



Perenjori
Embrace Opportunity

Attachments

*Ordinary Council Meeting
16th August 2018*



Perenjori
Embrace Opportunity

Attachment
18082.1

Financial Statements
July 2018

Ordinary Council Meeting
16th August 2018

SHIRE OF PERENJORI

MONTHLY FINANCIAL REPORT

For the Period Ended 31 July 2018

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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Shire of Perenjori

Compilation Report

For the Period Ended 31 July 2018

Report Purpose

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34 .

Overview

Summary reports and graphical progressive graphs are provided on page 3, 4 and 5.
No matters of significance are noted.

Statement of Financial Activity by reporting program

Is presented on page 7 and shows a surplus as at 31 July 2018 of \$483,292.

Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary.

Preparation

Prepared by: Ally Bryant

Reviewed by: Joelene Dennis

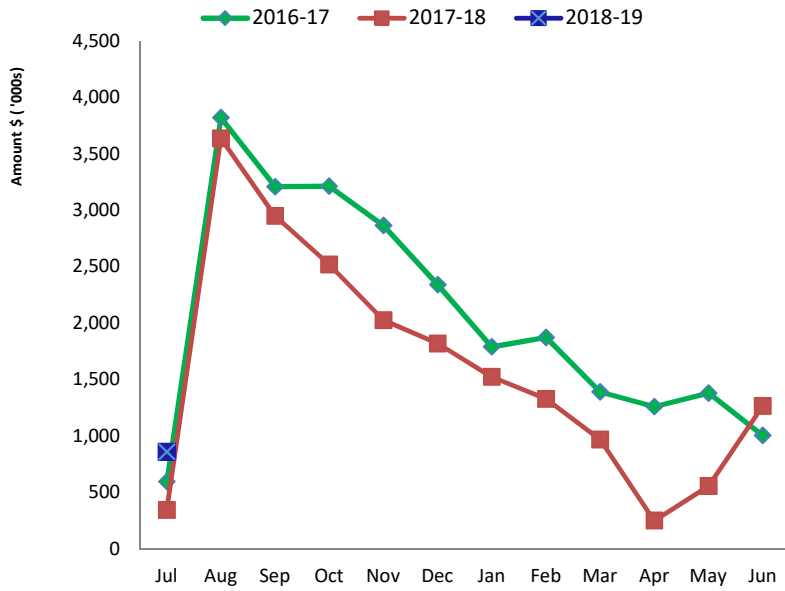
Date prepared: 10/08/2018

Shire of Perenjori

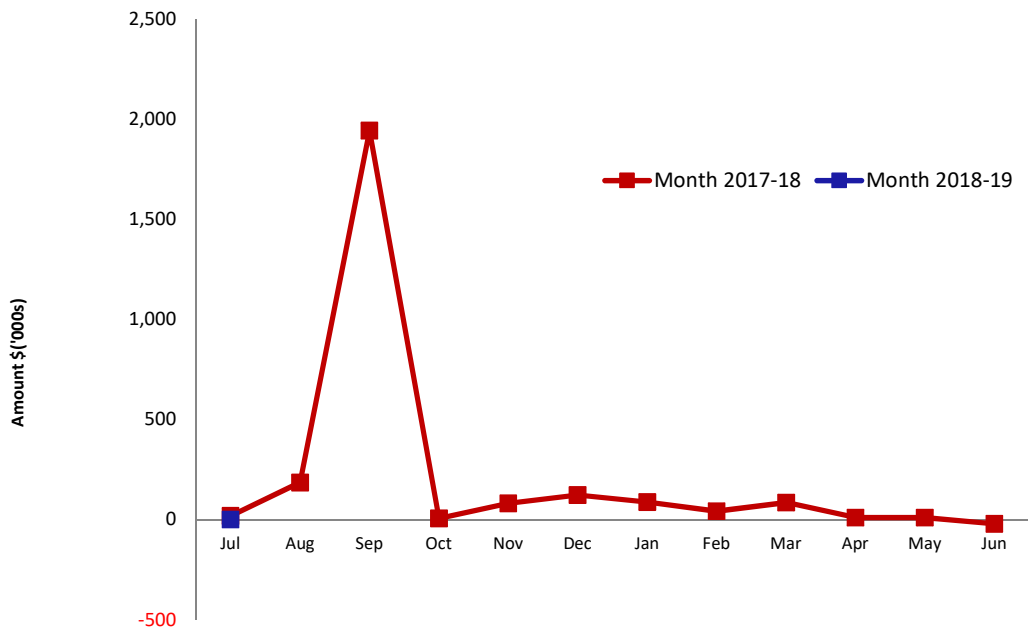
Monthly Summary Information

For the Period Ended 31 July 2018

Liquidity Over the Year (Refer Note 3)



Rates Received (Refer Note 6)



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

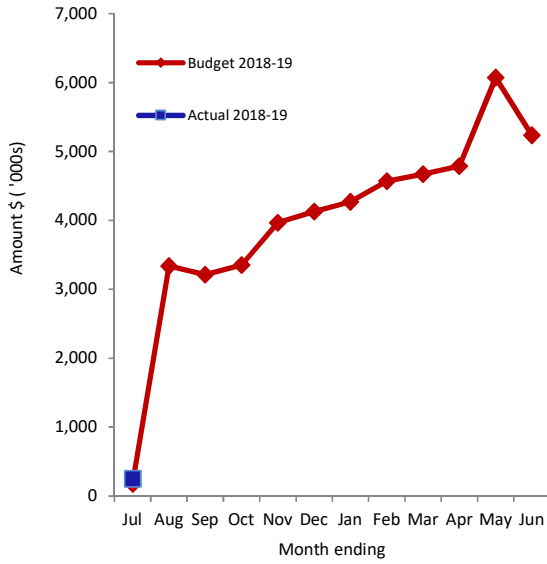
Shire of Perenjori

Monthly Summary Information

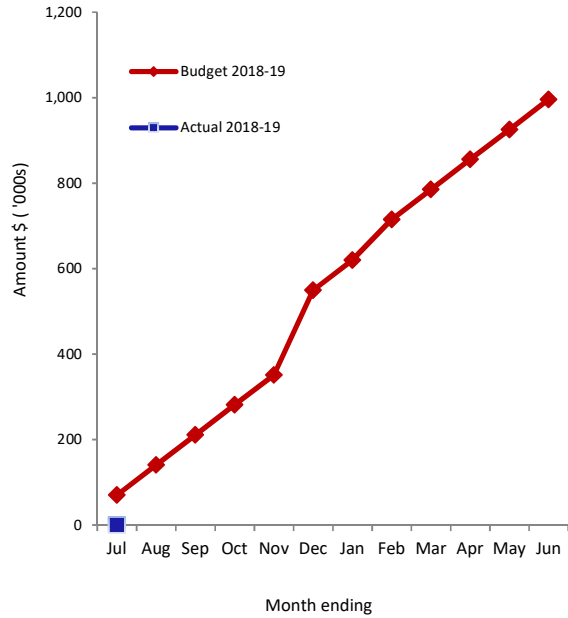
For the Period Ended 31 July 2018

Revenues

Budget Operating Revenues -v- Actual (Refer Note 2)

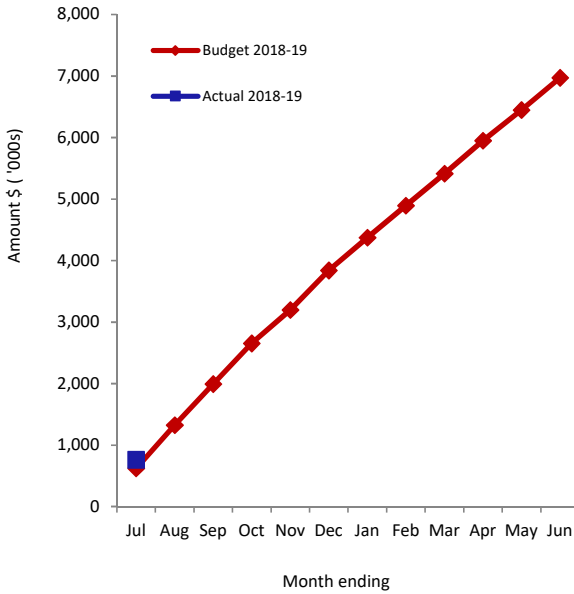


Budget Capital Revenue -v- Actual (Refer Note 2)

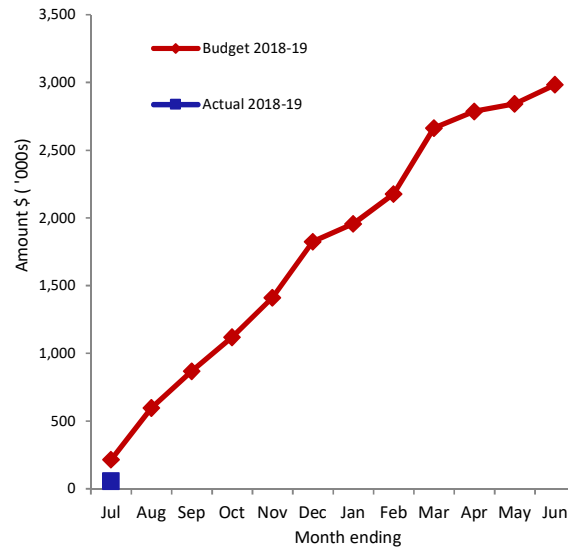


Expenditure

Budget Operating Expenses -v- YTD Actual (Refer Note 2)



Budget Capital Expenses -v- Actual (Refer Note 2)



Comments

This information is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF PERENJORI
STATEMENT OF FINANCIAL ACTIVITY
(Statutory Reporting Program)
For the Period Ended 31 July 2018

	Note	Current Annual Budget	Current YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues		\$	\$	\$	\$	%	
Governance		55,300	3,750	33,584	29,834	795.58%	▲
General Purpose Funding - Rates	9	2,674,113	7,670	0	(7,670)	(100.00%)	
General Purpose Funding - Other		933,300	0	504	504		
Law, Order and Public Safety		148,225	25,206	31,897	6,691	26.55%	
Health		2,400	0	200	200		
Education and Welfare		201,500	33,458	6,929	(26,529)	(79.29%)	▼
Housing		200,000	16,667	23,355	6,688	40.12%	
Community Amenities		44,500	3,708	0	(3,708)	(100.00%)	
Recreation and Culture		504,530	50,208	19,275	(30,933)	(61.61%)	▼
Transport		131,559	10,234	107,350	97,116	948.95%	▲
Economic Services		241,000	14,500	22,019	7,519	51.86%	
Other Property and Services		154,000	12,833	4,016	(8,817)	(68.71%)	
Total Operating Revenue		5,290,427	178,234	249,130	70,896		
Operating Expense							
Governance		(171,052)	(23,042)	(13,364)	9,678	42.00%	
General Purpose Funding		(141,102)	(11,567)	(17,896)	(6,329)	(54.72%)	
Law, Order and Public Safety		(313,648)	(25,032)	(29,624)	(4,592)	(18.34%)	
Health		(111,707)	(5,059)	(6,987)	(1,928)	(38.11%)	
Education and Welfare		(444,093)	(34,406)	(36,991)	(2,585)	(7.51%)	
Housing		(381,612)	(34,603)	(39,260)	(4,657)	(13.46%)	
Community Amenities		(369,706)	(39,049)	(44,559)	(5,510)	(14.11%)	
Recreation and Culture		(1,509,451)	(127,635)	(127,857)	(222)	(0.17%)	
Transport		(2,589,976)	(212,215)	(296,325)	(84,110)	(39.63%)	▲
Economic Services		(813,070)	(51,451)	(61,013)	(9,562)	(18.58%)	
Other Property and Services		(126,824)	(60,137)	(89,886)	(29,749)	(49.47%)	▲
Total Operating Expenditure		(6,972,241)	(624,196)	(763,761)	(139,565)		
Funding Balance Adjustments							
Add back Depreciation		2,402,250	200,172	217,610	17,438	8.71%	
Adjust (Profit)/Loss on Asset Disposal	8	10,442	0	0	0		
Movements in Non Current Assets		0	0	0	0		
Net Cash from Operations		730,878	(245,790)	(297,021)	(51,231)		
Capital Revenues							
Grants, Subsidies and Contributions	11	943,207	70,266	0	(70,266)	(100.00%)	▼
	8	0	0	0	0		
Total Capital Revenues		943,207	70,266	0	(70,266)		
Capital Expenses							
Land Held for Resale		0	0	0	0		
Land and Buildings	13	(716,126)	0	(56,055)	(56,055)		▲
Infrastructure - Roads	13	(1,459,607)	(121,637)	(322)	121,315	99.74%	▼
Infrastructure - Parks, Ovals, & Dam	13	(360,000)	0	0	0		
Infrastructure - Other	13	(188,000)	(833)	0	833	100.00%	
Infrastructure - Footpaths	13	0	0	0	0		
Plant and Equipment	13	(447,650)	(94,050)	0	94,050	100.00%	▼
Furniture and Equipment	13	0	0	0	0		
Total Capital Expenditure		(3,171,383)	(216,520)	(56,377)	160,143		
Net Cash from Capital Activities		(2,228,176)	(146,254)	(56,377)	89,877		
Financing							
Proceeds from New Debentures	10	0	0	0	0		
Transfer from Reserves	7	0	0	0	0		
Repayment of Debentures	10	(270,595)	(23,004)	(23,028)	(24)	(0.10%)	
Transfer to Reserves	7	0	0	(1,290)	(1,290)		
Net Cash from Financing Activities		(270,595)	(23,004)	(24,318)	(1,314)		
Net Operations, Capital and Financing		(1,767,893)	(415,048)	(377,716)	37,332		
Opening Funding Surplus(Deficit)	3	1,268,163	1,268,163	861,007	(407,156)	(32.11%)	▼
Closing Funding Surplus(Deficit)	3	(499,730)	853,115	483,292	(369,823)		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

SHIRE OF PERENJORI
STATEMENT OF FINANCIAL ACTIVITY
(By Nature or Type)
For the Period Ended 31 July 2018

Note	Current Annual Budget	Current YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Operating Revenues						
	\$	\$	\$	\$	%	
Rates	2,674,113	7,670	0	(7,670)	(100.00%)	
Operating Grants, Subsidies and Contributions	3,292,761	106,317	146,121	39,804	37.44%	▲
Fees and Charges	845,230	52,374	54,615	2,241	4.28%	
Service Charges	0	0	0	0		
Interest Earnings	55,726	2,500	1,794	(706)	(28.25%)	
Other Revenue	207,567	9,373	46,601	37,228	397.18%	▲
Profit on Disposal of Assets	0	0	0	0		
Total Operating Revenue	7,075,397	178,234	249,130	70,896		
Operating Expense						
Employee Costs	(2,359,927)	(227,065)	(251,900)	(24,835)	(10.94%)	▼
Materials and Contracts	(3,223,423)	(94,995)	(184,076)	(89,081)	(93.77%)	▲
Utility Charges	(213,782)	(9,579)	(34,021)	(24,442)	(255.16%)	▼
Depreciation on Non-Current Assets	(2,561,632)	(200,172)	(217,610)	(17,438)	(8.71%)	
Interest Expenses	(65,308)	(10,145)	(13,959)	(3,814)	(37.59%)	
Insurance Expenses	(126,082)	(26,666)	(51,328)	(24,662)	(92.49%)	▼
Other Expenditure	(339,400)	(55,574)	(10,867)	44,707	80.45%	▼
Loss on Disposal of Assets	(24,653)	0	0	0		
Total Operating Expenditure	(8,914,207)	(624,196)	(763,761)	(139,565)		
Funding Balance Adjustments						
Add back Depreciation	2,561,632	200,172	217,610	17,438	8.71%	
Adjust (Profit)/Loss on Asset Disposal	10,442	0	0	0		
Movement in Non Current Assets	0	0	0	0		
Net Cash from Operations	733,264	(245,790)	(297,021)	(51,231)		
Capital Revenues						
Grants, Subsidies and Contributions	1,470,533	70,266	0	(70,266)	(100.00%)	▼
Proceeds from Disposal of Assets	0	0	0	0		
Total Capital Revenues	1,470,533	70,266	0	(70,266)		
Capital Expenses						
Land Held for Resale	0	0	0	0		
Land and Buildings	(463,850)	0	(56,055)	(56,055)		▲
Infrastructure - Roads	(1,994,350)	(121,637)	(322)	121,315	99.74%	▼
Infrastructure - Parks, Ovals, & Dam	(495,000)	0	0	0		
Infrastructure - Others	(65,000)	(833)	0	833	100.00%	
Plant and Equipment	(312,268)	(94,050)	0	94,050	100.00%	▼
Furniture and Equipment	(5,000)	0	0	0		
Total Capital Expenditure	(3,335,468)	(216,520)	(56,377)	160,143		
Net Cash from Capital Activities	(1,864,935)	(146,254)	(56,377)	89,877		
Financing						
Proceeds from New Debentures	0	0	0	0		
Transfer from Reserves	427,738	0	0	0		
Advances to Community Groups	0	0	0	0		
Repayment of Debentures	(267,943)	(23,004)	(23,028)	(24)	(0.10%)	
Transfer to Reserves	(231,576)	0	(1,290)	(1,290)		
Net Cash from Financing Activities	(71,781)	(23,004)	(24,318)	(1,314)		
Net Operations, Capital and Financing	(1,203,452)	(415,048)	(377,716)	37,332		
Opening Funding Surplus(Deficit)	1,268,163	1,268,163	861,007	(407,156)	(32.11%)	▼
Closing Funding Surplus(Deficit)	64,711	853,115	483,292	(369,823)		

Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

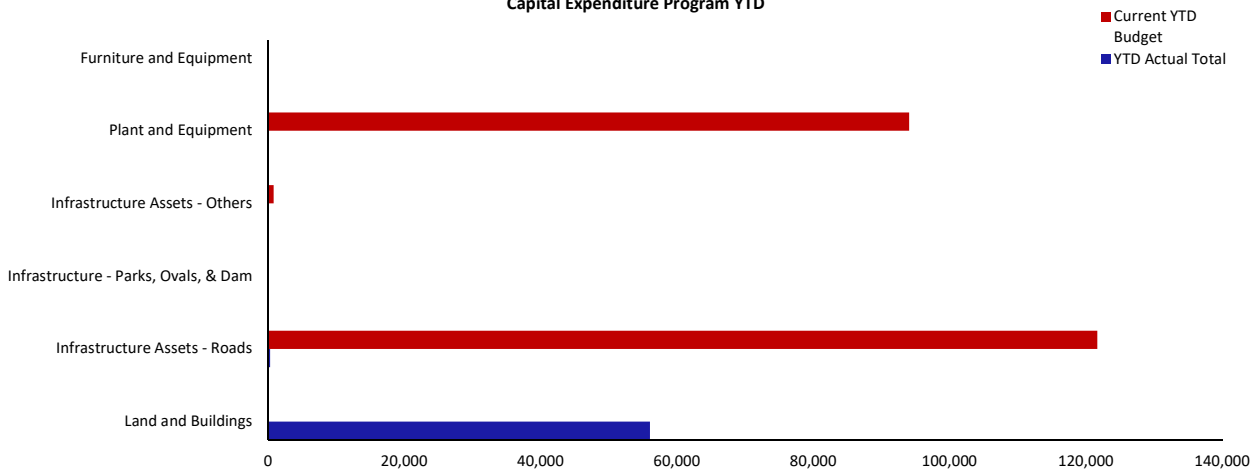
SHIRE OF PERENJORI
STATEMENT OF CAPITAL ACQUISITIONS AND CAPITAL FUNDING
For the Period Ended 31 July 2018

Capital Acquisitions	Note	YTD 31 07 2018					
		YTD Actual New /Upgrade (a)	YTD Actual (Renewal Expenditure) (b)	YTD Actual Total (c) = (a)+(b)	Current YTD Budget (d)	Current Annual Budget	Variance (d) - (c)
Land and Buildings	13	\$ 80	\$ 55,975	\$ 56,055	\$ 0	716,126	56,055
Infrastructure Assets - Roads	13	322	0	322	121,637	1,459,607	(121,315)
Infrastructure - Parks, Ovals, & Dam	13	0	0	0	0	360,000	0
Infrastructure Assets - Others	13	0	0	0	833	188,000	(833)
Plant and Equipment	13	0	0	0	94,050	447,650	(94,050)
Furniture and Equipment	13	0	0	0	0	0	0
Capital Expenditure Totals		402	55,975	56,377	216,520	3,171,383	(160,143)

Funded By:

Capital Grants and Contributions	Note 11	0	70,266	943,207	70,266
Borrowings	Note 10	0	0	0	0
Other (Disposals & C/Fwd)	Note 8	0	0	0	0
Own Source Funding - Cash Backed Reserves					
Plant Replacement Reserve		0	0	0	0
Water Harvesting Control Reserve		0	0	0	0
Community Bus & Maintenance Reserve		0	0	0	0
Total Own Source Funding - Cash Backed Reserves	Note 7	0	0	0	0
Own Source Funding - Operations			56,377	146,254	(89,877)
Capital Funding Total			56,377	216,520	160,143

Capital Expenditure Program YTD



SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

1. SIGNIFICANT ACCOUNTING POLICIES

(a)

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

(b) **The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

(c) **Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

(d) **Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) **Goods and Services Tax**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable.

The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

(g) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(h) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

(i) Fixed Assets

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	25 to 50 years
Construction other than Buildings (Public Facilities)	5 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Heritage Assets	25 to 50 years
Roads	25 years
Footpaths	50 years
Sewerage Piping	75 years
Water Supply Piping and Drainage Systems	75 years

(k) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(l) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) Annual Leave and Long Service Leave (Long-term Benefits)

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Interest-bearing Loans and Borrowings

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

(n) Provisions

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

(o) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Nature or Type Classifications

Rates

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

Operating Grants, Subsidies and Contributions

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

Non-Operating Grants, Subsidies and Contributions

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

Profit on Asset Disposal

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

Fees and Charges

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

Service Charges

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Interest Earnings

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

Other Revenue / Income

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

Employee Costs

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

Materials and Contracts

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

Utilities (Gas, Electricity, Water, etc.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(q) Nature or Type Classifications (Continued)

Insurance

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

Loss on asset disposal

Loss on the disposal of fixed assets.

Depreciation on non-current assets

Depreciation expense raised on all classes of assets.

Interest expenses

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

Other expenditure

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

(r) Statement of Objectives

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:

"A wonderful place to live, work, invest and visit with the community working together to achieve shared objectives"

The Strategic Community Plan defines the key objectives of the Shire as:

"Economic: A strong, resilient and balanced economy.

Environment: Our unique natural and built environment is protected and enhanced.

Social: Our community enjoys a high quality of life.

Civic Leadership: A collaborative and engaged community."

(s) Reporting Programs

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

GOVERNANCE

Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

GENERAL PURPOSE FUNDING

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

LAW, ORDER, PUBLIC SAFETY

Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

HEALTH

Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(s) Reporting Programs (Continued)

HOUSING

Provision and maintenance of rented housing accommodation for pensioners and employees.

COMMUNITY AMENITIES

Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

RECREATION AND CULTURE

Parks, gardens and recreation reserves, library services, television and radio re-broadcasting, swimming facilities, walk trails, youth recreation, public halls.

TRANSPORT

Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase, marine facilities and cleaning of streets.

ECONOMIC SERVICES

Tourism, community development, pest control, building services, caravan parks and private works.

OTHER PROPERTY & SERVICES

Plant works, plant overheads and stock of materials.

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 2: EXPLANATION OF MATERIAL VARIANCES

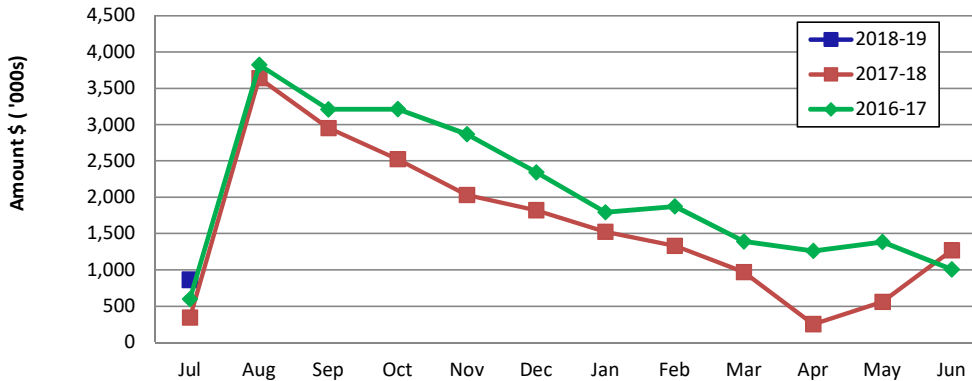
Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
Operating Revenues					
Governance	29,834	796%	▲	Timing	Income from LGIS for Workers Compensation Debtor set up to a general insurance payout. G/L Journal required
General Purpose Funding	(7,166)	0%			Under Reporting Threshold
Law Order & Public Safety	6,691	27%			Under Reporting Threshold
Health	200				Under Reporting Threshold
Education & Welfare	(26,529)	-79%	▼	Timing	Quarterly grant for Child Care Centre not yet received
Housing	6,688	40%			
Community Amenities	(3,708)	-100%			
Recreation and Culture	(30,933)	-62%	▼	Timing	B4B Income down \$32,000
Transport	97,116	949%	▲	Timing	Main Roads Flood Damage Funding claim 4 \$106,347 last years payment
Economic Services	7,519	52%			
Other Property and Services	(8,817)	-69%			Under Reporting Threshold
Operating Expense					
Governance	9,678	42.00%		Timing	Expense paid in August
General Purpose Funding	(6,329)	(54.72%)			Admin Allocations Higher than budgeted.
Law, Order and Public Safety	(4,592)	(18.34%)			Under Reporting Threshold
Health	(1,928)	(38.11%)			Under Reporting Threshold
Education and Welfare	(2,585)	(7.51%)			Under Reporting Threshold
Housing	(4,657)	(13.46%)			Under Reporting Threshold
Community Amenities	(5,510)	(14.11%)			Under Reporting Threshold
Recreation and Culture	(222)	(0.17%)			Under Reporting Threshold
Transport	(84,110)	(39.63%)	▲		\$37,000 over on road maintance & \$20,000 Flood repairs budget allocated to September
Economic Services	(9,562)	(18.58%)			MWT Commission Expense
Other Property and Services	(29,749)	(49.47%)	▲		Sick leave and Holiday pay up \$8500 & Admin Allocation up \$8500 no budget alloc to Acc 114460 Material Purchase Control up \$8000
Capital Expenses					
Land and Buildings	(56,055)		▲	Timing	Pavilion accounts still coming in. Budget doesn't pick up carried forward amount until August
Infrastructure - Roads	121,315	100%	▼		Works waiting for Budget to be approved
Infrastructure - Parks, Ovals, & Dam	0				
Infrastructure - Other	833	1			
Plant and Equipment	94,050	100%	▼	Timing	Plant unable to comence projects until Budget is passed
Furniture and Equipment	0				Under Reporting Threshold
Surplus/(Deficit)					
Opening Funding Surplus(Deficit)	(407,156)	-32%	▼		

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 3: NET CURRENT FUNDING POSITION

Positive=Surplus (Negative=Deficit)				
Note	YTD 31 Jul 2018	Prior Year End 30th June 2018	YTD 31 Jul 2017	
	Actual YTD \$	\$	Previous YTD \$	
Current Assets				
Cash Unrestricted	4	864,651	1,006,367	162,090
Cash Restricted	4	2,101,676	2,100,387	1,879,604
Receivables - Rates & Rubbish	6	48,789	49,762	41,850
Receivables -Other	6	246,642	306,981	306,981
Interest / ATO Receivable/Trust/Others		30,230	13,401	(69)
Inventories		30,710	30,710	27,360
		3,322,698	3,507,608	2,417,815
Less: Current Liabilities				
Payables		(336,896)	(138,968)	(622,762)
Provisions		(232,390)	(232,390)	(232,390)
		(569,286)	(371,358)	(855,152)
Less: Adjustments				
Cash Reserves - Restricted	7	(2,101,676)	(2,100,387)	(1,879,604)
For Current Leave Provisions		232,390	232,390	232,390
For Current Borrowings		(23,118)	(90)	227,692
		(1,892,405)	(1,868,087)	(1,419,521)
Net Current Funding Position		861,007	1,268,163	143,141

Note 3 - Liquidity Over the Year



Comments - Net Current Funding Position

Receivables Other is comprised of Sundry Debtors, Pensioners Rebates Allowed
 Sundry Debtors Rubbish & ESL Interest

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 4: CASH AND INVESTMENTS

		Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Investments \$	Total Amount \$	Institution	Maturity Date
(a) Cash Deposits									
Municipal Bank Account	5375008	0.05%	769,968				769,968	Bankwest	At Call
Telenet Saver Account	0542587	1.10%	84,993				84,993	Bankwest	At Call
Mt Gibson Infrastructure Account	0860049	1.00%		721,792			721,792	Bankwest	At Call
Trust Bank Account	5373006	0.00%			6,514		6,514	Bankwest	At Call
Community Dev Projects Account	0856328	1.10%	10,568				10,568	Bankwest	At Call
Mt Gibson Public Benefit Account	903351	1.10%			109,949		109,949	Bankwest	At Call
Reserve Funds - Operating	816902	1.05%		879,884			879,884	Bankwest	At Call
Petty Cash			300				300	On hand	
							0	Bankwest	
Term Deposit 2		2.65%		500,000			500,000	Bankwest	6/11/18
Total			865,829	2,101,676	116,463	0	3,083,969		

Note 4A: CASH INVESTMENTS

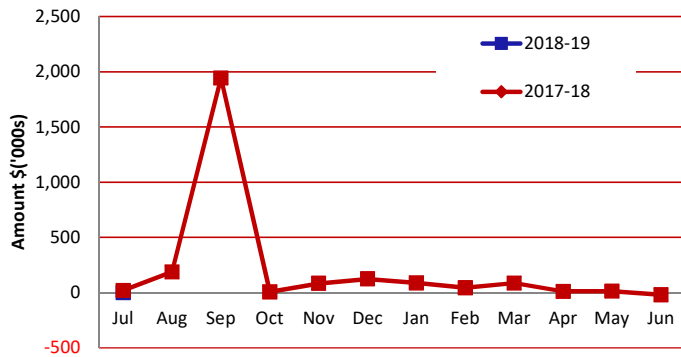
Comments/Notes - Investments

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 6: RECEIVABLES

Receivables - Rates Receivable	YTD 31 Jul 2018	30 June 2018
	\$	\$
	45,061	44,475
Levied this year	339	2,632,164
Less Collections to date	(1,980)	(2,631,578)
Equals Current Outstanding	43,419	45,061
Net Rates Collectable	43,419	45,061
% Collected	4.36%	98.32%
Non Current Assets:		
Rates Non-Current	0	0
Total Rates Outstanding	43,419	45,061

Note 6 - Rates Collected

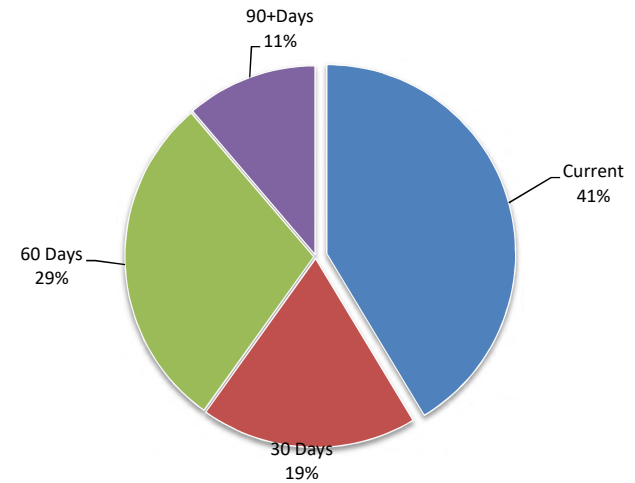


Comments/Notes - Receivables Rates

Total Rates Outstanding does not include Rubbish & ESL Levy

Receivables - General	Current	30 Days	60 Days	90+Days	Credit Payments
	\$	\$	\$	\$	\$
Receivables - General	100,129	44,838	69,890	27,217	\$ -
Total Receivables General Outstanding				242,074	

Note 6 - Accounts Receivable (non-rates)



Comments/Notes - Receivables General

Credit Payments are income and or reimbursements.

