

Shire of Perenjori

MINUTES

Plant and Works Committee Meeting

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Held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on

12<sup>th</sup> April 2017 commenced at 5.00 pm.

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**17041 PRELIMINARIES**

**17041.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

Cr G Reid declared the meeting open at 5.00 pm.

**17041.2 DISCLAIMER READING**

**17041.3 RECORDS OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE**

Cr G Reid

Cr P Waterhouse

Ken Markham – MIS

Cody Quartermaine – Mechanic

Apology;

Cr R Desmond

Cr K Pohl

CEO

**17041.4 NOTATIONS OF INTEREST**

**Financial Interest – Local Government Act s 5.60A**

**Proximity Interest – Local Government Act s 5.60B**

**Interest Affecting Impartiality – Shire of Perenjori Code of Conduct.**

**17041.5 Applications for leave of absence**

**17041.6 confirmation of minutes of previous meetings**

That the Minutes of the Plant and Works Committee Meeting of 8<sup>th</sup> March 2017 be confirmed as a true and correct record of the meeting.

**Committee Resolution – Item 17041.6**

**Moved: Cr P Waterhouse**

**Seconded: Cr G Reid**

**That the Minutes of the Plant and Works Committee Meeting of 8<sup>th</sup> March 2017 be confirmed as a true and correct record of the meeting.**

**Carried: 4/0**

**17042      INFRASTRUCTURE SERVICES****17042.1      ROAD MAINTENANCE MARCH 2017**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>R999</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES</b>
<b>RESPONSIBLE OFFICER:</b>	<b>KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES</b>
<b>REPORT DATE:</b>	<b>12<sup>TH</sup> APRIL 2017</b>
<b>ATTACHMENTS:</b>	<b>MAP - MARCH</b>

**Executive Summary**

This item seeks Council's acceptance of the road maintenance report for March 2017.

**Background**

Listed are the roads graded for the month of March.

Olden Road	Cannon Road
Cunningham Road	Starkeys Road
Bowgada East Road	Oliver Road
Payne Road	Mason Road
Norrish Road	Smith Road
Back Bowgada Road	Syson Road
North Road	Waites Road
Keogh Road	Coorow Maya Road
Keegan Road	Caffins Road
Cannon East Road	Maya East Road
Murials Lane	

**Statutory Environment**

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

**Policy Implications****Financial Implications**

As per road maintenance budget

**Strategic Implications**

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

**Risk Management**

Risk Statement	Level of Risk	Risk Mitigation Strategy
Not maintaining roads will lead to deterioration of the asset and safety issues for users	High	To maintain roads to a standard and implementation of a Road Maintenance Plan.

**Consultation**

Team Leader- Ken Barndon

**Comment**

There have been some roads that received minor damage from rainfall.

**Voting Requirements – Simple Majority****Officers Recommendation – Item 17042.1**

That the road maintenance report for March 2017 be accepted as presented.

