Shire of Perenjori
Ordinary Council Meeting

To be held in the Shire of Perenjori Council Chambers, Fowler Street, Perenjori on 18th September 2008, to commence at 1.30PM.

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8091 PRELIMINARIES

8091.1 DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS
The Chairman declared the meeting open at 1.30pm

8091.2 OPENING PRAYER
Cr Baxter led Council in the opening prayer.

8091.3 DISCLAIMER READING
Nil

8091.4 RECORD OF ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE
Present:  Cr B T Baxter  
          Cr C R King  
          Cr J A Bensdorp  
          Cr L C Butler  
          Cr J H Hirsch  
          Cr I F West  
          Cr J R Cunningham

CEO  Stan Scott  
DCEO  Domenica Curtin  
Works Supervisor  Ken Markham  
EDO  Phil Cleaver  
MCS  Garry Agnew  
Minute Taker  Leah Leopold

Apologies  Cr R A Benton  
          Cr G K Reid

8091.5 PUBLIC QUESTION TIME
Nil

8091.6 PETITIONS / DEPUTATIONS / PRESENTATIONS

8091.7 NOTATIONS OF INTEREST
Financial Interest – Local Government Act s 5.60A  
Proximity Interest – Local Government Act s 5.60B  
Interest Affecting Impartiality – Shire of Perenjori Code of Conduct.
8091.8 APPLICATIONS FOR LEAVE OF ABSENCE

Moved: Cr J H Hirsch  Seconded: Cr L C Butler
That Council approve a leave of absence for Cr R A Benton and Cr G K Reid for the current meeting.
CARRIED: 7/0

8091.9 CONFIRMATION OF MINUTES

Moved: Cr J A Bensdorp  Seconded: Cr L C Butler
That the Minutes of the Ordinary meeting of Council held 21st August 2008 be accepted as a true and correct record.
CARRIED: 7/0

Moved: Cr I F West  Seconded: Cr C R King
That the Minutes of the Special meeting of Council held 2nd September 2008 be accepted as a true and correct record.
CARRIED: 7/0

8091.10 ANOUNCEMENTS BY PERSON PRESIDING WITHOUT DISCUSSION
Nil

8091.11 MATTERS FOR WHICH MEETING MAY GO BEHIND CLOSED DOORS
Nil
Executive Summary:
Westaus WA Pty Ltd was the only completed expression of interest for the flat packed housing project.

Applicants Submission:
The Shire advertised for expressions of interest in the West Australian Newspaper on for expressions of interest from potential commercial partners. When Expressions of Interest closed the only response was from Westaus Group. This now allows the Shire to negotiate with Westaus for the further development of the concept including:

- Manufacturing the components of the houses
- Erecting the prototype houses using a registered builder
- Financing and constructing additional houses on Shire land for long term lease
- Marketing the housing model to provide a royalty to UWA and the Shire of Perenjori.

Parts of these discussions will of necessity involve UWA, and no formal agreement will be concluded without the endorsement of Council.

Background:
Council considered commercialisation of its flat packed housing concept at a Special Meeting on 8 August 2008. Due to the commercial sensitivity of the discussions the details of those discussions remain confidential.

Statutory Environment:
Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Local Government (Functions and General) Regulations 1996 Reg 11 specifies that tenders must be invited for expenditure of over $100,000. Reg 11(f) States that this provision does not apply if the local government has good reason to believe that,
because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one potential supplier.

Through advertising for expressions of interest Council can reasonably conclude that there is only one qualified supplier and enter into negotiations in relation to the specified services.

**Policy Implications:** Nil

**Financial Implications:**
The construction of the two dwellings for Council will cost in the order of $500,000.
The additional dwellings proposed to be leased to Gindalbie would cost around $1.5M. The negotiations will may involve Westaus funding the construction of additional houses with a return from the leasing arrangement.

**Strategic Implications:**
The flat packed housing project has been 2 years in development and has significantly enhanced the Shire’s reputation. If this project can be leveraged to produce additional houses it helps meet Council’s strategic objectives.

**Consultation:** Nil

**Comment:**
The range of services that can be offered by Westaus is a very good fit with the Shire’s needs at present. However before we can enter into a formal commercial arrangement we need to satisfy ourselves that we have adequately tested the wider market.
The intellectual property is held jointly with UWA and we also need to ensure that UWA is happy with any arrangement developed.

Any proposed agreement with Westaus will be returned to Council for consideration.

**Voting Requirements:**
Simple Majority

**Officers Recommendation:**
1. That Council note the outcome of the Expression of Interest process.
2. That the CEO and EDO enter into negotiations with Westaus and UWA for the further development of the Flat Packed Housing project.

**Committee Recommendation:**
1. That Council note the outcome of the Expression of Interest process.
2. That the CEO and EDO enter into negotiations with Westaus and UWA for the further development of the Flat Packed Housing project.

**Council Resolution:**
Moved: Cr J R Cunningham Seconded: Cr C R King
1. That Council note the outcome of the Expression of Interest process.
2. That the CEO and EDO enter into negotiations with Westaus and UWA for the further development of the Flat Packed Housing project.

CARRIED: 6/1
Executive Summary:
The EDO is seeking guidance on how to proceed

Applicants Submission:
The EDO will present material provided Rodney Gibbs (ASP Corporation) and Aquahortis.

There are effectively two options available to Council:

**OPTION 1 (Non-preferred)**
Build a small scale Fish demonstration plant that will:
- utilise the old shire depot
- at original budget of about $120,000 over three years including wages (part timers)
- run it as a local initiative and means just to produce enough fish for the town and some excess to the mines and
- receive a few times a year students from Batavia.

This option in reality perpetuates more of the same and slightly deficient and results in:
- Ugly, done via using cheapest avenue (used pipes and equipment held together by glue and gaffa tape)
- It is perceived that this will work and reduces risk to shire funds and work can start this year

**OPTION 2 (Preferred)**
The Second option is to seek to attract a large scale aquaculture facility. Factors that favour this approach include:
- We have now pulled together all players and possible commercial venture partners and been instrumental in having all 11 State agencies now commit to sit down and revisit Aquaculture and its supporting elements (such as lupins for fish food now only performed in the East and overseas)
- A Supply Chain project involving 12 IGA stores in concert with Department of Agriculture and Food for fish from “farm gate to plate” is the heading for
launch in year 2009

- Government and commercial funding that may click into place after the above mentioned meeting of all players. Council’s budgeted allocation would become seed funding.