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 6A - RECEIVABLES GENERAL

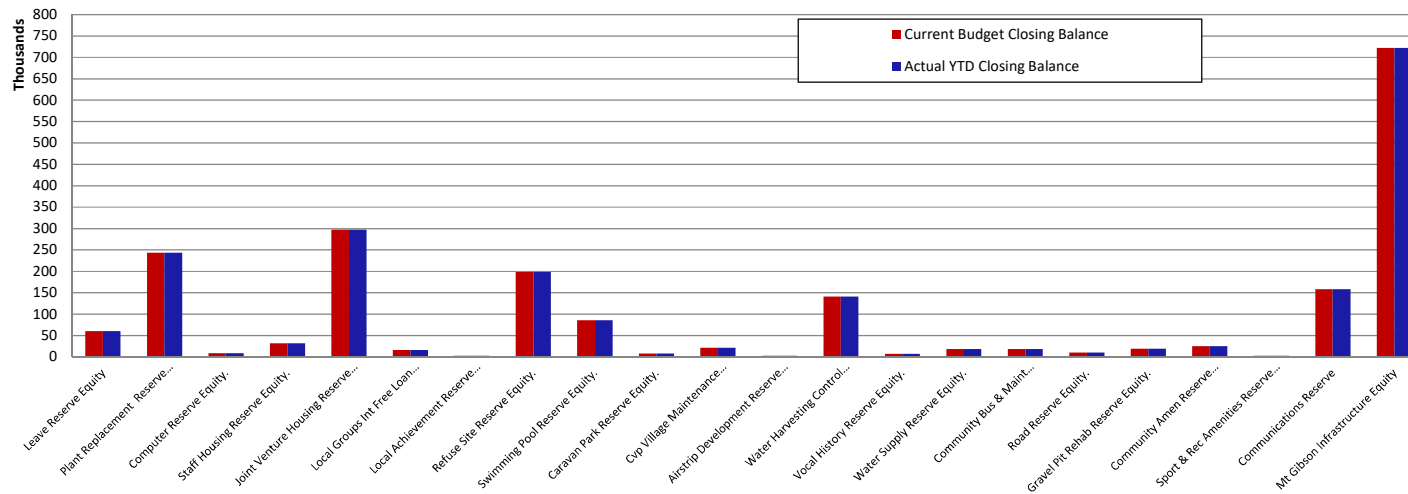
Debtors Trial Balance						
Debtors	GT 90 Days	Age	GT 60 Days	GT 30 Days	Current	Total
80017					\$ 29,587.64	\$ 29,587.64
80123				\$ 10,178.85	\$ 24,500.98	\$ 34,679.83
80127				\$ 10,000.00		\$ 10,000.00
80149	\$ 229.20	432				\$ 229.20
80229			\$ 100.00			\$ 100.00
80282	\$ 19,600.00	140	\$ 65,030.00	\$ 6,155.00		\$ 90,785.00
80342				\$ 10,884.00		\$ 10,884.00
80349	\$ 2,000.00	111				\$ 2,000.00
80445	\$ 100.00	174				\$ 100.00
80468					\$ 1,300.00	\$ 1,300.00
80542					\$ 19,250.00	\$ 19,250.00
80555	\$ 559.77	823				\$ 559.77
80560				\$ 2,400.00	\$ 1,200.00	\$ 3,600.00
80562	\$ 969.10	456				\$ 969.10
80565	\$ 530.00	0	\$ 3,960.00	\$ 4,325.00	\$ 11,200.00	\$ 20,015.00
80573	\$ 500.00	106		\$ 400.00	\$ 600.00	\$ 1,500.00
80591					\$ 153.32	\$ 153.32
80597					\$ 2,214.57	\$ 2,214.57
80649			\$ 800.00	\$ 400.00	\$ 1,200.00	\$ 2,400.00
80661					\$ 100.00	\$ 100.00
80666					\$ 287.64	\$ 287.64
80667					\$ 400.00	\$ 400.00
80678					\$ 250.00	\$ 250.00
80690					\$ 138.27	\$ 138.27
80691	\$ 161.06	138		\$ 45.64		\$ 206.70
80695	\$ 1,700.00	162				\$ 1,700.00
80703				50	\$ 500.00	\$ 550.00
80708	\$ 8.11	138				\$ 8.11
80709					\$ 1,748.06	\$ 1,748.06
80711					\$ 3,528.74	\$ 3,528.74
80712					\$ 3.00	\$ 3.00
80713					\$ 231.60	\$ 231.60
80716	\$ 660.00	132				\$ 660.00
80719	\$ 200.00	102				\$ 200.00
80721					\$ 161.91	\$ 161.91
80723					\$ 495.00	\$ 495.00
81496					\$ 220.00	\$ 220.00
81564					\$ 528.00	\$ 528.00
81668					\$ 330.00	\$ 330.00
Totals	\$ 27,217.24		\$ 69,890.00	\$ 44,838.49	\$ 100,128.73	\$ 242,074.46

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 7: Cash Backed Reserve

2018-19										
Name	Budgeted Opening Balance	Current Budget Interest Earned	Actual Interest Earned	Current Budget Transfers In (+)	Actual Transfers In (+)	Amended Budget Transfers Out (-)	Actual Transfers Out (-)	Council Resolution	Current Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$		\$	\$
Leave Reserve Equity	60,151	34	34	0	34	0	0		60,186	60,186
Plant Replacement Reserve Equity.	243,821	139	139	0	139	0	0		243,960	243,960
Computer Reserve Equity.	8,672	5	5	0	5	0	0		8,677	8,677
Staff Housing Reserve Equity.	31,819	18	18	0	18	0	0		31,837	31,837
Joint Venture Housing Reserve Equity.	296,834	169	169	0	169	0	0		297,003	297,003
Local Groups Int Free Loan Reserve Equity..	16,442	9	9	0	9	0	0		16,452	16,452
Local Achievement Reserve Equity..	2,693	2	2	0	2	0	0		2,694	2,694
Refuse Site Reserve Equity.	198,664	113	113	0	113	0	0		198,777	198,777
Swimming Pool Reserve Equity.	85,838	49	49	0	49	0	0		85,887	85,887
Caravan Park Reserve Equity.	8,312	5	5	0	5	0	0		8,317	8,317
Cvp Village Maintenance Reserve Equity.	21,823	12	12	0	12	0	0		21,835	21,835
Airstrip Development Reserve Equity.	3,033	2	2	0	2	0	0		3,034	3,034
Water Harvesting Control Reserve Equity.	141,181	80	80	0	80	0	0		141,262	141,262
Vocal History Reserve Equity.	7,594	4	4	0	4	0	0		7,598	7,598
Water Supply Reserve Equity.	18,511	11	11	0	11	0	0		18,521	18,521
Community Bus & Maint Reserve Equity.	18,270	10	10	0	10	0	0		18,281	18,281
Road Reserve Equity.	10,484	6	6	0	6	0	0		10,490	10,490
Gravel Pit Rehab Reserve Equity.	19,110	11	11	0	11	0	0		19,121	19,121
Community Amen Reserve Equity.	25,262	14	14	0	14	0	0		25,277	25,277
Sport & Rec Amenities Reserve Equity.	2,755	2	2	0	2	0	0		2,757	2,757
Communications Reserve	157,830	90	90	0	90	0	0		157,920	157,920
Mt Gibson Infrastructure Equity	721,286	506	506	0	506	0	0		721,792	721,792
	\$ 2,100,387	\$ 1,290	\$ 1,290	\$ -	\$ 1,290	\$ -	\$ -		\$ 2,101,676	\$ 2,101,676

Note 7 - Year To Date Reserve Balance to End of Year Estimate



SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 8 CAPITAL DISPOSALS

Actual YTD Profit/(Loss) of Asset Disposal					Current Budget				Comments
					YTD 31 07 2018				
Cost		Proceeds	Profit (Loss)		Net Book Value	Sale Proceeds	Profit	Loss	
\$	\$	\$	\$		\$	\$		\$	
				Plant and Equipment					
			0					\$0	
			0					0	
0	0	0	0		0	0	0	0	

Comments - Capital Disposal/Replacements

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 9: RATING INFORMATION

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Current Budget Rate Revenue \$	Current Budget Interim Rate \$	Current Budget Back Rate \$	Amended Budget Total Revenue \$
Differential General Rate											
UV Rural/Pastoral	1.9552	342	94,130,800	0	0	0	0	1,840,446	0	0	1,840,446
UV Mining	35.5711	39	1,832,926	0	0	0	0	651,992	0	0	651,992
GRV Townsites	8.1090	88	1,135,056	0	0	0	0	92,042	0	0	92,042
GRV Mining	8.1090	1	3,144,000	0	0	0	0	254,947	0	0	254,947
Exploration	25.0000	17	76,855	0	0	0	0	19,214	0	0	19,214
Sub-Totals		487	100,319,637	0	0	0	0	2,858,641	0	0	2,858,641
Minimum Payment											
	Minimum \$										
GRV Townsites	342.00	35	28,241	0	0	0	0	11,970	0	0	11,970
GRV Mining	342.00	1	20	0	0	0	0	342	0	0	342
UV Rural/Pastoral	342.00	10	70,600	0	0	0	0	3,420	0	0	3,420
UV Mining	342.00	4	1,354	0	0	0	0	1,368	0	0	1,368
Exploration	342.00	16	12,312	0	0	0	0	5,472	0	0	5,472
Sub-Totals		66	112,527	0	0	0	0	22,572	0	0	22,572
Discounts											2,881,213
Concession											(220,000)
											0
Amount from General Rates											2,661,213
Ex-Gratia Rates											12,900
Totals											2,674,113

Comments - Rating Information

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

10. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Rate %	Principal 1-Jul-18	New Loans	Lending Date	Term	Principal Repayments		Principal Outstanding		Interest Repayments		Maturity Date
						Actual \$	Current Budget \$	Actual \$	Current Budget \$	Actual \$	Current Budget \$	
Loan 94 Industrial Land	7.38%	0		9th June 2008	10 Years	0	0	0	0	31	0	9th June 2018
Loan 96 CHA Housing	6.44%			2nd February 2004	20 Years	0	12,481	0	(12,481)	311	5,502	2nd February 2024
Loan 97 Flat Pack Housing	4.68%			9th May 2012	10 Years	0	23,385	0	(23,385)	384	4,415	2nd May 2022
Loan 98 Subdivision John Street	6.97%			14th April 2008	20 Years	9,284	18,840	-9,284	(18,840)	10,011	17,897	20th January 2028
Loan 99 Aquatic Centre	6.09%			15th September 2009	10 Years	0	78,283	0	(78,283)	577	6,086	15th September 2019
Loan 100 Aquatic Centre	4.81%			10th April 2012	10 Years	0	37,238	0	(37,238)	604	7,263	10th April 2022
Loan 101 2x Duplex Housing	4.68%			9th May 2012	10 Years	0	26,561	0	(26,561)	436	5,029	9th May 2022
Loan 102 Volvo Grader	2.65%			6th January 2016	5 Years	13,745	55,528	-13,745	(55,528)	1,605	3,592	6th January 2021
Loan 103 Caron Dam (proposed)			200,000	TBA								TBA
Totals		0	200,000			23,028	252,316	(23,028)	(252,316)	13,959	49,784	

(b) New Debentures

All debenture repayments were financed by general purpose revenue.

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 11: GRANTS AND CONTRIBUTIONS

Program/Details GL	Grant Provider		Approval	2018-19 Amended Budget	Variations Additions (Deletions)	Operating	Capital	Recoup Status			
								Received	Not Received		
			(Y/N)	\$	\$	\$	\$	\$	\$		
GENERAL PURPOSE FUNDING											
03300	Grants Commission Grant	30	Dept Local Government	operating	Y	501,600	0	501,600	0	501,600	
03301	Untied Road Grant	30	Dept Local Government	operating	Y	412,800	0	412,800	0	412,800	
GOVERNANCE											
04315	Grant Income	30			Y	4,000	0	4,000	0	4,000	
LAW, ORDER, PUBLIC SAFETY											
05100	Fesa Operating Grant	30	FESA	operating	Y	22,300	0	22,300	0	22,300	
05106	Grant Income	32	FESA	non-operating	Y	0	0	0	0	0	
05801	Grant Income - Cesm	30	FESA	non-operating	Y	82,950	0	82,950	22,274	60,676	
EDUCATION											
08427	Grant Income	30			Y	100,000	0	100,000	0	100,000	
08551	Youth Activities Grant	30			Y	0	0	0	0	0	
HOUSING											
09287	Community Housing Project - Mt Gibson Funding	30			Y	0	0	0	0	0	
09312	Housing Grant Funding	32			Y	0	0	0	0	0	
COMMUNITY AMENITIES											
10509	Grant Income	32	Mt Gibson		Y	0	0	0	0	0	
10511	Cdo Project Income	30			Y	0	0	0	0	0	
11307	Lotterywest Stage Trailer Grant	32	Lotterywest	non-operating	Y	0	0	0	0	0	
RECREATION AND CULTURE											
11300	Govt Grant - Swimming Pool	30	Dept of Sport & Rec	operating	N	0	0	0	0	0	
11306	Grant - Dept Of Sport & Rec.	30	Dept of Sport & Rec	operating	Y	0	0	0	0	0	
11521	Mt Gibson Funding Allocation	30	Mt Gibson	operating	Y	150,000	0	150,000	0	150,000	
11823	Blues For The Bush Event Income.	30			Y	344,030	0	344,030	18,023	326,007	
11824	Blues For The Bush Event - Cawa Grant	30			Y	0	0	0	0	0	
11518	Grant Income Received	32			Y	0	0	0	0	0	
TRANSPORT											
12300	Direct Grant	30	Main Roads	operating	Y	112,166	0	112,166	0	112,166	
12301	Regional Road Group Funding.	32	Main Roads	non-operating	Y	300,000	0	300,000	0	300,000	
12302	Mrd Street Lighting Subsidy	30	Dept of Inf and Transport	operating	Y	2,650	0	2,650	0	2,650	
12303	Roads To Recovery Funding	32	Dept of Inf and Transport	non-operating	Y	389,207	0	389,207	0	389,207	
12304	Black Spot Funding	32	Dept of Inf and Transport	non-operating	Y	154,000	0	154,000	0	154,000	
12308	Main Roads Flood Damage Funding	30	Dept of Inf and Transport	operating	Y	0	0	0	106,347	(106,347)	
12310	Flood Damage - Main Roads No. 3	30	Dept of Inf and Transport	operating	Y	0	0	0	0	0	
ECONOMIC SERVICES											
13612	Grant Funding Income	32			Y	100,000	0	100,000	0	100,000	
13703	Grant Income - Standpipe Controller	32	Mt Gibson	non-operating	Y	0	0	0	0	0	
TOTALS						2,675,703	0	1,903,546	772,157	146,643	2,529,060

Operating	30	1,732,496	146,643
Non-operating	32	943,207	0
Balance		<u>2,675,703</u>	<u>146,643</u>
			<u>2,529,060</u>
			2,675,703

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 12: TRUST FUND

not included in this statement are as follows:

Description	Opening Balance 1 Jul 18	Amount Received	Amount Paid	Closing Balance 31-Jul-18
	\$	\$	\$	\$
Sundry Income	410	0	0	410
Bus Bonds	200	200	(200)	200
Hall Bonds	150	600	(150)	600
Housing Bonds	4,266	150	0	4,416
Other Bonds	410	0	0	410
	5,436	950	(350)	6,036

Comments - Trust

Description	Opening Balance 1 Jul 18	Amount Received	Amount Paid	Closing Balance 31-Jul-18
Perenjori Public Benefit Bank Account	209,851	98	(21,687)	209,949
Closing Bank Balance	209,851	98	(21,687)	188,262

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 13: CAPITAL ACQUISITIONS

Level of Completion Indicators 0% ○ 40% ● 80% ●
20% ○ 60% ● 100% ●

% of Completion	Level of Completion Indicator	Infrastructure Assets	Original Budget	Amended Annual Budget	Current YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Strategic Reference / Comment
		Capital Acquisitions by Program							
		Governance							
		Capital - Admin Building.	4258	150,000	20,000	0	0	0	0
		Governance Total		150,000	20,000	0	0	0	0
		Law, Order And Public Safety							
#DIV/0!		Latham Firestation & Ambulance Shed.	5150	0	0	0	0	0	0
0%		Perenjori Fire Brigade - Building.	5250	15,000	15,000	0	0	0	0
#DIV/0!		Cctv	5601	0	0	0	0	0	0
		Law, Order And Public Safety Total		15,000	15,000	0	0	0	0
		Housing							
0%		Capital - Housing Expenditure.	09286	60,000	60,000	0	0	0	0
		Housing Total		60,000	60,000	0	0	0	0
		Community Amenities							
0%		Capital Expenditure - Other Infrastructure	418	58,000	58,000	0	0	0	0
#DIV/0!		Capital -Public Conveniences.	10850	0	0	0	0	0	0
		Community Amenities Total		58,000	58,000	0	0	0	0
		Recreation And Culture							
#DIV/0!		Capital - Swimming Pool	11250	0	0	0	0	0	0
12%		Capital - Perenjori Pavillion Building	11450	471,126	471,126	0	55,975	55,975	55,975
0%		Capital - Parks & Ovals.	11455	40,000	40,000	0	0	0	0
#DIV/0!		Pj Sports Facility Capital Expenditure	11459	0	0	0	0	0	0
#DIV/0!		Playground Upgrade.	11484	0	0	0	0	0	0
#DIV/0!		Capital - Gym Equipment.	11815	0	0	0	0	0	0
		Recreation And Culture Total		511,126	511,126	0	55,975	55,975	55,975
		Transport							
0%		Road Construction Expense Council	12001	389,400	389,400	32,451	322	(32,129)	0
0%		Road Construction Expense Rrg	12003	450,000	450,000	37,501	0	(37,501)	0
0%		Road Construction Expense Black Spot - Job	12005	231,000	231,000	19,250	0	(19,250)	0
0%		Road Construction R2R	12006	389,207	389,207	32,435	0	(32,435)	0
0%		Plant & Equipment Purchase	12283	437,650	437,650	94,050	0	(94,050)	0
		Transport Total		1,897,257	1,897,257	215,687	322	(215,365)	0

SHIRE OF PERENJORI
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
For the Period Ended 31 July 2018

Note 13: CAPITAL ACQUISITIONS

Level of Completion Indicators 0% 40% 80%
20% 60% 100%



% of Completion	Level of Completion Indicator	Infrastructure Assets		Original Budget	Amended Annual Budget	Current YTD Budget	YTD Actual	Variance (Under)/Over	YTD Actual (Renewal Exp)	Strategic Reference / Comment
		Economic Services								
#DIV/0!		Caravan Park - Buildings - Ablution Block.	13190	0	0	0	0	0	0	
0%		Caravan Park - New Ablutions - Apron.	13192	10,000	10,000	0	0	0	0	
#DIV/0!		Caravan Park - Capital.	13194	0	0	0	0	0	0	
0%		Standpipe Controller Expense	13602	20,000	20,000	0	0	0	0	
0%		Capital - Caron Dam Roof.	14980	300,000	300,000	0	0	0	0	Project not commenced to date
		Economic Services Total		330,000	330,000	0	0	0	0	
		Capital Expenditure Total		3,031,383	2,901,383	215,687	56,297	(159,390)	55,975	



Perenjori
Embrace Opportunity

Attachment
18082.2

Accounts for Payment
July 2018

Ordinary Council Meeting
16th August 2018

List of Accounts Due & Submitted to CommitteeDUMMY rdAccountList				
Chq/EFT	Date	Name	Description	Amount
395	30/07/2018	BANK FEES - BANK FEES NO GST	BANK FEES NO GST	60.00
395	30/07/2018	BANK FEES - BANK FEES NO GST	TOTAL PAYMENTS	-60.00
T574	11/06/2018	GERALD FRASER	Bond on Perenjori Hall, Projector and screen	350.00
EFT11048	04/07/2018	GERALD FRASER	TOTAL PAYMENTS	-350.00
6	05/06/2018	AGRI SERVICES PERENJORI	1 x 45kg gas bottle, 4 x light bulbs, adjustable wrench	202.25
14	06/06/2018	AGRI SERVICES PERENJORI	purchases made for the month of July 2018	927.90
28347	13/06/2018	AGRI SERVICES PERENJORI	Reticulation parts	244.90
EFT11049	17/07/2018	AGRI SERVICES PERENJORI	TOTAL PAYMENTS	-1375.05
498	02/07/2018	ASK WASTE MANAGEMENT	Define Transfer Station, Cost Estimate	7177.50
EFT11050	17/07/2018	ASK WASTE MANAGEMENT	TOTAL PAYMENTS	-7177.50
35022	07/06/2018	BARDFIELD ENGINEERING	4goal posts and 4 point posts 1 set of inground sleeves and caps to suit goal posts	3740.00
EFT11051	17/07/2018	BARDFIELD ENGINEERING	TOTAL PAYMENTS	-3740.00
6138	30/06/2018	BLUEHILL COURIERS	freight charges from Truckcentre	16.50
6137	30/06/2018	BLUEHILL COURIERS	freight charges from Mitchell & Brown	88.00
6112	20/06/2018	BLUEHILL COURIERS	freight charges - Sigma Chemicals- Exteria	462.00
6130	30/06/2018	BLUEHILL COURIERS	freight charges -fertiliser	495.00
EFT11052	17/07/2018	BLUEHILL COURIERS	TOTAL PAYMENTS	-1061.50
548	28/04/2018	BPH (WA) PTY LTD	Flood Damage Restoration Works 23/04/2018 -	16929.00
EFT11053	17/07/2018	BPH (WA) PTY LTD	TOTAL PAYMENTS	-16929.00
1776	05/07/2018	CANINE CONTROL	Ranger Services for 2nd July 2018	504.41
EFT11054	17/07/2018	CANINE CONTROL	TOTAL PAYMENTS	-504.41
60892D	30/06/2018	GERALDTON BUILDING SERVICES & CABINETS	Progress Claim 4 in relation to work done at Shire of Perenjori Sport Pavillion	61572.23
EFT11055	17/07/2018	GERALDTON BUILDING SERVICES & CABINETS	TOTAL PAYMENTS	-61572.23
11636	27/06/2018	GERALDTON SIGNMAKERS	Sign for Latham Co-Located Emergency Facility	517
EFT11056	17/07/2018	GERALDTON SIGNMAKERS	TOTAL PAYMENTS	-517.00
610049592	29/06/2018	GHD PTY LTD	WANDRRA flood remediation works. AGRN743	3445.20
EFT11057	17/07/2018	GHD PTY LTD	TOTAL PAYMENTS	-3445.20
0613	30/06/2018	Greenfield Technical Services.	complete planning and design for Oversby Road Blackspot stage 1	3976.50
EFT11058	17/07/2018	Greenfield Technical Services.	TOTAL PAYMENTS	-3976.50
107933	28/06/2018	HERRINGS COASTAL PLUMBING & GAS	annual testing of back flow device	154.00
107827	22/06/2018	HERRINGS COASTAL PLUMBING & GAS	repair broken tap	186.91
108068	06/07/2018	HERRINGS COASTAL PLUMBING & GAS	inspection and repair of ladies toilets	121.00
EFT11059	17/07/2018	HERRINGS COASTAL PLUMBING & GAS	TOTAL PAYMENTS	-461.91
90382P	08/06/2018	JCB CONSTRUCTION EQUIPMENT AUSTRALIA	Transmission Fluid	226.60
EFT11060	17/07/2018	JCB CONSTRUCTION EQUIPMENT AUSTRALIA	TOTAL PAYMENTS	-226.60
45700	28/06/2018	JMH MECHANICAL SERVICES	spark plug for mower, super glue, joiner, freight	65.64
45706	28/06/2018	JMH MECHANICAL SERVICES	repairs to sidetipper	265.83
26054	29/06/2018	JMH MECHANICAL SERVICES	Heavy Vehicle Initial Examination 1516PJ	158.95
26053	29/06/2018	JMH MECHANICAL SERVICES	Heavy Vehicle Intial Examination 1515PJ	158.95
26045	29/06/2018	JMH MECHANICAL SERVICES	Riveted K, Freight	220.00
EFT11061	17/07/2018	JMH MECHANICAL SERVICES	Inspect and repair side tipper	-869.37
340522-10000983	19/06/2018	LANDGATE - VALUATIONS	Mining Valuations -Mining Tenements Chargeable from 04/05/2018 - 07/06/2018	154.00
EFT11062	17/07/2018	LANDGATE - VALUATIONS	TOTAL PAYMENTS	-154.00
2451	02/07/2018	LEISURE INSTITUTE OF WESTERN AUSTRALIA AQUATICS	LIWA Aquatics Full Conference	630.00
EFT11063	17/07/2018	LEISURE INSTITUTE OF WESTERN AUSTRALIA	TOTAL PAYMENTS	-630.00
658	26/06/2018	LEOPOLD CONTRACTING	perenjori refuse site clean up- loader and side	4130.50
659	26/06/2018	LEOPOLD CONTRACTING	roadtrain hire- gravel carting	9207.00
EFT11064	17/07/2018	LEOPOLD CONTRACTING	TOTAL PAYMENTS	-13337.50
156-017352	25/06/2018	LGIS RISK MANAGEMENT	LGISWA Mid-west Regional Risk Coordination Programme 2017-2018 Second Installment	4004.00
EFT11065	17/07/2018	LGIS RISK MANAGEMENT	TOTAL PAYMENTS	-4004.00
4353	26/06/2018	MARKET CREATIONS	vCPU, VRAM, Tier 2cloud storage, Windows Servier cloud license, Windows remote desktop services, Mircro worry free security services	714.65
4354	26/06/2018	MARKET CREATIONS	Office 365 Exchange Online Plan 2 Licenses Office 365 Enterprise E3 Licenses,	823.30
EFT11066	17/07/2018	MARKET CREATIONS	TOTAL PAYMENTS	-1537.95
1	01/07/2018	MICHAEL BROWN CARPENTRY	install 5 extra alsynite roof sheets to old work shop, cut out bench top and fit hot plate	1150.00
EFT11067	17/07/2018	MICHAEL BROWN CARPENTRY	TOTAL PAYMENTS	-1150.00
12866	21/06/2018	MIDWEST FINANCIAL	Services for SFO from 11/06/2018 - 24/06/2018	3666.67
12865	11/06/2018	MIDWEST FINANCIAL	Serves as SFO from 28/05/2018 - 10/06/2018	3666.67
EFT11068	17/07/2018	MIDWEST FINANCIAL	TOTAL PAYMENTS	-7333.34

Chq/EFT	Date	Name	Description	Amount
SOPR95	08/07/2018	MIDWEST TRANSPORTABLES	Rental return for the month of June 2018	3286.34
EFT11069	17/07/2018	MIDWEST TRANSPORTABLES	TOTAL PAYMENTS	-3286.34
60027877	27/06/2018	MITCHELL & BROWN	Ellux/EDV5552 - 5.5kg RVS tumble clothes dryer	760.00
EFT11070	17/07/2018	MITCHELL & BROWN	TOTAL PAYMENTS	-760.00
5	29/06/2018	MONSIGNOR HAWES HERITAGE	Contribution to Mons.Hawes Story Brochures 2018	200.00
EFT11072	17/07/2018	MONSIGNOR HAWES HERITAGE	TOTAL PAYMENTS	-200.00
MAY18-072018-0518	04/07/2018	MOORE STEPHENS (WA) PTY LTD	Access to resources via MS Digital Platform	990.00
EFT11073	17/07/2018	MOORE STEPHENS (WA) PTY LTD	TOTAL PAYMENTS	-990.00
1401	26/06/2018	PERENJORI AGRICULTURAL SOCIETY	Round 12 78 Agricultural Show 2018	12136.00
EFT11074	17/07/2018	PERENJORI AGRICULTURAL SOCIETY	TOTAL PAYMENTS	-12136.00
1977	25/06/2018	PERENJORI COMMUNITY RESOURCE CENTRE	Round 12 Bouncy Castle, Trailer, Water slide	11720.00
1983	02/07/2018	PERENJORI COMMUNITY RESOURCE CENTRE	Purchase made from CRC for the month of June 2018	74.43
1993	05/07/2018	PERENJORI COMMUNITY RESOURCE CENTRE	12/06 - hire of rooms for Blues for the Bush meeting	30.00
1978	25/06/2018	PERENJORI COMMUNITY RESOURCE CENTRE	21/06/2018 morning tea and afternoon tea catering for Records Training and June Council Meeting	47.00
EFT11075	17/07/2018	PERENJORI COMMUNITY RESOURCE CENTRE	TOTAL PAYMENTS	-11871.43
99731002	16/07/2018	PERENJORI IGA X - PRESS	purchases made for the month of June 2018	914.02
EFT11076	17/07/2018	PERENJORI IGA X - PRESS	TOTAL PAYMENTS	-914.02
845	21/06/2018	R J BACK	Services of R J Back for December, March, May 2018	1567.50
EFT11077	17/07/2018	R J BACK	TOTAL PAYMENTS	-1567.50
5489	30/06/2018	RJ & LJ KING	20kg tub of grease, new tyre, new battery	599.50
5481	26/06/2018	RJ & LJ KING	20L oil	148.50
EFT11078	17/07/2018	RJ & LJ KING	TOTAL PAYMENTS	-748.00
0360	29/06/2018	TOLL IPEC PTY LTD	freight -15/07/2018 -28/07/2018	48.65
0361	06/07/2018	TOLL IPEC PTY LTD	freight - 05/07/2018 -10/07/2018	63.19
EFT11079	17/07/2018	TOLL IPEC PTY LTD	TOTAL PAYMENTS	-111.84
100161373	15/06/2018	TOTALLY WORKWEAR	Outside staff uniforms	802.22
EFT11080	17/07/2018	TOTALLY WORKWEAR	TOTAL PAYMENTS	-802.22
4129906-000004	01/07/2018	TRUCK CENTRE (WA) PTY LTD	Seal Kit	47.54
EFT11081	17/07/2018	TRUCK CENTRE (WA) PTY LTD	TOTAL PAYMENTS	-47.54
16214	02/07/2018	WALLIS COMPUTER SOLUTIONS	ADSL - Internet 25g Internet Data Allownace	77.00
EFT11082	17/07/2018	WALLIS COMPUTER SOLUTIONS	TOTAL PAYMENTS	-77.00
1265	18/06/2018	WCC Electrical & Air Conditioning.	Inspection of power fault to acid pumps	220.00
1236	30/05/2018	WCC Electrical & Air Conditioning.	Lights in the library and reception not working	1121.78
1252	01/06/2018	WCC Electrical & Air Conditioning.	Installation of a 4pole 63A generator	2040.50
1240	07/06/2018	WCC Electrical & Air Conditioning.	Light in men's toilet not working	165.00
1238	30/05/2018	WCC Electrical & Air Conditioning.	Renlacement of 5 exit lights. installation of 1 x	1188.00
1254	31/05/2018	WCC Electrical & Air Conditioning.	Hot water booster/system	258.45
1243	15/06/2018	WCC Electrical & Air Conditioning.	replace faulty fluoro in lunch room	167.20
1253	01/06/2018	WCC Electrical & Air Conditioning.	inspect urn fault remove tap and unblock	88.00
1249	07/06/2018	WCC Electrical & Air Conditioning.	replace faulty smoke alarm in new toilet block	192.50
1256	30/05/2018	WCC Electrical & Air Conditioning.	3 fluoro lights arn't working in the camp kitchen	357.50
EFT11083	17/07/2018	WCC Electrical & Air Conditioning.	TOTAL PAYMENTS	-5798.93
B4B01	13/07/2018	ANGELA JANE DRING	Catering and workshop development from Feb 18 - 12th July 19 @ \$35/hr. Travel to Perenjori	1436.00
EFT11084	26/07/2018	ANGELA JANE DRING	TOTAL PAYMENTS	-1436.00
6165	20/07/2018	BLUEHILL COURIERS	freight charges from Bunnings, Totally Workwear, Midwest turf	258.50
EFT11085	26/07/2018	BLUEHILL COURIERS	TOTAL PAYMENTS	-258.50
263	08/07/2018	CANNON CARPENTRY	Assessment and reporting on 2 aged care units for 12 month builder's warranty work.	220.00
262	08/07/2018	CANNON CARPENTRY	New back landing supply and installation	3830.00
EFT11086	26/07/2018	CANNON CARPENTRY	TOTAL PAYMENTS	-4050.00
1220	09/07/2018	CAROL REDFORD	Participation Astro Tourism Stargazers 2018/19	4500.00
EFT11087	26/07/2018	CAROL REDFORD	TOTAL PAYMENTS	-4500.00
238540	11/06/2018	GH COUNTRY COURIER	Carton Delivery, Fuel Surcharge	46.81
238647	01/07/2018	GH COUNTRY COURIER	Carton, Fuel Surcharge	29.56
EFT11088	26/07/2018	GH COUNTRY COURIER	TOTAL PAYMENTS	-76.37
TRAV	10/07/2018	GRAEME KINGSLEY REID	Cr Travel Fees - Special Committee Meeting -	99.01
TRAV	09/07/2018	GRAEME KINGSLEY REID	Cr Travel Fees - Special Committee Meeting -	99.01
TRAV	19/07/2018	GRAEME KINGSLEY REID	Cr Travel Fees - Ordinary Council Meeting 19/07/2018	99.01
EFT11089	26/07/2018	GRAEME KINGSLEY REID	TOTAL PAYMENTS	-297.03
45791	11/07/2018	JMH MECHANICAL SERVICES	Hose, Bushes	160.45
EFT11090	26/07/2018	JMH MECHANICAL SERVICES	TOTAL PAYMENTS	-160.45
TRAV	10/07/2018	JOANNE MAUD HIRSCH	Cr Travel Fees - Special Committee Meeting -	73.26
TRAV	09/07/2018	JOANNE MAUD HIRSCH	Cr Travel Fees - Special Committee Meeting	73.26
TRAV	17/07/2018	JOANNE MAUD HIRSCH	Cr Travel Fees - Finance Committee Meeting - 17/07/2018	73.26
TRAV	19/07/2018	JOANNE MAUD HIRSCH	Cr Travel Fees - Ordinary Council Meeting 19/07/2018	73.26
EFT11091	26/07/2018	JOANNE MAUD HIRSCH	TOTAL PAYMENTS	-293.04

