NOTICE OF MEETING

Dear Elected Member

The next Ordinary Council Meeting of the Shire of Perenjori will be held on Thursday 21st April 2016 in the Council Chambers, Fowler Street, Perenjori commencing at 3.00pm.

Ali Mills
Chief Executive Officer
15th April 2016

Shire of Perenjori
Ordinary Council Meeting
21st April 2016

Agenda

15th April 2016
Copies forward to:

All Councillors

Cr LC Butler
Cr PJ Waterhouse
Cr RP Desmond
Cr JM Hirsch
Cr KJ Pohl
Cr GK Reid
Cr LJ Smith
Cr RL Spencer
Cr JR Cunningham
Shire of Perenjori
AGENDA
Ordinary Council Meeting

21st April 2016

Shire of Perenjori
AGENDA
Ordinary Council Meeting

To be held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on the 21st April 2016, to commence at 3.00 pm.

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16041.8 APPLICATIONS FOR LEAVE OF ABSENCE

16041.9 CONFIRMATION OF MINUTES

Minutes from the Ordinary Council Meeting held on the 17th March 2016 are attached.

Council Resolution – Item 16041.9

That Council accepts the Minutes from the Ordinary Meeting of the 17th March 2016 as a true and correct record of that Meeting.

16041.10 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

16041.11 PETITIONS / DEPUTATIONS / PRESENTATIONS
Executive Summary
This item recommends that Council accepts the Financial Activity Statement for the period ending 29th February 2016.

Background
Each month officers are required to prepare monthly financial reports, covering prescribed information, and present these to the Council.

Details
Presented is the Financial Activity Statement Report for the period ending 29th February 2016.

The following statements are presented to Council:
- Monthly Summary Information - Charts
- Statement of Financial Activity (Program and Nature & Type) - This provides the budget and actual income and expenditure for operating and non-recurrent as well and the closing surplus to date. (FM Reg 34(1))
- Statement of Capital Acquisitions and Capital Funding
- Net Current (Assets) Funding Position (Note 3). This provides the amount of assets over liabilities within the Balance Sheet. (FM Reg 34 (1)(e))
- Notes to the Financial Statements include:
  - Note 1. - Significant Accounting Policies
  - Note 2. - Explanation of Material Variances
  - Note 3. – Net Current Funding Position
  - Note 4. – Cash & Investments
  - Note 5. – Budget Amendments
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  - Note 11. – Grant and Contributions
  - Note 12.- Trust Fund
  - Note 13.- Details of Capital Acquisition

Legal Compliance
Regulation 34 (Financial activity statement report) of the Local Government (Financial Management) Regulations 1996 states –
Shire of Perenjori

Ordinary Council Meeting

AGENDA

21st April 2016

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

(a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);

(b) budget estimates to the end of the month to which the statement relates;

(c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;

(d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and

(e) the net current assets at the end of the month to which the statement relates.

(2) Each statement of financial activity is to be accompanied by documents containing —

(a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;

(b) an explanation of each of the material variances referred to in subregulation (1)(d); and

(c) such other supporting information as is considered relevant by the local government.

(3) The information in a statement of financial activity may be shown —

(a) according to nature and type classification; or

(b) by program; or

(c) by business unit

(4) A statement of financial activity, and the accompanying documents referred to in subregulation 34(2), are to be —

(a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and

(b) recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Section 6.8 of the Local Government Act 1995 (Expenditure from municipal fund not included in annual budget) states —

(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —

a. is incurred in a financial year before the adoption of the annual budget by the local government; or

b. is authorised in advance by resolution; or

c. is authorised in advance by the mayor or president in an emergency.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Area 5: Investing in Councils Leadership

Goal: Strengthen the Shire’s position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.
Consultation
Liaison with MCDS, FO, & MIS.

Voting Requirements - Simple Majority

Committee Recommendation – Item 16042.1


16042.2 FINANCIAL STATEMENTS – MARCH 2016

APPLICANT: SHIRE OF PERENJORI
FILE: ADM 0081
DISCLOSURE OF INTEREST: NIL
AUTHOR: DEBBY BARNDON-SFO
RESPONSIBLE OFFICER: PETER MONEY - MCDS
REPORT DATE: 21ST APRIL 2016
ATTACHMENTS: MONTHLY FINANCIAL REPORT

Executive Summary
This item recommends that Council accepts the Financial Activity Statement for the period ending 31st March 2016.

Background
Each month officers are required to prepare monthly financial reports, covering prescribed information, and present these to the Council.

Details

The following statements are presented to Council:

• Monthly Summary Information - Charts
• Statement of Financial Activity (Program and Nature& Type) - This provides the budget and actual income and expenditure for operating and non-recurrent as well and the closing surplus to date. (FM Reg 34(1))
• Statement of Capital Acquisitions and Capital Funding
• Net Current (Assets) Funding Position (Note 3). This provides the amount of assets over liabilities within the Balance Sheet. (FM Reg 34 (1)(e))
• Notes to the Financial Statements include:
  o Note 1. - Significant Accounting Policies
  o Note 2. - Explanation of Material Variances
  o Note 3. – Net Current Funding Position
  o Note 4. – Cash & Investments
  o Note 5. – Budget Amendments
  o Note 6. – Receivables
  o Note 7. – Cash Back Reserves
  o Note 8. – Capital Disposals
  o Note 9. – Rating Information
Shire of Perenjori

AGENDA

21st April 2016

o Note 10. – Information on Borrowings
o Note 11. – Grant and Contributions
o Note 12.- Trust Fund
o Note 13.- Details of Capital Acquisition

Legal Compliance

Regulation 34 (Financial activity statement report) of the Local Government (Financial Management) Regulations 1996 states –

(6) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

(a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
(b) budget estimates to the end of the month to which the statement relates;
(c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
(d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
(e) the net current assets at the end of the month to which the statement relates.

(7) Each statement of financial activity is to be accompanied by documents containing —

(a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
(b) an explanation of each of the material variances referred to in subregulation (1) (d); and
(c) such other supporting information as is considered relevant by the local government.

(8) The information in a statement of financial activity may be shown —

(a) according to nature and type classification; or
(b) by program; or
(c) by business unit

(9) A statement of financial activity, and the accompanying documents referred to in subregulation 34 (2), are to be —

(a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
(b) recorded in the minutes of the meeting at which it is presented.

(10) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Section 6.8 of the Local Government Act 1995 (Expenditure from municipal fund not included in annual budget) states –

(2) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —

a. is incurred in a financial year before the adoption of the annual budget by the local government; or
b. is authorised in advance by resolution; or
c. is authorised in advance by the mayor or president in an emergency.

Policy Implications

Nil
Financial Implications
Nil

Strategic Implications
Area 5: Investing in Councils Leadership
Goal: Strengthen the Shire’s position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

Consultation
Liaison with MCDS, FO, & MIS.

Voting Requirements - Simple Majority

Committee Recommendation – Item 16042.2


16042.3 ACCOUNTS FOR PAYMENT – MARCH 2016

APPLICANT: SHIRE OF PERENJORI
FILE: 1306P
DISCLOSURE OF INTEREST: NIL
AUTHOR: DEBBY BARNDON – SENIOR FINANCE OFFICER
RESPONSIBLE OFFICER: PETER MONEY – MCDS
REPORT DATE: 21st MARCH 2016
ATTACHMENTS: ACCOUNTS FOR PAYMENT

Executive Summary
This item recommends that the schedule of accounts for payment for the month ending 31st March 2016 be confirmed.

Background
The Schedule of Accounts is presented pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996.

The report identifies payments made from the Municipal and Trust Fund.

Council has delegated to the Chief Executive Officer the authority to make payments from the Municipal and Trust funds in accordance with the Local Government (Financial Management) Regulations 1996.

Under Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the Municipal fund or the Trust fund, each payment from the Municipal fund or the Trust fund is to be noted on a list compiled for each month showing:

a) The payee’s name;
b) The amount of the payment
c) The date of the payment; and

d) Sufficient information to identify the transaction

That list should then be presented at the next Ordinary Meeting of the Council following the preparation of the list, and recorded in the minutes of the meeting at which it is presented.

**Legal Compliance**

Section 6.10 (d) of the Local Government Act 1995 refers, i.e.-

6.10. financial management regulations

Regulations may provide for —

(d) the general management of, and the authorisation of payments out of —

(i) the municipal fund; and

(ii) the trust fund,

of a local government.

Regulation 13(1), (3) & (4) of the Local Government (Financial Management) Regulations 1996 refers, i.e. -

13. Lists of Accounts

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

(a) the payee’s name;

(b) the amount of the payment;

(c) the date of the payment; and

(d) sufficient information to identify the transaction.

