Shire of Perenjori
Finance Committee Meeting
AGENDA
17th FEBRUARY 2015

To be held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on Thursday 17th February 2015 to commence at 5pm

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15021 PRELIMINARIES

15021.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

15021.2 DISCLAIMER READING

15021.3 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

15021.4 NOTATIONS OF INTEREST
   Financial Interest – Local Government Act S 5.60a
   Proximity Interest – Local Government Act S 5.60b
   Interest Affecting Impartiality – Local Government - Code Of Conduct.

15021.5 APPLICATIONS FOR LEAVE OF ABSENCE

15021.6 CONFIRMATION OF MINUTES
   That the Minutes for the Finance Committee Meeting of 16th December 2014 be confirmed
   as a true and correct record of the meeting.
Executive Summary
This item recommends the Council accepts the Financial Activity Statement for the period ending 31st December 2014.

Background
Each month officers are required to prepare monthly financial reports, covering prescribed information, and present these to the Council.

Details

The following statements are presented to Council:

- Monthly Summary Information - Charts
- Statement of Financial Activity (Program and Nature & Type) - This provides the budget and actual income and expenditure for operating and non-recurrent as well and the closing surplus to date. (FM Reg 34(1))
- Statement of Capital Acquisitions and Capital Funding
- Net Current (Assets) Funding Position (Note 3.) - This provides the amount of assets over liabilities within the Balance Sheet. (FM Reg 34 (1)(e))
- Notes to the Financial Statements include:
  - Note 1.- Significant Accounting Policies
  - Note 2.- Explanation of Material Variances
  - Note 3.- Net Current Funding Position
  - Note 4.- Cash & Investments
  - Note 5.- Budget Amendments
  - Note 6.- Receivables
  - Note 7.- Cash Back Reserves
  - Note 8.- Capital Disposals
  - Note 9.- Rating Information
  - Note 10.- Information on Borrowings
Legal Compliance

Regulation 34 (Financial activity statement report) of the Local Government (Financial Management) Regulations 1996 states —

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

(a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
(b) budget estimates to the end of the month to which the statement relates;
(c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
(d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
(e) the net current assets at the end of the month to which the statement relates.

(2) Each statement of financial activity is to be accompanied by documents containing —

(a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
(b) an explanation of each of the material variances referred to in subregulation (1) (d); and
(c) such other supporting information as is considered relevant by the local government.

(3) The information in a statement of financial activity may be shown —

(a) according to nature and type classification; or
(b) by program; or
(c) by business unit

(4) A statement of financial activity, and the accompanying documents referred to in subregulation 34 (2), are to be —

(a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
(b) recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Section 6.8 of the Local Government Act 1995 (Expenditure from municipal fund not included in annual budget) states —

(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
a. is incurred in a financial year before the adoption of the annual budget by the local government; or
b. is authorised in advance by resolution*; or
c. is authorised in advance by the mayor or president in an emergency.

Policy Implications
Nil

Financial Implications
Nil

Strategic Implications
Area 5: Investing in Councils Leadership
Goal: Strengthen the Shire’s position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Consultation
Liaison with MCDS, FO, & MIS.

Comment
The statements are prepared in accordance with the Regulations and in the generally accepted format.

Voting Requirements – Simple Majority

<table>
<thead>
<tr>
<th>Officers and Committees Recommendation – Item 15022.1</th>
</tr>
</thead>
</table>

**15022.2 ACCOUNTS FOR PAYMENT – DECEMBER 2014**

<table>
<thead>
<tr>
<th>APPLICANT:</th>
<th>SHIRE OF PERENJORI</th>
</tr>
</thead>
<tbody>
<tr>
<td>FILE:</td>
<td>1306P</td>
</tr>
<tr>
<td>DISCLOSURE OF INTEREST:</td>
<td>NIL</td>
</tr>
<tr>
<td>AUTHOR:</td>
<td>DAVID FONG – SFO</td>
</tr>
<tr>
<td>RESPONSIBLE OFFICER:</td>
<td>ALI MILLS - CEO</td>
</tr>
<tr>
<td>REPORT DATE:</td>
<td>17TH FEBRUARY 2015</td>
</tr>
<tr>
<td>ATTACHMENTS:</td>
<td>ACCOUNTS FOR PAYMENT</td>
</tr>
</tbody>
</table>

**Executive Summary**
This item recommends that the Council confirms the payment of accounts for December 2014 as shown on the attached schedule.

