Shire of Perenjori

MINUTES

Ordinary Council Meeting

Held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on 16th June 2011, commencing at 1.30pm

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11061 PRELIMINARIES

11061.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS
Cr Chris King officially opened the meeting at 1.25pm

11061.2 OPENING PRAYER
Cr King led council in the Opening Prayer

11061.3 DISCLAIMER READING

11061.4 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

Present:
Cr Chris R King
Cr Laurie C Butler
Cr Graeme K Reid
Cr Rodney P Desmond
Cr Jenny H Hirsh
Cr Cathy M Johnston
Cr Robyn A Benton
Cr John M Cunningham
Stan Scott – Chief Executive Officer
Doug Stead – Deputy Chief Executive Officer
Ken Markham – Works Supervisor
Bev Logue – Community Development Officer
Trevor Brandy – Environmental Health Officer (arrived at 1.31pm)
Kimberley Wheeler – Executive Officer

Apologies:
Nil

11061.5 PUBLIC QUESTION TIME
Nil

11061.6 PETITIONS / DEPUTATIONS / PRESENTATIONS
Nil

11061.7 NOTATIONS OF INTEREST

Financial Interest – Local Government Act s 5.60A
Proximity Interest – Local Government Act s 5.60B
Interest Affecting Impartiality – Shire of Perenjori Code of Conduct.
Nil
11061.8 APPLICATIONS FOR LEAVE OF ABSENCE
Nil

11061.9 CONFIRMATION OF MINUTES

Minutes of Ordinary Council meeting held 2\textsuperscript{nd} June 2011 are attached.

COUNCIL RESOLUTION
Moved: Cr RP Desmond Seconded: Cr LC Butler
That the minutes from Ordinary Council meeting held on the 2\textsuperscript{nd} June 2011 be accepted as a true and accurate record.
Carried: 8/0

11061.10 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

11061.11 MATTERS FOR WHICH MEETING MAY GO BEHIND CLOSED DOORS

As Presiding member Cr King resolved that Item 11066.5.1 CEO Performance Review go behind closed doors.
### Executive Summary:

As required by the Local Government Act and Financial Management Regulations a
Monthly Statement of Financial Activity is required to be presented to each monthly
meeting. This statement is used with Councils adopted 10% variance or $5000
figure which was adopted by Council at its July meeting. A report detailing the
variances is also included.

Other Financial statements are also attached as per the Finance Committee
preferences.

#### Statutory Environment:

N/A

#### Policy Implications:

N/A

#### Financial Implications:

N/A

#### Strategic Implications:

N/A

#### Consultation:

N/A

#### UHF Haines Norton

#### Voting Requirements:

Simple Majority

### Officers Recommendation:

1. **Statement of Financial Activity**

   That the Statement of Financial Activity for the period ended 31st May 2011
   including report on variances be accepted as presented.

2. **Finance Report**

   That the Finance Report for the period ended 31st May 2011 be accepted as
   presented.
3. Acquisition of Assets
That the Acquisition of Assets Report for the period ended 31st May 2011 with a balance of $1,761,637.00 as presented be received.

4. Reserves Report
That the Reserves Report for the period ended 31st May 2011 with a balance of $800,536.00 as presented be received.

5. Net Current Assets
That the Net Current Assets report for the period ended 31st May 2011 with a balance of $1,244,477.00 as presented be received.

6. Bank Reconciliation’s
That the balances of the Municipal Fund of $934,253.23 and the Trust Fund of $42,040.37 as at 31st May 2011 as presented be received.

7. Sundry Creditors Report
That the Sundry Creditors Report for the period ended 31st May 2011 with a balance of $277,459.81 as presented be received.

8. Sundry Debtors Report
That the Sundry Debtors Report for the period ended 31st May 2011 with a balance of $535,644.92 as presented be received.

9. Accounts for Payment
That the Accounts for payment for the Municipal Account consisting of Cheque Numbers 17892 - 17911 and EFT Numbers 2654 - 2700 for $332,339.66 and the Trust Account consisting of Cheque Numbers 811 - 812 and EFT Numbers 2653 - 2699 for $1075.56 for the period ended 31st May 2011 as presented be accepted.

10. Rates Outstanding
That the Rates Outstanding Report for the period ended 31st May 2011 as presented be received.

COUNCIL RESOLUTION
Moved: Cr RP Desmond  Seconded: Cr CM Johnston
That recommendations 1 – 10 be adopted.

Carried: 8/0
1.30pm *Ken Markham left to get Trevor Brandy*

**Item 11065.11 Sports Facilities Fund** to be brought forward due to the Community Development Officer being present for only part of the meeting.

1.31pm *Ken Markham and Trevor Brandy entered the Chambers*

**Item 11065.11 Sports Facilities Fund Resolved**

Council returned to original order Business

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**11063 HEALTH BUILDING & PLANNING**

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**11063.1 EXTRACTIVE INDUSTRY POLICY**

**APPLICANT:** Trevor Brandy  
**FILE:** 0  
**DISCLOSURE OF INTEREST:** 0  
**AUTHOR:** Trevor Brandy - EHO  
**RESPONSIBLE OFFICER**  
**REPORT DATE:** 02 May 2011  
**ATTACHMENTS** Proposed Policy

**Executive Summary:**

An issue has arisen in another local authority where an Extractive Industry Licence was issued to remove sand for a period of up to 3 years at a licence fee of $300.00. A dust complaint was received from a neighbour close the licenced area and upon further investigation it was noted that operator had exceeded his 20,000m2 as set down in his licence conditions. Council officers requested a legal interpretation from McLeods Barristers and Solicitors on its position on the situation. Their response is as follows;

Typically, Local Governments in Western Australia regulate the operation of extractive industries in two ways. The first is under a planning scheme, particular provisions relating to zoning and provisions requiring planning approval before an extractive industry can be commenced.

The second is under a local law or policy which contains detailed requirements including:

1. the requirement to obtain a licence;
2. the power to impose a licence fee;
3. the power to impose licence conditions that must be complied with during the operation of the extractive industry; and
4. enforcement provisions that enable the local government to ensure that the licence conditions are complied with.
Background:
The Shire of Perenjori Town Planning Scheme No1 contains few provisions relating to an extractive industry other than it identifies the use. To gain greater control of licence conditions and to set regulated fees Council needs to consider a policy.

Statutory Environment:
Extractive Industry Policy
Planning and Development Act 2005

Policy Implications:
Adoption of Extractive Industry Policy

Financial Implications:
Licence fees can be legally raised.

Strategic Implications:
To have some legal control over Extractive Industries.

Consultation:
Mcleods Barristers and Solicitors.
Department of Planning and Infrastructure.

Comment:
A check of Council's Policies with the Shire of Perenjori indicated that no Policy exists.

Voting Requirements:
Simple Majority

Officers Recommendation:
That Council adopt the Extractive Industry Policy as set out in attachment 1

COUNCIL RESOLUTION
Moved: Cr CM Johnston Seconded: Cr JM Hirsh
That Council adopt the Extractive Industry Policy as set out in attachment 1
Carried: 8/0
11063.2 ELEMENTREE ITEM

APPLICANT: Elementree Group Limited
FILE: 0
DISCLOSURE OF INTEREST: Nil
AUTHOR: Trevor Brandy EHO/Building Officer
RESPONSIBLE OFFICER: Trevor Brandy EHO/Building Officer
REPORT DATE: 25 May 2011
ATTACHMENTS Site Plan

Executive Summary:
Council is in receipt of an application to plant trees on lot 8497 Caron Road, Bungil for the purpose of carbon sequestration.
The owner of the property is B Lakeman.
The species of Mallee to be planted is Eucalyptus kochii subsp. Borealis
Area of plantation is 103 ha.

Applicants Submission:
As part of the revised interest in offsetting carbon emissions, Council could expect a number of these submissions being received in the future.

Statutory Environment:
Shire of Perenjori Town Planning Scheme No1

Policy Implications:
A Policy will need to be considered if further application

Financial Implications:
Planning fees are applicable with this application.

Strategic Implications:
Nil

Consultation:
Shire of Perenjori Town Planning Scheme No1

Comment:
The Shire of Perenjori Town Planning Scheme No1 does not recognise the use under its Rural zoning, section 3.35, if Council may determine by absolute majority that the use may be consistent with the objectives and purpose of the zone may consider the application. The provisions for advertising is required under section 6.2 for a period of 21 days in a local newspaper circulating within its district.

At this stage there is no proposal to harvest the trees, but, could be considered at a later stage.

Voting Requirements:
Absolute Majority
Officer Recommendation:
1. That Council approve the application as submitted by Elementree Group Ltd to plant mallee species on lot 8497, Caron Road, Bunjil for the purpose of Carbon sequestration.
2. That in the event that harvesting may be an option in the future, a fresh application is to be presented to Council.

