

---

Shire of Perenjori

Minutes

Plant and Works Committee Meeting

---

Held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on

11<sup>th</sup> June 2014 commencing at 4.30 pm

---

Table of Contents

<b>14060.1</b>	<b>PRELIMINARIES.....</b>	<b>2</b>
14060.2	DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS .....	2
14060.3	DISCLAIMER READING .....	2
14060.4	RECORDS OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE.....	2
14060.5	NOTATIONS OF INTEREST .....	2
14060.6	APPLICATIONS FOR LEAVE OF ABSENCE .....	2
14060.7	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS.....	2
<b>14061</b>	<b>INFRASTRUCTURE SERVICES .....</b>	<b>3</b>
14061.1	ROAD MAINTENANCE MAY 2014 .....	3
14061.2	PROPOSED PLANT REPLACEMENT BUDGET .....	6
14061.3	DRAFT ROAD PROGRAM 2014/2015 .....	8
14061.4	RESTRICTED ACCESS VEHICLE ROUTE RE-ASSESSMENTS.....	9
<b>14062</b>	<b>GENERAL BUSINESS .....</b>	<b>12</b>
14062.1	INFORMATION BULLETIN.....	12
14062.2	DATE OF NEXT MEETING .....	12
14062.3	CLOSURE .....	12

**14060.1 PRELIMINARIES**

**14060.2 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

Cr L Butler opened the meeting at 4:35pm

**14060.3 DISCLAIMER READING**

**14060.4 RECORDS OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE**

Cr L Butler

Cr G Reid

Cr P Waterhouse

Ali Mills – CEO

Ken Markham – MIS

Cr Desmond – joined meeting 4:55pm

**Apologies** Cr J Cunningham

**14060.5 NOTATIONS OF INTEREST**

**Financial Interest – Local Government Act s 5.60A**

**Proximity Interest – Local Government Act s 5.60B**

**Interest Affecting Impartiality – Shire of Perenjori Code of Conduct.**

**14060.6 APPLICATIONS FOR LEAVE OF ABSENCE**

**14060.7 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**Moved:** Cr Waterhouse

**Seconded:** Cr Reid

**That Council Accepts the Minutes of Plant and Works Committee Meeting held 9<sup>th</sup> April 2014 as a correct record of the Meeting.**

**Carried: 5/0**

<b>14061</b>	<b>INFRASTRUCTURE SERVICES</b>
--------------	--------------------------------

<b>14061.1</b>	<b>ROAD MAINTENANCE MAY 2014</b>
----------------	----------------------------------

**APPLICANT:** MANAGER OF INFRASTRUCTURE SERVICES

**FILE:** NIL

**DISCLOSURE OF INTEREST:** NIL

**AUTHOR:** KEN MARKHAM – MIS

**RESPONSIBLE OFFICER:** KEN MARKHAM – MIS

**REPORT DATE:** 11 JUNE 2014

**ATTACHMENTS:** MAP

**Executive Summary**

Listed are the roads graded for the month of May 2014.

Rabbit Proof Fence road	Baxter road
Kings road	Smith road
Mason road	Sutherland road
Grant road	Koolanooka South road
Odea road	Young road
Hill road	Olden road
Cunningham road	Payne road
Bowgada East road	Bestry road
Solomon road	Sharpe road
Warriedar Coppermine road	

**Background**

Nil

**Statutory Environment**

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

**Policy Implications**

Nil

**Financial Implications**

As per road maintenance budget

**Strategic Implications**

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs

**Consultation**

Works Supervisor  
Maintenance Crew

**Comment**

Maintenance grading carried out for the month of May 2014 was done by Council graders and a contractor. A culvert was found collapsed on Grant road whilst the grader was working on the road and will need to be replaced. The contractor graded Warriedar Coppermine road.

