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Shire of Perenjori

MINUTES

Plant and Works Committee Meeting

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Held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on

8<sup>th</sup> October 2014 to commence at 5pm

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**14101 PRELIMINARIES**

**14101.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

Cr L Butler declared the meeting open at 5.10pm

**14101.2 DISCLAIMER READING**

**14101.3 RECORDS OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE**

Cr L Butler

Cr G Reid

Cr P Waterhouse

Ken Markham - MIS

**APOLOGIES:**

Cr H Wass

**14101.4 NOTATIONS OF INTEREST**

**Financial Interest – Local Government Act s 5.60A**

**Proximity Interest – Local Government Act s 5.60B**

**Interest Affecting Impartiality – Shire of Perenjori Code of Conduct.**

**14101.5 APPLICATIONS FOR LEAVE OF ABSENCE**

**14101.6 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

Minutes of Plant and Works Committee Meeting held 10<sup>th</sup> September 2014 are attached.

**Moved: Cr G Reid**

**Seconded: Cr P Waterhouse**

**That the Minutes of Plant and Works Committee Meeting held 10<sup>TH</sup> September 2014 attached and are confirmed as a true and accurate record of the meeting**

**Carried: 4/0**

**14102 INFRASTRUCTURE SERVICES****14102.1 ROAD MAINTENANCE SEPTEMBER 2014**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>ADM0097</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>ROB GREEN – WORKS SUPERVISOR</b>
<b>RESPONSIBLE OFFICER:</b>	<b>KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES</b>
<b>REPORT DATE:</b>	<b>8<sup>th</sup> OCTOBER 2014</b>
<b>ATTACHMENTS:</b>	<b>MAP</b>

**Executive Summary**

Listed are the roads graded for the month of September.

Malcom rd	Caffin rd
O’Dea rd	Reid rd
Bestry rd (east of Solomon)	Taylor’s rd
Keogh rd (east of Solomon)	North rd (MT Gibson private works)
Hill rd (from odea to back bowgada)	Lochada rd (MT Gibson private works)
Syson rd	
Spencer rd	
Bamford rd	
Summers rd	
Farrs rd	
Parnham rd (formally part of old well rd)	
Coorow/maya rd	
Maya south west rd	
Bryant rd	
Carmichael rd	

**Background**

Nil

**Statutory Environment**

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

**Policy Implications**

Nil

**Financial Implications**

As per road maintenance budget

**Strategic Implications**

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs

**Consultation**

Nil

**Comment**

Council's maintenance grading in September has concentrated on main harvest routes in preparation for upcoming harvest and some requested works from ratepayers.

