



Shire of
Perenjori
Embrace Opportunity

Shire of Perenjori – Ordinary Council Meeting

MINUTES

Thursday 17th March 2022

Latham Community Centre, Britt Street,
Latham WA 6623

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Council Roles

Advocacy:

When Council advocates on its own behalf or on behalf of its community to another level of government /body /agency.

Executive/Strategic:

The substantial direction setting and oversight role of the Council e.g. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.

Legislative:

Includes adopting local laws, town planning schemes and policies.

Review:

When Council reviews decisions made by Officers.

Quasi-Judicial:

When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice.

Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g.: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

Disclaimer

"Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request."

Shire of Perenjori

Minutes for the Shire of Perenjori Ordinary Meeting of Council held on Thursday 17th March 2022, at Latham Community Centre, Britt Street, Latham WA 6623, at 3:00 pm.

1. Declaration of Opening/Announcement Of Visitors:

The Shire President declared the meeting open at 3.01pm and welcomed those in attendance.

Welcome to Country: -

As per the Shire of Perenjori Policy (N^o 1021) we wish to acknowledge the traditional owners of the land upon which the Shire of Perenjori is situated and to demonstrate respect for the original custodians.

Therefore, I respectfully acknowledge the past and present custodians of the land on which we are meeting, the Badymia people.

I also acknowledge the pioneers who settled this country, developed the land and turned it into the productive country that we know today, allowing us to enjoy the lifestyle to which we have become accustomed.

2. Opening Prayer:

The Shire President read.

3. Disclaimer Reading:

As printed.

4. Record of Attendance/Apologies/Leave of Absence:

4.1 Attendance:

Members:

Cr C King (Shire President)
Cr J Sutherland (Deputy Shire President)
Cr D Bradford
Cr C Bryant
Cr A Fraser
Cr L Hepworth
Cr D Sparkman

Staff:

Chief Executive Officer – Paul Anderson
Manager Corporate Community Services – Nola Comerford-Smith
Manager Infrastructure Services – Ken Markham
Executive Assistant – Hannah Roberts

Distinguished Visitors:

Nil

Members of The Public:

Meredith Morton
Maureen McManus

Leave of Absence:

Nil

Apologies:

Nil

5. Public Question Time:

5.1 Response to Questions Taken on Notice:

Nil

5.2 Questions Without Notice:

Terina Campbell (via text message):

Q: A request for an update on plans for a Latham Putt Putt course.

A: The president advised that the council was unaware of the plans submitted for the propose putt-putt course and would ask the administration staff to follow this request up.

Meredith Morton:

Q: A thanks to the shire for maintaining roads, specifically school bus routes.

: Latham Hall – What is on the agenda for maintenance and renovation?

A: The president advised that the council has funding for limited repairs to the building and had just undertaken an inspection of the Latham town hall and would be considering the options for the hall at future meeting of council.

6. Applications for Leave of Absence:

6.1 APPLICATION/S FOR LEAVE OF ABSENCE

COUNCIL DECISION

Council Resolution Number: 170322.1

Moved: Cr D Bradford

Seconded: Cr A Fraser

That Cr Colin Bryant be granted leave of absence for personal reasons for the meeting of Council on Thursday 21st April.

Motion put and carried 7/0

7. Confirmation of Minutes of Previous Meetings:

7.1 ORDINARY MEETING HELD ON 17TH FEBRUARY 2022

COUNCIL DECISION

Council Resolution Number: 170322.2

Moved: Cr D Sparkman Seconded: Cr L Hepworth

That the Minutes of the Ordinary Meeting of Council held on 17th February 2022, presented in attachment 7.1, be confirmed as true and correct.

Motion put and carried 7/0

7.2 SPECIAL MEETING HELD ON 28TH FEBRUARY 2022

COUNCIL DECISION

Council Resolution Number: 170322.3

Moved: Cr D Bradford Seconded: Cr C Bryant

That the Minutes of the Special Meeting of Council held on 28th February 2022, presented in attachment 7.2, be confirmed as true and correct subject to no corrections.

Motion put and carried 7/0

8. Announcements by Presiding Member Without Discussion:

Nil

9. Petitions/Deputations/Presentations:

Nil

10. Announcements of Matters for Which Meeting May Be Closed:

Matters Behind Closed Doors

In accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item as the following sub-section applied:

A matter that if disclosed, would reveal –

Information that has a commercial value to a person; or

Information about the business, professional, commercial or financial affairs of a person.

11. Declaration of Interest:

“Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences.”

Cr J Sutherland declared an Impartiality Interest in Item 13.2, due to being a committee member of the Community Resource Centre. Cr Sutherland left the room and did not participate in discussion or voting of the item.

Cr L Hepworth declared an Impartiality Interest in Item 13.2, due to family member working for the Community Resource Centre. Cr Hepworth left the room and did not participate in discussion or voting of the item.

Cr C Bryant declared a Proximity Interest in Item 13.2, due to being a member and captain of the Latham Golf Club. Cr Bryant left the room and did not participate in discussion or voting of the item.

12. Finance:

12.1 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 28TH FEBRUARY 2022

Applicant:	Shire of Perenjori
File:	ADM 0081
Report Date:	17 th March 2022
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Deb Barndon – Accountant
Responsible Officer:	Paul Anderson - Chief Executive Officer
Attachments:	12.1 - Monthly Statement of Financial Activity for February 2022

Summary

This item recommends that Council receive the Financial Activity Statements for the period ending 28th February 2022.

Background

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare a Monthly Statement of Financial Activity.

Details

Nil.

Legal Compliance

Nil.

Policy Implications

Nil.

Financial Implications

Shown in the attached data.

Strategic Community Plan

Area 5: Investing in Councils Leadership.

Goal: Strengthen the Shire's position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

Consultation

Nil.

Precedents

Nil.

Officer Comment

Nil.

CEO Comment

Nil.

COUNCIL DECISION

Council Resolution Number: 170322.4

Moved: Cr A Fraser

Seconded: Cr J Sutherland

That Council receive the Financial Activity Statement Reports for the period ending 28th February 2022.