- There is potential for aquaculture supported by aquaponics becoming a significant vehicle for private investment.

**OPTION 3 (Non-preferred)**
The third option is to walk away from aquaculture and not take up the grant that has already been approved from MWDC. The original hub and spoke model for a fish hatchery supporting a number of small on farm aquaculture project will not work.

**Background:**
The aquaculture project has been under development for 2 years.

**Statutory Environment:**
*Local Government Act 1995* S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

**Policy Implications:**
Nil

**Financial Implications:**
Council has budgeted $100,000 (including a $50,000 grant) for the aquaculture project.

**Strategic Implications:**
Aquaculture remains at the local economy level a real diversification option. This is less likely at the individual farm level.

**Consultation:**
The EDO has been in contact with the majority of potential stakeholders.

**Comment:**
The Aquaculture project has had substantial due diligence, now substantially complete.

Results were discussed with Minister of Fisheries office, Fish WA, Dept of Agriculture and Head office WA TAFE as well as Challenge TAFE and Batavia Coast Maritime Institute.

We have spoken at length with all tank and ancillary manufacturing entities said to be involved in providing equipment for aquaculture industry. As reported previously there no standards and very little knowledge within the Inland side of the industry

Council will recall the original remit to the EDO was to investigate standards methodology and systems approach cost structure and logistics chains, end user education, local employment creation, sustainability and viability, for local and other farmers have necessary tools, choice and verifiable data tools to make informed financial decisions on whether to adopt inland aquaculture as a form of diversification.

This was further endorsed by statements from Government ministers and the Premiere himself not once but several times. At the Cabinet Standing Committee
meeting held in Perenjori my notes and hopefully various scribes' minutes indicate specific statements where the Shire was induced to expend dollars and effort. One minister suggested that inland aquaculture provided the ability for regional WA to “future and drought proof themselves”

We were encouraged to continue with this effort, and we did.

Happily against various blocks and knowledge gaps of the industry itself the EDO was able to discuss certain aspects discovered under various due diligence efforts. Such efforts were driven by the desire not to repeat past mistakes of others who engaged in innovative endeavours. (Oil mallee, red claw, marron and sugar cane are examples of “failed” diversification projects).

These aspects were canvassed with the various departments who touch on all things Fish. (Eleven separate State agencies) I

The EDO appends copy and paste from Head of Department of Fisheries ( the body at top of management Pyramid)

   Dear Phil

   It was a pleasure talking with you today.

   Our research team is a collaborative group between the Department of Fisheries and the University of Western Australia. As such we have significant facilities for research including the Pemberton Freshwater Research Centre which is the largest freshwater fish research facility and hatchery in Western Australia and the Aquaculture and Native Fish Breeding Laboratory at UWA Field Station Shenton Park, which is the largest research recirculating aquaculture system in Australia. Previously, our team designed constructed and managed 25 ponds for inland aquaculture research in Beverley in the early 1990’s. We have also conducted aquaculture experiments and field trials on farms throughout WA since the late 1980’s. But more recently this has focused upon the demonstration and extension of the best results flowing from our research facility experiments, rather than farm based research trials. This is because most of our research is strategic. That is, we consult with industry to identify their key problems, then conduct experiments to provide solutions to these problems, after which we then work with industry to implement field trials to demonstrate the application of the solutions.

   Our early research focused upon developing rural inland aquaculture and evaluating species, husbandry strategies and feeding practices mainly to develop the yabbie industry. Since the late 1990’s, we have broadened our scope to include key research in selective breeding and genetics to domesticate and improve growth of aquaculture species. We also conduct freshwater research on system design, aquaponics, native fish species and recreational stock enhancement.

   Our research has always had a strategic focus, as such we embrace partnerships with industry that assist to develop aquaculture in Western Australia. As discussed there are some clear synergies between what we are both doing and I feel that communication among our groups may prove to be beneficial.

   I think it would be worthwhile contacting Steve Nel, Program Manager Aquaculture to discuss your work with him and seek his advice on specific areas that Department of Fisheries can assist you with. I have cc’d this email to him so you have his email address). I will speak with the Aquaculture and
Native Fish Breeding Laboratory Facility Management Committee including representatives from UWA on Monday about your work and opportunities for collaboration.

Although, I can't meet tomorrow, I am available on Friday, Saturday, Sunday or Monday if you would like to visit our laboratory and see our facilities and current research projects.

Regards

Craig

Dr Craig Lawrence
Principal Research Scientist
(Freshwater Ecosystems - Biodiversity, Native fish breeding, Recreational stock enhancement, Aquaculture & Environmental management)
and
Adjunct Assoc. Professor - The University of Western Australia

In conclusion, there is real potential to attract a substantial aquaculture project to Perenjori if we are prepared to continue to work with the disparate range of stakeholders.

Voting Requirements:
Simple Majority

Officers Recommendation:
That Council authorise the EDO to seek to attract a large scale aquaculture project to Perenjori. That Council review support for the continued pursuit of aquaculture in February 2009.

Council Resolution

Moved: Cr B T Baxter                      Seconded: Cr J R Cunningham
That Council authorise the EDO to seek to attract a large scale aquaculture project to Perenjori. That Council review support for the continued pursuit of aquaculture in February 2009.

CARRIED: 7/0

Cr IF West left the meeting at 1.50pm
Executive Summary:
As required by the Local Government Act and Financial Management Regulations a Monthly Statement of Financial Activity is required to be presented to each monthly meeting. This statement is used with Councils adopted 10% variance or $5000 figure which was adopted by Council at its March meeting. A report detailing the variances is also included.
Other Financial statements are also attached as per the Finance Committee preferences.

Statutory Environment: N/A
Policy Implications: N/A
Financial Implications: N/A
Strategic Implications: N/A
Consultation: N/A
UHF Haines Norton
Voting Requirements: Simple Majority

Officers Recommendation:

1. Statement of Financial Activity
That the Statement of Financial Activity for the period ended 31st August 2008 including report on variances be accepted as presented.

