# Shire of Perenjori

## Ordinary Meeting

### MINUTES

16th February 2012

---

## Shire of Perenjori

### MINUTES

Ordinary Council Meeting

Held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on 16th February 2012, commencing at 1.30pm

### Table of Contents

12021 **PRELIMINARIES**

- 12021.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS
- 12021.2 OPENING PRAYER
- 12021.3 DISCLAIMER READING
- 12021.4 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE
- 12021.5 PUBLIC QUESTION TIME
- 12021.6 PETITIONS / DEPUTATIONS / PRESENTATIONS
- 12021.7 NOTATIONS OF INTEREST
- 12021.8 APPLICATIONS FOR LEAVE OF ABSENCE
- 12021.9 CONFIRMATION OF MINUTES
- 12021.10 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION
- 12021.11 MATTERS FOR WHICH MEETING MAY GO BEHIND CLOSED DOORS

12022 **FINANCE**

- 12022.1 MONTHLY STATEMENT OF FINANCIAL ACTIVITY

12023 **HEALTH BUILDING & PLANNING**

- 12023.1 APPLICATION FOR PLANNING APPROVAL – AGROFORESTRY, TREE PLANTATION

12024 **PLANT & WORKS**

- 12024.1 ROAD MAINTENANCE JANUARY 12
- 12024.2 SEALING TENDERS 2011-12
- 12024.3 VEHICLE QUOTES

12025 **GOVERNANCE**

- 12025.1 WASTE COLLECTION TENDER
- 12025.2 MWRC STRATEGIC & CORPORATE BUSINESS PLANS & ESTABLISHMENT AGREEMENT REVIEW
- 12025.3 COMMUNITY STRATEGIC PLAN
- 12025.4 ASSET MANAGEMENT PLANNING
- 12025.5 ANNUAL REPORT 2011/12
- 12025.6 MIDWEST PRIMARY CARE BUSINESS VIABILITY PLAN
- 12025.7 CONTRACT EXTENSION FOR DR NALINI RAO
<table>
<thead>
<tr>
<th>12026</th>
<th>OTHER BUSINESS ..........................................................................................</th>
<th>50</th>
</tr>
</thead>
<tbody>
<tr>
<td>12026.1</td>
<td>INFORMATION BULLETIN – TABLED IN THE COUNCIL CHAMBERS .......................</td>
<td>50</td>
</tr>
<tr>
<td>12026.2</td>
<td>MOTIONS OF WHICH DUE NOTICE HAVE BEEN GIVEN ........................................</td>
<td>50</td>
</tr>
<tr>
<td>12026.3</td>
<td>QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN ....................</td>
<td>50</td>
</tr>
<tr>
<td>12026.4</td>
<td>URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION ........</td>
<td>51</td>
</tr>
<tr>
<td>12026.4.1</td>
<td>LATE ITEM - CEO ANNUAL LEAVE AND RELIEF ARRANGEMENTS ......................</td>
<td>51</td>
</tr>
<tr>
<td>12026.4.2</td>
<td>LATE ITEM – DUAL CAB TRUCK QUOTES ....................................................</td>
<td>53</td>
</tr>
<tr>
<td>12026.4.3</td>
<td>LATE ITEM – REQUEST FOR DONATION .......................................................</td>
<td>55</td>
</tr>
<tr>
<td>12026.4.4</td>
<td>LATE ITEM - LOCAL GOVERNMENT REFORM – POLL PROVISIONS ...................</td>
<td>58</td>
</tr>
<tr>
<td>12026.4.5</td>
<td>AGROFORESTRY AND PLANTATIONS – LOCAL PLANNING POLICY .....................</td>
<td>64</td>
</tr>
<tr>
<td>12026.5</td>
<td>MATTERS BEHIND CLOSED DOORS ..................................................................</td>
<td>67</td>
</tr>
<tr>
<td>12026.5.1</td>
<td>CONFIDENTIAL ITEM - OFFER TO PURCHASE LOT 36 RUSSELL ST .................</td>
<td>67</td>
</tr>
<tr>
<td>12026.6</td>
<td>DATE OF NEXT MEETING / MEETINGS .........................................................</td>
<td>67</td>
</tr>
<tr>
<td>12026.7</td>
<td>CLOSURE ....................................................................................................</td>
<td>67</td>
</tr>
</tbody>
</table>
Shire of Perenjori

Ordinary Meeting
MINUTES 16th February 2012

12021 PRELIMINARIES

12021.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS
Cr Chris King officially opened the meeting at 1.30pm

12021.2 OPENING PRAYER
Cr King led council in the opening prayer

12021.3 DISCLAIMER READING

12021.4 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

Present:
Cr Chris King
Cr Laurie Butler
Cr Graeme Reid
Cr Rodney Desmond
Cr Harold Wass
Cr John Cunningham
Cr Jenny Hirsch
Stan Scott – CEO
Doug Stead – DCEO
Ken Markham – Works Supervisor
Gypsie Douglas – Minute Taker

Apologies:
Cr LJ Smith

Leave of Absence:
Cr RA Benton

12021.5 PUBLIC QUESTION TIME
Nil

12021.6 PETITIONS / DEPUTATIONS / PRESENTATIONS
Nil

12021.7 NOTATIONS OF INTEREST

Financial Interest – Local Government Act s 5.60A
Proximity Interest – Local Government Act s 5.60B
Interest Affecting Impartiality – Shire of Perenjori Code of Conduct.
12021.8 APPLICATIONS FOR LEAVE OF ABSENCE
Nil

12021.9 CONFIRMATION OF MINUTES

Minutes of Ordinary Council meeting held 15th December 2011 are attached.

COUNCIL RESOLUTION
Moved: Cr LC Butler Seconded: Cr JH Hirsch
That the Minutes of ordinary council meeting held 15th December 2011 are attached.
Carried: 7/0

12021.10 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

12021.11 MATTERS FOR WHICH MEETING MAY GO BEHIND CLOSED DOORS
Executive Summary:

As required by the Local Government Act and Financial Management Regulations a Monthly Statement of Financial Activity is required to be presented to each monthly meeting. This statement is used with Councils adopted 10% variance or $5000 figure which was adopted by Council at its July meeting. A report detailing the variances is also included.

Other Financial statements are also attached as per the Finance Committee preferences.

Statutory Environment: N/A
Policy Implications: N/A
Financial Implications: N/A
Strategic Implications: N/A
Consultation: N/A
UHF Haines Norton
Voting Requirements: Simple Majority

Officers Recommendation:

1. **Statement of Financial Activity**

That the Statement of Financial Activity for the period ended 31st January 2012 including report on variances be accepted as presented.
2. Finance Report
That the Finance Report for the period ended 31st January 2012 be accepted as presented.

3. Acquisition of Assets
That the Acquisition of Assets Report for the period ended 31st January 2012 with a balance of $1,034,101.00 as presented be received.

4. Reserves Report
That the Reserves Report for the period ended 31st January 2012 with a balance of $939,279.00 as presented be received.

5. Net Current Assets
That the Net Current Assets report for the period ended 31st January 2012 with a balance of $1,303,469.00 as presented be received.

6. Bank Reconciliation’s
That the balances of the Municipal Fund of $1,193,735.09 and the Trust Fund of $46,336.87 as at 31st January 2012 as presented be received.

7. Sundry Creditors Report
That the Sundry Creditors Report for the period ended 31st January 2012 with a balance of $134,856.18 as presented be received.

8. Sundry Debtors Report
That the Sundry Debtors Report for the period ended 31st January 2012 with a balance of $216,359.54 as presented be received.

9. Accounts for Payment
That the Accounts paid from the Municipal Account consisting of Cheque Numbers 18169 - 18187 and EFT Numbers 3303 - 3368 for $440,219.08 for the period ended 31st January 2012 as presented be accepted.

10. Rates Outstanding
That the Rates Outstanding Report for the period ended 31st January 2012 as presented be received.
COUNCIL RESOLUTION

Moved: Cr RP Desmond  Seconded: Cr JR Cunningham

That items 1 to 10 of the Monthly Statement of Financial Activity Report be accepted as a true and accurate record

Carried: 7/0
Executive Summary:

Council is in receipt of an application from Carbon Conscious to plant 311ha of Mallee Plantation on Victoria Locations 6212 and 8607 Forte Road Latham. Carbon Conscious wishes to purchase the property (Lussick Property) and part of the conditions of purchase is for Councils approval to establish the plantation.

Applicants Submission:

At its December meeting Council consider the following description of the planning application:

Carbon Conscious Limited wishes to establish approximately 311ha of Mallee plantation in 2012 in the locality of 6212 and 8607 Forte Road, Latham.

The plantation area is predominantly fragile sandy soil.

Planting will commence in the winter of 2012 and be completed by spring 2012.

Rabbit baiting is completed in February/ March using trails or bait stations, depending on deemed need.

The proponent has provided the following additional information:

1) Council has requested a Silviculture plan and a Fire Management Plan.

   In my letter in support of our application I explained that we will provide Council with a Mallee Management Plan which contains a silviculture plan and a fire management plan. A copy of a plan for a property planted recently was enclosed as an example.
It is time consuming to prepare this document and we would not normally do so until we have secure purchase of the property.

*We are happy for the Council to provide conditional approval for our tree establishment proposal, subject to us providing a Mallee Management Plan which meets the requirements of the Council.*

2) **Productive Capacity**

Council has requested submission of an independent assessment of the productive capacity of the land. Carbon Conscious seeks to plant on deep sandy soil. We seek a depth of 2m of sand before we meet a less permeable soil layer such as clay, gravel or rock. I have enclosed a copy of the drill log showing the depths of the soil, the type of soil (official soil classification is used). This can be matched up with the soil types on the preliminary soils type plantation plan. The Preliminary Plantation Plan identifies the area to be planted to mallees. The surface rock and shallow gravel areas that cannot be economically planted to mallees. We don’t consider an independent assessment will add extra information for the Council members.

3) **Harvest and Transport Management Plan**

*Carbon Conscious is happy to submit a Harvest Plan and a Transport Plan in the event that harvest is considered in the future.* This will not be in the next 15 years at least since the carbon from the plantation site is committed to our clients for this period at least.

4) **Non Plantation area**

*Carbon Conscious would normally seek to lease the land not planted to mallees to a neighbour. We hope that combining the non planted land area on Hirsch and Lussick properties may be attractive to a neighbour. In the event the area is too small for cropping then Carbon Conscious will manage the land to contain weeds and encourage the natural regeneration of native species*

**Background**

At its December Ordinary Meeting Council resolved as follows:

1. That before Council will approve the application for a plantation from Carbon Conscious to plant Mallee trees on Locations 6212 and 86007 Forte Road, Latham subject to:

   - The submission of a revised Silviculture Plan that identifies existing and planned structures if any, emergency water supplies and details of any clearing of native vegetation;
   - The submission of a Fire Management Plan for approval by Council based on feedback from FESA.
   - The submission of an independent assessment of the productive capacity of the subject land
2. That in the event harvesting becomes an option the proponent submits a Harvest Plan and negotiates a Transport Management Plan with Council.

