## Table of Contents

**9121** PRELIMINARIES ................................................................................................................................. 3  
9121.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS .......... 3  
9121.2 OPENING PRAYER ......................................................................................................................... 3  
9121.3 DISCLAIMER READING ................................................................................................................. 3  
9121.4 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE .......... 3  
9121.5 PUBLIC QUESTION TIME ............................................................................................................. 3  
9121.6 PETITIONS / DEPUTATIONS / PRESENTATIONS .................................................... 3  
9121.7 NOTATIONS OF INTEREST ................................................................................................. 3  
9121.8 APPLICATIONS FOR LEAVE OF ABSENCE ................................................................. 4  
9121.9 CONFIRMATION OF MINUTES .............................................................................................. 4  
9121.10 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION ........ 4  
9121.11 MATTERS FOR WHICH MEETING MAY GO BEHIND CLOSED DOORS .......... 4  

**9122** ECONOMIC DEVELOPMENT REPORT ...................................................................................... 5  
9122.1 AUSTOILS PROPOSAL – OLD SHIRE DEPOT ................................................................. 5  
9122.2 ECONOMIC DEVELOPMENT REPORT ............................................................................. 8  

**9123** FINANCE ........................................................................................................................................... 13  
9123.1 MONTHLY STATEMENT OF FINANCIAL ACTIVITY ....................................................... 13  

**9124** HEALTH BUILDING & PLANNING ............................................................................................ 15  
9124.1 SUBDIVISION – LOT 60 DOWNER STREET PERENJORI ............................................. 15  
9124.2 APPLICATION FOR PLANNING CONSENT – AQUACULTURE PROJECT .... 19  

**9125** PLANT & WORKS .......................................................................................................................... 29  

**9126** GOVERNANCE .................................................................................................................................. 30  
9126.1 RESULTS OF LOCAL GOVERNMENT ELECTION ......................................................... 30  
9126.2 LOCAL GOVERNMENT REFORM – UPDATE .............................................................. 34  
9126.3 MINING THE MIDWEST FORUM ..................................................................................... 43  
9126.4 MIDWEST REGIONAL COUNCIL .................................................................................... 49  
9126.5 CEO ANNUAL LEAVE AND RELIEF ARRANGEMENTS ............................................ 54  
9126.6 REGIONAL ENVIRONMENTAL COOPERATION .......................................................... 56  
9126.7 PROCUREMENT OFFICER ............................................................................................... 59  

**9127** OTHER BUSINESS ...................................................................................................................... 62  
9127.1 INFORMATION BULLETIN – TABLED IN THE COUNCIL CHAMBERS ...... 62
9127.2 MOTIONS OF WHICH DUE NOTICE HAVE BEEN GIVEN.............................. 62
9127.3 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN ....... 63
9127.4 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION ..... 63
9127.4.1 HOUSING FORUM OUTCOMES........................................................................ 64
9127.4.2 LATE ITEM – LONG STAY SITES AT PERENJORI CARAVAN PARK.............. 66
9127.4.3 LATE ITEM - MIDWEST CARAVAN CLUB TRECKABOUT .......................... 69
9127.4.4 LATE ITEM - VEHICLE INSPECTION SERVICES........................................ 70
9127.4.5 KOOLANOOKA BLUE HILLS IRON ORE PROJECT ................................. 72
9127.5 MATTERS BEHIND CLOSED DOORS ............................................................. 75
9127.6 DATE OF NEXT MEETING / MEETINGS......................................................... 75
9127.7 CLOSURE........................................................................................................ 75
9121 PRELIMINARIES

9121.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS
The Chairman opened the meeting at 2.45pm

9121.2 OPENING PRAYER
Cr King led Council in the opening prayer.

9121.3 DISCLAIMER READING
Nil

9121.4 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE

Present
Cr C R King
Cr L C Butler
Cr R P Desmond
Cr G K Reid
Cr J A Bensdorp
Cr J R Cunningham

CEO Stan Scott
DCEO Rose Jones
MCS Garry Agnew
EDO Phil Cleaver

Apologies
Cr R A Benton
Cr J H Hirsch
WS Ken Markham

9121.5 PUBLIC QUESTION TIME
Nil

9121.6 PETITIONS / DEPUTATIONS / PRESENTATIONS
Presentation by Greg Kaeding, Karara Mining Limited after item number 9126.1

9121.7 NOTATIONS OF INTEREST

Financial Interest – Local Government Act s 5.60A
Proximity Interest – Local Government Act s 5.60B
Interest Affecting Impartiality – Shire of Perenjori Code of Conduct.
9121.8 APPLICATIONS FOR LEAVE OF ABSENCE

9121.9 CONFIRMATION OF MINUTES

Minutes of Ordinary meeting of Council held 19th November 2009 are attached.

Moved: Cr J A Bensdorp        Seconded: Cr R P Desmond

That the minutes of the Ordinary meeting of Council held on the 19th November 2009 be accepted as a true and correct record.

CARRIED: 6/0

9121.10 ANNOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION

Nil

9121.11 MATTERS FOR WHICH MEETING MAY GO BEHIND CLOSED DOORS

Nil
9122  ECONOMIC DEVELOPMENT REPORT

9122.1  AUSTOILS PROPOSAL – OLD SHIRE DEPOT

APPLICANT:  AUSTOILS
FILE:  0
DISCLOSURE OF INTEREST:  0
AUTHOR:  STAN SCOTT – CEO
RESPONSIBLE OFFICER:  PHIL CLEAVER - EDO
REPORT DATE:  9 DECEMBER 2009
ATTACHMENTS:  Letter from Aust Oils

Executive Summary:
Aust Oils has approached the Shire with a view to leasing part of the old shire depot for storing and processing sandalwood.

Applicants Submission:
Aust Oils visited the Shire late in November. They have obtained permission to harvest sandalwood that is disturbed by mining activities in this region. Generally vegetation is mulched on site, but this company has convinced the State Government that any sandalwood that would otherwise be destroyed should be harvested. Initially they are seeking to lease the existing premises as they are not sure how much product will be produced.

Background:
Aust Oils has an existing sandalwood processing facility in Bibra Lake

Statutory Environment:
Local Government Act 1995 S3.58 requires that if a Local Government disposes of property other than by lease or tender it must advertise details of the proposed disposition. This provision captures leasing of property.

Policy Implications:  Nil

Financial Implications:
Council would need to determine a price.

Strategic Implications:
If the project proceeds to a distillery it would provide additional local jobs.

Consultation:  Nil

Comment:
At present the old depot is only being used for storage. It is possible that it may be attractive to short term contractors working on aspects of the Karara project.
Voting Requirements:
Simple majority

Officers Recommendation:
1. That Council offer to lease the enclosed workshop area of the old Depot for a 6 month period at $100 per week, subject to evidence of approval to harvest sandalwood.
2. That Council advertise the proposed disposition and consider submissions.

Council Resolution:
Moved: Cr G K Reid  Seconded: Cr L C Butler

1. That Council offer to lease the enclosed workshop area of the old Depot for a 6 month period at $100 per week, subject to evidence of approval to harvest sandalwood.
2. That Council advertise the proposed disposition and consider submissions.

Carried: 6/0
AUSTOILS
Premium Australian Sandalwood Oil

03.12.09

Att.: Mr Phil Cleaver
Economic Development Officer
Shire of Perenjori

As discussed with yourself and Mr Stan Scott, CEO Perenjori Shire, I forward to your council
A request to rent your shire shed for a period of 1 year.
Austois management feel Perenjori is well located and serviced to warrant a further expansion
Of our company.

We are conducting a feasibility study now, into building a distillery for essential oils with in your
Industrial area.

With a little help from your council Austois will gain a firm footing within your region.

Please contact me when a decision has been made.

Regards

Stephen Darley
Managing Director
Executive Summary:

Applicants Submission:
The purpose of this report is to provide Council with snapshot of progress on the range of Economic Development Projects that have been under development.

Flat Pack Housing Concept
This project has been a matter of some frustration for Elected Members and staff. The state of development at the moment is:

House One
- Builder has been appointed and contract signed.
- The slab has been completed;
- The wet are modules have been delivered and are in storage at the old depot;
- Wall and roof modules are under construction.
- Window units were damaged in transit and had to be replaced.

House 2
- Funding secured from MWDC ($170,000)
- UWA continues to finalise design and construction to bring the project within the proposed $350,000 budget. A new manufacturer has been identified for wall panels which may bring down costs.
- A building contract has not yet been signed for House 2

A status report on both houses is expected prior to the Council meeting.

Other Developments
Our involvement in flat packed housing continues to assist with our credibility. At the recent housing forum hosted jointly with other local governments, the development commission and MPs Perenjori’s reputation for innovation and action has been advanced by our involvement.
This project has generated enquiry not only from the community but interstate and overseas. The CEO met recently with a representative from an Indigenous corporation interested in commercialising the concept in remote areas and the mining industry.

This project in addition has bought converging disciplines to the area. The prototype concept rather than buy/build off the plan has shown both local and State government shortfalls extant in remote and regional areas. This project has assisted adjusting the focus of key players. Such as Infrastructure and planning, state housing, Office of energy, western power and its generators. Thus new meters and billing will be trialled here in PJ for the first time in W.A.

Patrick Beale will be overseas until 12 January 2010 but has set tasks for his staff in the interim. He is keen to attend the February Council meeting to brief Council and help understand some of the challenges that have arisen in this project.

**Solar & Renewable Power:**

The following article was featured on ABC Radio:

---

**Perenjori clamours for solar station**

Posted Wed Dec 2, 2009 2:45pm AEDT

The mid-west Western Australian Shire of Perenjori is spruiking its appeal as a potential site for the state's first solar generation power station.

The Government's energy retailer Synergy has called for expressions of interest in solar generation projects which can feed into the south-west interconnected system.

The Perenjori council has already approved a small-scale solar thermal project capable of generating up to four megawatts of electricity.

Shire CEO Stan Scott says the town's abundant sunlight and proximity to energy infrastructure make it an ideal location for solar generation.

"We did some work a few years ago through the International Energy Agency, which basically identified Perenjori as an ideal location for large-scale solar generation," he said.

"You add that to the 330 kV [kilovolt] powerline that's being constructed and Perenjori really is ideally placed for a large-scale solar power station."

A similar article was featured on GWN News the same day.
The EDO attended an Office of Energy Forum in Perth in October and State agencies seem now to accept Perenjori’s credentials in this field. We continue to work with two potential proponents and with mining companies as potential customers.

Perenjori made a submission to the Boston Consulting Group which was developing guidelines for the Solar Flagship Program which will deliver $1.6B in funding to up to 4 large scale solar projects across Australia. The original draft guidelines would have excluded WA projects but this has been corrected.

The State Minister for Energy has invited expressions of interest on behalf of Synergy for the supply of up to 150 MW of solar energy by 2016.

**Agriculture**

The council is aware that the EDO has involved various efforts to future and drought proof this area. Such efforts have ranged from Lupin after market enhancement (now taken on by the Mingenew Erwin group with substantial effort time and money) as well as various trial plots and new crops.

**Mulesing**

Councillors are aware that the Shire has a share of the intellectual property associated with chemical mulesing. The compound and method are now undergoing efficacy trials both through Murdoch University and University of New England (Armidale NSW). The wool CRC is helping fund these trials.

**Aquaculture**

There is a separate agenda item to formalise planning consent for this project.

Progress to date has included:

- MOU completed between the Shire, Progress Association and Fish Futures
- Agreement by MWDC of revised project plan, grant agreement competed $25,000 claimed.
- Process of transferring block to Progress Association has commenced;
- Shed ordered, builder to lodge plans prior to first payment
- Recirculating aquaculture system ordered. Fish Futures cash contribution confirmed.

