

Shire of Perenjori

MINUTES

Ordinary Council Meeting

Held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on the 21st July 2016, commenced at 3.00 pm.

Table of Contents

16071	PRELIMINARIES.....	2
16071.1	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS	2
16071.2	OPENING PRAYER.....	2
16071.3	DISCLAIMER READING.....	2
16071.4	RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE	2
16071.5	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....	2
16071.6	PUBLIC QUESTION TIME.....	2
16071.7	NOTATIONS OF INTEREST	2
16071.8	APPLICATIONS FOR LEAVE OF ABSENCE	3
16071.9	CONFIRMATION OF MINUTES.....	3
16071.10	ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION	3
16071.11	PETITIONS / DEPUTATIONS / PRESENTATIONS.....	3
16072	CORPORATE AND DEVELOPMENT SERVICES	4
16072.1	FINANCIAL STATEMENTS – JUNE 2016	4
16072.2	ACCOUNTS FOR PAYMENT – JUNE 2016	6
16073	COMMUNITY DEVELOPMENT OFFICER	10
16073.1	NETBALL CLUB – REQUEST FOR SPONSORSHIP.....	10
16073.2	FUNDRAISER – REQUEST FOR WAIVER OF FEES.....	13
16073.3	NAMING OF THE NEW COMMUNITY PARK.....	15
16073.4	BLUES FOR THE BUSH CONCERT AND OPEN DAY PROGRESS REPORT17	
16073.5	BLUES FOR THE BUSH SPONSORS AND BANDS – REQUEST FOR WAIVER OF FEES.....	25
16074	INFRASTRUCTURE SERVICES.....	27
16074.1	ROAD MAINTENANCE – JUNE 2016	27
16075	GOVERNANCE	30
16075.1	DRAFT BUDGET 2016/17 FOR ADOPTION	30
16076	PROJECT STATUS REPORT.....	44
16077	STATUS REPORT	45
16078	OTHER BUSINESS.....	46
16078.1	MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN	46
16078.2	QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN ..	46

MINUTES

21st July 2016

16078.3	URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION.....	46
16078.4	MATTERS BEHIND CLOSED DOORS.....	46
16078.4.1	CONFIDENTIAL ITEM – RENEWAL OF CONTRACT FOR MANAGER CORPORATE AND DEVELOPMENT SERVICES.....	47
16078.4.2	CONFIDENTIAL ITEM – PERENJORI INDEPENDENT LIVING UNITS – DESIGN AND CONSTRUCT.....	47
16078.5	DATE OF NEXT MEETING.....	48
16078.6	CLOSURE.....	48

16071 PRELIMINARIES

16071.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

Cr L Butler declared the meeting open at 3.10 pm.

16071.2 OPENING PRAYER

Cr L Butler led the opening prayer.

16071.3 DISCLAIMER READING

16071.4 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

Cr L Butler – Shire President
Cr P Waterhouse – Deputy President
Cr L Smith
Cr J Cunningham
Cr K Pohl
Cr R Spencer
Cr R Desmond
Cr J Hirsch
Cr G Reid
Ali Mills – CEO
Peter Money – MCDS
Ken Markham – MIS
Christina Laue – CDO
Bianca Plug – Minute Taker

16071.5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

16071.6 PUBLIC QUESTION TIME

Nil.

16071.7 NOTATIONS OF INTEREST

FINANCIAL INTEREST – LOCAL GOVERNMENT ACT S 5.60A

PROXIMITY INTEREST – LOCAL GOVERNMENT ACT S 5.60B

INTEREST AFFECTING IMPARTIALITY – LOCAL GOVERNMENT - CODE OF CONDUCT.

Nil.

16071.8 APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

16071.9 CONFIRMATION OF MINUTES

Minutes from the Ordinary Council Meeting held on the 16th June 2016 are attached.

Council Resolution – Item 16071.9

That Council accepts the Minutes from the Ordinary Meeting of the 16th June as a true and correct record of that Meeting.

Council Resolution – Item 16071.9

Moved: Cr R Desmond

Seconded: Cr K Pohl

That Council accepts the Minutes from the Ordinary Meeting of the 16th June as a true and correct record of that Meeting.

Carried: 9/0

16071.10 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

16071.11 PETITIONS / DEPUTATIONS / PRESENTATIONS

16072	CORPORATE AND DEVELOPMENT SERVICES
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16072.1	FINANCIAL STATEMENTS – JUNE 2016
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APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0081
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	DEBBY BARNDON-SFO
RESPONSIBLE OFFICER	PETER MONEY - MCDS
REPORT DATE:	21ST JULY 2016
ATTACHMENTS	MONTHLY FINANCIAL REPORT

Executive Summary

This item recommends that Council accepts the Financial Activity Statement for the period ending 30th June 2016.

Background

Each month officers are required to prepare monthly financial reports, covering prescribed information, and present these to the Council.

Details

Presented is the Financial Activity Statement Report for the period ending 30th June 2016.

The following statements are presented to Council:

- Monthly Summary Information - Charts
- Statement of Financial Activity (Program and Nature& Type) - This provides the budget and actual income and expenditure for operating and non- recurrent as well and the closing surplus to date. (FM Reg 34(1))
- Statement of Capital Acquisitions and Capital Funding
- Net Current (Assets) Funding Position (Note 3). This provides the amount of assets over liabilities within the Balance Sheet. (FM Reg 34 (1)(e))
- Notes to the Financial Statements include:
 - Note 1.- Significant Accounting Policies
 - Note 2. - Explanation of Material Variances
 - Note 3. – Net Current Funding Position
 - Note 4. – Cash & Investments
 - Note 5. – Budget Amendments
 - Note 6. – Receivables
 - Note 7. – Cash Back Reserves
 - Note 8. – Capital Disposals
 - Note 9. – Rating Information
 - Note 10. – Information on Borrowings
 - Note 11. – Grant and Contributions
 - Note 12.- Trust Fund
 - Note 13.- Details of Capital Acquisition

Legal Compliance

Regulation 34 (Financial activity statement report) of the Local Government (Financial Management) Regulations 1996 states –

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail –
 - (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
 - (b) budget estimates to the end of the month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing –
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) an explanation of each of the material variances referred to in subregulation (1) (d); and (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown –
 - (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation 34 (2), are to be –
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Section 6.8 of the Local Government Act 1995 (Expenditure from municipal fund not included in annual budget) states –

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure –
 - a. is incurred in a financial year before the adoption of the annual budget by the local government; or
 - b. is authorised in advance by resolution; or
 - c. is authorised in advance by the mayor or president in an emergency.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Area 5: Investing in Councils Leadership

Goal: Strengthen the Shire's position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

Consultation

Liaison with MCDS, FO, & MIS.

Voting Requirements - Simple Majority**Committee Recommendation – Item 16072.1**

That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Financial Activity Statement Report for the period ending 30th June 2016.

Council Resolution – Item 16072.1

Moved: Cr J Cunningham

Seconded: Cr R Spencer

That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Financial Activity Statement Report for the period ending 30th June 2016.

Carried: 9/0

3.20 pm – Christina Laue CDO entered the meeting

16072.2 ACCOUNTS FOR PAYMENT – JUNE 2016

APPLICANT:	SHIRE OF PERENJORI
FILE:	1306P
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	DEBBY BARNDON – SFO
RESPONSIBLE OFFICER:	PETER MONEY – MCDS
REPORT DATE:	21ST JULY 2016
ATTACHMENTS:	ACCOUNTS FOR PAYMENT

Executive Summary

This item recommends that the schedule of accounts for payment for the month ending 30th June 2016 be confirmed.

Background

The Schedule of Accounts is presented pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996.

The report identifies payments made from the Municipal and Trust Fund.

Council has delegated to the Chief Executive Officer the authority to make payments from the

Municipal and Trust funds in accordance with the Local Government (Financial Management) Regulations 1996.

Under Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the Municipal fund or the Trust fund, each payment from the Municipal fund or the Trust fund is to be noted on a list compiled for each month showing:

- a) The payee's name;
- b) The amount of the payment
- c) The date of the payment; and
- d) Sufficient information to identify the transaction

That list should then be presented at the next Ordinary Meeting of the Council following the preparation of the list, and recorded in the minutes of the meeting at which it is presented.

Legal Compliance

Section 6.10 (d) of the Local Government Act 1995 refers, i.e.-

6.10. financial management regulations

Regulations may provide for —

(d) the general management of, and the authorisation of payments out of —

(i) the municipal fund; and

(ii) the trust fund,

of a local government.

