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14098 CONFIDENTIAL ITEM:03/14 TENDER FOR THE SUPPLY OF MISCELLANEOUS PLANT/EQUIPMENT FOR OCCASIONAL HIRE – 1 YEAR PERIOD PANEL CONTRACT

14098.1 DATE OF NEXT MEETING / MEETINGS

14098.2 CLOSURE
14091 PRELIMINARIES

14091.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

14091.2 OPENING PRAYER

14091.3 DISCLAIMER READING

14091.4 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

14091.5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

14091.6 PUBLIC QUESTION TIME

14091.7 NOTATIONS OF INTEREST
   FINANCIAL INTEREST – LOCAL GOVERNMENT ACT S 5.60A
   PROXIMITY INTEREST – LOCAL GOVERNMENT ACT S 5.60B
   INTEREST AFFECTING IMPARTIALITY – LOCAL GOVERNMENT - CODE OF CONDUCT.

14091.8 APPLICATIONS FOR LEAVE OF ABSENCE

14091.9 CONFIRMATION OF MINUTES
   Minutes of Ordinary Council Meeting held 21st August 2014 are attached.

14091.10 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

14091.11 PETITIONS / DEPUTATIONS / PRESENTATIONS
Executive Summary

Background
Each month officers are required to prepare monthly financial reports, covering prescribed information, and present these to Council for acceptance.

Details
Presented is the Financial Activity Statement Report for the period ending 31 July 2014.

The following statements are presented to Council:

- Monthly Summary Information - Charts
- Statement of Financial Activity (Program and Nature & Type) - This provides the budget and actual income and expenditure for operating and non-recurrent as well and the closing surplus to date. (FM Reg 34(1))
- Statement of Capital Acquisitions and Capital Funding
- Net Current (Assets) Funding Position (Note 3.) - This provides the amount of assets over liabilities within the Balance Sheet. (FM Reg 34 (1)(e))
- Notes to the Financial Statements include:
  - Note 1.- Significant Accounting Policies
  - Note 2. - Explanation of Material Variances
  - Note 3. – Net Current Funding Position
  - Note 4. – Cash & Investments
  - Note 5. – Budget Amendments
  - Note 6. – Receivables
  - Note 7. – Cash Back Reserves
AGENDA

18TH SEPTEMBER 2014

o Note 8. – Capital Disposals
o Note 9. – Rating Information
o Note 10. – Information on Borrowings
o Note 11. – Grant and Contributions
o Note 12. – Trust Fund
o Note 13. – Details of Capital Acquisition

Legal Compliance

Regulation 34 (Financial activity statement report) of the Local Government (Financial Management) Regulations 1996 states –

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

(a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);

(b) budget estimates to the end of the month to which the statement relates;

(c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;

(d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and

(e) the net current assets at the end of the month to which the statement relates.

(2) Each statement of financial activity is to be accompanied by documents containing —

(a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;

(b) an explanation of each of the material variances referred to in subregulation (1) (d); and

(c) such other supporting information as is considered relevant by the local government.

(3) The information in a statement of financial activity may be shown —

(a) according to nature and type classification; or

(b) by program; or

(c) by business unit

(4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —

(a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and

(b) recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.
Section 6.8 of the Local Government Act 1995 (Expenditure from municipal fund not included in annual budget) states –

(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
   a. is incurred in a financial year before the adoption of the annual budget by the local government; or
   b. is authorised in advance by resolution*; or
   c. is authorised in advance by the mayor or president in an emergency.

**Policy Implications:**
Nil

**Financial Implications:**
Nil

**Strategic Implications:**
Area 5: Investing in Councils Leadership
Goal: Strengthen the Shire’s position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

**Consultation:**
Liaison with MCDS, FO, MIS, ECDC, BO, and WS.

**Comment:**
It is recommended that the Financial Activity Statement Report for the period ending 31st August 2014 be accepted.

**Voting Requirements - Simple majority**

<table>
<thead>
<tr>
<th>Officer and Committee Recommendation – Item 14092.1</th>
</tr>
</thead>
</table>
Executive Summary

Recommendation - The Schedule of Accounts for 31 September 2014 be confirmed

The Schedule of Accounts is presented pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996.

The report identifies payments made from the Municipal and Trust Fund.

Background

Council has delegated to the Chief Executive Officer the authority to make payments from the Municipal and Trust funds in accordance with the Local Government (Financial Management) Regulations 1996.

Under Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the Municipal fund or the Trust fund, each payment from the Municipal fund or the Trust fund is to be noted on a list compiled for each month showing:

a) The payee’s name;
b) The amount of the payment;
c) The date of the payment; and

d) Sufficient information to identify the transaction.

That list should then be presented at the next Ordinary Meeting of the Council following the preparation of the list, and recorded in the minutes of the meeting at which it is presented.

Legal Compliance

Section 6.10 (d) of the Local Government Act 1995 refers, i.e. -

6.10. financial management regulations
Regulations may provide for —
(d) the general management of, and the authorisation of payments out of —
(i) the municipal fund; and

(ii) the trust fund,

of a local government.

Regulation 13(1), (3) & (4) of the Local Government (Financial Management) Regulations 1996 refers, i.e. -

13. Lists of Accounts
(1) If the local government has delegated to the CEO the exercise of its power to make payments
from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —
(a) the payee’s name;
(b) the amount of the payment;
(c) the date of the payment; and (d) sufficient information to identify the transaction.
(3) A list prepared under subregulation (1) is to be —
(a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
(b) recorded in the minutes of that meeting.

Policy Implications
All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

Financial Implications
Ongoing management of Council funds by providing Council with sufficient information to monitor and review payments made.

Strategic Implications
Area 5: Investing in Councils Leadership

Goal: Strengthen the Shire’s position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership

Consultation
FO

Comment
All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures and it is therefore recommended that the payments, as contained within the Appendices, be confirmed.

