

Shire of Perenjori

MINUTES

Plant and Works Committee Meeting

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To be held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on

8<sup>th</sup> February 2017 to commence at 5.00 pm.

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**17021 PRELIMINARIES**

**17021.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

Cr P Waterhouse declared the meeting declared the meeting open 5.00 pm.

**17021.2 DISCLAIMER READING**

**17021.3 RECORDS OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE**

Cr R Desmond

Cr P Waterhouse

Cr K Pohl

MIS – Ken Markham

CEO – Ali Mills

Apology;

Cr G Reid

**17021.4 NOTATIONS OF INTEREST**

**Financial Interest – Local Government Act s 5.60A**

**Proximity Interest – Local Government Act s 5.60B**

**Interest Affecting Impartiality – Shire of Perenjori Code of Conduct.**

**17021.5 APPLICATIONS FOR LEAVE OF ABSENCE**

**17021.6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

That the Minutes of the Plant and Works Committee Meeting of 7<sup>th</sup> December 2016 be confirmed as a true and correct record of the meeting.

<b>Committee Resolution – Item 17021.6</b>	
<b>Moved: Cr K Pohl</b>	<b>Seconded: Cr R Desmond</b>
<b>That the Minutes of the Plant and Works Committee Meeting of 7<sup>th</sup> December 2016 be confirmed as a true and correct record of the meeting.</b>	
<b>Carried: 5/0</b>	

**17022 INFRASTRUCTURE SERVICES****17022.1 ROAD MAINTENANCE DECEMBER 2016**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>R999</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES</b>
<b>RESPONSIBLE OFFICER:</b>	<b>KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES</b>
<b>REPORT DATE:</b>	<b>8<sup>th</sup> February 2017</b>
<b>ATTACHMENTS:</b>	<b>MAP - DECEMBER</b>

**Executive Summary**

This item seeks Council's acceptance of the road maintenance report for December 2016.

**Background**

Listed are the roads graded for the month of December.

Koolanooka Road	Syson Road
Odea Road	Griffiths Road
Grant Road	Taylor's Road
Caron Road	Hirsch Road
Bamford Road	Forte Road
McDonald Road	Caffin Road
Spencer Road	Maya Coorow Road
Caron East Road	Maya East Road
Burgess Road	Barker Road

**Statutory Environment**

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

**Policy Implications****Financial Implications**

As per road maintenance budget

**Strategic Implications**

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

**Risk Management**

Risk Statement	Level of Risk	Risk Mitigation Strategy
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**MINUTES**

**8<sup>th</sup> February 2017**

Not maintaining roads will lead to deterioration of the asset and safety issues for users	High	To maintain roads to a standard and implementation of a Road Maintenance Plan.
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**Consultation**

Team Leader- Ken Barndon

Maintenance Grader Operators

**Comment**

The Maintenance graders have been continuing on maintaining the school bus routes.

**Voting Requirements – Simple Majority**

**Officers Recommendation – Item 17022.1**

That the road maintenance report for December 2016 be accepted as presented.

