### Shire of Perenjori

**Plant and Works Committee Meeting**

**MINUTES**

**8th February 2017**

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<td>17023.3</td>
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</tbody>
</table>
17021 PRELIMINARIES

17021.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS
Cr P Waterhouse declared the meeting declared the meeting open 5.00 pm.

17021.2 DISCLAIMER READING

17021.3 RECORDS OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

Cr R Desmond
Cr P Waterhouse
Cr K Pohl
MIS – Ken Markham
CEO – Ali Mills

Apology;
Cr G Reid

17021.4 NOTATIONS OF INTEREST
Financial Interest – Local Government Act s 5.60A
Proximity Interest – Local Government Act s 5.60B
Interest Affecting Impartiality – Shire of Perenjori Code of Conduct.

17021.5 APPLICATIONS FOR LEAVE OF ABSENCE

17021.6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS
That the Minutes of the Plant and Works Committee Meeting of 7th December 2016 be confirmed as a true and correct record of the meeting.

<table>
<thead>
<tr>
<th>Committee Resolution – Item 17021.6</th>
</tr>
</thead>
<tbody>
<tr>
<td>Moved: Cr K Pohl</td>
</tr>
<tr>
<td>Seconded: Cr R Desmond</td>
</tr>
<tr>
<td>That the Minutes of the Plant and Works Committee Meeting of 7th December 2016 be confirmed as a true and correct record of the meeting.</td>
</tr>
<tr>
<td>Carried: 5/0</td>
</tr>
</tbody>
</table>
Executive Summary
This item seeks Council’s acceptance of the road maintenance report for December 2016.

Background
Listed are the roads graded for the month of December.

Koolanooka Road       Syson Road
Odea Road             Griffiths Road
Grant Road            Taylors Road
Caron Road            Hirsch Road
Bamford Road          Forte Road
McDonald Road         Caffin Road
Spencer Road          Maya Coorow Road
Caron East Road       Maya East Road
Burgess Road          Barker Road

Statutory Environment
Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications

Financial Implications
As per road maintenance budget

Strategic Implications
Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment
Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

Risk Management

<table>
<thead>
<tr>
<th>Risk Statement</th>
<th>Level of Risk</th>
<th>Risk Mitigation Strategy</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Consultation
Team Leader- Ken Barndon
Maintenance Grader Operators

Comment
The Maintenance graders have been continuing on maintaining the school bus routes.

Voting Requirements – Simple Majority

<table>
<thead>
<tr>
<th>Officers Recommendation – Item 17022.1</th>
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</thead>
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<tr>
<td>That the road maintenance report for December 2016 be accepted as presented.</td>
</tr>
</tbody>
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<table>
<thead>
<tr>
<th>Committee Resolution – Item 17022.1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Moved: Cr R Desmond</td>
</tr>
<tr>
<td>Seconded: Cr K Pohl</td>
</tr>
<tr>
<td>That the road maintenance report for December 2016 be accepted as presented.</td>
</tr>
<tr>
<td>Carried: 5/0</td>
</tr>
</tbody>
</table>
17022.2 ROAD MAINTENANCE JANUARY 2017

APPLICANT: SHIRE OF PERENJORI
FILE: R999
DISCLOSURE OF INTEREST: NIL
AUTHOR: KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES
RESPONSIBLE OFFICER: KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES
REPORT DATE: 8th FEBRUARY 2017
ATTACHMENTS: MAP – JANUARY

Executive Summary
This item seeks Council’s acceptance of the road maintenance report for January 2017.

Background
Listed are the roads that where maintenance graded for the month of January.
Olden Road                                                 Caron East Road
Back Bowgada Road                                  Spencer Road
Metcalfe Road                                          Griffith Road
Camac Road                                                Moriarty Road
Caron Road                                                  Syson Road
Dring Road                                                   Forte Road
Tremlett Road                                             Rabbit Proof Fence Road
Stan Cannon Road                                      Rayner Road
Old Perth Road                                            James Road
Bamford Road                                              Baxter Road

Statutory Environment
Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications
Nil

Financial Implications
As per Council’s road maintenance budget

Strategic Implications
Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment
Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs

Risk Management
Risk Statement | Level of Risk | Risk Mitigation Strategy
---|---|---
Not maintaining roads will lead to deterioration of the asset and safety issues for users | High | To maintain roads to a standard and implementation of a Road Maintenance Plan.

