



NOTICE OF MEETING

Dear Elected Member

The next Finance Committee Meeting of the Shire of Perenjori will be held on Thursday 21st March 2013 in the Council Chambers, Fowler Street, Perenjori commencing at 9.30pm.

Ali Mills
Chief Executive Officer
15 March 2013

Shire of Perenjori Finance Committee Meeting 21 March 2013

Agenda

15 March 2013
Copies forward to:

All Councilors

Cr CR King
Cr LC Butler
Cr RP Desmond
Cr GK Reid
Cr JH Hirsch
Cr JR Cunningham
Cr HC Wass
Cr LJ Smith
Cr PJ Waterhouse

Shire of Perenjori
AGENDA
Finance Committee Meeting

To be held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on Thursday
21st March 2013 to commence at 9.30 am.

Table of Contents

13031	PRELIMINARIES	2
13031.1	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS.....	2
13031.2	DISCLAIMER READING.....	2
13031.3	RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED).....	2
13031.4	NOTATIONS OF INTEREST.....	2
13031.5	APPLICATIONS FOR LEAVE OF ABSENCE	2
13031.6	CONFIRMATION OF MINUTES	2
13032	FINANCE & ADMINISTRATION	2
13032.1	CONFIDENTIAL ITEM – FINANCIAL REPORTS FOR MARCH 2013.....	2
13033	GENERAL BUSINESS	3
13033.1	DATE OF NEXT MEETING / MEETINGS.....	3

13031 PRELIMINARIES

13031.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

13031.2 DISCLAIMER READING

13031.3 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

13031.4 NOTATIONS OF INTEREST

Financial Interest – Local Government Act s 5.60A

Proximity Interest – Local Government Act s 5.60B

Interest Affecting Impartiality – Shire of Perenjori Code of Conduct.

13031.5 APPLICATIONS FOR LEAVE OF ABSENCE

13031.6 CONFIRMATION OF MINUTES

Minutes of Finance Committee Meeting held Thursday 20th December 2012.

13032 FINANCE & ADMINISTRATION

13032.1 CONFIDENTIAL ITEM – FINANCIAL REPORTS FOR MARCH 2013

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0216
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	ALI MILLS – CEO
RESPONSIBLE OFFICER	DOUG STEAD – DCEO
REPORT DATE:	21st March 2013
ATTACHMENTS	Nil

13033 GENERAL BUSINESS

13033.1 DATE OF NEXT MEETING / MEETINGS

The next Finance meeting will be held on the 18th April 2013.



Perenjori
Embrace Opportunity

Draft
Minutes

Finance Committee Meeting
21st February 2013

Shire of Perenjori
MINUTES
Finance Committee Meeting

Held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on Thursday 21st
February 2013 commencing at 9.00 am.

Table of Contents

12121	PRELIMINARIES	2
12121.1	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS.....	2
12121.2	DISCLAIMER READING.....	2
12121.3	RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED) .	2
12121.4	NOTATIONS OF INTEREST.....	2
12121.5	APPLICATIONS FOR LEAVE OF ABSENCE.....	2
12121.6	CONFIRMATION OF MINUTES.....	2
12122	FINANCE & ADMINISTRATION	3
12122.1	MONTHLY STATEMENT OF FINANCIAL ACTIVITY.....	3
12123	GENERAL BUSINESS	6
12124	DATE OF NEXT MEETING / MEETINGS	6
12125	CLOSURE OF MEETING	6

12121 PRELIMINARIES

Nil

12121.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

Cr C King officially opened the meeting at 9.12 am.

12121.2 DISCLAIMER READING

Nil

12121.3 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

Present:

Cr CR King
Cr JH Hirsch (Arrived at 9.14)
Cr RP Desmond
Ali Mills – CEO
Doug Stead – DCEO
Carla Sanderson – Executive Assistant

Apologies:

Cr LJ Smith

12121.4 NOTATIONS OF INTEREST

Financial Interest – Local Government Act s 5.60A

Proximity Interest – Local Government Act s 5.60B

Interest Affecting Impartiality – Shire of Perenjori Code of Conduct.

12121.5 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

12121.6 CONFIRMATION OF MINUTES

Minutes of Finance Committee Meeting held Thursday 20th December 2012 are attached.

Committee Recommendation – Item 12121.6

Moved: Cr R Desmond

Seconded: Ali Mills

That the minutes from the Ordinary Council Meeting held on Thursday 20th December 2012 be accepted as a true and accurate record.

Carried: 5/0

Cr J Hirsch arrived at 9.14.