Regulation 13(1), (3) & (4) of the Local Government (Financial Management) Regulations 1996 refers, i.e. -

13. Lists of Accounts

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

(a) the payee's name;

(b) the amount of the payment;

(c) the date of the payment; and

d) sufficient information to identify the transaction.

(3) A list prepared under subregulation (1) is to be —

(a) presented to the council at the next ordinary meeting of the council after the list is prepared; and

(b) recorded in the minutes of that meeting.

Policy Implications

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

Financial Implications

Ongoing management of Council funds by providing Council with sufficient information to monitor and review payments made.

Strategic Implications

Area 5: Investing in Councils Leadership

MINUTES**21st July 2016**

Goal: Strengthen the Shire's position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

Consultation

Nil

Comment

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

Voting Requirements – Simple Majority

Committee Recommendation – Item 16072.2	
That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 (as amended), confirms the accounts paid for the month ending 30 th June 2016 as attached to and forming part of this report.	
Municipal Account	
EFT	\$ 401,777.31
Direct Debits	\$ 113,608.42
Cheques	\$ 34,915.78
Corporate MasterCard	\$ 13,803.62
Bank Fees	\$ 211.25
Total	\$ 564,316.38
Trust Account – Shire	
EFT	\$ 900.00
Cheques	\$ 3,834.93
Bank Fees	\$ 0.00
Total	\$ 4,734.93
Trust Account – Mt Gibson Public Benefit Funds	
EFT	\$ 51,767.00
Cheques	\$ 0.00

MINUTES

21st July 2016

Bank Fees	\$ 0.00
Total	\$ 51,767.00

Totalling \$620,818.31 from Municipal and Trust Accounts for the month ending 30th June 2016.

Council Resolution – Item 16072.2**Moved: Cr J Hirsch****Seconded: Cr J Cunningham**

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 (as amended), confirms the accounts paid for the month ending 30th June 2016 as attached to and forming part of this report.

Carried: 9/0

Municipal Account	
EFT	\$ 401,777.31
Direct Debits	\$ 113,608.42
Cheques	\$ 34,915.78
Corporate MasterCard	\$ 13,803.62
Bank Fees	\$ 211.25
Total	\$ 564,316.38

Trust Account – Shire	
EFT	\$ 900.00
Cheques	\$ 3,834.93
Bank Fees	\$ 0.00
Total	\$ 4,734.93

Trust Account – Mt Gibson Public Benefit Funds	
EFT	\$ 51,767.00
Cheques	\$ 0.00

MINUTES

21st July 2016

Bank Fees	\$ 0.00
Total	\$ 51,767.00

Totalling \$620,818.31 from Municipal and Trust Accounts for the month ending 30th June 2016.

16073 COMMUNITY DEVELOPMENT OFFICER
16073.1 NETBALL CLUB – REQUEST FOR SPONSORSHIP

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0016
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	CDO - CHRISTINA LAUE
RESPONSIBLE OFFICER:	CDO - CHRISTINA LAUE
REPORT DATE:	21ST JULY 2016
ATTACHMENTS	LETTER OF REQUEST

Executive Summary

This item seeks the support of Council to sponsor the Perenjori Netball Club for the season 2016 to assist with the purchase of supplies and awards.

Background

The Perenjori Netball Club is seeking local sponsorship for the 2016 season. Sporting activities provide a social network, encourage physical activity and help further develop pride in this community.

The Shire of Perenjori has established a Donations Policy which assists with the assessment of such requests. The Policy states:

Council is committed to building strong and resilient communities in Perenjori and to maximising social wellbeing for all citizens. One means of achieving these goals is to provide assistance being financial or in kind in the form of donations to individuals and groups to help develop leadership skills, increase community participation in civic life and address identified social issues.

Statutory Environment

Local Government Financial Regulations 1996, Part 3, 25+26.

Policy Implications

Donations Policy

Financial Implications

The amount donated below

Strategic Implications

Area 3: People and Place – Our Community

Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve their potential.

Risk Management

The risks with supporting this request include:

- Setting a precedence where others can expect the same

The risks with not supporting this request include:

- Netball Club upset with lack of support

Consultation

Tia Markham

Comment

The Netball Club relies on local sponsorship.

Voting Requirements – Simple Majority

Officers Recommendation – Item 16073.1

That Council supports the request from Perenjori Netball Club and donates

Option 1. supports the request from the Perenjori Netball Club and donates \$50.

Option 2. supports the request from the Perenjori Netball Club and donates \$100.

Option 3. doesn't support the request from the Perenjori Netball Club

Council Resolution – Item 16073.1

Moved: Cr P Waterhouse

Seconded: Cr G Reid

That Council supports the request from Perenjori Netball Club and donates \$100.

Carried: 9/0



27th May 2016

Shire of Perenjori
PO Box 22
Perenjori, WA 6620

PERENJORI NETBALL CLUB SPONSORSHIP 2016

To whom it may concern,

The Perenjori Netball Club is currently seeking sponsorship for the 2016 season. Sporting activities play large roles in our town. They provide a social network, encourage physical activity, and help further develop pride in our community and its achievements. They also provide a network between the towns in the district, therefore creating opportunities for local businesses to advertise their products and services.

Any amount of support that you are able to offer the Perenjori Netball Club during our 2016 season would be greatly appreciated by the club. Your sponsorship of the Perenjori Netball Club would assist with purchasing items to upgrade our supplies, improve our complex and provide awards for our player of the day for each game.

Please contact myself via the details below if you are able to provide any form of sponsorship this season. Our club relies upon local sponsors and we appreciate any contributions you might be able to make. In return for your sponsorship we would be willing to promote your business in any way that we can.

Yours Sincerely,

Tia Markham
Secretary – Perenjori Netball Club

C/O Secretary- Tia Markham
PO Box 361, Perenjori WA 6620
Phone: 0458 880 630
Email: tiaSmarmham28@hotmail.com

16073.2 FUNDRAISER – REQUEST FOR WAIVER OF FEES

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0047
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	CDO - CHRISTINA LAUE
RESPONSIBLE OFFICER:	CDO - CHRISTINA LAUE
REPORT DATE:	21ST JULY 2016
ATTACHMENTS	LETTER OF REQUEST

Executive Summary

This item seeks the support of Council to waive the fees of the Latham Hall and the Community Centre for the Country Music Fundraiser Event.

Background

On the weekend of the 3rd of September Terina Campbell is organising a Fundraiser 'Campfire Country' in Latham. Retired musicians from Bridgetown are attending along with 120 people who are expected to travel up with caravans. The Community Centre will be open for toilet usage and possible camping. The concert itself will take place on Saturday in the Latham Hall.

Council is asked to consider a waving of the fees which would be valued at \$585. A bond of \$250.00 would be required to be paid.

The Shire of Perenjori has established a Donations Policy which assists with the assessment of such requests. The Policy states:

Council is committed to building strong and resilient communities in Perenjori and to maximising social wellbeing for all citizens. One means of achieving these goals is to provide assistance being financial or in kind in the form of donations to individuals and groups to help develop leadership skills, increase community participation in civic life and address identified social issues.

Statutory Environment

Local Government Financial Regulations 1996, Part 3, 25+26.

Policy Implications

Donations Policy

Financial Implications

An amount of \$ 105 is estimated for the Latham Town Hall.

An amount of \$ 480 is estimated for the Latham Community Centre.

Strategic Implications

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A 120community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

Risk Management

The risks with supporting this request include:

- Setting a precedence where others can expect the same

The risks with not supporting this request include:

- Community upset with lack of support

Consultation

Joanne Hirsch, Terina Campbell

Comment

This is a small community event and fundraiser in Latham and should get support from Council.

Voting Requirements – Simple Majority

Officers Recommendation – Item 16073.2

That Council:

Option 1.

supports the request from Terina Campbell to waive costs for hiring the Latham Town Hall and the Community Centre for the fundraiser, however does not waive the \$250.00 bond required.

Option 2.

doesn't support the request from Terina Campbell to waive costs for hiring the Latham Town Hall for the Fundraiser.

Council Resolution – Item 16073.2

Moved: Cr R Desmond

Seconded: Cr K Pohl

That Council supports the request from Terina Campbell to waive costs for hiring the Latham Town Hall and the Community Centre for the fundraiser, however does not waive the \$250.00 bond required.

Carried: 9/0



16073.3	NAMING OF THE NEW COMMUNITY PARK
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APPLICANT:	TOWNSCAPE COMMITTEE
FILE:	ADM 0413
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	CDO - CHRISTINA LAUE
RESPONSIBLE OFFICER:	CDO - CHRISTINA LAUE
REPORT DATE:	21ST JULY 2016
ATTACHMENTS	NIL

Executive Summary

This item seeks the support of Council to approve the proposed name for the new community Park at the old Pool site as the 'Geoffrey 'Trotty' Trott Memorial Park'.