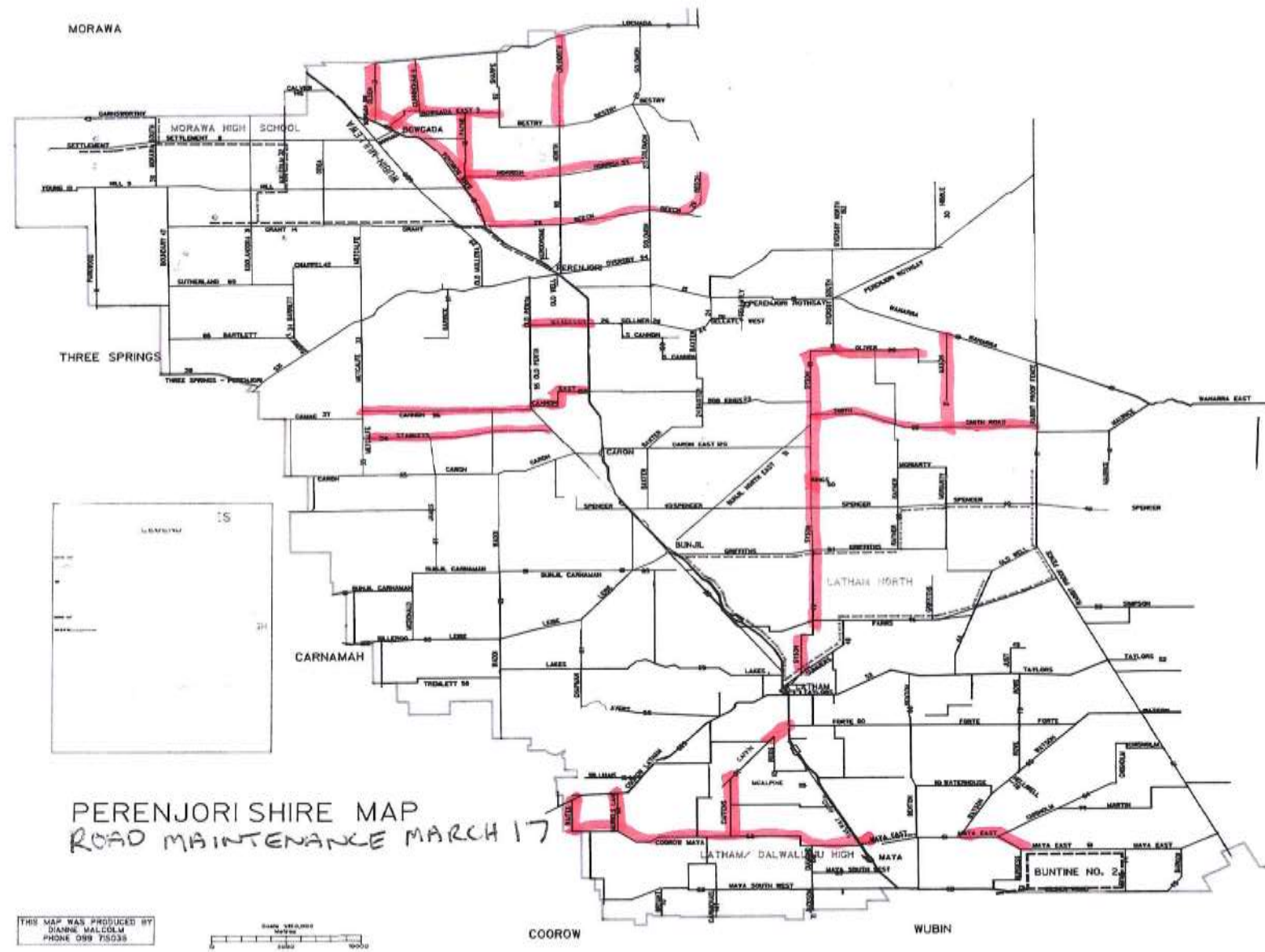
**Committee Resolution – Item 17042.1**

**Moved: Cr P Waterhouse**

**Seconded: MIS**

**That the road maintenance report for March 2017 be accepted as presented.**

**Carried: 4/0**



17043 GENERAL BUSINESS

17043.1 CONFIDENTIAL

**17043.1.1 CONFIDENTIAL ITEM - LIGHT VEHICLE QUOTES**

**APPLICANT:** SHIRE OF PERENJORI  
**FILE:** ADM 0366  
**DISCLOSURE OF INTEREST:** NIL  
**AUTHOR:** KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES  
**RESPONSIBLE OFFICER:** KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES  
**REPORT DATE:** 12<sup>TH</sup> APRIL 2017  
**ATTACHMENTS:** NIL

**Voting Requirements – Simple Majority**

**Officer Recommendation – Item 17043.1.1**

That Council:

1. Accepts the Equote submitted by John Hughes as the most advantageous Equote to form a contract.  
 Note: Complies with regulation 18 (4) of the Functions and General Regulations
2. Delegates the formation of the Contract to the Chief Executive Officer, Subject to any variations (of a minor nature) prior to the entry to contract.  
 Note: Complies with the Regulation 20(1) of the Functions and General Regulations
3. Should a contract not be formed within 14 business days with John Hughes, that the Chief Executive Officer may form a Contract with the next most advantageous tenderer  
 Note: Complies with Regulation 20(2) of the Functions and General Regulations

**Committee Resolution – Item 17043.1.1****Moved: Cr G Reid****Seconded: Cr P Waterhouse****That Council:**

1. **Accepts the Equote submitted by John Hughes as the most advantageous Equote to form a contract.**

**Note: Complies with regulation 18 (4) of the Functions and General Regulations**

2. **Delegates the formation of the Contract to the Chief Executive Officer, Subject to any variations (of a minor nature) prior to the entry to contract.**