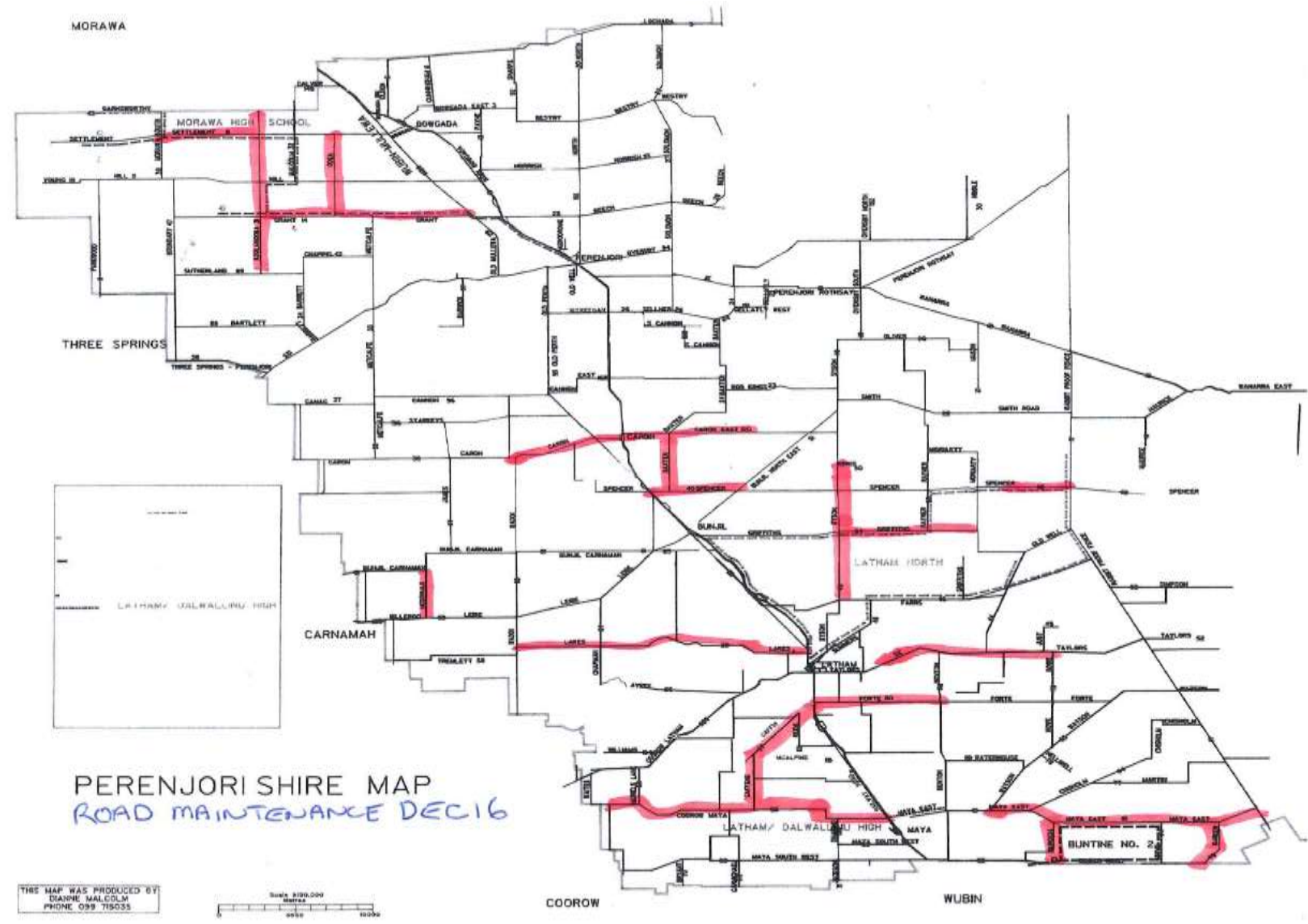
**Committee Resolution – Item 17022.1**

**Moved: Cr R Desmond**

**Seconded: Cr K Pohl**

**That the road maintenance report for December 2016 be accepted as presented.**

**Carried: 5/0**



**17022.2 ROAD MAINTENANCE JANUARY 2017**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>R999</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES</b>
<b>RESPONSIBLE OFFICER:</b>	<b>KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES</b>
<b>REPORT DATE:</b>	<b>8<sup>th</sup> FEBRUARY 2017</b>
<b>ATTACHMENTS:</b>	<b>MAP – JANUARY</b>

**Executive Summary**

This item seeks Council's acceptance of the road maintenance report for January 2017.

**Background**

Listed are the roads that were maintenance graded for the month of January.

Olden Road	Caron East Road
Back Bowgada Road	Spencer Road
Metcalfe Road	Griffith Road
Camac Road	Moriarty Road
Caron Road	Syson Road
Dring Road	Forte Road
Tremlett Road	Rabbit Proof Fence Road
Stan Cannon Road	Rayner Road
Old Perth Road	James Road
Bamford Road	Baxter Road

