Held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on the 17th December 2015, Commenced at 3.00pm.

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Shire of Perenjori

Ordinary Council Meeting

MINUTES 17th December 2015

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15121 PRELIMINARIES

15121.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

President L Butler declared the meeting open at 3.12 pm.

15121.2 OPENING PRAYER

President L Butler led the opening prayer.

15121.3 DISCLAIMER READING

15121.4 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

Cr L Butler
Cr L Smith
Cr J Cunningham
Cr K Pohl
Cr R Spencer
Cr R Desmond
Cr J Hirsch
Cr P Waterhouse
Cr G Reid
Ali Mills – CEO
Ken Markham - MIS
Debby Barndon – SFO
Christina Laue - CDO

15121.5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

15121.6 PUBLIC QUESTION TIME

Nil

15121.7 NOTATIONS OF INTEREST

FINANCIAL INTEREST – LOCAL GOVERNMENT ACT S 5.60A
PROXIMITY INTEREST – LOCAL GOVERNMENT ACT S 5.60B
INTEREST AFFECTING IMPARTIALITY – LOCAL GOVERNMENT - CODE OF CONDUCT.

Cr L Smith declared an interest affecting impartiality in late item 15128.3.1.
APPLICATIONS FOR LEAVE OF ABSENCE

Nil

CONFIRMATION OF MINUTES

Minutes from the Ordinary Council Meeting held on the 19th November 2015 are attached.

Council Resolution – Item 15121.9

Moved: Cr J Cunningham  Seconded: Cr P Waterhouse
That Council accepts the Minutes from the Ordinary Meeting of the 19th November 2015 as a true and correct record of that Meeting.

Carried: 9/0

ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

PETITIONS / DEPUTATIONS / PRESENTATIONS

CORPORATE AND DEVELOPMENT SERVICES

FINANCIAL STATEMENTS – NOVEMBER 2015

APPLICANT:  SHIRE OF PERENJORI
FILE:  ADM 0081
DISCLOSURE OF INTEREST:  NIL
AUTHOR:  DEBBY BARNDON-SFO
RESPONSIBLE OFFICER:  PETER MONEY - MCDS
REPORT DATE:  17TH DECEMBER 2015
ATTACHMENTS:  MONTHLY FINANCIAL REPORT

Executive Summary

This item recommends that Council accepts the Financial Activity Statement for the period ending 30th November 2015.

Background

Each month officers are required to prepare monthly financial reports, covering prescribed information, and present these to the Council.

Details

Presented is the Financial Activity Statement Report for the period ending 30th November 2015.

The following statements are presented to Council:

- Monthly Summary Information - Charts
- Statement of Financial Activity (Program and Nature& Type) - This provides the budget and actual income and expenditure for operating and non-recurrent as well and the closing surplus to date. (FM Reg 34(1))
• Statement of Capital Acquisitions and Capital Funding
• Net Current (Assets) Funding Position (Note 3). This provides the amount of assets over liabilities within the Balance Sheet. (FM Reg 34 (1)(e))
• Notes to the Financial Statements include:
  o Note 1.- Significant Accounting Policies
  o Note 2. - Explanation of Material Variances
  o Note 3. – Net Current Funding Position
  o Note 4. – Cash & Investments
  o Note 5. – Budget Amendments
  o Note 6. – Receivables
  o Note 7. – Cash Back Reserves
  o Note 8. – Capital Disposals
  o Note 9. – Rating Information
  o Note 10. – Information on Borrowings
  o Note 11. – Grant and Contributions
  o Note 12.- Trust Fund
  o Note 13.- Details of Capital Acquisition

Legal Compliance
Regulation 34 (Financial activity statement report) of the Local Government (Financial Management) Regulations 1996 states –
(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
(a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
(b) budget estimates to the end of the month to which the statement relates;
(c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
(d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
(e) the net current assets at the end of the month to which the statement relates.
(2) Each statement of financial activity is to be accompanied by documents containing —
(a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
(b) an explanation of each of the material variances referred to in subregulation (1) (d); and (c) such other supporting information as is considered relevant by the local government.
(3) The information in a statement of financial activity may be shown —
(a) according to nature and type classification; or
(b) by program; or
(c) by business unit
(4) A statement of financial activity, and the accompanying documents referred to in subregulation 34 (2), are to be —
(a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and

4
(b) recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Section 6.8 of the Local Government Act 1995 (Expenditure from municipal fund not included in annual budget) states –

(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
   a. is incurred in a financial year before the adoption of the annual budget by the local government; or
   b. is authorised in advance by resolution; or
   c. is authorised in advance by the mayor or president in an emergency.

Policy Implications
Nil

Financial Implications
Nil

Strategic Implications
Area 5: Investing in Councils Leadership
Goal: Strengthen the Shire’s position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

Consultation
Liaison with MCDS, FO, & MIS.

Voting Requirements - Simple Majority

<table>
<thead>
<tr>
<th>Committee Recommendation – Item 15122.1</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Council Resolution – Item 15122.1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Moved: Cr J Cunningham</td>
</tr>
<tr>
<td>Carried: 9/0</td>
</tr>
</tbody>
</table>

15122.2 ACCOUNTS FOR PAYMENT – NOVEMBER 2015

| APPLICANT: | SHIRE OF PERENJORI |
| FILE: | 1306P |
DISCLOSURE OF INTEREST: NIL

AUTHOR: DEBBA BARNDON – SENIOR FINANCE OFFICER

RESPONSIBLE OFFICER: PETER MONEY – MCDS

REPORT DATE: 17TH DECEMBER 2015

ATTACHMENTS: ACCOUNTS FOR PAYMENT

Executive Summary

This item recommends that the schedule of accounts for payment for the month ending 30th November 2015 be confirmed.

Background

The Schedule of Accounts is presented pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996.

The report identifies payments made from the Municipal and Trust Fund.

Council has delegated to the Chief Executive Officer the authority to make payments from the Municipal and Trust funds in accordance with the Local Government (Financial Management) Regulations 1996.

Under Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the Municipal fund or the Trust fund, each payment from the Municipal fund or the Trust fund is to be noted on a list compiled for each month showing:

- a) The payee’s name;
- b) The amount of the payment
- c) The date of the payment; and
- d) Sufficient information to identify the transaction

That list should then be presented at the next Ordinary Meeting of the Council following the preparation of the list, and recorded in the minutes of the meeting at which it is presented.

Legal Compliance

Section 6.10 (d) of the Local Government Act 1995 refers, i.e.-

6.10. financial management regulations

Regulations may provide for —

(d) the general management of, and the authorisation of payments out of —

(i) the municipal fund; and

(ii) the trust fund,

of a local government.