Background

The new community park is in need of a name as it is referred to as 'the old pool site' or 'where the flying fox is'.

The Townscape Committee who meet on a regular basis to make decisions about street furniture, pathways and the like, have made the suggestion to name the park to acknowledge the enormous efforts of Geoffrey Trott to the Perenjori community.

Geoffrey Trotter was the Pool Manager from 1996 - 2008 and died because of a heart attack in his sleep. He played golf and tennis and was a great all round community participant known as Trotty. He coached his unique style of sport to children, backpackers and adults. His character was outstandingly funny and enjoyed joking around with the children whilst he always saw the good in kids and had a positive attitude.

Geoff Trott was without question community minded, always at busy bees to lend a helping hand, planted trees around town and on the golf course, always suggested a BBQ and beers to bring people together and such.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

Strategic Implications

Area 3: People and Place – Our Community

Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve their potential.

Risk Management

The risks with supporting this request include:

- Community upset with lack of consultation
- Other past community members who could be seen as being just as worthy

Consultation

Ali Mills, Community members, Shire staff

Comment

The general feedback about this proposal is very positive.

Voting Requirements – Simple Majority

Officers Recommendation – Item 16073.3

That Council:

Option 1.

supports the request from the Townscape Committee and name the Park ‘Geoffrey ‘Trotty’ Trott Memorial Park’.

Option 2.

doesn’t support the request from the Townscape Committee and seeks further consultation with Community.

Council Resolution – Item 16073.3**Moved: Cr G Reid****Seconded: Cr R Spencer****That Council supports the request from the Townscape Committee and name the Park 'Geoff Trott Memorial Park'.****Carried: 9/0****16073.4 BLUES FOR THE BUSH CONCERT AND OPEN DAY PROGRESS REPORT**

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0430
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	CDO - CHRISTINA LAUE
RESPONSIBLE OFFICER:	CDO - CHRISTINA LAUE
REPORT DATE:	21ST JULY 2016
ATTACHMENTS	EXPENDITURE

Executive Summary

This item seeks Council's acceptance of the Blues for the Bush Concert and Open Day report for the month of June 2016.

Event Status

June has been a very busy month for the Project Team with many key event preparations having been performed. This has included the further development of the Open Day program, confirmation of the concert line up and the development of a robust and workable ticketing system - ready for the tickets going on sale on July 1st. The marketing campaign has kicked off utilising the strong social media presence that Blues for the Bush now has. A partnership has been entered into with Geraldton Newspapers and marketing opportunities through Tourism WA and Australia's Golden Outback have been taken advantage of. During June, consideration has been given to compliance and risk management and ongoing enquiries are being made into the possibility of arranging temporary mobile and internet access at the event. Emily and Christina attended a Risk Management workshop hosted by Tourism WA for successful applicants of their Regional Event Scheme.

The Creative Director/Site Manager also visited Perenjori for a site meeting and to meet with the local schools.

The Steering Committee have not raised any red flag issues with the Project Team.

Budget and Expenditure

Project expenditure to date totals just over \$30,600 the accompanying spreadsheet shows a breakdown of expenses.

The expenditure has increased during June and will continue to do so over the coming months as we pay key supplier deposits and start to expend the marketing budget. No overspend on the budget has been recorded.

Income

As per the May Project Report, the Steering Committee have been very successful in raising income for the event. Further sponsorship to the value of \$49,000 was confirmed during June. This has meant that the Steering Committee needs to raise only \$14,500 to reach their fundraising goal.

Budget Summary as at 05 July 2016

Current Sponsorship Revenue	\$155,500
Current Grant Income	\$30,000
Projected Ticketing Income*	\$60,000*
Projected Total Income	\$249,500
Budgeted Expenditure	\$260,000
Current Projected Deficit	(\$14,500)

The Department of Culture and Arts Grant (successful applicants are to be announced shortly) will add \$10,000 to our event income. Luke Bayley has made a formal approach to Northern Star Mining for a \$20,000 contribution and awaits confirmation in the near future. A sponsorship approach to RAC has also been made for \$5,000. It is understood that there are no other sponsorship leads left to follow up.

Confirmed revenue raised to date:**Sponsor Revenue**

Sponsor	Amount
Shire of Perenjori	\$32,000
Bush Heritage	\$33,000
Mt Gibson	\$25,000
Karara	\$10,000
Pew Trusts	\$5,000
Patience Transport	\$5,000
Bitutek	\$500
Gunduwa**	\$33,000**
RSM Australia	\$2,000
Minjar Gold	\$1,000
NACC	\$10,000
TOTAL	

	\$155,500
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**Gundruwa have committed \$28,000 to the Blues for the Bush and \$10,000 to the Blues for the Bush Youth Activities (see below). We have therefore allocated only \$33,000 to our core event budget as the additional \$5,000 will be used to off-set additional expenses (not in our event budget) that relate specifically to the youth program.

Grant Income

Grant	Amount
LotteryWest	\$20,000
Tourism WA	\$10,000
TOTAL	\$30,000

Gundruwa Youth Program – “Come crew with us”

Confirmation that Gundruwa have committed \$10,000 to youth activities associated with the Blues for the Bush has meant that the Project Team can develop a full program of activities for children and youth. This includes at least two workshops held in the days prior to the event.

Theaker, Christina and Emily had a meeting with Karen Marshall, Principal of the Perenjori Primary School, where it was decided that a workshop with the school children will be held on the Friday before the event. This is the last day of the school term. The workshop will include hip-hop, circus skills and dance. The school was very supportive offering the use of their equipment and facilities and also offering to help fund this if necessary.

A similar workshop will be offered after school on the Friday where the students from Dalwallinu Senior High School and Morawa Senior High School have been invited to attend. This second workshop is specifically aimed at the youth/teenagers where as the workshop during school hours will suit the younger children.

Theaker and Christina met with students at Dalwallinu SHS to engage with them and talk about the opportunities at Blues for the Bush. They also led some activities with some of the students.



Theaker and Christina also met with the teachers of the Morawa DHS to engage with them about the youth activities and offerings. Unfortunately, both Theaker and Christina did not get the buy in from these teachers they had hoped and as such will continue to work with Jo

Draper (Shire of Morawa Community and Youth Development Officer) to actively engage with the youth of Morawa and Yalgoo.

The money from Gunduwa will not only pay for the workshop facilitations and some of the other activities at the Blues for the Bush but will also pay for transport to and from the workshops and to and from Charles Darwin Reserve for children from Dalwallinu, Perenjori and Morawa. It will also cover the cost of entry to the Blues for the Bush concert and meals and drinks for the youth involved as well as for a supervisor and coordinator for this project. It is intended that the youth and children involved with the workshops prior to the event may perform at the Blues for the Bush concert. The program is being promoted under the catch phrase of "Come Crew with Us".

Program

By the next Project Report, we should have the outcome of the Department of Culture and Arts WA Regional and Remote Touring Fund. The outcome of this grant is expected on Monday 4th July and will determine a lot of the Open Day program elements. Please refer to the overview that accompanied the April Project Report for details on the program elements we hope to employ if this grant is successful.

Consequently, an updated Open Day program will be developed immediately following this announcement and will be available within the next few weeks.

Concert

As per the May Project Report, the Concert Line Up has been confirmed. The concert will feature:

- Moondog J (WA)
- Genevieve Chadwick (NSW)
- Shake 'Em on Down (WA)
- William Crighton Band (NSW)
- Chris Russell's Chicken Walk (VIC)
- Backsliders (NSW)

Details of each of these performers is available from the Blues for the Bush website for those of you interested.

At this stage Jarrad and Greg Bowles from Shake 'Em on Down will be conducting workshops as part of the Open Day program on slide guitar and songwriting (TBC). We are also hoping that Joe Glover, harmonica player for the Backsliders, will conduct a blues harp workshop.

Ticket Sales

Tickets are now on sale via Eventbrite. We aim to sell 1,500 tickets. Shire staff have been briefed and taken through the manual ticketing system and are now in a position to process ticket bookings over the phone or via walk-in's. Most tickets will be purchased online however locals are expected to book in person as this negates approximately \$4 worth of ticketing fees per ticket.

Mobile Coverage at CDR

With the help of Mr Shane Love MLA's office, Telstra were approached and asked to assist with providing temporary mobile and internet coverage at Charles Darwin Reserve. Unfortunately, Telstra are unable to assist with this and have put us in touch with a third party (Technical Services Agency) who have offered to install a satellite trailer (as the nearest mobile tower is approx. 50km away). This can get quite expensive, but is certainly possible. For EFTPOS/ATM, media, emergency and operational internet access we are looking at around the \$7,000-\$9,000 mark.