3. That the proponent provide details of the intended use of the land not to be part of the plantation.

Statutory Environment:

Shire of Perenjori Local Planning Scheme No 2

Agroforestry as an ‘A’ use – means that the use is not permitted unless the local government has exercised its discretion by granting planning approval after giving special notice in accordance with clause 9.4 (that is advertising and considering submissions);

“agroforestry” means land used commercially for tree production and agriculture where trees are planted in blocks of more than one hectare.

Plantation is a ‘D’ use - means that the use is not permitted unless the local government has exercised its discretion by granting planning approval

“plantation” has the same meaning as in the Code of Practice for Timber Plantations in Western Australia (1997) published by the Department of Conservation and Land Management and the Australian Forest Growers;

The Definition from the code of practice is: Plantation: a stand of trees of ten hectares, or larger, that has been established by sowing or planting of either native or exotic tree species selected and managed intensively for their commercial and/or environmental value. A plantation includes roads, tracks, firebreaks and small areas of native vegetation surrounded by plantations. Implicit in this definition is the recognition that plantations will be harvested.

The Planning Application refers to both Agroforestry and Tree Planation, but from the description of the project it would fit the definition of a planation. Therefore it would be within Council's discretion to approve.

Policy Implications:

The second application in as many months highlights the need for a Local Planning Policy.

Financial Implications:

Planning Fees are applicable in this case

Strategic Implications:

Agriculture and Agroforestry will be competing land uses. Plantations generally employ less people and can have an impact on the roads. They do however create a new industry and diversify the local economy.

Consultation:

Nil

Comment:

The proponent indicates that it will abide by the Code of Practice for Timber Plantations in Western Australia. While the material provided does indicate that it
would be compliant, much of the material is generic and refers to a planation in Mullewa. Compliance would require the following.

**Silviculture Plan**

If Council adopts the proposed Local Planning Policy it would require the preparation and submission of a Silviculture Plan as part of the Application for Planning Approval. The Silviculture Plan is to include the following information. Most has been provided except for the underlined portions.

1. Title details of the subject land;
2. Name of the landowner, plantation management company and plantation manager;
3. Area of land to be planted to trees and subsequently to be harvested;
4. Provision of a scaled plan showing the location of the tree plantation, including access roads, existing native vegetation, existing and future structures and buildings and emergency water supplies.
5. Details of the tree species to be planted and area of plantation.
6. Details of tending practices.
7. Details any clearing of Native Vegetation.

**Fire Management Plan**

Council requires the preparation and submission of a Fire Management Plan as part of the Application for Planning Approval. The Fire Management Plan is to be prepared in accordance with the Guidelines for Plantation Fire Protection, as amended.

The Fire Management Plan will be submitted to the Fire and Emergency Services Authority (FESA) for comment by Council prior to determining the Application for Planning Approval. Any comments made by FESA are to be considered by Council in its determination of the Application.

The plan submitted by the proponent relates to the Mullewa plantation.

**Harvest Plan and Transport Management Plan**

The proponent indicates that its intention is to develop the plantation for carbon capture not harvest. However implicit in the definition of plantation is the potential to harvest, and the proponent concedes that harvest is a possibility.

To comply with the code, and the proposed Local Planning Policy, before the proponent harvests the trees it will be required to submit a Harvest Management Plan and a Transport Management Plan. The Transport Management Plan must be negotiated with Council 18 months prior to the proposed harvest and will include details of routes, vehicle combinations, tonnages and any proposed contribution to road reinstatement or repair.

**Response to prerequisites:**

1. That before Council will approve the application for a plantation from Carbon Conscious to plant Mallee trees on Locations 6212 and 86007 Forte Road, Latham subject to:
• The submission of a revised Silviculture Plan that identifies existing and planned structures if any, emergency water supplies and details of any clearing of native vegetation;

  The proponent has suggested that this be submitted before planting commences. The Silviculture Plan would not be developed until the land use is approved.

• The submission of a Fire Management Plan for approval by Council based on feedback from FESA.

  The proponent has suggested that this be submitted before planting commences. The Silviculture Plan would not be developed until the land use is approved.

• The submission of an independent assessment of the productive capacity of the subject land.

  The proponent has submitted drilling results that seem to confirm the 2 metres of sand required for a successful Mallee plantation.

2. That in the event harvesting becomes an option the proponent submits a Harvest Plan and negotiates a Transport Management Plan with Council.

  The proponent is happy to submit a harvest plan is harvesting becomes an option.

3. That the proponent provide details of the intended use of the land not to be part of the plantation

  Carbon Conscious would normally seek to lease the land not planted to mallees to a neighbour. We hope that combining the non planted land area on Hirsch and Lussick properties may be attractive to a neighbour. In the event the area is too small for cropping then Carbon Conscious will manage the land to contain weeds and encourage the natural regeneration of native species.

CEO Comment

The proponent’s responses seem reasonable under the circumstances. The proponent has provided similar feedback in relation to the draft Local Planning Policy. In effect they are suggesting that the proponent is suggesting a two stage decision making process:
Shire of Perenjori  
Ordinary Meeting  
MINUTES  
16th February 2012

- Firstly, is the proposed location suitable on planning grounds for the proposed use. Confirmation of the productive capacity would be part of this assessment.
- If the answer is yes the proponent can develop the plans as a condition of the approval, not a prerequisite to it.

Voting Requirements:
Simple Majority

Officers Recommendation:

1. That Council approve the application for a plantation from Carbon Conscious to plant Mallee trees on Locations 6212 and 86007 Forte Road, Latham subject to submission of the following to the Shire prior to planting:
   - A revised Silviculture Plan that identifies existing and planned structures if any, emergency water supplies and details of any clearing of native vegetation;
   - A Fire Management Plan for approval by the CEO based on feedback from FESA.

2. That in the event harvesting becomes an option the proponent submits a Harvest Plan and negotiates a Transport Management Plan with Council.

COUNCIL RESOLUTION

Moved: Cr LC Butler  
Seconded: Cr GK Reid

1. That Council approve the application for a plantation from Carbon Conscious to plant Mallee trees on Locations 6212 and 86007 Forte Road, Latham subject to submission of the following to the Shire prior to planting:
   - A revised Silviculture Plan that identifies existing and planned structures if any, emergency water supplies and details of any clearing of native vegetation;
   - A Fire Management Plan for approval by the CEO based on feedback from FESA.

2. That in the event harvesting becomes an option the proponent submits a Harvest Plan and negotiates a Transport Management Plan with Council.

Carried: 7/0
12024 PLANT & WORKS

12024.1 ROAD MAINTENANCE JANUARY 12

APPLICANT: KEN MARKHAM – WORKS SUPERVISOR
FILE: 0
DISCLOSURE OF INTEREST: 0
AUTHOR: KEN MARKHAM – WORKS SUPERVISOR
RESPONSIBLE OFFICER KEN MARKHAM – WORKS SUPERVISOR
REPORT DATE: 7TH FEBRUARY 2012
ATTACHMENTS MAP

Executive Summary:
Listed are the roads graded for the month of JANUARY.

Applicants Submission:
Maya East rd                           Payne rd
Barker rd                               Keegan rd
Olden rd                                Old Perth rd
Cunningham rd                           Hibbles rd
Sharpe rd                               Warriedar Coppermine rd
Bowgada East rd                         Back Bowgada rd
Settlement rd                           
Hill rd                                 
Malcolm rd

Background:

Statutory Environment:
Local Government Act 1995 S3.1 – the general function of Local Government is to
Provide for the good government of people in its district.

Policy Implications: Nil

Financial Implications:
As per Council’s Road Maintenance Budget

Strategic Implications:
To maintain roads to a standard

Consultation: Nil
Comment: Nil
<table>
<thead>
<tr>
<th>Voting Requirements:</th>
<th>Nil</th>
</tr>
</thead>
<tbody>
<tr>
<td>Officers Recommendation:</td>
<td>Nil</td>
</tr>
</tbody>
</table>
Executive Summary:

Tenders where called for the supply and delivery of sealing services. Four tenders were received. They were Fulton Hogan, Downer Australia, RnR Contracting and Boral Resources.

Applicants Submission:

Tenderers were asked to supply pricing as outlined in the spreadsheet for the supply of materials and services to carry out sealing works in the Shire of Perenjori. All prices are inclusive of GST.

Boral Resources supplied the best price, which was $172,451.70 incl. GST.

RnR Contracting price was $187,230.12

Fulton Hogan’s price was $186,725.16

Downer Australia’s price was $237,910.53

The Works Supervisor spoke to his counterpart in Morawa who has been using Boral for the last 3 years and highly recommends them. The Perenjori Shire has been using RnR for the last 6 -7 years.

Background:

Statutory Environment:

Local Government Act 1995 S3.1 – the general function of Local Government is to provide for the good government of people in its district.

Policy Implications: Nil

Financial Implications:

The budget for the resealing on Bunjil Carnamah rd is $278,885 and the seal widening on Perenjori Rothsay rd is $56,372. This includes all Shire costs, sealing contractors and aggregate supply.

Strategic Implications:

Consultation: Nil
Shire of Perenjori

Ordinary Meeting

MINUTES 16th February 2012

Comment: Nil

Voting Requirements:
Simple Majority

Officers Recommendation:
That Council accept the tender from Boral Resources for the supply and delivery of sealing services as requested in tender # 1/2012.

COUNCIL RESOLUTION

Moved: Cr JC Cunningham  Seconded: Cr HC Wass
That Council accept the tender from Boral Resources for the supply and delivery of sealing services as requested in tender # 1/2012.

Carried: 7/0

---

<table>
<thead>
<tr>
<th>COMPANY</th>
<th>MOB/DEMOB</th>
<th>RELOCATION IN MIDWEST</th>
<th>PRECOATING</th>
<th>BITUMEN</th>
<th>SPREADING OF AGGREGATES</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>FULTON HOGAN</td>
<td>$9,500</td>
<td>$28.80/km</td>
<td>$11.75/m3</td>
<td>$1.29/lt</td>
<td>$0.28/m2</td>
<td>$186,725.16</td>
</tr>
<tr>
<td>DOWNER AUSTRALIA</td>
<td>$18,800</td>
<td>NIL</td>
<td>$19.80</td>
<td>$1.59</td>
<td>$0.29/m2</td>
<td>$237,910.53</td>
</tr>
<tr>
<td>RnR CONTRACTING</td>
<td>$2,750</td>
<td>NIL</td>
<td>$19.55/m3</td>
<td>$1.33/lt</td>
<td>$0.25/m2</td>
<td>$187,230.12</td>
</tr>
<tr>
<td>BORAL RESOURCES</td>
<td>$8,400</td>
<td>$20.98/km</td>
<td>$17.20/m3</td>
<td>$1.20/lt</td>
<td>$0.18/m2</td>
<td>$172,451.70</td>
</tr>
</tbody>
</table>
12024.3 VEHICLE QUOTES

APPLICANT: KEN MARKHAM – WORKS SUPERVISOR
FILE: 0
DISCLOSURE OF INTEREST: 0
AUTHOR: KEN MARKHAM – WORKS SUPERVISOR
RESPONSIBLE OFFICER: KEN MARKHAM – WORKS SUPERVISOR
REPORT DATE: 7TH FEBRUARY 2012
ATTACHMENTS QUOTES & SPREADSHEET

Executive Summary:
Quotes were called for from several suppliers for the replacement of 3 light vehicles and the 4x4 dual cab.
John Hughes and Prosser Toyota supplied quotes and the third company contacted, Midland DVG declined to supply quotes, though had been keen to do so when spoken to by phone.
All quotes have been requested by using the State Government’s Vehicle Pricing list available from WALGA, which enables us to obtain quotes without going to tender.

