



Disability Access and Inclusion Plan (DAIP) Progress Report 2024-2025

Reporting period: 1 July 2024 – 30 June 2025

The *Disability Services Act 1993* requires public authorities to:

- develop and implement a Disability Access and Inclusion Plan (DAIP).
- report annually on the progress made in achieving the seven DAIP outcomes.

Please submit your completed DAIP Progress Report 2024-2025 (in Word format only) to StateDisabilityStrategy@communities.wa.gov.au by **4.30pm, Wednesday 16 July 2025**.

PUBLIC AUTHORITY DETAILS

Public Authority Name	Shire of Perenjori
Contact Person	Bianca Plug
Position Title	Governance Officer
Email	governance@perenjori.wa.gov.au
Phone	99730100
Date DAIP lodged with Department of Communities	23 September 2022
Date DAIP published on public authority's website	21 September 2022
Website link for published DAIP	https://www.perenjori.wa.gov.au/documents/88/disability-and-inclusion-plan-2022-27
Has your public authority taken all practical measures to ensure its DAIP is implemented by relevant agents and contractors?	Yes

Completing Sections 1-7

Sections 1-7 require public authorities to list the **actions** implemented against each of the seven DAIP outcomes. DAIPs can list strategies only, or both strategies and actions. Where your DAIP includes Strategies only, the DAIP actions will be in an implementation plan, action plan or other internal working document.

What is a Strategy and what is an Action?

A **strategy** is a broad direction or approach to be taken to achieve a desired outcome.

An **action** is the activity, project or program delivered to achieve a strategy. An action is not the individual tasks, checklists or steps to complete the action.

DAIP examples:

1. Strategies only: [City of Mandurah](#) and [Department of Treasury](#)
OR
2. Strategies and actions: [City of Perth](#) and [Child and Adolescent Health Service](#).

To complete the tables in Sections 1-7:

- Column 1 – Strategy Number
 - Enter the number of your DAIP Strategy (text is not required).
- Column 2 – DAIP Action
 - Copy and paste the action wording from your DAIP, internal working document, operational or implementation plan.
- Column 3 - SDS outcome:
 - select one State Disability Strategy outcome from 1 – 15. Refer to State Disability Strategy Outcomes Guide (provided with this template) to identify the most appropriate outcome.
- Progress status select from:
 - **To be commenced:** the action is not scheduled to start yet.
 - **In progress:** the action is underway or is incorporated into business as usual.
 - **Completed:** the action has been implemented and completed.
 - **Not progressed:** the action has been delayed or is discontinued.

SECTION 1: DAIP OUTCOME 1 – SERVICES AND EVENTS

People with disability have the same opportunities as other people to access the services and events of a public authority.

QUESTION			ANSWER
<p>Did your authority organise events in 2024-2025 that positively impacted community attitudes towards people with disability? If yes, indicate the event:</p> <p><input type="checkbox"/> International Day of People with Disability <input type="checkbox"/> Other: List events</p> <p>Events that contribute to positive community attitude change are those that:</p> <ul style="list-style-type: none"> • Raise the profile of people with disability. • Facilitate community interaction between the general public and people with disability. • Incorporate explicit disability awareness activities. For example: an Auslan choir, wheelchair basketball, sensory room. 			No
DAIP Strategy No.	DAIP ACTION	SDS OUTCOME	PROGRESS STATUS
1	Review the Shire's Access and Inclusion policy annually to ensure it meets State Government Guidelines.	12. Legislation and Justice	In Progress
2	Identify relevant plans and strategies requiring alignment with the DAIP and incorporate the objectives of the DAIP into Shire's strategic business planning, budgeting processes and all other relevant plans and strategies.	10. Disability Services	Completed
3	Ensure all events are planned using the Accessible Events Checklist and make the Accessible Events Checklist available to staff.	5. Community Infrastructure	In Progress
4	Promote the Shire's policy and procedures regarding the Disability Services Act's requirements around agents and contractors through the newsletter and include in the induction process for new staff.	12. Legislation and Justice	In Progress
5	Ensure that people with a disability are provided with additional shade and seating at events that are supported by the Shire.	5. Community Infrastructure	Completed

SECTION 2: DAIP OUTCOME 2 – BUILDINGS AND FACILITIES

People with disability have the same opportunities as other people to access the buildings and facilities of a public authority.

