Shire of Perenjori

MINUTES

Ordinary Council Meeting

19th October 2017

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Shire of Perenjori

Ordinary Council Meeting

MINUTES

19th October 2017

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**17101  PRELIMINARIES**

**17101.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

Cr L Butler declared the meeting open at 3.01 pm.

**17101.2 OPENING PRAYER**

Cr L Butler led the opening prayer.

**17101.3 DISCLAIMER READING**

**17101.4 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE**

Cr L Butler – Presiding Member
Cr K Pohl
Cr R Spencer
Cr J Hirsch
Cr P Waterhouse
Cr G Reid
Cr J Cunningham
Ali Mills – CEO
Peter Money – MCDS
Rose Jones – SFO
Bianca Plug – Minute Taker
Marc Bennett – Team Leader
Don Francis – Team Leader

Apologies;
Cr L Smith
Cr R Desmond
17101.5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE
Nil.

17101.6 PUBLIC QUESTION TIME
Nil.

17101.7 NOTATIONS OF INTEREST
FINANCIAL INTEREST – LOCAL GOVERNMENT ACT S 5.60A
PROXIMITY INTEREST – LOCAL GOVERNMENT ACT S 5.60B
INTEREST AFFECTING IMPARTIALITY – LOCAL GOVERNMENT - CODE OF CONDUCT.

17101.8 APPLICATIONS FOR LEAVE OF ABSENCE
Nil.

17101.9 CONFIRMATION OF MINUTES
Minutes from the Ordinary Council Meeting held on the 21st September 2017 are attached.

Officer Recommendation – Item 17101.9.1

That Council accepts the Minutes from the Ordinary Meeting of the 21st September 2017 as a true and correct record of that Meeting.

Council Resolution – Item 17101.9.1

Moved: Cr P Waterhouse  Seconded: Cr K Pohl
That Council accepts the Minutes from the Ordinary Meeting of the 21st September 2017 as a true and correct record of that Meeting.  Carried: 7/0

17101.10 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

17101.11 PETITIONS / DEPUTATIONS / PRESENTATIONS

17102 CORPORATE AND DEVELOPMENT SERVICES

17102.1 FINANCIAL STATEMENTS – SEPTEMBER 2017

APPLICANT: SHIRE OF PERENJORI
FILE: ADM 0081
DISCLOSURE OF INTEREST: NIL
AUTHOR: ROSE JONES - SFO
Executive Summary
This item recommends that Council accepts the Financial Activity Statement for the period ending 30th September 2017.

Background
Each month officers are required to prepare monthly financial reports, covering prescribed information, and present these to the Council.

Details

The following statements are presented to Council:
• Monthly Summary Information - Charts
• Statement of Financial Activity (Program and Nature & Type) - This provides the budget and actual income and expenditure for operating and non-recurrent as well and the closing surplus to date. (FM Reg 34(1))
• Statement of Capital Acquisitions and Capital Funding
• Net Current (Assets) Funding Position (Note 3). This provides the amount of assets over liabilities within the Balance Sheet. (FM Reg 34 (1)(e))
• Notes to the Financial Statements include:
  o Note 1.- Significant Accounting Policies
  o Note 2. - Explanation of Material Variances
  o Note 3. – Net Current Funding Position
  o Note 4. – Cash & Investments
  o Note 5. – Budget Amendments
  o Note 6. – Receivables
  o Note 7. – Cash Back Reserves
  o Note 8. – Capital Disposals
  o Note 9. – Rating Information
  o Note 10. – Information on Borrowings
  o Note 11. – Grant and Contributions
  o Note 12. - Trust Fund
  o Note 13:- Details of Capital Acquisition

Legal Compliance
Regulation 34 (Financial activity statement report) of the Local Government (Financial Management) Regulations 1996 states –

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

(a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);

(b) budget estimates to the end of the month to which the statement relates;
Section 6.8 of the Local Government Act 1995 (Expenditure from municipal fund not included in annual budget) states –

(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
   a. is incurred in a financial year before the adoption of the annual budget by the local government; or
   b. is authorised in advance by resolution; or
   c. is authorised in advance by the mayor or president in an emergency.

Policy Implications
Nil

Financial Implications
Nil

Strategic Implications

Area 5: Investing in Councils Leadership

Goal: Strengthen the Shire’s position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

Consultation

Liaison with MCDS, SFO, & MIS.

Voting Requirements - Simple Majority

Moved: Cr R Spencer  
Seconded: Cr J Cunningham  
Carried: 7/0

Ali Mills left the room at 3.35 pm. 
Ali Mills returned at 3.39 pm.

17102.2 ACCOUNTS FOR PAYMENT – SEPTEMBER 2017

APPLICANT: SHIRE OF PERENJORI  
FILE: 1306P  
DISCLOSURE OF INTEREST: NIL  
AUTHOR: LIZ MARKHAM - AO  
RESPONSIBLE OFFICER: PETER MONEY – MCDS  
REPORT DATE: 19TH OCTOBER 2017  
ATTACHMENTS: ACCOUNTS FOR PAYMENT

Executive Summary

This item recommends that the schedule of accounts for payment for the month ending 30th September be confirmed.

Background

The Schedule of Accounts is presented pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996.

The report identifies payments made from the Municipal and Trust Fund.

Council has delegated to the Chief Executive Officer the authority to make payments from the Municipal and Trust funds in accordance with the Local Government (Financial Management) Regulations 1996.

Under Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the Municipal fund or the Trust fund, each payment from the Municipal fund or the Trust fund is to be noted on a list compiled for each month showing:

a) The payee’s name;
b) The amount of the payment

c) The date of the payment; and

d) Sufficient information to identify the transaction

That list should then be presented at the next Ordinary Meeting of the Council following the preparation of the list, and recorded in the minutes of the meeting at which it is presented.

Legal Compliance

Section 6.10 (d) of the Local Government Act 1995 refers, i.e.-

6.10. financial management regulations
   Regulations may provide for —
   (d) the general management of, and the authorisation of payments out of —
     (i) the municipal fund; and

     (ii) the trust fund,

   of a local government.

Regulation 13(1), (3) & (4) of the Local Government (Financial Management) Regulations 1996 refers, i.e. -

13. Lists of Accounts
   (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
     (a) the payee’s name;
     (b) the amount of the payment;
     (c) the date of the payment; and
     d) sufficient information to identify the transaction.

   (3) A list prepared under subregulation (1) is to be —

     (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and

     (b) recorded in the minutes of that meeting.

Policy Implications

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

Financial Implications

Ongoing management of Council funds by providing Council with sufficient information to monitor and review payments made.

