Shire of Perenjori
Ordinary Meeting
MINUTES
20th September 2012

Shire of Perenjori
MINUTES
Ordinary Council Meeting

Held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on 20th September 2012, commencing at 1.30pm

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Ordinary Meeting

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Shire of Perenjori

Ordinary Meeting

MINUTES

20th September 2012

12091 PRELIMINARIES

12091.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS
Cr King officially opened the meeting at 1.31pm.

12091.2 OPENING PRAYER
Cr Cunningham led council in the opening prayer.

12091.3 DISCLAIMER READING

12091.4 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

Present:

Cr CR King
Cr LC Butler
Cr GK Reid
Cr JH Hirsch
Cr JR Cunningham
Cr RP Desmond
Cr LJ Smith
Cr PJ Waterhouse
Kevin O’Connor – Acting CEO
Doug Stead – Deputy CEO
Kimberley Wheeler – Executive Assistant

Apologies:

Cr HC Wass

12091.5 PUBLIC QUESTION TIME

Nil

12091.6 PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil

12091.7 NOTATIONS OF INTEREST

- Financial Interest – Local Government Act s 5.60A
- Proximity Interest – Local Government Act s 5.60B
- Interest Affecting Impartiality – Shire of Perenjori Code of Conduct.

*Cr King Declared an interest in item 12096.5.1*
Shire of Perenjori
Ordinary Meeting
MINUTES 20th September 2012

12091.8 APPLICATIONS FOR LEAVE OF ABSENCE
Nil

12091.9 CONFIRMATION OF MINUTES

Minutes of Ordinary Council meeting held 16th August 2012 are attached.

Moved: Cr Hirsch
Seconded: Cr Desmond
That the minutes of Ordinary Council Meeting held 16th August 2012 be seen as a true and accurate record.

Carried: 8/0

12091.10 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION
Nil

12091.11 MATTERS FOR WHICH MEETING MAY GO BEHIND CLOSED DOORS

12096.5.1 Confidential Item Appointment of Acting CEO
12092 FINANCE

12092.1 MONTHLY STATEMENT OF FINANCIAL ACTIVITY

APPLICANT: DEPUTY CEO
FILE: 0
DISCLOSURE OF INTEREST: 0
AUTHOR: KIMBERLEY WHEELER – EXECUTIVE ASSISTANT
RESPONSIBLE OFFICER: DOUG STEAD - DCEO
REPORT DATE: 12th September 2012
ATTACHMENTS: JULY FINANCIAL ACTIVITY REPORTS

Executive Summary:

As required by the Local Government Act and Financial Management Regulations a Monthly Statement of Financial Activity is required to be presented to each monthly meeting. This statement is used with Councils adopted 10% variance or $5000 figure which was adopted by Council at its July meeting. A report detailing the variances is also included.

Other Financial statements are also attached as per the Finance Committee preferences.

Statutory Environment: N/A
Policy Implications: N/A
Financial Implications: N/A
Strategic Implications: N/A
Consultation: N/A
UHF Haines Norton

Voting Requirements: Simple Majority

Officers Recommendation:

1. Statement of Financial Activity

That the Statement of Financial Activity for the period ended 31st August 2012 including report on variances be accepted as presented.

2. Finance Report

That the Finance Report for the period ended 31st August 2012 be accepted as presented.
3. Acquisition of Assets
That the Acquisition of Assets Report for the period ended 31st August 2012 with a balance of $322,165.00 as presented be received.

4. Reserves Report
That the Reserves Report for the period ended 31st August 2012 with a balance of $892,144.00 as presented be received.

5. Net Current Assets
That the Net Current Assets report for the period ended 31st August 2012 with a balance of $1,189,064.00 as presented be received.

6. Bank Reconciliation’s
That the balances of the Municipal Fund of $1,022,694.96 as at 31st August 2012 as presented be received.

7. Sundry Creditors Report
That the Sundry Creditors Report for the period ended 31st August 2012 with a balance of $225,371.25 as presented be received.

8. Sundry Debtors Report
That the Sundry Debtors Report for the period ended 31st August 2012 with a balance of $185,356.30 as presented be received.

9. Accounts for Payment
That the Accounts paid from the Municipal Account consisting of Cheque Numbers 18349-18372 and EFT Numbers 3825-3902 for $684,554.22 and the Trust Account consisting of EFT Number 3861 for $100.00 for the period ended 31st August 2012 as presented be accepted.