2. Finance Report
That the Finance Report for the period ended 31st August 2008 be accepted as presented.
3. **Acquisition of Assets**  
That the Acquisition of Assets Report for the period ended 31st August 2008 with a balance of $64975.17 as presented be received.

4. **Reserves Report**  
That the Reserves Report for the period ended 31st August 2008 with a balance of $1203948.00 as presented be received.

5. **Net Current Assets**  
That the Net Current Assets report for the period ended 31st August 2008 as presented be received.

6. **Bank Reconciliation’s**  
That the balances of the Municipal Fund of $163049.50 and the Trust Fund of $35111.31 as at 31st August 2008 as presented be received.

7. **Sundry Creditors Report**  
That the Sundry Creditors Report for the period ended 31st August 2008 with a balance of $246523.42 as presented be received.

8. **Sundry Debtors Report**  
That the Sundry Debtors Report for the period ended 31st August 2008 with a balance of $50040.18 as presented be received.

9. **Accounts for Payment**  
That the Accounts for payment for the Municipal Account consisting of Cheque Numbers 16587 to 16633 and EFT Numbers 550 to 574 for $381484.56 and the Trust Account consisting of Cheque Number 753 to 755 for $500.00 for the period ended 31st August 2008 as presented be accepted.

**Council Resolution**

Moved: Cr J H Hirsch       Seconded: Cr C R King  
That items 1-10 relating to the Statement of Financial activity for period ended 31st August 2008 be accepted as presented.

CARRIED: 6/0
Committee Recommendation
That the Community Bus Policy be reviewed.

Council Resolution
Moved: Cr C R King Seconded: Cr JH Hirsch
That the Community Bus Policy be reviewed.
Carried 6/0

Cr IF West rejoined the meeting at 1.50pm

Committee Recommendation
That a review of the Reserves Funds Investments Policy be undertaken to make an assessment of the levels of risk associated with having all funds with one financial institution.

Council Resolution
Moved: Cr CR King Seconded: Cr JH Hirsch
That a review of the Reserves Funds Investments Policy be undertaken to make an assessment of the levels of risk associated with having all funds with one financial institution.
Carried 7/0

Committee Recommendation
That an inquiry into the installation of security camera be carried out for the prevention of vandalism.

Council Resolution
Moved: Cr JH Hirsch Seconded: Cr J R Cunningham
That an inquiry into the installation of security camera be carried out for the prevention of vandalism.
Carried 7/0

Committee Recommendation
That a total costing of the John St Subdivision be reported to the Finance Committee on completion of the project.

Council Resolutions
Moved: Cr IF West Seconded: Cr JH Hirsch
That a total costing of the John St Subdivision be reported to the Finance Committee on completion of the project.
Carried 7/0
Executive Summary:
During wet weather, some of Council’s unsealed roads have sustained substantial damage from heavy vehicles using the roads. This has left roads in dangerous condition requiring grading and repairs.

Background
The proposal is to develop a policy to cover wet weather periods on unsealed roads, to help better manage our infrastructure and keep them as safe as possible.
With the exception of school buses, it is proposed that all vehicles over 5 ton are to be precluded from using Council’s unsealed roads where excessive damage may be sustained.
Signs would be erected at all Shire Boundaries stating that the unsealed roads in the area are closed to heavy traffic due to wet weather. Surrounding Shire’s would be made aware of the closures and any contractors known to use the roads would be notified.
Any request to use a road affected by wet weather would need to be assessed on a case by case basis.

Statutory Environment:
Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:
To assist in protecting Council’s road infrastructure and the public who use them.

Financial Implications: N/A
Strategic Implications: N/A
Consultation: N/A
Voting Requirements: Simple majority

Officers Recommendation:
That Council adopt the following policy recommendation:
ROAD DAMAGE – WET WEATHER PERIODS POLICY
Subject to the discretion of the Executive Officer, heavy transport shall be precluded from using Council’s unsealed roads where excessive damage may be sustained.

Committee Recommendation
Moved Cr Reid, Seconded Cr Butler
That Council adopt the following policy recommendation:
ROAD DAMAGE – WET WEATHER PERIODS POLICY
Subject to the discretion of the Executive Officer, heavy transport over 5 tonne gross weight shall be precluded from using Council’s unsealed roads where excessive damage may be sustained.

Council Resolution
Moved: Cr Cr J R Cunningham Seconded: Cr Cr C R King
ROAD DAMAGE – WET WEATHER PERIODS POLICY
Subject to the discretion of the Executive Officer, heavy transport over 5 tonne gross weight shall be precluded from using Council’s unsealed roads where excessive damage may be sustained.

CARRIED 6/1
Executive Summary:
An inquiry has been received in regards to the steel ramp at the old Shire depot. As we have no need for the structure, it could be put up for tender. Council still has the old side tipper which we have yet to sell. It is suggested that with the increase in activity in the area that Council offer it for sale by tender locally. An expression of interest has been received in regards to the old gantry at the North Yard depot. This is of no use to us as it was manufactured with railway line and therefore could not be certified.

Background
Council had previously passed a motion to sell the side tipper by auction, as it was felt that we would gain a better price for it.

Statutory Environment:
Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:  
N/A

Financial Implications:  
N/A

Strategic Implications:  
N/A

Voting Requirements:  

Officers Recommendation:
1. That Council offer for sale by tender the steel ramp in the old depot.
2. That Council offer for sale by tender locally, the old side tipper with the reserve price of $32,770.
3. That Council offer for sale by tender the old gantry frame at the North yard depot.

Committee Recommendation
1. That Council offer for sale by tender the steel ramp in the old depot.
2. That Council offer for sale by tender the old gantry frame at the North yard depot.
3. That Council NOT offer for sale the old side tipper until after the conclusion of works on the Perenjori Rothsay and Wanarra Roads.

Council Resolution
Moved: Cr C R King  
Seconded: Cr L C Butler
1. That Council offer for sale by tender the steel ramp in the old depot.
2. That Council offer for sale by tender the old gantry frame at the North yard depot.
3. That Council NOT offer for sale the old side tipper until after the conclusion of works on the Perenjori Rothsay and Wanarra Roads.