Strategic Implications

Area 5: Investing in Councils Leadership

Goal: Strengthen the Shire’s position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

Consultation

Nil

Comment

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

Voting Requirements — Simple Majority
Committee Recommendation – Item 17092.2

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 (as amended), confirms the accounts paid for the month ending 30th September 2017 as attached to and forming part of this report.

<table>
<thead>
<tr>
<th>Municipal Account</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>EFT</td>
<td>$587,469.82</td>
</tr>
<tr>
<td>Direct Debits</td>
<td>$125,800.52</td>
</tr>
<tr>
<td>Cheques</td>
<td>$37,750.74</td>
</tr>
<tr>
<td>Corporate MasterCard</td>
<td>$2,283.60</td>
</tr>
<tr>
<td>Bank Fees</td>
<td>$286.32</td>
</tr>
<tr>
<td>Total</td>
<td>$753,591.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Trust Account - Shire</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>EFT</td>
<td>$</td>
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<tr>
<th>Trust Account – Mt Gibson Public Benefit Funds</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>EFT</td>
<td>$2,205</td>
</tr>
<tr>
<td>Cheques</td>
<td>$</td>
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<td>Bank Fees</td>
<td>$</td>
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<tr>
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</tbody>
</table>

* Totalling $755,796.00 from Municipal and Trust Accounts for the month ending 30th September 2017.*
Council Resolution - Item 17092.2

Moved: Cr J Cunningham  Seconded: Cr J Hirsch

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 (as amended), confirms the accounts paid for the month ending 30th September 2017 as attached to and forming part of this report.

Carried: 7/0

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</table>

**Totalling $755,796.00 from Municipal and Trust Accounts for** the month ending 30th September 2017.
**INVESTMENT OPTIONS**

<table>
<thead>
<tr>
<th>APPLICANT:</th>
<th>SHIRE OF PERENJORI</th>
</tr>
</thead>
<tbody>
<tr>
<td>FILE:</td>
<td>ADM 0081</td>
</tr>
<tr>
<td>DISCLOSURE OF INTEREST:</td>
<td>NIL</td>
</tr>
<tr>
<td>AUTHOR:</td>
<td>PETER MONEY – MCDS</td>
</tr>
<tr>
<td>RESPONSIBLE OFFICER:</td>
<td>PETER MONEY – MCDS</td>
</tr>
<tr>
<td>REPORT DATE:</td>
<td>19TH OCTOBER 2017</td>
</tr>
<tr>
<td>ATTACHMENTS:</td>
<td>NIL</td>
</tr>
</tbody>
</table>

**Executive Summary**
This Item recommends that the Finance Committee considers various options for recommendation to Council for the investment of funds not immediately required and to obtain the best possible interest income.

**Background**
In 2015/2016 Council made three investments being $100,000 expiring in January 2018, $500,000 @ 2.7% interest and $700,000 @ 3.00% interest which expired on 30/01/2017 and 29/09/2017 respectively.

Currently the highest interest rate the Shire receiving on its accounts is 1.1% on the Telenet Saver account.

The Senior Finance Officer has made enquiries with several banks and found interest rates are generally the same across the spectrum with a few various some being barely better and barely worse than that offered by Bankwest, our current bankers.

Council currently holds $1.878M in Reserve funds and the majority of these funds are as follows:

- Plant replacement reserve: $237,583
- Joint Venture Housing reserve: $288,010
- Refuse Site Reserve: $197,517
- Swimming Pool reserve: $83,311
- Water harvesting Reserve: $140,373
- Communications Reserve: $153,110
- Mt Gibson Infrastructure Reserve: $515,647

Major expenditures of the Pavilion Redevelopment ($220,000) and Plant replacement ($314,000) will not occur until later in 2018.

Therefore it is considered that Council could invest $1.7Milion throughout the year in shorter term investments without adverse impact on expenditures.

Bankwest have offered:

**Option 1**

**Gold Term Deposit**
Fixed term interest rate;
No fees and charges;
Minimum of $5,000 and maximum of $2,000,000;
A 31 day notice period if funds are to be withdrawn prior to the maturity date and interest is forgone.
The interest rates are:

- 4 months = 2.35% PA
- 8 months = 2.50% PA
- 12 months = 2.55%

Council can open more than one Gold Term deposit account at the same time.

**Option 2**

**Business TD Direct Deposit**

Fixed term interest rate;
No fees and charges;
Minimum of $10,000;
A 31 day notice period if funds are to be withdrawn prior to the maturity date and interest is forgone.
The interest rates are:

- 3 months = 2.35% PA
- 6 months = 2.50% PA
- 12 months = 2.55%
- 24 months = 2.60% PA

**Money Market investment**

Minimum investment of $1,000,000
This is not recommended

**Investment options**

Having investment terms expire at different times ensures that Shire funds are quite readily available minimising the risk of having to redraw and lose interest benefits.

As shown on the graph below there is not a significant difference in interest earned among the various options provided in options 1, 2 and 3.

Option 1 (shaded in blue) is safe and secure but offers the least return in interest.

Option 2 (shaded in light green) also offers safe investment periods and provides a good return only slightly less than options 3 and 4. There should be no need to redraw funds early and this secures the likely interest return to Council.

Option 3 (shaded in orange) offers the best return but ties up a large sum of money for a full 6 months which is risky and the difference in interest earned is not significant. If it happened that Council needed to draw on this investment prior to maturity, the whole interest earned would be lost.
Option 4 (shaded in brown) offers the second best return but the financial advantage is not significant and Council may not want $700,000 tied up for 12 months.

**Recommended:**

Option 2 also offers safe investment periods and provides a good return only slightly less than options 3 and 4. There should be no need to redraw funds early and this secures the likely best interest return to Council.