Voting Requirements – Simple Majority

<table>
<thead>
<tr>
<th>Officers and Committees Recommendation – Item 14092.2</th>
</tr>
</thead>
<tbody>
<tr>
<td>That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 (as amended), confirms the accounts paid for 31st September 2014 as attached to and forming part of this report.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Municipal Account</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>EFT</td>
<td>$653,328.71</td>
</tr>
<tr>
<td>Direct Debits</td>
<td>$27,526.88</td>
</tr>
<tr>
<td>Cheques</td>
<td>$46,166.41</td>
</tr>
<tr>
<td>Trust Account – Shire</td>
<td></td>
</tr>
<tr>
<td>---------------------------------------</td>
<td>-----</td>
</tr>
<tr>
<td>EFT</td>
<td>$0</td>
</tr>
<tr>
<td>Cheques</td>
<td>$0</td>
</tr>
<tr>
<td>Bank Fees</td>
<td>$0</td>
</tr>
<tr>
<td>Total</td>
<td>$0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Trust Account – Mt Gibson Public Benefit Funds</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>EFT</td>
<td>$0</td>
</tr>
<tr>
<td>Cheques</td>
<td>$0</td>
</tr>
<tr>
<td>Bank Fees</td>
<td>$0</td>
</tr>
<tr>
<td>Total</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

Totalling $729,985.03 from Muni and Trust Accounts for the month ending 31st August 2014.

14092.3 SCHEME AMENDMENT – FARRELL STREET

APPLICANT: SHIRE OF PERENJORI
FILE: ADM 0519
DISCLOSURE OF INTEREST: NIL
AUTHOR: PETER MONEY – MCDS
RESPONSIBLE OFFICER: PETER MONEY - MCDS
REPORT DATE: 18th SEPTEMBER 2014
ATTACHMENTS: NIL
Executive Summary
This item seeks Council confirmation of its intention to adopt the proposed scheme amendment as presented.

Background
At its Ordinary Meeting of 17th November 2013 the Council resolved to proceed with an amendment to its Town Planning Scheme 2 for the land area in Farrell Street Perenjori as shown below:

<table>
<thead>
<tr>
<th>No.</th>
<th>Description of Land</th>
<th>Additional Use</th>
<th>Conditions</th>
</tr>
</thead>
<tbody>
<tr>
<td>A2</td>
<td>Lots 95, 96 and 97 Farrell Street, Perenjori</td>
<td>Transport Depot Office</td>
<td>The uses are not permitted unless approval is granted by the Local Government (“D”).</td>
</tr>
</tbody>
</table>

The amendment gained consent to be advertised, and was advertised for 42 days in accordance with the provisions of the Town Planning Regulations and Planning and Development Act 2005.

On 23rd July 2014 this proposal was publically advertised and adjoining landowners were notified by individual letter of the proposal.

The public advertising period closed on 11th September 2014 with one submission received.

One submission was received from the land owner of Lot 1 and 2 Farrell Street requesting that these lots be included in the amendment as additional use. Advice has been sought from the WA Planning Commission and the City of Greater Geraldton- Planning Department with both advising there would be no issue with including these two lots as part of the overall amendment. If Council is supportive of this a modification will be made to the amendment as follows:

<table>
<thead>
<tr>
<th>No</th>
<th>Description of Land</th>
<th>Additional Use</th>
<th>Conditions</th>
</tr>
</thead>
<tbody>
<tr>
<td>A2</td>
<td>Lots 95, 96 and 97 Farrell Street Perenjori</td>
<td>Transport Depot and Office</td>
<td>The uses are not permitted unless approval is granted by the local Government (“D”).</td>
</tr>
</tbody>
</table>

| Lot 96 Farrell Street, Perenjori | Second Dwelling |

The proposed amendment with Council’s approval may now be forwarded to the Minister for final determination.
Statutory Environment
The Town Planning Regulations 1967 and Planning and Planning and Development Act 2005 establish procedures relating to amendments to Local Planning Schemes. If Council resolves to adopt the proposed amendment it will ultimately be determined by the Minister for Planning.

Policy Implications
Nil

Financial Implications
Costs will be incurred through the preparation of the amendment documentation and statutory advertising of the amendment which will need to be budgeted for by Council.

Strategic Implications
Area 1: Infrastructure and Natural Assets - Our Natural and Built Environment
Goal: A community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

Area 2: Industry and Business Development – Our Economy
Goal: Fostering and maximising growth across the economy, embracing opportunities for diversifying and strengthening our economic base.

Consultation
Town Planner – Shire of Kalamunda
WA Planning Commission, Rob Cull
City of Greater Geraldton, Planning Department

Comment
Amending the Scheme for the additional uses will allow for a greater degree of flexibility when considering land uses for long established businesses whilst retaining the overarching residential zoning. This will provide a greater certainty for land owners and the Shire in respect to consideration of current and future land use proposals.

Voting Requirements – Simple Majority
Officers Recommendation – Item 14092.4

That Council:

1. **Formally confirms it intention to adopt the proposed scheme amendment as follows:**

<table>
<thead>
<tr>
<th>No</th>
<th>Description of Land</th>
<th>Additional Use</th>
<th>Conditions</th>
</tr>
</thead>
<tbody>
<tr>
<td>A2</td>
<td>Lots 95, 96 and 97 Farrell Street Perenjori</td>
<td>Transport Depot and Office</td>
<td>The uses are not permitted unless approval is granted by the local Government (“D”).</td>
</tr>
<tr>
<td></td>
<td>Lot 96 Farrell Street, Perenjori</td>
<td>Second Dwelling</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Lots 1 and 2 Farrell Street Perenjori</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2. **Advises the WA Planning Commission and the Minister for Planning of this decision.**
AGENDA

18TH SEPTEMBER 2014

SHIRE OF PERENJORI
LOCAL SCHEME AMENDMENT 1
PLANNING & DEVELOPMENT ACT 2005

The Council of the Shire of Perenjori under and by virtue of the power conferred upon it in that behalf by the Planning & Development Act 2005 hereby gives notice of the intention to amend the local Planning Scheme 2 including the site in Schedule 2 (Additional uses) as follows:

<table>
<thead>
<tr>
<th>No.</th>
<th>Description of Land</th>
<th>Additional Use</th>
<th>Conditions</th>
</tr>
</thead>
<tbody>
<tr>
<td>A2</td>
<td>Lots 95, 96 and 97 Farrell Street, Perenjori</td>
<td>Transport Depot Office</td>
<td>The uses are not permitted unless approval is granted by the Local Government (&quot;LD&quot;).</td>
</tr>
<tr>
<td></td>
<td>Lot 96 Farrell Street, Perenjori</td>
<td>Second Dwelling</td>
<td></td>
</tr>
</tbody>
</table>

The proposal including scheme maps can be viewed at the Shire office at 41 Fowler Street, Perenjori between 8am and 5pm Monday to Friday.