**Consultation**
Team Leader- Ken Barndon
Maintenance Grader Operators

**Comment**
Maintenance graders continue to keep roads up to standard.

**Voting Requirements – Simple Majority**

**Committee Recommendation- Item 17022.2**
That the road maintenance report for January 2017 be accepted as presented.

**Committee Resolution - Item 17022.2**
Moved: Cr K Pohl
Seconded: Cr R Desmond
That the road maintenance report for January 2017 be accepted as presented.
Carried: 5/0
Executive Summary
This item seeks Council’s decision on an expression of interest for the purchase of the concrete batching plant.

Background
Expressions of interest for the purchase of the concrete batch plant and the agitator truck were advertised as per Council resolution in November to dispose of the items. One letter of interest was received for the purchase of the Batch plant. No interest was received for the agitator truck. The expression of interest was submitted by Mr John Rose for $5,000 plus GST. The successful purchaser is responsible for the removal of the batch plant.

Statutory Environment
Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Section 3.57 Local Government Act 1995 (“the Act”)
Part 4 Local Government (Functions and General) Regulations 1996 (“the Regulations”)
Local Government (Functions and General) Amendment Regulations 2007 (“the Regulations”)

Policy Implications

Financial Implications
$5,000 income if the expression of interest is accepted.

Strategic Implications
Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment
Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

Risk Management

<table>
<thead>
<tr>
<th>Risk Statement</th>
<th>Level of Risk</th>
<th>Risk Mitigation Strategy</th>
</tr>
</thead>
<tbody>
<tr>
<td>If the batch plant is not sold it would be at Council’s cost to dismantle the plant and dispose of.</td>
<td>medium</td>
<td>That the expression of interest be accepted or it be readvertised until disposed of.</td>
</tr>
</tbody>
</table>
Consultation
CEO
Council

Comment
The price received for the concrete batching plant is probably lower than what we would have been expecting.

Voting Requirements – Simple Majority

<table>
<thead>
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<th>Committee Recommendation – Item 17022.3</th>
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<tr>
<td>That Council:</td>
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<tr>
<td>1. Accepts the expression of interest received from Mr John Rose for the purchase of the concrete batching plant for $5,000 plus GST</td>
</tr>
<tr>
<td>or</td>
</tr>
<tr>
<td>2. Does not accept the expression of interest received from Mr John Rose for the purchase of the concrete batching plant and that it be readvertised.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Moved: Cr R Desmond</th>
<th>Seconded: Cr K Pohl</th>
</tr>
</thead>
<tbody>
<tr>
<td>Council Accepts the expression of interest received from Mr John Rose for the purchase of the concrete batching plant for $5,000 plus GST</td>
<td></td>
</tr>
<tr>
<td>Carried: 5/0</td>
<td></td>
</tr>
</tbody>
</table>

17023 GENERAL BUSINESS

17023.1 CONFIDENTIAL

17023.2 DATE OF NEXT MEETING
The next Plant and Works Committee Meeting will be held on the 8th March 2017.

17023.3 CLOSURE
Cr P Waterhouse declared the meeting closed at 5.30 pm.
I certify that this copy of the Minutes is a true and correct record of the meeting held on 08<sup>th</sup> February 2017.

Signed: _______________________

    Presiding Elected Member

Date: _________________________
Attachments

Plant & Works Committee Meeting
8th February 2017
Previous Minutes

Plant & Works Committee Meeting
7th December 2016
Plante and Works Committee Meeting

MINUTES

7th December 2016

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16121 PRELIMINARIES

16121.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS
Cr P Waterhouse declared the meeting open at 5.00 pm.

16121.2 DISCLAIMER READING

16121.3 RECORDS OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

Cr P Waterhouse – Presiding Member
Cr K Pohl
Cr R Desmond
Ken Markham – MIS

Apology;
Cr G Reid
Ali Mills - CEO

16121.4 NOTATIONS OF INTEREST
Financial Interest – Local Government Act s 5.60A
Proximity Interest – Local Government Act s 5.60B
Interest Affecting Impartiality – Shire of Perenjori Code of Conduct.

16121.5 APPLICATIONS FOR LEAVE OF ABSENCE

16121.6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS
That the Minutes of the Plant and Works Committee Meeting of 9th November 2016 be confirmed as a true and correct record of the meeting.

Committee Resolution – Item 16122.1

<table>
<thead>
<tr>
<th>Moved: Cr R Desmond</th>
<th>Seconded: Cr K Pohl</th>
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</thead>
<tbody>
<tr>
<td>That the Minutes of the Plant and Works Committee Meeting of 9th November 2016 be confirmed as a true and correct record of the meeting.</td>
<td>Carried: 4/0</td>
</tr>
</tbody>
</table>
This item seeks Council’s acceptance of the road maintenance report for November 2016.