It is recommended that Council considers Option 2 (shaded in green) as it offers a significant return on the investment with minimal risk and terms that should not impede on Council operations.
<table>
<thead>
<tr>
<th>Term Months</th>
<th>Rate %</th>
<th>OPTION 1</th>
<th></th>
<th>OPTION 2</th>
<th></th>
<th>OPTION 3</th>
<th></th>
<th>OPTION 4</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Investment Sum</td>
<td></td>
<td>Investment Sum</td>
<td></td>
<td>Investment Sum</td>
<td></td>
<td>Investment Sum</td>
</tr>
<tr>
<td>3</td>
<td>2.35</td>
<td>$700,000.00</td>
<td>$16,450.00</td>
<td>$500,000</td>
<td>$11,750.00</td>
<td>$500,000</td>
<td>$11,750.00</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>2.50</td>
<td>$500,000.00</td>
<td>$12,500.00</td>
<td>$700,000</td>
<td>$17,500.00</td>
<td>$1,200,000</td>
<td>$30,000.00</td>
<td>$500,000</td>
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<tr>
<td>12</td>
<td>2.55</td>
<td>$500,000.00</td>
<td>$12,750.00</td>
<td>$500,000</td>
<td>$12,750.00</td>
<td>$500,000</td>
<td>$12,750.00</td>
<td>$700,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>$41,700.00</strong></td>
<td></td>
<td><strong>$42,000.00</strong></td>
<td></td>
<td><strong>$42,750.00</strong></td>
<td></td>
<td><strong>$42,100.00</strong></td>
</tr>
</tbody>
</table>
Statutory Environment

Local Government Act 1995
6.14.  Power to invest

(1) Money held in the municipal fund or the trust fund of a local government that is not, for the time being, required by the local government for any other purpose may be invested as trust funds may be invested under the Trustees Act 1962 Part III.

Local Government (Financial Management) Regulations 1996
19C.  Investment of money, restrictions on (Act s. 6.14(2)(a))

(1) In this regulation —

- **authorised institution** means —
  - (a) an authorised deposit-taking institution as defined in the Banking Act 1959 (Commonwealth) section 5; or
  - (b) the Western Australian Treasury Corporation established by the Western Australian Treasury Corporation Act 1986;

- **foreign currency** means a currency except the currency of Australia.

(2) When investing money under section 6.14(1), a local government may not do any of the following —

  - (a) deposit with an institution except an authorised institution;
  - (b) deposit for a fixed term of more than 3 years;
  - (c) invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;
  - (d) invest in bonds with a term to maturity of more than 3 years;
  - (e) invest in a foreign currency.

Policy Implications
Investment Policy 4011

Financial Implications
There are significant financial advantages to Council in longer term investments

Strategic Implications
Area 2: Industry and Business Development – Our Economy

Goal: Fostering and maximising growth across the economy, embracing opportunities for diversifying and strengthening our economic base.

Risk Management

<table>
<thead>
<tr>
<th>Risk Statement</th>
<th>Level of Risk</th>
<th>Risk Mitigation Strategy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Failure to take the best advantage of Council funds can be seen as negligent. The income derived from</td>
<td>Low</td>
<td>There are safeguards in legislation to prevent local government involvement in risky investment. The recommended investment is</td>
</tr>
</tbody>
</table>
careful investment benefits the whole community. financially sound.

**Consultation**
- CEO
- SFO
- Bankwest

**Comment**

**Voting Requirements – Simple Majority**

<table>
<thead>
<tr>
<th>Committee Recommendation – Item 17102.3</th>
</tr>
</thead>
<tbody>
<tr>
<td>That Council selects Option 2 to invest the following funds with Bankwest Business TD Direct</td>
</tr>
<tr>
<td>$500,000 for 3 months @ 2.35% interest</td>
</tr>
<tr>
<td>$700,000 for 6 months @ 2.5% interest</td>
</tr>
<tr>
<td>$500,000 for 12 months @ 2.55% interest</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Council Resolution – Item 17102.3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Moved: Cr J Hirsch</td>
</tr>
<tr>
<td>That Council selects Option 2 to invest the following funds with Bankwest Business TD Direct</td>
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<td>$500,000 for 12 months @ 2.55% interest</td>
</tr>
<tr>
<td>Carried: 7/0</td>
</tr>
</tbody>
</table>
Executive Summary
This item recommends that Council approves a new per night fee for rooms in the Caravan Park Village of $100 per night.

Background
In the 2017/2018 Budget Council approved a fee for the Caravan Park Village rooms of

- $100 per night for one night
- $80 per night thereafter

The purpose of increasing the single night fee to $100 was to reduce the loss to Council from customers who stay only one night in the Park. With the nightly fee of $85 for a single night Council has a loss of approximately $5 after paying 85% to the Village owners and accounting for a small reduction for cleaning and maintenance costs.

It is only when multiple nights are booked by a customer that Council makes a small profit.

Unfortunately the Park’s software Campground Master is unable to be set up with multiple fees for the same accommodation type and it is therefore recommended that Council amends the nightly fee to $100 per room per night.

Many of the customers seeking Village accommodation are repeat customers working for businesses and the indications are that an increase from $80 to $100 per night will not affect patronage.

If Council agrees to lift the nightly rate to $100 per night it is recommended that the

- weekly rate increases from $440 per week to $550 per week ($150 discount);
- the weekly rate for 10 rooms or more by one entity increases from $396 per room per seven days to $440 per room per seven days ($260 discount); and
- the weekend special rate of $120 for two nights remains.

Statutory Environment
Local Government Act 1995

6.16. Imposition of fees and charges

(1) A local government may impose* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

* Absolute majority required.

(2) A fee or charge may be imposed for the following —

(a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;

Policy Implications
Delegations 3012, 3013

Financial Implications
On single night Village accommodation Council will be closer to break even. Profit increases the more consecutive nights that are booked.

Strategic Implications
Area 2: Industry and Business Development – Our Economy

Goal: Fostering and maximising growth across the economy, embracing opportunities for diversifying and strengthening our economic base.

Risk Management

<table>
<thead>
<tr>
<th>Risk Statement</th>
<th>Level of Risk</th>
<th>Risk Mitigation Strategy</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Caravan Park management system could be replaced with a more flexible system but with little gain for Council.</td>
<td>Low</td>
<td>Amending the fees to a single fee will result in a reduced loss and small profit for extra nights booked. Maintaining the low weekly fee could encourage longer term bookings.</td>
</tr>
</tbody>
</table>

Consultation
CEO
Caravan Park Manager
Mid West Transportables

Comment
Nil

Voting Requirements – Absolute Majority
Officers Recommendation – Item 17102.3

That Council adopts

- A single daily fee for Caravan Park Village of $100 per room per night;
- A weekly fee of $550 per room per week ($150 discount);
- An increase in the weekly rate for 10 rooms or more by one entity from $396 per room per seven days to $440 per room per seven days ($260 discount per room).

Council Resolution – Item 17102.3

Moved: Cr G Reid  
Seconded: Cr J Hirsch

That Council adopts

- A single daily fee for Caravan Park Village of $100 per room per night;
- A weekly fee of $550 per room per week ($150 discount);
- An increase in the weekly rate for 10 rooms or more by one entity from $396 per room per seven days to $440 per room per seven days ($260 discount per room).