**Statutory Environment**

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

**Policy Implications**

Nil

**Financial Implications**

As per Council's road maintenance budget

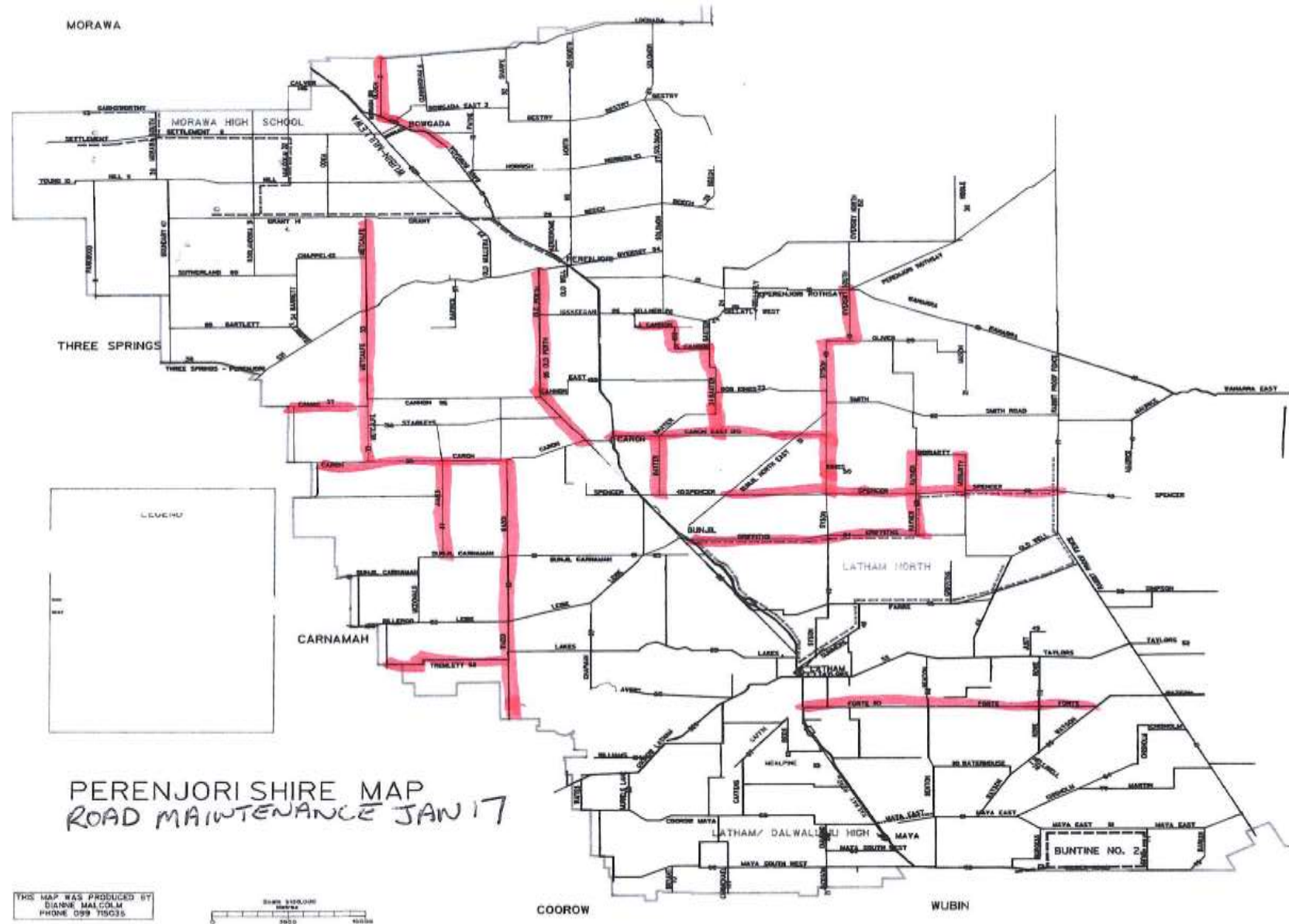
**Strategic Implications**

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs

**Risk Management**







**17022.3 EXPRESSIONS OF INTEREST- CONCRETE BATCH PLANT**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>ADM 0366</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES</b>
<b>RESPONSIBLE OFFICER:</b>	<b>KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES</b>
<b>REPORT DATE:</b>	<b>8<sup>th</sup> FEBRUARY 2017</b>
<b>ATTACHMENTS:</b>	<b>NIL</b>

**Executive Summary**

This item seeks Council's decision on an expression of interest for the purchase of the concrete batching plant.

**Background**

Expressions of interest for the purchase of the concrete batch plant and the agitator truck were advertised as per Council resolution in November to dispose of the items.

One letter of interest was received for the purchase of the Batch plant.

No interest was received for the agitator truck.

The expression of interest was submitted by Mr John Rose for \$5,000 plus GST.

The successful purchaser is responsible for the removal of the batch plant.

**Statutory Environment**

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Section 3.57 Local Government Act 1995 ("the Act")

Part 4 Local Government (Functions and General) Regulations 1996 ("the Regulations")

Local Government (Functions and General) Amendment Regulations 2007 ("the Regulations")

**Policy Implications****Financial Implications**

\$5,000 income if the expression of interest is accepted.