This expense has not been factored into the event budget and as such the Project Team is awaiting on advice from the Steering Committee before following up this option.

Marketing

With the intention of selling 1,500 tickets, a well thought out and extensive approach to marketing has been developed by the Project Team.

As covered in the April Progress Report, Social Media is performing a pivotal role in our marketing activities. In the week leading up to the tickets going on sale an advertising campaign on Facebook was implemented where one concert performer per day was announced.

Over the past week, we have spent \$140 on Facebook advertising resulting in 8,000 people being reached, 415 people actively engaging in the Facebook posts (liking, sharing or commenting on the posts) and 206 people visiting our website via our Facebook page. For 0.35c per active connection/lead this is a very cost effective and measurable success. There is no other marketing method available to us which would offer us the same tangible and live results.

As well as Social Media, more traditional methods of advertising have and will be implemented to assist in selling tickets. These include:

- Print advertising and editorial in the Mid West Times and Geraldton Guardian;
- Print advertising in nine local publications;
- A full poster campaign in the Perth Metro area where posters and flyers are distributed in rotation during the months of July-August in targeted areas and hot spots (bars, café's, universities, backpackers, tourist attractions, public spaces, art galleries etc);
- E- circulars distributed to our Blues for the Bush Database of 600 plus followers;
- Mail out of brochures;
- Posters distributed in neighbouring towns and throughout the region;
- Radio Interviews on ABC radio;
- Advertising in Sunday Times 'Wildflower' Feature;
- Advertising and editorial in Rhythms Magazine;
- Advertising/editorial in the Countryman and Farm Weekly;
- Website advertising on Australia's Golden Outback and Tourism WA sites.

Specific advertising and editorial (media releases) will be developed for individual areas of the program and to meet certain target audiences. For example, the 'Challenge of Change'

program will be advertised using very different channels to the concert and musicians workshop.

Site Requirements

In early June, Theaker von Ziarno our Site Manager met with Bush Heritage Australia (BHA) staff on site at Charles Darwin Reserve. The intention of this meeting was to make arrangements for preliminary site works and the development of permanent site infrastructure. There is an understanding that BHA will erect some parameter fencing on site which will negate the need to hire expensive temporary fencing.

Theaker is currently working on the first Site Plan which will be available in early July.

Key Milestones

Key milestones achieved for this project to date, as per the attached document, include:

- Project Managers appointed;
- Expenditure budget developed and adopted;
- Project Team structure and roles confirmed;
- Primary grant applications completed and lodged;
- Open Day theme and structure confirmed;
- Headliner confirmed;
- Development of a MOU for the management of the bar;
- Marketing & Media Plan developed;
- Program development;
- Concert line up booked;
- Arts grant (secondary) applications completed and lodged
- Meeting with the Site Manager to discuss site requirements;
- Implementation of Marketing Campaign
- Tickets on Sale

In the following months, these key milestones will be reached:

- Implementing the Marketing Campaign (contd.)
- Draft Site Plan Developed
- Confirming and Booking Key suppliers.
- Compliance documentation completed
- Open Day Program finalised

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

There will be financial implications for the 2016/2017 budget for \$40,000.

Strategic Implications

Area 1: Infrastructure and Natural Assets - Our Natural and Built Environment

1118220 - Blues For The Bush Event Exp. GEN (15/16)						
Date	Code	Description	IE	Debit	Credit	Year
07/02/2016	91439	THEAKER VON ZIARNO Blues For The Bush Pre Production and Planning Payment 1 Blues For The Bush Event Exp - Blues For The Bush Pre Production and Planning Payment 1	240	\$5,000.00		15/16
16/03/2016	90184	MAGPIE SQUAWK Full page colour ad in Magpie Squawk- Save the Date Blues for the Bush 2016 16/3/16 & 23/3/16 Magpie Squawk- 2x Blues for the Bush full page colour ad 16/03/2016 & 23/03/2016	240	\$90.00		15/16
23/03/2016	91511	REDGUM REPORTS INC full page advert B4tB 2016 bw \$95, colour \$124 - ongoing purchase order Blues for the Bush advertisement Dandaragan Redgum Reports	240	\$248.00		15/16
30/03/2016	91360	JURIEN BAY COMMUNITY RESOURCE CENTRE INC Print full page bw advert \$125 ongoing Purchase order, invoice follows after the event B4tB 2016 Blues for the Bush - on going advert in Craytales Newspaper	240	\$113.64		15/16
23/03/2016	91067	DALWALLINU COMMUNITY CENTRE Blues for the bush advertisement- full page ad in Dalwallinu telegraph Blues for The Bush event advertisement- 2x full page ad Dalwallinu telegraph	240	\$54.55		15/16
31/03/2016	90924	SHIRE OF THREE SPRINGS Yakabout advertising 29/03/16 (Issue 97) 1 full page advert - Blues for the bush - save the date Yakabout advertising 29/03/16 (Issue 97) 1 full page advert Blues for the bush save the date	240	\$36.36		15/16
01/04/2016	91403	LADYBIRD ENTERTAINMENT PTY LTD Blues For The Bush Event Exp - Ladybird Entertainment Blues for the Bush 2016 Deposit Blues For The Bush Event - Ladybird Entertainment Blues for the Bush 2016 Deposit	240	\$2,000.00		15/16
11/04/2016	91064	SHIRE OF MEEKATHARRA Blues for the bush advertising 'Meekatharra dust' Issue 275 March 2016 full colour page Blues for the bush advertising 'Meekatharra dust' Issue 275 March 2016 full colour page	240	\$67.32		15/16
21/04/2016	91720	THE HARBOUR AGENCY Blues For The Bush Event Exp - William Crighton @ charles darwin reserve blues for the bush 2016 Blues For The Bush Event - William Crighton @ Charles Darwin Reserve blues for the bush 2016 Deposit	240	\$2,250.00		15/16
28/04/2016	91721	MOONDOG Blues For The Bush Event Exp - Moondog performance deposit Blues for the Bush 2016 Blues For The Bush Event Exp - Moondog performance deposit Blues for the Bush 2016	240	\$750.00		15/16
29/04/2016	91722	THE BACKSLIDERS Blues For The Bush Event Exp - Backsliders Musical Performance at Blues for the Bush 2016 30% Deposit now (\$2100) Blues - Backsliders Musical Performance at Blues for the Bush 2016 30% Deposit	240	\$2,100.00		15/16
03/05/2016	90877	LEFT OF CENTRE CONCEPTS & EVENTS PTY LTD Left of Centre Emily Sutherland Project Management Blues for the Bush Jan - April Project Management Blues for the Bush Jan - April	240	\$5,500.00		15/16
02/05/2016	90924	SHIRE OF THREE SPRINGS Blues for the Bush Advertising - Yakabout - 11/04/2016 issue #98 Blues for the Bush Advertising - Yakabout - 11/04/2016 issue #98	240	\$36.36		15/16
24/05/2016	91727	CHRIS RUSSELL Blues for the Bush - Chris Russell Chicken Walk - deposit Blues for the Bush - Chris Russell's Chicken Walk - deposit	240	\$2,500.00		15/16
13/05/2016	91396	STREET HASSLE EVENTS Street Hassel - Stage Hire for the Blues for the Bush - 50% deposit Street Hassel - Stage Hire for the Blues for the Bush - 50% deposit	240	\$3,500.00		15/16
24/05/2016	91064	SHIRE OF MEEKATHARRA Blues for the Bush advertising in The Meekatharra Dust Blues for the Bush advertising in The Meekatharra Dust	240	\$67.32		15/16
13/06/2016	91739	GENEVIEVE CHADWICK Genevieve Chadwick 30%Deposit Blues For the Bush 2016 Genevieve Chadwick - Blues for the Bush Deposit	240	\$840.00		15/16
14/06/2016	90877	LEFT OF CENTRE CONCEPTS & EVENTS PTY LTD Left of Centre project management for Blues for the Bush May 2016 Left of Centre project management for Blues for the Bush May 2016	240	\$5,500.00		15/16
TOTAL BLUES FOR THE BUSH EXPENDITURE AS AT 30 JUNE 2016				\$30,653.55		

16073.5	BLUES FOR THE BUSH SPONSORS AND BANDS – REQUEST FOR WAIVER OF FEES
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APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0047
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	CDO - CHRISTINA LAUE
RESPONSIBLE OFFICER:	CDO - CHRISTINA LAUE
REPORT DATE:	21ST JULY 2016
ATTACHMENTS	NIL

Executive Summary

This item seeks the support of Council to waive the fees for use of the Caravan Park for Blues for the Bush Sponsors and Bands.

