



Shire of
Perenjori
Embrace Opportunity

MINUTES
for the
ORDINARY COUNCIL
MEETING

14 JULY 2020



NOTICE OF AN ORDINARY COUNCIL MEETING

Dear Council Member

The next Ordinary Meeting of the Shire of Perenjori will be held on Thursday 20 August 2020 in the Shire of Perenjori Council Chambers, 56 Fowler Street, PERENJORI WA 6620 - commencing at 5:30 pm.

A handwritten signature in black ink, appearing to read 'M Romeo', is positioned above the typed name.

Mr Mario Romeo
CHIEF EXECUTIVE OFFICER

Date: 09 July 2020

TABLE OF CONTENTS

| | |
|---|-----------|
| 1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS: | 5 |
| 2. OPENING PRAYER: | 5 |
| 3. DISCLAIMER READING: | 5 |
| 4. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE: | 5 |
| 4.1 ATTENDANCE: | 5 |
| 5. PUBLIC QUESTION TIME: | 6 |
| 5.1 RESPONSE TO QUESTIONS TAKEN ON NOTICE: | 6 |
| 5.2 QUESTIONS WITHOUT NOTICE: | 6 |
| 6. APPLICATIONS FOR LEAVE OF ABSENCE: | 7 |
| 6.1 APPLICATION/S FOR LEAVE OF ABSENCE: | 7 |
| 7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS: | 7 |
| 7.1 ORDINARY MEETING HELD ON 18 JUNE 2020: | 7 |
| 8. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION: | 7 |
| 9. PETITIONS/DEPUTATIONS/PRESENTATIONS: | 7 |
| 10. ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED: | 8 |
| 11. DECLARATION OF INTEREST: | 8 |
| 12. FINANCE REPORTS | 9 |
| 12.1 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDED 30 JUNE 2020 | 9 |
| 12.2 SCHEDULE OF FINANCIAL ACTIVITY FOR PERIOD ENDED 30 JUNE 2020 | 11 |
| 12.3 OVERDUE RATES AND CHARGES | 14 |
| 13. COMMUNITY DEVELOPMENT | 15 |
| 14. HEALTH, BUILDING AND PLANNING | 15 |
| 15. PLANT AND WORKS | 16 |
| 15.1 TREE REMOVAL | 16 |
| 16. GOVERNANCE | 18 |
| 16.1 ELECTION – CANDIDATE BRIEFING SESSION | 18 |
| 16.2 COVID19 HEALTH & ECONOMIC VULNERABILITY ANALYSIS | 20 |
| 17. CONFIDENTIAL REPORTS | 25 |
| 17.1 COUNCIL GO BEHIND CLOSED DOORS | 25 |
| 17.2 CONFIDENTIAL ITEM - PURCHASE OF TRANSPORTABLE BUILDINGS AT PERENJORI CARAVAN PARK | 25 |
| 17.2.1 COUNCIL RETURN FROM BEHIND CLOSED DOORS | 25 |
| 18. ORDERING THE COMMON SEAL | 26 |
| 19. REPORTS OF COMMITTEES AND MEMBERS | 26 |
| 20. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN | 26 |
| 21. NOTICE OF MOTIONS | 26 |

22. NEW BUSINESS OF AN URGENT NATURE ADMITTED BY COUNCIL26
23. CLOSURE OF MEETING26
24. NEXT MEETING:.....26

COUNCIL ROLE

| | |
|---------------------|--|
| Advocacy | When Council advocates on its own behalf or on behalf of its community to another level of government /body /agency. |
| Executive/Strategic | The substantial direction setting and oversight role of the Council e.g. Adopting plans and reports, accepting tenders, directing operations, setting and amending budgets. |
| Legislative | Includes adopting local laws, town planning schemes and policies. |
| Review | When Council reviews decisions made by Officers. |
| Quasi-Judicial | When Council determines an application/matter that directly affects a person's rights and interests. The Judicial character arises from the obligations to abide by the principles of natural justice. |

Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g.: under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.

DISCLAIMER

“Any statement, comment or decision made at a Council or Committee meeting regarding any application for an approval, consent or licence, including a resolution of approval, is not effective as an approval of any application and must not be relied upon as such.

Any person or entity that has an application before the Shire must obtain, and should only rely on, written notice of the Shire's decision and any conditions attaching to the decision and cannot treat as an approval anything said or done at a Council or Committee meeting.

Any advice provided by an employee of the Shire on the operation of a written law, or the performance of a function by the Shire, is provided in the capacity of an employee, and to the best of that person's knowledge and ability. It does not constitute, and should not be relied upon, as a legal advice or representation by the Shire. Any advice on a matter of law, or anything sought to be relied upon as a representation by the Shire should be sought in writing and should make clear the purpose of the request.”

