

Shire of Perenjori

AGENDA

Ordinary Council Meeting

To be held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on 19th March 2015, to commence at 1.30pm.

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15031 PRELIMINARIES

15031.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

15031.2 OPENING PRAYER

15031.3 DISCLAIMER READING

15031.4 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

15031.5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

15031.6 PUBLIC QUESTION TIME

15031.7 NOTATIONS OF INTEREST

FINANCIAL INTEREST – LOCAL GOVERNMENT ACT S 5.60A

PROXIMITY INTEREST – LOCAL GOVERNMENT ACT S 5.60B

INTEREST AFFECTING IMPARTIALITY – LOCAL GOVERNMENT - CODE OF CONDUCT.

15031.8 APPLICATIONS FOR LEAVE OF ABSENCE

15031.9 CONFIRMATION OF MINUTES

Minutes from Ordinary Council Meeting 19th February 2015 are attached.

15031.10 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

15031.11 PETITIONS / DEPUTATIONS / PRESENTATIONS

15032	FINANCE
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15032.1	FINANCIAL STATEMENTS – FEBRUARY 2015
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APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM 0081
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	DEBROAH BARNDON-SFO
RESPONSIBLE OFFICER	PETER MONEY - MCDS
REPORT DATE:	19TH MARCH 2015
ATTACHMENTS	MONTHLY FINANCIAL REPORT

Executive Summary

This item recommends the Council accepts the Financial Activity Statement for the period ending 28th February 2015.

Background

Each month officers are required to prepare monthly financial reports, covering prescribed information, and present these to the Council.

Details

Presented is the Financial Activity Statement Report for the period ending 28th February 2015.

The following statements are presented to Council:

- Monthly Summary Information - Charts
- Statement of Financial Activity (Program and Nature& Type) - This provides the budget and actual income and expenditure for operating and non- recurrent as well and the closing surplus to date. (FM Reg 34(1))
- Statement of Capital Acquisitions and Capital Funding
- Net Current (Assets) Funding Position (Note 3.)-This provides the amount of assets over liabilities within the Balance Sheet. (FM Reg 34 (1)(e))
- Notes to the Financial Statements include:
 - Note 1.- Significant Accounting Policies
 - Note 2. - Explanation of Material Variances
 - Note 3. – Net Current Funding Position
 - Note 4. – Cash & Investments
 - Note 5. – Budget Amendments
 - Note 6. – Receivables
 - Note 7. – Cash Back Reserves
 - Note 8. – Capital Disposals
 - Note 9. – Rating Information
 - Note 10. – Information on Borrowings
 - Note 11. – Grant and Contributions
 - Note 12.- Trust Fund
 - Note 13.- Details of Capital Acquisition

Legal Compliance

Regulation 34 (Financial activity statement report) of the Local Government (Financial Management) Regulations 1996 states –

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail –
 - (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
 - (b) budget estimates to the end of the month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing –
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
 - (b) an explanation of each of the material variances referred to in subregulation (1) (d); and (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown –
 - (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation 34 (2), are to be –
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Section 6.8 of the Local Government Act 1995 (Expenditure from municipal fund not included in annual budget) states –

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure –
 - a. is incurred in a financial year before the adoption of the annual budget by the local government; or
 - b. is authorised in advance by resolution*; or
 - c. is authorised in advance by the mayor or president in an emergency.

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Area 5: Investing in Councils Leadership

Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Consultation

Liaison with MCDS, FO, & MIS.

Voting Requirements - Simple Majority

Officers and Committees Recommendation – Item 1412.1

That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Financial Activity Statement Report for the period ending 28th February 2015.
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15032.2 ACCOUNTS FOR PAYMENT – FEBRUARY 2015

APPLICANT:	SHIRE OF PERENJORI
FILE:	1306P
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	DEBROAH BARNDON- SFO
RESPONSIBLE OFFICER:	ALI MILLS - CEO
REPORT DATE:	19TH MARCH 2015
ATTACHMENTS:	ACCOUNTS FOR PAYMENT

Executive Summary

This item recommends that the schedule of accounts for payment for the month ending 28th February 2015 to be confirmed.

The Schedule of Accounts is presented pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996.

The report identifies payments made from the Municipal and Trust Fund.

Background

Council has delegated to the Chief Executive Officer the authority to make payments from the Municipal and Trust funds in accordance with the Local Government (Financial Management) Regulations 1996..

Under Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the Municipal fund or the Trust fund, each payment from the Municipal fund or the Trust fund is to be noted on a list compiled for each month showing:

- a) The payee's name;
- b) The amount of the payment
- c) The date of the payment; and
- d) Sufficient information to identify the transaction

That list should then be presented at the next Ordinary Meeting of the Council following the preparation of the list, and recorded in the minutes of the meeting at which it is presented.