Applicants Submission:
Of the quotes received for the supply of 4x2 cab chassis utilities, the prices from John Hughes fleet are the best. Changing all three vehicles over for the quoted price after trade will leave us with a $1,183.46 over run.
The preference of vehicle for the Works Supervisor is the Mitsubishi Triton GLX-R 4x4 dual cab, manual transmission and steel tray.

Background:

Statutory Environment:
Local Government Act 1995 S3.1 – the general function of Local Government is to Provide for the good government of people in its district.

Policy Implications: Nil

Financial Implications:
If the Mitsubishi Triton 4x2’s and the Mitsubishi Triton GLX-R 4x4 are agreed to, the net changeover compared to the budget will leave a $5,213.72 surplus.

Strategic Implications:

Consultation:
Comment: Nil

Voting Requirements: Simple Majority

Officers Recommendation:
That Council accept the quotes from John Hughes Fleet for the 3 Mitsubishi Triton 4x2's and for the Mitsubishi Triton GLX-R 4x4 with steel tray and manual transmission.

COUNCIL RESOLUTION
Moved: Cr GK Reid Seconded: Cr RP Desmond
That Council accept the quotes from John Hughes Fleet for the 3 Mitsubishi Triton 4x2's and for the Mitsubishi Triton GLX-R 4x4 with steel tray and manual transmission.
Carried: 7/0
# VEHICLE QUOTES 2012

<table>
<thead>
<tr>
<th>SUPPLIER</th>
<th>VEHICLE</th>
<th>STYLE SIDES</th>
<th>STEEL TRAY</th>
<th>TRANSMISSION</th>
<th>NEW VEHICLE</th>
<th>TRADE</th>
<th>C/OVER style side</th>
<th>C/OVER steel tray</th>
<th>C/OVER 4x2</th>
<th>BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>JOHN HUGHES</td>
<td>MN Triton GLX dual cab 4x4</td>
<td>$1,037</td>
<td>$53,389</td>
<td>Manual</td>
<td>$34,795.45</td>
<td>$16,290</td>
<td>$19,235.45</td>
<td>$21,894.45</td>
<td>$32,000</td>
<td></td>
</tr>
<tr>
<td>JOHN HUGHES</td>
<td>MN Triton GLX dual cab 4x4</td>
<td>$1,037</td>
<td>$53,389</td>
<td>Automatic</td>
<td>$36,349.27</td>
<td>$16,290</td>
<td>$20,789.27</td>
<td>$23,448.27</td>
<td>$32,000</td>
<td></td>
</tr>
<tr>
<td>JOHN HUGHES</td>
<td>MN Triton GL cab chassis 4x2</td>
<td>manual</td>
<td></td>
<td>Manual</td>
<td>$21,417.82</td>
<td>$9,090</td>
<td>$12,327.82</td>
<td></td>
<td>$10,300</td>
<td></td>
</tr>
<tr>
<td>JOHN HUGHES</td>
<td>MN Triton GL cab chassis 4x2</td>
<td>manual</td>
<td></td>
<td>Manual</td>
<td>$21,417.82</td>
<td>$7,290</td>
<td>$14,127.82</td>
<td></td>
<td>$17,000</td>
<td></td>
</tr>
<tr>
<td>JOHN HUGHES</td>
<td>MN Triton GLX-R Steel tray</td>
<td>$41,982.82</td>
<td>$16,290</td>
<td>Manual</td>
<td>$25,602.82</td>
<td>$21,417.82</td>
<td></td>
<td></td>
<td>$32,000</td>
<td></td>
</tr>
<tr>
<td>JOHN HUGHES</td>
<td>MN Triton GLX-R style sides</td>
<td>$39,340.09</td>
<td>$16,290</td>
<td>manual</td>
<td>$23,050.09</td>
<td></td>
<td></td>
<td></td>
<td>$32,000</td>
<td></td>
</tr>
<tr>
<td>PROSSER TOYOTA</td>
<td>Toyota Hilux 4x4 3.0L T/D</td>
<td>steel tray</td>
<td></td>
<td>Automatic</td>
<td>$43,349.40</td>
<td>$16,200</td>
<td>$27,149.40</td>
<td></td>
<td>$32,000</td>
<td></td>
</tr>
<tr>
<td>PROSSER TOYOTA</td>
<td>Toyota Hilux 4x4 3.0L T/D Style side</td>
<td></td>
<td></td>
<td>Automatic</td>
<td>$39,771.82</td>
<td>$16,200</td>
<td>$23,571.82</td>
<td></td>
<td>$32,000</td>
<td></td>
</tr>
<tr>
<td>PROSSER TOYOTA</td>
<td>Toyota Hilux 4x4 3.0L T/D D/C/C</td>
<td>steel tray</td>
<td></td>
<td>Manual</td>
<td>$38,672.22</td>
<td>$16,200</td>
<td>$22,472.22</td>
<td></td>
<td>$32,000</td>
<td></td>
</tr>
<tr>
<td>PROSSER TOYOTA</td>
<td>Toyota Hilux 4x4 3.0L T/D D/C</td>
<td>style sides</td>
<td></td>
<td>Manual</td>
<td>$37,691.43</td>
<td>$16,200</td>
<td>$21,411.43</td>
<td></td>
<td>$32,000</td>
<td></td>
</tr>
<tr>
<td>PROSSER TOYOTA</td>
<td>Toyota Hilux 4x2 3.0L T/D S/C</td>
<td>Manual</td>
<td></td>
<td>$25,405.74</td>
<td>$7,650</td>
<td></td>
<td>$17,755.74</td>
<td></td>
<td>$10,300</td>
<td></td>
</tr>
<tr>
<td>PROSSER TOYOTA</td>
<td>Toyota Hilux 4x2 3.0L T/D S/C</td>
<td>Manual</td>
<td></td>
<td>$25,405.74</td>
<td>$7,650</td>
<td></td>
<td>$17,755.74</td>
<td></td>
<td>$10,300</td>
<td></td>
</tr>
<tr>
<td>PROSSER TOYOTA</td>
<td>Toyota Hilux 4x2 3.0L T/D S/C</td>
<td>Manual</td>
<td></td>
<td>$25,405.74</td>
<td>$5,400</td>
<td></td>
<td>$20,005.74</td>
<td></td>
<td>$17,000</td>
<td></td>
</tr>
<tr>
<td>PROSSER TOYOTA</td>
<td>Toyota Hilux 4x2 4.0L PET S/C</td>
<td>Manual</td>
<td></td>
<td>$24,643.47</td>
<td>$7,650</td>
<td></td>
<td>$16,993.47</td>
<td></td>
<td>$10,300</td>
<td></td>
</tr>
</tbody>
</table>
Executive Summary:

The purpose on the report is for Council to approve BL & MJ Thornton Waste Removal Service as the successful tender for the collection of putrescibles waste for the Morawa and Perenjori Waste Management Scheme for the next five (5) years with an option of five (5) more years.

Applicants Submission:

Tender have been invited by the Shire of Morawa on behalf of the two Shires. Tenders have now been received and are attached for Council’s information.

The management and removal of bulk waste from the town sites landfill areas can be advertised as a standalone process in the event of the waste having to be transferred to a site out of town.

The tender documents have been reviewed and two provide detailed information on services to be provided. Each tender provides for an indexation clause and provision of equipment to pick up town-site waste.

The tenders deliver a bottom line cost price for the pick-up and disposal of household commercial waste using 240 litre mobile garbage bins in the town site.

The amount tendered to collect the bins varies from $2.10 to $2.68 (GST exclusive). Veolia has included a confidentiality clause in their tender hence the value and cost for collection has not been detailed in this report but is included in the attached documentation.

During annual budget preparation the Shire of Morawa includes the rate of collect per bin when calculating the amount of expenditure and revenue required in providing a waste management service to the rate payer.
Background:

“The Morawa and Perenjori Waste Management Scheme” is jointly administered by the Shires of Morawa and Perenjori and the current contract expired on 30th April 2011.

In the interim (until a new contract had been awarded) BL & MJ Thornton Waste Removal Service has been providing waste management services to the Shires of Morawa and Perenjori.

BL & MJ Thornton Waste Removal Service have been granted one year contracts for the past three years to ensure waste collection continued whilst alternatives were being considered. To date this service has been satisfactory.

Decisions on new long term measures were deferred pending structural reform and other regional arrangements.

It may be necessary to consider at some point moving from a landfill site to a transfer station for collected rubbish for Perenjori. If this were to happen there would be additional cost in establishing the transfer station, the periodic transfer of waste to Meru, and the disposal charges from Meru landfill site. These arrangements would be separate from this contract and are not part of the consideration for this proposal.

At its November Ordinary Meeting Council resolved as follows:

1. Council advertise for tenders to provide putrescible waste collection services for the Morawa and Perenjori Waste Management Scheme.
2. That contractors also be requested to provide a rural pricing model for rural farm gate collections to form the basis for further discussions with non-town based residents.
3. The tender is for five (5) years with an option for a further five (5) years to provide the service.
4. Tenders are to be assessed by Shire officers and a report submitted for Council consideration for approval of the successful tender.

Statutory Environment:

Local Government Act 1995
Local Government (Functions and General) Regulations 1996, Part 4A

Policy Implications:

Nil

Financial Implications:

The recommended tender offers domestic collection for $2.30 per collection per bin for household bins, $2.10 per bin for street bins and $43.00 per hour for commercial collection. This is almost 10% higher than current rates, but is cheapest of the three offerings.

Strategic Implications:

The tender will secure collection services with only a CPI rise for the next 5 to 10 years.
Consultation:
The tender process was managed by the Shire of Morawa.

Comment:
The recommended tenderer is the existing supplier. A secure contract should allow the contractor to update its equipment. Only one tenderer addressed farm gate collection, and cost would be prohibitive unless there was significant take up from farms.

Voting Requirements:
Simple Majority

Officers Recommendation:
1. BL & MJ Thornton Waste Removal Service is endorsed as the successful tenderer for the collection of putrescibles waste collection from the Morawa and Perenjori Waste Management Scheme.
2. The contact is to commence 1st March 2012 for the next five (5) years with an option of five (5) more years.
3. The CEO negotiate a contract to reflect the above.