**Background**
Council has delegated to the Chief Executive Officer the authority to make payments from the Municipal and Trust funds in accordance with the Local Government (Financial Management) Regulations 1996.

Under Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, where a local government has delegated to the Chief Executive Officer the exercise of its
power to make payments from the Municipal fund or the Trust fund, each payment from the Municipal fund or the Trust fund is to be noted on a list compiled for each month showing:

a) The payee’s name;
b) The amount of the payment
c) The date of the payment; and
d) Sufficient information to identify the transaction

That list should then be presented at the next Ordinary Meeting of the Council following the preparation of the list, and recorded in the minutes of the meeting at which it is presented.

**Legal Compliance**

Section 6.10 (d) of the Local Government Act 1995 refers, i.e.-

6.10. financial management regulations

   Regulations may provide for —
   
   (d) the general management of, and the authorisation of payments out of —
   
   (i) the municipal fund; and
   
   (ii) the trust fund,

   of a local government.

Regulation 13(1), (3) & (4) of the Local Government (Financial Management) Regulations 1996 refers, i.e. -

13. Lists of Accounts

   (1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

   (a) the payee’s name;

   (b) the amount of the payment;

   (c) the date of the payment; and (d) sufficient information to identify the transaction.

   (3) A list prepared under subregulation (1) is to be —

   (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and

   (b) recorded in the minutes of that meeting.

**Policy Implications**

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

**Financial Implications**

Ongoing management of Council funds by providing Council with sufficient information to monitor and review payments made.

**Strategic Implications**

Area 5: Investing in Councils Leadership

**Goal:** Strengthen the Shire’s position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership
Consultation

FO

Comment
All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

Voting Requirements – Simple Majority

**Officer and Committees Recommendation – Item 15022.2**

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 (as amended), confirms the accounts paid for the month ending **31st December 2014** as attached to and forming part of this report.

<table>
<thead>
<tr>
<th>Municipal Account</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>EFT</td>
<td>$853,419.37</td>
</tr>
<tr>
<td>Direct Debits</td>
<td>$51,173.11</td>
</tr>
<tr>
<td>Cheques</td>
<td>$90,868.77</td>
</tr>
<tr>
<td>Corporate MasterCard</td>
<td>$1,911.22</td>
</tr>
<tr>
<td>Bank Fees</td>
<td>$1,160.7</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$998,533.17</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Trust Account - Shire</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>EFT</td>
<td>$250.00</td>
</tr>
<tr>
<td>Cheques</td>
<td></td>
</tr>
<tr>
<td>Bank Fees</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$250.00</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Trust Account – Mt Gibson Public Benefit Funds</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>EFT</td>
<td>$0</td>
</tr>
<tr>
<td>Cheques</td>
<td>$0</td>
</tr>
<tr>
<td>Bank Fees</td>
<td>$0</td>
</tr>
</tbody>
</table>
Executive Summary
This item recommends the Council accepts the Financial Activity Statement for the period ending 31st January 2015.

Background
Each month officers are required to prepare monthly financial reports, covering prescribed information, and present these to Council for acceptance.

Details
Presented is the Financial Activity Statement Report for the period ending 31st January 2015. The following statements are presented to Council:

- Monthly Summary Information - Charts
- Statement of Financial Activity (Program and Nature& Type) - This provides the budget and actual income and expenditure for operating and non- recurrent as well and the closing surplus to date. (FM Reg 34(1))
- Statement of Capital Acquisitions and Capital Funding
- Net Current (Assets) Funding Position (Note 3.)-This provides the amount of assets over liabilities within the Balance Sheet. (FM Reg 34 (1)(e))
- Notes to the Financial Statements include:
  - Note 1.- Significant Accounting Policies
  - Note 2. - Explanation of Material Variances
  - Note 3. – Net Current Funding Position
  - Note 4. – Cash & Investments
  - Note 5. – Budget Amendments
  - Note 6. – Receivables
  - Note 7. – Cash Back Reserves

Totalling $998,783.17 from Municipal and Trust Accounts for the month ending 31st December 2014.
Note 8. – Capital Disposals

Note 9. – Rating Information

Note 10. – Information on Borrowings

Note 11. – Grant and Contributions

Note 12. - Trust Fund

Note 13.- Details of Capital Acquisition

Legal Compliance

Regulation 34 (Financial activity statement report) of the Local Government (Financial Management) Regulations 1996 states –

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

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(b) budget estimates to the end of the month to which the statement relates;

(c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;

(d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and

(e) the net current assets at the end of the month to which the statement relates.

