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**Shire of Perenjori**

**MINUTES**

**Audit Committee Meeting**

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Held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on **16<sup>th</sup> May 2013**,  
**commenced at 4.45pm**

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**13051 PRELIMINARIES**

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Cr L Butler officially opened the meeting at 4.54 pm.

**13051.1 RECORD OF ATTENDANCE AND APOLOGIES**

Cr LC Butler  
Cr CR King – Observer  
Cr JH Hirsch  
Cr RP Desmond  
Cr LJ Smith  
Cr HC Wass  
Ali Mills –CEO  
Carla Sanderson – Executive Assistant

**Apologies**

None

**13051.2 CONFIRMATION OF MINUTES**

Minutes of the Audit Committee meeting held 12<sup>th</sup> April 2013 are attached.

**Moved: Cr H Wass**

**Seconded: Cr L Smith**

**That the minutes of Audit Committee Meeting held Friday 12<sup>th</sup> April 2013 be seen as a true and accurate record.**

**Carried: 5/0**

<b>13052 COMPLIANCE AUDIT RETURN 2012</b>
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<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>ADM 0081</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>CEO – ALI MILLS</b>
<b>RESPONSIBLE OFFICER</b>	<b>CEO – ALI MILLS</b>
<b>REPORT DATE:</b>	<b>16<sup>TH</sup> MAY 2013</b>
<b>ATTACHMENTS</b>	<b>Compliance Audit Return 2012 and Letters</b>

**Executive Summary**

The purpose of this report is for council to consider and adopt the Compliance Audit Return (CAR) for 2012.

**Background**

It is a requirement of each local government (including regional local governments) to carry out a compliance audit in relation to the period 1 January to 31 December each year against the requirements set out in the CAR.

The return is completed online via the Department of Local Government (DLG) website. After the Compliance Audit Return (CAR) has been presented to council, a certified copy of the return (both in hard copy and electronically) along with the relevant section of the minutes and any additional information explaining or qualifying the compliance audit is to be submitted to the Director General of the Department of Local Government prior to the 31 March each year. Due to the late audit and challenges with staffing this deadline was not able to be achieved.

A change to the regulations requires that the audit committee now reviews the CAR and reports the results of that review to the Council prior to adoption by Council and the March submission to the Department.

A letter was provided to the Department of Local Government providing information on actions being implemented by Council to address matters raised in the Audit Report. This is in the attachments.

**Statutory Environment**

Regulation 14 of the *Local Government (Audit) Regulations 1996* requires the local governments Audit Committee to review the CAR and report the results to Council prior to the CAR's adoption by Council and submission to the DLG.

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the shires position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

**Consultation****Comment**

The Finance area, identified questions regarding matters raised in the auditor's report. Information was required on actions taken and details of any reports provided to Council.

**Voting Requirements – Simple Majority****Officers Recommendation – Item 13052**

Council endorse the 2012 Compliance Audit Return as presented, without amendment, for submission to the Executive Director, Department of Local Government.

**COMMITTEE RECOMMENDATION – ITEM 13052**

Moved: Cr L Smith

Seconded: Cr J Hirsch

Council endorse the 2012 Compliance Audit Return as presented, without amendment, for submission to the Executive Director, Department of Local Government.

Carried: 5/0

**13053 OTHER BUSINESS**

None

**13053.1 DATE OF NEXT MEETING / MEETINGS**

**13053.2 CLOSURE**

Cr L Butler officially closed the meeting at 5 pm.

*I certify that this copy of the Minutes is a true and correct record of the meeting held on 16<sup>th</sup> May 2013.*

*Signed:* \_\_\_\_\_

*Presiding Elected Member*

*Date:* \_\_\_\_\_