COUNCIL RESOLUTION
Moved: Cr GK Reid  Seconded: Cr JR Cunningham
1. BL & MJ Thornton Waste Removal Service is endorsed as the successful tenderer for the collection of putrescibles waste collection from the Morawa and Perenjori Waste Management Scheme.
2. The contact is to commence 1st March 2012 for the next five (5) years with an option of five (5) more years.
3. The CEO negotiate a contract to reflect the above.

Carried: 7/0
Executive Summary:

The purpose of this report is for council to appoint a (third) representative (i.e. in addition to their delegate and proxy delegate to MWRC) to participate in the Mid West Regional Council:

- Development of a Strategic Community Plan;
- Development of a Corporate Business Plan; and
- Review of existing Establishment Agreement

Applicants Submission:

The Mid West Regional Council (MWRC) is undertaking its Strategic Community Planning process and has engaged consultant Blue Zoo to assist. The consultant will be assisting the MWRC to conduct a planning workshop before the end of February 2012.

As part of the preparation for the planning workshop MWRC CEO Suzanne Ward is visiting each member Council to get stakeholder input and help inform the planning process. Ms Ward is attending today’s forum and will be accompanied by 2 members of the Blue Zoo team.

The MWRC is seeking 3 representatives (Including the President and Deputy President) and the CEO from each Council to attend the planning forum.

Background:

The Strategic Community Plan and Corporate Business Plan are requirements of Western Australia’s new Integrated Planning and Reporting (IPR) Framework. All Local Governments must have IPR fully in place by the end of June 2013.

Statutory Environment:

Recently introduced regulations require all Local Governments in Western Australia to have developed and adopted a Strategic Community Plan and a Corporate Business Plan by June 2013. MWRC existing Strategic Plan has expired and
Council have also requested a review of the existing Establishment Agreement. See Agenda Item on development of the Shire’s plans.

**Policy Implications:**
Nil

**Financial Implications:**
The MWRC Planning Project is being funded by a Dept Local Government Grant of $50,000.

Councils are required to meet the cost of travel for members and staff to attend the workshop. It is anticipated any overnight stays by consultants in Council accommodation would be provided at the member Councils expense. These expenses will form part of the in kind contributions supporting the grant acquittal process.

**Strategic Implications:**

a) The Strategic Community Plan and Corporate Business Plan are requirements of Western Australia’s new Integrated Planning and Reporting (IPR) Framework. All Local Governments must have IPR fully in place by the end of June 2013.

b) The Review of the Establishment Agreement relates to the desire of the member Councils to examine the Establishment Agreement following 4 years of operating to ensure the agreement remains relevant to current needs.

**Consultation:**
Regional Councillors selected the consultant.

**Comment:**
Following the aborted amalgamation process it in now incumbent upon MWRC members to make the most of any regional cooperation opportunities.

**Voting Requirements:**
Simple Majority

**Officers Recommendation:**

That Cr .................................. be nominated in addition to Cr King and Butler, to represent the Shire of Perenjori to assist MWRC in the:

- Development of a Strategic Community Plan;
- Development of a Corporate Business Plan; and
- Review of existing Establishment Agreement
COUNCIL RESOLUTION

Moved: Cr JH Hirsch Seconded: Cr JR Cunningham

That Cr HC Wass be nominated in addition to Cr King and Butler, to represent the Shire of Perenjori to assist MWRC in the:

- Development of a Strategic Community Plan;
- Development of a Corporate Business Plan; and
- Review of existing Establishment Agreement

Carried: 7/0
Executive Summary:

Sue Middleton from WA Grassroots Development has submitted a quotation to facilitate strategic planning process and the development of our strategic community plan.

Applicants Submission:

The proposal describes the brief as follows:

The Shire of Perenjori wishes to undertake a process to provide a Strategic Plan that has a long-term vision, objectives and strategies for the future of the Shire of Perenjori.

The process will:

- develop a clear vision of the current economic base and future economic base for the industries and communities within the Shire. It will propose a growth plan for the Shire.
- Detail a response to the unique opportunities and challenges facing the Shire.
- Be a basis for future detailed planning by Council and regional planning with MWDC, RDL, WAPC, DOP and infrastructure agencies/bodies.
- Link to land use plans and processes of the Shire (however it won’t be a statutory planning process).
- Detail the social infrastructure (health, education, social service provision, childcare, aged care, police, recreation etc) and services required to ensure the liveability and competitiveness of the Shire.
- Detail the physical infrastructure asset condition and needs for the future.
- Detail environmental issues and needs for the future to ensure the sustainability of the community’s future.
Background:
The CEO contacted Ms Middleton some time ago and discussed our circumstances. She has extensive experience with community development and planning processes for small communities. She has done extensive work in Wongan Hills including the development of housing and child care facilities. This is a good fit with Perenjori’s needs.

Statutory Environment:

Local Government Act 1995 s 5.56 states:

5.56. Planning for the future

(1) A local government is to plan for the future of the district.

(2) A local government is to ensure that plans made under subsection (1) are in accordance with any regulations made about planning for the future of the district.

The Government has promulgated extensive regulation to guide the process of development of Strategic Community Plans and Corporate Business Plans. The regulations are reproduced in full in the attachments.

The Department has published an advisory standard for the different planning elements:
1.1 Strategic Community Plan

<table>
<thead>
<tr>
<th>Element</th>
<th>Regulatory requirements</th>
<th>Standards</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strategic Community Plan</td>
<td>(i) Is for a minimum 10-year timeframe. (ii) States community aspirations, vision and objectives. (iii) Was developed or modified through engagement with the community, and this is documented. (iv) Has regard to current and future resource capacity, demographic trends and strategic performance measurement. (v) Was adopted or modified by an absolute majority of council.</td>
<td>Standard is NOT met: If a council has not, by 30 June 2013 or earlier, adopted a Strategic Community Plan that meets all of the regulatory requirements. Basic Standard: Basic Standard is met when: • A council has, by 30 June 2013 or earlier, adopted a Strategic Community Plan that meets all of the regulatory requirements. • The local government has a community engagement policy/strategy. • Community engagement involves at least 500 or 10% of residents, whichever is fewer, and is conducted by at least 2 documented mechanisms. Intermediate Standard: Intermediate Standard is met when: • The Strategic Community Plan connects most of the activities/services that are delivered by the local government with the community’s vision, aspirations and objectives. • The Strategic Community Plan takes into account a range of relevant external factors, including relevant plans of State and Commonwealth agencies. • Community engagement involves more than the minimum number of electors, is inclusive and uses more than the minimum number of documented mechanisms. Advanced Standard: Advanced Standard is met when: • The Strategic Community Plan meets Basic and Intermediate standards; • The Strategic Community Plan connects all of the activities/services that are delivered by the local government with the community’s vision, aspirations and objectives; • The Strategic Community Plan demonstrates effectiveness in achieving community outcomes.</td>
</tr>
</tbody>
</table>
### 1.2 Corporate Business Plan

<table>
<thead>
<tr>
<th>Element</th>
<th>Regulatory requirements</th>
<th>Standards</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Corporate Business Plan</strong></td>
<td></td>
<td><strong>Standard is NOT met:</strong></td>
</tr>
<tr>
<td></td>
<td>A Corporate Business Plan:</td>
<td>If a council has not, by 30 June 2013 or earlier, adopted a Corporate Business Plan that meets</td>
</tr>
<tr>
<td></td>
<td>[i] Is for a minimum of 4 years.</td>
<td>the listed regulatory requirements.</td>
</tr>
<tr>
<td></td>
<td>[ii] Identifies and prioritises the principal strategies and activities the council will</td>
<td>Basic Standard:</td>
</tr>
<tr>
<td></td>
<td>undertake in response to the aspirations and objectives stated in the Strategic</td>
<td>Basic standard is met when:</td>
</tr>
<tr>
<td></td>
<td>Community Plan.</td>
<td>• A council has, by 30 June 2013 or earlier, adopted a Corporate Business Plan that meets</td>
</tr>
<tr>
<td></td>
<td>[iii] States the services, operations and projects that a local government will deliver</td>
<td>all of the listed regulatory requirements.</td>
</tr>
<tr>
<td></td>
<td>over the period of the plan, the method for delivering these and the associated cost.</td>
<td>• The current year of the Corporate Business Plan establishes the current Annual Budget.</td>
</tr>
<tr>
<td></td>
<td>[iv] References resourcing considerations such as asset management plans,</td>
<td>• The local government also has in place:</td>
</tr>
<tr>
<td></td>
<td>finances and workforce plans.</td>
<td>- workforce plan that meets the basic standard;</td>
</tr>
<tr>
<td></td>
<td>[v] Is adopted by council by absolute majority.</td>
<td>- asset management key performance indicators that meet the basic standard*;</td>
</tr>
<tr>
<td></td>
<td>Regulations also require that:</td>
<td>and</td>
</tr>
<tr>
<td></td>
<td>[i] Notice has been given to the public when the Corporate Business Plan is adopted</td>
<td>• a long term financial plan.</td>
</tr>
<tr>
<td></td>
<td>(or modified).</td>
<td>Intermediate Standard:</td>
</tr>
<tr>
<td></td>
<td>[iii] The Corporate Business Plan is reviewed annually. This is because it is the main</td>
<td>Intermediate standard is met when:</td>
</tr>
<tr>
<td></td>
<td>‘driver’ for the local government’s annual budget.</td>
<td>• the Corporate Business Plan meets the Basic Standard</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• resourcing components (e.g., workforce plan, asset management plans, long term financial</td>
</tr>
<tr>
<td></td>
<td></td>
<td>plan) have been integrated to drive activities/service delivery.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• the workforce plan has been developed to an intermediate standard.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• asset key performance indicators meet advanced standards; and</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• financial management key performance indicators meet basic standards.</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Advanced Standard:</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Advanced standard is met when:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• the Corporate Business Plan meets the Basic Standard and Intermediate Standard</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• all activities/services delivered are integrated through the Corporate Business Plan.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• all resourcing components (e.g., workforce plan, asset management plans, long term financial</td>
</tr>
<tr>
<td></td>
<td></td>
<td>plan) have been integrated to drive activities/service delivery.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• all financial and asset key performance indicators meet advanced standards (where applicable)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• the workforce plan meets advanced standard.</td>
</tr>
</tbody>
</table>
Policy Implications:

The Shire’s Purchasing Policy states as follows:

**Goods valued at over $10,000 and up to $50,000**

Staff will obtain 3 written quotes from alternative suppliers. The following conditions will also apply:

- All suitable suppliers from the Local Suppliers Register will be invited to submit a quotation even if there are more than 3 suitable suppliers.

- Staff will allow a minimum of 3 working days for a quote to be provided. If more than 3 days are provided, all suppliers will be allowed that same period to respond.

- If staff are unable to obtain 3 written quotes, this should be documented and the purchase approved by the CEO.

The policy provides the capacity for the CEO to determine purchases where 3 quotes have not been obtained.

In this case the single quote was obtained from the consultant considered by the CEO to be the best placed to deliver the service. Our recent experience with strategic planning consultancies has highlighted the importance of a good fit with the task and the community.