Motion put and carried 7/0

12.2 SCHEDULE OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 28TH FEBRUARY 2022

Applicant:	Shire of Perenjori
File:	ADM 0082
Report Date:	17 th March 2022
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Deb Barndon – Accountant
Responsible Officer:	Paul Anderson - Chief Executive Officer
Attachments:	12.2(a) - Accounts for Payment February 2022 12.2(b) - Corporate Credit Card Breakdown and Statement February 2022

Summary

Council is presented the list of payments made from the Municipal, Trust and Reserve Accounts under delegation since the last Ordinary Council Meeting.

Background

Council delegates authority to the Chief Executive Officer annually:

To make payments from Trust, Reserve and Municipal Fund;

To purchase goods and services to a value of not more than \$200,000;

Legal Compliance

Local Government Act 1995

S6.5. Accounts and records

Local Government (Financial Management) Regulations 1996

R11. Payments, procedures for making etc.

R12. Payments from municipal fund or trust fund, restrictions on making

(1) A payment may only be made from the municipal fund or the trust fund —

(a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or

(b) otherwise, if the payment is authorised in advance by a resolution of the council.

(2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

S13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

(a) the payee's name; and

(b) the amount of the payment; and

(c) the date of the payment; and

(d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing —

(a) for each account which requires council authorisation in that month —

(i) the payee's name; and

(ii) the amount of the payment; and

(iii) sufficient information to identify the transaction; and

- (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub-regulation (1) or (2) is to be —
 - (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
 - (b) recorded in the minutes of that meeting.

Policy Implications

Nil.

Council Role

Nil.

Council Policy Compliance

Payments are checked to ensure compliance with Council’s Purchasing Policy Number 4007 – Procurement Policy.

Financial Implications

All payments are made in accordance with the adopted annual budget.

Strategic Community Plan

Strategy 1.3.2 of the Strategic Community Plan – Monitor and produce statutory budgetary and financial reporting requirements applicable to local government operations.

Consultation

Nil.

Risk Assessment

Nil.

Precedents

Council endorses the Schedule of Paid Accounts at each Ordinary Council Meeting.

Officer Comment

This is a schedule of ‘paid accounts’ - the accounts have been paid in accordance with Council’s delegation. Accounts Paid for the Month Ending 28th February 2022.

Municipal Account	
EFT	\$ 238,648.75
Direct Debits	\$ 78,132.48
Cheques	\$ 0.00
Corporate MasterCard	\$ 5,745.37
Bank Fees	\$ 145.44
Total	\$ 322,672.04

Trust Account – Mt Gibson Public Benefit Funds	
EFT	\$ 5,515.00
Cheques	\$ 0.00
Bank Fees	\$ 0.00
Total	\$ 5,515.00

Totalling **\$328,187.04** from *Municipal* and *Trust Accounts* for the month ending 28th February 2022.

COUNCIL DECISION

Council Resolution Number: 170322.5

Moved: Cr D Bradford

Seconded: Cr L Hepworth

That Council receives the Schedule of Paid Accounts Report for the period ending 28th February 2022.

Motion put and carried 7/0

12.3 DIFFERENTIAL RATES

Applicant:	Shire of Perenjori
File:	ADM 0793
Date:	1 st March 2022
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Paul Anderson – Chief Executive Officer
Responsible Officer:	Paul Anderson - Chief Executive Officer
Attachments:	Nil

Summary

The purpose of this report is to consider the case for differential rating as part of the annual budget process.

Background

Council currently levies rural and urban general rates, provides for a minimum rate in these areas and has established a differential rate for mining activities.

Statutory Environment

Local Government Act (1995) and associated regulations.

6.33. Differential general rates

- (1) A local government may impose differential general rates according to any, or a combination, of the following characteristics:
 - (a) the purpose for which the land is zoned, whether under a local planning scheme or improvement scheme in force under the *Planning and Development Act 2005*; or
 - (b) a purpose for which the land is held or used as determined by the local government; or
 - (c) whether or not the land is vacant land; or
 - (d) any other characteristic or combination of characteristics prescribed.
- (2) Regulations may:
 - (a) specify the characteristics under subsection (1) which a local government is to use; or
 - (b) limit the characteristics under subsection (1) which a local government is permitted to use.
- (3) In imposing a differential general rate, a local government is not to, without the approval of the Minister, impose a differential general rate which is more than twice the lowest differential general rate imposed by it.
- (4) If during a financial year, the characteristics of any land which form the basis for the imposition of a differential general rate have changed, the local government is not to, on account of that change, amend the assessment of rates payable on that land in respect of that financial year but this subsection does not apply in any case where section 6.40(1)(a) applies.
- (5) A differential general rate that a local government purported to impose under this Act before the *Local Government Amendment Act 2009* section 39(1)(a) came into operation is to be taken to have been as valid as if the amendment made by that paragraph had been made before the purported imposition of that rate.

6.36. Local government to give notice of certain rates

- (1) Before imposing any differential general rates or a minimum payment applying to a differential rate category under section 6.35(6)(c) a local government is to give local public notice of its intention to do so.
- (2) A local government is required to ensure that a notice referred to in subsection (1) is published in sufficient time to allow compliance with the requirements specified in this section and section 6.2(1). (*Budget preparation by 31st August*)
- (3) A notice referred to in subsection (1) —
 - (a) may be published within the period of 2 months preceding the commencement of the financial year to which the proposed rates are to apply on the basis of the local government's estimate of the budget deficiency; and
 - (b) is to contain —
 - (i) details of each rate or minimum payment the local government intends to impose; and
 - (ii) an invitation for submissions to be made by an elector or a ratepayer in respect of the proposed rate or minimum payment and any related matters within 21 days (or such longer period as is specified in the notice) of the notice; and
 - (iii) any further information in relation to the matters specified in subparagraphs (i) and (ii) which may be prescribed.and
 - (c) is to advise electors and ratepayers that the document referred to in subsection (3A) —
 - (i) may be inspected at a time and place specified in the notice; and
 - (ii) is published on the local government's official website.
- (3A) The local government is required to prepare a document describing the objects of, and reasons for, each proposed rate and minimum payment and to publish the document on the local government's official website.
- (4) The local government is required to consider any submissions received before imposing the proposed rate or minimum payment with or without modification.
- (5) Where a local government —
 - (a) in an emergency, proposes to impose a supplementary general rate or specified area rate under section 6.32(3)(a); or
 - (b) proposes to modify the proposed rates or minimum payments after considering any submissions under subsection (4),it is not required to give local public notice of that proposed supplementary general rate, specified area rate, modified rate or minimum payment.

