Shire of Perenjori

MINUTES

Plant and Works Committee Meeting

Held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on

12th April 2017 commenced at 5.00 pm.

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17041  PRELIMINARIES

17041.1  DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS
Cr G Reid declared the meeting open at 5.00 pm.

17041.2  DISCLAIMER READING

17041.3  RECORDS OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

Cr G Reid
Cr P Waterhouse
Ken Markham – MIS
Cody Quartermaine – Mechanic

Apology;
Cr R Desmond
Cr K Pohl
CEO

17041.4  NOTATIONS OF INTEREST
Financial Interest – Local Government Act s 5.60A
Proximity Interest – Local Government Act s 5.60B
Interest Affecting Impartiality – Shire of Perenjori Code of Conduct.

17041.5  Applications for leave of absence

17041.6  confirmation of minutes of previous meetings
That the Minutes of the Plant and Works Committee Meeting of 8th March 2017 be confirmed as a true and correct record of the meeting.

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<th>Committee Resolution – Item 17041.6</th>
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<tr>
<td>Moved: Cr P Waterhouse</td>
</tr>
<tr>
<td>Seconded: Cr G Reid</td>
</tr>
<tr>
<td>That the Minutes of the Plant and Works Committee Meeting of 8th March 2017 be confirmed as a true and correct record of the meeting.</td>
</tr>
<tr>
<td>Carried: 4/0</td>
</tr>
</tbody>
</table>
17042 INFRASTRUCTURE SERVICES

17042.1 ROAD MAINTENANCE MARCH 2017

APPLICANT: SHIRE OF PERENJORI
FILE: R999
DISCLOSURE OF INTEREST: NIL
AUTHOR: KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES
RESPONSIBLE OFFICER: KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES
REPORT DATE: 12TH APRIL 2017
ATTACHMENTS: MAP - MARCH

Executive Summary
This item seeks Council's acceptance of the road maintenance report for March 2017.

Background
Listed are the roads graded for the month of March.

Olden Road       Cannon Road
Cunningham Road  Starkeys Road
Bowgada East Road Oliver Road
Payne Road       Mason Road
Norrish Road     Smith Road
Back Bowgada Road Syson Road
North Road       Waites Road
Keogh Road       Coorow Maya Road
Keegan Road      Caffins Road
Cannon East Road Maya East Road
Murials Lane

Statutory Environment
Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications

Financial Implications
As per road maintenance budget

Strategic Implications
Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment
Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

Risk Management
Risk Statement

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<td>Not maintaining roads will lead to deterioration of the asset and safety issues for users</td>
<td>High</td>
<td>To maintain roads to a standard and implementation of a Road Maintenance Plan.</td>
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</tbody>
</table>

**Consultation**
Team Leader - Ken Barndon

**Comment**
There have been some roads that received minor damage from rainfall.

**Voting Requirements – Simple Majority**

**Officers Recommendation – Item 17042.1**
That the road maintenance report for March 2017 be accepted as presented.

**Committee Resolution – Item 17042.1**
Moved: Cr P Waterhouse Seconded: MIS
That the road maintenance report for March 2017 be accepted as presented.
Carried: 4/0
17043 GENERAL BUSINESS

17043.1 CONFIDENTIAL

17043.1.1 CONFIDENTIAL ITEM - LIGHT VEHICLE QUOTES

APPLICANT: SHIRE OF PERENJORI
FILE: ADM 0366
DISCLOSURE OF INTEREST: NIL
AUTHOR: KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES
RESPONSIBLE OFFICER: KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES
REPORT DATE: 12TH APRIL 2017
ATTACHMENTS: NIL

Voting Requirements – Simple Majority

Officer Recommendation – Item 17043.1.1

That Council:

1. Accepts the Equote submitted by John Hughes as the most advantageous Equote to form a contract.
   Note: Complies with regulation 18 (4) of the Functions and General Regulations

2. Delegates the formation of the Contract to the Chief Executive Officer, Subject to any variations (of a minor nature) prior to the entry to contract.
   Note: Complies with the Regulation 20(1) of the Functions and General Regulations

