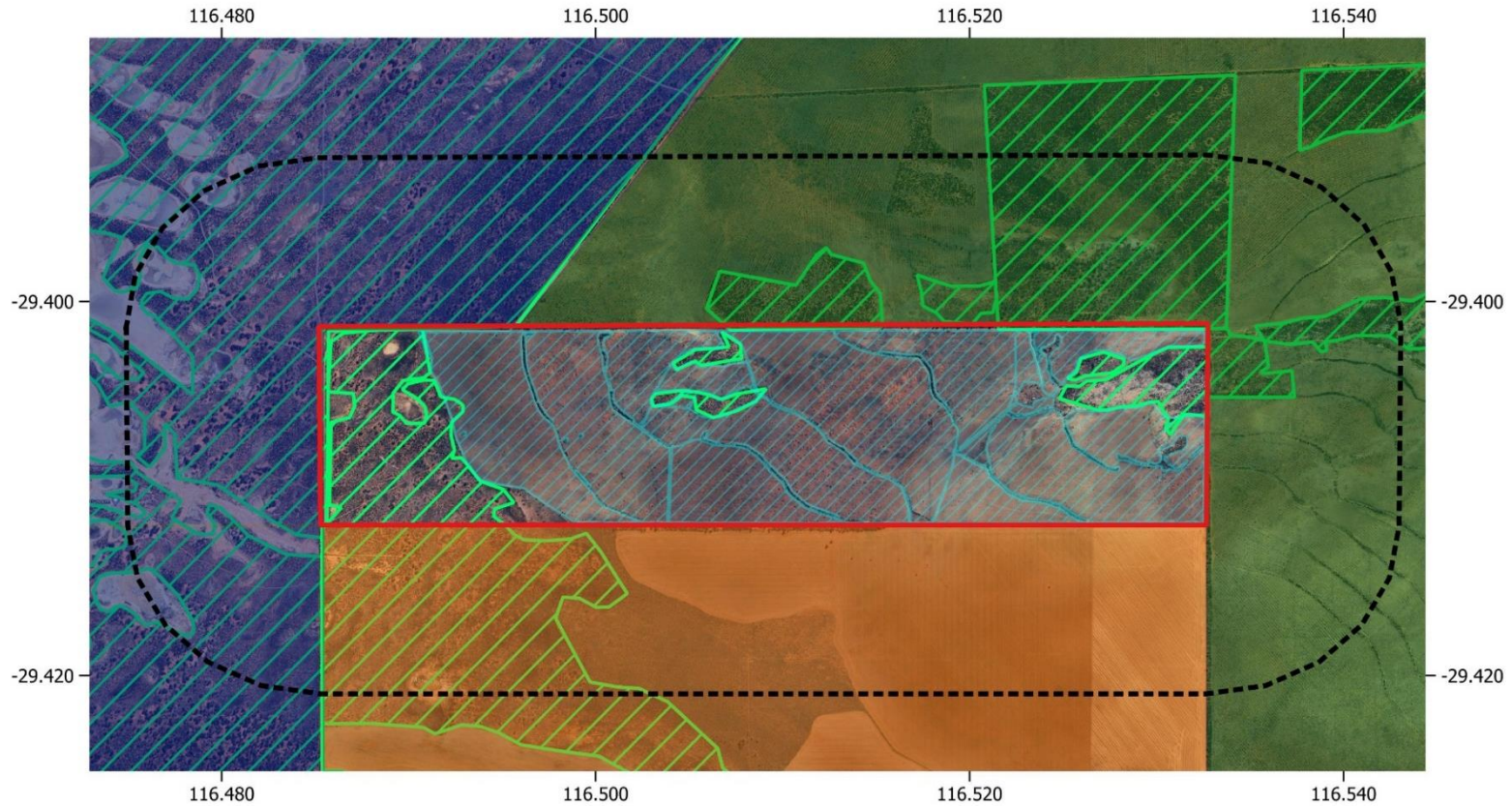
Firebreaks and Access Tracks

Where the plantings are proposed, a 15 metre setback will be applied around the external boundary of the planted areas. A 10m firebreak will be maintained along this external boundary. Four 6 metre wide firebreaks will transect Norm's block in a roughly N-S orientation, creating ~100 ha blocks of mallee trees or native revegetation.

Access tracks will also transect the tree blocks, and the remnant vegetation located in the western portion of the property. The fire breaks proposed are expected to provide ample manoeuvrability for firefighting and allow several routes to reach any areas requiring suppression.

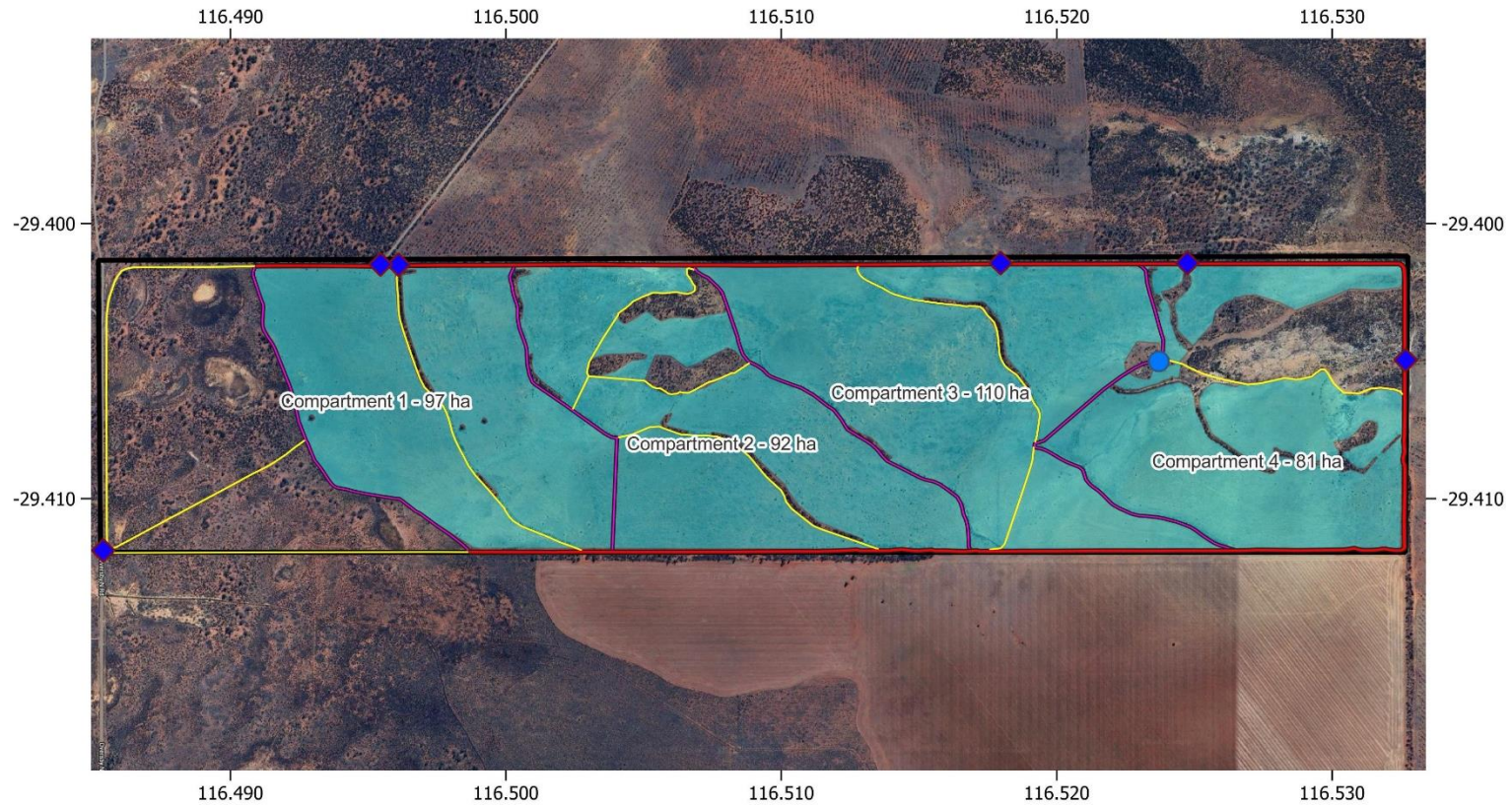
The firebreaks will be formally inspected during the site inspections implemented biannually in winter and summer to inform required maintenance activities.


Figure 5: The land uses surrounding the project.



| | | | |
|---|--|--|---|
| Created by: Paul Brandon Date created: 05/04/2024 Coordinate System: GDA94 Zone 50 500 1,000 m Scale: 1:20,800 km | | Legend <ul style="list-style-type: none"> ▭ Indicative Native Vegetation Extent ▭ Project Area 1 km buffer Norm's Block Property Boundary Agricultural Property Salt Lake system comprised of low lying shrubland Tree Farm Salt Lake system low shrubland | Surrounding Land Uses Context Norm's Block Environmental and Mallee Tree Farm |
| C:\Users\PaulBrandon\Carbon Neutral\Data - Carbon Neutral\Shared\PROJECTS\2. Current\WA\Norm's Block (Everett)\1. GIS Inputs\Surrounding Landuses_Context.qgz | | | |

Figure 6: Detailed site fire management plan for Norm's Block



| | | | |
|--|--|---|---|
| Created by: Paul Brandon Date created: 08/04/2024 Coordinate System: GDA94 Zone 50 | | Legend <ul style="list-style-type: none"> ● Proposed 50,000 L Water Supply ◆ Gates Project Area Norm's Block Property Boundary Access tracks 3m Firebreaks 6m Firebreaks 10m | Detailed Site Fire Management Plan Norm's Block Environmental and Mallee Tree Farm |
| Scale: 1:14,110 km  | | | |

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Appendix 1: DPLH Advice on Aboriginal Heritage



Mr Paul Brandon
Carbon Neutral

Via email: paul.brandon@carbonneutral.com.au

Dear Mr Brandon

**ABORIGINAL CULTURAL HERITAGE – REVEGETATION OF 398 ha – LOT 7814
ON DEPOSITED PLAN 150623**

Thank you for your enquiry dated 23 February 2024 regarding the proposed revegetation of 398 ha of marginal agricultural land within Lot 7814 on DP 150623.

A review of the Register of Places and Objects, as well as the DPLH Aboriginal Heritage Database, concludes that the subject area is within the public boundary of Aboriginal heritage Registered Site ID 24380 (Mongers Lake Waterway). However, the works are not within the actual boundary as administered by DPLH. For reported Aboriginal heritage Sites where there is restricted information, the actual location of the place is not publicly available. A dithered boundary is represented on the publicly accessible Aboriginal Cultural Heritage Inquiry System (ACHIS) to protect its actual location.

Therefore, based on the current information held by DPLH, no approvals under the *Aboriginal Heritage Act 1972* (AHA) are required in this instance.

Please note that limited Aboriginal heritage surveys have been completed over the subject land, as such it is unknown if there is Aboriginal heritage present. Therefore, Carbon Neutral needs to be made aware of its obligations under the AHA.

I also advise Carbon Neutral regularly check the Aboriginal Cultural Heritage Inquiry System (ACHIS) should new Aboriginal Cultural Heritage be reported within your subject area. You can search ACHIS by using the following link:

[Aboriginal Cultural Heritage Inquiry System \(dplh.wa.gov.au\)](http://dplh.wa.gov.au)

If you have any further questions regarding the AHA, please send enquiries to the [ACHKnowledge Portal](#).

Should you have any queries in relation to the above, please contact me on (08) 6551 8030 or email samantha.hansen@dph.wa.gov.au.

Yours sincerely

Samantha Hansen

Samantha Hansen
HERITAGE OFFICER
ABORIGINAL HERITAGE CONSERVATION

12 March 2024

15.2 PROPOSED TREE FARM – LOTS 7471 & 9780 BAXTER ROAD, PERENJORI & LOT 3585 CARNAMAH-PERENJORI ROAD, PERENJORI

| | |
|--------------------------------|---|
| Applicant: | Oakstar Asset Pty Ltd |
| File: | A15321 / A43 |
| Date: | 18 April 2024 |
| Disclosure of Interest: | |
| Voting Requirements: | Simple Majority |
| Author: | Simon Lancaster - Planning Advisor |
| Responsible Officer: | Paul Anderson - Chief Executive Officer |
| Attachments: | 15.2.1 – Application |

Summary

Council is in receipt of an application to revegetate portion of Lots 7471 & 9780 Baxter Road, Perenjori and the entirety of Lot 3585 Carnamah-Perenjori Road, Perenjori for the purpose of carbon farming. This report recommends conditional approval of the application. 2 alternative recommendation wordings are also provided at the end of the Officer Comment section of the report in the event that Council alternatively considers the application should either be; refused; or; delegated authority be issued to the CEO to determine the application upon receipt of further information demonstrating further compliance with the Tree Farm Local Planning Policy.

Background

Lots 7471 & 9780 are 473.3454ha and 485.9974ha properties located either side of Baxter Road, 9km to the south-east of the Perenjori townsite. Lot 3585 is a 64.7685ha property on the south side of Carnamah-Perenjori Road that is located 4km west of the Perenjori townsite.

Figure 15.2.2 – Location map of Lots 7471 & 9780 Baxter Road & Lot 3585 Carnamah-Perenjori Road



Lots 7471 and 9780 are predominantly cleared properties used for cropping purposes, with existing vegetation confined to outcrops and paddock perimeter rows. The land slopes upwards from the 280m contour at the western end of Lot 7471 to the 300m contour at the eastern end of Lot 9780 over a horizontal distance of 3.7km. The applicant is seeking to revegetate a series of east-west 20m wide rows to assist with wind and water erosion and also a contiguous section along a salt impacted non-arable area. The total revegetation area on Lots 7471 & 9780 would be 156ha which is 16% of the overall lot area and the remaining arable area would continue to be cropped.

This component of the application can be considered compliant with the Shire of Perenjori Tree Farm Local Planning Policy which supports applications that actively integrate tree farms with existing agricultural activities

and where the revegetation area does not exceed 30-35% of the property (which is considered by the policy to be ‘ancillary’).