**Strategic Implications**

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

**Risk Management**

Risk Statement	Level of Risk	Risk Mitigation Strategy
If the batch plant is not sold it would be at Council's cost to dismantle the plant and dispose of.	medium	That the expression of interest be accepted or it be readvertised until disposed of.

**Consultation**

CEO

Council

**Comment**

The price received for the concrete batching plant is probably lower than what we would have been expecting.

**Voting Requirements – Simple Majority****Committee Recommendation – Item 17022.3**

That Council:

1. Accepts the expression of interest received from Mr John Rose for the purchase of the concrete batching plant for \$5,000 plus GST  
or
2. Does not accept the expression of interest received from Mr John Rose for the purchase of the concrete batching plant and that it be readvertised.

**Committee Recommendation – Item 17022.3****Moved: Cr R Desmond****Seconded: Cr K Pohl**

**Council Accepts the expression of interest received from Mr John Rose for the purchase of the concrete batching plant for \$5,000 plus GST**

**Carried: 5/0****17023 GENERAL BUSINESS****17023.1 CONFIDENTIAL****17023.2 DATE OF NEXT MEETING**

The next Plant and Works Committee Meeting will be held on the 8<sup>th</sup> March 2017.

**17023.3 CLOSURE**

Cr P Waterhouse declared the meeting closed at 5.30 pm.

*I certify that this copy of the Minutes is a true and correct record of the meeting held on 08<sup>th</sup> February 2017.*

**Signed:** \_\_\_\_\_

*Presiding Elected Member*

**Date:** \_\_\_\_\_



**Perenjori**  
Embrace Opportunity

# *Attachments*

*Plant & Works Committee Meeting  
8th February 2017*



**Perenjori**  
Embrace Opportunity

# *Previous Minutes*

*Plant & Works Committee Meeting  
7th December 2016*

Shire of Perenjori

MINUTES

Plant and Works Committee Meeting

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Held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on

7<sup>th</sup> December 2016 to commenced at 5.00 pm.

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**16121 PRELIMINARIES**

**16121.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

Cr P Waterhouse declared the meeting open at 5.00 pm.

**16121.2 DISCLAIMER READING**

**16121.3 RECORDS OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE**

Cr P Waterhouse – Presiding Member

Cr K Pohl

Cr R Desmond

Ken Markham – MIS

Apology;

Cr G Reid

Ali Mills - CEO

**16121.4 NOTATIONS OF INTEREST**

**Financial Interest – Local Government Act s 5.60A**

**Proximity Interest – Local Government Act s 5.60B**

**Interest Affecting Impartiality – Shire of Perenjori Code of Conduct.**

**16121.5 APPLICATIONS FOR LEAVE OF ABSENCE**

**16121.6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

That the Minutes of the Plant and Works Committee Meeting of 9<sup>h</sup> November 2016 be confirmed as a true and correct record of the meeting.

<b>Committee Resolution – Item 16122.1</b>	
<b>Moved: Cr R Desmond</b>	<b>Seconded: Cr K Pohl</b>
<b>That the Minutes of the Plant and Works Committee Meeting of 9<sup>h</sup> November 2016 be confirmed as a true and correct record of the meeting.</b>	
<b>Carried: 4/0</b>	

**16122 INFRASTRUCTURE SERVICES****16122.1 ROAD MAINTENANCE NOVEMBER 2016**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>R999</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES</b>
<b>RESPONSIBLE OFFICER:</b>	<b>KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES</b>
<b>REPORT DATE:</b>	<b>7<sup>TH</sup> DECEMBER 2016</b>
<b>ATTACHMENTS:</b>	<b>MAP - NOVEMBER</b>

**Executive Summary**

This item seeks Council's acceptance of the road maintenance report for November 2016.

**Background**

Listed are the roads graded for the month of December.

North Road	Hirsch Road
Boonerong Road	Maya East Road
Warriedar Coppermine Road	Iona Road
Rabbit Proof Fence Road	Otte Road
Syson Road	Old Perth Road
Spencer Road	
Starkeys Road	
James Road	
Waddi Road	

**Statutory Environment**

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

**Policy Implications****Financial Implications**

As per road maintenance budget

**Strategic Implications**

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

**Risk Management**

Risk Statement	Level of Risk	Risk Mitigation Strategy
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Not maintaining roads will lead to deterioration of the asset and safety issues for users	High	To maintain roads to a standard and implementation of a Road Maintenance Plan.
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**Consultation**

Team Leader- Ken Barndon

**Comment**

The maintenance graders have been working on maintaining school bus routes and harvest roads.