COUNCIL RESOLUTION
Moved: JR Cunningham
Seconded: Cr RP Desmond

1. That Council approve the application as submitted by Elementree Group Ltd to plant mallee species on lot 8497, Caron Road, Bunjil for the purpose of Carbon sequestration.
2. That in the event that harvesting may be an option in the future, a fresh application is to be presented to Council.

Carried: 8/0
11064  PLANT & WORKS

Nil

Item 11065.12 Old Depot Rental to be brought forward due to the Community Development Officer and Environmental Health Officer being present for only part of the meeting.

Item 11065.12 Old Depot Rental Resolved

1.54pm Trevor Brandy and Bev Logue left the Chambers

Council returned to original order Business
Executive Summary:
Council must determine by 27 July whether to conduct a voting in person or postal election, and whether to appoint the WA Electoral Commission to conduct the poll.

Applicants Submission:
Local Government Elections are scheduled for Saturday 15 October 2010. Perenjori has elected members terms expiring in October 2011.

<table>
<thead>
<tr>
<th>Ward</th>
<th>Incumbent</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bowgada</td>
<td>Cr John Cunningham</td>
<td>4 Years</td>
</tr>
<tr>
<td>Latham Caron</td>
<td>Cr Chris King</td>
<td>4 Years</td>
</tr>
<tr>
<td>Latham Caron</td>
<td>Cr Graeme Reid</td>
<td>4 Years</td>
</tr>
<tr>
<td>Maya</td>
<td>Cr Robyn Benton</td>
<td>4 Years</td>
</tr>
<tr>
<td>Perenjori</td>
<td>Cr Cathy Johnstone</td>
<td>4 Years</td>
</tr>
<tr>
<td>Perenjori</td>
<td>Vacant</td>
<td>2 Years</td>
</tr>
</tbody>
</table>

The recent amalgamation poll was conducted by the WA Electoral Commission with a postal vote. This poll proceeded very smoothly and achieved an 80% voter turnout.

Background:
In recent times Local Government elections (apart from the amalgamation poll) have been conducted as voting in person elections with the CEO as the returning officer. The CEO performing the role of returning officer is the default position in the Act – if Council does not make an alternative appointment the CEO performs the role. There has not been a contested election since May 2005, and we have had occasions where we have had insufficient candidates for the available positions.
Statutory Environment:

*Local Government Act 1995* S4.20 enables Council to declare the Electoral Commissioner responsible for conducting their elections, having first obtained the written agreement of the electoral commissioner.

Policy Implications:

Nil

Financial Implications:

If Council agrees, the CEO will obtain a written quote from the Electoral Commissioner, but this is expected to cost $10 – 12,000.

Strategic Implications:

Local Government elections represent a significant workload for the CEO.

Consultation:

Nil

Comment:

Key dates for the forthcoming election are set out on the next page.

The recent local government reform referendum has raised the profile of local governance. It is possible, given the level of community interest, that more people may be inspired to run for Council.

If Council decides to conduct a postal election it must be conducted by the WA Electoral Commission (s 4.61(4));

A decision to conduct a postal election has no effect unless there has been a prior or contemporaneous decision to appoint the Electoral Commissioner to conduct the poll.

Voting Requirements:

Absolute Majority

Officers Recommendation:

That the CEO:

1. Seek the Electoral Commissioners written agreement to conduct the Ordinary Election and the Extraordinary Election on 15 October 2011; and

2. Seek a quote from the Electoral Commissioner for the conduct of these polls as a postal election.

Alternatively Council may determine as follows:

That the October 2011 Ordinary and Extraordinary Elections be conducted as a voting in person election with the CEO (or some other person) as the Returning Officer.
COUNCIL RESOLUTION

Moved: Cr GK Reid          Seconded: Cr RA Benton
That the October 2011 Ordinary and Extraordinary Elections be conducted as a voting in person election with the CEO as the Returning Officer.

Carried: 8/0
## Shire of Perenjori

### Ordinary Meeting

**MINUTES**

**16th June 2011**

### ELECTION TIMETABLE

**Local Government Ordinary Election 15 October 2011**

<table>
<thead>
<tr>
<th>Step to Fulfilling the Legal Requirements</th>
<th>Relevant Reference to Local Government Act</th>
<th>Day</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Last day for agreement of Returning Officer to conduct postal election.</td>
<td>LGA 4.20 (1)(3)(4)</td>
<td>Wed</td>
<td>27/07/2011</td>
</tr>
<tr>
<td>A day after the day contemplated by the Returning Officer for the conduct of the election.</td>
<td>LGA 4.6(5)</td>
<td>Wed</td>
<td>27/07/2011</td>
</tr>
<tr>
<td>Nominating day for the Returning Officer to advertise the date of the election.</td>
<td>LGA 4.20 (4)</td>
<td>Sat</td>
<td>30/08/2011</td>
</tr>
<tr>
<td>Between the 70th and 60th day before the day of the election, the Returning Officer will provide a public notice of the time and date of the election.</td>
<td>LGA 4.3B(2)</td>
<td>Sat</td>
<td>6/09/2011</td>
</tr>
<tr>
<td>Last day for the Returning Officer to advertise the date of the election.</td>
<td>LGA 4.3B(2)</td>
<td>Sat</td>
<td>6/09/2011</td>
</tr>
<tr>
<td>Last day for the Returning Officer to advertise the date of the election.</td>
<td>LGA 4.3B(2)</td>
<td>Sat</td>
<td>6/09/2011</td>
</tr>
<tr>
<td>Nominations close.</td>
<td>LGA 4.6(5)</td>
<td>Fri</td>
<td>9/09/2011</td>
</tr>
<tr>
<td>Last day for nomination to be made for candidates.</td>
<td>LGA 4.4(1)</td>
<td>Wed</td>
<td>7/09/2011</td>
</tr>
<tr>
<td>Nominations are to be held open.</td>
<td>LGA 4.5(1)</td>
<td>Thu</td>
<td>8/09/2011</td>
</tr>
<tr>
<td>Secretary to prepare an election roll for the election.</td>
<td>LGA 4.4(1)</td>
<td>Fri</td>
<td>9/09/2011</td>
</tr>
<tr>
<td>Last day for the Returning Officer to advertise the date of the election.</td>
<td>LGA 4.6(1)</td>
<td>Mon</td>
<td>12/09/2011</td>
</tr>
<tr>
<td>Election day.</td>
<td>LGA 4.7</td>
<td>Sat</td>
<td>16/09/2011</td>
</tr>
</tbody>
</table>

### Post Election Requirements

<table>
<thead>
<tr>
<th>Step to Fulfilling the Legal Requirements</th>
<th>Relevant Reference to Local Government Act</th>
<th>Day</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Election result not advertised.</td>
<td>LGA 4.77</td>
<td>Thu</td>
<td>29/10/2011</td>
</tr>
<tr>
<td>Report to Minister.</td>
<td>Reg 81</td>
<td>Sat</td>
<td>29/10/2011</td>
</tr>
<tr>
<td>Declaration of result.</td>
<td>LGA 4.3(1)</td>
<td>Sat</td>
<td>29/10/2011</td>
</tr>
</tbody>
</table>
CONSTITUTIONAL RECOGNITION OF LOCAL GOVERNMENT

APPLICANT: Durack Division of the Liberal Party of Australia

FILE: 0

DISCLOSURE OF INTEREST: 0

AUTHOR: STAN SCOTT – CEO

RESPONSIBLE OFFICER STAN SCOTT – CEO

REPORT DATE: 9 June

ATTACHMENTS Correspondence from Durack Division President

Executive Summary:

The Durack Division of the Liberal Party of Australia moved a motion, passed by the State Council of the WA Liberal Party of WA opposing constitutional recognition of Local Government.

Applicants Submission:

The Durack Motion was supported by an opinion from the State Attorney General, Christian Porter MLA in correspondence with the Shire of Dalwallinu and another document of unknown provenance entitled “Words of Warning”.

The move by the Local Government sector is being represented as a conspiracy by the left to reduce the power of the States.

Background:

At its March Ordinary Meeting Council resolved, in line with the wording suggested by ALGA, as follows:

That the Shire of Perenjori declares its support for financial recognition of Local Government in the Australian constitution so that the Federal Government has the power to fund local government directly and also for inclusion of local government in any new preamble to the constitution if one is proposed, and calls on all political parties to support a referendum by 2013 to achieve this recognition.

In May 2008 Council determined the relative priority it attaches to each of the potential benefits arising from recognition of Local Government under the Australian Constitution.

1. Simplified/Streamlined Federal Funding (Direct Commonwealth funding rather than through States) Low
2. Providing a guarantee of funding to some minimum level High
3. Symbolic recognition of local government High
4. Protection of the system of Local Government (require the States to maintain a system of Local Government) High
5. Protection for Councils against arbitrary dismissal/amalgamation (require certain minimum principles or processes to be met) High
Statutory Environment:
The Australian Constitution is the blueprint for how government at the national level works in Australia. It commenced on 1 January 1901.

