Shire of Perenjori

MINUTES

Plant and Works Committee Meeting

Held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on 8th October 2014 to commence at 5pm

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14101  PRELIMINARIES

14101.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS
Cr L Butler declared the meeting open at 5.10pm

14101.2 DISCLAIMER READING

14101.3 RECORDS OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE
Cr L Butler
Cr G Reid
Cr P Waterhouse
Ken Markham - MIS

APOLOGIES:
Cr H Wass

14101.4 NOTATIONS OF INTEREST
Financial Interest – Local Government Act s 5.60A
Proximity Interest – Local Government Act s 5.60B
Interest Affecting Impartiality – Shire of Perenjori Code of Conduct.

14101.5 APPLICATIONS FOR LEAVE OF ABSENCE

14101.6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS
Minutes of Plant and Works Committee Meeting held 10th September 2014 are attached.

Moved: Cr G Reid  Seconded: Cr P Waterhouse
That the Minutes of Plant and Works Committee Meeting held 10th September 2014
attached and are confirmed as a true and accurate record of the meeting
Carried: 4/0
Executive Summary
Listed are the roads graded for the month of September.
Malcom rd  Caffin rd
O’Dea rd    Reid rd
Bestry rd (east of Solomon)  Taylors rd
Keogh rd (east of Solomon)  North rd (MT Gibson private works)
Hill rd (from odea to back bowgada)  Lochada rd (MT Gibson private works)
Syson rd
Spencer rd
Bamford rd
Summers rd
Farrs rd
Parnham rd (formally part of old well rd)
Coorow/maya rd
Maya south west rd
Bryant rd
Carmichael rd

Background
Nil

Statutory Environment
Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications
Nil

Financial Implications
As per road maintenance budget

Strategic Implications
Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment
Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs

Consultation
Nil

Comment
Council’s maintenance grading in September has concentrated on main harvest routes in preparation for upcoming harvest and some requested works from ratepayers.

Voting Requirements – Simple Majority

<table>
<thead>
<tr>
<th>Officers Recommendation – Item 14102.1</th>
</tr>
</thead>
<tbody>
<tr>
<td>That the road maintenance report for September 2014 be accepted as presented.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Committee Recommendation – Item 14092.1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Moved: Cr G Reid Seconded: Cr P Waterhouse</td>
</tr>
<tr>
<td>That the road maintenance report for September 2014 be accepted as presented.</td>
</tr>
<tr>
<td>Carried: 4/0</td>
</tr>
</tbody>
</table>
Executive Summary
This report seeks council endorsement of the preferred option to repair the Caron Dam roof.

Background
The Caron dam provides the Shire of Perenjori with a valuable resource; it has an existing roof structure which is corrugated iron/custom orb sheeting. Due to storms last summer it has sustained considerable damage, adding to that the ageing timber purlins are in a state of decay which compromise the effect of the tek screws that hold the sheets to the timber.

In June the Works Supervisor obtained two pre budget quotes

1) To replace all timber purlins and roof sheeting.

2) Replace all timber purlins and replace only damaged sheets.

With (2) being the preferred option.

The Works Supervisor also investigated alternative roof structure options to the existing structure. The following table provides a Pros & Cons on all options.

<table>
<thead>
<tr>
<th>OPTION</th>
<th>PRO’S</th>
<th>CON’S</th>
</tr>
</thead>
<tbody>
<tr>
<td>(1) Replace all timber purlins and damaged roof sheeting</td>
<td>Structure is already in place. No need to replace security fencing. Long life. Provides full cover protection</td>
<td>Initial cost</td>
</tr>
<tr>
<td>(2) Hexagonal shaped floating modules (Aqua Guardian Group)</td>
<td>Does reduce evaporation</td>
<td>Existing structure would need to be removed increasing costs. New security fence required. Not full coverage – as level of dam rises and falls coverage changes. Maximum coverage around 75%. Wind can cause modules to blow away. Expensive product.</td>
</tr>
<tr>
<td>(3) High density shade cloth cover. (Netpro Canopies)</td>
<td>Prevents bird and animal access. Saves between 55% &amp; 90% evaporation. Reasonably priced. Approximately between $70,000 and $100,000/Ha</td>
<td>Need to remove existing structure, upgrade security fencing. Risk of vandalism. Ongoing maintenance and operating costs. Storage needs to be empty to install new infrastructure. Life span 15 years for shade cloth and 30 for cables</td>
</tr>
<tr>
<td>------------------------------------------------------</td>
<td>------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>(4) Geomembrane Dam Cover (Fabteck)</td>
<td>Full coverage protection as it is a floating structure.</td>
<td>Need to remove existing structure, upgrade security fencing. Risk of vandalism. Preferable for dam to be empty to install new infrastructure</td>
</tr>
</tbody>
</table>