3. Should a contract not be formed within 14 business days with John Hughes, that the Chief Executive Officer may form a Contract with the next most advantageous tenderer
   Note: Complies with Regulation 20(2) of the Functions and General Regulations
Committee Resolution – Item 17043.1.1

Moved: Cr G Reid Seconded: Cr P Waterhouse

That Council:

1. Accepts the Equote submitted by John Hughes as the most advantageous Equote to form a contract.
   Note: Complies with regulation 18 (4) of the Functions and General Regulations

2. Delegates the formation of the Contract to the Chief Executive Officer, Subject to any variations (of a minor nature) prior to the entry to contract.
   Note: Complies with the Regulation 20(1) of the Functions and General Regulations

3. Should a contract not be formed within 14 business days with John Hughes, that the Chief Executive Officer may form a Contract with the next most advantageous tenderer
   Note: Complies with Regulation 20(2) of the Functions and General Regulations

4. That the vehicle be 2 Diesel and 1 Unleaded Mitsubishi Triton.
   Carried: 4/0

17043.1.2 CONFIDENTIAL ITEM - BACKHOE EQUOTE

APPLICANT: SHIRE OF PERENJORI
FILE: ADM 0366
DISCLOSURE OF INTEREST: NIL
AUTHOR: KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES
RESPONSIBLE OFFICER: KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES
REPORT DATE: 12TH APRIL 2017
ATTACHMENTS: NIL

Voting Requirements – Simple Majority

OFFICER RECOMMENDATION – ITEM 17043.1.2

That Council:

1. Accepts the Equote submitted by JCB Construction Equipment Australia as the most advantageous Equote to form a contract.
   Note: Complies with regulation 18 (4) of the Functions and General Regulations

2. Delegates the formation of the Contract to the Chief Executive Officer, Subject to any variations (of a minor nature) prior to the entry to contract.
   Note: Complies with the Regulation 20(1) of the Functions and General Regulations

3. Should a contract not be formed within 14 business days with JCB Construction Equipment Australia, that the Chief Executive Officer may form a Contract with the
Committee Resolution – Item 17043.1.2

Moved: Cr P Waterhouse  Seconded: Cr G Reid

That Council:

1. Accepts the Equote submitted by JCB Construction Equipment Australia for the JCB 3CX Elite as the most advantageous Equote to form a contract.
   Note: Complies with regulation 18 (4) of the Functions and General Regulations

2. Delegates the formation of the Contract to the Chief Executive Officer, Subject to any variations (of a minor nature) prior to the entry to contract.
   Note: Complies with the Regulation 20(1) of the Functions and General Regulations

3. Should a contract not be formed within 14 business days with JCB Construction Equipment Australia, that the Chief Executive Officer may form a Contract with the next most advantageous tenderer
   Note: Complies with Regulation 20(2) of the Functions and General Regulations

Carried: 4/0

17043.1.3 CONFIDENTIAL ITEM - ASPHALT EQUOTES

APPLICANT: SHIRE OF PERENJORI
FILE: ADM 0366
DISCLOSURE OF INTEREST: NIL
AUTHOR: KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES
RESPONSIBLE OFFICER: KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES
REPORT DATE: 12TH APRIL 2017
ATTACHMENTS: NIL

Voting Requirements – Simple Majority

Officers Recommendation – Item 17043.1.3

That Council:

1. Accepts the Equote submitted by ROADS2000 as the most advantageous Equote to form a contract
   Note: Complies with regulation 18 (4) of the Functions and General Regulations

2. Delegates the formation of the Contract to the Chief Executive Officer, Subject to any variations (of a minor nature) prior to the entry to contract
Note: Complies with the Regulation 20(1) of the Functions and General Regulations

3. Should a contract not be formed within 14 business days with ROADS2000, that the Chief Executive Officer may form a Contract with the next most advantageous tenderer

Note: Complies with Regulation 20(2) of the Functions and General Regulations

Committee Resolution – Item 17043.1.3

Moved: Cr P Waterhouse  Seconded: MIS

That Council:

1. Accepts the Equote submitted by ROADS2000 as the most advantageous Equote to form a contract

Note: Complies with regulation 18 (4) of the Functions and General Regulations

2. Delegates the formation of the Contract to the Chief Executive Officer, Subject to any variations (of a minor nature) prior to the entry to contract

Note: Complies with the Regulation 20(1) of the Functions and General Regulations

3. Should a contract not be formed within 14 business days with ROADS2000, that the Chief Executive Officer may form a Contract with the next most advantageous tenderer

Note: Complies with Regulation 20(2) of the Functions and General Regulations

Carried: 4/0

17043.2 DATE OF NEXT MEETING

The next Plant and Works Committee Meeting will be held on the 10th May 2017.

17043.3 CLOSURE

Cr G Reid closed the meeting at 5.45 pm.

_I certify that this copy of the Minutes is a true and correct record of the meeting held on 12th April 2017._

_Signed: ________________________

Presiding Elected Member_

_Date: _________________________
Attachments

Plant & Works Committee
12th April 2017
Previous Minutes

Plant & Works Committee
8th March 2017
Shire of Perenjori

MINUTES

Plant and Works Committee Meeting

Held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on

8th March 2017 commenced at 5.00 pm

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17031    PRELIMINARIES

17031.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS
Cr G Reid declared the meeting open at 5.00 pm.

17031.2 DISCLAIMER READING

17031.3 RECORDS OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE
Cr G Reid
Cr P Waterhouse
Cr K Pohl
MIS – Ken Markham

Apologies;
Cr R Desmond
CEO – Ali Mills

17031.4 NOTATIONS OF INTEREST
Financial Interest – Local Government Act s 5.60A
Proximity Interest – Local Government Act s 5.60B
Interest Affecting Impartiality – Shire of Perenjori Code of Conduct.

17031.5 APPLICATIONS FOR LEAVE OF ABSENCE

17031.6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS
That the Minutes of the Plant and Works Committee Meeting of 8th February 2017 to be confirmed as a true and correct record of the meeting.

Committee Resolution – Item 17031.6

Moved: Cr P Waterhouse               Seconded: Cr K Pohl
That the Minutes of the Plant and Works Committee Meeting of 8th February 2017 to be confirmed as a true and correct record of the meeting.

Carried: 4/0
Executive Summary
This item seeks Council's acceptance of the road maintenance report for February 2017.

Background
Listed are the roads graded for the month of February.
Bartlett Road                                            Benton Road
Grant Road                                               Maya East Road
Hill Road                                                  Carmichael Road
Odea Road                                                Bryant Road
Malcolm Road                                            Maya south West Road
Settlement Road                                      Coorow Maya Road
Lochada Road                                               Caffin Road
Solomon Road                                          Jackson Road
Keogh Road

Statutory Environment
Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications

Financial Implications
As per road maintenance budget

Strategic Implications
Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.
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Consultation
Team Leader- Ken Barndon

Comment
There have been some roads that received minor damage from rainfall.

Voting Requirements – Simple Majority

Officers Recommendation – Item 17032.1
That the road maintenance report for February 2017 be accepted as presented.

Committee Resolution – Item 17032.1
Moved: Cr P Waterhouse            Seconded: Cr K Pohl
That the road maintenance report for February 2017 be accepted as presented.
Carried: 4/0
17033 GENERAL BUSINESS
- Rumours being spread regarding the cartage of the water for the flood damage works. Water is being carted from North of Morawa and placed in the Caron Dam by the contractors. Water is not being taken from the standpipe and placed in the dam.
- Karara Road Grid was to be replaced by our own staff, but will need to engage contractors to carry out works
- Keogh Road – Road is disintegrating quickly due to large amount of trucks carting gypsum.

17033.1 CONFIDENTIAL

17033.2 DATE OF NEXT MEETING
The next Plant and Works Committee Meeting will be held on the 12th April 2017 at 5.00pm.

17033.3 CLOSURE