Regulation 13(1), (3) & (4) of the Local Government (Financial Management) Regulations 1996 refers, i.e. -

13. Lists of Accounts

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

(a) the payee’s name;
(b) the amount of the payment;
(c) the date of the payment; and
(d) sufficient information to identify the transaction.

(3) A list prepared under subregulation (1) is to be —
(a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
(b) recorded in the minutes of that meeting.

**Policy Implications**

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

**Financial Implications**

Ongoing management of Council funds by providing Council with sufficient information to monitor and review payments made.

**Strategic Implications**

Area 5: Investing in Councils Leadership

Goal: Strengthen the Shire’s position as an innovative, independent local government providing excellence in all areas of governance, management and leadership.

**Consultation**

Nil

**Comment**

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

**Voting Requirements – Simple Majority**

**Committee Recommendation – Item 15122.2**

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 (as amended), confirms the accounts paid for the month ending 30th November 2015 as attached to and forming part of this report.

<table>
<thead>
<tr>
<th>Municipal Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>EFT</td>
<td>$416,065.05</td>
</tr>
<tr>
<td>Direct Debits</td>
<td>$90,006.66</td>
</tr>
<tr>
<td>Cheques</td>
<td>$7,853.46</td>
</tr>
<tr>
<td>Corporate MasterCard</td>
<td>$2,142.75</td>
</tr>
<tr>
<td>Bank Fees</td>
<td>$314.59</td>
</tr>
</tbody>
</table>
## Shire of Perenjori
### Ordinary Council Meeting
#### MINUTES

**17th December 2015**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td><strong>$ 516,382.51</strong></td>
</tr>
</tbody>
</table>

### Trust Account - Shire

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>EFT</td>
<td><strong>$ 13,228.93</strong></td>
</tr>
<tr>
<td>Cheques</td>
<td><strong>$ 0.00</strong></td>
</tr>
<tr>
<td>Bank Fees</td>
<td><strong>$ 0.00</strong></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$ 13,228.93</strong></td>
</tr>
</tbody>
</table>

### Trust Account – Mt Gibson Public Benefit Funds

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>EFT</td>
<td><strong>$ 12,669.00</strong></td>
</tr>
<tr>
<td>Cheques</td>
<td><strong>$ 0.00</strong></td>
</tr>
<tr>
<td>Bank Fees</td>
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</tr>
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</tr>
</tbody>
</table>

*Totaling $542,280.44 from Municipal and Trust Accounts for the month ending 30th November 2015*

### Council Resolution – Item 15122.2

**Moved:** Cr L Smith  
**Seconded:** Cr J Hirsch  
That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 (as amended), confirms the accounts paid for the month ending 30th November 2015 as attached to and forming part of this report.

**Carried:** 9/0

### Municipal Account

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### Bank Fees

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</table>

### Trust Account - Shire

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### Trust Account – Mt Gibson Public Benefit Funds

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</tbody>
</table>

**Totalising $542,280.44 from Municipal and Trust Accounts for the month ending 30th November 2015**

### Executive Summary

This item recommends that Council approves the signing and sealing of a Master Lending Agreement with the Western Australian Treasury Corporation.

### Background
The Western Australian Treasury Corporation (WATC) has changed the way they facilitate agreements with local governments with regards to borrowing facilities. Instead of providing individual agreement each time a new borrowing facility is required a Master Lending Agreements (LGMA) is provided that sweeps all existing loans under the Master Lending Agreement and facilitates future borrowings.

This removes the need for individual loan agreements that need to be executed under seal each time the Shire undertakes loan facilities with WATC.

For the Master Lending Agreement to be effective WATC requires the Shire of Perenjori to execute the LGMLA under its Common Seal as authorised by a resolution of the Shire of Perenjori.

A copy of the LGMLA is provided under separate cover.

Statutory Environment

Local Government Act 1995

Policy Implications

There are not direct policy implications in relation to this item.

Financial Implications

There are no financial implications.

Strategic Implications

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Fostering and maximising growth across the economy, embracing opportunities for diversifying and strengthening our economic base.

Risk Management

There are no risks in endorsing this agreement. However it will improve processes when the Shire wishes to raise new loans as the process will be less complex.

Consultation

WATC

Comment

Any borrowing under the LGMA will still be subject to WATC’s credit approval policy at the time of application, and the release of funds is subject to the issuance of a firm rate quote by WATC and its acceptance by an authorise signatory of the Shire of Perenjori.

The resolution below is that recommended by the WATC except that this resolution has removed references enabling senior officers authorised by the Chief Executive Officer to sign schedule documents in accordance with Council resolutions.

Voting Requirements – Simple Majority

Committee Recommendation – Item 15122.3

That Council:

1. Enters into a Master Lending Agreement with Western Australian Treasury Corporation in accordance with the document tabled at this meeting.
2. Approves the affixation of the Common Seal of the Shire of Perenjori to the Master Lending Agreement in the presence of the President and the Chief Executive Officer each of whom shall sign the document to attest the affixation of the Common Seal thereto; and

3. Authorises the Chief Executive Officer from time to time to sign schedule documents under the Master Lending Agreement and or to give instructions thereunder on behalf of the Shire of Perenjori in accordance with Council resolutions.

Council Resolution – Item 15122.3

Moved: Cr G Reid                      Seconded: Cr J Cunningham

That Council:

1. Enters into a Master Lending Agreement with Western Australian Treasury Corporation in accordance with the document tabled at this meeting.

2. Approves the affixation of the Common Seal of the Shire of Perenjori to the Master Lending Agreement in the presence of the President and the Chief Executive Officer each of whom shall sign the document to attest the affixation of the Common Seal thereto; and

3. Authorises the Chief Executive Officer from time to time to sign schedule documents under the Master Lending Agreement and or to give instructions thereunder on behalf of the Shire of Perenjori in accordance with Council resolutions.

Carried: 9/0
Our Ref: 28097
Enquiries: Tamara Marsh
Tel: (08) 9235 9193

Ms Ali Mills
Chief Executive Officer
Shire of Perenjori
PO Box 22
PERENJORI WA 6620

Dear Ali,

WATC – EXECUTION OF THE LOCAL GOVERNMENT MASTER LENDING AGREEMENT

Western Australian Treasury Corporation (WATC) advises the previously requested information provided by the Shire of Perenjori has now been incorporated into the enclosed final Local Government Master Lending Agreement (LGMLA) for the Shire of Perenjori.

Enclosed are two final copies of the LGMLA for the Shire of Perenjori which sweeps all existing loans under the LGMLA and facilitates future borrowings under the one agreement thereby removing the need for individual loan agreements to be executed under seal each time the Shire of Perenjori borrows from WATC. Any borrowing under the LGMLA will be subject to WATC’s credit approval policy at the time of the application, and the release of funds is subject to the issuance of a firm rate quote by WATC and its acceptance by an authorised signatory of the Shire of Perenjori.

