Shire of Perenjori

MINUTES

Ordinary Council Meeting

\[ 17^{th} \text{ March 2016} \]

Held in the Latham Community Centre, Mullewa – Wubin Road, Latham on the 17th March 2016, commenced at 3.00 pm.

Table of Contents

<table>
<thead>
<tr>
<th>16031</th>
<th>PRELIMINARIES ..................................................................................................................</th>
<th>2</th>
</tr>
</thead>
<tbody>
<tr>
<td>16031.1</td>
<td>DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS ..................................................................</td>
<td>2</td>
</tr>
<tr>
<td>16031.2</td>
<td>OPENING PRAYER ......................................................................................................................</td>
<td>2</td>
</tr>
<tr>
<td>16031.3</td>
<td>DISCLAIMER READING..................................................................................................................</td>
<td>2</td>
</tr>
<tr>
<td>16031.4</td>
<td>RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE ................................................................</td>
<td>2</td>
</tr>
<tr>
<td>16031.5</td>
<td>RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE ................................................................</td>
<td>3</td>
</tr>
<tr>
<td>16031.6</td>
<td>PUBLIC QUESTION TIME .............................................................................................................</td>
<td>3</td>
</tr>
<tr>
<td>16031.7</td>
<td>NOTATIONS OF INTEREST ............................................................................................................</td>
<td>3</td>
</tr>
<tr>
<td>16031.8</td>
<td>APPLICATIONS FOR LEAVE OF ABSENCE ......................................................................................</td>
<td>3</td>
</tr>
<tr>
<td>16031.9</td>
<td>CONFIRMATION OF MINUTES ......................................................................................................</td>
<td>3</td>
</tr>
<tr>
<td>16031.10</td>
<td>ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION ................................................</td>
<td>3</td>
</tr>
<tr>
<td>16031.11</td>
<td>PETITIONS / DEPUTATIONS / PRESENTATIONS ...............................................................................</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>16032</th>
<th>CORPORATE AND DEVELOPMENT SERVICES ..................................................................................</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>16032.1</td>
<td>FINANCIAL STATEMENTS – FEBRUARY 2016 ..................................................................................</td>
<td>3</td>
</tr>
<tr>
<td>16032.2</td>
<td>ACCOUNTS FOR PAYMENT – FEBRUARY 2016 ................................................................................</td>
<td>6</td>
</tr>
<tr>
<td>16032.3</td>
<td>ADOPTION OF COMPLIANCE AUDIT RETURN ..............................................................................</td>
<td>10</td>
</tr>
<tr>
<td>16032.4</td>
<td>APPOINTMENT OF AUDITOR ........................................................................................................</td>
<td>11</td>
</tr>
<tr>
<td>16032.5</td>
<td>PROPOSED REZONING – LATHAM SCHOOL SITE (RESERVE 17051) ...........................................</td>
<td>15</td>
</tr>
<tr>
<td>16032.6</td>
<td>APPLICATION FOR MINING LICENCE 70/1351 ............................................................................</td>
<td>20</td>
</tr>
<tr>
<td>16032.7</td>
<td>REMOVAL OF TREES – SHIRE OF PERENJORI ..........................................................................</td>
<td>26</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>16033</th>
<th>COMMUNITY DEVELOPMENT OFFICER .........................................................................................</th>
<th>28</th>
</tr>
</thead>
<tbody>
<tr>
<td>16033.1</td>
<td>GEOTRAILS FORUM FOR PERENJORI – REQUEST FOR WAIVER OF FEES ......................................</td>
<td>28</td>
</tr>
<tr>
<td>16033.2</td>
<td>10 YEAR MORAWA EDUCATION MASTERPLAN – REQUEST FOR WAIVER OF FEES ..........................</td>
<td>32</td>
</tr>
<tr>
<td>16033.3</td>
<td>PINK STUMPS DAY – REQUEST FOR WAIVER OF FEES ................................................................</td>
<td>36</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>16034</th>
<th>INFRASTRUCTURE SERVICES .....................................................................................................</th>
<th>39</th>
</tr>
</thead>
<tbody>
<tr>
<td>16034.1</td>
<td>ROAD MAINTENANCE – FEBRUARY 2016 .....................................................................................</td>
<td>39</td>
</tr>
<tr>
<td>16034.2</td>
<td>LEASE GRADER – REPAIR COSTS ..............................................................................................</td>
<td>42</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>16035</th>
<th>GOVERNANCE ..........................................................................................................................</th>
<th>44</th>
</tr>
</thead>
<tbody>
<tr>
<td>16035.1</td>
<td>PERENJORI PLAYGROUP – REQUEST FOR WAIVER OF FEES ......................................................</td>
<td>44</td>
</tr>
<tr>
<td>16035.2</td>
<td>NORTH MIDLANDS FIXED WIRELESS BACKHAUL .........................................................................</td>
<td>47</td>
</tr>
</tbody>
</table>
Shire of Perenjori

Ordinary Council Meeting

MINUTES 17th March 2016

| 16036 | PROJECT STATUS REPORT ............................................................... 50 |
| 16037 | STATUS REPORT ........................................................................... 51 |
| 16038 | OTHER BUSINESS ........................................................................ 52 |
| 16038.1 | MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN ......................... 52 |
| 16038.2 | QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN .. 52 |
| 16038.3 | URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION ............................................................. 52 |
| 16038.4 | MATTERS BEHIND CLOSED DOORS ..................................................... 52 |
| 16038.4.1 | CONFIDENTIAL ITEM – CEO REVIEW .............................................. 52 |
| 16038.4.2 | CONFIDENTIAL ITEM – NOMINATION FOR FREEMAN ......................... 53 |
| 16038.5 | DATE OF NEXT MEETING .................................................................... 54 |
| 16038.6 | CLOSURE ....................................................................................... 54 |

16031 PRELIMINARIES

16031.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

President L Butler declared the meeting open at 3.24pm.

16031.2 OPENING PRAYER

President L Butler led the opening prayer.

16031.3 DISCLAIMER READING

16031.4 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

Cr L Butler
Cr J Cunningham
Cr K Pohl
Cr J Hirsch
Cr R Desmond
Cr R Spencer
Cr P Waterhouse
Cr G Reid
Ali Mills – CEO
Peter Money – MCDS
Ken Markham – MIS
Christina Laue – CDO

Apologies;
Cr L Smith
Shire of Perenjori

Ordinary Council Meeting

MINUTES

17th March 2016

16031.5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE
Nil.

16031.6 PUBLIC QUESTION TIME
Nil.

16031.7 NOTATIONS OF INTEREST
FINANCIAL INTEREST – LOCAL GOVERNMENT ACT S 5.60A
PROXIMITY INTEREST – LOCAL GOVERNMENT ACT S 5.60B
INTEREST AFFECTING IMPARTIALITY – LOCAL GOVERNMENT - CODE OF CONDUCT.
Nil.

16031.8 APPLICATIONS FOR LEAVE OF ABSENCE
Nil.

16031.9 CONFIRMATION OF MINUTES

Minutes from the Ordinary Council Meeting held on the 18th February 2016 are attached.

Motion – Item 16031.9
That Council accepts the Minutes from the Ordinary Meeting of the 18th February 2016 as a true and correct record of that Meeting.

Council Resolution – Item 16031.9
Moved: Cr R Desmond  Seconded: Cr G Reid
That Council accepts the Minutes from the Ordinary Meeting of the 18th February 2016 as a true and correct record of that Meeting.

Carried: 8/0

16031.10 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

16031.11 PETITIONS / DEPUTATIONS / PRESENTATIONS

16032 CORPORATE AND DEVELOPMENT SERVICES

16032.1 FINANCIAL STATEMENTS – FEBRUARY 2016
APPLICANT: SHIRE OF PERENJORI
FILE: ADM 0081
DISCLOSURE OF INTEREST: NIL
Executive Summary
This item recommends that Council accepts the Financial Activity Statement for the period ending 29th February 2016.

Background
Each month officers are required to prepare monthly financial reports, covering prescribed information, and present these to the Council.

Details
Presented is the Financial Activity Statement Report for the period ending 29th February 2016.

The following statements are presented to Council:
- Monthly Summary Information - Charts
- Statement of Financial Activity (Program and Nature & Type) - This provides the budget and actual income and expenditure for operating and non-recurrent as well and the closing surplus to date. (FM Reg 34(1))
- Statement of Capital Acquisitions and Capital Funding
- Net Current (Assets) Funding Position (Note 3). This provides the amount of assets over liabilities within the Balance Sheet. (FM Reg 34 (1)(e))
- Notes to the Financial Statements include:
  - Note 1.- Significant Accounting Policies
  - Note 2. - Explanation of Material Variances
  - Note 3. – Net Current Funding Position
  - Note 4. – Cash & Investments
  - Note 5. – Budget Amendments
  - Note 6. – Receivables
  - Note 7. – Cash Back Reserves
  - Note 8. – Capital Disposals
  - Note 9. – Rating Information
  - Note 10. – Information on Borrowings
  - Note 11. – Grant and Contributions
  - Note 12.- Trust Fund
  - Note 13.- Details of Capital Acquisition

Legal Compliance
Regulation 34 (Financial activity statement report) of the Local Government (Financial Management) Regulations 1996 states —

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

(a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);

(b) budget estimates to the end of the month to which the statement relates;
(c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;

(d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and

(e) the net current assets at the end of the month to which the statement relates.

(2) Each statement of financial activity is to be accompanied by documents containing —

(a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;

(b) an explanation of each of the material variances referred to in subregulation (1) (d); and (c) such other supporting information as is considered relevant by the local government.

(3) The information in a statement of financial activity may be shown —

(a) according to nature and type classification; or

(b) by program; or

(c) by business unit

(4) A statement of financial activity, and the accompanying documents referred to in subregulation 34 (2), are to be —

(a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and

(b) recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Section 6.8 of the Local Government Act 1995 (Expenditure from municipal fund not included in annual budget) states —

(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —

a. is incurred in a financial year before the adoption of the annual budget by the local government; or

b. is authorised in advance by resolution; or

c. is authorised in advance by the mayor or president in an emergency.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Area 5: Investing in Councils Leadership

Goal: Strengthen the Shire’s position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

Consultation

Liaison with MCDS, FO, & MIS.

Voting Requirements - Simple Majority
Committee Recommendation – Item 16032.1


Council Resolution – Item 16032.1

Moved: Cr J Hirsch
Seconded: Cr R Spencer

Council resolve that due to technical errors in the Financial Activity Statement Report the report is withdrawn and will be re-presented at the next Council meeting on the 21st April 2016.