DAIP Strategy No.	DAIP ACTION	SDS OUTCOME	PROGRESS STATUS
1	Audit access barriers to buildings and facilities using the Access Resource Kit checklists and Disability Access Consultants. Identify access complaints to support audit results and prioritise and make submission to Council to commence work on rectifying identified barriers.	5. Community Infrastructure	To be commenced
2	Implement project planning to enable the appropriate staff to review proposals for re-development and new work projects.	6. Travel - transport services	In Progress
2	Apply the Building Code of Australia, Australian Standards on Access (mandatory and recommended) and the Advisory Notes on Access to Premises prepared by the Human Rights and Equal Rights Commission when new work to buildings and facilities is undertaken. Include appropriate specifications in tender documents.	6. Travel - transport services	In Progress
3	Consider sufficient bays at locations (e.g. Pavilion, Sports Club etc) to ensure priority parking meets the demand of people with disability.	6. Travel - transport services	Not progressed
4	Ensure infrastructure related to transport facilities are accessible and make submission to Council to undertake the issues identified.	6. Travel - transport services	Not progressed
5	Promote to business the economic benefits of being accessible.	5. Community Infrastructure	Not progressed
5	Make access information available on the Shire's website.	15. Information	Completed
6	Council to keep abreast of contemporary practice in creating universal playgrounds by conducting regular audit of parks and reserves.	8. Recreation, Social, Arts and Culture	In Progress
6	Footpaths Installation program, pathway improvement.	8. Recreation, Social, Arts and Culture	Not progressed
6	Continue to advocate to local businesses and tourist venues the requirements for and benefits flowing from the provision of accessible venues e.g. ramp for café and priority parking bay at Sports Club.	8. Recreation, Social, Arts and Culture	Not progressed

SECTION 3: DAIP OUTCOME 3 – INFORMATION

People with disability receive information from a public authority in a format that enables them to access the information as readily as other people.

QUESTION			ANSWER
Does your authority have accessible formats of your Disability Access and Inclusion Plan? Accessible formats include: accessible word and pdf versions, audio, Easy Read.			Yes
DAIP Strategy No.	DAIP ACTION	SDS OUTCOME	PROGRESS STATUS
1	Ensure all documents carry a notation regarding availability in alternative formats.	15. Information	To be commenced
1	Advise the community via the local newsletter, that other formats of documents are available.	15. Information	In Progress
2	Improve staff awareness by making accessible information guidelines available.	1. Education and training	To be commenced
2	Conduct Accessible Information training with staff and include as part of the induction of new staff.	1. Education and training	To be commenced
3	Develop an audit plan to identify resident and business related information for people with disability who live and/or work in the shire.	7. Welcomed and accepted	To be commenced
3	Adopt State Government Guidelines for Information, Services and Facilities, and incorporate into general practice.	15. Information	In Progress

SECTION 4: DAIP OUTCOME 4 – SERVICE QUALITY

People with disability receive the same level and quality of service from the staff of a public authority as other people receive.

QUESTION			ANSWER
Did your authority deliver training in 2024-2025 that improved staff capacity to respond positively to people with disability? If yes, what type of training was provided: <input type="checkbox"/> Disability awareness <input type="checkbox"/> Disability awareness refresher <input type="checkbox"/> Other: List For Other: Examples include: disability confident recruiter, Auslan, Easy Read.			No
DAIP Strategy No.	DAIP ACTION	SDS OUTCOME	PROGRESS STATUS
1	Induction of new staff to incorporate awareness of the DAIP.	1. Education and training	In Progress
1	Induction of new Councillors to incorporate awareness of the DAIP.	1. Education and training	In Progress

SECTION 5: DAIP OUTCOME 5 – COMPLAINTS

People with disability have the same opportunities as other people to make complaints to a public authority.

DAIP Strategy No.	DAIP ACTION	SDS OUTCOME	PROGRESS STATUS
1	Review current grievance mechanisms for access by consulting with people with disability and other expert advice.	13. Voices are heard	To be commenced
1	Promote accessible complaints mechanisms to the community.	13. Voices are heard	In Progress
2	Provide grievance mechanism process and community survey forms in alternative formats upon request.	15. Information	Completed

SECTION 6: DAIP OUTCOME 6 – CONSULTATION

People with disability have the same opportunities as other people to participate in any public consultation by a public authority.

QUESTION			ANSWER
<p>Does your authority have a DAIP advisory, reference or working group with members who have lived experience of disability?</p> <p>A DAIP advisory, reference or working group is one whose purpose is to:</p> <ul style="list-style-type: none"> • Shape your public authority’s access and inclusion initiatives. • Raise the profile of access and inclusion within your public authority. • Influence change in policy and practices relating to access and inclusion. 			Yes
DAIP Strategy No.	DAIP ACTION	SDS OUTCOME	PROGRESS STATUS
1	Promote the existence, role and activities of the Shire and their facilities for disabled persons to the community.	15. Information	Completed
1	Management and disabled service providers to meet regularly to provide strategic advice to Council.	13. Voices are heard	In Progress
2	Council to regularly monitor the progress of the plan and be involved in all reviews of the plan.	3. Leadership and influence	Completed
2	Consult people with disability in a range of different consultation mediums.	13. Voices are heard	In Progress

