## Table of Contents

18081 PRELIMINARIES ......................................................................................................................... 2
  18081.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS ........... 2
  18081.2 OPENING PRAYER ......................................................................................................... 2
  18081.3 DISCLAIMER READING ............................................................................................... 2
  18081.4 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE .......... 2
  18081.5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE ...... 2
  18081.6 PUBLIC QUESTION TIME ............................................................................................ 2
  18081.7 NOTATIONS OF INTEREST ........................................................................................ 2
  18081.8 APPLICATIONS FOR LEAVE OF ABSENCE ............................................................... 3
  18081.9 CONFIRMATION OF MINUTES .................................................................................... 3
  18081.10 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION ...... 3
  18081.11 PETITIONS / DEPUTATIONS / PRESENTATIONS ................................................... 3
18082 CORPORATE AND DEVELOPMENT SERVICES ................................................................. 4
  18082.1 FINANCIAL STATEMENTS – JULY 2018 ................................................................. 4
  18082.2 ACCOUNTS FOR PAYMENT – JULY 2018 ................................................................. 6
  18082.3 REINVESTMENT OF SURPLUS FUNDS .................................................................. 10
  18082.4 DRAFT BUDGET 2018/19 FOR ADOPTION ............................................................ 13
18083 GRAPHIC DESIGN DEVELOPMENT OFFICER .............................................................. 25
  18083.2 BLUES FOR THE BUSH CONCERT AND OPEN DAY PROGRESS JULY REPORT ................................................................. 25
18084 INFRASTRUCTURE SERVICES ......................................................................................... 31
  18084.1 ROAD MAINTENANCE – JULY 2018 ......................................................................... 31
  18084.2 NACC AND YYCMG OFFICE .................................................................................... 34
18085 GOVERNANCE .................................................................................................................. 36
18086 PROJECT STATUS REPORT ............................................................................................... 36
18087 STATUS REPORT ............................................................................................................... 37
18088 OTHER BUSINESS .......................................................................................................... 38
  18088.1 MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN ......................................... 38
  18088.2 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN .......... 38
  18088.3 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION ................................................................. 38
  18088.4 MATTERS BEHIND CLOSED DOORS ...................................................................... 39
18081  PRELIMINARIES

18081.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS
Cr L Butler declared the meeting open at 3.18 pm.

18081.2 OPENING PRAYER
Cr L Butler led the opening prayer.

18081.3 DISCLAIMER READING

18081.4 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE
Cr L Butler – Presiding Member
Cr P Waterhouse – Deputy President
Cr R White – Via Phone
Cr R Spencer
Cr J Hirsch
Cr G Reid
Cr J Cunningham
Stephen Tindale – A/CEO
Bianca Plug – EA
Joelene Dennis – MCDS
Ally Bryant – SFO
Christina Laue – CDO

Apologies;
Cr K Pohl
Cr L Smith

18081.5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE
Nil.

18081.6 PUBLIC QUESTION TIME
Nil.

18081.7 NOTATIONS OF INTEREST
FINANCIAL INTEREST – LOCAL GOVERNMENT ACT S 5.60A
PROXIMITY INTEREST – LOCAL GOVERNMENT ACT S 5.60B
Shire of Perenjori

Ordinary Council Meeting

MINUTES 16th August 2018

INTEREST AFFECTING IMPARTIALITY – LOCAL GOVERNMENT – CODE OF CONDUCT.

Cr R Spencer declared a proximity interest in item 18083.2 Blues for the Bush Report.

18081.8 APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

18081.9 CONFIRMATION OF MINUTES

Minutes from the deferred Ordinary Council Meeting held on the 19th July 2018 are attached.

**Officer Recommendation – Item 18081.9.1**

That Council accepts the Minutes from the deferred Ordinary Council Meeting held on the 19th July 2018 as a true and correct record of that Meeting.

**Council Resolution – Item 18081.9.1**

Moved: Cr R Spencer  
Seconded: Cr P Waterhouse

That Council accepts the Minutes from the deferred Ordinary Council Meeting held on the 19th July 2018 as a true and correct record of that Meeting.  
Carried: 6/1

Minutes from the Ordinary Council Meeting held on the 24th July 2018 are attached.

**Officer Recommendation – Item 18081.9.2**

That Council accepts the Minutes from the Ordinary Council Meeting held on the 24th July 2018 as a true and correct record of that Meeting.

**Council Resolution – Item 18081.9.2**

Moved: Cr R Spencer  
Seconded: Cr P Waterhouse

That Council accepts the Minutes from the Ordinary Council Meeting held on the 24th July 2018 as a true and correct record of that Meeting.  
Carried: 7/0

18081.10 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

Nil.

18081.11 PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil.
Executive Summary
This item recommends that Council accepts the Financial Activity Statement for the period ending 31st July 2018.

Background
Each month officers are required to prepare monthly financial reports, covering prescribed information, and present these to the Council.

Details

The following statements are presented to Council:

- Monthly Summary Information - Charts
- Statement of Financial Activity (Program and Nature& Type) - This provides the budget and actual income and expenditure for operating and non-recurring as well as the closing surplus to date. (FM Reg 34(1))
- Statement of Capital Acquisitions and Capital Funding
- Net Current (Assets) Funding Position (Note 3). This provides the amount of assets over liabilities within the Balance Sheet. (FM Reg 34 (1)(e))
- Notes to the Financial Statements include:
  - Note 1.- Significant Accounting Policies
  - Note 2. - Explanation of Material Variances
  - Note 3. – Net Current Funding Position
  - Note 4. – Cash & Investments
  - Note 5. – Budget Amendments
  - Note 6. – Receivables
  - Note 7. – Cash Back Reserves
  - Note 8. – Capital Disposals
  - Note 9. – Rating Information
  - Note 10. – Information on Borrowings
  - Note 11. – Grant and Contributions
  - Note 12.- Trust Fund
  - Note 13.- Details of Capital Acquisition

Legal Compliance
Regulation 34 (Financial activity statement report) of the Local Government (Financial Management) Regulations 1996 states –

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

(a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
(b) budget estimates to the end of the month to which the statement relates;
(c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
(d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
(e) the net current assets at the end of the month to which the statement relates.

(2) Each statement of financial activity is to be accompanied by documents containing —

(a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
(b) an explanation of each of the material variances referred to in subregulation (1) (d); and
(c) such other supporting information as is considered relevant by the local government.

(3) The information in a statement of financial activity may be shown —

(a) according to nature and type classification; or
(b) by program; or
(c) by business unit

(4) A statement of financial activity, and the accompanying documents referred to in subregulation 34 (2), are to be —

(a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
(b) recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Section 6.8 of the Local Government Act 1995 (Expenditure from municipal fund not included in annual budget) states —

(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —

(a) is incurred in a financial year before the adoption of the annual budget by the local government; or
(b) is authorised in advance by resolution; or
(c) is authorised in advance by the mayor or president in an emergency.

Policy Implications
Nil

Financial Implications
Nil
Strategic Implications
Area 5: Investing in Councils Leadership
Goal: Strengthen the Shire’s position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

Consultation
Liaison with CEO, SFO, & MIS.

Voting Requirements - Simple Majority

<table>
<thead>
<tr>
<th>Committee Recommendation – Item 18082.1</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Council Resolution – Item 18082.1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Moved: Cr J Hirsch</td>
</tr>
<tr>
<td>Carried: 7/0</td>
</tr>
</tbody>
</table>

18082.2 ACCOUNTS FOR PAYMENT – JULY 2018

APPLICANT: SHIRE OF PERENJORI
FILE: 1306P
DISCLOSURE OF INTEREST: NIL
AUTHOR: LIZ MARKHAM - AO
RESPONSIBLE OFFICER: ALLY BRYANT - SFO
REPORT DATE: 16TH AUGUST 2018
ATTACHMENTS: ACCOUNTS FOR PAYMENT

Executive Summary
This item recommends that the schedule of accounts for payment for the month ending 31st July 2018 be confirmed.