CARRIED 7/0
Executive Summary:
The arrival of the new Low Loader has again been further delayed, with correspondence received stating the end of the first quarter of 2009.

Background
Council called tenders in 2006/07 for the replacement of the Low Loader. The successful tenders ROADWEST TRANSPORT were given the order to supply the trailer and initial time frame was approximately 16 weeks. This has progressively been extended until recently, with correspondence stating the first quarter of 2009 for delivery.

Approaches have been made to Dongara Body builders, who in turn applied for a quote from SFM Engineering. The price is comparable with our original requirements though a couple of specs would need to be changed which could affect the price. The quoted trailer is available in stock now, though we would probably have to re-tender the trailer again. This could still result in delays that may leave us with a delivery date much the same as we are currently at.

Statutory Environment:
Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications: N/A
Financial Implications: N/A
Strategic Implications: N/A
Consultation: N/A
Voting Requirements: Simple Majority

Officers Recommendation:
For Committee information and recommendation.

Committee Recommendation:
That the CEO write to the supplier to obtain a firm commitment on date of delivery.
Council Resolution
Moved: Cr J A Bensdorp Seconded: Cr J R Cunningham
That the CEO write to the supplier to obtain a firm commitment on date of delivery.

Cr King moved an amendment to the motion
Moved: Cr C R King Seconded: Cr J R Cunningham
That if a confirmed commitment is not met that the CEO is authorised to negotiate a possible termination and to have an alternative costing.
CARRIED 7/0

The amendment now becomes the motion
Moved: Cr C R King Seconded: Cr J R Cunningham
That if a confirmed commitment is not met that the CEO is authorised to negotiate a possible termination and to have an alternative costing.
CARRIED 7/0
8094.4  PLANT MAINTENANCE - SEPT

PJ1577 Hitachi loader  Repair oil leak on hydraulic pump control
                     Valve and diff oil recirculation hose
                     Replace park brake assembly

PJ1567                  Replace battery check alternator charging

PJ1557                  Replace hydraulic oil cooler. Replaced under
                     Warranty. Replace air conditioner discharge
                     Hose and re-gas system

PJ1515                  Fit new windscreen to bus, replace batteries

Committee Resolution

That the CEO write to Hitachi to advise that the ongoing breakdown problems with the Hitachi
Loader are unacceptable.

This item was not resolved by Council as it was deemed to be a management process.
Executive Summary:
Council is to consider a modification to the proposed subdivision of 60 Downer Street Perenjori.

Comment:
Council will recall originally resolving to have Lot 60 Downer Street surveyed into 5 separate lots (min lot size under the Residential Design Codes); these lots were intended to be used for Shire owned housing, including new ‘Flat Pack Housing’.

Council is referred to its April 2008 Minutes.

Moved: Cr. Reid    Seconded: Cr. Bensdorp
That Council include for 2008-09 budget consideration the subdivision of Lot 60 Downer Street Perenjori.

Carried: 7/0

Correspondence was sent to Hille, Thompson & Delphos in July 2008 advising that Council had formally agreed to proceed with the subdivision of Lot 60 Downer Street and requested HTD commence the process of subdivision of lot 60 Downer Street as per the surveyed plan.

HDT have since advised that due to the lack of reticulated sewerage in Perenjori the Health Department of WA will refuse the proposal as the lots area are below the recommended average area of 1000m².

Pursuant to the Shire of Perenjori Town Planning Scheme No.1; Lot 60 Downer Street has a density Zoning of R10 and the Residential Design Codes specify that in areas of R10 zoning the average site area for a dwelling on a “Residential” zoned lot is 1000m² with a minimum site area per dwelling of 875m².

Considering the surveyed lot sizes (following) the MCS contacted the Health Department of WA to inquire as to whether there was flexibility within its process for R10 zoning to accept lot sizes that have an average of less than 1000m² but with areas greater than the 875m² minimum; advice was that 1000m² average was not negotiable.
It is therefore suggested that Council agree to the following minor modification to the surveyed lot 60 shown on attachment 8037.1.1a.

Lot 60 Downer Street has a total area of 4856m² therefore if it is subdivided into 3 x 1000m² and 1 x 1856m² (the 1856m² being the centre lot) this will satisfy the Health Department of WA and still retain Council’s desire for 5 dwelling units. A 1856m² Lot is suitable for duplex development as it exceeds the min 1750m² required for two dwelling units under the Residential Design Codes (875m² x 2).

Statutory Environment:
Shire of Perenjori Town Planning Scheme No.1
Residential Design Codes of Western Australia
Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:
Nil.

Financial Implications:
Subdivision of Lot 60 Downer Street is accommodated in the 2008-09 Budget.

Voting Requirements: Simple Majority

Officers Recommendation:
It is agreed that Lot 60 Downer Street is to be subdivided into 3 x 1000m² and 1 x 1856m² single lots.

Council Resolution:
Moved: Cr C R King
Seconded: Cr J R Cunningham
It is agreed that Lot 60 Downer Street is to be subdivided into 3 x 1000m² and 1 x 1856m² single lots.

CARRIED: 7/0
1. TOWN PLANNING SCHEME REVIEW

Planwest has provided a copy of the Town Planning Scheme and Local Planning Strategy Draft documentation.

Paul Bashall has asked to meet with the President, CEO, MCS and any interested Councillor to go through the detail of the draft documents to identify any errors or incorrect statements: also to provide additional information where marked red in the text.

Paul has advised that he is able to attend a meeting in Perenjori on any day of the week beginning 22nd September 2008 – suggested date = Monday 22 September 2008.

A copy of the draft documents is attached in a separate document.

Officer Recommendation:

Attendance at the meeting on the Monday 22 September 2008 is welcome and encouraged.
Executive Summary:
The MWRC met on 3 September 2008 and determined how to proceed on replacing the CEO and implementation of an Engineering and Technical Services Unit.