The Caron Dam provides the Shire of Perenjori with a valuable water resource which it uses generally for road construction when water binding and also when doing road maintenance in dry conditions. Due to storms last summer the roof of the dam sustained considerable damage and the timber purlins are in need of replacing as the purlins are in a state of decay. The roof structure has been identified as a Health & Safety issue by the Perenjori Shire's Risk Coordinator from LGIS. The roof also serves as a catchment and reduces evaporation.

**Statutory Environment**

Section 3.57 Local Government Act 1995 (“the act”)

Part 4 Local Government (Functions and General) Regulations 1996 (“the Regulations”)

Local Government (Functions and General) Amendment Regulations 2007 (“the Regulations”)

**Policy Implications**

Shire of Perenjori Purchasing policy No 4008

**Financial Implications**

This project is included in the 2014/15 budget, with funds coming from a combination of a loan, a transfer from the water harvesting reserve and possibly a transfer from the Mt Gibson Infrastructure Reserve. Total cost of project is estimated at between $212,766 and $250,000.

**Strategic Implications**

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs

**Consultation**

Council

MIS

Jay Fox Prime Roofing

**Comment**
The Works Supervisor has investigated all options for the repair/replacement of the roof and believes that the option of replacing all timber purlins and only damaged sheets is the best for reasons as demonstrated in the table provided.

**Voting Requirements – Simple Majority**

<table>
<thead>
<tr>
<th>Officers Recommendation – Item 14102.2</th>
</tr>
</thead>
<tbody>
<tr>
<td>That Council endorses the preferred option #1, which is to repair the existing Caron dam roof structure and tenders be called within Council’s Purchasing Policy and Local Government tender regulations.</td>
</tr>
</tbody>
</table>

**Committee Recommendation – Item 14102.2**

Moved: Cr G Reid  
Seconded: Cr P Waterhouse

That Council endorses the preferred option #1, which is to repair the existing Caron dam roof structure and tenders be called within Council’s Purchasing Policy and Local Government tender regulations.

Carried: 4/0

**14102.3 CRACKSEAL APPLICATOR – UNBUDGETED EXPENDITURE**

| APPLICANT: | Shire of Perenjori |
| FILE: | ADM R200 |
| DISCLOSURE OF INTEREST: | NIL |
| AUTHOR: | KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES |
| RESPONSIBLE OFFICER: | KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES |
| REPORT DATE: | 8th OCTOBER 2014 |
| ATTACHMENTS: | BROCHURE |

**Executive Summary**

This report seeks Council’s endorsement for the purchase of a Crackseal Applicator for bitumen road maintenance.

**Background**

A better process of repairing cracking in bitumen roads other than the old watering can method is needed to enable staff to maintain the sealed roads in the Shire of Perenjori.

Repairs to cracking of bitumen seals need to be carried out to reduce the risk of water entering the pavement which lead to potholing and pavement failure.

Before resealing bitumen seals, cracks and potholes should be repaired as there is a tendency for mirroring.
The Emuseal Crackseal Applicator is a product that allows the operator to carry out crack repairs in a clean an efficient manner.

The emulsion or Emuseal is placed in the pot and then pressurised. The application is then concentrated directly at the crack, which gives a neater finish and better productivity with between 50 – 150 linear metres of cracks being repaired per 15 litres of product depending on the size of the crack.

The product offered by Fulton Hogan is $2,500 ex GST. The funds could come from the General Roads Maintenance Budget, Account 12260,(645,000)

Statutory Environment
Local Government Act 1995, s6.8 (b)
6.8 Expenditure from municipal fund not included in annual budget
(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure –
   (a) is incurred in a financial year before the adoption of the annual budget by the local government; or
   (b) is authorised in advance by resolution.

Policy Implications
Nil

Financial Implications
$2,500 from General Bitumen roads Maintenance budget will go to the new account under capital expenditure for plant.

