Shire of Perenjori

MINUTES

Plant and Works Committee Meeting

Held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on
8th April 2015 and commenced at 5.00pm

Table of Contents

15041  PRELIMINARIES ................................................................. 2
  15041.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS ........ 2
  15041.2 DISCLAIMER READING .................................................. 2
  15041.3 RECORDS OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE ...... 2
  15041.4 NOTATIONS OF INTEREST .............................................. 2
  15041.5 APPLICATIONS FOR LEAVE OF ABSENCE ............................... 2
  15041.6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS ................. 2

15042  INFRASTRUCTURE SERVICES .............................................. 3
  15042.1 ROAD MAINTENANCE MARCH 2015 ....................................... 3
  15042.2 DRAFT ROAD PROGRAMME 2015/16 ..................................... 6
  15042.3 PURCHASE AND REMOVAL OR THE ROOF STRUCTURE AT THE OLD SWIMMING POOL BUILDING ......................................................... 9

15043  GENERAL BUSINESS .......................................................... 11
  15043.1 LATE ITEM – SALE OF SURPLUS ITEMS .................................. 11
  15043.2 DATE OF NEXT MEETING ................................................. 13
  15043.3 CLOSURE ..................................................................... 13
15041  PRELIMINARIES

15041.1  DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS
Cr L Butler declared the meeting open at 5.05pm.

15041.2  DISCLAIMER READING

15041.3  RECORDS OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE
Cr Reid
Cr Waterhouse
Cr Butler
Cr Cunningham
CEO – Ms Ali Mills
MIS – Mr Ken Markham
Apology  Cr Wass

15041.4  NOTATIONS OF INTEREST
Financial Interest – Local Government Act s 5.60A
Proximity Interest – Local Government Act s 5.60B
Interest Affecting Impartiality – Shire of Perenjori Code of Conduct.

15041.5  APPLICATIONS FOR LEAVE OF ABSENCE

15041.6  CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS
That the Minutes of Plant and Works Committee Meeting of 11th February 2015 be confirmed as a true and correct record of the meeting.

Moved: Cr Waterhouse  Seconded: Cr Reid
That the Minutes of Plant and Works Committee Meeting held 11th February 2015 are confirmed as a true and accurate record of the meeting
Carried: 6/0
Shire of Perenjori  
Plant and Works Committee Meeting  
MINUTES  
8th April 2015

15042  
INFRASTRUCTURE SERVICES

15042.1  
ROAD MAINTENANCE MARCH 2015

APPLICANT:  SHIRE OF PERENJORI  
FILE:  R123  
DISCLOSURE OF INTEREST:  NIL  
AUTHOR:  ROB GREEN - WORKS SUPERVISOR  
RESPONSIBLE OFFICER:  KEN MARKHAM - MANAGER INFRASTRUCTURE SERVICES  
REPORT DATE:  8th APRIL 2015

Executive Summary
This item seeks Council acceptance of the road maintenance report for the month of March 2015.

Background
Listed are the roads graded for the month of March 2015

Lochada Road  North Road
Metcalfe Road  Keogh Road
Cannon Road  Chapman Road
Camac Road  Caron Road
Avery Road  James Road
Bestry Road  Bartlett Road
Waddi Road  Hirsch Road
Maya South West Road  Caffin Road
Forte Road  Waites Road
Otte Road  Muriel’s Lane Road
Bryant Road  Maya Coorow Road
Diamond Road  Jackson Road
Carmichael Road  Barker Road
Forte Road  Rabbit Proof Fence Road
Spencer Road  Moriarty Road
Rayner Road  Griffiths Road
Statutory Environment
Nil

Policy Implications
Nil

Financial Implications
As per road maintenance budget

Strategic Implications
Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment
Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs

Consultation
Nil

Comment
The roads graded for the month of March 2015 were roads that had been damaged by heavy rain associated with Cyclone Olwyn and roads under the Mt Gibson Contract.

Voting Requirements – Simple Majority

Officers Recommendation – Item 15042.1
That the road maintenance report for March 2015 be accepted as presented.