This facility should be in place early in 2010.

**Algae Production**

The issue of fodder feed security is one keenly felt in this and surrounding districts. One of the significant results of the recent drought has been the reduced sheep numbers and the number of farm enterprises that no longer grow sheep. Elected members will recall the crisis situation in relation to sheep feed and our experiment in sugar cane as a stock feed.

Even though the crisis has passed the risk remains. Some farmers are addressing the risk through replacing silage, but there remains the challenge of producing sock feed quickly and on demand.

Algae provides a number of possibilities depending on the variety:

- Some species lend themselves to direct use as stock feed;
- Other species provide an excellent potential input to pelletised food;
• Algae provides an excellent method of collecting carbon through photosynthesis;
• Algae is a potential input for fish food, and nutrient filtered form aquaculture provide an excellent nutrient source for algae production.
• Algae provides an excellent source of biomass for electricity or fuel production.

The EDO hosted a visit from Bio Electric since the October Council meeting and some local species of Algae look promising. The EDO will continue to work with the project proponent to develop a mature proposal for consideration by Council early in 2010.

Waste Management

Council is aware of the Pyrolosis proposal. The EDO has continued to communicate with the Taiwanese company, but there is little to report in terms of progress. This is not unusual when dealing with Asian enterprises.

This communication has resulted in the EDO continuing to investigate the potential for the technology particularly in relation to tyres. There appears to be a massive problem in the effective disposal of used tyres.

What has emerged is another potential project with the state’s largest rubber recycler exporter. The commercial entity has in writing promised to share IP 50/50 with shire and bear the cost of the plant to manufacture the product.

Airport:

The EDO has been consistent in matters pertaining to Airfield and its use. Given that its status is as an ALA and has no Aids the EDO concentrated on entities that could invest, especially aviation training bodies. We have received discrete written enquiries and met with the principals who seem very interested in Perenjori. There is a State task force considering the issues with flight training and light aviation which may visit Perenjori in the first half of 2010.

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications: Nil
Financial Implications: Nil
Strategic Implications:

The fundamental premise of the EDO activity is diversification of the economic base of Perenjori though complementary activity that will reduce our reliance on agriculture and mining.

Consultation:

The EDO maintains contact with a wide range of potential stakeholders, investors or funding organisations.

Comment:

The tasks have complied with effort to

• Diversify the local economy through attracting new industries or emerging technologies;
Add value to existing agricultural industry through diversification or downstream processing
- Take advantage of existing intellectual capital within the district
- Encouraged partnerships with external bodies and agencies
- Overcome barriers to growth such as lack of available land or housing;

Within the scope of these activities also:
- Seek funding opportunities to offset the costs and/or widen the scope of economic development activities

**Voting Requirements:**
Simple Majority

**Officers Recommendation:**
That Council notes the Economic Development Report and the progress of key projects.

**Council Resolution:**
Moved: Cr L C Butler  Seconded: Cr R P Desmond

That Council notes the Economic Development Report and the progress of key projects.

Carried: 6/0
9123  FINANCE

9123.1  MONTHLY STATEMENT OF FINANCIAL ACTIVITY

APPLICANT:  DEPUTY CEO
FILE:  0
DISCLOSURE OF INTEREST:  0
AUTHOR:  LEAH LEOPOLD – SENIOR FINANCE OFFICER
RESPONSIBLE OFFICER  ROSE JONES - DCEO
REPORT DATE:  10TH DECEMBER 2009
ATTACHMENTS  NOVEMBER FINANCIAL ACTIVITY REPORTS

Executive Summary:
As required by the Local Government Act and Financial Management Regulations a Monthly Statement of Financial Activity is required to be presented to each monthly meeting. This statement is used with Councils adopted 10% variance or $5000 figure which was adopted by Council at its July meeting. A report detailing the variances is also included.

Other Financial statements are also attached as per the Finance Committee preferences.

Statutory Environment:  N/A
Policy Implications:  N/A
Financial Implications:  N/A
Strategic Implications:  N/A
Consultation:  UHF Haines Norton
Voting Requirements:  Simple Majority

Officers Recommendation:

1. Statement of Financial Activity
That the Statement of Financial Activity for the period ended 30th November 2009 including report on variances be accepted as presented.

2. Finance Report
That the Finance Report for the period ended 30th November 2009 be accepted as presented.
3. Acquisition of Assets

That the Acquisition of Assets Report for the period ended 30th November 2009 with a balance of $1,862,451.00 as presented be received.

4. Reserves Report

That the Reserves Report for the period ended 30th November 2009 with a balance of $1,361,312.00 as presented be received.

5. Net Current Assets

That the Net Current Assets report for the period ended 30th November 2009 as presented be received.

6. Bank Reconciliation’s

That the balances of the Municipal Fund of $663,515.37 and the Trust Fund of $43,666.47 as at 30th November 2009 as presented be received.

7. Sundry Creditors Report

That the Sundry Creditors Report for the period ended 30th November 2009 with a balance of $57,530.13 as presented be received.

8. Sundry Debtors Report

That the Sundry Debtors Report for the period ended 30th November 2009 with a balance of $157,507.98 as presented be received.

9. Accounts for Payment

That the Accounts for payment for the Municipal Account consisting of Cheque Numbers 17298 to 17327 and EFT Numbers 1222 to 1291 for $726,111.32 and the Trust Account consisting of Cheque Numbers 769 to 772 and EFT Numbers 1227 and 1271 for $820.00 for the period ended 30th November 2009 as presented be accepted.

10. Rates Outstanding

That the Rates Outstanding Report for the period ended 30th November 2009 with an outstanding balance of $403,142.00.

Council Resolution:

Moved: Cr J A Bensdorp  Seconded: Cr J R Cunningham

That Items 1-10 relating to the Financial Activity Reports ended 30th November 2009 be accepted.
Executive Summary:
Council is asked to consider accepting firm quotations for the provision of power and water services for the 60 Downer Street subdivision.

Comment:
Council is referred to Item 9054 of its 21 May Ordinary Monthly Meeting.

Moved: Cr. C R King  Seconded: Cr. J R Cunningham
That Council proceed with the Subdivision of Lot 60 Downer Street, Perenjori with allocation in the 2009/10 budget
Carried: 7/0

WESTERN POWER

Western Power has advised that it has completed a detailed design therefore provides a firm quotation - see Attachment 9124.1a.

Quotation:

Headworks Charge = $3,429.75

Augmentation Costs
Total Augmentation Cost (excl GST) = $14,824.00
Less Design Fee Paid (excl GST) = -$1,254.00
Plus Headworks Charge = $3,772.72
Balance Payable =
$17,343.00

WATER MAIN UPGRADE

Application was made to the Water Corporation Land Division for construction design of the water reticulation service to the proposed 60 Downer Street Subdivision. Tenders were called by GHD on behalf of the Shire – closing on the 10 November 2009 – see Attachment 9124.1b.

The results are as follows:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Tender Sum</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tru-Line Excavations &amp; Plumbing Pty Ltd</td>
<td>$46,137.34</td>
</tr>
<tr>
<td>Mid Coast Civil</td>
<td>$77,319.00</td>
</tr>
<tr>
<td>Abrolhos Plumbing Service</td>
<td>$86,735.00</td>
</tr>
<tr>
<td>Sun City Plumbing</td>
<td>$146,069.00</td>
</tr>
</tbody>
</table>

The above results are inclusive of GST.

Tru-Line, Mid Coast Civil and Abrolhos Plumbing submitted a detailed schedule with their tender. A breakdown of item for the three lowest tenderers is shown below.

<table>
<thead>
<tr>
<th>Item/Description</th>
<th>Tru-Line</th>
<th>Mid Coast</th>
</tr>
</thead>
<tbody>
<tr>
<td>General/Preliminaries</td>
<td>$12,914.60</td>
<td>-</td>
</tr>
<tr>
<td>$8,940.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Water Reticulation</td>
<td>$19,028.44</td>
<td>$60,290.00</td>
</tr>
<tr>
<td>$53,930.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Provisionals/Contingencies</td>
<td>$10,000.00</td>
<td>$10,000.00</td>
</tr>
<tr>
<td>$15,980.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Amount (excl GST)</strong></td>
<td><strong>$41,943.04</strong></td>
<td><strong>$70,290.00</strong></td>
</tr>
<tr>
<td><strong>$78,850.00</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

All contractors invited to tender for the project have satisfactorily worked on GHD projects in the past and up to industry standards. Upon considering each set of qualifications and clarifications from the individual contractors, it is recommended that Tru-Line Excavations lump sum tender price of $46,137.34 (including GST) and Provisionals be accepted on the basis of lowest price.

Consideration

For the 60 Downer Street subdivision to proceed to finalisation as resolved by Council at its May 2009 Meeting the provision of power and water services must be addressed. This will involve the investment of $59,286.04 as per the above quotations.

Statutory Environment:

LOCAL GOVERNMENT ACT 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.
Policy Implications:

No policy implications

Financial Implications:

2009/10 Budget relating to building and planning functions as at 30 November 2009 include:

**Town Planning and Regional Development Operating Expenditure**

<table>
<thead>
<tr>
<th>COA</th>
<th>Description</th>
<th>Budget</th>
<th>YTD Actual</th>
<th>Rev Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>10202</td>
<td>Town Planning (Subdivision) Expense</td>
<td>$35,000</td>
<td>$14,583</td>
<td>$85,000</td>
</tr>
</tbody>
</table>

To complete the subdivision Council will need to increase the allocation by $50,000 to $85,000. Funds could be allocated from Planning and Building income which is well above budget.

**Town Planning and Regional Development Operating Revenue**

<table>
<thead>
<tr>
<th>COA</th>
<th>Description</th>
<th>Budget</th>
<th>YTD Actual</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>10300</td>
<td>Planning Approval Fees</td>
<td>$5,000</td>
<td>$31,100</td>
<td>$26,100</td>
</tr>
</tbody>
</table>

**Building Control Operating Revenue**

<table>
<thead>
<tr>
<th>COA</th>
<th>Description</th>
<th>Budget</th>
<th>YTD Actual</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>13500</td>
<td>Building Permit Fees</td>
<td>$4,000</td>
<td>$18,887</td>
<td>$14,887</td>
</tr>
</tbody>
</table>

This figure does not take account of the building permit fees that will arise from the Karara Camp, which will generate over $120,000. This represents a net change of $50,000 Expenditure and $164,000 Income

Voting Requirements:

Absolute Majority

Officers Recommendation:

1. That Council proceed with the Downer street subdivision.

2. That Council make the following changes to its budget:
   
   - Increase the allocation to COA 10202 Town Planning Subdivision Expenses to $85,000
   - Increase the budgeted income from COA 10300 Planning Approval Fees to $33,000
   - Increase the budgeted income from COA 13500 Building Permit Fees to $140,000

Council Resolution

Moved: Cr G K Reid          Seconded: Cr J R Cunningham
1. That Council proceed with the Downer street subdivision.

2. That Council make the following changes to its budget:
   - Increase the allocation to COA 10202 Town Planning Subdivision Expenses to $85,000
   - Increase the budgeted income from COA 10300 Planning Approval Fees to $33,000
   - Increase the budgeted income from COA 13500 Building Permit Fees to $140,000

   Carried by Absolute Majority: 6/0
9124.2 APPLICATION FOR PLANNING CONSENT – AQUACULTURE PROJECT

APPLICANT: SHIRE OF PERENJORI
FILE: 0
DISCLOSURE OF INTEREST: 0
AUTHOR: STAN SCOTT – CEO ______________________
RESPONSIBLE OFFICER Garry Agnew MCS ________________________
REPORT DATE: 9 DECEMBER 2009
ATTACHMENTS Application for Planning Consent

Executive Summary:
Before a building license can be issued for the Aquaculture facility formal planning consent is required.

