

## Shire of Perenjori

## MINUTES

## Ordinary Council Meeting

Held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on 19<sup>th</sup> December 2013, to commenced at 3.46pm.

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<b>13121</b>	<b>PRELIMINARIES</b>
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**13121.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS**

Cr C King declared the meeting open at 3.46pm.

**13121.2 OPENING PRAYER**

Cr J Cunningham led Council in the opening prayer.

**13121.3 DISCLAIMER READING**

Nil

**Swearing in of Elected Member**

Newly elected member Cr J Hirsch swore an oath, affirmation and declaration of allegiance (Form 7).

The CEO Ali Mills witnessed the declaration by Cr J Hirsch.

**13121.4 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE**

Cr CR King  
Cr LC Butler  
Cr GK Reid  
Cr JR Cunningham  
Cr RP Desmond  
Cr PJ Waterhouse  
Cr JH Hirsch  
Cr LJ Smith  
Cr HC Wass  
Ali Mills –CEO  
Ken Markham - MIS  
David Fong – SFO (Left at 3.54pm)  
Sam Parker - ECDC (Left at 4.22pm)  
Carla Parker – EO (Left at 4.22pm)

**Leave of Absence**

Nil

**Apologies**

Nil

**13121.5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**13121.6 PUBLIC QUESTION TIME**

Nil

**13121.7 NOTATIONS OF INTEREST**

FINANCIAL INTEREST – LOCAL GOVERNMENT ACT S 5.60A

PROXIMITY INTEREST – LOCAL GOVERNMENT ACT S 5.60B

INTEREST AFFECTING IMPARTIALITY – LOCAL GOVERNMENT - CODE OF CONDUCT.

**13121.8 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**13121.9 CONFIRMATION OF MINUTES**

Minutes of Special Council Meeting held 24<sup>th</sup> October 2013 are attached.

Minutes of Ordinary Council Meeting held 21<sup>st</sup> November 2013 are attached.

<b>Council Resolution</b>
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**Moved: Cr L Butler**

**Seconded: Cr Waterhouse**

**That the minutes from;**

**Special Council Meeting held on Thursday 24<sup>th</sup> October 2013,**

**Ordinary Council Meeting held on Thursday 21<sup>st</sup> November 2013,**

**be accepted as a true and accurate record.**

**Carried: 9/0**

**13121.10 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION**

Nil

**13121.11 PETITIONS / DEPUTATIONS / PRESENTATIONS**

Nil

**13122 FINANCE****13122.1 FINANCIAL STATEMENTS – NOVEMBER 2013**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>ADM 0081</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>0</b>
<b>AUTHOR:</b>	<b>DAVID FONG – SENIOR FINANCE OFFICER</b>
<b>RESPONSIBLE OFFICER</b>	<b>PETER MONEY - MCDS</b>
<b>REPORT DATE:</b>	<b>10 December 2013</b>
<b>ATTACHMENTS</b>	<b>MONTHLY FINANCIAL REPORT</b>

**Executive Summary**

The Financial Activity Statement Report is presented for the Month of 30 November 2013. The report complies with the requirements of Regulation 34 (Financial activity statement report) of the Local Government (Financial Management) Regulations 1996.

**Background**

Each month officers are required to prepare monthly financial reports, covering prescribed information, and present these to Council for acceptance.

**Details**

Presented is the Financial Activity Statement Report – 30 November 2013.

The following statements are presented to Council:

- Statement of Financial Activity (Statutory Reporting by Program) - This provides the budget and actual income and expenditure for operating and non- recurrent as well and the closing surplus to date. (FM Reg 34(1))
- Net Current (Assets) Funding Position (Note 3.)-This provides the amount of assets over liabilities within the Balance Sheet. (FM Reg 34 (1)(e))
- Notes to the Financial Statements include:
  - Note 1.- Significant Accounting Policies
  - Note 2. - Graphical Representation
  - Note 3. – Net Current Funding Position
  - Note 4. – Cash & Investments
  - Note 5. – Major Variances
  - Note 6. – Budget Amendments
  - Note 7. – Receivables & Rates Information
  - Note 8. – Payables - Borrowings

- Note 9. – Grants and Contributions
- Note 10. – Cash Back Reserves
- Note 11. - Capital Disposals and Acquisitions
- Note 12.- Trust Fund

**Legal Compliance**

Regulation 34 (Financial activity statement report) of the Local Government (Financial Management) Regulations 1996 states –

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail –
  - (a) Annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c);
  - (b) budget estimates to the end of the month to which the statement relates;
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
  - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing –
  - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets;
  - (b) an explanation of each of the material variances referred to in subregulation (1) (d); and (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown –
  - (a) according to nature and type classification; or
  - (b) by program; or
  - (c) by business unit
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be –
  - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
  - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Section 6.8 of the Local Government Act 1995 (Expenditure from municipal fund not included in annual budget) states –

- (1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —
- a. is incurred in a financial year before the adoption of the annual budget by the local government; or
  - b. is authorised in advance by resolution\*; or
  - c. is authorised in advance by the mayor or president in an emergency.