The Constitution:

- Creates a new set of central government authorities (such as the Parliament, the Public Service and the Armed Forces), and outlines their functions and powers.
- Regulates the relations between the Commonwealth and the States.
- Establishes an Australian common market – free trade between the States and a common external customs tariff.

The way the Constitution is drafted gives rise to three classes of powers:

- The exclusive powers of the Commonwealth, which give the Commonwealth a monopoly to make laws, or do things. An example of this is the power to mint money.
- The concurrent powers – section 51 lists subject areas where both the Australian and states can make laws. However, if the Commonwealth makes a law, the state law yields.
- Residuary legislative powers – everything else which is not listed. These remain the responsibility of the States.
- Responsibility for local government is not mentioned anywhere in the Constitution, and is therefore the responsibility of the states.

The WA Constitution Act 1889 provides

52. Elected local governing bodies

(1) The Legislature shall maintain a system of local governing bodies elected and constituted in such manner as the Legislature may from time to time provide.

(2) Each elected local governing body shall have such powers as the Legislature may from time to time provide being such powers as the Legislature considers necessary for the better government of the area in respect of which the body is constituted.

[Section 52 inserted by No. 88 of 1979 s. 3.]

53. Certain laws not affected

Section 52 does not affect the operation of any law —

(a) prescribing circumstances in which the offices of members of a local governing body shall become and remain vacant; or

(b) providing for the administration of any area of the State —

(i) to which the system maintained under that section does not for the time being extend; or

(ii) when the offices of all the members of the local governing body for that area are vacant; or
(c) limiting or otherwise affecting the operation of a law relating to local government; or

(d) conferring any power relating to local government on a person other than a duly constituted local governing body.

[Section 53 inserted by No. 88 of 1979 s. 3.]

In WA the Local Government Act 1995 provides the legislative framework for Local Government.

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications:

There are a number of outcomes for communities which could be achieved through constitutional recognition and these are not mutually exclusive options:

• a broad recognition of local government’s role in the Federation (often referred to as – Symbolic Recognition);

• an acceptance of some principles relating to the existence and continuation of local government as an institution and local councils as democratic representative bodies (Institutional Recognition);

• a streamlined approach to local government funding resulting from a more direct financial connection between local government and the Commonwealth Government (Financial Recognition).

Consultation:

ALGA and WALGA have been discussing constitutional recognition with the sector for several years. Two previous referenda on recognition of Local Government have been defeated.

Comment:

It is disappointing that the Liberal Party State Council motion should come from the local division of the Liberal Party and the first that we hear of it is after the event. The suggestion that Local Governments who support that recognition are naïve and captives of a left wing conspiracy is not only wrong, it is insulting.

While Local Government is recognised in the State Constitution, that may be changed by a simple majority of both houses of State Parliament. Large portions of South Australia are unincorporated, and it would not be difficult to implement such a model in WA.

Minister Porter’s suggestion that we rely on the corporations power under Section 51 (xx) of the Constitution takes no account of the present debate as to whether local governments in WA are even captured by the corporations power.

Australia is a Federation and only a complete rewrite of the constitution could change that. Including a few words in the constitution requiring that a system of Local Government be maintained should be no threat to anyone, and certainly no threat State Governments.

Historically, no referendum has succeeded without the support of both major parties.

Voting Requirements:

Simple Majority
Officers Recommendation:

1. That the Shire of Perenjori reiterate its support for the constitutional recognition of Local Government;
2. That Council respond to the Durack Division and the State Council requesting that they consult with the Local Government Sector before mounting a campaign opposing the recognition of Local Government in the Australian Constitution.

COUNCIL RESOLUTION

Moved: CR GK Reid  Seconded: JH Hirsch

That item 11065.2 Constitutional Recognition of Local Government be Laid on the Table until next Ordinary Council Meeting

Carried: 8/0
Executive Summary:
The Mid West Regional Council is seeking support from Councils within the regional for a joint long term financial planning process.

Applicants Submission:
The CEO of the MWRC has had discussions with the Department of Local Government on funding for Long Term Financial Planning. It appears that several Councils have received advice about the availability of funding for planning, and Mingenew still holds funds on behalf of the 4 Councils which is presently on hold as the amalgamation did not proceed. The MWRC has had discussions with the Shire of Irwin about participating in this process.

Background:
Proposed changes to the Local Government (Administration) Regulations 1996 will include new planning provisions which provide layers of planning. These will include the requirement for:

1. A Strategic Community Plan looking at a 10 year plus planning horizon. This plan would have a major review every four years and a minor review every two years;

2. A Corporate Business Plan looking at a 4 to 5 year planning horizon. This plan would have major and minor reviews aligned to reviews of the Strategic Community Plan.

3. The annual budget provides the year to year financial plan.

These three levels of planning will be supported by documents that are referred to as Informing Strategies. These will include at a minimum:

- A 10 + year Asset Management Strategy;
- A 10 + Year Financial Management Strategy; and
- A 4 + Year Workforce Strategy.

The proposal from the MWRC relates primarily to the 10 year financial plan.
The Minister has written to the Shire of Perenjori in response to a question about future boundary changes. The Minister’s response included advice that the Shire of Perenjori would not qualify for funding for capacity building.

Statutory Environment:
Local Government Act 1995 S5.56 sets out the requirements for a Plan for the Future, and is informed by the Local Government (Administration) Regulations 1996 R19C and 19D.

Policy Implications:
Nil

Financial Implications:
There is potential for better value for money if Shires use a common consultant and common format. It appears that the Shire of Perenjori would have to fund its own participation.

Strategic Implications:
Aligning planning approaches across the region could assist in regional cooperation in the future.

Consultation:
The CEO contacted Carolyn Tuthill from DLG seeking advice about Perenjori’s eligibility to participate.

Comment:
Over the last two year’s Council’s planning has focussed on amalgamation and planning across the region. We have participated in a number of regional planning processes including Climate Change Adaptation, Emergency Management, Zero Waste Management and of course the combined planning for the proposed Shire of Billeranga.

In light of the community’s decision it could be argued that we concentrate on getting our local planning and consultation right before we revisit regional planning arrangements. If, as it appears, we would need to fund our own participation, we would be better not participating on this occasion.

Voting Requirements:
Simple Majority

Officers Recommendation:
That Council advise the MWRC that it will not participate in the joint long term financial planning project.

That Council right to the Minister for Local Government advising of Council’s commitment to both accepting the community’s decision on amalgamation as well as our ongoing commitment to regional cooperation and resource sharing.

COUNCIL RESOLUTION
Moved: Cr CM Johnston Seconded: Cr LC Butler
That Council advise the MWRC that it will not participate in the joint long term financial planning project.
Amendment: ‘That Council write to the Minister for Local Government advising of Council’s commitment to both accepting the community’s decision on amalgamation as well as our ongoing commitment to regional cooperation and resource sharing’ removed from resolution due to council deciding that writing to the Minister would not change his decision.
Minister for Local Government; Heritage; Citizenship and Multicultural Interests

Our Ref: 38-09514

Cr Chris King
President
Shire of Perenjori
PO Box 22
PERENJORI WA 6620

Dear Cr King

POSSIBLE BOUNDARY CHANGES AND CAPACITY BUILDING FUNDING

Thank you for your letter dated 11 May 2011 regarding possible boundary changes affecting the Shire of Perenjori.

I note your comments regarding a meeting between the Shires of Mingenew, Morawa and Three Springs regarding amalgamation and whether this has implications on the boundary of neighbouring local governments, especially the Shire of Perenjori.

As you correctly state in your letter, boundary adjustments are a matter for the affected communities. A proposal to amend the boundaries of the respective Shires, should that be raised, would require a formal submission to the Local Government Advisory Board (LGAB) which would investigate the merits of the case.

As Minister, I would await the outcome of that LGAB inquiry prior to making any decision.

As you are aware, the State Government is providing significant support for those local governments that support the voluntary reform process. Given the recent poll result, the Shire of Perenjori unfortunately will not be receiving any further State Government capacity building funding.

Yours sincerely

G M (John) Castrilli MLA
MINISTER FOR LOCAL GOVERNMENT; HERITAGE;
CITIZENSHIP AND MULTICULTURAL INTERESTS
2 JUN 2011

Level 12, Dumas House, 2 Havelock Street, West Perth Western Australia 6005
Telephone: +61 8 9213 6800  Facsimile: +61 8 9213 6801  Email: Minister.Castrilli@dpc.wa.gov.au
Executive Summary:
Local Governments are required to advertise their schedule of meetings at least once per year.

Applicants Submission:
The proposed meeting dates and times for the next 12 months are set out below.

Background: Nil

Statutory Environment:
*Local Government (Administration) Regulations* – Reg 12 sets out the need for Local Public Notice of the date, time, and venue of Ordinary Council meetings.