Applicants Submission:
The Shed to accommodate the aquaculture facility has been ordered from Aussie Sheds and he will shortly be lodging an application for a building license. Before a building license can be issued for the Aquaculture facility formal planning consent is required.

Even though Council has followed the progress of this project Council has not formally provided planning approval under the town planning scheme.

Background:
This project has been under development for 2 years.

Statutory Environment:
Shire of Perenjori Town Planning Scheme No.1
Policy Implications: Nil
Financial Implications:
No new implications from planning consent

Strategic Implications:
This is a key strategic project.

Consultation: Nil
Comment:
This is to formalise in planning terms a series of Council decisions over 2 years.

Voting Requirements:
Simple Majority
Officers Recommendation:

1. Conceptual planning consent for the establishment of an aquaculture facility at Lot 159 England Crescent Perenjori is granted;

2. Delegated authority is given to the Manager Community Services for the issuing of Final Planning Consent following the assessment of detailed site plans and a summary of the proposed use/activity to be submitted by the proponent; and

3. Following the issue of Final Planning Consent a building application that embraces the entire development is to be submitted and a Building Licence issued prior to any site preparation or building work being commenced.

_Cr Butler noted an interest in the item 9142.2 as the Chairman of the Perenjori Progress Association_

Moved: Cr J A Bensdorp    Seconded: Cr G K Reid

That Cr Butler can take part in both the discussion and the vote.  

Carried: 5/0

Council Resolution:

Moved: Cr J R Cunningham    Seconded: Cr R P Desmond

1. Conceptual planning consent for the establishment of an aquaculture facility at Lot 159 England Crescent Perenjori is granted;

2. Delegated authority is given to the Manager Community Services for the issuing of Final Planning Consent following the assessment of detailed site plans and a summary of the proposed use/activity to be submitted by the proponent; and

3. Following the issue of Final Planning Consent a building application that embraces the entire development is to be submitted and a Building Licence issued prior to any site preparation or building work being commenced.

Carried: 6/0
# SCHEDULE NO. 5

**TOWN PLANNING AND DEVELOPMENT ACT 1928, (AS AMENDED)**

**SHIRE OF PERNJORI**

**TOWN PLANNING SCHEME NO. 1**

**Application for Planning Consent**

1. **Surname of Applicant**
   
   Full Address

2. **Surname of (if different from above)**
   
   **Land Owner**

3. **Given Names**

4. **Submitted by**

5. **Address for correspondence**

6. **Locality of development**

7. **Title details of land**

8. **Name of road**

9. **State type of development**

10. **Nature and size of all buildings proposed**

11. **Materials to be used on external surfaces of buildings**

12. **General treatment of open portions of the site**

13. **Details of car parking and landscaping proposals**

14. **Estimated time for construction**

---

**SIGNATURE OF OWNER**

**SIGNATURE OF APPLICANT OR AGENT**

(Both signatures are required if applicant is not the owner)

**DATE**

**DATE**

**NOTE:** This form should be completed and forwarded to the Shire Council together with 2 COPIES of detailed plans showing complete details of the development including a site plan showing the relationship of the land to the area generally. In areas where close development exists, or is in the course of construction, plans should show the type of buildings and uses on lots immediately adjoining the subject lots.
1. BUILDING LICENCES

The following Building Licence have been processed since July 2009

**Building Licence No. 02/09**

Owner: Perenjori RSL  
Location: Lot 115 Russell Street  
Description: Covered Play Area  
Builder: Shire of Perenjori  
Construction Cost: $31,405.00  
Fees:  
- Building Licence Fee: Exempt  
- Gov’t BCITF Levy: $57.00  
- BRB Levy: $40.00  
- BRB Levy: $97.00

**Building Licence No. 03/09**

Owner: Alan Gallatly  
Location: Lot 2 Hesford Street  
Description: Garage  
Builder: Owner-Builder  
Construction Cost: $11,000.00  
Fees:  
- Building Licence Fee: $85.00  
- BRB Levy: $40.00  
- BRB Levy: $125.00
Building Licence No. 04/09

Owner: John Tough
Location: Lot 67 Carnamah Road
Description: Patio & Carport
Builder: Owner-Builder
Construction Cost: $16,800.00
Fees: Building Licence Fee $85.00
       BRB Levy $40.00
       $125.00

Building Licence No. 05/09

Owner: Shire of Perenjori
Location: Lot 354 Timmins Street
Description: Single Residence
Builder: Fair Lake Investments
Construction Cost: $180,000.00
Fees: Building Licence Fee Exempt
       Gov’t BCITF Levy $360.00
       BRB Levy $40.00
       $400.00

Building Licence No. 06/09

Owner: Coates Hire
Location: Lot 8582 Lochada Road
Description: Temporary Ablutions
Builder: Freo Constructions
Construction Cost: $100,000.00
Fees: Building Licence Fee $200.00
       BCITF Levy $200.00
       BRB Levy $40.00
       $440.00
Building Licence No. 07/09

Owner: Karara Mining Limited
Location: Lot 8582 Lochada Road
Description: Mining Camp
Builder: Fleetwood
Construction Cost: $10,843,098.00
Fees:
- Building Licence Fee $19,714.00
- BCITF Levy $12,477.00
- BRB Levy $40.00
Total Fees $32,231.00

Building Licence No. 08/09

Owner: Roger and Angela Dring
Location: Lot 1634 Carnamah/Bunjil Road
Description: Single Residence
Builder: Steve Hartzer
Construction Cost: $120,000.00
Fees:
- Building Licence Fee $382.00
- BCITF Levy $210.00
- BRB Levy $40.00
Total Fees $632.00

Building Licence No. 09/09

Owner: Department of Housing
Location: Lot 56 Hesford Street
Description: Patio
Builder: Midwest Patios
Construction Cost: $9,175.00
Fees:
- Building Licence Fee $85.00
- BRB Levy $40.00
Total Fees $125.00
Building Licence No. 10/09

Owner: Shire of Perenjori
Location: Lot 153 (Reserve 17056) Wubin/Mullewa Road
Description: Public Swimming Pool
Builder: PS Chester & Son
Construction Cost: $1,042,540.00
Fees: Building Licence Fee Exempt
BCITF Levy $1,895.00
BRB Levy $ 40.00
$1935.00

2. NEW AQUATIC FACILITY LEGISLATION

As of the 1 October 2009 all public aquatic facilities across Western Australia are required to comply with the Health (Aquatic Facilities) Regulations 2007 and the Code of Practice for the design, Construction, Operation, Management and Maintenance of Aquatic Facilities (October 2009).

Any operating public pool without a Certificate of Compliance and Permit to Operate is not permitted to be used as a public pool under the new legislation.

The new legislation does permit pools constructed under the repealed Health (Swimming Pools) Regulations 1964 to operate under Regulation 38 of the Transitional Provisions of the Health Aquatic Facilities) Regulations 2007 so that it may continue to be operated in accordance with legislation that was current at the time of its construction.
3. CLIMATE CHANGE RISK ASSESSMENT

Council is informed that the CEO & the MCS attended a Climate Change Workshop ‘1’ in Mingenew on Wednesday 2 December 2009 and the MCS is to attend Workshop ‘2’ in Geraldton on Thursday 10 December 2009.

These Workshops are part of a MWRC project for the Development of a Regional Climate Change Risk Assessment and Adaption Plan for each participating Shire. The project is funded under the Local Adaption Pathways Program.

4. FOOD ACT 2008

The *Food Act 2008* was implemented on the 23 October 2009. The Act is now the principal piece of legislation regulating the sale of food in Western Australia and provides food safety regulation over the entire food supply chain; paddock to plate approach. Its implementation represents a significant shift in the direction of food regulation and management within WA.

The Act applies to everyone involved in the sale of food in WA.

The Act defines a food business as:

*A business, enterprise or activity that involves the handling of food intended for sale, or the sale of food, regardless of whether the business, enterprise or activity (other than a business, enterprise or activity that is primary food production) is of a commercial, charitable or community nature or whether it involves the handling or sale of food on one occasion only.*

The 'sale of food' involves any of the following activities:

- Barter, offer or attempt to sell;
- Receive for sale;
- Have in possession for sale;
- Display for sale;
- Cause or permit to be sold or offered for sale;
- Send, forward or deliver for sale;
- Dispose of by any method for valuable consideration;
- Dispose of to an agent for sale on consignment;
- Provide under a contract of service;
• Supply food as a meal or part of a meal to an employee, in accordance with a term of an award governing the employment of the employee or a term on the employee’s contract of service, for consumption by the employee at the employee’s place of work;
• Dispose of by way of raffle, lottery or other game of chance;
• Offer as a prize or reward;
• Give away for the purpose of advertisement or in furtherance of trade or business;
• Supply food under a contract (whether or not the contract is made with the consumer of the food), together with accommodation, service or entertainment, in consideration of an inclusive charge for the food supplied and the accommodation, service or entertainment;
• Supply food (whether or not for consideration) in the course of providing services to patients or inmates in public institutions; and
• Sell for the purpose of resale.

A range of food handling activities captured under the Act that may not have been considered as food businesses prior to its introduction include –

• School canteens and cafeterias;
• Workplace (including mine site) canteens and cafeterias;
• Bed and breakfast establishments;
• Lodging house kitchens;
• Businesses involved in the storage of food;
• Food transport businesses;
• Food businesses run by charitable and community organisations; and
• Family day care centres.

Food Safety Programs must now be implemented in food businesses that are captured under Standard 3.3.1 (Food Safety Programs for Food Service to Vulnerable Persons) of the Code: specifically high-risk food businesses such as hospitals, nursing homes and child care centres.

All food businesses must notify the appropriate enforcement agency (local government) in writing that they intend to conduct a food business.

Under Section 109 of the Act it is now an offence to conduct a food business at any premises unless the food business is registered with the relevant enforcement agency in respect of those premises.
5. PERENJORI AQUATIC CENTRE PROGRESS

The following are photographs taken on the 8 December 2009 showing the construction progress of the Perenjori Aquatic Centre.

Once construction is complete (approximately 20 January 2009) there still will be a period of time needed for the Pool Manager to familiarise herself with the new water treatment plant and to transfer furniture, fittings and other items from the old Pool.

Additionally –
- pool water at the new Aquatic Centre will require stabilisation;
- the Aquatic Centre is to be Classified by the Health Department in accordance with the Aquatic Centre Code of Practice; and
- water samples sent to PathCentre Water Laboratory for confirmation of pool water quality compliance.
Executive Summary:
At close of nominations for the Local Government Elections two positions remained unfilled. At close of nominations for the subsequent extraordinary election one of these two positions remained unfilled. It is proposed that a new election be scheduled for 12 March 2010.