**Voting Requirements – Simple Majority**

<b>Officers Recommendation – Item 14102.1</b>
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<b>That the road maintenance report for September 2014 be accepted as presented.</b>
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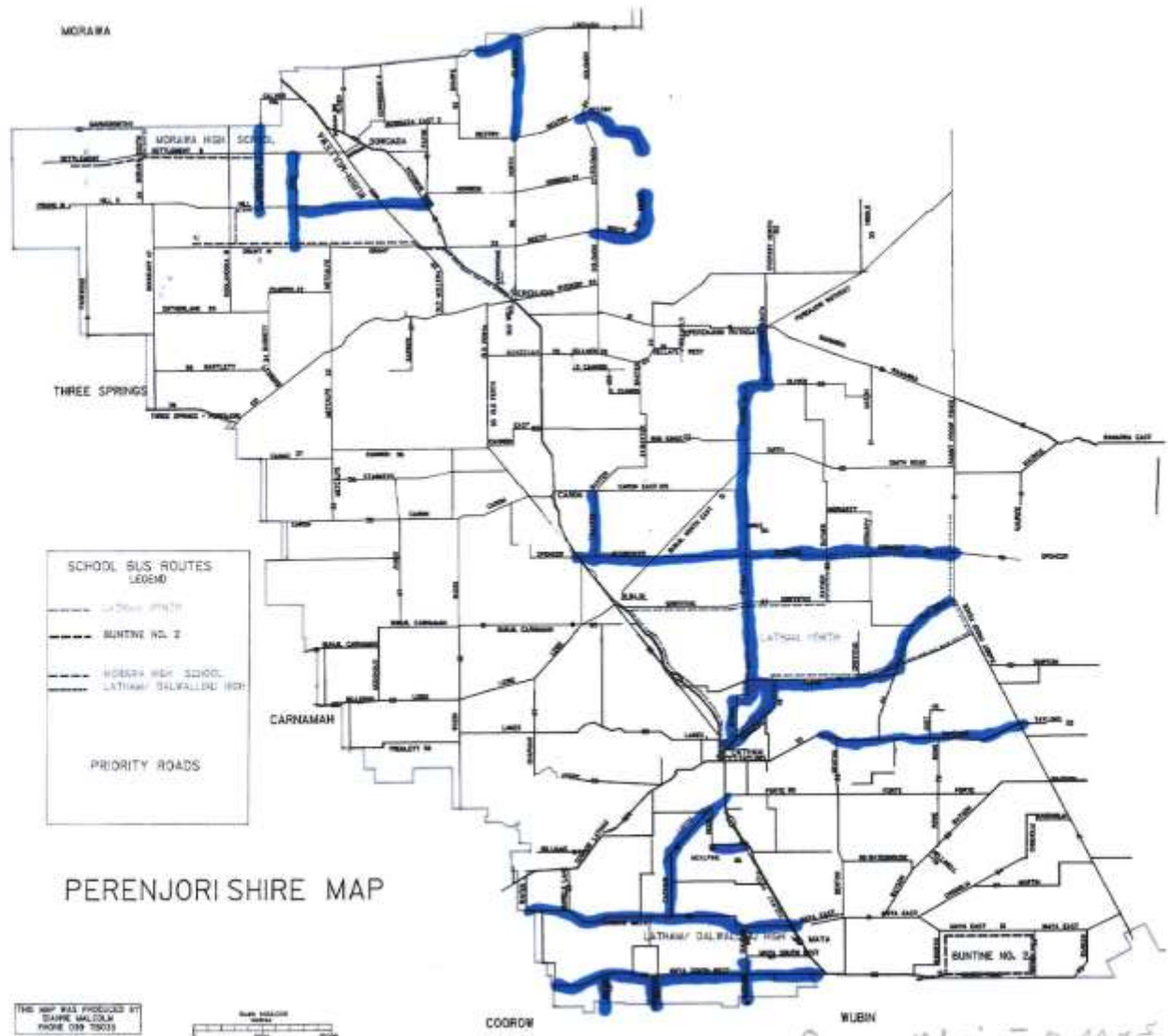
<b>Committee Recommendation – Item 14092.1</b>
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**Moved: Cr G Reid**

**Seconded: Cr P Waterhouse**

**That the road maintenance report for September 2014 be accepted as presented.**

**Carried: 4/0**



ROAD MAINTENANCE SEPT 14

**14102.2 CARON DAM –RE ROOFING PROJECT**

<b>APPLICANT:</b>	Shire of Perenjori
<b>FILE:</b>	ADM 0409
<b>DISCLOSURE OF INTEREST:</b>	NIL
<b>AUTHOR:</b>	ROB GREEN – WORKS SUPERVISOR
<b>RESPONSIBLE OFFICER:</b>	KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES
<b>REPORT DATE:</b>	8 <sup>th</sup> October 2014
<b>ATTACHMENTS:</b>	PRE BUDGET QUOTES, ALTERNATIVE ROOF STRUCTURES

**Executive Summary**

This report seeks council endorsement of the preferred option to repair the Caron Dam roof.

**Background**

The Caron dam provides the Shire of Perenjori with a valuable resource; it has an existing roof structure which is corrugated iron/custom orb sheeting. Due to storms last summer it has sustained considerable damage, adding to that the ageing timber purlins are in a state of decay which compromise the effect of the tek screws that hold the sheets to the timber.

In June the Works Supervisor obtained two pre budget quotes

- 1) To replace all timber purlins and roof sheeting.
- 2) Replace all timber purlins and replace only damaged sheets.

With (2) being the preferred option.

The Works Supervisor also investigated alternative roof structure options to the existing structure. The following table provides a Pros & Cons on all options.

OPTION	PRO'S	CON'S
(1) Replace all timber purlins and damaged roof sheeting	Structure is already in place. No need to replace security fencing. Long life. Provides full cover protection	Initial cost
(2) Hexagonal shaped floating modules (Aqua Guardian Group)	Does reduce evaporation	Existing structure would need to be removed increasing costs. New security fence required. Not full coverage – as level of dam rises and falls coverage changes. Maximum coverage around 75%. Wind can cause modules to blow away. Expensive product.