Background

Council is asked to consider a waiving of the fees which would be valued at \$3,044.00.

The Shire of Perenjori has established a Donations Policy which assists with the assessment of such requests. The Policy states:

Council is committed to building strong and resilient communities in Perenjori and to maximising social wellbeing for all citizens. One means of achieving these goals is to provide assistance being financial or in kind in the form of donations to individuals and groups to help develop leadership skills, increase community participation in civic life and address identified social issues.

The criteria are as follows:

CRITERIA	Accommodation for Sponsors and Bands
The status of the applicant organisation (eg charity, not for profit).	Bush Heritage Australia – non for profit SOP – Local Government
The numbers of people benefiting	1,000
The availability of the event, service to the community.	Very high
The alignment of the event, service or activity with Council's philosophies and strategic direction.	Very applicable and relates to Strategy Area 3 : People and place – our Community
The perceived benefit of the event or activity to the Perenjori community	Very applicable and accessible, would expect much interest and benefit of this practice.
Alternative funding sources that may be applicable.	NIL
Commitment to acknowledgement of the Shire of Perenjori	Shire to be acknowledged as a sponsor

Statutory Environment

Local Government (Financial Management Regulations) 1996, Part 3, 25+26.

Policy Implications

Donations Policy

Financial Implications

An amount of \$3,044 cost is estimated for use of the Caravan Park, which can be allocated from account 'Donations 14911'.

Strategic Implications

Area 3: People and Place – Our Community

Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve their potential.

Risk Management

The risks with supporting this request include:

- Setting a precedence where others can expect the same

The risks with not supporting this request include:

- Loss in the Blues for the Bush Budget

Consultation

Emily Sutherland, Ali Mills

Comment

This is a regular event which provides a range of activities for the community.

Voting Requirements – Simple Majority

Officers Recommendation – Item 16073.5

That Council:

Option 1.

supports the request from the Blues for the Bush Project Management to waive cost of \$3,044 of accommodation at the Caravan Park on the weekend of the 24th September.

Option 2.

doesn't support the request from the Blues for the Bush Project Management to waive cost of accommodation of \$3,044 for the hire of the Caravan Park on the weekend of the 24th September.

Council Resolution – Item 16073.5

Moved: Cr J Hirsch

Seconded: Cr R Spencer

That Council supports the request from the Blues for the Bush Project Management to waive cost of \$3,044 of accommodation at the Caravan Park on the weekend of the 24th September.

Carried: 9/0

3.45 Christina Laue – CDO Left the meeting

16074	INFRASTRUCTURE SERVICES
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16074.1	ROAD MAINTENANCE – JUNE 2016
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APPLICANT:	SHIRE OF PERENJORI
FILE:	R999
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	KEN MARKHAM-MANAGER INFRASTRUCTURE SERVICES
RESPONSIBLE OFFICER:	KEN MARKHAM-MANAGER INFRASTRUCTURE SERVICES
REPORT DATE:	21ST JULY 2016
ATTACHMENTS	MAP

Executive Summary

This item seeks Council's acceptance of the road maintenance report for June 2016.

Background

Listed are the roads graded for the month of June.

Settlement Road	Camac Road
Malcolm Road	Metcalfe Road
Koolanooka Road	Caron Road
Hill Road	Dring Road
Young Road	Liebe Road
Parkwood Road	McDonald Road
Grant Road	Chapman Road
Lochada Road	Tremlett Road
Solomon Road	Billeroo Road
Keogh Road	James Road
Old Well Road	Sharpe Road
North Road	

Statutory Environment

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications

Financial Implications

As per road maintenance budget

Strategic Implications

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

Risk Management

The risk of not undertaking road maintenance is that the roads become unsafe and the asset deteriorates.

Consultation

Nil

Comment

With the rainfall received, there has been some opportunity to do winter grading. This allows for suitable material to be pulled back onto the road.

Voting Requirements – Simple Majority

Committee Recommendation – Item 16074.1
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That the road maintenance report for June 2016 be accepted as presented.
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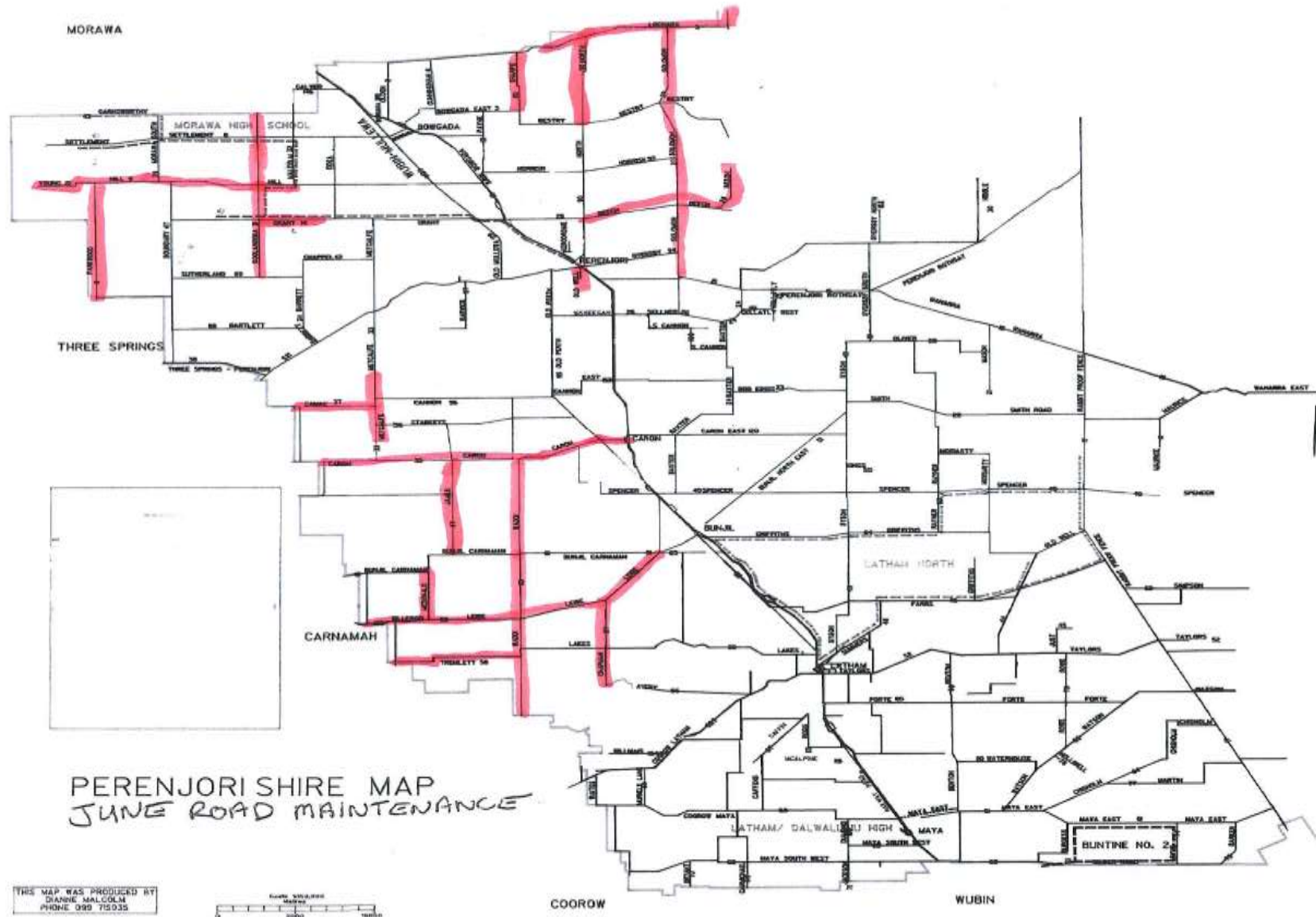
Council Resolution – Item 16074.1
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Moved: Cr R Desmond

Seconded: Cr G Reid

That the road maintenance report for June 2016 be accepted as presented.

Carried: 9/0



16075 GOVERNANCE

5.01 pm – Councillor G Reid left the meeting

5.03 pm – Councillor G Reid re-entered the meeting

16075.1 DRAFT BUDGET 2016/17 FOR ADOPTION

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0339
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	CEO- ALI MILLS
RESPONSIBLE OFFICER:	CEO- ALI MILLS
REPORT DATE:	21ST JULY 2016
ATTACHMENTS	DRAFT BUDGET & PROPOSED FEES AND CHARGES

Executive Summary

Council is asked to adopt the budget for the 2016/17 financial year.