Carried: 8/0

16032.2 ACCOUNTS FOR PAYMENT – FEBRUARY 2016

APPLICANT: SHIRE OF PERENJORI
FILE: 1306P
DISCLOSURE OF INTEREST: NIL
AUTHOR: DEBBY BARNDON – SENIOR FINANCE OFFICER
RESPONSIBLE OFFICER: PETER MONEY – MCDS
REPORT DATE: 17TH MARCH 2016
ATTACHMENTS: ACCOUNTS FOR PAYMENT

Executive Summary

This item recommends that the schedule of accounts for payment for the month ending 29th February 2016 be confirmed.

Background

The Schedule of Accounts is presented pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996.

The report identifies payments made from the Municipal and Trust Fund.

Council has delegated to the Chief Executive Officer the authority to make payments from the Municipal and Trust funds in accordance with the Local Government (Financial Management) Regulations 1996.

Under Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the Municipal fund or the Trust fund, each payment from the Municipal fund or the Trust fund is to be noted on a list compiled for each month showing:

a) The payee’s name;
b) The amount of the payment;
c) The date of the payment; and

d) Sufficient information to identify the transaction.
That list should then be presented at the next Ordinary Meeting of the Council following the preparation of the list, and recorded in the minutes of the meeting at which it is presented.

**Legal Compliance**

Section 6.10 (d) of the Local Government Act 1995 refers, i.e.-

6.10. financial management regulations

Regulations may provide for —

(d) the general management of, and the authorisation of payments out of —

(i) the municipal fund; and

(ii) the trust fund,

of a local government.

Regulation 13(1), (3) & (4) of the Local Government (Financial Management) Regulations 1996 refers, i.e. -

13. Lists of Accounts

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

(a) the payee’s name;

(b) the amount of the payment;

(c) the date of the payment; and

d) sufficient information to identify the transaction.

(3) A list prepared under subregulation (1) is to be —

(a) presented to the council at the next ordinary meeting of the council after the list is prepared; and

(b) recorded in the minutes of that meeting.

**Policy Implications**

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

**Financial Implications**

Ongoing management of Council funds by providing Council with sufficient information to monitor and review payments made.

**Strategic Implications**

Area 5: Investing in Councils Leadership

Goal: Strengthen the Shire’s position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

**Consultation**

Nil

**Comment**

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

**Voting Requirements – Simple Majority**
Committee Recommendation – Item 16032.2

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 (as amended), confirms the accounts paid for the month ending 29th February 2016 as attached to and forming part of this report.

<table>
<thead>
<tr>
<th>Municipal Account</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>EFT</td>
<td>$ 387,957.66</td>
</tr>
<tr>
<td>Direct Debits</td>
<td>$ 59,528.12</td>
</tr>
<tr>
<td>Cheques</td>
<td>$ 56,714.60</td>
</tr>
<tr>
<td>Corporate MasterCard</td>
<td>$ 2,014.87</td>
</tr>
<tr>
<td>Bank Fees</td>
<td>$ 256.04</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$ 506,471.29</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Trust Account - Shire</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>EFT</td>
<td>$ 0.00</td>
</tr>
<tr>
<td>Cheques</td>
<td>$ 0.00</td>
</tr>
<tr>
<td>Bank Fees</td>
<td>$ 0.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$ 0.00</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Trust Account – Mt Gibson Public Benefit Funds</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>EFT</td>
<td>$ 14,369.81</td>
</tr>
<tr>
<td>Cheques</td>
<td>$ 0.00</td>
</tr>
<tr>
<td>Bank Fees</td>
<td>$ 0.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$ 14,369.81</strong></td>
</tr>
</tbody>
</table>

**Totalling $520,841.10 from Municipal and Trust Accounts for** the month ending 29th February 2016.
Council Resolution – Item 16032.2

Moved: Cr J Cunningham  Seconded: Cr R Desmond

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 (as amended), confirms the accounts paid for the month ending 29th February 2016 as attached to and forming part of this report.

Carried: 8/0

<table>
<thead>
<tr>
<th>Municipal Account</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>EFT</td>
<td>$387,957.66</td>
</tr>
<tr>
<td>Direct Debits</td>
<td>$59,528.12</td>
</tr>
<tr>
<td>Cheques</td>
<td>$56,714.60</td>
</tr>
<tr>
<td>Corporate MasterCard</td>
<td>$2,014.87</td>
</tr>
<tr>
<td>Bank Fees</td>
<td>$256.04</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$506,471.29</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Trust Account - Shire</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>EFT</td>
<td>$0.00</td>
</tr>
<tr>
<td>Cheques</td>
<td>$0.00</td>
</tr>
<tr>
<td>Bank Fees</td>
<td>$0.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$0.00</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Trust Account – Mt Gibson Public Benefit Funds</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>EFT</td>
<td>$14,369.81</td>
</tr>
<tr>
<td>Cheques</td>
<td>$0.00</td>
</tr>
<tr>
<td>Bank Fees</td>
<td>$0.00</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$14,369.81</strong></td>
</tr>
</tbody>
</table>

**Totalling $520,841.10 from Municipal and Trust Accounts for** the month ending 29th
Executive Summary
This Item recommends that the Audit Committee accepts the attached Compliance Audit Return and recommends the Council adopts the Return without amendment.

Background
Local Governments are required to carry out a compliance audit in relation to the period 1 January to 31 December each year relative to the requirements set out in the attached document.

The Return is completed online via the Department of Local Government (DLG) website and provided to the Audit Committee prior to being referred to the Council for adoption.

The Return addresses various compliance matters with which local government CEO’S must advise the Department they have complied with or explain why the process was not compliant.

The Return must be provided to the Department by 31st March each year after it has been adopted by the Council and signed by the President and CEO.

There are no matters in which this Shire was not compliant.

Statutory Environment
Local Government (Audit) Regulations 1996 clause 14 requires adoption of the Return prior to providing it to the Department of Local Government.

Policy Implications
Nil

Financial Implications
Nil

Strategic Implications
Area 5: Investing in Councils Capacity – Our Leadership
Goal: Strengthen the shires position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

Risk Management
The report is a self-check on various administrative processes to ensure compliance with the Local Government Act. Matters covered in this report will be randomly audited in the annual report by external auditors.

Consultation
CEO
SFO
Administration Officer

Comment
The annual audit conducted by RSM Bird Cameron identified some minor matters of compliance in the internal purchasing policy, bank reconciliations, overheads allocations and some very minor matters with the tender register. These issues have no relation to the many questions asked in regards to compliances in this Return. Therefore this return is completed as all compliances being met.

Voting Requirements – Absolute Majority

<table>
<thead>
<tr>
<th>Committee Recommendation – Item 16032.3</th>
</tr>
</thead>
<tbody>
<tr>
<td>That the Audit Committee accepts the Compliance Audit Return 2015 without amendment and recommends it for adoption by the Council.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Council Resolution – Item 16032.3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Moved: Cr K Pohl</td>
</tr>
<tr>
<td>Seconded: Cr P Waterhouse</td>
</tr>
<tr>
<td>That the Audit Committee accepts the Compliance Audit Return 2015 without amendment and recommends it for adoption by the Council.</td>
</tr>
<tr>
<td>Carried: 8/0</td>
</tr>
</tbody>
</table>

16032.4 APPOINTMENT OF AUDITOR

| APPLICANT:                     |
| SHIRE OF PERENJORI             |
| FILE:                         |
| ADM 0081                      |
| DISCLOSURE OF INTEREST:       |
| NIL                           |
| AUTHOR:                       |
| PETER MONEY - MCDS            |
| RESPONSIBLE OFFICER           |
| PETER MONEY - MCDS            |
| REPORT DATE:                  |
| 17TH MARCH 2016               |
| ATTACHMENTS                   |
| QUOTATION’S FOR THE PROVISION OF AUDIT SERVICES |

Executive Summary
The contract with the Shire’s Auditors will expire on 30th June 2016 and the Audit Committee is required to make a recommendation to Council on the appointment of an auditor.

Background
The 3-year agreement with the Council’s current auditor RSM Bird Cameron expires on 30th June 2016. As it is not known when the next Audit Committee will be held, quotes have been called for the opportunity for the Council to appoint an auditor effective from 1st July 2016.
The Shire has been advised that the State Government is considering proposals to contract out some of the financial audits but at this time the details are not known. Legislation is currently being drafted and the outcome may not be known for some months.

As the current agreement will soon expire, quotes were called from three suppliers being RSM Bird Cameron, Moore Stephens (formerly UHY Haines Norton) and Butler Setterini who carry out audits in Carnamah Shire and others.

All three organisations contacted are qualified and competent in providing audit services for Local Government, meeting the requirements of the Local Government Act, and Financial Regulations.

All three also have existing local government contracts that could result in cost saving synergies in terms of travel to our Shire.

The scope of the quote called was to provide audit services to the Shire in accordance with the Local Government Act and Audit regulations.

The Audit Committee is to recommend to the Council the appointment of an auditor in accordance with s7.3 of the Act. The Act does not allow the CEO or any other staff member to be involved in the appointment of an auditor (other than presenting the item to the Council) nor to be appointed to the Audit committee.

Following are details of the prices submitted:

<table>
<thead>
<tr>
<th>COMPANY</th>
<th>AUDIT YEAR</th>
<th>FEE</th>
<th>GST</th>
<th>TOTAL (GST INC)</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUTLER SETTINERI</td>
<td>2015-16</td>
<td>9750</td>
<td>975</td>
<td>10,725</td>
</tr>
<tr>
<td></td>
<td>2016-17</td>
<td>10,200</td>
<td>1020</td>
<td>11,220</td>
</tr>
<tr>
<td></td>
<td>2017-18</td>
<td>10,700</td>
<td>1070</td>
<td>11,770</td>
</tr>
<tr>
<td>RSM AUSTRALIA</td>
<td>2015-16</td>
<td>11,950</td>
<td>1,195</td>
<td>13,145</td>
</tr>
<tr>
<td></td>
<td>2016-17</td>
<td>12,306</td>
<td>1,231</td>
<td>13,537</td>
</tr>
<tr>
<td></td>
<td>2017-18</td>
<td>12,662</td>
<td>1,226</td>
<td>13,928</td>
</tr>
<tr>
<td>MOORE STEPHENS</td>
<td>2015-16</td>
<td>16,800 *</td>
<td>1,680</td>
<td>18,480</td>
</tr>
<tr>
<td></td>
<td>2016-17</td>
<td>17,350 *</td>
<td>1,735</td>
<td>19,085</td>
</tr>
<tr>
<td></td>
<td>2017-18</td>
<td>17,900 *</td>
<td>1,790</td>
<td>19,690</td>
</tr>
</tbody>
</table>

*Includes a travel cost.

Butler Settineri include one face to face meeting with the Audit Committee as part of the price structure. They also charge a flat $800 for non-complex grant acquittals. Acquittals of the R2R grants are included in their quote.
RSM include fact to face meeting with the Council or by teleconference depending availability. They charge by the hour for grant acquittals including the R2R grant acquittals.