For the LGMLA to be effective WATC requires that the Shire of Perenjori execute the LGMLA under its Common Seal as authorised by a resolution of the Shire of Perenjori. Please see the Attachment to this letter for the preferred wording of the resolution to be passed by the Shire of Perenjori.

The WATC is committed to providing its local government clients with a valued service and making the transition to the LGMLA as smooth as possible. Please do not hesitate to contact your client relationship manager Tamara Marsh if you have any queries in respect to the agreement.

Yours Sincerely,

Richard McFerrelle
Manager, Client Services
2 December 2015
Shire of Perenjori

Ordinary Council Meeting

MINUTES

17th December 2015

DRAFT RESOLUTION

The Shire of Perenjori hereby RESOLVES:

i) That the Shire of Perenjori enters into a Master Lending Agreement with Western Australian Treasury Corporation as per the document tabled at this meeting.

ii) To approve the affixation of the Common Seal of the Shire of Perenjori to the said Master Lending Agreement in the presence of the Mayor or President and the Chief Executive Officer or an Agent or a Senior Employee of the Shire of Perenjori authorised by the Chief Executive Officer each of whom shall sign the document to attest the affixation of the Common Seal thereon; and

iii) That the Chief Executive Officer, Agent or any one of the Senior Employees of the Shire of Perenjori authorised by the Chief Executive Officer from time to time is authorised to sign schedule documents under the Master Lending Agreement and or to give instructions thereunder on behalf of the Shire of Perenjori.

DATED [ ]

Debbby Barndon left the meeting at 3.34 pm.

Christina Laue entered the meeting at 3.35pm.

15123 COMMUNITY DEVELOPMENT OFFICER

15123.1 SCHOOL SITE – RESERVE 17051 LATHAM SURVEY OUTCOME

APPLICANT: SHIRE OF PERENJORI

FILE: ADM 0218

DISCLOSURE OF INTEREST: NIL

AUTHOR: CHRISTINA LAUE - CDO

RESPONSIBLE OFFICER: ALI MILLS - CEO

REPORT DATE: 17TH DECEMBER 2015

ATTACHMENTS LATHAM SCHOOL SITE SURVEY

Executive Summary

This item informs Council’s consideration of the proposed disposal of Lot 17 Chapple Street Latham, reserve 17051.

It was recommended that Council is seeking public comment on the proposed disposal by the Department of Education and ascertain via public consultation if there is any support for the acquisition of the land.

Background

The Shire did seek public comment through the Community Development Officer and received suggestions from the community of what uses could be made of the land if it is acquired. The following methods of community engagement were adopted:

- Survey online and paper
- Consultation meetings at Latham Post office and Latham Sports Club
- Attended the Latham school closure meeting

The Survey was open to the public of Perenjori and Latham until the 26th November 2015.
Community Development Officer was available on 19th November 2015 to discuss the survey at Latham Post Office if any community members wished to speak about this matter. On Sunday, 13th December, the Community Development Officer was seeking final thoughts from community at the Latham Sports Club.

Around 20 citizens completed the survey, whilst minimal interest was received from the meetings in Latham as only 5 people attended.

The following presents the survey results:

1. What is your age?
   - 12-22 1
   - 23-33 3
   - 34-43 2
   - 44-53 2
   - 54-64 5

2. What is your gender?
   - M 9
   - F 10

3. The Shire should seek to purchase the Latham school site – land (Lot 17 Chapple Street). Do you agree? (please tick one)
   - YES 7
   - NO 12
   - UNSURE 1
   If YES, please indicate one or more below, of what the land could be used for:
     - Public Open Space 1
     - RV friendly & Caravan parking 4
     - Commercial Lot (zoning)
     - Other:
       - That council could purchase land and establish a volunteer emergency services depot.
       - Space for following groups: art groups, photography groups, birdwatchers, NACC – education opportunities with local schools, indigenous culture groups, city students
       - Museum, vegetable garden area, community activities
   If NO, please tell us why:
     - It is a burden on Council resources with ongoing maintenance 12
     - It cost too much (commercial market rate)
     - the land should go back to native (re-zoned rural) 2
     - Other:

4. Are you willing to commit or participate in this project or others which could assist in benefiting Latham?
   - YES 6
   - NO 13
If yes, please provide contact details and resources you would be willing to commit:

- Funds
- Material
- Labour
- Other:

5. Do you have any other comments regarding this matter that you may like to share?

- More should have been done by Shire of Perenjori to prevent closure
- Vitalise Buildings elsewhere in the Shire, example Hockey field for shade or Caravan Park
- Shire should be helping to keep school open
- Question was raised if the Shire could utilise the buildings elsewhere.

**Statutory Environment**

Nil

**Policy Implications**

Nil

**Financial Implications**

If the Council was to acquire the land there would likely be market cost for the purchase but care and maintenance of any remaining buildings could be substantial and ongoing (should there be any remaining buildings). If the Shire acquired the land fully cleared of buildings ongoing maintenance then costs could be minimal.

**Strategic Implications**

*Area 1: Infrastructure and Natural Assets - Our Natural and Built Environment*

**Goal:** A community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

**Risk Management**

The option to acquire the land has some financial risks though minimal through maintenance costs. Alternatively the Council could control the use of the land and should a private acquisition occur in the future this can occur more easily if it is owned by the Shire.

In reference to rezoning the Residential zoning is less flexible that Rural or Rural Residential and to rezone as Residential as suggested by the consultant planners will likely restrict future usage.

**Consultation**

- Latham Community
- Perenjori Community
- CEO - Ali Mills
- MCDS - Peter Money

**Comment**
Public feedback from conversations has indicated limited interest and minimal interest has been expressed by people to commit or participate in this project.

Disappointment towards the Council was communicated about what most citizens agree that it is a burden on Council resources with ongoing maintenance. However suggestions are that site gets used as RV friendly & Caravan Parking or other Accommodation; a space for Community activities, such as a museum, Men and Woman groups or a community garden.

**Voting Requirements – Simple Majority**

<table>
<thead>
<tr>
<th>Officers Recommendation – Item 15123.1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Option 1. That Council advises the Department it would like to acquire the Latham school site being Reserve 17051, Lot 17 Chapple Street Latham.</td>
</tr>
<tr>
<td>Option 2. That Council advises the Department of Lands that it has no interest in the acquisition of Latham school site being Reserve 17051, Lot 17 Chapple Street Latham.</td>
</tr>
</tbody>
</table>

**Council Resolution – Item 15123.1**

<table>
<thead>
<tr>
<th>Moved: Cr L Smith</th>
<th>Seconded: Cr P Waterhouse</th>
</tr>
</thead>
<tbody>
<tr>
<td>Option 2. That Council advises the Department of Lands that it has no interest in the acquisition of Latham school site being Reserve 17051, Lot 17 Chapple Street Latham.</td>
<td></td>
</tr>
<tr>
<td>Carried: 9/0</td>
<td></td>
</tr>
</tbody>
</table>

Christina Laue left the meeting at 3.52 pm.