**Note: Complies with the Regulation 20(1) of the Functions and General Regulations**

3. **Should a contract not be formed within 14 business days with John Hughes, that the Chief Executive Officer may form a Contract with the next most advantageous tenderer**

**Note: Complies with Regulation 20(2) of the Functions and General Regulations**

4. **That the vehicle be 2 Diesel and 1 Unleaded Mitsubishi Triton.**

**Carried: 4/0**

**17043.1.2 CONFIDENTIAL ITEM - BACKHOE EQUOTE****APPLICANT: SHIRE OF PERENJORI****FILE: ADM 0366****DISCLOSURE OF INTEREST: NIL****AUTHOR: KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES****RESPONSIBLE OFFICER: KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES****REPORT DATE: 12<sup>TH</sup> APRIL 2017****ATTACHMENTS: NIL****Voting Requirements – Simple Majority****Officer Recommendation – Item 17043.1.2****That Council:**

1. **Accepts the Equote submitted by JCB Construction Equipment Australia as the most advantageous Equote to form a contract.**

**Note: Complies with regulation 18 (4) of the Functions and General Regulations**

2. **Delegates the formation of the Contract to the Chief Executive Officer, Subject to any variations (of a minor nature) prior to the entry to contract.**

**Note: Complies with the Regulation 20(1) of the Functions and General Regulations**

3. **Should a contract not be formed within 14 business days with JCB Construction Equipment Australia, that the Chief Executive Officer may form a Contract with the**

next most advantageous tenderer

Note: Complies with Regulation 20(2) of the Functions and General Regulations

#### Committee Resolution – Item 17043.1.2

Moved: Cr P Waterhouse

Seconded: Cr G Reid

That Council:

1. Accepts the Equote submitted by JCB Construction Equipment Australia for the JCB 3CX Elite as the most advantageous Equote to form a contract.

Note: Complies with regulation 18 (4) of the Functions and General Regulations

2. Delegates the formation of the Contract to the Chief Executive Officer, Subject to any variations (of a minor nature) prior to the entry to contract.

Note: Complies with the Regulation 20(1) of the Functions and General Regulations

3. Should a contract not be formed within 14 business days with JCB Construction Equipment Australia, that the Chief Executive Officer may form a Contract with the next most advantageous tenderer

Note: Complies with Regulation 20(2) of the Functions and General Regulations

Carried: 4/0

#### 17043.1.3 **CONFIDENTIAL ITEM** - ASPHALT EQUOTES

APPLICANT: SHIRE OF PERENJORI

FILE: ADM 0366

DISCLOSURE OF INTEREST: NIL

AUTHOR: KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES

RESPONSIBLE OFFICER: KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES

REPORT DATE: 12<sup>TH</sup> APRIL 2017

ATTACHMENTS: NIL

Voting Requirements – Simple Majority

#### Officers Recommendation – Item 17043.1.3

That Council:

1. Accepts the Equote submitted by ROADS2000 as the most advantageous Equote to form a contract

Note: Complies with regulation 18 (4) of the Functions and General Regulations

2. Delegates the formation of the Contract to the Chief Executive Officer, Subject to any variations (of a minor nature) prior to the entry to contract



Note: Complies with the Regulation 20(1) of the Functions and General Regulations

3. Should a contract not be formed within 14 business days with ROADS2000, that the Chief Executive Officer may form a Contract with the next most advantageous tenderer

Note: Complies with Regulation 20(2) of the Functions and General Regulations

**Committee Resolution – Item 17043.1.3**

**Moved: Cr P Waterhouse**

**Seconded: MIS**

**That Council:**

1. **Accepts the Equote submitted by ROADS2000 as the most advantageous Equote to form a contract**

**Note: Complies with regulation 18 (4) of the Functions and General Regulations**

2. **Delegates the formation of the Contract to the Chief Executive Officer, Subject to any variations (of a minor nature) prior to the entry to contract**

**Note: Complies with the Regulation 20(1) of the Functions and General Regulations**

3. **Should a contract not be formed within 14 business days with ROADS2000, that the Chief Executive Officer may form a Contract with the next most advantageous tenderer**

**Note: Complies with Regulation 20(2) of the Functions and General Regulations**

**Carried: 4/0**

**17043.2 DATE OF NEXT MEETING**

The next Plant and Works Committee Meeting will be held on the 10<sup>th</sup> May 2017.