Moore Stephens do not include a face to face meeting with the Audit Committee – this is an additional $500 minimum fee unless the Committee meet with the Audit Partner on the audit visit by the partner. Fees as a guide for grant acquittals fall in the range of $800 - $1,000 per acquittal, unless there are complications for which an additional cost is negotiated on an hourly basis.

All three submissions do not include travel time in their quotes – this is an additional cost as is accommodation. For additional works that may be required all three charge around $420 - $450 per hour for a partner.

Objective of the Audit

To provide an independent audit opinion of the accounts and annual financial reports of the local government for each financial year covered by the term of the audit appointment

Scope of the Audit

The auditor is to-
Carry out such work as is necessary to form an opinion as to whether-
(a) the accounts are properly kept; and
(b) the annual financial report-
(i) is prepared in accordance with the financial records; and
(ii) represents fairly the results of the operations of the local government and the financial position of the local government at 30 June in accordance with the Australian Accounting Standards, the Local Government Act 1995 (as amended) (the Act), the Local Government (Financial Management) Regulations 1996 (as amended) and other mandatory professional reporting requirements;

Give an opinion in the audit report on-
(a) The financial position of the local government and
(b) The results of the operation of the local government;

Include in the audit report-
(a) Any material matters that indicate significant adverse trends in the financial position or the financial management practices of the local government; and
(b) Any matters indicating non-compliance with financial management or control requirements of the Act, Regulations and any other written law; and
(c) Details of whether information and explanations were obtained by the auditor; and
(d) A report on the conduct of the audit; and
(e) The opinion of the auditor as to whether or not the specific financial ratios reported are supported by verifiable information and reasonable assumptions

Critical Matters to be audited

The auditor is to indicate in his or her application the extent to which the critical matters outlined below will be audited so as to form an opinion on the manner in which they have been maintained.

(i) Revenue
• Rates revenue
• Government grants
• User pays revenue
• Profit on sale of non-current assets
• Other income

(ii) Expenditure
• Salary and wage costs
• Depreciation
• Materials and contract expenditure
• Loss on sale of non-current assets
• Insurances
• Bad debts
• Other expenditures

(iii) Current assets
• Bank and short term investments
• Receivables and prepayments
• Inventory

(iv) Non-current assets
• Property, plant furniture equipment
• Infrastructure and depreciation
• Other receivables

(v) Liabilities (current and non-current)
• Creditors and accruals
• Loan borrowings including new loans raised
• Provision for annual and long service leave entitlements

(vi) Reserve funds

(vii) Contingent liabilities

(viii) Capital Commitments

(ix) Accounting policies and notes to the financial statements

(x) Cash flow statement

(xi) The financial ratios required by the Local Government (Financial Management) Regulations 1996

**Statutory Environment**

*Local Government Act 1995 S7.3 states as follows:*

**7.3. Appointment of auditors**

(1) A local government is to, from time to time whenever such an appointment is necessary or expedient, appoint* a person, on the recommendation of the audit committee, to be its auditor.
The local government may appoint one or more persons as its auditor.

The local government’s auditor is to be a person who is —

(a) a registered company auditor; or

(b) an approved auditor.

Policy Implications

Nil

Financial Implications

The fees will need to be included in Council’s annual budgeting processes.

Strategic Implications

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the Shire’s position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Consultation

Moore Stephens
Shire of Carnamah
RSM Australian
Butler Settineri

Comment

All three companies have excellent reputations amongst local Government authorities and thus would be considered very competent and capable of meeting our needs and the compliance requirements set out by the Department. RSM have provided an excellent service for Council and have the advantage of being familiar with financial systems, practices and the financial staff themselves. In light of the DLGC advising that the auditing system could change in the near future it could be useful for the interim period to retain the existing auditor on a year by year basis.

Voting Requirements - Absolute Majority

<table>
<thead>
<tr>
<th>Committee Recommendation – Item 16032.4</th>
</tr>
</thead>
<tbody>
<tr>
<td>That Council appoint ..................... as the Shire’s auditors for the Shire of Perenjori for one year being the 2015/2016 with the option for a further two years being 2016/2017 and 2017/2018.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Council Resolution – Item 16032.4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Moved: Cr J Hirsch Seconded: Cr K Pohl</td>
</tr>
<tr>
<td>That Council appoint David Wall from RSM Australia as the auditor for the Shire of Perenjori for one year being the 2015/2016 audit with the option for a further two years being 2016/2017 audit and 2017/2018 audit.</td>
</tr>
<tr>
<td>Carried: 8/0</td>
</tr>
</tbody>
</table>
Executive Summary

This item seeks Council’s consideration of an application submitted by the Department of Lands (DoL) seeking to rezone the Latham Primary School site at Lot 17 (Reserve 17051) Chapple Street, Latham from the ‘Public Purposes—Primary School’ zone to the ‘Rural’ zone, to enable its subsequent disposal.

Background

The Department of Education have advised the DoL that the Latham primary school site is surplus to their requirements.

The DoL subsequently approached the Shire seeking comment on whether it had requirement for the site. Council resolved at its 15 October 2015 meeting:

1. *That Council advises the Department of Lands that it will seek public comment of the possible acquisition of the Latham school site being Reserve 17051, Lot 17 Chapple Street Latham.*

2. *That Council advises Gray & Lewis that it prefers reserve 17051, Lot 17 Chapple Street Latham to be re-zoned Rural.*

The Shire undertook public consultation by means of:
- Online survey;
- Consultation meetings at Latham post office and Latham Sports Club;
- Attendance at the Latham school closure meeting.

The feedback from the consultation indicated limited interest in the Shire acquiring the site, although there were suggestions that it could be redeveloped as an RV and Caravan Parking area, or a space for community activities such as a museum, community meeting place or a community garden.

Council subsequently resolved at its 17 December 2015 meeting as follows:

“*That Council advises the Department of Lands that it has no interest in the acquisition of Latham school site being Reserve 17051, Lot 17 Chapple Street Latham.*”

Lot 33 Chapple Street is a 1.6971ha Crown Reserve located at the western end of the Latham townsite and is the site of the primary school.

*Figure 1 – Aerial Photograph of Lot 33 (Reserve 17051) Chapple Street, Latham*
Lot 33 is zoned ‘Public Purposes’ under the Shire of Perenjori Local Planning Scheme No.2 ('the Scheme') and were the property to be sold into private ownership by the DoL then the zoning should be amended to no longer be for public purposes.

Section 8.3 of the Shire of Perenjori Local Planning Strategy ('the Strategy') notes that “…preferably the larger privately owned lots in the townsite would be zoned Rural to discourage the establishment or intensification of urban land…” and this rezoning application is in accordance with this strategic planning direction of Council.

The rezoning map from the applicant’s submitted Scheme Amendment documentation has been provided as Attachment 1, should Councillors wish to view the complete Scheme Amendment documentation a copy can be provided upon request.

**Statutory Environment**

Part 5 of the Planning & Development Act 2005 provides for the amendment of a Scheme.

Should Council support this rezoning application then it is required to forward a copy of the Scheme Amendment documentation to the Environmental Protection Authority ('EPA') for its assessment as per Section 81 of the Planning & Development Act 2005. Should the EPA advise that the proposed rezoning does not warrant assessment under Part IV Division 3 of the Environmental Protection Act 1986 then the Shire would forward a copy of the Scheme Amendment documentation to the Western Australian Planning Commission ('WAPC') seeking its consent to advertise the rezoning application as a standard scheme amendment.

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

*Area 1: Infrastructure and Natural Assets - Our Natural and Built Environment*

*Goal: A community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.*

**Risk Management**
It is considered that the rezoning of the subject land from an exclusively public purpose zoning to a rural zoning would remove potential for a claim for compensation to be lodged against the Shire should the land be sold by the DoL and it come under private ownership and the Shire refuse a future development application upon the land.

**Consultation**

Were Council to initiate the rezoning, and the WAPC to grant consent to advertise the application as a standard scheme amendment, then the Shire would undertake the following actions of consultation, inviting comments and responses within a 42 day advertising period:

- erect a public notification sign upon the site;
- place a notice within a locally circulating newspaper;
- place a copy of the Scheme Amendment documentation on the Shire website;
- place a copy of the Scheme Amendment documentation in the Shire office/library for public viewing;
- write directly to all surrounding landowners; &
- write directly to all relevant government agencies and service authorities.

**Comment**

At the completion of the advertising period all received submissions must be presented for Council’s consideration, and should the Scheme Amendment be given final approval at this point by Council then the rezoning documents would be forwarded to the WAPC seeking final assessment and approval.

**Voting Requirements – Simple Majority**

<table>
<thead>
<tr>
<th>Officers Recommendation – Item 16032.5</th>
</tr>
</thead>
<tbody>
<tr>
<td>That Council pursuant to Part 5 of the <em>Planning and Development Act 2005</em> amend Shire of Perenjori Local Planning Scheme No.2 by:</td>
</tr>
<tr>
<td>1 Reclassifying Lot 33 (No.17) Chapple Street, Latham within Reserve 17051 from Local Scheme Reserve ‘Public Purposes’ (denoted as Primary School) to ‘Rural’ zone; and</td>
</tr>
<tr>
<td>2 Modifying the Scheme Map accordingly.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Council Resolution – Item 16032.5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Moved: Cr P Waterhouse</td>
</tr>
<tr>
<td>That Council pursuant to Part 5 of the <em>Planning and Development Act 2005</em> amend Shire of Perenjori Local Planning Scheme No.2 by:</td>
</tr>
<tr>
<td>1 Reclassifying Lot 33 (No.17) Chapple Street, Latham within Reserve 17051 from Local Scheme Reserve ‘Public Purposes’ (denoted as Primary School) to ‘Rural’ zone; and</td>
</tr>
<tr>
<td>2 Modifying the Scheme Map accordingly.</td>
</tr>
</tbody>
</table>

Carried: 8/0
Executive Summary
This report recommends that Council acknowledges the mining application and recommends to the Department of Mines and Petroleum that conditions be imposed if the license is granted.

Background
Correspondence has been received from Dene Solomon advising the Shire of an application for a mining licence on land within the Shire. The licence is for land on Perangery Station for the mining of gypsum.

All applicants are required to notify the respective local government of the application for the licence. They have provided location plans detailing the subject land.