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications: Nil

Consultation: Nil

Comment:
Council meetings have been held in the past on the third Thursday of the months, and the proposed schedule reflects this practice. The gazetted public holidays for 2011/12 are as follows:

- **Queen’s Birthday**: Fri 28 Oct 2011
- **Christmas Day**: Mon 26 Dec 2011
- **Boxing Day**: Tue 27 Dec 2011
- **New Year’s Day**: Mon 2 Jan 2012
- **Australia Day**: Tues 26 Jan 2012
- **Labour Day**: Mon 5 Mar 2012
- **Good Friday**: Fri 6 Apr 2012
- **Easter Monday**: Mon 9 Apr 2012
- **Anzac Day**: Wed 25 Apr 2012
- **Foundation Day**: Mon 4 June 2012
Possible variations to the Third Thursday of each month at 1.30pm are as follows:

- Council does not generally meet in January.

**Voting Requirements:**
Simple Majority

**Officers Recommendation:**

The Council agree to and advertise through Local Public Notice the following schedule of meetings for 2011/2012 to be held in the Shire of Perenjori Council Chambers.

<table>
<thead>
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<th>Date</th>
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COUNCIL RESOLUTION

Moved: Cr JR Cunningham
Seconded: Cr LC Butler

The Council agree to and advertise through Local Public Notice the following schedule of meetings for 2011/2012 to be held in the Shire of Perenjori Council Chambers.

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Carried: 8/0
11065.5  FORMATION OF A NEW YARRA YARRA LCDC LCDC

APPLICANT: YARRA YARRA CATCHMENT MANAGEMENT GROUP
FILE: 0
DISCLOSURE OF INTEREST: 0
AUTHOR: STAN SCOTT – CEO

RESPONSIBLE OFFICER: STAN SCOTT – CEO

REPORT DATE: 10 JUNE 2011
ATTACHMENTS: Latter from Yarra Yarra Catchment Management Group

Executive Summary:
The Yarra Yarra Catchment Management Group (YYCMG) is seeking the Shires support to form an LCDC with a common boundary with the YYCMG and the Regional Council, excluding the Shire of Morawa.

Applicants Submission:
The letter from YYCMG is attached. The LCDC will have access to the legislative support provided Under the act. Other LCDC’s within the district have agreed to fold on the formation of the new LCDC, with the exception of the Morawa LCDC which will remain.

There is provision for a Shire appointment to the LCDC. If the Shire wishes to maintain representation it will need to nominate a delegate.

Background:
When formed there will be a is provision for each Local Government within the region to make an appointment to the committee.

Statutory Environment:
*The Soil and Land Conservation Act 1945 –* Part IIIA makes provision for the establishment of Land Conservation District Committees. S 23 (2b)(b) provides that the local government/s may nominate members to the commissioner.

Policy Implications: Nil

Financial Implications:
Meeting fees and travel expenses will apply for the Shire’s nominee.

Strategic Implications:
Land conservation is an important issue for the ongoing viability of agriculture.

Consultation: Nil
Comment:
Benefits of the formation of the LCDC are set out in the letter. Combining Landcare and NRM activities under a single common boundary should contribute to better programs and decision making.

Voting Requirements:
Simple Majority

Officers Recommendation:
That Council support the establishment of a Yarra Yarra Land Conservation District Committee.

COUNCIL RESOLUTION
Moved: Cr LC butler Seconded: JR Cunningham
That Council support the establishment of a Yarra Yarra Land Conservation District Committee.
Carried: 8/0
20th May 2011

Formation of the Yarra Yarra Land Conservation District

Mr. Stan Scott,
CEO Shire of Perenjori,
P.O. Box 22, Perenjori W.A. 6620,

Dear Stan,

For some time now the Yarra Yarra Catchment Management Group have been negotiating with the office of the Commissioner of Soil and Land conservation to establish a Land Conservation District to coincide with the Yarra Yarra Catchment Regional Council (YYCRC) boundaries.

The formation of the YYLCDC will allow continuing community input in providing support for the YYCRC and will provide access to a complimenting statute through the Soil and Land Conservation Act. Access to this Act will bolster the regulation, administration and credibility of land conservation activities in the region while providing legislative backup when necessary.

In order to form the proposed YYLCDC, we require a letter of support from each of the Shires which have land within the proposed boundary.

The Yarra Yarra Catchment Regional Council’s Gazetted boundary is attached. The proposed Yarra Yarra LCD boundary will be identical except it will not include the Morawa LCDC whose boundary is aligned to that of the Morawa Shire. The Morawa LCDC have elected to remain an autonomous organization for the time with the option of being able to join in at a later date.

Councillors may be familiar with the intent to form the YYLCDC as the process has been in progress for some time, 2 public meetings have been held. Many existing LCDCs within the boundary have wound up with the intent of the formation of the YYLCDC as it is seen that the larger LCDC will reduce the amount of volunteer work required to keep within the umbrella of the Soil and Land Conservation Act.

The YYCRC have given their support, however the Commissioner requires a formal letter of support from each of the Shires as mentioned above. Attached is an optional draft letter of reply for your convenience.

Yours sincerely,

For Joanna Ashworth Officer in charge of LCDC formation
11065.6  CORRESPONDENCE FROM THE MINISTER FOR TRANSPORT

APPLICANT: SHIRE OF PERENJORI
FILE: 0
DISCLOSURE OF INTEREST: 0
AUTHOR: STAN SCOTT – CEO
________________________
RESPONSIBLE OFFICER STAN SCOTT – CEO
________________________
REPORT DATE: 10 JUNE 2011
ATTACHMENTS Letter from Minister Buswell’s Principal Policy Adviser

Executive Summary:
The Minster for Transport; Housing has responded to an email from the CEO seeking a meeting in relation to the Wubin Mullewa Road and key worker housing.

Applicants Submission:
The CEO contacted the Minister to seek a meeting on key policy issues in the transport and housing portfolios, and the response from the Minister’s office is attached.

Council at its last meeting agreed to host a meeting of local businesses in relation to key worker housing.

Background:
Council has been lobbying for action on housing for several years. The houses in John Street were predicated on housing for key workers.

Statutory Environment:
Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:
Nil

Financial Implications:
Nil

Strategic Implications:
Housing remains a key strategic priority.

Consultation:
The correspondence from the Minister will help inform discussions with local businesses.
Comment:
The Leaving a Legacy workshop held in Perenjori in May 2010 touched on a range of strategic issues relating to the long term impact of mining on this region. Key amongst these issues was housing. Part of the discussion at that meeting was the development of a new demand model for housing that is not based on the current approach of wait listing and projections based only on historical trends. The Minister’s letter indicates that outputs from the model will be available later this year.

Voting Requirements:
Simple Majority

Officers Recommendation:
That Council notes the response from Minister Buswell’s office.

COUNCIL RESOLUTION
Moved: Cr CM Johnston
Seconded: Cr JR Cunningham
That Council notes the response from Minister Buswell’s office.
Carried: 8/0
Minister for Transport; Housing

Our ref: 30-14559

Mr Stan Scott  
Chief Executive Officer  
Shire of Perenjori  
PO Box 22  
PERENJORI WA 6620

Dear Mr Scott

Wubin - Mullewa Road between Morawa and Perenjori and Housing

Thank you for your email of 18 January 2011 regarding Wubin - Mullewa Road between Morawa and Perenjori and worker and social housing in Perenjori. Regrettably a meeting with the Hon Troy Buswell MLA, Minister for Transport could not be arranged at this point in time.

The Wubin - Mullewa Road between Morawa and Perenjori has 28 kilometres of single lane seal and is an approved 36.5 metre Road Train Route. Single lane seal roads which cater for traffic volumes in excess of 150 vehicles per day are normally approved access by 30.5 metre road trains.

Nine kilometres of this road south of Morawa was widened in 2009/10 at a cost of over $1 million. Currently Main Roads Western Australia is progressing land acquisition in order to allow for the widening of a further 28 kilometres of the remaining single seal sections. However, as you are aware funding for roads is limited and therefore it is essential that the funds which are available be directed to those areas of greatest community benefit. While detailed design works are yet to be completed, preliminary cost estimates to realign and seal the section of concern to you are in the region of $30 million.

While there are no funds allocated in Main Roads' budget and forward estimates to provide for these works at this stage, you are assured that funding will continue to be sought to undertake projects such as this in future budgetary processes.

The Mid West Local Government Services Agreement which was signed in February is currently in mobilisation phase with operations to start on 1 July 2011. As part of the agreement, the Shires of Perenjori and Coorow will each have a truck and two man crew to undertake routine maintenance on the State road network within their boundaries. The Shires of Morawa and Mingenew will have a Surveillance Officer based within their towns to undertake surveillance work on the same network.
In addition to this, other work will be programmed for specific packages that the Shires of Coorow, Perenjori, Three Springs, Mullewa, Morawa and Mingenew have capacity to undertake by agreement with Main Roads.
For your added information the attached map identifies roads which are included in the agreement. I understand that procurement of plant and recruitment of personnel needed for the agreement is currently being progressed.