Background

The budget has been developed by the administration to reflect decisions taken by Council, our strategic priorities and ensuring the efficient and effective management of our assets. Ministerial approval for differential rates has been received with an excerpt from the confirmation letter below:

I advise that, under delegated authority from the Minister for Local Government and in accordance with section 6.33(3) of the *Local Government Act 1995*, I have approved the Shire's application to impose differential general rates for the 'Mining (UV)' category, which are more than twice the lowest rate in the UV category being the 'General (UV)' category.

Category of Rating	Rate in the dollar 2016/17 (Cents)
General (UV)	\$0.020024
Mining (UV)	\$0.343112

Surplus

The 2015/16 Surplus is estimated to be \$770, 423. This is calculated as follows:

Current Assets	
Unrestricted cash	\$611,902
Restricted Cash	\$1,909,405
Stock	\$158,862
Receivables	\$263,197
Total	\$2,943,366

Current Liabilities	
Payables	(\$733,374)
Net Current Assets	\$2,943,366
Less Restricted Cash	\$(1,909,405)
Add Leave not required to be Funded	\$245,047
Estimated Surplus/(Deficiency C/Fwd)	\$179,082
Rates Revenue	\$2,598,389

In accordance with the requirements of the Local Government Act 1995 the Shire advertised its proposed Differential Rates for 2016/17.

Council decided at the Special General Meeting held on the 4th July 2016 the following:

UV General (Rural) = 2.0024 cents in the dollar

UV Mining = 34.3112

GRV General = 7.9114

GRV Mining = 7.9114

UV Minimum General = \$319

UV Minimum Mining = \$319

GRV Minimum = \$319

GRV Minimum Mining = \$319

Projected rate income:

Category	2015/16 Actuals	2016/2017 Projected income
UV General Rates	\$1,618,600	\$1,717,531
GRV General Rates	\$85,208	\$87,764
UV Minimum Rates	\$2,790	\$3,509
GRV Minimum Rates *	\$10,850	\$11,484
Interim Rates	-\$52,410	\$0
GRV Mining Rates	\$494,272	\$341,774
Ex Gratia Rates	\$11,763	\$11,536
UV Mining Rates	\$650,888	\$607,608

UV Mining Minimum Rates	\$10,962	\$10,846
Sub Total		\$2,792,052
Penalty Interest	\$3,724	\$3,000
Instalment Fees	\$1,500	\$1,500
Instalment Interest	\$3,292	\$3,000
Discount	-\$192,366	-\$201,163
Total Rates	\$2,637,167	\$2,590,889

Rates Discounts

Council has considered the option of altering its current discount arrangements. The existing arrangement provides a discount of 10% on all rates and charges including arrears, paid within 35 days from the date of issue; this is a common arrangement (see table below) amongst local governments. This Council has decided to remove the discount of 5% on all current rates and charges and arrears.

Financial Assistance Grants (FAGS) – General Purpose

FAGS grants are Federal Grants to Local Government delivered via a State based Local Government Grants Commission. Funding is distributed in two components, the first of which is General Purpose funding. General Purpose funding which is delivered by a complex series of calculations based around “horizontal equalisation” to ensure that small local governments retain the capacity to deliver services.

	2013-14	2014-15	2015-16	2016-17
FAGS Grant	\$945,198	\$1,022,627	\$528,864	\$1,049,870
Advance Paid	\$442,561	\$0	\$511,132	0
Total	\$1,387,760	\$1,022,627	\$1,039,996	\$1,049,870

Financial Assistance Grants (FAGS) – Untied Road Grant

Untied Road Grants are provided based on the asset preservation model. The information provided by Local Governments to Main Roads through the Roman’s Road Database is collated by the Grants Commission. The funding is required to maintain that asset base is calculated to ensure Local Governments receive a share based on their proportion of the asset base. The Government has not increased this funding this financial year.

	2013-14	2014-15	2015-16	2016-17
Untied Road Grant	\$815,106	\$820,792	\$373,077	\$801,234
Advance Paid	\$0	\$0	\$438,605	0
Total	\$815,106	\$820,792	\$820,792	\$801,234

Fees and charges have been reviewed with the following areas requiring changes:

Caravan Park:

Park Home reduced from \$176 per night to \$165 per night

Chalets reduced from \$143 per night to \$121 per night

Chalets per week reduced from \$880 to \$726 per week

(These units are aging and it is hoped to make them more attractive to rent)

Administration:

The terminator hot water carpet cleaner a new fee of \$22 per day

Waste Management

No changes to domestic and commercial bin service.

Disposal of liquid waste increased from \$49 per tonne to \$55 per tonne

Halls

A new fee of \$20 per hour has been introduced for hourly hire of halls and community centres for those not wanting a full or half day hire.

Private Works

The fees for hire of Shire vehicles and Shire labour have been increased to match actual costs.

The low loader has had a travel fee applied of \$0.20 cents per kilometre.

Planning

Planning fees have been confirmed as applying as per statutory limits.

Other fees have been left as per 2015/2016 fees schedule.

Significant projects in 2015-16 include:

Funding proposals for projects

Account	Item	Reserve	Council	Other funds	Amount
13190	Caravan Park Ablutions	0	\$50,000		\$50,000
00418	Wireless Backhaul Project	0	\$40,000	Other shires and RGS	\$40,000
09286	Senior Housing Units	0	\$188 691	\$168,000 MWDC \$200,000 (MGM) 15/16	\$556,691

	Telecommunications Towers	\$150,000		\$150,000
00418	Townscape Project	\$90,585	\$147,570 MWDC	\$238,155
14980	Caron Dam – Re-Roofing	\$150,000	\$100,000 DOW Grant	\$250,000
00418	Community Stage	\$10,000	\$25,000 Comm Chest	\$35,000
00418	Transfer Station	\$180,000		\$180,000
10133	Land Purchase – Waste site	\$150,000		\$150,000
11450	Pavilion	\$20,000	\$200,000 MGM 14/15	\$220,000
5150	Latham Fire Shed	\$50,000	\$30,000 DFES	\$80,000
05250	Perenjori Fire Brigade – Training Room	\$20,000	PFB own funds	\$20,000
00418	CRC – Outside extension	\$10,000	CRC own funds	\$10,000
11484	Playground Upgrade – Community Park	\$40,000		\$40,000
11857	Museum – re stumping and works	\$27,500		\$27,500
12283	Plant and Equip	\$100,000	\$455,413	\$555,413
	TOTAL	\$450,000	\$1,332,189	\$870,570

Roads Program

The roads program for 16/17 has been developed at \$3,058,320 and includes:

- Direct Grant of \$192,278
- Regional Road Group funding of \$619,000
- Roads to Recovery funding of \$897,109
- Council funds of \$548,699

Plant Replacement Program KEN

Plant replacement is in accordance with the 10 year plan and includes:

- 3 x Mitsubishi Triton Utilities
- MCDS vehicle
- CDO vehicle
- Backhoe
- Purchase of lease loader
- New purchase- Reach Mower

Debentures

The budget is not proposing any new loans.

Operational Expenses**Staffing**

There have been no changes to staffing numbers with an overall reduction in total dollars allocated.

Elected Members Fees and Allowances

The Salary and Allowances Tribunal released the review on the 12th April 2016. The review considers payments to CEO's and Councillors including meeting fees. Information is presented on the maximum amounts, what is currently paid and proposed increases.

RECIPIENT	MINIMUM	MAXIMUM	Current	Perenjori Proposed
President	\$90	\$485	\$370	\$400
Councillor (other than President)	\$90	\$232	\$180	\$200

1. Council Meeting Attendance Fees – Per Meeting**2. Committee Meeting and Prescribed Meeting Attendance Fees – Per Meeting**

RECIPIENT	MINIMUM	MAXIMUM	Current
Council member including President	\$45	\$118	\$118

3. Annual Allowance for a President

RECIPIENT	MINIMUM	MAXIMUM	Current	Proposed
President	\$509	\$19,864	\$19,000	\$19,864

4. Annual Allowance for a Deputy President

RECIPIENT	Current	Perenjori Proposed
Deputy President	25 per cent of President Rate \$4,750	\$4,966

5. Expenses to be Reimbursed

Travel costs to be calculated at the same rate applicable to the reimbursement of travel costs in the same or similar circumstances of *Schedule F* of the Public Service Award 1992 issued by the Western Australian Industrial Relations Commission as at the date of this determination.

Statutory Environment

Local Government Act 1995 S6.2 sets out the requirement for an annual budget as follows:

6.2. Local government to prepare annual budget

- (1) During the period from 1 June in a financial year to 31 August in the next financial year, or such extended time as the Minister allows, each local government is to prepare and adopt*, in the form and manner prescribed, a budget for its municipal fund for the financial year ending on the 30 June next following that 31 August.