**15124 INFRASTRUCTURE SERVICES**

**15124.1 ROAD MAINTENANCE – NOVEMBER 2015**

<table>
<thead>
<tr>
<th>APPLICANT:</th>
<th>SHIRE OF PERENJORI</th>
</tr>
</thead>
<tbody>
<tr>
<td>FILE:</td>
<td>R123</td>
</tr>
<tr>
<td>DISCLOSURE OF INTEREST:</td>
<td>NIL</td>
</tr>
<tr>
<td>AUTHOR:</td>
<td>KEN MARKHAM-MANAGER INFRASTRUCTURE SERVICES</td>
</tr>
<tr>
<td>RESPONSIBLE OFFICER:</td>
<td>KEN MARKHAM-MANAGER INFRASTRUCTURE SERVICES</td>
</tr>
<tr>
<td>REPORT DATE:</td>
<td>17TH DECEMBER 2015</td>
</tr>
<tr>
<td>ATTACHMENTS</td>
<td>MAP</td>
</tr>
</tbody>
</table>

**Executive Summary**

This item seeks Council’s acceptance of the road maintenance report for November 2015.

**Background**

Listed are the roads graded for the month of November.
North Road       Caron East Road
Lochada Road     Bunjil North East Road
Solomon Road     Iona Road
Bestry Road      Otte Road
Keogh Road       
Old Perth Road   
Cannon Road      
Starkeys Road    

Statutory Environment
Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications

Financial Implications
As per road maintenance budget

Strategic Implications
Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment
Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

Risk Management
The risk of not undertaking road maintenance is that the roads become unsafe and the asset deteriorates.

Consultation
Nil

Comment
Nil

Voting Requirements – Simple Majority

Committee Recommendation – Item 15122.1
That the road maintenance report for November 2015 be accepted as presented.

Council Resolution – Item 15122.1
Moved: Cr R Desmond    Seconded: Cr R Spencer
That the road maintenance report for November 2015 be accepted as presented.
Carried: 9/0
Executive Summary
This item seeks Council’s approval of the preferred supplier for four light vehicles as per the plant replacement program.

Background
The Plant Replacement Budget for 2015/16 has three vehicles scheduled for replacement. It has been identified that there is a need for an extra vehicle due to recent staff structure changes. In the budget there is an existing allowance for the previous Works Supervisor’s vehicle to be upgraded to a 4x4. To allow for the new extra vehicle it is proposed to purchase 4x2 vehicle, as opposed to the 4x4 vehicle are the Gardeners tipping Ute and the Manager Infrastructure Services vehicle.

Using the State fleet- Shires and Councils Procurement System, base prices for vehicles were obtained and contacted suppliers directly to obtain a total price of vehicles once the extras were added i.e. Trays, bull bars, tinting etc.

Four suppliers were contacted for prices, including John Hughes, Geraldton Isuzu Ute, Young Motors Geraldton and Geraldton Toyota.

The Isuzu vehicles are only available in diesel.

The Toyotas in the 4x2 range are only available with a nudge bar as the front suspension is not rated for bull bars. This is why we also requested a price on the 4x4 single cabs.

Taking into account the Regional Business price reductions for the businesses located in Geraldton, John Hughes Mitsubishi prices are the most competitive.

With an original budget anticipation of $75,000 based on prices for new vehicles and trade values, the four preferred vehicles from John Hughes Mitsubishi total with a changeover price of $63,864.10 ex GST.
Table 1

Quotes received for light vehicles and changeover.

<table>
<thead>
<tr>
<th>SUPPLIER</th>
<th>VEHICLE</th>
<th>Tray type</th>
<th>TRANSMISSION</th>
<th>NEW VEHICLE</th>
<th>TRADE</th>
<th>Changeover</th>
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<tbody>
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<td>JOHN HUGHES</td>
<td>Mitsubishi Triton</td>
<td>style sides</td>
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<td>$37,281.82</td>
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<tr>
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<td>Geraldton Isuzu</td>
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<td>manual</td>
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<tr>
<td>Geraldton Toyota</td>
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<td>Aluminium</td>
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<td>Automatic</td>
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<td></td>
<td></td>
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</tr>
</tbody>
</table>

**Statutory Environment**

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Section 3.57 Local Government Act 1995 (“the Act”)
Part 4 Local Government (Functions and General) Regulations 1996 ("the Regulations")
Local Government (Functions and General) Amendment Regulations 2007 ("the Regulations")

Policy Implications
As per Plant replacement program.

Financial Implications
A saving of $11,135 on the amount allocated in the 2015/16 budget.

Strategic Implications
Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment
Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

Risk Management
The risk of not replacing the vehicles now is that the current vehicles will reduce further in trade price.

Consultation
Mechanic
CEO

Comment
The Mitsubishi Tritons have been good valued and given good service over the years. There are savings by going with the Mitsubishi vehicles even with the extra vehicle purchased.

Voting Requirements – Simple Majority

<table>
<thead>
<tr>
<th>Officers Recommendation – Item 15124.2</th>
</tr>
</thead>
<tbody>
<tr>
<td>That Council accepts John Hughes Mitsubishi as the preferred supplier for the following vehicles: 1 x Mitsubishi Triton MQ 4x4 GLS Dual Cab, 1 x Mitsubishi Triton MQ 4x2 GLX single cab with steel tipping tray and 2 x Mitsubishi Triton MQ 4x2 GLX single cab with aluminium trays for a net changeover of $63,864.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Council Resolution – Item 15124.2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Moved: Cr J Hirsch</td>
</tr>
<tr>
<td>That Council accepts John Hughes Mitsubishi as the preferred supplier for the following vehicles: 1 x Mitsubishi Triton MQ 4x4 GLS Dual Cab, 1 x Mitsubishi Triton MQ 4x2 GLX single cab with steel tipping tray and 2 x Mitsubishi Triton MQ 4x2 GLX single cab with aluminium trays for a net changeover of $63,864.</td>
</tr>
<tr>
<td>Carried: 9/0</td>
</tr>
</tbody>
</table>
15125.1 DRAFT ANNUAL REPORT 2014/2015

APPLICANT: SHIRE OF PERENJORI
FILE: NIL
DISCLOSURE OF INTEREST: NIL
AUTHOR: ALI MILLS - CEO
RESPONSIBLE OFFICER: ALI MILLS - CEO
REPORT DATE: 17TH DECEMBER 2015
ATTACHMENTS ANNUAL REPORT

Executive Summary

The Annual Report for the 2014/2015 financial year is presented for Council’s endorsement, along with the proposed date for the annual electors meeting.