It is considered that once operational, the agreement will not be limited to better maintenance services but will also provide for improved emergency response operations when required.

I agree it is important that emerging developments in the Mid West, such as those in the iron ore industry, leave lasting benefits for the region. This includes housing for key workers. In the Mid West and Gascoyne regions, the Department of Housing (DoH) has registered Community Housing Limited (CHL) as the regional provider to meet demands for key worker housing and social housing. I would encourage you to explore joint ventures with CHL and the resource development industry.

The DoH is developing social housing and affordable housing demand models. These models are currently based primarily on ABS statistics which, although useful do not provide the level of detail required to effectively anticipate demand. In addition, the ABS data is based on regions and clearly predictions are needed to local government area level. Therefore in the development and ongoing management of the model, input from shires is seen as a critical component. The DoH recognises the importance of local information and it will instigate processes to regularly gather information from key stakeholders, including shires. It is anticipated that the outputs of the model will be available later in the year, at which time the DoH will inform all local governments.

Alternative housing options are starting to emerge in the Western Australian market and in my view there is potential for these alternative housing systems in Western Australia, particularly in regional areas. The DoH's Alternative Housing Committee would be interested in assessing proposals that can demonstrate benefits in regard to cost, design, energy efficiency, life cycle, suitability and acceptance by community and residents. Mr Warren Cowper, Manager Professional Services, can be contacted on 9222 4800 or at warren.cowper@housing.wa.gov.au for more information on the committee.

Yours sincerely

[Signature]

JOEY ARMENTI
PRINCIPAL POLICY ADVISER

Att

13 APR 2011
Executive Summary:
Councils is requested to adopt the *Perenjori Prospectus* as an interim strategic planning document.

Applicants Submission:
The CEO has prepared a positioning document setting out the Shire’s strategic position. This is intended to be a promotional document for potential investors, government agencies and funding bodies. It outlines those plans and projects that Council has agreed to and included in it Forward Capital Works Plan and now outdated strategic plan. It also highlights some of Council’s achievements.

Background:
At its May Ordinary Meeting Council authorised the CEO to prepare a brief to obtain a quote from Sue Middleton of Brennan Rural Group for the Development of a Strategic Community Plan. The Perenjori Prospectus will form part of that brief.

Statutory Environment:
*Local Government Act 1995* S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:
Nil

Financial Implications:
Nil

Strategic Implications:
The prospectus helps fill the information gap until a new strategic plan has been developed.

Consultation:
The document was drafted by the CEO with input from the DCEO and CDO. Radio National was seeking a summary of what the Shire was about with a view to visiting in July. The feedback was very positive.
Comment:
Council has already identified the need for a new strategic community plan that is compliant with the proposed new regulatory requirements but also fits our own needs. The Prospectus distils previous planning documents and planning decisions, outlines projects that have been completed and on which we are working, and places them in the context of mining developments in the Shire.

It is intended to fill the information gap that exists at present, and will continue to exist until a new plan is developed.

Voting Requirements:
Simple Majority

Officers Recommendation:
That Council endorses the Perenjori Prospectus as an interim planning document and promotional tool.

COUNCIL RESOLUTION
Moved: CR GK Reid Seconded: Cr RA Benton
That Council endorses the Perenjori Prospectus as an interim planning document and promotional tool

Carried: 8/0
11065.8 DEVELOPING CHILD DEVELOPMENT CENTRE PROPOSAL

APPLICANT: SHIRE OF PERENJORI
FILE: 0
DISCLOSURE OF INTEREST: 0
AUTHOR: STAN SCOTT – CEO
RESPONSIBLE OFFICER STAN SCOTT – CEO
REPORT DATE: 8 JUNE 2011
ATTACHMENTS FEE Proposal from Jill Cameron & Associates

Executive Summary:
Jill Cameron has provided a quote for preparing a proposal for the child care / child development centre proposed to be collocated with the primary school.

Applicants Submission:
On 20 April 2011 Stephen Breen, President of the Primary Principal’s Association visited Perenjori and introduced Jill Cameron and her colleague Cora-Ann Wilson. Ms Cameron is a very experienced consultant in the education sector and has the capacity to assist us to develop a very professional proposal for a Child Development Centre.

Background:
Council has identified the establishment of a child care facility as a major priority. We are not however looking at the standard child care centre model. We are seeking to establish a child development centre on the grounds of the Perenjori Primary School. There are a number of drivers for this arrangement:

- Perenjori Primary School is one of the schools participating in the independent public schools arrangements and have a lot more flexibility in determining local needs, priorities and expenditure and have direct access to the most senior levels of the department;
- In December 2010 the State Government announced a strategy to increase early childhood development services at primary schools “Premier Colin Barnett revealed the plan, which will include a big boost to on site school resources, consisting of medical, justice, parenting and childcare services for children as young as three.” We will be seeking to pilot these arrangements for small country schools;
- Perenjori is experiencing a baby boom, and the demand for early childhood services has increased dramatically over the last two years. This is also great news for future primary school enrolments;
The other major driver in Perenjori at present is the transition of the community from an agrarian to a mixed economy. The Karara Iron Ore project in the Shire is a $2 Billion capital investment, and facilities like child care will make an enormous difference to the capacity of the community to attract new residents, and the potential for local families to participate in this new industry. Perenjori is having growing pains at the moment – the town is literally full. Child care facilities would help increase the participation in the workforce.

Collocation of Child Development / Child care facilities at the primary school would take advantage of shared expertise, facilities and services. The Perenjori Primary School is presently running early intervention programs for 0 to 3 year olds.

Finally collocation provides parents with more than one child with the single drop off point.

The Perenjori Primary School is very keen to pursue this strategy and will work with the Department to ensure that it can be accommodated on site. We have enrolled the support of the WA Primary Principals Association. Council is committed to proceeding with this project in 2011/12, and is happy to proceed on the primary school reserve.

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:

Nil

Financial Implications:

Council has identified this facility in its Forward Capital Works Plan at an estimated cost of $1.2M. Most of the funding is proposed from grants, and securing those grants will be dependent on the quality of the plan.

Strategic Implications:

Council has identified Child Care facilities as an important requirement for future economic development and has been ranked in the FCWP as a HIGH priority.

Consultation:

The CEO has consulted with the Perenjori Primary School, the Primary Principal's Association, Jill Cameron & Associates, the Mid West Development Commission and RDA Midwest Gascoyne.

Comment:

The first step in the development of this facility is a professional plan and business case. The drafting of this document will require the type of expertise offered by Jill Cameron and Associates.

Voting Requirements:

Absolute Majority
Officers Recommendation:

1. That Council allocate $10,000 from its 2011/12 to the development of a project design for a community early childhood centre at Perenjori
2. That the CEO be authorised to immediately contract Jill Cameron & Associates to undertake this task.

COUNCIL RESOLUTION

Moved: Cr CM Johnston  Seconded: Cr LC Butler

1. That Council allocate $10,000 from its 2011/12 to the development of a project design for a community early childhood centre at Perenjori
2. That the CEO be authorised to immediately contract Jill Cameron & Associates to undertake this task.

Carried: 8/0
DEVELOPMENT OF A PROJECT DESIGN FOR A COMMUNITY EARLY CHILDHOOD CENTRE AT PERENJORI
9TH MAY 2011

CONSULTANTS: JILL CAMERON & CORA-ANN WILSON

JILL CAMERON AND ASSOCIATES – ABN 75 039 828 100
29 KNEBWORTH AVENUE,
PERTH WA 6000

POSTAL ADDRESS: PO BOX 8397, PERTH BUSINESS CENTRE
PERTH WA 6849

TELEPHONE: 08 9227 1664
FAX: 08 9227 1664
MOBILE: 0408 959 229
EMAIL: jillcam@iinet.net.au
1. BACKGROUND

A goal of the Shire of Perenjori and Perenjori Primary School is for an integrated/multipurpose early childhood centre that includes formal child care to be developed on the grounds of the school.

Jill Cameron and Associates have been asked to provide technical input to assist with project design (Stage 1) for the project partners (the Shire of Perenjori and Perenjori Primary School), and subject to the outcome of Stage 1, to provide more detailed information that could used to support a funding submission (Stage 2).

The contract for the project will be between the Shire of Perenjori (the Client) and Jill Cameron and Associates (the Contractor).

This proposal is for Stage 1.