Figure 15.2.3 – Aerial Photo of Lots 7471 & 9780 Baxter Road, Perenjori

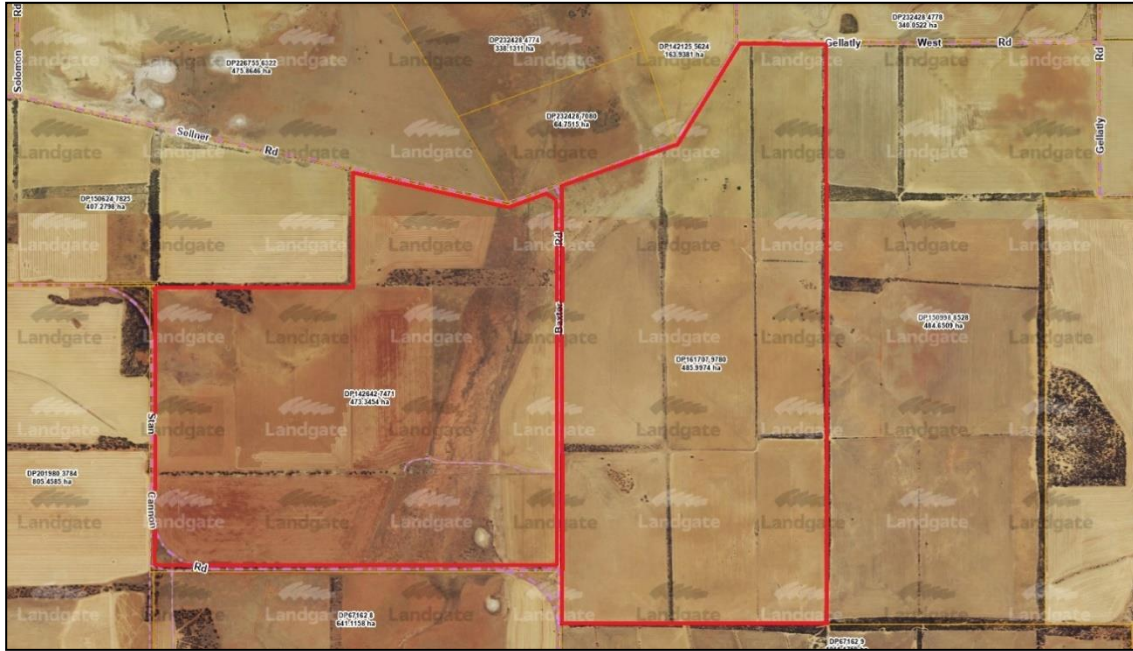


Figure 15.2.4 – Proposed Planting Plan for Lots 7471 & 9780 Baxter Road, Perenjori



Lot 3585 is a cleared property sloping from the 290m contour at its northern frontage onto Carnamah-Perenjori Road to the 290m contour at its southern end. The property is subject to waterlogging and salinity issues and as a result has not been cropped for several decades with occasional grazing for weed control and fuel load suppression.

The applicant seeks to revegetate Lot 3585 in its entirety and once established would then resume grazing of the property. This component of the application, proposing the complete revegetation of a lot, does not comply with the Tree Farm Policy which does not support whole-of-lot planting and therefore this application is being presented to Council for determination. However, it might be considered that if taken in context with the applicant’s 313.6720ha Lot 3589 (on the opposite side of Carnamah-Perenjori Road from Lot 3585) which would remain under crop, the revegetation area would be 17% of this portion of the applicant’s landholding (i.e. were the landowner to have amalgamated the 2 titles prior to lodgement, the application would have been deemed compliant with the Tree Farm Policy).

Figure 15.2.5 – Aerial Photo of Lot 3585 Carnamah-Perenjori Road



Figure 15.2.6 – Proposed Planting Plan for Lot 3585 Carnamah-Perenjori Road



A copy of the application is provided as **separate Attachment 15.2.1**.

Statutory Environment

Lots 7471 & 9780 Baxter Road and Lot 3585 Carnamah-Perenjori Road, Perenjori are zoned 'Rural' under the Shire of Perenjori Local Planning Scheme No.3 ('the Scheme') which lists the objectives for this zone as being:

- *To provide for the maintenance or enhancement of specific local rural character.*
- *To protect broad acre agricultural activities such as cropping and grazing and intensive uses such as horticulture as primary uses, with other rural pursuits and rural industries as secondary uses in circumstances where they demonstrate compatibility with the primary use.*
- *To maintain and enhance the environmental qualities of the landscape, vegetation, soils and water bodies, to protect sensitive areas especially the natural valley and watercourse systems from damage.*

- *To provide for the operation and development of existing, future and potential rural land uses by limiting the introduction of sensitive land uses in the Rural zone.*
- *To provide for a range of non-rural land uses where they have demonstrated benefit and are compatible with surrounding rural uses."*

This proposal would meet the definition of a 'Tree Farm' which is defined in the *Planning and Development (Local Planning Schemes) Regulations 2015* as being: *"means land used commercially for tree production where trees are planted in blocks of more than one hectare, including land in respect of which a carbon right is registered under the Carbon Rights Act 2003 section 5"*

'Tree Farm' is listed as a 'D' use in the Scheme Zoning Table for the 'Rural' zone which *"means that the use is not permitted unless the local government has exercised its discretion by granting development approval"*.

Schedule 2 Part 9 Clause 67 of the *Planning and Development (Local Planning Schemes) Regulations 2015* lists the following relevant matters to be considered by local government in considering a development application:

- "(a) the aims and provisions of this Scheme and any other local planning scheme operating within the Scheme area;...*
- ...(e) any approved State Planning Policy;*
- (f) any policy of the Commission;*
- (fa) any local planning strategy for this Scheme endorsed by the Commission;*
- (g) any local planning policy for the Scheme area;...*
- ...(m) the compatibility of the development with its setting, including –*
 - (i) the compatibility of the development with the desired future character of its setting; and*
 - (ii) the relationship of the development to development on adjoining land or on other land in the locality including, but not limited to, the likely effect of the height, bulk, scale, orientation and appearance of the development;*
- (n) the amenity of the locality including the following –*
 - (i) environmental impacts of the development;*
 - (ii) the character of the locality;*
 - (iii) social impacts of the development;*
- (o) the likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or the water resource;...*
- ...(q) the suitability of the land for the development taking into account the possible risk of flooding, tidal inundation, subsidence, landslip, bush fire, soil erosion, land degradation or any other risk;*
- (r) the suitability of the land for the development taking into account the possible risk to human health or safety;...*
- ... (w) the history of the site where the development is to be located;*
- (x) the impact of the development on the community as a whole notwithstanding the impact of the development on particular individuals;...*
- ...(zb) any other planning consideration the local government considers appropriate."*

Policy Implications

The Shire adopted its Tree Farm Local Planning Policy at its 21 March 2024 meeting to assist applicants by providing general guidelines and a clear outline of the Shire's position and to assist Council in determining applications for tree farms by setting out matters to have regard for when assessing applications.

A copy of the Tree Farm Local Planning Policy can be viewed at the following link:

[shire-of-perenjori-local-planning-policy-no-1-tree-farms](#)

The policy has the following objectives:

- *To actively encourage the integration of tree farms with existing agricultural uses as a complementary but integrated use. Traditional agricultural activities such as cropping, grazing, and food production should generally remain the predominant use.*
- *To actively oppose the use of an entire lot area for tree farms (particularly where it contains a dwelling) unless the applicant has clearly demonstrated extenuating circumstances or provided significant justification warranting support for a variation to any aspect of this Policy.*

- *To support applications that actively integrate tree farms with existing agricultural activities on lots in recognition of the economic, environmental and social benefits.*
- *To encourage planting areas with linkages to existing remnant vegetation on the same lot or adjacent lots. Where appropriate encourage linkages with vegetation on adjacent reserves however consult with the relevant reserve authority or manager.*
- *To protect and enhance native vegetation, wetlands and water courses and assist in the reduction of salinity, waterlogging and erosion.*
- *To support continuing broad acre agriculture and production as the primary and priority land use in the Rural zone, consistent with the planning framework's underlying theme to protect productive agricultural land.*
- *To minimise the potential for any loss of population or agricultural land through the use of the entire lot area for tree farms, and encourage tree farms that provide a supplementary income to farmers.*
- *To achieve tree farm layouts which do not compromise the fire safety of the local community or the biodiversity conservation and management of reserves.*
- *To achieve high quality bushfire management plans which are independent and self-sufficient.*
- *To encourage the selection of tree species that are complementary to native remnant vegetation and will assist in maintaining landscape function."*

The policy outlines the need for planning controls with regards to tree farms noting that:

"With new emerging tree farms for carbon sequestration, Council is concerned over the potential for these to be developed on whole lots. Council is particular concerned over the accumulative impact of tree farms on entire lots over time, and the potential for population loss and a reduction of food production.

Some applicants may propose long term harvesting whilst other may not nominate to harvest at all (means the land may never revert back to traditional agricultural uses.)

Whilst some of the issues are difficult to quantify, this policy aims to encourage an integrated approach of plantings with more traditional farming or agricultural uses.

The Policy recognises that the development of whole lots for tree farms discourages the continuation of broad hectare farming in a way the development of a tree farm at a smaller scale would not."

The application as it relates to Lots 7471 & 9780 Baxter Road, Perenjori is deemed to comply with the requirements of the Tree Farm Policy.

The application as it relates to Lot 3585 Carnamah-Perenjori Road, Perenjori, by proposing to revegetate the entirety of the lot, rather than 30-35% of the property, requires assessment with regard for Clause 8.1.1 of the policy. Although it is noted that if taken in context with the applicant's 313.6720ha Lot 3589 (on the opposite side of Carnamah-Perenjori Road from Lot 3585) which would remain under crop, the revegetation area would be 17% of this portion of the applicant's landholding (i.e. were the landowner to have amalgamated the 2 titles prior to lodgement, the application would have been deemed compliant with the Tree Farm Policy).

"Council will not generally support the planting of whole lots for tree farms due to the potential for the displacement of agricultural pursuits and loss of agricultural land.

There is a general presumption against 'whole of lot' tree farms in the Rural zone, unless a proponent can demonstrate to the Council's satisfaction that there are exceptional circumstances that warrant a variation in accordance with Clause 8.1.1.

Council considers that the development of whole lots with tree farms is inconsistent with the Scheme's objective to protect broad acre agricultural activities in the Rural zone as:

- (a) Tree farms may not be harvested except in the long term, or in the case of carbon sequestration plantings, not at all;*
- (b) The concept of broad hectare farming primarily contemplates the continuation of traditional productive agricultural activities;*
- (c) The use of an entire lot for a tree farm to the exclusion of traditional productive agricultural activities does not involve an appropriate integration of rural land uses, but instead runs the risk that the entire lot will never be returned to productive use, and at the very least involves a diminution of the productive capacity of the land;*
- (d) Any proposed whole lot tree farm discourages the continuation of broad hectare farming in a way the development of a tree farm at a smaller scale would not. Integrated ancillary plantings consistent with this Policy serve to encourage the retention of productive agricultural activities whereas whole lot plantings have the opposite effect;*
- (e) Tree farms that are not well managed or have no on site manager (with absentee ownership) or are abandoned, can cause significant long term land use conflict with surrounding broad acre*

farming or intensive agricultural activities due to increased bushfire risk, lack of fire break maintenance, lack of general property maintenance, uncontrolled weeds, and uncontrolled vermin or feral animals, including wild pigs.

8.1.1 Variations

In dealing with this matter, Council will have regard for any specific circumstances where a variation to this criteria 8.1.1 may be warranted, however in those cases the onus will be on the applicant to demonstrate the particular merits of a proposal or justification for an assessment on a 'whole lot' basis.

If an applicant seeks any variation or support for a tree farm on a 'whole lot' basis then the application should be accompanied by justification such as;

- *Comprehensive Land Capability Studies specific to the lot by a suitably qualified environmental consultant;*
- *Farm Management Plan;*
- *Site specific soil or water test results demonstrating areas not suitable for agricultural food production;*
- *Photographs clearly showing shallow soils or rocky areas which visually demonstrate that areas on a lot are not suitable for traditional agriculture. A site plan should be provided that numbers each photograph, and shows the direction that the photograph was taken.*
- *Demonstration that planting areas will have specific local environmental benefits for the lot(s) subject of the application (refer 8.3). For example, larger planting areas may be warranted as native vegetation block planting adjacent to a creek line, or for salinity prone areas.*

Information and justification for a variation to this Policy needs to rely on site specific studies and information. General broad land capability mapping is not by itself considered to be sufficient as justification for a variation of this Policy."

The Western Australian Planning Commission's State Planning Policy 2.5 - Rural Planning notes the following in relation to applications of this nature:

"Tree farming is an umbrella term used to describe the planting of trees to generate economic return and/or environmental benefits. It has been a rapidly emerging industry in a number of rural locations across the State. Usually this has involved the planting of trees for harvest. However, more recently the planting of trees for carbon sequestration has emerged as a new rural land use. Tree farming which involves harvesting is a primary production activity that also sequesters carbon. The different types of tree farms i.e. integrated, chip logs or saw logs, require varied planning approaches.

WAPC policy in regard to tree farming is:

- (a) *tree farming is supported and encouraged on rural land as a means of diversifying rural economies and providing economic and environmental benefit;*
- (b) *tree farming should generally not occur on priority agricultural land;*
- (c) *tree farming should generally be a permitted use on rural land, except where development of a treefarm would create an extreme or unacceptable bushfire risk or when responding to specific local circumstances as identified in a strategy or scheme;*
- (d) *local govts should manage the location, extent and application requirements for tree farming in their communities through local planning strategies, schemes and/or local planning policies;*
- (e) *in planning for tree farming, local government considerations should include but are not limited to, potential bushfire risk, environmental and economic factors, water availability and recharge, visual landscape impacts, transport impacts of tree farming (where harvesting is proposed), planting thresholds, appropriate buffers, and location relative to conservation estates and sensitive land uses;*
- (f) *where tree farm proposals are integrated with farm management for the purpose of natural resource management and occupy no more than 10 per cent of the farm, the proposal should not require local government development approval; and*
- (g) *the establishment of tree farms does not warrant the creation of new or smaller rural lots."*

A copy of the WAPC's SPP2.5 can be viewed at the following link:

[State Planning Policy 2.5 - Rural Planning - December 2016 \(www.wa.gov.au\)](http://www.wa.gov.au)

The 'Code of Practice for Timber Plantations in Western Australia' was first prepared by the Forest Industries Federation (WA) in partnership with the State Government in 2006 and updated in 2014 and a copy of the document can be viewed at the following link:

[Code of Practice for Timber Plantations in Western Australia \(www.wa.gov.au\)](http://www.wa.gov.au)

The Code of Practice notes that:

“The purpose of this Code is to provide goals and guidelines to plantation managers so that operations in plantations in Western Australia are economically competitive and sustainable and are consistent with other resource management objectives.

The Code also facilitates assessment of State timber plantation practices by the Australian Government. This was a prerequisite to ensure that controls on the export of unprocessed wood from public and private plantations are removed.