Submissions will be received prior 4:00pm on 11th September 2014 and should be addressed to the undersigned:

Allan Mills
Chief Executive Officer
Shire of Perenjori
PO Box 22
Perenjori WA 6620
8th September 2014

Peter Money
MCDS
Shire of Perenjori
PO Box 92
Perenjori WA 6620

Dear Peter,

RE: Local Scheme Amendment 1

We write in regard to the proposed zone changes on Farrell Street, Perenjori. It is our concern that the zoning has not been extended to include Lot 1, 97 Farrell Street and Lot 2, 97 Farrell Street.

These lots would remain residential and be surrounded by 'additional use' zoning which in reality would be commercial use. As the owners of Lot 1, 97 Farrell Street, we believe this arrangement would reduce the value of our 'residential' property and restrict the potential to sell the property if it can only be sold to 'residential buyers'. For example, Lot 2, 97 Farrell Street is a one acre property with a large shed and would be greatly disadvantaged if it could only be sold to 'residential' buyers.

In short we do not agree to the current amendment. We would however, be accepting of all lots receiving the 'additional use' zoning. It makes sense to us that all lots on Farrell Street would hold the same zoning as they do now.

Regards
Jeff & Domenica Curtin

NB: Lot 97 Farrell Street is no longer unimproved.
**Executive Summary**
This report is seeking Councils acceptance of the Road Maintenance Report for August 2014.

**Background**
Listed are the roads graded for the month of August.

Smith road  
Koolanooka road

Kings road  
Hill road

Gellatly road  
Settlement road

Baxter road

Griffiths road

Rayner road

This maintenance was completed based on feedback from Council, the community and staff.

**Statutory Environment**
Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

**Policy Implications**
Nil

**Financial Implications**
As per road maintenance budget

**Strategic Implications**
Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs

**Consultation**
Nil

**Comment**
Maintenance grading carried out for the month August was done by Council graders.
Voting Requirements – Simple Majority

<table>
<thead>
<tr>
<th>Committee Recommendation – Item 14093.1</th>
</tr>
</thead>
<tbody>
<tr>
<td>That the road maintenance report for August 2014 be accepted as presented.</td>
</tr>
</tbody>
</table>
Executive Summary
This item seeks Council’s consideration for the re-allocation of $150,000 from the CLGF 2012/13 funding round in order to prevent the potential loss if these funds.

Background
The Department for Regional Development has advised the CEO that this financial year is the last year for a complete expenditure of the 2012/13 CLGF funding allocations. The Perenjori Early Childhood Centre (PECC) and Business Incubator Projects are on schedule to be completed in this financial year, whilst the progress of the telecommunications project has been stalled due to the Federal and State Governments timing and processes for the Regional Mobile Communications Project – 2 (RMCP2).

The Shires CLGF 2012-13 allocations has been approved as follows:

<table>
<thead>
<tr>
<th>PROJECT</th>
<th>CLOSING ALLOCATION</th>
<th>Council Contribution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business Incubator project</td>
<td>122,000</td>
<td>$300,000</td>
</tr>
<tr>
<td>Telecommunications</td>
<td>150,000</td>
<td>$80,000 (Mt Gibson)</td>
</tr>
<tr>
<td>Early Childhood Centre</td>
<td>105,000</td>
<td>$145,000</td>
</tr>
<tr>
<td>Latham Bowling Green</td>
<td>0 completed in 2013</td>
<td>$525,000</td>
</tr>
<tr>
<td>Total</td>
<td>377,771</td>
<td></td>
</tr>
</tbody>
</table>

Therefore Council will need to consider options to utilise these funds along with opportunities to place funds in reserve to enable the Telecommunications project to proceed when Government funding become available.

Guidelines for use of CLGF
The guidelines for utilizing the CLGF are:
- The expenditure of Royalties for Regions funds is for the following purposes:
  - To provide infrastructure and services in regional Western Australia;
  - To develop and broaden the economic base of regional Western Australia; and
  - To maximise job creation and improve career opportunities in regional Western Australia.

Royalties for Regions has six policy objectives:
- building capacity in regional communities;
• retaining benefits in regional communities;
• improving services to regional communities;
• attaining sustainability;
• expanding opportunity; and
• growing prosperity.

Eligibility Criteria
Grant expenditure must be on infrastructure asset creation, preservation or renewal projects. Project proposals and grant expenditure must meet the following criteria:

The Business Incubator Project is currently drawing $300,000 of Shire of Perenjori funds, providing opportunity for this to be reduced by replacing it with the CLGF amount. The $150,000 saved could be placed into a new Council Reserve for Telecommunications along with the $80,000 allocation from the Mount Gibson Infrastructure funds, keeping it secure for this purpose until other funding can be secured. The Telecommunications project has been a high priority project for over 2 years now and is reflected as project number one in Council’s Corporate Strategic Plan.

Statutory Environment
Local Government Act 1995 s 5.56 states:
5.56. Planning for the future
   (1) A local government is to plan for the future of the district.
   (2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

The new regulations specify what a ‘plan for the future’ should involve. In particular, local governments will be formally required to develop and adopt two new planning instruments:
• A Strategic Community Plan, and
• A Corporate Business Plan.

