

Shire of Perenjori

MINUTES

Special Council Meeting

Held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on 21st October 2015, commenced at 6pm.

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Prior to the commencement of the meeting the Chief Executive Officer conducted the swearing in of new Councillors:

Cr J Hirsch

Cr R Spencer

Cr G Reid

Cr K Pohl

Cr J Cunningham

The CEO called for nominations for the position of Shire President.

There was one nomination for Shire President.

There being no other nominations the CEO declared Cr L Butler elected Shire President for a term of two years.

Cr L Butler was then sworn in as Shire President by the CEO.

Cr L Butler then assumed the chair for conducting of the Special Meeting.

The President called for nominations for the position of Deputy Shire President.

There were two nominations for Deputy Shire President those being Cr Waterhouse and Cr Desmond.

A secret ballot was conducted with the CEO as the Returning Officer.

After the count of votes Cr Waterhouse was declared elected by the Returning Officer CEO Ali Mills.

Cr L Butler then conducted the swearing in of Cr P Waterhouse as Deputy Shire President for a term of two years.

The Councillor seating allocation was allocated by random draw from a bowl with printed names. The seating arrangements were determined and as follows (left to right):

Seat 1 – Cr Smith

Seat 2 – Cr Cunningham

Seat 3 – Cr Pohl

Seat 4 – Cr Spencer

Seat 5 – Cr Desmond

Seat 6 – Cr Hirsch

Seat 7 – Cr Waterhouse

Seat 8 – Cr Reid

The Shire President and Chief Executive Officer were automatically provided seats at the head of the Council Chambers as shown in the attached seating plan.

15100 PRELIMINARIES

15100.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

President L Butler opened the meeting at 6.18 pm.

15100.2 OPENING PRAYER

The opening prayer was read by Cr L Butler.

15100.3 DISCLAIMER READING

Nil

15100.4 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

Cr L Butler

Cr G Reid

Cr J Cunningham

Cr R Desmond

Cr R Spencer

Cr K Pohl

Cr P Waterhouse

Cr L Smith

Cr J Hirsch

Ali Mills – Chief Executive Officer

Peter Money – Manager Corporate Development Services

15100.5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

15100.6 PUBLIC QUESTION TIME

Nil

15100.7 NOTATIONS OF INTEREST

FINANCIAL INTEREST – LOCAL GOVERNMENT ACT S 5.60A

PROXIMITY INTEREST – LOCAL GOVERNMENT ACT S 5.60B

INTEREST AFFECTING IMPARTIALITY – LOCAL GOVERNMENT - CODE OF CONDUCT.

15100.8 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

15100.9 CONFIRMATION OF MINUTES

Nil

15100.10 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

Nil

15100.11 PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

15101 GOVERNANCE**15101.1 ELECTION OF MEMBERSHIP OF COMMITTEES****APPLICANT: SHIRE OF PERENJORI****FILE: ADM0026****DISCLOSURE OF INTEREST: NIL****AUTHOR: ALI MILLS - CEO****RESPONSIBLE OFFICER ALI MILLS - CEO****REPORT DATE: 21ST OCTOBER 2015****ATTACHMENTS NIL****Executive Summary**

This item seeks Councillors consideration for membership to Statutory and community committees.

Background

A number of committees exist within Council and across the community which will either require or request participation from Councillors.

Statutory Environment

Local Government Act 1995:

Sections 5.8 – 5.11 sets out the provisions for forming committees and appointing members.

Elected Members should note that:

- Council may appoint Deputy Members to act when a committee member is absent. Council is to determine the order of seniority of Deputies if more than one is appointed. (Shire of Perenjori Local Law Standing Orders 2015)
- When staff members or non elected members are appointed to committees they are entitled (and required) to exercise a vote. They are also included in any determination of whether a quorum exists.
- A Council Committee consists of a minimum of 3 members

- Tenure of all committee membership ceases at an Ordinary Election

The President and CEO have particular rights under S5.10 in relation to Council committees:

- (4) *If at a meeting of the council a local government is to make an appointment to a committee that has or could have a council member as a member and the mayor or president informs the local government of his or her wish to be a member of the committee, the local government is to appoint the mayor or president to be a member of the committee.*
- (5) *If at a meeting of the council a local government is to make an appointment to a committee that has or will have an employee as a member and the CEO informs the local government of his or her wish —*
- (a) *to be a member of the committee; or*
 - (b) *that a representative of the CEO be a member of the committee,*
- the local government is to appoint the CEO or the CEO's representative, as the case may be, to be a member of the committee.*

The proposed process for the election for these positions is that Council and individual members agree by consensus, and that all appointments are moved as a single resolution at the end of discussion of this item.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Consultation

Nil

Comment

Nil

Voting Requirements – Absolute Majority

15103 STATUTORY COMMITTEES

15102.1 FINANCE COMMITTEE

Previous members were;

- Cr C King
- Cr J Hirsch
- Cr R Desmond
- Cr H Wass

The following are previous appointed as Deputy members in order of seniority.