Background
The Schedule of Accounts is presented pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996.

The report identifies payments made from the Municipal and Trust Fund.

Council has delegated to the Chief Executive Officer the authority to make payments from the Municipal and Trust funds in accordance with the Local Government (Financial Management) Regulations 1996.

Under Regulation 13(1) of the Local Government (Financial Management) Regulations 1996,
where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the Municipal fund or the Trust fund, each payment from the Municipal fund or the Trust fund is to be noted on a list compiled for each month showing:

a) The payee’s name;
b) The amount of the payment;
c) The date of the payment; and

d) Sufficient information to identify the transaction

That list should then be presented at the next Ordinary Meeting of the Council following the preparation of the list, and recorded in the minutes of the meeting at which it is presented.

**Legal Compliance**

Section 6.10 (d) of the Local Government Act 1995 refers, i.e.-

6.10. financial management regulations
Regulations may provide for —
(d) the general management of, and the authorisation of payments out of —
(i) the municipal fund; and

(ii) the trust fund,
of a local government.

Regulation 13(1), (3) & (4) of the Local Government (Financial Management) Regulations 1996 refers, i.e.-

13. Lists of Accounts
(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
(a) the payee’s name;
(b) the amount of the payment;
(c) the date of the payment; and

d) sufficient information to identify the transaction.

(3) A list prepared under subregulation (1) is to be —
(a) presented to the council at the next ordinary meeting of the council after the list is prepared; and

(b) recorded in the minutes of that meeting.

**Policy Implications**

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

**Financial Implications**

Ongoing management of Council funds by providing Council with sufficient information to monitor and review payments made.

**Strategic Implications**

Area 5: Investing in Councils Leadership

Goal: Strengthen the Shire’s position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

**Consultation**

Nil
Comment
All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

Voting Requirements – Simple Majority

Committee Recommendation – Item 18082.2
That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 (as amended), confirms the accounts paid for the month ending 31st July 2018 as attached to and forming part of this report.

<table>
<thead>
<tr>
<th>Municipal Account</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>EFT</td>
<td>$211,006.42</td>
</tr>
<tr>
<td>Direct Debits</td>
<td>$74,928.76</td>
</tr>
<tr>
<td>Cheques</td>
<td>$45,778.02</td>
</tr>
<tr>
<td>Corporate MasterCard</td>
<td>$1,687.80</td>
</tr>
<tr>
<td>Bank Fees</td>
<td>$60.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$333,461.00</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Trust Account - Shire</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>EFT</td>
<td>$350</td>
</tr>
<tr>
<td>Cheques</td>
<td>$</td>
</tr>
<tr>
<td>Bank Fees</td>
<td>$</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$350.00</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Trust Account – Mt Gibson Public Benefit Funds</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>EFT</td>
<td>$</td>
</tr>
<tr>
<td>Cheques</td>
<td>$</td>
</tr>
<tr>
<td>Bank Fees</td>
<td>$</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$</td>
</tr>
</tbody>
</table>
**Shire of Perenjori**  
**Ordinary Council Meeting**

**MINUTES**  
16th August 2018

*Totalling $333,811.00 from Municipal and Trust Accounts for the month ending 31st July 2018.*

**Council Resolution – Item 18082.2**

Moved: Cr J Hirsch  
Seconded: Cr J Cunningham

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 (as amended), confirms the accounts paid for the month ending 31st July 2018 as attached to and forming part of this report.

Carried: 7/0

### Municipal Account

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>EFT</td>
<td>$211,006.42</td>
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<tr>
<td>Bank Fees</td>
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</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$333,461.00</strong></td>
</tr>
</tbody>
</table>

### Trust Account - Shire

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>EFT</td>
<td>$350</td>
</tr>
<tr>
<td>Cheques</td>
<td>$</td>
</tr>
<tr>
<td>Bank Fees</td>
<td>$</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$350.00</strong></td>
</tr>
</tbody>
</table>

### Trust Account – Mt Gibson Public Benefit Funds

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>EFT</td>
<td>$</td>
</tr>
<tr>
<td>Cheques</td>
<td>$</td>
</tr>
<tr>
<td>Bank Fees</td>
<td>$</td>
</tr>
</tbody>
</table>
Total $333,811.00 from Municipal and Trust Accounts for the month ending 31st July 2018.

18082.3 REINVESTMENT OF SURPLUS FUNDS

APPLICANT: SHIRE OF PERENJORI
FILE: ADM 0033
DISCLOSURE OF INTEREST: NIL
AUTHOR: SFO - ALLY BRYANT
RESPONSIBLE OFFICER: STEPHEN TINDALE – A/CEO
REPORT DATE: 14TH AUGUST 2018
ATTACHMENTS NIL

Executive Summary
This item seeks that the Finance Committee recommends reinvesting the matured term deposits.

Background
On April 24th, 2018 our Reserves Term Deposit of $700,000 matured and was released back into the Shires Reserve Funds Account. The Shire still has another $500,000 of Reserves funds in a Term Deposit that is due to mature on the 6th November 2018.

On 3rd July 2018 the Shires Mt Gibson Community Fund Term Deposit matured and was released back to the Shires Community Fund bank account.

The Local Government Act defines the broad restrictions on investments as does the Council Policy 4013. To limit the risk on the proposed investment only interest rates and terms from the major banks are those that were considered and Bankwest (our current bankers) provide the best overall interest and management package.

Pavilion Allocation - $260,000 is required immediately and the remaining $150,000 is not required until December 2018

Pavilion $410,000

The following deferred capital expenditures are not expected to be required until early 2019:

Housing $60,000
Caron Dam $200,000
Transfer Station $120,000
Building - Admin $150,000
TOTAL $940,000

Table 1: Bank Interest rates
Table 2: Investment of $700,000 from the Reserve account for a term of 12 months at 2.65%.

<table>
<thead>
<tr>
<th>Investment</th>
<th>Term</th>
<th>2.65%</th>
<th>1.10% (now)</th>
</tr>
</thead>
<tbody>
<tr>
<td>$700,000 (Reserves)</td>
<td>12 months</td>
<td>$18,550</td>
<td>$7,700</td>
</tr>
</tbody>
</table>

Table 3: Investment of $100,000 from Reserves account for 12 months at 2.65%

<table>
<thead>
<tr>
<th>Investment</th>
<th>Term</th>
<th>2.65%</th>
<th>1.10%</th>
</tr>
</thead>
<tbody>
<tr>
<td>$100,000 Community Fund</td>
<td>12 months</td>
<td>$2,650</td>
<td>$1,100</td>
</tr>
</tbody>
</table>

There are numerous options but the additional income from the shorter terms is not significant – it is the long term investment (12 months) that provides the best returns.

**Statutory Environment**

Local Government Act s6.14
Local Government (Financial Management Regulations) Reg. 8(3); Reg. 19

**Policy Implications**

Policy 4013 – Investment Policy

**Financial Implications**

The proposed investment of funds will increase income from interest and that income is dependent on which option/s the Council chooses.

**Strategic Implications**

Area 2: Industry and Business Development – Our Economy

*Goal: Fostering and maximising growth across the economy, embracing opportunities for diversifying and strengthening our economic base.*

**Risk Management**
## Shire of Perenjori

### Ordinary Council Meeting

#### MINUTES

**16th August 2018**

<table>
<thead>
<tr>
<th>Risk Statement</th>
<th>Level of Risk</th>
<th>Risk Mitigation Strategy</th>
</tr>
</thead>
<tbody>
<tr>
<td>There is opportunity for the Council to increase its income through term investments. Only the larger banks are considered in this strategy to safeguard the Council funds and to comply with Regulations.</td>
<td>The risk level is low if the investments are made cautiously. The longer the term the greater the risk of having to withdraw early.</td>
<td>Careful consideration of the sum invested and the term of the investment. Close monitoring of proposed expenditure and early preparation any re-investment proposals.</td>
</tr>
</tbody>
</table>

**Comment**

Interest rates in this document and bank balances are as at 31/07/2018 – interest rates can vary without notice. Interest will continue to be earned on funds remaining in the accounts at the interest rate of the day, which is currently 1.10%.