Policy Implications
This activity is in line with Council’s Corporate Business Plan.

Financial Implications
No additional funds are required from Council.

Strategic Implications
Area 1: Infrastructure and Natural Assets - Our Natural and Built Environment
Goal: A community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

Area 2: Industry and Business Development – Our Economy
Goal: Fostering and maximising growth across the economy, embracing opportunities for diversifying and strengthening our economic base.

Consultation
Department of Regional Development
Department of Communications
Comment
Recent communications with the Commonwealth Government and our local MP – Shane Love has given strong indications funding will not be forthcoming for some months. As this project is a high priority it would be beneficial to allocate the saved funds to a reserve account ensuring it was ready when needed.

It makes good sense to utilise the Business Incubator project, which is well underway now and will be completed by Christmas this year.

Voting Requirements – Simple Majority

<table>
<thead>
<tr>
<th>Officers Recommendation – Item 14094.1</th>
</tr>
</thead>
<tbody>
<tr>
<td>That Council;</td>
</tr>
<tr>
<td>1. Endorses the following variations to the CLGF allocation for 2012/13 as follows:</td>
</tr>
<tr>
<td>PROJECT</td>
</tr>
<tr>
<td>----------</td>
</tr>
<tr>
<td>Business Incubator project</td>
</tr>
<tr>
<td>Telecommunications</td>
</tr>
<tr>
<td>Early Childhood Centre</td>
</tr>
<tr>
<td>TOTAL</td>
</tr>
</tbody>
</table>

2. Establishes a new Reserve account titled, “Telecommunications” – for the purpose of improving telecommunications across the Shire of Perenjori, and

3. Approve the allocation of $230,000 to be placed in the new reserve account, Telecommunications, $80,000 coming from Mount Gibson Infrastructure funds and $150,000 from account 13651 – Capital Business Incubator.
**Executive Summary**

This item seeks Council’s consideration for the support of the MWCCI Regional Networks and Business Development Program (RNBD program) for the 2014/15 financial year.

**Background**

In July 2013 the MWCCI launched the RNDB program which was developed to establish business relationships between major project proponents and business to maximise the local business and employment opportunities from major projects and to encourage local purchasing with members through Government, major resources and industry projects.

The RNBD program has a focus on:
- Raising awareness of the needs of major project proponents, their timeframes and call for tenders.
- Identify regional and remote specific opportunities for business networking and business development for members
- Support local business development and employment initiatives
- Provide assistance to local business to win work on major projects
- Hold regular industry briefings

In the North Midlands area MWCCI have provided the structure and staff support for the MWCCI Morawa Sub Committee, regional business after hour’s events, conducted procurement workshops and information sessions and general support to the Local Governments in their endeavours to facilitate business development.

The RNBD program had received seed funding from the Mid-West Development Commission, Regional Development Australia, Karara Mining and in-kind support from Geraldton Toyota and the African Reef Resort. Unfortunately Karara Mining are not in a position to continue their funding support for this program with this reduction of funding having an impact on the ability for the program to continue and effectively service regional areas. A letter of request from MWCCI has been received seeking contribution from Council to assist with the continued effective delivery of this program.

The Shires of Irwin and City Of Greater Geraldton have both recently committed to providing financial support to the RNBD program.
Currently there are seven Perenjori business registered with MWCCI, which has grown from just two businesses being registered 12 months ago. The RNBD has a program Coordinator – Melanie Davies who regularly communicates with Council’s CEO and previous Economic and Community Development Coordinator. Recent joint meetings have been held with the CEO – Shire of Morawa, the Chairperson of MWCCI and Melanie Davies to explore opportunities for collaboration and expanding the existing MWCCI Morawa subcommittee to include Perenjori. It is evident there is a great deal of common issues and concerns being experienced by businesses in both towns with the opportunity to work together in our planning to address gaps and ensure we are not working in competition with each other.

The 2014/15 budget has an account 13611, Regional Business Support Services which has an allocation of $5,000. This amount has been taken from the Corporate Business Plan, Project 12: Regional Business Support Services which aims to:

**Scope statement:**
Council will work actively with the regional Business support services to ensure the local business community receives excellent business support to growth and develop to their full potential and reach their aspirations.

This includes:
- Support the development of a local business group under the Regional CCI
- Regional Business Service Centres funded by SBDC to provide programs such as Business Kick-starter
- Network actively with Innovation Centre
- Link with Pollinators, Innovators network

The opportunity exists to provide these funds to MWCCI to continue their support and assistance provided to our organisation and other small business across the Shire of Perenjori. The ability for MWCCI to effectively continue servicing outer communities will be reduced with limited funds being available. One key deliverable that would be sought is to progress the collaborative approach and expansion of the MWCCI Morawa sub branch to include the Shire of Perenjori. This is a very important first step to progressing business development across both Shires.

**Statutory Environment**

**Policy Implications**
This activity is in line with Council’s Corporate Business Plan.

**Financial Implications**
No additional funds are required from Council.

**Strategic Implications**
Area 2: Industry and Business Development – Our Economy
Goal: Fostering and maximising growth across the economy, embracing opportunities for diversifying and strengthening our economic base.
Consultation
MWCCI
Shire of Morawa

Comment
Communications with MWCCI CEO and staff have demonstrated a very professional and effective organisation. Calls for guidance and assistance from our office have always been responded to well with valuable information and commitment to follow – up occurring. Our capacity is limited within the Shire staff based on resource levels to be able to effectively work on business development at a regional level. MWCCI have the experience, skills, and networks to do this effectively and have demonstrated their commitment to working with outer lying communities. It makes sense to support the organisation in their area of expertise, with an agreement in place to ensure Perenjori receives benefits out of the contribution.