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Area 5: Investing in Councils Leadership

Goal: Strengthen the Shire’s position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership.

**Consultation**

Liaison with CEO, MCDS, MIS, and External Contractor.

**Comment**

It is recommended that the Financial Activity Statement Report – 30 November 2013 be accepted.

**Voting Requirements - Absolute Majority**

<b>Officers and Committees Recommendation – Item 13122.1</b>
<b>That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Financial Activity Statement Report – 30 November 2013.</b>

<b>Council Resolution – Item 13122.1</b>
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Moved: Cr J Cunningham

Seconded: Cr L Smith

**That Council, pursuant to Regulation 34 of the Local Government (Financial Management) Regulations 1996, accepts the Financial Activity Statement Report – 30 November 2013.**

**Carried: 9/0**

**13122.2 ACCOUNTS FOR PAYMENT**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>1306P</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>DAVID FONG – SFO</b>
<b>RESPONSIBLE OFFICER:</b>	<b>PETER MONEY - MCDS</b>
<b>REPORT DATE:</b>	<b>10 December 2013</b>
<b>ATTACHMENTS:</b>	<b>ACCOUNTS FOR PAYMENT</b>

**Executive Summary**

**Recommendation - The Schedule of Accounts for 30 November 2013 be confirmed.**

The Schedule of Accounts is presented pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996.

The report identifies payments made from the Municipal and Trust Fund.

**Background**

Council has delegated to the Chief Executive Officer the authority to make payments from the Municipal and Trust funds in accordance with the Local Government (Financial Management) Regulations 1996.

Under Regulation 13(1) of the Local Government (Financial Management) Regulations 1996, where a local government has delegated to the Chief Executive Officer the exercise of its power to make payments from the Municipal fund or the Trust fund, each payment from the Municipal fund or the Trust fund is to be noted on a list compiled for each month showing:

- a) The payee's name;
- b) The amount of the payment
- c) The date of the payment; and
- d) Sufficient information to identify the transaction

That list should then be presented at the next Ordinary Meeting of the Council following the preparation of the list, and recorded in the minutes of the meeting at which it is presented.

**Legal Compliance**

Section 6.10 (d) of the Local Government Act 1995 refers, i.e.-

6.10. financial management regulations

Regulations may provide for —

(d) the general management of, and the authorisation of payments out of —

(i) the municipal fund; and

(ii) the trust fund,

of a local government.



Regulation 13(1), (3) & (4) of the Local Government (Financial Management) Regulations 1996 refers, i.e. -

13. Lists of Accounts

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

- (a) the payee's name;
- (b) the amount of the payment;
- (c) the date of the payment; and
- (d) sufficient information to identify the transaction.

(3) A list prepared under subregulation (1) is to be —

- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and
- (b) recorded in the minutes of that meeting.

**Policy Implications**

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures.

**Financial Implications**

Ongoing management of Council funds by providing Council with sufficient information to monitor and review payments made.

**Strategic Implications**

Area 5: Investing in Councils Leadership

Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership

**Consultation**

Nil

**Comment**

All accounts paid have been duly incurred and authorised for payment as per approved purchasing and payment procedures and it is therefore recommended that the payments, as contained within the Appendices, be confirmed.

**Voting Requirements - Simple Majority**

<b>Officer and Committees Recommendation – Item 13122.2</b>	
That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 (as amended), confirms the accounts paid for 30 November 2013 as attached to and forming part of this report.	
<i>That the accounts paid to 30 November 2013 as listed in Schedule covering vouchers numbered from –</i>	
<b>Municipal Account</b>	
EFT	\$280,099.5
Direct Debits	\$57,175.15
Cheques	\$53,398.72
Corporate MasterCard	\$1,257.34
Bank Fees	\$1,564.23
<b>Total</b>	<b>\$393,494.94</b>
<b>Trust Account</b>	
EFT	\$820.00
Cheques	\$0
Bank Fees	\$0
<b>Total</b>	<b>\$820.00</b>
<i><b>Totalling \$394,314.94 from Muni and Trust Account for the month of November 2013.</b></i>	
..... (Author).	.....(Manager/CEO)

**Council Resolution – Item 13122.2**

Moved: Cr J Cunningham

Seconded: Cr L Smith

That Council, pursuant to Regulation 13 of the Local Government (Financial Management) Regulations 1996 (as amended), confirms the accounts paid for 30 November 2013 as attached to and forming part of this report.

*That the accounts paid to 30 November 2013 as listed in Schedule covering vouchers numbered from –*

Municipal Account	
EFT	\$280,099.5
Direct Debits	\$57,175.15
Cheques	\$53,398.72
Corporate MasterCard	\$1,257.34
Bank Fees	\$1,564.23
<b>Total</b>	<b>\$393,494.94</b>

Trust Account	
EFT	\$820.00
Cheques	\$0
Bank Fees	\$0
<b>Total</b>	<b>\$820.00</b>

*Totalling \$394,314.94 from Muni and Trust Account for the month of November 2013.*

..... (Author).