Carried: 7/0

17102.5  POLICY AMENDMENT – INVESTMENT POLICY

APPLICANT: SHIRE OF PERENJORI
FILE: ADM 0311
DISCLOSURE OF INTEREST: NIL
AUTHOR: PETER MONEY – MCDS
RESPONSIBLE OFFICER: PETER MONEY – MCDS
REPORT DATE: 19TH OCTOBER 2017
ATTACHMENTS POLICY

Executive Summary
This item recommends that Council adopts the amended Investment Policy number 4013.

Background
Council has an Investment Policy which was originally based on a draft policy provided by WALGA.

Auditors have made comment that they believe the Policy requires specific direction on the sums of investments and limits to terms of investments. The Local Government Financial Management Regulations for investment were amended in May 2017 and the relevant amendments are now included in this Policy.
As a result of this audit recommendation the Policy has been reviewed with additions included that clarify Risk Management guidelines, approved investment facilities and also suggested terms for investment linked to financial limits. The recommended changes are based on the local government model policy and the Financial Management Regulations.

All the proposed amendments are highlighted in yellow.

**Statutory Environment**

*Local Government (Financial Management) Regulations 1996*

**Regulations 19 & 19C**

19. **Investments, control procedures for**

   (1) A local government is to establish and document internal control procedures to be followed by employees to ensure control over investments.

   (2) The control procedures are to enable the identification of —

   (a) the nature and location of all investments; and

   (b) the transactions related to each investment.

19C. **Investment of money, restrictions on (Act s. 6.14(2)(a))**

   (1) In this regulation —

   *authorised institution* means —

   (a) an authorised deposit-taking institution as defined in the *Banking Act 1959* (Commonwealth) section 5; or

   (b) the Western Australian Treasury Corporation established by the *Western Australian Treasury Corporation Act 1986*;

   *foreign currency* means a currency except the currency of Australia.

   (2) When investing money under section 6.14(1), a local government may not do any of the following —

   (a) deposit with an institution except an authorised institution;

   (b) deposit for a fixed term of more than 3 years;

   (c) invest in bonds that are not guaranteed by the Commonwealth Government, or a State or Territory government;

   (d) invest in bonds with a term to maturity of more than 3 years;

   (e) invest in a foreign currency.

   [Regulation 19C amended 12 May 2017.]

**Policy Implications**

Delegations 3012, 3013

**Financial Implications**

Nil at this time

**Strategic Implications**

Area 5: Investing in Councils Capacity – Our Leadership
Risk Management

<table>
<thead>
<tr>
<th>Risk Statement</th>
<th>Level of Risk</th>
<th>Risk Mitigation Strategy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Council auditors see some risk factors in not regulating the term and sum of investments through Policy.</td>
<td>Low</td>
<td>Managing investments in accordance with policy will restrict the potential risks.</td>
</tr>
</tbody>
</table>

Consultation
Department of Local Government
WALGA
Regulations

Comment
Nil

Voting Requirements – Simple Majority

Officers Recommendation – Item 17102.4

That Council adopts the amended Investment Policy number 4013 as attached.

Council Resolution – Item 17102.4

Moved: Cr R Spencer  
Seconded: Cr K Pohl

That Council adopts the amended Investment Policy number 4013 as attached.

Carried: 7/0

17102.6  POLICY REVIEW – PURCHASING POLICY 4007

APPLICANT:  
SHIRE OF PERENJORI

FILE:  
ADM 0311

DISCLOSURE OF INTEREST:  
NIL

AUTHOR:  
PETER MONEY – MCDS

RESPONSIBLE OFFICER:  
PETER MONEY – MCDS

REPORT DATE:  
19TH OCTOBER 2017

ATTACHMENTS  
POLICY

Executive Summary
This item recommends that Council adopts the amended Purchasing Policy number 4007 with the highlighted amendments.

Background
Some amendments to the existing Purchasing Policy are recommended and are as follows:

Clarify the levels at which tenders should be required;

- Update the tender threshold reference to project value of $150,000 (page 3);
- Amend the values at which quotations and the number of quotations should be called (page 4);
- Include a new level of $5,000 - $10,000 which requires at least one written quotation (page 4);
- Amend the $5,000 to $50,000 to $10,000 to $50,000 (page 4);
- Amend the $10,000 to $50,000 to a minimum of two quotations (page 4);
- Amend the $50,000 to $150,000 by adding the words “seeks to” as it is not always possible to acquire three quotations (page 4);
- Include references to the social impacts of purchasing as defined in the amended Regional Price Preference Policy (pages 4, 7).

The Policy is based on the WALGA Model Purchasing Policy with modifications to pricing and quotes that better reflects local purchasing capabilities of our Shire compared to that in the WALGA Model which is based on metropolitan area purchasing capabilities.

In particular social impact is included on the basis that local government should assess value on what would be most advantageous to the local government and that “price is only one of the factors to be assessed when the local government is to decide which of the tenders it thinks would be most advantageous to that local government to accept.” (Local Government Functions and General Regulations (24D3))

All the proposed amendments are highlighted in yellow.

Statutory Environment
Local Government (Functions & General) Regulations 1996
Part 4 – Provision of Goods and Services

Policy Implications
Policy 4006
Policy 4008

Financial Implications
Nil at this time

Strategic Implications
Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the Shire’s position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Risk Management
### Risk Statement

| Currently purchasing is based substantially on price and not necessarily what is most advantageous to the Shire. In some instances it is not possible to meet the usual quotation requirements in numbers of interested suppliers. | Low | The amended Policy provides additional scope to assess purchases that provide the best outcomes for the Shire as a whole. The amended Policy provides more flexibility when acquiring quotations. |

### Consultation

- Department of Local Government
- WALGA Regulations

### Comment

- **Voting Requirements** – Simple Majority

### Officers Recommendation – Item 17102.5

- That Council adopts the amended Purchasing Policy number 4007 as attached.

### Council Resolution – Item 17102.5

- Moved: Cr J Hirsch
- Seconded: Cr P Waterhouse
- That Council adopts the amended Purchasing Policy number 4007 as attached.
- Carried: 7/0

### 17103 COMMUNITY DEVELOPMENT

#### 17103.1 NACC ABORIGINAL ART WORKSHOP – REQUEST FOR APPROVAL

- **APPLICANT:** NORTHERN AGRICULTURAL CATCHMENT COUNCIL
- **FILE:** ADM 0160
- **DISCLOSURE OF INTEREST:** NIL
- **AUTHOR:** CHRISTINA LAUE - CDO
- **RESPONSIBLE OFFICER:** ALI MILLS - CEO
- **REPORT DATE:** 19TH OCTOBER 2017
- **ATTACHMENTS** EMAIL

**Executive Summary**
This item seeks the support of Council to approve the aboriginal art workshop to be held at the Geoff Trott Memorial Park, which includes painting the footpath and the rocks.