Statutory Environment
Mining Act 1978

33. Application for mining tenement by permit holder
1) Subject to subsection (1a), where an application is made in accordance with this Act for a mining tenement that relates to private land notice of the application shall be given in the prescribed manner by the applicant to —
   a) The Chief Executive Officer of the local government;
   b) The owner and occupier of the private land; and
   c) Each mortgagee of the land under a mortgage endorsed or noted on the title or land register or record relating to that land, but if there is no occupier of the land, or no such occupier can be found, the notice of the application shall be affixed in some conspicuous manner on the land

Policy Implications
Nil

Financial Implications
Nil

Strategic Implications
Area 1: Infrastructure and Natural Assets - Our Natural and Built Environment
**Shire of Perenjori**  
**Ordinary Council Meeting**  
**MINUTES**  
**17th March 2016**

**Goal:** A community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community need.

---

**Risk Management**

Local governments are invited to comment of mining or exploration applications and may ask for conditions to be applied if the licence is granted. The Department of Mines will generally consider any conditions requested but do not necessarily impose those conditions.

There are no known risks if the Council declines to seek conditions other than those normally applied by the Department unless the Council knows of specific matters on the subject lease.

**Consultation**

Nil

**Comment**

Council has minimal power over whether licences are approved or not but can request that certain conditions be applied.

**Voting Requirements – Simple Majority**

---

**Officers Recommendation – Item 16032.6**

That Council acknowledges the application for a mining licence from Dene Solomon for licence 70/1351 and requests that the following conditions be imposed by the Department of Mines and Petroleum if the licence is to be issued:

1. All surface holes drilled for the purpose of exploration are to be capped, filled or otherwise made safe after completion.
2. All costeans and other disturbances to the surface of the land made as a result of exploration, including drill pads, grid lines and access tracks, being backfilled and rehabilitated to the satisfaction of the district mining engineer. Backfilling and rehabilitation being required no later than six (6) months after excavation unless otherwise approved in writing by the district mining engineer.
3. Abandoned equipment and temporary buildings being removed from the tenement prior to or at the termination of the exploration program.
4. No activities taking place to the detriment of any roads, streets or verges.
5. Minimum disturbance being made to natural vegetation.
6. Adequate dust suppression control methods and practices being used.
7. All works comply with the Environmental Protection (Noise) Regulations 1997.

All waste materials, rubbish and plastic sample bags to be removed within 60 days of placement.

---

**Council Resolution – Item 16032.6**

Moved: Cr J Cunningham  
Seconded: Cr J Hirsch

That Council acknowledges the application for a mining licence from Dene Solomon for licence 70/1351 and requests that the following conditions be imposed by the Department of Mines and Petroleum if the licence is to be issued:
1. All surface holes drilled for the purpose of exploration are to be capped, filled or otherwise made safe after completion.

2. All costeans and other disturbances to the surface of the land made as a result of exploration, including drill pads, grid lines and access tracks, being backfilled and rehabilitated to the satisfaction of the district mining engineer. Backfilling and rehabilitation being required no later than six (6) months after excavation unless otherwise approved in writing by the district mining engineer.

3. Abandoned equipment and temporary buildings being removed from the tenement prior to or at the termination of the exploration program.

4. No activities taking place to the detriment of any roads, streets or verges.

5. Minimum disturbance being made to natural vegetation.

6. Adequate dust suppression control methods and practices being used.

7. All works comply with the Environmental Protection (Noise) Regulations 1997.

All waste materials, rubbish and plastic sample bags to be removed within 60 days of placement.

Carried: 8/0
APPLICATION FOR MINING TENEMENT

(e) Mining Lease

No. M 701/1351

(b) 16/02/2016 10:15:00

(c) SOUTH WEST

(d) South Western

(g) Total 103

(h) Peregery Station

(i) Datum united to GDA 94 coordinates of E468140m E and Y746800m N in zone 50

(l) 120,000.00/- MA

(iii) Deno Solomon

Date: 17/02/2016

NOTES

Note 1: EXPLORATION LICENCE

(i) Attachments 1 and 2 form part of every application for an exploration licence and must be lodged with this form in lieu of (h), (i), (j) and (k) above.

(ii) An application for an Exploration Licence shall be accompanied by a statement specifying name of exploration, details of the proposed work programme, estimated cost of exploration and technical and financial ability of the applicant.

Note 2: PROSPECTING/MISCELLANEOUS LICENCE AND MINING/GENERAL PURPOSE LEASE

(i) The application form shall be accompanied by a map on which are clearly delineated the boundaries of the area applied for.

Note 3: GROUND AVAILABILITY

(i) The map is on the applicant to ensure that ground is available to be marked out and/or applied for.

(ii) The following action should be taken to ascertain ground availability:

(a) public plan search, (b) register search, (c) ground inspection.

Note 4: ALL APPLICATIONS OVER PRIVATE LAND

The period for lodgement of an objection is within 21 days of service of this notice, or the date noted above for lodging objections, whichever is the longer period.
**APPRAISAL OBJECT:** M 70/1351 : Applied for; Unsurveyed; Pending

**HOLDER/APPLICANT:** SOLOMON DENE

**LAND AFFECTED**

<table>
<thead>
<tr>
<th>TENURE NO./NAME</th>
<th>PURPOSE/NAME</th>
<th>CLASS</th>
<th>LAND MANAGED BY</th>
<th>ENCR AREA</th>
<th>ENCR PCNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>FNA0007197</td>
<td>FNA/7197/ File Notation Area</td>
<td>S</td>
<td>DEPT. FOR PLANNING &amp; INFRASTRUCTURE</td>
<td>120.42 Hs.</td>
<td>100.0%</td>
</tr>
<tr>
<td>FNA031527</td>
<td>FNA/1/527/ File Notation Area</td>
<td>S</td>
<td>DEPARTMENT - (SW Land Division)</td>
<td>120.42 Hs.</td>
<td>100.0%</td>
</tr>
<tr>
<td>NZ.0000002</td>
<td>NZ/000/002/ Mineralisation Zone, Non Section 57/209</td>
<td>S</td>
<td>DEPT. OF MINES &amp; PETROLEUM</td>
<td>120.42 Hs.</td>
<td>100.0%</td>
</tr>
<tr>
<td>GI.100017</td>
<td>GI/1/17/ Giacomin</td>
<td>S</td>
<td>DEPT. OF WATER</td>
<td>120.42 Hs.</td>
<td>100.0%</td>
</tr>
<tr>
<td>VCL.00006</td>
<td>VCL.006/ Vacant Crown Land (No. 30006)</td>
<td>C</td>
<td>VICTORIA</td>
<td>120.42 Hs.</td>
<td>100.0%</td>
</tr>
<tr>
<td>H.3804202</td>
<td>H.38042/ Historical Leases 3904202</td>
<td>C</td>
<td>VICTORIA</td>
<td>120.42 Hs.</td>
<td>100.0%</td>
</tr>
<tr>
<td>NF.70</td>
<td>NF/70/ South West M F 70</td>
<td>A</td>
<td>VICTORIA</td>
<td>120.42 Hs.</td>
<td>100.0%</td>
</tr>
<tr>
<td>LG.7000</td>
<td>LG.7000/ Perenjori Shire</td>
<td>A</td>
<td>VICTORIA</td>
<td>120.42 Hs.</td>
<td>100.0%</td>
</tr>
</tbody>
</table>

**NATIVE TITLE AREAS AFFECTED**

<table>
<thead>
<tr>
<th>NTRI</th>
<th>NAME</th>
<th>ENCR AREA</th>
<th>ENCR PCNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>ARB14</td>
<td>YAMATJI MARLBOROUGH CORPORATION LEVEL 8 13-15 THE ESPLANADE PERTH WA 6000 AUSTRALIA SAME AS CORRESPONDENCE</td>
<td>120.42 Hs.</td>
<td>100.0%</td>
</tr>
</tbody>
</table>

**CLAIMED FE TT No.: NAME**

<table>
<thead>
<tr>
<th>FE TT No.</th>
<th>NAME</th>
<th>CLAINT REPREsentative</th>
<th>ENCR AREA</th>
<th>ENCR PCNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>WA00193/1958</td>
<td>WDX MAL</td>
<td>WDX MOB</td>
<td>100.0%</td>
<td></td>
</tr>
</tbody>
</table>

**DETERMINED TRIBUNAL FILE No.: NAME**

<table>
<thead>
<tr>
<th>FILE No.</th>
<th>NAME</th>
<th>ENCR AREA</th>
<th>ENCR PCNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>ILJA</td>
<td>Subject Matter</td>
<td>LLA TITLE</td>
<td>ENCR AREA</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>ENT No.</th>
<th>NAME</th>
<th>ENCR AREA</th>
<th>ENCR PCNT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**DEPARTMENT OF MINES AND PETROLEUM**

**DEPARTMENT OF WATER**

**DEPARTMENT OF PLANNING AND INFRASTRUCTURE**

**DEPARTMENT — (SW Land Division)**
Executive Summary
This item recommends Council endorses the removal of trees that invaded the septic system on the south side of the town hall.
Background

On the 24th February 2016 the employees of NACC reported that the toilets in the town hall were not flushing. An investigation found that trees had been planted on top of some of the septic pipes and other trees were in very close proximity to the septic pipes and tanks.

Tree roots invaded the tanks and pipes and caused significant blockages. It is also possible that tree roots have encroached further into the pipes towards the toilets.

By chance there were tree loppers in Perenjori at the time the septics were dug up. To take advantage of their being here and also because the removal was a necessity, the problem trees were removed.

The Council Policy requires that we replant trees in this same or a nearby location. However it is not practical to replant trees or even shrubs in this same location as they will eventually invade the septics again.

The Manager of Infrastructure Services will select a more suitable location to replant and equivalent number of trees.

Statutory Environment

Nil.

Policy Implications

Council Policy 3014:

No established tree is to be removed from Shire controlled land without the approval of the Council.

A tree may be removed without Council approval if it is reasonably considered that the tree may be a danger to either persons or property if it remains in situ.

When a tree is removed another tree should be planted in its place if practicable otherwise a tree should be planted in a nearby suitable location.

Financial Implications

The cost to remove the trees as recommended will be approximately $800.

Strategic Implications

Area 1: Infrastructure and Natural Assets - Our Natural and Built Environment

Goal: A community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs

Risk Management

With the current repairs the septic system will be safe for probably the next year or two but there are long term implications should the trees remain in situ. Eventually they will again invade the septic system and cause further damage.

Carrying out the proposed works now will ensure the septics are safe well into the future.

Consultation

Building Maintenance Officer
CEO

Comment
Nil
Voting Requirements – Simple Majority

Officers Recommendation – Item 16032.7

That Council confirms approval of the removal of trees in proximity to the town hall septic.

Council Resolution – Item 16032.7

Moved: Cr R Desmond          Seconded: Cr J Cunningham

That Council confirms approval of the removal of trees in proximity to the town hall septic.