.....(Manager/CEO)

Carried: 9/0

**13122.3 FORMAL ENDORSEMENT OF MT GIBSON INFRASTRUCTURE RESERVE**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>ADM0469</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>PETER MONEY - MCDS</b>
<b>RESPONSIBLE OFFICER:</b>	<b>ALI MILLS - CEO</b>
<b>REPORT DATE:</b>	<b>05 December 2013</b>
<b>ATTACHMENTS:</b>	<b>NONE</b>

**Executive Summary**

This report recommends the endorsement by the Council for the creation of a Reserve Account for the holding of funds for the Public Infrastructure Fund Reserve as part of the Mount Gibson Mining Public Benefit Agreement.

**Background**

At a Special Meeting of the Council on 7<sup>th</sup> August 2008 the Council endorsed the Mount Gibson Mining Public Benefit Agreement between MGM and the Shire. This Agreement was subsequently signed on 17<sup>th</sup> September 2008.

Item 4 of this Agreement required the establishment of a Reserve fund by the Shire to be named the Public Infrastructure Fund Reserve which was to hold funds provided by MGM for the purpose of "supporting the acquisition, restoration, extension or improvement of assets including but not limited to public buildings, recreation facilities, parks and gardens, power supply, water supply, land, drainage or roads.

Though the Agreement was approved and signed off by the Shire, the formation of the Reserve was never actually documented and endorsed by the Council. The Shire auditors UHY Haines Norton have commented during their recent audit that this Reserve needs to be established and the funds held there and accountable in the usual reporting processes.

Previously the funds received under the Agreement were held in an external Trust Fund which was not in accordance with the Agreement and being Shire controlled funds, should have been held in a Shire controlled account. Endorsing of this Reserve Fund will allow the funds to be deposited in the Reserve Fund for distribution in accordance with the Agreement and which will be subject to the statutory Reserve reporting processes.

**Statutory Environment**

Local Government Act 1995 S6.11 and

Local Government (Financial Management) Regulations, 1996 Regulations 8 and 17.

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Area 5: Investing in Councils Leadership

Goal: Strengthen the Shire's position as an innovative, independent local Government providing excellence in all areas of governance, management and leadership

**Consultation**

CEO

SFO

**Comment**

Nil

**Voting Requirements – Simple Majority**

<b>Officer and Committees Recommendation – Item 13122.3</b>
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That Council endorses the establishment of the Public Infrastructure Fund Reserve for the purpose of supporting the acquisition, restoration, extension or improvement of assets in the Shire of Perenjori.
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<b>Council Resolution – Item 13122.3</b>
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**Moved: Cr G Reid**

**Seconded: Cr L Butler**

**That Council endorses the establishment of the Public Infrastructure Fund Reserve for the purpose of supporting the acquisition, restoration, extension or improvement of assets in the Shire of Perenjori.**

**Carried: 9/0**

David Fong left the Council meeting at 3.54pm.

<b>13123</b>	<b>COMMUNITY DEVELOPMENT</b>
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<b>13123.1</b>	<b>MOUNT GIBSON PUBLIC BENEFIT TRUST - ALLOCATIONS</b>
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**APPLICANT:** SHIRE OF PERENJORI

**FILE:** ADM 0430

**DISCLOSURE OF INTEREST:** NIL

**AUTHOR:** SAM PARKER – ECDC

**RESPONSIBLE OFFICER:** SAM PARKER – ECDC

**REPORT DATE:** 04 December 2013

**ATTACHMENTS:** Minutes

**Executive Summary**

The purpose of this report is for Council to receive the minutes of the meeting held on 13<sup>th</sup> November 2013 and also to approve the establishment of a trust account.

**Background**

The Committee held a meeting as a result of the second funding round for 2013. The following applications were approved;

***Latham Bowls Club - \$14,000 for shade sails and Shelter***

***North Midlands Bowling Club - \$3,800 for uniforms***

***Perenjori Primary School - \$25,000 for playground equipment***

***Perenjori Sports Club - \$2185 for pizza oven***

Overall there were \$93,000 worth of applications for this funding round.

The Committee have an aim to ensure the sustainability of the fund for the community, beyond mining, and are looking to place unallocated funds in to a trust interest bearing account for future use.

The Committee will need to determine parameters and a process for the future use of these funds, which will further be presented to Council for approval.

**Statutory Environment**

Financial Management Regulations 1996.

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

**Area 3: People and place – Our Community**

*Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve their potential.*

**Consultation**

Mount Gibson Public Benefit Trust Committee

Auditors

SFO

**Comment**

With the committee looking at transferring any unallocated funds into the Interest Bearing Trust Account, this presents an opportunity to extend the life of the funding, which will provide further legacy from mining in the area.