Financial Implications:

Council has the following allocations relevant to this project:

<table>
<thead>
<tr>
<th>GL Number</th>
<th>Description</th>
<th>Budget</th>
<th>Committed Expenditure</th>
<th>Available Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>04238</td>
<td>Consultants’ Fees</td>
<td>$30,000</td>
<td>$20,000</td>
<td>$10,000</td>
</tr>
<tr>
<td>04243</td>
<td>Forward Capital Works Plan</td>
<td>$10,000</td>
<td>$8,500</td>
<td>$1,500</td>
</tr>
<tr>
<td></td>
<td>Financial Management Review</td>
<td>$ 5,000</td>
<td>$2,000</td>
<td>$3,000</td>
</tr>
<tr>
<td></td>
<td>Strategic Planning</td>
<td>$20,000</td>
<td>$0</td>
<td>$20,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>$65,000</strong></td>
<td><strong>$30,500</strong></td>
<td><strong>$34,5000</strong></td>
</tr>
</tbody>
</table>

The quote of $33,063 ex GST for the Strategic Community Plan fits within the available budget. If we proceed with the development of the Corporate Business Plan this will involve an additional $10,065 Plus GST, but will include mini business plans for up to 20 strategies identified in the plan.

It is proposed to reallocate the available funds to the strategic planning process, and increase the overall allocation by $10,000 to cover the quoted price for producing both plans.

Strategic Implications:

This planning process will be the cornerstone of the integrated planning forces and will provide a template for future budgets and planning revisions for the next 10 years.
Consultation:

Other Shires in the North Midlands are using Haines Norton for their plans. While we are committed to regional cooperation this is one process that should be squarely focused on our community. On some issues regional cooperation may emerge as the best strategy or tactic.

Comment:

With continued commitment and investment I believe that Council can achieve the Basic Standard by the end of this financial year, and the intermediate standard by the end of 2012/13. This will require commitment to the development of other supporting plans such as the workforce development plan, and implementing the Asset Management Improvement Strategy.

Council has a history of sound strategic planning, including excellent outcomes in industry development, recreation facilities, and leveraging long term benefits for the community. The Shire has been particularly good at engaging with the mining industry and advocating for the community with other levels of government.

While elected members do an excellent job of gathering community input and feedback, the community continues to express concern about the level of consultation and the quality of communication. This planning process provides a great opportunity for a fresh start with a new plan that is owned and has buy in from the community. With appropriate ongoing resources and commitment we can carry this dynamic into future decision making processes.

The addition of the Corporate Business Plan should help Council to achieve the targets set out in the Strategic Community Plan. Virtually all state grant programs require business plan for the proposal. The development of mini business plans for each strategy should fast track implementation and help us achieve the targets set out in the plan.

Voting Requirements:

Absolute Majority

Officers Recommendation:

1. That Council:
   
   - Appoint Sue Middleton from WA Grassroots Development to facilitate strategic planning process and the development of our strategic community plan in line with the attached proposal;
   
   - Reallocate $10,000 from Account 04238, Consultants’ Fees to 04243 Strategic and Operational Planning

2. That Council:
   
   - Appoint Sue Middleton from WA Grassroots Development to assist Council to develop its Corporate business Plan.
   
   - Increase the allocation to Strategic and Operational Planning by a further $10,000.
COUNCIL RESOLUTION

Moved: Cr RP Desmond                      Seconded: Cr JR Cunningham

1. That Council:
   • Appoint Sue Middleton from WA Grassroots Development to facilitate strategic planning process and the development of our strategic community plan in line with the attached proposal;
   • Reallocate $10,000 from Account 04238, Consultants’ Fees to 04243 Strategic and Operational Planning

2. That Council:
   • Appoint Sue Middleton from WA Grassroots Development to assist Council to develop its Corporate business Plan.
   • Increase the allocation to Strategic and Operational Planning by a further $10,000.

Carried: 7/0
Executive Summary:
The Infrastructure Asset Management Plan is presented together with supporting documents for endorsement by Council.

Applicants Submission:
The Infrastructure Asset Management Plan is an essential component of the Integrated Planning Framework that has been developed for Local Government. Morrison Low was appointed by the Shires of Perenjori, Morawa, Mingenew and Three Springs to prepare asset management plans for each of the Shires.

The suite of documents consists of the following:

Infrastructure Asset Management Plan January 2012

This plan sets out our current position based on available information together with target performance measures and improvement actions. It identifies funding gaps in relation to different asset classes, and the actions required to improve our asset management performance.

In many ways asset management is about bringing together the engineering and accounting disciplines so that the necessary operational, maintenance, renewal and replacement tasks are performed and that the financial implications of these requirements are considered and planned for. The asset management plan is an informing strategy which supports the development of the Strategic Community Plan, the Corporate Business Plan and the long term financial plan. As the Infrastructure
Asset Management Plan should reflect Councils other plans, it will need to be revised following completion of the other planning.

Infrastructure Asset Management Strategy January 2012
The objective of this Infrastructure Asset Management Strategy is to provide a set of structured strategic actions to enable the Shire to implement asset management practices and systems to ensure that the issues identified are addressed and to support the Shire’s Strategic Plan and Infrastructure Asset Management Policy.

Infrastructure Asset Management Policy January 2012
The policy gives voice to Council’s commitment to asset management and should ensure that the Shire effectively plans for and manages its assets.

Midwest Group of Councils – Asset Management Delivery Options
Having identified improvement needs and actions the fourth and final document provides a number of alternative approaches to implementing the improvement strategy, including the benefits and risks of each approach. Not surprisingly the approach recommended is to collectively engage an external consultant to manage the process. In light of the recommittal to the Mid West Regional Council this would seem to be an appropriate role for the MWRC to pursue. For the purposes of this task they would be an external consultant.

Background:
The administration has been working with Morrison Low to develop this suite of documents for over a year. The process has helped us to identify information and systems gaps and shortcomings which we will be able to redress and improve over time. It has highlighted the need to measure community expectations and satisfaction to better measure our performance.

Asset management is an issue that has attracted both State and national attention. The Australian Centre for Excellence in Local Government has developed a National Guide to assist small rural and remote communities, and the CEO participated in a two day training program based around the national guide.

Statutory Environment:
Local Government Act 1995 S5.56 sets out the requirements for planning.

Policy Implications:
A draft Infrastructure Asset Management Policy is attached.

Financial Implications:
Commitment to asset management improvement will cost in the order of $20,000 per year over the next 3 years.

Strategic Implications:
Asset Management is at the core of almost everything that Local Governments do. As can be seen from the plan the Shire of Perenjori manages an asset portfolio with a replacement value in excess of $110,000,000.
Consultation:
The CEO and other senior staff had extensive discussions with the consultant during the development of the plan.

Comment:
Infrastructure Asset Management has been a serious issue for Local Government for many years. The various assessments of Local Government sustainability have focussed on two things: the capacity of local governments to continue without grant funding, and the capacity to operate, maintain and renew infrastructure assets over the life of the assets.

The State Government has developed an integrated planning process for Local Government and this has been discussed in some detail over the last two years. The planning around the proposed amalgamation gave elected members and early insight into the complexities of the planning regime.

The Department has published an Integrated Planning and Reporting Advisory Standard to assist Local Governments to achieve the required standards. It sets out basic (minimum compliance) standards to be achieved by 30 June 2013, and intermediate and advanced standards for Local Governments to aspire to.
## Key Performance Indicator

<table>
<thead>
<tr>
<th>Data and Calculation</th>
<th>Information</th>
<th>Standards</th>
<th>Current Performance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Asset consumption ratio (ACR)</strong></td>
<td>Depreciated replacement cost of assets (written down value) divided by current replacement costs of depreciable assets. * ^</td>
<td>Standard is not met if ratio data cannot be identified or ratio is less than 50%. Basic standard is met if ratio data can be identified and ratio is 50% or greater. Advanced standard is met if this ratio is between 60% and 75%.</td>
<td>77%</td>
</tr>
<tr>
<td></td>
<td>Expressed as a percentage.</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Asset sustainability ratio (ASR)</strong></td>
<td>Capital expenditure on replacement or renewal of assets divided by the depreciation expense. * ^</td>
<td>Standard is not met if ratio data cannot be identified or ratio is less than 90%. Basic standard is met if ratio data can be calculated and ratio is 90% or greater. Advanced standard is met if this ratio is between 90% and 110%.</td>
<td>63%</td>
</tr>
<tr>
<td></td>
<td>Expressed as a percentage.</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Asset renewal funding ratio</strong></td>
<td>Net present value of planned capital expenditure based on current Departmental guidance on renewals over ten years divided by the net present value of the required capital expenditures on renewals over the same period. * ^</td>
<td>Standard is not met if ratio data cannot be identified or ratio is less than 75%. Basic standard is met if ratio data can be identified and ratio is between 75% and 95%. Advanced standard is met if this ratio is between 95% and 105% and the ASR falls within the range 90% to 110% and ACR falls within the range of 50% to 75%.</td>
<td>192%</td>
</tr>
<tr>
<td></td>
<td>Expressed as a percentage.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
As we work through the improvement plan these ratios will be brought into line with guidance. Part of the improvement will be derived from better and more reliable data.

Voting Requirements:
Simple Majority

Officers Recommendation:
1. That Council adopt the Infrastructure Asset Management Plan January 2012
2. That Council adopt the Infrastructure Asset Management Strategy January 2012
3. That Council adopt the Infrastructure Asset Management Policy January 2012
4. That Council seek to develop a regional asset management improvement program through the MWRC in the first instance.

COUNCIL RESOLUTION
Moved: Cr JR Cunningham  Seconded: Cr GK Reid
That item 12025.4 Asset Management Planning be deferred until the March Ordinary Council Meeting.
Carried: 7/0
Executive Summary:
An Annual Report is required to be produced every year after the audit for the year has been completed and upon receipt of the Audit Report. The Annual Report must be accepted by Council by 9 March 2012.

Applicants Submission:
For statutory compliance a local government must:

- If the Auditors Report is not available in time for the annual report to be accepted by 31 December, the annual report is to be accepted no later than 2 months after the auditor’s report becomes available. As the audit report became available on the 10 January 2012 the annual report must be accepted before 9 March 2012.
- Advertise the availability of the annual report
- The date of the Annual Electors Meeting is also required to be set. The meeting must be held within 56 days of acceptance of the Annual Report, that is by 12 April 2012.
- It is proposed that the annual meeting of Electors be held at 5.00 pm on Wednesday 14 March 2012 at the Perenjori Pavilion.
- Fourteen days public notice of the meeting is also required.

Background:
The Annual Report has been finalised and will be tabled at the Council Meeting.

Statutory Environment:
Local Government Act 1995 S5.53 to 5.55 sets out the requirements for annual reporting
Policy Implications:
Policy 237 – Annual Report distributed to Ratepayers on request

Financial Implications: N/A

Strategic Implications: N/A

Consultation: N/A

Comment:
The annual report provides the opportunity for the Shire to summarise for the community the achievements of the Local Government and provide for the community the outcome of the annual audit.

