

Shire of Perenjori

MINUTES

Plant and Works Committee Meeting

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Held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on

7<sup>th</sup> December 2016 to commenced at 5.00 pm.

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**16122 INFRASTRUCTURE SERVICES****16122.1 ROAD MAINTENANCE NOVEMBER 2016**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>R999</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES</b>
<b>RESPONSIBLE OFFICER:</b>	<b>KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES</b>
<b>REPORT DATE:</b>	<b>7<sup>TH</sup> DECEMBER 2016</b>
<b>ATTACHMENTS:</b>	<b>MAP - NOVEMBER</b>

**Executive Summary**

This item seeks Council's acceptance of the road maintenance report for November 2016.

**Background**

Listed are the roads graded for the month of December.

North Road	Hirsch Road
Boonerong Road	Maya East Road
Warriedar Coppermine Road	Iona Road
Rabbit Proof Fence Road	Otte Road
Syson Road	Old Perth Road
Spencer Road	
Starkeys Road	
James Road	
Waddi Road	

**Statutory Environment**

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

**Policy Implications****Financial Implications**

As per road maintenance budget

**Strategic Implications**

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

**Risk Management**

Risk Statement	Level of Risk	Risk Mitigation Strategy
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<p>Not maintaining roads will lead to deterioration of the asset and safety issues for users</p>	<p>High</p>	<p>To maintain roads to a standard and implementation of a Road Maintenance Plan.</p>
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**Consultation**

Team Leader- Ken Barndon

**Comment**

The maintenance graders have been working on maintaining school bus routes and harvest roads.

**Voting Requirements – Simple Majority**

**Officers Recommendation – Item 16122.1**

That the road maintenance report for November 2016 be accepted as presented.

**Committee Resolution – Item 16122.1**

**Moved: Cr R Desmond**

**Seconded: Cr K Pohl**

**That the road maintenance report for November 2016 be accepted as presented.**

**Carried: 4/0**



16123 GENERAL BUSINESS

16123.1 CONFIDENTIAL

**16123.1.1 CONFIDENTIAL ITEM - RFT GTS PE 03-2016 SUPPLY OF HIRED ROAD PLANT WITH OPERATORS**

**APPLICANT:** SHIRE OF PERENJORI  
**FILE:** ADM 0366  
**DISCLOSURE OF INTEREST:** NIL  
**AUTHOR:** KEN MARKHAM- MANAGER INFRASTRUCTURE SERVICES  
**RESPONSIBLE OFFICER:** KEN MARKHAM- MANAGER INFRASTRUCTURE SERVICES  
**REPORT DATE:** 7<sup>TH</sup> DECEMBER 2016  
**ATTACHMENTS** RECOMMENDATION REPORT

**Voting Requirements – Simple Majority**

**Officer Recommendation – Item 16123.1.1**

That Council award RFT GTS PE 2016/17, Supply of Hired Road Construction Plant with Operators:

THEM Earthmoving Pty Ltd, for the estimated Total Cost of \$ 2,274,960 + GST; and,

In the event that THEM Earthmoving Pty Ltd is not available, then,

The contract be awarded to Quadrio Earthmoving Pty Ltd for the estimated Total Cost of \$ 2,352,505 + GST.

**Committee Resolution – Item 16123.1.1**

**Moved:** Cr K Pohl

**Seconded:** Cr R Desmond

That Council award RFT GTS PE 2016/17, Supply of Hired Road Construction Plant with Operators:

THEM Earthmoving Pty Ltd, for the estimated Total Cost of \$ 2,274,960 + GST; and,

In the event that THEM Earthmoving Pty Ltd is not available, then,

The contract be awarded to Quadrio Earthmoving Pty Ltd for the estimated Total Cost of \$ 2,352,505 + GST.