(3) A list prepared under subregulation (1) is to be —

(a) presented to the council at the next ordinary meeting of the council after the list is prepared; and

(b) recorded in the minutes of that meeting.

**Policy Implications**

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

**Financial Implications**

Ongoing management of Council funds by providing Council with sufficient information to monitor and review payments made.

**Strategic Implications**

Area 5: Investing in Councils Leadership

Goal: Strengthen the Shire’s position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

**Consultation**

Nil

**Comment**

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

**Voting Requirements – Simple Majority**
Committee Recommendation – Item 16042.3

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 (as amended), confirms the accounts paid for the month ending 31 March 2016 as attached to and forming part of this report.

<table>
<thead>
<tr>
<th></th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Municipal Account</strong></td>
<td></td>
</tr>
<tr>
<td>EFT</td>
<td>$467,320.50</td>
</tr>
<tr>
<td>Direct Debits</td>
<td>$88,678.16</td>
</tr>
<tr>
<td>Cheques</td>
<td>$14,612.72</td>
</tr>
<tr>
<td>Corporate MasterCard</td>
<td>$4,413.28</td>
</tr>
<tr>
<td>Bank Fees</td>
<td>$271.92</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$575,296.58</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Trust Account - Shire</strong></td>
<td></td>
</tr>
<tr>
<td>EFT</td>
<td>$1,040.00</td>
</tr>
<tr>
<td>Cheques</td>
<td>$443.00</td>
</tr>
<tr>
<td>Bank Fees</td>
<td>$</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$1,483.00</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Trust Account – Mt Gibson Public Benefit Funds</strong></td>
<td></td>
</tr>
<tr>
<td>EFT</td>
<td>$0.00</td>
</tr>
<tr>
<td>Cheques</td>
<td>$0.00</td>
</tr>
<tr>
<td>Bank Fees</td>
<td>$0.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$0.00</strong></td>
</tr>
</tbody>
</table>

*Totalling $576,779.58 from Municipal and Trust Accounts for the month ending 31st March 2016.*
Executive Summary

This Item outlines scenarios for proposed rates for 2016/17 and recommends local advertising as required under s6.36(1) of the Local Government Act. It also recommends that Council seeks Ministerial approval for the imposition of differential rates for UV Rural and UV Mining as UV Mining is more than double other rates in that category (s6.33(s)).

Background

The Council must advertise (by local public notice) if it intends to impose any differential rates and must allow a clear 21 day comment period for submissions. The period in which advertising may occur is 1st May to 30th June in any year.

Because differential rates are part of the current financial structure it would be extremely difficult for the Council to acquire sufficient income to operate effectively without imposing differential rates.

If the Council continues with differential rates Section 6.36(1) of the Act requires that these be advertised and when a rate in a category is more than twice that of another in the category then Ministerial approval is required before the rate can be imposed. Because of the vast difference between the UV rural rate and the UV mining rate Ministerial approval is required to levy these rates.

In order to achieve timely budget finalisation, advertising should commence as soon as possible after the 1st May for which approval from the Council is required at this meeting.

Whilst it is not the intention at this meeting to fix the rates for the 2016 / 2017 financial year, the purpose of this item is to provide the Council with scenarios of the effects of various rates and to advertise a possible level of rate increases.

Generally the Council advertises a higher level of proposed rates which gives the Council the option of either adopting that rate or adopting a lesser rate without further advertising. If the Council advertises particular rates and then opts to impose a rate higher than that advertised, it must re-advertise. Even if the Council chooses not to increase any of the differential rates from the previous financial year, it must still advertise the proposed differential rates to comply with the Act.

The Council has several options in this regard:
• Wait to set rates within the budget process (probably during July) and then commence an advertising process for the relevant differential rates. This will delay the issuing of rates to somewhere around mid to late August depending on when Ministerial approval is given (assuming it is given) and is not recommended.

• Commence early advertising of proposed rates including differential rates at a high level of (for example) 5%. The Council can then, after other budget deliberations, and if it wishes, adopt a rate less than that advertised if all the income that would be raised from the higher rate is not required to provide the services the Council wants to provide.

• However if the Council advertises a lower rate and it finds that the income raised is insufficient to fund the services it requires and it chooses to raise more rates, this would have to be re-advertised and a delay in issuing rates and receiving the income would result.

• In advertising the proposed differential rates, the Council also needs to consider the waiting time for Ministerial approval which will delay the issuing of the rate notices. For this reason early proposal of a differential rate is recommended and after considering submissions and the overall budget income and expenditures the Council will be better placed to make a final decision.

The Financial Management Regulations (23) specify the requirements of imposing differential rates and to satisfy this regulation a justification document is provided at the end of this item.

Considerations:
The weighted median CPI for the 12 months to December 2015 is 1.5% (source: Australian Bureau of Statistics, WA Index) and this can be used as a guide for determining any proposed increase in rates levied.

WALGA provides an economic forecast each year and the Local Government Cost Index (LGCI) which is a report on the costs and factors affecting local government. The forecast for the 2016/2017 financial year is the LGCI is expected to float up to around a 1.5% increase in local government costs (source WALGA Economic Forecast March 2016).

The LGCI forecast is that while both the LGCI & CPI are trending downwards, unemployment remains the biggest concern in the WA economy. This could result in an increased demand in community services by unemployed people; however this would not have any significant effect of this Shire. It was also found in 2015/2016 that the increased costs for utilities (water, electricity) were offset to an extent by marginal declines in the construction costs of non-residential roads and bridges.

Further to the above the current EBA will expired in November and negotiations are almost completed with the new EBA expected to be ratified by early June 2016. The proposed EBA sees increases in wages for the next 3 years based on annual CPI increases and as such the Council may wish to ensure there is scope in the budget to ensure payment of such increases though not significant.

Long Term Financial Plan
Below are the projections from the Shire’s Long Term Financial Plan comparing projected rate income against the budgeted incomes:
Whilst acknowledging the projected incomes are just that, projected and based on a variety of other factors, they do demonstrate that there has been less income received than that projected to meet the Shire’s future projects and maintenance programmes.

The long term Financial Plan applied a rate increase of 6% per annum for the first 5 years (2013/4 – 2018/9) and 3.5% per annum for the remaining 5 years (2019/20 – 2024/5).

For further information, rate comparisons are provided below of neighbouring Shires and some similar Shire with mining interests:

<table>
<thead>
<tr>
<th></th>
<th>Perenjori 2015/16</th>
<th>Morawa 2015/16</th>
<th>Mt Magnet 2015/16</th>
<th>Three Springs 2015/16</th>
<th>Mingenew 2015/16</th>
<th>Cue 2015/16</th>
</tr>
</thead>
<tbody>
<tr>
<td>UV Rural</td>
<td>1.9441</td>
<td>2.1917</td>
<td>6.4385</td>
<td>1.6233</td>
<td>1.4310</td>
<td>8.02</td>
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<tr>
<td>UV Mining</td>
<td>33.3118</td>
<td>28.9681</td>
<td>30.0826</td>
<td>11.9153</td>
<td>30.0000</td>
<td>30.56</td>
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<tr>
<td>GRV Mining</td>
<td>7.6810</td>
<td></td>
<td>38.7907</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Minimum Rates</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>UV Rural</td>
<td>310</td>
<td>271</td>
<td>397</td>
<td>440</td>
<td>636</td>
<td>430</td>
</tr>
<tr>
<td>UV Mining</td>
<td>406</td>
<td>656</td>
<td>450</td>
<td>440</td>
<td>636</td>
<td>430</td>
</tr>
<tr>
<td>GRV Townsites</td>
<td>310</td>
<td>271</td>
<td>397</td>
<td>440</td>
<td>636</td>
<td>430</td>
</tr>
<tr>
<td>GRV Mining</td>
<td>310</td>
<td></td>
<td></td>
<td>440</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Conclusion**

For the 2016/17 financial year it is recommended that the Council advertises a proposed increase in rates of 5% based on the CPI of 1.5% and also the predicted increase in the Local Government Cost Index for 2016-2017 of an estimated 1.5%. The proposed advertised rate is not necessarily what the Council will adopt; it is recommended for advertising to allow scope to reduce and rate increase without further advertising.