Legal Compliance

Section 6.10 (d) of the Local Government Act 1995 refers, i.e.-

6.10. financial management regulations

Regulations may provide for —

(d) the general management of, and the authorisation of payments out of —

(i) the municipal fund; and

(ii) the trust fund,

of a local government.

Regulation 13(1), (3) & (4) of the Local Government (Financial Management) Regulations 1996 refers, i.e. -

13. Lists of Accounts

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment; and
- d) sufficient information to identify the transaction.

(3) A list prepared under subregulation (1) is to be —

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

Policy Implications

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

Financial Implications

Ongoing management of Council funds by providing Council with sufficient information to monitor and review payments made.

Strategic Implications

Area 5: Investing in Councils Leadership

Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership

Consultation

Nil

Comment

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures and it is therefore recommended that the payments, as contained within the Appendices, be confirmed.

Voting Requirements - Simple Majority**Officer and Committees Recommendation – Item 14112.2**

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 (as amended), confirms the accounts paid for the month ending **28th February 2015** as attached to and forming part of this report.

Municipal Account	
EFT	\$679,217.96
Direct Debits	\$27,347.38
Cheques	\$21,269.16
Corporate MasterCard	\$7,182.12
Bank Fees	\$290.70
Total	\$735,307.32

Trust Account	
EFT	\$
Cheques	\$0
Bank Fees	\$0
Total	\$0

Trust Account – Mt Gibson Public Benefit Funds	
EFT	\$0
Cheques	\$0
Bank Fees	\$0
Total	\$0

Totalling \$ from Muni and Trust Accounts for the month ending 28th February 2015.

15032.3 APPLICATION FOR EXPLORATION LICENCE 70/4698 AND 70/469980

APPLICANT:	AUSTWIDE MINING TITLES MANAGEMENT PTY LTD
FILE:	ADM0469
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	PETER MONEY – MCDS
RESPONSIBLE OFFICER:	PETER MONEY – MCDS
REPORT DATE:	19TH MARCH 2015
ATTACHMENTS:	MAPS, APPLICATION FORM

Executive Summary

This report recommends that Council acknowledges the application and recommends to the Department of Mines and Petroleum that conditions be imposed if the license is granted..

Background

Correspondence has been received from Austwide Mining Titles Management advising the Shire of an application for an exploration licence on behalf of Shenton Resources Limited on land within the Shire. The licence is for the sub surface rights only on private land.

All applicants are required to notify the respective local government of the application for the licence. They have provided location plans detailing the subject land.

Statutory Environment

Mining Act 1978

33. Application for mining tenement by permit holder

1) Subject to subsection (1a), where an application is made in accordance with this Act for a mining tenement that relates to private land notice of the application shall be given in the prescribed manner by the applicant to –

- a) The Chief Executive Officer of the local government;
- b) The owner and occupier of the private land; and Minutes – Ordinary Meeting held on 21st June 2012 (Page 47)
- c) Each mortgagee of the land under a mortgage endorsed or noted on the title or land register or record relating to that land, but if there is no occupier of the land, or no such occupier can be found, the notice of the application shall be affixed in some conspicuous manner on the land

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications***Area 1: Infrastructure and Natural Assets - Our Natural and Built Environment***

Goal: A community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community need.

Risk Management

Local governments are invited to ask for conditions to be applied to any mining application and the Department of Mines will generally consider any conditions but does not necessarily impose those conditions. In this instance the subject land is private land and the Council may wish to apply for more than usual conditions to protect the interests of the land owner.

Consultation

Nil

Comment

Council has minimal power over whether licences are approved or not but can request that certain conditions be applied.

Voting Requirements – Simple Majority**Officers Recommendation – Item 15032.3**

That Council acknowledges the application for an Exploration License from Shenton Resources Limited for exploration licences 70/4698 and 70/4699 and requests the following conditions be imposed by the Department of Mines and Petroleum if the licenses are to be issued:

1. All surface holes drilled for the purpose of exploration are to be capped, filled or otherwise made safe after completion.
2. All costeans and other disturbances to the surface of the land made as a result of exploration, including drill pads, grid lines and access tracks, being backfilled and rehabilitated to the satisfaction of the district mining engineer. Backfilling and rehabilitation being required no later than six (6) months after excavation unless otherwise approved in writing by the district mining engineer.
3. Abandoned equipment and temporary buildings being removed from the tenement prior to or at the termination of the exploration program.
4. No activities taking place to the detriment of any roads, streets or verges.
5. Minimum disturbance being made to natural vegetation.
6. Adequate dust suppression control methods and practices being used.
7. All works comply with the Environmental Protection (Noise) Regulations 1997.

All waste materials, rubbish and plastic sample bags to be removed within 60 days of placement.