Voting Requirements:
Absolute Majority

Officers Recommendation:
1. That the 2010/11 Annual Report as presented be accepted
2. That the Annual Meeting of Electors be held at 5.00pm on Wednesday 14 March 2012 at the Perenjori Pavilion.

COUNCIL RESOLUTION
Moved: Cr LC Butler Seconded: Cr JH Hirsch
1. That the 2010/11 Annual Report as presented be accepted
2. That the Annual Meeting of Electors be held at 5.00pm on Wednesday 14 March 2012 at the Perenjori Pavilion.

Carried: 7/0
Executive Summary:

The Midwest Primary Care Business Viability Plan has been completed by Virtual Health. The plan recommends that in the long term that the north Midlands be serviced by a single private practice with doctors based in Morawa and Three Springs. The Morawa Perenjori Practice could already support a second doctor and a potential candidate has been identified.

Applicants Submission:

The Report made the following findings:

*Primary Findings*

1. A minimum of three to four full-time general practitioners are required to meet the primary care needs of the Midwest population.
2. The organisational models of the Morawa and Three Springs Medical Practices are very different.
3. The financial performances of the Morawa and Three Springs Medical Practices in 2010/11 were very different.
4. A regional private practice is the most viable model of primary care service delivery in the Midwest.
5. It is feasible to amalgamate the Morawa and Three Springs medical practices to form a regional private practice in the future.
6. The Southern Inland Health Initiative will provide significant additional funds to enhance emergency and primary care services in the region.
7. There are business expansion opportunities currently available in the region that will generate significant additional revenue.
8. The engagement of a second doctor at the Morawa Medical Practice is financially viable provided the second doctor enables business expansion opportunities to be taken up. This would most appropriately be done within the scope of a developing regional private practice.

9. The engagement of a second doctor at Three Springs Medical Practice is not financially viable at this time. This may change if a regional private practice model is implemented and business expansion opportunities are taken up.

10. Service delivery to Eneabba, Leeman and Greenhead from either the Morawa or Three Springs Medical Practices is not feasible at present. This may change if a regional private practice model is implemented.

Secondary findings

1. There is potential for Morawa Medical Practice to become an Accredited Training Practice.

2. The medical facilities in each of the towns in the Midwest are of good standard and are largely fit for purpose.

3. The ICT systems at both the Morawa and Three Springs practices are adequate at present.

4. The continued support of local government is essential to the ongoing viability of medical services in the Midwest.

As a result of these findings the consultant went on to recommend a range of actions. The actions critical to Perenjori have been highlighted.

Recommendations

1. That the Midwest Primary Care Group continues discussions regarding the potential to establish a regional private practice and that it commissions the development of a detailed business plan to achieve this.

2. As important prerequisite steps towards establishing a regional private practice, the following actions should be undertaken:
   a. The Shire of Mingenew determines its requirement for visiting medical services from the Morawa Medical Practice.
   b. The Shire of Morawa leads discussions with shires of Perenjori and Mingenew to establish a support package for a second doctor based in Morawa and the terms under which the package will be provided.
   c. The Shire of Morawa leads discussions with Dr Rao on behalf of the shires of Mingenew and Perenjori re the potential for her to employ a 2nd doctor in her practice and the support from local government to lower the financial risk of her doing so.
   d. The Shire of Carnamah determines its requirement for visiting medical services from the Three Springs and/or Morawa Medical Practices.
   e. The Shire of Coorow considers other options for sourcing visiting medical services to Leeman and Greenhead pending the establishment of a regional private practice.
Discussions have stepped up somewhat as Dr Rao has identified a second doctor that she is keen to employ. He is available immediately. Given the time that it can take to recruit a doctor we need to move quickly to decide on our capacity to support an expansion of the practice.

The CEO met with the consultant, Dr Rao, Ms Cathy Johnston the Practice Manager and Mr Gavin Treasure the CEO of Morawa on Monday 6th February. The potential candidate for the second doctors position has been identified since that meeting.

**Background:**

The background to the project is well summarised by the consultant:

*The Midwest Primary Care Project is an initiative of health service providers and stakeholders in the Midwest region of WA. These agencies share an interest in ensuring communities in the region have ready access to primary care services based on sustainable models of service delivery.*

In 2010, FaM Consulting were engaged by Rural Health West on behalf of the Midwest Primary Care Group (MPCG) to develop business viability plans for the following service models:

1. A roving community medical service with two full time GPs based in Geraldton,
2. Morawa Primary Care Service with one full time GP based in Morawa providing visiting services to Perenjori,
3. Morawa Primary Care Service with one full time GP based in Morawa providing visiting service to Perenjori supplemented by visiting services from Geraldton.

The findings of FaM Consulting were that none of these three models were financially viable unless ongoing external funding for the shortfall in revenue could be found.

In October 2011, Virtual Health was appointed by Rural Health West on behalf of the MPCG to develop a business plan that assessed the viability of another potential model of service delivery being; two doctors based in Morawa and two doctors based in Three Springs providing visiting services to other communities in the region including Carnamah, Perenjori, Coorow, Leeman, Greenhead and Mingenew.

This work was undertaken in November and December 2011 and presented to a meeting of the Midwest Primary Care Group in Geraldton on Monday 19th December. Importantly, at this meeting a proposal to explore the development and implementation of a regional private practice model was endorsed. The full suite of findings and recommendations that were presented to the MPCG are contained in this report.

**Statutory Environment:**

*Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.*

**Policy Implications:**

Nil
Financial Implications:
The addition of a second doctor will require a second house in Morawa and a second vehicle. Other practice costs are unlikely to be substantially affected.

Shire of Perenjori contributions to subsistence expenses are actually quite modest. Contributions to Doctor travel, Doctor services and practice support total $11,000. Building maintenance expenses for the medical centre may increase marginally with more patient sessions.

This may be offset in the medium term through payments under the Southern Inland Health Initiative. These payments are negotiated on a case by case basis and amounts are not guaranteed.

For budget purposes an additional allocation of $10,000 for the current year and $20,000 for 12/13 should be sufficient to meet any increased cost.

Strategic Implications:
A second doctor based in Morawa significantly reduces the risk of being without medical services which is a critical factor in attracting and retaining people in our communities.

Consultation:
The report was the result of a region wide collaboration, and has been funded by contributions from local governments and Rural Health West.

Comment:
The addition of a second doctor provides significant benefits for the practice and the community:

- Increased patient sessions;
- A choice of doctors;
- Self-relieving, saving the significant expense of locums;
- Capacity to ensure that there is always a doctor on call;
- Access to SIHI incentives;
- Capacity to service mining projects, increasing the sustainability of the practices.

While in the short term there will be an increase in local government contributions from Perenjori and Morawa, the extent of this impost is likely to decrease over time as the expansion strategies take effect.

Voting Requirements:
Absolute Majority
Officers Recommendation:

1. That Council endorse the findings and recommendations of the Midwest Primary Care Business Viability Plan - for the Morawa and Three Springs Medical Practices;

2. That Council allocate an additional $10,000 to Practice Support Costs for 2011/12;

3. That the CEO work with the Shire of Morawa and Dr Rao to develop a support model for the second doctor taking account of contributions from other shires, mines and SIHI.

COUNCIL RESOLUTION

Moved: Cr JH Hirsch          Seconded: Cr HC Wass

1. That Council endorse the findings and recommendations of the Midwest Primary Care Business Viability Plan - for the Morawa and Three Springs Medical Practices;

2. That Council allocate an additional $20,000 to Practice Support Costs and business planning for 2011/12;

3. That the CEO work with the Shire of Morawa and Dr Rao to develop a support model for the second doctor taking account of contributions from other shires, mines and SIHI

Carried: 7/0

Amendment due to Council needing to meet higher costs in the interim while arrangements are finalised
Executive Summary:
Dr Rao’s contract expires on 18th April 2012. She has expressed interest in a 3 year contract extension.

Applicants Submission:
CEO’s from the Shires of Morawa and Perenjori met with Dr Rao and her practice manager to discuss the outcomes of the Midwest Primary Care Project and associated matters. In the course of that meeting Dr Rao’s intentions were discussed and she would agree to a 3 year extension of the contract with only very minor variation (the addition of 4 hours per week domestic cleaning).

Background:
An exhaustive advertising process was completed in February and March of 2010 in an effort to locate a suitable replacement General Practitioner (GP) to service the Morawa and Perenjori communities. There was only one (1) expression of interest to the position, Dr Nalini Rao.

Dr Nalini Rao is a GP of Fijian descent and is currently residing in Morawa. Dr Rao completed work as a medical practitioner with the Belridge Medical Centre in Beldon Western Australia to provide general practitioner services for the Morawa and Perenjori communities. Dr Rao commenced her internship at Townsville General Hospital in January 2001 and has obtained the following qualification.

- 2001-2006 Fellow of the Royal Australian College of General Practitioners (FRACGP)
- 1994-1999 Bachelor of Medicine and Bachelor of Surgery (MBBS)

Dr. Rao has work in several hospitals and medical practices throughout Queensland and Western Australia and replaced Dr Deji Afilaka who formally notified the Shire of Morawa of his wish to terminate GP servicing arrangements in Morawa and Perenjori on 23rd February 2010.
Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:

Nil

Financial Implications:

The proposed change provides a very marginal increase in our costs.

Strategic Implications:

One of the Shire’s key strategic activities is to: Maintain quality of current services and facilitate the filling of service gaps (e.g. seniors housing, child care; health; education; recreation). The quality of local health services is a make or break issue for most potential new residents.

Consultation:

Both Shire CEO’s and the medical practice were involved in the discussions.

Comment:

The development of the Mid West Primary Care project is worthwhile considering in this context. It has suggested that it would be viable to have a second doctor at the Morawa Perenjori Practice. Potential additional support from the Southern Inland Health Initiative also contributes to the viability of employing a second doctor.

After 2 years in the practice Dr Rao is sufficiently well versed in the practice to be confident in recruiting another doctor. The only additional cost would be an extra house and car. It is possible that visits to mines or other towns would help offset costs.

Voting Requirements:

Absolute Majority

Officers Recommendation:

It is recommended that:-

1. That Dr Nalini Rao be offered a 3 year extension of the current contract for provision of General Practitioner (GP) Services to the communities of Morawa and Perenjori.

2. The terms and conditions of offer are consistent with the existing contract arrangements with the addition of cleaning services.

COUNCIL RESOLUTION

Moved: Cr GK Reid  Seconded: Cr HC Wass

It is recommended that:-
1. That Dr Nalini Rao be offered a 3 year extension of the current contract for provision of General Practitioner (GP) Services to the communities of Morawa and Perenjori.

2. The terms and conditions of offer are consistent with the existing contract arrangements with the addition of cleaning services.