The projections below show the rate in the dollar and estimated income from the various rating categories for increases of 3%, 4% and 5%. This chart is to enable the Council to ascertain the effects on the budget and to provide the Council with information to judge what is an acceptable increase in rate income and what is necessary to fund the Council’s capital and operating expenses.
### Differential & General Rates

<table>
<thead>
<tr>
<th>Differential Rates</th>
<th>Rate in $ 2014/15</th>
<th>Actual Income</th>
<th>Rate in $ 2015/16</th>
<th>Actual Income 2015/2016</th>
<th>Rate in $ 2015/16 @ 3% increase</th>
<th>Projected income + 3%</th>
<th>Rate in $ 2015/16 @ 4% increase</th>
<th>Projected income + 4%</th>
<th>Rate in $ 2015/16 @ 5% increase</th>
<th>Projected income + 5%</th>
</tr>
</thead>
<tbody>
<tr>
<td>UV Rural</td>
<td>1.8875</td>
<td>$ 1,572,984</td>
<td>1.9441</td>
<td>$ 1,618,600</td>
<td>2.0024</td>
<td>$ 1,667,158</td>
<td>2.0219</td>
<td>$ 1,683,344</td>
<td>2.0413</td>
<td>$ 1,699,530</td>
</tr>
<tr>
<td>UV Mining</td>
<td>33.3118</td>
<td>$ 675,480</td>
<td>33.3118</td>
<td>$ 598,063</td>
<td>34.3112</td>
<td>$ 616,005</td>
<td>34.6443</td>
<td>$ 621,986</td>
<td>34.9774</td>
<td>$ 627,966</td>
</tr>
<tr>
<td>GRV Townsites</td>
<td>7.4568</td>
<td>$ 80,899</td>
<td>7.6810</td>
<td>$ 85,208</td>
<td>7.9114</td>
<td>$ 87,764</td>
<td>7.9882</td>
<td>$ 88,616</td>
<td>8.0651</td>
<td>$ 89,468</td>
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<tr>
<td>GRV Mining</td>
<td>7.4568</td>
<td>$ 480,145</td>
<td>7.6810</td>
<td>$ 494,272</td>
<td>7.9114</td>
<td>$ 509,100</td>
<td>7.9882</td>
<td>$ 514,043</td>
<td>8.0651</td>
<td>$ 518,986</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Minimum Rates</th>
<th></th>
<th></th>
<th></th>
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<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>UV Rural</td>
<td>300</td>
<td>$ 2,700</td>
<td>310</td>
<td>$ 2,790</td>
<td>319</td>
<td>$ 2,874</td>
<td>322</td>
<td>$ 2,902</td>
<td>325</td>
<td>$ 2,930</td>
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<tr>
<td>UV Mining</td>
<td>395</td>
<td>$ 17,380</td>
<td>406</td>
<td>$ 10,962</td>
<td>418</td>
<td>$ 11,290</td>
<td>422</td>
<td>$ 11,400</td>
<td>426</td>
<td>$ 11,510</td>
</tr>
<tr>
<td>GRV Townsites</td>
<td>300</td>
<td>$ 7,182</td>
<td>310</td>
<td>$ 10,850</td>
<td>319</td>
<td>$ 11,175</td>
<td>322</td>
<td>$ 11,284</td>
<td>325</td>
<td>$ 11,393</td>
</tr>
<tr>
<td>GRV Mining</td>
<td>300</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>319</td>
<td>$ 0</td>
<td>322</td>
<td>$ 0</td>
<td>325</td>
<td>$ 0</td>
</tr>
</tbody>
</table>

Discounts are approximately $200,000 - $220,000 per annum - not deducted from the figures below

### Income before discounts

<table>
<thead>
<tr>
<th></th>
<th>$ 2,836,770</th>
<th>$ 2,820,745</th>
<th>$ 2,905,366</th>
<th>$ 2,933,575</th>
<th>$ 2,961,783</th>
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</thead>
</table>

Project income figures are based on 3%, 4% and 5% increases on the 2014/2015 income.

Due to decreases in tenement valuations UV Mining projected income of $651,184 was reduced by $53,121 to $598,063. Minimum rate income on UV Mining were reduced by $8,026 from projected $18,988 to $10,962.

Projections for UV mining are based on current valuations – any further decrease in valuations will continue to affect rate incomes.

### Projected 3 year income Financial Plan

<table>
<thead>
<tr>
<th></th>
<th>$2,714,069</th>
<th>$2,876,873</th>
<th>$3,049,447</th>
</tr>
</thead>
</table>
Statutory Environment
Section 6.36 Local Government Act 1995. Subsection (1)

Policy Implications
Nil

Financial Implications
The proposed changes would represent an overall increase in income from rates.

Strategic Implications
Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment
Goal: A community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

Risk Management
The preparation for applying differential rates and acquiring Ministerial approval is a time limited process. Early advertising of a higher level differential rate allows the Council time to ascertain its rate income requirements while the approvals are being sought. This also ensures the Council has capacity to either impose the high rate or a lesser rate, without further advertising or approvals being necessary.

Delays in preparing for differential rates can result in delays in issuing rates, delaying the income to the Shire. This may then result in having to draw funds from higher interest reserves to finance the various work commitments of the Shire.

Consultation
Australian Bureau of Statistics
WALGA Local Government Economic Briefing
Other local governments in the area
CEO
SFO

Comment
The calculation of the various rate increases is based on the property valuations that are current and are calculated on a percentage increase on the current rate in the dollar and the current category of income. The actual income will therefore vary from those shown in this document as valuations may change, mining leases could be discarded or new leases issued all of which can affect the actual income that will be raised. It has been informally advised that some mining leases have been disposed of and it is not known as yet if they have been purchased by any other buyers.

During budget deliberations when the Council determines what works are to be included in the budget and all other data is known, the Council will advise the CEO of the rates/s it intends to adopt and these rates will form part of the budget document that is to be adopted.

Voting Requirements – Simple Majority
Committee Recommendation – Item 16042.4

That Council;

1. In accordance with s6.36(1) advertises its intentions to impose differential rates for UV Rural and UV Mining and makes publically available the document detailing the reasons for and the objectives of the differential rate.

2. Seeks Ministerial approval under Section 6.33(3) of the Local Government Act to impose a differential rate on the unimproved value of mining tenements that is more than twice the lowest unimproved value rate on rural lands within the shire.

3. Approves the differential rates for advertising as:

<table>
<thead>
<tr>
<th>Rate Type</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>UV Rural</td>
<td>2.4013 cents in the dollar.</td>
</tr>
<tr>
<td>UV Mining</td>
<td>34.9774 cents in the dollar.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Minimum Rates</th>
</tr>
</thead>
<tbody>
<tr>
<td>UV Rural</td>
</tr>
<tr>
<td>UV Mining</td>
</tr>
</tbody>
</table>

**ATTACHMENT**

**SHIRE OF PERENJORI**

**OBJECTIVES AND REASONS FOR PROPOSED DIFFERENTIAL RATES FOR THE YEAR ENDING 30 JUNE 2017**

In accordance with Section 6.36 of the Local Government Act 1995, The Shire of Perenjori is required to publish its Objects and Reasons for implement Differential Rates. Those objects and reasons are noted below:

**OVERALL OBJECTIVE**

The Shire of Perenjori provides services to a diverse region consisting of residential, commercial, industrial, pastoral, mining and workforce accommodation. All sectors benefit from the services provided by the Shire, though it is inevitable that some sectors, and some individuals in any sector, may benefit more or less, from any particular service. Persons operating within all sectors have the right to use all of the services provided by the Shire. The Shire does not seek to restrict the use of its services by any sector, though it is inevitable that some will have a greater capacity to contribute to the Shire’s revenue than others.

The Shire of Perenjori imposes differential general rates on properties within the Shire based on the existing land use.
The overall objective for the 2016 / 2017 differential rating approach is an attempt to ensure that revenue is collected on an equitable basis, enabling the Shire to provide facilities, infrastructure and services to the entire community.

**Gross Rental Value**

The object of the GRV rates is to require a fair contribution to the revenue requirements of the Shire, while not risking additional financial pressure on the uses in those areas that affect their long term viability.

The reasons for the level of rates set for Gross Rental Values is that this allows for a fair contribution to the revenue requirements of the Shire at the highest sustainable level.

The minimum payment proposed for the GRV category reflects the present financial vulnerability of ratepayers in the category.

**UV Rural**

The object of the UV Rural rates is to require a fair contribution to the revenue requirements of the Shire, while not risking additional financial pressure on the uses in those areas that affect their long term viability.

The reasons for the level of rates set for UV Rural is that this allows for a fair contribution to the revenue requirements of the Shire at the highest sustainable level. The minimum payment proposed for the UV Rural category reflects the present financial vulnerability of ratepayers in the category.

The UV rural rate applies generally to broad acre farming which is vulnerable to factors such as adverse weather, bushfires, world demand for the product and rises and falls in export prices. The rural areas also cover vast tracts of land that is often marginal and input costs are far more extensive to gain a smaller return that mining for example.

The UV rural areas of the Shire are the most significant contributors in rate income for the Shire and for example in 2015/2016 the projected rate income was $1.62 million compared to UV mining with a projected income of $0.598 million.