2. PROJECT SCOPE

The following tasks are proposed for Stage 1, the development of a project design.

a) Identify elements (including child care) to be included in a community early childhood centre.

b) Develop and assess scenarios for configuration of age groups, group sizes and related staffing requirements and accommodation schedules for the child care component of the centre and recommend a preferred option.

c) Provide information on relevant Western Australian and National legislation, regulations and quality assurance requirements.

d) Prove information on possible budget scenarios for the preferred child care option in the context of impending legislative changes.

e) Identify space requirements that can be used as a basis for estimating capital cost.

f) Identify and assess options for the governance of a community early childhood centre in Perenjori.

g) Liaise with the Department of Education.

h) Prepare a written report to the Client for the project partners, the Shire of Perenjori and Perenjori Primary School.
3. FEES

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NOTES:

(1) Should the input require less than the allocated 75 hours, an hourly fee of $130 plus GST will apply. The same hourly fee will apply to any tasks additional to those identified in this proposal.

(2) Costing does not include any allowance for travel or accommodation which, if required, will be charged at WA State Government rates.

4. TIMEFRAME

The project will be completed within 4 weeks of the consultants being contracted to undertake the project.
Executive Summary:
FESA has offered the Shire two funded places on the forthcoming WA Fire and Emergency Services Conference 2011

Applicants Submission:
The Fire and Emergency Services Conference is a new concept replacing the annual Bush Fires Forum. FESA has offered two funded places to the Shire, suggesting that one should be the Chief Bush Fire Control Officer and the other should be directed to an active volunteer. Lotteries will fund travel and accommodation expenses.
Council may choose to allocate the funded places differently, or send additional paid delegates if it chooses.

Background:
The main conference sessions will take place on Sunday 31 July and Monday 1 August, and consist of a mix of plenary sessions and elective streams.

Plenary sessions are for all conference delegates, with topics having broad relevance and appeal. These sessions also allow different services to showcase best practice or lessons learnt from major incidents to facilitate a cross sharing of knowledge and increased awareness of FESA’s various emergency services functions.

Elective streams will consist of one or more topics on a particular theme. These sessions will be more in-depth in nature allowing delegates greater choice to select topics relevant to their area of interest.

Pre-conference sessions will take place on Saturday 30 July 2011 for volunteer associations to undertake service specific activities. Information and invitations to these sessions will be provided directly to relevant delegates.

Statutory Environment:
Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:
Nil
Financial Implications:
Conference registration, travel and twin share accommodation is fully funded. There is an accommodation surcharge if delegates require single accommodation or choose to be accompanied by a spouse or partner. Council may opt to allocate funding for the accommodation surcharge. It may be appropriate for Council to provide an incidentals allowance of say $100 per day that can be used by delegates for the surcharge or other out of pocket expenses. (Total $600)

Strategic Implications:
Emergency Management is a key strategic role for Local Government.

Consultation:
The CEO has connected Mr John Bensdorp, CBFCO and he would be interested in attending.

Comment:
The conference is very relevant to the voluntary duties of the CBFCO. It is proposed that the second place be allocated by the CEO to a VBFB volunteer in consultation with the Brigades.

Voting Requirements:
Recommendations 1 and 2 Simple Majority, Recommendation 3 Absolute Majority

Officers Recommendation:
1. That Mr John Bensdorp, CBFCO be offered one of the Inclusive Registration Delegates; and
2. That the second Inclusive Registration be allocated to a volunteer by the CEO in consultation with the volunteer brigades.
3. That Council allocate $600, as $100 per day per delegate for incidental out of pocket expenses

COUNCIL RESOLUTION
Moved: Cr RP Desmond Seconded: Cr RA Benton
1. That Mr John Bensdorp, CBFCO be offered one of the Inclusive Registration Delegates; and
2. That the second Inclusive Registration be allocated to a volunteer by the CEO in consultation with the volunteer brigades.
3. That Council allocate $600, as $100 per day per delegate for incidental out of pocket expenses

Carried: 8/0
Mr Brian Baxter  
Chief Bush Fire Control Officer  
PO Box 22  
PERENJORI WA 6620  

Dear Mr Baxter  

Re: Invitation to attend the WA Fire and Emergency Services Conference 2011  

It is with great pleasure that I write to inform you of the inaugural WA Fire and Emergency Services Conference 2011.  

This conference is a new and exciting concept for emergency services personnel in Western Australia and is sure to be a worthwhile event for those who participate. It will supersede the Bush Fire Forum that the Chief Bush Fire Control Officers and local government have previously been invited to attend.  

It will be the first time in Western Australia's history where people from all key emergency services agencies can come together with a shared vision of emergency services and to work together for the benefit of the wider community.  

FESA will host the conference from Saturday 30 July to Tuesday 2 August 2011 at the Burswood Entertainment Complex, with main sessions for delegates taking place on Sunday and Monday.  

I would like to extend an invitation for two representatives from your Local Government Authority to attend the conference as Inclusive Registration Delegates. As the Chief Bush Fire Control Officer, I would recommend that you take the first placement.  

FESA is committed to including Bush Fire Brigade volunteers in this new conference concept and this has been helped by the support of Lotterywest via a grant application from the Association of Volunteer Bush Fire Brigades of WA.  

FESA will cover the registration costs of the nominated volunteer and the Lotterywest sponsorship will fund the associated travel and accommodation costs. Details of travel and accommodation arrangements for this volunteer representative are outlined in the enclosed information sheet.  

I would ask that you consider selecting a volunteer who has demonstrated consistent dedication to service and perhaps plays an important role with administration, mentoring, training and safety, recruitment and retention, or governance. They should also have the capacity to share their experiences and learning with volunteers from their brigade and hopefully others brigades in the shire.
There is also the option of registering additional staff or volunteers to attend the conference as fee paying delegates, with a special discounted rate available for emergency services volunteers.

Please review the enclosed Registration Form for further information about the conference format and the registration process. If you require any additional information, please contact Anna Wood, Forums and Events Coordinator on 08 9323 9563 or by emailing anna.wood@fesa.wa.gov.au.

During the tenth anniversary of the International Year of Volunteers, this event is an ideal way to acknowledge and support some of the Volunteer Bush Fire Brigade firefighters who contribute so much to their local communities.

I look forward to welcoming representatives from your Local Government at the conference.

Yours sincerely

[Signature]

Jo Harrison-Ward
27 May 2011

cc. Stan Scott, Chief Executive Officer, Shire of Perenjori
WA Fire and Emergency Services Conference 2011
Information and Guidelines for VFRS, VES, VFS and SES Volunteers

Please see the Registration Form for general information about the conference. The following provides additional information for volunteers about the conference and associated arrangements. These guidelines have been prepared to provide consistency across volunteers and services. Variation from these guidelines will only occur in special instances following approval from the Conference Administration in consultation with the relevant Regional Director.

**Date:** Saturday 30 July 2011 to Monday 1 August 2011

**Time:** The morning of Saturday 30 July is allocated for travel. The afternoon of Saturday 30 July is allocated for Volunteer Sessions with specific timings and sessions to be advised.

The main conference sessions on Sunday and Monday will run from 8.30am to 5pm.

**Venue:** Burswood Convention Centre, Great Eastern Hwy, Burswood, Perth

**Room:** Grand Ballroom (plenary sessions), Astral and Botanical Rooms (streamed sessions)

**Invitation Details:**

This invitation is extended to the Captain/Officer in Charge/Commander/Local Manager of each volunteer service. With support from Lotterywest, FESA is able to invite a second representative from your service free of charge to accompany you to the conference. FESA will cover the costs associated with the accommodation, travel and conference attendance of these two representatives, with specific details outlined below.

**Additional Volunteer Registration:**

Should additional members of your brigade/group/unit wish to attend the conference, places are available as fee paying delegates. Registration fees are heavily discounted, with two options available (either including or excluding social functions). For additional registration forms, please contact the Conference Administration or download a copy from the conference website. All travel, accommodation and extra meal expenses of additional volunteer delegates will be the responsibility of the individual or the brigade/group/unit.

**Registration to attend the conference:**

A completed registration form must be submitted to indicate your attendance at the conference. This must be received by 30 June 2011. Please review the cancellation and refund policy in the Registration Brochure.

**Registration at the conference:**

Volunteers will be required to register their arrival at the Conference Registration Desk, located in the foyer of the Convention Centre. The Desk will be open on Saturday from 12.00 noon to 5.00pm, and from 7.45am to 5.15pm on Sunday and Monday. Staff will be available to assist you with any queries during this time. Upon registration, delegates will receive a conference pack that includes relevant documentation, paper and pens.

**Travel and accommodation:**

Each location has been designated a method of travel and an allocated number of nights worth of accommodation, with details outlined in the attached table. Regional offices will make any travel and accommodation bookings for delegates. Once your registration form is processed you will receive a letter confirming your registration. The regional office will also be given notification of your registration and can only make travel arrangements after this approval is received. Please liaise with the Support Officer from your regional office to indicate your preferences and booking needs.
Accommodation:
Accommodation has been booked at various locations surrounding Burswood Entertainment Complex. Twin room accommodation will be offered, with room allocations based in order of same brigade/group/unit, gender, and service. If you would like to have a room on your own or are travelling with your partner who is not entitled to accommodation, then a room surcharge will apply that covers the difference in costs. Details of specific charges will be provided upon request of a single room. If you are travelling with your partner who is also entitled to accommodation, please indicate this on your registration form and notify the regional office when making your arrangements.