** Absolute majority required.*

- (2) In the preparation of the annual budget the local government is to have regard to the contents of the Community Strategic Plan made in accordance with section 5.56 and to prepare a detailed estimate for the current year of —
 - (a) the expenditure by the local government;
 - (b) the revenue and income, independent of general rates, of the local government; and
 - (c) the amount required to make up the deficiency, if any, shown by comparing the estimated expenditure with the estimated revenue and income.
- (3) For the purposes of subsections (2)(a) and (b) all expenditure, revenue and income of the local government is to be taken into account unless otherwise prescribed.
- (4) The annual budget is to incorporate —
 - (a) particulars of the estimated expenditure proposed to be incurred by the local government;
 - (b) detailed information relating to the rates and service charges which will apply to land within the district including —
 - (i) the amount it is estimated will be yielded by the general rate; and
 - (ii) the rate of interest (if any) to be charged by the local government on unpaid rates and service charges;
 - (c) the fees and charges proposed to be imposed by the local government;
 - (d) the particulars of borrowings and other financial accommodation proposed to be entered into by the local government;
 - (e) details of the amounts to be set aside in, or used from, reserve accounts and of the purpose for which they are to be set aside or used;
 - (f) particulars of proposed land transactions and trading undertakings (as those terms are defined in and for the purpose of section 3.59) of the local government; and
 - (g) such other matters as are prescribed.
- (5) Regulations may provide for —
 - (a) the form of the annual budget;
 - (b) the contents of the annual budget; and
 - (c) the information to be contained in or to accompany the annual budget.

Policy Implications

Nil

Financial Implications:

Specific financial implications are as outlined in the detail section of this report and as itemised in the draft 2016/17 budget attached for adoption for the Future and Strategic planning documents adopted by Council.

Strategic Implications

The draft 2016/17 budget has been developed based on the existing Corporate Business and Community Strategic Plan documents. These plans need to be adjusted to reflect the proposed budget.

Consultation

Whilst no specific consultation has occurred on the draft 2016/17 budget, community consultation and engagement has previously occurred during development of the Community Strategic Plan from which the Corporate Business Plan was developed.

Comment

A mixture of the 3% rate increase and use of reserve funds has assisted in getting the budget to a surplus.

Efforts from all staff have assisted with getting the budget to a balanced point which has required a great deal of work from all. I thank all who have contributed and appreciate the extra efforts Council have made to be a part of the process and give special thanks to our Senior Finance Officer Debbie Barndon who has taken this challenge on and managed it very well.

Voting Requirements – Absolute Majority

Officer Recommendation – Item 16075.1

That:

Part A – Municipal Fund Budget for 2016/2017

Pursuant to the provisions of section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, the council adopt the Municipal Fund Budget as contained in Attachment 16075.1 of this agenda for the Shire of Perenjori for the 2016/2017 financial year which includes the following:

- **Statement of Comprehensive Income by Nature and Type**
- **Statement of Comprehensive Income by Program**
- **Statement of Cash Flows**
- **Rate Setting Statement**
- **Notes to and Forming Part of the Budget**
- **Budget Program Schedules**
- **Transfers to/from Reserve Accounts**

Voting Requirements - Absolute Majority

Part B – General and Minimum Rates, Instalment Payment Arrangements

1. For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Part A above, council pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act* impose the following differential general rates and minimum payments on Gross Rental Unimproved Values.

1.1 DIFFERENTIAL GENERAL RATES:

Differential General Rates	Cents in the Dollar
Rural (UV)	2.0024
Mining (UV)	34.3112
Mining (GRV)	7.9114
Townsite (GRV)	7.9114

1.2 MINIMUM RATES:

Minimum Rates	Per Assessment
Rural (UV)	\$319
Mining (UV)	\$319
Townsites (GRV)	\$319

2. Pursuant to sections 6.45 and 6.50 of the *Local Government Act 1995* and regulation 64(2)(3) of the *Local Government (Financial Management) Regulations 1996*, council nominates the following due dates for the payment in full by instalments:
- | | |
|--|---------------------------------|
| Full payment and 1 st instalment due date | 12 th September 2016 |
| 2 nd Quarterly instalment due date | 14 th November 2016 |
| 3 rd Quarterly instalment due date | 16 th January 2017 |
| 4 th Quarterly instalment due date | 17 th March 2017 |
3. Pursuant to Section 6.46 of the *Local Government Act 1995*, the Council offers a discount of 10% to ratepayers who have paid their rates in full, including, waste and service charges and any arrears, by the due date on the rates notice.
4. Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 67 of the *Local Government (Financial Management) Regulations 1996*, council adopts an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of \$10 for each instalment after the initial instalment is paid.
5. Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 68 of the *Local Government (Financial Management) Regulations 1996*, the Council adopts an interest rate of 5.5% where the owner has elected to pay rates and service charges through an instalment

option and the payments are overdue.

6. Pursuant to section 6.51(1) and subject to section 6.51(4) of the *Local Government Act 1995* and regulation 70 of the *Local Government (Financial Management) Regulations 1996*, the Council adopts an interest rate of 11% for rates (and service charges) and costs of proceedings to recover such charges that remains unpaid after becoming due and payable.

Voting Requirements - Absolute Majority

Part C – General Fees and Charges for 2016/2017

Pursuant to section 6.16 of the *Local Government Act 1995*, council adopts the Fees and Charges included as Attachment 16075.1 of this agenda.

Voting Requirements - Absolute Majority

Part D – Other Statutory Fees for 2016/2017

1. Pursuant to section 67 of the *Waste Avoidance and Resources Recovery Act 2007*, council adopts the following charges for the removal and deposit of domestic and commercial waste:
- 1.1 Residential Premises – per bin for a weekly collection
- 240ltr bin \$330 pa
 - 240ltr bin – eligible pensioner \$165 pa
- 1.2 Commercial Premises – per bin for a weekly collection
- 240ltr bin \$350 pa

Voting Requirements – Simple Majority

Part E – Elected Members’ Fees and Allowances for 2016/2017

1. Pursuant to section 5.99 of the *Local Government Act 1995* and regulation 34 of the *Local Government (Administrations) Regulations 1996*, council adopts the following schedule of payments to elected members:

Per Meeting Attendance Fee: Council

RECIPIENT	MINIMUM	MAXIMUM	Perenjori Proposed
President	\$88	\$477	\$400
Councillor (other than President)	\$88	\$232	\$200

Per Meeting Attendance Fee: Committee

RECIPIENT	MINIMUM	MAXIMUM	Perenjori Proposed
Council member including President	\$44	\$118	\$118

2. Pursuant to section 5.98(5) of the *Local Government Act 1995* and regulation 33 of the *Local Government (Administration) Regulations 1996*, council adopts the following annual local government allowances to be paid in addition to the annual meeting allowance:

RECIPIENT	MINIMUM	MAXIMUM	Proposed
President	\$500	\$19,846	\$19,846

3. Pursuant to section 5.98A of the *Local Government Act 1995* and regulation 33A of the *Local Government (Administration) Regulations 1996*, council adopts the following annual local government allowance to be paid in addition of the annual meeting allowance:

RECIPIENT	MINIMUM	MAXIMUM	Proposed
Deputy President	\$125	\$4,966	\$4,966

4. Expenses to be Reimbursed

Travel costs to be calculated at the same rate applicable to the reimbursement of travel costs in the same or similar circumstances under *Schedule F* of the Public Service Award 1992 issued by the Western Australian Industrial Relations Commission as at the date of this determination.

Voting Requirements – Absolute Majority

Part F – Material Variance Reporting for 2015/2016

In accordance with regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, and *AASB 1031 Materiality*, the level to be used in statements of financial activity in 2014/2015 for reporting material variances shall be 10% or \$10,000 whichever is the greater.

Voting Requirements – Simple Majority

Council Resolution – Item 16075.1

That:

Part A – Municipal Fund Budget for 2016/2017

Pursuant to the provisions of section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, the council adopt the Municipal Fund Budget as contained in Attachment 16075.1 of this agenda for the Shire of Perenjori for the 2016/2017 financial year which includes the following:

- Statement of Comprehensive Income by Nature and Type
- Statement of Comprehensive Income by Program
- Statement of Cash Flows

- Rate Setting Statement
- Notes to and Forming Part of the Budget
- Budget Program Schedules
- Transfers to/from Reserve Accounts

Voting Requirements - Absolute Majority

Moved: Cr L Smith

Seconded: Cr R Spencer

Carried: 9/0 by absolute majority

Part B – General and Minimum Rates, Instalment Payment Arrangements

7. For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at P above, council pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act* impose the following differential general rates and minimum payments on Gross Rental Unimproved Values.