SHIRE OF PERENJORI

Minutes of the Shire of Perenjori Ordinary Meeting of Council held on Tuesday 14 July 2020, at the Shire of Perenjori Council Chambers, 56 Fowler Street, Perenjori WA 6620.

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS:

The Presiding Member declared the meeting open at 5:30 pm and welcomed those in attendance.

Commissioner P. Omodei acknowledged Mr Brian Baxter, Freeman of the Shire of Perenjori and Mr Laurie Butler, former Shire President.

Welcome to Country: -

As per the Shire of Perenjori Policy (N^o 1021) we wish to acknowledge the traditional owners of the land upon which the Shire of Perenjori is situated and to demonstrate respect for the original custodians.

Therefore, I respectfully acknowledge the past and present custodians of the land on which we are meeting, the Badymia people.

I also acknowledge the pioneers who settled this country, developed the land and turned it into the productive country that we know today, allowing us to enjoy the lifestyle to which we have become accustomed.

2. OPENING PRAYER:

The Commissioner P. Omodei read the opening prayer.

3. DISCLAIMER READING:

As printed.

4. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE:

4.1 ATTENDANCE:

| | |
|--------------------------------|--|
| MEMBERS: | Hon. Paul Omodei - Commissioner |
| STAFF: | Mario Romeo – Chief Executive Officer (CEO) Ken Markham – Manager Infrastructure Services (MIS) Wayne Scheggia – Executive Advisor (ExAdv) Bianca Plug – Executive Assistant (EA) Emily Eakins – Community Development Officer (CDO) |
| DISTINGUISHED VISITORS: | Brian Baxter - Freeman |
| MEMBERS OF THE PUBLIC: | Janice Spencer Joanne Hirsch Laurie Butler Paddy King |
| LEAVE OF ABSENCE: | Nil |
| APOLOGIES: | John Lawson |

5. PUBLIC QUESTION TIME:

Nil.

5.1 RESPONSE TO QUESTIONS TAKEN ON NOTICE:

Nil.

5.2 QUESTIONS WITHOUT NOTICE:

Q. Laurie Butler

The community and I have noticed that it has been very challenging recruiting senior staff recently. The Commissioner was appointed on the 26th June 2019 by the Hon. David Templeman, Minister for Local Government. The cessation of the Shire on the above said date was enacted because of the actions of former Councillors White, Pohl, Hirsch, Hepworth and Reid.

Some of those misguided actions by the above former Councillors, has lead to some of those former Councillors being reported to the Local Government Standards Panel and the CCC (Crime and Corruption Commission).

Subsequently I and many people of the community feel there should be an enquiry into their actions. This abhorrent behaviour has destroyed the progressive, vibrant reputation of this Shire and retarded the growth of our whole community.

So my question to the Commissioner is, has the actions of these Councillors affected the normal recruitment of senior and staff generally to the Council?

A. Commissioner P. Omodei

The Commissioner made mention that all former Councillors of the Shire of Perenjori were cleared by the Local Government Standards Panel.

The Commissioner stated that during his time at the Shire of Perenjori they had been very successful in recruiting staff, particularly senior staff and did not think that the enquiry or the actions of the former councillors had impacted on the recruitment of staff.

The Commissioner reflected on the fact that many rural Local Governments have experienced difficulties in recruiting senior staff due to lack of suitable local candidates, covering vacancies in other locations and the more recent impacts of the Corona Virus and the associated lock-down and mobility restrictions.

6. APPLICATIONS FOR LEAVE OF ABSENCE:

Nil.

6.1 APPLICATION/S FOR LEAVE OF ABSENCE:

Nil.

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS:

7.1 ORDINARY MEETING HELD ON 18 JUNE 2020:

COUNCIL DECISION

THAT the Minutes of the Ordinary Meeting of Council held on 18 June 2020, be confirmed as true and correct subject to no / the following corrections.

Moved: Commissioner P. Omodei Motion put and carried 1/0

8. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION:

All Shire of Perenjori staff are undertaking code of conduct training on the 22 and 23 July 2020.

Election preparation – 'Candidates Briefing Session' will be conducted by the Electoral Commission in concert with staff and the Commissioner.

COVID 19 – Working with the State Government and WALGA to minimise the impact of cost and regulations.

Compliance and Audit – We have appointed Moore Stephens, a well known Local Government consultancy firm, to conduct an internal Financial Systems Audit alongside the Auditor Generals Audit process.

We have signed up to the National Redress Scheme with good assistance from officers from Department Local Government, Sport and Cultural Industries.

Council is continuing to examine the potential of Astro – Tourism to attract more tourists to the district.

Staff have been working assiduously to prepare the 2020/21 Budget which will be delivered by way of a Special Council Meeting on Thursday 23 July 2020 at 3:00 pm.