Chq/EFT	Date	Name	Description	Amount
TRAV	19/07/2018	JOHN CUNNINGHAM	Cr Travel Fees - Ordinary Council Meeting 19/07/2018	49.50
EFT11092	26/07/2018	JOHN CUNNINGHAM	TOTAL PAYMENTS	-49.50
0031	13/07/2018	JOHN MORRIS T/A CATUA LAKE	Checked satellite tv	110.00
EFT11093	26/07/2018	JOHN MORRIS T/A CATUA LAKE	TOTAL PAYMENTS	-110.00
TRAV	09/07/2018	LAURIE CHARLES BUTLER	Cr Travel Fees - Special Committee Meeting - 09/07/2018	11.33
TRAV	17/07/2018	LAURIE CHARLES BUTLER	Cr Travel Fees - Finance Committee Meeting - 17/07/2018	11.33
TRAV	19/07/2018	LAURIE CHARLES BUTLER	Cr Travel Fees - Ordinary Council Meeting 19/07/2018	11.33
EFT11094	26/07/2018	LAURIE CHARLES BUTLER	TOTAL PAYMENTS	-33.99
ES110	15/07/2018	LEFT OF CENTRE CONCEPTS & EVENTS PTY LTD	Blues for the Bush Project Management - May 2018	7332.60
ES111	15/07/2018	LEFT OF CENTRE CONCEPTS & EVENTS PTY LTD	Blues for the Bush Project Management - June 2018, Facebook Advertising - July 2018	7444.83
ES109	15/07/2018	LEFT OF CENTRE CONCEPTS & EVENTS PTY LTD	Blues for the Bush project Management Jan- April 2018	7332.60
EFT11095	26/07/2018	LEFT OF CENTRE CONCEPTS & EVENTS PTY LTD	TOTAL PAYMENTS	-22110.03
TRAV	19/07/2018	LISA JANE SMITH	Cr Travel Fees - Ordinary Council Meeting 19/07/2018	39.21
EFT11096	26/07/2018	LISA JANE SMITH	TOTAL PAYMENTS	-39.21
7	22/07/2018	MICHAEL BROWN CARPENTRY	Replacement of locks on various houses	1050.00
EFT11097	26/07/2018	MICHAEL BROWN CARPENTRY	TOTAL PAYMENTS	-1050.00
3349	01/07/2018	MOORA EMBROIDERY	6 x Shire logo @ \$8.80 each	52.80
3350	01/07/2018	MOORA EMBROIDERY	10 x Shire Logo @ \$8.80 each	88.00
EFT11098	26/07/2018	MOORA EMBROIDERY	TOTAL PAYMENTS	-140.80
13546JUL	28/06/2018	PERENJORI MEDICAL CENTRE	Influenza Immunisation	75.00
13540MEL	26/06/2018	PERENJORI MEDICAL CENTRE	Influenza Immunisation	75.00
EFT11099	26/07/2018	PERENJORI MEDICAL CENTRE	TOTAL PAYMENTS	-150.00
119	10/07/2018	PERENJORI ROADHOUSE	Purchases made for the month of June 2018	177.20
EFT11100	26/07/2018	PERENJORI ROADHOUSE	TOTAL PAYMENTS	-177.20
TRAV	09/07/2018	PETER JOHN WATERHOUSE	Cr Travel Fees - Special Committee Meeting - 09/07/2018	126.73
TRAV	19/07/2018	PETER JOHN WATERHOUSE	Cr Travel Fees - Ordinary Council Meeting 19/07/2018	126.73
EFT11101	26/07/2018	PETER JOHN WATERHOUSE	TOTAL PAYMENTS	-253.46
TRAV	19/07/2018	ROBIN LYN SPENCER	Cr Travel Fees - Ordinary Council Meeting 19/07/2018	45.54
TRAV	09/07/2018	ROBIN LYN SPENCER	Cr Travel Fees - Special Meeting 09/07/2018	45.54
EFT11102	26/07/2018	ROBIN LYN SPENCER	TOTAL PAYMENTS	-91.08
TRAV	09/07/2018	RUSSELL LINDSAY WHITE	Cr Travel Fees - Special Committee Meeting 09/07/2018	91.09
TRAV	10/07/2018	RUSSELL LINDSAY WHITE	Cr Travel Fees - Special Committee Meeting - 10/07/2018	91.09
EFT11103	26/07/2018	RUSSELL LINDSAY WHITE	TOTAL PAYMENTS	-182.18
180718#1	01/07/2018	THEAKER VON ZIARNO	2nd payment as per Blues for the Bush contract 21/12/17 - 31/10/18	6233.70
EFT11104	26/07/2018	THEAKER VON ZIARNO	TOTAL PAYMENTS	-6233.70
MEETING JUNE	21/06/2018	KIRK JINDRICH POHL	Cr Meeting Fees - Ordinary Council Meeting 21/06/2018 , Cr Meeting Fees - Finance Committee Meeting 19/06/2018	318.00
19633	04/07/2018	KIRK JINDRICH POHL	TOTAL PAYMENTS	-318.00
19634	04/07/2018	SYNERGY	Electricity usage from 12/04/2018 - 14/06/2018 -Shire buildings and houses	11695.95
19634	04/07/2018	SYNERGY	TOTAL PAYMENTS	-11695.95
5803592100	23/06/2018	TELSTRA CORPORATION	telephone charges	100.00
1058897700	20/06/2018	TELSTRA CORPORATION	telephone charges	53.94
2000479035303	04/07/2018	TELSTRA CORPORATION	telephone charges	333.60
19635	04/07/2018	TELSTRA CORPORATION	TOTAL PAYMENTS	-487.54
19636	04/07/2018	WATER CORPORATION	Water Usage from 01/05/2018 - 30/06/2018 - Shire Buildings and properties	15868.45
19636	04/07/2018	WATER CORPORATION	TOTAL PAYMENTS	-15868.45
5795333000	11/07/2018	TELSTRA CORPORATION	Telstra - main account for June 2018	6812.59
19637	09/07/2018	TELSTRA CORPORATION	TOTAL PAYMENTS	-6812.59
81456	27/06/2018	CITY OF GREATER GERALDTON	Records Management Presentation for	1776.50
19638	23/07/2018	CITY OF GREATER GERALDTON	TOTAL PAYMENTS	-1776.50
6165	19/06/2018	PERENJORI HOTEL	Councillor Meals for the Ordinary Council Meeting held June 2018	169.00
19639	23/07/2018	PERENJORI HOTEL	TOTAL PAYMENTS	-169.00
SOPREGOS	19/07/2018	SHIRE OF PERENJORI - DOT	Shire Registrations	498.40
19640	23/07/2018	SHIRE OF PERENJORI - DOT	TOTAL PAYMENTS	-498.40
DEDUCTION	26/06/2018	SHIRE OF PERENJORI - TRUST	Payroll Deduction for 26/06/2018	50.00
DEDUCTION	10/07/2018	SHIRE OF PERENJORI - TRUST	Payroll Deduction for 10/07/2018	50.00
19641	23/07/2018	SHIRE OF PERENJORI - TRUST	TOTAL PAYMENTS	-100.00
19642	23/07/2018	SYNERGY	electricity usage -Street Lights, Aquatic Centre,Latham Hall, Latham Com Centre	4476.60
19642	23/07/2018	SYNERGY	TOTAL PAYMENTS	-4476.60
DEDUCTION	24/07/2018	SHIRE OF PERENJORI - TRUST	Payroll Deduction for 24/07/2018	50.00
19643	26/07/2018	SHIRE OF PERENJORI - TRUST	Payroll deductions	-50.00

Chq/EFT	Date	Name	Description	Amount
19644	26/07/2018	SYNERGY	Electricity usage from 12/04/2018 - 14/06/2018, Caravan Park, Village, Latham Fire Shed	3471.05
19644	26/07/2018	SYNERGY	TOTAL PAYMENTS	-3471.05
1058897700	20/07/2018	TELSTRA CORPORATION	Perenjori Fire Shed	53.94
19645	26/07/2018	TELSTRA CORPORATION	TOTAL PAYMENTS	-53.94
01	02/07/2018	WESTNET	Internet and web hosting 01/06/2018 - 01/07/2018	413.85
DD11554.1	02/07/2018	WESTNET	TOTAL PAYMENTS	-413.85
LANIER	02/07/2018	ALLEASING PTY LTD	Lanier photocopier lease - E6N0157436001	884.27
DD11555.1	02/07/2018	ALLEASING PTY LTD	TOTAL PAYMENTS	-884.27
102	06/07/2018	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 102 Principal payment -, Loan No. 102 Interest payment -	14780.03
DD11560.1	06/07/2018	WESTERN AUSTRALIAN TREASURY CORPORATION	TOTAL PAYMENTS	-14780.03
DD11565.1	10/07/2018	SUPERCHOICE WA	Payroll deductions 10/07/2018	8908.02
DD11565.1	10/07/2018	SUPERCHOICE WA	TOTAL PAYMENTS	-8908.02
CESMJUN	09/07/2018	WRIGHT EXPRESS FUEL	CESM - fuel purchases for the month of June 2018, CESM - management fee	374.93
DD11571.1	09/07/2018	WRIGHT EXPRESS FUEL	TOTAL PAYMENTS	-374.93
PRES	16/07/2018	REFUEL AUSTRALIA	Fuel purchases for the mont of June 2018	18619.82
DD11572.1	16/07/2018	REFUEL AUSTRALIA	TOTAL PAYMENTS	-18619.82
MC120718	12/07/2018	BANKWEST MASTERCARD	24/05 - Lucinda's Everlastings 3 x 50g pk, 05/06 - License renewal for FM Tower expires 17/06/2019, 13/06 - Crazydomains.com.au - 2 year web renewal visitperenjori.com.au, 16/06 - Bunnings - 2 x shower head and arm, 26/05 - Coles - dishwashing tablets - Admin, 27/05 - Mariner Resort CEO conference, 13/06 - Nespresso - coffee pods, 14/06 - Woolworths - Council, 14/06 - Woolworths - Caravan Park, 14/06 - Woolworths Liquor - Council, 14/06 - Flash Flowers, 20/06 - Hot Air Conferencing, 13/06 - Foreign transaction fee	1687.80
DD11577.1	12/07/2018	BANKWEST MASTERCARD	TOTAL PAYMENTS	-1687.80
SUPER	24/07/2018	SUPERCHOICE WA	Payroll deductions 24/07/2018	8741.22
DD11580.1	24/07/2018	SUPERCHOICE WA	TOTAL PAYMENTS	-8741.22
98	21/07/2018	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan No. 98 Principal payment - John Street Subdivision, Loan No. 98 Interest payment - John Street Subdivision, Loan No. 98 Fixed Component - John Street Subdivision	18393.44
DD11583.1	21/07/2018	WESTERN AUSTRALIAN TREASURY CORPORATION	TOTAL PAYMENTS	-18393.44
230718	23/07/2018	WESTERN AUSTRALIAN TREASURY CORPORATION	Loan 96 Government guarentee fee for the period ending 30 June 2018, Loan 98 Government guarentee fee for the period ending 30 June 2018, Loan 94 Government guarentee fee for the period ending 30 June 2018, Loan 99 Government guarentee fee for the period ending 30 June 2018, Loan 100 Government guarentee fee for the period ending 30 June 2018, Loan 97 Government guarentee fee for the period ending 30 June 2018, Loan 101 Government guarentee fee for the period ending 30 June 2018, Loan 101 Government guarentee fee for the period ending 30 June 2018	3813.18
DD11584.1	23/07/2018	WESTERN AUSTRALIAN TREASURY CORPORATION	TOTAL PAYMENTS	-3813.18
			TOTAL PAYMENTS FOR THE MONTH OF JULY 2018	-333811.00



Perenjori
Embrace Opportunity

Attachment
18082.4

Draft Budget 2018/19

Ordinary Council Meeting
16th August 2018

SHIRE OF PERENJORI
BUDGET
FOR THE YEAR ENDED 30 JUNE 2019

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Shire of Perenjori
PO Box 22
PERENJORI WA 6620

SHIRE OF PERENJORI
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE OR TYPE
FOR THE YEAR ENDED 30 JUNE 2019

	NOTE	2018/19 Budget \$	2017/18 Actual \$	2017/18 Budget \$
Revenue				
Rates	8	2,674,113	2,605,331	2,620,800
Operating grants, subsidies and contributions		1,732,496	4,031,801	2,961,251
Fees and charges	14	708,800	814,389	940,730
Service charges	11	0	0	0
Interest earnings	2(a)	47,500	45,558	52,726
Other revenue	2(a)	118,775	231,550	174,200
		<u>5,281,684</u>	<u>7,728,629</u>	<u>6,749,707</u>
Expenses				
Employee costs		(2,486,257)	(2,155,915)	(2,456,346)
Materials and contracts		(1,307,339)	(2,922,342)	(2,712,498)
Utility charges		(235,610)	(252,585)	(210,162)
Depreciation on non-current assets	2(a)	(2,402,250)	(2,640,248)	(2,561,632)
Interest expenses	2(a)	(52,660)	(66,609)	(65,308)
Insurance expenses		(124,740)	(124,389)	(120,982)
Other expenditure		(344,200)	(344,430)	(354,150)
		<u>(6,953,056)</u>	<u>(8,506,518)</u>	<u>(8,481,078)</u>
		(1,671,372)	(777,889)	(1,731,371)
Non-operating grants, subsidies and contributions		943,207	1,237,906	1,456,033
Profit on asset disposals	6	8,743	9,550	0
Loss on asset disposals	6	(19,185)	0	(24,653)
Loss on revaluation of non current assets		<u>0</u>	<u>0</u>	<u>0</u>
NET RESULT		(738,607)	469,567	(299,991)
Other comprehensive income				
Changes on revaluation of non-current assets		<u>0</u>	<u>0</u>	<u>0</u>
Total other comprehensive income		<u>0</u>	<u>0</u>	<u>0</u>
TOTAL COMPREHENSIVE INCOME		<u>(738,607)</u>	<u>469,567</u>	<u>(299,991)</u>

Notes:

All fair value adjustments relating to remeasurement of financial assets at fair value through profit or loss (if any) and changes on revaluation of non-current assets are impacted upon by external forces and not able to be reliably estimated at the time of budget adoption.

Fair value adjustments relating to the re-measurement of financial assets at fair value through profit or loss will be assessed at the time they occur with compensating budget amendments made as necessary.

It is anticipated, in all instances, any changes upon revaluation of non-current assets will relate to non-cash transactions and as such, have no impact on this budget document.

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF PERENJORI
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
FOR THE YEAR ENDED 30 JUNE 2019

	NOTE	2018/19 Budget	2017/18 Actual	2017/18 Budget
		\$	\$	\$
Revenue (Refer Notes 1,2,8,10 to 14)				
Governance		55,300	65,805	132,076
General purpose funding		3,607,413	4,532,670	3,500,437
Law, order, public safety		148,225	83,161	24,600
Health		2,400	2,800	2,600
Education and welfare		201,500	145,332	135,000
Housing		200,000	198,517	188,000
Community amenities		44,500	54,148	49,700
Recreation and culture		504,530	361,086	305,700
Transport		122,816	1,758,482	1,772,094
Economic services		241,000	331,704	313,500
Other property and services		154,000	194,924	326,000
		<u>5,281,684</u>	<u>7,728,629</u>	<u>6,749,707</u>
Expenses Excluding Finance Costs Refer Notes 1, 2 & 15)				
Governance		(171,052)	(230,296)	(366,853)
General purpose funding		(141,102)	(140,960)	(134,824)
Law, order, public safety		(313,648)	(286,147)	(207,773)
Health		(111,707)	(82,708)	(90,457)
Education and welfare		(444,093)	(370,317)	(459,109)
Housing		(366,666)	(207,250)	0
Community amenities		(351,809)	(371,787)	(446,471)
Recreation and culture		(1,496,102)	(1,221,457)	(1,237,900)
Transport		(2,567,199)	(4,511,768)	(4,514,912)
Economic services		(810,194)	(774,753)	(726,424)
Other property and services		(126,824)	(242,466)	(231,047)
		<u>(6,900,396)</u>	<u>(8,439,909)</u>	<u>(8,415,770)</u>
Finance Costs (Refer Notes 2 & 9)				
Housing		(14,946)	(19,212)	(18,067)
Community amenities		(17,897)	(20,679)	(19,688)
Recreation and culture		(13,349)	(21,003)	(19,636)
Transport		(3,592)	(5,715)	(5,041)
		<u>(52,660)</u>	<u>(66,609)</u>	<u>(65,308)</u>
Non-operating Grants, Subsidies and Contributions				
Law, order, public safety		0	0	30,000
Housing		0	5,000	0
Community amenities		0	34,139	0
Recreation and culture		0	0	10,000
Transport		843,207	1,198,767	1,296,033
Economic services		100,000	0	120,000
		<u>943,207</u>	<u>1,237,906</u>	<u>1,456,033</u>
Profit/(Loss) On Disposal Of Assets (Refer Note 6)				
Governance		0	9,550	0
Transport		(10,442)	0	(24,653)
		<u>(10,442)</u>	<u>9,550</u>	<u>(24,653)</u>
NET RESULT		<u>(738,607)</u>	<u>469,567</u>	<u>(299,991)</u>
Total other comprehensive income		<u>0</u>	<u>0</u>	<u>0</u>
TOTAL COMPREHENSIVE INCOME		<u><u>(738,607)</u></u>	<u><u>469,567</u></u>	<u><u>(299,991)</u></u>

SHIRE OF PERENJORI
STATEMENT OF COMPREHENSIVE INCOME
BY PROGRAM
FOR THE YEAR ENDED 30 JUNE 2018

STATEMENT OF COMPREHENSIVE INCOME (Continued)

Notes:

All fair value adjustments relating to remeasurement of financial assets at fair value through profit or loss (if any) and changes on revaluation of non-current assets are impacted upon by external forces and not able to be reliably estimated at the time of budget adoption.

Fair value adjustments relating to the remeasurement of financial assets at fair value through profit or loss will be assessed at the time they occur with compensating budget amendments made as necessary.

It is anticipated, in all instances, any changes upon revaluation of non-current assets will relate to non-cash transactions and as such, have no impact on this budget document.

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF PERENJORI
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2019**

	NOTE	2018/19 Budget \$	2017/18 Actual \$	2017/18 Budget \$
CASH FLOWS FROM OPERATING ACTIVITIES				
Receipts				
Rates		2,674,113	2,604,506	2,620,800
Operating grants, subsidies and contributions		1,982,496	4,445,070	3,661,251
Fees and charges		708,800	814,389	940,730
Service charges		0	0	0
Interest earnings		47,500	45,558	52,726
Goods and services tax		771,000	647,583	771,000
Other revenue		118,775	252,417	188,490
		<u>6,302,684</u>	<u>8,809,523</u>	<u>8,234,997</u>
Payments				
Employee costs		(2,486,257)	(2,108,944)	(2,485,732)
Materials and contracts		(1,307,339)	(3,169,831)	(2,762,498)
Utility charges		(235,610)	(252,585)	(210,162)
Interest expenses		(52,660)	(71,191)	(101,969)
Insurance expenses		(124,740)	(124,389)	(120,982)
Goods and services tax		(771,000)	(652,997)	(771,000)
Other expenditure		(344,200)	(344,430)	(354,150)
		<u>(5,321,806)</u>	<u>(6,724,368)</u>	<u>(6,806,493)</u>
Net cash provided by (used in) operating activities	3(b)	<u>980,878</u>	<u>2,085,155</u>	<u>1,428,504</u>
CASH FLOWS FROM INVESTING ACTIVITIES				
Payments for development of land held for resale	5	0	0	0
Payments for purchase of property, plant & equipment	5	(1,163,776)	(367,014)	(881,618)
Payments for construction of infrastructure	5	(2,007,607)	(2,079,503)	(2,509,350)
Non-operating grants, subsidies and contributions used for the development of assets		943,207	1,237,906	1,456,033
Proceeds from sale of plant & equipment	6	53,000	30,000	52,000
Net cash provided by (used in) investing activities		<u>(2,175,176)</u>	<u>(1,178,611)</u>	<u>(1,882,935)</u>
CASH FLOWS FROM FINANCING ACTIVITIES				
Repayment of debentures	7	(270,595)	(249,825)	(267,943)
Advances to community groups		0	0	0
Proceeds from self supporting loans		0	0	0
Proceeds from new debentures	7	200,000	0	200,000
Net cash provided by (used in) financing activities		<u>(70,595)</u>	<u>(249,825)</u>	<u>(67,943)</u>
Net increase (decrease) in cash held		(1,264,893)	656,718	(522,374)
Cash at beginning of year		<u>3,070,639</u>	<u>2,413,921</u>	<u>2,399,832</u>
Cash and cash equivalents at the end of the year	3(a)	<u><u>1,805,746</u></u>	<u><u>3,070,639</u></u>	<u><u>1,877,458</u></u>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF PERENJORI
RATE SETTING STATEMENT
FOR THE YEAR ENDED 30 JUNE 2019**

	NOTE	2018/19 Budget \$	2017/18 Actual \$	2017/18 Budget \$
Net current assets at start of financial year - surplus/(deficit)	4	1,211,330	1,006,091	995,318
Revenue from operating activities (excluding rates and non-operating grants, subsidies and contributions)	1,2			
Governance		55,300	75,355	132,076
General purpose funding		946,200	1,940,243	891,752
Law, order, public safety		148,225	83,161	24,600
Health		2,400	2,800	2,600
Education and welfare		201,500	145,332	135,000
Housing		200,000	198,517	188,000
Community amenities		44,500	54,148	49,700
Recreation and culture		504,530	361,086	305,700
Transport		131,559	1,758,482	1,772,094
Economic services		241,000	331,704	313,500
Other property and services		154,000	194,924	326,000
		<u>2,629,214</u>	<u>5,145,752</u>	<u>4,141,022</u>
Expenditure from operating activities	1,2			
Governance		(171,052)	(230,296)	(366,853)
General purpose funding		(141,102)	(140,960)	(134,824)
Law, order, public safety		(313,648)	(286,147)	(207,773)
Health		(111,707)	(82,708)	(90,457)
Education and welfare		(444,093)	(370,317)	(459,109)
Housing		(381,612)	(226,462)	(18,067)
Community amenities		(369,706)	(392,466)	(466,159)
Recreation and culture		(1,509,451)	(1,242,460)	(1,257,536)
Transport		(2,589,976)	(4,517,483)	(4,544,606)
Economic services		(813,070)	(774,753)	(729,300)
Other property and services		(126,824)	(242,466)	(231,047)
		<u>(6,972,241)</u>	<u>(8,506,518)</u>	<u>(8,505,731)</u>
Operating activities excluded from budget				
(Profit)/Loss on asset disposals	6	10,442	(9,550)	24,653
Loss on revaluation of non current assets		0	0	0
Depreciation on assets	2(a)	2,402,250	2,640,248	2,561,632
Movement in employee benefit provisions (non-current)		0	(6,871)	0
Amount attributable to operating activities		<u>(719,005)</u>	<u>269,152</u>	<u>(783,106)</u>
INVESTING ACTIVITIES				
Non-operating grants, subsidies and contributions		943,207	1,237,906	1,456,033
Purchase land held for resale	5	0	0	0
Purchase property, plant and equipment	5	(1,163,776)	(367,014)	(881,618)
Purchase and construction of infrastructure	5	(2,007,607)	(2,079,504)	(2,509,350)
Proceeds from disposal of assets	6	53,000	30,000	52,000
Amount attributable to investing activities		<u>(2,175,176)</u>	<u>(1,178,612)</u>	<u>(1,882,935)</u>
FINANCING ACTIVITIES				
Repayment of debentures	7	(270,595)	(249,825)	(267,943)
Proceeds from new debentures	7	200,000	0	200,000
Proceeds from self supporting loans		0	0	0
Transfers to cash backed reserves (restricted assets)	9	(30,000)	(231,437)	(231,576)
Transfers from cash backed reserves (restricted assets)	9	350,000	9,625	368,110
Amount attributable to financing activities		<u>249,405</u>	<u>(471,637)</u>	<u>68,591</u>
Budgeted deficiency before general rates		<u>(2,644,776)</u>	<u>(1,381,097)</u>	<u>(2,597,450)</u>
Estimated amount to be raised from general rates	8	2,661,213	2,592,427	2,608,685
Net current assets at end of financial year - surplus/(deficit)	4	<u>16,437</u>	<u>1,211,330</u>	<u>11,235</u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2019

1. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Preparation

The budget has been prepared in accordance with applicable Australian Accounting Standards (as they apply to local government and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this budget are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the budget has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

The Local Government Reporting Entity

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those Funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 16 to this budget document.

(b) 2017/18 Actual Balances

Balances shown in this budget as 2017/18 Actual are as forecast at the time of budget preparation and are subject to final adjustments.

(c) Rounding Off Figures

All figures shown in this budget, other than a rate in the dollar, are rounded to the nearest dollar.

(d) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the Shire obtains control over the assets comprising the contributions.

Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

(e) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

(f) Superannuation

The Shire contributes to a number of superannuation funds on behalf of employees.

All funds to which the Shire contributes are defined contribution plans.

SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2019

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 4 - Net Current Assets.

(h) Trade and Other Receivables

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

(i) Inventories

General

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Land Held for Resale

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2019

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Fixed Assets

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Initial Recognition and Measurement between Mandatory Revaluation Dates

All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation of the next anniversary date in accordance with the mandatory measurement framework detailed above.

Revaluation

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

Land Under Roads

In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the Shire

SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2019

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(j) Fixed Assets (Continued)

Depreciation

The depreciable amount of all fixed assets including buildings but excluding freehold land, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

Major depreciation periods used for each class of depreciable asset are:

Buildings	30 to 50 years
Furniture and Equipment	4 to 10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
formation	not depreciated
pavement	50 years
seal	
- bituminous seals	20 years
- asphalt surfaces	25 years
Gravel roads	
formation	not depreciated
pavement	50 years
gravel sheet	12 years
Formed roads	
formation	not depreciated
pavement	50 years
Footpaths - slab	20 years
Sewerage piping	100 years
Water supply piping & drainage systems	75 years

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in profit or loss in the period which they arise.

Capitalisation Threshold

Expenditure on items of equipment under \$5,000 is not capitalised. Rather, it is recorded on an asset inventory listing.

(k) Fair Value of Assets and Liabilities

When performing a revaluation, the Shire uses a mix of both independent and management valuations using the following as a guide:

Fair Value is the price that the Shire would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2019

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Fair Value of Assets and Liabilities (Continued)

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset (i.e. the market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

Fair Value Hierarchy

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

Level 1

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

Valuation techniques

The Shire selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Shire are consistent with one or more of the following valuation approaches:

Market approach

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2019

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(k) Fair Value of Assets and Liabilities (Continued)

Income approach

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

Cost approach

Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Shire gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

The mandatory measurement framework imposed by the *Local Government (Financial Management) Regulations* requires, as a minimum, all assets to be revalued at least every 3 years. Relevant disclosures, in accordance with the requirements of Australian Accounting Standards have been made in the budget as necessary.

(l) Financial Instruments

Initial Recognition and Measurement

Financial assets and financial liabilities are recognised when the Shire becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the Shire commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

Classification and Subsequent Measurement

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost.

Amortised cost is calculated as:

- (a) the amount in which the financial asset or financial liability is measured at initial recognition;
- (b) less principal repayments and any reduction for impairment; and
- (c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.

SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2019

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(I) Financial Instruments (Continued)

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss.

(i) Financial assets at fair value through profit and loss

Financial assets are classified at “fair value through profit or loss” when they are held for trading for the purpose of short term profit taking. Assets in this category are classified as current assets. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.

(ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

(iii) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the Shire management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.

(iv) Available-for-sale financial assets

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available for sale financial assets are classified as non-current.

(v) Financial liabilities

Non-derivative financial liabilities (excl. financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in the profit or loss.

SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2019

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(l) Financial Instruments (Continued)

Impairment

A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s).

In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults.

For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.

Derecognition

Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the Shire no longer has any significant continual involvement in the risks and benefits associated with the asset.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

(m) Impairment of Assets

In accordance with Australian Accounting Standards the Shire assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revaluation decrease in accordance with that other standard.

SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2019

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Impairment of Assets (Continued)

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.

At the time of adopting this budget, it is not possible to estimate the amount of impairment losses (if any) as at 30 June 2018.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on this budget document.

(n) Trade and Other Payables

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

(o) Employee Benefits

Short-Term Employee Benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position. The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Other Long-Term Employee Benefits

Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations or service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2019

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(p) Borrowing Costs

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

(q) Provisions

Provisions are recognised when the Shire has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

(r) Leases

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the Shire, are classified as finance leases.

Finance leases are capitalised recording an asset and a liability at the lower amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight line basis over the shorter of their estimated useful lives or the lease term.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Lease incentives under operating leases are recognised as a liability and amortised on a straight line basis over the life of the lease term.

(s) Interests in Joint Arrangements

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required.

Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method. Refer to note 1(o) for a description of the equity method of accounting.

Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The Shire's interests in the assets, liabilities, revenue and expenses of joint operations are included in the respective line items of the financial statements. Information about the joint ventures is set out in Note 19.

SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2019

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(t) Current and Non-Current Classification

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the Shire's intentions to release for sale.

(u) Comparative Figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current budget year.

(v) Budget Comparative Figures

Unless otherwise stated, the budget comparative figures shown in this budget document relate to the original budget estimate for the relevant item of disclosure.

SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2019

	2018/19 Budget \$	2017/18 Actual \$	2017/18 Budget \$
2. REVENUES AND EXPENSES			
(a) Net Result			
The net result includes:			
(i) Charging as an expense:			
Auditors remuneration			
Audit services	42,000	17,146	26,000
Other services			
Depreciation By Program			
Governance	97,404	106,934	87,719
General purpose funding	0	0	0
Law, order, public safety	44,167	48,730	42,113
Health	8,944	9,847	9,400
Education and welfare	105,524	116,097	118,324
Housing	73,010	78,926	97,150
Community amenities	8,817	9,718	24,272
Recreation and culture	230,888	251,690	317,570
Transport	1,476,955	1,625,340	1,618,838
Economic services	68,638	75,548	66,246
Other property and services	287,903	317,418	180,000
	<u>2,402,250</u>	<u>2,640,248</u>	<u>2,561,632</u>
Depreciation By Asset Class			
Buildings	350,846	379,917	399,434
Furniture & Equipment	12,925	13,996	14,693
Plant & Equipment	360,476	390,344	328,817
Infrastructure Assets - Roads	1,418,635	1,536,181	1,477,334
Infrastructure Assets - Footpaths	15,011	16,255	15,949
Infrastructure Assets - Parks , Ovals & Dams	163,290	176,820	234,039
Infrastructure Assets - Other	35,903	38,878	37,401
Infrastructure Assets - Airfield	45,163	48,905	53,965
	<u>2,402,250</u>	<u>2,601,297</u>	<u>2,561,632</u>
Interest Expenses (Finance Costs)			
- Debentures (<i>refer note 7(a)</i>)	52,660	66,609	65,308
	<u>52,660</u>	<u>66,609</u>	<u>65,308</u>
(ii) Crediting as revenues:			
Interest Earnings			
Investments			
- Reserve funds	30,000	31,437	31,576
- Other funds	13,000	3,740	18,150
Other interest revenue (<i>refer note 12</i>)	4,500	10,382	3,000
	<u>47,500</u>	<u>45,558</u>	<u>52,726</u>
(iii) Other Revenue			
Reimbursements and recoveries	110,975	186,597	145,000
Other	7,800	44,953	29,200
	<u>118,775</u>	<u>231,550</u>	<u>174,200</u>

**SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2019**

2. REVENUES AND EXPENSES (Continued)

(b) Statement of Objective

In order to discharge its responsibilities to the community, Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis, reflected by the Shire's Community Vision, and for each of its broad activities/programs.

Council has adopted a 'Plan for the future' comprising a Strategic Community Plan and Corporate Business Plan to provide the long term community vision, aspirations and objectives.

Based upon feedback received from the community the vision of the Shire is:

"A wonderful place to live, work, invest and visit with the community working together to achieve shared objectives"

The Strategic Community Plan defines the key objectives of the Shire as:

"Economic: A strong, resilient and balanced economy.

Environment: Our unique natural and built environment is protected and enhanced.

Social: Our community enjoys a high quality of life.

Civic Leadership: A collaborative and engaged community."

GOVERNANCE

Activities:

Expenses associated with provision of services to members of council and elections. Also included are costs associated with computer operations, corporate accounting, corporate records and asset management. Costs reported as administrative expenses are redistributed in accordance with the principle of activity based costing (ABC).

GENERAL PURPOSE FUNDING

Activities:

Rates and associated revenues, general purpose government grants, interest revenue and other miscellaneous revenues such as commission on Police Licensing. The costs associated with raising the above mentioned revenues, eg. Valuation expenses, debt collection and overheads.

LAW, ORDER, PUBLIC SAFETY

Activities:

Enforcement of Local Laws, fire prevention, animal control and provision of ranger services.

HEALTH

Activities:

Health inspection services, food quality control, mosquito control and contributions towards provision of medical health services.

EDUCATION AND WELFARE

Activities:

Assists with the provision of Child Care at the Perenjori Child Care Centre and Youth Activities within the Shire.

HOUSING

Activities:

Provision and maintenance of rented housing accommodation for pensioners and employees.

**SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2019**

2. REVENUES AND EXPENSES (Continued)

(b) Statement of Objective (Continued)

COMMUNITY AMENITIES

Activities:

Sanitation, sewerage, stormwater drainage, protection of the environment, public conveniences, cemeteries and town planning.

RECREATION AND CULTURE

Activities:

Parks, gardens and recreation reserves, library services, television and radio re-broadcasting, swimming facilities, walk trails, youth recreation, public halls.

TRANSPORT

Activities:

Construction and maintenance of roads, footpaths, drainage works, parking facilities, traffic control, depot operations, plant purchase, marine facilities and cleaning of streets.

ECONOMIC SERVICES

Activities:

Tourism, community development, pest control, building services, caravan parks and private works.

OTHER PROPERTY & SERVICES

Activities:

Plant works, plant overheads and stock of materials.

SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2019

3. NOTES TO THE STATEMENT OF CASH FLOWS

(a) Reconciliation of Cash

For the purposes of the statement of cash flows, cash includes cash and cash equivalents, net of outstanding bank overdrafts. Estimated cash at the end of the reporting period is as follows:

	2018/19 Budget \$	2017/18 Actual \$	2017/18 Budget \$
Cash - unrestricted	25,359	970,252	135,417
Cash - restricted	<u>1,780,387</u>	<u>2,100,387</u>	<u>1,742,041</u>
	<u><u>1,805,746</u></u>	<u><u>3,070,639</u></u>	<u><u>1,877,458</u></u>

The following restrictions have been imposed by regulation or other externally imposed requirements:

Leave Reserve	61,010	60,151	61,017
Plant Reserve	147,304	243,821	226,835
Reserve - Computer	8,796	8,672	8,621
Reserve - Staff Housing	32,273	31,819	36,572
Reserve - Local Group Interest Free Loan	16,677	16,442	16,684
Reserve - Local Achievement	2,731	2,693	2,677
Reserve - Refuse Site	101,502	198,664	199,252
Reserve - Swimming Pool	87,064	85,838	84,804
Reserves - Gravel Pit Rehabilitation	19,383	19,110	19,336
Reserves - Joint Venture Housing	301,074	296,834	293,172
Reserve - Tourism - Caravan Park	8,431	8,312	8,820
Reserve - Sport & Recreation Amenities	2,794	2,755	2,739
Reserve - Mt Gibson Infrastructure	581,588	721,286	524,854
Reserve - Water Harvesting Control	143,198	141,181	141,091
Reserve - Vocal History	7,702	7,594	7,683
Reserve - Water Supply	18,775	18,511	18,729
Reserve - Road	10,634	10,484	10,607
Reserve - Community Amenities	25,623	25,262	25,560
Reserve - Communications	160,084	157,830	(0)
Reserve - Accomodation Village	22,135	21,823	31,434
	<u><u>1,780,387</u></u>	<u><u>2,100,387</u></u>	<u><u>1,742,041</u></u>

(b) Reconciliation of Net Cash Provided By Operating Activities to Net Result

Net result	(738,607)	469,567	(299,991)
Depreciation	2,402,250	2,640,248	2,561,632
(Profit)/loss on sale of asset	10,442	(9,550)	24,653
Loss on revaluation of non current assets	0	0	0
(Increase)/decrease in receivables	250,000	418,810	714,290
(Increase)/decrease in inventories	0	(9,288)	0
Increase/(decrease) in payables	0	(179,855)	(116,047)
Increase/(decrease) in employee provisions	0	(6,871)	0
Grants/contributions for the development of assets	<u>(943,207)</u>	<u>(1,237,906)</u>	<u>(1,456,033)</u>
Net Cash from Operating Activities	<u><u>980,878</u></u>	<u><u>2,085,155</u></u>	<u><u>1,428,504</u></u>

SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2019

3. NOTES TO THE STATEMENT OF CASH FLOWS (Continued)

	2018/19 Budget \$	2017/18 Actual \$	2017/18 Budget \$
(c) Undrawn Borrowing Facilities			
Credit Standby Arrangements			
Bank overdraft limit	0	0	0
Bank overdraft at balance date	0	0	0
Credit card limit	20,000	20,000	20,000
Credit card balance at balance date	(3,000)	(1,882)	(3,000)
Total Amount of Credit Unused	<u>17,000</u>	<u>18,118</u>	<u>17,000</u>
Loan Facilities			
Loan facilities in use at balance date	<u>929,734</u>	<u>1,000,329</u>	<u>1,181,142</u>
Unused loan facilities at balance date	<u>0</u>	<u>0</u>	<u>0</u>

	Note	2018/19 Budget \$	2017/18 Actual \$
4. NET CURRENT ASSETS			
CURRENT ASSETS			
Cash - unrestricted	3(a)	25,359	970,252
Cash - restricted reserves	3(a)	1,780,387	2,100,387
Receivables		99,427	349,427
Inventories		30,710	30,710
		<u>1,935,883</u>	<u>3,450,776</u>
LESS: CURRENT LIABILITIES			
Trade and other payables		(139,059)	(139,059)
Short term borrowings		0	0
Long term borrowings		90	(270,505)
Provisions		(232,390)	(232,390)
		<u>(371,359)</u>	<u>(641,954)</u>
Unadjusted net current assets		1,564,524	2,808,822
Differences between the net current assets at the end of each financial year in the rate setting statement and net current assets detailed above arise from amounts which have been accordance with FM Reg 32 as movements for these items have been funded within the budget estimates. These differences are disclosed as adjustments below.			
Adjustments			
Less: Cash - restricted reserves	3(a)	(1,780,387)	(2,100,387)
Add: Current portion of debentures		(90)	270,505
Add: Current liabilities not expected to be cleared at end of year		232,390	232,390
Adjusted net current assets - surplus/(deficit)		<u>16,437</u>	<u>1,211,330</u>

SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2019

5. ACQUISITION OF ASSETS

The following assets are budgeted to be acquired during the year.

Asset Class	Reporting Program											2018/19 Budget Total \$	2017/18 Actual Total \$
	Governance \$	General Purpose Funding \$	Law, Order & Public Safety \$	Health \$	Education & Welfare \$	Housing \$	Community Amenities \$	Recreation & Culture \$	Transport \$	Economic Services \$	Other Property and Services \$		
<i>Property, Plant and Equipment</i>													
Land	0	0	0	0	0	0	0	0	0	0	0	0	0
Buildings	150,000	0	15,000	10,000	0	60,000	0	471,126	0	10,000	0	716,126	181,906
Plant & Equipment	0	0	0	0	0	0	0	0	447,650	0	0	447,650	185,108
Furniture & Equipment	0	0	0	0	0	0	0	0	0	0	0	0	0
	150,000	0	15,000	10,000	0	60,000	0	471,126	447,650	10,000	0	1,163,776	367,014
<i>Infrastructure</i>													
Infrastructure Assets - Roads	0	0	0	0	0	0	0	0	1,459,607	0	0	1,459,607	1,884,123
Infrastructure Assets - Footpaths	0	0	0	0	0	0	0	0	0	0	0	0	0
Infrastructure Assets - Parks , Ovals	0	0	0	0	0	0	0	40,000	0	320,000	0	360,000	171,073
Infrastructure Assets - Other	0	0	0	0	0	0	178,000	0	10,000	0	0	188,000	24,270
Infrastructure Assets - Airfield	0	0	0	0	0	0	0	0	0	0	0	0	38
	0	0	0	0	0	0	178,000	40,000	1,469,607	320,000	0	2,007,607	2,079,504
<i>Land Held for Resale</i>													
Land Held for Resale													
Total Acquisitions	150,000	0	15,000	10,000	0	60,000	178,000	511,126	1,917,257	330,000	0	3,171,383	2,446,518

SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2019

6. DISPOSALS OF ASSETS

The following assets are budgeted to be disposed of during the year.

<u>By Program</u>	2018/19 Budget			
	Net Book Value	Sale Proceeds	Profit	Loss
	\$	\$	\$	\$
Transport				
PJ1525 Side Tipper	16,257	25,000	8,743	
PJ1549 Isuzu Crew Cab Truck	47,185	28,000		(19,185)
	63,442	53,000	8,743	(19,185)

<u>By Class</u>	2018/19 Budget			
	Net Book Value	Sale Proceeds	Profit	Loss
	\$	\$	\$	\$
Plant and Equipment				
	63,442	53,000	8,743	(19,185)
	63,442	53,000	8,743	(19,185)

SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2019

7. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Movement in debentures and interest between the beginning and the end of the current financial year.

Particulars			Principal Repayments		Principal Outstanding		Interest Repayments	
	Principal 1-Jul-18	New Loans	2018/19 Budget \$	2017/18 Actual \$	2018/19 Budget \$	2017/18 Actual \$	2018/19 Budget \$	2017/18 Actual \$
Loan 94 Industrial Land	0		0	9,504	0	0	0	565
Loan 96 CHA Housing	88,494		12,481	11,704	76,013	88,494	5,502	6,604
Loan 97 Flat Pack Housing	100,337		23,385	22,328	76,952	100,337	4,415	5,896
Loan 98 John St Subdivision	261,770		18,840	17,615	242,930	261,770	17,897	20,114
Loan 99 Aquatic Centre	119,221		78,283	73,725	40,938	119,221	6,086	11,345
Loan 100 Acquatic Centre	160,187		37,238	35,510	122,949	160,187	7,263	9,659
Loan 101 - 2 X Duplex Housing	114,031		26,561	25,361	87,470	114,031	5,029	6,712
Loan 102 - Grader	156,288		55,528	54,080	100,760	156,288	3,592	5,715
Loan 103 - Caron Dam		200,000	18,279	0	181,721	0	2,876	0
	1,000,329	200,000	270,595	249,825	929,734	1,000,329	52,660	66,609

All debenture repayments will be financed by general purpose revenue.

SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2019

7. INFORMATION ON BORROWINGS (Continued)

(b) New Debentures - 2018/19

Particulars/Purpose	Amount Borrowed Budget	Institution	Loan Type	Term (Years)	Total Interest & Charges	Interest Rate %	Amount Used Budget	Balance Unspent \$
Caron Dam	200,000	WATC	Debenture	5	16,270	2.90%	200,000	0
					16,270		200,000	0

(c) Unspent Debentures

The Shire has no unspent debenture funds as at 30th June 2018, nor is it expected to have unspent debentures funds as at 30th June 2019.

(d) Overdraft

Council does not have an overdraft overdraft facility.

SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2019

8. RATING INFORMATION - 2018/19 FINANCIAL YEAR

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	2018/19 Budgeted Rate Revenue \$	2018/19 Budgeted Interim Rates \$	2018/19 Budgeted Back Rates \$	2018/19 Budgeted Total Revenue \$	2017/18 Actual \$
Differential general rate or general rate								
GRV - Townsite	8.1090	88	1,135,056	92,042	0	0	92,042	99,538
GRV - Mining	8.1090	1	3,144,000	254,947	0	0	254,947	250,283
UV - Rural/Pastoral	1.9552	342	94,130,800	1,840,446	0	0	1,840,446	1,805,458
UV - Mining	35.5711	39	1,832,926	651,992	0	0	651,992	645,126
Exploration	25.0000	17	76,855	19,214			19,214	0
Sub-Totals		487	100,319,637	2,858,641	0	0	2,858,641	2,800,406
Minimum payment	Minimum \$							
GRV - Townsite	342	35	28,241	11,970			11,970	10,385
GRV - Mining	342	1	20	342			342	335
UV - Rural/Pastoral	342	10	70,600	3,420			3,420	3,350
UV - Mining	342	4	1,354	1,368			1,368	6,700
Exploration	342	16	12,312	5,472			5,472	0
Sub-Totals		66	112,527	22,572	0	0	22,572	20,770
Rates paid in advance adjustment							0	(15,101)
Discounts (Note 13)							(220,000)	(213,648)
Total amount raised from general rates							2,661,213	2,592,428
Exgratia rates							12,900	12,904
Total Rates							2,674,113	2,605,331

**SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2019**

8(a). RATING INFORMATION - 2018/19 FINANCIAL YEAR (CONTINUED)

All land except exempt land in the Shire of Perenjori is rated according to its Gross Rental Value (GRV) in townsites or Unimproved Value (UV) in the remainder of the Shire of Perenjori.

The general rates detailed above for the financial year have been determined by Council on the basis of raising the revenue required to meet the deficiency between the total estimated expenditure proposed in the budget and the estimated revenue to be received from all sources other than rates and also considering the extent of any increase in rating over the level adopted in the previous year.

The minimum rates have been determined by Council on the basis that all ratepayers must make a reasonable contribution to the cost of the Local Government services/facilities.

OBJECTIVES AND REASONS FOR DIFFERENTIAL RATING

To provide equity in the rating of properties across the Shire the following rate categories have been determined for the implementation of differential rating.

Differential General Rate

Description	Characteristics	Objects	Reasons
UV - Rural/Pastoral	Properties within the Shire that are for broad acre farming	Require a fair contribution to the revenue requirements of the Shire, while not risking additional financial pressure.	The level of rates set for UV Rural is that this allows for a fair contribution to the revenue requirements of the Shire at the highest sustainable level. The level reflects the present financial vulnerability of ratepayers in this category.
UV - Mining	Properties within the Shire with a mining, exploration or prospecting tenement lease	To ensure that mining contributes to the maintenance of the Shire's assets and services to the extent that the mining operators and their connections use them.	To assist the Shire to make up the deficiency in its revenue at a level which is fair in all circumstances.

Differential Minimum Payment

Description	Characteristics	Objects	Reasons
UV - Rural/Pastoral	Properties within the Shire that are for broad acre farming	The object of the minimums is to raise a reasonable contribution from all ratepayers towards the cost of providing municipal services.	The minimum is a realistic contribution that any property should make towards the cost of services provided.
UV - Mining	Properties within the Shire with a mining, exploration or prospecting tenement lease.		

SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2019

9. CASH BACKED RESERVES

	2018/19 Budget					2017/18 Actual					2017/18 Budget				
	Opening Balance \$	Transfer to \$	Interest	Transfer (from) \$	Closing Balance \$	Opening Balance \$	Transfer to \$	Interest	Transfer (from) \$	Closing Balance \$	Opening Balance \$	Transfer to \$	Interest	Transfer (from) \$	Closing Balance \$
Leave Reserve	60,151	0	859	0	61,010	59,800	0	351	0	60,151	59,800	0	1,217	0	61,017
Plant Reserve	243,821	0	3,483	(100,000)	147,304	237,583	0	6,238	0	243,821	237,583	0	4,252	(15,000)	226,835
Reserve - Computer	8,672	0	124	0	8,796	8,621	0	51	0	8,672	8,621	0	0	0	8,621
Reserve - Staff Housing	31,819	0	454	0	32,273	31,631	0	188	0	31,819	31,631	0	4,941	0	36,572
Reserve - Local Group Interest Free Loan	16,442	0	235	0	16,677	16,345	0	97	0	16,442	16,345	0	339	0	16,684
Reserve - Local Achievement	2,693	0	38	0	2,731	2,677	0	16	0	2,693	2,677	0	0	0	2,677
Reserve - Refuse Site	198,664	0	2,838	(100,000)	101,502	197,517	0	1,147	0	198,664	197,517	0	1,735	0	199,252
Reserve - Swimming Pool	85,838	0	1,226	0	87,064	83,311	0	2,527	0	85,838	83,311	0	1,493	0	84,804
Reserves - Gravel Pit Rehabilitation	19,110	0	273	0	19,383	18,998	0	112	0	19,110	18,998	0	338	0	19,336
Reserves - Joint Venture Housing	296,834	0	4,240	0	301,074	288,010	0	8,824	0	296,834	288,010	0	5,162	0	293,172
Reserve - Tourism - Caravan Park	8,312	0	119	0	8,431	8,263	0	49	0	8,312	8,263	0	557	0	8,820
Reserve - Sport & Recreation Amenities	2,755	0	39	0	2,794	2,739	0	16	0	2,755	2,739	0	0	0	2,739
Reserve - Mt Gibson Infrastructure	721,286	0	10,302	(150,000)	581,588	515,647	200,000	5,639	0	721,286	515,647	200,000	9,207	(200,000)	524,854
Reserve - Airstrip Development	3,033	0	43	0	3,076	3,015	0	18	0	3,033	3,015	0	54	0	3,069
Reserve - Water Harvesting Control	141,181	0	2,017	0	143,198	140,373	0	808	0	141,181	140,373	0	718	0	141,091
Reserve - Vocal History	7,594	0	108	0	7,702	7,549	0	45	0	7,594	7,549	0	134	0	7,683
Reserve - Water Supply	18,511	0	264	0	18,775	18,402	0	109	0	18,511	18,402	0	327	0	18,729
Reserve - Community Bus & Maintenance	18,270	0	261	0	18,531	18,162	0	108	0	18,270	18,162	0	323	0	18,485
Reserve - Road	10,484	0	150	0	10,634	10,422	0	62	0	10,484	10,422	0	185	0	10,607
Reserve - Community Amenities	25,262	0	361	0	25,623	25,113	0	149	0	25,262	25,113	0	447	0	25,560
Reserve - Communications	157,830	0	2,254	0	160,084	153,110	0	4,720	0	157,830	153,110	0	0	(153,110)	(0)
Reserve - Accommodation Village	21,823	0	312	0	22,135	31,287	0	161	(9,625)	21,823	31,287	0	147	0	31,434
	2,100,387	0	30,000	(350,000)	1,780,387	1,878,575	200,000	31,437	(9,625)	2,100,387	1,878,575	200,000	31,576	(368,110)	1,742,041

**SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2019**

9. CASH BACKED RESERVES (Continued)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Purpose of the reserve

Leave Reserve	- to be used to fund annual and long service leave requirements
Plant Reserve	- to be used for the purchase of major plant
Reserve - Computer	- to be used to maintain the administration computer systems
Reserve - Staff Housing	- to be used for future staff housing
Reserve - Local Group Interest Free Loan	- to be used for community groups in purchasing equipment for their activities
Reserve - Local Achievement	- to be used as an incentive to local achievers
Reserve - Refuse Site	- to be used for a future landfill site
Reserve - Swimming Pool	- to be used for the refurbishment and upgrade of the Perenjori swimming pool facilities
Reserves - Gravel Pit Rehabilitation	- for the purpose of covering the costs of rehabilitating exhausted pits
Reserves - Joint Venture Housing	- surplus funds to be used as per the JV housing agreement
Reserve - Tourism - Caravan Park	- to be used to maintain and upgrade the facilities at the Perenjori caravan park
Reserve - Sport & Recreation Amenities	- to be used to support the maintenance and replacement of sporting & recreation facilities
Reserve - Mt Gibson Infrastructure	- to be used for the purpose of supporting the acquisition, restoration, extension or improvement of infrastructure assets including but not limited to public buildings, recreation facilities, parks and gardens, power supply, water supply, land drainage or roads. (As per agreement)
Reserve - Airstrip Development	- to be used for the ongoing development and maintenance of the airstrip
Reserve - Water Harvesting Control	- to be used for the purchase and installation of dams to increase water capacity for 'supplementing the town's parks, gardens and reserve water supply.
Reserve - Vocal History	- to be used for the history of our pioneers
Reserve - Water Supply	- to be used for holding loan funds for the project to supply scheme water to the West Bogada locality
Reserve - Community Bus & Maintenance	- to be used for the ongoing maintenance and eventual replacement if the Community Bus
Reserve - Road	- for the purpose of completing road projects
Reserve - Community Amenities	- for assisting organisations providing community amenities
Reserve - Communications	- to subsidise the funding of telephone communication towers in and near Perenjori
Reserve - Accommodation Village	- to fund maintenance costs in the accommodation village

**SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2019**

10. SPECIFIED AREA RATE - 2018/19 FINANCIAL YEAR

The Shire of Perenjori does not impose a specified area rate as prescribed under the Local Government Act WA.

11. SERVICE CHARGES - 2018/19 FINANCIAL YEAR

The Shire of Perenjori does not impose a service charge as prescribed under the Local Government Act WA.

12. INTEREST CHARGES AND INSTALMENTS - RATES AND SERVICE CHARGES - 2018/19 FINANCIAL YEAR

Instalment Options	Date Due	Instalment Plan Admin Charge \$	Instalment Plan Interest Rate %	Unpaid Rates Interest Rate %
Payment in Full	3/10/2018			
Payment by Instalment				
1st Instalment	3/10/2018			
2nd Instalment	3/12/2018	10	5.50%	11%
3rd Instalment	4/02/2019	10	5.50%	11%
4th Instalment	4/04/2019	10	5.50%	11%

Interest and Charges	2018/19 Budget Revenue \$	2017/18 Actual \$
Interest on Unpaid Rates	2,500	6,240
Interest on Instalment Plan	2,000	4,142
Charges on Instalment Plan	1,200	1,350
	5,700	11,732

**SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2019**

**13. PAYMENT DISCOUNTS, WAIVERS AND CONCESSIONS
- 2017/18 FINANCIAL YEAR**

Rates Discounts

Rate or Fee and Charge to which Discount is Granted	Type	Disc % or Amount (\$)	2018/19 Budget \$	2017/18 Actual \$	Circumstances in which Discount is Granted
Current Rates & Charges (excluding Interim Rates and Minimum Rates)	Discount	10.00%	220,000	213,648	A discount is offered to ratepayers who pay the full amount of rates and charges including any previous outstanding amounts, on or before the due date as stated on the rates notice; this date is at least 35 days after the notice is issued. This discount does not apply to Interim Rates levied and those properties to which a minimum rate applies.

Waivers or Concessions

Rate or Fee and Charge to which the Waiver or Concession is Granted	Type	Disc % or Amount (\$)	2018/19 Budget \$	2017/18 Actual \$	Circumstances in which the Waiver or Concession is Granted	Objects of the Waiver or Concession	Reasons for the Waiver or Concession
Photocopy and Paper Charges	Waiver	Gratis	0	unknown	A Waiver will be granted for community groups where Council considers support for these groups is required for the benefit of the overall community.	To assist community groups with photocopying and printing facilities	To relieve community groups of the costs associated with the printing of documents for community purposes.

SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2019

	2018/19 Budget	2017/18 Actual
	\$	\$
14. FEES & CHARGES REVENUE		
Governance	0	0
General purpose funding	1,400	1,510
Law, order, public safety	1,500	(856)
Health	2,400	2,800
Education and welfare	100,000	106,450
Housing	195,000	192,326
Community amenities	44,000	41,094
Recreation and culture	10,500	17,000
Transport	8,000	8,140
Economic services	241,000	331,704
Other property and services	105,000	114,221
	<u>708,800</u>	<u>814,389</u>

	2018/19 Budget	2017/18 Actual
	\$	\$
15. ELECTED MEMBERS REMUNERATION		

The following fees, expenses and allowances were paid to council members and/or the Mayor/President.

Meeting fees	32,000	31,440
Mayor/President's allowance	22,000	19,855
Deputy Mayor/President's allowance	6,000	4,966
Travelling expenses	8,000	8,534
Telecommunications allowance	0	0
	<u>68,000</u>	<u>64,795</u>

SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2019

16. TRUST FUNDS

Funds held at balance date over which the local government has no control and which are not included in the financial statements are as follows:

Detail	Balance 1-Jul-18 \$	Estimated Amounts Received \$	Estimated Amounts Paid (\$)	Estimated Balance 30-Jun-19 \$
Sundry Income	410	0	(410)	0
Bus Bonds	200	1,000	(1,000)	200
Hall Bonds	150	500	(500)	150
Housing Bonds	4,266	0	(400)	3,866
Other Bonds	410	500	(910)	0
Perenjori Public Benefit Fund	209,851	50,000	(50,000)	209,851
	<u>215,287</u>	<u>52,000</u>	<u>(53,220)</u>	<u>214,067</u>

**SHIRE OF PERENJORI
NOTES TO AND FORMING PART OF THE BUDGET
FOR THE YEAR ENDED 30 JUNE 2019**

17. MAJOR LAND TRANSACTIONS

John Street/Hirshauer Street Residential Subdivision

(a) Details

Council commenced this 21 lot sub-division on Council owned land in 2007 -2008. The sub-division currently comprises of the following lots: 3 lots have been sold to others and 18 are owned by the Shire of Perenjori.

It is proposed to review the market value of the lots and develop a marketing plan to sell those lots not required by the Shire.

(b) Current year transactions	2018/19 Budget \$	2017/18 Actual \$
Operating Revenue		
- Profit on sale	0	0
Capital Revenue		
- Sale proceeds	0	0
Capital Expenditure		
- Purchase of land	0	0
- Development costs	0	0
	<u>0</u>	<u>0</u>

There are no liabilities in relation to this land transaction as at 30 June 2018.

(c) Expected Future Cash Flows

	2018/19 \$	2019/20 \$	2020/21 \$	2021/22 \$	2022/23 \$	Total \$
Cash Outflows						0
Loan Principal Repayments	18,840	20,178	21,609	23,141	24,782	108,549
	<u>18,840</u>	<u>20,178</u>	<u>21,609</u>	<u>23,141</u>	<u>24,782</u>	<u>108,549</u>
Cash Inflows						0
Sale Proceeds	0	0	50,000	50,000	50,000	150,000
	<u>0</u>	<u>0</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>150,000</u>
Net Cash Flows	<u>18,840</u>	<u>20,178</u>	<u>71,609</u>	<u>73,141</u>	<u>74,782</u>	<u>258,549</u>

18. TRADING UNDERTAKINGS AND MAJOR TRADING UNDERTAKINGS

It is not anticipated any trading undertakings or major trading undertakings will occur.

19. INTERESTS IN JOINT ARRANGEMENTS

The Shire has no Interests in Joint Arrangements



Perenjori
Embrace Opportunity

Attachment
18086

Project Status Report
July 2017

Ordinary Council Meeting
16th August 2018

REFERENCE	ISSUE	STATUS	OFFICER	ACTION REQUIRED
File No.	Revitalisation Project	Amphitheatre completed, additional shade installed.	CEO	Actions and budget to be established for 2018/19. Working group to meet.
File No.	Pavilion Upgrade	Project progressing on time and on budget - a detailed time schedule has been provided	CEO	Final inspection undertaken by project manager. Minor matters require attention before Show Day.



Perenjori
Embrace Opportunity

*Attachment
18087*

*Status Report
July 2017*

*Ordinary Council Meeting
16th August 2018*

REFERENCE	ISSUE	ACTION PLAN	OFFICER	STATUS
16085.2	Regional Development Application - Industrial & Residential Land Proposal	That Council supports the progress of industrial land lots as presented by LandCorp and the concept for alternative effluent sewerage system for residential lots at 56 (40) Livingstone Street Perenjori.	CEO	A letter received from Landcorp (information bulletin) states the project will not be continued as only three projects will be progressed. 34 projects which were tender ready have now been stalled.
17075.1	Waste Action Plan 2018-2023	That Council receives the report, Waste Action Plan 2018-2023, Regional Waste Management Project, Shires of Morawa and Perenjori and proceeds to work with the Shire of Morawa to progress towards a regional waste facility.	CEO	The Latham Transfer station plan has been developed which will be presented to Council at the August meeting.
18025.5	Proposed Prohibited Burning Times	That Council: 1. Supports the Bush Fire Advisory Committee changes to the prohibitive burning period to be from the 1st November to the 28th February, 2. Endorses the CEO to ensure adequate promotion of this change occurs across the Shire.	CEO	In progress - letter and minutes provided to DFES. Waiting on Gazettal
18072.3	Fundraiser - Request for Donation	Option 1. Supports the request to donate an amount equal to the plan certification fees \$500 (ecl GST) and building permit fees \$159.35, for the Latham Gazebo project.	MCDS	Certification of plans complete – awaiting building permit.
18072.4	Proposed New Fees & Charges	That Council endorse the adoption of the proposed new fees for the 2018/19 financial year: Community Stage and Trailer Bond (refundable) - \$500 Community stage hire – Perenjori Community groups - FREE Community stage hire – Regional Community groups -per event, max 4 days - \$500 Community stage hire – Regional Community groups – weekly \$800 That Council endorse the adoption of the amended Niche wall plaque fee for the 2018/19 financial year: Niche Wall plaque - \$147	MCDS	Completed.
18073.1	Perenjori Public Benefit Trust Round 12	It is requested that Council receive the Public Benefit Trust panel meeting minutes of the meeting held on 18th June 2018.	MCDS	Completed.
18075.1	Interim Audit - June 2018	1. That the Audit Committee recommends to Council that it receives the interim audit management letter and management comments provided by office of the Auditor General for the financial year ending 30 June 2018, attached no. 18072. 2. The Committee acknowledges the error in the report by the Office of the Auditor General that 5.2c is incorrect and should be 5.1c 3. Council receives a monthly report advising that bank reconciliation has occurred 4. All future Finance Committee Meetings receive a monthly action list	CEO	Completed.
18075.2	Local Emergency Management Committee (LEMC)	That Council: 1. Proceeds to forward written advice of its intention to establish the Perenjori LEMC for the Local Government of Perenjori to the Executive Officer, State Emergency Management Committee. 2. Proceeds through the separation process from the current LEMC, being the Shire's of Mingenew, Three Springs and Morawa, and develops a new localised LEMC as the Perenjori LEMC; and 3. Seeks to meet at least annually with other shires across the north midlands with the intention of sharing experiences and resources.	CEO	In progress.

18078.3.2	Late Item - Rates & Differential Rates 2018/19	<p>That Council:</p> <ol style="list-style-type: none"> Amends the Objects and Reasons 2018/19 as presented, Further to the consideration of any objections, seeks Ministerial approval under Section 6.33(3) of the Local Government Act to impose a differential rate on the unimproved value of mining tenements that is more than twice the lowest unimproved value rate on rural lands within the shire. Approves the annual rates with a 2% increase above 2018/19 and the inclusion of a new rate for UV exploration properties as follows: UV Rural = 1.9552 cents in the dollar UV Mining = 35.5711 cents in the dollar GRV Townsites = 8.1090 cents in the dollar GRV Mining = 8.1090 cents in the dollar UV Exploration = 25.0000 cents in the dollar <p>Minimum rates UV Rural = \$342 UV Mining = \$342 GRV Townsites = \$342 GRV Mining = \$342 UV Exploration = \$342</p>	CEO	Ministerial approval received. Awaiting Council's adoption of the Budget.
18078.3.1	Confidential Item - Acting CEO	That Council accepts the confidential action of schedule.	CEO	Completed.
18078.4.1	Confidential Item - RFT 18-08 Panel of Pre - Qualified Suppliers for the Provision of Plant and Equipment for Occasional Hire	That Council accepts the confidential action of schedule.	CEO	Waiting on the return of contracts.
18078.4.2	Confidential Item - Recruitment of CEO	That Council accepts the confidential action of schedule.	CEO	Recruitment of new CEO has been advertised



Perenjori
Embrace Opportunity

Previous Minutes

*Ordinary Council Meeting
19th July 2018*

Shire of Perenjori

MINUTES

Ordinary Council Meeting

Held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on the 19th July 2018, commenced at 3.00 pm.

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18071 PRELIMINARIES**18071.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

Cr L Butler declared the meeting open at 3.10 pm.

18071.2 OPENING PRAYER

Cr L Butler led the opening prayer.

18071.3 DISCLAIMER READING**18071.4 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE**

Cr L Butler – Shire President

Cr P Waterhouse – Deputy President

Cr R White

Cr L Smith

Cr J Cunningham

Cr J Hirsch

Cr R Spencer

Cr G Reid

Cr K Pohl

Ali Mills – CEO

Council Resolution – Item 18072.1

Moved: Cr L Smith

Seconded: Cr P Waterhouse

That Council adjourn the Ordinary Council Meeting of Thursday 19th July 2018 due to Councillors breaching the Local Government Regulations – Rules of Conduct.

Carried: 5/4

18071.5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

18071.6 PUBLIC QUESTION TIME

18071.7 NOTATIONS OF INTEREST

FINANCIAL INTEREST – LOCAL GOVERNMENT ACT S 5.60A

PROXIMITY INTEREST – LOCAL GOVERNMENT ACT S 5.60B

INTEREST AFFECTING IMPARTIALITY – LOCAL GOVERNMENT - CODE OF CONDUCT.

18071.8 APPLICATIONS FOR LEAVE OF ABSENCE

18071.9 CONFIRMATION OF MINUTES

Minutes from the Ordinary Council Meeting held on the 17th May 2018 are attached.

Officer Recommendation – Item 18071.9.1
--

That Council accepts the Minutes from the Ordinary Meeting of the 21 st June 2018 as a true and correct record of that Meeting.
--

Council Resolution – Item 18071.9.1
--

Moved: Cr	Seconded: Cr
That Council accepts the Minutes from the Ordinary Meeting of the 21st June 2018 as a true and correct record of that Meeting.	Carried: /0

Minutes from the Ordinary Council Meeting held on the 17th May 2018 are attached.

Officer Recommendation – Item 18071.9.2
--

That Council accepts the Minutes from the Special Council Meeting of the 9 th July 2018 as a true and correct record of that Meeting.
--

Council Resolution – Item 18071.9.2
--

Moved: Cr	Seconded: Cr
That Council accepts the Minutes from the Special Council Meeting of the 9th July 2018 as a true and correct record of that Meeting.	Carried: /0

18071.10 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

18071.11 PETITIONS / DEPUTATIONS / PRESENTATIONS

18072 CORPORATE AND DEVELOPMENT SERVICES

18072.1 FINANCIAL STATEMENTS – JUNE 2018

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0081
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	JIM DILLON - MWF
RESPONSIBLE OFFICER	JOELENE DENNIS - MCDS
REPORT DATE:	19TH JULY 2018
ATTACHMENTS	MONTHLY FINANCIAL REPORT

Executive Summary

This item recommends that Council accepts the Financial Activity Statement for the period ending 30th June 2018.

Background

Each month officers are required to prepare monthly financial reports, covering prescribed information, and present these to the Council.

Details

Presented is the Financial Activity Statement Report for the period ending 30th June 2018.

The following statements are presented to Council:

- Monthly Summary Information - Charts
- Statement of Financial Activity (Program and Nature& Type) - This provides the budget and actual income and expenditure for operating and non- recurrent as well and the closing surplus to date. (FM Reg 34(1))
- Statement of Capital Acquisitions and Capital Funding
- Net Current (Assets) Funding Position (Note 3). This provides the amount of assets over liabilities within the Balance Sheet. (FM Reg 34 (1)(e))
- Notes to the Financial Statements include:
 - Note 1.- Significant Accounting Policies
 - Note 2. - Explanation of Material Variances
 - Note 3. – Net Current Funding Position
 - Note 4. – Cash & Investments
 - Note 5. – Budget Amendments
 - Note 6. – Receivables
 - Note 7. – Cash Back Reserves
 - Note 8. – Capital Disposals
 - Note 9. – Rating Information
 - Note 10. – Information on Borrowings
 - Note 11. – Grant and Contributions
 - Note 12.- Trust Fund
 - Note 13.- Details of Capital Acquisition

Legal Compliance

Regulation 34 (Financial activity statement report) of the Local Government (Financial Management) Regulations 1996 states –

-
- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
 - (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
 - (b) budget estimates to the end of the month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
 - (2) Each statement of financial activity is to be accompanied by documents containing —
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) an explanation of each of the material variances referred to in subregulation (1) (d); and (c) such other supporting information as is considered relevant by the local government.
 - (3) The information in a statement of financial activity may be shown —
 - (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit
 - (4) A statement of financial activity, and the accompanying documents referred to in subregulation 34 (2), are to be —
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
 - (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Section 6.8 of the Local Government Act 1995 (Expenditure from municipal fund not included in annual budget) states –

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
 - a. is incurred in a financial year before the adoption of the annual budget by the local government; or
 - b. is authorised in advance by resolution; or
 - c. is authorised in advance by the mayor or president in an emergency.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Area 5: Investing in Councils Leadership

Goal: Strengthen the Shire's position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

Consultation

Liaison with CEO, SFO, & MIS.