[Section 6.36 amended: No. 16 of 2019 s. 62.]

Policy Implications

Nil.

Budget Implications

The strategic resource plan No immediate implications exist, however the rate in the dollar applied to any differential rate will impact the revenue raised by that aspect of the budget.

Consultation

Nil.

Strategic Community Plan

Area 5: Investing in Council's Capacity – Our Leadership

Goal: Strengthen the Shire's position as an innovative and proactive local Government providing excellence in all areas of governance, management, and leadership.

Comment:

The Strategic Resource Plan 2019-2034 adopted by the council recommends a 3.0% increase (Consumer Price Index 2% + 1%) for the first 5 years and CPI 2% for the remaining term.

The Western Australia Local Government Association (WALGA) provides on an annual basis a local Government Index that takes into consideration the goods that Local Government purchases in large quantities such as fuel and bitumen. This index varies to the normal CPI due to the goods assessed.

The current council is reviewing the Strategic Plan and Resource Plan and will have this in place in the 2022/2023 financial year.

The current projection for CPI and the Local Government CPI may be more than this estimation and the council may need to consider a greater increase in the subsequent budgets or review expenditure in line with the overall comparative reduction in revenue.

The Rates revenue model utilising the differential rates proposed and the 3% increase in the rate in the dollar will yield the following revenue

Land Category	Proposed rate in the Dollar (cents) 3% increase	Current number of properties	Valuations	Proposed rates to be levied	2021/22 budget rates	Increase
Gross Rental Value						
Townsites	8.689698	106	11,579	100,618	97,691	2,927
Mining	8.689698	1	31,440	273,204	265,247	7,957
Unimproved Value						
Rural	1.99614	254	1,054,010	2,103,951	2,042,671	61,280
Mining	35.988303	39	20,975	754,854	732,884	21,970
Exploration	26.790300	36	2,044	54,759	53,168	1,591
			1,120,048	3,287,386	3,191,661	
Minimum Payment						
Gross rental value						
Townsites	367	32	32	11,744	11,392	352
Mining	367	1	1	367	356	11
Unimproved Valuation						
Rural	367	11	11	4,037	3,916	121
Mining	367	7	7	2,569	2,492	77
Exploration	367	18	18	6,606	6,408	198
			69			
Total Proposed Rates				3,312,710	3,216,255	96,485
Less Proposed Discount				250,000	250,000	
Plus, interim rates				9,000	9,000	
Ex gratia rates				13,000	13,000	
Proposed Rate Yield				3,084,710	2,988,225	96,485

Before imposing any differential general rates or a minimum payment applying to a differential rate category a local government is to give 21 days' local public notice of its intention to do so and must produce a document detailing the proposals and the rationale for them for the public to inspect and respond to.

Council must consider the public submissions and determine whether to proceed with the application to the Minister.

In considering Council's request for a differential rate more than the legislated parameters (*i.e., greater than twice the level of the lowest rate*), the Minister will have regard to.

- Objectivity
essentially, assessing whether the application is within the scope of the legislation.
- Fairness and Equity
 - That the Council of the local government has reviewed its expenditure and considered efficiency measures as part of its budget deliberations. This is to be reflected in the council minutes when it adopts the budget strategy and endorses objects and reasons for each differential rating category and each minimum payment.
 - The objects of imposing differential rates and reasons for each proposed differential general rate are set out by the local government in a publicly available document.
 - These objects and reasons clearly explain why each differential general rate is proposed to be imposed.
 - The objects and reasons clearly explain why it is proposed to set the differential general rate at that particular rate.
 - If a category of ratepayer is significantly contributing to the local government's revenue through fees, charges and other payments, the local government has not used these same costs as the justification for the difference in differential general rate.
 - If there are fewer than thirty ratepayers who will be subject to the differential general rate, each affected ratepayer has been informed in writing by the local government of:
 - the terms of the government's policy (*through the provision of a copy of the policy document*)
 - the local government's objects of and reasons for proposing to impose the differential general rates
 - the differential general rate that will apply to the ratepayer's property; and
 - the differential general rate that applied in the previous year for comparison and was given at least 21 days to make submissions to the local government on the proposal.
 - The ratepayers' submissions, if any, and the local government's response to each ratepayer's submission (*as recorded in the minutes of the Council meeting at which the response was adopted*) have been provided to the Minister.
- Consistency
 - The local government has rated similar properties that are used for the same purpose in the same way.
 - The proposed differential rates align with the rating strategy in the corporate business plan and long-term financial plan, or the council of the local government has detailed its reasons for deviating from that rating strategy.
 - The local government has reviewed and considered rates proposed in neighboring or similar local government districts in the rating strategy.
- Transparency & Administrative Efficiency
 - The local government has:
 - prepared and made public ally available a document clearly describing the object of and reason for each differential general rate.

- given public notice
- published the notices after 1 May in the relevant year.
- The public notice published by the local government contained:
 - details of each differential general rate that the local government intends to impose
 - an invitation for submissions to be made by an elector or ratepayer
 - a closing date for submissions which is at least twenty-one days after the day on which the notice is published
 - advice on the time and place where a document containing the objects of and reasons for the differential general rates can be inspected.
- The council of the local government has:
 - considered each ratepayer submission (if any)
 - resolved to make the application provided the Minister with the minutes and agenda papers relevant to these matters.

Strategy

The council adopts the budget strategy and endorses objects and reasons for each differential rating category and each minimum payment.