Recruitment of the Deputy CEO is still in process with the CEO Mr Romeo seeking a suitably qualified person for the position.

We are still in contact with Western Power in regard to the undergrounding of power in Fowler Street.

9. PETITIONS/DEPUTATIONS/PRESENTATIONS:

Nil.

10. ANNOUNCEMENTS OF MATTERS FOR WHICH MEETING MAY BE CLOSED:

ITEM 17.2 (**CONFIDENTIAL ITEM**) PURCHASE OF TRANSPORTABLE BUILDINGS AT PERENJORI CARAVAN PARK

Matters Behind Closed Doors

In accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item as the following sub-section applied:

A matter affecting an employee or employees

The personal affairs of any person;

A matter that if disclosed, would reveal –

A trade secret; or

Information that has a commercial value to a person; or

Information about the business, professional, commercial or financial affairs of a person.

11. DECLARATION OF INTEREST:

"Members should fill in Disclosure of Interest forms for items in which they have a financial, proximity or impartiality interest and forward these to the Presiding Member before the meeting commences."

No Declaration of Interests were made.

12. FINANCE REPORTS

12.1 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR PERIOD ENDED 30 JUNE 2020

| | |
|-------------------------|---|
| Applicant: | Shire of Perenjori |
| File: | ADM 0081 |
| Disclosure of Interest: | Nil |
| Author: | Deb Barndon – Accountant |
| Responsible Officer: | Mario Romeo - Chief Executive Officer |
| Attachments: | Monthly Statement of Financial Activity for June 2020 Information Schedule for June 2020 |

Executive Summary:

This item recommends that Council receive the Financial Activity Statements for the period ending 30 June 2020.

Background:

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires local governments to prepare a Monthly Statement of Financial Activity.

Details:

Nil.

Legal Compliance:

Nil.

Policy Implications:

Nil.

Financial Implications:

Shown in the attached data.

Strategic Community Plan:

Area 5: Investing in Councils Leadership.

Goal: Strengthen the Shire's position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

Consultation:

Nil.

Precedents:

Nil.

Officer Comment:

Nil.

CEO Comment:

Nil.

Voting Requirements: Simple Majority

Change to Officer Recommendation

No Change. OR:

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

12.1.1 THE FINANCIAL ACTIVITY STATEMENTS FOR THE PERIOD ENDING 30 JUNE 2020.

COUNCIL DECISION

THAT Council: Receive the Financial Activity Statement Reports for the period ending 30 June 2020.

Moved: Commissioner P. Omodei

Motion put and carried 1/0

12.2 SCHEDULE OF FINANCIAL ACTIVITY FOR PERIOD ENDED 30 JUNE 2020

| | |
|-------------------------|---------------------------------------|
| Applicant: | Shire of Perenjori |
| File: | ADM 0082 |
| Disclosure of Interest: | Nil |
| Author: | Deb Barndon – Accountant |
| Responsible Officer: | Mario Romeo - Chief Executive Officer |
| Attachments: | Accounts for Payment 30 June 2020 |

Executive Summary:

Council is presented the list of payments made from the Municipal, Trust and Reserve Accounts under delegation since the last Ordinary Council Meeting.

Background:

Council delegates authority to the Chief Executive Officer annually:

To make payments from Trust, Reserve and Municipal Fund;

To purchase goods and services to a value of not more than \$200,000;

Legal Compliance:

Local Government Act 1995

S6.5. Accounts and records

Local Government (Financial Management) Regulations 1996

R11. Payments, procedures for making etc.

R12. Payments from municipal fund or trust fund, restrictions on making

(1) A payment may only be made from the municipal fund or the trust fund —

(a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or

(b) otherwise, if the payment is authorised in advance by a resolution of the council.

(2) The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.

S13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

(a) the payee's name; and

(b) the amount of the payment; and

(c) the date of the payment; and

(d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing —

(a) for each account which requires council authorisation in that month —

(i) the payee's name; and

(ii) the amount of the payment; and

(iii) sufficient information to identify the transaction; and

- (b) the date of the meeting of the council to which the list is to be presented.
- (3) A list prepared under sub-regulation (1) or (2) is to be —
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

Policy Implications:

Nil

Council Role:

Nil

Council Policy Compliance:

Payments are checked to ensure compliance with Council's Purchasing Policy Number 4007 – Procurement Policy.

Financial Implications:

All payments are made in accordance with the adopted annual budget.

Strategic Community Plan:

Strategy 1.3.2 of the Strategic Community Plan – Monitor and produce statutory budgetary and financial reporting requirements applicable to local government operations.

Consultation:

Nil.

Risk Assessment:

Nil.