Cr R Desmond

Cr J Cunningham

Council Recommendation

That Council appoint the CEO, Deputy CEO, Senior Finance Officer and the following four elected member to the Finance Committee:

Cr L Butler

Cr L Smith

Cr J Cunningham

Cr J Hirsch

The following are appointed as Deputy members in order of seniority.

Cr R Desmond

Cr R Spencer

15102.2 PLANT & WORKS COMMITTEE

Previous members were CEO, Works Supervisor, Plant Mechanic,

Cr L Butler

Cr G Reid

Cr J Cunningham

Cr P Waterhouse

The following are appointed as Deputy members in order of seniority.

Cr H Wass

Cr R Desmond

Council Recommendation

That Council appoint the CEO, Manager of Infrastructure Services, Team Leaders (as required), and the following four elected member to the Plant & Works Committee:

Cr P Waterhouse

Cr R Desmond

Cr K Pohl

Cr G Reid

The following are appointed as Deputy members in order of seniority.

Cr J Cunningham

Cr L Smith

15102.3 HEALTH, BUILDING & PLANNING COMMITTEE

This committee has not met in 2014/2015 and is not expected to be required from 2015 to 2017. Discussions are held through budget workshops and necessary items presented to Council for consideration at Ordinary Council meetings.

Council Recommendation

That the Health Building and Planning Committee be disbanded as it is no longer required.

Absolute Majority

15102.4 AUDIT COMMITTEE

Previous members were:

Cr L Butler

Cr J Hirsch

Cr H Wass

Cr L Smith

The following are appointed as Deputy members in order of seniority.

Cr J Cunningham

Cr R Desmond

Staff members, including the CEO, are not permitted to be members of the Audit Committee.

Council Recommendation

That Council appoint the following four elected member to the Audit Committee:

Cr K Pohl

Cr L Smith

Cr J Hirsch

Cr L Butler

The following are appointed as Deputy members in order of seniority.

Cr J Cunningham

Cr R Desmond

15102.5 ECONOMIC DEVELOPMENT COMMITTEE

The Economic Development Committee has not met in recent times and is not expected to be required for the 2015 to 2017 years. Discussions are held with Councillors during the budget workshops and reviews of the Community and Corporate Plans.

Council Recommendation

That Council endorse that the Economic Development Committee is disbanded as it is no longer required.

Absolute Majority

15102.6 PERENJORI PUBLIC COMMUNITY BENEFIT FUND

This committee allocates funds twice annually to Perenjori community groups and services, providing funds to assist them in meeting the needs of our community. The committee consists of a representative from the community and two representatives from Mount Gibson Mining. Council's Community Development Officer is the Executive Officer for the committee.

Council Recommendation

That Council appoint the following elected member to the PECC Committee:

Cr L Butler

The following is appointed as a Deputy member.

Cr P Waterhouse

COUNCIL RESOLUTION – Statutory Committee Members 15102.1

Moved: Cr R Desmond

Seconded: Cr P Waterhouse

That Council endorse the above Statutory Committee Members and endorse the abandoning of Health, Building & Planning committee and the Economic Development Committee by Absolute Majority.

Carried: 9/0

15104 COUNCIL DELEGATES TO EXTERNAL COMMITTEES**15103.1 NORTHERN ZONE**

The Northern Country Zone of WALGA is the representative structure for the association. Member Councils are Carnamah, Chapman Valley, Coorow, Geraldton Greenough, Irwin, Mingenew, Morawa, Mullewa, Northampton, Perenjori and Three Springs.

Previously Cr King and Cr Butler were previous Delegates with Cr Smith as Deputy Delegate.

Council Recommendation

That Council appoint the following three elected members as Delegate and Deputy Delegate respectively to the external Northern Zone Committee.