Applicants Submission:
A 12 March in person election results in the following statutory dates:

<table>
<thead>
<tr>
<th>Time to poll</th>
<th>Day, Date</th>
<th>Action</th>
<th>Reference</th>
</tr>
</thead>
<tbody>
<tr>
<td>80 days</td>
<td>Tuesday, 22 December 2009</td>
<td>Last day to decide to hold a postal election</td>
<td>s 4.20, 4.61(5)</td>
</tr>
<tr>
<td>70 days</td>
<td>Friday, 1 January 2010</td>
<td>First day the returning officer can give statewide public notice of time and date of close of enrolments</td>
<td>s 4.39</td>
</tr>
<tr>
<td>56 days</td>
<td>Friday, 15 January 2010</td>
<td>Last day the returning officer can give statewide public notice of time and date of close of enrolments</td>
<td>s 4.39, 4.40, 4.47</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Last day for the CEO to advise the Electoral Commissioner of the need to prepare rolls for the election</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>First day the CEO can give Statewide public notice calling for nomination of candidates</td>
<td></td>
</tr>
<tr>
<td>Days</td>
<td>Date</td>
<td>Event Description</td>
<td>Reference</td>
</tr>
<tr>
<td>------</td>
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</tr>
<tr>
<td>50 days</td>
<td>Thursday, 21 January 2010</td>
<td>Enrolments must be in and accepted by 4.00pm.</td>
<td>s 4.39</td>
</tr>
<tr>
<td>45 days</td>
<td>Tuesday, 26 January 2010</td>
<td>Last day the CEO can give Statewide public notice calling for nomination of candidates</td>
<td>s 4.47</td>
</tr>
<tr>
<td>44 days</td>
<td>Wednesday, 27 January 2010</td>
<td>Candidate nominations commence</td>
<td>s 4.47, s 4.49</td>
</tr>
<tr>
<td>37 days</td>
<td>Wednesday, 3 February 2010</td>
<td>Candidate nominations close at 4.00pm</td>
<td>s 4.47, s 4.49</td>
</tr>
<tr>
<td>36 days</td>
<td>Thursday, 4 February 2010</td>
<td>Last day for Electoral Commissioner to have prepared residents roll and forwarded copy to CEO Last day for CEO to prepare owners and occupiers roll</td>
<td>s 4.40, s 4.41</td>
</tr>
<tr>
<td>22 days</td>
<td>Thursday, 18 February 2010</td>
<td>Last day to delete duplicate entries from the owners and occupiers roll. (If roll is altered provide details to Cr’s or candidates who have been issued a copy.)</td>
<td>s 4.63</td>
</tr>
<tr>
<td>19 days</td>
<td>Sunday, 21 February 2010</td>
<td>Last day the CEO can give statewide public notice about election</td>
<td>s 4.64</td>
</tr>
<tr>
<td>4 days</td>
<td>Monday, 8 March 2010</td>
<td>Casting of absentee votes ceases at 4.00pm.</td>
<td>s 4.68</td>
</tr>
<tr>
<td>1 day</td>
<td>Thursday, 11 March 2010</td>
<td>Casting of an early vote in voting in person election closes at 4.00pm (Office open 2 to 4 pm)</td>
<td>s 4.68</td>
</tr>
<tr>
<td>Election day</td>
<td>Friday, 12 March 2010</td>
<td>Voting in person at polling places, counting of votes and declaration of result.</td>
<td>s 4.7</td>
</tr>
<tr>
<td>14 days after</td>
<td>Friday, 26 March 2010</td>
<td>Returning Officer to provide a report to the Minister on result of election.</td>
<td>s 4.79, reg. 81</td>
</tr>
<tr>
<td>28 days</td>
<td>Friday, 9 April 2010</td>
<td>Invalidity complaints close</td>
<td>s 4.77, 4.81, reg. 80</td>
</tr>
</tbody>
</table>
Background:

Nil

Statutory Environment:

_Local Government Act 1995_ Part 4 sets out the relevant provisions in relation to Local Government elections and polls. Section 4.57 of the Act states as follows:

**4.57. Less candidates than vacancies**

1. If, at the close of nominations, there are no candidates for the office or offices to be filled at the election, an extraordinary election is to be held to fill the office or offices as if it or they had become vacant on the day after the close of nominations.

2. If, at the close of nominations, the number of candidates is less than the number of offices to be filled at the election;
   
   (a) the candidate or candidates is or are elected; and
   
   (b) an extraordinary election is to be held to fill the remaining office or offices as if it or they had become vacant on the day after the close of nominations.

3. If, at the close of nominations for an extraordinary election required under subsection (1) or (2) there are no candidates or the number of candidates is less than the number of offices to be filled at the election, the council may appoint* to any unfilled office a person who would be eligible to be a candidate for election to the office and who is willing to accept the appointment.

* Absolute majority required.

4. A person appointed under subsection (3) is to be regarded as having been elected

_Local Government Act 1995_ Schedule 2.2 deals with matters affecting local government wards and representation. Council may make a submission to the Local Government Advisory Board to change the ward system. This could involve for example proposing that the ward system be abolished, and there be 7 elected members each representing the entire district.

Policy Implications: Nil

Financial Implications: Nil

Strategic Implications: Nil

Consultation: Nil

Comment:

The proposed timeline allows for a new electoral roll, and the conduct of the election prior to the March Ordinary Council Meeting.

Voting Requirements:

Simple Majority
Officers Recommendation:
That Council:
1. Sets an extraordinary election date of 12 March 2009
2. Opt for a voting in person election
3. Appoints the CEO as returning officer.

Amendment to election date outlined in recommendation, changed from 12 March 2009 to 12 March 2010.

Council Resolution:
Moved: Cr J R Cunningham    Seconded: Cr L C Butler

That Council:
1. Sets an extraordinary election date of 12 March 2010
2. Opt for a voting in person election
3. Appoints the CEO as returning officer.

Carried: 6/0

3.25pm - Gindalbie and Karara Mining Ltd
       Presentation by Greg Kaeding – update on progress of developments

CEO, Stan Scott left the meeting at 3.31pm.
CEO, Stan Scott returned at 3.33pm.
EDO, Phil Cleaver left the meeting at 4.38pm.
Meeting adjourned at 4.39pm for afternoon tea.
Meeting resumed at 5.04pm.
The Local Government Reform Working Group met in Perenjori on 11 November 2009. The group has elected a Chairperson and has started allocating key tasks. The CEO met with the Department last week.

The Minister has released a circular detailing reform strategies for those Councils not amalgamating. The Minister has also advised that the Perenjori, Mingenew, Morawa and Three Springs proposal will be referred to the Local Government Advisory Board.

Applicants Submission:
Cr Michelle Bagley, President of the Shire of Mingenew was elected as chair of the Working Party.

The Working Party continued work on preparation required during the interim period between now and the final amalgamation decision by the Minister.

Amalgamation Conditions
Agreed that the reform submission be modified to be consistent with that lodged by Geraldton Greenough, Mullewa and Chapman Valley, that is, that ward arrangements reflecting current shire boundaries remain for 8 years after amalgamation.

This matter was discussed with departmental representatives and it is likely that these conditions will be consistent between proposals.

Name the Shire Competition
Agreed that the Name the Shire competition proceed subject to:

- Total Prize of $2,000 ($500 from each Council)
- The name “Bellaranga” be excluded. If Bellaranga is selected as the name the prize to be split amongst local primary schools.
- Final Decision by Structural Reform Working Group
- Winner announced after minister’s decision to proceed
- Closing date of 15 Jan 2010
Meeting Rules

Business Rules to be prepared and circulated for adoption at next meeting. Rules to include:

- Decisions will be by consensus
- A vote may be taken if consensus cannot be reached and decision is urgent
- Each delegate will have a deliberative vote in his or her own right. (That is 8 members, one vote each)
- The chairperson will have a deliberative and a casting vote in the case of a tie.
- Each Council may nominate proxy members for when a member is absent or unavailable, and proxies may vote when standing in.
- A quorum will be one half plus one – that is 5 members or proxies.
- When deliberating members will represent the best interests of the region.
- CEO's are not members and do not vote.

Information required

The group requested that the following information be prepared for the next scheduled meeting:

- Draft Code of Practice
- Prepare scenarios for staffing based on different configurations for location of senior staff and CEO
- Workplace Transition Code of Practice
- Modelling of the impact on rates in individual shires
- Duty Statement and Selection Criteria to be prepared for Project Officer Position.

Local Government Advisory Board

The Minister for Local Government, Hon John Castrilli has released a circular detailing reform strategies for those Councils not amalgamating. The Minister has also advised that the Perenjori, Mingenew, Morawa and Three Springs proposal will be referred to the Local Government Advisory Board. A copy of the circular and the Minister’s Letter are attached.

Background:

The Structural Reform Working Party was formed under the Minister’s guidelines for structural reform.

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications: Nil

Financial Implications:

Feedback from the Department on our funding request has been positive.

Strategic Implications:
Now that the decision has been taken, it is important that the work is not left until too late in the process. We are likely to have some agreed rules leading into the 2010/11 budget.

**Consultation:**
The working party is the primary forum for working between the Shires on reform issues.

Since the last meeting CEOs have met with the Department in relation to funding and the reform submission and with LGIS in relation to support available from them.

**Comment:**
The working party recognised that there is a lot of work to be done and that not all tasks could be commenced immediately. The tasks identified were seen to be the most urgent.

Also attached to this document is a Ministerial Circular setting out expectation for Councils not amalgamating. As anticipated the strategies are largely based on Local Governments working towards future amalgamation.

**Voting Requirements:**
Simple Majority

**Officers Recommendation:**
1. That Council notes the progress of the Local Government Reform Working Group.

**Council Resolution:**
Moved: Cr L C Butler     Seconded: Cr R P Desmond

1. That Council notes the progress of the Local Government Reform Working Group.

Carried: 6/0
**Shire of Perenjori**  
**Ordinary Meeting**  
**MINUTES**  
**17TH DECEMBER 2009**

<table>
<thead>
<tr>
<th>No</th>
<th>Agenda Item</th>
<th>Decision / Action</th>
<th>By Whom</th>
<th>By When</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Attendance</td>
<td>Present: Cr Anne Trekoar, Cr Chris King, Cr Karen Chappell, Cr Michelle Bagley, C</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>r Jill Holmes, Cr Gary Turley, Cr Dean Carnlieke Mr Stan Scott, Mr Gavin T&lt;br&gt;</td>
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<td></td>
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<td>Apologies: Cr Laurie Butler</td>
<td></td>
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<tr>
<td>2</td>
<td>Election of Chairperson</td>
<td>Cr Chris King and Cr Michelle Bagley nominated. Cr King declined nomination, Cr Bag&lt;br&gt;</td>
<td></td>
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<tr>
<td></td>
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<td>ley elected unopposed.</td>
<td></td>
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<tr>
<td>3</td>
<td>Contribution to project offi</td>
<td>Each Council has agreed to the $10,000 contribution. Noted that this is an advan&lt;br&gt;</td>
<td>CEOs</td>
<td>4 Dec 2009</td>
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<tr>
<td></td>
<td>cer to project officer</td>
<td>ce officers would be returned to member Councils when grant received. Moved Moraw&lt;br&gt;</td>
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<td>a, Seconded Three Springs. Tha the Working Group make immediate application to the M&lt;br&gt;</td>
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<td>inister for a grant of $100,000 being an advance of our anticipated implementation cost&lt;br&gt;</td>
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<td>s to allow the engagement of an Executive Officer to help develop structural reform &lt;br&gt;</td>
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<td>proposal submitted by the Shires of Mingenew, Morawa, Perenjori and Three Springs.</td>
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<td></td>
<td>CARRIED</td>
<td></td>
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<tr>
<td>4</td>
<td>Meeting DLG DG</td>
<td>AGREED to arrange a meeting with Jennifer Matthews, Director General, Department of&lt;br&gt;</td>
<td>Mr Fitzgerald</td>
<td>ASAP</td>
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<td></td>
<td></td>
<td>Local Government to discuss transition issues.</td>
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</tbody>
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<thead>
<tr>
<th>No</th>
<th>Agenda Item</th>
<th>Decision / Action</th>
<th>By Whom</th>
<th>By When</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Reform submission</td>
<td>Agreed that the reform submission be modified to be consistent with that lodged by G&lt;br&gt;</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>ardington Greenough, Mullewa and Chapman Valley, that is, that ward arrangements reflecting current shire&lt;br&gt;</td>
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<td>boundaries remain for 8 years after amalgamation.</td>
<td></td>
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</tr>
<tr>
<td>5</td>
<td>Staffing</td>
<td>Prepare scenarios for staffing based on different configurations for location of&lt;br&gt;</td>
<td>Mr Treasure</td>
<td>9 Dec 09</td>
</tr>
<tr>
<td></td>
<td></td>
<td>senior staff and CEO.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Name the Shire Competi</td>
<td>Agreed that the Name the Shire competition proposed by Mr Treasure proceed subject t&lt;br&gt;</td>
<td>Mr Treasure</td>
<td>Immediate</td>
</tr>
<tr>
<td></td>
<td>tion</td>
<td>o: Total Prize of $2,000 ($500 from each Council) The name “Bellarang” be excluded. If Bellarang is&lt;br&gt;</td>
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<td>selected as the name the prize to be split amongst local primary schools. Final D&lt;br&gt;</td>
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<td>ecision by Structural Reform Working Group Winner announced after minister’s decision t&lt;br&gt;</td>
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<td>oceed Closing date of 15 Jan 2010</td>
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</tr>
<tr>
<td>7</td>
<td>Code of Practice</td>
<td>Draft Code of Practice to be circulated to members based on the best fit from Que&lt;br&gt;</td>
<td>Mr Scott</td>
<td>4 Dec 2009</td>
</tr>
<tr>
<td></td>
<td></td>
<td>nsland documents.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### Structural Reform Working Group