The broad acre farming industry also provides more local employment than mining and this and its vulnerability to external forces ensures the industry is not adversely affected by excessive rates.

**UV Mining**

The object of the UV Mining rate is to permit the imposition of rates on mining land which is reasonably proportional to the financial resources of those who will bear the burden of the rates, and striking a reasonable balance between the capacity to pay and the fairness of the requirement.

The objective of the differential rate on UV mining properties is to ensure that mining contributes to the maintenance of the Shire’s assets and services to the extent that the mining operators and their connections use them. While every effort is made to establish rates and minimum payments at the fairest possible levels, it is considered that the mining sector has the capacity to pay the proposed rates at the levels estimated.

In dealing with the object of the rate, it should be remembered that operators in the mining industry when they come to the district have the advantage of utilising established Shire
services and facilities which often have been provided by the rates contributed in the long
term by ratepayers in other sectors, who will continue in the long term future to contribute
in the same way. The maintenance of Shire assets and services for the benefit of all users,
long term and short term, is a burden which to a significant extent falls upon the long term
ratepayers.

This Shire has also contributed significant sums of its own funds to the upgrading of roads
used predominantly by the mining industry and though the industry contributes to the
maintenance of the roads, the initial upgrades were funded significantly by the Shire.

It is not uncommon for operators in the mining sector to be present in the district for a short
period with a prospect of withdrawing very substantial profits in that time exploiting the
mineral resources of the district. That is not a criticism and simply recognises the often
transitory nature of mining enterprises.

However the mining sector stands to be a beneficiary of the existence and maintenance of
the Shire’s assets and services to the extent that the mining operators and their connections
use them.
The reason for the UV Mining Rate and the UV Mining Minimum payment is to assist the
Shire to make up the deficiency in its revenue at a level which is fair in all of the
circumstances.

**Differential Rating Category**
The following rate category has been established:

**UV Mining**
This category will include any property with use of mining land use. A maximum rate in the
dollar of 34.9774 cents on Unimproved Values with a minimum of $426 is proposed.

**UV Rural**
This category will include any property used for primary industries other than mining, such
as broad acre farming. A maximum rate in the dollar of 2.4013 cents on Unimproved Values
with a minimum of $325 is proposed.
Executive Summary
This item recommends the Council gives conditional approval to this application after due consideration of the elements of the Council’s Farm Forestry Policy (7009) and subject to the proponent lodging the Silviculture Plan, Transport Strategy and Fire Management Plan prior to plantings.

Background
An application has been received for the use of 1,000 hectare of land zoned rural to be used for farm forestry. The property is located at Plan 202080, Victoria Location 7877 Solomon Road Perenjori.

The applicant advises the following;

Cost to establish carbon areas of 500 ha = $400,000
Cost to establish Sandalwood areas of 400 ha = $400,000
Cost to establish irrigated bush foods of 100 ha = $2 million

Estimated finish time will be Sept 2017

The number of employees during establishment is up to 10 people and long term permanent would be one with up to ten on a seasonal basis collecting seed and pruning with as many employed locally as possible.

Approval Requirements – Council Policy 7009

- Discretionary planning approval is required before the establishment of any plantation.
- In assessing the application the Council should consider;
- Potential economic benefits, district employment and downstream processing industries;
- Environmental benefits in protecting water, air quality and prevention of soil degradation, soil erosion, salination and waterlogging;
- The role in assisting agricultural productivity;
- If the property adjoins land managed by the Department of Environment & Conservation, the application is to be referred to the Department for comment;
- The Council will not grant approval where clearing of native vegetation is proposed until the DEC has advised it is prepared to issue a Native Vegetation Clearing Permit;
• The exception to clearing is the clearing of paddock trees where this is required to allow appropriate management of the plantation.

Consideration should be given to:

• The impact on high value land and water resources;
• The environmental, social and economic effects;
• The capacity of local and regional road networks;
• The visual landscape and the need to protect areas of high scenic quality;

Council’s Farm Forestry Policy permits the Council to grant conditional approval in accordance with the Town Planning Scheme subject to the proponent lodging the Silviculture Plan, Transport Strategy and Fire Management Plan prior to plantings.

**Statutory Environment**

Town Planning Scheme 2011 – Permitted uses

**Policy Implications**

Local Planning Policy No. 6
Farm Forestry Policy 7009
Code of Practice for Timber Plantations in Western Australia
Guidelines for Plantation Fire Protection

**Financial Implications**

There should be no financial implications for the Council – any advertising would be charged to the applicant.

**Strategic Implications**

Area 2: Industry and Business Development – Our Economy

**Goal:** Fostering and maximising growth across the economy, embracing opportunities for diversifying and strengthening our economic base.

**Risk Management**

The Council’s Strategic Plan encourages the diversification of industries within the Shire and the purpose of the application fits this category.

The Council should consider the components of its Farm Forestry Policy to ensure there are no social, environmental and loss of prime agricultural land that would conflict with the policy objectives of farm forestry.

Though not required, the Council may wish to consider the advertising of the proposal particularly if there are potential conflicts with neighbouring property owners.

**Consultation**

Kent Broad – Auscarbon Pty Ltd

**Comment**

Council’s Farm Forestry Policy (No. 7009) best covers this application as Farm Forestry – which is defined as “Any commercial tree production on farmland.”

**Voting Requirements – Simple Majority**
Officers Recommendation – Item 16042.6

That Council in accordance with its Farm Forestry Policy grants conditional approval for the establishment of a tree plantation on up to 1,000 hectares of land on Plan 202080, Victoria Location 7877 Solomon Road Perenjori subject to the proponent lodging the Silviculture Plan, Transport Strategy and Fire Management Plan and providing the Council a map of the land and the planting site prior to plantings commencing.

Chere: Rod

Perenjori

APPLICATION FOR PLANNING APPROVAL

SHIRE OF PERENJORI
LOCAL PLANNING SCHEME NO. 2
DISTRICT SCHEME

Application Number: ______________________
Date Received: ______________________
Notice of Application ______________________

Application for Planning Consent

I/We, AUSCAPSRTN PTY LTD
(Full Name of Applicant)
of
8 Norfolk House, 35 Forest St, WA 6011
(Address for Correspondence)

hereby apply for planning consent to:

1. Use the land/proprietors situated at and described as:

     PLANT A MIX OF SPECIES (INCLUDING SIMULACRIDES) 
     IN RECREATION AREA

2. Erect, alter or carry out development on land described hereinunder in accordance with the
   accompanying plans (3 copies).

The existing use of the land/building is ______________________

The approximate cost of the proposed development is $ ______________________

The estimated time of completion is ______________________

The approximate number of persons to be housed/employed when the development is completed is ______________________
DESCRIPTION OF LAND

House No. ______ Street Sionne Rd. (indicate distance to nearest intersecting street)
Lot No. ______ Plan or Diagram 260203 Location Vicinity 7817

Certificate of Title: Volume 1738 Folio 333

Dimensions: Site Area ______ HA Frontage ______ metre Depth ______ metre

Signature of Applicant [Signature]

Date: 11/04/2016

Where the applicant is not the owner the owner’s signature is required.

Signature of Owner [Signature]

Date: 6th April 2016

THIS FORM IS TO BE SUBMITTED IN DUPLICATE TOGETHER WITH THREE COPIES OF PLANS, COMPRISING THE INFORMATION SPECIFIED IN THE PARTICULARS REQUIRED WITH APPLICATION ON PAGE 2 HEREOF.

Note: This is not an application for a building licence.

PARTICULARS REQUIRED WITH APPLICATIONS

Where an application involves the erection or alteration of a building or a change in levels of a site, the plans accompanying an application for planning consent must, unless otherwise required by the Council,

1. indicate the position and describe the existing buildings and improvements on the site and indicate those which are to be removed;

2. indicate the position and describe the buildings and improvements proposed to be constructed, their appearance, height and proposed use in relation to existing and proposed contours;

3. indicate the position, type and height of all existing trees on the site and indicate those to be retained and those to be removed;

4. indicate the areas to be landscaped and the location and type of shrubs, trees and other treatment proposed;

5. indicate site contours and details of any proposed alteration to the natural contour of the area;
Auscarbon has established nearly 10,000 ha of biodiverse reforestation plantings in the region since 2008, predominately on degraded land that has come up for sale. Endemic multi-species are used, with seed collected within 30 kms of each project.

Carbon sequestration has been the main economic driver for these reforestation activities and because of the biodiversity model, there have been (and continue to show) numerous direct benefits flowing through to the community and environment.