Applicants Submission:
In addition to some compliance matters (see Minutes) the MWRC dealt with two significant issues:

CEO Recruitment
The present CEO, Mr Maurice Battilana has resigned effective 31 October 2008. At a working group meeting consisting of Delegates, Deputy Delegates and CEO’s it was agreed as follows:

- Commence the process of the appointment of a replacement Chief Executive Officer for the MWRC;
- Contract Term to be a minimum of three (3) years;
- Remuneration Package to be similar to that being paid to the existing Chief Executive Officer;
- Amend the Chief Executive Officer Position Description to reflect the desirable skills and qualifications being more “business/commercial” than “local government” orientated;
- Alter the Core operational tasks of the MWRC to include a portion of the Director Corporate Services position to undertake the necessary legislative and corporate compliance issues required of the MWRC away from the Chief Executive Officer to the DCS;
- Revise the existing MWRC Budget and provide Forecast Budgets to reflect an appropriate portion of the Director Corporate Services position being paid for by all participating Shires, with this position taking on the legislative and corporate compliance requirements of the MWRC;
- Move the MWRC Finance & Accounting services from the Shire of Coorow to the MWRC’s Administration/Secretarial/Finance position.
The MWRC considered an agenda item giving effect to the agreed approach. The MWRC instead resolved as follows:

The Mid West Regional Council appoint an Acting CEO as an interim measure until the Regional Council has determined its future, structure and direction.

Subsequently the Chairman of the Midwest Regional Council has written to all Shire CEO’s within the Region in the following terms:

The CEO’s for Perenjori and Morawa both indicated at the meeting that they considered the MWRC decision not to proceed with recruiting a new CEO a retrograde step, and that neither would be interested in acting as MWRC CEO in these circumstances.

Engineering and Technical Services Unit

The MWRC resolved as follows:

Council agree to amend the Engineering & Technical Service Unit Agreement to reflect:

1. Funds allocated by the five participating Shires in 2008/2009 be utilised to:
   a) obtain the appropriate engineering & technical resources to assist the MWRC in developing a strong rapport with Main Roads WA; and
   b) to work with MRWA & WALGA to maximise the MWRC Shires opportunities to obtain future MRWA Integrated Service Agreement contract work.

2. An approach be made the DLG&RD seeking endorsement to amend the purpose of the $100,000 CLG Grant funds allocated to the MWRC Engineering Unit to:
   a) be spread over two financial years (i.e. 2008/2009 & 2009/2010);
   b) match funds spent by participating Shires in 2008/2009 to work with MRWA & WALGA to maximise the MWRC Shires opportunities to obtain future MRWA Integrated Service Agreement contract work.

This approach significantly waters down the original intent of the unit, and in particular will defer the employment of an engineer and make such employment subject to securing an agreement with MRWA. The other benefits that would accrue from joint engineering and technical services may not be delivered under the revised model.

Background:

The level of commitment among some member Councils has been waverling for some time with both Carnamah and Coorow giving notice of their intention to leave the MWRC at the end of the 2009/10 year (the first opportunity to withdraw under the establishment agreement).

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications: Nil

Financial Implications:

It appears that the main issue driving member Councils has been cost saving, and not replacing the CEO or recruiting an engineer is reflective of that driver.

Strategic Implications:
The regional model exemplified by the MWRC is one of the planks of the SSS Report. Following the last MWRC meeting the future of the MWRC is looking shakier than ever.

Consultation:
Both the Morawa and Perenjori representatives argued strongly against the decision not to recruit a new CEO.

Comment:
The lack of commitment from member Councils is a real concern, and it is the CEO’s view that this decision could be the beginning of the end of the MWRC. There are a number of real process issues that are contributing to current situation. The most significant of these is that some Delegates are not prepared to exercise their responsibilities as Regional Councillors. Too many decisions are being referred back to member Councils, and too often the subsequent decisions by member Councils are skewed by the views of individual CEO’s.

There may be a subtext to the present situation. Both Morawa and Perenjori CEO’s have indicated at the MWRC meeting that they would NOT be willing to take on the A/CEO’s job. Apart from the fundamental disagreement with the approach and the open ended nature of the A/CEO appointment, the workload for the CEO’s of both Council’s would preclude involvement. Ironically, it is likely that our unwillingness to provide an acting CEO will be presented as a lack of support for the MWRC.

The CEO’s confidence that the MWRC will survive is waning. The process has however demonstrated the similarities and commonalities between Perenjori and Morawa. Future regional cooperation may rest in working more closely with our Northern neighbours. The social meeting following today’s Council Meeting is an important first step.

The MWRC Establishment Agreement provides that member Councils must give notice by 31 December of their intention to withdraw at the end of the financial year following the year in which notice is given. Depending on what emerges over the next 3 months Council may want to consider whether the MWRC in its present form will deliver the regional cooperative strategies to which Council has a demonstrated commitment.

Voting Requirements:
Simple Majority

Officers Recommendation:
That Council notes the outcome of the MWRC Meeting.
That Council endorses the CEO’s decision not to take on the responsibilities of MWRC A/CEO.

Moved: Cr I F West          Seconded: Cr C R King
That Council notes the outcome of the MWRC Meeting.
That Council endorses the CEO’s decision not to take on the responsibilities of MWRC A/CEO.

CARRIED: 7/0

Garry Agnew left the meeting at 2.10pm
8096.2 OCTOBER COUNCIL MEETING DATE

APPLICANT: SHIRE OF PERENJORI
FILE: 0
DISCLOSURE OF INTEREST: 0
AUTHOR: STAN SCOTT – CEO ________________________
RESPONSIBLE OFFICER STAN SCOTT – CEO ________________________
REPORT DATE: 9 SEPTEMBER 2008
ATTACHMENTS Nil – Copies of the LGMA Program have been circulated separately to Elected Members

Executive Summary:
The October Ordinary Meeting of Council clashes with the LGMA Annual State Conference.

Applicants Submission:
- The October Ordinary Meeting of Council is scheduled for 16 October 2008.
- The LGMA Annual State Conference is scheduled for 15 – 17 October 2008.
- The CEO usually attends this event
- As the Shire of Perenjori is a corporate LGMA member elected members may attend at member prices.