Notice Period

In accordance with section 6.36(2)(a) of the *Local Government Act 1995*, the local government publishes a notice of its intention to impose differential general rates on or after this date.

21 days after publication

Council considers submissions and determines appropriate level of differential rates.

Council decision to seek Ministerial approval for the imposition of differential general rates that fall within section 6.33(3).

Processing Time

A local government needs to allow three weeks for the processing of an application from the date all the required information is received by the Department of Local Government and Communities.

Budget Deadline

The local government's budget is to be adopted by 31 August under section 6.2(1) of the *Local Government Act 1995*. The budget cannot be adopted until after the Minister makes a decision.

If the local government has submitted the final documents for Ministerial approval later than the end of July, consideration may need to be given by the local government to applying for Ministerial approval for an extension to the budget adoption.

COUNCIL DECISION

Council Resolution Number: 170322.6

Moved: Cr A Fraser

Seconded: Cr J Sutherland

That Council:

Having regard to the budget deficiency in the context of the Strategic Community plan, Corporate Business Plan and Strategic Resource Plan 2019-2034

- 1. Advertise in accordance with the Local Government Act 1995 section the Shire of Perenjori's intention to levy the following differential rates.**

Rates category	minimum rate	rate in the \$
UV rural	367	1.99614
UV Mining	367	35.988303
GRV Townsites	367	8.689698
GRV Mining	367	8.689698
UV Exploration	367	26.7903

- 2. Adopts the Objects and reasons for each differential rate and minimum payment as follows -**

UV Rural

The object of the UV Rural rate is to obtain a fair contribution to the revenue requirements of the Shire, while not risking additional financial pressure on ratepayers in those areas and impact their long-term viability.

The reasons for the level of rates set for UV Rural is that this allows for a fair contribution to the revenue requirements of the Shire at a sustainable level. Whilst Council cannot control the rural sector's vulnerability to external forces, it attempts to ensure that the industry is not adversely affected by excessive rates.

The minimum payment proposed for the UV Rural category reflects the present financial vulnerability of ratepayers in the category due to factors such as adverse weather, cyclones, bushfires, drought, world demand for product and fluctuations in export prices.

UV Mining

The object of the UV Mining rate is to ensure that mining contributes reasonably to the maintenance of the Shire's assets and services. Every effort is made to establish rates and minimum payments at the fairest possible levels, acknowledging that the industry does not need to be specifically nurtured, nor is it affected by the same vulnerabilities as broad acre farming. In reaching its rating decisions, Council has considered that there are external forces, such as fluctuating commodity prices, which impact on resource projects and is sensitive to these issues.

The reasons for the level of rates set for the UV Mining rate by the Council is to attain equity amongst those who will bear the burden of the rates and obtain a reasonable contribution from the mining sector for the general level of infrastructure and services provided by the Council. Striking a reasonable balance between all ratepayers in the production of the rate revenue is important in

achieving equity, whilst at the same time the fairness of the expenditures by the Shire on the mining sector is also considered.

The maintenance of Shire assets and services for the benefit of all users, long term, and short term, is a burden which to a significant extent fall upon the long-term ratepayers, justifying a differential contribution from the mining sector. The minimum payment proposed for the UV Mining category reflects a reasonable cost for a base level of service.

UV Exploration

The object of the UV Exploration rate is to ensure the reasonable contribution of these ratepayers to Council's expenditure profile.

The reasons for the level of rates set for the UV Exploration rate by the Council is to attain equity amongst those who will bear the burden of the rates and obtain a reasonable contribution from the Exploration sector for the general level of infrastructure, services and tenement administration provided by the Council.

Exploration and prospecting ratepayers require a higher level of governance for licensing, clearance permits, etc, and impose greater environmental damage to the environment through activities such as clearing, drilling and associated undertakings.

Striking a reasonable balance between all in the production of the rate income is important in achieving balance and equity between ratepayers, whilst at the same time the fairness of the expenditures by the Shire on the Exploration sector is also considered.

The minimum payment proposed for the UV Exploration category reflects a reasonable cost for a base level of service.

Motion put and carried 7/0

13. Community Development and Services:

13.1 APPOINTMENT OF FIRE OFFICERS

Applicant:	Shire of Perenjori
File:	ADM
Date:	8 th March 2022
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Rick Ryan – Community Emergency Services Manager
Responsible Officer:	Paul Anderson - Chief Executive Officer
Attachments:	Nil

Summary

The purpose of this report is to:

(a) Appointment the Shire of Perenjori Bush Fire Control Officers, pursuant to Section 38 of the Bush Fires Act 1954;

Background

The Shire of Perenjori appoints officers on an annual basis to ensure adequate resources are available throughout the year.

With the appointment of a Bushfire Risk Management Co-ordinator (BRPC) it is recommended that Council appoints Donna Walker as a FCO for the Shire of Perenjori.

Statutory Environment

Section 38 (1) of the Bush Fires Act 1954 states as follows

A local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of this Act, and of those officers shall subject to section 38A(2) appoint 2 as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.

Section 38 (1) of the Bush Fires Act 1954 states as follows

(c) An approved local government may appoint to the office of fire weather officer such number of senior bush fire control officers as it thinks necessary.

(h) A fire weather officer of an approved local government, or a deputy of that fire weather officer while acting in the place of that officer, may authorise a person who has received a permit under section 18(6)(a), to burn the bush in the district of the local government notwithstanding that for any day, or any period of a day, specified in the notice the fire danger forecast issued by the Bureau of Meteorology in Perth, in respect to the locality where the bush proposed to be burnt is situated, is "extreme" or "very high", and upon the authority being given the person, if he has otherwise complied with the conditions prescribed for the purposes of section 18, may burn the bush.

(i) This subsection does not authorise the burning of bush during the prohibited burning times or within the defined area during a bush fire emergency period.

Policy Implications

Nil.

Consultation

- CEO, Paul Anderson
- Bush Fire Advisory Committee
- Bushfire Risk Management Officer, Matt Dadd
- Community Emergency Services Manager, Rick Ryan

Risk Management

It is a requirement to have appointed officers and would leave the Shire very exposed without such responsible people in place to attend to matters as they arise.