Carried: 8/0

16033  COMMUNITY DEVELOPMENT OFFICER

16033.1 GEOTRAILS FORUM FOR PERENJORI – REQUEST FOR WAIVER OF FEES

APPLICANT: ALAN BRIGGS, MURDOCH UNIVERSITY PERTH
FILE: ADM 0047
DISCLOSURE OF INTEREST: NIL
AUTHOR: CHRISTINA LAUE - CDO
RESPONSIBLE OFFICER: CHRISTINA LAUE - CDO
REPORT DATE: 17TH MARCH 2016
ATTACHMENTS LETTER OF REQUEST

Executive Summary
This item seeks the support of Council to waive the fees for the Murdoch University to hold a Geo-trail forum at the Sports Pavilion on Tuesday 29th of March.

Background
Murdoch University is working with the Gunduwa Conservation Region Group to establish the basis for a Geo-trail network within the region. Geo-trails are drive trails that incorporate stop overs, laybys and information displays (Signs and digital applications) to demonstrate the unique geological formations and landscape in particular areas. They are becoming increasingly popular among interested tourists who travel extensive distances to view these attractions. Geotrails have been established in the Pilbara Region and the Wheatbelt, which is associated with the Granite Way which incorporates a link to Wave Rock.

To develop this project Dr David Newsome and Alan Briggs want to meet with selected communities within the region to determine their views and perceptions for sharing those geological attractions. To achieve they will be holding a number of forums across the region. The forum in Perenjori needs to be in a managed venue and will include an afternoon tea. The number of attendees will be guided by the amount of promotion and the willingness of the community to attend.
Perenjori is within the Gunduwa Conservation Region and is likely to benefit from having a link into the proposed Geotrail network as tourists travel to and hopefully stay over in the town. Council is asked to consider a waving at the fees which would be valued at $120.

The Shire of Perenjori has established a Donations Policy which assists with the assessment of such requests. The Policy states:

*Council is committed to building strong and resilient communities in Perenjori and to maximising social wellbeing for all citizens. One means of achieving these goals is to provide assistance being financial or in kind in the form of donations to individuals and groups to help develop leadership skills, increase community participation in civic life and address identified social issues.*

The criteria are as follows:

<table>
<thead>
<tr>
<th>CRITERIA</th>
<th>GEOTRAIL FORUM</th>
</tr>
</thead>
<tbody>
<tr>
<td>The status of the applicant organisation (eg charity, not for profit).</td>
<td>Contractor</td>
</tr>
<tr>
<td>The numbers of people benefitting</td>
<td>Open to whole community</td>
</tr>
<tr>
<td>The availability of the event, service to the community.</td>
<td>Open to all 18 years +, no charge</td>
</tr>
<tr>
<td>The alignment of the event, service or activity with Council’s philosophies and strategic direction.</td>
<td>Very applicable and relates to Strategy Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment</td>
</tr>
<tr>
<td>The perceived benefit of the event or activity to the Perenjori community</td>
<td>Very applicable and accessible, would expect much interest and benefit of this practice.</td>
</tr>
<tr>
<td>Alternative funding sources that may be applicable.</td>
<td>Nil other than own</td>
</tr>
<tr>
<td>Contribution to the event or activity made by the applicant organisation or individual/s.</td>
<td>Individual covers other operational costs including staff/presenters</td>
</tr>
<tr>
<td>Commitment to acknowledgement of the Shire of Perenjori</td>
<td>Shire to be acknowledged as a sponsor</td>
</tr>
</tbody>
</table>

**Statutory Environment**


**Policy Implications**

Donations Policy

**Financial Implications**

An amount of $120 is estimated for the Pavilion.

**Strategic Implications**

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.
Risk Management
The risks with supporting this request include:
- Setting a precedence where others can expect the same
The risks with not supporting this request include:
- Event doesn’t take place
- Community upset with lack of support

Consultation
Alan Briggs

Comment
There is a strong sense of community in Perenjori and in the prospects of tourism for the town. The tourism industry will benefit from the outcome of this forum in case the whole project is going ahead.

Voting Requirements – Simple Majority

<table>
<thead>
<tr>
<th>Officer Recommendation – Item 16033.1</th>
</tr>
</thead>
<tbody>
<tr>
<td>That Council:</td>
</tr>
<tr>
<td>1. Supports the request from Alan Briggs – Murdoch University to waive costs for renting the pavilion for the Geotrail workshop to be held on the 29th March 2016.</td>
</tr>
<tr>
<td>OR</td>
</tr>
<tr>
<td>2. Doesn’t support the request from Alan Briggs – Murdoch University to waive costs for renting the pavilion for the Geotrail workshop to be held on the 29th March 2016.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Council Resolution – Item 16033.1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Moved: Cr J Hirsch</td>
</tr>
<tr>
<td>That Council:</td>
</tr>
<tr>
<td>1. Supports the request from Alan Briggs – Murdoch University to waive costs for renting the pavilion for the Geotrail workshop to be held on the 29th March 2016.</td>
</tr>
<tr>
<td>Carried: 8/0</td>
</tr>
</tbody>
</table>
Dear Ali,

WAIVER OF FEES FOR TOURISM PROGRAM - GEOTRAILS

Murdoch University is working with the Gunduwa Conservation Region Group to establish the basis for a Geo-trail network within the region. Geo-trails are drive trails that incorporate stop overs, laybys and information displays (Signs and digital applications) to demonstrate the unique geological formations and landscape in particular areas. They are becoming increasingly popular among interested tourists who travel extensive distances to view these attractions. Geotrails have been established in the Pilbara Region and the Wheatbelt, which is associated with the Granite Way which incorporates a link to Wave Rock.

To develop this project Dr David Newsome and I would like to meet with selected communities within the region to determine their views and perceptions for sharing those geological attractions. To achieve this we will be holding a number of forums across the region. Each forum needs to be in a managed venue and will include a morning or afternoon tea. The number of attendees will be guided by the amount of promotion we can arrange and the willingness of the community to attend.

Perenjori is within the Gunduwa Conservation Region and is likely to benefit from having a link into the proposed Geotrail network as tourists travel to and hopefully stay over in the town. I understand there is a strong sense of community in Perenjori and in the prospects of tourism for the town.

In order to minimise costs for the forums I have previously asked shires to provide the venue and facilities free of costs as an in-kind contribution to the research.

Yours sincerely

Alan Briggs

PhD Candidate

Murdoch University
Executive Summary
This item seeks the support of Council to waive the fees for the Shire of Morawa to enable a community consultation to take place at the Sports Pavilion on Monday, 21st of March.

Background
The Shire of Morawa has invited the community to be part of an exciting opportunity to provide input into a 10 year Education and Training Master Plan, a Blueprint for the inland Mid West region. This plan would then be used by Shire of Morawa, schools and other relevant agencies to seek funding for sustainable education, training and employment initiatives for students, youth and adults. Peter Browne, former Director General of Education and Barbara Browne, former Head of Senior School at PLC, have been engaged by the Shire of Morawa to complete the 10 year Master Plan.

Peter and Barbara plan to conduct structured discussions in face-to-face meetings with key community decision makers, interested community members, and educational and training providers in five Shires: Morawa, Yalgoo, Mingenew, Perenjori (21st March 6 pm) and Three Springs.

The current initiatives and projected projects already underway, include:
- Rebranding and positioning Morawa DHS as a K-12 Community College and the associated infrastructure needed;
- Developing further the Residential Campus to cater for 100 WACOA-M students and 20 MDHS students;
- Increasing the WACOA-M arable land holding by 1500 hectares;
- Investigating the purchase of a Pastoral Station and the re-introduction of a Pastoral Industries Course at WACOA-M;
- Establishing an Industry Training Centre in Morawa; and
- Developing further University and TAFE pathways.

Council is asked to consider a waving of the fees which would be valued at $120.

The Shire of Perenjori has established a Donations Policy which assists with the assessment of such requests. The Policy states:

*Council is committed to building strong and resilient communities in Perenjori and to maximising social wellbeing for all citizens. One means of achieving these goals is to provide assistance being financial or in kind in the form of donations to individuals and groups to help develop leadership skills, increase community participation in civic life and address identified social issues.*
## SHIRE OF PERNJORI

### ORDINARY COUNCIL MEETING

**MINUTES**

**17**\(^{th}\) **March 2016**

The criteria are as follows:

<table>
<thead>
<tr>
<th>CRITERIA</th>
<th>Ten year Education Masterplan</th>
</tr>
</thead>
<tbody>
<tr>
<td>The status of the applicant organisation (eg charity, not for profit).</td>
<td>Council</td>
</tr>
<tr>
<td>The numbers of people benefiting</td>
<td>Open to whole community, Councilors, Parents and Primary school teachers</td>
</tr>
<tr>
<td>The availability of the event, service to the community.</td>
<td></td>
</tr>
<tr>
<td>The alignment of the event, service or activity with Council’s philosophies and strategic direction.</td>
<td>Very applicable and relates to Strategy Area 1 : Infrastructure and Natural Assets – Our Natural and Built Environment</td>
</tr>
<tr>
<td>The perceived benefit of the event or activity to the Pernjori community</td>
<td>Very applicable and accessible, would expect much interest and benefit of this practice.</td>
</tr>
<tr>
<td>Alternative funding sources that may be applicable.</td>
<td></td>
</tr>
<tr>
<td>Contribution to the event or activity made by the applicant organisation or individual/s.</td>
<td>Individual covers other operational costs including staff/presenters</td>
</tr>
<tr>
<td>Commitment to acknowledgement of the Shire of Pernjori</td>
<td>Shire to be acknowledged as a sponsor</td>
</tr>
</tbody>
</table>

### STATUTORY ENVIRONMENT


### POLICY IMPLICATIONS

Donations Policy

### FINANCIAL IMPLICATIONS

An amount of $120 is estimated for the Pavilion.

### STRATEGIC IMPLICATIONS

**Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment**

Goal: A community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

### RISK MANAGEMENT

The risks with supporting this request include:

- Setting a precedence where others can expect the same

The risks with not supporting this request include:

- Community upset with lack of support

### CONSULTATION

Peter Browne, Karen Marshall and CEO John Roberts

### COMMENT
There is a strong need for the Morawa District High school.

**Voting Requirements – Simple Majority**

<table>
<thead>
<tr>
<th>Officer Recommendation – Item 16033.2</th>
</tr>
</thead>
<tbody>
<tr>
<td>That Council:</td>
</tr>
<tr>
<td>1. Supports the request from the Shire of Morawa to waive costs for renting the pavilion for the Morawa Education Masterplan Workshop.</td>
</tr>
<tr>
<td>OR</td>
</tr>
<tr>
<td>2. Doesn’t support the request from the Shire of Morawa to waive costs for renting the pavilion for the Morawa Education Masterplan Workshop.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Council Resolution – Item 16033.2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Moved Cr R Desmond</td>
</tr>
<tr>
<td>Seconded: Cr R Spencer</td>
</tr>
<tr>
<td>That Council:</td>
</tr>
<tr>
<td>1. Supports the request from the Shire of Morawa to waive costs for renting the pavilion for the Morawa Education Masterplan Workshop.</td>
</tr>
<tr>
<td><strong>Carried: 8/0</strong></td>
</tr>
</tbody>
</table>
Dear Laurie, Ali and Councillors

The Shire of Morawa invites your community to be part of an exciting opportunity to provide input into a 10 year Education and Training Master Plan, a Blueprint for the inland Mid West region. This Plan would then be used by our Shire, schools and other relevant agencies to seek funding for sustainable education, training and employment initiatives for students, youth and adults. Peter Browne, former Director General of Education and Barbara Browne, former Head of Senior School at PLC, have been engaged by the Shire of Morawa to complete the 10 year Master Plan. Peter and Barbara plan to conduct structured discussions in face-to-face meetings with key community decision makers, interested community members; and educational and training providers in five Shires: Morawa, Yaago, Mingenew, Ferenjori and Three Springs. The structured discussions will focus on some of the current and projected initiatives listed below but the list is by no means definitive.