This Clash of dates could be resolved by:
- Deferring the October Ordinary Meeting of Council to 23 October 2008. This would still allow 4 weeks between the October and November meetings.
- Proceed with the October Meeting in the absence of the CEO.
- Request the CEO to forego attendance at the LGMA Annual State Conference.

Background: Nil

Statutory Environment:
Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications: Nil

Financial Implications:
Any change in the Council Meeting schedule must be advertised through a Local Public Notice (minimal cost).

Strategic Implications:
The LGMA Annual State Conference is a premier event on the Local Government Calendar and will be the first significant Local Government event after the dust has settled on the State election.

Consultation: Nil
Comment:
Attendance at the LGMA Annual State Conference is a contractual entitlement for the CEO. This notwithstanding the CEO will forego attendance if so requested by Council. While deferring Council meetings is not generally preferred because of the 4 weekly meeting cycle, there are in fact 5 weeks between the scheduled meeting dates for October and November. Deferring the meeting would therefore not unduly disrupt the meeting cycle.

Voting Requirements:
Simple Majority

Officers Recommendation:
That Council defer the October Ordinary Meeting of Council to Thursday 23rd October 2008 and advertise the change accordingly.

Moved: Cr J H Hirsch
Seconded: Cr L C Butler
That Council defer the October Ordinary Meeting of Council to Thursday 23rd October 2008 and advertise the change accordingly.

MOTION LOST: 3/4

Moved: Cr I F West
Seconded: Cr J A Bensdorp
That Acting CEO become the CEO for the October Ordinary meeting.

CARRIED: 7/0
The Department has received an application to purchase or lease Reserve 18087 in Bowgada.

Reserve 18087 is currently vested in the Shire of Perenjori and set aside for the purposes of “Recreation Showground & Racecourse”.

As it is unlikely that Council will utilise this reserve it is recommended that Council advise DPI that it has no objections to the proposed purchase or lease.

Statutory Environment:
Shire of Perenjori Town Planning Scheme No.1
Local Government Act 1995 S3.1 – the General Function of Local Government is to provide for the good government of people in the district.

Policy Implications: Nil
Financial Implications: Nil
Voting Requirements: Simple Majority

Officers Recommendation:
That Council advise DPI that it has no objections to the application to purchase or lease Reserve 18087, Bowgada.

Council Resolution
Moved: Cr I F West     Seconded: Cr C R King
That Council advise DPI the Reserve be made available for a grazing lease only and to be advertised to the public.
Cr IF West withdrew the motion.

Moved: Cr I F West     Seconded: Cr C R King
That Council advise DPI that it has no objections to the application to lease Reserve 18087, Bowgada.

CARRIED: 7/0
Cr J R Cunningham declared an interest in item 8096.4.

Moved: Cr C R King    Seconded: Cr J H Hirsch
That Cr JR Cunningham be permitted to stay in the meeting but has no casting vote.
MOTION LOST: 6/0

8096.4   WATER PIPELINE EASEMENT – GINDALBIE METALS

APPLICANT:       DEPT FOR PLANNING & INFRASTRUCTURE
FILE:            0
DISCLOSURE OF INTEREST: 0
AUTHOR:          STAN SCOTT – CEO ______________________
RESPONSIBLE OFFICER STAN SCOTT – CEO ______________________
REPORT DATE:     9 SEPTEMBER 2008
ATTACHMENTS      Letter and maps

Executive Summary:
Gindalbie Metals is seeking a pipeline easement between Karara and Mingenew.

Applicants Submission:
The proposed pipeline corridor will cross several roads in the Shire of Perenjori including Bowgada Bin Road North, Olden Road, Cunningham Road, Lochada Road (twice) and Solomon Road. Easements will be granted over road reserves under Section 144 of the Land Administration Act 1997.

Background:
The Karara magnetite operations requires substantial volumes of water.

Statutory Environment:
Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications:  Nil
Financial Implications: Nil
Strategic Implications: This is another step in the development of the Karara Magnetite Project.

Consultation:
Gindalbie has conducted community consultations on the water proposal and power line proposal.

Comment:
The only concern would be that road crossings are adequately reinstated.
Voting Requirements:
Simple Majority

Officers Recommendation:
That, subject to satisfactory reinstatement of road crossings, Council has no objections to the proposed pipeline route.

Council Resolution
Moved: Cr C R King Seconded: Cr I F West
That, subject to satisfactory reinstatement of road crossings, Council has no objections to the proposed pipeline route.

CARRIED: 6/0
Executive Summary:

The Shire of Perenjori along with the Shires of Mullewa and Morawa have appointed Mrs Zoe Campbell to work as a consultant for the group as the Tourism Development Officer to assist the three Shires in developing new regional tourism plans and strategies.

Applicants Submission:

The intention is to formalise what is already a reasonably well-travelled route linking Dalwallinu to Geraldton via Perenjori, Morawa and Mullewa. This route will pass through an area that is world renowned for its spectacular wildflowers, but also has many interesting landscapes, a vibrant history and the primary production industries of agriculture and mining which many visitors find fascinating. It is envisaged that the route will become a “Drive Trail” and that would have considerable merit as touring route that would complement the proposed Great North Road Stock Route and commonly used inland wildflower drives. (to compete well against the coastal route of the Great Northern Highway Drive Trail).

The project will deliver a Development Plan for a point to point Drive Trail. This drive trail will essentially become the spine of the route and will suggest a number of off shoots and loops that will be developed in later stages by the relevant Shires as extra promotional attractions. The plan will also develop a theme for the route and identify stopping places at which interpretive signs will later be installed.

Background:

The success of Mullewa’s walk and drive trails have shown that, through a range of well developed trails, tourists can be encouraged to explore an area more thoroughly which in turn will lead them to stay in the area longer and possibly spend more money, hence leading to economic development. With this in mind the three Shires have determined that an inland drive trail (Geraldton to Dalwallinu) will create a “corridor” to lead travelers through our region and to offer visitors an alternative route to or from Perth and/or the north-west or Murchison-Gascoyne. (inland route in order to attract them away from both Brand Highway and the Great Northern Highway).

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications: Nil
Financial Implications:
Council has allocated funding in its 08/09 budget for interpretation and trails development.

Strategic Implications:
The proposed trail strategy has significant merit.