**Voting Requirements – Simple Majority**

### Committee Recommendation – Item 18082.3

1. That the Finance Committee recommends the investment of:
   - Option 1
     - $700,000 of Reserve funds for 12 months
     - Projected interest on 2.65% pa = $18,550
   - And
   - Option 2
     - $100,000 of Community Fund for 12 months
     - Projected interest on 2.65% pa $2,650

### Council Resolution – Item 18082.3

Moved: Cr J Cunningham  
Seconded: Cr G Reid

That the Finance Committee recommends the investment of:

1. $700,000 of Reserve funds for 12 months
   - Projected interest on 2.65% pa = $18,550
And
2. $100,000 of Community Fund for 12 months
   - Projected interest on 2.65 % pa $2,650

Carried: 7/0
Executive Summary

Council is asked to consider the draft budget for the 2018/19 financial year.

Background

The budget has been developed by the administration to reflect decisions taken by Council, our strategic priorities and ensuring the efficient and effective management of our assets.

Surplus

The 2017/18 Surplus is estimated to be $1,211,330 this is calculated as follows:

<table>
<thead>
<tr>
<th>Current Assets</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Unrestricted cash</td>
<td>$970,252</td>
</tr>
<tr>
<td>Restricted Cash</td>
<td>$2,100,387</td>
</tr>
<tr>
<td>Receivables</td>
<td>$349,427</td>
</tr>
<tr>
<td>Inventory</td>
<td>$30,710</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$3,450,776</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Current Liabilities</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Payables + Provisions</td>
<td>$641,954</td>
</tr>
<tr>
<td><strong>Net Current Assets</strong></td>
<td><strong>$2,808,822</strong></td>
</tr>
<tr>
<td>Less Restricted Cash</td>
<td>$2,100,387</td>
</tr>
<tr>
<td>Add Leave not required to be Funded</td>
<td>$232,390</td>
</tr>
<tr>
<td>Current Loan Liability</td>
<td>$270,505</td>
</tr>
<tr>
<td><strong>Estimated Surplus/(Deficiency C/Fwd)</strong></td>
<td><strong>$1,211,330</strong></td>
</tr>
<tr>
<td>Rates Revenue</td>
<td><strong>$2,674,113</strong></td>
</tr>
</tbody>
</table>
The budget has been developed by the administration to reflect decisions taken by Council, our strategic priorities and ensuring the efficient and effective management of our assets.

In accordance with the requirements of the Local Government Act 1995 the Shire advertised its proposed Differential Rates for 2018/19.

Council decided at the General Meeting held on the 19th July 2018 the following:

UV General (Rural) = 1.9552 cents in the dollar
UV Mining = 35.5711
GRV General = 8.1090
GRV Mining = 8.1090
UV Minimum General = $342
UV Minimum Mining = $342
GRV Minimum = $342
GRV Minimum Mining = $342

Projected rate income:

<table>
<thead>
<tr>
<th>Category</th>
<th>2017/18 Actual income</th>
<th>2018/19 Projected Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>UV Rural General Rates</td>
<td>$1,805,458</td>
<td>$1,840,446</td>
</tr>
<tr>
<td>GRV General Rates</td>
<td>$99,538</td>
<td>$92,042</td>
</tr>
<tr>
<td>UV Rural Minimum Rates</td>
<td>$3,350</td>
<td>$3,420</td>
</tr>
<tr>
<td>GRV Minimum Rates</td>
<td>$10,385</td>
<td>$11,970</td>
</tr>
<tr>
<td>GRV Mining Rates</td>
<td>$250,283</td>
<td>$254,947</td>
</tr>
<tr>
<td>GRV Mining Minimum Rates</td>
<td>$335</td>
<td>$342</td>
</tr>
<tr>
<td>Ex Gratia Rates</td>
<td>$12,904</td>
<td>$12,900</td>
</tr>
<tr>
<td>UV Mining Rates</td>
<td>$645,126</td>
<td>$651,992</td>
</tr>
<tr>
<td>UV Mining Minimum Rates</td>
<td>$6,700</td>
<td>$1,368</td>
</tr>
<tr>
<td>Exploration</td>
<td></td>
<td>$19,214</td>
</tr>
<tr>
<td>Exploration Minimum</td>
<td></td>
<td>$5,472</td>
</tr>
<tr>
<td>Total (Before Discount)</td>
<td>$2,821,176</td>
<td>$2,674,113</td>
</tr>
</tbody>
</table>
**Shire of Perenjori**  
**Ordinary Council Meeting**  
**MINUTES**  
**16th August 2018**

**Rates Discounts**

A 10% discount is offered to all rate payers who pay their rates in a lump sum by the first instalment date.

**Financial Assistance Grants (FAGS) – General Purpose**

FAGS grants are Federal Grants to Local Government delivered via a State based Local Government Grants Commission. Funding is distributed in two components, the first of which is General Purpose funding. General Purpose funding which is delivered by a complex series of calculations based around “horizontal equalisation” to ensure that small local governments retain the capacity to deliver services.

<table>
<thead>
<tr>
<th></th>
<th>2015-16</th>
<th>2016-17</th>
<th>2017-18</th>
<th>2018-19</th>
</tr>
</thead>
<tbody>
<tr>
<td>FAGS Grant</td>
<td>$528,864</td>
<td>$1,049,870</td>
<td>$519,055</td>
<td>$501,600</td>
</tr>
<tr>
<td>Advance Paid</td>
<td>$511,132</td>
<td>$544,420</td>
<td>$1,016,002</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$1,039,996</td>
<td>$1,594,290</td>
<td>$1,535,057</td>
<td>$501,600</td>
</tr>
</tbody>
</table>

**Financial Assistance Grants (FAGS) – Untied Road Grant**

Untied Road Grants are provided based on the asset preservation model. The information provided by Local Governments to Main Roads through the Roman’s Road Database is collated by the Grants Commission. The funding is required to maintain that asset base is calculated to ensure Local Governments receive a share based on their proportion of the asset base.

<table>
<thead>
<tr>
<th></th>
<th>2015-16</th>
<th>2016-17</th>
<th>2017-18</th>
<th>2018-19</th>
</tr>
</thead>
<tbody>
<tr>
<td>Untied Road Grant</td>
<td>$373,077</td>
<td>$797,528</td>
<td>$376,651</td>
<td>$412,800</td>
</tr>
<tr>
<td>Advance Paid</td>
<td>$445,995</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$373,077</td>
<td>$1,243,523</td>
<td>$376,651</td>
<td>$412,800</td>
</tr>
</tbody>
</table>

**Significant projects in 2018-19 include:**

**Funding proposals for projects**

<table>
<thead>
<tr>
<th>Account</th>
<th>Item</th>
<th>Reserve</th>
<th>Council</th>
<th>Other funds income</th>
<th>Total Expend</th>
</tr>
</thead>
<tbody>
<tr>
<td>00418</td>
<td>Community Services – other infrastructure</td>
<td>$58,000</td>
<td></td>
<td></td>
<td>$58,000</td>
</tr>
<tr>
<td>10137</td>
<td>Transfer Station – Latham</td>
<td>$120,000</td>
<td></td>
<td></td>
<td>$120,000</td>
</tr>
<tr>
<td>12285</td>
<td>Transport – Streets other infrastructure</td>
<td>$10,000</td>
<td></td>
<td></td>
<td>$10,000</td>
</tr>
<tr>
<td>04258</td>
<td>Admin Building – rising dampness (contractors)</td>
<td>$150,000</td>
<td></td>
<td></td>
<td>$150,000</td>
</tr>
<tr>
<td>05250</td>
<td>Perenjori Fire Brigade –</td>
<td>$15,000</td>
<td></td>
<td></td>
<td>$15,000</td>
</tr>
</tbody>
</table>
Shire of Perenjori  
Ordinary Council Meeting  
MINUTES  16th August 2018