Voting Requirements – Simple Majority

<table>
<thead>
<tr>
<th>Officers Recommendation – Item 14094.2</th>
</tr>
</thead>
<tbody>
<tr>
<td>That Council:</td>
</tr>
<tr>
<td>1. Endorses the contribution of $2,500 from the account 13611 Regional Business Support Services form the 2014/15 budget.</td>
</tr>
<tr>
<td>2. Establishes an agreement with MWCCI which demonstrates commitment to actions which will benefit Perenjori Businesses.</td>
</tr>
</tbody>
</table>

14094.3 PERENJORI TOWNSCAPE ENHANCEMENT 2014

| APPLICANT: | SHIRE OF PERENJORI |
| FILE: | ADM |
| DISCLOSURE OF INTEREST: | NIL |
| AUTHOR: | ALI MILLS – CEO |
| RESPONSIBLE OFFICER: | ALI MILLS – CEO |
| REPORT DATE: | 18TH September 2014 |
| ATTACHMENTS: | Perenjori Townscape Enhancement Report Hard Copy |

Executive Summary
This item seeks Council’s endorsement of the Perenjori Townscape Enhancement Plan as presented by Chris Antill Planning and Urban Design.

Background
An Expression Of Interest (EOI) was advertised in October 2013 calling for suitably qualified and experienced consultants. The following excerpt from the briefing document was used to provide prospective consultants with a background of the project:
The Perenjori Shire Council has consulted with the Perenjori community as part of the Strategic Community Planning process to establish priorities for the enhancement of the Perenjori townsite.
The principal objectives of the project are to revitalise Perenjori, to provide it with a dynamic and inviting street presence for locals and visitors and to establish it as a preferred visitor stopover point. The project should encompass the elements of social, economic and environmental viability.

The Shire of Perenjori revitalisation project is part of an overall plan by Council to create a community that is inviting to local residents, those considering relocating to a regional area and tourists alike.

The Project addresses the following community aspirations depicted in the Strategic Community Plan:

**Area 2: Industry and Business Development – Our Economy**

**Goal:** Fostering and maximising growth across the economy, embracing opportunities for diversifying and strengthening our economic base.

<table>
<thead>
<tr>
<th>Investment Attraction</th>
<th>Business Incubator established and campaign to attract contractors put in place</th>
</tr>
</thead>
<tbody>
<tr>
<td>Workforce Development</td>
<td>Link CRC in the main street  to Universities, Durack Institute and private sector to deliver training in region</td>
</tr>
</tbody>
</table>

**Area 3: People and place – Our Community**

**Goal:** Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve their potential.

<table>
<thead>
<tr>
<th>Town Renewal</th>
<th>CBD and Retail area revitalised with Lotto Agency, Café, and infill to occur in Main Street.</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Revitalise Perenjori Hall into performing arts venue</td>
</tr>
</tbody>
</table>

It is considered important that some professional assistance be sought towards creating a plan incorporating the abovementioned components and to depict them visually and graphically. Council has therefore decided to seek expressions of interest from suitably qualified consultants who specialise in townscape and urban design.

**Priorities:**

The following project deliverables have been established by Council and the community:

1. Schedule of estimated costs to achieve planning outcomes.
2. Heritage register
3. Entry statements
4. Main street/general streetscape enhancement
5. Tourism facilities/tourist attractions
6. Community facilities (sport and community spaces)
7. Interpretive signage
8. Aboriginal heritage
9. Community assets inventory including parks, museums, sporting/community uses, etc.
The consultant will work with Shire staff and members of the Perenjori community to develop an overview of the revitalisation project and concepts for each of the listed priorities.

The Final Plan
The final plan submitted by the consultants, adopted by Council and used as a foundation document to access external funding to implement the project will comprise:

- Mapping of the project area.
- Visual and graphic representation of the project overall and its separate components.

Broad cost estimates for the implementation of the project overall and its separate components.

Community Engagement
A presentation from the consultant occurred with Council on the 19th June providing some concept plans and ideas for projects to be implemented for the main street. On the evening of the 19th June a community workshop was facilitated by the Consultant, with a positive turnout from invited members of the community. Councils CEO, Shire President and Economic and Community Development Coordinator were present and assisted with recording thoughts, concerns and ideas.

The consultant has used the feedback from these workshops and further research conducted to present the final report and concept plans with projects and costing ready for implementation.

The plans are presented for Councils endorsement and to now be included in the Corporate Business Planning process. Furthermore information sessions will be held with relevant outside and inside staff to ensure the themes of the plan are adopted and a consistent approach to revitalising the main street occurs.

Statutory Environment
Nil

Policy Implications
This activity is in line with Council’s Corporate Business Plan.

Financial Implications
Funds will be required within the annual budgeting process to implement the projects detailed.

Strategic Implications
Area 2: Industry and Business Development – Our Economy
Goal: Fostering and maximising growth across the economy, embracing opportunities for diversifying and strengthening our economic base.

Consultation
MWCCI
Shire of Morawa

Comment
The approach the consultants have taken has been very pragmatic providing achievable projects which can be implemented at a local level. The attraction of funding will be required to enable some of the larger more costly projects to occur.

Voting Requirements – Simple Majority
Officers Recommendation – Item 14094.3

That Council;
2. Supports the inclusion of the projects within the Corporate Business Plan and Budgeting process.
3. Supports the establishment of a Townscape Community Committee to “drive” the implementation of the projects, with Cr____________________nominated to represent the Council and the CEO/delegated Officer to act as the Executive Officer for the Committee.

14094.4 BLUES FOR THE BUSH CONCERT AND OPEN DAY PROGRESS REPORT

APPLICANT: SHIRE OF PERENJORI
FILE: ADM 0494
DISCLOSURE OF INTEREST: NIL
AUTHOR: CEO-ALI MILLS
RESPONSIBLE OFFICER: COMMUNITY DEVELOPMENT OFFICER
REPORT DATE: 18TH SEPTEMBER 2014
ATTACHMENTS: NIL

Executive Summary
This item seeks Council’s acceptance of the Blues for the Bush Concert and Open Day report for the month of August 2014.