The Western Australian Planning Commission and local town planning schemes can rely upon the adoption of, and adherence to, this Code by plantation managers as an integral part of the planning and land-use process, whether or not formal planning approval is required.

Local governments can rely on adherence to this Code where planning approval for the establishment of a plantation is not required under a town planning scheme (i.e. is a permitted land use).

Compliance with this Code will provide:

- the plantation industry with confidence to secure export opportunities for plantation products without additional licences or approvals;*
- plantation managers with a single reference document encompassing all relevant rules and regulations relating to plantations in Western Australia; however, plantation managers should be aware that this Code might not reflect the current status of regulations as they may change over time;*
- increased confidence for investors dealing with plantation managers;*
- a professional, credible and sustainable industry by establishing the framework within which growers can apply best practice; and*
- an environmentally conscious market with sustainably produced wood or wood derived products.”*

The Department of Fire & Emergency Services also have the ‘Guidelines for Plantation Fire Protection’ that can be viewed at the following link:

[Publications \(dfes.wa.gov.au\)](https://www.dfes.wa.gov.au)

Consultation

Council is not obliged to undertake consultation, however, it can refer the application to surrounding landowners and the Department of Primary Industries & Regional Development, the Department of Fire & Emergency Services, the Department of Water & Environmental Regulation, and the Department of Biodiversity, Conservation & Attractions inviting comment should it wish to do so.

Financial Implications

Nil

Strategic Community Plan

The Shire of Perenjori Strategic Community Plan 2017-2027 identifies the following goal of relevance in Council’s consideration of this matter:

“Area 1: Infrastructure and Natural Assets Our Natural and Built Environment

Goal: A community that develops and lives sustainably in a thriving natural and quality built environment, which meets and maintains current and future community needs.”

Officer Comment

The introduction of carbon planting to Mid West Shires in the last decade has become increasingly common and an issue that Councils have generally accepted but with some cautionary principles to ensure that they are located and managed appropriately.

Councils have occasionally raised concern that traditional agricultural activities such as cropping, grazing and food production should generally remain the predominant land use in its productive rural areas and that agroforestry or carbon plantations should remain as ancillary and complementary uses rather than displacing ones. Whilst there are other factors contributing towards reductions in rural populations, Councils have typically wished to ensure that new land uses do not exacerbate an existing ongoing issue.

Council have often sought to encourage tree farms in areas subject to land degradation, including areas of high salinity, water logging, and high levels of chemical contamination where there are clear natural resource management benefits, and discourage them upon land that is considered to be of high agricultural value or contain strategic surface gravel deposits required for the maintenance and construction of road networks.

Concerns have also been raised in the past where tree farms are managed remotely with only occasional visitation from employees who are attending to a series of plantations across a wide region, and how this can

differ from the ability to control invasive species and manage fire risk more typically available when owners/operators are residing on-site.

In the event that Council consider that the non-policy compliant aspect of the application should be **refused** it may find the following wording useful as a starting point for its resolution:

“That Council:

1 *Refuse the application for a tree farm upon Lot 3585 Carnamah-Perenjori Road, Perenjori as it is not satisfied that the application meets with the requirements of the following:*

- (a) Shire of Perenjori Tree Farm Local Planning Policy;*
- (b) Section 9(e)-Aims of the Scheme, and Section 16-Rural Zone Objectives, of the Shire of Perenjori Local Planning Scheme No.3;*
- (c) Schedule 2 Part 9 Clause 67 of the Planning and Development (Local Planning Schemes) Regulations 2015;*
- (d) Western Australian Planning Commission State Planning Policy 2.5 - Rural Planning, particularly but not limited to Section 5.6.”*

2 *That Council grant formal planning approval for a Tree Farm upon Lots 7471 & 9780 Baxter Road, Perenjori as contained in the application provided as Attachment 14.3 subject to the following:*

Conditions:

- (a) The approved development shall be undertaken in accordance with the approved plans unless expressly altered by a condition attached to the approval.*
- (b) Within 30 days following the date of this approval the applicant is to submit a Management Plan to the Shire of Perenjori for approval. The development must thereafter be carried out in accordance with the approved Management Plan to the satisfaction of the Shire of Perenjori.*
- (c) Within 30 days following the date of this approval the applicant is to submit a Fire Management Plan to the Shire of Perenjori for approval. The development must thereafter be carried out in accordance with the approved Management Plan to the satisfaction of the Shire of Perenjori.*
- (d) Following the expiry of 3 years after the date trees are first planted, the tree farm must thereafter be subject to managed grazing in accordance with a Grazing Management Plan approved by the Shire of Perenjori.. The Grazing Management Plan must provide for grazing in a sustainable manner, and may have regard to livestock density, seasonal outlook, available feed and other relevant matters.*
- (e) The fencing around the tree farm must at all times be maintained to a standard adequate to effectively contain livestock.*
- (f) The water infrastructure on the tree farm (both existing and any additional infrastructure that may be required for fire management purposes) must at all times be maintained to a standard satisfactory to the Shire of Perenjori.*
- (g) Water adequate for both the managed grazing of the tree farm and fire management must be provided at all times.*

Advice Note:

- (i) In relation to condition 2 the management plan must display regard for the ‘Code of Practice for Timber Plantations in Western Australia’ (Forest Industries Federation WA, 2014) and the ‘Code of Practice for the use of agricultural and veterinary chemicals in WA’ (Department of Primary Industries & Regional Development, 2005).*
- (ii) In relation to condition 3, the fire management plan must display due regard for the ‘Guidelines for Plantation Fire Protection’ (Department of Fire & Emergency Services, 2011) and the fire management plan must include (without limitation) details of proposed access and egress, fire breaks, water supplies and contact details for the local farm manager and company.*
- (iii) Any additions to or change of use of any part of the land or building(s) (not the subject of this consent/approval) considered by the Shire Chief Executive Officer to represent significant variation from the approved development plan requires further application and planning approval for that use/addition.*

- (iv) *If an applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be lodged within 28 days from the date of determination."*

In the event that Council consider that the applicant should be required to **submit further justification** it may find the following wording useful as a starting point for its resolution:

"That Council:

- 1 *Issue delegate authority to the Shire CEO to determine the application for a tree farm upon Lot 3585 Carnamah-Perenjori Road, Perenjori in the event that an independent suitably qualified environmental consultant's assessment of the site is submitted by the applicant confirming that the planting area has low cropping capability (noting that the planting area would ultimately be open to managed grazing).*
- 2 *That Council grant formal planning approval for a Tree Farm upon Lots 7471 & 9780 Baxter Road, Perenjori as contained in the application provided as Attachment 14.3 subject to the following:*

Conditions:

- (a) *The approved development shall be undertaken in accordance with the approved plans unless expressly altered by a condition attached to the approval.*
- (b) *Within 30 days following the date of this approval the applicant is to submit a Management Plan to the Shire of Perenjori for approval. The development must thereafter be carried out in accordance with the approved Management Plan to the satisfaction of the Shire of Perenjori.*
- (c) *Within 30 days following the date of this approval the applicant is to submit a Fire Management Plan to the Shire of Perenjori for approval. The development must thereafter be carried out in accordance with the approved Management Plan to the satisfaction of the Shire of Perenjori.*
- (d) *Following the expiry of 3 years after the date trees are first planted, the tree farm must thereafter be subject to managed grazing in accordance with a Grazing Management Plan approved by the Shire of Perenjori.. The Grazing Management Plan must provide for grazing in a sustainable manner, and may have regard to livestock density, seasonal outlook, available feed and other relevant matters.*
- (e) *The fencing around the tree farm must at all times be maintained to a standard adequate to effectively contain livestock.*
- (f) *The water infrastructure on the tree farm (both existing and any additional infrastructure that may be required for fire management purposes) must at all times be maintained to a standard satisfactory to the Shire of Perenjori.*
- (g) *Water adequate for both the managed grazing of the tree farm and fire management must be provided at all times.*

Advice Note:

- (i) *In relation to condition 2 the management plan must display regard for the 'Code of Practice for Timber Plantations in Western Australia' (Forest Industries Federation WA, 2014) and the 'Code of Practice for the use of agricultural and veterinary chemicals in WA' (Department of Primary Industries & Regional Development, 2005).*
- (ii) *In relation to condition 3, the fire management plan must display due regard for the 'Guidelines for Plantation Fire Protection' (Department of Fire & Emergency Services, 2011) and the fire management plan must include (without limitation) details of proposed access and egress, fire breaks, water supplies and contact details for the local farm manager and company.*
- (iii) *Any additions to or change of use of any part of the land or building(s) (not the subject of this consent/approval) considered by the Shire Chief Executive Officer to represent significant variation from the approved development plan requires further application and planning approval for that use/addition.*
- (iv) *If an applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be lodged within 28 days from the date of determination."*

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That Council grant formal planning approval for a Tree Farm upon Lots 7471 & 9780 Baxter Road, Perenjori and Lot 3585 Carnamah-Perenjori Road, Perenjori as contained in the application provided as Attachment 15.2.1 subject to the following:

Conditions:

1. The approved development shall be undertaken in accordance with the approved plans unless expressly altered by a condition attached to the approval.
2. Within 30 days following the date of this approval the applicant is to submit a Management Plan to the Shire of Perenjori for approval. The development must thereafter be carried out in accordance with the approved Management Plan to the satisfaction of the Shire of Perenjori.
3. Within 30 days following the date of this approval the applicant is to submit a Fire Management Plan to the Shire of Perenjori for approval. The development must thereafter be carried out in accordance with the approved Management Plan to the satisfaction of the Shire of Perenjori.
4. Following the expiry of 3 years after the date trees are first planted, the tree farm must thereafter be subject to managed grazing in accordance with a Grazing Management Plan approved by the Shire of Perenjori.. The Grazing Management Plan must provide for grazing in a sustainable manner, and may have regard to livestock density, seasonal outlook, available feed and other relevant matters
5. The fencing around the tree farm must at all times be maintained to a standard adequate to effectively contain livestock.
6. The water infrastructure on the tree farm (both existing and any additional infrastructure that may be required for fire management purposes) must at all times be maintained to a standard satisfactory to the Shire of Perenjori.
7. Water adequate for both the managed grazing of the tree farm and fire management must be provided at all times.

Advice Note:

- (a) In relation to condition 2 the management plan must display regard for the 'Code of Practice for Timber Plantations in Western Australia' (Forest Industries Federation WA, 2014) and the 'Code of Practice for the use of agricultural and veterinary chemicals in WA' (Department of Primary Industries & Regional Development, 2005).
- (b) In relation to condition 3, the fire management plan must display due regard for the 'Guidelines for Plantation Fire Protection' (Department of Fire & Emergency Services, 2011) and the fire management plan must include (without limitation) details of proposed access and egress, fire breaks, water supplies and contact details for the local farm manager and company.
- (c) Any additions to or change of use of any part of the land or building(s) (not the subject of this consent/approval) considered by the Shire Chief Executive Officer to represent significant variation from the approved development plan requires further application and planning approval for that use/addition.
- (d) If an applicant is aggrieved by this determination there is a right (pursuant to the Planning and Development Act 2005) to have the decision reviewed by the State Administrative Tribunal. Such application must be lodged within 28 days from the date of determination.

Motion put and carried / lost

[Next Item](#)

OAKSTAR ASSET PTY LTD

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PO Box 100, 98 Old Well Rd,

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20th March 2024

Paul Anderson & Shire Councillors

Chief Executive Officer

Shire of Perenjori

M: 0428 352 036 P: (08) 9973 0100

A: 56 Fowler Street, PO Box 22, Perenjori WA 6620

ABN 68 267 899 822

Dear Paul & Shire Councillors,

Oakstar Asset Pty Ltd is participating in the Department of Primary Industries and Regional Development (DPRIRD) - Emissions Reduction Fund project, with a reforestation by environmental & mallee plantings FullCAM method, as a mixed-species environmental plantings (pilot) project.

This pilot project will be over a 25-year period. We are aiming for plantings to be completed by September 2025.

We are endeavouring to reduce the spread of salinity and reduce wind & water erosion on our properties. The block and corridor plantings will also create habitats for native wildlife.

All plantings align with our cropping programs and will be of benefit for generations to come.

PLANTING DETAILS –

As per Ian Pulbrook – Greenoil Tree Nurseries – Midlands Road, Mingenew WA

SEEDLING MIX

Note - Will include more plant species when had good look at sites - Total seedlings 131,725

TREES

- E loxophleba, E horistes, E hypochlamydea, E subangusta, E salmonophloia, E leptopoda,

SHRUBS

- M eleuterostachya, M uncinata, M lateriflora plus 4 species to be picked
- Calothamnus gilesii, Callistemon phoeniceus
- Hakea coriacea, Hakea minyma
- Salt bush oldman and river
- Rhagodia preissii

20M CORRIDORS OF MIXED-SPECIES PLANTINGS – 9 ha

- 5 lines of seedlings 4m between lines 3m between plants
- 5 m from fence one side 4 from crop other side.
- 1660 plants per km of 5-line alley or 700 per ha
- Outside lines would be all shrubs.
- Inside lines mixed trees and shrubs.

40M CORRIDORS OF MIXED-SPECIES PLANTINGS – 17 ha

- 8 lines of seedlings 4m between lines 3m between plants in lines
- Crop to be 4m from both outside lines
- 2670 plants per km of 8 line alley or 750 plants per ha
- Outside lines shrubs in side lines mixed trees and shrubs (try to minimize trees robbing crop water)
- Plant types in lines will change to suit soil types (lower slope, mid slope hill top)

MIXED-SPECIES BLOCK PLANTING – 105 ha

- 120 ha area needs drain work, then all tree line mounds would be graded to flow into drain lines. Some of the area would be all saltbush (due to salinity of the site)
- Rest of the site would be a mix of saltbush, shrubs and trees on the fresher areas.
- Plant density of 550 per ha at a layout of 6m between rows 3 m between plants in the rows. (saltbush only areas can be increased to 830 per ha for more coverage if is needed)

MIXED-SPECIES BLOCK PLANTING – 25 ha

- 25ha east of road would be at a higher planting rate of 825 ha at a layout of 4m between rows and 3m between plants in row (more shrubs and trees less saltbush)

MIXED-SPECIES BLOCK PLANTING AREA – 40ha

- Salt area - 550 plants per ha
- Needs survey for drain work location and final layout
- Tree lines mounds will flow into w drain
- Seedlings planted at 6m between lines 3m between plants.
- Seedlings mix saltbush, shrubs and trees
- If areas of saltbush only are planted then those areas would be at a higher seedling rate of 830 ha

See pages 3-7 for Summary of Proposed Project Area Table & Maps.