10. Rates Outstanding
That the Rates Outstanding Report for the period ended 31st August 2012 as presented be received.

COUNCIL RESOLUTION
Moved: Cr Desmond Seconded: Cr Butler
That items 1-10 of the Financial Activity Report be seen as a true and accurate record.
Carried: 8/0
Executive Summary:
Council is in receipt of an application from West Steel Sheds on behalf of the Midwest Regional Council to place a 56m³ Steel Framed Shed on lot 164 Loading Street, Perenjori. The shed is on Council land and approval is sort before the building application is approved.

Applicants Submission:
Background:
Midwest Regional Council has successfully applied for and received funding for 3 recycling sheds for its member Councils.
The sheds are 7x8m (56m³) and are designed to house the cardboard baler also part of the grant application

Statutory Environment:
Shire of Perenjori Town Planning Scheme No2
Residential Planning Codes

Policy Implications:
Nil

Financial Implications:
Council has been requested to provide in kind works:
Site preparation
Electrical connection to the shed

Strategic Implications:
It is planned to approach community groups to run the baling side of things with the bales being transported to Perth via back loading from various commercial organisations within town.

Another option would be to approach Karara Mining to include the member Councils in the transporting of the bales to Perth during their own recycling operations.
Consultation:
Midwest Regional Council
West Steel Sheds

Comment:
It is requested that Council, as part of an in kind donation, prepare the site works and electrical installation to the building.

Voting Requirements:
Simple Majority

Officers Recommendation:
That Council approve the application from Midwest Regional Council to provide a 56m³ shed on the Depot site, Lot 164 Loading Street Perenjori, subject to;
The Shed and Baler being provided at no cost to Council.
That Council provide in kind, the site works and the electrical installation to the shed.

COUNCIL RESOLUTION
Moved: Cr Cunningham  Seconded: Cr Desmond
That Council approve the application from Midwest Regional Council to provide a 56m³ shed on the Depot site, Lot 164 Loading Street Perenjori, subject to;
The Shed and Baler being provided at no cost to Council.
That Council provide in kind, the site works and the electrical installation to the shed.

Carried: 8/0
Executive Summary:
Tender closed for the Supply of Miscellaneous Plant and Equipment for Casual Hire on 19th July 2012. The tender submissions have been assessed by Greenfield Technical Services.

Applicants Submission:
Tenders submissions were received from;

- Western Rural Earthmoving
- THEM Earthmoving
- Empty Pty Ltd
- Leopold Contracting
- Wadjers Mining and Civil

Background:
The Shire of Perenjori engaged Greenfield Technical Services (GTS) to call tenders for the occasional supply of hire plant and equipment with competent operators for carrying out routine activities as directed by the shire. The tender is for plant hire until 30 June 2014.
Tender Documents were prepared by GTS, and tenders advertised in the West Australian on Saturday 30 June 2012. Under the tender specification, all provisions necessary for the operation of the plant/equipment are to be borne by the contractor, including mob/demob, meals & accommodation, fuel supply, consumables and plant servicing.
Tenders closed at 2.00 pm on Thurs 19 July 2012 at the offices of Greenfield Technical Services, Geraldton.
Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

Nil

Comment:

Overall, the shire received pricing for 26 items of plant. The tendered details are listed in Fig 1 (attached).

As Leopold Contracting are the only tenderer based in Perenjori, they are the only contractor not charging Mobilisation/Demobilisation. Therefore, for smaller jobs, they will usually be the cheapest option. However, for larger jobs, it may be cheaper to use one of the other contractors who charge a lesser hourly rate.

In general, of the remaining contractors, Western Rural Earthmoving and THEM Earthmoving offer the best rates and have a wider range of plant than Leopold Contracting.

Wadjers have offered a full complement of plant and their prices are roughly in line with other tenderers. However, they have received a poor review from their referee. Their machinery is noted as being out of date and frequently breaking down and their operators can be inexperienced.

Thurkles Dozing (Empty Pty Ltd) have only offered 2 dozers – both at a more expensive rate than the other tenderers.

Leopold Contracting, THEM Earthmoving, Western Rural Earthmoving and Thurkles Dozing have received good reviews from their respective referees.

It is recommended that Shire of Perenjori award Tender 5/2012, SUPPLY OF MISCELLANEOUS PLANT/EQUIPMENT FOR OCCASIONAL HIRE, to a panel of suppliers comprising, in no particular order;

• Leopold Contracting,
• Western Rural Earthmoving,
• THEM Earthmoving,
• Wadjers Mining and Civil and
• Thurkles Dozing.