Please note that any facilities used in your room with an additional charge (phone, movies, mini bar etc) will be at your own expense and must be paid upon check-out. A set number of nights of accommodation per location have been allocated based on travel method and distance. This allocation is defined in the attached table. Should volunteers plan to stay extra nights in Perth, they are required to meet the associated costs.

Air Travel:
The attached table outlines the locations from which volunteers are offered air travel to the conference, and includes the airport location. The table also defines whether travel allowance to and from the airport will be covered. If possible please utilise a FESA vehicle for travel to and from airport. Reimbursement will be for one vehicle per unit/brigade so shared travel is recommended. Forms for travel reimbursement will be available at the Conference.

Road Travel:
The attached table outlines the locations from which volunteers are expected to travel by road to the conference.

Volunteers who are driving to the conference from regional areas should attempt to use a brigade/unit troop carrier, bus or spare transport vehicle in the first instance (no front line fire or rescue vehicles). Approval will be required from the relevant District Manager to ensure that operational coverage is maintained in the region. If this is not possible, then travel allowance will be provided for the use of personal vehicles.

Reimbursement will be for one vehicle per unit/brigade so shared travel is recommended. Forms for travel reimbursement will be available at the Conference.

Parking:
Over 3,600 car parking bays, including 1,895 free bays are available at the Complex. Undercover or monitored parking is available for a fee and ACROD permit holders receive discounts. FESA will not cover any parking costs and delegates are encouraged to utilise the free parking bays located throughout the complex. Most of the accommodation venues have free onsite parking, however FESA will cover any parking costs at city hotels. Details of parking inclusions will be provided with your booking confirmation.

Meals:
For those arriving from regional locations on Friday 29 July and Saturday 30 July and/or departing on Monday 2 August, meal allowance will be provided according to FESA guidelines and depending on the allocated travel dates. Please complete appropriate reimbursement forms and ensure that all receipts are kept. The amount covered will be the standard meal allowance paid by FESA and any costs incurred above that amount will be at your own expense.

Breakfast is included with your hotel booking. Dinner on Saturday 30 July will either be at the VES/VFS Awards Dinner or at the Volunteer Dinner. Meal allowance will not be provided for dinner on Saturday 30 July if you choose not to attend these functions. All other meals are included as part of the Conference.
Executive Summary:
Karara Mining Limited has requested that the Shire execute a rail plan in accordance with the Australian Standard for Rail Safety management.

Applicants Submission:
The plan includes the following statement of purpose:

*In accordance with the provisions of Australian Standard AS 4292.5-1997, Railway Safety Management Part 5, Operational Systems (Section 2), to establish an Interface Coordination Plan which shall clearly delineate the responsibilities of each party or functional area involved, and be agreed to by those parties or functional areas.*

As the rail extension crosses public roads under the care and control of the Shire or Perenjori the standard requires that an agreement be developed.

Under the document the roles and responsibilities are Karara Mining Limited (KML) and the Shire of Perenjori are detailed. The Role and responsibilities of the Shire as set out in the document are:

**Organisational Responsibilities:**
- Providing details of contact personnel for KML.
- Responding to requests for meetings to discuss matters relating to the rail construction.
- Advising KML of any changes to the current Shire of Perenjori contacts

**Role Responsibilities:**
- Provide details of nominated persons and contact details that will be KML’s first point of contact.
- Attend meetings as required.
- Provide updated details of changes of personnel, telephone, email and radio channels.
Background:
The plan provides the following description of the Karara Iron Ore Project:

The key scope for the Magnetite portion of the Project includes:

- Temporary construction facilities and services.
- Mine site preparation and bulk earthworks.
- Mine site access road upgrade.
- Magnetite Process Plant.
- Stockyard, stacking and product reclaim.
- Utilities including fire water, process water, potable water, gland water and waste water.
- Mine site permanent accommodation village.
- Airstrip.
- Rail: Tilley – Karara Railway (approx 80km) has one main crossing loop (Ch 53.1km) with 1300m standing room, two Bad Order sidings (approx Ch 74.45km and Ch 77.7) and Balloon Loop (Ch 73.5km). This railway will connect to WestNet Rail’s existing narrow gauge track (Morawa – Mullewa section) approx 3km north of the Morawa town site. Track structure are designed for 26.5TAL narrow gauge on dual gauge concrete sleepers with 60kg/m rail and Narrow Gauge 1 in 12, Tangential Turnout 60kg HH RBM R250/300 on concrete bearers.
- Bore field and water supply pipeline to Karara mine site.
- 330kV Power transmission line from Eneabba to Karara mine site including 330/33kV substation.
- Geraldton Port facilities including train unloading, product storage and ship loading.

Statutory Environment:
Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:
Nil

Financial Implications:
There is no direct financial impact on the Shire.

Strategic Implications:
The Shire continues to be recognised as a key stakeholder in the development of the project.

Consultation:
Nil
Comment:
Even though the document is 23 pages long, there are no significant obligations on the Shire except to keep KML informed of changes in contact details and attending occasional meetings when required. These are things that the Shire would do had the agreement not existed.

Voting Requirements:
Simple Majority

Officers Recommendation:
That Council authorises the CEO to execute the Interface Coordination Plan - Karara Mining & Shire of Perenjori Phase II Construction Works, Tilley to Karara Railway.

COUNCIL RESOLUTION
Moved: Cr LC Butler Seconded: Cr CM Johnston
That Council authorises the CEO to execute the Interface Coordination Plan - Karara Mining & Shire of Perenjori Phase II Construction Works, Tilley to Karara Railway
Carried: 8/0
**Executive Summary:**

The acceptance of tenders and signing of contracts with regard to the redevelopment of the Tennis and Netball Courts and Bowling Green needs to proceed before the July Council meeting.

**Applicants Submission:**

There has been insufficient time to assess the tenders and consult with the Clubs to the level required for a recommendation to Council for a decision. For these projects to have the least impact on the summer seasons of these sports it is proposed to delegate authority to determine the tenders and award the contracts to the Shire President and CEO.

Consultation will be scheduled with the management Committees of the Clubs to ensure that the proposed works meet with their requirements within the constraints of the budgets proposed.

The proposed budgets for the projects are:-

Bowling Green - $202,000 of which funding through CSRFF of $67,233 has been granted.

Tennis/Netball - $298,000 of which funding through CSRFF of $99,066 has been granted.

**Background:**

As per resolution 10104.7 21st October 2010 Council agreed to fund both projects if the grant applications were successful within the 2011/2012 financial year.

**Statutory Environment:**

*Local Government Act 1995* S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

**Policy Implications:**

Nil

**Financial Implications:**

Collectively these projects will cost Council $333,000 in 2011/12. In its Forward Capital Works Program Council has allocated $100,000 of Country Local Government Funds this year. This means $233,000 of Council funds will be required.
Strategic Implications:
Nil

Consultation:
The CEO and CDO will consult with the Sporting clubs to ensure that the proposals meet their requirements within budgeting considerations.

Comment:
It will be beneficial to have the least impact on the Clubs summer seasons to fully utilise the new grounds.

Voting Requirements:
Absolute Majority

Officers Recommendation:
That Council allocate the following in the 2011/12 Budget:-

- Bowling Green Upgrade $202,000
- Tennis and Netball Upgrade $298,000

That Council allocate the following income against these projects:-

- CSRFF $61,233 to Bowling
- CSRFF $99,066 to Tennis and Netball
- CLGF $100,000 to Sporting facilities

That Council contribute $233,000.

That Council authorise the Shire President and CEO to determine successful tenders and sign contracts.

That the CEO and CDO consult with affected sporting clubs in making tender recommendations.

Alternatively, Council may schedule a Special Meeting specifically to consider tenders.
COUNCIL RESOLUTION

Moved: Cr JH Hirsch          Seconded: Cr GK Reid

That Council allocate the following in the 2011/12 Budget:-

- Bowling Green Upgrade $202,000
- Tennis and Netball Upgrade $298,000

That Council allocate the following income against these projects:-

- CSRFF $61,233 to Bowling
- CSRFF $99,066 to Tennis and Netball
- CLGF $100,000 to Sporting facilities

That Council contribute $233,000.

That Council schedule a Special Meeting to be held on Monday the 28th June at 7.00pm specifically to consider tenders.

Carried: 8/0
11065.12 OLD DEPOT RENTAL

APPLICANT: SHIRE OF PERENJORI
FILE: ADM0420
DISCLOSURE OF INTEREST:
AUTHOR: BEV LOGUE - CDO ______________________
RESPONSIBLE OFFICER BEV LOGUE - CDO ______________________
REPORT DATE: 10/06/2011
ATTACHMENTS

Executive Summary:
Request for Council to set a rate for the rental of a shed at the Old Depot site for recreational or hobby purposes by a staff member.