**Carried: 4/0**

**16123.1.2 CONFIDENTIAL ITEM- RFT GTS PE 04/2016 FLOOD DAMAGE WORKS CONTRACT- FLOOD DAMAGE SUPERVISOR**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>ADM 0366</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>KEN MARKHAM- MANAGER INFRASTRUCTURE SERVICES</b>
<b>RESPONSIBLE OFFICER:</b>	<b>KEN MARKHAM- MANAGER INFRASTRUCTURE SERVICES</b>
<b>REPORT DATE:</b>	<b>7<sup>TH</sup> DECEMBER 2016</b>
<b>ATTACHMENTS</b>	<b>RECOMMENDATION REPORT</b>

**Voting Requirements – Simple Majority**

**Officer Recommendation – Item 16123.1.2**

That the Council award RFT GTS PE 04/2016 Contract Flood Damage Supervisor to;  
Deans Contracting (Martin Dean) for the estimated tender sum of \$153,213.80 (plus GST) as calculated from the rates listed within the submitted RFT dated 12/10/2016.

In the event that Deans Contracting is not available then,

The contract be awarded to Remote Roads (Kevin Walker) for the estimated sum of \$197,710.00 (plus GST) as calculated from the rates listed within the submitted RFT dated 03/10/2016.

**Committee Resolution – Item 16123.1.2**

**Moved: Cr K Pohl**

**Seconded: Ken Markham - MIS**

**That the Council award RFT GTS PE 04/2016 Contract Flood Damage Supervisor to;  
Deans Contracting (Martin Dean) for the estimated tender sum of \$153,213.80 (plus GST) as calculated from the rates listed within the submitted RFT dated 12/10/2016.**

**In the event that Deans Contracting is not available then,**

**The contract be awarded to Remote Roads (Kevin Walker) for the estimated sum of \$197,710.00 (plus GST) as calculated from the rates listed within the submitted RFT dated 03/10/2016.**

**Carried: 4/0**

**16123.2 DATE OF NEXT MEETING**

The next Plant and Works Committee Meeting will be held on the 8<sup>th</sup> February 2017.

**16123.3 CLOSURE**

Cr P Waterhouse declared the meeting closed at 5.40 pm.





**Perenjori**  
Embrace Opportunity

# *Previous Minutes*

*Plant & Works Committee Meeting  
9th November 2016*

Shire of Perenjori

MINUTES

Plant and Works Committee Meeting

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Held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on

9<sup>th</sup> November 2016 commenced at 5.00 pm.

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**16111 PRELIMINARIES****16111.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

Cr G Reid declared the meeting open at 5.10 pm.

**16111.2 DISCLAIMER READING****16111.3 RECORDS OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE**

Cr G Reid

Cr P Waterhouse

Cr R Desmond

Ali Mills – CEO

Ken Markham – MIS

Apology;

Cr K Pohl

**16111.4 NOTATIONS OF INTEREST**

**Financial Interest – Local Government Act s 5.60A**

**Proximity Interest – Local Government Act s 5.60B**

**Interest Affecting Impartiality – Shire of Perenjori Code of Conduct.**

**16111.5 APPLICATIONS FOR LEAVE OF ABSENCE****16111.6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

That the Minutes of the Plant and Works Committee Meeting of 12<sup>th</sup> October 2016 be confirmed as a true and correct record of the meeting.

**Committee Resolution – Item 16111.6**

**Moved: Cr R Desmond**

**Seconded: Cr P Waterhouse**

**That the road maintenance report for October 2016 be accepted as presented.**

**Carried: 5/0**

**16112 INFRASTRUCTURE SERVICES****16112.1 ROAD MAINTENANCE OCTOBER 2016**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>R999</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES</b>
<b>RESPONSIBLE OFFICER:</b>	<b>KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES</b>
<b>REPORT DATE:</b>	<b>9<sup>TH</sup> NOVEMBER 2016</b>
<b>ATTACHMENTS:</b>	<b>MAP - OCTOBER</b>

**Executive Summary**

This item seeks Council's acceptance of the road maintenance report for October 2016.

**Background**

Listed are the roads graded for the month of October.