(3) High density shade cloth cover. (Netpro Canopies)	Prevents bird and animal access. Saves between 55% & 90% evaporation. Reasonably priced. Approximately between \$70,000 and \$100,000/Ha	Need to remove existing structure, upgrade security fencing. Risk of vandalism. Ongoing maintenance and operating costs. Storage needs to be empty to install new infrastructure. Life span 15 years for shade cloth and 30 for cables
(4) Geomembrane Dam Cover (Fabteck)	Full coverage protection as it is a floating structure.	Need to remove existing structure, upgrade security fencing. Risk of vandalism. Preferable for dam to be empty to install new infrastructure

The Caron Dam provides the Shire of Perenjori with a valuable water resource which it uses generally for road construction when water binding and also when doing road maintenance in dry conditions. Due to storms last summer the roof of the dam sustained considerable damage and the timber purlins are in need of replacing as the purlins are in a state of decay. The roof structure has been identified as a Health & Safety issue by the Perenjori Shire's Risk Coordinator from LGIS. The roof also serves as a catchment and reduces evaporation.

#### **Statutory Environment**

Section 3.57 Local Government Act 1995 ("the act")

Part 4 Local Government (Functions and General) Regulations 1996 ("the Regulations")

Local Government (Functions and General) Amendment Regulations 2007 ("the Regulations")

#### **Policy Implications**

Shire of Perenjori Purchasing policy No 4008

#### **Financial Implications**

This project is included in the 2014/15 budget, with funds coming from a combination of a loan, a transfer from the water harvesting reserve and possibly a transfer from the Mt Gibson Infrastructure Reserve. Total cost of project is estimated at between \$212,766 and \$250,000.

#### **Strategic Implications**

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs

#### **Consultation**

Council

MIS

Jay Fox Prime Roofing

#### **Comment**

The Works Supervisor has investigated all options for the repair/replacement off the roof and believes that the option of replacing all timber purlins and only damaged sheets is the best for reasons as demonstrated in the table provided.

**Voting Requirements – Simple Majority**

**Officers Recommendation – Item 14102.2**

**That Council endorses the preferred option #1, which is to repair the existing Caron dam roof structure and tenders be called within Council’s Purchasing Policy and Local Government tender regulations.**

**Committee Recommendation – Item 14102.2**

**Moved: Cr G Reid**

**Seconded: Cr P Waterhouse**

**That Council endorses the preferred option #1, which is to repair the existing Caron dam roof structure and tenders be called within Council’s Purchasing Policy and Local Government tender regulations.**

**Carried: 4/0**

**14102.3 CRACKSEAL APPLICATOR – UNBUDGETED EXPENDITURE**

**APPLICANT: Shire of Perenjori**  
**FILE: ADM R200**  
**DISCLOSURE OF INTEREST: NIL**  
**AUTHOR: KEN MARKHAM –MANAGER INFRASTRUCTURE SERVICES**  
**RESPONSIBLE OFFICER: KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICES**  
**REPORT DATE: 8<sup>th</sup> OCTOBER 2014**  
**ATTACHMENTS: BROCHURE**

**Executive Summary**

This report seeks Council’s endorsement for the purchase of a Crackseal Applicator for bitumen road maintenance.

**Background**

A better process of repairing cracking in bitumen roads other than the old watering can method is needed to enable staff to maintain the sealed roads in the Shire of Perenjori.

Repairs to cracking of bitumen seals needs to be carried out to reduce the risk of water entering the pavement which lead to potholing and pavement failure.

Before resealing bitumen seals, cracks and potholes should be repaired as there is a tendency for mirroring.



The Emuseal Crackseal Applicator is a product that allows the operator to carry out crack repairs in a clean and efficient manner.

The emulsion or Emuseal is placed in the pot and then pressurised. The application is then concentrated directly at the crack, which gives a neater finish and better productivity with between 50 – 150 linear metres of cracks being repaired per 15 litres of product depending on the size of the crack.

The product offered by Fulton Hogan is \$2,500 ex GST. The funds could come from the General Roads Maintenance Budget, Account 12260,(645,000)

#### **Statutory Environment**

Local Government Act 1995, s6.8 (b)

6.8 Expenditure from municipal fund not included in annual budget

(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure –

(a) is incurred in a financial year before the adoption of the annual budget by the local government; or

(b) is authorised in advance by resolution.

#### **Policy Implications**

Nil

#### **Financial Implications**

\$2,500 from General Bitumen roads Maintenance budget will go to the new account under capital expenditure for plant.