15032.4 FINALISATION OF THE WARDS AND REPRESENTATION REVIEW

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	SEAN FLETCHER – PRINCIPAL CONSULTANT
RESPONSIBLE OFFICER:	PETER MONEY - MCDS
REPORT DATE:	19th MARCH 2015
ATTACHMENTS:	REPORT TO THE LOCAL GOVERNMENT ADVISORY BOARD (INCLUDING ATTACHEMENTS) CADASTRAL MAPS: SHIRE OF PERENJORI WARD MAP MARCH 2015

Executive Summary

The purpose of this report is to finalise the Shire's submission to the Local Government Advisory Board regarding the Ward and Representation Review considered at the Ordinary Council Meeting on 20 November 2014.

The Report accordingly recommends that the Council endorses the amendment to the Perenjori/Caron Latham wards as provided for in the Cadastral Maps: Shire of Perenjori Ward Map March 2015.

Background

At the meeting on 20 November 2014, Council considered the report by the Manager Corporate and Development Services regarding the outcome of the Ward and Representation Review for the Shire of Perenjori. Accordingly, Council resolved:

Council Resolution – Item 14112.4

Moved: Cr P Waterhouse

Seconded: Cr J Cunningham

Option 3

That in accordance with Schedule 2.2 (9) of the Local Government Act 1995 it is recommended to the Local Government Advisory Board that

1. And order be made under s2.2 (1) (c) of the Act to change the boundaries of the existing Perenjori, Caron/Latham and Maya wards to new boundaries as designated on the map and determined by the Council.
2. The four wards are to retain the names of the existing wards

Carried Absolute Majority: 9/0

Accordingly, the impact of Council's decision 14112.4 is to have amended boundaries for the Perenjori/Caron Latham/Maya wards with the following number of electors and representation:

Ward	Number of Councillors	Number of Electors	Councillor to Elector Ratio	% Ratio Deviation
Bowgada	1	36	36	7.69%
Perenjori	4	165	41	-5.13%
Caron/Latham	3	112	37	5.13%
Maya	1	38	38	2.56%
TOTAL	9	351	39	Not Applicable

Table One: Shire of Perenjori Councillor to Elector Ratio Council Decision 20 November 2014

As a result of Council's decision, Mr Money, the Manager Corporate and Development Services (MCDS) consulted with prospective service providers regarding assistance to develop appropriate modified ward boundaries, cadastral maps and a final report to the Local Government Advisory Board.

MCDS also obtained further electoral information from the Electoral Commission on 6, 19 and 23 January 2015 regarding the current electoral enrolments for the Shire's wards. The information showed that there had been an increase in the number of electors since the report to Council in November 2014.

MCDS also, on 19 January 2015, consulted further with Emma Dickinson from the Local Government Advisory Board regarding whether to continue with Council's decision or whether a new decision of Council was required. Ms Dickinson responded that as the new elector figures still fall within the +/-10% for the amended wards she did not see the need for it to come back to Council for another decision. Ms Dickinson concluded that as the Council's submission was not finalised the adjustments to ward boundaries made on a map incorporating the latest Electoral Commission information can be presented to the Council for final approval and then submission to the Board.

Statutory Environment

Local Government Act 1995

Schedule 2.2 6(1)

Schedule 2.2 (9)

Section 2.2(1)

Section 2.3

Section 2.18(3)

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Consultation

Chief Executive Officer

Manager Corporate and Development Services

Simon Beal: Development Cartographics

Comment**Report to the Local Government Advisory Board**

The author has prepared for Council's information and consideration the appropriate documentation required by the Local Government Advisory Board. This includes:

- The Report to the Local Government Advisory Board; and
- The Cadastral Map: Shire of Perenjori Ward Map March 2015 (Cadastral Map).

The Report to the Local Government Advisory Board (the Board) contains information regarding the process that was used by the Shire to undertake the Ward and Representation Review. This includes the assessment of the options presented to Council at its meeting on 20 November 2014 and its recommendation to the Local Government Advisory Board to keep four wards and amend the Perenjori/Caron Latham/Maya Ward boundaries.

The Cadastral Map consists of two maps and has been presented to the Shire both in paper format and electronic format, with a jpeg image to follow that can be uploaded onto the Shire's website. As per the requirements of the Board, the respective maps include:

- Perenjori Ward Plan March 2015 (i.e. a cadastral map with the amended boundaries); and
- Perenjori Ward Map March 2015 – Superseded Boundaries (i.e. a cadastral map with the current boundaries, the new boundaries and the spread of electors most relevant to the proposed ward boundary changes).

The above documents including their respective attachments form the submission to the Board for its consideration.

Proposed Cadastral Map: Shire of Perenjori Ward Map March 2015

The current figures for each ward as they stand at the moment are as follows:

Ward	Number of Councillors	Number of Electors	Councillor to Elector Ratio	% Ratio Deviation
Bowgada	1	36	36	7.69%
Perenjori	4	177	44	-12.82%
Caron/Latham	3	113	38	2.56%
Maya	1	28	28	28.20%
TOTAL	9	354	39	Not Applicable

Table Two: Shire of Perenjori Councillor to Elector Ratio Current Situation

Table Two shows that the electoral figure for the Shire's wards has increased from 351 electors to 354 electors. In particular, the Perenjori Ward has increased by two electors and the Caron Latham Ward has increased by one elector.