FIRE MANAGEMENT –

NOTE - There are no buildings or powerlines on these properties.

- Standard 4m boundary firebreaks will be maintained throughout.
- 10m firebreaks will be constructed around the perimeters of all Block plantings.
- The Block plantings will naturally have internal breaks within the high salt areas.
- 5m firebreaks will be constructed on the property boundaries of the Corridor plantings.
- These will have additional 10m gaps at intervals of more than 850m.

WATER SOURCES -

- 130,000 Litre water tank, located on Baxter East property, with a 2" & 3" male camlock.
- 25,000 Litre Water Tank, located 650m north of Muster's property, with a 2" male camlock.

Many thanks, Terry McGlew - Oakstar Asset Pty Ltd M: 0427 005 388

OAKSTAR ASSET PTY LTD

ABN 47 074 225 568

ACN 074 225 568

Terry McGlew 0427 005 388

oakstarasset@bigpond.com

PO Box 100, 98 Old Well Rd,

Perenjori WA 6620



25 March 2024

Paul Anderson & Shire Councillors

Chief Executive Officer

Shire of Perenjori

M: 0428 352 036 P: (08) 9973 0100

A: 56 Fowler Street, PO Box 22, Perenjori WA 6620

ABN 68 267 899 822

RE- PROPOSED TREE FARM – LOT 3585 CARNAMAH ROAD, PERENJORI

Dear Paul & Councillors,

We are seeking a variation to your Local Planning Policy No 1 – Tree Farms, on the basis that Lot 3585 Carnamah Road, Perenjori, though being allocated for a mixed-species environmental block planting across its entire practicable area (ie, leaving out firebreaks, existing treed areas and main drains/water courses), is such an area that would substantially benefit from extensive plantings of native vegetation, to reverse the current effects of salinity. Over time, the revegetation of this area will also provide habitat for native animals.

Section 8.1.1 of the Tree Farm Policy includes such a variation, noting that a “larger planting area may be warranted as native vegetation block planting,” “for salinity prone areas”.

This property, currently transversed with Y Salt banks, will be recontoured with W drains to channel away excess surface water to avoid the current waterlogging, which is leading to ever expanding salinity problems.

Since leasing the property in 1998 then purchasing the property in 2002, this area has not been cropped or grazed by Oakstar Asset for the last 26 years. This paddock becomes too boggy for cropping equipment being in a naturally low-lying river system. Our neighbour has grazed his sheep on occasions in this area and, once the trees are established, may be able to do so again, once the trees & shrubs have reached a reasonable height, for weed control and fire fuel load suppression.

I hope that this meets with your approval.

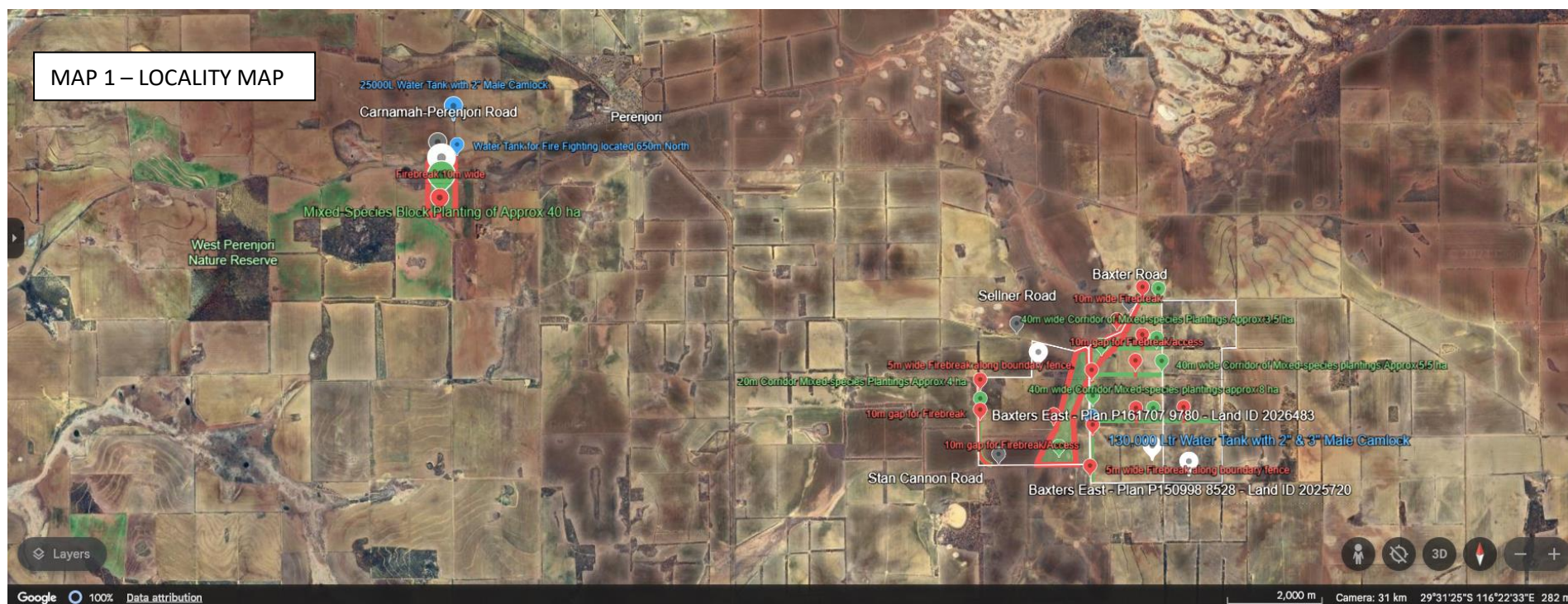
Best regards

Terry McGlew

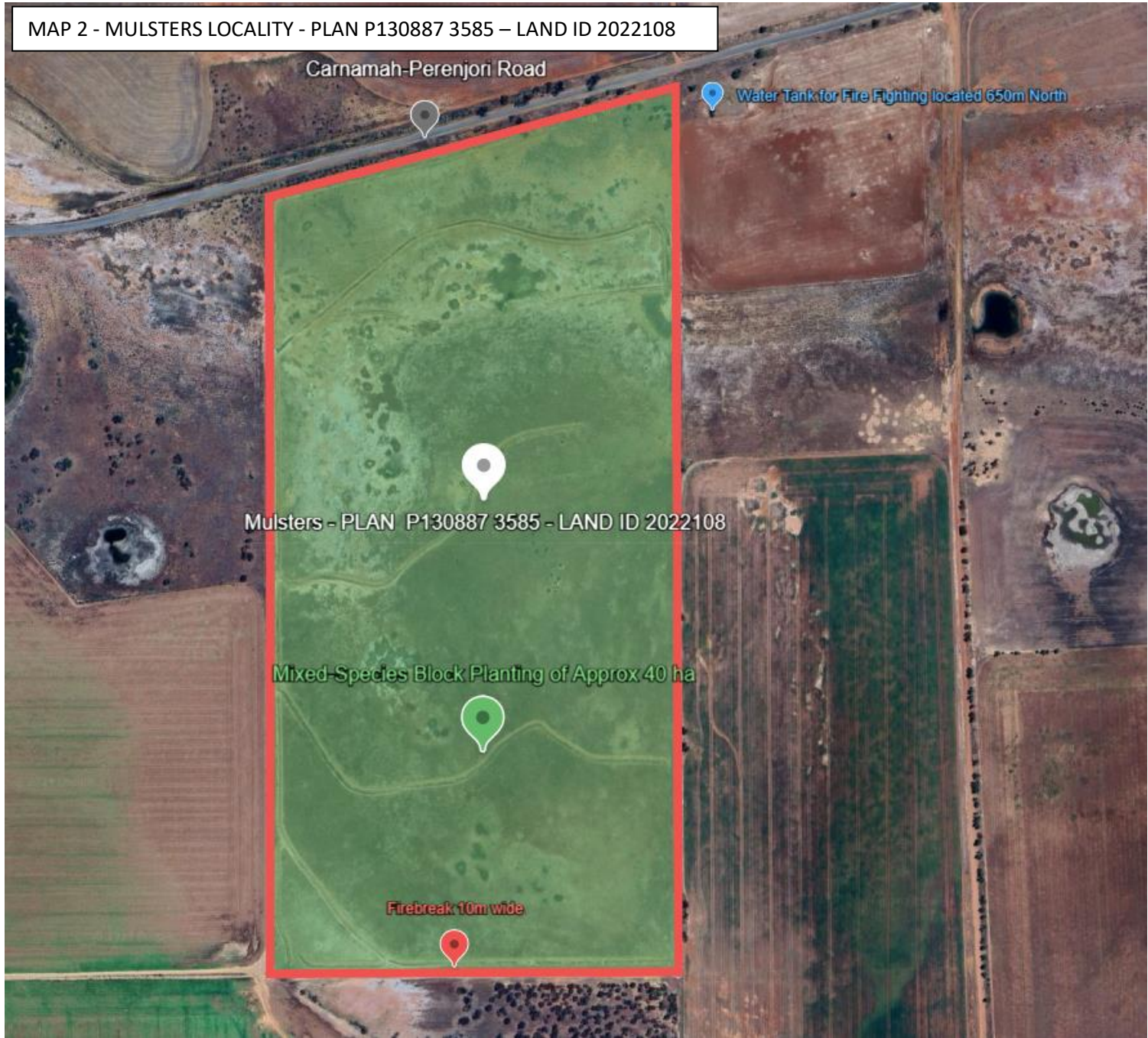
M: 0427 005 388

SUMMARY OF PROPOSED PROJECT AREA

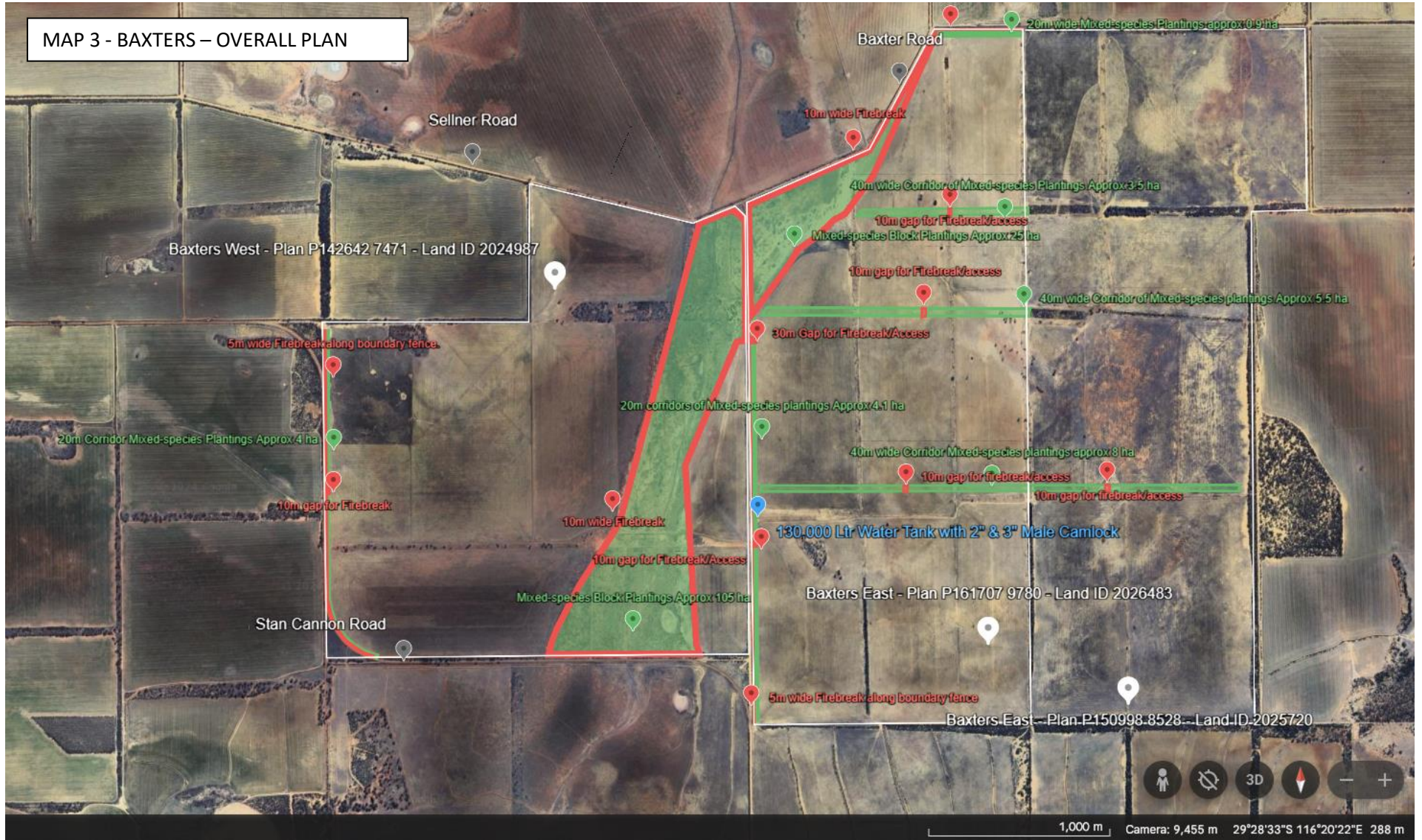
| Property Name | Title Information | Total Area | Arable Land | Non-Arable Land | Planting Type | Planting Location | Area Planted | % Arable Land Planted | % Non-Arable Land Planted |
|----------------------|--------------------------------------|------------|-------------|-----------------|---------------|-------------------|--------------|-----------------------|---------------------------|
| Baxters West - Map 4 | Plan P142642 7471 Land ID 2024987 | 473.3 ha | 343 ha | 130.3 ha | 20m Corridor | West. boundary | 4 ha | 1.2% | 80.6% |
| | | | | | Block | Salt Area | 105 ha | | |
| Baxters East – Map 5 | Plan P161707 9780 Land ID 2026483 | 486 ha | 461 ha | 25 ha | 20m Corridor | West. Boundary | 4.1 ha | 3.8% | 100% |
| | | | | | 20m Corridor | North Boundary | 0.9 ha | | |
| | | | | | 40m Corridor | Internal | 12.5 ha | | |
| | | | | | Block | Salt Area | 25 ha | | |
| Baxters East – Map 5 | Plan P150998 8528 Land ID 2025720 | 484.6 ha | 450 ha | 34.6 ha | 40m Corridor | Internal | 4.5 ha | 1% | |
| Mulsters - Map 2 | Plan P130887 3585 Land ID 2022108 | 64.8 ha | 20 ha | 44.8 ha | Block | Salt Area | 20 ha | 100% | 44.6% |
| | | | | | | Internal | 20 ha | | |
| TOTALS | | 1508.7 ha | 1274 ha | 234.7 ha | | | 196 ha | 3.6% | 63.9% |