COMMITTEE RECOMMENDATION – ITEM 15042.1

Moved: Cr Cunningham
Seconded: Cr Waterhouse
That the road maintenance report for March 2015 be accepted as presented.
Carried: 6/0
Executive Summary
This item seeks input from the Plant & Works committee in preparing the Draft Proposed Road Program for 2015/16.

Background
Each year a draft road program is presented to Council for consideration and adoption for the following financial year. The program is funded through Council, R2RII, RRG and FAGS monies. Some of the projects are reliant on applications through RRG. Once these have been accepted, they are set in the budget. The Perenjori Shire will receive a one off doubling of its R2RII funding for the 2015/16 financial year. Some of the projects that are being considered are:
- Resealing/ Asphalting of Perenjori town streets
- Carryover of North road seal widening project due to DER clearing issues
- Commencement of the resealing of the North road widening’s
- Seal widening on Bunjil North East Road
- Latham Coorow road- reconstruction of substandard widening’s, drainage and vegetation works.
- Perenjori Rothsay Road seal extension (RRG funding)
- Boundary road seal widen (RRG funding)

Statutory Environment
Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications
Nil

Financial Implications
Subject to funding approvals from external sources and Council funds
Strategic Implications

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment
Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs

Consultation
CEO, Works Supervisor, Council Members

Comment
Nil

Voting Requirements – Simple Majority

<table>
<thead>
<tr>
<th>Officers Recommendation – Item 15042.2</th>
</tr>
</thead>
<tbody>
<tr>
<td>That the Plant &amp; Works Committee review and recommend to the Council the Proposed Road Programme 2015/16.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>COMMITTEE RECOMMENDATION – ITEM 15042.2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Moved:  Cr Cunningham</td>
</tr>
<tr>
<td>Seconded:  Cr Reid</td>
</tr>
<tr>
<td>That the Plant &amp; Works Committee review and recommend to the Council the Proposed Road Programme 2015/16.</td>
</tr>
<tr>
<td>Carried: 6/0</td>
</tr>
</tbody>
</table>
**Shire of Perenjori**  
**Plant and Works Committee Meeting**  
**MINUTES**  
8th April 2015

### Priority ROAD PROGRAMME - 2015-16

<table>
<thead>
<tr>
<th>Priority</th>
<th>Description</th>
<th>Council Funds</th>
<th>Untied Road</th>
<th>R to R II</th>
<th>RRG</th>
<th>BLACK</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Bowgada East rd gravel 8.67km</td>
<td>$199,174</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$199,174</td>
</tr>
<tr>
<td>2</td>
<td>Bunijl North East road- gravel widen shoulders</td>
<td>$ -</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$ -</td>
</tr>
<tr>
<td>3</td>
<td>Cannon rd gravel 4km</td>
<td>$124,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$124,000</td>
</tr>
<tr>
<td>4</td>
<td>Perenjori town streets- reseal/ asphalt</td>
<td>$50,000</td>
<td>$100,000</td>
<td>$300,000</td>
<td></td>
<td></td>
<td>$450,000</td>
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<tr>
<td>5</td>
<td>North road reseal</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$ -</td>
</tr>
<tr>
<td>6</td>
<td>Bowgada road gravel 2km</td>
<td>$ -</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$ -</td>
</tr>
<tr>
<td>7</td>
<td>Boundary road seal widen 9.38 14.38slk</td>
<td>$13,833</td>
<td>$100,000</td>
<td>$227,667</td>
<td></td>
<td></td>
<td>$341,500</td>
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<tr>
<td>8</td>
<td>Caffin road gravel 5km</td>
<td>$117,500</td>
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<td>$117,500</td>
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<tr>
<td>9</td>
<td>North road seal widen</td>
<td>$201,139</td>
<td></td>
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<tr>
<td></td>
<td>Maintenance</td>
<td>$ -</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$ -</td>
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<tr>
<td></td>
<td>General Road Maintenance</td>
<td>$384,461</td>
<td></td>
<td>$178,500</td>
<td></td>
<td></td>
<td>$562,961</td>
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<tr>
<td></td>
<td>General Bitumen Maintenance</td>
<td>$140,000</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Traffic Signs</td>
<td>$20,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$20,000</td>
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<tr>
<td></td>
<td>Street Cleaning</td>
<td>$12,000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$12,000</td>
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<td></td>
<td>Street Trees</td>
<td>$15,000</td>
<td></td>
<td></td>
<td></td>
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<td>$15,000</td>
</tr>
<tr>
<td></td>
<td>Less Maintenance</td>
<td>$571,461</td>
<td>$ -</td>
<td>$178,500</td>
<td>$ -</td>
<td>$749,961</td>
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<tr>
<td></td>
<td>Total Construction</td>
<td>$63,833</td>
<td>$841,131</td>
<td>$527,667</td>
<td>$ -</td>
<td>$1,433,313</td>
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</tr>
</tbody>
</table>