Billeroo Road	Oliver Road
Liebe Road	Hibble Road
Avery Road	Rabbit Proof Fence Road
Caron East Road	Simpson Road
Cannon East Road	Taylor's Road
Bob Kings Road	Warriedar Coppermine Road
Oversby North Road	

**Statutory Environment**

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

**Policy Implications****Financial Implications**

As per road maintenance budget

**Strategic Implications**

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

**Risk Management**

Risk Statement	Level of Risk	Risk Mitigation Strategy
Not maintaining roads will lead to deterioration of the asset and safety issues for users	High	To maintain roads to a standard and implementation of a Road Maintenance Plan.

**Consultation**

Team Leader- Ken Barndon

**Comment**

The maintenance graders have not covered as much of the road network this month due to assisting with the seal program.

**Voting Requirements – Simple Majority****Officers Recommendation – Item 16112.1**

That the road maintenance report for October 2016 be accepted as presented.

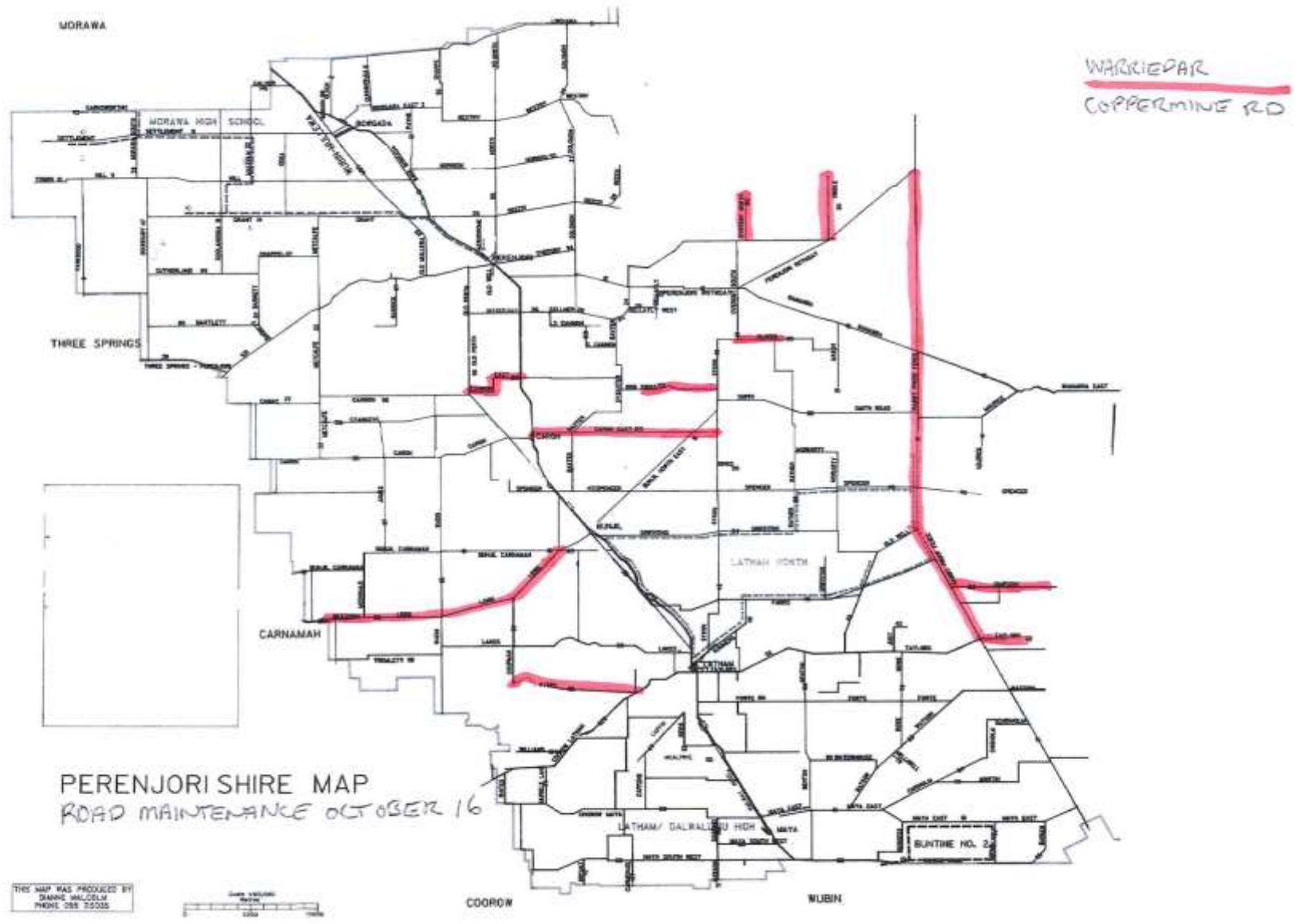
**Committee Resolution – Item 16112.1**

**Moved: Cr R Desmond**

**Seconded: Cr G Reid**

**That the road maintenance report for October 2016 be accepted as presented.**

**Carried: 5/0**



**16112.2 CONCRETE BATCH PLANT**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>NIL</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES</b>
<b>RESPONSIBLE OFFICER:</b>	<b>KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES</b>
<b>REPORT DATE:</b>	<b>9<sup>TH</sup> NOVEMBER 2016</b>
<b>ATTACHMENTS:</b>	<b>NIL</b>

**Executive Summary**

This item seeks Council's consideration of works to address safety issues with the Concrete Batch Plant.

**Background**

The Batch Plant is a hopper and conveyor system located at the North Yard Depot used to load aggregates, sand and cement into the concrete agitator truck to produce concrete. The plant has been in place for over 22 years and has had various maintenance and repair works carried out over the years including, hopper refurbishment, new generator, digital scales installed and new conveyor belt. It is currently in reasonable operating condition apart from issues that have been highlighted from internal safety inspections.

To bring the plant up to compliance there is work required to safeguard personnel from the conveyor belt (guarding), access ladder replacement and guard railing to meet regulations.

A quote was received from Maicon for the works and the cost is approximately \$31,536 ex GST.

The other option to consider is to dispose of the batch plant. There is a local contractor in Perenjori who does concrete supply. There could be issues of reliability of contractors and the risk of the business closing and not having concrete supplies close by. There are no current issues with the contractor or supplies.