With this approach, the Shire is free to choose between a range of suppliers depending on the machinery required, the duration of the works and the availability of suppliers.

Voting Requirements:

Simple Majority
Officer's Recommendation:
That Council award Tender 5/2012 SUPPLY OF MISCELLANEOUS PLANT/EQUIPMENT FOR OCCASIONAL HIRE, to a panel of suppliers comprising, in no particular order;
• Leopold Contracting,
• Western Rural Earthmoving,
• THEM Earthmoving,
• Wadjers Mining and Civil and
• Thurkles Dozing.

Committee Recommendation
Moved: Cr Reid Seconded: Cr Desmond
That Council award Tender 5/2012 SUPPLY OF MISCELLANEOUS PLANT/EQUIPMENT FOR OCCASIONAL HIRE, to a panel of suppliers comprising, in no particular order;
• Leopold Contracting,
• Western Rural Earthmoving,
• THEM Earthmoving,
• Wadjers Mining and Civil and
• Thurkles Dozing.
Carried: 5/0

COUNCIL RESOLUTION
Moved: Cr Hirsch Seconded: Cr Smith
That item 12094.1 be laid on the table.
Carried: 8/0
12094.2 SHIRE MECHANICAL SERVICES

The Acting CEO provided background information on this matter and the Acting Works Supervisor provided advice on the preferred method for the delivery of these services.

Committee Recommendation:
Moved: Cr Reid  
Seconded: Cr Desmond
That Council advertise for the position of Shire Mechanic with the intention of this service being provided on an in-house basis.
Carried: 5/0

COUNCIL RESOLUTION

Moved: Cr Reid  
Seconded: Cr Cunningham
That Council advertise for the position of Shire Mechanic with the intention of this service being provided on an in-house basis.
Carried: 8/0
Executive Summary:

The purpose of this report is for the Council to approve the location of the proposed new Fire and Ambulance shed in Latham and to fund 50% of the cost in the 2013/14 Budget.

Applicants Submission:

A plan showing the proposed location is attached. This location has been proposed by local community representatives and needs to be endorsed by both Council and the Latham Sports Club.

Background:

The Latham Bush Fire Brigade (BFB) is shortly to take control of a new Fire Truck, which needs to be housed in an appropriately sized shed located close to amenities that can accommodate Brigade activities.

The current design and condition of the Ambulance shed in Latham is not appropriate for the volunteer service, therefore the opportunity to have a co-located facility is the most desirable outcome for the Latham BFB and Volunteer Ambulance Servicer.

Statutory Environment:

Nil

Policy Implications:

Nil

Financial Implications:

There are no Council funds allocated in the 2012/13 Budget for the shed.

FESA are reluctant to fund a new shed if it is not for the sole use of the Bush Fire Brigade.

Current estimates for a shed and concrete slab that will accommodate both the Fire and Ambulance vehicles is $45,000

Following discussions at the management level, our FESA, CESM Rick Ryan, has managed to negotiate a 50% contribution from FESA towards a combined Fire and Ambulance shed in Latham.

To obtain this 50% contribution, a Capital Funding Grant would have to be submitted and the funds would not be available until May 2013.
Strategic Implications:
Nil

Consultation:
Latham BFB, Volunteer Ambulance and Ward Councillor. FESA representatives.

Comment:
The proposed new shed would be located on Reserve 24180 adjacent to the existing Golf Club machinery shed. Approximately three small trees would need to be removed to allow access to the new shed.

Formal consent is also required from the Latham Sports Club before the location can be confirmed.

If Council was to accept the 50% contribution from FESA, then the new shed would not be constructed until the start of next Financial Year. This would then allow time for Council to include its contribution in the 2013/14 Budget.

If Council did not want to wait until 2013/14, then it would have to fund the total cost by making a Budget amendments in 2012/13.

There is the possibility of housing the new Fire truck in another shed as a temporary arrangement, subject to the owners consent.