12122 FINANCE & ADMINISTRATION

12122.1 MONTHLY STATEMENT OF FINANCIAL ACTIVITY

APPLICANT:	DEPUTY CEO
FILE:	0
DISCLOSURE OF INTEREST:	Nil
AUTHOR:	CARLA SANDERSON – EXECUTIVE ASSISTANT
RESPONSIBLE OFFICER	DOUG STEAD - DCEO
REPORT DATE:	13 th February 2013
ATTACHMENTS	JANUARY FINANCIAL ACTIVITY REPORTS

Executive Summary

As required by the Local Government Act and Financial Management Regulations a Monthly Statement of Financial Activity is required to be presented to each monthly meeting. This statement is used with Councils adopted 10% variance or \$5000 figure which was adopted by Council at its July meeting. A report detailing the variances is also included.

Other Financial statements are also attached as per the Finance Committee preferences.

Statutory Environment

N/A

Policy Implications

N/A

Financial Implications

N/A

Strategic Implications

N/A

Consultation

N/A

UHF Haines Norton

Voting Requirements – Simple Majority

Officers Recommendation – Item 12122.1

1. Statement of Financial Activity

That the Statement of Financial Activity for the period ended 31st January 2013 including report on variances be accepted as presented.

Committee Recommendation

Moved: Doug Stead

Seconded: Cr R Desmond

That the Statement of Financial Activity for the period ended 31st January 2013 including report on variances be accepted as presented.

Carried: 6/0

2. Finance Report

That the Finance Report for the period ended 31st January 2013 be accepted as presented.

Committee Recommendation

Moved: Cr J Hirsch

Seconded: Cr R Desmond

That the Finance Report for the period ended 31st January 2013 be accepted as presented.

Carried: 6/0

3. Acquisition of Assets

That the Acquisition of Assets Report for the period ended 31st January 2013 with a balance of \$1,236,802 as presented be received.

Committee Recommendation

Moved: Cr H Wass

Seconded: Ali Mills

That the Acquisition of Assets Report for the period ended 31st January 2013 with a balance of \$1,236,802 as presented be received.

Carried: 7/0

4. Reserves Report

That the Reserves Report for the period ended 31st January 2013 with a balance of \$892,144.00 as presented be received.

Committee Recommendation

Moved: Cr J Hirsch

Seconded: Cr R Desmond

That the Reserves Report for the period ended 31st January 2013 with a balance of \$892,144.00 as presented be received.

Carried: 7/0

5. Net Current Assets

That the Net Current Assets report for the period ended 31st January 2013 with a balance of \$1,853,628 as presented be received.

Committee Recommendation

Moved: Cr J Hirsch

Seconded: Doug Stead

That the Net Current Assets report for the period ended 31st January 2013 with a balance of \$1,853,628 as presented be received.

Carried: 7/0

6. Bank Reconciliation's

That the balances of the Municipal Fund of \$790,527.17 and the Trust Fund of \$42,815.37 as at 31st January 2013 as presented be received.

Committee Recommendation

Moved: Cr H Wass

Seconded: Cr R Desmond

That the balances of the Municipal Fund of \$790,527.17 and the Trust Fund of \$42,815.37 as at 31st January 2013 as presented be received.

Carried: 7/0

7. Sundry Creditors Report

That the Sundry Creditors Report for the period ended 31st January 2013 with a balance of \$6843.28 as presented be received.

Committee Recommendation

Moved: Cr J Hirsch

Seconded: Cr R Desmond

That the Sundry Creditors Report for the period ended 31st January 2013 with a balance of \$6843.28 as presented be received.

Carried: 7/0

8. Sundry Debtors Report

That the Sundry Debtors Report for the period ended 31st January 2013 with a balance of \$135,501.71 as presented be received.

Committee Recommendation

Moved: Cr H Wass

Seconded: Cr R Desmond

That the Sundry Debtors Report for the period ended 31st January 2013 with a balance of \$135,501.71 as presented be received.

Carried: 7/0

9. Accounts for Payment

That the Accounts paid from the Municipal Account consisting of Cheque Numbers 18509-18601 and EFT Numbers 4275-4424 for \$695,520.79 and the Trust Account consisting of one EFT number; 834 for \$150 for the period ended 31st January 2013 as presented be accepted.

Committee Recommendation

Moved: Ali Mills

Seconded: Cr R Desmond

That the Accounts paid from the Municipal Account consisting of Cheque Numbers 18509-18601 and EFT Numbers 4275-4424 for \$695,520.79 and the Trust Account consisting of one EFT number; 834 for \$150 for the period ended 31st January 2013 as presented be accepted.

Carried: 7/0

10. Rates Outstanding

That the Rates Outstanding Report for the period ended 31st January 2013 as presented be received.

Committee Recommendation

Moved: Cr J Hirsch

Seconded: Cr H Wass

That the Rates Outstanding Report for the period ended 31st January 2013 as presented be received.

Carried: 7/0

12123 GENERAL BUSINESS

12124 DATE OF NEXT MEETING / MEETINGS

The next Finance meeting will be held on the 21st March 2013.

12125 CLOSURE OF MEETING

Cr C King closed the meeting at 10.18am.

I certify that this copy of the Minutes is a true and correct record of the meeting held on 20th December 2012.

Signed: _____
Presiding Elected Member

Date: _____