Carried: 7/0
12026 OTHER BUSINESS

12026.1 INFORMATION BULLETIN – TABLED IN THE COUNCIL CHAMBERS

- RAC State Budget Submission 2012/13
- Integrated Planning and Reporting Advisory Standard

12026.2 MOTIONS OF WHICH DUE NOTICE HAVE BEEN GIVEN

12026.3 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN
12026.4 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

MOTION
Moved: Cr RP Desmond  Seconded: Cr HC Wass
That late items 12026.4.1 to 12026.4.5 be accepted.
Carried: 7/0

12026.4.1 LATE ITEM - CEO ANNUAL LEAVE AND RELIEF ARRANGEMENTS

APPLICANT:  SHIRE OF PERENJORI
FILE: 0
DISCLOSURE OF INTEREST: 0
AUTHOR:  STAN SCOTT – CEO
RESPONSIBLE OFFICER  STAN SCOTT – CEO
REPORT DATE: 15 FEBRUARY 2012
ATTACHMENTS NIL

Executive Summary:
The CEO will be on leave for one week at the end of February 2012. It is proposed that the Deputy CEO act as relief CEO in his absence.

Applicants Submission:
The CEO booked an overseas holiday for a few days in February some months ago. It came to his attention this week that it had not been included in previous advice to Council.

Leave to Commence: Tuesday 28 February 2012
Return to Work Wednesday 7 March 2012

It is proposed that Doug Stead be appointed as Acting CEO for the above period, and be paid a higher duties allowance equivalent to the difference between his present salary and the CEO's salary.

Background:
Even after the leave in January the CEO has over 51 days of accrued annual leave.
Statutory Environment:

*Local Government Act 1995* S5.36 requires that Council appoint a CEO, and be satisfied with the provisions of the contract.

**Policy Implications:** Nil

**Financial Implications:** Nil

**Strategic Implications:** Nil

**Consultation:** Nil

**Comment:**

Mr Stead’s contract includes provision for him to act in the CEO’s place should Council so decide.

**Voting Requirements:**

Absolute Majority

**Officers Recommendation:**

1. That Council note the CEO’s absence from: 28 February 2012 to 7 March 2012

2. That Doug Stead be appointed as Acting CEO for the above period, and be paid a higher duties allowance equivalent to the difference between his present salary and the CEO’s salary.

**COUNCIL RESOLUTION**

Moved: Cr LC Butler

Seconded: Cr JH Hirsch

1. That Council note the CEO’s absence from: 28 February 2012 to 7 March 2012

2. That Doug Stead be appointed as Acting CEO for the above period, and be paid a higher duties allowance equivalent to the difference between his present salary and the CEO’s salary.

Carried: 7/0
Executive Summary:
Quotes have been obtained for the supply of a new dual cab truck using WALGA’s preferred suppliers register.
WA Hino, Major Motors, Purcher International and Daimler Trucks Perth (Skipper Trucks) were asked to quote. Major Motors are the only ones who did not reply.

Applicants Submission:
Council’s budget after changeover is $40,000 ex GST.
WA Hino quoted changeover price is $47,259.05 ex GST for the Hino 300 series crew cab
Purcher International quoted changeover price #1 is $44,907 ex GST for the Fuso canter Duonic
Purcher International quoted changeover price #2 is $45,984 ex GST for the Fuso Canter manual
Daimler Trucks Perth quoted changeover price #1 is $43,274.50 ex GST for the 4.5T Fuso Canter FEB91ER4WFAD (manual gearbox)
Daimler Trucks Perth quoted changeover price #2 is $43,348.01 ex GST for the 4.0T Fuso Canter FEB71ERWFAC.(Duonic AMT Transmission)

Under Council’s Buy Local Policy, Purcher International would be classed as a regional business and are subject to a 2% reduction with a maximum differential of $1,000. This would allow them to be chosen.
Daimler Trucks Perth (Skipper Trucks) have previously supplied Council with a new road maintenance truck and are cheaper.

Background:
Statutory Environment:
Local Government Act 1995 S3.1 – the general function of Local Government is to
Provide for the good government of people in its district.
Policy Implications: Nil

Financial Implications:
Budget for dual cab vehicle replacement is $40,000

Strategic Implications:
Consultation: Nil
Comment: Nil

Voting Requirements:
Simple Majority

Officers Recommendation:
That Council accept one of the following recommendations:


2. That Council purchase the Fuso Canter FEB71ERWFAC (Duonic Transmission) for a net changeover of $43,348.01 from Daimler Trucks Perth (Skipper Trucks)

COUNCIL RESOLUTION
Moved: Cr GK Reid Seconded: Cr LC Butler
That Council accept one of the following recommendations:

That Council purchase the Fuso Canter FEB71ERWFAC (Duonic Transmission) for a net changeover of $43,348.01 from Daimler Trucks Perth (Skipper Trucks)

Carried: 7/0
12026.4.3 LATE ITEM – REQUEST FOR DONATION

APPLICANT: PERENJORI GOLF CLUB
FILE: 0
DISCLOSURE OF INTEREST: 0
AUTHOR: STAN SCOTT – CEO
RESPONSIBLE OFFICER: STAN SCOTT – CEO
REPORT DATE: 16 FEB 2012
ATTACHMENTS: Correspondence

Executive Summary:
Perenjori Golf Club has requested a contribution towards the replacement of a 4 wheel motorcycle.

Applicants Submission:
See letter attached.

The 4 wheel motorcycle is used by the club to prepare the green ahead of competition. The existing bike is at the end of its useful life. The estimated changeover of $4,000 to $4,500 and the club has requested a contribution of half of the changeover cost.

Background:
Nil

Statutory Environment:
Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:
Nil

Financial Implications:
GL 11400 makes an allowance of $20,000 for Sports Club Donation Expenses, and to date no donations have been requested.

Strategic Implications: Nil
Consultation: Nil
Comment:
Council could support the request or suggest it wait until the first round of community project funding in May or June this year.
Shire of Perenjori

Ordinary Meeting

MINUTES 16th February 2012

Voting Requirements:

Simple Majority

Officers Recommendation:
That Council agree to a $2,000 donation towards the purchase of a 4 wheel motorcycle by the Perenjori Golf Club

COUNCIL RESOLUTION

Moved: Cr RP Desmond
Seconded: Cr GK Reid

That Council agree to a $2,000 donation towards the purchase of a 4 wheel motorcycle by the Perenjori Golf Club

Carried: 7/0
January 2012

Stan Scott
CEO Shire of Perenjori

RE: Bike for Perenjori Golf Club

Dear Stan,

Can the council please consider assisting the Perenjori Golf Club in purchasing a 4 wheel bike for the purpose of preparing the greens each weekend. The old bike after several years of faithful service has now packed it in.

We have looked at a few options and we require about $4,500 to buy something adequate for the job. If the council could support us with half it would be greatly appreciated.

The Perenjori golf club has a big year coming up as we are hosting both the Mens and Ladies VDC in 2012. Our season starts in April so if possible we would appreciate any contribution by this time.

Thank you for considering our request.

Funding request $2,000 to $2,250

Regards

Dene Solomon
(Secretary/ Treasurer)
**Executive Summary:**

A group of Metropolitan Councils is lobbying the sector for support to protect the poll provisions in the Local Government Act.

**Applicants Submission:**

The Towns of Cottesloe, Mosman Park, Claremont and the Shire Peppermint Grove have formed a group called Councils for Democracy. This group is lobbying other Local Governments to support the existing poll provisions. They suggest that changes to the poll provisions could disenfranchise communities.

The following is the resolution requested by “Councils for Democracy”:

\[
\text{THAT} \text{COUNCIL:}
\]

1. Advise the Premier of the State of Western Australia, the Minister for Local Government, the Leader of the Opposition, the Shadow Minister for Local Government, our local members of the Legislative Assembly and Legislative Council, the Metropolitan Local Government Review Panel, and the President of the Western Australian Local Government Association, that this Council calls upon the Parliament of Western Australia to forever uphold and not dilute our constituents’ right to self-determination as embodied in clauses 8, 9 and 10(2) of Schedule 2.1 of the Local Government Act 1995 (WA).

2. Request the recipient of each such letter to notify our Council by written reply as to whether they do support and will continue to support the preservation without dilution of our constituents’ right to self-determination as embodied in clauses 8, 9 and 10(2) of Schedule 2.1 of the Local Government Act 1995 (WA).

3. Provide to the Secretariat of the Councils for Democracy a copy of each of our above letters and any responses that our Council receives, for use in demonstrating collective support for our constituents’ right to self-
determination in clauses 8, 9 and 10(2) of Schedule 2.1 of the Local Government Act 1995.

Background:
The current poll provisions are the means by which the Perenjori Community vetoed the formation of a new Shire of Billeranga. Some changes that have been mooted include requiring a 50% voter turnout and a majority vote in aggregate across the affected area.

Statutory Environment:
Clauses 8, 9 and 10(2) of Schedule 2.1 of the Local Government Act 1995.

These “Poll Provisions” provide that 250 electors or 10% of electors in a local government district (whichever is the lesser) to petition for a poll on any proposed merger of their council, whereby they can veto the merger so long as at least 50% of electors participate in the poll and more than 50% of those who do participate elect to vote against the proposed merger.

Policy Implications:
Nil

Financial Implications:
Nil

Strategic Implications:
Given our recent history support would seem appropriate.

Consultation:
WALGA has responded strongly to suggestions that it does not support the poll provisions.

Comment:
The group of 4 Councils has provided a draft letter and a list of appropriate politicians to direct it to.

This could be a case of the principle versus the practical. There seems to be a universal view in Local Government in WA that if the Government is serious about structural reform it would start in the Western Suburbs of Perth. The Metropolitan Review seems like it may do just that.

The smallest of the 4 Local Governments in question is Peppermint Grove with only 1,064 electors. Each of the others has between 5,000 and 6,500 electors.

If the Local Government Advisory Board was to recommend amalgamation of the 4 Western Suburbs Councils the proposal could be defeated by concentrating on achieving a 110 person petition and, a 550 voter turnout and a successful no vote in Peppermint Grove. This is perhaps the only metropolitan amalgamation where a successful no vote is not only possible but likely.

The final result of the metropolitan review could be 14 mega-councils and the status quo in the Western Suburbs.
Given our recent history in Perenjori, the community was unconvinced about the benefits of amalgamation and used the poll provisions to vote it down. In the above analogy, Perenjori performed the role that could be expected of Peppermint Grove. Perenjori participated in the structural reform process knowing that the community has the capacity to veto the proposal.

The CEO takes the view that as a matter of principle that Council supports the retention in full of the poll provisions in Schedule 2.1 of the *Local Government Act*.

The request from the Group of 4 Councils that we join them on a letter writing campaign demanding responses is however a different thing. The CEO proposes instead that we write to Councils for Democracy and WALGA advising of our support for the retention of the poll provisions and leave the lobbying to WALGA.

**Voting Requirements:**

Simple Majority

**Officers Recommendation:**

That Council reaffirm its support for the poll provisions embodied in *clauses 8, 9 and 10(2) of Schedule 2.1 of the Local Government Act 1995*;

That The CEO write to ‘Councils for Democracy’ and WALGA to advise its support for the retention of the poll provisions.

**COUNCIL RESOLUTION**

Moved: Cr HC Wass  
Seconded: Cr RP Desmond

That Council reaffirm its support for the poll provisions embodied in *clauses 8, 9 and 10(2) of Schedule 2.1 of the Local Government Act 1995*;

That The CEO write to ‘Councils for Democracy’ and WALGA to advise its support for the retention of the poll provisions.