1.1 DIFFERENTIAL GENERAL RATES:

Differential General Rates	Cents in the Dollar
Rural (UV)	2.0024
Mining (UV)	34.3112
Mining (GRV)	7.9114
Townsite (GRV)	7.9114

1.2 MINIMUM RATES:

Minimum Rates	Per Assessment
Rural (UV)	\$319
Mining (UV)	\$319
Townsites (GRV)	\$319

8. Pursuant to sections 6.45 and 6.50 of the *Local Government Act 1995* and regulation 64(2)(3) of the *Local Government (Financial Management) Regulations 1996*, council nominates the following due dates for the payment in full by instalments:

Full payment and 1 st instalment due date	12 th September 2016
2 nd Quarterly instalment due date	14 th November 2016
3 rd Quarterly instalment due date	16 th January 2017
4 th Quarterly instalment due date	17 th March 2017

9. Pursuant to Section 6.46 of the *Local Government Act 1995*, the Council offers a discount of

10% to ratepayers who have paid their rates in full, including, waste and service charges and any arrears, by the due date on the rates notice.

10. Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 67 of the *Local Government (Financial Management) Regulations 1996*, council adopts an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of \$10 for each instalment after the initial instalment is paid.

11. Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 68 of the *Local Government (Financial Management) Regulations 1996*, the Council adopts an interest rate of 5.5% where the owner has elected to pay rates and service charges through an instalment option and the payments are overdue.

12. Pursuant to section 6.51(1) and subject to section 6.51(4) of the *Local Government Act 1995* and regulation 70 of the *Local Government (Financial Management) Regulations 1996*, the Council adopts an interest rate of 11% for rates (and service charges) and costs of proceedings to recover such charges that remains unpaid after becoming due and payable.

Voting Requirements - Absolute Majority

Moved: Cr G Reid

Seconded: Cr R Desmond

Carried: 9/0 by absolute majority

Part C – General Fees and Charges for 2016/2017

Pursuant to section 6.16 of the *Local Government Act 1995*, council adopts the Fees and Charges included as Attachment 16075.1 of this agenda.

Voting Requirements - Absolute Majority

Moved: Cr K Pohl

Seconded: Cr P Waterhouse

Carried: 9/0 by absolute majority

Part D – Other Statutory Fees for 2016/2017

2. Pursuant to section 67 of the *Waste Avoidance and Resources Recovery Act 2007*, council adopts the following charges for the removal and deposit of domestic and commercial waste:

2.1 Residential and Commercial Premises – per bin for a weekly collection

- 240ltr bin - Residential \$330 pa
- 240ltr bin – Eligible pensioner \$165 pa
- 240ltr bin – Commercial \$330 pa

Voting Requirements – Simple Majority

Moved: Cr J Hirsch

Seconded: Cr G Reid

Carried: 9/0

Part E – Elected Members’ Fees and Allowances for 2016/2017

5. Pursuant to section 5.99 of the *Local Government Act 1995* and regulation 34 of the *Local Government (Administrations) Regulations 1996*, council adopts the following schedule of payments to elected members:

Per Meeting Attendance Fee: Council

RECIPIENT	MINIMUM	MAXIMUM	Perenjori Proposed
President	\$88	\$477	\$400
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Per Meeting Attendance Fee: Committee

RECIPIENT	MINIMUM	MAXIMUM	Perenjori Proposed
Council member including President	\$44	\$118	\$118

6. Pursuant to section 5.98(5) of the *Local Government Act 1995* and regulation 33 of the *Local Government (Administration) Regulations 1996*, council adopts the following annual local government allowances to be paid in addition to the annual meeting allowance:

RECIPIENT	MINIMUM	MAXIMUM	Proposed
President	\$500	\$19,846	\$19,846

7. Pursuant to section 5.98A of the *Local Government Act 1995* and regulation 33A of the *Local Government (Administration) Regulations 1996*, council adopts the following annual local government allowance to be paid in addition of the annual meeting allowance:

RECIPIENT	MINIMUM	MAXIMUM	Proposed
Deputy President	\$125	\$4,966	\$4,966

8. Expenses to be Reimbursed

Travel costs to be calculated at the same rate applicable to the reimbursement of travel costs in the same or similar circumstances under *Schedule F* of the *Public Service Award 1992* issued by the Western Australian Industrial Relations Commission as at the date of this determination.

Voting Requirements – Absolute Majority

Moved: Cr R Desmond

Seconded: Cr J Cunningham

Carried: 9/0 by absolute majority

Part F – Material Variance Reporting for 2016/2017

In accordance with regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, and *AASB 1031 Materiality*, the level to be used in statements of financial activity in 2015/2016 for reporting material variances shall be 10% or \$10,000 whichever is the greater.

Voting Requirements – Simple Majority

Moved: Cr J Cunningham

Seconded: Cr P Waterhouse

Carried: 9/0

16076 PROJECT STATUS REPORT

APPLICANT:	SHIRE OF PERENJORI
FILE:	NIL
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	ALI MILLS – CHIEF EXECUTIVE OFFICER
RESPONSIBLE OFFICER	ALI MILLS – CHIEF EXECUTIVE OFFICER
REPORT DATE:	21ST JULY 2016
ATTACHMENTS	PROJECT STATUS REPORT

Executive Summary

The project status report is provided to Council in order that actionable items are recorded and results reported to council. Although this is information only, the status report is to be accepted by Council and recorded in the minutes to ensure councils are kept informed on the progress of the work undertaken by the Shire of Perenjori.

Background

Nil

Statutory Environment

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Area 5: Investing in Councils Capacity – Our Leadership

MINUTES**21st July 2016**

Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Consultation

Staff

Comment

Nil

Officer Recommendation – Item 16076

Council accepts the Project Status Report as presented for the month of June 2016.

Council Resolution – Item 16076**Moved: Cr J Cunningham****Seconded: Cr R Spencer****Council accepts the Project Status Report as presented for the month of June 2016.****Carried: 9/0****16077 STATUS REPORT**

APPLICANT:	SHIRE OF PERENJORI
FILE:	NIL
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	ALI MILLS – CHIEF EXECUTIVE OFFICER
RESPONSIBLE OFFICER	ALI MILLS – CHIEF EXECUTIVE OFFICER
REPORT DATE:	21ST JULY 2016
ATTACHMENTS	STATUS REPORT

Executive Summary

The status report is provided to Council in order that actionable items are recorded and results reported to council. Although this is information only, the status report is to be accepted by Council and recorded in the minutes to ensure councils are kept informed on the progress of the work undertaken by the Shire of Perenjori.

Background

Nil

Statutory Environment

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Consultation

Staff

Comment

Nil

Officer Recommendation – Item 16077

Council accepts the Status Report as presented for the month of June 2016.

Council Resolution – Item 16077

Moved: Cr R Desmond

Seconded: Cr L Smith

Council accepts the Status Report as presented for the month of June 2016.

Carried: 9/0

16078 OTHER BUSINESS

16078.1 MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

16078.2 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

16078.3 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

16078.4 MATTERS BEHIND CLOSED DOORS

4.10 pm – Ken Markham, Peter Money and Bianca Plug left the meeting.

4.50 pm – CEO left the meeting.

Motion – To Move Behind Closed Doors

Moved: Cr J Hirsch

Seconded: Cr R Desmond

That Council move behind closed doors to discuss confidential items 16078.4.1 and 16078.4.2.

Carried: 9/0

Government Act 1995:
Warren Taylor Homes (ABN: 93610895773) as the preferred applicant for the PERENJORI INDEPENDENT LIVING UNITS – DESIGN AND CONSTRUCT based on best design, quality, local content and value for money.

Council Resolution – Item 16028.4.2

Moved: Cr L Smith

Seconded: Cr R Spencer

That Council endorses the following, meeting the Regulations as detailed in Section 3.57 Local Government Act 1995:

Warren Taylor Homes (ABN: 93610895773) as the preferred applicant for the PERENJORI INDEPENDENT LIVING UNITS – DESIGN AND CONSTRUCT based on best design, quality, local content and value for money.

Carried: 9/0

Motion – To Return to Open Council

Moved: Cr J Hirsch

Seconded: Cr R Spencer

Council returned to open Council to move and second items 16028.4.1 and 16028.4.2 at 4.45pm.

Carried: 9/0

4.50 pm – Ken Markham, Peter Money and Bianca Plug returned to Council Chambers.

16078.5 DATE OF NEXT MEETING

The date of the next Council meeting will be held on Thursday 18th August 2016 commencing at 3.00pm.

16078.6 CLOSURE

Cr L Butler declared the meeting closed at 5.28 pm.