Precedents:

Council endorses the Schedule of Paid Accounts at each Ordinary Council Meeting.

Officer Comment:

This is a schedule of 'paid accounts' - the accounts have been paid in accordance with Council's delegation.

Accounts Paid for the Month Ending 30 June 2020.

| Municipal Account | |
|--------------------------|---------------------|
| EFT | \$567,388.97 |
| Direct Debits | \$48,699.88 |
| Cheques | \$48,223.57 |
| Corporate MasterCard | \$161.50 |
| Bank Fees | \$343.58 |
| Total | \$664,817.50 |

Totalling **\$664,817.50** from *Municipal and Trust Accounts* for the month ending **30 June 2020**.

Voting Requirements: Simple Majority

Change to Officer Recommendation:

No Change/OR:

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

12.2.1 SCHEDULE OF PAID ACCOUNTS AS AT 30 JUNE 2020.

COUNCIL DECISION

THAT Council: Receives the June Schedule of Paid Accounts Report.

Moved: Commissioner P. Omodei

Motion put and carried 1/0

12.3 OVERDUE RATES AND CHARGES

| | |
|-------------------------|--|
| Applicant: | Shire of Perenjori |
| File: | ADM 033 |
| Disclosure of Interest: | Nil |
| Author: | Louise Sequerah – Rates Officer |
| Responsible Officer: | Mario Romeo - Chief Executive Officer |
| Attachments: | Overdue Rates Summary as at 30 June 2020 |

Executive Summary:

This month's recalcitrant rates debtors report details:

- Non-pensioner assessments
- Properties with a balance of more than \$100.
- Properties that have overdue rates and charges.

It excludes properties paying under an arrangement.

Background:

It is best practice for Council to have less than 4% of the rates levied outstanding at the end of the financial year.

Statutory Environment:

Nil.

Policy Implications:

4002 – Rates Collection, Payment & Discount

Budget Implications:

The recovery of overdue rates and charges ensure the budgeted revenue is maintained.

Strategic Implications:

Nil.

Legal Compliance:

Nil.

Risk Management:

| Risk Statement | Level of Risk | Risk Mitigation Strategy |
|--|---------------|---|
| By actioning debt recovery, Council minimise the risk of future defaults and loss of income for the Shire. | Medium. | Actioning and reporting on overdue rates and charges. |

Consultation:

Louise Sequerah, Acting Rates Officer.

Lauren Marsh, Senior Account Manager - AMPAC Debt Recovery.

The above Officers have had ongoing consultation as to the process and Council's policy in relation to the recovery of outstanding rates and charges.

Financial Implications:

Nil.

Precedents:

Nil.

Strategic Community Plan:

Area 5 : Investing in Councils Capacity – Our Leadership

Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Officer Comment:

Due to the COVID-19 pandemic, debt recovery actions have been put on hold.

Once due date for the 2020/2021 Rate Notices passes, it is intended that overdue assessments will be handled on a case by case basis.

Voting Requirements: Simple Majority

Change to Officer Recommendation

No Change. OR:

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

12.3.1 OVERDUE RATES AND CHARGES

COUNCIL DECISION

THAT Council receives the report of Overdue Rates Debtors, as presented in accordance with Council Policy.

Moved: Commissioner P. Omodei

Motion put and carried 1/0

13. COMMUNITY DEVELOPMENT

14. HEALTH, BUILDING AND PLANNING

15. PLANT AND WORKS

15.1 TREE REMOVAL

| | |
|-------------------------|---|
| Applicant: | Shire of Perenjori |
| File: | R168 |
| Disclosure of Interest: | Nil |
| Author: | Ken Markham - Manager Infrastructure Services |
| Responsible Officer: | Mario Romeo - Chief Executive Officer |
| Attachments: | Photos |

Executive Summary:

This item seeks Council approval for the removal of a river gum situated on Fowler Street.

Background:

A river gum situated on Fowler Street against the kerb near the Identity wall is causing structural damage to the road and kerbing. There is a budget allocation to replace the kerb, and it is planned to remove the tree to stop further damage from occurring. If removed the visibility from Perenjori Carnamah Road looking West would also be improved.

Policy 3014 requires Council approval before trees are removed from Shire property.



Statutory Environment:

Local Government Act 1995 S3.1- The general function of Local Government is to provide for the good government of people in its district.

Section 3.57 Local Government Act 1995 ("the Act")

Part 4 Local Government (Functions and General Regulations 1996 ("The Regulations")

Local Government (Functions and General) Amendment Regulations 2007("The Regulations")

Policy Implications:

3014 - REMOVAL OF TREES - SHIRE PROPERTY

Policy Statement:

No established tree is to be removed from Shire controlled land without the approval of the Council. A tree may be removed without Council approval if it is reasonably considered that the tree may be a danger to either persons or property if it remains in situ. When a tree is removed another tree should be planted in its place if practicable otherwise a tree should be planted in a nearby suitable location.