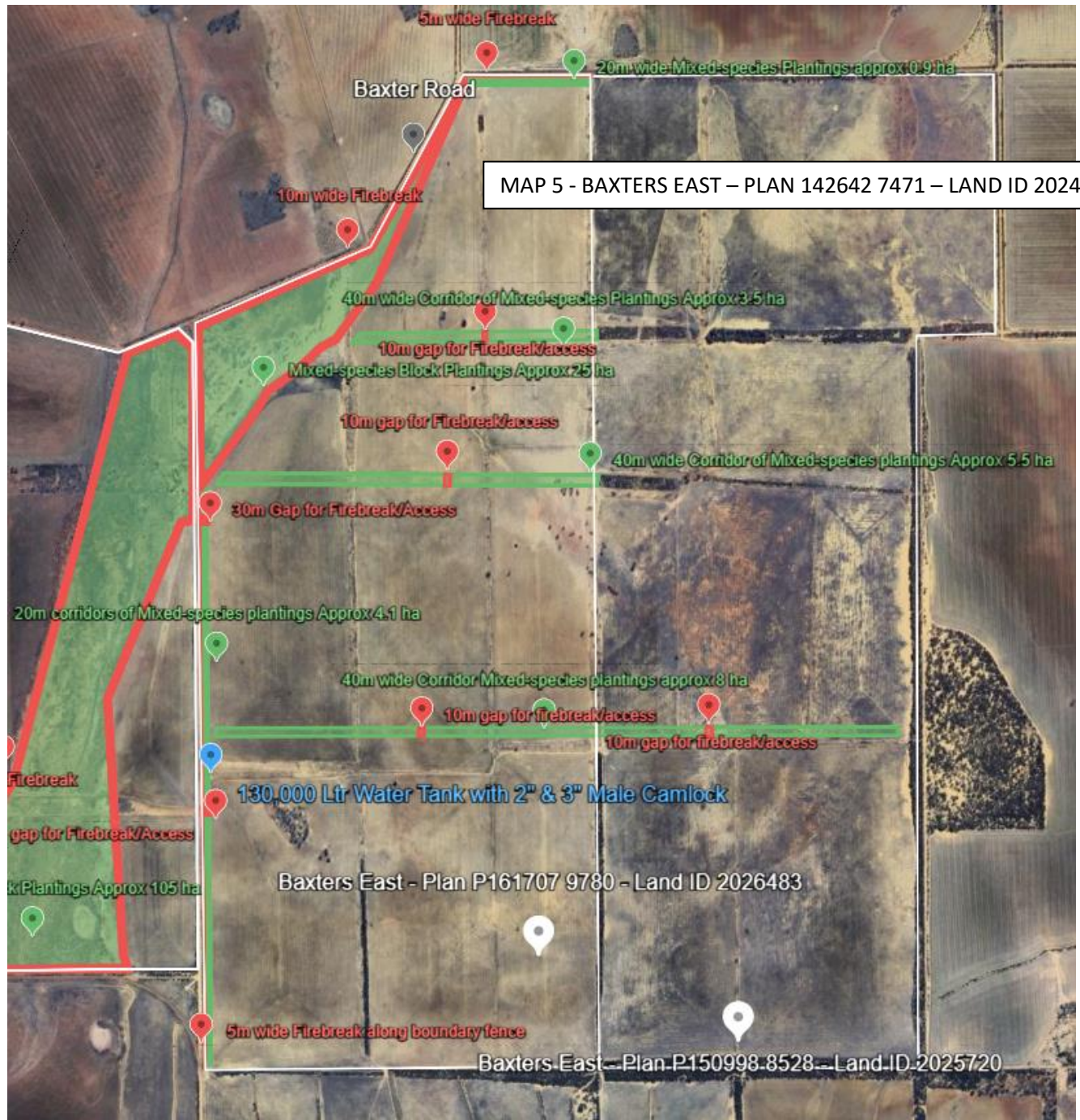
MAP 2 - MULSTERS LOCALITY - PLAN P130887 3585 – LAND ID 2022108



MAP 3 - BAXTERS – OVERALL PLAN







MAP 5 - BAXTERS EAST - PLAN 142642 7471 - LAND ID 2024987

15.3 DIFFERENTIAL RATES

| | |
|-------------------------|--|
| Applicant: | Shire of Perenjori |
| File: | ADM 0793 |
| Date: | 18 April 2024 |
| Disclosure of Interest: | |
| Voting Requirements: | Absolute Majority |
| Author: | Ally Bryant – Finance Manager |
| Responsible Officer: | Paul Anderson - Chief Executive Officer |
| Attachments: | 15.3.1 – Objects and Reasons 15.3.2 – Draft Advertisement 15.3.3 – Draft Budget 24/25 Rate Setting Statement |

Executive Summary:

The purpose of this report is to consider the case for differential rating as part of the annual budget process.

Background:

Council currently levies rural and urban general rates, provides for a minimum rate in these areas and has established a differential rate for mining activities.

The Rate Process

The value of rates paid by a ratepayer is the product of two elements – the Council budget and the property value.

The Council determines its budget based on its expenditure requirements and revenue estimation. The gap between these two items determines the amount of revenue that must be generated from rates.

The Valuer General assess land according to its unimproved value for land used predominantly for rural purposes, or gross rental value for land used predominantly for non-rural purposes.

The valuation divided by the rate revenue determines the rate in the dollar, which is then applied to individual property values to determine the rate bill for each property.

A local government may impose a single general rate which applies to all properties in the unimproved value or gross rental value category, or it can distinguish between land in either category on the basis of its zoning, use or whether it is vacant land (or other characteristic set out in regulations), or a combination of these factors, and apply a differential general rate to each.

The purpose of the imposition of a differential general rate is to ensure that every landowner makes a reasonable contribution to the Forecast Budget deficiency in accordance with the forecast contained with the council community strategic and resource plans.

Statutory Environment:

Local Government Act (1995) and associated regulations.

6.33. Differential general rates

- (1) A local government may impose differential general rates according to any, or a combination, of the following characteristics:
 - (a) the purpose for which the land is zoned, whether under a local planning scheme or improvement scheme in force under the *Planning and Development Act 2005*; or
 - (b) a purpose for which the land is held or used as determined by the local government; or
 - (c) whether or not the land is vacant land; or
 - (d) any other characteristic or combination of characteristics prescribed.
- (2) Regulations may:
 - (a) specify the characteristics under subsection (1) which a local government is to use; or

- (b) limit the characteristics under subsection (1) which a local government is permitted to use.
- (3) In imposing a differential general rate, a local government is not to, without the approval of the Minister, impose a differential general rate which is more than twice the lowest differential general rate imposed by it.
- (4) If during a financial year, the characteristics of any land which form the basis for the imposition of a differential general rate have changed, the local government is not to, on account of that change, amend the assessment of rates payable on that land in respect of that financial year but this subsection does not apply in any case where section 6.40(1)(a) applies.
- (5) A differential general rate that a local government purported to impose under this Act before the *Local Government Amendment Act 2009* section 39(1)(a) came into operation is to be taken to have been as valid as if the amendment made by that paragraph had been made before the purported imposition of that rate.

6.36. Local government to give notice of certain rates

- (1) Before imposing any differential general rates or a minimum payment applying to a differential rate category under section 6.35(6)(c) a local government is to give local public notice of its intention to do so.
- (2) A local government is required to ensure that a notice referred to in subsection (1) is published in sufficient time to allow compliance with the requirements specified in this section and section 6.2(1). (*Budget preparation by 31 August*)
- (3) A notice referred to in subsection (1) —
 - (a) may be published within the period of 2 months preceding the commencement of the financial year to which the proposed rates are to apply on the basis of the local government's estimate of the budget deficiency; and
 - (b) is to contain —
 - (i) details of each rate or minimum payment the local government intends to impose; and
 - (ii) an invitation for submissions to be made by an elector or a ratepayer in respect of the proposed rate or minimum payment and any related matters within 21 days (or such longer period as is specified in the notice) of the notice; and
 - (iii) any further information in relation to the matters specified in subparagraphs (i) and (ii) which may be prescribed.and
 - (c) is to advise electors and ratepayers that the document referred to in subsection (3A) —
 - (i) may be inspected at a time and place specified in the notice; and
 - (ii) is published on the local government's official website.
- (3A) The local government is required to prepare a document describing the objects of, and reasons for, each proposed rate and minimum payment and to publish the document on the local government's official website.
- (4) The local government is required to consider any submissions received before imposing the proposed rate or minimum payment with or without modification.
- (5) Where a local government —
 - (a) in an emergency, proposes to impose a supplementary general rate or specified area rate under section 6.32(3)(a); or
 - (b) proposes to modify the proposed rates or minimum payments after considering any submissions under subsection (4),

it is not required to give local public notice of that proposed supplementary general rate, specified area rate, modified rate or minimum payment.

[Section 6.36 amended: No. 16 of 2019 s. 62.]

Policy Implications:

Nil

Budget Implications:

The strategic community and resource plans inform the future funding requirements of the council and the rate in the dollar applied to any differential rate will impact the revenue raised by that aspect of the budget.

Consultation:

Nil

Strategic Community Plan:

Goal 4: A strong and diverse Council working closely with the proactive and involved community

Strategic Objectives 4.6 the organisation assets and finances of the Shire are managed responsibly

Comment:

The Strategic Resource Plan 2023-2038 adopted by the council recommends a 4.0% increase in rates each year.

The Western Australia Local Government Association (WALGA) provides on an annual basis a local Government Index that takes into consideration the goods that Local Government purchases in large quantities such as fuel and bitumen. This index varies to the normal CPI due to the goods assessed.

The CPI (Perth) for the 12 months to December 2023 rose 3.6%, this CPI includes many items that are not undertaken in the normal business operations of the shire. The Local Government CPI may differ from this, and the council may need to consider a greater increase in the subsequent budgets or review expenditure in line with the overall comparative reduction in revenue.

The previous increases contained within the strategic plan have been considered and given the projected CPI, anticipated wages, operational cost increases and the political impact of significant increases an amount of 5% in rate revenue prior to discount has been modelled for council consideration.

The nett increase in revenue from rates, however, will not match the increase in wages and operational costs given the current rate of inflation. This may be offset to some degree by anticipated increases in grant funding, but this trend will have to be further reviewed in the 2024/25 and future budgets to ensure an equitable balance is restored as the council's current surplus is depleted.

The final valuations have not yet been provided from the Valuer General and this may result in an adjustment to the rate in the dollar to achieve our required rate yield.

The discount being provided for early payment of rates has been reviewed and is suggested that council reduce the current 10% discount to a 7.5% discount.

The Rates revenue model below is based upon a 5% increase in the rate revenue and a 2.5% reduction in the discount being offered. This is effectively a 7.5% increase in rates payable if a ratepayer consistently took advantage of the full discount offered by the council.

This combination of rate increase and discount reduction may have an effect on council's cash flows and reduce interest earned, this impact is difficult to quantify.

The anticipated yields from the proposed increase will yield the following:

| Land Category | Proposed rate in the Dollar (cents) | Current number of properties | Proposed 2024/25 rates to be levied | 2023/24 rate revenue | Increase |
|---------------------------|-------------------------------------|------------------------------|-------------------------------------|----------------------|----------------|
| Gross Rental Value | | | | | |
| Townsites | 9.8390 | 106 | 113,377 | 107,973 | 5,404 |
| Mining | 9.6700 | 1 | 304,025 | 289,648 | 14,377 |
| | | | | | |
| Unimproved Value | | | | | |
| Rural | 1.5100 | 259 | 2,341,617 | 2,231,945 | 109,672 |
| Mining | 32.1200 | 39 | 840,604 | 800,647 | 39,957 |
| Exploration | 18.8700 | 35 | 59,047 | 56,269 | 2,778 |
| Sub-Total | | | 3,658,670 | 3,486,482 | 172,188 |
| Minimum Payment | | | | | |

| | | | | | |
|-----------------------------|-----|----|------------------|------------------|----------------|
| Townsites GRV | 408 | 33 | 13,464 | 11,281 | 2,183 |
| Mining GRV | 408 | 1 | 408 | 389 | 19 |
| Rural UV | 408 | 11 | 4,488 | 4,279 | 209 |
| Mining UV | 408 | 5 | 2,040 | 2,723 | -683 |
| Exploration UV | 408 | 28 | 11,424 | 9,725 | 1,699 |
| Sub-Total | | | 31,824 | 28,397 | 3,427 |
| Total Proposed Rates | | | 3,690,494 | 3,514,879 | 175,615 |
| Less Proposed Discount | | | 276,787 | 317,861 | -41,074 |
| Proposed Rate Yield | | | 3,413,707 | 3,197,018 | 216,689 |

Before imposing any differential general rates or a minimum payment applying to a differential rate category a local government is to give 21 days' local public notice of its intention to do so and must produce a document detailing the proposals and the rationale for them for the public to inspect and respond to.

Council must consider the public submissions and determine whether to proceed with the application to the Minister.

In considering Council's request for a differential rate more than the legislated parameters (*i.e., greater than twice the level of the lowest rate*), the Minister will have regard to.

Objectivity

- essentially, assessing whether the application is within the scope of the legislation.

Fairness and Equity

- That the Council of the local government has reviewed its expenditure and considered efficiency measures as part of its budget deliberations. This is to be reflected in the council minutes when it adopts the budget strategy and endorses objects and reasons for each differential rating category and each minimum payment.
- The objects of imposing differential rates and reasons for each proposed differential general rate are set out by the local government in a publicly available document.
- These objects and reasons clearly explain why each differential general rate is proposed to be imposed.
- The objects and reasons clearly explain why it is proposed to set the differential general rate at that particular rate.
- If a category of ratepayer is significantly contributing to the local government's revenue through fees, charges and other payments, the local government has not used these same costs as the justification for the difference in differential general rate.
- If there are fewer than thirty ratepayers who will be subject to the differential general rate, each affected ratepayer has been informed in writing by the local government of:
 - the terms of the government's policy (*through the provision of a copy of the policy document*)
 - the local government's objects of and reasons for proposing to impose the differential general rates.
 - the differential general rate that will apply to the ratepayer's property; and
 - the differential general rate that applied in the previous year for comparison and was given at least 21 days to make submissions to the local government on the proposal
 - The ratepayers' submissions, if any, and the local government's response to each ratepayer's submission (as recorded in the minutes of the Council meeting at which the response was adopted) have been provided to the Minister.