**Voting Requirements – Simple Majority****Officers Recommendation – Item 13123.1**

1. Council to receive the minutes of the meeting dated 13<sup>th</sup> November
2. Council approve the established trust account to contain unallocated Mount Gibson Public Benefit Trust funding.
3. MGPBTC will prepare a policy and process for the use of these unallocated funds, and present to Council for endorsement.

**Council Resolution – Item 13123.1**

Amendment – typo correction.

**Moved: Cr P Waterhouse**

**Seconded: Cr H Wass**

- 1. Council to receive the minutes of the meeting dated 13<sup>th</sup> November 2013.**
- 2. Council approve the establishment of a trust account to contain unallocated Mount Gibson Public Benefit Trust funding.**
- 3. MGPBTC will prepare a policy and process for the use of these unallocated funds, and present to Council for endorsement.**

**Carried: 9/0**

**13123.2 PERENJORI PUBLIC BENEFIT TRUST – AGREEMENT AMENDMENT**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>ADM 0430</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>SAM PARKER – ECDC</b>
<b>RESPONSIBLE OFFICER:</b>	<b>SAM PARKER – ECDC</b>
<b>REPORT DATE:</b>	<b>04 December 2013</b>
<b>ATTACHMENTS:</b>	<b>None</b>

**Executive Summary**

Sinosteel has agreed to contribute \$40,000 a year towards to Perenjori Public Benefit Trust starting in January 2014. This item seeks Council's approval to appoint a Sinosteel Representative to the decision making committee, and to adjust the agreement accordingly to include Sinosteel.

**Background**

The Benefit Agreement was established with Mount Gibson Mining (MGM) in September 2008. The points below detail the content of this agreement relevant to the benefit fund.

**3 PUBLIC BENEFIT FUND**

- 3.1 *Subsequent to the Date of Execution, Perenjori will establish a special purpose bank account for the Public Benefit Fund.*
- 3.2 *During the Term, MGM will contribute \$50,000 to the Public Benefit Fund every 6 months in arrears.*
- 3.3 *The annual contribution specified in clause 3.2 relates to the mining of Hematite Ore from the Extension Hill Iron Ore Project.*
- 3.4 *Payments out of the Public Benefit Fund will be subject to the majority approval of a committee comprising:*
  - (a) *the Perenjori Shire President or in his absence the Perenjori Shire Deputy President;*
  - (b) *a resident living within the jurisdiction of Perenjori, as selected by Perenjori; and*
  - (c) *the MGM Representative.*
- 3.5 *Payments out of the Public Benefit Fund must only be made for the public benefit of the citizens of Perenjori.*

It is proposed to include Sinosteel as a further committee member, and that an individual agreement will be established between Sinosteel and the Shire of Perenjori, to be presented to Council at a further meeting.

**Statutory Environment**

Nil



**Policy Implications**

Nil

**Financial Implications**

Adjustment to the budget to include the additional income and expenditure, which will be dealt with in the 2013/2014 budget review process.

**Strategic Implications****People and place – Our Community**

*Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve their potential.*

**Consultation**

Mount Gibson Public Benefit Trust Committee, Sinosteel and the Shire of Perenjori CEO.

**Comment**

This is a great opportunity to engage with Sinosteel, and a terrific opportunity for the Perenjori community to receive further benefits from the additional funds.

**Voting Requirements – Simple Majority****Officers Recommendation – Item 13123.2**

**1. That the Shire of Perenjori agree to a Sinosteel representative being appointed to the Mount Gibson/Sinosteel Public Benefit Trust Committee, to commence in the first round of funding in 2014.**

**Council Resolution – Item 13123.2**

**Moved: Cr L Smith**

**Seconded: Cr J Hirsch**

**That the Shire of Perenjori agree to a Sinosteel representative being appointed to the Mount Gibson/Sinosteel Public Benefit Trust Committee, to commence in the first round of funding in 2014.**

**Carried: 9/0**

**13123.3 BLUES FOR THE BUSH**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI AND BUSH HERITAGE AUSTRALIA</b>
<b>FILE:</b>	<b>ADM0469</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>SAM PARKER – ECDC</b>
<b>RESPONSIBLE OFFICER:</b>	<b>SAM PARKER – ECDC</b>
<b>REPORT DATE:</b>	<b>10<sup>th</sup> December 2013</b>
<b>ATTACHMENTS:</b>	<b>BLUES FOR THE BUSH BUSINESS PLAN, AND SHIRE OF PERENJORI/BUSH HERITAGE AUSTRALIA MOU</b>

**Executive Summary**

This item is seeking Council's commitment to continue the Blues for the Bush and Community Open Day event in 2014, and to continue to 2015 and 2016.

**Background**

In 2013 the Shire of Perenjori in partnership with Bush Heritage Australia, organised and ran a Community Open Day and Blues for the Bush music event. The event sold out, with all 700 tickets being sold for the music event, and 250 people attending the open day.

The event was a success, meeting four out the five outcomes set out at the start of the project which are shown below. The only outcome that wasn't achieved was that total ticketing from the event which didn't represent a budgetary surplus, but measures have been put in place, for the future events as can be seen in the Business Plan attached to this item.