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(a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;

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(c) by business unit

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(a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and

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a. is incurred in a financial year before the adoption of the annual budget by the local government; or

b. is authorised in advance by resolution*; or

c. is authorised in advance by the mayor or president in an emergency.

Policy Implications
Nil

Financial Implications
Nil

Strategic Implications
Area 5: Investing in Councils Leadership
Goal: Strengthen the Shire’s position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

Consultation
Liaison with MCDS, FO, & MIS.

Comment
The statements are prepared in accordance with Regulations and in a generally accepted format.

Voting Requirements – Simple Majority

<table>
<thead>
<tr>
<th>Officers and Committees Recommendation – Item 15022.3</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>15022.4 ACCOUNTS FOR PAYMENT – JANUARY 2015</th>
</tr>
</thead>
<tbody>
<tr>
<td>APPLICANT: SHIRE OF PERENJORI</td>
</tr>
<tr>
<td>FILE: 1306P</td>
</tr>
<tr>
<td>DISCLOSURE OF INTEREST: NIL</td>
</tr>
<tr>
<td>AUTHOR: DAVID FONG – SFO</td>
</tr>
<tr>
<td>RESPONSIBLE OFFICER: ALI MILLS - CEO</td>
</tr>
<tr>
<td>REPORT DATE: 17th FEBRUARY 2015</td>
</tr>
<tr>
<td>ATTACHMENTS: ACCOUNTS FOR PAYMENT</td>
</tr>
</tbody>
</table>

Executive Summary
This item recommends that the Council confirms the payment of accounts for January 2015 as shown on the attached schedule.

Background
Council has delegated to the Chief Executive Officer the authority to make payments from the Municipal and Trust funds in accordance with the Local Government (Financial Management) Regulations 1996.

Under Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the Municipal fund or the Trust fund, each payment from the Municipal fund or the Trust fund is to be noted on a list compiled for each month showing:

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c) The date of the payment; and
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That list should then be presented at the next Ordinary Meeting of the Council following the preparation of the list, and recorded in the minutes of the meeting at which it is presented.

**Legal Compliance**

Section 6.10 (d) of the Local Government Act 1995 refers, i.e.-

6.10. financial management regulations
   Regulations may provide for —
   (d) the general management of, and the authorisation of payments out of —
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   (b) the amount of the payment;
   (c) the date of the payment; and
   (d) sufficient information to identify the transaction.

   (3) A list prepared under subregulation (1) is to be —
   (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
   (b) recorded in the minutes of that meeting.

**Policy Implications**

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

**Financial Implications**

Ongoing management of Council funds by providing Council with sufficient information to monitor and review payments made.

**Strategic Implications**
Area 5: Investing in Councils Leadership

Goal: Strengthen the Shire’s position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership

Consultation
FO

Comment
All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

Voting Requirements – Simple Majority

Officer and Committees Recommendation – Item 15022.4

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 (as amended), confirms the accounts paid for 31st January 2015 as attached to and forming part of this report.

<table>
<thead>
<tr>
<th>Municipal Account</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>EFT</td>
<td>$429,707.58</td>
</tr>
<tr>
<td>Direct Debits</td>
<td>$45,927.71</td>
</tr>
<tr>
<td>Cheques</td>
<td>$12,935.85</td>
</tr>
<tr>
<td>Corporate MasterCard</td>
<td>$2,548.35</td>
</tr>
<tr>
<td>Bank Fees</td>
<td>$199.59</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$491,319.08</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Trust Account - Shire</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>EFT</td>
<td>$1,260.00</td>
</tr>
<tr>
<td>Cheques</td>
<td>$12,411.20</td>
</tr>
<tr>
<td>Bank Fees</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$13,671.20</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Trust Account – Mt Gibson Public Benefit Funds</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>EFT</td>
<td>$0</td>
</tr>
<tr>
<td>Cheques</td>
<td>$0</td>
</tr>
</tbody>
</table>
Bank Fees | $0
---|---
Total | $0

Totalling $504,990.28 from Municipal and Trust Accounts for the month ending 31st January 2015.