Legal Compliance:

Nil.

Risk Management:

| Risk Statement | Level of Risk | Risk Mitigation Strategy |
|--|----------------------|---------------------------------|
| Leaving the tree will cause further damage to road and kerbing | MED | Remove tree |

Consultation:

Chief Executive Officer.

Financial Implications:

Under Street trees budget.

Precedents:

Removal of trees has previously been granted due to offending trees damaging septic systems at the Sports pavilion in 2017.

Strategic Community Plan:

Area 1: Infrastructure and Natural Assets- Our Natural and built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

Officer Comment:

The tree in question is located right up against the kerb and has severely damaged the kerb and road surface. With new kerbing proposed to be installed in the 2020/21 financial year it would make sense to remove the tree before this or we will have the same problem in the future.

Also under our townscape enhancement plan, it was suggested that the river gums along the main street be removed over time and more suitable trees planted in their place.

Voting Requirements: Simple Majority

Change to Officer Recommendation

No Change. OR:

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

15.1.1 TREE REMOVAL

COUNCIL DECISION

THAT removal of the river gum located near the Identity wall against the kerb on Fowler Street be approved.

Moved: Commissioner P. Omodei

Motion put and carried 1/0

16. GOVERNANCE

16.1 ELECTION – CANDIDATE BRIEFING SESSION

| | |
|-------------------------|---------------------------------------|
| Applicant: | Shire of Perenjori |
| File: | ADM 0069 |
| Disclosure of Interest: | Nil |
| Author: | Wayne Scheggia – Executive Advisor |
| Responsible Officer: | Mario Romeo - Chief Executive Officer |
| Attachments: | Nil |

Executive Summary:

This report proposes the conduct of a Candidates Briefing Session as part of the process leading up to the election of the new Shire of Perenjori Council on October 17th.

Background:

Part of our responsibility in preparing the community to participate in the election process includes briefing potential candidates on the election process, their legislative and regulatory compliance obligations and the community expectations that they should meet.

Policy Implications:

Nil.

Statutory Environment:

Local Government Act (1995)
Local Government (Elections) Regulations (1997)

Financial Implications:

Nil.

Risk Management:

| Risk Statement | Level of Risk | Risk Mitigation Strategy |
|---|----------------------|---------------------------------|
| Compliance with legislation, regulation and policy. | Medium. | Engage WA Electoral Commission |

Consultation:

Commissioner, CEO, WA Electoral Commission, WALGA, Department of Local Government, Sport & Cultural Industries.

Strategic Community Plan:

Area 5: Investing in Council's Capacity – Our Leadership

Goal: Strengthen the Shire's position as an innovative and proactive local Government providing excellence in all areas of governance, management and leadership.

Legal Compliance:

Nil.

Officer Comment:

Facilitating the return of the Council to the control of elected members is a key objective for the organisation. To do this requires a range of activities to take place including raising community awareness of the Council election process, encouraging potential candidates to nominate for Council and educating potential candidates about their roles and responsibilities should they be successful.

In order to deliver on these challenges, it is proposed that a “Candidates Briefing Session” be held on the evening of August 19th at which community members can learn about the process, expectations and obligations that a candidate can be expected to deal with.

The WA Electoral Commission will be conducting the election by postal ballot and will attend to outline the process and electoral obligations of candidates.

The Commissioner and Council staff can provide organisation specific briefings on procedure, strategic plans and critical issues.

Post-election, further induction, briefings, training and development will be provided to successful candidates, as Councillors.

Voting Requirements: Simple Majority

Change to Officer Recommendation

No Change. OR:

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

16.1.1 ELECTION – CANDIDATE BRIEFING SESSION

COUNCIL DECISION

That a Candidates Briefing Session, as outlined, be conducted on August 19th.

Moved: Commissioner P. Omodei

Motion put and carried 1/0

16.2 COVID19 HEALTH & ECONOMIC VULNERABILITY ANALYSIS

| | |
|-------------------------|---------------------------------------|
| Applicant: | Shire of Perenjori |
| File: | ADM 0 |
| Disclosure of Interest: | Nil |
| Author: | Wayne Scheggia – Executive Advisor |
| Responsible Officer: | Mario Romeo - Chief Executive Officer |
| Attachments: | Nil |

Executive Summary:

This report details an assessment of the Shire of Perenjori's relative health and economic vulnerability as a consequence of COVID19 compared to other locations. Perenjori has a lower health vulnerability and a slightly above average economic vulnerability, than most local governments in WA.