**Background**

Listed are the roads graded for the month of December.

- North Road
- Hirsch Road
- Boonerong Road
- Maya East Road
- Warriedar Coppermine Road
- Iona Road
- Rabbit Proof Fence Road
- Otte Road
- Syson Road
- Old Perth Road
- Spencer Road
- Starkeys Road
- James Road
- Waddi Road

**Statutory Environment**

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

**Policy Implications**

**Financial Implications**

As per road maintenance budget

**Strategic Implications**

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

**Risk Management**

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<th>Level of Risk</th>
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Not maintaining roads will lead to deterioration of the asset and safety issues for users

Consultation
Team Leader: Ken Barndon

Comment
The maintenance graders have been working on maintaining school bus routes and harvest roads.

Voting Requirements – Simple Majority

Officers Recommendation – Item 16122.1
That the road maintenance report for November 2016 be accepted as presented.

Committee Resolution – Item 16122.1
Moved: Cr R Desmond  Seconded: Cr K Pohl
That the road maintenance report for November 2016 be accepted as presented.
Carried: 4/0
Shire of Perenjori

MINUTES

7th December 2016

16123 GENERAL BUSINESS

16123.1 CONFIDENTIAL

16123.1.1 CONFIDENTIAL ITEM - RFT GTS PE 03-2016 SUPPLY OF HIRED ROAD PLANT WITH OPERATORS

APPLICANT: SHIRE OF PERENJORI

FILE: ADM 0366

DISCLOSURE OF INTEREST: NIL

AUTHOR: KEN MARKHAM- MANAGER INFRASTRUCTURE SERVICES

RESPONSIBLE OFFICER: KEN MARKHAM- MANAGER INFRASTRUCTURE SERVICES

REPORT DATE: 7TH DECEMBER 2016

ATTACHMENTS RECOMMENDATION REPORT

Voting Requirements – Simple Majority

Officer Recommendation – Item 16123.1.1

That Council award RFT GTS PE 2016/17, Supply of Hired Road Construction Plant with Operators:

THEM Earthmoving Pty Ltd, for the estimated Total Cost of $2,274,960 + GST; and,

In the event that THEM Earthmoving Pty Ltd is not available, then,

The contract be awarded to Quadrio Earthmoving Pty Ltd for the estimated Total Cost of $2,352,505 + GST.

Committee Resolution – Item 16123.1.1

Moved: Cr K Pohl                Seconded: Cr R Desmond

That Council award RFT GTS PE 2016/17, Supply of Hired Road Construction Plant with Operators:

THEM Earthmoving Pty Ltd, for the estimated Total Cost of $2,274,960 + GST; and,

In the event that THEM Earthmoving Pty Ltd is not available, then,

The contract be awarded to Quadrio Earthmoving Pty Ltd for the estimated Total Cost of $2,352,505 + GST.

Carried: 4/0
Officer Recommendation – Item 16123.1.2

That the Council award RFT GTS PE 04/2016 Contract Flood Damage Supervisor to;
Deans Contracting (Martin Dean) for the estimated tender sum of $153,213.80 (plus GST) as
calculated from the rates listed within the submitted RFT dated 12/10/2016.
In the event that Deans Contracting is not available then,
The contract be awarded to Remote Roads (Kevin Walker) for the estimated sum of
$197,710.00 (plus GST) as calculated from the rates listed within the submitted RFT dated
03/10/2016.

Committee Resolution – Item 16123.1.2

Moved: Cr K Pohl  Seconded: Ken Markham - MIS

That the Council award RFT GTS PE 04/2016 Contract Flood Damage Supervisor to;
Deans Contracting (Martin Dean) for the estimated tender sum of $153,213.80 (plus GST) as
calculated from the rates listed within the submitted RFT dated 12/10/2016.
In the event that Deans Contracting is not available then,
The contract be awarded to Remote Roads (Kevin Walker) for the estimated sum of
$197,710.00 (plus GST) as calculated from the rates listed within the submitted RFT dated
03/10/2016.

Carried: 4/0
16123.2  DATE OF NEXT MEETING
The next Plant and Works Committee Meeting will be held on the 8th February 2017.

16123.3  CLOSURE
Cr P Waterhouse declared the meeting closed at 5.40 pm.