The author subsequently reviewed the number of electors for each ward and compared these to how they align with the existing boundaries and then the "best fit" to meet the outcome required under resolution 14112.4. The changes are described in the following matrix:

Ward	Change Proposed	No Electors Affected	Comment
Perenjori Ward	Western boundary to be reduced within an area bounded by the Sutherland, Chappel and Metcalfe Roads	11	<p>The intent of the proposed change is in keeping with the topography and shape of the existing ward boundary.</p> <p>In addition to this, the current electoral roll has listed electors spread sparsley in the west of the existing ward that best meet the outcome of the intent of Resolution 14112.4 regarding amending the Perenjori and Caron Latham Ward boundaries. The numbers identified are shown on the Shire of Perenjori Ward Map March 2015.</p> <p>The proposed change will see 11 electors moved from the Perenjori Ward to the Caron Latham Ward.</p> <p>This change will see the number of electors decrease from 177 to 166 resulting in a deviation of -7.69%.</p>
Caron Latham Ward	<p>The Caron Latham Ward northern boundary to be increased by the reduction to the Perenjori Ward;</p> <p>The Caron Latham Ward southern boundary to be reduced in a line from the west starting on Lampard Tremlett Road, moving east onto Tremlett Road, then Hirsch Road, turning south on the eastern boundary of Lot 6236 onto the Coorow Latham Road, then turning east to the west end of Fox Street, turning south on the eastern boundary of Lot 3995 (House No 4486), crossing the Mullewa-Wubin Road onto Forte Street, then turning north onto Benton Road, turning east onto Taylor Road, then turning south east onto Rabbit Proof Fence Road with an end point on the existing ward boundary on Watson Road.</p>	11	<p>The intent of the proposed changes to the Caron latham Ward is in keeping with the topography and shape of the existing ward boundary.</p> <p>In addition to this, the current electoral roll has listed electors spread sparsley in the west of the existing Perenjori Ward that best meet the outcome of the intent of Resolution 14112.4. The numbers identified are shown on the Shire of Perenjori Ward Map March 2015.</p> <p>Accordingly, the proposed change will see 11 electors moved from the Perenjori Ward to the Caron Latham Ward.</p> <p>In the south of the Caron Latham Ward, the electoral roll again shows how sparsley spread the elector numbers are. The numbers identified are shown on the Shire of Perenjori Ward Map March 2015.</p> <p>Correspondingly, the required change will also see 11 electors move from the Caron Latham Ward to the Maya Ward.</p> <p>This change will see an overall nil change in the number of electors for the Caron Latham Ward, with the deviation remaining at 2.56%.</p>
Maya Ward	The Maya Ward northern boundary to be increased by the reduction to the Caron Latham Ward.	11	<p>The intent of the proposed change is in keeping with the topography and shape of the existing ward boundary.</p> <p>The proposed change will see 11 electors moved</p>

			from the Caron Latham Ward to the Maya Ward. This change will see the number of electors increase from 28 to 39 with a deviation of 0%.
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The outcome to the proposed changes to the Perenjori/Caron Latham/Maya wards means that the plotting of the new ward boundaries has resulted in the councillor to elector ratio shown in Table Three as follows:

Ward	Number of Councillors	Number of Electors	Councillor to Elector Ratio	% Ratio Deviation
Bowgada	1	36	36	7.69%
Perenjori	4	166	42	-7.69%
Caron/Latham	3	113	38	2.56%
Maya	1	39	39	0%
TOTAL	9	354	39	Not Applicable

Table Three: Shire of Perenjori Councillor to Elector Ratio - Amended Wards

Table Three shows that Option 3 can still be applied within the +/- 10% tolerances required by the Local Government Advisory Board. However, it must be remembered that the Shire is coming off a small electoral base regarding the Bowgada and Maya wards, and so even the slightest change in future regarding eligible electors will have a key impact on the councillor to elector ratio. In other words, the Bowgada Ward can afford a decrease of probably one more elector or an increase of three to seven electors and the Maya Ward can afford a decrease/increase of four electors respectively.

For the Perenjori Ward, the deviation of the councillor to elector ratio could see the ward tolerate an increase of between five to six electors, or a decrease of up to 26 electors and for the Caron Latham Ward a decrease of nine electors and an increase of up to 15/16 electors.

Accordingly, the further recommendation to the Local Government Advisory Board is that the Perenjori/Caron Latham/Maya wards are adjusted as outlined on the Cadastral Maps: Shire of Perenjori Ward Map March 2015 and Shire of Perenjori Ward Map 2015 – Superseded Boundaries.