Background:

Information has been compiled by the WA Local Government Association which attempts to assess how each local government has been impacted by COVID19 and is described in terms of each location's relative health and economic vulnerability.

In response to the COVID19 outbreak in Australia, Council has adopted an Organisational Pandemic Management Plan and a Community Action Plan to underpin the health of the organisation and support the community, in concert with related state and federal initiatives.

Statutory Environment:

Local Government Act (1995)
 Public Health Act (2016)
 Emergency Management Act (2005)

Policy Implications:

Nil.

Financial Implications:

Nil.

Risk Management:

| Risk Statement | Level of Risk | Risk Mitigation Strategy |
|------------------------|---------------|--|
| Economic downturn | Medium. | Rate relief, Stimulus spending. |
| Corona virus infection | Low | Community Action Plan, Organisation Pandemic Man. Plan |

Consultation:

Commissioner, CEO, WA Electoral Commission, WALGA, Department of Local Government, Sport & Cultural Industries.

Strategic Community Plan:

Area 2: Industry and Business Development – Our Economy

Goal: Fostering and maximising growth across the economy, seeking and embracing opportunities for diversifying and strengthening our economic base.

Area 3: People and place – Our Community

Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve or exceed their potential.

Officer Comment:

WALGA has analysed a range of demographic and social data that provide an indication of the COVID-19 health and economic vulnerability of each Local Government Area. The indicators WALGA have looked at for each Local Government Area include:

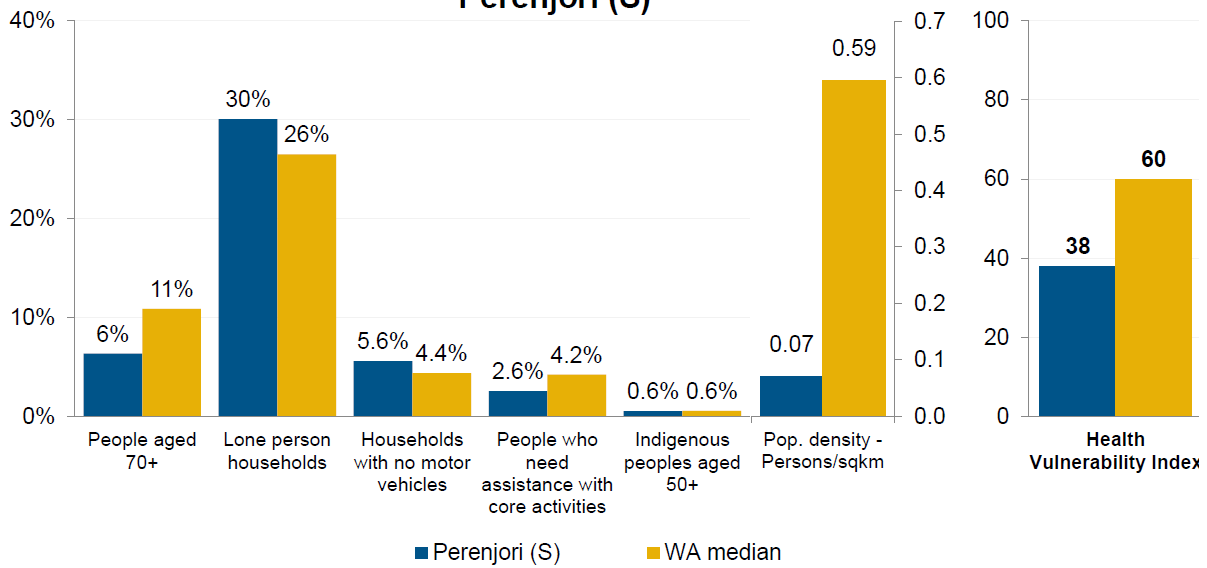
Health vulnerability

- Share of people in the Local Government who are aged 70+
- Share of households in the Local Government that are lone person households
- Share of households in the Local Government that have no motor vehicles
- Share of people in the Local Government who need assistance with core activities
- Share of people in the Local Government who are indigenous and aged 50+
- Population density of the Local Government (persons/sqkm)