Consistency

- The local government has rated similar properties that are used for the same purpose in the same way.
- The proposed differential rates align with the rating strategy in the corporate business plan and long-term financial plan, or the council of the local government has detailed its reasons for deviating from that rating strategy.

- The local government has reviewed and considered rates proposed in neighboring or similar local government districts in the rating strategy.

Transparency & Administrative Efficiency

- The local government has:
 - prepared and made public ally available a document clearly describing the object of and reason for each differential general rate.
 - given public notice.
 - published the notices after 1 May in the relevant year.
- The public notice published by the local government contained:
 - details of each differential general rate that the local government intends to impose.
 - an invitation for submissions to be made by an elector or ratepayer.
 - a closing date for submissions which is at least twenty-one days after the day on which the notice is published
 - advice on the time and place where a document containing the objects of and reasons for the differential general rates can be inspected.
- The council of the local government has:
 - considered each ratepayer submission (if any)
 - resolved to make the application provided the Minister with the minutes and agenda papers relevant to these matters.

Strategy

The Council adopts the budget strategy and endorses objects and reasons for each differential rating category and each minimum payment.

Notice Period

In accordance with section 6.36(2)(a) of the *Local Government Act 1995*, the local government publishes a notice of its intention to impose differential general rates on or after this date.

21 days after publication

Council considers submissions and determines appropriate level of differential rates.

Council decision to seek Ministerial approval for the imposition of differential general rates that fall within section 6.33(3).

Processing Time

A local government needs to allow three weeks for the processing of an application from the date all the required information is received by the Department of Local Government and Communities.

Budget Deadline

The local government's budget is to be adopted by 31 August under section 6.2(1) of the *Local Government Act 1995*. The budget cannot be adopted until after the Minister makes a decision.

If the local government has submitted the final documents for Ministerial approval later than the end of July, consideration may need to be given by the local government to applying for Ministerial approval for an extension to the budget adoption.

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That Council:

Having regard to the budget deficiency in the context of the Strategic Community plan and Corporate Business Plan.

1. Advertise in accordance with the *Local Government Act 1995* the Shire of Perenjori's intention to levy the following differential rates.

| Rates category | minimum rate | rate in the \$ |
|----------------|--------------|----------------|
| UV rural | 408 | 1.5100 |
| UV Mining | 408 | 32.1200 |
| GRV Townsites | 408 | 9.8390 |
| GRV Mining | 408 | 9.6700 |
| UV Exploration | 408 | 18.8700 |

2. Adopts the 2024/25 Budget Draft Rate Setting Statement

3. Adopts the objects and reasons for each differential rate and minimum payment as follows

UV Rural

The object of the UV Rural is to obtain a fair contribution to the revenue requirements of the Shire, while not risking additional financial pressure on ratepayers in those areas and impact their long-term viability.

The reasons for the level of rates set for UV Rural is that this allows for a fair contribution to the revenue requirements of the Shire at a sustainable level. Whilst Council cannot control the rural sector's vulnerability to external forces, it attempts to ensure that the industry is not adversely affected by excessive rates.

The minimum payment proposed for the UV Rural category reflects the present financial vulnerability of ratepayers in the category due to factors such as adverse weather, cyclones, bushfires, drought, world demand for product and fluctuations in export prices.

UV Mining

The object of the UV Mining rate is to ensure that mining contributes reasonably to the maintenance of the Shire's assets and services. Every effort is made to establish rates and minimum payments at the fairest possible levels, acknowledging that the industry does not need to be specifically nurtured, nor is it affected by the same vulnerabilities as broad acre farming. In reaching its rating decisions, Council has considered that there are external forces, such as fluctuating commodity prices, which impact on resource projects and is sensitive to these issues.

The reasons for the level of rates set for the UV Mining rate by the Council is to attain equity amongst those who will bear the burden of the rates and obtain a reasonable contribution from the mining sector for the general level of infrastructure and services provided by the Council. Striking a reasonable balance between all ratepayers in the production of the rate revenue is important in achieving equity, whilst at the same time the fairness of the expenditures by the Shire on the mining sector is also considered.

The maintenance of Shire assets and services for the benefit of all users, long term, and short term, is a burden which to a significant extent fall upon the long-term ratepayers, justifying a differential contribution from the mining sector. The minimum payment proposed for the UV Mining category reflects a reasonable cost for a base level of service.

UV Exploration

The object of the UV Exploration rate is to ensure the reasonable contribution of these ratepayers to Council's expenditure profile.

The reasons for the level of rates set for the UV Exploration rate by the Council is to attain equity amongst those who will bear the burden of the rates and obtain a reasonable contribution from the Exploration sector for the general level of infrastructure, services and tenement administration provided by the Council.

Exploration and prospecting ratepayers require a higher level of governance for licensing, clearance permits, etc, and impose greater environmental damage to the environment through activities such as clearing, drilling and associated undertakings.

Striking a reasonable balance between all in the production of the rate income is important in achieving balance and equity between ratepayers, whilst at the same time the fairness of the expenditures by the Shire on the Exploration sector is also considered.

The minimum payment proposed for the UV Exploration category reflects a reasonable cost for a base level of service.

4. Adopts a discount of 7.5% (previously 10%) when payment of the full amount of rates due and payable is made prior to the due date as set by Council in the Annual Budget.

Motion put and carried / lost

[Next Item](#)



OBJECTIVES AND REASONS

PROPOSED DIFFERENTIAL RATES

YEAR ENDING 30 JUNE 2025

Overview

The purpose of levying rates is to meet the Shire's annual budget requirements in order to deliver services and community infrastructure in a manner that is deemed to be fair and equitable for Shire ratepayers.

When framing its annual budget, the Council considers the requirements of its community as expressed in the Community Strategic Plan and associated planning documents, the expectations of central governments and the prevailing economic, social, and environmental conditions that may impact on the Shire's budget requirements.

After defining its expenditure requirements and exploring the efficiencies and cost minimisation opportunities available to it, the Council applies the known non-rates revenue sources to that expenditure to arrive at the total amount of rates to be raised from the ratepayers.

Property valuations provided by Landgate – the Valuer General - are used as the basis for the calculation of rates each year.

However, it is recognised that valuations alone do not always produce equitable results in all communities, therefore the *Local Government Act 1995 (the Act)* provides the ability to differentially rate properties based on zoning and/or land use to assist in achieving equitable rating outcomes.

The Act specifies that where land is used for predominately rural purposes the rates levied shall be based on its unimproved value (UV), and where land is used for predominantly non-rural purposes the rates levied shall be on its gross rental value (GRV).

In accordance with the Act, the Shire of Perenjori uses a combination of GRV and UV in its calculation of annual rates. Currently, properties that are assigned as UV are revalued annually and properties assigned as GRV are revalued every five years. All valuations are carried out by the Valuer General.

Interim valuations are provided to the Shire monthly by Landgate for properties where changes have occurred as a result of subdivisions, building construction / additions and property rezoning.

Differential Rating

Council has the flexibility to raise differential rates from specifically identified properties or groups of properties within the district in order to achieve a more equitable rate burden across the rate base. For this reason, Council will set differential rates for the 2024/2025 financial year in accordance with section 6.33 of the Act:

- (1) *A local government may impose differential general rates according to any, or a combination, of the following characteristics —*
- (a) *the purpose for which the land is zoned, whether under a local planning scheme or improvement scheme in force under the Planning and Development Act 2005; or*
 - (b) *a purpose for which the land is held or used as determined by the local government; or*
 - (c) *whether or not the land is vacant land; or*
 - (d) *any other characteristic or combination of characteristics prescribed.* In accordance with Section 6.36 of the Act 1995 the Shire is required to publish its Objects and Reasons for implementing Differential Rates.

OVERALL OBJECTIVE

The Shire of Perenjori imposes differential general rates on properties within the Shire based on the existing land use to achieve a more equitable distribution of the rating effort across the rate base.

VALUATIONS

The valuations provided by the Valuer General have not yet been received and will have an impact on the rate in the dollar to achieve the advertised Rate Revenue yield required.

| Land Category | 2023/234 Valuation | 2024/25 Valuation as at 30 March 24 | \$ Increase | % increase |
|---------------------------|--------------------|-------------------------------------|---------------|------------|
| Unimproved Value | | | | |
| Rural | 155,074,000 | 155,050,000 | 24,000 | 0.02 |
| Mining | 2,617,073 | 2,600,278 | 16,795 | 0.64 |
| Gross Rental Value | | | | |
| Townsites | 1,152,323 | 1,159,333 | -7010 | -0.61 |
| Mining | 3,144,000 | 3,144,000 | 0.00 | 0.00 |
| Exploration | 312,913 | 258,090 | 54,823 | 19.20 |
| Minimum Payment | | | | |
| Rural UV | 102,300 | 102,300 | 0.00 | 0.00 |
| Mining UV | 2,397 | 2,800 | -403 | -15.50 |
| Townsites GRV | 27,751 | 27,601 | 150 | 0.54 |
| Mining GRV | 20 | 20 | 0.00 | 0.00 |
| Exploration | 26,474 | 20,182 | 6292 | 26.97 |
| Total Valuations | 162,364,604 | 162,364,604 | 94,647 | |

Rates in the \$

A global increase of 5% of the yield from rates to be reflected in an adjustment to the rate in the \$, is proposed for all categories of rates and minimum levies. This will enable the Shire to meet its rate revenue requirements whilst maintaining the existing relativities between all rating categories.

| Land Category | Proposed rate in the Dollar (cents) | Current number of properties | Proposed 2024/25 rates to be levied | 2023/24 rate revenue | Increase |
|-----------------------------|-------------------------------------|------------------------------|-------------------------------------|----------------------|----------------|
| Unimproved Value | | | | | |
| Rural | 1.5100 | 259 | 2,341,617 | 2,231,945 | 109,672 |
| Mining | 32.120 | 39 | 840,604 | 800,647 | 39,957 |
| Gross Rental Value | | | | | |
| Townsites | 9.8390 | 106 | 113,377 | 107,973 | 5,404 |
| Mining | 9.6700 | 1 | 304,025 | 289,648 | 14,377 |
| Exploration | 18.870 | 35 | 59,047 | 56,269 | 2,778 |
| Minimum Payment \$ | | | | | |
| Rural UV | 408 | 11 | 4,488 | 4,279 | 209 |
| Mining UV | 408 | 5 | 2,040 | 2,723 | (683) |
| Townsites GRV | 408 | 33 | 13,464 | 11,281 | 2,183 |
| Mining GRV | 408 | 1 | 408 | 389 | 19 |
| Exploration | 408 | 28 | 11,424 | 9,725 | 1,699 |
| Total Proposed Rates | | | 3,690,494 | 3,514,879 | 175,615 |

Minimum Rates

The setting of minimum rates within rating categories ensures that all ratepayers contribute equitably to a basic level of service. A minimum rate of \$408.00 has been set for all rating categories.

Gross Rental Value

The Shire seeks to establish GRV rates for Townsites and Mining but does not seek to establish a differential in these categories.

GRV Townsites

The object of the GRV rates is to require a fair contribution to the revenue requirements of the Shire, while not risking additional financial pressure on the users in those areas that affect their long-term viability.

The reasons for the level of rates set for Gross Rental Values is that this allows for a fair contribution to the revenue requirements of the Shire at the highest sustainable level.

The minimum payment proposed for the GRV category reflects a reasonable cost for a basic level of service.

GRV Mining

The object of the GRV Mining rates is to require a fair contribution to the revenue requirements of the Shire, from the improved land use and facilities in GRV rated areas of mining activities.

The reasons for the level of rates set for GRV Mining is that this allows for a fair contribution to the revenue requirements, acknowledging the potential for additional impact on Council service and infrastructure costs.

The minimum payment proposed for the GRV category reflects a reasonable cost for a basic level of service.

The Shire applies the GRV rates equally in both townsites and mining and does not seek to differentiate between them.

Unimproved Value

The Shire seeks to impose a differential rate on Unimproved Value properties in the Rural, Mining and Exploration categories, with both UV Mining and UV Exploration being more than twice that proposed for UV Rural.

UV Rural properties are the most significant contributors to the Shire's rate revenue, and this has been the case throughout the history of the Shire. Hence the UV Rural sector has made a significant contribution to the infrastructure and services provided by the Shire.

By comparison the UV Mining and UV Exploration sectors are relatively new and have paid a lesser contribution though they use the Shire's infrastructure extensively - the road network. The proposed rates for UV Mining and UV Exploration are consistent with the rates imposed in previous years.

UV Rural

The object of the UV Rural rate is to obtain a fair contribution to the revenue requirements of the Shire, while not risking additional financial pressure on ratepayers in those areas and impact their long-term viability.

The reasons for the level of rates set for UV Rural is that this allows for a fair contribution to the revenue requirements of the Shire at a sustainable level. Whilst Council cannot control the rural sector's vulnerability to external forces, it attempts to ensure that the industry is not adversely affected by excessive rates.

The minimum payment proposed for the UV Rural category reflects the present financial vulnerability of ratepayers in the category due to factors such as adverse weather, cyclones, bushfires, drought, world demand for product and fluctuations in export prices.

UV Mining

The object of the UV Mining rate is to ensure that mining contributes reasonably to the maintenance of the Shire's assets and services. Every effort is made to establish rates and minimum payments at the fairest possible levels, acknowledging that the industry does not need to be specifically nurtured, nor is it affected by the same vulnerabilities as broad acre farming. In reaching its rating decisions, Council has considered that there are external forces, such as fluctuating commodity prices, which impact on resource projects and is sensitive to these issues.

The reasons for the level of rates set for the UV Mining rate by the Council is to attain equity amongst those who will bear the burden of the rates and obtain a reasonable contribution from the mining sector for the general level of infrastructure and services provided by the Council. Striking a reasonable balance between all ratepayers in the production of the rate revenue is important in achieving equity, whilst at the same time the fairness of the expenditures by the Shire on the mining sector is also considered.

The maintenance of Shire assets and services for the benefit of all users, long term, and short term, is a burden which to a significant extent fall upon the long-term ratepayers, justifying a differential contribution from the mining sector. The minimum payment proposed for the UV Mining category reflects a reasonable cost for a base level of service.

UV Exploration

The object of the UV Exploration rate is to ensure the reasonable contribution of these ratepayers to Council's expenditure profile.

The reasons for the level of rates set for the UV Exploration rate by the Council is to attain equity amongst those who will bear the burden of the rates and obtain a reasonable contribution from the Exploration sector for the general level of infrastructure, services and tenement administration provided by the Council.

Exploration and prospecting ratepayers require a higher level of governance for licensing, clearance permits, etc, and impose greater environmental damage to the environment through activities such as clearing, drilling and associated undertakings.