Background
Council made a 3 year commitment to conduct of the Blues for the bush event, in partnership with Bush Heritage Australia at the ordinary Council meeting held on the 19th December 2013, endorsing the following recommendations:
1. Council endorse the conduct of the Blues for the Bush and Community Open Day to be run in October 2014 and furthermore in 2015 and 2016 in partnership with Bush Heritage Australia.
2. That the Shire of Perenjori CEO be authorised to sign the MOU between Bush Heritage Australia and Shire of Perenjori for 2014 -2016.

The following information provides a summary of actions to date:

Event Status
The Event Team is confident that the project management and event planning is progressing very well with all key milestones to date being met.
August has seen the event Site Plans being refined with a visit to site by the Site Manger resulting in the initial pegging and marking of the site. Perenjori’s local Police Sargent has attended a site meeting where emergency service involvement and liquor licensing requirements were confirmed.
This past month has seen a substantial increase in regional marketing and media activity with ticketing activity being steady as a result of this.
August also has seen the Open Day and Concert program finalised with all presenters, speakers and performers confirmed. The program will be ready for publishing and distribution within the coming week.
September is the last full month before the event and represents a busy four week period for the Event Team. It is a time where the team will be focusing on details and finessing the event to ensure guests are presented with the most memorable, unique and enjoyable regional event they have ever attended!

Towards the end of September, Charles Darwin Reserve will become home to the Site Manager and her crew as well as a selection of artists in residence. They will bring the concept of the site to life and oversee the transformation of the front-paddock to the working and breathing festival site.

To date, all key Event milestones have been met.

**Budget and Expenditure**

The Shire of Perenjori, or steering Committee, has not communicated any concerns relating to the event financials or budget to the Event Team. Please refer to the accompanying financial statement for full expenditure to date.

**Key Event Logistics**

With all of our major suppliers confirmed, finer details and requirements are now being processed such as marquee fit out, stage signage, decorative lighting, bump in and out scheduling etc.

**Bar and Catering**

All food vendors have been confirmed with their compliance documentation being issued for processing by the Shires Health Officers (via City of Greater Geraldton).

The Carnamah Perenjori Football Club have received their liquor license for the event with no unexpected requirements being stipulated surrounding the service of alcohol at the event.

During the coming weeks, the events Catering Manager and Site Manager will ensure all vendors logistical requirements are taken care of to ensure they can begin trading once they reach site without incident.

**Site Development and Safety**

In late August, the Site Manager visited site for the first time since the Site plans had been developed. This allowed her to transpose the plans onto the site to ensure that each element and the position of the key structures would work. As a result, some slight changes to the plan have been suggested. These changes will not impact on any key infrastructure however they’re expected will improve the overall layout and flow of the event site.

During the upcoming month Theaker and her Site Crew will be living on site and make the site ready for the event installation. This will be complimented by a handful of artists in residence who have been commissioned to create artistic installations and furniture to assist in creating a visually appealing and enticing festival site. In addition to the site crew there will be 20 Bush Heritage staff and volunteers assisting with the set up and running of the event.

In the fortnight leading up to the event, a site visit will take place with the Event Team, FESA, St John Ambulance and Shire of Perenjori works staff to discuss Traffic Management and to finalise the Emergency Access and Response Plan.
Ticket Sales
Ticket Sales opened on the 1st of July. Tickets sold to date are 141. Tickets sold this time last year was under 30.
This is a solid number of tickets sold at one month out until the event.
The majority of ticket holders to date have been from Perth and Geraldton with only a very small portion of Perenjori residents having purchased their tickets.
Over the coming weeks it is expected ticket sales will meet the projected targets in response to further advertising campaigns and also the local community showing their support for the event and eventually booking their tickets.

Program
The final version of the event program is attached.
The program will be publicised in the coming weeks through:
- E-circular
- Website
- Local print publications
- DL program in local letter box drop to Perenjori and surrounding towns
It is a full program including ‘something for everyone’. It will market itself well – especially to local families. It is expected that through promoting the program ticket sales will increase significantly.
The Gunduwa program has now confirmed participation from the CEO’s of Rangelands NRM, NACC, Millennium Kids ad well as staff from Pollinators Geraldton Central Desert Native Title Services and Bush Heritage Australia
Mr. Shane Love MP will also be launching the Gunduwa Business Plan at the event.

Marketing
The Marketing and Communications Plan is being implemented with paid advertising and social media reaching its peak during August-September.
The www.bluesforthebush.org.au website has been redeveloped and will continue to be updated in the lead up to the event.
Regular articles in the Mid-West Times have seen the Blues for the Bush concert and the performers receive good regional coverage. The event’s Media coordinator is working with Geraldton Newspaper’s to ensure a consistent level of coverage and editorial space over the coming weeks. The stories will now focus on Open Day elements and programming rather than solely on the concert.
A competition is currently being run as advertised locally and via the Geraldton Guardian aimed at increasing exposure and awareness of the event. Over 60 entries have been received. Radio Mama in Geraldton and RTR FM in Perth will also be issued with a total of 10 free tickets to help promote the event through their networks and radio channel.
A comprehensive and targeted poster campaign has seen 300 A3 posters and 3,000 A4 flyers being distributed in the metro area and another 100 A3 posters being distributed in regional WA.
The Blues for the Bush Facebook page now has over 500 followers with weekly posts reaching an average of 2,583 people. This is a huge, and mostly targeted, network. Facebook ‘like and share’ competitions have resulted in building this audience significantly. In September, local ABC Radio will be promoting the event through weekly interviews with performers, presenters and BHA and SOP spokespeople. They will also endeavour to play tracks from the concert performers CD’s.

VIP and Sponsors

VIP invites have been distributed by SOP and BHA with a full list of attendee’s expected by mid-September. The Shire of Perenjori is hosting a welcome event on the Friday night before the Blues for the Bush for VIP and invited guests. This complimentary is being managed by Shire staff. Accommodation and transport requirements of VIP and Sponsors will be managed by the Shire of Perenjori in liaison with the Event Team. Relationships with sponsors will be managed by the SOP with the Event Team being made aware of each organisation individual requirements (in terms of display, promotions and event tickets). This will ensure that each valued Sponsor is offered the best opportunity to benefit with their relationship with the Blues for the Bush.