Voting Requirements - Simple Majority

Committee Recommendation – Item 18072.1

That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Financial Activity Statement Report for the period ending 30th June 2018.

Council Resolution – Item 18072.1

Moved: Cr

Seconded: Cr

That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Financial Activity Statement Report for the period ending 30th June 2018.

Carried: /0

18072.2 ACCOUNTS FOR PAYMENT – JUNE 2018

APPLICANT:	SHIRE OF PERENJORI
FILE:	1306P
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	LIZ MARKHAM - AO
RESPONSIBLE OFFICER:	ALLY BRYANT - SFO
REPORT DATE:	19TH JULY 2018
ATTACHMENTS:	ACCOUNTS FOR PAYMENT

Executive Summary

This item recommends that the schedule of accounts for payment for the month ending 30th June 2018 be confirmed.

Background

The Schedule of Accounts is presented pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996.

The report identifies payments made from the Municipal and Trust Fund.

Council has delegated to the Chief Executive Officer the authority to make payments from the Municipal and Trust funds in accordance with the Local Government (Financial Management) Regulations 1996.

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Under Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the Municipal fund or the Trust fund, each payment from the Municipal fund or the Trust fund is to be noted on a list compiled for each month showing:

- a) The payee's name;
- b) The amount of the payment
- c) The date of the payment; and
- d) Sufficient information to identify the transaction

That list should then be presented at the next Ordinary Meeting of the Council following the preparation of the list, and recorded in the minutes of the meeting at which it is presented.

Legal Compliance

Section 6.10 (d) of the Local Government Act 1995 refers, i.e.-

6.10. financial management regulations

Regulations may provide for —

(d) the general management of, and the authorisation of payments out of —

(i) the municipal fund; and

(ii) the trust fund,

of a local government.

Regulation 13(1), (3) & (4) of the Local Government (Financial Management) Regulations 1996 refers, i.e. -

13. Lists of Accounts

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment; and
- d) sufficient information to identify the transaction.

(3) A list prepared under subregulation (1) is to be —

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

Policy Implications

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

Financial Implications

Ongoing management of Council funds by providing Council with sufficient information to monitor and review payments made.

Strategic Implications

Area 5: Investing in Councils Leadership

Goal: Strengthen the Shire's position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

Consultation

Nil

Comment

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

Voting Requirements – Simple Majority

Committee Recommendation – Item 18072.2	
That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 (as amended), confirms the accounts paid for the month ending 30 th June 2018 as attached to and forming part of this report.	
Municipal Account	
EFT	\$531,134.84
Direct Debits	\$73,531.84
Cheques	\$17,315.07
Corporate MasterCard	\$2,745.06
Bank Fees	\$
Total	\$625,296.77
Trust Account - Shire	
EFT	\$570.00
Cheques	\$
Bank Fees	\$
Total	\$ 570.00
Trust Account – Mt Gibson Public Benefit Funds	
EFT	\$
Cheques	\$
Bank Fees	\$

Total	\$
-------	----

Totalling \$625,296.77 from Municipal and Trust Accounts for the month ending 30th June 2018.

Council Resolution – Item 18072.2

Moved: Cr

Seconded: Cr

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 (as amended), confirms the accounts paid for the month ending 30th June 2018 as attached to and forming part of this report.

Carried: /0

Municipal Account	
EFT	\$531,134.84
Direct Debits	\$73,531.84
Cheques	\$17,315.07
Corporate MasterCard	\$2,745.06
Bank Fees	\$
Total	\$625,296.77

Trust Account - Shire	
EFT	\$570.00
Cheques	\$
Bank Fees	\$
Total	\$ 570.00

Trust Account – Mt Gibson Public Benefit Funds	
EFT	\$
Cheques	\$

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Bank Fees	\$
Total	\$

Totalling \$625,296.77 from Municipal and Trust Accounts for the month ending 30th June 2018.

18072.3 FUNDRAISER - REQUEST FOR DONATION

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0047
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	JOELENE DENNIS - MCDS
RESPONSIBLE OFFICER:	JOELENE DENNIS - MCDS
REPORT DATE:	19TH JULY 2018
ATTACHMENTS	PLANS AND MAP

Executive Summary

The item seeks that Council covers the cost of an engineering certificate and building permit fees to allow for the erection of a gazebo at Latham Community garden.

Background

In September 2016 a fundraising event 'Campfire Country' was held in Latham. The funds raised have been used to purchase the materials to erect a gazebo in the Latham park. Terina Campbell has organised volunteers with the necessary trade experience to erect the gazebo and approached council for permission to complete the project as it is on council land. The structure requires building approval and the engineering certification of the plans. As the fundraising money has been used to purchase the materials it is proposed that Council cover these additional costs.

The gazebo will benefit the community by enhancing the facilities located in the Latham Community garden. Latham is RV friendly and this will offer a sheltered spot where its visitors can sit and appreciate the memorial wall, and the garden and its designs. A Wildflower walk is also conducted by volunteers. Visitors frequently comment on the garden and the facilities provided in Latham. It is hoped that this will encourage more visitors to the area and attract more events and make it more enjoyable for people attending the existing events.

Council has been quoted a rate of \$500 (excl GST) for the engineering certification. The building permit fees total \$159.35

Statutory Environment

Local Government Act 1995 S6.16 sets out the requirement for fees and charges as follows:

6.16. Imposition of fees and charges

- (1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

* *Absolute majority required.*

- (2) A fee or charge may be imposed for the following —
- (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
 - (b) supplying a service or carrying out work at the request of a person;
 - (c) subject to section 5.94, providing information from local government records;
 - (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
 - (e) supplying goods;
 - (f) such other service as may be prescribed.

Policy Implications

Donations Policy

Financial Implications:

An amount of \$500 (excl GST) is estimated for the Certification of the plans.

An amount of \$159.35 is estimated for the building permit and building services levy.

Strategic Implications

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A community that develops and lives sustainably in a thriving natural and quality built environment, which meets and maintains current and future community needs.

Area 2: Industry and Business Development – Our economy

Goal: Fostering and maximising growth across the economy, seeking and embracing opportunities for diversifying and strengthening our economic base.

Area 3: People and Place – Our Community

Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities and services, to enable people to meet their needs to achieve or exceed their potential.

Risk Management

Risk Statement	Level of Risk	Risk Mitigation Strategy
By adopting Council sets a precedent where others expect the same.	Low consequence and low risk.	Council follows adopted Donations policy when evaluating such request.
By not adopting the community may be upset over the lack of support.	Medium consequence and medium risk.	Council resolves to grant the donation.

Consultation

CEO, MCDS, CDO, Terina Campbell, Geraldton Shire Council, Blacktop Engineering.

Comment

A volunteer raised monies in September 2016 for a gazebo at the Latham Community Garden. Upon building approval this project will be finalised and the gazebo ready for use by the community as planned.

Voting Requirements – Simple Majority

Officer Recommendation – Item 17072.3

That Council:

Option 1.

Supports the request to donate an amount equal to the plan certification fees \$500 (ecl GST) and building permit fees \$159.35, for the Latham Gazebo project.

Option 2.

Does not support the request to donate the plan certification fees \$500 (ecl GST) and building permit fees \$159.35, for the Latham Gazebo project.

Council Resolution – Item 17072.3

Moved: Cr

Seconded: Cr

That Council:

Option 1.

Supports the request to donate an amount equal to the plan certification fees \$500 (ecl GST) and building permit fees \$159.35, for the Latham Gazebo project.

Option 2.

Does not support the request to donate the plan certification fees \$500 (ecl GST) and building permit fees \$159.35, for the Latham Gazebo project.

Carried: /0

Plan of _____ Proposed to be erected on _____

Lot No. _____ Road _____ Locality _____

House No. _____

Owner _____

Address _____

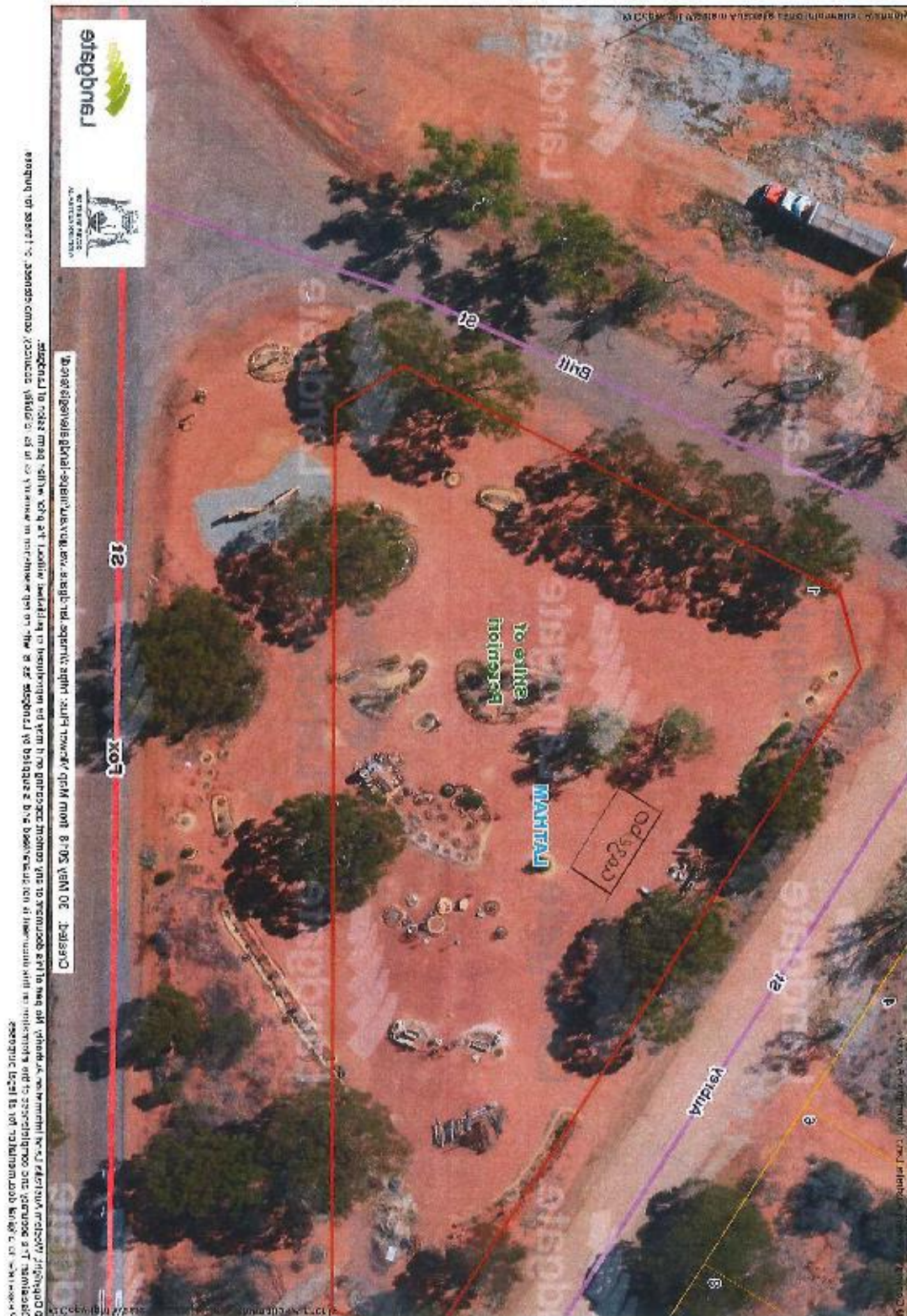
Builder _____

Address _____

Signature of Applicant _____

Date Lodged _____

SPECIFICATIONS	No. or Size	By
Sole plates		
Stumps		
Beams		
Floor joists		
Bottom plate		
Studs		
Corner studs		
Top plates		
Braces		
Ceiling joists		
Hangers		
Beams or timbers		
Ruhrs		
Ridge		
Hips and valleys		
Valley boards		
Under purlins		
Purlins		
Shims		
Wind braces		
Collar joists		
Fascia		
Butts		
Guttering		
Downpipe		
Ventilator		
Windows		
Doors		
Foundation		
Floor		
Walls, exterior		
Walls, interior		
Ceiling		
Roof		
Cost-Labour		
Materials		
TOTAL COST		



18072.4 PROPOSED NEW FEES & CHARGES 2018/19

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0339
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	JOELENE DENNIS - MCDS
RESPONSIBLE OFFICER:	JOELENE DENNIS - MCDS
REPORT DATE:	19TH JULY 2018
ATTACHMENTS	NIL

Executive Summary

The item seeks that Council adopt a new fee to allow for the hire of the portable stage by community groups and Local Government bodies of the North Midlands region. Also included is an increase to the proposed Niche Wall plaque fee due to receiving notice from our supplier of an increase in the fee charged to council.

Background

Recent requests from community groups has involved developing additional fee rates for use of the portable stage and trailer for community groups outside of Perenjori. The purchase of the stage was grant funded and the approved purpose was to purchase a portable stage for the Perenjori community to use. The use by Perenjori community groups is free from charge however council has now been approached by groups inquiring if the stage can be hired out to other community groups within the region. The stage is the only one of its kind in the region and the hire to other community groups will strengthen the relationships in the region and make the region more attractive to groups wishing to hold events.

The purchase of the trailer was grant funded for the purpose of transporting the portable stage.

The following table provides details of the new proposed rates:

Community Stage and Trailer

Bond (refundable)	\$500
Community stage hire – Perenjori Community groups	FREE
Community stage hire – Regional Community groups -per event, max 4 days	\$500
Community stage hire – Regional Community groups – weekly	\$800

These rates will encourage more community groups to make use of the stage and provide a wider range of events to our community. This will foster regional partnerships and allow the region to attract a variety of events to the area. With events such as Blues for the Bush the artists also visit Perenjori to perform.

Bookings will be required through the existing processes at the Shire administration building. The Local Government Act requires all fees and charges to be pre-determined in the Annual Budget before being imposed.

	2017/2018 Fee	Proposed 2018/2019	Amended 2018/2019
Niche Wall plaque	\$143	\$145	\$147

This has been increased to the fee charged by the supplier to allow for cost recovery.

Statutory Environment

Local Government Act 1995 S6.16 sets out the requirement for fees and charges as follows:

6.16. Imposition of fees and charges

- (1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

* *Absolute majority required.*

- (2) A fee or charge may be imposed for the following —
- (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
 - (b) supplying a service or carrying out work at the request of a person;
 - (c) subject to section 5.94, providing information from local government records;
 - (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
 - (e) supplying goods;
 - (f) such other service as may be prescribed.

6.17. Setting level of fees and charges

- (1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —
- (a) the cost to the local government of providing the service or goods; and
 - (b) the importance of the service or goods to the community; and
 - (c) the price at which the service or goods could be provided by an alternative provider.
- (2) A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.
- (3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —
- (a) under section 5.96; or
 - (b) under section 6.16(2)(d); or
 - (c) prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.

- (4) Regulations may –
- (a) prohibit the imposition of a fee or charge in prescribed circumstances; or
 - (b) limit the amount of a fee or charge in prescribed circumstances.

Policy Implications

Nil

Financial Implications:

Potentially an increase in income from increased use of equipment.

Strategic Implications**Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment**

Goal: *A community that develops and lives sustainably in a thriving natural and quality built environment, which meets and maintains current and future community needs.*

Area 2: Industry and Business Development – Our economy

Goal: *Fostering and maximising growth across the economy, seeking and embracing opportunities for diversifying and strengthening our economic base.*

Area 3: People and Place – Our Community

Goal: *Demonstrating a high quality of life for all, offering relevant activities, facilities and services, to enable people to meet their needs to achieve or exceed their potential.*

Risk Management

Risk Statement	Level of Risk	Risk Mitigation Strategy
Council not adopting the proposed additional fees and charges could limit new opportunities.	Low consequence and low risk.	Council adopt the fees and charges to support new services.

Consultation

CEO, MCDS, MIS, CDO, NMP

Comment

Careful consideration and consultation has been taken when setting the fee for Stage and trailer hire.

Voting Requirements – Simple Majority**Officer Recommendation – Item 18072.4**

That Council endorse the adoption of the proposed new fees for the 2018/19 financial year:

Community Stage and Trailer

Bond (refundable)	\$500
Community stage hire – Perenjori Community groups	FREE
Community stage hire – Regional Community groups -per event, max 4 days	\$500
Community stage hire – Regional Community groups – weekly	\$800

That Council endorse the adoption of the amended Niche wall plaque fee for the 2018/19 financial year:

Niche Wall plaque	\$147
-------------------	-------

Council Resolution – Item 18072.4**Moved: Cr****Seconded: Cr****That Council endorse the adoption of the proposed new fees for the 2018/19 financial year:****Community Stage and Trailer**

Bond (refundable)	\$500
Community stage hire – Perenjori Community groups	FREE
Community stage hire – Regional Community groups -per event, max 4 days	\$500
Community stage hire – Regional Community groups – weekly	\$800

That Council endorse the adoption of the amended Niche wall plaque fee for the 2018/19 financial year:

Niche Wall plaque	\$147
-------------------	-------

Carried: /0**18073 GRAPHIC DESIGN DEVELOPMENT OFFICER****18073.1 PERENJORI PUBLIC BENEFIT TRUST - ROUND 12**

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0430
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	CDO – CHRISTINA LAUE
RESPONSIBLE OFFICER:	CEO – ALI MILLS
REPORT DATE:	19TH JULY 2018
ATTACHMENTS	NIL

Executive Summary

This item provides information and minutes of the Public Benefit Trust panel meeting held on Monday 18th June 2018.

Background

Round 12 of the Perenjori Public Benefit Trust was promoted as being open in May / June 2018 via the Bush Telegraph and the Shire of Perenjori website and Facebook page. Round 12 closed on Friday 1st June at 4pm. There were a total of five applications submitted by the following groups: The Perenjori Tourist Information, Latham Golf & Bowling Club, Community Resource Centre, the Perenjori Cricket Club and the Perenjori Agricultural Society. Councils Community Development Officer spoke with each about their applications to confirm or amend information, before meeting with MCDS Joelene Dennis to assess and rate the applications. The table below outlines each application, their rating and comments. (Note: Applications are rated on a scale of 1- 5, with 1 complying to criteria most and 5 complying with criteria least.)

Applicant	Project	Amount Requested	Amount recommended	Amount rewarded	Rating	Comments
Latham Golf & Bowling	New seating	\$13,900.90	\$13,900.90	\$13,900.90	2	This project is assisting the Club to purchase new chairs, stools

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Club	and tables					and trestle tables for the Club environment. The old furniture is now over 30 years old and the Latham Club is hosting the Golf Championships in 2018.
Community Resource Centre	Bouncy Castle & Water Slide + Trailer	\$11,720.00	\$11,720.00	\$11,720.00	1	Items will be available for all Community Groups such as the Primary School, PECC, Blues for the Bush, the Ag Show etc. This will limit the cost when hiring equipment for events.
Cricket Club	Cricket Nets and Mats	\$29,618.32	\$29,618.32	\$29,618.32	3	New bowling nets and the installation of concrete pitch are necessary to ensure a safe training and game area.
Agricultural society	78 th Ag Show 2018	\$12,136.00	\$12,136.00	\$12,136.00	5	The show sought support to provide a wide range of entertainment such as Pony rides and Laser tag in addition to their usual entertainment for all age groups.
Tourist Info & Museum	Free Wifi and Ipad	\$3,919.00	\$4,419.00	\$4,419.00	4	Installing WIFI within the visitor centre and the main street will attract tourists to stop and catch up on social media and get easy access to visitperenjori.com.au as well as Wildflower Country journeys.
Total		\$71,294.22	\$71,794.22	\$71,794.22		

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

An amount of \$71,794.22 from the trust to be allocated to successful applicants.

Strategic Implications

Area 3: People and place – Our Community

Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve their potential.

Area 2: Industry & Business Development – Our Economy

Goal: Fostering and maximising growth across the economy, embracing opportunities for diversifying and strengthening our economic base.

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Not applicable.

Consultation

Marc Bennet, Cricket Club
 Robin Spencer, Tourist Information
 Joanne Hirsch, Latham Golf & Bowling Club
 Julie Bain, Agricultural Society
 Tiffany Just, Community Resource Centre

Comment

All groups have put forward strong and worthy cases for funding and therefore the requested amounts have been fully awarded. An extra \$500 has been awarded to the Tourist Centre to promote the free Wifi with a sign outside the centre.

Voting Requirements – Simple Majority**Officers Recommendation – Item 18073.1**

It is requested that Council receive the Public Benefit Trust panel meeting minutes of the meeting held on 18th June 2018.

Council Resolution – Item 18073.1**Moved: Cr****Seconded: Cr**

It is requested that Council receive the Public Benefit Trust panel meeting minutes of the meeting held on 18th June 2018.

Carried: /0**18073.2 PUBLIC ART POLICY - 8008**

APPLICANT:	SHIRE OF PERENJORI
FILE:	NIL
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	CHRISTINA LAUE - CDO
RESPONSIBLE OFFICER:	ALI MILLS - CEO
REPORT DATE:	19th JULY 2018
ATTACHMENTS	NIL

Executive Summary

This item seeks council's endorsement and adoption of the Public Art Policy - 8008.

Background

The Shire of Perenjori has always communicated with the community and has implemented many projects which involved community consultation. However, it has been identified that

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the processes around Public Art could be managed more effectively. In the past, Art in Public spaces have been developed without sourcing community input or Council approval.

The Policy had been drafted and presented as information to the last Council meeting. It will serve to ensure that community engagement is conducted before any implementation of public art.

The proposed Policy is a formal expression of Council's commitment to engaging the Perenjori community.

INTENT:

The Shire of Perenjori is home to a vibrant arts and cultural community who contribute to the enrichment of the Shire of Perenjori in many ways including the design and production of significant art works designed for public spaces. This policy seeks to ensure all proposed additions to public art contribute in a manner that ensures our public spaces are inviting, well thought out and do not detract from the Shire's natural assets.

Evidence of community consultation and support for the work, is respectful and not derisive of any community group, reflective of local community values, and that it stands in consideration and harmony with surrounding environment that does not deter from the Shire's natural assets.

DEFINITIONS:

Public Art means art work located either on private property or public land that contributes to the public realm and is situated in a position clearly visible to, or accessible by, the general public. Public Art may include but is not limited to building features and enhancements to gates, benches, playground structures, landscapes or enhancements to other infrastructure sought by independent artists or community projects.

Owner means the owner of land upon which the relevant development is proposed to be built.

GENERAL PROVISIONS:

This policy applies to all and any public art projects located, or proposed in the public domain within the Shire of Perenjori area. This policy does not include commemorative works such as memorials or plaques.

Public Art Projects will:

- Enhance the location in which the artwork is to be sited, adding interest and enriching context;
- Be specific to its site or context, drawing from and adding to the history, heritage and environment of its location; tells a local story;
- Be appropriate and suitable to its site and impact on the amenity and community;
- Be high quality in design, fresh, creative and original ideas;
- Encourage engagement within the local Perenjori Community by inspiring, enriching and stimulating curiosity;
- Reflect and respect cultural diversities

APPROVAL PROCESS FOR OWNER PROVIDED PUBLIC ART:

Where an owner or artist chooses to present Public Art the following procedure's must apply:

- a. The owner and/or artist are to review the requirements of this policy and consult with the Shire regarding the application process;

- b. The Owner and/or artist must provide a Public Art proposal for consideration by the Shire of Perenjori's Council, Perenjori Tourism Committee or Perenjori Townscape Committee.
- c. The artist must first obtain written permission from the property owner.
- d. Should the artist not be deemed to be a professional artist, proof of prior work should be obtained and given to the Shire.
- e. Consideration of public safety, environment and climatic conditions
- f. Community consultation shall be obtained through public comment or feedback. Potential Public Art is to be displayed for a sufficient time period to allow for public comment prior to approval, this should include the proposed design, meaning and/or need for the Public Art and clearly instruct where the Public Art is proposing to be displayed.
- g. Should the artist be rejected by the Shire, the owner is provided a right of reconsideration to Council.

MAINTENANCE PLAN:

The ongoing maintenance of the Public Art will be the responsibility of the owner of the land or building. A maintenance report should be developed by the artist prior to the installation of each public art work. The plan shall include the following:

- a. A description of the artwork (including digital images and the date of expected completion)
- b. Artist / team contact details
- c. A maintenance schedule and an agreement on who is responsible for the ongoing maintenance
- d. The expected lifespan of the work e.g. fading
- e. A re-coating/re-painting schedule
- f. The method of construction, the types of materials used and the details of the fabrication company (if relevant) in case of the need for colour matching in the future and re painting.
- g. Any specific instructions or products to be used when cleaning and maintaining the artwork.
- h. Any instructions to respond to urgent maintenance issues such as vandalism.
- i. The Shire will only be responsible for the maintenance of public art it has installed in the public domain. Public art displayed on private domain will be the responsibility of the artist and property owner.

DEACCESSIONING ARTWORK:

Should an artwork reach its intended lifespan, has been damaged or destroyed, or is no longer safe there may be a need to remove or relocate the artwork. This may also happen if the site on which the artwork is located has been sold or is to be redeveloped.

Public artwork should not be removed, relocated, sole or destroyed without first notifying the artist. The Shire of Perenjori may in cases of emergency remove an artwork where there are safety issues to the general public or where there has been a significant change in contemporary values.

VANDALISM / GRAFFITI

Measures should be taken, wherever appropriate to the site, to reduce the accessibility of artworks to vandals. Implementations such as using graffiti resistant materials, increasing informal community surveillance and lighting the area at night are encouraged.

Graffiti shall be removed by the owner of the Public Art immediately, this should be followed as per their maintenance plan.

Community involvement. A sense of pride and ownership amongst the community can help reduce vandalism.

OWNERSHIP, COPYRIGHT AND MORAL RIGHTS:

Ownership of the Public Art commissioned under this policy will generally depend upon the location of the Public Art:

- a) Where the Public Art is situated on private property, the Public Art is owned and maintained by the owner of that property.
- b) Where situated on public property the Public Art is owned and maintained by the Shire.

The Shire of Perenjori will have the right to reproduce extracts from the design documentation of the Public Art and photographic images of the Public Art for non-commercial purposes, such as Annual Reports, information brochures (tourism) and information for the Shires website.

Artists producing the Public Art have moral rights under the copyright legislation, these regulations must be followed and outlined in the Public Art proposal provided to the Shire.

Statutory Environment

- Local Government Act 1995

Policy Implications

Draft policy 8008

Financial Implications

Nil

Strategic Implications

Area 4: Investing in Community Capacity – Civic Leadership

Goal: Supporting community’s strong volunteering culture and supporting community leaders to grow and develop.

Area 5: Investing in Council’s Capacity – Our Leadership

Goal: Strengthen the Shire’s position as an innovative and proactive Local Government providing excellence in all areas of governance, management and leadership

Risk Management

Risk Statement	Level of Risk	Risk Mitigation Strategy
There is no existing policy to detail the way in which the Shire of Perenjori responds to requests for Public Art Installations, which could	Medium	The proposed policy will ensure the Shire of Perenjori, the artist and the Building owner are seeking Public Feedback before

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expose the Shire to criticism when public art is installed		implementing art.
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Consultation

Council

Comment

Nil

Voting Requirements – Simple Majority**Officers Recommendation – Item 18073.2**

That Council;

1. That Council adopts and endorses the Public Art Policy – 8008.

Council Resolution – Item 18073.2**Moved: Cr****Seconded: Cr****That Council;**

1. That Council adopts and endorses the Public Art Policy – 8008.

Carried: /0**18073.2 BLUES FOR THE BUSH CONCERT AND OPEN DAY PROGRESS JUNE REPORT**

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0562
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	CDO – CHRISTINA LAUE
RESPONSIBLE OFFICER:	CEO – ALI MILLS
REPORT DATE:	19TH JULY 2018
ATTACHMENTS	NIL

Executive Summary

This item seeks Council's acceptance of the Blues for the Bush Concert and Open Day report for the month of June 2018.

Event Status

June has been a very busy month for the Project Team with many key event preparations having been performed. This has included the further development of the Open Day program, confirmation of the concert line up and the development of a robust and workable ticketing system - ready for the tickets going on sale on July 1st. The marketing campaign has kicked off utilising the strong social media presence that Blues for the Bush now has. The marketing campaign will kick up a notch over the coming weeks and include print advertising in local publications, a poster campaign (metro and locally), advertorial in the regional newspapers,

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Radio Interviews and more. The Creative Director/Site Manager visited Perenjori for a Project Team Meeting and also attended and helped facilitate a meeting in Perenjori of local business owners and organisations where the Sunday program in Perenjori was discussed. Emily and Christina also met with William Hansen and Sarah Luxton of Bush Heritage Australia to discuss the inclusion of volunteers at the event.

The Steering Committee have not raised any red flag issues with the Project Team.

Budget and Expenditure

Project expenditure to date totals just under \$34,500 The accompanying spreadsheet shows a breakdown of expenses. The expenditure has increased during September due to considerable deposits paid out to concert performers. During the coming months, advertising activity will peak and expenditure can be expected to rise sharply. No overspend on the budget has been recorded.

Income

As per Steering Committee Correspondence, the fundraising activities to date have resulted in the project being partly funded. A concerted effort by the Steering Committee in the near future is expected to assist in raising revenue considerably. A snapshot of the budget position is:

	Budget
Revenue	\$155,000
Costs	\$402,030
Shortfall	(\$247,030)

Confirmed funding of \$115,000 is from the following sources:

Sponsor Revenue

Sponsor	Amount
Bush Heritage	\$33,000
Shire of Perenjori	\$32,000
Mt Gibson	\$25,000
Gundawa	\$35,000
NACC	\$5,000
TOTAL	\$130,000

Grant Income (not including Arts/Community Based Grants)

Grant	Amount
LotteryWest	\$25,000
TOTAL	\$25,000

The \$287,030 shortfall is expected to be funded as follows:

Expected/indicated income of \$108,000

Source	Amount
Ticket Sales	\$97,000
Arts Funding (core budget implication)	\$30,000
Sponsorship	\$110,030
Other income (merchandise, fees etc)	\$10,000
TOTAL	\$247,030

Supplementary to the core income raised, the Project Team has successfully secured:

- \$30,000 towards Open Day/Community Engagement Activities from Country Arts WA
- \$10,000 towards the Badimaya Beats Project from Gunduwa
- \$1,000 towards the Badimaya Beats Project from the Perenjori Primary School

We have however had some road-blocks in funding the Badimaya Beats Project. With the grant application of \$54,000 lodged to Festivals Australia to help fund this Project being unsuccessful. This is a considerable disappointment and feedback indicates that this round of funding was hugely oversubscribed with only 16 or the 71 eligible applications funded. A similar story with our Country Arts WA Application for \$34,000 towards this project being knocked back also due to a record number of applications being received for this round with only 6 of the 44 applications being successful. This particular grant had over \$797,000 requested and only \$95,000 funded.

These disappointing arts grants outcomes will not deter the Project Team in their commitment to the Badimaya Beats project with other grant applications and funding options being explored.



Local Engagement – Business Owner Buy In

In 2016, Just under 1,500 people attended the Blues for the Bush. Demographic statistics collected indicate that around 60% of these people were visitors from outside the North Midlands Region. In 2018, we hope that we can encourage a large percentage of these 900 visitors (plus locals) to enjoy the business offerings in Perenjori.

To assist this process Emily Sutherland and Theaker von Ziarno met with a number of local business owners and representatives from organisations to discuss opportunities for them to capitalize on the Blues for the Bush. Those who met with Emily and Theaker included rep's from: Perenjori Pub, Perenjori Roadhouse, Landmark, Perenjori CRC, Perenjori Visitor Centre and others.

All who attended were supportive and excited about the event and the possibilities it brings to the community. They were all keen to engage with the Sunday program in Perenjori and have been offered some assistance with marketing and promotion their businesses via the Blues for the Bush networks.

Concert Line-up

In a considerably coup for our small festival, we have secured two-time ARIA Best Blues and Roots Album Winner **C.W. Stoneking** www.cwstoneking.com as our headline Act. C.W. Stoneking is a major feature in the international blues scene and has played some of the most high-profile venues and festivals across Australia and the world. C.W. has a unique (and undoubtably blues) style and is a larger-than-life performer with a high profile and strong following. We have no doubt he will help us sell our concert tickets and also attract a new sect of attendees to our event. In addition to C.W. Stoneking we have a great and diverse line up featuring :

- Three Kings www.threekingsaustralia.com
- Caiti Baker www.caitibaker.com
- William Crighton www.williamcrightonmusic.com.au
- James Abberley
www.triplejunearthed.com/artist/james-abberley
- Darcy Hay (local artist)

We have invested a considerable amount of money into our concert this year. This is a direct strategy as contained in the Business Plan which council has endorsed. By doing so, we hope to achieve maximum exposure and a good return on investment in terms of ticket sales. To view full profiles of these artists, visit their websites.

Ticket Sales

Tickets are now on sale via Eventbrite. We aim to sell 1,500 tickets. Shire staff have been briefed and taken through the manual ticketing system and are now in a position to process ticket bookings over the phone or via walk-in's.

Marketing

Tickets are now on sale via Eventbrite. We aim to sell 1,500 tickets. Shire staff have been briefed and taken through the manual ticketing system and are now in a position to process ticket bookings over the phone or via walk-in's.

Key Milestones

Key milestones achieved for this project to date, include:

- Project Managers appointed;
- Expenditure budget developed and adopted;
- Project Team structure and roles confirmed;
- First Site Meeting Held
- Meetings with local schools and development of Badimaya Beats project;
- Primary grant applications completed and lodged;
- Open Day theme and structure confirmed;
- Development of a MOU for the management of the bar;
- Marketing & Media Plan developed;
- Program development;
- Concert line up booked;
- Implementing the Marketing Campaign;
- Tickets on sale;

In the following month, the team will concentrate on:

- Arts grant (secondary) applications completed and lodged
- Implementing the Marketing Campaign (contd.)
- Draft Site Plan Developed
- Confirming and Booking Key suppliers.
- Compliance documentation completed
- Open Day Program finalised

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

There will be financial implications for the 2018/2019 budget.