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Cost</th>
<th>Additional Info</th>
</tr>
</thead>
<tbody>
<tr>
<td>Training Room</td>
<td></td>
<td></td>
</tr>
<tr>
<td>07250 Capital – Medical Centre</td>
<td>$10,000</td>
<td>$10,000</td>
</tr>
<tr>
<td>13192 Caravan Park – New Ablutions – Apron</td>
<td>$10,000</td>
<td>$10,000</td>
</tr>
<tr>
<td>11450 Pavilion – Stage 2</td>
<td>$211,126</td>
<td>$260,000 carry over $471,126</td>
</tr>
<tr>
<td>11455 Oval Renewal Program – Water Storage</td>
<td>$40,000</td>
<td>$40,000</td>
</tr>
<tr>
<td>14980 Caron Dam – Re-Roofing</td>
<td></td>
<td>$100,000 $300,000 DOW Grant Loan $200,000</td>
</tr>
<tr>
<td>09286 Housing – Capital Works - renewal</td>
<td>$60,000</td>
<td>$60,000</td>
</tr>
<tr>
<td>12283 Plant and Equip</td>
<td>$437,650</td>
<td>$437,650</td>
</tr>
<tr>
<td>12286 Road equipment – Traffic counters</td>
<td>$10,000</td>
<td>$10,000</td>
</tr>
<tr>
<td>13602 Standpipe Project - swipe card</td>
<td>$20,000</td>
<td>$20,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>0</td>
<td>$1,151,776 $560,000 $1,711,776</td>
</tr>
</tbody>
</table>

**Roads Program**

The roads program for 18/19 has been developed at $2,284,655 and includes:

- Direct Grant of $797,582
- Regional Road Group funding of $412,166
- Roads to Recovery funding of $389,207
- Black Spot $154,000
- Council funds of $531,700

**Plant Replacement Program**

Plant replacement is in accordance with the 10 year plan and includes:

<table>
<thead>
<tr>
<th>PLANT</th>
<th>YEAR</th>
<th>COST</th>
<th>EXPECTED TRADE</th>
<th>ACTION PROPOSED</th>
</tr>
</thead>
<tbody>
<tr>
<td>UD Nissan Prime Mover</td>
<td>2014</td>
<td>$88,800</td>
<td>Lease</td>
<td>Purchase at end of Lease</td>
</tr>
<tr>
<td>UD Nissan Prime Mover</td>
<td>2014</td>
<td>$88,800</td>
<td>Lease</td>
<td>Purchase at end of Lease</td>
</tr>
<tr>
<td>Side Tipper</td>
<td>2007</td>
<td>$98,000</td>
<td>$25,000</td>
<td>Purchase new</td>
</tr>
<tr>
<td>Isuzu Crew cab Truck</td>
<td>2012</td>
<td>$68,000</td>
<td>$28,000</td>
<td>Purchase new</td>
</tr>
</tbody>
</table>
Debentures
The budget is proposing one new loan to support the re-roofing of the Caron Dam, for $200,000.
The loan will be no 103, over a five year period, commencing in November 2018 at estimate interest rate of 2.9%.

Operational Expenses
Overall operational costs have been kept the same as last year or less than with improvements in practices and purchasing efficiencies are paying off.

Staffing
There have been no changes to staffing numbers with an estimated increase of 2% across staffing positions to cover for agreed increases annually in the EBA conditional to satisfactory performance (account: 14800).

Elected Members Fees and Allowances
The Salary and Allowances Tribunal released the review on the 10th April 2018.

37. The Tribunal has determined there will be no increase in the remuneration, fees, expenses or allowances ranges provided to CEOs and elected members, in light of the issues highlighted above.

38. The Tribunal notes that a majority of local governments retain the capacity to provide an increase within their current band parameters. While noting that the annual Consumer Price Index for December 2017 (the latest available figures) was 0.9%, each local government must satisfy itself and provide public justification for any increase within their allotted band in the current economic climate.

1. Council Meeting Attendance Fees – Per Meeting

<table>
<thead>
<tr>
<th>RECIPIENT</th>
<th>MINIMUM</th>
<th>MAXIMUM</th>
<th>PROPOSED</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>$90</td>
<td>$485</td>
<td>$400</td>
</tr>
<tr>
<td>Councillor (other than President)</td>
<td>$90</td>
<td>$236</td>
<td>$200</td>
</tr>
</tbody>
</table>

2. Committee Meeting and Prescribed Meeting Attendance Fees – Per Meeting

<table>
<thead>
<tr>
<th>RECIPIENT</th>
<th>MINIMUM</th>
<th>MAXIMUM</th>
<th>Current</th>
</tr>
</thead>
<tbody>
<tr>
<td>Council member including President</td>
<td>$45</td>
<td>$118</td>
<td>$118</td>
</tr>
</tbody>
</table>

3. Annual Allowance for a President
Shire of Perenjori

Ordinary Council Meeting

MINUTES 16th August 2018

<table>
<thead>
<tr>
<th>RECIPIENT</th>
<th>MINIMUM</th>
<th>MAXIMUM</th>
<th>Current</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>$508</td>
<td>$19,864</td>
<td>$19,864</td>
</tr>
</tbody>
</table>

4. **Annual Allowance for a Deputy President**

<table>
<thead>
<tr>
<th>RECIPIENT</th>
<th>Current</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deputy President</td>
<td>25 per cent of President Rate</td>
</tr>
<tr>
<td></td>
<td>$4,966</td>
</tr>
</tbody>
</table>

5. **Expenses to be Reimbursed**

Travel costs to be calculated at the same rate applicable to the reimbursement of travel costs in the same or similar circumstances of *Schedule F* of the Public Service Award 1992 issued by the Western Australian Industrial Relations Commission as at the date of this determination.

**Statutory Environment**

*Local Government Act 1995* S6.2 sets out the requirement for an annual budget as follows:

6.2. **Local government to prepare annual budget**

(1) During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the Minister allows, each local government is to prepare and adopt*, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.

*Absolute majority required.*

(2) In the preparation of the annual budget the local government is to have regard to the contents of the Community Strategic Plan made in accordance with section 5.56 and to prepare a detailed estimate for the current year of —

(a) the expenditure by the local government;
(b) the revenue and income, independent of general rates, of the local government; and
(c) the amount required to make up the deficiency, if any, shown by comparing the estimated expenditure with the estimated revenue and income.

(3) For the purposes of subsections (2)(a) and (b) all expenditure, revenue and income of the local government is to be taken into account unless otherwise prescribed.

(4) The annual budget is to incorporate —

(a) particulars of the estimated expenditure proposed to be incurred by the local government;
(b) detailed information relating to the rates and service charges which will apply to land within the district including —

(i) the amount it is estimated will be yielded by the general rate; and
(ii) the rate of interest (if any) to be charged by the local government on unpaid rates and service charges;
the fees and charges proposed to be imposed by the local government;
<dd>(d) the particulars of borrowings and other financial accommodation proposed to be entered into by the local government;
<dd>(e) details of the amounts to be set aside in, or used from, reserve accounts and of the purpose for which they are to be set aside or used;
<dd>(f) particulars of proposed land transactions and trading undertakings (as those terms are defined in and for the purpose of section 3.59) of the local government; and
<dd>(g) such other matters as are prescribed.

(5) Regulations may provide for —
<dl><dt>(a) the form of the annual budget;</dt>
<dt>(b) the contents of the annual budget; and</dt>
<dt>(c) the information to be contained in or to accompany the annual budget.

Policy Implications
Nil

Financial Implications:
Specific financial implications are as outlined in the detail section of this report and as itemised in the draft 2018/2019 budget attached for adoption for the Future and Strategic planning documents adopted by Council.

Strategic Implications
The draft 2018/19 budget has been developed based on the Draft Community Strategic Plan documents.