Background

As part of the National Landcare Program’s 20 Million Trees project, this environmental themed art workshop is part of a joint project between NACC and Greening Australia. Together with the younger community, NACC Officers will collect and use leaves, Malleefowls use, to build a Malleefowl nest in the Geoff Trott Memorial Park around one of the big rocks as a temporary structure. On return Saturday 9th December, 8.00am – 12.00pm, the Community is invited to participate whilst the event, to help paint a malleefowl mural and vegetation on two of the large boulders, listening to information about the endangered species. The community will also create painted footprints along the pathways overseen by indigenous Artist Delys Fraser and the Community Development Officer. Facilitated with assistance on the day from Bianca (NACC), Jess Stingemore (NACC) and Blair Parsons (Greenign Australia) will provide information about the birds’s habitat. The project will be finalised with the creation of a plaque about the Malleefowl, installing this on one of the boulders.

The criteria are as follows:

<table>
<thead>
<tr>
<th>CRITERIA</th>
<th>NACC</th>
</tr>
</thead>
<tbody>
<tr>
<td>The status of the applicant organisation (e.g. charity, not for profit).</td>
<td>Not for profit, Managing Natural Resources</td>
</tr>
<tr>
<td>The numbers of people benefiting</td>
<td>Approx. 30 on the day</td>
</tr>
<tr>
<td>The availability of the event, service to the community.</td>
<td>The community is getting educated about the flora and fauna in the area</td>
</tr>
<tr>
<td>The alignment of the event, service or activity with Council’s philosophies and strategic direction.</td>
<td>Very applicable and relates to Strategy Area 3 : People and place – our Community</td>
</tr>
<tr>
<td>The perceived benefit of the event or activity to the Perenjori community</td>
<td>Extended feeling of ownership throughout the street art</td>
</tr>
<tr>
<td>Alternative funding sources that may be applicable.</td>
<td>Not applicable</td>
</tr>
<tr>
<td>Contribution to the event or activity made by the applicant organisation or individual/s.</td>
<td>The National Landcare Program covers other operational costs including artist, materials and catering</td>
</tr>
<tr>
<td>Commitment to acknowledgement of the Council</td>
<td>Shire to be acknowledged</td>
</tr>
</tbody>
</table>

Statutory Environment


Policy Implications

Nil

Financial Implications

Nil
Strategic Implications
Area 3: People and Place – Our Community

Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve their potential.

Risk Management

<table>
<thead>
<tr>
<th>Risk Statement</th>
<th>Level of Risk</th>
<th>Risk Mitigation Strategy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Setting precedence where others can expect the same.</td>
<td>A low consequence and a low risk.</td>
<td>Townscape Committee is included in design ideas.</td>
</tr>
<tr>
<td>Community upset with lack of support for this event.</td>
<td>A low consequence and a low risk.</td>
<td></td>
</tr>
</tbody>
</table>

Consultation
Project Officer Lizzie King, Artist Delys Fraser, NACC Indigenous Officer Bianca McNeair, Townscape Committee member Robin Spencer

Comment
This workshop is a great way of bringing the community together and create a bigger sense of ownership to the ‘Trotty Park’.

Voting Requirements – Simple Majority

Officers Recommendation – Item 17103.1

That Council approves the request from NACC to facilitate an indigenous art workshop on the 9th December to be held at the Geoff Trott Memorial Park.

Council Resolution – Item 17103.1

Moved: Cr J Hirsch        Seconded: Cr G Reid
That Council approves the request from NACC to facilitate an indigenous art workshop on the 9th December to be held at the Geoff Trott Memorial Park.
Carried: 7/0
17104 INFRASTRUCTURE SERVICES

17104.1 ROAD MAINTENANCE – SEPTEMBER 2017

APPLICANT: SHIRE OF PERENJORI
FILE: R999
DISCLOSURE OF INTEREST: NIL
AUTHOR: KEN MARKHAM-MANAGER INFRASTRUCTURE SERVICES
RESPONSIBLE OFFICER: KEN MARKHAM-MANAGER INFRASTRUCTURE SERVICES
REPORT DATE: 19TH OCTOBER 2017
ATTACHMENTS MAP

Executive Summary
This item seeks Council’s acceptance of the road maintenance report for September 2017.

Background
Listed are the roads graded for the month of September.
Koolanooka Road Caron East Road
Barrett Road Syson Road
Bartlett Road Tremlett Road
Sutherland Road Waddi Road
Stan Cannon Road Chisholm Road
Caron Road Baxter Road

Statutory Environment
Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications
Nil

Financial Implications
As per road maintenance budget

Strategic Implications
Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment
Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

Risk Management
Not maintaining roads will lead to deterioration of the asset and safety issues for users

<table>
<thead>
<tr>
<th>Consultation</th>
<th>NIL</th>
</tr>
</thead>
</table>

Comment
Maintenance grading has been carried out from pickups and requests.

Voting Requirements – Simple Majority

Committee Recommendation – Item 17102.1
That the road maintenance report for September 2017 be accepted as presented.

Council Resolution – Item 17102.1
Moved: Cr G Reid  Seconded: Cr K Pohl
That the road maintenance report for September 2017 be accepted as presented.
Carried: 7/0

Marc Bennett and Don Francis left the room at 4.15 pm.
Executive Summary

This item seeks Council’s acceptance of the Blues for the Bush Concert and Open Day Business Plan – October 2017.

Previous Reports and Recommendations

At the ordinary meeting of Council in December 2016 following the event held in September of 2016, the following recommendation was endorsed:

Council’s Recommendation – Item 16123.1

That Council:
1. Receive the final Blues for the Bush report as presented for the 2016 Blues for the Bush event.
2. Propose to enter into a further three year agreement with Bush Heritage Australia, with an ‘out’ clause in the situation that Council feels it is too challenging
3. Commence the first year of the agreement in 2017 with the event to take place at Charles Darwin Reserve in September 2017
4. To continue to commit a similar amount of funds in the annual budget to support the running of the event
5. To review the event on an annual basis to determine the date of the next year’s event

Background

Recommendation 3 did not progress as Bush Heritage Australia could not commit resources for the 2016/17 financial year. Furthermore, as has been discussed by the steering committee and Council it was agreed to use the time and resources to develop a business plan to assist with the long term sustainability of the event.