Strategic Implications
Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment
Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

Consultation
Nil

Comment
Having an applicator which is purpose built for applying emulsions to bitumen cracking would be more cost effective, give a neater/ cleaner job and enable the majority of the work to be carried out by one person.

Voting Requirements – Absolute Majority

Officers Recommendation – Item 14102.3
That Council:

1. Support the purchase of the Crackseal Applicator through Fulton Hogan, and the...
funds come from the account titled General Roads Maintenance.

2. That a new capital account “Road Equipment” be established with an allocation of $2,500.

3. That the General Roads Maintenance Account 12260 be reduced by $2,500 to be transferred to the new account “Road Equipment”.

Committee Recommendation – Item 14102.3

Moved: Cr L Butler  
Seconded: Cr G Reid

That Council:

1. Support the purchase of the Crackseal Applicator through Fulton Hogan, and the funds come from the account titled General Roads Maintenance.

2. That a new capital account “Road Equipment” be established with an allocation of $2,500.

3. That the General Roads Maintenance Account 12260 be reduced by $2,500 to be transferred to the new account “Road Equipment”.

Carried: 4/0

14102.4 PERENJORI PISTOL CLUB -DONATION

APPLICANT: Shire of Perenjori  
FILE: ADM 0409

DISCLOSURE OF INTEREST: NIL

AUTHOR: KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICE

RESPONSIBLE OFFICER: KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICE

REPORT DATE: 8th OCTOBER 2014

ATTACHMENTS: LETTER

Executive Summary

This report seeks Council’s endorsement of a budget amendment to create a new account for the purpose of Sporting Club’s Maintenance.

Background

A letter has been received from the Perenjori Pistol club seeking assistance from the Perenjori Shire with the following requests:

Grading and clearing of the front entrance to the facility, building up of the butts, which are at the rear of the ranges, behind the targets to capture expended rounds and a trench dug from the generator shed to the club house and toilet facilities.
The grading and clearing of the club entrance could be picked up whilst the Old Perth road is being grading under our road maintenance budget.

The works on the butts would take about 4 hours with a loader and the trenching would be about 4 hours also, allowing for transport etc. This would cost approximately $1,500.

The request for the in-kind works from the Perenjori Pistol Club is covered by definition under the Perenjori Shire’s Donations Policy as adopted 21st March 2013.

**Statutory Environment**

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

**Policy Implications**

As per the Shire of Perenjori’s Donations Policy.

**Financial Implications**

Estimation of $1,500

**Strategic Implications**

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

**Consultation**

Perenjori Pistol Club

CEO

**Comment**

By providing in-kind support to the Perenjori Pistol Club by carrying out the requested works is assisting the pistol club in meeting its requirements and improving the amenities for members and visitors to the club which in turn is providing a social and recreational facility to the community.

**Voting Requirements – Absolute Majority**

<table>
<thead>
<tr>
<th>Officers Recommendation – Item 14102.4</th>
</tr>
</thead>
<tbody>
<tr>
<td>That Council:</td>
</tr>
<tr>
<td>1. Supports the donation of labour and plant to the Perenjori Pistol Club up to the value of $1,500.</td>
</tr>
<tr>
<td>2. Endorses a budget amendment with the creation of a new account, “Donations” with a $1,500 allocation.</td>
</tr>
<tr>
<td>3. Consider the allocation of funds through the Budget Review process in February 2015 to cover this amount.</td>
</tr>
</tbody>
</table>
Committee Recommendation – Item 14102.4

Moved: Cr P Waterhouse  
Seconded: Cr G Reid

That Council:

1. Supports the donation of labour and plant to the Perenjori Pistol Club up to the value of $1,500.
2. Endorses a budget amendment with the creation of a new account, “Donations” with a $1,500 allocation.
3. Consider the allocation of funds through the Budget Review process in February 2015 to cover this amount.

Carried: 4/0

14103  GENERAL BUSINESS

14103.1  INFORMATION BULLETIN

14103.2  DATE OF NEXT MEETING

The next Plant and Works Meeting will be held on the 12th November 2014.

14103.3  CLOSURE

Cr L Butler declared the meeting closed at 6.24pm.

I certify that this copy of the Minutes is a true and correct record of the meeting held on 8th October 2014.

Signed: ________________________
Presiding Elected Member

Date: _________________________