Consultation
Consultations conducted for the review of the Community Strategic Plan have been used in the formation of the budget.

Comment
Efforts from all staff have assisted with getting the budget to a balanced point which required a great deal of communication and consultation from all.

Voting Requirements – Absolute Majority

Officer Recommendation – Item 18082.4
That:
Part A – Municipal Fund Budget for 2018/2019
Pursuant to the provisions of section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996, the council adopt the Municipal Fund Budget as contained in Attachment 18082.4 of this agenda for the Shire of Perenjori for the 2018/2019 financial year which includes the following:
<dl><dt>• Statement of Comprehensive Income by Nature and Type</dt><dt>• Statement of Comprehensive Income by Program</dt><dt>• Statement of Cash Flows</dt>
Part B – General and Minimum Rates, Instalment Payment Arrangements

1. For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Part A above, council pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the Local Government Act 1995 impose the following differential general rates and minimum payments on Gross Rental and Unimproved Values.

1.1 DIFFERENTIAL GENERAL RATES:

<table>
<thead>
<tr>
<th>Differential General Rates</th>
<th>Cents in the Dollar</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rural (UV)</td>
<td>1.9552</td>
</tr>
<tr>
<td>Mining (UV)</td>
<td>35.5711</td>
</tr>
<tr>
<td>Mining (GRV)</td>
<td>8.1090</td>
</tr>
<tr>
<td>Townsite (GRV)</td>
<td>8.1090</td>
</tr>
<tr>
<td>Exploration</td>
<td>25.0000</td>
</tr>
</tbody>
</table>

1.2 MINIMUM RATES:

<table>
<thead>
<tr>
<th>Minimum Rates</th>
<th>Per Assessment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rural (UV)</td>
<td>$342</td>
</tr>
<tr>
<td>Mining (UV)</td>
<td>$342</td>
</tr>
<tr>
<td>Townsites (GRV)</td>
<td>$342</td>
</tr>
<tr>
<td>Exploration</td>
<td>$342</td>
</tr>
</tbody>
</table>

2. Pursuant to sections 6.45 and 6.50 of the Local Government Act 1995 and regulation 64(2)(3) of the Local Government (Financial Management) Regulations 1996, council nominaes the following due dates for the payment in full by instalments:

- Full payment and 1st instalment due date: 3rd October 2018
- 2nd Quarterly instalment due date: 3rd December 2018
- 3rd Quarterly instalment due date: 4th February 2019
- 4th Quarterly instalment due date: 4th April 2019

3. Pursuant to Section 6.46 of the Local Government Act 1995, the Council offers a discount of 10% to ratepayers who have paid their rates in full, including, waste and service charges and any arrears, on or before 3rd October 2018.

4. Pursuant to section 6.45 of the Local Government Act 1995 and regulation 67 of the
Government (Financial Management) Regulations 1996, council adopts an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of $10 for each instalment after the initial instalment is paid.

5. Pursuant to section 6.45 of the Local Government Act 1995 and regulation 68 of the Local Government (Financial Management) Regulations 1996, the Council adopts an interest rate of 5.5% where the owner has elected to pay rates and service charges through an instalment option and the payments are overdue.

6. Pursuant to section 6.51(1) and subject to section 6.51(4) of the Local Government Act 1995 and regulation 70 of the Local Government (Financial Management) Regulations 1996, the Council adopts an interest rate of 11% for rates (and service charges) and costs of proceedings to recover such charges that remains unpaid after becoming due and payable.

Voting Requirements - Absolute Majority
Moved: Seconded:

Part C – Elected Members’ Fees and Allowances for 2017/2018

1. Pursuant to section 5.99 of the Local Government Act 1995 and regulation 34 of the Government (Administrations) Regulations 1996, council adopts the following schedule of payments to elected members:

Per Meeting Attendance Fee: Council

<table>
<thead>
<tr>
<th>RECIPIENT</th>
<th>MINIMUM</th>
<th>MAXIMUM</th>
<th>Perenjori Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>$90</td>
<td>$485</td>
<td>$400</td>
</tr>
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<td>Councillor (other than President)</td>
<td>$90</td>
<td>$236</td>
<td>$200</td>
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</tbody>
</table>

Per Meeting Attendance Fee: Committee

<table>
<thead>
<tr>
<th>RECIPIENT</th>
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<tbody>
<tr>
<td>Council member</td>
<td>$45</td>
<td>$118</td>
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</tbody>
</table>

2. Pursuant to section 5.98(5) of the Local Government Act 1995 and regulation 33 of the Local Government (Administration) Regulations 1996, council adopts the following annual local government allowances to be paid in addition to the annual meeting allowance:

<table>
<thead>
<tr>
<th>RECIPIENT</th>
<th>MINIMUM</th>
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<tr>
<td>President</td>
<td>$508</td>
<td>$19,864</td>
<td>$19,864</td>
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3. Pursuant to section 5.98A of the Local Government Act 1995 and regulation 33A of the Local Government (Administration) Regulations 1996, council adopts the following annual local government allowance to be paid in addition of the annual meeting allowance:

<table>
<thead>
<tr>
<th>RECIPIENT</th>
<th>MINIMUM</th>
<th>MAXIMUM</th>
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</thead>
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4. Expenses to be Reimbursed

Travel costs to be calculated at the same rate applicable to the reimbursement of travel costs in the same or similar circumstances under Schedule F of the Public Service Award 1992 issued by the Western Australian Industrial Relations Commission as at the date of this determination.

Voting Requirements – Absolute Majority

Moved: Seconded:

Part D – Material Variance Reporting for 2018/2019

In accordance with regulation 34(5) of the Local Government (Financial Management) Regulations 1996, and AASB 1031 Materiality, the level to be used in statements of financial activity in 2018/2019 for reporting material variances shall be 10% or $10,000 whichever is the greater.

Voting Requirements – Simple Majority

Moved: Seconded:

 Council Resolution – Item 18082.4

That:

Part A – Municipal Fund Budget for 2018/2019

Pursuant to the provisions of section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996, the council adopt the Municipal Fund Budget as contained in Attachment 18082.4 of this agenda for the Shire of Perenjori for the 2018/2019 financial year which includes the following:

- Statement of Comprehensive Income by Nature and Type
- Statement of Comprehensive Income by Program
- Statement of Cash Flows
- Rate Setting Statement
- Notes to and Forming Part of the Budget
- Budget Program Schedules
- Transfers to/from Reserve Accounts

Voting Requirements - Absolute Majority

Moved: Cr J Cunningham Seconded: Cr R Spencer

Carried: 7/0

Part B – General and Minimum Rates, Instalment Payment Arrangements

1. For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Part A above, council pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the Local Government Act 1995 impose the following differential general rates and minimum payments on Gross Rental and Unimproved Values.
1.3 DIFFERENTIAL GENERAL RATES:

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1.4 MINIMUM RATES:

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<td>$342</td>
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<td>Exploration</td>
<td>$342</td>
</tr>
</tbody>
</table>

2. Pursuant to sections 6.45 and 6.50 of the Local Government Act 1995 and regulation 64(2)(3) of the Local Government (Financial Management) Regulations 1996, council nominates the following due dates for the payment in full by instalments:

- Full payment and 1st instalment due date: 3rd October 2018
- 2nd Quarterly instalment due date: 3rd December 2018
- 3rd Quarterly instalment due date: 4th February 2019
- 4th Quarterly instalment due date: 4th April 2019

3. Pursuant to Section 6.46 of the Local Government Act 1995, the Council offers a discount of 10% to ratepayers who have paid their rates in full, including, waste and service charges and any arrears, on or before 3rd October 2018.

4. Pursuant to section 6.45 of the Local Government Act 1995 and regulation 67 of the Local Government (Financial Management) Regulations 1996, council adopts an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of $10 for each instalment after the initial instalment is paid.