Bush Heritage Australia together with the Shire of Perenjori, staged the third Blues for the Bush Open Day and Concert on the weekend of the 23rd – 25th September 2016. The event showed a strong commitment from the partnering organisations to community, culture and the environment. This commitment is reflected in the overarching aims of the 2016 Blues for the Bush which are:
• Engagement of the wider Perenjori community;
• To provide a safe and accessible event that is enjoyed by all;
• To celebrate the unique culture, landscape and lifestyle of the region;
• To showcase the Charles Darwin Reserve and conservation work of Bush Heritage Australia;
• To ‘break even’ financially.

In reviewing the events performance in line with these aims the 2016 Blues for the Bush was undoubtedly an incredibly successful event in 2016 building on the successes of the 2013 and 2014 event to create a celebration that:
• Attracted 1,405 attendees – which is 50% more than in 2014;
• Staged a safe and accessible event for all with zero major incidents being reported;
• Led to 97.5% of surveyed attendee’s indicating they enjoyed the event, with 85% indicating they would attend the event if held again and 95% willing to recommend the event to family and friends.

Business Plan – October 2017
The following key recommendations have been made:

Key Recommendation 1
Based on other music festivals in Western Australia it is reasonable for Blues for the Bush to charge $100/adult, $50/ youth (age 10 – 17) and free for those under 10.

Key Recommendation 2
Blues for the Bush introduce fees for some of the activities, so it can reduce its reliance on external funding and progress towards sustainability. This will result in a mixture of free and ticketed events at festival.

Key Recommendation 3
Blues for the Bush marketing activities should concentrate in the Mid West. This is because our research indicates the bulk of visitors will be return customers aged in their 40’s – 50’s who reside in this region.

Key Recommendation 4
The current management structure be retained. This is because the festival is still in its infancy with only three events held to date and the organisers are continuing to gain experience and make improvements. The management structure is to be reviewed after the 2022 Blues for the Bush.

Key Recommendation 5
All materials and intellectual property generated by Blues for the Bush be deposited with the Shire of Perenjori, as the lead organiser of Blues for the Bush.

Key Recommendation 6
Succession planning processes and the transfer of knowledge from Emily Sutherland, Luke Bayley and Ali Mills to commence immediately, to protect Blues for the Bush should any one of these people leave the organising committee.

Development Plan
The vision statement: To engage, inspire and delight through arts and the environment, was agreed by all stakeholders. A range of strategies have been discussed to assist with addressing weaknesses and threats, whilst building on strengths and exploring opportunities.

Financial Plan
With a mixture of income generating options, sponsorship and grants suggestions have been made for improvements to address the challenges faced with raising the necessary amount of income. The suggestions include:

- Increasing fees and charges across the event
- Expanding income generating activities
- Crowd funding (related to particular headline acts), and
- Sponsorship naming rights

Reducing expenditure was also highlighted as an area needing attention particularly with reducing the larger costs and having more permanent infrastructure.

**Economic Impact**

Whilst the actual benefits are unknown with no real data collected by business there is recognition for the need to “involve” the townsite of Perenjori more. This could involve commencing or finishing the event in town with activities on offer for visitors.

**Management Structure**

No change is being recommended with a new MOU to be developed.

A commitment for a further three year period would allow the event to continue to grow and develop. In the situation that an event is not successful or Councils resource situation changes an ‘out’ option would need to be present to protect both parties.

**Memorandum Of Understanding (MOU)**

A revised MOU has been developed which is attached acknowledging the partnership continuation with BHA for a further three events. The events may span over a six year period if the event runs on a bi-annual basis.

**Statutory Environment**

Nil

**Policy Implications**

Nil

**Financial Implications**

There is a financial implication for the 2017/2018 budget for $30,000.

**Strategic Implications**

Area 1: Infrastructure and Natural Assets - Our Natural and Built Environment

*Goal*: A community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

Area 2: Industry and Business Development – Our Economy

*Goal*: Fostering and maximising growth across the economy, embracing opportunities for diversifying and strengthening our economic base.

Area 3: People and place – Our Community
Shire of Perenjori

Ordinary Council Meeting

MINUTES 19th October 2017

**Goal:** Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve their potential.

**Area 4: Investing in Community Capacity – Civic Leadership**

**Goal:** Supporting community’s strong volunteering culture and supporting community leaders to grow and develop.

**Consultation**
Bush Heritage Australia, Left of Centre, Cr Butler, Cr Smith, CDO

**Comment**
The business plan does provide what has been, what is and where to for the future. There are some very good suggestions across the areas which will assist in addressing identified challenges as well as opportunities that can be developed to assist with income generating.

**Voting Requirements – Simple Majority**

<table>
<thead>
<tr>
<th>Officers Recommendation – Item 16123.1</th>
</tr>
</thead>
<tbody>
<tr>
<td>That Council:</td>
</tr>
<tr>
<td>2. Endorse the revised Memorandum Of Understanding (MOU) with Bush Heritage Australia for a further three events.</td>
</tr>
<tr>
<td>3. Review the event on an annual basis to determine the date of the next event.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Council Resolution – Item 16123.1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Moved: Cr R Spencer</td>
</tr>
<tr>
<td>Seconded: Cr P Waterhouse</td>
</tr>
<tr>
<td>That Council:</td>
</tr>
<tr>
<td>2. Endorse the revised Memorandum Of Understanding (MOU) with Bush Heritage Australia for a further three events.</td>
</tr>
<tr>
<td>3. Review the event on an annual basis to determine the date of the next event.</td>
</tr>
</tbody>
</table>

**Carried: 7/0**
Shire of Perenjori

Ordinary Council Meeting

MINUTES

19th October 2017

17105.2 REQUEST TO WAIVE FEES FOR THE LATHAM COMMUNITY CENTRE

APPLICANT: TRACK CARE WA
FILE: ADM 0047
DISCLOSURE OF INTEREST: NIL
AUTHOR: ALI MILLS - CEO
RESPONSIBLE OFFICER: ALI MILLS - CEO
REPORT DATE: 19TH OCTOBER 2017
ATTACHMENTS NIL

Executive Summary

This item recommends that Council endorses the waiving of fees for the hire of the Latham Community Centre on the 23rd and 24th September.

Background

Track Care WA has requested the use of the Latham Community Centre for a fund raising function for the local St John ambulance group.

Track Care held their 20th anniversary celebration at Latham and would like to give back to the community in the form of fundraising for the St John’s Ambulance service in the Perenjori District.