Background

An Annual Report is required to be produced every year after the audit has been completed and upon receipt of the Audit Report.

The 2014/2015 Annual Report has been prepared in accordance with Section 5.53 of the Local Government Act and includes the audited Annual Financial Report.

The Annual Report highlights the Shire of Perenjori achievements in 2014/2015. There was a delay in the finalisation of the financial reports due to the requirement to provide certified valuations for Shire Plant and equipment. This has been completed and provided to the Auditors as required.

For statutory compliance a local government must:

- If the Auditors Report is not available in time for the annual report to be accepted by 31 December, the annual report is to be accepted no later than 2 months after the auditor’s report becomes available.
- Advertise the availability of the annual report
- The date of the Annual Electors Meeting is also required to be set. This meeting must be held within 56 days of acceptance of the Annual Report, which is by 12th February 2015.
- It is proposed that the annual meeting of Electors be held at 5.00 pm on Tuesday 9th February 2016 at Latham Community Centre.
- Fourteen days public notice of the meeting is also required.

The Shire is required to prepare annual financial statements by 30th September and the auditor is to prepare a report in respect of the Financial Statements by 31st December each year.

In general terms the audit demonstrated considerable improvement in internal management practices and more systematic control and accountability over the financial processes. The matters raised by the auditors are summarised below with a more detailed explanation in the Management Letter.

1. Non-compliance with internal purchasing policy
2. High annual leave accrual at year end
3. Monthly Bank Reconciliation
4. Overhead allocation
5. Tenders Register

Statutory Environment
Local Government Act 1995 Section 5.53 & 5.5.4

Policy Implications
Nil

Financial Implications
Nil

Strategic Implications
Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the Shire’s position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership

Consultation
RSM Bird Cameron
CEO
MCDS
SFO
MIS

Comment
The annual report provides the opportunity for the Shire to summarise for the community the achievements of the Local Government and provide for the community the outcome of the annual audit.
The areas raised by the auditor needing attention have been attended to immediately with appropriate actions being implemented.

Voting Requirements – Absolute Majority

Committee Recommendation – Item 15125.1
That Council by absolute majority and by virtue of section 5.54 of the Local Government Act 1995 resolves to:

1. Adopt the 2014/2015 Annual Report for the financial period ending 30 June 2015 for the Shire of Perenjori as presented and attached; and
2. Confirm the date for the Annual Electors Meeting for Tuesday 9th February 2016 and authorise the statutory advertising.
Council Resolution – Item 15125.1

Moved: Cr J Hirsch  
Seconded: Cr R Spencer

That Council by absolute majority and by virtue of section 5.54 of the Local Government Act 1995 resolves to:

1. Adopt the 2014/2015 Annual Report for the financial period ending 30 June 2015 for the Shire of Perenjori as presented and attached; and

2. Confirm the date for the Annual Electors Meeting for Tuesday 9th February 2016 and authorise the statutory advertising.

Carried: 9/0

15126  PROJECT STATUS REPORT

APPLICANT:  SHIRE OF PERENJORI
FILE:  NIL
DISCLOSURE OF INTEREST:  NIL
AUTHOR:  ALI MILLS – CHIEF EXECUTIVE OFFICER
RESPONSIBLE OFFICER  ALI MILLS – CHIEF EXECUTIVE OFFICER
REPORT DATE:  17th DECEMBER 2015
ATTACHMENTS  PROJECT STATUS REPORT

Executive Summary

The project status report is provided to Council in order that actionable items are recorded and results reported to council. Although this is information only, the status report is to be accepted by Council and recorded in the minutes to ensure councils are kept informed on the progress of the work undertaken by the Shire of Perenjori.

Background
Nil

Statutory Environment
Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications
Nil

Financial Implications
Nil

Strategic Implications
Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the Shire’s position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Consultation
Staff

Comment
Nil.

Officer Recommendation – Item 15126
Council accepts the Project Status Report as presented for the month of November 2015.

Council Resolution – Item 15126
Moved: Cr J Cunningham  Seconded: Cr R Desmond
Council accepts the Project Status Report as presented for the month of November 2015.
Carried: 9/0

15127  STATUS REPORT

APPLICANT:  SHIRE OF PERENJORI
FILE:  NIL
DISCLOSURE OF INTEREST:  NIL
AUTHOR:  ALI MILLS – CHIEF EXECUTIVE OFFICER
RESPONSIBLE OFFICER  ALI MILLS – CHIEF EXECUTIVE OFFICER
REPORT DATE:  17TH DECEMBER 2015
ATTACHMENTS  STATUS REPORT

Executive Summary
The status report is provided to Council in order that actionable items are recorded and results reported to council. Although this is information only, the status report is to be accepted by Council and recorded in the minutes to ensure councils are kept informed on the progress of the work undertaken by the Shire of Perenjori.

Background
Nil

Statutory Environment
Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications
Nil

Financial Implications
Nil

Strategic Implications
Area 5: Investing in Councils Capacity – Our Leadership
Shire of Perenjori
Ordinary Council Meeting
MINUTES
17th December 2015

Goal: Strengthen the Shire’s position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Consultation
Staff

Comment
Nil

Officer Recommendation – Item 15127
Council accepts the Status Report as presented for the month of November 2015.

Council Resolution – Item 15127
Moved: Cr R Spencer  Seconded: Cr K Pohl
Council accepts the Status Report as presented for the month of November 2015.
   Carried: 9/0

15128 OTHER BUSINESS

15128.1 MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

15128.2 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

15128.3 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Motion – To Accept The Late Items For Discussion
Moved: Cr R Spencer  Seconded: Cr R Desmond
That council agrees to address late items 15128.3.1 and 15128.3.2
   Carried: 9/0

Councillor L Smith declared an interest affecting impartiality in late item 15128.3.1 – Donations Policy Review.

15128.3.1 LATE ITEM - DONATIONS POLICY REVIEW

<table>
<thead>
<tr>
<th>APPLICANT:</th>
<th>PERENJORI PRIMARY SCHOOL</th>
</tr>
</thead>
<tbody>
<tr>
<td>FILE:</td>
<td>ADM 0051</td>
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<td>AUTHOR:</td>
<td>ALI MILLS – CEO</td>
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<td>RESPONSIBLE OFFICER:</td>
<td>ALI MILLS – CEO</td>
</tr>
<tr>
<td>REPORT DATE:</td>
<td>17TH DECEMBER 2015</td>
</tr>
</tbody>
</table>
Executive Summary

This item seeks Council consideration of proposed changes to the Donations and Grants Policy 1011.

