Shire of Perenjori

MINUTES

Plant and Works Committee Meeting

MINUTES

Held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on

8th March 2017 commenced at 5.00 pm

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17031 PRELIMINARIES

17031.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS
Cr G Reid declared the meeting open at 5.00 pm.

17031.2 DISCLAIMER READING

17031.3 RECORDS OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE
Cr G Reid
Cr P Waterhouse
Cr K Pohl
MIS – Ken Markham

Apologies;
Cr R Desmond
CEO – Ali Mills

17031.4 NOTATIONS OF INTEREST
Financial Interest – Local Government Act s 5.60A
Proximity Interest – Local Government Act s 5.60B
Interest Affecting Impartiality – Shire of Perenjori Code of Conduct.

17031.5 APPLICATIONS FOR LEAVE OF ABSENCE

17031.6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS
That the Minutes of the Plant and Works Committee Meeting of 8th February 2017 to be confirmed as a true and correct record of the meeting.

<table>
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<th>Committee Resolution – Item 17031.6</th>
</tr>
</thead>
<tbody>
<tr>
<td>Moved: Cr P Waterhouse</td>
</tr>
<tr>
<td>Seconded: Cr K Pohl</td>
</tr>
<tr>
<td>That the Minutes of the Plant and Works Committee Meeting of 8th February 2017 to be confirmed as a true and correct record of the meeting.</td>
</tr>
<tr>
<td>Carried: 4/0</td>
</tr>
</tbody>
</table>
17032 INFRASTRUCTURE SERVICES

17032.1 ROAD MAINTENANCE FEBRUARY 2017

APPLICANT: SHIRE OF PERENJORI
FILE: R999
DISCLOSURE OF INTEREST: NIL
AUTHOR: KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES
RESPONSIBLE OFFICER: KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES
REPORT DATE: 8TH MARCH 2017
ATTACHMENTS: MAP

Executive Summary
This item seeks Council’s acceptance of the road maintenance report for February 2017.

Background
Listed are the roads graded for the month of February.
Bartlett Road Benton Road
Grant Road Maya East Road
Hill Road Carmichael Road
Odea Road Bryant Road
Malcolm Road Maya south West Road
Settlement Road Coorow Maya Road
Lochada Road Caffin Road
Solomon Road Jackson Road
Keogh Road

Statutory Environment
Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications

Financial Implications
As per road maintenance budget

Strategic Implications
Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment
Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.
Risk Management

<table>
<thead>
<tr>
<th>Risk Statement</th>
<th>Level of Risk</th>
<th>Risk Mitigation Strategy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Not maintaining roads will lead to deterioration of the asset and safety issues for users</td>
<td>High</td>
<td>To maintain roads to a standard and implementation of a Road Maintenance Plan.</td>
</tr>
</tbody>
</table>

Consultation
Team Leader- Ken Barndon

Comment
There have been some roads that received minor damage from rainfall.

Voting Requirements – Simple Majority

Officers Recommendation – Item 17032.1
That the road maintenance report for February 2017 be accepted as presented.

Committee Resolution – Item 17032.1
Moved: Cr P Waterhouse          Seconded: Cr K Pohl
That the road maintenance report for February 2017 be accepted as presented.
Carried: 4/0
17033 GENERAL BUSINESS

- Rumours being spread regarding the cartage of the water for the flood damage works. Water is being carted from North of Morawa and placed in the Caron Dam by the contractors. Water is not being taken from the standpipe and placed in the dam.

- Karara Road Grid was to be replaced by our own staff, but will need to engage contractors to carry out works

- Keogh Road – Road is disintegrating quickly due to large amount of trucks carting gypsum.

17033.1 CONFIDENTIAL

17033.2 DATE OF NEXT MEETING

The next Plant and Works Committee Meeting will be held on the 12th April 2017 at 5.00pm.

17033.3 CLOSURE
Attachments

Plant and Works Committee Meeting
8th March 2017
Previous Minutes

Plant and Works Committee
8th February 2017
Shire of Perenjori

MINUTES

Plant and Works Committee Meeting

8th February 2017

To be held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on

8th February 2017 to commence at 5.00 pm.

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17021  PRELIMINARIES

17021.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS
Cr P Waterhouse declared the meeting declared the meeting open 5.00 pm.

17021.2 DISCLAIMER READING

17021.3 RECORDS OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

Cr R Desmond
Cr P Waterhouse
Cr K Pohl
MIS – Ken Markham
CEO – Ali Mills

Apology;
Cr G Reid

17021.4 NOTATIONS OF INTEREST
Financial Interest – Local Government Act s 5.60A
Proximity Interest – Local Government Act s 5.60B
Interest Affecting Impartiality – Shire of Perenjori Code of Conduct.

17021.5 APPLICATIONS FOR LEAVE OF ABSENCE

17021.6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS
That the Minutes of the Plant and Works Committee Meeting of 7th December 2016 be confirmed as a true and correct record of the meeting.

Committee Resolution – Item 17021.6

Moved: Cr K Pohl  
Seconded: Cr R Desmond
That the Minutes of the Plant and Works Committee Meeting of 7th December 2016 be confirmed as a true and correct record of the meeting.

Carried: 5/0
Executive Summary
This item seeks Council's acceptance of the road maintenance report for December 2016.

Background
Listed are the roads graded for the month of December.