3	Council's website to ensure agendas, minutes and other documents are available on request in alternative formats.	15. Information	In Progress
3	Ensure published versions of Council documents include information in large print about the availability of documents.	15. Information	In Progress
4	Include appropriate questions about access and inclusion in general Shire surveys and consultation events.	13. Voices are heard	In Progress
5	Council's officers to actively pursue the views of the local community on a wide range of issues.	13. Voices are heard	In Progress

SECTION 7: DAIP OUTCOME 7 – EMPLOYMENT

People with disability have the same opportunities as other people to obtain and maintain employment with a public authority.


QUESTION			ANSWER
Local Government: How many elected members disclose they have disability?			0
State Government: Does your authority have a government board/s? If yes, how many board members disclose they have a disability?			Choose an item. Choose an item.
DAIP Strategy No.	DAIP ACTION	SDS OUTCOME	PROGRESS STATUS
1	Annual survey about disability with current shire staff.	2. Employment and economic independence	In Progress



SECTION 8: ACHIEVEMENTS

- Select three achievements – the third must be an achievement from either DAIP Outcome 3, 4, 5, or 6.
- Limit the achievement description to 150 words maximum.
- Achievements must demonstrate at least one of the following:
 - Resulted in positive change: what happened and what changed.
 - Innovation: implemented or created something new to address a need, gap or solve a problem.
 - Improvement in disability access and inclusion practice. For example: building project progressing from minimum standards to application of universal design principles.
 - Outcomes: where change has been measured. For example: increased awareness, satisfaction, knowledge, confidence.

Photos

- Insert a maximum of two photos per achievement.
- Only submit photos where permission to publish the image has been obtained.
- Photos should be in jpeg format and be a minimum of 300 dpi.

ACHIEVEMENT 1 (maximum word count: 150)	Photos (max. 2)
Achievement is from DAIP Outcome: 2, Buildings and Facilities	
Photos: <input checked="" type="checkbox"/> Permission to publish confirmed <input type="checkbox"/> Minimum 300 dpi	
<p>Achievement:</p> <p>To improve physical accessibility and emergency response access, the Shire installed an additional concrete pathway at the entrance of Unit 42A Russell Street following recommendations from the CRC's <i>Staying in Place</i> program. The new pathway ensures ambulance personnel can safely reach the unit when needed, while also enabling the resident to independently access their home using a gopher. In addition, bathroom handrails were installed to enhance safety and mobility inside the home. This achievement demonstrates how local partnerships can address individual access needs while supporting broader DAIP goals to promote age- and disability-friendly housing in the Perenjori community.</p>	

ACHIEVEMENT 2 (maximum word count: 150)	Photos (max. 2)
Achievement is from DAIP Outcome: 2, Buildings and Facilities	
Photos: <input checked="" type="checkbox"/> Permission to publish confirmed <input type="checkbox"/> Minimum 300 dpi	
<p>Achievement:</p> <p>An ACROD parking bay was installed at the newly constructed supermarket in Perenjori, developed by Breffni Group following a Shire-managed tender process. The bay improves physical accessibility for people with disabilities by accessing essential services and demonstrates how local development processes can contribute to more inclusive community infrastructure.</p>	
ACHIEVEMENT 3 (maximum word count: 150)	Photos (insert max. 2)
Achievement is from DAIP Outcome: 4. Service Quality	
Photos: <input checked="" type="checkbox"/> Permission to publish confirmed <input type="checkbox"/> Minimum 300 dpi	
<p>Achievement:</p> <p>The Shire successfully secured funding to deliver the LIFE program, aimed at supporting the health and wellbeing of older adults and people with disability in the community. The program offered physiotherapy and water aerobics classes, as well as guided orientation on using gym equipment safely by a qualified personal trainer. Through this funding, the Shire held a community wellness event featuring a local physiotherapist, personal trainer, and Desert Blue Connect counselling services. The program complemented and supported the <i>Staying in Place</i> initiative delivered by the local CRC. This achievement demonstrates the Shire's commitment to improving service quality, promoting physical and mental wellbeing, and enabling inclusive and accessible programming.</p>	

SECTION 9: DAIP ACTIONS IN DIGITAL FORM

If your public authority produced video or social media clips to promote and demonstrate the impact of any of your DAIP actions or activities – please include hyperlinks below.

DAIP stories in digital form

Did your authority produce video or social media clips on any DAIP actions/activities in 2024-2025?	NO
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If yes, please provide hyperlinks to digital content if publicly available online.

Hyperlink 1:

Hyperlink 2:

Hyperlink 3:

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