Applicants Submission:
With regard to the development of the Perenjori Business Hub at the old depot site I have been approached by a staff member to lease or rent shed 4 as per the lay out below for recreational or hobby activities. I request direction from Council as to the amount to be set and the conditions of rental. The staff member has offered to secure the premises by ensuring the doors close correctly for some consideration of reduced rent. The staff member requires additional space mainly for storage purposes with some restoration/repair work to be carried out as well.

Background:
The development of Units 2A, 2B and 2C as per the diagram above would not be impacted by this agreement. The staff member anticipates accessing the area mostly on weekends or out of working hours. Shed 4 is not part of the initial area of redevelopment. The staff member is aware of the limitations of the duration of availability due to future redevelopment.
At present there is not any capacity to separate the electricity usage for any one area and the staff member advises that the proposed usage would be minimal. Given that the depot has an accumulated previous history to compare against this can be monitored if the proposal is successful.

**Statutory Environment:**

*Local Government (Functions and General) Regulations 1996 Part 6 Miscellaneous*  
30. Dispositions of property to which section 3.58 of Act does not apply  
30(2)(e) it is the leasing of land for a period of less than 2 years during all or any of which time the lease does not give the lessee the exclusive use of the land.

**Policy Implications:**

Nil

**Financial Implications:**

This would be of minimal impact.

**Strategic Implications:**

Nil

**Consultation:**

Nil

**Comment:**

Nil

**Voting Requirements:**

Simple Majority

**Officers Recommendation:**

That Council authorise the CEO to rent the shed on a month to month basis to a staff member.

That Council determine an appropriate rate of rental and any other conditions.

**COUNCIL RESOLUTION**

Moved: Cr LC Butler  
Seconded: Cr JR Cunningham  
That item 11065.12 Old Depot Rental be laid on the table until next meeting when more information is available to Council.  
Carried: 8/0
Executive Summary:

Kylie Tremlett has forwarded a funding request on behalf of a newly formed group – Opulence in the Outback – for a contribution to an event scheduled for 17 March 2012 to celebrate the 1012 Year of the Farmer.

Applicants Submission:

The proposed event will be staged on a farming property in Carnamah Shire close to the Perenjori boundary. It will consist of a 4-course meal, charity auction followed by dancing to a Perth band. Proceeds will be split between the Royal Flying Doctor Service and the North Midlands (Carnamah) Sub-Branch of St Johns Ambulance.

Background:

A copy of the prospectus is included in the attachments. The covering letter is on the following page.

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:

Nil

Financial Implications:

Sponsorship packages are available for between $500 and $30,000.

Strategic Implications:

Given the location of the event it is likely to attract some Perenjori Shire residents.

Consultation:

Nil

Comment:

While the event is not actually within the Perenjori Shire it is nearby and there is some community of interest.
Voting Requirements:
Absolute Majority

Officers Recommendation:
That Council determine what support, if any, is to be allocated in its 2011-12 Budget.

ORIGINAL MOTION
Moved: Cr GK Reid  Seconded: Cr JR Cunningham
That Council donate $2,500 to the Opulence in the Outback Dinner which will be allocated in its 2011-12 Budget.

AMENDMENT
Moved: Cr CM Johnston
That the donation of 2,500 be changed to a $500 donation.
Amendment lost due to no seconder

COUNCIL RESOLUTION
That Council donate $2,500 to the Opulence in the Outback Dinner which will be allocated in its 2011-12 Budget

Carried: 5/3
Stan Scott  
CEO  
Perenjori Shire  
44 Fowler Street  
PERENJORI 6620  

CC: Shire President, Chris King  

Dear Stan and Chris,

As the dust settles and the setting sun bathes the paddocks in a magnificent golden glow the whirl of machinery is replaced by the buzz of excitement. The day’s dirt is washed away and work boots are replaced by stilettos, while the customary jeans and flannel shirt make way for tuxedo’s and ball gowns. This transformation marks the start of a night to remember.

As guests arrive to the paddock in the ‘middle of nowhere’ they are certainly not ready for the impressive sight that greets them. A huge marquee, brilliant white in contrast to the red dirt and golden stubble that it raises from, and a plush red carpet fit for royalty offer the promise of a luxurious gala night full of celebration and extravagance.

This is ‘Opulence in the Outback’ and you are invited to be a part of it.

In celebration of ‘The Year of the Farmer’ a group of locals are planning a night-of-all nights to pay homage to the farmers who over the years have made our rural communities what they are today.

‘Opulence in the Outback’ will take place on Saturday, 17th March 2012 on a farming property east of Carnamah in the Central West of Western Australia.

This gala event is set to be the biggest the region has ever seen, and will include a delectable four-course meal, quality boutique beers and premium Western Australian wines, top-quality entertainment and a charity auction.

All profits made from the sale of tickets and auction will go towards the Royal Flying Doctor Service - Western Operations and the St John Ambulance North Midlands Sub-Branch, regional Western Australia.

‘Opulence in the Outback’ is Perenjori Shire’s chance to pay your respect to our farmers while contributing towards a very worthy cause. A limited number of exclusive sponsorship opportunities exist - details of which can be found in the accompanying Sponsorship Prospectus.

We trust you will give due consideration to partnering ‘Opulence in the Outback’ and know, with your help, we can create a fitting tribute to those who have contributed so much to the way of life we all enjoy.

Yours Sincerely

Kylie Tremlett  
‘Opulence in the Outback’  
Head - Coordinator  
www.opulenceintheoutback.com
20th May 2011

Dear Stan & Chris,

We have decided to ask all shire’s in the surrounding districts to who this event is targeted at to help in some way, be it in a monetary or ‘in-kind’ value.

As we all know the farming industry has, in the last decade being going through a very trying time, we thought that if we are able to organise such an event we would be able to lift the spirits of the people that helped put us on the map. The farming industry was here and will be here long after the mining industry has come and gone and if we are able to help celebrate those that are still here then we will have achieved what we have set out to do.

All proceeds are going to be split 50-50 between the RFDS-Western Operations and the St John Ambulance - North Midlands Sub Branch. Whilst I know that the Perenjori St John Ambulance are not part of the North Midlands Sub Branch, I can truthfully inform you that Merle Isbister, Carnamah Shire President and St John Ambulance volunteer, has committed to use the money that they receive from the proceeds of ‘Opulence in the Outback’ to help with the resurfacing of the Three Springs airstrip that the RFDS-Western Operations use and the building of a transfer shed, which we all use and need.

We hope you will agree with the idea’s that we are trying to achieve and can support us in some form.

If you have any further question please do not hesitate to contact me on the numbers that are provided in the following prospectus.

Regards

[Signature]

Kylie Tremlett
‘Head Co-ordinator’
Opulence in the Outback
www.opulenceintheoutback.com
11066 OTHER BUSINESS

11066.1 INFORMATION BULLETIN – TABLED IN THE COUNCIL CHAMBERS

11066.2 MOTIONS OF WHICH DUE NOTICE HAVE BEEN GIVEN

11066.3 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Moved: Cr CR King          Seconded: Cr CM Johnston

That the Chief Executive Officer and the Community Development Officer investigate the use of the vacant Aged Pension Unit as a Child Care Facility and that an application be made for funding from Royalties for Regions for a purpose built house for Child Care.

Carried: 8/0

2.50pm Cr CR King adjourned the meeting and announced that all staff present were not required to return.

Council returned to the Chambers at 3.25pm

11066.4 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION
11066.5 MATTERS BEHIND CLOSED DOORS

11066.5.1 CEO PERFORMANCE REVIEW

APPLICANT: SHIRE OF PERENJORI
FILE: 0
DISCLOSURE OF INTEREST: CEO
AUTHOR: STAN SCOTT – CEO
RESPONSIBLE OFFICER: STAN SCOTT – CEO
REPORT DATE: 16 June 2011
ATTACHMENTS: CEO Performance Assessment – Councillor Worksheet
CEO Self-Assessment

COUNCIL RESOLUTION

Moved: Cr RP Desmond  Seconded: Cr RA Benton
That Council agree to a 5% salary increase effective from 30 May 2011, the anniversary of the CEO’s appointment, and a $4,000 performance bonus payable on completion of the present contract period on 30 June 2012
Carried: 8/0

Moved: Cr GK Reid  Seconded: Cr JR Cunningham
That Council authorise the President to commence negotiations for extension of the CEO’s contract for an additional two years beyond 30 June 2012
Carried: 8/0
11066.6  DATE OF NEXT MEETING / MEETINGS

The next Ordinary Council Meeting will be held on the 21st July 2011

11066.7  CLOSURE

With no further business the Ordinary Council Meeting was closed by Cr Chris King at 4.20pm.

I certify that this copy of the Minutes is a true and correct record of the meeting held 16th June 2011

Signed: ________________________
Presiding Elected Member
Date: _________________________