**Voting Requirements – Simple Majority**

<b>Officers Recommendation – Item 14061.1</b>
---

That the road maintenance report for May 2014 be accepted as presented.
---

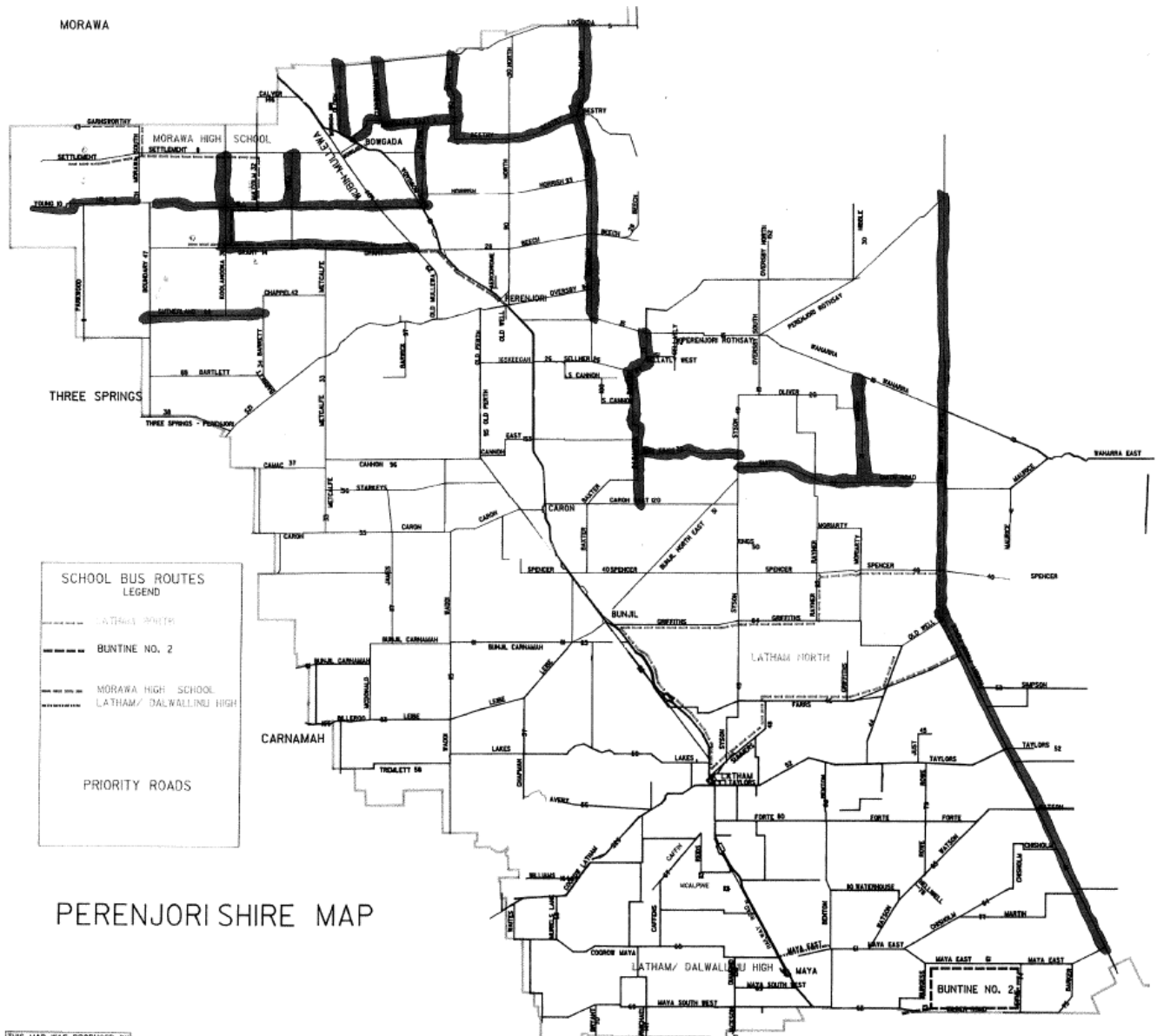
<b>COMMITTEE RECOMMENDATION – ITEM 14061.1</b>
--

**Moved: Cr Reid**

**Seconded: Cr Waterhouse**

**That the road maintenance report for May 2014 be accepted as presented.**

**Carried: 5/0**



ROAD MAINTENANCE MAY 14

**14061.2 PROPOSED PLANT REPLACEMENT BUDGET**

<b>APPLICANT:</b>	<b>MANAGER OF INFRASTRUCTURE SERVICES</b>
<b>FILE:</b>	<b>ADM 0339</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>KEN MARKHAM – MIS</b>
<b>RESPONSIBLE OFFICER:</b>	<b>KEN MARKHAM – MIS</b>
<b>REPORT DATE:</b>	<b>11 JUNE 2014</b>
<b>ATTACHMENTS:</b>	<b>SPREADSHEET</b>

**Executive Summary**

The 10 year plant replacement budget has been reviewed and is being presented for Committee discussion and recommendation to Council for the 2014/2015 financial year.

**Background**

The 10 year Plant replacement program was developed to assist the Perenjori Shire Council with the management of its plant and vehicle fleet, providing optimum replacement timeframes.

The following changes have been made to the plant replacement budget;

- A new ride on mower has been added to the budget for the Latham Golf Club.
- A new set of gang mowers for the Perenjori oval/hockey grounds.
- The Community bus has been included in the plant replacement spreadsheet.

To accommodate these additions, two utilities have moved to the 2015/2016 financial year.

The replacement of the grader, which is Council owned is currently in the program as an outright purchase.

The Chief Executive Officers vehicle is now scheduled for replacement every two years, as opposed to every year.