Voting Requirements – Absolute Majority

Officers Recommendation – Item 15032.4

Further to resolution 14112.4, the amended boundaries detailed in the Shire of Perenjori Ward Maps March 2015 (ref: Report 15032.4 to Council 19 March 2015) are as follows:

- The Perenjori Ward western boundary to be reduced within an area bounded by the Sutherland, Chappel and Metcalfe Roads;
- The Caron Latham Ward northern boundary to be increased by the reduction to the Perenjori Ward;
- The Caron Latham Ward southern boundary to be reduced in a line from the west starting on Lampard Tremlett Road, moving east onto Tremlett Road, then Hirsch Road, turning south on the eastern boundary of Lot 6236 onto the Coorow Latham Road, then turning east to the west end of Fox Street, turning south on the eastern boundary of Lot

3995 (House No 4486), crossing the Mullewa-Wubin Road onto Forte Street, then turning north onto Benton Road, turning east onto Taylor Road, then turning south east onto Rabbit Proof Fence Road with an end point on the existing ward boundary on Watson Road;

- The Maya Ward northern boundary to be increased by the reduction to the Caron Latham Ward.

15033 COMMUNITY DEVELOPMENT

No reports this month

15034 PLANT AND WORKS

15034.1 ROAD MAINTENANCE FEBRUARY 2015

APPLICANT: SHIRE OF PERENJORI
FILE: R123
DISCLOSURE OF INTEREST: NIL
AUTHOR: ROB GREEN – WORKS SUPERVISOR
RESPONSIBLE OFFICER: KEN MARKHAM – MIS
REPORT DATE: 19th MARCH 2015
ATTACHMENTS: MAP

Executive Summary

This item seeks council acceptance of the road maintenance report for the month of February 2015.

Background

Listed are the roads graded for the month of February 2015.

Lochada rd	North rd
Parkwood rd	Keogh rd
Young rd	Settlement rd
Payne rd	Sutherland rd
Bartlett rd	Chapple rd
Solomon rd	