Financial Implications

Nil.

Strategic Community Plan

Area 1: Infrastructure and Natural Assets - Our Natural and Built Environment

Goal: A community that develops and lives sustainably in a thriving natural and quality-built environment, which meets current and future community needs.

Officer Comment

Similar to the CBFCO persons appointed to the roles of Fire Control Officers should have a good understanding of their roles and fire behaviour in this district.

COUNCIL DECISION

Council Resolution Number: 170322.7

Moved: Cr D Bradford

Seconded: Cr L Hepworth

That the Council appoint the Bushfire Risk Management Co-ordinator Donna Walker as a Bush Fire Control Officer for the Shire of Perenjori.

Motion put and carried 7/0

Cr J Sutherland declared an Impartiality interest in item 13.2 - Mt Gibson Public Benefit Trust, due to being a committee member of the Community Resource Centre.

Cr L Hepworth declared an Impartiality interest in item 13.2 - Mt Gibson Public Benefit Trust, due to his wife being Post Office Manager at the Community Resource Centre.

Cr C Bryant declared an Impartiality interest in item 13.2 – Mt Gibson Public Benefit Trust, due to being a member and captain of the Latham Golf Club.

Crs Sutherland, Hepworth and Bryant left the room at 3.24pm.

13.2 MT GIBSON PUBLIC BENEFIT TRUST

Applicant:	Shire of Perenjori
File:	ADM 0131
Date:	8 th March 2022
Disclosure of Interest:	Cr J Sutherland, Cr L Hepworth and Cr C Bryant.
Voting Requirements:	Simple Majority
Author:	Aluel Mading - Community Development Officer
Responsible Officer:	Paul Anderson - Chief Executive Officer
Attachments:	13.2 - Mt Gibson Public Benefit Trust Minutes

Summary

The Agenda Item seeks Council approval of the Mt Gibson Public Benefit trust funds.

Background

Round 19 of the Public Benefit Trust opened on November 30, 2021 and closed on January 28, 2022.

Submissions were received from Latham Golf and Bowling Club, Blue Light and the Community Resource Centre. The meeting was held on Thursday 17 February and comprise of representatives from the Shire, Mount Gibson, Council, and the community.

The table below summarises the three applications received.

Applicant	Project	Amount Requested	Amount Rewarded	Comment
Blue Light	Fundraiser event and items for the Youth Centre.	\$ 14,800	\$ 14,800	The Panel supported the application as it met the grant criteria.
Community Resource Centre	Solar Panel System	\$ 25,990.00	Application withdrawn	The Panel advised the Community Development Officer to seek further information from the CRC. The Manager made the decision to withdraw the application.
Latham Golf and Bowling	Fairway Mower upgrade	\$30,990.00	Unsuccessful	The application was unsuccessful as it did not meet the grant requirement. The club were requesting a reimbursement for the item.

Statutory Environment

Nil.

Policy Implications

As per the Mount Gibson Public Benefit Trust Agreement

Consultation

Cr Dael Sparkman- Councillor

Paul Anderson - Chief Executive Officer

Andrew Plunkett - Mount Gibson Representative

Dene Solomon - Community Representative

Financial Implications

An amount of \$14,800 from the Mt Gibson Public Benefit Trust to be allocated to Blue Light.

Strategic Community Plan

Area 3: People and place – Our Community

Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve their potential.

Officer Comment

Blue Light were the only successful applicants for Round 19 of the Mt Gibson PBT with funds being granted for a quiz/bingo event, purchase of a trailer to store equipment and transport to event locations, audio and lighting, and ongoing activity resources. Blue Light have been proactive in providing activities for school aged children at The Lodge.

The Community Development Officer will ensure that community organisations adhere to grant guidelines.

COUNCIL DECISION

Council Resolution Number: 170322.8

Moved: Cr D Bradford

Seconded: Cr A Fraser

That Council note and endorse the panel's decision in regard to the Latham Golf & Bowling Club's application for retrospective funding.

Motion put and carried 4/0

Crs Sutherland, Hepworth and Bryant returned to the room at 3.28pm.

13.3 TOWNSCAPE COMMITTEE MEETINGS

Applicant:	Shire of Perenjori
File:	ADM 0509
Date:	2 nd March 2022
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Aluel Mading - Community Development Officer
Responsible Officer:	Paul Anderson - Chief Executive Officer
Attachments:	13.3 - Townscape Committee Meeting Minutes – 11 th February 2022

Summary

The purpose of this report is for Council to endorse proposed projects from the Townscape Committee.

Background

On Friday 11 February, the Townscape Committee held a general meeting. The meeting comprised of Shire Staff, Councillors and community representatives.

The principal objectives identified by the Committee include:

- Greening the main street to ease temperatures in summer.
- Transforming the bitumen near the Village Green into a car park with kerbing.
- Installation of tree canopies to create green space and offer shade to pedestrians and motorists.
- Modify existing structures such the railway building to create more space for the general public and create new social hubs in the town.
- The need for uniform fencing around the town and the removal of specific trees to create space for native and exotic trees.

The Committee identified the following projects as a priority

- Removal of three trees from the War Memorial.
- Plant an array of trees in the main street – a tree planting day has been scheduled for Friday 8 April.
- Hold a busy bee on Friday 25 March to clean up town entrance on Carnamah-Perenjori Rd and Mullewa Wubin Rd opposite Roadhouse.

In addition, the Chief Executive Officer informed the committee to consider contracting a landscape architecture to design a conceptual plan; endorsement from Council will be fundamental. The limited budget allocated towards the Townscape Committee was identified as a factor that will impede the committee from successfully carrying out the proposed projects. External funding will be sourced however assistance from Council is a necessity.

Statutory Environment

Nil.

Policy Implications

Nil.

Consultation

Cr Dael Sparkman

Cr Leslie Hepworth

Paul Anderson - Chief Executive Officer

Nola Comerford-Smith - Manager Corporate & Community Services

Rachel Lucas - Community Representative

Robin Spencer - Community Representative

Financial Implications

The Committee will source funding from external funding bodies to implement the proposed projects. However, financial assistance will be required from the Shire with Council support. A budget allocation of \$20,000 (twenty thousand dollars) was made in the 2021-2022 Annual Budget.