In the past the Shire of Perenjori has done some of its own concrete works including laying and finishing. We currently only have a couple of people with the skills to grano works. We mainly use the batch plant for culvert works and small projects like fencing and the occasional supply and delivery to others.

If the works are carried out on the batch plant there is also the ongoing maintenance to consider. The money to carry out the required works on the batch plant has been identified to come from the Parts budget with a review of the account to be carried out in the February Budget review to ensure that there are enough funds through to the end of the financial year.

<b>OPTION</b>	<b>PRO</b>	<b>CONS</b>
REPAIR	Have a compliant batch plant for our own use at times convenient to the Shire.	Ongoing maintenance cost, lack of use due to local supply contractors and unskilled workers. Continued requirement to meet OHS standards.
DISPOSE OF	Not have to worry about ongoing maintenance issues or OHS requirements.	Potential to lose access to concrete if local contractor closes business. Availability

	Training of staff. No cost to repair, savings of \$31,536	of concrete from contractor.
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**Statutory Environment**

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Section 3.57 Local Government Act 1995 (“the Act”)

Part 4 Local Government (Functions and General) Regulations 1996 (“the Regulations”)

Local Government (Functions and General) Amendment Regulations 2007 (“the Regulations”)

**Policy Implications**

Nil

**Financial Implications**

\$31,536 ex GST from Parts Budget for meeting compliance requirements.

**Strategic Implications**

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs

**Risk Management**

Risk Statement	Level of Risk	Risk Mitigation Strategy
The current situation with the batch plant means that it is uncompliant with regulations regarding guarding of machinery and access at height.  The risk of disposing of the Batch plant is that we will be relying on local contractor. The service may end in future leaving us without local access to concrete.	High    medium	By carrying out the highlighted issues, the plant will be compliant and the risk of injury to persons will be greatly reduced.  By carrying out the works to the batch plant we are able to keep it operational giving us long term access to concrete.

**Consultation**

CEO

LGIS

MIACON

**Comment****Voting Requirements – Simple Majority**



**Officers Recommendation – Item 16112.2**

That the concrete batch plant be offered for sale by tender and removed along with the concrete truck.