Track Care has requested a waiver of the fees for the hire of the community centre on the condition the site is left clean and tidy.

The following provides some background information on the organisation:

Track Care WA Inc. is a non-profit organisation.

All work and administration is carried out by volunteers (non-paid).

Our mission is to support organisations, government bodies and programs in the sustainable management and environment protection of vehicular tracks including those of cultural and heritage significance.

Our aim is to facilitate the preservation of these tracks for generations to come so they too can enjoy the privilege which we have today.

Our objectives:

To facilitate sustainable programs of management and protection of vehicular tracks in Western Australia, particularly those of Indigenous and European significance.
To assist in providing educational programs for all track users.
To promote sustainable conservation of the natural environment.
To promote responsible four wheel driving as a legitimate recreational activity.
To liaise with land management authorities and other interested parties with similar objectives.
To assist in the protection and restoration of buildings of significant heritage and historical importance.

The property and income of the Association shall be applied solely toward the promotion of the objects or purposes of the Association and no part of that property or income may be paid or otherwise distributed, directly or indirectly, to members of the Association, except in good faith in the promotion of those objects or purposes.

Statutory Environment
The setting of fees and charges is a Council function and only the Council can approve the reduction or waiving of fees once set in the budget.

**Policy Implications**

Donations Policy 1011

**Financial Implications**

If approved the Shire would not receive the $180 fee.

**Strategic Implications**

Area 3: People and place – Our Community

Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve their potential.

**Risk Management**

There are no financial risks if this was to be approved. The loss of income to the Shire is minimal and having the Shire show its support for community events that benefit the local and wider community demonstrates that the Council is sympathetic to the efforts of the local community.

**Consultation**

Track Care

**Comment**

Track Care have conducted works across the Shire previously and have requested a meeting to plan further works.

**Voting Requirements – Absolute Majority**

<table>
<thead>
<tr>
<th>Officers Recommendation – Item 17105.2</th>
</tr>
</thead>
<tbody>
<tr>
<td>That Council endorses the waiving of fees for the hire of Latham Community centre over the 23rd &amp; 24th September for Track Care WA.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Council Resolution – Item 17105.2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Moved: Cr G Reid</td>
</tr>
<tr>
<td>That Council endorses the waiving of fees for the hire of Latham Community centre over the 23rd &amp; 24th September for Track Care WA.</td>
</tr>
<tr>
<td>Carried: 7/0</td>
</tr>
</tbody>
</table>
17105.3 COMMUNITY EMERGENCY SERVICES MANAGER (CESM) – BUDGET AMENDMENT

APPLICANT: SHIRE OF PERENJORI
FILE: ADM 0200
DISCLOSURE OF INTEREST: NIL
AUTHOR: ALI MILLS - CEO
RESPONSIBLE OFFICER: ALI MILLS - CEO
REPORT DATE: 19TH OCTOBER 2017
ATTACHMENTS NIL

Executive Summary

This item seeks Council’s approval of the budget amendment to accommodate unexpected income and expenditure for the management of this position.

Background

As Council is aware the arrangement with the Shires of Morawa, Three Springs and Mingenew ceased in August 2017, due to the withdrawal of both the Shires of Three Springs and Mingenew. The Shire of Three Springs was administering the funds. The Department of Fire and Emergency Services (DFES) worked to establish an alternative arrangement with the Shire’s of Morawa, Yalgoo and Murchison.

The Shire of Perenjori – CEO agreed to take on the management role for this position given the lack of capacity of the three other shires. This will require a budget amendment to receive the unbudgeted expenditure and income. The new arrangement will be expected to require a slight decrease in overall contributions from all due to the removal of the need to provide housing for the position. Council has contributed $15000 per annum in the past towards the arrangement costs. The following provides a breakdown of new accounts and expected expenditure and income amounts for the remaining of the 2017/18 financial year.

<table>
<thead>
<tr>
<th>Account code</th>
<th>Description</th>
<th>Proposed Budget (75% of annual costs and income)</th>
<th>Contributions DFES</th>
<th>Contributions Shires</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>EXPENDITURE</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>05701</td>
<td>CESM Vehicle expenses</td>
<td>15,000</td>
<td>9,000</td>
<td>6,000</td>
</tr>
<tr>
<td>05702</td>
<td>CESM Employee Expense.</td>
<td>85,520</td>
<td>7520 (AA)</td>
<td>31,200</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>46,800</td>
<td></td>
</tr>
<tr>
<td>05703</td>
<td>CESM - IT, phone and other expense.</td>
<td>1350</td>
<td>810</td>
<td>540</td>
</tr>
<tr>
<td>05704</td>
<td>CESM Conference and training expense</td>
<td>1875</td>
<td>1,125</td>
<td>750</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>103,745</td>
<td>65,255</td>
<td>38,490</td>
</tr>
<tr>
<td><strong>INCOME</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>05801 (existing acc)</td>
<td>DFES Grant</td>
<td>-65,255</td>
<td></td>
<td></td>
</tr>
<tr>
<td>05802</td>
<td>Reimbursements - Other</td>
<td>-28,867</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Council's Total Income -94,122

05014 Balance funded by Shire of Perenjori 9,623

Statutory Environment
Local Government Act s5.41
Local Government (Financial Management) Regulations 14

Policy Implications
Nil

Financial Implications
Additional time from staff will be required to manage the funds and the CESM position.

Strategic Implications
Area 5: Investing in Councils Capacity – Our Leadership
Goal: Strengthen the Shire’s position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Consultation
SFO, Shire’s Morawa, Yalgoo, Murchison & DFES

Comment
The position is very important and has been of benefit to the Shire. Unfortunately the Shire’s of Yalgoo and Murchison did not have capacity to manage the role and are not so familiar with requirements, whilst Morawa Shire are in the process of securing a new CEO.