Background

A letter has been received from the Perenjori Primary School regarding costs associated with the hire and use of the Community Bus, hire and use of Council facilities, equipment and the request for labour and materials assistance. The School is seeking support from Council to provide these services and items as a donation to the School. The School would accumulate approximately $700 to $1000 of items through a financial year which would normally need to be invoiced.

As Fees and charges are set each year with the Annual budget, it is a requirement for these to be applied in all instances. Any request for a waiver of reduction in fees would need to be determined by Council. As this can be impractical and to reduce the administration required to raise invoices and the like it would be more suitable to provide a ceiling amount of donations to the School.

The amount offered in the proposed changes of the policy is a $1000 limit. To date the School has not yet exceeded this amount, however with all aspects of labour and equipment now being charged against the appropriate account the amount may come close to this. If there is a situation where the accumulated amount will exceed the $1000 it will be a requirement for this to be presented to Council for consideration.

As there is only one School remaining in the Shire the Policy has been adjusted to reflect this.

The following changes are proposed to be endorsed by Council:

School Donations

The Council will make available donations to the Perenjori Primary School to be given as a prize, in cash or goods, to a student who has excelled in citizenship, academic studies, artistic endeavours or sporting proficiency. (New) A commitment of $500 per annum will be provided for the awards. A further $1000 donation will be provided to the Perenjori Primary School to cover costs of bus hire and fuel, venue, equipment hire, labour and incidentals. If the funds are not used they remain non-cumulative and any requests beyond this amount need to be presented to Council for consideration. The School will be required to continue to pre-book all items to ensure availability.

The School will be able to notify Shire staff of their interest in these donations and the prize will be given at the annual awards ceremony or equivalent. The prize will be presented by the Shire President (or delegate).

Statutory Environment

Local Government(Financial Management) Regulations 1996, Part 3
25. Fees and Charges
26. Discount, incentive, concession, waiver and writ-off information

Policy Implications

As per proposed Shire of Perenjori Donations Policy

Financial Implications

The annual cost to Council will be a maximum of $1000.
Strategic Implications

Area 3: People and place – Our Community

Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve their potential.

Risk Implications

The risk of adopting this policy may involve other Community organisations seeing this as an opportunity to also gain an annual commitment. As the School is a one of it is considered any other requests could not compare.

Consultation

School Registrar

Comment

This is a tidying up of the Policy and its intentions to allow for the School to seek basic support and access to our facilities and equipment as it needs.

Voting Requirements – Simple Majority

Officers Recommendation Item – 15128.3.1

That Council accept the changes to the Donations and Grants Policy – 1011 as presented providing a maximum of $1000 per annum to the Perenjori Primary School to enable them to access Council facilities, equipment, labour and materials.

Council Resolution Item – 15128.3.1

Moved: Cr G Reid  Seconded: Cr J Cunningham

That Council accept the changes to the Donations and Grants Policy – 1011 as presented providing a maximum of $1000 per annum to the Perenjori Primary School to enable them to access Council facilities, equipment, labour and materials.

Carried: 9/0

1011 – DONATIONS AND GRANTS

Definitions

Donation – provision of financial or in-kind support by Council to an individual or group.

Fees and charges - those imposed by the Shire on an organisation or group for the use of a Shire owned facility or the staging of a particular event or activity.

Shire facilities - all Shire owned and operated facilities and reserves across the Shire that are included as available for hire or use in the Shire’s annual Schedule of Fees and Charges.

Purpose/ Objectives

The Council is committed to building strong and resilient communities in Perenjori and to maximising social wellbeing for all citizens. One means of achieving these goals is to provide assistance being financial or in kind in the form of donations to individuals and groups to help develop leadership skills, increase community participation in civic life and address identified social issues.
Statement
Given that the Council receives requests from community groups and organisations throughout the year for donations, sponsorship and the waiver of Council fees and charges, a procedure for the assessment of applications ensures:

- Transparency and accountability to the community;
- An effective reporting mechanism to the Council regarding the total value of donations approved in any one financial year;
- An equitable assessment of each application or request received;
- A standard process for applicants to follow when requesting donations or sponsorships from the Council.

The responsibility for the disbursement of funds will be with the Council, whilst Shire officers will undertake the management of these processes.

The total value of the fund will be determined each year during the Council’s annual budget deliberations.

The donations program will be advertised across the whole community annually.
Groups who receive support in one year do not automatically receive ongoing funding in future years.

Policy Statement

Donations within Perenjori

Donations will generally only be provided for individuals who reside in the Perenjori local government area, or to community organisations that operate within the Perenjori local government area and/or for the benefit of Perenjori residents.

Eligibility

a) Any Not For Profit, Community service, groups or welfare or charitable organisations or groups providing programs or services to residents of Perenjori

b) Any activity, event or program that is supported by the Council’s existing Strategic Plan and policies,

c) Young people who are aged 10 to 20 years who have their primary residence in Perenjori

d) All schools in the Shire of Perenjori

e) Contractors who are conducting work on behalf of the Shire of Perenjori (applicable to waiving or reducing of fees only and in relation to accommodation)

f) Agree to complete an acquittal and evaluation report where requested. Failure to do so may render the applicant ineligible for future funding.
Assessment criterion will include:

- The status of the applicant organisation (e.g., charity, not for profit).
- The numbers of people benefiting.
- The availability of the event, service to the community.
- The alignment of the event, service or activity with the Council’s philosophies and strategic direction.
- The perceived benefit of the event or activity to the Perenjori community.
- Alternative funding sources that may be applicable.
- Contribution to the event or activity made by the applicant organisation or individual/s.
- Commitment to acknowledgement of the Shire of Perenjori.

General Community Donations

The Council will consider donations to the community, subject to the adoption of a budget for that purpose on an as need basis. Applicants for a Council donation must be able to demonstrate that they can:

- Meet an identified social need of the Perenjori community in accordance with the Council’s community strategy or other relevant social planning documents;
- Effectively deliver the project; and
- Provide value for money.

Youth Donations

The Council may provide donations to young people for the purposes of developing leadership skills and encouraging active civic participation. The amount of the donations can be up to:

- $100 for regional level activities (taking place within WA)
- $200 for national level activities (taking place within Australia other than in WA)
- $500 for international level activities (taking place outside Australia)

School Donations

The Council will make available donations to the Perenjori Primary School to be given as a prize, in cash or goods, to a student who has excelled in citizenship, academic studies, artistic endeavours or sporting proficiency. A commitment of $500 per annum will be provided for the
awards. A further $1000 donation will be provided to the Perenjori Primary School to cover costs of bus hire and fuel, venue, equipment hire, labour and incidentals. If the funds are not used they remain non-cumulative and any requests beyond this amount need to be presented to Council for consideration. The School will be required to continue to pre-book all items to ensure availability.