Key Milestones

- There were no key milestones set for the August period however in the past month the following achievements have been made:
  - Final Program Developed;
  - Preliminary Site Preparations underway;
  - Newspaper Competition being run;
  - Facebook followers reaching 500;
  - Poster Campaign implemented;
  - Onsite meeting with local police;
  - Compliance documents received by all food vendors;
  - Liquor License received by Bar Managers;
  - VIP Invitations distributed;

During September, the Event Team will progress with:

- Completing the necessary compliance and OHS documentation as required by the Shire of Perenjori;
- Ongoing implementation of the Marketing Campaign;
- Extended Site Preparation;
- Developing a comprehensive ‘bump in’ and ‘bump out’ schedule for the site suppliers;
- Developing event rosters for staff and volunteers;
- Developing and publicizing the free shuttle bus timetable between the event and Perenjori;
- Finalising accommodation requirements for suppliers and performers etc.
- Ordering event signage (directional and promotional);
- Designing and printing event program and guest inductions information for distribution at the event.

The Event Team is confident that the project management and event planning is progressing very well with all key milestones identified for July being met.

During July, the Event Team’s focus has been on preparing a comprehensive site planning document. Our Site Manager has created an event space that will be both safe and accessible for guests while making the most of the vistas and natural landscapes of Charles Darwin Reserve. In its functioning state, the Site will create a welcoming and inspiring space for guests.

July has also seen the Open Day program expanded with new elements being confirmed. The program is in the final stages of refinement and the complete program (including timing and venue information) will be ready for publication by the end of August.

July’s key project milestone is the opening of the ticket sales period on the 1st July. This has been in line with the roll out of the Marketing and Media plan with the comprehensive advertising campaign beginning in late July.

August will be month where we see our marketing campaign reach its potential with the expectation that ticket sales will increase as a result. This will include a comprehensive paid advertising campaign with additional marketing tools being implemented to assist to publicise the event – such as competitions and a second poster campaign.

August will also see the event program finalised and all key supply and operational requirements being met.

To date, all key Event Milestones (as per accompanying document) have been met.

Budget and Expenditure
The Shire of Perenjori, or steering Committee, has not communicated any concerns relating to the event financials or budget to the Event Team. Please refer to the accompanying financial statement for full expenditure to date.

Key Event Logistics
With the Site Plan completed, we have been able to lock in all of our major suppliers with confirmed, and accurate, quantities and requirements. We are now working through the detail with our key event suppliers to ensure all required goods and services are delivered on schedule to our site.

Bar and Catering
The Event Team has engaged the Carnamah Perenjori Football Club to manage the bar at the event. The Football Club has agreed to a list of our stipulated requirements and the Event Team has no doubt the Club will provide a professional and well run bar service.

The Football Club has applied for a liquor license and will adhere to all stipulations of their occasional liquor license. They have already appointed an Approved Bar Manager and all volunteer bar staff have undertaken their Responsible Service of Alcohol Training. The Football Club has been asked to purchase the stock from a Perenjori outlet being the Perenjori Sports Club, Perenjori Hotel or Perenjori IGA Supermarket.
Our event Team will continue to engage with the Club to ensure that all logistical requirements required for running the bar are in place and correct.

Our Catering Coordinator has secured a range of quality food vendors for the event. She is now in the process of working with the vendors to ensure all required Food Licenses and OHS regulations are in place. These should be available for the Shire of Perenjori by the end of August.

Food vendors include:
- Mexican fare
- Gourmet Burgers & Cold drinks
- Vegetarian & Vegan food (salads, curries and pasta dishes) & Fresh Brewed Coffee
- Ice Cream & Banana Products

Site Development and Safety

A comprehensive site plan has been developed by the Site Manager. Please refer to the attached Site Plan – Overall Site Plan, which gives a broad picture of how the site will work for the event. Individual site plans and maps have been created to show:
- Generator Plot and power requirements;
- Site Electrics;
- Water points;
- Structures and venues;
- Evacuation and Emergency Access;
- Site Lighting;
- Licensed Area;
- Fire Extinguisher locations;
- Waste Removal/Bin locations and
- Concert Site

These individual sites will allow the Site Manager and Event Team to complete the relevant OHS and compliance documentation as required by the Shire of Perenjori. These important documents will be completed and presented to the shire by the end of August.

The Event Team will work with the Main Roads department and Shire of Perenjori to ensure directional signage is in place for the event on all main access routes.

In late August or Early September the Event Team will arrange an on-site briefing for all emergency services to run through evacuation and emergency plans for the event.

During the coming months, the Site Manager will secure all necessary resources to build a safe and accessible event Site. As part of this process, the Site Manager will be on Site for a week at the end of August and again for over a fortnight in the lead up to the event. A number of Bush Heritage Australia volunteers will be on hand as well as paid staff to assist in the preparation of the site.

Ticket Sales

Ticket Sales opened on the 1st of July.

During the month of July, 25 tickets were sold. This small response is as expected as the full concert line –up will not be publicized until August. The Open Day program has also yet to be completed and published and therefore ticket sales are not expected to increase until this happens.

The Ticket Sales period is likely to peak in the three weeks leading up to the event, however we will see an increase in sales in the coming month in line with the implementation of the paid advertising campaign and strengthened media coverage.
Program

All key elements in the program have been confirmed with no-gaps having been identified in the activities and performances / presentations on offer. The program is currently being fine-tuned with some timing and venue details needing some thought before we are ready to publicise the complete and confirmed program.

Marketing

The Marketing and Communications Plan is now being implemented with July marking the start of the print advertising and targeted social media campaign. The www.bluesforthebush.org.au website has been redeveloped and will continue to be updated in the lead up to the event.