Strategic Community Plan

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

Area 3: People and Place – Our Community

Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities and services to enable people to meet their needs and achieve their potential.

Officer Comment

The Townscape Committee plans for the town are very promising. To ensure the proposed plans are carried out, extensive involvement from the Shire, Council and Community is fundamental. The committee have successfully held three meetings which has involved representatives from the Shire, community, and Council.

COUNCIL DECISION

Council Resolution Number: 170322.9

Moved: Cr A Fraser

Seconded: Cr D Bradford

That Council endorse the following recommendations identified by the Townscape committee:

- **Removal of three trees from the War Memorial at an approximate cost of \$10,000 (ten thousand dollars).**
- **For the Committee to hold a Busy Bee on Friday 25 March 2022 including utilising Shire Staff, resources and concluding with a barbecue and refreshments.**
- **For the Committee to plant a selection of trees and shrubs in the Perenjori townsite to a total of up to \$7,000 (seven thousand dollars) comprising of:**
 - **Black-stemmed Mallee**
 - **Dongara Mallee**
 - **Gleditsia**
 - **Eremophila**
 - **Jacaranda**
 - **Bottlebrush**
 - **Acacia**
 - **Banksia**
 - **Grevillea**
 - **Hakea**
 - **Melaleuca**

Motion put and carried 7/0

14. Plant and Works:

14.1 PERENJORI STATIC WATER PROJECT

Applicant:	Shire of Perenjori
File:	ADM
Date:	17 th March 2022
Disclosure of Interest:	Nil
Voting Requirements:	Absolute Majority
Author:	Ken Markham- Manager Infrastructure Services
Responsible Officer:	Paul Anderson - Chief Executive Officer
Attachments:	Nil

Summary

This item seeks Council's approval for unbudgeted expenditure relating to the Perenjori Static Water Project for the installation of Bores, tanks, pumps and other infrastructure at key locations in the Shire of Perenjori.

Background

The Shire of Perenjori CESM- Rick Ryan applied for funding through the National Water Grid Connections Partnership Project with the Department of Water & Environmental Regulation in 2020.

Notification of the grant application being successful was not received until November 2021, after the 2021/22 budget had been adopted.

The aim of the project is to construct sites to provide water sources for rural fire fighting services and rural road maintenance works. The work would include the construction of 2 x 200kl static water tanks, 2 bores and pumps and solar panels on the Eastern side of the Shire. Potential sites have been identified along the Rabbit Proof Fence Road.

The project would provide permanent water sources/ storage that can be used for firefighting, road maintenance and for stock purposes in times of need/ drought.

The project budget is estimated to be \$149,987 with \$99,987 from the Community Static Water Program and \$50,000 from Council which also includes in-kind works.

The project requirement is for Council to fund a minimum of 30% of the project so if the total project cost comes under the anticipated costings, then the Department may reduce the amount that is paid to the Shire under the agreement.

Statutory Environment

Section 1.9 of the Local Government Act 1995- Decisions by Absolute Majority.

Policy Implications

Nil

Consultation

CEO

CESM

DWER

Financial Implications

Unbudgeted expenditure with the funds to be identified in the 2021/22 Budget review or drawn from the Water Reserve.

Strategic Community Plan

Area 1 Infrastructure and Natural Assets- Our Natural and Built Environment.

Goal: A Community that develops and lives sustainably in a thriving natural quality- built environment, which meets and maintains current and future community needs.

Officer Comment

This project will strengthen the Shire of Perenjori's water resources to provide access for firefighting and roadworks in strategic areas. The Eastern edge of the farming land which joins the old pastoral land has limited water sources particularly for firefighting and roadworks. Most water for roadworks is sourced from the Caron Dam.

COUNCIL DECISION

Council Resolution Number: 170322.10

Moved: Cr L Hepworth

Seconded: Cr D Bradford

That Council approve the unbudgeted expenditure of \$50,000 for the co-contribution to the Perenjori Static Water Project towards an estimated total project cost of \$149,897 and the funds be identified from the 2021/22 Budget review or drawn from the Water Reserve.

Motion put and carried 7/0 by absolute majority

COUNCIL DECISION

Council Resolution Number: 170322.11

Moved: Cr D Bradford

Seconded: Cr A Fraser

That Council suspend Standing Orders at 3.32pm in accordance with clause 15.1 of The Shire of Perenjori standing orders local law 2000, clause 2.2 order of business, to allow for a question from a member of the public.

Motion put and carried 7/0

Question Without Notice:

Maureen McManus: Spoke about 587 Old Perth Rd, Bunjil – will it be demolished? It is unsafe, can the shire do anything about it?

Cr C King: It is a concern to Council as well. There are some options, one being the Shire removing it and recovering the costs that come with that.

Paul Anderson CEO: The owner is of opinion it can be renovated and has plans to fix it and move in.

Communication is in progress with owner by the shire in regards to the future of the building and site.

COUNCIL DECISION

Council Resolution Number: 170322.12

Moved: Cr D Bradford

Seconded: Cr D Sparkman

That Standing Orders for the March 2022 Ordinary Meeting of Council be reinstated at 3.35pm.

Motion put and carried 7/0

14.2 WESTERN POWER PERENJORI NETWORK UPGRADE

Applicant:	Shire of Perenjori
File:	ADM
Date:	17 th March 2022
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Ken Markham- Manager Infrastructure Services
Responsible Officer:	Paul Anderson - Chief Executive Officer
Attachments:	14.2 - Design drawings, Project Induction and Distribution design catalogue

Summary

This item seeks Council's endorsement of the recommendations regarding the Western Power Perenjori Network Upgrades.

Background

Stage 1 of the Perenjori Project was the installation of the BESS, providing additional power during outages to reduce the downtime.

The aim of the Perenjori Stage 2 project is to improve the effectiveness of the BESS microgrid and local network.