Statutory Environment

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications

Nil

Financial Implications

As per road maintenance budget

Strategic Implications

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

Consultation

Nil

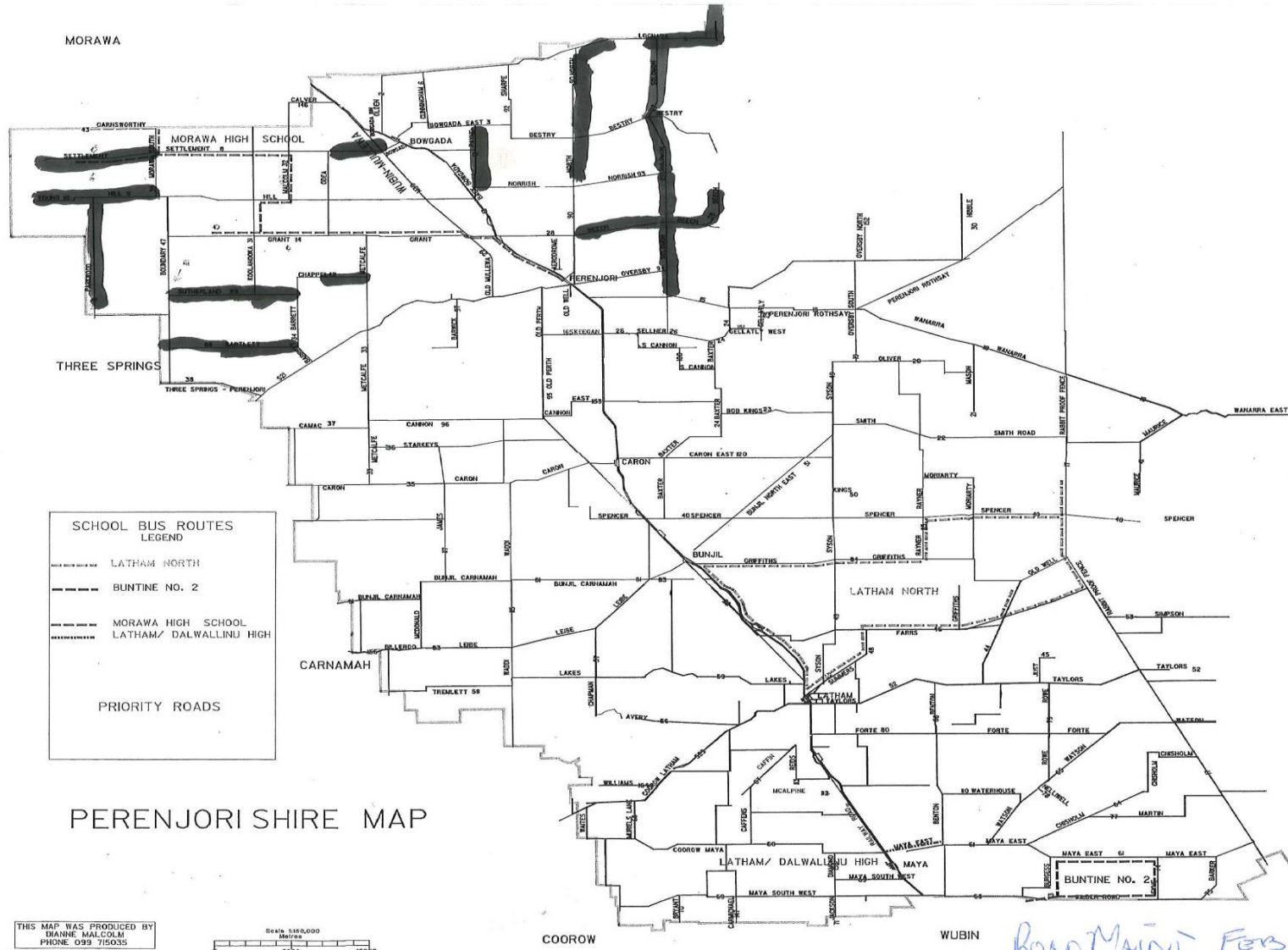
Comment

The roads graded in February 2015 were roads that had storm damage and roads used by Mt Gibson contract water cart. As we have had two graders on construction only one grader has been doing maintenance.

Voting Requirements – Simple Majority

Officers Recommendation – Item 15034.1

That the road maintenance report for February 2015 be accepted as presented.



15035	GOVERNANCE
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15035.1 PERENJORI PARENTING AND EARLY CHILDHOOD CENTRE (PECC) PROJECT – ADVISORY COMMITTEE AND UPDATE
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APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM0366
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	ALI MILLS - CEO
RESPONSIBLE OFFICER	ALI MILLS - CEO
REPORT DATE:	19TH MARCH 2015
ATTACHMENTS	TERMS OF REFERENCE

Executive Summary

This report requires Council's approval of the Draft Terms Of Reference for the operations of the Parenting and Early Childhood Centre (PECC).

Background

The construction phase of this project with Builders, Geraldton Building Services and Cabinets has been completed and with minimal issues. Council's CEO and Building Maintenance Officer conducted a final inspection for Practical Completion approved on the 6th March 2015. Furnishings have been purchased and are continuing to ensure the Child Care Centre and Family Centre areas are well equipped to operate efficiently whilst meeting standards, regulations and expectations.

A reminder of the vision of this Centre and funding pool is below:

The building of the PECC has the potential to become a children's hub for Perenjori and surrounding areas. The facility will be able to provide a high quality early childhood education program and with the inclusion of the licensed child care service, a high quality care program complemented by a range of other early childhood support and development activities such as child health.

The following outcomes for the town and surrounding area's are expected:

- *lead to improved outcomes for both the health and education of zero to five year olds;*
- *help close the educational and social developmental gap in outcomes for Aboriginal children;*
- *complement the recently formed PaCTS (Perenjori and Coorow, Three Springs) Primary School cluster of Independent Public Schools launched in 2010 by providing support, additional facilities and information services;*
- *Extend the work of the existing PPS principal to develop a pre-kindergarten program at the school in the context of scheduled changes with the Early Years Learning Framework (a National Quality Framework aiming to standardize and improve quality of care provision between various forms of childcare, pre-kindergarten programs and*

out of school care for young children) partly funded through the Department of Education and Training;

- *provide a dedicated permanent space for rent for the community child health services under the Memorandum of Understanding between the Shire of Perenjori and WACHS – Mid West – Morawa – Perenjori Health Service;
(See Appendix 9 – MOU Shire and WACHS – Midwest)*
- *provide a hub (one-stop-shop) for the delivery of services for children*
- *provide a facility for the operation of the Perenjori Playgroup and Toy Library;*
- *provide additional employment opportunities within the region;*
- *provide a licensed childcare service in Perenjori; and*
- *Help attract young families to Perenjori as an initiative of the Shire of Perenjori's Community Strategic Plan.*

The funding sources for the proposed facility have been identified and confirmed as follows:

Source	Amount
Education Department – Land Vested in Council for this specific purpose	\$200,000
CLGF - local	\$105,000
CLGF (Regional)	\$400,000
Midwest Investment Plan	\$600,000
Mount Gibson Public Benefit Fund	\$200,000
Karara Health & Education Fund	\$50,000
Shire of Perenjori	\$145,000
LotteryWest	\$300,000
Total	\$2,000,000

Current Status

As the Centre gears towards being operational the following activities are underway to achieve the completion of this project in Construction phase:

Activity	Completion Date 2015
Survey on site for Certificate Design Completion	22 nd Feb
Sub-soil irrigation system being installed	26 th Feb
Practical Completion	6 th March
Commencement of construction outdoor play areas	7 th April
Kitchen for Family centre	20 th March
Trough for Family Centre	27 th March