The other vehicles scheduled for replacement are the gardeners Hino tipper and the Manager Corporate and Development Services vehicle.

**Statutory Environment**

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

**Policy Implications**

Nil

**Financial Implications**

The proposed plant replacement will require up to \$512,000 worth of funding. This will reduce by \$240,000 if the grader is leased and if a grant can be secured for the community bus.

**Strategic Implications**

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs

**Consultation**

Works Supervisor

Chief Executive Officer

**Comment**

The addition of a new ride on mower for the Latham Golf Club is due to the current machines becoming increasingly unreliable and requiring extensive repairs to keep them going.

The proposal for a set of gang mowers for the oval and hockey ground is to significantly reduce the time the gardener spends on mowing these two areas with the current mower. It is proposed to keep the existing mower for use in the other areas of the Parks and gardens. This would be scheduled for replacement in the 2015/16 financial year.

The community bus has been included in the schedule and hopefully a grant can be secured to assist with the replacement. There are some funds in the reserve, but for the last 4- 5 years we have obtained prices to replace the bus and have not had sufficient funds.

The Volvo grader is due for replacement and this machine is Council owned. A decision will need to be made as to whether to lease the new one or to purchase outright. The current program has allowed to purchase, but will need to be determined as the budget process occurs, to see if purchasing can be afforded.

**Voting Requirements – Simple Majority****Officers Recommendation – Item 14061.2**

That the Plant and Works Committee review the proposed 10 year plant program for 2014/2015 Budget.

**COMMITTEE RECOMMENDATION – ITEM 14061.2**

**Moved: Cr Waterhouse**

**Seconded: Ken Markham**

**That the Plant and Works Committee accepts the review of the proposed 10 year plant program for 2014/2015 Budget.**

**Carried: 6/0**

**14061.3 DRAFT ROAD PROGRAM 2014/2015****APPLICANT: MANAGER OF INFRASTRUCTURE SERVICES****FILE: ADM 0339****DISCLOSURE OF INTEREST: NIL****AUTHOR: KEN MARKHAM – MIS****RESPONSIBLE OFFICER: KEN MARKHAM – MIS****REPORT DATE: 11 JUNE 2014****ATTACHMENTS: SPREADSHEET****Executive Summary**

A draft road program for the 2014/2015 financial year has been prepared for review by the Plant and Works Committee.

**Background**

Each year a draft road program is presented to Council for consideration and adoption for the upcoming financial year.

This year's road program is unknown in some areas due to a delay in regards to funding for Regional Road Group. If these funds are reduced there will need to be changes made to the program. There is currently \$1.935 million dollars in Council and Regional Road Group funds proposed for several projects. The road program is based on assumptions that the funding that was originally approved for several Regional Road Group projects is forthcoming.

There are some additions to the previously proposed program with the addition of Metcalfe, Caron and Sutherland roads. For several years there have been requests for works to be carried out on Metcalfe road, between Perenjori Carnamah and Grant roads. The proposed works on Caron road will complete the graveling of the road that has had previous works carried out. There is a section of Sutherland road at the Western end that requires some gravel and drainage works.

To enable the Perenjori Shire to deliver this road program, the use of contractors will be needed to assist. The Regional Road Group projects on the Perenjori Rothsay road will be the main area where contractors would need to be utilised due to the size of the project.

**Statutory Environment**

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

**Policy Implications**

Nil

**Financial Implications**

The proposed budget for the 2014/15 road program is currently at \$3.72 million dollars of which Council needs to allocate \$1,684,710 of Council and FAG's money.

**Strategic Implications**

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs



**Consultation**

Main Roads  
CEO  
Council

**Comment**

If all funding is forthcoming for the RRG projects, the proposed road program will be the biggest that we have undertaken. This will require utilization of contractors to assist in delivering the program. We have been using contractors for several years now and more so this financial year due to staffing issues.

**Voting Requirements – Simple Majority****Officers Recommendation – Item 14061.3**

That the Plant and Works Committee review the draft road program for 2014/15 for recommendation to Council in the 2014/15 budget.

**COMMITTEE RECOMMENDATION – ITEM 14061.3**

Moved: Cr Reid

Seconded: Cr Waterhouse

That the Plant and Works Committee accepts the review of the draft road program for 2014/15 for recommendation to Council in the 2014/15 budget.

Carried: 6/0

**14061.4 RESTRICTED ACCESS VEHICLE ROUTE RE-ASSESSMENTS**

**APPLICANT: MANAGER OF INFRASTRUCTURE SERVICES**

**FILE: ADM 0172**

**DISCLOSURE OF INTEREST: NIL**

**AUTHOR: KEN MARKHAM – MIS**

**RESPONSIBLE OFFICER: KEN MARKHAM – MIS**

**REPORT DATE: 11 JUNE 2014**

**ATTACHMENTS: Letters**

**Executive Summary**

This report provides feedback from the applications sent to Main Roads for the re-assessment of the RAV's on roads put forward by the Perenjori Shire Council from a review of the road network

**Background**

The Perenjori Shire held a workshop in late 2013 to review the road network and the RAV classifications on each of the roads. The changes were forwarded to Main Roads for re-assessment. Letters have been received in regards to several roads where they did not meet the guidelines for RAV changes.