5. Pursuant to section 6.45 of the Local Government Act 1995 and regulation 68 of the Local Government (Financial Management) Regulations 1996, the Council adopts an interest rate of 5.5% where the owner has elected to pay rates and service charges through an instalment option and the payments are overdue.

6. Pursuant to section 6.51(1) and subject to section 6.51(4) of the Local Government Act 1995 and regulation 70 of the Local Government (Financial Management) Regulations 1996, the Council adopts an interest rate of 11% for rates (and service charges) and costs of proceedings to recover such charges that remains unpaid after 31st January 2019.
Shire of Perenjori

Ordinary Council Meeting

MINUTES 16th August 2018

Voting Requirements - Absolute Majority

Moved: Cr J Cunningham  Seconded: Cr G Reid

Carried: 7/0

Part C – Elected Members’ Fees and Allowances for 2017/2018

1. Pursuant to section 5.99 of the *Local Government Act 1995* and regulation 34 of the *Local Government (Administrations) Regulations 1996*, council adopts the following schedule of payments to elected members:

**Per Meeting Attendance Fee: Council**

<table>
<thead>
<tr>
<th>RECIPIENT</th>
<th>MINIMUM</th>
<th>MAXIMUM</th>
<th>Perenjori Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>$90</td>
<td>$485</td>
<td>$400</td>
</tr>
<tr>
<td>Councillor</td>
<td>$90</td>
<td>$236</td>
<td>$200</td>
</tr>
</tbody>
</table>

**Per Meeting Attendance Fee: Committee**

<table>
<thead>
<tr>
<th>RECIPIENT</th>
<th>MINIMUM</th>
<th>MAXIMUM</th>
<th>Perenjori Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Council member including President</td>
<td>$45</td>
<td>$118</td>
<td>$118</td>
</tr>
</tbody>
</table>

2. Pursuant to section 5.98(5) of the *Local Government Act 1995* and regulation 33 of the *Local Government (Administration) Regulations 1996*, council adopts the following annual local government allowances to be paid in addition to the annual meeting allowance:

<table>
<thead>
<tr>
<th>RECIPIENT</th>
<th>MINIMUM</th>
<th>MAXIMUM</th>
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</tr>
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<tr>
<td>President</td>
<td>$508</td>
<td>$19,864</td>
<td>$19,864</td>
</tr>
</tbody>
</table>

3. Pursuant to section 5.98A of the *Local Government Act 1995* and regulation 33A of the *Local Government (Administration) Regulations 1996*, council adopts the following annual local government allowance to be paid in addition of the annual meeting allowance:

<table>
<thead>
<tr>
<th>RECIPIENT</th>
<th>MINIMUM</th>
<th>MAXIMUM</th>
<th>Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deputy President</td>
<td>$127</td>
<td>$4966</td>
<td>$4,966</td>
</tr>
</tbody>
</table>

4. Expenses to be Reimbursed

Travel costs to be calculated at the same rate applicable to the reimbursement of travel costs in the same or similar circumstances under *Schedule F* of the Public Service Award 1992 issued by the Western Australian Industrial Relations Commission as at the date of this determination.

**Voting Requirements – Absolute Majority**

Moved: Cr R Spencer  Seconded: Cr J Hirsch
Part D – Material Variance Reporting for 2018/2019

In accordance with regulation 34(5) of the Local Government (Financial Management) Regulations 1996, and AASB 1031 Materiality, the level to be used in statements of financial activity in 2018/2019 for reporting material variances shall be 10% or $10,000 whichever is the greater.

Voting Requirements – Simple Majority

Moved: Cr R Spencer  
Seconded: Cr J Cunningham  
Carried: 7/0

18083 GRAPHIC DESIGN DEVELOPMENT OFFICER

Ally Bryant left the meeting at 3.49 pm and did not return.

Cr R Spencer declared a proximity interest in item 18083.2 – Blues for the Bush Concert and Open Day Progress July Report due to being the president of the Tourist Bureau and being an Arts and Crafts Volunteer. Cr R Spencer remained in the room and voted on the item.

18083.2 BLUES FOR THE BUSH CONCERT AND OPEN DAY PROGRESS JULY REPORT

APPLICANT: SHIRE OF PERENJORI  
FILE: ADM 0562  
DISCLOSURE OF INTEREST: NIL  
AUTHOR: CHRISTINA LAUE – CDO  
RESPONSIBLE OFFICER: STEPHEN TINDALE - A/CEO  
REPORT DATE: 16th AUGUST 2018  
ATTACHMENTS NIL

Executive Summary

This item seeks Council’s acceptance of the Blues for the Bush Concert and Open Day report for the month of July 2018.

Event Status

July has been a very productive month for the Project Team with many key event preparations having been performed. This includes tickets going on sale, the roll out of event the marketing plan, open day program development and site planning. Many of the fundamental preparations for the event are now in place allowing the Project team to switch focus onto event detail. These details are what will ensure a memorable and ultimately successful event. Compliance and operational safety are also areas of focus in August as the site build draws closer.

In July, we also said farewell to Ms Ali Mills who was an integral part of the 2013, 2014, 2016 and 2018 Blues for the Bush Event. In moving forward, Ali’s role as part of the ‘Steering Committee’ will be taken over by the Acting CEO of the Shire of Perenjori, Mr Stephen Tindale. Cr Butler and Cr Waterhouse have also undertaken some actions related to the role in the way of meeting with key event partners and prospective sponsors.
During July, Mr Luke Bayley (representing the Steering Committee) requested the Project Team present a reworked expenditure budget for consideration. This was in light of the sponsorship revenue required to help offset the $402,000 expenditure budget not being fully realised. The Project Team subsequently presented a reduced budget which the Steering Committee feel comfortable with. The Project Team have agreed to work with a decreased cash budget and remain confident that a stand-out festival can be produced. This adjustment reflects the teams focus on managing fiscal responsibilities in line with SoP and BHA expectations. Bush Heritage Australia’s management confident and pleased with the 2018 events development.

During August, the Project Team will meet with Mr Tindale to discuss the project as well as attending an Emergency Services meeting on site at Charles Darwin Reserve (CDR). The Project Team will be concentrating on finalizing the event program, implementing the marketing and media campaigns, working with the local schools to schedule the Badimaya Beats project and also partnering with relevant organisations and authorities to ensure that the events compliance requirements are met.

**Budget and Expenditure**

The late budget cut has not been without challenge for the Project Team. However we remain confident the event will be exceptionally well serviced and ensure the Shire and Bush Heritage remain proud of this unique outback community event that attracts over 1500 people to the region. The event team and Committee will continue to keep a close on budget expenditure and continue to seek ways to reduce costs.

There has been no overspend on the reworked budget of $350,000 cash.

**Income**

The below summary, reflects the new income target of $350,000 cash.

During July, the Steering Committee confirmed $10,000 sponsorship from Karara Mining which was a much-needed revenue boost.

<table>
<thead>
<tr>
<th></th>
<th>Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>$165,000</td>
</tr>
<tr>
<td>Costs (cash)</td>
<td>$350,000</td>
</tr>
<tr>
<td>Shortfall</td>
<td>($185,000)</td>
</tr>
</tbody>
</table>

Confirmed funding of $115,000 comes from the following sources:

**Sponsor Revenue**

<table>
<thead>
<tr>
<th>Sponsor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bush Heritage</td>
<td>$33,000</td>
</tr>
<tr>
<td>Shire of Perenjori</td>
<td>$32,000</td>
</tr>
<tr>
<td>Mt Gibson</td>
<td>$25,000</td>
</tr>
</tbody>
</table>
Grant Income (not including Arts/Community Based Grants)

<table>
<thead>
<tr>
<th>Grant</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>LotteryWest</td>
<td>$25,000</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$25,000</td>
</tr>
</tbody>
</table>

The $185,000 shortfall is expected to be funded as follows:

**Expected/indicated income of $185,000**

<table>
<thead>
<tr>
<th>Source</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ticket Sales</td>
<td>$120,000</td>
</tr>
<tr>
<td>Sponsorship</td>
<td>$55,000</td>
</tr>
<tr>
<td>Other income (merchandise, fees etc)</td>
<td>$10,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$247,030</strong></td>
</tr>
</tbody>
</table>

Supplementary to the core income raised, the Project Team has successfully secured:

- $30,000 towards Open Day/Community Engagement Activities from Country Arts WA
- $10,000 towards the Badimaya Beats Project from Gunduwa
- $1,000 towards the Badimaya Beats Project from the Perenjori Primary School

The Steering Committee are meeting with potential sponsors and are feeling positive about raising the required $55,000 in sponsorship revenue.