**MINUTES**

11 November 2009

<table>
<thead>
<tr>
<th>No</th>
<th>Agenda Item</th>
<th>Decision / Action</th>
<th>By Whom</th>
<th>By When</th>
</tr>
</thead>
</table>
| 8  | Business Rules               | Business Rules to be prepared and circulated for adoption at next meeting. Rules to include:  
- Decisions will be by consensus  
- A vote may be taken if consensus cannot be reached and decision is urgent  
- Each delegate will have a deliberative vote in his or her own right. (That is 8 members, one vote each)  
- The chairperson will have a deliberative and a casting vote in the case of a tie.  
- Each Council may nominate proxy members for when a member is absent or unavailable, and proxies may vote when standing in.  
- A quorum will be one half plus one – that is 5 members or proxies.  
- When deliberating members will represent the best interests of the region.  
- CEO’s are not members and do not vote. | Mr Scott to prepare draft | 4 Dec 2009 |
| 9  | Workplace Transition Code of Practice | Workplace Transition Code of Practice based on that in the SBRC plan and the Queensland Transition Committee Guidelines to be drafted. | Mr Scott      | 4 Dec 2009 |

### Structural Reform Working Group

**MINUTES**

11 November 2009

<table>
<thead>
<tr>
<th>No</th>
<th>Agenda Item</th>
<th>Decision / Action</th>
<th>By Whom</th>
<th>By When</th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
<td>Communication with Staff</td>
<td>AGREED that change management / dealing with change training be provided to all staff. LGIS May be able to assist. AGREED that an update will be provided after every Working Group Meeting. Staff will be advised of code of practice and workplace transition code of practice and contact details for Working Group members. Staff updates to be copied to Working Group Members.</td>
<td>Mr Fitzgerald</td>
<td>4 Dec 2009</td>
</tr>
<tr>
<td>11</td>
<td>Rate Modeling</td>
<td>Noted that one of the greatest concerns amongst electors is the impact on rates. Modelling of the impact on rates in individual shires to be prepared.</td>
<td>Mr Scott</td>
<td>4 Dec 2009</td>
</tr>
<tr>
<td>12</td>
<td>Communication Plan</td>
<td>None of the Queensland documents provided a model communication plan that would be useful to this group. The Rural Financial Counselling Service Communication Plan may be a good template. Mr treasury to circulate.</td>
<td>Mr Treasurer</td>
<td>4 Dec 2009</td>
</tr>
<tr>
<td>13</td>
<td>Project Officer</td>
<td>Duty Statement and Selection Criteria to be prepared for Project Officer Position. Should be clear that flexible employment arrangements are available.</td>
<td>Mr Fitzgerald</td>
<td>4 Dec 2009</td>
</tr>
<tr>
<td>14</td>
<td>Next Meeting</td>
<td>Next Meeting: 5pm, 9 December 2009, Shire of Three Springs</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Minister for Local Government; Heritage; Citizenship and Multicultural Interests

Our Ref: M0901582

TO ALL LOCAL GOVERNMENTS

Circular No: 08-2009

INTERIM ANALYSIS - LOCAL GOVERNMENT REFORM SUBMISSIONS

I take this opportunity to provide you with an update on the State Government’s local government reform program.

The interim analysis of local government reform submissions has been undertaken by the Local Government Reform Steering Committee and was provided to me this week.

As foreshadowed, a number of local governments have embraced the reform process and come to an agreement with their proposed amalgamation partners. I will now forward these proposals to the Local Government Advisory Board for its review and consideration.

Other local governments have indicated a willingness to amalgamate but have been unable, in the time available, to obtain agreement with their proposed amalgamation partners.

To provide these local governments with clear direction in moving forward, I have concluded that they should form Regional Transition Groups. These groups will see several local governments working together under a formal, no opt-out agreement, with a view to forming a single new entity by 2013.

This approach will provide local governments with the opportunity to resolve key issues and harmonise core functions and services to ensure a seamless transition to a new entity. These core services and systems include:

- Strategic and community planning;
- Infrastructure planning and asset management;
- Economic development;
- Corporate services (IT, HR, records, finance, rating and other administrative functions);
- Planning and management of natural resources;
- Building and approval processes;
- Statutory and strategic land use planning;
- Environmental health; and
- Waste management.
I recognise that there are a small number of local governments in regional areas, which due to their remoteness and size, mean that amalgamations are not a priority.

In this scenario, I have concluded they should form Regional Collaborative Groups. Under this approach, councils will work collaboratively on a regional basis and may or may not transition to a single entity in the future. Such Groups would still be bound by a formal agreement and would be required to perform similar functions and services as the Regional Transition Groups.

Financial incentives will be available to those local governments embracing these reform options.

There are a number of other scenarios identified in the reform submissions which require further consideration by the Steering Committee.

Over the coming weeks, my Department will liaise with local governments to progress the best option for their region.

Outcomes from these discussions will be incorporated in the Steering Committee’s final report, which is due to me in March 2010. This report will include input and findings from the four Working Groups which have been considering issues relating to Corporate and Strategic Planning; Commercial Enterprise and Urban Development; Training and Capacity Building; and Legislation Reform.

From March, the Reform Steering Committee will be replaced by the Reform Implementation Committee which will be established to provide targeted assistance to the sector in implementing the reform process. I will provide further detail on the activity and membership of the Reform Implementation Committee in the new year.

I thank you for your commitment to building strong and sustainable local government in WA. I look forward to your continued cooperation as we move forward with the reform process.

Hon G M (John) Castrilli MLA
MINISTER FOR LOCAL GOVERNMENT; HERITAGE;
CITIZENSHIP AND MULTICULTURAL INTERESTS
Minister for Local Government; Heritage; Citizenship and Multicultural Interests

Our Ref: M0901582

Mr Stan Scott
Chief Executive Officer
Shire of Perenjori
PO Box 22
PERENJORI WA 6620

Dear Mr Scott,

I would like to thank you for the significant and commendable effort that you and the Shire of Perenjori have made in contributing to the State Government's reform process to achieve a strong and sustainable sector.

In response to your submission, I will be forwarding the proposed amalgamation between the Shires of Mingenew, Morawa, Perenjori and Three Springs to the Local Government Advisory Board, in accordance with Schedule 2.1 (2) of the Local Government Act 1995. I will also forward the supporting documentation that you provided in your Shire's Reform Submission.

The amalgamation of the local governments of Mingenew, Morawa, Perenjori and Three Springs will provide the professional capacity and technical expertise to meet and exceed the needs of an increasing population and industry base through the provision of targeted services which support the development of the States expanding Mid West region.

I commend your leadership and the Shire of Perenjori for determining the future sustainability of local government in the district. This will ensure ongoing service provision for future communities and the strategic capacity to capitalise on regional development opportunities for the Mid West region.

I understand that Mr Tim Fowler and Mr Ross Earnshaw from the Department of Local Government are liaising with you and the respective Chief Executive Officers, to further support the Shires during this transitional period in view of the establishment of a new local government by July 2011.

Mr Tim Fowler will also liaise with you on issues of funding and transitional arrangements. He may be contacted on 9217 1439 should you have any queries on implementation matters related to the establishment of a new local government.
The work of the Local Government Reform Steering Committee and the Department of Local Government is continuing and I will be taking this opportunity to further consider matters relating to boundary change proposals and elected member representation.

Yours sincerely

[Signature]

Hon G M (John) Castrilli MLA
MINISTER FOR LOCAL GOVERNMENT; HERITAGE;
CITIZENSHIP AND MULTICULTURAL INTERESTS

07 DEC 2009
Executive Summary:
The CEO has again been invited to be a guest speaker at the Mining the Midwest Forum in February, and to chair the conference.

Applicants Submission:
AS Guest Speaker the CEO will speak on the Topic “Working with the Community to ensure sustainable mining practices”. The policy adopted by Council on maximising the benefits of mining will form the basis for the presentation.

As Chairman the CEO will introduce each speaker summarise their input.

Background:
The CEO participated in the 2009 forum as a guest speaker and received sportive feedback from industry representatives.

Statutory Environment:
Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications: Nil

Financial Implications:
There is no recompense for participation. Councillor attendance approximates $2,000 per person plus expenses.

Strategic Implications:
Speaking at industry events helps raise the profile and credibility of the Shire.

Consultation: Nil

Comment:
A 15% discount is available to Perenjori Elected members if they wish to attend.

Voting Requirements:
Simple majority

Officers Recommendation:
1. That Council notes the CEO’s participation in the Mining the Midwest Forum.
2. That Elected members indicate their interest in attending.
COUNCIL RESOLUTION:

Moved: Cr J A Bensdorp        Seconded: Cr J R Cunningham

1. That Council notes the CEO’s participation in the Mining the Midwest Forum.
2. That Elected members indicate their interest in attending.