Strategic Implications

Area 1: Infrastructure and Natural Assets - Our Natural and Built Environment

Goal: A community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

Area 2: Industry and Business Development – Our Economy

Goal: Fostering and maximising growth across the economy, embracing opportunities for diversifying and strengthening our economic base.

Area 3: People and place – Our Community

Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve their potential.

Area 4: Investing in Community Capacity – Civic Leadership

Goal: Supporting community's strong volunteering culture and supporting community leaders to grow and develop.

Consultation

Bush Heritage Australia, Left of Centre, Theaker von Ziarno. Angela Dring

Comment

All aspects of the event are running smoothly, with marketing now being ramped up across the state. The Management team will now meet weekly to monitor any actions that need addressing.

Voting Requirements – Simple Majority**Officers Recommendation – Item 16043.2**

That Council receive the Blues for the Bush report for June 2018 as presented.

Council Resolution – Item 16043.2

Moved: Cr

Seconded: Cr

That Council receive the Blues for the Bush report for June 2018 as presented.

Carried: /0

18074 INFRASTRUCTURE SERVICES**18074.1 ROAD MAINTENANCE – JUNE 2018**

APPLICANT:	SHIRE OF PERENJORI
FILE:	R999
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	KEN MARKHAM- MANAGER INFRASTRUCTURE SERVICES
RESPONSIBLE OFFICER:	KEN MARKHAM- MANAGER INFRASTRUCTURE SERVICES
REPORT DATE:	19TH JULY 2018
ATTACHMENTS	NIL

Executive Summary

This item seeks Council's acceptance of the road maintenance report for June.

Background

Listed are the roads graded for the months of June.

Karara Road	Sutherland Road
Warriedar Coppermine Road	Koolanooka Road
Sellner Road	Hill Road
Cannon East Road	Settlement Road
Barwick Road	Olden Road
Solomon Road	Payne Road
Keogh Road	Back Bowgada Road
Old Mullewa Road	
Grant Road	

Statutory Environment

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications**Financial Implications**

As per road maintenance budget

Strategic Implications

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

Risk Management

Risk Statement	Level of Risk	Risk Mitigation Strategy
Not maintaining roads will lead to deterioration of the asset and safety issues for users	High	To maintain roads to a standard and implementation of a Road Maintenance Plan.

Consultation

NIL

Comment

Maintenance grading has been carried out from pickups and requests.

Voting Requirements – Simple Majority**Officers Recommendation – Item 18075.1**

That the road maintenance report for June 2018 be accepted as presented.

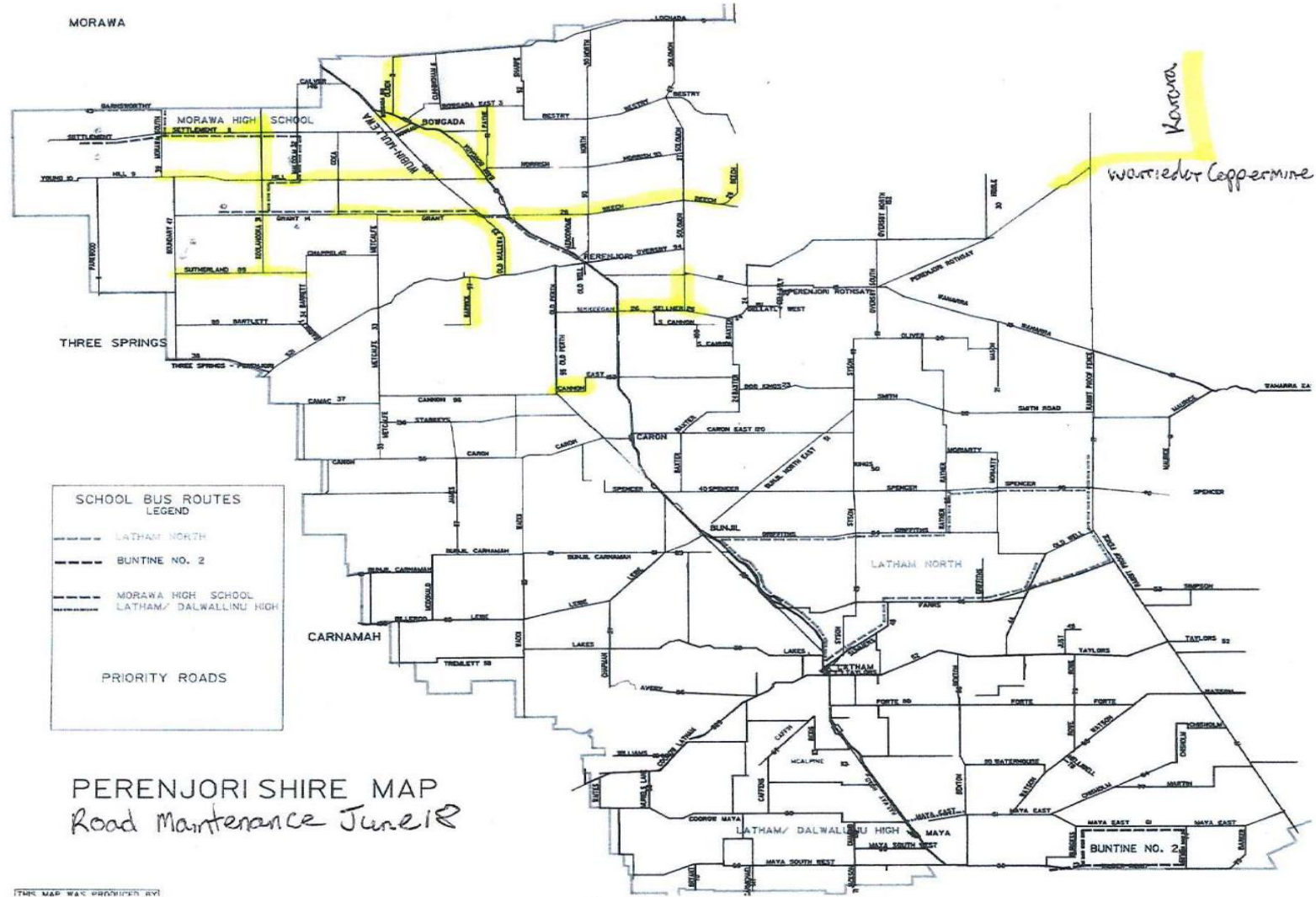
Council Resolution – Item 18075.1

Moved: Cr

Seconded: Cr

That the road maintenance report for June 2018 be accepted as presented.

Carried: /0



18075 GOVERNANCE**18075.1 INTERIM AUDIT – JUNE 2018**

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0081
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	ALI MILLS - CEO
RESPONSIBLE OFFICER:	ALI MILLS - CEO
REPORT DATE:	19TH JULY 2018
ATTACHMENTS	LETTER AND REPORT

This item seeks council to receive the interim audit results for the year ending 30 June 2018.

Background

The interim audit has been completed in accordance with the audit plan. The focus of the interim audit was to evaluate the overall control environment and to obtain an understanding of the key business processes, risks and internal controls relevant to the audit of the annual financial report.

Management Control issues

Four areas of deficiency have been raised with one significant rating and three moderate ratings.

Preparation and Review of Bank Reconciliations

It had been found there were inconsistencies in the use of bank reconciliation procedures which can increase the risk of fraud, errors and omissions remaining undetected, along with the risk of non-compliance with the Local Government Regulations.

It will be important for Management to ensure staff are equipped to complete the reconciliations on a monthly basis and to ensure a review of these occurs by an independent staff member.

Review of Payroll reconciliations and payroll variance reports

It has been raised for the need to have reports independently reviewed and signed off by a senior management person. This practice is now in place.

Notice of Change of Fees and charges

New fees adopted in September 2017 were not publicly advertised as required by the Local Government Act. This has been noted and assigned to an employee to ensure this does not slip by again.

Statutory Environment

- Local Government Act 1995, section 7.12A
- Local Government (Audit) Regulations 1996
- Australian Auditing Standards.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Risk Management

Risk Statement	Level of Risk	Risk Mitigation Strategy
Turnover of staff creating inconsistencies in practices and use of procedures.	A significant consequence which is possible resulting in significant level of risk.	Ensure procedures are well documented and new staff are aware of them. Multi-skilling to ensure back-ups occur if staff are on leave.
Lack of due diligence from Finance staff and Manager.	A significant consequence which is possible resulting in significant level of risk.	Manager to check that practices are in place and include as part of PR.

Consultation

MCDS

Auditor - RSM

Comment

Nil

Voting Requirements – Simple Majority**Committee Recommendation – Item 18075.1**

That Council

1. That the Audit Committee recommends to Council that it receives the interim audit management letter and management comments provided by office of the Auditor General for the financial year ending 30 June 2018, attached no. 18072.
2. The Committee acknowledges the error in the report by the Office of the Auditor General that 5.2c is incorrect and should be 5.1c
3. All future Finance Committee Meetings receive a monthly action list

Council Resolution – Item 18075.1

Moved: Cr

Seconded: Cr

That Council

4. That the Audit Committee recommends to Council that it receives the interim audit management letter and management comments provided by office of the Auditor General for the financial year ending 30 June 2018, attached no. 18072.
5. The Committee acknowledges the error in the report by the Office of the Auditor General that 5.2c is incorrect and should be 5.1c
6. All future Finance Committee Meetings receive a monthly action list

Carried: /0

18075.2 LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC)

APPLICANT: SHIRE OF PERENJORI

FILE: NIL

DISCLOSURE OF INTEREST: NIL

AUTHOR: ALI MILLS - CEO

RESPONSIBLE OFFICER: ALI MILLS - CEO

REPORT DATE: 19TH JULY 2018

ATTACHMENTS NIL

Executive Summary

This item seeks Council's consideration for the formal separation of the current combined local governments for the purpose of emergency management.

Background

Council considered the LEMC situation back in December 2017 and resolved the following:

Council Resolution – Item 17125.2

Moved: Cr P Waterhouse

Seconded: Cr R Spencer

That Council:

1. Resolves to have as their preferred option to proceed with a separation process from the current LEMC, being the Shire's of Mingenew, Three Springs and Morawa, and develops a new LEMC with the Shire of Morawa commencing in February 2018, and
2. Seeks to meet at least annually with other shires across the north midlands with the intention of sharing experiences and resources.
3. Resolves in the instance that the Shire of Morawa does not support this approach, to opt for five Shire option and support the amalgamation of Carnamah Shire with the Shire's of Mingenew, Three Springs, Morawa and Perenjori as the new LEMC.

Carried: 8/0

Recent advice has revealed formal processes must be completed before DFES can accept any application for separation or amalgamation of a LEMC.

Emergency Management Act

Local governments are key players in the State's emergency management arrangements and provide expert knowledge about their communities and environments. It is their role to ensure that local emergency management arrangements are prepared and maintained, as well as to manage recovery after an emergency.

Under section 38 of the *Emergency Management Act 2005*, a local government is required to establish one or more Local Emergency Management Committees (LEMCs) for the local government's district. However, local governments may unite for the purposes of emergency management and establish one or more LEMC for their combined districts. The LEMC is to be managed and chaired by the local government, with representation from organisations and agencies that play a key role in emergency management within their district. The current LEMC involves the Shires of Mingenew, Three Springs, Morawa and Perenjori.

Local Emergency Management Arrangements (LEMAs)

The functions of a LEMC, in relation to its district or the area for which it is established, are:

- to advise and assist the local government in ensuring that Local Emergency Management Arrangements (LEMAs) are established for its district;
- to liaise with public authorities and other persons in the development, review and testing of the LEMA; and
- to carry out other emergency management activities as directed by the SEMC or prescribed by the regulations.

Under Section 41 of the *Emergency Management Act 2005*, a local government is to ensure that emergency management arrangements are in place for that local government district.

LEMAs are developed to provide a community focused, coordinated approach to the management of all potential emergencies within a local government area. It is a requirement for each local government in Western Australia to provide access to their LEMA and to publish their Local Emergency Management Arrangements (LEMAs) on their website.

Communications and Options

DFES has communicated to the CEO the benefits of having a local focus and providing opportunity for better engagement and participation with the local groups and individuals. This is opposed to larger group which tends not to involve the needed representations from local groups.

DFES has recently advised that a formal process of separation needs to take place, being procedure 15. Of the State Emergency Management Procedures:

Following the decision to separate from a combined arrangement, the local government concerned should establish a working group to establish administration arrangements including:

- *membership of the LEMC,*
- *appointment of a committee Chair,*
- *provision of secretariat support,*

- *Emergency Management Arrangements,*
- *Recovery Arrangements, and*
- *a community communication and marketing strategy.*

The local government wishing to manage its emergency management responsibilities as a single local government must forward written advice of its intention to establish a Local Emergency Management Committee (LEMC) for its local government district to the Executive Officer, State Emergency Management Committee (SEMC). A copy must also be forwarded to the Chair of the relevant District Emergency Management Committee (DEMC).

It would be proposed that the Perenjori LEMC consist of the following:

- St John's Ambulance;
- Perenjori Bush Fire Brigade;
- Country Womens Association;
- Shire of Perenjori;
- Senior Sergeant WA Police – Perenjori
- CESM – secretariat support

It would be the responsibility of the group to develop a community communication and marketing strategy as their first task to achieve.

Statutory Environment

Section 38 of the *Emergency Management Act 2005*, a local government is required to establish one or more Local Emergency Management Committees (LEMCs) for the local government's district.

Under Section 41 of the *Emergency Management Act 2005*, a local government is to ensure that emergency management arrangements are in place for that local government district.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Area 3: People and place – Our Community

Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve or exceed their potential.

Risk Management

Risk Statement	Level of Risk	Risk Mitigation Strategy
A lack of interest or availability from local groups and individuals to be involved in a LEMC.	A moderate consequence which is possible resulting in medium level of risk.	Widespread awareness and advertising. Minimise meetings to be purposeful and effective.
Lack of local capability to fill roles in emergency management arrangements and recovery.	A moderate consequence which is possible resulting in medium level of risk.	The provision of training and support to interested community members.

Lack of support from neighbouring Shire's if and when needed.	A moderate consequence which is possible resulting in medium level of risk.	Continued networking and at least annual meetings with neighbouring Shire's.
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Consultation

DFES

CESM – Community Emergency Services Manager

Comment

The opportunity exists to localise the emergency management committee and engage the local volunteer groups. This will ensure we are incident ready if an incident did occur and could attend to needs until the larger hazard managers arrive. There would also be opportunity to meet with all other shires once a year to have an exercise, share resources and experiences. Our CESM is very connected with DFES which ensures we would be kept up with the latest information.

Voting Requirements – Simple Majority**Committee Recommendation – Item 18075.2****That Council:**

1. Proceeds to forward written advice of its intention to establish the Perenjori LEMC for the Local Government of Perenjori to the Executive Officer, State Emergency Management Committee.
2. Proceeds through the separation process from the current LEMC, being the Shire's of Mingenew, Three Springs and Morawa, and develops a new localised LEMC as the Perenjori LEMC; and
3. Seeks to meet at least annually with other shires across the north midlands with the intention of sharing experiences and resources.

Council Resolution – Item 18075.2

Moved: Cr

Seconded: Cr

That Council:

1. Proceeds to forward written advice of its intention to establish the Perenjori LEMC for the Local Government of Perenjori to the Executive Officer, State Emergency Management Committee.
2. Proceeds through the separation process from the current LEMC, being the Shire's of Mingenew, Three Springs and Morawa, and develops a new localised LEMC as the Perenjori LEMC; and
3. Seeks to meet at least annually with other shires across the north midlands with the intention of sharing experiences and resources.

Carried: /0

18076 PROJECT STATUS REPORT

APPLICANT:	SHIRE OF PERENJORI
FILE:	NIL
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	ALI MILLS - CEO
RESPONSIBLE OFFICER	ALI MILLS - CEO
REPORT DATE:	19TH JULY 2018
ATTACHMENTS	PROJECT STATUS REPORT

Executive Summary

The project status report is provided to Council in order that actionable items are recorded and results reported to council. Although this is information only, the status report is to be accepted by Council and recorded in the minutes to ensure councils are kept informed on the progress of the work undertaken by the Shire of Perenjori.

Background

Nil

Statutory Environment

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Consultation

Staff

Comment

Nil

Officer Recommendation – Item 18076

Council accepts the Project Status Report as presented for the month of June 2018.

Council Resolution – Item 18076

Moved: Cr

Seconded: Cr

Council accepts the Project Status Report as presented for the month of June 2018.

Carried: /0

18077 STATUS REPORT

APPLICANT: SHIRE OF PERENJORI

FILE: NIL

DISCLOSURE OF INTEREST: NIL

AUTHOR: ALI MILLS - CEO

RESPONSIBLE OFFICER ALI MILLS - CEO

REPORT DATE: 19TH JULY 2018

ATTACHMENTS STATUS REPORT

Executive Summary

The status report is provided to Council in order that actionable items are recorded and results reported to council. Although this is information only, the status report is to be accepted by Council and recorded in the minutes to ensure councils are kept informed on the progress of the work undertaken by the Shire of Perenjori.

Background

Nil

Statutory Environment

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Consultation

Staff

Comment

Nil

Officer Recommendation – Item 18077

Council accepts the Status Report as presented for the month of June 2018.

Council Resolution – Item 18077

Moved: Cr

Seconded: Cr

Council accepts the Status Report as presented for the month of June 2018.

Carried: /0

18078 OTHER BUSINESS

18078.1 MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

18078.2 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

18078.3 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

18078.4 MATTERS BEHIND CLOSED DOORS

Council Motion – Item 18068.4

Moved: Cr

Seconded: Cr

That Council accepts to move behind closed to doors to discuss confidential Items 18078.4.1, 18078.4.2 and Confidential Late Item 18078.3.1.

Carried: /0

18078.3.1 CONFIDENTIAL LATE ITEM – ACTING CEO

APPLICANT:	SHIRE OF PERENJORI
FILE:	PER 24
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	ALI MILLS – CEO
RESPONSIBLE OFFICER:	ALI MILLS – CEO
REPORT DATE:	19TH JULY 2018
ATTACHMENTS	NIL

Voting Requirements – Simple Majority

Officers Recommendation – Item 18078.3.1

That Council accepts the confidential action of schedule.

Council Resolution – Item 18078.3.1

Moved: Cr

Seconded: Cr

That Council accepts the confidential action of schedule.

18078.4.1 CONFIDENTIAL ITEM - RFT 18-08 PANEL OF PER- QUALIFIED SUPPLIERS FOR THE PROVISION OF PLANT & EQUIPMENT FOR OCCASIONAL HIRE

APPLICANT: SHIRE OF PERENJORI
FILE: ADM 0595
DISCLOSURE OF INTEREST: NIL
AUTHOR: KEN MARKHAM- MANAGER INFRASTRUCTURE SERVICES
RESPONSIBLE OFFICER: ALI MILLS – CHIEF EXECUTIVE OFFICER
REPORT DATE: 19TH JULY 2018
ATTACHMENTS RECOMMENDATION REPORT

Voting Requirements – Simple Majority

Officer Recommendation – Item 18078.4.1

That Council accepts the confidential schedule of action.

Council Resolution – Item 18078.4.1

Moved: Cr

Seconded: Cr

That Council accepts the confidential schedule of action.

Carried: /0

18078.4.2 CONFIDENTIAL ITEM - RECRUITMENT – CEO

APPLICANT:	SHIRE OF PERENJORI
FILE:	NIL
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	ALI MILLS - CEO
RESPONSIBLE OFFICER	ALI MILLS - CEO
REPORT DATE:	19 th JULY 2018
ATTACHMENTS	QUOTES

Voting Requirements – Simple Majority**Officer Recommendation – Item 18078.4.2**

That Council accepts the confidential schedule of action.

Council Resolution – Item 18078.4.2

Moved: Cr

Seconded: Cr

That Council accepts the confidential schedule of action.

Carried: /0

18078.5 DATE OF NEXT MEETING

The date of the next Council meeting will be held on Thursday 16th August 2018 commencing at 3.00 pm.

18078.6 CLOSURE

Cr L Butler declared the meeting closed at 3.15 pm.

Shire of Perenjori

MINUTES

Ordinary Council Meeting

Held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on the 24th July 2018, commenced at 4.00 pm.

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18071 PRELIMINARIES

18071.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

Cr L Butler declared the meeting open at 4.06 pm.

18071.2 OPENING PRAYER

Cr L Butler led the opening prayer.

18071.3 DISCLAIMER READING

18071.4 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

Cr L Butler – Shire President

Cr P Waterhouse – Deputy President

Cr R White

Cr L Smith

Cr J Cunningham

Cr J Hirsch

Cr R Spencer

Cr G Reid

Cr K Pohl

Ali Mills – CEO

Joelene Dennis – MCDS

Ally Bryant – SFO

Bianca Plug – EA

Ken Markham – MIS

Phillip Moulden – Community Member

Janean Moulden – Community Member

Les Hepworth – Community Member

Janice Spencer – Community Member

Jayden Richardson – Community Member

18071.5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Ken Markham – MIS met with P. Spencer in person regarding Cannon East road and Starky Road.

18071.6 PUBLIC QUESTION TIME

P. Moulden – At the town meeting you assured the community that the matter involving Ivan Wells would be finalised sooner than we think. Do you have an update?

President Response – Ivan’s case is progressing and is up to Ivan to select his options.

J. Spencer – Has Council discussed notes from the public meeting on Friday 13th? Minutes were sent to all Councillors.

President Response – Council has not yet met to have a discussion on the meeting. This will be up to Council.

J. Spencer – Is it possible to resolve some of the issues discussed from the above meeting to settle the community down? Can we speed up the progress?

President Response – We had Tony Brown attend from WALGA last week to ensure everything is done procedurally and correctly. We have been working with our insurer LGIS and WALGA. Specifically, Tony Brown has been fully briefed by LGIS and employee relations in WALGA and Ivan Wells has been written to.

Cr R White – I would like noted in the minutes that I disagree with the whole progress and Tony Brown. WALGA is an advisor and not an overarching body. We did not need his advice.

L. Hepworth – Can the Council move a motion today to resolve Ivan Wells issue in the immediate future.

President Response – As stated the matter has been dealt with following process with options provided to Ivan Wells in writing. Council cannot influence the process as it is an employee matter.

L. Hepworth and J. Moulden left the meeting at 4.18 pm

P. Moulden left the meeting at 4.22 pm

P. Moulden and J. Moulden returned to the meeting at 4.23 pm.

18071.7 NOTATIONS OF INTEREST

FINANCIAL INTEREST – LOCAL GOVERNMENT ACT S 5.60A

PROXIMITY INTEREST – LOCAL GOVERNMENT ACT S 5.60B

INTEREST AFFECTING IMPARTIALITY – LOCAL GOVERNMENT - CODE OF CONDUCT.

Cr R Spencer, Cr L Smith, Cr P Waterhouse, Cr G Reid, Cr J Hirsch and Cr K Pohl declared impartiality interests in item 18073.1 Public Benefit Trust round 12

Cr K Pohl declared a financial interest in item 18073.1 Blues for the Bush June Report

Cr R Spencer and Cr L Butler declared impartiality interest in item 18073.2 Blues for the Bush June Report

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Cr R Spencer declared a financial interest in item 18078.4.1 RFT 08-2018 Occasional Plant Hire

Cr L Butler and Cr L Smith declared impartiality interests in item 18078.4.1 RFT 08-2018 Occasional Plant Hire

18071.8 APPLICATIONS FOR LEAVE OF ABSENCE

One leave of absence form was received for the August meeting by Cr L Smith due to attending a workshop in Geraldton.

Cr G Reid moved a motion that Cr R White attends the August meeting via phone from Carnarvon due to being on holidays at the time of the next meeting.

Moved: Cr G Reid

Seconded: Cr K Pohl

Carried: 9/0

18071.9 CONFIRMATION OF MINUTES

Minutes from the Ordinary Council Meeting held on the 21st June 2018 are attached.

Officer Recommendation – Item 18071.9.1

That Council accepts the Minutes from the Ordinary Meeting of the 21st June 2018 as a true and correct record of that Meeting.

Council Resolution – Item 18071.9.1

Moved: Cr P Waterhouse

Seconded: Cr R Spencer

That Council accepts the Minutes from the Ordinary Meeting of the 21st June 2018 as a true and correct record of that Meeting with amendment. Carried: 9/0

Minutes from the Ordinary Council Meeting held on the 9th July 2018 are attached.

Officer Recommendation – Item 18071.9.2

That Council accepts the Minutes from the Special Council Meeting of the 9th July 2018 as a true and correct record of that Meeting.

Council Resolution – Item 18071.9.2

Moved: Cr R Spencer

Seconded: Cr K Pohl

That Council accepts the Minutes from the Special Council Meeting of the 9th July 2018 as a true and correct record of that Meeting. Carried: 7/2

18071.10 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

President L Butler – In reference to the behaviour at Council's last Ordinary Council meeting and forum session, it is disappointing I need to make the following statement:

The code of conduct of both Council and the Department require Councillors to remain respectful during all communications, this includes –

- Treating others with respect and fairness

- Refraining from making inappropriate comments about employees

The behaviour displayed during the forum session of the last Council meeting day on the 19th July 2018 is unacceptable and will not be tolerated by Council. Any displays of such behaviour today or in the future will require an immediate adjournment of the meeting until such behaviour can become respectful and fair. It is unfortunate that the Department are alarmed by such behaviours and the inability for the Council to continue with the meeting and make the important decisions that were prepared in the agenda. The general principles to guide the behaviour of Council members include that a person in his or her capacity as a council member should avoid damage to the reputation of the local government. This has clearly been breached by Council members and once again will not be tolerated. The ultimate consequence will be the Department will step in and remove the current Council taking away all Councillors rights to represent the community.

I will be in contact with Ron Murphy (Manager, Industry Sector Regulation) immediately after this meeting, to report the conduct of Councillors at this meeting.

18071.11 PETITIONS / DEPUTATIONS / PRESENTATIONS

18072 CORPORATE AND DEVELOPMENT SERVICES

18072.1 FINANCIAL STATEMENTS – JUNE 2018

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0081
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	JIM DILLON - MWF
RESPONSIBLE OFFICER	JOELENE DENNIS - MCDS
REPORT DATE:	24TH JULY 2018
ATTACHMENTS	MONTHLY FINANCIAL REPORT

Executive Summary

This item recommends that Council accepts the Financial Activity Statement for the period ending 30th June 2018.

Background

Each month officers are required to prepare monthly financial reports, covering prescribed information, and present these to the Council.

Details

Presented is the Financial Activity Statement Report for the period ending 30th June 2018.

The following statements are presented to Council:

- Monthly Summary Information - Charts
- Statement of Financial Activity (Program and Nature& Type) - This provides the budget and actual income and expenditure for operating and non- recurrent as well and the closing surplus to date. (FM Reg 34(1))
- Statement of Capital Acquisitions and Capital Funding
- Net Current (Assets) Funding Position (Note 3). This provides the amount of assets over liabilities within the Balance Sheet. (FM Reg 34 (1)(e))

- Notes to the Financial Statements include:
 - Note 1.- Significant Accounting Policies
 - Note 2. - Explanation of Material Variances
 - Note 3. – Net Current Funding Position
 - Note 4. – Cash & Investments
 - Note 5. – Budget Amendments
 - Note 6. – Receivables
 - Note 7. – Cash Back Reserves
 - Note 8. – Capital Disposals
 - Note 9. – Rating Information
 - Note 10. – Information on Borrowings
 - Note 11. – Grant and Contributions
 - Note 12.- Trust Fund
 - Note 13.- Details of Capital Acquisition

Legal Compliance

Regulation 34 (Financial activity statement report) of the Local Government (Financial Management) Regulations 1996 states –

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail –
 - (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
 - (b) budget estimates to the end of the month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing –
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) an explanation of each of the material variances referred to in subregulation (1) (d); and (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown –
 - (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation 34 (2), are to be –
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity

for reporting material variances.

Section 6.8 of the Local Government Act 1995 (Expenditure from municipal fund not included in annual budget) states –

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure –
- a. is incurred in a financial year before the adoption of the annual budget by the local government; or
 - b. is authorised in advance by resolution; or
 - c. is authorised in advance by the mayor or president in an emergency.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Area 5: Investing in Councils Leadership

Goal: Strengthen the Shire's position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

Consultation

Liaison with CEO, SFO, & MIS.

Voting Requirements - Simple Majority

Committee Recommendation – Item 18072.1
That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Financial Activity Statement Report for the period ending 30 th June 2018.

Council Resolution – Item 18072.1
<p>Moved: Cr J Hirsch Seconded: Cr P Waterhouse</p> <p>That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Financial Activity Statement Report for the period ending 30th June 2018.</p> <p style="text-align: right;">Carried: 9/0</p>

18072.2 ACCOUNTS FOR PAYMENT – JUNE 2018

APPLICANT:	SHIRE OF PERENJORI
FILE:	1306P
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	LIZ MARKHAM - AO
RESPONSIBLE OFFICER:	ALLY BRYANT - SFO
REPORT DATE:	24TH JULY 2018
ATTACHMENTS:	ACCOUNTS FOR PAYMENT

Executive Summary

This item recommends that the schedule of accounts for payment for the month ending 30th June 2018 be confirmed.

Background

The Schedule of Accounts is presented pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996.

The report identifies payments made from the Municipal and Trust Fund.

Council has delegated to the Chief Executive Officer the authority to make payments from the Municipal and Trust funds in accordance with the Local Government (Financial Management) Regulations 1996.

Under Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the Municipal fund or the Trust fund, each payment from the Municipal fund or the Trust fund is to be noted on a list compiled for each month showing:

- a) The payee's name;
- b) The amount of the payment
- c) The date of the payment; and
- d) Sufficient information to identify the transaction

That list should then be presented at the next Ordinary Meeting of the Council following the preparation of the list, and recorded in the minutes of the meeting at which it is presented.

Legal Compliance

Section 6.10 (d) of the Local Government Act 1995 refers, i.e.-

6.10. financial management regulations

Regulations may provide for —

(d) the general management of, and the authorisation of payments out of —

(i) the municipal fund; and

(ii) the trust fund,

of a local government.

Regulation 13(1), (3) & (4) of the Local Government (Financial Management) Regulations 1996 refers, i.e. -

13. Lists of Accounts

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be

prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment; and
- d) sufficient information to identify the transaction.

(3) A list prepared under subregulation (1) is to be —

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

Policy Implications

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

Financial Implications

Ongoing management of Council funds by providing Council with sufficient information to monitor and review payments made.

Strategic Implications

Area 5: Investing in Councils Leadership

Goal: Strengthen the Shire's position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

Consultation

Nil

Comment

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

Voting Requirements – Simple Majority

Committee Recommendation – Item 18072.2	
That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 (as amended), confirms the accounts paid for the month ending 30 th June 2018 as attached to and forming part of this report.	
Municipal Account	
EFT	\$531,134.84
Direct Debits	\$73,531.84
Cheques	\$17,315.07
Corporate MasterCard	\$2,745.06
Bank Fees	\$

Total	\$625,296.77
Trust Account - Shire	
EFT	\$570.00
Cheques	\$
Bank Fees	\$
Total	\$ 570.00
Trust Account – Mt Gibson Public Benefit Funds	
EFT	\$
Cheques	\$
Bank Fees	\$
Total	\$
<i>Totalling \$625,296.77 from Municipal and Trust Accounts for the month ending 30th June 2018.</i>	

Council Resolution – Item 18072.2**Moved: Cr J Hirsch****Seconded: Cr J Cunningham**

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 (as amended), confirms the accounts paid for the month ending 30th June 2018 as attached to and forming part of this report.

Carried: 9/0

Municipal Account	
EFT	\$531,134.84
Direct Debits	\$73,531.84
Cheques	\$17,315.07
Corporate MasterCard	\$2,745.06

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Bank Fees	\$
Total	\$625,296.77
Trust Account - Shire	
EFT	\$570.00
Cheques	\$
Bank Fees	\$
Total	\$ 570.00
Trust Account – Mt Gibson Public Benefit Funds	
EFT	\$
Cheques	\$
Bank Fees	\$
Total	\$
<i>Totaling \$625,296.77 from Municipal and Trust Accounts for the month ending 30th June 2018.</i>	

18072.3 FUNDRAISER - REQUEST FOR DONATION

APPLICANT: SHIRE OF PERENJORI
FILE: ADM 0047
DISCLOSURE OF INTEREST: NIL
AUTHOR: JOELENE DENNIS - MCDS
RESPONSIBLE OFFICER: JOELENE DENNIS - MCDS
REPORT DATE: 24TH JULY 2018
ATTACHMENTS PLANS AND MAP

Executive Summary

The item seeks that Council covers the cost of an engineering certificate and building permit fees to allow for the erection of a gazebo at Latham Community garden.

Background

In September 2016 a fundraising event 'Campfire Country' was held in Latham. The funds raised have been used to purchase the materials to erect a gazebo in the Latham park. Terina Campbell has organised volunteers with the necessary trade experience to erect the gazebo and approached council for permission to complete the project as it is on council land. The structure requires building approval and the engineering certification of the plans. As the fundraising money has been used to purchase the materials it is proposed that Council cover these additional costs.

The gazebo will benefit the community by enhancing the facilities located in the Latham Community garden. Latham is RV friendly and this will offer a sheltered spot where its visitors can sit and appreciate the memorial wall, and the garden and its designs. A Wildflower walk is also conducted by volunteers. Visitors frequently comment on the garden and the facilities provided in Latham. It is hoped that this will encourage more visitors to the area and attract more events and make it more enjoyable for people attending the existing events.