- Attract 200 guests to the Charles Darwin Reserve Open Day and 500 guests to the Blues for the Bush Concert
- 85% of event goers surveyed indicate they would attend the event again
- All stakeholders are satisfied by their return on investment
- Total ticketing Income from Blues for the Bush Concert represents a budgetary surplus
- Total recordable injuries are less than 1% of the attendance; Zero major incidents are recorded

There was an extensive feedback process used for the event, with feedback received from stakeholders, service suppliers, Councillors and visitors to the event. The data gathered from this feedback has been used to further develop the event and which has been reflected in the attached Business Plan.

**Business Plan**

The Business Plan has been developed, providing details of:

- Executive Summary
- Background and History
- Aims and Outcomes of the Event
- Methodology for Running the Event
- Three Year Commitment

- Proposed Revenue 2014-2016
- Risk Management and Governance (Including a comprehensive risk management plan Appendix 1 )
- Communications Plan and Exposure
- Budget (Appendix 2)
- Recommendation

A detailed Risk Management Plan is attached as part of the Business Plan, in order to mitigate any risks to the Shire of Perenjori and Bush Heritage.

#### **MOU Bush Heritage and Shire of Perenjori**

Bush Heritage has provided a draft MOU for Council's consideration, with the opportunity to further continue this partnership with them. The Agreement will require a commitment for a three year period, and shared responsibility of any liabilities. The following points provide details of the roles of partners:

#### **As the lead partner, and legal owner of the annual Charles Darwin Reserve Community Open Day and Blues for the Bush Concert, Perenjori Shire is responsible for:**

1. Co-presenting the event with Bush Heritage Australia ;
2. Undertaking full legal ownership of the event;
3. Undertaking full financial control of the event;
4. Ensuring reporting procedures are implemented;
5. Lead an agreed project team approaches overseeing the management of the event to ensure good governance and risk management principles are followed.

#### **The role of Bush Heritage Australia is as follows:**

1. Co-Presenting the event with Perenjori Shire;
2. Providing In-Kind support to the event;
3. Providing a safe and accessible venue for the event;
4. Participate in an agreed project team approach overseeing the management of the event to ensure good governance and risk management principles are followed;
5. Share the financial liability (50%) with Perenjori Shire in the case the event make a financial loss.

#### **Statutory Environment**

Nil

#### **Policy Implications**

Nil

**Financial Implications**

There will be financial implications for the 2014/15 budget, for \$40,000, and proposed equal commitments for 2015/16 and 2016/17 budgets.

**Strategic Implications****Area 1: Infrastructure and Natural Assets - Our Natural and Built Environment**

*Goal: A community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.*

**Area 2: Industry and Business Development – Our Economy**

*Goal: Fostering and maximising growth across the economy, embracing opportunities for diversifying and strengthening our economic base.*

**Area 3: People and place – Our Community**

*Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve their potential.*

**Area 4: Investing in Community Capacity – Civic Leadership**

*Goal: Supporting community's strong volunteering culture and supporting community leaders to grow and develop.*

**Consultation**

Event Attendee's, Shire CEO, Shire Councillor's, Bush Heritage Australia.

**Comment**

The 2013 Blues for the Bush and Community Open Day, was a real success in showcasing the Shire and the unique environment we are lucky enough to be able to enjoy. The aim is to work towards making the event of State Significance, by offering a unique event within the Shire of Perenjori.

**Voting Requirements – Simple Majority****Officers Recommendation – Item 13123.3**

- 1. Council endorse the conduct of the Blues for the Bush and Community Open Day to be run in October 2014 and furthermore in 2015 and 2016 in partnership with Bush Heritage Australia.**
- 2. That the Shire of Perenjori CEO be authorised to sign the MOU between Bush Heritage Australia and Shire of Perenjori for 2014 -2016.**

<b>Council Resolution – Item 13123.3</b>
--

Moved: Cr J Hirsch

Seconded: Cr L Smith

1. Council endorse the conduct of the Blues for the Bush and Community Open Day to be run in October 2014 and furthermore in 2015 and 2016 in partnership with Bush Heritage Australia.

2. That the Shire of Perenjori CEO be authorised to sign the MOU between Bush Heritage Australia and Shire of Perenjori for 2014 -2016.

Carried: 9/0

Sam Parker and Carla Parker left the Council meeting at 4.22pm.

<b>13124 HEALTH BUILDING &amp; PLANNING</b>
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No Report.

<b>13125 PLANT AND WORKS</b>
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<b>13125.1 ROAD MAINTENANCE NOVEMBER 2013</b>
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<b>APPLICANT:</b>	<b>MANAGER OF INFRASTRUCTURE SERVICES</b>
<b>FILE:</b>	<b>NONE</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NONE</b>
<b>AUTHOR:</b>	<b>KEN MARKHAM - MANAGER OF INFRASTRUCTURE SERVICES</b>
<b>RESPONSIBLE OFFICER</b>	<b>KEN MARKHAM – MANAGER OF INFRASTRUCTURE SERVICES</b>
<b>REPORT DATE:</b>	<b>4<sup>TH</sup> DECEMBER 2013</b>
<b>ATTACHMENTS</b>	<b>MAP</b>

**Executive Summary**

Listed are the roads graded for the month of November.