Carried: 6/0
Shire of Perenjori

MINUTES

17TH DECEMBER 2009

3rd ANNUAL
MINING THE MID WEST

24th – 26th February, 2010
Seasons of Perth Hotel

HEAR FROM THESE KEY SPEAKERS:

- The Hon Norman Moore MLC, Minister for Mines and Petroleum, Fisheries, Electoral Affairs, and Leader of the Government in the Legislative Council
- Giulio Casello, CEO, Sinosteel Midwest Corporation Ltd
- Stuart Hall, CEO, Crosslands Resources Ltd
- Representative, Gindalbie Metals Ltd
- Alwyn Vorster, Chief Development Officer and Acting CEO, Oakajee Port and Rail
- Rob Jeffery, CEO, Geraldton Iron Ore Alliance
- John Cieeland, CEO, WestNet Rail
- Richard Sellers, Director General, Department of Mines and Petroleum
- Steve Douglass, CEO, Mid West Development Commission
- Brett Manning, Managing Director, Ferrowest Limited
- John Lester, Managing Director, Golden West Resources Ltd
- Bill Mackenzie, Managing Director, Extension Hill Pty Limited
- Nick Mosenthal, General Manager, MMG Golden Grove, Minerals and Metals Group
- Kane Blackman, Occupational Health, Safety and Environment Manager, Magellan Metals
- Wayne McDonald, Chairman, Midwest Mining and Aboriginal Economic Development Partnership; and Aboriginal Economic Development Officer, Mid West Development Commission
- Kevin Hopkinson, Senior Natural Resources Management Officer, Department of Water
- Duncan Calder, President (WA), Australia China Business Council
- Paul Glasson, Chief Representative of ACBC in China, Australia China Business Council
- Stan Scott, CEO, Perenjori Shire Council

PLUS DON’T MISS OUT ON THIS ESSENTIAL FULL DAY MASTERCLASS:

DOING BUSINESS WITH CHINA - Navigating the cultural and legal divide for a successful partnership

Your Masterclass Facilitators:
- Adam Handley, Partner - China Business Group, and Head of Energy & Resources Division, Corrs Chambers Westgarth
- Helen Sun, Senior Overseas Legal Advisor and China Liaison, Corrs Chambers Westgarth
MINISTERIAL KEYNOTE
9:10
The future of mining in Western Australia
- Examining current plans for mining in the state
- How will the government support the mining industry?
- Re-affirming the government’s commitment to the economy, environment and community
The Hon Norman Moore MLA, Minister for Mines and Petroleum; Fisheries; Electoral Affairs, and Leader of the Government in the Legislative Council

PORT AND RAIL INFRASTRUCTURE
2:20
Oakajee Port and Rail (OPR)
- Presenting an update for plans for port and rail infrastructure in the Mid West
- How will the port impact on mining operations?
- Examining progress made on OPR’s bankable feasibility study
Alwyn Worster, Chief Development Officer and Acting CEO, Oakajee Port and Rail

COMMUNITY RELATIONS
4:10
Working with the community to ensure sustainable mining practices
- Exploring community concerns over mining practices
- Working with mining companies to increase sustainability
Stan Scott, CEO, Perenjori Shire Council
Closing remarks from the chair
End of Day One
MASTERCLASS DAY  
Friday 26th February, 2010  

DOING BUSINESS WITH CHINA -  
Navigating the cultural and legal divide for a successful partnership  

Over the past 5 years, Australia has seen an exponential rise in Chinese companies’ outbound acquisition in the Australian energy and resources sector. China is now the third largest investor in Australia and Australia is the largest target country for Chinese capital, outside of Hong Kong. Despite some Nicolaus in the bilateral relationship between our two countries, on-going Chinese investment in the resources sector shows no signs of abating.

To capitalize on these opportunities, Australian companies need to have an understanding of both the legal framework within which Chinese investors operate and an understanding of the critical cultural differences that risk destroying a potential deal.

Attend this Masterclass to find out what you need to know about doing business with China.

This Masterclass will take place in two sessions.

**MORNING SESSION 9:00 – 12:30**

Navigating the culture minefield
- Exploring the Chinese culture and business world
- Preparing yourself for culture-shock
- Examining the importance of establishing relationships with your clients and partners
- What customs and culturally unique etiquettes does the business person need to be aware of?
- Managing the negotiation process without offending your Chinese partner
- Understanding “face” and how not to lose it

12:30 Lunch

**AFTERNOON SESSION 1:30 – 4:00**

Navigating legal and transaction issues to get the deal done
- Exploring the origins of Chinese law and what you should know
- Examining Chinese regulatory approvals for overseas investments and learning what traps to avoid
- The rule of law versus the rule of relationships or “guanxi”
- Knowing that you want from a Chinese investor and knowing how to position for it
- High level “principle” agreements versus detailed agreements
- Knowing who you are dealing with and whether they have authority
- Using agents, intermediaries and native Chinese assistants
- Exploring the use of MOUs and Confidentiality Agreements in a Chinese context
- Presenting the good and the bad of sharing resource and technical information
- Chinese asset due diligence: what are likely to be the key areas of concern?
- Chinese and/or English documentation? Which should you use to avoid contention, delays and accidental offence

Masterclass facilitators:  
Adam Handley, Partner  
China Business Group, and Head of Energy & Resources Division, Corrs Chambers Westgarth

Adam is a projects and corporate law partner in our Corporate & Finance practice. Adam also Chairs the national Energy & Resources Industry Division and is a key partner in Chinese and Japanese Business Groups.

In 2009 Adam was rated as a Best Lawyer in both the Mergers & Acquisitions and Regulatory arenas (Best Lawyers 2009). He has developed a reputation as one of Australia’s leading legal advisers to Chinese enterprises (including many high profile State Owned Enterprises) investing in the Australian energy and resources sector.

Adam will also be joined by Helen Sun, Senior Overseas Legal Advisor and China Liaison, Corrs Chambers Westgarth
### Registration Form - MIN03

#### 3rd Annual "Mining the Mid West"

**Today's Date:** 

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**City** | **State** | **Postcode** 

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#### Your Investment (including GST)

**MUST REGISTER AND PAY**

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**SAVE MORE**

- **GROUP DISCOUNT:** Tonkin Corporation understands the benefits of group learning experiences. Save money with one of these group discounts:
  - Register 3 people or more on the same conference at the same time from the same company and receive a $500 discount on the total registration fee.
  - Register 4 or more people on the same conference at the same time from the same company and gain a FREE ticket for the 5th person.

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  *A credit card fee of 2.6% will apply for Diners or Amex*

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Executive Summary:
The MWRC met on 2 December 2009 in Mingenew.

Applicants Submission:
Expression of Support for FESA CEO
The Association of Volunteer Bush Fire Brigades, State Emergency Services and Emergency Services of WA have expressed their dissatisfaction that the union is misleading the media by claiming to represent 93% of the states fire fighting personnel when in fact they only represent 93% of the paid/employed Fire and Rescue personnel (approx 900).

The MWRC resolved as follows:

- That the CEO writes to the Minister for Emergency Services and the Premier: -
  - Expressing support and confidence in the Fire and Emergency Service Authority and its Chief Executive Officer.
  - Expressing disappointment and rejection of the negative campaign employed by the United Firefighters Union of Australia (WA Branch) against the Fire and Emergency Service Chief Executive Officer.
  - Acknowledging the good working relationship with FESA and advising that it does not want to see the organisation destabilised prior to the bushfire season.

Annual Report
Council adopted the 2008-09 Annual Report

Future of the MWRC
Council resolved as follows:

1. The Chief Executive Officer be directed to write to the Minister for Local Government requesting financial assistance to investigate options available for the Mid West Regional Council in the future.
2. **Decision by member councils on the future of the Mid West Regional Council should be deferred until the Minister for Local Government has addressed the MWRC and BROC at a forthcoming meeting on the 18th December 2009.**

3. **The MWRC CEO and TAG commence discussions without prejudice on the concept of the BROC member council’s joining the MWRC with BROC CEO’s at the forthcoming Mid West CEO’s Liaison Group meeting on 11th December 09.**

**Main Roads Integrated Service Agreement**

The MWRC again considered the Main Roads Integrated Service Agreement. Council has been offered a meeting with the Minister for Transport on 16 December 2009. As this clashes with Council meetings for some member Councils, the MWRC resolved as follows:

*That the delegation to attend a meeting with the Minister for Transport, appointed at minute reference 11/09-13 be changed from Cr Messina, Cr Bagley, S Ward, G Treasure and S Scott to Cr Chappel, Cr Girando, S Ward, G Treasure and S Scott,*

**Background:**

The Minister for Local Government has advised that he will attend of meeting of Mid West Councils in Mingenew on 18 December 2009. This will follow up announcements scheduled for 7 December 2009 and may help inform the future of the MWRC.

The CEO will be able to advise on the details of the outcomes of the meeting with the Minister for Transport. A letter has been received from the Commissioner for Main Roads since the MWRC meeting (see below.)

**Statutory Environment:**

*Local Government Act 1995* S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

**Policy Implications:** Nil

**Financial Implications:** Nil

**Strategic Implications:**
The Main Roads ISA is of significant strategic importance.

**Consultation:** Nil

**Comment:** Nil

**Voting Requirements:**
Simple Majority

**Officers Recommendation:**
That Council notes the outcomes of the MWRC meeting.
Council Resolution:
Moved: Cr G K Reid               Seconded: Cr L C Butler

That Council notes the outcomes of the MWRC meeting.
Carried: 6/0
Ms S Ward
Chief Executive Officer
Mid West Regional Council
PO Box 3276
GERALDTON WA 6530

Dear Ms Ward

INTEGRATED SERVICES ARRANGEMENTS (ISA)
MID WEST AND GASCOYNE NETWORK
POTENTIAL INVOLVEMENT OF MID WEST REGIONAL COUNCIL

I refer to our meeting on Friday, 20 November 2009, which was also attended by representatives of your Regional Council and WALGA to discuss the Mid West Regional Council member Local Governments involvement in the above Integrated Service Arrangement (ISA).

The considerable effort undertaken to date by all in an attempt to reach an agreement on a virtual joint ownership covering a combined Main Roads and Local Government network, to take into the next phase of the procurement process of the above ISA, is certainly appreciated.

It is unfortunate that this effort has not as yet resulted in the completion of that agreement. However, it is important to acknowledge the value of the work to date which has enabled Main Roads to clearly identify in the Request for Proposals (RFP) the opportunities for Local Government to participate in the ISA. The potential benefits for Local Government, Main Roads and the wider Mid West community are recognised and I wish to reiterate my support for achieving a mutually satisfactory outcome from this ambitious and innovative approach to road management.

It must however be recognised that this approach was always going to be a major innovation requiring significant effort by all involved to achieve the desired outcome. Main Roads continues to be very enthusiastic in finding mutually beneficial ways of ensuring that Local Government involvement is maximised.

In consideration of the current status of the Mid West Regional Council (MWRC) business case, and other unrelated issues, Main Roads is now postponing the release of the RFP documents for this ISA until mid January 2010. This postponement provides an opportunity to continue to work on the MWRC business case. However, there is still a considerable amount of work to be done to reach a point where all parties will be ready to execute the necessary agreements.
Whilst I appreciate the desire of the MWRC to finalise the business case prior to Christmas, it is Main Roads’ view that the most appropriate way forward now is to continue to work closely together to ensure complete alignment and understanding by all parties, without necessarily attempting to finalise the agreement(s) in the very limited time available prior to the release of the RFP.

In this regard, please be assured the RFP documentation will contain a number of references to the strong desire of Main Roads to involve the Mid West Regional Council in the ISA. The RFP will also capture the involvement of Local Government to date, describe the potential benefits should an arrangement be established as well as require Proponents to indicate their willingness and approach to involve Local Government in the ISA.

Although it is not possible under the Trade Practices Act to mandate MWRC involvement, I am confident that the benefits from such an arrangement will be recognised by Proponents and reflected in the proposals by a willingness and strong desire to reach a mutually acceptable arrangement. This should then enable negotiations to be undertaken with the preferred proponent.

If your member Local Governments are prepared to continue with the development of this arrangement, Main Roads will assign a senior officer to provide assistance and support for this activity.

Could you please advise me of the views of your member Local Governments on this matter in due course.

Yours sincerely

Des Snook
ACTING COMMISSIONER OF MAIN ROADS

26 NOV 2009
9126.5  CEO ANNUAL LEAVE AND RELIEF ARRANGEMENTS

APPLICANT:  CEO
FILE:  0
DISCLOSURE OF INTEREST:  0
AUTHOR:  STAN SCOTT – CEO ______________________
RESPONSIBLE OFFICER:  STAN SCOTT – CEO ______________________
REPORT DATE:  9 December 2009
ATTACHMENTS:  NIL

Executive Summary:
The CEO is proposing to take annual leave between 21 December 2009 and 29 January 2010. It is also proposed that Ms Rose Jones, Deputy CEO be appointed as Acting CEO during this period.