The current initiatives and projected projects already underway, include:

- Rebranding and positioning Morawa DHS as a K-12 Community College and the associated infrastructure needed;
- Developing further the Residential Campus to cater for 100 WACCA-M students and 20 MDHS students;
- Increasing the WACCA-M arable land holding by 1500 hectares;
- Investigating the purchase of a Pastoral Station and the re-introduction of a Pastoral Industries Course at WACCA-M;
- Establishing an Industry Training Centre in Morawa; and
- Developing further University and TAFE pathways.

However, it is imperative that each of the five Shires involved put forward their vision for the provision of educational and training opportunities they consider best for their communities.
I urge your Shire Council and community to be part of the structured discussions to be held in your town during the week commencing March 21st. The success of the consultation phase will depend on each Shire advertising the meetings so that key community decision makers, interested community members and educational and training providers are invited to attend. Peter and Barbara Browne will be contacting each Shire CEO in the near future to arrange details of the meetings such as date, time and venue.

The Shire of Morawa looks forward to your involvement and participation in the development of the 10 year Education and Training Master Plan for our five inland Mid West Shires. Together, we can make a difference in the educational and training opportunities offered to your children, youth and adults in our region.

Yours sincerely

Karen Chappel
Shire President

John Roberts
CEO

**16033.3 PINK STUMPS DAY – REQUEST FOR WAIVER OF FEES**

<table>
<thead>
<tr>
<th>APPLICANT:</th>
<th>PERENJORI CRICKET CLUB</th>
</tr>
</thead>
<tbody>
<tr>
<td>FILE:</td>
<td>ADM 0047</td>
</tr>
<tr>
<td>DISCLOSURE OF INTEREST:</td>
<td>NIL</td>
</tr>
<tr>
<td>AUTHOR:</td>
<td>CHRISTINA LAUE - CDO</td>
</tr>
<tr>
<td>RESPONSIBLE OFFICER:</td>
<td>CHRISTINA LAUE - CDO</td>
</tr>
<tr>
<td>REPORT DATE:</td>
<td>17TH MARCH 2016</td>
</tr>
<tr>
<td>ATTACHMENTS:</td>
<td>LETTER OF REQUEST</td>
</tr>
</tbody>
</table>

**Executive Summary**
This item seeks the support of Council to waive the fees for use of the Pavilion for the Pink Stumps day 2016 at the oval.

**Background**
In previous years the Pink Stumps Day was a huge success as the Cricket Club raised more than $9000. This fundraiser goes to the McGrath Foundation and Daniel Wellington and his Family Carnamah. This fun day for families includes: Fun for children, BBQ and an auction.

Council is asked to consider a waiving of the fees which would be valued at $120.
The Shire of Perenjori has established a Donations Policy which assists with the assessment of such requests. The Policy states:

_Council is committed to building strong and resilient communities in Perenjori and to maximising social wellbeing for all citizens. One means of achieving these goals is to provide assistance being financial or in kind in the form of donations to individuals and groups to help develop leadership skills, increase community participation in civic life and address identified social issues._

The criteria are as follows:

<table>
<thead>
<tr>
<th>CRITERIA</th>
<th>Ten year Education Masterplan</th>
</tr>
</thead>
<tbody>
<tr>
<td>The status of the applicant organisation (eg charity, not for profit).</td>
<td>Sports Club, not for profit, fundraiser</td>
</tr>
<tr>
<td>The numbers of people benefiting</td>
<td>Open to whole community</td>
</tr>
<tr>
<td>The availability of the event, service to the community.</td>
<td></td>
</tr>
<tr>
<td>The alignment of the event, service or activity with Council’s philosophies and strategic direction.</td>
<td>Very applicable and relates to Strategy Area 3: People and place – our Community</td>
</tr>
<tr>
<td>The perceived benefit of the event or activity to the Perenjori community</td>
<td>Very applicable and accessible, would expect much interest and benefit of this practice.</td>
</tr>
<tr>
<td>Alternative funding sources that may be applicable.</td>
<td></td>
</tr>
<tr>
<td>Contribution to the event or activity made by the applicant organisation or individual/s.</td>
<td>Individual covers other operational costs including staff/presenters</td>
</tr>
<tr>
<td>Commitment to acknowledgement of the Shire of Perenjori</td>
<td>Shire to be acknowledged as a sponsor</td>
</tr>
</tbody>
</table>

**Statutory Environment**


**Policy Implications**

Donations Policy

**Financial Implications**

An amount of $ 120 cost is estimated for use of the Pavilion, which can be allocated from account ‘Donations 14911’.

**Strategic Implications**

Area 3: People and Place – Our Community

Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve their potential.

**Risk Management**

The risks with supporting this request include:

- Setting a precedence where others can expect the same
The risks with not supporting this request include:
- Community upset with lack of support for this event

Consultation
Cricket Club, Ashley Sparkman and Brad Spencer

Comment
This is a regular event which provides a range of activities for the community. In the past years some funding went towards the ambulance and volunteer fire brigade. It is a great opportunity to help the foundation and ‘a mate’ who has got cancer next door.

Voting Requirements – Simple Majority

<table>
<thead>
<tr>
<th>Officer Recommendation – Item 16033.3</th>
</tr>
</thead>
<tbody>
<tr>
<td>That Council:</td>
</tr>
<tr>
<td>1. Supports the request from the Cricket Club to waive cost of $120 for the hire of the Pavilion for the Pink stumps Day on the 19th March.</td>
</tr>
<tr>
<td>OR</td>
</tr>
<tr>
<td>2. Doesn’t support the request from the Cricket Club to waive cost of $120 for the hire of the Pavilion for the Pink stumps Day on the 19th March.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Council Resolution – Item 16033.3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Moved: Cr J Cunningham</td>
</tr>
<tr>
<td>Seconded: Cr K Pohl</td>
</tr>
<tr>
<td>That Council:</td>
</tr>
<tr>
<td>1. Supports the request from the Cricket Club to waive cost of $120 for the hire of the Pavilion for the Pink stumps Day on the 19th March.</td>
</tr>
<tr>
<td>Carried: 8/0</td>
</tr>
</tbody>
</table>

Perenjori Cricket Club
PO Box 25
Perenjori WA 6620

Shire of Perenjori
PO Box 22
Perenjori WA 6620

9th March 2016

Dear Christina

I write to you, inviting you to attend our windup and trophy presentations coinciding with “Pink Stumps” day on Saturday 19th March. In the past three years we have raised approximately $9000 with the generosity and participation of the community.
Last year some of the money raised was distributed to our local St Johns Ambulance and Volunteer Fire Brigade.

This year we have a new reason to dig deep. Daniel “Boots” Wellington from Carnamah has recently been diagnosed with cancer. He and his wife Kirstie are expecting their first child in a few months and so with all that’s going on, are going to need support in more ways than one. Boots is a well-respected community member who gives his all for local causes. This is our chance to help out a mate.

As in the past we are going to have a family friendly day, including a 20/20 cricket game, dinner and drinks, quick cricket presentations and an auction.

To assist in making this a successful and enjoyable day I’m asking for sponsorship in the form of an auctionable item. Large or small, weird or whacky, everything counts!

Please let either of the following know your intentions so we can advertise items before the day.

Ashley Sparkman  Reece Sutherland
0427886833  0427753742

Thanking you in anticipation for your support.

Kind regards

Ashley Sparkman
President

16034  INFRASTRUCTURE SERVICES

16034.1  ROAD MAINTENANCE – FEBRUARY 2016

APPLICANT:   SHIRE OF PERENJORI
FILE:         R999
DISCLOSURE OF INTEREST:  NIL
AUTHOR:       KEN MARKHAM-MANAGER INFRASTRUCTURE SERVICES
RESPONSIBLE OFFICER:   KEN MARKHAM-MANAGER INFRASTRUCTURE SERVICES
REPORT DATE:   17TH MARCH 2016
ATTACHMENTS   MAP

Executive Summary
This item seeks Council’s acceptance of the road maintenance report for February 2016.

Background
Listed are the roads graded for the month of February.
Statutory Environment

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications

Financial Implications

As per road maintenance budget

Strategic Implications

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

Risk Management

The risk of not undertaking road maintenance is that the roads become unsafe and the asset deteriorates.

Consultation

Nil

Comment

With the carting of gypsum and lime sand starting, it has been observed that some roads have been corrugating quicker and a few blow outs have occurred. The grain trucks that have been transporting grain from Latham CBH to Carnamah have been using Bunjil Carnamah Road and this has led to a failure on the floodway near the Shire boundary.

Voting Requirements – Simple Majority

<table>
<thead>
<tr>
<th>Committee Recommendation – Item 16034.1</th>
</tr>
</thead>
<tbody>
<tr>
<td>That the road maintenance report for February 2016 be accepted as presented.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Council Resolution – Item 16034.1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Moved: Cr P Waterhouse</td>
</tr>
<tr>
<td>Seconded: Cr G Reid</td>
</tr>
<tr>
<td>That the road maintenance report for February 2016 be accepted as presented.</td>
</tr>
<tr>
<td>Carried: 8/0</td>
</tr>
</tbody>
</table>
Executive Summary
This item seeks Council’s approval of a budget amendment for the final repairs to the lease grader.

Background
The Shire of Perenjori had a lease agreement through the Commonwealth Bank for a Volvo grader which expired in December 2015. The grader was sent to CJD in Perth at the direction of the Commonwealth Bank and was subject to an independent inspection.

The report found various items that required repair/maintenance or replacement to satisfy the return requirements in the agreement.

The estimated cost of repairs has been put at $13,635 ex GST. This includes the inspection, parts and labour.

Clause 13 of the lease agreement states that:

Upon the expiration of the term or the termination of the rental the Renter will return the goods to the Owner at the Renters expense, at a time and place nominated by the Owner, in a satisfactory condition reasonably corresponding with the use, maintenance and repair of the goods in accordance with clauses 3(c) and (d) and if the goods are returned in an unsatisfactory condition, the Owner may repair and restore the Goods at the cost to the Renter.