Fencing for hot water system and Bio max	27 th March
Frosting for Glass – Family Centre	20 th March
Frosting for Glass – Child Care Centre	27 th March
Boiling tap – Family Centre	20 th March
Boiling Tap – Child Care Centre	20 th March
Alterations to Baby change bench – Child Care Centre	27 th March
Purchasing of Furniture	27 th March
Purchasing of Materials	27 th March

Draft Terms Of Reference for Advisory Committee

To transition from construction and set-up phase the Advisory committee needs to be established. A Draft Terms of Reference have been attached to be approved by Council. It is planned to commence the Advisory Committee within the next two weeks.

It is proposed for a Councillor to Chair this meeting with Staff representatives being the CEO and Centre Coordinator.

Fees and Charges

Within the Local Government Act it is a requirement for Council to approve any imposition of Fees and Charges for the Centre. The fees and charges have been based upon current market rates for like sized services along with Councils current rates for room and facility usage. The following Fees and Charges are proposed:

FEE	AMOUNT
Child Care Full Day Care Fee	\$75
Child Care Half Day Fee (4 Hours max)	\$40
Child Care - Casual Rate	\$12 per hour
Child Care - Late Fee	\$1.00 per notice
Family Centre Activity Room Hire – Full Day	\$120
Family Centre Activity Room Hire – Half Day	\$60
Family Centre Meeting Room Hire – Full Day	\$80
Family Centre Meeting Room Hire – Half Day	\$40
Family Centre Consulting Room Hire – Full Day	\$80
Family Centre Consulting Room Hire – Half Day	\$40

Any reduction or waiving of fees will be presented through the Advisory Committee for decision by Council or directly to Council for consideration.

Statutory Environment

Section 6.16 Local Government Act, Imposition of Fees and Charges,

Section 5.8 Local Government Act, Establishment of Committees

Section 5.10 Appointment of Committee Members

Financial Implications

All funds have been secured for this project.

Strategic Implications**Area 3: People and place – Our Community**

Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve their potential.

Consultation

WALGA

Comment

The centre is taking shape with the need now to move towards operational matters. The Representative committee will provide various disciplines and community members to ensure the Centre achieves its purpose.

Voting Requirements – Absolute Majority**OFFICERS RECOMMENDATION – ITEM 15035.1****That Council**

1. Endorses the establishment of the Perenjori Early Childhood Centre Advisory Committee with Cr _____ as the Council representative and Chairperson of this group along with the CEO and Centre Coordinator as members of this group;
2. Endorses the Fees and Charges for the Centre as follows:

FEE	AMOUNT
Child Care Full Day Care Fee	\$75
Child Care Half Day Fee (4 Hours max)	\$40
Child Care - Casual Rate	\$12 per hour
Child Care - Late Fee	\$1.00 per notice
Family Centre Activity Room Hire – Full Day	\$120
Family Centre Activity Room Hire – Half Day	\$60
Family Centre Meeting Room Hire – Full Day	\$80
Family Centre Meeting Room Hire – Half Day	\$40
Family Centre Consulting Room Hire – Full Day	\$80
Family Centre Consulting Room Hire – Half Day	\$40

Absolute Majority Required

That Council Approves the Draft Terms Of Reference for the Perenjori Early Childhood Centre Advisory Committee as presented.

15035.2 ANNUAL LEAVE -CEO

APPLICANT:	SHIRE OF PERENJORI
FILE:	NIL
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	ALI MILLS - CEO
RESPONSIBLE OFFICER	ALI MILLS - CEO
REPORT DATE:	19TH MARCH 2015
ATTACHMENTS	NIL

Executive Summary

This item seeks Council's endorsement of 23 days Annual leave for the CEO and the appointment of the Manager of Corporate and Development Services to Act as the CEO throughout the leave.

Background

The CEO is proposing to take 23 days Annual leave commencing on the 22nd April 2015 to the 26th May 2015.

As the leave period is for a month it is proposed to have an Acting CEO, being Council's Manager Corporate and Development Services (MCDS). The MCDS will be paid at the base rate for a Band 4 CEO as per the Local Government Award.

The CEO is entitled to 5 weeks annual leave as per the contract and has approx. 35 days owing.

Strategic Implications:

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Consultation:

Payroll

Comment:

Nil

Voting Requirements: - Simple Majority

Officers Recommendation – Item 14125.2

**That Council approve the following leave dates for the CEO:
Commencing on the 22nd April 2015 to the 26th May 2015 inclusive, and endorse the appointment of the Manager of Corporate and Development Services for this period of time as the Acting CEO.**

15036 PROJECT STATUS REPORT

APPLICANT:	SHIRE OF PERENJORI
FILE:	NIL
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	ALI MILLS-CEO
RESPONSIBLE OFFICER	ALI MILLS-CEO
REPORT DATE:	19th MARCH 2015
ATTACHMENTS	PROJECT STATUS REPORT

SUMMARY

The project status report is provided to Council in order that actionable items are recorded and results reported to council. Although this is information only, the project status report is to be accepted by Council and recorded in the minutes to ensure councils are kept informed on the progress of the work undertaken by the Shire of Perenjori.