Council has been quoted a rate of \$500 (excl GST) for the engineering certification. The building permit fees total \$159.35

Statutory Environment

Local Government Act 1995 S6.16 sets out the requirement for fees and charges as follows:

6.16. Imposition of fees and charges

- (1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

** Absolute majority required.*

- (2) A fee or charge may be imposed for the following —
- (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
 - (b) supplying a service or carrying out work at the request of a person;
 - (c) subject to section 5.94, providing information from local government records;
 - (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
 - (e) supplying goods;
 - (f) such other service as may be prescribed.

Policy Implications

Donations Policy

Financial Implications:

An amount of \$500 (excl GST) is estimated for the Certification of the plans.

An amount of \$159.35 is estimated for the building permit and building services levy.

Strategic Implications

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

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Goal: *A community that develops and lives sustainably in a thriving natural and quality built environment, which meets and maintains current and future community needs.*

Area 2: Industry and Business Development – Our economy

Goal: *Fostering and maximising growth across the economy, seeking and embracing opportunities for diversifying and strengthening our economic base.*

Area 3: People and Place – Our Community

Goal: *Demonstrating a high quality of life for all, offering relevant activities, facilities and services, to enable people to meet their needs to achieve or exceed their potential.*

Risk Management

Risk Statement	Level of Risk	Risk Mitigation Strategy
By adopting Council sets a precedent where others expect the same.	Low consequence and low risk.	Council follows adopted Donations policy when evaluating such request.
By not adopting the community may be upset over the lack of support.	Medium consequence and medium risk.	Council resolves to grant the donation.

Consultation

CEO, MCDS, CDO, Terina Campbell, Geraldton Shire Council, Blacktop Engineering.

Comment

A volunteer raised monies in September 2016 for a gazebo at the Latham Community Garden. Upon building approval this project will be finalised and the gazebo ready for use by the community as planned.

Voting Requirements – Simple Majority**Officer Recommendation – Item 17072.3****That Council:****Option 1.**

Supports the request to donate an amount equal to the plan certification fees \$500 (incl GST) and building permit fees \$159.35, for the Latham Gazebo project.

Option 2.

Does not support the request to donate the plan certification fees \$500 (incl GST) and building permit fees \$159.35, for the Latham Gazebo project.

Council Resolution – Item 17072.3**Moved: Cr J Hirsch****Seconded: Cr R White****That Council:****Option 1.**

Supports the request to donate an amount equal to the plan certification fees \$500 (incl GST) and building permit fees \$159.35, for the Latham Gazebo project.

Carried: 9/0

Plan of _____

Proposed to be erected on _____

Lot No. _____ Road _____ Locality _____

House No. _____

Owner _____

Address _____

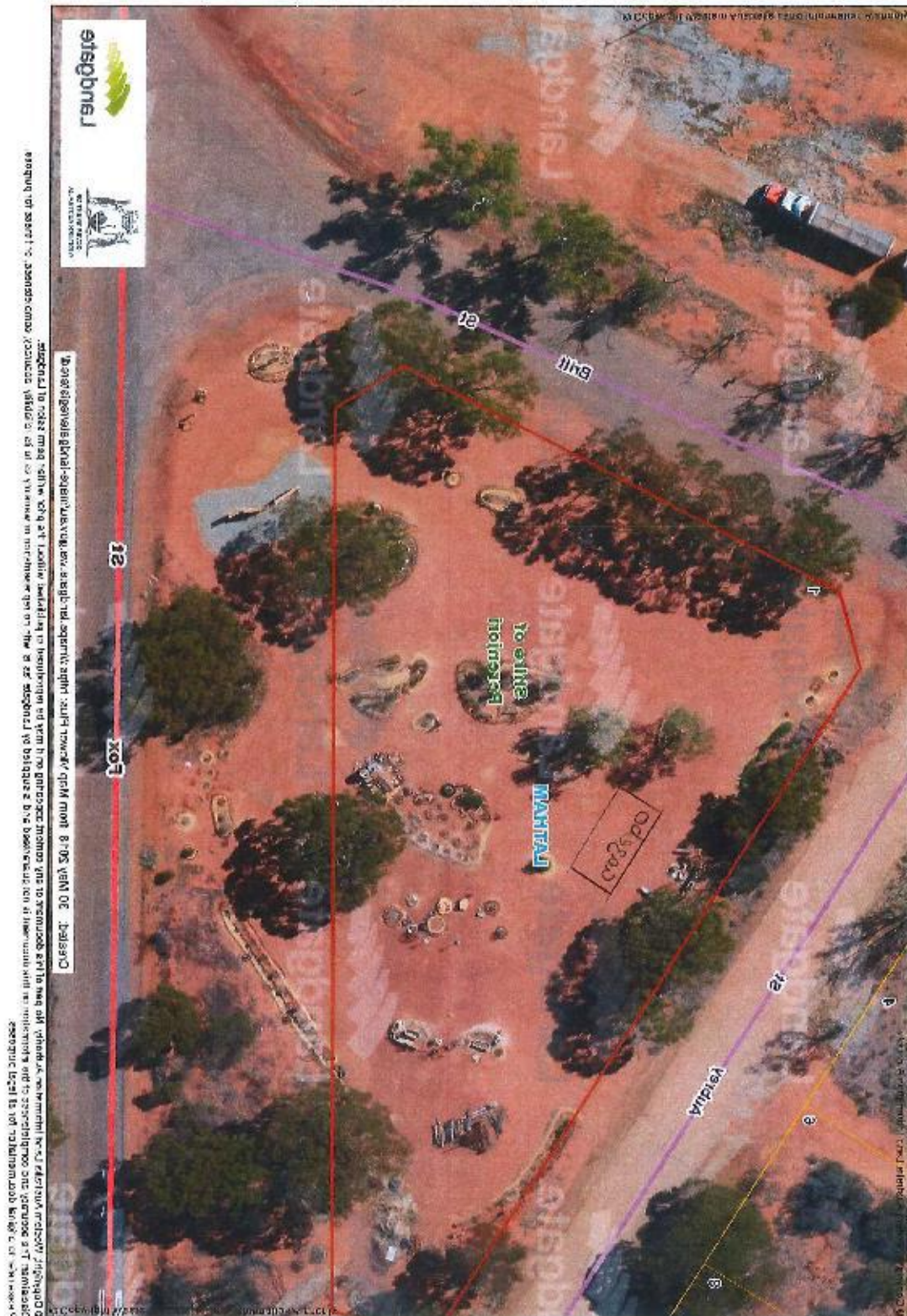
Builder _____

Address _____

Signature of Ap _____

Date Lodged _____

SPECIFICATIONS	No. or Size	Sp
Sole plates		
Stumps		
Beams		
Floor joists		
Bottom plate		
Studs		
Corner studs		
Top plates		
Briser		
Ceiling joists		
Hangers		
Beams or lintels		
Ruflers		
Ridge		
Hips and valleys		
Valley boards		
Under purlins		
Purlins		
Shims		
Wind braces		
Collar joists		
Fascia		
Barges		
Guttering		
Downpipe		
Ventilators		
Windows		
Doors		
Foundation		
Floor		
Walls, exterior		
Walls, interior		
Ceiling		
Roof		
Cost-Labour		
Materials		
TOTAL COST		



B. Plug left the meeting at 4.57 pm and returned at 4.58 pm.

18072.4 PROPOSED NEW FEES & CHARGES 2018/19
--

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0339
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	JOELENE DENNIS - MCDS
RESPONSIBLE OFFICER:	JOELENE DENNIS - MCDS
REPORT DATE:	24TH JULY 2018
ATTACHMENTS	NIL

Executive Summary

The item seeks that Council adopt a new fee to allow for the hire of the portable stage by community groups and Local Government bodies of the North Midlands region. Also included is an increase to the proposed Niche Wall plaque fee due to receiving notice from our supplier of an increase in the fee charged to council.

Background

Recent requests from community groups has involved developing additional fee rates for use of the portable stage and trailer for community groups outside of Perenjori. The purchase of the stage was grant funded and the approved purpose was to purchase a portable stage for the Perenjori community to use. The use by Perenjori community groups is free from charge however council has now been approached by groups inquiring if the stage can be hired out to other community groups within the region. The stage is the only one of its kind in the region and the hire to other community groups will strengthen the relationships in the region and make the region more attractive to groups wishing to hold events.

The purchase of the trailer was grant funded for the purpose of transporting the portable stage.

The following table provides details of the new proposed rates:

Community Stage and Trailer

Bond (refundable)	\$500
Community stage hire – Perenjori Community groups	FREE
Community stage hire – Regional Community groups -per event, max 4 days	\$500
Community stage hire – Regional Community groups – weekly	\$800

These rates will encourage more community groups to make use of the stage and provide a wider range of events to our community. This will foster regional partnerships and allow the region to attract a variety of events to the area. With events such as Blues for the Bush the artists also visit Perenjori to perform.

Bookings will be required through the existing processes at the Shire administration building. The Local Government Act requires all fees and charges to be pre-determined in the Annual Budget before being imposed.

	2017/2018 Fee	Proposed 2018/2019	Amended 2018/2019
Niche Wall plaque	\$143	\$145	\$147

This has been increased to the fee charged by the supplier to allow for cost recovery.

Statutory Environment

Local Government Act 1995 S6.16 sets out the requirement for fees and charges as follows:

6.16. Imposition of fees and charges

- (1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

** Absolute majority required.*

- (2) A fee or charge may be imposed for the following —
- (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
 - (b) supplying a service or carrying out work at the request of a person;
 - (c) subject to section 5.94, providing information from local government records;
 - (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
 - (e) supplying goods;
 - (f) such other service as may be prescribed.

6.17. Setting level of fees and charges

- (1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —
- (a) the cost to the local government of providing the service or goods; and
 - (b) the importance of the service or goods to the community; and
 - (c) the price at which the service or goods could be provided by an alternative provider.
- (2) A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.
- (3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —
- (a) under section 5.96; or
 - (b) under section 6.16(2)(d); or
 - (c) prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.

- (4) Regulations may –
- (a) prohibit the imposition of a fee or charge in prescribed circumstances; or
 - (b) limit the amount of a fee or charge in prescribed circumstances.

Policy Implications

Nil

Financial Implications:

Potentially an increase in income from increased use of equipment.

Strategic Implications**Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment**

Goal: *A community that develops and lives sustainably in a thriving natural and quality built environment, which meets and maintains current and future community needs.*

Area 2: Industry and Business Development – Our economy

Goal: *Fostering and maximising growth across the economy, seeking and embracing opportunities for diversifying and strengthening our economic base.*

Area 3: People and Place – Our Community

Goal: *Demonstrating a high quality of life for all, offering relevant activities, facilities and services, to enable people to meet their needs to achieve or exceed their potential.*

Risk Management

Risk Statement	Level of Risk	Risk Mitigation Strategy
Council not adopting the proposed additional fees and charges could limit new opportunities.	Low consequence and low risk.	Council adopt the fees and charges to support new services.

Consultation

CEO, MCDS, MIS, CDO, NMP

Comment

Careful consideration and consultation has been taken when setting the fee for Stage and trailer hire.

Voting Requirements – Simple Majority**Officer Recommendation – Item 18072.4**

That Council endorse the adoption of the proposed new fees for the 2018/19 financial year:

Community Stage and Trailer

Bond (refundable)	\$500
Community stage hire – Perenjori Community groups	FREE
Community stage hire – Regional Community groups -per event, max 4 days	\$500
Community stage hire – Regional Community groups – weekly	\$800

That Council endorse the adoption of the amended Niche wall plaque fee for the 2018/19 financial year:

Niche Wall plaque	\$147
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Council Resolution – Item 18072.4**Moved: Cr R Spencer****Seconded: Cr L Smith****That Council endorse the adoption of the proposed new fees for the 2018/19 financial year:****Community Stage and Trailer**

Bond (refundable)	\$500
Community stage hire – Perenjori Community groups	FREE
Community stage hire – Regional Community groups -per event, max 4 days	\$500
Community stage hire – Regional Community groups – weekly	\$800

That Council endorse the adoption of the amended Niche wall plaque fee for the 2018/19 financial year:

Niche Wall plaque	\$147
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Carried: 9/0**18073 GRAPHIC DESIGN DEVELOPMENT OFFICER**

Cr R Spencer, Cr L Smith, Cr P Waterhouse, Cr G Reid, Cr J Hirsch and Cr K Pohl declared impartiality interests in item 18073.1 Public Benefit Trust round 12 due to the following reasons -

Cr R Spencer – President of the Tourist Bureau, President applied for the funding

Cr L Smith – CRC Committee Member

Cr P Waterhouse, Cr G Reid and Cr J Hirsch – Members of the Latham Golf and Bowling Club

Cr K Pohl – Member of the Cricket Club

All Councillors remained In the room and participated in the voting of the item.

18073.1 PERENJORI PUBLIC BENEFIT TRUST - ROUND 12

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0430
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	CDO – CHRISTINA LAUE
RESPONSIBLE OFFICER:	CEO – ALI MILLS
REPORT DATE:	24TH JULY 2018
ATTACHMENTS	NIL

Executive Summary

This item provides information and minutes of the Public Benefit Trust panel meeting held on Monday 18th June 2018.

Background

Round 12 of the Perenjori Public Benefit Trust was promoted as being open in May / June 2018 via the Bush Telegraph and the Shire of Perenjori website and Facebook page. Round 12 closed on Friday 1st June at 4pm. There were a total of five applications submitted by the following groups: The Perenjori

MINUTES

24th JULY 2018

Tourist Information, Latham Golf & Bowling Club, Community Resource Centre, the Perenjori Cricket Club and the Perenjori Agricultural Society. Councils Community Development Officer spoke with each about their applications to confirm or amend information, before meeting with MCDS Joelene Dennis to assess and rate the applications. The table below outlines each application, their rating and comments. (Note: Applications are rated on a scale of 1- 5, with 1 complying to criteria most and 5 complying with criteria least.)

Applicant	Project	Amount Requested	Amount recommended	Amount rewarded	Rating	Comments
Latham Golf & Bowling Club	New seating and tables	\$13,900.90	\$13,900.90	\$13,900.90	2	This project is assisting the Club to purchase new chairs, stools and trestle tables for the Club environment. The old furniture is now over 30 years old and the Latham Club is hosting the Golf Championships in 2018.
Community Resource Centre	Bouncy Castle & Water Slide + Trailer	\$11,720.00	\$11,720.00	\$11,720.00	1	Items will be available for all Community Groups such as the Primary School, PECC, Blues for the Bush, the Ag Show etc. This will limit the cost when hiring equipment for events.
Cricket Club	Cricket Nets and Mats	\$29,618.32	\$29,618.32	\$29,618.32	3	New bowling nets and the installation of concrete pitch are necessary to ensure a safe training and game area.
Agricultural society	78 th Ag Show 2018	\$12,136.00	\$12,136.00	\$12,136.00	5	The show sought support to provide a wide range of entertainment such as Pony rides and Laser tag in addition to their usual entertainment for all age groups.
Tourist Info & Museum	Free Wifi and Ipad	\$3,919.00	\$4,419.00	\$4,419.00	4	Installing WIFI within the visitor centre and the main street will attract tourists to stop and catch up on social media and get easy access to visitperenjori.com.au as well as Wildflower Country journeys.
Total		\$71,294.22	\$71,794.22	\$71,794.22		

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

An amount of \$71,794.22 from the trust to be allocated to successful applicants.

Strategic Implications

Area 3: People and place – Our Community

Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve their potential.

Area 2: Industry & Business Development – Our Economy

Goal: Fostering and maximising growth across the economy, embracing opportunities for diversifying and strengthening our economic base.

Risk Management

Not applicable.

Consultation

Marc Bennet, Cricket Club

Robin Spencer, Tourist Information

Joanne Hirsch, Latham Golf & Bowling Club

Julie Bain, Agricultural Society

Tiffany Just, Community Resource Centre

Comment

All groups have put forward strong and worthy cases for funding and therefore the requested amounts have been fully awarded. An extra \$500 has been awarded to the Tourist Centre to promote the free Wifi with a sign outside the centre.

Voting Requirements – Simple Majority**Officers Recommendation – Item 18073.1**

It is requested that Council receive the Public Benefit Trust panel meeting minutes of the meeting held on 18th June 2018.

Council Resolution – Item 18073.1

Moved: Cr L Smith

Seconded: Cr J Hirsch

It is requested that Council receive the Public Benefit Trust panel meeting minutes of the meeting held on 18th June 2018.

Carried: 9/0

18073.2 PUBLIC ART POLICY - 8008

APPLICANT:	SHIRE OF PERENJORI
FILE:	NIL
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	CHRISTINA LAUE - CDO
RESPONSIBLE OFFICER:	ALI MILLS - CEO
REPORT DATE:	24TH JULY 2018
ATTACHMENTS	NIL

Executive Summary

This item seeks council's endorsement and adoption of the Public Art Policy - 8008.

Background

The Shire of Perenjori has always communicated with the community and has implemented many projects which involved community consultation. However, it has been identified that the processes around Public Art could be managed more effectively. In the past, Art in Public spaces have been developed without sourcing community input or Council approval.

The Policy had been drafted and presented as information to the last Council meeting. It will serve to ensure that community engagement is conducted before any implementation of public art.

The proposed Policy is a formal expression of Council's commitment to engaging the Perenjori community.

INTENT:

The Shire of Perenjori is home to a vibrant arts and cultural community who contribute to the enrichment of the Shire of Perenjori in many ways including the design and production of significant art works designed for public spaces. This policy seeks to ensure all proposed additions to public art contribute in a manner that ensures our public spaces are inviting, well thought out and do not detract from the Shire's natural assets.

Evidence of community consultation and support for the work, is respectful and not derisive of any community group, reflective of local community values, and that it stands in consideration and harmony with surrounding environment that does not deter from the Shire's natural assets.

DEFINITIONS:

Public Art means art work located either on private property or public land that contributes to the public realm and is situated in a position clearly visible to, or accessible by, the general public. Public Art may include but is not limited to building features and enhancements to gates, benches, playground structures, landscapes or enhancements to other infrastructure sought by independent artists or community projects.

Owner means the owner of land upon which the relevant development is proposed to be built.

GENERAL PROVISIONS:

This policy applies to all and any public art projects located, or proposed in the public domain within the Shire of Perenjori area. This policy does not include commemorative works such as memorials or plaques.

Public Art Projects will:

- Enhance the location in which the artwork is to be sited, adding interest and enriching context;
- Be specific to its site or context, drawing from and adding to the history, heritage and environment of its location; tells a local story;
- Be appropriate and suitable to its site and impact on the amenity and community;
- Be high quality in design, fresh, creative and original ideas;
- Encourage engagement within the local Perenjori Community by inspiring, enriching and stimulating curiosity;
- Reflect and respect cultural diversities

APPROVAL PROCESS FOR OWNER PROVIDED PUBLIC ART:

Where an owner or artist chooses to present Public Art the following procedure's must apply:

- a. The owner and/or artist are to review the requirements of this policy and consult with the Shire regarding the application process;
- b. The Owner and/or artist must provide a Public Art proposal for consideration by the Shire of Perenjori's Council, Perenjori Tourism Committee or Perenjori Townscape Committee.
- c. The artist must first obtain written permission from the property owner.
- d. Should the artist not be deemed to be a professional artist, proof of prior work should be obtained and given to the Shire.
- e. Consideration of public safety, environment and climatic conditions
- f. Community consultation shall be obtained through public comment or feedback. Potential Public Art is to be displayed for a sufficient time period to allow for public comment prior to approval, this should include the proposed design, meaning and/or need for the Public Art and clearly instruct where the Public Art is proposing to be displayed.
- g. Should the artist be rejected by the Shire, the owner is provided a right of reconsideration to Council.

MAINTENANCE PLAN:

The ongoing maintenance of the Public Art will be the responsibility of the owner of the land or building. A maintenance report should be developed by the artist prior to the installation of each public art work. The plan shall include the following:

- a. A description of the artwork (including digital images and the date of expected completion)
- b. Artist / team contact details
- c. A maintenance schedule and an agreement on who is responsible for the ongoing maintenance
- d. The expected lifespan of the work e.g. fading
- e. A re-coating/re-painting schedule

-
- f. The method of construction, the types of materials used and the details of the fabrication company (if relevant) in case of the need for colour matching in the future and re painting.
 - g. Any specific instructions or products to be used when cleaning and maintaining the artwork.
 - h. Any instructions to respond to urgent maintenance issues such as vandalism.
 - i. The Shire will only be responsible for the maintenance of public art it has installed in the public domain. Public art displayed on private domain will be the responsibility of the artist and property owner.

DEACCESSIONING ARTWORK:

Should an artwork reach its intended lifespan, has been damaged or destroyed, or is no longer safe there may be a need to remove or relocate the artwork. This may also happen if the site on which the artwork is located has been sold or is to be redeveloped.

Public artwork should not be removed, relocated, sold or destroyed without first notifying the artist. The Shire of Perenjori may in cases of emergency remove an artwork where there are safety issues to the general public or where there has been a significant change in contemporary values.

VANDALISM / GRAFFITI

Measures should be taken, wherever appropriate to the site, to reduce the accessibility of artworks to vandals. Implementations such as using graffiti resistant materials, increasing informal community surveillance and lighting the area at night are encouraged.

Graffiti shall be removed by the owner of the Public Art immediately, this should be followed as per their maintenance plan.

Community involvement. A sense of pride and ownership amongst the community can help reduce vandalism.

OWNERSHIP, COPYRIGHT AND MORAL RIGHTS:

Ownership of the Public Art commissioned under this policy will generally depend upon the location of the Public Art:

- a) Where the Public Art is situated on private property, the Public Art is owned and maintained by the owner of that property.
- b) Where situated on public property the Public Art is owned and maintained by the Shire.

The Shire of Perenjori will have the right to reproduce extracts from the design documentation of the Public Art and photographic images of the Public Art for non-commercial purposes, such as Annual Reports, information brochures (tourism) and information for the Shires website.

Artists producing the Public Art have moral rights under the copyright legislation, these regulations must be followed and outlined in the Public Art proposal provided to the Shire.

Statutory Environment

- Local Government Act 1995

Policy Implications

Draft policy 8008

Financial Implications

Nil

Strategic Implications

Area 4: Investing in Community Capacity – Civic Leadership

Goal: Supporting community's strong volunteering culture and supporting community leaders to grow and develop.

Area 5: Investing in Council's Capacity – Our Leadership

Goal: Strengthen the Shire's position as an innovative and proactive Local Government providing excellence in all areas of governance, management and leadership

Risk Management

Risk Statement	Level of Risk	Risk Mitigation Strategy
There is no existing policy to detail the way in which the Shire of Perenjori responds to requests for Public Art Installations, which could expose the Shire to criticism when public art is installed	Medium	The proposed policy will ensure the Shire of Perenjori, the artist and the Building owner are seeking Public Feedback before implementing art.

Consultation

Council

Comment

Nil

Voting Requirements – Simple Majority**Officers Recommendation – Item 18073.2**

That Council;

1. That Council adopts and endorses the Public Art Policy – 8008.

Council Resolution – Item 18073.2

Cr L Butler put the motion forward 18073.2. Due to no mover and seconder the motion was dismissed.

Cr K Pohl declared a financial interest in item 18073.2 due to the possibility of supplying alcohol at the Blues for the Bush event. Cr K Pohl left the room at 5.15 pm and returned at 5.26 pm he did not partake in the discussion or voting of the item.

Cr L Butler and Cr R Spencer declared impartiality interests in item 18073.2 due to Cr L Butler's daughter working at the event and Cr R Spencer being the president of the Tourist

MINUTES**24th JULY 2018**

Bureau for the Sunday event. Both Councillors remained in the room and participated in the voting of the item.

18073.2 BLUES FOR THE BUSH CONCERT AND OPEN DAY PROGRESS JUNE REPORT

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0562
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	CDO – CHRISTINA LAUE
RESPONSIBLE OFFICER:	CEO – ALI MILLS
REPORT DATE:	24TH JULY 2018
ATTACHMENTS	NIL

Executive Summary

This item seeks Council's acceptance of the Blues for the Bush Concert and Open Day report for the month of June 2018.

Event Status

June has been a very busy month for the Project Team with many key event preparations having been performed. This has included the further development of the Open Day program, confirmation of the concert line up and the development of a robust and workable ticketing system - ready for the tickets going on sale on July 1st. The marketing campaign has kicked off utilising the strong social media presence that Blues for the Bush now has. The marketing campaign will kick up a notch over the coming weeks and include print advertising in local publications, a poster campaign (metro and locally), advertorial in the regional newspapers, Radio Interviews and more. The Creative Director/Site Manager visited Perenjori for a Project Team Meeting and also attended and helped facilitate a meeting in Perenjori of local business owners and organisations where the Sunday program in Perenjori was discussed. Emily and Christina also met with William Hansen and Sarah Luxton of Bush Heritage Australia to discuss the inclusion of volunteers at the event.

The Steering Committee have not raised any red flag issues with the Project Team.

Budget and Expenditure

Project expenditure to date totals just under \$34,500 The accompanying spreadsheet shows a breakdown of expenses. The expenditure has increased during September due to considerable deposits paid out to concert performers. During the coming months, advertising activity will peak and expenditure can be expected to rise sharply. No overspend on the budget has been recorded.

Income

As per Steering Committee Correspondence, the fundraising activities to date have resulted in the project being partly funded. A concerted effort by the Steering Committee in the near future is expected to assist in raising revenue considerably. A snapshot of the budget position is:

	Budget
Revenue	\$155,000
Costs	\$402,030
Shortfall	(\$247,030)

Confirmed funding of \$115,000 is from the following sources:

Sponsor Revenue

Sponsor	Amount
Bush Heritage	\$33,000
Shire of Perenjori	\$32,000
Mt Gibson	\$25,000
Gundawa	\$35,000
NACC	\$5,000
TOTAL	\$130,000

Grant Income (not including Arts/Community Based Grants)

Grant	Amount
LotteryWest	\$25,000
TOTAL	\$25,000

The \$287,030 shortfall is expected to be funded as follows:

Expected/indicated income of \$108,000

Source	Amount
Ticket Sales	\$97,000
Arts Funding (core budget implication)	\$30,000
Sponsorship	\$110,030
Other income (merchandise, fees etc)	\$10,000

TOTAL	\$247,030
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Supplementary to the core income raised, the Project Team has successfully secured:

- \$30,000 towards Open Day/Community Engagement Activities from Country Arts WA
- \$10,000 towards the Badimaya Beats Project from Gunduwa
- \$1,000 towards the Badimaya Beats Project from the Perenjori Primary School

We have however had some road-blocks in funding the Badimaya Beats Project. With the grant application of \$54,000 lodged to Festivals Australia to help fund this Project being unsuccessful. This is a considerable disappointment and feedback indicates that this round of funding was hugely oversubscribed with only 16 of the 71 eligible applications funded. A similar story with our Country Arts WA Application for \$34,000 towards this project being knocked back also due to a record number of applications being received for this round with only 6 of the 44 applications being successful. This particular grant had over \$797,000 requested and only \$95,000 funded.

These disappointing arts grants outcomes will not deter the Project Team in their commitment to the Badimaya Beats project with other grant applications and funding options being explored.



Local Engagement – Business Owner Buy In

In 2016, Just under 1,500 people attended the Blues for the Bush. Demographic statistics collected indicate that around 60% of these people were visitors from outside the North Midlands Region. In 2018, we hope that we can encourage a large percentage of these 900 visitors (plus locals) to enjoy the business offerings in Perenjori. To assist this process Emily Sutherland and Theaker von Ziarno met with a number of local business owners and representatives from organisations to discuss opportunities for them to capitalize on the Blues for the Bush. Those who met with Emily and Theaker included

rep's from: Perenjori Pub, Perenjori Roadhouse, Landmark, Perenjori CRC, Perenjori Visitor Centre and others.

All who attended were supportive and excited about the event and the possibilities it brings to the community. They were all keen to engage with the Sunday program in Perenjori and have been offered some assistance with marketing and promotion their businesses via the Blues for the Bush networks.

Concert Line-up

In a considerably coup for our small festival, we have secured two-time ARIA Best Blues and Roots Album Winner **C.W. Stoneking** www.cwstoneking.com as our headline Act. C.W. Stoneking is a major feature in the international blues scene and has played some of the most high-profile venues and festivals across Australia and the world. C.W. has a unique (and undoubtably blues) style and is a larger-than-life performer with a high profile and strong following. We have no doubt he will help us sell our concert tickets and also attract a new

sect of attendees to our event. In addition to C.W. Stoneking we have a great and diverse line up featuring :

- Three Kings www.threekingsaustralia.com
- Caiti Baker www.caitibaker.com
- William Crighton www.williamcrightonmusic.com.au
- James Abberley
www.triplejuneearthed.com/artist/james-abberley
- Darcy Hay (local artist)

We have invested a considerable amount of money into our concert this year. This is a direct strategy as contained in the Business Plan which council has endorsed. By doing so, we hope to achieve maximum exposure and a good return on investment in terms of ticket sales. To view full profiles of these artists, visit their websites.

Ticket Sales

Tickets are now on sale via Eventbrite. We aim to sell 1,500 tickets. Shire staff have been briefed and taken through the manual ticketing system and are now in a position to process ticket bookings over the phone or via walk-in's.

Marketing

With the intention of selling 1,500 tickets, a well thought out and extensive approach to marketing has been developed by the Project Team.

Social Media is performing a pivotal role in our marketing activities. In the week leading up to the tickets going on sale an advertising campaign on Facebook was implemented where a competition to guess the headline act was run. This has had a great take up.

Over the past three weeks, we have spent \$150 on Facebook advertising resulting in 8,520 people being reached, 2,764 video views over 1115 people actively engaging in the Facebook posts (liking, sharing or commenting on the posts). For 0.13c per active connection/lead this is a very cost effective and measurable success. There is no other marketing method available to us which would offer us the same tangible and live results.

As well as Social Media, more traditional methods of advertising have and will be implemented to assist in selling tickets. These include:

- Print advertising and editorial in the Mid West Times and Geraldton Guardian;
- Print advertising in 10-12 local publications;
- A full poster campaign in the Perth Metro area where posters and flyers are distributed in rotation during the months of July-August in targeted areas and hot spots (bars, café's, universities, backpackers, tourist attractions, public spaces, art galleries etc);
- E- circulars distributed to our Blues for the Bush Database of 600 plus followers;
- Mail out of brochures;
- Posters distributed in neighboring towns and throughout the region;

- Radio Interviews on ABC radio;
- Advertising and editorial in Rhythms Magazine;
- Website advertising on Australia's Golden Outback and Tourism WA sites.

Specific advertising and editorial (media releases) will be developed for individual areas of the program and to meet certain target audiences.

Key Milestones

Key milestones achieved for this project to date, include:

- Project Managers appointed;
- Expenditure budget developed and adopted;
- Project Team structure and roles confirmed;
- First Site Meeting Held
- Meetings with local schools and development of Badimaya Beats project;
- Primary grant applications completed and lodged;
- Open Day theme and structure confirmed;
- Development of a MOU for the management of the bar;
- Marketing & Media Plan developed;
- Program development;
- Concert line up booked;
- Implementing the Marketing Campaign;
- Tickets on sale;

In the following month, the team will concentrate on:

- Arts grant (secondary) applications completed and lodged
- Implementing the Marketing Campaign (contd.)
- Draft Site Plan Developed
- Confirming and Booking Key suppliers.
- Compliance documentation completed
- Open Day Program finalised

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

There will be financial implications for the 2018/2019 budget.

Strategic Implications

Area 1: Infrastructure and Natural Assets - Our Natural and Built Environment

Goal: A community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

Area 2: Industry and Business Development – Our Economy

Goal: Fostering and maximising growth across the economy, embracing opportunities for diversifying and strengthening our economic base.

Area 3: People and place – Our Community

Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve their potential.

Area 4: Investing in Community Capacity – Civic Leadership

Goal: Supporting community's strong volunteering culture and supporting community leaders to grow and develop.

Consultation

Bush Heritage Australia, Left of Centre, Theaker von Ziarno. Angela Dring

Comment

All aspects of the event are running smoothly, with marketing now being ramped up across the state. The Management team will now meet weekly to monitor any actions that need addressing.

Voting Requirements – Simple Majority**Officers Recommendation – Item 16043.2**

That Council receive the Blues for the Bush report for June 2018 as presented.

Council Resolution – Item 16043.2

Moved: Cr L Smith

Seconded: Cr R Spencer

That Council receive the Blues for the Bush report for June 2018 as presented.

Carried: 8/0

A. Mills and J. Moulden left the meeting at 5.27 pm

A. Bryant and J. Dennis left the meeting and J. Moulden returned to the meeting at 5.29 pm.

A. Bryant and J. Dennis did not return to the meeting.

Cr G Reid left the meeting at 5.31 pm and Returned at 5.33 pm.

A. Mills returned to the meeting at 5.34 pm.

18074 INFRASTRUCTURE SERVICES**18074.1 ROAD MAINTENANCE – JUNE 2018**

APPLICANT:	SHIRE OF PERENJORI
FILE:	R999
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	KEN MARKHAM- MANAGER INFRASTRUCTURE SERVICES
RESPONSIBLE OFFICER:	KEN MARKHAM- MANAGER INFRASTRUCTURE SERVICES
REPORT DATE:	24TH JULY 2018
ATTACHMENTS	NIL

Executive Summary

This item seeks Council's acceptance of the road maintenance report for June.

Background

Listed are the roads graded for the months of June.

Karara Road	Sutherland Road
Warriedar Coppermine Road	Koolanooka Road
Sellner Road	Hill Road
Cannon East Road	Settlement Road
Barwick Road	Olden Road
Solomon Road	Payne Road
Keogh Road	Back Bowgada Road
Old Mullewa Road	
Grant Road	

Statutory Environment

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications**Financial Implications**

As per road maintenance budget

Strategic Implications

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

Risk Management

Risk Statement	Level of Risk	Risk Mitigation Strategy
Not maintaining roads will lead to deterioration of the asset and safety issues for users	High	To maintain roads to a standard and implementation of a Road Maintenance Plan.

Consultation

NIL

Comment

Maintenance grading has been carried out from pickups and requests.