Consultation:
The project is in collaboration with Mullewa and Morawa, and Dalwallinu will also be approached for support.

Comment:
The Tourism Officer’s progress report is attached.
The Trails project is subject to grant funding for the Mid West Regional Development Scheme.

Voting Requirements:
Simple Majority

Officers Recommendation:
1. That Council note the Tourism Officer’s progress report.
2. That Council endorse the development of a drive trail through Kulbardi Hill Consulting subject to matching grant funding success and equal financial contributions being received from the Shires of Morawa and Mullewa.

Council Resolution
Moved: Cr J A Bensdorp    Seconded: Cr J R Cunningham
1. That Council note the Tourism Officer’s progress report.
2. That Council endorse the development of a drive trail through Kulbardi Hill Consulting subject to matching grant funding success and equal financial contributions being received from the Shires of Morawa and Mullewa.

CARRIED: 7/0
8096.6  TOWNSCAPE MEETING MINUTES

APPLICANT: DCEO
FILE: 0
DISCLOSURE OF INTEREST: NIL
AUTHOR: DOMENICA CURTIN – DEPUTY CEO
RESPONSIBLE OFFICER DOMENICA CURTIN – DEPUTY CEO
REPORT DATE: 9th SEPTEMBER 2008
ATTACHMENTS MINUTES

Executive Summary:
The Perenjori Townscape Committee has a meeting on 30th July 2008.

Comment:
Councils continued improvement and beautification of its town and facilities are imperative for the future of our town which works hand in hand with attracting new residents and tourists to our area.

Statutory Environment:
Local Government Act 1995 S3.1 – the General Function of Local Government is to provide for the good government of people in the district.

Policy Implications: Nil
Financial Implications:
An allocation of $10,000 has been included in the 2008/09 budget for Townscape projects.
Voting Requirements: Simple Majority
Officers Recommendation:
Council note the Townscape Committee Meeting Minutes.

Council Resolution
Moved: Cr I F West  Seconded: Cr C R King
Council note the Townscape Committee Meeting Minutes.  CARRIED: 7/0
8097 OTHER BUSINESS

DCeo left the meeting at 3.00pm
DCeo rejoined the meeting at 3.05pm
Cr BT Baxter left the meeting at 3.11pm
Cr BT Baxter rejoined the meeting at 3.12pm
Cr JH Hirsch left the meeting at 3.13pm

8097.1 INFORMATION BULLETIN – TABLED IN THE COUNCIL CHAMBERS

WALGA - Local Government News Issue No.30.08
WALGA - Local Government News Issue No.31.08
WALGA - Local Government News Issue No.32.08
WALGA - Local Government News Issue No.33.08
WALGA – Local Government News Issue No.34.08
WALGA – Policy Statements on Waste Levy and Strategic Waste Funding
WALGA – Media Release – Progress on Plan for Local Government Future
WALGA – Office of Crime Prevention – Interim Submission
WALGA – Public Library Forum
WALGA – Infopage
WALGA – Information Bulletin
Liebe Group Newsletter – August 2008 Volume 11 Issue 6
Heritage Council of WA – P1936 St Joseph’s Church, Perenjori
Country Enterprises P/L – Exploration Licence
Department of Agriculture – Agribusiness Development
Perenjori & Districts Agricultural Society – Perenjori Ag Show Thankyou letter
Department of Racing, Gaming & Liquor – Application Liquor Store, Eziway Perenjori
Hetherington – Application for Exploration Licence 59/1533
Hetherington – Application for Exploration Licence 59/1534
Office of the Appeals Convenor Environmental Protection Act – Appeals against Report and Recommendations
Austwide Mining Title Management PTY LTD – Application for Miscellaneous Licences 59/88 & 59/89 By Extension Hill PTY LTD
Legacy Newsletter Spring 2008
Waste & Recycle 2008 Conference
20*20 PTY LTD – Launch of new innovative Building products
Rural Health Matters Newsletter
Environmental Protection Authority – Mt Gibson Mining Extension Hill Mine Site
8097.2 MOTIONS OF WHICH DUE NOTICE HAVE BEEN GIVEN

8097.3 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

8097.4 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

8097.4.1 LATE ITEM - KARARA PUBLIC ENVIRONMENTAL REVIEW

APPLICANT: SHIRE OF PERENJORI
FILE: 0
DISCLOSURE OF INTEREST: 0
AUTHOR: STAN SCOTT – CEO ________________________
RESPONSIBLE OFFICER STAN SCOTT – CEO ________________________
REPORT DATE: 17 September 2008
ATTACHMENTS PER Executive Summary

Executive Summary:
Karara Mining Mimited (the joint venture vehicle for Gindalbie Metals and Ansteel has released its Public Environmental Review (PER) for public comment. Submissions close 13 October 2008.

Applicants Submission:
Details of the project are summarised below (extracted from Table 2.1 of the PER):