**17043.3 CLOSURE**

Cr G Reid closed the meeting at 5.45 pm.

*I certify that this copy of the Minutes is a true and correct record of the meeting held on 12<sup>th</sup> April 2017.*

**Signed:** \_\_\_\_\_

**Presiding Elected Member**

**Date:** \_\_\_\_\_



**Perenjori**  
Embrace Opportunity

# *Attachments*

*Plant & Works Committee  
12th April 2017*



**Perenjori**  
Embrace Opportunity

# *Previous Minutes*

*Plant & Works Committee  
8th March 2017*

Shire of Perenjori

MINUTES

Plant and Works Committee Meeting

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Held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on

8<sup>th</sup> March 2017 commenced at 5.00 pm

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**17031 PRELIMINARIES**

**17031.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

Cr G Reid declared the meeting open at 5.00 pm.

**17031.2 DISCLAIMER READING**

**17031.3 RECORDS OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE**

Cr G Reid

Cr P Waterhouse

Cr K Pohl

MIS – Ken Markham

Apologies;

Cr R Desmond

CEO – Ali Mills

**17031.4 NOTATIONS OF INTEREST**

**Financial Interest – Local Government Act s 5.60A**

**Proximity Interest – Local Government Act s 5.60B**

**Interest Affecting Impartiality – Shire of Perenjori Code of Conduct.**

**17031.5 APPLICATIONS FOR LEAVE OF ABSENCE**

**17031.6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

That the Minutes of the Plant and Works Committee Meeting of 8<sup>th</sup> February 2017 to be confirmed as a true and correct record of the meeting.

<b>Committee Resolution – Item 17031.6</b>
<b>Moved: Cr P Waterhouse                      Seconded: Cr K Pohl</b>
<b>That the Minutes of the Plant and Works Committee Meeting of 8<sup>th</sup> February 2017 to be confirmed as a true and correct record of the meeting.</b>
<b>Carried: 4/0</b>

<b>17032</b>	<b>INFRASTRUCTURE SERVICES</b>
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<b>17032.1</b>	<b>ROAD MAINTENANCE FEBRUARY 2017</b>
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**APPLICANT:** SHIRE OF PERENJORI  
**FILE:** R999  
**DISCLOSURE OF INTEREST:** NIL  
**AUTHOR:** KEN MARKHAM – MANAGER INFRACTURE SERVICES  
**RESPONSIBLE OFFICER:** KEN MARKHAM – MANAGER INFRACTURE SERVICES  
**REPORT DATE:** 8<sup>TH</sup> MARCH 2017  
**ATTACHMENTS:** MAP

**Executive Summary**

This item seeks Council's acceptance of the road maintenance report for February 2017.

**Background**

Listed are the roads graded for the month of February.

Bartlett Road	Benton Road
Grant Road	Maya East Road
Hill Road	Carmichael Road
Odea Road	Bryant Road
Malcolm Road	Maya south West Road
Settlement Road	Coorow Maya Road
Lochada Road	Caffin Road
Solomon Road	Jackson Road
Keogh Road	

**Statutory Environment**

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

**Policy Implications****Financial Implications**

As per road maintenance budget

**Strategic Implications**

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

**Risk Management**

Risk Statement	Level of Risk	Risk Mitigation Strategy
Not maintaining roads will lead to deterioration of the asset and safety issues for users	High	To maintain roads to a standard and implementation of a Road Maintenance Plan.

**Consultation**

Team Leader- Ken Barndon

**Comment**

There have been some roads that received minor damage from rainfall.

**Voting Requirements – Simple Majority****Officers Recommendation – Item 17032.1**

That the road maintenance report for February 2017 be accepted as presented.