The existing network in the Perenjori townsite is in poor condition and was due for replacement.

This includes upgrading of the existing network, street light upgrades to new LEDs, expansion of the microgrid to the roadhouse, extending the life of the battery during an outage and improved service by installing Advanced meters.

As part of the replacement program there was an opportunity to make decisions regarding moving the Fowler Street power underground, replacing light poles with more appealing ones and changing to LED lighting. As part of the upgrades the majority of the light poles along the main street would be moved to the opposite side of the street. This is due to the lack of required clearance between the poles and the kerb in the existing location. By moving the poles to the opposite side of the street it would also open up the footpath.

The rest of the townsite is to have Overhead Aerial Bundle Cable (ABC) in place of the existing three wire system. This will improve reliability and visual appeal. Lighting through the rest of the town would be upgraded to LEDs also.

With the light poles along the main street, the Shire was given opportunity to select a more decorative pole and outreach arm.

The decision at the time was for the Single outreach arm decorative on 10.5 metre pole in heritage red and standard luminaire LED.

With the decision to move the power along the main street underground there was a component of the project that the Shire would need to contribute towards. Originally this was \$150,000, which was placed in the 2021/22 budget. Due to time lapses a new price has been provided which is \$174,598.70 ex GST. The breakup of this cost was \$156,200 for the estimated cost of installing consumer mains and associated activities and \$18,398.70 for the decorative streetlights.

Due to the upgrade works requiring various sections of the footpath along the main street to be cut out to allow for the running of the power cables and connection to properties, there was a budget allocation through the Local Roads and Community Infrastructure Program for the replacement of the footpath and kerbing. This allocation was removed due to the unknown timeframes of the project and the need to expend the funding. Other projects were put in place to spend that allocation.

With the project now looking like being back on track Council would need to allocate funds in the 2022/23 budget to replace the footpath and kerbing along the main street.

Statutory Environment

Nil.

Policy Implications

Nil.

Consultation

CEO

Western Power

Financial Implications

An additional cost to the budget of \$24,598.70 to the existing budget allocation.

Strategic Community Plan

Area 1 Infrastructure and Natural Assets- Our Natural and Built Environment.

Goal: A Community that develops and lives sustainably in a thriving natural quality- built environment, which meets and maintains current and future community needs.

Officer Comment

The upgrade works in the Perenjori townsite will improve reliability in the town and by undergrounding the power along the main street it will improve the amenity and look of the street. Going to LED lighting will provide cleaner lighting and assist with making Perenjori more attractive for the Astrotourism. By including the replacement of the footpath and kerbing along the main street as part of the upgrades it will improve safety with several sections already in need of renewing and as Western Power cut into and patch up along the path, remove existing poles, the visual appeal would be diminished. Replacing the footpath would freshen the main street up.

COUNCIL DECISION

Council Resolution Number: 170322.13

Moved: Cr D Sparkman

Seconded: Cr C Bryant

- 1. That Council accept the report on the Western Power Perenjori Network Upgrade stage 2.**
- 2. That Council note the additional Council contribution towards the project has increased by \$24,598.70 to \$174,598.70 and the cost be included in the budget review.**
- 3. That Council approve the design of the new poles along Fowler Street being the 10.5 metre heritage red with single outreach 3 metre ETSA and LED lighting.**
- 4. That in budget considerations for the 2022/23 financial year, an allocation for the replacement of the footpath and curbing on the Main Street be included.**

Motion put and carried 7/0

15. Governance:

15.1 ADOPTION OF COMPLIANCE AUDIT RETURN 2021

Applicant:	Shire of Perenjori
File:	ADM 0540
Date:	9 th March 2022
Disclosure of Interest:	Nil
Voting Requirements:	Absolute Majority
Author:	Hannah Roberts – Executive Assistant
Responsible Officer:	Paul Anderson - Chief Executive Officer
Attachments:	15.1 - Compliance Audit Return 2021

Summary

This Item recommends that Council endorse the Audit Committee recommendation.

Background

Local Governments are required to carry out a compliance audit in relation to the period 1 January to 31 December each year relative to the requirements set out in the attached document.

The return is completed online via the Department of Local Government (DLG) website and provided to the Audit Committee prior to being referred to the Council for adoption.

The return addresses various compliance matters with which local government CEO'S must advise the Department they have complied with or explain why a matter was not compliant.

Statutory Environment

Local Government (Audit) Regulations 1996 clause 14 requires adoption of the Return prior to providing it to the Department of Local Government.

Policy Implications

Nil.

Consultation

Paul Anderson – CEO
Nola Comerford-Smith – MCCA
Ken Markham – MIS

Financial Implications

Nil.

Strategic Community Plan

Area 5: Investing in Councils Leadership.

Goal: Strengthen the Shire's position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

Officer Comment

Four non-compliant areas were identified in this year's CAR and are as follows:

- LG Act s7.9(1) – The auditor's report for the financial year ending 30 June 2021 was not received by the Shire by 31 December 2021 because the auditor is still completing audit tasks.
- Audit Reg 10.1 – the auditor's report for the financial year ending 30 June 2021 has not yet been received by the Shire. The auditor's report will be presented within 30 days of completion of the audit once it is received by the Shire.

- Financial Management Reg 5 (2)(c) – Staff changeovers have delayed this document which will be address in a timely manner.
- Audit Reg 17 - Staff changeovers have delayed this document which will be address in a timely manner.

COUNCIL DECISION

Council Resolution Number: 170322.14

Moved: Cr J Sutherland

Seconded: Cr L Hepworth

That Council:

1. **Receives the Minutes of The Shire of Perenjori Audit Committee meeting held on Thursday 17th March 2022.**
2. **Adopts the completed Compliance Audit Return as presented, for submission to the Department of Local Government, Sport & Cultural Industries by 31st March 2022.**

Motion put and carried 7/0 by absolute majority

16. Confidential Reports:

16.1 COUNCIL DECISION TO GO BEHIND CLOSED DOORS

PROCEDURAL MOTION

Council Resolution: 170322.15

Moved: Cr D Sparkman

Seconded: Cr D Bradford

That, in accordance with section 5.23 of the Local Government Act 1995, Council accept that the meeting is to be closed to all members of the Public.