#### **Strategic Implications**

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

#### **Consultation**

Nil

#### **Comment**

Having an applicator which is purpose built for applying emulsions to bitumen cracking would be more cost effective, give a neater/ cleaner job and enable the majority of the work to be carried out by one person.

#### **Voting Requirements – Absolute Majority**

<b>Officers Recommendation – Item 14102.3</b>
<b>That Council:</b>
<b>1. Support the purchase of the Crackseal Applicator through Fulton Hogan, and the</b>

funds come from the account tilted General Roads Maintenance.

2. That a new capital account "Road Equipment" be established with an allocation of \$2,500.
3. That the General Roads Maintenance Account 12260 be reduced by \$2,500 to be transferred to the new account "Road Equipment".

**Committee Recommendation – Item 14102.3**

Moved: Cr L Butler

Seconded: Cr G Reid

That Council:

1. Support the purchase of the Crackseal Applicator through Fulton Hogan, and the funds come from the account tilted General Roads Maintenance.
2. That a new capital account "Road Equipment" be established with an allocation of \$2,500.
3. That the General Roads Maintenance Account 12260 be reduced by \$2,500 to be transferred to the new account "Road Equipment".

Carried: 4/0

**14102.4 PERENJORI PISTOL CLUB -DONATION**

<b>APPLICANT:</b>	Shire of Perenjori
<b>FILE:</b>	ADM 0409
<b>DISCLOSURE OF INTEREST:</b>	NIL
<b>AUTHOR:</b>	KEN MARKHAM –MANAGER INFRASTRUCTURE SERVICE
<b>RESPONSIBLE OFFICER:</b>	KEN MARKHAM – MANAGER INFRASTRUCTURE SERVICE
<b>REPORT DATE:</b>	8 <sup>th</sup> OCTOBER 2014
<b>ATTACHMENTS:</b>	LETTER

**Executive Summary**

This report seeks Council's endorsement of a budget amendment to create a new account for the purpose of Sporting Club's Maintenance.

**Background**

A letter has been received from the Perenjori Pistol club seeking assistance from the Perenjori Shire with the following requests:

Grading and clearing of the front entrance to the facility, building up of the butts, which are at the rear of the ranges, behind the targets to capture expended rounds and a trench dug from the generator shed to the club house and toilet facilities.

The grading and clearing of the club entrance could be picked up whilst the Old Perth road is being graded under our road maintenance budget.

The works on the butts would take about 4 hours with a loader and the trenching would be about 4 hours also, allowing for transport etc. This would cost approximately \$1,500.

The request for the in-kind works from the Perenjori Pistol Club is covered by definition under the Perenjori Shire's Donations Policy as adopted 21st March 2013.

#### **Statutory Environment**

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

#### **Policy Implications**

As per the Shire of Perenjori's Donations Policy.

#### **Financial Implications**

Estimation of \$1,500

#### **Strategic Implications**

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

#### **Consultation**

Perenjori Pistol Club

CEO

#### **Comment**

By providing in-kind support to the Perenjori Pistol Club by carrying out the requested works is assisting the pistol club in meeting its requirements and improving the amenities for members and visitors to the club which in turn is providing a social and recreational facility to the community.

#### **Voting Requirements – Absolute Majority**

##### **Officers Recommendation – Item 14102.4**

##### **That Council:**

- 1. Supports the donation of labour and plant to the Perenjori Pistol Club up to the value of \$1,500.**
- 2. Endorses a budget amendment with the creation of a new account, "Donations" with a \$1,500 allocation.**
- 3. Consider the allocation of funds through the Budget Review process in February 2015 to cover this amount.**

**Committee Recommendation – Item 14102.4**

Moved: Cr P Waterhouse

Seconded: Cr G Reid

That Council:

1. Supports the donation of labour and plant to the Perenjori Pistol Club up to the value of \$1,500.
2. Endorses a budget amendment with the creation of a new account, "Donations" with a \$1,500 allocation.
3. Consider the allocation of funds through the Budget Review process in February 2015 to cover this amount.

Carried: 4/0

**14103 GENERAL BUSINESS**

**14103.1 INFORMATION BULLETIN**

**14103.2 DATE OF NEXT MEETING**

The next Plant and Works Meeting will be held on the 12<sup>th</sup> November 2014.

**14103.3 CLOSURE**

Cr L Butler declared the meeting closed at 6.24pm

*I certify that this copy of the Minutes is a true and correct record of the meeting held on 8<sup>th</sup> October 2014.*

*Signed:* \_\_\_\_\_

*Presiding Elected Member*

*Date:* \_\_\_\_\_