The following list of roads is what has been received to date from the requests sent to Main Roads for the RAV assessments.

- Keogh road- Current network 5, requested network 6. Pavement width needs widening and swept paths upgrade on intersection of Solomon/ Keogh roads.
- Morawa South road – current network 5, requested network 7. Requires swept path upgrade with Hill road.
- Boundary road- current network 4, requested network 7. Requires widening.
- Hill road – current network 4, requested network 7. Road widening required and swept path with intersection of Morawa South road needs upgrading.
- Parkwood road- current as of right, requested network 5. Requires significant widening at the Southern end. Intersection works required with Young/ Hill roads.
- Sutherland road – current network 4, requested network 5. Requires intersection works with Boundary road.

If these roads are to be accepted, then works will need to be carried out to have them meet the requirements of the requested RAV upgrade. Most of the works involve widening and swept paths of intersections.

#### **Statutory Environment**

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

#### **Policy Implications**

Nil

#### **Financial Implications**

Works would require costing and inclusion into road program.

#### **Strategic Implications**

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs

#### **Consultation**

Council

Main Roads

#### **Comment**

The majority of works required would be fairly straight forward.

Parkwood road needs a fair amount of vegetation clearing to enable the widening of the pavement to be done.

The requirements for Boundary road could be deferred until we apply and receive RRG funds to continue the seal widening.

Some of the swept path requirements for intersections will need to be assessed on ground as to whether the works can be done without land acquisitions.

#### **Voting Requirements – Simple Majority**

**Officers Recommendation – Item 14061.4**

That the comments regarding the Restricted Access Vehicle re-assessments be noted and the upgrade works for the following roads be approved/ not approved to allow the roads to be either accepted for their RAV changes or remain as they are:

1. Keogh road – Upgrade works the pavement width and intersection swept path with Solomon road be approved/ not approved, to allow for the network upgrade to network 6.
2. Morawa South road – Upgrade works to intersection with Hill road be approved/ not approved, to allow for the network upgrade to network 7.
3. Boundary road – Upgrade works to the pavement width be approved/ not approved, to allow for the network upgrade to network 7
4. Hill road – Upgrade works to the pavement width and intersection swept paths with Morawa South road be approved/ not approved, to allow for the network upgrade of a network 7.
5. Parkwood road – Upgrade works to the pavement width and intersection swept paths with Hill/ Young roads be approved/ not approved, to allow for the network upgrade to network 5.
6. Sutherland road – Upgrade works to the intersection swept paths with Boundary road be approved/ not approved to allow for the network upgrade to a network 5.

**COMMITTEE RECOMMENDATION – ITEM 14061.4**

**Moved: Cr Butler**

**Seconded: Cr Desmond**

**That the comments regarding the Restricted Access Vehicle re-assessments be noted and the upgrade works for the following roads be approved to allow the roads to be either accepted for their RAV changes or remain as they are:**

1. Keogh road – Upgrade works the pavement width and intersection swept path with Solomon road be approved, to allow for the network upgrade to network 6.
2. Morawa South road – Upgrade works to intersection with Hill road be approved to allow for the network upgrade to network 7, as funding becomes available.
3. Boundary road – Upgrade works to the pavement width be approved to allow for the network upgrade to network 7 as funding becomes available.
4. Hill road – Upgrade works to the pavement width and intersection swept paths with Morawa South road be approved to allow for the network upgrade of a network 7 as funding becomes available.
5. Parkwood road – Upgrade works to the pavement width and intersection swept paths with Hill/ Young roads be approved to allow for the network upgrade to network 5 once clearing permits have been obtained and funding becomes available.
6. Sutherland road – Upgrade works to the intersection swept paths with Boundary road be approved to allow for the network upgrade to a network 5.

**Carried: 6/0**

**14062 GENERAL BUSINESS**

**14062.1 INFORMATION BULLETIN**

**14062.2 DATE OF NEXT MEETING**

The next Plant and Works Meeting will be held on the 9<sup>TH</sup> July 2014.

**14062.3 CLOSURE**

Cr L Butler closed the meeting at 5:50pm

*I certify that this copy of the Minutes is a true and correct record of the meeting held on 11<sup>th</sup> June 2014.*

*Signed:* \_\_\_\_\_

*Presiding Elected Member*

*Date:* \_\_\_\_\_