These include:

- providing habitat for flora and fauna to transition from isolated remnant vegetation areas within the project area into the multi-specie plantings (Insight Ecology, Jennifer Borger Botanical Consultant and Tanith McCaw – Avifauna and Flora, July 2015)
- providing hosts for the Australian native sandalwood
- providing substantial flowering and nectar resource for beekeeping
- up to 100 people employed on various stages of the projects with three permanent staff and one neighbour employed full time and living on site
- more staff will be required as Auscarbon operations expand its beekeeping enterprise and irrigated bush foods (and especially with seasonal work, pruning and seed collecting)
- substantial investment in this Mid West area of $3.6 million and over 60 local businesses used
- Adjusted neighbours sheep with Red Butler contracted to graze Auscarbon farms
- Stable land owners and future rate payers. We are joining in with the local community and one of the goals of the organisation is to attract people back to live in these areas
- Employed 10 local indigenous people so far with one now full time
- Evidence from the UWA’s Centre for Water Research that over-clearing has contributed to a declining winter rainfall of nearly 20% since the 1970s could mean that the reverse is possible. i.e. returning some areas back to treed could reverse this trend

In response to 5.1.1 The proposed project area on Katrina and Rod Butler’s property has not been cropped for numerous years, but rotationally grazed with sheep. There are minor areas of ‘capped’ soil with little or no ground cover, but the majority of the area has benefited from a ‘low input’ regime instigated by the Katrina and Rod

There is little visible salt in the immediate area, but some minor areas show some signs of water and wind erosion. As far as ‘conventional’ agricultural food production (i.e. cropping), this property would be regarded as average for the area, especially when a declining and sporadic winter rainfall trend is prevalent

Auscarbon’s proposed reforestation for carbon, sandalwood and irrigated bush foods land use will complement and allow Katrina and Rod to continue their farming practice on this land (i.e. rotational grazing)

In response to 4.2 Assessment of Plantation Applications

Auscarbon looks at each identified potential project area with a view of optimum land use, including the following:

- If there are some high quality soils (i.e. York gum sandy loams) that are still suitable for conventional agriculture, then these areas are offered for sale to neighbours (through reallocating existing land titles)
- Identifying those areas most suitable for sandalwood and using the appropriate model of carbon/sandalwood. This gives an annual income from both carbon and sandalwood nuts and then harvesting income after 15-20 years
- After three years, grazing is needed to keep the potential fire fuel load down and is another annual income for the group
- 20m firebreaks are established on the borders of all plantings with Shire roads and neighbour’s properties, with all future compartments to be 100 ha maximum in line with the new Guidelines for Plantation Fire Protection, FESA 2011
- Auscarbon does not actively seek property to purchase from existing farmers, only purchasing land that is already for sale. It is Auscarbon’s objective to contribute to making existing non-profitable and unproductive land profitable and productive albeit through different methods and alternative land uses. Ideally, in the future this will be in conjunction with the existing land owner in a joint venture arrangement or partnership of some form of profit sharing arrangement
Executive Summary

This item seeks the support of Council to be part of the Garage Sale Trail (GST) for 2016 and 2017.

Background

The Garage Sale Trail is the biggest reuse and community building event in Australia with over 13,000 garage sales on one big day and takes place this year on Saturday 22nd October. The GST is providing ongoing support to accomplish a successful day for the community in the Shire of Perenjori.

Benefit of signing up with the GST is as follows:

1. Starter kit, Marketing Material, promotional flyer
2. Project management tools and guideline
3. National communication campaign
4. Campaign assets, poster, flyer, TV and Radio Community Service Announcement
6. Statistics on registrations (participants of the GST in Perenjori)
7. Face to face webinars for Council staff to meet other councils.
8. Report of the full campaign

The idea is to organise a huge boot sale, where everyone can join and sell their goods out of their cars at the oval to bring the community together.

The Vision of the Shire of Perenjori is to embrace opportunity. Being part of the Garage Sale Trail will help the community not only to come together but also to clear out their items. The promotion for this day is throughout the entire country and will encourage surrounding shires to participate and come along.

The Shire of Perenjori has established a Mission for the Shire which assists with the assessment of such requests. The Mission states:

Strengths through Partnership – Whilst valuing its Interdependence, Perenjori is a community that also values interdependence, it actively works to partner with other Shires, Regional Organisations, business and Industry and all parts of Government to achieve mutual goals. The Shire recognises that it alone cannot achieve the outcomes needed for the future
Prosperity of the community. Working together in a high united fashion creates more strength for the future.

The benefits to the Perenjori community and the Shire Council from being involved in the Garage Sale Trail would be:

- opportunity for households and farmers to clear away unwanted or unneeded items
- a well organised day to bring the community together
- potentially attraction for visitors to come to Perenjori
- attracts surrounding shires to participate in a community project
- promotion for the Shire of Perenjori throughout newspaper articles, TV and radio advertisement before and after the event as a part of a National Media Campaign
- opportunity for improving marketing skills of the Community Development Officer and other staff
- Community groups get the chance to sell their goods and raise revenue

Statutory Environment


Policy Implications

Nil

Financial Implications

An amount of $2,500 for each financial year or $2,000 if council decides to run the project for three years. The Waste Authority subsidise the involvement of councils in Western Australia. The price $2,500 is the 50% that councils pay to participate in the program and assume that councils apply for the subsidy.

Strategic Implications

Area 3: People and Place – Our Community

Goal: Supporting community’s strong volunteering culture and supporting community leaders to grow and develop.

Risk Management

The risks with supporting this request include:

- Community is not participating and therefore a financial loss would take place

The risks with not supporting this request include:

- Event doesn’t take place and the community isn’t able to participate in this opportunity
- No marketing strategy available and the Shire of Perenjori misses out on a chance to get promoted national wide

Consultation

Avi Melniker Berman – WA Development Manager
Andrew Valder – GST Webinar
Ali Mills - CEO
Jo Draper – CDO Morawa
Perenjori Community
Comment
The idea is to work together with the Primary school (library) and the community to sell their goods in a big boot sale at the oval. The Shire of Morawa has expressed interest to hold the GST in conjunction with Perenjori; therefore there might be a possibility to share costs and bring even more people into town. If the GST is successful Morawa could hold the event next year at their oval.

Officers Recommendation – Item 16043.1

That council:
1. Supports the request from the CDO to be part of the Garage Sale Trail for two years.
   and
2. Charges the CDO to promote the event in the community and encourage people to have the opportunity to clear out unused items.
   OR
3. Doesn’t support the request from CDO to be part of the Garage sale.

16043.2 BLUES FOR THE BUSH CONCERT AND OPEN DAY PROGRESS REPORT

APPLICANT: SHIRE OF PERENJORI
FILE: ADM 0494
DISCLOSURE OF INTEREST: NIL
AUTHOR: CEO – ALI MILLS
RESPONSIBLE OFFICER: COMMUNITY DEVELOPMENT OFFICER
REPORT DATE: 21st APRIL 2016
ATTACHMENTS PROJECT BUDGETED EXPENDITURE

Executive Summary
This item seeks Council’s acceptance of the Blues for the Bush Concert and Open Day report for the month of August 2016.

Event Status
In planning the 2016 Blues for the Bush, the Project Team has made solid progress in developing a festival that will meet the desired outcomes as set by the event owners - Bush Heritage Australia and the Shire of Perenjori.
The majority of the work undertaken to date has involved setting plans in place to ensure a successful event is delivered come September. Some challenges have been met and overcome, in the form of lost momentum resulting from the cancellation of the 2015 event and also expenditure cut-backs.
In the coming months, the Project Team will move focus from developing the plans into the implementation of a Marketing and Promotional Plan for the event as well as ensuring the logistic and site supply requirements of the event are in place.
Programming will also be a priority area for the Project Team and we look forward to developing an attractive and relevant program for the Open Day and a strong line-up for the concert.
To date, all key Event Milestones (as per accompanying document) have been met.

Project Team
The Project Team consists of the following individuals who will be responsible for the delivery of the 2016 Blues for the Bush:

- Emily Sutherland, Left of Centre Concepts and Events (Project Manager/Team Leader)
- Theaker von Ziarno (Creative Director/Site Manager)
- Christina Laue (Shire of Perenjori Representative)
- Angela Dring (Left of Centre Team Member/Catering Coordinator)

The Project Team reports to a Steering Committee represented by:

- Ali Mills (CEO, Shire of Perenjori)
- Luke Bayley (Executive Manager WA, Bush Heritage Australia)
- Lisa Smith (Councillor, Shire of Perenjori)

The accompanying document ‘Project Team Structure’ details each individual team member’s role in delivering the event. The Project Team has met twice in March and will continue to meet regularly in the upcoming months.