**15022.5 BUDGET REVIEW**

APPLICANT: SHIRE OF PERENJORI  
FILE: ADM0039  
DISCLOSURE OF INTEREST: NIL  
AUTHOR: ALI MILLS – CEO & PETER MONEY -MCDS  
RESPONSIBLE OFFICER: PETER MONEY - MCDS  
REPORT DATE: 17TH FEBRUARY 2015  
ATTACHMENTS: FINANCIAL DOCUMENT

**Executive Summary**

Each Local Government is required to conduct a budget review between 1 January and 31 March each financial year. A budget review is a detailed comparison of the year to date actual results with the adopted budget.

**Background**

The review has been carried out by senior staff responsible for their own budgets. The review has required a thorough investigation of all areas over several meetings to ensure expenditure and income stated will be as accurate as possible.

Local Government Financial Management regulation 33A requires the Council to consider the review for the period from July to December of that financial year. The regulation also requires the Council to consider the local governments financial position, consider the options presented and decide whether or not to adopt the review as presented, any part of the review or any recommendations made in the review, and consider the outcomes that are forecast in the budget.

The Shire is required to provide the budget review to the Department of Local Government within 30 days after Council has made its determinations.

The review provides the details of anticipated changes in income and expenditures and these changes are identified below.

In some instances the changes are minor and a verbal explanation is provided. More significant changes to income or expenditures are provided in the attachments.
The following table provides a summary of the changes:

<table>
<thead>
<tr>
<th>Item</th>
<th>Account No</th>
<th>Proposed Change to Budget</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>04007</td>
<td>+ $6,000</td>
<td>This is to allow for the purchase and preparation of new IPads</td>
</tr>
<tr>
<td>2</td>
<td>04017</td>
<td>+ $7,000</td>
<td>For Aus Day, Anzac Day, Street Party, Seniors and Volunteers</td>
</tr>
<tr>
<td>3</td>
<td>04099</td>
<td>Nil as yet, note: this will not affect the bottom line</td>
<td>We are to carry out an exercise to determine the administration time allocated to different areas of operation. This is to satisfy audit and ensure future allocations are correct.</td>
</tr>
<tr>
<td>3</td>
<td>New Account in Governance area - Consultant</td>
<td>+ $8,000</td>
<td>The Ward Review requires substantial officer time which we cannot accommodate without deferring other essential tasks. A quote was received from a former CEO to acquire the details and provide the new boundary details.</td>
</tr>
<tr>
<td>4</td>
<td>04214</td>
<td>+ $5000</td>
<td>One additional PC and two PC’S required replacement – unbudgeted. This is counteracted by reduced photocopier costs from the acquisition of the new Copier.</td>
</tr>
<tr>
<td>5, 6</td>
<td>04238</td>
<td>+ $8,000</td>
<td>Particularly for finance support with the loss of the SFO and allowing time for the new SFO. Will be used for budget review and in the early stages of preparation of the new budget.</td>
</tr>
<tr>
<td>7</td>
<td>07250</td>
<td>- $15,000</td>
<td>Medical centre proposed building works – not essential and time will not permit the work to proceed.</td>
</tr>
<tr>
<td>8</td>
<td>04245</td>
<td>+ $4,000</td>
<td>Purchase of Electronic P/O software</td>
</tr>
<tr>
<td>9</td>
<td>05106</td>
<td>+$25,000</td>
<td>Project not approved by DFES, offset with no expenditure</td>
</tr>
<tr>
<td>10</td>
<td>05107</td>
<td>+$10,000</td>
<td>As above</td>
</tr>
<tr>
<td>11</td>
<td>05150</td>
<td>-$50,000</td>
<td>As above</td>
</tr>
<tr>
<td>12</td>
<td>New account</td>
<td>+ $2,000</td>
<td>Purchase of a new fogging machine – funder from reduced Mosquito Control expenditure</td>
</tr>
<tr>
<td>13</td>
<td>08425</td>
<td>- $30,000</td>
<td>Reduced budgeted income, unexpected, $300,000 originally budgeted however $270,000 approved exgst</td>
</tr>
<tr>
<td>Grant</td>
<td>Change</td>
<td>Description</td>
<td></td>
</tr>
<tr>
<td>-----------------------</td>
<td>------------</td>
<td>-------------------------------------------------------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>08633 Childcare expenses</td>
<td>+ $42,000</td>
<td>Increase in budgeted expenses – refer also to increased income of $10,000, to allow for operations from mid March</td>
<td></td>
</tr>
<tr>
<td>09291 General House Cleaning Exp</td>
<td>- $15,000</td>
<td>Reduced expenditure – houses occupied and less cleaning required</td>
<td></td>
</tr>
<tr>
<td>09292 General House Maint</td>
<td>+ $30,000</td>
<td>House maintenance budget increased due to unexpected increase in maintenance. Partially offset by an expected $20,000 refund through an insurance claim</td>
<td></td>
</tr>
<tr>
<td></td>
<td>No effect</td>
<td>It is proposed in 2015/2016 to move the building officers wages out of the works area into a separate account. This allows more control over building costs and the employees are not affected by the overheads of the works area.</td>
<td></td>
</tr>
</tbody>
</table>
| 09284 Housing Project | + $80,000  | Nordic Homes – spreadsheet also provided. Costs for this project were incorrectly allocated to the Housing Capital Account; a value of $99,821. We also have $40,916 not yet claimed by Nordic including a 10% retention. It is expected we will receive some refund for repair work done by our staff. The increases in costs were due to:  
  - Extensive earth moving and fill work required to the lot before and after units placed  
  - Increased costs in concreting not expected |
<p>| 09286 Capital General Housing | - $110,000 | The budgeted works will not be carried out this year – possibly expectations were too high. Suggest a transfer of funds to Nordic Homes Capital and a sum to allow for the purchase of artificial turf. Remainder transferred to maintenance which has had higher than expected costs. See spreadsheet |
| 10202 Town Planning and Other | -$20,000   | No progress in this area as yet, for new subdivision, focus has been on existing vacant lots |
| 10001 Refuse site Maint | + $15,000  | More than expected works required at the rubbish tip to comply with conditions of the licence |
|                       | + $3,000   | New budget to cover costs of a designer to prepare concept drawings for the pavilion (see also caravan park) |
| 10410 CDO Salaries    | -$25,000   | Gap in recruitment from previous to present, reduction in overall agreed annual salary amount |
| 10412 CDO Project Expenses | +$40,000   | New project Anzac Centenary, offset by $15,000 income |
| 11822 Blues for the   | + $58,392  | Higher than budgeted costs for the Blues for the Bush, partially offset below |</p>
<table>
<thead>
<tr>
<th>No.</th>
<th>Account Code</th>
<th>Description</th>
<th>Amount</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>26</td>
<td>11823</td>
<td>Bush/g Blues for the Bush Event Income</td>
<td>- $22,314</td>
<td>Sharing of the over expenditure from Bush Heritage</td>
</tr>
<tr>
<td>27</td>
<td>11053</td>
<td>Perenjori Town Hall</td>
<td>- $10,000</td>
<td>The proposed work cannot be accommodated this financial year</td>
</tr>
<tr>
<td>28</td>
<td>11200</td>
<td>Swimm Pool Managers Salary</td>
<td>- $10,000</td>
<td>Not a full year of wages due to position commencing August</td>
</tr>
<tr>
<td>29</td>
<td>13112</td>
<td>Remove Pond</td>
<td>- $11,000</td>
<td>This work cannot be completed this year due to the time for preparation for septic plans for the caravan park. The Dept of Health will require full plans before giving approval for leach drain installation</td>
</tr>
<tr>
<td>30</td>
<td></td>
<td>New account</td>
<td>+ $3,000</td>
<td>Costs for the development plans for the caravan park from external designer</td>
</tr>
<tr>
<td>31</td>
<td>13191</td>
<td>Capital - Fencing</td>
<td>- $14,000</td>
<td>The caravan park fencing cost was less than expected. Proposed to use this excess to fund the driveways at the John Street houses (Nordic)</td>
</tr>
<tr>
<td>32</td>
<td>13603</td>
<td>Standpipes Maint</td>
<td>+ $15,000</td>
<td>Proposal to install a card system to capture water use and issue invoices.</td>
</tr>
<tr>
<td>33</td>
<td>14000</td>
<td>Private Works Expense</td>
<td>+$80,000</td>
<td>Increased demand for maintenance</td>
</tr>
<tr>
<td>34</td>
<td>14102</td>
<td>Private Works Other</td>
<td>-$20,000</td>
<td>Increase in work and income, Mount Gibson</td>
</tr>
<tr>
<td>35</td>
<td>14103</td>
<td>Plant Hire Charges</td>
<td>-$60,000</td>
<td>Increase in work and use of plant, Mount Gibson</td>
</tr>
<tr>
<td>36</td>
<td>14207</td>
<td>Long Service Leave Expense</td>
<td>+ $16,000</td>
<td>Audit has identified a shortfall in the Leave Reserve – the current Reserve has $57,000 which is does not adequately cover the potential costs to the Shire.</td>
</tr>
<tr>
<td>37</td>
<td>14400</td>
<td>Fuels and Oils</td>
<td>+ $30,000</td>
<td>Shortfall in budgeted expenditure – due to more than expected road works and maint required on plant</td>
</tr>
<tr>
<td>38</td>
<td></td>
<td>No effect</td>
<td></td>
<td>Payments under workers compensation to be refunded to the Shire</td>
</tr>
<tr>
<td>39</td>
<td></td>
<td>New account</td>
<td></td>
<td>Proposed new account for 2015/2016 to allocate wages paid to employees on emergency / community services – fire fighting ambulance calls</td>
</tr>
</tbody>
</table>