<i>Cannon Road</i>	<i>Solomon Road</i>
<i>Old Perth Road</i>	<i>Norrish Road</i>
<i>Syson Road</i>	<i>Keogh Road</i>
<i>Oversby Sth Road</i>	<i>Bestry Road</i>
<i>Spencer Road</i>	<i>Sharpe Road</i>
<i>Caron Road</i>	<i>Hill Road</i>
<i>Maya Coorow Road</i>	<i>Bowgada East Road</i>
<i>Rowe Road</i>	<i>Cunningham Road</i>
<i>Lochada Road</i>	<i>Payne Road</i>

**Background**

Nil

**Statutory Environment**

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

**Consultation**

Nil

**Comment**

Nil

**Voting Requirements – Simple Majority**

<b>Officers Recommendation – Item 13125.1</b>
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That the road maintenance report for November be accepted as presented.
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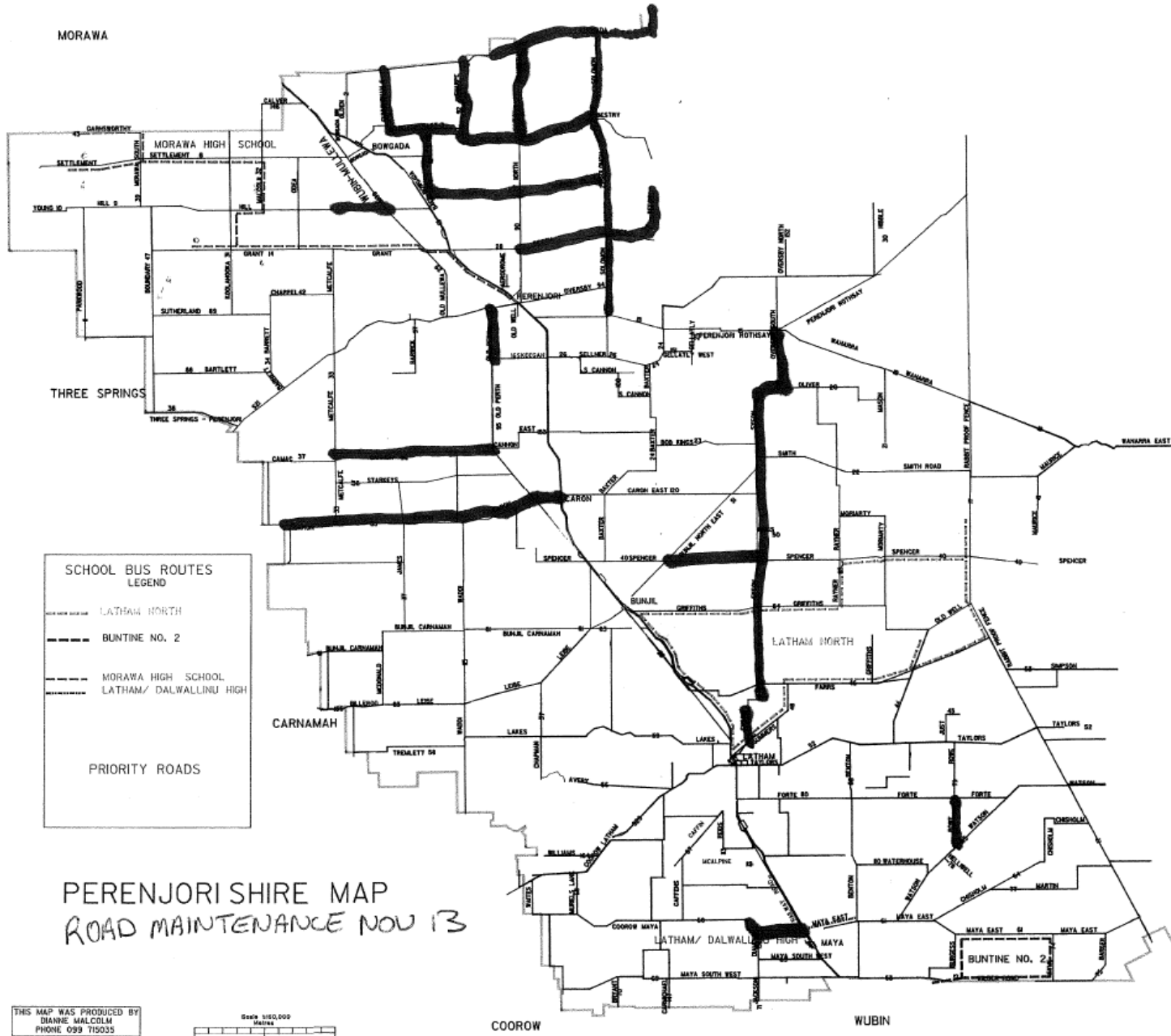
<b>Council Resolution – Item 13125.1</b>
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**Moved: Cr L Butler**