Motion put and carried 7/0

16.2 **CONFIDENTIAL ITEM** – TENDER FOR THE PROPOSED PERENJORI AND LATHAM MINOR WORKS UPGRADES

Applicant:	Shire of Perenjori
File:	ADM
Date:	17 th March 2022
Disclosure of Interest:	Nil
Voting Requirements:	Simple Majority
Author:	Ken Markham- Manager Infrastructure Services
Responsible Officer:	Paul Anderson - Chief Executive Officer
Attachments:	16.2 (a) – RFT Submission 16.2 (b) – Tendering and Pre-Contract Information 16.2 (c) – Issue for Tender 16.2 (d) – Tender Assessment

Statutory Environment

5.23. Meetings generally open to public

- (1) Subject to subsection (2), the following are to be open to members of the public —
 - (a) all council meetings; and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.
- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
 - (a) a matter affecting an employee or employees; and
 - (b) the personal affairs of any person; and
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
 - (e) a matter that if disclosed, would reveal —
 - (i) a trade secret; or
 - (ii) information that has a commercial value to a person; or

- (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government; and
 - (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or 203
 - (ii) endanger the security of the local government’s property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
 - and
 - (g) information which is the subject of a direction given under section 23(1a) of the *Parliamentary Commissioner Act 1971*; and
 - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

COUNCIL DECISION

Council Resolution Number: 170322.16

Moved: Cr J Sutherland

Seconded: Cr L Hepworth

That Council:

- 1. Rejects the only tender received for the proposed Perenjori and Latham Minor Works Upgrades.**
- 2. Notes the Perenjori and Latham works upgrades were put to tender in accordance with the Local government act and approves the administration to approach individual companies and contractors to engage them to undertake the works as separate contracts**

Motion put and carried 7/0

16.3 COUNCIL DECISION TO RETURN FROM BEHIND CLOSED DOORS

PROCEDURAL MOTION

Council Resolution: 170322.17

Moved: Cr A Fraser Seconded: Cr D Bradford

That Council return to standing orders and re-open the meeting to the public.

Motion put and carried 7/0

17. Ordering the Common Seal:

Document	Organisation	Purpose	Date

18. Reports of Committees and Members:

Nil

19. Motions of Which Previous Notice Has Been Given:

Nil

20. Notice of Motions:

Nil

21. New Business of an Urgent Nature Admitted by Council:

21.1 *LATE ITEM* ANNUAL BUDGET REVIEW 2021/22

Applicant:	Shire of Perenjori
File:	ADM 0339
Date:	15 th March 2022
Disclosure of Interest:	Nil
Voting Requirements:	Absolute Majority
Author:	Paul Anderson - Chief Executive Officer
Responsible Officer:	Paul Anderson - Chief Executive Officer
Attachments:	21.1 – Budget Review 2021/22

Summary

Each Local Government is required to conduct a budget review between 1 January and 31 March each financial year. A budget review is a detailed comparison of the year-to-date actual results with the adopted budget and provides an opportunity to make necessary amendments.

Background

The review has been carried out by senior staff responsible for budgets. The review has required a thorough investigation of all areas over several meetings to ensure expenditure and income stated will be as accurate as possible. The Council also needs to address any variations in actual and expected income and expenditure.

The Shire is required to provide a copy of the budget review to the Department of Local Government within 30 days after Council has made its determinations.

The more significant changes to income or expenditures are addressed in this report.

Statutory Environment

Local Government (Financial Management) Regulations 1996 Part 33A requires the Council to consider the review for the period from July to December of that financial year. The regulation also requires the Council to consider the local governments financial position, consider the options presented and decide whether to adopt the review as presented, any part of the review or any recommendations made in the review, and consider the outcomes that are forecast in the budget.

Policy Implications

Nil.

Consultation

Ken Markham – MIS
Nola Comerford-Smith – MCCS
Debby Barndon - Accountant

Financial Implications

A full review of areas in the budget and forward forecasting to ensure the budget is balanced and any matters are addressed prior to the end of the financial year.

Strategic Community Plan

Area 5: Investing in Council's Capacity – Our Leadership

Goal: Strengthen the Shire's position as an innovative and proactive local Government providing excellence in all areas of governance, management, and leadership.

Officer Comment

Annual budgets are by nature predictions of what will happen during the term of the budget. Though budgets are carefully prepared unexpected circumstances and external influences result in the need to review the proposed activities for the remainder of the financial year.

The budget has been significantly affected by increases in costs and the availability of trades to undertake works. Budgeted expenditure in areas impacted by these issues has been delayed and funding has been identified and will be allocated for the works to be undertaken in the 2022/23 financial year.

A detailed summary of the budgetary situation is contained in the attachment. This includes the income and expenditure as at the 31st December 2021, together with proposed variations to ensure that the Council maintains the forecasted balanced budget on 30th June 2022.

The key items of variance are listed on Note 4 & Note 5 of the attachment (Budget Review Document).

COUNCIL DECISION

Council Resolution Number: 170322.18

Moved: Cr A Fraser

Seconded: Cr D Bradford

That Council, in accordance with Regulation 33A of the Local Government (Financial Management) Regulations 1996 Council, adopts the statutory mid-year budget review for the financial year of 2021/2022 and submits a copy of the budget review to the Department of Local Government within 30-days of Council adoption.

Motion put and carried 7/0 by absolute majority

22. Closure of Meeting:

The Shire President declared the meeting closed at 3.50pm and thanked those in attendance.

23. Next Meeting:

The Shire President advises that the date of the next Ordinary Meeting of Council will be held on Thursday 21st April 2022 commencing at 3:00pm The Shire of Perenjori Chambers, 56 Fowler Street, Perenjori WA 6620.

I certify that this copy of the Minutes is a true and correct record of the meeting held on 17th March 2022.

Signed: _____

Cr Chris King – Presiding Officer

Date: _____

22/4/2022.