Voting Requirements:
Simple Majority

Officers Recommendation:
1. That Council approve of the new Fire and Ambulance shed being located on Reserve 24180 as shown on the attached plan
2. That the new Fire truck be housed in a suitable shed in Latham on a temporary basis until the new shed is available
3. That a Capital Funding Grant be submitted to FESA to cover 50% of the cost of the new Latham Fire and Ambulance shed
4. That Council include 50% of the cost of the new Latham Fire and Ambulance shed in the 2013/14 Budget

COUNCIL RESOLUTION
Moved: Cr Reid            Seconded: Cr Waterhouse
1. That Council approve of the new Fire and Ambulance shed being located on Reserve 24180 as shown on the attached plan
2. That the new Fire truck be housed in a suitable shed in Latham on a temporary basis until the new shed is available
3. That a Capital Funding Grant be submitted to FESA to cover 50% of the cost of the new Latham Fire and Ambulance shed
4. That Council include 50% of the cost of the new Latham Fire and Ambulance shed in the 2013/14 Budget

Carried: 8/0
Executive Summary:
A Regional Workshop has agreed on the distribution of the 2012/13 regional component of CLGF which now requires endorsement by member councils.

Applicants Submission:
For 2012/13 50% of the Country Local Government Fund is allocated to regional projects. Perenjori’s agreed regional grouping is with Mingenew, Morawa and Three Springs.

A workshop was hosted by the MWDC on 13th August 2012 to determine allocations to projects. The outcomes of the meeting were as follows:

2012/13 Allocation
The allocation available across the 4 shires was $1,333,111

The entire allocation for 2012/13 was originally to go towards the Solar Thermal Power Station planned for Morawa. Following further financial information provided by Morawa, this has subsequently been reduced to $1 million.

The balance of the pool, $333,111 was agreed to be allocated to Depot Hill Road crossing upgrade.

Background:
Local Governments are required to agree on the regional projects to be funded.

Statutory Environment:
Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:
Nil
## CLGF REGIONAL ALLOCATIONS 2012/13

### NORTH MIDLANDS

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<th>TS</th>
<th>MI</th>
<th>MO</th>
<th>PJ</th>
<th>CA</th>
<th>CO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chris Jackson (CEO)</td>
<td>Ian Fitzgerald (CEO)</td>
<td>Gavin Treasure (CEO)</td>
<td>Stan Scott (CEO)</td>
<td>Bill Atkinson (CEO)</td>
<td>Mark Hook/Stuart Billingham (CEO)</td>
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<tr>
<td>$312,939</td>
<td>$283,823</td>
<td>$358,578</td>
<td>$377,771</td>
<td>$331,493</td>
<td>$353,642</td>
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**$1,333,111 (CA/CO - $685,135)**

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</table>

- North Midlands Solar Thermal Power project
- North Midlands Solar Thermal Power project - $1,333,111
  - Total - $1,000,000

- North Midlands Solar Thermal Power project – Morawa
  - Total - $1,000,000

- Morawa, Perenjori, Three Springs & Mingenew have partnered for this project – subject to confirmation by the Shire of Three Springs
- Carnamah & Coorow have partnered for this project

- North Midlands Solar Thermal Power project – Morawa to prepare business case
  - Leeman boat ramp (Dee St) – Coorow to obtain 3 quotes & supply best quote to MWDC, Coorow to invoice the MWDC

- Leeman boat ramp (Dee St)
Financial Implications:
Nil.

Strategic Implications:
The fund allows shires to address regional priorities.

Consultation:
Each of the Local Governments was represented at the meeting. Coorow and Carnamah have formed a separate group.

Comment:
The allocation of funds for 2013/14 ($1,333,111) was also discussed. Perenjori, Mingenew, Morawa agreed that their allocations should go towards Mobile Phone Towers and Three Springs requested that an allocation of $400,000 be put towards the Three Springs- Perenjori Bridge

Mingenew agreed to put part of their allocation ($87,061) to make up the $400,000 requested by Three Springs.

Perenjori Shire agreed to be the lead LG for the Mobile Phone Tower project, which means we will be responsible to arrange for a Business Plan to be prepared when needed.

Voting Requirements:
Simple Majority

Officers Recommendation:
That Council endorse the following CLGF Regional Allocations for 2012/13:

- North Midlands Solar Thermal Power project - $1,000,000
- Depot Hill Road crossing upgrade project - $333,111

COUNCIL RESOLUTION
Moved: Cr Hirsch Seconded: Cr Cunningham
That Council endorse the following CLGF Regional Allocations for 2012/13:

- North Midlands Solar Thermal Power project - $1,000,000
- Depot Hill Road crossing upgrade project - $333,111

Carried: 8/0
Executive Summary:

The purpose of this report is for the Council to approve an extension of the 2006 -10 Plan for the Future (PFTF) to cover the transitional period to 30th June 2013.