<table>
<thead>
<tr>
<th>Aspect</th>
<th>Project Element</th>
<th>Detail</th>
</tr>
</thead>
<tbody>
<tr>
<td>General</td>
<td>Project life</td>
<td>Greater than 40 years</td>
</tr>
<tr>
<td></td>
<td>Resource</td>
<td>Estimated 497 Mt of magnetite reserve</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Estimated 929 Mt of magnetite resource</td>
</tr>
<tr>
<td></td>
<td>Timing</td>
<td>Construction to commence within 2 months of environmental approvals</td>
</tr>
<tr>
<td></td>
<td></td>
<td>First shipment of magnetite concentrate within 24 months of gaining environmental approvals</td>
</tr>
<tr>
<td></td>
<td>Production rate</td>
<td>12 Mtpa of magnetite concentrate</td>
</tr>
<tr>
<td>Land Disturbance</td>
<td>Minesite</td>
<td>1,723 ha</td>
</tr>
<tr>
<td></td>
<td>Linear Infrastructure Corridor</td>
<td>405 ha</td>
</tr>
<tr>
<td></td>
<td>Access Road</td>
<td>200 ha</td>
</tr>
<tr>
<td></td>
<td>Total disturbance</td>
<td>2,330 ha</td>
</tr>
<tr>
<td>Aspect</td>
<td>Project Element</td>
<td>Detail</td>
</tr>
<tr>
<td>---------------------</td>
<td>-----------------------</td>
<td>------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Mining</td>
<td>Method</td>
<td>Conventional open pit</td>
</tr>
<tr>
<td></td>
<td>Operations</td>
<td>24 hours per day, 7 days per week</td>
</tr>
<tr>
<td></td>
<td>Total mining rate</td>
<td>45 Mtpa (average over project life)</td>
</tr>
<tr>
<td></td>
<td>Ore mining rate</td>
<td>30 Mtpa</td>
</tr>
<tr>
<td></td>
<td>Waste rock mining rate</td>
<td>15 Mtpa</td>
</tr>
<tr>
<td></td>
<td>Waste rock management</td>
<td>Waste rock dump with potentially acid-forming material stored in isolation cells</td>
</tr>
<tr>
<td></td>
<td>Mineralised waste storage</td>
<td>Stored in a combined facility with the waste rock</td>
</tr>
<tr>
<td>Tailings</td>
<td>Tailings production rate</td>
<td>18 Mtpa (average over project life)</td>
</tr>
<tr>
<td></td>
<td>Tailings storage</td>
<td>Dry-stacked tailings storage facility (TSF)</td>
</tr>
<tr>
<td>Product Transport</td>
<td>Product transport</td>
<td>Load product onto trains at minesite and transport to Port of Geraldton via proposed upgraded standard gauge rail network</td>
</tr>
<tr>
<td>Supporting Infrastructure</td>
<td>Additional minesite facilities</td>
<td>Workshops</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Hardstand areas</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Bulk fuel storage and refuelling pads</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Explosive compound and magazine</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Waste water treatment plants</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Access Roads</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Administration buildings</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Minesite laboratory</td>
</tr>
<tr>
<td></td>
<td>Accommodation Village</td>
<td>1,500 personnel during construction</td>
</tr>
<tr>
<td></td>
<td></td>
<td>500 personnel during operations</td>
</tr>
<tr>
<td>Water Supply (construction)</td>
<td>Source</td>
<td>Bores at the minesite and pit dewatering from Silverstone Mine.</td>
</tr>
<tr>
<td></td>
<td>Requirement</td>
<td>Up to 2.3 GL over 18 months.</td>
</tr>
<tr>
<td>Water Supply (operations)</td>
<td>Source</td>
<td>Borefield near Mingenew and bores at the minesite. Note: Approval will be sought under the Rights in Water and Irrigation Act 1914 and is not addressed in this PER</td>
</tr>
<tr>
<td></td>
<td>Processing requirement</td>
<td>Approximately 6.6 GLpa of process water to produce 12 Mtpa of concentrate, and supply all potable water (accommodation village, offices and workshops)</td>
</tr>
<tr>
<td>Aspect</td>
<td>Project Element</td>
<td>Detail</td>
</tr>
<tr>
<td>---------</td>
<td>----------------</td>
<td>------------------------------------------------------------------------</td>
</tr>
<tr>
<td></td>
<td>Dust suppression</td>
<td>Supplied from pit dewatering, bores at the minesite, and other low quality sources</td>
</tr>
</tbody>
</table>

The PER also states as follows:

“Within the mining industry, the International Council on Mining and Metals (ICMM) Sustainable Development Framework Principles and the Minerals Council of Australia (MCA) Enduring Value articulate the mining industry’s commitment to sustainable development and provides standards and implementation guidelines on sustainability within the mining industry.

KML is committed to developing the Karara Iron Ore Project (KIOP) in a manner that recognises the potential to deliver benefits to the communities within which it operates, and will construct and operate its mine within this sustainability framework with a focus on sharing such benefits with these communities.”

Principles 9 and 10 of the ICMM framework are:

Principle 9: Contribute to the social, economic and institutional development of the communities in which we operate; and

Principle 10: Implement effective and transparent engagement, communication and independently verified reporting arrangements with our stakeholders.

A public Information Session for the PER will be held at the Perenjori Pavilion on Thursday 25 September between 2 and 4 pm.

Background:

Gindalbie has another pending PER in relation to its Mungada Ridge Haematite prospect. It has agreed to forego any immediate plans to develop Mungada Ridge to ensure that the Karara Project is approved.

Statutory Environment:

Local Government Act 1995 S3.1 – the general Function of Local Government is to provide for the good government of people in its district.

Policy Implications: Nil

Financial Implications:

The Karara Project is within the Shire of Perenjori and generates significant rates income.

Strategic Implications:

Development of the iron ore industry is a significant element of the Shire’s diversification strategy.

Consultation:

The CEO and Shire president meet regularly with Gindalbie and have a good working relationship with them.

Comment:

The Karara project has significant long term potential to contribute to the well being of the Perenjori community. Our previous experience with the PER process suggests that support from the local community does have some, albeit minor, impact on the approvals process. It also helps cement our relationship with Gindalbie.
Gindalbie’s decision to forego Mungada Ridge and concentrate on Karara indicates a recognition of the different biodiversity values and should help contribute to gaining approval for this project.

**Voting Requirements:**
Simple Majority

**Officers Recommendation:**
That the Shire submits a letter of support with the EPA supporting approval of the Karara Magnetite project.

That Council notes the public Information Session for the PER will be held at the Perenjori Pavilion on Thursday 25 September between 2 and 4 pm.

**Council Resolution**

Moved: Cr B T Baxter  
Seconded: Cr J H Hirsch

That the Shire submits a letter of support with the EPA supporting approval of the Karara Magnetite project.

That Council notes the public Information Session for the PER will be held at the Perenjori Pavilion on Thursday 25 September between 2 and 4 pm.

CARRIED: 7/0

**8097.5  MATTERS BEHIND CLOSED DOORS**

Nil

**8097.6  DATE OF NEXT MEETING / MEETINGS**

Next meeting of Council will be held on Thursday 16th October 2008.

**8097.7  CLOSURE**

There being no further business the meeting was declared closed at 3.20pm.

I certify that this copy of the Minutes is a true and correct record of the meeting held 18th September 2008.

Signed: ______________________  
Presiding Elected Member  
Date: ______________________