Striking a reasonable balance between all in the production of the rate income is important in achieving balance and equity between ratepayers, whilst at the same time the fairness of the expenditures by the

Shire on the Exploration sector is also considered.

The minimum payment proposed for the UV Exploration category reflects a reasonable cost for a base level of service.

Submissions

Submissions regarding the proposed differential rates and minimum levies may be made via:

- Email: ea@perenjori.wa.gov.au
- In writing to:

CEO
Shire of Perenjori
PO BOX 22
Perenjori, WA 6620

Submissions must be received before 4.00pm, Thursday 23rd May 2024.

SHIRE OF PERENJORI

NOTICE OF PROPOSAL TO IMPOSE DIFFERENTIAL RATES

In the Shire of Perenjori's budget for the year ending 30 June 2025, the Shire intends to impose differential rates and minimum payments as detailed below. It is to be noted that after the Valuations have been updated from the Valuer General the Rate in the Dollar will be updated to achieve the advertised rate yield.

| Land Category | Proposed Minimum Rate | Proposed Rate |
|---------------|-----------------------|---------------|
| UV Rural | 408 | 0.01510 |
| UV Mining | 408 | 0.32120 |
| GRV Townsites | 408 | 0.09839 |
| GRV Mining | 408 | 0.09670 |
| Exploration | 408 | 0.18870 |

A document describing the objectives and reasons for each proposed rate and minimum payment can be inspected at, or obtained from, the Shire of Perenjori Administration Office, 56 Fowler Street, Perenjori, WA 6620, between the hours of 8.00am and 4.00pm, Monday to Friday. Alternatively, a copy can be found on the Shire's website: <https://www.perenjori.wa.gov.au/>

Submissions from electors and ratepayers about a proposed rate, or minimum payment, and any related matters can be made to the Chief Executive Officer, PO Box 22, Perenjori, WA 6620. Alternatively, they can be handed to the Administration Office at 56 Fowler Street, Perenjori 6620, or emailed to Bianca Plug at ea@perenjori.wa.gov.au by **4.00pm Thursday 23 May 2024**.

Paul Anderson
Chief Executive Officer
1 May 2024



SHIRE OF PERENJORI
STATEMENT OF FINANCIAL ACTIVITY
FOR THE YEAR ENDED 30 JUNE 2025

| | | 2024/25 | 2023/24 | 2023/24 |
|--|---------|--------------------|--------------------|--------------------|
| | Note | Budget | Actual | Budget |
| OPERATING ACTIVITIES | | | | |
| Revenue from operating activities | | | | |
| | | \$ | \$ | \$ |
| General rates | 2(a)(i) | 3,440,707 | 3,240,722 | 3,232,632 |
| Grants, subsidies and contributions | | 3,358,295 | 456,986 | 422,886 |
| Fees and charges | 8 | 875,155 | 853,810 | 731,910 |
| Interest revenue | 5(a) | 155,000 | 156,169 | 120,500 |
| Other revenue | | 227,680 | 347,680 | 352,800 |
| Profit on asset disposals | 4 | 0 | 71,083 | 169,302 |
| | | 8,056,837 | 5,126,450 | 5,030,030 |
| Expenditure from operating activities | | | | |
| Employee costs | | (3,850,000) | (3,425,094) | (3,418,008) |
| Materials and contracts | | (2,400,500) | (2,621,661) | (2,710,039) |
| Utility charges | | (383,407) | (372,240) | (393,200) |
| Depreciation | 4 | (5,416,821) | (5,259,050) | (3,482,000) |
| Finance costs | 5(a) | (76,000) | (11,051) | (46,051) |
| Insurance | | (208,551) | (201,499) | (185,800) |
| Other expenditure | | (264,398) | (444,398) | (244,994) |
| Loss on asset disposals | 4 | 0 | (37,995) | 0 |
| | | (12,599,677) | (12,372,988) | (10,480,092) |
| Non-cash amounts excluded from operating activities | 3(b) | 5,416,821 | 5,225,962 | 3,312,698 |
| Amount attributable to operating activities | | 873,981 | (2,020,576) | (2,137,364) |
| INVESTING ACTIVITIES | | | | |
| Inflows from investing activities | | | | |
| Capital grants, subsidies and contributions | | 1,125,000 | 6,129,185 | 6,318,159 |
| Proceeds from disposal of assets | | 230,000 | 344,617 | 282,000 |
| | | 1,355,000 | 6,473,802 | 6,600,159 |
| Outflows from investing activities | | | | |
| Payments for property, plant and equipment | 4(a) | (3,414,940) | (3,981,211) | (4,178,461) |
| Payments for construction of infrastructure | 4(a) | (2,152,904) | (5,256,200) | (4,926,361) |
| | | (5,567,844) | (9,237,411) | (9,104,822) |
| Amount attributable to investing activities | | (4,212,844) | (2,763,609) | (2,504,663) |
| FINANCING ACTIVITIES | | | | |
| Inflows from financing activities | | | | |
| Proceeds from new borrowings | 5(a) | 1,500,000 | 1,000,000 | 1,000,000 |
| Transfers from reserve accounts | 5(a) | 1,668,052 | 780,986 | 501,600 |
| | | 3,168,052 | 1,780,986 | 1,501,600 |
| Outflows from financing activities | | | | |
| Repayment of borrowings | 5(a) | (85,000) | (43,791) | (55,089) |
| Transfers to reserve accounts | 5(a) | 0 | (274,089) | (395,254) |
| | | (85,000) | (317,880) | (450,343) |
| Amount attributable to financing activities | | 3,083,052 | 1,463,106 | 1,051,257 |
| MOVEMENT IN SURPLUS OR DEFICIT | | | | |
| Surplus at the start of the financial year | 3 | 255,811 | 3,576,890 | 3,590,770 |
| Amount attributable to operating activities | | 873,981 | (2,020,576) | (2,137,364) |
| Amount attributable to investing activities | | (4,212,844) | (2,763,609) | (2,504,663) |
| Amount attributable to financing activities | | 3,083,052 | 1,463,106 | 1,051,257 |
| Surplus/(deficit) remaining after the imposition of general rates | 3 | 0 | 255,811 | 0 |

15.4 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION: NATIONAL GENERAL ASSEMBLY REGISTRATION

| | |
|--------------------------------|--|
| Applicant: | Shire of Perenjori |
| File: | ADM 0653 |
| Date: | 18 April 2024 |
| Disclosure of Interest: | |
| Voting Requirements: | Simple Majority |
| Author: | Nola Comerford – Manager Corporate and Community Services |
| Responsible Officer: | Paul Anderson – Chief Executive Officer |
| Attachments: | 15.4.1 – National General Assembly Program |

Summary

For Council to consider the attendance of Elected Members and the Chief Executive Officer at the 2024 Australian Council of Local Government (ACLG) and the 2024 National General Assembly of Local Government (NGA), to be held from 2 – 4 July in Canberra.

Background

The ALGA annual National General Assembly is a professional development and networking opportunity involving the largest gathering of local government elected members throughout Australia, to learn about the work of local governments across Australia, to develop community leadership skills and to engage in advocacy on behalf of the Shire of Perenjori. Included in the NGA is the annual Regional Forum which includes relevant content for regional local governments.

This year's theme is "Building Community Trust". The 2024 Australian Council of Local Government will also be held in Canberra on Friday 5 July, immediately following the NGA. This is an opportunity to meet with Federal Government Ministers.

Early payment discounts on registrations require payment by 7 June 2024.

Statutory Environment

Nil

Policy Implications

9001 – ELECTED MEMBERS CONFERENCES AND SEMINARS

POLICY STATEMENT:

At the Shire's expense each Councillor may attend seminars or conferences of their choice provided the seminar or conference is relative to local government and the Council agrees by majority to fund the Councillor's attendance. This is generally restricted to one conference or seminar per year but may be increased with the majority of Council support.

The Shire will pay the cost of seminar registration and will accept costs associated with the seminar on the receipt of a copy of documentation.

These costs may include meals to a specified value, accommodation and/or travel to and from the conference.

Councillors should seek to acquire modest accommodation if they cannot be accommodated in a conference package with the conference accommodation provider.

On one occasion per year the Shire will pay for the Councillors partners' accommodation and meal costs at an approved conference or seminar.

If the chosen conference is the annual Local Government Convention the Shire will also pay reasonable activity costs for the Councillors partner.

Consultation

Elected Members – Shire of Perenjori

Paul Anderson – Chief Executive Officer

Financial Implications

Allocation to travel and attendance at conferences will be included in the 2024/25 Annual Budget.

Conference costs:

- Full conference registration \$945.00
Includes all National General Assembly sessions, access to the Exhibition Hall, catering, Welcome Reception & Exhibition Opening, satchel and materials.
- Virtual Delegate \$739.00
Watch the NGA live from the purpose built platform from your home.
- Regional Forum \$275.00

Optional costs:

- NGA Dinner Ticket \$175.00
- Partner registration \$330.00

Accommodation Options:

- A by Adina \$255.00 per night
- Nesuto Apartments \$275.00 per night
- Qt Canberra \$239.00 per night
- Sebel Canberra Civic \$235.00 per night

Flights: \$850.00 return (estimated)

TOTAL: \$3,070.00 per person (plus optional costs)

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.3. The Shire advocates and partners effectively on behalf of the community.

Officer Comment

The National General Assembly is a unique opportunity for Elected Members to engage directly with the Federal Government and other local governments from around Australia.

As per Policy No. 9001 – Elected Members Conferences and Seminars, authorisation for the Shire to fund a chosen conference or seminar is dependent upon a majority vote of Council.

As recommended by previous attendees, flights would be reserved for a day following the Assembly to allow a more leisurely departure.

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That Council:

1. Authorise the attendance of the Chief Executive Officer and the following Elected Members to attend the 2024 National General Assembly from 2 – 4 July and the Australian Council of Local Government Forum on 5 July 2024.

- _____
- _____
- _____

OR

2. Decline the invitation for the Chief Executive Officer and Elected Members to attend the 2024 National General Assembly.

Motion put and carried / lost by absolute majority

[Next Item](#)

2024 Australian Local Government Association National General Assembly 2-4 July

2024 REGIONAL FORUM

The 2024 Regional Cooperation and Development Forum returns to Canberra on Tuesday 2 July.

PRELIMINARY PROGRAM

Event Time - (UTC+10:00) Canberra, Melbourne, Sy...

Tuesday, July 2, 2024

| | |
|---------------------|---|
| 8:00 AM - 9:00 AM | REGISTRATION OPEN |
| 9:00 AM - 9:20 AM | Opening Ceremony Welcome to Country. Cr Linda Scott, ALGA President |
| 9:20 AM - 9:40 AM | Ministers Address The Hon Kristy Mc Bain MP, Minister for Regional Development, Local Government and Territories |
| 9:40 AM - 10:00 AM | Shadow Ministers Address The Hon Darren Chester MP, Shadow Minister for Regional Development, Local Development and Territories |
| 10:00 AM - 10:45 AM | MORNING TEA |
| 11:15 AM - 11:45 AM | State of the Regions Nicki Hutley, Economist |
| 11:15 AM - 12:00 PM | State of the Regions - Panel |
| 12:30 PM - 1:30 PM | LUNCH |
| 1:30 PM - 2:30 PM | Panel: Regional Housing |
| 1:45 PM - 2:30 PM | Regional Connectivity and Services |
| 2:30 PM - 3:00 PM | AFTERNOON TEA |
| 3:00 PM - 5:00 PM | Breakout Sessions (optional, part of NGA) |

Event Time - (UTC+10:00) Canberra, Melbourne, Sy...

Tuesday, July 2, 2024

Wednesday, July 3, 2024

Thursday, July 4, 2024

| | |
|-------------------|---|
| 1:30 PM - 3:00 PM | REGISTRATIONS OPEN DAY ONE |
| 3:00 PM - 5:00 PM | NGA: Breakout Sessions (Optional) Four Sessions running concurrently to start the NGA Sessions topics: Roads and Transport Energy Transition National Housing and Community Infrastructure Disaster Resilience and Recovery |
| 5:00 PM - 7:00 PM | Welcome Reception & Exhibition Opening The Welcome Reception and Exhibitor Opening will be held within the Exhibition Hall at the National Convention Centre. |

Event Time - (UTC+10:00) Canberra, Melbourne, Sy...

Tuesday, July 2, 2024

Wednesday, July 3, 2024

Thursday, July 4, 2024

| | |
|---------------------|--|
| 8:00 AM - 9:00 AM | REGISTRATIONS OPEN DAY TWO |
| 9:00 AM - 9:40 AM | Opening Ceremony Welcome to Country Paul Girrawah House Governor-General of the Commonwealth of Australia (invited) |
| 9:40 AM - 10:00 AM | Minister Address The Hon Catherine King MP, Address by Minister for Infrastructure, Transport, Regional Development and Local Government (invited) |
| 10:00 AM - 10:20 AM | Leader of the Opposition Address The Hon Peter Dutton MP Leader of the Opposition (invited) |
| 10:20 AM - 11:00 AM | President's Address Cr Linda Scott, ALGA President |
| 11:00 AM - 12:00 PM | MEAL BREAK ONE - Day One |
| 12:00 PM - 1:00 PM | Politics and Civic Engagement Anabelle Crabb, ABC Writer and Presenter |
| 1:00 PM - 2:00 PM | Local Government Report State of the Assets / Local Government Inquiry Update (TBC) |
| 2:00 PM - 3:00 PM | MEAL BREAK TWO - Day One |
| 3:00 PM - 5:30 PM | Debate on Motions |
| 7:00 PM - 11:00 PM | General Assembly Dinner Location: EPIC Dress code: Cocktail |

Event Time - (UTC+10:00) Canberra, Melbourne, Sy...

Tuesday, July 2, 2024

Wednesday, July 3, 2024

Thursday, July 4, 2024

| | |
|---------------------|---|
| 9:00 AM - 10:00 AM | Intergenerational Equity and Fairness Simon Kuestemacher, Director and Co-Founder, Demographics Group |
| 10:00 AM - 11:00 AM | PANEL: Addressing Intergenerational Trust Panel |
| 11:00 AM - 12:00 PM | MEAL BREAK ONE - Day Two |
| 12:00 PM - 1:00 PM | Community Trust in the Built Environment Stephen Yarwood, Urbanist and Former Lord Mayor of Adelaide |
| 1:00 PM - 2:00 PM | For the Love of Community Engagement Becky Hirst, Author |
| 2:00 PM - 3:00 PM | MEAL BREAK TWO - Day Two |
| 3:00 PM - 5:00 PM | Debate on Motions - Day Two |

15.5 PROPOSED SCHEDULE OF COUNCIL MEETING DATES FOR 2024/2025

| | |
|--------------------------------|---|
| Applicant: | Shire of Perenjori |
| File: | ADM 0214 |
| Date: | 18 April 2024 |
| Disclosure of Interest: | |
| Voting Requirements: | Simple Majority |
| Author: | Bianca Plug – Executive Assistant |
| Responsible Officer: | Paul Anderson – Chief Executive Officer |
| Attachments: | Nil |

Summary

This item seeks Council's endorsement of the proposed meeting dates for the 2024/25 financial year.