Economic Vulnerability

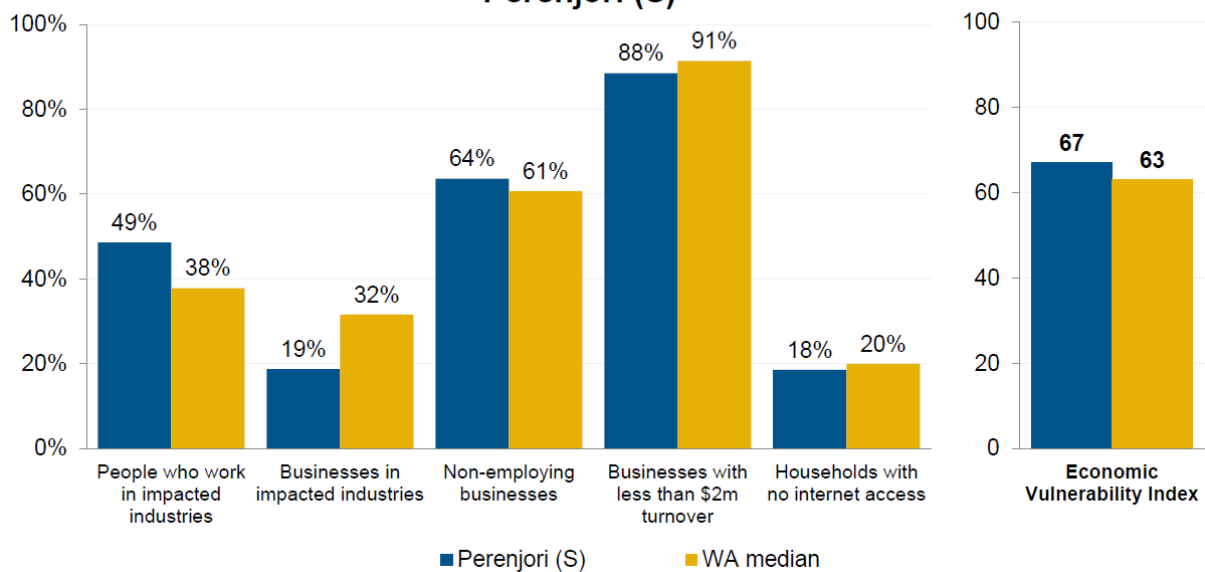
- Share of people in the Local Government who work in impacted industries (Accommodation and Food Services, Arts and Recreation Services, Retail, Transport, Other Services, Construction, Mining)
- Share of businesses in the Local Government that are in impacted industries (same as above)
- Share of businesses in the Local Government that are non-employing businesses
- Share of businesses in the Local Government that have less than \$2m in annual turnover
- Share of households in the Local Government that have no internet access

COVID-19 Health Vulnerability Indicators, Perenjori (S)



SOURCE: ANALYSIS BASED ON ABS 2016 CENSUS AND 2019 COUNTS OF BUSINESS DATA

COVID-19 Economic Vulnerability Indicators, Perenjori (S)



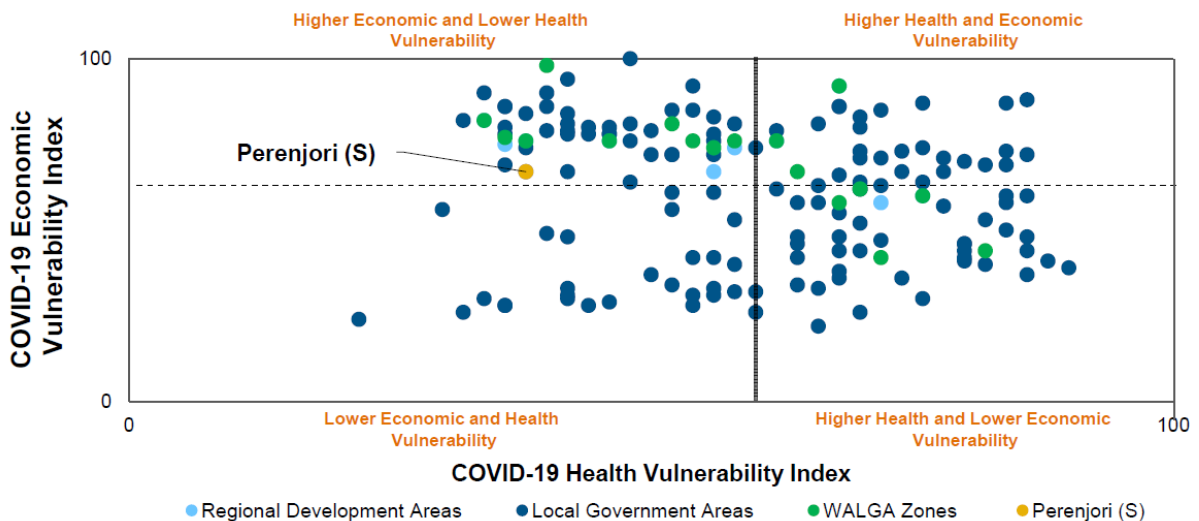
| Health Vulnerability Indicators – Actual Figures | | | | | | | |
|--|-----------------|------------------------|-----------------------------------|---|-----------------------------|-----------------------------|----------------------------|
| | People aged 70+ | Lone person households | Households with no motor vehicles | People who need assistance with core activities | Indigenous peoples aged 50+ | Pop. density - Persons/sqkm | Health Vulnerability Index |
| Perenjori (S) | 39 | 55 | 10 | 14 | 3 | 0.07 | 38 |

| Economic Vulnerability Indicators – Actual Figures | | | | | | |
|--|--|-----------------------------------|-------------------------|---|------------------------------------|------------------------------|
| | People who work in impacted industries | Businesses in impacted industries | Non-employed businesses | Businesses with less than \$2m turnover | Households with no internet access | Economic Vulnerability Index |
| Perenjori (S) | 184 | 20 | 70 | 100 | 34 | 67 |