Budget and Expenditure
The event expenditure budget was set with consultation between the Project Team and Steering Committee. Considerable consultation and reviewing of the budget that was originally proposed has led to a total cash expenditure for the project of $240,000. This is $30 - $40,000 decrease from the original expenditure budget presented. The Project Team is confident the expenditure budget is workable and a successful event can be delivered within the $240,000 cash allocation.

A heavy cut in the budget has been made to the areas of ‘creative elements’. Theaker von Ziarno has been contracted as Creative Director to assist in seeking funding for arts based projects that would allow for funding of these creative elements from a source outside of the main expenditure budget. It is therefore our hope that although these elements have been taken from the event budget, we will be able to implement these via partnership funding. See below.

The accompanying expenditure ledger details costs incurred to date ($5,451).

In the coming months, expenditure is set to increase as payment of deposits will be necessary as will an investment in marketing.

Income
A realistic model for raising revenue for the event has been developed by the Steering Committee. This includes money raised though:

- Sponsorship
- Government Grant Funding
- Ticketing Income
- Merchandise/ Other income streams

Left of Centre Concepts and Events have not been contracted to participate in the initial fundraising for the event. However as Project Manager, monitor the revenue raising activities of those tasked with this. It is understood that sponsorship
approaches have been, and are continuing to be, made by Ali Mills, Luke Bayley and Guy Grant (Bush Heritage Australia).

Grant applications take on two avenues: one for core event activities and one for arts and community projects. The grants that fund core event activities and infrastructure have been written and lodged by Ali Mills and Christina Laue while the arts based grant funding is being secured by Theaker von Ziarno and Christina Laue. To date, the following grant applications have been lodged:

- Lotterywest $20,000
- Tourism WA Regional Events Grant Scheme $50,000

These opportunities are also being explored to help offset the current expenditure budget:

- RAC Projects Fund - $20,000 (TBC)
- Department of Local Communities Youth Activities Grant - $5,000

With the following arts based grants being applied for in the near future:

- DCA Regional and Remote Touring Fund - $30,000 (TBC)
- DCA Creative Development – $10,000 (TBC)
- DCA Community Engagement - $15,000 (TBC)

Ticketing Income has been set at a realistic amount. Ticket prices have increased slightly (to $70/ adult from $50). To elevate the ticket buyers experience to justify this increase, we have programmed activities for Friday night and Sunday morning. See programming for more detail.

**Key Event Logistics**

Key suppliers have been contacted and quotes sought on important ‘big ticket’ event items. The Project Team has developed a list of preferred suppliers and will endeavor to support local business wherever possible.

Together with the Site Manager, the Project Manager will confirm supply contracts over the coming months.

**Bar & Catering**

The quality of food available for purchase at the 2014 event was high. The feedback received from both vendors and attendee’s was excellent with vendors advising they would like to be involved with the 2016 event.

Our Catering Coordinator has begun negotiating with these food vendors:

- Pai Tumaca (Spanish Paella) - Confirmed
- Bono Pizza (Wood fired Pizza)- Confirmed
- Taco Loco (Mexican) new vendor
- The Healthy Wagon (Vegan/Vego) new vendor
- The Juicist (juice/smoothies) new vendor
- Planet Coffee (coffee)
- Ice Cream Van new vendor

Two local people have expressed their interest in catering on the day. Ric Sutherland who plans to provide hot lamb rolls, and Dakota Curtain who is interested in catering for the Afternoon Tea.
Both these people will be contacted by our Catering Coordinator to ensure all OHS requirements are met and that they are offered assistance, if necessary, in planning for the day.

A new Site Form for the food outlets has been developed covering all OHS requirements. This year a site fee of $80/vendor will apply. Vendors are being encouraged to attend from Friday through Sunday as there will be trading opportunities all weekend.

The bar will again be offered to the Carnamah-Perenjori Football Club for management and operation. Christina Laue has begun liaising with the club regarding requirements. This year, the liquor license will be requested from 12noon to 12 midnight. A memorandum of understanding will be reached between the Blues for the Bush and Football Club prior to the event which clearly details operating standards and requirements. There is an opportunity for the Club to fundraise upwards of $10,000

Program
The Project Team’s is being led in developing the project by our Creative Director, Theaker von Ziarno. Theaker is an experienced artist and festival director who is well-connected within both the national and international festival scene. Her wealth of knowledge is being used to develop a high quality and unique Open Day program.

This year, programming will occur on Friday evening as well as Sunday morning therefore extending the festival from the previous format of a day-night event. This will increase visitor experience and assist to continue to build the Blues for the Bush brand.

The Open Day program will include some ‘traditions’ as well as ‘new’ elements so as attendee experience expectations are exceeded. Elements that will continue as traditions for 2016 include: musician workshops, children’s entertainment/activities, home and hearth workshops, bush afternoon tea and reserve tours.

New elements to add to the experience are being investigated and discussed and are looking to include: night tours (bat) of the reserve, early morning yoga sessions, Friday star gazing with aboriginal elder story telling.

An important part of this year’s program will be a community arts project involving the design and quilting of shade sail structures for use at the festival. A grant will be applied for to cover the cost of this project and if successful, the project will take place in the lead up to the event under the direction of a professional artist with assistance from Theaker von Ziarno and Christina Laue. The arts and craft community of Perenjori has been consulted about this project and is looking forward to participating.

A grant is also being prepared to cover some youth hip-hop/production/dance workshops that will be led by three professional performers who have experience in working with youth. The youth will be involved in creating a performance piece that will be showcased at the festival.
AGENDA 21st April 2016

The Regional and Remote Touring Fund from DCA will dictate whether or not we may employ all the program elements that we have on our ‘wish list’. This is a comprehensive grants program and must fund artists that are ‘touring’. Theaker has therefore crafted her application in conjunction with another regional festival to leverage touring opportunities of some excellent performers. These would be our ‘Wow’ factor at the Open Day and include:

- Minerva [http://www.artyms.com/performances.html](http://www.artyms.com/performances.html)

The Project Team is working on confirming program elements and as per the Key Project Milestones, the 1st Draft for the Open Day Program will be available by the 14th May.

**Concert**

The concert line up is currently being developed. In 2013 and 2014 feedback from attendees indicated that the line-up of performers was excellent but could have been more ‘blues’ based. This year, the concert will feature high quality performers all which a strong background in the blues genre. The Project Team, and Luke Bayley, are currently investigating options for a ‘headline act’ and will have confirmation by the end of April, in line with the Key Event Milestones.

**Marketing and Promotions**

The Project Team is currently working on the Marketing Plan for the event. This will include proposed schedules for paid advertising (local and regional), social media, web updates, e-circulars, media (radio) interviews and media releases. Initial promotion have included updates to the social media pages, website and an initial A4 flyer for publication in local newspapers/magazines and e-circular. The ‘Save the date’ flyer has appeared in over 16 local publications and had been circulated in numerous editions. A5 size flyers were also distributed at the Nannup Music Festival in March. The Marketing Plan will be presented as per the Key Milestones on the 7th May. The targeted marketing campaign will begin after the plan has been adopted with the promotional activity peaking from July to coincide with the ticket selling period.

Marketing efforts this year will be comprehensive to try to negate any loss of goodwill due to the cancellation of the 2015 event. Also, as the date of the event has changed, extra marketing activities will be planned to balance any negative effect this may have on ticket numbers.

**Key Milestones**

Key milestones achieved for this project to date, as per the attached document, include:

- Project Managers appointed;
- Expenditure budget developed and adopted;
- Project Team structure and roles confirmed;
• Primary grant applications completed and lodged;
• Open Day theme and structure confirmed;

In the coming months, the Project Team will progress with:

• Marketing & Media Plan developed and adopted.
• Implementing the Marketing Campaign;
• Developing a MOU for the management of the bar;
• Program development;
• Meeting with the Site Manager to discuss site requirements;
• Confirming and Booking Key suppliers.

Statutory Environment
Nil

Policy Implications
Nil

Financial Implications
There will be financial implications for the 2016/2017 budget for $40,000.

Strategic Implications

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

Area 2: Industry and Business Development – Our Economy

Goal: Fostering and maximising growth across the economy, embracing opportunities for diversifying and strengthening our economic base.

Area 3: People and place – Our Community

Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve their potential.

Area 4: Investing in Community Capacity – Civic Leadership

Goal: Supporting community’s strong volunteering culture and supporting community leaders to grow and develop.

Consultation
Bush Heritage Australia, Left of Centre, Gunduwa, Jo Draper Morawa

Comment
All aspects of the event are running smoothly, with marketing now being ramped up across the state. The Management team will now meet weekly to monitor any actions that need addressing.