Voting Requirements – Simple Majority**Officers Recommendation – Item 18075.1**

That the road maintenance report for June 2018 be accepted as presented.

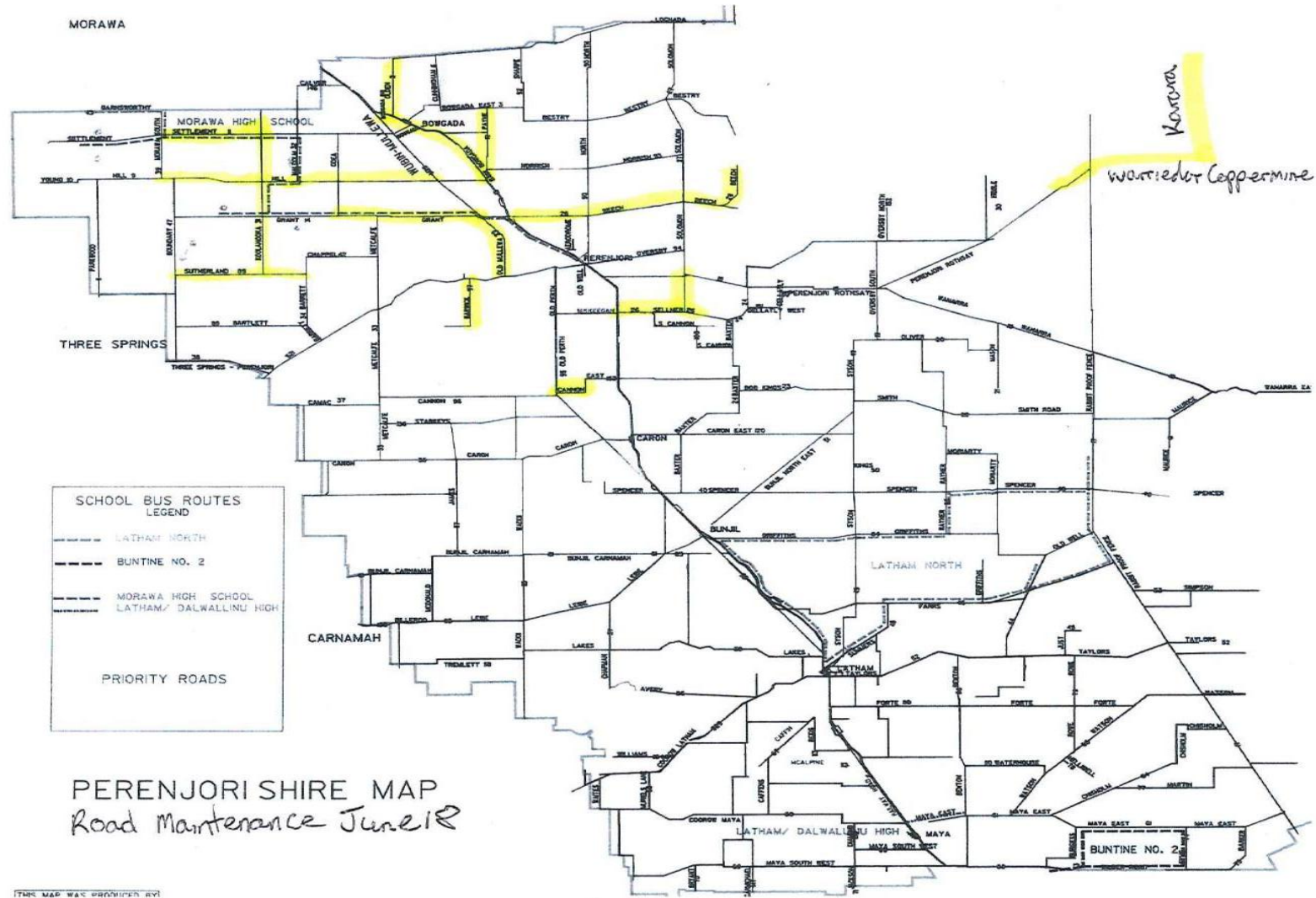
Council Resolution – Item 18075.1

Moved: Cr R Spencer

Seconded: Cr P Waterhouse

That the road maintenance report for June 2018 be accepted as presented.

Carried: 9/0



18075 GOVERNANCE

J. Richardson left the meeting at 3.41 pm and did not return.

18075.1 INTERIM AUDIT – JUNE 2018

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0081
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	ALI MILLS - CEO
RESPONSIBLE OFFICER:	ALI MILLS - CEO
REPORT DATE:	24TH JULY 2018
ATTACHMENTS	LETTER AND REPORT

This item seeks council to receive the interim audit results for the year ending 30 June 2018.

Background

The interim audit has been completed in accordance with the audit plan. The focus of the interim audit was to evaluate the overall control environment and to obtain an understanding of the key business processes, risks and internal controls relevant to the audit of the annual financial report.

Management Control issues

Four areas of deficiency have been raised with one significant rating and three moderate ratings.

Preparation and Review of Bank Reconciliations

It had been found there were inconsistencies in the use of bank reconciliation procedures which can increase the risk of fraud, errors and omissions remaining undetected, along with the risk of non-compliance with the Local Government Regulations.

It will be important for Management to ensure staff are equipped to complete the reconciliations on a monthly basis and to ensure a review of these occurs by an independent staff member.

Review of Payroll reconciliations and payroll variance reports

It has been raised for the need to have reports independently reviewed and signed off by a senior management person. This practice is now in place.

Notice of Change of Fees and charges

New fees adopted in September 2017 were not publicly advertised as required by the Local Government Act. This has been noted and assigned to an employee to ensure this does not slip by again.

Statutory Environment

- Local Government Act 1995, section 7.12A
- Local Government (Audit) Regulations 1996
- Australian Auditing Standards.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Risk Management

Risk Statement	Level of Risk	Risk Mitigation Strategy
Turnover of staff creating inconsistencies in practices and use of procedures.	A significant consequence which is possible resulting in significant level of risk.	Ensure procedures are well documented and new staff are aware of them. Multi-skilling to ensure back-ups occur if staff are on leave.
Lack of due diligence from Finance staff and Manager.	A significant consequence which is possible resulting in significant level of risk.	Manager to check that practices are in place and include as part of PR.

Consultation

MCDS

Auditor - RSM

Comment

Nil

Voting Requirements – Simple Majority

Committee Recommendation – Item 18075.1
<p>That Council</p> <ol style="list-style-type: none"> 1. That the Audit Committee recommends to Council that it receives the interim audit management letter and management comments provided by office of the Auditor General for the financial year ending 30 June 2018, attached no. 18072. 2. The Committee acknowledges the error in the report by the Office of the Auditor General that 5.2c is incorrect and should be 5.1c 3. All future Finance Committee Meetings receive a monthly action list

Council Resolution – Item 18075.1

Moved: Cr K Pohl

Seconded: Cr J Hirsch

That Council

1. That the Audit Committee recommends to Council that it receives the interim audit management letter and management comments provided by office of the Auditor General for the financial year ending 30 June 2018, attached no. 18072.
2. The Committee acknowledges the error in the report by the Office of the Auditor General that 5.2c is incorrect and should be 5.1c
3. Council receives a monthly report advising that bank reconciliation has occurred
4. All future Finance Committee Meetings receive a monthly action list

Carried: 9/0

Cr L Smith left the meeting at 5.47 pm and returned at 5.49 pm.

18075.2 LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC)

APPLICANT: SHIRE OF PERENJORI

FILE: NIL

DISCLOSURE OF INTEREST: NIL

AUTHOR: ALI MILLS - CEO

RESPONSIBLE OFFICER: ALI MILLS - CEO

REPORT DATE: 24TH JULY 2018

ATTACHMENTS NIL

Executive Summary

This item seeks Council's consideration for the formal separation of the current combined local governments for the purpose of emergency management.

Background

Council considered the LEMC situation back in December 2017 and resolved the following:

Council Resolution – Item 17125.2

Moved: Cr P Waterhouse

Seconded: Cr R Spencer

That Council:

1. Resolves to have as their preferred option to proceed with a separation process from the current LEMC, being the Shire's of Mingenew, Three Springs and Morawa, and develops a new LEMC with the Shire of Morawa commencing in February 2018, and
2. Seeks to meet at least annually with other shires across the north midlands with the intention of sharing experiences and resources.
3. Resolves in the instance that the Shire of Morawa does not support this approach, to opt for five Shire option and support the amalgamation of Carnamah Shire with the Shire's of Mingenew, Three Springs, Morawa and Perenjori as the new LEMC.

Carried: 8/0

Recent advice has revealed formal processes must be completed before DFES can accept any application for separation or amalgamation of a LEMC.

Emergency Management Act

Local governments are key players in the State's emergency management arrangements and provide expert knowledge about their communities and environments. It is their role to ensure that local emergency management arrangements are prepared and maintained, as well as to manage recovery after an emergency.

Under section 38 of the *Emergency Management Act 2005*, a local government is required to establish one or more Local Emergency Management Committees (LEMCs) for the local government's district. However, local governments may unite for the purposes of emergency management and establish one or more LEMC for their combined districts. The LEMC is to be managed and chaired by the local government, with representation from organisations and agencies that play a key role in emergency management within their district. The current LEMC involves the Shires of Mingenew, Three Springs, Morawa and Perenjori.

Local Emergency Management Arrangements (LEMAs)

The functions of a LEMC, in relation to its district or the area for which it is established, are:

- to advise and assist the local government in ensuring that Local Emergency Management Arrangements (LEMAs) are established for its district;
- to liaise with public authorities and other persons in the development, review and testing of the LEMA; and
- to carry out other emergency management activities as directed by the SEMC or prescribed by the regulations.

Under Section 41 of the *Emergency Management Act 2005*, a local government is to ensure that emergency management arrangements are in place for that local government district.

LEMAs are developed to provide a community focused, coordinated approach to the management of all potential emergencies within a local government area. It is a requirement for each local government in Western Australia to provide access to their LEMA and to publish their Local Emergency Management Arrangements (LEMAs) on their website.

Communications and Options

DFES has communicated to the CEO the benefits of having a local focus and providing opportunity for better engagement and participation with the local groups and individuals. This is opposed to larger group which tends not to involve the needed representations from local groups.

DFES has recently advised that a formal process of separation needs to take place, being procedure 15. Of the State Emergency Management Procedures:

Following the decision to separate from a combined arrangement, the local government concerned should establish a working group to establish administration arrangements including:

- *membership of the LEMC,*
- *appointment of a committee Chair,*

- *provision of secretariat support,*
- *Emergency Management Arrangements,*
- *Recovery Arrangements, and*
- *a community communication and marketing strategy.*

The local government wishing to manage its emergency management responsibilities as a single local government must forward written advice of its intention to establish a Local Emergency Management Committee (LEMC) for its local government district to the Executive Officer, State Emergency Management Committee (SEMC). A copy must also be forwarded to the Chair of the relevant District Emergency Management Committee (DEMC).

It would be proposed that the Perenjori LEMC consist of the following:

- St John's Ambulance;
- Perenjori Bush Fire Brigade;
- Country Womens Association;
- Shire of Perenjori;
- Senior Sergeant WA Police – Perenjori
- CESM – secretariat support

It would be the responsibility of the group to develop a community communication and marketing strategy as their first task to achieve.

Statutory Environment

Section 38 of the *Emergency Management Act 2005*, a local government is required to establish one or more Local Emergency Management Committees (LEMCs) for the local government's district.

Under Section 41 of the *Emergency Management Act 2005*, a local government is to ensure that emergency management arrangements are in place for that local government district.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Area 3: People and place – Our Community

Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve or exceed their potential.

Risk Management

Risk Statement	Level of Risk	Risk Mitigation Strategy
A lack of interest or availability from local groups and individuals to be involved in a LEMC.	A moderate consequence which is possible resulting in medium level of risk.	Widespread awareness and advertising. Minimise meetings to be purposeful and effective.
Lack of local capability to fill roles in emergency management arrangements	A moderate consequence which is possible resulting in medium level of risk.	The provision of training and support to interested community members.

MINUTES

24th JULY 2018

and recovery. Lack of support from neighbouring Shire's if and when needed.	A moderate consequence which is possible resulting in medium level of risk.	Continued networking and at least annual meetings with neighbouring Shire's.
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Consultation

DFES

CESM – Community Emergency Services Manager

Comment

The opportunity exists to localise the emergency management committee and engage the local volunteer groups. This will ensure we are incident ready if an incident did occur and could attend to needs until the larger hazard managers arrive. There would also be opportunity to meet with all other shires once a year to have an exercise, share resources and experiences. Our CESM is very connected with DFES which ensures we would be kept up with the latest information.

Voting Requirements – Simple Majority**Committee Recommendation – Item 18075.2**

That Council:

1. Proceeds to forward written advice of its intention to establish the Perenjori LEMC for the Local Government of Perenjori to the Executive Officer, State Emergency Management Committee.
2. Proceeds through the separation process from the current LEMC, being the Shire's of Mingenew, Three Springs and Morawa, and develops a new localised LEMC as the Perenjori LEMC; and
3. Seeks to meet at least annually with other shires across the north midlands with the intention of sharing experiences and resources.

Council Resolution – Item 18075.2**Moved: Cr P Waterhouse****Seconded: Cr L Smith****That Council:**

- 1. Proceeds to forward written advice of its intention to establish the Perenjori LEMC for the Local Government of Perenjori to the Executive Officer, State Emergency Management Committee.**
- 2. Proceeds through the separation process from the current LEMC, being the Shire's of Mingenew, Three Springs and Morawa, and develops a new localised LEMC as the Perenjori LEMC; and**
- 3. Seeks to meet at least annually with other shires across the north midlands with the intention of sharing experiences and resources.**

Carried: 9/0

18076 PROJECT STATUS REPORT

APPLICANT:	SHIRE OF PERENJORI
FILE:	NIL
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	ALI MILLS - CEO
RESPONSIBLE OFFICER	ALI MILLS - CEO
REPORT DATE:	24TH JULY 2018
ATTACHMENTS	PROJECT STATUS REPORT

Executive Summary

The project status report is provided to Council in order that actionable items are recorded and results reported to council. Although this is information only, the status report is to be accepted by Council and recorded in the minutes to ensure councils are kept informed on the progress of the work undertaken by the Shire of Perenjori.

Background

Nil

Statutory Environment

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Consultation

Staff

Comment

Nil

Officer Recommendation – Item 18076

Council accepts the Project Status Report as presented for the month of June 2018.

Council Resolution – Item 18076

Moved: Cr L Smith

Seconded: Cr J Hirsch

Council accepts the Project Status Report as presented for the month of June 2018.

Carried: 9/0

18077 STATUS REPORT

APPLICANT:	SHIRE OF PERENJORI
FILE:	NIL
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	ALI MILLS - CEO
RESPONSIBLE OFFICER	ALI MILLS - CEO
REPORT DATE:	24TH JULY 2018
ATTACHMENTS	STATUS REPORT

Executive Summary

The status report is provided to Council in order that actionable items are recorded and results reported to council. Although this is information only, the status report is to be accepted by Council and recorded in the minutes to ensure councils are kept informed on the progress of the work undertaken by the Shire of Perenjori.

Background

Nil

Statutory Environment

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Consultation

Staff

Comment

Nil

Officer Recommendation – Item 18077

Council accepts the Status Report as presented for the month of June 2018.

Council Resolution – Item 18077

Moved: Cr G Reid

Seconded: Cr R Spencer

Council accepts the Status Report as presented for the month of June 2018.

Carried: 9/0

18078 OTHER BUSINESS**18078.1 MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN****Council Motion – Item 18078.1**

Moved: Cr R Spencer

Seconded: Cr P Waterhouse

That Council accepts to discuss late item 18078.3.2

Carried: 9/0

Cr P Waterhouse left the meeting at 6.05 pm and returned at 6.07 pm.

18078.3.2 LATE ITEM - RATES & DIFFERENTIAL RATES 2018/19

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0086
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	ALI MILLS - CEO
RESPONSIBLE OFFICER:	ALI MILLS - CEO
REPORT DATE:	24TH JULY 2018
ATTACHMENTS	REASONS AND OBJECTIVES, APPLICATION FORM DIFFERENTIAL RATES

Executive Summary

This Item seeks Council's adoption of the proposed differential general rate in the dollar for each rate category, to also amend the Objects and Reasons and to resolve to make application to the Minister for Local Government for approval under section 6.33(3) of the Act.

Background

The following recommendation was adopted at the ordinary Council meeting on the 21ST June 2018:

Council Resolution – Item 18065.3

Moved: Cr G Reid

Seconded: Cr L Smith

That Council:

1. In accordance with s6.36(1) advertises its intentions to impose differential rates for UV Rural, UV Mining and Exploration for the 2018/2019 financial year.
2. Further to the consideration of any objections, seeks Ministerial approval under Section 6.33(3) of the Local Government Act to impose a differential rate on the unimproved value of mining tenements that is more than twice the lowest unimproved value rate on rural lands within the shire.
3. Approves the annual rates with a 2% increase above 2018/19 and the inclusion of a new rate for exploration properties
4. as follows:

UV Rural	=	1.95 cents in the dollar
UV Mining	=	35.57 cents in the dollar
GRV Townsites	=	8.11 cents in the dollar
GRV Mining	=	8.11 cents in the dollar
Exploration	=	25.0 cents in the dollar

Minimum rates

UV Rural	=	\$342
UV Mining	=	\$342
GRV Townsites	=	\$342
GRV Mining	=	\$342
Exploration	=	\$342

Carried: 7/0

The Council must advertise (by local public notice) if it intends to impose any differential rates and must allow a clear 21 day comment period for submissions. The period in which advertising may occur is 1st May to 30th June in any year. Initial advertising commenced on the 18th May 2018 and closed on the 8th June 2018, with a further requirement to write to those rate payers in categories where there are less than 30 ratepayers and allow them 21 days to respond. One rate payer was written to on the 3rd of July providing notice of the intention to impose differential rates.

Following advertising Council must record any objections and consider the basis of the objections to the differential rates prior to seeking Ministerial approval. One objection had been received in the initial advertising period which requested Council to consider a lower rate for mining companies exploring as opposed to mining. A similar objection was received in 2017/18 with the Minister suggesting Council needs to be considerate of the objection. Council resolved to introduce a new rate, "UV Exploration" as per the recommendation above.

In consideration, Council needs to be aware of the prospective income required to meet the operational and capital expenditure requirements for 2018/19, and accordingly apply rates which consider any deficit or surplus.

The Financial Management Regulations (23) specify the requirements of imposing differential rates and to satisfy this regulation a justification document is provided at the end of this item.

Valuations

The Gross Rental Valuation (GRV) rate valuations are the same for 2018/19 as they were for the 2017/2018 financial year and are conducted by Landgate. GRV Valuations are only conducted every 5 years.

UVs are determined each year for all land within the state and come into effect on 1 August the previous year, so in 2018, the Date of Valuation is 1 August 2017. UV property revaluations occur annually with Country UV valuations increased by 0.25% and UV mining 3.36%.

This will provide an estimated increase in rate income of approximately \$27,000 overall based on the 2017/18 projected income amounts and exclusive of any other factors.

CPI & LGCI Considerations:

The CPI is a measure of the change in the cost of goods and services determined using a typical household 'basket of goods' that includes among other things: food, tobacco, clothing and footwear, household appliances, medical services, holiday travel and education - many of these have no relevance to local government. There are many factors that influence a potential increase in rate revenue. CPI alone may not be an appropriate basis on which to determine rates increases as it potentially may not make up the shortfall required to be made up from general rates.

The weighted median CPI for the 12 months from March 2017 to March 2018 is 1.9% (source: Australian Bureau of Statistics, and though this is a metropolitan based index it can be used as a guide when considering any proposed rates levied.

Local Government Cost Index (LGCI)

The LGCI forecast is that while both the LGCI & CPI are trending downwards, State debt and the State's poor financial position remains the biggest concern in the WA economy. The report advises local governments to be prepared for the possibility of changes to State funding, or cost shifting as programmes and services are cut or reduced.

The latest forecast of changes to cost components within the LGCI, produced by WALGA (November 2017), shows a forecast increase of 2.1% for 2018/2019. Whilst CPI will have an impact on local governments cost base, there are other elements effecting the direction of price change that are captured within the LGCI. Local government is not immune to State Government cost shifting. Unavoidable costs are passed onto local governments which are often confirmed in the late stages of the budget planning process. The LGCI index grew by 0.4% in December 2017, to stand 1.5% higher over the year. In annual terms, this is the largest increase in the index since September 2014. The primary driver of growth in the index in December was electricity, which increased by 7.1% in annual terms as new regulated tariffs came into effect for the 2017/18 financial year. Street lighting costs were also up by 2.8% over the year. Road and bridge construction costs also increased during December, rising by 1.2% compared to a year earlier – the largest increase in four years. Machinery and equipment (2.9%), and wages (1.3%) also added to growth in the index over the year to December 2017. The fuel cost impact is much broader than just fleet & machinery running costs as it impacts on the cost of roadworks (which rely on bituminous products).

Long Term Financial Plan and Deviations

The long term Financial Plan applied a rate increase of 6% per annum for the first 5 years (2013/4 – 2018/9) and 3.5% per annum for the remaining 5 years (2019/20 – 2024/5).

Below are the projections from the Shire's Long Term Financial Plan comparing projected rate income against the budgeted incomes:

	Plan	Actual
2015/2016	\$2.88M	\$2.82M
2016/2017	\$3.049M	\$2.59M
2017/2018	\$3.232M	\$2.62M
2018/2019	\$3.346	

Whilst acknowledging the projected incomes are just that, projected and based on a variety of other factors, they do demonstrate that other than 2013/14 there has been less income received than that projected to meet the Shire's future projects and maintenance programmes. The LTFP will be reviewed in the coming weeks, which will take into consideration Council's intentions to reduce operational costs where possible and minimise capital costs to those that are essential, keeping rates to a reasonable level. Council has deviated from the projected incomes in consideration of challenging times in both the agriculture and mining industries.

Budget considerations

Council has determined its required rates yield after reviewing all revenue sources, expenditure and efficiency measures as part of its budget deliberations. The Rate in the Dollar applied to the valuations to determine property rates has been increased by 2.0% to reflect Council's objective of raising a total of \$2.87 million in rates. This will ensure an equitable distribution of the required rates yield from one year to the next consistent with Council's approach in previous years. The rate yield of \$2.87 million is below the revenue requirements of Council's Long Term Financial Plan (LTFP) of \$3.35 million for the 2018/19 financial year due to a reduction in overall expenditure and provides for Capital Works and Programs which includes:

- Stage two of the Perenjori pavilion
- Caron Dam – roofing repairs
- Plant Replacement
- Road reseal/Gravel re-sheeting program
- Waste Management – transfer station
- Town revitalisation - continuation

Council has reviewed its expenditure and considered efficiency measures as part of its budget deliberations. The following actions have been undertaken:

Efficiency Measures: -

- reviewed the need for and remuneration of each position as vacancies arise;
- Reduced overall wage costs and employee numbers;
- disposed of surplus staff housing stock;

- tendered for waste services with an overall reduction in costs;
- reduced planned plant replacement to essentials
- conducted several internal audits of governance and legislative compliance;
- Insourcing mining road maintenance works
- Establishment of a transfer station for Latham
- progress of Asset management
- Commencement of service review process

Service Improvements:

- improved local road and footpath network and associated infrastructure
- completion of Trotty park
- RSL memorial improved
- wifi at the Caravan Park
- extended activities and hours at the Aquatic centre
- supported paid employee for visitor centre
- continue townscape works and beautification
- responsibility for maintenance of new roads
- HR support for all staff

Discounts

The Shire of Perenjori chooses to continue to offer discounts to all rate payers who pay their rates in a lump sum by the first instalment date. Council reduced this discount for the 2016/17 financial year disposing of a further 5% discount which was in place to further assist rate payers.

The discount rate applied is only a few points more than the prevailing bank interest rates for personal deposits. The discount rate is sufficient to encourage the early payment of rates by ratepayers rather than them banking surplus funds for the interest to be gained.

As a more remote area of the Eastern and Northern Wheatbelt the annual return on farming is highly variable reliant as it is on highly variable rainfall from year to year. Council understands rural landholders have to plan as best they can for years of very little rain and very little income (setting aside other natural calamities such as frost, floods, fire, plant disease, and late or early rains). The relationships of rural landholders with the banks are so critical that the banks are often actively involved in farm management issues - particularly where bank overdrafts are required in order to get a farm household through from one year to the next.

Currently bank overdraft rates for agricultural business range from 7.5% to 10% and can be significantly higher when personal banking interest rates are higher.

It is against this backdrop that the Shire continues to offer rate discounts sufficiently large enough to draw farm income away from the service of a bank overdraft of between 7.5% and 10% for many of our rural landholders. The 10% discount rate does just that with two thirds of our rural landholders regularly paying their rates by the due date.

Council therefore believes that far from the discount rate of 10% having an unpredictable effect on the Shire's projected income, it does just the opposite.

Rates proposed

The differential general rates for UV and their associated minimums budgeted for 2018/19 were:

RATE CATEGORY	BASIS	2018/19 RATE (cents in the dollar)	2018/19 MINIMUM	2018/19 Rates	2018/19 Minimum Rates	% Rates Total
Agriculture	UV	1.9552	342	1,836,642	3,420	63%
Mining	UV	35.5711	342	680,923	5,130	24%

The following table provides the modelling with a new rate for exploration at two different rates:

Differential General Rates	Rate in \$ 2016/2017	Actual Income 2016/2017	Rate in \$ 2017/2018	Actual Income 2017/2018	0% Increase		2% Increase		Exploration R\$ = 25.0000		Exploration R\$ = 30.0000	
					Rate in \$	Projected Income	Rate in \$	Projected Income	Rate in \$	Projected Income	Rate in \$	Projected Income
UV Rural	2.0024	\$ 1,717,531	1.9169	\$ 1,796,084	1.9169	\$ 1,802,151	1.9552	\$ 1,838,158	1.9552	\$ 1,838,158	1.9552	\$ 1,838,158
UV Mining	34.3112	\$ 622,292	34.8736	\$ 643,708	34.8736	\$ 667,645	35.5711	\$ 680,998	35.5711	\$ 631,401	35.5711	\$ 631,401
GRV Townsites	7.9114	\$ 88,570	7.9500	\$ 99,538	7.9500	\$ 99,538	8.1090	\$ 101,529	8.1090	\$ 101,529	8.1090	\$ 101,529
GRV Mining	7.9114	\$ 342,091	7.9500	\$ 249,948	7.9500	\$ 249,948	8.1090	\$ 254,947	8.1090	\$ 254,947	8.1090	\$ 254,947
Exploration	NEW								25.0000	\$ 18,568	30.0000	\$ 23,058
Minimum Rates												
UV Rural	319	\$ 3,509	335	\$ 3,350	335	\$ 3,350	342	\$ 3,420	342	\$ 3,420	342	\$ 3,420
UV Mining	319	\$ 9,251	335	\$ 7,035	335	\$ 5,360	342	\$ 5,472	342	\$ 1,368	342	\$ 1,368
GRV Townsites	319	\$ 11,484	335	\$ 15,745	335	\$ 11,725	342	\$ 11,970	342	\$ 11,970	342	\$ 11,970
GRV Mining	319	\$ -	335	\$ 335	335	\$ 335	342	\$ 342	342	\$ 342	342	\$ 342
Exploration	NEW								342	\$ 5,472	342	\$ 4,788
Income Before Discount		\$ 2,794,728		\$ 2,815,743		\$ 2,840,052		\$ 2,896,836		\$ 2,867,174		\$ 2,870,981
Discounts are approximately \$200,000 - \$220,000 per annum												
Estimated Income After Discount		\$ 2,574,728		\$ 2,595,743		\$ 2,620,052		\$ 2,676,836		\$ 2,647,174		\$ 2,650,981
Total Mining						\$ 673,005		\$ 686,470		\$ 656,808		\$ 660,615

The table below shows that the UV mining income would decrease if a rate of 25.0 cents in the dollar increase was adopted and by adding in the new income from a proposed new exploration rate what the final decrease would be:

	2% increase without Exploration rate	2% Increase with Exploration rate	Difference	Income from Exploration rate	Income from minimums	Total income from Exploration rate & Minimums	Difference when adding in new income to decreased amounts
UV Mining	680,998	631,401	-49,597	18568	5472	24,040	-29,661
UV Minimums	5472	1368	-4104				

Statutory Environment

Part 6 — Financial management, Division 2 — Annual budget, Subdivision 2 — Categories of rates and service charges

Policy Implications

Nil

Financial Implications

The method and level of rating adopted by Council will have a significant impact on the draft 2018/19 budget. The recommended rates in the dollar are based on an overall rate increase of 2%. Should Council wish to introduce a lower rate for UV exploration and still require the same amount of income then an increase in one or more of the other rates and/or minimums will be required.

Strategic Implications

Area 2: Industry and Business Development – Our Economy

Goal: Fostering and maximising growth across the economy, embracing opportunities for diversifying and strengthening our economic base.

Risk Management

Risk Statement	Level of Risk	Risk Mitigation Strategy
The preparation for applying differential rates and acquiring Ministerial approval is a time limited process.	Low	Depending on the level of rate increase in the differential rate, the Minister may or may not approve a proposed increase.
Council needs to determine its differential rates to enable advertising to commence as soon as possible and to assist with getting rate notices out early.		Careful consideration of the increase, ensuring a sound argument for an increase and a sound budget process will contribute to approval.
There is a risk that a higher than usual rate increase will be rejected by the Minister for differential rates.	Medium	
There is a risk that a rejection of an exploration rate may be considered unfavourably by the Minister.	Medium	Consideration by Council for a lower rate with reasons justifying a for or against.

Consultation

Department Local Government
Rates consultant
MCDS

Comment

The calculation of the various rate increases in this document are based on the property valuations that are current (2018/19) and are calculated on a percentage increase on the current rate in the dollar and the current category of income. The actual income calculated in this document is indicative as the final actual income will change due to updated valuations, ongoing changes in UV valuations, disposal and creation of new mining leases, and from more specific calculations made by the Synergy rates system based on what the rating data was at the 1st July 2018.

Voting Requirements – Simple Majority

Officer Recommendation – Item 18078.3.2

That Council:

1. Amends the Objects and Reasons 2018/19 as presented,
2. Further to the consideration of any objections, seeks Ministerial approval under Section 6.33(3) of the Local Government Act to impose a differential rate on the unimproved value of mining tenements that is more than twice the lowest unimproved value rate on rural lands within the shire.
3. Approves the annual rates with a 2% increase above 2018/19 and the inclusion of a new rate for UV exploration properties as follows:

UV Rural	=	1.9552 cents in the dollar
UV Mining	=	35.5711 cents in the dollar
GRV Townsites	=	8.1090 cents in the dollar
GRV Mining	=	8.1090 cents in the dollar
UV Exploration	=	25.0000 cents in the dollar

Minimum rates

UV Rural	=	\$342
UV Mining	=	\$342
GRV Townsites	=	\$342
GRV Mining	=	\$342
UV Exploration	=	\$342

Council Resolution – Item 18078.3.2

Moved: Cr J Cunningham

Seconded: Cr J Hirsch

That Council:

1. Amends the Objects and Reasons 2018/19 as presented,
2. Further to the consideration of any objections, seeks Ministerial approval under Section 6.33(3) of the Local Government Act to impose a differential rate on the unimproved value of mining tenements that is more than twice the lowest unimproved value rate on rural lands within the shire.
3. Approves the annual rates with a 2% increase above 2018/19 and the inclusion of a new rate for UV exploration properties as follows:

UV Rural	=	1.9552 cents in the dollar
UV Mining	=	35.5711 cents in the dollar
GRV Townsites	=	8.1090 cents in the dollar
GRV Mining	=	8.1090 cents in the dollar
UV Exploration	=	25.0000 cents in the dollar

Minimum rates

UV Rural	=	\$342
UV Mining	=	\$342
GRV Townsites	=	\$342
GRV Mining	=	\$342
UV Exploration	=	\$342

Carried: 9/0

18078.2 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**18078.3 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION****18078.4 MATTERS BEHIND CLOSED DOORS**

Cr L Butler asked the public to leave the chambers due to going behind closed doors to discuss confidential matters. J. Moulden, P. Moulden and J. Spencer left the meeting at 6.11 pm and did not return.

Council Motion – Item 18068.4

Moved: Cr L Smith

Seconded: Cr R Spencer

That Council accepts to move behind closed to doors to discuss confidential Items 18078.4.1, 18078.4.2 and Confidential Late Item 18078.3.1.

Carried: 9/0

Officer Recommendation – Item 18078.4.1

That Council accepts the confidential schedule of action.

Council Resolution – Item 18078.4.1

Moved: Cr P Waterhouse

Seconded: Cr L Smith

That Council accepts the confidential schedule of action.

Carried: 8/0

18078.4.2 CONFIDENTIAL ITEM - RECRUITMENT – CEO

APPLICANT: SHIRE OF PERENJORI

FILE: NIL

DISCLOSURE OF INTEREST: NIL

AUTHOR: ALI MILLS - CEO

RESPONSIBLE OFFICER: ALI MILLS - CEO

REPORT DATE: 24TH JULY 2018

ATTACHMENTS: QUOTES

Voting Requirements – Simple Majority**Officer Recommendation – Item 18078.4.2**

That Council accepts the confidential schedule of action.

Council Resolution – Item 18078.4.2

Moved: Cr R Spencer

Seconded: Cr L Smith

That Council accepts the confidential schedule of action option 1 of the recommendation.

Carried: 4/5 the motion was lost

Council Resolution – Item 18078.4.2

Moved: Cr G Reid

Seconded: Cr L Smith

That Council accepts the confidential schedule of action option 2 of the recommendation.

Carried: 8/1

18078.5 DATE OF NEXT MEETING

The date of the next Council meeting will be held on Thursday 16th August 2018 commencing at 3.00 pm.

18078.6 CLOSUREAL

Cr L Butler declared the meeting closed at 6.47 pm.