**Committee Resolution – Item 16112.2****Moved: Cr G Desmond****Seconded: Cr P Waterhouse**

**That the concrete batch plant be offered for sale by tender and removed along with the concrete truck.**

**Carried: 5/0****16112.3 NORTH YARD FENCING****APPLICANT: SHIRE OF PERENJORI****FILE: NIL****DISCLOSURE OF INTEREST: NIL****AUTHOR: KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES****RESPONSIBLE OFFICER: KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES****REPORT DATE: 9<sup>TH</sup> NOVEMBER 2016****Executive Summary**

This item seeks Council's approval for an amendment to the budget for Account 12285 to allow for proposed replacement of the North Yard fencing.

**Background**

Workplace inspections highlighted security and access issues to the North Yard Depot. Account #12285 had an amount of \$14,316 put into the budget to allow for the replacement of the existing fence. Recent discussions with our LGIS risk Co-Ordinator have led to the requirement for the proposed fencing to be upgraded further. This involves having 1.8 metre chainmesh fencing installed to all sides with 3 barb on top. A quote was received with the new specifications and this has led to an increase of \$14,391.10 to the initial estimate to carry out the works.

It is suggested that the works be carried out and the extra costs be found from savings identified in the Budget review in February.

**Statutory Environment**

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Section 3.57 Local Government Act 1995 ("the Act")

Part 4 Local Government (Functions and General) Regulations 1996 ("the Regulations")

Local Government (Functions and General) Amendment Regulations 2007 ("the Regulations")



**16112.4 TRACTOR & REACH MOWER**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>NIL</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES</b>
<b>RESPONSIBLE OFFICER:</b>	<b>KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES</b>
<b>REPORT DATE:</b>	<b>9<sup>TH</sup> NOVEMBER 2016</b>

**Executive Summary**

This item seeks Council's approval for an increase in expenditure for the purchase of the Reach Mower and Tractor.

**Background**

The 2016/17 plant replacement program has a budget for the purchase of a reach mower and tractor of \$159,050. The quote for the reach mower and cutter head has remained the same as per estimates in the original budget leaving \$80,000 for the purchase of the tractor. Three quotes have been received from McIntosh & Son, Cunninghams and Roshers. The best quote is from Rosher for the Kubota M126GX. An option for a front end loader bucket was requested and this increased the cost of the tractor to \$86,500, which is \$6,500 over original budget. There is currently \$47,000 in plant reserve with a further \$190,000 from plant reserve in a term deposit.

By having a front end loader bucket on the tractor, the operator would be able to remove any vegetation from the road cut down whilst carrying out vegetation pruning, meaning that we do not need to send other machines behind the reach mower to clean up.

<b>COMPANY</b>	<b>PRODUCT</b>	<b>PRICE</b>
Rosher	125hp Kubota M126GX tractor	\$86,500
Cunninghams	125hp Case Maxxum Ultimate	\$95,000
McIntosh & Son	114hp New Holland Electo Command T5.115 FWA tractor	\$95,500

**Statutory Environment**

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Section 3.57 Local Government Act 1995 (“the Act”)

Part 4 Local Government (Functions and General) Regulations 1996 (“the Regulations”)

Local Government (Functions and General) Amendment Regulations 2007 (“the Regulations”)

**Policy Implications**

Councils Purchasing Policy has been followed.

**Financial Implications**

An extra \$6,500 from Plant Reserve Budget.



**16113 GENERAL BUSINESS**

**16113.1 CONFIDENTIAL**

**16113.2 DATE OF NEXT MEETING**

The next Plant and Works Committee Meeting will be held on the 7<sup>th</sup> December 2016.

**16113.3 CLOSURE**

Cr G Reid declared the meeting closed at 5.50 pm.

*I certify that this copy of the Minutes is a true and correct record of the meeting held on 9<sup>th</sup> November 2016.*

*Signed:* \_\_\_\_\_

*Presiding Elected Member*

*Date:* \_\_\_\_\_