Applicants Submission:
The proposed period of absence is generally the quietest time of the year. There are no Council meetings during this period. There are however major projects underway such as the swimming pool, houses and design work on the aerodrome. The CEO is available to be contacted if required on any urgent matters.

Background:
The CEO has been encouraged to schedule leave for January each year.

Statutory Environment:
Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:  Nil
Financial Implications:
Ms Jones would receive higher duties allowance while acting as CEO.

Strategic Implications:  Nil
Consultation:  Nil

Comment:
The new Executive Assistant will commence on 4 January 2010, and there are no significant leave commitments amongst administrative staff during January.

Voting Requirements:
Simple Majority

Officers Recommendation:
That Council approve the CEO’s annual leave between 21 December 2009 and 29 January 2010 inclusive.
That Council appoint Ms Rose Jones, Deputy CEO as Acting CEO during this period.
Council Resolution:
Moved: Cr L C Butler  Seconded: Cr J R Cunningham

That Council approve the CEO’s annual leave between 21 December 2009 and 29 January 2010 inclusive.
That Council appoint Ms Rose Jones, Deputy CEO as Acting CEO during this period.

Carried: 6/0
Executive Summary:
Council has been promoting regional cooperation on environmental matters, including the development of a Perenjori Environment Centre. Retired Shire President Brian Baxter has offered to work in a voluntary capacity to help advance these objectives.

Applicants Submission:
Some of the potential opportunities and challenges for the Shire and this region include:

- Rangelands NRM covers 90% of the WA land area including the Shire of Yalgoo and the area of the Shire of Perenjori beyond the clearing line. Our part of the rangelands is both highly prospective and has high biodiversity values. Providing on ground services in this region is a significant challenge but may also provide an opportunity for local governments.

- The Northern Agricultural Catchments Council and the Yarra Yarra Catchment Management Group both maintain offices in Perenjori. These two organisations together with the challenges identified create the opportunity for an environment centre in Perenjori.

- The Federal Department of Environment, Water, Heritage and the Arts funds Indigenous rangers under the Working on Country Program. There have been no funded projects south of the Pilbara and there may be the opportunity for a position or positions in Yalgoo or Perenjori or both.

- As part of the development of the Extension Hill Iron Ore Project the proponents have agreed to fund a regional environmental association to the tune of $100,000 per year. There may be the opportunity to expand that association to include other projects and attract additional funding. The Shires of Perenjori, Yalgoo and Dalwallinu have been identified as inaugural members of the proposed association.

The Conservation Council passed the correspondence to the Bush Heritage Fund. The CEO attended a meeting between the Bush Heritage Fund, Extension Hill Pty and the Shires of Perenjori and Yalgoo to discuss the regional environmental association proposed in the Extension Hill PER.
Mr Baxter, when Shire President, was particularly keen to advance these issues and has a very good relationship with key stakeholders. He has indicated a willingness to work in a voluntary capacity if the Shire can meet his out of pocket expenses.

**Background:**

The CEO has previously written to the Shire of Yalgoo and the Conservation Council setting out the potential for cooperation in this region. The correspondence highlighted:

- The emerging iron ore industry. The Karara and Extension Hill projects are both slated to last for several decades.
- The diminishing influence of the pastoral industry. The Shire of Perenjori only has two pastoral properties still operating.
- Conservation and environment. The Department of Environment and Conservation has acquired several former pastoral leases, as have private conservation organisations and Indigenous groups.

**Statutory Environment:**

*Local Government Act 1995* S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

**Policy Implications:** Nil

**Financial Implications:**

Travel and accommodation costs for attending meetings in Perth, Geraldton or Yalgoo.

**Strategic Implications:**

Securing an environment centre in Perenjori and the associated services for the region are a key future opportunity for the town.

**Consultation:**

Extension Hill Pty Ltd would be more than happy to work with Mr Baxter.

**Comment:**

Since his retirement from Council Mr Baxter has remained keenly interested in the future of the Shire, and in particular the development of the regional environmental association.

**Voting Requirements:**

Simple Majority

**Officers Recommendation:**

1. That Council accept Mr Baxter’s offer to work voluntarily on the development of a regional environmental association.
2. That Council meet Mr Baxter’s out of pocket expenses subject to authorisation by the CEO.
Officers Recommendation:

Moved: Cr J A Bensdorp  Seconded: Cr G K Reid

1. That Council accept Mr Baxter’s offer to work voluntarily on the development of a regional environmental association.

2. That Council meet Mr Baxter’s out of pocket expenses subject to authorisation by the CEO.

Carried: 6/0
Executive Summary:
MWCCI is seeking Shire funding support to employ a Mid West Recruitment Officer. To assist local small business operators to gain information and details on contract / tender opportunities available through the emerging mining sector located within the region. MWCCI is also seeking funding from Karara, the Development Commission, and the Shire of Morawa.

Applicants Submission:
The MWCCI submission reads as follows:

**Mid West Procurement Officer**

**Submission for Funding**

This is a submission for an agreement for funding towards the Mid West Procurement Officer that will be an agreement between the Mid West Chamber of Commerce and Industry (as the lead agency in the partnership) and the Shire of Perenjori.

The Executive of the Mid West Chamber of Commerce in conjunction with the Mid West Development Commission have agreed with the principle of the acquisition / appointment of a “Mid West Procurement Officer” located within the Mid West Chamber of Commerce and Industry with the following objectives;

1. Ensuring that where possible and practicable purchasing of goods and services for the Mid West happens in the Mid West by facilitating Business 2 Business engagement.
2. Working with the emerging Resources Entities to keep abreast of upcoming tenders / contracts and advising businesses in the Mid West of these potential works / purchases.
3. Working with Oakajee Port and Rail to keep abreast of upcoming tenders / contracts and advising businesses in the Mid West of these potential works / purchases.
4. Working with the Gorgon Gas Project to keep abreast of upcoming tenders / contracts and advising businesses in the Mid West of these potential works / purchases.
5. Working with the CSIRO on the SKA Project to keep abreast of upcoming tenders / contracts and advising businesses in the Mid West of these potential works / purchases.

I am sure there are also other projects that I have not covered off on at this time that will over time be additional targets of interest for the Procurement Officer to play a role in assisting the relevant proponents. It is also very pertinent to highlight that the Procurement Officer will be working for all businesses across the Mid West Region and not for the exclusivity of Members of the Mid West Chamber of Commerce and Industry.

The proposal would be to seek funding from the following parties on a two year agreement to lock this position into place to ensure that the project has sufficient time to prove the viability of the concept.

1. Industry via the GIOA
2. Industry in General
3. The Mid West Development Commission / Local Government
4. The Mid West Chamber of Commerce (Management of the Project)

This would be seen as a partnership between Industry (GIOA) / The Mid West Development Commission / Local Government and the Chamber and managed by the Chamber.

Initially monthly meetings would be held as a means of managing the progress of the position and making any fine tuning adjustments to the role as was agreed. As time progressed it is envisaged that these partnership meetings could then be held every three (3) months.

Any costs associated with such events as briefing sessions, educational sessions etc that are to be run under the banner of the Mid West Procurement Officer functions / role might have to be charged at the one rate (no discounts to chamber members) as funding is not coming solely from the Chamber.

The ideal person for such a role is seen to be a logistically sound, self motivated person who is a strong communicator that can relate to all levels of industry. The successful person will also need to have an eye for detail and be meticulous in their record keeping and be ethically beyond reproach in their dealings across the depth and breadth of the activities associated with this position.

This submission is seeking an agreement from the Shire of Perenjori to provide funding to “a value to be determined” towards the position for a two year period (subject to satisfactory performance after year one (1)), with payments payable in quarterly installments, in advance, with the position scheduled to commence on the 1st day of February 2010.

This funding will be utilized exclusively towards the payment of an annual salary, statutory superannuation payments, and provision of a motor vehicle and operating costs for work related purposes.

**Background:**

There will be significant opportunities generated by the Karara iron Ore Project, Koolanooka Blue Hills and the Extension Hill projects.

The proposed Procurement Officer position will also be supported by the following organisations / stakeholders:-
Mid West Chamber of Commerce and Industry (20%)
Mid West Development Commission (20%)
Gindalbie Metals Limited (20%)
Asia Iron Limited (to be confirmed) (20%)
Shire of Morawa (pending endorsement by Council) (10%)
Shire of Perenjori (pending endorsement by Council) (10%)

To date, the efforts to form closer communication ties between the miners, their contract procurement personal and the business community has had limited success. The proposal put forward by the Mid West Chamber of Commerce and Industry enables this gap to be filled.

**Statutory Environment:**

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

**Policy Implications:** Nil

**Financial Implications:**

The Shires of Morawa and Perenjori invited to share in a 20% stake in the Procurement Officer position over an initial 2 year period. This equates to $10,000 per Shire per annum. The next two years represents the critical time for these communities as new business opportunities are created by the new mining ventures being established. Private investment decisions will be made during this period that will result in long term placements and potential new small business activities being located within the region.

**Strategic Implications:**

It is likely the project will proceed without support from the Shire of Perenjori. There is however a significant risk that if we are not involved we do not have the capacity to ensure that there is adequate attention to local businesses.

**Consultation:**

The project has been discussed with Gindalbie, the MEDC and the Shire of Morawa.

**Comment:**

Over the last several months we have been involved in a number of joint activities with Gindalbie, Karara, neighbouring Shires and the MWDC. This is a continuation of these activities. Council is consistently seeking to increase local content in mining projects. This is a strategy we cannot afford not to be involved in.

**Voting Requirements:**

Absolute Majority

**Officers Recommendation:**

1. That Council allocates $10,000 in unbudgeted expenditure towards the Midwest Procurement Officer Project with MWCCI;
2. That Council allocates the funds from Chart of Accounts 11814 which is intended for community development activities.
COUNCIL RESOLUTION:

Moved: Cr L C Butler  Seconded: Cr G K Reid

1. That Council allocates $10,000 in unbudgeted expenditure towards the Midwest Procurement Officer Project with MWCCI;
2. That Council allocates the funds from Chart of Accounts 11814 which is intended for community development activities.

Carried: 6/0

9127 OTHER BUSINESS

9127.1 INFORMATION BULLETIN – TABLED IN THE COUNCIL CHAMBERS

Parliamentary National Party of WA – Development Assessment Panels
WALGA – Local Government News Issue No.48.09
WALGA – Letter
WALGA – Economic Briefing
WALGA Infopage
Rural Health West – Newsletter
Discrimination Matters – Newsletter October 2009
Business News November 19-25 2009
Business News December 3-9, 2009
Girrawheen Senior High School – Establishment of a Special Travel Fund letter
Australian Competition & Consumer Commission – Update 2009 Issue 27
MWAC Information Bulletin Issue 131 Nov 2009
OPSSC – State of the Service Report 2009
LGIS – 08/09 Motor Vehicle Insurance Good Driver Rebate
Mid West Development Commission – RDS Aquaculture Demonstration Project

9127.2 MOTIONS OF WHICH DUE NOTICE HAVE BEEN GIVEN
9127.3 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

9127.4 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION
Executive Summary:
The Midwest Development Commission hosted a forum in Perth on 30 November 2009 to develop solutions to the shortage of housing in hinterland towns affected by mining projects.