The Project Team also has one more grant that may be realised before the event. This money will help offset the Badimaya Beats costs and therefore help supplement the Blues for the Bush core budget by $5,000 if it comes through.

**Compliance**

The Project Team is committed to delivering a safe and accessible event. This contains ensuring all licensing and regulations are met including:

- Liquor licensing
In August, we will be working with the Shire appointed OHS Officer Mr Gordon Houston to address all requirements in this area.

**Ticket Sales**

Tickets are now on sale via Eventbrite. The event aims to sell 1,500 adult tickets @$80 each. This target has been increased due to the current financial position and the Project Team now aim to increase revenue from $97,000 to $120,000.

This is quite a big ask considering the marketing budget has been reduced (and the Project Team now ultimately aiming to sell more tickets using less resources) however the excellent Open Day program and quality concert line up will assist to promote the event.

Ticket sales during July were virtually on par with those sold in 2016. This slow start is to be expected as the peak media and marketing activity has not yet occurred, and we know from previous events that the majority of the ticket sales activity happens in the two weeks leading up to the event.

The Project Team has stretched the marketing budget and have a comprehensive campaign planned which should result in some ticketing spikes to coincide with the roll out of promotional material.

**Community Engagement**

Angela Dring (Project Team Member) organized these workshops and negotiated successfully to cover the costs of the workshops outside of the Shire of Perenjori and Blues for the Bush budget.

The workshops saw over 60 participants learn this ancient
artform. Participant feedback indicated the sessions were enjoyed greatly and resulted in many people taking an item of blue clothing home. Hopefully come the event these participants wear their blue clothes and weave the material they helped dye into an amazing creation as part of the workshops on offer at the Open Day.

Marketing

Marketing and promotion to date has included:

- Facebook Advertising (paid)
- Social Media Feeds via Twitter and Facebook
- Radio Interview (ABC Radio)
- Flyers in local/regional publications
- Flyer/poster distribution in Geraldton/Neighboring towns
- Invitation mail out to BHA WA database
- E-circular to Blues for the Bush subscribed database and previous event ticket holders

The Blues for the Bush is in an advantageous position in 2018 in that there is an established database of subscribers to their mailing list and social media pages. These are cost effective channels for promoting the event.

During August, paid advertising plays a big role in helping to raise the profile of the event and also to sell tickets. Some of these marketing activities will include:

- Advertising in the Mid West Times and Geraldton Guardian
- Advertising on commercial radio stations (96.5wafm/98.1 Spirit radio)
- A targeted poster and flyering campaign in the metro area (4,000 flyers and 300 posters distributed to targeted outlets in Perth/Fremantle metro areas)
- A flyering session at the Perth Arena on September 12th (4,000 flyers handed out before the Queens of the Stone Age Concert where CW Stoneking is opening act)
- Print advertising/advertorial in Rhythms Magazine
- Dedicated mail box drop to selected postcodes (TBC – cost dependent)

In addition, the following will also help promote the event:

- Inclusion of the event in a feature in the Spirit of Qantas Magazine
- Radio Interviews and shout-outs/ticket giveaways on commercial, ABC and community radio stations
- Promotion by BHA to national media outlets
- Listings on calendars Tourism WA, What’s on in the West etc.
- Promotion to networks:
  - Booked musicians and open day performers
  - BHA supporters
  - University’s/Volunteering networks
  - Caravan and Camping
It is good to note that the Project Team has access to demographics and data based on previous ticket purchasers and social media acquisitions. This information has helped develop a marketing campaign that is targeted to those people likely to be the event’s core demographic. This has ensured marketing resources are well invested.

The Project Team is confident that they know who their target audience is and that they have the tools to best reach these people.

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**Key Milestones**

Key milestones achieved for this project to date, as per the attached document, include:

- Project Managers appointed;
- Expenditure budget developed and adopted;
- Project Team structure and roles confirmed;
- Primary grant applications completed and lodged;
- Open Day theme and structure confirmed;
- Headliner confirmed;
- Development of a MOU for the management of the bar;
- Marketing & Media Plan developed;
- Program development;
- Concert line up booked;
- Arts grant (secondary) applications completed and lodged;
- Meeting with the Site Manager to discuss site requirements;
- Implementation of Marketing Campaign
- Tickets on Sale

In the following weeks, these key milestones will be reached:

- Draft Site Plan implemented
- All required licenses applied for and obtained
- Implementing the Marketing Campaign (contd.)
- Confirming and Booking Key suppliers.
- Compliance documentation completed
- Open Day Program finalised

**Statutory Environment**

Nil

**Policy Implications**

Nil

**Financial Implications**

There will be financial implications for the 2018/2019 budget.

**Strategic Implications**

*Area 1: Infrastructure and Natural Assets - Our Natural and Built Environment*
Goal: A community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

Area 2: Industry and Business Development – Our Economy

Goal: Fostering and maximising growth across the economy, embracing opportunities for diversifying and strengthening our economic base.

Area 3: People and place – Our Community

Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve their potential.

Area 4: Investing in Community Capacity – Civic Leadership

Goal: Supporting community’s strong volunteering culture and supporting community leaders to grow and develop.

Consultation
Emily Sutherland, Theaker von Ziarno, Angela Dring, Luke Bayley, Will Hansen

Comment
All aspects of the event are running smoothly, with marketing now being ramped up across the state. The Management team meets weekly to monitor any actions that need addressing.

Voting Requirements – Simple Majority

<table>
<thead>
<tr>
<th>Officers Recommendation – Item 18083.2</th>
</tr>
</thead>
<tbody>
<tr>
<td>That Council receive the Blues for the Bush report for July 2018 as presented.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Council Resolution – Item 18083.2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Moved: Cr P Waterhouse</td>
</tr>
<tr>
<td>Seconded: Cr R Spencer</td>
</tr>
<tr>
<td>That Council receive the Blues for the Bush report for July 2018 as presented.</td>
</tr>
<tr>
<td>Carried: 7/0</td>
</tr>
</tbody>
</table>

Christina Laue left the meeting at 4.00 pm and did not return.

18084 INFRASTRUCTURE SERVICES

18084.1 ROAD MAINTENANCE – JULY 2018

<table>
<thead>
<tr>
<th>APPLICANT:</th>
<th>SHIRE OF PERENJORI</th>
</tr>
</thead>
<tbody>
<tr>
<td>FILE:</td>
<td>R999</td>
</tr>
<tr>
<td>DISCLOSURE OF INTEREST:</td>
<td>NIL</td>
</tr>
<tr>
<td>AUTHOR:</td>
<td>KEN MARKHAM- MANAGER INFRASTRUCTURE SERVICES</td>
</tr>
<tr>
<td>RESPONSIBLE OFFICER:</td>
<td>KEN MARKHAM- MANAGER INFRASTRUCTURE SERVICES</td>
</tr>
<tr>
<td>REPORT DATE:</td>
<td>16TH AUGUST 2018</td>
</tr>
<tr>
<td>ATTACHMENTS:</td>
<td>NIL</td>
</tr>
</tbody>
</table>

Executive Summary
This item seeks Council’s acceptance of the road maintenance report for July.