Voting Requirements – Simple Majority

Officer Recommendation – Item 17105.3
That Council approve the budget amendment as follows to receive the additional expenditure and income and establish the following new accounts for the CESM arrangement with the Shire’s of Morawa, Yalgoo and the Murchison:

<table>
<thead>
<tr>
<th>Account code</th>
<th>Description</th>
<th>Proposed Budget (75% of annual costs and income)</th>
</tr>
</thead>
<tbody>
<tr>
<td>05701</td>
<td>CESM Vehicle expenses</td>
<td>15,000</td>
</tr>
<tr>
<td>05702</td>
<td>CESM Employee Expense.</td>
<td>85,520</td>
</tr>
<tr>
<td>05703</td>
<td>CESM - IT, phone and other expense.</td>
<td>1350</td>
</tr>
<tr>
<td>05704</td>
<td>CESM Conference and training expense</td>
<td>1875</td>
</tr>
<tr>
<td></td>
<td></td>
<td>103,745</td>
</tr>
<tr>
<td>05801</td>
<td>DFES Grant</td>
<td>-65,255</td>
</tr>
<tr>
<td>05802</td>
<td>Reimbursements - Other Council’s</td>
<td>-28,867</td>
</tr>
</tbody>
</table>
Council Resolution – Item 17105.3

Moved: Cr J Hirsch  
Seconded: Cr P Waterhouse

That Council approve the budget amendment as follows to receive the additional expenditure and income and establish the following new accounts for the CESM arrangement with the Shire’s of Morawa, Yalgoo and the Murchison:

Carried: 7/0

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</table>

Cr G Reid left the room at 4.29 pm.
Cr G Reid returned at 4.32 pm.

17106  PROJECT STATUS REPORT

APPLICANT: SHIRE OF PERENJORI  
FILE: NIL  
DISCLOSURE OF INTEREST: NIL  
AUTHOR: ALI MILLS - CEO  
RESPONSIBLE OFFICER ALI MILLS - CEO  
REPORT DATE: 19TH OCTOBER 2017  
ATTACHMENTS PROJECT STATUS REPORT

Executive Summary

The project status report is provided to Council in order that actionable items are recorded and results reported to council. Although this is information only, the status report is to be accepted by Council and recorded in the minutes to ensure councils are kept informed on the progress of the work undertaken by the Shire of Perenjori.

Background
Nil

Statutory Environment

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications
Financial Implications
Nil

Strategic Implications
Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the Shire’s position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Consultation
Staff

Comment
Nil

Officer Recommendation – Item 17106
Council accepts the Project Status Report as presented for the month of September 2017.

Council Resolution – Item 17106
Moved: Cr J Hirsch
Seconded: Cr J Cunningham
Council accepts the Project Status Report as presented for the month of September 2017.
Carried: 7/0

17107  STATUS REPORT

APPLICANT: SHIRE OF PERENJORI
FILE: NIL
DISCLOSURE OF INTEREST: NIL
AUTHOR: ALI MILLS - CEO
RESPONSIBLE OFFICER: ALI MILLS - CEO
REPORT DATE: 19TH OCTOBER 2017
ATTACHMENTS STATUS REPORT

Executive Summary
The status report is provided to Council in order that actionable items are recorded and results reported to council. Although this is information only, the status report is to be accepted by Council and recorded in the minutes to ensure councils are kept informed on the progress of the work undertaken by the Shire of Perenjori.

Background
Nil

Statutory Environment
Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

**Policy Implications**
Nil

**Financial Implications**
Nil

**Strategic Implications**
Area 5: Investing in Councils Capacity – Our Leadership

*Goal:* Strengthen the Shire’s position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

**Consultation**
Staff

**Comment**
Nil

**Officer Recommendation – Item 17107**

Council accepts the Status Report as presented for the month of September 2017.

**Council Resolution – Item 17107**

Moved: Cr J Hirsch  
Seconded: Cr R Spencer  
Council accepts the Status Report as presented for the month of September 2017.  
Carried: 7/0

**17108 OTHER BUSINESS**

17108.1 MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

17108.2 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

17108.3 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

17108.4 MATTERS BEHIND CLOSED DOORS

Peter Money, Rose Jones and Bianca Plug left the meeting at 4.41 pm.
Council Resolution – Item 17108.4

Moved: Cr J Cunningham  
Seconded: Cr R Spencer

That Council moves behind closed doors to discuss confidential items 17108.4.1, 17108.4.2 & 17108.4.3.

Carried: 7/0

17108.4.1 CONFIDENTIAL ITEM – SEALING QUOTES FOR 2017/18

APPLICANT:  SHIRE OF PERNJORI
FILE:  ADM 0366
DISCLOSURE OF INTEREST:  NIL
AUTHOR:  KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES
RESPONSIBLE OFFICER:  KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES
REPORT DATE:  19TH OCTOBER 2017
ATTACHMENTS  RECOMMENDATION REPORT

Voting Requirements – Simple Majority

Committee Recommendation – Item 17108.4.1

That Council adopts the confidential schedule of action.

Council Resolution – Item 17108.4.1

Moved: Cr K Pohl  
Seconded: Cr P Waterhouse

That Council adopts the confidential schedule of action.

Carried: 7/0

17108.4.2 CONFIDENTIAL ITEM - TENDER AGGREGATES

APPLICANT:  SHIRE OF PERNJORI
FILE:  ADM 0366
DISCLOSURE OF INTEREST:  NIL
AUTHOR:  KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES
RESPONSIBLE OFFICER:  KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES
REPORT DATE:  19TH OCTOBER 2017
ATTACHMENTS  RECOMMENDATION REPORT

Voting Requirements – Simple Majority
Committee Recommendation – Item 17108.4.2
That Council adopts the confidential schedule of action.

Council Resolution – Item 17108.4.2
Moved: Cr J Hirsch  Seconded: Cr J Cunningham
That Council adopts the confidential schedule of action.
Carried: 7/0

17108.4.3 CONFIDENTIAL ITEM – SALE OF OLD SHEARING SHED
APPLICANT: SHIRE OF PERENJORI
FILE: ADM 0366
DISCLOSURE OF INTEREST: NIL
AUTHOR: KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES
RESPONSIBLE OFFICER: KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES
REPORT DATE: 19TH OCTOBER 2017
ATTACHMENTS: NIL

Voting Requirements – Simple Majority

Committee Recommendation – Item 17108.4.3
That Council adopts the confidential schedule of action.

Council Resolution – Item 17108.4.3
Moved: Cr J Hirsch  Seconded: Cr J Cunningham
That Council adopts the confidential schedule of action.
Carried: 7/0

Council Resolution – Item 17108.4
Moved: Cr J Hirsch  Seconded: Cr J Cunningham
That Council returns to open Council to move and second confidential items 17108.4.1, 17108.4.2 & 17108.4.3.
Carried: 7/0
17108.5 DATE OF NEXT MEETING

The date of the next Council meeting will be held on Thursday 16th November 2017 commencing at 7.00 pm.

17108.6 CLOSURE

Cr L Butler declared the meeting closed at 5.00pm.

I certify that this copy of the Minutes is a true and correct record of the meeting held on 19th October 2017.

Signed: ________________________

             Presiding Elected Member

Date: _________________________