Voting Requirements – Simple Majority

Officers Recommendation – Item 16043.2
That Council receive the Blues for the Bush report for April 2016 as presented.
## Shire of Perenjori
### Ordinary Council Meeting
#### 21st April 2016

### AGENDA

#### 2016 Blues for the Bush

### Project Budgeted Expenditure

<table>
<thead>
<tr>
<th>Item</th>
<th>2014 Total Cost</th>
<th>2016 Total Cost</th>
<th>2016 Merchandise</th>
<th>2016 Casual Budget - LB</th>
<th>2016 Firm Quote/Invoice Received</th>
<th>Notes</th>
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<td>Marquees</td>
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<td>$18,420.00</td>
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<td>$5,000.00</td>
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### Final Report & Update

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<tr>
<td>Sound Production &amp; Stage Lighting</td>
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### Prints & Marketing

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<td>Decorations/Creative Elements</td>
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<td>Hire Equipment</td>
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### Marketing & Promotion

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<td>Marketing and Promotion work - Regional</td>
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<td>Print Advertising (Industry specific)</td>
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<td>Print Advertising (Industry specific/State Wide)</td>
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<td>Facebook Advertising</td>
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### Total

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## Agenda Item 3 - Summary of Blues for the Bush Expenses

### Freight, Transport, Project Management, Security & Donations

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<thead>
<tr>
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<th>2015</th>
<th>2016</th>
<th>2016</th>
<th>2016 Notes</th>
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<td>Event Management</td>
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<td>$33,000.00</td>
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<td>Community Transport</td>
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<td>$776.00</td>
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<td>Freight/Transport</td>
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<td>$3,500.00</td>
<td>$3,500.00</td>
<td>To cover additional costs of transporting generators and forklift hire</td>
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<td>Truck Hire</td>
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<td>Donations - Fire Brigade</td>
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<td>$1,000.00</td>
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<td>Donations - St John's</td>
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<td>Security</td>
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<td>$17,168.00</td>
<td>$17,168.00</td>
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<td><strong>Total</strong></td>
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### Catering & Accommodation

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<td>Paediatrics</td>
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<td>Suppliers/Performs Meals - Saturday/Sunday</td>
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<td>Suppliers/Performs BBQ/Friday</td>
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### Workshops

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### Concert Performers

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<th>2016 Notes</th>
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<td>Concert Performers</td>
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<td>Circus, Paint Storm etc</td>
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### VIP Catering, Drinks, Wristbands

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<th>2016 Notes</th>
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### Goods, Services and Donations

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<td>Wristbands</td>
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<td>BHA Volunteers, Accommodation, Meals etc</td>
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### Total Blues for the Bush Expenses

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<th>2016 Notes</th>
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Shire of Perenjori

Ordinary Council Meeting

AGENDA

21st April 2016

16044 INFRASTRUCTURE SERVICES

16044.1 ROAD MAINTENANCE – MARCH 2016

APPLICANT: SHIRE OF PERENJORI
FILE: R999
DISCLOSURE OF INTEREST: NIL
AUTHOR: KEN MARKHAM-MANAGER INFRASTRUCTURE SERVICES
RESPONSIBLE OFFICER: KEN MARKHAM-MANAGER INFRASTRUCTURE SERVICES
REPORT DATE: 21ST APRIL 2016
ATTACHMENTS MAP

Executive Summary

This item seeks Council's acceptance of the road maintenance report for March 2016

Background

Listed are the roads graded for the month of March.

North Road
Norrish Road
Bestry Road
Keogh Road
Grant Road
Bartlett Road
Muriels Lane
Bowgada East Road
Sellner Road
Stan Cannon Road
Baxter Road
Rabbit Proof Fence Road
Taylors Road

Statutory Environment

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications

Nil

Financial Implications

As per road maintenance budget

Strategic Implications

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

Risk Management

The risk of not undertaking road maintenance is that the roads become unsafe and the asset deteriorates.
Consultation
Nil

Comment
The Shire received significant rainfall across the region with several roads in the Southern half of the Shire bearing the brunt. We have put an initial list forward to Main Roads for flood damage and are currently waiting as to whether we are successful.

Voting Requirements – Simple Majority

<table>
<thead>
<tr>
<th>Officers Recommendation – Item 16044.1</th>
</tr>
</thead>
<tbody>
<tr>
<td>That the road maintenance report for March 2016 be accepted as presented.</td>
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Executive Summary

This item seeks the support of Council for the North Midlands Fixed Wireless Backhaul project by committing $33,334 in the 2016/17 budget.

Background

The Shire of Coorow has taken the lead to investigate options for the North Midlands Shires to have access to a more efficient fixed wireless network. Concern has been expressed by the Shires with regards to the NBN and its capacity to provide a better service. NBN have stated they can not confirm the services from NBN will be better than what is in existence. It is proposed to apply for a $300,000 grant from the Commonwealth with a $100,000 combined contribution from the six shires. If this grant application is not successful a Regional Grant Scheme application has also been lodged with the MidWest Development Commission which will require commitment from Council initially in principle as the grant funds if approved will require matching contributions from the combined Shires.

The following will be achieved with the proposed project:

- **100Mbps download speeds available** to end users with capacity to go more if required
- **Up to 100Mbps upload speeds available**
- 1ms latency per hop, max 10ms latency to Geraldton, another ~10ms latency to Perth (less than ADSL2+ latency of ~30ms) allows ability to use ALL interactive services
- EG: Videoconferencing, Skype, VoIP calls, remote schooling, remote medical services (High Definition video exams, checkups, X-Rays etc), online trading, online auctions, online banking, cloud computing, remote access, work from home, online gaming etc etc
- Offers all the same options/services as FTTN/FTTP/ADSL2+ and other alternatives
- Plans comparable/equal to metro broadband offerings (FTTN, FTTP, HFC etc)
- Affordable and cheap data plans – far less than Satellite and Telstra ADSL2+ or Mobile
- Accessible radius as far out as 30kms from tower with additional user antennae, making it far more accessible to those out of town centers (unlike ADSL2+, FTTN etc)
- Fixed Wireless network is easily extended if required to service more areas
- No fixed terms lock-in contracts for service – month by month basis

- Total backhaul estimated cost: **$400,000**
- Number of towns serviced: **6** (Mingenew, Morawa, Perenjori, Three Springs, Carnamah, Coorow)
- Minimum residents potentially serviced: **2,250** (town populations only)
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- Average number of residents potential serviced: 2,925
- Maximum potential users serviced: 3,500 (majority of LGA populations except Coastal towns via larger gain antennae out to 30kms)
- Avg one-off implementation cost per potential user: $137

Cost per Council:

a) Based on NSRF co-funding of $1:3 = $16,667 ($100,000:$300,000 across 6 LGAs)
b) Based on RGS co-funding of $1:1 = $33,334 ($200,000:$200,000 across 6 LGAs)
c) Based on no co-funding = $66,667 ($400,000 across 6 LGAs)

Alternatively NBN ADSL2+ (~20/1Mbps) will be available in most towns for an unspecified time on the following plan options:

- ‘Small’ Plan – 100Gb for $75 / Month ( $900 / annum )
- ‘Medium’ Plan – 500Gb for $95 / Month ( $1,140 / annum )
- ‘Large’ Plan – 1,000Gb for $115 / Month ( $1,380 / annum

On comparable plans (data and similar speed) the average resident will save the following amounts per year compared to alternate services:

a) Min 5GB/mth peak on NBN Sat = $60 p.a. (comparing LTTS 5/5gb with NMFW 10/15gb)
b) Avg: 50Gb/mth peak on NBN Sat = $780 p.a. (” LTTS 50/70gb with NMFW 50/100gb)
c) Max: 60gb/mth peak on NBN Sat = $1,680 p.a. (” LTTS 60/90gb with NMFW 50/100gb)

Council approved the in principle commitment for the NSRF application for $16,667 and in case this application is not successful a Regional Grant Scheme application has been lodged, which if successful will require dollar for dollar contributions from the combined councils. Given all councils are involved and the amount required would be $33,334.

Statutory Environment

Nil

Policy Implications

Councils Purchasing policy

Financial Implications

Whilst it is not normal to pre-empt amounts on the budget Council can in principle aim to allocate the $33,334 in the 2016/17 budget for this project. There will also need to be legal documents prepared to address issues of ownership and ongoing maintenance costs. It is envisaged the ongoing maintenance costs will not exceed, $3000 per Council per annum.

Strategic Implications

Area 3: People and Place – Our Community

Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve their potential.

Risk Management

The risks with supporting this request include:

- Incorrect information from Coorow provided, which is unlikely as a number of Shires are supporting the project and I have checked with Rob Smallwood from the Midwest
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Development Commission who has verified this project is of value and benefit to our community.