A well written article appeared in the Mid-West Times on July 23rd with a full page advertisement appearing the following week. This marked the beginning of a 8 week paid advertising campaign in the Mid-West Times and Geraldton Guardian.

In July, we announced the concert’s headline act (via news print, social media, and the website). In August, the full line up will be announced with media interest expected to increase as a result. Perenjori locals will have also noticed the double sided over-the-road banner in place along the main street.

A comprehensive and targeted poster campaign will take place in the first half of August with 300 A3 posters and 3,000 A4 flyers being distributed in the metro area and another 100 A3 posters being distributed in regional WA.

The next six weeks will see out marketing campaign intensify with increased media presence expected. This will be helped with the roll-out of a competitions published in the regional newspapers as well as on social media.

VIP and Sponsors

VIP invites have been designed and will be distributed by SOP and BHA. Management of this process will be via each individual organisation.

At the concert, VIP guests will have access to an exclusive marquee and will be served complimentary canapés and premium beverages for a four hour period.

It is expected that the VIP’s experience will be further developed with the SOP and BHA looking at options for accommodation, transport and additional hospitality.

Relationships with sponsors will be managed by the SOP with the Event Team being made aware of each organisation individual requirements (in terms of display, promotions and event tickets). This will ensure that each valued Sponsor is offered the best opportunity to benefit with their relationship with the Blues for the Bush.

Key Milestones

Key milestones achieved for this project to this past month, as per the attached document, include:

- Tickets on Sale from 1st July
- Registration system for the Reserve Tours

During August, the Event Team will progress with:

- Engaging with the caterers to ensure all necessary compliance documents are completed.
Completing the necessary compliance and OHS documentation as required by the Shire of Perenjori;
Completing the Open Day program and readying this for publication;
Ongoing implementation of the Marketing Campaign;
Updating the website to ensure all ticketing and registrations systems (for workshop bookings, CDR tours etc) are in place and operating efficiently;
Preliminary site preparations;
Developing a comprehensive ‘bump in’ and ‘bump out’ schedule for the site suppliers;

**Statutory Environment**
Nil

**Policy Implications**
Nil

**Financial Implications**
There will be financial implications for the 2014/15 budget, for $40,000, and proposed equal commitments for 2015/16 and 2016/17 budgets.

**Area 1: Infrastructure and Natural Assets - Our Natural and Built Environment**
**Goal:** A community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

**Area 2: Industry and Business Development – Our Economy**
**Goal:** Fostering and maximising growth across the economy, embracing opportunities for diversifying and strengthening our economic base.

**Area 3: People and place – Our Community**
**Goal:** Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve their potential.

**Area 4: Investing in Community Capacity – Civic Leadership**
**Goal:** Supporting community’s strong volunteering culture and supporting community leaders to grow and develop.

**Consultation**
Bush Heritage Australia, Left of Centre

**Comment**
All aspects of the event are running smoothly, with marketing now being ramped up across the state. The Management team will now meet weekly to monitor any actions that need addressing.

**Voting Requirements – Simple Majority**

**Officers Recommendation – Item 14094.4**

That Council receive the Blues for the Bush report August 2014 as presented.
14095 PROJECT STATUS REPORT

APPLICANT: SHIRE OF PERENJORI
FILE: NIL
DISCLOSURE OF INTEREST: NIL
AUTHOR: ALI MILLS – CEO
RESPONSIBLE OFFICER: ALI MILLS – CEO
REPORT DATE: 21st AUGUST 2014
ATTACHMENTS PROJECT STATUS REPORT

SUMMARY
The project status report is provided to Council in order that actionable items are recorded and results reported to council. Although this is information only, the project status report is to be accepted by Council and recorded in the minutes to ensure councils are kept informed on the progress of the work undertaken by the Shire of Perenjori.

Officers Recommendation – Item 14095
Council accepts the Project Status Report for the month of September as presented.

14096 STATUS REPORT

APPLICANT: SHIRE OF PERENJORI
FILE: NIL
DISCLOSURE OF INTEREST: NIL
AUTHOR: ALI MILLS – CEO
RESPONSIBLE OFFICER: ALI MILLS – CEO
REPORT DATE: 21st AUGUST 2014
ATTACHMENTS STATUS REPORT

SUMMARY
The status report is provided to Council in order that actionable items are recorded and results reported to council. Although this is information only, the status report is to be accepted by Council and recorded in the minutes to ensure councils are kept informed on the progress of the work undertaken by the Shire of Perenjori.

 Officers Recommendation – Item 14096
Council accepts the Status Report for the month of September as presented.
14097 OTHER BUSINESS

14097.1 MOTIONS OF WHICH DUE NOTICE HAVE BEEN GIVEN

14097.2 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

14097.3 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

14097.4 MATTERS BEHIND CLOSED DOORS

14097.5 CONFIDENTIAL

14098 CONFIDENTIAL ITEM:03/14 TENDER FOR THE SUPPLY OF MISCELLANEOUS PLANT/EQUIPMENT FOR OCCASIONAL HIRE – 1 YEAR PERIOD PANEL CONTRACT

APPLICANT: SHIRE OF PERENJORI
FILE: NIL
DISCLOSURE OF INTEREST: NIL
AUTHOR: KEN MARKHAM - MIS
RESPONSIBLE OFFICER: ALI MILLS – CEO
REPORT DATE: 10TH SEPTEMBER 2014
ATTACHMENTS SPREADSHEET AND EVALUATION REPORT

Voting Requirements – Simple Majority

Committee Recommendation – Item 14098

That Council endorses the panel of Tenderers in no particular order, consisting of Leopold Contracting, Creedance Contracting, LRA Civil and Grading Services Australia for the Supply of Miscellaneous Plant/ Equipment for Occasional Hire RFT 03/14 and they be issued works based on their rankings order for each item of plant as required.

14098.1 DATE OF NEXT MEETING / MEETINGS

The next Ordinary Council meeting will be held on the 16th October 2014 at 1.30pm.
14098.2  CLOSURE