**Seconded: Cr R Desmond**

**That the road maintenance report for November be accepted as presented.**

**Carried: 9/0**



**13125.2 SALE OF OLD ABLUTION FACILITY**

<b>APPLICANT:</b>	<b>MANAGER OF INFRASTRUCTURE SERVICES</b>
<b>FILE:</b>	<b>ADM 0127</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>NIL</b>
<b>AUTHOR:</b>	<b>KEN MARKHAM - MANAGER OF INFRASTRUCTURE SERVICES</b>
<b>RESPONSIBLE OFFICER</b>	<b>KEN MARKHAM -MANAGER OF INFRASTRUCTURE SERVICES</b>
<b>REPORT DATE:</b>	<b>4<sup>th</sup> DECEMBER 2013</b>
<b>ATTACHMENTS</b>	<b>Expression of Interest Offer</b>

**Executive Summary**

*The Shire advertised expressions of interest for the purchase and removal of the old ablution facility at the old works depot. One offer was received and seeks Council endorsement to accept the of*

**Background**

The removal of the old ablution facility at the old Shire works depot has come about due to the redevelopment of the site. A new facility will be built.

Expressions of interest were advertised for the purchase and removal of the building from the site. One offer was received from GW & DS Stratton for \$1,000. All removal expenses are the responsibility of the purchaser.

**Statutory Environment**

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Area 1: Infrastructure and Natural Assets – Our Natural and Built Environment

Goal: A Community that develops and lives sustainably in a thriving natural and quality built environment, which meets current and future community needs.

**Consultation**

Nil

**Comment**

The ablution facility requires extensive work to be done to it to make it serviceable and by selling it and ensuring all removal costs are the responsibility of the purchaser, the Shire has the building removed at no cost to itself.



**Voting Requirements – Simple Majority****Officers Recommendation – Item 13125.2**

That the purchase price of \$1,000 from GW & DS Stratton for the purchase and removal of the Atco Abultion facility situated at the old Shire depot be accepted.

**Council Resolution – Item 13125.2**

Moved: Cr J Hirsch

Seconded: Cr J Cunningham

That the purchase price of \$1,000 from GW & DS Stratton for the purchase and removal of the Atco Abultion facility situated at the old Shire depot be accepted.

Carried: 9/0

**13126 GOVERNANCE****13126.1 LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS AND SUPPLEMENT**

<b>APPLICANT:</b>	<b>COMMUNITY EMERGENCY SERVICES MANAGER (CESM)</b>
<b>FILE:</b>	<b>ADM 0093</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>Nil</b>
<b>AUTHOR:</b>	<b>ALI MILLS - CEO</b>
<b>RESPONSIBLE OFFICER</b>	<b>ALI MILLS - CEO</b>
<b>REPORT DATE:</b>	<b>11<sup>th</sup> December 2013</b>
<b>ATTACHMENTS</b>	<ol style="list-style-type: none"> <li><b>1. Local Emergency Management Arrangements Recovery Plan</b></li> <li><b>2. Recovery Resource manual</b></li> </ol>

**Executive Summary**

This item seeks Council to endorse the Local Emergency Management Arrangements Recovery Plan.

**Background**

The Local Emergency Management Committee made up of the following Shires Mingenew, Morawa, Perenjori and Three Springs have approved the attached Local Emergency Management Arrangements recovery plan. It is now necessary for Council endorsement of the recovery plan. Once the plans are endorsed the arrangements will go to the DEMC

(District Emergency Management Committee) then to the SEMC (State Emergency Management Committee) for endorsement.

The plan meets the current State Emergency Management guidelines and requirements and is implemented through the LEMC.

#### **Policy Implications**

Each Shire is required to prepare and maintain a LEMA Recovery Plan under the *Emergency Management Act 2005*.

#### **Financial Implications**

Nil

#### **Strategic Implications**

This will enable the Council to meet its obligations under the *Emergency Management Act 2005*.

#### **Area 3: People and place – Our Community**

Goal: Demonstrating a high quality of life for all, offering relevant activities, facilities, and services to enable people to meet their needs and achieve their potential.

#### **Consultation**

Shires of Three Springs, Mingenew, Morawa and Perenjori.

DFES.

LEMC

DEMC

Prior Community Emergency Management Officer Tex McPherson

#### **Comment**

The arrangements are standard across LEMC's and do provide the necessary framework and guidelines for responding to emergencies which may arise in our communities. We are fortunate to have the assistance of the CESM and Department Fire and Emergency Services (DFES) to ensure the arrangements are adequate to cover all areas.