Clause 3 (c) proper use: The Renter agrees during the term to use the goods at all times in a proper and skilful manner and employ only properly trained, competent and (where applicable) licensed persons in the working, care, maintenance and repair of the Goods and in carrying out its obligations under this clause, but without limiting the generality thereof, to observe in all respects the instructions and/or recommendations of the manufacturer, designer or supplier and relevant Australian standards, so that the goods are capable of being used for the purpose and for the capacity for which they were intended, and qualify for any manufacturer’s warranty or maintenance service conditions.

Clause 3 (d) repair: The Renter agrees during the Term at its expense, to ensure suitably qualified persons maintain and keep the Goods in good and substantial repair, working order and condition (subject to fair wear and tear) and to replace and make good immediately all such parts as may be broken or may have become inefficient or damaged with proper parts of no less than the same quality.
The breakup of the work to be done consists of around $5,515 in parts with the majority of the cost being labour (around $8,120).

The terms of the agreement leave us with no option but to accept the report and the work required to satisfy the return conditions of the grader.

**Statutory Environment**

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Section 3.57 Local Government Act 1995 (“the Act”)

Part 4 Local Government (Functions and General) Regulations 1996 (“the Regulations”)

Local Government (Functions and General) Amendment Regulations 2007 (“the Regulations”)

**Policy Implications**

Nil

**Financial Implications**

This is an estimated cost of $13,635 ex GST which would need to come from the Plant Repair Budget. Though this budget was increased to meet other requirements for the rest of the financial year, this amount would not be enough to cover the repairs and leave funds for other plant repairs/services.

**Strategic Implications**

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs

**Risk Management**

The risk of not having the additional funds in the budget would mean that there would be minimal funds available to carry out other repairs to plant and machinery.

**Consultation**

CEO
Commonwealth Bank
CJD

**Comment**

Discussions with the Commonwealth Bank in regards to the inspection report on the grader resulted in a slight decrease in the estimated costs of works but in the end the agreement that the Shire entered into and the clauses in reference to the repair/maintenance and condition on return has left us with no option but to accept the costs.

The subject of leasing has been highlighted with the issue of the conditions of the lease agreement and requirements contained which have added previously unknown costs to leasing an item of plant.

**Committee Recommendation – Item 16034.2**

That Council approve the Budget amendment to the Plant Repair Budget of an extra $13,635 ex GST to cover the costs for the repairs/maintenance of the lease grader from the Commonwealth Bank.
## Council Resolution – Item 16034.2

**Moved:** Cr G Reid  
**Seconded:** Cr R Desmond

That Council approve the Budget amendment to the Plant Repair Budget of an extra $13,635 ex GST to cover the costs for the repairs/maintenance of the lease grader from the Commonwealth Bank.

**Carried:** 8/0

### 16035  GOVERNANCE

**16035.1 PERENJORI PLAYGROUP – REQUEST FOR WAIVER OF FEES**

**APPLICANT:** PERENJORI PLAY GROUP  
**FILE:** ADM 0047  
**DISCLOSURE OF INTEREST:** NIL  
**AUTHOR:** CEO - ALI MILLS  
**RESPONSIBLE OFFICER:** CEO - ALI MILLS  
**REPORT DATE:** 17TH MARCH 2016  
**ATTACHMENTS**  
LETTER OF REQUEST

**Executive Summary**

This item seeks the support of Council to waive the fees for use of the Perenjori Early Childhood Centre (PECC) to conduct their weekly meet with parents and children.

**Background**

The Perenjori Playgroup have previously operated from the RSL building and moved over to the PECC when the building opened in April of last year. Council set the fees for use of the building as follows:

- Activity room hire Full day $120
- Activity room hire Half day $60

Council is asked to consider a waiving of the fees which would be valued at $60 per week. It is envisaged playgroup would operate for approx. 40 weeks, which amounts to $2,400. The Playgroup is required to leave the premises in a clean and tidy state, which has been complied with. Currently the playgroup membership fees are used to cover the Playgroup WA fees and insurances, with no funds left for replacement of activity materials and equipment. The group does fundraise for items they need within the community.

The group is a valuable and essential social network for parents, in particular mums with babies and children. The group provides opportunity to meet with other parents, share their experiences and resources, ideas and offer a safe and supportive environment for all. Without this network and suitable place to meet, parents and children can feel isolated which can lead to other issues impacting on families and the community in general.

The Shire of Perenjori has established a Donations Policy which assists with the assessment of such requests. The Policy states:
Council is committed to building strong and resilient communities in Perenjori and to maximising social wellbeing for all citizens. One means of achieving these goals is to provide assistance being financial or in kind in the form of donations to individuals and groups to help develop leadership skills, increase community participation in civic life and address identified social issues.

The criteria are as follows:

<table>
<thead>
<tr>
<th>CRITERIA</th>
<th>Ten year Education Masterplan</th>
</tr>
</thead>
<tbody>
<tr>
<td>The status of the applicant organisation (eg charity, not for profit).</td>
<td>Playgroup, not for profit, fundraiser</td>
</tr>
<tr>
<td>The numbers of people benefiting</td>
<td>Open to parents with children</td>
</tr>
<tr>
<td>The availability of the event, service to the community.</td>
<td>As above</td>
</tr>
<tr>
<td>The alignment of the event, service or activity with Council’s philosophies and strategic direction.</td>
<td>Very applicable and relates to Strategy Area 3: People and place – our Community</td>
</tr>
<tr>
<td>The perceived benefit of the event or activity to the Perenjori community</td>
<td>Very applicable and important, providing a safe, dynamic environment for parents and children to meet.</td>
</tr>
<tr>
<td>Alternative funding sources that may be applicable.</td>
<td>Very limited</td>
</tr>
<tr>
<td>Contribution to the event or activity made by the applicant organisation or individual/s.</td>
<td>All members volunteer, cleaning is conducted by participants on the day. Fundraising for items needed occurs regularly.</td>
</tr>
<tr>
<td>Commitment to acknowledgement of the Shire of Perenjori</td>
<td>Shire to be acknowledged as a sponsor</td>
</tr>
</tbody>
</table>

Statutory Environment

Policy Implications
Donations Policy

Financial Implications
An amount of $2400 cost is estimated for use of the PECC for 40 weeks of the year, which can be allocated from account ‘Donations 14911’. Council has not budgeted to receive these funds.

Strategic Implications
Area 3: People and Place – Our Community
Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve their potential.

Risk Management
The risks with supporting this request include:
- Setting a precedence where others can expect the same

The risks with not supporting this request include:
- Community upset with lack of support for this event
Consultation
Playgroup

Comment
This activity is very important to take place in the community and needs to occur in a safe appropriate environment. The Playgroup members have been using the centre for nearly a year now, with no issues or problems reported.

Voting Requirements – Simple Majority

<table>
<thead>
<tr>
<th>Officer Recommendation – Item 16035.1</th>
</tr>
</thead>
<tbody>
<tr>
<td>That Council:</td>
</tr>
<tr>
<td>1. Supports the request from the Perenjori Playgroup to waive up to $2400 in room hire fees for the hire of the PECC activity room for the financial years.</td>
</tr>
<tr>
<td>OR</td>
</tr>
<tr>
<td>2. Doesn’t support the request from the Perenjori Playgroup to waive up to $2400 in room hire fees for the hire of the PECC activity room for the financial years.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Council Resolution – Item 16035.1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Moved: Cr G Reid</td>
</tr>
<tr>
<td>Seconded: Cr R Spencer</td>
</tr>
<tr>
<td>That Council:</td>
</tr>
<tr>
<td>1. Supports the request from the Perenjori Playgroup to waive up to $2400 in room hire fees for the hire of the PECC activity room for the 2015/16 &amp; 2016/17 financial years.</td>
</tr>
<tr>
<td>Carried: 8/0</td>
</tr>
</tbody>
</table>
Shire of Perenjori

Ordinary Council Meeting

MINUTES

17th March 2016

25 FEB 2016

Perenjori Shire
Att: Ali Mills
Post Office
PERENJORI WA 6620

PLAYGROUP PECC FEES

Dear Ali,

Perenjori Playgroup would like to take this opportunity to thank the Shire for the use of the wonderful PECC Centre. Playgroup provides an invaluable opportunity for families in Perenjori and to have a beautiful, clean, safe and exciting new venue is magnificent.

As a regular tenant of the PECC Centre it was previously discussed that perhaps Playgroup would be eligible to pay a half yearly or yearly fee for our usage of the centre rather than an hourly rate. Playgroup has yet to receive an invoice for rental fees thus far so felt it fitting to approach council at this time.

Our member’s pay an annual fee of $15 per family which covers our Playgroup WA fees and insurances and the remainder goes toward general expenses ie art supplies, books, toys etc. Our Playgroup fees are not adequate to cover our overall yearly expenses, so Playgroup relies on applying for grants and of course the very hard work of our fundraising efforts to make up the difference.

We envisage a reduced or annual fee to be based on our occupancy of no more than the normal two hours of usage per week and it might be noted that playgroup, in most instances, does not operate during school holidays and at times cancels when parents simply aren’t able to attend.

Our playgroup has never had to pay rental fees in the past so a mutually suitable arrangement will ensure our financial situation can remain viable, without the need to increase our member fees too drastically. This will help keep Perenjori’s Playgroup the affordable and enjoyable community group it has always been.

We look forward to council discussing this matter and await their response in due course.

Kindest regards,

Samantha King
Secretary on behalf of
Perenjori Playgroup

16035.2 NORTH MIDLANDS FIXED WIRELESS BACKHAUL

APPLICANT: SHIRE OF PERENJORI
FILE: NIL
DISCLOSURE OF INTEREST: NIL
AUTHOR: CEO- ALI MILLS
RESPONSIBLE OFFICER: CEO- ALI MILLS
REPORT DATE: 17TH MARCH 2016
ATTACHMENTS POWER POINT PRESENTATION

Executive Summary
This item seeks the support of Council to support the North Midlands Fixed Wireless Backhaul project by committing $16,667 in the 2016/17 budget.