Background

Local Governments are required to advertise their schedule of meetings at least once per year. The proposed meeting dates and times for the next 12 months are set out below.

The schedule of meetings for 2024/2025 has taken into consideration the preparation time for report writing, consolidation of finance reports and public holidays.

The public holidays from July 2024 to June 2025 are as follows:

- Monday 23 September 2024 – King’s Birthday
- Wednesday 25 December 2024 - Christmas Day
- Thursday 26 December 2024 – Boxing Day
- Wednesday 1 January 2025 – New Year’s Day
- Monday 27 January 2025 – Australia Day
- Monday 3 March 2025 – Labour Day
- Friday 18 April 2025 – Good Friday
- Monday 21 April 2025 – Easter Monday
- Friday 25 April 2025 – Anzac Day
- Monday 2 June 2025 – Western Australia Day

The proposed schedule of Council meetings is below:

| ORDINARY COUNCIL MEETINGS 2024/2025 | | |
|--|-------------------|----------------------------|
| DATE | TIME | LOCATION |
| Thursday 25 July 2024 | 3.00 pm | Perenjori Council Chambers |
| Thursday 22 August 2024 | 3.00 pm | Perenjori Council Chambers |
| Thursday 19 September 2024 | 3.00 pm | Perenjori Council Chambers |
| Thursday 24 October 2024 | 3.00 pm | Perenjori Council Chambers |
| Thursday 21 November 2024 | 3.00 pm | Perenjori Council Chambers |
| Thursday 19 December 2025 | 3.00 pm | Perenjori Council Chambers |
| January 2025 | <i>NO MEETING</i> | <i>NO MEETING</i> |
| Thursday 20 February 2025 | 3.00 pm | Perenjori Council Chambers |
| Thursday 20 March 2025 | 3.00 pm | Latham Community Centre |
| Thursday 24 April 2025 | 3.00 pm | Perenjori Council Chambers |
| Thursday 22 May 2025 | 3.00 pm | Perenjori Council Chambers |
| Thursday 19 June 2025 | 3.00 pm | Perenjori Council Chambers |

Statutory Environment

Local Government (Administration) Regulations – Reg 12 sets out the need for Local Public Notice of the date time and venue of Ordinary Council Meetings.

Local Government Act 1995, Part 5, Administration, s 5.3 Ordinary and special council meetings,

1. A council is to hold ordinary meetings and may hold special meetings.
2. Ordinary meetings are to be held not more than 3 months apart.
3. If council fails to meet as required by subsection (2) the CEO is to notify the Minister of that failure.

Policy Implications

Ensures compliance with the *Local Government Act 1995*.

Consultation

Paul Anderson – Chief Executive Officer

Ally Bryant – Finance Manager

Financial Implications

Nil

Strategic Community Plan

Goal 4: A strong and diverse Council working closely with the proactive and involved community.

4.1. The community is well-informed and engaged.

Officer Comment

Meeting on the third Thursday of the month recognises practices from previous years and where possible, this has been achieved. The proposed meeting dates in July, August and October 2024 and April and May 2025 have been pushed back one week to allow adequate time for finance reports to be consolidated.

In addition to the Ordinary Council Meetings, Council will continue to meet on the Thursday the week before, to discuss and address any upcoming matters.

Traditionally, Council meets at the Latham Community Centre in March, this has been scheduled to be held on Thursday 20 March 2025.

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That Council:

1. In accordance with section 5.25(1)(a) of the *Local Government Act 1995* and regulation 12 of the *Local Government (Administration) Regulations*, approve the below Ordinary Council Meeting Schedule:

ORDINARY COUNCIL MEETINGS 2024/2025

| DATE | TIME | LOCATION |
|----------------------------|------------|----------------------------|
| Thursday 25 July 2024 | 3.00 pm | Perenjori Council Chambers |
| Thursday 22 August 2024 | 3.00 pm | Perenjori Council Chambers |
| Thursday 19 September 2024 | 3.00 pm | Perenjori Council Chambers |
| Thursday 24 October 2024 | 3.00 pm | Perenjori Council Chambers |
| Thursday 21 November 2024 | 3.00 pm | Perenjori Council Chambers |
| Thursday 19 December 2025 | 3.00 pm | Perenjori Council Chambers |
| January 2025 | NO MEETING | NO MEETING |
| Thursday 20 February 2025 | 3.00 pm | Perenjori Council Chambers |
| Thursday 20 March 2025 | 3.00 pm | Latham Community Centre |

Thursday 24 April 2025 3.00 pm Perenjori Council Chambers

Thursday 22 May 2025 3.00 pm Perenjori Council Chambers

Thursday 19 June 2025 3.00 pm Perenjori Council Chambers

- 2. Direct the Chief Executive Officer to advertise the schedule of meeting dates and venues for the holding of the Ordinary Council Meetings for the 2024/2025 financial year.**

Motion put and carried / lost

[Next Item](#)

15.6 PROPERTY DEEMED UNINHABITABLE – 47 RUSSELL STREET, PERENJORI

| | |
|-------------------------|--|
| Applicant: | Shire of Perenjori |
| File: | A131 |
| Date: | 18 April 2024 |
| Disclosure of Interest: | |
| Voting Requirements: | Simple Majority |
| Author: | Allan Ramsay, Environmental Health Officer |
| Responsible Officer: | Paul Anderson – Chief Executive Officer |
| Attachments: | Nil |

Summary

This report is to consider the condition of property at 47 Russell Street, Perenjori. Not only is the condition of the house a health and safety issue but also has a detrimental effect on the image of the town.

Background

Lot 47 Russell Street Perenjori has been in a dilapidated state and an inspection of the property was subsequently undertaken in November 2022, with a letter sent to the owner requesting that various issues be addressed on the property by the 23 January 2023.

The owner replied in May 2023 advising that he has given permission to another person act on his behalf in accessing all information regarding the property at 47 Russell Street, Perenjori. The individual undertook some minor works with a partial clean-up of the yard and some inadequate repairs to the roof framing then tarping the roof. No further works have been undertaken since this time, with the house being unoccupied during this time.

Key Points

- Severe structural defect in the roof tiling and roof framing.
- Roof and ceiling caving in.
- Roof tarp keeps coming loose.
- Damage to the ceiling and walls which contain mould growth in the location where the roof has caved in.
- Nearby neighbour is concerned about her welfare should the house collapse.
- Potential safety issue to children and adults entering the property without consent.
- Insecure roof may be a danger during a weather event.

Photos taken of the property on the 11 April 2024 are provided below:





Statutory Environment

Health (Miscellaneous Provisions) Act

135. Dwellings unfit for habitation

- (1) Any local government may, of its own motion, and shall, when required by order of the Chief Health Officer by notice in writing, declare that any house, or any specified part thereof, is unfit for human habitation.*
- (2) The notice may direct that such house or part thereof shall not, after a time to be specified in the notice, be inhabited or occupied by any person.*
- (3) The notice shall be affixed to some conspicuous part of the house, and a copy of such notice shall be served upon the owner or occupier thereof.*

136. Such house not to be let or occupied

Any person who, after the expiration of the specified time, inhabits or occupies, or suffers to be inhabited or occupied, such house or part thereof, commits an offence.

137. Condemned building to be amended or removed

A notice may be served by the local government upon the owner of such house directing him, within a time limited by such notice, either to amend the same in some specified manner or take down and remove the same. Provided that —

- (i) the notice may direct the owner to take down and remove the house, without giving him the alternative of amending the same; and*
- (ii) any person aggrieved by any notice under this section may apply to the State Administrative Tribunal for a review of the decision.*

138. Land to be cleaned up after removal of house or building therefrom

Any person who dismantles any house, building, or other structure, whether in pursuance of a notice from the local government or not, shall forthwith clean the land to the satisfaction of the local government, and remove all rubbish to a place appointed by the local government.

139. Owner may be required to clean or repair house

In addition to the powers contained in the preceding sections of this Part, a local government may, if in its opinion any house is unfit for human habitation by reason of uncleanness or want of repair, require the owner of such house by a notice served on such owner to render clean or to repair such house within the time and in the manner specified in such notice.

140. Local government may act in default of owner

- (1) Whenever any owner fails to comply with a notice served upon him under any of the foregoing provisions of this Part, within a time therein specified, he commits an offence, and the local government may carry out the terms of the notice and recover all expenses from the owner: Provided that the local government may sell or dispose of the material taken from a demolished or amended building, but the proceeds of sale shall be applied towards the expense of carrying out the terms of the notice — the surplus (if any) to be paid to the owner.*
- (2) Where, pursuant to subsection (1), a local government is empowered and has resolved to take down and remove a house, any person or authority that supplies electricity, gas or water to the house may, and shall if so requested by the local government, take such action as is necessary to ensure that all equipment, fixtures and fittings on or about the house for the purposes of the supply thereto of*

electricity, gas or water, as the case may be, are removed or are left in such a state as will not interfere with the taking down and removal of the house.

Policy Implications

Nil

Consultation

Paul Anderson – Chief Executive Officer

Financial Implications

Legal fees would be required to compose a notice to be served upon the owners of the property.

If the owners of the property refuse to remove the house and clean up the property, the Shire can demolish and clean up and may be able to recover some costs.

It is difficult to estimate costs without a quotation but given the materials the building is constructed of and similar demolition projects in the Midwest costs could range from \$30,000.00 to \$35,000.

These costs could be mitigated by the sale of items and/or the waiving of disposal fees at the shire waste site.

Any relinquishment/gift of the property to the shire would incur legal of which may be negotiated with the owner however given the situation may need to be borne by the council.

The council would also forgo any rates income, the property is currently in arrears for the 2023/24 financial year owing \$500.

Strategic Community Plan

Goal 2: Eco-friendly, attractive and well-maintained towns, surrounded by outstanding natural beauty, landscapes, flora and fauna to be protected and enjoyed

2.1. Public health, safety and amenity standards are upheld

Officer Comment

The house is in a very poor state and there are serious concerns regarding the structural stability of the roof and items scattered around the property.

Due to the poor condition of the house with the roof falling in, ceiling and walls with severe damage and deterioration while not being occupied it may be uneconomical to repair the house to a habitable state and an option would be for the house to be demolished.

Council may resolve to issue a notice under s.135 of the Health (Miscellaneous Provisions) Act 1911. Under s.135 of the Health (Miscellaneous Provisions) Act 1911 the house can be declared unfit for habitation.

However, this option would not solve the problem of the dangerous condition of the house and only stop habitation of the premises without substantial rectification works being undertaken.

The owner of the property was contacted on the 11th April 2024 and indicated that he has no interest in the house and was quite content for it to be relinquished to the Shire for minimal value.

The council if it considered the best option would be take ownership of the property would then have to option to demolish or consider repairs dependent upon cost, however given the current state of the premises it would be difficult to ascertain the extent of repairs required without a detailed building report.

This may be an option to consider in conjunction with the issuing or before using s137 of the Health (Miscellaneous Provisions) Act 1911 which gives the Shire the power to remove the house themselves and recover some cost.

Unfortunately cost recovery may be difficult, and it would involve additional expense.

OFFICER RECOMMENDATION

Council Resolution Number:

Moved:

Seconded:

That Council:

- 1. Authorise the issue of Notice under Section.135 of the health (Miscellaneous Provisions) Act 1911 declaring the house at 47 Russell Street, Perenjori unfit for habitation.**
- 2. Authorise the issue of Notice under Section 137 of the Health (Miscellaneous Provisions) Act 1911 directing the owner of 47 Russell Street, Perenjori to either repair the house in accordance with the works schedule prepared by the Environmental Health Officer or demolished the house and clean up the property within three months of this resolution.**
- 3. Should the owner of the house default on demolishing the house within the specified time the Shire demolish the house and recover costs under S 140 of the Health (Miscellaneous Provisions) Act 1911.**

AND/OR

- 4. The CEO be approved to negotiate with the owner of the property the option of the land and buildings being relinquished/gifted to the Shire for a nominal sum.**
- 5. The CEO be authorised to progress the transfer of the land and buildings at lot 47 Russell street Perenjori to the Shire in the event negotiations with the owner of 47 Russell street are successful.**

Motion put and carried / lost

[Next Item](#)

16. Confidential Reports:

16.1 COUNCIL DECISION TO GO BEHIND CLOSED DOORS

PROCEDURAL MOTION

Council Resolution:

Moved:

Seconded:

That in accordance with section 5.23 of the Local Government Act 1995, Council accept that the meeting is to be closed to all members of the public to consider confidential item 16.2.

Motion put and carried / lost

16.2 CONFIDENTIAL ITEM – RFT02-2023-2024 DESIGN AND CONSTRUCTION OF A SUPERMARKET

| | |
|-------------------------|---|
| Applicant: | Shire of Perenjori |
| File: | RFT02-2023/24A |
| Date: | 18 April 2024 |
| Disclosure of Interest: | |
| Voting Requirements: | Simple Majority |
| Author: | Paul Owen – GFG Consulting |
| Responsible Officer: | Paul Anderson – Chief Executive Officer |
| Attachments: | 16.2.1 – Revised Submission and Carpark Designs |

OFFICER RECOMMENDATION

Council Resolution:

Moved:

Seconded:

That Council consider the officer recommendation as contained within the confidential report 16.2, Request for Tender 02-2023-2024 Design and Construction of a Supermarket.

Motion put and carried / lost

16.3 COUNCIL DECISION TO RETURN FROM BEHIND CLOSED DOORS

PROCEDURAL MOTION

Council Resolution:

Moved:

Seconded:

That Council return to standing orders and re-open the meeting to the public.

Motion put and carried / lost

17. Ordering the Common Seal:

18. Reports of Committees and Members:

19. Motions of Which Previous Notice Has Been Given:

20. Notice of Motions:

21. New Business of an Urgent Nature Admitted by Council:

22. Closure of Meeting:

The Shire President to declare the meeting closed.

23. Next Meeting:

The Shire President to advise that the next Ordinary Meeting of Council will be held on Thursday 23 May 2024 at Council Chambers, 56 Fowler St, Perenjori WA 6620, commencing at 3.00 pm.