Funds will be drawn from:

- Council Funds $635,294
- 12303 - Roads to Recovery $776,700
- Untied road grant (grants commission) $841,813
- 12301 - Regional Road Group $527,667
- 12300 - Direct Grant $178,500
- 12304 - Black Spot Funding $ -
- Reserves transfer $ -

$635,294 $841,131 $776,700 $706,167 $ - $706,167 $ - $2,959,974
Ken Markham – MIS declared a Financial Interest to Item 15042.3

Ken Markham – MIS left the Meeting at 5.46pm

<table>
<thead>
<tr>
<th>15042.3 PURCHASE AND REMOVAL OR THE ROOF STRUCTURE AT THE OLD SWIMMING POOL BUILDING</th>
</tr>
</thead>
<tbody>
<tr>
<td>APPLICANT:</td>
</tr>
<tr>
<td>FILE:</td>
</tr>
<tr>
<td>DISCLOSURE OF INTEREST:</td>
</tr>
<tr>
<td>AUTHOR:</td>
</tr>
<tr>
<td>RESPONSIBLE OFFICER:</td>
</tr>
<tr>
<td>REPORT DATE:</td>
</tr>
</tbody>
</table>

**Executive Summary**

This item seeks Council’s endorsement of the purchase and removal of the roof structure at the old swimming pool building.

**Background**

The Shire of Perenjori called for Expressions of Interest for the purchase and removal of the roof structure at the old swimming pool building which included the corrugated roof sheeting, purlins and steel trusses. It was first advertised with a closing date of Monday 9th February 2015 at 4pm. As this was not sufficiently advertised a second advertisement was posted with a closing date of 23rd February 2015 at 4 pm.

The Shire of Perenjori received two (2) Expressions of Interest for the purchase and removal of the roof structure at the old swimming pool building, offer one which was for the Shire of Perenjori to pay $2,000.00 for the removal of the roof structure and offer two for the purchase and removal of the roof structure for $400.00 to be paid by the applicant to the Shire.

**Statutory Environment**

Section 3.58 of the Local Government Act 1995

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

**Consultation**
CEO

Comment
The reason for advertising for the Expression of Interest was to allow interested parties to submit a price for the purchase and removal of the roof structure over the old pool building before the rest of the building was demolished.

Voting Requirements – Simple Majority

<table>
<thead>
<tr>
<th>Officers Recommendation – Item 15042.3</th>
</tr>
</thead>
<tbody>
<tr>
<td>That the Expression of Interest offer number two be endorsed by Council for the purchase and removal of the old pool building roof structure.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>COMMITTEE RECOMMENDATION – ITEM 15042.3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Moved: Cr Reid</td>
</tr>
<tr>
<td>That the Expression of Interest offer number two be endorsed by Council for the purchase and removal of the old pool building roof structure.</td>
</tr>
</tbody>
</table>

Ken Markham – MIS returned to the Meeting at 5.50pm

EXPRESSIONS OF INTEREST

FOR THE PURCHASE AND REMOVAL OF THE ROOF STRUCTURE AT THE OLD SWIMMING POOL BUILDING.