It is expected there will be some surplus funds with the new brought forward figure. Council may wish to consider the need for further housing development for seniors and staff and build the housing reserve funds for potential future projects.
The other projects which have been identified as priorities within Councils Community and Corporate Business Plans include the Town revitalisation and the rejuvenation of the Perenjori Recreation Centre/Pavilion.

**Statutory Environment**

Local Government (Financial Management) Regulations 1996, regulation 33A

**Policy Implications**

Nil

**Financial Implications**

This review fine tunes the budget for the remainder of the year, taking into consideration changed circumstances that were not evident when the budget was adopted.

**Strategic Implications**

Area 5: Investing in Councils Capacity – Our Leadership

Goal: Strengthen the Shire’s position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

**Consultation**

The budget review has the input of all senior staff, and is reflective of discussions held with Council regarding this situation. Most of the changes in circumstances have been highlighted in various Council meetings and other changes are predicted using the best knowledge available.

**Comment**

Annual budgets are by nature predictions of what will happen during the term of the budget. Though budgets are carefully prepared unexpected circumstances and external influences result in the need to review the proposed activities for the remainder of the financial year. The process for this review has been thorough and the expected changes are suggested from careful analysis of each circumstance.

**Voting Requirements – Absolute Majority**

<table>
<thead>
<tr>
<th>Officers and Committees Recommendation – Item 15022.5</th>
</tr>
</thead>
<tbody>
<tr>
<td>That in accordance with Regulation 33A of the Local Government (Financial Management) Regulations 1996 Council:</td>
</tr>
<tr>
<td>1. Adopts the statutory budget review for the financial year of 2014/2015.</td>
</tr>
<tr>
<td>2. That a copy of the budget review be provided to the Department of Local Government within 30 days of Council adoption</td>
</tr>
</tbody>
</table>
Shire of Perenjori  
Finance Committee Meeting  
17th FEBRUARY 2015

AGENDA

15023  GENERAL BUSINESS

15023.1  MOTIONS OF WHICH DUE NOTICE HAVE BEEN GIVEN

15023.2  QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

15023.3  URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

15023.4  MATTERS BEHIND CLOSED DOORS

15023.5  DATE OF NEXT MEETING / MEETINGS

The next Finance Committee Meeting is to be held Tuesday 17th March 2015

15023.6  CLOSURE