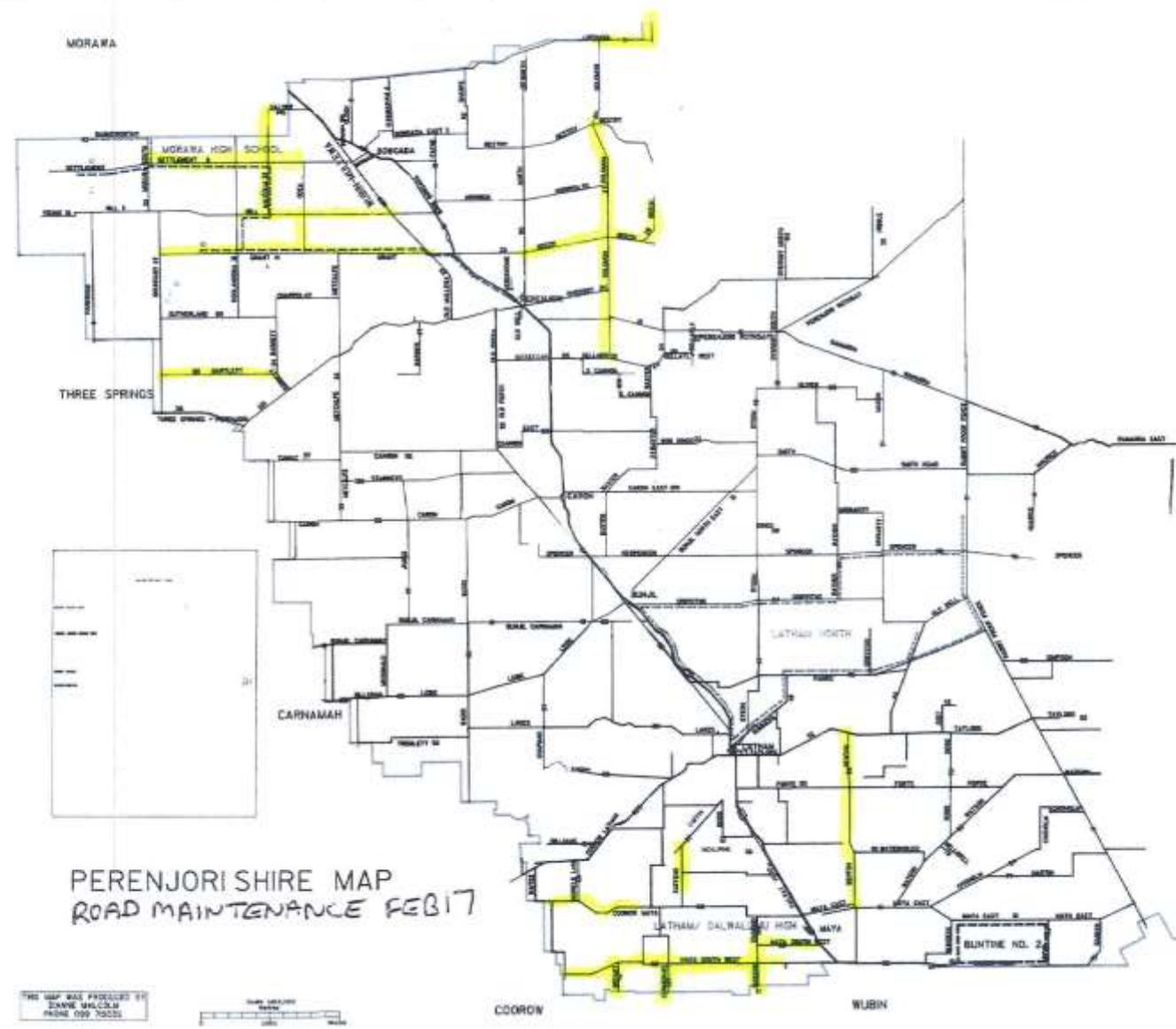
**Committee Resolution – Item 17032.1**

**Moved: Cr P Waterhouse**

**Seconded: Cr K Pohl**

**That the road maintenance report for February 2017 be accepted as presented.**

**Carried: 4/0**





**17033 GENERAL BUSINESS**

- Rumours being spread regarding the cartage of the water for the flood damage works. Water is being carted from North of Morawa and placed in the Caron Dam by the contractors. Water is not being taken from the standpipe and placed in the dam.
- Karara Road Grid was to be replaced by our own staff, but will need to engage contractors to carry out works
- Keogh Road – Road is disintegrating quickly due to large amount of trucks carting gypsum.

**17033.1 CONFIDENTIAL**

**17033.2 DATE OF NEXT MEETING**

The next Plant and Works Committee Meeting will be held on the 12<sup>th</sup> April 2017 at 5.00pm.

**17033.3 CLOSURE**