Applicants Submission:

Our Auditors noted at the Interim Audit visit that the Shires PFTF adopted in April 2007 covering the period 2006 to 2010 has not been reviewed and updated since its adoption.

Background:

Where local governments Plan for the Future has expired the Department of Local Government suggest that their Council’s resolve along the lines that the current plan for the future that has expired is extended for the period to 30 June 2013 at which time a new plan for the future will be finalised and adopted in accordance with the integrated planning and reporting framework.

Statutory Environment:

Admin Regulation 19 DB (3)

Policy Implications:

Nil

Financial Implications:

Nil

Strategic Implications:

This plan will be superseded by the new Community Strategic Plan currently being developed.

Consultation:

Auditors and Department of Local Government.

Comment:

The Interim Audit notes that to help ensure compliance with the transitional requirements a Plan for the Future should be adopted as soon as practicable.

Voting Requirements:

Simple Majority
Officers Recommendation:
That Council resolve to extend the current plan for the future (2006-10) for the period to 30 June 2013 at which time a new Community Strategic Plan will be finalised and adopted in accordance with the integrated planning and reporting framework.

COUNCIL RESOLUTION
Moved: Cr Desmond  
Seconded: Cr Cunningham
That Council resolve to extend the current plan for the future (2006-10) for the period to 30 June 2013 at which time a new Community Strategic Plan will be finalised and adopted in accordance with the integrated planning and reporting framework

Carried: 8/0
12096 OTHER BUSINESS

12096.1 INFORMATION BULLETIN – TABLED IN THE COUNCIL CHAMBERS

- Correspondence from the Sept of Regional Development and Lands
- WALGA – Local Government Heavy Vehicle Workshops
- WALGA – LG News 33.12, 34.12, 35.12, 36.12
- WALGA – Info Page, Emergency Services Acts Amalgamation Project
- WALGA – Info Page, Regional Subsidiaries
- WALGA – Economic Briefing
- WALGA – State Council Agenda

12096.2 MOTIONS OF WHICH DUE NOTICE HAVE BEEN GIVEN

12096.3 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

12096.4 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

12096.4.1 PLANT AND WORKS MEETINGS

Moved: Cr RP Desmond  Seconded: Cr JR Cunningham
That the Plant and Works Committee meet every second Wednesday of the month at 5pm and for it to be advertised as such.
Carried: 8/0

12096.4.2 COMMITTEE POSITIONS

Moved: Cr LC Butler  Seconded: Cr GK Reid
That:
1. Cr Peter Waterhouse be appointed as a member for the Plant and Works Committee and Deputy Member of the Health and Building Committee
2. Cr Rodney Desmond be appointed as a member of the Health and Building Committee
Carried: 8/0
Motion

 Moved: Cr LC Butler  
 Seconded: Cr JH Hirsch

That council rescind the previous motion 12082.2 Financial Management Review from the August 2012 ordinary Council meeting.

Carried: 8/0

Moved: Cr LC Butler  
 Seconded: Cr JH Hirsch

That Council receives the Financial Management Review for 2012 and notes the recommendations outlined in the Review.

That the body of the document be presented to the Finance committee with the status and Action Report, including Responsible Officer, due date and completion date at the April and November Meetings.

Carried: 8/0

12096.5  MATTERS BEHIND CLOSED DOORS

Cr King Declared an interest in item 12096.5.1

Moved: Cr GK Reid  
 Seconded: Cr LC Butler

That Cr King be allowed to stay in the Chambers but is not to vote on item 12096.5.1

Carried: 7/0

12096.5.1  CONFIDENTIAL ITEM APPOINTMENT OF ACTING CEO

APPLICANT: SHIRE OF PERENJORI
FILE: 0
DISCLOSURE OF INTEREST: 0
AUTHOR: KEVIN O’CONNOR –ACTING CEO
RESPONSIBLE OFFICER KEVIN O’CONNOR ACTING CEO
REPORT DATE: 
CONFIDENTIAL ITEM; Sect. 5.23 of the Local Government Act 1995
ATTACHMENTS; Confidential
COUNCIL RESOLUTION

Moved: Cr Reid
Seconded: Cr Butler

That Council appoint Barrye Thompson to the position of Acting Chief
Executive Officer in accordance with the terms and conditions of the
employment contract

Carried: 7/0

12096.6 DATE OF NEXT MEETING / MEETINGS

The next Ordinary Council Meeting will be held on the 18th October 2012

12096.7 CLOSURE

With no further business the meeting was closed at 2.19pm.