Schools will be able to notify Shire staff of their interest in these donations and the prize will be given at the annual awards ceremony or equivalent. The prize will be presented by the Shire President (or delegate).

**Sports Donations**

The Council may provide donations to individuals and teams from Perenjori in representative sports for which they have qualified. The amount of the donations can be up to:

- $200 for regional representation
- $500 for state representation
- $500 for international representation
- $500 for team representation

**Events and Activities**

The Council may also provide financial and or in kind support for community events through corporate sponsorship. This can include the covering of costs associated with the hire and use of Shire facilities, community bus, equipment and staff.

**Donations outside Perenjori**

**Events**

There are events which occur in places outside Perenjori which the Council determines should be supported by a donation of cash or in-kind. Events such as natural disasters and wars create much human suffering which requires a widespread and concerted aid effort. Whilst the national government and to a lesser extent state governments have greater resources to be able to provide assistance, local government in Perenjori and elsewhere can also play a key role. A cash or in-kind contribution from the Council increases the total overall aid effort and also sends a very important message of solidarity and goodwill from the people of Perenjori to those suffering the misfortune.

**Cash**

Council may resolve to provide any amount it deems reasonable to assist people affected by a national or international event that causing human suffering. It is recommended that an amount of up to $2,000 be considered in such instances. Depending on the total amount of such donations, the Council may be required to top up the budget for the program.

**In kind**
The Council may also wish to consider providing material, equipment or human resources support for an event or group. In some instances, sending an engineer or community services worker, a truck or a load of material might be of more benefit than a cash contribution. Any such in-kind donation would need to take into account the impact on the essential work of the Council through consultation with the CEO before being committed. Any materials to be provided in-kind would be sourced locally where possible, to support local businesses.

In kind donations will be costed and the cost allocated to the Donations Account to ensure the total cost of Shire donations is correctly accounted for.
8 December 2015

To the members of the Perenjori Shire,

Since arriving at Perenjori Primary School I have been extremely impressed by the proactive and supportive approach the local shire has towards the community. The numerous successful community events are a credit to you and encourage people to visit this wonderful town. As Principal of the primary school, I have greatly appreciated the way the shire supports our efforts in providing an amazing educational facility for local children. I have never experienced this collaborative approach by the local shire and school in any of my other positions.

Lately it has been brought to my attention that the primary school is to be invoiced by the shire for the following charges,

- Use of the community bus for school camps and excursions (school to pay fuel costs), and
- Use of equipment such as furnishing and sound equipment (PA)

These costs have not been included in our 2015 budget as the primary school has not received an invoice for the above charges since 2010. It was our understanding that the above charges were in kind donations from the shire to the school. These donations have been very much appreciated as it has allowed us to keep excursion costs to a minimum, as well as divert funds to school resources and playground enhancements.

As the Principal, I would like to request that the Perenjori Shire consider the above costs mentioned to continue to be an in-kind donation for 2015 and beyond. The primary school is more than happy to pay a bond for the use of the bus should this be required. We are also willing to submit an annual request for in kind donations should this be required. All in kind donations are registered at the school and the Department of Education is informed. This will allow the school to continue to offer a range of exciting excursions both locally and further afield for our students at a reasonable cost. The school will ensure that the Perenjori Shire is recognised and thanked on each occasion through our different forms of parental communication.

I look forward to hearing from you in regards to this matter and greatly appreciate your support in this request.

Yours Sincerely

Karen Marshall
Principal

Page 1
15128.3.2 LATE ITEM - APPLICATION FOR EXPLORATION LICENCE 59/2163

APPLICANT: MCMAHON MINING TITLE SERVICES
FILE: ADM0216
DISCLOSURE OF INTEREST: NIL
AUTHOR: ALI MILLS - CEO
RESPONSIBLE OFFICER: ALI MILLS - CEO
REPORT DATE: 17TH DECEMBER 2015
ATTACHMENTS APPLICATION AND MAPS

Executive Summary
This report recommends that Council acknowledges the application for an exploration licence from McMahon Mining Title Services Pty Ltd and recommends to the Department of Mines and Petroleum that conditions be imposed if the licence is granted.

Background
Correspondence has been received from McMahon Mining Title Services Pty Ltd for an exploration licence to be granted on behalf of Yukon Mining on land in the Shire of Perenjori just south of the Shire of Morawa border.

All applicants are required to notify the respective local government of the application for the licence and local governments are invited to comment and request that certain conditions be applied though this decision remains with the DMP.

The applicant has provided location plans detailing the subject land.

The applicant is responsible for advising any affected property owners of the application and this process is governed by the Department of Mines and Petroleum.

Statutory Environment
Mining Act 1978
33. Application for mining tenement by permit holder

Policy Implications
Nil

Financial Implications
Nil

Strategic Implications

Area 1: Infrastructure and Natural Assets - Our Natural and Built Environment

Goal: A community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community need.

Risk Management
Local governments are invited to ask for conditions to be applied to any mining application and the Department of Mines will generally consider any conditions but does not necessarily impose those conditions. In this instance the subject land is private land and the Council may wish to apply for more than usual conditions to protect the interests of the land owner.

Consultation
Nil

Comment
Council has minimal power over whether licences are approved or not but can request that certain conditions be applied.

**Voting Requirements – Simple Majority**

<table>
<thead>
<tr>
<th>Officers Recommendation – Item 15128.3.2</th>
</tr>
</thead>
<tbody>
<tr>
<td>That Council acknowledges the application for an Exploration License from McMahon Mining Title Services Pty Ltd for exploration licence 59/2163 and requests the following conditions be imposed by the Department of Mines and Petroleum if the licence is to be issued:</td>
</tr>
<tr>
<td>1. All surface holes drilled for the purpose of exploration are to be capped, filled or otherwise made safe after completion.</td>
</tr>
<tr>
<td>2. All costeans and other disturbances to the surface of the land made as a result of exploration, including drill pads, grid lines and access tracks, being backfilled and rehabilitated to the satisfaction of the district mining engineer. Backfilling and rehabilitation being required no later than six (6) months after excavation unless otherwise approved in writing by the district mining engineer.</td>
</tr>
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<td>3. Abandoned equipment and temporary buildings being removed from the tenement prior to or at the termination of the exploration program.</td>
</tr>
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<td>4. No activities taking place to the detriment of any roads, streets or verges.</td>
</tr>
<tr>
<td>5. Minimum disturbance being made to natural vegetation.</td>
</tr>
<tr>
<td>6. Adequate dust suppression control methods and practices being used.</td>
</tr>
<tr>
<td>7. All works comply with the Environmental Protection (Noise) Regulations 1997.</td>
</tr>
</tbody>
</table>

All waste materials, rubbish and plastic sample bags to be removed within 60 days of placement.