INTERESTED PARTIES ARE INVITED TO SUBMIT A PRICE FOR PURCHASE AND REMOVE THE ROOF STRUCTURE OVER THE OLD POOL BUILDING. THIS INCLUDES THE CORRUGATED ROOF SHEETING, PURLINS AND STEEL TRUSSES.

PLEASE CONTACT THE SHIRE'S MANAGER INFRASTRUCTURE SERVICES, MR KEN MARKHAM ON 9927 731 002 FOR MORE INFORMATION. THE SUCCESSFUL PURCHASER IS TO HAVE THE STRUCTURE REMOVED BY THE END OF MARCH 2015.

APPLICATIONS CLOSE WITH THE UNDERSIGNED MONDAY 5TH FEBRUARY 2015 @ 4PM.

ALI MILLS
CHIEF EXECUTIVE OFFICER
SHIRE OF PERENJORI
15043 GENERAL BUSINESS

15043.1 LATE ITEM – SALE OF SURPLUS ITEMS

APPLICANT: SHIRE OF PERENJORI
FILE: ADM0541
DISCLOSURE OF INTEREST: NIL
AUTHOR: KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES
RESPONSIBLE OFFICER: KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES
REPORT DATE: 8TH APRIL 2015

Executive Summary
This item seeks Council’s endorsement of the recommendations for the Expressions of Interest advertised for Surplus Equipment.
Background
Several surplus items were advertised by expressions of interest on the 24th March, closing 2nd April 2015. These items included:

- 2 x New Bridgestone Steel D Lug cut resistant tyres 20.5R25
- 1 x abandoned EA Ford Falcon sedan
- Quantity of used second hand 6 foot grader blades
- 2 x Prodigy gas storage hot water systems 1 @ 170lt and 1 @ 135lt

Three expressions of interests were received with one for the grader blades and two for the Bridgestone tyres.
An offer for the second hand grader blades was for $5.50 each for 60 blades or more if available.
One offer of $2,500 was received for the two (2) Bridgestone tyres, being offer one.
The second offer was for $650 per tyre, being offer two.
No Expressions of Interests were received for the EA Ford Falcon sedan or the two (2) Prodigy gas storage hot water systems.

Statutory Environment
Section 3.58 Local Government Act 1995 ("the Act")

Policy Implications
NIL

Financial Implications
NIL

Strategic Implications
Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment
Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs

Consultation
CEO

Comment
The price for the second hand grader blades is reasonable and the Shire has had no use for them. The 2 Bridgestone tyres have been in storage for around 4 years and are surplus to requirements.

Voting Requirements – Simple Majority

<table>
<thead>
<tr>
<th>Officers Recommendation – Item 15043.1</th>
</tr>
</thead>
<tbody>
<tr>
<td>That Council;</td>
</tr>
<tr>
<td>1. Accepts the offer of $5.50 for the purchase of grader blades with the final quantity to be agreed with the applicant, being offer one;</td>
</tr>
<tr>
<td>2. Accepts the offer of $2500.00 for the purchase of two 20.5R25 Bridgestone tyres, being offer two.</td>
</tr>
</tbody>
</table>
COMMITTEE RECOMMENDATION – ITEM 15043.1

Moved: Cr Waterhouse  
Seconded: Cr Cunningham

That Council;

1. Accepts the offer of $5.50 for the purchase of grader blades with the final quantity to be agreed with the applicant, being offer one;

2. Accepts the offer of $2500.00 for the purchase of two 20.5R25 Bridgestone tyres, being offer two.

Carried: 6/0

DATE OF NEXT MEETING

The next Plant and Works Meeting will be held on the 13th of May 2015.

CLOSURE

Cr L Butler declared the meeting closed at 6.00pm.

I certify that this copy of the Minutes is a true and correct record of the meeting held on 8th April 2014.

Signed: ______________________

Presiding Elected Member

Date: ________________________