Background
Listed are the roads graded for the months of July
Karara Road  Starkeys Road
Warriedar Coppermine Road  Waugh Road
Settlement Road  Parnham Road
Bartlett Road  I Just Road
Cunningham Road  Taylors Road
Sharpe Road  Forte Road
North Road  Farris Road
Bowgada East Road  Caffin Road
Bestry Road  Williams Road
Norrish Road  Lochada Road

**Statutory Environment**

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

**Policy Implications**

**Financial Implications**

As per road maintenance budget

**Strategic Implications**

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

**Risk Management**

<table>
<thead>
<tr>
<th>Risk Statement</th>
<th>Level of Risk</th>
<th>Risk Mitigation Strategy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not maintaining roads will lead to deterioration of the asset and safety issues for users</td>
<td>High</td>
<td>To maintain roads to a standard and implementation of a Road Maintenance Plan.</td>
</tr>
</tbody>
</table>

**Consultation**

NIL

**Comment**

Maintenance grading has been carried out from pickups and requests. We have also had an opportunity to pull in material and reshape some roads with the moisture available.

**Voting Requirements – Simple Majority**

**Officers Recommendation – Item 18084.1**

That the road maintenance report for July 2018 be accepted as presented.

**Council Resolution – Item 18084.1**

Moved: Cr R Spencer  Seconded: Cr J Cunningham

That the road maintenance report for July 2018 be accepted as presented.

Carried: 7/0
Executive Summary
This item seeks Council’s consideration and decision on the recommendations presented regarding requests from Yarra Yarra Catchment Management Group (YYCMG) and Northern Agricultural Catchments Council (NACC) for assistance with costs associated with renting the Lesser Hall.

Background
NACC and Yarra Yarra have been occupying the Lesser Hall behind the Shire offices.

Yarra Yarra group are currently applying for funding to continue the landcare coordinator role in Perenjori for a further two years. They have written to ask if the Shire of Perenjori is happy to continue supporting YYCMG with the office costs as an in kind contribution.

NACC have written to the Shire regarding the current rental arrangement of the office space in the Lesser Hall and the fact that they have had a severe reduction in their funding between financial year 2018 and 2019. Their offices in Jurien Bay and Northampton have closed and they have not renewed staff presence in Moora and Nabawa when staff located there finished their contracts with NACC.

NACC are very keen to retain their staff members based in Perenjori, but are not keen or possibly able to keep paying the rent that they have been paying to lease the office space in the Lesser hall.

NACC are requesting that the Shire consider giving NACC the office space rent-free, or on the most basic cost recovery terms possible.

NACC currently pay $176/ per week rent for the office space and this covers cleaning, power and water. The cleaners spend ½ hour per week on the office space and ½ hour on the toilets in the main Hall which the staff from NACC & YYCMG also use. The cost of cleaning works out to be around $2,300 per year. Power costs cannot be determined due to the one meter servicing the whole Shire building including hall.

Statutory Environment
Local Government Act 1995 S6.16 sets out the requirement for fees and charges as follows:

6.16. Imposition of fees and charges
(1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.
* Absolute majority required.
(2) A fee or charge may be imposed for the following —
(a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
Policy Implications

1011-Donations and Grants Policy

Financial Implications

Current rental charge for office space is $176/week as per fees and charges, resulting in an income of $9152

Cost of cleaning of office space is estimated at $1151 per year.

Cost of cleaning the hall toilets is estimated to be $1151 per year.

Strategic Implications

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A community that develops and lives sustainably in a thriving natural and quality built environment, which meets and maintains current and future community needs.

Area 2: Industry and Business Development – Our economy

Goal: Fostering and maximising growth across the economy, seeking and embracing opportunities for diversifying and strengthening our economic base.

Area 3: People and Place – Our Community

Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities and services, to enable people to meet their needs to achieve or exceed their potential.

Risk Management

<table>
<thead>
<tr>
<th>Risk Statement</th>
<th>Level of Risk</th>
<th>Risk Mitigation Strategy</th>
</tr>
</thead>
<tbody>
<tr>
<td>By providing office space as in kind contribution other groups may expect the same</td>
<td>Low/Med</td>
<td>Council considers each request for support by following its donations policy when evaluating application</td>
</tr>
</tbody>
</table>

Consultation

Acting CEO
YYCMG
NACC

Comment

The presence of both NACC and YYCMG in Perenjori along with other groups including Bush Heritage and Gunduwa is a win-win-win for the organisations, the Shire and the community.

The loss of either of these groups could result in up to three local people losing their employment and/or a loss of the organisations from the community.
Voting Requirements – Simple Majority

**Officer Recommendation – Item 18084.1**

1. That NACC and YYYCMG be charged a cost recovery fee for the use of the office space in the Lesser Hall, subject to further investigation of all costs.
   OR
2. That NACC and YYCMG be given the use of the office space in the Lesser Hall rent free and that the waiving of rental fees be noted as a donation.
   OR
3. That NACC and YYCMG be charged the current rental rate as set out in the fees and charges

**Council Resolution – Item 18084.1**

Moved: Cr R White  
Seconded: Cr P Waterhouse

That NACC and YYCMG be given the use of the office space in the Lesser Hall rent free and that the waiving of rental fees be noted as a donation and that the Shire express their disappointment to the relevant authorities.

Carried: 7/0

---

**18085 GOVERNANCE**

**18086 PROJECT STATUS REPORT**

**APPLICANT:** SHIRE OF PERENJORI  
**FILE:** NIL  
**DISCLOSURE OF INTEREST:** NIL  
**AUTHOR:** STEPHEN TINDALE – A/CEO  
**RESPONSIBLE OFFICER:** STEPHEN TINDALE – A/CEO  
**REPORT DATE:** 16th August 2018

**ATTACHMENTS** PROJECT STATUS REPORT

**Executive Summary**

The project status report is provided to Council in order that actionable items are recorded and results reported to council. Although this is information only, the status report is to be accepted by Council and recorded in the minutes to ensure councils are kept informed on the progress of the work undertaken by the Shire of Perenjori.

**Background**

Nil
Statutory Environment
Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications
Nil

Financial Implications
Nil

Strategic Implications
Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the Shire’s position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Consultation
Staff

Comment
Nil

Officer Recommendation – Item 18086
Council accepts the Project Status Report as presented for the month of July 2018.

Council Resolution – Item 18086
Moved: Cr J Cunningham  Seconded: Cr R Spencer
Council accepts the Project Status Report as presented for the month of July 2018.
Carried: 7/0

18087  STATUS REPORT

APPLICANT: SHIRE OF PERENJORI
FILE: NIL
DISCLOSURE OF INTEREST: NIL
AUTHOR: STEPHEN TINDALE – A/CEO
RESPONSIBLE OFFICER: STEPHEN TINDALE – A/CEO
REPORT DATE: 16TH AUGUST 2018
ATTACHMENTS STATUS REPORT

Executive Summary
The status report is provided to Council in order that actionable items are recorded and results reported to council. Although this is information only, the status report is to be accepted by Council.
and recorded in the minutes to ensure councils are kept informed on the progress of the work undertaken by the Shire of Perenjori.

**Background**
Nil

**Statutory Environment**
Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

**Policy Implications**
Nil

**Financial Implications**
Nil

**Strategic Implications**
Area 5: Investing in Councils Capacity – Our Leadership

*Goal: Strengthen the Shire’s position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.*

**Consultation**
Staff

**Comment**
Nil

**Officer Recommendation – Item 18087**
Council accepts the Status Report as presented for the month of July 2018.

**Council Resolution – Item 18087**

Moved: Cr R Spencer  
Seconded: Cr J Cunningham  
Council accepts the Status Report as presented for the month of July 2018.  
Carried: 7/0

**18088 OTHER BUSINESS**

**18088.1 MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN**

**18088.2 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

**18088.3 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**
18088.4 MATTERS BEHIND CLOSED DOORS

18088.5 DATE OF NEXT MEETING

The date of the next Council meeting will be held on Thursday 20th September 2018 commencing at 3.00 pm.

18088.6 CLOSURE

Cr L Butler declared the meeting closed at 4.23 pm.