<table>
<thead>
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<th>Council Resolution – Item 15128.3.2</th>
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<td>Moved: Cr L Smith</td>
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All waste materials, rubbish and plastic sample bags to be removed within 60 days of placement.

Carried: 9/0
23 November 2015

THE SHIRE CLERK
SHIRE OF PERENJORI
PO BOX 22
PERENJORI WA 6620

Attention: Chief Executive Officer

Registered Post: 941589324012

Dear Sir/Madam,

RE: APPLICATION FOR EXPLORATION LICENCE 59/2163

On behalf of our client, Yukon Resources Pty Ltd, an application has been made for the above mentioned Exploration Licence 59/2163.

In accordance to requirements set out in the West Australian Mining Act, notification must be forwarded to the appropriate local government authority affected by the application.

As the land affected lies within your shire, please find attached a copy of the application and a plan showing the area of the application.

Should you have any queries, please do not hesitate to contact our office.

Yours faithfully,

Helen Arcus
McMahon Mining Titles
APPLICATION FOR MINING TENEMENT

Shire of Perenjori

Ordinary Council Meeting

MINUTES

17th December 2015

FORM 21

APPLICATION FOR MINING TENEMENT

(See Secs. 41, 58, 70C, 74, 85, 86, 87, Reg. 84)

WESTERN AUSTRALIA

Mining Act 1976

Sects. 41, 58, 70C, 74, 85, 86, 87, Reg. 84

APPLICATION FOR MINING TENEMENT

(e) Type of Tenement

(f) Name of Applicant

(g) Address

(h) Description of Ground Applied for

(i) Name of Inspecting Authority

(j) Name of Agent

(k) Signature of Agent

(l) Date

MINING REGISTRAR

NOTES

Note 1: EXPLOSION LICENCE

(i) The application for an explosion licence must be lodged with this form in the form of (b), (c), (d) and (e)

Note 2: PROSPECTOR/RECLAMATION LICENCE AND MINING/GENERAL PURPOSE LEASE

(i) The application form shall be accompanied by a map on which the boundaries of the area applied for are shown.

Note 3: GROUND AVAILABILITY

(i) The owner of the land is on the applicant to ensure that ground is available to be marked out and used for mining.

(ii) The following actions should be taken to retain ground availability:

(a) publication action; (b) deposit an action; (c) ground inspection.

Note 4: ALL APPLICATIONS OVER PRIVATE LAND

The period for hearing of an objection is within 21 days of the date of lodgment of the notice, or the date stated above for lodging objections, whichever is the longer period.

WESTERN AUSTRALIA

Mining Act 1976

Sec. 58, Reg. 84

EXPLORATION LICENCE NO. 592163

THIS SECTION MUST BE COMPLETED IN FULL FOR ALL EXPLORATION LICENCE APPLICATIONS

LOCALITY: Mellenby

BLOCK IDENTIFIER (All three sections must be completed)

1:1,000,000 PLAN NAME PRIMARY NUMBER GRATICULAR SECTION

PERTH 622 mthb
PERTH 894 bsdh
PERTH 906 cdfh
PERTH 987 wxy
PERTH 1037 klp
PERTH 1038 cufdhi
PERTH 1039 abcd

TOTAL BLOCKS: 51
Motion – To Move Behind Closed Doors

Moved: Cr P Waterhouse  Seconded: Cr R Desmond
That Council move behind closed doors to discuss confidential items 15128.4.1 and 15128.4.2.
Carried: 9/0

15128.4  MATTERS BEHIND CLOSED DOORS

15128.4.1 CONFIDENTIAL ITEM – TENDER 03/2015 PAVILION REDEVELOPMENT

APPLICANT: SHIRE OF PERENJORI
FILE: ADM 0366
DISCLOSURE OF INTEREST: NIL
AUTHOR: ALI MILLS - CEO
RESPONSIBLE OFFICER: ALI MILLS - CEO
REPORT DATE: 17TH DECEMBER 2015
ATTACHMENTS EXTRACT OF TENDER SUBMITTED

Voting Requirements – Simple Majority

Committee Recommendation – Item 15128.4.1
That Council;
1. Not accept the tender submission from GBSC at this time due to the lack of tenders received and the lack of information in the tender to ascertain value for money;
2. Request quotes through a public process for architectural firms to provide a detailed design for the redevelopment of the Perenjori Recreation Centre which will meet the Council and community needs.

Council Resolution – Item 15128.4.1
Moved: Cr L Smith  Seconded: Cr R Desmond
That Council;
1. Not accept the tender submission from GBSC at this time due to the lack of tenders received and the lack of information in the tender to ascertain value for money;
2. Request quotes through a public process for architectural firms to provide a detailed design for the redevelopment of the Perenjori Recreation Centre which will meet the Council and community needs.
Carried: 9/0
CONFIDENTIAL ITEM – TENDER 10/2015 MAINTAINING KARARA ACCESS ROADS

APPLICANT: SHIRE OF PERENJORI
FILE: ADM 0366
DISCLOSURE OF INTEREST: NIL
AUTHOR: KEN MARKHAM - MANAGER INFRASTRUCTURE SERVICES
RESPONSIBLE OFFICER: ALI MILLS - CHIEF EXECUTIVE OFFICER
REPORT DATE: 17TH DECEMBER 2015
ATTACHMENTS NIL

Committee Recommendation – Item 15128.4.2
That Council approves the preferred tenderer being Creedance Contracting for the Maintaining of Karara Access Roads for a period of 1 year with extension options.

Council Resolution – Item 15128.4.2
Moved: Cr L Smith Seconded: Cr K Pohl
That Council approves the preferred tenderer being Creedance Contracting for the Maintaining of Karara Access Roads for a period of 1 year with extension options.
Carried: 9/0

Motion – To Return To Open Council
Moved: Cr G Reid Seconded: Cr R Spencer
That Council re opens the meeting to the public.
Carried: 9/0

DATE OF NEXT MEETING
The date of the next Council meeting will be held on Thursday 18th February 2016 at 3.00 pm.

CLOSURE
President L Butler declared the meeting closed at 4.49 pm.
I certify that this copy of the Minutes is a true and correct record of the meeting held on 17th December 2015.

Signed: ________________________

Presiding Elected Member

Date: _________________________