Cr L Butler (Delegate)

Cr P Waterhouse (Delegate)

Cr J Cunningham (Deputy Delegate)

15103.2 MOORE CATCHMENT COUNCIL

This group manages NRM issues for the Moore River Catchment. Ideally delegate should have some association with the Moore catchment, which covers the south west of the Shire of Perenjori. The previous delegate was Cr P Waterhouse.

Council Recommendation

That Council seek a volunteer from the South West of the Shire to take on this task.

Cr P Waterhouse (Delegate)

15103.3 WILDFLOWER COUNTRY TOURISM GROUP

This group meet quarterly and aim to work together across the Midwest region to coordinate tourism approaches to the wildflower season.

Council Recommendation

Cr R Spencer (Delegate)

Cr K Pohl (Deputy Delegate)

15103.4 LOCAL EMERGENCY MANAGEMENT COMMITTEE

This Committee meets bi-monthly and is a combination of the Shires of Mingenew, Three Springs, Morawa and Perenjori. The group work together to coordinate emergency preparation, response and resources to ensure all are well equipped to attend to any matters as they arise.

Council Recommendation

That Council appoint the following elected members as Delegate and Deputy Delegate respectively to the Local Emergency Management Committee.

Cr P Waterhouse (Delegate)

Cr R Desmond (Deputy Delegate)

15103.5 NORTH MIDLANDS SUB – REGIONAL ROAD GROUP

This group helps develop regional roads policy and oversees the distribution of State road funds to priority local roads within the region. Previous delegate was Cr Butler, with Cr Waterhouse as Deputy.

Council Recommendation

That Council appoint the following elected members as Delegate and Deputy Delegate respectively to the North Midlands sub-Regional Road Group.

Cr K Pohl (Delegate)

Cr G Reid (Deputy Delegate)

COUNCIL RESOLUTION – External Committee Members - 15104

Moved: Cr R Desmond

Seconded: P Waterhouse

That Council endorse the above External Committee Members by Absolute Majority.

Carried: 9/0

15105 COUNCIL DELEGATES TO COMMUNITY COMMITTEES

The committees below do not meet the requirements to be committees of Council constituted under the Local Government Act. They are however important forums on which Council should be represented.

15104.1 TOURISM COMMITTEES

The Perenjori Tourist Bureau and Museum Committee meets twice per year, and the regional Wildflower Country Tourism Committee meets several times the CEO also attends these meetings when available.

Council Recommendation

That Council appoint the following elected members as Delegates to the external tourism committees.

Cr R Spencer (Delegate)

15104.2 PERENJORI EARLY CHILDHOOD CENTRE ADVISORY COMMITTEE

This committee is to overview and make recommendation to Council on the Strategic direction of the centre. The centre includes a licenced 19 place Child Care Centre, Family Centre, meeting room and consulting rooms for health professionals.

Previous appointments were CEO (Delegate), Cr Smith, (Delegate – Chairperson).

Officer Recommendation

That Council appoint the following elected member to the PECC Committee:

Cr L Smith

The following is appointed as a Deputy member.

Cr J Hirsch

15104.3 PERENJORI TOWNSCAPE COMMITTEE

This committee is to overview and make recommendation to Council on the appeal of the Main Street and street infrastructure of the township of Perenjori.

Previous appointments were CEO (Delegate), Cr King, (Delegate), Cr Smith (Delegate) and Cr Desmond (Deputy).

Council Recommendation

That Council appoint the CEO (or delegate) and the following two elected members as Delegate and Deputy Delegate respectively to the Perenjori Townscape Committee.

Cr K Pohl (Delegate)

Cr L Smith (Delegate)

Cr R Desmond (Deputy Delegate)

COUNCIL RESOLUTION – Community Committee Members – 15105

Moved: Cr L Smith

Seconded: Cr R Spencer

That Council endorse the above Community Committee Members.

Carried: 9/0

15106 OTHER BUSINESS

Councillor Induction workshops – Councillors to indicate best times and dates for three sessions of 1.5 hours each.

15105.1 MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

15105.2 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

15105.3 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

15105.4 MATTERS BEHIND CLOSED DOORS

15105.5 CONFIDENTIAL

15105.6 DATE OF NEXT MEETING

15105.7 CLOSURE

President L Butler declared the meeting closed at 6.57 pm.



Shire of
Perenjori
Embrace Opportunity

Council Chambers Seating Plan 2015