Officers Recommendation – Item 14126

That Council accepts the Project Status Report as presented, for February 2015.

15037 STATUS REPORT

APPLICANT:	SHIRE OF PERENJORI
FILE:	NIL
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	ALI MILLS-CEO
RESPONSIBLE OFFICER	ALI MILLS-CEO
REPORT DATE:	19TH MARCH 2015
ATTACHMENTS	STATUS REPORT

SUMMARY

The status report is provided to Council in order that actionable items are recorded and results reported to council. Although this is information only, the status report is to be accepted by Council and recorded in the minutes to ensure councils are kept informed on the progress of the work undertaken by the Shire of Perenjori.

Officers Recommendation – Item 14127

That Council accepts the Status Report as presented, for February 2015

15038 OTHER BUSINESS**15038.1 MOTIONS OF WHICH DUE NOTICE HAVE BEEN GIVEN****15038.2 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN****15038.3 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION****15038.4 MATTERS BEHIND CLOSED DOORS****15038.4.1 CONFIDENTIAL – RESULT OF TENDER FOR SALE OF PROPERTIES**

APPLICANT:	SHIRE OF PERENJORI
FILE:	ADM0110 AND ADM0117
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	PETER MONEY - MCDS
RESPONSIBLE OFFICER:	PETER MONEY - MCDS
REPORT DATE:	19TH MARCH 2015
ATTACHMENTS	NIL

Voting Requirements – Simple Majority**Officers Recommendation – Item 14128.4.1**

**That the Council accepts the offer from: Richard Staines for 36 Russell Street; and
Re-tenders for the disposal of 24 Carnamah Perenjori Road.**

Should the recommended tenderer fail to finalise the sale of the property with the Shire within 90 days of the advice of the tender being accepted, the Shire withdraws the acceptance of the tender and the CEO be authorised to offer the property to the next highest bidder at the price that they tendered.

That the funds received from the sale of the property be transferred into the Capital Housing Reserve and set aside to help fund future housing construction.

15038.4.2 CONFIDENTIAL – CEO – ANNUAL PERFORMANCE REVIEW 2014

APPLICANT:	SHIRE PRESIDENT – CR CHRIS KING
FILE:	PER 269
DISCLOSURE OF INTEREST:	CEO – ALI MILLS
AUTHOR:	SHIRE PRESIDENT – CR CHRIS KING
RESPONSIBLE OFFICER:	ALI MILLS - CEO
REPORT DATE:	19TH MARCH 2015
ATTACHMENTS	CEO CONTRACT, SALARIES AND ALLOWANCES TRIBUNAL DETERMINATION

Voting Requirements – Absolute Majority**Officers Recommendation – Item 15038.4.2**

That Council, following the Chief Executive Officer Annual Performance Review for the period from October 2013 to October 2014:

- 1. Confirms the satisfactory performance of the Chief Executive Officer in accordance with the terms and conditions of the CEO Employment Contract ;**
- 2. Agrees to amend the Chief Executive Officer’s remuneration package by awarding a 3% increase in accordance with the determination of the Salaries and Allowances Tribunal June 2014, back dated to the 15th October 2014 being the CEO’s Annual Anniversary date, and**
- 3. Amends the Chief Executive Officers contract to include 6 Executive Leave days to be calculated from the Anniversary date each year, which are not to be accrued if not used within the 12 month period, with a maximum of two days to be taken together at any one time, and notice provided to the Shire President of these days being taken prior to their use.**

Or other recommendation

15038.4.3 CONFIDENTIAL 10 YEAR TENURE OF BROOKFILED STATION BUILDING

APPLICANT:	SHIRE PRESIDENT
FILE:	ADM344
DISCLOSURE OF INTEREST:	NIL
AUTHOR:	ALI MILLS - CEO
RESPONSIBLE OFFICER:	ALI MILLS - CEO
REPORT DATE:	19 TH MARCH 2015
ATTACHMENTS	NIL

Voting Requirements – Simple Majority**Officers Recommendation – Item 15038.4.3****That Council:**

Accepts the offer of a 10 year tenure with Brookfield Rail for use of the existing Railway station building in the CBD of Perenjori.

OR

Declines the offer of a 10 year tenure with Brookfield Rail for use of the existing Railway station building in the CBD of Perenjori.

15038.5 DATE OF NEXT MEETING / MEETINGS

The next Ordinary Council meeting will be held on the 16th April 2015 at 1.30pm.

15038.6 CLOSURE