- One or more Shires reneging on the project causing a higher contribution from the remaining shires. If this occurs the item will return to Council for further consideration.

The risks with not supporting this request include:

- Missing out on the opportunity for our community to have access to a more efficient wireless network

Consultation

Shire of Coorow
Midwest Development Commission

Comment

Any improvement on our current service would be very beneficial and it was disappointing to hear that the NBN does not give the confidence in improving on our existing service.

Voting Requirements – Simple Majority

Officer Recommendation – Item 16045.1

That Council:

1. Supports the North Midlands Fixed Wireless backhaul project by committing in principle to allocating $33,334 in the 2016/17 budget, as Perenjori’s contribution as a part of a Regional Grant Scheme application in the event that the NSRF application is unsuccessful.

OR

2. Doesn’t support the North Midlands Fixed Wireless backhaul project and not committing to allocate in principle $33,334 in the 2016/17 budget, as Perenjori’s contribution as a part of a Regional Grant Scheme application in the event that the NSRF application is unsuccessful.

16045.2 UNBUDGETTED URGENT EXPENDITURE – TENNIS COURTS

APPLICANT: SHIRE OF PERENJORI

FILE: ADM 0449

DISCLOSURE OF INTEREST: NIL

AUTHOR: ALI MILLS - CEO

RESPONSIBLE OFFICER: ALI MILLS - CEO

REPORT DATE: 21ST APRIL 2016

ATTACHMENTS QUOTE

Executive Summary
This item seeks Council endorsement to authorise the expenditure of approximately $15,000 for repairs to two tennis courts.

Background
Council endorsed the following, at the Ordinary Council meeting held on the 22nd of June 2011:
Preferred tender - Green Planet Grass $185,047. This tender includes:-

- Contrasting green and terracotta tennis courts.
- Replacement of the existing asphalt with new for the Netball.
- Alternative site works - no regrading to the new Netball asphalt.

The project was combined with the netball courts and included the following:

**Tennis and Netball including Lighting and Electrical**

- Renew the existing four synthetic tennis surfaces with a comparable product.
- Replace the existing lighting to the tennis courts. Coverage of two or four courts dependent on costs.
- Relocate the existing Tennis Lights to the bowling green.
- Co-locate two Netball courts adjacent to the tennis courts. Includes lighting and one dual use Netball/Basketball court.
- Fence the areas appropriately.

Cr Spencer had reported that two of the courts were showing signs of needing repairs with the joins separating and gaps emerging in the surface. The Manager of Infrastructure Services (MIS) inspected the courts and confirmed there were serious issues with the surface of all courts but in particular two were of an urgent nature.

Synthetic Turf has been contacted who conducted repairs on the Perenjori Bowling Green when issues occurred there last year. They have conducted a sight visit with MIS present and have estimated the work at approx. $7,500 per court. Synthetic Turf’s assessment is that the work was very poor to start with and has not lasted as long as it should have. The following was noted:

- Limited glue used on joins, resulting in the gradual loosening at all joins
- Overall poor installation

The Company, Green Planet Grass are no longer operating, taking away the option to return to them for some compensation. Communications observed between the previous CEO and the contractors does indicate a “cheaper option” was chosen which did reduce labour and resources in the preparation stage.

It is planned to do the worst courts as soon as possible and the remaining two courts in the next financial year. As this is considered unbudgeted expenditure Council is required to authorise the allocation for this work.

**Statutory Environment**

Section 6.8 (1) Local Government Act 1995 (“the Act”)
A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure –
(a) is incurred in a financial year before the adoption of the annual budget by the local government;
(b) is authorised in advance by resolution; or
(c) is authorised in advance by the mayor or president in an emergency.

**Policy Implications**

Policy 4008 – Purchasing Policy
This is a specialist area with only one quote sourced to ensure the job is of a quality required.

**Financial Implications**
An increase of Account, 11459: PJ Sports Facility Capital Expenditure from $0 to $15,000.

Strategic Implications

Area 3: People and place – Our Community

Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve their potential.

Risk Management

If Council decides not to address the current issues, the courts will have to be cordoned off to ensure they are not used due to safety implications. They will not be able to be used.

There are no implications identified if Council decides to authorise funds to be spent on repairing the courts. Due diligence has been done on the proposed repairer to ensure quality work will be completed.

Consultation

MIS
Cr Spencer

Comment

It is very disappointing Council it seems has not had quality workmanship on the courts. As Council would be aware issues had already emerged on the netball courts which cost Council $30,000.

Voting Requirements – Absolute Majority

Officers Recommendation – Item 16045.2

That Council;
1. Accept the quote from Synthetic Turf, for approx. $15,000 to enable the immediate repair of two tennis courts.
2. Increase account 11459 PJ Sports Facility Capital Expenditure from $0 to $15,000.

OR

3. Not accept the quote from Synthetic Turf.

16046 PROJECT STATUS REPORT

APPLICANT: SHIRE OF PERENJORI
FILE: NIL
DISCLOSURE OF INTEREST: NIL
AUTHOR: ALI MILLS – CHIEF EXECUTIVE OFFICER
RESPONSIBLE OFFICER: ALI MILLS – CHIEF EXECUTIVE OFFICER
REPORT DATE: 21ST APRIL 2016
ATTACHMENTS PROJECT STATUS REPORT

Executive Summary

The project status report is provided to Council in order that actionable items are recorded and results reported to council. Although this is information only, the status report is to be accepted by
Council and recorded in the minutes to ensure councils are kept informed on the progress of the work undertaken by the Shire of Perenjori.

**Background**

Nil

**Statutory Environment**

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the Shire’s position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

**Consultation**

Staff

**Comment**

Nil

**Officer Recommendation – Item 16046**

Council accepts the Project Status Report as presented for the month of March 2016.

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**16047  STATUS REPORT**

**APPLICANT:** SHIRE OF PERENJORI

**FILE:** NIL

**DISCLOSURE OF INTEREST:** NIL

**AUTHOR:** ALI MILLS – CHIEF EXECUTIVE OFFICER

**RESPONSIBLE OFFICER:** ALI MILLS – CHIEF EXECUTIVE OFFICER

**REPORT DATE:** 21ST APRIL 2016

**ATTACHMENTS** STATUS REPORT

**Executive Summary**

The status report is provided to Council in order that actionable items are recorded and results reported to council. Although this is information only, the status report is to be accepted by Council and recorded in the minutes to ensure councils are kept informed on the progress of the work undertaken by the Shire of Perenjori.

**Background**

Nil
Shire of Perenjori

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Statutory Environment

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the Shire’s position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Consultation

Staff

Comment

Nil

Officer Recommendation – Item 16047

Council accepts the Status Report as presented for the month of March 2016.

16048 OTHER BUSINESS

16048.1 MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

16048.2 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

16048.3 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

16048.4 MATTERS BEHIND CLOSED DOORS

16048.4.1 CONFIDENTIAL ITEM – QUOTE – PAVILION REDEVELOPMENT

APPLICANT: SHIRE OF PERENJORI
FILE: ADM 0366
DISCLOSURE OF INTEREST: NIL
AUTHOR: ALI MILLS - CEO
RESPONSIBLE OFFICER: ALI MILLS - CEO
REPORT DATE: 21st APRIL 2016
ATTACHMENTS LETTER & PLANS
Voting Requirements – Simple Majority

**Officers Recommendation – Item 15128.4.1**

That Council;

1. Accept the quote from Shane Crothers Homes for the redevelopment of the Perenjori Recreation Centre as stage 1 of the project at the price of $219,800 (ex gst), as it is considered to provide value for money.

OR

2. Not accept the quote from Shane Crothers Homes as it is not considered to provide value for money.

**16048.4.2 CONFIDENTIAL ITEM – WRITE OFF OUTSTANDING DEBTS**

**APPLICANT:** SHIRE OF PERENJORI

**FILE:** ADM 0033

**DISCLOSURE OF INTEREST:** NIL

**AUTHOR:** PETER MONEY - MCDS

**RESPONSIBLE OFFICER:** PETER MONEY – MCDS

**REPORT DATE:** 21ST APRIL 2016

**ATTACHMENTS:** NIL

Voting Requirements – Simple Majority

**Committee Recommendation – Item 16048.4.2**

That Council authorises the write off of the following sundry debtors, totalling $20,742.63:

1. 80555 $456.07
2. 81553 $971.36
3. 80519 $1,169.89
4. 80533 $2,560
5. 80541 $15,388.56
6. 80508 $196.75

**16048.5 DATE OF NEXT MEETING**

The date of the next Council meeting will be held on Thursday 16th June 2016 commencing at 3.00pm.

**16048.6 CLOSURE**