**Background**

The Shire of Coorow has taken the lead to investigate options for the North Midlands Shires to have access to a more efficient fixed wireless network. Concern has been expressed by the Shires with regards to the NBN and its capacity to provide a better service. Nbn have stated they cannot confirm the services from nbn will be better than what is in existence. It is proposed to apply for a $300,000 grant from the Commonwealth with a $100,000 combined contribution from the six shires. The following will be achieved with the proposed project:

- **100Mbps download speeds available** to end users with capacity to go more if required
- **Up to 100Mbps upload speeds available**
- 1ms latency per hop, max 10ms latency to Geraldton, another ~10ms latency to Perth (less than ADSL2+ latency of ~30ms) allows ability to use ALL interactive services
  EG: Videoconferencing, Skype, VoIP calls, remote schooling, remote medical services (High Definition video exams, checkups, X-Rays etc), online trading, online auctions, online banking, cloud computing, remote access, work from home, online gaming etc etc
- Offers all the same options/services as FTTN/FTTP/ADSL2+ and other alternatives
- Plans comparable/equal to metro broadband offerings (FTTN, FTTP, HFC etc)
- Affordable and cheap data plans – far less than Satellite and Telstra ADSL2+ or Mobile
- Accessible radius as far out as 30kms from tower with additional user antennae, making it far more accessible to those out of town centers (unlike ADSL2+, FTTN etc)
- Fixed Wireless network is easily extended if required to service more areas
- No fixed terms lock-in contracts for service – month by month basis

- **Total backhaul estimated cost: $400,000**
- **Number of towns serviced: 6** (Mingenew, Morawa, Perenjori, Three Springs, Carnamah, Coorow)
- **Minimum residents potentially serviced: 2,250 (town populations only)**
- **Average number of residents potential serviced: 2,925**
- **Maximum potential users serviced: 3,500 (majority of LGA populations except Coastal towns via larger gain antennae out to 30kms)**
- **Avg one-off implementation cost per potential user: $137**
- **Cost per Council:**
  a) Based on NSRF co-funding of $1:3 = $16,667 ($100,000:$300,000 across 6 LGAs)
  b) Based on RGS co-funding of $1:1 = $33,334 ($200,000:$200,000 across 6 LGAs)
  c) Based on no co-funding = $66,667 ($400,000 across 6 LGAs)

Alternatively NBN ADSL2+ (~20/1Mbps) will be available in most towns for an unspecified time on the following plan options:

- ‘Small’ Plan – 100Gb for $75 / Month ( $900 /annum )
- ‘Medium’ Plan – 500Gb for $95 / Month ( $1,140 /annum )
- ‘Large’ Plan – 1,000Gb for $115 / Month ( $1,380/annum

On comparable plans (data and similar speed) the average resident will save the following amounts per year compared to alternate services:
Shire of Perenjori

Ordinary Council Meeting

MINUTES 17th March 2016

a) Min 5GB/mth peak on NBN Sat = $60 p.a. (comparing LTTS 5/5gb with NMFW 10/15gb)
b) Avg: 50Gb/mth peak on NBN Sat = $780 p.a. (" LTTS 50/70gb with NMFW 50/100gb)
c) Max: 60gb/mth peak on NBN Sat = $1,680 p.a. (" LTTS 60/90gb with NMFWN 50/100gb)

Statutory Environment
Nil

Policy Implications
Nil

Financial Implications
Whilst it is not normal to pre-empt amounts on the budget Council can in principle aim to allocate the $16,667 in the 2016/17 budget for this project.

Strategic Implications
Area 3: People and Place – Our Community
Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve their potential.

Risk Management
The risks with supporting this request include:
- Incorrect information from Coorow provided, which is unlikely as a number of Shires are supporting the project and I have checked with Rob Smallwood from the Midwest Development Commission who has verified this project is of value and benefit to our community.
- One or more Shires reneging on the project causing a higher contribution from the remaining shires. If this occurs the item will return to Council for further consideration.

The risks with not supporting this request include:
- Missing out on the opportunity for our community to have access to a more efficient wireless network

Consultation
Shire of Coorow
Midwest Development Commission

Comment
Any improvement on our current service would be very beneficial and it was disappointing to hear that the nbn does not give the confidence in improving on our existing service.

Voting Requirements – Simple Majority

Officer Recommendation – Item 16035.2
That Council:
1. Supports the North Midlands Fixed Wireless backhaul project by committing in principle to allocating $16,667 in the 2016/17 budget for this project.

OR
2. Doesn’t support the North Midlands Fixed Wireless backhaul project and not committing to allocate in principle $16,667 in the 2016/17 budget for this project.

Council Resolution – Item 16035.2

Moved: Cr J Hirsch          Seconded: Cr P Waterhouse
That Council:

1. Supports the North Midlands Fixed Wireless backhaul project by committing in principle to allocating $16,667 in the 2016/17 budget for this project.

Carried: 8/0

16036   PROJECT STATUS REPORT

APPLICANT: SHIRE OF PERENJORI
FILE: NIL
DISCLOSURE OF INTEREST: NIL
AUTHOR: ALI MILLS – CHIEF EXECUTIVE OFFICER
RESPONSIBLE OFFICER ALI MILLS – CHIEF EXECUTIVE OFFICER
REPORT DATE: 17TH MARCH 2016
ATTACHMENTS PROJECT STATUS REPORT

Executive Summary
The project status report is provided to Council in order that actionable items are recorded and results reported to council. Although this is information only, the status report is to be accepted by Council and recorded in the minutes to ensure councils are kept informed on the progress of the work undertaken by the Shire of Perenjori.

Background
Nil

Statutory Environment
Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications
Nil

Financial Implications
Nil

Strategic Implications
Area 5: Investing in Councils Capacity – Our Leadership
Goal: Strengthen the Shire’s position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.
Consultation
Staff

Comment
Nil

Officer Recommendation – Item 16036

Council accepts the Project Status Report as presented for the month of February 2016.

Council Resolution – Item 16036

Moved: Cr R Desmond  Seconded: Cr J Hirsch
Council accepts the Project Status Report as presented for the month of February 2016.
Carried: 8/0

16037 STATUS REPORT

APPLICANT: SHIRE OF PERENJORI
FILE: NIL
DISCLOSURE OF INTEREST: NIL
AUTHOR: ALI MILLS – CHIEF EXECUTIVE OFFICER
RESPONSIBLE OFFICER ALI MILLS – CHIEF EXECUTIVE OFFICER
REPORT DATE: 17TH MARCH 2016
ATTACHMENTS STATUS REPORT

Executive Summary

The status report is provided to Council in order that actionable items are recorded and results reported to council. Although this is information only, the status report is to be accepted by Council and recorded in the minutes to ensure councils are kept informed on the progress of the work undertaken by the Shire of Perenjori.

Background
Nil

Statutory Environment

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications
Nil

Financial Implications
Nil

Strategic Implications
Area 5: Investing in Councils Capacity – Our Leadership
Shire of Perenjori

Ordinary Council Meeting

MINUTES 17th March 2016

Goal: Strengthen the Shire’s position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Consultation

Staff

Comment

Nil

Officer Recommendation – Item 16037

Council accepts the Status Report as presented for the month of February 2016.

Council Resolution – Item 16037

Moved: Cr R Spencer  Seconded: Cr J Hirsch
Council accepts the Status Report as presented for the month of February 2016.
Carried: 8/0

16038 OTHER BUSINESS

16038.1 MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

16038.2 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

16038.3 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

16038.4 MATTERS BEHIND CLOSED DOORS

Motion – To Move Behind Closed Doors

Moved: Cr P Waterhouse  Seconded: Cr G Reid
That Council move behind closed doors to discuss confidential items 16038.4.1 and 16038.4.2
Carried: 8/0

16038.4.1 CONFIDENTIAL ITEM – CEO REVIEW

APPLICANT: SHIRE PRESIDENT – CR LAURIE BUTLER
FILE: PER 259
DISCLOSURE OF INTEREST: CEO – ALI MILLS
AUTHOR: SHIRE PRESIDENT – CR LAURIE BUTLER
RESPONSIBLE OFFICER  CEO – ALI MILLS
REPORT DATE: 17TH MARCH 2016
ATTACHMENTS LETTER FROM CEO
Voting Requirements – Absolute Majority

Officer's Recommendation – Item 16038.4.1

That Council, following the Chief Executive Officer Annual Performance Review for the period from October 2014 to October 2015:

1. Confirms the satisfactory performance of the Chief Executive Officer in accordance with the terms and conditions of the CEO Employment Contract;  
2. Amends the Chief Executive Officers contract to include up to 4 hours study leave per week for the 2015/16 and 2016/17 financial years, and to allow the use of the Professional Development amount up to $6000 to be used to assist with the fees of the CEO completing an MBA for the 2016/17 financial year only.
3. Provides constructive feedback to the CEO through a meeting to be held with the President, Deputy President and Councillor Smith by the 4th April 2016.

Council Resolution – Item 16038.4.1

Moved: Cr R Spencer  Seconded: Cr P Waterhouse

That Council, following the Chief Executive Officer Annual Performance Review for the period from October 2014 to October 2015:

1. Confirms the satisfactory performance of the Chief Executive Officer in accordance with the terms and conditions of the CEO Employment Contract;  
2. Amends the Chief Executive Officers contract to include up to 4 hours study leave per week for the 2015/16 and 2016/17 financial years, and to allow the use of the Professional Development amount up to $6000 to be used to assist with the fees of the CEO completing an MBA for the 2016/17 financial year only.
3. Provides constructive feedback to the CEO through a meeting to be held with the President, Deputy President and Councillor Smith by the 4th April 2016.

Carried: 8/0

16038.4.2 CONFIDENTIAL ITEM – NOMINATION FOR FREEMAN

APPLICANT:  CR LAURIE BUTLER
FILE:  ADM 0329
DISCLOSURE OF INTEREST:  CR C KING
AUTHOR:  ALI MILLS - CEO
RESPONSIBLE OFFICER:  ALI MILLS - CEO
Shire of Perenjori

Ordinary Council Meeting

MINUTES

17th March 2016

REPORT DATE: 17TH MARCH 2016
ATTACHMENTS NIL

Voting Requirements – Absolute Majority

Officers Recommendation – Item 16038.4.2

That the Council:

1. Recognise outstanding and meritorious service of Cr C King to the community of the Shire of Perenjori with presentation of the Award and Title of Council Freeman.
2. Endorse the arranging of a civic function at cost of the Council with invited guests of Chris King at a future date to be determined between the CEO and Chris King.

Council Resolution – Item 16038.4.2

Moved: Cr L Butler  
Seconded: Cr G Reid

That the Council:

1. Recognise outstanding and meritorious service of Cr C King to the community of the Shire of Perenjori with presentation of the Award and Title of Council Freeman.
2. Endorse the arranging of a civic function at cost of the Council with invited guests of Chris King at a future date to be determined between the CEO and Chris King.

Carried: 8/0

Motion – To Return To Open Council

Moved: Cr R Desmond  
Seconded: Cr K Pohl

That Council re opens the meeting to the public.

Carried: 8/0

16038.5  DATE OF NEXT MEETING

The date of the next Council meeting will be held on Thursday 21st April 2016 commencing at 3.00 pm.

16038.6  CLOSURE

President L Butler declared the meeting closed at 4.44pm.