Koolanooka Road
Odea Road
Grant Road
Caron Road
Bamford Road
McDonald Road
Spencer Road
Caron East Road
Burgess Road
Syson Road
Griffiths Road
Taylors Road
Hirsch Road
Forte Road
Caffin Road
Maya Coorow Road
Maya East Road
Barker Road

Statutory Environment
Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications

Financial Implications
As per road maintenance budget

Strategic Implications
Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

Risk Management

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<td></td>
</tr>
</tbody>
</table>
Not maintaining roads will lead to deterioration of the asset and safety issues for users.

To maintain roads to a standard and implementation of a Road Maintenance Plan.

**Consultation**
Team Leader- Ken Barndon
Maintenance Grader Operators

**Comment**
The Maintenance graders have been continuing on maintaining the school bus routes.

**Voting Requirements – Simple Majority**

**Officers Recommendation – Item 17022.1**
That the road maintenance report for December 2016 be accepted as presented.

**Committee Resolution – Item 17022.1**

Moved: Cr R Desmond          Seconded: Cr K Pohl

That the road maintenance report for December 2016 be accepted as presented.

Carried: 5/0
17022.2 ROAD MAINTENANCE JANUARY 2017

APPLICANT: SHIRE OF PERENJORI
FILE: R999
DISCLOSURE OF INTEREST: NIL
AUTHOR: KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES
RESPONSIBLE OFFICER: KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES
REPORT DATE: 8th FEBRUARY 2017
ATTACHMENTS: MAP – JANUARY

Executive Summary
This item seeks Council’s acceptance of the road maintenance report for January 2017.

Background
Listed are the roads that were maintenance graded for the month of January.
Olden Road                                                 Caron East Road
Back Bowgada Road                                  Spencer Road
Metcalfe Road                                              Griffith Road
Camac Road                                               Moriarty Road
Caron Road                                                 Syson Road
Dring Road                                                   Forte Road
Tremlett Road                                             Rabbit Proof Fence Road
Stan Cannon Road                                      Rayner Road
Old Perth Road                                            James Road
Bamford Road                                               Baxter Road

Statutory Environment
Local Government Act 1995 S3.1 – the general function of Local Government is to provide for
the good government of people in its district.

Policy Implications
Nil

Financial Implications
As per Council’s road maintenance budget

Strategic Implications
Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment
Goal: A Community that develops and lives sustainably in a thriving natural and quality built
environment, which meets current and future community needs

Risk Management
Risk Statement | Level of Risk | Risk Mitigation Strategy
---|---|---
Not maintaining roads will lead to deterioration of the asset and safety issues for users | High | To maintain roads to a standard and implementation of a Road Maintenance Plan.

**Consultation**
Team Leader- Ken Barndon
Maintenance Grader Operators

**Comment**
Maintenance graders continue to keep roads up to standard.

**Voting Requirements – Simple Majority**

**Committee Recommendation- Item 17022.2**
That the road maintenance report for January 2017 be accepted as presented.

**Committee Resolution - Item 17022.2**
Moved: Cr K Pohl
Seconded: Cr R Desmond
That the road maintenance report for January 2017 be accepted as presented.
Carried: 5/0
17022.3 EXPRESSIONS OF INTEREST- CONCRETE BATCH PLANT

APPLICANT: SHIRE OF PERENJORI
FILE: ADM 0366
DISCLOSURE OF INTEREST: NIL
AUTHOR: KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES
RESPONSIBLE OFFICER: KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES
REPORT DATE: 8th FEBRUARY 2017
ATTACHMENTS: NIL

Executive Summary
This item seeks Council’s decision on an expression of interest for the purchase of the concrete batching plant.

Background
Expressions of interest for the purchase of the concrete batch plant and the agitator truck were advertised as per Council resolution in November to dispose of the items. One letter of interest was received for the purchase of the Batch plant. No interest was received for the agitator truck. The expression of interest was submitted by Mr John Rose for $5,000 plus GST. The successful purchaser is responsible for the removal of the batch plant.

Statutory Environment
Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.
Section 3.57 Local Government Act 1995 (“the Act”)
Part 4 Local Government (Functions and General) Regulations 1996 (“the Regulations”)
Local Government (Functions and General) Amendment Regulations 2007 (“the Regulations”)

Policy Implications

Financial Implications
$5,000 income if the expression of interest is accepted.

Strategic Implications
Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment
Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

Risk Management

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<tbody>
<tr>
<td>If the batch plant is not sold it would be at Council’s cost to dismantle the plant and dispose of.</td>
<td>medium</td>
<td>That the expression of interest be accepted or it be readvertised until disposed of.</td>
</tr>
</tbody>
</table>
Consultation
CEO
Council

Comment
The price received for the concrete batching plant is probably lower than what we would have been expecting.

Voting Requirements – Simple Majority

Committee Recommendation – Item 17022.3
That Council:

1. Accepts the expression of interest received from Mr John Rose for the purchase of the concrete batching plant for $5,000 plus GST

2. Does not accept the expression of interest received from Mr John Rose for the purchase of the concrete batching plant and that it be readvertised.

Committee Recommendation – Item 17022.3

Moved: Cr R Desmond  
Seconded: Cr K Pohl
Council Accepts the expression of interest received from Mr John Rose for the purchase of the concrete batching plant for $5,000 plus GST
Carried: 5/0

17023  GENERAL BUSINESS

17023.1  CONFIDENTIAL

17023.2  DATE OF NEXT MEETING
The next Plant and Works Committee Meeting will be held on the 8th March 2017.

17023.3  CLOSURE
Cr P Waterhouse declared the meeting closed at 5.30 pm.