Applicants Submission:
The half day forum involved key government agencies with responsibilities relating to housing. The outcomes from the forum were:

It was agreed that the Working Party should:

- Flag the identified gap in the provision of social infrastructure to the Premier and Ministers Grylls and Day;
- Recommend that a State Government Agency (the Department of State Development) be given responsibility to take a lead for coordination of a response, involving the WA Planning Commission, the Department of Regional Development and Lands and other Agencies;
- Develop a package for infrastructure development that is presented to the highest levels of State Government, that includes service industry mapping of likely numbers, flow-on effects and housing options and revisits the existing audit to prioritise funding opportunities;
- Move forward on concrete actions for the provision of 40 houses as an immediate imperative;
- Seek to broaden engagement and involvement to include other key mining industry stakeholders in the mid west; and
- Work towards establishing a wider, more structured group to advance other social infrastructure initiatives, once progress is achieved on the housing imperative.
Background:
The forum was the result of previous meetings hosted by Mia Davies MLC with individual agencies, but also involving the MWDC and Shires of Mingenew, Morawa, Perenjori and Three Springs.

Statutory Environment:
*Local Government Act 1995* S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:
Nil

Financial Implications:
The intention is to gain state investment in housing in Perenjori and Morawa in particular.

Strategic Implications:
Council has invested in the development of land and in flat packed housing. The intention is to gain state investment to prime the pump of the local housing market.

Consultation:
The working party for this project has consisted of the CEO’s of the 4 Shires, the MWDC and Mia Davies.

Comment:
There seems to be a goring recognition of the need for State investment, probably through a combination of Social Housing, Government Officer Housing, key worker housing and incentives for private investment.

Voting Requirements:
Simple Majority

Officers Recommendation:
That Council endorses the outcomes of the Housing Forum.

Council Resolution:
Moved: Cr J R Cunningham    Seconded: Cr L C Butler

That Council endorses the outcomes of the Housing Forum.

Carried: 6/0
Executive Summary:
Staff have received approaches from local businesses seeking to place on site vans at the Perenjori caravan Park that may be hired out to visiting workers and contractors.

Applicants Submission:
The Perenjori Caravan Park has been developed to meet the needs of short term visitors and tourists. The town is experiencing a shortage of rental accommodation which has been driven by construction of the new swimming pool and mining contractors. While completion of the pool in January will reduce some of the demand there remains a shortage of accommodation in Perenjori.

Staff have been approached to seek permission to place long term on site vans in the park for rental to visiting workers and contractors. Council needs to balance the possible issues surrounding long stay provision at the caravan park including:

1. The need for short and long term accommodation;
2. The competition on site vans may provide for chalets and hotel accommodation;
3. The potential impact on tourism; and
4. The need to maintain appropriate standards for on site vans and behaviour of visitors.

Background:
Shire staff have been approached by two local businesses about longer term accommodation.

Statutory Environment:
*Local Government Act 1995* S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:
Council will need to adopt a consistent policy for all potential customers.

Financial Implications:
On site vans could generate additional income for the park though site fees, and additional staff costs.
Strategic Implications:
The lack of accommodation is creating barriers to the growth of the town. People staying in on site vans may result in more long term residents.

Consultation:
The CEO has sought the views of the park managers, and they have not objected.

Comment:
The CEO suggests the following policy on long term vans:

1. That the CEO may allow up to 50% of powered caravan sites to be rented to either longer term residents or for on site vans;
2. Long Term bays will be rented at the usual weekly rental as set by Council in its annual budget;
3. On site vans for hire must be of good quality and well maintained to the satisfaction of the CEO;
4. All tenants must maintain appropriate standards of behaviour so as not to interfere with the quiet enjoyment of other tenants and visitors;

Council has earmarked $30,000 this year to relocate two single persons units from Livingstone Street to the Caravan Park to increase the availability of short term accommodation. These units have been used in their current location as overflow accommodation for the Caravan Park. If the accommodation shortfall can be taken up through on site vans there may be a case for reallocating these funds to upgrading the power and water supplies at the Caravan park to accommodate more sites.

Voting Requirements:
Simple majority

Officers Recommendation:
That Council adopts the following policy on Long Term Vans at the Perenjori Caravan Park:

1. That the CEO may allow up to 50% of powered caravan sites to be rented to either longer term residents or for on site vans;
2. Long Term bays will be rented at the usual weekly rental as set by Council in its annual budget;
3. On site vans for hire must be of good quality and well maintained to the satisfaction of the CEO;
4. All tenants must maintain appropriate standards of behaviour so as not to interfere with the quiet enjoyment of other tenants and visitors.

Council Resolution:
Moved: Cr L C Butler  Seconded: Cr R P Desmond

That Council adopts the following policy on Long Term Vans at the Perenjori Caravan Park:
1. That the CEO may allow up to 50% of powered caravan sites to be rented to either longer term residents or for on site vans;

2. Long Term bays will be rented at the usual weekly rental as set by Council in its annual budget;

3. On site vans for hire must be of good quality and well maintained to the satisfaction of the CEO;

All tenants must maintain appropriate standards of behaviour so as not to interfere with the quiet enjoyment of other tenants and visitors.

Carried: 6/0
9127.4.3 LATE ITEM - MIDWEST CARAVAN CLUB TRECKABOUT

APPLICANT: SHIRE OF PERENJORI
FILE: 0
DISCLOSURE OF INTEREST: 0
AUTHOR: STAN SCOTT – CEO ______________________
RESPONSIBLE OFFICER: STAN SCOTT – CEO ______________________
REPORT DATE: 14 DECEMBER 2009
ATTACHMENTS: LETTER

Executive Summary:
The Midwest caravan Club would like to book the Perenjori Pavilion for the weekend of 9th to 11th July 2009 for its annual Trekabout.

Applicants Submission:
The Midwest caravan Club would like to book the Perenjori Pavilion for the weekend of 9th to 11th July 2009 for its annual Trekabout. The event usually attracts 30 to 40 vans which is more than can be accommodated at the Caravan Park.

The proposed payment of $10 per van per night exceeds the usual hire out fees for the venues for functions, but the usual fees do not include the pavilion environs and oval.

Background:
The football fixtures for 2010 have not been finalised, so it would be proposed to inform the football club that the ground is not available for that weekend.

Statutory Environment:
Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications: Nil
Financial Implications: Nil

Strategic Implications:
This visit provides significant opportunity for publicity and word of mouth promotion.

Consultation:
The CEO has discussed the proposed visit with the Caravan Park Managers.

Comment:
The Midwest caravan Club has visited most locations in the Midwest at some point.

Voting Requirements:
Simple Majority
Officers Recommendation:
That Council support the hire of the pavilion to the Midwest Caravan Club at the proposed fee of $10 per night

Council Resolution:
Moved: Cr J A Bensdorp Seconded: Cr J R Cunningham

That Council support the hire of the pavilion to the Midwest Caravan Club at the proposed fee of $10 per night

Carried: 6/0

9127.4.4 LATE ITEM - VEHICLE INSPECTION SERVICES

APPLICANT: PERENJORI MOTOR TORQUE
FILE: 0
DISCLOSURE OF INTEREST: 0
AUTHOR: STAN SCOTT – CEO
RESPONSIBLE OFFICER: STAN SCOTT – CEO
REPORT DATE: 17 DECEMBER 2009
ATTACHMENTS Letters to Shire and Dept of Transport

Executive Summary:
Perenjori Motor Torque has expressed interest in taking over vehicle inspection services.

Applicants Submission:
Perenjori Motor Torque has expressed interest in taking over vehicle inspection services.

Background:
Vehicle inspections are currently done by the Shire Mechanic. Our mechanic is presently being accredited for this purpose.

Statutory Environment:
Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications: Nil
Financial Implications:
Vehicle inspections generate an income in the order of $3,000 per annum.

Strategic Implications:
Council’s objective is to retain services in town, not necessarily delivered by the Shire.

Consultation:
Nil

Comment:
Vehicle inspection services contribute little in the way of income and can only be offered when the Shire’s mechanic is available. Motor Torque is a 6 day per week business that would be able to offer a better service.

Voting Requirements:
Simple Majority

Officers Recommendation:
That Council agree to the request from Perenjori Motor Torque taking over Vehicle Inspection Services.

Council Resolution:
Moved: Cr J A Bensdorp  Seconded: Cr J R Cunningham

That Council agree to the request from Perenjori Motor Torque taking over Vehicle Inspection Services

Carried: 6/0
9127.4.5 LATE ITEM - KOOLANOOKA BLUE HILLS IRON ORE PROJECT

APPLICANT: Sinosteel Midwest
FILE: 0
DISCLOSURE OF INTEREST: 0
AUTHOR: STAN SCOTT – CEO ______________________
RESPONSIBLE OFFICER STAN SCOTT – CEO ______________________
REPORT DATE: 17 December 2009
ATTACHMENTS Correspondence

Executive Summary:
John Kelly, Development Manager for Sinosteel Midwest attended the November Meeting of Council. He presented a proposed community trust

Applicants Submission:
Sinosteel Midwest has written to Council offering to set up a community trust in the amount of $40,000 per year over the life of the project. In subsequent discussions Sinosteel Midwest has offered to include a 3% annual increase, and to pay the fund annually in advance.

Background:
Council considered the Sinosteel proposal at its October meeting and opted to defer its decision until after the proponent’s presentation.
At its November meeting Council deferred consideration until further negotiation with the proponent.

Statutory Environment:
Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications: Nil

Financial Implications:
The community trust would be distributed by a committee to community projects.

Strategic Implications:
Council has been working to promote the development of the mining industry in this region.

Consultation: Nil

Comment:
Sinosteel is also making an offer to the Shire of Mingenew which is impacted by traffic movements and extending its agreements with the Shire of Morawa.
The community trust is designed to offset community impacts. In Perenjori’s case the main impact will be more vehicle movements to and from the camp and mine sites. The transport of the iron ore does not directly impact on Perenjori. As the
responsible Local Government Perenjori’s submissions would have been significant in Sinosteel gaining environmental approval.

**Voting Requirements:**

Simple Majority

**Officers Recommendation:**

1. That Council determine whether to accept the revised community trust proposal.

**Council Resolution:**

Moved: Cr G K Reid  
Seconded: Cr J A Bensdorp

That council accept the offer from Sinosteel Midwest Corporation Limited of $40,000 p.a. indexed at 3%.

Carried: 6/0
8 October 2009

Stan Scott
CEO
Perenjori Shire
PO Box 22
Perenjori WA 6620

Dear Stan,

Community Trust Proposal – Perenjori

Sinosteel Midwest (SMC) would like to propose the establishment of a Community Trust in Perenjori.

SMC proposes that a community trust be established and in force for the duration of mining in Perenjori Shire. The fund would commence operation from the start of mining in the Perenjori Shire, and would be payable in advance for each year of part thereof. Our offer is to establish a fund to which SMC will contribute $40,000 per year to be used for worthwhile community purposes. This fund would operate with a board comprising community representatives and SMC to oversee the distribution of funds, and would have some guidelines.

I would ask that you take this offer to the next Council meeting on 15 October 2009 in order to have a resolution accepting our offer.

SMC gratefully acknowledges the strong submission made by you to the Office of the Appeals Convenor. We believe that all appeals contributed to the Ministers decision to allow mining at Mungada East, subject to fair conditions.

As discussed, I would welcome the opportunity to make a presentation to the November Council meeting to update all councillors on the status of the Koolanooka/Blue Hills DSO Project.

Please contact John Kelly in the first instance if you have any questions or concerns about our offer.

Yours Sincerely

[Signature]
Giulio Casello
Chief Operating Officer
Sinosteel Midwest Corporation Limited
9127.5  MATTERS BEHIND CLOSED DOORS
Nil

9127.6  DATE OF NEXT MEETING / MEETINGS
The next Ordinary Meeting of Council is to be held on the 18th February 2010

9127.7  CLOSURE
There being no further business the meeting was closed at 5.47pm

I certify that this copy of the Minutes is a true and correct record of the meeting held 17th December 2009.

Signed: ______________________
Presiding Elected Member
Date: ______________________