SOURCE: ABS 2016 CENSUS AND 2019 COUNTS OF BUSINESSES DATA

5

Comparative COVID-19 Health and Economic Vulnerability



SOURCE: ANALYSIS BASED ON ABS 2016 CENSUS AND 2019 COUNTS OF BUSINESS DATA

The data demonstrates that Perenjori is in a relatively strong position in terms of the health vulnerability of the community, however the slightly above average indication of economic vulnerability indicates the need for Council to continue to pursue local economic stimulus and monitor the impacts of the virus on local, state and national economies.

Voting Requirements: Simple Majority

Change to Officer Recommendation

No Change. OR:

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

16.2.1 COVID19 HEALTH & ECONOMIC VULNERABILITY ANALYSIS

COUNCIL DECISION

That the report be noted, and staff continue to monitor opportunities for local economic stimulus and the ongoing impacts of COVID19 on the local, state and national economies.

Moved: Commissioner P. Omodei

Motion put and carried 1/0

17. CONFIDENTIAL REPORTS

The Commissioner P. Omodei at 5.45 pm advised the public gallery that the business put before the Council is to be considered behind closed doors. All members of the public left the gallery.

17.1 COUNCIL GO BEHIND CLOSED DOORS

In accordance with Section 5.23(2) of the Local Government Act 1995, the meeting is closed to the members of the public for this item as the following sub-section applied:

COUNCIL DECISION

That Council go behind closed doors to consider a matter that if disclosed, would reveal – Information about the business, professional, commercial or financial affairs of a person.

Moved: Commissioner P. Omodei

Motion put and carried 1/0

17.2 CONFIDENTIAL ITEM - PURCHASE OF TRANSPORTABLE BUILDINGS AT PERENJORI CARAVAN PARK

| | |
|-------------------------|---------------------------------------|
| Applicant: | Shire of Perenjori |
| File: | ADM 0069 |
| Disclosure of Interest: | Nil |
| Author: | Mario Romeo - Chief Executive Officer |
| Responsible Officer: | Mario Romeo - Chief Executive Officer |
| Attachments: | Letter |

17.2.1 COUNCIL RETURN FROM BEHIND CLOSED DOORS

COUNCIL DECISION

That Council return to standing orders and re-open the meeting to the public.

Moved: Commissioner P. Omodei

Motion put and carried 1/0

The Commissioner P. Omodei invited members of the public to return to the gallery to advise the outcome of the discussion behind closed doors being;

Voting Requirements: Simple Majority

Change to Officer Recommendation

No Change. OR:

As per Local Government (Administration) Regulations 1996 11(da) Council records the following reasons for amending the Officer Recommended Resolution:

17.2.2 CONFIDENTIAL ITEM - PURCHASE OF TRANSPORTABLE BUILDINGS AT PERENJORI CARAVAN PARK

COUNCIL DECISION

THAT the action proposed in the Confidential report be approved.

Moved: Commissioner P. Omodei

Motion put and carried 1/0

18. ORDERING THE COMMON SEAL

| Document | Organisation | Purpose | Date |
|----------|--------------|---------|------|
| - | - | - | - |

19. REPORTS OF COMMITTEES AND MEMBERS

Nil.

20. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

21. NOTICE OF MOTIONS

(for consideration at the following meeting, if given during the meeting).

Nil.

22. NEW BUSINESS OF AN URGENT NATURE ADMITTED BY COUNCIL

Nil.

23. CLOSURE OF MEETING

There being no further business the Commissioner P. Omodei declared the meeting closed at 5.48 pm.

24. NEXT MEETING:

The Presiding Officer advises that the date of the next Ordinary Meeting of Council will be 20 August 2020, commencing at 5:30 pm at the Shire of Perenjori Council Chambers 56 Fowler Street, Perenjori WA 6620.

The Presiding Officer also advised that there will be a Special Meeting of Council to be held on Thursday 30 July 2020, commencing at 4:00 pm at the Shire of Perenjori Council Chambers 56 Fowler Street, Perenjori WA 6620.

I certify that this copy of the Minutes is a true and correct record of the meeting held on 14 July 2020.

Signed: _____
Commissioner P Omodei

Date: _____