**Voting Requirements – Simple Majority**

**Officers Recommendation – Item 16122.1**

That the road maintenance report for November 2016 be accepted as presented.

**Committee Resolution – Item 16122.1**

**Moved: Cr R Desmond**

**Seconded: Cr K Pohl**

**That the road maintenance report for November 2016 be accepted as presented.**

**Carried: 4/0**



16123 GENERAL BUSINESS

16123.1 CONFIDENTIAL

**16123.1.1 CONFIDENTIAL ITEM - RFT GTS PE 03-2016 SUPPLY OF HIRED ROAD PLANT WITH OPERATORS**

**APPLICANT:** SHIRE OF PERENJORI  
**FILE:** ADM 0366  
**DISCLOSURE OF INTEREST:** NIL  
**AUTHOR:** KEN MARKHAM- MANAGER INFRASTRUCTURE SERVICES  
**RESPONSIBLE OFFICER:** KEN MARKHAM- MANAGER INFRASTRUCTURE SERVICES  
**REPORT DATE:** 7<sup>TH</sup> DECEMBER 2016  
**ATTACHMENTS** RECOMMENDATION REPORT

**Voting Requirements – Simple Majority**

**Officer Recommendation – Item 16123.1.1**

That Council award RFT GTS PE 2016/17, Supply of Hired Road Construction Plant with Operators:

THEM Earthmoving Pty Ltd, for the estimated Total Cost of \$ 2,274,960 + GST; and,

In the event that THEM Earthmoving Pty Ltd is not available, then,

The contract be awarded to Quadrio Earthmoving Pty Ltd for the estimated Total Cost of \$ 2,352,505 + GST.

**Committee Resolution – Item 16123.1.1**

**Moved:** Cr K Pohl

**Seconded:** Cr R Desmond

That Council award RFT GTS PE 2016/17, Supply of Hired Road Construction Plant with Operators:

THEM Earthmoving Pty Ltd, for the estimated Total Cost of \$ 2,274,960 + GST; and,

In the event that THEM Earthmoving Pty Ltd is not available, then,

The contract be awarded to Quadrio Earthmoving Pty Ltd for the estimated Total Cost of \$ 2,352,505 + GST.

**Carried: 4/0**

**16123.1.2 CONFIDENTIAL ITEM- RFT GTS PE 04/2016 FLOOD DAMAGE WORKS CONTRACT- FLOOD DAMAGE SUPERVISOR**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>ADM 0366</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>KEN MARKHAM- MANAGER INFRASTRUCTURE SERVICES</b>
<b>RESPONSIBLE OFFICER:</b>	<b>KEN MARKHAM- MANAGER INFRASTRUCTURE SERVICES</b>
<b>REPORT DATE:</b>	<b>7<sup>TH</sup> DECEMBER 2016</b>
<b>ATTACHMENTS</b>	<b>RECOMMENDATION REPORT</b>

**Voting Requirements – Simple Majority**

**Officer Recommendation – Item 16123.1.2**

That the Council award RFT GTS PE 04/2016 Contract Flood Damage Supervisor to; Deans Contracting (Martin Dean) for the estimated tender sum of \$153,213.80 (plus GST) as calculated from the rates listed within the submitted RFT dated 12/10/2016.

In the event that Deans Contracting is not available then,

The contract be awarded to Remote Roads (Kevin Walker) for the estimated sum of \$197,710.00 (plus GST) as calculated from the rates listed within the submitted RFT dated 03/10/2016.

**Committee Resolution – Item 16123.1.2**

**Moved: Cr K Pohl**

**Seconded: Ken Markham - MIS**

**That the Council award RFT GTS PE 04/2016 Contract Flood Damage Supervisor to; Deans Contracting (Martin Dean) for the estimated tender sum of \$153,213.80 (plus GST) as calculated from the rates listed within the submitted RFT dated 12/10/2016.**

**In the event that Deans Contracting is not available then,**

**The contract be awarded to Remote Roads (Kevin Walker) for the estimated sum of \$197,710.00 (plus GST) as calculated from the rates listed within the submitted RFT dated 03/10/2016.**

**Carried: 4/0**

**16123.2 DATE OF NEXT MEETING**

The next Plant and Works Committee Meeting will be held on the 8<sup>th</sup> February 2017.

**16123.3 CLOSURE**

Cr P Waterhouse declared the meeting closed at 5.40 pm.