Carried: 7/0
COUNCILS FOR DEMOCRACY

Western Australian Local Governments in support of their constituents’ democratic right to self-determination

Dear Mayor / Shire President

LOCAL GOVERNMENT REFORM AGENDA

We write to you to seek your Council’s support to join with your fellow councils to preserve the right of your constituents to decide for themselves whether or not your Council should be amalgamated with another council if that is ever proposed.

That right to self-determination is embodied in clauses 8, 9 and 10(2) of Schedule 2.1 of the Local Government Act 1995 (WA). These “Poll Provisions” (called the “Dadour amendment” after the politician who introduced them) enshrine the right for 250 electors or 10% of electors in a local government district (whichever is the lesser) to require a poll on any proposed merger of their council, whereby they can veto the merger so long as at least 50% of electors participate in the poll and more than 50% of those who do participate elect to vote against the proposed merger.

This is fair in requiring proponents for change to use persuasion rather than force.

The Poll Provisions embody your constituents’ democratic right to self-determination. Every democracy should be entitled to determine its own future.

The State Government of Western Australia intends to reduce the number of Local Governments, initially through its Metropolitan Local Government Review, but without any assurance that the Poll Provisions will not later be repealed, diluted or circumvented so as to forcibly implement any proposed reduction in council numbers.

The Western Australian Local Government Association (WALGA) in its submission to the Metropolitan Local Government Review shielded away from any mention of the Poll Provisions and may not defend their continued preservation.

To better ensure that the State Government and WALGA recognise that the Poll Provisions are sacrosanct and must not be repealed, diluted or circumvented for any reason whatsoever, we request that you move your Council to formally resolve as follows:
THAT COUNCIL:

1. Advise the Premier of the State of Western Australia, the Minister for Local Government, the Leader of the Opposition, the Shadow Minister for Local Government, our local members of the Legislative Assembly and Legislative Council, the Metropolitan Local Government Review Panel, and the President of the Western Australian Local Government Association, that this Council calls upon the Parliament of Western Australia to forever uphold and not dilute our constituents’ right to self-determination as embodied in clauses 8, 9 and 10(2) of Schedule 2.1 of the Local Government Act 1995 (WA).

2. Request the recipient of each such letter to notify our Council by written reply as to whether they do support and will continue to support the preservation without dilution of our constituents’ right to self-determination as embodied in clauses 8, 9 and 10(2) of Schedule 2.1 of the Local Government Act 1995 (WA).

3. Provide to the Secretariat of the Councils for Democracy a copy of each of our above letters and any responses that our Council receives, for use in demonstrating collective support for our constituents’ right to self-determination in clauses 8, 9 and 10(2) of Schedule 2.1 of the Local Government Act 1995.

We attach for your convenience contact details and a draft letter you can use to facilitate the above resolution.

We acknowledge that each council and each elected member of a council may have differing views on the benefits or otherwise of rationalisation of council numbers in this State. We nevertheless believe that all councils and each elected member share the view that their own and neighbouring democracies must decide for themselves whether rationalisation of their own council is in their best interests.

Each of the below signatories to this letter will be putting this proposal to their respective councils when it next convenes, and we would hope that you do likewise.

Even if you personally do not share this view we would be grateful if you would table this correspondence with your Council to enable it to consider our proposal. Should it be accepted by your Council, then any correspondence to the Secretariat of the Councils for Democracy should be emailed to cfd@cottesloe.wa.gov.au.

Yours sincerely

Jock Barker
Mayor
Town of Claremont

Kevin Morgan
Mayor
Town of Cottesloe

Ron Norris
Mayor
Town of Mosman Park

Rachel Thomas
President
Shire of Peppermint Grove
The Association has become aware that some members have expressed doubt regarding WALGA’s support for the poll provisions contained in schedule 2.1 of the *Local Government Act 1995*. This doubt relates to the Metropolitan Local Government Review process established by the Minister for Local Government.

WALGA’s submission to the Review, which was endorsed by State Council following a full round of Zone meetings, was a specific response to the Panel’s *Issues Paper* and Terms of Reference. It was not intended as a comprehensive restatement of all of the Association’s policy positions on the broad subject of Local Government reform. Neither the *Issues Paper* nor the Terms of Reference made reference to the poll provisions contained in schedule 2.1 of the *Local Government Act 1995*.

On the issue of Local Government boundary change, in response to the *Issues Paper* question 16 (page 31), the Association’s submission stated:

“The first and most important criterion for changes to Local Government boundaries is deep and broad community support. Without the affected communities embracing the change, the newly created Local Government entity may struggle to merge administrative and political systems and develop a coherent community of interest.”

WALGA’s response to this question continued:

“To ensure that any Local Government boundary changes, including amalgamations, are successful, the current Local Government Advisory Board criteria should be considered in conjunction with economic, social, environmental and organisational sustainability principles. Thorough and strategic consideration of these criteria, underpinned by broad community consultation, is crucial for future Local Governments to represent communities of interest.”

The poll provisions of schedule 2.1 were last considered by WALGA State Council in October 2010 in response to the Local Government Reform Steering Committee Report. State Council resolved to oppose any changes to the poll provisions in the *Local Government Act 1995*. The Minutes of the State Council meeting stated the following in support of the poll provisions: “The poll provision section of the Act is seen as a safety net for local communities.”

Any attempt to amend the *Local Government Act 1995* in relation to the poll provisions contained in schedule 2.1 would be vigorously challenged by the Association.

The Association’s submission to the Metropolitan Local Government Review Panel is available on the Panel’s website and the WALGA website at:

http://www.walga.asn.au/LGReform/MetropolitanLocalGovernmentReview.aspx

For Further information please contact

Tony Brown, (08) 9213 2051 & tbrown@walga.asn.au

The Voice of Local Government
Executive Summary:

Council has considered two applications for timber plantations in the last two months, and requires a policy position to help guide consistent decision making.

Applicants Submission:

Council advertised the draft local planning policy and received one submission by email. The submission was from the proponent of the plantation that is under consideration by Council at present. The submission was:

"I believe the policy is well developed and we would be happy to comply with the policy. However, I do ask that council consider giving approval to applications subject to the provision, prior to planting, of Silviculture and Fire Management Plans. We make this request because it is a condition of purchase stipulated by the Carbon Conscious Board of Directors that Council approval be received before a purchase is concluded. I have outlined that preparation of these plans is time consuming and thus quite expensive and much better prepared once ownership is secured."

Background:

The Shire of Perenjori Local Planning Scheme Number 2 makes provision for farm forestry as follows:

The Zoning Table lists:

Agroforestry as an ‘A’ use – means that the use is not permitted unless the local government has exercised its discretion by granting planning approval after giving special notice in accordance with clause 9.4 (that is advertising and considering submissions);

“agroforestry" means land used commercially for tree production and agriculture where trees are planted in blocks of more than one hectare.
Plantation is a ‘D’ use - means that the use is not permitted unless the local government has exercised its discretion by granting planning approval

“plantation” has the same meaning as in the Code of Practice for Timber Plantations in Western Australia (1997) published by the Department of Conservation and Land Management and the Australian Forest Growers;

The Definition from the code of practice is: **Plantation**: a stand of trees of ten hectares, or larger, that has been established by sowing or planting of either native or exotic tree species selected and managed intensively for their commercial and/or environmental value. A plantation includes roads, tracks, firebreaks and small areas of native vegetation surrounded by plantations. Implicit in this definition is the recognition that plantations will be harvested.

Neither provision could be seen as encouraging farm forestry, but instead place different levels of discouragement.

Council resolved at its December 2011 Ordinary Meeting as follows:

1. **That Council endorse the Interim Draft Local Planning Policy – Farm Forestry as amended**
   - In 5.1.1 amend clause to read as follows:
     
     Title details of the subject land including the nature of the soil, any impact of land degradation and the productive capacity of the land for food production

2. **That the CEO investigate mapping of soil types for the purposes of determining agricultural value**

**Statutory Environment:**

The Shire of Perenjori Local Planning Scheme Number 2, Sections 2.2 to 2.4 sets out the provisions for the adoption of Local Planning Policies.

**Policy Implications:**

Council can make policies outside the provisions of the Town Planning and Development Act and by extension the Local Planning Scheme. Councils are obliged to consider policies adopted under the scheme when making planning decisions. Policies must be consistent with and cannot vary the intent of the scheme.

**Financial Implications:**

There are no financial implications.

**Strategic Implications:**

Farm forestry is a relatively new industry for this region and Council must weigh the benefits and the potential impacts of proposed developments.

**Consultation:**

Nil
Comment:
The proposed policy is based on one adopted by the Shire of Ravensthorpe. It provides more precise provisions than were contained in the draft policy arising from the scheme review.

In contrast to the Ravensthorpe policy on which it is based, the draft policy more explicitly recognises that high value agricultural land should not be unnecessarily lost to food production.

In light of the feedback from the public submission the following new section in the policy is proposed:

4.3 Conditional Approval

If Council consider that a location is suitable for farm forestry as a land use under the Local Planning Scheme Council may grant conditional approval subject to the proponent lodging the Silviculture Plan, Transport Strategy and Fire Management Plan prior to planting. To grant conditional approval Council would require at a minimum the information set out in 5.1.1, responses from any referral agencies and results of any public consultation required.

Voting Requirements:
Simple Majority

Officers Recommendation:

1. That Council adopt Local Planning Policy – Farm Forestry as amended;

2. That the CEO seek advice from a statutory planner on the inclusion of Farm Forestry requirements in the Local Planning Scheme.

COUNCIL RESOLUTION

Moved: Cr HC Wass   Seconded: Cr RP Desmond

1. That Council adopt Local Planning Policy – Farm Forestry as amended;

2. That the CEO seek advice from a statutory planner on the inclusion of Farm Forestry requirements in the Local Planning Scheme.

Carried: 7/0
Shire of Perenjori

Ordinary Meeting

MINUTES 16th February 2012

12026.5 MATTERS BEHIND CLOSED DOORS

12026.5.1 CONFIDENTIAL ITEM - OFFER TO PURCHASE LOT 36 RUSSELL ST

APPLICANT: D & S BEAGLEY

FILE: 0

DISCLOSURE OF INTEREST: 0

AUTHOR: DOUG STEAD – DEO

RESPONSIBLE OFFICER: STAN SCOTT – CEO

REPORT DATE: 1 FEBRUARY 2012

ATTACHMENTS: NIL

Officers Recommendation:
That Council note that the proposed sale of 36 Russell Street has fallen through and that the property remains unsold.

Item noted by Council

12026.6 DATE OF NEXT MEETING / MEETINGS

The next Ordinary Council Meeting will be held on the 15th March 2012

12026.7 CLOSURE

With no further business the Ordinary Council Meeting was closed by Cr Chris King at 3.50pm.

I certify that this copy of the Minutes is a true and correct record of the meeting held 16th February 2012

Signed: ____________________
Presiding Elected Member
Date: ____________________