#### **Voting Requirements**

Simple Majority

<b>Officers Recommendation – Item 13126.1</b>
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That Council endorses the Local Emergency Management Arrangements Recovery for 2013.
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<b>Council Resolution – Item 13126.1</b>
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**Moved: Cr J Hirsch**

**Seconded: Cr P Waterhouse**

**That Council endorses the Local Emergency Management Arrangements Recovery for 2013.**

**Carried: 9/0**

**13127 PROJECT STATUS REPORT**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>Nil</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>0</b>
<b>AUTHOR:</b>	<b>ALI MILLS–CEO</b>
<b>RESPONSIBLE OFFICER</b>	<b>ALI MILLS–CEO</b>
<b>REPORT DATE:</b>	<b>12<sup>th</sup> December 2013</b>
<b>ATTACHMENTS</b>	<b>PROJECT STATUS REPORT</b>

**SUMMARY**

The project status report is provided to Council in order that actionable items are recorded and results reported to council. Although this is information only, the project status report is to be accepted by Council and recorded in the minutes to ensure councils are kept informed on the progress of the work undertaken by the Shire of Perenjori.

**Officers Recommendation – Item 13127**

Council accepts the Project Status Report as presented.

**Council Resolution – Item 13127**

Moved: Cr H Wass

Seconded: Cr G Reid

Council accepts the Project Status Report as presented.

Carried: 9/0

**13128 STATUS REPORT**

<b>APPLICANT:</b>	<b>SHIRE OF PERENJORI</b>
<b>FILE:</b>	<b>Nil</b>
<b>DISCLOSURE OF INTEREST:</b>	<b>0</b>
<b>AUTHOR:</b>	<b>ALI MILLS–CEO</b>
<b>RESPONSIBLE OFFICER</b>	<b>ALI MILLS–CEO</b>
<b>REPORT DATE:</b>	<b>12<sup>th</sup> December 2013</b>
<b>ATTACHMENTS</b>	<b>Status Report</b>

**SUMMARY**

The status report is provided to Council in order that actionable items are recorded and results reported to council. Although this is information only, the status report is to be

accepted by Council and recorded in the minutes to ensure councils are kept informed on the progress of the work undertaken by the Shire of Perenjori.

<b>Officers Recommendation – Item 13128</b>
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Council accepts the Status Report as presented.
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<b>Council Resolution – Item 13128</b>
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Moved: Cr J Cunningham

Seconded: Cr L Butler

Council accepts the Status Report as presented.

Carried: 9/0

<b>13129 OTHER BUSINESS</b>
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**13129.1 MOTIONS OF WHICH DUE NOTICE HAVE BEEN GIVEN**

Nil

**13129.2 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil

**13129.3 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION**

Nil

**13129.4 MATTERS BEHIND CLOSED DOORS**

**13129.4.1 CONFIDENTIAL ITEM – VILLAGE ACCOMODATION REVIEW & BUDGET AMENDMENT**

<b>Council Resolution – Item 13129.4.1</b>
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Moved: Cr J Cunningham

Seconded: Cr L Smith

That Council

approves the budget amendment for the 2013/14 Budget

of \$37,198.88 from accounts 04100 and 0452 as presented:

Account No	Account Name	Budget	Reduction	Balance
04100	MWRC Contribution	\$90,000	\$22,198.88	\$67,801.12

04252	Capital – CEO Vehicle	\$65,000	\$15,000	\$50,000
TOTAL			\$37,198.88	

Carried: 9/0 – By Absolute Majority

**13129.4.2 CONFIDENTIAL ITEM – PERENJORI PARENTING AND EARLY CHILDHOOD CENTRE (PECC) – DESIGN AND CONSTRUCT RFT 05/2013**

**Council Resolution – Item 13129.4.2**

Moved: Cr H Wass

Seconded: Cr J Cunningham

That Council endorses the following, meeting the Regulations as detailed in Section 3.57 Local Government Act 1995:

GERALDTON BUILDING SERVICES & CABINETS PTY LTD (ABN: 27 097 773 469) as the preferred tender for the PERENJORI PARENTING and EARLY CHILDHOOD CENTRE – DESIGN AND CONSTRUCT RFT 05/13 based on best value for money.

Carried: 9/0

**13129.4.3 CONFIDENTIAL ITEM – MID WEST REGIONAL COUNCIL (MWRC) – REVIEW OF MEMBERSHIP**

**Council Resolution – Item 13129.4.3**

Moved: Cr G Reid

Seconded: Cr L Smith

1. That the Shire of Perenjori formerly advise the MWRC of its intention to withdraw from the MWRC, and thus for it to commence the process of dissolution.
2. That the Shire of Perenjori commit in principal to working in cooperation with the Shire of Morawa and support the CEO to further explore the opportunities for shared servicing and resource sharing between the two Shires.

Carried: 9/0

**13129.5 DATE OF NEXT MEETING / MEETINGS**

The next Ordinary Council meeting will be held on the 20<sup>th</sup> February 2014 at 1.30pm.

**13129.6 CLOSURE**

Cr C King declared the meeting closed at 5.25pm.

*I certify that this copy of the Minutes is a true and correct record of the meeting held on 19<sup>th</sup> December 2013.*

**Signed:** \_\_\_\_\_

*Presiding Elected Member*

**Date:** \_\_\_\_\_